



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, June 13, 2023
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Bobby Brumfield, New Beginnings Baptist Church, will deliver the Invocation for this meeting.

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A [Employee Changes in May 2023](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

Citizen's wishing to address Council should provide their name and address. Citizen comments are limited to (3) minutes, with a total of (15) minutes allotted for this purpose. Please note: Citizen's Time is NOT a question-and-answer session between the public and Council.

5. PARTNER UPDATES

This is an opportunity for our Community Partners to share their recent involvements in the community; and to give Town Council information/updates regarding upcoming events and activities.

5.A [Altavista Area Chamber of Commerce](#)

6. CONSENT AGENDA

6.A [Delinquent Utility Account Write-Offs](#)

[Attachment. FY2023-Delinquent Utility Accounts](#)

6.B [FY2023 Budget Amendments / Departmental Transfers](#)

[Attachment. Memo to Council: FY2023 Budget Amendments and Departmental Transfers](#)

6.C [Monthly Financial Reports - May 2023](#)

[Attachment 1. May 2023 Check Register](#)

[Attachment 2. May 2023 Revenue Report](#)

[Attachment 3. May 2023 Expenditure Report](#)

[Attachment 4. Reserve Balance Investment Report](#)

6.D [Town Council Meeting Minutes](#)

[attachment 1. Altavista Town Council RM Minutes 5.09.23](#)

[attachment 2. Altavista Town Council Work Session 5.23.23](#)

7. PUBLIC HEARING(S)

8. NEW BUSINESS

8.A Public Works
attachment. PW - 2023 CIP Items Funds

9. UNFINISHED BUSINESS

- 9.A Adoption of FY2024 Budget and FY2024-2028 Capital Improvement Program (CIP);
Adoption of Town Tax Rates, Water & Sewer Rates, Fees, and Other Charges.
Attachment 1. Resolution Adopting and Appropriating the FY2024 Budget
Attachment 1a. FY2024 Proposed Budget Summary
Attachment 2. Resolution Adopting the New Utility (Water and Sewer) Rates
Attachment 3. Resolution Adopting the FY2024-2028 Capital Improvement Program (CIP)
Attachment 4. Ordinance Amending and Re-Ordaining the Town's Tax Rates, Water and Sewer Rates, and Other Fees and Charges
Attachment 4a. FY 2024 Master List of Fees
- 9.B Sedimentation and Solids Handling - Design and Specification Proposal
attachment. 2023.6.2 Altavista WTP Design Phase Proposal (002).pdf

10. FROM TOWN STAFF

UPDATES and MONTHLY REPORTS

- 10.A Riverstreet Networks - Notice of Discontinuing Service
attachment. Riverstreet Networks letter
- 10.B Public Works: Monthly Reports - May 2023
attachment 1.
BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_MAY_2023.pdf
attachment 2. FLEET_MAINTENANCE_DEPARTMENT-MAY_2023.pdf
attachment 3. STREET_DEPARTMENT_MONTHLY_REPORT-_MAY_2023.pdf
- 10.C Altavista Police Department Monthly Report
attachment 1. APD Daily Activity Report-May 2023
attachment 2. Patrol on 29-May 2023
- 10.D Departmental Reports - Finance
Attachment 1. Meals Tax Report
Attachment 2. Sales Tax Report
Attachment 3. Lodging Tax Report
Attachment 4. Cigarette Tax Report
- 10.E Utility Project Updates
STATUS REPORT AERATION STUDY 6-07-2023.pdf
STATUS REPORT AMI PROJECT 6-07-2023.pdf
STATUS REPORT FILTER IMPROVEMENT PROJECT 6-07-2023.pdf
STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 6-07-2023.pdf
STATUS REPORT VDEM GENERATORS 6-07-2023.pdf
STATUS REPORT LYNCH CREEK PROJECT 6-07-2023.pdf
STATUS REPORT FOR SEDIMENTATION PROJECT 06-07-2023.pdf
STATUS REPORT FOR SPRINGS REHAB 06-01-2023.pdf
STATUS REPORT SPRINGS SCADA PROJECT 6-07-2023.pdf

STATUS REPORT CLARIFIER #3 PROJECT 6-07-2023.pdf
STATUS REPORT WWTP ELECTRICAL PROJECT 6-7-2023.pdf
STATUS REPORT WWTP UV 6-07-23.pdf
STATUS REPORT MELINDA HPZ PROJECT 6-07-2023.pdf
May 2023 Monthly Report for Council Members 2.pdf
May 2023 Billing Monthly Report for Council Members 2.pdf

- 10.F Altavista Town Council Meeting Calendars
attachment 1. Altavista Town Council Meeting Calendar - June 2023
attachment 2. Town Council Meeting Calendar - July 2023

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 3.A

RECOGNITIONS AND PRESENTATIONS

Title: Employee Changes in May 2023

Staff Resource: Jo Ann Myers, Human Resources

Action(s):

Informational Item

Explanation:

Milestone:

None in May

New Hire:

None in May

Departure:

Samuel Maddox, Water Department Trainee

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 5.A

PARTNER UPDATES

Title: Altavista Area Chamber of Commerce

Staff Resource: Codie Cyrus, Chamber Executive Director Interim

Action(s):

Receive Updates from the Chamber

Explanation:

Interim Director Codie Cyrus will be present to share with Town Council a few updates regarding the Chamber.

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.A

CONSENT AGENDA

Title: Delinquent Utility Account Write-Offs

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve write-off of delinquent utility accounts (five years old and deceased individuals) totaling \$2,617.48.

Explanation:

Staff is asking Council to consider adjusting financial records by writing off six (6) accounts over five years old totaling \$1,510.64, and fifteen (15) accounts for deceased individuals totaling \$1,106.84, as our efforts to collect have been unsuccessful. The total write-off request is \$2,617.48.

Background:

At their May 23rd Work Session, Town Council authorized Staff to place this item on the June 13th Consent Agenda for official approval.

Funding Source(s):

Amendments to the budget as noted.

Attachments: *(click item to open)*

[Attachment. FY2023-Delinquent Utility Accounts](#)

**PROPOSED WRITE-OFF
DELINQUENT WATER & SEWER ACCOUNTS
May 19, 2023**

ACCOUNTS OVER FIVE YEARS OLD

<u>Name</u>	<u>Date Account Closed</u>		<u>Amount Past Due</u>
Jannette Giboyeaux	11/8/2017	\$	48.24
Bernadette Hunt	7/2/2019	\$	1.38
Lavina Fay Johnson-Myers	5/11/2018	\$	100.59
Shawn Patrick Overstreet	10/13/2017	\$	88.89
Krystal Lee Rice	10/31/2017	\$	23.79
Schwartz & Schwartz	10/10/2011	\$	1,247.75
Sub-Total			\$ 1,510.64

DECEASED INDIVIDUAL(S)

<u>Name</u>	<u>Date Account Closed</u>		<u>Amount Past Due</u>
Dale Laverne Alexander	11/8/2022	\$	135.56
Dorothy Atkins	7/30/2021	\$	9.49
Florence Deese	6/18/2021	\$	5.00
John Eubank	11/11/2019	\$	36.25
Wolfgang Gaertig	2/28/2023	\$	93.91
Marcella Gregory	8/16/2021	\$	119.30
Frank Lusk	4/6/2022	\$	79.22
Cherie Maulbeck	8/8/2022	\$	43.09
Chester Minnis	2/16/2023	\$	150.62
Terry Mitchell	11/8/2022	\$	214.84
Elaine Pollard	3/15/2021	\$	44.83
Debra Reed	2/7/2022	\$	0.32
Conchita Sheldon	6/6/2022	\$	81.46
Dorothy Shelton	9/16/2020	\$	87.72
Helen West	12/31/2020	\$	5.23
Sub-Total		\$	1,106.84
Total		\$	2,617.48



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

CONSENT AGENDA

Title: FY2023 Budget Amendments / Departmental Transfers

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve proposed budget amendments as presented.

Explanation:

To revise the FY2023 Budget to reflect changes that have occurred during the fiscal year.

Background:

At their May 23rd Work Session, Town Council authorized Staff to place this item on the June 13th Consent Agenda for official approval.

Funding Source(s):

Amendments as directed by previous action of Council or the receipt of funds to cover an associated expense can be funded by various sources such as grant, designated reserves, undesignated reserves or additional revenue received.

Attachments: *(click item to open)*

Attachment. Memo to Council: FY2023 Budget Amendments and Departmental Transfers



DATE: May 18, 2023
TO: Mayor Mattox and Members of Council
FROM: Tobie Shelton
SUBJECT: Budget Amendments / Departmental Transfers

Attached are budget amendments that are necessitated by previous Council action or the receipt of funds to cover an associated expense. The adoption of these amendments completes the process.

- Purchase of mister to dewater Emergency Overflow pond
(Council Approval: April 12, 2022) \$ 137,360
- Replacement of street sweeper
(Council Approval: December 14, 2021) \$ 193,680
- Avoca repairs-Replacement of rotten wood
(Council Consensus: February 22, 2022) \$ 20,700
- Deposit to T&C Promotions for UBD 2023
(Council Consensus: July 12, 2022) \$ 1,500
- FY2022 Carryover – Replacement of mechanics truck
(Council Approval: September 13, 2022) \$ 121,250
- Connection of Spark's broadband internet
(Council Approval: December 13, 2022) \$ 32,670
- Community Gift Program – park bench
(Offsetting Revenue) \$ 1,200
- Repair of electrical lines at English Park
(Council Approval: February 14, 2023) \$ 22,480
- Reallocation of funds to cover wayfinding signs, bridge, ext. of trail
(Council Approval: February 22, 2023) \$ 124,000
- FY2021 Carryover – Replacement of transit bus
(Council Approval: October 12, 2021) \$ 85,220
- Purchase of Frazier Farm
(Council Approval: December 13, 2022) \$ 616,000

• Furniture for Spark – USDA Rural Bus. Dev. Grant (Grant Funded)	\$ 97,950
• Purchase of Hanson Property	\$ 7,500
• Repair to damaged guardrail (Fully reimbursable by claimant's insurance)	\$ 9,000
• Repair to damaged wall (Fully reimbursable by claimant's insurance)	\$ 2,300
• Campbell County AVFC fuel reimbursement (Fully reimbursable by Campbell County)	\$ 10,000
• Professional Services – Brownsfield Grant (Council Approval: June 25, 2019)	\$ 95,800
• Transfer of ARPA funding from Gen to Enterprise Fund (Council Approval: June 14, 2022)	\$1,309,960
• Establishment of Housing Development Reserve Fund (Council Approval: February 14, 2023)	\$ 250,000
• Transfer of EDA's LGIP funds to EDA's operating account	\$ 7,500
• Site characterization at Dearing Ford Property (Grant Funded)	\$ 5,000
• Painting, repair rotting wood, and repair of plastering (Council Approval: Sept. 13, 2022; Consensus: Jan. 24, 2023 & Feb. 22, 2022)	\$ 87,970
• FY2022 Carryover – Replacement of truck- Streets Division (Council Approval: September 13, 2022)	\$ 43,980
• Professional Services for 2022 borrowing – ANB (Council Approval: September 13, 2022)	\$ 120,520
• 1 st Debt Service Payment of 2022 borrowing (Council Approval: September 13, 2022)	\$ 28,660
• WTP Filter Improvement Project (Council Approval: March 24, 2020)	\$ 315,840
• WTP Melinda Tank HPZ Project (Council Approval: March 24, 2020)	\$ 186,590
• WTP Emergency Generator Project – VDEM Grant (Council Approval: March 24, 2020)	\$ 5,380
• WTP Land Purchase – Tardy Property (Council Approval: June 28, 2022)	\$ 19,900

- FY2022 Carryover – Replacement of truck-WWTP \$ 33,200
(Council Approval: September 13, 2022)
- ARS Program costs funded with Housing Reserve Funds \$ 51,990
(Council Approval: February 14, 2023)

Also attached are Departmental Transfers (from one-line item to another)

- Various Departments
(Redistribution of funds to cover operational costs – no new funds are required)



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the Enterprise Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Enterprise Fund		
Capital Outlay - Mister EOP Pond		
050-5110-702.82-06	\$ 137,360.00	
Transfer In		
Transfer In from Designated Reserves (PCB)		
050-0000-361.01-00		\$ 137,360.00

Summary

To appropriate \$137,360 as approved by Council at the April 12, 2022 meeting to move forward with purchasing a mister from EcoMister to begin the dewatering process of the emergency overflow pond at the Wastewater Treatment Plant.

Budget Impact

This will result in a net increase to the budget in the amount of \$137,360. This project is funded with funds earmarked in reserves for PCB remediation.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General & Highway Funds, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Capital Outlay - Street Sweeper		
010-4101-601.81-06	\$ 96,840.00	
Highway Fund		
Capital Outlay - Street Sweeper		
020-4101-601.81-06	\$ 96,840.00	
Transfer In		
Transfer In from Designated Reserves (Street Sweeper)		
010-0000-361.03-01		\$ 96,840.00
Transfer In		
Transfer In from Designated Reserves (Street Sweeper)		
020-0000-361.01-00		\$ 96,840.00

Summary

To appropriate \$193,680 as approved by Council at the December 14, 2021 meeting to move forward with replacing the existing street sweeper instead of repairing it, due to the age, and the excessive cost of repairing.

Budget Impact

This will result in a net increase to the budget in the amount of \$193,680. Funding for this purchase is earmarked in reserves and will be transferred in.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Capital Outlay - Avoca Building Maintenance		
010-9105-801.81-18	\$ 20,700.00	
Transfer In		
Transfer In - Avoca Reserve Maintenance Funds		
010-0000-351.06-01		\$ 20,700.00

Summary

There was a consensus of Council at the February 22, 2022 Work Session to appropriate \$20,700 and to utilize Reserve Maintenance Funds to pay for repairs to Avoca in addition replace rotten wood on the exterior of the mansion.

Budget Impact

This will result in a net increase to the budget in the amount of \$20,700. Funding for this project will be transferred in from the Reserve Maintenance Funds for Avoca.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Other Charges / Uncle Billy's Day Funding		
010-9101-801.50-69	\$ 1,500.00	
Transfer In		
Transfer In - Undesignated Reserves		
010-0000-361.01-00		\$ 1,500.00

Summary

There was a consensus of Council at the July 12, 2022 Regular Meeting to appropriate \$20,000 as a one-time donation to T&C Promotions towards planning Uncle Billy's Day 2023. A deposit of \$1,500 was issued to T&C Promotions.

Budget Impact

This will result in a net increase to the budget in the amount of \$1,500.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend General, Highway and Enterprise Funds as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Capital / Vehicle Replacement		
010-4101-601.81-02	\$ 34,000.00	
Highway Fund		
Capital / Vehicle Replacement		
020-4101-601.81-02	\$ 5,260.00	
Enterprise Fund		
Capital / Vehicle Replacement		
050-5010-701.81-02	\$ 30,740.00	
050-5110-702.81-02	\$ 51,250.00	
Transfer In From General Fund Reserves		
010-0000-361.01-00		\$ 34,000.00
Transfer In From Highway Fund Reserves		
020-0000-361.01-00		\$ 5,260.00
Transfer In From Enterprise Fund Reserves		
050-0000-361.01-00		\$ 81,990.00

Summary

Council approved additional funds needed for the replacement of 1/2 ton truck (mechanics truck - FY2022 CIP item). Purchase was not received prior to June 30, 2022, so approval to carry over funds was made at the September 13, 2022 regular meeting .

Budget Impact

This will result in a net increase to the budget in the amount of \$121,250.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Capital Outlay - EDP Equipment		
010-4104-602.82-04	\$ 22,050.00	
010-4204-602.30-26	\$ 780.00	
010-7204-409.82-04	\$ 9,840.00	
Transfer In		
Transfer In From Reserves		
010-0000-361.01-00		\$ 32,670.00

Summary

There was a consensus to connect Spark's broadband internet to town hall, police department, and English Park; with upgrades to the security cameras at English Park. This item was placed on the December 13th 2022 consent agenda for official approval.

Budget Impact

This will result in a net increase to the budget in the amount of \$32,670.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Other Charges		
Community Gift Program	\$ 1,200.00	
Misc / Donations		
010-0000-351.07-00		\$ 1,200.00

Summary

To appropriate \$1,200 towards the purchase of a park bench as part of the Community Gift Program. An offsetting revenue (contribution to the program) funds the cost.

Budget Impact

This will result in a net increase to the budget in the amount of \$1,200.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Other Charges		
Community Gift Program	\$ 1,200.00	
Misc / Donations		
010-0000-351.07-00		\$ 1,200.00

Summary

To appropriate \$1,200 towards the purchase of a park bench as part of the Community Gift Program. An offsetting revenue (contribution to the program) funds the cost.

Budget Impact

This will result in a net increase to the budget in the amount of \$1,200.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Capital Outlay		
Parks / Jenks Bridge #2 and Extending Jenks River Trail 010-4104-602.81-26	\$ 63,940.00	
Parks / Wayfinding Signs-English Park 010-4104-602.81-26	\$ 22,000.00	
Transfer In From Reserves		
010-0000-361.01-00 - Carryover		\$ 22,000.00
010-0000-361.01-00 - Carryover		\$ 50,000.00
010-0000-361.03-01 - Designated		\$ 13,940.00

Summary

Council approved at the 2/22/23 work session the reallocation of \$124,000 from the Eagle Trail Bathroom Project to cover the cost of the Wayfinding Sign Project and the 2nd bridge for the Jenks River Trail. The motion also included extension of the Jenks River Trail to the new River Overlook.

Budget Impact

This will result in a net increase to the budget in the amount of \$85,940.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Capital Outlay		
Vehicle Replacement		
010-6101-403.82-02	\$ 81,600.00	
EDP Equipment / Radios		
010-6101-403.82-04	\$ 3,620.00	
Transfer In From Reserves		
010-0000-361.01-00 - Carryover		\$ 85,220.00

Summary

Council approved at the 10/12/2021 the carryover of FY2021 funding for CIP items that were not received prior to 6/30/2021. One of these items was the 2016 StarCraft bus with radio. The delay was due to shortage of microprocessor chips and chassis.

Budget Impact

This will result in a net increase to the budget in the amount of \$85,220.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Capital Outlay		
Land		
010-7101-405.82-16	\$ 616,000.00	
Transfer In From Reserves		
010-0000-361.01-00		\$ 616,000.00

Summary

At the 12/13/2022 Regular Meeting, official action was made following the Closed Session authorizing the Town Manager to enter into a contract with the Frazier Estate Corp. to purchase the Frazier Farm.

Budget Impact

This will result in a net increase to the budget in the amount of \$616,000.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Spark Furniture		
010-7101-409.50-93	\$ 97,950.00	
General Fund		
Transfer In from Reserves		
010-0000-361.01-00		\$ 97,950.00

Summary

The Town received \$100,000 USDA Rural Business Development Grant. A small portion of funds (\$2,050) were expended in FY2022 the remainder of funding expended in FY2023.

Budget Impact

This will result in a net increase to the budget in the amount of \$97,950.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Building / Land		
010-7201-408.82-18	\$ 7,500.00	
General Fund		
Transfer In from Reserves		
010-0000-361.01-00		\$ 7,500.00

Summary

Purchase of Hanson Property.

Budget Impact

This will result in a net increase to the budget in the amount of \$7,500.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Non-Dept. / Reimbursement of Claim		
010-9102-801.50-96	\$ 9,000.00	
General Fund		
Insurance Reimbursement of Claim		
010-0000-351.08-00		\$ 9,000.00

Summary

To appropriate \$9,000 for the repair of a guardrail on Lynch Road that was damaged in an accident on 2/14/2023.

Budget Impact

These funds are fully reimbursable by Claimant's policy.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Non-Dept. / Reimbursement of Claim		
010-9102-801.50-96	\$ 2,300.00	
General Fund		
Insurance Reimbursement of Claim		
010-0000-351.08-00		\$ 2,300.00

Summary

To appropriate \$2,300 for painting the hallway in town hall as a result of damage caused to the walls of the main foyer and corridor while refinishing the floors (stripping and waxing) on August 11, 2022.

Budget Impact

These funds are fully reimbursable by Claimant's policy.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Non-Dept. / Fuel Reimbursement		
010-9102-801.60-06	\$ 10,000.00	
General Fund		
County / Fire Dept. Fuel Reimbursement		
010-0000-351.08-00		\$ 10,000.00

Summary

To appropriate \$10,000 for fire department fuel cost. Campbell County reimburses the Town fully for this expense.

Budget Impact

These funds are fully reimbursable by Campbell County.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund Non-Dept. / Brownsfield Grant 010-9102-801.82-30	\$ 95,800.00	
General Fund Brownsfield Grant / Reimbursable 010-0000-341.17-00		\$ 95,800.00

Summary

To appropriate \$95,787.40 for costs associated with the professional services related to the Brownfields Grant Process, as approved by Council at the June 25, 2019 Work Session.

Budget Impact

This will result in a net increase to the budget of \$95,800. There is an offsetting revenue to cover the expense.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund/Enterprise Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Transfer to Enterprise Fund		
010-9102-802.70-02	\$ 1,309,960.00	
Enterprise Fund		
Transfer in from General Fund		
050-0000-343.09-01		\$ 1,309,960.00

Summary

To appropriate \$1,309,960 between the General Fund and Enterprise Fund. This amount represents a portion of the 1st Tranche payment. Council had not confirmed at the time ARPA money was received how the funds were to be spent, therefore all funds were recorded in the General Fund. With the adoption of the FY2023 budget Council allocated all but \$460,000 of the 1st Tranche payment to fund Enterprise Fund Infrastructure projects.

Budget Impact

This will result in a net increase to the budget of \$1,309,960. There is an offsetting revenue to cover the expense.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Transfer to Community Improvement Fund		
010-9102-802.70-06	\$ 250,000.00	
Community Improvement Fund		
Transfer in from General Fund		
070-0000-361.03-00		\$ 250,000.00

Summary

To appropriate \$250,000 for the establishment of the Housing Development Reserve Fund, as presented to Council at the January 24th 2023 work session, and approved at the 2/14/2023 regular meeting.

Budget Impact

This will result in a net increase to the budget of \$250,000.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Transfer to EDA Checking		
010-9102-802.70-06	\$ 7,500.00	
General Fund		
Transfer General Fund / Designated		
010-0000-361.03-01		\$ 7,500.00

Summary

To appropriate \$7,500 (\$2,500 to cover costs associated with extension of option to buy land and \$5,000 to cover donation to VTI) both funded through the EDA. Funds were transferred from EDA's LGIP funds, which is part of the Town's general ledger to EDA checking.

Budget Impact

This will result in a net increase to the budget of \$7,500, however, no town funds were used in this transaction.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Transfer to EDA Checking		
010-9102-802.70-06	\$ 5,000.00	
General Fund		
Transfer General Fund / Designated		
010-0000-361.03-01		\$ 5,000.00

Summary

To appropriate \$5,000 for Site Characterization Grant that funded the site characterization for Dearing Ford property performed by Draper Aden. both funded through the EDA. Funds were transferred from EDA's LGIP funds, which is part of the Town's general ledger to EDA checking.

Budget Impact

This will result in a net increase to the budget of \$7,500, however, no town funds were used in this transaction.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund Capital / Avoca 010-9105-801.81-18	\$ 87,970.00	
General Fund Reserve Maintenance Funds 010-0000-361.01-01		\$ 87,970.00

Summary

To appropriate \$87,970 for various maintenance projects at Avoca, as approved by Council. The breakdown of this amount is as follows: (\$61,950) carryover of funds from FY 2022 for painting of museum as presented at the Aug 2022 work session and approved at the 9/13/2022 regular meeting; (\$5,320) consensus of Council at 1/24/2023 work session for the repair of plastering on 2nd floor of museum; and (\$20,700) consensus of Council at 2/22/22 work session to use RMF for the repair and replacement of rotting wood on the exterior of the main facility (mansion).

Budget Impact

This will result in a net increase to the budget of \$87,970, however, funds will be transferred in from the Reserve Maintenance Fund (from sell of EMS building) to cover the cost.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend Highway Fund as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Highway Fund		
Capital / Vehicle Replacement		
020-4101-601.81-02	\$ 43,980.00	
Transfer In From Highway Fund Reserves		
020-0000-361.01-00		\$ 43,980.00

Summary

Council approved at the 9/13/2022 the carryover of FY2022 funding for CIP items that were not received prior to 6/30/2022. One of these items was the replacement of a vehicle in the Streets Division.

Budget Impact

This will result in a net increase to the budget in the amount of \$43,980.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend Enterprise Fund as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Enterprise Fund		
Water / Loan Issuance Costs		
050-5001-701.50-88	\$ 21,690.00	
Enterprise Fund		
Wastewater / Loan Issuance Costs		
050-5101-702.50-88	\$ 98,830.00	
Enterprise Fund		
Transfer In / Bond Proceeds		
050-0000-361.11-00		\$ 120,520.00

Summary

To appropriate \$5,000 for lender's Counsel for Bond Counsel Fees associated with the VRA borrowing, as approved by Council at the October 13, 2020 regular meeting.

Budget Impact

This will result in a net increase to the budget in the amount of \$43,980.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend Enterprise Fund as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Enterprise Fund Water / Debt Service - Interest 050-5001-701.92-04	\$ 5,160.00	
Enterprise Fund Wastewater / Debt Service - Interest 050-5101-702.92-04	\$ 23,500.00	
Enterprise Fund Transfer In / Reserves 050-0000-361.01-00		\$ 28,660.00

Summary

To appropriate \$28,660 for the first debt service payment on the 2022 borrowing through American National Bank as approved by Council at the 9/13/2022 meeting.

Budget Impact

This will result in a net increase to the budget in the amount of \$28,660.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend Enterprise Fund as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Enterprise Fund		
Capital / WTP Filter Improvement Project		
050-5010-701.81-22	\$ 315,840.00	
Enterprise Fund		
Transfer In / Bond Proceeds (2020 SNAP)		
050-0000-361.11-00		\$ 315,840.00

Summary

To appropriate \$315,840 to cover costs associated with the WTP Filter Improvement Project, as approved by Council at the October 8, 2019 Regular Meeting. This project is funded with bond proceeds (SNAP) as approved by Council at the March 24, 2020 Work Session.

Budget Impact

This will result in a net increase to the budget in the amount of \$315,840.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend Enterprise Fund as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Enterprise Fund		
Capital / WTP Melinda Tank HPZ Project		
050-5010-701.81-35	\$ 186,590.00	
Enterprise Fund		
Transfer In / Bond Proceeds (2020 SNAP)		
050-0000-361.11-00		\$ 186,590.00

Summary

To appropriate \$186,590 to cover costs associated with the WTP Melinda Tank HPZ Project, as approved by Council at the June 8, 2021 Regular Meeting. This project is funded with bond proceeds (SNAP) as approved by Council at the March 24, 2020 Work Session.

Budget Impact

This will result in a net increase to the budget in the amount of \$186,590.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the Enterprise Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Expense</u>
Enterprise Fund		
Capital Outlay - WTP Emergency Generator Project		
050-5010-701.81-40	\$	5,380.00
Federal / VDEM Grant		
050-0000-343.10-00	\$	5,380.00

Summary

To appropriate \$5,380 to cover engineering costs associated with the WTP Emergency Generator Project, as approved by Council at the October 8, 2019 Regular Meeting. This project is funded with VDEM Grant funds as approved by Council at the March 24, 2020 Work Session as well as ARPA funds.

Budget Impact

This will result in a net increase to the budget in the amount of \$5,380. This project is funded through the Virginia Department of Emergency Management Grants.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the Enterprise Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Expense</u>
Enterprise Fund		
Capital Outlay - WTP Land Purchase - Tardy Property		
050-5010-701.82-16	\$	19,900.00
Transfer In From Reserves		
050-0000-361.01-00	\$	19,900.00

Summary

To appropriate \$19,900 as approved by Council at the June 28, 2022 work session, for the purchase of Martel and Lula Tardy's property located in Pittsylvania County adjacent to the McMinnis Springs Property.

Budget Impact

This will result in a net increase to the budget in the amount of \$19,900.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the Enterprise Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Expense</u>
Enterprise Fund		
Capital Outlay - Repl of truck		
050-5110-702.81-02	\$	33,200.00
Transfer In From Reserves		
050-0000-361.01-00	\$	33,200.00

Summary

To appropriate \$33,200 as approved by Council at the September 2022 regular meeting. Replacement of truck in WWTP fleet was budgeted in FY2022. Vehicle was order, but did not arrive until FY2023. Staff requested a carryover of funds and earmarked these in reserves for the purchase.

Budget Impact

This will result in a net increase to the budget in the amount of \$33,200.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

Section 1. To amend the Community Improvement Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Expense</u>
Community Improvement Fund		
Misc. and Professional Services		
070-7501-805.30-14	\$	39,990.00
070-7501-805.82-16	\$	12,000.00
ARS Housing Development Reserves		
070-0000-351.04-07	\$	51,990.00

Summary

To appropriate \$51,990 towards the Acquire, Renovate and Sell Program as presented to Council at the January 24th work session and approved at the February 2023 regular meeting.

Budget Impact

There is no fiscal impact to the budget.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 13th day of June 2023



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.C

CONSENT AGENDA

Title: Monthly Financial Reports - May 2023

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve monthly financial reports as presented.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. May 2023 Check Register

Attachment 2. May 2023 Revenue Report

Attachment 3. May 2023 Expenditure Report

Attachment 4. Reserve Balance Investment Report

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
44797	84	ALTAVISTA JOURNAL	05/04/2023	1,361.57		00	OUTSTANDING	
44798	886	AT&T MOBILITY	05/04/2023	2,011.40		00	OUTSTANDING	
44799	1	BARRYTON L WILSON	05/04/2023	300.00		00	OUTSTANDING	
44800	1	BRIGHTSPEED OF VIRGINIA, LLC	05/04/2023	432.56		00	OUTSTANDING	
44801	28	COLUMBIA GAS	05/04/2023	614.67		00	OUTSTANDING	
44802	32	CONTROL EQUIPMENT CO INC	05/04/2023	17,028.44		00	OUTSTANDING	
44803	994	LARRY DALTON	05/04/2023	400.00		00	OUTSTANDING	
44804	20	J JOHNSON ELLER JR	05/04/2023	2,500.00		00	OUTSTANDING	
44805	301	ENGLISH'S LLC	05/04/2023	448.19		00	OUTSTANDING	
44806	1	GEOFFREY C SMITH	05/04/2023	56.30		00	OUTSTANDING	
44807	50	GRETN A TIRE INC	05/04/2023	2,174.00		00	OUTSTANDING	
44808	332	HURT & PROFFITT INC	05/04/2023	3,300.00		00	OUTSTANDING	
44809	9999997	KENNEDY, MICHELLE	05/04/2023	83.90		00	OUTSTANDING	
44810	9999997	MONEY, STEVEN SCOTT	05/04/2023	8.90		00	OUTSTANDING	
44811	1	MR THORNTON CRITCHLEY	05/04/2023	150.00		00	OUTSTANDING	
44812	860	MUNICIPAL EMERGENCY SERV DEPOS	05/04/2023	324.00		00	OUTSTANDING	
44813	9999998	RUSTBURG DIXIE SOFTBALL	05/04/2023	150.00		00	OUTSTANDING	
44814	253	STEVE'S FLORIST INC	05/04/2023	130.00		00	OUTSTANDING	
44815	92	UNIFIRST CORP	05/04/2023	2,517.10		00	OUTSTANDING	
44816	601	VACORP	05/04/2023	498.23		00	OUTSTANDING	
44817	110	VUPS INC	05/04/2023	35.70		00	OUTSTANDING	
44818	9999998	Wilson, Barryton	05/04/2023	150.00		00	OUTSTANDING	
44819	800	MICHAEL ABBOTT	05/11/2023	73.97		00	OUTSTANDING	
44820	103	BEACON CREDIT UNION	05/11/2023	230.00		00	OUTSTANDING	
44821	162	BENNETT'S MECHANICAL COMPANY I	05/11/2023	17,427.50		00	OUTSTANDING	
44822	560	BLUE RIDGE DEVELOPERS INC.	05/11/2023	.00	05/17/2023	00	VOID	73,000.00
44823	4	BOXLEY AGGREGATES	05/11/2023	1,247.39		00	OUTSTANDING	
44824	12	BRENNTAG MID-SOUTH INC	05/11/2023	11,797.22		00	OUTSTANDING	
44825	583	CAMPBELL COUNTY PUBLIC LIBRARY	05/11/2023	1,076.00		00	OUTSTANDING	
44826	1074	DIRECTIONAL SIGNING PROGRAM, L	05/11/2023	3,868.86		00	OUTSTANDING	
44827	164	DMV	05/11/2023	475.00		00	OUTSTANDING	
44828	881	DUNCAN-PARNELL INC	05/11/2023	1,620.00		00	OUTSTANDING	
44829	118	FERGUSON ENTERPRISES LLC	05/11/2023	260.37		00	OUTSTANDING	
44830	41	FISHER SCIENTIFIC	05/11/2023	415.34		00	OUTSTANDING	
44831	43	FOSTER FUELS INC	05/11/2023	17,610.69		00	OUTSTANDING	
44832	9999997	GILLESPIE, KAREN WHEELER	05/11/2023	33.55		00	OUTSTANDING	
44833	111	GRAINGER INC	05/11/2023	414.90		00	OUTSTANDING	
44834	9999997	GRAVES JR., EARL	05/11/2023	42.72		00	OUTSTANDING	
44835	332	HURT & PROFFITT INC	05/11/2023	917.50		00	OUTSTANDING	
44836	566	INTEGRATED TECHNOLOGY GROUP IN	05/11/2023	6,633.37		00	OUTSTANDING	
44837	1	MINT & HONEY SALON	05/11/2023	.00	05/31/2023	00	VOID	1,200.00
44838	1063	MISSIONSQUARE - 304831	05/11/2023	470.00		00	OUTSTANDING	
44839	212	MOORES ELECTRICAL & MECHANICAL	05/11/2023	595.00		00	OUTSTANDING	
44840	300	NAPA AUTO PARTS	05/11/2023	1,311.91		00	OUTSTANDING	
44841	454	O'REILLY AUTOMOTIVE INC	05/11/2023	774.80		00	OUTSTANDING	
44842	67	ORKIN PEST CONTROL LLC	05/11/2023	437.96		00	OUTSTANDING	
44843	816	PACE ANAYLTICAL SERVICES LLC	05/11/2023	778.20		00	OUTSTANDING	
44844	510	RIVER VALLEY RESOURCES LLC	05/11/2023	403.99		00	OUTSTANDING	
44845	1065	R. W. LEE CONSULTING LLC	05/11/2023	3,955.50		00	OUTSTANDING	
44846	575	SOUTHERN REFRIGERATION CORP	05/11/2023	1,352.88		00	OUTSTANDING	
44847	186	THE NEWS & ADVANCE	05/11/2023	854.20		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
44848	85	TREASURER OF VA /CHILD SUPPORT	05/11/2023	933.27		00	OUTSTANDING	
44849	35	TREASURER OF VA/VITA	05/11/2023	6.20		00	OUTSTANDING	
44850	1	VERNON SOUSER	05/11/2023	50.00		00	OUTSTANDING	
44851	1083	VIRGINIA BUSINESS SYSTEMS	05/11/2023	185.84		00	OUTSTANDING	
44852	756	WAGeworks INC	05/11/2023	108.55		00	OUTSTANDING	
44853	793	XEROX FINANCIAL SERVICES	05/11/2023	645.25		00	OUTSTANDING	
44854	208	CAMPBELL COUNTY TREASURER	05/15/2023	25.65		00	OUTSTANDING	
44855	1	CLERK CIRCUIT COURT	05/15/2023	43.00		00	OUTSTANDING	
44856	20	J JOHNSON ELLER JR	05/15/2023	300.00		00	OUTSTANDING	
44857	1	GERARDO J. CAPRARIO &	05/15/2023	11,644.18		00	OUTSTANDING	
44858	9999998	Arthur Jeffrey	05/18/2023	150.00		00	OUTSTANDING	
44859	84	ALTAVISTA JOURNAL	05/18/2023	3,082.82		00	OUTSTANDING	
44860	103	BEACON CREDIT UNION	05/18/2023	230.00		00	OUTSTANDING	
44861	1085	BEDFORD EXCAVATING INC.	05/18/2023	13,890.20		00	OUTSTANDING	
44862	560	BLUE RIDGE DEVELOPERS INC.	05/18/2023	73,000.00		00	OUTSTANDING	
44863	1	BRANDON BELL	05/18/2023	100.00		00	OUTSTANDING	
44864	294	BUSINESS CARD	05/18/2023	14,617.67		00	OUTSTANDING	
44865	1050	CHAMPION'S LAWN CARE/CRR L&L LL	05/18/2023	8,940.00		00	OUTSTANDING	
44866	32	CONTROL EQUIPMENT CO INC	05/18/2023	18,308.00		00	OUTSTANDING	
44867	36	DOMINION VIRGINIA POWER	05/18/2023	98,441.16		00	OUTSTANDING	
44868	41	FISHER SCIENTIFIC	05/18/2023	426.56		00	OUTSTANDING	
44869	46	GENTRY LOCKE ATTORNEYS	05/18/2023	1,265.00		00	OUTSTANDING	
44870	916	GRANITE TELECOMMUNICATIONS	05/18/2023	843.25		00	OUTSTANDING	
44871	50	GRETNA TIRE INC	05/18/2023	1,365.00		00	OUTSTANDING	
44872	58	INSTRUMENTATION SERVICES INC	05/18/2023	708.00		00	OUTSTANDING	
44873	1088	LIFE FOCUS PICTURES LLC	05/18/2023	500.00		00	OUTSTANDING	
44874	9999997	MAYS, RICHARD WAYNE	05/18/2023	31.79		00	OUTSTANDING	
44875	755	NATURCHEM INC	05/18/2023	1,500.00		00	OUTSTANDING	
44876	857	RIVERSTREET NETWORKS	05/18/2023	1,533.05		00	OUTSTANDING	
44877	85	TREASURER OF VA /CHILD SUPPORT	05/18/2023	933.27		00	OUTSTANDING	
44878	1086	VORTEX USA INC.	05/18/2023	495.80		00	OUTSTANDING	
44879	9	AFLAC	05/30/2023	2,985.97		00	OUTSTANDING	
44880	91	ANTHEM BLUE CROSS/BLUE SHIELD	05/30/2023	42,290.00		00	OUTSTANDING	
44881	1058	BRIGHTSPEED	05/30/2023	621.58		00	OUTSTANDING	
44882	16	CAMPBELL COUNTY UTILITIES & SE	05/30/2023	4,210.50		00	OUTSTANDING	
44883	394	ELECTRONIC SYSTEMS INC	05/30/2023	68.48		00	OUTSTANDING	
44884	1063	MISSIONSQUARE - 304831	05/30/2023	470.00		00	OUTSTANDING	
44885	121	MULTI BUSINESS FORMS INC	05/30/2023	49.15		00	OUTSTANDING	
44886	843	BETTY PICKERAL	05/30/2023	400.00		00	OUTSTANDING	
44887	1	SAMUEL E MADDOX	05/30/2023	47.80		00	OUTSTANDING	
44888	80	SOUTHSIDE ELECTRIC COOP	05/30/2023	1,087.42		00	OUTSTANDING	
44889	778	SPRINT	05/30/2023	51.31		00	OUTSTANDING	
44890	872	TIAA, FSB	05/30/2023	153.00		00	OUTSTANDING	

BANK: 00 *****

NO. OF CHECKS: 94

CHECKS OUTSTANDING 490,692.50 ***

OUTSTANDING CHECKS: 92

RECONCILED CHECKS:

VOID CHECKS: 2

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
		416,492.50	.00	.00				74,200.00

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
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NO. OF CHECKS:	94	TOTAL CHECKS	490,692.50	***				
OUTSTANDING CHECKS:	92	RECONCILED CHECKS:	VOID CHECKS:	2				
	416,492.50		.00	.00				74,200.00

TOWN OF ALTAVISTA
REVENUE REPORT
92% OF YEAR LAPSED

ACCOUNTING PERIOD 11/2023

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES									
301		PROPERTY TAXES									
	01 00	REAL PROPERTY CURRENT		17,666	2,262.46	13	194,326	225,926.50	116	212,000	13,926.50-
301	**	PROPERTY TAXES		17,666	2,262.46	13	194,326	225,926.50	116	212,000	13,926.50-
302		PUBLIC SERVICE									
	01 00	REAL & PERSONAL CURRENT		7,341	.00		80,751	75,159.77	93	88,100	12,940.23
302	**	PUBLIC SERVICE		7,341	.00		80,751	75,159.77	93	88,100	12,940.23
303		PERSONAL PROPERTY									
	01 00	CURRENT		21,166	179.75	1	232,826	203,144.86	87	254,000	50,855.14
	03 00	PPTRA		8,333	.00		91,663	85,167.61	93	100,000	14,832.39
303	**	PERSONAL PROPERTY		29,499	179.75	1	324,489	288,312.47	89	354,000	65,687.53
304		MACHINERY & TOOLS									
	01 00	CURRENT		171,416	.00		1,885,576	2,073,686.34	110	2,057,000	16,686.34-
304	**	MACHINERY & TOOLS		171,416	.00		1,885,576	2,073,686.34	110	2,057,000	16,686.34-
305		MOBILE HOME									
	01 00	CURRENT		12	.00		132	150.72	114	150	.72-
305	**	MOBILE HOME		12	.00		132	150.72	114	150	.72-
306		PENALTIES & INTEREST									
	01 00	PENALTIES		375	88.60	24	4,125	35,631.92	864	4,500	31,131.92-
	02 00	INTEREST		291	83.93	29	3,201	3,840.77	120	3,500	340.77-
306	**	PENALTIES & INTEREST		666	172.53	26	7,326	39,472.69	539	8,000	31,472.69-
307		LOCAL									
	01 00	SALES & USE		16,666	22,126.56	133	183,326	184,537.34	101	200,000	15,462.66
	02 00	ELECTRIC, GAS & TELEPHONE		9,500	984.73	10	104,500	86,963.37	83	114,000	27,036.63
	03 00	MOTOR VEHICLE LICENSES		3,833	235.00	6	42,163	47,137.42	112	46,000	1,137.42-
	04 00	BANK STOCK		15,000	22,754.00	152	165,000	66,935.00	41	180,000	113,065.00
	05 00	HOTEL & MOTEL		8,291	8,878.53	107	91,201	91,227.04	100	99,500	8,272.96
	06 00	MEAL		83,333	109,165.49	131	916,663	1,040,110.90	114	1,000,000	40,110.90-
	07 00	AUDIT REVENUE		0	.00		0	.00		0	.00
	08 00	CONTAINER RENTAL FEE		137	66.68	49	1,507	1,366.68	91	1,650	283.32
	09 00	COMMUNICATIONS TAX		2,500	2,350.46	94	27,500	23,673.81	86	30,000	6,326.19
	10 00	TRANSIT PASSENGER REVENUE		416	420.29	101	4,576	3,737.02	82	5,000	1,262.98
	11 00	CIGARETTE TAX		8,333	7,500.00	90	91,663	86,250.00	94	100,000	13,750.00
	12 00	MOBILE RESTAURANT PERMIT		12	.00		132	75.00	57	150	75.00
307	**	LOCAL		148,021	174,481.74	118	1,628,231	1,632,013.58	100	1,776,300	144,286.42

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
308	LICENSES, PERMITS & FEES								
01 01	CONTRACTORS	375	766.82	205	4,125	5,757.96	140	4,500	1,257.96-
01 02	RETAIL SALES	5,000	54,106.59	1082	55,000	66,381.03	121	60,000	6,381.03-
01 03	FINANCIAL, RE & PROF	375	3,710.26	989	4,125	6,807.57	165	4,500	2,307.57-
01 04	REPAIRS & PERSONAL SVC	833	3,461.16	416	9,163	10,432.70	114	10,000	432.70-
01 05	WHOLESALE BUSINESS	37	386.33	1044	407	447.79	110	450	2.21
01 06	UTILITIES	91	618.25	679	1,001	1,269.12	127	1,100	169.12-
01 07	HOTELS	70	1,415.53	2022	770	1,415.53	184	850	565.53-
01 08	VENDING, COIN OPERATED	0	.00		0	.00		0	.00
01 *	BUSINESS LICENSE FEES	6,781	64,464.94	951	74,591	92,511.70	124	81,400	11,111.70-
02 01	ZONING, SIGN, HOME OCCUPATN	108	505.00	468	1,188	2,602.00	219	1,300	1,302.00-
308	** LICENSES, PERMITS & FEES	6,889	64,969.94	943	75,779	95,113.70	126	82,700	12,413.70-
300	*** TAXES	381,510	242,066.42		4,196,610	4,429,835.77		4,578,250	148,414.23
310	FINES & FORFEITURES								
310	01 00 COURT FINES	500	2,276.13	455	5,500	23,845.34	434	6,000	17,845.34-
	02 00 PARKING FINES	25	.00		275	310.00	113	300	10.00-
	03 00 TRAFFIC CAMERA TKTS	0	3,000.00		0	5,250.00		0	5,250.00-
310	**	525	5,276.13	1005	5,775	29,405.34	509	6,300	23,105.34-
310	*** FINES & FORFEITURES	525	5,276.13		5,775	29,405.34		6,300	23,105.34-
320	INVESTMENT EARNINGS								
321	INTEREST								
	02 00 INTEREST INCOME	0	46,243.79		0	321,801.79		0	321,801.79-
321	** INTEREST	0	46,243.79		0	321,801.79		0	321,801.79-
320	*** INVESTMENT EARNINGS	0	46,243.79		0	321,801.79		0	321,801.79-
330	CHARGES FOR SERVICES								
331	RENTS								
	01 00 RENTAL OF GENERAL PROP	83	375.00	452	913	1,575.00	173	1,000	575.00-
	01 01 PAVILION RENTALS	125	250.00	200	1,375	1,612.50	117	1,500	112.50-
	01 02 BOOKER BUILDING RENTALS	458	850.00	186	5,038	6,200.00	123	5,500	700.00-
	01 03 SPARK INNOVATION CENTER	2,500	1,367.76	55	27,500	5,108.31	19	30,000	24,891.69
	01 * RENTAL OF GENERAL PROP	3,166	2,842.76	90	34,826	14,495.81	42	38,000	23,504.19
	02 00 RENTAL OF REAL PROP	7,916	9,982.39	126	87,076	100,790.85	116	95,000	5,790.85-
331	** RENTS	11,082	12,825.15	116	121,902	115,286.66	95	133,000	17,713.34

TOWN OF ALTAVISTA
REVENUE REPORT
92% OF YEAR LAPSED

ACCOUNTING PERIOD 11/2023

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
336		LOANS								
02	00	PROP. MAIN. ENFORCEMENT	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
337		CODE ENFORCEMENT								
01	00	CODE ENFORCEMENT	41	.00		451	230.00	51	500	270.00
337	**	CODE ENFORCEMENT	41	.00		451	230.00	51	500	270.00
330	***	CHARGES FOR SERVICES	11,123	12,825.15		122,353	115,516.66		133,500	17,983.34
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	03	RAILROAD ROLLING STOCK	1,308	.00		14,388	15,740.92	109	15,700	40.92-
	04	DCJS GRANT	7,416	.00		81,576	73,500.00	90	89,000	15,500.00
	06	RENTAL TAX	83	122.75	148	913	595.07	65	1,000	404.93
	08	MISC STATE GRANT	1,250	.00		13,750	15,000.00	109	15,000	.00
	08	TOBACCO GRANT	0	.00		0	.00		0	.00
	08	DHCD THEATER FEASIBILITY	0	.00		0	5,000.00		0	5,000.00-
	08	* MISC STATE GRANT	1,250	.00		13,750	20,000.00	146	15,000	5,000.00-
	09	POLICE GRANT	0	.00		0	.00		0	.00
	11	VDOT CONTRACTUAL SERVICES	250	.00		2,750	.00		3,000	3,000.00
	12	VDOT PD GRANT - OVERTIME	416	1,148.76	276	4,576	5,170.84	113	5,000	170.84-
	13	STATE TRANSIT REVENUE	1,933	.00		21,263	140,997.00	663	23,200	117,797.00-
	16	SKILL GAMES TAX	0	.00		0	.00		0	.00
	17	BROWNFIELD ASSESSMNT GRNT	0	.00		0	148,237.58		0	148,237.58-
	17	01 SPARK INNOVATION CENTER	0	.00		0	.00		0	.00
	17	* BROWNFIELD ASSESSMNT GRNT	0	.00		0	148,237.58		0	148,237.58-
341	**	STATE	12,656	1,271.51	10	139,216	404,241.41	290	151,900	252,341.41-
342		COUNTY								
	01	CAMPBELL COUNTY GRANT	0	.00		0	.00		0	.00
	02	LITTER GRANT	141	.00		1,551	4,471.50	288	1,700	2,771.50-
	03	FIRE DEPT FUEL REIMB	833	.00		9,163	21,483.11	235	10,000	11,483.11-
342	**	COUNTY	974	.00		10,714	25,954.61	242	11,700	14,254.61-
343		FEDERAL								
	01	COP GRANT	0	.00		0	.00		0	.00
	03	VDOT TEA21 ENHNCEMNT GRNT	0	.00		0	.00		0	.00
	04	FEDERAL TRANSIT REVENUE	11,922	.00		131,142	37,836.00	29	143,070	105,234.00
	05	BYRNE JUSTICE GRANT	0	.00		0	11,624.25		0	11,624.25-
	06	VDOT LAP FUNDING	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
92% OF YEAR LAPSED

ACCOUNTING PERIOD 11/2023

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

	07 00	BULLET PROOF VEST GRANT	0	.00		0	.00		0	.00
	09 00	CARES MONEY	0	.00		0	.00		0	.00
	11 00	USDA RURAL BUS DEV GRANT	0	.00		0	97,950.00		0	97,950.00-
343	**	FEDERAL	11,922	.00		131,142	147,410.25	112	143,070	4,340.25-
340	***	INTERGOVERNMENTAL REVENUE	25,552	1,271.51		281,072	577,606.27		306,670	270,936.27-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	01 00	SALES OF SUPPLIES & MAT	625	.00		6,875	15,753.00	229	7,500	8,253.00-
	01 01	TRANSPORTATION	0	.00		0	25,000.00		0	25,000.00-
	01 *	SALES OF SUPPLIES & MAT	625	.00		6,875	40,753.00	593	7,500	33,253.00-
	03 00	CASH DISCOUNTS	8	.00		88	.00		100	100.00
	04 00	MISCELLANEOUS	1,166	9,002.75	772	12,826	52,016.89	406	14,000	38,016.89-
	04 02	HURT / LIGHTS	16	.00		176	172.72	98	200	27.28
	04 03	HURT / SOLID WASTE COLL	3,233	2,877.04	89	35,563	34,413.84	97	38,800	4,386.16
	04 04	ESTATE OF ROBERTA F JENKS	683	687.19	101	7,513	7,444.32	99	8,200	755.68
	04 06	VENDING MACHINE REVENUE	0	10.00		0	67.33		0	67.33-
	04 *	MISCELLANEOUS	5,098	12,576.98	247	56,078	94,115.10	168	61,200	32,915.10-
	05 00	AVOCA REIMBURSEMENT	860	.00		9,460	378.81	4	10,320	9,941.19
	06 01	CANOE LAUNCH PROJECT	0	.00		0	.00		0	.00
	07 00	DONATIONS	0	.00		0	1,200.00		0	1,200.00-
	08 00	REIMB OF INSURANCE CLAIM	0	2,013.33		0	11,061.29		0	11,061.29-
	09 00	STATE FORFEITURE FUND	0	.00		0	.00		0	.00
	10 00	FEDERAL FORFEITURE FUND	0	.00		0	.00		0	.00
	11 00	POLICE CHALLENGE COIN	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	6,591	14,590.31	221	72,501	147,508.20	204	79,120	68,388.20-
350	***	OTHER REVENUE	6,591	14,590.31		72,501	147,508.20		79,120	68,388.20-
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	75,244	.00		827,684	.00		902,930	902,930.00
	01 01	RESERVE MAIN. FUNDS	2,916	.00		32,076	.00		35,000	35,000.00
	01 *	FROM RESERVES	78,160	.00		859,760	.00		937,930	937,930.00
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 01	DESIGNATED	0	.00		0	.00		0	.00
	04 00	FROM CIF	0	.00		0	60,000.00		0	60,000.00-
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
	08 00	FORFEITURE ACCOUNTS	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
92% OF YEAR LAPSED

ACCOUNTING PERIOD 11/2023

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND									
		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ANNUAL ESTIMATE

	09 00	WAR MEMORIAL FUNDING	0	.00		0	.00		0
361	**	TRANSFER IN	78,160	.00		859,760	60,000.00	7	937,930
362		PROCEEDS FROM LTD							
	01 00	PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0
360	***	OTHER FINANCING SOURCES	78,160	.00		859,760	60,000.00		937,930
FUND TOTAL GENERAL FUND			503,461	322,273.31		5,538,071	5,681,674.03		6,041,770
									360,095.97

TOWN OF ALTAVISTA

FUND 020	STATE HIGHWAY REIMB FUND									
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

320		INVESTMENT EARNINGS								
321		INTEREST								
02 00		INTEREST INCOME	0	4,548.58		0	35,591.33		0	35,591.33-
321	**	INTEREST	0	4,548.58		0	35,591.33		0	35,591.33-
320	***	INVESTMENT EARNINGS	0	4,548.58		0	35,591.33		0	35,591.33-
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
07 00		STREET & HIGHWAY MAINT	61,666	.00		678,326	647,985.18	96	740,000	92,014.82
07 01		CARRYOVER OF FUNDS	9,293	.00		102,223	.00		111,520	111,520.00
07 *		STREET & HIGHWAY MAINT	70,959	.00		780,549	647,985.18	83	851,520	203,534.82
341	**	STATE	70,959	.00		780,549	647,985.18	83	851,520	203,534.82
340	***	INTERGOVERNMENTAL REVENUE	70,959	.00		780,549	647,985.18		851,520	203,534.82
350		OTHER REVENUE								
351		MISCELLANEOUS								
03 00		CASH DISCOUNTS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
01 00		FROM RESERVES	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL		STATE HIGHWAY REIMB FUND	70,959	4,548.58		780,549	683,576.51		851,520	167,943.49

TOWN OF ALTAVISTA

FUND 030 LIBRARY FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	.00		0	.00		0	.00
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 00	FROM GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND			0	.00		0	.00		0	.00

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	17,974.51		0	182,664.09		0	182,664.09-
321	**	INTEREST	0	17,974.51		0	182,664.09		0	182,664.09-
320	***	INVESTMENT EARNINGS	0	17,974.51		0	182,664.09		0	182,664.09-
330		CHARGES FOR SERVICES								
332		WATER CHARGES								
	01	INDUSTRIAL	134,333	153,190.64	114	1,477,663	1,342,680.57	91	1,612,000	269,319.43
	02	BUSINESS & RESIDENTIAL	26,666	7,960.86	30	293,326	265,008.64	90	320,000	54,991.36
	03	OUTSIDE COMMUNITY	14,833	12,091.54	82	163,163	159,789.56	98	178,000	18,210.44
	04	WATER CONNECTION FEES	125	.00		1,375	3,000.00	218	1,500	1,500.00-
	05	BULK WATER PURCHASE	416	230.50	55	4,576	2,074.00	45	5,000	2,926.00
332	**	WATER CHARGES	176,373	173,473.54	98	1,940,103	1,772,552.77	91	2,116,500	343,947.23
333		SEWER CHARGES								
	01	INDUSTRIAL	146,666	157,885.80	108	1,613,326	1,588,941.30	99	1,760,000	171,058.70
	02	BUSINESS & RESIDENTIAL	22,000	7,648.12	35	242,000	225,627.92	93	264,000	38,372.08
	03	OUTSIDE COMMUNITY	166	.00		1,826	2,754.60	151	2,000	754.60-
	04	SEWER CONNECTION FEES	166	.00		1,826	2,000.00	110	2,000	.00
	05	SEWER SURCHARGES	7,083	40,730.81	575	77,913	292,753.09	376	85,000	207,753.09-
333	**	SEWER CHARGES	176,081	206,264.73	117	1,936,891	2,112,076.91	109	2,113,000	923.09
334		WATER & SEWER								
	00	WATER & SEWER	583	124.71-	21	6,413	7,640.43	119	7,000	640.43-
	01	MONTHLY	4,166	5,099.25	122	45,826	50,284.00	110	50,000	284.00-
	01	QUARTERLY	11,666	156.00	1	128,326	109,569.60	85	140,000	30,430.40
	01	* BASE RATE FEE	15,832	5,255.25	33	174,152	159,853.60	92	190,000	30,146.40
334	**	WATER & SEWER	16,415	5,130.54	31	180,565	167,494.03	93	197,000	29,505.97
330	***	CHARGES FOR SERVICES	368,869	384,868.81		4,057,559	4,052,123.71		4,426,500	374,376.29
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	14	FLUORIDE GRANT	0	.00		0	.00		0	.00
	17	BROWNFIELD ASSESSMNT GRNT	0	.00		0	.00		0	.00
	18	VDEM	0	.00		0	37,311.64		0	37,311.64-
	19	VRA	0	.00		0	543,039.75		0	543,039.75-
341	**	STATE	0	.00		0	580,351.39		0	580,351.39-
343		FEDERAL								

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
09 00	CARES MONEY	0	.00		0	.00		0	.00
09 01	AMERICAN RESCUE PLAN ACT	0	.00		0	3,073,782.00		0	3,073,782.00-
09 *	CARES MONEY	0	.00		0	3,073,782.00		0	3,073,782.00-
10 00	VDEM	0	.00		0	404,253.18-		0	404,253.18
343 **	FEDERAL	0	.00		0	2,669,528.82		0	2,669,528.82-
340 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	3,249,880.21		0	3,249,880.21-
350	OTHER REVENUE								
351	MISCELLANEOUS								
01 00	SALES OF SUPPLIES & MAT	0	.00		0	.00		0	.00
03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
04 00	MISCELLANEOUS	2,083	1,690.00	81	22,913	15,214.08	66	25,000	9,785.92
04 05	ABBOTT WTR LINE PROJECT	0	.00		0	.00		0	.00
04 *	MISCELLANEOUS	2,083	1,690.00	81	22,913	15,214.08	66	25,000	9,785.92
99 00	WRITE OFF	0	.00		0	.00		0	.00
351 **	MISCELLANEOUS	2,083	1,690.00	81	22,913	15,214.08	66	25,000	9,785.92
350 ***	OTHER REVENUE	2,083	1,690.00		22,913	15,214.08		25,000	9,785.92
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
01 00	FROM RESERVES	168,458	.00		1,853,038	.00		2,021,500	2,021,500.00
03 00	FROM GENERAL FUND	0	.00		0	3,066.57		0	3,066.57-
03 01	DESIGNATED	143,417	.00		1,577,587	1,306,891.00	83	1,721,000	414,109.00
03 *	FROM GENERAL FUND	143,417	.00		1,577,587	1,309,957.57	83	1,721,000	411,042.43
06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
11 00	BOND PROCEEDS	262,536	.00		2,887,896	.00		3,150,440	3,150,440.00
361 **	TRANSFER IN	574,411	.00		6,318,521	1,309,957.57	21	6,892,940	5,582,982.43
362	PROCEEDS FROM LTD								
01 00	PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0	.00
362 **	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360 ***	OTHER FINANCING SOURCES	574,411	.00		6,318,521	1,309,957.57		6,892,940	5,582,982.43
FUND TOTAL WATER & SEWER FUND		945,363	404,533.32		10,398,993	8,809,839.66		11,344,440	2,534,600.34

TOWN OF ALTAVISTA

FUND 060		AGENCY / DONATION FUND									
ACCOUNT		ACCOUNT DESCRIPTION		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

320		INVESTMENT EARNINGS									
321		INTEREST									
	02 00	INTEREST INCOME		0	.83		0	3.60		0	3.60-
321	**	INTEREST		0	.83		0	3.60		0	3.60-
320	***	INVESTMENT EARNINGS		0	.83		0	3.60		0	3.60-
350		OTHER REVENUE									
351		MISCELLANEOUS									
	03 00	CASH DISCOUNTS		0	.00		0	.00		0	.00
	07 00	DONATIONS		0	.00		0	.00		0	.00
351	**	MISCELLANEOUS		0	.00		0	.00		0	.00
350	***	OTHER REVENUE		0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES									
361		TRANSFER IN									
	09 00	WAR MEMORIAL FUNDING		0	.00		0	.00		0	.00
361	**	TRANSFER IN		0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES		0	.00		0	.00		0	.00
FUND TOTAL		AGENCY / DONATION FUND		0	.83		0	3.60		0	3.60-

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	INVESTMENT EARNINGS								
321	INTEREST								
02 00	INTEREST INCOME	0	.00		0	.00		0	.00
03 00	INTEREST INCOME CDBG	0	45.55		0	51.48		0	51.48-
321	** INTEREST	0	45.55		0	51.48		0	51.48-
320	*** INVESTMENT EARNINGS	0	45.55		0	51.48		0	51.48-
330	CHARGES FOR SERVICES								
335	RECREATION								
01 00	PAVILION RENTALS	0	.00		0	.00		0	.00
02 00	BOOKER BUILDING RENTAL	0	.00		0	.00		0	.00
335	** RECREATION	0	.00		0	.00		0	.00
336	LOANS								
01 00	CDBG LOAN POOL	0	.00		0	.00		0	.00
336	** LOANS	0	.00		0	.00		0	.00
330	*** CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340	INTERGOVERNMENTAL REVENUE								
341	STATE								
10 00	CDBG GRANT	0	.00		0	.00		0	.00
341	** STATE	0	.00		0	.00		0	.00
343	FEDERAL								
08 00	USDA GRANT REVENUE	0	.00		0	.00		0	.00
343	** FEDERAL	0	.00		0	.00		0	.00
340	*** INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
350	OTHER REVENUE								
351	MISCELLANEOUS								
03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
04 07	ARS PROGRAM REVENUE	0	.00		0	.00		0	.00
04 *	MISCELLANEOUS	0	.00		0	.00		0	.00
99 00	WRITE OFF	0	.00		0	.00		0	.00
351	** MISCELLANEOUS	0	.00		0	.00		0	.00
350	*** OTHER REVENUE	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
92% OF YEAR LAPSED

ACCOUNTING PERIOD 11/2023

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
	03 00	FROM GENERAL FUND	0	.00		0	250,000.00		0	250,000.00-
361	**	TRANSFER IN	0	.00		0	250,000.00		0	250,000.00-
360	***	OTHER FINANCING SOURCES	0	.00		0	250,000.00		0	250,000.00-
FUND TOTAL COMMUNITY IMPROV FUND			0	45.55		0	250,051.48		0	250,051.48-

TOWN OF ALTAVISTA

FUND 090 CEMETERY FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES								
308		LICENSES, PERMITS & FEES								
	02 02	BURIAL	1,437	1,050.00	73	15,807	14,990.00	95	17,250	2,260.00
308	**	LICENSES, PERMITS & FEES	1,437	1,050.00	73	15,807	14,990.00	95	17,250	2,260.00
300	***	TAXES	1,437	1,050.00		15,807	14,990.00		17,250	2,260.00
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	359.39		0	5,254.42		0	5,254.42-
321	**	INTEREST	0	359.39		0	5,254.42		0	5,254.42-
320	***	INVESTMENT EARNINGS	0	359.39		0	5,254.42		0	5,254.42-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	02 00	SALE OF REAL ESTATE	666	.00		7,326	650.00	9	8,000	7,350.00
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	666	.00		7,326	650.00	9	8,000	7,350.00
350	***	OTHER REVENUE	666	.00		7,326	650.00		8,000	7,350.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 00	FROM GENERAL FUND	8,940	.00		98,340	.00		107,280	107,280.00
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
361	**	TRANSFER IN	8,940	.00		98,340	.00		107,280	107,280.00
360	***	OTHER FINANCING SOURCES	8,940	.00		98,340	.00		107,280	107,280.00
FUND TOTAL CEMETERY FUND			11,043	1,409.39		121,473	20,894.42		132,530	111,635.58
GRAND TOTAL			1,530,826	732,810.98		16,839,086	15,446,039.70		18,370,260	2,924,220.30

REPORT SELECTIONS

Fiscal year : 2023
All Funds
All Departments
All Divisions
Suppress accounts with zero balances : N

FUND 010 GENERAL FUND											
DEPT/DIV 1001 COUNCIL/COUNCIL											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
400	COUNCIL / PLANNING COMM										
10	SALARIES AND WAGES										
10 01	TOWN COUNCIL	2166	2166.69	100	23826	23833.59	100	.00	26000	2166.41	92
10 **	SALARIES AND WAGES	2166	2166.69	100	23826	23833.59	100	.00	26000	2166.41	92
20	BENEFITS										
20 02	FICA	166	165.73	100	1826	1823.03	100	.00	2000	176.97	91
20 **	BENEFITS	166	165.73	100	1826	1823.03	100	.00	2000	176.97	91
30	CONTRACTUAL SERVICES										
30 14	MISC & PROFESSIONAL SVCS	1527-	.00	0	1803	.00	0	.00	280	280.00	0
30 26	IT NETWRK/WEBSITE SUPPORT	770	.00	0	8470	8376.93	99	.00	9250	873.07	91
30 **	CONTRACTUAL SERVICES	757-	.00	0	10273	8376.93	82	.00	9530	1153.07	88
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	208	.00	0	2288	.00	0	.00	2500	2500.00	0
50 16	PUBLIC OFFICIAL LIAB INSU	75	.00	0	825	900.00	109	.00	900	.00	100
50 26	CONVENTIONS & EDUCATIONS	125	.00	0	1375	.00	0	.00	1500	1500.00	0
50 28	DUES & ASSOC MEMBERSHIPS	0	.00	0	0	.00	0	.00	0	.00	0
50 32	MISCELLANEOUS	1985	50.40	3	3235	5269.63	163	.00	5220	49.63-	101
50 36	PLANNING COMMISSION	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	2393	50.40	2	7723	6169.63	80	.00	10120	3950.37	61
81	CAPITAL OUTLAY - REPLACE										
81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
400 ** **	COUNCIL / PLANNING COMM	3968	2382.82	60	43648	40203.18	92	.00	47650	7446.82	84
40 ** **	ADMINISTRATION	3968	2382.82	60	43648	40203.18	92	.00	47650	7446.82	84
DIV 1001	TOTAL ***** COUNCIL	3968	2382.82	60	43648	40203.18	92	.00	47650	7446.82	84
DEPT 10	TOTAL ***** COUNCIL	3968	2382.82	60	43648	40203.18	92	.00	47650	7446.82	84

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL			GOVERNMENT/ADMINISTRATION						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
401		ADMINISTRATION										
10		SALARIES AND WAGES										
10 01	TOWN COUNCIL		0	.00	0	0	.00	0	.00	0	.00	0
10 02	REGULAR		45487	33265.91	73	500357	382350.16	76	.00	545850	163499.84	70
10 04	OVERTIME		155	.00	0	1705	1559.94	92	.00	1860	300.06	84
10 10	PERSONAL EMPLOYEE VEH		0	461.54	0	0	5356.17	0	.00	0	5356.17-	0
10 **	SALARIES AND WAGES		45642	33727.45	74	502062	389266.27	78	.00	547710	158443.73	71
20		BENEFITS										
20 02	FICA		3491	2346.49	67	38401	27279.43	71	.00	41900	14620.57	65
20 04	VA RETIREMENT SYSTEM		4849	2818.44	58	53339	30639.78	57	.00	58190	27550.22	53
20 06	GROUP MEDICAL INSURANCE		9933	4794.44	48	50763	60779.94	120	.00	60700	79.94-	100
20 08	GROUP LIFE INSURANCE		609	482.44	79	6699	5270.93	79	.00	7310	2039.07	72
20 10	WORKER'S COMP		3083	499.30	16	48913	52423.15	107	.00	52000	423.15-	101
20 12	EMPLOYEE EDUCATION ASSIST		416	.00	0	4576	.00	0	5400.00	5000	400.00-	108
20 14	EMPLOYEE ASSIST PROGRAM		141	.00	0	1551	1544.40	100	.00	1700	155.60	91
20 16	OTHER EMPLOYEE BENEFITS		2192-	498.23	23-	25888	12494.81	48	.00	23700	11205.19	53
20 18	VRS HYBRID EMPLOYER CONTR		0	781.04	0	0	8488.32	0	.00	0	8488.32-	0
20 20	ICMA HYBRID EMPLOYER CONT		0	269.86	0	0	2896.82	0	.00	0	2896.82-	0
20 **	BENEFITS		20330	12490.24	61	230130	201817.58	88	5400.00	250500	43282.42	83
30		CONTRACTUAL SERVICES										
30 02	PROFESSIONAL SVCS - COBRA		150	108.55	72	1650	1133.41	69	.00	1800	666.59	63
30 04	LEGAL SERVICES		2708	3765.00	139	29788	37254.35	125	.00	32500	4754.35-	115
30 06	ADVERTISING		1666	3195.57	192	18326	17271.04	94	.00	20000	2728.96	86
30 08	MAINTENANCE SVC CONTRACTS		7916	491.31	6	87076	84328.87	97	.00	95000	10671.13	89
30 10	INDEPENDENT AUDITOR		1708	.00	0	18788	20500.00	109	.00	20500	.00	100
30 12	ENGIN & ARCHITECTURAL SVC		184-	630.00-	342	3976	.00	0	.00	3800	3800.00	0
30 14	MISC & PROFESSIONAL SVCS		417-	.00	0	20413	7090.00	35	.00	20000	12910.00	36
30 17	RANDOM DRUG SCREENING		116	.00	0	1276	439.76	35	.00	1400	960.24	31
30 26	IT NETWRK/WEBSITE SUPPORT		4825	4275.62	89	53075	51325.97	97	.00	57900	6574.03	89
30 **	CONTRACTUAL SERVICES		18488	11206.05	61	234368	219343.40	94	.00	252900	33556.60	87
50		OTHER CHARGES										
50 02	ELECTRICAL SERVICES		1250	1046.98	84	13750	12419.78	90	.00	15000	2580.22	83
50 04	HEATING SERVICES		250	166.69	67	2750	3052.15	111	.00	3000	52.15-	102
50 06	POSTAL SERVICES		916	310.50-	34-	10076	7763.05	77	.00	11000	3236.95	71
50 08	TELECOMMUNICATIONS		583	1139.18	195	6413	8354.71	130	.00	7000	1354.71-	119
50 10	PROPERTY INSURANCE		791	.00	0	8701	9900.00	114	.00	9500	400.00-	104
50 12	MOTOR VEHICLE INSURANCE		45	.00	0	495	550.00	111	.00	550	.00	100
50 14	SURETY BONDS		76	.00	0	836	918.72	110	.00	920	1.28	100
50 16	PUBLIC OFFICIAL LIAB INSU		0	.00	0	0	.00	0	.00	0	.00	0
50 18	GENERAL LIABILITY INSUR		691	.00	0	2601	3300.00	127	.00	3300	.00	100
50 26	CONVENTIONS & EDUCATIONS		917-	.00	0	2413	.00	0	.00	1500	1500.00	0
50 28	DUES & ASSOC MEMBERSHIPS		525	.00	0	10775	8827.00	82	.00	11310	2483.00	78
50 30	REFUNDS		106	.00	0	516	627.73	122	.00	630	2.27	100
50 32	MISCELLANEOUS		5770	784.71	14	15970	22302.28	140	.00	21750	552.28-	103
50 34	MISCELLANEOUS REIMB		201	.00	0	361	575.00	159	.00	570	5.00-	101
50 36	PLANNING COMMISSION		0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND											
DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
401	ADMINISTRATION										
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	10287	2827.06	28	75657	78590.42	104	.00	86030	7439.58	91
52	GRANT EXPENSES										
52 07	MISCELLANEOUS GRANT	0	.00	0	0	.00	0	.00	0	.00	0
52 **	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	1666	284.89	17	18326	17784.18	97	.00	20000	2215.82	89
60 04	REPAIRS & MAINTENANCE	1775	567.29	32	19525	18417.70	94	.00	21300	2882.30	87
60 06	FUELS & LUBRICANTS	144	.00	0	1584	517.28	33	.00	1730	1212.72	30
60 12	BOOKS & SUBSCRIPTIONS	8	.00	0	88	66.00	75	.00	100	34.00	66
60 **	MATERIALS & SUPPLIES	3593	852.18	24	39523	36785.16	93	.00	43130	6344.84	85
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 04	EDP EQUIP REPLACEMENT	583	.00	0	6413	7697.49	120	.00	7000	697.49	110
81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
81 18	BUILDING	3750	.00	0	41250	44720.00	108	.00	45000	280.00	99
81 30	IMPRVMNTS OTHER THAN BLDG	1250	.00	0	13750	.00	0	.00	15000	15000.00	0
81 **	CAPITAL OUTLAY - REPLACE	5583	.00	0	61413	52417.49	85	.00	67000	14582.51	78
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
401 ** **	ADMINISTRATION	103923	61102.98	59	1143153	978220.32	86	5400.00	1247270	263649.68	79
40 ** **	ADMINISTRATION	103923	61102.98	59	1143153	978220.32	86	5400.00	1247270	263649.68	79
DIV 1101	TOTAL *****										
	ADMINISTRATION	103923	61102.98	59	1143153	978220.32	86	5400.00	1247270	263649.68	79
DEPT 11	TOTAL *****										
	GENERAL GOVERNMENT	103923	61102.98	59	1143153	978220.32	86	5400.00	1247270	263649.68	79

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%		
BA	ELE	OBJ	ACCOUNT	CURRENT									
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
<hr/>													
50			PUBLIC SAFETY										
501			POLICE DEPARTMENT										
	10		SALARIES AND WAGES										
	10	02	REGULAR	63180	56009.81	89	694980	692412.07	100	.00	758170	65757.93	91
	10	04	OVERTIME	1802	1930.00	107	19822	22678.70	114	.00	21630	1048.70	105
	10	06	DMV GRANT OVERTIME	416	193.23	46	4576	4812.01	105	.00	5000	187.99	96
	10	08	PD RESIDENCY STIPEND	1108	925.04	84	12188	9842.09	81	.00	13300	3457.91	74
	10	12	TAKE HOME CAR PROGRAM	868	.00	0	5452	.00	0	.00	4580	4580.00	0
	10	**	SALARIES AND WAGES	65638	59058.08	90	737018	729744.87	99	.00	802680	72935.13	91
	20		BENEFITS										
	20	02	FICA	5087	4282.11	84	55957	53286.77	95	.00	61050	7763.23	87
	20	04	VA RETIREMENT SYSTEM	6735	6218.10	92	74085	71862.14	97	.00	80820	8957.86	89
	20	06	GROUP MEDICAL INSURANCE	7550	7550.80	100	83050	98043.80	118	.00	90610	7433.80	108
	20	08	GROUP LIFE INSURANCE	846	781.64	92	9306	9031.14	97	.00	10160	1128.86	89
	20	16	OTHER EMPLOYEE BENEFITS	900	.00	0	9900	10800.00	109	.00	10800	.00	100
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	21118	18832.65	89	232298	243023.85	105	.00	253440	10416.15	96
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	125	.00	0	1375	690.00	50	.00	1500	810.00	46
	30	08	MAINTENANCE SVC CONTRACTS	250	297.95	119	2750	2652.62	97	.00	3000	347.38	88
	30	16	PHYSICALS	181	.00	0	1991	750.00	38	.00	2180	1430.00	34
	30	18	R & M ELECTRONICS	16	.00	0	176	.00	0	.00	200	200.00	0
	30	26	IT NETWRK/WEBSITE SUPPORT	2250	1742.49	77	29750	24764.12	83	.00	32000	7235.88	77
	30	28	CC-RADIO AGREEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	30	**	CONTRACTUAL SERVICES	2822	2040.44	72	36042	28856.74	80	.00	38880	10023.26	74
	50		OTHER CHARGES										
	50	04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	08	TELECOMMUNICATIONS	433	3128.35	723	14763	13005.72	88	.00	15200	2194.28	86
	50	10	PROPERTY INSURANCE	416	.00	0	2076	2500.00	120	.00	2500	.00	100
	50	12	MOTOR VEHICLE INSURANCE	425	.00	0	4675	5100.00	109	.00	5100	.00	100
	50	18	GENERAL LIABILITY INSUR	375	.00	0	4125	4825.00	117	.00	4500	325.00	107
	50	24	SUBSISTANCE & LODGING	175	997.58	570	6925	4887.19	71	.00	7100	2212.81	69
	50	26	CONVENTIONS & EDUCATIONS	667	.00	0	7663	3415.90	45	.00	7000	3584.10	49
	50	28	DUES & ASSOC MEMBERSHIPS	666	.00	0	7326	7405.00	101	.00	8000	595.00	93
	50	29	ACCREDITATION PROGRAM	325	.00	0	3575	454.01	13	45.00	3900	3400.99	13
	50	32	MISCELLANEOUS	83	.00	0	913	391.90	43	.00	1000	608.10	39
	50	37	COMMUNITY ENGAGEMENT	125	.00	0	1375	94.76	7	.00	1500	1405.24	6
	50	78	STATE FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
	50	79	FED FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
	50	81	DMV GRANT EQUIP PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	50	84	LIVING / MOVING EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	2356	4125.93	175	53416	42079.48	79	45.00	55800	13675.52	76

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
BA ELE OBJ	ACCOUNT	CURRENT	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
	52	GRANT EXPENSES										
	52 02	FEDERAL COPS GRANT	0	.00	0	0	.00	0	.00	0	.00	0
	52 04	BYRNE JUSTICE GRANT	0	.00	0	0	.00	0	.00	0	.00	0
	52 **	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	1000	536.92	54	11000	7252.70	66	.00	12000	4747.30	60
	60 04	REPAIRS & MAINTENANCE	395	338.22	86	1845	2506.23	136	.00	2250	256.23	111
	60 06	FUELS & LUBRICANTS	8381	92.31	1	37191	38938.37	105	.00	45580	6641.63	85
	60 08	VEHICLE & EQUIP R&M	1000	2507.90	251	11000	14135.87	129	.00	12000	2135.87	118
	60 10	UNIFORMS	83	324.00	390	10913	7533.91	69	1030.25	11000	2435.84	78
	60 13	CRIME REPORTING SOFTWARE	0	.00	0	0	.00	0	.00	0	.00	0
	60 16	DRUG INVESTIGATING	500	.00	0	5500	5945.52	108	.00	6000	54.48	99
	60 25	SMALL EQUIPMENT	125	.00	0	1375	820.89	60	.00	1500	679.11	55
	60 48	AMMUNITION & BATTERIES	833	.00	0	9163	10148.62	111	.00	10000	148.62	102
	60 **	MATERIALS & SUPPLIES	12317	3799.35	31	87987	87282.11	99	1030.25	100330	12017.64	88
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	4583	308.83	7	50413	32100.83	64	3650.45	55000	19248.72	65
	81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 06	MACHINERY & EQUIPMENT	1014	.00	0	11154	.00	0	.00	12170	12170.00	0
	81 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	5597	308.83	6	61567	32100.83	52	3650.45	67170	31418.72	53
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	82 30	IMPRVMNTS OTHER THAN BLDG	833	.00	0	9163	9359.85	102	.00	10000	640.15	94
	82 **	CAPITAL OUTLAY - NEW	833	.00	0	9163	9359.85	102	.00	10000	640.15	94
501 ** **		POLICE DEPARTMENT	110681	88165.28	80	1217491	1172447.73	96	4725.70	1328300	151126.57	89
50 ** **		PUBLIC SAFETY	110681	88165.28	80	1217491	1172447.73	96	4725.70	1328300	151126.57	89
DIV 3101		TOTAL *****										
		POLICE DEPARTMENT	110681	88165.28	80	1217491	1172447.73	96	4725.70	1328300	151126.57	89
DEPT 31		TOTAL *****										
		PUBLIC SAFETY	110681	88165.28	80	1217491	1172447.73	96	4725.70	1328300	151126.57	89

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
601		OPERATIONS & MAINTENANCE										
	10	SALARIES AND WAGES										
	10 02	REGULAR	54053	49412.56	91	594583	565918.92	95	.00	648640	82721.08	87
	10 04	OVERTIME	858	264.68	31	9438	13433.24	142	.00	10300	3133.24	130
	10 **	SALARIES AND WAGES	54911	49677.24	91	604021	579352.16	96	.00	658940	79587.84	88
	20	BENEFITS										
	20 02	FICA	4200	4015.63	96	46200	38792.47	84	.00	50410	11617.53	77
	20 04	VA RETIREMENT SYSTEM	5320	1841.14	35	58520	9592.54	16	.00	63850	54257.46	15
	20 06	GROUP MEDICAL INSURANCE	7404	5499.32	74	81444	51560.81	63	.00	88850	37289.19	58
	20 08	GROUP LIFE INSURANCE	669	759.48	114	7359	6654.83	90	.00	8030	1375.17	83
	20 18	VRS HYBRID EMPLOYER CONTR	0	3406.60	0	0	36072.82	0	.00	0	36072.82	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	852.61	0	0	7453.20	0	.00	0	7453.20	0
	20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	17593	16374.78	93	193523	150126.67	78	.00	211140	61013.33	71
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	500	252.76	51	5500	4238.28	77	.00	6000	1761.72	71
	30 12	ENGIN & ARCHITECTURAL SVC	834	.00	0	3326	.00	0	.00	2500	2500.00	0
	30 16	PHYSICALS	58	.00	0	638	425.00	67	.00	700	275.00	61
	30 18	R & M ELECTRONICS	91	.00	0	1001	124.00	12	.00	1100	976.00	11
	30 32	METAL RECYCLE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
	30 34	TIRE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
	30 36	MOWING CONTRACT	1250	400.00	32	13750	13675.00	100	.00	15000	1325.00	91
	30 38	TUB GRINDING BRUSH	2916	.00	0	32076	26400.00	82	.00	35000	8600.00	75
	30 40	RECURRING LEASE AGREEMENT	80	.00	0	880	.00	0	.00	960	960.00	0
	30 **	CONTRACTUAL SERVICES	4061	652.76	16	57171	44862.28	79	.00	61260	16397.72	73
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	991	1084.67	110	4901	6814.74	139	.00	5900	914.74	116
	50 10	PROPERTY INSURANCE	416	.00	0	4576	5100.00	112	.00	5000	100.00	102
	50 12	MOTOR VEHICLE INSURANCE	950	.00	0	10450	11400.00	109	.00	11400	.00	100
	50 24	SUBSISTANCE & LODGING	41	.00	0	451	.00	0	.00	500	500.00	0
	50 26	CONVENTIONS & EDUCATIONS	291	.00	0	3201	3089.97	97	.00	3500	410.03	88
	50 32	MISCELLANEOUS	41	50.00	122	451	357.05	79	.00	500	142.95	71
	50 38	INVENTORY OVER / SHORT	0	.00	0	0	100.22	0	.00	0	100.22	0
	50 76	MISS UTILITY	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	2730	1134.67	42	24030	26661.54	111	.00	26800	138.46	100
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	604	1141.47	189	6644	2230.51	34	.00	7250	5019.49	31
	60 05	FUEL PUMPS	191	.00	0	2101	333.66	16	.00	2300	1966.34	15
	60 06	FUELS & LUBRICANTS	7115	87.67	1	47015	51218.19	109	.00	54130	2911.81	95
	60 08	VEHICLE / EQUIP R&M	2398	1482.76	62	35728	27365.06	77	.00	38130	10764.94	72
	60 10	UNIFORMS	1000	848.01	85	11000	13120.78	119	.00	12000	1120.78	109
	60 11	SAFETY EQUIP & PROGRAMS	490	40.00	8	2990	3517.55	118	.00	3480	37.55	101
	60 20	STREET LT OPER SUPPLIES	2583	3772.09	146	28413	26815.48	94	.00	31000	4184.52	87

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601 OPERATIONS & MAINTENANCE													
	60	22	HIGHWAY, STRT & SIDEWALKS	1666	1993.73	120	18326	22877.88	125	.00	20000	2877.88-	114
	60	23	EQUIPMENT RENTAL	124-	.00	0	3636	1573.52	43	.00	3520	1946.48	45
	60	28	STORM DRAINAGE	250	.00	0	2750	1052.50	38	532.50	3000	1415.00	53
	60	30	ENGINEERING R & M	83	.00	0	913	.00	0	.00	1000	1000.00	0
	60	34	TRAIN STATION SUPPLIES	291	479.37	165	3201	2849.43	89	.00	3500	650.57	81
	60	36	PAVEMENT	4166	.00	0	45826	.00	0	.00	50000	50000.00	0
	60	40	TRAFFIC CONTROL DEVICE	250	.00	0	2750	2509.19	91	.02-	3000	490.83	84
	60	44	SNOW & ICE REMOVAL	166	.00	0	1826	.00	0	.00	2000	2000.00	0
	60	52	DECORATIVE STREET LIGHTS	533	.00	0	5863	4522.38	77	.00	6400	1877.62	71
	60	**	MATERIALS & SUPPLIES	21662	7562.16	35	218982	159986.13	73	532.48	240710	80191.39	67
	81		CAPITAL OUTLAY - REPLACE										
	81	02	VEHICLE REPLACEMENT	1406	.00	0	15466	33998.49	220	1.50	16880	17119.99-	201
	81	06	MACHINERY & EQUIPMENT	1083	.00	0	11913	107878.93	906	.00	13000	94878.93-	830
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81	30	IMPRVMNTS OTHER THAN BLDG	2083	750.00	36	22913	27462.50	120	.00	25000	2462.50-	110
	81	36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	4572	750.00	16	50292	169339.92	337	1.50	54880	114461.42-	309
	82		CAPITAL OUTLAY - NEW										
	82	06	MACHINERY & EQUIPMENT	3416	.00	0	37576	29441.96	78	.87	41000	11557.17	72
	82	**	CAPITAL OUTLAY - NEW	3416	.00	0	37576	29441.96	78	.87	41000	11557.17	72
	90		DEBT SERVICE										
	90	02	PRINCIPAL	1416	.00	0	15576	17000.00	109	.00	17000	.00	100
	90	04	INTEREST	429	.00	0	4719	5104.35	108	.00	5150	45.65	99
	90	**	DEBT SERVICE	1845	.00	0	20295	22104.35	109	.00	22150	45.65	100
601	**	**	OPERATIONS & MAINTENANCE	110790	76151.61	69	1205890	1181875.01	98	534.85	1316880	134470.14	90
604 COMMUNITY IMPROVEMENT													
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	**	**	COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
605 TRAIN STATION													
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
605	**	**	TRAIN STATION	0	.00	0	0	.00	0	.00	0	.00	0
606													

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
606												
	81	CAPITAL OUTLAY - REPLACE										
	81 36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82	CAPITAL OUTLAY - NEW										
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
606	** **		0	.00	0	0	.00	0	.00	0	.00	0
608												
		CAPITAL OUTLAY										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82	CAPITAL OUTLAY - NEW										
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
608	** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	** **		110790	76151.61	69	1205890	1181875.01	98	534.85	1316880	134470.14	90
80												
803												
		NON DEPARTMENT										
		VDOT T-21 GRANT										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
803	** **	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0	.00	0
80	** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	4101	TOTAL *****										
		MAIN OF STREETS & HWYS	110790	76151.61	69	1205890	1181875.01	98	534.85	1316880	134470.14	90

FUND 010 GENERAL FUND											
DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
60	MATERIALS & SUPPLIES										
60 06	FUELS & LUBRICANTS	1666	.00	0	18326	14807.89	81	.00	20000	5192.11	74
60 08	VEHICLE / EQUIP R&M	0	1972.05	0	25000	11329.24	45	.00	25000	13670.76	45
60 18	SUPPLIES	420	.00	0	420	840.25	200	.00	840	.25	100
60 26	LITTER EXPENSES	166	.00	0	1826	383.73	21	.00	2000	1616.27	19
60 **	MATERIALS & SUPPLIES	2252	1972.05	88	45572	27361.11	60	.00	47840	20478.89	57
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 06	MACHINERY & EQUIPMENT	416	.00	0	4576	4829.50	106	.00	5000	170.50	97
81 **	CAPITAL OUTLAY - REPLACE	416	.00	0	4576	4829.50	106	.00	5000	170.50	97
601 ** **	OPERATIONS & MAINTENANCE	2668	1972.05	74	50148	32190.61	64	.00	52840	20649.39	61
60 ** **		2668	1972.05	74	50148	32190.61	64	.00	52840	20649.39	61
DIV 4102	TOTAL *****										
	SANITATION & WASTE REM	2668	1972.05	74	50148	32190.61	64	.00	52840	20649.39	61

FUND 010 GENERAL FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601			OPERATIONS & MAINTENANCE										
	30		CONTRACTUAL SERVICES										
	30	22	LANDSCAPING CONTRACTS	750	.00	0	8250	6727.05	82	.00	9000	2272.95	75
	30	**	CONTRACTUAL SERVICES	750	.00	0	8250	6727.05	82	.00	9000	2272.95	75
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	666	603.90	91	7326	7581.71	104	.00	8000	418.29	95
	50	04	HEATING SERVICES	84	95.52	114	1576	522.17	33	.00	1500	977.83	35
	50	**	OTHER CHARGES	582	699.42	120	8902	8103.88	91	.00	9500	1396.12	85
	60		MATERIALS & SUPPLIES										
	60	18	SUPPLIES	1585	120.67	8	7835	9540.10	122	.00	9420	120.10	101
	60	24	SMALL TOOLS	333	.00	0	3663	3695.74	101	.00	4000	304.26	92
	60	**	MATERIALS & SUPPLIES	1918	120.67	6	11498	13235.84	115	.00	13420	184.16	99
601	**	**	OPERATIONS & MAINTENANCE	3250	820.09	25	28650	28066.77	98	.00	31920	3853.23	88
604			COMMUNITY IMPROVEMENT										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	**	**	COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
608			CAPITAL OUTLAY										
	81		CAPITAL OUTLAY - REPLACE										
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		3250	820.09	25	28650	28066.77	98	.00	31920	3853.23	88
DIV	4103		TOTAL *****										
			MAIN OF BLDGS & GROUNDS	3250	820.09	25	28650	28066.77	98	.00	31920	3853.23	88

FUND 010 GENERAL FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60											
602	PARKS, RECREAT & CULTURAL										
30	CONTRACTUAL SERVICES										
30 26	IT NETWRK/WEBSITE SUPPORT	0	260.00	0	0	520.00	0	.00	0	520.00-	0
30 42	TREE REMOVAL & PRUNING	416	.00	0	4576	5200.00	114	.00	5000	200.00-	104
30 **	CONTRACTUAL SERVICES	416	260.00	63	4576	5720.00	125	.00	5000	720.00-	114
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1416	808.03	57	15576	14516.72	93	.00	17000	2483.28	85
50 04	HEATING SERVICES	66	81.66	124	726	571.66	79	.00	800	228.34	72
50 08	TELECOMMUNICATIONS	116	70.16	61	1276	926.60	73	.00	1400	473.40	66
50 27	COMMUNITY GIFT PROGRAM	0	.00	0	0	110.00	0	.00	0	110.00-	0
50 34	MISCELLANEOUS REIMB	41	300.00	732	451	387.50	86	.00	500	112.50	78
50 95	DEPT OF FORESTRY GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	1639	1259.85	77	18029	16512.48	92	.00	19700	3187.52	84
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	2500	1869.31	75	27500	28050.08	102	.00	30000	1949.92	94
60 52	DECORATIVE STREET LIGHTS	90	.00	0	90	179.99	200	.00	180	.01	100
60 53	MULCH & LANDSCAPING STONE	666	276.00	41	7326	5368.51	73	.00	8000	2631.49	67
60 54	PLAYGROUND EQUIPMENT	125	.00	0	1375	.00	0	.00	1500	1500.00	0
60 55	SPLASH PAD	458	667.75	146	5038	2649.92	53	.00	5500	2850.08	48
60 56	WAR MEMORIAL BALLFIELD	416	.00	0	4576	2587.50	57	.00	5000	2412.50	52
60 57	CANOE LAUNCH	125	.00	0	1375	990.00	72	.00	1500	510.00	66
60 58	SPECIAL EVENTS	125	.00	0	1375	1196.07	87	.00	1500	303.93	80
60 **	MATERIALS & SUPPLIES	4505	2813.06	62	48655	41022.07	84	.00	53180	12157.93	77
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
81 18	BUILDING	3150	.00	0	34650	29739.00	86	.00	37800	8061.00	79
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 26	PARKS	0	.00	0	0	63937.23	0	.00	0	63937.23-	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 40	ELECTRICAL	0	.00	0	0	22484.90	0	.00	0	22484.90-	0
81 **	CAPITAL OUTLAY - REPLACE	3150	.00	0	34650	116161.13	335	.00	37800	78361.13-	307
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	22050.61	0	.00	0	22050.61-	0
82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 18	BUILDING	1625	.00	0	17875	.00	0	.00	19500	19500.00	0
82 26	PARKS	0	.00	0	0	22000.00	0	.00	0	22000.00-	0
82 **	CAPITAL OUTLAY - NEW	1625	.00	0	17875	44050.61	246	.00	19500	24550.61-	226
602 ** **	PARKS, RECREAT & CULTURAL	11335	4332.91	38	123785	223466.29	181	.00	135180	88286.29-	165
60 ** **		11335	4332.91	38	123785	223466.29	181	.00	135180	88286.29-	165
DIV 4104	TOTAL *****										

FUND 010 GENERAL FUND			DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
602		PARKS, RECREAT & CULTURAL										
		PARKS & RECREATION	11335	4332.91	38	123785	223466.29	181	.00	135180	88286.29-	165

FUND 010 GENERAL FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
609			AVOCA										
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
609	**	**	AVOCA	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4105	TOTAL	*****										
		AVOCA		0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 4106 PUBLIC WORKS/CULTURAL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	50	32.23	65	550	244.20	44	.00	600	355.80	41
	50	**	OTHER CHARGES	50	32.23	65	550	244.20	44	.00	600	355.80	41
602	**	**	PARKS, RECREAT & CULTURAL	50	32.23	65	550	244.20	44	.00	600	355.80	41
60	**	**		50	32.23	65	550	244.20	44	.00	600	355.80	41
DIV	4106		TOTAL *****										
			CULTURAL	50	32.23	65	550	244.20	44	.00	600	355.80	41

FUND 010 GENERAL FUND											
DEPT/DIV 4108 PUBLIC WORKS/LIBRARY											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
30	CONTRACTUAL SERVICES										
30 44	CUSTODIAL SERVICES	1125	1076.00	96	12375	10760.00	87	.00	13500	2740.00	80
30 **	CONTRACTUAL SERVICES	1125	1076.00	96	12375	10760.00	87	.00	13500	2740.00	80
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	1250	590.09	47	13750	15617.19	114	.00	15000	617.19-	104
60 **	MATERIALS & SUPPLIES	1250	590.09	47	13750	15617.19	114	.00	15000	617.19-	104
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	2375	1666.09	70	26125	26377.19	101	.00	28500	2122.81	93
60 ** **		2375	1666.09	70	26125	26377.19	101	.00	28500	2122.81	93
DIV 4108	TOTAL ***** LIBRARY	2375	1666.09	70	26125	26377.19	101	.00	28500	2122.81	93

FUND 010 GENERAL FUND			DEPT/DIV 4109 PUBLIC WORKS/ALTAVISTA EMS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601 OPERATIONS & MAINTENANCE													
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
601	**	**	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4109		TOTAL *****										
			ALTAVISTA EMS	0	.00	0	0	.00	0	.00	0	.00	0
DEPT	41		TOTAL *****										
			PUBLIC WORKS	130468	84974.98	65	1435148	1492220.07	104	534.85	1565920	73165.08	95

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS										
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
403			PUBLIC TRANSPORTATION										
	10		SALARIES AND WAGES										
	10	02	REGULAR	8350	7638.53	92	91850	93624.83	102	.00	100200	6575.17	93
	10	04	OVERTIME	0	.00	0	0	254.70	0	.00	0	254.70-	0
	10	**	SALARIES AND WAGES	8350	7638.53	92	91850	93879.53	102	.00	100200	6320.47	94
	20		BENEFITS										
	20	02	FICA	639	548.73	86	7029	6803.09	97	.00	7670	866.91	89
	20	04	VA RETIREMENT SYSTEM	504	486.58	97	5544	5715.44	103	.00	6050	334.56	95
	20	06	GROUP MEDICAL INSURANCE	617	608.50	99	6787	6991.40	103	.00	7410	418.60	94
	20	08	GROUP LIFE INSURANCE	63	63.34	101	693	732.65	106	.00	760	27.35	96
	20	10	WORKER'S COMP	141	.00	0	1551	1700.00	110	.00	1700	.00	100
	20	18	VRS HYBRID EMPLOYER CONTR	0	12.42	0	0	77.86	0	.00	0	77.86-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	5.68	0	0	36.92	0	.00	0	36.92-	0
	20	**	BENEFITS	1964	1725.25	88	21604	22057.36	102	.00	23590	1532.64	94
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	417-	.00	0	413	.00	0	.00	0	.00	0
	30	08	MAINTENANCE SVC CONTRACTS	259-	.00	0	151	.00	0	.00	100-	100.00-	0
	30	14	MISC & PROFESSIONAL SVCS	25	.00	0	275	.00	0	.00	300	300.00	0
	30	16	PHYSICALS	123	.00	0	353	354.84	101	.00	480	125.16	74
	30	**	CONTRACTUAL SERVICES	528-	.00	0	1192	354.84	30	.00	680	325.16	52
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	83	.00	0	913	161.58	18	.00	1000	838.42	16
	50	12	MOTOR VEHICLE INSURANCE	141	.00	0	1551	1700.00	110	.00	1700	.00	100
	50	24	SUBSISTANCE & LODGING	25	.00	0	275	124.98	45	.00	300	175.02	42
	50	26	CONVENTIONS & EDUCATIONS	238-	.00	0	382	240.00	63	.00	150	90.00-	160
	50	28	DUES & ASSOC MEMBERSHIPS	12	.00	0	132	.00	0	.00	150	150.00	0
	50	33	MISCELLANEOUS / INDIRECT	0	.00	0	0	.00	0	.00	0	.00	0
	50	35	MISC / OTHER FIXED COSTS	0	.00	0	0	.00	0	.00	0	.00	0
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	23	.00	0	3253	2226.56	68	.00	3300	1073.44	68
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	29	.00	0	319	75.30	24	.00	350	274.70	22
	60	06	FUELS & LUBRICANTS	2105	.00	0	23155	19480.56	84	.00	25270	5789.44	77
	60	08	VEHICLE & EQUIP R&M	1591	352.60	22	4501	5078.40	113	.00	6100	1021.60	83
	60	14	OTHER OPERATING SUPPLIES	259-	.00	0	151	.00	0	.00	100-	100.00-	0
	60	18	SUPPLIES	25	.00	0	275	.00	0	.00	300	300.00	0
	60	**	MATERIALS & SUPPLIES	3491	352.60	10	28401	24634.26	87	.00	31920	7285.74	77
	81		CAPITAL OUTLAY - REPLACE										
	81	02	VEHICLE REPLACEMENT	6845	.00	0	75295	.00	0	134158.00	82150	52008.00-	163
	81	04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	6845	.00	0	75295	.00	0	134158.00	82150	52008.00-	163

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
403		PUBLIC TRANSPORTATION										
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	.00	0	0	81602.00	0	.00	0	81602.00-	0
	82 04	EDP EQUIPMENT	0	.00	0	0	3620.52	0	.00	0	3620.52-	0
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	85222.52	0	.00	0	85222.52-	0
403	** **	PUBLIC TRANSPORTATION	20145	9716.38	48	221595	228375.07	103	134158.00	241840	120693.07-	150
40	** **	ADMINISTRATION	20145	9716.38	48	221595	228375.07	103	134158.00	241840	120693.07-	150
DIV	6101	TOTAL *****										
		OPERATIONS	20145	9716.38	48	221595	228375.07	103	134158.00	241840	120693.07-	150
DEPT	61	TOTAL *****										
		PUBLIC TRANSPORTATION	20145	9716.38	48	221595	228375.07	103	134158.00	241840	120693.07-	150

FUND 010 GENERAL FUND			DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	

40			ADMINISTRATION											
405			ECONOMIC DEVELOPMENT											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	
	30		CONTRACTUAL SERVICES											
	30	06	ADVERTISING	2083	3868.86	186	22913	7326.06	32	.00	25000	17673.94	29	
	30	14	MISC & PROFESSIONAL SVCS	416	.00	0	4576	.00	0	.00	5000	5000.00	0	
	30	**	CONTRACTUAL SERVICES	2499	3868.86	155	27489	7326.06	27	.00	30000	22673.94	24	
	50		OTHER CHARGES											
	50	06	POSTAL SERVICES	41	.00	0	451	.00	0	.00	500	500.00	0	
	50	08	TELECOMMUNICATIONS	125-	.00	0	625	.00	0	.00	500	500.00	0	
	50	24	SUBSISTANCE & LODGING	128	.00	0	1408	.00	0	.00	1540	1540.00	0	
	50	26	CONVENTIONS & EDUCATIONS	105	.00	0	1155	.00	0	.00	1260	1260.00	0	
	50	28	DUES & ASSOC MEMBERSHIPS	116	.00	0	1276	.00	0	.00	1400	1400.00	0	
	50	32	MISCELLANEOUS	125	.00	0	1375	.00	0	.00	1500	1500.00	0	
	50	61	CONTRIBUTION	0	.00	0	0	.00	0	.00	0	.00	0	
	50	63	ECONOMIC INCENTIVES	3512	4168.33	119	38632	13668.33	35	.00	42150	28481.67	32	
	50	93	GRANT PROGRAM FUNDING	4167-	1200.00	29-	79163	9400.00	12	.00	75000	65600.00	13	
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	265-	5368.33	2026-	124085	23068.33	19	.00	123850	100781.67	19	
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	375-	.00	0	875	.00	0	.00	500	500.00	0	
	60	06	FUELS & LUBRICANTS	0	.00	0	0	.00	0	.00	0	.00	0	
	60	08	VEHICLE & EQUIP R&M	0	.00	0	0	.00	0	.00	0	.00	0	
	60	12	BOOKS & SUBSCRIPTIONS	375-	.00	0	875	.00	0	.00	500	500.00	0	
	60	**	MATERIALS & SUPPLIES	750-	.00	0	1750	.00	0	.00	1000	1000.00	0	
	81		CAPITAL OUTLAY - REPLACE											
	81	18	BUILDING	1200	.00	0	1200	2423.84	202	.00	2400	23.84-	101	
	81	**	CAPITAL OUTLAY - REPLACE	1200	.00	0	1200	2423.84	202	.00	2400	23.84-	101	
	82		CAPITAL OUTLAY - NEW											
	82	02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0	
	82	16	LAND	0	4160.00	0	0	620173.00	0	.00	0	620173.00-	0	
	82	18	BUILDING	48545	76955.50	159	533995	113249.23	21	.00	582540	469290.77	19	
	82	**	CAPITAL OUTLAY - NEW	48545	81115.50	167	533995	733422.23	137	.00	582540	150882.23-	126	

FUND 010 GENERAL FUND			DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT							ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****	*****YEAR-TO-DATE*****							
SUB			DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
40			ADMINISTRATION									
405			ECONOMIC DEVELOPMENT									
405	**	**	ECONOMIC DEVELOPMENT	51229	90352.69	176	688519	766240.46	111	.00	739790	26450.46- 104
406			MAIN STREET COORDINATOR									
	50		OTHER CHARGES									
	50	08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00 0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00 0
	60		MATERIALS & SUPPLIES									
	60	02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00 0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00 0
406	**	**	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00 0
409			COMMUNITY DEVELOPMENT									
	50		OTHER CHARGES									
	50	93	GRANT PROGRAM FUNDING	0	.00	0	0	106785.34	0	.00	0	106785.34- 0
	50	**	OTHER CHARGES	0	.00	0	0	106785.34	0	.00	0	106785.34- 0
409	**	**	COMMUNITY DEVELOPMENT	0	.00	0	0	106785.34	0	.00	0	106785.34- 0
40	**	**	ADMINISTRATION	51229	90352.69	176	688519	873025.80	127	.00	739790	133235.80- 118
DIV	7101		TOTAL ***** ECONOMIC DEVELOPMENT	51229	90352.69	176	688519	873025.80	127	.00	739790	133235.80- 118
DEPT	71		TOTAL ***** ECONOMIC DEVELOPMENT	51229	90352.69	176	688519	873025.80	127	.00	739790	133235.80- 118

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
408		COMMUNITY DEVELOPMENT										
	10	SALARIES AND WAGES										
	10 02	REGULAR	2714-	5987.20	221-	133126	124657.46	94	.00	130415	5757.54	96
	10 04	OVERTIME	25	.00	0	275	.00	0	.00	310	310.00	0
	10 **	SALARIES AND WAGES	2689-	5987.20	223-	133401	124657.46	93	.00	130725	6067.54	95
	20	BENEFITS										
	20 02	FICA	1040	447.74	43	11440	5209.89	46	.00	12490	7280.11	42
	20 04	VA RETIREMENT SYSTEM	203	.00	0	14683	.00	0	.00	14890	14890.00	0
	20 06	GROUP MEDICAL INSURANCE	702	514.40	73	25102	6300.40	25	.00	25805	19504.60	24
	20 08	GROUP LIFE INSURANCE	38-	86.92	229-	1782	956.12	54	.00	1750	793.88	55
	20 18	VRS HYBRID EMPLOYER CONTR	0	594.14	0	0	6730.06	0	.00	0	6730.06-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	97.30	0	0	875.66	0	.00	0	875.66-	0
	20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	1907	1740.50	91	53007	20072.13	38	.00	54935	34862.87	37
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	916	1248.82	136	5076	6924.84	136	.00	6000	924.84-	115
	30 14	MISC & PROFESSIONAL SVCS	2550	3525.00-	138-	15050	14077.93	94	.00	17600	3522.07	80
	30 36	MOWING CONTRACT	41	.00	0	451	.00	0	.00	500	500.00	0
	30 **	CONTRACTUAL SERVICES	3507	2276.18-	65-	20577	21002.77	102	.00	24100	3097.23	87
	50	OTHER CHARGES										
	50 06	POSTAL SERVICES	83	310.50	374	913	464.40	51	.00	1000	535.60	46
	50 08	TELECOMMUNICATIONS	154	93.28	61	1694	250.92	15	.00	1850	1599.08	14
	50 24	SUBSISTANCE & LODGING	90	.00	0	1340	495.90	37	.00	1430	934.10	35
	50 26	CONVENTIONS & EDUCATIONS	158	.00	0	2238	.00	0	.00	2400	2400.00	0
	50 28	DUES & ASSOC MEMBERSHIPS	97	25.00	26	717	845.00	118	.00	820	25.00-	103
	50 32	MISCELLANEOUS	1002-	63.01	6-	7328	334.00	5	.00	6330	5996.00	5
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	420-	491.79	117-	14230	2390.22	17	.00	13830	11439.78	17
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	208	40.08	19	2288	437.42	19	.00	2500	2062.58	18
	60 06	FUELS & LUBRICANTS	144	.00	0	1584	.00	0	.00	1730	1730.00	0
	60 12	BOOKS & SUBSCRIPTIONS	41	.00	0	451	51.57	11	.00	500	448.43	10
	60 **	MATERIALS & SUPPLIES	393	40.08	10	4323	488.99	11	.00	4730	4241.01	10
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 18	BUILDING	0	.00	0	0	7517.91	0	.00	0	7517.91-	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	7517.91	0	.00	0	7517.91-	0
408	** **	COMMUNITY DEVELOPMENT	2698	5983.39	222	225538	176129.48	78	.00	228320	52190.52	77
40	** **	ADMINISTRATION	2698	5983.39	222	225538	176129.48	78	.00	228320	52190.52	77

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
408		COMMUNITY DEVELOPMENT										
DIV	7201	TOTAL *****										
		COMMUNITY DEVELOPMENT	2698	5983.39	222	225538	176129.48	78	.00	228320	52190.52	77

FUND 010 GENERAL FUND			DEPT/DIV 7202 COMMUNITY DEVELOPMENT/MAIN STREET PROGRAM								ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.			
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
40			ADMINISTRATION										
406			MAIN STREET COORDINATOR										
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	37	33.57	91	407	335.78	83	.00	450	114.22	75
	50	**	OTHER CHARGES	37	33.57	91	407	335.78	83	.00	450	114.22	75
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	125	.00	0	1375	278.46	20	.00	1500	1221.54	19
	60	**	MATERIALS & SUPPLIES	125	.00	0	1375	278.46	20	.00	1500	1221.54	19
406	**	**	MAIN STREET COORDINATOR	162	33.57	21	1782	614.24	35	.00	1950	1335.76	32
40	**	**	ADMINISTRATION	162	33.57	21	1782	614.24	35	.00	1950	1335.76	32
DIV	7202		TOTAL *****										
			MAIN STREET PROGRAM	162	33.57	21	1782	614.24	35	.00	1950	1335.76	32

FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40		ADMINISTRATION										
400		COUNCIL / PLANNING COMM										
	50	OTHER CHARGES										
	50 24	SUBSISTANCE & LODGING	85	.00	0	585	669.11	114	.00	670	.89	100
	50 26	CONVENTIONS & EDUCATIONS	133	.00	0	963	1100.00	114	.00	1100	.00	100
	50 36	PLANNING COMMISSION	375	.00	0	4125	3025.00	73	.00	4500	1475.00	67
	50 **	OTHER CHARGES	593	.00	0	5673	4794.11	85	.00	6270	1475.89	77
400 ** **		COUNCIL / PLANNING COMM	593	.00	0	5673	4794.11	85	.00	6270	1475.89	77
40 ** **		ADMINISTRATION	593	.00	0	5673	4794.11	85	.00	6270	1475.89	77
DIV 7203		TOTAL *****										
		PLANNING COMMISSION	593	.00	0	5673	4794.11	85	.00	6270	1475.89	77

FUND 010 GENERAL FUND											
DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
409	COMMUNITY DEVELOPMENT										
10	SALARIES AND WAGES										
10 02	REGULAR	26025	3462.40	13	26025	21640.00	83	.00	52050	30410.00	42
10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
10 **	SALARIES AND WAGES	26025	3462.40	13	26025	21640.00	83	.00	52050	30410.00	42
20	BENEFITS										
20 02	FICA	1725	256.26	15	1725	1603.77	93	.00	3450	1846.23	47
20 04	VA RETIREMENT SYSTEM	2400	.00	0	2400	.00	0	.00	4800	4800.00	0
20 06	GROUP MEDICAL INSURANCE	1545	514.40	33	1545	3600.80	233	.00	3090	510.80	117
20 08	GROUP LIFE INSURANCE	305	50.26	17	305	301.56	99	.00	610	308.44	49
20 10	WORKER'S COMP	0	.00	0	0	.00	0	.00	0	.00	0
20 18	VRS HYBRID EMPLOYER CONTR	0	362.34	0	0	2174.04	0	.00	0	2174.04	0
20 20	ICMA HYBRID EMPLOYER CONT	0	37.50	0	0	225.00	0	.00	0	225.00	0
20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	5975	1220.76	20	5975	7905.17	132	.00	11950	4044.83	66
30	CONTRACTUAL SERVICES										
30 06	ADVERTISING	833	136.58	16	9163	2899.00	32	.00	10000	7101.00	29
30 08	MAINTENANCE SVC CONTRACTS	1471	1217.00	83	16181	11678.65	72	5670.55	17660	310.80	98
30 14	MISC & PROFESSIONAL SVCS	416	685.84	165	4576	962.74	21	.00	5000	4037.26	19
30 26	IT NETWRK/WEBSITE SUPPORT	404	391.65	97	4444	3253.95	73	.00	4850	1596.05	67
30 **	CONTRACTUAL SERVICES	3124	2431.07	78	34364	18794.34	55	5670.55	37510	13045.11	65
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1333	232.34	17	14663	2862.82	20	.00	16000	13137.18	18
50 04	HEATING SERVICES	500	109.52	22	5500	1913.94	35	.00	6000	4086.06	32
50 06	POSTAL SERVICES	83	.00	0	913	180.00	20	.00	1000	820.00	18
50 08	TELECOMMUNICATIONS	250	83.24	33	2750	153.14	6	.00	3000	2846.86	5
50 10	PROPERTY INSURANCE	41	.00	0	451	500.00	111	.00	500	.00	100
50 24	SUBSISTANCE & LODGING	125	.00	0	1375	315.88	23	.00	1500	1184.12	21
50 26	CONVENTIONS & EDUCATIONS	125	.00	0	1375	.00	0	.00	1500	1500.00	0
50 32	MISCELLANEOUS	208	.00	0	2288	1531.28	67	.00	2500	968.72	61
50 **	OTHER CHARGES	2665	425.10	16	29315	7457.06	25	.00	32000	24542.94	23
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	1250	225.24	18	13750	6372.29	46	.00	15000	8627.71	43
60 04	REPAIRS & MAINTENANCE	500	580.00	116	5500	1991.08	36	.00	6000	4008.92	33
60 **	MATERIALS & SUPPLIES	1750	805.24	46	19250	8363.37	43	.00	21000	12636.63	40
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	9834.98	0	.00	0	9834.98	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	9834.98	0	.00	0	9834.98	0
409 ** **	COMMUNITY DEVELOPMENT	39539	8344.57	21	114929	73994.92	64	5670.55	154510	74844.53	52
40 ** **	ADMINISTRATION	39539	8344.57	21	114929	73994.92	64	5670.55	154510	74844.53	52
DIV 7204	TOTAL *****										

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
			SPARK INNOVATION CENTER	39539	8344.57	21	114929	73994.92	64	5670.55	154510	74844.53	52
DEPT	72	TOTAL	*****										
			COMMUNITY DEVELOPMENT	42992	14361.53	33	347922	255532.75	73	5670.55	391050	129846.70	67

FUND 010 GENERAL FUND											
DEPT/DIV 9001 NON DEPARTMENTAL/MAIN STREET COORDINATOR											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40	ADMINISTRATION										
406	MAIN STREET COORDINATOR										
10	SALARIES AND WAGES										
10 02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
10 **	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
20	BENEFITS										
20 02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
20 06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406 ** **	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
40 ** **	ADMINISTRATION	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9001	TOTAL *****										
	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 90	TOTAL *****										
	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	50	OTHER CHARGES										
	50 32	MISCELLANEOUS	3641	.00	0	40051	36000.00	90	.00	43700	7700.00	82
	50 61	CONTRIBUTION - EMS	0	.00	0	0	.00	0	.00	0	.00	0
	50 62	CONTRIBUTION - SENIOR CTR	83	.00	0	913	.00	0	.00	1000	1000.00	0
	50 63	ECONOMIC INCENTIVES	0	.00	0	0	.00	0	.00	0	.00	0
	50 69	UNCLE BILLY'S DAY FUNDING	0	.00	0	0	1500.00	0	.00	0	1500.00-	0
	50 70	RECREATION PROGRAM	8333	.00	0	91663	100000.00	109	.00	100000	.00	100
	50 72	CONTRIBUTION - FIRE DEPT	1250	.00	0	13750	15000.00	109	.00	15000	.00	100
	50 73	CONTRIBUTION - AVOCA	0	.00	0	0	.00	0	.00	0	.00	0
	50 74	CONTRIBUTION-MAIN ST PGM	833	.00	0	9163	5000.00	55	.00	10000	5000.00	50
	50 **	OTHER CHARGES	14140	.00	0	155540	157500.00	101	.00	169700	12200.00	93
801	** **	NON DEPARTMENTAL	14140	.00	0	155540	157500.00	101	.00	169700	12200.00	93
80	** **	NON DEPARTMENT	14140	.00	0	155540	157500.00	101	.00	169700	12200.00	93
DIV	9101	TOTAL *****										
		CONTRIBUTIONS	14140	.00	0	155540	157500.00	101	.00	169700	12200.00	93

FUND 010 GENERAL FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT							ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		

70			UTILITIES									
702			SEWER									
	70		TRANSFER OUT									
	70	06	TO CIF	0	.00	0	0	.00	0	.00	0	0
	70	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	0
702	**	**	SEWER	0	.00	0	0	.00	0	.00	0	0
70	**	**	UTILITIES	0	.00	0	0	.00	0	.00	0	0
80			NON DEPARTMENT									
801			NON DEPARTMENTAL									
	50		OTHER CHARGES									
	50	82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	0
	50	96	INSURANCE CLAIM	0	.00	0	0	11300.00	0	.00	0	11300.00-
	50	**	OTHER CHARGES	0	.00	0	0	11300.00	0	.00	0	11300.00-
	60		MATERIALS & SUPPLIES									
	60	06	FUELS & LUBRICANTS	833	.00	0	9163	13972.93	153	.00	10000	3972.93- 140
	60	**	MATERIALS & SUPPLIES	833	.00	0	9163	13972.93	153	.00	10000	3972.93- 140
	82		CAPITAL OUTLAY - NEW									
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	106566.69	0	.00	0	106566.69- 0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	106566.69	0	.00	0	106566.69- 0
801	**	**	NON DEPARTMENTAL	833	.00	0	9163	131839.62	1439	.00	10000	121839.62-1318
802			TRANSFER OUT									
	70		TRANSFER OUT									
	70	01	TO CEMETERY FUND	8940	.00	0	98340	.00	0	.00	107280	107280.00 0
	70	02	WATER & SEWER FUND	0	.00	0	0	1309957.57	0	.00	0	1309957.57- 0
	70	03	TO GENERAL FUND	0	31.75-	0	0	.00	0	.00	0	.00 0
	70	04	TO LIBRARY FUND	0	.00	0	0	.00	0	.00	0	.00 0
	70	05	TO RESERVES	0	.00	0	0	.00	0	.00	0	.00 0
	70	06	TO CIF	0	.00	0	0	250000.00	0	.00	0	250000.00- 0
	70	07	TO RESERVE POLICY FNDS-FD	5416	.00	0	59576	.00	0	.00	65000	65000.00 0
	70	08	EDA CHECKING ACCOUNT	0	.00	0	0	12500.00	0	.00	0	12500.00- 0
	70	09	ALTAVISTA ON TRACK	0	.00	0	0	.00	0	.00	0	.00 0
	70	**	TRANSFER OUT	14356	31.75-	0	157916	1572457.57	996	.00	172280	1400177.57- 913
802	**	**	TRANSFER OUT	14356	31.75-	0	157916	1572457.57	996	.00	172280	1400177.57- 913
80	**	**	NON DEPARTMENT	15189	31.75-	0	167079	1704297.19	1020	.00	182280	1522017.19- 935
DIV	9102		TOTAL *****									
			NON DEPARTMENT	15189	31.75-	0	167079	1704297.19	1020	.00	182280	1522017.19- 935

FUND 010 GENERAL FUND											
DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY											
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
										ANNUAL BUDGET	UNENCUMB. BALANCE
											% BDGT

60											
608			CAPITAL OUTLAY								
	81		CAPITAL OUTLAY - REPLACE								
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0
80			NON DEPARTMENT								
801			NON DEPARTMENTAL								
	82		CAPITAL OUTLAY - NEW								
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0
803			VDOT T-21 GRANT								
	81		CAPITAL OUTLAY - REPLACE								
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
803	**	**	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0
804			MAIN ST/PITTSYL AVE PROJ								
	81		CAPITAL OUTLAY - REPLACE								
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
804	**	**	MAIN ST/PITTSYL AVE PROJ	0	.00	0	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0
DIV	9103		TOTAL *****								
			CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE										
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	90		DEBT SERVICE										
	90	02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
	90	04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
	90	**	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9104		TOTAL *****										
			DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND											
DEPT/DIV 9105 NON DEPARTMENT/AVOCA											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT

80		NON DEPARTMENT									
801		NON DEPARTMENTAL									
10		SALARIES AND WAGES									
10 02		REGULAR	5369	.00	0	59059	65019.56	110	.00	64430	589.56- 101
10 04		OVERTIME	0	.00	0	0	.00	0	.00	0	.00 0
10 **		SALARIES AND WAGES	5369	.00	0	59059	65019.56	110	.00	64430	589.56- 101
20		BENEFITS									
20 02		FICA	410	.00	0	4510	4970.92	110	.00	4930	40.92- 101
20 04		VA RETIREMENT SYSTEM	488	.00	0	5368	5860.00	109	.00	5860	.00 100
20 06		GROUP MEDICAL INSURANCE	515	.00	0	5665	6807.00	120	.00	6180	627.00- 110
20 08		GROUP LIFE INSURANCE	61	.00	0	671	740.00	110	.00	740	.00 100
20 18		VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00 0
20 20		ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00 0
20 22		HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00 0
20 **		BENEFITS	1474	.00	0	16214	18377.92	113	.00	17710	667.92- 104
30		CONTRACTUAL SERVICES									
30 36		MOWING CONTRACT	833	1300.00	156	9163	5563.00	61	.00	10000	4437.00 56
30 **		CONTRACTUAL SERVICES	833	1300.00	156	9163	5563.00	61	.00	10000	4437.00 56
50		OTHER CHARGES									
50 08		TELECOMMUNICATIONS	42	.00	0	462	33.60	7	.00	510	476.40 7
50 32		MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00 0
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00 0
50 99		FEMA	0	.00	0	0	.00	0	.00	0	.00 0
50 **		OTHER CHARGES	42	.00	0	462	33.60	7	.00	510	476.40 7
60		MATERIALS & SUPPLIES									
60 04		REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00 0
60 06		FUELS & LUBRICANTS	26	.00	0	286	245.05	86	.00	320	74.95 77
60 **		MATERIALS & SUPPLIES	26	.00	0	286	245.05	86	.00	320	74.95 77
81		CAPITAL OUTLAY - REPLACE									
81 18		BUILDING	2916	.00	0	32076	118920.26	371	.00	35000	83920.26- 340
81 30		IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00 0
81 **		CAPITAL OUTLAY - REPLACE	2916	.00	0	32076	118920.26	371	.00	35000	83920.26- 340
801 ** **		NON DEPARTMENTAL	10660	1300.00	12	117260	208159.39	178	.00	127970	80189.39- 163
80 ** **		NON DEPARTMENT	10660	1300.00	12	117260	208159.39	178	.00	127970	80189.39- 163
DIV 9105		TOTAL *****									
		AVOCA	10660	1300.00	12	117260	208159.39	178	.00	127970	80189.39- 163
DEPT 91		TOTAL *****									
		NON DEPARTMENT	39989	1268.25	3	439879	2069956.58	471	.00	479950	1590006.58- 431
FUND 010		TOTAL *****									
		GENERAL FUND	503395	352324.91	70	5537355	7109981.50	128	150489.10	6041770	1218700.60- 120

FUND 020 STATE HIGHWAY REIMB FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 28	STORM DRAINAGE	4016	2569.00	64	44176	15947.80	36	532.50	48200	31719.70	34
60 36	PAVEMENT	27333	.00	0	360663	2022.99	1	.00	388000	385977.01	1
60 40	TRAFFIC CONTROL DEVICE	10733	4980.41	46	58063	73738.08	127	.00	68800	4938.08-	107
60 **	MATERIALS & SUPPLIES	42082	7549.41	18	462902	91708.87	20	532.50	505000	412758.63	18
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	2126	.00	0	23386	49606.21	212	2.25-	25520	24083.96-	194
81 06	MACHINERY & EQUIPMENT	83	.00	0	913	96840.12	607	.00	1000	95840.12-	9684
81 **	CAPITAL OUTLAY - REPLACE	2209	.00	0	24299	146446.33	603	2.25-	26520	119924.08-	552
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	44291	7549.41	17	487201	238155.20	49	530.25	531520	292834.55	45
606											
60	MATERIALS & SUPPLIES										
60 30	ENGINEERING R & M	833	38.25	5	9163	420.75	5	.00	10000	9579.25	4
60 42	TRAFFIC CONTROL OPERATION	0	.00	0	0	.00	0	.00	0	.00	0
60 44	SNOW & ICE REMOVAL	5000	.00	0	55000	31380.89	57	.00	60000	28619.11	52
60 46	OTHER TRAFFIC SVCS RDSIDE	4166	6610.98	159	45826	46225.92	101	.00	50000	3774.08	93
60 **	MATERIALS & SUPPLIES	9999	6649.23	67	109989	78027.56	71	.00	120000	41972.44	65
606 ** **		9999	6649.23	67	109989	78027.56	71	.00	120000	41972.44	65
607	ADMINISTRATION AND MISC										
50	OTHER CHARGES										
50 32	MISCELLANEOUS	8333	.00	0	91663	34234.32	37	.00	100000	65765.68	34
50 **	OTHER CHARGES	8333	.00	0	91663	34234.32	37	.00	100000	65765.68	34
607 ** **	ADMINISTRATION AND MISC	8333	.00	0	91663	34234.32	37	.00	100000	65765.68	34
608	CAPITAL OUTLAY										
81	CAPITAL OUTLAY - REPLACE										
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	2083	.00	0	22913	26712.50	117	.00	25000	1712.50-	107
81 **	CAPITAL OUTLAY - REPLACE	2083	.00	0	22913	26712.50	117	.00	25000	1712.50-	107
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	6250	750.00	12	68750	750.00	1	65800.00	75000	8450.00	89
82 34	ENGINEERING	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	6250	750.00	12	68750	750.00	1	65800.00	75000	8450.00	89
608 ** **	CAPITAL OUTLAY	8333	750.00	9	91663	27462.50	30	65800.00	100000	6737.50	93

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
608		CAPITAL OUTLAY										
60	** **		70956	14948.64	21	780516	377879.58	48	66330.25	851520	407310.17	52
DIV	4101	TOTAL *****										
		MAIN OF STREETS & HWYS	70956	14948.64	21	780516	377879.58	48	66330.25	851520	407310.17	52

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION									
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
602												
	81	PARKS, RECREAT & CULTURAL										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
602	** **	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60	** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4104 TOTAL *****												
		PARKS & RECREATION	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41 TOTAL *****												
		PUBLIC WORKS	70956	14948.64	21	780516	377879.58	48	66330.25	851520	407310.17	52
FUND 020 TOTAL *****												
		STATE HIGHWAY REIMB FUND	70956	14948.64	21	780516	377879.58	48	66330.25	851520	407310.17	52

FUND 030 LIBRARY FUND											
DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
70	TRANSFER OUT										
70 01	CEMETERY RESERVE	0	.00	0	0	.00	0	.00	0	.00	0
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
81	CAPITAL OUTLAY - REPLACE										
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
81 28	LIBRARY CONSTRUCTION	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4103	TOTAL *****										
	MAIN OF BLDGS & GROUNDS	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL *****										
	PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	.00	0
FUND 030	TOTAL *****										
	LIBRARY FUND	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1762	1629.75	93	19382	18921.37	98	.00	21150	2228.63	90
	10 04	OVERTIME	10	.00	0	110	144.95	132	.00	130	14.95-	112
	10 **	SALARIES AND WAGES	1772	1629.75	92	19492	19066.32	98	.00	21280	2213.68	90
	20	BENEFITS										
	20 02	FICA	135	100.98	75	1485	1202.62	81	.00	1630	427.38	74
	20 04	VA RETIREMENT SYSTEM	187	187.92	101	2057	2067.12	101	.00	2250	182.88	92
	20 06	GROUP MEDICAL INSURANCE	327	327.42	100	3597	3601.62	100	.00	3930	328.38	92
	20 08	GROUP LIFE INSURANCE	23	23.62	103	253	259.82	103	.00	280	20.18	93
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	672	639.94	95	7392	7131.18	97	.00	8090	958.82	88
	50	OTHER CHARGES										
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
701	** **	WATER	2444	2269.69	93	26884	26197.50	97	.00	29370	3172.50	89
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1175	1086.48	93	12925	12585.31	97	.00	14100	1514.69	89
	10 04	OVERTIME	7	.00	0	77	96.60	126	.00	90	6.60-	107
	10 **	SALARIES AND WAGES	1182	1086.48	92	13002	12681.91	98	.00	14190	1508.09	89
	20	BENEFITS										
	20 02	FICA	90	67.32	75	990	830.58	84	.00	1090	259.42	76
	20 04	VA RETIREMENT SYSTEM	125	125.26	100	1375	1377.86	100	.00	1500	122.14	92
	20 06	GROUP MEDICAL INSURANCE	218	218.28	100	2398	2401.08	100	.00	2620	218.92	92
	20 08	GROUP LIFE INSURANCE	15	15.76	105	165	173.36	105	.00	190	16.64	91
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	448	426.62	95	4928	4782.88	97	.00	5400	617.12	89
	50	OTHER CHARGES										
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
702	** **	SEWER	1630	1513.10	93	17930	17464.79	97	.00	19590	2125.21	89
70	** **	UTILITIES	4074	3782.79	93	44814	43662.29	97	.00	48960	5297.71	89
DIV	1101	TOTAL *****										

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB		SUB	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

	70		UTILITIES										
	702		SEWER										
			ADMINISTRATION	4074	3782.79	93	44814	43662.29	97	.00	48960	5297.71	89
DEPT	11		TOTAL *****										
			GENERAL GOVERNMENT	4074	3782.79	93	44814	43662.29	97	.00	48960	5297.71	89

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	

70			UTILITIES											
701			WATER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	
	50		OTHER CHARGES											
	50	65	METER TESTING/REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0	
	60		MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	60	25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	81		CAPITAL OUTLAY - REPLACE											
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
	82		CAPITAL OUTLAY - NEW											
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0	
701	**	**	WATER	0	.00	0	0	.00	0	.00	0	.00	0	
702			SEWER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			

70			UTILITIES									
702			SEWER									
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00 0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00 0
	81		CAPITAL OUTLAY - REPLACE									
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00 0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00 0
702	**	**	SEWER	0	.00	0	0	.00	0	.00	0	.00 0
70	**	**	UTILITIES	0	.00	0	0	.00	0	.00	0	.00 0
DIV	4101		TOTAL *****									
			MAIN OF STREETS & HWYS	0	.00	0	0	.00	0	.00	0	.00 0
DEPT	41		TOTAL *****									
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	.00 0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
10		SALARIES AND WAGES										
10 02		REGULAR	31428	24516.28	78	345708	281236.73	81	.00	377140	95903.27	75
10 04		OVERTIME	1287	421.09	33	14157	10977.40	78	.00	15450	4472.60	71
10 **		SALARIES AND WAGES	32715	24937.37	76	359865	292214.13	81	.00	392590	100375.87	74
20		BENEFITS										
20 02		FICA	2502	1828.57	73	27522	21520.37	78	.00	30030	8509.63	72
20 04		VA RETIREMENT SYSTEM	3090	1162.60	38	33990	12788.60	38	.00	37090	24301.40	35
20 06		GROUP MEDICAL INSURANCE	4818	2372.76	49	52998	33313.94	63	.00	57820	24506.06	58
20 08		GROUP LIFE INSURANCE	388	327.62	84	4268	3412.98	80	.00	4660	1247.02	73
20 18		VRS HYBRID EMPLOYER CONTR	0	1143.48	0	0	11115.92	0	.00	0	11115.92-	0
20 20		ICMA HYBRID EMPLOYER CONT	0	318.20	0	0	3281.36	0	.00	0	3281.36-	0
20 **		BENEFITS	10798	7153.23	66	118778	85433.17	72	.00	129600	44166.83	66
30		CONTRACTUAL SERVICES										
30 08		MAINTENANCE SVC CONTRACTS	2508	4923.00	196	27588	26728.93	97	.00	30100	3371.07	89
30 14		MISC & PROFESSIONAL SVCS	1666	.00	0	18326	3970.00	22	.00	20000	16030.00	20
30 16		PHYSICALS	66	.00	0	726	225.00	31	.00	800	575.00	28
30 20		WATER PURCHASES - CC	4350	4210.50	97	66850	33828.10	51	.00	71200	37371.90	48
30 24		R & M GROUNDS, BLDGS, RDS	1166	2971.56	255	12826	7059.22	55	.00	14000	6940.78	50
30 26		IT NETWRK/WEBSITE SUPPORT	48	47.43	99	528	525.33	100	.00	570	44.67	92
30 **		CONTRACTUAL SERVICES	9804	12152.49	124	126844	72336.58	57	.00	136670	64333.42	53
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	9166	10919.70	119	100826	99699.33	99	.00	110000	10300.67	91
50 04		HEATING SERVICES	333	286.04	86	3663	3803.70	104	.00	4000	196.30	95
50 08		TELECOMMUNICATIONS	2816	2951.48-	105-	11976	10411.07	87	.00	14800	4388.93	70
50 10		PROPERTY INSURANCE	800	.00	0	8800	9700.00	110	.00	9610	90.00-	101
50 12		MOTOR VEHICLE INSURANCE	45	.00	0	495	550.00	111	.00	550	.00	100
50 18		GENERAL LIABILITY INSUR	375	.00	0	4125	4600.00	112	.00	4500	100.00-	102
50 24		SUBSISTANCE & LODGING	250	.00	0	2750	.00	0	.00	3000	3000.00	0
50 26		CONVENTIONS & EDUCATIONS	416	110.00	26	4576	1336.00	29	.00	5000	3664.00	27
50 28		DUES & ASSOC MEMBERSHIPS	83	.00	0	913	872.00	96	.00	1000	128.00	87
50 30		REFUNDS	41	.00	0	451	.00	0	.00	500	500.00	0
50 32		MISCELLANEOUS	166	.00	0	1826	14.99	1	.00	2000	1985.01	1
50 40		BAD DEBT EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
50 64		SAMPLE TESTING	1250	1209.40	97	13750	8441.17	61	.00	15000	6558.83	56
50 66		FEES PAID TO COMMONWEALTH	458	.00	0	5038	5037.00	100	.00	5500	463.00	92
50 68		PROFESSIONAL LICENSES	125	.00	0	1375	480.00	35	.00	1500	1020.00	32
50 80		DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
50 88		LOAN ISSUANCE COSTS	0	.00	0	0	21694.53	0	.00	0	21694.53-	0
50 90		MISC PROJECT CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
50 94		FLUORIDE GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99		FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **		OTHER CHARGES	16324	9573.66	59	160564	166639.79	104	.00	176960	10320.21	94

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
<hr/>												
70		UTILITIES										
701		WATER										
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	500	.00	0	5500	1587.16	29	.00	6000	4412.84	27
60 04		REPAIRS & MAINTENANCE	4166	13584.10	326	45826	28929.37	63	.00	50000	21070.63	58
60 06		FUELS & LUBRICANTS	665	.00	0	7315	5268.03	72	.00	7980	2711.97	66
60 08		VEHICLE & EQUIP R&M	250	.00	0	2750	402.87	15	.00	3000	2597.13	13
60 10		UNIFORMS	604	419.96	70	6644	5919.09	89	.00	7250	1330.91	82
60 11		SAFETY EQUIP & PROGRAMS	208	.00	0	2288	1442.37	63	.00	2500	1057.63	58
60 14		OTHER OPERATING SUPPLIES	11250	27210.58	242	123750	153492.72	124	.00	135000	18492.72-	114
60 15		LABORATORY TEST CHEMICALS	1250	1939.54	155	13750	14769.25	107	.00	15000	230.75	99
60 24		SMALL TOOLS	291	210.47	72	1951	2460.24	126	.00	2250	210.24-	109
60 25		SMALL EQUIPMENT	500	274.37	55	6750	4606.53	68	.00	7250	2643.47	64
60 **		MATERIALS & SUPPLIES	19684	43639.02	222	216524	218877.63	101	.00	236230	17352.37	93
70		TRANSFER OUT										
70 05		TO RESERVES	5744	.00	0	63184	.00	0	.00	68930	68930.00	0
70 **		TRANSFER OUT	5744	.00	0	63184	.00	0	.00	68930	68930.00	0
90		DEBT SERVICE										
90 02		PRINCIPAL	25666	.00	0	282326	308000.00	109	.00	308000	.00	100
90 04		INTEREST	7500	.00	0	82500	89788.79	109	.00	90000	211.21	100
90 **		DEBT SERVICE	33166	.00	0	364826	397788.79	109	.00	398000	211.21	100
91		DEBT SERVICE-2020A										
91 02		PRINCIPAL	9243	.00	0	101673	110920.00	109	.00	110920	.00	100
91 04		INTEREST	8166	.00	0	89826	89855.12	100	.00	98000	8144.88	92
91 **		DEBT SERVICE-2020A	17409	.00	0	191499	200775.12	105	.00	208920	8144.88	96
92		DEBT SERVICE-SERIES 2022										
92 02		PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
92 04		INTEREST	0	.00	0	0	5159.84	0	.00	0	5159.84-	0
92 **		DEBT SERVICE-SERIES 2022	0	.00	0	0	5159.84	0	.00	0	5159.84-	0
701 ** **		WATER	145644	97455.77	67	1602084	1439225.05	90	.00	1747900	308674.95	82
70 ** **		UTILITIES	145644	97455.77	67	1602084	1439225.05	90	.00	1747900	308674.95	82
DIV 5001		TOTAL *****										
		OPERATIONS	145644	97455.77	67	1602084	1439225.05	90	.00	1747900	308674.95	82

FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
703		BEDFORD PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	833	737.19	89	9163	6554.93	72	.00	10000	3445.07	66
	50 08	TELECOMMUNICATIONS	58	63.54	110	638	661.11	104	.00	700	38.89	94
	50 **	OTHER CHARGES	891	800.73	90	9801	7216.04	74	.00	10700	3483.96	67
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	.00	0	2750	.00	0	.00	3000	3000.00	0
	60 **	MATERIALS & SUPPLIES	250	.00	0	2750	.00	0	.00	3000	3000.00	0
703	** **	BEDFORD PUMP STATION	1141	800.73	70	12551	7216.04	58	.00	13700	6483.96	53
704		LOLA PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	83	63.93	77	913	975.08	107	.00	1000	24.92	98
	50 08	TELECOMMUNICATIONS	58	63.54	110	638	661.11	104	.00	700	38.89	94
	50 **	OTHER CHARGES	141	127.47	90	1551	1636.19	106	.00	1700	63.81	96
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	8	.00	0	88	.00	0	.00	100	100.00	0
	60 **	MATERIALS & SUPPLIES	8	.00	0	88	.00	0	.00	100	100.00	0
704	** **	LOLA PUMP STATION	149	127.47	86	1639	1636.19	100	.00	1800	163.81	91
709		MELINDA PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	800	265.57	33	8800	1814.44	21	.00	9600	7785.56	19
	50 08	TELECOMMUNICATIONS	45	.00	0	495	.00	0	.00	550	550.00	0
	50 **	OTHER CHARGES	845	265.57	31	9295	1814.44	20	.00	10150	8335.56	18
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	125	.00	0	1375	.00	0	.00	1500	1500.00	0
	60 **	MATERIALS & SUPPLIES	125	.00	0	1375	.00	0	.00	1500	1500.00	0
709	** **	MELINDA PUMP STATION	970	265.57	27	10670	1814.44	17	.00	11650	9835.56	16
70	** **	UTILITIES	2260	1193.77	53	24860	10666.67	43	.00	27150	16483.33	39
DIV	5002	TOTAL *****										
		PUMP STATION	2260	1193.77	53	24860	10666.67	43	.00	27150	16483.33	39

FUND 050 WATER & SEWER FUND			DEPT/DIV 5003 WATER			DEPARTMENT/SPRINGS			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

70		UTILITIES										
706		MCMINNIS SPRING										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	800	655.14	82	8800	7828.03	89	.00	9600	1771.97	82
	50 08	TELECOMMUNICATIONS	66	60.96	92	726	692.63	95	.00	800	107.37	87
	50 **	OTHER CHARGES	866	716.10	83	9526	8520.66	89	.00	10400	1879.34	82
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	.00	0	2750	401.83	15	.00	3000	2598.17	13
	60 14	OTHER OPERATING SUPPLIES	625	395.22	63	6875	6655.89	97	.00	7500	844.11	89
	60 15	LABORATORY TEST CHEMICALS	250	.00	0	2750	2190.20	80	.00	3000	809.80	73
	60 **	MATERIALS & SUPPLIES	1125	395.22	35	12375	9247.92	75	.00	13500	4252.08	69
706	** **	MCMINNIS SPRING	1991	1111.32	56	21901	17768.58	81	.00	23900	6131.42	74
707		REYNOLDS SPRING										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1062	1056.29	100	11682	11584.14	99	.00	12750	1165.86	91
	50 08	TELECOMMUNICATIONS	133	137.93	104	1463	1479.40	101	.00	1600	120.60	93
	50 **	OTHER CHARGES	1195	1194.22	100	13145	13063.54	99	.00	14350	1286.46	91
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	.00	0	2750	1329.49	48	.00	3000	1670.51	44
	60 14	OTHER OPERATING SUPPLIES	541	395.22	73	5951	5650.78	95	.00	6500	849.22	87
	60 15	LABORATORY TEST CHEMICALS	250	.00	0	2750	2190.19	80	.00	3000	809.81	73
	60 **	MATERIALS & SUPPLIES	1041	395.22	38	11451	9170.46	80	.00	12500	3329.54	73
707	** **	REYNOLDS SPRING	2236	1589.44	71	24596	22234.00	90	.00	26850	4616.00	83
70	** **	UTILITIES	4227	2700.76	64	46497	40002.58	86	.00	50750	10747.42	79
DIV	5003	TOTAL *****										
		SPRINGS	4227	2700.76	64	46497	40002.58	86	.00	50750	10747.42	79

FUND 050 WATER & SEWER FUND			DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
708			TANKS & INDUSTRIAL METERS										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	100	58.04	58	1100	583.00	53	.00	1200	617.00	49
	50	08	TELECOMMUNICATIONS	125	103.75	83	1375	1141.25	83	.00	1500	358.75	76
	50	**	OTHER CHARGES	225	161.79	72	2475	1724.25	70	.00	2700	975.75	64
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	208	.00	0	2288	897.22	39	.00	2500	1602.78	36
	60	**	MATERIALS & SUPPLIES	208	.00	0	2288	897.22	39	.00	2500	1602.78	36
708	**	**	TANKS & INDUSTRIAL METERS	433	161.79	37	4763	2621.47	55	.00	5200	2578.53	50
70	**	**	UTILITIES	433	161.79	37	4763	2621.47	55	.00	5200	2578.53	50
DIV	5004		TOTAL *****										
			TANKS & INDUSTRIAL METERS	433	161.79	37	4763	2621.47	55	.00	5200	2578.53	50

FUND 050 WATER & SEWER FUND			DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	1666	.00	0	18326	45980.63	251	3.12	20000	25983.75-	230
	81 06	MACHINERY & EQUIPMENT	11545	.00	0	126995	53703.55	42	.43-	138550	84846.88	39
	81 18	BUILDING	2083	.00	0	22913	.00	0	.00	25000	25000.00	0
	81 22	WATER SYSTEM	3833	.00	0	42163	315842.52	749	.00	46000	269842.52-	687
	81 23	WATERLINE IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	45500	.00	0	500500	4699.00	1	.00	546000	541301.00	1
	81 33	WATERLINE-MAIN ST IMPROVE	0	.00	0	0	.00	0	.00	0	.00	0
	81 35	MELINDA TANK HPZ	0	.00	0	0	186590.50	0	.00	0	186590.50-	0
	81 37	SCADA SYSTEM UPGRADE	19166	.00	0	210826	55614.00	26	.00	230000	174386.00	24
	81 40	WTP - ELECTRICAL	0	.00	0	0	5380.00	0	.00	0	5380.00-	0
	81 **	CAPITAL OUTLAY - REPLACE	83793	.00	0	921723	667810.20	73	2.69	1005550	337737.11	66
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	89583	687.50	1	985413	15152.83	2	.00	1075000	1059847.17	1
	82 16	LAND	0	.00	0	0	19866.00	0	.00	0	19866.00-	0
	82 22	WATER SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 38	DOM VA PWR WTR CONNECTION	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	89583	687.50	1	985413	35018.83	4	.00	1075000	1039981.17	3
	83	CAPITAL OUTLAY										
	83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
701	** **	WATER	173376	687.50	0	1907136	702829.03	37	2.69	2080550	1377718.28	34
70	** **	UTILITIES	173376	687.50	0	1907136	702829.03	37	2.69	2080550	1377718.28	34
DIV	5010	TOTAL *****										
		WATER CAPITAL OUTLAY	173376	687.50	0	1907136	702829.03	37	2.69	2080550	1377718.28	34
DEPT	50	TOTAL *****										
		WATER DEPARTMENT	325940	102199.59	31	3585340	2195344.80	61	2.69	3911550	1716202.51	56

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
702		SEWER										
10		SALARIES AND WAGES										
10 02		REGULAR	41105	34142.36	83	452155	396713.72	88	.00	493260	96546.28	80
10 04		OVERTIME	691	7.12	1	7601	4487.44	59	.00	8300	3812.56	54
10 **		SALARIES AND WAGES	41796	34149.48	82	459756	401201.16	87	.00	501560	100358.84	80
20		BENEFITS										
20 02		FICA	3197	2443.25	76	35167	28616.43	81	.00	38370	9753.57	75
20 04		VA RETIREMENT SYSTEM	4121	2458.60	60	45331	27044.60	60	.00	49460	22415.40	55
20 06		GROUP MEDICAL INSURANCE	7204	4587.98	64	79244	60037.33	76	.00	86450	26412.67	69
20 08		GROUP LIFE INSURANCE	518	461.06	89	5698	5018.02	88	.00	6220	1201.98	81
20 18		VRS HYBRID EMPLOYER CONTR	0	1037.92	0	0	11316.46	0	.00	0	11316.46-	0
20 20		ICMA HYBRID EMPLOYER CONT	0	171.42	0	0	1559.26	0	.00	0	1559.26-	0
20 **		BENEFITS	15040	11160.23	74	165440	133592.10	81	.00	180500	46907.90	74
30		CONTRACTUAL SERVICES										
30 08		MAINTENANCE SVC CONTRACTS	875	58.94	7	9625	3113.18	32	4461.00	10500	2925.82	72
30 14		MISC & PROFESSIONAL SVCS	416	.00	0	17076	450.00	3	.00	17500	17050.00	3
30 16		PHYSICALS	540-	.00	0	710	.00	0	.00	170	170.00	0
30 24		R & M GROUNDS, BLDGS, RDS	541	700.00	129	5951	6924.62	116	.00	6500	424.62-	107
30 **		CONTRACTUAL SERVICES	1292	758.94	59	33362	10487.80	31	4461.00	34670	19721.20	43
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	31250	75438.80	241	343750	348575.99	101	.00	375000	26424.01	93
50 04		HEATING SERVICES	956	190.10	20	3866	4596.28	119	.00	4830	233.72	95
50 08		TELECOMMUNICATIONS	833	838.32	101	9163	8971.43	98	.00	10000	1028.57	90
50 10		PROPERTY INSURANCE	800	.00	0	8800	9700.00	110	.00	9600	100.00-	101
50 12		MOTOR VEHICLE INSURANCE	166	.00	0	1826	2049.70	112	.00	2000	49.70-	103
50 18		GENERAL LIABILITY INSUR	375	.00	0	4125	4600.00	112	.00	4500	100.00-	102
50 24		SUBSISTANCE & LODGING	83	.00	0	913	.00	0	.00	1000	1000.00	0
50 26		CONVENTIONS & EDUCATIONS	250	176.00	70	2750	2274.00	83	.00	3000	726.00	76
50 28		DUES & ASSOC MEMBERSHIPS	41	.00	0	451	.00	0	.00	500	500.00	0
50 30		REFUNDS	62	.00	0	682	.00	0	.00	750	750.00	0
50 32		MISCELLANEOUS	62	.00	0	682	52.75	8	.00	750	697.25	7
50 64		SAMPLE TESTING	916	.00	0	10076	7261.13	72	.00	11000	3738.87	66
50 66		FEES PAID TO COMMONWEALTH	875	.00	0	9625	10347.00	108	.00	10500	153.00	99
50 67		SAMPLE TESTING / IN HOUSE	437	161.67	37	4807	5185.47	108	.00	5250	64.53	99
50 68		PROFESSIONAL LICENSES	125	.00	0	1375	.00	0	.00	1500	1500.00	0
50 80		DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
50 86		AMORTIZATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
50 88		LOAN ISSUANCE COSTS	0	.00	0	0	98830.62	0	.00	0	98830.62-	0
50 90		EOP ENVIRON. SAMPLING	416	.00	0	4576	.00	0	.00	5000	5000.00	0
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99		FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **		OTHER CHARGES	37647	76804.89	204	407467	502444.37	123	.00	445180	57264.37-	113

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
<hr/>												
70		UTILITIES										
702		SEWER										
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	504	.00	0	5544	1498.42	27	.00	6050	4551.58	25
60 04		REPAIRS & MAINTENANCE	5250	4477.54	85	57750	45298.55	78	9218.82	63000	8482.63	87
60 06		FUELS & LUBRICANTS	1440	.00	0	15840	8667.55	55	.00	17290	8622.45	50
60 08		VEHICLE / EQUIP R&M	416	201.19	48	4576	2876.29	63	.00	5000	2123.71	58
60 10		UNIFORMS	583	50.00	9	6413	6245.53	97	706.90	7000	47.57	99
60 11		SAFETY EQUIP & PROGRAMS	416	426.56	103	4576	2246.73	49	.00	5000	2753.27	45
60 14		OTHER OPERATING SUPPLIES	7316	18308.00	250	67976	74802.88	110	.00	75300	497.12	99
60 18		SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
60 24		SMALL TOOLS	125	.00	0	1375	596.28	43	.00	1500	903.72	40
60 50		LABORATORY TEST EQUIP	2500	1244.98	50	27500	22176.17	81	2265.61	30000	5558.22	82
60 **		MATERIALS & SUPPLIES	18550	24708.27	133	191550	164408.40	86	12191.33	210140	33540.27	84
70		TRANSFER OUT										
70 05		TO RESERVES	5743	.00	0	63173	.00	0	.00	68920	68920.00	0
70 **		TRANSFER OUT	5743	.00	0	63173	.00	0	.00	68920	68920.00	0
90		DEBT SERVICE										
90 02		PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
90 04		INTEREST	11135	.00	0	122485	60010.08	49	.00	133620	73609.92	45
90 **		DEBT SERVICE	11135	.00	0	122485	60010.08	49	.00	133620	73609.92	45
91		DEBT SERVICE-2020A										
91 02		PRINCIPAL	6423	.00	0	70653	77080.00	109	.00	77080	.00	100
91 04		INTEREST	5208	.00	0	57288	62441.70	109	.00	62500	58.30	100
91 **		DEBT SERVICE-2020A	11631	.00	0	127941	139521.70	109	.00	139580	58.30	100
92		DEBT SERVICE-SERIES 2022										
92 02		PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
92 04		INTEREST	0	.00	0	0	23505.92	0	.00	0	23505.92-	0
92 **		DEBT SERVICE-SERIES 2022	0	.00	0	0	23505.92	0	.00	0	23505.92-	0
702 ** **		SEWER	142834	147581.81	103	1571174	1435171.53	91	16652.33	1714170	262346.14	85
70 ** **		UTILITIES	142834	147581.81	103	1571174	1435171.53	91	16652.33	1714170	262346.14	85
DIV 5101		TOTAL *****										
		OPERATIONS	142834	147581.81	103	1571174	1435171.53	91	16652.33	1714170	262346.14	85

FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER			DEPARTMENT/PUMP STATION							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
705			RIVERVIEW PUMP STATION										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1083	1143.74	106	11913	9366.03	79	.00	13000	3633.97	72
	50	08	TELECOMMUNICATIONS	83	63.54	77	913	661.11	72	.00	1000	338.89	66
	50	**	OTHER CHARGES	1166	1207.28	104	12826	10027.14	78	.00	14000	3972.86	72
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	833	.00	0	9163	1299.14	14	.00	10000	8700.86	13
	60	**	MATERIALS & SUPPLIES	833	.00	0	9163	1299.14	14	.00	10000	8700.86	13
705	**	**	RIVERVIEW PUMP STATION	1999	1207.28	60	21989	11326.28	52	.00	24000	12673.72	47
70	**	**	UTILITIES	1999	1207.28	60	21989	11326.28	52	.00	24000	12673.72	47
DIV	5102		TOTAL *****										
			PUMP STATION	1999	1207.28	60	21989	11326.28	52	.00	24000	12673.72	47

FUND 050 WATER & SEWER FUND			DEPT/DIV 5110 SEWER			DEPARTMENT/SEWER CAPITAL OUTLAY						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
702		SEWER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	1666	.00	0	18326	99684.41	544	2.38-	20000	79682.03-	498
	81 06	MACHINERY & EQUIPMENT	12770	648.40	5	140470	77469.27	55	39999.57	153250	35781.16	77
	81 18	BUILDING	4250	.00	0	46750	.00	0	.00	51000	51000.00	0
	81 20	SEWER SYSTEM	131853	.00	0	1450383	755984.55	52	.00	1582240	826255.45	48
	81 30	IMPRVMNTS OTHER THAN BLDG	62500	.00	0	687500	6490.76	1	349840.00	750000	393669.24	48
	81 37	SCADA SYSTEM UPGRADE	29166	.00	0	320826	.00	0	.00	350000	350000.00	0
	81 40	ELECTRICAL	130683	.00	0	1437513	603444.15	42	.00	1568200	964755.85	39
	81 **	CAPITAL OUTLAY - REPLACE	372888	648.40	0	4101768	1543073.14	38	389837.19	4474690	2541779.67	43
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	137359.00	0	.00	0	137359.00-	0
	82 20	SEWER SYSTEM	57875	205.80	0	636625	3725.80	1	.00	694500	690774.20	1
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	57875	205.80	0	636625	141084.80	22	.00	694500	553415.20	20
	83	CAPITAL OUTLAY										
	83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
702	** **	SEWER	430763	854.20	0	4738393	1684157.94	36	389837.19	5169190	3095194.87	40
70	** **	UTILITIES	430763	854.20	0	4738393	1684157.94	36	389837.19	5169190	3095194.87	40
DIV	5110	TOTAL *****										
		SEWER CAPITAL OUTLAY	430763	854.20	0	4738393	1684157.94	36	389837.19	5169190	3095194.87	40
DEPT	51	TOTAL *****										
		SEWER DEPARTMENT	575596	149643.29	26	6331556	3130655.75	49	406489.52	6907360	3370214.73	51

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71		DISTRIBUTION & COLLECTION										
711		DISTRIBUTION										
10		SALARIES AND WAGES										
10 02		REGULAR	8850	8660.65	98	97350	80852.58	83	.00	106210	25357.42	76
10 04		OVERTIME	275	79.62	29	3025	1929.07	64	.00	3300	1370.93	59
10 **		SALARIES AND WAGES	9125	8740.27	96	100375	82781.65	83	.00	109510	26728.35	76
20		BENEFITS										
20 02		FICA	698	635.57	91	7678	5990.08	78	.00	8380	2389.92	72
20 04		VA RETIREMENT SYSTEM	934	286.48	31	10274	3151.28	31	.00	11210	8058.72	28
20 06		GROUP MEDICAL INSURANCE	1807	1242.00	69	19877	12780.40	64	.00	21690	8909.60	59
20 08		GROUP LIFE INSURANCE	117	125.76	108	1287	1080.55	84	.00	1410	329.45	77
20 18		VRS HYBRID EMPLOYER CONTR	0	618.14	0	0	4805.73	0	.00	0	4805.73-	0
20 20		ICMA HYBRID EMPLOYER CONT	0	95.60	0	0	711.27	0	.00	0	711.27-	0
20 **		BENEFITS	3556	3003.55	85	39116	28519.31	73	.00	42690	14170.69	67
30		CONTRACTUAL SERVICES										
30 08		MAINTENANCE SVC CONTRACTS	250	38.25	15	2750	420.75	15	.00	3000	2579.25	14
30 16		PHYSICALS	25	.00	0	275	72.50	26	.00	300	227.50	24
30 30		GIS MAPPING UPDATES	416	868.38	209	4576	1066.26	23	.00	5000	3933.74	21
30 **		CONTRACTUAL SERVICES	691	906.63	131	7601	1559.51	21	.00	8300	6740.49	19
50		OTHER CHARGES										
50 08		TELECOMMUNICATIONS	25	41.62	167	275	97.94	36	.00	300	202.06	33
50 24		SUBSISTANCE & LODGING	41	.00	0	451	.00	0	.00	500	500.00	0
50 26		CONVENTIONS & EDUCATIONS	66	.00	0	726	.00	0	.00	800	800.00	0
50 65		METER TESTING/REPLACEMENT	1250	.00	0	13750	1616.33	12	.00	15000	13383.67	11
50 76		MISS UTILITY	54	17.85	33	594	210.55	35	.00	650	439.45	32
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99		FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **		OTHER CHARGES	1436	59.47	4	15796	1924.82	12	.00	17250	15325.18	11
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	20	.00	0	220	48.44	22	.00	250	201.56	19
60 04		REPAIRS & MAINTENANCE	4166	4989.02	120	45826	33359.63	73	1525.30	50000	15115.07	70
60 06		FUELS & LUBRICANTS	775	.00	0	8525	3357.85	39	.00	9300	5942.15	36
60 08		VEHICLE & EQUIP R&M	520	.00	0	5720	2280.01	40	.00	6250	3969.99	37
60 10		UNIFORMS	216	156.48	72	2376	1349.47	57	.00	2600	1250.53	52
60 11		SAFETY EQUIP & PROGRAMS	108	80.00	74	1188	262.10	22	.00	1300	1037.90	20
60 25		SMALL EQUIPMENT	116	140.80	121	1276	770.72	60	.00	1400	629.28	55
60 **		MATERIALS & SUPPLIES	5921	5366.30	91	65131	41428.22	64	1525.30	71100	28146.48	60
81		CAPITAL OUTLAY - REPLACE										
81 06		MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 **		CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82		CAPITAL OUTLAY - NEW										
82 06		MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 **		CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71			DISTRIBUTION & COLLECTION										
711			DISTRIBUTION										
711	**	**	DISTRIBUTION	20729	18076.22	87	228019	156213.51	69	1525.30	248850	91111.19	63
712			COLLECTION										
	10		SALARIES AND WAGES										
	10	02	REGULAR	8850	8660.63	98	97350	80763.97	83	.00	106210	25446.03	76
	10	04	OVERTIME	275	79.61	29	3025	1805.54	60	.00	3300	1494.46	55
	10	**	SALARIES AND WAGES	9125	8740.24	96	100375	82569.51	82	.00	109510	26940.49	75
	20		BENEFITS										
	20	02	FICA	698	635.42	91	7678	5988.93	78	.00	8380	2391.07	72
	20	04	VA RETIREMENT SYSTEM	934	286.48	31	10274	3151.28	31	.00	11210	8058.72	28
	20	06	GROUP MEDICAL INSURANCE	1807	1242.00	69	19877	12780.40	64	.00	21690	8909.60	59
	20	08	GROUP LIFE INSURANCE	117	125.68	107	1287	1079.91	84	.00	1410	330.09	77
	20	18	VRS HYBRID EMPLOYER CONTR	0	618.12	0	0	4805.41	0	.00	0	4805.41-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	95.50	0	0	710.47	0	.00	0	710.47-	0
	20	**	BENEFITS	3556	3003.20	85	39116	28516.40	73	.00	42690	14173.60	67
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	125	38.25	31	1375	1170.75	85	.00	1500	329.25	78
	30	16	PHYSICALS	25	.00	0	275	72.50	26	.00	300	227.50	24
	30	26	IT NETWRK/WEBSITE SUPPORT	48	47.43	99	528	525.33	100	.00	570	44.67	92
	30	30	GIS MAPPING UPDATES	416	868.37	209	4576	1066.23	23	.00	5000	3933.77	21
	30	**	CONTRACTUAL SERVICES	614	954.05	155	6754	2834.81	42	.00	7370	4535.19	39
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	25	41.62	167	275	97.93	36	.00	300	202.07	33
	50	24	SUBSISTANCE & LODGING	41	.00	0	451	.00	0	.00	500	500.00	0
	50	26	CONVENTIONS & EDUCATIONS	66	.00	0	726	.00	0	.00	800	800.00	0
	50	76	MISS UTILITY	54	17.85	33	594	210.50	35	.00	650	439.50	32
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	186	59.47	32	2046	308.43	15	.00	2250	1941.57	14
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	20	.00	0	220	48.44	22	.00	250	201.56	19
	60	04	REPAIRS & MAINTENANCE	2916	355.85	12	32076	14701.61	46	9741.00	35000	10557.39	70
	60	06	FUELS & LUBRICANTS	775	.00	0	8525	3357.85	39	.00	9300	5942.15	36
	60	08	VEHICLE & EQUIP R&M	520	542.81	104	5720	3968.51	69	.00	6250	2281.49	64
	60	10	UNIFORMS	208	106.48	51	2288	1299.52	57	.00	2500	1200.48	52
	60	11	SAFETY EQUIP & PROGRAMS	108	79.99	74	1188	262.09	22	.00	1300	1037.91	20
	60	25	SMALL EQUIPMENT	108	140.79	130	1188	505.17	43	.00	1300	794.83	39
	60	**	MATERIALS & SUPPLIES	4655	1225.92	26	51205	24143.19	47	9741.00	55900	22015.81	61
	81		CAPITAL OUTLAY - REPLACE										
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	30	IMPRVMNTS OTHER THAN BLDG	833	.00	0	9163	.00	0	.00	10000	10000.00	0
	81	**	CAPITAL OUTLAY - REPLACE	833	.00	0	9163	.00	0	.00	10000	10000.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS							ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			

71			DISTRIBUTION & COLLECTION										
712			COLLECTION										
	82		CAPITAL OUTLAY - NEW										
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	.00	0	
712	**	**	COLLECTION	18969	13982.88	74	208659	138372.34	66	9741.00	227720	79606.66	65
71	**	**	DISTRIBUTION & COLLECTION	39698	32059.10	81	436678	294585.85	68	11266.30	476570	170717.85	64
DIV	5201		TOTAL *****										
			OPERATIONS	39698	32059.10	81	436678	294585.85	68	11266.30	476570	170717.85	64
DEPT	52		TOTAL *****										
			DISTRIBUTION & COLLECTION	39698	32059.10	81	436678	294585.85	68	11266.30	476570	170717.85	64

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
802	TRANSFER OUT										
70	TRANSFER OUT										
70 01	TO CEMETERY FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70	UTILITIES										
701	WATER										
50	OTHER CHARGES										
50 31	PENALTY	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
90	DEBT SERVICE										
90 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
90 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
90 **	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
91	DEBT SERVICE-2020A										
91 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
91 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91 **	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0	.00	0
701 ** **	WATER	0	.00	0	0	.00	0	.00	0	.00	0
702	SEWER										
50	OTHER CHARGES										
50 31	PENALTY	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
90	DEBT SERVICE										
90 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
90 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
90 **	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
91	DEBT SERVICE-2020A										
91 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
91 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91 **	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	0	.00	0	0	.00	0	.00	0	.00	0
70 ** **	UTILITIES	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9104	TOTAL *****										
	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 050	TOTAL *****										
	WATER & SEWER FUND	945308	287684.77	30	10398388	5664248.69	55	417758.51	11344440	5262432.80	54

FUND 060 AGENCY / DONATION FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT								
BA ELE OBJ ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BDGT

80		NON DEPARTMENT									
801		NON DEPARTMENTAL									
	60	MATERIALS & SUPPLIES									
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	0
	70	TRANSFER OUT									
	70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	0
	70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	0
801 ** **		NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	0
80 ** **		NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	0
DIV 9102		TOTAL *****									
		NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	0
DEPT 91		TOTAL *****									
		NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	0
FUND 060		TOTAL *****									
		AGENCY / DONATION FUND	0	.00	0	0	.00	0	.00	0	0

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	34	MISCELLANEOUS REIMB	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
602	**	**	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4105		TOTAL *****										
			AVOCA	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 4106 PUBLIC WORKS/CULTURAL											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB		SUB	DESCRIPTION								UNENCUMB. BALANCE
											% BDGT

60											
602			PARKS, RECREAT & CULTURAL								
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0
602	**	**	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0
DIV	4106		TOTAL *****								
			CULTURAL	0	.00	0	0	.00	0	.00	0
DEPT	41		TOTAL *****								
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 7501 ACQUIRE RENOVA			SELL PRJ/ACQUIRE RENOVA			SELL PR				
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%		
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80			NON DEPARTMENT										
805			ACQUIRE RENOVA SELL PRG										
	30		CONTRACTUAL SERVICES										
	30	14	MISC & PROFESSIONAL SVCS	0	29428.03	0	0	51108.03	0	.00	0	51108.03-	0
	30	**	CONTRACTUAL SERVICES	0	29428.03	0	0	51108.03	0	.00	0	51108.03-	0
	82		CAPITAL OUTLAY - NEW										
	82	16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
805	**	**	ACQUIRE RENOVA SELL PRG	0	29428.03	0	0	51108.03	0	.00	0	51108.03-	0
80	**	**	NON DEPARTMENT	0	29428.03	0	0	51108.03	0	.00	0	51108.03-	0
DIV	7501		TOTAL *****										
			ACQUIRE RENOVA SELL PRG	0	29428.03	0	0	51108.03	0	.00	0	51108.03-	0
DEPT	75		TOTAL *****										
			ACQUIRE RENOVA SELL PRJ	0	29428.03	0	0	51108.03	0	.00	0	51108.03-	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
50 82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 83	TOWN LOAN POOL EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 85	USDA RBEG GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
802	TRANSFER OUT										
70	TRANSFER OUT										
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9103	TOTAL *****										
	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 070	TOTAL *****										
	COMMUNITY IMPROV FUND	0	29428.03	0	0	51108.03	0	.00	0	51108.03-	0

FUND 090 CEMETERY FUND											
DEPT/DIV 0000											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
603	CEMETERY										
10	SALARIES AND WAGES										
10 02	REGULAR	1250	703.99	56	13750	11522.55	84	.00	15000	3477.45	77
10 04	OVERTIME	83	.00	0	913	1044.44	114	.00	1000	44.44	104
10 **	SALARIES AND WAGES	1333	703.99	53	14663	12566.99	86	.00	16000	3433.01	79
20	BENEFITS										
20 02	FICA	102	6.44	6	1122	841.93	75	.00	1230	388.07	68
20 04	VA RETIREMENT SYSTEM	133	.00	0	1463	.00	0	.00	1600	1600.00	0
20 06	GROUP MEDICAL INSURANCE	145	17.30	12	1595	1894.28	119	.00	1750	144.28	108
20 08	GROUP LIFE INSURANCE	16	1.30	8	176	139.69	79	.00	200	60.31	70
20 18	VRS HYBRID EMPLOYER CONTR	0	8.84	0	0	942.00	0	.00	0	942.00	0
20 20	ICMA HYBRID EMPLOYER CONT	0	1.45	0	0	167.50	0	.00	0	167.50	0
20 **	BENEFITS	396	35.33	9	4356	3985.40	92	.00	4780	794.60	83
30	CONTRACTUAL SERVICES										
30 36	MOWING CONTRACT	2083	4000.00	192	22913	16530.00	72	.00	25000	8470.00	66
30 **	CONTRACTUAL SERVICES	2083	4000.00	192	22913	16530.00	72	.00	25000	8470.00	66
50	OTHER CHARGES										
50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
50 34	MISCELLANEOUS REIMB	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	833	5643.28	678	9163	6221.96	68	.00	10000	3778.04	62
60 60	OPENING/CLOSING GRAVES	125	.00	0	1375	.00	0	.00	1500	1500.00	0
60 **	MATERIALS & SUPPLIES	958	5643.28	589	10538	6221.96	59	.00	11500	5278.04	54
70	TRANSFER OUT										
70 01	TO CEMETERY RESERVE	2270	.00	0	24970	.00	0	.00	27250	27250.00	0
70 **	TRANSFER OUT	2270	.00	0	24970	.00	0	.00	27250	27250.00	0
81	CAPITAL OUTLAY - REPLACE										
81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	4000	.00	0	44000	39780.00	90	.00	48000	8220.00	83
82 **	CAPITAL OUTLAY - NEW	4000	.00	0	44000	39780.00	90	.00	48000	8220.00	83
603 ** **	CEMETERY	11040	10382.60	94	121440	79084.35	65	.00	132530	53445.65	60
60 ** **		11040	10382.60	94	121440	79084.35	65	.00	132530	53445.65	60
DIV 0000	TOTAL *****										
		11040	10382.60	94	121440	79084.35	65	.00	132530	53445.65	60
DEPT 00	TOTAL *****										

FUND 090 CEMETERY FUND			DEPT/DIV 0000									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
603		CEMETERY										
			11040	10382.60	94	121440	79084.35	65	.00	132530	53445.65	60

FUND 090 CEMETERY FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
802	TRANSFER OUT										
70	TRANSFER OUT										
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL ***** NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL ***** NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 090	TOTAL ***** CEMETERY FUND	11040	10382.60	94	121440	79084.35	65	.00	132530	53445.65	60
GRAND	TOTAL *****	1530699	694768.95	45	16837699	13282302.15	79	634577.86	18370260	4453379.99	76

Town of Altavista
Investment and Deposit Totals
Balance as of May 31, 2023



General Fund Reserves

Money Market Account	4,083,782.53	
Certificate of Deposit	0.00	
LGIP	9,013,413.62	
Sub-Total		\$ 13,097,196.15

Enterprise Fund Reserves

Money Market Account	2,846,581.70	
Certificate of Deposit		
LGIP	2,653,019.29	
Sub-Total		\$ 5,499,600.99

Highway Fund

Money Market Account	57,350.00	
Certificate of Deposit	0.00	
LGIP	1,044,353.22	
Sub-Total		\$ 1,101,703.22

Green Hill Cemetery

Money Market Account	4,569.72	
Certificate of Deposit	717,273.86	
LGIP	80,149.62	
Sub-Total		\$ 801,993.20

AEDA

Money Market Account	0.00	
Certificate of Deposit	0.00	
LGIP	238,820.64	
Sub-Total		\$ 238,820.64

Federal Forfeiture Account

\$0.00

State Forfeiture Account

\$7,952.77

Operating Cash Account

\$ 4,030,374.24

Grand Total Investments and Deposits \$ 24,777,641.21

Designated Balance \$ 17,777,955.92

Undesignated Balance \$ 6,999,685.29

DISTRIBUTION OF UNDESIGNATED FUNDS

Policy Money	5,012,538.00
PCB	418,058.59
Accrued Liability as of 6/30/2022	180,789.74
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	15,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds carried over for projects not completed during prior FY	1,121,545.31
ARPA Funding - 1st Tranche & 2nd Tranche	3,073,782.00
CIP Items Earmarked for Future Purchase	411,220.00
Park Improvements as designated by Roberta F. Jenks' Estate	35,028.32
Park Improvements	11,300.00
AVOCA Maintenance Funds	111,428.33
Proceeds from sale of Armory	212,826.00
Theater Transfer In FY2022 Budget	983,770.00

EARMARKED FUNDS \$ 11,597,111.85

RESERVE POLICY FUNDS

General Fund:	The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21)	3,200,986
Enterprise Fund:	Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11)	1,811,552
Total Reserve Policy Funds		5,012,538



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.D

CONSENT AGENDA

Title: Town Council Meeting Minutes

Staff Resource: Crystal Hailey, Asst. Town Clerk

Action(s):

Approve minutes as presented: or advise Staff of needed corrections.

Explanation:

Minutes transcribed from the May 9th, Altavista Town Council Meeting, and Council's May 23rd Work Session.

Background:

At each month's regular meeting, Town Council reviews minutes transcribed from their previous month's meetings.

Town Council can approve the minutes as presented, or inform Staff of corrections needed, and approve them as amended.

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. Altavista Town Council RM Minutes 5.09.23

attachment 2. Altavista Town Council Work Session 5.23.23

Altavista Town Council Regular Meeting - May 9, 2023

The Altavista Town Council held their May 2023 Regular Meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, May 9th, at 6pm.

1. At six o'clock p.m., Mayor Mike Mattox called the regular meeting to order and presided.

Council Members

Present: Vice Mayor Reginald Bennett
Mr. Tracy Emerson
Mr. Timothy George
Mr. Jay Higginbotham
Dr. Scott Lowman
Mayor Michael Mattox
Mr. Wayne Mitchell

Town Staff present: Mr. Gary Shanaberger, Town Manager
Mr. Mathew Perkins, Assistant Town Manager
Mrs. Tobie Shelton, Treasurer/Finance Director
Mr. Thomas Merricks, Altavista Chief of Police
Ms. Sharon D Williams, Community Development Director
Mr. Tom Fore, Public Services Director
Mr. Paul Hill, Assistant Public Services Director
Mr. Jeff Arthur, Public Works Manager
Mrs. Crystal Hailey, Assistant Town Clerk
Mr. John Eller, Town Attorney

Altavista’s Chief of Police, Tommy Merricks, delivered the Invocation for this meeting.
After the invocation, Mayor Mattox led the meeting in the Pledge of Allegiance.

2. Agenda Adoption

Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the May 9th Meeting Agenda, of which there were none.

Councilman Tracy Emerson made a motion, seconded by Vice Mayor Reggie Bennett, to approve the May 9, 2023, Altavista Town Council Meeting Agenda as presented.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Mr. Tracy Emerson	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

3. Recognitions and Presentations

3.a Town of Altavista Personnel Changes:

- Milestones:
None in April
- New Hires:
Wanda K. Adkins, ACTS Bus Driver
Jimmie R. Campbell, Utilities, Maintenance Specialist
- Departure:
Geoffrey “Chaz” Smith, APD Police Officer

3.b Proclamation for Public Services Recognition Week

Mayor Mike Mattox read aloud the proclamation, to be recorded in the minutes of this meeting.

Altavista Town Council Regular Meeting - May 9, 2023

WHEREAS, the Town of Altavista is served every single day by devoted public servants; and

WHEREAS, these unsung heroes do the work that keeps our town working; and

WHEREAS, public servants in Altavista help to educate our children, creates a stronger and connected town through planning, preserve public safety and the health of our citizens, maintain our roads, public facilities, and infrastructure, protect citizen’s rights, and handle a multitude of other essential duties entrusted to them by the public; and

WHEREAS, dedicated Town of Altavista employees strive daily to perform their jobs with professionalism, and integrity, to make government services more accessible and responsive to the needs of the citizens of Altavista.

THEREFORE, I, Mike Mattox, Mayor of the Town of Altavista do hereby proclaim May 7 – 13, 2023 as

PUBLIC SERVICE RECOGNITION WEEK

throughout the Town of Altavista and urge all citizens to recognize the accomplishments and contributions of employees of the Town of Altavista and Campbell County who continually work to make Altavista a great place to live, work and play.

Adopted this 9th day of May 2023 by the Altavista Town Council.

With a motion by Councilman Wayne Mitchell, seconded by Councilman Tracy Emerson, the Town Council adopted the Resolution
Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Mr. Tracy Emerson	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

4. Citizen’s Time

Christopher Martula, 214 West Road, Altavista, shared two concerns with Town Council.

- Mr. Martula said there were many vehicles that drove too fast on West Road, and suggested the Town add Speed Limit signs to West Road to help deter speeding.
- Mr. Martula also informed Council that his neighbor at 216 West Road, Dan Kinman, had been flying an airplane from his property, which he believed was in violation of Altavista’s Town Code and Zoning Ordinance. He asked Town Council to take action on the matter for “public safety” reasons.

Mayor Mattox asked Community Development Director Sharon Williams, also the Town’s Zoning Administrator, to investigate the issue.

Ms. Williams informed Council that Staff was currently working with Mr. Martula on this matter. She stated that Mr. Kinman was a US Forestry Fire Fighter and a Commercial Pilot.

Ms. Williams said Staff did not find where a plane had been registered in Altavista or Campbell County by Mr. Kinman; but stated Staff would continue to monitor the situation.

5. Town & Community Partners - Updates

Avoca Executive Director Caleb Lafoon updated Town Council on Avoca’s most recent activities and some upcoming events. He also informed Council of grants recently awarded to Avoca for both interior and exterior renovations to the museum, and to the grounds surrounding the main house/museum.

Altavista Town Council Regular Meeting - May 9, 2023

Mr. Lafoon said the Greater Lynchburg Community Foundation awarded Avoca a \$3,400 to conduct tree-trimming on the Avoca property; and they also received an additional \$1,000 from a private donor to complete the project.

Mr. Lafoon stated that Avoca was recently awarded a \$10,000 grant from the Americana Corner Association to assist with developing educational exhibits in two of the museum’s exterior buildings, the smoke house and milk house; both of which were dated pre-Civil War, and not open since that time. He said he was excited to share the new exhibits with the public.

Mr. Lafoon stated that the Moore’s Charitable Foundation, the Powell Foundation, and the Minnie Lane Foundation were among the grants awarded to Avoca; and said he was very proud of Altavista businesses, which donated approximately \$33,000 to Avoca over the past year.

Mr. Lafoon concluded by thanking Altavista’s Public Works Department for their assistance with maintaining the Avoca grounds, and for helping to apply fresh mulch to the gardens. He also thanked the Town of Altavista for their continued support of Avoca.

Councilman Mitchell thanked Mr. Lafoon for his due-diligence in seeking grant funding for some of Avoca’s needs, and for his hard work as Executive Director.

Councilman Lowman said he believed the museum and grounds looked great, and congratulated Mr. Lafoon for his accomplishments in such a short period of time as Director.

6. Consent Agenda

- TOA Monthly Financial Reports - April 2023
- Town Council Meeting Minutes - March Work Session; and April Regular Meeting and April Work Session
- Town of Altavista, Altavista Community Transit System (ACTS) – FTA Drug and Alcohol Policy updates

Councilman Tracy Emerson made a motion, seconded by Vice Mayor Reggie Bennett, to approve the May 9, 2023, Consent Agenda as presented.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Mr. Tracy Emerson	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

7. Public Hearings

Altavista’s Director of Finance, Tobie Shelton, presented all three public hearings. She said that additional discussion among Town Council could be held later during this meeting, and at their May 23rd Work Session, if needed. She reminded Council that approval of the FY2024 Budget and CIP was scheduled for the June 13, 2023, Town Council Meeting.

- FY2024 Budget and FY2024-2028 Capital Improvement Plan (CIP)
Background: Over the past few months, Staff provided Town Council with budget sheets that were updated along the way, based on the actions or direction of Council, to create the budget that was being proposed at this meeting.

Mrs. Shelton presented Council with an overview of the proposed FY2024 Budget as advertised; which would allocate funds for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Total Revenue:	\$21,156,030
Operating Expenditures:	\$10,103,430
Proposed Capital Outlay:	<u>\$11,052,600</u>
	\$21,156,030

Altavista Town Council Regular Meeting - May 9, 2023

Mayor Mattox opened this hearing at 6:14pm for public input.

With no public comments, Mayor Mattox closed the hearing at 6:15pm, and asked Town Council if they had any questions pertaining to the proposed FY2024 Budget and CIP, of which there were none.

Councilman Wayne Mitchell made a motion, seconded by Councilman Tracy Emerson, to accept the proposed budget as presented, and to authorize Staff to place the item on the June 13th Consent Agenda for official approval.
Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Mr. Tracy Emerson	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

- FY2024 Increase to Water & Sewer Rates; and the Connection & Availability Schedule
Background: The FY2024 Proposed Budget was built on a (previously discussed) increase to utility rates; 10% for Water and 5% for Sewer. With budget approval, the increase to water and sewer rates would be effective on December 1st, 2023.

Mrs. Shelton stated that the proposed budget also included increases to the water/sewer connection and availability schedule. She said connection fees continued to be based on size and the capacity factor.

Mayor Mattox opened this hearing at 6:15pm for public input.

With no public comments, Mayor Mattox closed the hearing at 6:16pm, and asked Town Council if they had any questions pertaining to utility increases, of which there were none.

Councilman Wayne Mitchell made a motion, seconded by Vice Mayor Bennett, to accept the proposed utility increases as presented, and to authorize Staff to place the item on the June 13th Consent Agenda for official approval.
Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Mr. Tracy Emerson	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	No
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

- FY2024 Proposed Meals Tax Increase
Background: To balance the budget, Town Council proposed an increase to the Real Estate Tax rate and the Meals Tax rate.

Mrs. Shelton stated that the General Fund portion of the FY2024 proposed budget was built on a 1% increase to the Town’s Meals Tax rate, which increased the rate from 7% to 8%; and if approved, would be effective July 1, 2023.

Mrs. Shelton informed Town Council, due to Campbell County's recent reassessment of real property, resulting in an increase of more than 1%, the Town must hold a separate public hearing for the proposed increase to their Real Estate Tax rate; as required in Section 58.1-3321 of the State Code.

There was a consensus of Town Council to hold a special meeting on Tuesday, June 6th, at 6:00pm for the aforementioned public hearing, which would meet requirements of State Code, while allowing the adoption of the FY2024 Budget and CIP to remain on schedule.

Altavista Town Council Regular Meeting - May 9, 2023

Mayor Mattox opened the hearing for the proposed Meals Tax rate increase at 6:16pm.

With no public comments offered, Mayor Mattox closed the hearing at 6:17pm, and asked Council if they had any questions pertaining to the rate increase, of which there were none.

Vice Mayor Reggie Bennett made a motion, seconded by Councilman Wayne Mitchell, to accept the proposed increase to Altavista’s Meals Tax rate, from 7% to 8%, and to authorize Staff to place the item on the June 13th Consent Agenda for official approval. Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Mr. Tracy Emerson	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	No
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

8. New Business

There were no new business items to discuss at this meeting.

9. Unfinished Business

There were no unfinished items to discuss at this time.

10. April 2023 Departmental Reports, Project Updates, and Communications

- TOA Finance Reports
- Utilities – Project Updates
- Public Services Monthly Report
- Community Development Report
- Altavista Police Department Reports
- Town Council Monthly Meeting Calendars – May and June

Departmental Reports and Town Council’s Meeting Calendars were delivered to Council with their May 9th Meeting Agenda Pre-Packet.

Mayor Mattox asked the Town Manager and Department Directors if they had any project updates, comments pertaining to monthly reports, or any other matter to discuss with Council.

- Assistant Town Manager Matt Perkins informed Town Council that the Town of Altavista’s project to include Town attractions on the Rt 29 (blue) Attraction signs was complete, and both the north and south entrances into Town now recognized some of Altavista’s most historic and treasured amenities.
- Assistant Director of Public Services Paul Hill informed Town Council that the Electrical Project at English Park was complete, and power was restored.
- Director of Community Development Sharon Williams reminded everyone of the upcoming “Moseley Heights Cleanup Day” on Saturday, May 13, starting at 9am at the YMCA; and said they were still in need of volunteers.

11. Matters from Council

- Councilman Wayne Mitchell referenced the APD’s April Report and asked why “traffic stops” drastically decreased.

Chief Merricks answered it was mainly due to having a light staff from time off duties.

- Councilman Mitchell referenced the Community Development Depts.’ April Report and shared his enthusiasm that there were five new business applications in April.
- Vice Mayor Reggie Bennett referenced the decorative water fountain in Shreve Park, which is currently not operating, and needs a \$30,000 water pump replacement.

Altavista Town Council Regular Meeting - May 9, 2023

Mr. Bennett said, due to budget restraints for FY2024, this item did not make it to the budget/CIP. He suggested the Town put more effort into restoring the historic fountain; such as considering alternate ways to cover the cost; or at the least, to consider the item during the next fiscal year’s budget process.

- Councilman Jay Higginbotham asked Tom Fore for updates regarding “drive motors” purchased for a Town project
 - Assistant Public Services Director Paul Hill stated the Town was currently waiting on confirmation (in writing) from the engineers that the VFDs for were correct.
- Councilman Tim George referenced the town-owned parking lot at the corner of 7th Street and Campbell Avenue. He stated that he considered the lot to be in a “blighted state” and suggested the Town consider adding the parking lot to its spring paving schedule in 2024.

Public Services Director Tom Fore stated that a cost analysis for the project would be drafted and the feasibility of paving the property would be considered when Staff developed the Town’s 2024 Paving Schedule.

- Mayor Mattox thanked Town Staff and Town Council for their hard work, and for working together so diligently to accomplish a balanced budget for fiscal year 2024.

12. Closed Session

Town Council went into a Closed Session under State Code: Section 2.2-3711(A)(3) and Section 2.2-3711(A)(8).

With a motion made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson, the motion carried, and Council began their closed session at 6:30pm.

VOTE:	Mr. Wayne Mitchell	Yes	Mayor Mike Mattox	Yes
	Mr. Tracy Emerson	Yes	Mr. Jay Higginbotham	Yes
	Vice Mayor Bennett	Yes	Mr. Tim George	Yes
			Dr. Scott Lowman	Yes

Notice was given that the Town Council was back in regular session at 7:25pm.

FOLLOWING CLOSED SESSION:

A motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by Town Council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council.

VOTE:	Mr. Wayne Mitchell	Yes	Mayor Mike Mattox	Yes
	Mr. Tracy Emerson	Yes	Mr. Jay Higginbotham	Yes
	Vice Mayor Bennett	Yes	Mr. Tim George	Yes
			Dr. Scott Lowman	Yes

Town Council voted 6-1 (Jay Higginbotham abstained) in favor of the Town of Altavista proceeding with the purchase of the former Leggett Building, located on Main Street, Altavista, from Blue Ridge Developers, Inc.

13. Adjournment

With no further business to discuss, Mayor Mattox adjourned the meeting at 7:27pm.

Michael Mattox, Mayor

Gary Shanaberger, Town Clerk/Town Manager

Altavista Town Council Work Session, Tuesday, May 23, 2023

The May 2023 Work Session for Altavista’s Town Council was held in Council Chambers of the J.R. Burgess Municipal Building, 510 7th Street, on Tuesday, May 23rd, at 5:00 PM.

Mayor Mike Mattox called the meeting to order and presided.

Town Council
Members present: Vice Mayor Reggie Bennett
Mr. Tracy Emerson
Mr. Timothy George
Mr. Jay Higginbotham
Dr. Scott Lowman
Mayor Michael Mattox
Mr. Wayne Mitchell

Also Present: Mr. Gary Shanaberger, Town Manager
Mr. Matthew Perkins, Asst. Town Manager
Mrs. Tobie Shelton, Director of Finance and Administration
Mr. Tommy Merricks, APD Chief of Police
Ms. Sharon D. Williams, Community Development Director
Mr. Tom Fore, Director of Public Services
Mr. Paul Hill, Asst. Public Services Director
Mr. Jeff Arthur, Public Works Manager
Mr. John Eller, Town Attorney
Mrs. Crystal Hailey, Assistant Town Clerk

1. Agenda Adoption

Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the May 2023 Work Session Agenda, of which there were none.

Vice Mayor Reggie Bennett made a motion, seconded by Councilman Tracy Emerson, to approve the agenda as presented. The motion carried.

Vote:	Mr. Wayne Mitchell	Yes	Mayor Mike Mattox	Yes
	Mr. Tracy Emerson	Yes	Mr. Timothy George	Yes
	Vice Mayor Reggie Bennett	Yes	Dr. Scott Lowman	Yes
	Mr. Jay Higginbotham	Yes		

2. Recognitions and Presentations

There were no presentations given on this date.

3. Citizen’s Time

Mayor Mattox asked if there were any citizens present that would like to come before Town Council regarding a non-agenda item; of which there were none.

4. Unfinished Business

There were no unfinished business items to discuss at this time.

5. New Items for Discussion

5.1 Delinquent Utility Accounts: Write-offs

Finance Director Tobie Shelton asked the Town Council to consider authorizing Staff to write off six (6) utility accounts that were over five years old, \$1,510.64; and fifteen (15) accounts of deceased individuals, \$1,106.84; for a combined write-off request of \$2,617.48.

There was a consensus of Town Council to place this item on the June 13th Council Meeting Consent Agenda for official approval.

Altavista Town Council Work Session, Tuesday, May 23, 2023

5.2 FY2023 Budget Amendments / Departmental Transfers

Background: Items that arise during a fiscal year, that were previously approved by Town Council, require amendments to the budget. Some of the items may be receipt of unbudgeted revenue, which require an amendment to the budget as well. Amendments as directed by previous action of Council or the receipt of funds to cover an associated expense can be funded by various sources such as grant, designated reserves, undesignated reserves or additional revenue received.

Finance Director Tobie Shelton asked Town Council to authorize Staff to revise the FY2023 Budget to reflect changes that had occurred during the fiscal year.

There was a consensus of Town Council to place this item on the June 13th Council Meeting Consent Agenda for official approval.

5.3 USDA Housing Preservation Grant

Community Development Director Sharon D. Williams asked Town Council for authorization to apply for a USDA Housing Preservation Grant for up to \$200,000; with no match was required and up to 20% of the grant could be used for administration. She stated, if awarded, the grant would allow the Town to create a Housing Repair and Rehabilitation Program for low, to very low-income families in Altavista.

There was a consensus of Town Council to authorize Staff to apply for the aforementioned grant.

Ms. Williams informed Town Council that a resolution of support from the governing body was required to be submitted as part of a grant application.

Town Council voted unanimously to adopt a resolution for submission with Altavista’s application for the USDA Housing Preservation Grant. Mayor Mattox read the resolution aloud to be written in the minutes of this meeting.

WHEREAS, the United States Department of Agriculture (USDA) Rural Housing Service was authorized in 1983 to offer grants to organizations for the rehabilitation of single-family dwellings for low- and very-low-income families in rural America; and

WHEREAS USDA Rural Development provides loans and grants to promote quality and affordable housing in rural communities; and

WHEREAS, the Town seeks to pursue efforts to create a Housing Rehabilitation Program to assist its low- to very-low-income citizens; and

WHEREAS, the Town desires to apply for a USDA Housing Preservation Grant for the aforementioned project; and

WHEREAS, the amount requested is up to \$200,000 and no local match is required.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE TOWN OF ALTAVISTA, VIRGINIA, THAT:

- 1. The submittal of a Housing Preservation Grant application to USDA, in an amount not to exceed \$200,000, to be used to create a housing repair and rehabilitation program for low- and low-to-moderate income families.*
- 2. The Town Manager or his designee is hereby authorized to sign and submit appropriate documents and to take such other actions as he deems necessary, in connection with the proposed USDA Housing Preservation Grant.*

Adopted this 23rd of May 2023

5.4 School Zone Speed-monitoring Camera Program

Background: Altavista’s School-zone Speed Monitoring Camera Program was implemented in 2022, and operational since November of 2022. Since implementation, there have been very few issues, due to proper signage being placed in the school zones and on appropriate feeder roads into the school zones.

Altavista Police Chief, Tommy Merricks, asked for direction from Town Council on whether to implement the program during the Altavista Combined School’s 2023 summer school. He said there was less student enrollment for summer school, typically lasting until early July, therefore, far less vehicle and foot traffic on Bedford Avenue. He reminded Council that the timeframe for summer school was different from regular school hours, and would require public notification for the changed times.

Altavista Town Council Work Session, Tuesday, May 23, 2023

Chief Merricks informed Council that ACS Principal Wendy Thomas's was consulted for input, and she had no issue with the cameras not operating during summer school.

Chief Merricks also informed Town Council there had been some issues with the Postal Service; where correctly addressed payments were being "returned to sender". He stated that Altumint was aware of the issue, and informed the APD that it seemed to be an issue with either the processing center in Greensboro or the Postal Service in Baltimore.

Chief Merricks stated that taking the summer off would give time for the proper corrective action to be taken by Altumint and/or Capital One to get the mailing issue resolved. He said that Altumint stated, not issuing tickets during summer months would incur no penalty on the Town.

There was a consensus of Town Council to suspend the speed-monitoring program in the town's school zones during summer months, until school reconvened in mid-August.

6. Staff Updates

- Altavista Chief of Police Tommy Merricks shared that he was recently contacted by Phillip Saunders in reference to some memorabilia he had of his late grandfather, Ernest West, which was the first Police Chief of the Town of Altavista. Chief Merricks asked for Council's consideration to display the historic items at Town Hall, since the Police Department was not accessible to the public.

Vice Mayor Bennett stated, if not at Town Hall, he suggested consideration of the Staunton River Memorial Library, located just one block away from Town Hall and the Police Station.

Councilman Emerson suggested Staff also consider the Spark Center for such a historic display.

Councilman Mitchell referenced Avoca Executive Director, Caleb Lafoon, and suggested Chief Merrick consult with Mr. Lafoon regarding the preservation and display of such historic items.

Council was in consensus to allow the project, for Staff to consult with the Town Manager and investigate the details further, for discussion by Council at a future meeting or work session.

- Public Services Director Tom Fore asked Town Council to consider allowing the Town to begin a Community Service Work Program for individuals that need to complete community service hours, such as previous inmates (of non-violent crimes). He stated that he believed the program would benefit the Town by utilizing the individuals to help the Town stay caught up on tasks such as grass mowing, during the summer months when employees were taking vacation time.

Mr. Fore ensured Council that, if approved, Staff would always consult with APD Chief Merricks to verify all individuals before accepting them into the program. He stated the individuals would also be required to show proof of health insurance, because the Town would not be responsible for carrying workman's comp on the individuals while in the program.

There was a consensus of Town Council to authorize Staff to move forward with creating a Community Service Work Program in the Town of Altavista.

7. Matters from Town Council

- Councilman Tracy Emerson informed Council that the Altavista Fire Company (AFC) was installing a new sign on the Main Street side of their property. He stated that the AFC would like to utilize the sign to offer advertisement opportunities to local business, as part of the AFC's efforts to re-initiate fundraising efforts for the organization.

Councilman Emerson stated there had been some confusion in the past whether the AFC could solicit for donations, and he asked the Town Attorney, John Eller, for clarification.

Mr. Eller confirmed there was an ordinance in the Town Code that prohibited the AFC from soliciting donations while under contract with the Town to pay for a fire truck.

Finance Director Tobie Shelton shared that the aforementioned contract would soon be satisfied.

Community Development Director Sharon D. Williams reminded Council, if an amendment was needed, a public hearing was required as part of that process.

Altavista Town Council Work Session, Tuesday, May 23, 2023

There was a consensus of Town Council for Staff to review the Town Code to determine the amendment that would be needed to allow this request; and place the item on the June Work Session Agenda for further discussion.

- Vice Mayor Reggie Bennett requested a future agenda item for continued discussion by Town Council: the definitions of “blighted and derelict structures”, accompanied by photo references, for Council’s clarification of the meaning of both of these types of violation.

Mr. Bennett also asked that Council further discuss the possibility of whether the Town of Altavista should have a Property Maintenance Code to help deter blight and derelict violations.

Assistant Town Manager Matt Perkins informed Council that Staff was currently working on these issues, consulting with the Town Attorney, and developing a file of information to share with Council when the discussion continues.

There was a consensus of Town Council to further discuss the matter at a future work session.

- Councilman Jay Higginbotham referenced a complaint made by a citizen at a previous Town Council meeting (May 9th) regarding an airstrip in the Town of Altavista, and what was transcribed as a violation of Town Code. He asked that the verbiage in the minutes of that meeting be revised to state, “an alleged violation”, until the matter could be investigated by Town Staff, and a determination be made of whether a violation was actually committed.

Staff said they would revise the notes and minutes of the May 9th meeting to reflect the change.

Town Council asked Staff to elaborate on what the alleged violation entailed.

Community Development Director and Zoning Administrator for the Town of Altavista, Sharon D. Williams, stated that Altavista’s Zoning Ordinance was “silent” regarding airstrips, and under the Code of Virginia, if a use was not mentioned/permitted, then it was prohibited. She informed Council that Staff was still investigating the complaint, and at that time, no Notice-of-Violation had been issued.

After a brief discussion on the matter, there was a consensus of Town Council for Staff to continue their investigation into the said complaint, and bring updates to Council at a future work session.

8. Town Council Closed Session

The Altavista Town Council convened in closed session in accordance with the provisions set out in the Code of Virginia, 1950, as amended,

Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

A Motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson. The motion carried.

Vote:	Mr. Wayne Mitchell	Yes	Mayor Mike Mattox	Yes
	Mr. Tracy Emerson	Yes	Mr. Timothy George	Yes
	Vice Mayor Reggie Bennett	Yes	Dr. Scott Lowman	Yes
	Mr. Jay Higginbotham	Yes		

Town Council went into Closed Session at 5:52 PM.
Notice was given that Council was back in regular session at 6:06 PM.

FOLLOWING CLOSED SESSION:

A motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law.

Altavista Town Council Work Session, Tuesday, May 23, 2023

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council.

Vote:	Mr. Wayne Mitchell	Yes	Mayor Mike Mattox	Yes
	Mr. Tracy Emerson	Yes	Mr. Timothy George	Yes
	Vice Mayor Reggie Bennett	Yes	Dr. Scott Lowman	Yes

Notice was given to Staff by Town Manager Gary Shanaberger, that Town Council did not make any official actions as a result of this closed session.

9. Adjournment

Mayor Mattox asked if there were any additional comments or concerns from Town Council, of which there were none.

The May 23rd, 2023, Town Council Work Session was adjourned at 6:09 p.m.

Michael Mattox, Mayor of Altavista

Gary Shanaberger, Town Manager/Town Clerk



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 8.A

NEW BUSINESS

Title: Public Works

Staff Resource: Jeff Arthur, Public Works Manager

Action(s):

Consider approving Staff's request.

Explanation:

Staff is requesting Council's consideration to allow Public Works to use the unexpended funds from the Public Works Department's 2023 CIP to purchase a 16ft trailer, for moving small equipment from job to job; such as zero-turn mowers, the dump buggy, and side-by-side utility vehicles. This item is currently in the FY2024 CIP, however, the unexpended funds could be utilized to make the purchase in FY2023.

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment. PW - 2023 CIP Items Funds](#)

CIP ITEMS 2023

DEPARTMENT	DESCRIPTION	BUDGET AMOUNT	COST	BALANCE
ADMIN				
	ROOF REPLACEMENT	\$45,000.00	39,270.00	\$280.00
	REPLACE HW HEATERS	\$15,000.00		
PUBLIC WORKS				
	SOLID WASTE CANS	\$5,000.00		\$0.00
	B. B. PAINTING	\$18,000.00	\$16,128.00	\$1,872.00
	POWER BUGGY	\$48,000.00	\$44,200.00	\$3,800.00
	Z TURN MOWER	\$12,000.00	\$10,999.00	\$1,001.00
	SIDE X SIDE (2)	\$34,000.00	\$33,682.10	\$317.00
	STREAM BANK	\$50,000.00		\$0.00
PARKS AND REC.				
	PAINTING BATHROOMS	\$13,800.00	13,611.00	\$189.00
	PAINTING GAZEBOS	\$6,000.00		
	PLAYGROUND SUN SHADES	\$19,500.00	\$11,262.13 (1)	\$8,237.37
WATER (UTILITIES)				
	TANK MAINTENANCE	\$38,300.00		
	Melinda, Bedford, Clarion, and Dearing Ford			
	RAW WATER CONTROL VALVE	\$60,000.00		
	WATER PLANT SECURITY	196,000.00		
	WTP SCADA IMPROVEMENTS	\$230,000.00		
	SEDI & SOLIDS IMPROVMENT	\$350,000.00		
	ADVANCED WATER METERING	\$1,075,000.00		
	METER TRUCK REPLACEMENT	\$40,000.00	\$30,278.50	\$9,712.50
	PAINTING WALLS & FLOOR WTP	\$25,000.00		
	INSERT-A-VALVE (MELINDA DR.)	\$25,000.00		
	SPRING SITE INFRASTRUCTURE IMPROVEMENTS DESIGN	\$46,000.00		
WASTEWATER UTILITIES				
	WWTP ELECTRICAL UPGRADE	\$1,568,200.00		
	AUTOCLAVE	\$30,000.00		
	SEWERLINE ROOT REMOVAL	\$10,000.00		
	RETURN SLUDGE IMPELLER REP.	\$16,000.00		
	LYNCH CREEK SEWERLINE REP.	\$1,582,240.00		
	AERATION REHAB	\$694,500.00		
	40HP PUMP REPLACEMENT	\$40,000.00		
	60HP DIGESTOR BLOWER	\$18,000.00		
	MAIN PUMP STATION UPGRADE	\$51,000.00		
	LAB SCALES	\$5,000.00		
	UV LIGHT SYSTEM	\$750,000.00		
	MOBILE 6" PUMP	\$60,000.00		
	WWTP SCADA IMPROVEMENTS	\$350,000.00		



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.A

UNFINISHED BUSINESS

**Title: Adoption of FY2024 Budget and FY2024-2028 Capital Improvement Program (CIP);
Adoption of Town Tax Rates, Water & Sewer Rates, Fees, and Other Charges.**

**Staff Resource: Tobie Shelton, Director of Finance and Administration and Matt Perkins,
Assistant Town Manager**

Action(s):

Approval of the resolutions and ordinances relating to the budget, Capital Improvement Program (CIP), water and sewer rates increases, real estate tax increase and all other taxes, fees, and charges as outlined below.

Explanation:

The adopted budget is the operations guide and financial policy document for the fiscal year.

Background:

Over the past several months, Town Council has reviewed and commented on the proposed FY2024 Budget and FY2024-2028 Capital Improvement Program (CIP), as well as held public hearings. The proposed budget totals \$21,156,030; which includes the General Fund, Enterprise Fund, Cemetery Fund, and Highway Maintenance Fund.

Funding Source(s):

The adopted budget allocates funds for the fiscal year beginning July 1, 2023 and ending June 30, 2024.

Attachments: *(click item to open)*

Attachment 1. Resolution Adopting and Appropriating the FY2024 Budget

Attachment 1a. FY2024 Proposed Budget Summary

Attachment 2. Resolution Adopting the New Utility (Water and Sewer) Rates

Attachment 3. Resolution Adopting the FY2024-2028 Capital Improvement Program (CIP)

Attachment 4. Ordinance Amending and Re-Ordaining the Town's Tax Rates, Water and Sewer Rates, and Other Fees and Charges

Attachment 4a. FY 2024 Master List of Fees

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2024 BUDGET & APPROPRIATION RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED REVENUES FOR FY 2023-2024 FOR THE OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE TOWN OF ALTAVISTA, VIRGINIA

WHEREAS, pursuant to Section 15.2-2503 of the Code of Virginia (1950), as amended, the Town Council of Altavista, Virginia must approve for informative and fiscal planning purposes a budget that contains a complete and itemized classified plan for all contemplated expenditures, all estimated revenues, and all estimated borrowings for the Town during the fiscal year beginning July 1, 2023 and ending June 30, 2024 (“**FY2024**”); and

WHEREAS, the Town Manager prepared for FY 2024 a budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2024*” (“**FY2024 Budget**”), which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, it is the finding and conclusion of the Town Council that the schedules and exhibits of anticipated revenues and expenditures for the fiscal year appear to be as accurate as possible for budgetary purposes.

NOW THEREFORE, the Council of the Town of Altavista, Virginia hereby resolves:

SECTION I. The FY 2024 Budget is hereby approved and adopted in its entirety. The FY 2024 Budget shall include fund categories and budgeted expenditures for such fund categories as follows: General Fund, **\$5,500,140**; Enterprise “Utility” Fund (Water & Sewer), **\$14,253,020**; Highway Maintenance Fund, **\$1,241,020**; Cemetery Fund, **\$96,850**; **and** Transfer to General Fund Reserves (Fire Department loan repayment) **\$65,000**. Included in these funds is **\$11,052,600** for Capital Outlay;

SECTION II. Amendments to the adopted FY 2024 Budget may be enacted by the Town Council by resolution from time to time.

SECTION III. The Town Manager may authorize the transfer of any unencumbered balance, or portion thereof, from one classification of expenditure to another within the same department or appropriation category.

SECTION IV. The Town Manager may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

1. Insurance recoveries received for damage to any town property.
2. Refunds or reimbursements made to the town.

SECTION V. All outstanding encumbrances in the capital projects fund at June 30, 2023 shall be an amendment to the adopted budget and shall be reappropriated to the FY2023-2024 fiscal year to the same department and account for which they were assigned in the previous year subject to any applicable public hearing requirements. Appropriations designated for capital projects will not lapse at the end of the fiscal year. The Town Manager may approve transfers between funds to enable capital projects to be accounted for properly. Upon completion of a capital project, the Town Manager is authorized to close out the project and transfer any remaining balances to the original funding source. The Town Manager is authorized to approve transfers among capital projects as long as funding sources are consistent and total appropriations is not increased. If the actual contract amount for a project is less than the appropriations, the Town Manager may approve the transfer of excess funds back to the original funding source upon completion of the project.

SECTION VI. The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including but not limited to, transferring money within and between funds, paying all short and long-term debt due, and establishing necessary encumbrances at the end of the fiscal year.

SECTION VII. All appropriations are declared to be maximum.

SECTION VIII. No department, agency or individual receiving appropriations under the provision of this Resolution shall exceed the amount of its or his appropriation, except with the prior approval of, and appropriation by, the Town Council.

SECTION IX. All prior budgets, ordinances, and resolutions in conflict herewith are hereby repealed.

SECTION X. If any provisions of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

SECTION XI. This Resolution shall be effective on and after July 1, 2023.

PASSED THIS 13th DAY OF JUNE, 2023.

Michael E. Mattox, Mayor
Town of Altavista

ATTEST:

Gary Shanaberger, Town Clerk



TOWN OF ALTAVISTA FY 2024 PROPOSED BUDGET

General Fund

Real Estate Tax	390,120
Public Service Corporation Taxes	79,330
Personal Property Taxes	388,130
Machinery and Tools Taxes	1,925,000
Other Local Taxes	2,212,500
Permits and Fees	2,750
Fines and Forfeitures	10,200
Use of Money and Property	232,300
Charges for Service	9,600
Donations, Receipts, and Transfers	89,100
Intergovernmental	297,710

General Fund Total: **\$5,636,740**

Enterprise Fund (Water & Sewer)

Water and Sewer Charges	5,264,870
Connection Fees	4,150
Miscellaneous, Grants, & Transfers	8,977,000
CIP Reserves	7,000

Enterprise Fund Total: **\$14,253,020**

Highway Maintenance Fund **\$1,241,020**

Cemetery Fund **\$25,250**

REVENUE GRAND TOTAL: **\$21,156,030**

PROPOSED OPERATING EXPENDITURES

Council / Planning Commission	48,250
Administrative Department	1,125,510
Police Department	1,377,070
Public Works	1,662,470
Street & Highway Maintenance	325,000
Water Department	2,175,950
Wastewater Department	2,113,120
Green Hill Cemetery	69,600



Non-Departmental	322,920
Transit Department	187,440
Economic Development	69,300
Community Development	168,830
Spark	164,270
Transfer to Cemetery Reserves	27,250
Transfer to General Fund Reserves – Fire Department	65,000
Transfer to General Fund Reserves - Surplus	0
Transfer to Enterprise Fund Reserves - Surplus	201,450
Total Proposed Operating Expenses:	<u>\$10,103,430</u>

PROPOSED CAPITAL OUTLAY

Water Plant Equipment	4,255,000
Wastewater Treatment Plant Equipment	5,507,500
Public Works Department Equipment	160,380
State Highway Funding	916,020
Police Department Equipment	110,000
Administration Department Equipment	23,700
Economic Development	10,000
Avoca	70,000
Total Proposed Capital Outlay:	<u>\$11,052,600</u>
Cash Funded – General Fund	285,080
Cash Funded – Enterprise Fund	805,500
Cash Funded – Highway Fund	859,770
ARPA	1,100,000
Grant	2,040,500
Debt Proceeds	5,809,500
Transfer In from General Fund Reserves	19,000
Transfer In from Enterprise Fund Reserves	7,000
Transfer In from Highway Fund Reserves	56,250
Transfer In from Reserve Maintenance Funds	70,000
FY2024 – 2028 CIP Expenditures:	<u>\$30,201,530</u>

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2024 UTILITY (WATER AND SEWER) RATES INCREASE RESOLUTION

AN UNCODIFIED ORDINANCE SETTING THE UTILITY (WATER & SEWER) RATES FOR FY2024

1. **BE IT ORDAINED** that by the Town Council of the Town of Altavista, Virginia, meeting in regular session this 13th day of June 2023, that the Town's utility (water & sewer) rates will be as follows effective December 1, 2023:
 - a. **Water**
 - Business & Residential - \$3.65 per 1,000 gallons**
 - Industrial - \$3.59 per 1,000 gallons**
 - Town of Hurt - \$5.48 per 1,000 gallons**
 - Business & Residential (Outside Town Limits) - \$7.30 per 1,000 gallons**
 - Industrial (Outside Town Limits) - \$7.18 per 1,000 gallons**
 - b. **Sewer (based on 85% of water consumption or metered consumption)**
 - Business & Residential - \$4.00 per 1,000 gallons**
 - Industrial - \$4.11 per 1,000 gallons**
 - Town of Hurt - \$4.00 per 1,000 gallons**
 - Business & Residential (Outside of Town Limits) - \$8.00 per 1,000 gallons**
 - Industrial (Outside of Town Limits) - \$8.22 per 1,000 gallons**
 - Sewer Only Charge (flat rate with monthly fixed charge) - \$44.75**
 - c. **Surcharge**
 - Biochemical Oxygen Demand (BOD) - \$4.32**
 - Chemical Oxygen Demand (COD) - \$2.07**
 - Total suspended Solids (TSS) - \$2.88**
 - d. **All other Utility Rates, Fees and Charges will remain unchanged.**
 - e. **These changes will be incorporated into the Town of Altavista FY2024 Master List for Fees, Rates and Charges.**
2. These rates will take effect on December 1, 2023.

PASSED THIS 13th DAY OF JUNE, 2023.

Michael E. Mattox, Mayor
Town of Altavista

ATTEST:

Gary Shanaberger, Town Clerk

TOWN OF ALTAVISTA, VA

RESOLUTION TO APPROVE THE FY 2024 – 2028 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Town Manager presented a draft FY2024-2028 Capital Improvement Program, as part of the budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2024*, which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2024 Budget and Capital Improvement Program.

WHEREAS, a Public Hearing was held on May 9, 2023 to receive public comment; now therefore

BE IT RESOLVED, that the FY2024-2028 Capital Improvement Program for the Town of Altavista, as modified in work sessions held during January, February, and March 2023, is hereby approved.

Voting for: _____

Against: _____

Adopted: _____

Town Clerk

TOWN OF ALTAVISTA, VA

ORDINANCE NO: 20-06-01

PRESENTED: April 25, 2023

ADOPTED: June 13, 2023

AN ORDINANCE: ADOPTING AND RE-ORDAINING THE TOWN'S TAX RATES, WATER AND SEWER RATES, FEES, AND OTHER CHARGES

The Town Council of the Town of Altavista, Virginia hereby ordains:

SECTION I. That all tax rates, fees, and other charges for the Town of Altavista are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, "Master List Rates, Fees and Charges".

SECTION II. That all tax rates, water and sewer rates, and fees adopted under this Ordinance shall supersede any conflicting tax rate, water and sewer rates, fee or charge previously adopted.

SECTION III. That the "Master List, Rates, Fee and Charges" adopted and re-ordained under this Ordinance shall be incorporated by reference in the Town Code of Altavista, Virginia, as necessary.

SECTION IV. That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any part or provisions thereof, other than the part so decided to be invalid.

SECTION V. That this Ordinance shall be effective July 1, 2023.

PASSED THIS 13th DAY OF JUNE, 2023.

Michael E. Mattox, Mayor
Town of Altavista

ATTEST:

Gary Shanaberger, Town Clerk

TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2024 PROPOSED BUDGET

BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE		
Contractors	Rate per \$100 of gross receipts	
	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000	
Retailers	\$	0.0425
Financial, Real Estate, & Professional	\$	0.0425
Personal Services, Repair	\$	0.0600
Wholesalers	\$	0.0175
Wholesale Peddlers	\$	0.0175
Commission Merchant	\$	0.0600
Direct Sellers (sales under \$4,000)	\$	0.0175
Direct Sellers (Sales over \$4,000)	\$	0.0550
Peddlers	\$	125.0000
Itinerant Merchant (Edible, Perishable Goods)	\$	25.0000
Itinerant Merchant (Nonperishable Goods)	\$	125.0000
Carnivals, Circus	\$100 per day; \$500 per week	
Fortunetellers	\$	500.00
Savings Institutions/State Chartered Credit Unions	\$	25.00
Photographers, out of town	\$	15.00
Utilities	\$.0025 of Gross Receipts	
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18	
Minimum License	\$	15.00
CEMETERY FEES		
Changing of cemetery Deed	\$	25.00
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$	650.00 in town residents - with a minimum of 2 spaces
	\$	950.00 out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$	750.00 before 12 noon - weekday
	\$	925.00 after 12 noon - weekday
	\$	1,050.00 weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$	350.00 before 12 noon - weekday
	\$	400.00 after 12 noon - weekday
	\$	450.00 weekend or holiday
Disinterment	\$	1,300.00
RENTALS		
Booker Building Deposit	\$	150.00
	\$	250.00 if alcohol is served
Booker Building Rental Fee	\$	100.00 for each 4 hours
Booker Building Utility Fee	\$	25.00
Park Pavilion Rentals	\$	50.00 for each 4 hours - large pavilion @ English & Shreve Park
	\$	25.00 for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental (Town residents/businesses only)	\$	150.00 standard dump truck - resident
	\$	200.00 tandem dump truck - resident
	\$	150.00 standard dump truck - business
	\$	200.00 tandem dump truck - business
PLANNING & ZONING RELATED		
	Current	Proposed
Zoning Permit	\$ 20.00	\$ 25.00
Sign Permit	\$ 20.00	\$ 50.00
Special Use Permit; application fee	\$ 300 - \$400	\$ 400.00 + cost of advertising
Variance	\$ 300.00	\$ 300.00 + cost of advertising
Appeal to BZA	\$ 300 - \$400	\$ 400.00 + cost of advertising
Rezoning	\$ 400.00	\$ 500.00 + cost of advertising
Comprehensive Plan Amendment	\$ 1,000.00 + cost of advertising	\$ 1,000.00 + cost of advertising
Resurvey, Boundary Line Adj., Easement, Line Vacation; fee for examining	\$ 25.00	\$ 25.00
Single Lot Subdivision; fee for examining	\$ 35.00	\$ 35.00
Subdivision (5 lots or less) for examining/approval of plats	\$10 and \$1 per lot	\$ 50 + \$5 per lot
Subdivision (5 lots or more); fees for examining/approval of plats	\$25 and \$1 per lot	\$ 100 + \$5 per lot
Zoning Text Amendment	\$ -	\$ 1,000 + cost of advertising
Public Hearing Applicant Deferral Request	\$ -	\$ Cost of Advertisement
Site Plan	\$ -	\$ 200.00
Traffic Impact Analysis/Study	\$ -	\$ 500 or actual cost if over \$500
Zoning Determination Letter	\$ -	\$ 100.00
After the Fact Permit	\$ -	\$ 100.00
Comprehensive Plan - printed copy	\$ -	\$ 25.00
Comprehensive Plan - flash drive	\$ -	\$ 10.00
Zoning Ordinance - printed copy	\$ -	\$ 25.00
Zoning Ordinance - flash drive	\$ -	\$ 10.00
Third Party Review Fees	\$ -	\$ Actual Cost
Administrative Fee	\$ 75.00	
TRANSIT FEES		
Transit Tokens	\$ 0.50	each
Transit Punch Cards	\$ 10.00	for 3 cards
Transit Monthly Pass	\$ 20.00	
TAX RATES		
Real Estate Rate	\$0.14 per \$100 of assessed value	
Personal Property Rate	\$2.00 per \$100 of assessed value	
Cigarette Tax	\$ 0.27	per pack

**TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2024 PROPOSED BUDGET**

Hotel Lodging Tax	5.50%	3% credit for reporting on time
Meals Tax	8%	2% credit for reporting on time
Vehicle License Tax / Automobile	\$ 15.00	
Vehicle License Tax / Motorcycle	\$ 5.00	
Vehicle License Tax / Trailer	\$ 6.50	
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00	

UTILITY FEES

EFFECTIVE DECEMBER 1, 2023

Water	Business & Residential - \$3.65 per 1,000 gallons Industrial - \$3.59 per 1,000 gallons Town of Hurt - \$5.48 per 1,000 gallons Business & Residential Outside of Town - \$7.30 per 1,000 gallons Industrial Outside of Town - \$7.18 per 1,000
Sewer (based on 85% of water consumption or metered consumption)	Business & Residential - \$4.00 per 1,000 gallons Industrial - \$4.11 per 1,000 gallons Town of Hurt - \$4.00 per 1,000 gallons Business & Residential Outside of Town - \$8.00 per 1,000 gallons Industrial Outside of Town - \$8.22 per 1,000
Sewer Only Charge (flat rate with monthly fixed charge)	\$ 44.75

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 1/2"	5	\$32.50
2"	8	\$52.00
2 1/2"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

Meter Size	Factor	Water Connection Fee	Proposed Water Connection Fee	Water Availability Fee	Proposed Water Availability Fee	Sewer Connection Fee (No Change)	Sewer Availability Fee	Proposed Sewer Availability Fee
5/8"	1	\$1,500	\$2,150	\$0	\$500	\$2,000	\$600	\$700
3/4"	1.5	\$2,250	\$3,225	\$0	\$750	\$3,000	\$900	\$1,050
1"	2.5	\$3,750	\$5,375	\$0	\$1,250	\$5,000	\$1,500	\$1,750
1 1/2"	5	\$7,500	\$10,750	\$0	\$2,500	\$10,000	\$3,000	\$3,500
2"	8	\$12,000	\$17,200	\$0	\$4,000	\$16,000	\$4,800	\$5,600
2 1/2"	11	\$16,500	\$23,650	\$0	\$5,500	\$22,000	\$6,600	\$7,700
3"	15	\$22,500	\$32,250	\$0	\$7,500	\$30,000	\$9,000	\$10,500
4"	25	\$37,500	\$53,750	\$0	\$12,500	\$50,000	\$15,000	\$17,500
6"	50	\$75,000	\$107,500	\$0	\$25,000	\$100,000	\$30,000	\$35,000
8"	80	\$120,000	\$172,000	\$0	\$40,000	\$160,000	\$48,000	\$56,000
10"	115	\$172,500	\$247,250	\$0	\$57,500	\$230,000	\$69,000	\$80,500

Biochemical Oxygen Demand (BOD) rate	\$ 4.32	
Chemical Oxygen Demand (COD) rate	\$ 2.07	
Total Suspended Solids (TSS) rate	\$ 2.88	
Application for Service / Application Fee	\$ 25.00	
Security Deposit (Owner)	\$ 50.00	
Security Deposit (Tenant)	\$ 125.00	
Cut-Off Charge Fee for Non-payment	\$ 35.00	
Service request during work hours (7:00 am-3:30 pm M-F)	\$ 25.00	
Service request after work hours (3:30 pm M-F; Saturday and Sunday)	\$ 50.00	
Purchase of water at WTP	\$ 10.00	for each 1,000 gallons
Disposal Fee Permit for WWTP	\$ 50.00	

MISCELLANEOUS CHARGES

Return Check Charge	\$ 35.00	
Police Report	\$ 5.00	
Customer Copies	\$ 0.15	
Fax	\$ 1.25	first page
	\$ 0.75	each additional page
Vehicle Withholding Fee (DMV stop)	\$ 45.00	
Dealers in precious metals; permit required from Chief of Police	\$ 200.00	
Going out of business permit	\$ 25.00	
Additional Solid Waste Container	\$ 100.00	
Replacement Container	\$ 100.00	
House Cleanout	\$ 250.00	per load \$250 deposit required with balance due after collection



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.B

UNFINISHED BUSINESS

Title: Sedimentation and Solids Handling - Design and Specification Proposal

Staff Resource: Tom Fore, Director of Public Services

Action(s):

Staff is requesting Council move to approve the Dewberry proposal.

Explanation:

Town Council approved moving forward with this project, and the PER draft has been sent to VDH for approval. The next step is to create Design Plans and Specifications for this project. Dewberry has sent the attached proposal.

Background:

This Project is part of the Water FAIP. The Town Staff applied for a loan with VDH and was awarded a \$3,057,000 Loan, with a \$2,340,000 loan forgiveness. This project will help the WTP Staff to reduce waste flow amounts to the WWTP, and also help with lowering disinfection-by-products.

Funding Source(s):

Approved CIP Item through the Enterprise Fund.

The amount of the proposal is within the proposed budget amount for this project.

Attachments: *(click item to open)*

[attachment. 2023.6.2 Altavista WTP Design Phase Proposal \(002\).pdf](#)

June 2, 2023

Mr. Gary Shanaberger
Town Manager
Town of Altavista
510 7th Street
Altavista, VA 24517

**Re: Proposal for Professional Engineering Services
WTP Sedimentation Basin Solids Removal – Preliminary Engineering Report (PER)**

Dear Mr. Shanaberger,

Dewberry Engineers Inc. (Dewberry) is pleased to present herein our proposal for Professional Engineering Services to provide design and construction phase services for improvements identified in the Town of Altavista (Town) Preliminary Engineering Report (PER) entitled "Town of Altavista Sedimentation and Solids Handling Improvement Project" dated May 2023.

UNDERSTANDING OF THE PROJECT

The Town was recently awarded \$3,000,000 from the Virginia Department of Health (VDH) for performing improvements identified in the above referenced PER. Improvements in this PER include the following elements.

1. Installation of an automated sludge removal system for continuous removal of sludge in five (5) sedimentation basins.
2. Repair or replacement of deteriorated sedimentation basin stilling walls.
3. Repairs to the flocculation and sedimentation basins including concrete, handrails, and stop gates.
4. Replacement of flocculator mixers.
5. Addition of improved area lighting for the flocculation and sedimentation basins.
6. Replacement of the pumps and motor control center at the solids tank pump station.
7. New SCADA and Control capability at the solids collection tank, including the addition of control logic to reduce pumping during high diurnal or storm flow periods in the receiving gravity sewer.
8. Addition of a mud valve between sedimentation basins No. 2 and No. 3 for improved flow balancing through all five (5) sedimentation basins.
9. Adjustment to necessary overflows in sedimentation basins to reduce overflows.

SCOPE OF SERVICES

Dewberry proposes to provide the following technical services for this project.

- 1. Survey**
 - 1.1. Survey elevations of overflows in sedimentation basins.
 - 1.2. Measure sedimentation basin walls, overflow centerline, and stilling walls to confirm as-built dimensions shown on existing drawings.

Lump Sum Fee \$3,200

2. Design

- 2.1. Conduct field visit with electrical, structural, and process engineers to collect additional field information and collect additional information necessary for design.
- 2.2. Review manufacturer information collected on sludge removal systems for purpose of developing specifications and drawing for the sludge removal system.
- 2.3. Prepare 30% drawings and distribute for review and comment. Meet with the Town to discuss comments.
- 2.5. Prepare 90% specifications and drawings for final review and comment. Meet with the Town to discuss comments.
- 2.6. Prepare 100% specifications and drawings for review and comment by Town and VDH.
- 2.7. Prepare 100% bid set of specifications and drawings.
- 2.8. Prepare monthly progress update reports for the Town.

Lump Sum Fee \$159,100

3. Construction Administration

- 3.1 Prepare advertisement for publication by the Town.
- 3.2 Provide Town with PDF of construction documents and addenda for bidding purposes.
- 3.3 Distribute up to six (6) final hard copies and/or electronic copies of documents to Town, VDH, and plan room(s).
- 3.4 Conduct a pre-bid meeting.
- 3.5 Prepare and certify the bid tab.
- 3.6 Issue Notice to Proceed.
- 3.7 Conduct a pre-construction meeting.
- 3.8 Shop drawing review and approvals.
- 3.9 Respond to Requests for Information (RFIs).
- 3.10 Issue change orders.
- 3.11 Approve pay requests.
- 3.12 Conduct up to ten (10) progress meetings.
- 3.13 Prepare monthly progress update reports for the Town.
- 3.14 Issue Certificate of Satisfactory Completion.
- 3.15 Prepare record drawings based on Contractor issued redline drawings.

Lump Sum Fee \$55,000

4. Part-Time Inspection

The Town will provide regular inspection throughout the project. Dewberry will provide only part-time engineering inspection (i.e. electrical, structural, process engineers) to review critical phases of work and equipment installations. The proposed not-to-exceed fee includes up to 80 hours of part-time inspection services at an hourly rate of \$140 per hour. This hourly fee includes costs associated with Reimbursable Expenses.

Total Estimated Not-To-Exceed Fee \$11,200

CLARIFICATIONS

1. Any permit fees shall be paid directly by the Town and is not included in the fees included in this proposal.
2. Inspections being provided under paragraph 4 comprises of visual inspections only. In the event physical surveys or special testing is determined necessary, and the contractor is not required to provide these services, Dewberry can provide these services at additional cost via an addendum to this proposal.

FEE SCHEDULE

PARAGRAPH	DESCRIPTION	FEE	BASIS OF FEE
1.	Survey	\$3,200	Lump Sum
2.	Design	\$159,100	Lump Sum
3.	Construction Administration	\$55,000	Lump Sum
4.	Part-Time Inspection	\$11,200	Hourly Estimate
	TOTAL FEE	\$228,500	

This proposal is subject to our Standard Hourly Billing Rate Schedule (Attachment A) and Standard Terms and Conditions included herewith as Attachment B. Receipt of an executed copy of this proposal will serve as authorization to proceed.

We appreciate the opportunity to present this proposal and look forward to continuing to work with the Town on this important project.

Sincerely,



R. Scott Ehrhardt, PE
Senior Associate | Senior Project Manager



Carolyn A. Howard, PE
Senior Associate | Program Manager

Attachments: Attachment A – Standard Hourly Billing Rate Schedule (Revised 5.1.2023)
Attachment B – Standard Terms and Conditions (Rev. 10.2020)

R:\Proposal Letters\Engineering\2023\Altavista\2023.6.2 Altavista WTP Design Phase Proposal.docx

The foregoing proposal of Dewberry Engineers Inc. is accepted:

Print (Type) Individual, Firm, or Corporate Name

Signature of Authorized Representative Date

Print (Type) Name of Authorized Representative and Title

This proposal includes information that shall not be disclosed outside of the CLIENT and shall not be duplicated, used, or disclosed, in whole or in part, for any purpose other than to evaluate this proposal. If, however, a contract is awarded to this offeror as a result of, or in connection with, the submission of this information, CLIENT shall have the right to duplicate, use, or disclose the information to the extent provided in the resulting contract. This restriction does not limit CLIENT's right to use information contained in this information if it is obtained from another source without restriction.

Standard Hourly Billing Rate Schedule

Dewberry	Hourly Rates
Professional	
Principal	\$350.00
Architect I,II,III	\$110.00, \$125.00, \$145.00
Architect IV,V,VI	\$165.00, \$185.00, \$205.00
Architect VII,VIII,IX	\$230.00, \$250.00, \$280.00
Interior Designer I,II,III,IV	\$100.00, \$120.00, \$130.00, \$165.00
Engineer I,II,III	\$115.00, \$135.00, \$155.00
Engineer IV,V,VI	\$170.00, \$195.00, \$225.00
Engineer VII,VIII,IX	\$250.00, \$275.00, \$305.00
Geographer/GIS I,II,III	\$95.00, \$105.00, \$125.00
Geographer/GIS IV,V,VI	\$145.00, \$165.00, \$185.00
Geographer/GIS VII,VIII,IX	\$215.00, \$250.00, \$290.00
Professional I,II,III	\$105.00, \$125.00, \$150.00
Professional IV,V,VI	\$170.00, \$190.00, \$210.00
Professional VII,VIII,IX	\$235.00, \$260.00, \$290.00
Technical	
Designer I,II,III	\$110.00, \$135.00, \$160.00
Designer IV,V,VI	\$180.00, \$200.00, \$220.00
CADD Technician I,II,III,IV,V	\$80.00, \$100.00, \$120.00, \$140.00, \$175.00
Surveyor I,II,III	\$68.00, \$83.00, \$98.00
Surveyor IV,V,VI	\$115.00, \$125.00, \$145.00
Surveyor VII,VIII,IX	\$160.00, \$190.00, \$235.00
Technical I,II,III	\$85.00, \$105.00, \$130.00
Technical IV,V,VI	\$140.00, \$155.00, \$180.00
Emergency Management	
Emergency Management I, II, III	\$85.00, \$110.00, \$140.00
Emergency Management IV, V, VI	\$170.00, \$220.00, \$280.00
Construction	
Construction Professional I,II,III	\$125.00, \$155.00, \$185.00
Construction Professional IV,V,VI,VII	\$215.00, \$240.00, \$285.00, \$320.00
Inspector I,II,III	\$85.00, \$110.00, \$140.00
Inspector IV,V,VI,VII	\$160.00, \$180.00, \$205.00, \$240.00
Survey Field Crews	
Fully Equipped 1, 2, 3 Person Crews	\$145.00, \$175.00, \$230.00
With Laser Scanner 1, 2 Person	\$195.00, \$225.00
Administration	
Admin Professional I,II,III,IV,V	\$70.00, \$95.00, \$115.00, \$145.00
Non-Labor Direct Costs	Cost + 15%

** Company Confidential and Proprietary

ATTACHMENT B
STANDARD TERMS AND CONDITIONS

These Standard Terms and Conditions ("STCs") are incorporated by reference into the foregoing agreement or proposal, along with any future modifications or amendments thereto made in accordance with Paragraph 23 below (the "Agreement") between Dewberry ("we" or "us" or "our") and its client ("you" or "your") for the performance of services as defined in our proposal ("Services"). These STCs are fully binding upon you, just as if they were fully set forth in the body of the Agreement, and shall supersede any term or provision elsewhere in the Agreement in conflict with these STCs.

1. **Period of Offer.** Unless we decide, in writing, to extend the period for acceptance by you of our proposal, you have 90 days from our proposal date to accept our proposal. We have the right to withdraw the proposal at any time before you accept. Delivery of a signed proposal—whether original or copy—to us constitutes your acceptance of the proposal, including attachments expressly incorporated into the proposal by reference. The proposal and incorporated attachments shall constitute the entire Agreement between you and us. If you request us to render Services before you deliver a signed proposal to us, and we render Services in accordance with the proposal, you agree that the proposal and these STCs constitute the Agreement between you and us even if you fail to return a signed proposal to us.
2. **Scope of Services.** For the fee set forth in the Agreement, you agree that we shall only be obligated to render the Services expressly described in the Agreement. Our Services shall not be construed as providing legal, accounting, or insurance services. Unless the Agreement expressly requires, in no event do we have any obligation or responsibility for:
 - a. The correctness or completeness of any document which was prepared by another entity.
 - b. The correctness or completeness of any drawing prepared by us, unless it was properly signed and sealed by a registered professional on our behalf.
 - c. Favorable or timely comment or action by any governmental entity on the submission of any construction documents, land use or feasibility studies, appeals, petitions for exceptions or waivers, or other requests or documents of any nature whatsoever.
 - d. Taking into account off-site circumstances other than those clearly visible and actually known to us from on-site work.
 - e. The actual location (or characteristics) of any portion of a utility which is not entirely visible from the surface.
 - f. Site safety or construction quality, means, methods, or sequences.
 - g. The correctness of any geotechnical services performed by others, whether or not performed as our subcontractor.
 - h. The accuracy of earth work estimates and quantity take-offs, or the balance of earthwork cut and fill.
 - i. The accuracy of any opinions of construction cost, financial analyses, economic feasibility projections or schedules for the Project.

Should shop drawing review be incorporated into the Services, we shall pass on the shop drawings with reasonable promptness. Our review of shop drawings will be general, for conformance with the design concept of the Project to which this Agreement relates ("Project") and compliance with the information given in the construction documents, and will not include quantities, detailed dimensions, nor adjustments of dimensions to actual field conditions. Our review shall not be construed as permitting any departure from contract requirements nor as relieving your contractor of the sole and final responsibility for any error in details, dimensions or otherwise that may exist.

3. **Your Oral Decisions.** You, or any of your directors, officers, partners, members, managers, employees or agents having apparent authority from you, may orally: (a) make decisions relating to Services or the Agreement; (b) request a change in the scope of Services under the Agreement; or (c) request us to render additional Services under the Agreement, subject to our right to require you to submit the request in writing before your decision or request shall be considered to have been effectively made. You may, at any time, limit the authority of any or all persons to act orally on your behalf under this Paragraph 3, by giving us seven (7) days advance written notice.
4. **Proprietary Rights.** The drawings, specifications and other documents prepared by us under this Agreement are instruments of our service for use solely for the Project and, unless otherwise provided, we shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright and rights to any Dewberry trademarks. Upon payment in full for our Services, you shall be permitted to retain copies, including reproducible copies of our instruments of service for information and reference for the Project. Our instruments of service shall not be used by you or others on other projects for any reason or for completion or modification of this Project by other professionals, unless you enter into a written agreement with us allowing for such use. Submission or distribution of documents to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication inconsistent with our reserved rights. You shall defend, indemnify and hold us harmless, and release us, from any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, arising out of any use (including, without limitation, the means or media of transfer, possession, use, or alteration) of our instruments of service by (i) you, if such use is inconsistent with our reserved rights or this Paragraph 4, or (ii) any third party, regardless of the manner of use, if such third party received our instruments of service directly or indirectly from you (including if we or others have transmitted such instruments of service to the third party at your request or direction, for your benefit, or, and without limiting the foregoing, pursuant to a contractual obligation that is directly or indirectly derived (or flowed down) from a contract to which you have privacy).
5. **Fees and Compensation.** If you request us to render services not specifically described in the Agreement, or, if we or anyone in our employ, is called upon to be deposed or to testify in a matter in which we are not a named party, that relates to the Project, you agree to compensate us for such services in accordance with the hourly rates as set forth on Attachment A of this Agreement or in any subsequently effective schedule, unless otherwise agreed in writing. If no compensation rate is set forth on Attachment A, or through written agreement between you and us, we shall be compensated for such services at our then current hourly rates. We may unilaterally increase our lump sum or unit billing rates on each anniversary of your acceptance of this Agreement by as much as five percent or the percentage increase in the CPI-W (U.S. Department of Labor Consumer Price Index-Washington), whichever is greater. Hourly rates are subject to periodic revision at our discretion.
6. **Period of Service.** The provisions of this Agreement and the compensation provided for under the Agreement have been established in anticipation of the orderly and continuous progress of the Project. Our obligation to render the Services will extend only for that period which may reasonably be required to complete the Services in an orderly and continuous manner, and we may then, at our sole option, terminate the Agreement.
7. **Reimbursable Expenses.** Unless the Agreement otherwise provides, you shall reimburse us, or our affiliates, for all expenses we incur to render the Services for you under this Agreement, plus fifteen percent. We may submit invoices for reimbursable expenses separately from invoices for Services.
8. **Payment Terms.** We may submit invoices at any time to you for Services and for reimbursable expenses incurred. Invoices are payable within 30 days of the invoice date, and you agree to pay a finance charge of 1½% per month on any unpaid balance not received by us within 30 days of the invoice date. If you require payment via credit card, Dewberry will assess a 3% processing fee on the total amount invoiced. Invoices may be based either upon our estimate of the proportion of the total Services actually completed at the time of billing for lump sum or fixed fee services, or in the case of hourly services, upon rendering of the Services. If any invoice is not paid within 30 days of the invoice date, we shall have the right either to suspend the performance of our Services until all invoices more than 30 days past due are fully paid or to terminate the agreement and to initiate proceedings to recover amounts owed by you. Additionally, we shall have the right to withhold from you the possession or use of any drawings or documents prepared by us for you under this or any other agreement with you until all delinquent invoices are paid in full. You shall not offset payments of our invoices by any amounts due or claimed to be due for any reason. If you do not give us written notice disputing an invoice within 20 days of the invoice date, the invoice shall conclusively be deemed correct. All payments made by you should specify the invoice numbers being paid. If we receive payments that do not specify the invoices being paid, you agree that we may apply payments in our sole discretion. Time is of the essence of your payment obligations; and your failure to make full and timely payment shall be deemed a material breach.
9. **Information from You and Public Sources.** You shall furnish us all plans, drawings, surveys, deeds and other documents in your possession, or that come into your possession, which may be related to the Services, and shall inform us in writing about all special criteria or requirements related to the Services (together, "Information"). We may obtain deeds, plats, maps and any other information filed with or published by any governmental or quasi-governmental entity (together, "Public Information"). Unless we are engaged in writing as an additional service to independently verify such, we may rely upon Information and Public Information in rendering Services. We shall not be responsible for errors or omissions or additional costs arising out of our reliance on Information or Public Information. You agree to give prompt notice to us of any development or occurrence that affects the scope or timing of Services, or any defect in the final work submitted by us, or errors or omissions of others as they are discovered. We shall not be responsible for any adverse consequence arising in whole or in part from your failure to provide accurate or timely information, approvals and decisions, as required for the orderly progress of the Services.
10. **Plan Processing.** We may submit plans and related, or other, documents to public agencies for approval. However, it may be necessary, in order to serve your interests and needs, for us to perform special processing, such as attending meetings and conferences with different agencies, hand carrying plans or other documents from agency to agency, and other special services. These special services are not included in the basic fee and shall be performed as additional services on an hourly fee basis in accordance Paragraph 5 above.



- 11. Meetings and Conferences.** To the extent the Agreement provides, we will attend meetings and conferences that you, or your representatives, reasonably require. Furthermore, we will meet on an as-needed basis with public agencies that might be involved in the Project. Because we cannot forecast the scope and nature of these meetings and conferences, we will perform meeting and conference services on an hourly fee basis in accordance with our applicable hourly rate schedule.
- 12. Your Claims.** You release us from, and waive, all claims of any nature for any and all errors or omissions by us related to our performance under this Agreement, or in the performance of any supplementary services related to this Agreement, unless you have strictly complied with all of the following procedures for asserting a claim, as to which procedures time is of the essence:
- a. You shall give us written notice within 10 days of the date that you discover, or should, in the exercise of ordinary care, have discovered that you have, or may have, a claim against us. If you fail to give us written notice within such 10 days, then such claim shall forever be barred and extinguished.
 - b. If we accept the claim, we shall have a reasonable time to cure any error or omission and any damage. This shall be your sole remedy, and you must not have caused the error or omission, or any damage resulting from the error or omission, to be cured, if we are ready, willing and able to do so.
 - c. If we reject the claim, we shall give you written notice of our rejection within 30 days of our receipt of your notice of claim. You shall then have 60 days to give us an opinion from a recognized expert in the appropriate discipline, corroborating your claim that we committed an error or omission, and establishing that the error or omission arose from our failure to use the degree of care ordinarily used by professionals in that discipline in the jurisdiction local to the Project. If you fail to give us such an opinion from a recognized expert within 60 days from the date we send you notice of our rejection of the claim, then such claim shall forever be barred and extinguished.
 - d. We shall have 60 days from receipt of your expert's written opinion to reevaluate any claim asserted by you. If we again reject such claim, or if the 60-day period from receipt of the written opinion of your expert elapses without action by us, then you may have recourse to such other remedies as may be provided under this Agreement.
- 13. Hazardous or Toxic Wastes or Substances, Pollution or Contamination.** You acknowledge that Services rendered under this Agreement may be affected by hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances. To induce us to enter into this Agreement, you agree to indemnify, defend and hold us harmless from and against any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, that relate, in any way, to both (a) hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances, and (b) the performance by us of our obligations under the Agreement, whether or not such performance by us is claimed to have been, or was, or may have been, negligent. Unless otherwise expressly set forth in this Agreement, we shall have no responsibility for searching for, or identifying, any hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances; but if we discover or suspect the presence of any such wastes, substances, pollution or contamination due to the presence of hazardous or toxic wastes or substances, then we, in our sole discretion, and at any time, may stop work under, or terminate, this Agreement, in which event we will have no further liability to you for performance under this Agreement, and you shall make the payments to us required by Paragraph 14 of the STCs.
- 14. Termination.** Either party may terminate the Agreement if the other party materially breaches the Agreement and does not cure the breach within 7 days after receiving notice of the breach from the non-breaching party. You shall immediately pay us for our Services rendered and expenses incurred through the termination date, including fees and expenses that we incur as a result of the termination.
- 15. Payment of Other Professionals.** If this Agreement includes continuation of services begun by other architects, engineers, planners, surveyors, or other professionals, we may suspend our Services until you make arrangements satisfactory to such other professionals for payment. If satisfactory arrangements have not been made within a time determined by us to be reasonable, then we may in our sole discretion terminate this Agreement.
- 16. Assignment and Third-Party Beneficiaries.** Neither party shall assign or transfer any rights, interests or claims arising under this Agreement without the written consent of the other, provided, however, that we are permitted to (i) employ independent consultants, associates, and subcontractors as we may deem necessary to render the Services, (ii) assign our right to receive compensation under this Agreement, and (iii) transfer the Agreement to an affiliate of ours, in our sole discretion, with written notice to you (an affiliate for purposes of this Paragraph 16 is defined as any other business entity that directly or indirectly, through one or more intermediaries, controls, is controlled by, or is under common control with, us). This Agreement does not confer any benefit or right upon any person or entity other than the parties, except that our partners, members, managers, directors, officers, employees, agents and subcontractors shall have and be entitled to the protection afforded us under Paragraphs 9, 12, 13, 16, 20 and 22 of this Agreement.
- 17. Applicable Law and Forum Selection.** The Commonwealth of Virginia's laws shall govern this Agreement in all respects, including matters of construction, validity, and performance. Except as provided in Paragraph 18, the parties agree that the courts of Fairfax County, Virginia, and the Federal District Court, Eastern District of Virginia, Alexandria Division, (together, "Courts") shall have exclusive jurisdiction over any controversy, including matters of construction, validity, and performance, arising out of this Agreement. The parties consent to the jurisdiction of the Courts and waive any objection either party might otherwise be entitled to assert regarding jurisdiction. The parties irrevocably waive all right to trial by jury in any action, proceeding, or counterclaim arising out of or related to this Agreement.
- 18. Arbitration of Our Claims for Compensation.** Instead of proceeding in court, we, in our sole and absolute discretion, may submit any claim for compensation due us under this Agreement to arbitration in Fairfax County, Virginia in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment upon the arbitration award may be entered in any court having jurisdiction. You agree not to assert any counterclaim or any defense by way of set-off in such arbitration, and that the arbitrator or panel shall have no authority to consider, or to render, an award based upon any such counterclaim or defense by way of set-off. We shall have the right to withdraw our demand for arbitration at any time before the arbitration hearing starts by giving written notice to the arbitrator or panel and you; and upon the giving of such notice by us, the arbitration shall terminate, no award shall be rendered, and we may then pursue our remedies in accordance with Paragraph 17 above.
- 19. Severability.** If any part, term, or provision of this Agreement is held to be illegal or unenforceable, the validity and enforceability of the remaining parts, terms, and provisions of this Agreement shall not be affected, and each party's rights shall be construed and enforced as if the Agreement did not contain the illegal or unenforceable part, term, or provision.
- 20. Limitations on Liability.** In recognition of the relative risks and benefits of the Project to you and us, you agree, that our liability for any loss, damages, property damages or bodily injury of or to you caused in whole or in part by us in the performance of this Agreement or any supplementary services in any way related to this Agreement, shall be limited in the aggregate to the amount of fees that you have paid to us for the Services. The parties intend that the foregoing limitation on liability shall apply to all claims, whether sounding in tort, contract, warranty, or otherwise. You release, waive, and shall not seek contribution from, or indemnification by, us for any claims of any nature made against you by any other person who may suffer any loss, damages, property damages or bodily injury in any manner associated with our services, or any supplementary services in any way related to this Agreement. Notwithstanding anything to the contrary elsewhere in the Agreement, we shall not be liable to you, in any event or for any amount, for delays; or for consequential, special or incidental damages; or for punitive or exemplary damages; or for the cost to add an item or component that we omitted from the instruments of service due to our negligence, to the extent that item or component would have otherwise been necessary, or adds value or betterment, to the Project. Should you find the terms of this Paragraph 20 unacceptable, we are prepared to negotiate a modification in consideration of an equitable surcharge to pay our additional insurance premiums and risk.
- 21. Payment of Attorney's Fees.** The losing party shall pay the winning party's reasonable attorney's fees and expenses for the prosecution or defense of any cause of action, claim or demand arising under this Agreement in any court or in arbitration.
- 22. Indemnification.** You agree to indemnify, defend and hold us harmless from and against any and all liability, loss, damages, claims and demands for loss, damages, property damages or bodily injury, arising out of acts or omissions by you, or your contractor, subcontractor or other independent company or consultant employed by you to work on the Project, or their respective partners, members, managers, directors, officers, employees, agents or assigns; or arising out of any other operation, no matter by whom committed or omitted, for and on behalf of you, or such contractor, subcontractor or other independent company or consultant, whether or not due in part to errors or omissions by us in the performance of this Agreement, or in the performance of any supplementary service in any way related to this Agreement, provided that you are not required to indemnify and hold us harmless under this Paragraph 22 in the event of our sole negligence.
- 23. Integration Clause.** The Agreement represents the entire agreement of the parties. No prior representations, statements, or inducements made by either us, you, or the respective agents of either, that is not contained in the Agreement shall enlarge, modify, alter, or otherwise vary the written terms of the Agreement unless they are made in writing and made a part of the Agreement by attachment, incorporated by reference in the Agreement or signed or initialed on behalf of both parties.
- 24. Notice.** Any notices issued to us shall be sent to our project manager with a copy sent via email to Notices@dewberry.com or mailed to 8401 Arlington Blvd, Fairfax VA 220131, Attn: Legal Department.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

FROM TOWN STAFF

Title: Riverstreet Networks - Notice of Discontinuing Service
Staff Resource: Paul Hill, Assistant Director of Public Services

Action(s):

Informational Item

Explanation:

Staff recently received a letter from Riverstreet Networks - providing a notice that the foreign exchange services they provide Altavista (at three separate locations) will no longer be available as of December 31st, 2023.

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment. Riverstreet Networks letter](#)

April 28, 2023

Town of Altavista
PO Box 420
Altavista, VA 24517

Dear Town,

This letter is to provide notice that the foreign exchange services that you have with us on accounts, 00093983-3 and 00094239-4 for Altavista Filtration will no longer be available as of December 31, 2023.

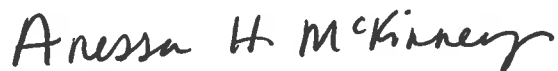
These are water gauge circuits that are dry cable pairs at the following locations:

20 Rickey Van Shelton Dr - Water Treatment Plant
15723 Rockford School Rd - Water Springs
Clarion Rd Water Tank (goes through the Altavista CO)

This notice is being made to allow you time to implement a new solution before the Foreign Exchange circuits end.

Questions regarding this can be directed to Hart Ashworth at 434-942-2099.

Kindest Regards,

A handwritten signature in black ink that reads "Anessa H. McKinney".

Anessa McKinney
Commercial Sales Representative



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

FROM TOWN STAFF

Title: Public Works: Monthly Reports - May 2023

Staff Resource: Jeff Arthur, Public Works Manager

Action(s):

Informational Item

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_MAY_2023.pdf](#)

[attachment 2. FLEET_MAINTENANCE_DEPARTMENT-MAY_2023.pdf](#)

[attachment 3. STREET_DEPARTMENT_MONTHLY_REPORT-_MAY_2023.pdf](#)

BUILDINGS AND GROUNDS

June 1, 2023

TO: TOWN MANAGER
 FROM: BRIAN ROACH, B&G SUPERVISOR
 MONTH: May 2023

Vacation / Funeral / Sick Leave Taken		50
Meetings / Data Entry / Work Planning / Training		68
# Of Call Duty Hours		22
# Of Hours ELD Training at CVCC		0
Holiday		48
Green Hill Cemetery		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations (1 Burials / 1 Cremation)	1	10
Cemetery Grounds Maintenance		22
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
Solid Waste Collection		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	94.59	94.5
Residential Garbage Collected (Tonnage) Town of Hurt	38.81	32
# Of Curbside Brush Collected (Stops)	180	47
Loads of Brush Collected	15	
# Of Curbside Bulk Collected (Stops)	127	37.75
Bulk Collection (Tonnage)	17.69	
# Of Tires Collected	0	0
# Of Residential Garbage Citations Issued	0	0
Vehicle Maintenance		18
Parks/Buildings		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		0
# Of Building Maintenance Hours		83.25
# Of Park Cleaning		119.75
# Of Parks Ground Maintenance Hours		120
# Of Parks Flower Bed Maintenance Hours/ Weed Control		10.5
# Of Vista Theatre Maintenance and Special Events		32.5
Seasonal / Contract Mowing	41.96	0
# Of Vehicle Maintenance Hours		6
# Of Mowing Parks (Acreage 217.61)		341.75
# Of Assisting Other Crews		
Total Labors Hours for the Month		1130.5

FLEET MAINTENANCE DEPARTMENT

DATE: June 1, 2023

TO: TOWN MANAGER
FROM: TERRY LAMBERT, FLEET SUPERVISOR

MONTH: May 2023

DESCRIPTION	Labor Hours
Vacation	60
Safety Meetings/Training	22
Holiday	16
Daily/ Weekly/ Planning & Scheduling	32
Sick Leave Used	2
CIP / Budgeting / Calling Vendors	13
Preventive Maintenance	76
General Repair's	32.5
Troubleshoot and Diagnostic	19
DMV Titling	2.5
On the Road Service Call	2.5
Picking Up & Delivery	37
Building & Grounds	0
Tool Inventory	0
Inspections/Surplus	0
Assisting Other Crews	7.5
General Maintenance	14
Total Labor Hours for the Month	336

STREET DEPARTMENT MONTHLY REPORT

DATE: June 1, 2023

TO: TOWN MANAGER
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: May 2023

DESCRIPTION	Labor Hours
Vacation / Sick Leave Taken / Comp. Time Used / Funeral Leave	100.5
Holiday	40
Staff, Safety Meetings/Data Entry/Planning Schedule	110.25
Weekend Truck (27.87 Tons) (13 Trucks)	38
Street Sweeping (Miles Swept Main St. and Bedford Ave. 25 / Town Wide 43)	11
Litter Control (Bags Collected 6)	6.75
Assisting Other Crews	99
Town Wide Mowing (58.54 Miles)	270.25
Signage	47.75
Shoulder Work / Stone	0
Ditch & Drainage Pipe Maintenance	87.5
Weed Control (Gallons Sprayed 295)	42.5
Street Lighting	0
Dead Animal Removal/Buzzard Control	1.5
Decorative Street Light	25.75
Tree/Trimming/Removal	12.75
Install Driveway Pipe	0
Call Duty	5.5
Vehicle/Equipment Maintenance	2.5
Public Works Lot Cleaning (Tons)	0
Asphalting	0
Special Projects / Special Events-TGIF/VTI EVENT / Seasonal-Flag Rotation	22
Traffic Control	0
Snow Prep	0
Total Labor Hours for the Month	923.5



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

FROM TOWN STAFF

Title: Altavista Police Department Monthly Report

Staff Resource: APD Police Chief, Tommy Merricks

Action(s):

For Informational Purposes

Explanation:

APD Monthly Report for the month of May 2023

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. APD Daily Activity Report-May 2023

attachment 2. Patrol on 29-May 2023

2023 ALTAVISTA POLICE DEPT MONTHLY REPORT						
	January	February	March	April	May	Year to Date
Criminal Arrests "Felony"	3	0	0	1	4	8
Criminal Arrests "Misdemeanor"	16	1	8	6	9	40
Warrant Executed	19	8	7	7	13	54
Uniform Traffic Summons Issued	56	67	23	30	29	205
# Traffic Stops	122	132	128	70	90	542
BOLO'S (Be on Look Out)	3	5	9	5	10	32
DUI	1	0	1	1	2	5
IBR	37	9	45	42	45	178
MVA	8	13	11	15	18	65
Assist Motorist	22	19	19	21	12	93
Calls for Service	408	450	514	411	441	2,224
Alarm Responses	8	20	20	16	7	71
ECO/TDO	0	3	2	0	1	6
ECO/ TDO HOURS	0	15	30	0	11	56
Court Hours	2	2	1	5	4	14
Citizen Contacts	1,280	1,895	2,394	2,729	1,788	10,086
Businesses, Residences Check "Foot Patrols"	462	345	509	394	212	1,922

PATROL-RT 29- May 2023				
	Time	Location	Officer	Disposition
2-May	1658-1719	Rt 29	Pugh	Traffic Stop
2-May	1658-	Rt 29	Earhart	Traffic Stop
10-May	0008-	Rt 29	Earhart	Traffic Stop
19-May	0015-0033	Rt 29/Pocket Rd	Earhart	MVC
21-May	2323-2330	Rt 29	Earhart	Dispute
21-May	2317-2323	29 SB/Clarion Rd	Elias	Traffic Stop
21-May	2328-2330	Rt 29	Elias	Dispute
22-May	1626-1637	29 SB	Williams	Traffic Stop
22-May	1626-1637	Rt 29/Main St	Anthony	Traffic Stop



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

FROM TOWN STAFF

Title: Departmental Reports - Finance

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Meals Tax Report

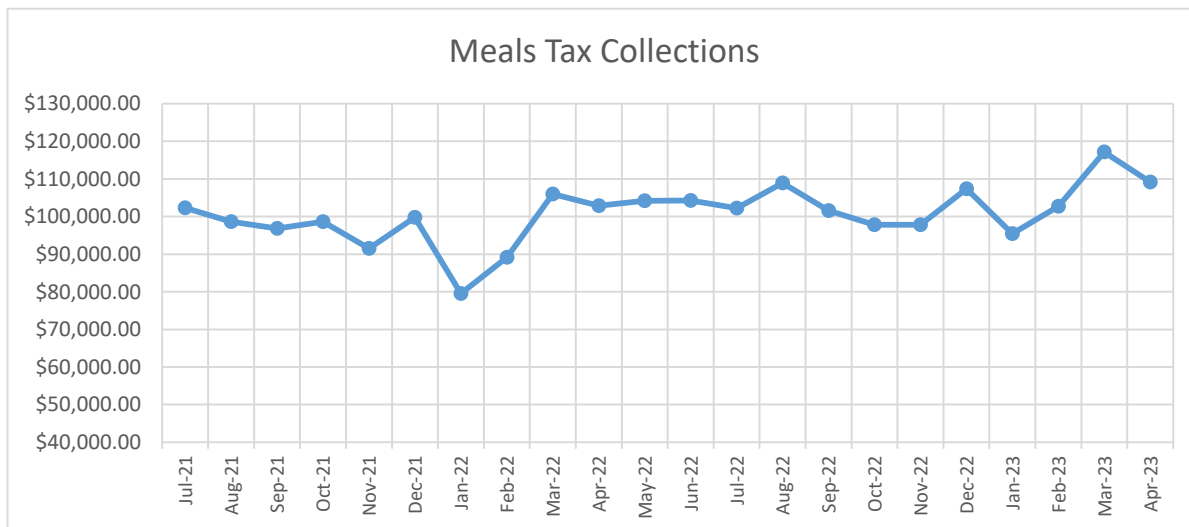
Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

TOWN OF ALTAVISTA MEAL TAX COLLECTIONS

Jul-21	\$102,323.58	PREVIOUS YTD TOTAL (FY)	
Aug-21	\$98,626.77		
Sep-21	\$96,824.86	<i>FY2019</i>	<i>\$986,050.18</i>
Oct-21	\$98,658.96	<i>FY2020</i>	<i>\$971,639.35</i>
Nov-21	\$91,491.36	<i>FY2021</i>	<i>\$1,109,805.71</i>
Dec-21	\$99,746.00	<i>FY2022</i>	<i>\$1,173,591.03</i>
Jan-22	\$79,529.83	MTD TOTAL (FY)	
Feb-22	\$89,114.95	<i>FY2022</i>	<i>\$965,159.88</i>
Mar-22	\$105,982.48	<i>FY2023</i>	<i>\$1,040,110.90</i>
Apr-22	\$102,861.09	+/-	\$74,951.02
May-22	\$104,201.57	Budgeted:	
Jun-22	\$104,229.58	\$1,000,000	
Jul-22	\$102,219.51	+/-	\$40,110.90
Aug-22	\$108,874.52	% of Budget	104.01%
Sep-22	\$101,598.57		
Oct-22	\$97,819.71		
Nov-22	\$97,796.59		
Dec-22	\$107,362.89		
Jan-23	\$95,466.21		
Feb-23	\$102,679.53		
Mar-23	\$117,127.88		
Apr-23	\$109,165.49		
May-23			
Jun-23			



**Town of Altavista
Local Sales Tax**

Jul-21	\$18,437
Aug-21	\$17,735
Sep-21	\$19,246
Oct-21	\$18,249
Nov-21	\$18,373
Dec-21	\$23,498
Jan-22	\$17,336
Feb-22	\$16,524
Mar-22	\$21,319
Apr-22	\$19,664
May-22	\$20,106
Jun-22	\$18,402
Jul-22	\$20,618
Aug-22	\$20,414
Sep-22	\$20,655
Oct-22	\$19,303
Nov-22	\$20,096
Dec-22	\$23,677
Jan-23	\$19,205
Feb-23	\$18,443
Mar-23	\$22,127
Apr-23	
May-23	
Jun-23	

YTD TOTAL (FY)

FY2020	\$170,672
FY2021	\$210,965
FY2022	\$228,889

MTD TOTAL (FY)

FY2022	\$170,717
FY2023	\$184,537

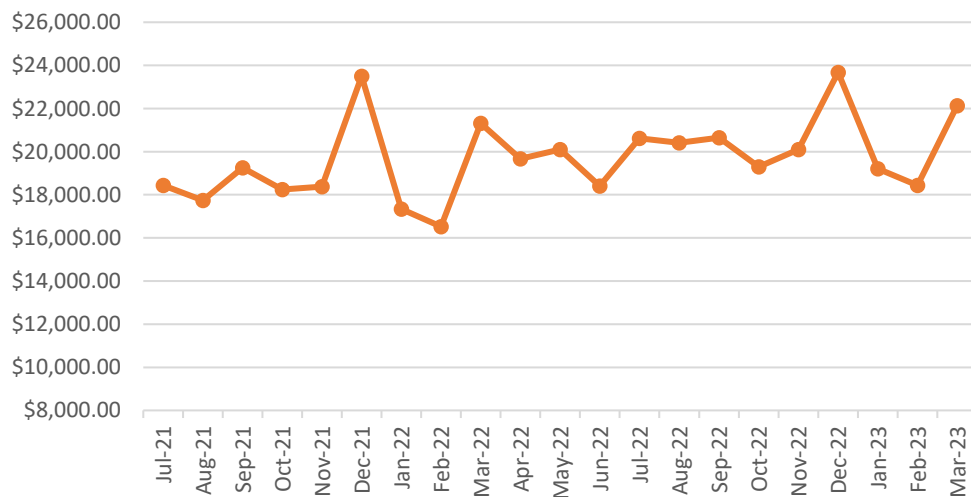
+/- \$13,820

Budgeted: \$200,000

+/- \$15,463

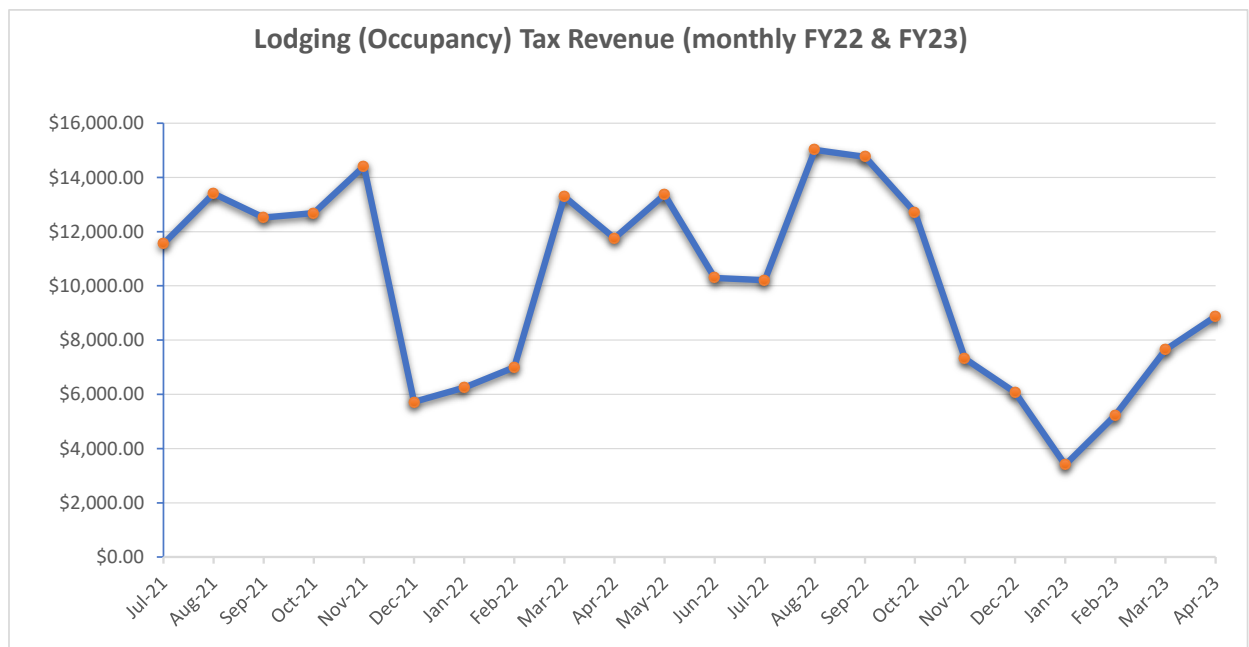
% of Budget 85.36%

Local Sales Tax (Monthly FY22 & FY23)



**Town of Altavista
Lodging (Occupancy) Tax**

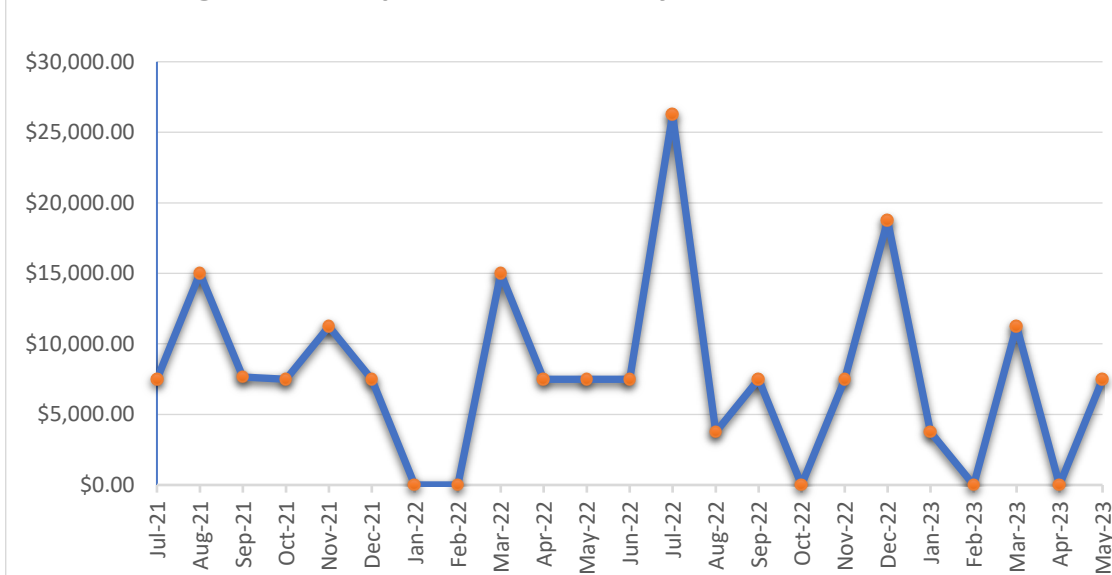
Jul-21	\$11,551		
Aug-21	\$13,399		
Sep-21	\$12,518		
Oct-21	\$12,686	FY2022	FISCAL YEAR TOTAL \$132,244
Nov-21	\$14,408		
Dec-21	\$5,722		
Jan-22	\$6,248	FY2022	MTD TOTAL (FY) \$108,591
Feb-22	\$7,000	FY2023	\$91,227
Mar-22	\$13,294	+/-	-\$17,364
Apr-22	\$11,765		
May-22	\$13,365	Budgeted:	\$99,500
Jun-22	\$10,288	+/-	-\$8,273
Jul-22	\$10,206	%/Budget:	91.69%
Aug-22	\$15,015		
Sep-22	\$14,759		
Oct-22	\$12,713		
Nov-22	\$7,317		
Dec-22	\$6,071		
Jan-23	\$3,400		
Feb-23	\$5,230		
Mar-23	\$7,639		
Apr-23	\$8,879		
May-23			
Jun-23			



Town of Altavista Local Cigarette Tax

Jul-21	\$7,500		
Aug-21	\$15,000		
Sep-21	\$7,650	FY2019	\$140,288
Oct-21	\$7,500	FY2020	\$124,684
Nov-21	\$11,235	FY2021	\$101,612
Dec-21	\$7,500	FY2022	\$93,885
Jan-22	\$0		
Feb-22	\$0		
Mar-22	\$15,000	MTD TOTAL (FY)	
Apr-22	\$7,500	FY2022	\$86,385
May-22	\$7,500	FY2023	\$86,250
Jun-22	\$7,500	+/-	-\$135
Jul-22	\$26,250	Budgeted:	\$100,000
Aug-22	\$3,750	+/-	-\$13,750
Sep-22	\$7,500	%/Budget:	86.25%
Oct-22	\$0		
Nov-22	\$7,500		
Dec-22	\$18,750		
Jan-23	\$3,750		
Feb-23	\$0		
Mar-23	\$11,250		
Apr-23	\$0		
May-23	\$7,500		
Jun-23			

Cigarette Stamp Revenue (monthly FY22 & FY23)





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

FROM TOWN STAFF

Title: Utility Project Updates

Staff Resource: Paul Hill, Assistant Director of Public Services

Action(s):

Informational Items

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*STATUS REPORT AERATION STUDY 6-07-2023.pdf*](#)

[*STATUS REPORT AMI PROJECT 6-07-2023.pdf*](#)

[*STATUS REPORT FILTER IMPROVEMENT PROJECT 6-07-2023.pdf*](#)

[*STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 6-07-2023.pdf*](#)

[*STATUS REPORT VDEM GENERATORS 6-07-2023.pdf*](#)

[*STATUS REPORT LYNCH CREEK PROJECT 6-07-2023.pdf*](#)

[*STATUS REPORT FOR SEDIMENTATION PROJECT 06-07-2023.pdf*](#)

[*STATUS REPORT FOR SPRINGS REHAB 06-01-2023.pdf*](#)

[*STATUS REPORT SPRINGS SCADA PROJECT 6-07-2023.pdf*](#)

[*STATUS REPORT CLARIFIER #3 PROJECT 6-07-2023.pdf*](#)

[*STATUS REPORT WWTP ELECTRICAL PROJECT 6-7-2023.pdf*](#)

[*STATUS REPORT WWTP UV 6-07-23.pdf*](#)

[*STATUS REPORT MELINDA HPZ PROJECT 6-07-2023.pdf*](#)

[*May 2023 Monthly Report for Council Members 2.pdf*](#)

[*May 2023 Billing Monthly Report for Council Members 2.pdf*](#)

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 June 2023

Project Name: WWTP Aeration System
Project Manager: Keith Lane, PE
Sub-Consultant Masters Engineers
P&B Job Number 19-75

Recent Activities: No recent activity

Anticipated work over the next two weeks:

Upcoming Tasks:

Outstanding Issues:

Design Schedule: TBD Complete design plans and specs
TBD Advertise for Bids (if Town desires)
Schedule Constraints: Town staff has indicated this project bid may slip in order to coincide with WWTP Electrical upgrades
See note below regarding potential schedule adjustment.
Projected Completion: 31 October 2021
Approved Budget: \$198,000
Invoiced To Date: \$19,200
Balance to Complete: \$178,800

Town Input Required:

Issues Town Should Be Aware Of: The schedule for this project has been adjusted to coincide with the Phase III portion of the overall WWTP electrical improvements. It will be beneficial to have the bulk of the PH III electrical work designed prior to in-depth design of the aerator work. The design schedule above has been adjusted to reflect delay of the design such that the bulk of the PH III design is completed for coordination purposes.

Town and Engineers will need to coordinate the design construction timing in conjunction with Town's funding schedule.

Construction Contract Price: \$0

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: June 7, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the
AMI Water Metering System

Completed Work Over the Last Week

1. Some of the meters have been delivered to the Town and stored at the shop.

Anticipated Work Over the Next two Weeks

1. More materials will be delivered and project team meeting will be scheduled.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Bid Assistance	Contract:	\$12,500	JTD:	\$12,500
2. Construction Administration	Contract:	\$15,000	JTD:	\$2,650

Submitted by:

Chad Hodges, PE
Asst. Project Manager

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 June 2023

Project Name: WTP Filter Rehabilitation
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 19-76

Recent Activities: Final project documentation is being processed.
Anticipated work over the next two weeks: Official close-out of the project
Upcoming Tasks: Awaiting repair/replacement of the waste flow meter. Prepare record plans
Outstanding Issues:

Design Schedule: June 2021 Advertise for Bids (if Town desires)
July 2021 Open Bids
27 July 2021 Council approval
10 August 2021 Consent agenda approval
1 November 2021 NTP

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$56,000
Invoiced To Date: \$52,400
Balance to Complete: \$3600

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$725,305+\$11,413
Current Paid: \$699,075
Balance to Finish plus retainage: \$37,643

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 June 2023

Project Name: Frazier and Lynch Mill Road Drainage issues
Project Manager: Scott Bortz, PE
Sub-Consultant
P&B Job Number 21-08

Recent Activities: Town staff has provided the signed easement on the church property. Engineer and Town staff met on-site on 26 May to discuss drainage and water line replacement extents. Additional clarification on ditch work and new culvert across Edgewood was discussed. Engineer will provide revised plans showing the extent of the water replacement. Engineer will provide bid documents for separate Flex-a-mat, rip-rap and grass ditch sections.

Anticipated work over the next two weeks: Awaiting Miss Utility ticket to clear prior to picking up the additional utilities near the water line replacement area.

Upcoming Tasks: Pickup Miss Utility marks when marked. Revise plans. Coordinate bidding with Town staff.

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$3285

Balance to Complete: \$19,715

Town Input Required: When bids are procured, Town administration will need to decide which ditch section to proceed with.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 June 2023

Project Name: VDEM Generator Installations
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, Master Engineers, ECS (Geotech)
P&B Job Number 20-51

Recent Activities: Engineer has requested final documentation from VDEM for any information needed.
Anticipated work over the next two weeks: Complete final project documentation as requested by VDEM.
Upcoming Tasks:
Outstanding Issues:

Design Schedule: May (Rebid) 2021 Award Contract
June 2021 Notice to Proceed
November 2021 Substantial Completion

Schedule Constraints:

Projected Completion:

Approved Budget: \$43,600
Invoiced To Date: \$43,600
Balance to Complete: \$0

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$498,500 + (\$1556) (Change Orders)
Current Paid: \$496,943
Balance to Finish plus retainage: \$0

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: June 7, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the Lynch Creek Sewer Project

Completed Work Over the Last Week

1. Closeout of the project has been submitted to the Town as the remaining punch list items and asbuilts have delivered for the project. The contract has been fully executed.

Anticipated Work Over the Next two Weeks

1. None to date.

Outstanding Issues

1. None to date

Construction Schedule Update

1. Construction completed.

Budget Summary

1. CCTV Inspection and Video	Contract:	\$35,000	JTD:	\$25,000
2. Manhole Inspection	Contract:	\$5,000	JTD:	\$5,000
3. Sewer Line Route Survey	Contract:	\$17,500	JTD:	\$17,500
4. Sewer Line Design	Contract:	\$44,720	JTD:	\$44,720
5. Railroad Permit Coordination	Contract:	\$3,630	JTD:	\$3,630
6. Bid Assistance	Contract:	\$4,460	JTD:	\$4,460
7. Construction Administration	Contract:	\$18,900	JTD:	\$18,900

Construction Cost Summary:

1. Lynch Creek Sewer Replacement	Contract:	\$2,229,500	JTD:	\$1,637,654
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Submitted by:

Chad Hodges, PE
Asst. Project Manager

**Town of Altavista
WTP PER - Project Status Report**

Date: 6/2/2023

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Sedimentation and Solids Handling Improvement Project.

Engineer's Project No. 50115515

Completed Month Over the Last Week

1. Incorporated comments from Town into PER. Submitted final PER to Town.
2. Town forwarded final PER to VDH for review. Waiting now on response/approval.
3. Submitted Engineering Design Proposal dated 6/2/2023 to Town.

Anticipated Work Over the Next Month

1. Schedule a design kickoff meeting – within 20 days of receipt of executed design proposal.

Outstanding Issues -- None

Construction Document Schedule Update

1. Schedule is included in PER.
 - a. PER review and approval to be completed by July 31
 - b. Executed design contract by July 31

Budget Summary

1. <u>PER</u>	Contract: \$14,000	JTD: Billed to date \$14,000
2. _____	Contract:	JTD:
3. _____	Contract:	JTD:
4. _____	Contract:	JTD:
5. _____	Contract:	JTD:
6. Bid Assistance	Contract:	JTD:
7. Construction Administration	Contract:	JTD:

Submitted by:

R. Scott Ehrhardt

Project Manager

**Town of Altavista
WTP PER - Project Status Report**

Town of Altavista - Sedimentation and Solids Handling Improvement Project																														
	2023												2024												2024					
Description	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8
Project Kickoff																														
PER Preparation																														
PER Review & Approval																														
Execution of Engineering Design Contract																														
50% Design*																														
90% Design**																														
Submit Final Design to Town & VDH for																														
Approval & Receive Comments																														
Issue Final Bid Documents																														
Advertisement																														
Receive Bids, Award & issue N.T.P																														
Construction																														
Project Closeout																														

*Submittal includes: process mechanical plan view, spec outline, and P&ID

**Submittal includes: process mechanical, electrical, specifications

**Town of Altavista
June Project Status Report**

Date: June 2, 2023

This memo is a status report of Engineering Concepts, Inc.'s Team's efforts for the Altavista Springs Rehabilitation Project

Completed Month Over the Last Week

1. Performed limited topo, surface features, set benchmark and tied in boundary at McMinnis Spring
2. Confirmed date with structural consultant for site visit
3. Prepare base drawing and evaluate layout options

Anticipated Work Over the Next Month

1. Drone Lidar survey at Reynolds and McMinnis on
2. Structural consultant site visit on 6/6

Outstanding Issues

1. None

Construction Document Schedule Update

1. Final Design 9/15/23

Budget Summary

1. Topographic Survey	Contract: \$8,500	JTD: \$2,911
2. Structural Evaluation/Report	Contract: \$14,400	JTD:
3. Preliminary Layout	Contract: \$11,600	JTD: \$1,525
4. Geotechnical	Contract: \$8,500	JTD:
5. Design Phase	Contract: \$58,586	JTD:
6. Bid Assistance	Contract: \$6,500	JTD:
7. Construction Administration	Contract: \$45,500	JTD:

Submitted by:


Project Manager

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 June 2023

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities: Revised submittals have been reviewed and approved. Field site visit was conducted on May 12th with electrician to review and coordinate upcoming work.

Anticipated work over the next two weeks:

Upcoming Tasks: Electrician to begin installation of field instruments.

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD

Approved Budget: \$9600

Invoiced To Date: \$6000

Balance to Complete: \$3600

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$228,265

Current Paid: \$55,164

Balance to Finish ~~plus retainage~~: \$172,651

**Town of Altavista
Hurt and Proffitt Project
Status Report**



Date: June 7, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the Clarifier #3 Replacement

Completed Work Over the Last Week

1. Four bids collected 5/16/23.
2. Contacted three JS Haren references (Bristol, TN; Wise County, VA: & Town of Andrews, VA). Two reported that the work was fine. No response from 3rd.

Anticipated Work Over the Next two Weeks

1. Issue NOA and prepare contract documents.

Outstanding Issues

1. None

Construction Schedule Update

1. Construction has not started

Budget Summary

1. Design Services	Contract:	\$9,000	JTD:	\$9,000
2. Bidding Assistance	Contract:	\$7,000	JTD:	\$3,850
3. Construction Phase Assistance	Contract:	\$8,000	JTD:	\$0

Construction Cost Summary:

1. None

Submitted by:

Mike Wilson, PE
Project Manager

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 June 2023

Project Name: WWTP Phase II/III Electrical Upgrades
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, PE – Master Engineers
P&B Job Number 19-34

Recent Activities: Revised VFDs have been authorized from the Engineer with a final invoice submitted to the Engineer on 6/5. Engineer will instruct Contractor to place order ASAP. Lead time on the VFDs is anticipated at 15-20 weeks.

Anticipated work over the next two weeks: Complete punchlist items and work toward substantial completion.

Upcoming Tasks:

Outstanding Issues:

Design Schedule: October 2020 Sign agreement
November 2020 Notice to Proceed
Schedule Constraints: Contractor reports to be still on schedule for completion per contract times.
Projected Completion: November 2022
Approved Budget: \$309,730 (combined II and III projects including CA)
Change Order #1 = \$2958.54
Change Order #2 = \$3942.13 + \$6630 Special Inspections
Invoiced To Date: \$246,533
Balance to Complete: \$61,355 + additional inspection

Town Input Required:

Issues Town Should Be Aware Of: Contractor will document all delays.

Construction Contract Price: \$3,952,000 + \$29,149 (Change Orders)
Current Paid: \$3,589,630
Balance to Finish plus retainage: \$391,519

**Town of Altavista
Status Report**

Date: 6-01-23

This memo is a status report of Town's Staff efforts for the UV Light Improvement

Completed Work Over the Last Week

1. Submittals have been approved and unit is in production. Estimated delivery is Dec 14th 2023

Anticipated Work Over the Next two Weeks

1. Town to clean out channel for contractor to do concrete work

Outstanding Issues

1. None at this time.

Construction Document Schedule Update

1. Not applicable at this time

Budget Summary

1. Contractor	Contract: \$48,200.00	JTD: \$0
2. UV SYSTEM	Contract: \$349,840.00	JTD: \$0

Submitted by:

Paul Hill, Assistant Director of Public Services
Project Manager

Randy W. Beckner
Bradley C. Craig
Wm. Thomas Austin
James B. Voso
Chad M. Thomas
Jason A. Carder
Brian R. Newman
D. Jason Snapp
Ryan P. Kincer



Edwin K. Mattern, Jr. (1949-1982)
Gene R. Cress (1935-2014)
Sam H. McGhee, III (1940-2018)
Stewart W. Hubbell (Retired)
J. Wayne Craig (Retired)
Michael S. Agee (Retired)
Steven A. Campbell (Retired)
Randy L. Dodson (Retired)

June 5, 2023

This memo is a status report of Mattern & Craig Team's efforts for the Melinda Tank Pressure Zone Improvements Project

Completed Work Over the Last 4 Weeks

1. Contractor working on pump station punch list.

Anticipated Work Over the Next 4 Weeks

1. Contractor to install new pressure transmitters once they arrive.

Scope Changes to Date

1. Waterline was shortened by approximately 300 LF on Avondale Drive.
2. VFD enclosures changed from NEMA 12 to NEMA 3R.

Outstanding Issues

1. Pressure Transmitters.

Construction Document Schedule Update

1. Notice to Proceed (9/27/2021)
2. Substantial Completion (~~1/25/2022~~) (~~9/30/2022~~) (2/8/2023)
3. Completion (~~2/24/2022~~) (~~10/30/2022~~) (2/28/2023)

Budget Summary

1.

Engineer's Estimate:	\$1,084,240.00
Town's Budget	\$926,000.00
Actual Construction Cost & Engineering	\$1,226,972.71

2.

Engineering Bid, CA & SCADA Contract	\$70,920.00
JTD	\$66,331.50

3.

Construction Contract	\$1,226,972.71
JTD	\$1,038,020.08
Retainage to Date	\$54,632.63

Input Needed from Town/Others

1. Discrepancies between plans/specifications and Town standards continue to be coordinated. M&C keeping list for updates to Town standards at conclusion of project.

Other Issues/Concerns

Submitted by:

Ryan P. Kincer, PE
Project Manager

Monthly Staff Report Water Plant

TO: Town Manager
 FROM: Nathan Farmer
 DEPARTMENT: Water Treatment Plant
 MONTH: May 2023

Operation and Production Summary

The Actual water production line (filtering of water) for the entire month averaged 16.05 Hours per Day which yielded approximately 1,491,196 gallons of water per day.

Rain	<u>2</u>	YTD Rain	<u>16.20</u>	YTD Snow	<u>0</u>	was measured at the water treatment plant.
Average Hours per day (week days)	<u>17.9</u>	hrs				
Average Hours per day (weekends)	<u>10.6</u>	hrs				
Average produced (week days)	<u>1,703,870</u>	gallons per day				
Average produced (weekends)	<u>962,625</u>	gallons per day				
Total Raw Water Pumped:	<u>47.12</u>	million gallons				
Total Drinking Water Produced:	<u>1.51</u>	million gallons				
Average Daily Production: (drinking)	<u>1,491,196</u>	gallons per day				
Average percent of Production Capacity:	<u>50</u>	%				
Plant Process Water:	<u>350,000</u>	(finished water used by the plant)				
Bulk Water Sold @ WTP:	<u>55,900</u>	gallons				
Flushing of Hydrants/Tanks/FD use/Town Use	<u>12,800</u>	gallons				
McMinnis Spring						
Total Water Pumped:	<u>7.238</u>	million gallons	average hours per day	<u>13</u>		
Average Daily Produced:	<u>241,267</u>	gallons per day	Rain at MC	<u>2.7</u>	YTD Rain	<u>17.25</u>
Reynolds Spring			snow	<u>0</u>		<u>0.00</u>
Total Water Pumped:	<u>7.203</u>	million gallons	average hours per day	<u>13.9</u>	Total Precip	<u>17.25</u>
Average Daily Produced:	<u>248,379</u>	gallons per day	Rain at RE	<u>2.7</u>	YTD Rain	<u>16.10</u>
Purchased Water from CCUSA	<u>2,341,240</u>	gallons	snow	<u>0</u>		<u>0.00</u>
Sold to Hurt	<u>2,648,500</u>	gallons			Total Precip	<u>16.10</u>
Industrial Use	<u>37,866,412</u>	gallons				
Total Drinking Water Delivered (including Springs/CCUSA)	<u>2,056,365</u>	gallons	Water lost due to leaks			
			<u>none captured</u>			

Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed
 VDH samples completed for compliance
 Melinda High Pressure Zone-Awaiting DP Cells delivery and installation to finalize project
 Filter Upgrade - Completed and awaiting VDH CTO as well as warranty item on waste flow meter. (Calibrations of DP Cells need to be resolved)
 The Source Water Protection Local Advisory Committee will meet again when date has been set
 Generator project, Completed and working on administrative closeout.
 Town of Hurt DBP improvement project, was started up with VDH approval May 22, 2023
 Springs SCADA project - equipment submittals are coming in. Awaiting installation
 Sedimentation Basin Project Awarded, PER was sent to VDH for approval (design plan and specification proposal has been received)
 AMI Meter system bids were received, awarded to Waterworks, Inc. Meters have begun to arrive at maintenance shop.
 WTP SCADA upgrade scope to be discussed with the engineer
 Springs Rehabilitation - Engineering Concepts, received PER, sent to VDH. Status report received for May.
 Raw Water Control Valve to be acquired within the next two months including a accutuator
 Lead and Copper Inventory has continued. LEAP application questions were received from VDH and a response was given
 Lead and Copper Sampling to be done in July
 UCMR5 (PFAS) samples were collected in January from entry points of Plant, and both Springs
 ISI calibrations were completed this month
 Clean Basin 1
 WTP Security CIP is underway.
 VDH sent the formal notification for the WTP to begin chlorine addition on tops of the filters to improve DBP removal
 Raw Water line on Pittsylvania bridge was repaired on May 8th

Utilities Distribution and Collection

of Service Connections 0 Addresses:

# of Service Taps	0	Addresses:		
# of Meters Read	103	Monthly	Rereads	2
	0	Quarterly	Rereads	0
# of Meters Cut Off For Non-Payment	38			
# of Meters Tested	0			
# of Loads of Sludge to Landfill	21			
	160.47	Tons		
# of Location Marks made for Miss Utility	45			
# of Meters Replaced	0			
# of Water Lines Repaired	0		1 # of Sewer Lines Unstopped	
Locations:			Locations:	
			Spark Building	
# Air Relief Valves Inspected	31			
# of PRV Maintenance/Inspection	0			
# of Water Valve Boxes Cleaned	0			
# of Blow-Off Valves Flushed	0			
# of Blow-Off Valves Located	0			
Push Camera Footage	0	Sewer Main Cleaned		1,000
Sewer (Root Cutting) Main	0	Sewer Main Cleaned Manholes		0
Sewer (Root Cutting)Main Manholes	0	Sewer Service Cleaned		1
Sewer Video Footage	1,194	Sewer Service Video		0
Sewer Video Manholes	0	Sewer (Root Cutting) Service		0
Duke Root Control (Contractor)	3,000	Sewer Right of Way Clearing Footage		10,150
Water Turn On and Offs	47	Sewer Manholes Inspected		0
Water Right of Way Clearing Footage	3,200	Sewer Installed Clean Out		0
Water Meter Box Replacement	0			
# Of Hydrants Flushed	2			
# of Hydrant Valves Exercised	2			

Other Utilities Distribution and Collection Activities & CIP Projects:

Replaced Fire Hyd. At the intersection of Amherst Ave. and 7th Street damaged in MVA

Insert-a-valve to be installed at Melinda Tank

DEPARTMENT: Wasterwater Plant
MONTH: May-23

Average Daily Flow	1.80	MGD
TSS Reduction	95	%
BOD Reduction	95	%
VPDES Violations	0	
Sludge (Regional Land Fill)	172	tons
Rain Total	2.12	Inches
		Snow Total
		Inches
		YTD Total

Other Wastewater Activities and CIP Projects:

Month: May
Week: May 1st, 2023

Month: May
Week: May 8th, 2023

- Continue Sanitizing procedures for commonly used areas
 - Cleaned NPW system
 - Submitted Monthly Septic Tank Hauler Billing
 - Submitted Monthly DMR
 - Submitted Monthly Rain Data
 - All facility hoist Annual inspection conducted
 - UV system check
 - Entered Lab data
 - Normal Plant Operations
- Continue Sanitizing procedures for commonly used areas
 - Timesheets
 - Monthly Credit Card Statement submitted
 - CRB onsite installing Lab Transformer (Not working)
 - Polymer delivery 5-12-23
 - Serviced Stationary Aerators Basin #2
 - UV system check
 - Entered Lab data
 - Normal Plant Operations

Month: May
Week: May 15th, 2023

Month: May
Week: May 22nd, 2023

- Continue Sanitizing procedures for commonly used areas
 - Continue troubleshooting UV Bank B
 - Repaired Fine filter screen
 - Zero turn mower serviced by Town Shop
 - UV system check
 - Entered Lab data
 - Normal Plant Operations
- Continue Sanitizing procedures for commonly used areas
 - Repaired UV bank B (Operations are normal)
 - Sampled Lab DI unit (Annual Check)
 - TCLP Annual check on Press Sludge
 - Timesheets
 - Repaired Fine filter screen
 - UV system check
 - Entered Lab data
 - Normal Plant Operations

WWTP Electrical Upgrade continues, awaiting new proper sized VFDs for the blower building and the solids handling building
RFPs were sent out for PER/ER for the WWTP aeration project. Six proposals were received. Selection of engineering firm will be completed in June.

2022-2023 Water, Sewer & Curbside Refuse Collection Billing History

Printed 7-Jun-23

Customer Class		June-22	July-22	August-22	September-22	October-22	November-22	December-22	January-23	February-23	March-23	April-23	May-23	
WATER	Units	13	1,392	19	17	1,401	17	24	1,340	17	12	1,244	5	Average
	Residential Base-IT	13	1,392	19	17	1,401	17	24	1,340	17	12	1,244	5	458
	Commercial Base-IT	13	215	44	46	214	45	44	205	25	43	194	40	94
	Residential Base-OT	-	151			151	-	-	150	-	-	140	1	59
	Commercial Base-OT	1	1	1	1	1	1	1	1	1	1	1	1	1
	Municipal	31	31	31	31	31	31	31	31	31	31	31	31	31
	Dormant Accounts													-
	Industrial	5	5	5	5	5	5	5	5	5	5	5	5	5
	TOTAL	63	1,795	100	100	1,803	99	105	1,732	79	92	1,615	83	649
	Gallons	72,320	15,690,419	62,700	49,530	15,756,639	62,650	149,270	14,156,747	46,670	232,530	11,562,786	1,598	Total
	Residential Use-IT	72,320	15,690,419	62,700	49,530	15,756,639	62,650	149,270	14,156,747	46,670	232,530	11,562,786	1,598	57,843,859
	Commercial Use-IT	1,520,590	3,637,266	4,771,230	2,999,160	5,815,075	3,433,340	1,125,400	5,821,091	1,016,560	2,835,470	2,870,044	3,485,000	39,330,226
	Residential Use-OT	-	1,930,278			1,930,850	-	-	2,045,431	-	-	1,470,769	-	7,377,328
	Commercial Use-OT	2,424,500	2,641,000	2,432,450	2,432,450	2,652,000	2,583,000	4,345,660	2,544,000	2,145,000	2,245,000	2,378,443	2,444,500	31,268,003
	Municipal	444,060	602,380	626,890	626,890	800,850	589,830	449,380	284,120	869,240	280,330	236,640	284,690	6,095,300
	Industrial	42,841,404	47,783,609	40,288,360	56,510,780	32,609,338	47,440,757	48,330,196	51,157,883	39,972,785	37,834,871	41,394,519	46,980,991	533,145,493
	TOTAL WATER SOLD	47,302,874	72,284,952	48,181,630	62,618,810	59,564,752	54,109,577	54,399,906	76,009,272	44,050,255	43,428,201	59,913,201	53,196,779	675,060,209
	NET DELIVERED	68,238,729	56,394,184	62,798,005	72,191,829	51,309,541	67,285,674	65,060,629	63,255,922	57,134,415	58,547,552	61,479,732	63,009,326	746,705,538
	FRACTION BILLED	83%	119%	111%	77%	88%	69%	111%	77%	100%	89%	80%	84%	90%
	Total (TOA,sold,hydmts, Leaks)	18,700	50,300	85,700	87,400	16,700	14,800	11,400	14,500	3,700	13,850	26,300	68,700	412,050
	Dollars	556	78,231	717	632	78,642	672	1,096	90,733	619	1,066	83,595	181	Total
	Residential Base & Use-IT	556	78,231	717	632	78,642	672	1,096	90,733	619	1,066	83,595	181	336,739
	Commercial Base & Use-IT	5,684	18,483	16,362	11,186	39,222	12,352	10,557	26,765	4,105	11,349	19,917	12,810	188,791
	Residential Base & Use-OT	-	-	62	61,879	14,981	-	-	15,704	-	-	12,939	-	105,566
	Commercial Base & Use-OT	1,145	12,126	11,182	11,182	12,176	11,863	19,852	12,832	10,845	11,343	696	12,336	127,578
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	128,241	142,869	120,619	169,222	96,524	143,025	145,113	154,027	130,311	125,974	46,250	155,791	1,557,967
	TOTAL	135,626	251,710	148,942	254,100	241,544	167,912	176,619	300,061	145,880	149,731	163,397	181,118	2,316,640
SEWER	Units	13	3	15	1,232	1,240	15	20	1,179	18	12	1,088	5	Average
	Residential Base-IT	13	3	15	1,232	1,240	15	20	1,179	18	12	1,088	5	403
	Commercial Base-IT	14	40	43	199	198	43	43	188	23	42	135	40	84
	Commercial Base-OT	7	7	7	7	7	7	7	7	7	7	7	7	7
	Municipal	8	8	8	8	8	8	8	8	8	8	8	8	8
	Dormant Accounts													-
	Industrial	4	4	4	4	4	4	4	4	4	4	4	4	4
	TOTAL	46	62	77	1,450	1,457	77	82	1,386	60	73	1,242	64	498
	Gallons	61,523	1,070	41,667	11,120,316	11,176,827	47,934	119,659	9,959,423	39,725	196,665	8,618,103	1,356	Total
	Residential Use-IT	61,523	1,070	41,667	11,120,316	11,176,827	47,934	119,659	9,959,423	39,725	196,665	8,618,103	1,356	41,384,267
	Commercial Use-IT	743,836	1,589,848	3,178,006	2,454,459	10,222,821	2,450,706	865,810	4,637,833	802,757	848,636	1,518,479	2,756,427	32,069,619
	Commercial Use-OT	209,250	66,500	304,796	319,040	298,340	199,740	149,844	215,644	222,792	222,948	300,880	204,088	2,713,862
	Municipal	126,123	181,780	181,780	58,100	220,610	92,890	88,900	105,370	105,370	89,550	93,320	100,770	501,474,719
	Industrial	39,830,556	48,034,163	33,630,000	50,130,000	33,280,000	48,610,000	43,110,000	48,610,000	43,480,000	33,730,000	38,830,000	40,200,000	577,642,467
	TOTAL SEWER BILLED	40,971,288	49,873,361	37,336,249	64,081,916	55,198,598	51,401,269	44,334,213	63,528,270	44,650,644	35,087,799	49,360,783	43,262,641	689,331,502
	WWTP EFFLUENT	59,036,500	57,073,002	55,860,000	60,079,000	40,813,000	56,190,000	56,230,000	61,260,000	57,850,000	56,560,000	64,190,000	64,190,000	84%
	FRACTION BILLED	95%	76%	103%	82%	73%	91%	79%	104%	77%	62%	77%	67%	
	Dollars	241	52	181	70,919	71,088	221	468	38,190	216	42	33,276	25	Total
	Residential Base & Use-IT	241	52	181	70,919	71,088	221	468	38,190	216	42	33,276	25	17,910
	Commercial Base & Use-IT	2,719	5,787	11,562	8,794	17,276	8,921	8,395	8,587	3,059	9,602	9,419	10,554	8,723
	Commercial Base & Use-OT	1,290	730	2,034	1,614	1,754	11,863	776	1,640	1,713	1,510	2,412	2,234	2,464
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	167,795	179,030	135,245	186,730	124,174	180,829	160,369	180,829	170,007	131,568	152,431	157,983	1,926,990
	TOTAL	150,070	191,188	156,827	172,045	185,599	201,834	170,009	229,245	174,994	142,722	197,538	170,796	1,956,087
CURBSIDE	Curbside-IT STOPS	124	207	145	199	319	107	82	97	77	105	196	180	Average
	Curbside - Brush	124	207	145	199	319	107	82	97	77	105	196	180	155
	Curbside- BULK	127	95	139	109	115	77	88	91	79	109	102	127	85
	TOTAL	251	302	284	308	434	184	170	188	156	214	298	307	240
	Curbside-IT	106	93	108	93	90	103	93	97	85	98	89	95	Total
	Curbside-BULK	16	12	23	10	11	11	9	8	10	14	21	18	153
	TOTAL	122	105	131	103	101	114	102	105	95	112	110	113	1



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 13, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.F

FROM TOWN STAFF

Title: Altavista Town Council Meeting Calendars

Staff Resource: Crystal Hailey, Asst. Town Clerk

Action(s):

Informational Items

Explanation:

Attached are the Altavista Town Council Meeting Calendars for both June and July, 2023, with important meeting dates.

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. Altavista Town Council Meeting Calendar - June 2023

attachment 2. Town Council Meeting Calendar - July 2023

JUNE 2023

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
NOTES: AEDA Meetings are held @8:15am on the fourth Tues. of the month (if needed)				1	2	3
4	5	6 <u>Public Hearing</u> at 6pm Re: FY2024 Real Estate Tax Increase	7	8	9	10
11	12	13 <u>Council Meeting</u> at 6pm Adoption of FY2024 Budget	14 Flag Day	15	16	17
18 Father's Day	19 <u>Juneteenth</u> Town Offices CLOSED	20	21 SUMMER begins	22	23 <u>Chamber TGIF</u> at Avoca 6:00-9:00pm	24
25	26	27 <u>Council Work Session</u> at 5pm	28	29	30	31

JULY 2023

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
						1 beginning of FY2024
2	3 Planning Commission 5pm	4 Town Offices CLOSED Independence Day	5	6	7	8
9	10	11 Council Meeting 6pm	12	13	14	15
16	17	18 Recreation Committee 5:30pm	19	20	21	22
23	24	25 Council Work Session 5pm	26	27	28	29
30	31				NOTES: AEDA Meeting July 25th @8:15am	