



Town of Altavista

*Adopted Operating Budget and
Capital Improvement Plan
Fiscal Year 2022*

TABLE OF CONTENTS

BUDGET TRANSMITTAL LETTER	i
CHANGES TO FY2022 PROPOSED BUDGET.....	vi
ADOPTED RESOLUTIONS AND ORDINANCES	vii
MASTER LIST (FEES, RATES, AND CHARGES)	xiii
EXPENDITURE SUMMARY (ALL FUNDS)	1
GENERAL FUND (10)	2
ENTERPRISE FUND (50)	4
STATE / HIGHWAY REIMBURSEMENT FUND (20)	5
CEMETERY FUND (90)	5
ALL FUNDS TOTAL	6
GENERAL FUND REVENUE (FUND 10)	7
GENERAL FUND REVENUE AND EXPENDITURE CHARTS.....	10
GENERAL FUND DEPARTMENTS – EXPENDITURES (FUND 10)	11
COUNCIL	12
ADMINISTRATION EXPENDITURES.....	16
NON-DEPARTMENTAL EXPENDITURES	20
PUBLIC SAFETY EXPENDITURES	22
PUBLIC WORKS EXPENDITURES	26
ECONOMIC DEVELOPMENT EXPENDITURES	32
COMMUNITY DEVELOPMENT EXPENDITURES.....	36
TRANSIT (ACTS) EXPENDITURES	41
AVOCA EXPENDITURES	45
STATE / HIGHWAY REIMBURSEMENT FUND (FUND 20)	49
ENTERPRISE FUND – REVENUE (FUND 50)	51
ENTERPRISE FUND REVENUE AND EXPENDITURE CHARTS	53
ENTERPRISE FUND DEPARTMENTS – EXPENDITURES (FUND 50)	54
WATER DEPARTMENT EXPENDITURES	55
WASTEWATER DEPARTMENT EXPENDITURES.....	62

CEMETERY FUND (FUND 90)	68
CAPITAL IMPROVEMENT PROGRAM (CIP)	70
INTRODUCTION	71
FY2022 THROUGH FY2026 PROJECT SPREADSHEETS.....	73
CIP FUNDING SOURCES	77
CAPITAL IMPROVEMENT PROGRAM FY2022 – 2026 (BY DEPARTMENT AND FISCAL YEAR)	79



July 01, 2021

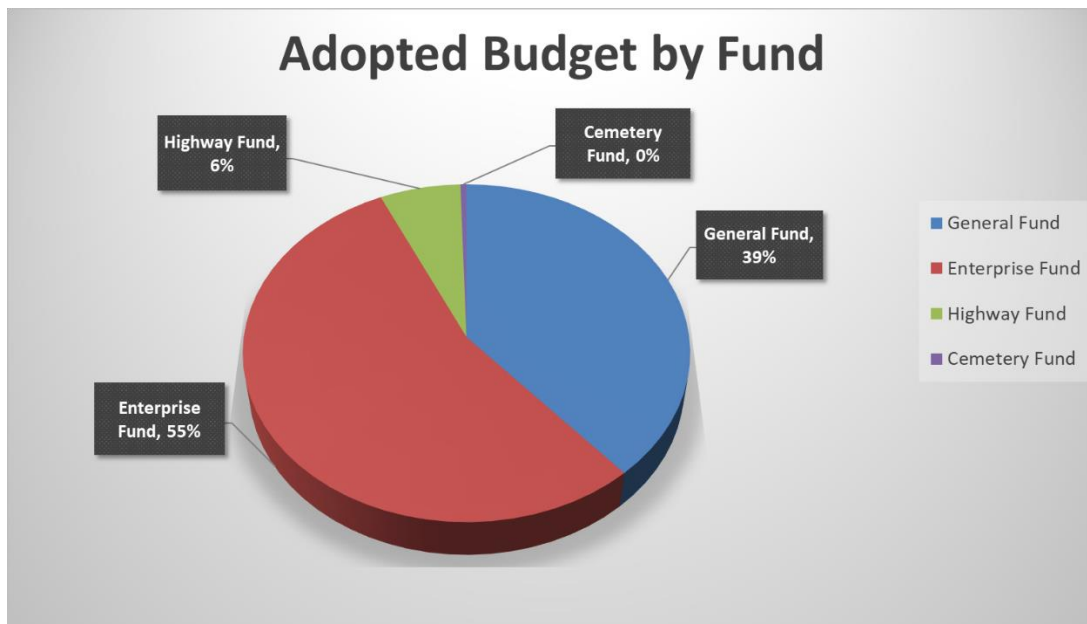
The Honorable Mayor and Members of Council
Town of Altavista
510 Seventh Street
Altavista, VA 24517

RE: Annual Budget for the 2021-2022 Fiscal Year

Dear Mayor and Members of Council:

It is my pleasure to submit the adopted budget for the fiscal year beginning July 1, 2021 and ending June 30, 2022. This budget has been carefully developed to further the Town's important mission of delivering exemplary municipal services to our entire community with the vision and priorities established by Town Council, as well as the Comprehensive Plan serving as the framework.

The FY2022 Adopted Budget Appropriations totals \$16,284,830. Of that amount, \$6,284,310 is for the General Fund, \$1,041,770 for the Highway Fund, \$8,880,600 for the Enterprise Fund, and \$78,150 for the Cemetery Fund.



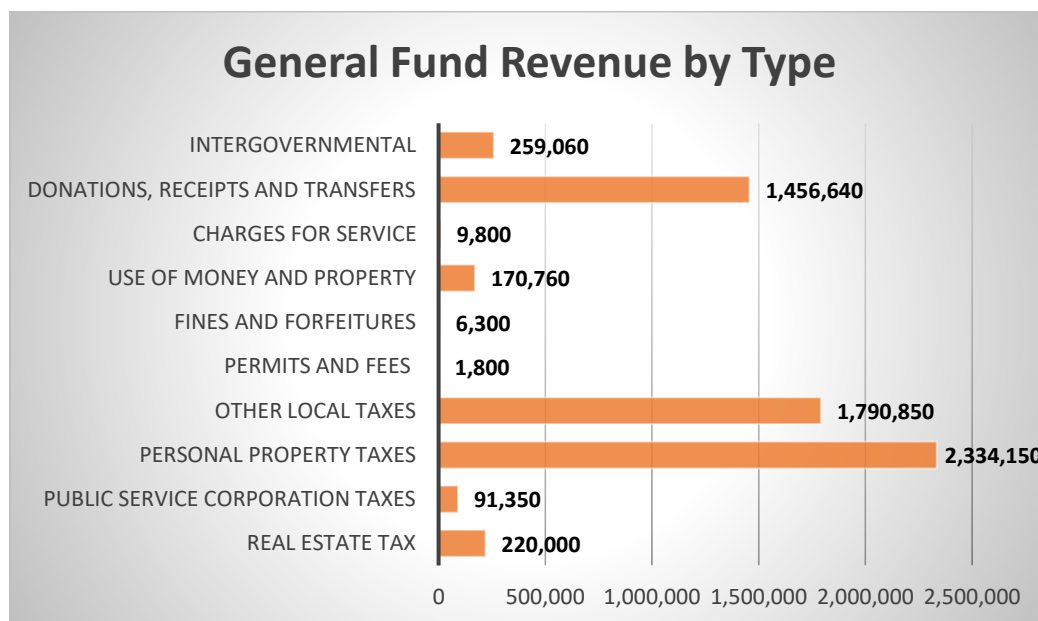
It is important to remember that the operating budget is a plan of how the Town, as an organization, serves our residents, businesses, and visitors. The FY2022 Adopted Budget defines how we operate as a Town and how we set our priorities based on Town Council's goals and objectives, but it is also the detailed financial story of

the customer service we provide to our residents, and our businesses. The Town will continue to offer quality community services such as police, public works, parks and recreation, planning, water distribution, wastewater collection, public transportation, and financial services at a good value to our citizens. The budget also provides the means to fund the ongoing maintenance and improvements to the Town's infrastructure, including our streets, utilities, and parks; plus providing the tools and equipment needed by our employees.

The FY2022 Adopted Budget continues to provide funding for a performance-based merit system for employees. The budget also includes a .8% decrease in health insurance premiums. The Town's required contribution level to the Virginian Retirement System (VRS) (9.8%) and the VRS Group Life Insurance Program (1.34%) were unchanged for FY2022.

General Fund

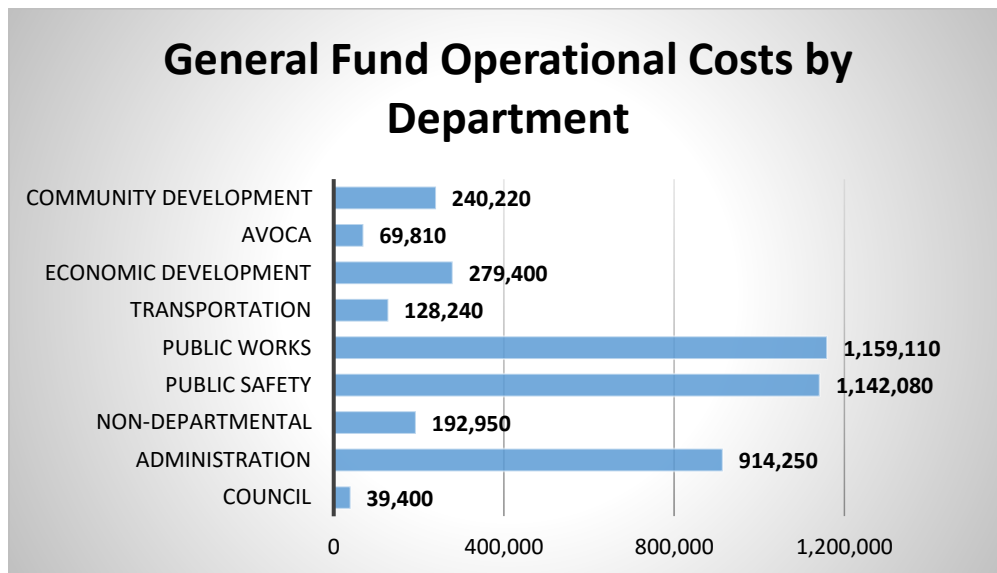
The General Fund is the Town's principle operating fund, and is supported by property taxes, meals tax, as well as other revenues.



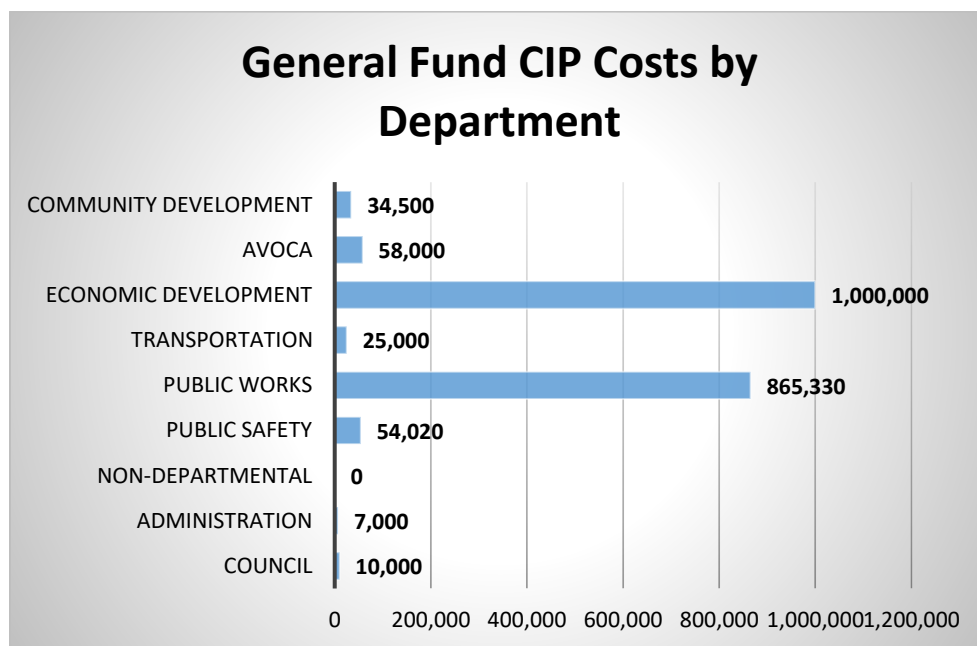
General Fund revenues, not including transfers in from designated reserves, are expected to total \$4,884,170, a slight increase over FY2021's adopted budget of \$4,867,540, not including transfers. Interest Income is not included in the adopted FY2022 General Fund budget, as it was in fiscal year 2021, at the direction of Council during last year's budget discussions, amounting to approximately a \$94,000 reduction in revenue for General Fund use for fiscal year 2022. These funds will be set aside to fund future capital items. The FY2022 Adopted Budget incorporates all tax rates at their current levels.

The General Fund Operational / CIP Budget is adopted at \$6,219,310, an increase of 24.6% over last year's adopted operations budget of \$4,992,410. The FY2022 General Fund Budget includes a transfer out to reserves in the amount of \$65,000 to recoup the funds advanced to the Altavista Volunteer Fire Company to purchase a new fire engine and to the Cemetery Fund in the amount of \$56,400, which covers the annual \$25,000 allocation to the cemetery perpetual maintenance fund, plus \$31,400 to balance the Cemetery Fund's operational budget. The adopted budget also includes funding of \$53,800 for the Spark Innovation Center's operations, scheduled to open in the fall of 2021, funding of \$34,800 for the performance-based merit program, which includes wages and benefits, as well as funding of \$9,300, which includes wages and benefits, for a full-time position in Administration that was previously part-time, and \$15,790 to fund a Commercial Driver's License (CDL)

Program. Planning efforts regarding the theater renovation/reuse project began in FY2021, with funding available in the FY2022 Budget to start the planning process.



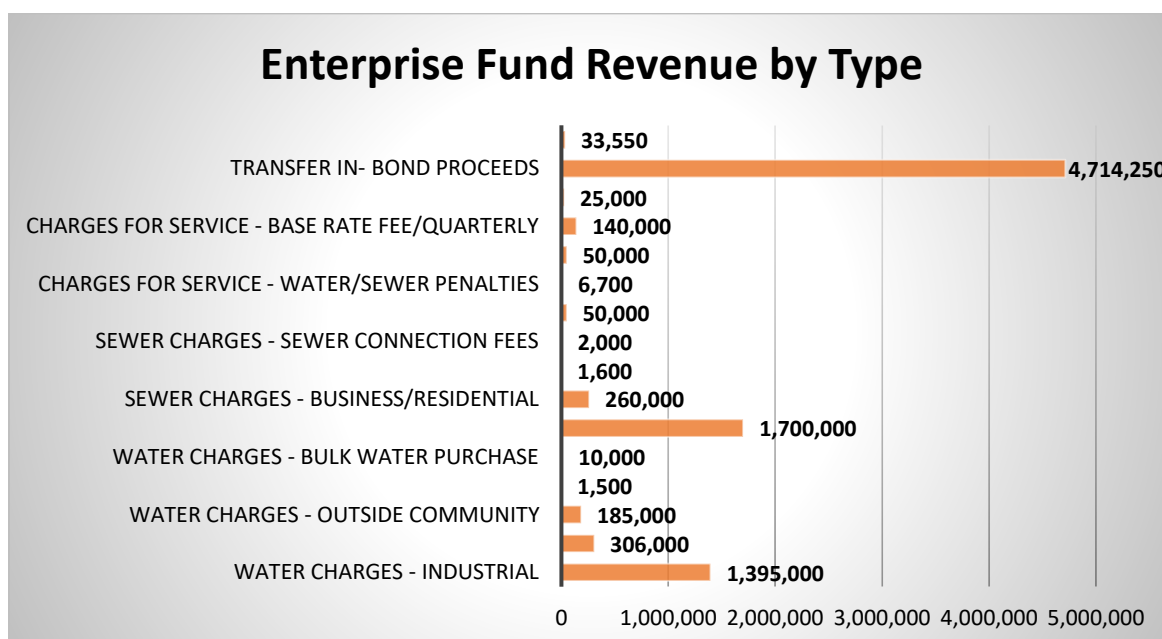
The General Fund Capital Budget totals \$2,053,850. A portion of this amount is funded with a transfer in of \$273,420 of previously allocated funding designated in reserves and grant funding. A balance of \$1,183,120 will be transferred in from undesignated reserves to fund the remaining portion.



Enterprise Fund (Water & Sewer)

The Enterprise Fund, also known as the Water and Sewer Fund, is used to account for the operation, maintenance, and acquisition of Altavista's municipal water and sewer utility, supported by user charges to customers. For Fiscal Year 2022, Enterprise Fund operating revenues are estimated at \$4,132,800, an increase of 5.26% over FY 2021's operating revenues of \$3,926,220. The fourth year of a five-year plan to increase utility rates is included in the adopted budget as laid out in the plan previously presented by Woodard & Curran to meet

projected debt service requirements to fund the various infrastructure upgrades identified in the facility assessment for water and wastewater assets. An increase of 10% for water rates and 5% for sewer rates is proposed in this budget to be effective December 1, 2021. Although these changes are effective in December, customers will not see changes on their utility bills until the January bill for monthly customers or the April bill for quarterly customers. Also included in the FY2022 Adopted Budget is an increase in surcharge rates. Surcharge rates are reviewed annually and are calculated based on a formula set forth in the Town Code Sec. 78-552. Due to the increase in debt service, our user charge increased, resulting in a 26% increase in these rates. Although rates are increasing, revenue is decreasing, as industrial entities are constantly improving their process of wastewater effluent discharges. As previously mentioned, interest income was also not included in the adopted FY2022 Enterprise Fund Budget. This creates a decrease in revenue for Enterprise Fund use of approximately \$20,500. The adopted Enterprise Fund budget projects a surplus of \$65,550.



The Enterprise Fund Operating Budget is proposed at \$3,680,270, an increase of .75% compared to FY2021's Adopted Operating Budget of \$3,652,990. Included in the adopted budget is a new position in the Wastewater Department. This position is driven in part by the retirement of two long-term employees, and the restructuring of job responsibilities. The position being requested is Maintenance Worker. The cost of the additional position will be net neutral to the budget due to the retirement of the two employees. The adopted operational budget also includes funding of \$34,300 for the performance -based merit program, which includes wages and benefits, as well as \$7,100 to fund a Commercial Driver's License (CDL) Program.

The Adopted Capital Improvement Plan for the Enterprise Fund addresses equipment and infrastructure that needs repair. The electrical upgrade at the Wastewater Plant will continue with Phase III, and construction on two new projects will begin: The McMinnis Water Line Replacement Project and the Melinda Drive High Pressure Zone Project. All are funded with bond proceeds. The FY2022 Capital Improvement Plan for the Enterprise Fund totals \$5,134,780. Bond proceeds of \$4,714,250 will fund the three-infrastructure projects, and a portion of the operating surplus revenue of \$452,530 will fund the remaining capital items, leaving a surplus of \$65,550 to be transferred out to reserves.

Highway Fund

The Highway Fund consists of revenue that is provided through the Virginia Department of Transportation (VDOT) for maintenance of the Town's 'local streets.' The anticipated revenue from VDOT for FY2022 is

\$730,000. The Highway Fund Operational Budget is adopted at \$725,000, with capital improvements totaling \$316,770. The adopted budget includes a transfer in of Highway Funds from reserves. Of the \$311,770 being transferred in, \$140,410 is previously allocated funding designated for the replacement of the current street sweeper, and knuckle boom truck, as well as two vehicles. Also included in the Highway Fund Budget is funding to cover repair and maintenance of curbs and sidewalks, as well as paving of several streets identified in the street paving plan.

Cemetery Fund

The Cemetery Fund totals \$78,150 with no capital improvements. At the direction of Council, interest income was removed from the budget in FY2021 as a revenue source to help grow the perpetual maintenance fund. This was a loss in revenue of approximately \$12,500, that continued into FY2022. The annual allocation of \$25,000 from the General Fund to the Cemetery Reserve Fund is included in this budget as it has been the policy of Town Council to budget for perpetual maintenance. With the increase in burial fees in FY2021, an additional \$2,250 is allocated to the reserve fund, as 15% of the increased revenue was to be allocated to the perpetual maintenance fund. Any transfer amount above that figure is needed to offset the deficit between revenue and expenses.

In summary, the FY2022 Town of Altavista Adopted Budget focuses on ensuring the Town operates in an efficient and effective manner with a balanced plan, as we define future municipal endeavors and governance based on Council's goals and objectives. I am proud of the hard work and effort put forth by staff to craft this budget. If it were not for the dedication and teamwork that exists in this organization, it would not be possible for me to present a budget to Town Council that well positions our Town.

Respectfully submitted,

J. Waverly Coggsdale, III

J. Waverly Coggsdale, III
Town Manager

Town of Altavista

CHANGES TO FISCAL YEAR 2022 PROPOSED BUDGET

These changes are reflected in the FY2022 Adopted Budget

General Fund	
<u>Description of Change</u>	<u>Amount</u>
Consensus of Council to revise the \$30,000 in revenue associated with Spark Innovation Center due to a later opening date.	12,000
Consensus of Council to increase the allocated funds for grant program funding associated with economic development from \$25,000 to \$100,000.	75,000
Consensus of Council to revise the \$70,200 in operating expenses associated with Spark Innovation Center due to a later opening date.	-16,400
Consensus of Council to remove Parks and Rec CIP project: Entrance Improvement to English Park from FY2022 Budget for further review.	-660,000
Consensus of Council to remove Parks and Rec CIP project: Parking/Circulation Improvements to Boat Parking Lot (English Park) from FY2022 Budget for further review.	-127,500
Consensus of Council to remove Parks and Rec CIP project: River Access at Boat Ramp (English Park) from FY2022 Budget for further review.	-159,500
Consensus of Council to reduce funding for the Shore Line Stabilization Project from \$360,000 to \$100,000.	100,000
Consensus of Council to move up Parks and Rec CIP Dog Park Project from FY2026 to FY2022.	70,500
Consensus of Council to appropriate funding in the proposed budget for the revitalization of the newly acquired movie theatre.	500,000
Consensus of Council to appropriate additional funding in the proposed budget for the revitalization of the newly acquired movie theatre.	500,000
	-70,500
Consensus of Council to remove Parks and Rec CIP Dog Park Project from FY2022 to FY2023 for consideration.	
Consensus of Council to add CDL Program to FY2022 Budget	15,790
Consensus of Council to move \$25,000 in the CIP designated for a feasibility study and re-allocate the funds to complete the relocation of "practice fields" to the back section of the park.	0
Consensus of Council to remove \$1.4 million allocated in FY2024 proposed CIP for the construction of new ball fields in English Park.	0

Net Change to Fund  239,390

Enterprise Fund	
<u>Description of Change</u>	
Consensus of Council to add CDL Program to FY2022 Budget	7,100
Net Change to Fund	7,100

TOWN OF ALTAVISTA, VA

ORDINANCE NO: 21-06-01

PRESENTED: June 8, 2021

ADOPTED: JUNE 8, 2021

AN ORDINANCE: ADOPTING AND RE-ORDAINING THE TOWN'S TAX RATES, WATER AND SEWER RATES, FEES, AND OTHER CHARGES

The Town Council of the Town of Altavista, Virginia hereby ordains:

SECTION I. That all tax rates, fees, and other charges for the Town of Altavista are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, "Master List Rates, Fees and Charges".

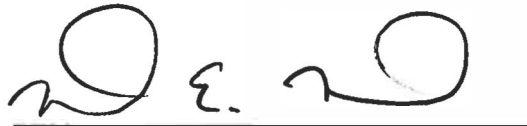
SECTION II. That all tax rates, water and sewer rates, and fees adopted under this Ordinance shall supersede any conflicting tax rate, water and sewer rates, fee or charge previously adopted.

SECTION III. That the "Master List, Rates, Fee and Charges" adopted and re-ordained under this Ordinance shall be incorporated by reference in the Town Code of Altavista, Virginia, as necessary.

SECTION IV. That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any part or provisions thereof, other than the part so decided to be invalid.

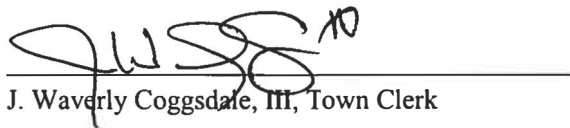
SECTION V. That this Ordinance shall be effective July 1, 2021.

PASSED THIS 8TH DAY OF JUNE, 2021.



Michael E. Mattox, Mayor
Town of Altavista

ATTEST:



J. Waverly Coggsdale, III, Town Clerk

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2022 UTILITY (WATER AND SEWER) RATES INCREASE RESOLUTION

AN UNCODIFIED ORDINANCE SETTING THE UTILITY (WATER & SEWER) RATES FOR FY2022

1. **BE IT ORDAINED** that by the Town Council of the Town of Altavista, Virginia, meeting in regular session this ____th day of June 2021, that the Town's utility (water & sewer) rates will be as follows effective December 1, 2021:

a. **Water**

Business & Residential - \$3.02 per 1,000 gallons
Industrial - \$2.96 per 1,000 gallons
Town of Hurt - \$4.53 per 1,000 gallons
Business & Residential (Outside Town Limits) - \$6.04 per 1,000 gallons
Industrial (Outside Town Limits) - \$5.92 per 1,000 gallons

b. **Sewer (based on 85% of water consumption or metered consumption)**

Business & Residential - \$3.63 per 1,000 gallons
Industrial - \$3.72 per 1,000 gallons
Town of Hurt - \$3.63 per 1,000 gallons
Business & Residential (Outside of Town Limits) - \$7.25 per 1,000 gallons
Industrial (Outside of Town Limits) - \$7.44 per 1,000 gallons

c. **Surcharge**

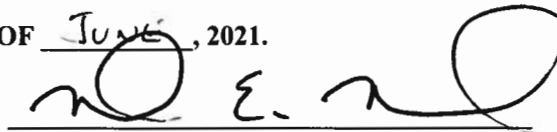
Biochemical Oxygen Demand (BOD) - \$4.32
Chemical Oxygen Demand (COD) - \$2.07
Total suspended Solids (TSS) - \$2.88

d. **All other Utility Rates, Fees and Charges will remain unchanged.**

e. **These changes will be incorporated into the Town of Altavista FY2022 Master List for Fees, Rates and Charges.**

2. This rates will take effect on December 1, 2021.

PASSED THIS 8TH DAY OF June, 2021.



Michael E. Mattox, Mayor
Town of Altavista

ATTEST:


J. Waverly Coggsdale, Clerk

TOWN OF ALTAVISTA, VA

RESOLUTION TO APPROVE THE 2022 – 2026 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Town Manager presented a draft FY2022-2026 Capital Improvement Program, as part of the budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2022*, which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2022 Budget and Capital Improvement Program, which changes are set forth in a document entitled *Changes to FY 2022 Proposed Budget (memo, dated 06/01/2021)*.

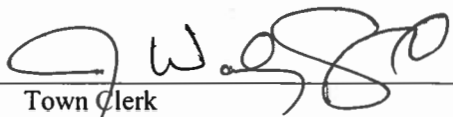
WHEREAS, a Public Hearing was held on May 11, 2021 to receive public comment; now therefore

BE IT RESOLVED, that the FY2022-2026 Capital Improvement Program for the Town of Altavista, as modified in work session held during March, April and May 2021, is hereby approved.

Voting for: Mitchell, Emerson, Bennett, Mattox, Higginbotham, George, Lowman

Against: None

Adopted: June 8, 2021



Town Clerk

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2022 BUDGET & APPROPRIATION RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED REVENUES FOR FY 2021-2022 FOR THE OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE TOWN OF ALTAVISTA, VIRGINIA

WHEREAS, pursuant to Section 15.2-2503 of the Code of Virginia (1950), as amended, the Town Council of Altavista, Virginia must approve for informative and fiscal planning purposes a budget that contains a complete and itemized classified plan for all contemplated expenditures, all estimated revenues, and all estimated borrowings for the Town during the fiscal year beginning July 1, 2021 and ending June 30, 2022 (“FY2022”); and

WHEREAS, the Town Manager prepared for FY 2022 a budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2022* (“FY2022 Budget”), which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2022 Budget, which changes are set forth in a document entitled *Changes to FY 2022 Proposed Budget (memo, dated 06/01/2021)*.

NOW THEREFORE, the Council of the Town of Altavista, Virginia hereby resolves:

SECTION I. The FY 2022 Budget is hereby approved and adopted in its entirety subject to the incorporation by Staff of all changes listed in the *Changes to FY 2022 Proposed Budget*. The FY 2022 Budget shall include fund categories and budgeted expenditures for such fund categories as follows: General Fund, **\$6,219,310**; Enterprise “Utility” Fund (Water & Sewer), **\$8,880,600**; Highway Maintenance Fund, **\$1,041,770**; Cemetery Fund, **\$78,150**; **and** Transfer to General Fund Reserves (Fire Department loan repayment) **\$65,000**. Included in these funds is **\$7,505,400** for Capital Outlay;

SECTION II. Amendments to the adopted FY 2022 Budget may be enacted by the Town Council by resolution from time to time.

SECTION III. The Town Manager may authorize the transfer of any unencumbered balance, or portion thereof, from one classification of expenditure to another within the same department or appropriation category.

SECTION IV. The Town Manager may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

1. Insurance recoveries received for damage to any town property.
2. Refunds or reimbursements made to the town.

SECTION V. All outstanding encumbrances in the capital projects fund at June 30, 2021 shall be an amendment to the adopted budget and shall be reappropriated to the FY2021-2022 fiscal year to the same department and account for which they were assigned in the previous year subject to any applicable public hearing requirements. Appropriations designated for capital projects will not lapse at the end of the fiscal year. The Town Manager may approve transfers between funds to enable capital projects to be accounted for properly. Upon completion of a capital project, the Town Manager is authorized to close out the project and transfer any remaining balances to the original funding source. The Town Manager is authorized to approve transfers among capital projects as long as funding sources are consistent and total appropriations is not increased. If the actual contract amount for a project is less than the appropriations, the Town Manager may approve the transfer of excess funds back to the original funding source upon completion of the project.

SECTION VI. The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including but not limited to, transferring money within and between funds, paying all short and long term debt due, and establishing necessary encumbrances at the end of the fiscal year.

SECTION VII. All appropriations are declared to be maximum.

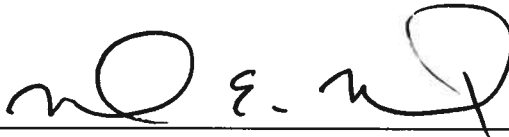
SECTION VIII. No department, agency or individual receiving appropriations under the provision of this Resolution shall exceed the amount of its or his appropriation, except with the prior approval of, and appropriation by, the Town Council.

SECTION IX. All prior budgets, ordinances, and resolutions in conflict herewith are hereby repealed.

SECTION X. If any provisions of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

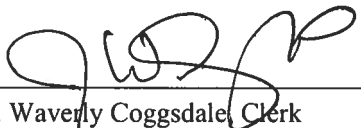
SECTION XI. This Resolution shall be effective on and after July 1, 2021.

PASSED THIS 8TH DAY OF JUNE, 2021.

A handwritten signature in black ink, appearing to read "M. E. Mattox", written over a horizontal line.

Michael E. Mattox, Mayor
Town of Altavista

ATTEST:

A handwritten signature in black ink, appearing to read "J. Waverly Coggsdale", written over a horizontal line.
J. Waverly Coggsdale, Clerk

**TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2022 ADOPTED BUDGET**

BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE	
	Rate per \$100 of gross receipts
Contractors	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000
Retailers	\$ 0.0425
Financial, Real Estate, & Professional	\$ 0.0425
Personal Services, Repair	\$ 0.0600
Wholesalers	\$ 0.0175
Wholesale Peddlers	\$ 0.0175
Commission Merchant	\$ 0.0600
Direct Sellers (sales under \$4,000)	\$ 0.0175
Direct Sellers (Sales over \$4,000)	\$ 0.0550
Peddlers	\$ 125.0000
Itinerant Merchant (Edible, Perishable Goods)	\$ 25.0000
Itinerant Merchant (Nonperishable Goods)	\$ 125.0000
Carnivals, Circus	\$100 per day; \$500 per week
Fortunetellers	\$ 500.00
Savings Institutions/State Chartered Credit Unions	\$ 25.00
Photographers, out of town	\$ 15.00
Utilities	\$.0025 of Gross Receipts
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18
Minimum License	\$ 15.00
CEMETERY FEES	
Changing of cemetery Deed	\$ 25.00
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$ 650.00 in town residents - with a minimum of 2 spaces
	\$ 950.00 out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$ 750.00 before 12 noon - weekday
	\$ 925.00 after 12 noon - weekday
	\$ 1,050.00 weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$ 350.00 before 12 noon - weekday
	\$ 400.00 after 12 noon - weekday
	\$ 450.00 weekend or holiday
Disinterment	\$ 1,300.00
RENTALS	
Booker Building Deposit	\$ 150.00
	\$ 250.00 if alcohol is served
Booker Building Rental Fee	\$ 100.00 for each 4 hours
Booker Building Utility Fee	\$ 25.00
Park Pavilion Rentals	\$ 50.00 for each 4 hours - large pavilion @ English & Shreve Park
	\$ 25.00 for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental (<i>Town residents/businesses only</i>)	\$ 25.00 standard dump truck - resident
	\$ 50.00 tandem dump truck - resident
	\$ 50.00 standard dump truck - business
	\$ 100.00 tandem dump truck - business
PLANNING & ZONING RELATED	
Zoning Permit	\$ 20.00
Sign Permit	\$ 20.00
Special Use Permit; application fee	\$ 300 - \$400
Variance	\$ 300.00
Appeal to BZA	\$ 300 - \$400
Rezoning	\$ 400.00
Subdivision (5 lots or less); fees for examining/approval of plats	\$10.00 and \$1.00 per lot
Subdivision (5 lots or more); fees for examining/approval of plats	\$25.00 and \$1.00 per lot
Administrative Fee	\$ 75.00
TRANSIT FEES	
Transit Tokens	\$ 0.50 each
Transit Punch Cards	\$ 10.00 for 3 cards
Transit Monthly Pass	\$ 20.00
TAX RATES	
Real Estate Rate	\$0.08 per \$100 of assessed value
Personal Property Rate	\$2.00 per \$100 of assessed value
Cigarette Tax	\$ 0.27 per pack
Hotel Lodging Tax	5.50% 3% credit for reporting on time
Meals Tax	7% 2% credit for reporting on time
Vehicle License Tax / Automobile	\$ 15.00
Vehicle License Tax / Motorcycle	\$ 5.00
Vehicle License Tax / Trailer	\$ 6.50
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00

**TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2022 ADOPTED BUDGET**

UTILITY FEES

EFFECTIVE DECEMBER 1, 2021

Water

Business & Residential - \$3.02 per 1,000 gallons
Industrial - \$2.96 per 1,000 gallons
Town of Hurt - \$4.53 per 1,000 gallons
Business & Residential Outside of Town - \$6.04 per 1,000 gallons
Industrial Outside of Town - \$5.92 per 1,000

Sewer (based on 85% of water consumption or metered consumption)

Business & Residential - \$3.63 per 1,000 gallons
Industrial - \$3.72 per 1,000 gallons
Town of Hurt - \$3.63 per 1,000 gallons
Business & Residential Outside of Town - \$7.25 per 1,000 gallons
Industrial Outside of Town - \$7.44 per 1,000

Sewer Only Charge (flat rate with monthly fixed charge) \$ 41.60

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 ½"	5	\$32.50
2"	8	\$52.00
2 ½"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

Meter Size	Factor	Water Connection Fee (Base: \$1,500)	Sewer Connection Fee (Base: \$2,000)	Sewer Availability Fee (Base: \$600)
5/8"	1	\$1,500	\$2,000	\$600
3/4"	1.5	\$2,250	\$3,000	\$900
1"	2.5	\$3,750	\$5,000	\$1,500
1 ½"	5	\$7,500	\$10,000	\$3,000
2"	8	\$12,000	\$16,000	\$4,800
2 ½"	11	\$16,500	\$22,000	\$6,600
3"	15	\$22,500	\$30,000	\$9,000
4"	25	\$37,500	\$50,000	\$15,000
6"	50	\$75,000	\$100,000	\$30,000
8"	80	\$120,000	\$160,000	\$48,000
10"	115	\$172,500	\$230,000	\$69,000

Biochemical Oxygen Demand (BOD) rate \$ 4.32
Chemical Oxygen Demand (COD) rate \$ 2.07
Total Suspended Solids (TSS) rate \$ 2.88
Application for Service / Application Fee \$ 25.00
Security Deposit (Owner) \$ 50.00
Security Deposit (Tenant) \$ 125.00
Cut-Off Charge Fee for Non-payment \$ 35.00
Service request during work hours (7:00 am-3:30 pm M-F) \$ 25.00
Service request after work hours (3:30 pm M-F; Saturday and Sunday) \$ 50.00
Purchase of water at WTP \$ 10.00 for each 1,000 gallons
Disposal Fee Permit for WWTP \$ 50.00

MISCELLANEOUS CHARGES

Return Check Charge \$ 35.00
Police Report \$ 5.00
Customer Copies \$ 0.15
Fax \$ 1.25 first page
\$ 0.75 each additional page
Vehicle Withholding Fee (DMV stop) \$ 45.00
Dealers in precious metals; permit required from Chief of Police \$ 200.00
Going out of business permit \$ 25.00

EXPENDITURE SUMMARY (ALL FUNDS)

Town of Altavista
Fund Expenditure Totals
FY2022 ADOPTED BUDGET

GENERAL FUND (FUND 10)	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
Council / Planning Commission					
Personnel	21,060	20,992	28,000	28,000	28,000
Operations	6,183	3,277	11,400	11,542	11,400
Debt Service	0	0	0	0	0
CIP	<u>5,087</u>	<u>0</u>	<u>5,000</u>	<u>3,500</u>	<u>10,000</u>
Council / Planning Commission - TOTAL:	<u>32,330</u>	<u>24,269</u>	<u>44,400</u>	<u>43,042</u>	<u>49,400</u>
Administration					
Personnel	390,770	435,401	519,100	479,360	508,910
Operations	301,666	342,236	387,510	372,691	405,340
Debt Service	0	0	0	0	0
CIP	<u>3,317</u>	<u>1,041,865</u>	<u>41,000</u>	<u>25,000</u>	<u>7,000</u>
Administration - TOTAL:	<u>695,753</u>	<u>1,819,503</u>	<u>947,610</u>	<u>877,051</u>	<u>921,250</u>
Non-Departmental					
Operations	352,826	792,396	317,160	825,305	314,350
Transfer Out to Cemetery Fund	-25,000	-25,000	-54,300	-34,330	-56,400
Transfer Out to Enterprise Fund	0	0	0	0	0
Transfer Out to General Fund Reserve	0	0	0	-566,565	0
Transfer Out to Gen. Fund Reserve (Fire D	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>
Operations w/o Transfers Out	<u>262,826</u>	<u>702,396</u>	<u>197,860</u>	<u>159,410</u>	<u>192,950</u>
Non-Departmental - TOTAL:	<u>262,826</u>	<u>702,396</u>	<u>197,860</u>	<u>159,410</u>	<u>192,950</u>
Public Safety					
Personnel	852,311	880,547	959,000	903,979	955,130
Operations	104,237	124,757	161,790	137,030	186,950
Debt Service	0	0	0	0	0
CIP	<u>131,581</u>	<u>40,776</u>	<u>75,250</u>	<u>72,879</u>	<u>54,020</u>
Public Safety - TOTAL:	<u>1,088,129</u>	<u>1,046,080</u>	<u>1,196,040</u>	<u>1,113,888</u>	<u>1,196,100</u>
Public Works					
Personnel	519,769	506,451	652,950	551,130	736,800
Operations	382,939	379,921	393,210	381,319	400,880
Debt Service	23,127	324,313	20,410	18,400	21,430
CIP	<u>829,682</u>	<u>1,791,597</u>	<u>654,300</u>	<u>1,113,580</u>	<u>865,330</u>
Public Works - TOTAL:	<u>1,755,517</u>	<u>3,002,282</u>	<u>1,720,870</u>	<u>2,064,429</u>	<u>2,024,440</u>
Transit System					
Personnel	78,465	73,864	103,470	89,870	102,610
Operations	27,243	19,767	25,660	25,685	25,630
Debt Service	0	0	0	0	0
CIP	<u>2,474</u>	<u>5,500</u>	<u>109,800</u>	<u>110,600</u>	<u>25,000</u>
Transit System - TOTAL:	<u>108,182</u>	<u>99,131</u>	<u>238,930</u>	<u>226,155</u>	<u>153,240</u>
Economic Development					
Personnel	0	15,748	0	0	0
Operations	142,512	289,590	216,250	2,230	279,400
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>0</u>	<u>200,000</u>	<u>200,000</u>	<u>1,000,000</u>
Economic Development - TOTAL:	<u>142,512</u>	<u>305,338</u>	<u>416,250</u>	<u>202,230</u>	<u>1,279,400</u>

Town of Altavista
Fund Expenditure Totals
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
GENERAL FUND (FUND 10)					
Avoca Museum					
Personnel	64,924	65,030	67,900	67,900	69,120
Operations	2,031	897	450	680	690
Debt Service	0	0	0	0	0
CIP	<u>14,500</u>	<u>18,842</u>	<u>5,000</u>	<u>5,000</u>	<u>58,000</u>
Avoca Museum - TOTAL:	<u>81,455</u>	<u>84,769</u>	<u>73,350</u>	<u>73,580</u>	<u>127,810</u>
Community Development					
Personnel	0	0	127,600	108,430	146,270
Operations	3,530	1,786	29,500	20,600	93,950
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>34,500</u>
Community Development - TOTAL:	<u>3,530</u>	<u>1,786</u>	<u>157,100</u>	<u>129,030</u>	<u>274,720</u>
GENERAL FUND TOTALS					
Personnel	1,927,299	1,998,035	2,458,020	2,228,669	2,546,840
Operations	1,233,167	1,864,626	1,423,630	1,111,187	1,597,190
Debt Service	23,127	324,313	20,410	18,400	21,430
CIP	986,641	2,898,579	1,090,350	1,530,558	2,053,850
GENERAL FUND - GRAND TOTAL:	<u>4,170,234</u>	<u>7,085,553</u>	<u>4,992,410</u>	<u>4,888,814</u>	<u>6,219,310</u>

Town of Altavista
Fund Expenditure Totals
FY2022 ADOPTED BUDGET

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
ENTERPRISE FUND (FUND 50)					
Water Department					
Personnel	595,096	634,957	688,690	666,495	710,830
Operations	528,482	548,673	687,800	594,500	685,020
Debt Service	418,872	179,310	604,090	601,285	598,360
CIP	199,942	416,641	229,650	926,150	3,511,760
Transfers	<u>140,765</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>32,780</u>
Water Department - TOTAL:	<u>1,883,156</u>	<u>1,779,581</u>	<u>2,210,230</u>	<u>2,788,430</u>	<u>5,538,750</u>
Wastewater Department					
Personnel	710,722	787,585	809,710	774,840	851,930
Operations	654,458	699,648	680,350	648,200	694,800
Debt Service	0	0	182,350	0	139,330
CIP	822,893	726,724	131,700	2,668,310	1,623,020
Transfers	<u>140,765</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>32,770</u>
Wastewater Department - TOTAL:	<u>2,328,838</u>	<u>2,213,957</u>	<u>1,804,110</u>	<u>4,091,350</u>	<u>3,341,850</u>
ENTERPRISE FUND TOTAL					
Personnel	1,305,818	1,422,542	1,498,400	1,441,335	1,562,760
Operations	1,182,940	1,248,321	1,368,150	1,242,700	1,379,820
Debt Service	418,872	179,310	786,440	601,285	737,690
CIP	1,022,835	1,143,365	361,350	3,594,460	5,134,780
Transfers Out - Enterprise Fund	<u>281,530</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>65,550</u>
ENTERPRISE FUND - GRAND TOTAL:	<u>4,211,995</u>	<u>3,993,538</u>	<u>4,014,340</u>	<u>6,879,780</u>	<u>8,880,600</u>

Town of Altavista
Fund Expenditure Totals
FY2022 ADOPTED BUDGET

	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2021</u>	<u>FY2022</u>
State/Hwy Reimbursement Fund (Fund 20)	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
Operations	605,881	575,093	705,000	705,000	725,000
CIP	<u>126,896</u>	<u>477,364</u>	<u>231,810</u>	<u>223,410</u>	<u>316,770</u>
State/Hwy Reimbursement Fund - Total:	<u>732,777</u>	<u>1,052,456</u>	<u>936,810</u>	<u>928,410</u>	<u>1,041,770</u>
	<u>FY2019</u>	<u>FY2020</u>	<u>FY2021</u>	<u>FY2021</u>	<u>FY2022</u>
Cemetery Fund - (Fund 90)	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
Personnel	8,825	9,944	14,250	14,240	14,600
Operations	16,816	25,546	36,300	36,300	36,300
Transfer Out - Cemetery Reserve	35,387	30,260	25,000	27,250	27,250
CIP	<u>652</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Cemetery Fund - TOTAL:	<u>61,680</u>	<u>65,749</u>	<u>75,550</u>	<u>77,790</u>	<u>78,150</u>

Town of Altavista
Fund Expenditure Totals
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
ALL FUNDS TOTAL					
Personnel	3,241,942	3,430,520	3,970,670	3,684,244	4,124,200
Operations	3,038,804	3,713,585	3,533,080	3,095,187	3,738,310
Debt Service	441,999	503,623	806,850	619,685	759,120
CIP	2,137,024	4,519,308	1,683,510	5,348,428	7,505,400
Transfer Out - General Fund Reserve	765,290	0	0	566,565	0
Transfer Out - General Fund Reserve (Fire)	65,000	65,000	65,000	65,000	65,000
Transfer Out - Cemetery Reserve	35,387	30,260	25,000	27,250	27,250
Transfer Out - Enterprise Fund Reserve	<u>281,530</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>65,550</u>
ALL FUNDS - GRAND TOTAL:	<u>10,006,976</u>	<u>12,262,297</u>	<u>10,084,110</u>	<u>13,406,358</u>	<u>16,284,830</u>

GENERAL FUND REVENUE (FUND 10)

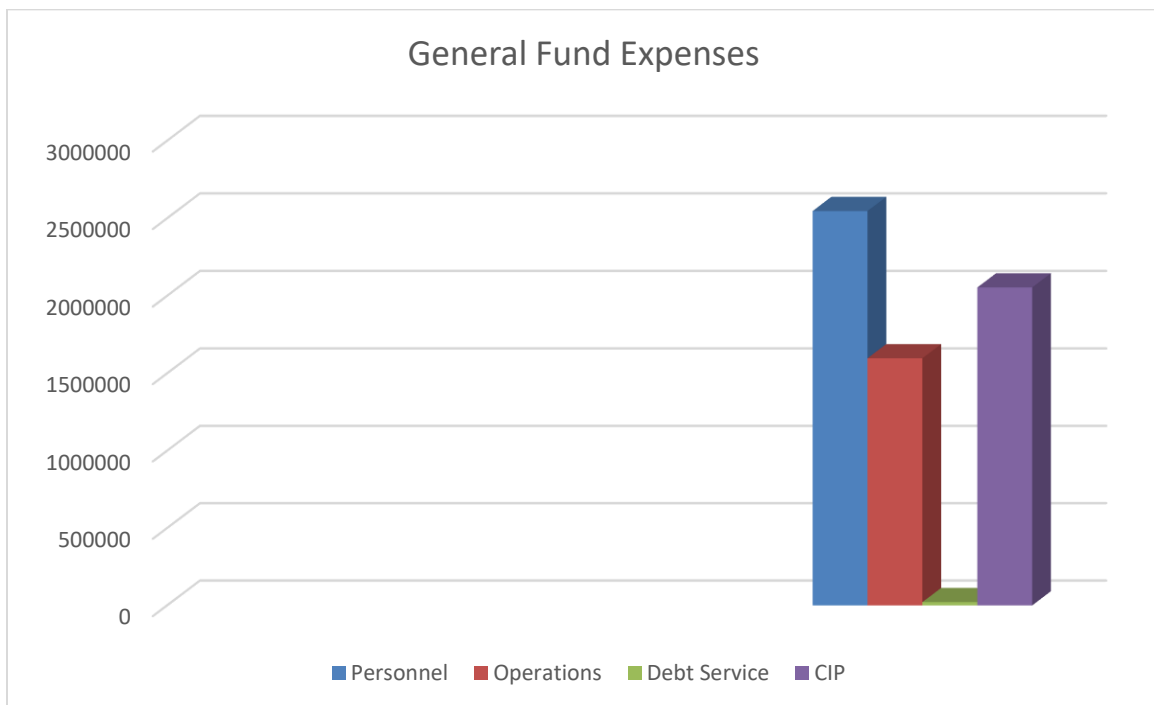
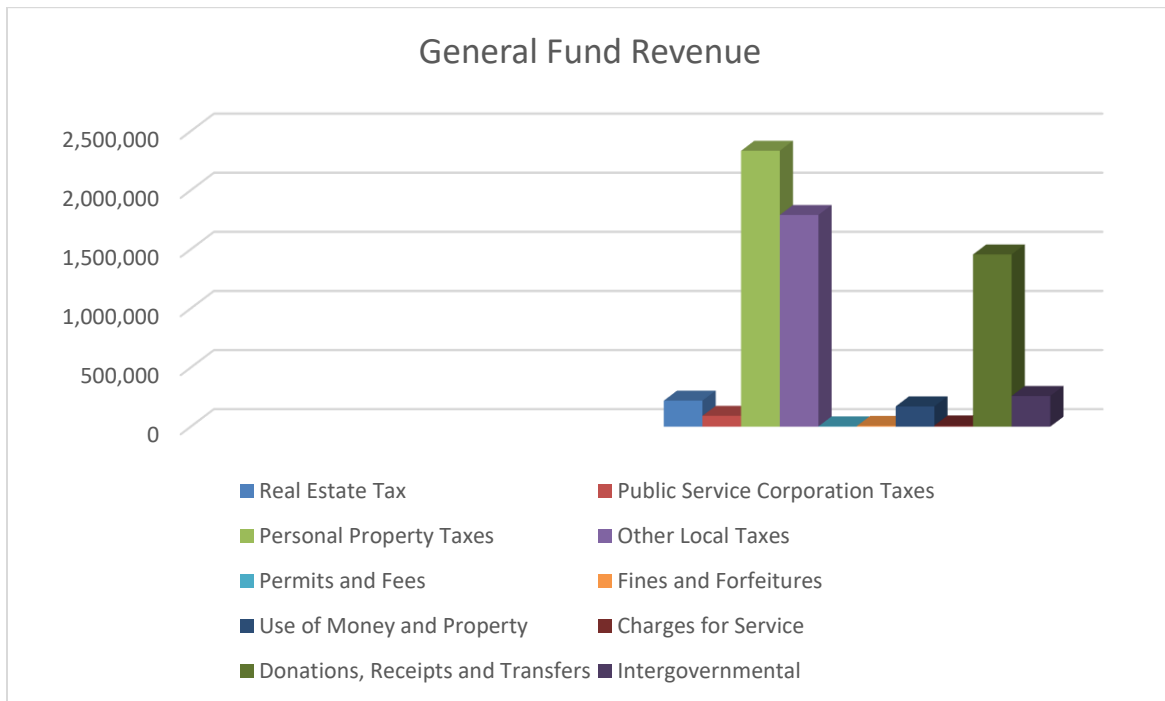
Town of Altavista
General Fund Revenue
FY2022 ADOPTED BUDGET

General Fund Revenue	FY2019 <u>ACTUAL</u>	FY2020 <u>ACTUAL</u>	FY2021 <u>ADOPTED</u>	FY2021 <u>PROJECTED</u>	FY2022 <u>ADOPTED</u>
Property Taxes - Real Property	216,249	213,236	210,000	212,000	212,000
Public Service - Real & Personal	97,300	98,699	98,700	91,350	91,350
Personal Property	262,440	262,839	260,000	254,000	254,000
Personal Property - PPTRA	104,941	102,767	100,000	100,000	100,000
Machinery & Tools	1,768,238	1,838,463	1,844,000	2,009,000	1,980,000
Mobile Homes - Current	202	186	150	150	150
Penalties - All Taxes	10,268	9,896	4,500	4,500	4,500
Interest - All Taxes	4,458	6,367	3,500	3,500	3,500
Local Sales & Use Taxes	169,649	170,672	165,000	180,000	180,000
Local Electric and Gas Taxes	114,911	113,092	114,000	114,000	114,000
Local Motor Vehicle License Tax	46,914	47,682	46,000	46,000	46,000
Local Bank Stock Taxes	171,860	177,516	159,000	170,000	170,000
Local Hotel & Motel Taxes	85,235	91,346	80,000	80,000	80,000
Local Meal Taxes	986,050	970,639	973,000	973,000	990,000
Local Container Rental Fees	1,441	1,397	1,300	1,800	1,800
Local Communications Tax	34,473	33,687	34,000	30,000	30,000
Local Transit Passenger Revenue	5,006	4,701	5,000	1,000	5,000
Local Cigarette Tax	140,288	124,684	130,000	130,000	130,000
Local Mobile Restaurant Permit	200	150	150	150	150
Code Enforcement	0	0	0	0	500
Business License Fees/Contractors	4,694	2,291	4,500	4,500	4,500
Business License Fees/Retail Services	59,674	37,526	58,000	58,000	58,000
Business License Fees/Financial/RE/Prof.	4,665	2,195	4,200	4,200	4,200
Business License Fees/Repairs & Person Svcs	10,613	5,912	10,000	10,000	10,000
Business Licenses Fees/Wholesale Businesses	452	0	450	450	450
Business License Fees/Utilities	2,737	867	2,700	2,700	2,700
Business License Fees/Hotels	927	84	850	850	850
Business License Fees/Vending, Coin Operated	0	73	0	0	0
Permits - Sign	900	1,960	1,100	1,300	1,300
Fines & Forfeitures - Court	15,432	27,350	15,000	6,000	6,000
Parking Fines	310	660	300	0	300
Interest and Interest Income	175,917	261,697	190,000	94,000	0
Rents - Rental of General Property	1,250	1,187	1,000	1,000	1,000
Rents - Pavilion Rental	2,304	1,363	2,500	0	2,500
Rents - Booker Building Rentals	3,675	3,800	3,300	0	3,300
Rents - Spark Innovation Center	0	0	0	0	18,000
Rents - Rental of Real Property	107,118	88,124	80,000	80,000	80,000
Railroad Rolling Stock Taxes	16,530	16,450	16,450	16,100	16,000
State DCJS Grant	85,788	89,136	89,100	85,000	80,000
State Rental Taxes	1,127	734	1,000	1,000	1,000
State/Misc. Grants (Fire Grant)	11,941	12,565	12,600	15,000	15,000
State/VDOT Contract Services	4,941	1,875	3,000	1,500	3,000
VDOT Police Grant for Overtime	5,110	8,768	5,000	1,000	5,000
State Transit Revenue	21,222	28,913	18,620	18,620	18,540
Campbell County Grants	25,000	0	0	0	0
Litter Grant	1,957	1,555	1,900	1,780	1,700
Fuel - Fire Dept. (Paid by CC)	20,501	16,327	23,000	7,800	10,000
VDOT TEA 21 Grant	22,131	745,762	0	0	0
Federal Transit Revenue	56,552	67,894	62,070	62,070	81,820

Town of Altavista
General Fund Revenue
FY2022 ADOPTED BUDGET

General Fund Revenue	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
Federal/Byrne Justice Grant	0	1,749	0	0	0
Misc. - Sale of Supplies & Materials	42,706	26,253	7,500	2,850	7,500
Misc. - Cash Discounts	13	7	100	100	100
Miscellaneous	99,214	318,478	25,000	265,000	14,000
Miscellaneous / TOH / Lights	0	0	0	0	300
Miscellaneous / TOH / Solid Waste Collection	0	0	0	0	35,960
Miscellaneous / Estate of Roberta F. Jenks	0	0	0	0	8,200
Miscellaneous / Canoe Launch Project	0	2,555	0	234,150	0
Transfer In from General Fund Reserves	0	470,430	0	0	1,183,120
Transfer In from General Fund Des.Reserves	0	662,995	176,290	176,290	215,420
Transfer In from PD Forfeiture Accounts	0	0	3,000	3,000	0
Transfer In Reserve Maintenance Funds	0	0	0	0	58,000
	5,025,524	7,175,554	5,046,830	5,554,710	6,340,710

Town of Altavista
General Fund
FY2022 ADOPTED BUDGET



GENERAL FUND DEPARTMENTS EXPENDITURES (FUND 10)

- Council
- Administration
- Non-Departmental
- Public Safety
- Public Works
- Economic Development
- Community Development
 - Main Street
 - Planning Commission
 - Spark Innovation Center
- Transit System
- Avoca

COUNCIL EXPENDITURES

Town of Altavista
Town Council
FY 2022 ADOPTED BUDGET

COUNCIL
Fund 10 – Department 1001-400

The Town Council of Altavista is the legislative policy making body of the Town government. The Council is comprised of six members, elected at large, every two years in four-year staggered terms. The Mayor is the chief presiding officer of the Town Council and is elected separately by the citizens and serves a term of four years. The Town Council meets the 2nd Tuesday of each month at 6:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

Town Council Members

Mike Mattox, *Mayor*
Reggie Bennett, *Vice Mayor*
Jay Higginbotham
Tracy Emerson
Tim George
Wayne Mitchell
Scott Lowman

Town of Altavista
Council
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
<u>COUNCIL - FUND 10</u>					
Wages & Benefits	21,060	20,992	28,000	28,000	28,000
Other Employee Benefits					
Services	0	0	5,000	5,000	5,000
Other Charges	6,183	3,277	6,400	6,542	6,400
Materials & Supplies	0	0	0	0	0
Capital Outlay	5,087	0	5,000	3,500	10,000
Total Expenditures	32,330	24,269	44,400	43,042	49,400
COUNCIL - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	19,563	19,500	26,000	26,000	26,000
Benefits-FICA	1,497	1,492	2,000	2,000	2,000
WAGES & BENEFITS - TOTAL	21,060	20,992	28,000	28,000	28,000
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractural Services/Misc & Professional Services	0	0	5,000	5,000	5,000
Contract. Svcs/IT Network & Website	0	0	0	0	3,400
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	0	0	5,000	5,000	5,000
OTHER CHARGES					
Telecommunications	2,344	2,377	2,500	2,400	2,500
Public Official Liability Insurance	900	900	900	900	900
Conventions & Education	2,939	0	1,500	1,500	1,500
Dues & Assoc. Membership	0	0	0	0	0
Miscellaneous Expense	0	0	1,500	1,742	1,500
OTHER CHARGES - TOTAL	6,183	3,277	6,400	6,542	6,400
COUNCIL TOTAL - OPERATIONS	27,243	24,269	39,400	39,542	39,400

Town of Altavista
Council
FY2022 ADOPTED BUDGET

COUNCIL - FUND 10	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
CAPITAL OUTLAY					
Replacement - Equipment	0	0	5,000	3,500	10,000
Replacement - Furniture & Fixtures	5,087	0	0	0	0
COUNCIL TOTAL - CAPITAL OUTLAY	5,087	0	5,000	3,500	10,000

ADMINISTRATION EXPENDITURES

Town of Altavista
Administration
FY 2022 ADOPTED BUDGET

ADMINISTRATION
Fund 10 – Department 1101-401

The Town of Altavista Administration is comprised of several different components, including Town Manager's Office, Finance Department, Human Resources/Personnel, Information Technology, and Town Attorney.

The Town Manager serves as the chief administrative officer of the Town of Altavista. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

The Finance Department is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals, as well as receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an independent audit, maintaining an accountability of fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Town Attorney expenses are included in the Administration budget and pay for the services of the Town Attorney, who is appointed by the Town Council and serves at their pleasure.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2021	Adopted FY2022
ADMINISTRATION			
Office Assistant (PT)		0.75	0
Office Assistant		0	1
Office Assistant		0.95	0.95
Customer Support Specialist		0.2	0.2
Accounting Specialist		1	1
Finance Director*		0.9	0.9
Assistant Town Manager*		0.6	0.6
Town Manager*		1	1
Total Staff		5.4	5.65

* Denotes exempt employee

Town of Altavista
Administration
FY2022 ADOPTED BUDGET

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
ADMINISTRATION - FUND 10					
Wages & Benefits	390,770	435,401	519,100	479,360	508,910
Other Employee Benefits	12,664	13,771	36,060	16,710	37,160
Services	188,694	196,411	234,700	236,600	246,350
Other Charges	64,494	83,392	74,750	77,425	75,230
Materials & Supplies	35,814	48,663	42,000	41,956	46,600
Capital Outlay	3,317	1,041,865	41,000	25,000	7,000
Total Expenditures	695,753	1,819,503	947,610	877,051	921,250
ADMINISTRATION - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	249,045	291,178	345,500	325,000	342,900
Salaries & Wages - Overtime	19	58	300	300	1,800
Benefits - FICA	18,373	21,606	26,500	24,860	26,400
Benefits - VRS	24,152	27,222	33,900	31,850	33,610
Benefits - Group Med. Ins.	35,901	33,336	43,250	38,000	44,600
Benefits - Group Life Ins.	3,158	3,559	4,650	4,350	4,600
Worker's Compensation	60,122	58,443	65,000	55,000	55,000
WAGE & BENEFITS - TOTAL	390,770	435,401	519,100	479,360	508,910
OTHER EMPLOYEE BENEFITS					
Employee Education Assistance	0	0	500	0	1,000
Employee Assistance Program	1,544	1,544	1,710	1,710	1,710
Other Employee Benefits	11,120	12,227	33,850	15,000	34,450
OTHER EMPLOYEE BENEFITS - TOTAL	12,664	13,771	36,060	16,710	37,160
SERVICES-PURCHASED,SHARED,INTERNAL					
COBRA Administration	1,492	1,468	1,800	1,800	1,800
Legal Services	24,058	24,219	26,500	26,500	26,500
Advertising	20,345	22,966	20,000	21,000	20,000
Maintenance Service Contracts	74,986	63,901	86,000	87,000	94,300
Independent Auditor	18,437	18,990	19,000	19,000	19,000
Engineering & Architectural Services	500	2,300	5,000	0	5,000
Misc. Professional Services (Meals Tax Audit)	3,500	11,256	25,000	25,000	25,000
Random Drug Screening	895	1,262	1,400	1,300	1,400
Contract. Svcs/IT Network & Website	44,481	50,049	50,000	55,000	53,350
SERVICES - TOTAL	188,694	196,411	234,700	236,600	246,350
OTHER CHARGES					
Electrical	14,578	13,808	15,000	15,000	15,000
Heating	2,974	1,977	3,000	3,000	3,000
Postal Services	7,236	10,784	11,000	11,000	11,200
Telecommunications	5,035	5,254	5,350	6,000	6,200
Other Property Insurance	4,891	8,058	8,300	8,300	8,500
Motor Vehicle Insurance	500	500	550	550	550
Surety Bonds	225	225	300	225	300
General Liability Insurance	3,654	4,594	4,050	4,050	4,130
Conventions & Education	5	1,087	4,000	2,000	4,000
Dues & Association Memberships	8,531	10,270	10,500	10,500	11,400
Refunds	2,511	25	500	800	500
Miscellaneous Expense	14,174	24,795	12,000	13,000	10,250
Miscellaneous Reimbursement	180	2,016	200	3,000	200
OTHER CHARGES - TOTAL	64,494	83,392	74,750	77,425	75,230
MATERIALS & SUPPLIES					
Office Supplies	15,990	24,736	19,300	19,300	23,900
Repairs & Maintenance	19,185	23,381	21,300	21,300	21,300
Fuel	593	499	1,300	1,300	1,300
Books & Subscriptions	46	46	100	56	100
MATERIALS & SUPPLIES - TOTAL	35,814	48,663	42,000	41,956	46,600
ADMINISTRATION TOTAL - OPERATIONS	692,436	777,638	906,610	852,051	914,250

Town of Altavista
Administration
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
ADMINISTRATION - FUND 10					
CAPITAL OUTLAY					
Replacement - EDP Equipment	0	40,590	41,000	25,000	0
Replacement - Building Maintenance	0	0	0	0	7,000
Replacement - Improvements Other Than Building	3,317	0	0	0	0
New - Land	0	1,001,275	0	0	0
ADMINISTRATION TOTAL - CAPITAL OUTLAY	3,317	1,041,865	41,000	25,000	7,000

NON~DEPARTMENTAL EXPENDITURES

Town of Altavista
Non-Departmental
FY2022 ADOPTED BUDGET

NON-DEPARTMENTAL - FUND 10	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
CONTRIBUTIONS - OTHER CHARGES					
Other Charges - Misc.	124,005	115,220	56,260	30,610	61,950
<i>Property Maintenance Enforcement</i>	0	0	5,000	0	5,000
<i>Business Development Center</i>	6,000	6,000	6,000	6,000	6,000
<i>Altavista Chamber of Commerce</i>	20,000	20,000	20,000	20,000	30,000
<i>Dumpster Reimbursement</i>	0	0	600	0	600
<i>Campbell County Revenue Sharing Agreement</i>	78,005	79,490	0	0	0
<i>Uncle Billy's Day Funding</i>	20,000	0	20,000	0	20,000
<i>Christmas Parade Liability Insurance</i>	0	0	350	0	350
<i>Chamber Event - Portable Restrooms for festival</i>	0	0	0	0	1,750
<i>Snowflakes</i>	0	9,730	4,310	4,610	0
Contribution - Senior Center	1,000	1,000	1,000	1,000	1,000
Contribution - YMCA Recreation Program	100,000	100,000	100,000	100,000	100,000
Contribution - Altavista Fire Co.	11,941	444,565	12,600	15,000	15,000
Contribution - Altavista On Track (MS)	5,000	22,500	5,000	5,000	5,000
CONTRIBUTIONS - OTHER CHARGES - TOTAL	241,946	683,285	174,860	151,610	182,950
NON-DEPARTMENTAL					
Fuel - Fire Company and County EMS	20,880	19,111	23,000	7,800	10,000
NON-DEPARTMENTAL	20,880	19,111	23,000	7,800	10,000
NON-DEPARTMENTAL - SUBTOTAL	262,826	702,396	197,860	159,410	192,950
TRANSFER OUT					
Transfer Out - Cemetery Fund	25,000	25,000	54,300	34,330	56,400
Transfer Out - Enterprise Fund	0	0	0	0	0
Transfer Out - General Fund Reserve	0	0	0	566,565	0
Transfer Out - Designated RT. 43 Town Match	0	0	0	0	0
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
TRANSFER OUT - TOTAL	90,000	90,000	119,300	665,895	121,400
NON-DEPARTMENTAL TOTAL	352,826	792,396	317,160	825,305	314,350
NON-DEPARTMENTAL TOTAL - EXCLUDING TRANSFERS OUT	262,826	702,396	197,860	159,410	192,950

PUBLIC SAFETY EXPENDITURES

Town of Altavista
Public Safety
FY 2022 ADOPTED BUDGET

PUBLIC SAFETY (POLICE)
Fund 10 – Department 3101-501

The Town of Altavista Police Department Staff is currently made up of a chief, (12) full time sworn officers and a full time non-sworn administrative position.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, parking enforcement on public streets and parking lots, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies through various avenues. The Altavista Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our businesspersons and neighborhood residents.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2021	Adopted FY2022
POLICE			
Administrative Assistant		1	1
Police Officer		7	7
Investigator		1	1
Sergeant		2	2
First Sergeant		1	1
Deputy Chief*		1	1
Chief*		1	1
Total Staff		14	14

* Denotes exempt employee

Town of Altavista
Public Safety
FY2022 ADOPTED BUDGET

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
<u>PUBLIC SAFETY - FUND 10</u>					
Wages & Benefits	852,311	880,547	959,000	903,979	955,130
Other Employee Benefits					
Services	10,002	24,665	34,340	32,880	47,750
Other Charges	35,119	41,879	54,550	37,500	59,400
Materials & Supplies	59,116	58,213	72,900	66,650	79,800
Capital Outlay	131,581	40,776	75,250	72,879	54,020
Total Expenditures	1,088,129	1,046,080	1,196,040	1,113,888	1,196,100
PUBLIC SAFETY - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	618,253	650,267	695,850	650,000	693,600
Salaries & Wages - Overtime	27,309	19,931	20,000	30,000	21,000
DMV Grant - Overtime	5,040	7,823	5,000	1,000	5,000
Salaries & Wages - Educational & Residency Stipend	1,125	1,500	4,500	10,500	16,500
Benefits - FICA	46,530	49,686	54,800	52,830	55,930
Benefits - VRS	58,606	60,940	68,200	63,700	68,000
Benefits - Group Med. Ins.	79,981	70,157	91,000	76,700	75,000
Benefits - Group Life Ins.	7,664	7,967	9,350	8,710	9,300
Other Employee Benefits	7,803	12,276	10,300	10,539	10,800
WAGES & BENEFITS - TOTAL	852,311	880,547	959,000	903,979	955,130
SERVICES - PURCHASED, SHARED, INTERNAL					
Advertising	1,089	956	1,500	1,500	1,500
Maintenance Service Contracts	3,780	2,848	4,000	4,000	12,240
Physicals	1,965	1,623	2,180	2,180	2,180
Repairs & Maintenance - Electronics	0	0	200	200	200
IT Network Support	3,168	19,238	26,460	25,000	31,630
SERVICES -TOTAL	10,002	24,665	34,340	32,880	47,750
OTHER CHARGES					
Police Dept. Heating	2,095	2,081	1,500	1,500	0
Telecommunications	9,804	12,740	14,300	14,000	17,200
Other Property Insurance	1,700	1,790	1,850	1,850	1,900
Motor Vehicle Insurance	4,500	4,600	4,750	4,750	4,850
General Liability Insurance	5,900	4,024	4,150	4,150	4,250
Subsistence & Lodging	2,488	3,733	11,000	100	8,100
Conventions and Education	2,443	6,157	10,000	4,000	10,000
Dues & Association Memberships	5,200	6,175	6,500	6,250	7,000
Accreditation Program	0	0	0	0	3,900
Miscellaneous	989	578	500	900	1,000
Community Engagement	0	0	0	0	1,200
OTHER CHARGES - TOTAL	35,119	41,879	54,550	37,500	59,400
MATERIALS & SUPPLIES					
Office Supplies	7,234	7,143	8,450	5,000	11,800
Repair & Maintenance Supplies	675	1,425	1,000	1,200	1,500
Fuel	23,094	26,120	22,000	13,500	24,000
Vehicle & Equipment - Repairs	8,025	10,124	10,000	10,000	12,000
Uniforms and Wearing Apparel	13,028	8,451	12,500	15,000	13,000
Drug Investigations	1,072	606	6,000	0	6,000
Small Equipment	1,573	702	950	950	1,500
Ammunition & Batteries	4,415	3,644	12,000	21,000	10,000
MATERIALS & SUPPLIES - TOTAL	59,116	58,213	72,900	66,650	79,800
POLICE DEPARTMENT TOTAL - OPERATIONS	956,548	1,005,304	1,120,790	1,041,009	1,142,080

Town of Altavista
Public Safety
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
PUBLIC SAFETY - FUND 10					
CAPTIAL OUTLAY					
Replacement - Motor Vehicles	38,945	32,652	47,000	45,129	47,000
Replacement - EDP Equipment	83,286	0	0	0	0
Replacement - Machinery & Equip.	0	0	28,250	27,750	7,020
Replacement - Communication Equipment	0	0	0	0	0
Replacement - Building	9,350	7,774	0	0	0
Replacement - Improvements Other Than Bldg	0	349	0	0	0
POLICE DEPARTMENT TOTAL - CAPITAL OUTLAY	131,581	40,776	75,250	72,879	54,020

PUBLIC WORKS EXPENDITURES

Town of Altavista
Public Works
FY 2022 ADOPTED BUDGET

PUBLIC WORKS
Fund 10 – Department 4101-601

The Public Works Department is currently made up of sixteen (16) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals, signs, sidewalks, building and grounds maintenance, cemetery and parks ground keeping, public right of way maintenance, street cleaning and refuse collection. This department provides maintenance services within the current corporate limits.

The Sanitation (Refuse Collection) of the Public Works budget includes costs related to the collection and disposal of residential and some commercial garbage. The Town currently does not impose a collection fee for customer pickup. To provide this service to our customers, Town crews must operate sanitation routes three days per week (T, W and TH). Pick up of bulk items and brush pick-ups are performed two days per week (M and F) at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizens.

The Public Works Department is responsible for keeping all public streets clean and clear of debris. The street sweeper is utilized in the Central Business District (downtown) weekly, on Main Street, 7th Street and Bedford Avenue every other week and the remaining streets on an as needed basis. Town forces routinely pick-up litter in the right of ways.

Also included are the costs associated with the custodial and maintenance work on Town owned buildings and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on Town owned buildings and grounds. Custodial contracts and landscape contracts are included in the Public Works budget.

The Town does not have an organized recreation program, relying instead on services provided by the Altavista Area YMCA and the Campbell County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts and athletic fields. The facilities are also utilized by the programs operated by the YMCA and Campbell County. The cost associated with the maintenance of the facilities is provided for in the Public Works budget. The contribution to the YMCA, which relates to providing recreational services on the Town's behalf, is included in the Non-Departmental section of the budget.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2021	Adopted FY2022
PUBLIC WORKS			
Administrative Assistant		1	1
Fleet - Maintenance Worker		1	1
Fleet - Supervisor		1	1
Streets - Maintenance Worker		2	2
Streets - Maintenance Specialist		1	1
Streets - Sr. Maintenance Specialist		1	1
Streets - Supervisor		1	1
B&G - Maintenance Worker		4	4
B&G - Sr. Maintenance Specialist		2	2
B&G - Supervisor		1	1
Director of Public Works*		1	1
Total Staff		16	16

* Denotes exempt employee

Town of Altavista
Public Works
FY2022 ADOPTED BUDGET

	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ACTUAL</u>	<u>FY2021</u> <u>ADOPTED</u>	<u>FY2021</u> <u>PROJECTED</u>	<u>FY2022</u> <u>ADOPTED</u>
PUBLIC WORKS - FUND 10					
Wages & Benefits	519,769	506,451	652,950	551,130	736,800
Other Employee Benefits					
Services	35,905	41,076	57,260	57,560	56,660
Other Charges	42,297	41,804	46,180	46,080	52,000
Materials & Supplies	304,737	297,040	289,770	277,679	292,220
Debt Service	23,127	324,313	20,410	18,400	21,430
Capital Outlay	829,682	1,791,597	654,300	1,113,580	865,330
Total Expenditures	1,755,517	3,002,282	1,720,870	2,064,429	2,024,440
PUBLIC WORKS - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	402,288	401,909	475,450	410,000	515,500
Salaries & Wages - Overtime	11,915	6,074	10,000	14,000	10,000
Salaries & Wages - CDL Stipend	0	0	0	0	15,790
Benefits - FICA	26,452	27,070	37,150	32,450	40,200
Benefits - VRS	34,147	37,273	46,600	40,180	50,520
Benefits - Group Med. Ins.	40,502	29,251	77,350	49,000	97,880
Benefits - Group Life Ins.	4,465	4,874	6,400	5,500	6,910
WAGES & BENEFITS - TOTAL	519,769	506,451	652,950	551,130	736,800
SERVICES-PURCHASED, SHARED, INTERNAL					
Maintenance Service Contracts	4,109	4,393	3,700	4,000	5,000
Engineering & Architectural Services	153	0	5,000	0	5,000
Physicals	557	368	600	600	700
Repairs & Maintenance - Electronics	1,020	1,000	1,000	1,000	1,000
Mowing Contract	7,180	8,580	15,000	12,500	13,000
Tub Grinding Brush	0	7,000	8,000	8,000	8,000
Recurring Lease Agreement	960	0	960	960	960
SERVICES -PW - TOTAL	13,979	21,340	34,260	27,060	33,660
OTHER CHARGES-PW					
Telecommunications	4,172	4,087	4,400	4,700	4,700
Other Property Insurance	4,350	4,427	4,580	4,580	4,700
Motor Vehicle Insurance	9,010	9,562	10,600	10,600	11,000
Subsistence & Lodging	146	149	500	500	500
Conventions & Education	1,740	385	3,000	3,200	3,000
Miscellaneous Expense	942	474	500	500	500
Other Charges - MISS UTILITY	0	0	0	0	0
OTHER CHARGES-PW - TOTAL	20,360	19,084	23,580	24,080	24,400
MATERIALS & SUPPLIES -PW					
Office Supplies	2,887	2,134	2,800	2,800	2,800
IT Equipment	0	0	0	0	4,400
Fuel Pumps	522	1,344	1,500	1,500	1,500
Fuel	24,885	20,589	30,000	24,000	27,000
Vehicle & Equip. Repairs and Maint.	39,508	33,569	30,000	31,000	30,000
Uniforms & Wearing Apparel	12,482	9,491	10,000	10,000	10,000
Safety Equipment & Programs	3,346	3,603	2,550	2,700	2,700
Street Lights - Operating Supplies	27,465	27,473	25,000	29,000	31,000
Streets & Sidewalk Supplies	18,930	16,280	18,000	17,000	18,000
Equipment Rental	2,076	1,965	4,520	2,600	4,520
Storm Drainage	918	200	3,000	3,000	3,000
Repairs & Maint. - Engineering	910	746	1,000	1,000	1,000
Train Station - Materials & Supplies	2,567	3,488	3,000	3,000	3,000
Pavement (Non-Highway/ Alley)	77,858	46,546	50,000	50,000	50,000
Traffic Control Devices	75	1,674	3,000	3,000	3,000

Town of Altavista
Public Works
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
Snow & Ice Removal	0	823	2,000	2,000	2,000
Decorative Street Lights	5,289	2,572	3,000	3,000	3,000
MATERIALS & SUPPLIES-PW - TOTAL	219,718	172,497	189,370	185,600	196,920
PUBLIC WORKS - PW - SUBTOTAL	773,826	719,373	900,160	787,870	991,780
MATERIALS & SUPPLIES - SANITATION					
Fuel - Sanitation	10,045	9,573	9,000	8,200	9,000
Vehicle & Equip. Repairs and Maint.	17,881	57,598	21,000	18,600	21,000
Litter Expenses	2,017	1,898	1,900	1,779	1,800
MATERIALS & SUPPLIES-SANITATION - TOTAL	29,943	69,069	31,900	28,579	31,800
SANITATION - TOTAL	29,943	69,069	31,900	28,579	31,800
SERVICES-PURCHASED,SHARED,INTERNAL - B&G					
Landscaping Contracts	7,169	8,099	9,000	11,000	9,000
SERVICES - B&G - TOTAL	7,169	8,099	9,000	11,000	9,000
OTHER CHARGES - B&G -					
Electrical	8,284	7,633	6,500	6,300	6,500
Heating	699	613	2,000	2,000	2,000
OTHER CHARGES - B&G -TOTAL	8,983	8,246	8,500	8,300	8,500
MATERIALS & SUPPLIES - B&G					
Shop Materials & Supplies	7,460	8,858	6,000	6,000	6,000
Small Tools - Shop	3,681	2,959	4,000	2,300	4,000
MATERIALS & SUPPLIES - B&G - TOTAL	11,141	11,816	10,000	8,300	10,000
BUILDING & GROUNDS - TOTAL	27,293	28,162	27,500	27,600	27,500
SERVICES-PURCHASED, SHARED, INTERNAL - RECREATIONAL					
Tree Removal and Pruning	1,214	2,710	3000	10,000	3,000
SERVICES -PW - TOTAL	1,214	2,710	3,000	10,000	3,000
OTHER CHARGES -PARK & REC					
Recreation Electricity	10,462	12,056	12,000	12,000	17,000
Heating	2,267	592	500	500	500
Telecommunications	0	1,062	1,400	1,200	1,400
Refunds	225	763	200		200
OTHER CHARGES-PARK & REC - TOTAL	12,954	14,473	14,100	13,700	19,100
MATERIALS & SUPPLIES - PARK & REC					
Recreation Materials & Supplies	22,808	28,597	16,000	22,800	19,000
Decorative Street Lights	79	6,497	0	0	0
Mulch & Landscaping Stone	5,104	1,391	8,000	8,000	8,000
Playground Equipment	0	0	1,500	1,500	1,500
Splash Pad	0	0	5,500	5,500	5,500
War Memorial Ballfield	7,603	1,162	6,000	1,900	3,000
Canoe Launch	0	0	0	0	1,000
Special Events	3,177	111	500	500	500
MATERIALS & SUPPLIES-PARK & REC -TOTAL	38,771	37,758	37,500	40,200	38,500
PARK & REC - TOTAL	52,939	54,941	54,600	63,900	60,600
SERVICES-PURCHASED, SHARED, INTERNAL -LIBRARY					
Custodial Services	13,543	8,928	11,000	9,500	11,000
SERVICES -PW - TOTAL	13,543	8,928	11,000	9,500	11,000

Town of Altavista
Public Works
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
MATERIALS & SUPPLIES - LIBRARY					
Library/Repairs and Maintenance	5,164	5,899	21,000	15,000	15,000
MATERIALS & SUPPLIES-LIBRARY -TOTAL	5,164	5,899	21,000	15,000	15,000
LIBRARY - TOTAL	18,707	14,827	32,000	24,500	26,000
PUBLIC WORKS -SUBTOTAL	902,708	886,372	1,046,160	932,449	1,137,680
DEBT SERVICE - PUBLIC WORKS					
Debt Service - Principal	14,570	314,535	13,540	13,540	16,000
Bond Series 2020B Refinance - FNB					
Debt Service - Interest	8,557	9,779	6,870	4,860	5,430
Bond Series 2020B Refinance - FNB					
DEBT SERVICE -PW - TOTAL	23,127	324,313	20,410	18,400	21,430
PUBLIC WORKS TOTAL - OPERATIONS	925,835	1,210,685	1,066,570	950,849	1,159,110

Town of Altavista
Public Works
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
PUBLIC WORKS - FUND 10					
CAPITAL OUTLAY - PW					
Motor Vehicles - Repl.	0	132,750	112,920	112,920	218,330
Machinery & Equip. - Repl.	10,160	44,515	39,250	28,900	130,500
Improvements - Other than Buildings	34,073	30,688	24,030	23,110	32,500
Storm Water Improvements - Rt. 43 - Gateway Proj/Utilities	80,314	2,690	0	0	0
Storm Water Improvements - Main & Charlotte	0	0	0	0	0
Machinery & Equip. - New	3,930	0	19,000	64,980	0
Improvements - Train Station	0	0	18,000	18,000	0
Improvements - Other than Buildings	21,307	0	0	0	0
Improvements - Other than Buildings (Streetscape)	12,610	908,394	0	0	0
Motor Vehicles - Repl.	30,284	70,000	70,000	70,000	105,000
Machinery & Equip. - Repl.	0	0	5,000	4,760	5,000
CAPITAL OUTLAY - PW - TOTAL	192,678	1,189,037	288,200	322,670	491,330
CAPITAL OUTLAY - PARKS & REC.					
Improvements - Repl. Furniture & Fixtures	0	0	20,000	44,000	0
Improvements - Building	0	0	15,000	0	15,000
Improvements - Paving English Park	0	129,726	0	0	0
Improvements - Parks	18,182	96,161	272,500	272,500	100,000
Improvements - Other than Buildings	613,998	368,461	43,600	440,410	50,000
Improvements - Communication Equipment	0	8,213	0	0	0
Improvements - Other than Buildings (New)	0	0	0	19,000	0
Improvements - Parks (New)	0	0	15,000	15,000	209,000
Improvements - Other than Buildings - (SRML)	4,824	0	0	0	0
CAPITAL OUTLAY - PARKS & REC - TOTAL	637,004	602,560	366,100	790,910	374,000
PUBLIC WORKS TOTAL - CAPITAL OUTLAY	829,682	1,791,597	654,300	1,113,580	865,330

ECONOMIC DEVELOPMENT EXPENDITURES

Town of Altavista
Economic Development
FY 2022 ADOPTED BUDGET

ECONOMIC DEVELOPMENT
Fund 10 – Department 7101

No personnel are allocated to the Economic Department. The Town Manager works alongside Altavista Economic Development Authority, Lynchburg Regional Business Alliance, and Campbell County encouraging the success and growth of local business/industry, as well as the recruitment of new businesses and industries to Town. The goal of this department is to provide the resources needed to improve the economic future and the quality of life for the citizens of Altavista. In addition, incentives under existing per agree with industries are included in this departmental budget.

Town of Altavista
Economic Development
FY2022 ADOPTED BUDGET

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
<u>ECONOMIC DEVELOPMENT - FUND 10</u>					
Wages & Benefits	0	15,748	0	0	0
Other Employee Benefits					
Services	62,514	20,096	30,000	2,230	30,000
Other Charges	79,998	269,099	183,250	0	246,400
Materials & Supplies	0	395	3,000	0	3,000
Capital Outlay	0	0	200,000	200,000	1,000,000
Total Expenditures	142,512	305,338	416,250	202,230	1,279,400
<u>ECONOMIC DEVELOPMENT - FUND 10</u>					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	0	14,450	0	0	0
Salaries and Wages/Overtime	0	0	0	0	0
Benefits-FICA	0	1,109	0	0	0
Benefits-VRS	0	167	0	0	0
Benefits- Group Medical Ins.	0	0	0	0	0
Benefits-Group Life Ins.	0	21.84	0	0	0
WAGES & BENEFITS - TOTAL	0	15,748	0	0	0
SERVICES-PURCHASED, SHARED,INTERNAL - Economic Development					
Contractual Services/Advertising & Marketing	2,581	169	25,000	2,030	25,000
Contractual Services / Misc & Professional	59,933	19,927	5,000	200	5,000
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	62,514	20,096	30,000	2,230	30,000
OTHER CHARGES					
Postal Services	0	0	500	0	500
Telecommunications	0	0	900	0	900
Substance & Lodging	0	0	1,540	0	1,540
Conventions & Education	1,998	0	1,260	0	1,260
Dues & Assoc. Membership	0	0	1,400	0	1,400
Miscellaneous	0	3,209	1,500	0	1,500
Contribution - GO Virginia	23,000	0	10,000	0	0
Economic Development Incentives (Performance Agreements)	55,000	265,890	166,150	154,800	139,300
Grant Program Funding	0	0	0	0	100,000
OTHER CHARGES - TOTAL	79,998	269,099	183,250	0	246,400
MATERIALS & SUPPLIES					
Office Supplies	0	367	1,500	0	1,500
Fuels & Lubricants	0	28	0	0	0
Books & Subscriptions	0	0	1,500	0	1,500
MATERIALS & SUPPLIES	0	395	3,000	0	3,000
ECONOMIC DEVELOPMENT - SUBTOTAL	142,512	289,590	216,250	2,230	279,400
<u>ECONOMIC DEVELOPMENT TOTAL - OPERATIONS</u>	142,512	305,338	216,250	2,230	279,400

Town of Altavista
Economic Development
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
ECONOMIC DEVELOPMENT - FUND 10					
CAPITAL OUTLAY					
Improvements - Building	0	0	200,000	200,000	1,000,000
ECONOMIC DEVELOPMENT - CAPITAL OUTLAY	0	0	200,000	200,000	1,000,000

COMMUNITY DEVELOPMENT EXPENDITURES

- Main Street Program
- Planning Commission
- Spark Innovation Center

Town of Altavista
Community Development
FY 2022 ADOPTED BUDGET

COMMUNITY DEVELOPMENT
Fund 10 – Department 7201, 7202, 7203 & 7204

The Community Development Department strives to ensure our community's long-term livability through a quality business environment, strong neighborhoods, well-built infrastructure and buildings, wonderful spaces and places for our community to gather, and revitalization of our downtown core.

The Community Development Department is currently made up of two (2) full-time employees to oversee these tasks, including the Virginia Main Street Program.

The functions of the Main Street Coordinator, with other responsibilities falling under the town regarding community awareness and community outreach, are also handled in the Community Development Department. Responsibilities include connecting with the community through social media to communicate efficiently and effectively with the citizens of the town, as well as researching grant opportunities for the town.

Partial funding for the Main Street coordinator is utilized from the AOT contribution request formerly in the Non-Departmental budget.

The Planning Commission serves in an advisory role to the Town Council on planning matters. The Commission is comprised of five (5) members that serve four-year terms, appointed by the Town Council. The members are currently paid a monthly stipend, based on meeting attendance. The Planning Commission meets the 1st Monday of each month at 5:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

The Spark Innovation Center is an addition to the Community Development Department. The innovation center connects people of all ages to develop fresh ideas that engage people and their community.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2021	Adopted FY2022
COMMUNITY DEVELOPMENT			
Main Street Coordinator		0.3	0.3
Community Development Director*		1	1
Total Staff		1.3	1.3

* Denotes exempt employee

Town of Altavista
Community Development
FY2022 ADOPTED BUDGET

	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
COMMUNITY DEVELOPMENT - FUND 10					
Wages & Benefits	0	0	127,600	108,430	146,270
Other Employee Benefits					
Services	0	0	10,000	9,000	46,050
Other Charges	1,930	1,750	15,150	7,300	32,900
Materials & Supplies	1,600	36	4,350	4,300	15,000
Capital Outlay	0	0	0	0	34,500
Total Expenditures	3,530	1,786	157,100	129,030	274,720
COMMUNITY DEVELOPMENT - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	0	0	94,450	87,500	113,240
Salaries and Wages/Overtime	0	0	300	0	300
Benefits-FICA	0	0	7,260	6,700	8,700
Benefits-VRS	0	0	9,270	8,600	11,110
Benefits- Group Medical Ins.	0	0	15,050	4,450	11,400
Benefits-Group Life Ins.	0	0	1,270	1,180	1,520
WAGES & BENEFITS - TOTAL			127,600	108,430	146,270
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractual Services/Advertising	0	0	5,000	4,000	5,000
Contractual Services / Misc & Professional	0	0	5,000	5,000	15,000
Contractual Services / Comp Plan	0	0	0	0	12,950
Mowing Contract	0	0	0	0	500
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	0	0	10,000	9,000	20,500
OTHER CHARGES					
Postal Services	0	0	1,000	1,000	1,000
Telecommunications	0	0	1,850	1,850	1,850
Substance & Lodging	0	0	1,000	250	1,500
Conventions & Education	0	0	2,000	1,000	2,500
Dues & Assoc. Membership	0	0	750	750	750
Miscellaneous	0	0	2,000	2,000	1,000
OTHER CHARGES - TOTAL	0	0	8,600	6,850	8,600
MATERIALS & SUPPLIES					
Office Supplies	0	0	2,300	2,300	2,500
Books & Subscriptions	0	0	500	500	500
MATERIALS & SUPPLIES	0	0	2,800	2,800	3,000
COMMUNITY DEVELOPMENT - SUBTOTAL	0	0	21,400	18,650	32,100
PLANNING COMMISSION					
OTHER CHARGES					
Substance & Lodging	0	0	600	0	600
Conventions & Education	0	0	1,000	0	1,000
Planning Commission	1,500	1,500	4,500	3,600	4,500
OTHER CHARGES - TOTAL	1,500	1,500	6,100	3,600	6,100
PLANNING COMMISSION - SUBTOTAL	1,500	1,500	6,100	3,600	6,100
MAIN STREET PROGRAM					
OTHER CHARGES					
Telecommunications	430	250	450	450	450
OTHER CHARGES - TOTAL	430	250	450	450	450
MATERIALS & SUPPLIES					
Office Supplies	1,600	36	1,550	1,500	1,500
MATERIALS & SUPPLIES - TOTAL	1,600	36	1,550	1,500	1,500
MAIN STREET PROGRAM - SUBTOTAL	2,030	286	2,000	1,950	1,950
SPARK INNOVATION CENTER					
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractual Services/Advertising	0	0	0	0	5,000
Maintenance Service Contracts	0	0	0	0	14,900
Contractual Services / Misc & Professional	0	0	0	0	2,500
Contract. Svcs/IT Network & Website					3,150
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	0	0	0	0	25,550

Town of Altavista
Community Development
FY2022 ADOPTED BUDGET

<u>COMMUNITY DEVELOPMENT - FUND 10</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
OTHER CHARGES					
Electrical	0	0	0	0	8,000
Heating	0	0	0	0	3,000
Postal Services	0	0	0	0	500
Telecommunications	0	0	0	0	2,000
Other Property Insurance	0	0	0	0	500
Subsistence & Lodging	0	0	0	0	1,000
Conventions & Education	0	0	0	0	1,500
Miscellaneous	0	0	0	0	1,250
OTHER CHARGES - TOTAL	0	0	0	0	17,750
MATERIALS & SUPPLIES					
Office Supplies	0	0	0	0	7,500
Repairs & Maintenance	0	0	0	0	3,000
MATERIALS & SUPPLIES - TOTAL	0	0	0	0	10,500
SPARK INNOVATION CENTER - SUBTOTAL	0	0	0	0	53,800
COMMUNITY DEVELOPMENT TOTAL -OPERATIONS	3,530	1,786	157,100	129,030	240,220

Town of Altavista
Community Development
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
COMMUNITY DEVELOPMENT - FUND 10					
CAPITAL OUTLAY					
New - Motor Vehicle	0	0	0	0	28,000
New - Permitting Software	0	0	0	0	6,500
COMMUNITY DEVELOPMENT - CAPITAL OUTLAY	0	0	0	0	34,500

TRANSIT (ACTS) EXPENDITURES

Town of Altavista
Transit System (ACTS)
FY 2022 ADOPTED BUDGET

TRANSIT SYSTEM (ACTS)
Fund 10 – Department 6101-403

The Town of Altavista operates the Altavista Community Transit System through a grant from the Virginia Department of Rail and Public Transportation. ACTS operates a single deviated fixed route and has been operating since January 1, 2011. The administrative support for this operation is shared with management and staff in administration. Accordingly, time is allocated forty (40%) percent of the Assistant Town Manager, ten (10%) percent of the Finance Director, and five (5%) percent of both the Office Assistant and Customer Support Specialist to this function. The system also employs part-time drivers to cover the Monday through Friday (8:00 a.m. – 6:00 p.m.) and Saturday (9:00 a.m. – 2:00 p.m.) hours of operation. Public Works' Fleet Supervisor provides vehicle maintenance support to ACTS' vehicles.

Based on the recent ACTS "Transit Development Plan," the summer and Saturday hours will be extended again in FY2022.

ACTS is funded through federal and state grants, local match, and fare box revenues. Ridership continues to remain steady. ACTS averages over 80 passenger trips per day which is double the number of trips during the first year of operation. The projected revenue for FY2022 is \$5,000. Operational costs have remained consistent.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2021	Adopted FY2022
TRANSPORTATION (ACTS)			
Bus Operator (<i>Part-time</i>)		5	5
Office Assistant		0.05	0.05
Customer Support Specialist		0.05	0.05
Finance Director*		0.1	0.1
Assistant Town Manager*		0.4	0.4
Fleet Supervisor		0.1	0.1
Total Staff		5.7	5.7

* Denotes exempt employee

Town of Altavista
Transit System
FY2022 ADOPTED BUDGET

TRANSIT SYSTEM - FUND 10	FY2019 ACTUAL	FY2020 ACTUAL	FY 2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
Wages & Benefits	78,465	73,864	103,470	89,870	102,610
Services	250	258	2,050	2,075	2,080
Other Charges	8,474	1,987	4,010	4,010	3,900
Materials & Supplies	18,519	17,522	19,600	19,600	19,650
Capital Outlay	2,474	5,500	109,800	110,600	25,000
Total Expenditures	108,182	99,131	238,930	226,155	153,240
TRANSIT SYSTEM - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	65,795	60,802	73,600	73,600	84,140
Salaries & Wages - Overtime	4	0	0	0	0
Benefits - FICA	4,848	4,405	5,650	5,650	6,440
Benefits - VRS	2,702	2,665	3,850	3,850	4,820
Benefits - Group Med. Ins.	3,163	3,944	18,120	4,520	4,850
Benefits - Group Life Ins.	353	348	550	550	660
Worker's Compensation	1,600	1,700	1,700	1,700	1,700
WAGE & BENEFITS - TOTAL	78,465	73,864	103,470	89,870	102,610
SERVICES-PURCHASED,SHARED,INTERNAL					
Advertising	0	0	1,000	1,000	1,000
Maintenance Service Contracts	0	0	500	500	500
Misc. Professional Services	0	0	300	300	300
Physicals	250	258	250	275	280
SERVICES - TOTAL	250	258	2,050	2,075	2,080
OTHER CHARGES					
Telecommunications	622	558	1,000	1,000	1,000
Motor Vehicle Insurance	1,400	1,400	1,600	1,600	1,700
Subsistence & Lodging	27	0	500	500	300
Conventions & Education	6,300	29	760	760	750
Dues & Association Memberships	125	0	150	150	150
OTHER CHARGES - TOTAL	8,474	1,987	4,010	4,010	3,900
MATERIALS & SUPPLIES					
Office Supplies	108	434	300	300	350
Fuel	14,597	12,832	15,000	15,000	15,000
Vehicle & Equip. Repairs/Maint.	3,311	4,057	3,500	3,500	3,500
Other Operating Supplies	343	0	500	500	500
Supplies	160	199	300	300	300
MATERIALS & SUPPLIES - TOTAL	18,519	17,522	19,600	19,600	19,650
TRANSIT TOTAL - OPERATIONS	105,708	93,631	129,130	115,555	128,240

Town of Altavista
Transit System
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY 2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
TRANSIT SYSTEM - FUND 10					
CAPITAL OUTLAY					
EDP Equipment - Replacement	2,474	0	3,500	3,500	0
Motor Vehicles - Replacement	0	0	0	0	0
Motor Vehicles - New	0	0	106,300	106,300	0
Machinery & Equipment - New	0	0	0	0	25,000
Improvements Other Than Bldg	0	5,500	0	800	0
TRANSIT TOTAL - CAPITAL OUTLAY	2,474	5,500	109,800	110,600	25,000

AVOCA MUSEUM EXPENDITURES

Town of Altavista
Avoca
FY 2022 ADOPTED BUDGET

AVOCA
Fund 10 – Department 9105-801

The Avoca Department was formed in FY2019. Staff worked with Avoca's Board of Directors to transition the full-time position of Museum Director and the part-time position of Museum Coordinator to the Town.

Avoca, the principal architectural landmark of the Town of Altavista is an American Queen Anne-style house built in 1901. Designated a Virginia Historic Landmark and listed in the National Register of Historic Places, Avoca was the home site of Revolutionary Patriot Colonel Charles Lynch. Avoca Museum is open to the public on Thursdays through Saturdays, April through October.

Funding for the two (2) positions is utilized from the Avoca contribution request formerly in the Non-Departmental budget.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2021	Adopted FY2022
Avoca Museum			
Museum Assistant (<i>Part-time</i>)		0.28	0.28
Museum Director*		1	1
Total Staff		1.28	1.28

* Denotes exempt employee

Town of Altavista
Avoca Museum
FY2022 ADOPTED BUDGET

<u>AVOCA MUSEUM - FUND 10</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
Wages & Benefits	64,924	65,030	67,900	67,900	69,120
Other Employee Benefits	0	0	0	0	0
Services	0	0	0	0	0
Other Charges	360	659	450	440	450
Materials & Supplies	1,671	238	0	240	240
Capital Outlay	14,500	18,842	5,000	5,000	58,000
Total Expenditures	81,455	84,769	73,350	73,580	127,810
AVOCA MUSEUM - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	50,535	50,902	52,300	52,300	53,350
Salaries and Wages/Overtime	483	0	0	0	0
Benefits/FICA	3,796	3,788	4,000	4,000	4,100
Benefits/VRS	4,089	4,293	5,150	5,150	5,250
Benefits/Group Medical Insurance	5,486	5,486	5,750	5,750	5,700
Benefits/Group Life Insurance	535	561	700	700	720
WAGE & BENEFITS - TOTAL	64,924	65,030	67,900	67,900	69,120
OTHER CHARGES					
Telecommunications	360	469	450	440	450
Miscellaneous	0	189	0	3,300	0
OTHER CHARGES - TOTAL	360	659	450	440	450
MATERIALS & SUPPLIES					
Repairs & Maintenance	1,671	0	0	0	0
Fuels & Lubricants	0	238	0	240	240
MATERIALS & SUPPLIES - TOTAL	1,671	238	0	240	240
AVOCA MUSEUM- TOTAL OPERATIONS	66,955	65,927	68,350	68,580	69,810

Town of Altavista
Avoca Museum
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
AVOCA MUSEUM - FUND 10					
CAPITAL OUTLAY					
Replacement - Building Maintenance	0	0	0	0	58,000
Replacement - Improvements Other Than Bldg.	14,500	18,842	5,000	5,000	0
AVOCA MUSEUM - TOTAL CAPITAL OUTLAY	14,500	18,842	5,000	5,000	58,000

STATE/HIGHWAY REIMBURSEMENT FUND (FUND 20)

Town of Altavista
State/Highway Reimbursement Fund
FY2022 ADOPTED BUDGET

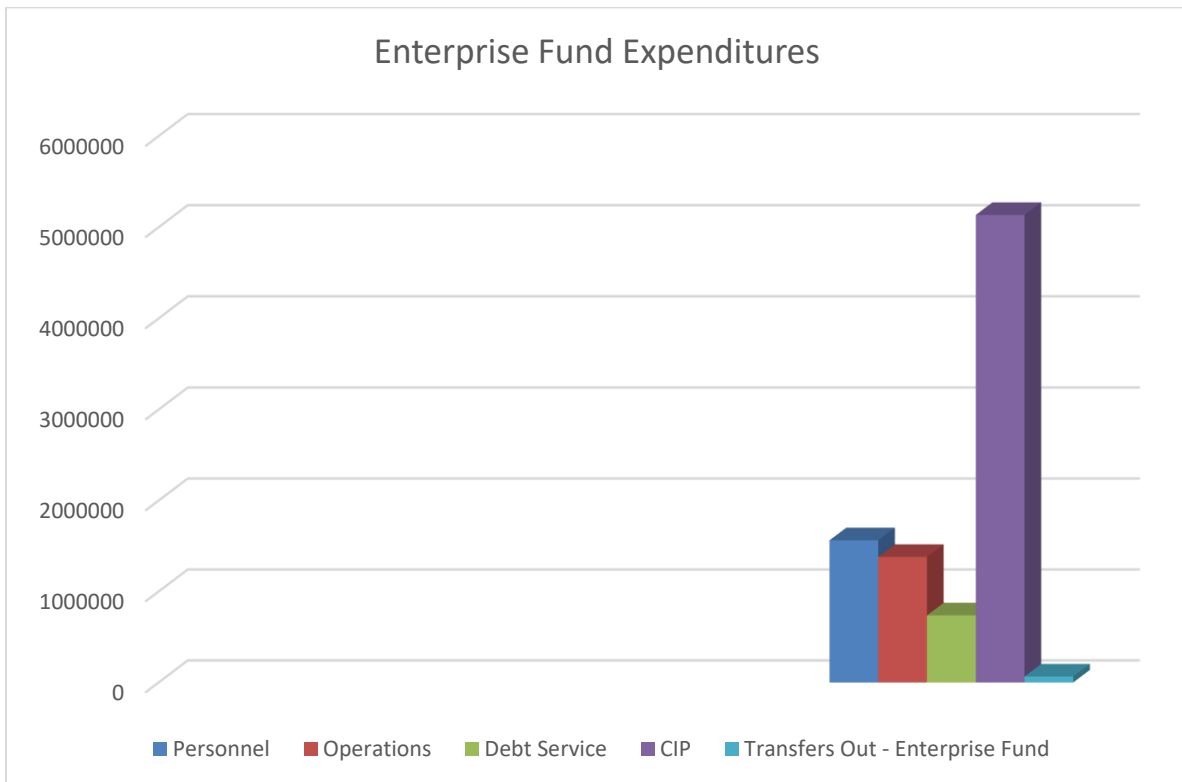
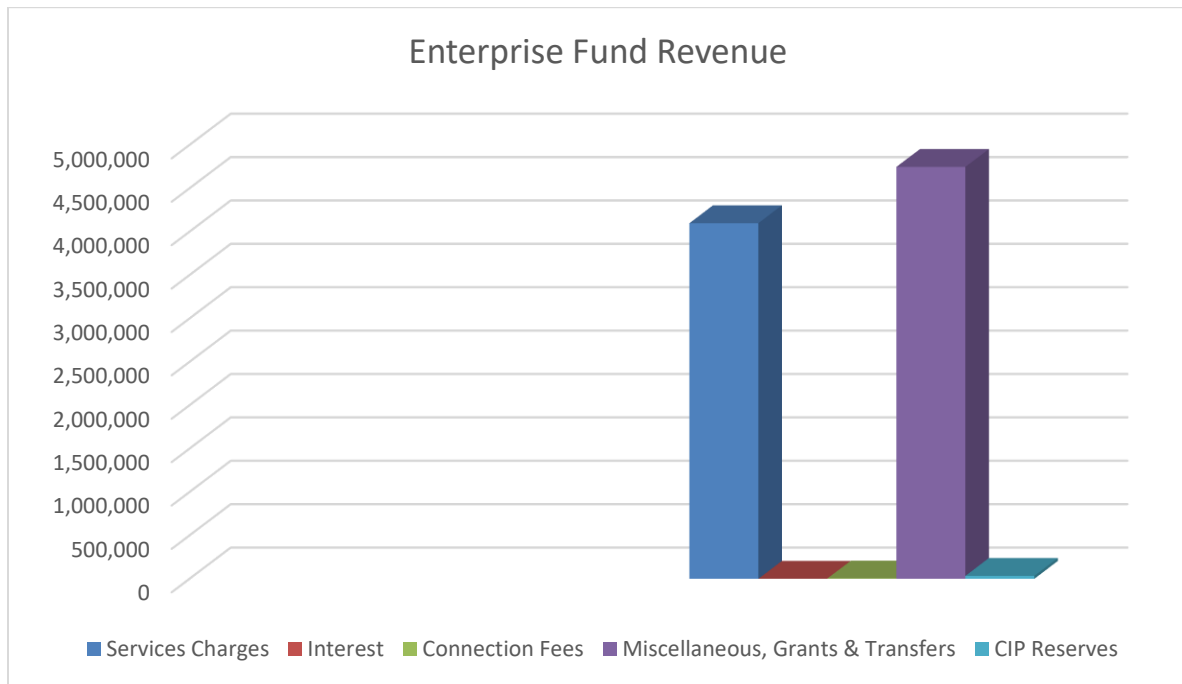
State/Highway Reimbursement Fund - Fund 20	FY2019 <u>ACTUAL</u>	FY2020 <u>ACTUAL</u>	FY2021 <u>ADOPTED</u>	FY2021 <u>PROJECTED</u>	FY2022 <u>ADOPTED</u>
REVENUE					
Street & Highway Maintenance	732,404	732,408	730,000	730,000	730,000
Street & Highway Maintenance/Carry Over/Tr In	373	320,048	206,810	198,410	311,770
State/Highway Reimbursement Fund - GRAND TOTAL:	<u>732,777</u>	<u>1,052,456</u>	<u>936,810</u>	<u>928,410</u>	<u>1,041,770</u>
EXPENDITURES					
Maintenance - Drainage	21,695	22,058	48,200	48,200	48,200
Maintenance - Pavement	380,885	354,111	400,000	400,000	400,000
Maintenance - Traffic Control Devices	57,837	52,472	56,800	56,800	56,800
Engineering - Repairs & Maintenance	4,433	4,059	10,000	10,000	10,000
Road/Street/Highway - Snow & Ice Removal	32,713	6,110	60,000	60,000	60,000
Road/Street/Highway - Other Traffic Services	45,172	45,923	50,000	50,000	50,000
General Admin. & Misc. - Miscellaneous	63,146	90,361	80,000	80,000	100,000
State/Highway Reimb. Fund - Subtotal:	<u>605,881</u>	<u>575,093</u>	<u>705,000</u>	<u>705,000</u>	<u>725,000</u>
Motor Vehicles - Repl.	4,000	48,600	90,560	90,510	121,270
Machinery & Equip. - Replc.	21,700	33,532	39,250	30,900	102,500
Machinery & Equip. - New	3,278	0	17,000	17,000	18,000
Improvements Other Than Buildings - New	91,018	395,231	85,000	85,000	75,000
Motor Vehicles - Repl.	6900	0	0	0	0
CAPITAL OUTLAY - TOTAL	<u>126,896</u>	<u>477,364</u>	<u>231,810</u>	<u>223,410</u>	<u>316,770</u>
Transfer Out - Highway Fund Reserve	0	0	0	0	0
State/Highway Fund - GRAND TOTAL:	<u>732,777</u>	<u>1,052,456</u>	<u>936,810</u>	<u>928,410</u>	<u>1,041,770</u>

ENTERPRISE FUND REVENUE (FUND 50)

Town of Altavista
Enterprise Fund Revenue
FY2022 ADOPTED BUDGET

Enterprise Fund Revenue	FY2019 <u>ACTUAL</u>	FY2020 <u>ACTUAL</u>	FY2021 <u>ADOPTED</u>	FY2021 <u>PROJECTED</u>	FY2022 <u>ADOPTED</u>
Interest/Interest Income	21,011	20,042	8,000	19,200	0
Water Charges - Industrial	1,350,237	1,273,429	1,283,320	1,283,320	1,395,000
Water Charges - Business/Residential	233,309	263,596	280,000	280,000	306,000
Water Charges - Outside Community	138,861	158,175	173,000	173,000	185,000
Water Charges - Water Connection Fees	3,378	2,100	1,500	3,750	1,500
Water Charges - Bulk Water Purchase	2,067	3,830	2,000	13,500	10,000
Sewer Charges - Industrial	1,447,741	1,544,877	1,557,100	1,600,000	1,700,000
Sewer Charges - Business/Residential	227,759	248,583	248,000	248,000	260,000
Sewer Charges - Outside Community	2,270	2,425	2,600	1,500	1,600
Sewer Charges - Sewer Connection Fees	4,700	16,500	6,000	0	2,000
Sewer Charges - Sewer Surcharges	183,210	161,726	143,000	50,000	50,000
Charges for Service - Water/Sewer Penalties	5,381	5,059	6,700	0	6,700
Charges for Service - Base Rate Fee/Monthly	31,135	53,971	50,000	50,000	50,000
Charges for Service - Base Rate Fee/Quarterly	72,950	145,590	140,000	140,000	140,000
State Fluoride Grant	0	24,455	0	0	0
Misc. - Sale of Supplies & Materials	549	0	0	0	0
Misc. Cash Discounts	18	21	0	0	0
Miscellaneous	22,350	26,963	25,000	10,000	25,000
Transfer in from Bond Proceeds	0	0	0	2,951,230	4,714,250
Transfer In from Fund 50 (CIP)	60,000	5,600	25,600	25,600	33,550
Transfer In from Reserves (To Balance/Debt Service)	405,070	36,595	62,520	30,680	0
ENTERPRISE FUND - REVENUE:	<u>4,211,995</u>	<u>3,993,538</u>	<u>4,014,340</u>	<u>6,879,780</u>	<u>8,880,600</u>

Town of Altavista
Enterprise Fund
FY2022 ADOPTED BUDGET



ENTERPRISE FUND DEPARTMENTS EXPENDITURES (FUND 50)

- Water
- Wastewater
- Utilities / Distribution & Collection

WATER EXPENDITURES

Town of Altavista
Water Department
FY 2022 ADOPTED BUDGET

**UTILITIES (ENTERPRISE)
WATER DEPARTMENT
Fund 50 – Department 5001-701**

The Town of Altavista operates a 3.0 MGD water treatment facility located just east of the corporate limits of the Town of Altavista off Ricky Van Shelton Drive, across the Staunton River. The plant draws raw water from the Staunton River. The facility and its treatment process comply with Virginia Department of Health (VDH) and Department of Environmental Quality (DEQ) and is rated as a Class II plant. The Adopted FY2022 Budget includes eight (8) full-time employees that operate the WTP; along with a Utility Director and one (1) plant Maintenance Mechanic, both of which are shared (50%) with the wastewater treatment plant.

Additional water sources for the Town include two springs (Reynolds Spring and McMinnis Spring), as well as an alternate raw water intake on Reed Creek directly adjacent to the Town's WTP. Reynolds Spring supplies water to the Town system through the Dearing Ford Road Storage Tank located near the north end of Clarion Road and supplies a permitted capacity of 280 GPM. McMinnis Spring supplies water to the Town system at the intersection of Myrtle Lane and Woodland Avenue near the Bedford Avenue Storage Tank; the spring has a permitted pumping capacity of 320 GPM.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 45% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department consists of an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The utility crew was previously directed through Public Works and is now directed through the Utility Departments. The Town currently has approximately 1,500 connections, including residential, commercial, institutional, and industrial users. This group is responsible for the acquisition of data for billing and the maintenance/repair/replacement of approximately 240,000 linear feet of water line, ranging in size from 1-inch to 12-inches in diameter. In addition, they are responsible for an estimated 199 fire hydrants and an estimated 486 valves within the water distribution system. The Town also maintains eight meter and pressure reducing valve (PRV) vaults.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2021	Adopted FY2022
WATER			
Operators		7	7
Plant Manager*		1	1
Maintenance Mechanic		0.5	0.5
Public Utilities Director*		0.5	0.5
Customer Support Specialist		0.45	0.45
Maintenance Specialist - Distribution		0.5	0.5
Sr. Maintenance Specialist - Distribution		0.5	0.5
Utility Supervisor - Distribution		0.5	0.5
Administrative Assistant		0.1	0.1
Total Staff		11.05	11.05

* Denotes exempt employee

Town of Altavista
Water Department
FY2022 ADOPTED BUDGET

WATER DEPARTMENT - FUND 50	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
Wages & Benefits	595,096	634,957	688,690	666,495	710,830
Other Employee Benefits					
Services	76,611	73,503	147,100	93,600	148,200
Other Charges	198,371	213,918	242,450	211,300	237,970
Materials & Supplies	253,500	261,251	298,250	289,600	298,850
Debt Service	418,872	179,310	604,090	601,285	598,360
Capital Outlay	199,942	416,641	229,650	926,150	3,511,760
Surplus / Transfer Out	140,765	0	0	0	32,780
Total Expenditures	1,883,156	1,779,581	2,210,230	2,788,430	5,538,750
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	17,172	18,263	18,030	18,030	18,300
Salaries & Wages - Overtime	0	0	100	13	140
Benefits/FICA	1,049	1,141	1,400	1,380	1,400
Benefits/VRS	1,753	1,918	1,780	1,770	1,780
Benefits/Group Medical Insurance	3,518	3,518	3,660	3,660	3,630
Benefits/Group Life Insurance	229	233	250	242	250
WAGES & BENEFITS - Admin. - TOTAL	23,721	25,072	25,220	25,095	25,500
ADMINISTRATION -TOTAL	23,721	25,072	25,220	25,095	25,500
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	349,910	366,033	387,400	377,000	392,020
Salaries & Wages - Overtime	11,208	1,845	15,000	1,000	15,000
Benefits/FICA	24,547	24,637	30,800	28,900	31,140
Benefits/VRS	3,176	35,558	38,000	36,950	38,420
Benefits/Group Medical Insurance	48,984	40,576	51,400	50,250	54,200
Benefits/Group Life Insurance	10,718	2,748	5,200	5,050	5,260
WAGES & BENEFITS - Treatment - TOTAL	448,543	471,396	527,800	499,150	536,040
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	29,899	26,701	29,000	26,000	30,100
Misc. Professional Services	7,026	5,405	20,000	10,000	20,000
Physicals	317	294	800	800	800
Water Purchases - CC	31,283	30,163	75,000	40,000	75,000
Repairs & Maint.	4,713	8,136	14,000	10,000	14,000
SERVICES -TOTAL	73,238	70,699	138,800	86,800	139,900
OTHER CHARGES					
Electrical	99,496	94,235	110,000	100,000	110,000
Heating	2,230	1,895	3,500	3,000	3,500
Telecommunications	10,362	10,752	11,000	11,000	11,000
Other Property Insurance	8,650	8,704	8,950	8,950	9,150
Motor Vehicle Insurance	300	500	500	500	520
General Liability Insurance	4,200	4,300	4,400	4,400	4,500
Subsistence & Lodging	0	131	3,000	1,000	3,000
Conventions & Education	4,205	784	5,000	4,000	5,000
Dues & Assoc. Memberships	490	830	1,000	900	1,000
Refunds	787	50	500	500	500
Misc. Expense	1,677	173	2,000	1,500	2,000
Sample Testing / Outsourced	9,324	20,517	20,000	18,500	15,000
Fees Paid to Commonwealth	4,953	5,403	5,500	4,950	5,500

Town of Altavista
Water Department
FY2022 ADOPTED BUDGET

	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ACTUAL</u>	<u>FY2021</u> <u>ADOPTED</u>	<u>FY2021</u> <u>PROJECTED</u>	<u>FY2022</u> <u>ADOPTED</u>
Professional License	1,300	540	1,500	1,500	1,200
State Fluoride Grant	0	24,455	0	0	0
OTHER CHARGES - TOTAL	147,974	173,269	176,850	160,700	171,870
MATERIALS & SUPPLIES					
Office Supplies	4,351	2,843	6,100	6,000	6,100
Repair & Maint. Supplies	21,448	22,044	30,000	30,000	30,000
Fuel	3,731	3,518	4,250	4,250	4,250
Materials & Supplies/Vehicles & Equip.	202	1,023	2,250	2,250	2,250
Uniforms & Wearing Apparel	6,760	6,852	7,250	7,000	7,250
Safety Equipment & Programs	1,406	1,660	2,500	2,500	2,500
Other Operating Supplies - Chemicals	126,762	112,593	120,000	120,000	120,000
Laboratory Test Chemicals	11,881	11,199	15,000	13,500	15,000
Small Tools & Supplies	1,599	894	2,000	2,000	2,000
Small Equipment	6,771	7,538	7,500	6,500	7,500
MATERIALS & SUPPLIES - TOTAL	173,789	170,163	196,850	194,000	196,850
WATER - TREATMENT - TOTAL	843,544	885,527	1,040,300	940,650	1,044,660
BEDFORD PUMP STATION					
OTHER CHARGES					
Electrical	9,616	6,539	9,700	9,700	10,000
Telecommunications	497	547	550	550	550
OTHER CHARGES - TOTAL	10,113	7,085	10,250	10,250	10,550
MATERIALS & SUPPLIES					
Maint. Supplies	0	2,842	3,000	3,000	3,000
MATERIALS & SUPPLIES - TOTAL	0	2,842	3,000	3,000	3,000
BEDFORD PUMP STATION - TOTAL	10,113	9,927	13,250	13,250	13,550
LOLA PUMP STATION					
OTHER CHARGES					
Electrical	682	442	1,000	1,000	1,000
Telecommunications	497	547	550	550	550
OTHER CHARGES - TOTAL	1,179	988	1,550	1,550	1,550
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	100	100	100
MATERIALS & SUPPLIES - TOTAL	0	0	100	100	100
LOLA PUMP STATION - TOTAL	1,179	988	1,650	1,650	1,650
MELINDA PUMP STATION					
OTHER CHARGES					
Electrical	0	0	9,600	0	9,600
Telecommunications	0	0	550	0	550
OTHER CHARGES - TOTAL	0	0	10,150	0	10,150
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	1,500	0	1,500
MATERIALS & SUPPLIES - TOTAL	0	0	1,500	0	1,500
MELINDA PUMP STATION - TOTAL	0	0	11,650	0	11,650

Town of Altavista
Water Department
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
MCMINNIS SPRING					
OTHER CHARGES					
Electrical	7,957	8,098	9,600	8,500	9,600
Telecommunications	748	888	800	800	800
OTHER CHARGES - TOTAL	8,705	8,986	10,400	9,300	10,400
MATERIALS & SUPPLIES					
Maint. Supplies	911	2,002	3,000	3,000	3,000
Other Operating Supplies / Chemicals	4,602	3,251	7,500	6,500	7,500
Laboratory Test Chemicals	1,328	1,389	3,000	2,500	3,000
MATERIALS & SUPPLIES - TOTAL	6,841	6,642	13,500	12,000	13,500
MCMINNIS SPRING - TOTAL	15,546	15,628	23,900	21,300	23,900
REYNOLDS SPRING					
OTHER CHARGES					
Electrical	11,154	12,169	12,000	12,000	12,200
Telecommunications	1,437	1,606	1,500	1,500	1,500
OTHER CHARGES - TOTAL	12,591	13,775	13,500	13,500	13,700
MATERIALS & SUPPLIES					
Maint. Supplies	136	1,492	3,000	3,000	3,000
Other Operating Supplies / Chemicals	4,602	3,251	6,500	6,000	6,500
Laboratory Test Chemicals	1,328	1,389	3,000	2,500	3,000
MATERIALS & SUPPLIES - TOTAL	6,066	6,132	12,500	11,500	12,500
REYNOLDS SPRING - TOTAL	18,657	19,907	26,000	25,000	26,200
TANKS & INDUSTRIAL METERS					
OTHER CHARGES					
Electrical	804	989	1,200	1,200	1,200
Telecommunications	1,265	1,141	1,300	1,300	1,300
OTHER CHARGES - TOTAL	2,069	2,130	2,500	2,500	2,500
MATERIALS & SUPPLIES					
Maint. Supplies	0	3,024	2,500	2,500	2,500
MATERIALS & SUPPLIES - TOTAL	0	3,024	2,500	2,500	2,500
TANKS & INDUSTRIAL METERS - TOTAL	2,069	5,153	5,000	5,000	5,000
WATER - SUBTOTAL:	1,123,578	1,183,630	1,376,490	1,260,995	1,395,850
PERSONNEL - WAGES & BENEFITS - DISTRIBUTION					
Salaries & Wages - Distribution	93,231	97,464	95,200	101,000	101,650
Salaries & Wages - Overtime	2,358	3,612	3,100	3,100	3,200
Salaries & Wages - CDL Stipend	0	0	0	0	3,550
Benefits/FICA	7,129	7,229	7,520	7,700	8,050
Benefits/VRS	907	10,729	9,350	9,900	9,970
Benefits/Group Medical Insurance	16,146	18,154	19,200	19,200	21,500
Benefits/Group Life Insurance	3,061	1,301	1,300	1,350	1,370
WAGES & BENEFITS - Dist. - TOTAL	122,832	138,489	135,670	142,250	149,290
SERVICES-PURCHASED,SHARED,INTERNAL					
Maint. Service Contracts	653	459	3,000	2,000	3,000
Physicals	220	132	300	300	300
GIS Mapping Updates	2,500	2,213	5,000	4,500	5,000
SERVICES - TOTAL	3,373	2,804	8,300	6,800	8,300

Town of Altavista
Water Department
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
OTHER CHARGES					
Telecommunications	244	214	300	300	300
Subsistence & Lodging	110	102	500	400	500
Conventions & Education	956	148	800	200	800
Meter Testing/Replacement	14,323	6,711	15,000	12,000	15,000
Other Charges - MISS UTILITY	107	510	650	600	650
OTHER CHARGES - TOTAL	15,740	7,685	17,250	13,500	17,250
MATERIALS & SUPPLIES - DISTRIBUTION					
Office Supplies	1,545	127	250	200	850
Repair & Maintenance Supplies	51,688	60,381	50,000	50,000	50,000
Fuel	4,279	4,395	6,500	5,500	6,500
Materials & Supplies/Vehicles & Equip.	5,000	3,076	6,250	5,500	6,250
Uniforms & Wearing Apparel	2,555	2,324	2,600	2,600	2,600
Safety Equipment & Programs	1,193	996	1,300	1,300	1,300
Small Equipment	544	1,150	1,400	1,400	1,400
MATERIALS & SUPPLIES - TOTAL	66,804	72,449	68,300	66,500	68,900
DISTRIBUTION -TOTAL	208,749	221,427	229,520	229,050	243,740
DEBT SERVICE					
Debt Service - Principal	169,930	0	171,710	164,228	302,000
Bond Series 2020B Refinance - FNB					
Debt Service - Interest	95,343	90,028	84,140	36,350	95,860
Bond Series 2020B Refinance - FNB					
Debt Service - Principal	97,510	0	98,230	164,228	0
Debt Service - Interest	56,089	89,282	49,880	36,348	0
Debt Service - Principal	0	0	126,260	126,260	107,970
Bond Series 2020A - Truist					
Debt Service - Interest	0	0	73,870	73,870	92,530
Bond Series 2020A - Truist					
DEBT SERVICE -TOTAL	418,872	179,310	604,090	601,285	598,360
WATER DEPARTMENT TOTAL - OPERATIONS	1,542,449	1,362,940	1,980,580	1,862,280	1,994,210

Town of Altavista
Water Department
FY2022 ADOPTED BUDGET

	<u>FY2019 ACTUAL</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ADOPTED</u>	<u>FY2021 PROJECTED</u>	<u>FY2022 ADOPTED</u>
WATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Motor Vehicles - Repl.	0	4,250	12,600	12,600	26,910
Machinery & Equip. - Replc.	198,581	190,332	87,050	598,400	2,032,350
Replacement - Water System / Filter Improvements	0	7,321	0	18,150	
Replacement - Improv Other than Buildings	0	122,537	0	0	35,000
Melinda/Avondale PS and Pipe Network (HPZ)	0	32,500	0	0	1,375,000
Replacement - SCADA System	0	0	130,000	130,000	40,000
Replacement - WTP Electrical	0	0	0	167,000	
Machinery & Equip. - New	0	49,448	0	0	
Improvements - Other than Buildings	0	0	0	0	2,500
Machinery & Equip. - Replc.	0	10,254	0	0	
Machinery & Equip. - New	1,361	0	0	0	
WATER DEPARTMENT TOTAL - CAPITAL OUTLAY	199,942	416,641	229,650	926,150	3,511,760
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	140,765	0	0	0	32,780
TRANSFER OUT - TOTAL	140,765	0	0	0	32,780

WASTEWATER EXPENDITURES

Town of Altavista
Wastewater Department
FY 2022 ADOPTED BUDGET

**UTILITIES (ENTERPRISE)
WASTEWATER
Fund 50 – Department 5101-702**

The Town of Altavista operates a 3.6 MGD wastewater treatment facility located on the south side of the Norfolk Southern railway at the termini of Lane Access Road. The plant draws raw water from the Staunton River. The facility discharges treated effluent to the Staunton River. Currently there are nine (9) full-time employees that operate the WWTP; along with a Utility Director and one (1) plant Maintenance Mechanic both of which are shared (50%) with the water treatment plant. Included in the FY 2022 Proposed Budget is the addition of one (1) full-time position to assist the Maintenance Mechanic with routine preventive maintenance.

The WWTP is an activated sludge facility with extended aeration. The process includes two wastewater pump stations, a septage receiving station, head works, dual grit traps, aeration basins, and circular secondary clarifiers with return/waste activated sludge and scum pump station. Ultraviolet irradiation is used for disinfection of treated effluent.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 30% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Collection component of this department consists of an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The utility crew was previously directed through Public Works and is now directed through the Utility Department. This group is responsible for the maintenance, repair, and replacement of sewer lines throughout the service area.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2021	Adopted FY2022
WASTE WATER			
Operators		7	7
Operator in Charge		1	1
Plant Manager*		1	1
Maintenance Worker		0	1
Maintenance Mechanic		0.5	0.5
Public Utilities Director*		0.5	0.5
Customer Support Specialist		0.3	0.3
Maintenance Specialist - Collection		0.5	0.5
Sr. Maintenance Specialist - Collection		0.5	0.5
Utility Supervisor - Collection		0.5	0.5
Administrative Assistant		0.1	0.1
Total Staff		11.9	12.9

* Denotes exempt employee

Town of Altavista
Wastewater Department
FY2022 ADOPTED BUDGET

WASTEWATER DEPARTMENT - FUND 50	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
Wages & Benefits	710,722	787,585	809,710	774,840	851,930
Other Employee Benefits					
Services	24,177	17,592	43,800	29,950	45,300
Other Charges	385,290	471,927	396,350	388,150	407,000
Materials & Supplies	244,990	210,129	240,200	230,100	242,500
Debt Service	0	0	182,350	0	139,330
Capital Outlay	822,893	726,724	131,700	2,668,310	1,623,020
Surplus / Transfer Out	140,765	0	0	0	32,770
Total Expenditures	2,328,838	2,213,957	1,804,110	4,091,350	3,341,850
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	11,448	12,175	12,020	12,020	12,200
Salaries & Wages - Overtime	0	0	100	10	60
Benefits/FICA	700	760	930	920	930
Benefits/VRS	1,168	1,279	1,190	1,180	1,190
Benefits/Group Medical Insurance	2,345	2,345	2,450	2,440	2,420
Benefits/Group Life Insurance	153	155	170	160	170
WAGES & BENEFITS - ADMIN. - TOTAL	15,813	16,714	16,860	16,730	16,970
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	443,207	472,852	485,000	455,000	496,050
Salaries & Wages - Overtime	9,174	3,390	7,000	7,000	8,050
Benefits/FICA	32,094	33,364	37,650	35,340	38,600
Benefits/VRS	4,246	49,510	47,550	44,590	48,620
Benefits/Group Medical Insurance	70,734	70,019	73,480	67,830	87,700
Benefits/Group Life Insurance	14,329	4,440	6,500	6,100	6,650
WAGES & BENEFITS - TREATMENT - TOTAL	573,784	633,573	657,180	615,860	685,670
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	6,777	4,311	10,500	7,000	10,500
Misc. Professional Services	7,903	3,586	20,000	10,000	20,000
Physicals	135	0	1,500	500	1,500
Repairs & Maint.	6,490	6,416	5,000	6,500	6,500
SERVICES - TOTAL	21,304	14,313	37,000	24,000	38,500
OTHER CHARGES					
Electrical	318,591	413,242	315,000	319,000	325,000
Heating	2,582	1,651	3,500	2,800	3,500
Telecommunications	7,719	8,461	8,500	8,500	8,500
Other Property Insurance	8,650	8,704	8,950	8,950	9,130
Motor Vehicle Insurance	850	1,400	1,450	1,450	1,820
General Liability Insurance	4,200	4,300	4,400	3,800	4,500
Subsistence & Lodging	0	187	1,000	500	1,000
Conventions & Education	3,150	537	3,000	1,000	3,000
Dues & Assoc. Memberships	0	0	500	500	500
Refunds	0	0	300	300	300
Miscellaneous Expense	58	116	750	500	750
Sample Testing / Outsourced	10,716	7,457	11,000	11,000	11,000
Fees Paid to Commonwealth	9,667	9,884	10,000	10,000	10,000
Sample Testing / In House	4,799	4,703	5,250	5,000	5,250
Professional License	100	0	1,500	250	1,500
EOP Environmental Sampling	1,524	0	5,000	0	5,000
OTHER CHARGES - TOTAL	372,605	460,641	380,100	373,550	390,750

Town of Altavista
Wastewater Department
FY2022 ADOPTED BUDGET

	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ACTUAL</u>	<u>FY2021</u> <u>ADOPTED</u>	<u>FY2021</u> <u>PROJECTED</u>	<u>FY2022</u> <u>ADOPTED</u>
MATERIALS & SUPPLIES					
Office Supplies	1,436	617	4,600	2,500	6,050
Maint. Supplies	65,861	50,235	50,000	50,000	50,000
Fuel	9,673	10,215	10,250	10,250	10,250
Materials & Supplies/Vehicles & Equip.	3,724	4,586	3,750	3,750	4,000
Uniforms & Wearing Apparel	5,672	5,932	7,000	6,500	7,000
Safety Equipment & Programs	1,902	3,029	5,000	4,000	5,000
Other Operating Supplies / Chemicals	80,872	57,692	65,000	65,000	65,000
Small Tools & Supplies	963	2,087	1,500	1,500	1,500
Laboratory Test Equipment	25,221	21,099	30,000	25,000	30,000
MATERIALS & SUPPLIES - TOTAL	195,324	155,491	177,100	168,500	178,800
WASTE WATER TREATMENT - TOTAL	1,163,017	1,264,019	1,251,380	1,181,910	1,293,720
OTHER CHARGES - RIVERVIEW PUMP STATION					
Electrical	11,161	9,858	13,000	12,500	13,000
Telecommunications	558	564	1,000	600	1,000
OTHER CHARGES - TOTAL	11,719	10,421	14,000	13,100	14,000
MATERIALS & SUPPLIES					
Maint. Supplies	9,321	3,762	10,000	9,500	10,000
MATERIALS & SUPPLIES - TOTAL	9,321	3,762	10,000	9,500	10,000
RIVERVIEW PUMP STATION - TOTAL (NEW)	21,040	14,183	24,000	22,600	24,000
PERSONNEL - WAGES & BENEFITS - COLLECTION					
Salaries & Wages - Collection	92,032	96,733	95,200	101,000	101,650
Salaries & Wages - Overtime	2,112	3,376	3,100	3,100	3,200
Salaries & Wages - CDL Stipend	0	0	0	0	3,550
Benefits/FICA	7,023	7,161	7,520	7,700	8,050
Benefits/VRS	895	10,642	9,350	9,900	9,970
Benefits/Group Medical Insurance	16,044	18,094	19,200	19,200	21,500
Benefits/Group Life Insurance	3,020	1,290	1,300	1,350	1,370
WAGES & BENEFITS - COLLECTION - TOTAL	121,125	137,298	135,670	142,250	149,290
SERVICES-PURCHASED,SHARED,INTERNAL					
Maint. Service Contracts	153	959	1,500	1,200	1,500
Physicals / Drug Screenings	220	107	300	250	300
GIS Mapping Updates	2,500	2,213	5,000	4,500	5,000
SERVICES - TOTAL	2,873	3,279	6,800	5,950	6,800
OTHER CHARGES					
Telecommunications	244	214	300	300	300
Subsistence & Lodging	55	7	500	300	500
Conventions & Education	463	148	800	250	800
Other Charges - MISS UTILITY	204	496	650	650	650
OTHER CHARGES - TOTAL	966	864	2,250	1,500	2,250
MATERIALS & SUPPLIES - COLLECTION					
Office Supplies	1,545	127	250	250	850
Repair & Maintenance Supplies	26,088	34,651	35,000	35,000	35,000
Fuel	3,400	4,566	6,500	5,500	6,500
Materials & Supplies/Vehicles & Equip.	5,111	7,382	6,250	6,250	6,250
Uniforms & Wearing Apparel	2,372	1,983	2,500	2,500	2,500
Safety Equipment & Programs	1,133	1,224	1,300	1,300	1,300
Small Equipment	696	943	1,300	1,300	1,300
MATERIALS & SUPPLIES - TOTAL	40,345	50,876	53,100	52,100	53,700
COLLECTION TOTAL	165,309	192,317	197,820	201,800	212,040

Town of Altavista
Wastewater Department
FY2022 ADOPTED BUDGET

DEBT SERVICE					
Debt Service - Principal	0	0	0	0	0
2020 -VRA Bond Debt					
Debt Service - Interest	0	0	43,270	0	0
2020 -VRA Bond Debt					
Debt Service - Principal	0	0	87,740	87,740	75,030
Bond Series 2020A - Truist					
Debt Service - Interest	0	0	51,340	51,340	64,300
Bond Series 2020A - Truist					
DEBT SERVICE -TOTAL	0	0	182,350	0	139,330
WASTEWATER DEPARTMENT TOTAL - OPERATIONS	1,365,180	1,487,233	1,672,410	1,423,040	1,686,060

Town of Altavista
Wastewater Department
FY2022 ADOPTED BUDGET

	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ACTUAL</u>	<u>FY2021</u> <u>ADOPTED</u>	<u>FY2021</u> <u>PROJECTED</u>	<u>FY2022</u> <u>ADOPTED</u>
WASTEWATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Motor Vehicle - Replace	4,000	4,000	20,950	20,950	81,820
Machinery & Equip. - Replc.	403,100	311,831	100,750	100,750	24,000
Replacement - Building Maintenance	0	0	0	0	6,000
Replacement - Sewerlines Rt. 43 Utility Proj	242,086	106,890	0	218,410	0
Improvements other than Buildings - Replc.	72,112	29,200	0	0	67,500
Replacement - SCADA System	58,700	0	0	0	0
Replacement - WWTP Electrical	31,750	215,101	0	2,328,200	1,431,200
Machinery & Equip. - New	0	49,448	0	0	0
Improvements - Other than Buildings	0	0	0	0	2,500
Machinery & Equip. - Replc.	0	10,254	0	0	0
Improvements other than Buildings - Replc.	7,178	0	10,000	0	10,000
Machinery & Equip. - New	3,967	0	0	0	0
WASTEWATER DEPARTMENT TOTAL - CAPITAL OUTLAY	822,893	726,724	131,700	2,668,310	1,623,020
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	140,765	0	0	0	32,770
TRANSFER OUT - TOTAL	140,765	0	0	0	32,770

CEMETERY FUND (FUND 90)

Town of Altavista
Cemetery Fund
FY2022 ADOPTED BUDGET

Cemetery Fund - Fund 90	FY2019 ACTUAL	FY2020 ACTUAL	FY2021 ADOPTED	FY2021 PROJECTED	FY2022 ADOPTED
REVENUE					
Permits/Burials	21,400	17,270	17,250	24,500	17,250
Interest/Interest Income	12,105	13,779	0	9,060	0
Miscellaneous/Sale of Real Estate	3,100	9,650	4,000	9,800	4,500
Miscellaneous/Misc.	75	50	0	100	0
Transfer In From General Fund	25,000	25,000	54,300	34,330	56,400
CEMETERY FUND - GRAND TOTAL:	61,680	65,749	75,550	77,790	78,150
EXPENDITURES					
Salaries and Wages/Regular	5,803	6,870	9,700	9,700	10,000
Salaries and Wages/Overtime	1,170	1,080	1,000	1,200	1,000
Benefits/FICA	503	531	800	840	850
Benefits/VRS	604	618	1,000	1,000	1,000
Benefits/Medical	666	764	1,550	1,300	1,550
Benefits/Group Life	79	81	200	200	200
Mowing Contract	9,995	15,260	24,800	24,800	24,800
Other Charges/Misc. Reimb.	2,330	0	0	0	0
Materials/Supplies & Repairs/Maint.	1,911	9,286	10,000	10,000	10,000
Materials/Supplies/Opening Graves	2,580	1,000	1,500	1,500	1,500
CEMETERY TOTAL - OPERATIONS	25,641	35,489	50,550	50,540	50,900
CAPITAL OUTLAY					
Machinery & Equip. - Repl.	652	0	0	0	0
CEMETERY TOTAL - CAPITAL OUTLAY	652	0	0	0	0
Transfer Out/To Cemetery Reserve	35,387	30,260	25,000	27,250	27,250
CEMETERY FUND - GRAND TOTAL:	61,680	65,749	75,550	77,790	78,150

CAPITAL IMPROVEMENT PROGRAM (CIP)

- Introduction
- FY 2022 – 2026 Project Spreadsheets
- FY 2022 Funding Sources
- Departmental Project Detail Sheets

INTRODUCTION

The Town of Altavista Capital Improvement Program is a **dynamic** planning and fiscal management tool used to coordinate the location, timing, and financing of capital improvements over a multi-year period. It is critically important and one of the major responsibilities for a government entity. The CIP exists as a supplement to the organization's larger strategic plan and must always be aligned with its goals and strategy. The CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities, and funding opportunities to ensure that the foundation exists to advance the Town's strategic and long-term goals and objectives.

In essence, a CIP outlines large capital projects and equipment purchases, and their associated project timelines and funding options. A CIP usually spans the same length of time as the organization's strategic plan, about three to five years. A capital improvement plan would not include smaller, operational expenses (less than \$5,000) that normally appear in an annual budget but **is** allied with the annual budget.

Funding Sources:

General Fund

Enterprise Funds

- Water Fund
- Wastewater Fund

Highway Fund

Grants

Bonds

Other Financing Options or Donations

Entries to CIP can be internally categorized as one of the following:

Necessary for Operations (NFO): equipment/vehicles/computers – you cannot provide service if you do not have the resources to do so.

Infrastructure: water/sewer lines, streets/sidewalks, sanitation – from a health and safety perspective these are services that are required and must be maintained to avoid future catastrophic repairs.

Quality of Life (QOL): greenways/park improvements; economic development projects – important to the Town from an economic and recreational standpoint but should be weighed against NFO and infrastructure projects.

Public Buildings (PB): renovations, upgrades, improvements to public buildings

The CIP should balance these four categories in order to maintain funding availability in the event of an emergency, change in project priority, or change in grant or other funding opportunities.

The main objective of the CIP is to be sure that funding is available in the future. Projects in the queue for the CIP would have funds allocated or at least designated to carry-over for use in multiple years, if necessary. Just as with personal finances, the funding goal is to be able to do what you need to do, have some in savings and still pay the bills.

Since the CIP is reviewed annually, as the priorities change, so must the CIP. For example: if a regulatory agency mandates an improvement or repair to WWTP, then other projects or purchases using the same pool of money may have to be moved to another year or approved contingent upon completion of WWTP project. However, this does not mean that the other projects are dead – but potentially changed to a different year or postponed during the same FY.

The CIP stabilizes the “wants versus the needs” of the organization. We all want to have the latest and greatest items to help improve efficiencies and effectiveness of service provision, but do we need to spend taxpayer dollars to do so? As we are charged with fiscal responsibility, reviewing requests via a CIP will help to better define the needs.

As Town Council develops the long-term goals for the town, the CIP must be considered a key component in its future.

Town of Altavista - FY 2022 - 2026 Capital Improvement Program

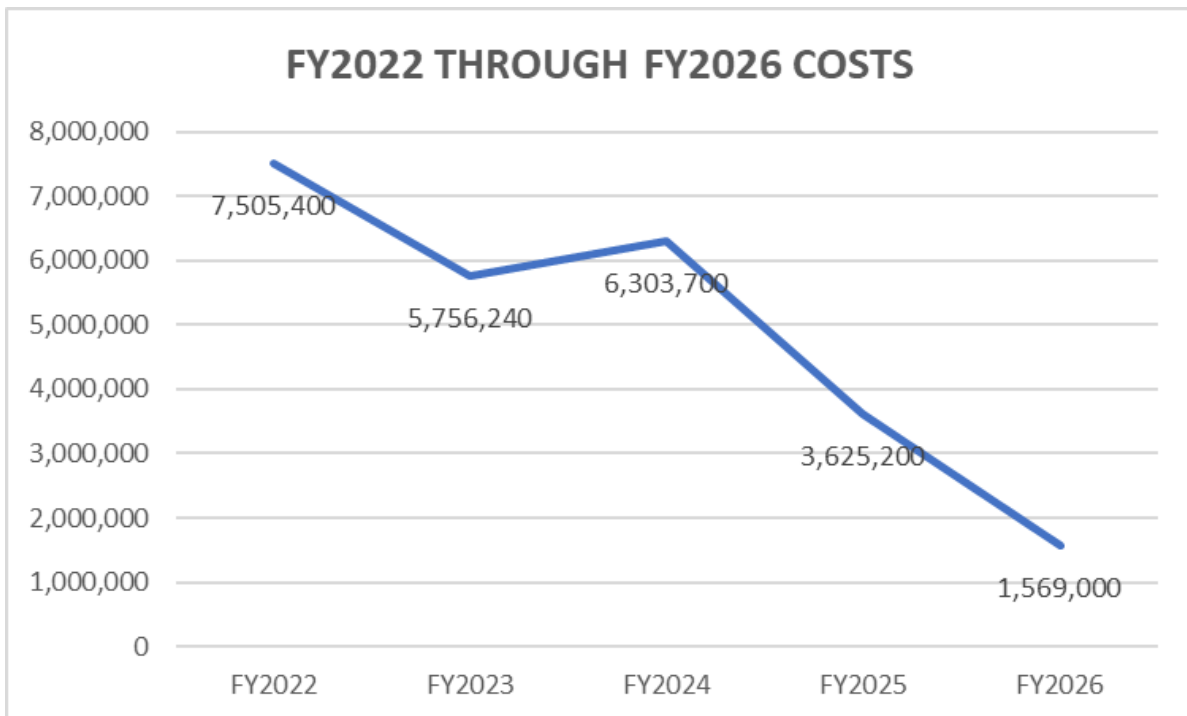
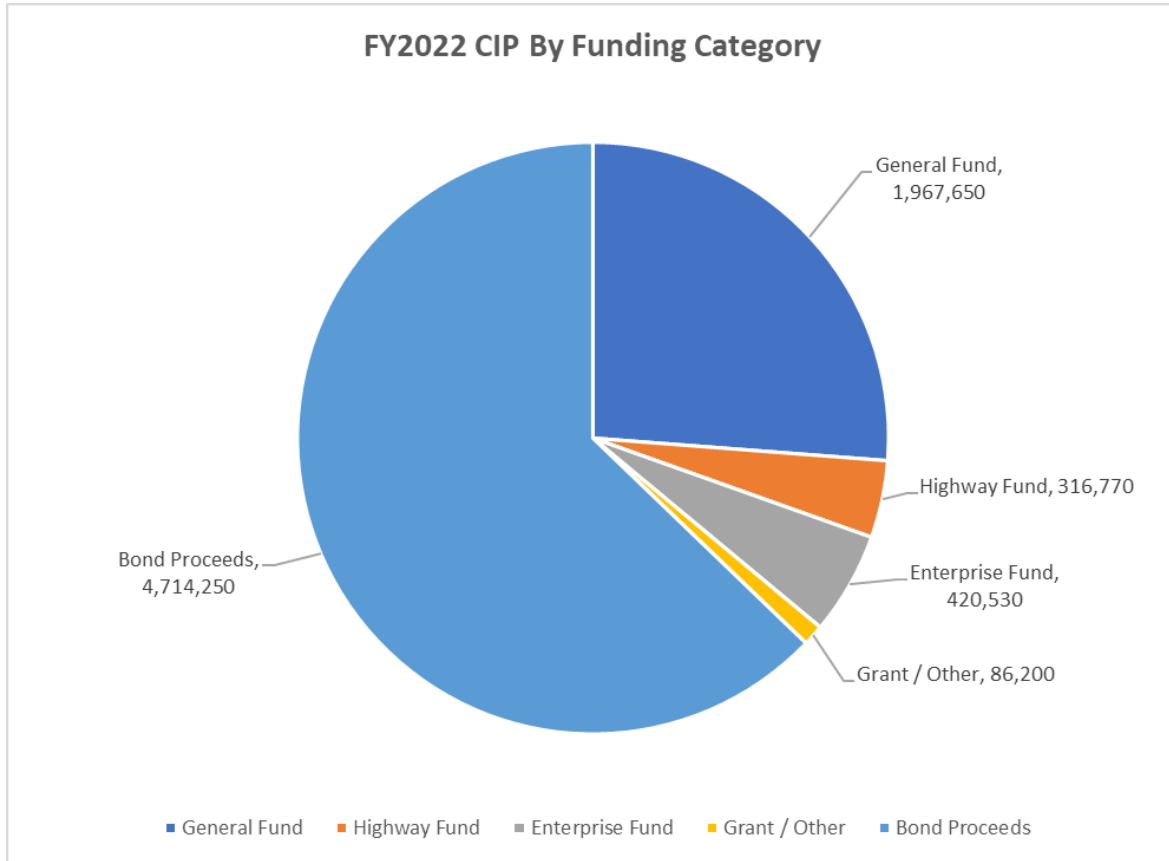
<u>COUNCIL CIP BY YEAR</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
CO	Replacement of tablets	10,000				
COUNCIL TOTAL		10,000		0	0	0
				FY2022-2026 CIP TOTAL:		10,000
<u>FUNDING SOURCES</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY 2024</u>	<u>FY 2025</u>	<u>FY 2026</u>
General Fund		10,000				
COUNCIL TOTAL		10,000	0	0	0	0
<u>ADMINISTRATION CIP BY YEAR</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY 2025</u>	<u>FY2026</u>
ADM	Painting	7,000				
ADM	Replacement of VPN/Firewalls			6,300		
ADM	Replacement of Exchange Server			18,000		
ADM	Replacement of Carpet				21,000	
ADMINISTRATION TOTAL		7,000	0	24,300	21,000	0
				FY2022-2026 CIP TOTAL:		52,300
<u>FUNDING SOURCES</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
General Fund		7,000	0	24,300	21,000	0
ADMINISTRATION TOTAL		7,000	0	24,300	21,000	0
<u>AVOCA CIP BY YEAR</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
AV	Paint Mansion's & Outbuildings' Exterior	58,000				
AV	Replacement of Mansion's Heat Pump		35,000			
AV	Improve Mansion Décor			30,000		
AV	Construction of Wooden Storage Building				25,000	
AV	French Drains in Arboretum					9,000
AVOCA TOTAL		58,000	35,000	30,000	25,000	9,000
				FY2022-2026 CIP TOTAL:		157,000
<u>FUNDING SOURCES</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
General Fund			35,000	30,000	25,000	9,000
Reserve Maintenance Fund		58,000				
AVOCA TOTAL		58,000	35,000	30,000	25,000	9,000
<u>ACTS (TRANSIT) CIP BY YEAR</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
ACTS	Shelter for Bus/Trolley	25,000				
ACTS	Replacement of Existing BOC		84,000		88,200	
ACTS	Replacement of Support Vehicle		29,000			
ACTS (TRANSIT) TOTAL		25,000	113,000	0	88,200	0
				FY2022-2026 CIP TOTAL:		226,200
<u>FUNDING SOURCES</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
General Fund		5,000	22,600		17,640	
Grant: Department of Rail and Public Transportation		20,000	90,400		70,560	
ACTS (TRANSIT) TOTAL		25,000	113,000	0	88,200	0

<u>POLICE DEPT CIP BY YEAR</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
PD	Replacement of Tasers	7,020				
PD	Vehicle - New	47,000	47,000	90,000	50,000	
PD	Replacement of Mobile Data Terminals			40,000		
<u>POLICE DEPARTMENT TOTAL</u>		54,020	47,000	130,000	50,000	0
			FY2022-2026 CIP TOTAL:			281,020
<u>FUNDING SOURCES</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
<i>General Fund</i>		54,020	47,000	130,000	50,000	
<u>POLICE DEPARTMENT TOTAL</u>		54,020	47,000	130,000	50,000	0
<u>PUBLIC WORKS CIP BY YEAR</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
PW	Replacement of Solid Waste Cans	5,000	5,000	5,000	5,000	5,000
PW	Replacement of Toro Z Master Mower	28,000				
PW	Streetlight Upgrades (LED)	32,500	32,500	32,500		
PW	Sidewalk Replacement	75,000	75,000	75,000	75,000	75,000
PW	Replacement of Street Sweeper	203,000				
PW	Replacement of 3/4 Ton Pickup Truck	51,000				
PW	Replacement of 3/4 Ton Utility Truck	51,000				
PW	Replacement of 1/2 Ton Pickup Truck	105,930				
PW	Replacement of Knuckle boom Truck	161,000				
PW	Purchase Message Board	18,000				
PW	Painting of Booker Building	15,000				
PW	Replacement of Peterbilt Refuse Truck	105,000	105,000			
PW	Replacement of 1 Ton Dump Truck	18,250	18,250	18,250		
PW	Replacement of Pickup Truck	9,700	9,700	9,700	9,700	
PW	Bedford Avenue Decorative Street Lights			339,300		
PW	Replacement of 1 Ton Dump Truck	14,450	14,450	14,450	14,450	
PW	7th Street Decorative Street Lights					300,400
PW	Fuel System Update	4,000	4,000	4,000	4,000	4,000
<u>PUBLIC WORKS TOTAL</u>		896,830	263,900	498,200	108,150	384,400
			FY2022-2026 CIP TOTAL:			2,151,480
<u>FUNDING SOURCES</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
<i>General Fund</i>		506,330	160,380	394,680	22,880	306,400
<i>Highway Fund</i>		316,770	101,520	101,520	83,270	76,000
<i>Enterprise Fund (W)</i>		27,910	1,000	1,000	1,000	1,000
<i>Enterprise Fund (WW)</i>		45,820	1,000	1,000	1,000	1,000
<u>PUBLIC WORKS TOTAL</u>		896,830	263,900	498,200	108,150	384,400
<u>ECONOMIC DEVELOPMENT</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
ED	Theatre	1,000,000				
<u>ECONOMIC DEVELOPMENT TOTAL</u>		1,000,000	0	0	0	0
			FY 2022-2026 CIP TOTAL:			1,000,000
<u>FUNDING SOURCES</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
<i>General Fund</i>		1,000,000				
<u>ECONOMIC DEVELOPMENT TOTAL</u>		1,000,000	0	0	0	0
<u>COMMUNITY DEVELOPMENT</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
CD	Vehicle for Community Development Dir	28,000				
CD	Permitting Software	6,500	4,000	4,000	4,000	4,000
<u>COMMUNITY DEVELOPMENT TOTAL</u>		34,500	4,000	4,000	4,000	4,000
			FY 2022-2026 CIP TOTAL:			50,500
<u>FUNDING SOURCES</u>		<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>
<i>General Fund</i>		34,500	4,000	4,000	4,000	4,000
<u>COMMUNITY DEVELOPMENT TOTAL</u>		34,500	4,000	4,000	4,000	4,000

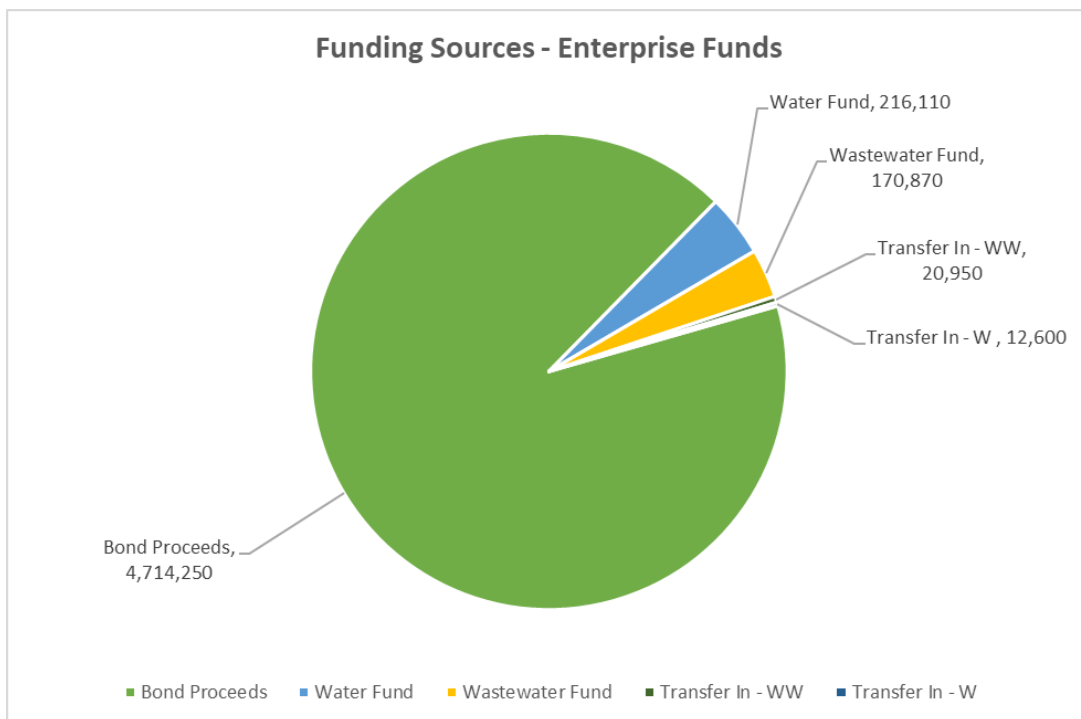
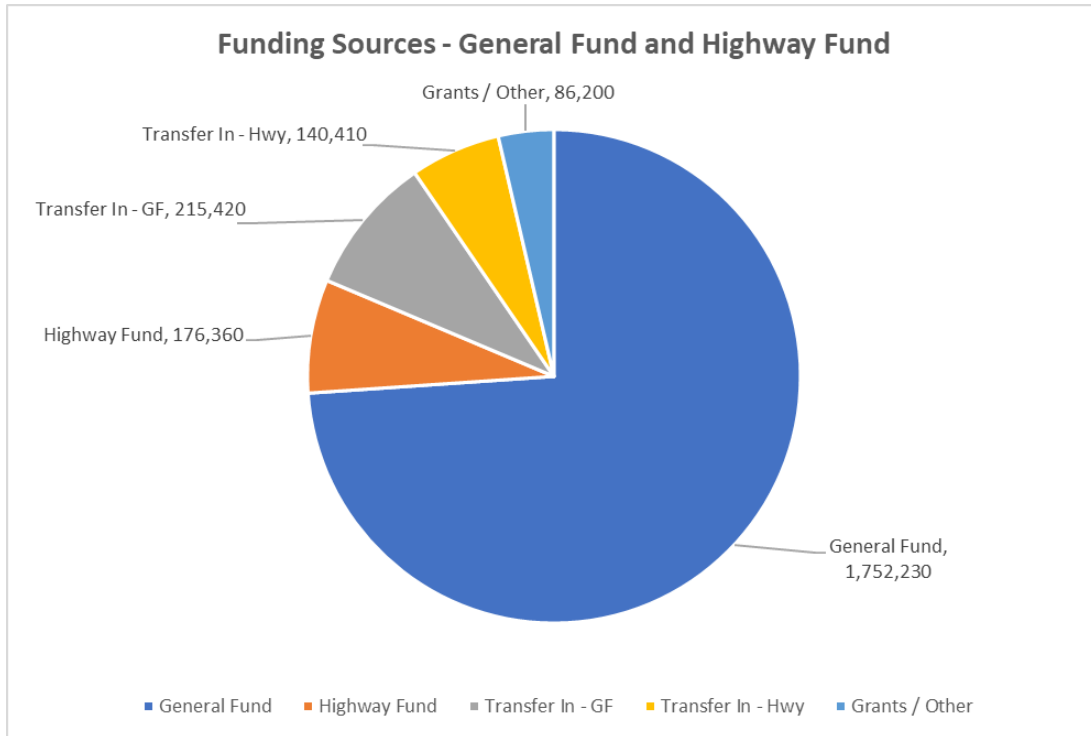
<u>PARKS & RECREATION CIP BY YEAR</u>								
		<u>FY2022</u>		<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	
P&R	English Park Restroom	124,000						
P&R	Walking/Biking Trail Connection	60,000						
	Shoreline Stabilization (to include improvements to							
P&R	Picnic & River Area)	100,000						
P&R	Parking Circulation Improvement	50,000						
P&R	New Fields (EP)	25,000						
P&R	Dog Park/English Park			70,500				
P&R	Inner Loop Trail			87,000				
P&R	Overnight Campground			10,000	50,000			
P&R	Repaving/Striping Trade Lot Parking Lot				46,400	185,600		
P&R	Connection to YMCA Parking Lot					10,000	62,500	
P&R	Improvements to Pedestrian Bridge Over RR					20,000	130,000	
P&R	Renovations to War Memorial Entrance					35,250		
P&R	Ballfield Lights (SP)					180,000		
P&R	Disc Golf Course						26,100	
<u>PARKS & RECREATION TOTAL</u>		359,000		167,500	96,400	430,850	218,600	
				<u>FY 2022-2026 CIP TOTAL:</u>			1,272,350	
<u>FUNDING SOURCES</u>		<u>FY2022</u>		<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	
General Fund		350,800		167,500	96,400	430,850	218,600	
Other: Estate of Roberta F. Jenks		8,200						
<u>PARKS & RECREATION TOTAL</u>		359,000		167,500	96,400	430,850	218,600	
<u>UTILITIES (WATER) CIP BY YEAR</u>								
		<u>FY2022</u>		<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	
UT(W)	Tank Maintenance	38,300		38,300	38,300	40,000	40,000	
UT(W)	McMinnis Water Line Replacement Project	1,908,050						
UT(W)	Melinda Drive HPZ	1,375,000						
UT(W)	Replace SCADA Computers at plant	40,000						
UT(W)	Raw Inline Turidimeter	25,000						
UT(W)	Stream and Current Monitor	25,000						
UT(W)	Raw Water Pump Replacement	35,000						
UT(W)	Wash Pit for Trucks and Equipment	5,000						
UT(W)	McMinnis & Reynolds Driveway Rehab	35,000						
UT(W)	Sedimentation/Solids Handling Impr.			350,000	2,036,000			
UT(W)	Raw Water Control Valve			60,000				
UT(W)	Water Plant Security			196,000				
UT(W)	WTP & Tank Electrical & SCADA Impr.			230,000				
UT(W)	Sweeper with Hopper Attachment				8,000			
UT(W)	Water Plant Truck with Lift Gate				45,000			
UT(W)	Grapple Bucket & Brush Cutter Head				15,000			
UT(W)	Meter Truck Replacement			40,000				
UT(W)	Solids Tank Pump Replacement				30,000	30,000		
UT(W)	WTP Heat Pump Replacement				30,000			
UT(W)	Utilities Truck					130,000		
UT(W)	SCADA Plant Improvements					173,000		
UT(W)	Hydraulic Thumb & Tilting Grade Bucket					12,000		
UT(W)	Beverly Heights / Incr. Water Pressure						239,000	
UT(W)	Holly Hills/Northgate / Incr. Water Pressure						239,000	
UT(W)	Chemical Pump Replacement						25,000	
UT(W)	Spring Site Infrastructure Improvements						46,000	
<u>UTILITIES (WATER) TOTAL</u>		3,486,350		914,300	2,202,300	385,000	589,000	
					<u>FY2022-2026 CIP TOTAL:</u>			7,576,950
<u>FUNDING SOURCES</u>		<u>FY2022</u>		<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	
Enterprise Fund (W)		200,800		58,300	154,800	320,000	65,000	
Enterprise Fund (WW)		2,500		20,000	11,500	65,000		
Bonds		3,283,050		836,000	2,036,000		524,000	
<u>UTILITIES (WATER) TOTAL</u>		3,486,350		914,300	2,202,300	385,000	589,000	

UTILITIES (SEWER) CIP BY YEAR						
		FY2022	FY2023	FY2024	FY2025	FY2026
UT(S)	Return Sludge Replacement Impeller	5,000	5,000	5,000		
UT(S)	40 hp Pump Replacement/Main PS	40,000			40,000	
UT(S)	WWTP Electrical Upgrade	1,431,200	1,568,800			
UT(S)	Sewer Line Root Removal	10,000	10,000			
UT(S)	Feed Pump Replacement	27,500		28,500		29,000
UT(S)	Truck Replacement	37,000				
UT(S)	100 hp Digester Blower	18,000				
UT(S)	Roll Up Door Shop	6,000				
UT(S)	40 hp Pump Replacement/Riverview PS		40,000			
UT(S)	Aeration Rehab		694,500	2,351,000		
UT(S)	60 hp Digester Blower		18,000			20,000
UT(S)	Lynch Creek Sewer Line Replacement		1,582,240			
UT(S)	Main Pump Station Upgrade		51,000	862,000		
UT(S)	Replacement of Lab Scales		5,000			
UT(S)	Mobile Pump (6")		60,000			
UT(S)	SCADA Improvements		171,000			
UT(S)	Auger Attachment (Skid Steer)		6,000			
UT(S)	Riverview Pump Station Upgrade			20,000	289,000	
UT(S)	Brush Cutter Head Attachment			11,000		
UT(S)	Truck Replacement			41,000		
UT(S)	Trencher Attachment				6,000	
UT(S)	Secondary Clarifiers				1,998,000	
UT(S)	Commercial Water Truck				150,000	
UT(S)	Heat Pump Repl in Lab and Office				30,000	
UT(S)	Sewer Vactor Truck Replacement					315,000
UTILITIES (SEWER) TOTAL		1,574,700	4,211,540	3,318,500	2,513,000	364,000
				FY2022-2026 CIP TOTAL:		11,981,740
FUNDING SOURCES		FY2022	FY2023	FY2024	FY2025	FY2026
General Fund					30,000	25,000
Enterprise Fund (W)			13000	5,500	63,000	70,000
Enterprise Fund (WW)		143,500	131,000	80,000	133,000	269,000
Bonds		1,431,200	4,067,540	3,233,000	2,287,000	
UTILITIES (SEWER) TOTAL		1,574,700	4,211,540	3,318,500	2,513,000	364,000
		FY2022	FY2023	FY2024	FY2025	FY2026
GENERAL FUND		1,967,650				
HIGHWAY FUND		316,770				
ENTERPRISE FUND		420,530				
GRANT / OTHER		86,200				
BOND PROCEEDS		4,714,250				
TOTAL CIP		7,505,400	5,756,240	6,303,700	3,625,200	1,569,000
FY2022 THROUGH FY2026 TOTAL						24,759,540

Town of Altavista
Capital Improvement Program (CIP)



Town of Altavista
Capital Improvement Program (CIP)



Town Council

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 10,000					
Other						

Total Capital Cost Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 10,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 10,000

Project Description:

To replace Town Council tablets with upgraded or like technology. In January 2022, these tablets will be 6 years old and at the end of their useful life, as the lifespan of technology is typically 5 to 7 years.

Justification/Linkage:

To provide and maintain the organization's equipment to insure it is always secure while delivering information quickly and efficiently.



Administration

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration
DIVISION: Administration
PROJECT NAME: Misc. Painting throughout Town Hall
LOCATION: Town Hall / Police Department
YEAR: FY 2022
ACCT#: 010-1101-401.81-18

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 7,000					
Other						

Total Capital Cost Estimate:	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 7,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 7,000

Project Description:

Currently there are a few areas in Town Hall that need painting; such as Council Chambers, public restrooms, staff restroom, large conference room, hallway in Police Department. These areas are showing signs of wear and tear.

Justification/Linkage:

To enhance various walls in Town Hall that are showing dents, scuff marks, and other signs of wear and tear.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration DIVISION: Administration

PROJECT NAME: Replacement of VPN/Firewalls at all locations LOCATION: PW, WTP, and WW

YEAR: FY 2024 ACCT#: 010-1101-401.81-04

Type of Project: ☐ New ☒ Replacement ☐ Expansion ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 6,300	\$ -	\$ -	\$ -	\$ 6,300	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture			\$ 6,300			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 6,300	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 6,300	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund				\$ 6,300			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 6,300	\$ -	\$ -	\$ -
TOTAL:							\$ 6,300

Project Description: To replace VPN/Firewall hardware with upgraded or like technology as exisiting equipment in offsite locations is over 5 years old.

Justification/Linkage: To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration DIVISION: Administration

PROJECT NAME: Replacement of Exchange Server LOCATION: Town Hall

YEAR: FY 2024 ACCT#: 010-1101-401.81-04

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 18,000	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture			\$ 18,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

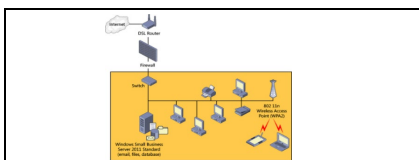
Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund				\$ 18,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -
TOTAL:							\$ 18,000

Project Description:

To replace the exchange server with upgraded or like technology. Our current exchange server, which manages the user directory for the organization's network, was replace in FY2018. Our current inventory replacement plan for our network servers is 6 to 7 years, in order to remain current on our operating system.

Justification/Linkage:

To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 21,000	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other				\$ 21,000		

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 21,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 21,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund					\$ 21,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 21,000	\$ -	\$ -
TOTAL:							\$ 21,000

Project Description:

Justification/Linkage:



Avoca Museum

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 58,000	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 58,000					
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List) - reserve maintenance funds		\$ 58,000					
TOTAL	\$ -	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 58,000

Project Description:

By FY 2022, the mansion's and outbuildings' exterior paint job will be close to seven years old. Unusually heavy rainfalls since 2018 have hastened the deterioration of the mansion's current coats of paint. Re-painting the mansion and outbuildings will not only preserve their frames from exposure damage, but will also improve the buildings' exterior appearance.

Justification/Linkage:

Promoting tourism and create high-quality community facilities and services.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:		\$ 35,000				
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund			\$ 35,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 35,000

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 30,000			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

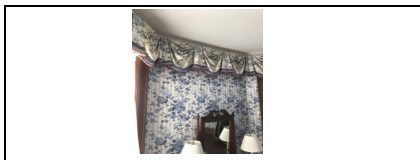
Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund				\$ 30,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
TOTAL:							\$ 30,000

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:				\$ 25,000		
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund					\$ 25,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 9,000	
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund						\$ 9,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -
TOTAL:						\$ 9,000	

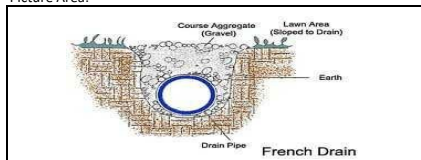
Project Description:

The museum's Arboretum is situated upon a natural wetlands. After a heavy rainfall, water tends to sit in two low-lying areas in the Arboretum. Proposal: Placement of 2 French drains in both areas to clear standing water away with a drainage pipe. The drainage pipe would lead to a ditch which is located 20 yds. from the first site and about 30 yds. from the other.

Justification/Linkage:

Promoting tourism and create high-quality community facilities and services.

Picture Area:



ACTS (Transit)

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Transportation DIVISION: ACTS
PROJECT NAME: Shelter for Buses LOCATION: Public Works
YEAR: FY 2022 ACCT#: 010-6101-403.82-30

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other	\$ 25,000					

Total Capital Cost Estimate:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 5,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)		\$ 20,000					
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description: Installation of a carport type shelter at Public Works for the trolley / bus to provide protection from the weather when not in use.

Justification/Linkage: An inexpensive way to protect ACTS' vehicles from the weather



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☒ Replacement ☐ Expansion ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 28,000	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other		\$ 28,000				

Total Capital Cost Estimate:	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund			\$ 5,600				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)			\$ 22,400				
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 28,000

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

FY	2023	ACCT#:	010-6101-403.81-02	Type of Project:		Expansion			
				<input type="checkbox"/> New	<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation			
				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 110,000	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other		\$ 110,000				

Total Capital Cost Estimate:	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund			\$ 45,760				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)			\$ 64,240				
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 110,000

Project Description:

Justification/Linkage:



Community Development

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 28,000					
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 28,000					\$ -
Total Operating Impact Estimate:						\$ -
Total Expenditure Estimate:						\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 28,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -						\$ -
TOTAL:						\$ 28,000	

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

				Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 6,500	\$ -	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:	\$ 6,500					

Total Capital Cost Estimate:	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					
Total Expenditure Estimate:	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other		\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	

TOTAL	\$ -	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
-------	------	----------	----------	----------	----------	------

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		6500					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List) -		\$ 6,500					

TOTAL	\$ -	\$ 6,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:						\$ 6,500	

Project Description:

Justification/Linkage:

Picture Area:



Economic Development

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Economic Development DIVISION: Economic Development

PROJECT NAME: Renovation/Improvement to Vista Theater LOCATION: Vista Theater

YEAR: FY 2022 ACCT#: 010-7101-405.81-18

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 1,000,000	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering	\$ 300,000					
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 700,000					
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 1,000,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 1,000,000

Project Description:

The Town owns the Vista Theater - as an anchor in the downtown district, this building will be crucial to revitalization and economic development. The theater was closed due to fire and design and engineering will be performed in year one to ensure that additional costs are known in advance of the next FY budget.

Justification/Linkage:

Economic Development for the Town of Altavista

Picture Area:



Revised 04/13/2021

Police

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					Future Budget Years
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	
	\$ 44,460	\$ -	\$ 7,020	\$ 9,360	\$ 9,360	\$ 9,360	\$ 9,360	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 7,020					
Other:		\$ 9,360	\$ 9,360	\$ 9,360	\$ 9,360	

Total Capital Cost Estimate:	\$ 7,020					\$ -
Total Operating Impact Estimate:	\$ -	\$ 9,360	\$ 9,360	\$ 9,360	\$ 9,360	\$ -
Total Expenditure Estimate:	\$ 7,020	\$ 9,360	\$ 9,360	\$ 9,360	\$ 9,360	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 7,020	\$ 9,360	\$ 9,360	\$ 9,360	\$ 9,360	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 7,020	\$ 9,360	\$ 9,360	\$ 9,360	\$ 9,360	\$ -
TOTAL:						\$ 44,460	

Project Description:

Replacement of the current departmental tasers. The current tasers are at the end of their useful life and not warranted or even repaired by Axon any more.

Justification/Linkage:

The taser is a less lethal weapon that gives the officers another option besides deadly force. It is a conducted energy weapon that will incapacitate a subject long enough for officers to take a resisting individual into custody. It is less lethal, meaning it is less likely to be lethal and is an option when voice commands do not work and someone is actively resisting. Outfitting the officers with this option is a method of insuring that the use of deadly force will be less likely in certain situations.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 234,000	\$ -	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000		

Total Capital Cost Estimate:	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	\$ -	\$ -
TOTAL:							\$ 234,000

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:			\$ 40,000			
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund				\$ 40,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
TOTAL:							\$ 40,000

Project Description:

Justification/Linkage:



Public Works

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 25,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Other						
Total Capital Cost Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
TOTAL:							\$ 25,000

Project Description:

Due to the age of our current solid waste cans staff is recommending that we implement a can replacement program. Our current cans are 15 years old with a life expectancy of 10 years. After 10 years the cans become brittle and began to crack and split. It is our goal to start replacing at least 75 cans per year. Currently we have over 1,600 cans.

Justification/Linkage:

Life expectancy of the cans are 10 years.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:	\$ 28,000					
Other:						
Total Capital Cost Estimate:	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 28,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 28,000

Project Description:

The current ExMark ZX 60" zero mower was purchased back in 2011. This mower is 9 years old with 1,848 hours on it. This mower will be replaced with a Toro Z Master 7500 Zero Turn 38HP with a flex wing 96" cut mower. This Mower comes with a 5 year or 1200 hours warranty on the unit and a 3 year warranty on the engine.

Justification/Linkage:

At the end of this summer the current ExMark ZX60" zero mower has a blown engine. Due to the blown engine, age, and hours (1,848) of this mower, staff is recommending that this mower be replaced.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Streets

PROJECT NAME: Street Light Upgrades to LED Heads and/or Bulbs LOCATION: Downtown

YEAR: FY 2022 ACCT#: 010-4101-601.81-30

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 97,500	\$ -	\$ 32,500	\$ 32,500	\$ 32,500			\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other	\$ 32,500	\$ 32,500	\$ 32,500			

Total Capital Cost Estimate:	\$ 32,500	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 32,500	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 32,500	\$ 32,500	\$ 32,500			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 32,500	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -
TOTAL:							\$ 97,500

Project Description:

To save on electrical cost on the street lights as well as to change the bulbs to white color to make them brighter, the bulbs will be changed to LED lights. Retrofitting the heads and changing to LED bulbs will be required. Town Staff will change out 25 lights in FY2022 and continue each year until the project is completed. Approximately 3 years.

Justification/Linkage:

To create and maintain high-quality community facilities and services



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☒ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 375,000	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	

Total Capital Cost Estimate:	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
TOTAL:							\$ 375,000

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 51,000	\$ 23,500	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 27,500					
Other						

Total Capital Cost Estimate:	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund	\$ 23,500	\$ 27,500					
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 23,500	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 51,000

Project Description:

The current unit is 14 years old and has 127,824 miles on it and is in need of replacement. The life expectancy of the current vehicle is 10 years. It has been scheduled for replacement in FY2022 and it will be 17 years old. The plan is to replace this unit with a 3/4 ton truck with the snow plow package and new plow.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department



Replacing With



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Buildings & Grounds

PROJECT NAME: Replace 1999 Chevrolet 3/4 Ton Utility Truck
LOCATION: Public Works

YEAR: FY 2022
ACCT#: 010-4101-601.81-02

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 51,000	\$ 23,500	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 27,500					
Other						

Total Capital Cost Estimate:	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund	\$ 23,500	\$ 27,500					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 23,500	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 51,000

Project Description:

The current unit is 20 years old and has 115,824 miles on it and is in need of replacement. The life expectancy of the current vehicle is 10 years. It has been scheduled for replacement in FY2022 and it will be 23 years old. The plan is to replace this unit with a 3/4 ton truck with utility Body.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department



Replacing with



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Fleet/Utilities

PROJECT NAME: 2004 1/2 Ton Pickup Truck Replacement LOCATION: Public Works Shop

YEAR: FY 2022 ACCT#: Various Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 105,930	\$ 58,200	\$ 47,730		\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 47,730					
Other						

Total Capital Cost Estimate:	\$ 47,730	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 47,730	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund	\$ 22,550	\$ 7,160					
Highway Fund	\$ 2,100	\$ 2,390					
Enterprise Fund (W)	\$ 12,600	\$ 14,310					
Enterprise Fund (WW)	\$ 20,950	\$ 23,870					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 58,200	\$ 47,730	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 105,930

Project Description:

The current unit is 14 years old and is in need of replacement. The life expectancy of the current equipment is 15 years. It has been scheduled for replacement in FY2022. The plan is to replace this unit with a 1-ton truck with a utility body, air compressor, welder, generator, cutting torches, and a crane lift. The primary use of this vehicle will be 80% Water & Wastewater, 15% PW, & 5% Highway.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



Replacing with



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 161,000	\$ 109,180	\$ 51,820		\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 51,820					
Light Equip./Furniture						
Other						

Total Capital Cost Estimate:	\$ 51,820	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 51,820	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund	\$ 81,870	\$ 38,870					
Highway Fund	\$ 27,310	\$ 12,950					
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 109,180	\$ 51,820	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 161,000

Project Description:

The current unit is 11 years old and is in need of replacement. The life expectancy of the current equipment is 15 years. It has been scheduled for replacement in FY2022. The plan is to replace this unit with a Model TL3 Base Loader mounted on a International 4300 chassis.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. Also due to the high volume of Bulk and Brush that we are picking up now we cannot afford to be down and we need to have a backup unit.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Streets

PROJECT NAME: Purchase New Solartech Silent Message Board LOCATION: Town Wide

YEAR: FY 2022 ACCT#: 020-4101-601.82-06

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 35,000	\$ 17,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 18,000					
Other						

Total Capital Cost Estimate:	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund	\$ 17,000	\$ 18,000					
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 17,000	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 35,000

Project Description:

Staff has identified a need to purchase two Message Boards that would be used to notify the traveling public of any construction projects, utility emergencies, special events, and any hazards that may exist. The message boards are \$17,000 each. We are requesting to purchase one in 2021 and one in 2022.

Justification/Linkage:

To improve the physical appearance and quality of the Town's alleys that would provide safe pedestrian traffic for our community.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☒ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction	\$ 15,000					
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other						

Total Capital Cost Estimate:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 15,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 15,000

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Sanitation

PROJECT NAME: Replacement of the 2004 Peterbilt Refuse Truck
LOCATION: Public Works Shop

YEAR: FY 2023
ACCT#: 010-4102-601.81-02

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 350,000	\$ 140,000	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 105,000	\$ 105,000				
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund	\$ 140,000	\$ 105,000	\$ 105,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 140,000	\$ 105,000	\$ 105,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 350,000

Project Description:

This unit was purchased in 2004. The life expectancy of the current piece of equipment is 15 years. The body was refurbished in 2019, however the chassis is requiring a significant amount of maintenance each year. This year (2021) we have had and we require a reliable back up truck.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to constant mechanical failures and not a reliable back up unit. Staff is recommending this unit be moved to FY2023 versus FY2024.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Streets

PROJECT NAME: Replace 2012 Chevrolet 1 Ton Dump Truck LOCATION: Public Works

YEAR: FY 2024 ACCT#: 020-4101-601.81-02

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 71,000	\$ 16,250	\$ 18,250	\$ 18,250	\$ 18,250	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 18,250	\$ 18,250	\$ 18,250			
Other:						

Total Capital Cost Estimate:	\$ 18,250	\$ 18,250	\$ 18,250	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 18,250	\$ 18,250	\$ 18,250	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund	\$ 16,250	\$ 18,250	\$ 18,250	\$ 18,250			
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 16,250	\$ 18,250	\$ 18,250	\$ 18,250	\$ -	\$ -	\$ -
TOTAL:							\$ 71,000

Project Description: The current unit is 7 years old with 73,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. It has been scheduled for replacement in FY2024 as it will be 12 years old with an estimate of 125,142 miles. The plan is to replace this unit with a 1-ton truck with a dump body and plow for snow removal.

Justification/Linkage: To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.

Picture Area:



Replacing With



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 46,800	\$ 8,000	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700		\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700		
Other						

Total Capital Cost Estimate:	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

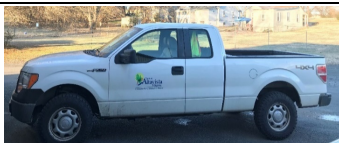
Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund	\$ 2,000	\$ 2,430	\$ 2,430	\$ 2,430	\$ 2,430		
Highway Fund	\$ 6,000	\$ 7,270	\$ 7,270	\$ 7,270	\$ 7,270		
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 8,000	\$ 9,700	\$ 9,700	\$ 9,700	\$ 9,700	\$ -	\$ -
TOTAL:						\$ 46,800	

Project Description: The current unit is 9 years old with 70,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. This vehicle has been scheduled for replacement in FY2025, as it will be 15 years old with an estimate of 116,666 miles. The plan is to replace this unit with a 3/4 ton truck pickup with plow for snow removal.

Justification/Linkage: To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



Replacing With



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: PUBLIC WORKS **DIVISION:** STREETS
PROJECT NAME: Bedford Avenue Decorative Streetlights Project **LOCATION:** Bedford Avenue (Train Trestle to C/L)
YEAR: FY 2024 **ACCT#:** **Type of Project:** ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures				Unappropriated Subsequent Years				
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 336,200	\$ -	\$ -	\$ -	\$ 336,200	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering			\$ 10,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 326,200			
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 336,200	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ 3,100	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 339,300	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel			\$ 3,100			
Other						
TOTAL	\$ -	\$ -	\$ 3,100	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund				\$ 339,300			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 339,300	\$ -	\$ -	\$ -
TOTAL:							\$ 339,300

Project Description:

Installation of thirty-two (32) sixteen foot decorative streetlights along Bedford Avenue from the railroad underpass to the Town Limits (Windy Ridge Drive). Consideration of seeking VDOT TAP Funding for partial funding.

Justification/Linkage:

Increase safety for pedestrians.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 70,780	\$ 13,000	\$ 14,445	\$ 14,445	\$ 14,445	\$ 14,445	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 14,445	\$ 14,445	\$ 14,445	\$ 14,445		
Other						

Total Capital Cost Estimate:	\$ 14,445	\$ 14,445	\$ 14,445	\$ 14,445	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 14,445	\$ 14,445	\$ 14,445	\$ 14,445	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund	\$ 13,000	\$ 14,450	\$ 14,450	\$ 14,450	\$ 14,450		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 13,000	\$ 14,450	\$ 14,450	\$ 14,450	\$ 14,450	\$ -	\$ -
TOTAL:						\$ 70,800	

Project Description:

The current unit is 7 years old with 68,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. This vehicle has been scheduled for replacement in FY2025 as it will be 13 years old with an estimate of 126,285 miles. The plan is to replace this unit with a 1-ton truck with a dump body and plow for snow removal.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



Replacing With



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: PUBLIC WORKS DIVISION: STREETS

PROJECT NAME: 7th Street Decorative Streetlights Project LOCATION: 7th Street (Franklin Avenue to End)

YEAR: FY 2026 ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 297,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 297,900	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering					\$ 10,000	
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 287,900	
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 297,900	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 300,400	\$ -
Operating Impact would become a part of the "Operational" Budget.						

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel					\$ 2,500	
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 2,500	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund						\$ 300,400	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,400	\$ -
TOTAL:							\$ 300,400

Project Description:

Installation of twenty-six (26) twelve foot decorative streetlights along 7th Street from Franklin Avenue to the end of 7th Street (Frazier Farm). Consideration of seeking VDOT TAP Grant for partial funding.

Justification/Linkage:

Increase safety for pedestrians.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works **DIVISION:** Administration
PROJECT NAME: Update Fuel System **LOCATION:** Public Works Shop
YEAR: FY 2026 **ACCT#:** Various **Type of Project:** ☒ Replacement ☐ New ☐ Expansion ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 30,000	\$ 10,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund	\$ 2,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Highway Fund	\$ 2,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Enterprise Fund (W)	\$ 2,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Enterprise Fund (WW)	\$ 2,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 10,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
TOTAL:							\$ 30,000

Project Description: Staff has identified a need to replace and update the current Fuel computer system. The current system was planned to be replaced in 2021 but we found out that we did not appropriate enough funds for this project. Due to this error we are proposing that this unit be replaced in 2026.

Justification/Linkage: Current Fuel System is 20 plus years old and will need to be updated in order to operate on windows 10 computer system. The current system is operating on a stand alone computer and is not connected to the server. When this is changed out and updated this system will be placed on the network and will be the information will be backed up daily on the server.



Parks and Recreation

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 124,000	\$ -	\$ 124,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 124,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 124,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ 124,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 124,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 124,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 124,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Recreation

PROJECT NAME: Walking/Biking Trail Connection to Lane Access Road LOCATION: English Park

YEAR: FY 2022 ACCT#: 010-4104-602.82-26

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
\$ 15,000	\$ 75,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 60,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 60,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description: To utilize Lane Access Road as a trail connection by adding signage and marking denoting the industrial access as a designated trail. To make a connection between 3rd Street and Lane Access Road to allow bikes and pedestrians to connect to English Park.

Justification/Linkage: To expand and enhance the public park system by increasing pedestrian circulation. Project #9 - 2018 Parks & Trails Master Plan.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Community Development DIVISION: CD & Recreation

PROJECT NAME: Shoreline Stabilization LOCATION: Staunton River Bank - English Park

YEAR: FY 2022 ACCT#: 010-4104-602.81-30 Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering	\$ 100,000					
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 100,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 100,000

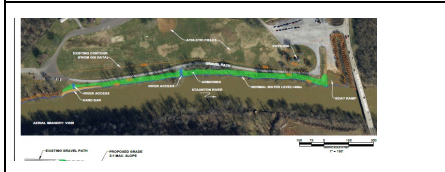
Project Description:

Shoreline Stabilization which will encompass river access and picnic areas; grants are being requested with the grant approval cycle slated for June/July 2021. If grant not approved, can focus on stabilization and improvements of sandy beach river area and picnic area with funding approved; still working with VDOT to see if they will assist in funding at the picnic area where the coffer dams failed.

Justification/Linkage:

To ensure the safety of the shoreline at English Park

Picture Area:



Revised 03/21/2021

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Recreation

PROJECT NAME: Parking/Circulation Improvements LOCATION: English Park

YEAR: FY 2022 ACCT#: 010-4104-602.81-30

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 50,000					
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 50,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 50,000

Project Description: Improvement have been identified at the sign area that would improve the circulation and parking. A plan will need to be developed and will include the playground and splashpad areas.

Justification/Linkage: To expand and enhance the public park system and provide pedestrian safety when accessing playground and splashpad areas.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 25,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund		\$ 25,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description:

Justification/Linkage:

Picture Area:



Revised 4/13/2021

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Recreation

PROJECT NAME: Dog Park LOCATION: English Park

YEAR: FY 2023 ACCT#: 010-4104-602.82-26

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 70,500	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering		\$ 5,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 5,500				
Permits/Inspections/Misc.						
Building/Utility Construction:		\$ 20,000				
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 20,000				
Other:		\$ 20,000				

Total Capital Cost Estimate:	\$ -	\$ 70,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 70,500	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund			\$ 70,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 70,500

Project Description: The creation of a 1.5 acres off-leash, fenced dog park with separate areas for large and small dogs, plus amenities. The work will include design work, site preparation, fountains, furniture, fixtures, hardscape, plantings, signage and waste stations.

Justification/Linkage: To expand and enhance the public park system and provide a currently needed recreational opportunity for citizens and visitors; Parks & Trails Master Plan Project #27.

Picture Area:



Revised 04/13/2021

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Recreation

PROJECT NAME: Inner Loop Trail LOCATION: English Park

YEAR: FY 2023 ACCT#: 010-4104-602.81-26

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
				\$ 87,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 87,000				
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund			\$ 87,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 87,000

Project Description: A gravel path will be added around the large lawn area of English Park to add an additional loop for walkers.

Justification/Linkage: To expand and enhance the public park system; Project #25 - 2018 Parks & Trails Master Plan.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Community Development DIVISION: Recreation

PROJECT NAME: Overnight RV Campground LOCATION: English Park

YEAR: FY 2023 ACCT#: 010-4104-602.81-26

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
				\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering		\$ 10,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 5,000			
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 40,000			
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:			\$ 5,000			
Other:						

Total Capital Cost Estimate:	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund			\$ 10,000	\$ 50,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description:

The creation of 5 spaces for overnight parking for recreational vehicles. The project will be in two (2) phases. Phase one will be a feasibility and market analysis to see if the project is needed. Phase 2, if needed will be the design and construction phase to include electricity and water connections and a dump station.

Justification/Linkage:

To expand opportunities to accommodate the lodging needs of tourists.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 232,000	\$ -	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 46,400			
Permits/Inspections/Misc.						
Building/Utility Construction:				\$ 185,600		
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund				\$ 46,400	\$ 185,600		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -
TOTAL:							\$ 232,000

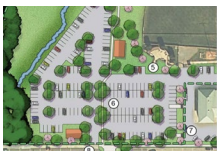
Project Description:

The existing parking lot is not to uniform dimensions and has excess areas that could be reduced to eliminate paving and introduce green space. The use of uniform dimensions would improve the circulation and appearance of the lot without effecting the functionality or available parking spaces. The improvements shown on the plan fit within the existing paved area, and paving could be removed to create this feature.

Justification/Linkage:

To expand and enhance the public park system. Parks & Trails Master Plan #6

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Improvements Connecting the Parking Lot to YMCA Building
LOCATION: Trade Lot

YEAR: FY 2024
ACCT#: 010-4104-602.81-30

Type of Project:
☐ New ☐ Expansion
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 72,500	\$ -	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering			\$ 10,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 62,500		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund				\$ 10,000	\$ 62,500		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -
TOTAL:							\$ 72,500

Project Description:

The YMCA is largely separated from Shreve Park, but is a major destination and user of the park facilities. Many people park in the Trade Lot when they go to the "Y". Through planting, creating sidewalk connections and minor improvements, the YMCA could be made to feel more integrated into the park, and vice versa.

Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan #7.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering				\$ 20,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 130,000	
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund					\$ 20,000	\$ 130,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -
TOTAL:						\$ 150,000	

Project Description:

The access to the overpass is through an undefined gravel area that lacks trees or improvements. The downtown streetscape should be extended into the park as if Broad Street was uninterrupted, linking downtown, across the railroad tracks over the pedestrian overpass into the park and to the Booker Building.

Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan #16.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 35,250	\$ -	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 35,250		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund					\$ 35,250		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -
TOTAL:							\$ 35,250

Project Description: Renovations are needed to the entrance of the War Memorial to enhance and make this area more attractive. An entry would be created that is identifiable as the "front door" to War Memorial Park. The new entry should utilize the existing piers, overhead sign, and memorial with enhancements to make a entry befitting a lovely park and noble cause.

Justification/Linkage: To expand and enhance the public park system; Parks & Trails Master Plan Project #5.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Recreation

PROJECT NAME: Ballfield Lights LOCATION: War Memorial Park

YEAR: FY 2025 ACCT#: 010-4104-602.81-30

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 180,000	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:				\$ 180,000		
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

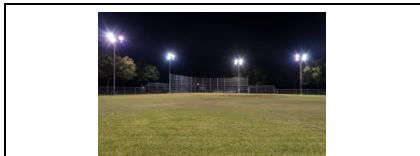
METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund					\$ 45,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)					\$ 45,000		
Bonds (List)							
Reserve (List)							
Other (List)					\$ 90,000		
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -
TOTAL:							\$ 180,000

Project Description: The installation of ballfield lights at War Memorial Park.

Justification/Linkage: The installation of lights would enable the field to be used during later hours.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 26,100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,100	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 26,100	
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 26,100	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 26,100	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

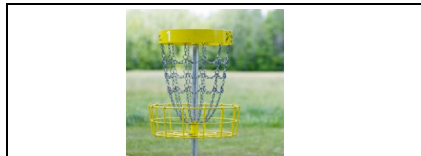
METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund						\$ 26,100	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,100	\$ -
TOTAL:						\$ 26,100	

Project Description:

Justification/Linkage:

Picture Area:



Utilities (Water)

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
\$ 993,000	\$ 1,227,900	\$ -	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ 40,000	\$40,000
Light Equip/Furniture:						
Other						

Total Capital Cost Estimate:	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources

Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
General Fund						
Highway Fund						
Enterprise Fund (W)	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000
Enterprise Fund (WW)						
Grants (List)						
Bonds (List)						
Reserve (List)						
Other (List)						
TOTAL	\$ -	\$ 38,300	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL:						\$ 234,900

Project Description:

Water tanks must periodically be inspected for safety, sanitary condition, security, and structural soundness. Inspections include cleaning, removal of mud, silt, and other accumulations, and also include rust removal and painting as necessary.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
\$ 78,780	\$ 2,065,610	\$ 78,780	\$ 1,908,050	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:	\$ 24,100					
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 1,883,950					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other						

Total Capital Cost Estimate:	\$ 1,908,050	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 1,908,050	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)	\$ 78,780	\$ 1,908,050					
Reserve (List)							
Other (List)							
TOTAL	\$ 78,780	\$ 1,908,050	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 1,986,830

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WD

PROJECT NAME: Melinda HPZ & Pump Station Project LOCATION: Melinda Avondale Area

YEAR: FY 2022 ACCT#: 050-5010-701.81-06

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
\$ 91,500	\$ 1,466,500	\$ -	\$ 1,375,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:	\$ 45,000					
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 1,300,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other- SCADA	\$ 30,000					

Total Capital Cost Estimate:	\$ 1,375,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
Total Expenditure Estimate:	\$ 1,388,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Other	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
TOTAL	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 1,375,000					
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 1,375,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 1,375,000

Project Description:

To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: Water

PROJECT NAME: Replace SCADA Computers at WTP LOCATION: Water Treatment Plant

YEAR: FY 2022 ACCT#: 050-5010-701.81-06

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:	\$ 40,000					
Other:						

Total Capital Cost Estimate:	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 40,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:						\$ 40,000	

Project Description:

To replace the current SCADA computers and update.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W

PROJECT NAME: Raw Inline Turbidimeter LOCATION: Water Plant

YEAR: FY 2022 ACCT#: 050-5010-701.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other	\$ 25,000					
Total Capital Cost Estimate:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other/ Electrical						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 25,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

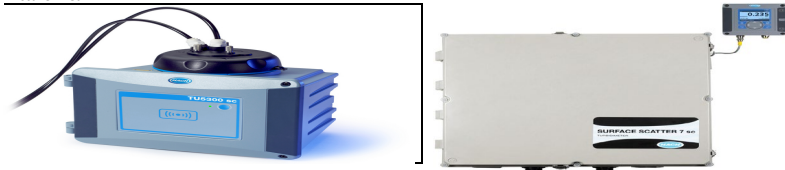
Project Description:

To replace the current turbidimeter that is no longer accurate. Should up-date to newer model for better accuracy. Replumbing will also be needed

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other	\$ 25,000					

Total Capital Cost Estimate:	\$ 25,000			\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 25,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 70,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other	\$ 35,000					\$ 35,000

Total Capital Cost Estimate:	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 35,000					\$ 35,000
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000
TOTAL:							\$ 70,000

Project Description:

Pump replacement at the river pump station every 5 years because of heavy sand that wears out the impellers on the pump. One pump is rotated out of service every 5 years.

Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 4,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 1,000					
Other						

Total Capital Cost Estimate:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 2,500					
Enterprise Fund (WW)		\$ 2,500					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

Project Description: A designated area is needed to wash all big trucks and equipment after being in mud, sludge or salt so that sediment can be removed and sent to landfill.

Justification/Linkage: Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☒ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 35,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 35,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 35,000

Project Description:

Rehabilitation of the drive ways at each spring.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering		\$ 3,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:		\$ 30,000				
Legal/Misc./Contingency		\$ 16,000				
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other/SCADA		\$ 11,000				

Total Capital Cost Estimate:	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 60,000				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description:

Replace existings valve. Updating valve with 420mV control to be able to operate plant with SCADA controls

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W
PROJECT NAME: Water Plant Security LOCATION: Water Plant
YEAR: FY 2023 ACCT#: 050-5010-701.81-06

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 196,000	\$ -	\$ -	\$ 196,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:		\$ 24,000				
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingency		\$ 38,000				
Building/Utility Construction:		\$ 120,000				
Legal/Misc.		\$ 4,000				
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other/SCADA		\$ 10,000				

Total Capital Cost Estimate:	\$ -	\$ 196,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 196,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 196,000				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 196,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 196,000

Project Description:

The water plant needs to be limited to staff personnel only. There are too many vendors, visitors and deliveries that show up unannounced. There is currently a chain-link fence surrounding some of the water treatment plant property, but the fence should be improved. The existing gate at the entrance to the site is manually controlled. This gate should be replaced with an automated gate and security cameras should be installed at the entrance.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: WD

PROJECT NAME: WTP SCADA Improvements
LOCATION: WTP, All tanks, All Pump Stations

YEAR: FY 2023
ACCT#: 050-5010-701.81-06

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 230,000	\$ -	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:		\$ 50,000				
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:		\$ 180,000				
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other/SCADA						

Total Capital Cost Estimate:	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 230,000				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 230,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 230,000

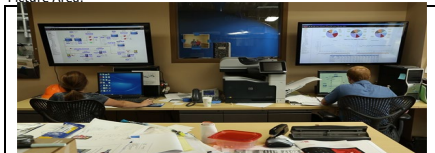
Project Description:

The Pump Stations Electrical Evaluation completed in 2016, included in Appendix D, recommends electrical improvements at the Clarion Tank and Melinda Tank. The SCADA Assessment completed in 2016 recommends SCADA improvements, including the installation of flow meters, at all four tanks. The recommended improvements at the Bedford Tank and Pump Station are covered in Section 7.2.2, but all other tank related SCADA and electrical work is covered under this item.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** WD & WWC
PROJECT NAME: Meter Truck Replacement **LOCATION:** Pubic Works
YEAR: FY 2023 **ACCT#:** 050-5010-701.81-06/050-5110-702.81-30
Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 40,000				
Light Equip/Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 20,000				
Enterprise Fund (WW)			\$ 20,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 40,000

Project Description: Pickup used by meter reader to read water meters

Justification/Linkage: Dept. Goals & Objectives: Operate and maintain high-quality Community facilities and Infrastructure

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W
PROJECT NAME: Sedimentation and Solids Handling Improvements LOCATION: Water Plant
YEAR: FY 2023 ACCT#: 050-5010-701.81-06 Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 2,386,000	\$ -	\$ -	\$ 350,000	\$ 2,036,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:		\$ 350,000				
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingency			\$ 400,000			
Building/Utility Construction:			\$ 1,500,000			
Legal/Misc.			\$ 46,000			
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other/SCADA			\$ 90,000			
Total Capital Cost Estimate:	\$ -	\$ 350,000	\$ 2,036,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Total Expenditure Estimate:	\$ -	\$ 350,000	\$ 2,037,000	\$ 1,000	\$ 1,000	\$ 1,000

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Other						
TOTAL	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 350,000	\$ 2,036,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 350,000	\$ 2,036,000	\$ -	\$ -	\$ -

TOTAL: \$ 2,386,000

Project Description:

The addition of automated sludge removal from sedimentation basins would reduce the volume of water being sent to waste and ease operations. The installation of a vacuum system, which will minimize the resuspension of solids. The preliminary engineering phase of this project should also include an investigation into channel hydraulics and necessary improvements should be made as a part of this project. The hand rails and kick plates around the basins show signs of degradation and should be replaced. As part of a larger rehabilitation, concrete repair to the sedimentation basins, brick repair to the baffling wall, and the replacement of the existing slide gates should be completed. The solids holding tank controls should be upgraded to include continuous discharge to the WWTP during low-flow time periods. This would be accomplished by interlocking the discharge with a maximum flow rate at the WWTP so that backwash was not discharged during periods of high flow at the WWTP. This would improve operations at both facilities. The improvements would also help automate levels in the holding tank, improving mixer performance and reducing the risk of mixer burnout.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: WD & WWC

PROJECT NAME: Sweeper with Hopper Attachment
LOCATION: Public Works

YEAR: FY 2024
ACCT#: 050-5010-701.81-06/050-5110-702.81-30

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 8,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 4,000			
Enterprise Fund (WW)				\$ 4,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -
TOTAL:							\$ 8,000

Project Description: Attachment for equipment that is used to sweep up the roads after an event that requires cleanup of mud & gravel.

Justification/Linkage: Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 45,000			
Light Equip./Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 45,000			
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -
TOTAL:							\$ 45,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** WD & WWC
PROJECT NAME: Grapple Bucket & Brush Cutter Head for Skid Steer **LOCATION:** Public Works
YEAR: FY 2024 **ACCT#:** 050-5010-701.81-06/050-5110-702.81-30
Type of Project: ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 15,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 15,100	\$ 100	\$ 100	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel			\$ 100	\$ 100	\$ 100	
Other						
TOTAL	\$ -	\$ -	\$ 100	\$ 100	\$ 100	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 7,500			
Enterprise Fund (WW)				\$ 7,500			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -
TOTAL:						\$ 15,000	

Project Description: Used for clearing Water & Sewer Right of Ways

Justification/Linkage: Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:			\$ 30,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 30,000			
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
TOTAL:							\$ 30,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 60,000	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 30,000	\$ 30,000		
Light Equip/Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 30,000	\$ 30,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 173,000	\$ -	\$ -	\$ -	\$ -	\$ 173,000	\$ -		

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:				\$ 4,000		
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other/SCADA				\$ 169,000		
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 173,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 173,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other/ Electrical						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 173,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 173,000	\$ -	\$ -
TOTAL:							\$ 173,000

Project Description:

To replace older units within the water plant.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WD,WWC, and PW
PROJECT NAME: Hydraulic thumb & Tilting Grade Bucket for Yanmar Vio 35 LOCATION: Public Works
YEAR: FY 2025 ACCT#: 050-5010-701.81-06

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:				\$ 12,000		
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 12,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -
TOTAL:							\$ 12,000

Project Description: Utilize to clean brush and debris during clean up events or in clearing right of ways

Justification/Linkage: Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:				\$ 130,000		
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 65,000		
Enterprise Fund (WW)					\$ 65,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ -
TOTAL:							\$ 130,000

Project Description:

Purchase a new maintenance truck for Maintenance Department.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:					\$ 25,000	
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 25,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
TOTAL:						\$ 25,000	

Project Description:

There are 4 total pumps, 3 are in use when the plant is in operation. Currently there is a 4-5-year cycle for replacement. This purchase is part of our ongoing maintenance program to replace aging equipment with excessive hours of usage. One of the chemical pumps is worn from constant use and needs replacing.

Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WD
PROJECT NAME: Spring Site Infrastructure Improvements Design LOCATION: McMinnis and Reynolds Springs
YEAR: FY 2026 ACCT#:
Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years				Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	
	\$ 46,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,000	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Planning, Surveying, Design, Engineering					\$ 46,000	
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 46,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 46,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)						\$ 46,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,000	\$ -
TOTAL:						\$ 46,000	

Project Description:

The springs provide a reliable, low-cost supply of water to the Town. The equipment and piping at the spring sites was installed approximately 70 years ago and is past its useful lives. The replacement of the collection systems, pumps, chemical feed systems, flow measurement devices, structures, and associated equipment and the repair of the existing reservoirs would be necessary to ensure the long-term viability of the spring sites operations. This includes the construction of adequate chemical storage and containment, and the installation of an emergency eyewash and shower at each facility.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 239,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:					\$ 20,000	
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.					\$ 49,000	
Building/Utility Construction:					\$ 170,000	
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 248,850	\$ 9,850

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel					\$ 250	\$ 250
OtherElectrical					\$ 9,600	\$ 9,600
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)						\$ 239,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -
TOTAL:						\$ 239,000	

Project Description:

To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 239,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:					\$ 20,000	
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:					\$ 170,000	
Legal/Misc.					\$ 49,000	
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 248,850	\$ 9,850

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel					\$ 250	\$ 250
Other/ Electrical					\$ 9,600	\$ 9,600
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)						\$ 239,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -
TOTAL:						\$ 239,000	

Project Description:

To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



Utilities (Wastewater)

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: **DIVISION:**

PROJECT NAME: **LOCATION:**

YEAR: **ACCT#:**

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 20,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 5,000	\$ 5,000	\$ 5,000			\$ 5,000
Light Equip./Furniture:						
Other						
Total Capital Cost Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 5,000	\$ 5,000	\$ 5,000			\$ 5,000
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ 5,000
TOTAL:							\$ 20,000

Project Decription:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 80,000	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 40,000			\$ 40,000		
Light Equip/Furniture:						
Other: Contingency						
Total Capital Cost Estimate:	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 40,000			\$ 40,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -
TOTAL:							\$ 80,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☒ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
\$ 1,427,400		\$ -	\$ 1,431,200	\$ 1,568,200	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements/ Surveying						
Permits/Inspections/Misc./Contingency	\$ 110,400					
Building/Utility Construction:	\$ 1,179,800	\$ 1,568,200				
Legal/Misc./Bond	\$ 30,000					
Engineering Admin	\$ 101,000					
Light Equip/Furniture:						
Other: SCADA	\$ 10,000					
Total Capital Cost Estimate:	\$ 1,431,200	\$ 1,568,200	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 1,431,200	\$ 1,568,200	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 1,431,200	\$ 1,568,800				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 1,431,200	\$ 1,568,800	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 3,000,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
\$ 10,000	\$ 30,000	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other: Treatment	\$ 10,000	\$ 10,000				

Total Capital Cost Estimate:	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 10,000	\$ 10,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 20,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WW

PROJECT NAME: Feed Pump Replacement for Press System LOCATION: WWTP

YEAR: FY 2022 ACCT#: 050-5110-702.81-30

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 85,000	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 27,500		\$ 28,500		\$ 29,000	
Light Equip/Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ 27,500	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 27,500	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 27,500		\$ 28,500		\$ 29,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -
TOTAL:							\$ 85,000

Project Description: Replace Press Pump for sludge press it is at the end of its useful life; there are multiple press pumps and are on a rotational replacement schedule.

Justification/Linkage: Council & Department Goal & Objective: Meets the community wastewater treatment needs

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 37,000	\$ -	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 37,000					
Light Equip./Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 37,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 37,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 37,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WW

PROJECT NAME: Replace 100 hp Digester Blower with 60 hp blower LOCATION: WWTP

YEAR: FY 2022 ACCT#: 050-5110-702.81-02

Type of ☐ New ☐ Expansion
Project: ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 18,000					
Light Equip/Furniture:						
Other: SCADA						
Total Capital Cost Estimate:	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 18,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 18,000

Project Description:

Replace an original 100 hp blower and motor with a properly sized 60 hp blower package.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:
PROJECT NAME: LOCATION:
YEAR: FY ACCT#:
Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 6,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other						
Total Capital Cost Estimate:	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 6,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 6,000

Project Description:

Door has worn out its useful life; due to frequent raising and lowering for entry and exit.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 40,000				
Light Equip./Furniture:						
Other						
Total Capital Cost Estimate:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 40,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 40,000

Project Description:

10 year replacement end of useful life

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WW

PROJECT NAME: Aeration Rehab LOCATION: WWTP

YEAR: FY 2023 ACCT#: 050-5110-702.81-30

☐ New ☐ Expansion
Type of Project: ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
\$ 198,000	\$ 3,643,500	\$ -	\$ -	\$ 694,500	\$ 2,751,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering		\$ 60,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Misc./Contingency		\$ 534,500	\$ 474,000			
Building/Utility Construction:						
Legal/Misc.			\$ 62,000			
Construction Costs			\$ 1,986,000			
Construction Admin/ Inspection		\$ 100,000				
Other: SCADA			\$ 229,000			

Total Capital Cost Estimate:	\$ -	\$ 694,500	\$ 2,751,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 694,500	\$ 2,751,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 694,500	\$ 2,751,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 694,500	\$ 2,751,000	\$ -	\$ -	\$ -
TOTAL:							\$ 3,445,500

Project Description:

Rehab existing aeration process for the WWTP over 20 years old and at the end of its useful life. Design, permitting and inspections in FY 2023 and construction in FY 2024

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 38,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 20,000	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 18,000			\$ 20,000	
Light Equip/Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ -	\$ 18,000	\$ -	\$ -	\$ 20,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 18,000	\$ -	\$ -	\$ 20,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 18,000			\$ 20,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ 20,000	\$ -
TOTAL:							\$ 38,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WW

PROJECT NAME: Main Pump Station Upgrade LOCATION: WWTP

YEAR: FY 2023 ACCT#: 050-5110-702.81-30 Type of Project: ☐ New ☐ Expansion
☒ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 913,000	\$ -	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering		\$ 46,000	\$ 56,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc/Contingency.		\$ 5,000	\$ 116,000			
Building/Utility Construction:			\$ 607,000			
Legal/Misc.			\$ 14,000			
Apparatus						
Light Equip/Furniture:						
Other: SCADA			\$ 69,000			

Total Capital Cost Estimate:	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 51,000	\$ 862,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -
TOTAL:							\$ 913,000

Project Description:

Rehabilitate the Building & Equipment: SCADA - include new PLC and radio telemetry to main SCADA to WWTP. Structural repair of roof and walls where needed. Replace Bar screen and any electrical components that need replacement.

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater treatment needs

Picture Area: Main Pump Station and Bar Screen



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: **DIVISION:**

PROJECT NAME: **LOCATION:**

YEAR: **ACCT#:**

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

<u>ACTIVITY</u>	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:		\$ 5,000				
Other						
Total Capital Cost Estimate:	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

<u>Type of Expenditure</u>	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 5,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

Project Decription:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: W & WW

PROJECT NAME: Mobile 6" Pump
LOCATION: WW

YEAR: FY 2023
ACCT#: 050-5110-702.81-30&050-5010-701.81-06

Type of Project:
☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 60,000				
Light Equip./Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 10,000				
Enterprise Fund (WW)			\$ 50,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description:

Pump used to clean large tanks at WWTP & WTP

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater treatment needs

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** WW
PROJECT NAME: WWTP SCADA Improvements **LOCATION:** WWTP
YEAR: FY 2023 **ACCT#:** 050-5110-702.81-37
Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 171,000	\$ -	\$ -	\$ 171,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other: SCADA		\$ 171,000				

Total Capital Cost Estimate:	\$ -	\$ 171,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ 800
Total Expenditure Estimate:	\$ -	\$ 171,000	\$ -	\$ 800	\$ 800	\$ 800

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies				\$ 800	\$ 800	\$ 800
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ 800

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 171,000				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 171,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 171,000

Project Description: Incorporate all Original & all upgraded equipment into SCADA into new up to date SCADA that can be monitored by mangement.

Justification/Linkage: Council & Department Goals & Objective: Meets the community wastewater treatment needs

Picture Area:

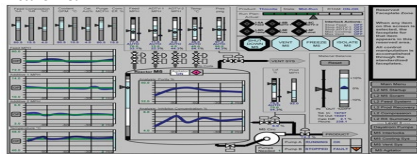


Figure 4: Example Level 2 display of a reactor

FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 6,000	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 6,000				
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 3,000				
Enterprise Fund (WW)			\$ 3,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 6,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 309,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering			\$ 20,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc. <small>admin 15000, 4000, contingency 36000</small>				\$ 55,000		
Building/Utility Construction:				\$ 142,000		
Legal/Misc. Legal 3000 Bond Council 3000				\$ 6,000		
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other: SCADA				\$ 86,000		

Total Capital Cost Estimate:	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)				\$ 20,000	\$ 289,000		
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -
TOTAL:							\$ 309,000

Project Description:

Rehabilitate the Building & Equipment: SCADA - include new PLC and radio telemetry to main SCADA to WWTP. Structural repair of roof and walls where needed.

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater treatment needs

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 11,000	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 11,000			
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 5,500			
Enterprise Fund (WW)				\$ 5,500			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -
TOTAL:							\$ 11,000

Project Description:

Justification/Linkage:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 41,000	\$ -	\$ -	\$ -	\$ 41,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 41,000			
Light Equip./Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 41,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 41,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)				\$ 41,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 41,000	\$ -	\$ -	\$ -
TOTAL:							\$ 41,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of ☒ New ☐ Expansion
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:				\$ 6,000		
Light Equip./Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 3,000		
Enterprise Fund (WW)					\$ 3,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
TOTAL:							\$ 6,000

Project Description:

Used to dig smaller service or sewer lines instead of using excavator or backhoe

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 1,998,000	\$ -	\$ -	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering				\$ 125,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingency				\$ 335,000		
Building/Utility Construction:				\$ 1,500,000		
Legal/Misc.				\$ 38,000		
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

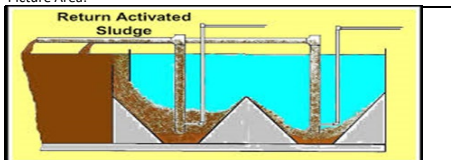
METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)					\$ 1,998,000		
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -
TOTAL:							\$ 1,998,000

Project Description:

Justification/Linkage:

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W & WW
PROJECT NAME: Commercial Water Truck LOCATION: Public Works Facility
YEAR: FY 2025 ACCT#: 050-5110-702.81-308&050-5010-701.81-06

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:				\$ 150,000		
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund					\$ 30,000		
Highway Fund							
Enterprise Fund (W)					\$ 60,000		
Enterprise Fund (WW)					\$ 60,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -
TOTAL:							\$ 150,000

Project Description:

use to wash down boat ramp, streets and other areas that need washing used at the waste plant to clean out tanks & clarifiers. Aso used to refill the vacuum truck when removing roots from sewer lines

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of ☐ New ☐ Expansion
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years
	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:				\$ 30,000		
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)					\$ 30,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
TOTAL:							\$ 30,000

Project Description:

Replace Heat pumps for lab & office at the WWTP. Existing unit are at the end of their useful life and lowering efficiency of heating and cooling of building.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs

Picture Area:



FY2022-2026 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026	Future Budget Years	
	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 315,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 315,000	
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 315,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 315,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2022	FY2023	FY2024	FY2025	FY 2026	FUTURE
General Fund						\$ 25,000	
Highway Fund							
Enterprise Fund (W)						\$ 70,000	
Enterprise Fund (WW)						\$ 220,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 315,000	\$ -
						TOTAL:	\$ 315,000

Project Description:

2009 Sewer Vactor Truck will have worn out its useful life. The truck is used to clean out and inspect sanitary sewer and storm sewer lines throughout the Town to keep all line open and flowing.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs

Picture Area:

