



Town of Altavista

*Adopted Operating Budget and
Capital Improvement Plan for Fiscal Year 2021*

TABLE OF CONTENTS

BUDGET TRANSMITTAL LETTER	i
CHANGES TO FY2021 PROPOSED BUDGET.....	iii
ADOPTED RESOLUTIONS AND ORDINANCES	v
MASTER LIST (FEES, RATES, AND CHARGES)	xi
GENERAL FUND REVENUE (FUND 10)	1
EXPENDITURE SUMMARY (ALL FUNDS)	4
GENERAL FUND (10)	5
ENTERPRISE FUND (50)	7
STATE / HIGHWAY REIMBURSEMENT FUND (20)	8
CEMETERY FUND (90)	8
ALL FUNDS TOTAL	9
GENERAL FUND DEPARTMENTS – EXPENDITURES (FUND 10)	10
COUNCIL / PLANNING COMMISSION EXPENDITURES	11
ADMINISTRATION EXPENDITURES.....	15
NON-DEPARTMENTAL EXPENDITURES	19
PUBLIC SAFETY EXPENDITURES	21
PUBLIC WORKS EXPENDITURES	25
ECONOMIC DEVELOPMENT EXPENDITURES	31
COMMUNITY DEVELOPMENT EXPENDITURES.....	35
TRANSIT (ACTS) EXPENDITURES	39
AVOCA EXPENDITURES	43
STATE / HIGHWAY REIMBURSEMENT FUND (FUND 20)	47
ENTERPRISE FUND – REVENUE (FUND 50)	49
ENTERPRISE FUND DEPARTMENTS – EXPENDITURES (FUND 50)	51
WATER DEPARTMENT EXPENDITURES	52
WASTEWATER DEPARTMENT EXPENDITURES.....	59
CEMETERY FUND (FUND 90)	65
CAPITAL IMPROVEMENT PROGRAM (CIP)	67

FY 2021 THROUGH FY 2025 PROJECT SPREADSHEETS	68
CIP FUNDING SOURCES FOR FY 2021	73
CAPITAL IMPROVEMENT PROGRAM FY 2021 – 2025 (BY DEPARTMENT AND FISCAL YEAR)	74



July 1, 2020

The Honorable Mayor and Members of Council
Town of Altavista
510 Seventh Street
Altavista, VA 24517

RE: Adopted Annual Budget for the 2020-2021 Fiscal Year

Dear Mayor and Members of Council:

I am pleased to submit the Adopted Fiscal Year 2021 Budget to Town Council and the community. The budget is built on the premise that the activities supported by this spending plan contribute to the wellbeing of the Town's residents. The Town will continue to offer quality community services such as police, public works, parks and recreation, planning, water distribution, wastewater collection, public transportation, and financial services at a good value to our citizens.

This budget is designed to maintain the high quality of services provided by the Town's various municipal departments. Each department is important to the operation of the town and its delivery of services to its citizens. These departments are made up of our most valuable resource, our employees. Because every organization is only as good as its people, this budget continues to provide funding for an evaluation-based merit increase of 1% (meets standards), 2% (exceeds standards), and 3% (exceptional). The proposed budget also includes a 4.7% increase in health insurance premiums, as premiums were unchanged in Fiscal Year 2020, as well as a decrease in the Town's required contribution level to the Virginia Retirement System from 10.02% to 9.80%.

The adopted budget before you, totaling \$10,084,110, covers the period beginning July 1, 2020 through June 30, 2021, as well as the Town's Five-Year Capital Improvement Plan (CIP). The CIP for fiscal years 2022 – 2025 is intended to provide a long term look at capital needs and sources available to pay for them. The total budget decreased by .89% as compared with the total appropriation for Fiscal Year 2020 of \$10,175,000.

General Fund

The General Fund Budget is adopted at \$5,111,710 including capital improvements of \$1,090,350, a 9.96% increase over last year's adopted budget of \$4,648,740. The General Fund is balanced with no transfers in from reserves to offset a deficit. The increase in the General Fund is primarily the result of capital projects, as proposed operational costs decreased \$66,180 over last year's adopted budget, which includes adding two new positions in the Public Works Department and one new position in the Administration Department,

as well as increasing the annual salaries for Council Members and the monthly stipend for Planning Commission Members. All tax rates remain at their current levels.

Enterprise Fund (Water & Sewer)

The Enterprise Fund Budget is adopted at \$4,014,340 including capital improvements of \$361,350. This budget reflects an increase of \$6,940, a .17% growth compared to FY2020's adopted budget. The third year of a five-year plan to increase utility rates is included in the adopted budget as laid out in the plan presented by Woodard & Curran to meet projected debt service requirements to fund the infrastructure upgrades identified in the facility assessment for water and wastewater assets. An increase of 8% for water rates and 4% for sewer rates is proposed in this budget to be effective December 1, 2020. Although these changes are effective in December, customers will not see changes on their utility bills until the January 2021 bill for monthly customers or the April 2021 bill for quarterly customers. A Utility Discount Program is incorporated in the FY2021 budget for qualifying town residents. The Enterprise Fund also includes new debt service for a long term borrowing in the amount of \$6,538,000 related to improvements to the water and sewer system.

Highway Fund

The Highway Fund Budget is adopted at \$936,810 including capital improvements of \$231,810. The Highway Fund consists of revenue that is provided through the Virginia Department of Transportation (VDOT) for maintenance of the Town's 'local streets.' The anticipated revenue from VDOT for FY2021 is \$730,000. The adopted budget also includes a transfer in of Highway Funds in the amount of \$206,810. Included in this amount is funding for the replacement of a 1986 tractor mower and a 1997 bucket truck, in the amount of \$42,800, as funds have been previously allocated over the past few years. Also included in the Highway Fund Budget is funding to cover repair and maintenance of curbs and sidewalks as well as paving of several streets identified in the street paving plan.

Cemetery Fund

The Cemetery Fund totals \$75,550 with no capital improvements. The annual allocation of \$25,000 from the General Fund to the Cemetery Reserve Fund is included in this budget as it has been the policy of Town Council to budget for perpetual maintenance. Any transfer amount above that figure is needed to offset the deficit between revenue and expenses. Cemetery opening and closing fees increased 15%. The additional revenue generated from the increase is to be transferred to the perpetual maintenance fund, in addition, interest income is no longer being used to fund operations, as it is also being used to grow the perpetual maintenance fund.

In summary, I believe the FY2021 Town of Altavista Adopted Budget reflects Council's service priorities for the citizens, meets Council's stated goals and objectives, and is responsive to town-wide needs. I am proud of the hard work and effort put forth by staff to craft this budget. If it were not for the dedication and teamwork that exists in this organization, it would not be possible for me to present a budget to Town Council that well positions our Town.

Respectfully submitted,

J. Waverly Coggsdale, III

J. Waverly Coggsdale, III
Town Manager

CHANGES TO FISCAL YEAR 2021 PROPOSED BUDGET*These changes are reflected in the FY2021 Adopted Budget*

General Fund	
<u>Description of Change</u>	<u>Amount</u>
Council removed \$22,000 from GF regarding replacement of Bucket Truck, as we will purchase a used one instead of a new one.	-22,000
Staff reduced interest income from \$285,600 to \$190,000 as a result of the downward trend in interest rates	95,600
Added Assistant Town Manager position to Administration increasing wages and benefits	104,120
Removed Economic Development Director's position from budget. Transferred funding for this position to Administration to be used to offset the cost of adding Assistant Town Manager position.	-95,200
Removed proposed position of Code Enforcement Officer from budget. Transferred funding for this position to Administration to be used to offset the cost of adding Assistant Town Manager position.	-48,700
Received a cost to complete P&R's CIP project of improvements to the river overlook at English Park. This amount was \$26,500 more than the cost of \$6,000 that was proposed in the budget	26,500
Refinanced existing debt with CB&T and FNB resulting in a lower debt service	-2,720
Council approved to increase Cemetery opening/closing costs by 15%. Revenue prior to change was \$15,000. The change resulted in an increase of \$2,250 to revenue. Council also approved to remove interest income from the proposed budget in the Cemetery Fund, as a funding source for operations. As a result the transfer in from General Fund to Cemetery Fund will increase.	9,750
Council approved to reduce funds for paving alleys by 50%	-50,000
Council approved to reduce funds related to travel/conventions/training associated with the position of Economic Development by \$10,000	-10,000
Council approved to defer restroom improvements / porta-potty at English Park for one year.	-90,000
Council approved to reduce the number of lights being upgraded to LED heads and/or bulbs by 25%	-8,470
The first draft of FY2021 Proposed Budget required a transfer in of \$91,120 to balance the fund. As a result of various changes to the budget, the amount needed to balance the fund increased to \$158,470. At the 4/14/2020 meeting, Council approved a few reductions to line items in order to balance the budget without a transfer in from reserves. Total changes to the budget to date.	-91,120

Enterprise Fund
Description of Change

Staff reduced interest income from \$18,000 to \$8,000 as a result of the downward trend in interest rates, therefore reducing the surplus.	-10,000
First Draft of the proposed budget did not include revenue from Dominion. After reviewing the agreement it was determined we would receive revenue during the fiscal year.	21,800
The first draft of the proposed budget included a surplus and did not include debt service. Since the distribution of the budget we have closed on a new financing and preparing to close on a refinancing, requiring the use of surplus funds to partially cover debt service.	289,960

CHANGES TO FISCAL YEAR 2021 PROPOSED BUDGET CONTINUED

Refinanced existing debt with CB&T and FNB resulting in a lower debt service	18,200
Debt Service for new financing with Truist in the amount of \$6.4 million for water and sewer improvements.	-339,210
New Debt (VCWRL) through VRA in the amount of approximately \$4.3 million to fund WWTP electrical improvements.	-43,270
Net Change to Fund (Expenses)	-62,520

Highway Fund
Description of Change

Council removed \$22,000 from HF regarding replacement of Bucket Truck, as we will purchase a used one instead of a new one.	-22,000
Council removed Highway Plan from FY2021 Proposed Budget	-25,000
Net Change to Fund	-47,000

Cemetery Fund
Description of Change

Council approved to increase opening/closing costs by 15%. Revenue prior to change was \$15,000. The change resulted in an increase of \$2,250 to revenue.	2,250
Council approved to remove interest income from the proposed budget as a funding source for operations.	-12,000
Net Change to Fund	-9,750

TOWN OF ALTAVISTA, VA

ORDINANCE NO: 20-06-01

PRESENTED: June 9, 2020

ADOPTED: June 9, 2020

AN ORDINANCE: ADOPTING AND RE-ORDAINING THE TOWN'S TAX RATES, WATER AND SEWER RATES, FEES, AND OTHER CHARGES

The Town Council of the Town of Altavista, Virginia hereby ordains:

SECTION I. That all tax rates, fees and other charges for the Town of Altavista are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, "Master List Rates, Fees and Charges".

SECTION II. That all tax rates, water and sewer rates, and fees adopted under this Ordinance shall supersede any conflicting tax rate, water and sewer rates, fee or charge previously adopted.

SECTION III. That the "Master List, Rates, Fee and Charges" adopted and re-ordained under this Ordinance shall be incorporated by reference in the Town Code of Altavista, Virginia, as necessary.

SECTION IV. That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any part or provisions thereof, other than the part so decided to be invalid.

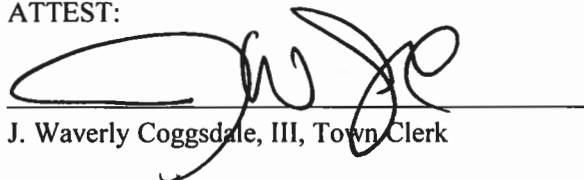
SECTION V. That this Ordinance shall be effective July 1, 2020.

PASSED THIS 9TH DAY OF JUNE, 2020.



Michael E. Mattox, Mayor
Town of Altavista

ATTEST:



J. Waverly Coggsdale, III, Town Clerk

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2021 BUDGET & APPROPRIATION RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED REVENUES FOR FY 2020-2021 FOR THE OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE TOWN OF ALTAVISTA, VIRGINIA

WHEREAS, pursuant to Section 15.2-2503 of the Code of Virginia (1950), as amended, the Town Council of Altavista, Virginia must approve for informative and fiscal planning purposes a budget that contains a complete and itemized classified plan for all contemplated expenditures, all estimated revenues, and all estimated borrowings for the Town during the fiscal year beginning July 1, 2020 and ending June 30, 2021 (“FY2021”); and

WHEREAS, the Town Manager prepared for FY 2021 a budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2021* (“FY2021 Budget”), which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2021 Budget, which changes are set forth in a document entitled *Changes to FY 2021 Proposed Budget (memo, dated 06/03/2020)*.

NOW THEREFORE, the Council of the Town of Altavista, Virginia hereby resolves:

SECTION I. The FY 2021 Budget is hereby approved and adopted in its entirety subject to the incorporation by Staff of all changes listed in the *Changes to FY 2021 Proposed Budget*. The FY 2021 Budget shall include fund categories and budgeted expenditures for such fund categories as follows: General Fund, **\$4,992,410**; Enterprise “Utility” Fund (Water & Sewer), **\$4,014,340**; Highway Maintenance Fund, **\$936,810**; Cemetery Fund, **\$75,550**; and Transfer to General Fund Reserves (Fire Department loan repayment) **\$65,000**. Included in these funds is **\$1,683,510** for Capital Outlay.

SECTION II. Amendments to the adopted FY 2021 Budget may be enacted by the Town Council by resolution from time to time.

SECTION III. The Town Manager may authorize the transfer of any unencumbered balance, or portion thereof, from one classification of expenditure to another within the same department or appropriation category.

SECTION IV. The Town Manager may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

1. Insurance recoveries received for damage to any town property.
2. Refunds or reimbursements made to the town.

SECTION V. All outstanding encumbrances in the capital projects fund at June 30, 2020 shall be an amendment to the adopted budget and shall be reappropriated to the FY2020-2021 fiscal year to the same department and account for which they were assigned in the previous year subject to any applicable public hearing requirements. Appropriations designated for capital projects will not lapse at the end of the fiscal year. The Town Manager may approve transfers between funds to enable capital projects to be accounted for properly. Upon completion of a capital project, the Town Manager is authorized to close out the project and transfer any remaining balances to the original funding source. The Town Manager is authorized to approve transfers among capital projects as long as funding sources are consistent and total appropriations is not increased. If the actual contract amount for a project is less than the appropriations, the Town Manager may approve the transfer of excess funds back to the original funding source upon completion of the project.

SECTION VI. The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including but not limited to, transferring money within and between funds, paying all short and long term debt due, and establishing necessary encumbrances at the end of the fiscal year.

SECTION VII. All appropriations are declared to be maximum.

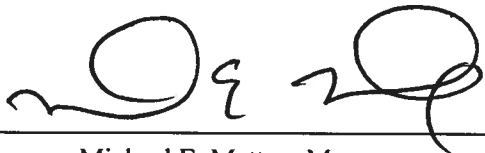
SECTION VIII. No department, agency or individual receiving appropriations under the provision of this Resolution shall exceed the amount of its or his appropriation, except with the prior approval of, and appropriation by, the Town Council.

SECTION IX. All prior budgets, ordinances, and resolutions in conflict herewith are hereby repealed.

SECTION X. If any provisions of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

SECTION XI. This Resolution shall be effective on and after July 1, 2020.

PASSED THIS 9TH DAY OF JUNE, 2020.

A handwritten signature in black ink, appearing to read 'Michael E. Mattox', written over a horizontal line.

Michael E. Mattox, Mayor
Town of Altavista

ATTEST:

A handwritten signature in black ink, appearing to read 'J. Waverly Coggsdale', written over a horizontal line.

J. Waverly Coggsdale, Clerk

TOWN OF ALTAVISTA, VA

RESOLUTION TO APPROVE THE 2021 – 2025 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Town Manager presented a draft FY2021-2025 Capital Improvement Program, as part of the budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2021*, which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2021 Budget and Capital Improvement Program, which changes are set forth in a document entitled *Changes to FY 2021 Proposed Budget (memo, dated 06/03/2020)*.

WHEREAS, a Public Hearing was held on May 12, 2020 to receive public comment; now therefore

BE IT RESOLVED, that the FY2021-2025 Capital Improvement Program for the Town of Altavista, as modified in work session held during March, April and May 2020, is hereby approved.

Voting for: Bennett, George, Higginbotham, Mattox, Dalton, Emerson, Mitchell

Against: None

Adopted: JUNE 9, 2020



Town Clerk

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2021 UTILITY (WATER AND SEWER) RATES INCREASE RESOLUTION

AN UNCODIFIED ORDINANCE SETTING THE UTILITY (WATER & SEWER) RATES FOR FY2021

1. **BE IT ORDAINED** that by the Town Council of the Town of Altavista, Virginia, meeting in regular session this 9th day of June 2020, that the Town's utility (water & sewer) rates will be as follows effective December 1, 2020:

a. **Water**

Business & Residential - \$2.75 per 1,000 gallons
Industrial - \$2.69 per 1,000 gallons
Town of Hurt - \$4.13 per 1,000 gallons
Business & Residential (Outside Town Limits) - \$5.49 per 1,000 gallons
Industrial (Outside Town Limits) - \$5.38 per 1,000 gallons

b. **Sewer (based on 85% of water consumption or metered consumption)**

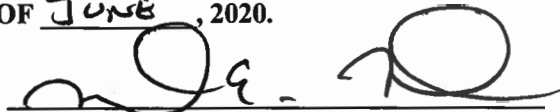
Business & Residential - \$3.45 per 1,000 gallons
Industrial - \$3.54 per 1,000 gallons
Town of Hurt - \$3.45 per 1,000 gallons
Business & Residential (Outside of Town Limits) - \$6.90 per 1,000 gallons
Industrial (Outside of Town Limits) - \$7.08 per 1,000 gallons

c. **All other Utility Rates, Fees and Charges will remain unchanged.**

d. **These changes will be incorporated into the Town of Altavista FY2021 Master List for Fees, Rates and Charges.**

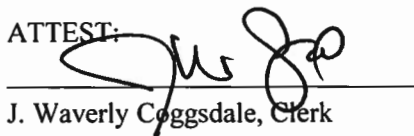
2. This rates will take effect on December 1, 2020.

PASSED THIS 9th DAY OF JUNE, 2020.



Michael E. Mattox, Mayor
Town of Altavista

ATTEST:



J. Waverly Coggsdale, Clerk

**TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2021 ADOPTED BUDGET**

BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE

	Rate per \$100 of gross receipts
Contractors	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000
Retailers	\$ 0.0425
Financial, Real Estate, & Professional	\$ 0.0425
Personal Services, Repair	\$ 0.0600
Wholesalers	\$ 0.0175
Wholesale Peddlers	\$ 0.0175
Commission Merchant	\$ 0.0600
Direct Sellers (sales under \$4,000)	\$ 0.0175
Direct Sellers (Sales over \$4,000)	\$ 0.0550
Peddlers	\$ 125.0000
Itinerant Merchant (Edible, Perishable Goods)	\$ 25.0000
Itinerant Merchant (Nonperishable Goods)	\$ 125.0000
Carnivals, Circus	\$100 per day; \$500 per week
Fortunetellers	\$ 500.00
Savings Institutions/State Chartered Credit Unions	\$ 25.00
Photographers, out of town	\$ 15.00
Utilities	\$.0025 of Gross Receipts
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18
Minimum License	\$ 15.00

CEMETERY FEES

Changing of cemetery Deed	\$ 25.00
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$ 650.00 in town residents - with a minimum of 2 spaces
	\$ 950.00 out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$ 750.00 before 12 noon - weekday
	\$ 925.00 after 12 noon - weekday
	\$ 1,050.00 weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$ 350.00 before 12 noon - weekday
	\$ 400.00 after 12 noon - weekday
	\$ 450.00 weekend or holiday
Disinterment	\$ 1,300.00

RENTALS

Booker Building Deposit	\$ 150.00
	\$ 250.00 if alcohol is served
Booker Building Rental Fee	\$ 100.00 for each 4 hours
Booker Building Utility Fee	\$ 25.00
Park Pavilion Rentals	\$ 50.00 for each 4 hours - large pavilion @ English & Shreve Park
	\$ 25.00 for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental (<i>Town residents/businesses only</i>)	\$ 25.00 standard dump truck - resident
	\$ 50.00 tandem dump truck - resident
	\$ 50.00 standard dump truck - business
	\$ 100.00 tandem dump truck - business

PLANNING & ZONING RELATED

Zoning Permit	\$ 20.00
Sign Permit	\$ 20.00
Special Use Permit; application fee	\$ 300 - \$400
Variance	\$ 300.00
Appeal to BZA	\$ 300 - \$400
Rezoning	\$ 400.00
Subdivision (5 lots or less); fees for examining/approval of plats	\$10.00 and \$1.00 per lot
Subdivision (5 lots or more); fees for examining/approval of plats	\$25.00 and \$1.00 per lot

TRANSIT FEES

Transit Tokens	\$ 0.50 each
Transit Punch Cards	\$ 10.00 for 3 cards
Transit Monthly Pass	\$ 20.00

TAX RATES

Real Estate Rate	\$0.08 per \$100 of assessed value
Personal Property Rate	\$2.00 per \$100 of assessed value
Cigarette Tax	\$ 0.27 per pack
Hotel Lodging Tax	5.50% 3% credit for reporting on time
Meals Tax	7% 2% credit for reporting on time
Vehicle License Tax / Automobile	\$ 15.00
Vehicle License Tax / Motorcycle	\$ 5.00
Vehicle License Tax / Trailer	\$ 6.50
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00

**TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2021 ADOPTED BUDGET**

UTILITY FEES

NOT EFFECTIVE UNTIL DECEMBER 1, 2020

Water

Business & Residential - \$2.75 per 1,000 gallons
Industrial - \$2.69 per 1,000 gallons
Town of Hurt - \$4.13 per 1,000 gallons
Business & Residential Outside of Town - \$5.49 per 1,000 gallons
Industrial Outside of Town - \$5.38 per 1,000

Sewer (based on 85% of water consumption or metered consumption)

Business & Residential - \$3.45 per 1,000 gallons
Industrial - \$3.54 per 1,000 gallons
Town of Hurt - \$3.45 per 1,000 gallons
Business & Residential Outside of Town - \$6.90 per 1,000 gallons
Industrial Outside of Town - \$7.08 per 1,000

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 ½"	5	\$32.50
2"	8	\$52.00
2 ½"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

Meter Size	Factor	Water Connection Fee (Base: \$1,500)	Sewer Connection Fee (Base: \$2,000)	Sewer Availability Fee (Base: \$600)
5/8"	1	\$1,500	\$2,000	\$600
3/4"	1.5	\$2,250	\$3,000	\$900
1"	2.5	\$3,750	\$5,000	\$1,500
1 ½"	5	\$7,500	\$10,000	\$3,000
2"	8	\$12,000	\$16,000	\$4,800
2 ½"	11	\$16,500	\$22,000	\$6,600
3"	15	\$22,500	\$30,000	\$9,000
4"	25	\$37,500	\$50,000	\$15,000
6"	50	\$75,000	\$100,000	\$30,000
8"	80	\$120,000	\$160,000	\$48,000
10"	115	\$172,500	\$230,000	\$69,000

Application for Service / Application Fee	\$	25.00
Security Deposit (Owner)	\$	50.00
Security Deposit (Tenant)	\$	125.00
Cut-Off Charge Fee for Non-payment	\$	35.00
Service request during work hours (7:00 am-3:30 pm M-F)	\$	25.00
Service request after work hours (3:30 pm M-F; Saturday and Sunday)	\$	50.00
Purchase of water at WTP	\$	10.00 for each 1,000 gallons
Disposal Fee Permit for WWTP	\$	50.00

MISCELLANEOUS CHARGES

Return Check Charge	\$	35.00
Police Report	\$	5.00
Customer Copies	\$	0.15
Fax	\$	1.25 first page
	\$	0.75 each additional page
Vehicle Withholding Fee (DMV stop)	\$	45.00
Dealers in precious metals; permit required from Chief of Police	\$	200.00
Going out of business permit	\$	25.00

GENERAL FUND REVENUE (FUND 10)

Town of Altavista
General Fund Revenue
FY2021 ADOPTED BUDGET

General Fund Revenue	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
Property Taxes - Real Property	216,575	216,249	215,000	210,000	210,000
Public Service - Real & Personal	95,415	97,300	97,000	98,700	98,700
Personal Property	233,725	262,440	230,000	262,000	260,000
Personal Property - PPTRA	108,222	104,941	100,000	100,000	100,000
Machinery & Tools	1,689,608	1,768,238	1,794,000	1,821,000	1,844,000
Mobile Homes - Current	171	202	150	150	150
Penalties - All Taxes	5,500	10,268	4,500	4,500	4,500
Interest - All Taxes	2,054	4,458	1,700	3,500	3,500
Local Sales & Use Taxes	171,886	169,649	165,000	156,000	165,000
Local Electric and Gas Taxes	114,051	114,911	112,000	114,000	114,000
Local Motor Vehicle License Tax	45,330	46,914	43,000	46,000	46,000
Local Bank Stock Taxes	159,376	171,860	159,000	159,000	159,000
Local Hotel & Motel Taxes	76,298	85,235	75,000	80,000	80,000
Local Meal Taxes	939,192	986,050	955,000	815,000	973,000
Local Container Rental Fees	1,100	1,441	1,300	1,300	1,300
Local Communications Tax	37,160	34,473	35,000	34,000	34,000
Local Transit Passenger Revenue	5,258	5,006	5,000	5,000	5,000
Local Cigarette Tax	144,668	140,288	144,000	130,000	130,000
Local Mobile Restaurant Permit	0	200	150	150	150
Business License Fees/Contractors	4,548	4,694	4,500	4,500	4,500
Business License Fees/Retail Services	58,269	59,674	58,000	58,000	58,000
Business License Fees/Financial/RE/Prof.	4,224	4,665	4,000	4,200	4,200
Business License Fees/Repairs & Person Svcs	10,797	10,613	10,000	10,000	10,000
Business Licenses Fees/Wholesale Businesses	481	452	450	450	450
Business License Fees/Utilities	3,000	2,737	3,000	2,700	2,700
Business License Fees/Hotels	878	927	850	850	850
Permits - Sign	1,140	900	1,100	1,100	1,100
Fines & Forfeitures - Court	21,064	15,432	15,000	15,000	15,000
Parking Fines	290	310	200	660	300
Interest and Interest Income	81,907	175,917	285,600	285,600	190,000
Rents - Rental of General Property	1,037	1,250	1,200	1,000	1,000
Rents - Pavilion Rental	2,725	2,304	3,000	2,500	2,500
Rents - Booker Building Rentals	4,525	3,675	3,000	3,300	3,300
Rents - Rental of Real Property	80,317	107,118	80,000	80,000	80,000
Railroad Rolling Stock Taxes	16,583	16,530	16,500	16,450	16,450
State DCJS Grant	82,728	85,788	85,700	89,100	89,100
State Rental Taxes	1,314	1,127	1,000	1,000	1,000
State/Misc. Grants (Fire Grant)	11,534	11,941	11,900	12,570	12,600
State/VDOT Contract Services	5,475	4,941	3,000	1,160	3,000
VDOT Police Grant for Overtime	7,525	5,110	5,000	8,000	5,000
State Transit Revenue	29,695	21,222	15,050	28,913	18,620
Campbell County Grants	25,000	25,000	0	0	0
Litter Grant	1,879	1,957	1,900	1,900	1,900
Fuel - Fire Dept. (Paid by CC)	8,980	20,501	18,000	23,000	23,000
VDOT TEA 21 Grant	20,682	22,131	0	442,080	0
Federal Transit Revenue	98,401	56,552	55,800	55,800	126,950
Federal/Byrne Justice Grant	2,498	0	0	0	0
Misc. - Sale of Supplies & Materials	7,452	42,706	7,500	11,000	7,500
Misc. - Cash Discounts	37	13	100	100	100
Miscellaneous	255,740	99,214	25,000	40,280	25,000

Town of Altavista
General Fund Revenue
FY2021 ADOPTED BUDGET

General Fund Revenue	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
Transfer in from Comm. Imprv. Fund					
Transfer In from General Fund Des.Reserves	0	0	30,300	0	176,290
Transfer In from PD Forfeiture Accounts	0	0	0	0	3,000
Transfer In from General Fund Reserves	0	0	0	0	0
	4,896,311	5,025,524	4,883,450	5,241,513	5,111,710

EXPENDITURE SUMMARY (ALL FUNDS)

Town of Altavista
Fund Expenditure Totals
FY2021 ADOPTED BUDGET

GENERAL FUND (FUND 10)	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
Council / Planning Commission					
Personnel	20,992	21,060	21,000	21,000	28,000
Operations	3,357	6,183	12,600	4,800	11,400
Debt Service	0	0	0	0	0
CIP	18,110	5,087	0	0	5,000
Council / Planning Commission - TOTAL:	<u>42,459</u>	<u>32,330</u>	<u>33,600</u>	<u>25,800</u>	<u>44,400</u>
Administration					
Personnel	433,440	390,770	489,650	489,650	519,100
Operations	318,800	301,666	346,080	354,758	387,510
Debt Service	0	0	0	0	0
CIP	29,052	3,317	75,000	75,000	41,000
Administration - TOTAL:	<u>781,291</u>	<u>695,753</u>	<u>910,730</u>	<u>919,408</u>	<u>947,610</u>
Non-Departmental					
Operations	1,272,074	466,831	793,710	1,204,080	483,310
Transfer Out to Cemetery Fund	-25,000	-25,000	-46,050		-54,300
Transfer Out to Enterprise Fund	0	0	0	0	0
Transfer Out to General Fund Reserve	-856,431	0	-123,660		0
Transfer Out to Gen. Fund Reserve (Fire Dept.)	-65,000	-65,000	-65,000	-65,000	-65,000
Operations w/o Transfers Out	<u>325,643</u>	<u>376,831</u>	<u>559,000</u>	<u>1,139,080</u>	<u>364,010</u>
Non-Departmental - TOTAL:	<u>325,643</u>	<u>376,831</u>	<u>559,000</u>	<u>1,139,080</u>	<u>364,010</u>
Public Safety					
Personnel	808,655	852,311	957,000	964,376	959,000
Operations	117,967	104,237	141,280	139,694	161,790
Debt Service	0	0	0	0	0
CIP	127,184	131,581	111,000	61,000	75,250
Public Safety - TOTAL:	<u>1,053,807</u>	<u>1,088,129</u>	<u>1,209,280</u>	<u>1,165,070</u>	<u>1,196,040</u>
Public Works					
Personnel	474,667	519,769	576,650	576,650	652,950
Operations	302,787	382,939	433,580	428,703	393,210
Debt Service	23,127	23,127	23,150	23,150	20,410
CIP	679,985	829,682	479,300	483,657	654,300
Public Works - TOTAL:	<u>1,480,568</u>	<u>1,755,517</u>	<u>1,512,680</u>	<u>1,512,160</u>	<u>1,720,870</u>
Transit System					
Personnel	74,986	78,465	79,750	79,750	103,470
Operations	23,709	27,243	25,300	25,200	25,660
Debt Service	0	0	0	0	0
CIP	66,798	2,474	7,000	7,000	109,800
Transit System - TOTAL:	<u>165,493</u>	<u>108,182</u>	<u>112,050</u>	<u>111,950</u>	<u>238,930</u>
Economic Development					
Personnel	80,084	0	148,550	10,800	0
Operations	24,581	87,512	84,100	22,300	50,100
Debt Service	0	0	0	0	0
CIP	0	0	0	0	200,000
Economic / Community Development - TOTAL:	<u>104,664</u>	<u>87,512</u>	<u>232,650</u>	<u>33,100</u>	<u>250,100</u>

Town of Altavista
Fund Expenditure Totals
FY2021 ADOPTED BUDGET

GENERAL FUND (FUND 10)	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
Avoca Museum					
Personnel	18,700	64,924	68,050	68,050	67,900
Operations	39,301	2,031	450	450	450
Debt Service	0	0	0	0	0
CIP	<u>31,700</u>	<u>14,500</u>	<u>8,200</u>	<u>8,200</u>	<u>5,000</u>
Avoca Museum - TOTAL	<u>89,701</u>	<u>81,455</u>	<u>76,700</u>	<u>76,700</u>	<u>73,350</u>
Community Development					
Personnel	0	0	0	0	127,600
Operations	0	2,030	2,050	2,050	29,500
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>483</u>	<u>0</u>	<u>0</u>	<u>0</u>
Community Development - TOTAL	<u>0</u>	<u>2,513</u>	<u>2,050</u>	<u>2,050</u>	<u>157,100</u>
GENERAL FUND TOTALS					
Personnel	1,911,525	1,927,299	2,340,650	2,210,276	2,458,020
Operations	1,156,145	1,288,642	1,604,440	2,114,985	1,423,630
Debt Service	23,127	23,127	23,150	23,150	20,410
CIP	952,829	986,641	680,500	634,857	1,090,350
GENERAL FUND - GRAND TOTAL:	<u>4,043,626</u>	<u>4,225,709</u>	<u>4,648,740</u>	<u>4,983,268</u>	<u>4,992,410</u>

Town of Altavista
Fund Expenditure Totals
FY2021 ADOPTED BUDGET

ENTERPRISE FUND (FUND 50)	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
Water Department					
Personnel	578,513	595,096	682,650	682,650	688,690
Operations	633,191	528,482	707,500	634,404	687,800
Debt Service	419,017	418,872	422,250	422,250	604,090
CIP	725,551	199,942	355,900	492,071	229,650
Transfers	<u>0</u>	<u>0</u>	<u>56,900</u>	<u>0</u>	<u>0</u>
Water Department - TOTAL:	<u>2,356,272</u>	<u>1,742,391</u>	<u>2,225,200</u>	<u>2,231,375</u>	<u>2,210,230</u>
Wastewater Department					
Personnel	710,773	710,722	800,400	800,400	809,710
Operations	598,551	654,458	669,400	626,154	680,350
Debt Service	0	0	0	0	182,350
CIP	402,366	822,893	255,550	488,900	131,700
Transfers	<u>0</u>	<u>0</u>	<u>56,850</u>	<u>0</u>	<u>0</u>
Wastewater Department - TOTAL:	<u>1,711,690</u>	<u>2,188,073</u>	<u>1,782,200</u>	<u>1,915,454</u>	<u>1,804,110</u>
ENTERPRISE FUND TOTAL					
Personnel	1,289,286	1,305,818	1,483,050	1,483,050	1,498,400
Operations	1,231,742	1,182,940	1,376,900	1,260,558	1,368,150
Debt Service	419,017	418,872	422,250	422,250	786,440
CIP	1,127,916	1,022,835	611,450	980,971	361,350
Transfers Out - Enterprise Fund	<u>0</u>	<u>0</u>	<u>113,750</u>	<u>0</u>	<u>0</u>
ENTERPRISE FUND - GRAND TOTAL:	<u>4,067,961</u>	<u>3,930,465</u>	<u>4,007,400</u>	<u>4,146,829</u>	<u>4,014,340</u>

Town of Altavista
Fund Expenditure Totals
FY2021 ADOPTED BUDGET

	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ADOPTED</u>	<u>FY2020</u> <u>PROJECTED</u>	<u>FY2021</u> <u>ADOPTED</u>
State/Hwy Reimbursement Fund (Fund 20)					
Operations	697,421	605,881	870,500	870,500	705,000
CIP	<u>153,562</u>	<u>126,896</u>	<u>384,150</u>	<u>384,150</u>	<u>231,810</u>
State/Hwy Reimbursement Fund - Total:	<u>850,983</u>	<u>732,777</u>	<u>1,254,650</u>	<u>1,254,650</u>	<u>936,810</u>
	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ADOPTED</u>	<u>FY2020</u> <u>PROJECTED</u>	<u>FY2021</u> <u>ADOPTED</u>
Cemetery Fund - (Fund 90)					
Personnel	6,799	8,825	14,250	9,430	14,250
Operations	12,857	16,816	36,300	36,300	36,300
Transfer Out - Cemetery Reserve	41,063	35,387	25,000	25,000	25,000
CIP	<u>0</u>	<u>652</u>	<u>0</u>	<u>0</u>	<u>0</u>
Cemetery Fund - TOTAL:	<u>60,719</u>	<u>61,680</u>	<u>75,550</u>	<u>70,730</u>	<u>75,550</u>

Town of Altavista
Fund Expenditure Totals
FY2021 ADOPTED BUDGET

	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ADOPTED</u>	<u>FY2020</u> <u>PROJECTED</u>	<u>FY2021</u> <u>ADOPTED</u>
ALL FUNDS TOTAL					
Personnel	3,207,609	3,241,942	3,837,950	3,702,756	3,970,670
Operations	3,098,165	3,094,279	3,888,140	4,282,343	3,533,080
Debt Service	442,144	441,999	445,400	445,400	806,850
CIP	2,234,307	2,137,024	1,676,100	1,999,978	1,683,510
Transfer Out - General Fund Reserve	856,431	856,431	123,660		0
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
Transfer Out - Cemetery Reserve	25,000	25,000	25,000	25,000	25,000
Transfer Out - Enterprise Fund Reserve	<u>0</u>	<u>0</u>	<u>113,750</u>		<u>0</u>
ALL FUNDS - GRAND TOTAL:	<u>9,928,657</u>	<u>9,861,675</u>	<u>10,175,000</u>	<u>10,520,477</u>	<u>10,084,110</u>

GENERAL FUND DEPARTMENTS EXPENDITURES (FUND 10)

- Council
- Administration
- Non-Departmental
- Public Safety
- Public Works
- Economic Development
- Community Development
 - Main Street
 - Planning Commission
- Transit System
- Avoca

COUNCIL EXPENDITURES

Town of Altavista
Council/Planning Commission
FY 2021 ADOPTED BUDGET

COUNCIL
Fund 10 – Department 1001-400

The Town Council of Altavista is the legislative policy making body of the Town government. The Council is comprised of six members, elected at large, every two years in four-year staggered terms. The Mayor is the chief presiding officer of the Town Council and is elected separately by the citizens and serves a term of four years. The Town Council meets the 2nd Tuesday of each month at 7:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

Town Council Members

Mike Mattox, *Mayor*
Beverley Dalton, *Vice Mayor*
Jay Higginbotham
Tracy Emerson
Tim George
Reggie Bennett
Wayne Mitchell

Town of Altavista
Council
FY2021 ADOPTED BUDGET

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
<u>COUNCIL - FUND 10</u>					
Wages & Benefits	20,992	21,060	21,000	21,000	28,000
Other Employee Benefits					
Services	0	0	5,000	0	5,000
Other Charges	3,357	6,183	7,600	4,800	6,400
Materials & Supplies	0	0	0	0	0
Capital Outlay	18,110	5,087	0	0	5,000
Total Expenditures	42,459	32,330	33,600	25,800	44,400
COUNCIL - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	19,500	19,563	19,500	19,500	26,000
Benefits-FICA	1,492	1,497	1,500	1,500	2,000
WAGES & BENEFITS - TOTAL	20,992	21,060	21,000	21,000	28,000
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractural Services/Misc & Professional Services	0	0	5,000	0	5,000
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	0	0	5,000	0	5,000
OTHER CHARGES					
Telecommunications	2,384	2,344	2,700	2,400	2,500
Public Official Liability Insurance	893	900	900	900	900
Conventions & Education	80	2,939	1,500	1,500	1,500
Dues & Assoc. Membership	0	0	0	0	0
Miscellaneous Expense	0	0	0	0	1,500
OTHER CHARGES - TOTAL	3,357	6,183	5,100	4,800	6,400
COUNCIL TOTAL - OPERATIONS	24,349	28,743	31,100	25,800	39,400

Town of Altavista
Council
FY2021 ADOPTED BUDGET

COUNCIL - FUND 10	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
CAPITAL OUTLAY					
Replacement - Equipment	18,110	0	0	0	5,000
Replacement - Furniture & Fixtures	0	5,087	0	0	0
COUNCIL TOTAL - CAPITAL OUTLAY	18,110	5,087	0	0	5,000

ADMINISTRATION EXPENDITURES

Town of Altavista
Administration
FY 2021 ADOPTED BUDGET

ADMINISTRATION
Fund 10 – Department 1101-401

The Town of Altavista Administration is comprised of several different components, including Town Manager's Office, Finance Department, Human Resources/Personnel, Information Technology, and Town Attorney.

The Town Manager serves as the chief administrative officer of the Town of Altavista. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of Town Council.

The Finance Department is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals, as well as receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an independent audit, maintaining an accountability of fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Town Attorney expenses are included in the Administration budget and pay for the services of the Town Attorney, who is appointed by the Town Council and serves at their pleasure.

Town of Altavista
Administration
FY2021 ADOPTED BUDGET

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
ADMINISTRATION - FUND 10					
Wages & Benefits	433,440	390,770	489,650	489,650	519,100
Other Employee Benefits	19,361	12,664	36,330	36,330	36,060
Services	198,222	188,694	189,500	196,200	234,700
Other Charges	67,379	64,494	74,250	76,828	74,750
Materials & Supplies	33,837	35,814	46,000	45,400	42,000
Capital Outlay	29,052	3,317	75,000	75,000	41,000
Total Expenditures	781,291	695,753	910,730	919,408	947,610
ADMINISTRATION - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	292,617	249,045	317,150	317,150	345,500
Salaries & Wages - Overtime	0	19	300	300	300
Benefits - FICA	21,612	18,373	24,300	24,300	26,500
Benefits - VRS	32,538	24,152	31,800	31,800	33,900
Benefits - Group Med. Ins.	26,212	35,901	43,400	43,400	43,250
Benefits - Group Life Ins.	3,733	3,158	4,200	4,200	4,650
Worker's Compensation	56,728	60,122	68,500	68,500	65,000
WAGE & BENEFITS - TOTAL	433,440	390,770	489,650	489,650	519,100
OTHER EMPLOYEE BENEFITS					
Employee Education Assistance	0	0	500	500	500
Employee Assistance Program	1,544	1,544	1,630	1,630	1,710
Other Employee Benefits	17,817	11,120	34,200	34,200	33,850
OTHER EMPLOYEE BENEFITS - TOTAL	19,361	12,664	36,330	36,330	36,060
SERVICES-PURCHASED,SHARED,INTERNAL					
COBRA Administration	1,520	1,492	1,800	1,800	1,800
Legal Services	35,998	24,058	26,500	26,500	26,500
Advertising	21,168	20,345	19,000	20,000	20,000
Maintenance Service Contracts	68,660	74,986	44,500	48,000	86,000
Independent Auditor	18,437	18,437	19,000	19,000	19,000
Engineering & Architectural Services	0	500	5,000	5,000	5,000
Misc. Professional Services	10,433	3,500	25,000	25,000	25,000
Random Drug Screening	1,125	895	700	1,400	1,400
Contract. Svcs/IT Network & Website	40,882	44,481	48,000	49,500	50,000
SERVICES - TOTAL	198,222	188,694	189,500	196,200	234,700
OTHER CHARGES					
Electrical	12,879	14,578	14,000	15,000	15,000
Heating	3,029	2,974	5,000	3,000	3,000
Postal Services	8,242	7,236	11,000	11,000	11,000
Telecommunications	4,515	5,035	5,250	5,350	5,350
Other Property Insurance	6,352	4,891	8,100	8,058	8,300
Motor Vehicle Insurance	356	500	500	500	550
Surety Bonds	225	225	1,000	1,000	300
General Liability Insurance	3,675	3,654	3,900	3,900	4,050
Conventions & Education	1,143	5	4,000	4,000	4,000
Dues & Association Memberships	11,017	8,531	8,800	10,500	10,500
Refunds	424	2,511	500	500	500
Miscellaneous Expense	15,208	14,174	12,000	12,000	12,000
Miscellaneous Reimbursement	316	180	200	2,020	200
OTHER CHARGES - TOTAL	67,379	64,494	74,250	76,828	74,750
MATERIALS & SUPPLIES					
Office Supplies	13,038	15,990	19,300	19,300	19,300
Repairs & Maintenance	20,152	19,185	25,300	25,300	21,300
Fuel	592	593	1,300	700	1,300
Books & Subscriptions	55	46	100	100	100
MATERIALS & SUPPLIES - TOTAL	33,837	35,814	46,000	45,400	42,000
ADMINISTRATION TOTAL - OPERATIONS	752,240	692,436	835,730	844,408	906,610

Town of Altavista
Administration
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
ADMINISTRATION - FUND 10					
CAPITAL OUTLAY					
Replacement- EDP Equipment	14,470	0	75,000	75,000	41,000
Communication Equipment - Replacement	0	0	0	0	0
Replacement - Improvements Other Than Building	0	3,317	0	0	0
New - Improvements Other Than Building	14,582	0	0	0	0
ADMINISTRATION TOTAL - CAPITAL OUTLAY	29,052	3,317	75,000	75,000	41,000

NON~DEPARTMENTAL EXPENDITURES

Town of Altavista
Non-Departmental
FY2021 ADOPTED BUDGET

<u>NON-DEPARTMENTAL - FUND 10</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
CONTRIBUTIONS - OTHER CHARGES					
Other Charges - Misc.	132,064	124,005	126,950	138,060	56,260
<i>Property Maintenance Enforcement</i>	5,000	0	5,000	5,000	5,000
<i>Business Development Center</i>	6,000	6,000	6,000	6,000	6,000
<i>Altavista Chamber of Commerce</i>	20,000	20,000	20,000	20,000	20,000
<i>Dumpster Reimbursement</i>	0	0	600	600	600
<i>Campbell County Revenue Sharing Agreement</i>	81,064	78,005	75,000	79,490	0
<i>Uncle Billy's Day Funding</i>	20,000	20,000	20,000	20,000	20,000
<i>Christmas Parade Liability Insurance</i>	0	0	350	0	350
<i>Snowflakes</i>	0	0	0	6,970	4,310
Contribution - Altavista EMS	0	0	0	0	0
Contribution - Senior Center	1,000	1,000	1,000	1,000	1,000
Economic Development Incentives	55,000	55,000	296,150	269,150	166,150
Contribution - YMCA Recreation Program	100,000	100,000	100,000	100,000	100,000
Contribution - Altavista Fire Co.	11,534	11,941	11,900	444,560	12,600
Contribution - Avoca	18,700	0	0	0	0
Contribution - Altavista On Track (MS)	12,000	5,000	5,000	5,000	5,000
CONTRIBUTIONS - OTHER CHARGES - TOTAL	311,598	420,951	541,000	957,770	341,010
NON-DEPARTMENTAL					
Fuel - Fire Company and County EMS	14,045	20,880	18,000	23,000	23,000
NON-DEPARTMENTAL	14,045	20,880	18,000	23,000	23,000
NON-DEPARTMENTAL - SUBTOTAL	325,643	317,826	559,000	980,770	364,010
TRANSFER OUT					
Transfer Out - Cemetery Fund	25,000	25,000	46,050	34,650	54,300
Transfer Out - Enterprise Fund	0	0	0	0	0
Transfer Out - General Fund Reserve	856,431	0	101,660	101,660	0
Transfer Out - Designated RT. 43 Town Match		0	22,000	22,000	0
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	0	65,000	65,000	65,000
TRANSFER OUT - TOTAL	946,431	25,000	234,710	223,310	119,300
NON-DEPARTMENTAL TOTAL	1,272,074	342,826	793,710	1,204,080	483,310
NON-DEPARTMENTAL TOTAL - EXCLUDING TRANSFERS OUT	325,643	317,826	559,000	980,770	364,010

PUBLIC SAFETY EXPENDITURES

Town of Altavista
Public Safety
FY 2021 ADOPTED BUDGET

PUBLIC SAFETY (POLICE)
Fund 10 – Department 3101-501

The Town of Altavista Police Department staffing is currently made up of a chief, (13) full time sworn officers and a full time non-sworn administrative position.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, parking enforcement on public streets and parking lots, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies through various avenues. The Altavista Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our businesspersons and neighborhood residents.

Town of Altavista
Public Safety
FY2021 ADOPTED BUDGET

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
<u>PUBLIC SAFETY - FUND 10</u>					
Wages & Benefits	808,655	852,311	957,000	964,376	959,000
Other Employee Benefits					
Services	6,573	10,002	31,430	31,430	34,340
Other Charges	43,734	35,119	53,900	52,314	54,550
Materials & Supplies	67,660	59,116	55,950	55,950	72,900
Capital Outlay	127,184	131,581	111,000	61,000	75,250
Total Expenditures	1,053,807	1,088,129	1,209,280	1,165,070	1,196,040
PUBLIC SAFETY - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	614,177	618,253	698,100	698,100	695,850
Salaries & Wages - Overtime	20,829	27,309	20,000	20,000	20,000
DMV Grant - Overtime	6,930	5,040	0	8,000	5,000
Salaries & Wages - Residency Stipend	1,375	1,125	4,500	1,500	4,500
Benefits - FICA	40,709	46,530	55,000	55,000	54,800
Benefits - VRS	57,724	58,606	70,000	70,000	68,200
Benefits - Group Med. Ins.	54,715	79,981	92,350	92,350	91,000
Benefits - Group Life Ins.	6,622	7,664	9,150	9,150	9,350
Other Employee Benefits	5,574	7,803	7,900	10,276	10,300
WAGES & BENEFITS - TOTAL	808,655	852,311	957,000	964,376	959,000
SERVICES - PURCHASED, SHARED, INTERNAL					
Advertising	1,415	1,089	1,500	1,500	1,500
Maintenance Service Contracts	4,779	3,780	5,150	5,150	4,000
Physicals	380	1,965	2,180	2,180	2,180
Repairs & Maintenance - Electronics	0	0	200	200	200
IT Network Support	0	3,168	22,400	22,400	26,460
SERVICES -TOTAL	6,573	10,002	31,430	31,430	34,340
OTHER CHARGES					
Police Dept. Heating	1,111	2,095	1,100	1,500	1,500
Telecommunications	9,006	9,804	14,300	14,300	14,300
Other Property Insurance	1,700	1,700	1,800	1,790	1,850
Motor Vehicle Insurance	4,300	4,500	4,600	4,600	4,750
General Liability Insurance	5,917	5,900	6,000	4,024	4,150
Subsistence & Lodging	6,287	2,488	9,750	9,750	11,000
Conventions and Education	9,865	2,443	10,000	10,000	10,000
Dues & Association Memberships	4,875	5,200	5,850	5,850	6,500
Miscellaneous	674	989	500	500	500
OTHER CHARGES - TOTAL	43,734	35,119	53,900	52,314	54,550
MATERIALS & SUPPLIES					
Office Supplies	5,053	7,234	7,150	7,150	8,450
Repair & Maintenance Supplies	299	675	1,000	1,000	1,000
Fuel	24,938	23,094	16,500	16,500	22,000
Vehicle & Equipment - Repairs	16,060	8,025	10,000	10,000	10,000
Uniforms and Wearing Apparel	9,528	13,028	11,200	11,200	12,500
Drug Investigations	0	1,072	6,000	6,000	6,000
Small Equipment	3,553	1,573	950	950	950
Ammunition & Batteries	8,228	4,415	3,150	3,150	12,000
MATERIALS & SUPPLIES - TOTAL	67,660	59,116	55,950	55,950	72,900
POLICE DEPARTMENT TOTAL - OPERATIONS	926,622	956,548	1,098,280	1,104,070	1,120,790

Town of Altavista
Public Safety
FY2021 ADOPTED BUDGET

	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ADOPTED</u>	<u>FY2020</u> <u>PROJECTED</u>	<u>FY2021</u> <u>ADOPTED</u>
PUBLIC SAFETY - FUND 10					
CAPTIAL OUTLAY					
Replacement - Motor Vehicles	81,901	38,945	86,000	36,000	47,000
Replacement - EDP Equipment	4,537	83,286	0	0	0
Replacement - Machinery & Equip.	14,133	0	0	0	28,250
Replacement - Communication Equipment	26,365	0	0	0	0
Replacement - Building	0	9,350	25,000	25,000	0
Replacement - Improvements Other Than Bldg	248	0	0	0	0
POLICE DEPARTMENT TOTAL - CAPITAL OUTLAY	127,184	131,581	111,000	61,000	75,250

PUBLIC WORKS EXPENDITURES

Town of Altavista
Public Works
FY 2021 ADOPTED BUDGET

PUBLIC WORKS
Fund 10 – Department 4101-601

The Public Works Department is currently made up of fourteen (14) full-time employees. The Adopted FY2021 Budget includes the addition of two (2) positions in the Building and Grounds Division. The Public Works Department is responsible for maintaining streets, traffic signals, signs, sidewalks, building and grounds maintenance, cemetery and parks ground keeping, public right of way maintenance, street cleaning and refuse collection. This department provides maintenance services within the current corporate limits.

The Sanitation (Refuse Collection) of the Public Works budget includes costs related to the collection and disposal of residential and some commercial garbage. The Town currently does not impose a collection fee for customer pickup. To provide this service to our customers, Town crews must operate sanitation routes three days per week (T, W and TH). Pick up of Bulk Items and Brush Pick Ups are performed two days per week (M and F) at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizens. Beginning July 1st, the Town will collect solid waste once a week from the citizens of the Town of Hurt for a fee for services rendered.

The Public Works Department is responsible for keeping all public streets clean and clear of debris. The street sweeper is utilized in the Central Business District (downtown) weekly; on Main Street, 7th Street and Bedford Avenue every other week and the remaining streets on an as needed basis. Town forces routinely pick up litter in the right of ways.

Also included are the costs associated with the custodial and maintenance work on Town owned buildings and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on Town owned buildings and grounds. Custodial contracts and landscape contracts are included in the Public Works budget.

The Town does not have an organized recreation program, relying instead on services provided by the Altavista Area YMCA and the Campbell County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts and athletic fields. The facilities are also utilized by the programs operated by the YMCA and Campbell County. The cost associated with the maintenance of the facilities is provided for in the Public Works budget. The contribution to the YMCA which relates to the providing of recreational services on the Town's behalf is included in the Non-Departmental section of the budget.

Town of Altavista
Public Works
FY2021 ADOPTED BUDGET

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
PUBLIC WORKS - FUND 10					
Wages & Benefits	474,667	519,769	576,650	576,650	652,950
Other Employee Benefits					
Services	15,778	35,905	56,260	56,734	57,260
Other Charges	37,840	42,297	40,350	45,890	46,180
Materials & Supplies	249,170	304,737	336,970	326,079	289,770
Debt Service	23,127	23,127	23,150	23,150	20,410
Capital Outlay	679,985	829,682	479,300	483,657	654,300
Total Expenditures	1,480,568	1,755,517	1,512,680	1,512,160	1,720,870
PUBLIC WORKS - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	360,418	402,288	418,850	418,850	475,450
Salaries & Wages - Overtime	9,441	11,915	7,000	7,000	10,000
Benefits - FICA	25,353	26,452	32,600	32,600	37,150
Benefits - VRS	38,717	34,147	42,000	42,000	46,600
Benefits - Group Med. Ins.	36,305	40,502	70,700	70,700	77,350
Benefits - Group Life Ins.	4,434	4,465	5,500	5,500	6,400
WAGES & BENEFITS - TOTAL	474,667	519,769	576,650	576,650	652,950
SERVICES-PURCHASED, SHARED, INTERNAL					
Maintenance Service Contracts	2,633	4,109	3,700	3,674	3,700
Engineering & Architectural Services	0	153	5,000	5,000	5,000
Physicals	1,235	557	600	600	600
Repairs & Maintenance - Electronics	1,186	1,020	1,000	1,000	1,000
Mowing Contract	0	7,180	15,000	15,000	15,000
Tub Grinding Brush	0	0	7,000	7,500	8,000
Recurring Lease Agreement	0	960	960	960	960
SERVICES -PW - TOTAL	5,054	13,979	33,260	33,734	34,260
OTHER CHARGES-PW					
Telecommunications	4,090	4,172	4,400	4,400	4,400
Other Property Insurance	4,000	4,350	4,450	4,450	4,580
Motor Vehicle Insurance	9,000	9,010	10,300	10,300	10,600
Subsistence & Lodging	202	146	500	500	500
Conventions & Education	500	1,740	3,000	3,000	3,000
Miscellaneous Expense	892	942	500	500	500
Other Charges - MISS UTILITY	35	0	0	0	0
OTHER CHARGES-PW - TOTAL	18,719	20,360	23,150	23,150	23,580
MATERIALS & SUPPLIES -PW					
Office Supplies	1,271	2,887	1,500	1,500	2,800
Fuel Pumps	0	522	1,500	1,500	1,500
Fuel	24,847	24,885	30,000	30,000	30,000
Vehicle & Equip. Repairs and Maint.	21,751	39,508	30,000	30,000	30,000
Uniforms & Wearing Apparel	10,720	12,482	10,000	10,000	10,000
Safety Equipment & Programs	71	3,346	2,550	2,550	2,550
Street Lights - Operating Supplies	25,402	27,465	25,000	25,000	25,000
Streets & Sidewalk Supplies	48,620	18,930	18,000	18,000	18,000
Equipment Rental	0	2,076	4,520	4,520	4,520
Storm Drainage	48	918	3,000	3,000	3,000
Repairs & Maint. - Engineering	1,529	910	1,000	1,000	1,000
Train Station - Materials & Supplies	2,551	2,567	2,000	2,800	3,000
Pavement (Non-Highway/ Alley)	26,275	77,858	100,000	100,000	50,000
Traffic Control Devices	0	75	3,000	3,000	3,000
Snow & Ice Removal	0	0	2,000	2,000	2,000
Decorative Street Lights	0	5,289	3,000	3,000	3,000

Town of Altavista
Public Works
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
MATERIALS & SUPPLIES-PW - TOTAL	163,084	219,718	237,070	237,870	189,370
PUBLIC WORKS - PW - SUBTOTAL	661,524	773,826	870,130	871,404	900,160
MATERIALS & SUPPLIES - SANITATION					
Fuel - Sanitation	7,593	10,045	8,000	8,500	9,000
Vehicle & Equip. Repairs and Maint.	12,856	17,881	21,000	21,309	21,000
Litter Expenses	1,688	2,017	1,900	1,900	1,900
MATERIALS & SUPPLIES-SANITATION - TOTAL	22,138	29,943	30,900	31,709	31,900
SANITATION - TOTAL	22,138	29,943	30,900	31,709	31,900
SERVICES-PURCHASED,SHARED,INTERNAL - B&G					
Landscaping Contracts	8,974	7,169	9,000	9,000	9,000
SERVICES - B&G - TOTAL	8,974	7,169	9,000	9,000	9,000
OTHER CHARGES - B&G -					
Electrical	7,278	8,284	6,500	6,500	6,500
Heating	663	699	2,000	2,000	2,000
OTHER CHARGES - B&G -TOTAL	7,941	8,983	8,500	8,500	8,500
MATERIALS & SUPPLIES - B&G					
Shop Materials & Supplies	6,902	7,460	6,000	6,000	6,000
Small Tools - Shop	2,193	3,681	4,000	4,000	4,000
MATERIALS & SUPPLIES - B&G - TOTAL	9,095	11,141	10,000	10,000	10,000
BUILDING & GROUNDS - TOTAL	26,009	27,293	27,500	27,500	27,500
SERVICES-PURCHASED, SHARED, INTERNAL - RECREATIONAL					
Tree Removal and Pruning	1,750	1,214	3000	3000	3,000
SERVICES -PW - TOTAL	1,750	1,214	3,000	3,000	3,000
OTHER CHARGES -PARK & REC					
Recreation Electricity	10,309	10,462	8,000	12,000	12,000
Heating	571	2,267	500	500	500
Telecommunications	0	0	0	1,000	1,400
Refunds	300	225	200	740	200
OTHER CHARGES-PARK & REC - TOTAL	11,180	12,954	8,700	14,240	14,100
MATERIALS & SUPPLIES - PARK & REC					
Recreation Materials & Supplies	37,163	22,808	16,000	16,000	16,000
Decorative Street Lights	0	79	0	0	0
Mulch & Landscaping Stone		5,104	7,000	7,500	8,000
Playground Equipment	0	0	1,500	1,500	1,500
Splash Pad	0	0	0	0	5,500
War Memorial Ballfield	0	7,603	6,000	6,000	6,000
Special Events	0	3,177	500	500	500
MATERIALS & SUPPLIES-PARK & REC -TOTAL	37,163	38,771	31,000	31,500	37,500
PARK & REC - TOTAL	50,093	47,835	42,700	48,740	54,600
SERVICES-PURCHASED, SHARED, INTERNAL -LIBRARY					
Custodial Services	0	13,543	11,000	11,000	11,000
SERVICES -PW - TOTAL	0	13,543	11,000	11,000	11,000

Town of Altavista
Public Works
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
MATERIALS & SUPPLIES - LIBRARY					
Library/Repairs and Maintenance	17,692	5,164	28,000	15,000	21,000
MATERIALS & SUPPLIES-LIBRARY -TOTAL	17,692	5,164	28,000	15,000	21,000
LIBRARY - TOTAL	17,692	18,707	39,000	26,000	32,000
PUBLIC WORKS -SUBTOTAL	777,455	897,604	1,010,230	1,005,353	1,046,160
DEBT SERVICE - PUBLIC WORKS					
Debt Service - Principal	14,201	14,570	14,950	14,950	13,540
2020 Refinance- Bond Debt - 2036					
Debt Service - Interest	8,926	8,557	8,200	8,200	6,870
2020 Refinance- Bond Debt - 2036					
DEBT SERVICE -PW - TOTAL	23,127	23,127	23,150	23,150	20,410
PUBLIC WORKS TOTAL - OPERATIONS	800,582	920,731	1,033,380	1,028,503	1,066,570

Town of Altavista
Public Works
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
PUBLIC WORKS - FUND 10					
CAPITAL OUTLAY - PW					
Motor Vehicles - Repl.	140,671	0	132,750	132,750	112,920
Machinery & Equip. - Repl.	0	10,160	45,850	45,850	39,250
Improvements - Other than Buildings	0	34,073	32,700	32,700	24,030
Storm Water Improvements - Rt. 43 - Gateway Proj/Utilities	6,524	80,314	0	0	0
Storm Water Improvements - Main & Charlotte	218,188	0	0	0	0
Machinery & Equip. - New	19,021	3,930	0	0	19,000
Improvements - Train Station	0	0	0	0	18,000
Improvements - Other than Buildings	0	21,307	0	0	0
Improvements - Other than Buildings (Streetscape)	47,444	12,610	0	0	0
Motor Vehicles - Repl.	0	30,284	70,000	70,000	70,000
Machinery & Equip. - Repl.	0	0	0	4,357	5,000
CAPITAL OUTLAY - PW - TOTAL	431,847	192,678	281,300	285,657	288,200
CAPITAL OUTLAY - PARKS & REC.					
Improvements - Repl. Furniture & Fixtures	0	0	0	0	20,000
Improvements - Building	0	0	0	0	15,000
Improvements - Paving English Park	78,371	0	0	0	0
Improvements - Parks	124,151	18,182	148,000	148,000	272,500
Improvements - Other than Buildings	16,574	613,998	50,000	50,000	43,600
Improvements - Land	29,043	0	0	0	0
Improvements - Parks (New)	0	0	0	0	15,000
Improvements - Other than Buildings - (SRML)	0	4,824	0	0	0
CAPITAL OUTLAY - PARKS & REC - TOTAL	248,138	637,004	198,000	198,000	366,100
PUBLIC WORKS TOTAL - CAPITAL OUTLAY	679,985	820,928	479,300	483,657	654,300

ECONOMIC DEVELOPMENT EXPENDITURES

Town of Altavista
Community Development
FY 2021 ADOPTED BUDGET

ECONOMIC DEVELOPMENT
Fund 10 – Department 7101

The Town currently does not staff a director to oversee economic development, relying instead on current staff and the services of Lynchburg Regional Business Alliance and Campbell County. The general purpose of the department is to fund the resources for economic development to promote industry, develop trade, and promote the attraction and retention of businesses located within the Town limits.

Town of Altavista
Economic Development
FY2021 ADOPTED BUDGET

	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
<u>ECONOMIC DEVELOPMENT - FUND 10</u>					
Wages & Benefits	80,084	0	148,550	10,800	0
Other Employee Benefits					
Services	16,985	62,514	50,000	0	30,000
Other Charges	5,245	24,998	27,100	22,100	17,100
Materials & Supplies	2,350	0	7,000	200	3,000
Capital Outlay	0	0	0	0	200,000
Total Expenditures	104,664	87,512	232,650	33,100	250,100
<u>ECONOMIC DEVELOPMENT - FUND 10</u>					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	61,561	0	111,200	10,000	0
Salaries and Wages/Overtime	0	0	300	0	0
Benefits-FICA	4,614	0	8,550	800	0
Benefits-VRS	6,962	0	11,200	0	0
Benefits- Group Medical Ins.	6,148	0	15,800	0	0
Benefits-Group Life Ins.	798.78	0	1,500	0	0
WAGES & BENEFITS - TOTAL	80,084	0	148,550	10,800	0
SERVICES-PURCHASED, SHARED,INTERNAL - Economic Development					
Contractual Services/Advertising	16,985	2,581	25,000	0	25,000
Contractual Services / Misc & Professional	0	59,933	25,000	0	5,000
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	16,985	62,514	50,000	0	30,000
OTHER CHARGES					
Postal Services	96	0	500	0	500
Telecommunications	735	0	900	0	900
Substance & Lodging	1,549	0	7,000	1,700	1,540
Conventions & Education	1,499	1,998	5,800	5,800	1,260
Dues & Assoc. Membership	637	0	1,400	1,400	1,400
Miscellaneous	728	0	1,500	3,200	1,500
Contribution - GO Virginia	0	23,000	10,000	10,000	10,000
OTHER CHARGES - TOTAL	5,245	24,998	27,100	22,100	17,100
MATERIALS & SUPPLIES					
Office Supplies	1,464	0	1,500	100	1,500
Fuels & Lubricants	300	0	1,500	100	0
Vehicle&Equip/Repairs & Maintenance	10	0	2,500	0	0
Books & Subscriptions	577	0	1,500	0	1,500
MATERIALS & SUPPLIES	2,350	0	7,000	200	3,000
ECONOMIC DEVELOPMENT - SUBTOTAL	24,581	87,512	84,100	22,300	50,100
<u>ECONOMIC DEVELOPMENT TOTAL - OPERATIONS</u>	104,664	87,512	232,650	33,100	50,100

Town of Altavista
Economic Development
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
ECONOMIC DEVELOPMENT - FUND 10					
CAPITAL OUTLAY					
Building - Improvements	0	0	0	0	200,000
Motor Vehicles - New	0	0	0	0	0
ECONOMIC DEVELOPMENT - CAPITAL OUTLAY	0	0	0	0	200,000

COMMUNITY DEVELOPMENT EXPENDITURES

- Main Street Program
- Planning Commission

COMMUNITY DEVELOPMENT
Fund 10 – Department 7201, 7202 & 7203

The Community Development Department strives to ensure our community's long-term livability through a quality business environment, strong neighborhoods, well-built infrastructure and buildings, wonderful spaces and places for our community to gather and revitalization of our downtown core.

The Community Development Department is currently made up of two (2) full-time employees to oversee these tasks including the Virginia Main Street Program.

The functions of the AOT director with other responsibilities falling under the town regarding community awareness and community outreach are also handled in the Community Development Department. Responsibilities include connecting with the community through social media to communicate efficiently and effectively with the citizens of the town as well as researching grant opportunities for the town.

Partial funding for the Main Street coordinator is utilized from the AOT contribution request formerly in the Non-Departmental budget.

The Planning Commission serves in an advisory role to the Town Council on planning matters. The Commission is comprised of five (5) members that serve four-year terms, appointed by the Town Council. The members are currently paid a bi-annual stipend. The adopted budget includes payment of a monthly stipend based on meeting attendance. The Planning Commission meets the 1st Monday of each month at 5:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

Town of Altavista
Community Development
FY2021 ADOPTED BUDGET

COMMUNITY DEVELOPMENT - FUND 10	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
Wages & Benefits	0	0	0	0	127,600
Other Employee Benefits					
Services	0	0	0	0	10,000
Other Charges	403	430	450	450	15,150
Materials & Supplies	1,277	1,600	1,600	1,600	4,350
Capital Outlay	0	0	0	0	0
Total Expenditures	1,680	2,030	2,050	2,050	157,100
COMMUNITY DEVELOPMENT - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	0	0	0	0	94,450
Salaries and Wages/Overtime	0	0	0	0	300
Benefits-FICA	0	0	0	0	7,260
Benefits-VRS	0	0	0	0	9,270
Benefits- Group Medical Ins.	0	0	0	0	15,050
Benefits-Group Life Ins.	0	0	0	0	1,270
WAGES & BENEFITS - TOTAL	0	0	0	0	127,600
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractual Services/Advertising	0	0	0	0	5,000
Contractual Services / Misc & Professional	0	0	0	0	5,000
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	0	0	0	0	10,000
OTHER CHARGES					
Postal Services	0	0	0	0	1,000
Telecommunications	0	0	0	0	1,850
Substance & Lodging	0	0	0	0	1,000
Conventions & Education	0	0	0	0	2,000
Dues & Assoc. Membership	0	0	0	0	750
Miscellaneous	0	0	0	0	2,000
OTHER CHARGES - TOTAL	0	0	0	0	8,600
MATERIALS & SUPPLIES					
Office Supplies	0	0	0	0	2,300
Books & Subscriptions	0	0	0	0	500
MATERIALS & SUPPLIES	0	0	0	0	2,800
COMMUNITY DEVELOPMENT - SUBTOTAL	0	0	0	0	21,400
PLANNING COMMISSION					
OTHER CHARGES					
Substance & Lodging	0	0	0	0	600
Conventions & Education	0	0	0	0	1,000
Planning Commission	1,500	1,500	2,500	1,500	4,500
OTHER CHARGES - TOTAL	1,500	1,500	2,500	1,500	6,100
PLANNING COMMISSION - SUBTOTAL	1,500	1,500	2,500	1,500	6,100
MAIN STREET PROGRAM					
OTHER CHARGES					
Telecommunications	403	430	450	450	450
OTHER CHARGES - TOTAL	403	430	450	450	450
MATERIALS & SUPPLIES					
Office Supplies	1,277	1,600	1,600	1,600	1,550
MATERIALS & SUPPLIES - TOTAL	1,277	1,600	1,600	1,600	1,550
MAIN STREET PROGRAM - SUBTOTAL	1,680	2,030	2,050	2,050	2,000
COMMUNITY DEVELOPMENT TOTAL -OPERATIONS	1,680	2,030	2,050	2,050	157,100

Town of Altavista
Community Development
FY2021 ADOPTED BUDGET

	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ADOPTED</u>	<u>FY2020</u> <u>PROJECTED</u>	<u>FY2021</u> <u>ADOPTED</u>
COMMUNITY DEVELOPMENT - FUND 10					
CAPITAL OUTLAY					
Building - New	0	0	0	0	0
Motor Vehicles - New	0	0	0	0	0
COMMUNITY DEVELOPMENT - CAPITAL OUTLAY	0		0	0	0

TRANSIT (ACTS) EXPENDITURES

Town of Altavista
Transit System (ACTS)
FY 2021 ADOPTED BUDGET

TRANSIT SYSTEM (ACTS)
Fund 10 – Department 6101-403

The Town of Altavista operates the Altavista Community Transit System through a grant from the Virginia Department of Rail and Public Transportation. ACTS operates a single deviated fixed route and has been operating for the past few years. The administrative support for this operation is shared with management in administration and community development accordingly twenty-five (25%) percent of each of their time is allocated to this function. The system also employs part-time drivers to cover the Monday through Friday (8:00 a.m. – 6:00 p.m.) and Saturday (9:00 a.m. – 2:00 p.m.) hours of operation. Based on the recent ACTS “Transit Development Plan,” the summer and Saturday hours will be extended again in FY2021.

ACTS is funded through federal and state grants, local match and fare box revenues. Ridership continues to remain steady. ACTS averages over 80 passenger trips per day which is double the number of trips during the first year of operation. The projected revenue for FY2021 is \$5,000. Operational costs have remained consistent.

Town of Altavista
Transit System
FY2021 ADOPTED BUDGET

TRANSIT SYSTEM - FUND 10	FY2018 ACTUAL	FY2019 ACTUAL	FY 2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
Wages & Benefits	74,986	78,465	79,750	79,750	103,470
Services	1,277	250	2,050	2,050	2,050
Other Charges	3,005	8,474	3,650	3,550	4,010
Materials & Supplies	19,427	18,519	19,600	19,600	19,600
Capital Outlay	66,798	2,474	7,000	7,000	109,800
Total Expenditures	165,493	108,182	112,050	111,950	238,930
TRANSIT SYSTEM - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	64,319	65,795	65,000	65,000	73,600
Salaries & Wages - Overtime	0	4	0	0	0
Benefits - FICA	4,981	4,848	5,000	5,000	5,650
Benefits - VRS	3,307	2,702	3,050	3,050	3,850
Benefits - Group Med. Ins.	500	3,163	4,600	4,600	18,120
Benefits - Group Life Ins.	379	353	400	400	550
Worker's Compensation	1,500	1,600	1,700	1,700	1,700
WAGE & BENEFITS - TOTAL	74,986	78,465	79,750	79,750	103,470
SERVICES-PURCHASED,SHARED,INTERNAL					
Advertising	572	0	1,000	1,000	1,000
Maintenance Service Contracts	395	0	500	500	500
Misc. Professional Services	0	0	300	300	300
Physicals	310	250	250	250	250
SERVICES - TOTAL	1,277	250	2,050	2,050	2,050
OTHER CHARGES					
Telecommunications	545	622	1,000	1,000	1,000
Motor Vehicle Insurance	1,300	1,400	1,500	1,400	1,600
Subsistence & Lodging	643	27	500	500	500
Conventions & Education	392	6,300	500	500	760
Dues & Association Memberships	125	125	150	150	150
OTHER CHARGES - TOTAL	3,005	8,474	3,650	3,550	4,010
MATERIALS & SUPPLIES					
Office Supplies	157	108	300	300	300
Fuel	14,805	14,597	15,000	15,000	15,000
Vehicle & Equip. Repairs/Maint.	4,121	3,311	3,500	3,500	3,500
Other Operating Supplies	49	343	500	500	500
Supplies	294	160	300	300	300
MATERIALS & SUPPLIES - TOTAL	19,427	18,519	19,600	19,600	19,600
TRANSIT TOTAL - OPERATIONS	98,695	105,708	105,050	104,950	129,130

Town of Altavista
Transit System
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY 2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
TRANSIT SYSTEM - FUND 10					
CAPITAL OUTLAY					
EDP Equipment - Replacement	0	2,474	0	0	3,500
Motor Vehicles - Replacement	66,798	0	0	0	0
Motor Vehicles - New	0	0	0	0	106,300
Machinery & Equipment - New	0	0	0	0	0
Improvements Other Than Bldg	0	0	7,000	7,000	0
TRANSIT TOTAL - CAPITAL OUTLAY	66,798	2,474	7,000	7,000	109,800

AVOCA MUSEUM EXPENDITURES

Town of Altavista
Avoca
FY 2021 ADOPTED BUDGET

AVOCA
Fund 10 – Department 9105-801

The Avoca Department was formed in FY2019. Staff worked with Avoca's Board of Directors to transition the full-time position of Museum Director and the part-time position of Museum Coordinator to the Town.

Avoca, the principal architectural landmark of the Town of Altavista is an American Queen Anne-style house built in 1901. Designated a Virginia Historic Landmark and listed in the National Register of Historic Places, Avoca is the home site of Revolutionary Patriot Colonel Charles Lynch. Avoca Museum is open to the public on Thursdays through Saturdays, April through October.

Funding for the two (2) positions is utilized from the Avoca contribution request formerly in the Non-Departmental budget.

Town of Altavista
Avoca Museum
FY2021 ADOPTED BUDGET

<u>AVOCA MUSEUM - FUND 10</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
Wages & Benefits	18,700	64,924	68,050	68,050	67,900
Other Employee Benefits	0	0	0	0	0
Services	0	0	0	0	0
Other Charges	0	360	450	450	450
Materials & Supplies	39,301	1,671	0	0	0
Capital Outlay	31,700	14,500	8,200	8,200	5,000
Total Expenditures	89,701	81,455	76,700	76,700	73,350
AVOCA MUSEUM - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular		50,535	52,500	52,500	52,300
Salaries and Wages/Overtime		483	0	0	0
Benefits/FICA		3,796	4,050	4,050	4,000
Benefits/VRS		4,089	5,300	5,300	5,150
Benefits/Group Medical Insurance		5,486	5,500	5,500	5,750
Benefits/Group Life Insurance		535	700	700	700
WAGE & BENEFITS - TOTAL	18,700	64,924	68,050	68,050	67,900
OTHER CHARGES					
Telecommunications		360	450	450	450
OTHER CHARGES - TOTAL	0	360	450	450	450
MATERIALS & SUPPLIES					
Repairs & Maintenance	39,301	1,671	0	0	0
MATERIALS & SUPPLIES - TOTAL	39,301	1,671	0	0	0
AVOCA MUSEUM- TOTAL OPERATIONS	58,001	66,955	68,500	68,500	68,350

Town of Altavista
Avoca Museum
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
AVOCA MUSEUM - FUND 10					
CAPITAL OUTLAY					
Replacement - Improvements Other Than Bldg.	31,700	14,500	8,200	8,200	5,000
AVOCA MUSEUM - TOTAL CAPITAL OUTLAY	31,700	14,500	8,200	8,200	5,000

STATE/HIGHWAY REIMBURSEMENT FUND (FUND 20)

Town of Altavista
State/Highway Reimbursement Fund
FY2021 ADOPTED BUDGET

State/Highway Reimbursement Fund - Fund 20	FY2018 <u>ACTUAL</u>	FY2019 <u>ACTUAL</u>	FY2020 <u>ADOPTED</u>	FY2020 <u>PROJECTED</u>	FY2021 <u>ADOPTED</u>
REVENUE					
Street & Highway Maintenance	711,167	732,404	730,000	732,408	730,000
Street & Highway Maintenance/Carry Over/Tr In	139,816	373	524,650	522,242	206,810
State/Highway Reimbursement Fund - GRAND TOTAL:	<u>850,983</u>	<u>732,777</u>	<u>1,254,650</u>	<u>1,254,650</u>	<u>936,810</u>
EXPENDITURES					
Maintenance - Drainage	19,043	21,695	48,200	48,200	48,200
Maintenance - Pavement	443,696	380,885	565,500	565,500	400,000
Maintenance - Traffic Control Devices	71,333	57,837	56,800	56,800	56,800
Engineering - Repairs & Maintenance	0	4,433	10,000	10,000	10,000
Road/Street/Highway - Snow & Ice Removal	39,156	32,713	60,000	60,000	60,000
Road/Street/Highway - Other Traffic Services	57,577	45,172	50,000	50,000	50,000
General Admin. & Misc. - Miscellaneous	66,615	63,146	80,000	80,000	80,000
State/Highway Reimb. Fund - Subtotal:	<u>697,421</u>	<u>605,881</u>	<u>870,500</u>	<u>870,500</u>	<u>705,000</u>
Motor Vehicles - Repl.	0	4,000	48,600	48,600	90,560
Machinery & Equip. - Replc.	0	21,700	35,550	35,550	39,250
Machinery & Equip. - New	0	3,278	0	0	17,000
Improvements Other Than Buildings - New	153,562	91,018	300,000	300,000	85,000
Engineering / Paving Plan	0	0	0	0	0
Motor Vehicles - Repl.	0	6900	0	0	
CAPITAL OUTLAY - TOTAL	<u>153,562</u>	<u>126,896</u>	<u>384,150</u>	<u>384,150</u>	<u>231,810</u>
Transfer Out - Highway Fund Reserve	0	0	0	0	0
State/Highway Fund - GRAND TOTAL:	<u>850,983</u>	<u>732,777</u>	<u>1,254,650</u>	<u>1,254,650</u>	<u>936,810</u>

ENTERPRISE FUND REVENUE (FUND 50)

Town of Altavista
Enterprise Fund Revenue
FY2021 ADOPTED BUDGET

Enterprise Fund Revenue	FY2018 <u>ACTUAL</u>	FY2019 <u>ACTUAL</u>	FY2020 <u>ADOPTED</u>	FY2020 <u>PROJECTED</u>	FY2021 <u>ADOPTED</u>
Interest/Interest Income	6,483	21,011	18,000	18,700	8,000
Water Charges - Industrial	1,411,129	1,350,237	1,520,800	1,213,000	1,283,320
Water Charges - Business/Residential	229,760	233,309	260,000	260,000	280,000
Water Charges - Outside Community	143,008	138,861	160,600	160,000	173,000
Water Charges - Water Connection Fees	1,775	3,378	1,500	1,500	1,500
Water Charges - Bulk Water Purchase	3,036	2,067	2,500	2,000	2,000
Sewer Charges - Industrial	1,244,696	1,447,741	1,440,000	1,497,400	1,557,100
Sewer Charges - Business/Residential	229,734	227,759	238,900	238,900	248,000
Sewer Charges - Outside Community	2,847	2,270	3,000	2,500	2,600
Sewer Charges - Sewer Connection Fees	3,200	4,700	6,000	6,000	6,000
Sewer Charges - Sewer Surcharges	199,233	183,210	150,000	143,000	143,000
Charges for Service - Water/Sewer Penalties	5,287	5,381	5,500	6,700	6,700
Charges for Service - Base Rate Fee/Monthly	0	31,135	50,000	50,000	50,000
Charges for Service - Base Rate Fee/Quarterly	0	72,950	120,000	140,000	140,000
State Fluoride Grant	30,458	0	0	24,500	0
Misc. - Sale of Supplies & Materials	562	549	0	0	0
Misc. Cash Discounts	28	18	0	0	0
Miscellaneous	38,485	22,350	25,000	25,000	25,000
Transfer In from Fund 50 (CIP)	92,000	60,000	5,600	5,600	25,600
Transfer In from Reserves (To Balance/Debt Service)	1,199,010	405,070	0	0	62,520
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENTERPRISE FUND - REVENUE:	<u>4,840,732</u>	<u>4,211,995</u>	<u>4,007,400</u>	<u>3,794,800</u>	<u>4,014,340</u>

ENTERPRISE FUND DEPARTMENTS EXPENDITURES (FUND 50)

- Water
- Wastewater
- Utilities / Distribution & Collection

WATER EXPENDITURES

Town of Altavista
Water Department
FY 2021 ADOPTED BUDGET

**UTILITIES (ENTERPRISE)
WATER DEPARTMENT
Fund 50 – Department 5001-701**

The Town of Altavista operates a 3.0 MGD water treatment facility located just east of the corporate limits of the Town of Altavista off Ricky Van Shelton Drive, across the Staunton River. The plant draws raw water from the Staunton River. The facility and its treatment process comply with Virginia Department of Health (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. The Adopted FY2021 Budget includes eight (8) full-time employees that operate the WTP; along with a Utility Director and one (1) plant Maintenance Mechanic both of which are shared (50%) with the wastewater treatment plant.

Additional water sources for the Town include two springs (Reynolds Spring and McMinnis Spring), as well as an alternate raw water intake on Reed Creek directly adjacent to the Town's WTP. Reynolds Spring supplies water to the Town system through the Dearing Ford Road Storage Tank located near the north end of Clarion Road and supplies a permitted capacity of 280 GPM. McMinnis Spring supplies water to the Town system at the intersection of Myrtle Lane and Woodland Avenue near the Bedford Avenue Storage Tank; the spring has a permitted pumping capacity of 320 GPM.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 45% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department consists of an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The utility crew was previously directed through Public Works and is now directed through the Utility Departments. The Town currently has approximately 1,500 connections, including residential, commercial, institutional and industrial users. This group is responsible for the acquisition of data for billing and the maintenance/repair/replacement of approximately 240,000 linear feet of water line, ranging in size from 1-inch to 12-inches in diameter. In addition, they are responsible for an estimated 199 fire hydrants and an estimated 486 valves within the water distribution system. The Town also maintains eight meter and pressure reducing valve (PRV) vaults.

Town of Altavista
Water Department
FY2021 ADOPTED BUDGET

WATER DEPARTMENT - FUND 50	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
Wages & Benefits	578,513	595,096	682,650	682,650	688,690
Other Employee Benefits					
Services	149,738	76,611	167,100	127,500	147,100
Other Charges	256,248	198,371	247,750	227,404	242,450
Materials & Supplies	227,205	253,500	292,650	279,500	298,250
Debt Service	419,017	418,872	422,250	422,250	604,090
Capital Outlay	725,551	199,942	355,900	492,071	229,650
Surplus / Transfer Out	0	0	56,900	0	0
Total Expenditures	2,356,272	1,742,391	2,225,200	2,231,375	2,210,230
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	16,631	17,172	17,800	17,800	18,030
Salaries & Wages - Overtime	0	0	200	200	100
Benefits/FICA	1,016	1,049	1,400	1,400	1,400
Benefits/VRS	1,904	1,753	1,850	1,850	1,780
Benefits/Group Medical Insurance	3,317	3,518	3,550	3,550	3,660
Benefits/Group Life Insurance	218	229	250	250	250
WAGES & BENEFITS - Admin. - TOTAL	23,087	23,721	25,050	25,050	25,220
ADMINISTRATION -TOTAL	23,087	23,721	25,050	25,050	25,220
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	317,693	349,910	377,700	377,700	387,400
Salaries & Wages - Overtime	19,124	11,208	15,000	15,000	15,000
Benefits/FICA	24,629	24,547	30,050	30,050	30,800
Benefits/VRS	36,022	3,176	37,850	37,850	38,000
Benefits/Group Medical Insurance	36,822	48,984	54,500	54,500	51,400
Benefits/Group Life Insurance	4,132	10,718	5,000	5,000	5,200
WAGES & BENEFITS - Treatment - TOTAL	438,424	448,543	520,100	520,100	527,800
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	28,139	29,899	29,000	29,000	29,000
Misc. Professional Services	66,390	7,026	25,000	16,000	20,000
Physicals	625	317	800	700	800
Water Purchases - CC	43,300	31,283	90,000	60,000	75,000
Repairs & Maint.	11,284	4,713	14,000	14,000	14,000
SERVICES -TOTAL	149,738	73,238	158,800	119,700	138,800
OTHER CHARGES					
Electrical	104,174	99,496	122,000	110,000	110,000
Heating	2,442	2,230	3,500	3,000	3,500
Telecommunications	10,070	10,362	11,750	11,000	11,000
Other Property Insurance	8,850	8,650	8,750	8,704	8,950
Motor Vehicle Insurance	300	300	500	500	500
General Liability Insurance	3,432	4,200	4,300	4,300	4,400
Subsistence & Lodging	0	0	3,000	1,000	3,000
Conventions & Education	4,338	4,205	5,000	5,000	5,000
Dues & Assoc. Memberships	770	490	1,000	900	1,000
Refunds	0	787	500	500	500
Misc. Expense	912	1,677	2,000	1,800	2,000
Sample Testing / Outsourced	10,757	9,324	20,000	20,000	20,000
Fees Paid to Commonwealth	4,952	4,953	5,500	5,500	5,500

Town of Altavista
Water Department
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
Professional License	730	1,300	1,000	500	1,500
State Fluoride Grant	60,749	0	0	0	0
OTHER CHARGES - TOTAL	212,476	147,974	188,800	172,704	176,850
MATERIALS & SUPPLIES					
Office Supplies	2,814	4,351	3,500	3,500	6,100
Repair & Maint. Supplies	13,052	21,448	30,000	25,000	30,000
Fuel	3,894	3,731	4,000	4,000	4,250
Materials & Supplies/Vehicles & Equip.	1,297	202	1,500	1,500	2,250
Uniforms & Wearing Apparel	7,148	6,760	7,250	7,000	7,250
Safety Equipment & Programs	390	1,406	2,500	2,200	2,500
Other Operating Supplies - Chemicals	108,499	126,762	115,000	115,000	120,000
Laboratory Test Chemicals	11,483	11,881	17,000	15,000	15,000
Small Tools & Supplies	541	1,599	2,000	1,800	2,000
Small Equipment	3,241	6,771	7,500	7,200	7,500
MATERIALS & SUPPLIES - TOTAL	146,304	173,789	190,250	182,200	196,850
WATER - TREATMENT - TOTAL	946,941	843,544	1,057,950	994,704	1,040,300
BEDFORD PUMP STATION OTHER CHARGES					
Electrical	7,302	9,616	9,600	9,600	9,700
Telecommunications	481	497	550	550	550
OTHER CHARGES - TOTAL	7,783	10,113	10,150	10,150	10,250
MATERIALS & SUPPLIES					
Maint. Supplies	39	0	3,000	3,000	3,000
MATERIALS & SUPPLIES - TOTAL	39	0	3,000	3,000	3,000
BEDFORD PUMP STATION - TOTAL	7,822	10,113	13,150	13,150	13,250
LOLA PUMP STATION OTHER CHARGES					
Electrical	1,114	682	1,000	900	1,000
Telecommunications	481	497	550	500	550
OTHER CHARGES - TOTAL	1,594	1,179	1,550	1,400	1,550
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	100	100	100
MATERIALS & SUPPLIES - TOTAL	0	0	100	100	100
LOLA PUMP STATION - TOTAL	1,594	1,179	1,650	1,500	1,650
MELINDA PUMP STATION OTHER CHARGES					
Electrical	0	0	3,200	1,000	9,600
Telecommunications	0	0	200	0	550
OTHER CHARGES - TOTAL	0	0	3,400	1,000	10,150
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	1,000	0	1,500
MATERIALS & SUPPLIES - TOTAL	0	0	1,000	0	1,500
MELINDA PUMP STATION - TOTAL	0	0	4,400	1,000	11,650

Town of Altavista
Water Department
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
MCMINNIS SPRING					
OTHER CHARGES					
Electrical	7,770	7,957	9,600	9,600	9,600
Telecommunications	647	748	800	800	800
OTHER CHARGES - TOTAL	8,417	8,705	10,400	10,400	10,400
MATERIALS & SUPPLIES					
Maint. Supplies	2,231	911	3,000	3,000	3,000
Other Operating Supplies / Chemicals	5,101	4,602	7,500	7,500	7,500
Laboratory Test Chemicals	877	1,328	3,400	3,000	3,000
MATERIALS & SUPPLIES - TOTAL	8,210	6,841	13,900	13,500	13,500
MCMINNIS SPRING - TOTAL	16,627	15,546	24,300	23,900	23,900
REYNOLDS SPRING					
OTHER CHARGES					
Electrical	11,008	11,154	12,000	12,000	12,000
Telecommunications	1,278	1,437	1,500	1,500	1,500
OTHER CHARGES - TOTAL	12,286	12,591	13,500	13,500	13,500
MATERIALS & SUPPLIES					
Maint. Supplies	1,592	136	3,000	3,000	3,000
Other Operating Supplies / Chemicals	5,050	4,602	7,500	6,500	6,500
Laboratory Test Chemicals	877	1,328	3,400	3,000	3,000
MATERIALS & SUPPLIES - TOTAL	7,519	6,066	13,900	12,500	12,500
REYNOLDS SPRING - TOTAL	19,805	18,657	27,400	26,000	26,000
TANKS & INDUSTRIAL METERS					
OTHER CHARGES					
Electrical	718	804	1,200	1,100	1,200
Telecommunications	1,141	1,265	1,300	1,300	1,300
OTHER CHARGES - TOTAL	1,860	2,069	2,500	2,400	2,500
MATERIALS & SUPPLIES					
Maint. Supplies	1,794	0	2,500	2,000	2,500
MATERIALS & SUPPLIES - TOTAL	1,794	0	2,500	2,000	2,500
TANKS & INDUSTRIAL METERS - TOTAL	3,653	2,069	5,000	4,400	5,000
WATER - SUBTOTAL:	1,211,704	1,123,578	1,390,150	1,317,054	1,376,490
PERSONNEL - WAGES & BENEFITS - DISTRIBUTION					
Salaries & Wages - Distribution	85,025	93,231	100,050	100,050	95,200
Salaries & Wages - Overtime	2,568	2,358	3,100	3,100	3,100
Benefits/FICA	6,753	7,129	7,950	7,950	7,520
Benefits/VRS	10,102	907	10,050	10,050	9,350
Benefits/Group Medical Insurance	11,396	16,146	15,000	15,000	19,200
Benefits/Group Life Insurance	1,159	3,061	1,350	1,350	1,300
WAGES & BENEFITS - Dist. - TOTAL	117,003	122,832	137,500	137,500	135,670
SERVICES-PURCHASED,SHARED,INTERNAL					
Maint. Service Contracts	0	653	3,000	3,000	3,000
Physicals	0	220	300	300	300
GIS Mapping Updates	0	2,500	5,000	4,500	5,000
SERVICES - TOTAL	0	3,373	8,300	7,800	8,300

Town of Altavista
Water Department
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
OTHER CHARGES					
Telecommunications	0	244	500	300	300
Subsistence & Lodging	0	110	500	400	500
Conventions & Education	590	956	800	800	800
Meter Testing/Replacement	10,854	14,323	15,000	14,750	15,000
Other Charges - MISS UTILITY	389	107	650	600	650
OTHER CHARGES - TOTAL	11,833	15,740	17,450	16,850	17,250
MATERIALS & SUPPLIES - DISTRIBUTION					
Office Supplies	0	1,545	250	200	250
Repair & Maintenance Supplies	48,687	51,688	50,000	50,000	50,000
Fuel	2,196	4,279	6,500	5,500	6,500
Materials & Supplies/Vehicles & Equip.	8,797	5,000	6,250	5,500	6,250
Uniforms & Wearing Apparel	2,119	2,555	2,300	2,300	2,600
Safety Equipment & Programs	380	1,193	1,300	1,300	1,300
Small Equipment	1,163	544	1,400	1,400	1,400
MATERIALS & SUPPLIES - TOTAL	63,340	66,804	68,000	66,200	68,300
DISTRIBUTION -TOTAL	192,175	208,749	231,250	228,350	229,520
DEBT SERVICE					
Debt Service - Principal	165,290	169,930	174,600	174,600	171,710
2020 Refinance- Bond Debt - 2036					
Debt Service - Interest	100,085	95,343	92,800	92,800	84,140
2020 Refinance- Bond Debt - 2036					
Debt Service - Principal	95,039	97,510	100,050	100,050	98,230
2020 Refinance- Bond Debt - 2036					
Debt Service - Interest	58,603	56,089	54,800	54,800	49,880
2020 Refinance- Bond Debt - 2036					
Debt Service - Principal	0	0	0	0	126,260
2020A - Bond Debt					
Debt Service - Interest	0	0	0	0	73,870
2020A - Bond Debt					
DEBT SERVICE - TOTAL	419,017	418,872	422,250	422,250	604,090
WATER DEPARTMENT TOTAL - OPERATIONS	1,630,721	1,542,449	1,812,400	1,739,304	1,980,580

Town of Altavista
Water Department
FY2021 ADOPTED BUDGET

	<u>FY2018 ACTUAL</u>	<u>FY2019 ACTUAL</u>	<u>FY2020 ADOPTED</u>	<u>FY2020 PROJECTED</u>	<u>FY2021 ADOPTED</u>
WATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Motor Vehicles - Repl.	0	0	4,250	4,250	12,600
Machinery & Equip. - Replc.	223,583	198,581	278,000	278,000	87,050
Replacement - Water System / Filter Improvements	5,389	0	0	0	0
Replacement - Waterlines Rt. 43 Utility Proj	0	0	0	2,371	0
Replacement - Improv Other than Buildings	26,656	0	10,000	129,000	0
Melinda/Avondale PS and Pipe Network (HPZ)	0	0	0	17,500	0
Replacement - SCADA System	34,401	0	0	0	130,000
Replacement - WTP Electrical	397,481	0	0	0	0
Machinery & Equip. - New	38,041	0	52,200	49,500	0
Machinery & Equip. - Replc.	0	0	11,450	11,450	0
Machinery & Equip. - New	0	1,361	0	0	0
WATER DEPARTMENT TOTAL - CAPITAL OUTLAY	725,551	199,942	355,900	492,071	229,650
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	0	0	56,900	0	0
TRANSFER OUT - TOTAL	0	0	56,900	0	0

WASTEWATER EXPENDITURES

Town of Altavista
Wastewater Department
FY 2021 ADOPTED BUDGET

UTILITIES (ENTERPRISE)
WASTEWATER
Fund 50 – Department 5101-702

The Town of Altavista operates a 3.6 MGD wastewater treatment facility located on the south side of the Norfolk Southern railway at the termini of Lane Access Road. The plant draws raw water from the Staunton River. The facility discharges treated effluent to the Staunton River. Currently there are nine (9) full-time employees that operate the WWTP; along with a Utility Director and one (1) plant Maintenance Mechanic both of which are shared (50%) with the water treatment plant.

The WWTP is an activated sludge facility with extended aeration. The process includes two wastewater pump stations, a septage receiving station, head works, dual grit traps, aeration basins, and circular secondary clarifiers with return/waste activated sludge and scum pump station. Ultraviolet irradiation is used for disinfection of treated effluent.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 30% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Collection component of this department consists of an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The utility crew was previously directed through Public Works and is now directed through the Utility Department. This group is responsible for the maintenance, repair, and replacement of sewer lines throughout the service area.

Town of Altavista
Wastewater Department
FY2021 ADOPTED BUDGET

WASTEWATER DEPARTMENT - FUND 50	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
Wages & Benefits	710,773	710,722	800,400	800,400	809,710
Other Employee Benefits					
Services	78,336	24,177	46,800	40,800	43,800
Other Charges	344,040	385,290	372,450	363,904	396,350
Materials & Supplies	176,175	244,990	250,150	221,450	240,200
Debt Service	0	0	0	0	182,350
Capital Outlay	402,366	822,893	255,550	488,900	131,700
Surplus / Transfer Out	0	0	56,850	0	0
Total Expenditures	1,711,690	2,188,073	1,782,200	1,915,454	1,804,110
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	10,904	11,448	11,850	11,850	12,020
Salaries & Wages - Overtime	0	0	100	100	100
Benefits/FICA	670	700	950	950	930
Benefits/VRS	1,224	1,168	1,250	1,250	1,190
Benefits/Group Medical Insurance	2,133	2,345	2,400	2,400	2,450
Benefits/Group Life Insurance	140	153	200	200	170
WAGES & BENEFITS - ADMIN. - TOTAL	15,071	15,813	16,750	16,750	16,860
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	434,719	443,207	479,800	479,800	485,000
Salaries & Wages - Overtime	9,891	9,174	7,000	7,000	7,000
Benefits/FICA	31,356	32,094	37,250	37,250	37,650
Benefits/VRS	48,488	4,246	48,100	48,100	47,550
Benefits/Group Medical Insurance	51,164	70,734	67,700	67,700	73,480
Benefits/Group Life Insurance	5,729	14,329	6,300	6,300	6,500
WAGES & BENEFITS - TREATMENT - TOTAL	581,347	573,784	646,150	646,150	657,180
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	7,712	6,777	8,000	8,000	10,500
Misc. Professional Services	66,136	7,903	25,000	20,000	20,000
Physicals	335	135	2,000	1,500	1,500
Repairs & Maint.	4,153	6,490	5,000	5,000	5,000
SERVICES - TOTAL	78,336	21,304	40,000	34,500	37,000
OTHER CHARGES					
Electrical	286,891	318,591	290,000	290,000	315,000
Heating	2,803	2,582	4,000	3,000	3,500
Telecommunications	7,575	7,719	9,000	8,000	8,500
Other Property Insurance	8,850	8,650	8,750	8,704	8,950
Motor Vehicle Insurance	800	850	1,400	1,400	1,450
General Liability Insurance	3,433	4,200	4,300	4,300	4,400
Subsistence & Lodging	530	0	1,000	900	1,000
Conventions & Education	2,105	3,150	3,000	3,000	3,000
Dues & Assoc. Memberships	0	0	500	500	500
Refunds	0	0	300	300	300
Miscellaneous Expense	334	58	1,000	800	750
Sample Testing / Outsourced	3,991	10,716	11,000	11,000	11,000
Fees Paid to Commonwealth	9,492	9,667	9,500	9,500	10,000
Sample Testing / In House	5,042	4,799	5,250	5,250	5,250
Professional License	532	100	1,500	1,500	1,500
EOP Environmental Sampling	0	1,524	5,000	0	5,000
OTHER CHARGES - TOTAL	332,377	372,605	355,500	348,154	380,100

Town of Altavista
Wastewater Department
FY2021 ADOPTED BUDGET

	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ADOPTED</u>	<u>FY2020</u> <u>PROJECTED</u>	<u>FY2021</u> <u>ADOPTED</u>
MATERIALS & SUPPLIES					
Office Supplies	2,310	1,436	2,000	1,800	4,600
Maint. Supplies	29,593	65,861	50,000	50,000	50,000
Fuel	8,609	9,673	10,000	1,000	10,250
Materials & Supplies/Vehicles & Equip.	3,257	3,724	3,000	3,500	3,750
Uniforms & Wearing Apparel	5,294	5,672	7,000	7,000	7,000
Safety Equipment & Programs	1,168	1,902	5,000	3,500	5,000
Other Operating Supplies / Chemicals	68,321	80,872	65,000	65,000	65,000
Small Tools & Supplies	671	963	15,000	1,500	1,500
Laboratory Test Equipment	16,209	25,221	30,000	28,000	30,000
MATERIALS & SUPPLIES - TOTAL	135,430	195,324	187,000	161,300	177,100
WASTE WATER TREATMENT - TOTAL	1,127,491	1,163,017	1,228,650	1,190,104	1,251,380
OTHER CHARGES - RIVERVIEW PUMP STATION					
Electrical	10,211	11,161	13,000	12,500	13,000
Telecommunications	575	558	1,500	1,000	1,000
OTHER CHARGES - TOTAL	10,786	11,719	14,500	13,500	14,000
MATERIALS & SUPPLIES					
Maint. Supplies	3,440	9,321	10,000	10,000	10,000
MATERIALS & SUPPLIES - TOTAL	3,440	9,321	10,000	10,000	10,000
RIVERVIEW PUMP STATION - TOTAL (NEW)	14,226	21,040	24,500	23,500	24,000
PERSONNEL - WAGES & BENEFITS - COLLECTION					
Salaries & Wages - Collection	83,367	92,032	100,050	100,050	95,200
Salaries & Wages - Overtime	2,311	2,112	3,100	3,100	3,100
Benefits/FICA	6,632	7,023	7,950	7,950	7,520
Benefits/VRS	9,828	895	10,050	10,050	9,350
Benefits/Group Medical Insurance	11,092	16,044	15,000	15,000	19,200
Benefits/Group Life Insurance	1,127	3,020	1,350	1,350	1,300
WAGES & BENEFITS - COLLECTION - TOTAL	114,356	121,125	137,500	137,500	135,670
SERVICES-PURCHASED,SHARED,INTERNAL					
Maint. Service Contracts	0	153	1,500	1,500	1,500
Physicals / Drug Screenings	0	220	300	300	300
GIS Mapping Updates	0	2,500	5,000	4,500	5,000
SERVICES - TOTAL	0	2,873	6,800	6,300	6,800
OTHER CHARGES					
Telecommunications	0	244	500	300	300
Substance & Lodging	0	55	500	500	500
Conventions & Education	590	463	800	800	800
Other Charges - MISS UTILITY	287	204	650	650	650
OTHER CHARGES - TOTAL	877	966	2,450	2,250	2,250
MATERIALS & SUPPLIES - COLLECTION					
Office Supplies	0	1545	500	250	250
Repair & Maintenance Supplies	20,278	26,088	35,000	33,000	35,000
Fuel	3,150	3,400	6,500	6,000	6,500
Materials & Supplies/Vehicles & Equip.	9,348	5,111	6,250	6,000	6,250
Uniforms & Wearing Apparel	2,957	2,372	2,300	2,300	2,500
Safety Equipment & Programs	240	1,133	1,300	1,300	1,300
Small Equipment	1,331	696	1,300	1,300	1,300
MATERIALS & SUPPLIES - TOTAL	37,304	40,345	53,150	50,150	53,100
COLLECTION TOTAL	152,537	165,309	199,900	196,200	197,820

Town of Altavista
Wastewater Department
FY2021 ADOPTED BUDGET

DEBT SERVICE					
Debt Service - Principal	0	0	0	0	0
2020 -VRA Bond Debt					
Debt Service - Interest	0	0	0	0	43,270
2020 -VRA Bond Debt					
Debt Service - Principal	0	0	0	0	87,740
2020A - Bond Debt					
Debt Service - Interest	0	0	0	0	51,340
2020A - Bond Debt					
DEBT SERVICE -TOTAL	0	0	0	0	182,350
WASTEWATER DEPARTMENT TOTAL - OPERATIONS	1,309,324	1,365,180	1,469,800	1,426,554	1,672,410

Town of Altavista
Wastewater Department
FY2021 ADOPTED BUDGET

	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ACTUAL</u>	<u>FY2020</u> <u>ADOPTED</u>	<u>FY2020</u> <u>PROJECTED</u>	<u>FY2021</u> <u>ADOPTED</u>
WASTEWATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Motor Vehicle - Replace	195,838	4,000	4,000	4,000	20,950
Machinery & Equip. - Replc.	125,379	403,100	177,900	330,500	100,750
Replacement - Sewerlines Rt. 43 Utility Proj	16,451	242,086	0	48,800	0
Improvements other than Buildings - Replc.	26,656	72,112	10,000	10,000	0
Replacement - SCADA System	0	58,700	0	0	0
Replacement - WWTP Electrical	0	31,750	0	35,000	0
Machinery & Equip. - New	38,041	0	52,200	49,500	0
Machinery & Equip. - Replc.	0	0	11,450	11,100	0
Improvements other than Buildings - Replc.	0	7,178	0	0	10,000
Machinery & Equip. - New	0	3,967	0	0	0
WASTEWATER DEPARTMENT TOTAL - CAPITAL OUTLAY	402,366	822,893	255,550	488,900	131,700

CEMETERY FUND (FUND 90)

Town of Altavista
Cemetery Fund
FY2021 ADOPTED BUDGET

Cemetery Fund - Fund 90	FY2018 ACTUAL	FY2019 ACTUAL	FY2020 ADOPTED	FY2020 PROJECTED	FY2021 ADOPTED
REVENUE					
Permits/Burials	19,896	21,400	15,000	15,000	17,250
Interest/Interest Income	11,223	12,105	10,500	12,300	0
Miscellaneous/Sale of Real Estate	4,550	3,100	4,000	8,750	4,000
Miscellaneous/Misc.	50	75	0	30	0
Transfer In From General Fund	25,000	25,000	46,050	34,650	54,300
CEMETERY FUND - GRAND TOTAL:	60,719	61,680	75,550	70,730	75,550
EXPENDITURES					
Salaries and Wages/Regular	4,516	5,803	9,700	6,400	9,700
Salaries and Wages/Overtime	792	1,170	1,000	1,000	1,000
Benefits/FICA	367	503	800	600	800
Benefits/VRS	466	604	1,000	650	1,000
Benefits/Medical	604	666	1,550	700	1,550
Benefits/Group Life	53	79	200	80	200
Mowing Contract	0	9,995	24,800	24,800	24,800
Other Charges/Misc. Reimb.	0	2,330	0	0	0
Materials/Supplies & Repairs/Maint.	12,857	1,911	10,000	10,000	10,000
Materials/Supplies/Opening Graves	0	2,580	1,500	1,500	1,500
CEMETERY TOTAL - OPERATIONS	19,656	25,641	50,550	45,730	50,550
CAPITAL OUTLAY					
Machinery & Equip. - Repl.	0	652	0	0	0
CEMETERY TOTAL - CAPITAL OUTLAY	0	652	0	0	0
Transfer Out/To Cemetery Reserve	41,063	35,387	25,000	25,000	25,000
CEMETERY FUND - GRAND TOTAL:	60,719	61,680	75,550	70,730	75,550

CAPITAL IMPROVEMENT PROGRAM (CIP)

- FY 2021 – 2025 Project Spreadsheets
- FY 2021 Funding Sources
- Departmental Project Detail Sheets

Town of Altavista
Capital Improvements Program (CIP)
FY2021 - 2025

<u>COUNCIL CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
CO	Meeting Software	5,000				
CO	Replacement of tablets		10,000			
<u>COUNCIL TOTAL</u>		5,000	10,000	0	0	0
				FY2021-2025 CIP TOTAL:		15,000
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
General Fund		5,000	10,000			
<u>COUNCIL TOTAL</u>		5,000	10,000	0	0	0

<u>ADMINISTRATION CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
ADM	Website Redesign	20,000				
ADM	Replacement of IBM printer	7,500				
ADM	Replacement of Main Network Server	13,500				
ADM	Replacement of VPN/Firewalls				6,300	
ADM	Replacement of Exchange Server				17,000	
ADM	Replacement of Carpet					20,000
<u>ADMINISTRATION TOTAL</u>		41,000	0	0	23,300	20,000
				FY2021-2025 CIP TOTAL:		84,300
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
General Fund		41,000			23,300	20,000
<u>ADMINISTRATION TOTAL</u>		41,000	0	0	23,300	20,000

<u>AVOCA CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
AV	Rewire Outdoor Electrical Lines	5,000				
AV	Construction of Wooden Storage Building		25,000			
AV	Replacement of Mansion's Heat Pump			35,000		
AV	Improve Mansion Décor				30,000	
AV	Paint Mansion's & Outbuildings' Exterior					58,000
<u>AVOCA TOTAL</u>		5,000	25,000	35,000	30,000	58,000
				FY2021-2025 CIP TOTAL:		153,000
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
General Fund		5,000	25,000	35,000	30,000	58,000
<u>AVOCA TOTAL</u>		5,000	25,000	35,000	30,000	58,000

<u>ACTS (TRANSIT) CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
ACTS	Mobile Radio System	3,500				
ACTS	Replacement of Existing BOC	106,300		110,000		
ACTS	Replacement of Support Vehicle			28,000		
<u>ACTS (TRANSIT) TOTAL</u>		109,800	0	138,000	0	0
				FY2021-2025 CIP TOTAL:		247,800
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
General Fund		44,920		51,360		
Grants (List)		64,880		86,640		
<u>ACTS (TRANSIT) TOTAL</u>		109,800	0	138,000	0	0

Town of Altavista
Capital Improvements Program (CIP)
FY2021 - 2025

<u>POLICE DEPARTMENT CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
PD	Replacement of Body Cameras	25,250				
PD	Transition from 40 cal. Glock to 9mm Glock	3,000				
PD	Vehicle - New	47,000	47,000	47,000	90,000	50,000
PD	Replacement of Mobile Data Terminals				40,000	
<u>POLICE DEPARTMENT TOTAL</u>		75,250	47,000	47,000	130,000	50,000
				FY2021-2025 CIP TOTAL:		349,250
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
<i>General Fund</i>		72,250	47,000	47,000	130,000	50,000
<i>Other (List) - State Forfeiture Funds</i>		3,000				
<u>POLICE DEPARTMENT TOTAL</u>		75,250	47,000	47,000	130,000	50,000

<u>PUBLIC WORKS CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
PW	Replacement of Solid Waste Cans	5,000	5,000	5,000	5,000	5,000
PW	Replacement of Bucket Truck	60,000				
PW	Replacement of Tractor Mower	89,000				
PW	15 Foot Flex Wing Rotary Cutter	19,000				
PW	Replacement of Rotary Lift	8,000				
PW	Streetlight Upgrades (LED)	24,030	32,500	32,500	32,500	
PW	Sidewalk Replacement	75,000	75,000	75,000	75,000	75,000
PW	Message Boards	17,000	17,000			
PW	Upgrade Fuel System	10,000				
PW	Removal of SR 2 Oil Tanks	10,000				
PW	Painting of Train Station & Caboose	18,000				
PW	Painting of Booker Building (Int & Ext)	15,000				
PW	Replacement of Street Sweeper	25,000	28,000			
PW	Replacement of 3/4 Ton Pickup Truck	23,500	23,500			
PW	Replacement of 3/4 Ton Utility Truck	23,500	23,500			
PW	Replacement of 1/2 Ton Pickup Truck	41,950	41,950			
PW	Replacement of Knuckle boom Truck	50,830	50,830			
PW	Replacement of Peterbilt Refuse Truck	70,000	70,000	70,000	70,000	
PW	Replacement of 1 Ton Dump Truck	16,250	16,250	16,250	16,250	
PW	Replacement of Pickup Truck	8,000	8,000	8,000	8,000	8,000
PW	Replacement of 1 Ton Dump Truck	13,000	13,000	13,000	13,000	13,000
<u>PUBLIC WORKS TOTAL</u>		622,060	404,530	219,750	219,750	101,000
				FY2021-2025 CIP TOTAL:		1,567,090
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
<i>General Fund</i>		94,980	204,420	122,500	122,500	20,000
<i>Highway Fund</i>		115,950	166,560	97,250	97,250	81,000
<i>Enterprise Fund (W)</i>		13,950	12,600			
<i>Enterprise Fund (WW)</i>		13,950	20,950			
<i>Transfer In from Reserves (GF)</i>		42,800				
<i>Transfer In from Reserves (HWY)</i>		42,800				
<i>Transfer In from Reserves (EF)</i>		25,600				
<i>General Fund Transfer Out/Future</i>		165,420				
<i>Highway Fund Transfer Out/Future</i>		73,060				
<i>Enterprise Fund Transfer Out/Future</i>		33,550				
<u>PUBLIC WORKS TOTAL</u>		622,060	404,530	219,750	219,750	101,000

Town of Altavista
Capital Improvements Program (CIP)
FY2021 - 2025

<u>ECONOMIC DEVELOPMENT CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
ED	Innovative Center and Co-worker Space	200,000				
<u>ECONOMIC DEVELOPMENT TOTAL</u>		200,000	0	0	0	0
			FY2021-2025 CIP TOTAL:			200,000
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
General Fund		200,000				
Grants (List)						
<u>ECONOMIC DEVELOPMENT TOTAL</u>		200,000	0	0	0	0

<u>PARKS & RECREATION CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
P&R	Gateway Park Shade Sail Replacement	10,000				
P&R	English Park Lg. Field Imprv. Phase I	90,000				
P&R	River Overlook at English Park	32,500				
P&R	Walking/Biking Trail Connection	15,000	60,000			
P&R	Improve Entrance to English Park	11,600	46,400			
P&R	Parking/Circulation Impr. to Boat Parking Lot	32,000	127,500			
P&R	Picnic Table Replacement/English Park	10,000				
P&R	Lower Trail / Stream Crossing	150,000				
P&R	Improvements to Picnic & River Area		50,750			
P&R	River Access at Boat Ramp		159,500			
P&R	Disc Golf Course			26,100		
P&R	Dog Park/English Park			70,500		
P&R	Inner Loop Trail			87,000		
P&R	Overnight Campground			10,000	50,000	
P&R	Repaving/Striping Trade Lot Parking Lot			46,400	185,600	
P&R	Connection to YMCA Parking Lot			10,000	62,500	
P&R	Improvements to Pedestrian Bridge Over RR			20,000	130,000	
P&R	Parking Circulation Improvement			50,000		
P&R	Renovations to War Memorial Entrance				35,250	
P&R	New Fields (EP)				25,000	1,418,750
P&R	Ballfield Lights (SP)					180,000
<u>PARKS & RECREATION TOTAL</u>		351,100	444,150	320,000	488,350	1,598,750
				FY2021-2025 CIP TOTAL:		
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
	<i>General Fund</i>	217,610	444,150	320,000	488,350	1,598,750
	<i>Transfer In from Reserves (GF)</i>	133,490				
<u>PARKS & RECREATION TOTAL</u>		351,100	444,150	320,000	488,350	1,598,750

Town of Altavista
Capital Improvements Program (CIP)
FY2021 - 2025

<u>UTILITIES (WATER) CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
UT(W)	Tank Maintenance	38,300	38,300	38,300	38,300	38,300
UT(W)	Water Line Replacement Project	705,000	705,000	705,000	705,000	705,000
UT(W)	Filter Improvements	870,000				
UT(W)	Emergency Power (PS and Springs)	590,000				
UT(W)	Chemical Pump Replacement	22,000				
UT(W)	Sedimentation/Solids Handling Impr.	200,000	2,186,000			
UT(W)	SCADA for Springs	130,000				
UT(W)	Raw Inline Turbidimeter		25,000			
UT(W)	Stream and Current Monitor		25,000			
UT(W)	Raw Water Pump Replacement		35,000			
UT(W)	Wash Pit for Trucks and Equipment		5,000			
UT(W)	Raw Water Control Valve			60,000		
UT(W)	Midsize Excavator			210,000		
UT(W)	Water Plant Security			196,000		
UT(W)	WTP & Tank Electrical & SCADA Impr.			434,000		
UT(W)	Sweeper with Hopper Attachment				8,000	
UT(W)	Water Plant Truck with Lift Gate				65,000	
UT(W)	Grapple Bucket & Brush Cutter Head				15,000	
UT(W)	Meter Truck Replacement				30,000	
UT(W)	Utilities Truck				120,000	
UT(W)	Solids Tank Pump Replacement				30,000	30,000
UT(W)	WTP Heat Pump Replacement				20,000	
UT(W)	Beverly Heights / Incr. Water Pressure					239,000
UT(W)	Holly Hills/Northgate / Incr. Water Pressure					239,000
UT(W)	SCADA Plant Improvements					171,000
UT(W)	Hydraulic Thumb & Tilting Grade Bucket					12,000
<u>UTILITIES (WATER) TOTAL</u>		2,555,300	3,019,300	1,643,300	1,031,300	1,434,300
				FY2021-2025 CIP TOTAL:		9,683,500
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
<i>Enterprise Fund (W)</i>		190,300	125,800	143,300	241,500	253,000
<i>Enterprise Fund (WW)</i>			2,500	105,000	86,500	
<i>Bonds (List)</i>		2,365,000	2,891,000	1,395,000	703,300	1,181,300
<u>UTILITIES (WATER) TOTAL</u>		2,555,300	3,019,300	1,643,300	1,031,300	1,434,300

Town of Altavista
Capital Improvements Program (CIP)
FY2021 - 2025

<u>UTILITIES (SEWER) CIP BY YEAR</u>						
		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
UT(S)	Return Sludge Replacement Impeller	5,000	5,000	5,000	5,000	
UT(S)	40 hp Pump Replacement/Main PS	33,000				
UT(S)	WWTP Electrical Upgrade	1,542,200	1,431,200			
UT(S)	Sewer Line Root Removal	10,000	10,000	10,000		
UT(S)	Sewer Line Replacement / Rehab	705,000	705,000	705,000	705,000	705,000
UT(S)	Aeration Rehab	653,500	2,351,000			
UT(S)	Replacement of Hydraulic Ram	18,000				
UT(S)	60 hp Digester Blower	18,000		18,000		
UT(S)	Feed Pump Replacement		27,500		28,500	
UT(S)	40 hp Pump Replacement/Riverview PS		34,000			
UT(S)	Truck Replacement		36,000			
UT(S)	Main Pump Station Upgrade		51,000	862,000		
UT(S)	Replacement of Lab Scales			5,000		
UT(S)	Riverview Pump Station Upgrade			20,000	289,000	
UT(S)	Mobile Pump (6")			55,000		
UT(S)	SCADA Improvements			171,000		
UT(S)	Auger Attachment (Skid Steer)			6,000		
UT(S)	Secondary Clarifiers				124,000	1,873,000
UT(S)	Brush Cutter Head Attachment				11,000	
UT(S)	Truck Replacement				50,000	
UT(S)	Trencher Attachment					6,000
UT(S)	Commercial Water Truck					200,000
UT(S)	Heat Pump Repl in Lab and Office					30,000
<u>UTILITIES (SEWER) TOTAL</u>		2,984,700	4,650,700	1,857,000	1,212,500	2,814,000
				FY2021-2025 CIP TOTAL:		13,518,900
<u>FUNDING SOURCES</u>		<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2024</u>	<u>FY2025</u>
<i>General Fund</i>						40,000
<i>Enterprise Fund (W)</i>				8,500	5,500	83,000
<i>Enterprise Fund (WW)</i>		84,000	107,500	85,500	84,000	113,000
<i>Bonds (List)</i>		2,900,700	4,538,200	1,758,000	1,118,000	2,578,000
<u>UTILITIES (SEWER) TOTAL</u>		2,984,700	4,645,700	1,852,000	1,207,500	2,814,000

Town of Altavista
Capital Improvements Program (CIP)
FY2021 - 2025

CIP FUNDING SOURCES FOR FY2021

Funding Source

General Funds (<i>FY2021 Projects</i>)	680,760
Highway Funds (<i>FY2021 Projects</i>)	115,950
Enterprise Funds (<i>FY2021 Projects</i>)	302,200
Transfer In From Reserves (<i>Earmarks for FY2021 Projects</i>)	244,690
Grants	67,880
General Funds / Transfer Out (<i>Future Year Projects</i>)	165,420
Highway Funds / Transfer Out (<i>Future Year Projects</i>)	73,060
Enterprise Funds / Transfer Out (<i>Future Year Projects</i>)	33,550
FY2021 Funds - Subtotal	1,683,510
Bond Proceeds	5,265,700

CIP TOTAL	6,949,210
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Notes:

- ❖ *The Transfer Out funding is being allocated for projects scheduled in an outlying Fiscal Year*
- ❖ *Funding breakdown for individual projects can be viewed on the following project sheets*

COUNCIL

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Council
DIVISION: Council

PROJECT NAME: Meeting Software
LOCATION: Town Hall

YEAR: FY 2021
ACCT#: 010-1001-400.81-04

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 5,000					

Total Capital Cost Estimate:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

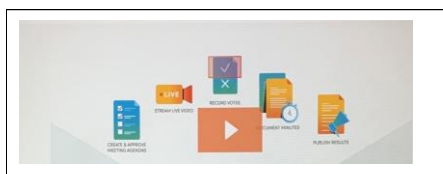
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 5,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

Project Description:

Purchase software that will create and manage meeting agendas and minutes as well as create video recordings of meetings. A software license will need to be renewed annually at a recurring cost of \$3,300.

Justification/Linkage:

To increase internal efficiency of office staff as the creation of meeting agendas and minutes is a time consuming process as well as to offer citizens access to meeting agendas, video recordings and minutes in a central, searchable portal.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Council **DIVISION:** Council

PROJECT NAME: Replacement of Town Council's tablets **LOCATION:** Town Hall

YEAR: FY 2022 **ACCT#:** 010-1001-400.81-04

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture		\$ 10,000				
Other						

Total Capital Cost Estimate:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund			\$ 10,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 10,000

Project Description:

To replace Town Council tablets with upgraded or like technology. In January 2022, these tablets will be 6 years old and at the end of their useful life, as the lifespan of technology is typically 5 to 7 years.

Justification/Linkage:

To provide and maintain the organization's equipment to insure it is always secure while delivering information quickly and efficiently.



ADMINISTRATION

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration **DIVISION:** Administration

PROJECT NAME: Website Redesign and Design services **LOCATION:** Town Hall

YEAR: FY 2021 **ACCT#:** 010-1101-401.81-04

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 20,000	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

<u>ACTIVITY</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 20,000					
Total Capital Cost Estimate:	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

<u>Type of Expenditure</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 20,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 20,000

Project Description:

To redesign/update the Town Website. A professional website is necessary to present the right image to the public, allow access to on-line services, communicate with the town, and meet the needs of businesses and industries within the town. It also provides a tool for those interested in visiting, relocating, or starting a business in town.

Justification/Linkage:

To promote tourism by capitalizing on local and regional points of interest.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 7,500	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 7,500					
Other						

Total Capital Cost Estimate:	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 7,500					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 7,500

Project Description:

To replace the IBM printer with upgraded or like technology. This printer is used to print AP checks, utility bills, tax letters, and business license forms to name a few items. In March of 2021, the printer will be 9 years old and at the end of its useful life, which is typically 5 years.

Justification/Linkage:

To provide and maintain the organization's equipment to insure it is always secure while delivering information quickly and efficiently.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration
DIVISION: Administration

PROJECT NAME: Replacement of Network Main Server
LOCATION: Town Hall

YEAR: FY 2021
ACCT#: 010-1101-401.81-04

Type of Project:
☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 13,500	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 13,500					
Other						
Total Capital Cost Estimate:	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 13,500					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 13,500

Project Description:

To replace the organization's main server that hosts the two virtual servers required for user security and shared files. The current server was purchased in 2014 and is in need of replacing, as it is at the end of its useful life.

Justification/Linkage:

This hardware is required to provide fast, efficient and secure sharing of data. This sever will host the Active Directory Database which provides centralized management of user information, computer information as well as the management of shared resources such as files and printers.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration **DIVISION:** Administration

PROJECT NAME: Replacement of VPN/Firewalls at all locations **LOCATION:** PW, WTP, and WW

YEAR: FY 2024 **ACCT#:** Various

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 6,300	\$ -	\$ -	\$ -	\$ -	\$ 6,300	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture				\$ 6,300		
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 6,300	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 6,300	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund					\$ 6,300		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 6,300	\$ -	\$ -
TOTAL:							\$ 6,300

Project Description:

To replace VPN/Firewall hardware with upgraded or like technology as existing equipment in offsite locations is over 5 years old.

Justification/Linkage:

To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration
DIVISION: Administration

PROJECT NAME: Replacement of Exchange Server
LOCATION: Town Hall

YEAR: FY 2024
ACCT#: 010-1101-401.81-04

Type of Project:
☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture				\$ 17,000		
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

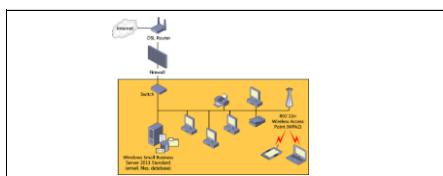
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund					\$ 17,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -	\$ -
TOTAL:							\$ 17,000

Project Description:

To replace the exchange server with upgraded or like technology. Our current exchange server, which manages the user directory for the organization's network, was replaced in FY2018. Our current inventory replacement plan for our network servers is 6 to 7 years, in order to remain current on our operating system.

Justification/Linkage:

To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☒ Replacement ☐ Expansion ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other					\$ 20,000	
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund						\$ 20,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
						TOTAL:	\$ 20,000

Project Description:

Justification/Linkage:



AVOCA

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Avoca Museum **DIVISION:** Avoca

PROJECT NAME: Rewire Outdoor Electrical Lines **LOCATION:** Avoca Museum Lawn

YEAR: FY 2021 **ACCT#:** 010-9105-801.81-30

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 5,000					
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel	\$ 5,000					
Other						
TOTAL	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 5,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

Project Description:

Underground electrical lines are used during both public and private events. Due to worn insulation and other factors, these lines tend to be undependable when there is moisture in the ground. The lines will be replaced with new lines and receptacles to correct these problems.

Justification/Linkage:

Promoting tourism and create high-quality community facilities and services.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Avoca Museum
DIVISION: Avoca

PROJECT NAME: Wooden Storage Building Construction
LOCATION: Avoca Museum Grounds

YEAR: FY 2022
ACCT#: 010-9105-801.82-18

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction		\$ 25,000				
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund			\$ 25,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description:
12' x 30' wooden structure to replace an old tractor-trailer container which is deteriorating and leaking.

Justification/Linkage:
Promoting tourism and create high-quality community facilities and services.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Avoca Museum
DIVISION: Avoca

PROJECT NAME: Replacement of Mansion's Heat Pumps
LOCATION: Avoca Museum (Mansion)

YEAR: FY 2023
ACCT#: 010-9105-801.81-06

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction			\$ 35,000			
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund				\$ 35,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
TOTAL:							\$ 35,000

Project Description:

By FY2023, the mansion's heat pumps will be almost 13 years old. It is recommended that the heat pumps servicing the mansion be replaced and air handlers serviced properly.

Justification/Linkage:

Promoting tourism and create high-quality community facilities and services.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years				
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 30,000		
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund					\$ 30,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
TOTAL:							\$ 30,000

Project Description:

In FY2016, a CIP project replaced the 25 year-old wallpaper and draperies in the Mansion's Parlor, Entrance Hall, Second Floor Landing, Halls, Campbell Gallery, Fauntleroy Gallery, and a portion of the Blue Room. Still needed are new wallpaper and draperies for the Pink & Blue Rooms along with those for the Chamber, Dining Room, Bathroom and Library.

Justification/Linkage:

Promoting tourism and create high-quality community facilities and services.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Avoca Museum
DIVISION: Avoca
PROJECT NAME: Re-paint Mansion's and Outbuildings' Exteriors
LOCATION: Avoca Museum (Mansion and Outbuildings)
YEAR: FY 2025
ACCT#: 010-9105-801.81-18

Type of Project: ☐ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 58,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 58,000	
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 58,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 58,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund						\$ 58,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 58,000	\$ -
						TOTAL:	\$ 58,000

Project Description:

By FY 2025, the mansion's and outbuildings' exterior paint job will be close to nine years old. Re-painting the mansion and outbuildings will not only preserve their frames from exposure damage, but will also improve the buildings' exterior appearance.

Justification/Linkage:

Promoting tourism and create high-quality community facilities and services.



ACTS (TRANSIT)

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Transportation **DIVISION:** ACTS

PROJECT NAME: Mobile Radio System **LOCATION:** New Vehicle and Existing Vehicle

YEAR: FY 2021 **ACCT#:** 010-6101-403.82-04

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:	\$ 3,500					
Other						

Total Capital Cost Estimate:	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 700					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)		\$ 2,800					
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 3,500

Project Description:

Installation of mobile radios in the new vehicle (trolley or BOC) as well as the existing BOC to provide a way of communicating with office staff as well as to improve security. A data plan will be established per radio and base station at a recurring cost of \$100 annually. This cost is included in the CIP cost for FY2021.

Justification/Linkage:

Mobile radios improve bus security through GPS tracking as well as provide direct communication with public safety personnel if needed. They also provide direct contact between office staff and the drivers.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Transportation
DIVISION: ACTS

PROJECT NAME: Replacement of BOC with Trolley
LOCATION: Town Hall

YEAR: FY 2021
ACCT#: 010-6101-403.81-02

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 216,240	\$ -	\$ 106,240	\$ -	\$ 110,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other	\$ 106,240		\$ 110,000			

Total Capital Cost Estimate:	\$ 106,240	\$ -	\$ 110,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 106,240	\$ -	\$ 110,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 44,220		\$ 45,760			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)		\$ 62,080		\$ 64,240			
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 106,300	\$ -	\$ 110,000	\$ -	\$ -	\$ -
TOTAL:							\$ 216,300

Project Description: Replacement of 15-passenger body on chassis (BOC) bus with similar vehicle.

Justification/Linkage: DRPT recommends replacement of public transportation vehicles every four years or 100,000 miles. Based on current use, one of the vehicles currently used will need replacing every two years. The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Transportation **DIVISION:** ACTS

PROJECT NAME: Replacement of Support Vehicle **LOCATION:** Town Hall

YEAR: FY 2023 **ACCT#:** 010-6101-403.81-02

Type of Project: ☐ New ☒ Replacement ☐ Expansion ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 28,000	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other			\$ 28,000			

Total Capital Cost Estimate:	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

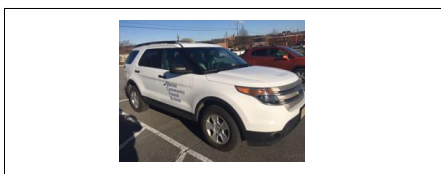
Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund				\$ 5,600			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)				\$ 22,400			
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ -
TOTAL:							\$ 28,000

Project Description: Replacement of 2012 Ford Explorer.

Justification/Linkage: To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount of money due to maintenance.



POLICE

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Police
DIVISION: Patrol

PROJECT NAME: Axon Camera/Taser
LOCATION: Town Hall

YEAR: FY 2021
ACCT#: 010-3101-501.81-06

Type of Project:
☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 25,250	\$ -	\$ 25,250	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 25,250					
Other						

Total Capital Cost Estimate:	\$ 25,250	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ 9,200	\$ 9,200	\$ 9,200	\$ 9,200	\$ -
Total Expenditure Estimate:	\$ 25,250	\$ 9,200	\$ 9,200	\$ 9,200	\$ 9,200	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other		\$ 9,200	\$ 9,200	\$ 9,200	\$ 9,200	
TOTAL	\$ -	\$ 9,200	\$ 9,200	\$ 9,200	\$ 9,200	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 25,250					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 25,250	\$ -	\$ -	\$ -	\$ -	\$ -
						TOTAL:	\$ 25,250

Project Description:

Replacement of body cameras with AXON Body 2 cameras including the Total Accident Replacement Plan (TAP). Cameras would be covered by a 5 year warranty and would be replaced at the 2.5 and 5 year mark. First year cost is total equipment and years 2-5 are renewal of licenses, warranties, and user fees.

Justification/Linkage:

Body cameras are vital to police to protect both them and the citizens they serve. This particular proposal would be the standard officer safety plan from Axon, which includes cameras and CEW weapons (Tasers). This also includes evidence.com which is a cloud based storage system that would allow sharing and audit trails of evidence.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Police
DIVISION: Patrol

PROJECT NAME: Transition from 40 caliber Glock to 9mm Glock
LOCATION: Town Hall

YEAR: FY 2021
ACCT#: 010-3101-501.81-06

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 3,000	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 3,000					

Total Capital Cost Estimate:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
Forfeiture Funds		\$ 3,000					
TOTAL	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 3,000

Project Description:

Transition from Glock 40 caliber pistols to Glock 9mm Pistols. We would trade our present pistols for new Glock 9mm's .

Justification/Linkage:

Currently on the state contract a case of ball 40 cal. ammo is \$293 where a case of 9mm is \$200, a savings of \$93 per case. Duty ammo is \$309.00 per case of the 40 cal. and \$239.99 per case for the 9mm, a savings of \$70 per case. FBI studies show the 9mm is just as an effective as the 40 cal. The lighter 9mm round would likely increase the marksmanship of



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Police
DIVISION: Patrol

PROJECT NAME: Patrol Vehicle Replacement
LOCATION: Town Hall

YEAR: FY 2021
ACCT#: 010-3101-501.82-02

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years				
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 281,000	\$ -	\$ 47,000	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other						
	\$ 47,000	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	

Total Capital Cost Estimate:	\$ 47,000	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 47,000	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 47,000	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 47,000	\$ 47,000	\$ 47,000	\$ 90,000	\$ 50,000	\$ -
TOTAL:							\$ 281,000

Project Description:

To add a patrol vehicle to the fleet.

Justification/Linkage:

To ensure that APD can provide high quality service vehicles for emergency operation.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture				\$ 40,000		
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund					\$ 40,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
TOTAL:							\$ 40,000

Project Description:

Justification/Linkage:



PUBLIC WORKS

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 25,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Other						

Total Capital Cost Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

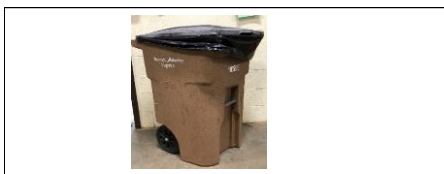
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
TOTAL:							\$ 25,000

Project Description:

Due to the age of our current solid waste cans staff is recommending that we implement a can replacement program. Our current cans are 15 years old with a life expectancy of 10 years. After 10 years the cans become brittle and began to crack and split. It is our goal to start replacing at least 75 cans per year. Currently we have over 1,600 cans.

Justification/Linkage:

Life expectancy of the cans are 10 years.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund	\$ 30,000						
Highway Fund	\$ 30,000						
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description:

The current unit is 21 years old and is in need of replacement. The life expectancy of the current equipment is 20 years. It has been scheduled for replacement in FY2021.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used for tree removal, installing banners, street lights maintenance & repair. Currently we are experiencing problems with the transmission, hydraulics and controls.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 89,000	\$ 51,200	\$ 37,800	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 37,800					
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 37,800	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 37,800	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund	\$ 12,800	\$ 9,450					
Highway Fund	\$ 12,800	\$ 9,450					
Enterprise Fund (W)	\$ 12,800	\$ 9,450					
Enterprise Fund (WW)	\$ 12,800	\$ 9,450					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 51,200	\$ 37,800	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 89,000

Project Description:

This equipment is currently 33 years old and needs to be replaced. This unit has been pushed back for several years now and we are trusting that it will hold up until FY2021 replacement date. This unit will be replaced with a JD M5085 tractor with a 7' off set trail mower and a 7' sickle bar.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
\$ -	\$ 19,000	\$ -	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 19,000					
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 19,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 19,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 19,000

Project Description:

The Public Works Department is requesting to purchase this M15 Flex Wing Rotary Cutter to be used for the purpose of cutting large fields, English Park and along the Eagle Trail. This cutter will be used as an attachment on the new JD M5085 tractor.

Justification/Linkage:

This purchase would reduce the labor hours it takes to cut the current fields.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of ☐ New ☐ Expansion
 Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 8,000					
Other						

Total Capital Cost Estimate:	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 2,000					
Highway Fund		\$ 2,000					
Enterprise Fund (W)		\$ 2,000					
Enterprise Fund (WW)		\$ 2,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 8,000

Project Description:

The current lift is 19 years and is in need of being replaced. We are planning to have this unit replaced in 2021.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This lift is used on all of our light vehicles such as pickup trucks, SUV, Utility Van, and one ton trucks.



FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Streets

PROJECT NAME: Street Light Upgrades to LED Heads and/or Bulbs
LOCATION: Downtown

YEAR: FY 2021
ACCT#: 010-4101-601.81-30

Type of Project:
☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 121,530	\$ -	\$ 24,030	\$ 32,500	\$ 32,500	\$ 32,500	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 24,030	\$ 32,500	\$ 32,500	\$ 32,500		

Total Capital Cost Estimate:	\$ 24,030	\$ 32,500	\$ 32,500	\$ 32,500	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 24,030	\$ 32,500	\$ 32,500	\$ 32,500	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 24,030	\$ 32,500	\$ 32,500	\$ 32,500		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 24,030	\$ 32,500	\$ 32,500	\$ 32,500	\$ -	\$ -
						TOTAL:	\$ 121,530

Project Description:

To save on electrical cost on the street lights as well as to change the bulbs to white color to make them brighter, the bulbs will be changed to LED lights. Retrofitting the heads and changing to LED bulbs will be required. Town Staff will change out 18 lights in FY2021 and continue each year until the project is completed. Approximately 4 years.

Justification/Linkage:

To create and maintain high-quality community facilities and services



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 375,000	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	

Total Capital Cost Estimate:	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
TOTAL:							\$ 375,000

Project Description:

Staff identified areas of improvements such as: sidewalk replacement, handicap access, and storm water that will improve the overall appearance of the community.

Justification/Linkage:

To improve the physical appearance and quality of the town, sidewalks, storm water management, and address safe pedestrian traffic.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 34,000	\$ -	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 17,000	\$ 17,000				
Other						

Total Capital Cost Estimate:	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund		\$ 17,000	\$ 17,000				
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 17,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 34,000

Project Description:

Staff has identified a need to purchase two Message Boards that would be used to notify the traveling public of any construction projects, utility emergencies, special events, and any hazards that may exist. The message boards are \$17,000 each. We are requesting to purchase one in 2021 and one in 2022.

Justification/Linkage:

To improve the physical appearance and quality of the Town's alleys that would provide safe pedestrian traffic for our community.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of ☐ New ☐ Expansion
 Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction	\$ 10,000					
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 2,500					
Highway Fund		\$ 2,500					
Enterprise Fund (W)		\$ 2,500					
Enterprise Fund (WW)		\$ 2,500					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 10,000

Project Description:

Staff has identified a need to replace and update the current Fuel Computer System. The current system runs off of windows 7 which is no longer compatible and will not run with the new windows 10 computer program that was updated.

Justification/Linkage:

Current Fuel System is 20 plus years old and will not communicate with our updated windows 10 computer system and has to be replaced and updated.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 10,000					
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund		\$ 10,000					
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 10,000

Project Description:

Staff has identified the need to remove the old SR 2 oil (tar) tanks that are currently located at the Public Works Maintenance Shop.

Justification/Linkage:

Due to hazards associated with the SR 2 oil (tar) tanks that we no longer use. It has been recommended by our insurance company to abate the above ground tanks and clean up the site.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Public Works

PROJECT NAME: Train Station and Caboose Re-Painting
LOCATION: Train Station

YEAR: FY 2021
ACCT#: 010-4101-605.81-30

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction	\$ 18,000					
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 18,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 18,000

Project Description:

Staff has identified the need to re-paint the outside of the Train Station and the Caboose.

Justification/Linkage:

To create and maintain high-quality community facilities and services



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction	\$ 15,000					
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 15,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 15,000

Project Description:

Staff has identified the need to re-paint the inside and outside of the Booker Building. This Building has not been repainted for at least 6 years or longer.

Justification/Linkage:

To create and maintain high-quality community facilities and services



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works **DIVISION:** Streets

PROJECT NAME: Replace 2004 Street Sweeper **LOCATION:** Public Works

YEAR: FY 2022 **ACCT#:** Various

Type of Project: ☐ New ☒ Replacement ☐ Expansion ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 203,000	\$ 150,000	\$ 25,000	\$ 28,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

<u>ACTIVITY</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 25,000	\$ 28,000				
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 25,000	\$ 28,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 25,000	\$ 28,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

<u>Type of Expenditure</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund	\$ 75,000	\$ 12,500	\$ 14,000				
Highway Fund	\$ 75,000	\$ 12,500	\$ 14,000				
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 150,000	\$ 25,000	\$ 28,000	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		\$ (25,000)					
TOTAL:							\$ 203,000

Project Description:

The life expectancy of the current equipment is 15 years and it has been scheduled for replacement in FY2022.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of ☐ New ☐ Expansion
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 47,000	\$ -	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 23,500	\$ 23,500				
Other						

Total Capital Cost Estimate:	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund		\$ 23,500	\$ 23,500				
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$23,500)				TOTAL:	\$ 47,000

Project Description:

The current unit is 14 years old and has 127,824 miles on it and is in need of replacement. The life expectancy of the current vehicle is 10 years. It has been scheduled for replacement in FY2022 and it will be 17 years old. The plan is to replace this unit with a 3/4 ton truck with the snow plow package and new plow.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Buildings & Grounds
PROJECT NAME: Replace 1999 Chevrolet 3/4 Ton Utility Truck
LOCATION: Public Works
YEAR: FY 2022
ACCT#: 010-4101-601.81-02

Type of ☐ New ☐ Expansion
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 47,000	\$ -	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 23,500	\$ 23,500				
Other						

Total Capital Cost Estimate:	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 23,500	\$ 23,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 23,500	\$ 23,500	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$23,500)				TOTAL:	\$ 47,000

Project Description:

The current unit is 20 years old and has 115,824 miles on it and is in need of replacement. The life expectancy of the current vehicle is 10 years. It has been scheduled for replacement in FY2022 and it will be 23 years old. The plan is to replace this unit with a 3/4 ton truck with utility body.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of ☐ New ☐ Expansion
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 100,150	\$ 16,250	\$ 41,950	\$ 41,950	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 41,950	\$ 41,950				
Other						

Total Capital Cost Estimate:	\$ 41,950	\$ 41,950	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 41,950	\$ 41,950	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

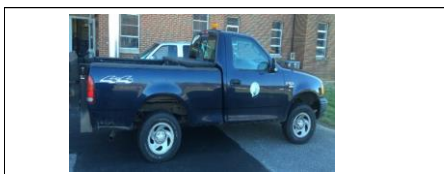
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund	\$ 16,250	\$ 6,300	\$ 6,300				
Highway Fund		\$ 2,100	\$ 2,100				
Enterprise Fund (W)		\$ 12,600	\$ 12,600				
Enterprise Fund (WW)		\$ 20,950	\$ 20,950				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 16,250	\$ 41,950	\$ 41,950	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$41,950)				TOTAL:	\$ 100,150

Project Description:

The current unit is 14 years old and is in need of replacement. The life expectancy of the current equipment is 15 years. It has been scheduled for replacement in FY2022. The plan is to replace this unit with a 1-ton truck with a utility body, air compressor, welder, generator, cutting torches, and a crane lift. The primary use of this vehicle will be 80% Water & Wastewater, 15% PW, & 5% Highway.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works **DIVISION:** Buildings & Grounds

PROJECT NAME: Replace 2007 Freightliner Knuckle Boom Truck **LOCATION:** Public Works Shop

YEAR: FY 2022 **ACCT#:** Various

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures				Unappropriated Subsequent Years				
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 160,010	\$ 58,350	\$ 50,830	\$ 50,830	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 50,830	\$ 50,830				
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 50,830	\$ 50,830	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 50,830	\$ 50,830	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund	\$ 43,750	\$ 38,120	\$ 38,120				
Highway Fund	\$ 14,600	\$ 12,710	\$ 12,710				
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 58,350	\$ 50,830	\$ 50,830	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$50,830)				TOTAL:	\$ 160,010

Project Description:

The current unit is 11 years old and is in need of replacement. The life expectancy of the current equipment is 15 years. It has been scheduled for replacement in FY2022. The plan is to replace this unit with a Model TL3 Base Loader mounted on a International 4300 chassis.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. Also due to the high volume of Bulk and Brush that we are picking up now we cannot afford to be down and we need to have a backup unit.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 350,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000		
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$70,000)	(\$70,000)	(\$70,000)	(\$70,000)		
TOTAL:							\$ 350,000

Project Description:

This unit was purchased in 2004. The life expectancy of the current piece of equipment is 15 years. The body was refurbished in 2019 to give us an additional 5 years of life. This unit will be 20 years old and is scheduled for replacement in FY2024.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of ☐ New ☐ Expansion
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 65,000	\$ -	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250		
Other						

Total Capital Cost Estimate:	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund		\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250		
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$16,250)	(\$16,250)	(\$16,250)			
TOTAL:							\$ 65,000

Project Description:

The current unit is 7 years old with 73,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. It has been scheduled for replacement in FY2024 as it will be 12 years old with an estimate of 125,142 miles. The plan is to replace this unit with a 1-ton truck with a dump body and plow for snow removal.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR:
ACCT#:

Type of ☐ New ☐ Expansion
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 40,000	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	
Other						

Total Capital Cost Estimate:	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	
Highway Fund		\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
Transfer Out of Reserves (Earmark)		(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)		
TOTAL:							\$ 40,000

Project Description:

The current unit is 9 years old with 70,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. This vehicle has been scheduled for replacement in FY2025, as it will be 15 years old with an estimate of 116,666 miles. The plan is to replace this unit with a 3/4 ton truck pickup with plow for snow removal.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works **DIVISION:** Buildings and Grounds

PROJECT NAME: Replace 2012 Chevrolet 1-Ton Dump Truck **LOCATION:** Public Works

YEAR: FY 2025 **ACCT#:** 010-4101-601.81-02

Type of ☐ New ☐ Expansion
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 65,000	\$ -	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	
Other						

Total Capital Cost Estimate:	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
Transfer Out of Reserves (Earmark)		(\$13,000)	(\$13,000)	(\$13,000)	(\$13,000)		
TOTAL:							\$ 65,000

Project Description:

The current unit is 7 years old with 68,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. This vehicle has been scheduled for replacement in FY2025 as it will be 13 years old with an estimate of 126,285 miles. The plan is to replace this unit with a 1-ton truck with a dump body and plow for snow removal.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



PARKS & RECREATION

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Gateway Park Shade Sail Replacement
LOCATION: Gateway Park

YEAR: FY 2021
ACCT#: 010-4104-602.81-08

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 10,000					
Other						

Total Capital Cost Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 10,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 10,000

Project Description:

Currently the shade sails are in need of replacement. The original sails were installed in 2010. They have become dry rotted with holes and need to be replaced.

Justification/Linkage:

Expand and enhance the public park system and public walking trails.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: English Park Large Field Improvements - Phase I
LOCATION: English Park

YEAR: FY 2021
ACCT#: 010-4104-602.81-26

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 90,000	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction	\$ 90,000					
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other						
Total Capital Cost Estimate:	\$ 90,000	\$ -		\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 90,000	\$ -		\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 90,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 90,000

Project Description:

Phase I of improvements to the large fields at English Park. Improvements include paving of the two small lots, reseeding the fields, and construction of bathrooms.

Justification/Linkage:

To expand and enhance the public park system and river views.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Overlook Improvements
LOCATION: English Park

YEAR: FY 2021
ACCT#: 010-4104-602.81-26

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 32,500	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction	\$ 32,500					
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 32,500	\$ -		\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 32,500	\$ -		\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)		\$ 32,500					
TOTAL	\$ -	\$ 32,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 32,500

Project Description:

A concrete pad will be added to the overlook at English Park. It will also include the removal of trees and the installation of a chalkboard wall that will allow messages to be left by users.

Justification/Linkage:

To expand and enhance the public park system and river views.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Walking/Biking Trail Connection to Lane Access Road
LOCATION: English Park

YEAR: FY 2021
ACCT#: 010-4104-602.82-26

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 75,000	\$ -	\$ 15,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 5,000					
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 10,000					
Permits/Inspections/Misc.						
Building/Utility Construction		\$ 60,000				
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 15,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 15,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 15,000	\$ 60,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 15,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 75,000

Project Description:

To utilize Lane Access Road as a trail connection by adding signage and marking denoting the industrial access as a designated trail. To make a connection between 3rd Street and Lane Access Road to allow bikes and pedestrians to connect to English Park.

Justification/Linkage:

To expand and enhance the public park system by increasing pedestrian circulation. Project #9 - 2018 Parks & Trails Master Plan.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Improve Entrance to English Park
LOCATION: Pittsylvania Avenue

YEAR: FY 2021
ACCT#: 010-4104-602.81-30

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 58,000	\$ -	\$ 11,600	\$ 46,400	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 5,000					
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 6,600					
Permits/Inspections/Misc.						
Building/Utility Construction		\$ 46,400				
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 11,600	\$ 46,400	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 11,600	\$ 46,400	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 11,600	\$ 46,400				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 11,600	\$ 46,400	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 58,000

Project Description:

Improvements are needed to the entrance of English Park along Pittsylvania Ave. to identify this area as the front of the park. The scope of work will include removal of trees and understory at 3rd St. and Pitt. Ave. New landscape plantings will be added, along with a monument sign & trees along 3rd St. to screen the industrial businesses to create a treelined

Justification/Linkage:

To expand and enhance the public park system. Parks & Trials Master Plan #10.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years								
	TOTAL PROJECT COST	Total Appropriations to Date	Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	(Capital Only)								
	\$ 159,500	\$ -	\$ 32,000	\$ 127,500	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 32,000					
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 27,500				
Permits/Inspections/Misc.						
Building/Utility Construction		\$ 100,000				
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 32,000	\$ 127,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 32,000	\$ 127,500	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 32,000	\$ 127,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 32,000	\$ 127,500	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 159,500

Project Description:

To utilize Lane Access Road as a trail connection by adding signage and marking denoting the industrial access as a designated trail. To make a connection between 3rd Street and Lane Access Road to allow bikes and pedestrians to connect to English Park.

Justification/Linkage:

To expand and enhance the public park system by increasing pedestrian circulation. Parks & Trails Master Plan Project 11.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Picnic Table Replacement
LOCATION: English Park

YEAR: FY 2021
ACCT#: 010-4104-602.81-08

Type of Project:
☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 10,000					
Other						
Total Capital Cost Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 10,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL		\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
TOTAL:						\$ 10,000	

Project Description:

Ten picnic tables will be replaced at English Park. Their condition has deteriorated due to use and exposure to the elements.

Justification/Linkage:

To expand and enhance the amenities offered at the public park system and river views.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Community Development
DIVISION: Recreation

PROJECT NAME: Passive Trails
LOCATION: English Park

YEAR: FY 2021
ACCT#: 010-4104-602.81-26

Type of Project:
☒ New
 ☐ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 10,000					
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 140,000					
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 22,510					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)		\$ 127,490					
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 150,000

Project Description:

The development of pedestrian trails in English Park is needed to improve access. This project will be a continuation of a trail project that was completed in 2018. Trail connectivity will be achieved by creating crossings over the creek, allowing for greater pedestrian use.

Justification/Linkage:

To expand and enhance the public park system.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Improvements to Picnic and River Area
LOCATION: English Park

YEAR: FY 2022
ACCT#: 010-4104-602.81-26

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 50,750	\$ -	\$ -	\$ 50,750	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 50,750				
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ 50,750	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 50,750	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund			\$ 50,750				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 50,750	\$ -	\$ -	\$ -	
						TOTAL:	\$ 50,750

Project Description:

Improvements are needed at the Picnic Area along the River to improve the circulation.

Justification/Linkage:

To expand and enhance the public park system; Parks and Trails Master Plan #26.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: River Access
LOCATION: English Park

YEAR: FY 2022
ACCT#: 010-4104-602.-81-30

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 159,500	\$ -	\$ -	\$ 159,500	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 159,500				
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ 159,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 159,500	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund			\$ 159,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
							\$ 159,500
TOTAL	\$ -	\$ -	\$ 159,500	\$ -	\$ -	\$ -	
TOTAL:							

Project Description:

An existing concrete area exists adjacent to the boat ramp. This area should be improved and cleaned up with a new concrete deck, new railing and new access to create a low water river access point for fishing and interaction with the water.

Justification/Linkage:

To expand and enhance the public park system.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Disc Golf Course
LOCATION: English Park

YEAR: FY 2023
ACCT#: 010-4104-602.82-26

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 26,100	\$ -	\$ -	\$ -	\$ 26,100	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 26,100			
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 26,100	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 26,100	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund				\$ 26,100			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
							\$ 26,100
TOTAL	\$ -	\$ -	\$ -	\$ 26,100	\$ -	\$ -	
TOTAL:							

Project Description:

Build a Disc Golf Course at English Park. The location will need to be decided.

Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan Project #28.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Community Development

DIVISION: Recreation

PROJECT NAME: Dog Park

LOCATION: English Park

YEAR: FY 2023

ACCT#: 010-4104-602.82-26

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 70,500	\$ -	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY

Planning, Surveying, Design, Engineering
Land/ROW/Acquisition
In House Services (In Kind)
Site Preparation & Improvements
Permits/Inspections/Misc.
Building/Utility Construction
Legal/Misc.
Heavy Equip./Apparatus
Light Equip/Furniture
Other

FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
		\$ 5,000			
		\$ 5,500			
		\$ 20,000			
		\$ 20,000			
		\$ 20,000			

Total Capital Cost Estimate:	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure

Salaries/Benefits
Professional & Consulting Services
Materials & Supplies
Maintenance/Fuel
Other

FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources

General Fund
Highway Fund
Enterprise Fund (W)
Enterprise Fund (WW)
Grants (List)
Bonds (List)
Reserve (List)
Other (List)

Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
			\$ 70,500			

TOTAL	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -
TOTAL:						\$ 70,500

Project Description:

The creation of a 1.5 acres off-leash, fenced dog park with separate areas for large and small dogs, plus amenities. The work will include design work, site preparation, fountains, furniture, fixtures, hardscape, plantings, signage and waste stations.

Justification/Linkage:

To expand and enhance the public park system and provide a currently needed recreational opportunity for citizens and visitors; Parks & Trails Master Plan Project #27.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Inner Loop Trail
LOCATION: English Park

YEAR: FY 2023
ACCT#: 010-4104-602.81-26

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 87,000	\$ -	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 87,000			
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund				\$ 87,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
							\$ 87,000
TOTAL	\$ -	\$ -	\$ -	\$ 87,000	\$ -	\$ -	
						TOTAL:	\$ 87,000

Project Description:

A gravel path will be added around the large lawn area of English Park to add an additional loop for walkers.

Justification/Linkage:

To expand and enhance the public park system; Project #25 - 2018 Parks & Trails Master Plan.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Community Development

DIVISION: Recreation

PROJECT NAME: Overnight RV Campground

LOCATION: English Park

YEAR: FY 2023

ACCT#: 010-4104-602.81-26

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 60,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY

Planning, Surveying, Design, Engineering
Land/ROW/Acquisition
In House Services (In Kind)
Site Preparation & Improvements
Permits/Inspections/Misc.
Building/Utility Construction
Legal/Misc.
Heavy Equip./Apparatus
Light Equip/Furniture
Other

FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
		\$ 10,000			
			\$ 5,000		
			\$ 40,000		
			\$ 5,000		

Total Capital Cost Estimate:	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure

Salaries/Benefits
Professional & Consulting Services
Materials & Supplies
Maintenance/Fuel
Other

FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources

General Fund
Highway Fund
Enterprise Fund (W)
Enterprise Fund (WW)
Grants (List)
Bonds (List)
Reserve (List)
Other (List)

Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
			\$ 10,000	\$ 50,000		

TOTAL	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -
TOTAL:					\$ 60,000	

Project Description:

The creation of 5 spaces for overnight parking for recreational vehicles. The project will be in two (2) phases. Phase one will be a feasibility and market analysis to see if the project is needed. Phase 2, if needed will be the design and construction phase to include electricity and water connections and a dump station.

Justification/Linkage:

To expand opportunities to accommodate the lodging needs of tourists.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 232,000	\$ -	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 46,400			
Permits/Inspections/Misc.						
Building/Utility Construction				\$ 185,600		
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund				\$ 46,400	\$ 185,600		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -
TOTAL:							\$ 232,000

Project Description:

The existing parking lot is not to uniform dimensions and has excess areas that could be reduced to eliminate paving and introduce green space. The use of uniform dimensions would improve the circulation and appearance of the lot without effecting the functionality or available parking spaces. The improvements shown on the plan fit within the existing paved area, and paving could be removed to create this feature.

Justification/Linkage:

To expand and enhance the public park system. Parks & Trails Master Plan #6



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Improvements Connecting the Parking Lot to YMCA Building
LOCATION: Trade Lot

YEAR: FY 2023
ACCT#: 010-4104-602.81-30

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 72,500	\$ -	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering			\$ 10,000			
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 62,500		
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund				\$ 10,000	\$ 62,500		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -
TOTAL:							\$ 72,500

Project Description:

The YMCA is largely separated from Shreve Park, but is a major destination and user of the park facilities. Many people park in the Trade Lot when they go to the "Y". Through planting, creating sidewalk connections and minor improvements, the YMCA could be made to feel more integrated into the park, and vice versa.

Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan #7.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Improve Pedestrian Bridge over Railroad - English Park
LOCATION: English Park

YEAR: FY 2023
ACCT#: 010-4104-602.81-26

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 150,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering			\$ 20,000			
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 130,000		
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund				\$ 20,000	\$ 130,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -
TOTAL:							\$ 150,000

Project Description:

The access to the overpass is through an undefined gravel area that lacks trees or improvements. The downtown streetscape should be extended into the park as if Broad Street was uninterrupted, linking downtown, across the railroad tracks over the pedestrian overpass into the park and to the Booker Building.

Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan #16.



FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: Parking/Circulation Improvements (Sign Area)
LOCATION: English Park

YEAR: FY 2023
ACCT#: 010-4104-602.81-30

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 50,000			
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund				\$ 50,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
							\$ 50,000
TOTAL	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	
TOTAL:							\$ 50,000

Project Description:

Improvement have been identified at the sign area that would improve the circulation and parking. A plan will need to be developed.

Justification/Linkage:

To expand and enhance the public park system.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works
DIVISION: Recreation

PROJECT NAME: War Memorial Entrance
LOCATION: Shreve Park

YEAR: FY 2024
ACCT#: 010-4104-602.81-26

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 35,250	\$ -	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 35,250		
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund					\$ 35,250		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -
TOTAL:							\$ 35,250

Project Description:

Renovations are needed to the entrance of the War Memorial to enhance and make this area more attractive. An entry would be created that is identifiable as the "front door" to War Memorial Park. The new entry should utilize the existing piers, overhead sign, and memorial with enhancements to make a entry befitting a lovely park and noble cause.

Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan Project #5.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 2,862,500	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 1,418,750	\$ 1,418,750	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering				\$ 25,000		
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction					\$ 1,418,750	\$ 1,418,750
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 25,000	\$ 1,418,750	\$ 1,418,750
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 25,000	\$ 1,418,750	\$ 1,418,750

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund					\$ 25,000	\$ 709,375	\$ 709,375
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)						\$ 709,375	\$ 709,375
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 1,418,750	\$ 1,418,750
TOTAL:						\$ 2,862,500	

Project Description:

The creation of a centralized athletic fields with bathrooms and concessions. The project would be done in various phases. Phase I would be planning and design. Currently there is no water in that area of the park and it is located in a floodplain. Additional work may be needed to negate enviromental impacts. Phase II would be the site work and construction of the bathrooms and concession stand.

Justification/Linkage:

To expand recreational opportunities and generate additional town revenue by providing an opportunity to market Altavista for youth tournaments; Parks and Trails Master Plan Project #30.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Community Development

DIVISION: Recreation

PROJECT NAME: Ballfield Lights

LOCATION: War Memorial Park

YEAR: FY 2025

ACCT#: 010-4104-602.81-30

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

					Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021		Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 180,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ 180,000	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture					\$ 180,000	
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

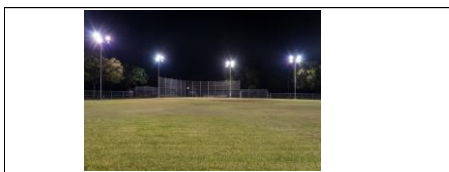
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund						\$ 45,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)						\$ 45,000	
Bonds (List)							
Reserve (List)							
Other (List)						\$ 90,000	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 180,000	\$ -
						TOTAL:	\$ 180,000

Project Description:

The installation of ballfield lights at War Memorial Park.

Justification/Linkage:

The installation of lights would enable the field to be used during later hours.



ECONOMIC DEVELOPMENT

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Economic Development **DIVISION:** Economic Development

PROJECT NAME: Innovative Center and Co-Worker Space **LOCATION:** Old Fire Department

YEAR: FY 2021 **ACCT#:** 010-7101-405.81-18

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 20,000					
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements	\$ 150,000					
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 30,000					
Other						

Total Capital Cost Estimate:	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund		\$ 200,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 200,000

Project Description:

To create an Innovative Center and Co-Worker Space. Staff is currently working with the Main Street Program to pursue Department of Housing and Community Development (DHCD) funding for a feasibility study.

Justification/Linkage:

The linkage goes back to Economic Development Strategy Goal #2, Strategic Initiative C ii. To foster small business development and cultivate startup businesses by capitalizing on educational institutions and local institutional knowledge.



UTILITIES (WATER)

FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Water

PROJECT NAME: Tank Maintenance
LOCATION: Melinda.Bedford, Clarion, Dearing Ford

YEAR: FY 2021
ACCT#: 050-5010-701.81-06

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
\$ 832,532	\$ 1,024,032	\$ -	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ 38,300	\$ -
TOTAL:							\$ 191,500

Project Description:

Water tanks must periodically be inspected for safety, sanitary condition, security, and structural soundness. Inspections include cleaning, removal of mud, silt, and other accumulations, and also include rust removal and painting as necessary. Current 10 year contract will be completed in FY2025.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Water

PROJECT NAME: Water Line Replacement Projects Ongoing
LOCATION: McMinnis Water Line

YEAR: FY 2021
ACCT#: 050-5010-701.81-33

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 4,230,000	\$ -	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 645,000	\$ 645,000	\$ 645,000	\$ 645,000	\$ 645,000	\$ 645,000

Total Capital Cost Estimate:	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000
TOTAL:							\$ 4,230,000

Project Description:

This item is an annual cost that represents the cost necessary to replace approximately 1% of the existing pipe network per year. The replacement of mains that have been identified as bottlenecks or frequent break locations have been addressed as separate projects

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Water

PROJECT NAME: Filter Improvements
LOCATION: Water Plant

YEAR: FY 2021
ACCT#: 050-5010-701.81-22

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
\$ 36,000	\$ 906,000	\$ -	\$ 870,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.	\$ 115,000					
Building/Utility Construction	\$ 600,000					
Legal/Misc.	\$ 12,000					
Heavy Equip./Apparatus	\$ 23,000					
Light Equip/Furniture						
Other	\$ 120,000					

Total Capital Cost Estimate:	\$ 870,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 870,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 870,000					
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 870,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 870,000

Project Description:

The limiting process regarding plant capacity is the filters. The filters are currently licensed at a loading rate of 2.3 gpm/ft², but they have been able to demonstrate effective treatment at significantly higher loading rates. We propose conducting a pilot study to examine and document the impact of various loading rates on the filter performance. Increasing the

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Water

PROJECT NAME: Emergency Power (pump station/springs) **LOCATION:** Sites

YEAR: FY 2021 **ACCT#:** 050-5010-701.81-40

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
\$ 38,000	\$ 628,000	\$ -	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

<u>ACTIVITY</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 25,000					
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.	\$ 57,000					
Building/Utility Construction	\$ 500,000					
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 8,000					

Total Capital Cost Estimate:	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800
Total Expenditure Estimate:	\$ 592,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

<u>Type of Expenditure</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies	\$ 300	\$ 300	\$ 300	\$ 300	\$ 300	
Maintenance/Fuel	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	
Other						
TOTAL	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ -

METHODS OF FINANCING

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 590,000					
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 590,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 590,000

Project Description:

This would enable the Town to maintain water production operations during power outages.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Water

PROJECT NAME: Chemical Pump Replacement
LOCATION: Water Plant

YEAR: FY 2021
ACCT#: 050-5010-701.81-06

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 22,000	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 22,000					
Other						

Total Capital Cost Estimate:	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 22,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 22,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 22,000

Project Description:

There are 4 total pumps, 3 are in use when the plant is in operation. Currently there is a 4 to 5 year cycle for replacement. This purchase is part of our ongoing maintenance program to replace aging equipment with excessive hours of usage. One of the chemical pumps is worn from constant use and needs replacing.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 2,386,000	\$ -	\$ 200,000	\$ 2,186,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 200,000	\$ 150,000				
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.		\$ 400,000				
Building/Utility Construction		\$ 1,500,000				
Legal/Misc.		\$ 46,000				
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other		\$ 90,000				

Total Capital Cost Estimate:	\$ 200,000	\$ 2,186,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Total Expenditure Estimate:	\$ 200,000	\$ 2,187,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Other						
TOTAL	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 200,000	\$ 2,186,000				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 200,000	\$ 2,186,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 2,386,000

Project Description:

The addition of automated sludge removal from sedimentation basins would reduce the volume of water being sent to waste and ease operations. The installation of a vacuum system, which will minimize the resuspension of solids. The preliminary engineering phase of this project should also include an investigation into channel hydraulics and necessary

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Water

PROJECT NAME: SCADA for Springs **LOCATION:** McMinnis / Reynolds Spring

YEAR: FY 2021 **ACCT#:** 050-5010-701.81-37

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 130,000	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

<u>ACTIVITY</u>	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 30,000					
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 100,000					

Total Capital Cost Estimate:	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

<u>Type of Expenditure</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 130,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 130,000

Project Description:

Upgrades will allow the water plant staff to see equipment operations at the springs. Additional I/O's will be installed to incorporate future upgrades to the springs that will allow real time adjustments to the spring operations. Will discontinue telecommunications at both springs.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Water

PROJECT NAME: Raw Inline Turbidimeter
LOCATION: Water Plant

YEAR: FY 2022
ACCT#: 050-5010-701.81-06

☐ New Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other		\$ 25,000				

Total Capital Cost Estimate:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 25,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description:

To replace the current turbidimeter that is no longer accurate. Should up-date to newer model for better accuracy. Replumbing will also be needed.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years	
	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other		\$ 25,000				

Total Capital Cost Estimate:	\$ -	\$ 25,000		\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 25,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description:

To replace unit that is used to help decipher what is the best feed rate for coagulant to achieve best results and save on chemical cost.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other		\$ 35,000				

Total Capital Cost Estimate:	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 35,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 35,000

Project Description:

Pump replacement at the river pump station every 5 years because of heavy sand that wears out the impellers on the pump. One pump is rotated out of service every 5 years.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: Water & Wastewater

PROJECT NAME: Wash Pit for Trucks and Equipment LOCATION: WWTP

YEAR: FY 2022 ACCT#: Various

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction		\$ 4,000				
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture		\$ 1,000				
Other						

Total Capital Cost Estimate:	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 2,500				
Enterprise Fund (WW)			\$ 2,500				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

Project Description: A designated area is needed to wash all big trucks and equipment after being in mud, sludge or salt so that sediment can be removed and sent to landfill.

Justification/Linkage: Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Planning, Surveying, Design, Engineering			\$ 3,000			
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction			\$ 30,000			
Legal/Misc.			\$ 16,000			
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other			\$ 11,000			
Total Capital Cost Estimate:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)				\$ 60,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description:

Replace existing valve. Updating valve with 420mV control to be able to operate plant with SCADA controls

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Water & Wastewater
PROJECT NAME: Midsize Excavator **LOCATION:** Public Works
YEAR: FY 2023 **ACCT#:** Various
Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 210,000	\$ -	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus			\$ 210,000			
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 105,000			
Enterprise Fund (WW)				\$ 105,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 210,000	\$ -	\$ -	\$ -
TOTAL:							\$ 210,000

Project Description:

To be able to access areas of the Town systems that are in areas with slopes that need to be graded sufficiently so that four-wheel vehicles can access inaccessible areas in certain right of ways now. Also can be used with loading and unloading heavy equipment and can be used for planned in-house projects of replacement water lines or sewer lines.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 196,000	\$ -	\$ -	\$ -	\$ 196,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering			\$ 24,000			
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.			\$ 38,000			
Building/Utility Construction			\$ 120,000			
Legal/Misc.			\$ 4,000			
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other			\$ 10,000			

Total Capital Cost Estimate:	\$ -	\$ -	\$ 196,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 196,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

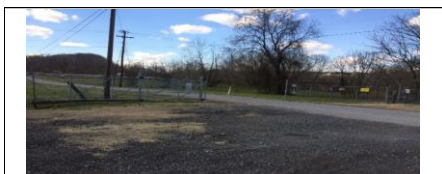
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)				\$ 196,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 196,000	\$ -	\$ -	\$ -
TOTAL:							\$ 196,000

Project Description:

The WTP needs to be limited to staff personnel only, as too many vendors, visitors and deliveries show up unannounced. Currently, a chain-link fence surrounds some of the WTP property. The fence needs updating. The existing entrance gate is manually controlled. This gate should be replaced with an automated gate and security cameras should be installed.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Water

PROJECT NAME: WTP, Tank Electrical and SCADA Improvements **LOCATION:** WTP, All tanks, All Pump Stations

YEAR: FY 2023 **ACCT#:** 050-5010-701.81-30

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 434,000	\$ -	\$ -	\$ -	\$ 434,000	\$ -	\$ -	\$ -

PROJECT COSTS

<u>ACTIVITY</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering			\$ 2,000			
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.			\$ 2,000			
Building/Utility Construction			\$ 200,000			
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other			\$ 230,000			
Total Capital Cost Estimate:	\$ -	\$ -	\$ 434,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 434,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

<u>Type of Expenditure</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

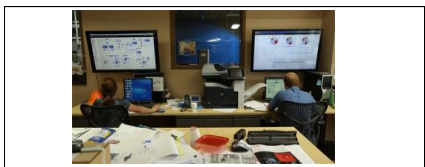
<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)				\$ 434,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 434,000	\$ -	\$ -	\$ -
TOTAL:							\$ 434,000

Project Description:

The Pump Stations Electrical Evaluation completed in 2016, included in Appendix D, recommends electrical improvements at the Clarion Tank and Melinda Tank. The SCADA Assessment completed in 2016 recommends SCADA improvements, including the installation of flow meters, at all four tanks. The recommended improvements at the Bedford Tank and Pump Station are covered in Section 7.2.2, but all other tank related SCADA and electrical work is covered under this item. The anticipated cost of electrical and SCADA improvements at the Clarion Tank, Melinda Tank, or Dearing Ford Tank is approximately \$434,000

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture				\$ 8,000		
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 4,000		
Enterprise Fund (WW)					\$ 4,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ -
TOTAL:							\$ 8,000

Project Description:

Attachment for equipment that is used to sweep the roads after an event that requires cleanup of mud & gravel.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Water

PROJECT NAME: Water Plant truck with lift Gate
LOCATION: Water Plant

YEAR: FY 2024
ACCT#: 050-5010-701.81-06

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus				\$ 65,000		
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

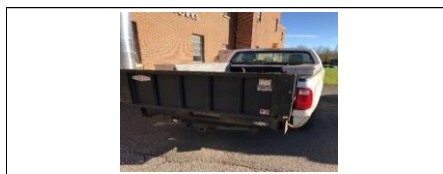
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 65,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ -	\$ -
TOTAL:							\$ 65,000

Project Description:

Replace pickup truck with lift gate at water plant. Every 8-10 years.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Water & Wastewater
PROJECT NAME: Grapple Bucket & Brush Cutter Head for Skid Steer
LOCATION: Public Works
YEAR: FY 2024
ACCT#: Various

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture				\$ 15,000		
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 15,100	\$ 100	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel				\$ 100	\$ 100	
Other						
TOTAL	\$ -	\$ -	\$ -	\$ 100	\$ 100	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 7,500		
Enterprise Fund (WW)					\$ 7,500		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ -
						TOTAL:	\$ 15,000

Project Description:

To purchase equipment to be used for clearing water and sewer right of ways.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Water & Wastewater
PROJECT NAME: Meter Truck Replacement **LOCATION:** Pubic Works
YEAR: FY 2024 **ACCT#:** Various
Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus				\$ 30,000		
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

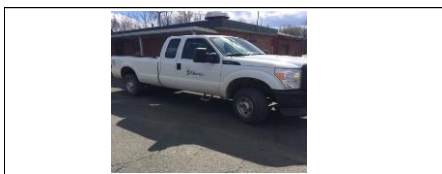
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 15,000		
Enterprise Fund (WW)					\$ 15,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -
TOTAL:							\$ 30,000

Project Description:

Replace the pickup used by meter reader to read water meters.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus				\$ 120,000		
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 60,000		
Enterprise Fund (WW)					\$ 60,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 120,000	\$ -	\$ -
TOTAL:							\$ 120,000

Project Description:

To replace the existing vehicle used by the utility crew when repairing and installing water and sewer lines, with a utility truck with utility body for tools and repair parts.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus				\$ 30,000	\$ 30,000	
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 30,000	\$ 30,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000	\$ -
TOTAL:							\$ 60,000

Project Description:

To replace the pump used to pump waste solids from the water plant to the sewer plant.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Water

PROJECT NAME: WTP Heat Pump Replacement
LOCATION: Water Plant

YEAR: FY 2024
ACCT#: 050-5010-701.81-06

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture				\$ 20,000		
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 20,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
TOTAL:							\$ 20,000

Project Description:

To replace the existing heat pump at the WTP as this unit is old and is at the end of its useful life.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 239,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering					\$ 20,000	
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.					\$ 49,000	
Building/Utility Construction					\$ 170,000	
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 248,850	\$ 9,850

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel					\$ 250	\$ 250
Other					\$ 9,600	\$ 9,600
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)						\$ 239,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -
						TOTAL:	\$ 239,000

Project Description:

To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Water

PROJECT NAME: Holly Hills/Northgate **LOCATION:** Holly Hills Subdivision /Northgate Subdivision

YEAR: FY 2025 **ACCT#:** 050-5010-701.82-30

Type of Project: ☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 239,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -

PROJECT COSTS

<u>ACTIVITY</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering					\$ 20,000	
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction					\$ 170,000	
Legal/Misc.					\$ 49,000	
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 248,850	\$ 9,850

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

<u>Type of Expenditure</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel					\$ 250	\$ 250
Other					\$ 9,600	\$ 9,600
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850

METHODS OF FINANCING

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)						\$ 239,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -
TOTAL:							\$ 239,000

Project Description:

To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 171,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,000	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.					\$ 2,000	
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other					\$ 169,000	

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 171,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 171,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

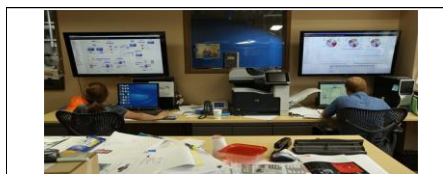
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 171,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 171,000	\$ -
						TOTAL:	\$ 171,000

Project Description:

To replace older units within the water plant.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: WD,WWC, and PW

PROJECT NAME: Hydraulic thumb & Tilting Grade Bucket for Yanmar Vio 35
LOCATION: Public Works

YEAR: FY 2025
ACCT#: 050-5010-701.82-06

Type of Project:
☒ New ☐ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other					\$ 12,000	

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY 2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 12,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,000	\$ -
TOTAL:							\$ 12,000

Project Description:

Purchase equipment that will be utilized to clean brush and debris during clean up events or in clearing right of ways.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: create and maintain high-quality community facilities and infrastructure.



UTILITIES (WASTEWATER)

FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Wastewater
PROJECT NAME: Return Sludge Replacement Impeller
LOCATION: WW plant
YEAR: FY 2021
ACCT#: 050-5110-702.81-06

Type of Project: ☐ New ☐ Expansion
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 20,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		
Light Equip./Furniture						
Other						
Total Capital Cost Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ -
TOTAL:							\$ 20,000

Project Description: Replace sludge impeller due to normal wear and tear.

Justification/Linkage: Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Wastewater

PROJECT NAME: 40hp Pump Replacement
LOCATION: WWTP Main PS

YEAR: FY 2021
ACCT#: 050-5110-702.81-30

Type of Project:
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 33,000	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 33,000					
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 33,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 33,000

Project Description:

10 year replacement of pump as it is at the end of its useful life.

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: DIVISION:

PROJECT NAME: LOCATION:

YEAR: FY ACCT#:

Type of Project: ☐ New ☒ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
\$ 1,427,400	\$ 4,400,800	\$ -	\$ 1,542,200	\$ 1,431,200	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 101,000					
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements	\$ 10,000					
Permits/Inspections/Misc.	\$ 110,400	\$ 110,400				
Building/Utility Construction	\$ 1,179,800	\$ 1,179,800				
Legal/Misc.	\$ 30,000	\$ 30,000				
Heavy Equip./Apparatus	\$ 101,000	\$ 101,000				
Light Equip/Furniture						
Other	\$ 10,000	\$ 10,000				
Total Capital Cost Estimate:	\$ 1,542,200	\$ 1,431,200	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 1,542,200	\$ 1,431,200	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 1,542,200	\$ 1,431,200				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 1,542,200	\$ 1,431,200	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 2,973,400

Project Description:

Justification/Linkage:



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
\$ 20,000	\$ 50,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 10,000	\$ 10,000	\$ 10,000			
Total Capital Cost Estimate:	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 10,000	\$ 10,000	\$ 10,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ -
TOTAL:							\$ 30,000

Project Description:

Justification/Linkage:



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years				
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 3,525,000	\$ -	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction	\$ 665,000	\$ 665,000	\$ 665,000	\$ 665,000	\$ 665,000	
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ -
TOTAL:							\$ 3,525,000

Project Description:

Justification/Linkage:



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
\$ 198,000	\$ 3,202,500	\$ -	\$ 653,500	\$ 2,351,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering	\$ 19,000					
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.	\$ 534,500	\$ 74,000				
Building/Utility Construction						
Legal/Misc.		\$ 62,000				
Heavy Equip./Apparatus		\$ 1,986,000				
Light Equip./Furniture	\$ 100,000					
Other		\$ 229,000				
Total Capital Cost Estimate:	\$ 653,500	\$ 2,351,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 653,500	\$ 2,351,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 653,500	\$ 2,351,000				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 653,500	\$ 2,351,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 3,004,500

Project Description:

Rehab existing aeration process for the WWTP over 20 years old and at the end of its useful life.

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 18,000					
Light Equip./Furniture						
Other						
Total Capital Cost Estimate:	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 18,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 18,000

Project Description:

Replace hydraulic ram for Sludge press

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 36,000	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus	\$ 18,000		\$ 18,000			
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 18,000		\$ 18,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -
TOTAL:							\$ 36,000

Project Description:

Units are in continuous use to supply dissolved oxygen to Solids Digesters and are on a 2-year replacement rotation

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Wastewater

PROJECT NAME: Feed Pump Replacement
LOCATION: WWTP

YEAR: FY 2022
ACCT#: 050-5110-702.81-30

Type of Project:
☐ New ☐ Expansion
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 56,000	\$ -	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus		\$ 27,500		\$ 28,500		
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 27,500		\$ 28,500		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -	\$ -
TOTAL:							\$ 56,000

Project Description:

Replace Press Pump for sludge press it is at the end of its useful life

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities/PW
DIVISION: Wastewater

PROJECT NAME: 40 hp Pump Replacement
LOCATION: WWTP Riverview PS

YEAR: FY 2022
ACCT#: 050-5110-702.81-06

Type of Project:
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 34,000	\$ -	\$ -	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture		\$ 34,000				
Other						

Total Capital Cost Estimate:	\$ -	\$ 34,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 34,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 34,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 34,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 34,000

Project Description: 10 year replacement end of useful life

Justification/Linkage: Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Wastewater
PROJECT NAME: Pickup Truck Replacement **LOCATION:** WWTP
YEAR: FY 2022 **ACCT#:** 050-5110-702.81-02
Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 36,000	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus		\$ 36,000				
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

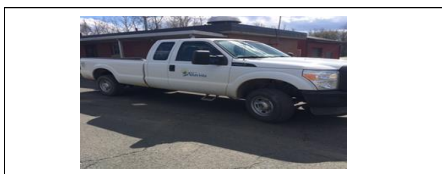
Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 36,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 36,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 36,000

Project Description: Replace Pickup truck for WWTP

Justification/Linkage: Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Wastewater

PROJECT NAME: Main Pump Station Upgrade **LOCATION:** WWTP

YEAR: FY 2022 **ACCT#:** 050-5110-702.81-30

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 913,000	\$ -	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering		\$ 46,000	\$ 56,000			
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.		\$ 5,000	\$ 116,000			
Building/Utility Construction			\$ 607,000			
Legal/Misc.			\$ 14,000			
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other			\$ 69,000			

Total Capital Cost Estimate:	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

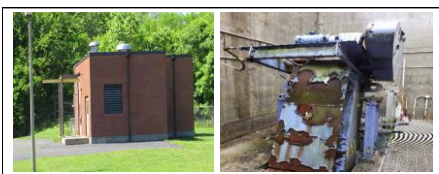
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 51,000	\$ 862,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -
TOTAL:							\$ 913,000

Project Description:

Rehabilitate the Building & Equipment: SCADA - include new PLC and radio telemetry to main SCADA to WWTP. Structural repair of roof and walls where needed. Replace Bar screen and any electrical components that need replacement.

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture			\$ 5,000			
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

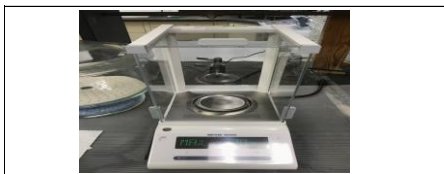
Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)				\$ 5,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

Project Description:

Justification/Linkage:



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Wastewater

PROJECT NAME: Riverview Pump Station Upgrade
LOCATION: WWTP

YEAR: FY 2023
ACCT#: 050-5110-702.81-30

Type of Project:
☐ New ☐ Expansion
☒ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 309,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering			\$ 20,000			
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.				\$ 55,000		
Building/Utility Construction				\$ 142,000		
Legal/Misc.				\$ 6,000		
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other				\$ 86,000		
Total Capital Cost Estimate:	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)				\$ 20,000	\$ 289,000		
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -
TOTAL:							\$ 309,000

Project Description:

Rehabilitate the building & equipment: SCADA - include new PLC and radio telemetry to main SCADA to WWTP. Structural repair of roof and walls where needed.

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project:
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus			\$ 55,000			
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 5,500			
Enterprise Fund (WW)				\$ 49,500			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ -
TOTAL:							\$ 55,000

Project Description:

Justification/Linkage:



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Wastewater

PROJECT NAME: WWTP SCADA Improvements
LOCATION: WWTP

YEAR: FY 2023
ACCT#: 050-5110-702.81-37

Type of Project:
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 171,000	\$ -	\$ -	\$ -	\$ 171,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other			\$ 171,000			
Total Capital Cost Estimate:	\$ -	\$ -	\$ 171,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ 800
Total Expenditure Estimate:	\$ -	\$ -	\$ 171,000	\$ 800	\$ 800	\$ 800

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies				\$ 800	\$ 800	\$ 800
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ 800

METHODS OF FINANCING

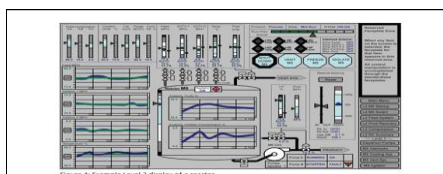
Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)				\$ 171,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 171,000	\$ -	\$ -	\$ -
TOTAL:							\$ 171,000

Project Description:

Incorporate all original & all upgraded equipment into SCADA into new up to date SCADA that can be monitored by management.

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Distribution, Collection, PW

PROJECT NAME: Auger for Skid Steer
LOCATION: Public Works Facility

YEAR: FY 2023
ACCT#: Various

Type of Project:
☒ New
 ☐ Expansion
☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus			\$ 6,000			
Light Equip/Furniture						
Other						
<hr/>						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<hr/>						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 3,000			
Enterprise Fund (WW)				\$ 3,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<hr/>							
TOTAL	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -
TOTAL:							\$ 6,000

Project Description:

Auger will be used to dig new post holes for post but will also be used to pot hole asphalt on streets to find underground utilities

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater and water distribution and collection needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Wastewater

PROJECT NAME: Secondary Clarifiers **LOCATION:** WWTP

YEAR: FY 2024 **ACCT#:** 050-5110-702.81-20

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 1,997,000	\$ -	\$ -	\$ -	\$ -	\$ 124,000	\$ 1,873,000	\$ -

PROJECT COSTS

<u>ACTIVITY</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering				\$ 124,000		
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.					\$ 335,000	
Building/Utility Construction					\$ 1,500,000	
Legal/Misc.					\$ 38,000	
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 124,000	\$ 1,873,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 124,000	\$ 1,873,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

<u>Type of Expenditure</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

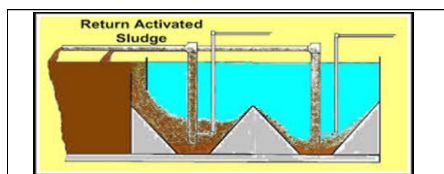
<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)					\$ 124,000	\$ 1,873,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 124,000	\$ 1,873,000	\$ -
TOTAL:							\$ 1,997,000

Project Description:

Reconfigure influent splitter to allow for equal distribution to all clarifiers so that ultimately the # 1 aeration basin can be utilized as well. Also remove the bottleneck on effluent line from UV to Staunton River.

Justification/Linkage:

Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities
DIVISION: Distribution & Collection

PROJECT NAME: Attachment Brush Cutter Head for Yanmar
LOCATION: Public Works Facility

YEAR: FY 2024
ACCT#: Various

Type of Project:
☒ New
 ☐ Expansion
☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus				\$ 11,000		
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 5,500		
Enterprise Fund (WW)					\$ 5,500		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -	\$ -
TOTAL:							\$ 11,000

Project Description: Used to trim trees away from Rights of Ways

Justification/Linkage: Council & Department Goal & Objective: meets the community wastewater and water distribution and collection needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Wastewater
PROJECT NAME: Pickup Truck Replacement **LOCATION:** WWTP
YEAR: FY 2024 **ACCT#:** 050-5110-702.81-02
Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus				\$ 50,000		
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)					\$ 50,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -
TOTAL:							\$ 50,000

Project Description: Replace Pickup truck for WWTP
Justification/Linkage: Council & Department Goal & Objective: meets the community wastewater treatment needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:
DIVISION:

PROJECT NAME:
LOCATION:

YEAR: FY
ACCT#:

Type of Project: ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus					\$ 6,000	
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 3,000	
Enterprise Fund (WW)						\$ 3,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -
TOTAL:							\$ 6,000

Project Description:

Justification/Linkage:



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Water & Wastewater

PROJECT NAME: Commercial Water Truck **LOCATION:** Public Works Facility

YEAR: FY 2025 **ACCT#:** Various

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2021	Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025	Future Budget Years
	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -

PROJECT COSTS

<u>ACTIVITY</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus					\$ 200,000	
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

<u>Type of Expenditure</u>	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund						\$ 40,000	
Highway Fund							
Enterprise Fund (W)						\$ 80,000	
Enterprise Fund (WW)						\$ 80,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
TOTAL:							\$ 200,000

Project Description:

Purchase water truck to be : used to wash down boat ramp, streets and other areas that need washing, used at the wastewater plant to clean out tanks & clarifiers as well as used to refill the vacuum truck when removing roots from sewer lines

Justification/Linkage:

Council & Department Goals & Objective: meets the community wastewater & water distribution & collection needs.



FY2021-2025 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities **DIVISION:** Wastewater

PROJECT NAME: Heat Pumps Lab & Office **LOCATION:** WWTP

YEAR: FY 2025 **ACCT#:** 050-5110-702.81-30

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2021	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2022	Budget Year 3 FY2023	Budget Year 4 FY2024	Budget Year 5 FY2025		
	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus					\$ 30,000	
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2021	FY2022	FY2023	FY2024	FY2025	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)						\$ 30,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
TOTAL:							\$ 30,000

Project Description: Replace Heat pumps for lab & office at the WWTP. Existing unit are at the end of their useful life.

Justification/Linkage: Council & Department Goal & Objective: meets the community wastewater treatment needs

