



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, February 13, 2024
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Reverend Walter Pillow, Altavista Baptist Tabernacle, will deliver the Invocation for this meeting.

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A [Multiple Sclerosis Awareness
attachment. MS Awareness Proclamation March 2024.pdf](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

*Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to three (3) minutes with a total of fifteen (15) minutes allotted for this purpose. (Please note: Citizen's Time is **NOT** a question-and-answer session between the public and Council.)*

5. PARTNER UPDATES

5.A [Altavista Area Chamber of Commerce](#)

6. CONSENT AGENDA

6.A [Monthly Financial Reports - January 2024
Attachment 1. January 2024 Check Register
Attachment 2. January 2024 Revenue Report
Attachment 3. January 2024 Expenditure Report
Attachment 4. January 2024 Investment Report](#)

6.B [Town Council - Meeting Minutes
attachment 1. Altavista Town Council - Meeting Minutes 1.9.24.pdf
attachment 2. Altavista Town Council Work Session Minutes 1.23.24.pdf](#)

6.C [Vista/Leggett Project - Preliminary Historic Review](#)

7. PUBLIC HEARING(S)

7.A [Public Hearing - Ordinance Amendment \(OA-2023-07\) to Sections 86-32 - Use Types, 86-132\(2\) - Permitted Uses, and Sec. 86-463 - Aviation facility, private \(New\).
attachment 1. Sec._86_32._Use_types-omitting-helicopters.pdf
attachment 2. Sec._86_132._Permitted_uses._adding-aviation-facility-private.pdf
attachment 3. NEW - Sec._86_463._Use-and-Design-Standards-aviation-facility-private.pdf](#)

attachment 4. Resolution OA-2023-07.pdf

- 7.B Public Hearing - Ordinance Amendment (OA-2023-08) to Sections 86-352(3) - Permitted Uses and 86-382(3) - Permitted Uses
attachment 1. Sec. _86_352._Permitted-uses_OMITTING-correction-facility.pdf
attachment 2. Sec. _86_382._Permitted-uses_OMITTING-correction-facility.pdf
Resolution OA-2023-08.pdf

8. UNFINISHED BUSINESS

9. NEW BUSINESS

- 9.A Special Event Permit Request:Â Altavista Area YMCA - Kids Triathlon
attachment. YMCA Special Event App - Kids Tri.pdf

10. REPORTS AND COMMUNICATIONS

- 10.A Departmental Reports - Finance
Attachment 1. Meals Tax Report
Attachment 2. Sales Tax Report
Attachment 3. Lodging Tax Report
Attachment 4. Cigarette Tax.pdf

- 10.B APD Monthly Reports
attachment 1. APD Monthly Activity Report-January 2024.pdf
attachment 2. APD Patrol on 29-January 2024.pdf

- 10.C Public Services Monthly Reports
attachment 1.
BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_JANUARY_2024.docx
attachment 2. FLEET_MAINTENANCE_DEPARTMENT-JANUARY_2024.docx
attachment 3. STREET_DEPARTMENT_MONTHLY_REPORT-
_JANUARY_2024.docx

- 10.D Utility Projects Update
attachment 1. STATUS REPORT NOVELTY WATER LINE 2-04-2024.pdf
attachment 2. STATUS REPORT WWTP ELECTRICAL PROJECT 2-04-2024.pdf
attachment 3. STATUS REPORT FILTER IMPROVERMENT PROJECT 2-04-2024.pdf
attachment 4. STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 2-04-2024.pdf
attachment 5. STATUS REPORT SPRINGS SCADA PROJECT 2-04-2024.pdf
attachment 6. STATUS REPORT FOR SPRINGS REHAB 2-05-2024.pdf
attachment 7. STATUS REPORT AMI PROJECT 2-04-2024.pdf
attachment 8. STATUS REPORT FOR SEDIMENTATION PROJECT 2-04-2024.pdf
attachment 9. STATUS REPORT WWTP PER 2-04-2024.pdf
attachment 10. STATUS REPORT WWTP UV 2-05-24.pdf
attachment 11. Main Street Sidewalk Status Update 2-4-2024.pdf
attachment 12. January 2024 Monthly Report for Council Members 1.pdf
attachment 13. January 2024 Monthly Report for Council Members 2z.pdf

10.E [CY2023 Annual Planning Commission Report attachment. Altavista Planning Commission 2023 Annual Report.pdf](#)

10.F [Employee Changes - January 2024](#)

10.G [Altavista Town Council Meeting Calendars attachment 1. Altavista Town Council - Meeting Calendar - February 2024.pdf attachment 2. Town Council - Meeting Calendar - March 2024.pdf](#)

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

12.A [TOWN COUNCIL CLOSED SESSION attachment. CLOSED SESSION Town Council RM 2.13.24.pdf](#)

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 3.A

RECOGNITIONS AND PRESENTATIONS

Title: Multiple Sclerosis Awareness

Staff Resource: Asst. Town Manager Matt Perkins

Action(s):

Approval of proclamation.

Explanation:

MS Representative Denise Ellis will be present to accept the proclamation.

March is nationally recognized as Multiple Sclerosis Education and Awareness month.

The Multiple Sclerosis Alliance of Virginia (MSAV) provides programs and services for anyone in Virginia whose life has been affected by MS.

Background:

Launched in 2003, National MS Education and Awareness Month is observed in March of each year; a nationwide effort by MS Focus: the Multiple Sclerosis Foundation and affiliated groups, to raise the public's awareness of multiple sclerosis. The vital goals of this campaign are to promote an understanding of the scope of this disease, and to assist those with MS in making educated decisions about their healthcare.

Funding Source(s):

Attachments: *(click item to open)*

[attachment. MS Awareness Proclamation March 2024.pdf](#)



**PROCLAMATION DECLARING MARCH AS
“MULTIPLE SCLEROSIS EDUCATION AND AWARENESS MONTH”**

WHEREAS, Multiple Sclerosis (MS) is a chronic, often disabling disease of the central nervous system that affects approximately 400,000 people in the United States; and

WHEREAS, it typically strikes young adults in the prime of life – in their 20’s to 40’s. Women are more likely to have multiple sclerosis by 3:1. Symptoms can begin as tingling and progress to near paralysis;

WHEREAS, March is Multiple Sclerosis Education and Awareness Month. It is important for better education and awareness of multiple sclerosis so that its victims can lead more productive and satisfying lives – to benefit themselves, their caregivers and families, and the overall community; and

WHEREAS, multiple sclerosis is a disease that not only affects the person with the condition, but also greatly impacts family, friends, and the community; and

WHEREAS, the exact cause of multiple sclerosis is still unknown, and there is no known cure; and

WHEREAS, the symptoms of multiple sclerosis may be mild such as numbness in the limbs, or severe, such as paralysis or loss of vision; and

WHEREAS, every hour of every day, someone is newly diagnosed with multiple sclerosis; and

WHEREAS, the Multiple Sclerosis Alliance of Virginia (MSAV) provides programs and services for anyone in Virginia whose life has been affected by MS; and

NOW, THEREFORE, I, Mike Mattox, Mayor of the Town of Altavista do hereby proclaim March 2024

MULTIPLE SCLEROSIS EDUCATION AND AWARENESS MONTH

throughout the Town of Altavista and urge all citizens to observe this month by becoming aware of the difficulties that individuals with MS face on a daily basis, supporting those who are working toward its end and participating in community efforts. The Altavista Town Council joins advocates and communities across the country in playing an active role to prevent Multiple Sclerosis.

Adopted this 13th day of February 2024 by the Altavista Town Council.

Gary Shanaberger,
Clerk of Council, Altavista VA

Mike Mattox, Mayor
Town of Altavista, VA



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 5.A

PARTNER UPDATES

Title: Altavista Area Chamber of Commerce

Staff Resource: Chamber Board Member Lori Watkins

Action(s):

Receive Updates from Chamber Board

Explanation:

Chamber Board Member Lori Watkins, and ex-Chamber member Codie Cyrus, will be present to update Town Council on the Chamber's recent dissolution, and to give a brief overview of the Chamber's final actions.

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 6.A

CONSENT AGENDA

Title: Monthly Financial Reports - January 2024

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve monthly financial reports as presented.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. January 2024 Check Register

Attachment 2. January 2024 Revenue Report

Attachment 3. January 2024 Expenditure Report

Attachment 4. January 2024 Investment Report

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45866	498	ALTAVISTA INSTRUMENTS &CONTROL	01/04/2024	9,796.00		00	OUTSTANDING	
45867	126	ALTAVISTA VOLUNTEER FIRE CO IN	01/04/2024	15,209.00		00	OUTSTANDING	
45868	1066	ASHBY ULYSSES ROBINSON JR.	01/04/2024	75.00		00	OUTSTANDING	
45869	886	AT&T MOBILITY	01/04/2024	2,215.44		00	OUTSTANDING	
45870	103	BEACON CREDIT UNION	01/04/2024	230.00		00	OUTSTANDING	
45871	978	REGINALD C BENNETT	01/04/2024	75.00		00	OUTSTANDING	
45872	560	BLUE RIDGE DEVELOPERS INC.	01/04/2024	182,500.00		00	OUTSTANDING	
45873	1025	MEGHAN T BOLLING	01/04/2024	50.00		00	OUTSTANDING	
45874	1058	BRIGHTSPEED	01/04/2024	654.49		00	OUTSTANDING	
45875	9999998	BROWN, PATRICK	01/04/2024	150.00		00	OUTSTANDING	
45876	825	CENTRAL TECHNOLOGY SOLUTIONS	01/04/2024	672.00		00	OUTSTANDING	
45877	1050	CHAMPION'S LAWN CARE/CRR L&L LL	01/04/2024	1,525.00		00	OUTSTANDING	
45878	28	COLUMBIA GAS	01/04/2024	2,454.36		00	OUTSTANDING	
45879	1117	CONNER W. MATTOX	01/04/2024	100.00		00	OUTSTANDING	
45880	164	DMV	01/04/2024	225.00		00	OUTSTANDING	
45881	20	J JOHNSON ELLER JR	01/04/2024	2,500.00		00	OUTSTANDING	
45882	301	ENGLISH'S LLC	01/04/2024	277.59		00	OUTSTANDING	
45883	872	EVERBANK, N.A.	01/04/2024	153.00		00	OUTSTANDING	
45884	118	FERGUSON ENTERPRISES LLC	01/04/2024	224.86		00	OUTSTANDING	
45885	41	FISHER SCIENTIFIC	01/04/2024	120.25		00	OUTSTANDING	
45886	119	FOSTER ELECTRIC CO INC	01/04/2024	747.50		00	OUTSTANDING	
45887	111	GRAINGER INC	01/04/2024	498.32		00	OUTSTANDING	
45888	50	GRETNA TIRE INC	01/04/2024	3,437.00		00	OUTSTANDING	
45889	305	HAWKINS-GRAVES INC	01/04/2024	157.64		00	OUTSTANDING	
45890	332	HURT & PROFFITT INC	01/04/2024	750.00		00	OUTSTANDING	
45891	386	IDS SECURITY	01/04/2024	72.00		00	OUTSTANDING	
45892	566	INTEGRATED TECHNOLOGY GROUP IN	01/04/2024	7,644.72		00	OUTSTANDING	
45893	1	JAMES MOORE	01/04/2024	49.98		00	OUTSTANDING	
45894	564	JOHN JORDAN	01/04/2024	75.00		00	OUTSTANDING	
45895	1024	LAWRENCE TRAILER & TRUCK EQUIP	01/04/2024	9,540.00		00	OUTSTANDING	
45896	717	LYNCHBURG REGIONAL BUSINESS AL	01/04/2024	400.00		00	OUTSTANDING	
45897	1063	MISSIONSQUARE - 304831	01/04/2024	470.00		00	OUTSTANDING	
45898	829	MARIE MITCHELL	01/04/2024	75.00		00	OUTSTANDING	
45899	9999998	NORFOLK SOUTHERN	01/04/2024	150.00		00	OUTSTANDING	
45900	454	O'REILLY AUTOMOTIVE INC	01/04/2024	105.12		00	OUTSTANDING	
45901	67	ORKIN PEST CONTROL LLC	01/04/2024	437.96		00	OUTSTANDING	
45902	843	BETTY PICKERAL	01/04/2024	1,861.17		00	OUTSTANDING	
45903	1081	RAYNA STEELE	01/04/2024	50.00		00	OUTSTANDING	
45904	80	SOUTHSIDE ELECTRIC COOP	01/04/2024	1,049.24		00	OUTSTANDING	
45905	1019	STAR NEWS CORPORATION	01/04/2024	150.00		00	OUTSTANDING	
45906	1089	T-MOBILE USA INC.	01/04/2024	29.40		00	OUTSTANDING	
45907	85	TREASURER OF VA /CHILD SUPPORT	01/04/2024	903.27		00	OUTSTANDING	
45908	9999998	TUCKER III, ROY	01/04/2024	150.00		00	OUTSTANDING	
45909	92	UNIFIRST CORP	01/04/2024	1,868.41		00	OUTSTANDING	
45910	110	VUPS INC	01/04/2024	67.10		00	OUTSTANDING	
45911	551	WOHLFORD, LARRY	01/04/2024	84.00		00	OUTSTANDING	
45912	9999998	GLADYS SOLAR LLC	01/05/2024	.00	01/05/2024	00	VOID	150.00
45913	1118	A DEVINE TASTE LLC	01/11/2024	150.00		00	OUTSTANDING	
45914	1069	AMERICAN NATIONAL BANK & TRUST	01/11/2024	40,786.25		00	OUTSTANDING	
45915	9999999	ANNAS DEBORAH DAVID	01/11/2024	15.00		00	OUTSTANDING	
45916	9999999	ANNAS JEREMY DAVID	01/11/2024	63.49		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45917	294	BUSINESS CARD	01/11/2024	18,595.23		00	OUTSTANDING	
45918	973	CAMPBELL HEATING AND COOLING	01/11/2024	179.00		00	OUTSTANDING	
45919	825	CENTRAL TECHNOLOGY SOLUTIONS	01/11/2024	1,719.40		00	OUTSTANDING	
45920	9999997	COOLEY, CAMERON	01/11/2024	63.07		00	OUTSTANDING	
45921	236	DALTON LUMBER CORPORATION	01/11/2024	27.20		00	OUTSTANDING	
45922	994	LARRY DALTON	01/11/2024	400.00		00	OUTSTANDING	
45923	36	DOMINION VIRGINIA POWER	01/11/2024	65,379.17		00	OUTSTANDING	
45924	38	FIRST NATIONAL BANK	01/11/2024	42,517.95		00	OUTSTANDING	
45925	41	FISHER SCIENTIFIC	01/11/2024	2,085.06		00	OUTSTANDING	
45926	52	HACH COMPANY	01/11/2024	15,017.90		00	OUTSTANDING	
45927	892	J & J PORTAPOTTY INC	01/11/2024	360.00		00	OUTSTANDING	
45928	646	KD COUNTRY	01/11/2024	110.00		00	OUTSTANDING	
45929	1041	KIESLER POLICE SUPPLY INC	01/11/2024	1,934.10		00	OUTSTANDING	
45930	143	KONE	01/11/2024	745.73		00	OUTSTANDING	
45931	300	NAPA AUTO PARTS	01/11/2024	1,150.51		00	OUTSTANDING	
45932	897	NATIONAL ELEVATOR INSPECT SERV	01/11/2024	214.92		00	OUTSTANDING	
45933	816	PACE ANAYLTICAL SERVICES LLC	01/11/2024	1,249.60		00	OUTSTANDING	
45934	670	PATRIOT SAFETY SUPPLY	01/11/2024	5,380.00		00	OUTSTANDING	
45935	317	POWELL'S TRUCK & EQUIPMENT INC	01/11/2024	978.73		00	OUTSTANDING	
45936	510	RIVER VALLEY RESOURCES LLC	01/11/2024	27.72		00	OUTSTANDING	
45937	857	RIVERSTREET NETWORKS	01/11/2024	1,535.47		00	OUTSTANDING	
45938	1065	R. W. LEE CONSULTING LLC	01/11/2024	7,526.25		00	OUTSTANDING	
45939	625	SAM GREEN VAULT	01/11/2024	650.00		00	OUTSTANDING	
45940	992	TLG PETERBILT	01/11/2024	6,121.61		00	OUTSTANDING	
45941	124	TREASURER OF VA	01/11/2024	690.00		00	OUTSTANDING	
45942	35	TREASURER OF VA/VITA	01/11/2024	7.06		00	OUTSTANDING	
45943	1020	TRUIST GOVERNMENTAL FINANCE	01/11/2024	265,817.21		00	OUTSTANDING	
45944	136	USABLUEBOOK	01/11/2024	1,175.79		00	OUTSTANDING	
45945	601	VACORP	01/11/2024	444.19		00	OUTSTANDING	
45946	1083	VIRGINIA BUSINESS SYSTEMS	01/11/2024	421.27		00	OUTSTANDING	
45947	800	MICHAEL ABBOTT	01/18/2024	55.43		00	OUTSTANDING	
45948	9	AFLAC	01/18/2024	2,920.83		00	OUTSTANDING	
45949	84	ALTAVISTA JOURNAL	01/18/2024	943.38		00	OUTSTANDING	
45950	9999998	Bell, Stacy	01/18/2024	150.00		00	OUTSTANDING	
45951	103	BEACON CREDIT UNION	01/18/2024	285.00		00	OUTSTANDING	
45952	16	CAMPBELL COUNTY UTILITIES & SE	01/18/2024	460.92		00	OUTSTANDING	
45953	335	CNA SURETY	01/18/2024	225.00		00	OUTSTANDING	
45954	125	CVCJA	01/18/2024	225.00		00	OUTSTANDING	
45955	284	DEWBERRY ENGINEERS INC	01/18/2024	14,137.00		00	OUTSTANDING	
45956	394	ELECTRONIC SYSTEMS INC	01/18/2024	406.17		00	OUTSTANDING	
45957	122	FEREBEE-JOHNSON COMPANY INC	01/18/2024	251.25		00	OUTSTANDING	
45958	980	FIDELITY POWER SYSTEMS	01/18/2024	1,095.00		00	OUTSTANDING	
45959	41	FISHER SCIENTIFIC	01/18/2024	501.30		00	OUTSTANDING	
45960	111	GRAINGER INC	01/18/2024	465.62		00	OUTSTANDING	
45961	916	GRANITE TELECOMMUNICATIONS	01/18/2024	895.69		00	OUTSTANDING	
45962	50	GRETNA TIRE INC	01/18/2024	1,170.00		00	OUTSTANDING	
45963	52	HACH COMPANY	01/18/2024	4,469.25		00	OUTSTANDING	
45964	305	HAWKINS-GRAVES INC	01/18/2024	504.96		00	OUTSTANDING	
45965	58	INSTRUMENTATION SERVICES INC	01/18/2024	708.00		00	OUTSTANDING	
45966	1	KAY MOON ELLIOTT	01/18/2024	5,700.00		00	OUTSTANDING	
45967	218	MINNESOTA LIFE	01/18/2024	234.86		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45968	1063	MISSIONSQUARE - 304831	01/18/2024	470.00		00	OUTSTANDING	
45969	304	TOTER DBA WASTEQUIP LLC	01/18/2024	3,781.00		00	OUTSTANDING	
45970	85	TREASURER OF VA /CHILD SUPPORT	01/18/2024	903.27		00	OUTSTANDING	
45971	400	TROJAN UV	01/18/2024	332,348.00		00	OUTSTANDING	
45972	672	WATTS PETROLEUM CORP	01/18/2024	2,866.01		00	OUTSTANDING	
45973	793	XEROX FINANCIAL SERVICES	01/18/2024	645.25		00	OUTSTANDING	
45974	1118	A DEVINE TASTE LLC	01/25/2024	140.00		00	OUTSTANDING	
45975	6	ALTAVISTA AREA YMCA	01/25/2024	25,000.00		00	OUTSTANDING	
45976	84	ALTAVISTA JOURNAL	01/25/2024	1,275.47		00	OUTSTANDING	
45977	170	ALTAVISTA ON TRACK	01/25/2024	13,795.00		00	OUTSTANDING	
45978	91	ANTHEM BLUE CROSS/BLUE SHIELD	01/25/2024	54,811.00		00	OUTSTANDING	
45979	1090	ARCHITECTURAL PARTNERS	01/25/2024	1,000.00		00	OUTSTANDING	
45980	9999998	ARMISTEAD, ALLEN	01/25/2024	150.00		00	OUTSTANDING	
45981	11	AVOCA	01/25/2024	20,535.00		00	OUTSTANDING	
45982	4	BOXLEY AGGREGATES	01/25/2024	2,051.50		00	OUTSTANDING	
45983	1058	BRIGHTSPEED	01/25/2024	654.49		00	OUTSTANDING	
45984	197	CAMPBELL COUNTY DEPT OF RECREA	01/25/2024	1,000.00		00	OUTSTANDING	
45985	973	CAMPBELL HEATING AND COOLING	01/25/2024	179.00		00	OUTSTANDING	
45986	32	CONTROL EQUIPMENT CO INC	01/25/2024	16,309.65		00	OUTSTANDING	
45987	1	CRYSTAL HAILEY	01/25/2024	8.06		00	OUTSTANDING	
45988	20	J JOHNSON ELLER JR	01/25/2024	2,500.00		00	OUTSTANDING	
45989	1109	FORTILINE, INC.	01/25/2024	2,406.36		00	OUTSTANDING	
45990	119	FOSTER ELECTRIC CO INC	01/25/2024	1,357.54		00	OUTSTANDING	
45991	9999998	Gordy, Sylvester	01/25/2024	150.00		00	OUTSTANDING	
45992	46	GENTRY LOCKE ATTORNEYS	01/25/2024	1,915.00		00	OUTSTANDING	
45993	111	GRAINGER INC	01/25/2024	188.52		00	OUTSTANDING	
45994	332	HURT & PROFFITT INC	01/25/2024	232.50		00	OUTSTANDING	
45995	1120	MILLER ELECTRIC LLC	01/25/2024	400.00		00	OUTSTANDING	
45996	816	PACE ANAYLTICAL SERVICES LLC	01/25/2024	642.40		00	OUTSTANDING	
45997	655	RALPH M FARMER PAINT & WALL	01/25/2024	820.00		00	OUTSTANDING	
45998	9999999	SISK RICHARD BRIAN	01/25/2024	23.42		00	OUTSTANDING	
45999	1092	SMALL TOWN GLASS	01/25/2024	250.00		00	OUTSTANDING	
46000	80	SOUTHSIDE ELECTRIC COOP	01/25/2024	1,093.85		00	OUTSTANDING	
46001	1114	SPECTRUM STONE DESIGNS LLC	01/25/2024	4,555.00		00	OUTSTANDING	
46002	1116	SUNBELT RENTALS, INC	01/25/2024	975.00		00	OUTSTANDING	
46003	1089	T-MOBILE USA INC.	01/25/2024	29.40		00	OUTSTANDING	
46004	1121	TRADITIONAL ROOFING INC.	01/25/2024	534.00		00	OUTSTANDING	
46005	136	USABLUEBOOK	01/25/2024	1,408.68		00	OUTSTANDING	
46006	1062	VIRGINIA DRYWALL AND PLASTER	01/25/2024	1,692.00		00	OUTSTANDING	
46007	9999999	WADE TERESA R	01/25/2024	175.22		00	OUTSTANDING	

BANK: 00 *****

NO. OF CHECKS:	142	CHECKS OUTSTANDING	1,268,794.95	***	
OUTSTANDING CHECKS:	141	RECONCILED CHECKS:	VOID CHECKS:	1	
	1,268,644.95	.00	.00		150.00

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
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NO. OF CHECKS:	142	TOTAL CHECKS	1,268,794.95	***				
OUTSTANDING CHECKS:	141	RECONCILED CHECKS:	VOID CHECKS:	1				
	1,268,644.95		.00	.00				150.00

TOWN OF ALTAVISTA
REVENUE REPORT
58% OF YEAR LAPSED
AS OF 01/31/2024

TOWN OF ALTAVISTA			AS OF 01/31/2024							
FUND 010 GENERAL FUND										
ACCOUNT	ACCOUNT DESCRIPTION		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300		TAXES								
301		PROPERTY TAXES								
	01 00	REAL PROPERTY CURRENT	31,718	2,453.24	8	222,026	358,710.87	162	380,620	21,909.13
301	**	PROPERTY TAXES	31,718	2,453.24	8	222,026	358,710.87	162	380,620	21,909.13
302		PUBLIC SERVICE								
	01 00	REAL & PERSONAL CURRENT	6,610	.00		46,270	121,141.82	262	79,330	41,811.82-
302	**	PUBLIC SERVICE	6,610	.00		46,270	121,141.82	262	79,330	41,811.82-
303		PERSONAL PROPERTY								
	01 00	CURRENT	24,000	5,766.78	24	168,000	255,684.66	152	288,000	32,315.34
	03 00	PPTRA	8,333	.00		58,331	90,519.02	155	100,000	9,480.98
303	**	PERSONAL PROPERTY	32,333	5,766.78	18	226,331	346,203.68	153	388,000	41,796.32
304		MACHINERY & TOOLS								
	01 00	CURRENT	160,416	305,897.36	191	1,122,912	2,045,582.44	182	1,925,000	120,582.44-
304	**	MACHINERY & TOOLS	160,416	305,897.36	191	1,122,912	2,045,582.44	182	1,925,000	120,582.44-
305		MOBILE HOME								
	01 00	CURRENT	10	1.36	14	70	160.29	229	130	30.29-
305	**	MOBILE HOME	10	1.36	14	70	160.29	229	130	30.29-
306		PENALTIES & INTEREST								
	01 00	PENALTIES	500	31,648.77	6330	3,500	35,078.73	1002	6,000	29,078.73-
	02 00	INTEREST	291	3,210.67	1103	2,037	5,044.04	248	3,500	1,544.04-
306	**	PENALTIES & INTEREST	791	34,859.44	4407	5,537	40,122.77	725	9,500	30,622.77-
307		LOCAL								
	01 00	SALES & USE	20,000	47,539.39	238	140,000	113,210.24	81	240,000	126,789.76
	02 00	ELECTRIC, GAS & TELEPHONE	9,500	9,592.18	101	66,500	56,289.32	85	114,000	57,710.68
	03 00	MOTOR VEHICLE LICENSES	3,833	2,545.98	66	26,831	40,894.22	152	46,000	5,105.78
	04 00	BANK STOCK	15,833	.00		110,831	.00		190,000	190,000.00
	05 00	HOTEL & MOTEL	9,750	8,822.93	91	68,250	74,921.47	110	117,000	42,078.53
	06 00	MEAL	110,000	124,474.18	113	770,000	743,688.86	97	1,320,000	576,311.14
	07 00	AUDIT REVENUE	0	.00		0	.00		0	.00
	08 00	CONTAINER RENTAL FEE	133	1,700.00	1278	931	1,733.40	186	1,600	133.40-
	09 00	COMMUNICATIONS TAX	2,416	2,221.75	92	16,912	11,102.60	66	29,000	17,897.40
	10 00	TRANSIT PASSENGER REVENUE	416	.00		2,912	.00		5,000	5,000.00
	11 00	CIGARETTE TAX	8,333	15,000.00	180	58,331	37,500.00	64	100,000	62,500.00
	12 00	MOBILE RESTAURANT PERMIT	8	75.00	938	56	75.00	134	100	25.00
307	**	LOCAL	180,222	211,971.41	118	1,261,554	1,079,415.11	86	2,162,700	1,083,284.89

TOWN OF ALTAVISTA
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TOWN OF ALTAVISTA

FUND 010 GENERAL FUND									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
308	LICENSES, PERMITS & FEES								
01 01	CONTRACTORS	375	.00		2,625	.00		4,500	4,500.00
01 02	RETAIL SALES	5,250	.00		36,750	9,755.85	27	63,000	53,244.15
01 03	FINANCIAL, RE & PROF	458	.00		3,206	387.72	12	5,500	5,112.28
01 04	REPAIRS & PERSONAL SVC	833	.00		5,831	2,985.57	51	10,000	7,014.43
01 05	WHOLESALE BUSINESS	33	.00		231	.00		400	400.00
01 06	UTILITIES	83	.00		581	.00		1,000	1,000.00
01 07	HOTELS	83	.00		581	.00		1,000	1,000.00
01 08	VENDING, COIN OPERATED	0	.00		0	.00		0	.00
01 *	BUSINESS LICENSE FEES	7,115	.00		49,805	13,129.14	26	85,400	72,270.86
02 01	ZONING, SIGN, HOME OCCUPATN	187	100.00	54	1,309	2,535.00	194	2,250	285.00-
308	** LICENSES, PERMITS & FEES	7,302	100.00	1	51,114	15,664.14	31	87,650	71,985.86
300	*** TAXES	419,402	561,049.59		2,935,814	4,007,001.12		5,032,930	1,025,928.88
310	FINES & FORFEITURES								
310	01 00 COURT FINES	833	.00		5,831	4,964.13	85	10,000	5,035.87
	02 00 PARKING FINES	16	.00		112	100.00	89	200	100.00
	03 00 TRAFFIC CAMERA TKTS	0	8,425.00		0	31,379.00		0	31,379.00-
310	**	849	8,425.00	992	5,943	36,443.13	613	10,200	26,243.13-
310	*** FINES & FORFEITURES	849	8,425.00		5,943	36,443.13		10,200	26,243.13-
320	INVESTMENT EARNINGS								
321	INTEREST								
	02 00 INTEREST INCOME	0	51,046.80		0	344,758.89		0	344,758.89-
321	** INTEREST	0	51,046.80		0	344,758.89		0	344,758.89-
320	*** INVESTMENT EARNINGS	0	51,046.80		0	344,758.89		0	344,758.89-
330	CHARGES FOR SERVICES								
331	RENTS								
	01 00 RENTAL OF GENERAL PROP	208	312.00	150	1,456	1,312.00	90	2,500	1,188.00
	01 01 PAVILION RENTALS	125	.00		875	700.00	80	1,500	800.00
	01 02 BOOKER BUILDING RENTALS	458	625.00	137	3,206	4,700.00	147	5,500	800.00
	01 03 SPARK INNOVATION CENTER	3,000	2,146.72	72	21,000	10,907.11	52	36,000	25,092.89
	01 * RENTAL OF GENERAL PROP	3,791	3,083.72	81	26,537	17,619.11	66	45,500	27,880.89
	02 00 RENTAL OF REAL PROP	8,250	6,157.02	75	57,750	44,457.20	77	99,000	54,542.80
331	** RENTS	12,041	9,240.74	77	84,287	62,076.31	74	144,500	82,423.69

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TOWN OF ALTAVISTA

FUND 010		GENERAL FUND									
ACCOUNT		ACCOUNT DESCRIPTION		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
336	02 00	LOANS PROP. MAIN. ENFORCEMENT		0	.00		0	.00		0	.00
336	**	LOANS		0	.00		0	.00		0	.00
337	01 00	CODE ENFORCEMENT CODE ENFORCEMENT		41	.00		287	100.00	35	500	400.00
337	**	CODE ENFORCEMENT		41	.00		287	100.00	35	500	400.00
330	***	CHARGES FOR SERVICES		12,082	9,240.74		84,574	62,176.31		145,000	82,823.69
340		INTERGOVERNMENTAL REVENUE									
341		STATE									
	03 00	RAILROAD ROLLING STOCK		1,308	.00		9,156	17,229.34	188	15,700	1,529.34-
	04 00	DCJS GRANT		8,166	.00		57,162	51,538.00	90	98,000	46,462.00
	06 00	RENTAL TAX		83	99.20	120	581	583.95	101	1,000	416.05
	08 00	MISC STATE GRANT		1,250	.00		8,750	15,209.00	174	15,000	209.00-
	08 01	TOBACCO GRANT		0	.00		0	.00		0	.00
	08 02	DHCD THEATER FEASIBILITY		0	.00		0	.00		0	.00
	08 04	DHCD MAIN ST RESURGENCE		0	.00		0	28,500.00		0	28,500.00-
	08 *	MISC STATE GRANT		1,250	.00		8,750	43,709.00	500	15,000	28,709.00-
	09 00	POLICE GRANT		0	.00		0	.00		0	.00
	11 00	VDOT CONTRACTUAL SERVICES		250	.00		1,750	.00		3,000	3,000.00
	12 00	VDOT PD GRANT - OVERTIME		416	.00		2,912	96.84	3	5,000	4,903.16
	13 00	STATE TRANSIT REVENUE		2,282	.00		15,974	32,351.00	203	27,390	4,961.00-
	16 00	SKILL GAMES TAX		0	.00		0	.00		0	.00
	17 00	BROWNFIELD ASSESSMNT GRNT		0	.00		0	4,880.15		0	4,880.15-
	17 01	SPARK INNOVATION CENTER		0	.00		0	.00		0	.00
	17 *	BROWNFIELD ASSESSMNT GRNT		0	.00		0	4,880.15		0	4,880.15-
341	**	STATE		13,755	99.20	1	96,285	150,388.28	156	165,090	14,701.72
342		COUNTY									
	01 00	CAMPBELL COUNTY GRANT		0	.00		0	.00		0	.00
	02 00	LITTER GRANT		200	.00		1,400	3,977.00	284	2,400	1,577.00-
	03 00	FIRE DEPT FUEL REIMB		1,083	2,052.55	190	7,581	9,054.75	119	13,000	3,945.25
342	**	COUNTY		1,283	2,052.55	160	8,981	13,031.75	145	15,400	2,368.25
343		FEDERAL									
	01 00	COP GRANT		0	.00		0	.00		0	.00
	03 00	VDOT TEA21 ENHNCEMNT GRNT		0	.00		0	.00		0	.00
	04 00	FEDERAL TRANSIT REVENUE		7,601	.00		53,207	44,607.50	84	91,220	46,612.50
	05 00	BYRNE JUSTICE GRANT		0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
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TOWN OF ALTAVISTA

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
	06 00	VDOT LAP FUNDING	0	.00		0	.00		0	.00
	07 00	BULLET PROOF VEST GRANT	0	.00		0	.00		0	.00
	09 00	CARES MONEY	0	.00		0	.00		0	.00
	11 00	USDA RURAL BUS DEV GRANT	0	.00		0	.00		0	.00
343	**	FEDERAL	7,601	.00		53,207	44,607.50	84	91,220	46,612.50
340	***	INTERGOVERNMENTAL REVENUE	22,639	2,151.75		158,473	208,027.53		271,710	63,682.47
350		OTHER REVENUE								
351		MISCELLANEOUS								
	01 00	SALES OF SUPPLIES & MAT	1,666	.00		11,662	512.60	4	20,000	19,487.40
	01 01	TRANSPORTATION	0	.00		0	.00		0	.00
	01 *	SALES OF SUPPLIES & MAT	1,666	.00		11,662	512.60	4	20,000	19,487.40
	03 00	CASH DISCOUNTS	8	.00		56	.00		100	100.00
	04 00	MISCELLANEOUS	1,708	3,472.00	203	11,956	18,882.27	158	20,500	1,617.73
	04 02	HURT / LIGHTS	16	133.00	831	112	133.00	119	200	67.00
	04 03	HURT / SOLID WASTE COLL	3,241	3,740.15	115	22,687	23,045.08	102	38,900	15,854.92
	04 04	ESTATE OF ROBERTA F JENKS	683	707.87	104	4,781	4,827.48	101	8,200	3,372.52
	04 06	VENDING MACHINE REVENUE	0	.00		0	55.34		0	55.34
	04 *	MISCELLANEOUS	5,648	8,053.02	143	39,536	46,943.17	119	67,800	20,856.83
	05 00	AVOCA REIMBURSEMENT	0	.00		0	.00		0	.00
	06 01	CANOE LAUNCH PROJECT	0	.00		0	.00		0	.00
	07 00	DONATIONS	0	.00		0	.00		0	.00
	08 00	REIMB OF INSURANCE CLAIM	0	.00		0	21,425.09		0	21,425.09
	09 00	STATE FORFEITURE FUND	0	.00		0	.00		0	.00
	10 00	FEDERAL FORFEITURE FUND	0	.00		0	.00		0	.00
	11 00	POLICE CHALLENGE COIN	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	7,322	8,053.02	110	51,254	68,880.86	134	87,900	19,019.14
350	***	OTHER REVENUE	7,322	8,053.02		51,254	68,880.86		87,900	19,019.14
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
	01 01	RESERVE MAIN. FUNDS	5,833	.00		40,831	.00		70,000	70,000.00
	01 *	FROM RESERVES	5,833	.00		40,831	.00		70,000	70,000.00
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 01	DESIGNATED	1,583	.00		11,081	.00		19,000	19,000.00
	04 00	FROM CIF	0	.00		0	.00		0	.00
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
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TOWN OF ALTAVISTA

FUND 010 GENERAL FUND			***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
08 00		FORFEITURE ACCOUNTS	0	.00		0	.00		0	.00
09 00		WAR MEMORIAL FUNDING	0	.00		0	1.00		0	1.00-
361	**	TRANSFER IN	7,416	.00		51,912	1.00		89,000	88,999.00
362		PROCEEDS FROM LTD								
01 00		PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0	.00
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	7,416	.00		51,912	1.00		89,000	88,999.00
FUND TOTAL GENERAL FUND			469,710	639,966.90		3,287,970	4,727,288.84		5,636,740	909,451.16

TOWN OF ALTAVISTA

FUND 020		STATE HIGHWAY REIMB FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS									
321		INTEREST									
	02 00	INTEREST INCOME		0	5,051.00		0	34,309.85		0	34,309.85-
321	**	INTEREST		0	5,051.00		0	34,309.85		0	34,309.85-
320	***	INVESTMENT EARNINGS		0	5,051.00		0	34,309.85		0	34,309.85-
340		INTERGOVERNMENTAL REVENUE									
341		STATE									
	07 00	STREET & HIGHWAY MAINT		68,250	.00		477,750	482,703.74	101	819,000	336,296.26
	07 01	CARRYOVER OF FUNDS		35,168	.00		246,176	.00		422,020	422,020.00
	07 *	STREET & HIGHWAY MAINT		103,418	.00		723,926	482,703.74	67	1,241,020	758,316.26
341	**	STATE		103,418	.00		723,926	482,703.74	67	1,241,020	758,316.26
340	***	INTERGOVERNMENTAL REVENUE		103,418	.00		723,926	482,703.74		1,241,020	758,316.26
350		OTHER REVENUE									
351		MISCELLANEOUS									
	03 00	CASH DISCOUNTS		0	.00		0	.00		0	.00
351	**	MISCELLANEOUS		0	.00		0	.00		0	.00
350	***	OTHER REVENUE		0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES									
361		TRANSFER IN									
	01 00	FROM RESERVES		0	.00		0	.00		0	.00
361	**	TRANSFER IN		0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES		0	.00		0	.00		0	.00
FUND TOTAL		STATE HIGHWAY REIMB FUND		103,418	5,051.00		723,926	517,013.59		1,241,020	724,006.41

TOWN OF ALTAVISTA
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58% OF YEAR LAPSED
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TOWN OF ALTAVISTA

FUND 030 LIBRARY FUND										
ACCOUNT	ACCOUNT DESCRIPTION		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	INVESTMENT EARNINGS									
321	INTEREST									
02 00	INTEREST INCOME		0	.00		0	.00		0	.00
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350	OTHER REVENUE									
351	MISCELLANEOUS									
03 00	CASH DISCOUNTS		0	.00		0	.00		0	.00
04 00	MISCELLANEOUS		0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360	OTHER FINANCING SOURCES									
361	TRANSFER IN									
02 00	FROM LIBRARY		0	.00		0	.00		0	.00
03 00	GENERAL FUND		0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND			0	.00		0	.00		0	.00

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	45,112.22		0	220,262.81		0	220,262.81-
321	**	INTEREST	0	45,112.22		0	220,262.81		0	220,262.81-
320	***	INVESTMENT EARNINGS	0	45,112.22		0	220,262.81		0	220,262.81-
330		CHARGES FOR SERVICES								
332		WATER CHARGES								
	01 00	INDUSTRIAL	166,250	114,616.84	69	1,163,750	792,512.82	68	1,995,000	1,202,487.18
	02 00	BUSINESS & RESIDENTIAL	29,750	8,256.75	28	208,250	170,793.79	82	357,000	186,206.21
	03 00	OUTSIDE COMMUNITY	16,625	12,327.74	74	116,375	96,924.60	83	199,500	102,575.40
	04 00	WATER CONNECTION FEES	179	.00		1,253	.00		2,150	2,150.00
	05 00	BULK WATER PURCHASE	416	260.00	63	2,912	2,700.00	93	5,000	2,300.00
332	**	WATER CHARGES	213,220	135,461.33	64	1,492,540	1,062,931.21	71	2,558,650	1,495,718.79
333		SEWER CHARGES								
	01 00	INDUSTRIAL	170,833	123,711.00	72	1,195,831	869,504.40	73	2,050,000	1,180,495.60
	02 00	BUSINESS & RESIDENTIAL	25,625	6,906.77	27	179,375	129,004.27	72	307,500	178,495.73
	03 00	OUTSIDE COMMUNITY	239	619.52	259	1,673	1,787.83	107	2,870	1,082.17
	04 00	SEWER CONNECTION FEES	166	.00		1,162	2,000.00	172	2,000	.00
	05 00	SEWER SURCHARGES	12,500	26,939.26	216	87,500	103,579.32	118	150,000	46,420.68
333	**	SEWER CHARGES	209,363	158,176.55	76	1,465,541	1,105,875.82	76	2,512,370	1,406,494.18
334		WATER & SEWER								
	00 00	WATER & SEWER	583	1,762.70	302	4,081	5,368.31	132	7,000	1,631.69
	01 01	MONTHLY	4,416	4,202.25	95	30,912	20,715.47	67	53,000	32,284.53
	01 02	QUARTERLY	12,083	240.50	2	84,581	72,925.05	86	145,000	72,074.95
	01 *	BASE RATE FEE	16,499	4,442.75	27	115,493	93,640.52	81	198,000	104,359.48
334	**	WATER & SEWER	17,082	6,205.45	36	119,574	99,008.83	83	205,000	105,991.17
330	***	CHARGES FOR SERVICES	439,665	299,843.33		3,077,655	2,267,815.86		5,276,020	3,008,204.14
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	14 00	FLUORIDE GRANT	0	.00		0	.00		0	.00
	17 00	BROWNFIELD ASSESSMNT GRNT	0	.00		0	.00		0	.00
	18 00	VDEM	0	.00		0	.00		0	.00
	19 00	VRA	0	.00		0	90,857.50		0	90,857.50-
341	**	STATE	0	.00		0	90,857.50		0	90,857.50-
343		FEDERAL								

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
09 00	CARES MONEY	0	.00		0	.00		0	.00
09 01	AMERICAN RESCUE PLAN ACT	0	.00		0	.00		0	.00
09 *	CARES MONEY	0	.00		0	.00		0	.00
10 00	VDEM	0	.00		0	.00		0	.00
343 **	FEDERAL	0	.00		0	.00		0	.00
340 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	90,857.50		0	90,857.50-
350	OTHER REVENUE								
351	MISCELLANEOUS								
01 00	SALES OF SUPPLIES & MAT	0	.00		0	627.30		0	627.30-
03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
04 00	MISCELLANEOUS	1,666	525.00	32	11,662	50,707.66	435	20,000	30,707.66-
04 05	ABBOTT WTR LINE PROJECT	0	.00		0	.00		0	.00
04 *	MISCELLANEOUS	1,666	525.00	32	11,662	50,707.66	435	20,000	30,707.66-
99 00	WRITE OFF	0	.00		0	.00		0	.00
351 **	MISCELLANEOUS	1,666	525.00	32	11,662	51,334.96	440	20,000	31,334.96-
350 ***	OTHER REVENUE	1,666	525.00		11,662	51,334.96		20,000	31,334.96-
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
01 00	FROM RESERVES	583	.00		4,081	.00		7,000	7,000.00
01 02	ARPA FUNDING	91,667	.00		641,669	.00		1,100,000	1,100,000.00
01 *	FROM RESERVES	92,250	.00		645,750	.00		1,107,000	1,107,000.00
03 00	GENERAL FUND	0	.00		0	.00		0	.00
03 01	DESIGNATED	0	.00		0	.00		0	.00
03 *	GENERAL FUND	0	.00		0	.00		0	.00
06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
11 00	BOND PROCEEDS	484,125	.00		3,388,875	.00		5,809,500	5,809,500.00
12 00	LOAN FORGIVENESS PRGR	170,042	.00		1,190,294	.00		2,040,500	2,040,500.00
361 **	TRANSFER IN	746,417	.00		5,224,919	.00		8,957,000	8,957,000.00
362	PROCEEDS FROM LTD								
01 00	PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0	.00
362 **	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360 ***	OTHER FINANCING SOURCES	746,417	.00		5,224,919	.00		8,957,000	8,957,000.00
FUND TOTAL WATER & SEWER FUND		1,187,748	345,480.55		8,314,236	2,630,271.13		14,253,020	11,622,748.87
									20

TOWN OF ALTAVISTA
REVENUE REPORT
58% OF YEAR LAPSED
AS OF 01/31/2024

TOWN OF ALTAVISTA

FUND 060 AGENCY / DONATION FUND									
ACCOUNT DESCRIPTION ***** CURRENT ***** YEAR-TO-DATE ***** ANNUAL UNREALIZED									
ACCOUNT DESCRIPTION ESTIMATED ACTUAL %REV ESTIMATED ACTUAL %REV ESTIMATE BALANCE									

320		INVESTMENT EARNINGS							
321		INTEREST							
02 00		INTEREST INCOME	0	.00	0	4.59	0	4.59-	
321	**	INTEREST	0	.00	0	4.59	0	4.59-	
320	***	INVESTMENT EARNINGS	0	.00	0	4.59	0	4.59-	
350		OTHER REVENUE							
351		MISCELLANEOUS							
03 00		CASH DISCOUNTS	0	.00	0	.00	0	.00	
07 00		DONATIONS	0	.00	0	.00	0	.00	
351	**	MISCELLANEOUS	0	.00	0	.00	0	.00	
350	***	OTHER REVENUE	0	.00	0	.00	0	.00	
360		OTHER FINANCING SOURCES							
361		TRANSFER IN							
09 00		WAR MEMORIAL FUNDING	0	.00	0	1.00	0	1.00-	
361	**	TRANSFER IN	0	.00	0	1.00	0	1.00-	
360	***	OTHER FINANCING SOURCES	0	.00	0	1.00	0	1.00-	
FUND TOTAL AGENCY / DONATION FUND			0	.00	0	5.59	0	5.59-	

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	.00		0	.00		0	.00
	03 00	INTEREST INCOME CDBG	0	48.53		0	48.53		0	48.53-
321	**	INTEREST	0	48.53		0	48.53		0	48.53-
320	***	INVESTMENT EARNINGS	0	48.53		0	48.53		0	48.53-
330		CHARGES FOR SERVICES								
335		RECREATION								
	01 00	PAVILION RENTALS	0	.00		0	.00		0	.00
	02 00	BOOKER BUILDING RENTAL	0	.00		0	.00		0	.00
335	**	RECREATION	0	.00		0	.00		0	.00
336		LOANS								
	01 00	CDBG LOAN POOL	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
330	***	CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	08 03	DHCD-ARS PROGRAM	0	.00		0	87,000.00		0	87,000.00-
	10 00	CDBG GRANT	0	.00		0	.00		0	.00
341	**	STATE	0	.00		0	87,000.00		0	87,000.00-
343		FEDERAL								
	08 00	USDA GRANT REVENUE	0	.00		0	.00		0	.00
343	**	FEDERAL	0	.00		0	.00		0	.00
340	***	INTERGOVERNMENTAL REVENUE	0	.00		0	87,000.00		0	87,000.00-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
	04 07	ARS PROGRAM REVENUE	0	.00		0	.00		0	.00
	04 *	MISCELLANEOUS	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
58% OF YEAR LAPSED
AS OF 01/31/2024

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
	03 00	GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL COMMUNITY IMPROV FUND			0	48.53		0	87,048.53		0	87,048.53-

TOWN OF ALTAVISTA
REVENUE REPORT
58% OF YEAR LAPSED
AS OF 01/31/2024

TOWN OF ALTAVISTA

FUND 090 CEMETERY FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES								
308		LICENSES, PERMITS & FEES								
	02 02	BURIAL	1,437	.00		10,059	8,225.00	82	17,250	9,025.00
308	**	LICENSES, PERMITS & FEES	1,437	.00		10,059	8,225.00	82	17,250	9,025.00
300	***	TAXES	1,437	.00		10,059	8,225.00		17,250	9,025.00
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	832.56		0	16,162.48		0	16,162.48-
321	**	INTEREST	0	832.56		0	16,162.48		0	16,162.48-
320	***	INVESTMENT EARNINGS	0	832.56		0	16,162.48		0	16,162.48-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	02 00	SALE OF REAL ESTATE	666	.00		4,662	1,300.00	28	8,000	6,700.00
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	25.00		0	25.00-
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	666	.00		4,662	1,325.00	28	8,000	6,675.00
350	***	OTHER REVENUE	666	.00		4,662	1,325.00		8,000	6,675.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 00	GENERAL FUND	5,966	.00		41,762	.00		71,600	71,600.00
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
361	**	TRANSFER IN	5,966	.00		41,762	.00		71,600	71,600.00
360	***	OTHER FINANCING SOURCES	5,966	.00		41,762	.00		71,600	71,600.00
FUND TOTAL CEMETERY FUND			8,069	832.56		56,483	25,712.48		96,850	71,137.52
GRAND TOTAL			1,768,945	991,379.54		12,382,615	7,987,340.16		21,227,630	13,240,289.84

REPORT SELECTIONS

Fiscal year :
All Funds
All Departments
All Divisions
Suppress accounts with zero balances :

FUND 010 GENERAL FUND			DEPT/DIV 1001 COUNCIL/COUNCIL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
400			COUNCIL / PLANNING COMM										
	10		SALARIES AND WAGES										
	10	01	TOWN COUNCIL	2166	2166.69	100	15162	15166.83	100	.00	26000	10833.17	58
	10	**	SALARIES AND WAGES	2166	2166.69	100	15162	15166.83	100	.00	26000	10833.17	58
	20		BENEFITS										
	20	02	FICA	166	165.73	100	1162	1160.11	100	.00	2000	839.89	58
	20	**	BENEFITS	166	165.73	100	1162	1160.11	100	.00	2000	839.89	58
	30		CONTRACTUAL SERVICES										
	30	14	MISC & PROFESSIONAL SVCS	416	.00	0	2912	.00	0	.00	5000	5000.00	0
	30	26	IT NETWRK/WEBSITE SUPPORT	737	.00	0	5159	4059.52	79	3891.52	8850	898.96	90
	30	**	CONTRACTUAL SERVICES	1153	.00	0	8071	4059.52	50	3891.52	13850	5898.96	57
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	208	.00	0	1456	.00	0	.00	2500	2500.00	0
	50	16	PUBLIC OFFICIAL LIAB INSU	75	.00	0	525	675.00	129	.00	900	225.00	75
	50	26	CONVENTIONS & EDUCATIONS	125	.00	0	875	.00	0	.00	1500	1500.00	0
	50	28	DUES & ASSOC MEMBERSHIPS	0	.00	0	0	.00	0	.00	0	.00	0
	50	32	MISCELLANEOUS	125	50.40	40	875	205.22	24	.00	1500	1294.78	14
	50	36	PLANNING COMMISSION	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	533	50.40	10	3731	880.22	24	.00	6400	5519.78	14
	81		CAPITAL OUTLAY - REPLACE										
	81	04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
400	**	**	COUNCIL / PLANNING COMM	4018	2382.82	59	28126	21266.68	76	3891.52	48250	23091.80	52
40	**	**	ADMINISTRATION	4018	2382.82	59	28126	21266.68	76	3891.52	48250	23091.80	52
DIV	1001		TOTAL ***** COUNCIL	4018	2382.82	59	28126	21266.68	76	3891.52	48250	23091.80	52
DEPT	10		TOTAL ***** COUNCIL	4018	2382.82	59	28126	21266.68	76	3891.52	48250	23091.80	52

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION												
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE		BDGT	

40			ADMINISTRATION												
401			ADMINISTRATION												
	10		SALARIES AND WAGES												
	10	01	TOWN COUNCIL	0	.00	0	0	.00	0	.00	0	.00	0		
	10	02	REGULAR	39021	35854.95	92	273147	252414.44	92	.00	468260	215845.56	54		
	10	04	OVERTIME	158	15.00	10	1106	285.13	26	.00	1900	1614.87	15		
	10	10	PERSONAL EMPLOYEE VEH	0	461.54	0	0	3263.09	0	.00	0	3263.09-	0		
	10	**	SALARIES AND WAGES	39179	36331.49	93	274253	255962.66	93	.00	470160	214197.34	54		
	20		BENEFITS												
	20	02	FICA	2997	2527.52	84	20979	17821.98	85	.00	35970	18148.02	50		
	20	04	VA RETIREMENT SYSTEM	4160	3015.86	73	29120	21111.02	73	.00	49920	28808.98	42		
	20	06	GROUP MEDICAL INSURANCE	5225	5221.74	100	36575	47421.75	130	.00	62700	15278.25	76		
	20	08	GROUP LIFE INSURANCE	522	516.24	99	3654	3613.68	99	.00	6270	2656.32	58		
	20	10	WORKER'S COMP	4583	648.64	14	32081	43386.40	135	.00	55000	11613.60	79		
	20	12	EMPLOYEE EDUCATION ASSIST	41	.00	0	287	.00	0	.00	500	500.00	0		
	20	14	EMPLOYEE ASSIST PROGRAM	135	.00	0	945	1625.00	172	.00	1630	5.00	100		
	20	16	OTHER EMPLOYEE BENEFITS	2457	694.19	28	17199	3063.44	18	.00	29490	26426.56	10		
	20	18	VRS HYBRID EMPLOYER CONTR	0	801.96	0	0	5613.72	0	.00	0	5613.72-	0		
	20	20	ICMA HYBRID EMPLOYER CONT	0	288.74	0	0	2021.18	0	.00	0	2021.18-	0		
	20	**	BENEFITS	20120	13714.89	68	140840	145678.17	103	.00	241480	95801.83	60		
	30		CONTRACTUAL SERVICES												
	30	02	PROFESSIONAL SVCS - COBRA	150	.00	0	1050	.00	0	.00	1800	1800.00	0		
	30	04	LEGAL SERVICES	2208	6915.00	313	15456	29248.73	189	.00	26500	2748.73-	110		
	30	06	ADVERTISING	1916	466.50	24	13412	9739.88	73	.00	23000	13260.12	42		
	30	08	MAINTENANCE SVC CONTRACTS	7987	565.19	7	55909	89133.14	159	2885.50	95850	3831.36	96		
	30	10	INDEPENDENT AUDITOR	1794	.00	0	12558	21525.00	171	.00	21530	5.00	100		
	30	12	ENGIN & ARCHITECTURAL SVC	416	.00	0	2912	.00	0	.00	5000	5000.00	0		
	30	14	MISC & PROFESSIONAL SVCS	2083	.00	0	14581	.00	0	.00	25000	25000.00	0		
	30	17	RANDOM DRUG SCREENING	116	.00	0	812	499.80	62	.00	1400	900.20	36		
	30	26	IT NETWRK/WEBSITE SUPPORT	5966	5112.96	86	41762	37399.19	90	.00	71600	34200.81	52		
	30	**	CONTRACTUAL SERVICES	22636	13059.65	58	158452	187545.74	118	2885.50	271680	81248.76	70		
	50		OTHER CHARGES												
	50	02	ELECTRICAL SERVICES	1250	1377.99	110	8750	8048.63	92	.00	15000	6951.37	54		
	50	04	HEATING SERVICES	250	731.74	293	1750	1065.21	61	.00	3000	1934.79	36		
	50	06	POSTAL SERVICES	1083	.00	0	7581	7386.99	97	.00	13000	5613.01	57		
	50	08	TELECOMMUNICATIONS	1125	751.47	67	7875	5385.94	68	.00	13500	8114.06	40		
	50	10	PROPERTY INSURANCE	875	.00	0	6125	9000.00	147	.00	10500	1500.00	86		
	50	12	MOTOR VEHICLE INSURANCE	50	.00	0	350	450.00	129	.00	600	150.00	75		
	50	14	SURETY BONDS	19	225.00	1184	133	225.00	169	.00	230	5.00	98		
	50	16	PUBLIC OFFICIAL LIAB INSU	0	.00	0	0	.00	0	.00	0	.00	0		
	50	18	GENERAL LIABILITY INSUR	291	.00	0	2037	3666.75	180	.00	3500	166.75-	105		
	50	26	CONVENTIONS & EDUCATIONS	500	.00	0	3500	.00	0	.00	6000	6000.00	0		
	50	28	DUES & ASSOC MEMBERSHIPS	892	.00	0	6244	8405.56	135	.00	10710	2304.44	79		
	50	30	REFUNDS	41	.00	0	287	.00	0	.00	500	500.00	0		
	50	32	MISCELLANEOUS	1041	1059.07	102	7287	10630.34	146	.00	12500	1869.66	85		
	50	34	MISCELLANEOUS REIMB	16	.00	0	112	.00	0	.00	200	200.00	0		
	50	36	PLANNING COMMISSION	0	.00	0	0	.00	0	.00	0	.00	0		

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
401			ADMINISTRATION										
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	7433	4145.27	56	52031	54264.42	104	.00	89240	34975.58	61
	52		GRANT EXPENSES										
	52	07	MISCELLANEOUS GRANT	0	.00	0	0	.00	0	.00	0	.00	0
	52	**	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	2170	787.11	36	15190	9464.58	62	3407.40	26050	13178.02	49
	60	04	REPAIRS & MAINTENANCE	2108	1416.56	67	14756	10715.13	73	.00	25300	14584.87	42
	60	06	FUELS & LUBRICANTS	125	.00	0	875	434.74	50	.00	1500	1065.26	29
	60	12	BOOKS & SUBSCRIPTIONS	8	.00	0	56	66.00	118	.00	100	34.00	66
	60	**	MATERIALS & SUPPLIES	4411	2203.67	50	30877	20680.45	67	3407.40	52950	28862.15	46
	81		CAPITAL OUTLAY - REPLACE										
	81	02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	04	EDP EQUIP REPLACEMENT	1975	.00	0	13825	10393.53	75	.00	23700	13306.47	44
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	1975	.00	0	13825	10393.53	75	.00	23700	13306.47	44
	82		CAPITAL OUTLAY - NEW										
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
401	**	**	ADMINISTRATION	95754	69454.97	73	670278	674524.97	101	6292.90	1149210	468392.13	59
40	**	**	ADMINISTRATION	95754	69454.97	73	670278	674524.97	101	6292.90	1149210	468392.13	59
DIV	1101		TOTAL ***** ADMINISTRATION	95754	69454.97	73	670278	674524.97	101	6292.90	1149210	468392.13	59
DEPT	11		TOTAL ***** GENERAL GOVERNMENT	95754	69454.97	73	670278	674524.97	101	6292.90	1149210	468392.13	59

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	UNENCUMB. BALANCE	% BDGT

50			PUBLIC SAFETY										
501			POLICE DEPARTMENT										
	10		SALARIES AND WAGES										
	10	02	REGULAR	68057	70240.93	103	476399	450373.29	95	.00	816690	366316.71	55
	10	04	OVERTIME	1833	2215.61	121	12831	20632.99	161	.00	22000	1367.01	94
	10	06	DMV GRANT OVERTIME	416	241.19	58	2912	796.37	27	.00	5000	4203.63	16
	10	08	PD RESIDENCY STIPEND	925	1058.38	114	6475	7433.63	115	.00	11100	3666.37	67
	10	12	TAKE HOME CAR PROGRAM	708	.00	0	4956	.00	0	.00	8500	8500.00	0
	10	**	SALARIES AND WAGES	71939	73756.11	103	503573	479236.28	95	.00	863290	384053.72	56
	20		BENEFITS										
	20	02	FICA	5417	5410.82	100	37919	35055.54	92	.00	65010	29954.46	54
	20	04	VA RETIREMENT SYSTEM	7242	7339.49	101	50694	48254.27	95	.00	86910	38655.73	56
	20	06	GROUP MEDICAL INSURANCE	8787	9054.20	103	61509	65491.40	107	.00	105450	39958.60	62
	20	08	GROUP LIFE INSURANCE	910	922.59	101	6370	6065.73	95	.00	10930	4864.27	56
	20	16	OTHER EMPLOYEE BENEFITS	945	.00	0	6615	7381.50	112	.00	11340	3958.50	65
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	23301	22727.10	98	163107	162248.44	100	.00	279640	117391.56	58
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	125	260.00	208	875	700.00	80	.00	1500	800.00	47
	30	08	MAINTENANCE SVC CONTRACTS	250	229.47	92	1750	1413.55	81	.00	3000	1586.45	47
	30	16	PHYSICALS	181	500.00	276	1267	1250.00	99	.00	2180	930.00	57
	30	18	R & M ELECTRONICS	16	.00	0	112	.00	0	.00	200	200.00	0
	30	26	IT NETWRK/WEBSITE SUPPORT	5350	3402.50	64	37450	33809.83	90	.00	64210	30400.17	53
	30	28	CC-RADIO AGREEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	30	**	CONTRACTUAL SERVICES	5922	4391.97	74	41454	37173.38	90	.00	71090	33916.62	52
	50		OTHER CHARGES										
	50	04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	08	TELECOMMUNICATIONS	1433	3110.64	217	10031	13787.68	138	.00	17200	3412.32	80
	50	10	PROPERTY INSURANCE	208	.00	0	1456	2625.00	180	.00	2500	125.00	105
	50	12	MOTOR VEHICLE INSURANCE	500	.00	0	3500	4500.00	129	.00	6000	1500.00	75
	50	18	GENERAL LIABILITY INSUR	416	.00	0	2912	4500.00	155	.00	5000	500.00	90
	50	24	SUBSISTANCE & LODGING	833	28.43	3	5831	4058.35	70	.00	10000	5941.65	41
	50	26	CONVENTIONS & EDUCATIONS	833	300.00	36	5831	1200.00	21	.00	10000	8800.00	12
	50	28	DUES & ASSOC MEMBERSHIPS	750	.00	0	5250	7280.00	139	.00	9000	1720.00	81
	50	29	ACCREDITATION PROGRAM	375	.00	0	2625	.00	0	.00	4500	4500.00	0
	50	32	MISCELLANEOUS	83	.00	0	581	95.54	16	.00	1000	904.46	10
	50	37	COMMUNITY ENGAGEMENT	125	.00	0	875	353.00	40	.00	1500	1147.00	24
	50	78	STATE FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
	50	79	FED FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
	50	81	DMV GRANT EQUIP PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	50	84	LIVING / MOVING EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	5556	3439.07	62	38892	38399.57	99	.00	66700	28300.43	58

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
	52	GRANT EXPENSES										
	52 02	FEDERAL COPS GRANT	0	.00	0	0	.00	0	.00	0	.00	0
	52 04	BYRNE JUSTICE GRANT	0	.00	0	0	.00	0	.00	0	.00	0
	52 **	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	1154	560.82	49	8078	3266.15	40	.00	13850	10583.85	24
	60 03	K-9 MAINTENANCE	83	65.59	79	581	644.95	111	.00	1000	355.05	65
	60 04	REPAIRS & MAINTENANCE	166	.00	0	1162	1007.46	87	.00	2000	992.54	50
	60 06	FUELS & LUBRICANTS	3083	3192.76	104	21581	25305.50	117	.00	37000	11694.50	68
	60 08	VEHICLE & EQUIP R&M	1166	111.21	10	8162	6404.83	79	.00	14000	7595.17	46
	60 10	UNIFORMS	1083	6334.60	585	7581	9348.16	123	86.00	13000	3565.84	73
	60 13	CRIME REPORTING SOFTWARE	0	.00	0	0	.00	0	.00	0	.00	0
	60 16	DRUG INVESTIGATING	500	.00	0	3500	.00	0	.00	6000	6000.00	0
	60 25	SMALL EQUIPMENT	125	.00	0	875	.00	0	.00	1500	1500.00	0
	60 48	AMMUNITION & BATTERIES	666	1934.10	290	4662	7884.62	169	.00	8000	115.38	99
	60 **	MATERIALS & SUPPLIES	8026	12199.08	152	56182	53861.67	96	86.00	96350	42402.33	56
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	9166	.00	0	64162	140.00	0	.00	110000	109860.00	0
	81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	9166	.00	0	64162	140.00	0	.00	110000	109860.00	0
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	5380.00	0	0	177726.50	0	22628.64	0	200355.14-	0
	82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	5380.00	0	0	177726.50	0	22628.64	0	200355.14-	0
501	** **	POLICE DEPARTMENT	123910	121893.33	98	867370	948785.84	109	22714.64	1487070	515569.52	65
50	** **	PUBLIC SAFETY	123910	121893.33	98	867370	948785.84	109	22714.64	1487070	515569.52	65
DIV	3101	TOTAL *****										
		POLICE DEPARTMENT	123910	121893.33	98	867370	948785.84	109	22714.64	1487070	515569.52	65
DEPT	31	TOTAL *****										
		PUBLIC SAFETY	123910	121893.33	98	867370	948785.84	109	22714.64	1487070	515569.52	65

FUND 010 GENERAL FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
10	SALARIES AND WAGES										
10 02	REGULAR	67777	55632.02	82	474439	384594.23	81	.00	813330	428735.77	47
10 04	OVERTIME	858	210.00	25	6006	5228.91	87	.00	10300	5071.09	51
10 **	SALARIES AND WAGES	68635	55842.02	81	480445	389823.14	81	.00	823630	433806.86	47
20	BENEFITS										
20 02	FICA	5250	4346.85	83	36750	29892.47	81	.00	63010	33117.53	47
20 04	VA RETIREMENT SYSTEM	6817	1969.88	29	47719	13789.16	29	.00	81810	68020.84	17
20 06	GROUP MEDICAL INSURANCE	7058	6689.57	95	49406	53561.73	108	.00	84700	31138.27	63
20 08	GROUP LIFE INSURANCE	856	794.60	93	5992	5445.78	91	.00	10280	4834.22	53
20 18	VRS HYBRID EMPLOYER CONTR	0	3582.34	0	0	23734.40	0	.00	0	23734.40-	0
20 20	ICMA HYBRID EMPLOYER CONT	0	769.20	0	0	5806.03	0	.00	0	5806.03-	0
20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	19981	18152.44	91	139867	132229.57	95	.00	239800	107570.43	55
30	CONTRACTUAL SERVICES										
30 08	MAINTENANCE SVC CONTRACTS	500	277.69	56	3500	1350.47	39	.00	6000	4649.53	23
30 12	ENGIN & ARCHITECTURAL SVC	416	.00	0	2912	.00	0	.00	5000	5000.00	0
30 16	PHYSICALS	58	.00	0	406	299.96	74	.00	700	400.04	43
30 18	R & M ELECTRONICS	91	.00	0	637	.00	0	.00	1100	1100.00	0
30 32	METAL RECYCLE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
30 34	TIRE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
30 36	MOWING CONTRACT	3708	400.00	11	25956	23850.00	92	.00	44500	20650.00	54
30 38	TUB GRINDING BRUSH	2916	.00	0	20412	.00	0	.00	35000	35000.00	0
30 40	RECURRING LEASE AGREEMENT	80	.00	0	560	.00	0	.00	960	960.00	0
30 **	CONTRACTUAL SERVICES	7769	677.69	9	54383	25500.43	47	.00	93260	67759.57	27
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	609	1127.32	185	4263	5399.05	127	.00	7310	1910.95	74
50 10	PROPERTY INSURANCE	458	.00	0	3206	5250.00	164	.00	5500	250.00	96
50 12	MOTOR VEHICLE INSURANCE	1000	.00	0	7000	9000.00	129	.00	12000	3000.00	75
50 24	SUBSISTANCE & LODGING	41	.00	0	287	.00	0	.00	500	500.00	0
50 26	CONVENTIONS & EDUCATIONS	250	.00	0	1750	63.00	4	.00	3000	2937.00	2
50 32	MISCELLANEOUS	41	53.94	132	287	166.42	58	.00	500	333.58	33
50 38	INVENTORY OVER / SHORT	0	1525.92-	0	0	1525.92-	0	.00	0	1525.92	0
50 76	MISS UTILITY	0	.00	0	0	.00	0	.00	0	.00	0
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	2399	344.66-	14-	16793	18352.55	109	.00	28810	10457.45	64
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	612	23.62	4	4284	694.95	16	.00	7350	6655.05	10
60 05	FUEL PUMPS	191	.00	0	1337	.00	0	.00	2300	2300.00	0
60 06	FUELS & LUBRICANTS	4583	2150.05	47	32081	15719.79	49	.00	55000	39280.21	29
60 08	VEHICLE / EQUIP R&M	3333	1677.54	50	23331	17175.98	74	.00	40000	22824.02	43
60 10	UNIFORMS	1041	2232.98	215	7287	9027.86	124	.00	12500	3472.14	72
60 11	SAFETY EQUIP & PROGRAMS	291	.00	0	2037	2816.46	138	.00	3500	683.54	81
60 20	STREET LT OPER SUPPLIES	2583	4057.45	157	18081	16931.22	94	.00	31000	14068.78	55

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

60												
601		OPERATIONS & MAINTENANCE										
	60 22	HIGHWAY, STRT & SIDEWALKS	1666	553.58	33	11662	6376.92	55	.00	20000	13623.08	32
	60 23	EQUIPMENT RENTAL	354	975.00	275	2478	975.00	39	.00	4250	3275.00	23
	60 28	STORM DRAINAGE	250	.00	0	1750	.00	0	.00	3000	3000.00	0
	60 30	ENGINEERING R & M	83	.00	0	581	.00	0	.00	1000	1000.00	0
	60 34	TRAIN STATION SUPPLIES	291	95.99	33	2037	1539.71	76	.00	3500	1960.29	44
	60 36	PAVEMENT	4166	.00	0	29162	612.59	2	.00	50000	49387.41	1
	60 40	TRAFFIC CONTROL DEVICE	250	.00	0	1750	401.79	23	.00	3000	2598.21	13
	60 44	SNOW & ICE REMOVAL	166	.00	0	1162	.00	0	.00	2000	2000.00	0
	60 52	DECORATIVE STREET LIGHTS	533	1396.42	262	3731	5683.58	152	.00	6400	716.42	89
	60 **	MATERIALS & SUPPLIES	20393	13162.63	65	142751	77955.85	55	.00	244800	166844.15	32
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	1406	.00	0	9842	.00	0	.00	16880	16880.00	0
	81 06	MACHINERY & EQUIPMENT	3375	14.00	0	23625	7680.72	33	.00	40500	32819.28	19
	81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	4791	.00	0	33537	.00	0	.00	57500	57500.00	0
	81 36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	9572	14.00	0	67004	7680.72	12	.00	114880	107199.28	7
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	3375	.00	0	23625	26166.84	111	.00	40500	14333.16	65
	82 **	CAPITAL OUTLAY - NEW	3375	.00	0	23625	26166.84	111	.00	40500	14333.16	65
	90	DEBT SERVICE										
	90 02	PRINCIPAL	1416	.00	0	9912	17000.00	172	.00	17000	.00	100
	90 04	INTEREST	397	2298.00	579	2779	4765.59	172	.00	4770	4.41	100
	90 **	DEBT SERVICE	1813	2298.00	127	12691	21765.59	172	.00	21770	4.41	100
601	** **	OPERATIONS & MAINTENANCE	133937	89802.12	67	937559	699474.69	75	.00	1607450	907975.31	44
604		COMMUNITY IMPROVEMENT										
	82	CAPITAL OUTLAY - NEW										
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	** **	COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
605		TRAIN STATION										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
605	** **	TRAIN STATION	0	.00	0	0	.00	0	.00	0	.00	0
606												

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	

60														
606														
	81		CAPITAL OUTLAY - REPLACE											
	81	36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
	82		CAPITAL OUTLAY - NEW											
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0	
606	**	**		0	.00	0	0	.00	0	.00	0	.00	0	
608			CAPITAL OUTLAY											
	81		CAPITAL OUTLAY - REPLACE											
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
	82		CAPITAL OUTLAY - NEW											
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0	
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0	
60	**	**		133937	89802.12	67	937559	699474.69	75	.00	1607450	907975.31	44	
80			NON DEPARTMENT											
803			VDOT T-21 GRANT											
	81		CAPITAL OUTLAY - REPLACE											
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
803	**	**	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0	.00	0	
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0	
DIV	4101	TOTAL *****												
		MAIN OF STREETS & HWYS		133937	89802.12	67	937559	699474.69	75	.00	1607450	907975.31	44	

FUND 010 GENERAL FUND			DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601			OPERATIONS & MAINTENANCE										
	60		MATERIALS & SUPPLIES										
	60	06	FUELS & LUBRICANTS	1666	1399.51	84	11662	10483.80	90	.00	20000	9516.20	52
	60	08	VEHICLE / EQUIP R&M	2500	10667.33	427	17500	20708.97	118	.00	30000	9291.03	69
	60	18	SUPPLIES	70	.00	0	490	478.03	98	.00	840	361.97	57
	60	26	LITTER EXPENSES	166	.00	0	1162	164.37	14	.00	2000	1835.63	8
	60	**	MATERIALS & SUPPLIES	4402	12066.84	274	30814	31835.17	103	.00	52840	21004.83	60
	81		CAPITAL OUTLAY - REPLACE										
	81	02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	06	MACHINERY & EQUIPMENT	416	3781.00	909	2912	3781.00	130	.00	5000	1219.00	76
	81	**	CAPITAL OUTLAY - REPLACE	416	3781.00	909	2912	3781.00	130	.00	5000	1219.00	76
601	**	**	OPERATIONS & MAINTENANCE	4818	15847.84	329	33726	35616.17	106	.00	57840	22223.83	62
60	**	**		4818	15847.84	329	33726	35616.17	106	.00	57840	22223.83	62
DIV	4102		TOTAL *****										
			SANITATION & WASTE REM	4818	15847.84	329	33726	35616.17	106	.00	57840	22223.83	62

FUND 010 GENERAL FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601			OPERATIONS & MAINTENANCE										
	30		CONTRACTUAL SERVICES										
	30	22	LANDSCAPING CONTRACTS	1250	.00	0	8750	7581.65	87	.00	15000	7418.35	51
	30	**	CONTRACTUAL SERVICES	1250	.00	0	8750	7581.65	87	.00	15000	7418.35	51
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	666	879.41	132	4662	4638.84	100	.00	8000	3361.16	58
	50	04	HEATING SERVICES	166	36.27	22	1162	207.67	18	.00	2000	1792.33	10
	50	**	OTHER CHARGES	832	915.68	110	5824	4846.51	83	.00	10000	5153.49	49
	60		MATERIALS & SUPPLIES										
	60	18	SUPPLIES	666	155.41	23	4662	4682.54	100	.00	8000	3317.46	59
	60	24	SMALL TOOLS	333	.00	0	2331	1615.07	69	.00	4000	2384.93	40
	60	**	MATERIALS & SUPPLIES	999	155.41	16	6993	6297.61	90	.00	12000	5702.39	53
601	**	**	OPERATIONS & MAINTENANCE	3081	1071.09	35	21567	18725.77	87	.00	37000	18274.23	51
604			COMMUNITY IMPROVEMENT										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	**	**	COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
608			CAPITAL OUTLAY										
	81		CAPITAL OUTLAY - REPLACE										
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		3081	1071.09	35	21567	18725.77	87	.00	37000	18274.23	51
DIV	4103	TOTAL	*****										
			MAIN OF BLDGS & GROUNDS	3081	1071.09	35	21567	18725.77	87	.00	37000	18274.23	51

FUND 010 GENERAL FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
602	PARKS, RECREAT & CULTURAL										
30	CONTRACTUAL SERVICES										
30 26	IT NETWRK/WEBSITE SUPPORT	0	260.00	0	0	1820.00	0	.00	0	1820.00-	0
30 42	TREE REMOVAL & PRUNING	458	.00	0	3206	900.00	28	.00	5500	4600.00	16
30 **	CONTRACTUAL SERVICES	458	260.00	57	3206	2720.00	85	.00	5500	2780.00	50
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1416	1824.88	129	9912	7440.04	75	.00	17000	9559.96	44
50 04	HEATING SERVICES	66	264.65	401	462	485.25	105	.00	800	314.75	61
50 08	TELECOMMUNICATIONS	346	90.16	26	2422	610.96	25	.00	4160	3549.04	15
50 27	COMMUNITY GIFT PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
50 34	MISCELLANEOUS REIMB	41	.00	0	287	100.00	35	.00	500	400.00	20
50 95	DEPT OF FORESTRY GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	1869	2179.69	117	13083	8636.25	66	.00	22460	13823.75	39
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	2500	374.14	15	17500	13287.19	76	.00	30000	16712.81	44
60 52	DECORATIVE STREET LIGHTS	0	.00	0	0	.00	0	.00	0	.00	0
60 53	MULCH & LANDSCAPING STONE	666	.00	0	4662	1954.18	42	.00	8000	6045.82	24
60 54	PLAYGROUND EQUIPMENT	125	.00	0	875	.00	0	.00	1500	1500.00	0
60 55	SPLASH PAD	458	.00	0	3206	1265.38	40	.00	5500	4234.62	23
60 56	WAR MEMORIAL BALLFIELD	416	.00	0	2912	.00	0	.00	5000	5000.00	0
60 57	CANOE LAUNCH	125	90.00	72	875	1604.51	183	.00	1500	104.51-	107
60 58	SPECIAL EVENTS	125	.00	0	875	206.59	24	.00	1500	1293.41	14
60 **	MATERIALS & SUPPLIES	4415	464.14	11	30905	18317.85	59	.00	53000	34682.15	35
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	11213.53	0	11213.53-	0
81 18	BUILDING	0	.00	0	0	5020.00	0	.00	0	5020.00-	0
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 26	PARKS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 40	ELECTRICAL	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	5020.00	0	11213.53	0	16233.53-	0
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	5391.25	0	.00	0	5391.25-	0
82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
82 26	PARKS	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	5391.25	0	.00	0	5391.25-	0
602 ** **	PARKS, RECREAT & CULTURAL	6742	2903.83	43	47194	40085.35	85	11213.53	80960	29661.12	63
60 ** **		6742	2903.83	43	47194	40085.35	85	11213.53	80960	29661.12	63
DIV 4104	TOTAL *****										

FUND 010 GENERAL FUND			DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
602		PARKS, RECREAT & CULTURAL										
		PARKS & RECREATION	6742	2903.83	43	47194	40085.35	85	11213.53	80960	29661.12	63

FUND 010 GENERAL FUND				DEPT/DIV 4105 PUBLIC WORKS/AVOCA								
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			

60												
609			AVOCA									
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	833	5341.81	641	5831	21487.69	369	.00	10000	11487.69- 215
	60	**	MATERIALS & SUPPLIES	833	5341.81	641	5831	21487.69	369	.00	10000	11487.69- 215
	81		CAPITAL OUTLAY - REPLACE									
	81	30	IMPRVMNTS OTHER THAN BLDG	5833	.00	0	40831	.00	0	.00	70000	70000.00 0
	81	**	CAPITAL OUTLAY - REPLACE	5833	.00	0	40831	.00	0	.00	70000	70000.00 0
609	**	**	AVOCA	6666	5341.81	80	46662	21487.69	46	.00	80000	58512.31 27
60	**	**		6666	5341.81	80	46662	21487.69	46	.00	80000	58512.31 27
DIV	4105	TOTAL	*****									
		AVOCA		6666	5341.81	80	46662	21487.69	46	.00	80000	58512.31 27

FUND 010 GENERAL FUND			DEPT/DIV 4106 PUBLIC WORKS/CULTURAL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	50	105.82	212	350	299.87	86	.00	600	300.13	50
	50	**	OTHER CHARGES	50	105.82	212	350	299.87	86	.00	600	300.13	50
602	**	**	PARKS, RECREAT & CULTURAL	50	105.82	212	350	299.87	86	.00	600	300.13	50
60	**	**		50	105.82	212	350	299.87	86	.00	600	300.13	50
DIV	4106		TOTAL *****										
			CULTURAL	50	105.82	212	350	299.87	86	.00	600	300.13	50

FUND 010 GENERAL FUND			DEPT/DIV 4108 PUBLIC WORKS/LIBRARY									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

60												
601		OPERATIONS & MAINTENANCE										
	30	CONTRACTUAL SERVICES										
	30 44	CUSTODIAL SERVICES	1166	.00	0	8162	4680.00	57	.00	14000	9320.00	33
	30 **	CONTRACTUAL SERVICES	1166	.00	0	8162	4680.00	57	.00	14000	9320.00	33
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	1250	182.77	15	8750	1612.89	18	.00	15000	13387.11	11
	60 **	MATERIALS & SUPPLIES	1250	182.77	15	8750	1612.89	18	.00	15000	13387.11	11
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
601	** **	OPERATIONS & MAINTENANCE	2416	182.77	8	16912	6292.89	37	.00	29000	22707.11	22
60	** **		2416	182.77	8	16912	6292.89	37	.00	29000	22707.11	22
DIV	4108	TOTAL *****										
		LIBRARY	2416	182.77	8	16912	6292.89	37	.00	29000	22707.11	22

FUND 010 GENERAL FUND											
DEPT/DIV 4109 PUBLIC WORKS/ALTAVISTA EMS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4109	TOTAL ***** ALTAVISTA EMS	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL ***** PUBLIC WORKS	157710	115255.28	73	1103970	821982.43	75	11213.53	1892850	1059654.04	44

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC			TRANSPORTATION/OPERATIONS							
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****				
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT

40			ADMINISTRATION										
403			PUBLIC TRANSPORTATION										
	10		SALARIES AND WAGES										
	10	02	REGULAR	8672	7766.97	90	60704	59698.50	98	.00	104070	44371.50	57
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10	**	SALARIES AND WAGES	8672	7766.97	90	60704	59698.50	98	.00	104070	44371.50	57
	20		BENEFITS										
	20	02	FICA	663	555.58	84	4641	4297.01	93	.00	7960	3662.99	54
	20	04	VA RETIREMENT SYSTEM	539	520.66	97	3773	3644.62	97	.00	6470	2825.38	56
	20	06	GROUP MEDICAL INSURANCE	1225	662.76	54	8575	4639.32	54	.00	14700	10060.68	32
	20	08	GROUP LIFE INSURANCE	68	67.74	100	476	474.18	100	.00	820	345.82	58
	20	10	WORKER'S COMP	141	.00	0	987	1308.00	133	.00	1700	392.00	77
	20	18	VRS HYBRID EMPLOYER CONTR	0	12.42	0	0	86.94	0	.00	0	86.94-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	6.08	0	0	42.56	0	.00	0	42.56-	0
	20	**	BENEFITS	2636	1825.24	69	18452	14492.63	79	.00	31650	17157.37	46
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	83	.00	0	581	.00	0	.00	1000	1000.00	0
	30	08	MAINTENANCE SVC CONTRACTS	41	.00	0	287	.00	0	.00	500	500.00	0
	30	14	MISC & PROFESSIONAL SVCS	25	.00	0	175	.00	0	.00	300	300.00	0
	30	16	PHYSICALS	23	.00	0	161	344.92	214	.00	280	64.92-	123
	30	**	CONTRACTUAL SERVICES	172	.00	0	1204	344.92	29	.00	2080	1735.08	17
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	100	56.64	57	700	746.35	107	.00	1200	453.65	62
	50	12	MOTOR VEHICLE INSURANCE	141	.00	0	987	1275.00	129	.00	1700	425.00	75
	50	24	SUBSISTANCE & LODGING	25	.00	0	175	.00	0	.00	300	300.00	0
	50	26	CONVENTIONS & EDUCATIONS	62	.00	0	434	.00	0	.00	750	750.00	0
	50	28	DUES & ASSOC MEMBERSHIPS	12	.00	0	84	.00	0	.00	150	150.00	0
	50	33	MISCELLANEOUS / INDIRECT	0	.00	0	0	.00	0	.00	0	.00	0
	50	35	MISC / OTHER FIXED COSTS	0	.00	0	0	.00	0	.00	0	.00	0
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	340	56.64	17	2380	2021.35	85	.00	4100	2078.65	49
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	320	.00	0	2240	1671.26	75	.00	3850	2178.74	43
	60	06	FUELS & LUBRICANTS	2824	1451.66	51	19768	12657.09	64	.00	33890	21232.91	37
	60	08	VEHICLE & EQUIP R&M	583	1308.86	225	4081	5115.71	125	.00	7000	1884.29	73
	60	14	OTHER OPERATING SUPPLIES	41	.00	0	287	.00	0	.00	500	500.00	0
	60	18	SUPPLIES	25	.00	0	175	40.19	23	.00	300	259.81	13
	60	**	MATERIALS & SUPPLIES	3793	2760.52	73	26551	19484.25	73	.00	45540	26055.75	43
	81		CAPITAL OUTLAY - REPLACE										
	81	02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	134158.00	0	134158.00-	0
	81	04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	134158.00	0	134158.00-	0

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC			TRANSPORTATION/OPERATIONS							
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
403			PUBLIC TRANSPORTATION										
	82		CAPITAL OUTLAY - NEW										
	82	02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
403	**	**	PUBLIC TRANSPORTATION	15613	12409.37	80	109291	96041.65	88	134158.00	187440	42759.65-	123
40	**	**	ADMINISTRATION	15613	12409.37	80	109291	96041.65	88	134158.00	187440	42759.65-	123
DIV	6101	TOTAL	*****										
		OPERATIONS		15613	12409.37	80	109291	96041.65	88	134158.00	187440	42759.65-	123
DEPT	61	TOTAL	*****										
		PUBLIC TRANSPORTATION		15613	12409.37	80	109291	96041.65	88	134158.00	187440	42759.65-	123

FUND 010 GENERAL FUND			DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	

40			ADMINISTRATION											
405			ECONOMIC DEVELOPMENT											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	
	30		CONTRACTUAL SERVICES											
	30	06	ADVERTISING	1666	.00	0	11662	59.99	1	.00	20000	19940.01	0	
	30	07	RT 29 SIGNAGE	400	.00	0	2800	4800.00	171	.00	4800	.00	100	
	30	14	MISC & PROFESSIONAL SVCS	416	.00	0	2912	750.00	26	.00	5000	4250.00	15	
	30	**	CONTRACTUAL SERVICES	2482	.00	0	17374	5609.99	32	.00	29800	24190.01	19	
	50		OTHER CHARGES											
	50	06	POSTAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0	
	50	08	TELECOMMUNICATIONS	0	19.12	0	0	36.51	0	.00	0	36.51-	0	
	50	24	SUBSISTANCE & LODGING	0	.00	0	0	.00	0	.00	0	.00	0	
	50	26	CONVENTIONS & EDUCATIONS	0	.00	0	0	.00	0	.00	0	.00	0	
	50	28	DUES & ASSOC MEMBERSHIPS	0	.00	0	0	.00	0	.00	0	.00	0	
	50	32	MISCELLANEOUS	0	.00	0	0	309.95	0	.00	0	309.95-	0	
	50	61	CONTRIBUTION	0	.00	0	0	.00	0	.00	0	.00	0	
	50	63	ECONOMIC INCENTIVES	791	.00	0	5537	.00	0	.00	9500	9500.00	0	
	50	91	DWNTWN DIST - MISC	1250	.00	0	8750	867.50	10	.00	15000	14132.50	6	
	50	93	GRANT PROGRAM FUNDING	1250	.00	0	8750	.00	0	.00	15000	15000.00	0	
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	3291	19.12	1	23037	1213.96	5	.00	39500	38286.04	3	
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	60	06	FUELS & LUBRICANTS	0	.00	0	0	.00	0	.00	0	.00	0	
	60	08	VEHICLE & EQUIP R&M	0	.00	0	0	.00	0	.00	0	.00	0	
	60	12	BOOKS & SUBSCRIPTIONS	0	.00	0	0	.00	0	.00	0	.00	0	
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	81		CAPITAL OUTLAY - REPLACE											
	81	18	BUILDING	0	.00	0	0	130.77	0	.00	0	130.77-	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	130.77	0	.00	0	130.77-	0	

FUND 010 GENERAL FUND			DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
405			ECONOMIC DEVELOPMENT										
	82		CAPITAL OUTLAY - NEW										
	82	02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82	16	LAND	0	.00	0	0	5750.00	0	.00	0	5750.00-	0
	82	18	BUILDING	833	190026.25	2812	5831	343267.44	5887	.00	10000	333267.44-	3433
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	123283.93	0	.00	0	123283.93-	0
	82	42	VISTA LEGGETT BLDG	0	3291.34	0	0	7510.09	0	.00	0	7510.09-	0
	82	**	CAPITAL OUTLAY - NEW	833	193317.59	3207	5831	479811.46	8229	.00	10000	469811.46-	4798
405	**	**	ECONOMIC DEVELOPMENT	6606	193336.71	2927	46242	486766.18	1053	.00	79300	407466.18-	614
406			MAIN STREET COORDINATOR										
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406	**	**	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
409			COMMUNITY DEVELOPMENT										
	50		OTHER CHARGES										
	50	93	GRANT PROGRAM FUNDING	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
409	**	**	COMMUNITY DEVELOPMENT	0	.00	0	0	.00	0	.00	0	.00	0
40	**	**	ADMINISTRATION	6606	193336.71	2927	46242	486766.18	1053	.00	79300	407466.18-	614
DIV	7101	TOTAL	*****										
		ECONOMIC DEVELOPMENT		6606	193336.71	2927	46242	486766.18	1053	.00	79300	407466.18-	614
DEPT	71	TOTAL	*****										
		ECONOMIC DEVELOPMENT		6606	193336.71	2927	46242	486766.18	1053	.00	79300	407466.18-	614

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
408		COMMUNITY DEVELOPMENT										
	10	SALARIES AND WAGES										
	10 02	REGULAR	6940	15420.00	222	48580	145402.33	299	.00	83280	62122.33-	175
	10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10 **	SALARIES AND WAGES	6940	15420.00	222	48580	145402.33	299	.00	83280	62122.33-	175
	20	BENEFITS										
	20 02	FICA	530	124.32	24	3710	7477.45	202	.00	6370	1107.45-	117
	20 04	VA RETIREMENT SYSTEM	740	.00	0	5180	.00	0	.00	8880	8880.00	0
	20 06	GROUP MEDICAL INSURANCE	560	.00	0	3920	2380.20	61	.00	6730	4349.80	35
	20 08	GROUP LIFE INSURANCE	93	.00	0	651	372.00	57	.00	1120	748.00	33
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	2542.88	0	.00	0	2542.88-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	416.40	0	.00	0	416.40-	0
	20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	1923	124.32	7	13461	13188.93	98	.00	23100	9911.07	57
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	416	678.38	163	2912	1726.55	59	.00	5000	3273.45	35
	30 14	MISC & PROFESSIONAL SVCS	1250	.00	0	8750	6798.92	78	.00	15000	8201.08	45
	30 36	MOWING CONTRACT	666	.00	0	4662	.00	0	.00	8000	8000.00	0
	30 40	RECURRING LEASE AGREEMENT	208	.00	0	1456	.00	0	.00	2500	2500.00	0
	30 **	CONTRACTUAL SERVICES	2540	678.38	27	17780	8525.47	48	.00	30500	21974.53	28
	50	OTHER CHARGES										
	50 06	POSTAL SERVICES	83	.00	0	581	.00	0	.00	1000	1000.00	0
	50 08	TELECOMMUNICATIONS	83	123.70	149	581	391.90	68	.00	1000	608.10	39
	50 24	SUBSISTANCE & LODGING	125	.00	0	875	.00	0	.00	1500	1500.00	0
	50 26	CONVENTIONS & EDUCATIONS	208	.00	0	1456	400.00	28	.00	2500	2100.00	16
	50 28	DUES & ASSOC MEMBERSHIPS	70	.00	0	490	.00	0	.00	850	850.00	0
	50 32	MISCELLANEOUS	833	.00	0	5831	506.85	9	.00	10000	9493.15	5
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	1402	123.70	9	9814	1298.75	13	.00	16850	15551.25	8
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	208	.00	0	1456	86.25	6	.00	2500	2413.75	4
	60 06	FUELS & LUBRICANTS	125	.00	0	875	.00	0	.00	1500	1500.00	0
	60 12	BOOKS & SUBSCRIPTIONS	41	.00	0	287	.00	0	.00	500	500.00	0
	60 **	MATERIALS & SUPPLIES	374	.00	0	2618	86.25	3	.00	4500	4413.75	2
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
408	** **	COMMUNITY DEVELOPMENT	13179	16346.40	124	92253	168501.73	183	.00	158230	10271.73-	107
40	** **	ADMINISTRATION	13179	16346.40	124	92253	168501.73	183	.00	158230	10271.73-	107

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40		ADMINISTRATION										
408		COMMUNITY DEVELOPMENT										
DIV	7201	TOTAL *****										
		COMMUNITY DEVELOPMENT	13179	16346.40	124	92253	168501.73	183	.00	158230	10271.73-	107

FUND 010 GENERAL FUND			DEPT/DIV 7202 COMMUNITY DEVELOPMENT/MAIN STREET PROGRAM									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
406		MAIN STREET COORDINATOR										
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406	** **	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
40	** **	ADMINISTRATION	0	.00	0	0	.00	0	.00	0	.00	0
DIV	7202	TOTAL *****										
		MAIN STREET PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
400		COUNCIL / PLANNING COMM										
	50	OTHER CHARGES										
	50 24	SUBSISTANCE & LODGING	91	.00	0	637	.00	0	.00	1100	1100.00	0
	50 26	CONVENTIONS & EDUCATIONS	45	.00	0	315	.00	0	.00	550	550.00	0
	50 36	PLANNING COMMISSION	745	500.00	67	5215	1850.00	36	.00	8950	7100.00	21
	50 **	OTHER CHARGES	881	500.00	57	6167	1850.00	30	.00	10600	8750.00	18
400	** **	COUNCIL / PLANNING COMM	881	500.00	57	6167	1850.00	30	.00	10600	8750.00	18
40	** **	ADMINISTRATION	881	500.00	57	6167	1850.00	30	.00	10600	8750.00	18
DIV	7203	TOTAL *****										
		PLANNING COMMISSION	881	500.00	57	6167	1850.00	30	.00	10600	8750.00	18

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE		BDGT

40			ADMINISTRATION											
409			COMMUNITY DEVELOPMENT											
	10		SALARIES AND WAGES											
	10	02	REGULAR	4460	3462.40	78	31220	15900.59	51	.00	53530	37629.41	30	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	4460	3462.40	78	31220	15900.59	51	.00	53530	37629.41	30	
	20		BENEFITS											
	20	02	FICA	340	253.06	74	2380	1414.57	59	.00	4090	2675.43	35	
	20	04	VA RETIREMENT SYSTEM	475	.00	0	3325	.00	0	.00	5710	5710.00	0	
	20	06	GROUP MEDICAL INSURANCE	560	560.40	100	3920	3485.00	89	.00	6730	3245.00	52	
	20	08	GROUP LIFE INSURANCE	60	50.26	84	420	201.04	48	.00	720	518.96	28	
	20	10	WORKER'S COMP	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	362.34	0	0	1449.36	0	.00	0	1449.36-	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	37.50	0	0	150.00	0	.00	0	150.00-	0	
	20	22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	1435	1263.56	88	10045	6699.97	67	.00	17250	10550.03	39	
	30		CONTRACTUAL SERVICES											
	30	06	ADVERTISING	833	1377.89	165	5831	2490.12	43	.00	10000	7509.88	25	
	30	08	MAINTENANCE SVC CONTRACTS	0	1217.00	0	0	8467.00	0	.00	0	8467.00-	0	
	30	14	MISC & PROFESSIONAL SVCS	500	.00	0	3500	1962.50	56	.00	6000	4037.50	33	
	30	26	IT NETWRK/WEBSITE SUPPORT	550	1154.39	210	3850	2966.39	77	.00	6600	3633.61	45	
	30	40	RECURRING LEASE AGREEMENT	317	421.27	133	2219	1461.59	66	.00	3800	2338.41	39	
	30	**	CONTRACTUAL SERVICES	2200	4170.55	190	15400	17347.60	113	.00	26400	9052.40	66	
	50		OTHER CHARGES											
	50	02	ELECTRICAL SERVICES	1000	353.94	35	7000	2246.13	32	.00	12000	9753.87	19	
	50	04	HEATING SERVICES	541	436.74	81	3787	738.33	20	.00	6500	5761.67	11	
	50	06	POSTAL SERVICES	62	186.00	300	434	186.00	43	.00	750	564.00	25	
	50	08	TELECOMMUNICATIONS	553	83.36	15	3871	291.53	8	.00	6640	6348.47	4	
	50	10	PROPERTY INSURANCE	41	.00	0	287	375.00	131	.00	500	125.00	75	
	50	24	SUBSISTANCE & LODGING	166	.00	0	1162	.00	0	.00	2000	2000.00	0	
	50	26	CONVENTIONS & EDUCATIONS	166	.00	0	1162	399.00	34	.00	2000	1601.00	20	
	50	32	MISCELLANEOUS	375	.00	0	2625	415.27	16	.00	4500	4084.73	9	
	50	37	COMMUNITY ENGAGEMENT	833	.00	0	5831	976.83	17	.00	10000	9023.17	10	
	50	93	GRANT PROGRAM FUNDING	0	4323.91	0	0	4323.91	0	.00	0	4323.91-	0	
	50	**	OTHER CHARGES	3737	5383.95	144	26159	9952.00	38	.00	44890	34938.00	22	
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	1083	673.13	62	7581	2362.62	31	604.00	13000	10033.38	23	
	60	04	REPAIRS & MAINTENANCE	766	721.50	94	5362	4698.25	88	.00	9200	4501.75	51	
	60	**	MATERIALS & SUPPLIES	1849	1394.63	75	12943	7060.87	55	604.00	22200	14535.13	35	
	82		CAPITAL OUTLAY - NEW											
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0	
409	**	**	COMMUNITY DEVELOPMENT	13681	15675.09	115	95767	56961.03	60	604.00	164270	106704.97	35	

FUND 010 GENERAL FUND				DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER									
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
40	**	**	ADMINISTRATION	13681	15675.09	115	95767	56961.03	60	604.00	164270	106704.97	35
DIV	7204	TOTAL	*****										
			SPARK INNOVATION CENTER	13681	15675.09	115	95767	56961.03	60	604.00	164270	106704.97	35
DEPT	72	TOTAL	*****										
			COMMUNITY DEVELOPMENT	27741	32521.49	117	194187	227312.76	117	604.00	333100	105183.24	68

FUND 010 GENERAL FUND			DEPT/DIV 9001 NON DEPARTMENTAL/MAIN STREET COORDINATOR										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
406			MAIN STREET COORDINATOR										
	10		SALARIES AND WAGES										
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
	20		BENEFITS										
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406	**	**	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
40	**	**	ADMINISTRATION	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9001		TOTAL *****										
			MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
DEPT	90		TOTAL *****										
			NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	50	OTHER CHARGES										
	50 32	MISCELLANEOUS	466	.00	0	3262	27684.00	849	.00	5600	22084.00-	494
	50 61	CONTRIBUTION - EMS	0	.00	0	0	.00	0	.00	0	.00	0
	50 62	CONTRIBUTION - SENIOR CTR	83	1000.00	1205	581	1000.00	172	.00	1000	.00	100
	50 63	ECONOMIC INCENTIVES	0	.00	0	0	.00	0	.00	0	.00	0
	50 69	UNCLE BILLY'S DAY FUNDING	0	.00	0	0	.00	0	.00	0	.00	0
	50 70	RECREATION PROGRAM	8333	25000.00	300	58331	75000.00	129	.00	100000	25000.00	75
	50 71	CONTRIBUTION - CHAMBER	3750	.00	0	26250	.00	0	.00	45000	45000.00	0
	50 72	CONTRIBUTION - FIRE DEPT	1250	15209.00	1217	8750	15209.00	174	.00	15000	209.00-	101
	50 73	CONTRIBUTION - AVOCA	6845	20535.00	300	47915	61605.00	129	.00	82140	20535.00	75
	50 74	CONTRIBUTION-MAIN ST PGM	4598	.00	0	32186	.00	0	.00	55180	55180.00	0
	50 75	CONTRIBUTION - SBDC	500	.00	0	3500	6000.00	171	.00	6000	.00	100
	50 **	OTHER CHARGES	25825	61744.00	239	180775	186498.00	103	.00	309920	123422.00	60
801	** **	NON DEPARTMENTAL	25825	61744.00	239	180775	186498.00	103	.00	309920	123422.00	60
80	** **	NON DEPARTMENT	25825	61744.00	239	180775	186498.00	103	.00	309920	123422.00	60
DIV	9101	TOTAL *****										
		CONTRIBUTIONS	25825	61744.00	239	180775	186498.00	103	.00	309920	123422.00	60

FUND 010 GENERAL FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
702	SEWER										
70	TRANSFER OUT										
70 06	TO CIF	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	0	.00	0	0	.00	0	.00	0	.00	0
70 ** **	UTILITIES	0	.00	0	0	.00	0	.00	0	.00	0
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50 82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 96	INSURANCE CLAIM	0	1446.72	0	0	8108.38	0	5836.82	0	13945.20-	0
50 **	OTHER CHARGES	0	1446.72	0	0	8108.38	0	5836.82	0	13945.20-	0
60	MATERIALS & SUPPLIES										
60 06	FUELS & LUBRICANTS	1083	1920.76	177	7581	8991.18	119	.00	13000	4008.82	69
60 **	MATERIALS & SUPPLIES	1083	1920.76	177	7581	8991.18	119	.00	13000	4008.82	69
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	11682.92	0	.00	0	11682.92-	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	11682.92	0	.00	0	11682.92-	0
801 ** **	NON DEPARTMENTAL	1083	3367.48	311	7581	28782.48	380	5836.82	13000	21619.30-	266
802	TRANSFER OUT										
70	TRANSFER OUT										
70 01	TO CEMETERY FUND	5966	.00	0	41762	.00	0	.00	71600	71600.00	0
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 04	TO LIBRARY FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 05	TO RESERVES	0	.00	0	0	.00	0	.00	0	.00	0
70 06	TO CIF	0	.00	0	0	.00	0	.00	0	.00	0
70 07	TO RESERVE POLICY FNDS-FD	5416	.00	0	37912	.00	0	.00	65000	65000.00	0
70 08	EDA CHECKING ACCOUNT	0	.00	0	0	.00	0	.00	0	.00	0
70 09	ALTAVISTA ON TRACK	0	.00	0	0	.00	0	.00	0	.00	0
70 10	WAR MEMORIAL ACCT	0	.00	0	0	1.00	0	.00	0	1.00-	0
70 **	TRANSFER OUT	11382	.00	0	79674	1.00	0	.00	136600	136599.00	0
802 ** **	TRANSFER OUT	11382	.00	0	79674	1.00	0	.00	136600	136599.00	0
80 ** **	NON DEPARTMENT	12465	3367.48	27	87255	28783.48	33	5836.82	149600	114979.70	23
DIV 9102	TOTAL *****										
	NON DEPARTMENT	12465	3367.48	27	87255	28783.48	33	5836.82	149600	114979.70	23

FUND 010 GENERAL FUND			DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
608		CAPITAL OUTLAY										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
608	** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	** **		0	.00	0	0	.00	0	.00	0	.00	0
80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	82	CAPITAL OUTLAY - NEW										
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
801	** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
803		VDOT T-21 GRANT										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
803	** **	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0	.00	0
804		MAIN ST/PITTSYL AVE PROJ										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
804	** **	MAIN ST/PITTSYL AVE PROJ	0	.00	0	0	.00	0	.00	0	.00	0
80	** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9103	TOTAL *****										
		CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	90	DEBT SERVICE										
	90 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
	90 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
	90 **	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
801	** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80	** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9104	TOTAL *****										
		DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND											
DEPT/DIV 9105 NON DEPARTMENT/AVOCA											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
10	SALARIES AND WAGES										
10 02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
10 **	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
20	BENEFITS										
20 02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
20 06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
30	CONTRACTUAL SERVICES										
30 36	MOWING CONTRACT	0	.00	0	0	.00	0	.00	0	.00	0
30 **	CONTRACTUAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 06	FUELS & LUBRICANTS	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
81	CAPITAL OUTLAY - REPLACE										
81 18	BUILDING	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
80 ** **	NON DEPARTMENT	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
DIV 9105	TOTAL *****										
	AVOCA	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	38290	65111.48	170	268030	234181.48	87	5836.82	459520	219501.70	52
FUND 010	TOTAL *****										
	GENERAL FUND	469642	612365.45	130	3287494	3510861.99	107	184711.41	5636740	1941166.60	66

FUND 020 STATE HIGHWAY REIMB FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 28	STORM DRAINAGE	4016	1605.36	40	28112	6651.79	24	.00	48200	41548.21	14
60 36	PAVEMENT	66666	27.72	0	466662	1994.84	0	.00	800000	798005.16	0
60 40	TRAFFIC CONTROL DEVICE	4733	5849.28	124	33131	30976.03	94	.00	56800	25823.97	55
60 **	MATERIALS & SUPPLIES	75415	7482.36	10	527905	39622.66	8	.00	905000	865377.34	4
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	8168	9540.00	117	57176	88930.00	156	.00	98020	9090.00	91
81 06	MACHINERY & EQUIPMENT	1500	.00	0	10500	7652.78	73	.00	18000	10347.22	43
81 **	CAPITAL OUTLAY - REPLACE	9668	9540.00	99	67676	96582.78	143	.00	116020	19437.22	83
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	85083	17022.36	20	595581	136205.44	23	.00	1021020	884814.56	13
606											
60	MATERIALS & SUPPLIES										
60 30	ENGINEERING R & M	833	38.25	5	5831	229.50	4	.00	10000	9770.50	2
60 42	TRAFFIC CONTROL OPERATION	0	.00	0	0	.00	0	.00	0	.00	0
60 44	SNOW & ICE REMOVAL	5000	3037.35	61	35000	5235.31	15	.00	60000	54764.69	9
60 46	OTHER TRAFFIC SVCS RDSIDE	4166	287.86	7	29162	105439.30	362	.03	50000	55439.33	211
60 **	MATERIALS & SUPPLIES	9999	3363.46	34	69993	110904.11	159	.03	120000	9095.86	92
606 ** **		9999	3363.46	34	69993	110904.11	159	.03	120000	9095.86	92
607	ADMINISTRATION AND MISC										
50	OTHER CHARGES										
50 32	MISCELLANEOUS	8333	.00	0	58331	129.99	0	.00	100000	99870.01	0
50 **	OTHER CHARGES	8333	.00	0	58331	129.99	0	.00	100000	99870.01	0
607 ** **	ADMINISTRATION AND MISC	8333	.00	0	58331	129.99	0	.00	100000	99870.01	0
608	CAPITAL OUTLAY										
81	CAPITAL OUTLAY - REPLACE										
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 34	ENGINEERING	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
608 ** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
608			CAPITAL OUTLAY										
60	**	**		103415	20385.82	20	723905	247239.54	34	.03	1241020	993780.43	20
DIV	4101	TOTAL	*****										
			MAIN OF STREETS & HWYS	103415	20385.82	20	723905	247239.54	34	.03	1241020	993780.43	20

FUND 020 STATE HIGHWAY REIMB FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
602	PARKS, RECREAT & CULTURAL										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
602 ** **	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4104	TOTAL *****										
	PARKS & RECREATION	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL *****										
	PUBLIC WORKS	103415	20385.82	20	723905	247239.54	34	.03	1241020	993780.43	20
FUND 020	TOTAL *****										
	STATE HIGHWAY REIMB FUND	103415	20385.82	20	723905	247239.54	34	.03	1241020	993780.43	20

FUND 030 LIBRARY FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601 OPERATIONS & MAINTENANCE													
50 OTHER CHARGES													
50	02	ELECTRICAL SERVICES		0	.00	0	0	.00	0	.00	0	.00	0
50	04	HEATING SERVICES		0	.00	0	0	.00	0	.00	0	.00	0
50	**	OTHER CHARGES		0	.00	0	0	.00	0	.00	0	.00	0
60 MATERIALS & SUPPLIES													
60	04	REPAIRS & MAINTENANCE		0	.00	0	0	.00	0	.00	0	.00	0
60	**	MATERIALS & SUPPLIES		0	.00	0	0	.00	0	.00	0	.00	0
70 TRANSFER OUT													
70	01	CEMETERY RESERVE		0	.00	0	0	.00	0	.00	0	.00	0
70	03	TO GENERAL FUND		0	.00	0	0	.00	0	.00	0	.00	0
70	**	TRANSFER OUT		0	.00	0	0	.00	0	.00	0	.00	0
81 CAPITAL OUTLAY - REPLACE													
81	08	FUNITURE & FIXTURES		0	.00	0	0	.00	0	.00	0	.00	0
81	28	LIBRARY CONSTRUCTION		0	.00	0	0	.00	0	.00	0	.00	0
81	**	CAPITAL OUTLAY - REPLACE		0	.00	0	0	.00	0	.00	0	.00	0
601	**	**	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4103	TOTAL *****											
		MAIN OF BLDGS & GROUNDS		0	.00	0	0	.00	0	.00	0	.00	0
DEPT	41	TOTAL *****											
		PUBLIC WORKS		0	.00	0	0	.00	0	.00	0	.00	0
FUND	030	TOTAL *****											
		LIBRARY FUND		0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1885	1764.13	94	13195	12416.43	94	.00	22630	10213.57	55
	10 04	OVERTIME	29	.00	0	203	.00	0	.00	350	350.00	0
	10 **	SALARIES AND WAGES	1914	1764.13	92	13398	12416.43	93	.00	22980	10563.57	54
	20	BENEFITS										
	20 02	FICA	146	110.08	75	1022	775.70	76	.00	1760	984.30	44
	20 04	VA RETIREMENT SYSTEM	200	201.06	101	1400	1407.42	101	.00	2410	1002.58	58
	20 06	GROUP MEDICAL INSURANCE	356	356.58	100	2492	2496.06	100	.00	4280	1783.94	58
	20 08	GROUP LIFE INSURANCE	25	25.28	101	175	176.96	101	.00	300	123.04	59
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	727	693.00	95	5089	4856.14	95	.00	8750	3893.86	56
	50	OTHER CHARGES										
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
701	** **	WATER	2641	2457.13	93	18487	17272.57	93	.00	31730	14457.43	54
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1257	1176.09	94	8799	8277.58	94	.00	15090	6812.42	55
	10 04	OVERTIME	12	.00	0	84	.00	0	.00	150	150.00	0
	10 **	SALARIES AND WAGES	1269	1176.09	93	8883	8277.58	93	.00	15240	6962.42	54
	20	BENEFITS										
	20 02	FICA	97	73.40	76	679	517.21	76	.00	1170	652.79	44
	20 04	VA RETIREMENT SYSTEM	134	134.02	100	938	938.14	100	.00	1610	671.86	58
	20 06	GROUP MEDICAL INSURANCE	238	237.72	100	1666	1664.04	100	.00	2860	1195.96	58
	20 08	GROUP LIFE INSURANCE	16	16.84	105	112	117.88	105	.00	200	82.12	59
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	485	461.98	95	3395	3237.27	95	.00	5840	2602.73	55
	50	OTHER CHARGES										
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
702	** **	SEWER	1754	1638.07	93	12278	11514.85	94	.00	21080	9565.15	55
70	** **	UTILITIES	4395	4095.20	93	30765	28787.42	94	.00	52810	24022.58	55
DIV	1101	TOTAL *****										

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
702			SEWER										
			ADMINISTRATION	4395	4095.20	93	30765	28787.42	94	.00	52810	24022.58	55
DEPT	11		TOTAL *****										
			GENERAL GOVERNMENT	4395	4095.20	93	30765	28787.42	94	.00	52810	24022.58	55

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	

70			UTILITIES											
701			WATER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	
	50		OTHER CHARGES											
	50	65	METER TESTING/REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0	
	60		MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	60	25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	81		CAPITAL OUTLAY - REPLACE											
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
	82		CAPITAL OUTLAY - NEW											
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0	
701	**	**	WATER	0	.00	0	0	.00	0	.00	0	.00	0	
702			SEWER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	

70			UTILITIES											
702			SEWER											
	60		MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	81		CAPITAL OUTLAY - REPLACE											
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
702	**	**	SEWER	0	.00	0	0	.00	0	.00	0	.00	0	
70	**	**	UTILITIES	0	.00	0	0	.00	0	.00	0	.00	0	
DIV	4101		TOTAL *****											
			MAIN OF STREETS & HWYS	0	.00	0	0	.00	0	.00	0	.00	0	
DEPT	41		TOTAL *****											
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	.00	0	

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS								
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
701	WATER										
10	SALARIES AND WAGES										
10 02	REGULAR	32257	26803.00	83	225799	172817.72	77	.00	387090	214272.28	45
10 04	OVERTIME	1287	1767.40	137	9009	10265.78	114	.00	15450	5184.22	66
10 **	SALARIES AND WAGES	33544	28570.40	85	234808	183083.50	78	.00	402540	219456.50	46
20	BENEFITS										
20 02	FICA	2565	2061.15	80	17955	13170.14	73	.00	30790	17619.86	43
20 04	VA RETIREMENT SYSTEM	3160	1405.20	45	22120	9004.92	41	.00	37930	28925.08	24
20 06	GROUP MEDICAL INSURANCE	3109	3669.10	118	21763	27965.97	129	.00	37310	9344.03	75
20 08	GROUP LIFE INSURANCE	397	334.54	84	2779	2044.08	74	.00	4770	2725.92	43
20 18	VRS HYBRID EMPLOYER CONTR	0	1002.10	0	0	5732.18	0	.00	0	5732.18-	0
20 20	ICMA HYBRID EMPLOYER CONT	0	254.00	0	0	1522.92	0	.00	0	1522.92-	0
20 **	BENEFITS	9231	8726.09	95	64617	59440.21	92	.00	110800	51359.79	54
30	CONTRACTUAL SERVICES										
30 08	MAINTENANCE SVC CONTRACTS	3333	5922.98	178	23331	23482.25	101	.00	40000	16517.75	59
30 14	MISC & PROFESSIONAL SVCS	1666	964.92	58	11662	5439.56	47	.00	20000	14560.44	27
30 16	PHYSICALS	66	.00	0	462	305.00	66	.00	800	495.00	38
30 20	WATER PURCHASES - CC	6250	460.92	7	43750	14256.79	33	.00	75000	60743.21	19
30 24	R & M GROUNDS, BLDGS, RDS	2083	.00	0	14581	12495.00	86	.00	25000	12505.00	50
30 26	IT NETWRK/WEBSITE SUPPORT	47	47.43	101	329	332.01	101	.00	570	237.99	58
30 **	CONTRACTUAL SERVICES	13445	7396.25	55	94115	56310.61	60	.00	161370	105059.39	35
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	9166	9743.50	106	64162	62555.74	98	.00	110000	47444.26	57
50 04	HEATING SERVICES	375	256.93	69	2625	580.66	22	.00	4500	3919.34	13
50 08	TELECOMMUNICATIONS	1166	1666.48	143	8162	7331.31	90	.00	14000	6668.69	52
50 10	PROPERTY INSURANCE	875	.00	0	6125	9375.00	153	.00	10500	1125.00	89
50 12	MOTOR VEHICLE INSURANCE	58	.00	0	406	525.00	129	.00	700	175.00	75
50 18	GENERAL LIABILITY INSUR	458	.00	0	3206	4125.00	129	.00	5500	1375.00	75
50 24	SUBSISTANCE & LODGING	250	.00	0	1750	456.60	26	.00	3000	2543.40	15
50 26	CONVENTIONS & EDUCATIONS	416	79.69	19	2912	878.69	30	.00	5000	4121.31	18
50 28	DUES & ASSOC MEMBERSHIPS	91	.00	0	637	550.00	86	.00	1100	550.00	50
50 30	REFUNDS	41	.00	0	287	.00	0	.00	500	500.00	0
50 32	MISCELLANEOUS	166	20.50	12	1162	43.39	4	.00	2000	1956.61	2
50 40	BAD DEBT EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
50 64	SAMPLE TESTING	1250	1017.62	81	8750	7393.44	85	.00	15000	7606.56	49
50 66	FEES PAID TO COMMONWEALTH	458	.00	0	3206	5037.00	157	.00	5500	463.00	92
50 68	PROFESSIONAL LICENSES	125	.00	0	875	100.00	11	.00	1500	1400.00	7
50 80	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	80.77	0	.00	0	80.77-	0
50 90	MISC PROJECT CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
50 94	FLUORIDE GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	14895	12784.72	86	104265	99032.60	95	.00	178800	79767.40	55

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	737	188.52	26	5159	3792.62	74	.00	8850	5057.38	43
60 04		REPAIRS & MAINTENANCE	4583	598.29	13	32081	11077.70	35	2977.00	55000	40945.30	26
60 06		FUELS & LUBRICANTS	666	211.20	32	4662	2658.23	57	.00	8000	5341.77	33
60 08		VEHICLE & EQUIP R&M	633	.00	0	4431	293.43	7	.00	7600	7306.57	4
60 10		UNIFORMS	625	207.56	33	4375	2906.45	66	.00	7500	4593.55	39
60 11		SAFETY EQUIP & PROGRAMS	166	.00	0	1162	135.85	12	.00	2000	1864.15	7
60 14		OTHER OPERATING SUPPLIES	11666	16309.65	140	81662	83015.40	102	.00	140000	56984.60	59
60 15		LABORATORY TEST CHEMICALS	1250	2163.75	173	8750	10727.33	123	.00	15000	4272.67	72
60 24		SMALL TOOLS	166	.00	0	1162	103.05	9	.00	2000	1896.95	5
60 25		SMALL EQUIPMENT	625	313.65-	50-	4375	6760.11	155	.00	7500	739.89	90
60 **		MATERIALS & SUPPLIES	21117	19365.32	92	147819	121470.17	82	2977.00	253450	129002.83	49
70		TRANSFER OUT										
70 05		TO RESERVES	8394	.00	0	58758	.00	0	.00	100730	100730.00	0
70 **		TRANSFER OUT	8394	.00	0	58758	.00	0	.00	100730	100730.00	0
90		DEBT SERVICE										
90 02		PRINCIPAL	26250	.00	0	183750	314000.00	171	.00	315000	1000.00	100
90 04		INTEREST	6965	40219.95	578	48755	83582.05	171	.00	83590	7.95	100
90 **		DEBT SERVICE	33215	40219.95	121	232505	397582.05	171	.00	398590	1007.95	100
91		DEBT SERVICE-2020A										
91 02		PRINCIPAL	9440	113280.00	1200	66080	113280.00	171	.00	113280	.00	100
91 04		INTEREST	7258	43552.15	600	50806	87104.30	171	.00	87100	4.30-	100
91 **		DEBT SERVICE-2020A	16698	156832.15	939	116886	200384.30	171	.00	200380	4.30-	100
92		DEBT SERVICE-SERIES 2022										
92 02		PRINCIPAL	0	.00	0	0	16200.00	0	.00	0	16200.00-	0
92 04		INTEREST	0	7341.52	0	0	14954.39	0	.00	0	14954.39-	0
92 **		DEBT SERVICE-SERIES 2022	0	7341.52	0	0	31154.39	0	.00	0	31154.39-	0
701 ** **		WATER	150539	281236.40	187	1053773	1148457.83	109	2977.00	1806660	655225.17	64
70 ** **		UTILITIES	150539	281236.40	187	1053773	1148457.83	109	2977.00	1806660	655225.17	64
DIV 5001		TOTAL *****										
		OPERATIONS	150539	281236.40	187	1053773	1148457.83	109	2977.00	1806660	655225.17	64

FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	BUDGET			BUDGET						
		DESCRIPTION		ACTUAL	%EXP		ACTUAL	%EXP				

70		UTILITIES										
703		BEDFORD PUMP STATION										
	30	CONTRACTUAL SERVICES										
	30	08 MAINTENANCE SVC CONTRACTS	458	.00	0	3206	793.03	25	.00	5500	4706.97	14
	30	** CONTRACTUAL SERVICES	458	.00	0	3206	793.03	25	.00	5500	4706.97	14
	50	OTHER CHARGES										
	50	02 ELECTRICAL SERVICES	833	769.19	92	5831	3565.03	61	.00	10000	6434.97	36
	50	08 TELECOMMUNICATIONS	75	69.67	93	525	477.64	91	.00	900	422.36	53
	50	** OTHER CHARGES	908	838.86	92	6356	4042.67	64	.00	10900	6857.33	37
	60	MATERIALS & SUPPLIES										
	60	04 REPAIRS & MAINTENANCE	250	.00	0	1750	73.44	4	.00	3000	2926.56	2
	60	** MATERIALS & SUPPLIES	250	.00	0	1750	73.44	4	.00	3000	2926.56	2
703	**	** BEDFORD PUMP STATION	1616	838.86	52	11312	4909.14	43	.00	19400	14490.86	25
704		LOLA PUMP STATION										
	50	OTHER CHARGES										
	50	02 ELECTRICAL SERVICES	83	200.68	242	581	611.88	105	.00	1000	388.12	61
	50	08 TELECOMMUNICATIONS	62	69.67	112	434	477.64	110	.00	750	272.36	64
	50	** OTHER CHARGES	145	270.35	186	1015	1089.52	107	.00	1750	660.48	62
	60	MATERIALS & SUPPLIES										
	60	04 REPAIRS & MAINTENANCE	8	.00	0	56	.00	0	.00	100	100.00	0
	60	** MATERIALS & SUPPLIES	8	.00	0	56	.00	0	.00	100	100.00	0
704	**	** LOLA PUMP STATION	153	270.35	177	1071	1089.52	102	.00	1850	760.48	59
709		MELINDA PUMP STATION										
	30	CONTRACTUAL SERVICES										
	30	08 MAINTENANCE SVC CONTRACTS	458	.00	0	3206	398.48	12	.00	5500	5101.52	7
	30	** CONTRACTUAL SERVICES	458	.00	0	3206	398.48	12	.00	5500	5101.52	7
	50	OTHER CHARGES										
	50	02 ELECTRICAL SERVICES	800	382.49	48	5600	1663.79	30	.00	9600	7936.21	17
	50	08 TELECOMMUNICATIONS	45	.00	0	315	.00	0	.00	550	550.00	0
	50	** OTHER CHARGES	845	382.49	45	5915	1663.79	28	.00	10150	8486.21	16
	60	MATERIALS & SUPPLIES										
	60	04 REPAIRS & MAINTENANCE	125	.00	0	875	.00	0	.00	1500	1500.00	0
	60	** MATERIALS & SUPPLIES	125	.00	0	875	.00	0	.00	1500	1500.00	0
709	**	** MELINDA PUMP STATION	1428	382.49	27	9996	2062.27	21	.00	17150	15087.73	12
70	**	** UTILITIES	3197	1491.70	47	22379	8060.93	36	.00	38400	30339.07	21
DIV	5002	TOTAL ***** PUMP STATION	3197	1491.70	47	22379	8060.93	36	.00	38400	30339.07	21

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5003 WATER DEPARTMENT/SPRINGS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70	UTILITIES										
706	MCMINNIS SPRING										
30	CONTRACTUAL SERVICES										
30 08	MAINTENANCE SVC CONTRACTS	458	.00	0	3206	398.48	12	.00	5500	5101.52	7
30 **	CONTRACTUAL SERVICES	458	.00	0	3206	398.48	12	.00	5500	5101.52	7
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	800	758.21	95	5600	4522.69	81	.00	9600	5077.31	47
50 08	TELECOMMUNICATIONS	66	61.49	93	462	428.84	93	.00	800	371.16	54
50 **	OTHER CHARGES	866	819.70	95	6062	4951.53	82	.00	10400	5448.47	48
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	250	.00	0	1750	2047.63	117	.00	3000	952.37	68
60 14	OTHER OPERATING SUPPLIES	750	.00	0	5250	4259.60	81	.00	9000	4740.40	47
60 15	LABORATORY TEST CHEMICALS	250	.00	0	1750	1099.31	63	.00	3000	1900.69	37
60 **	MATERIALS & SUPPLIES	1250	.00	0	8750	7406.54	85	.00	15000	7593.46	49
706 ** **	MCMINNIS SPRING	2574	819.70	32	18018	12756.55	71	.00	30900	18143.45	41
707	REYNOLDS SPRING										
30	CONTRACTUAL SERVICES										
30 08	MAINTENANCE SVC CONTRACTS	458	.00	0	3206	398.48	12	.00	5500	5101.52	7
30 **	CONTRACTUAL SERVICES	458	.00	0	3206	398.48	12	.00	5500	5101.52	7
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1083	2091.08	193	7581	6418.41	85	.00	13000	6581.59	49
50 08	TELECOMMUNICATIONS	133	180.25	136	931	1001.67	108	.00	1600	598.33	63
50 **	OTHER CHARGES	1216	2271.33	187	8512	7420.08	87	.00	14600	7179.92	51
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	250	1.78	1	1750	3872.32	221	.00	3000	872.32	129
60 14	OTHER OPERATING SUPPLIES	650	.00	0	4550	4259.59	94	.00	7800	3540.41	55
60 15	LABORATORY TEST CHEMICALS	250	.00	0	1750	1099.32	63	.00	3000	1900.68	37
60 **	MATERIALS & SUPPLIES	1150	1.78	0	8050	9231.23	115	.00	13800	4568.77	67
707 ** **	REYNOLDS SPRING	2824	2273.11	81	19768	17049.79	86	.00	33900	16850.21	50
70 ** **	UTILITIES	5398	3092.81	57	37786	29806.34	79	.00	64800	34993.66	46
DIV 5003	TOTAL *****										
	SPRINGS	5398	3092.81	57	37786	29806.34	79	.00	64800	34993.66	46

FUND 050 WATER & SEWER FUND				DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS				ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
<hr/>													
70			UTILITIES										
708			TANKS & INDUSTRIAL METERS										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	141	79.44	56	987	343.65	35	.00	1700	1356.35	20
	50	08	TELECOMMUNICATIONS	125	103.75	83	875	726.25	83	.00	1500	773.75	48
	50	**	OTHER CHARGES	266	183.19	69	1862	1069.90	58	.00	3200	2130.10	33
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	208	.00	0	1456	.00	0	.00	2500	2500.00	0
	60	**	MATERIALS & SUPPLIES	208	.00	0	1456	.00	0	.00	2500	2500.00	0
708	**	**	TANKS & INDUSTRIAL METERS	474	183.19	39	3318	1069.90	32	.00	5700	4630.10	19
70	**	**	UTILITIES	474	183.19	39	3318	1069.90	32	.00	5700	4630.10	19
DIV	5004		TOTAL *****										
			TANKS & INDUSTRIAL METERS	474	183.19	39	3318	1069.90	32	.00	5700	4630.10	19

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY								
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
701	WATER										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	2708	.00	0	18956	.00	0	.00	32500	32500.00	0
81 06	MACHINERY & EQUIPMENT	14375	.00	0	100625	50936.78	51	10466.00	172500	111097.22	36
81 18	BUILDING	0	.00	0	0	27000.00	0	.00	0	27000.00-	0
81 22	WATER SYSTEM	91666	.00	0	641662	59148.80	9	.00	1100000	1040851.20	5
81 23	WATERLINE IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	220833	13852.97	6	1545831	193822.64	13	.00	2650000	2456177.36	7
81 33	WATERLINE-MAIN ST IMPROVE	0	.00	0	0	6200.00	0	.00	0	6200.00-	0
81 35	MELINDA TANK HPZ	25000	.00	0	175000	.00	0	.00	300000	300000.00	0
81 37	SCADA SYSTEM UPGRADE	17445	10891.00	62	122115	152669.00	125	9795.76	209341	46876.24	78
81 40	WTP - ELECTRICAL	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	372027	24743.97	7	2604189	489777.22	19	20261.76	4464341	3954302.02	11
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	0	.00	0	0	590416.76	0	.00	0	590416.76-	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 22	WATER SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 38	DOM VA PWR WTR CONNECTION	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	590416.76	0	.00	0	590416.76-	0
83	CAPITAL OUTLAY										
83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
701 ** **	WATER	372027	24743.97	7	2604189	1080193.98	42	20261.76	4464341	3363885.26	25
70 ** **	UTILITIES	372027	24743.97	7	2604189	1080193.98	42	20261.76	4464341	3363885.26	25
DIV 5010	TOTAL *****										
	WATER CAPITAL OUTLAY	372027	24743.97	7	2604189	1080193.98	42	20261.76	4464341	3363885.26	25
DEPT 50	TOTAL *****										
	WATER DEPARTMENT	531635	310748.07	59	3721445	2267588.98	61	23238.76	6379901	4089073.26	36

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS								
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	UNENCUMB.	%		

70		UTILITIES												
702		SEWER												
	10	SALARIES AND WAGES												
	10 02	REGULAR	47181	41778.62	89	330267	266738.20	81	.00	566180	299441.80	47		
	10 04	OVERTIME	691	1495.95	217	4837	4425.94	92	.00	8300	3874.06	53		
	10 **	SALARIES AND WAGES	47872	43274.57	90	335104	271164.14	81	.00	574480	303315.86	47		
	20	BENEFITS												
	20 02	FICA	3662	3149.50	86	25634	19539.05	76	.00	43950	24410.95	45		
	20 04	VA RETIREMENT SYSTEM	4751	2630.62	55	33257	18414.34	55	.00	57020	38605.66	32		
	20 06	GROUP MEDICAL INSURANCE	6812	5277.12	78	47684	43201.50	91	.00	81750	38548.50	53		
	20 08	GROUP LIFE INSURANCE	597	499.38	84	4179	3400.70	81	.00	7170	3769.30	47		
	20 18	VRS HYBRID EMPLOYER CONTR	0	1154.06	0	0	7394.06	0	.00	0	7394.06-	0		
	20 20	ICMA HYBRID EMPLOYER CONT	0	187.94	0	0	1244.72	0	.00	0	1244.72-	0		
	20 **	BENEFITS	15822	12898.62	82	110754	93194.37	84	.00	189890	96695.63	49		
	30	CONTRACTUAL SERVICES												
	30 08	MAINTENANCE SVC CONTRACTS	1375	117.88	9	9625	1979.20	21	300.00	16500	14220.80	14		
	30 14	MISC & PROFESSIONAL SVCS	1666	400.00	24	11662	440.00	4	.00	20000	19560.00	2		
	30 16	PHYSICALS	125	.00	0	875	125.00	14	.00	1500	1375.00	8		
	30 24	R & M GROUNDS, BLDGS, RDS	958	.00	0	6706	3437.86	51	.00	11500	8062.14	30		
	30 **	CONTRACTUAL SERVICES	4124	517.88	13	28868	5982.06	21	300.00	49500	43217.94	13		
	50	OTHER CHARGES												
	50 02	ELECTRICAL SERVICES	31666	38748.04	122	221662	282654.20	128	.00	380000	97345.80	74		
	50 04	HEATING SERVICES	291	728.03	250	2037	1100.52	54	.00	3500	2399.48	31		
	50 08	TELECOMMUNICATIONS	1000	1200.99	120	7000	5820.86	83	.00	12000	6179.14	49		
	50 10	PROPERTY INSURANCE	833	.00	0	5831	9045.00	155	.00	10000	955.00	91		
	50 12	MOTOR VEHICLE INSURANCE	208	.00	0	1456	1875.00	129	.00	2500	625.00	75		
	50 18	GENERAL LIABILITY INSUR	458	.00	0	3206	4125.00	129	.00	5500	1375.00	75		
	50 24	SUBSISTANCE & LODGING	83	.00	0	581	810.62	140	.00	1000	189.38	81		
	50 26	CONVENTIONS & EDUCATIONS	250	89.00	36	1750	1607.74	92	.00	3000	1392.26	54		
	50 28	DUES & ASSOC MEMBERSHIPS	41	.00	0	287	.00	0	.00	500	500.00	0		
	50 30	REFUNDS	62	.00	0	434	.00	0	.00	750	750.00	0		
	50 32	MISCELLANEOUS	62	.00	0	434	60.00	14	.00	750	690.00	8		
	50 64	SAMPLE TESTING	916	1561.24	170	6412	1886.24	29	.00	11000	9113.76	17		
	50 66	FEES PAID TO COMMONWEALTH	858	690.00	80	6006	10915.00	182	.00	10300	615.00-	106		
	50 67	SAMPLE TESTING / IN HOUSE	583	120.25	21	4081	3369.71	83	.00	7000	3630.29	48		
	50 68	PROFESSIONAL LICENSES	125	.00	0	875	.00	0	.00	1500	1500.00	0		
	50 80	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0		
	50 86	AMORTIZATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0		
	50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0		
	50 90	EOP ENVIRON. SAMPLING	416	.00	0	2912	.00	0	.00	5000	5000.00	0		
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0		
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0		
	50 **	OTHER CHARGES	37852	43137.55	114	264964	323269.89	122	.00	454300	131030.11	71		

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
<hr/>												
70		UTILITIES										
702		SEWER										
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	500	.00	0	3500	1124.77	32	.00	6000	4875.23	19
60 04		REPAIRS & MAINTENANCE	5833	1430.87	25	40831	14052.67	34	24048.44	70000	31898.89	54
60 06		FUELS & LUBRICANTS	2083	702.77	34	14581	6369.00	44	.00	25000	18631.00	26
60 08		VEHICLE / EQUIP R&M	583	24.35	4	4081	1337.66	33	.00	7000	5662.34	19
60 10		UNIFORMS	583	437.51	75	4081	3136.12	77	.00	7000	3863.88	45
60 11		SAFETY EQUIP & PROGRAMS	416	.00	0	2912	1224.21	42	.00	5000	3775.79	25
60 14		OTHER OPERATING SUPPLIES	6833	.00	0	47831	21615.92	45	.00	82000	60384.08	26
60 18		SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
60 24		SMALL TOOLS	125	.00	0	875	12.35	1	.00	1500	1487.65	1
60 50		LABORATORY TEST EQUIP	2500	2859.34	114	17500	11039.56	63	.00	30000	18960.44	37
60 **		MATERIALS & SUPPLIES	19456	5454.84	28	136192	59912.26	44	24048.44	233500	149539.30	36
70		TRANSFER OUT										
70 05		TO RESERVES	8393	.00	0	58751	.00	0	.00	100720	100720.00	0
70 **		TRANSFER OUT	8393	.00	0	58751	.00	0	.00	100720	100720.00	0
90		DEBT SERVICE										
90 02		PRINCIPAL	10337	.00	0	72359	127138.27	176	.00	124050	3088.27-	103
90 04		INTEREST	2220	.00	0	15540	23541.64	152	.00	26640	3098.36	88
90 **		DEBT SERVICE	12557	.00	0	87899	150679.91	171	.00	150690	10.09	100
91		DEBT SERVICE-2020A										
91 02		PRINCIPAL	6560	78720.00	1200	45920	78720.00	171	.00	78720	.00	100
91 04		INTEREST	5044	30265.06	600	35308	60530.12	171	.00	60530	.12-	100
91 **		DEBT SERVICE-2020A	11604	108985.06	939	81228	139250.12	171	.00	139250	.12-	100
92		DEBT SERVICE-SERIES 2022										
92 02		PRINCIPAL	0	.00	0	0	73800.00	0	.00	0	73800.00-	0
92 04		INTEREST	0	33444.73	0	0	68125.61	0	.00	0	68125.61-	0
92 **		DEBT SERVICE-SERIES 2022	0	33444.73	0	0	141925.61	0	.00	0	141925.61-	0
702 ** **		SEWER	157680	247713.25	157	1103760	1185378.36	107	24348.44	1892330	682603.20	64
70 ** **		UTILITIES	157680	247713.25	157	1103760	1185378.36	107	24348.44	1892330	682603.20	64
DIV 5101		TOTAL ***** OPERATIONS	157680	247713.25	157	1103760	1185378.36	107	24348.44	1892330	682603.20	64

FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER			DEPARTMENT/PUMP STATION			ANNUAL	UNENCUMB.	% BDGT	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE
<hr/>												
70			UTILITIES									
705			RIVERVIEW PUMP STATION									
	50		OTHER CHARGES									
	50	02	ELECTRICAL SERVICES	1083	1274.36	118	7581	6668.14	88	.00	13000	6331.86
	50	08	TELECOMMUNICATIONS	83	69.67	84	581	477.64	82	.00	1000	522.36
	50	**	OTHER CHARGES	1166	1344.03	115	8162	7145.78	88	.00	14000	6854.22
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	833	.00	0	5831	.00	0	.00	10000	10000.00
	60	**	MATERIALS & SUPPLIES	833	.00	0	5831	.00	0	.00	10000	10000.00
705	**	**	RIVERVIEW PUMP STATION	1999	1344.03	67	13993	7145.78	51	.00	24000	16854.22
70	**	**	UTILITIES	1999	1344.03	67	13993	7145.78	51	.00	24000	16854.22
DIV	5102		TOTAL *****									
			PUMP STATION	1999	1344.03	67	13993	7145.78	51	.00	24000	16854.22

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5110 SEWER			DEPARTMENT/SEWER CAPITAL OUTLAY								
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
702	SEWER										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	7708	.00	0	53956	.00	0	.00	92500	92500.00	0
81 06	MACHINERY & EQUIPMENT	12916	232.50	2	90412	53536.71	59	.06-	155000	101463.35	35
81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
81 20	SEWER SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	346971.90	0	0	346971.90	0	17492.00	0	364463.90-	0
81 37	SCADA SYSTEM UPGRADE	0	.00	0	0	.00	0	.00	0	.00	0
81 40	ELECTRICAL	0	.00	0	0	62750.00	0	.00	0	62750.00-	0
81 **	CAPITAL OUTLAY - REPLACE	20624	347204.40	1684	144368	463258.61	321	17491.94	247500	233250.55-	194
82	CAPITAL OUTLAY - NEW										
82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
82 06	MACHINERY & EQUIPMENT	4166	.00	0	29162	.00	0	.00	50000	50000.00	0
82 20	SEWER SYSTEM	433333	3000.00	1	3033331	30000.00	1	.00	5200000	5170000.00	1
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	437499	3000.00	1	3062493	30000.00	1	.00	5250000	5220000.00	1
83	CAPITAL OUTLAY										
83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	458123	350204.40	76	3206861	493258.61	15	17491.94	5497500	4986749.45	9
70 ** **	UTILITIES	458123	350204.40	76	3206861	493258.61	15	17491.94	5497500	4986749.45	9
DIV 5110	TOTAL *****										
	SEWER CAPITAL OUTLAY	458123	350204.40	76	3206861	493258.61	15	17491.94	5497500	4986749.45	9
DEPT 51	TOTAL *****										
	SEWER DEPARTMENT	617802	599261.68	97	4324614	1685782.75	39	41840.38	7413830	5686206.87	23

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71			DISTRIBUTION & COLLECTION										
711			DISTRIBUTION										
	10		SALARIES AND WAGES										
	10	02	REGULAR	11545	9524.35	83	80815	51645.63	64	.00	138540	86894.37	37
	10	04	OVERTIME	275	.00	0	1925	494.64	26	.00	3300	2805.36	15
	10	**	SALARIES AND WAGES	11820	9524.35	81	82740	52140.27	63	.00	141840	89699.73	37
	20		BENEFITS										
	20	02	FICA	870	678.38	78	6090	3718.34	61	.00	10450	6731.66	36
	20	04	VA RETIREMENT SYSTEM	1184	306.50	26	8288	2145.50	26	.00	14210	12064.50	15
	20	06	GROUP MEDICAL INSURANCE	2120	1585.20	75	14840	9928.50	67	.00	25450	15521.50	39
	20	08	GROUP LIFE INSURANCE	149	135.36	91	1043	709.67	68	.00	1790	1080.33	40
	20	18	VRS HYBRID EMPLOYER CONTR	0	676.02	0	0	3016.84	0	.00	0	3016.84-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	94.06	0	0	488.15	0	.00	0	488.15-	0
	20	**	BENEFITS	4323	3475.52	80	30261	20007.00	66	.00	51900	31893.00	39
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	250	38.25	15	1750	229.50	13	.00	3000	2770.50	8
	30	16	PHYSICALS	25	.00	0	175	87.48	50	.00	300	212.52	29
	30	30	GIS MAPPING UPDATES	416	41.69	10	2912	145.80	5	.00	5000	4854.20	3
	30	**	CONTRACTUAL SERVICES	691	79.94	12	4837	462.78	10	.00	8300	7837.22	6
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	25	71.09	284	175	249.40	143	.00	300	50.60	83
	50	24	SUBSISTANCE & LODGING	41	.00	0	287	32.84	11	.00	500	467.16	7
	50	26	CONVENTIONS & EDUCATIONS	66	.00	0	462	167.00	36	.00	800	633.00	21
	50	65	METER TESTING/REPLACEMENT	1250	.00	0	8750	685.20	8	.00	15000	14314.80	5
	50	76	MISS UTILITY	54	33.55	62	378	418.53	111	.00	650	231.47	64
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	1436	104.64	7	10052	1552.97	15	.00	17250	15697.03	9
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	66	96.96	147	462	194.70	42	.00	800	605.30	24
	60	04	REPAIRS & MAINTENANCE	4166	2571.85	62	29162	31577.61	108	1198.68	50000	17223.71	66
	60	06	FUELS & LUBRICANTS	775	589.06	76	5425	2962.61	55	.00	9300	6337.39	32
	60	08	VEHICLE & EQUIP R&M	1125	246.17	22	7875	1460.87	19	.00	13500	12039.13	11
	60	10	UNIFORMS	216	284.84	132	1512	800.20	53	.00	2600	1799.80	31
	60	11	SAFETY EQUIP & PROGRAMS	108	.00	0	756	.00	0	.00	1300	1300.00	0
	60	25	SMALL EQUIPMENT	116	.00	0	812	183.39	23	.00	1400	1216.61	13
	60	**	MATERIALS & SUPPLIES	6572	3788.88	58	46004	37179.38	81	1198.68	78900	40521.94	49
	81		CAPITAL OUTLAY - REPLACE										
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW										
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71			DISTRIBUTION & COLLECTION										
711			DISTRIBUTION										
711	**	**	DISTRIBUTION	24842	16973.33	68	173894	111342.40	64	1198.68	298190	185648.92	38
712			COLLECTION										
10			SALARIES AND WAGES										
10	02		REGULAR	11545	9524.35	83	80815	48563.64	60	.00	138540	89976.36	35
10	04		OVERTIME	275	.00	0	1925	494.61	26	.00	3300	2805.39	15
10	**		SALARIES AND WAGES	11820	9524.35	81	82740	49058.25	59	.00	141840	92781.75	35
20			BENEFITS										
20	02		FICA	870	678.25	78	6090	3482.01	57	.00	10450	6967.99	33
20	04		VA RETIREMENT SYSTEM	1184	306.50	26	8288	2145.50	26	.00	14210	12064.50	15
20	06		GROUP MEDICAL INSURANCE	2120	1585.20	75	14840	9928.50	67	.00	25450	15521.50	39
20	08		GROUP LIFE INSURANCE	149	135.26	91	1043	672.03	64	.00	1790	1117.97	38
20	18		VRS HYBRID EMPLOYER CONTR	0	676.02	0	0	2748.88	0	.00	0	2748.88-	0
20	20		ICMA HYBRID EMPLOYER CONT	0	94.02	0	0	460.28	0	.00	0	460.28-	0
20	**		BENEFITS	4323	3475.25	80	30261	19437.20	64	.00	51900	32462.80	38
30			CONTRACTUAL SERVICES										
30	08		MAINTENANCE SVC CONTRACTS	125	38.25	31	875	979.50	112	.00	1500	520.50	65
30	16		PHYSICALS	25	.00	0	175	87.48	50	.00	300	212.52	29
30	26		IT NETWRK/WEBSITE SUPPORT	47	47.43	101	329	332.01	101	.00	570	237.99	58
30	30		GIS MAPPING UPDATES	416	41.67	10	2912	145.73	5	.00	5000	4854.27	3
30	**		CONTRACTUAL SERVICES	613	127.35	21	4291	1544.72	36	.00	7370	5825.28	21
50			OTHER CHARGES										
50	08		TELECOMMUNICATIONS	33	71.07	215	231	249.33	108	.00	400	150.67	62
50	24		SUBSISTANCE & LODGING	41	.00	0	287	32.84	11	.00	500	467.16	7
50	26		CONVENTIONS & EDUCATIONS	66	.00	0	462	40.00	9	.00	800	760.00	5
50	76		MISS UTILITY	58	33.55	58	406	418.53	103	.00	700	281.47	60
50	98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50	99		FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50	**		OTHER CHARGES	198	104.62	53	1386	740.70	53	.00	2400	1659.30	31
60			MATERIALS & SUPPLIES										
60	02		OFFICE SUPPLIES	68	96.96	143	476	96.96	20	.00	820	723.04	12
60	04		REPAIRS & MAINTENANCE	3750	1784.03	48	26250	13007.21	50	.00	45000	31992.79	29
60	06		FUELS & LUBRICANTS	775	589.07	76	5425	2962.62	55	.00	9300	6337.38	32
60	08		VEHICLE & EQUIP R&M	1058	220.86	21	7406	1542.29	21	.00	12700	11157.71	12
60	10		UNIFORMS	208	284.86	137	1456	800.31	55	.00	2500	1699.69	32
60	11		SAFETY EQUIP & PROGRAMS	108	.00	0	756	.00	0	.00	1300	1300.00	0
60	25		SMALL EQUIPMENT	108	.00	0	756	114.99	15	.00	1300	1185.01	9
60	**		MATERIALS & SUPPLIES	6075	2975.78	49	42525	18524.38	44	.00	72920	54395.62	25
81			CAPITAL OUTLAY - REPLACE										
81	06		MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81	30		IMPRVMNTS OTHER THAN BLDG	833	.00	0	5831	.00	0	.00	10000	10000.00	0
81	**		CAPITAL OUTLAY - REPLACE	833	.00	0	5831	.00	0	.00	10000	10000.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71			DISTRIBUTION & COLLECTION										
712			COLLECTION										
	82		CAPITAL OUTLAY - NEW										
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
712	**	**	COLLECTION	23862	16207.35	68	167034	89305.25	54	.00	286430	197124.75	31
71	**	**	DISTRIBUTION & COLLECTION	48704	33180.68	68	340928	200647.65	59	1198.68	584620	382773.67	35
DIV	5201		TOTAL *****										
			OPERATIONS	48704	33180.68	68	340928	200647.65	59	1198.68	584620	382773.67	35
DEPT	52		TOTAL *****										
			DISTRIBUTION & COLLECTION	48704	33180.68	68	340928	200647.65	59	1198.68	584620	382773.67	35

FUND 050 WATER & SEWER FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80		NON DEPARTMENT										
802		TRANSFER OUT										
	70	TRANSFER OUT										
	70 01	TO CEMETERY FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802	** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80	** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9102	TOTAL *****										
		NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70	UTILITIES										
701	WATER										
50	OTHER CHARGES										
50 31	PENALTY	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
90	DEBT SERVICE										
90 02	PRINCIPAL	1350	.00	0	9450	.00	0	.00	16200	16200.00	0
90 04	INTEREST	1250	.00	0	8750	.00	0	.00	15000	15000.00	0
90 **	DEBT SERVICE	2600	.00	0	18200	.00	0	.00	31200	31200.00	0
91	DEBT SERVICE-2020A										
91 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
91 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91 **	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0	.00	0
701 ** **	WATER	2600	.00	0	18200	.00	0	.00	31200	31200.00	0
702	SEWER										
50	OTHER CHARGES										
50 31	PENALTY	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
90	DEBT SERVICE										
90 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
90 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
90 **	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
91	DEBT SERVICE-2020A										
91 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
91 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91 **	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	0	.00	0	0	.00	0	.00	0	.00	0
70 ** **	UTILITIES	2600	.00	0	18200	.00	0	.00	31200	31200.00	0
DIV 9104	TOTAL *****										
	DEBT SERVICE	2600	.00	0	18200	.00	0	.00	31200	31200.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	2600	.00	0	18200	.00	0	.00	31200	31200.00	0
FUND 050	TOTAL *****										
	WATER & SEWER FUND	1205136	947285.63	79	8435952	4182806.80	50	66277.82	14462361	10213276.38	29

FUND 060 AGENCY / DONATION FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	70		TRANSFER OUT										
	70	03	TO GENERAL FUND	0	.00	0	0	1.00	0	.00	0	1.00-	0
	70	**	TRANSFER OUT	0	.00	0	0	1.00	0	.00	0	1.00-	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	1.00	0	.00	0	1.00-	0
80	**	**	NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0	1.00-	0
DIV	9102		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0	1.00-	0
DEPT	91		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0	1.00-	0
FUND	060		TOTAL *****										
			AGENCY / DONATION FUND	0	.00	0	0	1.00	0	.00	0	1.00-	0

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

60												
602		PARKS, RECREAT & CULTURAL										
	50	OTHER CHARGES										
	50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50 34	MISCELLANEOUS REIMB	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
602	** **	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60	** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4105	TOTAL *****										
		AVOCA	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 4106 PUBLIC WORKS/CULTURAL											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB		SUB	DESCRIPTION								UNENCUMB. BALANCE
											% BDGT

60											
602			PARKS, RECREAT & CULTURAL								
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0
602	**	**	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0
DIV	4106		TOTAL *****								
			CULTURAL	0	.00	0	0	.00	0	.00	0
DEPT	41		TOTAL *****								
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 7501 ACQUIRE RENOVATE SELL PRJ/ACQUIRE RENOVATE SELL PR									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80		NON DEPARTMENT										
805		ACQUIRE RENOVATE SELL PRG										
	30	CONTRACTUAL SERVICES										
	30 14	MISC & PROFESSIONAL SVCS	0	6754.99	0	0	238858.73	0	13945.00	0	252803.73-	0
	30 **	CONTRACTUAL SERVICES	0	6754.99	0	0	238858.73	0	13945.00	0	252803.73-	0
	82	CAPITAL OUTLAY - NEW										
	82 16	LAND	0	.00	0	0	10.35	0	.00	0	10.35-	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	10.35	0	.00	0	10.35-	0
805	** **	ACQUIRE RENOVATE SELL PRG	0	6754.99	0	0	238869.08	0	13945.00	0	252814.08-	0
80	** **	NON DEPARTMENT	0	6754.99	0	0	238869.08	0	13945.00	0	252814.08-	0
DIV	7501	TOTAL *****										
		ACQUIRE RENOVATE SELL PRG	0	6754.99	0	0	238869.08	0	13945.00	0	252814.08-	0
DEPT	75	TOTAL *****										
		ACQUIRE RENOVATE SELL PRJ	0	6754.99	0	0	238869.08	0	13945.00	0	252814.08-	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB	SUB		DESCRIPTION								UNENCUMB. BALANCE
											% BDGT
80			NON DEPARTMENT								
801			NON DEPARTMENTAL								
	50		OTHER CHARGES								
	50	32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0
	50	82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0
	50	83	TOWN LOAN POOL EXPENSES	0	.00	0	0	.00	0	.00	0
	50	85	USDA RBEG GRANT	0	.00	0	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0
802			TRANSFER OUT								
	70		TRANSFER OUT								
	70	03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0
	70	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0
802	**	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0
DIV	9102		TOTAL *****								
			NON DEPARTMENT	0	.00	0	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9103	TOTAL ***** CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL ***** NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 070	TOTAL ***** COMMUNITY IMPROV FUND	0	6754.99	0	0	238869.08	0	13945.00	0	252814.08-	0

FUND 090 CEMETERY FUND											
DEPT/DIV 0000											
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
										ANNUAL	UNENCUMB.
										BUDGET	BALANCE
											%
											BDGT

60			CEMETERY								
603											
10			SALARIES AND WAGES								
10	02		REGULAR	1250	3539.39	283	8750	8653.23	99	.00	58
10	04		OVERTIME	125	.00	0	875	151.54	17	.00	10
10	**		SALARIES AND WAGES	1375	3539.39	257	9625	8804.77	92	.00	53
20			BENEFITS								
20	02		FICA	108	246.25	228	756	589.65	78	.00	45
20	04		VA RETIREMENT SYSTEM	133	.00	0	931	.00	0	.00	0
20	06		GROUP MEDICAL INSURANCE	208	575.81	277	1456	1438.60	99	.00	58
20	08		GROUP LIFE INSURANCE	16	49.88	312	112	123.70	110	.00	62
20	18		VRS HYBRID EMPLOYER CONTR	0	330.50	0	0	798.76	0	.00	0
20	20		ICMA HYBRID EMPLOYER CONT	0	66.38	0	0	179.27	0	.00	0
20	**		BENEFITS	465	1268.82	273	3255	3129.98	96	.00	56
30			CONTRACTUAL SERVICES								
30	36		MOWING CONTRACT	2916	.00	0	20412	16000.00	78	.00	46
30	**		CONTRACTUAL SERVICES	2916	.00	0	20412	16000.00	78	.00	46
50			OTHER CHARGES								
50	32		MISCELLANEOUS	0	.00	0	0	.00	0	.00	0
50	34		MISCELLANEOUS REIMB	0	5700.00	0	0	5700.00	0	.00	0
50	**		OTHER CHARGES	0	5700.00	0	0	5700.00	0	.00	0
60			MATERIALS & SUPPLIES								
60	04		REPAIRS & MAINTENANCE	833	.00	0	5831	1132.37	19	.00	11
60	60		OPENING/CLOSING GRAVES	208	650.00	313	1456	1300.00	89	.00	52
60	**		MATERIALS & SUPPLIES	1041	650.00	62	7287	2432.37	33	.00	20
70			TRANSFER OUT								
70	01		TO CEMETERY RESERVE	2270	.00	0	15890	.00	0	.00	0
70	**		TRANSFER OUT	2270	.00	0	15890	.00	0	.00	0
81			CAPITAL OUTLAY - REPLACE								
81	06		MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0
81	**		CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
82			CAPITAL OUTLAY - NEW								
82	06		MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0
82	**		CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0
603	**	**	CEMETERY	8067	11158.21	138	56469	36067.12	64	.00	37
60	**	**		8067	11158.21	138	56469	36067.12	64	.00	37
DIV	0000	TOTAL	*****	8067	11158.21	138	56469	36067.12	64	.00	37
DEPT	00	TOTAL	*****								

FUND 090 CEMETERY FUND			DEPT/DIV 0000									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
603		CEMETERY										
			8067	11158.21	138	56469	36067.12	64	.00	96850	60782.88	37

FUND 090 CEMETERY FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80			NON DEPARTMENT										
802			TRANSFER OUT										
	70		TRANSFER OUT										
	70	02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802	**	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9102		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DEPT	91		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 090			TOTAL *****										
			CEMETERY FUND	8067	11158.21	138	56469	36067.12	64	.00	96850	60782.88	37
GRAND			TOTAL *****										
				1786260	1597950.10	90	12503820	8215845.53	66	264934.26	21436971	12956191.21	40

Town of Altavista
Investment and Deposit Totals
Balance as of January 31, 2024



General Fund Reserves

Money Market Account	4,192,363.26	
Certificate of Deposit	0.00	
LGIP	9,348,359.61	
Sub-Total		\$ 13,540,722.87

Enterprise Fund Reserves

Money Market Account	3,030,074.44	
Certificate of Deposit		
LGIP	2,751,607.72	
Sub-Total		\$ 5,781,682.16

Highway Fund

Money Market Account	57,350.00	
Certificate of Deposit	0.00	
LGIP	1,083,162.23	
Sub-Total		\$ 1,140,512.23

Green Hill Cemetery

Money Market Account	32,356.30	
Certificate of Deposit	738,276.67	
LGIP	83,128.02	
Sub-Total		\$ 853,760.99

AEDA

Money Market Account	0.00	
Certificate of Deposit	0.00	
LGIP	247,618.82	
Sub-Total		\$ 247,618.82

Federal Forfeiture Account \$0.00

State Forfeiture Account \$7,963.45

Operating Cash Account \$ 3,817,406.78

Grand Total Investments and Deposits \$ 25,389,667.30

Designated Balance \$ 16,947,154.43

Undesignated Balance \$ 8,442,512.87

DISTRIBUTION OF UNDESIGNATED FUNDS

Policy Money	5,291,782.00
PCB	418,058.59
Accrued Liability as of 6/30/2022	180,789.74
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	15,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds carried over for projects not completed during prior FY	573,195.31
ARPA Funding - 1st Tranche & 2nd Tranche	2,805,847.17
CIP Items Earmarked for Future Purchase	356,370.00
Park Improvements	11,300.00
AVOCA Maintenance Funds	21,127.79
Proceeds from sale of Armory	212,826.00
Theater Transfer In FY2022 Budget	983,770.00

EARMARKED FUNDS \$ 10,879,892.16

RESERVE POLICY FUNDS

General Fund: The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21) 3,340,118

Enterprise Fund: Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11) 1,951,664

Total Reserve Policy Funds 5,291,782



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

CONSENT AGENDA

Title: Town Council - Meeting Minutes

Staff Resource: Crystal Hailey, Asst. Town Clerk

Action(s):

Approve minutes as presented; or advise Staff of needed corrections.

Explanation:

Minutes transcribed from the Altavista Town Council's following meetings:

- January 9th Regular Meeting
- January 23rd Work Session

Background:

At each month's regular meeting, Town Council reviews minutes transcribed from their previous month's meetings. Town Council can approve the minutes as presented, or inform Staff of corrections needed, and approve them as amended.

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. Altavista Town Council - Meeting Minutes 1.9.24.pdf](#)

[attachment 2. Altavista Town Council Work Session Minutes 1.23.24.pdf](#)

Altavista Town Council Regular Meeting – January 9, 2024

The Altavista Town Council held their January 2024 Regular Meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, January 9th, at 6pm.

1. Call to Order

At six o'clock p.m., Mayor Mike Mattox called the meeting to order and presided.

Council Members

Present:

Vice Mayor Reginald Bennett

Mr. Timothy George

Mr. Jay Higginbotham

Mayor Michael Mattox

Mr. Wayne Mitchell

Members absent:

Mr. Tracy Emerson

Dr. Scott Lowman

Town Staff present:

Mr. Gary Shanaberger, Town Manager

Mr. Matt Perkins, Asst. Town Manager

Chief Tommy Merricks, Altavista Police Dept.

Mrs. Tobie Shelton, Administration/Finance Director

Mr. Tom Fore, Public Services Director

Mr. Paul Hill, Asst. Public Services Director

Mr. Jeff Arthur, Public Works Manager

Mr. John Eller, Town Attorney

Mrs. Crystal Hailey, Assistant Town Clerk

Mr. Tom Fore delivered the Invocation; afterwards, Mayor Mattox led the meeting in the Pledge of Allegiance to the US Flag.

2. Agenda Adoption

Mayor Mattox asked Council if they had questions regarding the agenda; of which there were none.

Councilman Tim George motioned to approve the January 9, 2024, Meeting Agenda as presented; Councilman Wayne Mitchell seconded the motion, and with a vote of 5-0, the agenda was unanimously approved.

3. Recognitions and Presentations

Mayor Mattox recognized the Town for receiving a "Service of Excellence" award from the Department of Environmental Quality (DEQ) for its continued participation in Virginia Tech's Annual "Short School for Wastewater Treatment Plant Operators". He thanked Tom Fore, Altavista's Public Services Director, for teaching at the school, each of the past five years.

4. Citizen's Time

Jonathan Parker, Claire Parker Foundation, 1019 9th Street, thanked the Town of Altavista for their continued support in allowing CPF to hold their Annual 5k Night Run for the past seven years (held the second Saturday in December) at the Booker Building; and for closing Downtown Main Street to accommodate the event. Mr. Parker informed Council that the 2023 event had 500 participants, of which 368 came from outside the Altavista and Hurt area. He stated that the number of runners was the most had in the event's history, and 100 people had already signed up for the 2024 event.

5. Town & Community Partner Updates

There were no updates given on this date.

6. Consent Agenda

- TOA Monthly Financial Reports - December 2023
- Meeting Minutes – Town Council December Regular Meeting - No Work Session was conducted

Upon a motion by Councilman Wayne Mitchell, seconded by Vice Mayor Reggie Bennett, Town Council voted 5-0 to approve the January 9th Consent Agenda as presented.

7. Public Hearing

There were no public hearings held on this date.

8. Unfinished Business

There were no unfinished business items to review/discuss at this time.

Altavista Town Council Regular Meeting – January 9, 2024

9. New Business Items

- FY2025 Budget Calendar

Background: At their October 2023 regular meeting, Town Council adopted a calendar/timeline for the process of developing the Town's FY2025 Budget. Any alteration/amendment of the calendar has to be approved by Council.

Finance Director Tobie Shelton referenced the aforementioned budget calendar, and that Council was scheduled to receive the Draft Operational Budget that evening. She stated that Staff had not received all of the information needed to complete the draft document, and requested that the budget calendar be amended to move receipt of the draft from January 9th to January 23rd..

Town Council shared a unanimous consensus to approve Staff's request, and receive the FY2025 Draft Operations Budget at their January Work Session.

- APD - Request to Declare Vehicles Surplus

Chief Tommy Merricks informed Town Council that the four new police vehicles, recently received through grant funding, had been outfitted with the necessary equipment and put into service. He stated that the four old vehicles, dated from 2015 to 2019, and all with high mileage, had been taken out of service.

Chief Merricks asked Town Council to consider declaring the four old police vehicles, and any old equipment within (such as radios) as surplus, and to be sold on GOV Deals; with the revenue being returned to the Town's General Fund.

With a motion by Vice Mayor Reggie Bennett, seconded by Councilman Wayne Mitchell, the Town Council voted unanimously to approve this request.

- Special Use Permit Review

Asst. Town Manager Matt Perkins shared a request submitted by Abbott Laboratories, Altavista, to hold a 5k run/walk at English Park on Saturday, March 30th. He said that Abbott was not asking for the park to be closed during the event, and they were not asking for a Town contribution or resources. Mr. Perkins stated that Abbott disclosed that any monies raised from the event would go to Frannie's House, a local non-profit.

With a motion made by Councilman Wayne Mitchell, seconded by Vice Mayor Reggie Bennett, the Town Council voted unanimously to approve Abbott's Special Event Permit request, to have a 5k run/walk at English Park on March 30th.

10. Town Staff - Departmental Reports and Project Updates – December 2023

- TOA Finance Reports
- Altavista Police Department Reports
- Public Services Monthly Report
- Utilities – Project Updates
- Employee Changes – December 2023
- Town Council Monthly Meeting Calendars

These items were included in Town Council's monthly agenda pre-packet, and delivered to Council on the Friday before their meeting, giving them time to review the reports.

- Town Manager Gary Shanaberger stated that he and Frank Rogers, Campbell County Administrator, worked together to secure a date for a "joint meeting" to include the Town of Brookneal and the Town of Altavista. He said a date of Tuesday, March 19th at 6pm, was tentatively scheduled to be held in the Community Room of the Rustburg Court House.

Mr. Shanaberger stated it was the intent to continue the meetings annually, and alternating the location between the three localities. He asked for Council's input on the aforementioned date and time.

There was a unanimous consensus of the attending members of Council that the March 19th date was viable for the joint meeting between the Town of Altavista, the Town of Brookneal, and Campbell County Administrator Frank Rogers.

Altavista Town Council Regular Meeting – January 9, 2024

- Assistant Town Manager Matt Perkins informed Council that Staff was working to reassemble a Project Team for the Mosely Heights Revitalization Project, funded with the Community Development Block Grant that the Town received in September 2023.

Councilman Mitchell shared his concerns with a strain being on Staff from the additional workload; to which Mr. Perkins informed Council that the Central Virginia Planning District Commission was a consultant for the Town on the Mosely Heights Project, and would be spear-heading most of the initiatives for the project.

11. Matters from Council

Councilman Wayne Mitchell referenced the sale of Altavista's old EMS building, and the fund created with the monies from the sale being allocated for Avoca maintenance and CIP items. He reminded Council that Avoca's Executive Director, Caleb Lafoon, informed them that the fund would soon be depleted.

Mr. Mitchell stated that he believed, since Avoca was Town-owned property, maintenance of the property was the Town's responsibility. He asked that the matter be placed on a future agenda for further discussion, and to determine which maintenance responsibilities were specifically the Town's and which were specifically Avoca's. He also suggested updating the Memorandum of Understanding (MOU) between the Town and Avoca to address this matter.

Mayor Mattox recommended that this matter be discussed further during the upcoming budget process; to which Council concurred.

12. Closed Session

Section 2.2-3711 (A)(1) Discussion and consideration of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public bod.

Section 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

With a motion by Vice Mayor Reggie Bennett, seconded by Councilman Tim George, the Altavista Town Council entered into closed session at 6:27pm; and returned to open session at 7:37pm.

The following actions were taken by Town Council:

- Approved re-appointment of both Bill Gillespie and Shawn Stone to the Altavista Economic Development Authority (AEDA).
- Recommended approval to the Circuit Court of Campbell County that Wilson Dickerson be re-appointed to the Altavista Board of Zoning Appeals.

13. Adjournment

With no further items for discussion, Mayor Mattox adjourned this meeting at 7:38pm.

Michael Mattox, Mayor

Gary Shanaberger, Town Manager/Town Clerk

Altavista Town Council Work Session Minutes from January 23, 2023

The January 2024 Work Session for Altavista's Town Council was held in Council Chambers of the J.R. Burgess Municipal Building, 510 7th Street, on Tuesday, January 23rd, at 5:00 PM.

Mayor Mike Mattox called the meeting to order and presided.

Council Members present: Vice Mayor Reggie Bennett

Mr. Timothy George

Dr. Scott Lowman

Mayor Michael Mattox

Mr. Wayne Mitchell

Absent:

Mr. Tracy Emerson

Mr. Jay Higginbotham

Also Present:

Mr. Gary Shanaberger, Town Manager

Mr. Matthew Perkins, Asst. Town Manager

Mrs. Tobie Shelton, Admin. and Finance Director

Mr. Tommy Merricks, Altavista Police Chief

Mr. Tom Fore, Director of Public Services

Mr. Paul Hill, Asst. Director of Public Services

Mr. Jeff Arthur, Public Works Manager

Mr. John Eller, TOA Town Attorney

Mrs. Crystal Hailey, Assistant Town Clerk

1. Agenda Adoption

With no amendments needed, Mayor Mattox asked Town Council if they had questions, comments, or concerns pertaining to the Work Session Agenda, of which there were none.

Vice Mayor Reggie Bennett made a motion, seconded by Councilman Wayne Mitchell, to approve the agenda as presented; the motion carried with a 5-0 vote from Town Council.

2. Presentations

Town Partners, agencies, and non-profits were given an opportunity to present Town Council with their FY2025 budget requests. Each representative gave a brief overview of their activities or involvement with the Altavista community in the 2023 calendar year. They also shared their plans for this calendar year (2024) and the 2025 fiscal year.

- Maria McCracken, Altavista Area YMCA - \$100,000 requested (same as FY2024)

Ms. McCracken stated that the Town's donation was 2.5% of the YMCA's annual \$4.5 million operating budget, and was a vital asset in their ability to continue offering multiple youth sports activities, programs, and to operate the facility for a town of 3,200 citizens.

Ms. McCracken stated that the YMCA strived to be a good steward of the Town's annual donation, and she thanked Town Council and the Town for their continued support.

- David Green, Altavista On Track - \$55,176 requested (same as FY2024)

Mr. Greene shared an excerpt from AOT's Mission Statement: "to help revitalize Altavista's Downtown District, to help foster economic growth and opportunities, and to provide leadership to enhance community identity and pride".

Mr. Green referenced a \$20,000 Downtown Incentive Grant that AOT received from the Department of Housing and Community Development (DHCD) to help "new" downtown businesses. He informed Council that he and AOT President Scott Lowman worked with the DHCD to amend the grant to include existing businesses; to which they were successful, and were able to assist two existing small businesses update their front facades.

Mr. Green informed Council that the DHCD awarded AOT an additional \$20,000 to continue the said program. He stated that Zachary Whitlow, with DHCD, indicated that Altavista having a Virginia Main Street Program (AOT) was a favorable asset to the Town when submitting DHCD grant applications.

Mr. Green stated that AOT's Annual Gibley Jog continued to be a successful event, boasting its seventeenth year. He said they also had good feedback from their 2023 Downtown Fall Festival, which had over two-hundred attendees. Mr. Green stated that AOT continues to work with Town partners, such as the Staunton River Memorial Library (Altavista) and the Spark Innovation Center, to benefit the Altavista business community.

- Katie Lane, Altavista Senior Center - \$1,500 (an increase of \$500 from FY2024)

Ms. Lane informed Council that the Campbell County Library System and the Campbell County Recreation Department recently created the C.E.Q.O.L. Program (Citizen Engagement and Quality of Life), which included Campbell County's (four) local senior centers.

Ms. Lane stated that the additional \$500 being requested for FY2025 was partly due to inflation, and also that the Altavista Senior Center had ten more members than in the previous year. She shared a "packet" with Council that included an outline of the senior center's upcoming events and activities, as well as food and gas receipts, that she stated was primarily from Altavista businesses.

Ms. Lane said the Altavista Senior Center strives to support its community by utilizing local businesses as much as possible; and conducting their field trips at local places, such as the Avoca Museum and the National Center for Healthy Veterans.

- Stephanie Keener, Small Business Development Center - \$6,000 requested (same as FY2024)

Ms. Keener thanked the Town of Altavista for their continued support of the SBDC. She informed Council that the Lynchburg Regional SBDC currently had eleven members from the Town of Altavista, an increase from the previous year.

Ms. Keener stated that, in calendar year 2023, Altavista businesses attended seventeen Virginia SBDC trainings, with some being online classes. She said the businesses were not only restaurants and retail, as were mostly in the past, but also included financial services and healthcare businesses. Ms. Keener said that she liked seeing a variety of Altavista's businesses taking advantage of the services, training, and resources that the SBDC had to offer.

Ms. Keener shared her enthusiasm for Altavista's Spark Innovation Center, and stated that the SBDC partnered with the center to lead a class for Spark's 2024 "Build Your Business" Program. She stated that the SBDC also reconnected with Altavista's Main Street Program, Altavista On Track, and she looked forward to working with AOT on future projects.

- Caleb Lafoon, Avoca Museum & Historical Society-\$87,140 (increased \$5,000 from FY2024)

Mr. Lafoon thanked Town Council for supporting Avoca. He also thanked Town Manager Matt Perkins, and Altavista's Public Works Department for the work they do for Avoca.

Mr. Lafoon informed Council that Avoca hosted over sixty (60) events during the 2023 calendar year, of both civic (community) and private events. He referenced Avoca's new Strategic Plan for 2024, and shared a brief overview of Avoca's future goals, which included increasing the educational and civic events that Avoca offered to the community.

Mr. Lafoon shared that Avoca's Strategic Plan also included expanding existing historic exhibits, and the possible expansion of the museum's property. He stated that a feasibility study for the desired expansion would be conducted, and was close to being fully funded. He said he would have more information for Council regarding this item in the next few months.

Mr. Lafoon referenced the \$5,000 increase in Avoca's FY2025 request over last year's request, and said the additional funds would be used to add the town's TGIF summer events to Avoca's annual events calendar. He said, while the event was previously held at Avoca, the event was actually hosted by the Altavista Area Chamber of Commerce, but was no longer viable.

Mayor Mattox asked Mr. Lafoon what specifically the funds would be used to do, to which Mr. Lafoon answered that the additional \$5,000 would be utilized to secure bands (music entertainment) for the TGIF events.

Mr. Lafoon stated that Avoca had great relationships with Altavista On Track, the YMCA, the Altavista Senior Center, and the Altavista Library (Staunton River Memorial Library), and said that he looked forward to continuing Avoca's partnership with these groups on educational, civic, and community programs and events.

With no other organizations presenting, Town Council thanked each group present on this evening for their time and presentations for Council's consideration.

3. Citizen's Time

There were no citizen comments on this date.

4. Unfinished Business

There were no unfinished items to discuss at this time.

5. New Items for Discussion

▪ FY2025 Draft Operational Budget – General Fund

Director of Finance, Tobie Shelton, presented Town Council with the FY2025 Draft Operational Budget, pertaining to the Town's General Fund, for their review and reference during the fiscal year 2025 budget process. She stated, while the draft showed a surplus of \$379,430, it did not include the aforementioned agency requests or any CIP items.

Mrs. Shelton informed Council that the Capital Improvement Plan (CIP) for FY2025 was still being developed, and it was Staff's intent to present the draft CIP to Council at their February 13th regular meeting. She said that the draft budget also did not include COLA, and she shared cost scenarios from 1% to 7% adjustments for Council's consideration.

Mrs. Shelton asked Council if they had questions or items that they wanted more details about.

Councilman George asked what COLA percentage was being recommended for FY2025.

Town Manager Gary Shanaberger stated that Staff was not making a recommendation at that time. He informed Council that the CPI (Consumer Price Index) and inflation rate had been fluctuating around 4% over the past year. He also stated that Davenport would be at the February Work Session to present a current financial analysis.

Councilman Mitchell referenced the draft document's surplus amount being less than the previous fiscal year, and asked if the decrease was due to inflation.

Mrs. Shelton answered yes, and stated that increases in both utility costs and gas prices were considered in the draft operations budget presented that evening.

Councilman Lowman referenced the pay increases given to town employees for the past two years, in order to bring Altavista closer to market averages, and asked if the Town's pay scale was now up to date with the current market.

Mr. Shanaberger stated that it was important to maintain competitive wages and a good work environment in order to keep quality employees. He said that water and wastewater departments and police departments were extremely competitive fields amongst localities, so it was important to continuously evaluate those salaries.

Mrs. Shelton asked Council if there was any additional information that they wished to have, pertaining to the General Fund operations budget, for consideration during the budget process.

Mayor Mattox recommended several areas be reviewed, such as taxes and Town services.

Town Manager Gary Shanaberger referenced an item discussed by Council during last year's budget cycle - garbage collection (currently a free service to Altavista citizens). He informed Council that most surrounding localities charged for this service; with the lowest being Farmville at \$11.00 per month.

There was consensus of Town Council to have Staff compile revenue scenarios for potential increases to each of the following categories: Property Tax, Real Estate Tax, Vehicle Decals, and Garbage Collection.

Councilman Lowman referenced another topic previously discussed by Town Council - the option of the Town of Altavista going to bi-annual tax billing. He asked if that was a subject that Council wanted to revisit.

Councilman Mitchell shared his disfavor with the option. He stated that localities that had to take that route usually did so because they could utilize the one-time bulk of funds for a needed project. He said that he did not believe that Altavista needed to do the same because it had funds in reserve for such times.

Dr. Lowman stated, when he lived in Bedford County, he appreciated the option to pay taxes twice per year because that county's taxes were higher than most surrounding localities.

Mrs. Shelton reminded Town Council that Altavista citizens could make payments to their town tax accounts any time during the year. She said the payment(s) would show as a credit to their account until taxes were disbursed in October.

Mayor Mattox stated that bi-annual tax billing would be double work for Town Staff, and he did not believe that getting the additional funds one time was worth Staff having to manage tax billing twice per year from that point forward.

Vice Mayor Reggie Bennett stated that the one-time extra tax revenue, if Council chose to do so, would not affect Town Citizens, like increasing taxes would.

There was a consensus of Council not to consider this action at this time.

Councilman Lowman asked if Staff had considered automating/outsourcing any of its reoccurring tasks, such as tax billing.

Mrs. Shelton stated that Staff was looking into ways to help lower the time it took to perform some time-consuming tasks. She said that “mailing” the tax and utility bills was the only step in the process of those two tasks that could be considered for outsourcing.

Public Services Director Tom Fore referenced the new water meters that were currently being installed to all Town utility accounts. He stated, while the new meters were more accurate and less timing consuming to read, there would be additional work initially for Staff to train on the new meters and system.

There were no other questions or comments from Town Council pertaining to this matter.

6. Updates from Town Staff

- Public Services Director Tom Fore referenced a waterline break that Public Works worked on for thirteen hours (and fixed) on the Sunday before that evening; and another break being worked on that same day. He shared his appreciation to Public Works Manager Jeff Arthur and his crew for their hard work and dedication they continue to give the Town of Altavista.

Mayor Mattox concurred, and also thanked Mr. Fore for his work with Altavista, and for sharing his knowledge/expertise with other communities, which benefited the entire region.

- Town Manager Gary Shanaberger referenced the Vista/Leggett Revitalization Project, and informed Council that Gentry Locke had recommended the Town obtain a “Preliminary Historic Review” for the two buildings, which would be beneficial in acquiring historic tax credits. He said Gentry Locke recommended Hill Studios in Roanoke to conduct the study. Mr. Shanaberger stated, if approved, the funds for the study (\$3,500) would be disbursed from this project’s reserve fund. He asked that acceptance of the request be placed on the February 13th Council Meeting Consent Agenda.

Town Council showed unanimous consensus to accept the Town Manager’s request, and recommendation from Gentry Locke, and to place this item on the February 13th Consent Agenda for official approval.

- Mr. Shanaberger also shared that he would be working on the details for the 2024 Town Council Work Retreat over the next thirty days, and asked that Council inform him of any topics they wished to discuss during the retreat work session.

7. Matters from Town Council

Vice Mayor Reggie Bennett referenced the recent heavy rains, and the work that the Altavista Public Works Department conducts during all types of weather. He thanked Public Works for the work they do for the Town of Altavista.

Mayor Mattox also thanked Public Works and Town Staff for their work.

8. Council Closed Session: *Section 2.2-3711 (A)(3), Section 2.2-3711 (A)(5), and Section 2.2-3711 (A)(7)*

Town Council convened in closed session from 6:10 - 6:55pm. Notice was given to Staff by Town Manager Gary Shanaberger that no actions were taken by Council during or after the closed session

9. Adjournment

With no further business to discuss Mayor Mattox adjourned this meeting at 6:56 p.m.

Michael Mattox, Mayor of Altavista

Gary Shanaberger, Town Manager/Town Clerk



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 6.C

CONSENT AGENDA

Title: Vista/Leggett Project - Preliminary Historic Review

Staff Resource: Town Manager Gary Shanaberger

Action(s):

approve as requested

Explanation:

Town Council showed unanimous consensus to accept the Town Manager's request, and recommendation from Gentry Locke, and to place this item on the February 13th Consent Agenda for official approval.

Background:

At the January 23rd Work Session, Town Manager Gary Shanaberger referenced the Vista/Leggett Revitalization Project, and informed Council that Gentry Locke had recommended the Town obtain a "Preliminary Historic Review" for the two buildings, which would be beneficial in acquiring historic tax credits. Gentry Locke recommended Hill Studios in Roanoke to conduct the study.

Funding Source(s):

The funds for the study (\$3,500) will be disbursed from the Vista/Leggett Project's Reserve Fund.

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 7.A

PUBLIC HEARING(S)

Title: Public Hearing - Ordinance Amendment (OA-2023-07) to Sections 86-32 - Use Types, 86-132(2) - Permitted Uses, and Sec. 86-463 - Aviation facility, private (New).

Staff Resource: Matt Perkins, Asst Town Manager

Action(s):

Amend Sections 86-32 - Use Types, 86-132(2) - Permitted Uses, and Sec. 86-463 - Aviation facility, private (New) of the Zoning Ordinance

Explanation:

A Zoning Text Amendment is a change in any part of the Zoning Ordinance. Any such amendment, in this case initiated by a motion of the Planning Commission, is subject to the requirement of a Public Hearing.

Notice of this Public Hearing was published in the Altavista Journal on January 24th and January 31st, 2024.

The attached documents are presented indicating the amendments to related Code sections. More specifically, amendments to Sec. 86-32, Sec 86-132(2), and adding Sec. 86-463(New).

Background:

In May 2023, the Altavista Town Council heard a concern from a citizen residing on West Road related to a neighbor who had been flying an airplane from his property. Town Council directed the Community Development Director to investigate the matter. As noted in the case file (VIO-23-126), the Community Development Director had an opportunity spoke with the current property owner. No violation was directly observed.

Staff, in researching the aforementioned matter as directed by Town Council, was able to determine the following:

Specifically that,

- 1) a portion of the subject property was once used as an active private airplane runway
- 2) any non-conforming use rights previously granted have expired
- 3) the Town Community Development Office staff, at the time of the alleged violation, had signaled to

the property owner, after expressing his interest in pursuing the subject property for private aviation use, that a resolution to this matter was through the Zoning Text Amendment process.

More broadly that,

- 4) neither "general aviation facility" or "private aviation facility" are permitted uses in any zoning district
- 5) Staff does not believe that "general aviation facility" is an appropriate use to incorporate into the Town's Zoning Districts though consider for "Aviation facility, private" should be contemplated
- 6) contemplating "private aviation facility" use should include establishing development standards
- 7) "private aviation facility" as defined in Sec 86-32, Use types, should be amended to remove helicopters
- 8) a zoning text amendment is the mechanism to initiate consideration of granting "private aviation facility" use in the zoning district(s)

Town staff researched similar uses from other communities, evaluated best practices, and drafted a set of development standards. Staff proposes that granting "private aviation facility" subject to those use and design standards and by Special Use Permit only, can address noise and safety concerns that community members may express.

In October 2023, Town Staff brought to the Planning Commission for its review and consideration amendments to the Code of the Town of Altavista related to permitting Aviation facility - private. A motion by the Planning Commission approved staff to take the necessary actions to bring this matter to Public Hearing for a Zoning Text Amendment. In December 2023, the Planning Commission voted to recommend approval to Town Council the proposed amendments. Planning Commission Resolution attached.

Funding Source(s):

N/A

Attachments: *(click item to open)*

[*attachment 1. Sec. _86_32._Use_types-omitting-helicopters.pdf*](#)

[*attachment 2. Sec. _86_132._Permitted_uses._adding-aviation-facility-private.pdf*](#)

[*attachment 3. NEW - Sec. _86_463._Use-and-Design-Standards-aviation-facility-private.pdf*](#)

[*attachment 4. Resolution OA-2023-07.pdf*](#)

ORDINANCE AMENDMENT OA-2023-07

Chapter 86 – Zoning Article II – Definitions and Use Types

Sec. 86-32. Use types.

Accessory apartment means a second dwelling unit within a detached single-family dwelling or within an accessory structure on the same lot as the detached single-family dwelling, which is clearly incidental and subordinate to the main dwelling unit.

Adult bookstore means an establishment that devotes more than 15 percent of the total floor area utilized for the display of books and periodicals to the display and sale of the following: (a) books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, blue ray discs, compact discs, digital video discs, video cassettes, slides, tapes, records, or other forms of visual or audio representations which are characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas;" or (b) instruments, devices, or paraphernalia which are designed for use in connection with "specified sexual activities." An adult bookstore does not include an establishment that sells books or periodicals as an incidental or accessory part of its principal stock-in-trade and does not devote more than 15 percent of the total floor area of the establishment to the sale of books and periodicals, or photographs, films, motion pictures, blue ray discs, compact discs, digital video discs, video cassettes, slides, tapes, records, or other forms of visual or audio representations.

Adult drive-in-theatre means an open lot or part thereof, with appurtenant facilities, devoted primarily to the presentation of motion pictures, films, theatrical productions, and other forms of visual productions, for any form of consideration, to persons in motor vehicles or on outdoor seats, and presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specific sexual activities" or "specified anatomical areas" for observation by patrons.

Adult mini-motion picture theatre means an establishment, with a capacity of more than five but less than 50 persons, where, for any form of consideration, films, motion pictures, video cassettes, slides, or similar photographic reproductions are shown, and in which a substantial portion of the total presentation time is devoted to the showing of material which is distinguished or characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas" for observation by patrons.

Adult model studio means an establishment open to the public where, for any form of consideration or gratuity, figure models who display "specified anatomical areas" are provided to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by persons, other than the proprietor, paying such consideration or gratuity. This provision shall not apply to any school of art which is operated by an individual, firm, association, partnership, corporation, or institution which meets the requirements established in the Code of Virginia, for the issuance or conferring of, and is in fact authorized there under to issue and confer, a diploma.

Adult motion picture arcade means a place to which the public is permitted or invited where coin or slug-operated or electronically, electrically, or mechanically controlled still or motion picture machines, projectors, or other image producing devices are maintained to show images to five or fewer persons per machine at any one time, and where the images so displayed are distinguished or characterized by an emphasis on depicting or describing "specified sexual activities" or specified "anatomical areas."

Adult motion picture theatre means an establishment, with a capacity of 50 or more persons, where, for any form of consideration, films, motion pictures, video cassettes, slides, or similar photographic reproductions are shown; and in which a substantial portion of the total presentation time is devoted to the showing of material

which is distinguished or characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas" for observation by patrons.

Adult use means any adult bookstore, adult motion picture theatre, adult mini-motion picture theatre, adult motion picture arcade, adult model studio, or adult drive-in theatre, as defined in this chapter.

Agricultural service means services provided specifically for the agricultural community which is not directly associated with a farm operation. Included in this use type would be servicing of agricultural equipment, independent equipment operators, and other related agricultural services.

Agriculture means the use of land for the production of food and fiber, including farming, dairying, pasturage, agriculture, horticulture, viticulture, and animal and poultry husbandry. The keeping of a cow, pig, sheep, goat, male chicken (rooster) or similar animal shall constitute agriculture regardless of the size of the animal and regardless of the purpose for which it is kept. The keeping of female chickens in compliance with section 86-515.1 shall not constitute agriculture. The keeping of horses in compliance with section 86-515.2 shall not constitute agriculture. A garden accessory to a residence shall not be considered agriculture (see definition for Garden, home).

Amateur radio tower means a structure on which an antenna is installed for the purpose of transmitting and receiving amateur radio signals erected and operated by an amateur radio operator licensed by the Federal Communications Commission (FCC).

Antique shop means a place offering primarily antiques for sale. An antique for the purposes of this chapter shall be a work of art, piece of furniture, decorative object, or the like, of or belonging to the past, at least 30 years old.

Asphalt plant means an establishment engaged in manufacturing or mixing of paving materials derived from asphaltic mixtures or tar.

Assembly hall means a building, designed and used primarily for the meeting or assembly of a large group of people for a common purpose. Typical uses include meeting halls, union halls, bingo halls, and catering or banquet facilities.

Assisted care residence means an establishment, regulated by the Commonwealth of Virginia, that provides shelter and services which may include meals, housekeeping, and personal care assistance primarily for the elderly. Residents are able to maintain a semi-independent lifestyle, not requiring the more extensive care of a nursing home.

Automobile dealership, new means an establishment that uses building, land area or other premise for the display of new and used automobiles, trucks, vans, or motorcycles for sale or rent, including any warranty repair work and other major and minor repair service conducted as an accessory use.

Automobile dealership, used means a lot or establishment where three or more used or previously-owned motor vehicles, including automobiles, trucks, and motorcycles are displayed at one time for sale.

Automobile parts/supply, retail means retail sales of automobile parts and accessories. Typical uses include automobile parts and supply stores which offer new and factory rebuilt parts and accessories, and include establishments which offer minor automobile repair services.

Automobile rental/leasing means rental of automobiles and light trucks and vans, including incidental parking and servicing of vehicles for rent or lease. Typical uses include auto rental agencies and taxicab dispatch areas.

Automobile repair service, major means repair of construction equipment, commercial trucks, agricultural implements and similar heavy equipment, including automobiles, where major engine and transmission repairs are conducted. This includes minor automobile repairs in conjunction with major automobile repairs. Typical uses

include automobile and truck repair garages, transmission shops, radiator shops, body and fender shops, equipment service centers, machine shops and other similar uses where major repair activities are conducted.

Automobile repair service, minor means repair of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles, or boats, including the sale, installation, and servicing of equipment and parts. Typical uses include tire sales and installation, wheel and brake shops, oil and lubrication services and similar repair and service activities where minor repairs and routine maintenance are conducted.

Aviation facility, general means landing fields, aircraft parking, service facilities and related facilities for the operation, service, fueling, repair, storage, charter, sales, and rental of aircraft, including activities directly associated with the operation and maintenance of airport facilities and the provision of safety and security.

***Aviation facility, private* means any area of land used or intended to be used for the landing or taking-off of aircraft for personal use of the tenant or owner of the site, and not available for public use or commercial operations. Aircraft include helicopters, and all fixed wing planes and gliders, including hang gliders.**

Bed and breakfast means a dwelling, occupied by the owner or member of owner's immediate family or, with the written permission of the owner, tenant leasing the entire home, in which not more than five bedrooms are provided for overnight guests for compensation, on daily or weekly basis, with or without meals.

Brewpub means a restaurant featuring beer that is brewed, on site, as an accessory use, either for consumption on-site or in hand-capped containers.

- (1) The area used for brewing, bottling, and kegging shall not exceed 30 percent of the total floor area of the commercial space.

Business support service means an establishment or place of business engaged in the sale, rental or repair of office equipment, supplies and materials, or the provision of services used by office, professional and service establishments. Typical uses include office equipment and supply firms, small business machine repair shops, convenience printing and copying establishments, as well as temporary labor services.

Business/trade school means a school providing education or training in business, commerce, language, or other similar activity or occupational pursuit, and not otherwise defined as an educational facility, either primary and secondary, or college and university.

Car wash means an establishment that washes and cleans vehicles. Typical uses include automatic conveyor machines and self-service vehicle washes.

Cemetery means land used or dedicated to the burial of the dead, including columbariums, crematoriums, mausoleums, and necessary sales and maintenance facilities. Funeral services use types shall be included when operated within the boundary of such cemetery.

Club means a use providing meeting or social facilities for civic or social clubs, and similar organizations and associations, primarily for use by members and guests. Recreational facilities, unless otherwise specifically cited in this section, may be provided for members and guests as an accessory use. This definition shall not include fraternal or sororal organizations associated with colleges or universities. A club does not include a building in which members reside.

Commercial indoor amusement means an establishment which provides multiple coin operated amusement or entertainment devices or machines as other than an incidental use of the premises. Such devices would include pinball machines, video games, and other games of skill or scoring, and would include pool and/or billiard tables, whether or not they are coin operated. Typical uses include game rooms, billiard and pool halls, and video arcades.

Commercial indoor entertainment means an establishment conducting predominantly spectator uses within an enclosed building. Typical uses include motion picture theaters, and concert or music halls.

Commercial indoor sports and recreation means an establishment conducting predominantly participant uses within an enclosed building. Typical uses include bowling alleys, ice and roller skating rinks, indoor shooting ranges, indoor racquetball, swimming, and/or tennis facilities.

Commercial outdoor entertainment means an establishment conducting predominantly spectator uses in open or partially enclosed or screened facilities. Typical uses include sports arenas, go-cart, lawn mower, motor vehicle or animal racing facilities, tractor pulls, and outdoor amusement parks.

Commercial outdoor sports and recreation means an establishment conducting predominantly participant uses in open or partially enclosed or screened facilities. Typical uses include driving ranges, miniature golf, swimming pools, tennis courts, outdoor racquetball courts, motorized cart and motorcycle tracks, and motorized model airplane flying facilities.

Communications service means an establishment primarily engaged in the provision of broadcasting and other information relay services accomplished through the use of electronic and telephonic mechanisms. Excluded from this use type are facilities classified as utility services — major or minor. Typical uses include television studios, telecommunication service centers, telegraph service offices or film and sound recording facilities.

Community recreation means a recreational facility for use solely by the residents and guests of a particular residential development, planned unit development, or residential neighborhood, including indoor and outdoor facilities. These facilities are usually proposed or planned in association with development and are usually located within or adjacent to such development.

Composting means a process by which animal wastes and plant discards are combined and manipulated to produce a soil additive/nutrient. Composting does not include the processing of municipal wastes.

Construction sales and service means an establishment or place of business primarily engaged in retail or wholesale sale, from the premises, of materials used in the construction of buildings or other structures, but specifically excluding automobile or equipment supplies otherwise classified herein. Typical uses include lumber yards, building material stores and home supply establishments.

Construction yard means an establishment housing facilities of businesses primarily engaged in construction activities, including outside storage of materials and equipment. Typical uses are building contractor's yards.

Consumer repair service means an establishment primarily engaged in the provision of repair services to individuals and households, rather than businesses, but excluding automotive and equipment repair use types. Typical uses include appliance repair shops, shoe repair, watch or jewelry repair shops, or repair of musical instruments.

Convenience store means an establishment primarily engaged in the provision of frequently or recurrently needed goods for household consumption, such as prepackaged food and beverages, and limited household supplies and hardware. Convenience stores may include fuel pumps or the selling of fuel for motor vehicles. Typical uses include neighborhood markets and country stores.

Correction facility means a public or privately operated use providing housing and care for individuals legally incarcerated, designed to isolate those individuals from a surrounding community.

Crisis center means a facility providing temporary protective sanctuary for victims of crime or abuse including emergency housing during crisis intervention for individuals, such as victims of physical attacks, rape, or abuse.

Cultural service means a library, museum, or similar public or quasi-public use displaying, preserving and exhibiting objects of community and cultural interest in one or more of the arts or sciences.

Custom manufacturing means establishments primarily engaged in the on-site production of goods by hand manufacturing, within enclosed structures, involving the use of hand tools, or the use of mechanical equipment commonly associated with residential or commercial uses.

Dance hall means an establishment in which more than ten percent of the total floor area is designed or used as a dance floor, or where an admission fee is directly collected or some other form of compensation is obtained for admission to or use of a dance floor.

Day care center means a facility operated for the purpose of providing care, protection and guidance to 13 or more individuals during only part of a 24-hour day. This term includes nursery schools, preschools, day care centers for individuals, and other similar uses but excludes public and private educational facilities or any facility offering care to individuals for a full 24-hour period.

Duplex means the use of an individual lot for two dwelling units which share at least one common wall, each occupied by one family.

Educational facility, college/university means an educational institution authorized by the Commonwealth of Virginia to award associate, baccalaureate or higher degrees.

Educational facility, primary/secondary means a public, private or parochial school offering instruction at the elementary, junior and/or senior high school levels in the branches of learning and study required to be taught in the public schools of the Commonwealth of Virginia.

Equipment sales and rental means an establishment primarily engaged in the sale or rental of tools, trucks, tractors, construction equipment, agricultural implements, similar industrial equipment, and the rental of recreational vehicles. Included in this use type is the incidental storage, maintenance, and servicing of such equipment.

Extended stay lodging means a building or group of attached or detached buildings containing lodging units available for rental or lease to transients for periods of 30 consecutive days or more. Lodging units generally contain full kitchens and kitchen wares, and onsite guest laundry facilities, periodic maid service, and may offer restaurants, meeting rooms and/or recreation facilities.

Family day care home means a single-family dwelling in which more than five but less than 13 individuals receive care, protection and guidance during only part of a 24-hour day. Individuals related by blood, legal adoption or marriage to the person who maintains the home, or is providing the care, shall not be counted towards this total. The care of five or less individuals for portions of a day shall be considered a home occupation.

Farmers market means a place where locally-grown plants, produce, canned goods, or baked goods excluding livestock are sold on a temporary or seasonal basis to the general public. It shall not include wholesale or bulk sales to commercial enterprises or the sale of crafts, household items, or other non-agricultural products.

Financial institution means an establishment that provides financial and banking services to consumers or clients. Walk-in and drive-in services to consumers are generally provided on site. Typical uses include banks, savings and loan associations, savings banks, credit unions, free-standing automatic teller machines, and lending establishments, but, for purposes of this chapter, not including a "pawn shop" or a "payday loan establishment" which are defined separately.

Flea market means a business engaged in the sale of used or new items, involving regular or periodic display of merchandise for sale or for bartering, that may be located outdoors or indoors.

Food bank, food pantry, or similar uses means a public or charitable institution that collects and/or distributes food or edible commodities to individuals in need. This can include food banks, food pantries, soup kitchens, hunger relief centers or other food or feeding centers similar in nature.

Funeral services means establishments engaged in undertaking services such as preparing the dead for burial, and arranging and managing funerals. Typical uses include mortuaries and crematories.

Garden center means establishments or places of business primarily engaged in retail or wholesale (bulk) sale, from the premises, of trees, shrubs, seeds, fertilizers, pesticides, plants and plant materials primarily for agricultural, residential and commercial consumers. Such establishments typically sell products purchased from

others, but may sell some material which they grow themselves. Typical uses include nurseries, plant stores and lawn and garden centers.

Garden, community means a garden in a residential district for the production of vegetables, fruits and flowers specifically intended for use and/or consumption by the residents of the general community and not for commercial production.

Garden, home means a garden in a residential district for the production of vegetables, fruits and flowers specifically intended for use and/or consumption by the occupants of the premises and not for commercial production. For purposes of this chapter, a home garden is considered an accessory use of the parcel to a primary use.

Gasoline station means any place of business with fuel pumps and gasoline storage tanks which provides fuels for motor vehicles.

General office means use of a site for business, professional, or administrative uses excluding medical offices. Typical uses include real estate, insurance, management, travel, computer software or information systems research and development, or other business offices; organization and association offices; or law, architectural, engineering, accounting or other professional offices. Retail sales do not comprise more than an accessory aspect of the primary activity of a general office.

Golf course means a tract of land for playing golf, improved with tees, greens, fairways, hazards, and which may include clubhouses and shelters. Included would be executive or par three golf courses. Specifically excluded would be independent driving ranges and any miniature golf course.

Governmental service means a governmental office providing administrative, clerical or public contact services that deal directly with the citizens. Typical uses include federal, state, city, town and county offices.

Group home means a building used as a dwelling unit where not more than eight mentally ill, intellectually disabled, or other developmentally disabled persons, not related by blood or marriage, reside, with one or more resident counselors or other staff persons and for which the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services is the licensing authority, pursuant to Code of Virginia, § 15.2-2291. Excluded from this definition are drug or alcohol rehabilitation centers, half-way houses and similar uses.

Guidance service means a use providing counseling, guidance, recuperative, or similar services for persons requiring rehabilitation assistance or therapy for only part of a 24-hour day. This use type shall not include facilities operated for the treatment of drug addiction or substance abuse.

Halfway house means an establishment providing residential accommodations, rehabilitation, counseling, and supervision to persons suffering from alcohol or drug addiction, to persons reentering society after being released from a correctional facility or other institution, or to persons suffering from similar disorders or circumstances.

Home occupation means an accessory use of a dwelling unit, or an accessory use of an accessory building on a residential property, for gainful employment involving the production, provision, or sale of goods and/or services in accordance with article IV, use and design standards.

Hospital means a facility providing medical, psychiatric, or surgical service for sick or injured persons primarily on an in-patient basis and including ancillary facilities for outpatient and emergency treatment diagnostic services, training, research, administration, and services to patients, employees, or visitors.

Hotel/motel/motor lodge means a building or group of attached or detached buildings containing lodging units available for rental or lease to transients for periods of less than 30 consecutive days. Such uses generally provide additional services such as daily maid service, restaurants, meeting rooms and/or recreation facilities.

Industry, heavy means an establishment which has the potential to be dangerous or extremely obnoxious. Included are those in which explosives are stored, petroleum is refined, natural and liquid gas and other petroleum

derivatives are stored and/or distributed in bulk, radioactive materials are compounded, pesticides and certain acids are manufactured, and hazardous waste is treated or stored as the establishment's principal activity.

Industry, light means an establishment engaged in the processing, manufacturing, compounding, assembly, packaging, treatment or fabrication of materials and products, from processed or previously manufactured materials. Light industry is capable of operation in such a manner as to control the external effects of the manufacturing process, such as smoke, noise, soot, dirt, vibration, odor, etc. A machine shop is included in this category. Also included is the manufacturing of apparel, electrical appliances, electronic equipment, camera and photographic equipment, ceramic products, cosmetics and toiletries, business machines, food, paper products (but not the manufacture of paper from pulpwood), musical instruments, medical appliances, tools or hardware, plastic products (but not the processing of raw materials), pharmaceuticals or optical goods, bicycles, and any other product of a similar nature or requiring similar production characteristics.

Industry, medium means enterprises in which goods are generally mass produced from raw materials on a large scale through use of an assembly line or similar process, usually for sale to wholesalers or other industrial or manufacturing uses. Included in this use type are industries involved in processing and/or refining raw materials such as chemicals, rubber, wood or wood pulp, forging, casting, melting, refining, extruding, rolling, drawing, and/or alloying ferrous metals, and the production of large durable goods such as automobiles, manufactured homes, or other motor vehicles.

Intermodal facility means a facility where freight in transit is transferred from one mode of transportation (air, rail, truck, water) to another mode of transportation.

Kennel, commercial means the boarding, breeding, raising, grooming or training of five or more dogs, cats, or other household pets of any age not owned by the owner or occupant of the premises, and/or for commercial gain.

Laboratory means an establishment primarily engaged in performing research or testing activities into technological matters. Typical uses include engineering and environmental laboratories, medical, optical, dental and forensic laboratories, x-ray services; and pharmaceutical laboratories only involved in research and development. Excluded from this use type are any laboratories which mass produce one or more products directly for the consumer market.

Landfill, construction debris means the use of land for the legal disposal of construction and demolition wastes consisting of lumber, wire, sheet rock, broken brick, shingles, glass, pipes, concrete, and metals and plastic associated with construction waste from land clearing operations consisting of stumps, wood, brush, and leaves.

Landfill, rubble means the use of land for the legal disposal of only inert waste. Inert waste is physically, chemically and biologically stable from further degradation and considered to be non-reactive, and includes rubble, concrete, broken bricks, and block.

Landfill, sanitary means the use of land for the legal disposal of municipal solid waste derived from households, business and institutional establishments, including garbage, trash, and rubbish, and from industrial establishments, other than hazardous wastes as described by the Virginia Hazardous Waste Regulations.

Laundry means establishments primarily engaged in the provision of laundering, cleaning or dyeing services other than those classified as personal services. Typical uses include bulk laundry and cleaning plants, diaper services, or linen supply services.

Life care facility means a residential facility primarily for the continuing care of the elderly, providing for transitional housing progressing from independent living in various dwelling units, with or without kitchen facilities, and culminating in nursing home type care where all related uses are located on the same lot. Such facility may include other services integral to the personal and therapeutic care of the residents.

Manufactured home means a structure subject to federal regulations, built since June 15, 1976, which is transportable in one or more sections; is eight feet or more in width and 40 body feet or more in length in the

traveling mode, or is 320 or more square feet when erected on site; is built on a permanent chassis; is designed to be used as a single-family dwelling, with or without a permanent foundation when connected to the required facilities; and includes the plumbing, heating, air conditioning, and electrical systems contained in the structure. This structure is not constructed to meet the Industrialized Building Code, Council of American Building Officials, Virginia Uniform Statewide Building Code Use Group R-4.

Manufactured home park means one or more contiguous parcels of land in which two or more lots are provided for manufactured homes.

Manufactured home sales means an establishment primarily engaged in the display, retail sale, rental, and minor repair of new and used manufactured homes, parts, and equipment.

Manufactured home, emergency means a manufactured home used temporarily for the period of reconstruction or replacement of an uninhabitable dwelling lost or destroyed by fire, flood, or other act of nature, or used temporarily as housing relief to victims of a federally declared disaster in accordance with section 86-456.

Meat packing and related industries means industries processing of meat products and by-products directly from live animals or offal from dead animals.

Medical office means use of a site for facilities which provide diagnoses, minor surgical care and outpatient care on a routine basis, but which does not provide overnight care or serve as a base for an ambulance service. Excluded from this definition shall be facilities operated for the treatment of drug addiction and substance abuse. Medical offices are operated by doctors, dentists, or similar practitioners licensed by the commonwealth.

Microbrewery means a facility for the production, bottling, packaging and sale of beer, malt beverages, mead, wine, artisan spirits, and/or hard cider, produced on site for distribution, retail or wholesale, on or off-premises sales, with a capacity of not more than 15,000 barrels per year.

- (1) If operated in conjunction with a restaurant, the operation shall be considered a brewpub.
- (2) The development may include other uses such as a standard restaurant, bar or live entertainment as otherwise permitted in the zoning district.
- (3) All state ABC laws shall apply to the production and sale of all alcoholic beverages.

Mini-storage means a building designed to provide rental storage space in cubicles where each cubicle has a maximum floor area of 400 square feet. Each cubicle shall be enclosed by walls and ceiling and have a separate entrance for the loading and unloading of stored goods. Cubicles may or may not be climate controlled.

Mobile home means a factory assembled structure or structures equipped with the necessary service connections and made to be readily movable as a unit or units on its (their) own running gear and designed to be used as a dwelling unit without a permanent foundation and built before June 14, 1976 (also see Manufactured Home). This unit does not meet the requirements of the Council of American Building Officials (CABO) or the Virginia Uniform Statewide Building Code Use Group R-4. The phrase "without a permanent foundation" indicates that the support system is constructed with the intent that the manufactured home placed thereon will be moved from time to time at the convenience of the owner.

Modular home means a dwelling unit constructed on-site in accordance with the Virginia Uniform Statewide Building Code and composed of components substantially assembled in a manufacturing plant and transported to the building site for final assembly on a permanent foundation.

Modular home sales means a site used for the construction and display of model modular homes, including a sales office and incidental storage associated with the construction of the model homes.

Multi-family dwelling means a building or portion thereof which contains three or more dwelling units for permanent occupancy, regardless of the method of ownership. Included in the use type would be garden apartments, low and high rise apartments, apartments for elderly housing and condominiums.

Non-profit facility means a building owned or controlled by a non-profit organization holding an exemption under Internal Revenue Code Section 501(c) said exempt status to be evidenced by a currently valid exemption letter from the Internal Revenue Service. Such non-profit organization shall be in good standing with the Internal Revenue Service in all respects.

Nursing home means a use providing bed care and in-patient services for persons requiring regular medical attention but excluding a facility providing surgical or emergency medical services and excluding a facility providing care for alcoholism, drug addiction, mental disease, or communicable disease. Nursing homes have doctors or licensed nurses on duty.

Outdoor gathering means any temporary organized gathering expected to attract 500 or more people at one time in open spaces outside an enclosed structure. Included in this use type would be music festivals, church revivals, carnivals and fairs, and similar transient amusement and recreational activities not otherwise listed in this section. Such activities held on publicly owned land shall not be included within this use type.

Park and ride facility means a publicly-owned short term parking facility for commuters.

Parking facility, structure means a site used for a parking structure unrelated to a specific use which provides one or more parking spaces together with driveways, aisles, turning and maneuvering areas, incorporated landscaped areas, and similar features meeting the requirements established by this chapter. This use type shall not include parking facilities accessory to a permitted principal use.

Parking facility, surface means a site used for surface parking unrelated to a specific use which provides one or more parking spaces together with driveways, aisles, turning and maneuvering areas, incorporated landscaped areas, and similar features meeting the requirements established by this chapter. This use type shall not include parking facilities accessory to a permitted principal use.

Pawn shop means an establishment engaged in the loaning of money on the security of property pledged to a pawnbroker and the incidental sale of such property.

Payday loan establishment means a place of business engaged in offering small, short-maturity loans on the security of (i) a check, (ii) any form of assignment of an interest in the account of an individual or individuals at a depository institution, or (iii) any form of assignment of income payable to an individual or individuals, other than loans based on income tax refunds. For the purposes of this chapter, such establishments shall not be construed to be "banks" or "financial institutions."

Personal improvement services means establishments primarily engaged in the provision of informational, instructional, personal improvements and similar services. Typical uses include driving schools, health spas or physical fitness studios, reducing salons, dance studios, handicraft and hobby instruction.

Personal services means establishments or places of business engaged in the provision of frequently or recurrently needed services of a personal nature. Typical uses include beauty and barber shops; tattoo and piercing establishments; grooming of pets; seamstresses, tailors; florists; and laundromats and dry cleaning services.

Planned unit development (i.e. — P.U.D.) means a type of building development specifically described by ordinance standards in which a thoughtfully designed grouping of varied and compatible land uses, such as housing, recreation, commercial centers, and industrial parks, are all contained within one overall development plan.

Post office means an establishment providing postal services directly available to the consumer operated by the United States Postal Service.

Public assembly means a facility owned and operated by a public or quasi-public agency accommodating public assembly for sports, amusement, or entertainment purposes. Typical uses include auditoriums, sports stadiums, convention facilities, fairgrounds, and sales and exhibition facilities.

Public maintenance and service facility means a public facility supporting maintenance, repair, vehicular or equipment servicing, material storage, and similar activities including street or sewer yards, equipment services centers, and similar uses having characteristics of commercial services or contracting or industrial activities.

Public park and recreational area means publicly-owned and operated parks, picnic areas, playgrounds, indoor or outdoor athletic facilities, and open spaces.

P.U.D. See *Planned unit development* (above).

Railroad facilities means railroad yards, equipment servicing facilities, and terminal facilities.

Recreational vehicle sales and service means an establishment engaged in the retail sales of recreational vehicles, boats, and jet skis, including service and storage of vehicles parts and related accessories.

Recycling center means a receptacle or facility used for the collection and storage of recyclable materials designed and labeled for citizens to voluntarily take source separated materials for recycling.

Religious assembly means a use located in a permanent building and providing regular organized religious worship and related incidental activities, except primary or secondary schools and day care facilities.

Resource extraction means an establishment involving on-site extraction of surface or subsurface mineral products or natural resources. Typical uses are quarries, borrow pits, sand and gravel operations, mining, and soil mining. Specifically excluded from this use type shall be grading and removal of dirt associated with an approved site plan or subdivision, or excavations associated with, and for the improvement of, a bona fide agricultural use.

Restaurant, fast food or drive-thru means an establishment engaged in the preparation and sale of food and beverages for take-out, delivery, or table service, served in disposable containers at a counter, a drive-up or drive-thru service facility, or at a curb.

Restaurant, general means an establishment engaged in the preparation and sale of food and beverages containing more than 3,000 gross square feet and typically characterized by table service to customers.

Restaurant, mobile means a readily movable wheeled cart, trailer, or vehicle designed and equipped for the preparing, serving, and/or selling of food and operated at temporary locations. This definition shall include food trucks, food trailers, and food carts and shall not apply to ice cream trucks, "meals on wheels" or food home delivery services.

Restaurant, small means an establishment engaged in the preparation and sale of food and beverages containing no more than 3,000 gross square feet. Typical uses include cafes, coffee shops and small restaurants. Customers may be served over the counter or by table service by a wait staff.

Retail sales means an establishment engaged in sale or rental with incidental service, of commonly used goods and merchandise for personal or household use, excluding those classified more specifically by these use type classifications.

Safety service means a facility for the conduct of safety and emergency services for the primary benefit of the public, whether publicly or privately owned and operated, including police, fire protection, emergency medical and ambulance services.

Satellite dish antenna means an accessory use that is a combination of:

- (1) An antenna or dish antenna whose purpose is to receive communication or other signals from orbiting satellites and other distant sources;
- (2) A low-noise amplifier (LNA) which is situated at the focal point of the receiving component and whose purpose is to magnify and transfer signals; and
- (3) A coaxial cable whose purpose is to carry the signals to the exterior of the building.

Sawmill means an establishment for the storage of harvested timber and/or the sawing of timber into lumber products.

Scrap and salvage service means a place of business primarily engaged in the storage, sale, dismantling or other processing of uses or waste materials which are not intended for reuse in their original forms. Typical uses include paper and metal salvage yards, automotive wrecking yards, junk yards, used tire storage yards, or retail and/or wholesale sales of used automobile parts and supplies.

Shooting range, outdoor means a site where land is used for archery and the discharging of firearms for the purposes of target practice, skeet and trap shooting, mock war games, or temporary competitions, such as a turkey shoot. Excluded from this use type shall be general hunting and the unstructured and nonrecurring discharging of firearms on private property with the property owner's permission.

Single-family dwelling means a site-built or modular building designed for or used exclusively as one dwelling unit for permanent occupancy.

- (1) *Detached* means a single-family dwelling which is surrounded by open space or yards on all sides, is located on its own individual lot, and which is not attached to any other dwelling by any means.
- (2) *Attached* means two single-family dwellings sharing a common wall area, each on its own individual lot.

Stable, private means the boarding, keeping, breeding, pasturing or raising of horses, mules, donkeys, ponies or llamas exclusively for personal use and enjoyment by the owner or occupant of the property or the riding of said animals by the owner or occupant of the property and/or their non-paying guests.

Studio, fine arts means a building, or portion thereof, used as a place of work by a sculptor, artist, photographer or similar artisan and/or for sale of such products.

Substance abuse clinic means an establishment which provides outpatient services primarily related to the treatment of alcohol, or other drug or substance abuse disorders, which services include the dispensing and administering of controlled substances and pharmaceutical products by professional medical practitioners as licensed by the commonwealth.

Temporary family health care structures means as described by Code of Virginia, § 15.2-2292.1 and in section 86-460 of this chapter, a transportable residential structure, providing an environment facilitating a caregiver's provision of care for a mentally or physically impaired person, and which has been primarily assembled at a location other than the site of installation.

Tower means any structure that is designed and constructed primarily for the purpose of supporting one or more antennas. The term includes but is not limited to radio and television transmission towers, microwave towers, common-carrier towers, and cellular telephone and wireless communication towers. Tower types include, but are not limited to monopoles, lattice towers, wooden poles, and guyed towers. Excluded from this definition are amateur radio towers, which are otherwise defined.

Townhouse means a grouping of three or more attached single-family dwellings in a row in which each unit has its own front and rear access to the outside, no unit is located over another unit, and each unit is separated from each other by one or more common walls.

Transfer station means any storage or collection facility which is operated as a relay point for municipal solid waste which ultimately is to be transferred to a landfill.

Transportation terminal means a facility for loading, unloading, and interchange of passengers, baggage, and incidental freight or packages between modes of ground transportation, including bus terminals, railroad stations, and public transit facilities.

Travel center means an establishment containing a mixture of uses which cater to the traveling public and in particular motor freight operators. A travel center might include such uses as fuel pumps, restaurants, overnight accommodations, retail sales related to the motor freight industry, and similar uses.

Truck terminal means a facility for the receipt, transfer, short term storage, and dispatching of goods transported by truck. Included in the use type would be express and other mail and package distribution facilities, including such facilities operated by the U.S. Post Office.

Upper-story residential unit means residential dwellings, as a secondary or ancillary use in mixed-use commercial or office structures, located on any floor above the ground floor (second-story or above). Such units may provide a residence for the owner, manager, or employees of the business on the first-floor of the same building or may be rented out to the public.

Utility service, major means services of a regional nature which normally entail the construction of new buildings or structures such as generating plants and sources, electrical switching facilities and stations or substations, water towers and tanks, community waste water treatment plants, and similar facilities. Included in this definition are also electric, gas, and other utility transmission lines of a regional nature which are not otherwise reviewed and approved by the Virginia State Corporation Commission.

Utility service, minor means services which are necessary to support existing and future development within the immediate vicinity and involve only minor structures. Included in this use type are distribution lines and small facilities that are underground or overhead, such as transformers, relay and booster devices, and well, water and sewer pump stations. Also included are all major utility services that were in existence prior to the adoption of this chapter.

Veterinary hospital/clinic means any establishment rendering surgical and medical treatment of animals. Boarding of animals shall only be conducted indoors, on a short term basis, and shall only be incidental to such hospital/clinic use, unless also authorized and approved as a commercial kennel.

Warehousing and distribution means an establishment specializing in storage, warehousing and dispatching of goods within enclosed structures, or outdoors. Typical uses include wholesale distributors, storage warehouses and moving/storage firms.

Wedding/event facility means a facility which is utilized by individuals or groups to accommodate private functions including but not limited to, banquets, weddings, celebrations, and other events. Civic, religious and community owned buildings are not included in this definition.

(Ord. of 10-11-2011(3), § 2; Ord. of 7-14-2015(1), § 1; Ord. of 4-12-2016(1), § 1; Ord. of 5-9-2017(2), § 1; Ord. of 8-8-2017(1), § 1; Ord. of 11-13-2018(1); Ord. of 5-14-2019(1), § 1; Ord. of 7-9-2019(3), § 1)

ORDINANCE AMENDMENT OA-2023-07

Chapter 86 – Zoning

Article III – Districts

Division 2 – R-1 (Low-Density Residential) District

Sec. 86-132. Permitted uses.

- (a) Only one building and its accessory buildings may be erected on any lot or parcel of land in the R-1 low-density residential district.
- (b) The following uses are permitted by right or by special use permit in the R-1 low-density residential district, subject to all other applicable requirements contained in this chapter. A special use permit is required where indicated. Certain uses are subject to additional, modified or more stringent standards as indicated.

(1) *Agricultural use types.*

(None)

(2) *Residential use types.*

Accessory apartment—Subject to section 86-453

Aviation Facility, private – Subject to section 86-546, special use permit required

Community garden—Special use permit required

Family day care home—Subject to section 86-477, special use permit required

Group home—Subject to Code of Virginia § 15.2-2291

Home garden

Home occupation—Subject to section 86-454

Keeping of chickens per section 86-515.1

Keeping of horses per section 86-515.2. Special use permit required

Manufactured home, emergency—Subject to section 86-455

Single-family dwelling, detached—Subject to section 86-596

Temporary family health care structure—Subject to section 86-460

(3) *Civic use types.*

Community recreation—Subject to section 86-474

Cultural service

Educational facilities, primary/secondary—Special use permit required

Non-profit facility—Subject to section 86-482, special use permit required

Public parks and recreational areas—Special use permit required

Religious assembly—Subject to section 86-479, special use permit required

Safety service

Utility service, minor

(4) *Office use types.*

(None)

(5) *Commercial use types.*

Bed and breakfast—Subject to section 86-507, special use permit required

Restaurant, mobile per section 86-520

(6) *Industrial use types.*

(None)

(7) *Miscellaneous use types.*

Amateur radio tower—Subject to section 86-542

Satellite dish antenna one meter or less in diameter or measured diagonally

Satellite dish antenna in excess of one meter in diameter or measured diagonally—Subject to section 86-544.

(Ord. of 10-11-2011(3), § 2; Ord. of 1-14-2014(1), § 1; Ord. of 4-12-2016(2), § 1; Ord. of 5-9-2017(3), § 1; Ord. of 5-9-12-2017(15), § 1; Ord. of 11-13-2018(2))

ORDINANCE AMENDMENT OA-2023-07

Proposed Use and Design Standards for *Aviation Facility - Private*

Chapter 86 – Zoning

Article IV – Development Standards

Division 1 – Use and Design Standards

(NEW) Sec. 86-463. Aviation Facility, private.

- (a) *Intent.* The intent of the development standards of this division are to allow for the use and enjoyment of an Aviation facility-private in the R-1 low-density residential district ensuring adequate separation and other design characteristics to maintain a safe and healthy residential environment.
- (b) *General Standards.*
 - (1) That the use shall be an accessory use only to a principle residential use whether by occupancy or tenancy.
 - (2) That a “*No Objection*” or “*Conditional*” airport determination issued by the Federal Aviation Administration after owner application under Title 14, Chapter 1, Subchapter I, Part 157 (Notice of Construction, Alteration, Activation, and Deactivation of Airports) has been obtained.
 - (3) That proper registration documentation issued by the Federal Aviation Administration has been obtained for each personal aircraft intended to be utilized at the aviation facility.
 - (4) That runway requirements for each aircraft intended to be utilized at aviation facility have been obtained.
 - (5) That satisfactory evidence can be provided that the proposed landing area at the aviation facility is sufficient in length and width to accommodate aircraft intended to be utilized.
 - (6) That satisfactory documentation can be provided that the applicant has secured, by ownership or tenancy, no less than fifteen (15) contiguous acres on which the private aviation facility is purposed.
 - (7) That it can be demonstrated that a minimum clear zone of five hundred (500) feet from the end of all runways can be provided and that the clear zone is adjacent to the landing area and secured by ownership or tenancy.
 - (8) That it can be satisfactorily demonstrated that the landing area or any building or structure intended to be used to shelter, cover, or store private aircraft is not located within one hundred (100) feet of any property line adjacent to residential use.



RESOLUTION OF THE PLANNING COMMISSION

WHEREAS, pursuant to the requirements of the Code of Virginia Title 15.2-2204, as amended, the Planning Commission of the Town of Altavista held a public hearing to consider a Zoning Text Amendment to Chapter 86-Article II-Section 86-32 – Use types, Chapter 86-Article III-Division 2-Section 86-132(2) – Permitted Uses, and Chapter 86-Article IV-Division 1-Section 86-463 – Aviation facility, new, and

WHEREAS the Planning Commission has given interested citizens and other parties the opportunity to comment on the proposed requests at a duly advertised public hearing on December 04, 2023; and

WHEREAS the Planning Commission considered information provided by the applicant and town staff; and

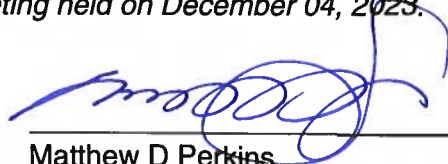
WHEREAS the Planning Commission considered comments made by those in opposition to the request and in support of the request; and

WHEREAS Staff made a recommendation to the Planning Commission to recommend approval of the rezoning request; and

WHEREAS the rezoning request is consistent with the Town of Altavista 2045 Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED that the Planning Commission of the Town of Altavista at its December 04, 2023, meeting recommended that Town Council approve the proposed rezoning by a vote of 6 to 0.

I, Matthew D. Perkins, Assistant Town Manager for Altavista, VA, do hereby certify that the foregoing action was taken by said Commission at its meeting held on December 04, 2023.


 Matthew D Perkins
 Assistant Town Manager



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 7.B

PUBLIC HEARING(S)

Title: Public Hearing - Ordinance Amendment (OA-2023-08) to Sections 86-352(3) - *Permitted Uses* and 86-382(3) - *Permitted Uses*

Staff Resource: Matt Perkins, Assistant Town Manager

Action(s):

Amend Section 86-352(3) - *Permitted Uses* and Section 86-382(3) - *Permitted Uses* of the Zoning Ordinance in the C-2 (General Commercial) and M (Industrial) districts, respectively, to delete *Correction Facility - Special use permit required* from each.

Explanation:

A Zoning Text Amendment is a change in any part of the Zoning Ordinance. Any such amendment, in this case initiated by a motion of the Planning Commission, is subject to the requirement of a Public Hearing.

Notice of this Public Hearing was published in the Altavista Journal on January 24 and January 31, 2023.

Attached documents show the proposed amendments to Code Sections 86-352(3) and 86-382(3).

Background:

In a continuing effort to align the Code of Altavista with desired outcomes for the Altavista community, staff reviewed the Permitted Uses in all zoning districts. Through that review, staff recognized that *Correction Facility - Special Use Permit required* was listed in both the C-2 (General Commercial) and M (Industrial) Districts as a civic permitted use, Code Sections 86-352(3) and 86-382(3) respectively.

This finding was brought to the Planning Commission at its October 2023 meeting for review and discussion by its members. After discussion, Planning Commissioners agreed that this use should be removed from the Zoning Ordinance. Upon motion and approval of the Planning Commissioners, this matter was brought to Public Hearing on December 04, 2023. The Planning Commission voted to recommend to Town Council. Resolution attached.

Funding Source(s):

N/A

Attachments: (click item to open)

[attachment 1. Sec. _86_352._Permitted-uses_OMITTING-correction-facility.pdf](#)

[attachment 2. Sec. _86_382._Permitted-uses_OMITTING-correction-facility.pdf](#)

ORDINANCE AMENDMENT OA-2023-08

Chapter 86 – Zoning

Article III – Districts

Division 6. C-2 (General Commercial) District

Sec. 86-352. Permitted uses.

The following uses are permitted by right or by special use permit in the C-2 general business district, subject to all other applicable requirements contained in this chapter. A special use permit is required where indicated. Certain uses are subject to additional, modified or more stringent standards as indicated.

(1) *Agricultural use types.*

(None)

(2) *Residential use types.*

Accessory apartment—Subject to section 86-453

Duplex—No Guidelines listed in Code

Home garden

Home occupation—Subject to section 86-454

Keeping of chickens per section 86-515.1

Multi-family dwelling—Subject to section 86-458, special use permit required

Single-family dwelling, attached—Subject to section 86-459

Single-family dwelling, detached—Subject to section 86-596

Temporary family health care structures—Subject to section 86-460

Townhouse—Subject to section 86-461

Upper-story housing unit—Subject to section 86-462

(3) *Civic use types.*

Assisted care residence—Regulated by the Commonwealth of Virginia

Club—Subject to section 86-473

Correction facility—Special use permit required

Crisis center

Cultural services

Educational facilities, college/university—Special use permit required

Educational facilities, primary/secondary

Food bank, food pantry, or similar uses. Subject to section 86-482.1. Special use permit required.

Governmental service

-
- Guidance service
 - Halfway house—Special use permit required
 - Hospitals—Special use permit required
 - Life care facility
 - Nursing home
 - Park and ride facility
 - Post office
 - Public assembly
 - Public maintenance and service facility—Special use permit required
 - Public parks and recreational areas—Special use permit required
 - Religious assembly—Subject to section 86-479
 - Safety services
 - Utility service, major—Special use permit required
 - Utility service, minor
 - (4) *Office use types.*
 - Financial institution—No Guidelines listed in Code
 - General office
 - Laboratory
 - Medical office
 - Substance abuse clinic—Licensed by the Commonwealth of Virginia, special use permit required
 - (5) *Commercial use types.*
 - Adult use—Subject to section 86-502, special use permit required
 - Agricultural service
 - Antique shop
 - Assembly hall
 - Automobile dealership, new—Subject to section 86-503
 - Automobile dealership, used—Subject to section 86-504, special use permit required
 - Automobile parts/supply, retail
 - Automobile rental/leasing
 - Automobile repair service, major—Subject to section 86-505, special use permit required
 - Automobile repair service, minor
 - Brewpub
 - Business support service
 - Business/trade schools

Car wash
Commercial indoor amusement
Commercial indoor entertainment
Commercial indoor sports and recreation
Commercial outdoor entertainment
Commercial outdoor sports and recreation
Communications service
Construction sales and service
Consumer repair service
Convenience store
Dance hall—Special use permit required
Day care center—Subject to section 86-510
Equipment sales and rental—Special use permit required
Farmers market—Special use permit required
Flea market—Special use permit required
Funeral service
Garden center
Gasoline station—Subject to section 86-513
Hospital
Hotel/motel/motor lodge
Kennel, commercial—Subject to section 86-515, special use permit required
Laundry
Manufactured home sales
Microbrewery
Mini-storage—Subject to section 86-517, special use permit required
Modular home sales
Pawn shop
Payday loan establishment
Personal improvement service
Personal service
Recreational vehicle sales and service
Restaurant, small
Restaurant, fast food or drive-thru—Subject to section 86-562
Restaurant, general

Restaurant, mobile per section 86-520

Retail sales—Subject to section 86-519

Studio, fine arts

Transient merchant—Subject to section 86-514 - Itinerant merchant

Travel center—Special use permit required

Veterinary hospital/clinic

Wedding/event facility—Subject to section 86-521

(6) *Industrial use types.*

Construction yard—Special use permit required

Custom manufacturing

Recycling center

Transportation terminal—Special use permit required

Truck terminal—Special use permit required

(7) *Miscellaneous uses.*

Amateur radio tower—Subject to section 86-542

Parking facility, surface/structure—Special use permit required

Satellite dish antenna one meter or less in diameter or measured diagonally

Satellite dish antenna in excess of one meter in diameter or measured diagonally—Subject to section 86-544

Tower—Subject to section 86-545 and article VI, special use permit required

(Ord. of 10-11-2011(3), § 2; Ord. of 1-14-2014(5), § 1; Ord. of 7-14-15(4); Ord. of 4-12-2016(5), § 1; Ord. of 5-9-12-2017(17), § 1; Ord. of 12-11-2018(2); Ord. of 5-14-2019(3), § 1; Ord. of 7-9-2019(1), § 1; Ord. of 3-14-2023(1), § 1)

ORDINANCE AMENDMENT OA-2023-08

Chapter 86 – Zoning

Article III – Districts

Division 7. M (Industrial) District

Sec. 86-382. Permitted uses.

The following uses are permitted by right or by special use permit in the M (industrial) district, subject to all other applicable requirements contained in this chapter. A special use permit is required where indicated. Certain uses are subject to additional, modified or more stringent standards as indicated.

(1) *Agricultural use types.*

(None)

(2) *Residential use types.*

Home garden

Home occupation—Subject to section 86-454, special use permit required

Keeping of chickens per section 86-515.1

Multi-family dwelling Subject to section 86-458.—Special use permit required—Only when redeveloping or renovating an existing industrial building

(3) *Civic use types.*

~~Correction facility—Special use permit required~~

Educational facilities, college/university—Special use permit required

Food bank, food pantry, or similar uses—Subject to section 86-482.1

Governmental services

Post office

Public maintenance and service facility

Safety services

Utility service, major—Special use permit required

Utility service, minor

(4) *Office use types.*

Financial institution—No guidelines listed in Code

General office

Laboratory

Medical office

(5) *Commercial use types.*

Automobile repair service, major—Subject to section 86-505

Business support services
Business trade school
Communication services
Construction sales and services
Equipment sales and rental
Mini-storage—Subject to section 86-517
Restaurant, mobile per section 86-520
Wedding/event facility—Subject to section 86-521

(6) *Industrial use types.*

Construction yard
Custom manufacturing—Special use permit required
Industry, light
Industry, medium
Industry, heavy—Special use permit required
Recycling center
Transportation terminal
Truck terminal
Warehousing and distribution

(7) *Miscellaneous use types.*

Parking facility, surface/structure—Special use permit required
Satellite dish antenna one meter or less in diameter or measured diagonally
Satellite dish antenna in excess of one meter in diameter or measured diagonally—Subject to section 86-544
Tower—Special use permit required, subject to section 86-545

(Ord. of 10-11-2011(3), § 2; Ord. of 1-14-2014(6), § 1; Ord. of 4-12-2016(6), § 1; Ord. of 5-9-12-2017(18), § 1; Ord. of 12-11-2018(3); Ord. of 5-14-2019(4), § 1; Ord. of 7-9-2019(5), § 1; Ord. of 12-10-2019(1), § 1; Ord. of 3-14-2023(2), § 1)



RESOLUTION OF THE PLANNING COMMISSION

WHEREAS, pursuant to the requirements of the Code of Virginia Title 15.2-2204, as amended, the Planning Commission of the Town of Altavista held public hearings to consider Zoning Text Amendments to Chapter 86-Article III-Division 6-Section 86-352(3) – Permitted Uses and Chapter 86-Article III-Division 7-Section 86-382(3) – Permitted Uses, and

WHEREAS the Planning Commission has given interested citizens and other parties the opportunity to comment on the proposed requests at a duly advertised public hearing on December 04, 2023; and

WHEREAS the Planning Commission considered information provided by the applicant and town staff; and


WHEREAS the Planning Commission considered comments made by those in opposition to the request and in support of the request; and

WHEREAS Staff made a recommendation to the Planning Commission to recommend approval of the rezoning request; and

WHEREAS the rezoning request is consistent with the Town of Altavista 2045 Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED that the Planning Commission of the Town of Altavista at its December 04, 2023, meeting recommended that Town Council approve the proposed rezoning by a vote of 6 to 0.

I, Matthew D. Perkins, Assistant Town Manager for Altavista, VA, do hereby certify that the foregoing action was taken by said Commission at its meeting held on December 04, 2023.


 Matthew D Perkins
 Assistant Town Manager



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 9.A

NEW BUSINESS

Title: Special Event Permit Request: Altavista Area YMCA - Kids Triathlon

Staff Resource: Matt Perkins, Assistant Town Manager

Action(s):

Review and Approve Special Event

Explanation:

The Altavista Area YMCA has submitted a Special Event Permit to host a Kids Triathlon for ages 4 years to 12 years old on May 11, 2024. The event will span from 8:30am - 11:30am, with event related activities starting at 7:30am and ending at 12:00pm (noon). Coordination with Town Staff will be imperative for this effort, as the request involves street closures and use of the Trade Lot for adequate set-up and take down. The YMCA will be responsible for coordinating registration, volunteers, and Town Staff for needed resources (primarily street barricades). Adequate safety and first-aid resources are also being provided by the YMCA. No monetary assistance from the Town is being requested related to this event.

Town Staff has discussed this opportunity with both the Public Works Department and the Altavista Police Department, and there were no immediate or present concerns and each expressed the capacity to assist. A pre-planning meeting will be conducted with YMCA organizers and Town Staff prior to the event.

Background:

Special Event Application attached.

Funding Source(s):

None

Attachments: *(click item to open)*

[attachment. YMCA Special Event App - Kids Tri.pdf](#)



DO I NEED A PERMIT FOR MY EVENT?

A permit must be obtained prior to having a "Special Event" in Altavista. This form is designed to assist in determining if a particular event qualifies as a Special Event. The Town defines a Special Event as follows:

Special Event-

1. a gathering of persons to be held in open space not within a permanently enclosed structure for the purpose of listening to or participating in music or listening to or participating in entertainment that is open to the public or which results in revenue through donations or ticket sales. "Entertainment" includes but is not limited to fairs, carnivals, circuses, fund raisers, exhibitions, performances, rides, races, parades, marches, events, concerts, celebrations, tours, shows, outdoor dances and fireworks displays.
2. Any event that occurs on public property or town rights-of-way (scavenger hunt, Scarecrow Stroll, block party, etc)

The following is a list of some events that are not considered Special Events and **DO NOT** require a permit:

Town, County or School sponsored events; yard sales; flea markets; family reunions; private parties; athletic tournaments; outdoor weddings/receptions; pep rallies; business grand openings; indoor events (in buildings designed for assembly purposes)

Please answer the following questions to determine if your event qualifies as a "Special Event":

1. Will the event be on public property or rights-of-way?
☒ YES or ☐ NO
2. Does the event include "Music or Entertainment" that is audible beyond the property lines?
☒ YES or ☐ NO
3. Is the event open to the public?
☒ YES or ☐ NO
4. Will the event result in revenue through donations or ticket sales?
☒ YES or ☐ NO

If you answered YES to any of the questions, your event is a "Special Event" and will require a permit. Please complete the *Town of Altavista Special Event Permit Application* and submit to Town Hall at least **60 days** prior to the event. **A mandatory pre-application meeting with Town staff is required prior to submittal.**

A Special Event Permit (if requested) may be issued for up to three (consecutive) years for a recurring event so long as there are no material changes in the event.

The permit fee for a "Special Event" is \$25.00 per event per year. Events for the purpose of raising funds to assist an Altavista or Campbell County charitable cause may qualify for a fee waiver at the discretion of the Altavista Town Council.

If you have questions related to Special Event requirements, please contact Town Hall at (434) 369-5001.

Town of Altavista Special Event Application - Part 1

Event Name

Altavista Area YMCA Kids Tri

Start Date

5-11-24

End Date

5-11-24

Proposed

Rain Date

NA

First Time Event

☒

Re-Occurring Event

☐

If re-occurring, in what year did the event commence?

Event Category

Community Festival

☐

Parade

☐

Concert

☐

Run/Walk

☒

Other

(please specify)

Alcohol Served

☐

Yes

☒

No

If alcohol is being served, please attach the name and all contact information for the ABC license holder (phone, cell, address and email). Also, please attach a copy of the issued ABC license as well as a sheet describing how drinking ages will be monitored/controlled.

Event Organizer (s)

Altavista Area YMCA

Corp. ID #

Street Address

710 7th St

54-0895639

County/Locality

Altavista State/Zip VA, 24517

Non-Profit ID #

Primary Contact

Liz Nordquist

Address

1000 Franklin Ave
Altavista, VA 24517

Business Phone

Email

lnordquist@altavistaymca.com

434-369-9622 x23

Cell Phone

221-4647

Home Phone

Fax

NA

NA

Event Promoter/Marketing Coordinator

Name

Liz Nordquist

Work Phone

Email

lnordquist@altavistaymca.com

434-369-9622 x23

Cell Phone

221-4647

Home Phone

NA

Town of Altavista Special Event Application - Part 2

Town Funds Requested?

☐

YES

☒

NO

AMOUNT:

Type of Assistance Requested:

☐

GRANT

☐

LOAN

How Often Assistance Requested?

☐

ONE-TIME

☐

ANNUALLY

Please attach list of expected event sponsors contributing funds or in-kind supplies/services.

Admission Fee

Day of the Event

In Advance

Senior/Jr. Fee

Purpose and Description of the Event

Please include a detailed description of the event/attractions, a site map, and schedule of activities. Please attached additional pages if needed.

kids triathlon for kids 4* to 12 years of age. participants will swim at YMCA family center, bike Franklin Ave/trade lot, & run on the YMCA track in the athletic center. the date for the event will be May 11th and closures for Franklin Ave/tradelot would need to be from 7:30AM-12 pm for adequate set up and take down.

Event Cancellation

Please describe your cancellation policy; please note that the Town of Altavista must be notified if the event is cancelled or postponed.

there will be no postponement — if cancellation must occur due to unsafe conditions, participants will be refunded.

Event Venue or Site(s)

Please attach a tax/parcel location map and a signed letter of consent from the property owner (consent letter not needed if using Town-owned property).

Site Address

Zoning

Classification

Anticipated Attendance

Average Attendance at Past Events

Town of Altavista Special Event Application - Part 3

Event Set-up Dates 5/11/24 to 5/11/24

Event Start Date 5/11/24 Event End Date 5/11/24

Event Start Time (open to the public) 8:30 a.m./p.m. Event End Time (closed to the public) 11:30 a.m./p.m.

Music/Sound Start Time 8:30 a.m./p.m. Music/Sound End Time 11:30 a.m./p.m.

Alcohol Served NA a.m./p.m. NA a.m./p.m.

If the event continues through subsequent days, please list the dates and start times for each day's activities; attach extra pages if needed.

Event 2nd Date

Event Start Time (open to the public) NA a.m./p.m. Event End Time (closed to the public) NA a.m./p.m.

Music/Sound Start Time NA a.m./p.m. Music/Sound End Time NA a.m./p.m.

Alcohol Served NA a.m./p.m. to NA a.m./p.m.

Event 3rd Date

Event Start Time (open to the public) NA a.m./p.m. Event End Time (closed to the public) NA a.m./p.m.

Music/Sound Start Time NA a.m./p.m. Music/Sound End Time NA a.m./p.m.

Alcohol Served NA a.m./p.m. to NA a.m./p.m.

Event / Venue Tear Down Dates 5/11-24 to 5-11-24

Event/Venue Tear Down Times Day 1 11:30 a.m./p.m. Day 2 NA a.m./p.m.

Additional Sites Needed for Staging: Please list the address of each:

NA

Requested street/road closures:

Frankline Ave from Park St to 7th St and Trade lot

Proposed dates and times of closures:

5-11-24 7:30am - 12pm

Town of Altavista Special Event Application - Part 4

Will you be supplying? Check all that apply.

Dumpsters	<input checked="" type="checkbox"/>	Quantity	<input type="text" value="1"/>	
Portable Restrooms	<input type="checkbox"/>	Quantity	<input type="text"/>	
Trash Cans	<input checked="" type="checkbox"/>	Quantity	<input type="text" value="5"/>	
Recycling Containers				
Banners/Decoration	<input checked="" type="checkbox"/>	Quantity	<input type="text"/>	Type <input type="text" value="Decorations"/>
Fencing/Barricades	<input type="checkbox"/>	Quantity	<input type="text"/>	Type <input type="text"/>
Special Lighting	<input type="checkbox"/>	Quantity	<input type="text"/>	Type <input type="text"/>

Will shuttle services be provided? ☐

Shuttle Service Coordinator

Name Contact #

Type of transportation used (i.e. buses, golf carts, wagons, etc.)

Please attach a map of shuttle routes and schedule for shuttle services.
Describe shuttle plan, indicate drop off and pick up points.

Will special shuttling services be provided for disabled citizens? ☐

Explain plans/amenities to accommodate disabled citizens on-site at the event.

Will live entertainment be scheduled? Please describe any scheduled performances.

Town of Altavista Special Event Application - Part 5

Will you be supplying? Check all that apply.

Booths/Exhibits	<input checked="" type="checkbox"/>	Quantity	<input type="text" value="5"/>	
Tents/Canopies	<input checked="" type="checkbox"/>	Quantity	<input type="text" value="1"/>	Size <input type="text" value="Small"/> 5x8
Vehicles/Trailers	<input type="checkbox"/>	Quantity	<input type="text"/>	Kind <input type="text"/>
Animals	<input type="checkbox"/>	Quantity	<input type="text"/>	Kind <input type="text"/>
VIP Area	<input type="checkbox"/>	Describe	<input type="text"/>	
Amplified Sound	<input type="checkbox"/>	Describe	<input type="text"/>	
Rides/Inflatables	<input type="checkbox"/>	Describe (kind/quantity)	<input type="text"/>	
Stage/bleachers (other structures)	<input type="checkbox"/>	Describe	<input type="text"/>	
Fireworks/ Pyrotechnics	<input type="checkbox"/>	Describe	<input type="text"/>	

Please list name, contact information and copy of permit for any fireworks contractor(s).

Please indicate/describe the precise location on-site from which fireworks will be deployed.

Town of Altavista Special Event Application - Part 6

How will the event be marketed? Check all that apply.

Television ☐ Stations ☐
 Radio ☒ Webpage ☒
 Billboards ☐ Social Media ☒
 Newspapers ☒
 Informational hotline ☐
 (please list #)

Please list all that apply:

WKDE FM
 altavistayma.org
 Facebook
 Altavista Journal

Are you requesting the Town of Altavista or Campbell County to provide/coordinate any of the following items/elements of the event? Please check all that apply.

Town Services:

Law Enforcement ☐
 Public Works ☒

County Services:

Fire/EMS ☐
 Safety Information ☐

Other: ☐

Describe the safety plans for the event
 (please use extra pages if necessary).

First aid tent will be provided. all staff are CPR, AED,
 & first aid certified. AED's are available at site location.
 Volunteers will ensure orderly proceedings of event. We
 would like to barricade Franklin Avenue off to ensure
 safety of bike riders, as well as the track lot for
 biking course. Have consulted APD - no officers needed.

Other Town services or equipment? Please describe.

Road closure including Barricades and/or cones.

Describe any unique grounds preparation or traffic control needs.

Road closure Franklin Ave from Park St to 7th St

Town of Altavista Special Event Application - Part 7

How many staff persons will be designated to the following areas:

Entry/exit gates

2

Event-day ground staff

10

Clean-up crew

15

Volunteers

30

Parking areas

NA

How will you obtain event staff? Describe:

Stage areas

NA

current employees and member volunteers

Is liability coverage provided for staff/volunteers working on-site?



If so, to what amount?

2 million

How do you plan to notify residents and businesses who may be affected by event? (in addition to adjacent property owners).

Door to door

☐

Phone calls

☒

Flyers

☒

Others

☐

Will any food be served on-site?

☐

Is there a designated food coordinator?

☐

Non-profit food vendors

NA

Name:

NA

For-profit food vendors

NA

Vendors needing electricity

NA

Phone/Cell:

NA

Vendors needing water hook-ups

NA

Vendors using open fire/gas

NA

Non-profit vendors selling wares

NA

for-profit vendors selling wares

NA

Please describe items/services vended on-site; describe any special needs of vendors.

NA

Liability Insurance Information

A certificate of insurance for this event (if applicable) must be presented to the Town of Altavista no later than fifteen (15) calendar days prior to the start date of the event. If the information requested below is not available when this application is submitted, it can be added later, but not later than the fifteen (15) day deadline previously noted.

**Indemnity Agreement**

In consideration for the Town of Altavista granting the undersigned Event Organizer representative permission to hold the proposed event and to display, sell, or offer for sale wares, services and/or food or merchandise within the perimeters of their event venue, the undersigned agrees to assume the defense and indemnify and save harmless the Town, its employees, offices and agents against any and all claims, liabilities, judgments, costs, causes of action, damages, expenses and shall pay all attorney's fees, court costs and other costs incurred in defending such claims, which may accrue against, be charged to, be recovered from, or sought to be removed from the Town, its employees, officers and agents by reason of or on account of any personal injury or death or damage to property arising from the undersigned's event and associated activities, if such personal injury or death or damage of property is caused by the acts or omissions or negligence of the undersigned, or the undersigned's employees and agents or by such acts, omissions or negligence of any other person subject to the undersigned's control. The Town, its employees, officers and agents shall not have to give the undersigned any specific types of notices of such claims.

Affidavit of Applicant

I certify that the information contained in this Special Event Application is true and correct to the best of my knowledge and belief, that I understand, and agree to abide by all regulations, provisions, and rules governing Special Events as set forth by the Town of Altavista. I certify that I understand that this application is made subject to the rules and regulations established by the Altavista Town Council. I agree to abide by these rules and further certify that, on behalf of the organization, I am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the Town of Altavista. I grant permission for Town officials to access the property at any time to enforce permit compliance.

A signed hard copy of the Indemnity Agreement and Affidavit of Applicant portions of the Special Event Permit must be provided to the Town before an application will be considered fully executed. Submit one copy of this Special Event permit application to Town of Altavista, ATTN: Special Event, P.O. Box 420, Altavista, VA 24517; townhall@altavistava.gov

Elizabeth Nordquist

Event Coordinator/Responsible Event Representative
(Print Name)

2-1-24

Date

[Signature]

Signature

Maria McCracken

Property Owner (Print Name)

2.1.24

Date

[Signature]

Signature

Town of Altavista Representative (Print Name)

Date

Signature

Altavista Area YMCA Kids Tri

We would like to run a kids triathlon in May of 2024. We are looking at either Saturday May 4th or Saturday May 18th. There would be 4 different age groups 6 and under, 7-8, 9-10, and 11-12. If the event is popular, we will look at adding more age groups and doing a teen triathlon as well. The distance would be as follows:

6 and under 50 swim, bike to fitness center, .25 mile run

7-8 100 swim, 1 mile bike ride, .5 mile run

9-10 200 swim, 1.5 mile bike ride, 1 mile run

11-12 500 swim, 2 mile bike ride, 1.5 mile run

Kids would swim at the pool first and then exit out the tennis court doors to retrieve their bike and ride the appropriate distance ending at the fitness center upper parking lot, they will then enter through the staff door and run the appropriate distance on the indoor track.

We will need to get a permit and have the Town Of Altavista close down the section of Franklin Ave between the fitness and aquatics centers.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

REPORTS AND COMMUNICATIONS

Title: Departmental Reports - Finance

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Informational items.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Meals Tax Report

Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax.pdf

TOWN OF ALTAVISTA MEAL TAX COLLECTIONS

Jul-22	\$102,218.51	PREVIOUS YTD TOTAL (FY)	
Aug-22	\$108,874.52		
Sep-22	\$101,598.57	<i>FY2020</i>	<i>\$970,639.30</i>
Oct-22	\$97,819.71	<i>FY2021</i>	<i>\$1,111,384.10</i>
Nov-22	\$97,796.59	<i>FY2022</i>	<i>\$1,172,634.62</i>
Dec-22	\$107,362.89	<i>FY2023</i>	<i>\$1,271,908.58</i>
Jan-23	\$95,466.21	MTD TOTAL (FY)	
Feb-23	\$102,679.53	<i>FY2023</i>	<i>\$615,670.79</i>
Mar-23	\$117,127.88	<i>FY2024</i>	<i>\$743,688.86</i>
Apr-23	\$109,165.49	+/-	\$128,018.07
May-23	\$118,399.94	Budgeted:	
Jun-23	\$113,397.74	\$1,320,000	
Jul-23	\$122,590.49	+/-	-\$576,311.14
Aug-23	\$130,076.20	% of Budget	56.34%
Sep-23	\$122,246.91		
Oct-23	\$125,514.09		
Nov-23	\$118,786.99		
Dec-23	\$124,474.18		
Jan-24			
Feb-24			
Mar-24			
Apr-24			
May-24			
Jun-24			



Local Sales Tax

Jul-22	\$20,618
Aug-22	\$20,414
Sep-22	\$20,655
Oct-22	\$19,303
Nov-22	\$20,096
Dec-22	\$23,677
Jan-23	\$19,205
Feb-23	\$18,443
Mar-23	\$22,127
Apr-23	\$19,837
May-23	\$19,095
Jun-23	\$27,398
Jul-23	\$21,138
Aug-23	\$19,671
Sep-23	\$24,839
Oct-23	\$23,622
Nov-23	\$23,918
Dec-23	
Jan-24	
Feb-24	
Mar-24	
Apr-24	
May-24	
Jun-24	

YTD TOTAL (FY)

FY2021	\$210,965
FY2022	\$228,889
FY2023	\$250,867

MTD TOTAL (FY)

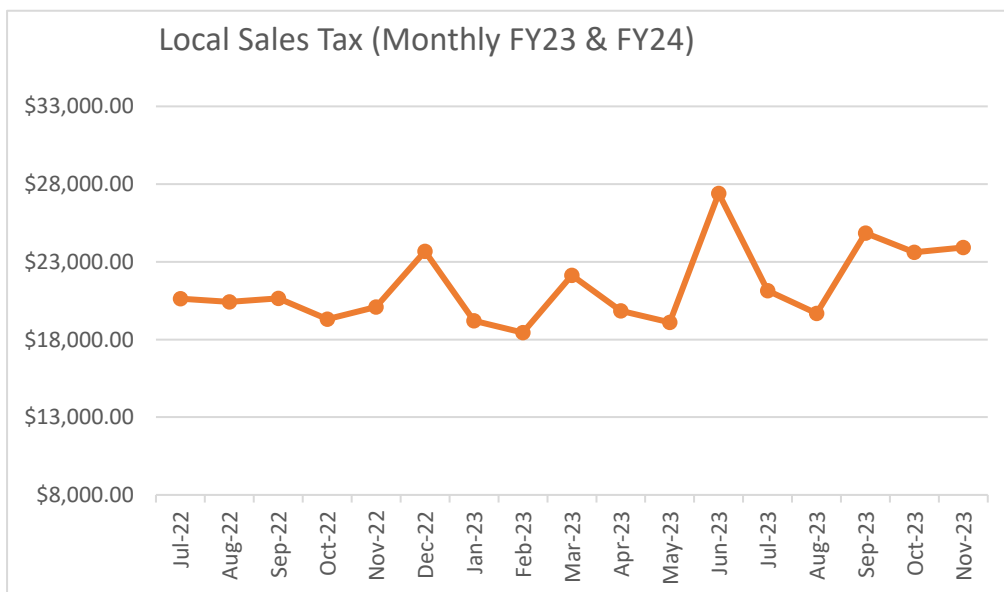
FY2023	\$101,085
FY2024	\$113,188

+/- \$12,103

Budgeted: **\$240,000**

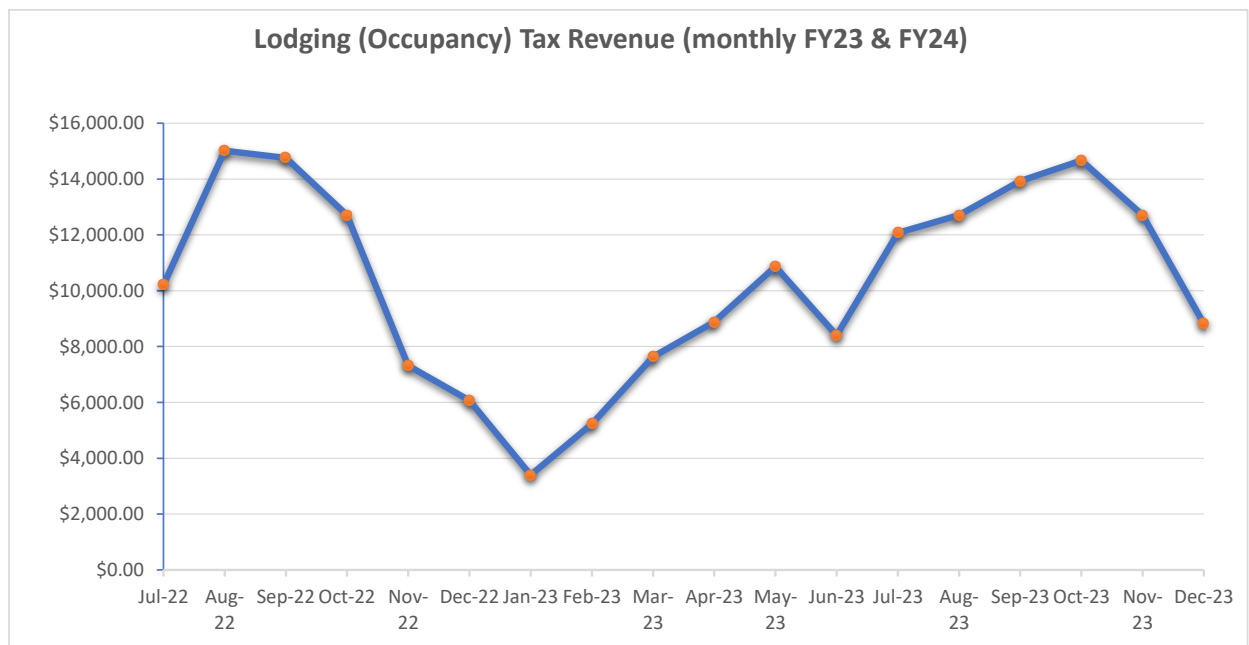
+/- \$126,812

% of Budget 47.16%



**Town of Altavista
Lodging (Occupancy) Tax**

Jul-22	\$10,206		
Aug-22	\$15,015		
Sep-22	\$14,759		
Oct-22	\$12,713	FY2023	FISCAL YEAR TOTAL \$110,495
Nov-22	\$7,317		
Dec-22	\$6,071		
Jan-23	\$3,400	FY2023	MTD TOTAL (FY) \$66,080
Feb-23	\$5,230	FY2024	\$74,921
Mar-23	\$7,639	+/-	\$8,841
Apr-23	\$8,879		
May-23	\$10,862	Budgeted:	\$117,000
Jun-23	\$8,406	+/-	-\$42,079
Jul-23	\$12,072	%/Budget:	64.04%
Aug-23	\$12,715		
Sep-23	\$13,928		
Oct-23	\$14,670		
Nov-23	\$12,712		
Dec-23	\$8,823		
Jan-24			
Feb-24			
Mar-24			
Apr-24			
May-24			
Jun-24			



**Town of Altavista
Local Cigarette Tax**

Jul-21	\$7,500
Aug-21	\$15,000
Sep-21	\$7,650
Oct-21	\$7,500
Nov-21	\$11,235
Dec-21	\$7,500
Jan-22	\$0
Feb-22	\$0
Mar-22	\$15,000
Apr-22	\$7,500
May-22	\$7,500
Jun-22	\$7,500
Jul-22	\$26,250
Aug-22	\$3,750
Sep-22	\$7,500
Oct-22	\$0
Nov-22	\$7,500
Dec-22	\$18,750
Jan-23	\$3,750
Feb-23	\$0
Mar-23	\$11,250
Apr-23	\$0
May-23	\$7,500
Jun-23	\$18,750
Jul-23	\$0
Aug-23	\$7,500
Sep-23	\$0
Oct-23	\$11,250
Nov-23	\$0
Dec-23	\$3,750
Jan-24	\$15,000
Feb-24	
Mar-24	
Apr-24	
May-24	
Jun-24	

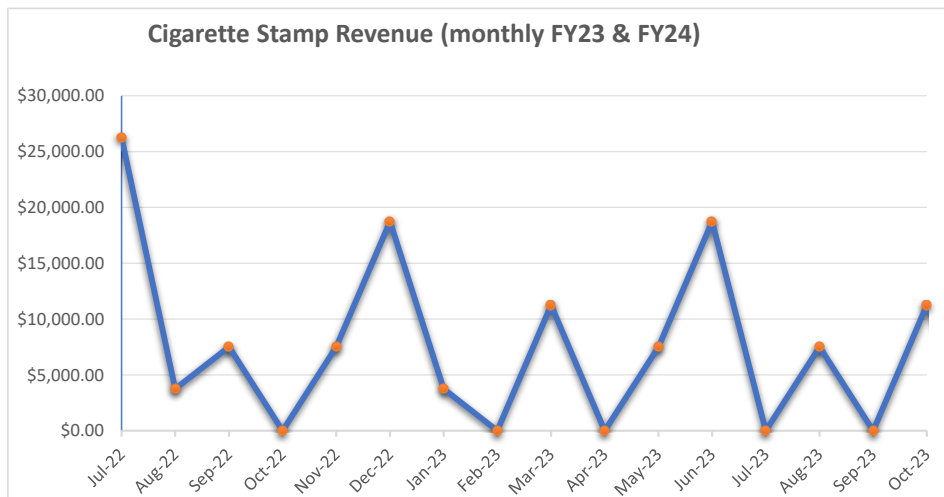
FISCAL YEAR TOTAL

FY2021	\$101,612
FY2022	\$93,885
FY2023	\$105,000

MTD TOTAL (FY)

FY2023	\$67,500
FY2024	\$37,500
+/-	-\$30,000

Budgeted:	\$100,000
+/-	-\$62,500
%/Budget:	37.50%





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

REPORTS AND COMMUNICATIONS

Title: APD Monthly Reports

Staff Resource: APD Chief, Tommy Merricks

Action(s):

For Informational Purposes

Explanation:

Altavista Police Department: January 2024 Monthly Activity Reports for Council's information.

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. APD Monthly Activity Report-January 2024.pdf](#)

[attachment 2. APD Patrol on 29-January 2024.pdf](#)

2024 ALTAVISTA POLICE DEPT MONTHLY REPORT	
	January
Criminal Arrests "Felony"	3
Criminal Arrests "Misdemeandor"	3
Warrant Executed	10
Uniform Traffic Summons Issued	33
# Traffic Stops	86
BOLO'S (Be on Look Out)	4
DUI	2
IBR	46
MVA	15
Assist Motorist	8
Calls for Service	416
Alarm Responses	24
ECO/TDO	1
ECO/ TDO HOURS	9
Court Hours	4
Citizen Contacts	310
Businesses, Residences Check "Foot Patrols"	575

Patrol on 29-January 2024

Time	Location	Officer	Disposition
8-Jan 0002-	Rt 29	Earhart	Traffic Stop
12-Jan 2132-	Rt 29/Clarion Rd	Earhart	MVC
17-Jan 1502-1512	Rt 29/Clarion Rd	Goyne	Traffic Stop
21-Jan 2113-2119	Rt 29/Gladys Rd	Abbott	Traffic Stop
27-Jan 1044-1053	29 NB/Clarion Rd	Goyne	Traffic Stop
28-Jan 1833-1853	Rt 29/Bedford Hwy	Goyne	MVC



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

REPORTS AND COMMUNICATIONS

Title: Public Services Monthly Reports

Staff Resource: Teri Anderson, Public Works Administration

Action(s):

Informational Item for Council's review

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_JANUARY_2024.docx](#)

[attachment 2. FLEET_MAINTENANCE_DEPARTMENT-JANUARY_2024.docx](#)

[attachment 3. STREET_DEPARTMENT_MONTHLY_REPORT- JANUARY_2024.docx](#)

BUILDINGS AND GROUNDS

FEBRUARY 6, 2024

TO: TOWN MANAGER
FROM: BRIAN ROACH, B&G SUPERVISOR
MONTH: JANUARY 2024

Vacation / Funeral / Sick Leave / Comp. Time Taken		86
Meetings / Data Entry / Work Planning / Training		68.75
# Of Call Duty Hours		8.50
# Of Hours Training		0
Holiday		112
Green Hill Cemetery		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations	0	0
Cemetery Grounds Maintenance		127
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
Solid Waste Collection		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	105.35	136.25
Residential Garbage Collected (Tonnage) Town of Hurt	35.31	64
# Of Curbside Brush Collected (Stops)	40	21.25
Loads of Brush Collected	3	
# Of Curbside Bulk Collected (Stops)	62	26
Bulk Collection (Tonnage)	8.82	
# Of Tires Collected	0	0
# Of Residential Garbage Citations Issued	0	0
Vehicle Maintenance		31.50
Parks/Buildings		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		0
# Of Building Maintenance Hours		127.25
# Of Park Cleaning		212
# Of Parks Ground Maintenance Hours		53.25
# Of Parks Flower Bed Maintenance Hours		0
# Of Vista Theatre Maintenance and Assisting		0
Snow Event		84
# Of Seasonal Hours – Christmas		141.75
# Of Jenk's Trail		0
# Of Assisting Other Crews		47

Total Labors Hours for the Month	1346.50
---	----------------

FLEET MAINTENANCE DEPARTMENT

DATE: FEBRUARY 6, 2024

TO: TOWN MANAGER
FROM: TERRY LAMBERT, FLEET SUPERVISOR

MONTH: JANUARY 2024

DESCRIPTION	Labor Hours
Vacation	8
Safety Meetings/Training	14.75
Holiday	32
Daily/ Weekly/ Planning & Scheduling	41
Sick Leave Used	5.50
CIP / Budgeting / Calling Vendors	23
Preventive Maintenance	88.25
General Repair's	42.75
Troubleshoot and Diagnostic	16.75
DMV Titling	0
Training	0
Picking Up & Delivery	11.25
Building & Grounds	7.75
Snow Prep on Equipment	19
Inspections/Surplus	31.75
Assisting Other Crews	26.25
Total Labor Hours for the Month	368

STREET DEPARTMENT MONTHLY REPORT

DATE: FEBRUARY 6, 2024

TO: TOWN MANAGER
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: JANUARY 2024

DESCRIPTION	Labor Hours
Vacation / Sick Leave Taken / Comp. Time Used / Funeral Leave	63.50
Holiday	80
Staff, Safety Meetings/Data Entry/Planning Schedule	88
Weekend Truck (.24 Tons) (2) Trucks	4.50
Street Sweeping (Miles Swept Highway / Streets)	0
Litter Control (Bags Collected 36)	54.25
Assisting Other Crews	64.25
Town Wide Mowing ()	0
Signage	9
Traffic Control	0
Call Duty	13.50
Weed Control (Gallons Sprayed)	0
Street Lighting	2.50
Dead Animal Removal/Buzzard Control	1.50
Decorative Street Light	0
Tree/Trimming/Removal	76.75
Vehicle/Equipment Maintenance	54
Public Works Lot Cleaning (5.13 Tons)	36.25
Asphalting (Tons)	0
Leaf Collection (3 Loads)	28.50
Storm Drainage Clean / Repair	229.75
Seasonal	0
Shoulder Stone (Rip Rap Stock on Lot)	9.75
Special Projects / Special Events	0
Snow Prep/Event	172.50
Total Labor Hours for the Month	988.50



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

REPORTS AND COMMUNICATIONS

Title: Utility Projects Update

Staff Resource: Paul Hill, Assistant Public Services Director

Action(s):

None

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. STATUS REPORT NOVELTY WATER LINE 2-04-2024.pdf

attachment 2. STATUS REPORT WWTP ELECTRICAL PROJECT 2-04-2024.pdf

attachment 3. STATUS REPORT FILTER IMPROVEMENT PROJECT 2-04-2024.pdf

attachment 4. STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 2-04-2024.pdf

attachment 5. STATUS REPORT SPRINGS SCADA PROJECT 2-04-2024.pdf

attachment 6. STATUS REPORT FOR SPRINGS REHAB 2-05-2024.pdf

attachment 7. STATUS REPORT AMI PROJECT 2-04-2024.pdf

attachment 8. STATUS REPORT FOR SEDIMENTATION PROJECT 2-04-2024.pdf

attachment 9. STATUS REPORT WWTP PER 2-04-2024.pdf

attachment 10. STATUS REPORT WWTP UV 2-05-24.pdf

attachment 11. Main Street Sidewalk Status Update 2-4-2024.pdf

attachment 12. January 2024 Monthly Report for Council Members 1.pdf

attachment 13. January 2024 Monthly Report for Council Members 2z.pdf

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
6 February 2024

Project Name: Frazier and Lynch Mill Road Drainage issues

Project Manager: Scott Bortz, PE

Sub-Consultant

P&B Job Number 21-09

Recent Activities: Engineer will provide bid documents for separate Flex-a-mat, rip-rap and grass ditch sections.

Anticipated work over the next two weeks:

Upcoming Tasks: Revise plans per Town Staff comments. Coordinate bidding with Town staff.

Outstanding Issues: Awaiting Town staff review and comments on the existing water line, preferences for new alignment and extent of water line replacement.

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$9485

Balance to Complete: \$19,715

Town Input Required: When bids are procured, Town administration will need to decide which ditch section to proceed with.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
6 February 2024

Project Name: WWTP Phase II/III Electrical Upgrades
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, PE – Master Engineers
P&B Job Number 19-34

Recent Activities: Engineer has sent Town signed CO to Contractor for signature. CRB has re-mobilized to finish up work on-site. Master Engineer, Town staff, AIC, and Contractors will coordinate control wiring switchover at the Solids Handling Building

Anticipated work over the next two weeks:

- Two VFDs have been installed in Blower building Contractor is working with AIC to commission and diagnose unbalanced amperage issues.
- Contractor is working through control issues in order to install MCCs in the Solids Handling Building

Upcoming Tasks:

Outstanding Issues:

Design Schedule: October 2020 Sign agreement
November 2020 Notice to Proceed
Schedule Constraints: Contractor reports to be still on schedule for completion per contract times.
Projected Completion: November 2022
Approved Budget: \$309,730 (combined II and III projects including CA)
Change Order #1 = \$2958.54
Change Order #2 = \$3942.13 + \$6630 Special Inspections
Invoiced To Date: \$246,533
Balance to Complete: \$61,355 + additional inspection

Town Input Required: Awaiting approval/rejection of CO requests.

Issues Town Should Be Aware Of: Contractor will document all delays.

Construction Contract Price: \$3,952,000 + \$29,149 (Change Orders)

Current Paid: \$3,589,630

Balance to Finish plus retainage: \$391,519

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
6 February 2024

Project Name: WTP Filter Rehabilitation
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 19-76

Recent Activities: Addressing flow sensor issues with Contractor. Controls providing working on corrections. Mr. Hill reports Town staff will clean the differential pressure tubes & contact instrumentation to re-calibrate their sensors prior to contractor completing the requested work.

Anticipated work over the next two weeks: Prepare record plans

Upcoming Tasks: Awaiting repair/replacement of the waste flow meter. Prepare record plans

Outstanding Issues:

Design Schedule: June 2021 Advertise for Bids (if Town desires)
July 2021 Open Bids
27 July 2021 Council approval
10 August 2021 Consent agenda approval
1 November 2021 NTP

Schedule Constraints:

Projected Completion: TBD

Approved Budget: \$56,000

Invoiced To Date: \$52,400

Balance to Complete: \$3600

Town Input Required: Town staff needs to clean the differential pressure tubes & contact instrumentation contractor to re-calibrate their sensors prior to SCADA contractor completing the requested work.

Issues Town Should Be Aware Of:

Construction Contract Price: \$725,305+\$11,413

Current Paid: \$699,075

Balance to Finish plus retainage: \$37,643

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
6 February 2024

Project Name: Frazier and Lynch Mill Road Drainage issues

Project Manager: Scott Bortz, PE

Sub-Consultant

P&B Job Number 21-09

Recent Activities: Engineer will provide bid documents for separate Flex-a-mat, rip-rap and grass ditch sections.

Anticipated work over the next two weeks:

Upcoming Tasks: Revise plans per Town Staff comments. Coordinate bidding with Town staff.

Outstanding Issues: Awaiting Town staff review and comments on the existing water line, preferences for new alignment and extent of water line replacement.

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$9485

Balance to Complete: \$19,715

Town Input Required: When bids are procured, Town administration will need to decide which ditch section to proceed with.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
6 February 2024

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities:

Anticipated work over the next two weeks:

Upcoming Tasks: Town staff is preparing punchlist to send to the Contractor for final closeout.

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$9600
Invoiced To Date: \$6000
Balance to Complete: \$3600

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$228,265
Current Paid: \$197,392
Balance to Finish ~~plus retainage~~: \$30,873

**Town of Altavista
February Project Status Report**

Date: January 31, 2024

This memo is a status report of Engineering Concepts, Inc.'s Team's efforts for the Altavista Springs Rehabilitation Project

Completed Month Over the Last Week

1. Plans are 100% complete and ready for Town review
2. Specifications 100% complete for Town review
3. Reviewed prefabricated building pricing and will discuss further with town.

Anticipated Work Over the Next Month

1. Zoom call meeting with Town to go over their review comments
2. Revise plans per any Town's comments/concerns
3. Prepare submittal documents to Campbell County Building Department and VDH

Outstanding Issues

1. None

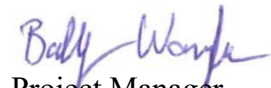
Construction Document Schedule Update

1. Pending final approvals

Budget Summary

1. Topographic Survey	Contract: \$8,500	JTD: \$8,500
2. Structural Evaluation/Report	Contract: \$14,400	JTD: \$12,240
3. Preliminary Layout	Contract: \$11,600	JTD: \$11,600
4. Geotechnical	Contract: \$8,500	JTD:
5. Design Phase	Contract: \$58,586	JTD: \$53,899
6. Bid Assistance	Contract: \$6,500	JTD:
7. Construction Administration	Contract: \$45,500	JTD:

Submitted by:



Project Manager
Engineering Concepts, Inc.

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: January 3, 2024

This memo is a status report of Hurt & Proffitt Team's efforts for the
AMI Water Metering System

Completed Work Over the Last Month

1. Project work started after the project kick-off meeting last month.
2. Currently conducting a study on using the tower at the Town Hall based on the last meeting.

Anticipated Work Over the Next two Weeks

1. Continued coordination with the Town and Waterworks for project work.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Bid Assistance	Contract:	\$12,500	JTD: \$12,500
2. Construction Administration	Contract:	\$15,000	JTD: \$3,840

Submitted by:

Chad Hodges, PE
Project Manager

Town of Altavista WTP DESIGN - Project Status Report

Date: 2/5/2024

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Sedimentation and Solids Handling Improvement Project.

Engineer's Project No. 50115515 – Design/Construction Phase (6/14/2023

Completed Month Over the Last Month

1. 100% Plans and Specifications revised per Town comments.
2. 100% Revised Plans and Specs uploaded to VDH portal for review 1/24/2024 -- Being reviewed by Aaron Moses VDH Richmond.

Anticipated Work Over the Next Month

1. Receive comments from VDH by end of month
2. Revise documents based on VDH comments.

Outstanding Issues --

1. None

Construction Document Schedule Update

1. Project is on schedule– see below

Budget Summary

1. <u>PER</u>	Contract: \$14,000	JTD: \$14,000
2. <u>Design</u>	Contract: \$159,100	JTD: \$138,000
3. <u>Survey</u>	Contract: \$3,200	JTD: 0
4. <u>Construction Admin</u>	Contract: \$55,000	JTD: 0
5. <u>Part Time Inspection</u>	Contract: \$11,200	JTD: 0
6.		

Submitted by:

R. Scott Ehrhardt

Project Manager

Town of Altavista - Sedimentation and Solids Handling Improvement Project																																
	2023												2024												2024							
Description	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8		
Project Kickoff																																
PER Preparation																																
PER Review & Approval																																
Execution of Engineering Design Contract																																
50% Design*																																
90% Design**																																
Submit Final Design to Town & VDH for Approval & Receive Comments																																
Issue Final Bid Documents																																
Advertisement																																
Receive Bids, Award & issue N.T.P																																
Construction																																
Project Closeout																																

*Submittal includes: process mechanical plan view, spec outline, and P&ID

**Submittal includes: process mechanical, electrical, specifications

**Town of Altavista
WWTP PER - Project Status Report**

Date: 2/5/2024

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Wastewater Treatment Plant (WWTP) Improvements – Preliminary Engineering Report (PER) Engineer's Project No. 50167115

Completed Month Over the Last Month

1. Received final approval of PER from USDA-RD, Dave Kolmer via 1/9/2024 email to Rob Wilson; forwarded to Tom Fore 1/23/2024
2. Received Comments on ER and made a request for FEMA flood determination

Anticipated Work Over the Next Month

1. Receive flood determination from Town, include in ER and re-submit for final acceptance.

Outstanding Issues –

1. Waiting on Town to complete project flood determination.

PER/ER Document Schedule

- a. Preliminary Findings; ~~9/19/2023~~ 9/21/2023
- b. Draft PER & ER; 10/31/2023

Budget Summary

- | | | |
|---------------|--------------------|---------------|
| 1. <u>PER</u> | Contract: \$26,500 | JTD: \$26,500 |
| 2. <u>ER</u> | Contract: \$3,500 | JTD: \$3,500 |
| 3. | | |

Submitted by:
R. Scott Ehrhardt
Project Manager

**Town of Altavista
Status Report**

Date: 2-5-24

This memo is a status report of Town's Staff efforts for the UV Light Improvement

Completed Work Over the Last Week

1. None

Anticipated Work Over the Next two Weeks

1. Continue cleaning channel as time allows.

Outstanding Issues

1. None currently.

Construction Document Schedule Update

1. Meeting with contractor scheduled for February 19th 2024 to set construction schedule

Budget Summary

1. Contractor	Contract: \$48,200.00	JTD: \$0
2. UV SYSTEM	Contract: \$349,840.00	JTD: \$332,348.00

Submitted by:

Paul Hill, Assistant Director of Public Services
Project Manager

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: January 3, 2024

This memo is a status report of Hurt & Proffitt Team's efforts for the
Main Street Sidewalk

Completed Work Over the Last Month

1. Office staff completed the processing of the topographic survey and started working on the sidewalk design.

Anticipated Work Over the Next two Weeks

1. Sidewalk plans will be reviewed with the Town before submittal.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Topographic Survey	Contract:	\$3,500	JTD:	\$0
2. Sidewalk Design Plans	Contract:	\$12,000	JTD:	\$0

Submitted by:

Chad Hodges, PE
Project Manager

Monthly Staff Report Water Plant

TO: Town Manager
 FROM: Polly Brown
 DEPARTMENT: Water Treatment Plant
 MONTH: January 2024

Operation and Production Summary

The Actual water production line (filtering of water) for the entire month averaged 16.9 Hours per Day which yielded approximately 1,720,000 gallons of water per day.

Rain 9.26 YTD Rain 56.76 YTD Snow 0 was measured at the water treatment plant.

Average Hours per day (week days)	<u>17.6</u>	hrs			
Average Hours per day (weekends)	<u>15.0</u>	hrs			
Average produced (week days)	<u>1,523,375</u>	gallons per day			
Average produced (weekends)	<u>1,726,652</u>	gallons per day			
Total Raw Water Pumped:	<u>53.29</u>	million gallons			
Total Drinking Water Produced:	<u>51.90</u>	million gallons			
Average Daily Production: (drinking)	<u>1,670,000</u>	gallons per day			
Average percent of Production Capacity:	<u>56</u>	%			
Plant Process Water:	<u>831,046</u>	(finished water used by the plant)			
Bulk Water Sold @ WTP:	<u>28,000</u>	gallons			
Flushing of Hydrants/Tanks/FD use/Town Use	<u>11,400</u>	gallons			
McMinnis Spring					
Total Water Pumped:	<u>5.050</u>	million gallons	average hours per day	<u>11.3</u>	
Average Daily Produced:	<u>174,115</u>	gallons per day	Rain at MC	<u>8.85</u>	YTD Rain <u>55.31</u>
Reynolds Spring			snow	<u>0</u>	<u>0.00</u>
Total Water Pumped:	<u>5.419</u>	million gallons	average hours per day	<u>10.9</u>	Total Precip <u>55.31</u>
Average Daily Produced:	<u>193,547</u>	gallons per day	Rain at RE	<u>8.82</u>	YTD Rain <u>55.41</u>
Purchased Water from CCUSA	<u>1,924,604</u>	gallons	snow	<u>0</u>	<u>0.00</u>
Sold to Hurt	<u>2,593,600</u>	gallons			Total Precip <u>55.41</u>
Industrial Use	<u>44,952,789</u>				
Total Drinking Water Delivered (including Springs/CCUSA)	<u>63,354,743</u>		Water lost due to leaks		
			<u>41,400</u>		

Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed

VDH samples completed for compliance

Melinda High Pressure Zone- Redline Drawings need to be delivered to the Town from Mattern and Craig (Closeout project)

Filter Upgrade - Completed and awaiting VDH CTO as well as warranty item on waste flow meter. (Calibrations of DP Cells need to be resolved)

The Source Water Protection Local Advisory Committee will meet again when date has been set

Generator project, Completed and working on administrative closeout.

Springs SCADA project - Lord and Company and electrician installing SCADA 95% complete

Sedimentation Basin Project- PER approved. Plans have been submitted to the Town for review, will provide back to engineers for VDH approval

AMI Meter system kick off meeting held, the network system is being built and 25 meters to be installed to test network

WTP SCADA upgrade scope to be discussed with the engineer (Installation of Dearing Ford tank and CCUSA meter vault has begun)

Springs Rehabilitation - Town reviewing plans prior to VDH submittal and approval

Raw Water Control Valve ordered including a accutuator due to ship in January

Lead and Copper Inventory has continued. Working on finalizing document to draw down VDH funding

Budget Prep for FY2025 and CIP 2025-2029 was reviewed and completed

Staff wil be working on updating SOPs

2023 CCR report completed and sent tp VDH for approval

Water Withdrawal Report 2023 for DEQ submitted

Utilities Distribution and Collection

# of Service Taps	0	Addresses:		
# of Meters Read	104	Monthly	Rereads	2
	0	Quarterly	Rereads	0
# of Meters Cut Off For Non-Payment	0			
# of Meters Tested	0			
# of Loads of Sludge to Landfill	22			
	169.31	Tons		
# of Location Marks made for Miss Utility	27			
# of Meters Replaced	2			
# of Water Lines Repaired	4		# of Sewer Lines Unstopped	2
Locations:			Locations:	
1611 Dale Avenue			1416 Hillcrest Street	
1714 Eudora Lane			1508 School Street	
Lola Ave. (Between 7th & 8th Street)				
15th Street				
# Air Relief Valves Inspected	0			
# of PRV Maintenance/Inspection	7			
# of Water Valve Boxes Cleaned	0			
# of Blow-Off Valves Flushed	0			
# of Blow-Off Valves Located	0			
Push Camera Footage	420'			
Sewer (Root Cutting) Main	550'	Sewer Main Cleaned		100'
Sewer (Root Cutting)Main Manholes	0	Sewer Main Cleaned Manholes		0
Sewer Video Footage	317'	Sewer Service Cleaned		70'
Sewer Video Manholes	0	Sewer Service Blockage		0
Duke Root Control (Contractor)	0	Sewer Main Video		700'
Water Turn On and Offs	22	Sewer Right of Way Clearing Footage		1600'
Water Right of Way Clearing Footage	0	Sewer Manholes Inspected		0
Water Meter Box Install/Replacement	0	Sewer Installed Clean Out		0
# Of Hydrants Flushed	0			
# of Hydrant Valves Exercised	0			

Other Utilities Distribution and Collection Activities & CIP Projects:

15th Street - Installing Sewer Line (ongoing)
 Amherst Ave./Novelty Street Water Upgrade

DEPARTMENT: Wasterwater Plant
MONTH: January 2024

Average Daily Flow	2.00	MGD		
TSS Reduction	94	%		
BOD Reduction	95	%		
VPDES Violations	0			
Sludge (Regional Land Fill)	179	tons		
Rain Total	6.87	Inches	Snow Total	Inches

Other Wastewater Activities and CIP Projects:

- Month: January 2024
- Submitted Annual Pretreatment report to DEQ
 - Submitted Annual PMP update to DEQ
 - Ordered small thickener drive gear unit replacement
 - Semi-Annaul service for all facility generators
 - New Basin Blower drive units installed in 2 of 4
 - Engineers investigating electrical issues effecting new drive units
 - WWTP sludge dump truck back in Service

CIP Items

WWTP Electrical Upgrade awaiting proper sized VFDs. They have been shipped and we are awaiting arrival.

The UV system has arrived. Now scheduling for installation

Director of Public Services completed a wastewater treatment plant class on Monday night for Town operators. (Have a member of the public and 4 operators from Bedford also in class)

Town of Hurt Public Work Director is also attending

2023-2024 Water, Sewer & Curbside Refuse Collection Billing History

Printed 8-Feb-24

Customer Class		February-23	March-23	April-23	May-23	June-23	July-23	August-23	September-23	October-23	November-23	December-23	January-24	Average
WATER	Units													
	Residential Base-IT	17	12	1,244	5	13	1,350	10	11	1,183	16	10	1,246	426
	Commercial Base-IT	25	43	194	40	48	191	44	44	177	44	43	43	78
	Residential Base-OT	-	-	140	-	-	152	-	-	136	1	-	142	48
	Commercial Base-OT	1	1	1	1	1	1	1	1	1	1	1	1	1
	Municipal	31	31	31	31	31	29	28	28	28	28	28	28	29
	Dormant Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	5	5	5	5	5	5	5	5	5	5	5	5	5
	TOTAL	79	92	1,615	82	98	1,728	88	89	1,530	95	87	1,465	587
	Gallons													Total
	Residential Use-IT	46,670	232,530	11,562,786	1,598	272,020	14,136,134	39,300	61,800	11,248,247	35,750	14,020	11,759,427	49,410,282
	Commercial Use-IT	1,016,560	2,835,470	2,870,044	3,485,000	3,067,190	4,394,408	4,901,190	3,883,200	5,030,620	2,045,680	3,968,670	1,915,779	39,413,811
	Residential Use-OT	-	-	1,470,769	-	-	1,882,340	-	-	1,552,050	10	-	1,573,740	6,478,909
	Commercial Use-OT	2,145,000	2,245,000	2,378,443	2,444,500	2,648,500	2,676,500	2,228,500	2,629,600	2,319,300	2,177,900	2,214,300	2,339,400	28,446,943
	Municipal	869,240	280,330	236,640	284,690	565,880	475,390	625,190	1,010,710	1,169,870	118,140	157,070	85,270	5,878,420
	Industrial	39,972,785	37,834,871	41,394,519	46,980,991	43,193,104	48,464,669	46,695,191	32,003,512	47,339,024	34,470,396	38,752,992	29,126,693	486,228,747
	TOTAL WATER SOLD	44,050,255	43,428,201	59,913,201	53,196,779	49,746,694	72,029,441	54,489,371	39,588,822	68,659,111	38,847,876	45,107,052	46,800,309	615,857,112
	NET DELIVERED	63,255,922	57,134,415	61,479,732	63,009,326	71,200,743	69,001,353	46,155,549	64,365,732	59,608,969	54,515,747	47,962,645	60,761,143	718,451,276
	FRACTION BILLED	119%	111%	77%	88%	69%	111%	77%	100%	89%	80%	94%	77%	86%
	Total (TOA,sold,hydrrnts, Leaks)	11,400	14,500	3,700	13,850	68,700	26,900	83,100	89,900	30,200	62,300	10,200	39,400	454,150
	Dollars													Total
	Residential Base & Use-IT	619	1,066	83,595	181	1,260	77,275	400	511	63,861	586	362	67,428	297,143
	Commercial Base & Use-IT	4,105	11,349	19,917	12,810	11,199	22,525	17,134	13,625	22,716	6,767	13,881	24,047	180,075
	Residential Base & Use-OT	-	-	12,939	-	-	18,680	-	-	13,402	53	-	13,576	58,650
	Commercial Base & Use-OT	10,845	11,343	11,943	12,336	13,352	13,491	11,260	13,258	11,713	11,008	11,190	12,982	144,721
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	130,311	125,974	46,250	155,791	143,442	160,205	154,859	107,558	148,076	113,543	128,740	111,394	1,526,144
	TOTAL	145,880	149,731	174,644	181,117	169,253	292,176	183,653	134,953	259,769	131,958	154,172	229,427	2,206,734
SEWER	Units													Average
	Residential Base-IT	18	12	1,088	5	6	1,181	11	5	1,082	15	10	1,094	377
	Commercial Base-IT	23	42	135	40	43	172	45	42	149	43	42	127	75
	Commercial Base-OT	7	7	7	7	7	7	7	7	7	7	7	7	7
	Municipal	8	8	8	8	8	8	8	8	8	8	8	8	8
	Dormant Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	4	4	4	4	4	4	4	4	4	4	4	4	4
	TOTAL	60	73	1,242	64	68	1,372	75	66	1,250	77	71	1,240	472
	Gallons													Total
	Residential Use-IT	39,725	196,665	8,618,103	1,358	228,880	10,530,833	6,882	49,468	10,127,459	30,799	12,199	8,780,639	38,623,009
	Commercial Use-IT	802,757	848,636	1,518,479	2,756,427	1,825,135	3,175,105	3,091,364	2,018,937	2,986,225	890,348	2,160,099	1,407,151	23,480,664
	Commercial Use-OT	222,792	222,948	300,880	204,088	236,788	165,292	246,884	243,480	1,602,602	210,580	297,788	237,388	4,191,510
	Municipal	105,370	89,550	93,320	100,770	90,730	129,110	98,050	120,850	83,830	83,830	157,010	85,270	1,237,690
	Industrial	43,480,000	33,730,000	38,830,000	40,200,000	41,520,000	45,370,000	40,330,000	31,590,000	45,050,000	39,490,000	36,420,000	29,950,000	465,960,000
	TOTAL SEWER BILLED	44,650,644	35,087,799	49,360,783	43,262,643	43,901,532	59,370,341	43,773,180	34,022,735	59,850,117	40,705,557	39,047,096	40,460,448	533,492,873
	WWTP EFFLUENT	61,260,000	57,850,000	64,190,000	64,190,000	58,450,000	55,867,900	45,626,300	53,404,400	53,867,800	51,220,200	51,150,100	61,448,400	678,525,100
	FRACTION BILLED	95%	76%	103%	82%	73%	106%	96%	64%	111%	79%	76%	66%	79%
	Dollars													
	Residential Base & Use-IT	216	42	33,276	25	897	44,141	182	208	32,267	147	74	33,916	12,116
	Commercial Base & Use-IT	3,059	9,602	9,419	10,554	6,963	12,295	11,793	7,700	11,528	3,395	8,182	12,336	8,902
	Commercial Base & Use-OT	1,713	1,510	2,412	2,234	1,505	1,391	1,592	1,505	620	974	1,209	1,718	1,532
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	170,007	131,568	152,431	157,983	162,871	177,768	159,117	129,284	140,916	164,028	142,773	123,809	1,812,556
	TOTAL	150,070	191,188	156,827	172,045	185,599	235,596	172,684	138,697	185,331	168,544	152,239	171,777	1,835,106
CURBSIDE	Curbside-IT STOPS													Average
	Curbside - Brush	77	105	196	180	234	139	117	177	166	69	47		155
	Curbside- BULK	79	109	102	127	97	105	70	102	102	103	74		85
	TOTAL	156	214	298	307	331	244	187	279	268	172	121		240
														Total
	Curbside-IT	85	98	89	95	98	92	115	88	95	99	77		1,096
	Curbside-BULK	10	14	21	18	32	18	12	25	17	9	4		153
	TOTAL	95	112	110	113	130	110	126	113	112	108	81	-	1,249



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

REPORTS AND COMMUNICATIONS

Title: CY2023 Annual Planning Commission Report

Staff Resource: Matt Perkins, Assistant Town Manager

Action(s):

Accept the CY2023 Planning Commission Annual Report

Explanation:

Annually, the Planning Commission, in accordance with Town Code Sec. 58-36(5), submits an annual report to Town Council on the status of planning within its jurisdiction.

Background:

Funding Source(s):

N/A

Attachments: *(click item to open)*

[attachment. Altavista Planning Commission 2023 Annual Report.pdf](#)



TOWN OF ALTAVISTA PLANNING COMMISSION ANNUAL REPORT - 2023

COMMISSIONERS

John Jordan, Chair
Marie Mitchell, Vice Chair
Vice Mayor Reggie Bennett
Meghan Bolling
Ashby Robinson

OVERVIEW

The Altavista Planning Commission is comprised of five citizens appointed by Town Council. The Commission fulfills the duties identified in Section 15.2-2221 of the Code of Virginia. The Planning Commission is the official planning body for review of the future growth and development of the Town of Altavista, pursuant to the adopted Comprehensive Plan and Town Ordinances. The Community Development Department is the lead department that supports the work of the Planning Commission by providing planning guidance and technical review. The Town Attorney serves a valuable role in advising the Planning Commission and staff. Town citizens also provide critical contributions through input and involvement during citizen comment periods and public hearings.

MEMBERSHIP

NAME	TERM EXPIRES
John Jordan, Chairman	November 2026
Reggie Bennett (<i>Council Liaison</i>)	December 2026
Marie Mitchell, Vice Chair	March 2026
Meghan Bolling	February 2026
Ashby "A.J." Robinson	December 2026
Rayna Steele (Sr. Student Commissioner)	June 2024
Conner Mattox (Jr. Student Commissioner)	June 2025

STAFF

NAME	POSITION
Matthew Perkins	Assistant Town Manager
J. Johnson Eller, Jr.	Town Attorney
Crystal Hailey	Assistant Town Clerk

REGULATORY CASES

Case #	DATE OF COMMISSION ACTION	COMMISSION Action	Date of Council Action	Town Council Vote	APPLICANT	REQUEST
SUP-23-01	October 02, 2023	Recommended Approval (5-0)	November 14, 2023	Approved (6-0)	Kinman, John	A Special User Permit (SUP) providing authorization to use an accessory structure as an accessory apartment pursuant to Sec. 86-453 of the Zoning Ordinance.
RZ-23-01	February 06, 2023	Recommended Approval (4-0)	March 14, 2023	Approved (6-0)	Berger, Glenn & Deborah	An ordinance to re-zone Tax Parcel #69-A-65A from Industrial (M) Zoning District to General Commercial (C2) Zoning District
RZ-23-02	September 05, 2023	Recommended Approval (6-0)	September 12, 2023	Approved (7-0)	Dr. Thomas Brooks on behalf of JCJ Holdings, LLC	An ordinance to rezone Tax Parcel No.'s 83A-11-36-1; 2-6 and 10-15 from Industrial (M) Zoning District to Medium Density Residential (R-2) Zoning District

ORDINANCE AMENDMENTS

Case #	DATE OF COMMISSION ACTION	COMMISSION Action	Date of Council Action	Town Council Vote	APPLICANT	REQUEST
OA-23-01	February 06, 2023	Recommended Approval (5-0)	March 14, 2023	Approved (7-0)	Town of Altavista	An ordinance to amend Sec. 86-32 of the Zoning Ordinance to amend definition of "Hospital".
OA-23-02	February 06, 2023	Recommended Approval (5-0)	March 14, 2023	Approved (7-0)	Town of Altavista	An ordinance to amend Sec. 86-352(5) "Hospital" in the General Commercial (C-2) Zoning District, by Special Use Permit.
OA-23-03	February 06, 2023	Recommended Approval (5-0)	March 14, 2023	Approved (6-0)	Town of Altavista	An ordinance to amend Sec. 86-382(6) of the Zoning Ordinance to delete "Resource Extraction" as a permitted use in the Industrial (M) Zoning District <u>and</u> to amend Sec. 86-566 to delete the parking requirements for the use.

OA-23-04	<i>Not Sequenced</i>					
OA-23-05	March 06, 2023	Recommended Approval (5-0)	April 11, 2023	Approved (5-0)	Town of Altavista	An ordinance to amend Sec. 86-32 of the Zoning Ordinance to amend the definition of “Utility Services, Major” to exclude solar farms.
OA-23-06	March 06, 2023	Recommended Approval (5-0)	April 11, 2023	Approved (5-0)	Town of Altavista	An ordinance to amend Sec. 86-192(6), 86-352(6), and 86-382(6) of the Zoning Ordinance to remove “Recycling Center” as a permitted use in the Medium Density Residential (R-2), General Commercial (C-2) <u>and</u> Industrial (M) Zoning Districts; and Sec. 86-566 to delete the parking requirement for this use.
OA-23-07	December 04, 2023	Recommended Approval (6-0)	Pending (February 13, 2024)	-	Town of Altavista	An ordinance to amend Sec. 86-32 of the Zoning Ordinance to amend definition of “Aviation facility, private” to remove “helicopter” and to amend Sec. 86-132(2) to permit “Aviation facility, private” as a permitted use and to add Sec. 86-463 as design and use standards for “Aviation facility, private”.
OA-23-08	December 04, 2023	Recommended Approval (6-0)	Pending (February 13, 2024)	-	Town of Altavista	An ordinance to amend Sec. 86-352(3) and 86-382(3) of the Zoning Ordinance to omit “Correction Facility” as a permitted use.

COMMUNITY DEVELOPMENT ADMINISTRATION

Applications

- **107 Zoning Permits were issued in 2023**
 - **3 of 107 were for new single-family dwellings built or under construction in 2023**
 - 703 13th Street
 - 806 12th Street
 - 511 Riverview Dr
- **38 of the Zoning Permits were for new businesses or changes in ownership in 2023**
 - 12 of 38 were change in ownership
 - 3 of 38 were Home Occupations
 - 1 of 38 were business re-locations
- **21 Sign Permits were issued in 2023**
- **11 plats were approved in 2023**
- **15 Temporary Food Truck/Mobile Restaurant Permits were issued in 2023**

VIOLATIONS

During 2023, Staff received one-hundred sixty (160) confirmed code enforcement complaints. One-hundred forty-four (144) complaints were abated.

COMMUNITY DEVELOPMENT SPECIAL PROJECTS

The Town has constructed two (2) new homes under the Acquire Renovate Sell (ARS) Program, partially funded by the Virginia Department of Housing and Community Development (DHCD) and grant funding from Virginia Housing. This program has allowed the Town and its partners to purchase undervalued homes, renovate, and sell them. There are plans to build two additional homes on Town-owned properties. New program guidelines have now permitted home construction on lots that have not had a home previously.

The Town received a DHCD Planning Grant in the amount of \$60,000 for concentrating on the Mosely Heights Community. The goal of the planning grant is to develop an economic development and revitalization strategy. The Town has contracted with the Central Virginia Planning District Commission to serve as consultants and project lead to fulfill the requirements of the planning grant.

The Town has received a Phase 1 grant award in the amount of \$302,400 from the Federal Emergency Management Agency (FEMA) for a project titled “Town of Altavista – English Park Shoreline Stabilization”. Phase 1 will consist of engineering review and design. Phase 1 is expected to be completed in Summer of 2025.

PLANNING COMMISSION 2024 WORK PLAN

- Begin update to Zoning Ordinance (Chapter 86)
 - Short-term rental
 - Residential Solar
- Review of Altavista’s FLUM designations
 - Consideration of Transitional District
- Begin an update the Subdivision Ordinance (Chapter 66)
- Review of Zoning District designation for 3rd, 4th, and 5th Street



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.F

REPORTS AND COMMUNICATIONS

Title: Employee Changes - January 2024

Staff Resource: Jo Ann Myers, Human Resources

Action(s):

Informational Item

Explanation:

Milestones:

Robert Adkins:	Utilities, Sr Maintenance Specialist	25 years
Chuck Newman:	Public Works, Street Maintenance Supervisor	10 years

New Hire:

Emily Thurman: APD, Police Officer

Departure:

Jedidiah Daniels:	Water Department
Donnie Osborne:	Police Department

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.G

REPORTS AND COMMUNICATIONS

Title: Altavista Town Council Meeting Calendars

Staff Resource: Crystal Hailey, Assistant Town Clerk

Action(s):

Informational Items

Explanation:

Attached are the Altavista Town Council's Meeting Calendars for both February and March, 2024

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. Altavista Town Council - Meeting Calendar - February 2024.pdf](#)

[attachment 2. Town Council - Meeting Calendar - March 2024.pdf](#)

February 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 Planning Commission mtg. at 5pm	6	7	8	9	10
11	12	13 <u>Town Council</u> Meeting 6pm *Budget Discussions on CIP, COLA, and Utility Rates	14	15	16	17
18	19 Town Offices CLOSED In observance of President's Day	20	21	22	23	24
25	26	27 <u>Town Council Work Session</u> at 5pm *Budget Discussions	28 ...continued Work Session (if needed)	29		NOTES: Tues., February 27th AEDA Meeting at 8:15am

March 2024

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
					1	2
3	4 <u>Planning Commission</u> 5pm	5	6	7	8	9
10	11	12 <u>Town Council Meeting</u> 6pm	13	14	15	16
17	18	19 “ <u>Meet & Greet</u> ” <u>Joint Meeting</u> with Brookneal at 6pm in Rustburg	20	21	22	23
24	25	26 <u>Council Work Session</u> 5pm budget discussion	27 ...continued budget discussion (if needed)	28	29	30
31		NOTES: Tuesday, March 26 th AEDA Meeting @8:15am				



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
February 13, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 12.A

CLOSED SESSION

Title: TOWN COUNCIL CLOSED SESSION

Staff Resource: Town Manager Gary Shanaberger

Action(s):

convene in Closed Session

Explanation:

Section 2.2-3711 (A)(1) Discussion and consideration of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body.

Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment. CLOSED SESSION Town Council RM 2.13.24.pdf

TOWN COUNCIL CLOSED SESSION

DATE: Tuesday, February 13th, 2024

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the Code of Virginia, 1950, as amended,

Section 2.2-3711 (A)(1) Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body

Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

The motion was made by _____ and seconded by _____.

Motion carried.

VOTE:	Dr. Scott Lowman	_____	Vice Mayor Reggie Bennett	_____
	Mr. Timothy George	_____	Mr. Tracy Emerson	_____
	Mr. Jay Higginbotham	_____	Mr. Wayne Mitchell	_____
	Mayor Michael Mattox	_____		

Town Council went into Closed Session at _____ PM.

Notice was given that Council was back in regular session at _____ PM.

FOLLOWING CLOSED SESSION:

A motion was made by _____, seconded by _____, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

VOTE:	Dr. Scott Lowman	_____	Vice Mayor Reggie Bennett	_____
	Mr. Timothy George	_____	Mr. Tracy Emerson	_____
	Mr. Jay Higginbotham	_____	Mr. Wayne Mitchell	_____
	Mayor Michael Mattox	_____		

Adjourned at _____ p.m.

Action(s): _____