



**Town of Altavista, Virginia  
Meeting Agenda Town Council  
Town Council Regular Meeting**

**Tuesday, May 14, 2024  
6:00 PM - Council's Chambers  
510 Seventh Street  
Altavista, VA 24517**

1. **CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**  
*Pastor Scott Torres, Monte Vista Baptist Church, will deliver the Invocation for this meeting.*
2. **AGENDA ADOPTION**
3. **RECOGNITIONS AND PRESENTATIONS**
4. **CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)**
  - Citizens wishing to address Council should provide their name and residential address
  - There shall be no comments on any matter for which a public hearing is scheduled during this meeting
  - Remarks shall be addressed to Town Council and not to Staff, the audience, or the media
  - Comments are limited to 3 minutes per citizen, with a total of 15 minutes allotted for this purpose
  - Citizen's Time is NOT a question-and-answer session between the public and Town Council. It is an opportunity for citizens to share their input on community matters.
5. **PARTNER UPDATES**
6. **CONSENT AGENDA**
  - 6A. Monthly Financial reports - February 2024  
Attachment 1. April 2024 Check Register  
Attachment 2. April 2024 Revenue Report  
Attachment 3. April 2024 Expenditure Report  
Attachment 4. April 2024 Investment Report
  - 6B. Town Council - Meeting Minutes  
attachment 1. Altavista Town Council Regular Meeting 4.09.24 DRAFT.pdf  
attachment 2. Altavista Town Council WS Minutes 4.23.24 DRAFT.pdf
7. **PUBLIC HEARING(S)**
  - 7A. PUBLIC HEARING: Special Use Permit - Accessory Apartment (#SUP-24-02)  
attachment. TC Staff Report SUP-24-02 MLewis-Beckum-1407 Bedford Ave.pdf
  - 7B. PUBLIC HEARING: Ordinance Text Amendment for Indoor Pet Boarding Facility (#OA-24-03)  
attachment 1. Indoor Pet Boarding Facility.pdf  
attachment 2. Application for Zoning Text Amendment\_MLogan\_Precious-Paws-Dog-and-Cat-Grooming.pdf  
attachment 3. PC Resolution OA-24-03.pdf

- 7C. [FY2025 Proposed Increase to Water and Sewer Rates](#)
- 7D. [FY2025 Proposed Increase to the Real Estate Tax Rate](#)
- 7E. [FY2025 Budget and FY2025-2029 Capital Improvement Program](#)
  - [Attachment 1. FY2025 Proposed Budget Overview](#)
  - [Attachment 2. FY2025 Master List of Proposed Fees/Charges](#)

**8. NEW BUSINESS**

**9. UNFINISHED BUSINESS**

- 9A. [Senior Airman Ricky L. Merritt attachment. Resolution of Support - Ricky Merritt.pdf](#)

**10. REPORTS AND COMMUNICATIONS**

- 10.A [Departmental Reports - Finance](#)
  - [Attachment 1. Meals Tax Report](#)
  - [Attachment 2. Sales Tax Report](#)
  - [Attachment 3. Lodging Tax Report](#)
  - [Attachment 4. Cigarette Tax Report](#)

- 10.B [Public Services Monthly Reports](#)
  - [attachment 1. STREET\\_DEPARTMENT\\_MONTHLY\\_REPORT-\\_APRIL\\_2024.docx](#)
  - [attachment 2. FLEET\\_MAINTENANCE\\_DEPARTMENT-APRIL\\_2024.docx](#)
  - [attachment 3. BUILDINGS\\_AND\\_GROUNDS\\_MONTHLY\\_REPORT\\_APRIL\\_2024.docx](#)

- 10.C [Altavista Police Department \(APD\): Monthly Reports - April 2024](#)
  - [attachment 1. APD Monthly Report-April 2024.pdf](#)
  - [attachment 2. APD Patrol on 29-April 2024.pdf](#)

[Utility Project Updates](#)

- [Main Street Sidewalk Status Update 5-2-2024.pdf](#)
- [STATUS REPORT AMI PROJECT 5-01-2024.pdf](#)
- [STATUS REPORT FOR SEDIMENTATION PROJECT 5-02-2024.pdf](#)
- [STATUS REPORT FOR SPRINGS REHAB 5-01-2024.pdf](#)
- [STATUS REPORT WWTP UV 5-02-24.pdf](#)
- [050624 Altavista Status Report.pdf](#)
- [April 2024 Monthly Report for Council Members 1.pdf](#)
- [April 2024 Monthly Report for Council Members 2z.pdf](#)

- 10.D [Employee Changes - April 2024](#)

- 10.E [Altavista Town Council Meeting Calendars](#)
  - [attachment 1. Altavista Town Council Meeting Calendar - May 2024.pdf](#)
  - [attachment 2. Altavista Town Council Meeting Calendar - June 2024.pdf](#)

**11. MATTERS FROM COUNCIL**

**12. CLOSED SESSION**

Town Council Closed Session  
attachment. CLOSED SESSION 5.14.24.pdf

**13. ADJOURNMENT**

*THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.*