



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, June 11, 2024
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

- 1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**
Pastor David Sage, Grace Community Church, will deliver the Invocation for this meeting.
- 2. AGENDA ADOPTION**
- 3. RECOGNITIONS AND PRESENTATIONS**
- 4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)**
*Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to three (3) minutes with a total of fifteen (15) minutes allotted for this purpose. (Please note: Citizen's Time is **NOT** a question-and-answer session between the public and Council.)*
- 5. PARTNER UPDATES**
- 6. CONSENT AGENDA**
 - 6.A [FY2025 Grass Maintenance Bids](#)
 - 6.B [WWTP: Clarifier #3 - Project](#)
 - 6.C [Write-Off Delinquent Utility Accounts and Miscellaneous A/R Accounts](#)
[Attachment 1. FY2024-Delinquent Utility Accounts](#)
[Attachment 2. FY2024-Delinquent Miscellaneous AR Accounts](#)
 - 6.D [FY2024 Budget Amendments / Departmental Transfers](#)
[Attachment. FY2024 Budget Amendments and Departmental Transfers](#)
 - 6.E [Monthly Financial reports - May 2024](#)
[Attachment 1. May 2024 Check Register](#)
[Attachment 2. May 2024 Revenue Report](#)
[Attachment 3. May 2024 Expenditure Report](#)
[Attachment 4. May 2024 Investment Report](#)
 - 6.F [Town Council - Meeting Minutes](#)
[attachment 1. Altavista Town Council Meeting Minutes 5.14.24.pdf](#)
[attachment 2. Altavista Town Council Work Session Minutes 5.28.24.pdf](#)
- 7. PUBLIC HEARING(S)**
 - 7.A [PUBLIC HEARING: Special Use Permit - Indoor Pet Boarding Facility \(#SUP-24-03\)](#)
[attachment. PC Agenda Packet_SUP-24-03_MLogan_Binder.pdf](#)

8. NEW BUSINESS

9. UNFINISHED BUSINESS

9.A Adoption of the FY2025 Budget and FY2025-2029 Capital Improvement Program (CIP); Adoption of Town Tax Rates, Water & Sewer Rates, Fees, Solid Waste Fee, and Other Charges.

Attachment 1. Resolution Adopting and Appropriating the FY2025 Budget

Attachment 1a. FY2025 Proposed Budget Summary

Attachment 2. Resolution Adopting the FY2025 Utility (Water and Sewer) Rates

Attachment 3. Resolution Adopting the FY2025-2029 Capital Improvement Program (CIP)

Attachment 4. Ordinance Amending and Re-Ordaining the Town's Tax Rates, Water and Sewer Rates, and Other Fees and Charges for FY2025

Attachment 4a. FY2025 Proposed Master List of Fees

Attachment 5. Resolution Adopting the FY2025 Solid Waste Collection Fee

Attachment 5a. Solid Waste Collection Fee Ordinance; Section 62-4 of the Code of the Town of Altavista.pdf

10. REPORTS AND COMMUNICATIONS

10.A Departmental Reports - Finance

Attachment 1. Meals Tax Report

Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

10.B Altavista Police Department (APD) Monthly Reports: May, 2024

attachment 1. Altavista PD - Monthly Report, May 2024.pdf

attachment 2. APD Patrol on 29-May 2024.pdf

10.C Public Services Monthly Reports

attachment 1. STREET_DEPARTMENT_MONTHLY_REPORT-_MAY_2024.docx

attachment 2.

BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_MAY_2024.docx

attachment 3. FLEET_MAINTENANCE_DEPARTMENT-MAY_2024.docx

10.D Altavista Town Council Meeting Calendars

attachment 1. Altavista Town Council Meeting Calendar - June 2024.pdf

attachment 2. Altavista Town Council Meeting Calendar - July 2024.pdf

10.E Employee Changes - May 2024

10.F Utility Project Updates

May 2024 Monthly Report for Council Members 2z.pdf

STATUS REPORT NOVELTY WATER LINE 6-04-2024.pdf

STATUS REPORT AMI PROJECT 6-04-2024.pdf

STATUS REPORT FILTER IMPROVEMENT PROJECT 6-04-2024.pdf

STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 6-04-2024.pdf

STATUS REPORT FOR SEDIMENTATION PROJECT 6-03-2024.pdf

Main Street Sidewalk Status Update 6-4-2024.pdf

[STATUS REPORT FOR SPRINGS REHAB 6-05-2024.pdf](#)
[STATUS REPORT WWTP ELECTRICAL PROJECT 6-04-2024.pdf](#)
[STATUS REPORT WWTP UV 6-06-24.pdf](#)

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

12.A Town Council Closed Session

[attachment. Altavista Town Council CLOSED SESSION 6.11.24.pdf](#)

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.