



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, April 9, 2024
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

- 3.A [John H. Mosley Memorial Day
attachment. Proclamation - John Henry Mosley Day.pdf](#)
- 3.B [Altavista Water Treatment Plant - Award
attachment 1. WTP 2023 Gold Award.pdf
attachment 2. WTP 2023 Gold Award - Tom Fore Receiving.pdf](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

*Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to three (3) minutes with a total of fifteen (15) minutes allotted for this purpose. (Please note: Citizen's Time is **NOT** a question-and-answer session between the public and Council.)*

5. PARTNER UPDATES

6. CONSENT AGENDA

- 6.A [Monthly Financial reports - February 2024
Attachment 1. March 2024 Check Register
Attachment 2. March 2024 Revenue Report
Attachment 3. March 2024 Expenditure Report
Attachment 4. March 2024 Investment Report](#)
- 6.B [On Call Engineering Services](#)
- 6.C [TOA / VDOT Sidewalk Project
attachment. VDOT-TOA Main st. side walk project 2024.pdf](#)
- 6.D [Town Council - Meeting Minutes
attachment 1. Altavista Town Council - 3.12.24 Meeting Minutes.pdf](#)

7. PUBLIC HEARING(S)

- 7.A [Public Hearing - Implementation of Solid Waste Fee](#)
- 7.B [Public Hearing: Special Use Permit SUP-24-01
attachment. TC Agenda Packet_SUP-24-01_RKelly_Binder.pdf](#)

8. UNFINISHED BUSINESS

- 8.A FY2025 Budget and Capital Improvement Program "First Reading"
Attachment 1. FY2025 Proposed Budget Summary
Attachment 2. Master List Proposed Changes FY25.pdf

9. NEW BUSINESS

10. STAFF REPORTS AND COMMUNICATIONS

- 10.A Departmental Reports - Finance
Attachment 1. Meals Tax Report
Attachment 2. Sales Tax Report
Attachment 3. Lodging Tax Report
Attachment 4. Cigarette Tax Report
- 10.B Public Services Monthly Reports
attachment 1.
BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_MARCH_2024.docx
attachment 2. STREET_DEPARTMENT_MONTHLY_REPORT-
_MARCH_2024.docx
attachment 3. FLEET_MAINTENANCE_DEPARTMENT-MARCH_2024.docx
- 10.C Utility Project Updates
March 2024 Monthly Report for Council Members 2z.pdf
March 2024 Monthly Report for Council Members z.pdf
STATUS REPORT NOVELTY WATER LINE 4-04-2024.pdf
STATUS REPORT AMI PROJECT 4-01-2024.pdf
STATUS REPORT FILTER IMPROVEMENT PROJECT 4-04-2024.pdf
STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 4-03-2024.pdf
STATUS REPORT FOR SPRINGS REHAB 4-01-2024.pdf
STATUS REPORT FOR SEDIMENTATION PROJECT 4-02-2024.pdf
STATUS REPORT FOR SPRINGS REHAB 4-01-2024.pdf
STATUS REPORT SPRINGS SCADA PROJECT 4-04-2024.pdf
STATUS REPORT WWTP ELECTRICAL PROJECT 4-04-2024.pdf
STATUS REPORT WWTP PER 4-02-2024.pdf
STATUS REPORT WWTP UV 4-02-24.pdf
Main Street Sidewalk Status Update 4-2-2024.pdf
- 10.D Board of Zoning Appeals - 2023 Annual Report
attachment. BZA 2023 Annual Report.pdf
- 10.E Employee Changes - March 2024
- 10.F Altavista Town Council Meeting Calendars
attachment 1. Town Council Meeting Calendar - April 2024.pdf
attachment 2. TOA Town Council Meeting Calendar - May 2024.pdf

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 3.A

RECOGNITIONS AND PRESENTATIONS

Title: John H. Mosley Memorial Day
Staff Resource: Vice Mayor Reggie Bennett

Action(s):

Informational Item

Explanation:

This is a reminder from Vice Mayor Reggie Bennett that Sunday, April 21st, 2024, is recognized as John Henry Mosley Memorial Day in the Town of Altavista.

Background:

At their April 18th, 2021 Work Session, the Altavista Town Council approved a proclamation for observing the Sunday after Mr. Mosley's birthday (which is April 15th) as John Henry Mosley Memorial Day, in recognition and remembrance of Mr. Mosely's contributions to the origins and growth of the Town of Altavista.

Funding Source(s):

Attachments: *(click item to open)*

[attachment. Proclamation - John Henry Mosley Day.pdf](#)

Town of Altavista

Proclamation

John Henry Mosley Memorial Day

WHEREAS, there are individuals who have made profound and lasting impacts on the Town Of Altavista and these individuals deserve special recognition; and

WHEREAS, John Henry Mosley, born on April 15, 1877 was a key figure in Altavista's origins and the African American community; and

WHEREAS, He was known for his commitment to helping others and urging people to locate to Altavista and open businesses, some of which are still in operation today; and

WHEREAS, Mr. Mosley constructed the African American neighborhood known as Mosley Heights and helped to build the First Baptist Church on Twelfth Street; and

WHEREAS, the now decommissioned Mosley Heights Elementary School was also named in his honor for his contributions to the town; and

WHEREAS, John Henry Mosley dedicated himself to building for the future: the people and the places and his legacy should be celebrated by all citizens of Altavista, Virginia.

NOW THEREFORE, I, Michael Mattox, Mayor of the Town of Altavista, Virginia on behalf of the entire Town Council, do proclaim that each year, the Sunday on or following his birthdate of April 15, shall be known as:

JOHN HENRY MOSLEY MEMORIAL DAY

in the Town of Altavista and urge citizens and visitors to acknowledge this day in remembrance of his contributions to our Town.

This the 18th day of April 2021.

Michael Mattox, Mayor



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 3.B

RECOGNITIONS AND PRESENTATIONS

Title: Altavista Water Treatment Plant - Award

Staff Resource: Public Services Director Tom Fore

Action(s):

Informational Item

Explanation:

DEQ's Office of Drinking Water awarded the Altavista Water Treatment Plant a Gold Service Award for achieving Virginia's Optimization Program goals, with excellence in clarification, filtration, and backwash.

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. WTP 2023 Gold Award.pdf](#)

[attachment 2. WTP 2023 Gold Award - Tom Fore Receiving.pdf](#)

Office of Drinking Water
For Achieving Virginia's Optimization Program Goals

Town of Altavista
Is Awarded the
2023 Gold

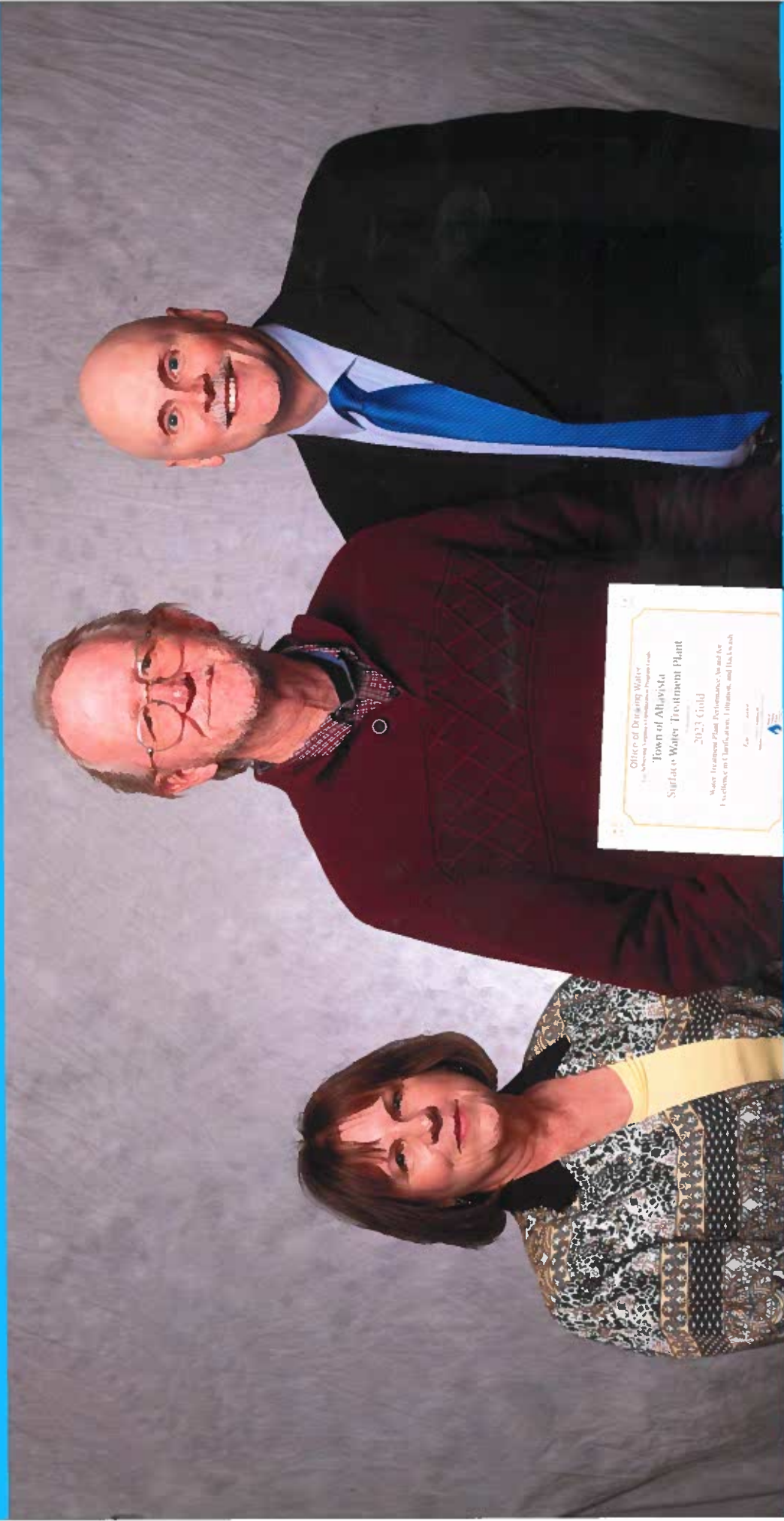
Water Treatment Plant Performance Award for
Excellence in Clarification, Filtration, and Backwash

Robert D. Edelman

Robert D. Edelman, PE
Director, Division of Technical Services



Virginia's Optimization Program



Virginia Department of Health
Office of Drinking Water

Town of Altavista
Water Treatment Plant
2023 GOLD Award





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 6.A

CONSENT AGENDA

Title: Monthly Financial reports - February 2024

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve monthly financial reports as presented.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. March 2024 Check Register

Attachment 2. March 2024 Revenue Report

Attachment 3. March 2024 Expenditure Report

Attachment 4. March 2024 Investment Report

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
46139	498	ALTAVISTA INSTRUMENTS &CONTROL	03/07/2024	1,062.21		00	OUTSTANDING	
46140	1090	ARCHITECTURAL PARTNERS	03/07/2024	2,304.00		00	OUTSTANDING	
46141	1066	ASHBY ULYSSES ROBINSON JR.	03/07/2024	75.00		00	OUTSTANDING	
46142	886	AT&T MOBILITY	03/07/2024	2,068.68		00	OUTSTANDING	
46143	978	REGINALD C BENNETT	03/07/2024	75.00		00	OUTSTANDING	
46144	1025	MEGHAN T BOLLING	03/07/2024	50.00		00	OUTSTANDING	
46145	9999999	BRANNING STEVEN SCOTT	03/07/2024	33.98		00	OUTSTANDING	
46146	973	CAMPBELL HEATING AND COOLING	03/07/2024	179.00		00	OUTSTANDING	
46147	28	COLUMBIA GAS	03/07/2024	2,001.00		00	OUTSTANDING	
46148	1117	CONNER W. MATTOX	03/07/2024	50.00		00	OUTSTANDING	
46149	874	CORPORATE MEDICAL SERVICES	03/07/2024	49.96		00	OUTSTANDING	
46150	125	CVCJA	03/07/2024	450.00		00	OUTSTANDING	
46151	526	DAVENPORT ENERGY INC	03/07/2024	123.03		00	OUTSTANDING	
46152	569	DIAMOND PAPER CO INC	03/07/2024	1,190.65		00	OUTSTANDING	
46153	164	DMV	03/07/2024	550.00		00	OUTSTANDING	
46154	1	GRANITE TELECOMMUNICATIONS, LL	03/07/2024	38.05		00	OUTSTANDING	
46155	50	GRETNA TIRE INC	03/07/2024	33.00		00	OUTSTANDING	
46156	52	HACH COMPANY	03/07/2024	1,464.00		00	OUTSTANDING	
46157	1103	HARVEY'S ENTERPRISE	03/07/2024	115,500.00		00	OUTSTANDING	
46158	332	HURT & PROFFITT INC	03/07/2024	2,580.00		00	OUTSTANDING	
46159	566	INTEGRATED TECHNOLOGY GROUP IN	03/07/2024	7,423.81		00	OUTSTANDING	
46160	1	JEFFREY L WILLIAMS JR.	03/07/2024	97.92		00	OUTSTANDING	
46161	1002	LORD & COMPANY	03/07/2024	32,747.00		00	OUTSTANDING	
46162	829	MARIE MITCHELL	03/07/2024	75.00		00	OUTSTANDING	
46163	1071	NEW LONDON TECHNOLOGY	03/07/2024	4,000.00		00	OUTSTANDING	
46164	454	O'REILLY AUTOMOTIVE INC	03/07/2024	320.32		00	OUTSTANDING	
46165	67	ORKIN PEST CONTROL LLC	03/07/2024	486.95		00	OUTSTANDING	
46166	358	PHILLIPS EQUIPMENT CORPORATION	03/07/2024	629.40		00	OUTSTANDING	
46167	843	BETTY PICKERAL	03/07/2024	1,861.17		00	OUTSTANDING	
46168	1081	RAYNA STEELE	03/07/2024	50.00		00	OUTSTANDING	
46169	510	RIVER VALLEY RESOURCES LLC	03/07/2024	499.57		00	OUTSTANDING	
46170	939	SECURITY LOCK AND KEY	03/07/2024	3,071.50		00	OUTSTANDING	
46171	1070	STANTEC CONSULTING SERVICES IN	03/07/2024	495.00		00	OUTSTANDING	
46172	35	TREASURER OF VA/VITA	03/07/2024	5.58		00	OUTSTANDING	
46173	92	UNIFIRST CORP	03/07/2024	1,538.53		00	OUTSTANDING	
46174	136	USABLUEBOOK	03/07/2024	87.21		00	OUTSTANDING	
46175	885	VIRGINIA RISK SHARING ASSOCIAT	03/07/2024	37,793.50		00	OUTSTANDING	
46176	1086	VORTEX USA INC.	03/07/2024	605.20		00	OUTSTANDING	
46177	110	VUPS INC	03/07/2024	39.10		00	OUTSTANDING	
46178	1	WESLEY EPPERLY	03/07/2024	54.98		00	OUTSTANDING	
46179	9	AFLAC	03/14/2024	2,920.83		00	OUTSTANDING	
46180	84	ALTAVISTA JOURNAL	03/14/2024	1,222.76		00	OUTSTANDING	
46181	103	BEACON CREDIT UNION	03/14/2024	285.00		00	OUTSTANDING	
46182	294	BUSINESS CARD	03/14/2024	11,612.02		00	OUTSTANDING	
46183	19	CARTER MACHINERY CO INC	03/14/2024	6,582.62		00	OUTSTANDING	
46184	1	CHARLES MORENO	03/14/2024	25.47		00	OUTSTANDING	
46185	1112	CREATIVE ECONOMIC DEV. CONSULT	03/14/2024	3,100.00		00	OUTSTANDING	
46186	569	DIAMOND PAPER CO INC	03/14/2024	239.04		00	OUTSTANDING	
46187	36	DOMINION VIRGINIA POWER	03/14/2024	67,353.66		00	OUTSTANDING	
46188	924	ENGINEERING CONCEPTS INC	03/14/2024	9,458.60		00	OUTSTANDING	
46189	301	ENGLISH'S LLC	03/14/2024	1,303.02		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
46190	119	FOSTER ELECTRIC CO INC	03/14/2024	1,116.07		00	OUTSTANDING	
46191	1122	FOUR DIRECTIONS CONSULTING LLC	03/14/2024	2,000.00		00	OUTSTANDING	
46192	976	GRANICUS LLC	03/14/2024	5,071.80		00	OUTSTANDING	
46193	916	GRANITE TELECOMMUNICATIONS	03/14/2024	895.63		00	OUTSTANDING	
46194	1103	HARVEY'S ENTERPRISE	03/14/2024	1,162.00		00	OUTSTANDING	
46195	305	HAWKINS-GRAVES INC	03/14/2024	60,995.00		00	OUTSTANDING	
46196	974	HILL STUDIO PC	03/14/2024	1,500.00		00	OUTSTANDING	
46197	146	MICHAEL HUNT	03/14/2024	650.00		00	OUTSTANDING	
46198	218	MINNESOTA LIFE	03/14/2024	234.86		00	OUTSTANDING	
46199	1063	MISSIONSQUARE - 304831	03/14/2024	470.00		00	OUTSTANDING	
46200	300	NAPA AUTO PARTS	03/14/2024	751.81		00	OUTSTANDING	
46201	798	PEED & BORTZ LLC	03/14/2024	5,600.00		00	OUTSTANDING	
46202	72	PHYSICIANS TREATMENT CENTER	03/14/2024	1,505.00		00	OUTSTANDING	
46203	1	RAY'S GARAGE DOORS & MORE, LLC	03/14/2024	300.00		00	OUTSTANDING	
46204	857	RIVERSTREET NETWORKS	03/14/2024	1,535.47		00	OUTSTANDING	
46205	76	RYDIN DECAL	03/14/2024	313.17		00	OUTSTANDING	
46206	474	SOUTHERN GRAPHICS & SUPPLY	03/14/2024	233.50		00	OUTSTANDING	
46207	85	TREASURER OF VA /CHILD SUPPORT	03/14/2024	542.07		00	OUTSTANDING	
46208	136	USABLUEBOOK	03/14/2024	569.70		00	OUTSTANDING	
46209	1083	VIRGINIA BUSINESS SYSTEMS	03/14/2024	29.41		00	OUTSTANDING	
46210	91	ANTHEM BLUE CROSS/BLUE SHIELD	03/21/2024	49,594.00		00	OUTSTANDING	
46211	9999999	BAGGERLY DOROTHY KING	03/21/2024	63.85		00	OUTSTANDING	
46212	162	BENNETT'S MECHANICAL COMPANY I	03/21/2024	4,500.00		00	OUTSTANDING	
46213	9999998	Cox, Deborah	03/21/2024	150.00		00	OUTSTANDING	
46214	9999999	CALLANDS SHERRY L	03/21/2024	59.76		00	OUTSTANDING	
46215	19	CARTER MACHINERY CO INC	03/21/2024	414.00		00	OUTSTANDING	
46216	1	COLEMAN FARMER	03/21/2024	82.79		00	OUTSTANDING	
46217	32	CONTROL EQUIPMENT CO INC	03/21/2024	21,116.22		00	OUTSTANDING	
46218	994	LARRY DALTON	03/21/2024	500.00		00	OUTSTANDING	
46219	1075	DOLAN GROUP LLC	03/21/2024	2,750.00		00	OUTSTANDING	
46220	191	EVOQUA WATER TECHNOLOGIES LLC	03/21/2024	22,831.63		00	OUTSTANDING	
46221	41	FISHER SCIENTIFIC	03/21/2024	189.67		00	OUTSTANDING	
46222	119	FOSTER ELECTRIC CO INC	03/21/2024	382.30		00	OUTSTANDING	
46223	46	GENTRY LOCKE ATTORNEYS	03/21/2024	1,540.00		00	OUTSTANDING	
46224	111	GRAINGER INC	03/21/2024	32.36		00	OUTSTANDING	
46225	305	HAWKINS-GRAVES INC	03/21/2024	10,900.16		00	OUTSTANDING	
46226	401	IDEXX DISTRIBUTION INC	03/21/2024	2,717.11		00	OUTSTANDING	
46227	58	INSTRUMENTATION SERVICES INC	03/21/2024	708.00		00	OUTSTANDING	
46228	892	J & J PORTAPOTTY INC	03/21/2024	260.00		00	OUTSTANDING	
46229	1123	JOHN W ROBBINS	03/21/2024	3,220.00		00	OUTSTANDING	
46230	717	LYNCHBURG REGIONAL BUSINESS AL	03/21/2024	300.00		00	OUTSTANDING	
46231	816	PACE ANAYLTICAL SERVICES LLC	03/21/2024	310.40		00	OUTSTANDING	
46232	670	PATRIOT SAFETY SUPPLY	03/21/2024	2,169.80		00	OUTSTANDING	
46233	358	PHILLIPS EQUIPMENT CORPORATION	03/21/2024	831.98		00	OUTSTANDING	
46234	883	PIEDMONT PETERBILT LLC	03/21/2024	4,491.36		00	OUTSTANDING	
46235	317	POWELL'S TRUCK & EQUIPMENT INC	03/21/2024	1,571.26		00	OUTSTANDING	
46236	432	SOUTHEAST SURVEY GROUP LTD	03/21/2024	5,800.00		00	OUTSTANDING	
46237	9999998	VAN WYHE, BRITTANY	03/21/2024	150.00		00	OUTSTANDING	
46238	1107	WITMER PUBLIC SAFETY GROUP	03/21/2024	60.00		00	OUTSTANDING	
46239	116	XEROX CORPORATION	03/21/2024	167.22		00	OUTSTANDING	
46240	793	XEROX FINANCIAL SERVICES	03/21/2024	229.47		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
46241	9999997	ALLEN, TAYLOR	03/28/2024	77.94		00	OUTSTANDING	
46242	9999997	ANTHONY, LATOYA	03/28/2024	50.00		00	OUTSTANDING	
46243	9999997	ARTHUR, TABATHA & JOSHUA	03/28/2024	10.42		00	OUTSTANDING	
46244	103	BEACON CREDIT UNION	03/28/2024	285.00		00	OUTSTANDING	
46245	12	BRENNTAG MID-SOUTH INC	03/28/2024	1,580.88		00	OUTSTANDING	
46246	1058	BRIGHTSPEED	03/28/2024	654.52		00	OUTSTANDING	
46247	1	CENTRA HOSPICE FARMVILLE	03/28/2024	100.00		00	OUTSTANDING	
46248	1093	CRYSTAL BAY ENTERPRISES, INC.	03/28/2024	98.91		00	OUTSTANDING	
46249	9999997	DALTON, BRIAN	03/28/2024	11.22		00	OUTSTANDING	
46250	20	J JOHNSON ELLER JR	03/28/2024	2,500.00		00	OUTSTANDING	
46251	872	EVERBANK, N.A.	03/28/2024	153.00		00	OUTSTANDING	
46252	1109	FORTILINE, INC.	03/28/2024	1,424.03		00	OUTSTANDING	
46253	43	FOSTER FUELS INC	03/28/2024	25,632.63		00	OUTSTANDING	
46254	9999997	GILES, MARLENE	03/28/2024	7.25		00	OUTSTANDING	
46255	111	GRAINGER INC	03/28/2024	41.61		00	OUTSTANDING	
46256	9999998	Hunt, Kayla	03/28/2024	150.00		00	OUTSTANDING	
46257	305	HAWKINS-GRAVES INC	03/28/2024	1,660.80		00	OUTSTANDING	
46258	9999997	HENSLEY, ANGELA	03/28/2024	45.29		00	OUTSTANDING	
46259	9999997	KERNS, KASS	03/28/2024	88.75		00	OUTSTANDING	
46260	9999997	KNIGHT, JACOB	03/28/2024	20.48		00	OUTSTANDING	
46261	935	MATTERN & CRAIG INC	03/28/2024	1,197.00		00	OUTSTANDING	
46262	9999997	MATTOX, PEARL VAN	03/28/2024	88.75		00	OUTSTANDING	
46263	9999997	MILLER, MARISA M	03/28/2024	26.95		00	OUTSTANDING	
46264	1063	MISSIONSQUARE - 304831	03/28/2024	540.00		00	OUTSTANDING	
46265	133	MYERS & RHODES EQUIP CO INC	03/28/2024	215.89		00	OUTSTANDING	
46266	67	ORKIN PEST CONTROL LLC	03/28/2024	486.95		00	OUTSTANDING	
46267	9999997	P&B PROPERTIES	03/28/2024	13.75		00	OUTSTANDING	
46268	9999999	PALMER CHIROPRACTIC CENTER	03/28/2024	16.62		00	OUTSTANDING	
46269	843	BETTY PICKERAL	03/28/2024	1,861.17		00	OUTSTANDING	
46270	9999997	ROACH, DONNA K	03/28/2024	88.75		00	OUTSTANDING	
46271	939	SECURITY LOCK AND KEY	03/28/2024	277.50		00	OUTSTANDING	
46272	9999997	SEVILLE, MICHAEL D	03/28/2024	82.25		00	OUTSTANDING	
46273	9999997	SHIELDS, EDDIE	03/28/2024	1,459.92		00	OUTSTANDING	
46274	80	SOUTHSIDE ELECTRIC COOP	03/28/2024	1,142.83		00	OUTSTANDING	
46275	1089	T-MOBILE USA INC.	03/28/2024	29.40		00	OUTSTANDING	
46276	85	TREASURER OF VA /CHILD SUPPORT	03/28/2024	542.07		00	OUTSTANDING	
46277	136	USABLUEBOOK	03/28/2024	606.00		00	OUTSTANDING	

BANK: 00 *****

NO. OF CHECKS: 139

CHECKS OUTSTANDING 592,699.68 ***

OUTSTANDING CHECKS: 139

RECONCILED CHECKS: .00

VOID CHECKS: .00

.00

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
-------------	--------------	----------------	---------------	-----------------	-----------------	--------------	--------	--------------------

NO. OF CHECKS:	139	TOTAL CHECKS	592,699.68	***				
OUTSTANDING CHECKS:	139	RECONCILED CHECKS:	VOID CHECKS:					
	592,699.68		.00	.00				.00

TOWN OF ALTAVISTA										

FUND 010	GENERAL FUND									
	ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

300		TAXES								
301		PROPERTY TAXES								
	01 00	REAL PROPERTY CURRENT	31,718	2,894.14	9	285,462	367,547.01	129	380,620	13,072.99
301	**	PROPERTY TAXES	31,718	2,894.14	9	285,462	367,547.01	129	380,620	13,072.99
302		PUBLIC SERVICE								
	01 00	REAL & PERSONAL CURRENT	6,610	.00		59,490	121,141.82	204	79,330	41,811.82-
302	**	PUBLIC SERVICE	6,610	.00		59,490	121,141.82	204	79,330	41,811.82-
303		PERSONAL PROPERTY								
	01 00	CURRENT	24,000	9,411.66	39	216,000	271,613.42	126	288,000	16,386.58
	03 00	PPTRA	8,333	6,138.59	74	74,997	103,885.41	139	100,000	3,885.41-
303	**	PERSONAL PROPERTY	32,333	15,550.25	48	290,997	375,498.83	129	388,000	12,501.17
304		MACHINERY & TOOLS								
	01 00	CURRENT	160,416	.00		1,443,744	2,045,582.44	142	1,925,000	120,582.44-
304	**	MACHINERY & TOOLS	160,416	.00		1,443,744	2,045,582.44	142	1,925,000	120,582.44-
305		MOBILE HOME								
	01 00	CURRENT	10	.00		90	183.50	204	130	53.50-
305	**	MOBILE HOME	10	.00		90	183.50	204	130	53.50-
306		PENALTIES & INTEREST								
	01 00	PENALTIES	500	1,409.94	282	4,500	37,940.41	843	6,000	31,940.41-
	02 00	INTEREST	291	519.88	179	2,619	6,070.71	232	3,500	2,570.71-
306	**	PENALTIES & INTEREST	791	1,929.82	244	7,119	44,011.12	618	9,500	34,511.12-
307		LOCAL								
	01 00	SALES & USE	20,000	.00		180,000	113,645.24	63	240,000	126,354.76
	02 00	ELECTRIC, GAS & TELEPHONE	9,500	9,519.30	100	85,500	75,211.91	88	114,000	38,788.09
	03 00	MOTOR VEHICLE LICENSES	3,833	2,481.90	65	34,497	46,924.34	136	46,000	924.34-
	04 00	BANK STOCK	15,833	54,247.00	343	142,497	54,247.00	38	190,000	135,753.00
	05 00	HOTEL & MOTEL	9,750	7,194.63	74	87,750	91,531.01	104	117,000	25,468.99
	06 00	MEAL	110,000	117,107.83	107	990,000	972,051.58	98	1,320,000	347,948.42
	08 00	CONTAINER RENTAL FEE	133	.00		1,197	1,733.40	145	1,600	133.40-
	09 00	COMMUNICATIONS TAX	2,416	.00		21,744	13,360.45	61	29,000	15,639.55
	10 00	TRANSIT PASSENGER REVENUE	416	.00		3,744	.00		5,000	5,000.00
	11 00	CIGARETTE TAX	8,333	7,500.00	90	74,997	48,750.00	65	100,000	51,250.00
	12 00	MOBILE RESTAURANT PERMIT	8	.00		72	100.00	139	100	.00
307	**	LOCAL	180,222	198,050.66	110	1,621,998	1,417,554.93	87	2,162,700	745,145.07
308		LICENSES, PERMITS & FEES								

TOWN OF ALTAVISTA										

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

	01 01	CONTRACTORS	375	.00		3,375	98.90	3	4,500	4,401.10
	01 02	RETAIL SALES	5,250	.00		47,250	10,992.31	23	63,000	52,007.69
	01 03	FINANCIAL, RE & PROF	458	.00		4,122	1,312.62	32	5,500	4,187.38
	01 04	REPAIRS & PERSONAL SVC	833	.00		7,497	3,110.37	42	10,000	6,889.63
	01 05	WHOLESALE BUSINESS	33	.00		297	112.05	38	400	287.95
	01 06	UTILITIES	83	.00		747	15.00	2	1,000	985.00
	01 07	HOTELS	83	.00		747	15.00	2	1,000	985.00
	01 08	VENDING,COIN OPERATED	0	.00		0	128.80		0	128.80-
	01 *	BUSINESS LICENSE FEES	7,115	.00		64,035	15,785.05	25	85,400	69,614.95
	02 01	ZONING,SIGN,HOME OCCUPATN	187	2,775.00	1484	1,683	5,655.00	336	2,250	3,405.00-
308	**	LICENSES, PERMITS & FEES	7,302	2,775.00	38	65,718	21,440.05	33	87,650	66,209.95
300	***	TAXES	419,402	221,199.87		3,774,618	4,392,959.70		5,032,930	639,970.30
310		FINES & FORFEITURES								
310	01 00	COURT FINES	833	1,075.71	129	7,497	7,380.48	98	10,000	2,619.52
	02 00	PARKING FINES	16	50.00	313	144	150.00	104	200	50.00
	03 00	TRAFFIC CAMERA TKTS	0	.00		0	47,225.00		0	47,225.00-
310	**		849	1,125.71	133	7,641	54,755.48	717	10,200	44,555.48-
310	***	FINES & FORFEITURES	849	1,125.71		7,641	54,755.48		10,200	44,555.48-
320		INVESTMENT EARNINGS								
321	02 00	INTEREST INCOME	0	.00		0	392,142.08		0	392,142.08-
321	**	INTEREST	0	.00		0	392,142.08		0	392,142.08-
320	***	INVESTMENT EARNINGS	0	.00		0	392,142.08		0	392,142.08-
330		CHARGES FOR SERVICES								
331		RENTS								
	01 00	RENTAL OF GENERAL PROP	208	350.00	168	1,872	1,812.00	97	2,500	688.00
	01 01	PAVILION RENTALS	125	200.00	160	1,125	987.50	88	1,500	512.50
	01 02	BOOKER BUILDING RENTALS	458	675.00	147	4,122	6,065.00	147	5,500	565.00-
	01 03	SPARK INNOVATION CENTER	3,000	.00		27,000	12,994.87	48	36,000	23,005.13
	01 *	RENTAL OF GENERAL PROP	3,791	1,225.00	32	34,119	21,859.37	64	45,500	23,640.63
	02 00	RENTAL OF REAL PROP	8,250	1,769.28	21	74,250	56,721.44	76	99,000	42,278.56
331	**	RENTS	12,041	2,994.28	25	108,369	78,580.81	73	144,500	65,919.19
336		LOANS								

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
336	**	LOANS		0	.00		0	.00		0	.00
337	01 00	CODE ENFORCEMENT		41	.00		369	100.00	27	500	400.00
337	**	CODE ENFORCEMENT		41	.00		369	100.00	27	500	400.00
330	***	CHARGES FOR SERVICES		12,082	2,994.28		108,738	78,680.81		145,000	66,319.19
340		INTERGOVERNMENTAL REVENUE									
341		STATE									
	03 00	RAILROAD ROLLING STOCK		1,308	.00		11,772	17,229.34	146	15,700	1,529.34-
	04 00	DCJS GRANT		8,166	.00		73,494	51,538.00	70	98,000	46,462.00
	06 00	RENTAL TAX		83	.00		747	737.27	99	1,000	262.73
	08 00	MISC STATE GRANT		1,250	.00		11,250	15,209.00	135	15,000	209.00-
	08 04	DHCD MAIN ST RESURGENCE		0	.00		0	57,000.00		0	57,000.00-
	08 *	MISC STATE GRANT		1,250	.00		11,250	72,209.00	642	15,000	57,209.00-
	11 00	VDOT CONTRACTUAL SERVICES		250	.00		2,250	9,231.00	410	3,000	6,231.00-
	12 00	VDOT PD GRANT - OVERTIME		416	.00		3,744	725.39	19	5,000	4,274.61
	13 00	STATE TRANSIT REVENUE		2,282	.00		20,538	32,351.00	158	27,390	4,961.00-
	17 00	BROWNFIELD ASSESSMNT GRNT		0	.00		0	4,880.15		0	4,880.15-
	17 *	BROWNFIELD ASSESSMNT GRNT		0	.00		0	4,880.15		0	4,880.15-
341	**	STATE		13,755	.00		123,795	188,901.15	153	165,090	23,811.15-
342		COUNTY									
	02 00	LITTER GRANT		200	.00		1,800	3,977.00	221	2,400	1,577.00-
	03 00	FIRE DEPT FUEL REIMB		1,083	.00		9,747	9,054.75	93	13,000	3,945.25
342	**	COUNTY		1,283	.00		11,547	13,031.75	113	15,400	2,368.25
343		FEDERAL									
	04 00	FEDERAL TRANSIT REVENUE		7,601	.00		68,409	50,923.50	74	91,220	40,296.50
343	**	FEDERAL		7,601	.00		68,409	50,923.50	74	91,220	40,296.50
340	***	INTERGOVERNMENTAL REVENUE		22,639	.00		203,751	252,856.40		271,710	18,853.60
350		OTHER REVENUE									
351		MISCELLANEOUS									
	01 00	SALES OF SUPPLIES & MAT		1,666	1,573.00	94	14,994	23,100.60	154	20,000	3,100.60-
	01 *	SALES OF SUPPLIES & MAT		1,666	1,573.00	94	14,994	23,100.60	154	20,000	3,100.60-

TOWN OF ALTAVISTA
REVENUE REPORT
75% OF YEAR LAPSED

ACCOUNTING PERIOD 09/2024

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND										
ACCOUNT			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
DESCRIPTION			ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE

	03 00	CASH DISCOUNTS	8	.00		72	.00		100	100.00
	04 00	MISCELLANEOUS	1,708	2,199.20	129	15,372	22,164.04	144	20,500	1,664.04-
	04 02	HURT / LIGHTS	16	.00		144	133.00	92	200	67.00
	04 03	HURT / SOLID WASTE COLL	3,241	2,992.12	92	29,169	29,029.32	100	38,900	9,870.68
	04 04	ESTATE OF ROBERTA F JENKS	683	730.41	107	6,147	6,278.91	102	8,200	1,921.09
	04 06	VENDING MACHINE REVENUE	0	.00		0	55.34		0	55.34-
	04 *	MISCELLANEOUS	5,648	5,921.73	105	50,832	57,660.61	113	67,800	10,139.39
	08 00	REIMB OF INSURANCE CLAIM	0	.00		0	21,425.09		0	21,425.09-
351	**	MISCELLANEOUS	7,322	7,494.73	102	65,898	102,186.30	155	87,900	14,286.30-
350	***	OTHER REVENUE	7,322	7,494.73		65,898	102,186.30		87,900	14,286.30-
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 01	RESERVE MAIN. FUNDS	5,833	.00		52,497	.00		70,000	70,000.00
	01 *	FROM RESERVES	5,833	.00		52,497	.00		70,000	70,000.00
	03 01	DESIGNATED	1,583	.00		14,247	.00		19,000	19,000.00
	09 00	WAR MEMORIAL FUNDING	0	.00		0	1.00		0	1.00-
361	**	TRANSFER IN	7,416	.00		66,744	1.00		89,000	88,999.00
362		PROCEEDS FROM LTD								
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	7,416	.00		66,744	1.00		89,000	88,999.00
FUND TOTAL GENERAL FUND			469,710	232,814.59		4,227,390	5,273,581.77		5,636,740	363,158.23

TOWN OF ALTAVISTA

FUND 020 STATE HIGHWAY REIMB FUND			*****		CURRENT	*****		*****		YEAR-TO-DATE	*****		ANNUAL	UNREALIZED
ACCOUNT			ACCOUNT	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE			
			DESCRIPTION											
320			INVESTMENT EARNINGS											
321			INTEREST											
	02	00	INTEREST INCOME	0	.00		0	39,032.08		0	39,032.08-			
321	**		INTEREST	0	.00		0	39,032.08		0	39,032.08-			
320	***		INVESTMENT EARNINGS	0	.00		0	39,032.08		0	39,032.08-			
340			INTERGOVERNMENTAL REVENUE											
341			STATE											
	07	00	STREET & HIGHWAY MAINT	68,250	.00		614,250	482,703.74	79	819,000	336,296.26			
	07	01	CARRYOVER OF FUNDS	35,168	.00		316,512	.00		422,020	422,020.00			
	07	*	STREET & HIGHWAY MAINT	103,418	.00		930,762	482,703.74	52	1,241,020	758,316.26			
341	**		STATE	103,418	.00		930,762	482,703.74	52	1,241,020	758,316.26			
340	***		INTERGOVERNMENTAL REVENUE	103,418	.00		930,762	482,703.74		1,241,020	758,316.26			
350			OTHER REVENUE											
351			MISCELLANEOUS											
351	**		MISCELLANEOUS	0	.00		0	.00		0	.00			
350	***		OTHER REVENUE	0	.00		0	.00		0	.00			
360			OTHER FINANCING SOURCES											
361			TRANSFER IN											
361	**		TRANSFER IN	0	.00		0	.00		0	.00			
360	***		OTHER FINANCING SOURCES	0	.00		0	.00		0	.00			
FUND TOTAL STATE HIGHWAY REIMB FUND				103,418	.00		930,762	521,735.82		1,241,020	719,284.18			

TOWN OF ALTAVISTA

FUND 030 LIBRARY FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
320		INVESTMENT EARNINGS								
321		INTEREST								
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND			0	.00		0	.00		0	.00

TOWN OF ALTAVISTA											
FUND 050		WATER & SEWER FUND									
ACCOUNT		ACCOUNT DESCRIPTION		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320		INVESTMENT EARNINGS									
321		INTEREST									
	02 00	INTEREST INCOME		0	.00		0	238,296.45		0	238,296.45-
321	**	INTEREST		0	.00		0	238,296.45		0	238,296.45-
320	***	INVESTMENT EARNINGS		0	.00		0	238,296.45		0	238,296.45-
330		CHARGES FOR SERVICES									
332		WATER CHARGES									
	01 00	INDUSTRIAL		166,250	195,418.48	118	1,496,250	1,158,792.15	77	1,995,000	836,207.85
	02 00	BUSINESS & RESIDENTIAL		29,750	67,704.44	228	267,750	247,050.52	92	357,000	109,949.48
	03 00	OUTSIDE COMMUNITY		16,625	27,103.17	163	149,625	137,284.99	92	199,500	62,215.01
	04 00	WATER CONNECTION FEES		179	.00		1,611	.00		2,150	2,150.00
	05 00	BULK WATER PURCHASE		416	1,438.00	346	3,744	4,130.00	110	5,000	870.00
332	**	WATER CHARGES		213,220	291,664.09	137	1,918,980	1,547,257.66	81	2,558,650	1,011,392.34
333		SEWER CHARGES									
	01 00	INDUSTRIAL		170,833	153,303.00	90	1,537,497	1,172,370.30	76	2,050,000	877,629.70
	02 00	BUSINESS & RESIDENTIAL		25,625	52,785.64	206	230,625	190,077.31	82	307,500	117,422.69
	03 00	OUTSIDE COMMUNITY		239	.00		2,151	1,787.83	83	2,870	1,082.17
	04 00	SEWER CONNECTION FEES		166	.00		1,494	2,000.00	134	2,000	.00
	05 00	SEWER SURCHARGES		12,500	24,833.05	199	112,500	158,133.32	141	150,000	8,133.32-
333	**	SEWER CHARGES		209,363	230,921.69	110	1,884,267	1,524,368.76	81	2,512,370	988,001.24
334		WATER & SEWER									
	00 00	WATER & SEWER		583	.00		5,247	5,358.09	102	7,000	1,641.91
	01 01	MONTHLY		4,416	4,208.75	95	39,744	29,126.47	73	53,000	23,873.53
	01 02	QUARTERLY		12,083	36,129.60	299	108,747	109,035.15	100	145,000	35,964.85
	01 *	BASE RATE FEE		16,499	40,338.35	245	148,491	138,161.62	93	198,000	59,838.38
334	**	WATER & SEWER		17,082	40,338.35	236	153,738	143,519.71	93	205,000	61,480.29
330	***	CHARGES FOR SERVICES		439,665	562,924.13		3,956,985	3,215,146.13		5,276,020	2,060,873.87
340		INTERGOVERNMENTAL REVENUE									
341		STATE									
	19 00	VRA		0	.00		0	90,857.50		0	90,857.50-
341	**	STATE		0	.00		0	90,857.50		0	90,857.50-
343		FEDERAL									
	09 *	CARES MONEY		0	.00		0	.00		0	.00

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

343	**	FEDERAL	0	.00		0	.00		0	.00
340	***	INTERGOVERNMENTAL REVENUE	0	.00		0	90,857.50		0	90,857.50-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	01 00	SALES OF SUPPLIES & MAT	0	.00		0	627.30		0	627.30-
	04 00	MISCELLANEOUS	1,666	278.00	17	14,994	54,420.66	363	20,000	34,420.66-
	04 *	MISCELLANEOUS	1,666	278.00	17	14,994	54,420.66	363	20,000	34,420.66-
351	**	MISCELLANEOUS	1,666	278.00	17	14,994	55,047.96	367	20,000	35,047.96-
350	***	OTHER REVENUE	1,666	278.00		14,994	55,047.96		20,000	35,047.96-
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	583	.00		5,247	.00		7,000	7,000.00
	01 02	ARPA FUNDING	91,667	.00		825,003	.00		1,100,000	1,100,000.00
	01 *	FROM RESERVES	92,250	.00		830,250	.00		1,107,000	1,107,000.00
	03 *	GENERAL FUND	0	.00		0	.00		0	.00
	11 00	BOND PROCEEDS	484,125	.00		4,357,125	.00		5,809,500	5,809,500.00
	12 00	LOAN FORGIVENESS PRGR	170,042	.00		1,530,378	.00		2,040,500	2,040,500.00
361	**	TRANSFER IN	746,417	.00		6,717,753	.00		8,957,000	8,957,000.00
362		PROCEEDS FROM LTD								
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	746,417	.00		6,717,753	.00		8,957,000	8,957,000.00
FUND TOTAL WATER & SEWER FUND			1,187,748	563,202.13		10,689,732	3,599,348.04		14,253,020	10,653,671.96

TOWN OF ALTAVISTA

FUND 060 AGENCY / DONATION FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	.00		0	5.32		0	5.32-
321	**	INTEREST	0	.00		0	5.32		0	5.32-
320	***	INVESTMENT EARNINGS	0	.00		0	5.32		0	5.32-
350		OTHER REVENUE								
351		MISCELLANEOUS								
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
09	00	WAR MEMORIAL FUNDING	0	.00		0	1.00		0	1.00-
361	**	TRANSFER IN	0	.00		0	1.00		0	1.00-
360	***	OTHER FINANCING SOURCES	0	.00		0	1.00		0	1.00-
FUND TOTAL AGENCY / DONATION FUND			0	.00		0	6.32		0	6.32-

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
03 00		INTEREST INCOME CDBG	0	.00		0	48.53		0	48.53-
321	**	INTEREST	0	.00		0	48.53		0	48.53-
320	***	INVESTMENT EARNINGS	0	.00		0	48.53		0	48.53-
330		CHARGES FOR SERVICES								
335		RECREATION								
335	**	RECREATION	0	.00		0	.00		0	.00
336		LOANS								
336	**	LOANS	0	.00		0	.00		0	.00
330	***	CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
08 03		DHCD-ARS PROGRAM	0	.00		0	87,000.00		0	87,000.00-
341	**	STATE	0	.00		0	87,000.00		0	87,000.00-
343		FEDERAL								
343	**	FEDERAL	0	.00		0	.00		0	.00
340	***	INTERGOVERNMENTAL REVENUE	0	.00		0	87,000.00		0	87,000.00-
350		OTHER REVENUE								
351		MISCELLANEOUS								
04 *		MISCELLANEOUS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL COMMUNITY IMPROV FUND			0	.00		0	87,048.53		0	87,048.53-

TOWN OF ALTAVISTA											

FUND 090		CEMETERY FUND									
ACCOUNT		ACCOUNT DESCRIPTION		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

300		TAXES									
308		LICENSES, PERMITS & FEES									
	02 02	BURIAL		1,437	.00		12,933	8,225.00	64	17,250	9,025.00
308	**	LICENSES, PERMITS & FEES		1,437	.00		12,933	8,225.00	64	17,250	9,025.00
300	***	TAXES		1,437	.00		12,933	8,225.00		17,250	9,025.00
320		INVESTMENT EARNINGS									
321		INTEREST									
	02 00	INTEREST INCOME		0	.00		0	16,589.05		0	16,589.05-
321	**	INTEREST		0	.00		0	16,589.05		0	16,589.05-
320	***	INVESTMENT EARNINGS		0	.00		0	16,589.05		0	16,589.05-
350		OTHER REVENUE									
351		MISCELLANEOUS									
	02 00	SALE OF REAL ESTATE		666	.00		5,994	1,300.00	22	8,000	6,700.00
	04 00	MISCELLANEOUS		0	.00		0	25.00		0	25.00-
351	**	MISCELLANEOUS		666	.00		5,994	1,325.00	22	8,000	6,675.00
350	***	OTHER REVENUE		666	.00		5,994	1,325.00		8,000	6,675.00
360		OTHER FINANCING SOURCES									
361		TRANSFER IN									
	03 00	GENERAL FUND		5,966	.00		53,694	.00		71,600	71,600.00
361	**	TRANSFER IN		5,966	.00		53,694	.00		71,600	71,600.00
360	***	OTHER FINANCING SOURCES		5,966	.00		53,694	.00		71,600	71,600.00
FUND TOTAL		CEMETERY FUND		8,069	.00		72,621	26,139.05		96,850	70,710.95
GRAND TOTAL				1,768,945	796,016.72		15,920,505	9,507,859.53		21,227,630	11,719,770.47

REPORT SELECTIONS

Fiscal year : 2024
All Funds
All Departments
All Divisions
Suppress accounts with zero balances : Y

FUND 010 GENERAL FUND											
DEPT/DIV 1001 COUNCIL/COUNCIL											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
400	COUNCIL / PLANNING COMM										
10	SALARIES AND WAGES										
10 01	TOWN COUNCIL	2166	2166.69	100	19494	19500.21	100	.00	26000	6499.79	75
10 **	SALARIES AND WAGES	2166	2166.69	100	19494	19500.21	100	.00	26000	6499.79	75
20	BENEFITS										
20 02	FICA	166	165.73	100	1494	1491.57	100	.00	2000	508.43	75
20 **	BENEFITS	166	165.73	100	1494	1491.57	100	.00	2000	508.43	75
30	CONTRACTUAL SERVICES										
30 14	MISC & PROFESSIONAL SVCS	416	.00	0	3744	.00	0	.00	5000	5000.00	0
30 26	IT NETWRK/WEBSITE SUPPORT	737	5071.80	688	6633	9131.32	138	3891.52	8850	4172.84	147
30 **	CONTRACTUAL SERVICES	1153	5071.80	440	10377	9131.32	88	3891.52	13850	827.16	94
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	208	.00	0	1872	.00	0	.00	2500	2500.00	0
50 16	PUBLIC OFFICIAL LIAB INSU	75	225.00	300	675	900.00	133	.00	900	.00	100
50 26	CONVENTIONS & EDUCATIONS	125	.00	0	1125	.00	0	.00	1500	1500.00	0
50 32	MISCELLANEOUS	125	50.40	40	1125	306.02	27	.00	1500	1193.98	20
50 **	OTHER CHARGES	533	275.40	52	4797	1206.02	25	.00	6400	5193.98	19
400 ** **	COUNCIL / PLANNING COMM	4018	7679.62	191	36162	31329.12	87	3891.52	48250	13029.36	73
40 ** **	ADMINISTRATION	4018	7679.62	191	36162	31329.12	87	3891.52	48250	13029.36	73
DIV 1001	TOTAL ***** COUNCIL	4018	7679.62	191	36162	31329.12	87	3891.52	48250	13029.36	73
DEPT 10	TOTAL ***** COUNCIL	4018	7679.62	191	36162	31329.12	87	3891.52	48250	13029.36	73

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
401			ADMINISTRATION										
	10		SALARIES AND WAGES										
	10	02	REGULAR	39021	53369.67	137	351189	341497.18	97	.00	468260	126762.82	73
	10	04	OVERTIME	158	135.07	86	1422	510.25	36	.00	1900	1389.75	27
	10	10	PERSONAL EMPLOYEE VEH	0	692.31	0	0	4416.94	0	.00	0	4416.94-	0
	10	**	SALARIES AND WAGES	39179	54197.05	138	352611	346424.37	98	.00	470160	123735.63	74
	20		BENEFITS										
	20	02	FICA	2997	3894.23	130	26973	24238.58	90	.00	35970	11731.42	67
	20	04	VA RETIREMENT SYSTEM	4160	3015.86	73	37440	27142.74	73	.00	49920	22777.26	54
	20	06	GROUP MEDICAL INSURANCE	5225	5221.74	100	47025	57865.23	123	.00	62700	4834.77	92
	20	08	GROUP LIFE INSURANCE	522	516.24	99	4698	4646.16	99	.00	6270	1623.84	74
	20	10	WORKER'S COMP	4583	12327.80	269	41247	56334.35	137	.00	55000	1334.35-	102
	20	12	EMPLOYEE EDUCATION ASSIST	41	.00	0	369	.00	0	.00	500	500.00	0
	20	14	EMPLOYEE ASSIST PROGRAM	135	.00	0	1215	1625.00	134	.00	1630	5.00	100
	20	16	OTHER EMPLOYEE BENEFITS	2457	.00	0	22113	4243.24	19	.00	29490	25246.76	14
	20	18	VRS HYBRID EMPLOYER CONTR	0	801.96	0	0	7217.64	0	.00	0	7217.64-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	288.74	0	0	2598.66	0	.00	0	2598.66-	0
	20	**	BENEFITS	20120	26066.57	130	181080	185911.60	103	.00	241480	55568.40	77
	30		CONTRACTUAL SERVICES										
	30	02	PROFESSIONAL SVCS - COBRA	150	.00	0	1350	.00	0	.00	1800	1800.00	0
	30	04	LEGAL SERVICES	2208	4040.00	183	19872	39136.23	197	.00	26500	12636.23-	148
	30	06	ADVERTISING	1916	452.26	24	17244	10920.76	63	.00	23000	12079.24	48
	30	08	MAINTENANCE SVC CONTRACTS	7987	3148.91	39	71883	92944.32	129	.00	95850	2905.68	97
	30	10	INDEPENDENT AUDITOR	1794	.00	0	16146	21525.00	133	.00	21530	5.00	100
	30	12	ENGIN & ARCHITECTURAL SVC	416	5800.00	1394	3744	5800.00	155	.00	5000	800.00-	116
	30	14	MISC & PROFESSIONAL SVCS	2083	2750.00	132	18747	2750.00	15	.00	25000	22250.00	11
	30	17	RANDOM DRUG SCREENING	116	289.96	250	1044	839.72	80	.00	1400	560.28	60
	30	26	IT NETWRK/WEBSITE SUPPORT	5966	4892.05	82	53694	47408.03	88	.00	71600	24191.97	66
	30	**	CONTRACTUAL SERVICES	22636	21373.18	94	203724	221324.06	109	.00	271680	50355.94	82
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1250	1368.65	110	11250	10861.98	97	.00	15000	4138.02	72
	50	04	HEATING SERVICES	250	630.75	252	2250	2921.24	130	.00	3000	78.76	97
	50	06	POSTAL SERVICES	1083	.00	0	9747	9386.99	96	.00	13000	3613.01	72
	50	08	TELECOMMUNICATIONS	1125	584.05	52	10125	6384.85	63	.00	13500	7115.15	47
	50	10	PROPERTY INSURANCE	875	3000.00	343	7875	12000.00	152	.00	10500	1500.00-	114
	50	12	MOTOR VEHICLE INSURANCE	50	150.00	300	450	600.00	133	.00	600	.00	100
	50	14	SURETY BONDS	19	.00	0	171	225.00	132	.00	230	5.00	98
	50	18	GENERAL LIABILITY INSUR	291	1222.25	420	2619	4889.00	187	.00	3500	1389.00-	140
	50	26	CONVENTIONS & EDUCATIONS	500	.00	0	4500	2520.00	56	.00	6000	3480.00	42
	50	28	DUES & ASSOC MEMBERSHIPS	892	.00	0	8028	8405.56	105	.00	10710	2304.44	79
	50	30	REFUNDS	41	.00	0	369	.00	0	.00	500	500.00	0
	50	32	MISCELLANEOUS	1041	567.17	55	9369	12209.19	130	.00	12500	290.81	98
	50	34	MISCELLANEOUS REIMB	16	.00	0	144	.00	0	.00	200	200.00	0
	50	**	OTHER CHARGES	7433	7522.87	101	66897	70403.81	105	.00	89240	18836.19	79

FUND 010 GENERAL FUND											
DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40	ADMINISTRATION										
401	ADMINISTRATION										
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	2170	600.38	28	19530	14471.59	74	.00	26050	11578.41	56
60 04	REPAIRS & MAINTENANCE	2108	3023.56	143	18972	15920.27	84	.00	25300	9379.73	63
60 06	FUELS & LUBRICANTS	125	.00	0	1125	434.74	39	.00	1500	1065.26	29
60 12	BOOKS & SUBSCRIPTIONS	8	.00	0	72	66.00	92	.00	100	34.00	66
60 **	MATERIALS & SUPPLIES	4411	3623.94	82	39699	30892.60	78	.00	52950	22057.40	58
81	CAPITAL OUTLAY - REPLACE										
81 04	EDP EQUIP REPLACEMENT	1975	.00	0	17775	10393.53	59	.00	23700	13306.47	44
81 30	IMPRVMNTS OTHER THAN BLDG	0	343.24	0	0	1763.77	0	.00	0	1763.77	0
81 **	CAPITAL OUTLAY - REPLACE	1975	343.24	17	17775	12157.30	68	.00	23700	11542.70	51
401 ** **	ADMINISTRATION	95754	113126.85	118	861786	867113.74	101	.00	1149210	282096.26	76
40 ** **	ADMINISTRATION	95754	113126.85	118	861786	867113.74	101	.00	1149210	282096.26	76
DIV 1101	TOTAL *****										
	ADMINISTRATION	95754	113126.85	118	861786	867113.74	101	.00	1149210	282096.26	76
DEPT 11	TOTAL *****										
	GENERAL GOVERNMENT	95754	113126.85	118	861786	867113.74	101	.00	1149210	282096.26	76

FUND 010 GENERAL FUND											
			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT								
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
50	PUBLIC SAFETY										
501	POLICE DEPARTMENT										
10	SALARIES AND WAGES										
10 02	REGULAR	68057	96904.06	142	612513	616920.51	101	.00	816690	199769.49	76
10 04	OVERTIME	1833	3187.28	174	16497	25461.26	154	.00	22000	3461.26	116
10 06	DMV GRANT OVERTIME	416	830.90	200	3744	1627.27	44	.00	5000	3372.73	33
10 08	PD RESIDENCY STIPEND	925	1058.38	114	8325	9550.39	115	.00	11100	1549.61	86
10 12	TAKE HOME CAR PROGRAM	708	.00	0	6372	.00	0	.00	8500	8500.00	0
10 **	SALARIES AND WAGES	71939	101980.62	142	647451	653559.43	101	.00	863290	209730.57	76
20	BENEFITS										
20 02	FICA	5417	7573.40	140	48753	47934.63	98	.00	65010	17075.37	74
20 04	VA RETIREMENT SYSTEM	7242	7139.85	99	65178	61704.56	95	.00	86910	25205.44	71
20 06	GROUP MEDICAL INSURANCE	8787	7653.20	87	79083	80797.80	102	.00	105450	24652.20	77
20 08	GROUP LIFE INSURANCE	910	897.51	99	8190	7756.50	95	.00	10930	3173.50	71
20 16	OTHER EMPLOYEE BENEFITS	945	2460.50	260	8505	9842.00	116	.00	11340	1498.00	87
20 **	BENEFITS	23301	25724.46	110	209709	208035.49	99	.00	279640	71604.51	74
30	CONTRACTUAL SERVICES										
30 06	ADVERTISING	125	.00	0	1125	700.00	62	.00	1500	800.00	47
30 08	MAINTENANCE SVC CONTRACTS	250	229.47	92	2250	1877.60	83	.00	3000	1122.40	63
30 16	PHYSICALS	181	450.00	249	1629	1700.00	104	.00	2180	480.00	78
30 18	R & M ELECTRONICS	16	.00	0	144	.00	0	.00	200	200.00	0
30 26	IT NETWRK/WEBSITE SUPPORT	5350	1902.50	36	48150	37614.83	78	.00	64210	26595.17	59
30 **	CONTRACTUAL SERVICES	5922	2581.97	44	53298	41892.43	79	.00	71090	29197.57	59
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	1433	1938.51	135	12897	16492.00	128	.00	17200	708.00	96
50 10	PROPERTY INSURANCE	208	875.00	421	1872	3500.00	187	.00	2500	1000.00	140
50 12	MOTOR VEHICLE INSURANCE	500	1500.00	300	4500	6000.00	133	.00	6000	.00	100
50 18	GENERAL LIABILITY INSUR	416	1500.00	361	3744	6000.00	160	.00	5000	1000.00	120
50 24	SUBSISTANCE & LODGING	833	1041.96	125	7497	5100.31	68	.00	10000	4899.69	51
50 26	CONVENTIONS & EDUCATIONS	833	250.00	30	7497	1450.00	19	.00	10000	8550.00	15
50 28	DUES & ASSOC MEMBERSHIPS	750	.00	0	6750	7470.00	111	.00	9000	1530.00	83
50 29	ACCREDITATION PROGRAM	375	2000.00	533	3375	2000.00	59	.00	4500	2500.00	44
50 32	MISCELLANEOUS	83	.00	0	747	95.54	13	.00	1000	904.46	10
50 37	COMMUNITY ENGAGEMENT	125	.00	0	1125	353.00	31	.00	1500	1147.00	24
50 **	OTHER CHARGES	5556	9105.47	164	50004	48460.85	97	.00	66700	18239.15	73
52	GRANT EXPENSES										
52 04	BYRNE JUSTICE GRANT	0	4000.00	0	0	4000.00	0	.00	0	4000.00	0
52 **	GRANT EXPENSES	0	4000.00	0	0	4000.00	0	.00	0	4000.00	0
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	1154	746.21	65	10386	4692.74	45	1138.27	13850	8018.99	42
60 03	K-9 MAINTENANCE	83	113.13	136	747	889.26	119	.00	1000	110.74	89
60 04	REPAIRS & MAINTENANCE	166	.00	0	1494	1569.64	105	.00	2000	430.36	79
60 06	FUELS & LUBRICANTS	3083	108.26	4	27747	27984.27	101	.00	37000	9015.73	76
60 08	VEHICLE & EQUIP R&M	1166	521.56	45	10494	8344.30	80	.00	14000	5655.70	60
60 10	UNIFORMS	1083	235.97	22	9747	10737.30	110	2639.00	13000	376.30	103

FUND 010 GENERAL FUND											
DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB		SUB	DESCRIPTION								UNENCUMB. BALANCE
											% BDGT
50			PUBLIC SAFETY								
501			POLICE DEPARTMENT								
	60	16	DRUG INVESTIGATING	500	.00	0	4500	.00	0	.00	6000
	60	25	SMALL EQUIPMENT	125	.00	0	1125	.00	0	.00	1500
	60	48	AMMUNITION & BATTERIES	666	.00	0	5994	7884.62	132	.00	8000
	60	**	MATERIALS & SUPPLIES	8026	1725.13	22	72234	62102.13	86	3777.27	96350
											6000.00
											1500.00
											115.38
											99
											68
	81		CAPITAL OUTLAY - REPLACE								
	81	02	VEHICLE REPLACEMENT	9166	.00	0	82494	140.00	0	.00	110000
	81	**	CAPITAL OUTLAY - REPLACE	9166	.00	0	82494	140.00	0	.00	110000
											109860.00
											0
	82		CAPITAL OUTLAY - NEW								
	82	02	VEHICLE	0	.00	0	0	199740.59	0	11239.70	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	199740.59	0	11239.70	0
											210980.29-
											0
501	**	**	POLICE DEPARTMENT	123910	145117.65	117	1115190	1217930.92	109	15016.97	1487070
											254122.11
											83
50	**	**	PUBLIC SAFETY	123910	145117.65	117	1115190	1217930.92	109	15016.97	1487070
											254122.11
											83
DIV	3101		TOTAL *****								
			POLICE DEPARTMENT	123910	145117.65	117	1115190	1217930.92	109	15016.97	1487070
											254122.11
											83
DEPT	31		TOTAL *****								
			PUBLIC SAFETY	123910	145117.65	117	1115190	1217930.92	109	15016.97	1487070
											254122.11
											83

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
601		OPERATIONS & MAINTENANCE										
	10	SALARIES AND WAGES										
	10 02	REGULAR	67777	78081.18	115	609993	515848.52	85	.00	813330	297481.48	63
	10 04	OVERTIME	858	203.90	24	7722	6310.47	82	.00	10300	3989.53	61
	10 **	SALARIES AND WAGES	68635	78285.08	114	617715	522158.99	85	.00	823630	301471.01	63
	20	BENEFITS										
	20 02	FICA	5250	6559.40	125	47250	40887.25	87	.00	63010	22122.75	65
	20 04	VA RETIREMENT SYSTEM	6817	1969.88	29	61353	17728.92	29	.00	81810	64081.08	22
	20 06	GROUP MEDICAL INSURANCE	7058	6864.35	97	63522	67459.97	106	.00	84700	17240.03	80
	20 08	GROUP LIFE INSURANCE	856	815.09	95	7704	7088.37	92	.00	10280	3191.63	69
	20 18	VRS HYBRID EMPLOYER CONTR	0	3721.65	0	0	31257.84	0	.00	0	31257.84-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	793.04	0	0	7410.61	0	.00	0	7410.61-	0
	20 **	BENEFITS	19981	20723.41	104	179829	171832.96	96	.00	239800	67967.04	72
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	500	101.87	20	4500	1704.97	38	.00	6000	4295.03	28
	30 12	ENGIN & ARCHITECTURAL SVC	416	1500.00	361	3744	5000.00	134	.00	5000	.00	100
	30 16	PHYSICALS	58	420.00	724	522	719.96	138	.00	700	19.96-	103
	30 18	R & M ELECTRONICS	91	697.51	767	819	697.51	85	.00	1100	402.49	63
	30 36	MOWING CONTRACT	3708	500.00	14	33372	24750.00	74	.00	44500	19750.00	56
	30 38	TUB GRINDING BRUSH	2916	.00	0	26244	.00	0	.00	35000	35000.00	0
	30 40	RECURRING LEASE AGREEMENT	80	.00	0	720	.00	0	.00	960	960.00	0
	30 **	CONTRACTUAL SERVICES	7769	3219.38	41	69921	32872.44	47	.00	93260	60387.56	35
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	609	875.18	144	5481	6892.11	126	.00	7310	417.89	94
	50 10	PROPERTY INSURANCE	458	1750.00	382	4122	7000.00	170	.00	5500	1500.00-	127
	50 12	MOTOR VEHICLE INSURANCE	1000	3000.00	300	9000	12000.00	133	.00	12000	.00	100
	50 24	SUBSISTANCE & LODGING	41	.00	0	369	.00	0	.00	500	500.00	0
	50 26	CONVENTIONS & EDUCATIONS	250	220.00	88	2250	283.00	13	.00	3000	2717.00	9
	50 32	MISCELLANEOUS	41	.00	0	369	166.42	45	.00	500	333.58	33
	50 38	INVENTORY OVER / SHORT	0	.00	0	0	1525.92-	0	.00	0	1525.92	0
	50 **	OTHER CHARGES	2399	5845.18	244	21591	24815.61	115	.00	28810	3994.39	86
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	612	314.41	51	5508	1009.36	18	.00	7350	6340.64	14
	60 05	FUEL PUMPS	191	.00	0	1719	.00	0	.00	2300	2300.00	0
	60 06	FUELS & LUBRICANTS	4583	118.11	3	41247	19405.68	47	.00	55000	35594.32	35
	60 08	VEHICLE / EQUIP R&M	3333	700.10	21	29997	22469.59	75	.00	40000	17530.41	56
	60 10	UNIFORMS	1041	610.88	59	9369	10962.56	117	.00	12500	1537.44	88
	60 11	SAFETY EQUIP & PROGRAMS	291	54.98	19	2619	2871.44	110	.00	3500	628.56	82
	60 20	STREET LT OPER SUPPLIES	2583	2618.96	101	23247	22956.65	99	.00	31000	8043.35	74
	60 22	HIGHWAY, STRT & SIDEWALKS	1666	2847.28	171	14994	9613.79	64	.00	20000	10386.21	48
	60 23	EQUIPMENT RENTAL	354	.00	0	3186	975.00	31	.00	4250	3275.00	23
	60 28	STORM DRAINAGE	250	1125.00	450	2250	1125.00	50	.00	3000	1875.00	38
	60 30	ENGINEERING R & M	83	.00	0	747	.00	0	.00	1000	1000.00	0
	60 34	TRAIN STATION SUPPLIES	291	351.25	121	2619	2110.20	81	.00	3500	1389.80	60
	60 36	PAVEMENT	4166	.00	0	37494	612.59	2	.00	50000	49387.41	1

FUND 010 GENERAL FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
60 40	TRAFFIC CONTROL DEVICE	250	.00	0	2250	401.79	18	.00	3000	2598.21	13
60 44	SNOW & ICE REMOVAL	166	.00	0	1494	45.92	3	.00	2000	1954.08	2
60 52	DECORATIVE STREET LIGHTS	533	442.44	83	4797	6126.02	128	.00	6400	273.98	96
60 **	MATERIALS & SUPPLIES	20393	9183.41	45	183537	100685.59	55	.00	244800	144114.41	41
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	1406	.00	0	12654	.00	0	.00	16880	16880.00	0
81 06	MACHINERY & EQUIPMENT	3375	14.00	0	30375	7708.72	25	2050.67	40500	30740.61	24
81 30	IMPRVMNTS OTHER THAN BLDG	4791	.00	0	43119	.00	0	.00	57500	57500.00	0
81 **	CAPITAL OUTLAY - REPLACE	9572	14.00	0	86148	7708.72	9	2050.67	114880	105120.61	9
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	3375	.00	0	30375	26166.84	86	.00	40500	14333.16	65
82 **	CAPITAL OUTLAY - NEW	3375	.00	0	30375	26166.84	86	.00	40500	14333.16	65
90	DEBT SERVICE										
90 02	PRINCIPAL	1416	.00	0	12744	17000.00	133	.00	17000	.00	100
90 04	INTEREST	397	.00	0	3573	4765.59	133	.00	4770	4.41	100
90 **	DEBT SERVICE	1813	.00	0	16317	21765.59	133	.00	21770	4.41	100
601 ** **	OPERATIONS & MAINTENANCE	133937	117270.46	88	1205433	908006.74	75	2050.67	1607450	697392.59	57
60 ** **		133937	117270.46	88	1205433	908006.74	75	2050.67	1607450	697392.59	57
DIV 4101	TOTAL *****										
	MAIN OF STREETS & HWYS	133937	117270.46	88	1205433	908006.74	75	2050.67	1607450	697392.59	57

FUND 010 GENERAL FUND			DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
601												
		OPERATIONS & MAINTENANCE										
	60	MATERIALS & SUPPLIES										
	60 06	FUELS & LUBRICANTS	1666	.00	0	14994	11941.56	80	.00	20000	8058.44	60
	60 08	VEHICLE / EQUIP R&M	2500	7559.34	302	22500	28601.42	127	.00	30000	1398.58	95
	60 18	SUPPLIES	70	.00	0	630	478.03	76	.00	840	361.97	57
	60 26	LITTER EXPENSES	166	.00	0	1494	164.37	11	.00	2000	1835.63	8
	60 **	MATERIALS & SUPPLIES	4402	7559.34	172	39618	41185.38	104	.00	52840	11654.62	78
	81	CAPITAL OUTLAY - REPLACE										
	81 06	MACHINERY & EQUIPMENT	416	.00	0	3744	3781.00	101	.00	5000	1219.00	76
	81 **	CAPITAL OUTLAY - REPLACE	416	.00	0	3744	3781.00	101	.00	5000	1219.00	76
601	** **	OPERATIONS & MAINTENANCE	4818	7559.34	157	43362	44966.38	104	.00	57840	12873.62	78
60	** **		4818	7559.34	157	43362	44966.38	104	.00	57840	12873.62	78
DIV	4102	TOTAL *****										
		SANITATION & WASTE REM	4818	7559.34	157	43362	44966.38	104	.00	57840	12873.62	78

FUND 010 GENERAL FUND											
DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
30	CONTRACTUAL SERVICES										
30 22	LANDSCAPING CONTRACTS	1250	80.91	7	11250	7662.56	68	.00	15000	7337.44	51
30 **	CONTRACTUAL SERVICES	1250	80.91	7	11250	7662.56	68	.00	15000	7337.44	51
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	666	960.97	144	5994	6715.94	112	.00	8000	1284.06	84
50 04	HEATING SERVICES	166	167.62	101	1494	423.21	28	.00	2000	1576.79	21
50 **	OTHER CHARGES	832	1128.59	136	7488	7139.15	95	.00	10000	2860.85	71
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	666	792.24	119	5994	5561.77	93	.00	8000	2438.23	70
60 24	SMALL TOOLS	333	.00	0	2997	2261.22	75	.00	4000	1738.78	57
60 **	MATERIALS & SUPPLIES	999	792.24	79	8991	7822.99	87	.00	12000	4177.01	65
601 ** **	OPERATIONS & MAINTENANCE	3081	2001.74	65	27729	22624.70	82	.00	37000	14375.30	61
60 ** **		3081	2001.74	65	27729	22624.70	82	.00	37000	14375.30	61
DIV 4103	TOTAL *****										
	MAIN OF BLDGS & GROUNDS	3081	2001.74	65	27729	22624.70	82	.00	37000	14375.30	61

FUND 010 GENERAL FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
602	PARKS, RECREAT & CULTURAL										
30	CONTRACTUAL SERVICES										
30 26	IT NETWRK/WEBSITE SUPPORT	0	260.00	0	0	2340.00	0	.00	0	2340.00-	0
30 42	TREE REMOVAL & PRUNING	458	.00	0	4122	932.14	23	.00	5500	4567.86	17
30 **	CONTRACTUAL SERVICES	458	260.00	57	4122	3272.14	79	.00	5500	2227.86	60
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1416	1780.71	126	12744	11452.94	90	.00	17000	5547.06	67
50 04	HEATING SERVICES	66	177.19	269	594	864.53	146	.00	800	64.53-	108
50 08	TELECOMMUNICATIONS	346	90.16	26	3114	781.28	25	.00	4160	3378.72	19
50 34	MISCELLANEOUS REIMB	41	.00	0	369	100.19	27	.00	500	399.81	20
50 **	OTHER CHARGES	1869	2048.06	110	16821	13198.94	79	.00	22460	9261.06	59
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	2500	1890.88	76	22500	16025.14	71	.00	30000	13974.86	53
60 53	MULCH & LANDSCAPING STONE	666	.00	0	5994	1954.18	33	.00	8000	6045.82	24
60 54	PLAYGROUND EQUIPMENT	125	.00	0	1125	.00	0	.00	1500	1500.00	0
60 55	SPLASH PAD	458	704.11	154	4122	3481.79	85	.00	5500	2018.21	63
60 56	WAR MEMORIAL BALLFIELD	416	717.01	172	3744	717.01	19	1225.00	5000	3057.99	39
60 57	CANOE LAUNCH	125	80.00	64	1125	1774.51	158	.00	1500	274.51-	118
60 58	SPECIAL EVENTS	125	.00	0	1125	206.59	18	.00	1500	1293.41	14
60 **	MATERIALS & SUPPLIES	4415	3392.00	77	39735	24159.22	61	1225.00	53000	27615.78	48
81	CAPITAL OUTLAY - REPLACE										
81 08	FUNITURE & FIXTURES	0	.00	0	0	11213.53	0	.00	0	11213.53-	0
81 18	BUILDING	0	.00	0	0	5020.00	0	.00	0	5020.00-	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	16233.53	0	.00	0	16233.53-	0
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	5391.25	0	.00	0	5391.25-	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	5391.25	0	.00	0	5391.25-	0
602 ** **	PARKS, RECREAT & CULTURAL	6742	5700.06	85	60678	62255.08	103	1225.00	80960	17479.92	78
60 ** **		6742	5700.06	85	60678	62255.08	103	1225.00	80960	17479.92	78
DIV 4104	TOTAL *****										
	PARKS & RECREATION	6742	5700.06	85	60678	62255.08	103	1225.00	80960	17479.92	78

FUND 010 GENERAL FUND				DEPT/DIV 4105 PUBLIC WORKS/AVOCA								
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

60												
609		AVOCA										
	50	OTHER CHARGES										
	50 81	GRANT PURCHASES	0	700.15	0	0	700.15	0	.00	0	700.15-	0
	50 **	OTHER CHARGES	0	700.15	0	0	700.15	0	.00	0	700.15-	0
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	833	150.18	18	7497	24223.10	323	.00	10000	14223.10-	242
	60 **	MATERIALS & SUPPLIES	833	150.18	18	7497	24223.10	323	.00	10000	14223.10-	242
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	5833	.00	0	52497	.00	0	.00	70000	70000.00	0
	81 **	CAPITAL OUTLAY - REPLACE	5833	.00	0	52497	.00	0	.00	70000	70000.00	0
609	** **	AVOCA	6666	850.33	13	59994	24923.25	42	.00	80000	55076.75	31
60	** **		6666	850.33	13	59994	24923.25	42	.00	80000	55076.75	31
DIV	4105	TOTAL *****										
		AVOCA	6666	850.33	13	59994	24923.25	42	.00	80000	55076.75	31

FUND 010 GENERAL FUND			DEPT/DIV 4106 PUBLIC WORKS/CULTURAL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	50	146.82	294	450	580.99	129	.00	600	19.01 97	
	50	**	OTHER CHARGES	50	146.82	294	450	580.99	129	.00	600	19.01 97	
602	**	**	PARKS, RECREAT & CULTURAL	50	146.82	294	450	580.99	129	.00	600	19.01 97	
60	**	**		50	146.82	294	450	580.99	129	.00	600	19.01 97	
DIV	4106		TOTAL *****										
			CULTURAL	50	146.82	294	450	580.99	129	.00	600	19.01 97	

FUND 010 GENERAL FUND			DEPT/DIV 4108 PUBLIC WORKS/LIBRARY								
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET

60											
601			OPERATIONS & MAINTENANCE								
	30		CONTRACTUAL SERVICES								
	30	44	CUSTODIAL SERVICES	1166	.00	0	10494	4680.00	45	.00	14000
	30	**	CONTRACTUAL SERVICES	1166	.00	0	10494	4680.00	45	.00	14000
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	1250	388.90	31	11250	2203.25	20	.00	15000
	60	**	MATERIALS & SUPPLIES	1250	388.90	31	11250	2203.25	20	.00	15000
601	**	**	OPERATIONS & MAINTENANCE	2416	388.90	16	21744	6883.25	32	.00	29000
60	**	**		2416	388.90	16	21744	6883.25	32	.00	29000
DIV	4108		TOTAL *****								
			LIBRARY	2416	388.90	16	21744	6883.25	32	.00	29000
DEPT	41		TOTAL *****								
			PUBLIC WORKS	157710	133917.65	85	1419390	1070240.39	75	3275.67	1892850

FUND 010 GENERAL FUND											
DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
403	PUBLIC TRANSPORTATION										
10	SALARIES AND WAGES										
10 02	REGULAR	8672	12258.06	141	78048	80090.70	103	.00	104070	23979.30	77
10 **	SALARIES AND WAGES	8672	12258.06	141	78048	80090.70	103	.00	104070	23979.30	77
20	BENEFITS										
20 02	FICA	663	899.16	136	5967	5779.84	97	.00	7960	2180.16	73
20 04	VA RETIREMENT SYSTEM	539	520.66	97	4851	4685.94	97	.00	6470	1784.06	72
20 06	GROUP MEDICAL INSURANCE	1225	662.76	54	11025	5964.84	54	.00	14700	8735.16	41
20 08	GROUP LIFE INSURANCE	68	67.74	100	612	609.66	100	.00	820	210.34	74
20 10	WORKER'S COMP	141	425.00	301	1269	1733.00	137	.00	1700	33.00-	102
20 18	VRS HYBRID EMPLOYER CONTR	0	12.42	0	0	111.78	0	.00	0	111.78-	0
20 20	ICMA HYBRID EMPLOYER CONT	0	6.08	0	0	54.72	0	.00	0	54.72-	0
20 **	BENEFITS	2636	2593.82	98	23724	18939.78	80	.00	31650	12710.22	60
30	CONTRACTUAL SERVICES										
30 06	ADVERTISING	83	.00	0	747	.00	0	.00	1000	1000.00	0
30 08	MAINTENANCE SVC CONTRACTS	41	.00	0	369	.00	0	.00	500	500.00	0
30 14	MISC & PROFESSIONAL SVCS	25	.00	0	225	.00	0	.00	300	300.00	0
30 16	PHYSICALS	23	20.00	87	207	464.84	225	.00	280	184.84-	166
30 **	CONTRACTUAL SERVICES	172	20.00	12	1548	464.84	30	.00	2080	1615.16	22
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	100	26.24	26	900	772.59	86	.00	1200	427.41	64
50 12	MOTOR VEHICLE INSURANCE	141	425.00	301	1269	1700.00	134	.00	1700	.00	100
50 24	SUBSISTANCE & LODGING	25	.00	0	225	.00	0	.00	300	300.00	0
50 26	CONVENTIONS & EDUCATIONS	62	.00	0	558	.00	0	.00	750	750.00	0
50 28	DUES & ASSOC MEMBERSHIPS	12	.00	0	108	.00	0	.00	150	150.00	0
50 **	OTHER CHARGES	340	451.24	133	3060	2472.59	81	.00	4100	1627.41	60
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	320	.00	0	2880	1671.26	58	.00	3850	2178.74	43
60 06	FUELS & LUBRICANTS	2824	.00	0	25416	13999.67	55	.00	33890	19890.33	41
60 08	VEHICLE & EQUIP R&M	583	66.79	12	5247	6179.52	118	.00	7000	820.48	88
60 14	OTHER OPERATING SUPPLIES	41	.00	0	369	.00	0	.00	500	500.00	0
60 18	SUPPLIES	25	.00	0	225	40.19	18	.00	300	259.81	13
60 **	MATERIALS & SUPPLIES	3793	66.79	2	34137	21890.64	64	.00	45540	23649.36	48
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	134158.00	0	134158.00-	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	134158.00	0	134158.00-	0
403 ** **	PUBLIC TRANSPORTATION	15613	15389.91	99	140517	123858.55	88	134158.00	187440	70576.55-	138
40 ** **	ADMINISTRATION	15613	15389.91	99	140517	123858.55	88	134158.00	187440	70576.55-	138
DIV 6101	TOTAL ***** OPERATIONS	15613	15389.91	99	140517	123858.55	88	134158.00	187440	70576.55-	138

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS							ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA ELE OBJ	ACCOUNT		*****CURRENT*****	*****YEAR-TO-DATE*****								
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
40		ADMINISTRATION										
403		PUBLIC TRANSPORTATION										
DEPT	61	TOTAL *****										
		PUBLIC TRANSPORTATION	15613	15389.91	99	140517	123858.55	88	134158.00	187440	70576.55-	138

FUND 010 GENERAL FUND											
DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
405	ECONOMIC DEVELOPMENT										
30	CONTRACTUAL SERVICES										
30 06	ADVERTISING	1666	.00	0	14994	59.99	0	.00	20000	19940.01	0
30 07	RT 29 SIGNAGE	400	.00	0	3600	4800.00	133	.00	4800	.00	100
30 14	MISC & PROFESSIONAL SVCS	416	.00	0	3744	750.00	20	.00	5000	4250.00	15
30 **	CONTRACTUAL SERVICES	2482	.00	0	22338	5609.99	25	.00	29800	24190.01	19
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	0	9.56	0	0	46.07	0	.00	0	46.07-	0
50 32	MISCELLANEOUS	0	.00	0	0	309.95	0	.00	0	309.95-	0
50 63	ECONOMIC INCENTIVES	791	.00	0	7119	.00	0	.00	9500	9500.00	0
50 91	DWNTWN DIST - MISC	1250	1550.00	124	11250	4495.00	40	.00	15000	10505.00	30
50 93	GRANT PROGRAM FUNDING	1250	.00	0	11250	.00	0	.00	15000	15000.00	0
50 **	OTHER CHARGES	3291	1559.56	47	29619	4851.02	16	.00	39500	34648.98	12
81	CAPITAL OUTLAY - REPLACE										
81 18	BUILDING	0	.00	0	0	130.77	0	.00	0	130.77-	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	130.77	0	.00	0	130.77-	0
82	CAPITAL OUTLAY - NEW										
82 16	LAND	0	.00	0	0	5750.00	0	.00	0	5750.00-	0
82 18	BUILDING	833	750.00	90	7497	344017.44	4589	.00	10000	334017.44-	3440
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	123283.93	0	.00	0	123283.93-	0
82 42	VISTA LEGGETT BLDG	0	750.00	0	0	8260.09	0	.00	0	8260.09-	0
82 **	CAPITAL OUTLAY - NEW	833	1500.00	180	7497	481311.46	6420	.00	10000	471311.46-	4813
405 ** **	ECONOMIC DEVELOPMENT	6606	3059.56	46	59454	491903.24	827	.00	79300	412603.24-	620
40 ** **	ADMINISTRATION	6606	3059.56	46	59454	491903.24	827	.00	79300	412603.24-	620
DIV 7101	TOTAL *****										
	ECONOMIC DEVELOPMENT	6606	3059.56	46	59454	491903.24	827	.00	79300	412603.24-	620
DEPT 71	TOTAL *****										
	ECONOMIC DEVELOPMENT	6606	3059.56	46	59454	491903.24	827	.00	79300	412603.24-	620

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
408		COMMUNITY DEVELOPMENT										
	10	SALARIES AND WAGES										
	10 02	REGULAR	6940	3300.00	48	62460	151127.33	242	.00	83280	67847.33-	182
	10 **	SALARIES AND WAGES	6940	3300.00	48	62460	151127.33	242	.00	83280	67847.33-	182
	20	BENEFITS										
	20 02	FICA	530	252.46	48	4770	7915.42	166	.00	6370	1545.42-	124
	20 04	VA RETIREMENT SYSTEM	740	.00	0	6660	.00	0	.00	8880	8880.00	0
	20 06	GROUP MEDICAL INSURANCE	560	.00	0	5040	2380.20	47	.00	6730	4349.80	35
	20 08	GROUP LIFE INSURANCE	93	.00	0	837	372.00	44	.00	1120	748.00	33
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	2542.88	0	.00	0	2542.88-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	416.40	0	.00	0	416.40-	0
	20 **	BENEFITS	1923	252.46	13	17307	13626.90	79	.00	23100	9473.10	59
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	416	770.50	185	3744	2932.55	78	.00	5000	2067.45	59
	30 14	MISC & PROFESSIONAL SVCS	1250	.00	0	11250	6816.56	61	.00	15000	8183.44	45
	30 36	MOWING CONTRACT	666	.00	0	5994	.00	0	.00	8000	8000.00	0
	30 40	RECURRING LEASE AGREEMENT	208	.00	0	1872	.00	0	.00	2500	2500.00	0
	30 **	CONTRACTUAL SERVICES	2540	770.50	30	22860	9749.11	43	.00	30500	20750.89	32
	50	OTHER CHARGES										
	50 06	POSTAL SERVICES	83	.00	0	747	.00	0	.00	1000	1000.00	0
	50 08	TELECOMMUNICATIONS	83	61.86	75	747	453.76	61	.00	1000	546.24	45
	50 24	SUBSISTANCE & LODGING	125	.00	0	1125	.00	0	.00	1500	1500.00	0
	50 26	CONVENTIONS & EDUCATIONS	208	.00	0	1872	410.75	22	.00	2500	2089.25	16
	50 28	DUES & ASSOC MEMBERSHIPS	70	.00	0	630	.00	0	.00	850	850.00	0
	50 32	MISCELLANEOUS	833	.00	0	7497	506.85	7	.00	10000	9493.15	5
	50 **	OTHER CHARGES	1402	61.86	4	12618	1371.36	11	.00	16850	15478.64	8
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	208	.00	0	1872	86.25	5	.00	2500	2413.75	4
	60 06	FUELS & LUBRICANTS	125	.00	0	1125	.00	0	.00	1500	1500.00	0
	60 12	BOOKS & SUBSCRIPTIONS	41	.00	0	369	.00	0	.00	500	500.00	0
	60 **	MATERIALS & SUPPLIES	374	.00	0	3366	86.25	3	.00	4500	4413.75	2
408	** **	COMMUNITY DEVELOPMENT	13179	4384.82	33	118611	175960.95	148	.00	158230	17730.95-	111
40	** **	ADMINISTRATION	13179	4384.82	33	118611	175960.95	148	.00	158230	17730.95-	111
DIV	7201	TOTAL *****										
		COMMUNITY DEVELOPMENT	13179	4384.82	33	118611	175960.95	148	.00	158230	17730.95-	111

FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
400			COUNCIL / PLANNING COMM										
	50		OTHER CHARGES										
	50	24	SUBSISTANCE & LODGING	91	.00	0	819	.00	0	.00	1100	1100.00	0
	50	26	CONVENTIONS & EDUCATIONS	45	.00	0	405	.00	0	.00	550	550.00	0
	50	36	PLANNING COMMISSION	745	375.00	50	6705	2625.00	39	.00	8950	6325.00	29
	50	**	OTHER CHARGES	881	375.00	43	7929	2625.00	33	.00	10600	7975.00	25
400	**	**	COUNCIL / PLANNING COMM	881	375.00	43	7929	2625.00	33	.00	10600	7975.00	25
40	**	**	ADMINISTRATION	881	375.00	43	7929	2625.00	33	.00	10600	7975.00	25
DIV	7203		TOTAL *****										
			PLANNING COMMISSION	881	375.00	43	7929	2625.00	33	.00	10600	7975.00	25

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
	10		SALARIES AND WAGES										
	10	02	REGULAR	4460	5193.60	116	40140	24556.59	61	.00	53530	28973.41	46
	10	**	SALARIES AND WAGES	4460	5193.60	116	40140	24556.59	61	.00	53530	28973.41	46
	20		BENEFITS										
	20	02	FICA	340	385.49	113	3060	2053.12	67	.00	4090	2036.88	50
	20	04	VA RETIREMENT SYSTEM	475	.00	0	4275	.00	0	.00	5710	5710.00	0
	20	06	GROUP MEDICAL INSURANCE	560	560.40	100	5040	4605.80	91	.00	6730	2124.20	68
	20	08	GROUP LIFE INSURANCE	60	50.26	84	540	301.56	56	.00	720	418.44	42
	20	18	VRS HYBRID EMPLOYER CONTR	0	362.34	0	0	2174.04	0	.00	0	2174.04-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	37.50	0	0	225.00	0	.00	0	225.00-	0
	20	**	BENEFITS	1435	1395.99	97	12915	9359.52	73	.00	17250	7890.48	54
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	833	59.99	7	7497	2610.10	35	.00	10000	7389.90	26
	30	08	MAINTENANCE SVC CONTRACTS	0	1286.98	0	0	10970.98	0	.00	0	10970.98-	0
	30	14	MISC & PROFESSIONAL SVCS	500	1550.00	310	4500	5590.00	124	.00	6000	410.00	93
	30	26	IT NETWRK/WEBSITE SUPPORT	550	438.00	80	4950	3954.45	80	.00	6600	2645.55	60
	30	40	RECURRING LEASE AGREEMENT	317	29.41	9	2853	1906.63	67	.00	3800	1893.37	50
	30	**	CONTRACTUAL SERVICES	2200	3364.38	153	19800	25032.16	126	.00	26400	1367.84	95
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1000	305.14	31	9000	2886.37	32	.00	12000	9113.63	24
	50	04	HEATING SERVICES	541	402.50	74	4869	1748.90	36	.00	6500	4751.10	27
	50	06	POSTAL SERVICES	62	.00	0	558	186.00	33	.00	750	564.00	25
	50	08	TELECOMMUNICATIONS	553	41.69	8	4977	333.22	7	.00	6640	6306.78	5
	50	10	PROPERTY INSURANCE	41	125.00	305	369	500.00	136	.00	500	.00	100
	50	24	SUBSISTANCE & LODGING	166	.00	0	1494	.00	0	.00	2000	2000.00	0
	50	26	CONVENTIONS & EDUCATIONS	166	.00	0	1494	399.00	27	.00	2000	1601.00	20
	50	32	MISCELLANEOUS	375	.00	0	3375	415.27	12	.00	4500	4084.73	9
	50	37	COMMUNITY ENGAGEMENT	833	.00	0	7497	1036.42	14	.00	10000	8963.58	10
	50	93	GRANT PROGRAM FUNDING	0	467.29	0	0	5432.68	0	.00	0	5432.68-	0
	50	**	OTHER CHARGES	3737	1341.62	36	33633	12937.86	39	.00	44890	31952.14	29
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	1083	306.21	28	9747	2816.04	29	604.00	13000	9579.96	26
	60	04	REPAIRS & MAINTENANCE	766	1321.52	173	6894	6741.27	98	.00	9200	2458.73	73
	60	**	MATERIALS & SUPPLIES	1849	1627.73	88	16641	9557.31	57	604.00	22200	12038.69	46
409	**	**	COMMUNITY DEVELOPMENT	13681	12923.32	95	123129	81443.44	66	604.00	164270	82222.56	50
40	**	**	ADMINISTRATION	13681	12923.32	95	123129	81443.44	66	604.00	164270	82222.56	50
DIV	7204	TOTAL	*****										
		SPARK INNOVATION CENTER		13681	12923.32	95	123129	81443.44	66	604.00	164270	82222.56	50
DEPT	72	TOTAL	*****										
		COMMUNITY DEVELOPMENT		27741	17683.14	64	249669	260029.39	104	604.00	333100	72466.61	78

FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS							ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA ELE OBJ	ACCOUNT		*****CURRENT*****	*****YEAR-TO-DATE*****								
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			
80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
50		OTHER CHARGES										
50 32		MISCELLANEOUS	466	.00	0	4194	27684.00	660	.00	5600	22084.00-	494
50 62		CONTRIBUTION - SENIOR CTR	83	.00	0	747	1000.00	134	.00	1000	.00	100
50 70		RECREATION PROGRAM	8333	.00	0	74997	75000.00	100	.00	100000	25000.00	75
50 71		CONTRIBUTION - CHAMBER	3750	.00	0	33750	.00	0	.00	45000	45000.00	0
50 72		CONTRIBUTION - FIRE DEPT	1250	.00	0	11250	15209.00	135	.00	15000	209.00-	101
50 73		CONTRIBUTION - AVOCA	6845	.00	0	61605	61605.00	100	.00	82140	20535.00	75
50 74		CONTRIBUTION-MAIN ST PGM	4598	.00	0	41382	.00	0	.00	55180	55180.00	0
50 75		CONTRIBUTION - SBDC	500	.00	0	4500	6000.00	133	.00	6000	.00	100
50 **		OTHER CHARGES	25825	.00	0	232425	186498.00	80	.00	309920	123422.00	60
801 ** **		NON DEPARTMENTAL	25825	.00	0	232425	186498.00	80	.00	309920	123422.00	60
80 ** **		NON DEPARTMENT	25825	.00	0	232425	186498.00	80	.00	309920	123422.00	60
DIV 9101		TOTAL ***** CONTRIBUTIONS	25825	.00	0	232425	186498.00	80	.00	309920	123422.00	60

FUND 010 GENERAL FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50 96	INSURANCE CLAIM	0	.00	0	0	6869.49	0	5836.82	0	12706.31-	0
50 **	OTHER CHARGES	0	.00	0	0	6869.49	0	5836.82	0	12706.31-	0
60	MATERIALS & SUPPLIES										
60 06	FUELS & LUBRICANTS	1083	.00	0	9747	10200.93	105	.00	13000	2799.07	79
60 **	MATERIALS & SUPPLIES	1083	.00	0	9747	10200.93	105	.00	13000	2799.07	79
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	495.00	0	0	12672.92	0	.00	0	12672.92-	0
82 **	CAPITAL OUTLAY - NEW	0	495.00	0	0	12672.92	0	.00	0	12672.92-	0
801 ** **	NON DEPARTMENTAL	1083	495.00	46	9747	29743.34	305	5836.82	13000	22580.16-	274
802	TRANSFER OUT										
70	TRANSFER OUT										
70 01	TO CEMETERY FUND	5966	.00	0	53694	.00	0	.00	71600	71600.00	0
70 07	TO RESERVE POLICY FNDS-FD	5416	.00	0	48744	.00	0	.00	65000	65000.00	0
70 10	WAR MEMORIAL ACCT	0	.00	0	0	1.00	0	.00	0	1.00-	0
70 **	TRANSFER OUT	11382	.00	0	102438	1.00	0	.00	136600	136599.00	0
802 ** **	TRANSFER OUT	11382	.00	0	102438	1.00	0	.00	136600	136599.00	0
80 ** **	NON DEPARTMENT	12465	495.00	4	112185	29744.34	27	5836.82	149600	114018.84	24
DIV 9102	TOTAL *****										
	NON DEPARTMENT	12465	495.00	4	112185	29744.34	27	5836.82	149600	114018.84	24

FUND 010 GENERAL FUND											
DEPT/DIV 9105 NON DEPARTMENT/AVOCA											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
81	CAPITAL OUTLAY - REPLACE										
81 18	BUILDING	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
80 ** **	NON DEPARTMENT	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
DIV 9105	TOTAL *****										
	AVOCA	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	38290	495.00	1	344610	235142.34	68	5836.82	459520	218540.84	52
FUND 010	TOTAL *****										
	GENERAL FUND	469642	436469.38	93	4226778	4297547.69	102	162782.98	5636740	1176409.33	79

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
601												
		OPERATIONS & MAINTENANCE										
	60	MATERIALS & SUPPLIES										
	60 28	STORM DRAINAGE	4016	1800.98	45	36144	12411.61	34	.00	48200	35788.39	26
	60 36	PAVEMENT	66666	.00	0	599994	1994.84	0	.00	800000	798005.16	0
	60 40	TRAFFIC CONTROL DEVICE	4733	4477.57	95	42597	39963.30	94	.00	56800	16836.70	70
	60 **	MATERIALS & SUPPLIES	75415	6278.55	8	678735	54369.75	8	.00	905000	850630.25	6
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	8168	2169.80	27	73512	91099.80	124	.00	98020	6920.20	93
	81 06	MACHINERY & EQUIPMENT	1500	.00	0	13500	7652.78	57	2050.67	18000	8296.55	54
	81 **	CAPITAL OUTLAY - REPLACE	9668	2169.80	22	87012	98752.58	114	2050.67	116020	15216.75	87
601	** **	OPERATIONS & MAINTENANCE	85083	8448.35	10	765747	153122.33	20	2050.67	1021020	865847.00	15
606												
	60	MATERIALS & SUPPLIES										
	60 30	ENGINEERING R & M	833	38.25	5	7497	344.25	5	.00	10000	9655.75	3
	60 44	SNOW & ICE REMOVAL	5000	361.06	7	45000	9157.36	20	.00	60000	50842.64	15
	60 46	OTHER TRAFFIC SVCS RDSIDE	4166	10875.06	261	37494	118959.87	317	.03	50000	68959.90-	238
	60 **	MATERIALS & SUPPLIES	9999	11274.37	113	89991	128461.48	143	.03	120000	8461.51-	107
606	** **		9999	11274.37	113	89991	128461.48	143	.03	120000	8461.51-	107
607												
		ADMINISTRATION AND MISC										
	50	OTHER CHARGES										
	50 32	MISCELLANEOUS	8333	.00	0	74997	129.99	0	.00	100000	99870.01	0
	50 **	OTHER CHARGES	8333	.00	0	74997	129.99	0	.00	100000	99870.01	0
607	** **	ADMINISTRATION AND MISC	8333	.00	0	74997	129.99	0	.00	100000	99870.01	0
60	** **		103415	19722.72	19	930735	281713.80	30	2050.70	1241020	957255.50	23
DIV	4101	TOTAL *****										
		MAIN OF STREETS & HWYS	103415	19722.72	19	930735	281713.80	30	2050.70	1241020	957255.50	23
DEPT	41	TOTAL *****										
		PUBLIC WORKS	103415	19722.72	19	930735	281713.80	30	2050.70	1241020	957255.50	23
FUND 020		TOTAL *****										
		STATE HIGHWAY REIMB FUND	103415	19722.72	19	930735	281713.80	30	2050.70	1241020	957255.50	23

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1885	2611.44	139	16965	16790.60	99	.00	22630	5839.40	74
	10 04	OVERTIME	29	.00	0	261	.00	0	.00	350	350.00	0
	10 **	SALARIES AND WAGES	1914	2611.44	136	17226	16790.60	98	.00	22980	6189.40	73
	20	BENEFITS										
	20 02	FICA	146	174.89	120	1314	1060.56	81	.00	1760	699.44	60
	20 04	VA RETIREMENT SYSTEM	200	201.06	101	1800	1809.54	101	.00	2410	600.46	75
	20 06	GROUP MEDICAL INSURANCE	356	356.58	100	3204	3209.22	100	.00	4280	1070.78	75
	20 08	GROUP LIFE INSURANCE	25	25.28	101	225	227.52	101	.00	300	72.48	76
	20 **	BENEFITS	727	757.81	104	6543	6306.84	96	.00	8750	2443.16	72
701	** **	WATER	2641	3369.25	128	23769	23097.44	97	.00	31730	8632.56	73
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1257	1740.96	139	11313	11193.68	99	.00	15090	3896.32	74
	10 04	OVERTIME	12	.00	0	108	.00	0	.00	150	150.00	0
	10 **	SALARIES AND WAGES	1269	1740.96	137	11421	11193.68	98	.00	15240	4046.32	73
	20	BENEFITS										
	20 02	FICA	97	116.61	120	873	707.13	81	.00	1170	462.87	60
	20 04	VA RETIREMENT SYSTEM	134	134.02	100	1206	1206.18	100	.00	1610	403.82	75
	20 06	GROUP MEDICAL INSURANCE	238	237.72	100	2142	2139.48	100	.00	2860	720.52	75
	20 08	GROUP LIFE INSURANCE	16	16.84	105	144	151.56	105	.00	200	48.44	76
	20 **	BENEFITS	485	505.19	104	4365	4204.35	96	.00	5840	1635.65	72
702	** **	SEWER	1754	2246.15	128	15786	15398.03	98	.00	21080	5681.97	73
70	** **	UTILITIES	4395	5615.40	128	39555	38495.47	97	.00	52810	14314.53	73
DIV	1101	TOTAL ***** ADMINISTRATION	4395	5615.40	128	39555	38495.47	97	.00	52810	14314.53	73
DEPT	11	TOTAL ***** GENERAL GOVERNMENT	4395	5615.40	128	39555	38495.47	97	.00	52810	14314.53	73

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	32257	36550.46	113	290313	235167.24	81	.00	387090	151922.76	61
	10 04	OVERTIME	1287	476.70	37	11583	11334.03	98	.00	15450	4115.97	73
	10 **	SALARIES AND WAGES	33544	37027.16	110	301896	246501.27	82	.00	402540	156038.73	61
	20	BENEFITS										
	20 02	FICA	2565	2697.68	105	23085	17767.98	77	.00	30790	13022.02	58
	20 04	VA RETIREMENT SYSTEM	3160	1405.20	45	28440	11815.32	42	.00	37930	26114.68	31
	20 06	GROUP MEDICAL INSURANCE	3109	3790.90	122	27981	34865.57	125	.00	37310	2444.43	93
	20 08	GROUP LIFE INSURANCE	397	304.90	77	3573	2653.88	74	.00	4770	2116.12	56
	20 18	VRS HYBRID EMPLOYER CONTR	0	788.44	0	0	7309.06	0	.00	0	7309.06-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	231.88	0	0	1986.68	0	.00	0	1986.68-	0
	20 **	BENEFITS	9231	9219.00	100	83079	76398.49	92	.00	110800	34401.51	69
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	3333	1551.53	47	29997	27413.31	91	.00	40000	12586.69	69
	30 14	MISC & PROFESSIONAL SVCS	1666	1197.00	72	14994	6636.56	44	.00	20000	13363.44	33
	30 16	PHYSICALS	66	75.00	114	594	380.00	64	.00	800	420.00	48
	30 20	WATER PURCHASES - CC	6250	.00	0	56250	17960.85	32	.00	75000	57039.15	24
	30 24	R & M GROUNDS, BLDGS, RDS	2083	.00	0	18747	12495.00	67	.00	25000	12505.00	50
	30 26	IT NETWRK/WEBSITE SUPPORT	47	47.43	101	423	426.87	101	.00	570	143.13	75
	30 **	CONTRACTUAL SERVICES	13445	2870.96	21	121005	65312.59	54	.00	161370	96057.41	41
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	9166	12895.81	141	82494	86606.15	105	.00	110000	23393.85	79
	50 04	HEATING SERVICES	375	43.40	12	3375	668.68	20	.00	4500	3831.32	15
	50 08	TELECOMMUNICATIONS	1166	1157.76	99	10494	9442.83	90	.00	14000	4557.17	67
	50 10	PROPERTY INSURANCE	875	3125.00	357	7875	12500.00	159	.00	10500	2000.00-	119
	50 12	MOTOR VEHICLE INSURANCE	58	175.00	302	522	700.00	134	.00	700	.00	100
	50 18	GENERAL LIABILITY INSUR	458	1375.00	300	4122	5500.00	133	.00	5500	.00	100
	50 24	SUBSISTANCE & LODGING	250	.00	0	2250	456.60	20	.00	3000	2543.40	15
	50 26	CONVENTIONS & EDUCATIONS	416	.00	0	3744	1581.19	42	.00	5000	3418.81	32
	50 28	DUES & ASSOC MEMBERSHIPS	91	.00	0	819	550.00	67	.00	1100	550.00	50
	50 30	REFUNDS	41	.00	0	369	.00	0	.00	500	500.00	0
	50 32	MISCELLANEOUS	166	.00	0	1494	70.15	5	.00	2000	1929.85	4
	50 64	SAMPLE TESTING	1250	310.40	25	11250	8346.24	74	.00	15000	6653.76	56
	50 66	FEES PAID TO COMMONWEALTH	458	.00	0	4122	5037.00	122	.00	5500	463.00	92
	50 68	PROFESSIONAL LICENSES	125	.00	0	1125	100.00	9	.00	1500	1400.00	7
	50 88	LOAN ISSUANCE COSTS	0	.00	0	0	80.77	0	.00	0	80.77-	0
	50 **	OTHER CHARGES	14895	19082.37	128	134055	131639.61	98	.00	178800	47160.39	74
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	737	118.50	16	6633	3935.10	59	.00	8850	4914.90	45
	60 04	REPAIRS & MAINTENANCE	4583	1591.56	35	41247	24108.57	58	.00	55000	30891.43	44
	60 06	FUELS & LUBRICANTS	666	.00	0	5994	2984.69	50	.00	8000	5015.31	37
	60 08	VEHICLE & EQUIP R&M	633	8.08	1	5697	615.00	11	.00	7600	6985.00	8
	60 10	UNIFORMS	625	251.57	40	5625	3519.88	63	.00	7500	3980.12	47
	60 11	SAFETY EQUIP & PROGRAMS	166	.00	0	1494	211.35	14	.00	2000	1788.65	11

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES											
701		WATER											
60	14	OTHER OPERATING SUPPLIES		11666	.00	0	104994	109862.23	105	.00	140000	30137.77	79
60	15	LABORATORY TEST CHEMICALS		1250	3871.07	310	11250	16679.75	148	.00	15000	1679.75-	111
60	24	SMALL TOOLS		166	32.36	20	1494	135.41	9	.00	2000	1864.59	7
60	25	SMALL EQUIPMENT		625	167.89	27	5625	7296.86	130	.00	7500	203.14	97
60	**	MATERIALS & SUPPLIES		21117	6041.03	29	190053	169348.84	89	.00	253450	84101.16	67
70		TRANSFER OUT											
70	05	TO RESERVES		8394	.00	0	75546	.00	0	.00	100730	100730.00	0
70	**	TRANSFER OUT		8394	.00	0	75546	.00	0	.00	100730	100730.00	0
90		DEBT SERVICE											
90	02	PRINCIPAL		26250	.00	0	236250	314000.00	133	.00	315000	1000.00	100
90	04	INTEREST		6965	.00	0	62685	83582.05	133	.00	83590	7.95	100
90	**	DEBT SERVICE		33215	.00	0	298935	397582.05	133	.00	398590	1007.95	100
91		DEBT SERVICE-2020A											
91	02	PRINCIPAL		9440	.00	0	84960	113280.00	133	.00	113280	.00	100
91	04	INTEREST		7258	.00	0	65322	87104.30	133	.00	87100	4.30-	100
91	**	DEBT SERVICE-2020A		16698	.00	0	150282	200384.30	133	.00	200380	4.30-	100
92		DEBT SERVICE-SERIES 2022											
92	02	PRINCIPAL		0	.00	0	0	16200.00	0	.00	0	16200.00-	0
92	04	INTEREST		0	.00	0	0	14954.39	0	.00	0	14954.39-	0
92	**	DEBT SERVICE-SERIES 2022		0	.00	0	0	31154.39	0	.00	0	31154.39-	0
701	**	**	WATER	150539	74240.52	49	1354851	1318321.54	97	.00	1806660	488338.46	73
70	**	**	UTILITIES	150539	74240.52	49	1354851	1318321.54	97	.00	1806660	488338.46	73
DIV	5001	TOTAL *****											
		OPERATIONS		150539	74240.52	49	1354851	1318321.54	97	.00	1806660	488338.46	73

FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			
<hr/>												
70			UTILITIES									
703			BEDFORD PUMP STATION									
	30		CONTRACTUAL SERVICES									
	30	08	MAINTENANCE SVC CONTRACTS	458	740.03	162	4122	1533.06	37	.00	5500	3966.94 28
	30	**	CONTRACTUAL SERVICES	458	740.03	162	4122	1533.06	37	.00	5500	3966.94 28
	50		OTHER CHARGES									
	50	02	ELECTRICAL SERVICES	833	752.19	90	7497	5066.17	68	.00	10000	4933.83 51
	50	08	TELECOMMUNICATIONS	75	69.66	93	675	616.97	91	.00	900	283.03 69
	50	**	OTHER CHARGES	908	821.85	91	8172	5683.14	70	.00	10900	5216.86 52
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	250	.00	0	2250	73.44	3	.00	3000	2926.56 2
	60	**	MATERIALS & SUPPLIES	250	.00	0	2250	73.44	3	.00	3000	2926.56 2
703	**	**	BEDFORD PUMP STATION	1616	1561.88	97	14544	7289.64	50	.00	19400	12110.36 38
704			LOLA PUMP STATION									
	50		OTHER CHARGES									
	50	02	ELECTRICAL SERVICES	83	153.03	184	747	977.92	131	.00	1000	22.08 98
	50	08	TELECOMMUNICATIONS	62	69.66	112	558	616.97	111	.00	750	133.03 82
	50	**	OTHER CHARGES	145	222.69	154	1305	1594.89	122	.00	1750	155.11 91
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	8	.00	0	72	.00	0	.00	100	100.00 0
	60	**	MATERIALS & SUPPLIES	8	.00	0	72	.00	0	.00	100	100.00 0
704	**	**	LOLA PUMP STATION	153	222.69	146	1377	1594.89	116	.00	1850	255.11 86
709			MELINDA PUMP STATION									
	30		CONTRACTUAL SERVICES									
	30	08	MAINTENANCE SVC CONTRACTS	458	.00	0	4122	1138.51	28	.00	5500	4361.49 21
	30	**	CONTRACTUAL SERVICES	458	.00	0	4122	1138.51	28	.00	5500	4361.49 21
	50		OTHER CHARGES									
	50	02	ELECTRICAL SERVICES	800	373.11	47	7200	2467.39	34	.00	9600	7132.61 26
	50	08	TELECOMMUNICATIONS	45	.00	0	405	.00	0	.00	550	550.00 0
	50	**	OTHER CHARGES	845	373.11	44	7605	2467.39	32	.00	10150	7682.61 24
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	125	.00	0	1125	.00	0	.00	1500	1500.00 0
	60	**	MATERIALS & SUPPLIES	125	.00	0	1125	.00	0	.00	1500	1500.00 0
709	**	**	MELINDA PUMP STATION	1428	373.11	26	12852	3605.90	28	.00	17150	13544.10 21
70	**	**	UTILITIES	3197	2157.68	68	28773	12490.43	43	.00	38400	25909.57 33
DIV	5002	TOTAL	*****									
			PUMP STATION	3197	2157.68	68	28773	12490.43	43	.00	38400	25909.57 33

FUND 050 WATER & SEWER FUND			DEPT/DIV 5003 WATER			DEPARTMENT/SPRINGS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	

70		UTILITIES											
706		MCMINNIS SPRING											
	30	CONTRACTUAL SERVICES											
	30	08 MAINTENANCE SVC CONTRACTS	458	740.03	162	4122	1138.51	28	.00	5500	4361.49	21	
	30	** CONTRACTUAL SERVICES	458	740.03	162	4122	1138.51	28	.00	5500	4361.49	21	
	50	OTHER CHARGES											
	50	02 ELECTRICAL SERVICES	800	944.19	118	7200	6287.22	87	.00	9600	3312.78	66	
	50	08 TELECOMMUNICATIONS	66	61.49	93	594	551.82	93	.00	800	248.18	69	
	50	** OTHER CHARGES	866	1005.68	116	7794	6839.04	88	.00	10400	3560.96	66	
	60	MATERIALS & SUPPLIES											
	60	04 REPAIRS & MAINTENANCE	250	732.00	293	2250	2779.63	124	.00	3000	220.37	93	
	60	14 OTHER OPERATING SUPPLIES	750	790.44	105	6750	5840.48	87	.00	9000	3159.52	65	
	60	15 LABORATORY TEST CHEMICALS	250	.00	0	2250	1099.31	49	.00	3000	1900.69	37	
	60	** MATERIALS & SUPPLIES	1250	1522.44	122	11250	9719.42	86	.00	15000	5280.58	65	
706	**	** MCMINNIS SPRING	2574	3268.15	127	23166	17696.97	76	.00	30900	13203.03	57	
707		REYNOLDS SPRING											
	30	CONTRACTUAL SERVICES											
	30	08 MAINTENANCE SVC CONTRACTS	458	740.03	162	4122	1138.51	28	.00	5500	4361.49	21	
	30	** CONTRACTUAL SERVICES	458	740.03	162	4122	1138.51	28	.00	5500	4361.49	21	
	50	OTHER CHARGES											
	50	02 ELECTRICAL SERVICES	1083	1115.97	103	9747	8705.88	89	.00	13000	4294.12	67	
	50	08 TELECOMMUNICATIONS	133	145.70	110	1197	1293.08	108	.00	1600	306.92	81	
	50	** OTHER CHARGES	1216	1261.67	104	10944	9998.96	91	.00	14600	4601.04	69	
	60	MATERIALS & SUPPLIES											
	60	04 REPAIRS & MAINTENANCE	250	732.00	293	2250	4604.32	205	.00	3000	1604.32	154	
	60	14 OTHER OPERATING SUPPLIES	650	790.44	122	5850	5840.47	100	.00	7800	1959.53	75	
	60	15 LABORATORY TEST CHEMICALS	250	.00	0	2250	1099.32	49	.00	3000	1900.68	37	
	60	** MATERIALS & SUPPLIES	1150	1522.44	132	10350	11544.11	112	.00	13800	2255.89	84	
707	**	** REYNOLDS SPRING	2824	3524.14	125	25416	22681.58	89	.00	33900	11218.42	67	
70	**	** UTILITIES	5398	6792.29	126	48582	40378.55	83	.00	64800	24421.45	62	
DIV	5003	TOTAL *****											
		SPRINGS	5398	6792.29	126	48582	40378.55	83	.00	64800	24421.45	62	

FUND 050 WATER & SEWER FUND			DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
708			TANKS & INDUSTRIAL METERS										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	141	53.92	38	1269	452.88	36	.00	1700	1247.12	27
	50	08	TELECOMMUNICATIONS	125	103.75	83	1125	933.75	83	.00	1500	566.25	62
	50	**	OTHER CHARGES	266	157.67	59	2394	1386.63	58	.00	3200	1813.37	43
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	208	.00	0	1872	.00	0	.00	2500	2500.00	0
	60	**	MATERIALS & SUPPLIES	208	.00	0	1872	.00	0	.00	2500	2500.00	0
708	**	**	TANKS & INDUSTRIAL METERS	474	157.67	33	4266	1386.63	33	.00	5700	4313.37	24
70	**	**	UTILITIES	474	157.67	33	4266	1386.63	33	.00	5700	4313.37	24
DIV	5004	TOTAL	*****										
			TANKS & INDUSTRIAL METERS	474	157.67	33	4266	1386.63	33	.00	5700	4313.37	24

FUND 050 WATER & SEWER FUND				DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY						
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
701			WATER										
	81		CAPITAL OUTLAY - REPLACE										
	81	02	VEHICLE REPLACEMENT	2708	.00	0	24372	.00	0	.00	32500	32500.00	0
	81	06	MACHINERY & EQUIPMENT	14375	35890.00	250	129375	86826.78	67	12516.66	172500	73156.56	58
	81	18	BUILDING	0	.00	0	0	27000.00	0	.00	0	27000.00-	0
	81	22	WATER SYSTEM	91666	9458.60	10	824994	68607.40	8	.00	1100000	1031392.60	6
	81	30	IMPRVMNTS OTHER THAN BLDG	220833	.00	0	1987497	193822.64	10	.00	2650000	2456177.36	7
	81	33	WATERLINE-MAIN ST IMPROVE	0	.00	0	0	6200.00	0	.00	0	6200.00-	0
	81	35	MELINDA TANK HPZ	25000	.00	0	225000	.00	0	.00	300000	300000.00	0
	81	37	SCADA SYSTEM UPGRADE	17445	36347.00	208	157005	189016.00	120	9795.76	209341	10529.24	95
	81	**	CAPITAL OUTLAY - REPLACE	372027	81695.60	22	3348243	571472.82	17	22312.42	4464341	3870555.76	13
	82		CAPITAL OUTLAY - NEW										
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	590416.76	0	23400.00	0	613816.76-	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	590416.76	0	23400.00	0	613816.76-	0
701	**	**	WATER	372027	81695.60	22	3348243	1161889.58	35	45712.42	4464341	3256739.00	27
70	**	**	UTILITIES	372027	81695.60	22	3348243	1161889.58	35	45712.42	4464341	3256739.00	27
DIV	5010	TOTAL	*****										
		WATER	CAPITAL OUTLAY	372027	81695.60	22	3348243	1161889.58	35	45712.42	4464341	3256739.00	27
DEPT	50	TOTAL	*****										
		WATER	DEPARTMENT	531635	165043.76	31	4784715	2534466.73	53	45712.42	6379901	3799721.85	40

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	47181	53453.55	113	424629	356921.33	84	.00	566180	209258.67	63
	10 04	OVERTIME	691	.00	0	6219	4425.94	71	.00	8300	3874.06	53
	10 **	SALARIES AND WAGES	47872	53453.55	112	430848	361347.27	84	.00	574480	213132.73	63
	20	BENEFITS										
	20 02	FICA	3662	3929.89	107	32958	26123.56	79	.00	43950	17826.44	59
	20 04	VA RETIREMENT SYSTEM	4751	2630.62	55	42759	23675.58	55	.00	57020	33344.42	42
	20 06	GROUP MEDICAL INSURANCE	6812	4838.52	71	61308	52756.74	86	.00	81750	28993.26	65
	20 08	GROUP LIFE INSURANCE	597	469.74	79	5373	4340.18	81	.00	7170	2829.82	61
	20 18	VRS HYBRID EMPLOYER CONTR	0	940.42	0	0	9274.90	0	.00	0	9274.90-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	165.82	0	0	1576.36	0	.00	0	1576.36-	0
	20 **	BENEFITS	15822	12975.01	82	142398	117747.32	83	.00	189890	72142.68	62
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	1375	3991.94	290	12375	7801.58	63	300.00	16500	8398.42	49
	30 14	MISC & PROFESSIONAL SVCS	1666	.00	0	14994	440.00	3	.00	20000	19560.00	2
	30 16	PHYSICALS	125	75.00	60	1125	200.00	18	.00	1500	1300.00	13
	30 24	R & M GROUNDS, BLDGS, RDS	958	.00	0	8622	3437.86	40	.00	11500	8062.14	30
	30 **	CONTRACTUAL SERVICES	4124	4066.94	99	37116	11879.44	32	300.00	49500	37320.56	25
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	31666	39406.77	124	284994	359703.30	126	.00	380000	20296.70	95
	50 04	HEATING SERVICES	291	702.57	241	2619	2834.91	108	.00	3500	665.09	81
	50 08	TELECOMMUNICATIONS	1000	1033.20	103	9000	7655.57	85	.00	12000	4344.43	64
	50 10	PROPERTY INSURANCE	833	3015.00	362	7497	12060.00	161	.00	10000	2060.00-	121
	50 12	MOTOR VEHICLE INSURANCE	208	625.00	301	1872	2500.00	134	.00	2500	.00	100
	50 18	GENERAL LIABILITY INSUR	458	1375.00	300	4122	5500.00	133	.00	5500	.00	100
	50 24	SUBSISTANCE & LODGING	83	.00	0	747	810.62	109	.00	1000	189.38	81
	50 26	CONVENTIONS & EDUCATIONS	250	.00	0	2250	1945.24	87	.00	3000	1054.76	65
	50 28	DUES & ASSOC MEMBERSHIPS	41	.00	0	369	.00	0	.00	500	500.00	0
	50 30	REFUNDS	62	.00	0	558	.00	0	.00	750	750.00	0
	50 32	MISCELLANEOUS	62	.00	0	558	60.00	11	.00	750	690.00	8
	50 64	SAMPLE TESTING	916	.00	0	8244	6320.94	77	.00	11000	4679.06	58
	50 66	FEES PAID TO COMMONWEALTH	858	.00	0	7722	10915.00	141	.00	10300	615.00-	106
	50 67	SAMPLE TESTING / IN HOUSE	583	.00	0	5247	3369.71	64	.00	7000	3630.29	48
	50 68	PROFESSIONAL LICENSES	125	.00	0	1125	480.00	43	.00	1500	1020.00	32
	50 90	EOP ENVIRON. SAMPLING	416	.00	0	3744	.00	0	.00	5000	5000.00	0
	50 **	OTHER CHARGES	37852	46157.54	122	340668	414155.29	122	.00	454300	40144.71	91
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	500	.00	0	4500	1560.08	35	.00	6000	4439.92	26
	60 04	REPAIRS & MAINTENANCE	5833	22853.72	392	52497	37532.35	72	17305.63	70000	15162.02	78
	60 06	FUELS & LUBRICANTS	2083	.00	0	18747	6953.66	37	.00	25000	18046.34	28
	60 08	VEHICLE / EQUIP R&M	583	8.37	1	5247	1615.84	31	.00	7000	5384.16	23
	60 10	UNIFORMS	583	.00	0	5247	3619.88	69	299.02	7000	3081.10	56
	60 11	SAFETY EQUIP & PROGRAMS	416	.00	0	3744	1757.41	47	.00	5000	3242.59	35
	60 14	OTHER OPERATING SUPPLIES	6833	18308.00	268	61497	39923.92	65	.00	82000	42076.08	49

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
702			SEWER										
60	24		SMALL TOOLS	125	.00	0	1125	12.35	1	.00	1500	1487.65	1
60	50		LABORATORY TEST EQUIP	2500	2906.78	116	22500	14575.23	65	.00	30000	15424.77	49
60	**		MATERIALS & SUPPLIES	19456	44076.87	227	175104	107550.72	61	17604.65	233500	108344.63	54
70			TRANSFER OUT										
70	05		TO RESERVES	8393	.00	0	75537	.00	0	.00	100720	100720.00	0
70	**		TRANSFER OUT	8393	.00	0	75537	.00	0	.00	100720	100720.00	0
90			DEBT SERVICE										
90	02		PRINCIPAL	10337	.00	0	93033	127138.27	137	.00	124050	3088.27-	103
90	04		INTEREST	2220	.00	0	19980	23541.64	118	.00	26640	3098.36	88
90	**		DEBT SERVICE	12557	.00	0	113013	150679.91	133	.00	150690	10.09	100
91			DEBT SERVICE-2020A										
91	02		PRINCIPAL	6560	.00	0	59040	78720.00	133	.00	78720	.00	100
91	04		INTEREST	5044	.00	0	45396	60530.12	133	.00	60530	.12-	100
91	**		DEBT SERVICE-2020A	11604	.00	0	104436	139250.12	133	.00	139250	.12-	100
92			DEBT SERVICE-SERIES 2022										
92	02		PRINCIPAL	0	.00	0	0	73800.00	0	.00	0	73800.00-	0
92	04		INTEREST	0	.00	0	0	68125.61	0	.00	0	68125.61-	0
92	**		DEBT SERVICE-SERIES 2022	0	.00	0	0	141925.61	0	.00	0	141925.61-	0
702	**	**	SEWER	157680	160729.91	102	1419120	1444535.68	102	17904.65	1892330	429889.67	77
70	**	**	UTILITIES	157680	160729.91	102	1419120	1444535.68	102	17904.65	1892330	429889.67	77
DIV	5101		TOTAL *****										
			OPERATIONS	157680	160729.91	102	1419120	1444535.68	102	17904.65	1892330	429889.67	77

FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER			DEPARTMENT/PUMP STATION						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
705		RIVERVIEW PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1083	1315.98	122	9747	9516.15	98	.00	13000	3483.85	73
	50 08	TELECOMMUNICATIONS	83	69.66	84	747	616.97	83	.00	1000	383.03	62
	50 **	OTHER CHARGES	1166	1385.64	119	10494	10133.12	97	.00	14000	3866.88	72
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	833	.00	0	7497	931.50	12	.00	10000	9068.50	9
	60 **	MATERIALS & SUPPLIES	833	.00	0	7497	931.50	12	.00	10000	9068.50	9
705	** **	RIVERVIEW PUMP STATION	1999	1385.64	69	17991	11064.62	62	.00	24000	12935.38	46
70	** **	UTILITIES	1999	1385.64	69	17991	11064.62	62	.00	24000	12935.38	46
DIV	5102	TOTAL *****										
		PUMP STATION	1999	1385.64	69	17991	11064.62	62	.00	24000	12935.38	46

FUND 050 WATER & SEWER FUND			DEPT/DIV 5110 SEWER			DEPARTMENT/SEWER CAPITAL OUTLAY							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES											
702		SEWER											
	81	CAPITAL OUTLAY - REPLACE											
	81 02	VEHICLE REPLACEMENT		7708	.00	0	69372	.00	0	.00	92500	92500.00	0
	81 06	MACHINERY & EQUIPMENT		12916	35890.00	278	116244	89426.71	77	2050.60	155000	63522.69	59
	81 30	IMPRVMNTS OTHER THAN BLDG		0	2000.00	0	0	348971.90	0	17492.00	0	366463.90-	0
	81 40	ELECTRICAL		0	.00	0	0	62750.00	0	.00	0	62750.00-	0
	81 **	CAPITAL OUTLAY - REPLACE		20624	37890.00	184	185616	501148.61	270	19542.60	247500	273191.21-	210
	82	CAPITAL OUTLAY - NEW											
	82 06	MACHINERY & EQUIPMENT		4166	.00	0	37494	.00	0	.00	50000	50000.00	0
	82 20	SEWER SYSTEM		433333	.00	0	3899997	30000.00	1	.00	5200000	5170000.00	1
	82 **	CAPITAL OUTLAY - NEW		437499	.00	0	3937491	30000.00	1	.00	5250000	5220000.00	1
702	**	**	SEWER	458123	37890.00	8	4123107	531148.61	13	19542.60	5497500	4946808.79	10
70	**	**	UTILITIES	458123	37890.00	8	4123107	531148.61	13	19542.60	5497500	4946808.79	10
DIV	5110	TOTAL *****											
		SEWER CAPITAL OUTLAY		458123	37890.00	8	4123107	531148.61	13	19542.60	5497500	4946808.79	10
DEPT	51	TOTAL *****											
		SEWER DEPARTMENT		617802	200005.55	32	5560218	1986748.91	36	37447.25	7413830	5389633.84	27

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
71	DISTRIBUTION & COLLECTION										
711	DISTRIBUTION										
10	SALARIES AND WAGES										
10 02	REGULAR	11545	14014.24	121	103905	74718.27	72	.00	138540	63821.73	54
10 04	OVERTIME	275	227.06	83	2475	1410.32	57	.00	3300	1889.68	43
10 **	SALARIES AND WAGES	11820	14241.30	121	106380	76128.59	72	.00	141840	65711.41	54
20	BENEFITS										
20 02	FICA	870	1024.49	118	7830	5486.14	70	.00	10450	4963.86	53
20 04	VA RETIREMENT SYSTEM	1184	306.50	26	10656	2758.50	26	.00	14210	11451.50	19
20 06	GROUP MEDICAL INSURANCE	2120	1585.20	75	19080	13098.90	69	.00	25450	12351.10	52
20 08	GROUP LIFE INSURANCE	149	135.36	91	1341	980.39	73	.00	1790	809.61	55
20 18	VRS HYBRID EMPLOYER CONTR	0	676.02	0	0	4368.88	0	.00	0	4368.88-	0
20 20	ICMA HYBRID EMPLOYER CONT	0	94.06	0	0	676.27	0	.00	0	676.27-	0
20 **	BENEFITS	4323	3821.63	88	38907	27369.08	70	.00	51900	24530.92	53
30	CONTRACTUAL SERVICES										
30 08	MAINTENANCE SVC CONTRACTS	250	38.25	15	2250	344.25	15	.00	3000	2655.75	12
30 16	PHYSICALS	25	112.50	450	225	199.98	89	.00	300	100.02	67
30 30	GIS MAPPING UPDATES	416	20.85	5	3744	166.65	5	.00	5000	4833.35	3
30 **	CONTRACTUAL SERVICES	691	171.60	25	6219	710.88	11	.00	8300	7589.12	9
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	25	35.55	142	225	299.65	133	.00	300	.35	100
50 24	SUBSISTANCE & LODGING	41	.00	0	369	32.84	9	.00	500	467.16	7
50 26	CONVENTIONS & EDUCATIONS	66	.00	0	594	617.00	104	.00	800	183.00	77
50 65	METER TESTING/REPLACEMENT	1250	.00	0	11250	685.20	6	.00	15000	14314.80	5
50 76	MISS UTILITY	54	19.55	36	486	454.76	94	.00	650	195.24	70
50 **	OTHER CHARGES	1436	55.10	4	12924	2089.45	16	.00	17250	15160.55	12
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	66	92.50	140	594	287.20	48	.00	800	512.80	36
60 04	REPAIRS & MAINTENANCE	4166	366.15	9	37494	35072.04	94	1198.68	50000	13729.28	73
60 06	FUELS & LUBRICANTS	775	.00	0	6975	3742.65	54	.00	9300	5557.35	40
60 08	VEHICLE & EQUIP R&M	1125	325.34	29	10125	4532.79	45	.00	13500	8967.21	34
60 10	UNIFORMS	216	278.34	129	1944	1306.94	67	.00	2600	1293.06	50
60 11	SAFETY EQUIP & PROGRAMS	108	156.99	145	972	156.99	16	.00	1300	1143.01	12
60 25	SMALL EQUIPMENT	116	424.00	366	1044	988.33	95	.00	1400	411.67	71
60 **	MATERIALS & SUPPLIES	6572	1643.32	25	59148	46086.94	78	1198.68	78900	31614.38	60
711 ** **	DISTRIBUTION	24842	19932.95	80	223578	152384.94	68	1198.68	298190	144606.38	52
712	COLLECTION										
10	SALARIES AND WAGES										
10 02	REGULAR	11545	14014.20	121	103905	71636.24	69	.00	138540	66903.76	52
10 04	OVERTIME	275	227.01	83	2475	1410.24	57	.00	3300	1889.76	43
10 **	SALARIES AND WAGES	11820	14241.21	121	106380	73046.48	69	.00	141840	68793.52	52

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
71	DISTRIBUTION & COLLECTION										
712	COLLECTION										
20	BENEFITS										
20 02	FICA	870	1024.32	118	7830	5249.54	67	.00	10450	5200.46	50
20 04	VA RETIREMENT SYSTEM	1184	306.50	26	10656	2758.50	26	.00	14210	11451.50	19
20 06	GROUP MEDICAL INSURANCE	2120	1585.20	75	19080	13098.90	69	.00	25450	12351.10	52
20 08	GROUP LIFE INSURANCE	149	135.26	91	1341	942.55	70	.00	1790	847.45	53
20 18	VRS HYBRID EMPLOYER CONTR	0	676.02	0	0	4100.92	0	.00	0	4100.92-	0
20 20	ICMA HYBRID EMPLOYER CONT	0	94.02	0	0	648.32	0	.00	0	648.32-	0
20 **	BENEFITS	4323	3821.32	88	38907	26798.73	69	.00	51900	25101.27	52
30	CONTRACTUAL SERVICES										
30 08	MAINTENANCE SVC CONTRACTS	125	38.25	31	1125	1094.25	97	.00	1500	405.75	73
30 16	PHYSICALS	25	112.50	450	225	199.98	89	.00	300	100.02	67
30 26	IT NETWRK/WEBSITE SUPPORT	47	47.43	101	423	426.87	101	.00	570	143.13	75
30 30	GIS MAPPING UPDATES	416	20.84	5	3744	166.57	4	.00	5000	4833.43	3
30 **	CONTRACTUAL SERVICES	613	219.02	36	5517	1887.67	34	.00	7370	5482.33	26
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	33	35.54	108	297	299.57	101	.00	400	100.43	75
50 24	SUBSISTANCE & LODGING	41	.00	0	369	32.84	9	.00	500	467.16	7
50 26	CONVENTIONS & EDUCATIONS	66	.00	0	594	40.00	7	.00	800	760.00	5
50 76	MISS UTILITY	58	19.55	34	522	454.75	87	.00	700	245.25	65
50 **	OTHER CHARGES	198	55.09	28	1782	827.16	46	.00	2400	1572.84	35
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	68	92.50	136	612	189.46	31	.00	820	630.54	23
60 04	REPAIRS & MAINTENANCE	3750	288.17	8	33750	18645.54	55	.00	45000	26354.46	41
60 06	FUELS & LUBRICANTS	775	.00	0	6975	3742.66	54	.00	9300	5557.34	40
60 08	VEHICLE & EQUIP R&M	1058	2101.30	199	9522	6248.24	66	.00	12700	6451.76	49
60 10	UNIFORMS	208	118.35	57	1872	1147.06	61	.00	2500	1352.94	46
60 11	SAFETY EQUIP & PROGRAMS	108	157.00	145	972	157.00	16	.00	1300	1143.00	12
60 25	SMALL EQUIPMENT	108	423.97	393	972	919.90	95	.00	1300	380.10	71
60 **	MATERIALS & SUPPLIES	6075	3181.29	52	54675	31049.86	57	.00	72920	41870.14	43
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	833	.00	0	7497	.00	0	.00	10000	10000.00	0
81 **	CAPITAL OUTLAY - REPLACE	833	.00	0	7497	.00	0	.00	10000	10000.00	0
712 ** **	COLLECTION	23862	21517.93	90	214758	133609.90	62	.00	286430	152820.10	47
71 ** **	DISTRIBUTION & COLLECTION	48704	41450.88	85	438336	285994.84	65	1198.68	584620	297426.48	49
DIV 5201	TOTAL ***** OPERATIONS	48704	41450.88	85	438336	285994.84	65	1198.68	584620	297426.48	49
DEPT 52	TOTAL ***** DISTRIBUTION & COLLECTION	48704	41450.88	85	438336	285994.84	65	1198.68	584620	297426.48	49

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70	UTILITIES										
701	WATER										
90	DEBT SERVICE										
90 02	PRINCIPAL	1350	.00	0	12150	.00	0	.00	16200	16200.00	0
90 04	INTEREST	1250	.00	0	11250	.00	0	.00	15000	15000.00	0
90 **	DEBT SERVICE	2600	.00	0	23400	.00	0	.00	31200	31200.00	0
701 ** **	WATER	2600	.00	0	23400	.00	0	.00	31200	31200.00	0
70 ** **	UTILITIES	2600	.00	0	23400	.00	0	.00	31200	31200.00	0
DIV 9104	TOTAL *****										
	DEBT SERVICE	2600	.00	0	23400	.00	0	.00	31200	31200.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	2600	.00	0	23400	.00	0	.00	31200	31200.00	0
FUND 050	TOTAL *****										
	WATER & SEWER FUND	1205136	412115.59	34	10846224	4845705.95	45	84358.35	14462361	9532296.70	34

FUND 060 AGENCY / DONATION FUND			DEPT/DIV 9102 NON DEPARTMENT			NON DEPARTMENT			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
<hr/>													
80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	70		TRANSFER OUT										
	70	03	TO GENERAL FUND	0	.00	0	0	1.00	0	.00	0	1.00-	0
	70	**	TRANSFER OUT	0	.00	0	0	1.00	0	.00	0	1.00-	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	1.00	0	.00	0	1.00-	0
80	**	**	NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0	1.00-	0
DIV	9102		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0	1.00-	0
DEPT	91		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0	1.00-	0
FUND 060			TOTAL *****										
			AGENCY / DONATION FUND	0	.00	0	0	1.00	0	.00	0	1.00-	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 7501 ACQUIRE RENOVATE SELL PRJ/ACQUIRE RENOVATE SELL PR											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
805	ACQUIRE RENOVATE SELL PRG										
30	CONTRACTUAL SERVICES										
30 14	MISC & PROFESSIONAL SVCS	0	122955.92	0	0	476188.92	0	13945.00	0	490133.92-	0
30 **	CONTRACTUAL SERVICES	0	122955.92	0	0	476188.92	0	13945.00	0	490133.92-	0
82	CAPITAL OUTLAY - NEW										
82 16	LAND	0	.00	0	0	10.35	0	.00	0	10.35-	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	10.35	0	.00	0	10.35-	0
805 ** **	ACQUIRE RENOVATE SELL PRG	0	122955.92	0	0	476199.27	0	13945.00	0	490144.27-	0
80 ** **	NON DEPARTMENT	0	122955.92	0	0	476199.27	0	13945.00	0	490144.27-	0
DIV 7501	TOTAL *****										
	ACQUIRE RENOVATE SELL PRG	0	122955.92	0	0	476199.27	0	13945.00	0	490144.27-	0
DEPT 75	TOTAL *****										
	ACQUIRE RENOVATE SELL PRJ	0	122955.92	0	0	476199.27	0	13945.00	0	490144.27-	0
FUND 070	TOTAL *****										
	COMMUNITY IMPROV FUND	0	122955.92	0	0	476199.27	0	13945.00	0	490144.27-	0

FUND 090 CEMETERY FUND											
DEPT/DIV 0000											
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
										ANNUAL BUDGET	UNENCUMB. BALANCE
											% BDGT
60											
603 CEMETERY											
	10		SALARIES AND WAGES								
	10	02	REGULAR	1250	2168.21	174	11250	12089.75	108	.00	15000 2910.25
	10	04	OVERTIME	125	.00	0	1125	151.54	14	.00	1500 1348.46
	10	**	SALARIES AND WAGES	1375	2168.21	158	12375	12241.29	99	.00	16500 4258.71
20 BENEFITS											
	20	02	FICA	108	147.94	137	972	819.50	84	.00	1300 480.50
	20	04	VA RETIREMENT SYSTEM	133	.00	0	1197	.00	0	.00	1600 1600.00
	20	06	GROUP MEDICAL INSURANCE	208	401.03	193	1872	2071.12	111	.00	2500 428.88
	20	08	GROUP LIFE INSURANCE	16	29.39	184	144	170.07	118	.00	200 29.93
	20	18	VRS HYBRID EMPLOYER CONTR	0	191.19	0	0	1101.00	0	.00	0 1101.00-
	20	20	ICMA HYBRID EMPLOYER CONT	0	42.54	0	0	245.85	0	.00	0 245.85-
	20	**	BENEFITS	465	812.09	175	4185	4407.54	105	.00	5600 1192.46
30 CONTRACTUAL SERVICES											
	30	36	MOWING CONTRACT	2916	.00	0	26244	16000.00	61	.00	35000 19000.00
	30	**	CONTRACTUAL SERVICES	2916	.00	0	26244	16000.00	61	.00	35000 19000.00
50 OTHER CHARGES											
	50	34	MISCELLANEOUS REIMB	0	.00	0	0	5700.00	0	.00	0 5700.00-
	50	**	OTHER CHARGES	0	.00	0	0	5700.00	0	.00	0 5700.00-
60 MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	833	269.48	32	7497	1401.85	19	.00	10000 8598.15
	60	60	OPENING/CLOSING GRAVES	208	.00	0	1872	1300.00	69	.00	2500 1200.00
	60	**	MATERIALS & SUPPLIES	1041	269.48	26	9369	2701.85	29	.00	12500 9798.15
70 TRANSFER OUT											
	70	01	TO CEMETERY RESERVE	2270	.00	0	20430	.00	0	.00	27250 27250.00
	70	**	TRANSFER OUT	2270	.00	0	20430	.00	0	.00	27250 27250.00
603	**	**	CEMETERY	8067	3249.78	40	72603	41050.68	57	.00	96850 55799.32
60	**	**		8067	3249.78	40	72603	41050.68	57	.00	96850 55799.32
DIV	0000	TOTAL	*****								
				8067	3249.78	40	72603	41050.68	57	.00	96850 55799.32
DEPT	00	TOTAL	*****								
				8067	3249.78	40	72603	41050.68	57	.00	96850 55799.32
FUND	090	TOTAL	*****								
		CEMETERY FUND		8067	3249.78	40	72603	41050.68	57	.00	96850 55799.32
GRAND	TOTAL	*****									
				1786260	994513.39	56	16076340	9942218.39	62	263137.03	21436971 11231615.58
											48

Town of Altavista
Investment and Deposit Totals
Balance as of March 31, 2024



General Fund Reserves

Money Market Account	4,197,256.99	
Certificate of Deposit	0.00	
LGIP	9,389,115.51	
Sub-Total		\$ 13,586,372.50

Enterprise Fund Reserves

Money Market Account	3,050,942.51	
Certificate of Deposit		
LGIP	2,763,603.86	
Sub-Total		\$ 5,814,546.37

Highway Fund

Money Market Account	57,350.00	
Certificate of Deposit	0.00	
LGIP	1,087,884.46	
Sub-Total		\$ 1,145,234.46

Green Hill Cemetery

Money Market Account	32,420.46	
Certificate of Deposit	745,464.89	
LGIP	83,490.43	
Sub-Total		\$ 861,375.78

AEDA

Money Market Account	0.00	
Certificate of Deposit	0.00	
LGIP	249,863.52	
Sub-Total		\$ 249,863.52

Federal Forfeiture Account \$0.00

State Forfeiture Account \$7,964.72

Operating Cash Account \$ 3,653,225.97

Grand Total Investments and Deposits \$ 25,318,583.32

Designated Balance \$ 16,658,386.61

Undesignated Balance \$ 8,660,196.71

DISTRIBUTION OF UNDESIGNATED FUNDS

Policy Money	5,291,782.00
PCB	418,058.59
Accrued Liability as of 6/30/2022	180,789.74
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	15,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds carried over for projects not completed during prior FY	573,195.31
ARPA Funding - 1st Tranche & 2nd Tranche	2,805,847.17
CIP Items Earmarked for Future Purchase	217,200.00
Park Improvements	11,300.00
AVOCA Maintenance Funds	21,127.79
Proceeds from sale of Armory	212,826.00
Theater Transfer In FY2022 Budget	983,770.00

EARMARKED FUNDS \$ 10,740,722.16

RESERVE POLICY FUNDS

General Fund: The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21) 3,340,118

Enterprise Fund: Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11) 1,951,664

Total Reserve Policy Funds 5,291,782



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

CONSENT AGENDA

Title: On Call Engineering Services

Staff Resource: Public Services Directors Tom Fore and Paul Hill

Action(s):

Approval of Staff's recommendation.

Explanation:

The Town, every 5 years, enters//re-enters engineering firms for On-Call Engineering Services. At the March 26th Work Session, Staff recommended the following engineer firms for approval of entering into contractual agreements: Peed & Bortz, Engineering Concepts Inc., Hurt & Proffitt, R W Lee Consulting, McGill, Dewberry, Mattern & Craig, Stantec, SEH, and CHA.

Town Council was in unanimous consensus to place this item on the April 9th Consent Agenda for official approval.

Background:

The Town uses engineering services for environmental, facilities, water, wastewater, storm water, structural and streets.

Funding Source(s):

No cost unless we enter into a contract for a project.

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 6.C

CONSENT AGENDA

Title: TOA / VDOT Sidewalk Project

Staff Resource: Town Manager Gary Shanaberger and Asst. Director of Public Services Paul Hill

Action(s):

Approve Phase I and Phase II, as presented by Staff

Explanation:

At their March 26th Work Session, Town Council received additional information from Staff pertaining to the Sidewalk Extension Project for the intersection of Main Street and Seventh Street, Altavista. Staff shared the cost of Phase I if the Town's Public Works Department completed that phase (\$77,800), not VDOT (at \$300,000).

There was a consensus of Town Council to accept Staff's proposal, and place the item on the April 9th Consent Agenda.

Background:





Funding Source(s):

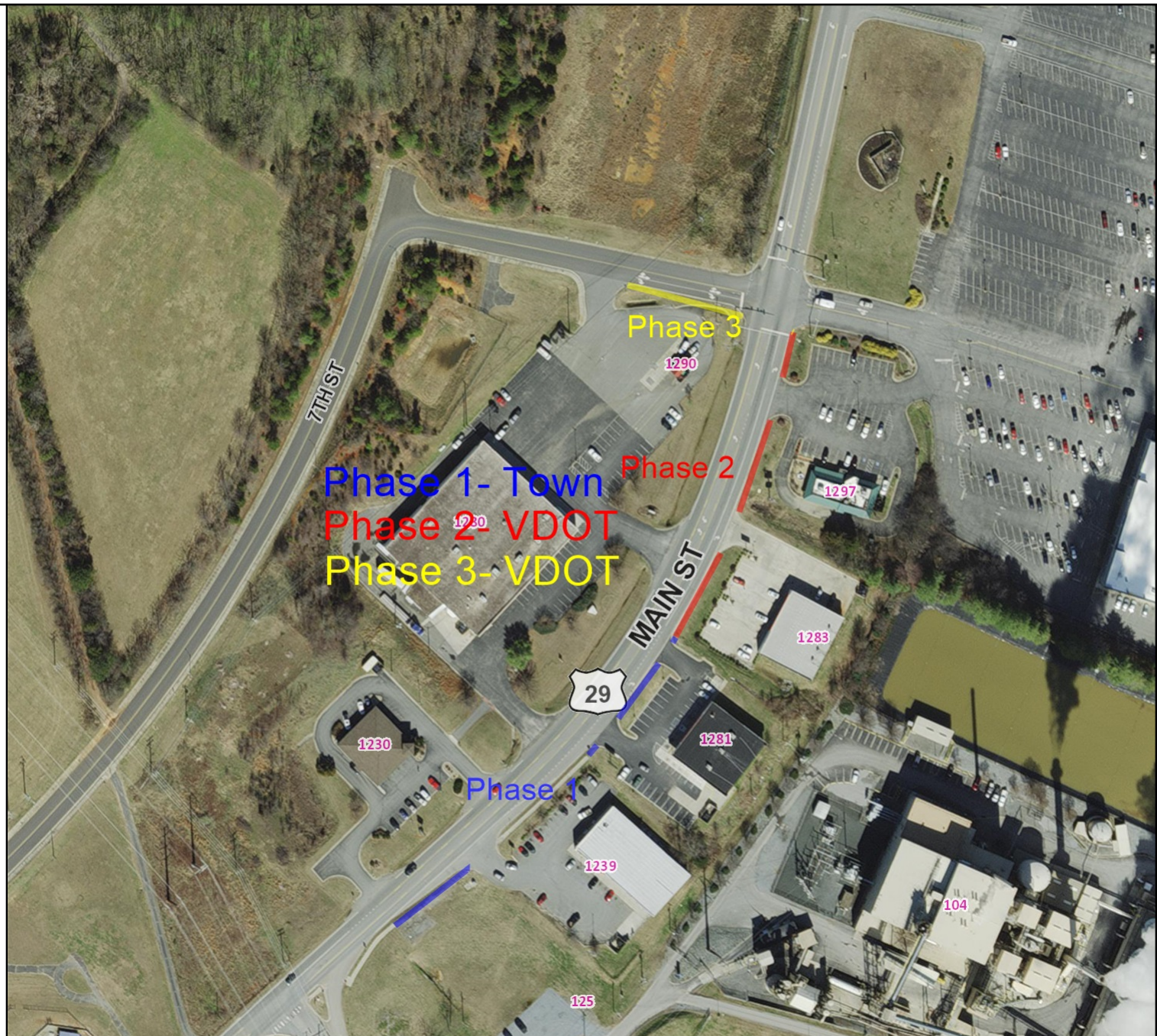
Attachments: *(click item to open)*

attachment. VDOT-TOA Main st. side walk project 2024.pdf

Campbell County, VA

Legend

-  County Boundary
-  E9-1-1 Addresses
-  Street Names
-  HiddenRoadCenterline



Feet
0 50 100 150 200
1:2,257 / 1"=188 Feet

Title:

Date: 3/21/2024

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Campbell County is not responsible for its accuracy or how current it may be.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 6.D

CONSENT AGENDA

Title: Town Council - Meeting Minutes

Staff Resource: Crystal Hailey, Asst. Town Clerk

Action(s):

Approve minutes as presented; or advise Staff of needed corrections.

Explanation:

Minutes transcribed from the Altavista Town Council's following meetings:

- March 12th Regular Meeting
- March 26th Work Session

Background:

At each month's regular meeting, Town Council reviews minutes transcribed from their previous month's meetings. Town Council can approve the minutes as presented, or inform Staff of corrections needed, and approve them as amended.

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. Altavista Town Council - 3.12.24 Meeting Minutes.pdf](#)

Altavista Town Council Regular Meeting, March 12, 2024

The Altavista Town Council held their March 2024 Regular Meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, March 12th, at 6:00pm.

1. Call to Order

At six o'clock p.m., Mayor Mike Mattox called the meeting to order and presided.

- Members Present:

Vice Mayor Reginald Bennett
Mr. Timothy George
Mr. Jay Higginbotham
Mayor Michael Mattox
Mr. Tracy Emerson
Mr. Wayne Mitchell
- Member absent:

Dr. Scott Lowman
- Town Staff present:

Mr. Gary Shanaberger, Town Manager
Mr. Matt Perkins, Asst. Town Manager
Chief Tommy Merricks, Altavista Police Dept.
Mrs. Tobie Shelton, Administration/Finance Director
Mr. Tom Fore, Public Services Director
Mr. Paul Hill, Asst. Public Services Director
Mr. Jeff Arthur, Public Works Manager
Mr. John Eller, Town Attorney
Mrs. Crystal Hailey, Assistant Town Clerk

Mr. Bobby Lamb, First Southern Baptist Church, delivered the Invocation for this meeting; afterwards, Mayor Mattox led the meeting in the Pledge of Allegiance to the US Flag.

2. Agenda Adoption

With a motion from Councilman Tracy Emerson, seconded by Councilman Jay Higginbotham, the March 12th meeting agenda was approved as presented.

3. Recognitions and Presentations

Project Consultant Robert Lee shared with Council a progression schedule for the Vista/Leggett Project, which included addressing initial remediation items, preparing and submitting grant applications, design committee meetings, and construction timelines.

Mr. Lee referenced the project committee that was overseeing this project, consisting of the following: Council Liaison Tracy Emerson, Council liaison Tim George, Town Manager Gary Shanaberger, Assistant Town Manager Matt Perkins, Altavista YMCA Director Maria McCracken, and himself as Project Consultant. He informed Council that the committee recently met with Kathrine Gutshall, a Historic Preservation Architect with Hill Studio in Roanoke, to gain insight on what the Town may need to do/address in order to secure historical tax credits for the Vista Leggett Project. He said that Ms. Gutshall was currently preparing a report for their review.

Town Manager Gary Shanaberger referenced Council’s efforts to visit other venues to gain insight and inspiration for the Vista Theatre. He informed Council that he was unable to secure a viable date for them to visit the Movie complex in South Hill. He encouraged them to notify him by email if they had any other local venues that they would like to consider for a visit.

Councilman Higginbotham referenced the Virginia Tobacco Commission, and said that they may have a grant that would help with the project.

Mr. Lee stated that he was working with Assistant Town Manager Matt Perkins to investigate potential grant opportunities, such as the Tobacco Commission and the Powell Foundation.

Councilman Wayne Mitchell referenced the project timeline shared by Mr. Lee and stated that he believed it was quite “aggressive”.

Mr. Lee stated that the Town would be moving the project forward as much as possible, even when waiting on grant awards, there was “groundwork” that could be addressed and/or accomplished.

Mr. Mitchell asked if there was a tentative timeframe on a proforma that would show the shared cost of this project between grants and the Town.

Mr. Lee answered, at that time, there was not. He said that proforma would not be available until the Town knew which grants, if any, would be awarded for this project.

There were no further questions from the Town Council at this time.

Altavista Town Council Regular Meeting, March 12, 2024

4. Citizen's Time

There were no citizen comments at this time.

5. Town & Community Partner Updates

There were no partner updates on this meeting date.

6. Consent Agenda

- TOA Monthly Financial Reports - February 2024
- Town Council Meeting Minutes - Regular Meeting and Work Session, February 2024
- APD Request – Flock Camera System
 - Upon a request by Councilman Mitchell, this item was removed from the consent agenda, and placed on the March Work Session agenda for further discussion.

Councilman Wayne Mitchell made a motion, seconded by Councilman Tracy Emerson, and Town Council voted 6-0 in favor to approve the March 12th Consent Agenda as amended.

7. Public Hearings

STAFF: Town Manager Gary Shanaberger presented both public hearings to Council.

- Ordinance Amendment OA-2024-01
 - Section 86-32: amend to add a definition for Short-term Rental
 - Amend the following sections to add Short-term Rental as a “permitted use” in the said districts: 86-132 District R-1, 86-192 District R-2, 86-322 District C-1, 86-352 District C-2, and 86-427 the DRO District
 - Section 86-522: amend to add Use & Design Standards for Short-term Rentals

Mayor Mattox opened the public hearing at 6:29pm.

Mr. Shanaberger stated that the Altavista Planning Commission also held a public hearing on this matter on Monday, February 5, 2024; and recommended approval to Town Council.

Mr. Shanaberger informed Town Council that notice of this public hearing had been published in the Altavista Journal for two consecutive weeks as required; and stated that to this date, there had been no opposition from the public on the matter.

Councilman George asked for the definition of Short-term Rental.

Mr. Shanaberger stated that “short-term” referenced thirty days or less.

Councilman Mitchell asked if the State Legislator, recently being considered about this matter, had been passed, which could regulate local policy.

Mr. Shanaberger stated that the matter before the State Legislator was geared more towards accessory structures, but depending on what was, or wasn't passed, could affect localities.

With no public comments offered, Mayor Mattox closed the hearing at 6:34pm; and asked Council if they had any questions, comments, or concerns regarding the proposed amendment.

Vice Mayor Reggie Bennett informed Council, as a liaison to the Planning Commission, that the Commission amended the initial text amendment to require the operator of a Short-term Rental to live only thirty miles from the rental establishment.

Councilman Tracy Emerson made a motion, seconded by Councilman Wayne Mitchell to approve Ordinance Amendment OA-2024-01 as presented by Staff that evening.

Town Attorney John Eller asked that the official motion be revised to include all text amendments proposed for the Town Code.

Vice Mayor Reggie Bennett made a motion to approve the following texts amendments to the Town Code of Altavista:

- Amend *Section 86-32* to add a definition for Short-term Rental
- Amend the following sections to add Short-term Rental as a “permitted use”: 86-132 District R-1, 86-192 District R-2, 86-322 District C-1, 86-352 District C-2, and 86-427 the DRO District (Downtown Revitalization Overlay)
- Amend *Section 86-522* to add Use & Design Standards for Short-term Rentals

Councilman Tracy Emerson seconded the motion, and Town Council voted 6-0 in favor of approving the aforementioned ordinance amendments at presented.

Altavista Town Council Regular Meeting, March 12, 2024

- Ordinance Amendment OA-2024-02
 - Amend *Section 86-427*: to include Automobile Dealership, used; subject to *Section 86-504*, a Special Use Permit required.
 - Amend *Section 86-504*, Use and Design Standards: to include adequate screening as determined by the Zoning Administrator; and only in operation when in full compliance with State, Federal, and Local regulations.

Town Manager Gary Shanaberger stated that the Altavista Planning Commission held a public hearing pertaining to this matter on Monday, March 4th; and voted 5-0 to recommend approval of the amendments to Town Council.

Mr. Shanaberger also informed Town Council that notice of this hearing was published in the Altavista Journal for two consecutive weeks as required; and stated that to this date, no citizen had been to Town Hall to inspect the document, and Staff had not received any citizen comments for, or against, the proposed amendments.

Mr. Kelly (requested the amendment) was present at this meeting to answer any questions that Council may have pertaining to his request; of which they had none.

Mayor Mattox opened the public hearing at 6:36pm. With no public comments offered, Mayor Mattox closed the hearing at 6:40pm and asked Council if they had any questions, comments, or concerns regarding the proposed amendment, to which there were none.

Vice Mayor Reggie Bennett made a motion to approve the ordinance amendment OA-2024-02, adding Automobile Dealership, used, as a permitted use in the DRO; subsequently adopting *Section 86-427* and *Section 86-504* to the Town Code of Altavista. The motion was seconded by Councilman Tracy Emerson, and the Altavista Town Council approved Ordinance Amendment OA-2024-02, with a 6-0 vote.

8. New Business

Town Water Tank Maintenance

STAFF: Asst. Director of Public Services Paul Hill

Mr. Hill reminded Council that the Town's current contract agreement for tank maintenance would expire at the end of fiscal year 2024 (June 30th). He stated that Staff worked with Mattern & Craig to draft a new contract, and asked Council to allow Staff to proceed with advertising an RFP.

Councilman George asked what maintenance tasks did the contract include.

Mr. Hill stated that the contract included sandblasting, painting, sanitation, and inspections.

Councilman Mitchell asked how long was the tank maintenance agreement contracted for; to which Mr. Hill stated that this particular contract was for a ten-year period.

Director of Public Services Tom Fore reminded Council of a previous conversation they had regarding putting the Altavista Colonels logo on the Clarion water tank with the Altavista logo. He stated, since the tank was scheduled to be painted in the next couple of months, did Council still desire to have the additional logo.

There was a consensus of Town Council to allow Staff to contact the Altavista Combined School to obtain consent; and to gather the cost for adding the additional logo.

After discussion and consideration, Town Council was in also in consensus to authorize Staff to move forward with advertising for RFPs, to secure water tank maintenance for FY2025-FY2035.

9. Unfinished Business

- FY2025 Draft Budget and FY2025-2029 CIP – continued discussion
STAFF: Director of Finance and Administration Tobie Shelton

Mrs. Shelton stated that, at this point in the budget process, Staff was seeking to finalize the FY2025 Budget and CIP. She shared with Council the draft budgets for both the Enterprise and General Funds, which at this point in the process showed a surplus of \$550,260. The draft included a 10% increase to both water and sewer, but did not include COLA, Agency requests, or proposed CIP items. To include those three items would cause a budget deficit, therefore, Mrs. Shelton shared scenarios for Council's consideration, to assist them during the budget process to balance the budget.

Altavista Town Council Regular Meeting, March 12, 2024

Councilman George asked, if the Town increased its Lodging Tax, would the revenue from that increase have to be used towards “advertising” tourism for the Town.

Town Attorney John Eller stated that was a requirement for counties, not towns and cities.

Councilman Higginbotham asked if any proposed CIP items could be removed or postponed.

Mrs. Shelton stated that Staff had either removed or postponed projects to a future fiscal year that were not a necessity at that time, in order to decrease the CIP budget.

Councilman Higginbotham reference a proposed CIP item: improvements to the War Memorial Park entrance and paving the Trade Lot/Shreve Park parking lot.

Mrs. Shelton reminded Council that, at this point in the budget process, they could still choose to remove a CIP item, if so desired.

Mayor Mattox shared his belief that Staff had already went through the CIP and removed items that did not need immediate attention. He said that Council needed to focus on increasing revenue, and increasing Real Estate Tax was one option to accomplish that goal.

Mr. Higginbotham also referenced the \$10,000 in FY2025 and \$650,000 in FY2026 allocated to the Spark Innovation center. He stated that he believed the Vista Theatre Project would be a more suitable project for those funds, since the Spark Center was already up-and-running.

Vice Mayor Bennett informed Council that AOT President and Town Councilman Scott Lowman was currently working on a grant to help cover the cost of Spark upgrades.

Councilman Mitchell reminded Council that a locality or organization had to have an “active” project in order to receive a grant for said project.

Vice Mayor Bennett reminded Council that costs would only increase in future years, so it was important to complete the projects that could be completed now, to avoid some of the increases.

Mayor Mattox agreed with Councilman Higginbotham that the Spark CIP project could wait.

Councilman Higginbotham continued evaluating the proposed CIP items and referenced the \$15,000 allocated to adding an additional layer of surface material to the Cemetery Connector Trail. He shared his favor in re-allocating those funds to surface treating the Jenks River Trail.

Councilman George stated that the project and funds were previously voted on by Council in favor of asphalt treating the Cemetery Trail, not using millings. He shared his favor in leaving the funds in the budget to complete the project as initially approved.

Public Services Director Tom Fore informed Council that Public Works was, as time allowed, continuing to clear the Jenks River Trail of dead limbs and trees, and when deemed safe, would then surface treat the Jenks River Trail with Town millings, to help lower the cost of this project

Councilman Higginbotham referenced the option to “charge a solid waste fee” for garbage collection. He stated that he did not agree with implementing that fee to Altavista citizens, but if Council made that decision, he favored starting at the lowest cost option.

Councilman Mitchell reminded Council that inflation had increased fuel and labor costs, and that the Town could not feasibly continue to offer the service without charging a small fee.

Vice Mayor Bennett stated that several localities surrounding Altavista charged a garbage collection fee. He also said that the Campbell Council Landfill would be at full capacity in just a few years, which would cause the Town to drive even further to empty garbage trucks, costing the Town more money in fuel costs. He shared his belief that the Town needed to start charging for the service, in order to help lower the costs involved with this matter.

Mr. Higginbotham asked, if implemented, how the garbage collection fee would be charged.

Town Manager Gary Shanaberger stated that the fee would be added to utility bills.

Councilman Emerson asked Staff to find out what Campbell County spends on park renovations in other Campbell County localities.

Councilman George referenced the annual contribution that the Town makes to the Altavista Area YMCA, and stated that the county should be supporting the Town in that area of costs.

Altavista Town Council Regular Meeting, March 12, 2024

Vice Mayor Bennett asked Council to consider allowing Staff to remove completely from the FY2024 budget, the \$25,000 allocated for an engineer study pertaining to adding additional lighting on Bedford Avenue; and reappropriating the funds to an ongoing project - replacing the lamp heads of existing light poles on Main Street with LED bulbs/lamp heads (currently 42 more to complete the project).

Assistant Director of Public Services Paul Hill stated that there was \$32,500 in the current budget to purchase 17 LED lamps, and with the proposed \$25,000 would cover the cost of thirteen additional lamps, leaving only twelve more to complete the said project.

There was a consensus of Town Council to do so.

Councilman Higginbotham asked what the War Memorial Park Entrance Project consisted of.

Town Manager Gary Shanaberger stated that it included sandblasting the old paint off and repainting the archway.

Councilman George asked what the \$250,000 in the Recreation Dept. Budget was for.

Public Services Director Tom Fore stated those funds were to pave and re-strip the Trade Lot parking lot.

Mrs. Shelton stated that Staff was seeking direction from Council on which items they wished to implement in order to balance the budget.

After reviewing the draft documents and scenarios, Council asked Staff for the following:

- to reconfigure the draft budget with:
 - 1) increasing Real Estate Tax to .20 cent (generating \$340,570 in annual revenue), and
 - 2) implementing a garbage collection fee of \$8 monthly/\$24 quarterly (generating \$160,720 of annual revenue).

Town Council also requested the following additional information:

- What dollar amount in taxes the Town of Altavista pays to Campbell County annually.
- What amount of funds have been given to other Campbell County localities for park renovations, in the past few years.
- When was the last time Campbell County donated funds to Altavista for park renovations; and the (\$) amount of that donation.

10. Town Staff Departmental Reports and Project Updates – February 2024

- TOA Finance Reports
- Altavista Police Department Reports
- Public Services Monthly Report
- Utilities - Project Updates
- Employee Changes
- Town Council Monthly Meeting Calendars

These items were included in Town Council's monthly agenda pre-packet, and delivered to Council on the Friday before their meeting, giving them time to review the reports.

11. Matters from Council

There were no additional comments from the Town Council.

12. Closed Session 7:38-8:02pm

Section 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter

Notice was given to Staff, per the Town Manager, that no actions were taken after closed session.

13. Adjournment

With no further items for discussion, Mayor Mattox adjourned this meeting at 8:03pm.

Michael Mattox, Mayor

Gary Shanaberger, Town Manager/Town Clerk



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 7.A

PUBLIC HEARING(S)

Title: Public Hearing - Implementation of Solid Waste Fee

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Conduct required public hearing.

Explanation:

This public hearing is to convey the Town of Altavista's intent to implement a new fee for the collection of solid waste.

The Town provided adequate notice of this hearing in the local newspaper as required.

Background:

A high level of service is provided by the Town's Public Works Department. These services include:

- Weekly trash collection
- Weekly bulk item collection
- Weekly brush collection
- Seasonal bagged leaf collection

Given the current local tax revenue performance, it is challenging to maintain the high level of existing collection services. The additional revenue from the Solid Waste Collection fee will be used to protect against the risk of future revenue contraction. The intent is to mitigate the need to reduce the current level of Solid Waste Collection services.

Funding Source(s):

N/A

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 7.B

PUBLIC HEARING(S)

Title: Public Hearing: Special Use Permit SUP-24-01

Staff Resource: Assistant Town Manager Matt Perkins

Action(s):

Conduct Public Hearing to consider Special Use Permit submitted by Mr. Russell Kelly

Explanation:

The Altavista Town Council is holding a Public Hearing to consider an application for a Special Use Permit submitted by Russell Kelly, to operate at 508 Pittsylvania Ave, Altavista, an Automobile Dealership, used, as defined in *Section 86-32* and subject to 86-504 of the Town of Code of the Town of Altavista.

Background:

Reference Staff Report to Town Council for full and complete background information.

Funding Source(s):

Attachments: *(click item to open)*

[attachment. TC Agenda Packet_SUP-24-01_RKelly_Binder.pdf](#)

**Staff Report to Town Council
Special Use Permit #SUP-24-01
2nd Public Hearing April 09, 2024**

Request:

The request is for a Special Use Permit for Russell Kelly to operate a Used Automobile Dealership at 508 Pittsylvania Ave, Altavista, VA.

Summary:

Mr. Russell has submitted a Special Use Permit to operate a used car dealership to provide previously owned automobiles and motorcycles for sale.

Russell Motor Co. does not have current plans to offer any onsite vehicle services such as inspections, repairs, or storage. Though largely internet based, vehicles will be displayed for sale on the lot and monitored via security cameras 24/7. Mr. Russell understands that the operation of the used automobile dealership must conform to Sec 86-504 of the Code of the Town of Altavista. Additionally, all signage for the business will need to comply with Sec 86-428 – Regulations for Signs in the DRO.

Staff Evaluation in accordance with Zoning Ordinance:

There are three primary provisions of the Code of the Town of Altavista that are of primary relevance to this matter, as follows:

- Chapter 86 - Article III – Division 9 – DRO (Downtown Revitalization Overlay) District
- Chapter 86 - Article IV – Division 1 - Section 86-504 – Automobile Dealership, Used
- Chapter 86 - Article IV – Division 3 – Sections 86-561 – 566 (Parking)

In matters related to Chapter 86 -Article III – Division 9 – DRO (Downtown Revitalization Overlay) District, staff comments as follows:

The Altavista Town Council recently approved Ordinance Amendment OA-2024-02 which amended the Town Code in two aspects. Notably, it amended Section 86-427(5) to include Automobile Dealership, used, Subject to Sec. 86-504, special use permit required.

The applicant has submitted the required Special Use Permit application and all fees have been paid. Application attached for reference.

In matters related to Chapter 86 -Article IV – Division 1 – Section 86-504 – Automobile Dealership, used, staff comments as follows:

The Altavista Town Council recently approved Ordinance Amendment OA-2024-02 which amended Town Code in two aspects. Notably, it amended the use and design standards for *Automobile Dealership, used* found at Sec. 86-504. Attached for reference.

Staff believes, on the information provided by the applicant in the Special Use Permit application, that the use and design standards found at Sec 86-504 will be met.

In matters related to Chapter 86 -Article IV – Division 3 – Sections 86-561-566 – Parking, staff comments as follows:

In review of the proposed site, and the control thereof by lease or ownership, staff has determined that the parking for the proposed use conforms to the Sections 86-561 – 566 of the Code of the Town of Altavista.

Specifically, staff has determined that there are adequate parking stalls available for the use type as described by the applicant.

Zoning District and Adjacent Land Use:

The subject property is Zoned as DRO (Downtown Revitalization Overlay) District. Similarly, adjacent properties to the East, West and South of the subject property are also zoned in the DRO. Immediately to the North, parcels are Zoned C2 – General Commercial District.

Relationship to Existing Plans

Comprehensive Plan

The future land use map for this site recommends continued use as a Downtown Commercial district.

In the evaluation process, staff determined that this use would not cause any undue adverse impacts related to public health, safety, or general welfare. Further, staff has determined that there will not be any adverse impacts to existing property values or the existing commercial character in the area. Currently, there is a used automobile dealership in operation directly across the street and historically, there was an automobile dealership in operation on the property immediately adjacent to the subject property.

Public Input

Public Advertisements for the Public Hearing in this matter were published as follows:

- For two successive weeks, that being March 27 and April 03 in the Altavista Journal.
- Adjacent Property Owner Letters were sent on March 22, 2024, via first-class mail.
- Property Posted with Public Hearing Notice

As of the writing of this report, staff has received no phone calls or emails in support of or opposition to the proposed text amendment.

Staff Recommendation:

Staff recommended to the Planning Commission make a recommendation to the Town Council to approve the Special Use Permit SUP-24-01 which was passed by a vote of 6 to 0. Planning Commission Resolution attached for your reference.

Staff recommends to the Altavista Town Council to approve the Special Use Permit as approved by the Planning Commission.

Attachments:

1. Application
 - a. Site Plan
2. Aerial Map
3. Zoning Map
4. Future Land Use Map
5. Site photos (*current conditions*)
6. Resolution of the Planning Commission

Revised 9/07

OFFICE USE ONLY
SUP # 2024-01FEE PAID: \$400DATE: 3/13/2024**TOWN OF ALTAVISTA****APPLICATION FOR SPECIAL USE PERMIT**

This application and accompanying information must be submitted in full before the special use permit can be referred to the Planning Commission and Town Council for consideration. The application and accompanying information will become conditions of approval and be binding on the property if the permit is granted. Please contact the Zoning Department at (434) 369-5001 for application and deadline or questions.

Request is hereby made by the principle officer of applicant or undersigned owner of the below listed property for consideration of a Special Use Permit as provided for in Section 86-33 of The Code of the Town of Altavista, Virginia 2002.

Applicant InformationName: Russell Kelly Phone Number: 434-401-8286Address: 212 Ramp Road, Hurt, VA, 24563**Property Information**Property Owner(s): Hicks Family Trust Phone Number: 434-841-3802Property Address or Location: 508 Pennsylvania AvenueParcel ID Number: 83A-46-4Present Zoning District: Downtown Revitalization Overlay**Purpose of Request**Is this request for an amendment to an existing special use permit? NO

Please provide the following information – separate pages if necessary:

Detailed description of the proposed use (or site modification)

Please provide a site plan with the following information:

- Proposed use of the land: size and location of structures with dimensions to lot line.
- Vehicular circulation system with points of ingress and egress.

Operator: ALTAVISTA Type: OC Drawer: 2
 Date: 3/13/24 02 Receipt no: 11226
 25 PERMIT FEE - ZONING, SIGN, 1.00 \$400.00
 SUP - RUSSELL KELLY
 OK CHECK 2027 \$400.00
 Trans date: 3/13/24 Time: 13:17:58

- Existing on-site buildings, separation dimensions and paved areas.
- Location and dimensions of all parking and loading areas, including the number of off-street parking and loading spaces provided.
- Net acreage.
- Gross and net square footage of building (s) (proposed and existing).
- Required landscaping and buffer areas.

Please provide a brief description of the proposed development:

Physical location for an online used car business.
Incentivizing those from outside our town limits to
visit as well as support other local small businesses

Please demonstrate how the proposed use, when complemented with additional measures, if any, will be in harmony with the purposes of the specific district in which it will be placed.

Answer attached.

(Use separate pages if additional space is required)

Please demonstrate how there will be no undue adverse impacts on the surrounding neighborhood in terms of public health, safety, or general welfare, and show the measures to be taken to achieve such goals.

Answer Attached

(Use separate pages if additional space is required)

The following items must accompany this application:

1. The written consent of the owner or agent for the owner (only if the applicant is not the owner). If the applicant is the contract purchaser, the written consent of the owner is required.
2. One copy of a site plan for the property showing the lot, structures, site improvements, parking areas and spaces, and any other information necessary to determine the ability to meet the Zoning Ordinance site development standards, use and design standards, and physical compatibility with the neighborhood.
3. Vicinity map (may be included on the site plan).

4. Fee is the actual cost accrued by the Town and is estimated to be between \$300 and \$400 for a special use permit. Costs include advertising, administrative expense, first class postage, appropriate signage, and processing this application. Applicant will be billed within 30 days of completion of the process. Please make your check or money order payable to the **TOWN OF ALTAVISTA.**
5. Any item submitted that is greater than 11"x 17" paper size or in color, as deemed necessary as by the applicant, requires twenty-five (25) copies.

Signature of Applicant: Russell O'Key

Date: 3-13-24

OFFICE USE ONLYCASE NO: SUP-24-01 TAX MAP NO: 83A-46-4DATE RECEIVED: 3-13-24REFERRED TO PLANNING COMMISSION: 4-1-24REFERRED TO COUNCIL: 4-9-24**PUBLIC HEARINGS & NOTIFICATION TO ADJACENT PROPERTY OWNERS****PLANNING COMMISSION HEARING:**DATE: 4-1-24NUMBER OF PIECES MAILED: 6DATE MAILED: 3-22-24 CERTIFIED: _____ 1ST CLASS: ☒**COUNCIL HEARING:**DATE: 4-9-24NUMBER OF PIECES MAILED: 6DATE MAILED: 3-22-24 CERTIFIED: _____ 1ST CLASS: ☒**ACTION TAKEN**

APPROVED BY TOWN COUNCIL: _____

DISAPPROVED BY TOWN COUNCIL: _____

DATE: _____

Town of Altavista

Application for Special Use Permit

Please demonstrate how the proposed use with additional measures, if any, will be in harmony with the purposes of the specific district in which it will be placed.

Russell Motor Co. will primarily use online marketing in which all future customers will be incentivized to come into the Town of Altavista. This will provide exposure to all of the town's small businesses including local restaurants, parks, as well as other recreational businesses.

Please demonstrate how there will be no undue adverse impacts on the surrounding neighborhood in terms of public health, safety, or general welfare, and show measures to be taken to achieve such goals.

All advertised vehicles will remain in a lot that is monitored 24/7 by security cameras. Thus negating all potential tampering with vehicles after hours of operation. All vehicles when taken for a test drive will be accompanied by an owner of the company. Thus, negating any potential roaming or misdirecting into any residential neighborhoods or highly foot trafficked areas. Our target vehicle will be no less than 5 years old. Thus, all vehicles will have up to date emission standard equipment, negating any harmful emissions into the local environment. All vehicles before being listed for sale must pass a Virginia Inspection. Thus, negating the possibility of a vehicle breaking down and disrupting the traffic flow in the area.

Proposed use of land:

To build 250 square feet of office space inside the building for administrative purposes. As well as having three to five vehicles no older than 2018 for display for sale purposes. Vehicles will ingress through the middle opening in the car lot and egress through the parking lot exit closest to Scoops. Existing location is the shared half of the building with Cycle Nutz, which is separated by a closed wall structure. The location currently has thirteen parking spaces that are eight feet wide, and 14 feet long with no additional spaces on the road. Net acreage is .38 acres. All landscaping is covered by Scoops, which is owned and operated by J&J enterprises.

Vision Statement:

Russell Motor Co's vision is to provide nearly new, previously owned automobiles, motorcycles to our customers at affordable prices. Doing so in a friendly, hometown environment where we can gain trust and loyalty by operating in an honest and fair manner. Generating profits, providing jobs and giving back to the community we serve.

Plans of Operation:

Phase one of our business plan includes establishing a physical location that meets all of the requirements set forth by the Virginian Independent Automobile Dealers Association to obtain a dealers license.

Russell Motor Co. intends on using the initial location as a base for internet and local sales, displaying three to five vehicles at any one time. Phase one does not include any onsite vehicle preparation such as inspections, repairs or storage prior to being offered for sale, only the three of five vehicles that are currently offered for sale will be displayed at this location at any one time.

The proposed property at 508 Pittsylvania Avenue is important to the start up phase of Russell Motor Co. due to the business will be the continuing vision of the parent company J&J Kelly Enterprise LLC, which is to diversify and to strengthen our portfolio as well as our presence in the Town of Altavista which generates tax revenue and other business traffic.

This property is currently being leased by J&J Enterprise LLC for the use of Scoops for additional parking, product storage and administration office space. The addition of Russell Motor Co will allow the overhead costs to be shared with Scoops to decrease the overhead aiding to the continued success of two tax revenue generating businesses operating in the Town of Altavista.

Phase two will require additional lot square footage for the display of more than three to five vehicles at any one time. This will allow Russell Motor Co. to increase the volume of sales which will in turn increase the tax revenue and additional business traffic for the Town of Altavista.

Our plan of action for phase two will be to find an alternate location elsewhere in the town of Altavista. That location has not been determined, but will be clearly communicated with the town for additional guidance.

We are a family of entrepreneurs and take pride in growing strong, prosperous businesses. We value our role in the community by creating jobs, tax revenue for the town, and a helpful role with inviting outside patrons into our great community.

Revenue Projections:

Year one sales: 25-50 vehicles valuing an average of \$20,000 each which results in \$500,000 to \$1,000,000 in sales.

Year two sales: 50-100 vehicles valuing an average of \$20,000 each which will result in \$1,000,000 to \$2,000,000 in sales.

Years three and beyond Russell Motor Co. will seek to increase internet and local sales to market saturation. We intend for Russell Motor Co to thrive for generations and become a pillar of the Town of Altavista business community.

Additional Business Revenue:

Russell Motor Co. will not self-perform inspections, repairs and intense detailing on the vehicles that we will be offering for sale. Our intent is to utilize the existing Town of Altavista business for these services, creating additional business opportunities for these Town businesses.

Internet sales will generate additional traffic into our town while customers are coming in to test drive and purchase vehicles, allowing other town businesses the opportunity to gain additional business opportunities as well.



Aerial Map - 508 Pittsylvania Ave

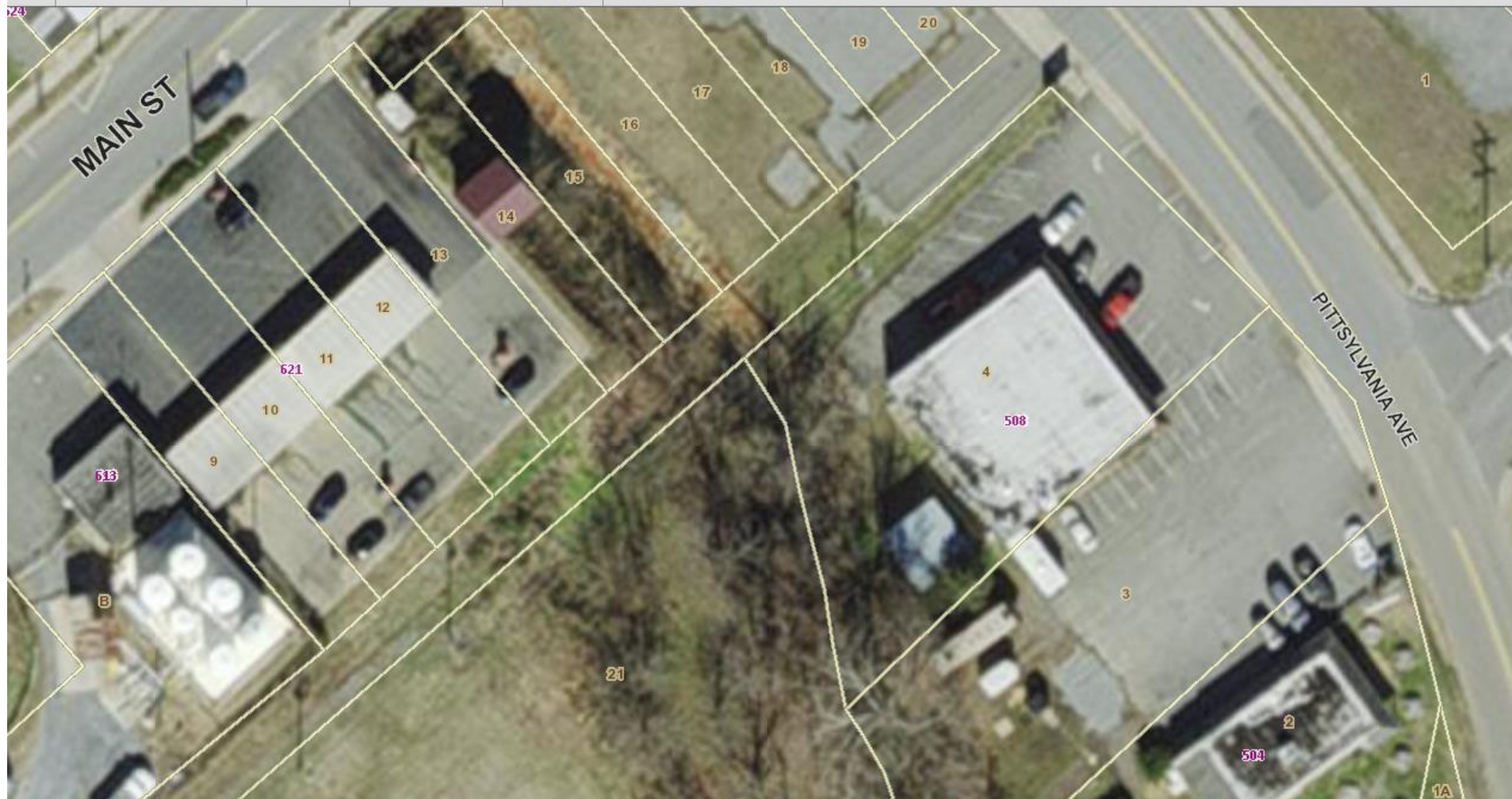
ls ▾

Create Map Link

Print

Bookmarks ▾

Help





PARCEL DATA VIEWER

Campbell County, Virginia

Town of Altavista Zoning Map

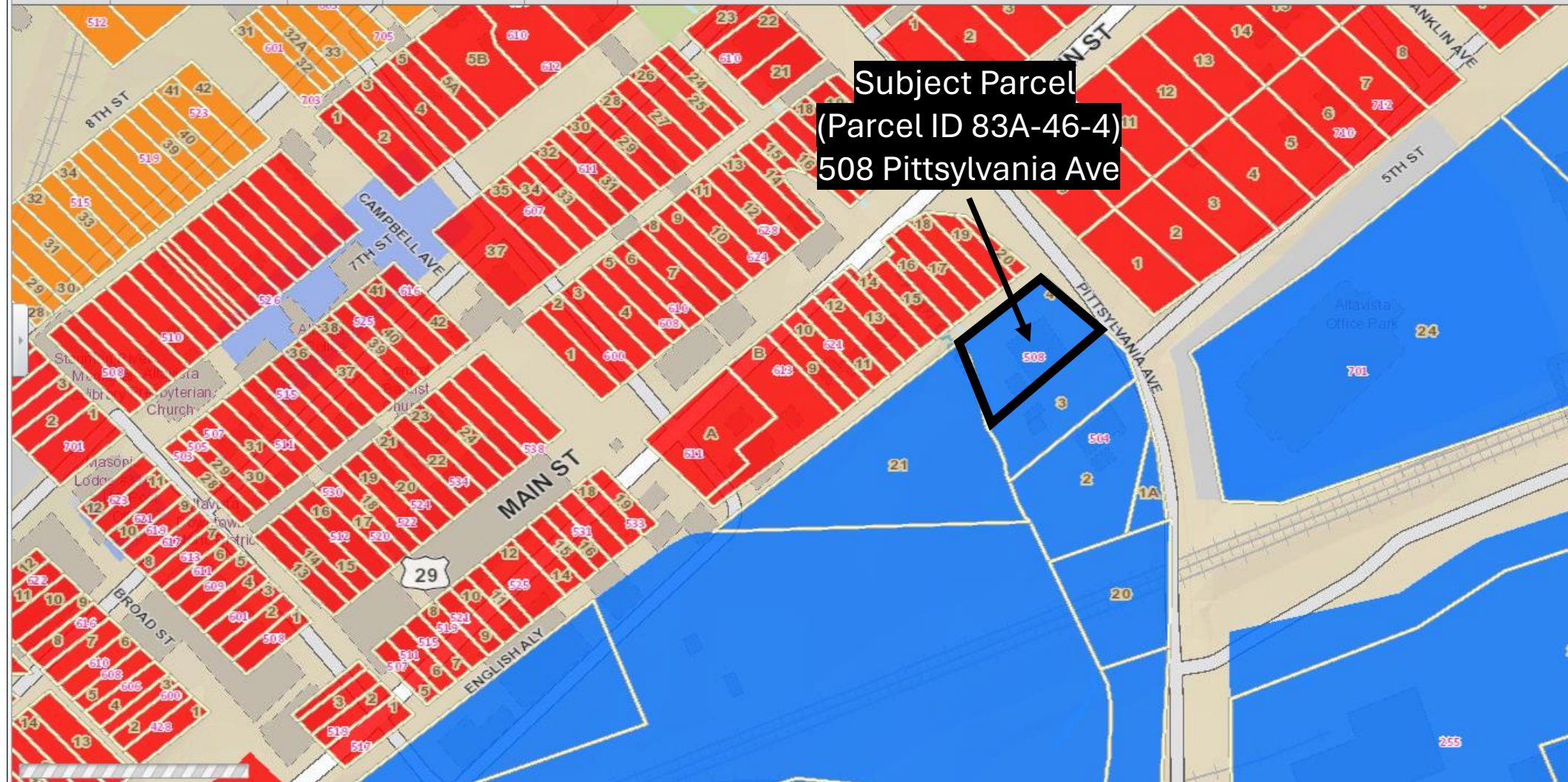
Tools ▾

Create Map Link

Print

Bookmarks ▾

Help



2045 Future Land Use Map

Legend

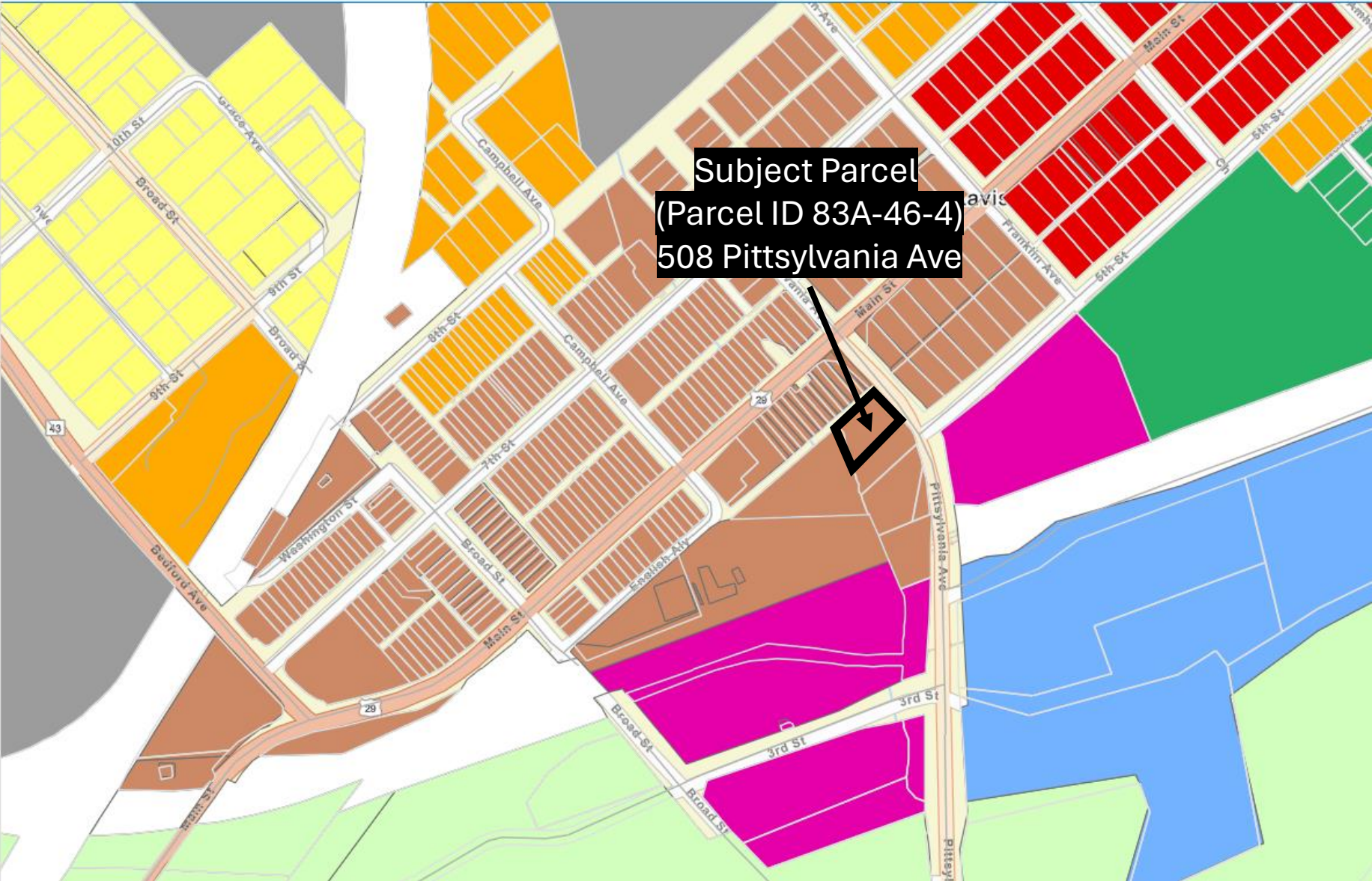
StreetCenterline

AltavistaParcels

Altavista_TownBoundary

FutureLandUse

- Downtown Commercial
- Economic Opportunity Area
- General Commercial
- Industrial
- Institutional
- Low Density Residential
- Medium Density Residential
- Mixed Use
- Open Space
- road
- Open Space - Development
- others



Site Photos



Site Photos





RESOLUTION OF THE PLANNING COMMISSION

WHEREAS, pursuant to the requirements of the Code of Virginia Title 15.2-2204, as amended, the Planning Commission of the Town of Altavista held a public hearing to consider a Special Use Permit of Mr. Russell Kelly, owner of Russell Motor Co., and lease holder at 508 Pittsylvania Ave, Altavista, VA; and

WHEREAS the Planning Commission has given interested citizens and other parties the opportunity to comment on the proposed request at a duly advertised public hearing on April 01, 2024; and

WHEREAS the Planning Commission considered information provided by the applicant and town staff; and

WHEREAS the Planning Commission considered comments made by those in opposition to the request and in support of the request; and

WHEREAS Staff made a recommendation to the Planning Commission to recommend approval of the Special Use Permit; and

WHEREAS the Special Use Permit request is consistent with the Code of the Town of Altavista, Virginia, 1968, as amended.

NOW THEREFORE, BE IT RESOLVED that the Planning Commission of the Town of Altavista at its April 01, 2024, meeting recommended that Town Council approve the proposed Special Use Permit by a vote of 6 to 0.

I, Matthew D. Perkins, Assistant Town Manager and Zoning Administrator for the Town of Altavista, VA, do hereby certify that the forgoing action was taken by said Commission at its meeting held on April 01, 2024.


Matthew D Perkins
Assistant Town Manager
Zoning Administrator



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 8.A

UNFINISHED BUSINESS

Title: FY2025 Budget and Capital Improvement Program "First Reading"

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Conduct the first reading of the budget, as presented, and set the required public hearings.

Explanation:

Tonight, Town Council will conduct a "First Reading" of the FY2025 Budget and FY2025-2029 Capital Improvement Plan (CIP). Staff has provided budget sheets over the past few months that have been updated based on action/direction of Council to create the budget that is being proposed. This will be the final opportunity to make changes to the budget prior to the advertisement of the the public hearings. Staff requests that Council schedule the necessary public hearings on the FY2025 Budget, the Capital Improvement Plan (FY2025 - FY2029), the utility rate changes, and the tax rate change (real estate tax) for Tuesday, May 14, 2024 at the 6:00 p.m. regular meeting.

Background:

The Fiscal Year 2025 proposed budget for all funds including the Capital Improvement Plan (CIP) totals \$12,846,810. A breakdown of this amount is as follows: General Fund \$6,063,260, Enterprise Fund \$5,618,190, Highway Fund \$993,210, Cemetery Fund \$107,150 and a transfer out to General Fund Reserves in the amount of \$65,000 to recoup the funds advanced the Altavista Volunteer Fire Company for the purchase of the new fire engine.

There is a proposed rate increase in the budget for real estate tax, from 10.43¢ to 20¢; as well as a proposed utility rate increase of 10% for water and 10% for sewer. *(The utility rate increases will have an effective date of December 1, 2024.)* In addition, a proposed increase to fees related to planning and zoning and notary services are included in the FY2025 Budget. A new fee for solid waste collection is being proposed at a cost of \$24 per quarter. All proposed fees for FY2025 are listed in the Master List, included in the agenda.

Funding Source(s):

Per the proposed FY2025 Budget

Attachments: *(click item to open)*

[*Attachment 1. FY2025 Proposed Budget Summary*](#)

[*Attachment 2. Master List Proposed Changes FY25.pdf*](#)



TOWN OF ALTAVISTA FY 2025 PROPOSED BUDGET

General Fund

Real Estate Tax	719,020
Public Service Corporation Taxes	90,000
Personal Property Taxes	388,150
Machinery and Tools Taxes	2,040,000
Other Local Taxes	2,376,020
Permits and Fees	3,500
Fines and Forfeitures	30,200
Use of Money and Property	225,900
Charges for Service	6,400
Donations, Receipts, and Transfers	16,530
Intergovernmental	314,440

General Fund Total: **\$6,210,160**

Enterprise Fund (Water & Sewer)

Water and Sewer Charges	5,124,670
Connection Fees	4,150
Miscellaneous, Grants, & Transfers	266,000
CIP Reserves	223,370

Enterprise Fund Total: **\$5,618,190**

Highway Maintenance Fund **\$993,210**

Cemetery Fund **\$25,250**

REVENUE GRAND TOTAL: **\$12,846,810**

PROPOSED OPERATING EXPENDITURES

Council / Planning Commission	54,460
Administrative Department	1,206,840
Police Department	1,507,220
Public Works	2,240,890
Street & Highway Maintenance	993,210
Water Department	2,824,010
Wastewater Department	2,794,180
Green Hill Cemetery	79,900



Non-Departmental	285,420
Transit Department	201,300
Economic Development	189,300
Community Development	233,970
Spark	143,860
Transfer to Cemetery Reserves	27,250
Transfer to General Fund Reserves – Fire Department	65,000
Total Proposed Operating Expenses:	<u>\$12,846,810</u>

PROPOSED CAPITAL OUTLAY

Water Plant Equipment	367,450
Wastewater Treatment Plant Equipment	222,450
Public Works Department Equipment	463,100
State Highway Funding	147,810
Police Department Equipment	34,000
Economic Development	10,000
Cemetery	10,000
Total Proposed Capital Outlay:	<u>\$1,254,810</u>

Funding Sources for Proposed Capital Outlay:

Cash Funded – General Fund	490,670
Cash Funded – Enterprise Fund	410,900
Cash Funded – Highway Fund	120,000
Cash Funded – Cemetery Fund	10,000
Debt Proceeds	179,000
Transfer In from General Fund Reserves	16,430
Transfer In from Highway Fund Reserves	27,810

FY2025 – 2029 CIP Expenditures:	<u>\$20,678,590</u>
--	----------------------------

TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2025 PROPOSED BUDGET

Attachment 2

BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE		Rate per \$100 of gross receipts	
Contractors	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000		
Retailers	\$	0.0425	
Financial, Real Estate, & Professional	\$	0.0425	
Personal Services, Repair	\$	0.0600	
Wholesalers	\$	0.0175	
Wholesale Peddlers	\$	0.0175	
Commission Merchant	\$	0.0600	
Direct Sellers (sales under \$4,000)	\$	0.0175	
Direct Sellers (Sales over \$4,000)	\$	0.0550	
Peddlers	\$	125.0000	
Itinerant Merchant (Edible,Perishable Goods)	\$	25.0000	
Itinerant Merchant (Nonperishable Goods)	\$	125.0000	
Carnivals, Circus	\$100 per day; \$500 per week		
Fortunetellers	\$	500.00	
Savings Institutions/State Chartered Credit Unions	\$	25.00	
Photographers, out of town	\$	15.00	
Utilities	\$.0025 of Gross Receipts		
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18		
Minimum License	\$	15.00	
CEMETERY FEES			
Changing of cemetery Deed	\$	25.00	
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$	650.00	in town residents - with a minimum of 2 spaces
	\$	950.00	out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$	750.00	before 12 noon - weekday
	\$	925.00	after 12 noon - weekday
	\$	1,050.00	weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$	350.00	before 12 noon - weekday
	\$	400.00	after 12 noon - weekday
	\$	450.00	weekend or holiday
Disinterment	\$	1,300.00	
RENTALS			
Booker Building / Train Station Rental Deposit	\$	150.00	
	\$	250.00	if alcohol is served
Booker Building Rental Fee	\$	100.00	for each 4 hours
Train Station Rental Fee	\$	200.00	daily
Booker Building / Train Station Rental Utility Fee	\$	25.00	
Park Pavilion Rentals	\$	50.00	for each 4 hours - large pavilion @ English & Shreve Park
	\$	25.00	for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental (<i>Town residents/businesses only</i>)	\$	150.00	standard dump truck - resident
	\$	200.00	tandem dump truck - resident
	\$	150.00	standard dump truck - business
	\$	200.00	tandem dump truck - business
PLANNING & ZONING RELATED			
Zoning Permit	\$	25.00	
Sign Permit	\$	50.00	
Special Use Permit Request Application	\$	300.00	plus cost of advertising
Variance Request Application	\$	300.00	plus cost of advertising
Appeal to Board of Zoning Appeals Application	\$	300.00	plus cost of advertising
Rezoning Request Application	\$	500.00	plus cost of advertising
Comprehensive Plan Amendment	\$	1,000.00	plus cost of advertising
Short-term Rental - Initial Registration	\$	250.00	
Short-term Rental - Annual Registration Renewal	\$	25.00	
Resurvey, Boundary Line Adjustment, Easement, Line Vacation Examination Fee	\$	25.00	
Single Lot Subdivision Plat Examination Fee	\$	35.00	
Subdivision (5 lots or less) for examining	\$	50	+ \$5 per lot
Subdivision (5 lots or more); fees for examining	\$	100	+ \$5 per lot
Other Subdivision Plat Examination Fee	\$	100.00	+ \$5 per lot
Zoning Text Amendment	\$	500.00	plus cost of advertising
Public Hearing Applicant Deferral Request	\$ Cost of Advertisement		
Site Plan	\$	200.00	
Traffic Impact Analysis/Study	\$	500.00	or actual cost if over \$500
Zoning Determination Letter	\$	100.00	
After the Fact Permit	\$	100.00	
Comprehesive Plan - printed copy	\$	25.00	
Comprehesive Plan - flash drive	\$	10.00	

TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2025 PROPOSED BUDGET

Zoning Ordinance - printed copy	\$ 25.00
Zoning Ordinance - flash drive	\$ 10.00
Third Party Review Fees	\$ Actual Cost
Administrative Fee	\$ 75.00

TRANSIT FEES

Transit Tokens	\$ 0.50 each
Transit Punch Cards	\$ 10.00 for 3 cards
Transit Monthly Pass	\$ 20.00

TAX RATES

Real Estate Rate	\$0.20 per \$100 of assessed value
Personal Property Rate	\$2.00 per \$100 of assessed value
Cigarette Tax	\$ 0.27 per pack
Hotel Lodging Tax	5.50% 3% credit for reporting on time
Meals Tax	8% 2% credit for reporting on time
Vehicle License Tax / Automobile	\$ 15.00
Vehicle License Tax / Motorcycle	\$ 5.00
Vehicle License Tax / Trailer	\$ 6.50
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00

UTILITY FEES

EFFECTIVE DECEMBER 1, 2024 UTILITY RATES (WATER & SEWER)

Water	Business & Residential - \$4.02 per 1,000 gallons Industrial - \$3.95 per 1,000 gallons Town of Hurt - \$6.03 per 1,000 gallons Business & Residential Outside of Town - \$8.04 per 1,000 gallons Industrial Outside of Town - \$7.90 per 1,000
Sewer (based on 85% of water consumption or metered consumption)	Business & Residential - \$4.40 per 1,000 gallons Industrial - \$4.52 per 1,000 gallons Town of Hurt - \$4.40 per 1,000 gallons Business & Residential Outside of Town - \$8.80 per 1,000 gallons Industrial Outside of Town - \$9.04 per 1,000
Sewer Only Charge (flat rate with monthly fixed charge)	\$ 46.60

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 ½"	5	\$32.50
2"	8	\$52.00
2 ½"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

		Water Connection	Water Availability	Water Availability	Sewer Connecti on Base Fee	Sewer Availability
Meter Size	Factor	Base Fee	Fee	Base Fee		Fee
5/8"	1	\$2,150	\$0	\$500	\$2,000	\$700
3/4"	1.5	\$3,225	\$0	\$750	\$3,000	\$1,050
1"	2.5	\$5,375	\$0	\$1,250	\$5,000	\$1,750
1 1/2"	5	\$10,750	\$0	\$2,500	\$10,000	\$3,500
2"	8	\$17,200	\$0	\$4,000	\$16,000	\$5,600
2 1/2"	11	\$23,650	\$0	\$5,500	\$22,000	\$7,700
3"	15	\$32,250	\$0	\$7,500	\$30,000	\$10,500
4"	25	\$53,750	\$0	\$12,500	\$50,000	\$17,500
6"	50	\$107,500	\$0	\$25,000	\$100,000	\$35,000
8"	80	\$172,000	\$0	\$40,000	\$160,000	\$56,000
10"	115	\$247,250	\$0	\$57,500	\$230,000	\$80,500

The Base Fee is set for the line being on the same side of the road as the connection. If the line is in the road or opposite side of the road where the connection is needed then the fee will be the base plus the actual installation cost of connection + 15% Administration fee.

TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2025 PROPOSED BUDGET

Biochemical Oxygen Demand (BOD) rate	\$	4.78	Updated from \$4.32
Chemical Oxygen Demand (COD) rate	\$	2.29	Updated from \$2.07
Total Suspended Solids (TSS) rate	\$	3.19	Updated from \$2.88
Application for Service / Application Fee	\$	25.00	
Security Deposit (Owner)	\$	50.00	
Security Deposit (Tenant)	\$	125.00	
Cut-Off Charge Fee for Non-payment	\$	50.00	Updated from \$35
Service request during work hours (7:00 am-3:30 pm M-F)	\$	25.00	
Service request after work hours (3:30 pm M-F; Saturday and Sunday)	\$	50.00	
Purchase of water at WTP	\$	20.00	for each 1,000 gallons / minimum \$20.00 Updated from \$10.00
Disposal Fee Permit for WWTP	\$	55.00	Updated from \$50.00

MISCELLANEOUS CHARGES

Return Check Charge	\$	35.00	
Notary Service Fee	\$	5.00	Per Signature
Police Report	\$	5.00	
Customer Copies - Black and White	\$	0.20	Per Page Updated from \$.15
Customer Copies - Color	\$	0.25	
Fax	\$	1.25	first page
	\$	0.75	each additional page
Vehicle Withholding Fee (DMV stop)	\$	45.00	
Solid Waste Collection Fee	\$	8.00	Per Month
Dealers in precious metals; permit required from Chief of Police	\$	200.00	
Going out of business permit	\$	25.00	
Additional Solid Waste Container	\$	100.00	
Replacement Container	\$	100.00	
House Cleanout	\$	250.00	per load \$250 deposit required with balance due after collection



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

STAFF REPORTS AND COMMUNICATIONS

Title: Departmental Reports - Finance

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Informational Items.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Meals Tax Report

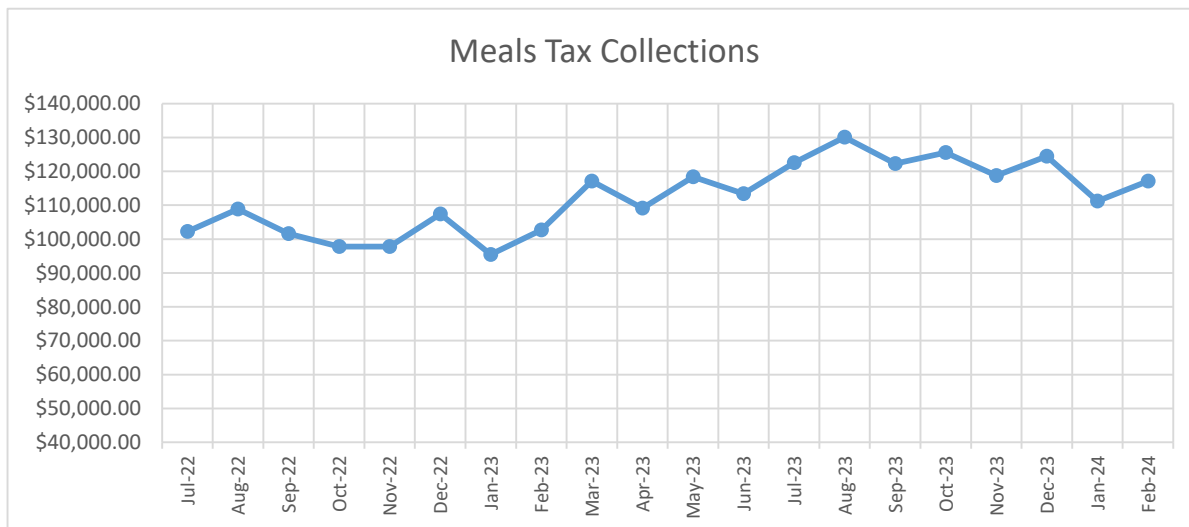
Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

TOWN OF ALTAVISTA MEAL TAX COLLECTIONS

Jul-22	\$102,218.51	PREVIOUS	
Aug-22	\$108,874.52	YTD TOTAL (FY)	
Sep-22	\$101,598.57	FY2020	\$970,639.30
Oct-22	\$97,819.71	FY2021	\$1,111,384.10
Nov-22	\$97,796.59	FY2022	\$1,172,634.62
Dec-22	\$107,362.89	FY2023	\$1,271,908.58
Jan-23	\$95,466.21	MTD TOTAL (FY)	
Feb-23	\$102,679.53	FY2023	\$813,816.53
Mar-23	\$117,127.88	FY2024	\$972,051.58
Apr-23	\$109,165.49	+/-	\$158,235.05
May-23	\$118,399.94		
Jun-23	\$113,397.74	Budgeted:	\$1,320,000
Jul-23	\$122,590.49	+/-	-\$347,948.42
Aug-23	\$130,076.20	% of Budget	73.64%
Sep-23	\$122,246.91		
Oct-23	\$125,514.09		
Nov-23	\$118,786.99		
Dec-23	\$124,474.18		
Jan-24	\$111,254.89		
Feb-24	\$117,107.83		
Mar-24			
Apr-24			
May-24			
Jun-24			



**Town of Altavista
Local Sales Tax**

Jul-22	\$20,618
Aug-22	\$20,414
Sep-22	\$20,655
Oct-22	\$19,303
Nov-22	\$20,096
Dec-22	\$23,677
Jan-23	\$19,205
Feb-23	\$18,443
Mar-23	\$22,127
Apr-23	\$19,837
May-23	\$19,095
Jun-23	\$27,398
Jul-23	\$21,138
Aug-23	\$19,671
Sep-23	\$24,839
Oct-23	\$23,622
Nov-23	\$23,918
Dec-23	\$26,580
Jan-24	\$19,958
Feb-24	
Mar-24	
Apr-24	
May-24	
Jun-24	

YTD TOTAL (FY)

FY2021	\$210,965
FY2022	\$228,889
FY2023	\$250,867

MTD TOTAL (FY)

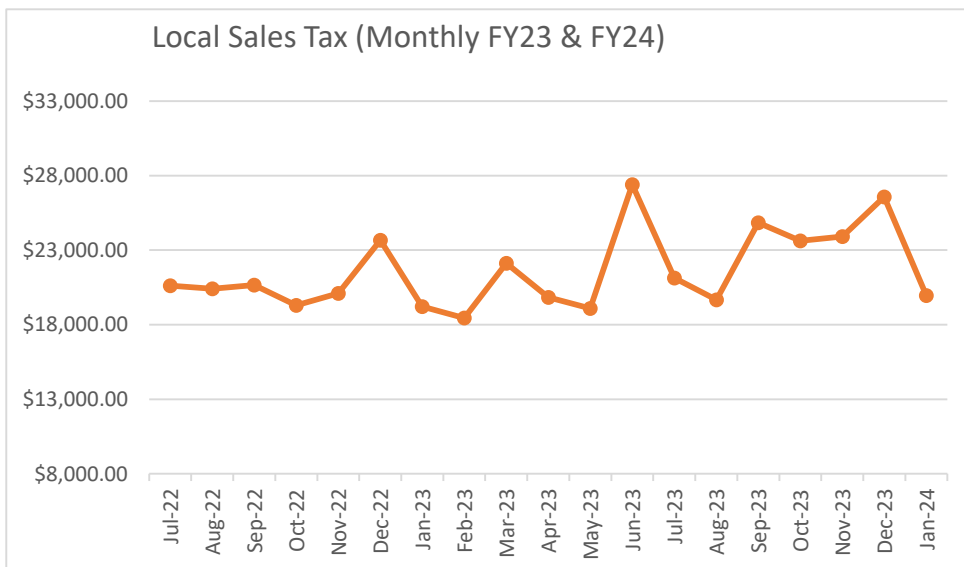
FY2023	\$143,967
FY2024	\$159,726

+/- \$15,758

Budgeted: **\$240,000**

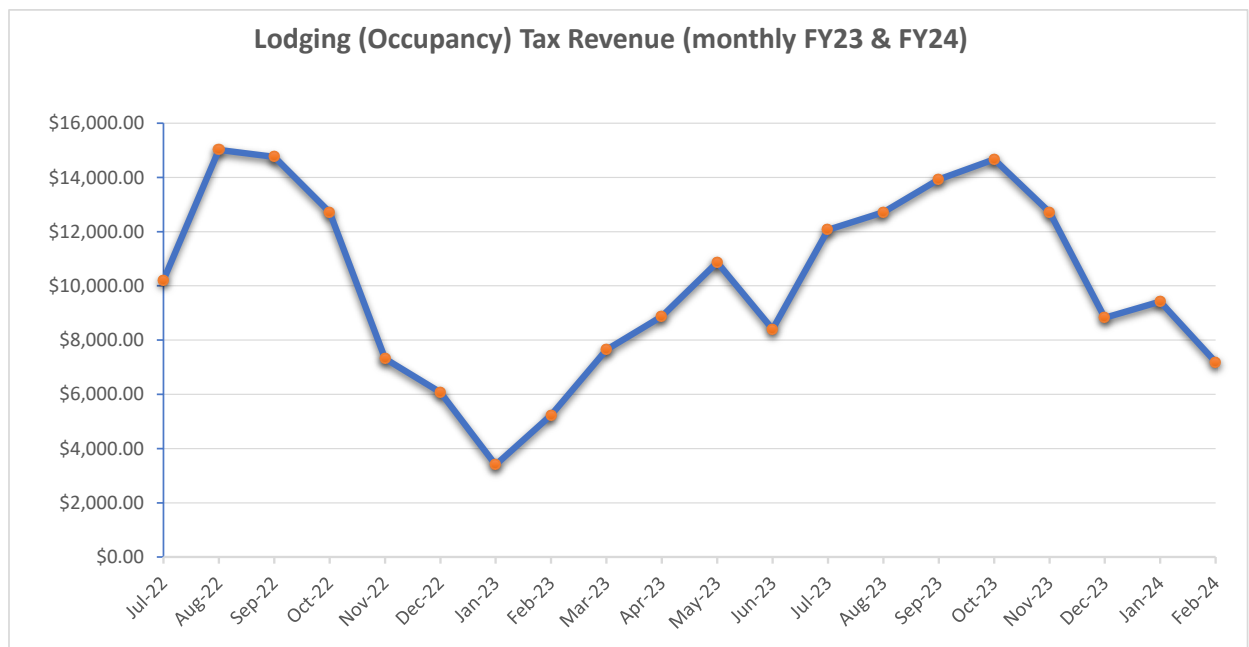
+/- \$80,274

% of Budget 66.55%



Town of Altavista Lodging (Occupancy) Tax

Jul-22	\$10,206		
Aug-22	\$15,015		
Sep-22	\$14,759		
Oct-22	\$12,713	FY2023	FISCAL YEAR TOTAL \$110,495
Nov-22	\$7,317		
Dec-22	\$6,071		
Jan-23	\$3,400	FY2023	MTD TOTAL (FY) \$74,710
Feb-23	\$5,230	FY2024	\$91,531
Mar-23	\$7,639	+/-	\$16,821
Apr-23	\$8,879		
May-23	\$10,862	Budgeted:	\$117,000
Jun-23	\$8,406	+/-	-\$25,469
Jul-23	\$12,072	%/Budget:	78.23%
Aug-23	\$12,715		
Sep-23	\$13,928		
Oct-23	\$14,670		
Nov-23	\$12,712		
Dec-23	\$8,823		
Jan-24	\$9,415		
Feb-24	\$7,195		
Mar-24			
Apr-24			
May-24			
Jun-24			



**Town of Altavista
Local Cigarette Tax**

Jul-21	\$7,500
Aug-21	\$15,000
Sep-21	\$7,650
Oct-21	\$7,500
Nov-21	\$11,235
Dec-21	\$7,500
Jan-22	\$0
Feb-22	\$0
Mar-22	\$15,000
Apr-22	\$7,500
May-22	\$7,500
Jun-22	\$7,500
Jul-22	\$26,250
Aug-22	\$3,750
Sep-22	\$7,500
Oct-22	\$0
Nov-22	\$7,500
Dec-22	\$18,750
Jan-23	\$3,750
Feb-23	\$0
Mar-23	\$11,250
Apr-23	\$0
May-23	\$7,500
Jun-23	\$18,750
Jul-23	\$0
Aug-23	\$7,500
Sep-23	\$0
Oct-23	\$11,250
Nov-23	\$0
Dec-23	\$3,750
Jan-24	\$15,000
Feb-24	\$3,750
Mar-24	\$7,500
Apr-24	
May-24	
Jun-24	

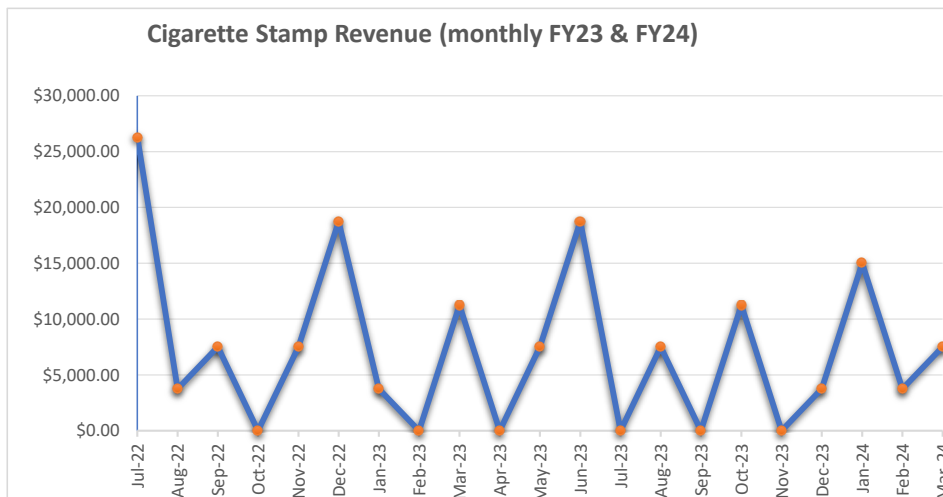
FISCAL YEAR TOTAL

FY2021	\$101,612
FY2022	\$93,885
FY2023	\$105,000

MTD TOTAL (FY)

FY2023	\$78,750
FY2024	\$48,750
+/-	-\$30,000

Budgeted:	\$100,000
+/-	-\$51,250
%/Budget:	48.75%





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

STAFF REPORTS AND COMMUNICATIONS

Title: Public Services Monthly Reports

Staff Resource: Teri Anderson, Public Works Administration

Action(s):

For Review

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_MARCH_2024.docx](#)

[attachment 2. STREET_DEPARTMENT_MONTHLY_REPORT-MARCH_2024.docx](#)

[attachment 3. FLEET_MAINTENANCE_DEPARTMENT-MARCH_2024.docx](#)

BUILDINGS AND GROUNDS

APRIL 3, 2024

TO: TOWN MANAGER
FROM: BRIAN ROACH, B&G SUPERVISOR
MONTH: MARCH 2024

Vacation / Funeral / Sick Leave / Comp. Time Taken		79.50
Meetings / Data Entry / Work Planning / Training		87.25
# Of Call Duty Hours		16
# Of Hours Training		0
Holiday		0
Green Hill Cemetery		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations	1	16.75
Cemetery Grounds Maintenance		19.75
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
Solid Waste Collection		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	88.85	109
Residential Garbage Collected (Tonnage) Town of Hurt	44.69	40.50
# Of Curbside Brush Collected (Stops)	174	62.50
Loads of Brush Collected	21	
# Of Curbside Bulk Collected (Stops)	144	40.75
Bulk Collection (Tonnage)	24.50	
# Of Tires Collected	4	1
# Of Residential Garbage Citations Issued	0	0
Vehicle Maintenance		28.50
Parks/Buildings		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		111.50
# Of Building Maintenance Hours		136.00
# Of Park Cleaning		135.75
# Of Parks Ground Maintenance Hours		87.75
# Of Parks Flower Bed Maintenance Hours		121.50
# Of Vista Theatre Maintenance and Assisting		0
Wiring Avoca Storage Building		97
# Of Seasonal Hours		0
# Of Jenk's Trail		0
# Of Assisting Other Crews		0

Total Labors Hours for the Month	1191
---	-------------

STREET DEPARTMENT MONTHLY REPORT

DATE: APRIL 3, 2024

TO: TOWN MANAGER
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: MARCH 2024

DESCRIPTION	Labor Hours
Vacation / Sick Leave Taken / Comp. Time Used / Funeral Leave	70.25
Holiday	0
Staff, Safety Meetings/Data Entry/Planning Schedule	110.50
Weekend Truck (.62 Tons) (2) Trucks	13
Street Sweeping (Miles Swept Highway 39 / Streets 27)	11.50
Litter Control (Bags Collected 39)	17
Assisting Other Crews	65.50
Town Wide Mowing (19.85 Miles)/Contractor (4.51 Miles)	142.75
Signage	6
Traffic Control	5.50
Call Duty	6
Weed Control (Gallons Sprayed)	0
Street Lighting	8
Dead Animal Removal/Buzzard Control	3.50
Decorative Street Light	20
Tree/Trimming/Removal	129.00
Vehicle/Equipment Maintenance	54.00
Public Works Lot Cleaning (Tons)	26.50
E.D.L.T. CDL Class	10.50
Landscaping	63.75
Storm Drainage Clean / Repair	36.25
Seasonal	24.25
Shoulder Stone (2.60 Tons)	4
Special Projects / Special Events Adopt-A-Street/T.G.I.F.	4
Snow Prep	17.75
Total Labor Hours for the Month	849.50

FLEET MAINTENANCE DEPARTMENT

DATE: APRIL 3, 2024

TO: TOWN MANAGER
FROM: TERRY LAMBERT, FLEET SUPERVISOR

MONTH: MARCH 2024

DESCRIPTION	Labor Hours
Vacation	0
Safety Meetings/Training	16.00
Holiday	0
Daily/ Weekly/ Planning & Scheduling	29.25
Sick Leave Used	62
CIP / Budgeting / Calling Vendors	16.25
Preventive Maintenance	102.75
General Repair's	32.50
Troubleshoot and Diagnostic	25.00
DMV Titling	0
Training	0
Picking Up & Delivery	21.50
Building & Grounds	31.00
Snow Prep on Equipment	0
Inspections/Surplus	0
Assisting Other Crews	1.75
Total Labor Hours for the Month	338



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

STAFF REPORTS AND COMMUNICATIONS

Title: Utility Project Updates

Staff Resource: Paul Hill, Assistant Director of Public Services

Action(s):

Explanation:

Informational Item - most current updates regarding ongoing Town projects.

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*March 2024 Monthly Report for Council Members 2z.pdf*](#)

[*March 2024 Monthly Report for Council Members z.pdf*](#)

[*STATUS REPORT NOVELTY WATER LINE 4-04-2024.pdf*](#)

[*STATUS REPORT AMI PROJECT 4-01-2024.pdf*](#)

[*STATUS REPORT FILTER IMPROVEMENT PROJECT 4-04-2024.pdf*](#)

[*STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 4-03-2024.pdf*](#)

[*STATUS REPORT FOR SPRINGS REHAB 4-01-2024.pdf*](#)

[*STATUS REPORT FOR SEDIMENTATION PROJECT 4-02-2024.pdf*](#)

[*STATUS REPORT FOR SPRINGS REHAB 4-01-2024.pdf*](#)

[*STATUS REPORT SPRINGS SCADA PROJECT 4-04-2024.pdf*](#)

[*STATUS REPORT WWTP ELECTRICAL PROJECT 4-04-2024.pdf*](#)

[*STATUS REPORT WWTP PER 4-02-2024.pdf*](#)

[*STATUS REPORT WWTP UV 4-02-24.pdf*](#)

[*Main Street Sidewalk Status Update 4-2-2024.pdf*](#)

Monthly Staff Report Water Plant

TO: Town Manager
 FROM: Polly Brown
 DEPARTMENT: Water Treatment Plant
 MONTH: March 2024

Operation and Production Summary

The Actual water production line (filtering of water) for the entire month averaged 17 Hours per Day which yielded approximately 1,510,870 gallons of water per day.

Rain 5.71 YTD Rain 18.27 YTD Snow 0 was measured at the water treatment plant.

Average Hours per day (week days)	<u>18.4</u>	hrs
Average Hours per day (weekends)	<u>13.7</u>	hrs
Average produced (week days)	<u>1,692,238</u>	gallons per day
Average produced (weekends)	<u>1,222,300</u>	gallons per day
Total Raw Water Pumped:	<u>51.52</u>	million gallons
Total Drinking Water Produced:	<u>47.76</u>	million gallons
Average Daily Production: (drinking)	<u>1,540,507</u>	gallons per day
Average percent of Production Capacity:	<u>51</u>	%
Plant Process Water:		(finished water used by the plant)
Bulk Water Sold @ WTP:	<u>17,650</u>	gallons
Flushing of Hydrants/Tanks/FD use/Town Use	<u>9,500</u>	gallons

McMinnis Spring

Total Water Pumped:	<u>5.205</u>	million gallons	average hours per day	<u>11.1</u>	
Average Daily Produced:	<u>173,497</u>	gallons per day	Rain at MC	<u>5.12</u>	YTD Rain <u>16.58</u>

Reynolds Spring

Total Water Pumped:	<u>5.937</u>	million gallons	average hours per day	<u>11.1</u>	Total Precip <u>16.58</u>
Average Daily Produced:	<u>197,896</u>	gallons per day	Rain at RE	<u>4.72</u>	YTD Rain <u>16.21</u>
Purchased Water from CCUSA	<u>130,152</u>	gallons	snow	<u>0</u>	<u>0.00</u>
Sold to Hurt	<u>2,353,200</u>	gallons			Total Precip <u>16.21</u>

Industrial Use

Total Drinking Water Delivered (including Springs/CCUSA)	<u>61,636,778</u>	Water lost due to leaks
--	-------------------	-------------------------

None Captured

Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed
 VDH samples completed for compliance
 Raw Water Control Valve ordered including a accutuator received. Awaiting installation plans
 Lead and Copper Inventory has continued. Working on finalizing document to draw down VDH funding
 Budget Prep for FY2025 and CIP 2025-2029 was reviewed and completed
 SOPs updated for 2024
 2023 CCR report approved by VDH, posted on Website 3-11-24/ Notice and certification sent April 1
 Cleaned Basin 5

Utilities Distribution and Collection

# of Service Taps	0	Addresses:		
# of Meters Read	104	Monthly	Rereads	4
	1,723	Quarterly	Rereads	44
# of Meters Cut Off For Non-Payment	0			
# of Meters Tested	0			
# of Loads of Sludge to Landfill	13			
	90.11	Tons		
# of Location Marks made for Miss Utility	54			
# of Meters Replaced	5			
# of Water Lines Repaired	2		# of Sewer Lines Unstopped	1
Locations:			Locations:	
147 Gibson Road			1308 Bedford Avenue	
156 Gibson Road				
# Air Relief Valves Inspected	0			
# of PRV Maintenance/Inspection	0			
# of Water Valve Boxes Cleaned	0			
# of Blow-Off Valves Inspected	30			
# of Blow-Off Valves Located	0			
Push Camera Footage	0			
Sewer (Root Cutting) Main	0	Sewer Main Cleaned		0
Sewer (Root Cutting)Main Manholes	0	Sewer Main Cleaned Manholes		0
Sewer Video Footage	0	Sewer Service Cleaned		0
Sewer Video Manholes	0	Sewer Service Blockage		0
Duke Root Control (Contractor)	0	Sewer Main Video		0
Water Turn On and Offs	11	Sewer Right of Way Clearing Footage		2,700
Water Right of Way Clearing Footage	8,030	Sewer Manholes Inspected		0
Water Meter Box Install/Replacement	1	Sewer Installed Clean Out		1
# Of Hydrants Flushed	0			
# of Hydrant Valves Exercised	0			

Other Utilities Distribution and Collection Activities & CIP Projects:

Assisted Town of Gretna - Video Service with Push Camera

AMI Project (Ongoing)

DEPARTMENT: Wasterwater Plant
MONTH: March-24

Average Daily Flow	1.90	MGD		
TSS Reduction	93	%		
BOD Reduction	96	%		
VPDES Violations	0			
Sludge (Regional Land Fill)	109	tons		
Rain Total	4.84	Inches	Snow Total	Inches

Other Wastewater Activities and CIP Projects:

- Month: March 2024
- Serviced UV system Bank B
 - Two Trainee Operator position open
 - Changing Press cloths
 - New Utility Mech. Started
 - Basin blower drive units having electrical issues effecting use
 - Engineers investigating electrical issues effecting new drive units in Solids building
 - Received Polymer (rec. 3-15-24)
 - Installation Started on New UV system
 - Town Staff cleaning UV chamber

- CIP Items
- Ordered Blower for Solids Building
 - UV system installation

WWTP Electrical Upgrade awaiting proper sized VFDs. They have been shipped and we are awaiting arrival.

The UV system has arrived. Now scheduling for installation

Director of Public Services completed a wastewater treatment plant class on Monday night for Town operators. (Have a member of the public and 4 operators from Bedford also in class)

Town of Hurt Public Work Director is also attending

2023-2024 Water, Sewer & Curbside Refuse Collection Billing History

Printed 3-Apr-24

Customer Class		April-23	May-23	June-23	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	Average
WATER	Units													
	Residential Base-IT	1,244	5	13	1,350	10	11	1,183	16	10	1,246			509
	Commercial Base-IT	194	40	48	191	44	44	177	44	43	43			87
	Residential Base-OT	140	-	-	152	-	-	136	1	-	142			57
	Commercial Base-OT	1	1	1	1	1	1	1	1	1	1			1
	Municipal	31	31	31	29	28	28	28	28	28	28			29
	Dormant Accounts													-
	Industrial	5	5	5	5	5	5	5	5	5	5			5
	TOTAL	1,615	82	98	1,728	88	89	1,530	95	87	1,465	-	-	688
	Gallons													Total
	Residential Use-IT	11,562,786	1,598	272,020	14,136,134	39,300	61,800	11,248,247	35,750	14,020	11,759,427			49,131,082
	Commercial Use-IT	2,870,044	3,485,000	3,067,190	4,394,408	4,901,190	3,883,200	5,030,620	2,045,680	3,968,670	1,915,779			35,561,781
	Residential Use-OT	1,470,769	-	-	1,882,340	-	-	1,552,050	10	-	1,573,740			6,478,909
	Commercial Use-OT	2,378,443	2,444,500	2,648,500	2,676,500	2,228,500	2,629,600	2,319,300	2,177,900	2,214,300	2,339,400			24,056,943
	Municipal	236,640	284,690	565,880	475,390	625,190	1,010,710	1,169,870	118,140	157,070	85,270			4,728,850
	Industrial	41,394,519	46,980,991	43,193,104	48,464,669	46,695,191	32,003,512	47,339,024	34,470,396	38,752,992	29,126,693			408,421,091
	TOTAL WATER SOLD	59,913,201	53,196,779	49,746,694	72,029,441	54,489,371	39,588,822	68,659,111	38,847,876	45,107,052	46,800,309	-	-	528,378,656
	NET DELIVERED	61,479,732	63,009,326	71,200,743	69,001,353	46,155,549	64,365,732	59,608,969	54,515,747	47,962,645	60,761,143	70,280,887	6,163,778	674,505,604
	FRACTION BILLED	119%	111%	77%	88%	69%	111%	77%	100%	89%	80%	0%	0%	78%
	Total (TOA,sold,hydrnts, Leaks)	3,700	13,850	68,700	26,900	83,100	89,900	30,200	62,300	10,200	39,400	14,600	27,150	470,000
	Dollars													Total
	Residential Base & Use-IT	83,595	181	1,260	77,275	400	511	63,861	586	362	67,428			295,458
	Commercial Base & Use-IT	19,917	12,810	11,199	22,525	17,134	13,625	22,716	6,767	13,881	24,047			164,622
	Residential Base & Use-OT	12,939	-	-	18,680	-	-	13,402	53	-	13,576			58,650
	Commercial Base & Use-OT	11,943	12,336	13,352	13,491	11,260	13,258	11,713	11,008	11,190	12,982			122,534
	Municipal	-	-	-	-	-	-	-	-	-	-			-
	Industrial	46,250	155,791	143,442	160,205	154,859	107,558	148,076	113,543	128,740	111,394			1,269,859
	TOTAL	174,644	181,117	169,253	292,176	183,653	134,953	259,769	131,958	154,172	229,427	-	-	1,911,123
SEWER	Units													Average
	Residential Base-IT	1,088	5	6	1,181	11	5	1,082	15	10	1,094			450
	Commercial Base-IT	135	40	43	172	45	42	149	43	42	127			84
	Commercial Base-OT	7	7	7	7	7	7	7	7	7	7			7
	Municipal	8	8	8	8	8	8	8	8	8	8			8
	Dormant Accounts													-
	Industrial	4	4	4	4	4	4	4	4	4	4			4
	TOTAL	1,242	64	68	1,372	75	66	1,250	77	71	1,240	-	-	553
	Gallons													Total
	Residential Use-IT	8,618,103	1,358	228,880	10,530,833	6,882	49,468	10,127,459	30,799	12,199	8,780,639			38,386,619
	Commercial Use-IT	1,518,479	2,756,427	1,825,135	3,175,105	3,091,364	2,018,937	2,986,225	890,348	2,160,099	1,407,151			21,829,271
	Commercial Use-OT	300,880	204,088	236,788	165,292	246,884	243,480	1,602,602	210,580	297,788	237,388			3,745,770
	Municipal	93,320	100,770	90,730	129,110	98,050	120,850	83,830	83,830	157,010	85,270			1,042,770
	Industrial	38,830,000	40,200,000	41,520,000	45,370,000	40,330,000	31,590,000	45,050,000	39,490,000	36,420,000	29,950,000			388,750,000
	TOTAL SEWER BILLED	49,360,783	43,262,643	43,901,532	59,370,341	43,773,180	34,022,735	59,850,117	40,705,557	39,047,096	40,460,448	-	-	453,754,430
	WWTP EFFLUENT	64,190,000	64,190,000	58,450,000	55,867,900	45,626,300	53,404,400	53,867,800	51,220,200	51,150,100	61,448,400	53,443,800	60,082,200	672,941,100
	FRACTION BILLED	95%	76%	103%	82%	73%	64%	111%	79%	76%	66%	0%	0%	67%
	Dollars													
	Residential Base & Use-IT	33,276	25	897	44,141	182	208	32,267	147	74	33,916			14,513
	Commercial Base & Use-IT	9,419	10,554	6,963	12,295	11,793	7,700	11,528	3,395	8,182	12,336			9,416
	Commercial Base & Use-OT	2,412	2,234	1,505	1,391	1,592	1,505	620	974	1,209	1,718			1,516
	Municipal	-	-	-	-	-	-	-	-	-	-			-
	Industrial	152,431	157,983	162,871	177,768	159,117	129,284	140,916	164,028	142,773	123,809			1,510,981
	TOTAL	150,070	191,188	156,827	172,045	185,599	138,697	185,331	168,544	152,239	171,777	-	-	1,536,426
CURBSIDE	Curbside-IT STOPS													Average
	Curbside - Brush	196	180	234	139	117	177	166	69	47	40	74		155
	Curbside- BULK	102	127	97	105	70	102	102	103	74	62	88		85
	TOTAL	298	307	331	244	187	279	268	172	121	102	162	-	240
	Curbside-IT	89	95	98	92	115	88	95	99	77	105	89		Total
	Curbside-BULK	21	18	32	18	12	25	17	9	4	9	7		1,096
	TOTAL	110	113	130	110	126	113	112	108	81	114	96	-	1,249

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
1 April 2024

Project Name: Amherst and Novelty Water Street Water Loop
Project Manager: Scott Bortz, PE
Sub-Consultant
P&B Job Number 23-33

Recent Activities: VDH approval on 2/25/24. Advertise for bid on 3/6. Pre-bid conference on March 14th at Town hall

Anticipated work over the next two weeks: Issue Addendum #1

Upcoming Tasks: Receive bids April 10

Outstanding Issues:

Design Schedule:	Complete field locations (GPS)	11 December 2023
	Preliminary Plans to staff for review	22 December 2023
	Submit plans to VDH and CC E&S	12 January 2024
	Receive plan approval from VDH & CC	25 February 2024
	Advertise for bids	3 March 2024
	Open bids	10 April 2024
	Award Contract	16 April 2024
	Notice to Proceed	6 May 2024
	Substantial Completion (90 days with weather)	6 August 2024
	Final Completion	21 August 2024

Schedule Constraints:

Projected Completion:

Approved Budget: \$35,000

Invoiced To Date: \$0

Balance to Complete: \$35,000

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: April 1, 2024

This memo is a status report of Hurt & Proffitt Team's efforts for the
AMI Water Metering System

Completed Work Over the Last Month

1. Started installing meter for the pilot study around different areas in Town during 3/25 week.

Anticipated Work Over the Next two Weeks

1. Continued coordination with the Town and Waterworks for project work.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Bid Assistance	Contract:	\$12,500	JTD:	\$12,500
2. Construction Administration	Contract:	\$15,000	JTD:	\$4,190

Submitted by:

Chad Hodges, PE
Project Manager

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
1 April 2024

Project Name: WTP Filter Rehabilitation
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 19-76

Recent Activities: Addressing flow sensor issues with Contractor. Mr. Hill reports Town staff will clean the differential pressure tubes & contact instrumentation to re-calibrate their sensors prior to contractor completing the requested work.

Anticipated work over the next two weeks: Prepare record plans

Upcoming Tasks: Awaiting repair/replacement of the waste flow meter. Prepare record plans

Outstanding Issues:

Design Schedule: June 2021 Advertise for Bids (if Town desires)
July 2021 Open Bids
27 July 2021 Council approval
10 August 2021 Consent agenda approval
1 November 2021 NTP

Schedule Constraints:

Projected Completion: TBD

Approved Budget: \$56,000

Invoiced To Date: \$52,400

Balance to Complete: \$3600

Town Input Required: Town staff needs to clean the differential pressure tubes & contact instrumentation contractor to re-calibrate their sensors prior to SCADA contractor completing the requested work.

Issues Town Should Be Aware Of:

Construction Contract Price: \$725,305+\$11,413

Current Paid: \$699,075

Balance to Finish plus retainage: \$37,643

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
1 April 2024

Project Name: Frazier and Lynch Mill Road Drainage issues
Project Manager: Scott Bortz, PE
Sub-Consultant
P&B Job Number 21-09

Recent Activities: Engineer will provide bid documents for separate Flex-a-mat, rip-rap and grass ditch sections. Town staff sent review and comments on the existing water line, preferences for new alignment and extent of water line replacement.

Anticipated work over the next two weeks: Send revised check-set to Town staff for review of changes.

Upcoming Tasks: Revise plans per Town Staff comments. Coordinate bidding with Town staff.

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$9485

Balance to Complete: \$19,715

Town Input Required: When bids are procured, Town administration will need to decide which ditch section to proceed with.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

**Town of Altavista
April Project Status Report**

Date: April 1, 2024

This memo is a status report of Engineering Concepts, Inc.'s Team's efforts for the Altavista Springs Rehabilitation Project

Completed Month Over the Last Week

1. Received approval from VDH on preliminary engineering report
2. Revised plans to incorporate Town comments

Anticipated Work Over the Next Month

1. Plans ready for submittal for final approvals

Outstanding Issues

1. None


Construction Document Schedule Update

1. Pending final approvals

Budget Summary

1. Topographic Survey	Contract: \$8,500	JTD: \$8,500
2. Structural Evaluation/Report	Contract: \$14,400	JTD: \$12,240
3. Preliminary Layout	Contract: \$11,600	JTD: \$11,600
4. Geotechnical	Contract: \$8,500	JTD:
5. Design Phase	Contract: \$58,586	JTD: \$53,899
6. Bid Assistance	Contract: \$6,500	JTD:
7. Construction Administration	Contract: \$45,500	JTD:

Submitted by:


Project Manager
Engineering Concepts, Inc.

Town of Altavista WTP DESIGN - Project Status Report

Date: 4/2/2024

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Sedimentation and Solids Handling Improvement Project.

Engineer's Project No. 50115515 – Design/Construction Phase (6/14/2023)

Completed Month Over the Last Month

1. 100% Plans and Specifications revised per Town comments.
2. 100% Revised Plans and Specs uploaded to VDH portal for review 1/24/2024
3. Approval received from VDH

Anticipated Work Over the Next Month

1. Obtain approval to bid from VDH funding
2. Advertise project

Outstanding Issues --

1. None

Construction Document Schedule Update

1. Project is on schedule– see below

Budget Summary

1. <u>PER</u>	Contract: \$14,000	JTD: \$14,000
2. <u>Design</u>	Contract: \$159,100	JTD: \$155,000
3. <u>Survey</u>	Contract: \$3,200	JTD: 0
4. <u>Construction Admin</u>	Contract: \$55,000	JTD: 0
5. <u>Part Time Inspection</u>	Contract: \$11,200	JTD: 0
6.		

Submitted by:

R. Scott Ehrhardt

Project Manager

Town of Altavista - Sedimentation and Solids Handling Improvement Project																																
	2023												2024												2024							
Description	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8		
Project Kickoff																																
PER Preparation																																
PER Review & Approval																																
Execution of Engineering Design Contract																																
50% Design*																																
90% Design**																																
Submit Final Design to Town & VDH for Approval & Receive Comments																																
Issue Final Bid Documents																																
Advertisement																																
Receive Bids, Award & issue N.T.P																																
Construction																																
Project Closeout																																

*Submittal includes: process mechanical plan view, spec outline, and P&ID

**Submittal includes: process mechanical, electrical, specifications

**Town of Altavista
April Project Status Report**

Date: April 1, 2024

This memo is a status report of Engineering Concepts, Inc.'s Team's efforts for the Altavista Springs Rehabilitation Project

Completed Month Over the Last Week

1. Received approval from VDH on preliminary engineering report
2. Revised plans to incorporate Town comments

Anticipated Work Over the Next Month

1. Plans ready for submittal for final approvals

Outstanding Issues

1. None


Construction Document Schedule Update

1. Pending final approvals

Budget Summary

1. Topographic Survey	Contract: \$8,500	JTD: \$8,500
2. Structural Evaluation/Report	Contract: \$14,400	JTD: \$12,240
3. Preliminary Layout	Contract: \$11,600	JTD: \$11,600
4. Geotechnical	Contract: \$8,500	JTD:
5. Design Phase	Contract: \$58,586	JTD: \$53,899
6. Bid Assistance	Contract: \$6,500	JTD:
7. Construction Administration	Contract: \$45,500	JTD:

Submitted by:


Project Manager
Engineering Concepts, Inc.

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
1 April 2024

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities: Final closeout on the project.

Anticipated work over the next two weeks:

Upcoming Tasks:

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD

Approved Budget: \$9600

Invoiced To Date: \$6000

Balance to Complete: \$3600

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$228,265

Current Paid: \$228,265

Balance to Finish ~~plus retainage~~: \$

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
1 April 2024

Project Name: WWTP Phase II/III Electrical Upgrades
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, PE – Master Engineers
P&B Job Number 19-34

Recent Activities: Engineer has sent Town signed CO to Contractor for signature. CRB has re-mobilized to finish up work on-site. Master Engineer, Town staff, AIC, and Contractors will coordinate control wiring switchover at the Solids Handling Building. All parties are coordinating to evaluate issues with the blower building VFDs and harmonics. All parties evaluating SHB VFDs as well.

Anticipated work over the next two weeks:

- Two VFDs have been installed in Blower building Contractor is working with AIC to commission and diagnose unbalanced amperage issues.
- Contractor is working through issues for the MCCs in the Solids Handling Building

Upcoming Tasks:

Outstanding Issues:

Design Schedule: October 2020 Sign agreement
November 2020 Notice to Proceed

Schedule Constraints:

Projected Completion: November 2022

Approved Budget: \$309,730 (combined II and III projects including CA)
Change Order #1 = \$2958.54
Change Order #2 = \$3942.13 + \$6630 Special Inspections

Invoiced To Date: \$246,533

Balance to Complete: \$61,355 + additional inspection

Town Input Required: Awaiting approval/rejection of CO requests.

Issues Town Should Be Aware Of: Contractor will document all delays.

Construction Contract Price: \$3,952,000 + \$29,149 (Change Orders)

Current Paid: \$3,589,630

Balance to Finish plus retainage: \$391,519

**Town of Altavista
WWTP PER - Project Status Report**

Date: 4/2/2024

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Wastewater Treatment Plant (WWTP) Improvements – Preliminary Engineering Report (PER) Engineer's Project No. 50167115

Completed Month Over the Last Month

1. Revised PER to exclude EQ Basin
2. Received approval of PER and ER from DEQ

Anticipated Work Over the Next Month

1. Continue to assist town with questions regarding pursuit of additional funding.

Outstanding Issues –

1. none

PER/ER Document Schedule

- a. Preliminary Findings; ~~9/19/2023~~ 9/21/2023
- b. Draft PER & ER; 10/31/2023

Budget Summary

- | | | | |
|---------------|-----------|----------|---------------|
| 1. <u>PER</u> | Contract: | \$26,500 | JTD: \$26,500 |
| 2. <u>ER</u> | Contract: | \$3,500 | JTD: \$3,500 |
| 3. | | | |

Submitted by:
R. Scott Ehrhardt
Project Manager

**Town of Altavista
Status Report**

Date: 4-2-24

This memo is a status report of Town's Staff efforts for the UV Light Improvement

Completed Work Over the Last Week

1. Pumped out and removed sludge from the tank/Channel.

Anticipated Work Over the Next two Weeks

1. Contractor expected to start installing the equipment.

Outstanding Issues

1. None currently.

Construction Document Schedule Update

1. None currently.

Budget Summary

1. Contractor	Contract: \$48,200.00	JTD: \$0
2. UV SYSTEM	Contract: \$349,840.00	JTD: \$332,348.00

Submitted by:

Paul Hill, Assistant Director of Public Services
Project Manager

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: April 2, 2024

This memo is a status report of Hurt & Proffitt Team's efforts for the Main Street Sidewalk

Completed Work Over the Last Month

1. Submitted plans to VDOT for review on 3/18.

Anticipated Work Over the Next two Weeks

1. Receiving comments from VDOT.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Topographic Survey	Contract:	\$3,500	JTD:	\$3,500
2. Sidewalk Design Plans	Contract:	\$12,000	JTD:	\$4,070

Submitted by:

Chad Hodges, PE
Project Manager



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

STAFF REPORTS AND COMMUNICATIONS

Title: Board of Zoning Appeals - 2023 Annual Report

Staff Resource: Assistant Town Manager and Zoning Administrator Matt Perkins

Action(s):

Informational Item

Explanation:

At their 2024 organizational meeting, the Altavista Board of Zoning Appeals accepted their 2023 Report.

Background:

Annually, the Board of Zoning Appeals reviews their annual report for acceptance, which is then submitted to Town Council.

Funding Source(s):

N/A

Attachments: *(click item to open)*

[attachment. BZA 2023 Annual Report.pdf](#)



P.O. Box 420
510 Seventh Street
Altavista, VA 24517
Phone (434) 369-5001
Fax (434) 369-4369

Board of Zoning Appeals – Annual Report for 2023

Dear Town Council,

The Altavista Board of Zoning Appeals (BZA) respectfully submits this annual report to the Altavista Town Council for activities during 2023. The BZA held its organizational meeting on January 23, 2023, which was the only meeting of the year. Wilson Dickerson was re-elected as Chairman and Laney Thompson was re-elected Vice Chair.

Following are the BZA members and their term:

Wilson Dickerson, Jr.	(August 2023) - <i>Re-appointed (December 2028)</i>
Laney Thompson	(February 2025)
Bobby Hull	(December 2026)
Gary Penn	(March 2027)
Deborah Robinson	(March 2027)

Terms are for five (5) years.

Thank you for the continued opportunity to serve the Town of Altavista, Town Council, and the citizens of Altavista.

Wilson Dickerson, Jr.
Board of Zoning Appeals Chairman

Matthew Perkins
Assistant Town Manager
*Interim Board of Zoning Appeals
Secretary*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

STAFF REPORTS AND COMMUNICATIONS

Title: Employee Changes - March 2024

Staff Resource: Jo Ann Myers, Human Resources

Action(s):

Informational Item

Explanation:

Milestones:

None in March

New Hire:

James Butcher	Facilities Mechanic	Water and Wastewater Departments
---------------	---------------------	----------------------------------

Departure:

Tonya Guthrie	WW Trainee	Wasterwater Department
Sandra Varnadore	WW Trainee	Wasterwater Department

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
April 9, 2024
AGENDA COVER SHEET

AGENDA ITEM #: 10.F

STAFF REPORTS AND COMMUNICATIONS

Title: Altavista Town Council Meeting Calendars

Staff Resource: Crystal Hailey, Assistant Town Clerk to Council

Action(s):

Informational Items

Explanation:

Attached are the Altavista Town Council's Meeting Calendars for both April and May, 2024

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment 1. Town Council Meeting Calendar - April 2024.pdf](#)

[attachment 2. TOA Town Council Meeting Calendar - May 2024.pdf](#)

APRIL 2024

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
	1 <u>Planning Commission</u> 5:00pm	2	3	4	5	6
7	8	9 <u>Town Council Meeting 6pm</u> “First Reading of Budget” - Schedule Public Hearing for Tuesday, May 14th	10	11	12	13
14	15	16	17 First Public Hearing Advertisement	18	19	20
21	22	23 <u>Council Work Session</u> 5pm	24 Second Public Hearing Advertisement	25	26	27
28	29	30			<u>NOTES:</u> Tuesday, April 23rd AEDA Meeting 8:15 am	

MAY 2024

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
NOTES: May 28th AEDA Meeting			1	2	3	4
5	6 Planning Commission Mtg. 5pm	7	8	9	10	11
12 Mother's Day	13	14 <u>Town Council</u> Meeting 6pm <i>*Public Hearing on</i>	15 <i>FY2025 Budget</i>	16	17	18
19	20	21	22	23	24	25
26	27 Town Offices CLOSED for Memorial Day	28 <u>Council Work Session</u> 5pm	29	30	31	