



**Town of Altavista, Virginia  
Meeting Agenda Town Council  
Town Council Regular Meeting**

**Tuesday, May 14, 2024  
6:00 PM - Council's Chambers  
510 Seventh Street  
Altavista, VA 24517**

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

*Pastor Scott Torres, Monte Vista Baptist Church, will deliver the Invocation for this meeting.*

**2. AGENDA ADOPTION**

**3. RECOGNITIONS AND PRESENTATIONS**

**4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)**

- Citizens wishing to address Council should provide their name and residential address
- There shall be no comments on any matter for which a public hearing is scheduled during this meeting
- Remarks shall be addressed to Town Council and not to Staff, the audience, or the media
- Comments are limited to 3 minutes per citizen, with a total of 15 minutes allotted for this purpose
- Citizen's Time is NOT a question-and-answer session between the public and Town Council. It is an opportunity for citizens to share their input on community matters.

**5. PARTNER UPDATES**

**6. CONSENT AGENDA**

**6A. Monthly Financial reports - February 2024**

Attachment 1. April 2024 Check Register

Attachment 2. April 2024 Revenue Report

Attachment 3. April 2024 Expenditure Report

Attachment 4. April 2024 Investment Report

**6B. Town Council - Meeting Minutes**

attachment 1. Altavista Town Council Regular Meeting 4.09.24 DRAFT.pdf

attachment 2. Altavista Town Council WS Minutes 4.23.24 DRAFT.pdf

**7. PUBLIC HEARING(S)**

**7A. PUBLIC HEARING: Special Use Permit - Accessory Apartment (#SUP-24-02)**

attachment. TC Staff Report SUP-24-02 MLewis-Beckum-1407 Bedford Ave.pdf

**7B. PUBLIC HEARING: Ordinance Text Amendment for Indoor Pet Boarding Facility (#OA-24-03)**

attachment 1. Indoor Pet Boarding Facility.pdf

attachment 2. Application for Zoning Text Amendment\_MLogan\_Precious-Paws-Dog-and-Cat-Grooming.pdf

attachment 3. PC Resolution OA-24-03.pdf

- 7C. [FY2025 Proposed Increase to Water and Sewer Rates](#)
- 7D. [FY2025 Proposed Increase to the Real Estate Tax Rate](#)
- 7E. [FY2025 Budget and FY2025-2029 Capital Improvement Program](#)
  - [Attachment 1. FY2025 Proposed Budget Overview](#)
  - [Attachment 2. FY2025 Master List of Proposed Fees/Charges](#)

**8. NEW BUSINESS**

**9. UNFINISHED BUSINESS**

- 9A. [Senior Airman Ricky L. Merritt](#)  
[attachment. Resolution of Support - Ricky Merritt.pdf](#)

**10. REPORTS AND COMMUNICATIONS**

- 10.A [Departmental Reports - Finance](#)
  - [Attachment 1. Meals Tax Report](#)
  - [Attachment 2. Sales Tax Report](#)
  - [Attachment 3. Lodging Tax Report](#)
  - [Attachment 4. Cigarette Tax Report](#)

- 10.B [Public Services Monthly Reports](#)
  - [attachment 1. STREET\\_DEPARTMENT\\_MONTHLY\\_REPORT-\\_APRIL\\_2024.docx](#)
  - [attachment 2. FLEET\\_MAINTENANCE\\_DEPARTMENT-APRIL\\_2024.docx](#)
  - [attachment 3. BUILDINGS\\_AND\\_GROUNDS\\_MONTHLY\\_REPORT\\_APRIL\\_2024.docx](#)

- 10.C [Altavista Police Department \(APD\):Â Monthly Reports - April 2024](#)
  - [attachment 1. APD Monthly Report-April 2024.pdf](#)
  - [attachment 2. APD Patrol on 29-April 2024.pdf](#)

[Utility Project Updates](#)

[Main Street Sidewalk Status Update 5-2-2024.pdf](#)

[STATUS REPORT AMI PROJECT 5-01-2024.pdf](#)

[STATUS REPORT FOR SEDIMENTATION PROJECT 5-02-2024.pdf](#)

[STATUS REPORT FOR SPRINGS REHAB 5-01-2024.pdf](#)

[STATUS REPORT WWTP UV 5-02-24.pdf](#)

[050624 Altavista Status Report.pdf](#)

[April 2024 Monthly Report for Council Members 1.pdf](#)

[April 2024 Monthly Report for Council Members 2z.pdf](#)

- 10.D [Employee Changes - April 2024](#)

- 10.E [Altavista Town Council Meeting Calendars](#)
  - [attachment 1. Altavista Town Council Meeting Calendar - May 2024.pdf](#)
  - [attachment 2. Altavista Town Council Meeting Calendar - June 2024.pdf](#)

**11. MATTERS FROM COUNCIL**

**12. CLOSED SESSION**

Town Council Closed Session  
attachment. CLOSED SESSION 5.14.24.pdf

**13. ADJOURNMENT**

*THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.*



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 6A.

**CONSENT AGENDA**

**Title: Monthly Financial reports - February 2024**

**Staff Resource: Tobie Shelton, Director of Finance and Administration**

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**Action(s):**

Approve monthly financial reports as presented.

**Explanation:**

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*Attachment 1. April 2024 Check Register*

*Attachment 2. April 2024 Revenue Report*

*Attachment 3. April 2024 Expenditure Report*

*Attachment 4. April 2024 Investment Report*

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
46278	84	ALTAVISTA JOURNAL	04/11/2024	1,922.72		00	OUTSTANDING	
46279	1066	ASHBY ULYSSES ROBINSON JR.	04/11/2024	75.00		00	OUTSTANDING	
46280	103	BEACON CREDIT UNION	04/11/2024	285.00		00	OUTSTANDING	
46281	978	REGINALD C BENNETT	04/11/2024	75.00		00	OUTSTANDING	
46282	1025	MEGHAN T BOLLING	04/11/2024	50.00		00	OUTSTANDING	
46283	12	BRENNTAG MID-SOUTH INC	04/11/2024	2,216.54		00	OUTSTANDING	
46284	990	BSN SPORTS LLC	04/11/2024	1,225.00		00	OUTSTANDING	
46285	583	CAMPBELL COUNTY PUBLIC LIBRARY	04/11/2024	5,850.00		00	OUTSTANDING	
46286	16	CAMPBELL COUNTY UTILITIES & SE	04/11/2024	7,441.52		00	OUTSTANDING	
46287	825	CENTRAL TECHNOLOGY SOLUTIONS	04/11/2024	89.55		00	OUTSTANDING	
46288	1050	CHAMPION'S LAWN CARE/CRR L&L LL	04/11/2024	7,420.00		00	OUTSTANDING	
46289	1064	CIVICPLUS, LLC	04/11/2024	262.50		00	OUTSTANDING	
46290	28	COLUMBIA GAS	04/11/2024	1,267.60		00	OUTSTANDING	
46291	874	CORPORATE MEDICAL SERVICES	04/11/2024	99.92		00	OUTSTANDING	
46292	1	CRYSTAL HAILEY	04/11/2024	22.73		00	OUTSTANDING	
46293	994	LARRY DALTON	04/11/2024	400.00		00	OUTSTANDING	
46294	164	DMV	04/11/2024	775.00		00	OUTSTANDING	
46295	36	DOMINION VIRGINIA POWER	04/11/2024	61,179.26		00	OUTSTANDING	
46296	301	ENGLISH'S LLC	04/11/2024	729.91		00	OUTSTANDING	
46297	872	EVERBANK, N.A.	04/11/2024	1,069.35		00	OUTSTANDING	
46298	1109	FORTILINE, INC.	04/11/2024	10,960.51		00	OUTSTANDING	
46299	46	GENTRY LOCKE ATTORNEYS	04/11/2024	1,625.00		00	OUTSTANDING	
46300	1	HARTLESS AUTO DETAILING LLC	04/11/2024	50.00		00	OUTSTANDING	
46301	332	HURT & PROFFITT INC	04/11/2024	2,390.40		00	OUTSTANDING	
46302	386	IDS SECURITY	04/11/2024	72.00		00	OUTSTANDING	
46303	566	INTEGRATED TECHNOLOGY GROUP IN	04/11/2024	7,722.81		00	OUTSTANDING	
46304	892	J & J PORTAPOTTY INC	04/11/2024	360.00		00	OUTSTANDING	
46305	564	JOHN JORDAN	04/11/2024	75.00		00	OUTSTANDING	
46306	9999998	Landreth Tristin	04/11/2024	150.00		00	OUTSTANDING	
46307	1124	LEA-AID ACQUISITION COMPANY	04/11/2024	2,000.00		00	OUTSTANDING	
46308	9999999	MAC ARTHUR MONIQUE DESIREE	04/11/2024	18.47		00	OUTSTANDING	
46309	9999999	MADDY JORDAN	04/11/2024	110.80		00	OUTSTANDING	
46310	1	MARY C KAY	04/11/2024	63.74		00	OUTSTANDING	
46311	9999997	MILLER, DENNIS & SHIRLEY	04/11/2024	24.38		00	OUTSTANDING	
46312	1063	MISSIONSQUARE - 304831	04/11/2024	540.00		00	OUTSTANDING	
46313	829	MARIE MITCHELL	04/11/2024	75.00		00	OUTSTANDING	
46314	300	NAPA AUTO PARTS	04/11/2024	688.72		00	OUTSTANDING	
46315	454	O'REILLY AUTOMOTIVE INC	04/11/2024	238.18		00	OUTSTANDING	
46316	816	PACE ANAYLTICAL SERVICES LLC	04/11/2024	281.40		00	OUTSTANDING	
46317	251	PARKSON CORP	04/11/2024	1,267.80		00	OUTSTANDING	
46318	358	PHILLIPS EQUIPMENT CORPORATION	04/11/2024	209.92		00	OUTSTANDING	
46319	1081	RAYNA STEELE	04/11/2024	50.00		00	OUTSTANDING	
46320	1	RICHIE DONALD THOMAS	04/11/2024	45.00		00	OUTSTANDING	
46321	9999999	RICHIE DONALD THOMAS	04/11/2024	165.52		00	OUTSTANDING	
46322	857	RIVERSTREET NETWORKS	04/11/2024	1,534.69		00	OUTSTANDING	
46323	1070	STANTEC CONSULTING SERVICES IN	04/11/2024	4,191.56		00	OUTSTANDING	
46324	9999999	TEEGARDEN COLEMAN JAMES	04/11/2024	104.71		00	OUTSTANDING	
46325	879	THE BERKLEY GROUP LLC	04/11/2024	1,750.00		00	OUTSTANDING	
46326	186	THE NEWS & ADVANCE	04/11/2024	834.00		00	OUTSTANDING	
46327	184	SHERWIN WILLIAMS	04/11/2024	355.92		00	OUTSTANDING	
46328	85	TREASURER OF VA /CHILD SUPPORT	04/11/2024	542.07		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
46329	35	TREASURER OF VA/VITA	04/11/2024	5.65		00	OUTSTANDING	
46330	1	TRISTIN LANDRETH	04/11/2024	100.00		00	OUTSTANDING	
46331	92	UNIFIRST CORP	04/11/2024	1,511.66		00	OUTSTANDING	
46332	95	UNITED WAY OF CENTRAL VA	04/11/2024	77.00		00	OUTSTANDING	
46333	136	USABBLUEBOOK	04/11/2024	95.31		00	OUTSTANDING	
46334	601	VACORP	04/11/2024	491.54		00	OUTSTANDING	
46335	1083	VIRGINIA BUSINESS SYSTEMS	04/11/2024	179.63		00	OUTSTANDING	
46336	1084	VIRGINIA RESOURCES AUTHORITY	04/11/2024	150,679.91		00	OUTSTANDING	
46337	110	VUPS INC	04/11/2024	62.10		00	OUTSTANDING	
46338	116	XEROX CORPORATION	04/11/2024	304.39		00	OUTSTANDING	
46339	793	XEROX FINANCIAL SERVICES	04/11/2024	229.47		00	OUTSTANDING	
46340	1	ZACHARY LUMPKIN	04/11/2024	3.00		00	OUTSTANDING	
46341	886	AT&T MOBILITY	04/18/2024	3,290.75		00	OUTSTANDING	
46342	162	BENNETT'S MECHANICAL COMPANY I	04/18/2024	2,135.00		00	OUTSTANDING	
46343	4	BOXLEY AGGREGATES	04/18/2024	3,284.48		00	OUTSTANDING	
46344	294	BUSINESS CARD	04/18/2024	12,474.88		00	OUTSTANDING	
46345	555	DUKE'S ROOT CONTROL INC	04/18/2024	8,356.74		00	OUTSTANDING	
46346	41	FISHER SCIENTIFIC	04/18/2024	237.49		00	OUTSTANDING	
46347	916	GRANITE TELECOMMUNICATIONS	04/18/2024	890.09		00	OUTSTANDING	
46348	50	GRETNA TIRE INC	04/18/2024	53.50		00	OUTSTANDING	
46349	52	HACH COMPANY	04/18/2024	4,469.25		00	OUTSTANDING	
46350	58	INSTRUMENTATION SERVICES INC	04/18/2024	708.00		00	OUTSTANDING	
46351	935	MATTERN & CRAIG INC	04/18/2024	4,821.00		00	OUTSTANDING	
46352	1	MICHAEL D ABBOTT	04/18/2024	58.35		00	OUTSTANDING	
46353	816	PACE ANAYLTICAL SERVICES LLC	04/18/2024	962.20		00	OUTSTANDING	
46354	798	PEED & BORTZ LLC	04/18/2024	25,000.00		00	OUTSTANDING	
46355	72	PHYSICIANS TREATMENT CENTER	04/18/2024	65.00		00	OUTSTANDING	
46356	510	RIVER VALLEY RESOURCES LLC	04/18/2024	3,157.00		00	OUTSTANDING	
46357	9999998	SPENCER KATINA	04/18/2024	150.00		00	OUTSTANDING	
46358	136	USABBLUEBOOK	04/18/2024	2,707.74		00	OUTSTANDING	
46359	1	PHILLIP POPEK	04/18/2024	175.00		00	OUTSTANDING	
46360	9	AFLAC	04/25/2024	2,920.83		00	OUTSTANDING	
46361	6	ALTAVISTA AREA YMCA	04/25/2024	25,000.00		00	OUTSTANDING	
46362	170	ALTAVISTA ON TRACK	04/25/2024	13,795.00		00	OUTSTANDING	
46363	91	ANTHEM BLUE CROSS/BLUE SHIELD	04/25/2024	50,812.00		00	OUTSTANDING	
46364	667	ASHWELL'S TREE SERVICE LLC	04/25/2024	2,500.00		00	OUTSTANDING	
46365	11	AVOCA	04/25/2024	20,535.00		00	OUTSTANDING	
46366	103	BEACON CREDIT UNION	04/25/2024	285.00		00	OUTSTANDING	
46367	12	BRENNTAG MID-SOUTH INC	04/25/2024	9,332.88		00	OUTSTANDING	
46368	1058	BRIGHTSPEED	04/25/2024	654.34		00	OUTSTANDING	
46369	9999999	DAWN INC	04/25/2024	60.20		00	OUTSTANDING	
46370	284	DEWBERRY ENGINEERS INC	04/25/2024	4,375.00		00	OUTSTANDING	
46371	881	DUNCAN-PARNELL INC	04/25/2024	1,930.00		00	OUTSTANDING	
46372	41	FISHER SCIENTIFIC	04/25/2024	228.29		00	OUTSTANDING	
46373	1	GARY A WILSON	04/25/2024	23.59		00	OUTSTANDING	
46374	111	GRAINGER INC	04/25/2024	216.80		00	OUTSTANDING	
46375	50	GRETNA TIRE INC	04/25/2024	63.50		00	OUTSTANDING	
46376	305	HAWKINS-GRAVES INC	04/25/2024	124.42		00	OUTSTANDING	
46377	974	HILL STUDIO PC	04/25/2024	1,750.00		00	OUTSTANDING	
46378	1	JAMES HESS	04/25/2024	20.00		00	OUTSTANDING	
46379	9999999	KIGER BONNIE B & BETTIE B HUGG	04/25/2024	44.40		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
46380	225	KUSTOM SIGNALS INC	04/25/2024	8,657.10		00	OUTSTANDING	
46381	218	MINNESOTA LIFE	04/25/2024	234.86		00	OUTSTANDING	
46382	1063	MISSIONSQUARE - 304831	04/25/2024	540.00		00	OUTSTANDING	
46383	816	PACE ANAYLTICAL SERVICES LLC	04/25/2024	1,045.80		00	OUTSTANDING	
46384	358	PHILLIPS EQUIPMENT CORPORATION	04/25/2024	156.32		00	OUTSTANDING	
46385	1	SHARON ROWLAND	04/25/2024	12.63		00	OUTSTANDING	
46386	80	SOUTHSIDE ELECTRIC COOP	04/25/2024	1,156.08		00	OUTSTANDING	
46387	85	TREASURER OF VA /CHILD SUPPORT	04/25/2024	542.07		00	OUTSTANDING	
46388	471	TRUCK ENTERPRISES INC	04/25/2024	73.74		00	OUTSTANDING	

BANK: 00 \*\*\*\*\*

NO. OF CHECKS:	111	CHECKS OUTSTANDING	504,780.18 ***	
OUTSTANDING CHECKS:	111	RECONCILED CHECKS:	VOID CHECKS:	
	504,780.18	.00	.00	.00

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
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NO. OF CHECKS:	111	TOTAL CHECKS	504,780.18	***				
OUTSTANDING CHECKS:	111	RECONCILED CHECKS:						
	504,780.18		.00	.00				.00



TOWN OF ALTAVISTA  
REVENUE REPORT  
83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES									
301		PROPERTY TAXES									
	01 00	REAL PROPERTY CURRENT		31,718	4,614.32	15	317,180	372,253.30	117	380,620	8,366.70
301	**	PROPERTY TAXES		31,718	4,614.32	15	317,180	372,253.30	117	380,620	8,366.70
302		PUBLIC SERVICE									
	01 00	REAL & PERSONAL CURRENT		6,610	.00		66,100	121,141.82	183	79,330	41,811.82-
302	**	PUBLIC SERVICE		6,610	.00		66,100	121,141.82	183	79,330	41,811.82-
303		PERSONAL PROPERTY									
	01 00	CURRENT		24,000	4,336.87	18	240,000	275,950.29	115	288,000	12,049.71
	03 00	PPTRA		8,333	.00		83,330	103,885.41	125	100,000	3,885.41-
303	**	PERSONAL PROPERTY		32,333	4,336.87	13	323,330	379,835.70	118	388,000	8,164.30
304		MACHINERY & TOOLS									
	01 00	CURRENT		160,416	.00		1,604,160	2,045,582.44	128	1,925,000	120,582.44-
304	**	MACHINERY & TOOLS		160,416	.00		1,604,160	2,045,582.44	128	1,925,000	120,582.44-
305		MOBILE HOME									
	01 00	CURRENT		10	.00		100	183.50	184	130	53.50-
305	**	MOBILE HOME		10	.00		100	183.50	184	130	53.50-
306		PENALTIES & INTEREST									
	01 00	PENALTIES		500	801.70	160	5,000	38,751.11	775	6,000	32,751.11-
	02 00	INTEREST		291	594.81	204	2,910	6,666.04	229	3,500	3,166.04-
306	**	PENALTIES & INTEREST		791	1,396.51	177	7,910	45,417.15	574	9,500	35,917.15-
307		LOCAL									
	01 00	SALES & USE		20,000	21,378.84	107	200,000	181,562.25	91	240,000	58,437.75
	02 00	ELECTRIC, GAS & TELEPHONE		9,500	8,353.42	88	95,000	83,565.33	88	114,000	30,434.67
	03 00	MOTOR VEHICLE LICENSES		3,833	1,914.16	50	38,330	48,838.50	127	46,000	2,838.50-
	04 00	BANK STOCK		15,833	.00		158,330	54,247.00	34	190,000	135,753.00
	05 00	HOTEL & MOTEL		9,750	6,448.12	66	97,500	97,979.13	101	117,000	19,020.87
	06 00	MEAL		110,000	130,395.68	119	1,100,000	1,102,447.26	100	1,320,000	217,552.74
	07 00	AUDIT REVENUE		0	.00		0	.00		0	.00
	08 00	CONTAINER RENTAL FEE		133	.00		1,330	1,733.40	130	1,600	133.40-
	09 00	COMMUNICATIONS TAX		2,416	2,262.42	94	24,160	17,858.72	74	29,000	11,141.28
	10 00	TRANSIT PASSENGER REVENUE		416	.00		4,160	.00		5,000	5,000.00
	11 00	CIGARETTE TAX		8,333	18,750.00	225	83,330	67,500.00	81	100,000	32,500.00
	12 00	MOBILE RESTAURANT PERMIT		8	.00		80	100.00	125	100	.00
307	**	LOCAL		180,222	189,502.64	105	1,802,220	1,655,831.59	92	2,162,700	506,868.41

TOWN OF ALTAVISTA  
REVENUE REPORT  
83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE	
308		LICENSES, PERMITS & FEES									
	01 01	CONTRACTORS	375	141.62	38	3,750	4,374.00	117	4,500	126.00	
	01 02	RETAIL SALES	5,250	37,527.91	715	52,500	61,420.24	117	63,000	1,579.76	
	01 03	FINANCIAL, RE & PROF	458	2,927.44	639	4,580	5,588.70	122	5,500	88.70	
	01 04	REPAIRS & PERSONAL SVC	833	1,228.07	147	8,330	12,614.36	151	10,000	2,614.36	
	01 05	WHOLESALE BUSINESS	33	57.11	173	330	401.77	122	400	1.77	
	01 06	UTILITIES	83	.00		830	296.78	36	1,000	703.22	
	01 07	HOTELS	83	.00		830	30.00	4	1,000	970.00	
	01 08	VENDING, COIN OPERATED	0	.00		0	427.64		0	427.64	
	01 *	BUSINESS LICENSE FEES	7,115	41,882.15	589	71,150	85,153.49	120	85,400	246.51	
	02 01	ZONING, SIGN, HOME OCCUPATN	187	675.00	361	1,870	6,330.00	339	2,250	4,080.00	
308	**	LICENSES, PERMITS & FEES	7,302	42,557.15	583	73,020	91,483.49	125	87,650	3,833.49	
300	***	TAXES	419,402	242,407.49		4,194,020	4,711,728.99		5,032,930	321,201.01	
310		FINES & FORFEITURES									
310	01 00	COURT FINES	833	1,247.56	150	8,330	8,628.04	104	10,000	1,371.96	
	02 00	PARKING FINES	16	.00		160	150.00	94	200	50.00	
	03 00	TRAFFIC CAMERA TKTS	0	9,325.00		0	60,925.00		0	60,925.00	
310	**		849	10,572.56	1245	8,490	69,703.04	821	10,200	59,503.04	
310	***	FINES & FORFEITURES	849	10,572.56		8,490	69,703.04		10,200	59,503.04	
320		INVESTMENT EARNINGS									
321	02 00	INTEREST INCOME	0	48,245.85		0	492,786.30		0	492,786.30	
321	**	INTEREST	0	48,245.85		0	492,786.30		0	492,786.30	
320	***	INVESTMENT EARNINGS	0	48,245.85		0	492,786.30		0	492,786.30	
330		CHARGES FOR SERVICES									
331		RENTS									
	01 00	RENTAL OF GENERAL PROP	208	800.00	385	2,080	2,612.00	126	2,500	112.00	
	01 01	PAVILION RENTALS	125	250.00	200	1,250	1,337.50	107	1,500	162.50	
	01 02	BOOKER BUILDING RENTALS	458	850.00	186	4,580	6,915.00	151	5,500	1,415.00	
	01 03	SPARK INNOVATION CENTER	3,000	1,752.26	58	30,000	16,862.91	56	36,000	19,137.09	
	01 04	TRAIN STATION RENTAL	0	400.00		0	400.00		0	400.00	
	01 *	RENTAL OF GENERAL PROP	3,791	4,052.26	107	37,910	28,127.41	74	45,500	17,372.59	
	02 00	RENTAL OF REAL PROP	8,250	38,177.70	463	82,500	94,899.14	115	99,000	4,100.86	
331	**	RENTS	12,041	42,229.96	351	120,410	123,026.55	102	144,500	21,473.45	

TOWN OF ALTAVISTA										
FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
336		LOANS								
02 00		PROP. MAIN. ENFORCEMENT	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
337		CODE ENFORCEMENT								
01 00		CODE ENFORCEMENT	41	.00		410	100.00	24	500	400.00
337	**	CODE ENFORCEMENT	41	.00		410	100.00	24	500	400.00
330	***	CHARGES FOR SERVICES	12,082	42,229.96		120,820	123,126.55		145,000	21,873.45
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
03 00		RAILROAD ROLLING STOCK	1,308	.00		13,080	17,229.34	132	15,700	1,529.34-
04 00		DCJS GRANT	8,166	.00		81,660	77,307.00	95	98,000	20,693.00
06 00		RENTAL TAX	83	133.80	161	830	967.03	117	1,000	32.97
08 00		MISC STATE GRANT	1,250	.00		12,500	15,209.00	122	15,000	209.00-
08 01		TOBACCO GRANT	0	.00		0	.00		0	.00
08 02		DHCD THEATER FEASIBILITY	0	.00		0	.00		0	.00
08 04		DHCD MAIN ST RESURGENCE	0	.00		0	57,000.00		0	57,000.00-
08 *		MISC STATE GRANT	1,250	.00		12,500	72,209.00	578	15,000	57,209.00-
09 00		POLICE GRANT	0	.00		0	.00		0	.00
11 00		VDOT CONTRACTUAL SERVICES	250	.00		2,500	9,231.00	369	3,000	6,231.00-
12 00		VDOT PD GRANT - OVERTIME	416	.00		4,160	725.39	17	5,000	4,274.61
13 00		STATE TRANSIT REVENUE	2,282	.00		22,820	32,351.00	142	27,390	4,961.00-
16 00		SKILL GAMES TAX	0	.00		0	.00		0	.00
17 00		BROWNFIELD ASSESSMNT GRNT	0	50,000.00		0	54,880.15		0	54,880.15-
17 01		SPARK INNOVATION CENTER	0	.00		0	.00		0	.00
17 *		BROWNFIELD ASSESSMNT GRNT	0	50,000.00		0	54,880.15		0	54,880.15-
341	**	STATE	13,755	50,133.80	365	137,550	264,899.91	193	165,090	99,809.91-
342		COUNTY								
01 00		CAMPBELL COUNTY GRANT	0	.00		0	.00		0	.00
02 00		LITTER GRANT	200	.00		2,000	3,977.00	199	2,400	1,577.00-
03 00		FIRE DEPT FUEL REIMB	1,083	1,221.39	113	10,830	11,560.93	107	13,000	1,439.07
342	**	COUNTY	1,283	1,221.39	95	12,830	15,537.93	121	15,400	137.93-
343		FEDERAL								
01 00		LAW ENFORCEMENT GRANT	0	.00		0	159,807.20		0	159,807.20-
03 00		VDOT TEA21 ENHNCEMNT GRNT	0	.00		0	.00		0	.00
04 00		FEDERAL TRANSIT REVENUE	7,601	.00		76,010	50,923.50	67	91,220	40,296.50
05 00		BYRNE JUSTICE GRANT	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA  
REVENUE REPORT  
83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

TOWN OF ALTAVISTA

-----										
FUND 010 GENERAL FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
-----										
	06 00	VDOT LAP FUNDING	0	.00		0	.00		0	.00
	07 00	BULLET PROOF VEST GRANT	0	.00		0	.00		0	.00
	09 00	CARES MONEY	0	.00		0	.00		0	.00
	11 00	USDA RURAL BUS DEV GRANT	0	.00		0	.00		0	.00
343	**	FEDERAL	7,601	.00		76,010	210,730.70	277	91,220	119,510.70-
340	***	INTERGOVERNMENTAL REVENUE	22,639	51,355.19		226,390	491,168.54		271,710	219,458.54-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	01 00	SALES OF SUPPLIES & MAT	1,666	470.00	28	16,660	23,570.60	142	20,000	3,570.60-
	01 01	TRANSPORTATION	0	.00		0	.00		0	.00
	01 *	SALES OF SUPPLIES & MAT	1,666	470.00	28	16,660	23,570.60	142	20,000	3,570.60-
	03 00	CASH DISCOUNTS	8	.00		80	.00		100	100.00
	04 00	MISCELLANEOUS	1,708	129,319.40	7571	17,080	25,531.44	150	20,500	5,031.44-
	04 02	HURT / LIGHTS	16	.00		160	133.00	83	200	67.00
	04 03	HURT / SOLID WASTE COLL	3,241	3,740.15	115	32,410	32,769.47	101	38,900	6,130.53
	04 04	ESTATE OF ROBERTA F JENKS	683	732.57	107	6,830	7,011.48	103	8,200	1,188.52
	04 06	VENDING MACHINE REVENUE	0	13.45		0	68.79		0	68.79-
	04 *	MISCELLANEOUS	5,648	133,805.57	2369	56,480	65,514.18	116	67,800	2,285.82
	05 00	AVOCA REIMBURSEMENT	0	.00		0	.00		0	.00
	06 01	CANOE LAUNCH PROJECT	0	.00		0	.00		0	.00
	07 00	DONATIONS	0	.00		0	.00		0	.00
	08 00	REIMB OF INSURANCE CLAIM	0	.00		0	21,425.09		0	21,425.09-
	09 00	STATE FORFEITURE FUND	0	.00		0	.00		0	.00
	10 00	FEDERAL FORFEITURE FUND	0	.00		0	.00		0	.00
	11 00	POLICE CHALLENGE COIN	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	7,322	134,275.57	1834	73,220	110,509.87	151	87,900	22,609.87-
350	***	OTHER REVENUE	7,322	134,275.57		73,220	110,509.87		87,900	22,609.87-
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
	01 01	RESERVE MAIN. FUNDS	5,833	.00		58,330	.00		70,000	70,000.00
	01 *	FROM RESERVES	5,833	.00		58,330	.00		70,000	70,000.00
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 01	DESIGNATED	1,583	.00		15,830	.00		19,000	19,000.00
	04 00	FROM CIF	0	.00		0	.00		0	.00
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA  
REVENUE REPORT  
83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND									
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE
									UNREALIZED BALANCE
	08 00	FORFEITURE ACCOUNTS	0	.00		0	.00		0
	09 00	WAR MEMORIAL FUNDING	0	.00		0	1.00		0
361	**	TRANSFER IN	7,416	.00		74,160	1.00		89,000
362		PROCEEDS FROM LTD							
	01 00	PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0
360	***	OTHER FINANCING SOURCES	7,416	.00		74,160	1.00		89,000
FUND TOTAL GENERAL FUND			469,710	529,086.62		4,697,100	5,999,024.29		5,636,740
									362,284.29-

TOWN OF ALTAVISTA

FUND 020		STATE HIGHWAY REIMB FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS									
321		INTEREST									
	02 00	INTEREST INCOME		0	4,882.74		0	48,961.09		0	48,961.09-
321	**	INTEREST		0	4,882.74		0	48,961.09		0	48,961.09-
320	***	INVESTMENT EARNINGS		0	4,882.74		0	48,961.09		0	48,961.09-
340		INTERGOVERNMENTAL REVENUE									
341		STATE									
	07 00	STREET & HIGHWAY MAINT		68,250	.00		682,500	724,055.61	106	819,000	94,944.39
	07 01	CARRYOVER OF FUNDS		35,168	.00		351,680	.00		422,020	422,020.00
	07 *	STREET & HIGHWAY MAINT		103,418	.00		1,034,180	724,055.61	70	1,241,020	516,964.39
341	**	STATE		103,418	.00		1,034,180	724,055.61	70	1,241,020	516,964.39
340	***	INTERGOVERNMENTAL REVENUE		103,418	.00		1,034,180	724,055.61		1,241,020	516,964.39
350		OTHER REVENUE									
351		MISCELLANEOUS									
	03 00	CASH DISCOUNTS		0	.00		0	.00		0	.00
351	**	MISCELLANEOUS		0	.00		0	.00		0	.00
350	***	OTHER REVENUE		0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES									
361		TRANSFER IN									
	01 00	FROM RESERVES		0	.00		0	.00		0	.00
361	**	TRANSFER IN		0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES		0	.00		0	.00		0	.00
FUND TOTAL		STATE HIGHWAY REIMB FUND		103,418	4,882.74		1,034,180	773,016.70		1,241,020	468,003.30

TOWN OF ALTAVISTA

FUND 030 LIBRARY FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	.00		0	.00		0	.00
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03	00 CASH DISCOUNTS	0	.00		0	.00		0	.00
	04	00 MISCELLANEOUS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	02	00 FROM LIBRARY	0	.00		0	.00		0	.00
	03	00 GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND			0	.00		0	.00		0	.00

TOWN OF ALTAVISTA											
FUND 050		WATER & SEWER FUND									
ACCOUNT		ACCOUNT DESCRIPTION		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320		INVESTMENT EARNINGS									
321		INTEREST									
	02 00	INTEREST INCOME		0	19,104.17		0	276,280.02		0	276,280.02
321	**	INTEREST		0	19,104.17		0	276,280.02		0	276,280.02-
320	***	INVESTMENT EARNINGS		0	19,104.17		0	276,280.02		0	276,280.02-
330		CHARGES FOR SERVICES									
332		WATER CHARGES									
	01 00	INDUSTRIAL		166,250	152,737.07	92	1,662,500	1,311,529.22	79	1,995,000	683,470.78
	02 00	BUSINESS & RESIDENTIAL		29,750	26,063.28	88	297,500	220,987.24	74	357,000	136,012.76
	03 00	OUTSIDE COMMUNITY		16,625	12,389.75	75	166,250	149,674.74	90	199,500	49,825.26
	04 00	WATER CONNECTION FEES		179	2,650.00	1480	1,790	2,650.00	148	2,150	500.00-
	05 00	BULK WATER PURCHASE		416	104.00	25	4,160	4,234.00	102	5,000	766.00
332	**	WATER CHARGES		213,220	141,817.54	67	2,132,200	1,689,075.20	79	2,558,650	869,574.80
333		SEWER CHARGES									
	01 00	INDUSTRIAL		170,833	152,070.00	89	1,708,330	1,324,440.30	78	2,050,000	725,559.70
	02 00	BUSINESS & RESIDENTIAL		25,625	8,208.91	32	256,250	198,286.22	77	307,500	109,213.78
	03 00	OUTSIDE COMMUNITY		239	709.68	297	2,390	2,497.51	105	2,870	372.49
	04 00	SEWER CONNECTION FEES		166	.00		1,660	2,000.00	121	2,000	.00
	05 00	SEWER SURCHARGES		12,500	34,225.40	274	125,000	192,358.72	154	150,000	42,358.72-
333	**	SEWER CHARGES		209,363	195,213.99	93	2,093,630	1,719,582.75	82	2,512,370	792,787.25
334		WATER & SEWER									
	00 00	WATER & SEWER		583	1,646.43	282	5,830	7,004.52	120	7,000	4.52-
	01 01	MONTHLY		4,416	4,202.25	95	44,160	33,328.72	76	53,000	19,671.28
	01 02	QUARTERLY		12,083	169.65	1	120,830	109,204.80	90	145,000	35,795.20
	01 *	BASE RATE FEE		16,499	4,371.90	27	164,990	142,533.52	86	198,000	55,466.48
334	**	WATER & SEWER		17,082	6,018.33	35	170,820	149,538.04	88	205,000	55,461.96
330	***	CHARGES FOR SERVICES		439,665	343,049.86		4,396,650	3,558,195.99		5,276,020	1,717,824.01
340		INTERGOVERNMENTAL REVENUE									
341		STATE									
	14 00	FLUORIDE GRANT		0	.00		0	.00		0	.00
	17 00	BROWNFIELD ASSESSMNT GRNT		0	.00		0	.00		0	.00
	18 00	VDEM		0	.00		0	.00		0	.00
	19 00	VRA		0	.00		0	90,857.50		0	90,857.50-
341	**	STATE		0	.00		0	90,857.50		0	90,857.50-
343		FEDERAL									



ACCOUNTING PERIOD 10/2024

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TOWN OF ALTAVISTA

FUND 060 AGENCY / DONATION FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	.81		0	6.86		0	6.86-
321	**	INTEREST	0	.81		0	6.86		0	6.86-
320	***	INVESTMENT EARNINGS	0	.81		0	6.86		0	6.86-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	07 00	DONATIONS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	09 00	WAR MEMORIAL FUNDING	0	.00		0	1.00		0	1.00-
361	**	TRANSFER IN	0	.00		0	1.00		0	1.00-
360	***	OTHER FINANCING SOURCES	0	.00		0	1.00		0	1.00-
FUND TOTAL AGENCY / DONATION FUND			0	.81		0	7.86		0	7.86-

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	.00		0	.00		0	.00
	03 00	INTEREST INCOME CDBG	0	.00		0	48.53		0	48.53-
321	**	INTEREST	0	.00		0	48.53		0	48.53-
320	***	INVESTMENT EARNINGS	0	.00		0	48.53		0	48.53-
330		CHARGES FOR SERVICES								
335		RECREATION								
	01 00	PAVILION RENTALS	0	.00		0	.00		0	.00
	02 00	BOOKER BUILDING RENTAL	0	.00		0	.00		0	.00
335	**	RECREATION	0	.00		0	.00		0	.00
336		LOANS								
	01 00	CDBG LOAN POOL	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
330	***	CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	08 03	DHCD-ARS PROGRAM	0	.00		0	89,000.00		0	89,000.00-
	10 00	CDBG GRANT	0	.00		0	.00		0	.00
341	**	STATE	0	.00		0	89,000.00		0	89,000.00-
343		FEDERAL								
	08 00	USDA GRANT REVENUE	0	.00		0	.00		0	.00
343	**	FEDERAL	0	.00		0	.00		0	.00
344		LOCAL GRANT FUNDS								
	01 00	CVPD	0	.00		0	126,160.00		0	126,160.00-
344	**	LOCAL GRANT FUNDS	0	.00		0	126,160.00		0	126,160.00-
340	***	INTERGOVERNMENTAL REVENUE	0	.00		0	215,160.00		0	215,160.00-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
	04 07	ARS PROGRAM REVENUE	0	.00		0	.00		0	.00
	04 *	MISCELLANEOUS	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA  
REVENUE REPORT  
83% OF YEAR LAPSED

ACCOUNTING PERIOD 10/2024

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
99	00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
	03 00	GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL COMMUNITY IMPROV FUND			0	.00		0	215,208.53		0	215,208.53-

TOWN OF ALTAVISTA										
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FUND 090	CEMETERY FUND									
	ACCOUNT	DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
-----										
300		TAXES								
308		LICENSES, PERMITS & FEES								
	02 02	BURIAL	1,437	750.00	52	14,370	8,975.00	63	17,250	8,275.00
308	**	LICENSES, PERMITS & FEES	1,437	750.00	52	14,370	8,975.00	63	17,250	8,275.00
300	***	TAXES	1,437	750.00		14,370	8,975.00		17,250	8,275.00
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	816.16		0	24,673.17		0	24,673.17-
321	**	INTEREST	0	816.16		0	24,673.17		0	24,673.17-
320	***	INVESTMENT EARNINGS	0	816.16		0	24,673.17		0	24,673.17-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	02 00	SALE OF REAL ESTATE	666	.00		6,660	1,300.00	20	8,000	6,700.00
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	25.00		0	25.00-
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	666	.00		6,660	1,325.00	20	8,000	6,675.00
350	***	OTHER REVENUE	666	.00		6,660	1,325.00		8,000	6,675.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 00	GENERAL FUND	5,966	.00		59,660	.00		71,600	71,600.00
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
361	**	TRANSFER IN	5,966	.00		59,660	.00		71,600	71,600.00
360	***	OTHER FINANCING SOURCES	5,966	.00		59,660	.00		71,600	71,600.00
FUND TOTAL CEMETERY FUND			8,069	1,566.16		80,690	34,973.17		96,850	61,876.83
GRAND TOTAL			1,768,945	1,911,641.97		17,689,450	12,016,648.63		21,227,630	9,210,981.37

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REPORT SELECTIONS

Fiscal year . . . . . : 2024  
All Funds  
All Departments  
All Divisions  
Suppress accounts with zero balances . . . . : N  
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FUND 010 GENERAL FUND											
DEPT/DIV 1001 COUNCIL/COUNCIL											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
40	ADMINISTRATION										
400	COUNCIL / PLANNING COMM										
10	SALARIES AND WAGES										
10 01	TOWN COUNCIL	2166	2166.69	100	21660	21666.90	100	.00	26000	4333.10	83
10 **	SALARIES AND WAGES	2166	2166.69	100	21660	21666.90	100	.00	26000	4333.10	83
20	BENEFITS										
20 02	FICA	166	165.73	100	1660	1657.30	100	.00	2000	342.70	83
20 **	BENEFITS	166	165.73	100	1660	1657.30	100	.00	2000	342.70	83
30	CONTRACTUAL SERVICES										
30 14	MISC & PROFESSIONAL SVCS	416	1750.00	421	4160	1750.00	42	.00	5000	3250.00	35
30 26	IT NETWRK/WEBSITE SUPPORT	737	.00	0	7370	9131.32	124	3891.52	8850	4172.84-	147
30 **	CONTRACTUAL SERVICES	1153	1750.00	152	11530	10881.32	94	3891.52	13850	922.84-	107
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	208	.00	0	2080	.00	0	.00	2500	2500.00	0
50 16	PUBLIC OFFICIAL LIAB INSU	75	.00	0	750	900.00	120	.00	900	.00	100
50 26	CONVENTIONS & EDUCATIONS	125	.00	0	1250	.00	0	.00	1500	1500.00	0
50 28	DUES & ASSOC MEMBERSHIPS	0	.00	0	0	.00	0	.00	0	.00	0
50 32	MISCELLANEOUS	125	50.40	40	1250	356.42	29	.00	1500	1143.58	24
50 36	PLANNING COMMISSION	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	533	50.40	10	5330	1256.42	24	.00	6400	5143.58	20
81	CAPITAL OUTLAY - REPLACE										
81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
400 ** **	COUNCIL / PLANNING COMM	4018	4132.82	103	40180	35461.94	88	3891.52	48250	8896.54	82
40 ** **	ADMINISTRATION	4018	4132.82	103	40180	35461.94	88	3891.52	48250	8896.54	82
DIV 1001	TOTAL ***** COUNCIL	4018	4132.82	103	40180	35461.94	88	3891.52	48250	8896.54	82
DEPT 10	TOTAL ***** COUNCIL	4018	4132.82	103	40180	35461.94	88	3891.52	48250	8896.54	82

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
40		ADMINISTRATION										
401		ADMINISTRATION										
	10	SALARIES AND WAGES										
	10 01	TOWN COUNCIL	0	.00	0	0	.00	0	.00	0	.00	0
	10 02	REGULAR	39021	35613.07	91	390210	377110.25	97	.00	468260	91149.75	81
	10 04	OVERTIME	158	112.56	71	1580	622.81	39	.00	1900	1277.19	33
	10 10	PERSONAL EMPLOYEE VEH	0	461.54	0	0	4878.48	0	.00	0	4878.48-	0
	10 **	SALARIES AND WAGES	39179	36187.17	92	391790	382611.54	98	.00	470160	87548.46	81
	20	BENEFITS										
	20 02	FICA	2997	2516.46	84	29970	26755.04	89	.00	35970	9214.96	74
	20 04	VA RETIREMENT SYSTEM	4160	3015.86	73	41600	30158.60	73	.00	49920	19761.40	60
	20 06	GROUP MEDICAL INSURANCE	5225	5221.74	100	52250	63086.97	121	.00	62700	386.97-	101
	20 08	GROUP LIFE INSURANCE	522	516.24	99	5220	5162.40	99	.00	6270	1107.60	82
	20 10	WORKER'S COMP	4583	590.82	13	45830	56925.17	124	.00	55000	1925.17-	104
	20 12	EMPLOYEE EDUCATION ASSIST	41	.00	0	410	.00	0	.00	500	500.00	0
	20 14	EMPLOYEE ASSIST PROGRAM	135	.00	0	1350	1625.00	120	.00	1630	5.00	100
	20 16	OTHER EMPLOYEE BENEFITS	2457	491.54	20	24570	4734.78	19	.00	29490	24755.22	16
	20 18	VRS HYBRID EMPLOYER CONTR	0	801.96	0	0	8019.60	0	.00	0	8019.60-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	288.74	0	0	2887.40	0	.00	0	2887.40-	0
	20 **	BENEFITS	20120	13443.36	67	201200	199354.96	99	.00	241480	42125.04	83
	30	CONTRACTUAL SERVICES										
	30 02	PROFESSIONAL SVCS - COBRA	150	.00	0	1500	.00	0	.00	1800	1800.00	0
	30 04	LEGAL SERVICES	2208	1625.00	74	22080	40761.23	185	.00	26500	14261.23-	154
	30 06	ADVERTISING	1916	134.00	7	19160	11054.76	58	.00	23000	11945.24	48
	30 08	MAINTENANCE SVC CONTRACTS	7987	148.94	2	79870	93093.26	117	.00	95850	2756.74	97
	30 10	INDEPENDENT AUDITOR	1794	.00	0	17940	21525.00	120	.00	21530	5.00	100
	30 12	ENGIN & ARCHITECTURAL SVC	416	.00	0	4160	5800.00	139	.00	5000	800.00-	116
	30 14	MISC & PROFESSIONAL SVCS	2083	.00	0	20830	2750.00	13	.00	25000	22250.00	11
	30 17	RANDOM DRUG SCREENING	116	164.92	142	1160	1004.64	87	.00	1400	395.36	72
	30 26	IT NETWRK/WEBSITE SUPPORT	5966	5191.05	87	59660	52599.08	88	.00	71600	19000.92	74
	30 **	CONTRACTUAL SERVICES	22636	7263.91	32	226360	228587.97	101	.00	271680	43092.03	84
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1250	1169.70	94	12500	12031.68	96	.00	15000	2968.32	80
	50 04	HEATING SERVICES	250	326.20	131	2500	3247.44	130	.00	3000	247.44-	108
	50 06	POSTAL SERVICES	1083	.00	0	10830	9386.99	87	.00	13000	3613.01	72
	50 08	TELECOMMUNICATIONS	1125	579.05	52	11250	6963.90	62	.00	13500	6536.10	52
	50 10	PROPERTY INSURANCE	875	.00	0	8750	12000.00	137	.00	10500	1500.00-	114
	50 12	MOTOR VEHICLE INSURANCE	50	.00	0	500	600.00	120	.00	600	.00	100
	50 14	SURETY BONDS	19	.00	0	190	225.00	118	.00	230	5.00	98
	50 16	PUBLIC OFFICIAL LIAB INSU	0	.00	0	0	.00	0	.00	0	.00	0
	50 18	GENERAL LIABILITY INSUR	291	.00	0	2910	4889.00	168	.00	3500	1389.00-	140
	50 26	CONVENTIONS & EDUCATIONS	500	.00	0	5000	2520.00	50	.00	6000	3480.00	42
	50 28	DUES & ASSOC MEMBERSHIPS	892	.00	0	8920	8405.56	94	.00	10710	2304.44	79
	50 30	REFUNDS	41	45.00	110	410	45.00	11	.00	500	455.00	9
	50 32	MISCELLANEOUS	1041	985.43	95	10410	13275.52	128	.00	12500	775.52-	106
	50 34	MISCELLANEOUS REIMB	16	122.73	767	160	122.73	77	.00	200	77.27	61
	50 36	PLANNING COMMISSION	0	.00	0	0	.00	0	.00	0	.00	0



FUND 010 GENERAL FUND											
DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40	ADMINISTRATION										
401	ADMINISTRATION										
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	7433	3228.11	43	74330	73712.82	99	.00	89240	15527.18	83
52	GRANT EXPENSES										
52 07	MISCELLANEOUS GRANT	0	.00	0	0	.00	0	.00	0	.00	0
52 **	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	2170	567.95	26	21700	15039.54	69	.00	26050	11010.46	58
60 04	REPAIRS & MAINTENANCE	2108	296.38	14	21080	16216.65	77	.00	25300	9083.35	64
60 06	FUELS & LUBRICANTS	125	.00	0	1250	434.74	35	.00	1500	1065.26	29
60 12	BOOKS & SUBSCRIPTIONS	8	.00	0	80	66.00	83	.00	100	34.00	66
60 **	MATERIALS & SUPPLIES	4411	864.33	20	44110	31756.93	72	.00	52950	21193.07	60
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 04	EDP EQUIP REPLACEMENT	1975	.00	0	19750	10393.53	53	.00	23700	13306.47	44
81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	1763.77	0	.00	0	1763.77	0
81 **	CAPITAL OUTLAY - REPLACE	1975	.00	0	19750	12157.30	62	.00	23700	11542.70	51
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
401 ** **	ADMINISTRATION	95754	60986.88	64	957540	928181.52	97	.00	1149210	221028.48	81
40 ** **	ADMINISTRATION	95754	60986.88	64	957540	928181.52	97	.00	1149210	221028.48	81
DIV 1101	TOTAL *****										
	ADMINISTRATION	95754	60986.88	64	957540	928181.52	97	.00	1149210	221028.48	81
DEPT 11	TOTAL *****										
	GENERAL GOVERNMENT	95754	60986.88	64	957540	928181.52	97	.00	1149210	221028.48	81

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
	10	SALARIES AND WAGES										
	10 02	REGULAR	68057	62102.33	91	680570	679022.84	100	.00	816690	137667.16	83
	10 04	OVERTIME	1833	3377.94	184	18330	28839.20	157	.00	22000	6839.20	131
	10 06	DMV GRANT OVERTIME	416	472.05	114	4160	2099.32	51	.00	5000	2900.68	42
	10 08	PD RESIDENCY STIPEND	925	1058.38	114	9250	10608.77	115	.00	11100	491.23	96
	10 12	TAKE HOME CAR PROGRAM	708	.00	0	7080	.00	0	.00	8500	8500.00	0
	10 **	SALARIES AND WAGES	71939	67010.70	93	719390	720570.13	100	.00	863290	142719.87	84
	20	BENEFITS										
	20 02	FICA	5417	4898.17	90	54170	52832.80	98	.00	65010	12177.20	81
	20 04	VA RETIREMENT SYSTEM	7242	6966.58	96	72420	68671.14	95	.00	86910	18238.86	79
	20 06	GROUP MEDICAL INSURANCE	8787	7653.20	87	87870	88451.00	101	.00	105450	16999.00	84
	20 08	GROUP LIFE INSURANCE	910	875.74	96	9100	8632.24	95	.00	10930	2297.76	79
	20 16	OTHER EMPLOYEE BENEFITS	945	.00	0	9450	9842.00	104	.00	11340	1498.00	87
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	23301	20393.69	88	233010	228429.18	98	.00	279640	51210.82	82
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	125	.00	0	1250	700.00	56	.00	1500	800.00	47
	30 08	MAINTENANCE SVC CONTRACTS	250	229.47	92	2500	2107.07	84	.00	3000	892.93	70
	30 16	PHYSICALS	181	.00	0	1810	1700.00	94	.00	2180	480.00	78
	30 18	R & M ELECTRONICS	16	.00	0	160	.00	0	.00	200	200.00	0
	30 26	IT NETWRK/WEBSITE SUPPORT	5350	1902.50	36	53500	39517.33	74	3843.50	64210	20849.17	68
	30 28	CC-RADIO AGREEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	30 **	CONTRACTUAL SERVICES	5922	2131.97	36	59220	44024.40	74	3843.50	71090	23222.10	67
	50	OTHER CHARGES										
	50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50 08	TELECOMMUNICATIONS	1433	1936.59	135	14330	18428.59	129	.00	17200	1228.59	107
	50 10	PROPERTY INSURANCE	208	.00	0	2080	3500.00	168	.00	2500	1000.00	140
	50 12	MOTOR VEHICLE INSURANCE	500	.00	0	5000	6000.00	120	.00	6000	.00	100
	50 18	GENERAL LIABILITY INSUR	416	.00	0	4160	6000.00	144	.00	5000	1000.00	120
	50 24	SUBSISTANCE & LODGING	833	23.59	3	8330	5123.90	62	.00	10000	4876.10	51
	50 26	CONVENTIONS & EDUCATIONS	833	.00	0	8330	1450.00	17	.00	10000	8550.00	15
	50 28	DUES & ASSOC MEMBERSHIPS	750	37.50	5	7500	7507.50	100	.00	9000	1492.50	83
	50 29	ACCREDITATION PROGRAM	375	.00	0	3750	2000.00	53	.00	4500	2500.00	44
	50 32	MISCELLANEOUS	83	.00	0	830	95.54	12	.00	1000	904.46	10
	50 37	COMMUNITY ENGAGEMENT	125	.00	0	1250	353.00	28	.00	1500	1147.00	24
	50 78	STATE FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
	50 79	FED FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
	50 81	DMV GRANT EQUIP PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	50 84	LIVING / MOVING EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	5556	1997.68	36	55560	50458.53	91	.00	66700	16241.47	76

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
BA ELE OBJ	ACCOUNT	CURRENT	*****			*****			BUDGET	BALANCE	BDGT	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
<hr/>												
50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
	52	GRANT EXPENSES										
	52 02	FEDERAL COPS GRANT	0	.00	0	0	.00	0	.00	0	.00	0
	52 04	BYRNE JUSTICE GRANT	0	.00	0	0	4000.00	0	.00	0	4000.00-	0
	52 **	GRANT EXPENSES	0	.00	0	0	4000.00	0	.00	0	4000.00-	0
<hr/>												
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	1154	415.19	36	11540	5107.93	44	1138.27	13850	7603.80	45
	60 03	K-9 MAINTENANCE	83	65.59	79	830	954.85	115	.00	1000	45.15	96
	60 04	REPAIRS & MAINTENANCE	166	.00	0	1660	1569.64	95	.00	2000	430.36	79
	60 06	FUELS & LUBRICANTS	3083	3451.93	112	30830	34729.53	113	.00	37000	2270.47	94
	60 08	VEHICLE & EQUIP R&M	1166	161.19	14	11660	8517.96	73	.00	14000	5482.04	61
	60 10	UNIFORMS	1083	.00	0	10830	10737.30	99	2639.00	13000	376.30-	103
	60 13	CRIME REPORTING SOFTWARE	0	.00	0	0	.00	0	.00	0	.00	0
	60 16	DRUG INVESTIGATING	500	2000.00	400	5000	2000.00	40	.00	6000	4000.00	33
	60 25	SMALL EQUIPMENT	125	.00	0	1250	.00	0	.00	1500	1500.00	0
	60 48	AMMUNITION & BATTERIES	666	.00	0	6660	7884.62	118	.00	8000	115.38	99
	60 **	MATERIALS & SUPPLIES	8026	6093.90	76	80260	71501.83	89	3777.27	96350	21070.90	78
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	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	9166	.00	0	91660	140.00	0	.00	110000	109860.00	0
	81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	9166	.00	0	91660	140.00	0	.00	110000	109860.00	0
<hr/>												
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	8657.10	0	0	208397.69	0	2582.60	0	210980.29-	0
	82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	8657.10	0	0	208397.69	0	2582.60	0	210980.29-	0
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501	** **	POLICE DEPARTMENT	123910	106285.04	86	1239100	1327521.76	107	10203.37	1487070	149344.87	90
<hr/>												
50	** **	PUBLIC SAFETY	123910	106285.04	86	1239100	1327521.76	107	10203.37	1487070	149344.87	90
<hr/>												
DIV	3101	TOTAL *****										
		POLICE DEPARTMENT	123910	106285.04	86	1239100	1327521.76	107	10203.37	1487070	149344.87	90
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DEPT	31	TOTAL *****										
		PUBLIC SAFETY	123910	106285.04	86	1239100	1327521.76	107	10203.37	1487070	149344.87	90

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
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60												
601		OPERATIONS & MAINTENANCE										
	10	SALARIES AND WAGES										
	10 02	REGULAR	67777	54881.10	81	677770	570729.62	84	.00	813330	242600.38	70
	10 04	OVERTIME	858	545.19	64	8580	6855.66	80	.00	10300	3444.34	67
	10 **	SALARIES AND WAGES	68635	55426.29	81	686350	577585.28	84	.00	823630	246044.72	70
	20	BENEFITS										
	20 02	FICA	5250	4311.77	82	52500	37549.02	72	.00	63010	25460.98	60
	20 04	VA RETIREMENT SYSTEM	6817	1969.88	29	68170	8658.80	13	.00	81810	73151.20	11
	20 06	GROUP MEDICAL INSURANCE	7058	7185.66	102	70580	61145.63	87	.00	84700	23554.37	72
	20 08	GROUP LIFE INSURANCE	856	837.29	98	8560	6585.66	77	.00	10280	3694.34	64
	20 18	VRS HYBRID EMPLOYER CONTR	0	3865.61	0	0	35123.45	0	.00	0	35123.45-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	825.59	0	0	8236.20	0	.00	0	8236.20-	0
	20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	19981	18995.80	95	199810	157298.76	79	.00	239800	82501.24	66
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	500	322.46	65	5000	2027.43	41	.00	6000	3972.57	34
	30 12	ENGIN & ARCHITECTURAL SVC	416	1490.40	358	4160	7570.40	182	.00	5000	2570.40-	151
	30 16	PHYSICALS	58	.00	0	580	719.96	124	.00	700	19.96-	103
	30 18	R & M ELECTRONICS	91	.00	0	910	697.51	77	.00	1100	402.49	63
	30 32	METAL RECYCLE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
	30 34	TIRE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
	30 36	MOWING CONTRACT	3708	2900.00	78	37080	27650.00	75	.00	44500	16850.00	62
	30 38	TUB GRINDING BRUSH	2916	.00	0	29160	.00	0	.00	35000	35000.00	0
	30 40	RECURRING LEASE AGREEMENT	80	.00	0	800	.00	0	.00	960	960.00	0
	30 **	CONTRACTUAL SERVICES	7769	4712.86	61	77690	38665.30	50	.00	93260	54594.70	42
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	609	875.18	144	6090	7767.29	128	.00	7310	457.29-	106
	50 10	PROPERTY INSURANCE	458	.00	0	4580	7000.00	153	.00	5500	1500.00-	127
	50 12	MOTOR VEHICLE INSURANCE	1000	.00	0	10000	12000.00	120	.00	12000	.00	100
	50 24	SUBSISTANCE & LODGING	41	.00	0	410	.00	0	.00	500	500.00	0
	50 26	CONVENTIONS & EDUCATIONS	250	403.00	161	2500	686.00	27	.00	3000	2314.00	23
	50 32	MISCELLANEOUS	41	.00	0	410	166.42	41	.00	500	333.58	33
	50 38	INVENTORY OVER / SHORT	0	757.26-	0	0	2283.18-	0	.00	0	2283.18	0
	50 76	MISS UTILITY	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	2399	520.92	22	23990	25336.53	106	.00	28810	3473.47	88
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	612	1192.85	195	6120	2202.21	36	.00	7350	5147.79	30
	60 05	FUEL PUMPS	191	.00	0	1910	.00	0	.00	2300	2300.00	0
	60 06	FUELS & LUBRICANTS	4583	1507.69	33	45830	22702.58	50	.00	55000	32297.42	41
	60 08	VEHICLE / EQUIP R&M	3333	1455.62	44	33330	24231.68	73	.00	40000	15768.32	61
	60 10	UNIFORMS	1041	610.12	59	10410	11572.68	111	.00	12500	927.32	93
	60 11	SAFETY EQUIP & PROGRAMS	291	3.79	1	2910	2875.23	99	.00	3500	624.77	82
	60 20	STREET LT OPER SUPPLIES	2583	2555.72	99	25830	25512.37	99	.00	31000	5487.63	82

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
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60												
601			OPERATIONS & MAINTENANCE									
60	22	HIGHWAY, STRT & SIDEWALKS	1666	208.50	13	16660	8742.29	53	.00	20000	11257.71	44
60	23	EQUIPMENT RENTAL	354	.00	0	3540	975.00	28	.00	4250	3275.00	23
60	28	STORM DRAINAGE	250	.00	0	2500	1125.00	45	.00	3000	1875.00	38
60	30	ENGINEERING R & M	83	.00	0	830	.00	0	.00	1000	1000.00	0
60	34	TRAIN STATION SUPPLIES	291	70.24	24	2910	2180.44	75	.00	3500	1319.56	62
60	36	PAVEMENT	4166	.00	0	41660	612.59	2	.00	50000	49387.41	1
60	40	TRAFFIC CONTROL DEVICE	250	.00	0	2500	401.79	16	.00	3000	2598.21	13
60	44	SNOW & ICE REMOVAL	166	.00	0	1660	45.92	3	.00	2000	1954.08	2
60	52	DECORATIVE STREET LIGHTS	533	310.06	58	5330	6436.08	121	.00	6400	36.08	101
60	**	MATERIALS & SUPPLIES	20393	7914.59	39	203930	109615.86	54	.00	244800	135184.14	45
81			CAPITAL OUTLAY - REPLACE									
81	02	VEHICLE REPLACEMENT	1406	.00	0	14060	.00	0	.00	16880	16880.00	0
81	06	MACHINERY & EQUIPMENT	3375	14.00	0	33750	7722.72	23	2050.67	40500	30726.61	24
81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
81	30	IMPRVMNTS OTHER THAN BLDG	4791	.00	0	47910	.00	0	66578.00	57500	9078.00	116
81	36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
81	**	CAPITAL OUTLAY - REPLACE	9572	14.00	0	95720	7722.72	8	68628.67	114880	38528.61	67
82			CAPITAL OUTLAY - NEW									
82	06	MACHINERY & EQUIPMENT	3375	.00	0	33750	26166.84	78	.00	40500	14333.16	65
82	**	CAPITAL OUTLAY - NEW	3375	.00	0	33750	26166.84	78	.00	40500	14333.16	65
90			DEBT SERVICE									
90	02	PRINCIPAL	1416	.00	0	14160	17000.00	120	.00	17000	.00	100
90	04	INTEREST	397	.00	0	3970	4765.59	120	.00	4770	4.41	100
90	**	DEBT SERVICE	1813	.00	0	18130	21765.59	120	.00	21770	4.41	100
601	**	** OPERATIONS & MAINTENANCE	133937	87584.46	65	1339370	964156.88	72	68628.67	1607450	574664.45	64
604			COMMUNITY IMPROVEMENT									
82			CAPITAL OUTLAY - NEW									
82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	**	** COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
605			TRAIN STATION									
81			CAPITAL OUTLAY - REPLACE									
81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
605	**	** TRAIN STATION	0	.00	0	0	.00	0	.00	0	.00	0
606												

FUND 010 GENERAL FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
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60											
606											
81	CAPITAL OUTLAY - REPLACE										
81 36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
606 ** **		0	.00	0	0	.00	0	.00	0	.00	0
608	CAPITAL OUTLAY										
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
608 ** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		133937	87584.46	65	1339370	964156.88	72	68628.67	1607450	574664.45	64
80	NON DEPARTMENT										
803	VDOT T-21 GRANT										
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
803 ** **	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0	.00	0
804	STREET/SIDEWALK PROJ										
81	CAPITAL OUTLAY - REPLACE										
81 32	RIGHT OF WAY	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
804 ** **	STREET/SIDEWALK PROJ	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 4101	TOTAL *****										
	MAIN OF STREETS & HWYS	133937	87584.46	65	1339370	964156.88	72	68628.67	1607450	574664.45	64

FUND 010 GENERAL FUND			DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM								
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			
-----											
60											
601		OPERATIONS & MAINTENANCE									
	60	MATERIALS & SUPPLIES									
	60 06	FUELS & LUBRICANTS	1666	1994.65	120	16660	15732.31	94	.00	20000	4267.69 79
	60 08	VEHICLE / EQUIP R&M	2500	790.78	32	25000	29781.43	119	.00	30000	218.57 99
	60 18	SUPPLIES	70	.00	0	700	478.03	68	.00	840	361.97 57
	60 26	LITTER EXPENSES	166	.00	0	1660	164.37	10	.00	2000	1835.63 8
	60 **	MATERIALS & SUPPLIES	4402	2785.43	63	44020	46156.14	105	.00	52840	6683.86 87
	81	CAPITAL OUTLAY - REPLACE									
	81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00 0
	81 06	MACHINERY & EQUIPMENT	416	.00	0	4160	3781.00	91	.00	5000	1219.00 76
	81 **	CAPITAL OUTLAY - REPLACE	416	.00	0	4160	3781.00	91	.00	5000	1219.00 76
601	** **	OPERATIONS & MAINTENANCE	4818	2785.43	58	48180	49937.14	104	.00	57840	7902.86 86
60	** **		4818	2785.43	58	48180	49937.14	104	.00	57840	7902.86 86
DIV	4102	TOTAL *****									
		SANITATION & WASTE REM	4818	2785.43	58	48180	49937.14	104	.00	57840	7902.86 86

FUND 010 GENERAL FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
60													
601			OPERATIONS & MAINTENANCE										
	30		CONTRACTUAL SERVICES										
	30	22	LANDSCAPING CONTRACTS	1250	.00	0	12500	7662.56	61	.00	15000	7337.44	51
	30	**	CONTRACTUAL SERVICES	1250	.00	0	12500	7662.56	61	.00	15000	7337.44	51
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	666	802.36	121	6660	7518.30	113	.00	8000	481.70	94
	50	04	HEATING SERVICES	166	46.58	28	1660	469.79	28	.00	2000	1530.21	24
	50	**	OTHER CHARGES	832	848.94	102	8320	7988.09	96	.00	10000	2011.91	80
	60		MATERIALS & SUPPLIES										
	60	18	SUPPLIES	666	60.57	9	6660	5622.34	84	.00	8000	2377.66	70
	60	24	SMALL TOOLS	333	.00	0	3330	2261.22	68	.00	4000	1738.78	57
	60	**	MATERIALS & SUPPLIES	999	60.57	6	9990	7883.56	79	.00	12000	4116.44	66
601	**	**	OPERATIONS & MAINTENANCE	3081	909.51	30	30810	23534.21	76	.00	37000	13465.79	64
604			COMMUNITY IMPROVEMENT										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	**	**	COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
608			CAPITAL OUTLAY										
	81		CAPITAL OUTLAY - REPLACE										
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		3081	909.51	30	30810	23534.21	76	.00	37000	13465.79	64
DIV	4103		TOTAL *****										
			MAIN OF BLDGS & GROUNDS	3081	909.51	30	30810	23534.21	76	.00	37000	13465.79	64



FUND 010 GENERAL FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
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60											
602	PARKS, RECREAT & CULTURAL										
30	CONTRACTUAL SERVICES										
30 26	IT NETWRK/WEBSITE SUPPORT	0	260.00	0	0	2600.00	0	.00	0	2600.00-	0
30 42	TREE REMOVAL & PRUNING	458	.00	0	4580	932.14	20	.00	5500	4567.86	17
30 **	CONTRACTUAL SERVICES	458	260.00	57	4580	3532.14	77	.00	5500	1967.86	64
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1416	1650.63	117	14160	13103.57	93	.00	17000	3896.43	77
50 04	HEATING SERVICES	66	80.07	121	660	944.60	143	.00	800	144.60-	118
50 08	TELECOMMUNICATIONS	346	100.16	29	3460	881.44	26	.00	4160	3278.56	21
50 27	COMMUNITY GIFT PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
50 34	MISCELLANEOUS REIMB	41	.00	0	410	100.19	24	.00	500	399.81	20
50 95	DEPT OF FORESTRY GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	1869	1830.86	98	18690	15029.80	80	.00	22460	7430.20	67
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	2500	5279.63	211	25000	21304.77	85	.00	30000	8695.23	71
60 52	DECORATIVE STREET LIGHTS	0	.00	0	0	.00	0	.00	0	.00	0
60 53	MULCH & LANDSCAPING STONE	666	2158.00	324	6660	4112.18	62	.00	8000	3887.82	51
60 54	PLAYGROUND EQUIPMENT	125	.00	0	1250	.00	0	.00	1500	1500.00	0
60 55	SPLASH PAD	458	1780.93	389	4580	5262.72	115	.00	5500	237.28	96
60 56	WAR MEMORIAL BALLFIELD	416	1237.45	298	4160	1954.46	47	.00	5000	3045.54	39
60 57	CANOE LAUNCH	125	90.00	72	1250	1864.51	149	.00	1500	364.51-	124
60 58	SPECIAL EVENTS	125	.00	0	1250	206.59	17	.00	1500	1293.41	14
60 **	MATERIALS & SUPPLIES	4415	10546.01	239	44150	34705.23	79	.00	53000	18294.77	66
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 08	FUNITURE & FIXTURES	0	.00	0	0	11213.53	0	.00	0	11213.53-	0
81 18	BUILDING	0	.00	0	0	5020.00	0	.00	0	5020.00-	0
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 26	PARKS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 40	ELECTRICAL	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	16233.53	0	.00	0	16233.53-	0
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	5391.25	0	.00	0	5391.25-	0
82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
82 26	PARKS	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	5391.25	0	.00	0	5391.25-	0
602 ** **	PARKS, RECREAT & CULTURAL	6742	12636.87	187	67420	74891.95	111	.00	80960	6068.05	93
60 ** **		6742	12636.87	187	67420	74891.95	111	.00	80960	6068.05	93
DIV 4104	TOTAL *****										

FUND 010 GENERAL FUND			DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
60												
602		PARKS, RECREAT & CULTURAL										
		PARKS & RECREATION	6742	12636.87	187	67420	74891.95	111	.00	80960	6068.05	93

FUND 010 GENERAL FUND				DEPT/DIV 4105 PUBLIC WORKS/AVOCA								
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
-----												
60												
609		AVOCA										
	50	OTHER CHARGES										
	50 81	GRANT PURCHASES	0	115.56	0	0	815.71	0	.00	0	815.71-	0
	50 **	OTHER CHARGES	0	115.56	0	0	815.71	0	.00	0	815.71-	0
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	833	1118.34	134	8330	25341.44	304	.00	10000	15341.44-	253
	60 **	MATERIALS & SUPPLIES	833	1118.34	134	8330	25341.44	304	.00	10000	15341.44-	253
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	5833	.00	0	58330	.00	0	.00	70000	70000.00	0
	81 **	CAPITAL OUTLAY - REPLACE	5833	.00	0	58330	.00	0	.00	70000	70000.00	0
609	** **	AVOCA	6666	1233.90	19	66660	26157.15	39	.00	80000	53842.85	33
60	** **		6666	1233.90	19	66660	26157.15	39	.00	80000	53842.85	33
DIV	4105	TOTAL *****										
		AVOCA	6666	1233.90	19	66660	26157.15	39	.00	80000	53842.85	33

FUND 010 GENERAL FUND			DEPT/DIV 4106 PUBLIC WORKS/CULTURAL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	50	56.56	113	500	637.55	128	.00	600	37.55-	106
	50	**	OTHER CHARGES	50	56.56	113	500	637.55	128	.00	600	37.55-	106
602	**	**	PARKS, RECREAT & CULTURAL	50	56.56	113	500	637.55	128	.00	600	37.55-	106
60	**	**		50	56.56	113	500	637.55	128	.00	600	37.55-	106
DIV	4106		TOTAL *****										
			CULTURAL	50	56.56	113	500	637.55	128	.00	600	37.55-	106

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FUND 010 GENERAL FUND			DEPT/DIV 4108 PUBLIC WORKS/LIBRARY								
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
-----											
60											
601			OPERATIONS & MAINTENANCE								
	30		CONTRACTUAL SERVICES								
	30	44	CUSTODIAL SERVICES	1166	5850.00	502	11660	10530.00	90	.00	14000
	30	**	CONTRACTUAL SERVICES	1166	5850.00	502	11660	10530.00	90	.00	14000
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	1250	56.92	5	12500	2260.17	18	7425.00	15000
	60	**	MATERIALS & SUPPLIES	1250	56.92	5	12500	2260.17	18	7425.00	15000
	81		CAPITAL OUTLAY - REPLACE								
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
601	**	**	OPERATIONS & MAINTENANCE	2416	5906.92	245	24160	12790.17	53	7425.00	29000
60	**	**		2416	5906.92	245	24160	12790.17	53	7425.00	29000
DIV	4108		TOTAL *****								
			LIBRARY	2416	5906.92	245	24160	12790.17	53	7425.00	29000

FUND 010 GENERAL FUND											
DEPT/DIV 4109 PUBLIC WORKS/ALTAVISTA EMS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
60											
601	OPERATIONS & MAINTENANCE										
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4109	TOTAL *****										
	ALTAVISTA EMS	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL *****										
	PUBLIC WORKS	157710	111113.65	71	1577100	1152105.05	73	76053.67	1892850	664691.28	65

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC			TRANSPORTATION/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
40		ADMINISTRATION										
403		PUBLIC TRANSPORTATION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	8672	8235.65	95	86720	88326.35	102	.00	104070	15743.65	85
	10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10 **	SALARIES AND WAGES	8672	8235.65	95	86720	88326.35	102	.00	104070	15743.65	85
	20	BENEFITS										
	20 02	FICA	663	591.45	89	6630	6371.29	96	.00	7960	1588.71	80
	20 04	VA RETIREMENT SYSTEM	539	520.66	97	5390	5206.60	97	.00	6470	1263.40	81
	20 06	GROUP MEDICAL INSURANCE	1225	662.76	54	12250	6627.60	54	.00	14700	8072.40	45
	20 08	GROUP LIFE INSURANCE	68	67.74	100	680	677.40	100	.00	820	142.60	83
	20 10	WORKER'S COMP	141	.00	0	1410	1733.00	123	.00	1700	33.00-	102
	20 18	VRS HYBRID EMPLOYER CONTR	0	12.42	0	0	124.20	0	.00	0	124.20-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	6.08	0	0	60.80	0	.00	0	60.80-	0
	20 **	BENEFITS	2636	1861.11	71	26360	20800.89	79	.00	31650	10849.11	66
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	83	.00	0	830	.00	0	.00	1000	1000.00	0
	30 08	MAINTENANCE SVC CONTRACTS	41	.00	0	410	.00	0	.00	500	500.00	0
	30 14	MISC & PROFESSIONAL SVCS	25	.00	0	250	.00	0	.00	300	300.00	0
	30 16	PHYSICALS	23	.00	0	230	464.84	202	.00	280	184.84-	166
	30 **	CONTRACTUAL SERVICES	172	.00	0	1720	464.84	27	.00	2080	1615.16	22
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	100	30.41	30	1000	803.00	80	.00	1200	397.00	67
	50 12	MOTOR VEHICLE INSURANCE	141	.00	0	1410	1700.00	121	.00	1700	.00	100
	50 24	SUBSISTANCE & LODGING	25	.00	0	250	.00	0	.00	300	300.00	0
	50 26	CONVENTIONS & EDUCATIONS	62	93.01	150	620	93.01	15	.00	750	656.99	12
	50 28	DUES & ASSOC MEMBERSHIPS	12	.00	0	120	.00	0	.00	150	150.00	0
	50 33	MISCELLANEOUS / INDIRECT	0	.00	0	0	.00	0	.00	0	.00	0
	50 35	MISC / OTHER FIXED COSTS	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	340	123.42	36	3400	2596.01	76	.00	4100	1503.99	63
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	320	.00	0	3200	1671.26	52	.00	3850	2178.74	43
	60 06	FUELS & LUBRICANTS	2824	1644.30	58	28240	16242.58	58	.00	33890	17647.42	48
	60 08	VEHICLE & EQUIP R&M	583	.00	0	5830	6179.52	106	.00	7000	820.48	88
	60 14	OTHER OPERATING SUPPLIES	41	.00	0	410	.00	0	.00	500	500.00	0
	60 18	SUPPLIES	25	.00	0	250	40.19	16	.00	300	259.81	13
	60 **	MATERIALS & SUPPLIES	3793	1644.30	43	37930	24133.55	64	.00	45540	21406.45	53
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	134158.00	0	134158.00-	0
	81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	134158.00	0	134158.00-	0

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC			TRANSPORTATION/OPERATIONS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
403			PUBLIC TRANSPORTATION										
	82		CAPITAL OUTLAY - NEW										
	82	02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
403	**	**	PUBLIC TRANSPORTATION	15613	11864.48	76	156130	136321.64	87	134158.00	187440	83039.64-	144
40	**	**	ADMINISTRATION	15613	11864.48	76	156130	136321.64	87	134158.00	187440	83039.64-	144
DIV	6101		TOTAL *****										
			OPERATIONS	15613	11864.48	76	156130	136321.64	87	134158.00	187440	83039.64-	144
DEPT	61		TOTAL *****										
			PUBLIC TRANSPORTATION	15613	11864.48	76	156130	136321.64	87	134158.00	187440	83039.64-	144



FUND 010 GENERAL FUND											
DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
40		ADMINISTRATION									
405		ECONOMIC DEVELOPMENT									
10		SALARIES AND WAGES									
10 02		REGULAR	0	.00	0	0	.00	0	0	.00	0
10 04		OVERTIME	0	.00	0	0	.00	0	0	.00	0
10 **		SALARIES AND WAGES	0	.00	0	0	.00	0	0	.00	0
20		BENEFITS									
20 02		FICA	0	.00	0	0	.00	0	0	.00	0
20 04		VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	0	.00	0
20 06		GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	0	.00	0
20 08		GROUP LIFE INSURANCE	0	.00	0	0	.00	0	0	.00	0
20 18		VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	0	.00	0
20 20		ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	0	.00	0
20 **		BENEFITS	0	.00	0	0	.00	0	0	.00	0
30		CONTRACTUAL SERVICES									
30 06		ADVERTISING	1666	.00	0	16660	59.99	0	20000	19940.01	0
30 07		RT 29 SIGNAGE	400	.00	0	4000	4800.00	120	4800	.00	100
30 14		MISC & PROFESSIONAL SVCS	416	25000.00	6010	4160	25750.00	619	5000	20750.00-	515
30 **		CONTRACTUAL SERVICES	2482	25000.00	1007	24820	30609.99	123	29800	809.99-	103
50		OTHER CHARGES									
50 06		POSTAL SERVICES	0	.00	0	0	.00	0	0	.00	0
50 08		TELECOMMUNICATIONS	0	9.56	0	0	55.63	0	0	55.63-	0
50 24		SUBSISTANCE & LODGING	0	.00	0	0	.00	0	0	.00	0
50 26		CONVENTIONS & EDUCATIONS	0	.00	0	0	.00	0	0	.00	0
50 28		DUES & ASSOC MEMBERSHIPS	0	.00	0	0	.00	0	0	.00	0
50 32		MISCELLANEOUS	0	.00	0	0	309.95	0	0	309.95-	0
50 61		CONTRIBUTION	0	.00	0	0	.00	0	0	.00	0
50 63		ECONOMIC INCENTIVES	791	.00	0	7910	.00	0	9500	9500.00	0
50 91		DWNTWN DIST - MISC	1250	.00	0	12500	4495.00	36	15000	10505.00	30
50 93		GRANT PROGRAM FUNDING	1250	.00	0	12500	.00	0	15000	15000.00	0
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	0	.00	0
50 **		OTHER CHARGES	3291	9.56	0	32910	4860.58	15	39500	34639.42	12
60		MATERIALS & SUPPLIES									
60 02		OFFICE SUPPLIES	0	.00	0	0	.00	0	0	.00	0
60 06		FUELS & LUBRICANTS	0	.00	0	0	.00	0	0	.00	0
60 08		VEHICLE & EQUIP R&M	0	.00	0	0	.00	0	0	.00	0
60 12		BOOKS & SUBSCRIPTIONS	0	.00	0	0	.00	0	0	.00	0
60 **		MATERIALS & SUPPLIES	0	.00	0	0	.00	0	0	.00	0
81		CAPITAL OUTLAY - REPLACE									
81 18		BUILDING	0	.00	0	0	130.77	0	0	130.77-	0
81 **		CAPITAL OUTLAY - REPLACE	0	.00	0	0	130.77	0	0	130.77-	0

FUND 010 GENERAL FUND											
DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
40	ADMINISTRATION										
405	ECONOMIC DEVELOPMENT										
82	CAPITAL OUTLAY - NEW										
82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	5750.00	0	.00	0	5750.00-	0
82 18	BUILDING	833	875.00	105	8330	344892.44	4140	.00	10000	334892.44-	3449
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	123283.93	0	.00	0	123283.93-	0
82 42	VISTA LEGGETT BLDG	0	875.00	0	0	9135.09	0	.00	0	9135.09-	0
82 **	CAPITAL OUTLAY - NEW	833	1750.00	210	8330	483061.46	5799	.00	10000	473061.46-	4831
405 ** **	ECONOMIC DEVELOPMENT	6606	26759.56	405	66060	518662.80	785	.00	79300	439362.80-	654
406	MAIN STREET COORDINATOR										
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406 ** **	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
409	COMMUNITY DEVELOPMENT										
50	OTHER CHARGES										
50 93	GRANT PROGRAM FUNDING	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
409 ** **	COMMUNITY DEVELOPMENT	0	.00	0	0	.00	0	.00	0	.00	0
40 ** **	ADMINISTRATION	6606	26759.56	405	66060	518662.80	785	.00	79300	439362.80-	654
DIV 7101	TOTAL ***** ECONOMIC DEVELOPMENT	6606	26759.56	405	66060	518662.80	785	.00	79300	439362.80-	654
DEPT 71	TOTAL ***** ECONOMIC DEVELOPMENT	6606	26759.56	405	66060	518662.80	785	.00	79300	439362.80-	654

FUND 010 GENERAL FUND											
DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
40		ADMINISTRATION									
408		COMMUNITY DEVELOPMENT									
10		SALARIES AND WAGES									
10 02		REGULAR	6940	15645.00	225	69400	166772.33	240	.00	83280	83492.33- 200
10 04		OVERTIME	0	.00	0	0	.00	0	.00	0	.00 0
10 **		SALARIES AND WAGES	6940	15645.00	225	69400	166772.33	240	.00	83280	83492.33- 200
20		BENEFITS									
20 02		FICA	530	141.53	27	5300	8056.95	152	.00	6370	1686.95- 127
20 04		VA RETIREMENT SYSTEM	740	.00	0	7400	.00	0	.00	8880	8880.00 0
20 06		GROUP MEDICAL INSURANCE	560	.00	0	5600	2380.20	43	.00	6730	4349.80 35
20 08		GROUP LIFE INSURANCE	93	.00	0	930	372.00	40	.00	1120	748.00 33
20 18		VRS HYBRID EMPLOYER CONTR	0	.00	0	0	2542.88	0	.00	0	2542.88- 0
20 20		ICMA HYBRID EMPLOYER CONT	0	.00	0	0	416.40	0	.00	0	416.40- 0
20 22		HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00 0
20 **		BENEFITS	1923	141.53	7	19230	13768.43	72	.00	23100	9331.57 60
30		CONTRACTUAL SERVICES									
30 06		ADVERTISING	416	2372.38	570	4160	5304.93	128	.00	5000	304.93- 106
30 14		MISC & PROFESSIONAL SVCS	1250	262.50	21	12500	7079.06	57	.00	15000	7920.94 47
30 36		MOWING CONTRACT	666	.00	0	6660	.00	0	.00	8000	8000.00 0
30 40		RECURRING LEASE AGREEMENT	208	.00	0	2080	.00	0	.00	2500	2500.00 0
30 **		CONTRACTUAL SERVICES	2540	2634.88	104	25400	12383.99	49	.00	30500	18116.01 41
50		OTHER CHARGES									
50 06		POSTAL SERVICES	83	.00	0	830	.00	0	.00	1000	1000.00 0
50 08		TELECOMMUNICATIONS	83	61.86	75	830	515.62	62	.00	1000	484.38 52
50 24		SUBSISTANCE & LODGING	125	.00	0	1250	.00	0	.00	1500	1500.00 0
50 26		CONVENTIONS & EDUCATIONS	208	.00	0	2080	410.75	20	.00	2500	2089.25 16
50 28		DUES & ASSOC MEMBERSHIPS	70	.00	0	700	.00	0	.00	850	850.00 0
50 32		MISCELLANEOUS	833	.00	0	8330	506.85	6	.00	10000	9493.15 5
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00 0
50 99		FEMA	0	.00	0	0	.00	0	.00	0	.00 0
50 **		OTHER CHARGES	1402	61.86	4	14020	1433.22	10	.00	16850	15416.78 9
60		MATERIALS & SUPPLIES									
60 02		OFFICE SUPPLIES	208	.00	0	2080	86.25	4	.00	2500	2413.75 4
60 06		FUELS & LUBRICANTS	125	40.48	32	1250	40.48	3	.00	1500	1459.52 3
60 12		BOOKS & SUBSCRIPTIONS	41	.00	0	410	.00	0	.00	500	500.00 0
60 **		MATERIALS & SUPPLIES	374	40.48	11	3740	126.73	3	.00	4500	4373.27 3
81		CAPITAL OUTLAY - REPLACE									
81 23		WATERLINE IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00 0
81 **		CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00 0
82		CAPITAL OUTLAY - NEW									
82 02		VEHICLE	0	.00	0	0	.00	0	.00	0	.00 0
82 04		EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00 0
82 18		BUILDING	0	.00	0	0	.00	0	.00	0	.00 0
82 **		CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00 0

FUND 010 GENERAL FUND				DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
408			COMMUNITY DEVELOPMENT										
408	**	**	COMMUNITY DEVELOPMENT	13179	18523.75	141	131790	194484.70	148	.00	158230	36254.70-	123
40	**	**	ADMINISTRATION	13179	18523.75	141	131790	194484.70	148	.00	158230	36254.70-	123
DIV	7201		TOTAL *****										
			COMMUNITY DEVELOPMENT	13179	18523.75	141	131790	194484.70	148	.00	158230	36254.70-	123

FUND 010 GENERAL FUND			DEPT/DIV 7202 COMMUNITY DEVELOPMENT/MAIN STREET PROGRAM									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
40		ADMINISTRATION										
406		MAIN STREET COORDINATOR										
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406	** **	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
40	** **	ADMINISTRATION	0	.00	0	0	.00	0	.00	0	.00	0
DIV	7202	TOTAL *****										
		MAIN STREET PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
400			COUNCIL / PLANNING COMM										
	50		OTHER CHARGES										
	50	24	SUBSISTANCE & LODGING	91	.00	0	910	.00	0	.00	1100	1100.00	0
	50	26	CONVENTIONS & EDUCATIONS	45	.00	0	450	.00	0	.00	550	550.00	0
	50	36	PLANNING COMMISSION	745	400.00	54	7450	3025.00	41	.00	8950	5925.00	34
	50	**	OTHER CHARGES	881	400.00	45	8810	3025.00	34	.00	10600	7575.00	29
400	**	**	COUNCIL / PLANNING COMM	881	400.00	45	8810	3025.00	34	.00	10600	7575.00	29
40	**	**	ADMINISTRATION	881	400.00	45	8810	3025.00	34	.00	10600	7575.00	29
DIV	7203		TOTAL *****										
			PLANNING COMMISSION	881	400.00	45	8810	3025.00	34	.00	10600	7575.00	29

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
	10		SALARIES AND WAGES										
	10	02	REGULAR	4460	3462.40	78	44600	28018.99	63	.00	53530	25511.01	52
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10	**	SALARIES AND WAGES	4460	3462.40	78	44600	28018.99	63	.00	53530	25511.01	52
	20		BENEFITS										
	20	02	FICA	340	253.06	74	3400	2306.18	68	.00	4090	1783.82	56
	20	04	VA RETIREMENT SYSTEM	475	.00	0	4750	.00	0	.00	5710	5710.00	0
	20	06	GROUP MEDICAL INSURANCE	560	560.40	100	5600	5166.20	92	.00	6730	1563.80	77
	20	08	GROUP LIFE INSURANCE	60	50.26	84	600	351.82	59	.00	720	368.18	49
	20	10	WORKER'S COMP	0	.00	0	0	.00	0	.00	0	.00	0
	20	18	VRS HYBRID EMPLOYER CONTR	0	362.34	0	0	2536.38	0	.00	0	2536.38-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	37.50	0	0	262.50	0	.00	0	262.50-	0
	20	22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	1435	1263.56	88	14350	10623.08	74	.00	17250	6626.92	62
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	833	59.99	7	8330	2670.09	32	.00	10000	7329.91	27
	30	08	MAINTENANCE SVC CONTRACTS	0	1165.00	0	0	12135.98	0	.00	0	12135.98-	0
	30	14	MISC & PROFESSIONAL SVCS	500	.00	0	5000	5590.00	112	.00	6000	410.00	93
	30	26	IT NETWRK/WEBSITE SUPPORT	550	572.11	104	5500	4526.56	82	.00	6600	2073.44	69
	30	40	RECURRING LEASE AGREEMENT	317	179.63	57	3170	2086.26	66	.00	3800	1713.74	55
	30	**	CONTRACTUAL SERVICES	2200	1976.73	90	22000	27008.89	123	.00	26400	608.89-	102
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1000	279.62	28	10000	3165.99	32	.00	12000	8834.01	26
	50	04	HEATING SERVICES	541	277.30	51	5410	2026.20	38	.00	6500	4473.80	31
	50	06	POSTAL SERVICES	62	.00	0	620	186.00	30	.00	750	564.00	25
	50	08	TELECOMMUNICATIONS	553	41.69	8	5530	374.91	7	.00	6640	6265.09	6
	50	10	PROPERTY INSURANCE	41	.00	0	410	500.00	122	.00	500	.00	100
	50	24	SUBSISTANCE & LODGING	166	.00	0	1660	.00	0	.00	2000	2000.00	0
	50	26	CONVENTIONS & EDUCATIONS	166	.00	0	1660	399.00	24	.00	2000	1601.00	20
	50	32	MISCELLANEOUS	375	.00	0	3750	415.27	11	.00	4500	4084.73	9
	50	37	COMMUNITY ENGAGEMENT	833	.00	0	8330	1036.42	12	.00	10000	8963.58	10
	50	93	GRANT PROGRAM FUNDING	0	164.07	0	0	5596.75	0	.00	0	5596.75-	0
	50	**	OTHER CHARGES	3737	762.68	20	37370	13700.54	37	.00	44890	31189.46	31
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	1083	542.78	50	10830	3358.82	31	604.00	13000	9037.18	31
	60	04	REPAIRS & MAINTENANCE	766	226.82	30	7660	6968.09	91	.00	9200	2231.91	76
	60	**	MATERIALS & SUPPLIES	1849	769.60	42	18490	10326.91	56	604.00	22200	11269.09	49
	82		CAPITAL OUTLAY - NEW										
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
409	**	**	COMMUNITY DEVELOPMENT	13681	8234.97	60	136810	89678.41	66	604.00	164270	73987.59	55

FUND 010 GENERAL FUND				DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER									
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
40	**	**	ADMINISTRATION	13681	8234.97	60	136810	89678.41	66	604.00	164270	73987.59	55
DIV	7204		TOTAL *****										
			SPARK INNOVATION CENTER	13681	8234.97	60	136810	89678.41	66	604.00	164270	73987.59	55
DEPT	72		TOTAL *****										
			COMMUNITY DEVELOPMENT	27741	27158.72	98	277410	287188.11	104	604.00	333100	45307.89	86



FUND 010 GENERAL FUND											
DEPT/DIV 9001 NON DEPARTMENTAL/MAIN STREET COORDINATOR											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40	ADMINISTRATION										
406	MAIN STREET COORDINATOR										
10	SALARIES AND WAGES										
10 02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
10 **	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
20	BENEFITS										
20 02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
20 06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406 ** **	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
40 ** **	ADMINISTRATION	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9001	TOTAL *****										
	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 90	TOTAL *****										
	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	50	OTHER CHARGES										
	50 32	MISCELLANEOUS	466	.00	0	4660	27684.00	594	.00	5600	22084.00-	494
	50 61	CONTRIBUTION - EMS	0	.00	0	0	.00	0	.00	0	.00	0
	50 62	CONTRIBUTION - SENIOR CTR	83	.00	0	830	1000.00	121	.00	1000	.00	100
	50 63	ECONOMIC INCENTIVES	0	.00	0	0	.00	0	.00	0	.00	0
	50 69	UNCLE BILLY'S DAY FUNDING	0	.00	0	0	.00	0	.00	0	.00	0
	50 70	RECREATION PROGRAM	8333	25000.00	300	83330	100000.00	120	.00	100000	.00	100
	50 71	CONTRIBUTION - CHAMBER	3750	.00	0	37500	.00	0	.00	45000	45000.00	0
	50 72	CONTRIBUTION - FIRE DEPT	1250	.00	0	12500	15209.00	122	.00	15000	209.00-	101
	50 73	CONTRIBUTION - AVOCA	6845	20535.00	300	68450	82140.00	120	.00	82140	.00	100
	50 74	CONTRIBUTION-MAIN ST PGM	4598	.00	0	45980	.00	0	.00	55180	55180.00	0
	50 75	CONTRIBUTION - SBDC	500	.00	0	5000	6000.00	120	.00	6000	.00	100
	50 **	OTHER CHARGES	25825	45535.00	176	258250	232033.00	90	.00	309920	77887.00	75
801	** **	NON DEPARTMENTAL	25825	45535.00	176	258250	232033.00	90	.00	309920	77887.00	75
80	** **	NON DEPARTMENT	25825	45535.00	176	258250	232033.00	90	.00	309920	77887.00	75
DIV	9101	TOTAL *****										
		CONTRIBUTIONS	25825	45535.00	176	258250	232033.00	90	.00	309920	77887.00	75

FUND 010 GENERAL FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
702	SEWER										
70	TRANSFER OUT										
70 06	TO CIF	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	0	.00	0	0	.00	0	.00	0	.00	0
70 ** **	UTILITIES	0	.00	0	0	.00	0	.00	0	.00	0
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50 82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 96	INSURANCE CLAIM	0	.00	0	0	6869.49	0	5836.82	0	12706.31-	0
50 **	OTHER CHARGES	0	.00	0	0	6869.49	0	5836.82	0	12706.31-	0
60	MATERIALS & SUPPLIES										
60 06	FUELS & LUBRICANTS	1083	1223.63	113	10830	12345.67	114	.00	13000	654.33	95
60 **	MATERIALS & SUPPLIES	1083	1223.63	113	10830	12345.67	114	.00	13000	654.33	95
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	8566.56	0	0	21239.48	0	.00	0	21239.48-	0
82 **	CAPITAL OUTLAY - NEW	0	8566.56	0	0	21239.48	0	.00	0	21239.48-	0
801 ** **	NON DEPARTMENTAL	1083	9790.19	904	10830	40454.64	374	5836.82	13000	33291.46-	356
802	TRANSFER OUT										
70	TRANSFER OUT										
70 01	TO CEMETERY FUND	5966	.00	0	59660	.00	0	.00	71600	71600.00	0
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 04	TO LIBRARY FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 05	TO RESERVES	0	.00	0	0	.00	0	.00	0	.00	0
70 06	TO CIF	0	.00	0	0	.00	0	.00	0	.00	0
70 07	TO RESERVE POLICY FNDS-FD	5416	.00	0	54160	.00	0	.00	65000	65000.00	0
70 08	EDA CHECKING ACCOUNT	0	.00	0	0	.00	0	.00	0	.00	0
70 09	ALTAVISTA ON TRACK	0	.00	0	0	.00	0	.00	0	.00	0
70 10	WAR MEMORIAL ACCT	0	.00	0	0	1.00	0	.00	0	1.00-	0
70 **	TRANSFER OUT	11382	.00	0	113820	1.00	0	.00	136600	136599.00	0
802 ** **	TRANSFER OUT	11382	.00	0	113820	1.00	0	.00	136600	136599.00	0
80 ** **	NON DEPARTMENT	12465	9790.19	79	124650	40455.64	33	5836.82	149600	103307.54	31
DIV 9102	TOTAL *****										
	NON DEPARTMENT	12465	9790.19	79	124650	40455.64	33	5836.82	149600	103307.54	31

FUND 010 GENERAL FUND											
DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY											
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
				BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
				BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
-----											
60											
608			CAPITAL OUTLAY								
	81		CAPITAL OUTLAY - REPLACE								
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0
80			NON DEPARTMENT								
801			NON DEPARTMENTAL								
	82		CAPITAL OUTLAY - NEW								
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0
803			VDOT T-21 GRANT								
	81		CAPITAL OUTLAY - REPLACE								
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
803	**	**	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0
804			STREET/SIDEWALK PROJ								
	81		CAPITAL OUTLAY - REPLACE								
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
804	**	**	STREET/SIDEWALK PROJ	0	.00	0	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0
DIV	9103		TOTAL *****								
			CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	90		DEBT SERVICE										
	90	02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
	90	04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
	90	**	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9104		TOTAL *****										
			DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9105 NON DEPARTMENT/AVOCA									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	10	SALARIES AND WAGES										
	10 02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
	10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10 **	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
	20	BENEFITS										
	20 02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
	20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	20 06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20 08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
	30	CONTRACTUAL SERVICES										
	30 36	MOWING CONTRACT	0	.00	0	0	.00	0	.00	0	.00	0
	30 **	CONTRACTUAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60 06	FUELS & LUBRICANTS	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	81	CAPITAL OUTLAY - REPLACE										
	81 18	BUILDING	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
801	** **	NON DEPARTMENTAL	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
80	** **	NON DEPARTMENT	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
DIV	9105	TOTAL ***** AVOCA	0	.00	0	0	18900.00	0	.00	0	18900.00-	0
DEPT	91	TOTAL ***** NON DEPARTMENT	38290	55325.19	145	382900	291388.64	76	5836.82	459520	162294.54	65
FUND 010		TOTAL ***** GENERAL FUND	469642	403626.34	86	4696420	4676831.46	100	230747.38	5636740	729161.16	87

FUND 020 STATE HIGHWAY REIMB FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
60											
601	OPERATIONS & MAINTENANCE										
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 28	STORM DRAINAGE	4016	244.19	6	40160	12655.80	32	.00	48200	35544.20	26
60 36	PAVEMENT	66666	.00	0	666660	1994.84	0	14350.00	800000	783655.16	2
60 40	TRAFFIC CONTROL DEVICE	4733	4953.89	105	47330	44917.19	95	.00	56800	11882.81	79
60 **	MATERIALS & SUPPLIES	75415	5198.08	7	754150	59567.83	8	14350.00	905000	831082.17	8
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	8168	.00	0	81680	91099.80	112	.00	98020	6920.20	93
81 06	MACHINERY & EQUIPMENT	1500	.00	0	15000	7652.78	51	2050.67	18000	8296.55	54
81 **	CAPITAL OUTLAY - REPLACE	9668	.00	0	96680	98752.58	102	2050.67	116020	15216.75	87
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	85083	5198.08	6	850830	158320.41	19	16400.67	1021020	846298.92	17
606											
60	MATERIALS & SUPPLIES										
60 30	ENGINEERING R & M	833	.00	0	8330	344.25	4	.00	10000	9655.75	3
60 42	TRAFFIC CONTROL OPERATION	0	.00	0	0	.00	0	.00	0	.00	0
60 44	SNOW & ICE REMOVAL	5000	.00	0	50000	9157.36	18	.00	60000	50842.64	15
60 46	OTHER TRAFFIC SVCS RDSIDE	4166	4865.00	117	41660	123824.87	297	.03	50000	73824.90-	248
60 **	MATERIALS & SUPPLIES	9999	4865.00	49	99990	133326.48	133	.03	120000	13326.51-	111
606 ** **		9999	4865.00	49	99990	133326.48	133	.03	120000	13326.51-	111
607	ADMINISTRATION AND MISC										
50	OTHER CHARGES										
50 32	MISCELLANEOUS	8333	.00	0	83330	33659.99	40	.00	100000	66340.01	34
50 **	OTHER CHARGES	8333	.00	0	83330	33659.99	40	.00	100000	66340.01	34
607 ** **	ADMINISTRATION AND MISC	8333	.00	0	83330	33659.99	40	.00	100000	66340.01	34
608	CAPITAL OUTLAY										
81	CAPITAL OUTLAY - REPLACE										
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 34	ENGINEERING	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
608 ** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
60													
608			CAPITAL OUTLAY										
60	**	**		103415	10063.08	10	1034150	325306.88	32	16400.70	1241020	899312.42	28
DIV	4101	TOTAL	*****										
			MAIN OF STREETS & HWYS	103415	10063.08	10	1034150	325306.88	32	16400.70	1241020	899312.42	28



FUND 020 STATE HIGHWAY REIMB FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
60											
602	PARKS, RECREAT & CULTURAL										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
602 ** **	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4104	TOTAL *****										
	PARKS & RECREATION	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL *****										
	PUBLIC WORKS	103415	10063.08	10	1034150	325306.88	32	16400.70	1241020	899312.42	28
FUND 020	TOTAL *****										
	STATE HIGHWAY REIMB FUND	103415	10063.08	10	1034150	325306.88	32	16400.70	1241020	899312.42	28

FUND 030 LIBRARY FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
60													
601			OPERATIONS & MAINTENANCE										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	70		TRANSFER OUT										
	70	01	CEMETERY RESERVE	0	.00	0	0	.00	0	.00	0	.00	0
	70	03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
	81		CAPITAL OUTLAY - REPLACE										
	81	08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
	81	28	LIBRARY CONSTRUCTION	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
601	**	**	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4103		TOTAL *****										
			MAIN OF BLDGS & GROUNDS	0	.00	0	0	.00	0	.00	0	.00	0
DEPT	41		TOTAL *****										
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	.00	0
FUND	030		TOTAL *****										
			LIBRARY FUND	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1885	1740.96	92	18850	18531.56	98	.00	22630	4098.44	82
	10 04	OVERTIME	29	.00	0	290	.00	0	.00	350	350.00	0
	10 **	SALARIES AND WAGES	1914	1740.96	91	19140	18531.56	97	.00	22980	4448.44	81
	20	BENEFITS										
	20 02	FICA	146	108.30	74	1460	1168.86	80	.00	1760	591.14	66
	20 04	VA RETIREMENT SYSTEM	200	201.06	101	2000	2010.60	101	.00	2410	399.40	83
	20 06	GROUP MEDICAL INSURANCE	356	356.58	100	3560	3565.80	100	.00	4280	714.20	83
	20 08	GROUP LIFE INSURANCE	25	25.28	101	250	252.80	101	.00	300	47.20	84
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	727	691.22	95	7270	6998.06	96	.00	8750	1751.94	80
	50	OTHER CHARGES										
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
701	** **	WATER	2641	2432.18	92	26410	25529.62	97	.00	31730	6200.38	81
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1257	1160.64	92	12570	12354.32	98	.00	15090	2735.68	82
	10 04	OVERTIME	12	.00	0	120	.00	0	.00	150	150.00	0
	10 **	SALARIES AND WAGES	1269	1160.64	92	12690	12354.32	97	.00	15240	2885.68	81
	20	BENEFITS										
	20 02	FICA	97	72.22	75	970	779.35	80	.00	1170	390.65	67
	20 04	VA RETIREMENT SYSTEM	134	134.02	100	1340	1340.20	100	.00	1610	269.80	83
	20 06	GROUP MEDICAL INSURANCE	238	237.72	100	2380	2377.20	100	.00	2860	482.80	83
	20 08	GROUP LIFE INSURANCE	16	16.84	105	160	168.40	105	.00	200	31.60	84
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	485	460.80	95	4850	4665.15	96	.00	5840	1174.85	80
	50	OTHER CHARGES										
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
702	** **	SEWER	1754	1621.44	92	17540	17019.47	97	.00	21080	4060.53	81
70	** **	UTILITIES	4395	4053.62	92	43950	42549.09	97	.00	52810	10260.91	81
DIV	1101	TOTAL *****										

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	
-----														
70		UTILITIES												
702		SEWER												
		ADMINISTRATION		4395	4053.62	92	43950	42549.09	97	.00	52810	10260.91	81	
DEPT	11	TOTAL *****												
		GENERAL GOVERNMENT		4395	4053.62	92	43950	42549.09	97	.00	52810	10260.91	81	

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
	10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10 **	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
	20	BENEFITS										
	20 02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
	20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	20 06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20 08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
	50	OTHER CHARGES										
	50 65	METER TESTING/REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60 25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	81	CAPITAL OUTLAY - REPLACE										
	81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
701	** **	WATER	0	.00	0	0	.00	0	.00	0	.00	0
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
	10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10 **	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
	20	BENEFITS										
	20 02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
	20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	20 06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20 08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS						ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
-----												
70			UTILITIES									
702			SEWER									
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	0
	81		CAPITAL OUTLAY - REPLACE									
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	0
702	**	**	SEWER	0	.00	0	0	.00	0	.00	0	0
70	**	**	UTILITIES	0	.00	0	0	.00	0	.00	0	0
DIV	4101		TOTAL *****									
			MAIN OF STREETS & HWYS	0	.00	0	0	.00	0	.00	0	0
DEPT	41		TOTAL *****									
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	32257	25323.08	79	322570	260490.32	81	.00	387090	126599.68	67
	10 04	OVERTIME	1287	552.93	43	12870	11886.96	92	.00	15450	3563.04	77
	10 **	SALARIES AND WAGES	33544	25876.01	77	335440	272377.28	81	.00	402540	130162.72	68
	20	BENEFITS										
	20 02	FICA	2565	1837.07	72	25650	19605.05	76	.00	30790	11184.95	64
	20 04	VA RETIREMENT SYSTEM	3160	1405.20	45	31600	13220.52	42	.00	37930	24709.48	35
	20 06	GROUP MEDICAL INSURANCE	3109	3790.90	122	31090	38656.47	124	.00	37310	1346.47-	104
	20 08	GROUP LIFE INSURANCE	397	328.14	83	3970	2982.02	75	.00	4770	1787.98	63
	20 18	VRS HYBRID EMPLOYER CONTR	0	955.88	0	0	8264.94	0	.00	0	8264.94-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	249.22	0	0	2235.90	0	.00	0	2235.90-	0
	20 **	BENEFITS	9231	8566.41	93	92310	84964.90	92	.00	110800	25835.10	77
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	3333	5177.25	155	33330	32590.56	98	.00	40000	7409.44	82
	30 14	MISC & PROFESSIONAL SVCS	1666	3591.00	216	16660	10227.56	61	.00	20000	9772.44	51
	30 16	PHYSICALS	66	.00	0	660	380.00	58	.00	800	420.00	48
	30 20	WATER PURCHASES - CC	6250	7441.52	119	62500	25402.37	41	.00	75000	49597.63	34
	30 24	R & M GROUNDS, BLDGS, RDS	2083	1470.00	71	20830	13965.00	67	.00	25000	11035.00	56
	30 26	IT NETWRK/WEBSITE SUPPORT	47	47.43	101	470	474.30	101	.00	570	95.70	83
	30 **	CONTRACTUAL SERVICES	13445	17727.20	132	134450	83039.79	62	.00	161370	78330.21	52
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	9166	11165.69	122	91660	97771.84	107	.00	110000	12228.16	89
	50 04	HEATING SERVICES	375	42.18	11	3750	710.86	19	.00	4500	3789.14	16
	50 08	TELECOMMUNICATIONS	1166	2378.77	204	11660	11821.60	101	.00	14000	2178.40	84
	50 10	PROPERTY INSURANCE	875	.00	0	8750	12500.00	143	.00	10500	2000.00-	119
	50 12	MOTOR VEHICLE INSURANCE	58	.00	0	580	700.00	121	.00	700	.00	100
	50 18	GENERAL LIABILITY INSUR	458	.00	0	4580	5500.00	120	.00	5500	.00	100
	50 24	SUBSISTANCE & LODGING	250	.00	0	2500	456.60	18	.00	3000	2543.40	15
	50 26	CONVENTIONS & EDUCATIONS	416	200.00	48	4160	1781.19	43	.00	5000	3218.81	36
	50 28	DUES & ASSOC MEMBERSHIPS	91	.00	0	910	550.00	60	.00	1100	550.00	50
	50 30	REFUNDS	41	.00	0	410	.00	0	.00	500	500.00	0
	50 32	MISCELLANEOUS	166	134.00	81	1660	204.15	12	.00	2000	1795.85	10
	50 40	BAD DEBT EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 64	SAMPLE TESTING	1250	2664.62	213	12500	11010.86	88	.00	15000	3989.14	73
	50 66	FEES PAID TO COMMONWEALTH	458	.00	0	4580	5037.00	110	.00	5500	463.00	92
	50 68	PROFESSIONAL LICENSES	125	.00	0	1250	100.00	8	.00	1500	1400.00	7
	50 80	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 88	LOAN ISSUANCE COSTS	0	.00	0	0	80.77	0	.00	0	80.77-	0
	50 90	MISC PROJECT CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	50 94	FLUORIDE GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	14895	16585.26	111	148950	148224.87	100	.00	178800	30575.13	83

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
701		WATER										
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	737	.00	0	7370	3935.10	53	.00	8850	4914.90	45
60 04		REPAIRS & MAINTENANCE	4583	637.79	14	45830	24746.36	54	6160.00	55000	24093.64	56
60 06		FUELS & LUBRICANTS	666	281.43	42	6660	3504.05	53	.00	8000	4495.95	44
60 08		VEHICLE & EQUIP R&M	633	58.13	9	6330	673.13	11	.00	7600	6926.87	9
60 10		UNIFORMS	625	189.16	30	6250	3709.04	59	.00	7500	3790.96	50
60 11		SAFETY EQUIP & PROGRAMS	166	80.00	48	1660	291.35	18	.00	2000	1708.65	15
60 14		OTHER OPERATING SUPPLIES	11666	9332.88	80	116660	119195.11	102	.00	140000	20804.89	85
60 15		LABORATORY TEST CHEMICALS	1250	.00	0	12500	16679.75	133	.00	15000	1679.75-	111
60 24		SMALL TOOLS	166	.00	0	1660	135.41	8	.00	2000	1864.59	7
60 25		SMALL EQUIPMENT	625	.00	0	6250	7296.86	117	.00	7500	203.14	97
60 **		MATERIALS & SUPPLIES	21117	10579.39	50	211170	180166.16	85	6160.00	253450	67123.84	74
70		TRANSFER OUT										
70 05		TO RESERVES	8394	.00	0	83940	.00	0	.00	100730	100730.00	0
70 **		TRANSFER OUT	8394	.00	0	83940	.00	0	.00	100730	100730.00	0
90		DEBT SERVICE										
90 02		PRINCIPAL	26250	.00	0	262500	314000.00	120	.00	315000	1000.00	100
90 04		INTEREST	6965	.00	0	69650	83582.05	120	.00	83590	7.95	100
90 **		DEBT SERVICE	33215	.00	0	332150	397582.05	120	.00	398590	1007.95	100
91		DEBT SERVICE-2020A										
91 02		PRINCIPAL	9440	.00	0	94400	113280.00	120	.00	113280	.00	100
91 04		INTEREST	7258	.00	0	72580	87104.30	120	.00	87100	4.30-	100
91 **		DEBT SERVICE-2020A	16698	.00	0	166980	200384.30	120	.00	200380	4.30-	100
92		DEBT SERVICE-SERIES 2022										
92 02		PRINCIPAL	0	.00	0	0	16200.00	0	.00	0	16200.00-	0
92 04		INTEREST	0	.00	0	0	14954.39	0	.00	0	14954.39-	0
92 **		DEBT SERVICE-SERIES 2022	0	.00	0	0	31154.39	0	.00	0	31154.39-	0
701 ** **		WATER	150539	79334.27	53	1505390	1397893.74	93	6160.00	1806660	402606.26	78
70 ** **		UTILITIES	150539	79334.27	53	1505390	1397893.74	93	6160.00	1806660	402606.26	78
DIV 5001		TOTAL *****										
		OPERATIONS	150539	79334.27	53	1505390	1397893.74	93	6160.00	1806660	402606.26	78



FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION						
BA ELE OBJ	ACCOUNT		*****CURRENT*****	*****YEAR-TO-DATE*****					ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
<hr/>												
70		UTILITIES										
703		BEDFORD PUMP STATION										
30		CONTRACTUAL SERVICES										
30	08	MAINTENANCE SVC CONTRACTS	458	.00	0	4580	1533.06	34	.00	5500	3966.94	28
30	**	CONTRACTUAL SERVICES	458	.00	0	4580	1533.06	34	.00	5500	3966.94	28
50		OTHER CHARGES										
50	02	ELECTRICAL SERVICES	833	859.48	103	8330	5925.65	71	.00	10000	4074.35	59
50	08	TELECOMMUNICATIONS	75	69.21	92	750	686.18	92	.00	900	213.82	76
50	**	OTHER CHARGES	908	928.69	102	9080	6611.83	73	.00	10900	4288.17	61
60		MATERIALS & SUPPLIES										
60	04	REPAIRS & MAINTENANCE	250	.00	0	2500	73.44	3	.00	3000	2926.56	2
60	**	MATERIALS & SUPPLIES	250	.00	0	2500	73.44	3	.00	3000	2926.56	2
703	**	** BEDFORD PUMP STATION	1616	928.69	58	16160	8218.33	51	.00	19400	11181.67	42
704		LOLA PUMP STATION										
50		OTHER CHARGES										
50	02	ELECTRICAL SERVICES	83	102.14	123	830	1080.06	130	.00	1000	80.06-	108
50	08	TELECOMMUNICATIONS	62	69.21	112	620	686.18	111	.00	750	63.82	92
50	**	OTHER CHARGES	145	171.35	118	1450	1766.24	122	.00	1750	16.24-	101
60		MATERIALS & SUPPLIES										
60	04	REPAIRS & MAINTENANCE	8	.00	0	80	.00	0	.00	100	100.00	0
60	**	MATERIALS & SUPPLIES	8	.00	0	80	.00	0	.00	100	100.00	0
704	**	** LOLA PUMP STATION	153	171.35	112	1530	1766.24	115	.00	1850	83.76	96
709		MELINDA PUMP STATION										
30		CONTRACTUAL SERVICES										
30	08	MAINTENANCE SVC CONTRACTS	458	.00	0	4580	1138.51	25	.00	5500	4361.49	21
30	**	CONTRACTUAL SERVICES	458	.00	0	4580	1138.51	25	.00	5500	4361.49	21
50		OTHER CHARGES										
50	02	ELECTRICAL SERVICES	800	373.11	47	8000	2840.50	36	.00	9600	6759.50	30
50	08	TELECOMMUNICATIONS	45	.00	0	450	.00	0	.00	550	550.00	0
50	**	OTHER CHARGES	845	373.11	44	8450	2840.50	34	.00	10150	7309.50	28
60		MATERIALS & SUPPLIES										
60	04	REPAIRS & MAINTENANCE	125	.00	0	1250	.00	0	.00	1500	1500.00	0
60	**	MATERIALS & SUPPLIES	125	.00	0	1250	.00	0	.00	1500	1500.00	0
709	**	** MELINDA PUMP STATION	1428	373.11	26	14280	3979.01	28	.00	17150	13170.99	23
70	**	** UTILITIES	3197	1473.15	46	31970	13963.58	44	.00	38400	24436.42	36
DIV	5002	TOTAL *****										
		PUMP STATION	3197	1473.15	46	31970	13963.58	44	.00	38400	24436.42	36

FUND 050 WATER & SEWER FUND			DEPT/DIV 5003 WATER			DEPARTMENT/SPRINGS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB			DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
70			UTILITIES										
706			MCMINNIS SPRING										
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	458	.00	0	4580	1138.51	25	.00	5500	4361.49	21
	30	**	CONTRACTUAL SERVICES	458	.00	0	4580	1138.51	25	.00	5500	4361.49	21
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	800	714.75	89	8000	7001.97	88	.00	9600	2598.03	73
	50	08	TELECOMMUNICATIONS	66	61.32	93	660	613.14	93	.00	800	186.86	77
	50	**	OTHER CHARGES	866	776.07	90	8660	7615.11	88	.00	10400	2784.89	73
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	250	.00	0	2500	2779.63	111	.00	3000	220.37	93
	60	14	OTHER OPERATING SUPPLIES	750	790.44	105	7500	6630.92	88	.00	9000	2369.08	74
	60	15	LABORATORY TEST CHEMICALS	250	.00	0	2500	1099.31	44	.00	3000	1900.69	37
	60	**	MATERIALS & SUPPLIES	1250	790.44	63	12500	10509.86	84	.00	15000	4490.14	70
706	**	**	MCMINNIS SPRING	2574	1566.51	61	25740	19263.48	75	.00	30900	11636.52	62
707			REYNOLDS SPRING										
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	458	.00	0	4580	1138.51	25	.00	5500	4361.49	21
	30	**	CONTRACTUAL SERVICES	458	.00	0	4580	1138.51	25	.00	5500	4361.49	21
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1083	1126.66	104	10830	9832.54	91	.00	13000	3167.46	76
	50	08	TELECOMMUNICATIONS	133	145.25	109	1330	1438.33	108	.00	1600	161.67	90
	50	**	OTHER CHARGES	1216	1271.91	105	12160	11270.87	93	.00	14600	3329.13	77
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	250	.00	0	2500	4604.32	184	.00	3000	1604.32	154
	60	14	OTHER OPERATING SUPPLIES	650	790.44	122	6500	6630.91	102	.00	7800	1169.09	85
	60	15	LABORATORY TEST CHEMICALS	250	.00	0	2500	1099.32	44	.00	3000	1900.68	37
	60	**	MATERIALS & SUPPLIES	1150	790.44	69	11500	12334.55	107	.00	13800	1465.45	89
707	**	**	REYNOLDS SPRING	2824	2062.35	73	28240	24743.93	88	.00	33900	9156.07	73
70	**	**	UTILITIES	5398	3628.86	67	53980	44007.41	82	.00	64800	20792.59	68
DIV	5003	TOTAL	*****										
		SPRINGS		5398	3628.86	67	53980	44007.41	82	.00	64800	20792.59	68

FUND 050 WATER & SEWER FUND			DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
708		TANKS & INDUSTRIAL METERS										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	141	56.50	40	1410	509.38	36	.00	1700	1190.62	30
	50 08	TELECOMMUNICATIONS	125	103.75	83	1250	1037.50	83	.00	1500	462.50	69
	50 **	OTHER CHARGES	266	160.25	60	2660	1546.88	58	.00	3200	1653.12	48
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	208	.00	0	2080	.00	0	.00	2500	2500.00	0
	60 **	MATERIALS & SUPPLIES	208	.00	0	2080	.00	0	.00	2500	2500.00	0
708	** **	TANKS & INDUSTRIAL METERS	474	160.25	34	4740	1546.88	33	.00	5700	4153.12	27
70	** **	UTILITIES	474	160.25	34	4740	1546.88	33	.00	5700	4153.12	27
DIV	5004	TOTAL *****										
		TANKS & INDUSTRIAL METERS	474	160.25	34	4740	1546.88	33	.00	5700	4153.12	27

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY								
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
701	WATER										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	2708	.00	0	27080	.00	0	.00	32500	32500.00	0
81 06	MACHINERY & EQUIPMENT	14375	.00	0	143750	86826.78	60	22313.66	172500	63359.56	63
81 18	BUILDING	0	.00	0	0	27000.00	0	.00	0	27000.00-	0
81 22	WATER SYSTEM	91666	.00	0	916660	68607.40	8	.00	1100000	1031392.60	6
81 23	WATERLINE IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	220833	.00	0	2208330	193822.64	9	.00	2650000	2456177.36	7
81 33	WATERLINE-MAIN ST IMPROVE	0	.00	0	0	6200.00	0	.00	0	6200.00-	0
81 35	MELINDA TANK HPZ	25000	1230.00	5	250000	1230.00	1	.00	300000	298770.00	0
81 37	SCADA SYSTEM UPGRADE	17445	.00	0	174450	189016.00	108	9795.76	209341	10529.24	95
81 40	WTP - ELECTRICAL	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	372027	1230.00	0	3720270	572702.82	15	32109.42	4464341	3859528.76	14
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	0	.00	0	0	590416.76	0	23400.00	0	613816.76-	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 22	WATER SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 38	DOM VA PWR WTR CONNECTION	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	590416.76	0	23400.00	0	613816.76-	0
83	CAPITAL OUTLAY										
83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
701 ** **	WATER	372027	1230.00	0	3720270	1163119.58	31	55509.42	4464341	3245712.00	27
70 ** **	UTILITIES	372027	1230.00	0	3720270	1163119.58	31	55509.42	4464341	3245712.00	27
DIV 5010	TOTAL *****										
	WATER CAPITAL OUTLAY	372027	1230.00	0	3720270	1163119.58	31	55509.42	4464341	3245712.00	27
DEPT 50	TOTAL *****										
	WATER DEPARTMENT	531635	85826.53	16	5316350	2620531.19	49	61669.42	6379901	3697700.39	42

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	47181	32224.20	68	471810	389145.53	83	.00	566180	177034.47	69
	10 04	OVERTIME	691	315.60	46	6910	4741.54	69	.00	8300	3558.46	57
	10 **	SALARIES AND WAGES	47872	32539.80	68	478720	393887.07	82	.00	574480	180592.93	69
	20	BENEFITS										
	20 02	FICA	3662	2322.24	63	36620	28445.80	78	.00	43950	15504.20	65
	20 04	VA RETIREMENT SYSTEM	4751	2630.62	55	47510	26306.20	55	.00	57020	30713.80	46
	20 06	GROUP MEDICAL INSURANCE	6812	4594.92	68	68120	55646.46	82	.00	81750	26103.54	68
	20 08	GROUP LIFE INSURANCE	597	418.40	70	5970	4758.58	80	.00	7170	2411.42	66
	20 18	VRS HYBRID EMPLOYER CONTR	0	598.18	0	0	9873.08	0	.00	0	9873.08-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	99.66	0	0	1676.02	0	.00	0	1676.02-	0
	20 **	BENEFITS	15822	10664.02	67	158220	126706.14	80	.00	189890	63183.86	67
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	1375	58.94	4	13750	7860.52	57	1850.00	16500	6789.48	59
	30 14	MISC & PROFESSIONAL SVCS	1666	.00	0	16660	440.00	3	.00	20000	19560.00	2
	30 16	PHYSICALS	125	.00	0	1250	200.00	16	.00	1500	1300.00	13
	30 24	R & M GROUNDS, BLDGS, RDS	958	719.99	75	9580	4157.85	43	.00	11500	7342.15	36
	30 **	CONTRACTUAL SERVICES	4124	778.93	19	41240	12658.37	31	1850.00	49500	34991.63	29
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	31666	36009.05	114	316660	395712.35	125	.00	380000	15712.35-	104
	50 04	HEATING SERVICES	291	495.27	170	2910	3330.18	114	.00	3500	169.82	95
	50 08	TELECOMMUNICATIONS	1000	983.08	98	10000	8638.65	86	.00	12000	3361.35	72
	50 10	PROPERTY INSURANCE	833	.00	0	8330	12060.00	145	.00	10000	2060.00-	121
	50 12	MOTOR VEHICLE INSURANCE	208	.00	0	2080	2500.00	120	.00	2500	.00	100
	50 18	GENERAL LIABILITY INSUR	458	.00	0	4580	5500.00	120	.00	5500	.00	100
	50 24	SUBSISTANCE & LODGING	83	.00	0	830	810.62	98	.00	1000	189.38	81
	50 26	CONVENTIONS & EDUCATIONS	250	268.00	107	2500	2213.24	89	.00	3000	786.76	74
	50 28	DUES & ASSOC MEMBERSHIPS	41	.00	0	410	.00	0	.00	500	500.00	0
	50 30	REFUNDS	62	.00	0	620	.00	0	.00	750	750.00	0
	50 32	MISCELLANEOUS	62	116.34	188	620	176.34	28	.00	750	573.66	24
	50 64	SAMPLE TESTING	916	.00	0	9160	6320.94	69	.00	11000	4679.06	58
	50 66	FEES PAID TO COMMONWEALTH	858	.00	0	8580	10915.00	127	.00	10300	615.00-	106
	50 67	SAMPLE TESTING / IN HOUSE	583	.00	0	5830	3369.71	58	.00	7000	3630.29	48
	50 68	PROFESSIONAL LICENSES	125	.00	0	1250	480.00	38	.00	1500	1020.00	32
	50 80	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 86	AMORTIZATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
	50 90	EOP ENVIRON. SAMPLING	416	.00	0	4160	.00	0	.00	5000	5000.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	37852	37871.74	100	378520	452027.03	119	.00	454300	2272.97	100

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
702		SEWER										
60		MATERIALS & SUPPLIES										
60	02	OFFICE SUPPLIES	500	.00	0	5000	1560.08	31	.00	6000	4439.92	26
60	04	REPAIRS & MAINTENANCE	5833	1551.95	27	58330	39084.30	67	16078.63	70000	14837.07	79
60	06	FUELS & LUBRICANTS	2083	633.50	30	20830	8119.60	39	.00	25000	16880.40	33
60	08	VEHICLE / EQUIP R&M	583	3.12	1	5830	1632.13	28	.00	7000	5367.87	23
60	10	UNIFORMS	583	.00	0	5830	3918.90	67	302.50	7000	2778.60	60
60	11	SAFETY EQUIP & PROGRAMS	416	79.99	19	4160	1837.40	44	.00	5000	3162.60	37
60	14	OTHER OPERATING SUPPLIES	6833	.00	0	68330	39923.92	58	.00	82000	42076.08	49
60	18	SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
60	24	SMALL TOOLS	125	.00	0	1250	12.35	1	.00	1500	1487.65	1
60	50	LABORATORY TEST EQUIP	2500	465.78	19	25000	15041.01	60	.00	30000	14958.99	50
60	**	MATERIALS & SUPPLIES	19456	2734.34	14	194560	111129.69	57	16381.13	233500	105989.18	55
70		TRANSFER OUT										
70	05	TO RESERVES	8393	.00	0	83930	.00	0	.00	100720	100720.00	0
70	**	TRANSFER OUT	8393	.00	0	83930	.00	0	.00	100720	100720.00	0
90		DEBT SERVICE										
90	02	PRINCIPAL	10337	127495.43	1233	103370	254633.70	246	.00	124050	130583.70-	205
90	04	INTEREST	2220	23184.48	1044	22200	46726.12	211	.00	26640	20086.12-	175
90	**	DEBT SERVICE	12557	150679.91	1200	125570	301359.82	240	.00	150690	150669.82-	200
91		DEBT SERVICE-2020A										
91	02	PRINCIPAL	6560	.00	0	65600	78720.00	120	.00	78720	.00	100
91	04	INTEREST	5044	.00	0	50440	60530.12	120	.00	60530	.12-	100
91	**	DEBT SERVICE-2020A	11604	.00	0	116040	139250.12	120	.00	139250	.12-	100
92		DEBT SERVICE-SERIES 2022										
92	02	PRINCIPAL	0	.00	0	0	73800.00	0	.00	0	73800.00-	0
92	04	INTEREST	0	.00	0	0	68125.61	0	.00	0	68125.61-	0
92	**	DEBT SERVICE-SERIES 2022	0	.00	0	0	141925.61	0	.00	0	141925.61-	0
702	**	** SEWER	157680	235268.74	149	1576800	1678943.85	107	18231.13	1892330	195155.02	90
70	**	** UTILITIES	157680	235268.74	149	1576800	1678943.85	107	18231.13	1892330	195155.02	90
DIV	5101	TOTAL ***** OPERATIONS	157680	235268.74	149	1576800	1678943.85	107	18231.13	1892330	195155.02	90

FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER			DEPARTMENT/PUMP STATION			ANNUAL	UNENCUMB.	%	
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						BUDGET
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
<hr/>												
70			UTILITIES									
705			RIVERVIEW PUMP STATION									
	50		OTHER CHARGES									
	50	02	ELECTRICAL SERVICES	1083	1197.71	111	10830	10713.86	99	.00	13000	2286.14 82
	50	08	TELECOMMUNICATIONS	83	69.21	83	830	686.18	83	.00	1000	313.82 69
	50	**	OTHER CHARGES	1166	1266.92	109	11660	11400.04	98	.00	14000	2599.96 81
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	833	.00	0	8330	931.50	11	.00	10000	9068.50 9
	60	**	MATERIALS & SUPPLIES	833	.00	0	8330	931.50	11	.00	10000	9068.50 9
705	**	**	RIVERVIEW PUMP STATION	1999	1266.92	63	19990	12331.54	62	.00	24000	11668.46 51
70	**	**	UTILITIES	1999	1266.92	63	19990	12331.54	62	.00	24000	11668.46 51
DIV	5102		TOTAL *****									
			PUMP STATION	1999	1266.92	63	19990	12331.54	62	.00	24000	11668.46 51

FUND 050 WATER & SEWER FUND			DEPT/DIV 5110 SEWER			DEPARTMENT/SEWER CAPITAL OUTLAY						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
702		SEWER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	7708	.00	0	77080	.00	0	.00	92500	92500.00	0
	81 06	MACHINERY & EQUIPMENT	12916	.00	0	129160	89426.71	69	2050.60	155000	63522.69	59
	81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81 20	SEWER SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	0	8356.74	0	0	357328.64	0	17492.00	0	374820.64-	0
	81 37	SCADA SYSTEM UPGRADE	0	.00	0	0	.00	0	.00	0	.00	0
	81 40	ELECTRICAL	0	.00	0	0	62750.00	0	.00	0	62750.00-	0
	81 **	CAPITAL OUTLAY - REPLACE	20624	8356.74	41	206240	509505.35	247	19542.60	247500	281547.95-	214
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82 06	MACHINERY & EQUIPMENT	4166	.00	0	41660	.00	0	.00	50000	50000.00	0
	82 20	SEWER SYSTEM	433333	.00	0	4333330	30000.00	1	.00	5200000	5170000.00	1
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	437499	.00	0	4374990	30000.00	1	.00	5250000	5220000.00	1
	83	CAPITAL OUTLAY										
	83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
702	** **	SEWER	458123	8356.74	2	4581230	539505.35	12	19542.60	5497500	4938452.05	10
70	** **	UTILITIES	458123	8356.74	2	4581230	539505.35	12	19542.60	5497500	4938452.05	10
DIV	5110	TOTAL *****										
		SEWER CAPITAL OUTLAY	458123	8356.74	2	4581230	539505.35	12	19542.60	5497500	4938452.05	10
DEPT	51	TOTAL *****										
		SEWER DEPARTMENT	617802	244892.40	40	6178020	2230780.74	36	37773.73	7413830	5145275.53	31



FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
71		DISTRIBUTION & COLLECTION										
711		DISTRIBUTION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	11545	9335.71	81	115450	84053.98	73	.00	138540	54486.02	61
	10 04	OVERTIME	275	152.77	56	2750	1563.09	57	.00	3300	1736.91	47
	10 **	SALARIES AND WAGES	11820	9488.48	80	118200	85617.07	72	.00	141840	56222.93	60
	20	BENEFITS										
	20 02	FICA	870	664.70	76	8700	6150.84	71	.00	10450	4299.16	59
	20 04	VA RETIREMENT SYSTEM	1184	306.50	26	11840	3065.00	26	.00	14210	11145.00	22
	20 06	GROUP MEDICAL INSURANCE	2120	1585.20	75	21200	14684.10	69	.00	25450	10765.90	58
	20 08	GROUP LIFE INSURANCE	149	135.36	91	1490	1115.75	75	.00	1790	674.25	62
	20 18	VRS HYBRID EMPLOYER CONTR	0	676.02	0	0	5044.90	0	.00	0	5044.90-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	94.06	0	0	770.33	0	.00	0	770.33-	0
	20 **	BENEFITS	4323	3461.84	80	43230	30830.92	71	.00	51900	21069.08	59
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	250	.00	0	2500	344.25	14	.00	3000	2655.75	12
	30 16	PHYSICALS	25	.00	0	250	199.98	80	.00	300	100.02	67
	30 30	GIS MAPPING UPDATES	416	985.85	237	4160	1152.50	28	.00	5000	3847.50	23
	30 **	CONTRACTUAL SERVICES	691	985.85	143	6910	1696.73	25	.00	8300	6603.27	20
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	25	20.85	83	250	320.50	128	.00	300	20.50-	107
	50 24	SUBSISTANCE & LODGING	41	.00	0	410	32.84	8	.00	500	467.16	7
	50 26	CONVENTIONS & EDUCATIONS	66	200.00	303	660	817.00	124	.00	800	17.00-	102
	50 65	METER TESTING/REPLACEMENT	1250	148.00	12	12500	833.20	7	.00	15000	14166.80	6
	50 76	MISS UTILITY	54	31.05	58	540	485.81	90	.00	650	164.19	75
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	1436	399.90	28	14360	2489.35	17	.00	17250	14760.65	14
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	66	.00	0	660	287.20	44	.00	800	512.80	36
	60 04	REPAIRS & MAINTENANCE	4166	14040.49	337	41660	49112.53	118	1198.68	50000	311.21-	101
	60 06	FUELS & LUBRICANTS	775	363.46	47	7750	4869.54	63	.00	9300	4430.46	52
	60 08	VEHICLE & EQUIP R&M	1125	.00	0	11250	4532.79	40	.00	13500	8967.21	34
	60 10	UNIFORMS	216	84.98	39	2160	1391.92	64	.00	2600	1208.08	54
	60 11	SAFETY EQUIP & PROGRAMS	108	.00	0	1080	156.99	15	.00	1300	1143.01	12
	60 25	SMALL EQUIPMENT	116	44.99	39	1160	1033.32	89	.00	1400	366.68	74
	60 **	MATERIALS & SUPPLIES	6572	14533.92	221	65720	61384.29	93	1198.68	78900	16317.03	79
	81	CAPITAL OUTLAY - REPLACE										
	81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
71			DISTRIBUTION & COLLECTION										
711			DISTRIBUTION										
711	**	**	DISTRIBUTION	24842	28869.99	116	248420	182018.36	73	1198.68	298190	114972.96	61
712			COLLECTION										
10			SALARIES AND WAGES										
10	02		REGULAR	11545	9335.70	81	115450	80971.94	70	.00	138540	57568.06	58
10	04		OVERTIME	275	152.76	56	2750	1563.00	57	.00	3300	1737.00	47
10	**		SALARIES AND WAGES	11820	9488.46	80	118200	82534.94	70	.00	141840	59305.06	58
20			BENEFITS										
20	02		FICA	870	664.59	76	8700	5914.13	68	.00	10450	4535.87	57
20	04		VA RETIREMENT SYSTEM	1184	306.50	26	11840	3065.00	26	.00	14210	11145.00	22
20	06		GROUP MEDICAL INSURANCE	2120	1585.20	75	21200	14684.10	69	.00	25450	10765.90	58
20	08		GROUP LIFE INSURANCE	149	135.26	91	1490	1077.81	72	.00	1790	712.19	60
20	18		VRS HYBRID EMPLOYER CONTR	0	676.02	0	0	4776.94	0	.00	0	4776.94	0
20	20		ICMA HYBRID EMPLOYER CONT	0	94.02	0	0	742.34	0	.00	0	742.34	0
20	**		BENEFITS	4323	3461.59	80	43230	30260.32	70	.00	51900	21639.68	58
30			CONTRACTUAL SERVICES										
30	08		MAINTENANCE SVC CONTRACTS	125	.00	0	1250	1094.25	88	.00	1500	405.75	73
30	16		PHYSICALS	25	.00	0	250	199.98	80	.00	300	100.02	67
30	26		IT NETWRK/WEBSITE SUPPORT	47	47.43	101	470	474.30	101	.00	570	95.70	83
30	30		GIS MAPPING UPDATES	416	985.84	237	4160	1152.41	28	.00	5000	3847.59	23
30	**		CONTRACTUAL SERVICES	613	1033.27	169	6130	2920.94	48	.00	7370	4449.06	40
50			OTHER CHARGES										
50	08		TELECOMMUNICATIONS	33	20.84	63	330	320.41	97	.00	400	79.59	80
50	24		SUBSISTANCE & LODGING	41	.00	0	410	32.84	8	.00	500	467.16	7
50	26		CONVENTIONS & EDUCATIONS	66	.00	0	660	40.00	6	.00	800	760.00	5
50	76		MISS UTILITY	58	31.05	54	580	485.80	84	.00	700	214.20	69
50	98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50	99		FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50	**		OTHER CHARGES	198	51.89	26	1980	879.05	44	.00	2400	1520.95	37
60			MATERIALS & SUPPLIES										
60	02		OFFICE SUPPLIES	68	.00	0	680	189.46	28	.00	820	630.54	23
60	04		REPAIRS & MAINTENANCE	3750	6172.89	165	37500	24827.62	66	.00	45000	20172.38	55
60	06		FUELS & LUBRICANTS	775	363.46	47	7750	4869.55	63	.00	9300	4430.45	52
60	08		VEHICLE & EQUIP R&M	1058	.00	0	10580	6248.24	59	.00	12700	6451.76	49
60	10		UNIFORMS	208	84.98	41	2080	1232.04	59	.00	2500	1267.96	49
60	11		SAFETY EQUIP & PROGRAMS	108	.00	0	1080	157.00	15	.00	1300	1143.00	12
60	25		SMALL EQUIPMENT	108	44.98	42	1080	964.88	89	.00	1300	335.12	74
60	**		MATERIALS & SUPPLIES	6075	6666.31	110	60750	38488.79	63	.00	72920	34431.21	53
81			CAPITAL OUTLAY - REPLACE										
81	06		MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81	30		IMPRVMNTS OTHER THAN BLDG	833	.00	0	8330	.00	0	.00	10000	10000.00	0
81	**		CAPITAL OUTLAY - REPLACE	833	.00	0	8330	.00	0	.00	10000	10000.00	0

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB	SUB		DESCRIPTION								UNENCUMB. BALANCE
											% BDGT
71			DISTRIBUTION & COLLECTION								
712			COLLECTION								
	82		CAPITAL OUTLAY - NEW								
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0
712	**	**	COLLECTION	23862	20701.52	87	238620	155084.04	65	.00	286430
71	**	**	DISTRIBUTION & COLLECTION	48704	49571.51	102	487040	337102.40	69	1198.68	584620
DIV	5201		TOTAL *****								
			OPERATIONS	48704	49571.51	102	487040	337102.40	69	1198.68	584620
DEPT	52		TOTAL *****								
			DISTRIBUTION & COLLECTION	48704	49571.51	102	487040	337102.40	69	1198.68	584620

FUND 050 WATER & SEWER FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
80			NON DEPARTMENT										
802			TRANSFER OUT										
	70		TRANSFER OUT										
	70	01	TO CEMETERY FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802	**	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9102		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB	SUB		DESCRIPTION								UNENCUMB. BALANCE
											% BDGT
70			UTILITIES								
701			WATER								
	50		OTHER CHARGES								
	50	31	PENALTY	0	.00	0	0	.00	0	.00	0
	50	88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0
	90		DEBT SERVICE								
	90	02	PRINCIPAL	1350	.00	0	13500	.00	0	.00	16200
	90	04	INTEREST	1250	.00	0	12500	.00	0	.00	15000
	90	**	DEBT SERVICE	2600	.00	0	26000	.00	0	.00	31200
	91		DEBT SERVICE-2020A								
	91	02	PRINCIPAL	0	.00	0	0	.00	0	.00	0
	91	04	INTEREST	0	.00	0	0	.00	0	.00	0
	91	**	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0
701	**	**	WATER	2600	.00	0	26000	.00	0	.00	31200
702			SEWER								
	50		OTHER CHARGES								
	50	31	PENALTY	0	.00	0	0	.00	0	.00	0
	50	88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0
	90		DEBT SERVICE								
	90	02	PRINCIPAL	0	.00	0	0	.00	0	.00	0
	90	04	INTEREST	0	.00	0	0	.00	0	.00	0
	90	**	DEBT SERVICE	0	.00	0	0	.00	0	.00	0
	91		DEBT SERVICE-2020A								
	91	02	PRINCIPAL	0	.00	0	0	.00	0	.00	0
	91	04	INTEREST	0	.00	0	0	.00	0	.00	0
	91	**	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0
702	**	**	SEWER	0	.00	0	0	.00	0	.00	0
70	**	**	UTILITIES	2600	.00	0	26000	.00	0	.00	31200
DIV	9104		TOTAL *****								
			DEBT SERVICE	2600	.00	0	26000	.00	0	.00	31200
DEPT	91		TOTAL *****								
			NON DEPARTMENT	2600	.00	0	26000	.00	0	.00	31200
FUND	050		TOTAL *****								
			WATER & SEWER FUND	1205136	384344.06	32	12051360	5230963.42	43	100641.83	14462361

FUND 060 AGENCY / DONATION FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT						ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****	*****YEAR-TO-DATE*****						
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
80			NON DEPARTMENT								
801			NON DEPARTMENTAL								
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0
	70		TRANSFER OUT								
	70	03	TO GENERAL FUND	0	.00	0	0	1.00	0	.00	0
	70	**	TRANSFER OUT	0	.00	0	0	1.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	1.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0
DIV	9102		TOTAL ***** NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0
DEPT	91		TOTAL ***** NON DEPARTMENT	0	.00	0	0	1.00	0	.00	0
FUND	060		TOTAL ***** AGENCY / DONATION FUND	0	.00	0	0	1.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50	34	MISCELLANEOUS REIMB	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
602	**	**	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4105		TOTAL *****										
			AVOCA	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 4106 PUBLIC WORKS/CULTURAL											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB		SUB	DESCRIPTION								UNENCUMB. BALANCE
											% BDGT
-----											
60											
602			PARKS, RECREAT & CULTURAL								
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0
602	**	**	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0
DIV	4106		TOTAL *****								
			CULTURAL	0	.00	0	0	.00	0	.00	0
DEPT	41		TOTAL *****								
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0



FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 7501 ACQUIRE RENOVATE SELL PRJ/ACQUIRE RENOVATE SELL PR											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
80	NON DEPARTMENT										
805	ACQUIRE RENOVATE SELL PRG										
30	CONTRACTUAL SERVICES										
30 14	MISC & PROFESSIONAL SVCS	0	71.26	0	0	476260.18	0	13945.00	0	490205.18-	0
30 **	CONTRACTUAL SERVICES	0	71.26	0	0	476260.18	0	13945.00	0	490205.18-	0
82	CAPITAL OUTLAY - NEW										
82 16	LAND	0	.00	0	0	10.35	0	.00	0	10.35-	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	10.35	0	.00	0	10.35-	0
805 ** **	ACQUIRE RENOVATE SELL PRG	0	71.26	0	0	476270.53	0	13945.00	0	490215.53-	0
80 ** **	NON DEPARTMENT	0	71.26	0	0	476270.53	0	13945.00	0	490215.53-	0
DIV 7501	TOTAL *****										
	ACQUIRE RENOVATE SELL PRG	0	71.26	0	0	476270.53	0	13945.00	0	490215.53-	0
DEPT 75	TOTAL *****										
	ACQUIRE RENOVATE SELL PRJ	0	71.26	0	0	476270.53	0	13945.00	0	490215.53-	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
50 82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 83	TOWN LOAN POOL EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 85	USDA RBEG GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
802	TRANSFER OUT										
70	TRANSFER OUT										
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9103	TOTAL *****										
	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 070	TOTAL *****										
	COMMUNITY IMPROV FUND	0	71.26	0	0	476270.53	0	13945.00	0	490215.53-	0

FUND 090 CEMETERY FUND											
DEPT/DIV 0000											
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
										ANNUAL BUDGET	UNENCUMB. BALANCE
											% BDGT
60			CEMETERY								
603	10		SALARIES AND WAGES								
	10	02	REGULAR	1250	495.39	40	12500	12585.14	101	.00	2414.86
	10	04	OVERTIME	125	.00	0	1250	151.54	12	.00	1348.46
	10	**	SALARIES AND WAGES	1375	495.39	36	13750	12736.68	93	.00	3763.32
	20		BENEFITS								
	20	02	FICA	108	34.38	32	1080	853.88	79	.00	446.12
	20	04	VA RETIREMENT SYSTEM	133	.00	0	1330	.00	0	.00	1600.00
	20	06	GROUP MEDICAL INSURANCE	208	79.72	38	2080	2150.84	103	.00	349.16
	20	08	GROUP LIFE INSURANCE	16	7.19	45	160	177.26	111	.00	22.74
	20	18	VRS HYBRID EMPLOYER CONTR	0	47.23	0	0	1148.23	0	.00	1148.23
	20	20	ICMA HYBRID EMPLOYER CONT	0	9.99	0	0	255.84	0	.00	255.84
	20	**	BENEFITS	465	178.51	38	4650	4586.05	99	.00	1013.95
	30		CONTRACTUAL SERVICES								
	30	36	MOWING CONTRACT	2916	2000.00	69	29160	18000.00	62	.00	17000.00
	30	**	CONTRACTUAL SERVICES	2916	2000.00	69	29160	18000.00	62	.00	17000.00
	50		OTHER CHARGES								
	50	32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	.00
	50	34	MISCELLANEOUS REIMB	0	175.00	0	0	5875.00	0	.00	5875.00
	50	**	OTHER CHARGES	0	175.00	0	0	5875.00	0	.00	5875.00
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	833	2604.25	313	8330	4006.10	48	.00	5993.90
	60	60	OPENING/CLOSING GRAVES	208	.00	0	2080	1300.00	63	.00	1200.00
	60	**	MATERIALS & SUPPLIES	1041	2604.25	250	10410	5306.10	51	.00	7193.90
	70		TRANSFER OUT								
	70	01	TO CEMETERY RESERVE	2270	.00	0	22700	.00	0	.00	27250.00
	70	**	TRANSFER OUT	2270	.00	0	22700	.00	0	.00	27250.00
	81		CAPITAL OUTLAY - REPLACE								
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	.00
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	.00
	82		CAPITAL OUTLAY - NEW								
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	.00
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	.00
603	**	**	CEMETERY	8067	5453.15	68	80670	46503.83	58	.00	50346.17
60	**	**		8067	5453.15	68	80670	46503.83	58	.00	50346.17
DIV	0000	TOTAL	*****	8067	5453.15	68	80670	46503.83	58	.00	50346.17
DEPT	00	TOTAL	*****								

FUND 090 CEMETERY FUND			DEPT/DIV 0000									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
60												
603		CEMETERY										
			8067	5453.15	68	80670	46503.83	58	.00	96850	50346.17	48

FUND 090 CEMETERY FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
802	TRANSFER OUT										
70	TRANSFER OUT										
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL ***** NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL ***** NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 090	TOTAL ***** CEMETERY FUND	8067	5453.15	68	80670	46503.83	58	.00	96850	50346.17	48
GRAND	TOTAL *****	1786260	803557.89	45	17862600	10755877.12	60	361734.91	21436971	10319358.97	52

Town of Altavista  
Investment and Deposit Totals  
Balance as of April 30, 2024



**General Fund Reserves**

<i>Money Market Account</i>	4,208,710.79	
<i>Certificate of Deposit</i>	0.00	
<i>LGIP</i>	9,474,809.31	
Sub-Total		\$ 13,683,520.10

**Enterprise Fund Reserves**

<i>Money Market Account</i>	3,063,702.88	
<i>Certificate of Deposit</i>		
<i>LGIP</i>	2,788,827.06	
Sub-Total		\$ 5,852,529.94

**Highway Fund**

<i>Money Market Account</i>	57,350.00	
<i>Certificate of Deposit</i>	0.00	
<i>LGIP</i>	1,097,813.47	
Sub-Total		\$ 1,155,163.47

**Green Hill Cemetery**

<i>Money Market Account</i>	32,556.06	
<i>Certificate of Deposit</i>	745,835.12	
<i>LGIP</i>	84,252.45	
Sub-Total		\$ 862,643.63

**AEDA**

<i>Money Market Account</i>	0.00	
<i>Certificate of Deposit</i>	0.00	
<i>LGIP</i>	251,022.56	
Sub-Total		\$ 251,022.56

**Federal Forfeiture Account** \$0.00

**State Forfeiture Account** \$7,967.39

**Operating Cash Account** \$ 4,083,627.53

**Grand Total Investments and Deposits** \$ 25,896,474.62

**Designated Balance** \$ 17,101,146.74

**Undesignated Balance** \$ 8,795,327.88

**DISTRIBUTION OF UNDESIGNATED FUNDS**

Policy Money	5,291,782.00
PCB	418,058.59
Accrued Liability as of 6/30/2022	180,789.74
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	15,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds carried over for projects not completed during prior FY	573,195.31
ARPA Funding - 1st Tranche & 2nd Tranche	2,805,847.17
CIP Items Earmarked for Future Purchase	217,200.00
Park Improvements	11,300.00
AVOCA Maintenance Funds	21,127.79
Proceeds from sale of Armory	212,826.00
Theater Transfer In FY2022 Budget	983,770.00

**EARMARKED FUNDS** \$ 10,740,722.16

**RESERVE POLICY FUNDS**

**General Fund:** The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21) 3,340,118

**Enterprise Fund:** Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11) 1,951,664

**Total Reserve Policy Funds** 5,291,782



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 6B.

**CONSENT AGENDA**

**Title: Town Council - Meeting Minutes**

**Staff Resource: Crystal Hailey, Assistant Town Clerk**

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**Action(s):**

Approve minutes as presented; or advise Staff of needed corrections.

**Explanation:**

Minutes transcribed from the Altavista Town Council's following meetings:

- April 9th Regular Meeting
- April 23rd Work Session

**Background:**

At each month's regular meeting, Town Council reviews minutes transcribed from their previous month's meetings. Town Council can approve the minutes as presented, or inform Staff of corrections needed, and approve them as amended.

**Funding Source(s):**

**Attachments:** *(click item to open)*

*attachment 1. Altavista Town Council Regular Meeting 4.09.24 DRAFT.pdf*

*attachment 2. Altavista Town Council WS Minutes 4.23.24 DRAFT.pdf*



The Altavista Town Council held their April 2024 Regular Meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, April 9th, at 6:00pm.

1. Call to Order

At six o'clock p.m., Mayor Mike Mattox called the meeting to order and presided.

Members Present:	Vice Mayor Reginald Bennett Mr. Tracy Emerson Mr. Timothy George Mayor Michael Mattox Dr. Scott Lowman Mr. Wayne Mitchell
Member absent:	Mr. Jay Higginbotham
Town Staff present:	Mr. Gary Shanaberger, Town Manager Mr. Matt Perkins, Asst. Town Manager Chief Tommy Merricks, Altavista Police Dept. Mrs. Tobie Shelton, Administration/Finance Director Mr. Tom Fore, Public Services Director Mr. Paul Hill, Asst. Public Services Director Mr. Jeff Arthur, Public Works Manager Mr. John Eller, Town Attorney Mrs. Crystal Hailey, Assistant Town Clerk

Associate Pastor Jim Critchley, Crossroads Ministries, delivered the Invocation for this meeting; and afterwards, Mayor Mattox led the meeting in the Pledge of Allegiance to the US Flag.

2. Agenda Adoption

Mayor Mattox informed Town Council that a closed session had been added to this agenda. Vice Mayor Reggie Bennett made a motion to approve the agenda as amended; seconded by Councilman Tracy Emerson, and approved with a 6-0 vote by Council.

3. Recognitions and Presentations

- Vice Mayor Reggie Bennett reminded everyone that Sunday, April 21st was John Henry Moseley Day in the Town of Altavista; stating the memorial day was previously approved by Council to be observed annually on the Sunday following Mr. Moseley's birthday (April 15th).
- Public Services Director Tom Fore shared with Council that the Altavista Water Treatment Plant received the 2023 GOLD Standard Award from the Virginia Office of Drinking Water, for excellence in clarification, filtration, and backwash. He said that this was the seventh consecutive year the Altavista Plant had received this award, and he wanted to recognize the WTP Staff for their continued great work.
- Mayor Mattox recognized Lynch Station native, Senior Airman Ricky Merritt for his service in the Gulf War. He said that Airman Merritt lost his life in a plane crash in the line of duty (not war), along with several other servicemen on the plane.

Vice Mayor Bennett recommended that Council approve a resolution in support of a bridge in Lynch Station being named for Senior Airman Merrett, currently being considered by VDOT.

Town Council voted unanimously to approve such a resolution.

4. Citizen's Time

- Brian Maddox came before Council with a request to add the name plate of Senior Airman Ricky L. Merritt to the Gulf War plaque at War Memorial Park.

Councilman Mitchell asked who was the organization that originally erected the plaques.

Mr. Mattox stated that he contacted the American Legion, and they told him that the Town of Altavista owned the property. He said, to his knowledge, it was the Veterans of Foreign Wars Association that sponsored the initial project/plaques.

Mr. Mitchell suggested the VFW be contacted and informed of the request.

Town Council all shared favor in Mr. Mattox's request to have Senior Airman Merritt's name added to the War Memorial wall.

Town Manager Gary Shanaberger volunteered to work with Mr. Merritt on this matter; to which Town Council was in consensus and authorized the Town Manager to do so.

- Mitch Bernard, 1701 Avondale Drive, Altavista, shared his opposition to the proposed increase to Altavista Real Estate Taxes in the 2025 fiscal year draft budget. He handed out a piece of paper to each Council member that had two questions on it, and asked that Council return their answers to him by email.
- Vicki Mattox, 304 Myrtle Lane, Altavista, and also shared her opposition to the proposed Real Estate Tax increase for FY2025. She reminded Council that merely ten years ago, Town Council was discussing the means to decrease the Town's Real Estate Tax.

#### 5. Town & Community Partner Updates

There were no partner updates on this meeting date.

#### 6. Consent Agenda

- TOA Monthly Financial Reports - March 2024
- Town Council Meeting Minutes - Regular Meeting and Work Session, March 2024
- Altavista On-call Engineer Services, Annual Contractual Agreements
- TOA / VDOT Sidewalk Project Revisions

Councilman Tracy Emerson made a motion, seconded by Vice Mayor Reggie Bennett, and Town Council voted 6-0 in favor to approve the April 19h Consent Agenda as presented.

#### 7. Public Hearings

- FY2025 – Proposed Implementation of a Solid Waste Fee

Mayor Mattox opened the public hearing at 6:21pm. With no citizen input, or Council comments made, Mayor Mattox closed the hearing at 6:26pm.

Town Council made no decisions or changes to the draft budget at this time.

- Special Use Permit, SUP-24-01

Mayor Mattox opened the public hearing at 6:29pm.

Assistant Town Manager Matt Perkins shared a brief overview of the SUP request by Mr. Russell Kelly, to operate an Automobile Dealership, used, at 508 Pittsylvania Avenue, Altavista. He informed Council that this public hearing had been advertised for two consecutive weeks in the local newspaper (Altavista Journal) as required; and to this date, there had been no public opposition of the request.

There were no citizen comments offered. Mayor Mattox closed the hearing at 6:30pm, and asked Council if they had any comments on this matter, to which there were none.

Town Council voted 6-0 in approval, and authorized Staff to move forward in the zoning and permit process for Mr. Kelly's Special Use Permit/request.

#### 8. New Items for Discussion

There were none on this date.

#### 9. Unfinished Business

- FY2025 Budget and FY2025-2029 Capital Improvement Plan - "First Reading"

Background: Over the past few months, Town Staff has provided budget sheets to Town Council for their review, discussion, and consideration. The budget sheets were updated based on direction of Council, to create the proposed budget that Council will see this evening.

Director of Finance and Administration Tobie Shelton stated that the Fiscal Year 2025 proposed Budget for all funds, including the Capital Improvement Plan (CIP), totaled \$12,846,810. She gave Council a breakdown of the amount: General Fund \$6,063,260; Enterprise Fund \$5,618,190; Highway Fund \$993,210; Cemetery Fund \$107,150; and a transfer out to General Fund Reserves in the amount of \$65,000, to recoup the funds previously advanced to the Altavista Volunteer Fire Company for the purchase of a new fire engine.

Mayor Mattox asked Town Council if they had any questions for Mrs. Shelton, of which there were none at this time.

After reviewing the Draft Budget and CIP, the Town Council voted 6-0 in favor of allowing Staff to move forward with (required) advertising for two consecutive weeks, a Public Hearing to be held at Town Council's May 14th Meeting, for the FY2025 Draft Budget and CIP.

#### 10. Town Staff Departmental Reports and Project Updates - March 2024

- TOA Finance Reports
- Altavista Police Department Reports
- Public Services Monthly Report
- Utilities - Project Updates
- Employee Changes
- Town Council Monthly Meeting Calendars

These items were included in Town Council's monthly agenda pre-packet, and delivered to Council on the Friday before their meeting, giving them time to review the reports.

Town Manager Gary Shanaberger informed Council that the Town received approximately \$3.5 million in grants over the last year. He said Town Staff worked hard to keep costs down for the Town, and they would continue to look for available grant opportunities.

#### 11. Matters from Council

- Councilman Mitchell referenced the water fountain at Shreve Park, that needed repair, and was in the FY2025 CIP at an estimated repair cost of \$50,000. He suggested the item be postponed.

Vice Mayor Bennett stated that the Town should not only add new things to its parks, but also be committed to maintaining what amenities and attractions were already in place. He reminded Council that the Fountain Repair Project was in the FY2024 Draft Budget, and was postponed to FY2025. He said, with costs continuing to increase, if the project was postponed again, it may cost the Town more than the current estimate of \$50,000 to have it fixed.

Councilman Emerson shared his favor in removing the decorative water fountain.

- Councilman Emerson then referenced the proposed garbage collection fee, and asked if citizens would have the option to opt-out of the service. Staff answered that all utility account holders would receive the garbage collection fee.
- Councilman Emerson also referenced the proposed increase to Real Estate (RE) taxes. He stated that it was Council's intent a few years ago when RE was reduced, to keep it as low as possible, as long as they could; but when the time came, and it was needed, that the RE taxes would be increased to help cover the cost of inflation.

Mr. Emerson suggested Council look at Real Estate taxes each fiscal year moving forward, to hopefully be able to decrease the tax in the future.

- Mayor Mattox stated that it was always Council's goal to help Altavista be a great place to work, go to school, live, and play. He said the rising costs of inflation over the past few years had affected everyone, citizens and business owners alike; but the Town would continue to strive to do the best they could to continue improving Altavista's quality of life.

#### 12. Closed Session

*Section 2.2-3711 (A)(3):* discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Town Council convened in closed session from 6:46 - 7:02pm.

Notice was given to Staff that no actions were taken after closed session.

#### 13. Adjournment

With no further items for discussion, Mayor Mattox adjourned this meeting at 7:03pm.

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Michael Mattox, Mayor

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Gary Shanaberger, Town Manager/Town Clerk

The April 2024 Work Session of Altavista's Town Council was held in Council Chambers of the J.R. Burgess Municipal Building, at 510 7th Street, on Tuesday, April 23rd, at 5:00 PM.

Mayor Mike Mattox called the meeting to order and presided.

Council Members present:

- Vice Mayor Reggie Bennett
- Mr. Tracy Emerson
- Mr. Timothy George
- Mr. Jay Higginbotham
- Dr. Scott Lowman
- Mayor Michael Mattox
- Mr. Wayne Mitchell

Also Present:

- Mr. Gary Shanaberger, Town Manager
- Mr. Matthew Perkins, Asst. Town Manager
- Mrs. Tobie Shelton, Finance and Admin. Director
- Mr. Tommy Merricks, Altavista Police Chief
- Mr. Tom Fore, Director of Public Services
- Mr. Paul Hill, Asst. Director of Public Services
- Mr. Jeff Arthur, Public Works Manager
- Mr. John Eller, TOA Town Attorney
- Mrs. Crystal Hailey, Assistant Town Clerk

1. Agenda Adoption

Mayor Mattox asked Town Council if they had questions, comments, or concerns pertaining to the Work Session Agenda, of which there were none.

Councilman Tracy Emerson made a motion, seconded by Vice Mayor Reggie Bennett, and Town Council approved the agenda as presented, with a 7-0 vote.

2. Presentations

- Tom Lawton, Campbell County Board of Supervisors, Altavista District, thanked the Town of Altavista for participating in the recent joint meeting with the county and the Town of Brookneal; and shared his favor with continuing the meetings, hopefully on a quarterly basis.

- Horizon Behavioral Health

Executive Director Melissa Lucy shared a PowerPoint presentation that gave an overview of the services and programs that Horizon offered, their vision and mission statement, and the FY2023 outcomes from community engagement and clients served. She said that 238 individuals, 171 adults and 68 children, were served from Altavista in fiscal year 2023.

Ms. Lucy also mentioned Horizon's Prevention Initiatives, that included prescription drug collection, in partnership with local law enforcement, which the Altavista Police Department participates in by housing a permanent medication lock box at their facility. She said a total of 738lbs was collected from the lock boxes in 2023, and Horizon would continue to make the collection boxes easily accessible to communities and their citizens.

Ms. Lucy concluded by stating that Horizon would continue seeking local partnerships and leveraging resources to improve treatment access, awareness, and education across all of its serviceable communities.

3. Citizen's Time

- Altavista High School Football Coach, Matt Deloach, came before Council and expressed how important he believed Town and community support was to local football teams. He shared his intent to bring the two closer through fundraising efforts and community/school events.

Mr. Deloach informed Council that 95% of the team's assets, such as uniforms, equipment, etc., came from donations and fundraising. He said they rely mostly on donations, because some kids were not as successful as others at fundraising. Mr. Deloach stated that he felt responsible to teach his players, not only to be good athletes, but also to be good men and good citizens in their community.

4. New Items for Discussion

There were none on this date.

5. Unfinished Business

Amherst and Novelty Street Project – Waterline Upgrade

Town Manager Gary Shanaberger informed Council that the bid process for this project was complete and feasible bids were received. He said that JCJ Holdings was moving quickly in their renovation process, and asked Council to consider voting on this item that evening.

Scott Bortz, Peed & Bortz, informed Council that Concrete Foundations was the lowest bidder of all that were received, at just under \$300,000. He stated that the alternate additive to close the loop on Novelty Street would be the Town's funding responsibility.

Councilman Mitchell asked why Council needed to vote on this item so quickly, and what the impact would be if they did not vote that evening.

Mr. Bortz stated that JCJ Holding was completing their housing renovations at an exponential rate, and believed they would like to have people moving into the houses as soon as possible.

Public Services Director Tom Fore stated that delaying voting on the contract award would delay materials being ordered, and consequently a delay in beginning the project's scope of work.

Councilman Higginbotham asked if the houses could be temporarily reconnected to the existing water system; to which Mr. Fore answered they could not, because the existing pipes in that area were old and contained lead connecting parts.

Mr. Higginbotham asked what size the new waterlines would be, to which Mr. Fore answered 6" lines.

With a motion by Councilman Tracy Emerson, seconded by Councilman Tim George, the Altavista Town Council voted 7-0 in favor to award Concrete Foundations the contract for the Novelty Street and Amherst Avenue Waterline Improvement/Upgrade Project.

6. Updates from Town Staff

No further items or updates were given.

7. Matters from Town Council

Vice Mayor Reggie Bennett referenced the decorative water fountain located at the entrance of Shreve Park, and asked Staff to find out what it would cost to have it in working order; with cost estimates for both new parts and refurbished, if available.

8. Council Closed Session: *Section 2.2-3711 (A)(3)*

Town Council convened in closed session from 5:28pm until 6:01pm.

No actions were taken by Town Council after the closed session.

9. Adjournment

With no further business to discuss, Mayor Mattox adjourned this meeting at 6:02 p.m.

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Michael Mattox, Mayor of Altavista

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Gary Shanaberger, Town Manager/Town Clerk



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 7A.

**PUBLIC HEARING(S)**

**Title: PUBLIC HEARING: Special Use Permit - Accessory Apartment (#SUP-24-02)**

**Staff Resource: Matt Perkins, Assistant Town Manager**

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**Action(s):**

Town Council to conduct a Public Hearing for a Special Use Permit for an Accessory Apartment use in a structure other than the principle structure as required by Town Code 86-453(b)(1).

**Explanation:**

See Staff Report to Town Council (attached)

**Background:**

See Staff Report to Town Council (attached)

**Funding Source(s):**

**Attachments:** *(click item to open)*

*[attachment. TC Staff Report SUP-24-02 MLewis-Beckum-1407 Bedford Ave.pdf](#)*

**Staff Report to Altavista Town Council  
Special Use Permit #SUP-24-02  
Public Hearing May 14, 2024**

**Request:**

The request is for a Special Use Permit for Mary Lewis-Beckum to establish an accessory apartment in a structure other than the principal structure located on Ms. Lewis-Beckum's property.

**Summary:**

Ms. Lewis-Beckum is a private citizen, resident, and property owner in the Town of Altavista. Ms. Lewis-Beckum's property, Parcel ID 83A-5-70-4, commonly referenced as 1407 Bedford Ave, Altavista, is situated between Bedford Ave and an alley running directly behind the subject property.

Ms. Lewis-Beckum intends to renovate a two-car garage as an accessory apartment for her mother to reside.

The accessory apartment will have interior finishes and amenities expected of a small apartment, including but not limited to bathroom, laundry, kitchen, and bedroom. There is no other accessory apartment associated with the subject property. The Accessory Apartment will be required to be connected to Town water and sewer.

Ms. Lewis-Beckum will be required to obtain all applicable permits required by the Town of Altavista and Campbell County.

**Staff Evaluation in accordance with Zoning Ordinance:**

Section 86-453 – Accessory Apartments clearly defines the use and design standards for accessory apartments. Ms. Lewis-Beckum is planning for an accessory apartment in a structure that is not the principal structure and thus the requirement for the Special Use Permit application.

Displayed below is a summary table of those conditions listed in the Zoning Ordinance Sec 86-453 and subject to this request:

<b>GUIDLINE – Sec 86-453</b>	<b>YES</b>	<b>NO</b>
Only considered and Accessory Use to a detached single-family dwelling - 86-453(b)(1)	<b>X</b>	
Only one accessory apartment shall be allowed on any one lot or parcel – 86-453(b)(2)	<b>X</b>	

<b>GUIDLINE – Sec 86-453</b>	<b>YES</b>	<b>NO</b>
Owner shall reside on premises – 86-453(b)(2)	<b>X</b>	
Only members of the Owner’s family shall reside in the accessory apartment – 86-453(b)(2)	<b>X</b>	
Accessory Apartment is less than 1000 sq ft – 86-453(b)(3)	<b>X</b>	

### **Zoning District and Adjacent Land Use:**

The subject property is Zoned as R1-Low Density Residential District. To the East, West, North and South of the subject property is also Zoned R1 and are all single-family detached dwellings.

The existing conditions present sufficient off-street parking for the proposed Accessory Apartment.

### **Relationship to Existing Plans**

#### **Comprehensive Plan**

The future land use map for this site recommends continued use as Low Density Residential which would not impact or limit this type of request.

In the evaluation process, staff determined that this use would not cause any undue adverse impacts related to public health, safety, or general welfare. Further, staff believes that there will not be any adverse impacts to existing property values or neighborhood character.

#### **Public Input**

Public Advertisements for the Public Hearing in this matter were published for two successive weeks, that being April 24, 2024, and May 01, 2024, in the Altavista Journal.

Additionally, Adjacent Property Owner Letters (5) were sent on April 23, 2024, via first-class mail.

The Property was posted with a Public Hearing Notice Placard on April 23, 2024.

As of the writing of this report, staff has received the following comments:



1. Susan Frazier – Owner – 1409 Bedford Ave – 4/25/2024

Concerns:

- Contractors parking in “private drive” associated with 1409 Bedford Ave. “Private Drive” connects Bedford Ave to alley at rear of property and lies between the two properties. *Note: Staff has determined that this “private drive” is not recognized as an alley by the Town of Altavista and not maintained by the Town in any manner. Historically, has been used exclusively by the 1409 Bedford Ave.*
- That future immediate family of owner of principle structure utilizing accessory apartment may be loud, offensive, or otherwise disruptive to the neighborhood.

There have been no additional letters, phone calls or emails in support of or opposition to the proposed text amendment.

The Altavista Planning Commission held a Public Hearing on this matter at the regular schedule meeting of the Planning Commission on May 06, 2024, at which the Planning Commission voted to recommend approval to the Town Council by a vote of 7 to 0. Planning Commission resolution attached.

**Staff and Planning Commission Recommendation:**

Staff and the Planning Commission recommends the approval of the Special Use Permit (SUP-24-02) with the following conditions:

1. Only two vehicles are permitted to park on-site that are associated with the use of Accessory Apartment.
2. Three violations of local laws, ordinances or regulations identified with the use or tenancy of the Accessory Apartment will result in termination of this Special Use Permit.
3. This Special Use Permit will terminate upon conveyance of the property to another owner or entity.

**Attachments:**

1. Application *including* Site Plan
2. Aerial Map including Site Photos (*current condition*)
3. Zoning Map
4. Future Land Use Map
5. Resolution of the Altavista Planning Commission

Revised 9/07

OFFICE USE ONLY  
 SUP # SUP-24-02  
 FEE PAID: \_\_\_\_\_  
 DATE: 3/22/24

## TOWN OF ALTAVISTA

### APPLICATION FOR SPECIAL USE PERMIT

This application and accompanying information must be submitted in full before the special use permit can be referred to the Planning Commission and Town Council for consideration. The application and accompanying information will become conditions of approval and be binding on the property if the permit is granted. Please contact the Zoning Department at (434) 369-5001 for application and deadline or questions.

Request is hereby made by the principle officer of applicant or undersigned owner of the below listed property for consideration of a Special Use Permit as provided for in Section 86-33 of The Code of the Town of Altavista, Virginia 2002.

#### Applicant Information

Name: Mary Lewis Beckum Phone Number: 706 829-3006

Address: 1407 Bedford Ave. Altavista, Va. 24517

#### Property Information

Property Owner(s): Mary Lewis Beckum Phone Number: 706 829-3006

Property Address or Location: 1407 Bedford Ave. Altavista, Va. 24517

Parcel ID Number: 83A-5-70-4 / .31 acres

Present Zoning District: R-1 (Low-Density Residential) District

#### Purpose of Request

Is this request for an amendment to an existing special use permit? No

Please provide the following information – separate pages if necessary:

Detailed description of the proposed use (or site modification)

Please provide a site plan with the following information:

- Proposed use of the land: size and location of structures with dimensions to lot line.
- Vehicular circulation system with points of ingress and egress.

Oper: ALTAVISTA Type: OC Drawer: 2  
 Date: 3/22/24 02 Receipt no: 11331  
 25 PERMIT FEE - ZONING, SIGN, 1.00 \$1200.00  
 SUP - MARY BECKUM 1.00 \$1200.00  
 OK CHECK 9847 \$1200.00  
 Trans date: 3/22/24 Time: 14:04:30

- Existing on-site buildings, separation dimensions and paved areas.
- Location and dimensions of all parking and loading areas, including the number of off-street parking and loading spaces provided.
- Net acreage.
- Gross and net square footage of building (s) (proposed and existing).
- Required landscaping and buffer areas.

Please provide a brief description of the proposed development:

I want to provide an accessory apartment for my mother. She needs to move to be with me. I am providing a small apartment within an existing garage which will include a kitchenette, sitting area, bedroom, small laundry and bathroom.

Please demonstrate how the proposed use, when complemented with additional measures, if any, will be in harmony with the purposes of the specific district in which it will be placed.

The project will only enhance what is already there. No changes will be made to exterior with the exception of replacing doors with residential doors. No additional car will come on property. My mother no longer drives.

(Use separate pages if additional space is required)

Please demonstrate how there will be no undue adverse impacts on the surrounding neighborhood in terms of public health, safety, or general welfare, and show the measures to be taken to achieve such goals.

Beyond the work being done to improve the garage, my mother will add no additional traffic to alley. Parking is ample to satisfy additional work vehicles.

(Use separate pages if additional space is required)

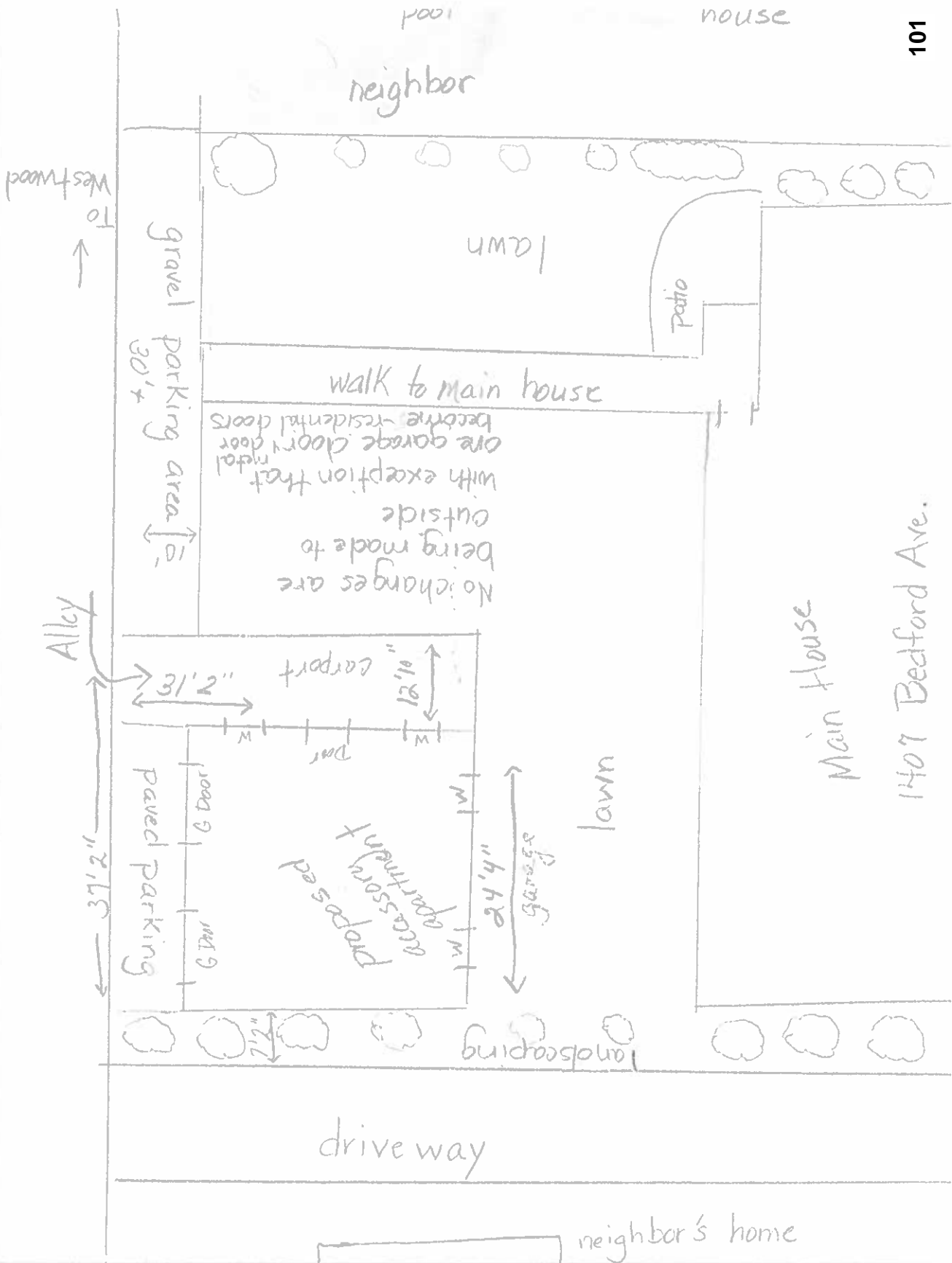
The following items must accompany this application:

1. The written consent of the owner or agent for the owner (only if the applicant is not the owner). If the applicant is the contract purchaser, the written consent of the owner is required.
2. One copy of a site plan for the property showing the lot, structures, site improvements, parking areas and spaces, and any other information necessary to determine the ability to meet the Zoning Ordinance site development standards, use and design standards, and physical compatibility with the neighborhood.
3. Vicinity map (may be included on the site plan).

- \*600 - \$1200
4. Fee is the actual cost accrued by the Town and is estimated to be between ~~\$300~~ and ~~\$400~~ for a special use permit. Costs include advertising, administrative expense, first class postage, appropriate signage, and processing this application. Applicant will be billed within 30 days of completion of the process. Please make your check or money order payable to the **TOWN OF ALTAVISTA**.
5. Any item submitted that is greater than 11"x 17" paper size or in color, as deemed necessary as by the applicant, requires twenty-five (25) copies.

Signature of Applicant: Mary Lewis Beckman

Date: March 22, 2024









SITE PHOTOS - 1407 BEDFORD AVE – SUP-24-02



EXISTING STRUCTURE intended to be used as ACCESSORY APARTMENT on SUBJECT PARCEL  
View from Alley



SITE PHOTOS - 1407 BEDFORD AVE – SUP-24-02  
Town Council Posting



FRONT OF SUBJECT PARCEL  
from BEDFORD AVE



POSTING OF PUBLIC HEARING





Tools ▾	Create Map Link	Print	Bookmarks ▾	Help	
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An aerial map of a residential neighborhood with yellow-highlighted lots. A callout box in the upper left corner contains the text: "SUP-24-02", "Subject Property", "Parcel ID 83A-5-70-4", and "1407 Bedford Ave". A black arrow points from this box to a specific lot, 1407, which is outlined with a thick black border. The map shows a grid of streets including Sunset Dr, Hillcrest St, Broad St, Bedford Ave, and Westwood Dr. Lot numbers are printed in pink on many of the lots, and some lots are labeled with alphanumeric codes like A01, A02, A03, A04, A05, A06, A07, A01A, A02A, A03A, A04A, A05A, A06A, A07A, B01, B02, B03, B04, B05, B06, B07, B08, B09, B10, B11, B12, B13, B14, B15, B16, B17, B18, B19, B20, B21, B22, B23, B24, B25, B26, B27, B28, B29, B30, B31, B32, B33, B34, B35, B36, B37, B38, B39, B40, B41, B42, B43, B44, B45, B46, B47, B48, B49, B50, B51, B52, B53, B54, B55, B56, B57, B58, B59, B60, B61, B62, B63, B64, B65, B66, B67, B68, B69, B70, B71, B72, B73, B74, B75, B76, B77, B78, B79, B80, B81, B82, B83, B84, B85, B86, B87, B88, B89, B90, B91, B92, B93, B94, B95, B96, B97, B98, B99, B100. The map also shows a highway labeled 43 and a road labeled 312.

# 2045 Future Land Use Map

Legend

×

StreetCenterline

AltavistaParcels

Altavista\_TownBoundary

FutureLandUse

Downtown Commercial

Economic Opportunity Area

General Commercial

Industrial

Institutional

Low Density Residential

Medium Density Residential

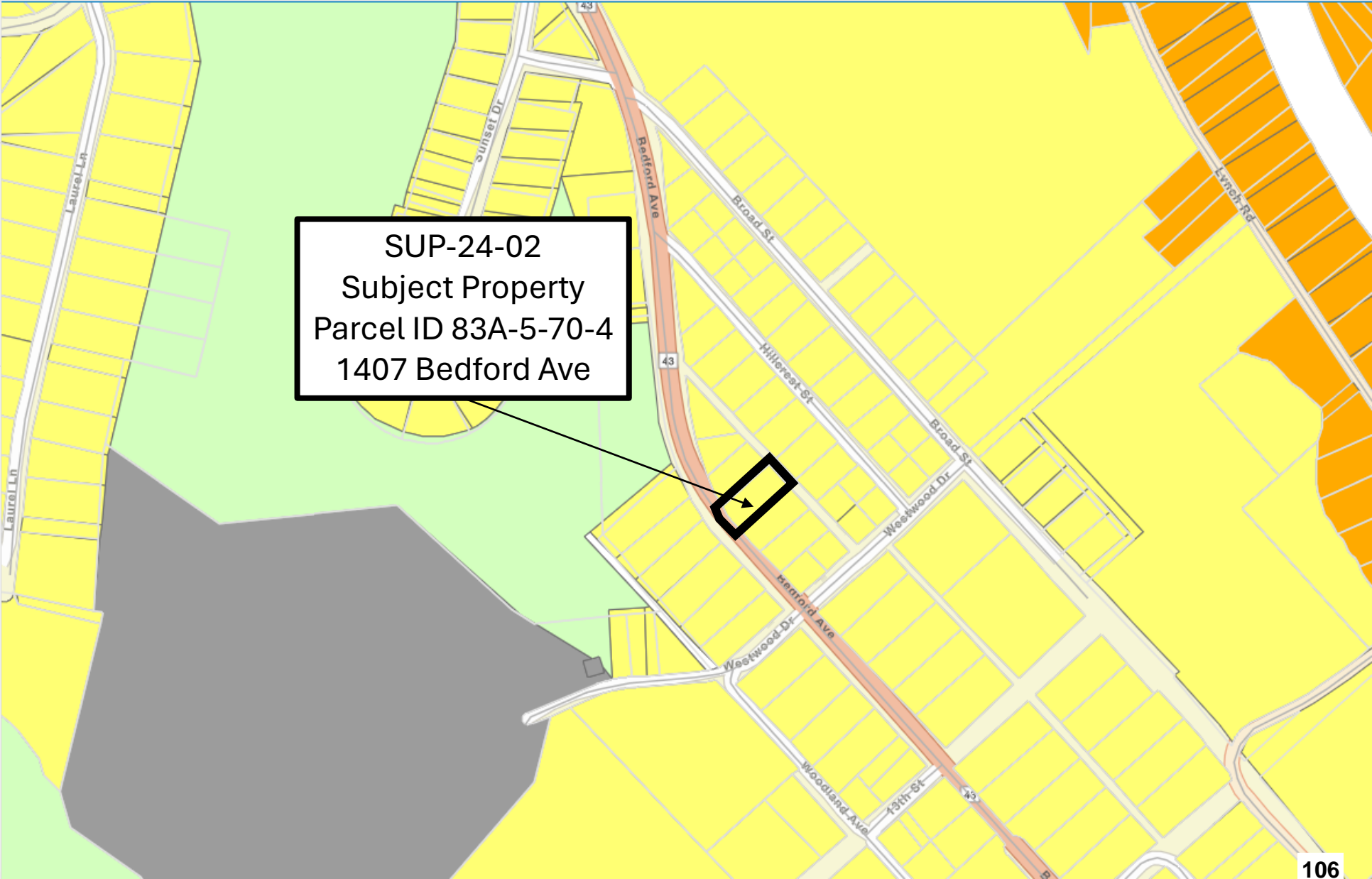
Mixed Use

Open Space

road

Open Space - Development

others



SUP-24-02  
Subject Property  
Parcel ID 83A-5-70-4  
1407 Bedford Ave



### RESOLUTION OF THE PLANNING COMMISSION

**WHEREAS**, pursuant to the requirements of the Code of Virginia Title 15.2-2204, as amended, the Planning Commission of the Town of Altavista held a public hearing to consider a Special Use Permit (#SUP-24-02) submitted by Mary Lewis Beckum, owner of 1407 Bedford Avenue, Altavista, VA; and

**WHEREAS** the Planning Commission has given interested citizens and other parties the opportunity to comment on the proposed request at a duly advertised public hearing on May 06, 2024; and

**WHEREAS** the Planning Commission considered information provided by the applicant and town staff; and

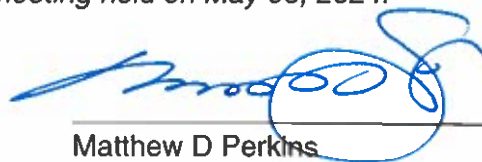
**WHEREAS** the Planning Commission considered comments made by those in opposition to the request and in support of the request; and

**WHEREAS** Staff made a recommendation to the Planning Commission to recommend approval of the Special Use Permit upon certain conditions; and

**WHEREAS** the Special Use Permit request is consistent with the Code of the Town of Altavista, Virginia, 1968, as amended and the Town of Altavista's 2045 Comprehensive Plan.

**NOW THEREFORE, BE IT RESOLVED** that the Planning Commission of the Town of Altavista at its May 06, 2024, meeting recommended approval of the Special Use Permit (#SUP-24-02) to the Altavista Town Council by a vote of 7 to 0.

*I, Matthew D. Perkins, Assistant Town Manager for Altavista, VA, do hereby certify that the forgoing action was taken by said Commission at its meeting held on May 06, 2024.*




---

Matthew D Perkins  
Assistant Town Manager





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 7B.

**PUBLIC HEARING(S)**

**Title: PUBLIC HEARING: Ordinance Text Amendment for Indoor Pet Boarding Facility (#OA-24-03)**

**Staff Resource: Matt Perkins, Assistant Town Manager**

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**Action(s):**

Planning Commission to hold Public Hearing on an Ordinance Text Amendment on matters related to Indoor Pet Boarding Facility. Staff recommends approval to Town Council for adoption.

**Explanation:**

*Ordinance Amendment OA-24-03:* An ordinance to amend the Code of the Town of Altavista, 1968 as follows: to amend Sec. 86-32 by adding a definition of Indoor Pet Boarding Facility; to amend Sec. 86-322 (C-1 District), 86-352 (C-2 District), and Sec 86-427 (DRO District) to include Indoor Pet Boarding Facility, as a permitted use subject to Section 86-523, Special Use Permit required, and to add Section 86-523 (new) establishing Use and Design Standards for Indoor Pet Boarding Facility.

See attached documents for a more full and complete description.

**Background:**

An application for a Zoning Text Amendment has been submitted by Melissa Logan (attached), Perfect Paws Dog and Cat Grooming, to amend Town Code to define Indoor Pet Boarding Facility, permit the use in the applicable district(s), and define the use and design guidelines for the same. (attached)

Town Code currently does not contain provisions for indoor pet boarding.

Planning Commissions has reviewed, discussed and held a Public Hearing on this matter. Planning Commission approved a recommendation to Town Council of the same as presented by a vote of 7-0. See attached Planning Commission Resolution.

**Funding Source(s):**

**Attachments:** *(click item to open)*

*attachment 1. Indoor Pet Boarding Facility.pdf*

*attachment 2. Application for Zoning Text Amendment\_MLogan\_Precious-Paws-Dog-and-Cat-Grooming.pdf*

*attachment 3. PC Resolution OA-24-03.pdf*

**An Ordinance to repeal, amend and re-ordain Section 86-32 of the Code of the Town of Altavista, 1968, relating to adding a definition of “Indoor Pet Boarding Facility”.**

**Be it ordained by the Town Council of the Town of Altavista:**

**That Section 86-32 of the Code of the Town of Altavista, 1968, be repealed, amended and re-ordained as follows:**

**Sec. 86-32. Use types.**

*Accessory apartment* means a second dwelling unit within a detached single-family dwelling or within an accessory structure on the same lot as the detached single-family dwelling, which is clearly incidental and subordinate to the main dwelling unit.

*Adult bookstore* means an establishment that devotes more than 15 percent of the total floor area utilized for the display of books and periodicals to the display and sale of the following: (a) books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, blue ray discs, compact discs, digital video discs, video cassettes, slides, tapes, records, or other forms of visual or audio representations which are characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas;" or (b) instruments, devices, or paraphernalia which are designed for use in connection with "specified sexual activities." An adult bookstore does not include an establishment that sells books or periodicals as an incidental or accessory part of its principal stock-in-trade and does not devote more than 15 percent of the total floor area of the establishment to the sale of books and periodicals, or photographs, films, motion pictures, blue ray discs, compact discs, digital video discs, video cassettes, slides, tapes, records, or other forms of visual or audio representations.

*Adult drive-in-theatre* means an open lot or part thereof, with appurtenant facilities, devoted primarily to the presentation of motion pictures, films, theatrical productions, and other forms of visual productions, for any form of consideration, to persons in motor vehicles or on outdoor seats, and presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specific sexual activities" or "specified anatomical areas" for observation by patrons.

*Adult mini-motion picture theatre* means an establishment, with a capacity of more than five but less than 50 persons, where, for any form of consideration, films, motion pictures, video cassettes, slides, or similar photographic reproductions are shown, and in which a substantial portion of the total presentation time is devoted to the showing of material which is distinguished or characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas" for observation by patrons.

*Adult model studio* means an establishment open to the public where, for any form of consideration or gratuity, figure models who display "specified anatomical areas" are provided to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by persons, other than the proprietor, paying such consideration or gratuity. This provision shall not apply to any school of art which is operated by an individual, firm, association, partnership, corporation, or institution which meets the requirements established in the Code of Virginia, for the issuance or conferring of, and is in fact authorized there under to issue and confer, a diploma.

*Adult motion picture arcade* means a place to which the public is permitted or invited where coin or slug-operated or electronically, electrically, or mechanically controlled still or motion picture machines, projectors, or other image producing devices are maintained to show images to five or fewer persons per machine at any one time, and where the images so displayed are distinguished or characterized by an emphasis on depicting or describing "specified sexual activities" or specified "anatomical areas."

*Adult motion picture theatre* means an establishment, with a capacity of 50 or more persons, where, for any form of consideration, films, motion pictures, video cassettes, slides, or similar photographic reproductions are shown; and in which a substantial portion of the total presentation time is devoted to the showing of material which is distinguished or characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas" for observation by patrons.

*Adult use* means any adult bookstore, adult motion picture theatre, adult mini-motion picture theatre, adult motion picture arcade, adult model studio, or adult drive-in theatre, as defined in this chapter.

*Agricultural service* means services provided specifically for the agricultural community which is not directly associated with a farm operation. Included in this use type would be servicing of agricultural equipment, independent equipment operators, and other related agricultural services.

*Agriculture* means the use of land for the production of food and fiber, including farming, dairying, pasturage, agriculture, horticulture, viticulture, and animal and poultry husbandry. The keeping of a cow, pig, sheep, goat, male chicken (rooster) or similar animal shall constitute agriculture regardless of the size of the animal and regardless of the purpose for which it is kept. The keeping of female chickens in compliance with section 86-515.1 shall not constitute agriculture. The keeping of horses in compliance with section 86-515.2 shall not constitute agriculture. A garden accessory to a residence shall not be considered agriculture (see definition for Garden, home).

*Amateur radio tower* means a structure on which an antenna is installed for the purpose of transmitting and receiving amateur radio signals erected and operated by an amateur radio operator licensed by the Federal Communications Commission (FCC).

*Antique shop* means a place offering primarily antiques for sale. An antique for the purposes of this chapter shall be a work of art, piece of furniture, decorative object, or the like, of or belonging to the past, at least 30 years old.

*Asphalt plant* means an establishment engaged in manufacturing or mixing of paving materials derived from asphaltic mixtures or tar.

*Assembly hall* means a building, designed and used primarily for the meeting or assembly of a large group of people for a common purpose. Typical uses include meeting halls, union halls, bingo halls, and catering or banquet facilities.

*Assisted care residence* means an establishment, regulated by the Commonwealth of Virginia, that provides shelter and services which may include meals, housekeeping, and personal care assistance primarily for the elderly. Residents are able to maintain a semi-independent lifestyle, not requiring the more extensive care of a nursing home.

*Automobile dealership, new* means an establishment that uses building, land area or other premise for the display of new and used automobiles, trucks, vans, or motorcycles for sale or rent, including any warranty repair work and other major and minor repair service conducted as an accessory use.

*Automobile dealership, used* means a lot or establishment where three or more used or previously-owned motor vehicles, including automobiles, trucks, and motorcycles are displayed at one time for sale.

*Automobile parts/supply, retail* means retail sales of automobile parts and accessories. Typical uses include automobile parts and supply stores which offer new and factory rebuilt parts and accessories, and include establishments which offer minor automobile repair services.

*Automobile rental/leasing* means rental of automobiles and light trucks and vans, including incidental parking and servicing of vehicles for rent or lease. Typical uses include auto rental agencies and taxicab dispatch areas.

*Automobile repair service, major* means repair of construction equipment, commercial trucks, agricultural implements and similar heavy equipment, including automobiles, where major engine and transmission repairs are conducted. This includes minor automobile repairs in conjunction with major automobile repairs. Typical uses include automobile and truck repair garages, transmission shops, radiator shops, body and fender shops, equipment service centers, machine shops and other similar uses where major repair activities are conducted.

*Automobile repair service, minor* means repair of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles, or boats, including the sale, installation, and servicing of equipment and parts. Typical uses include tire sales and installation, wheel and brake shops, oil and lubrication services and similar repair and service activities where minor repairs and routine maintenance are conducted.

*Aviation facility, general* means landing fields, aircraft parking, service facilities and related facilities for the operation, service, fueling, repair, storage, charter, sales, and rental of aircraft, including activities directly associated with the operation and maintenance of airport facilities and the provision of safety and security.

*Aviation facility, private* means any area of land used or intended to be used for the landing or taking-off of aircraft for personal use of the tenant or owner of the site, and not available for public use or commercial operations. Aircraft include helicopters, and all fixed wing planes and gliders, including hang gliders.

*Bed and breakfast* means a dwelling, occupied by the owner or member of owner's immediate family or, with the written permission of the owner, tenant leasing the entire home, in which not more than five bedrooms are provided for overnight guests for compensation, on daily or weekly basis, with or without meals.

*Brewpub* means a restaurant featuring beer that is brewed, on site, as an accessory use, either for consumption on-site or in hand-capped containers.

- (1) The area used for brewing, bottling, and kegging shall not exceed 30 percent of the total floor area of the commercial space.

*Business support service* means an establishment or place of business engaged in the sale, rental or repair of office equipment, supplies and materials, or the provision of services used by

office, professional and service establishments. Typical uses include office equipment and supply firms, small business machine repair shops, convenience printing and copying establishments, as well as temporary labor services.

*Business/trade school* means a school providing education or training in business, commerce, language, or other similar activity or occupational pursuit, and not otherwise defined as an educational facility, either primary and secondary, or college and university.

*Car wash* means an establishment that washes and cleans vehicles. Typical uses include automatic conveyor machines and self-service vehicle washes.

*Cemetery* means land used or dedicated to the burial of the dead, including columbariums, crematoriums, mausoleums, and necessary sales and maintenance facilities. Funeral services use types shall be included when operated within the boundary of such cemetery.

*Club* means a use providing meeting or social facilities for civic or social clubs, and similar organizations and associations, primarily for use by members and guests. Recreational facilities, unless otherwise specifically cited in this section, may be provided for members and guests as an accessory use. This definition shall not include fraternal or sororal organizations associated with colleges or universities. A club does not include a building in which members reside.

*Commercial indoor amusement* means an establishment which provides multiple coin operated amusement or entertainment devices or machines as other than an incidental use of the premises. Such devices would include pinball machines, video games, and other games of skill or scoring, and would include pool and/or billiard tables, whether or not they are coin operated. Typical uses include game rooms, billiard and pool halls, and video arcades.

*Commercial indoor entertainment* means an establishment conducting predominantly spectator uses within an enclosed building. Typical uses include motion picture theaters, and concert or music halls.

*Commercial indoor sports and recreation* means an establishment conducting predominantly participant uses within an enclosed building. Typical uses include bowling alleys, ice and roller skating rinks, indoor shooting ranges, indoor racquetball, swimming, and/or tennis facilities.

*Commercial outdoor entertainment* means an establishment conducting predominantly spectator uses in open or partially enclosed or screened facilities. Typical uses include sports arenas, go-cart, lawn mower, motor vehicle or animal racing facilities, tractor pulls, and outdoor amusement parks.

*Commercial outdoor sports and recreation* means an establishment conducting predominantly participant uses in open or partially enclosed or screened facilities. Typical uses include driving ranges, miniature golf, swimming pools, tennis courts, outdoor racquetball courts, motorized cart and motorcycle tracks, and motorized model airplane flying facilities.

*Communications service* means an establishment primarily engaged in the provision of broadcasting and other information relay services accomplished through the use of electronic and telephonic mechanisms. Excluded from this use type are facilities classified as utility services — major or minor. Typical uses include television studios, telecommunication service centers, telegraph service offices or film and sound recording facilities.



*Community recreation* means a recreational facility for use solely by the residents and guests of a particular residential development, planned unit development, or residential neighborhood, including indoor and outdoor facilities. These facilities are usually proposed or planned in association with development and are usually located within or adjacent to such development.

*Composting* means a process by which animal wastes and plant discards are combined and manipulated to produce a soil additive/nutrient. Composting does not include the processing of municipal wastes.

*Construction sales and service* means an establishment or place of business primarily engaged in retail or wholesale sale, from the premises, of materials used in the construction of buildings or other structures, but specifically excluding automobile or equipment supplies otherwise classified herein. Typical uses include lumber yards, building material stores and home supply establishments.

*Construction yard* means an establishment housing facilities of businesses primarily engaged in construction activities, including outside storage of materials and equipment. Typical uses are building contractor's yards.

*Consumer repair service* means an establishment primarily engaged in the provision of repair services to individuals and households, rather than businesses, but excluding automotive and equipment repair use types. Typical uses include appliance repair shops, shoe repair, watch or jewelry repair shops, or repair of musical instruments.

*Convenience store* means an establishment primarily engaged in the provision of frequently or recurrently needed goods for household consumption, such as prepackaged food and beverages, and limited household supplies and hardware. Convenience stores may include fuel pumps or the selling of fuel for motor vehicles. Typical uses include neighborhood markets and country stores.

*Correction facility* means a public or privately operated use providing housing and care for individuals legally incarcerated, designed to isolate those individuals from a surrounding community.

*Crisis center* means a facility providing temporary protective sanctuary for victims of crime or abuse including emergency housing during crisis intervention for individuals, such as victims of physical attacks, rape, or abuse.

*Cultural service* means a library, museum, or similar public or quasi-public use displaying, preserving and exhibiting objects of community and cultural interest in one or more of the arts or sciences.

*Custom manufacturing* means establishments primarily engaged in the on-site production of goods by hand manufacturing, within enclosed structures, involving the use of hand tools, or the use of mechanical equipment commonly associated with residential or commercial uses.

*Dance hall* means an establishment in which more than ten percent of the total floor area is designed or used as a dance floor, or where an admission fee is directly collected or some other form of compensation is obtained for admission to or use of a dance floor.

*Day care center* means a facility operated for the purpose of providing care, protection and guidance to 13 or more individuals during only part of a 24-hour day. This term includes nursery

schools, preschools, day care centers for individuals, and other similar uses but excludes public and private educational facilities or any facility offering care to individuals for a full 24-hour period.

*Duplex* means the use of an individual lot for two dwelling units which share at least one common wall, each occupied by one family.

*Educational facility, college/university* means an educational institution authorized by the Commonwealth of Virginia to award associate, baccalaureate or higher degrees.

*Educational facility, primary/secondary* means a public, private or parochial school offering instruction at the elementary, junior and/or senior high school levels in the branches of learning and study required to be taught in the public schools of the Commonwealth of Virginia.

*Equipment sales and rental* means an establishment primarily engaged in the sale or rental of tools, trucks, tractors, construction equipment, agricultural implements, similar industrial equipment, and the rental of recreational vehicles. Included in this use type is the incidental storage, maintenance, and servicing of such equipment.

*Extended stay lodging* means a building or group of attached or detached buildings containing lodging units available for rental or lease to transients for periods of 30 consecutive days or more. Lodging units generally contain full kitchens and kitchen wares, and onsite guest laundry facilities, periodic maid service, and may offer restaurants, meeting rooms and/or recreation facilities.

*Family day care home* means a single-family dwelling in which more than five but less than 13 individuals receive care, protection and guidance during only part of a 24-hour day. Individuals related by blood, legal adoption or marriage to the person who maintains the home, or is providing the care, shall not be counted towards this total. The care of five or less individuals for portions of a day shall be considered a home occupation.

*Farmers market* means a place where locally-grown plants, produce, canned goods, or baked goods excluding livestock are sold on a temporary or seasonal basis to the general public. It shall not include wholesale or bulk sales to commercial enterprises or the sale of crafts, household items, or other non-agricultural products.

*Financial institution* means an establishment that provides financial and banking services to consumers or clients. Walk-in and drive-in services to consumers are generally provided on site. Typical uses include banks, savings and loan associations, savings banks, credit unions, free-standing automatic teller machines, and lending establishments, but, for purposes of this chapter, not including a "pawn shop" or a "payday loan establishment" which are defined separately.

*Flea market* means a business engaged in the sale of used or new items, involving regular or periodic display of merchandise for sale or for bartering, that may be located outdoors or indoors.

*Food bank, food pantry, or similar uses* means a public or charitable institution that collects and/or distributes food or edible commodities to individuals in need. This can include food banks, food pantries, soup kitchens, hunger relief centers or other food or feeding centers similar in nature.

*Funeral services* means establishments engaged in undertaking services such as preparing the dead for burial, and arranging and managing funerals. Typical uses include mortuaries and crematories.

*Garden center* means establishments or places of business primarily engaged in retail or wholesale (bulk) sale, from the premises, of trees, shrubs, seeds, fertilizers, pesticides, plants and plant materials primarily for agricultural, residential and commercial consumers. Such establishments typically sell products purchased from others, but may sell some material which they grow themselves. Typical uses include nurseries, plant stores and lawn and garden centers.

*Garden, community* means a garden in a residential district for the production of vegetables, fruits and flowers specifically intended for use and/or consumption by the residents of the general community and not for commercial production.

*Garden, home* means a garden in a residential district for the production of vegetables, fruits and flowers specifically intended for use and/or consumption by the occupants of the premises and not for commercial production. For purposes of this chapter, a home garden is considered an accessory use of the parcel to a primary use.

*Gasoline station* means any place of business with fuel pumps and gasoline storage tanks which provides fuels for motor vehicles.

*General office* means use of a site for business, professional, or administrative uses excluding medical offices. Typical uses include real estate, insurance, management, travel, computer software or information systems research and development, or other business offices; organization and association offices; or law, architectural, engineering, accounting or other professional offices. Retail sales do not comprise more than an accessory aspect of the primary activity of a general office.

*Golf course* means a tract of land for playing golf, improved with tees, greens, fairways, hazards, and which may include clubhouses and shelters. Included would be executive or par three golf courses. Specifically excluded would be independent driving ranges and any miniature golf course.

*Governmental service* means a governmental office providing administrative, clerical or public contact services that deal directly with the citizens. Typical uses include federal, state, city, town and county offices.

*Group home* means a building used as a dwelling unit where not more than eight mentally ill, intellectually disabled, or other developmentally disabled persons, not related by blood or marriage, reside, with one or more resident counselors or other staff persons and for which the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services is the licensing authority, pursuant to Code of Virginia, § 15.2-2291. Excluded from this definition are drug or alcohol rehabilitation centers, half-way houses and similar uses.

*Guidance service* means a use providing counseling, guidance, recuperative, or similar services for persons requiring rehabilitation assistance or therapy for only part of a 24-hour day. This use type shall not include facilities operated for the treatment of drug addiction or substance abuse.

*Halfway house* means an establishment providing residential accommodations, rehabilitation, counseling, and supervision to persons suffering from alcohol or drug addiction, to

persons reentering society after being released from a correctional facility or other institution, or to persons suffering from similar disorders or circumstances.

*Home occupation* means an accessory use of a dwelling unit, or an accessory use of an accessory building on a residential property, for gainful employment involving the production, provision, or sale of goods and/or services in accordance with article IV, use and design standards.

*Hospital* means a facility providing medical, psychiatric, or surgical service for sick or injured persons primarily on an in-patient basis and including ancillary facilities for outpatient and emergency treatment diagnostic services, training, research, administration, and services to patients, employees, or visitors.

*Hotel/motel/motor lodge* means a building or group of attached or detached buildings containing lodging units available for rental or lease to transients for periods of less than 30 consecutive days. Such uses generally provide additional services such as daily maid service, restaurants, meeting rooms and/or recreation facilities.

*Indoor Pet Boarding Facility* is a building or structure located on any lot or parcel in which more than five dogs and cats are kept, trained, or boarded for a fee. Indoor pet boarding facility may include pet day care facility.

*Industry, heavy* means an establishment which has the potential to be dangerous or extremely obnoxious. Included are those in which explosives are stored, petroleum is refined, natural and liquid gas and other petroleum derivatives are stored and/or distributed in bulk, radioactive materials are compounded, pesticides and certain acids are manufactured, and hazardous waste is treated or stored as the establishment's principal activity.

*Industry, light* means an establishment engaged in the processing, manufacturing, compounding, assembly, packaging, treatment or fabrication of materials and products, from processed or previously manufactured materials. Light industry is capable of operation in such a manner as to control the external effects of the manufacturing process, such as smoke, noise, soot, dirt, vibration, odor, etc. A machine shop is included in this category. Also included is the manufacturing of apparel, electrical appliances, electronic equipment, camera and photographic equipment, ceramic products, cosmetics and toiletries, business machines, food, paper products (but not the manufacture of paper from pulpwood), musical instruments, medical appliances, tools or hardware, plastic products (but not the processing of raw materials), pharmaceuticals or optical goods, bicycles, and any other product of a similar nature or requiring similar production characteristics.

*Industry, medium* means enterprises in which goods are generally mass produced from raw materials on a large scale through use of an assembly line or similar process, usually for sale to wholesalers or other industrial or manufacturing uses. Included in this use type are industries involved in processing and/or refining raw materials such as chemicals, rubber, wood or wood pulp, forging, casting, melting, refining, extruding, rolling, drawing, and/or alloying ferrous metals, and the production of large durable goods such as automobiles, manufactured homes, or other motor vehicles.

*Intermodal facility* means a facility where freight in transit is transferred from one mode of transportation (air, rail, truck, water) to another mode of transportation.

*Kennel, commercial* means the boarding, breeding, raising, grooming or training of five or more dogs, cats, or other household pets of any age not owned by the owner or occupant of the premises, and/or for commercial gain.

*Laboratory* means an establishment primarily engaged in performing research or testing activities into technological matters. Typical uses include engineering and environmental laboratories, medical, optical, dental and forensic laboratories, x-ray services; and pharmaceutical laboratories only involved in research and development. Excluded from this use type are any laboratories which mass produce one or more products directly for the consumer market.

*Landfill, construction debris* means the use of land for the legal disposal of construction and demolition wastes consisting of lumber, wire, sheet rock, broken brick, shingles, glass, pipes, concrete, and metals and plastic associated with construction waste from land clearing operations consisting of stumps, wood, brush, and leaves.

*Landfill, rubble* means the use of land for the legal disposal of only inert waste. Inert waste is physically, chemically and biologically stable from further degradation and considered to be non-reactive, and includes rubble, concrete, broken bricks, and block.

*Landfill, sanitary* means the use of land for the legal disposal of municipal solid waste derived from households, business and institutional establishments, including garbage, trash, and rubbish, and from industrial establishments, other than hazardous wastes as described by the Virginia Hazardous Waste Regulations.

*Laundry* means establishments primarily engaged in the provision of laundering, cleaning or dyeing services other than those classified as personal services. Typical uses include bulk laundry and cleaning plants, diaper services, or linen supply services.

*Life care facility* means a residential facility primarily for the continuing care of the elderly, providing for transitional housing progressing from independent living in various dwelling units, with or without kitchen facilities, and culminating in nursing home type care where all related uses are located on the same lot. Such facility may include other services integral to the personal and therapeutic care of the residents.

*Manufactured home* means a structure subject to federal regulations, built since June 15, 1976, which is transportable in one or more sections; is eight feet or more in width and 40 body feet or more in length in the traveling mode, or is 320 or more square feet when erected on site; is built on a permanent chassis; is designed to be used as a single-family dwelling, with or without a permanent foundation when connected to the required facilities; and includes the plumbing, heating, air conditioning, and electrical systems contained in the structure. This structure is not constructed to meet the Industrialized Building Code, Council of American Building Officials, Virginia Uniform Statewide Building Code Use Group R-4.

*Manufactured home park* means one or more contiguous parcels of land in which two or more lots are provided for manufactured homes.

*Manufactured home sales* means an establishment primarily engaged in the display, retail sale, rental, and minor repair of new and used manufactured homes, parts, and equipment.

*Manufactured home, emergency* means a manufactured home used temporarily for the period of reconstruction or replacement of an uninhabitable dwelling lost or destroyed by fire,

flood, or other act of nature, or used temporarily as housing relief to victims of a federally declared disaster in accordance with section 86-456.

*Meat packing and related industries* means industries processing of meat products and by-products directly from live animals or offal from dead animals.

*Medical office* means use of a site for facilities which provide diagnoses, minor surgical care and outpatient care on a routine basis, but which does not provide overnight care or serve as a base for an ambulance service. Excluded from this definition shall be facilities operated for the treatment of drug addiction and substance abuse. Medical offices are operated by doctors, dentists, or similar practitioners licensed by the commonwealth.

*Microbrewery* means a facility for the production, bottling, packaging and sale of beer, malt beverages, mead, wine, artisan spirits, and/or hard cider, produced on site for distribution, retail or wholesale, on or off-premises sales, with a capacity of not more than 15,000 barrels per year.

- (1) If operated in conjunction with a restaurant, the operation shall be considered a brewpub.
- (2) The development may include other uses such as a standard restaurant, bar or live entertainment as otherwise permitted in the zoning district.
- (3) All state ABC laws shall apply to the production and sale of all alcoholic beverages.

*Mini-storage* means a building designed to provide rental storage space in cubicles where each cubicle has a maximum floor area of 400 square feet. Each cubicle shall be enclosed by walls and ceiling and have a separate entrance for the loading and unloading of stored goods. Cubicles may or may not be climate controlled.

*Mobile home* means a factory assembled structure or structures equipped with the necessary service connections and made to be readily movable as a unit or units on its (their) own running gear and designed to be used as a dwelling unit without a permanent foundation and built before June 14, 1976 (also see Manufactured Home). This unit does not meet the requirements of the Council of American Building Officials (CABO) or the Virginia Uniform Statewide Building Code Use Group R-4. The phrase "without a permanent foundation" indicates that the support system is constructed with the intent that the manufactured home placed thereon will be moved from time to time at the convenience of the owner.

*Modular home* means a dwelling unit constructed on-site in accordance with the Virginia Uniform Statewide Building Code and composed of components substantially assembled in a manufacturing plant and transported to the building site for final assembly on a permanent foundation.

*Modular home sales* means a site used for the construction and display of model modular homes, including a sales office and incidental storage associated with the construction of the model homes.

*Multi-family dwelling* means a building or portion thereof which contains three or more dwelling units for permanent occupancy, regardless of the method of ownership. Included in the use type would be garden apartments, low and high rise apartments, apartments for elderly housing and condominiums.

*Non-profit facility* means a building owned or controlled by a non-profit organization holding an exemption under Internal Revenue Code Section 501(c) said exempt status to be evidenced by a currently valid exemption letter from the Internal Revenue Service. Such non-profit organization shall be in good standing with the Internal Revenue Service in all respects.

*Nursing home* means a use providing bed care and in-patient services for persons requiring regular medical attention but excluding a facility providing surgical or emergency medical services and excluding a facility providing care for alcoholism, drug addiction, mental disease, or communicable disease. Nursing homes have doctors or licensed nurses on duty.

*Outdoor gathering* means any temporary organized gathering expected to attract 500 or more people at one time in open spaces outside an enclosed structure. Included in this use type would be music festivals, church revivals, carnivals and fairs, and similar transient amusement and recreational activities not otherwise listed in this section. Such activities held on publicly owned land shall not be included within this use type.

*Park and ride facility* means a publicly-owned short term parking facility for commuters.

*Parking facility, structure* means a site used for a parking structure unrelated to a specific use which provides one or more parking spaces together with driveways, aisles, turning and maneuvering areas, incorporated landscaped areas, and similar features meeting the requirements established by this chapter. This use type shall not include parking facilities accessory to a permitted principal use.

*Parking facility, surface* means a site used for surface parking unrelated to a specific use which provides one or more parking spaces together with driveways, aisles, turning and maneuvering areas, incorporated landscaped areas, and similar features meeting the requirements established by this chapter. This use type shall not include parking facilities accessory to a permitted principal use.

*Pawn shop* means an establishment engaged in the loaning of money on the security of property pledged to a pawnbroker and the incidental sale of such property.

*Payday loan establishment* means a place of business engaged in offering small, short-maturity loans on the security of (i) a check, (ii) any form of assignment of an interest in the account of an individual or individuals at a depository institution, or (iii) any form of assignment of income payable to an individual or individuals, other than loans based on income tax refunds. For the purposes of this chapter, such establishments shall not be construed to be "banks" or "financial institutions."

*Personal improvement services* means establishments primarily engaged in the provision of informational, instructional, personal improvements and similar services. Typical uses include driving schools, health spas or physical fitness studios, reducing salons, dance studios, handicraft and hobby instruction.

*Personal services* means establishments or places of business engaged in the provision of frequently or recurrently needed services of a personal nature. Typical uses include beauty and barber shops; tattoo and piercing establishments; grooming of pets; seamstresses, tailors; florists; and laundromats and dry cleaning services.

*Planned unit development (i.e. — P.U.D.)* means a type of building development specifically described by ordinance standards in which a thoughtfully designed grouping of

varied and compatible land uses, such as housing, recreation, commercial centers, and industrial parks, are all contained within one overall development plan.

*Post office* means an establishment providing postal services directly available to the consumer operated by the United States Postal Service.

*Public assembly* means a facility owned and operated by a public or quasi-public agency accommodating public assembly for sports, amusement, or entertainment purposes. Typical uses include auditoriums, sports stadiums, convention facilities, fairgrounds, and sales and exhibition facilities.

*Public maintenance and service facility* means a public facility supporting maintenance, repair, vehicular or equipment servicing, material storage, and similar activities including street or sewer yards, equipment services centers, and similar uses having characteristics of commercial services or contracting or industrial activities.

*Public park and recreational area* means publicly-owned and operated parks, picnic areas, playgrounds, indoor or outdoor athletic facilities, and open spaces.

*P.U.D.* See *Planned unit development* (above).

*Railroad facilities* means railroad yards, equipment servicing facilities, and terminal facilities.

*Recreational vehicle sales and service* means an establishment engaged in the retail sales of recreational vehicles, boats, and jet skis, including service and storage of vehicles parts and related accessories.

*Recycling center* means a receptacle or facility used for the collection and storage of recyclable materials designed and labeled for citizens to voluntarily take source separated materials for recycling.

*Religious assembly* means a use located in a permanent building and providing regular organized religious worship and related incidental activities, except primary or secondary schools and day care facilities.

*Resource extraction* means an establishment involving on-site extraction of surface or subsurface mineral products or natural resources. Typical uses are quarries, borrow pits, sand and gravel operations, mining, and soil mining. Specifically excluded from this use type shall be grading and removal of dirt associated with an approved site plan or subdivision, or excavations associated with, and for the improvement of, a bona fide agricultural use.

*Restaurant, fast food or drive-thru* means an establishment engaged in the preparation and sale of food and beverages for take-out, delivery, or table service, served in disposable containers at a counter, a drive-up or drive-thru service facility, or at a curb.

*Restaurant, general* means an establishment engaged in the preparation and sale of food and beverages containing more than 3,000 gross square feet and typically characterized by table service to customers.

*Restaurant, mobile* means a readily movable wheeled cart, trailer, or vehicle designed and equipped for the preparing, serving, and/or selling of food and operated at temporary locations. This definition shall include food trucks, food trailers, and food carts and shall not apply to ice cream trucks, "meals on wheels" or food home delivery services.



*Restaurant, small* means an establishment engaged in the preparation and sale of food and beverages containing no more than 3,000 gross square feet. Typical uses include cafes, coffee shops and small restaurants. Customers may be served over the counter or by table service by a wait staff.

*Retail sales* means an establishment engaged in sale or rental with incidental service, of commonly used goods and merchandise for personal or household use, excluding those classified more specifically by these use type classifications.

*Safety service* means a facility for the conduct of safety and emergency services for the primary benefit of the public, whether publicly or privately owned and operated, including police, fire protection, emergency medical and ambulance services.

*Satellite dish antenna* means an accessory use that is a combination of:

- (1) An antenna or dish antenna whose purpose is to receive communication or other signals from orbiting satellites and other distant sources;
- (2) A low-noise amplifier (LNA) which is situated at the focal point of the receiving component and whose purpose is to magnify and transfer signals; and
- (3) A coaxial cable whose purpose is to carry the signals to the exterior of the building.

*Sawmill* means an establishment for the storage of harvested timber and/or the sawing of timber into lumber products.

*Scrap and salvage service* means a place of business primarily engaged in the storage, sale, dismantling or other processing of uses or waste materials which are not intended for reuse in their original forms. Typical uses include paper and metal salvage yards, automotive wrecking yards, junk yards, used tire storage yards, or retail and/or wholesale sales of used automobile parts and supplies.

*Shooting range, outdoor* means a site where land is used for archery and the discharging of firearms for the purposes of target practice, skeet and trap shooting, mock war games, or temporary competitions, such as a turkey shoot. Excluded from this use type shall be general hunting and the unstructured and nonrecurring discharging of firearms on private property with the property owner's permission.

*Short-term rental* means the primary or secondary use of a dwelling unit, or a portion thereof, by the owner or host for the provision of a room or space for compensation that is intended to be occupied for a period of fewer than 30 days and that typically uses a system of advertising, reservations, deposits and confirmations.

*Single-family dwelling* means a site-built or modular building designed for or used exclusively as one dwelling unit for permanent occupancy.

- (1) *Detached* means a single-family dwelling which is surrounded by open space or yards on all sides, is located on its own individual lot, and which is not attached to any other dwelling by any means.
- (2) *Attached* means two single-family dwellings sharing a common wall area, each on its own individual lot.

*Stable, private* means the boarding, keeping, breeding, pasturing or raising of horses, mules, donkeys, ponies or llamas exclusively for personal use and enjoyment by the owner or occupant of the property or the riding of said animals by the owner or occupant of the property and/or their non-paying guests.

*Studio, fine arts* means a building, or portion thereof, used as a place of work by a sculptor, artist, photographer or similar artisan and/or for sale of such products.

*Substance abuse clinic* means an establishment which provides outpatient services primarily related to the treatment of alcohol, or other drug or substance abuse disorders, which services include the dispensing and administering of controlled substances and pharmaceutical products by professional medical practitioners as licensed by the commonwealth.

*Temporary family health care structures* means as described by Code of Virginia, § 15.2-2292.1 and in section 86-460 of this chapter, a transportable residential structure, providing an environment facilitating a caregiver's provision of care for a mentally or physically impaired person, and which has been primarily assembled at a location other than the site of installation.

*Tower* means any structure that is designed and constructed primarily for the purpose of supporting one or more antennas. The term includes but is not limited to radio and television transmission towers, microwave towers, common-carrier towers, and cellular telephone and wireless communication towers. Tower types include, but are not limited to monopoles, lattice towers, wooden poles, and guyed towers. Excluded from this definition are amateur radio towers, which are otherwise defined.

*Townhouse* means a grouping of three or more attached single-family dwellings in a row in which each unit has its own front and rear access to the outside, no unit is located over another unit, and each unit is separated from each other by one or more common walls.

*Transfer station* means any storage or collection facility which is operated as a relay point for municipal solid waste which ultimately is to be transferred to a landfill.

*Transportation terminal* means a facility for loading, unloading, and interchange of passengers, baggage, and incidental freight or packages between modes of ground transportation, including bus terminals, railroad stations, and public transit facilities.

*Travel center* means an establishment containing a mixture of uses which cater to the traveling public and in particular motor freight operators. A travel center might include such uses as fuel pumps, restaurants, overnight accommodations, retail sales related to the motor freight industry, and similar uses.

*Truck terminal* means a facility for the receipt, transfer, short term storage, and dispatching of goods transported by truck. Included in the use type would be express and other mail and package distribution facilities, including such facilities operated by the U.S. Post Office.

*Upper-story residential unit* means residential dwellings, as a secondary or ancillary use in mixed-use commercial or office structures, located on any floor above the ground floor (second-story or above). Such units may provide a residence for the owner, manager, or employees of the business on the first-floor of the same building or may be rented out to the public.

*Utility service, major* means services of a regional nature which normally entail the construction of new buildings or structures such as generating plants and sources, electrical switching facilities and stations or substations, water towers and tanks, community waste water

treatment plants, and similar facilities. Included in this definition are also electric, gas, and other utility transmission lines of a regional nature which are not otherwise reviewed and approved by the Virginia State Corporation Commission.

*Utility service, minor* means services which are necessary to support existing and future development within the immediate vicinity and involve only minor structures. Included in this use type are distribution lines and small facilities that are underground or overhead, such as transformers, relay and booster devices, and well, water and sewer pump stations. Also included are all major utility services that were in existence prior to the adoption of this chapter.

*Veterinary hospital/clinic* means any establishment rendering surgical and medical treatment of animals. Boarding of animals shall only be conducted indoors, on a short term basis, and shall only be incidental to such hospital/clinic use, unless also authorized and approved as a commercial kennel.

*Warehousing and distribution* means an establishment specializing in storage, warehousing and dispatching of goods within enclosed structures, or outdoors. Typical uses include wholesale distributors, storage warehouses and moving/storage firms.

*Wedding/event facility* means a facility which is utilized by individuals or groups to accommodate private functions including but not limited to, banquets, weddings, celebrations, and other events. Civic, religious and community owned buildings are not included in this definition.

This ordinance shall become effective immediately upon passage.

**An Ordinance to repeal, amend and re-ordain Section 86-322 of the Code of the Town of Altavista, 1968, relating to C-1 permitted uses.**

**Be it ordained by the Town Council of the Town of Altavista:**

**That Section 86-322 of the Code of the Town of Altavista, 1968, be repealed, amended and re-ordained as follows:**

**Sec. 86-322. Permitted uses.**

The following uses are permitted by right or by special use permit in the C-1 local business district, subject to all other applicable requirements contained in this chapter. A special use permit is required where indicated. Certain uses are subject to additional, modified or more stringent standards as indicated.

(1) *Agricultural use types.*

(None)

(2) *Residential use types.*

Accessory apartment—Subject to section 86-453

Duplex—No Guidelines listed in Code

Home garden

Home occupation—Subject to section 86-554

Keeping of chickens—Subject to section 86-515.1

Multi-family dwelling—Subject to section 86-458, special use permit required.

Single-family dwelling, attached—Subject to section 86-459

Single-family dwelling, detached—Subject to section 86-596

Temporary family health care structures—Subject to section 86-460

Townhouse—Subject to section 86-461

(3) *Civic use types.*

Assisted care residence—Regulated by the Commonwealth of Virginia

Club—Subject to section 86-473

Crisis center—Special use permit required

Cultural service

Educational facilities, college/university—Special use permit required

Educational facilities, primary/secondary

Food bank, food pantry, or similar uses. Subject to section 86-482.1.

Governmental service

- Guidance service
- Halfway house—Special use permit required
- Life care facility
- Nursing home
- Park and ride facility
- Post office
- Public assembly—Special use permit required
- Public parks and recreational areas—Special use permit required
- Religious assembly—Subject to section 86-479
- Safety service
- Utility service, major—Special use permit required
- Utility service, minor
- (4) *Office use types.*
- Financial institution—No Guidelines listed in Code.
- General office
- Laboratory—Special use permit required
- Medical office
- Substance abuse clinic Licensed by the Commonwealth of Virginia—Special use permit required.
- (5) *Commercial use types.*
- Bed and breakfast—Subject to section 86-507
- Business support service
- Business/trade schools
- Car wash—Special use permit required
- Commercial indoor sports and recreation—Special use permit required.
- Communications service
- Day care center—Subject to section 86-510
- Funeral service
- Garden center
- Gasoline station—Subject to section 86-513, special use permit required
- Hospital—Special use permit required
- Indoor Pet Boarding Facility - subject to 86-523, special use permit required
- Microbrewery

Personal improvement service

Personal service

Restaurant, mobile—Subject to section 86-520.

Restaurant, small—Whether in a new or existing shopping strip center—Subject to section 86-32 definitions

Restaurant, small—As a stand-alone building—Subject to section 86-32 definitions, special use permit required

Retail sales—Not exceeding 3,000 gross square feet per use

Studio, fine arts

Wedding/event facility—Subject to section 86-521, special use permit required

(6) *Industrial use types.*

(None)

(7) *Miscellaneous uses.*

Amateur radio tower—Subject to section 86-542

Parking facility, surface/structure—Special use permit required

Satellite dish antenna one meter or less in diameter or measured diagonally

Satellite dish antenna in excess of one meter in diameter or measured diagonally—Subject to section 86-544

Tower—Subject to section 86-545 and article VI, special use permit required.

**An Ordinance to repeal, amend and re-ordain Section 86-352 of the Code of the Town of Altavista, 1968, relating to C-2 permitted uses.**

**Be it ordained by the Town Council of the Town of Altavista:**

**That Section 86-352 of the Code of the Town of Altavista, 1968, be repealed, amended and re-ordained as follows:**

**Sec. 86-352. Permitted uses.**

The following uses are permitted by right or by special use permit in the C-2 general business district, subject to all other applicable requirements contained in this chapter. A special use permit is required where indicated. Certain uses are subject to additional, modified or more stringent standards as indicated.

(1) *Agricultural use types.*

(None)

(2) *Residential use types.*

Accessory apartment—Subject to section 86-453

Duplex—No Guidelines listed in Code

Home garden

Home occupation—Subject to section 86-454

Keeping of chickens per section 86-515.1

Multi-family dwelling—Subject to section 86-458, special use permit required

Single-family dwelling, attached—Subject to section 86-459

Single-family dwelling, detached—Subject to section 86-596

Temporary family health care structures—Subject to section 86-460

Townhouse—Subject to section 86-461

Upper-story housing unit—Subject to section 86-462

(3) *Civic use types.*

Assisted care residence—Regulated by the Commonwealth of Virginia

Club—Subject to section 86-473

Correction facility—Special use permit required

Crisis center

Cultural services

Educational facilities, college/university—Special use permit required

Educational facilities, primary/secondary

Food bank, food pantry, or similar uses. Subject to section 86-482.1. Special use permit required.

Governmental service

Guidance service

Halfway house—Special use permit required

Hospitals—Special use permit required

Life care facility

Nursing home

Park and ride facility

Post office

Public assembly

Public maintenance and service facility—Special use permit required

Public parks and recreational areas—Special use permit required

Religious assembly—Subject to section 86-479

Safety services

Utility service, major—Special use permit required

Utility service, minor

(4) *Office use types.*

Financial institution—No Guidelines listed in Code

General office

Laboratory

Medical office

Substance abuse clinic—Licensed by the Commonwealth of Virginia, special use permit required

(5) *Commercial use types.*

Adult use—Subject to section 86-502, special use permit required

Agricultural service

Antique shop

Assembly hall

Automobile dealership, new—Subject to section 86-503

Automobile dealership, used—Subject to section 86-504, special use permit required

Automobile parts/supply, retail

Automobile rental/leasing



Automobile repair service, major—Subject to section 86-505, special use permit required

Automobile repair service, minor

Brewpub

Business support service

Business/trade schools

Car wash

Commercial indoor amusement

Commercial indoor entertainment

Commercial indoor sports and recreation

Commercial outdoor entertainment

Commercial outdoor sports and recreation

Communications service

Construction sales and service

Consumer repair service

Convenience store

Dance hall—Special use permit required

Day care center—Subject to section 86-510

Equipment sales and rental—Special use permit required

Farmers market—Special use permit required

Flea market—Special use permit required

Funeral service

Garden center

Gasoline station—Subject to section 86-513

Hospital

Hotel/motel/motor lodge

Indoor Pet Boarding Facility - subject to 86-523, special use permit required

Kennel, commercial—Subject to section 86-515, special use permit required

Laundry

Manufactured home sales

Microbrewery

Mini-storage—Subject to section 86-517, special use permit required

Modular home sales

- Pawn shop
- Payday loan establishment
- Personal improvement service
- Personal service
- Recreational vehicle sales and service
- Restaurant, small
- Restaurant, fast food or drive-thru—Subject to section 86-562
- Restaurant, general
- Restaurant, mobile per section 86-520
- Retail sales—Subject to section 86-519
- Studio, fine arts
- Transient merchant—Subject to section 86-514 - Itinerant merchant
- Travel center—Special use permit required
- Veterinary hospital/clinic
- Wedding/event facility—Subject to section 86-521
- (6) *Industrial use types.*
  - Construction yard—Special use permit required
  - Custom manufacturing
  - Transportation terminal—Special use permit required
  - Truck terminal—Special use permit required
- (7) *Miscellaneous uses.*
  - Amateur radio tower—Subject to section 86-542
  - Parking facility, surface/structure—Special use permit required
  - Satellite dish antenna one meter or less in diameter or measured diagonally
  - Satellite dish antenna in excess of one meter in diameter or measured diagonally—Subject to section 86-544
  - Tower—Subject to section 86-545 and article VI, special use permit required

This ordinance shall become effective immediately upon passage.

**An Ordinance to repeal, amend and re-ordain Section 86-427 of the Code of the Town of Altavista, 1968, relating to DRO permitted uses.**

**Be it ordained by the Town Council of the Town of Altavista:**

**That Section 86-427 of the Code of the Town of Altavista, 1968, be repealed, amended and re-ordained as follows:**

**Sec. 86-427. Permitted uses.**

The following uses are permitted by right or by special use permit in the DRO downtown revitalization overlay district, subject to all other applicable requirements contained in this chapter. A special use permit is required where indicated. Certain uses are subject to additional, modified or more stringent standards as indicated. This list of permitted uses for the DRO supersedes the list of permitted uses for the underlying zoning district.

(1) *Agricultural use types.*

(None)

(2) *Residential use types.*

Accessory apartment—Subject to section 86-426

Home occupation—Subject to section 86-454

Upper-story residential unit—Subject to section 86-462

(3) *Civic use types.*

Club—Subject to section 86-473, special use permit required

Cultural service

Food bank, food pantry or similar uses subject to section 86-482.1, special use permit required

Governmental service

Guidance service

Post office

Public assembly—Special use permit required

Public parks and recreational areas—Special use permit required

Religious assembly—Subject to section 86-479

Safety service

Utility service, minor—Special use permit required.

(4) *Office use types.*

Financial institution—No guidelines listed in Code

General office

- Medical office
- (5) *Commercial use types.*
- Antique shop
  - Automobile repair service, minor—Special use permit required
  - Assembly hall—Special use permit required
  - Bed and breakfast—Subject to section 86-507, special use permit required
  - Brewpub
  - Business support service
  - Business/trade schools—Special use permit required
  - Commercial indoor entertainment—Special use permit required
  - Commercial indoor sports and recreation—Special use permit required
  - Communications service—Special use permit required
  - Consumer repair service
  - Convenience store
  - Dance hall—Special use permit required
  - Day care center—Subject to section 86-510, special use permit required
  - Farmers market—Special use permit required
  - Flea market—Special use permit required
  - Funeral service—Special use permit required
  - Hotel/motel/motor lodge—Special use permit required
  - Indoor Pet Boarding Facility – Subject to 86-523, special use permit required
  - Microbrewery
  - Pawn shop—Special use permit required
  - Payday loan establishment—Special use permit required
  - Personal improvement service
  - Personal service
  - Restaurant, small
  - Restaurant, fast food or drive-thru—Subject to section 86-562, special use permit required
  - Restaurant, general
  - Restaurant, mobile per section 86-520
  - Retail sales
  - Studio, fine arts

(6) *Industrial use types.*

(None)

(7) *Miscellaneous uses.*

Amateur radio tower—Subject to section 86-542

Parking facility, surface

Parking facility, structure—Special use permit required

This ordinance shall become effective immediately upon passage.

**An Ordinance to repeal, amend and re-ordain Section 86-523 of the Code of the Town of Altavista, 1968, relating to Indoor Pet Boarding Facility.**

**Be it ordained by the Town Council of the Town of Altavista:**

**That a new Section 86-523 be added to the Code of the Town of Altavista, 1968, as follows:**

**Sec. 86-523 - Indoor Pet Boarding Facility**

**(a) Definitions:**

The following words, terms and phrases when used in this article shall have the meanings indicated:

(1) Pet: Dog or cat.

**(b) General Standards:**

1. Indoor Pet Boarding activities must be in a completely enclosed building.
2. Facility shall comply with all local or state regulations when a pet is boarded, or under the care, custody or subject to the actions of the operator. All shots that are required by the town, county or state shall be recorded by the operator.
3. Facility, and its surrounding environs, shall be maintained in a clean and sanitary condition and free from any accumulation of dirt, mud, fecal matter, or debris. Provisions shall be made so that cleaning and disinfecting of pet housing facilities, including runs, cages, pens, and kennels, shall occur daily – even when the facility is closed.
4. Facility shall not have noise emitting from the building that violates the standards of the Town noise ordinance found at Section 34-1(5) at any hour.
5. Facility shall be sufficiently heated and cooled to protect the pets contained therein from temperatures to which they are not normally acclimatized.
6. Facility shall be adequately ventilated to reasonably ensure the health of pets contained therein and to assist in the removal of foul and obnoxious odors.
7. Facility shall provide adequate fire safety protection to include fully operational fire suppression systems or devices and functional smoke detectors.
8. Facility shall contain a drainage system which shall be connected to a sanitary sewer system which conforms to the standards of the Town of Altavista.
9. Facility shall contain a means of disposal of pet waste in compliance with generally accepted standards for commercial pet waste removal.
10. The number of animals kept at facility shall be based upon the space available to meet each pet's needs, i.e. sanitary, noise, ventilation, feeding, recreation, enrichment, and temperature, in accordance with commonly accepted practice.

11. Facility shall have no outdoor pet related activity including pet runs, exercise areas, display areas, sunning areas, or swimming areas or other similar activities.
12. No outdoor enclosures shall be allowed adjacent to or as part of an indoor pet boarding facility.
13. Pet breeding or reproduction activities are prohibited.
14. Indoor Pet Boarding cannot be operated in any building or structure containing a residential use type and must be located a minimum of 100 feet from any adjacent residential use types.

This ordinance shall become effective immediately upon passage.



# APPLICATION FOR ZONING TEXT AMENDMENT

Town of Altavista  
 Department of Community Development  
 510 7<sup>th</sup> St  
 Altavista, VA 24517  
 434-369-5001, x-103

Date: 03/26/2024

Applicant's name Melissa Logan

Applicant's address 490 Skylock Rd, Long Island, VA 24569

Applicant's phone # 434-238-6661 Applicant's email ppaws2016@yahoo.com

The following amendment to Article see attached, Subsection see attached, of the Zoning Ordinance for Town of Altavista, Virginia, is proposed:

State exact wording of proposed amendment: see attached

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*pd Online 3/26/24*  
*confirm #026675*  
*#1000.00 CH*

I. Give detailed justification for the proposed amendment:

See attached.

See attached.

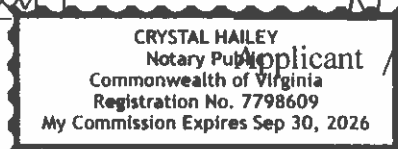
See attached.

See attached.



2. Has Town Council acted on the same or a similar amendment within 12 months prior to the date of the application? ☐ Yes ☒ No

Melissa Regan  
Applicant



### CERTIFICATE OF NOTARY PUBLIC

STATE OF: Virginia COUNTY OF: Campbell, to wit: The foregoing instrument was acknowledged before me this 26<sup>th</sup> day of March, 20 24.

Crystal Hailey  
Notary Public

09/30/2026  
My Commission Expires

### FOR TOWN USE ONLY

Zoning Text Amendment Case #: OA-24-03

Date Application Filed: 03-26-2024

Date(s) reviewed by Planning Commission: 04-01-2024

Public Hearing Date: \_\_\_\_\_

Action by Planning Commission: \_\_\_\_\_

Action by Town Council: \_\_\_\_\_

The following amendment to the following articles of the Town Code for the Town of Altavista.

**Under 86-32 - Add definition for Indoor Pet Boarding Facility, as follows:**

Indoor Pet Boarding Facility is a building or structure located on any lot or parcel in which more than five dogs and cats are kept, trained, or boarded for a fee. Indoor pet boarding facilities may include pet day care facilities.

**Amend Section 86-427(5) to include:**

*Indoor Pet Boarding Facility, - subject to 86-\_\_\_\_, special use permit required.*

**Add new Section 86-\_\_\_\_, (Use and Design Standards) as follows:**

- In the DRO district, an indoor boarding facility must be in a completely enclosed building.
- All indoor boarding facilities must follow any local or state regulations. All shots that are required by the county and state must be recorded by the facility.
- There must be functioning fire sprinklers and working smoke alarms in each facility.
- Indoor boarding must be neat and clean - free of dirt, fecal accumulation, odors, and parasite infestation.
- Good ventilation and proper temperatures must be maintained with healthy comfortable limits to all animals. USDA recommends the heat not exceed above 85° and not below 50°.
- Indoor boarding facilities must have the minimal floor space measurements for an animal to be able to; stand up, turn around sit down and lay down. The USDA recommends measuring the dog in inches from tip of the nose to the base of the tail add 6 inches to this number. Then you would take that answer and multiply it by itself to give you the dog's minimal floor space in square inches.
- Each facility must provide each pet daily with enrichment, sufficient to maintain the behavioral health of the pet. Facilities must ensure that each sick or injured pet is immediately provided with appropriate care and, if prudent, veterinarian treatment.
- Indoor Boarding, animal means any premises, including, without limitation, kennels, in which or upon which more than five (5) dogs or cats but no more than fifteen (15) over four (4) months of age are kept for any purpose.
- Boarding establishment" shall not include any private residential dwelling that shelters, feeds, and waters fewer than five companion animals not owned by the proprietor. Also, there may not be any residential units within the same building.

The definition of Personal Service refers to the special and oftentimes unique abilities and talents of individuals that cannot be replaced by the abilities and talents of another person.

Boarding/Kenneling dogs requires a special level of compassion, love, and often sometimes specific detailed care. Therefore, similar to pet grooming, should be considered a personal service. We would give the community a safe, clean, and compassionate space to keep their pets safe in the moment they need it most, is our focus. Last-minute medical emergencies, power outages etc., has been a main portion of our boarding uses. While away on vacations, our community members feel at ease knowing their pet, a part of their family, is as safe and cared for as they would themselves. The Town of Altavista has limited options for safe boarding for your pets. The demand for such is increasing daily. In addition, there are no tenants within the immediate surrounding buildings to disturb, although in our history of boarding, most pets are content and do not exude noises at night. Precious Paws Dog and Cat Grooming LLC has been in business for eight years and we have been boarding for ongoing four years and hope to continue to serve Altavista.



## RESOLUTION OF THE PLANNING COMMISSION

**WHEREAS**, pursuant to the requirements of the Code of Virginia Title 15.2-2204, as amended, the Planning Commission of the Town of Altavista held a public hearing to consider Ordinance Amendment OA-24-03 amending Sec. 86-32 by adding a definition of Indoor Pet Boarding Facility; amending Sec. 86-322 (C-1 District), 86-352 (C-2 District), and Sec 86-427 (DRO District) to include Indoor Pet Boarding Facility, as a permitted use subject to Section 86-523, Special Use Permit required, and adding Section 86-523 (new) establishing Use and Design Standards for Indoor Pet Boarding Facility, and

**WHEREAS** the Planning Commission has given interested citizens and other parties the opportunity to comment on the proposed requests at a duly advertised public hearing on May 06, 2024; and

**WHEREAS** the Planning Commission considered information provided by the applicant and town staff; and

**WHEREAS** the Planning Commission considered comments made by those in opposition to the request and in support of the request; and

**WHEREAS** Staff made a recommendation to the Planning Commission to recommend approval of Ordinance Amendment OA-24-03; and

**WHEREAS** the Ordinance Amendment is consistent with similar applications of the Altavista Town Code and the Town of Altavista's 2045 Comprehensive Plan.

**NOW THEREFORE, BE IT RESOLVED** that the Planning Commission of the Town of Altavista at its May 06, 2024, meeting recommended approval of the Ordinance Amendment, as presented, to the Altavista Town Council by a vote of 7 to 0.

*I, Matthew D. Perkins, Assistant Town Manager for Altavista, VA, do hereby certify that the foregoing action was taken by said Commission at its meeting held on May 06, 2024.*

Matthew D Perkins  
Assistant Town Manager



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 7C.

**PUBLIC HEARING(S)**

**Title: FY2025 Proposed Increase to Water and Sewer Rates**

**Staff Resource: Tobie Shelton, Director of Finance and Administration**

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**Action(s):**

Hold a public hearing to allow citizens an opportunity to make comments pertaining to the FY2025 proposed increases to the water and sewer rates.

**Explanation:**

Tonight will be an opportunity for the public to comment on the proposal to increase water and sewer rates. Following the public hearing, Town Council will have an opportunity to consider the comments before final adoption of the budget. Should Council need to discuss this further, the May 28th Work Session can be utilized for this purpose. No motion is needed at this time in regard to adoption of the proposed budget. Staff will be seeking adoption of the FY2025 Budget and the FY2025-2029 Capital Improvement Program (CIP) at the regular Town Council meeting on June 11th.

**Background:**

The FY2025 Proposed Budget is built with a 10% increase to both water and sewer rates; with an effective date of December 1, 2024.

Both current and proposed utility rates are listed below:

**WATER (rates per 1,000 gallons)**

• Business & Residential:	Current: \$3.65	<b>Proposed: \$4.02</b>
• Industrial:	Current: \$3.59	<b>Proposed: \$3.95</b>
• Out of Town (Hurt):	Current: \$5.48	<b>Proposed: \$6.03</b>
• Out of Town (B&R):	Current: \$7.30	<b>Proposed: \$8.04</b>
• Out of Town (Ind.):	Current: \$7.18	<b>Proposed: \$7.90</b>

**SEWER (based on 85% of water consumption)**

• Business & Residential:	Current: \$4.00	<b>Proposed: \$4.40</b>
• Industrial:	Current: \$4.11	<b>Proposed: \$4.52</b>
• Out of Town (Hurt):	Current: \$4.00	<b>Proposed: \$4.40</b>
• Out of Town (B&R):	Current: \$8.00	<b>Proposed: \$8.80</b>
• Out of Town (Ind.):	Current: \$8.22	<b>Proposed: \$9.04</b>

**Funding Source(s):**

The proposed budget allocates funds for the next fiscal year, beginning July 1, 2024 and ending June 30, 2025.

**Attachments:** *(click item to open)*



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 7D.

**PUBLIC HEARING(S)**

**Title: FY2025 Proposed Increase to the Real Estate Tax Rate**

**Staff Resource: Tobie Shelton, Director of Finance and Administration**

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**Action(s):**

Hold a public hearing to allow citizens an opportunity to make comments pertaining to the FY2025 proposed increase to the real estate tax rate.

**Explanation:**

This evening will be an opportunity for the public to comment on the proposed increase to the real estate tax rate from \$.1043 to \$.20.

No motion is needed at this time in regard to adoption of the proposed budget. Staff will be seeking adoption of the FY2025 Budget and the FY2025-2029 Capital Improvement Program (CIP) at the regular Town Council meeting on Tuesday, June 11th.

**Background:**

Several months ago, Council was provided the FY2025 draft budget and CIP and informed that, after funding operational costs on the General Fund side of the budget, there was not enough funding to cover a Cost-of-Living Adjustment (COLA), agency requests, and capital items. In parallel with budget discussions, Davenport Public Finance conducted a Comprehensive Financial Review of the Town's General Fund and confirmed new revenue is a must if it is Council's intent to maintain community growth, and to continue offering services currently provided. As a result, it was the consensus of Council to increase the real estate tax rate.

**Funding Source(s):**

The proposed budget allocates funds for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

**Attachments:** *(click item to open)*



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 7E.

**PUBLIC HEARING(S)**

**Title: FY2025 Budget and FY2025-2029 Capital Improvement Program**

**Staff Resource: Tobie Shelton, Director of Finance and Administration**

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**Action(s):**

Hold a public hearing to allow citizens an opportunity to make comments on any matter pertaining to the FY2025 Budget and the FY2025-2029 Capital Improvement Plan.

**Explanation:**

Tonight will be an opportunity for the public to comment on the proposed FY2025 Budget and the FY2025-2029 Capital Improvement Program (CIP). Following the public hearing, Town Council will have an opportunity to consider the comments before final adoption of the budget. Should Council have items that they need to discuss, the May 28th Work Session can be utilized for this purpose. No motion is needed at this time in regard to adoption of the proposed budget. Staff will be seeking adoption of the FY2025 Budget and the FY2025-2029 Capital Improvement Program (CIP) at the regular Town Council meeting on June 11th.

**Background:**

Over the past few months, Staff has provided budget sheets to Town Council that have been updated based on action/direction of Council, to create the budget that is being proposed. Below is an overview of the proposed FY2025 Budget as advertised:

**Total Revenue: \$12,846,810**

**Total Operating Expenditures: \$11,592,000**

General Fund:	5,621,160 (includes transfer out to General Fund Reserves)
Enterprise Fund:	5,028,290 (includes surplus of \$201,450)
Highway Maintenance Fund:	845,400
Cemetery Fund:	97,150 (includes transfer out of \$27,250 to Cemetery Reserves)

<b>Total Proposed Capital Outlay:</b>	<b>\$1,254,810</b>
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Cash Funded – General Fund	490,670
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Cash Funded – Enterprise Fund	410,900
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Cash Funded – Highway Fund	120,000
Cash Funded – Cemetery Fund	10,000
Bond Proceeds	179,000
Transfer In from General Fund Reserves	16,430
Transfer In from Highway Fund Reserves	27,810

**Total CIP FY2026-2029 (Not Funded / Planning Only):** **\$19,423,780**

**Funding Source(s):**

The proposed budget allocates funds for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

**Attachments:** *(click item to open)*

*[Attachment 1. FY2025 Proposed Budget Overview](#)*

*[Attachment 2. FY2025 Master List of Proposed Fees/Charges](#)*



## **TOWN OF ALTAVISTA FY 2025 PROPOSED BUDGET**

### **General Fund**

Real Estate Tax	719,020
Public Service Corporation Taxes	90,000
Personal Property Taxes	388,150
Machinery and Tools Taxes	2,040,000
Other Local Taxes	2,376,020
Permits and Fees	3,500
Fines and Forfeitures	30,200
Use of Money and Property	225,900
Charges for Service	6,400
Donations, Receipts, and Transfers	16,530
Intergovernmental	314,440

**General Fund Total:** **\$6,210,160**

### **Enterprise Fund (Water & Sewer)**

Water and Sewer Charges	5,124,670
Connection Fees	4,150
Miscellaneous, Grants, & Transfers	266,000
CIP Reserves	223,370

**Enterprise Fund Total:** **\$5,618,190**

**Highway Maintenance Fund** **\$993,210**

**Cemetery Fund** **\$25,250**

**REVENUE GRAND TOTAL:** **\$12,846,810**

### **PROPOSED OPERATING EXPENDITURES**

Council / Planning Commission	54,460
Administrative Department	1,206,840
Police Department	1,507,220
Public Works	2,240,890
Street & Highway Maintenance	993,210
Water Department	2,824,010
Wastewater Department	2,794,180
Green Hill Cemetery	79,900



Non-Departmental	285,420
Transit Department	201,300
Economic Development	189,300
Community Development	233,970
Spark	143,860
Transfer to Cemetery Reserves	27,250
Transfer to General Fund Reserves – Fire Department	65,000
<b>Total Proposed Operating Expenses:</b>	<b><u>\$12,846,810</u></b>

### **PROPOSED CAPITAL OUTLAY**

Water Plant Equipment	367,450
Wastewater Treatment Plant Equipment	222,450
Public Works Department Equipment	463,100
State Highway Funding	147,810
Police Department Equipment	34,000
Economic Development	10,000
Cemetery	10,000
<b>Total Proposed Capital Outlay:</b>	<b><u>\$1,254,810</u></b>

#### **Funding Sources for Proposed Capital Outlay:**

Cash Funded – General Fund	490,670
Cash Funded – Enterprise Fund	410,900
Cash Funded – Highway Fund	120,000
Cash Funded – Cemetery Fund	10,000
Debt Proceeds	179,000
Transfer In from General Fund Reserves	16,430
Transfer In from Highway Fund Reserves	27,810

<b>FY2025 – 2029 CIP Expenditures:</b>	<b><u>\$20,678,590</u></b>
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**TOWN OF ALTAVISTA**  
**MASTER LIST**  
**FEES, RATES AND CHARGES**  
**FY 2025 PROPOSED BUDGET**

**BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE**

	Rate per \$100 of gross receipts	
Contractors	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000	
Retailers	\$	0.0425
Financial, Real Estate, & Professional	\$	0.0425
Personal Services, Repair	\$	0.0600
Wholesalers	\$	0.0175
Wholesale Peddlers	\$	0.0175
Commission Merchant	\$	0.0600
Direct Sellers (sales under \$4,000)	\$	0.0175
Direct Sellers (Sales over \$4,000)	\$	0.0550
Peddlers	\$	125.0000
Itinerant Merchant (Edible, Perishable Goods)	\$	25.0000
Itinerant Merchant (Nonperishable Goods)	\$	125.0000
Carnivals, Circus	\$100 per day; \$500 per week	
Fortunetellers	\$	500.00
Savings Institutions/State Chartered Credit Unions	\$	25.00
Photographers, out of town	\$	15.00
Utilities	\$.0025 of Gross Receipts	
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18	
Minimum License	\$	15.00

**CEMETERY FEES**

Changing of cemetery Deed	\$	25.00	
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$	650.00	in town residents - with a minimum of 2 spaces
	\$	950.00	out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$	750.00	before 12 noon - weekday
	\$	925.00	after 12 noon - weekday
	\$	1,050.00	weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$	350.00	before 12 noon - weekday
	\$	400.00	after 12 noon - weekday
	\$	450.00	weekend or holiday
Disinterment	\$	1,300.00	

**RENTALS**

Booker Building / <b>Train Station</b> Deposit	\$	150.00	
	\$	250.00	if alcohol is served
Booker Building Rental Fee	\$	100.00	for each 4 hours
<b>Train Station Rental Fee</b>	<b>\$</b>	<b>200.00</b>	<b>daily</b>
Booker Building / <b>Train Station</b> Utility Fee	\$	25.00	
Park Pavilion Rentals	\$	50.00	for each 4 hours - large pavilion @ English & Shreve Park
	\$	25.00	for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental ( <i>Town residents/businesses only</i> )	\$	150.00	standard dump truck - resident
	\$	200.00	tandem dump truck - resident
	\$	150.00	standard dump truck - business
	\$	200.00	tandem dump truck - business

**PLANNING & ZONING RELATED**

Zoning Permit	\$	25.00	
Sign Permit	\$	50.00	
Special Use Permit Request Application	<b>\$</b>	<b>300.00</b>	<b>plus cost of advertising</b>
Variance Request Application	\$	300.00	plus cost of advertising
Appeal to Board of Zoning Appeals Application	<b>\$</b>	<b>300.00</b>	<b>plus cost of advertising</b>
Rezoning Request Application	\$	500.00	plus cost of advertising
Comprehensive Plan Amendment	\$	1,000.00	plus cost of advertising
<b>Short-term Rental - Initial Registration</b>	<b>\$</b>	<b>250.00</b>	
<b>Short-term Rental - Annual Registration Renewal</b>	<b>\$</b>	<b>250.00</b>	
Resurvey, Boundary Line Adjustment, Easement, Line Vacation Examination Fee	\$	25.00	
Single Lot Subdivision Plat Examination Fee	\$	35.00	
<b>Subdivision (5 lots or less) for examining</b>	<del><b>\$</b></del>	<del><b>50.00</b></del>	<b>+ \$5 per lot</b>
<b>Subdivision (5 lots or more); fees for examining</b>	<del><b>\$</b></del>	<del><b>100.00</b></del>	<b>+ \$5 per lot</b>
<b>Other Subdivision Plat Examination Fee</b>	<b>\$</b>	<b>100.00</b>	<b>+ \$5 per lot</b>
Zoning Text Amendment	<b>\$</b>	<b>500.00</b>	<b>plus cost of advertising</b>
Public Hearing Applicant Deferral Request	\$ Cost of Advertisement		
Site Plan	<b>\$</b>	<b>250.00</b>	
Traffic Impact Analysis/Study	\$	500.00	or actual cost if over \$500
Zoning Determination Letter	\$	100.00	
After the Fact Permit	\$	100.00	
Comprehensive Plan - printed copy	\$	25.00	
Comprehensive Plan - flash drive	\$	10.00	

**TOWN OF ALTAVISTA  
MASTER LIST  
FEES, RATES AND CHARGES  
FY 2025 PROPOSED BUDGET**

Zoning Ordinance - printed copy	\$ 25.00
Zoning Ordinance - flash drive	\$ 10.00
Third Party Review Fees	\$ Actual Cost
Administrative Fee	\$ 75.00

**TRANSIT FEES**

Transit Tokens	\$ 0.50 each
Transit Punch Cards	\$ 10.00 for 3 cards
Transit Monthly Pass	\$ 20.00

**TAX RATES**

Real Estate Rate	<b>\$0.20 per \$100 of assessed value</b>	<i>Updated from \$.1043</i>
Personal Property Rate	\$2.00 per \$100 of assessed value	
Cigarette Tax	\$ 0.27 per pack	
Hotel Lodging Tax	5.50% 3% credit for reporting on time	
Meals Tax	8% 2% credit for reporting on time	
Vehicle License Tax / Automobile	\$ 15.00	
Vehicle License Tax / Motorcycle	\$ 5.00	
Vehicle License Tax / Trailer	\$ 6.50	
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00	

**UTILITY FEES**

**EFFECTIVE DECEMBER 1, 2024 UTILITY RATES (WATER & SEWER)**

		<i>Current</i>
Water	<b>Business &amp; Residential - \$4.02 per 1,000 gallons</b>	\$ 3.65
	<b>Industrial - \$3.95 per 1,000 gallons</b>	\$ 3.59
	<b>Town of Hurt - \$6.03 per 1,000 gallons</b>	\$ 5.48
	<b>Business &amp; Residential Outside of Town - \$8.04 per 1,000 gallons</b>	\$ 7.30
	<b>Industrial Outside of Town - \$7.90 per 1,000</b>	\$ 7.18
Sewer (based on 85% of water consumption or metered consumption)	<b>Business &amp; Residential - \$4.40 per 1,000 gallons</b>	\$ 4.00
	<b>Industrial - \$4.52 per 1,000 gallons</b>	\$ 4.11
	<b>Town of Hurt - \$4.40 per 1,000 gallons</b>	\$ 4.00
	<b>Business &amp; Residential Outside of Town - \$8.80 per 1,000 gallons</b>	\$ 8.00
	<b>Industrial Outside of Town - \$9.04 per 1,000</b>	\$ 8.22
Sewer Only Charge (flat rate with monthly fixed charge)	<b>\$ 46.60</b>	\$ 44.75

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 1/2"	5	\$32.50
2"	8	\$52.00
2 1/2"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

		Water Connection	Water Availability	Water Availability	Sewer Connection Base Fee	Sewer Availability Fee
Meter Size	Factor	Base Fee	Availability Fee	Base Fee		
5/8"	1	\$2,150	\$0	\$500	\$2,000	\$700
3/4"	1.5	\$3,225	\$0	\$750	\$3,000	\$1,050
1"	2.5	\$5,375	\$0	\$1,250	\$5,000	\$1,750
1 1/2"	5	\$10,750	\$0	\$2,500	\$10,000	\$3,500
2"	8	\$17,200	\$0	\$4,000	\$16,000	\$5,600
2 1/2"	11	\$23,650	\$0	\$5,500	\$22,000	\$7,700
3"	15	\$32,250	\$0	\$7,500	\$30,000	\$10,500
4"	25	\$53,750	\$0	\$12,500	\$50,000	\$17,500
6"	50	\$107,500	\$0	\$25,000	\$100,000	\$35,000
8"	80	\$172,000	\$0	\$40,000	\$160,000	\$56,000
10"	115	\$247,250	\$0	\$57,500	\$230,000	\$80,500

The Base Fee is set for the line being on the same side of the road as the connection. If the line is in the road or opposite side of the road where the connection is needed then the fee will be the base plus the actual installation cost of connection + 15% Administration fee.

**TOWN OF ALTAVISTA  
MASTER LIST  
FEES, RATES AND CHARGES  
FY 2025 PROPOSED BUDGET**

Biochemical Oxygen Demand (BOD) rate	\$	4.78	Updated from \$4.32
Chemical Oxygen Demand (COD) rate	\$	2.29	Updated from \$2.07
Total Suspended Solids (TSS) rate	\$	3.19	Updated from \$2.88
Application for Service / Application Fee	\$	25.00	
Security Deposit (Owner)	\$	50.00	
Security Deposit (Tenant)	\$	125.00	
Cut-Off Charge Fee for Non-payment	\$	50.00	Updated from \$35
Service request during work hours (7:00 am-3:30 pm M-F)	\$	25.00	
Service request after work hours (3:30 pm M-F; Saturday and Sunday)	\$	50.00	
Purchase of water at WTP	\$	20.00	for each 1,000 gallons / minimum \$20.00 Updated from \$10.00
Disposal Fee Permit for WWTP	\$	55.00	Updated from \$50.00

**MISCELLANEOUS CHARGES**

Return Check Charge	\$	35.00	
<b>Notary Service Fee</b>	\$	5.00	Per Signature
Police Report	\$	5.00	
Customer Copies - Black and White	\$	0.20	Per Page Updated from \$.15
Customer Copies - Color	\$	0.25	
Fax	\$	1.25	first page
	\$	0.75	each additional page
Vehicle Withholding Fee (DMV stop)	\$	45.00	
<b>Solid Waste Collection Fee</b>	\$	8.00	Per Month
Dealers in precious metals; permit required from Chief of Police	\$	200.00	
Going out of business permit	\$	25.00	
Additional Solid Waste Container	\$	100.00	
Replacement Container	\$	100.00	
House Cleanout	\$	250.00	per load \$250 deposit required with balance due after collection



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 9A.

**UNFINISHED BUSINESS**

**Title: Senior Airman Ricky L. Merritt**

**Staff Resource: Vice Mayor Reggie Bennett**

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**Action(s):**

Adopt Resolution of Support

**Explanation:**

Town Council to adopt a Resolution of Support, favored by consensus at a previous meeting, for a bridge in Lynch Station to be named after Senior Airman Ricky Merritt. Airman Merritt's brother, Chris Merritt, is working with VDOT on this project.

**Background:**

Senior Airman Ricky L. Merritt was a resident of Lynch Station, but lost his life in a plane crash, while serving his country.

**Funding Source(s):**

**Attachments:** *(click item to open)*

*[attachment. Resolution of Support - Ricky Merritt.pdf](#)*

RESOLUTION OF SUPPORT  
for SENIOR AIRMAN RICKY L. MERRITT

*WHEREAS, Senior Airman Ricky L. Merritt served his Country, until his tragic death on August 17, 1996, when the Air Force C-130H aircraft he was aboard struck a mountain range, taking the lives of all eight crew members; and*

*WHEREAS, Senior Airman Merritt was a graduate of Altavista High School, where he was a star athlete on the Altavista Football Team and Track Team; and*

*WHEREAS, the Altavista High School presented his brother, Chris Merritt, with a commemorative plaque on October 27th, 2023, to honor Senior Airman Merritt; and*

*WHEREAS, Senior Airman Merritt was noted for his respectful demeanor, kindness, and generosity to all; and*

*WHEREAS, the Campbell County Board of Supervisors have recognized Senior Airman Merritt by authorizing their Staff to work with the Virginia Department of Transportation to have a bridge, located on Rt.29, between routes 713 and 43 in Lynch Station, to be dedicated and named after Airman Merritt;*

*NOW, THEREFORE, BE IT RESOLVED, that the Altavista Town Council adopt this resolution in support of the Campbell County Board of Supervisor's action, in honor of Senior Airman Ricky L. Merritt.*

*This 14th day of May, 2024.*

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Michael M. Mattox, Mayor of Altavista

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Gary L. Shanaberger,  
Altavista Town Manager/Town Clerk





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

**REPORTS AND COMMUNICATIONS**

**Title: Departmental Reports - Finance**

**Staff Resource: Tobie Shelton, Director of Finance and Administration**

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**Action(s):**

Informational Items.

**Explanation:**

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*Attachment 1. Meals Tax Report*

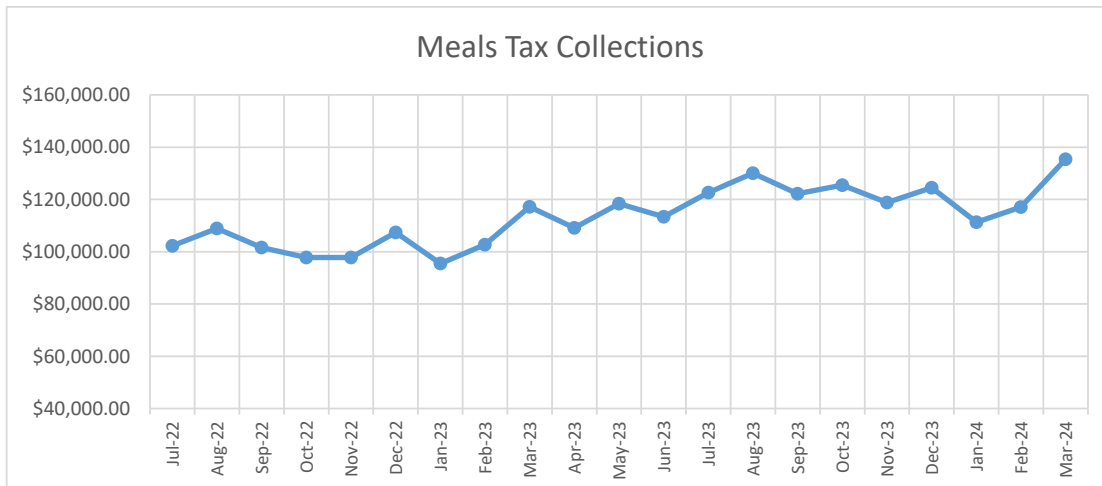
*Attachment 2. Sales Tax Report*

*Attachment 3. Lodging Tax Report*

*Attachment 4. Cigarette Tax Report*

## TOWN OF ALTAVISTA MEAL TAX COLLECTIONS

Jul-22	\$102,218.51	<b>PREVIOUS YTD TOTAL (FY)</b>	
Aug-22	\$108,874.52		
Sep-22	\$101,598.57	<i>FY2020</i>	<i>\$970,639.30</i>
Oct-22	\$97,819.71	<i>FY2021</i>	<i>\$1,111,384.10</i>
Nov-22	\$97,796.59	<i>FY2022</i>	<i>\$1,172,634.62</i>
Dec-22	\$107,362.89	<i>FY2023</i>	<i>\$1,271,908.58</i>
Jan-23	\$95,466.21	<b>MTD TOTAL (FY)</b>	
Feb-23	\$102,679.53	<i>FY2023</i>	<i>\$930,944.41</i>
Mar-23	\$117,127.88	<i>FY2024</i>	<i>\$1,107,477.89</i>
Apr-23	\$109,165.49	+/-	\$176,533.48
May-23	\$118,399.94	<b>Budgeted:</b>	<b>\$1,320,000</b>
Jun-23	\$113,397.74	+/-	-\$212,522.11
Jul-23	\$122,590.49	% of Budget	83.90%
Aug-23	\$130,076.20		
Sep-23	\$122,246.91		
Oct-23	\$125,514.09		
Nov-23	\$118,786.99		
Dec-23	\$124,474.18		
Jan-24	\$111,254.89		
Feb-24	\$117,107.83		
Mar-24	\$135,426.31		
Apr-24			
May-24			
Jun-24			



**Town of Altavista  
Local Sales Tax**

Jul-22	\$20,618
Aug-22	\$20,414
Sep-22	\$20,655
Oct-22	\$19,303
Nov-22	\$20,096
Dec-22	\$23,677
Jan-23	\$19,205
Feb-23	\$18,443
Mar-23	\$22,127
Apr-23	\$19,837
May-23	\$19,095
Jun-23	\$27,398
Jul-23	\$21,138
Aug-23	\$19,671
Sep-23	\$24,839
Oct-23	\$23,622
Nov-23	\$23,918
Dec-23	\$26,580
Jan-24	\$19,958
Feb-24	\$21,379
Mar-24	
Apr-24	
May-24	
Jun-24	

**YTD TOTAL (FY)**

FY2021	\$210,965
FY2022	\$228,889
FY2023	\$250,867

**MTD TOTAL (FY)**

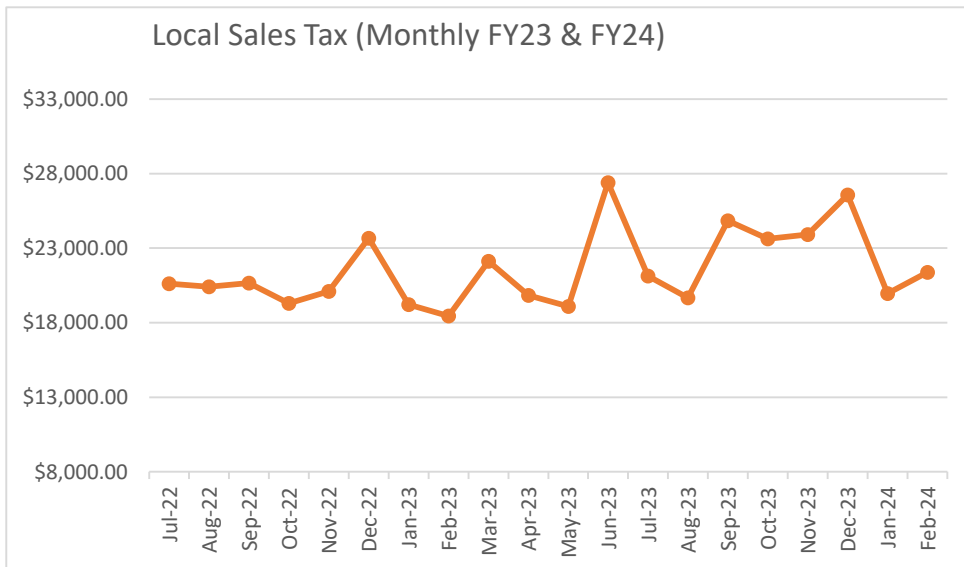
FY2023	\$162,411
FY2024	\$181,105

+/- \$18,694

*Budgeted:* **\$240,000**

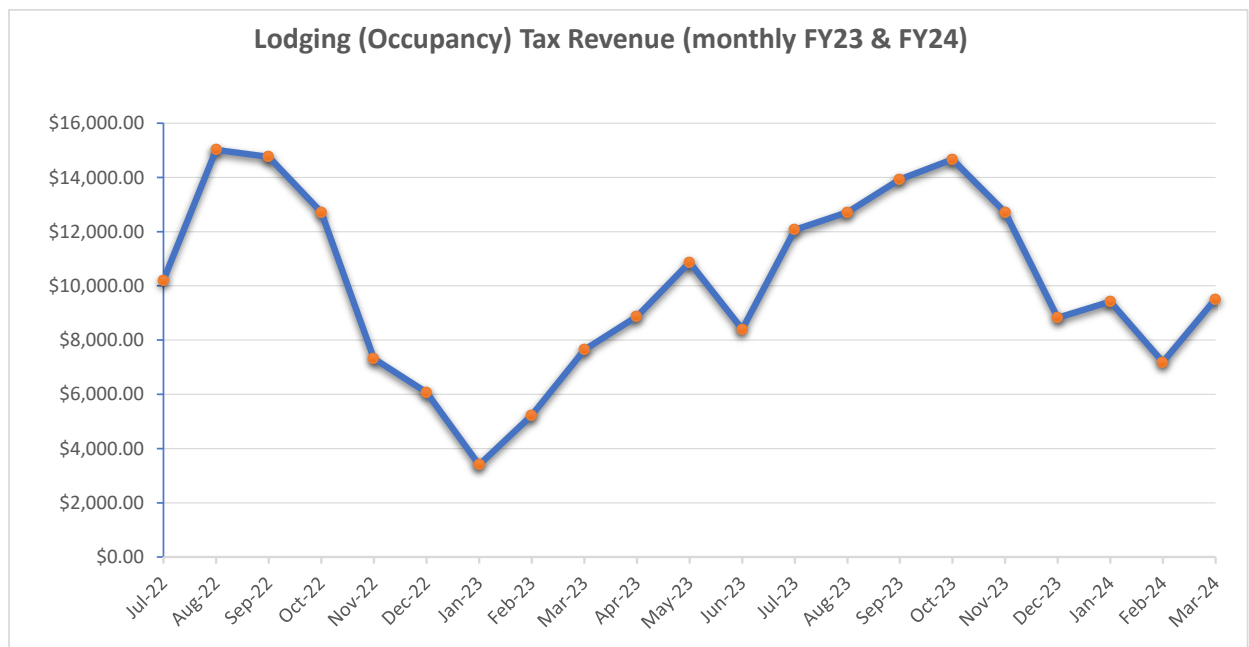
+/- \$58,895

% of Budget 75.46%



**Town of Altavista  
Lodging (Occupancy) Tax**

Jul-22	\$10,206		
Aug-22	\$15,015		
Sep-22	\$14,759		
Oct-22	\$12,713	FY2023	<b>FISCAL YEAR TOTAL</b> \$110,495
Nov-22	\$7,317		
Dec-22	\$6,071		
Jan-23	\$3,400	FY2023	<b>MTD TOTAL (FY)</b> \$82,348
Feb-23	\$5,230	FY2024	\$101,052
Mar-23	\$7,639	+/-	\$18,704
Apr-23	\$8,879		
May-23	\$10,862	<b>Budgeted:</b>	<b>\$117,000</b>
Jun-23	\$8,406	+/-	-\$15,948
Jul-23	\$12,072	%/Budget:	86.37%
Aug-23	\$12,715		
Sep-23	\$13,928		
Oct-23	\$14,670		
Nov-23	\$12,712		
Dec-23	\$8,823		
Jan-24	\$9,415		
Feb-24	\$7,195		
Mar-24	\$9,521		
Apr-24			
May-24			
Jun-24			



**Town of Altavista  
Local Cigarette Tax**

Jul-21	\$7,500
Aug-21	\$15,000
Sep-21	\$7,650
Oct-21	\$7,500
Nov-21	\$11,235
Dec-21	\$7,500
Jan-22	\$0
Feb-22	\$0
Mar-22	\$15,000
Apr-22	\$7,500
May-22	\$7,500
Jun-22	\$7,500
Jul-22	\$26,250
Aug-22	\$3,750
Sep-22	\$7,500
Oct-22	\$0
Nov-22	\$7,500
Dec-22	\$18,750
Jan-23	\$3,750
Feb-23	\$0
Mar-23	\$11,250
Apr-23	\$0
May-23	\$7,500
Jun-23	\$18,750
Jul-23	\$0
Aug-23	\$7,500
Sep-23	\$0
Oct-23	\$11,250
Nov-23	\$0
Dec-23	\$3,750
Jan-24	\$15,000
Feb-24	\$3,750
Mar-24	\$7,500
Apr-24	\$18,750
May-24	
Jun-24	

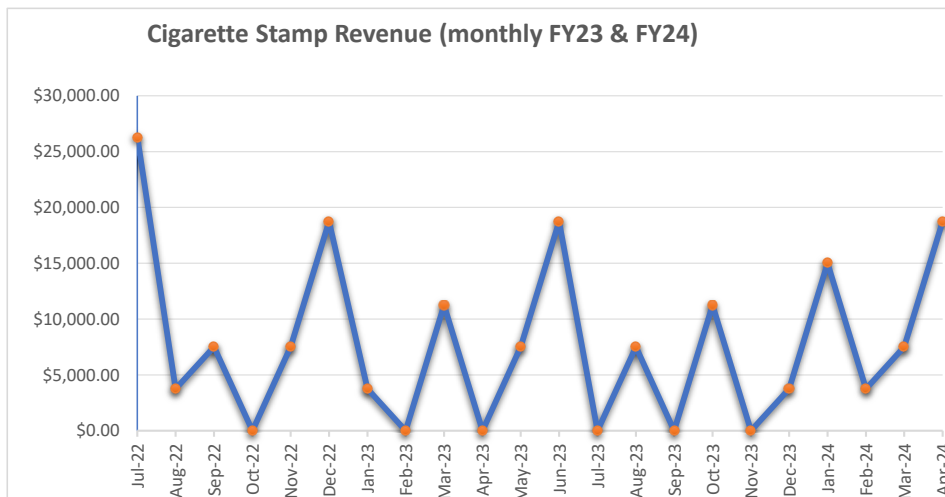
**FISCAL YEAR TOTAL**

<b>FY2021</b>	<b>\$101,612</b>
<b>FY2022</b>	<b>\$93,885</b>
<b>FY2023</b>	<b>\$105,000</b>

**MTD TOTAL (FY)**

<b>FY2023</b>	<b>\$78,750</b>
<b>FY2024</b>	<b>\$67,500</b>
<b>+/-</b>	<b>-\$11,250</b>

<b>Budgeted:</b>	<b>\$100,000</b>
<b>+/-</b>	<b>-\$32,500</b>
<b>%/Budget:</b>	<b>67.50%</b>





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

**REPORTS AND COMMUNICATIONS**

**Title: Public Services Monthly Reports**

**Staff Resource: Teri Anderson, PW Administration**

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**Action(s):**

For Review

**Explanation:**

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*attachment 1. [STREET\\_DEPARTMENT\\_MONTHLY\\_REPORT-APRIL\\_2024.docx](#)*

*attachment 2. [FLEET\\_MAINTENANCE\\_DEPARTMENT-APRIL\\_2024.docx](#)*

*attachment 3. [BUILDINGS\\_AND\\_GROUNDS\\_MONTHLY\\_REPORT-APRIL\\_2024.docx](#)*

## STREET DEPARTMENT MONTHLY REPORT

DATE: MAY 8, 2024

TO: TOWN MANAGER  
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: APRIL 2024

DESCRIPTION	Labor Hours
Vacation / Sick Leave Taken / Comp. Time Used / Funeral Leave	36
Miss Utility Tickets Coded	3
Staff, Safety Meetings/Data Entry/Planning Schedule	94
Weekend Truck (7.56 Tons) (6) Trucks	22
Street Sweeping (Miles Swept Highway 24.50 / Streets 37.50)	12.50
Litter Control (Bags Collected 37)	14.50
Assisting Other Crews	37.25
Town Wide Mowing (31.43 Miles)/Contractor (9.02 Miles)	187.25
Signage	22
Cleaned Debris @ Melinda Tank	19
Call Duty	1
Weed Control (158 Gallons Sprayed )	46.75
Street Lighting	10
Dead Animal Removal/Buzzard Control	3
Electrical Post Repair – Park	8
Tree/Trimming/Removal	24.50
Vehicle/Equipment Maintenance	49.75
Public Works Lot Cleaning ( Tons)	22.25
E.D.L.T. CDL Class	199.50
Cleaned Lot @ Hailey's Appliance Building	35.25
Storm Drainage Clean / Repair	10
Side Walks	4.50
Guard Rails	5.50
Special Projects / Special Events Fri Yay!/Derby Day - Avoca	6
Installed Safety Railings and Painted/Installed Bollards	27.50
Total Labor Hours for the Month	901

## FLEET MAINTENANCE DEPARTMENT

**DATE: MAY 8, 2024**

**TO: TOWN MANAGER**  
**FROM: TERRY LAMBERT, FLEET SUPERVISOR**

**MONTH: APRIL 2024**

DESCRIPTION	Labor Hours
Vacation	0
Safety Meetings/Training	14.00
Holiday	0
Daily/ Weekly/ Planning & Scheduling	46.25
Sick Leave Used	87.50
CIP / Budgeting / Calling Vendors	21.75
Preventive Maintenance	82.50
General Repair's	33
Troubleshoot and Diagnostic	20.25
DMV Titling	0
Shop Inventory	2
Picking Up & Delivery	6.75
Building & Grounds	22.50
General Maintenance	13.25
Inspections/Surplus	0
Assisting Other Crews	2.25
Total Labor Hours for the Month	352



# BUILDINGS AND GROUNDS

MAY 8, 2024

TO: TOWN MANAGER  
FROM: BRIAN ROACH, B&G SUPERVISOR  
MONTH: APRIL 2024

Vacation / Funeral / Sick Leave / Comp. Time Taken		121.50
Meetings / Data Entry / Work Planning / Training		74.50
# Of Call Duty Hours		16.50
# Of Hours Training		0
Holiday		0
<b>Green Hill Cemetery</b>		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations	0	0
Cemetery Grounds Maintenance		32.75
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
<b>Solid Waste Collection</b>		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	100.62	115.25
Residential Garbage Collected (Tonnage) Town of Hurt	37.37	57
# Of Curbside Brush Collected (Stops)	127	54
Loads of Brush Collected	11	
# Of Curbside Bulk Collected (Stops)	158	36.75
Bulk Collection (Tonnage)	20.64	
# Of Tires Collected	2	1
# Of Residential Garbage Citations Issued	0	0
Vehicle Maintenance		17
<b>Parks/Buildings</b>		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		0
# Of Building Maintenance Hours		231.25
# Of Park Cleaning		105
# Of Parks Ground Maintenance Hours		263.50
# Of Parks Flower Bed Maintenance Hours		0
# Of Vista Theatre Maintenance and Assisting		0
		0
# Of Seasonal Hours Installing Sunscreens at Parks /Opening Splash Pad		61.00
# Of Jenk's Trail		41.25
# Of Assisting Other Crews		3.75

<b>Total Labors Hours for the Month</b>	<b>1232</b>
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TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

**REPORTS AND COMMUNICATIONS**

**Title: Altavista Police Department (APD): Monthly Reports - April 2024**

**Staff Resource: Altavista Police Chief, Tommy Merricks**

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**Action(s):**

For informational purposes

**Explanation:**

Monthly reports of the APD, for the month of April 2024.  
This includes time spent on Hwy. 29.

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

[\*attachment 1. APD Monthly Report-April 2024.pdf\*](#)

[\*attachment 2. APD Patrol on 29-April 2024.pdf\*](#)

2024 ALTAVISTA POLICE DEPT MONTHLY REPORT					
	January	February	March	April	Year to Date
Criminal Arrests "Felony"	3	5	0	6	14
Criminal Arrests "Misdemeandor"	3	3	15	9	30
Warrant Executed	10	6	10	8	34
Uniform Traffic Summons Issued	33	23	42	31	129
# Traffic Stops	86	122	105	66	379
BOLO'S (Be on Look Out)	4	7	5	7	23
DUI	2	1	2	4	9
IBR	46	29	24	35	134
MVA	15	9	12	13	49
Assist Motorist	8	20	14	21	63
Calls for Service	416	364	378	399	1,557
Alarm Responses	24	18	23	15	80
ECO/TDO	1	0	1	2	4
ECO/ TDO HOURS	9	0	3	22	34
Court Hours	4	8	1	10	23
Citizen Contacts	310	1,561	1,188	972	4,031
Businesses, Residences Check "Foot Patrols"	575	432	536	379	1,922

# Patrol on 29-April 2024

Time	Location	Officer	Disposition
1-Apr 2208-2213	Rt 29	Elias	Traffic Stop
2-Apr 0517-0544	29 NB/Bedford Avenue	Elias	MVC
5-Apr 0050-0105	Rt 29	Pugh	Traffic Stop
10-Apr 0409-	Rt 29 NB	Earhart	BOL
12-Apr 0227-0240	Rt 29/Clarion Rd	Abbott	Road Hazard
13-Apr 1543-1552	29 NB	Wilson	Traffic Stop
15-Apr 0202-	Rt 29/Main St	Earhart	Traffic Stop
17-Apr 2306-2311	Rt 29/Clarion Rd	Abbott	Traffic Stop
18-Apr 1606-1628	Rt 29	Pugh	Road Hazard
18-Apr 0033-0035	Rt 29/Clarion Rd	Abbott	Traffic Stop
18-Apr 1606-1628	29 SB	Wilson	Road Hazard
23-Apr 0415-0426	Rt 29	Pugh	Traffic Stop
25-Apr 2206-2209	Rt 29	Elias	Traffic Stop
25-Apr 0401-0414	Rt 29/Main St	Elias	Traffic Stop
26-Apr 2341-2353	Rt 29	Pugh	Traffic Stop
26-Apr 0002-0007	Rt 29	Pugh	Traffic Stop
26-Apr 0135-0143	Rt 29	Pugh	Traffic Stop
26-Apr 2341-2353	Rt 29	Goyne	Traffic Stop
26-Apr 0002-0007	Rt 29	Goyne	Traffic Stop
26-Apr 0021-0026	Rt 29	Goyne	Traffic Stop
26-Apr 0135-0143	Rt 29	Goyne	Traffic Stop
27-Apr 2237-2304	Rt 29	Pugh	Traffic Stop
27-Apr 0118-0150	Rt 29	Pugh	Disabled Vehicle
27-Apr 2236-2304	Rt 29/Clarion Rd	Goyne	Traffic Stop
27-Apr 0118-0150	Rt 29	Goyne	Disabled Vehicle
28-Apr 2114-2123	29 SB	Elias	BOL
28-Apr 0122-0124	29 NB	Elias	Traffic Stop



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #:

**REPORTS AND COMMUNICATIONS**

**Title: Utility Project Updates**

**Staff Resource: Paul Hill, Assistant Director of Public Services**

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**Action(s):**

**Explanation:**

Informational Item - Most current updates regarding ongoing Town projects.

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

[\*Main Street Sidewalk Status Update 5-2-2024.pdf\*](#)

[\*STATUS REPORT AMI PROJECT 5-01-2024.pdf\*](#)

[\*STATUS REPORT FOR SEDIMENTATION PROJECT 5-02-2024.pdf\*](#)

[\*STATUS REPORT FOR SPRINGS REHAB 5-01-2024.pdf\*](#)

[\*STATUS REPORT WWTP UV 5-02-24.pdf\*](#)

[\*050624 Altavista Status Report.pdf\*](#)

[\*April 2024 Monthly Report for Council Members 1.pdf\*](#)

[\*April 2024 Monthly Report for Council Members 2z.pdf\*](#)

**Town of Altavista  
Hurt and Proffitt Projects  
Status Report**



Date: May 6, 2024

This memo is a status report of Hurt & Proffitt Team's efforts for the  
Main Street Sidewalk

Completed Work Over the Last Month

1. Reviewed comments from VDOT.

Anticipated Work Over the Next two Weeks

1. Will be submitting the revised plans, based on the comments, back to VDOT.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Topographic Survey	Contract:	\$3,500	JTD:	\$3,500
2. Sidewalk Design Plans	Contract:	\$12,000	JTD:	\$4,070

Submitted by:

Chad Hodges, PE  
Project Manager

**Town of Altavista  
Hurt and Proffitt Projects  
Status Report**



Date: May 6, 2024

This memo is a status report of Hurt & Proffitt Team's efforts for the  
AMI Water Metering System

Completed Work Over the Last Month

1. Installing meters for the pilot study around different areas in Town.

Anticipated Work Over the Next two Weeks

1. Continued coordination with the Town and Waterworks for project work.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Bid Assistance	Contract:	\$12,500	JTD:	\$12,500
2. Construction Administration	Contract:	\$15,000	JTD:	\$4,190

Submitted by:

Chad Hodges, PE  
Project Manager



**Town of Altavista**  
**WTP DESIGN - Project Status Report**

Date: 5/7/2024

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Sedimentation and Solids Handling Improvement Project.

Engineer's Project No. 50115515 – Design/Construction Phase (6/14/2023)

Completed Month Over the Last Month

1. Approval received from VDH to bid project
2. Advertised project

Anticipated Work Over the Next Month

1. Prebid meeting May 14
2. Receiving bids May 30

Outstanding Issues --

1. None

Construction Document Schedule Update

1. Project is on schedule– see below

Budget Summary

1. <u>PER</u>	Contract: \$14,000	JTD: \$14,000
2. <u>Design</u>	Contract: \$159,100	JTD: \$155,000
3. <u>Survey</u>	Contract: \$3,200	JTD: 0
4. <u>Construction Admin</u>	Contract: \$55,000	JTD: 0
5. <u>Part Time Inspection</u>	Contract: \$11,200	JTD: 0
6.		

Submitted by:

R. Scott Ehrhardt

Project Manager

Town of Altavista - Sedimentation and Solids Handling Improvement Project																																
	2023												2024												2024							
Description	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8		
Project Kickoff																																
PER Preparation																																
PER Review & Approval																																
Execution of Engineering Design Contract																																
50% Design*																																
90% Design**																																
Submit Final Design to Town & VDH for																																
Approval & Receive Comments																																
Issue Final Bid Documents																																
Advertisement																																
Receive Bids, Award & issue N.T.P																																
Construction																																
Project Closeout																																

\*Submittal includes: process mechanical plan view, spec outline, and P&ID

\*\*Submittal includes: process mechanical, electrical, specifications

**Town of Altavista  
May Project Status Report**

Date: May 6, 2024

This memo is a status report of Engineering Concepts, Inc.'s Team's efforts for the Altavista Springs Rehabilitation Project

Completed Month Over the Last Week

1. Plan revision to include lifting rails

Anticipated Work Over the Next Month

1. Finalize plans for bidding

Outstanding Issues

1. None

Construction Document Schedule Update

1. Pending final approvals

Budget Summary

1. Topographic Survey	Contract: \$8,500	JTD: \$8,500
2. Structural Evaluation/Report	Contract: \$14,400	JTD: \$14,400
3. Preliminary Layout	Contract: \$11,600	JTD: \$11,600
4. Geotechnical	Contract: \$8,500	JTD:
5. Design Phase	Contract: \$58,586	JTD: \$57,500
6. Bid Assistance	Contract: \$6,500	JTD:
7. Construction Administration	Contract: \$45,500	JTD:

Submitted by:

  
Project Manager  
Engineering Concepts, Inc.

**Town of Altavista  
Status Report**

Date: 5-6-24

This memo is a status report of Town's Staff efforts for the UV Light Improvement

Completed Work Over the Last Week

1. The contractor has formed and poured roughly half the concrete to be poured into the channel to allow the new unit to fit. The contractor has ran the electrical conduits to the flow meter at the outfall and to the vault at the new power house.

Anticipated Work Over the Next two Weeks

1. Continue with finishing the concrete and start the installation of the unit.

Outstanding Issues

1. None currently.

Construction Document Schedule Update

1. None currently.

Budget Summary

1. Contractor	Contract: \$48,200.00	JTD: \$0
2. UV SYSTEM	Contract: \$349,840.00	JTD: \$332,348.00

Submitted by:

Paul Hill, Assistant Director of Public Services  
Project Manager

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**6 May 2024**

**Project Name:** WWTP Phase II/III Electrical Upgrades  
**Project Manager:** Scott Bortz, PE  
**Sub-Consultant** Grant Beasley, PE – Master Engineers  
**P&B Job Number** 19-34

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**Recent Activities:** Engineer has sent Town signed CO to Contractor for signature. CRB has re-mobilized to finish up work on-site. Master Engineer, Town staff, AIC, and Contractors will coordinate control wiring switchover at the Solids Handling Building. All parties are coordinating to evaluate issues with the blower building VFDs and harmonics. All parties evaluating SHB VFDs as well.

**Anticipated work over the next two weeks:**

- Two VFDs have been installed in Blower building Contractor is working with AIC to commission and diagnose unbalanced amperage issues.
- Contractor is working through issues for the MCCs in the Solids Handling Building

**Upcoming Tasks:**

**Outstanding Issues:**

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**Design Schedule:** October 2020 Sign agreement  
November 2020 Notice to Proceed

**Schedule Constraints:**

**Projected Completion:** November 2022

**Approved Budget:** \$309,730 (combined II and III projects including CA)  
Change Order #1 = \$2958.54  
Change Order #2 = \$3942.13 + \$6630 Special Inspections

**Invoiced To Date:** \$246,533

**Balance to Complete:** \$61,355 + additional inspection

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**Town Input Required:** Awaiting approval/rejection of CO requests.

**Issues Town Should Be Aware Of:** Contractor will document all delays.

**Construction Contract Price:** \$3,952,000 + \$29,149 (Change Orders)

**Current Paid:** \$3,589,630

**Balance to Finish plus retainage:** \$391,519

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**6 May 2024**

**Project Name:** WTP Filter Rehabilitation  
**Project Manager:** Russell Jackson, PE  
**Sub-Consultant**  
**P&B Job Number** 19-76

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**Recent Activities:** Addressing flow sensor issues with Contractor. Mr. Hill reports Town staff will clean the differential pressure tubes & contact instrumentation to re-calibrate their sensors prior to contractor completing the requested work.

**Anticipated work over the next two weeks:** Prepare record plans

**Upcoming Tasks:** Awaiting repair/replacement of the waste flow meter. Prepare record plans

**Outstanding Issues:**

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**Design Schedule:** June 2021 Advertise for Bids (if Town desires)  
July 2021 Open Bids  
27 July 2021 Council approval  
10 August 2021 Consent agenda approval  
1 November 2021 NTP

**Schedule Constraints:**

**Projected Completion:** TBD

**Approved Budget:** \$56,000

**Invoiced To Date:** \$52,400

**Balance to Complete:** \$3600

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**Town Input Required:** Town staff needs to clean the differential pressure tubes & contact instrumentation contractor to re-calibrate their sensors prior to SCADA contractor completing the requested work.

**Issues Town Should Be Aware Of:**

**Construction Contract Price:** \$725,305+\$11,413

**Current Paid:** \$699,075

**Balance to Finish plus retainage:** \$37,643

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**6 May 2024**

**Project Name:** Frazier and Lynch Mill Road Drainage issues  
**Project Manager:** Scott Bortz, PE  
**Sub-Consultant**  
**P&B Job Number** 21-09

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**Recent Activities:** Engineer will provide bid documents for separate Flex-a-mat, rip-rap and grass ditch sections. Revised check-set sent to Town staff for review of changes on 4/16.  
**Anticipated work over the next two weeks:** Final review of water line plans with Town staff.  
**Upcoming Tasks:** Review of the stormwater plans with Town staff once water plans are finalized.  
**Outstanding Issues:**

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**Design Schedule:**

**Schedule Constraints:**

**Projected Completion:**

**Approved Budget:** Time and materials not to exceed \$23,000

**Invoiced To Date:** \$9485

**Balance to Complete:** \$19,715

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**Town Input Required:** When bids are procured, Town administration will need to decide which ditch section to proceed with.

**Issues Town Should Be Aware Of:**

**Construction Contract Price:** \$0

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**6 May 2024**

**Project Name:** Amherst and Novelty Water Street Water Loop  
**Project Manager:** Scott Bortz, PE  
**Sub-Consultant**  
**P&B Job Number** 23-33

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**Recent Activities:** Bids opened on April 10 with Concrete Foundations of Gretna as the low bidder. Notice of Award sent to Contractor on April 29. Contractor has send Insurance Certificate (approved) and is revising the bond forms with Agreement. Contractor has sent 1<sup>st</sup> of submittals for review

**Anticipated work over the next two weeks:** Engineer will send submittals to Town for any additional review. Sign Agreement when finalized. Pre-construction meeting 13<sup>th</sup>, 14<sup>th</sup> or the week of the 20<sup>th</sup>.

**Upcoming Tasks:** Issue Notice to Proceed. Commence construction

**Outstanding Issues:**

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<b>Design Schedule:</b>	Complete field locations (GPS)	11 December 2023
	Preliminary Plans to staff for review	22 December 2023
	Submit plans to VDH and CC E&S	12 January 2024
	Receive plan approval from VDH & CC	25 February 2024
	Advertise for bids	3 March 2024
	Open bids	10 April 2024
	Award Contract	16 April 2024
	Notice to Proceed	6 May 2024
	Substantial Completion (90 days with weather)	6 August 2024
	Final Completion	21 August 2024

**Schedule Constraints:**

**Projected Completion:**

**Approved Budget:** \$35,000

**Invoiced To Date:** \$25,000

**Balance to Complete:** \$10,000

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**Town Input Required:**

**Issues Town Should Be Aware Of:**

**Construction Contract Price:** \$0

# Monthly Staff Report Water Plant

TO: Town Manager  
 FROM: Polly Brown  
 DEPARTMENT: Water Treatment Plant  
 MONTH: April 2024

## Operation and Production Summary

The Actual water production line ( filtering of water) for the entire month averaged 17.38 Hours per Day which yielded approximately 1,600,000 gallons of water per day.

Rain 3.52 YTD Rain 21.79 YTD Snow 0 was measured at the water treatment plant.

Average Hours per day (week days)	<u>18.5</u>	hrs			
Average Hours per day (weekends)	<u>14.3</u>	hrs			
Average produced (week days)	<u>1,711,364</u>	gallons per day			
Average produced (weekends)	<u>1,275,500</u>	gallons per day			
Total Raw Water Pumped:	<u>51.88</u>	million gallons			
Total Drinking Water Produced:	<u>47.87</u>	million gallons			
Average Daily Production: (drinking)	<u>1,600,000</u>	gallons per day			
Average percent of Production Capacity:	<u>53</u>	%			
Plant Process Water:	<u>4,008,856</u>	(finished water used by the plant)			
Bulk Water Sold @ WTP:	<u>22,100</u>	gallons			
Flushing of Hydrants/Tanks/FD use/Town Use	<u>10,200</u>	gallons			
McMinnis Spring					
Total Water Pumped:	<u>5.929</u>	million gallons	average hours per day	<u>12</u>	
Average Daily Produced:	<u>197,649</u>	gallons per day	Rain at MC	<u>3.25</u>	YTD Rain <u>19.83</u>
Reynolds Spring			snow	<u>0</u>	<u>0.00</u>
Total Water Pumped:	<u>5.919</u>	million gallons	average hours per day	<u>12</u>	Total Precip <u>19.83</u>
Average Daily Produced:	<u>204,119</u>	gallons per day	Rain at RE	<u>3.05</u>	YTD Rain <u>19.26</u>
Purchased Water from CCUSA	<u>2,422,024</u>	gallons	snow	<u>0</u>	<u>0.00</u>
Sold to Hurt	<u>2,340,800</u>	gallons			Total Precip <u>19.26</u>
Industrial Use	<u>42,838,767</u>				
Total Drinking Water Delivered (including Springs/CCUSA)	<u>63,642,414</u>		Water lost due to leaks		
			<u>None Captured</u>		

## Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed

VDH samples completed for compliance

Melinda High Pressure Zone- Redline Drawings need to be delivered to the Town from Mattern and Craig (Closeout project)

Filter Upgrade - Completed and awaiting VDH CTO as well as warranty item on waste flow meter. (Calibrations of DP Cells need to be resolved)

The Source Water Protection Local Advisory Committee will meet again when date has been set

Generator project, Completed and working on administrative closeout.

Springs SCADA project - Lord and Company and electrician installing SCADA 95% complete

Sedimentation Basin Project- PER approved. Plans have been submitted to the Town for review, will provide back to engineers for VDH approval

AMI Meter system kick off meeting held, the network system is being built and 25 meters to be installed to test network

WTP SCADA upgrade scope to be discussed with the engineer (Installation of Dearing Ford tank and CCUSA meter vault has begun)

Springs Rehabilitation - Town reviewing plans prior to VDH submittal and approval

Raw Water Control Valve ordered including an accutuator received. Awaiting installation plans

Lead and Copper Inventory has continued. Working on finalizing document to draw down VDH funding

Budget Prep for FY2025 and CIP 2025-2029 was reviewed and completed

SOPs updated for 2024

2023 CCR report approved by VDH, posted on Website 3-11-24/ Notice and certification sent April 1

Cleaned Basin 5

HACH quarterly service completed Visit 3 of 4



# Utilities Distribution and Collection

# of Service Taps	1	Addresses: 1928 Bedford Avenue		
# of Meters Read	103	Monthly Quarterly	Rereads Rereads	0
# of Meters Cut Off For Non-Payment	0			
# of Meters Tested	0			
# of Loads of Sludge to Landfill	20 158.03 Tons			
# of Location Marks made for Miss Utility	36			
# of Meters Replaced	13			
# of Water Lines Repaired Locations: Band Booster Building - Shreve Park 408 Westwood Drive Waste Water Treatment Plant	3	# of Sewer Lines Unstopped Locations: 1040 Main Street		1
# Air Relief Valves Inspected	0			
# of PRV Maintenance/Inspection	0			
# of Water Valve Boxes Cleaned	0			
# of Blow-Off Valves Inspected	0			
# of Blow-Off Valves Located	0			
Push Camera Footage	80'			
Sewer (Root Cutting) Main	150'	Sewer Main Cleaned		260'
Sewer (Root Cutting) Main Manholes	0	Sewer Main Cleaned Manholes		0
Sewer Video Footage	770'	Sewer Service Cleaned		40'
Sewer Video Manholes	0	Sewer Service Blockage		0
Duke Root Control (Contractor)	0	Sewer Main Video		0
Water Turn On and Offs	40	Sewer Right of Way Clearing Footage		1,200'
Water Right of Way Clearing Footage	0	Sewer Manholes Inspected		0
Water Meter Box Install/Replacement	0	Sewer Installed Clean Out		0
# Of Hydrants Flushed	0			
# of Hydrant Valves Exercised	0			

Other Utilities Distribution and Collection Activities & CIP Projects:  
AMI Project (Ongoing)

DEPARTMENT: Wasterwater Plant  
MONTH: April-24

Average Daily Flow	1.85	MGD
TSS Reduction	97	%
BOD Reduction	99	%
VPDES Violations	0	
Sludge ( Regional Land Fill)	168	tons
Rain Total	2.63	Inches
	Snow Total	Inches

Other Wastewater Activities and CIP Projects:

- Month: April 2024
- Serviced UV system Bank B
  - Two Trainee Operator position open
  - Received Digester Blower
  - Installed Digester Blower
  - Pumped Basin One
  - Engineers investigating electrical issues effecting new drive units in Solids building
  - Elcetrrical Update construction ended
  - Oil changed in basin blowers 2 and 3

- CIP Items
- Rec. Blower for Solids Building

WWTP Electrical Upgrade awaiting proper sized VFDs. They have been shipped and we are awaiting arrival.

The UV system has arrived. Now scheduling for installation

Director of Public Services completed a wastewater treatment plant class on Monday night for Town operators. ( Have a member of the public and 4 operators from Bedford also in class)

Town of Hurt Public Work Director is also attending

# 2023-2024 Water, Sewer & Curbside Refuse Collection Billing History

Printed 8-May-24

Customer Class		May-23	June-23	July-23	August-23	September-23	October-23	November-23	December-23	January-24	February-24	March-24	April-24	Average
WATER	Units	5	13	1,350	10	11	1,183	16	10	1,246	17	5	1,276	429
	Residential Base-IT	40	48	191	44	44	177	44	43	186	28	43	188	90
	Commercial Base-IT	-	-	152	-	-	136	1	-	142	1	-	141	48
	Residential Base-OT	1	1	1	1	1	1	1	1	1	1	1	1	1
	Commercial Base-OT	31	31	29	28	28	28	28	28	28	28	28	28	29
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Dormant Accounts	5	5	5	5	5	5	5	5	5	5	5	5	5
	Industrial	82	98	1,728	88	89	1,530	95	87	1,608	80	82	1,639	601
	TOTAL	82	98	1,728	88	89	1,530	95	87	1,608	80	82	1,639	601
	Gallons	1,598	272,020	14,136,134	39,300	61,800	11,248,247	35,750	14,020	11,759,427	44,030	159,760	12,178,507	49,950,593
	Residential Use-IT	3,485,000	3,067,190	4,394,408	4,901,190	3,883,200	5,030,620	2,045,680	3,968,670	1,915,779	1,171,920	2,540,106	2,560,232	38,963,995
	Commercial Use-IT	-	-	1,882,340	-	-	1,552,050	10	-	1,573,740	-	-	1,295,600	6,303,740
	Residential Use-OT	2,444,500	2,648,500	2,676,500	2,228,500	2,629,600	2,319,300	2,177,900	2,214,300	2,339,400	2,419,200	2,214,000	2,282,500	28,594,200
	Commercial Use-OT	284,690	565,880	475,390	625,190	1,010,710	1,169,870	118,140	157,070	85,270	141,710	117,380	138,720	4,890,020
	Municipal	46,980,991	43,193,104	48,464,669	46,695,191	32,003,512	47,339,024	34,470,396	38,752,992	29,126,693	38,368,252	38,125,293	38,415,512	481,935,629
	Industrial	53,196,779	49,746,694	72,029,441	54,489,371	39,588,822	68,659,111	38,847,876	45,107,052	46,800,309	42,145,112	43,156,539	56,871,071	610,638,177
	TOTAL WATER SOLD	63,009,326	71,200,743	69,001,353	46,155,549	64,365,732	59,608,969	54,515,747	47,962,645	60,761,143	70,280,887	61,637,780	63,642,414	732,142,288
	NET DELIVERED	119%	111%	77%	88%	69%	111%	77%	100%	89%	80%	70%	89%	83%
	FRACTION BILLED	13,850	68,700	26,900	83,100	89,900	30,200	62,300	10,200	39,400	14,600	27,150	32,300	498,600
	Total ( TOA,sold,hydrnts, Leaks)	13,850	68,700	26,900	83,100	89,900	30,200	62,300	10,200	39,400	14,600	27,150	32,300	498,600
	Dollars	181	1,260	77,275	400	511	63,861	586	362	67,428	675	681	62,785	276,004
	Residential Base & Use-IT	12,810	11,199	22,525	17,134	13,625	22,716	6,767	13,881	24,047	4,348	10,419	23,119	182,591
	Commercial Base & Use-IT	-	-	18,680	-	-	13,402	53	-	13,576	82	-	15,271	61,065
	Residential Base & Use-OT	12,336	13,352	13,491	11,260	13,258	11,713	11,008	11,190	12,982	13,420	13,058	12,556	149,625
	Commercial Base & Use-OT	-	-	-	-	-	-	-	-	-	-	-	-	-
	Municipal	155,791	143,442	160,205	154,859	107,558	148,076	113,543	128,740	111,394	139,725	138,852	135,772	1,637,957
	Industrial	181,117	169,253	292,176	183,653	134,953	259,769	131,958	154,172	229,427	158,249	163,010	249,503	2,307,241
	TOTAL	181,117	169,253	292,176	183,653	134,953	259,769	131,958	154,172	229,427	158,249	163,010	249,503	2,307,241
SEWER	Units	5	6	1,181	11	5	1,082	15	10	1,094	17	5	1,126	380
	Residential Base-IT	40	43	172	45	42	149	43	42	127	27	41	134	75
	Commercial Base-IT	7	7	7	7	7	7	7	7	7	7	7	7	7
	Commercial Base-OT	8	8	8	8	8	8	8	8	8	8	8	8	8
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Dormant Accounts	4	4	4	4	4	4	4	4	4	4	4	4	4
	Industrial	64	68	1,372	75	66	1,250	77	71	1,240	63	65	1,279	474
	TOTAL	64	68	1,372	75	66	1,250	77	71	1,240	63	65	1,279	474
	Gallons	1,358	228,880	10,530,833	6,882	49,468	10,127,459	30,799	12,199	8,780,639	38,281	135,796	9,278,663	39,221,256
	Residential Use-IT	2,756,427	1,825,135	3,175,105	3,091,364	2,018,937	2,986,225	890,348	2,160,099	1,407,151	5,308	1,700,994	1,632,405	23,649,498
	Commercial Use-IT	204,088	236,788	165,292	246,884	243,480	1,602,602	210,580	297,788	237,388	310,880	229,440	279,369	4,264,579
	Commercial Use-OT	100,770	90,730	129,110	98,050	120,850	83,830	83,830	157,010	85,270	141,640	117,330	138,660	1,347,080
	Municipal	40,200,000	41,520,000	45,370,000	40,330,000	31,590,000	45,050,000	39,490,000	36,420,000	29,950,000	36,120,000	36,960,000	36,500,000	459,500,000
	Industrial	43,262,643	43,901,532	59,370,341	43,773,180	34,022,735	59,850,117	40,705,557	39,047,096	40,460,448	36,616,109	39,143,560	47,829,098	527,982,413
	TOTAL SEWER BILLED	64,190,000	58,450,000	55,867,900	45,626,300	53,404,400	53,867,800	51,220,200	51,150,100	61,448,400	53,443,800	60,082,200	56,032,400	664,783,500
	WWTP EFFLUENT	95%	76%	103%	82%	73%	111%	79%	76%	66%	69%	65%	85%	79%
	FRACTION BILLED	25	897	44,141	182	208	32,267	147	74	33,916	175	543	37,957	12,544
	Residential Base & Use-IT	10,554	6,963	12,295	11,793	7,700	11,528	3,395	8,182	12,336	10	7,370	5,994	8,177
	Commercial Base & Use-IT	2,234	1,505	1,391	1,592	1,505	620	974	1,209	1,718	2,258	1,704	1,724	1,536
	Commercial Base & Use-OT	-	-	-	-	-	-	-	-	-	-	-	-	-
	Municipal	157,983	162,871	177,768	159,117	129,284	140,916	164,028	142,773	123,809	149,660	250,991	181,141	1,940,342
	Industrial	150,070	191,188	156,827	172,045	185,599	185,331	168,544	152,239	171,777	152,103	260,609	226,816	1,962,599
	TOTAL	150,070	191,188	156,827	172,045	185,599	185,331	168,544	152,239	171,777	152,103	260,609	226,816	1,962,599
CURBSIDE	Curbside-IT STOPS	180	234	139	117	177	166	69	47	40	74	174	127	155
	Curbside - Brush	127	97	105	70	102	102	103	74	62	88	144	158	85
	Curbside- BULK	307	331	244	187	279	268	172	121	102	162	318	285	240
	TOTAL	307	331	244	187	279	268	172	121	102	162	318	285	240
	Curbside-IT	95	98	92	115	88	95	99	77	105	89	89	101	1096
	Curbside-BULK	18	32	18	12	25	17	9	4	9	7	25	21	153
	TOTAL	113	130	110	126	113	112	108	81	114	96	113	122	1,249
	Curbside-IT	95	98	92	115	88	95	99	77	105	89	89	101	1096
	Curbside-BULK	18	32	18	12	25	17	9	4	9	7	25	21	153
	TOTAL	113	130	110	126	113	112	108	81	114	96	113	122	1,249



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

**REPORTS AND COMMUNICATIONS**

**Title: Employee Changes - April 2024**

**Staff Resource: Jo Ann Myers, Human Resources**

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**Action(s):**

Informational Item

**Explanation:**

**Milestones:**

None

**New Hires:**

None

**Departures:**

None

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

**REPORTS AND COMMUNICATIONS**

**Title:** Altavista Town Council Meeting Calendars

**Staff Resource:** Crystal Hailey, Assistant Town Clerk to Council

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**Action(s):**

Informational Items

**Explanation:**

Attached are the Altavista Town Council's Meeting Calendars for both May and June, 2024

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*[attachment 1. Altavista Town Council Meeting Calendar - May 2024.pdf](#)*

*[attachment 2. Altavista Town Council Meeting Calendar - June 2024.pdf](#)*

# MAY 2024

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
<b>NOTES:</b> May 28th AEDA Meeting			1	2	3	4 Paper Shredding Event 9:00 – 11:00 am
5	6 <b>Planning Commission</b> Mtg. 5pm	7	8	9	10	11
12 Mother's Day	13	14 <b><u>Town Council</u></b> Meeting 6pm <i>*Public Hearing on</i>	15 FY2025 Budget	16	17	18
19	20	21	22	23	24	25
26	27 Town Offices CLOSED for Memorial Day	28 <b><u>Council Work Session</u></b> 5pm	29	30	31	

# JUNE 2024

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
						1
2	3 <b>Planning Commission</b> Mtg. at 5pm	4	5	6	7	8
9	10	11 <b>Town Council Meeting - 6pm</b> *adopt FY2025 Budget	12	13	14	15
16 FATHER'S DAY	17	18 <b>Council Retreat/ Work Session</b> 12noon-4pm	19 "Juneteenth" Town Offices CLOSED	20 SUMMER BEGINS	21	22
23	24	25 <b>Council Work Session</b> 5pm	26	27	28	29 ARMED FORCES DAY
30		<b>NOTES :</b> Tuesday, June 25th AEDA Mtg. at 8:15am				



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
May 14, 2024  
AGENDA COVER SHEET

AGENDA ITEM #:

**CLOSED SESSION**

**Title: Town Council Closed Session**

**Staff Resource: Town Manager Gary Shanaberger**

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**Action(s):**

convene in closed session

**Explanation:**

Section 2.2-3711 (A)(7): Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*attachment. CLOSED SESSION 5.14.24.pdf*



## CLOSED SESSION

DATE: Tuesday, May 14th, 2024

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

Section 2.2-3711 (A)(7): Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provisions of legal advice by such counsel. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or *probable litigation*, where such consultation or briefing in an open meeting would adversely affect the negotiating posture of the public body.

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Town Council went into Closed Session at \_\_\_\_\_ PM.

Council was back in regular session at \_\_\_\_\_ PM.

### FOLLOWING CLOSED SESSION:

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the certification of a closed meeting.

### CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED the Altavista Town Council hereby certifies, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Adjourned at \_\_\_\_\_ p.m.

Action(s): \_\_\_\_\_