



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, October 10, 2023
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A [Employee Changes - September 2023](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

*Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to three (3) minutes with a total of fifteen (15) minutes allotted for this purpose. (Please note: Citizen's Time is **NOT** a question-and-answer session between the public and Council.)*

5. PARTNER UPDATES

6. CONSENT AGENDA

6.A [Town Park Amenity Approval](#)

6.B [Monthly Financial Reports - September 2023](#)

[Attachment 1. September 2023 Check Register](#)

[Attachment 2. September 2023 Revenue Report](#)

[Attachment 3. September 2023 Expenditure Report](#)

[Attachment 4. September 2023 Reserve Balance Investment Report](#)

6.C [BIL Initial Offer, Lead Service Line Inventory](#)

[attachment. BIL_25L-22_Altavista_LSL_Inventory_Offer_Letter_Signed](#)

6.D [Avoca - Repair and Maintenance](#)

6.E [Town Council Meeting Minutes](#)

[Attachment 1. Altavista Town Council RM Minutes 9.12.23](#)

7. PUBLIC HEARING(S)

8. NEW BUSINESS

8.A [FY 2025 Budget / CIP Calendar](#)

[Proposed FY 2025 Budget Calendar](#)

8.B [Transit Ridership Incentive Program \(TRIP\) Mid-Cycle Grant Opportunity](#)

[TRIP-guidelines-09-20-23.pdf](#)

9. UNFINISHED BUSINESS

- 9.A [Vista/Leggett Feasibility Study](#)
- 9.B [Bedford Avenue Park attachment. Bedford Ave Park](#)
- 9.C [Placement of "concrete" cornhole boards](#)

10. REPORTS AND COMMUNICATIONS

- 10.A [Departmental Reports - Finance](#)
 - [Attachment 1. Meals Tax Report](#)
 - [Attachment 2. Sales Tax Report](#)
 - [Attachment 3. Lodging Tax Report](#)
 - [Attachment 4. Cigarette Tax Report](#)
- 10.B [Public Services Monthly Reports](#)
 - [BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_SEPTEMBER_2023.docx](#)
 - [FLEET_MAINTENANCE_DEPARTMENT-SEPTEMBER_2023.docx](#)
 - [STREET_DEPARTMENT_MONTHLY_REPORT-_SEPTEMBER_2023.docx](#)
- 10.C [Utility Project Update](#)
 - [STATUS REPORT FILTER IMPROVERMENT PROJECT 10-05-22.pdf](#)
 - [Sep 2023 Billing Monthly Report for Council Members 2.pdf](#)
 - [Sep 2023 Monthly Report for Council Members 2.pdf](#)
 - [STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 10-05-2023.pdf](#)
 - [STATUS REPORT VDEM GENERATORS 10-5-2022.pdf](#)
 - [STATUS REPORT FOR SEDIMENTATION PROJECT 10-05-2023.pdf](#)
 - [STATUS REPORT SPRINGS SCADA PROJECT 10-05-2023.pdf](#)
 - [STATUS REPORT CLARIFIER #3 PROJECT 10-04-2023.pdf](#)
 - [STATUS REPORT WWTP ELECTRICAL PROJECT 10-05-2023.pdf](#)
 - [STATUS REPORT WWTP PER 10-05-2023.pdf](#)
 - [STATUS REPORT WWTP UV 10-05-23.pdf](#)
 - [STATUS REPORT AMI PROJECT 10-01-2023.pdf](#)
 - [STATUS REPORT FOR SPRINGS REHAB 10-05-2023.pdf](#)
- 10.D [Police Department Monthly Report](#)
 - [APD Monthly Activity Report-September 2023.pdf](#)
 - [Patrol on 29-September 2023.pdf](#)

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICAN'S WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN THREE (3) WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434)369-5001 FOR ASSISTANCE.

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 3.A

RECOGNITIONS AND PRESENTATIONS

Title: Employee Changes - September 2023

Staff Resource: Jo Ann Myers, Human Resources

Action(s):

Informational Item

Explanation:

Milestones:

Police Chief Tommy Merricks, APD - **5 years of service**

Jimmie "Brad" Brown, Wastewater Dept. - **25yrs of service**

New Hire:

Autumn Evans, Business & Community Engagement Coordinator

Coleman Farmer, Police Department Recruit

Departure:

Tristan Baldwin, Public Work

Joshua Whorley, Utilities Dept.

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.A

CONSENT AGENDA

Title: Town Park Amenity Approval

Staff Resource: Matt Perkins, Assistant Town Manager

Action(s):

Approve a gift receipt of bag toss boards.

Explanation:

At their September 26th Work Session, Town Council approved the Town to accept one set of concrete bag toss/cornhole boards to add as an amenity to one of Altavista's town parks; and for the Assistant Town Manager to coordinate with Public Works for a viable site placement and transfer of the boards.

Background:

Town Staff was contacted by Andy McCracken on behalf of Yeatt's Transfer Company of Altavista, to determine if the Town would be interested in a set of concrete bag toss/cornhole boards that a customer of theirs no longer wanted/needed. Yeatt's Transfer was looking to move them off-site, and offered them to the Town at no cost. These boards are extremely heavy and made for outdoor recreational use. Town staff, including Public Works, believe that these could be a nice, yet subtle, addition to the Park system.

Funding Source(s):

N/A

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

CONSENT AGENDA

Title: Monthly Financial Reports - September 2023

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve monthly financial reports as presented.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. September 2023 Check Register

Attachment 2. September 2023 Revenue Report

Attachment 3. September 2023 Expenditure Report

Attachment 4. September 2023 Reserve Balance Investment Report

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45377	1	ALTAVISTA COMBINED SCHOOL	09/07/2023	150.00		00	OUTSTANDING	
45378	886	AT&T MOBILITY	09/07/2023	3,234.30		00	OUTSTANDING	
45379	162	BENNETT'S MECHANICAL COMPANY I	09/07/2023	974.51		00	OUTSTANDING	
45380	4	BOXLEY AGGREGATES	09/07/2023	540.07		00	OUTSTANDING	
45381	973	CAMPBELL HEATING AND COOLING	09/07/2023	634.72		00	OUTSTANDING	
45382	9999998	CHANDLER, LENA	09/07/2023	150.00		00	OUTSTANDING	
45383	1093	CRYSTAL BAY ENTERPRISES, INC.	09/07/2023	77.01		00	OUTSTANDING	
45384	994	LARRY DALTON	09/07/2023	500.00		00	OUTSTANDING	
45385	284	DEWBERRY ENGINEERS INC	09/07/2023	55,685.00		00	OUTSTANDING	
45386	164	DMV	09/07/2023	650.00		00	OUTSTANDING	
45387	301	ENGLISH'S LLC	09/07/2023	1,405.90		00	OUTSTANDING	
45388	541	FILTER PRODUCTS CO	09/07/2023	2,359.83		00	OUTSTANDING	
45389	41	FISHER SCIENTIFIC	09/07/2023	626.97		00	OUTSTANDING	
45390	401	IDEXX DISTRIBUTION INC	09/07/2023	2,514.73		00	OUTSTANDING	
45391	566	INTEGRATED TECHNOLOGY GROUP IN	09/07/2023	7,574.81		00	OUTSTANDING	
45392	1	JIMMIE BROWN JR	09/07/2023	365.40		00	OUTSTANDING	
45393	646	KD COUNTRY	09/07/2023	900.00		00	OUTSTANDING	
45394	1	LARRY RIGNEY JR	09/07/2023	138.60		00	OUTSTANDING	
45395	1002	LORD & COMPANY	09/07/2023	66,114.00		00	OUTSTANDING	
45396	454	O'REILLY AUTOMOTIVE INC	09/07/2023	963.31		00	OUTSTANDING	
45397	1065	R. W. LEE CONSULTING LLC	09/07/2023	4,218.75		00	OUTSTANDING	
45398	124	TREASURER OF VA	09/07/2023	10,225.00		00	OUTSTANDING	
45399	35	TREASURER OF VA/VITA	09/07/2023	5.73		00	OUTSTANDING	
45400	92	UNIFIRST CORP	09/07/2023	3,559.78		00	OUTSTANDING	
45401	136	USABLUEBOOK	09/07/2023	347.69		00	OUTSTANDING	
45402	601	VACORP	09/07/2023	475.60		00	OUTSTANDING	
45403	110	VUPS INC	09/07/2023	128.70		00	OUTSTANDING	
45404	1	3-SEASON LAWNS	09/07/2023	170.00		00	OUTSTANDING	
45405	84	ALTAVISTA JOURNAL	09/14/2023	80.00		00	OUTSTANDING	
45406	839	AXON ENTERPRISE INC	09/14/2023	9,359.85		00	OUTSTANDING	
45407	103	BEACON CREDIT UNION	09/14/2023	230.00		00	OUTSTANDING	
45408	9999997	BENNETT, TAYLOR	09/14/2023	3.12		00	OUTSTANDING	
45409	162	BENNETT'S MECHANICAL COMPANY I	09/14/2023	590.00		00	OUTSTANDING	
45410	294	BUSINESS CARD	09/14/2023	18,794.79		00	OUTSTANDING	
45411	583	CAMPBELL COUNTY PUBLIC LIBRARY	09/14/2023	1,170.00		00	OUTSTANDING	
45412	16	CAMPBELL COUNTY UTILITIES & SE	09/14/2023	10,414.12		00	OUTSTANDING	
45413	825	CENTRAL TECHNOLOGY SOLUTIONS	09/14/2023	15,444.00		00	OUTSTANDING	
45414	164	DMV	09/14/2023	65.00		00	OUTSTANDING	
45415	36	DOMINION VIRGINIA POWER	09/14/2023	105,797.88		00	OUTSTANDING	
45416	118	FERGUSON ENTERPRISES LLC	09/14/2023	2,903.94		00	OUTSTANDING	
45417	916	GRANITE TELECOMMUNICATIONS	09/14/2023	884.43		00	OUTSTANDING	
45418	50	GRETN A TIRE INC	09/14/2023	1,170.00		00	OUTSTANDING	
45419	347	HARRIS FURN CO INC	09/14/2023	325.00		00	OUTSTANDING	
45420	1103	HARVEY'S ENTERPRISE	09/14/2023	57,750.00		00	OUTSTANDING	
45421	9999997	MCCLURE, LAURA	09/14/2023	8.90		00	OUTSTANDING	
45422	1063	MISSIONSQUARE - 304831	09/14/2023	470.00		00	OUTSTANDING	
45423	210	MOSCA DESIGN	09/14/2023	10,048.32		00	OUTSTANDING	
45424	300	NAPA AUTO PARTS	09/14/2023	1,141.41		00	OUTSTANDING	
45425	68	ORKIN	09/14/2023	395.32		00	OUTSTANDING	
45426	816	PACE ANAYLTICAL SERVICES LLC	09/14/2023	109.50		00	OUTSTANDING	
45427	9999997	PATEL, DHAIVATKUMAR P	09/14/2023	579.86		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45428	588	PITNEY BOWES	09/14/2023	169.08		00	OUTSTANDING	
45429	510	RIVER VALLEY RESOURCES LLC	09/14/2023	107.00		00	OUTSTANDING	
45430	857	RIVERSTREET NETWORKS	09/14/2023	1,533.11		00	OUTSTANDING	
45431	9999998	Thompson, Diane	09/14/2023	150.00		00	OUTSTANDING	
45432	85	TREASURER OF VA /CHILD SUPPORT	09/14/2023	933.27		00	OUTSTANDING	
45433	1083	VIRGINIA BUSINESS SYSTEMS	09/14/2023	221.81		00	OUTSTANDING	
45434	793	XEROX FINANCIAL SERVICES	09/14/2023	645.25		00	OUTSTANDING	
45435	9	AFLAC	09/21/2023	3,191.10		00	OUTSTANDING	
45436	91	ANTHEM BLUE CROSS/BLUE SHIELD	09/21/2023	43,296.00		00	OUTSTANDING	
45437	1066	ASHBY ULYSSES ROBINSON JR.	09/21/2023	50.00		00	OUTSTANDING	
45438	978	REGINALD C BENNETT	09/21/2023	75.00		00	OUTSTANDING	
45439	1025	MEGHAN T BOLLING	09/21/2023	50.00		00	OUTSTANDING	
45440	9999997	CHARLESWORTH, ELICA ANN	09/21/2023	88.90		00	OUTSTANDING	
45441	9999998	CLIMBING HIGHER MINISTRIES	09/21/2023	150.00		00	OUTSTANDING	
45442	32	CONTROL EQUIPMENT CO INC	09/21/2023	1,284.92		00	OUTSTANDING	
45443	41	FISHER SCIENTIFIC	09/21/2023	426.56		00	OUTSTANDING	
45444	46	GENTRY LOCKE ATTORNEYS	09/21/2023	1,035.00		00	OUTSTANDING	
45445	9999998	Hunt, Rita	09/21/2023	150.00		00	OUTSTANDING	
45446	58	INSTRUMENTATION SERVICES INC	09/21/2023	708.00		00	OUTSTANDING	
45447	892	J & J PORTAPOTTY INC	09/21/2023	350.00		00	OUTSTANDING	
45448	1	JOHN HENDERSON	09/21/2023	100.00		00	OUTSTANDING	
45449	564	JOHN JORDAN	09/21/2023	75.00		00	OUTSTANDING	
45450	1	KIM STEWARD	09/21/2023	10.00		00	OUTSTANDING	
45451	218	MINNESOTA LIFE	09/21/2023	234.86		00	OUTSTANDING	
45452	829	MARIE MITCHELL	09/21/2023	75.00		00	OUTSTANDING	
45453	1	NATIONAL ENTERTAINMENT NETWORK	09/21/2023	15.02		00	OUTSTANDING	
45454	816	PACE ANAYLTICAL SERVICES LLC	09/21/2023	700.10		00	OUTSTANDING	
45455	1081	RAYNA STEELE	09/21/2023	50.00		00	OUTSTANDING	
45456	9999999	RICOH USA INC	09/21/2023	703.94		00	OUTSTANDING	
45457	1070	STANTEC CONSULTING SERVICES IN	09/21/2023	2,605.00		00	OUTSTANDING	
45458	9999998	Tree of Life Ministries	09/21/2023	150.00		00	OUTSTANDING	
45459	885	VIRGINIA RISK SHARING ASSOCIAT	09/21/2023	38,025.50		00	OUTSTANDING	
45460	9999998	Adams, Lisa	09/28/2023	150.00		00	OUTSTANDING	
45461	84	ALTAVISTA JOURNAL	09/28/2023	1,009.50		00	OUTSTANDING	
45462	103	BEACON CREDIT UNION	09/28/2023	230.00		00	OUTSTANDING	
45463	1058	BRIGHTSPEED	09/28/2023	621.70		00	OUTSTANDING	
45464	1050	CHAMPION'S LAWN CARE/CRR L&L LL	09/28/2023	14,925.00		00	OUTSTANDING	
45465	28	COLUMBIA GAS	09/28/2023	236.27		00	OUTSTANDING	
45466	284	DEWBERRY ENGINEERS INC	09/28/2023	19,955.00		00	OUTSTANDING	
45467	394	ELECTRONIC SYSTEMS INC	09/28/2023	174.06		00	OUTSTANDING	
45468	924	ENGINEERING CONCEPTS INC	09/28/2023	47,431.60		00	OUTSTANDING	
45469	872	EVERBANK, N.A.	09/28/2023	153.00		00	OUTSTANDING	
45470	119	FOSTER ELECTRIC CO INC	09/28/2023	634.00		00	OUTSTANDING	
45471	111	GRAINGER INC	09/28/2023	43.12		00	OUTSTANDING	
45472	50	GRETNA TIRE INC	09/28/2023	1,686.50		00	OUTSTANDING	
45473	1103	HARVEY'S ENTERPRISE	09/28/2023	57,750.00		00	OUTSTANDING	
45474	9999998	HENDRIX, JENNIFER	09/28/2023	150.00		00	OUTSTANDING	
45475	386	IDS SECURITY	09/28/2023	72.00		00	OUTSTANDING	
45476	366	INGERSOLL RAND COMPANY	09/28/2023	1,177.73		00	OUTSTANDING	
45477	566	INTEGRATED TECHNOLOGY GROUP IN	09/28/2023	9.99		00	OUTSTANDING	
45478	552	JAMES RIVER EQUIPMENT CO	09/28/2023	2,540.43		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45479	1063	MISSIONSQUARE - 304831	09/28/2023	470.00		00	OUTSTANDING	
45480	121	MULTI BUSINESS FORMS INC	09/28/2023	658.31		00	OUTSTANDING	
45481	1	PAULINE BROWN	09/28/2023	85.28		00	OUTSTANDING	
45482	358	PHILLIPS EQUIPMENT CORPORATION	09/28/2023	476.67		00	OUTSTANDING	
45483	843	BETTY PICKERAL	09/28/2023	1,550.00		00	OUTSTANDING	
45484	1	RAPPAHANNOCK	09/28/2023	400.00		00	OUTSTANDING	
45485	80	SOUTHSIDE ELECTRIC COOP	09/28/2023	1,066.03		00	OUTSTANDING	
45486	1089	T-MOBILE USA INC.	09/28/2023	29.40		00	OUTSTANDING	
45487	85	TREASURER OF VA /CHILD SUPPORT	09/28/2023	933.27		00	OUTSTANDING	
45488	139	WEBB'S OIL CORPORATION INC	09/28/2023	25,385.57		00	OUTSTANDING	
45489	655	RALPH M FARMER PAINTING	09/28/2023	5,020.00		00	OUTSTANDING	

BANK: 00 *****

NO. OF CHECKS:	113	CHECKS OUTSTANDING	684,809.70 ***	
OUTSTANDING CHECKS:	113	RECONCILED CHECKS:	VOID CHECKS:	
	684,809.70	.00	.00	.00

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
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NO. OF CHECKS:	113	TOTAL CHECKS	684,809.70	***				
OUTSTANDING CHECKS:	113	RECONCILED CHECKS:						
	684,809.70		.00	.00				.00

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED
AS OF 09/30/2023

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
300		TAXES								
301		PROPERTY TAXES								
	01 00	REAL PROPERTY CURRENT	31,718	278.40	1	95,154	2,760.64	3	380,620	377,859.36
301	**	PROPERTY TAXES	31,718	278.40	1	95,154	2,760.64	3	380,620	377,859.36
302		PUBLIC SERVICE								
	01 00	REAL & PERSONAL CURRENT	6,610	.00		19,830	.00		79,330	79,330.00
302	**	PUBLIC SERVICE	6,610	.00		19,830	.00		79,330	79,330.00
303		PERSONAL PROPERTY								
	01 00	CURRENT	24,000	3,875.67	16	72,000	10,992.10	15	288,000	277,007.90
	03 00	PPTRA	8,333	7,657.89	92	24,999	8,192.91	33	100,000	91,807.09
303	**	PERSONAL PROPERTY	32,333	11,533.56	36	96,999	19,185.01	20	388,000	368,814.99
304		MACHINERY & TOOLS								
	01 00	CURRENT	160,416	703.94-		481,248	703.94-		1,925,000	1,925,703.94
304	**	MACHINERY & TOOLS	160,416	703.94-		481,248	703.94-		1,925,000	1,925,703.94
305		MOBILE HOME								
	01 00	CURRENT	10	3.10	31	30	5.75	19	130	124.25
305	**	MOBILE HOME	10	3.10	31	30	5.75	19	130	124.25
306		PENALTIES & INTEREST								
	01 00	PENALTIES	500	275.51	55	1,500	1,516.59	101	6,000	4,483.41
	02 00	INTEREST	291	298.46	103	873	1,328.69	152	3,500	2,171.31
306	**	PENALTIES & INTEREST	791	573.97	73	2,373	2,845.28	120	9,500	6,654.72
307		LOCAL								
	01 00	SALES & USE	20,000	7.23		60,000	46,650.31	78	240,000	193,349.69
	02 00	ELECTRIC, GAS & TELEPHONE	9,500	9,677.20	102	28,500	19,945.68	70	114,000	94,054.32
	03 00	MOTOR VEHICLE LICENSES	3,833	647.75	17	11,499	3,427.45	30	46,000	42,572.55
	04 00	BANK STOCK	15,833	.00		47,499	.00		190,000	190,000.00
	05 00	HOTEL & MOTEL	9,750	12,715.35	130	29,250	33,193.71	114	117,000	83,806.29
	06 00	MEAL	110,000	132,001.43	120	330,000	364,995.23	111	1,320,000	955,004.77
	07 00	AUDIT REVENUE	0	.00		0	.00		0	.00
	08 00	CONTAINER RENTAL FEE	133	.00		399	.00		1,600	1,600.00
	09 00	COMMUNICATIONS TAX	2,416	2,069.26	86	7,248	6,546.82	90	29,000	22,453.18
	10 00	TRANSIT PASSENGER REVENUE	416	10.00-	2	1,248	.00		5,000	5,000.00
	11 00	CIGARETTE TAX	8,333	.00		24,999	7,500.00	30	100,000	92,500.00
	12 00	MOBILE RESTAURANT PERMIT	8	.00		24	.00		100	100.00
307	**	LOCAL	180,222	157,108.22	87	540,666	482,259.20	89	2,162,700	1,680,440.80

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED
AS OF 09/30/2023

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
308		LICENSES, PERMITS & FEES								
	01 01	CONTRACTORS	375	.00		1,125	.00		4,500	4,500.00
	01 02	RETAIL SALES	5,250	1,625.34	31	15,750	9,695.85	62	63,000	53,304.15
	01 03	FINANCIAL, RE & PROF	458	69.29	15	1,374	372.72	27	5,500	5,127.28
	01 04	REPAIRS & PERSONAL SVC	833	1,372.38	165	2,499	2,940.57	118	10,000	7,059.43
	01 05	WHOLESALE BUSINESS	33	.00		99	.00		400	400.00
	01 06	UTILITIES	83	.00		249	.00		1,000	1,000.00
	01 07	HOTELS	83	.00		249	.00		1,000	1,000.00
	01 08	VENDING, COIN OPERATED	0	.00		0	.00		0	.00
	01 *	BUSINESS LICENSE FEES	7,115	3,067.01	43	21,345	13,009.14	61	85,400	72,390.86
	02 01	ZONING, SIGN, HOME OCCUPATN	187	75.00	40	561	385.00	69	2,250	1,865.00
308	**	LICENSES, PERMITS & FEES	7,302	3,142.01	43	21,906	13,394.14	61	87,650	74,255.86
300	***	TAXES	419,402	171,935.32		1,258,206	519,746.08		5,032,930	4,513,183.92
310		FINES & FORFEITURES								
310										
	01 00	COURT FINES	833	1,508.23	181	2,499	3,441.58	138	10,000	6,558.42
	02 00	PARKING FINES	16	.00		48	100.00	208	200	100.00
	03 00	TRAFFIC CAMERA TKTS	0	.00		0	24,910.00		0	24,910.00-
310	**		849	1,508.23	178	2,547	28,451.58	1117	10,200	18,251.58-
310	***	FINES & FORFEITURES	849	1,508.23		2,547	28,451.58		10,200	18,251.58-
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	7,390.33		0	101,623.46		0	101,623.46-
321	**	INTEREST	0	7,390.33		0	101,623.46		0	101,623.46-
320	***	INVESTMENT EARNINGS	0	7,390.33		0	101,623.46		0	101,623.46-
330		CHARGES FOR SERVICES								
331		RENTS								
	01 00	RENTAL OF GENERAL PROP	208	.00		624	600.00	96	2,500	1,900.00
	01 01	PAVILION RENTALS	125	150.00	120	375	650.00	173	1,500	850.00
	01 02	BOOKER BUILDING RENTALS	458	825.00	180	1,374	1,475.00	107	5,500	4,025.00
	01 03	SPARK INNOVATION CENTER	3,000	1,264.01	42	9,000	3,923.88	44	36,000	32,076.12
	01 *	RENTAL OF GENERAL PROP	3,791	2,239.01	59	11,373	6,648.88	59	45,500	38,851.12
	02 00	RENTAL OF REAL PROP	8,250	6,005.49	73	24,750	18,702.26	76	99,000	80,297.74
331	**	RENTS	12,041	8,244.50	69	36,123	25,351.14	70	144,500	119,148.86

TOWN OF ALTAVISTA
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TOWN OF ALTAVISTA

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
336	02 00	LOANS PROP. MAIN. ENFORCEMENT	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
337	01 00	CODE ENFORCEMENT CODE ENFORCEMENT	41	.00		123	100.00	81	500	400.00
337	**	CODE ENFORCEMENT	41	.00		123	100.00	81	500	400.00
330	***	CHARGES FOR SERVICES	12,082	8,244.50		36,246	25,451.14		145,000	119,548.86
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	03 00	RAILROAD ROLLING STOCK	1,308	.00		3,924	17,229.34	439	15,700	1,529.34-
	04 00	DCJS GRANT	8,166	.00		24,498	.00		98,000	98,000.00
	06 00	RENTAL TAX	83	43.68	53	249	354.76	143	1,000	645.24
	08 00	MISC STATE GRANT	1,250	.00		3,750	.00		15,000	15,000.00
	08 01	TOBACCO GRANT	0	.00		0	.00		0	.00
	08 02	DHCD THEATER FEASIBILITY	0	.00		0	.00		0	.00
	08 *	MISC STATE GRANT	1,250	.00		3,750	.00		15,000	15,000.00
	09 00	POLICE GRANT	0	.00		0	.00		0	.00
	11 00	VDOT CONTRACTUAL SERVICES	250	.00		750	.00		3,000	3,000.00
	12 00	VDOT PD GRANT - OVERTIME	416	.00		1,248	192.23	15	5,000	4,807.77
	13 00	STATE TRANSIT REVENUE	2,282	.00		6,846	32,351.00	473	27,390	4,961.00-
	16 00	SKILL GAMES TAX	0	.00		0	.00		0	.00
	17 00	BROWNFIELD ASSESSMNT GRNT	0	25,331.65		0	25,331.65		0	25,331.65-
	17 01	SPARK INNOVATION CENTER	0	.00		0	.00		0	.00
	17 *	BROWNFIELD ASSESSMNT GRNT	0	25,331.65		0	25,331.65		0	25,331.65-
341	**	STATE	13,755	25,375.33	185	41,265	75,458.98	183	165,090	89,631.02
342		COUNTY								
	01 00	CAMPBELL COUNTY GRANT	0	.00		0	.00		0	.00
	02 00	LITTER GRANT	200	.00		600	.00		2,400	2,400.00
	03 00	FIRE DEPT FUEL REIMB	1,083	1,171.70	108	3,249	2,931.96	90	13,000	10,068.04
342	**	COUNTY	1,283	1,171.70	91	3,849	2,931.96	76	15,400	12,468.04
343		FEDERAL								
	01 00	COP GRANT	0	.00		0	.00		0	.00
	03 00	VDOT TEA21 ENHNCEMNT GRNT	0	.00		0	.00		0	.00
	04 00	FEDERAL TRANSIT REVENUE	7,601	.00		22,803	4,648.00	20	91,220	86,572.00
	05 00	BYRNE JUSTICE GRANT	0	.00		0	.00		0	.00
	06 00	VDOT LAP FUNDING	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
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TOWN OF ALTAVISTA

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
07	00	BULLET PROOF VEST GRANT	0	.00		0	.00		0	.00
09	00	CARES MONEY	0	.00		0	.00		0	.00
11	00	USDA RURAL BUS DEV GRANT	0	.00		0	.00		0	.00
343	**	FEDERAL	7,601	.00		22,803	4,648.00	20	91,220	86,572.00
340	***	INTERGOVERNMENTAL REVENUE	22,639	26,547.03		67,917	83,038.94		271,710	188,671.06
350		OTHER REVENUE								
351		MISCELLANEOUS								
01	00	SALES OF SUPPLIES & MAT	1,666	.00		4,998	.00		20,000	20,000.00
01	01	TRANSPORTATION	0	.00		0	.00		0	.00
01	*	SALES OF SUPPLIES & MAT	1,666	.00		4,998	.00		20,000	20,000.00
03	00	CASH DISCOUNTS	8	.00		24	.00		100	100.00
04	00	MISCELLANEOUS	1,708	4,497.96	263	5,124	7,255.32	142	20,500	13,244.68
04	02	HURT / LIGHTS	16	.00		48	.00		200	200.00
04	03	HURT / SOLID WASTE COLL	3,241	2,992.12	92	9,723	9,580.54	99	38,900	29,319.46
04	04	ESTATE OF ROBERTA F JENKS	683	690.51	101	2,049	2,075.40	101	8,200	6,124.60
04	06	VENDING MACHINE REVENUE	0	.00		0	.00		0	.00
04	*	MISCELLANEOUS	5,648	8,180.59	145	16,944	18,911.26	112	67,800	48,888.74
05	00	AVOCA REIMBURSEMENT	0	.00		0	.00		0	.00
06	01	CANOE LAUNCH PROJECT	0	.00		0	.00		0	.00
07	00	DONATIONS	0	.00		0	.00		0	.00
08	00	REIMB OF INSURANCE CLAIM	0	.00		0	1,000.00		0	1,000.00-
09	00	STATE FORFEITURE FUND	0	.00		0	.00		0	.00
10	00	FEDERAL FORFEITURE FUND	0	.00		0	.00		0	.00
11	00	POLICE CHALLENGE COIN	0	.00		0	.00		0	.00
99	00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	7,322	8,180.59	112	21,966	19,911.26	91	87,900	67,988.74
350	***	OTHER REVENUE	7,322	8,180.59		21,966	19,911.26		87,900	67,988.74
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
01	00	FROM RESERVES	0	.00		0	.00		0	.00
01	01	RESERVE MAIN. FUNDS	5,833	.00		17,499	.00		70,000	70,000.00
01	*	FROM RESERVES	5,833	.00		17,499	.00		70,000	70,000.00
02	00	FROM LIBRARY	0	.00		0	.00		0	.00
03	01	DESIGNATED	1,583	.00		4,749	.00		19,000	19,000.00
04	00	FROM CIF	0	.00		0	.00		0	.00
06	00	FROM WATER & SEWER	0	.00		0	.00		0	.00
08	00	FORFEITURE ACCOUNTS	0	.00		0	.00		0	.00

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FUND 010 GENERAL FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

09 00		WAR MEMORIAL FUNDING	0	1.00		0	1.00		0	1.00-
361	**	TRANSFER IN	7,416	1.00		22,248	1.00		89,000	88,999.00
362		PROCEEDS FROM LTD								
01 00		PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0	.00
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	7,416	1.00		22,248	1.00		89,000	88,999.00
FUND TOTAL GENERAL FUND			469,710	223,807.00		1,409,130	778,223.46		5,636,740	4,858,516.54

TOWN OF ALTAVISTA
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TOWN OF ALTAVISTA

FUND 020 STATE HIGHWAY REIMB FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	.00		0	9,600.95		0	9,600.95-
321	**	INTEREST	0	.00		0	9,600.95		0	9,600.95-
320	***	INVESTMENT EARNINGS	0	.00		0	9,600.95		0	9,600.95-
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	07 00	STREET & HIGHWAY MAINT	68,250	241,351.87	354	204,750	241,351.87	118	819,000	577,648.13
	07 01	CARRYOVER OF FUNDS	35,168	.00		105,504	.00		422,020	422,020.00
	07 *	STREET & HIGHWAY MAINT	103,418	241,351.87	233	310,254	241,351.87	78	1,241,020	999,668.13
341	**	STATE	103,418	241,351.87	233	310,254	241,351.87	78	1,241,020	999,668.13
340	***	INTERGOVERNMENTAL REVENUE	103,418	241,351.87		310,254	241,351.87		1,241,020	999,668.13
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL STATE HIGHWAY REIMB FUND			103,418	241,351.87		310,254	250,952.82		1,241,020	990,067.18

TOWN OF ALTAVISTA
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TOWN OF ALTAVISTA

FUND 030 LIBRARY FUND			***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02 00		INTEREST INCOME	0	.00		0	.00		0	.00
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
03 00		CASH DISCOUNTS	0	.00		0	.00		0	.00
04 00		MISCELLANEOUS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
02 00		FROM LIBRARY	0	.00		0	.00		0	.00
03 00		GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND			0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED
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TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	5,551.02		0	68,087.99		0	68,087.99-
321	**	INTEREST	0	5,551.02		0	68,087.99		0	68,087.99-
320	***	INVESTMENT EARNINGS	0	5,551.02		0	68,087.99		0	68,087.99-
330		CHARGES FOR SERVICES								
332		WATER CHARGES								
	01 00	INDUSTRIAL	166,250	104,621.91	63	498,750	432,861.23	87	1,995,000	1,562,138.77
	02 00	BUSINESS & RESIDENTIAL	29,750	70,767.97	238	89,250	100,882.07	113	357,000	256,117.93
	03 00	OUTSIDE COMMUNITY	16,625	26,475.77	159	49,875	50,866.58	102	199,500	148,633.42
	04 00	WATER CONNECTION FEES	179	.00		537	.00		2,150	2,150.00
	05 00	BULK WATER PURCHASE	416	528.00	127	1,248	1,451.00	116	5,000	3,549.00
332	**	WATER CHARGES	213,220	202,393.65	95	639,660	586,060.88	92	2,558,650	1,972,589.12
333		SEWER CHARGES								
	01 00	INDUSTRIAL	170,833	124,689.90	73	512,499	459,507.60	90	2,050,000	1,590,492.40
	02 00	BUSINESS & RESIDENTIAL	25,625	51,559.61	201	76,875	74,492.60	97	307,500	233,007.40
	03 00	OUTSIDE COMMUNITY	239	.00		717	548.79	77	2,870	2,321.21
	04 00	SEWER CONNECTION FEES	166	2,000.00	1205	498	2,000.00	402	2,000	.00
	05 00	SEWER SURCHARGES	12,500	5,158.21	41	37,500	65,319.46	174	150,000	84,680.54
333	**	SEWER CHARGES	209,363	183,407.72	88	628,089	601,868.45	96	2,512,370	1,910,501.55
334		WATER & SEWER								
	00 00	WATER & SEWER	583	20.00-	3	1,749	1,799.62	103	7,000	5,200.38
	01 01	MONTHLY	4,416	4,208.75	95	13,248	12,944.75	98	53,000	40,055.25
	01 02	QUARTERLY	12,083	35,669.00	295	36,249	36,378.80	100	145,000	108,621.20
	01 *	BASE RATE FEE	16,499	39,877.75	242	49,497	49,323.55	100	198,000	148,676.45
334	**	WATER & SEWER	17,082	39,857.75	233	51,246	51,123.17	100	205,000	153,876.83
330	***	CHARGES FOR SERVICES	439,665	425,659.12		1,318,995	1,239,052.50		5,276,020	4,036,967.50
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	14 00	FLUORIDE GRANT	0	.00		0	.00		0	.00
	17 00	BROWNFIELD ASSESSMNT GRNT	0	.00		0	.00		0	.00
	18 00	VDEM	0	.00		0	.00		0	.00
	19 00	VRA	0	.00		0	31,245.00		0	31,245.00-
341	**	STATE	0	.00		0	31,245.00		0	31,245.00-
343		FEDERAL								

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
09 00	CARES MONEY	0	.00		0	.00		0	.00
09 01	AMERICAN RESCUE PLAN ACT	0	.00		0	.00		0	.00
09 *	CARES MONEY	0	.00		0	.00		0	.00
10 00	VDEM	0	4,144.94		0	4,144.94		0	4,144.94-
343 **	FEDERAL	0	4,144.94		0	4,144.94		0	4,144.94-
340 ***	INTERGOVERNMENTAL REVENUE	0	4,144.94		0	35,389.94		0	35,389.94-
350	OTHER REVENUE								
351	MISCELLANEOUS								
01 00	SALES OF SUPPLIES & MAT	0	.00		0	627.30		0	627.30-
03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
04 00	MISCELLANEOUS	1,666	1,000.00	60	4,998	3,207.66	64	20,000	16,792.34
04 05	ABBOTT WTR LINE PROJECT	0	.00		0	.00		0	.00
04 *	MISCELLANEOUS	1,666	1,000.00	60	4,998	3,207.66	64	20,000	16,792.34
99 00	WRITE OFF	0	.00		0	.00		0	.00
351 **	MISCELLANEOUS	1,666	1,000.00	60	4,998	3,834.96	77	20,000	16,165.04
350 ***	OTHER REVENUE	1,666	1,000.00		4,998	3,834.96		20,000	16,165.04
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
01 00	FROM RESERVES	583	.00		1,749	.00		7,000	7,000.00
01 02	ARPA FUNDING	91,667	.00		275,001	.00		1,100,000	1,100,000.00
01 *	FROM RESERVES	92,250	.00		276,750	.00		1,107,000	1,107,000.00
03 00	GENERAL FUND	0	.00		0	.00		0	.00
03 01	DESIGNATED	0	.00		0	.00		0	.00
03 *	GENERAL FUND	0	.00		0	.00		0	.00
06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
11 00	BOND PROCEEDS	484,125	.00		1,452,375	.00		5,809,500	5,809,500.00
12 00	LOAN FORGIVENESS PRGR	170,042	.00		510,126	.00		2,040,500	2,040,500.00
361 **	TRANSFER IN	746,417	.00		2,239,251	.00		8,957,000	8,957,000.00
362	PROCEEDS FROM LTD								
01 00	PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0	.00
362 **	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360 ***	OTHER FINANCING SOURCES	746,417	.00		2,239,251	.00		8,957,000	8,957,000.00
FUND TOTAL	WATER & SEWER FUND	1,187,748	436,355.08		3,563,244	1,346,365.39		14,253,020	12,906,654.61

TOWN OF ALTAVISTA
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FUND 060 AGENCY / DONATION FUND									
ACCOUNT DESCRIPTION ***** CURRENT ***** YEAR-TO-DATE ***** ANNUAL UNREALIZED									
ACCOUNT DESCRIPTION ESTIMATED ACTUAL %REV ESTIMATED ACTUAL %REV ESTIMATE BALANCE									

320		INVESTMENT EARNINGS							
321		INTEREST							
02 00		INTEREST INCOME	0	.73	0	2.29	0	2.29-	
321	**	INTEREST	0	.73	0	2.29	0	2.29-	
320	***	INVESTMENT EARNINGS	0	.73	0	2.29	0	2.29-	
350		OTHER REVENUE							
351		MISCELLANEOUS							
03 00		CASH DISCOUNTS	0	.00	0	.00	0	.00	
07 00		DONATIONS	0	.00	0	.00	0	.00	
351	**	MISCELLANEOUS	0	.00	0	.00	0	.00	
350	***	OTHER REVENUE	0	.00	0	.00	0	.00	
360		OTHER FINANCING SOURCES							
361		TRANSFER IN							
09 00		WAR MEMORIAL FUNDING	0	1.00	0	1.00	0	1.00-	
361	**	TRANSFER IN	0	1.00	0	1.00	0	1.00-	
360	***	OTHER FINANCING SOURCES	0	1.00	0	1.00	0	1.00-	
FUND TOTAL AGENCY / DONATION FUND			0	1.73	0	3.29	0	3.29-	

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FUND 070 COMMUNITY IMPROV FUND			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	.00		0	.00		0	.00
	03 00	INTEREST INCOME CDBG	0	.00		0	.00		0	.00
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
330		CHARGES FOR SERVICES								
335		RECREATION								
	01 00	PAVILION RENTALS	0	.00		0	.00		0	.00
	02 00	BOOKER BUILDING RENTAL	0	.00		0	.00		0	.00
335	**	RECREATION	0	.00		0	.00		0	.00
336		LOANS								
	01 00	CDBG LOAN POOL	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
330	***	CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	08 03	DHCD-ARS PROGRAM	0	87,000.00		0	87,000.00		0	87,000.00-
	10 00	CDBG GRANT	0	.00		0	.00		0	.00
341	**	STATE	0	87,000.00		0	87,000.00		0	87,000.00-
343		FEDERAL								
	08 00	USDA GRANT REVENUE	0	.00		0	.00		0	.00
343	**	FEDERAL	0	.00		0	.00		0	.00
340	***	INTERGOVERNMENTAL REVENUE	0	87,000.00		0	87,000.00		0	87,000.00-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
	04 07	ARS PROGRAM REVENUE	0	.00		0	.00		0	.00
	04 *	MISCELLANEOUS	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED
AS OF 09/30/2023

ACCOUNTING PERIOD 03/2024

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
	03 00	GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL COMMUNITY IMPROV FUND			0	87,000.00		0	87,000.00		0	87,000.00-

FUND 090 CEMETERY FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES								
308		LICENSES, PERMITS & FEES								
	02 02	BURIAL	1,437	.00		4,311	1,450.00	34	17,250	15,800.00
308	**	LICENSES, PERMITS & FEES	1,437	.00		4,311	1,450.00	34	17,250	15,800.00
300	***	TAXES	1,437	.00		4,311	1,450.00		17,250	15,800.00
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	5,269.68		0	6,505.13		0	6,505.13-
321	**	INTEREST	0	5,269.68		0	6,505.13		0	6,505.13-
320	***	INVESTMENT EARNINGS	0	5,269.68		0	6,505.13		0	6,505.13-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	02 00	SALE OF REAL ESTATE	666	.00		1,998	.00		8,000	8,000.00
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	666	.00		1,998	.00		8,000	8,000.00
350	***	OTHER REVENUE	666	.00		1,998	.00		8,000	8,000.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 00	GENERAL FUND	5,966	.00		17,898	.00		71,600	71,600.00
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
361	**	TRANSFER IN	5,966	.00		17,898	.00		71,600	71,600.00
360	***	OTHER FINANCING SOURCES	5,966	.00		17,898	.00		71,600	71,600.00
FUND TOTAL CEMETERY FUND			8,069	5,269.68		24,207	7,955.13		96,850	88,894.87
GRAND TOTAL			1,768,945	993,785.36		5,306,835	2,470,500.09		21,227,630	18,757,129.91

REPORT SELECTIONS

Fiscal year :
All Funds
All Departments
All Divisions
Suppress accounts with zero balances :

FUND 010 GENERAL FUND			DEPT/DIV 1001 COUNCIL/COUNCIL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

40			ADMINISTRATION										
400			COUNCIL / PLANNING COMM										
	10		SALARIES AND WAGES										
	10	01	TOWN COUNCIL	2166	2166.69	100	6498	6500.07	100	.00	26000	19499.93	25
	10	**	SALARIES AND WAGES	2166	2166.69	100	6498	6500.07	100	.00	26000	19499.93	25
	20		BENEFITS										
	20	02	FICA	166	165.73	100	498	497.19	100	.00	2000	1502.81	25
	20	**	BENEFITS	166	165.73	100	498	497.19	100	.00	2000	1502.81	25
	30		CONTRACTUAL SERVICES										
	30	14	MISC & PROFESSIONAL SVCS	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	30	26	IT NETWRK/WEBSITE SUPPORT	737	56.00	8	2211	168.00	8	.00	8850	8682.00	2
	30	**	CONTRACTUAL SERVICES	1153	56.00	5	3459	168.00	5	.00	13850	13682.00	1
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	208	.00	0	624	.00	0	.00	2500	2500.00	0
	50	16	PUBLIC OFFICIAL LIAB INSU	75	225.00	300	225	450.00	200	.00	900	450.00	50
	50	26	CONVENTIONS & EDUCATIONS	125	.00	0	375	.00	0	.00	1500	1500.00	0
	50	28	DUES & ASSOC MEMBERSHIPS	0	.00	0	0	.00	0	.00	0	.00	0
	50	32	MISCELLANEOUS	125	.00	0	375	3.62	1	.00	1500	1496.38	0
	50	36	PLANNING COMMISSION	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	533	225.00	42	1599	453.62	28	.00	6400	5946.38	7
	81		CAPITAL OUTLAY - REPLACE										
	81	04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
400	**	**	COUNCIL / PLANNING COMM	4018	2613.42	65	12054	7618.88	63	.00	48250	40631.12	16
40	**	**	ADMINISTRATION	4018	2613.42	65	12054	7618.88	63	.00	48250	40631.12	16
DIV	1001		TOTAL *****										
			COUNCIL	4018	2613.42	65	12054	7618.88	63	.00	48250	40631.12	16
DEPT	10		TOTAL *****										
			COUNCIL	4018	2613.42	65	12054	7618.88	63	.00	48250	40631.12	16

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
401		ADMINISTRATION										
	10	SALARIES AND WAGES										
	10 01	TOWN COUNCIL	0	.00	0	0	.00	0	.00	0	.00	0
	10 02	REGULAR	39021	53354.68	137	117063	123368.15	105	.00	468260	344891.85	26
	10 04	OVERTIME	158	.00	0	474	82.54	17	.00	1900	1817.46	4
	10 10	PERSONAL EMPLOYEE VEH	0	692.31	0	0	1615.39	0	.00	0	1615.39-	0
	10 **	SALARIES AND WAGES	39179	54046.99	138	117537	125066.08	106	.00	470160	345093.92	27
	20	BENEFITS										
	20 02	FICA	2997	3882.74	130	8991	8815.81	98	.00	35970	27154.19	25
	20 04	VA RETIREMENT SYSTEM	4160	3015.86	73	12480	9047.58	73	.00	49920	40872.42	18
	20 06	GROUP MEDICAL INSURANCE	5225	5221.74	100	15675	15665.22	100	.00	62700	47034.78	25
	20 08	GROUP LIFE INSURANCE	522	516.24	99	1566	1548.72	99	.00	6270	4721.28	25
	20 10	WORKER'S COMP	4583	12294.77	268	13749	24846.43	181	.00	55000	30153.57	45
	20 12	EMPLOYEE EDUCATION ASSIST	41	.00	0	123	.00	0	.00	500	500.00	0
	20 14	EMPLOYEE ASSIST PROGRAM	135	.00	0	405	1625.00	401	.00	1630	5.00	100
	20 16	OTHER EMPLOYEE BENEFITS	2457	775.60	32	7371	1349.88	18	.00	29490	28140.12	5
	20 18	VRS HYBRID EMPLOYER CONTR	0	801.96	0	0	2405.88	0	.00	0	2405.88-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	288.74	0	0	866.22	0	.00	0	866.22-	0
	20 **	BENEFITS	20120	26797.65	133	60360	66170.74	110	.00	241480	175309.26	27
	30	CONTRACTUAL SERVICES										
	30 02	PROFESSIONAL SVCS - COBRA	150	.00	0	450	.00	0	.00	1800	1800.00	0
	30 04	LEGAL SERVICES	2208	.00	0	6624	5010.00	76	.00	26500	21490.00	19
	30 06	ADVERTISING	1916	607.50	32	5748	782.50	14	.00	23000	22217.50	3
	30 08	MAINTENANCE SVC CONTRACTS	7987	713.85	9	23961	86981.78	363	.00	95850	8868.22	91
	30 10	INDEPENDENT AUDITOR	1794	.00	0	5382	.00	0	.00	21530	21530.00	0
	30 12	ENGIN & ARCHITECTURAL SVC	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	30 14	MISC & PROFESSIONAL SVCS	2083	.00	0	6249	.00	0	.00	25000	25000.00	0
	30 17	RANDOM DRUG SCREENING	116	.00	0	348	.00	0	.00	1400	1400.00	0
	30 26	IT NETWRK/WEBSITE SUPPORT	5966	5051.45	85	17898	14225.28	80	.00	71600	57374.72	20
	30 **	CONTRACTUAL SERVICES	22636	6372.80	28	67908	106999.56	158	.00	271680	164680.44	39
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1250	1420.34	114	3750	2925.46	78	.00	15000	12074.54	20
	50 04	HEATING SERVICES	250	41.52	17	750	46.95	6	.00	3000	2953.05	2
	50 06	POSTAL SERVICES	1083	.00	0	3249	3000.00	92	.00	13000	10000.00	23
	50 08	TELECOMMUNICATIONS	1125	979.20	87	3375	2081.40	62	.00	13500	11418.60	15
	50 10	PROPERTY INSURANCE	875	3000.00	343	2625	6000.00	229	.00	10500	4500.00	57
	50 12	MOTOR VEHICLE INSURANCE	50	150.00	300	150	300.00	200	.00	600	300.00	50
	50 14	SURETY BONDS	19	.00	0	57	.00	0	.00	230	230.00	0
	50 16	PUBLIC OFFICIAL LIAB INSU	0	.00	0	0	.00	0	.00	0	.00	0
	50 18	GENERAL LIABILITY INSUR	291	1222.25	420	873	2444.50	280	.00	3500	1055.50	70
	50 26	CONVENTIONS & EDUCATIONS	500	.00	0	1500	.00	0	.00	6000	6000.00	0
	50 28	DUES & ASSOC MEMBERSHIPS	892	.00	0	2676	8405.56	314	.00	10710	2304.44	79
	50 30	REFUNDS	41	.00	0	123	.00	0	.00	500	500.00	0
	50 32	MISCELLANEOUS	1041	1993.94	192	3123	3116.11	100	.00	12500	9383.89	25
	50 34	MISCELLANEOUS REIMB	16	.00	0	48	.00	0	.00	200	200.00	0
	50 36	PLANNING COMMISSION	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
401			ADMINISTRATION										
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	7433	8807.25	119	22299	28319.98	127	.00	89240	60920.02	32
	52		GRANT EXPENSES										
	52	07	MISCELLANEOUS GRANT	0	.00	0	0	.00	0	.00	0	.00	0
	52	**	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	2170	852.36	39	6510	3348.89	51	1662.22	26050	21038.89	19
	60	04	REPAIRS & MAINTENANCE	2108	1722.94	82	6324	4737.65	75	.00	25300	20562.35	19
	60	06	FUELS & LUBRICANTS	125	320.56	256	375	365.86	98	.00	1500	1134.14	24
	60	12	BOOKS & SUBSCRIPTIONS	8	.00	0	24	.00	0	.00	100	100.00	0
	60	**	MATERIALS & SUPPLIES	4411	2895.86	66	13233	8452.40	64	1662.22	52950	42835.38	19
	81		CAPITAL OUTLAY - REPLACE										
	81	02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	04	EDP EQUIP REPLACEMENT	1975	.00	0	5925	6976.77	118	3420.93	23700	13302.30	44
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81	10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	1975	.00	0	5925	6976.77	118	3420.93	23700	13302.30	44
	82		CAPITAL OUTLAY - NEW										
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
401	**	**	ADMINISTRATION	95754	98920.55	103	287262	341985.53	119	5083.15	1149210	802141.32	30
40	**	**	ADMINISTRATION	95754	98920.55	103	287262	341985.53	119	5083.15	1149210	802141.32	30
DIV	1101		TOTAL ***** ADMINISTRATION	95754	98920.55	103	287262	341985.53	119	5083.15	1149210	802141.32	30
DEPT	11		TOTAL ***** GENERAL GOVERNMENT	95754	98920.55	103	287262	341985.53	119	5083.15	1149210	802141.32	30

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
10		SALARIES AND WAGES										
10 02		REGULAR	68057	88536.84	130	204171	215871.51	106	.00	816690	600818.49	26
10 04		OVERTIME	1833	5806.85	317	5499	11282.22	205	.00	22000	10717.78	51
10 06		DMV GRANT OVERTIME	416	96.84	23	1248	96.84	8	.00	5000	4903.16	2
10 08		PD RESIDENCY STIPEND	925	1050.04	114	2775	3025.12	109	.00	11100	8074.88	27
10 12		TAKE HOME CAR PROGRAM	708	.00	0	2124	.00	0	.00	8500	8500.00	0
10 **		SALARIES AND WAGES	71939	95490.57	133	215817	230275.69	107	.00	863290	633014.31	27
20		BENEFITS										
20 02		FICA	5417	7070.05	131	16251	16888.78	104	.00	65010	48121.22	26
20 04		VA RETIREMENT SYSTEM	7242	6527.52	90	21726	20106.40	93	.00	86910	66803.60	23
20 06		GROUP MEDICAL INSURANCE	8787	7664.80	87	26361	23554.80	89	.00	105450	81895.20	22
20 08		GROUP LIFE INSURANCE	910	820.54	90	2730	2527.46	93	.00	10930	8402.54	23
20 16		OTHER EMPLOYEE BENEFITS	945	2460.50	260	2835	4921.00	174	.00	11340	6419.00	43
20 18		VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
20 20		ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
20 **		BENEFITS	23301	24543.41	105	69903	67998.44	97	.00	279640	211641.56	24
30		CONTRACTUAL SERVICES										
30 06		ADVERTISING	125	.00	0	375	110.00	29	.00	1500	1390.00	7
30 08		MAINTENANCE SVC CONTRACTS	250	229.47	92	750	477.91	64	.00	3000	2522.09	16
30 16		PHYSICALS	181	.00	0	543	.00	0	.00	2180	2180.00	0
30 18		R & M ELECTRONICS	16	.00	0	48	.00	0	.00	200	200.00	0
30 26		IT NETWRK/WEBSITE SUPPORT	5350	11262.35	211	16050	21039.35	131	.00	64210	43170.65	33
30 28		CC-RADIO AGREEMENT	0	.00	0	0	.00	0	.00	0	.00	0
30 **		CONTRACTUAL SERVICES	5922	11491.82	194	17766	21627.26	122	.00	71090	49462.74	30
50		OTHER CHARGES										
50 04		HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 08		TELECOMMUNICATIONS	1433	2216.48	155	4299	4696.02	109	.00	17200	12503.98	27
50 10		PROPERTY INSURANCE	208	875.00	421	624	1750.00	280	.00	2500	750.00	70
50 12		MOTOR VEHICLE INSURANCE	500	1500.00	300	1500	3000.00	200	.00	6000	3000.00	50
50 18		GENERAL LIABILITY INSUR	416	1500.00	361	1248	3000.00	240	.00	5000	2000.00	60
50 24		SUBSISTANCE & LODGING	833	2379.18	286	2499	2957.60	118	.00	10000	7042.40	30
50 26		CONVENTIONS & EDUCATIONS	833	900.00	108	2499	900.00	36	.00	10000	9100.00	9
50 28		DUES & ASSOC MEMBERSHIPS	750	.00	0	2250	7080.00	315	.00	9000	1920.00	79
50 29		ACCREDITATION PROGRAM	375	.00	0	1125	.00	0	.00	4500	4500.00	0
50 32		MISCELLANEOUS	83	.00	0	249	22.04	9	.00	1000	977.96	2
50 37		COMMUNITY ENGAGEMENT	125	.00	0	375	100.00	27	.00	1500	1400.00	7
50 78		STATE FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
50 79		FED FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
50 81		DMV GRANT EQUIP PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
50 84		LIVING / MOVING EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99		FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **		OTHER CHARGES	5556	9370.66	169	16668	23505.66	141	.00	66700	43194.34	35

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	

50			PUBLIC SAFETY											
501			POLICE DEPARTMENT											
	52		GRANT EXPENSES											
	52	02	FEDERAL COPS GRANT	0	.00	0	0	.00	0	.00	0	.00	0	
	52	04	BYRNE JUSTICE GRANT	0	.00	0	0	.00	0	.00	0	.00	0	
	52	**	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0	
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	1154	31.00	3	3462	1320.53	38	595.51	13850	11933.96	14	
	60	03	K-9 MAINTENANCE	83	79.60	96	249	311.48	125	.00	1000	688.52	31	
	60	04	REPAIRS & MAINTENANCE	166	634.72	382	498	930.05	187	.00	2000	1069.95	47	
	60	06	FUELS & LUBRICANTS	3083	4576.16	148	9249	10488.93	113	.00	37000	26511.07	28	
	60	08	VEHICLE & EQUIP R&M	1166	1527.14	131	3498	3225.43	92	.00	14000	10774.57	23	
	60	10	UNIFORMS	1083	198.76	18	3249	581.66	18	493.50	13000	11924.84	8	
	60	13	CRIME REPORTING SOFTWARE	0	.00	0	0	.00	0	.00	0	.00	0	
	60	16	DRUG INVESTIGATING	500	.00	0	1500	.00	0	.00	6000	6000.00	0	
	60	25	SMALL EQUIPMENT	125	.00	0	375	.00	0	.00	1500	1500.00	0	
	60	48	AMMUNITION & BATTERIES	666	.00	0	1998	5950.52	298	1934.10	8000	115.38	99	
	60	**	MATERIALS & SUPPLIES	8026	7047.38	88	24078	22808.60	95	3023.11	96350	70518.29	27	
	81		CAPITAL OUTLAY - REPLACE											
	81	02	VEHICLE REPLACEMENT	9166	.00	0	27498	.00	0	.00	110000	110000.00	0	
	81	04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0	
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0	
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	9166	.00	0	27498	.00	0	.00	110000	110000.00	0	
	82		CAPITAL OUTLAY - NEW											
	82	02	VEHICLE	0	.00	0	0	.00	0	196544.60	0	196544.60-	0	
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	82	10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0	
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	196544.60	0	196544.60-	0	
501	**	**	POLICE DEPARTMENT	123910	147943.84	119	371730	366215.65	99	199567.71	1487070	921286.64	38	
50	**	**	PUBLIC SAFETY	123910	147943.84	119	371730	366215.65	99	199567.71	1487070	921286.64	38	
DIV	3101		TOTAL *****											
			POLICE DEPARTMENT	123910	147943.84	119	371730	366215.65	99	199567.71	1487070	921286.64	38	
DEPT	31		TOTAL *****											
			PUBLIC SAFETY	123910	147943.84	119	371730	366215.65	99	199567.71	1487070	921286.64	38	

FUND 010 GENERAL FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60											
601	OPERATIONS & MAINTENANCE										
10	SALARIES AND WAGES										
10 02	REGULAR	67777	84407.91	125	203331	193064.92	95	.00	813330	620265.08	24
10 04	OVERTIME	858	969.67	113	2574	2462.01	96	.00	10300	7837.99	24
10 **	SALARIES AND WAGES	68635	85377.58	124	205905	195526.93	95	.00	823630	628103.07	24
20	BENEFITS										
20 02	FICA	5250	6634.40	126	15750	15212.73	97	.00	63010	47797.27	24
20 04	VA RETIREMENT SYSTEM	6817	1969.88	29	20451	5909.64	29	.00	81810	75900.36	7
20 06	GROUP MEDICAL INSURANCE	7058	6222.99	88	21174	18597.91	88	.00	84700	66102.09	22
20 08	GROUP LIFE INSURANCE	856	817.24	96	2568	2440.72	95	.00	10280	7839.28	24
20 18	VRS HYBRID EMPLOYER CONTR	0	3614.34	0	0	10770.28	0	.00	0	10770.28	0
20 20	ICMA HYBRID EMPLOYER CONT	0	917.26	0	0	2737.15	0	.00	0	2737.15	0
20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	19981	20176.11	101	59943	55668.43	93	.00	239800	184131.57	23
30	CONTRACTUAL SERVICES										
30 08	MAINTENANCE SVC CONTRACTS	500	216.80	43	1500	524.23	35	.00	6000	5475.77	9
30 12	ENGIN & ARCHITECTURAL SVC	416	.00	0	1248	.00	0	.00	5000	5000.00	0
30 16	PHYSICALS	58	.00	0	174	.00	0	.00	700	700.00	0
30 18	R & M ELECTRONICS	91	.00	0	273	.00	0	.00	1100	1100.00	0
30 32	METAL RECYCLE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
30 34	TIRE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
30 36	MOWING CONTRACT	3708	8000.00	216	11124	10900.00	98	.00	44500	33600.00	25
30 38	TUB GRINDING BRUSH	2916	.00	0	8748	.00	0	.00	35000	35000.00	0
30 40	RECURRING LEASE AGREEMENT	80	.00	0	240	.00	0	.00	960	960.00	0
30 **	CONTRACTUAL SERVICES	7769	8216.80	106	23307	11424.23	49	.00	93260	81835.77	12
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	609	845.99	139	1827	1679.37	92	.00	7310	5630.63	23
50 10	PROPERTY INSURANCE	458	1750.00	382	1374	3500.00	255	.00	5500	2000.00	64
50 12	MOTOR VEHICLE INSURANCE	1000	3000.00	300	3000	6000.00	200	.00	12000	6000.00	50
50 24	SUBSISTANCE & LODGING	41	.00	0	123	.00	0	.00	500	500.00	0
50 26	CONVENTIONS & EDUCATIONS	250	.00	0	750	35.00	5	.00	3000	2965.00	1
50 32	MISCELLANEOUS	41	65.00	159	123	65.00	53	.00	500	435.00	13
50 38	INVENTORY OVER / SHORT	0	.00	0	0	.00	0	.00	0	.00	0
50 76	MISS UTILITY	0	.00	0	0	.00	0	.00	0	.00	0
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	2399	5660.99	236	7197	11279.37	157	.00	28810	17530.63	39
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	612	.00	0	1836	228.65	13	31.88	7350	7089.47	4
60 05	FUEL PUMPS	191	.00	0	573	.00	0	.00	2300	2300.00	0
60 06	FUELS & LUBRICANTS	4583	2672.88	58	13749	6054.11	44	.00	55000	48945.89	11
60 08	VEHICLE / EQUIP R&M	3333	5657.33	170	9999	9548.98	96	.00	40000	30451.02	24
60 10	UNIFORMS	1041	1239.81	119	3123	2073.17	66	.00	12500	10426.83	17
60 11	SAFETY EQUIP & PROGRAMS	291	200.82	69	873	2144.94	246	.00	3500	1355.06	61
60 20	STREET LT OPER SUPPLIES	2583	2454.97	95	7749	4918.37	64	.00	31000	26081.63	16

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT		

60														
601 OPERATIONS & MAINTENANCE														
	60 22	HIGHWAY, STRT & SIDEWALKS	1666	1362.42	82	4998	5115.82	102	.00	20000	14884.18	26		
	60 23	EQUIPMENT RENTAL	354	.00	0	1062	.00	0	.00	4250	4250.00	0		
	60 28	STORM DRAINAGE	250	.00	0	750	.00	0	.00	3000	3000.00	0		
	60 30	ENGINEERING R & M	83	.00	0	249	.00	0	.00	1000	1000.00	0		
	60 34	TRAIN STATION SUPPLIES	291	53.05	18	873	1054.52	121	.00	3500	2445.48	30		
	60 36	PAVEMENT	4166	2500.00	60	12498	.00	0	.00	50000	50000.00	0		
	60 40	TRAFFIC CONTROL DEVICE	250	.00	0	750	401.79	54	.00	3000	2598.21	13		
	60 44	SNOW & ICE REMOVAL	166	.00	0	498	.00	0	.00	2000	2000.00	0		
	60 52	DECORATIVE STREET LIGHTS	533	.00	0	1599	.00	0	.00	6400	6400.00	0		
	60 **	MATERIALS & SUPPLIES	20393	11141.28	55	61179	31540.35	52	31.88	244800	213227.77	13		
	81	CAPITAL OUTLAY - REPLACE												
	81 02	VEHICLE REPLACEMENT	1406	.00	0	4218	.00	0	.00	16880	16880.00	0		
	81 06	MACHINERY & EQUIPMENT	3375	.00	0	10125	.00	0	.00	40500	40500.00	0		
	81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0		
	81 30	IMPRVMNTS OTHER THAN BLDG	4791	.00	0	14373	.00	0	.00	57500	57500.00	0		
	81 36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0		
	81 **	CAPITAL OUTLAY - REPLACE	9572	.00	0	28716	.00	0	.00	114880	114880.00	0		
	82	CAPITAL OUTLAY - NEW												
	82 06	MACHINERY & EQUIPMENT	3375	.00	0	10125	30916.84	305	.00	40500	9583.16	76		
	82 **	CAPITAL OUTLAY - NEW	3375	.00	0	10125	30916.84	305	.00	40500	9583.16	76		
	90	DEBT SERVICE												
	90 02	PRINCIPAL	1416	.00	0	4248	17000.00	400	.00	17000	.00	100		
	90 04	INTEREST	397	.00	0	1191	2467.59	207	.00	4770	2302.41	52		
	90 **	DEBT SERVICE	1813	.00	0	5439	19467.59	358	.00	21770	2302.41	89		
601	** **	OPERATIONS & MAINTENANCE	133937	130572.76	98	401811	355823.74	89	31.88	1607450	1251594.38	22		
604		COMMUNITY IMPROVEMENT												
	82	CAPITAL OUTLAY - NEW												
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0		
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0		
604	** **	COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0		
605		TRAIN STATION												
	81	CAPITAL OUTLAY - REPLACE												
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0		
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0		
605	** **	TRAIN STATION	0	.00	0	0	.00	0	.00	0	.00	0		
606														

FUND 010 GENERAL FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
606											
81	CAPITAL OUTLAY - REPLACE										
81 36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
606 ** **		0	.00	0	0	.00	0	.00	0	.00	0
608											
	CAPITAL OUTLAY										
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
608 ** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		133937	130572.76	98	401811	355823.74	89	31.88	1607450	1251594.38	22
80											
803	NON DEPARTMENT										
	VDOT T-21 GRANT										
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
803 ** **	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 4101	TOTAL *****										
	MAIN OF STREETS & HWYS	133937	130572.76	98	401811	355823.74	89	31.88	1607450	1251594.38	22

FUND 010 GENERAL FUND			DEPT/DIV 4102 PUBLIC			WORKS/SANITATION & WASTE REM						
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
601		OPERATIONS & MAINTENANCE										
	60	MATERIALS & SUPPLIES										
	60 06	FUELS & LUBRICANTS	1666	1634.79	98	4998	3448.25	69	.00	20000	16551.75	17
	60 08	VEHICLE / EQUIP R&M	2500	390.34	16	7500	1942.66	26	.00	30000	28057.34	7
	60 18	SUPPLIES	70	.00	0	210	.00	0	.00	840	840.00	0
	60 26	LITTER EXPENSES	166	.00	0	498	.00	0	.00	2000	2000.00	0
	60 **	MATERIALS & SUPPLIES	4402	2025.13	46	13206	5390.91	41	.00	52840	47449.09	10
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 06	MACHINERY & EQUIPMENT	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	81 **	CAPITAL OUTLAY - REPLACE	416	.00	0	1248	.00	0	.00	5000	5000.00	0
601	** **	OPERATIONS & MAINTENANCE	4818	2025.13	42	14454	5390.91	37	.00	57840	52449.09	9
60	** **		4818	2025.13	42	14454	5390.91	37	.00	57840	52449.09	9
DIV	4102	TOTAL *****										
		SANITATION & WASTE REM	4818	2025.13	42	14454	5390.91	37	.00	57840	52449.09	9

FUND 010 GENERAL FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601			OPERATIONS & MAINTENANCE										
	30		CONTRACTUAL SERVICES										
	30	22	LANDSCAPING CONTRACTS	1250	.00	0	3750	.00	0	.00	15000	15000.00	0
	30	**	CONTRACTUAL SERVICES	1250	.00	0	3750	.00	0	.00	15000	15000.00	0
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	666	861.69	129	1998	1685.81	84	.00	8000	6314.19	21
	50	04	HEATING SERVICES	166	34.28	21	498	102.84	21	.00	2000	1897.16	5
	50	**	OTHER CHARGES	832	895.97	108	2496	1788.65	72	.00	10000	8211.35	18
	60		MATERIALS & SUPPLIES										
	60	18	SUPPLIES	666	818.04	123	1998	3126.39	157	.00	8000	4873.61	39
	60	24	SMALL TOOLS	333	522.92	157	999	1071.19	107	.00	4000	2928.81	27
	60	**	MATERIALS & SUPPLIES	999	1340.96	134	2997	4197.58	140	.00	12000	7802.42	35
601	**	**	OPERATIONS & MAINTENANCE	3081	2236.93	73	9243	5986.23	65	.00	37000	31013.77	16
604			COMMUNITY IMPROVEMENT										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	**	**	COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
608			CAPITAL OUTLAY										
	81		CAPITAL OUTLAY - REPLACE										
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		3081	2236.93	73	9243	5986.23	65	.00	37000	31013.77	16
DIV	4103		TOTAL *****										
			MAIN OF BLDGS & GROUNDS	3081	2236.93	73	9243	5986.23	65	.00	37000	31013.77	16

FUND 010 GENERAL FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
602	PARKS, RECREAT & CULTURAL										
30	CONTRACTUAL SERVICES										
30 26	IT NETWRK/WEBSITE SUPPORT	0	260.00	0	0	780.00	0	.00	0	780.00-	0
30 42	TREE REMOVAL & PRUNING	458	.00	0	1374	.00	0	.00	5500	5500.00	0
30 **	CONTRACTUAL SERVICES	458	260.00	57	1374	780.00	57	.00	5500	4720.00	14
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1416	1400.90	99	4248	2725.01	64	.00	17000	14274.99	16
50 04	HEATING SERVICES	66	31.39	48	198	94.17	48	.00	800	705.83	12
50 08	TELECOMMUNICATIONS	346	90.16	26	1038	190.32	18	.00	4160	3969.68	5
50 27	COMMUNITY GIFT PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
50 34	MISCELLANEOUS REIMB	41	.00	0	123	100.00	81	.00	500	400.00	20
50 95	DEPT OF FORESTRY GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	1869	1522.45	82	5607	3109.50	56	.00	22460	19350.50	14
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	2500	3947.58	158	7500	6355.56	85	.00	30000	23644.44	21
60 52	DECORATIVE STREET LIGHTS	0	.00	0	0	.00	0	.00	0	.00	0
60 53	MULCH & LANDSCAPING STONE	666	.00	0	1998	.00	0	.00	8000	8000.00	0
60 54	PLAYGROUND EQUIPMENT	125	.00	0	375	.00	0	.00	1500	1500.00	0
60 55	SPLASH PAD	458	261.33	57	1374	1265.38	92	.00	5500	4234.62	23
60 56	WAR MEMORIAL BALLFIELD	416	.00	0	1248	.00	0	.00	5000	5000.00	0
60 57	CANOE LAUNCH	125	1064.51	852	375	1334.51	356	.00	1500	165.49	89
60 58	SPECIAL EVENTS	125	.00	0	375	.00	0	.00	1500	1500.00	0
60 **	MATERIALS & SUPPLIES	4415	5273.42	119	13245	8955.45	68	.00	53000	44044.55	17
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	11213.53	0	11213.53-	0
81 18	BUILDING	0	5020.00	0	0	5020.00	0	.00	0	5020.00-	0
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 26	PARKS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 40	ELECTRICAL	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	5020.00	0	0	5020.00	0	11213.53	0	16233.53-	0
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
82 26	PARKS	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
602 ** **	PARKS, RECREAT & CULTURAL	6742	12075.87	179	20226	17864.95	88	11213.53	80960	51881.52	36
60 ** **		6742	12075.87	179	20226	17864.95	88	11213.53	80960	51881.52	36
DIV 4104	TOTAL *****										

FUND 010 GENERAL FUND			DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
602		PARKS, RECREAT & CULTURAL										
		PARKS & RECREATION	6742	12075.87	179	20226	17864.95	88	11213.53	80960	51881.52	36

FUND 010 GENERAL FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA									
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			

60												
609			AVOCA									
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	833	1550.00	186	2499	6844.08	274	.00	10000	3155.92 68
	60	**	MATERIALS & SUPPLIES	833	1550.00	186	2499	6844.08	274	.00	10000	3155.92 68
	81		CAPITAL OUTLAY - REPLACE									
	81	30	IMPRVMNTS OTHER THAN BLDG	5833	.00	0	17499	.00	0	.00	70000	70000.00 0
	81	**	CAPITAL OUTLAY - REPLACE	5833	.00	0	17499	.00	0	.00	70000	70000.00 0
609	**	**	AVOCA	6666	1550.00	23	19998	6844.08	34	.00	80000	73155.92 9
60	**	**		6666	1550.00	23	19998	6844.08	34	.00	80000	73155.92 9
DIV	4105	TOTAL	*****									
		AVOCA		6666	1550.00	23	19998	6844.08	34	.00	80000	73155.92 9

FUND 010 GENERAL FUND			DEPT/DIV 4106 PUBLIC WORKS/CULTURAL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	50	30.56	61	150	61.71	41	.00	600	538.29	10
	50	**	OTHER CHARGES	50	30.56	61	150	61.71	41	.00	600	538.29	10
602	**	**	PARKS, RECREAT & CULTURAL	50	30.56	61	150	61.71	41	.00	600	538.29	10
60	**	**		50	30.56	61	150	61.71	41	.00	600	538.29	10
DIV	4106		TOTAL *****										
			CULTURAL	50	30.56	61	150	61.71	41	.00	600	538.29	10

FUND 010 GENERAL FUND											
DEPT/DIV 4108 PUBLIC WORKS/LIBRARY											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
30	CONTRACTUAL SERVICES										
30 44	CUSTODIAL SERVICES	1166	1170.00	100	3498	2340.00	67	.00	14000	11660.00	17
30 **	CONTRACTUAL SERVICES	1166	1170.00	100	3498	2340.00	67	.00	14000	11660.00	17
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	1250	447.85	36	3750	877.34	23	.00	15000	14122.66	6
60 **	MATERIALS & SUPPLIES	1250	447.85	36	3750	877.34	23	.00	15000	14122.66	6
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	2416	1617.85	67	7248	3217.34	44	.00	29000	25782.66	11
60 ** **		2416	1617.85	67	7248	3217.34	44	.00	29000	25782.66	11
DIV 4108	TOTAL *****										
	LIBRARY	2416	1617.85	67	7248	3217.34	44	.00	29000	25782.66	11

FUND 010 GENERAL FUND											
DEPT/DIV 4109 PUBLIC WORKS/ALTAVISTA EMS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4109	TOTAL *****										
	ALTAVISTA EMS	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL *****										
	PUBLIC WORKS	157710	150109.10	95	473130	395188.96	84	11245.41	1892850	1486415.63	22

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	

40			ADMINISTRATION											
403			PUBLIC TRANSPORTATION											
	10		SALARIES AND WAGES											
	10	02	REGULAR	8672	13135.36	152	26016	30528.20	117	.00	104070	73541.80	29	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	8672	13135.36	152	26016	30528.20	117	.00	104070	73541.80	29	
	20		BENEFITS											
	20	02	FICA	663	966.30	146	1989	2219.79	112	.00	7960	5740.21	28	
	20	04	VA RETIREMENT SYSTEM	539	520.66	97	1617	1561.98	97	.00	6470	4908.02	24	
	20	06	GROUP MEDICAL INSURANCE	1225	662.76	54	3675	1988.28	54	.00	14700	12711.72	14	
	20	08	GROUP LIFE INSURANCE	68	67.74	100	204	203.22	100	.00	820	616.78	25	
	20	10	WORKER'S COMP	141	425.00	301	423	850.00	201	.00	1700	850.00	50	
	20	18	VRS HYBRID EMPLOYER CONTR	0	12.42	0	0	37.26	0	.00	0	37.26-	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	6.08	0	0	18.24	0	.00	0	18.24-	0	
	20	**	BENEFITS	2636	2660.96	101	7908	6878.77	87	.00	31650	24771.23	22	
	30		CONTRACTUAL SERVICES											
	30	06	ADVERTISING	83	.00	0	249	.00	0	.00	1000	1000.00	0	
	30	08	MAINTENANCE SVC CONTRACTS	41	.00	0	123	.00	0	.00	500	500.00	0	
	30	14	MISC & PROFESSIONAL SVCS	25	.00	0	75	.00	0	.00	300	300.00	0	
	30	16	PHYSICALS	23	.00	0	69	.00	0	.00	280	280.00	0	
	30	**	CONTRACTUAL SERVICES	172	.00	0	516	.00	0	.00	2080	2080.00	0	
	50		OTHER CHARGES											
	50	08	TELECOMMUNICATIONS	100	7.71	8	300	659.19	220	.00	1200	540.81	55	
	50	12	MOTOR VEHICLE INSURANCE	141	425.00	301	423	850.00	201	.00	1700	850.00	50	
	50	24	SUBSISTANCE & LODGING	25	.00	0	75	.00	0	.00	300	300.00	0	
	50	26	CONVENTIONS & EDUCATIONS	62	.00	0	186	.00	0	.00	750	750.00	0	
	50	28	DUES & ASSOC MEMBERSHIPS	12	.00	0	36	.00	0	.00	150	150.00	0	
	50	33	MISCELLANEOUS / INDIRECT	0	.00	0	0	.00	0	.00	0	.00	0	
	50	35	MISC / OTHER FIXED COSTS	0	.00	0	0	.00	0	.00	0	.00	0	
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	340	432.71	127	1020	1509.19	148	.00	4100	2590.81	37	
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	320	231.25	72	960	309.96	32	.00	3850	3540.04	8	
	60	06	FUELS & LUBRICANTS	2824	2117.13	75	8472	5227.40	62	.00	33890	28662.60	15	
	60	08	VEHICLE & EQUIP R&M	583	1405.49	241	1749	2811.57	161	.00	7000	4188.43	40	
	60	14	OTHER OPERATING SUPPLIES	41	.00	0	123	.00	0	.00	500	500.00	0	
	60	18	SUPPLIES	25	.00	0	75	.00	0	.00	300	300.00	0	
	60	**	MATERIALS & SUPPLIES	3793	3753.87	99	11379	8348.93	73	.00	45540	37191.07	18	
	81		CAPITAL OUTLAY - REPLACE											
	81	02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	134158.00	0	134158.00-	0	
	81	04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	134158.00	0	134158.00-	0	

FUND 010 GENERAL FUND				DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS									
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
403			PUBLIC TRANSPORTATION										
	82		CAPITAL OUTLAY - NEW										
	82	02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
403	**	**	PUBLIC TRANSPORTATION	15613	19982.90	128	46839	47265.09	101	134158.00	187440	6016.91	97
40	**	**	ADMINISTRATION	15613	19982.90	128	46839	47265.09	101	134158.00	187440	6016.91	97
DIV	6101		TOTAL *****										
			OPERATIONS	15613	19982.90	128	46839	47265.09	101	134158.00	187440	6016.91	97
DEPT	61		TOTAL *****										
			PUBLIC TRANSPORTATION	15613	19982.90	128	46839	47265.09	101	134158.00	187440	6016.91	97

FUND 010 GENERAL FUND											
DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
40		ADMINISTRATION									
405		ECONOMIC DEVELOPMENT									
10		SALARIES AND WAGES									
10 02		REGULAR	0	.00	0	0	.00	0	0	.00	0
10 04		OVERTIME	0	.00	0	0	.00	0	0	.00	0
10 **		SALARIES AND WAGES	0	.00	0	0	.00	0	0	.00	0
20		BENEFITS									
20 02		FICA	0	.00	0	0	.00	0	0	.00	0
20 04		VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	0	.00	0
20 06		GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	0	.00	0
20 08		GROUP LIFE INSURANCE	0	.00	0	0	.00	0	0	.00	0
20 18		VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	0	.00	0
20 20		ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	0	.00	0
20 **		BENEFITS	0	.00	0	0	.00	0	0	.00	0
30		CONTRACTUAL SERVICES									
30 06		ADVERTISING	1666	9.99	1	4998	59.99	1	20000	19940.01	0
30 07		RT 29 SIGNAGE	400	.00	0	1200	.00	0	4800	4800.00	0
30 14		MISC & PROFESSIONAL SVCS	416	.00	0	1248	.00	0	5000	5000.00	0
30 **		CONTRACTUAL SERVICES	2482	9.99	0	7446	59.99	1	29800	29740.01	0
50		OTHER CHARGES									
50 06		POSTAL SERVICES	0	.00	0	0	.00	0	0	.00	0
50 08		TELECOMMUNICATIONS	0	7.71	0	0	7.71	0	0	7.71-	0
50 24		SUBSISTANCE & LODGING	0	.00	0	0	.00	0	0	.00	0
50 26		CONVENTIONS & EDUCATIONS	0	.00	0	0	.00	0	0	.00	0
50 28		DUES & ASSOC MEMBERSHIPS	0	.00	0	0	.00	0	0	.00	0
50 32		MISCELLANEOUS	0	231.24	0	0	309.95	0	0	309.95-	0
50 61		CONTRIBUTION	0	.00	0	0	.00	0	0	.00	0
50 63		ECONOMIC INCENTIVES	791	.00	0	2373	.00	0	9500	9500.00	0
50 91		DWNTWN DIST - MISC	1250	.00	0	3750	.00	0	15000	15000.00	0
50 93		GRANT PROGRAM FUNDING	1250	.00	0	3750	.00	0	15000	15000.00	0
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	0	.00	0
50 **		OTHER CHARGES	3291	238.95	7	9873	317.66	3	39500	39182.34	1
60		MATERIALS & SUPPLIES									
60 02		OFFICE SUPPLIES	0	.00	0	0	.00	0	0	.00	0
60 06		FUELS & LUBRICANTS	0	.00	0	0	.00	0	0	.00	0
60 08		VEHICLE & EQUIP R&M	0	.00	0	0	.00	0	0	.00	0
60 12		BOOKS & SUBSCRIPTIONS	0	.00	0	0	.00	0	0	.00	0
60 **		MATERIALS & SUPPLIES	0	.00	0	0	.00	0	0	.00	0
81		CAPITAL OUTLAY - REPLACE									
81 18		BUILDING	0	.00	0	0	.00	0	0	.00	0
81 **		CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT								ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.			
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
40			ADMINISTRATION										
405			ECONOMIC DEVELOPMENT										
	82		CAPITAL OUTLAY - NEW										
	82	02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82	16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
	82	18	BUILDING	833	.00	0	2499	.00	0	.00	10000	10000.00	0
	82	42	VISTA LEGGETT BLDG	0	4218.75	0	0	4218.75	0	.00	0	4218.75-	0
	82	**	CAPITAL OUTLAY - NEW	833	4218.75	507	2499	4218.75	169	.00	10000	5781.25	42
405	**	**	ECONOMIC DEVELOPMENT	6606	4467.69	68	19818	4596.40	23	.00	79300	74703.60	6
406			MAIN STREET COORDINATOR										
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406	**	**	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
409			COMMUNITY DEVELOPMENT										
	50		OTHER CHARGES										
	50	93	GRANT PROGRAM FUNDING	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
409	**	**	COMMUNITY DEVELOPMENT	0	.00	0	0	.00	0	.00	0	.00	0
40	**	**	ADMINISTRATION	6606	4467.69	68	19818	4596.40	23	.00	79300	74703.60	6
DIV	7101		TOTAL ***** ECONOMIC DEVELOPMENT	6606	4467.69	68	19818	4596.40	23	.00	79300	74703.60	6
DEPT	71		TOTAL ***** ECONOMIC DEVELOPMENT	6606	4467.69	68	19818	4596.40	23	.00	79300	74703.60	6

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	

40			ADMINISTRATION											
408			COMMUNITY DEVELOPMENT											
	10		SALARIES AND WAGES											
	10	02	REGULAR	6940	9504.05	137	20820	39632.49	190	.00	83280	43647.51	48	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	6940	9504.05	137	20820	39632.49	190	.00	83280	43647.51	48	
	20		BENEFITS											
	20	02	FICA	530	716.18	135	1590	1943.90	122	.00	6370	4426.10	31	
	20	04	VA RETIREMENT SYSTEM	740	.00	0	2220	.00	0	.00	8880	8880.00	0	
	20	06	GROUP MEDICAL INSURANCE	560	560.40	100	1680	1681.20	100	.00	6730	5048.80	25	
	20	08	GROUP LIFE INSURANCE	93	93.00	100	279	279.00	100	.00	1120	841.00	25	
	20	18	VRS HYBRID EMPLOYER CONTR	0	635.72	0	0	1907.16	0	.00	0	1907.16-	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	104.10	0	0	312.30	0	.00	0	312.30-	0	
	20	22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	1923	2109.40	110	5769	6123.56	106	.00	23100	16976.44	27	
	30		CONTRACTUAL SERVICES											
	30	06	ADVERTISING	416	402.00	97	1248	402.00	32	.00	5000	4598.00	8	
	30	14	MISC & PROFESSIONAL SVCS	1250	.00	0	3750	1281.24	34	.00	15000	13718.76	9	
	30	36	MOWING CONTRACT	666	.00	0	1998	.00	0	.00	8000	8000.00	0	
	30	40	RECURRING LEASE AGREEMENT	208	.00	0	624	.00	0	.00	2500	2500.00	0	
	30	**	CONTRACTUAL SERVICES	2540	402.00	16	7620	1683.24	22	.00	30500	28816.76	6	
	50		OTHER CHARGES											
	50	06	POSTAL SERVICES	83	.00	0	249	.00	0	.00	1000	1000.00	0	
	50	08	TELECOMMUNICATIONS	83	54.35	66	249	100.99	41	.00	1000	899.01	10	
	50	24	SUBSISTANCE & LODGING	125	.00	0	375	.00	0	.00	1500	1500.00	0	
	50	26	CONVENTIONS & EDUCATIONS	208	.00	0	624	.00	0	.00	2500	2500.00	0	
	50	28	DUES & ASSOC MEMBERSHIPS	70	.00	0	210	.00	0	.00	850	850.00	0	
	50	32	MISCELLANEOUS	833	231.25	28	2499	409.96	16	.00	10000	9590.04	4	
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0	
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	1402	285.60	20	4206	510.95	12	.00	16850	16339.05	3	
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	208	26.28	13	624	46.27	7	.00	2500	2453.73	2	
	60	06	FUELS & LUBRICANTS	125	.00	0	375	.00	0	.00	1500	1500.00	0	
	60	12	BOOKS & SUBSCRIPTIONS	41	.00	0	123	.00	0	.00	500	500.00	0	
	60	**	MATERIALS & SUPPLIES	374	26.28	7	1122	46.27	4	.00	4500	4453.73	1	
	82		CAPITAL OUTLAY - NEW											
	82	02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0	
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	82	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0	
408	**	**	COMMUNITY DEVELOPMENT	13179	12327.33	94	39537	47996.51	121	.00	158230	110233.49	30	
40	**	**	ADMINISTRATION	13179	12327.33	94	39537	47996.51	121	.00	158230	110233.49	30	

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
408		COMMUNITY DEVELOPMENT										
DIV	7201	TOTAL *****										
		COMMUNITY DEVELOPMENT	13179	12327.33	94	39537	47996.51	121	.00	158230	110233.49	30

FUND 010 GENERAL FUND			DEPT/DIV 7202 COMMUNITY DEVELOPMENT/MAIN STREET PROGRAM									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
406		MAIN STREET COORDINATOR										
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406	** **	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
40	** **	ADMINISTRATION	0	.00	0	0	.00	0	.00	0	.00	0
DIV	7202	TOTAL *****										
		MAIN STREET PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
400		COUNCIL / PLANNING COMM										
	50	OTHER CHARGES										
	50 24	SUBSISTANCE & LODGING	91	.00	0	273	.00	0	.00	1100	1100.00	0
	50 26	CONVENTIONS & EDUCATIONS	45	.00	0	135	.00	0	.00	550	550.00	0
	50 36	PLANNING COMMISSION	745	375.00	50	2235	375.00	17	.00	8950	8575.00	4
	50 **	OTHER CHARGES	881	375.00	43	2643	375.00	14	.00	10600	10225.00	4
400	** **	COUNCIL / PLANNING COMM	881	375.00	43	2643	375.00	14	.00	10600	10225.00	4
40	** **	ADMINISTRATION	881	375.00	43	2643	375.00	14	.00	10600	10225.00	4
DIV	7203	TOTAL *****										
		PLANNING COMMISSION	881	375.00	43	2643	375.00	14	.00	10600	10225.00	4

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
	10		SALARIES AND WAGES										
	10	02	REGULAR	4460	1731.20	39	13380	5366.72	40	.00	53530	48163.28	10
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10	**	SALARIES AND WAGES	4460	1731.20	39	13380	5366.72	40	.00	53530	48163.28	10
	20		BENEFITS										
	20	02	FICA	340	120.38	35	1020	398.50	39	.00	4090	3691.50	10
	20	04	VA RETIREMENT SYSTEM	475	.00	0	1425	.00	0	.00	5710	5710.00	0
	20	06	GROUP MEDICAL INSURANCE	560	560.40	100	1680	560.40	33	.00	6730	6169.60	8
	20	08	GROUP LIFE INSURANCE	60	.00	0	180	.00	0	.00	720	720.00	0
	20	10	WORKER'S COMP	0	.00	0	0	.00	0	.00	0	.00	0
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20	22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	1435	680.78	47	4305	958.90	22	.00	17250	16291.10	6
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	833	80.00	10	2499	80.00	3	.00	10000	9920.00	1
	30	08	MAINTENANCE SVC CONTRACTS	0	1165.00	0	0	3599.00	0	.00	0	3599.00	0
	30	14	MISC & PROFESSIONAL SVCS	500	.00	0	1500	.00	0	.00	6000	6000.00	0
	30	26	IT NETWRK/WEBSITE SUPPORT	550	210.00	38	1650	642.00	39	.00	6600	5958.00	10
	30	40	RECURRING LEASE AGREEMENT	317	221.81	70	951	654.75	69	.00	3800	3145.25	17
	30	**	CONTRACTUAL SERVICES	2200	1676.81	76	6600	4975.75	75	.00	26400	21424.25	19
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1000	406.14	41	3000	839.33	28	.00	12000	11160.67	7
	50	04	HEATING SERVICES	541	46.14	9	1623	115.48	7	.00	6500	6384.52	2
	50	06	POSTAL SERVICES	62	.00	0	186	.00	0	.00	750	750.00	0
	50	08	TELECOMMUNICATIONS	553	41.61	8	1659	83.22	5	.00	6640	6556.78	1
	50	10	PROPERTY INSURANCE	41	125.00	305	123	250.00	203	.00	500	250.00	50
	50	24	SUBSISTANCE & LODGING	166	.00	0	498	.00	0	.00	2000	2000.00	0
	50	26	CONVENTIONS & EDUCATIONS	166	.00	0	498	.00	0	.00	2000	2000.00	0
	50	32	MISCELLANEOUS	375	.00	0	1125	345.27	31	.00	4500	4154.73	8
	50	37	COMMUNITY ENGAGEMENT	833	.00	0	2499	.00	0	.00	10000	10000.00	0
	50	**	OTHER CHARGES	3737	618.89	17	11211	1633.30	15	.00	44890	43256.70	4
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	1083	51.55	5	3249	883.48	27	604.00	13000	11512.52	11
	60	04	REPAIRS & MAINTENANCE	766	628.50	82	2298	2109.69	92	.00	9200	7090.31	23
	60	**	MATERIALS & SUPPLIES	1849	680.05	37	5547	2993.17	54	604.00	22200	18602.83	16
	82		CAPITAL OUTLAY - NEW										
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
409	**	**	COMMUNITY DEVELOPMENT	13681	5387.73	39	41043	15927.84	39	604.00	164270	147738.16	10
40	**	**	ADMINISTRATION	13681	5387.73	39	41043	15927.84	39	604.00	164270	147738.16	10

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
DIV	7204		TOTAL *****										
			SPARK INNOVATION CENTER	13681	5387.73	39	41043	15927.84	39	604.00	164270	147738.16	10
DEPT	72		TOTAL *****										
			COMMUNITY DEVELOPMENT	27741	18090.06	65	83223	64299.35	77	604.00	333100	268196.65	20

FUND 010 GENERAL FUND			DEPT/DIV 9001 NON DEPARTMENTAL/MAIN STREET COORDINATOR										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
406			MAIN STREET COORDINATOR										
	10		SALARIES AND WAGES										
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
	20		BENEFITS										
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406	**	**	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
40	**	**	ADMINISTRATION	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9001		TOTAL *****										
			MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
DEPT	90		TOTAL *****										
			NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	50	OTHER CHARGES										
	50 32	MISCELLANEOUS	466	5184.00	1112	1398	16434.00	1176	.00	5600	10834.00-	294
	50 61	CONTRIBUTION - EMS	0	.00	0	0	.00	0	.00	0	.00	0
	50 62	CONTRIBUTION - SENIOR CTR	83	.00	0	249	.00	0	.00	1000	1000.00	0
	50 63	ECONOMIC INCENTIVES	0	.00	0	0	.00	0	.00	0	.00	0
	50 69	UNCLE BILLY'S DAY FUNDING	0	.00	0	0	.00	0	.00	0	.00	0
	50 70	RECREATION PROGRAM	8333	.00	0	24999	25000.00	100	.00	100000	75000.00	25
	50 71	CONTRIBUTION - CHAMBER	3750	.00	0	11250	.00	0	.00	45000	45000.00	0
	50 72	CONTRIBUTION - FIRE DEPT	1250	.00	0	3750	.00	0	.00	15000	15000.00	0
	50 73	CONTRIBUTION - AVOCA	6845	.00	0	20535	20535.00	100	.00	82140	61605.00	25
	50 74	CONTRIBUTION-MAIN ST PGM	4598	.00	0	13794	.00	0	.00	55180	55180.00	0
	50 75	CONTRIBUTION - SBDC	500	.00	0	1500	6000.00	400	.00	6000	.00	100
	50 **	OTHER CHARGES	25825	5184.00	20	77475	67969.00	88	.00	309920	241951.00	22
801	** **	NON DEPARTMENTAL	25825	5184.00	20	77475	67969.00	88	.00	309920	241951.00	22
80	** **	NON DEPARTMENT	25825	5184.00	20	77475	67969.00	88	.00	309920	241951.00	22
DIV	9101	TOTAL *****										
		CONTRIBUTIONS	25825	5184.00	20	77475	67969.00	88	.00	309920	241951.00	22

FUND 010 GENERAL FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
702	SEWER										
70	TRANSFER OUT										
70 06	TO CIF	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	0	.00	0	0	.00	0	.00	0	.00	0
70 ** **	UTILITIES	0	.00	0	0	.00	0	.00	0	.00	0
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50 82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 96	INSURANCE CLAIM	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 06	FUELS & LUBRICANTS	1083	1156.45	107	3249	2383.79	73	.00	13000	10616.21	18
60 **	MATERIALS & SUPPLIES	1083	1156.45	107	3249	2383.79	73	.00	13000	10616.21	18
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	2605.00	0	0	2605.00	0	.00	0	2605.00-	0
82 **	CAPITAL OUTLAY - NEW	0	2605.00	0	0	2605.00	0	.00	0	2605.00-	0
801 ** **	NON DEPARTMENTAL	1083	3761.45	347	3249	4988.79	154	.00	13000	8011.21	38
802	TRANSFER OUT										
70	TRANSFER OUT										
70 01	TO CEMETERY FUND	5966	.00	0	17898	.00	0	.00	71600	71600.00	0
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 04	TO LIBRARY FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 05	TO RESERVES	0	.00	0	0	.00	0	.00	0	.00	0
70 06	TO CIF	0	.00	0	0	.00	0	.00	0	.00	0
70 07	TO RESERVE POLICY FNDS-FD	5416	.00	0	16248	.00	0	.00	65000	65000.00	0
70 08	EDA CHECKING ACCOUNT	0	.00	0	0	.00	0	.00	0	.00	0
70 09	ALTAVISTA ON TRACK	0	.00	0	0	.00	0	.00	0	.00	0
70 10	WAR MEMORIAL ACCT	0	1.00	0	0	1.00	0	.00	0	1.00-	0
70 **	TRANSFER OUT	11382	1.00	0	34146	1.00	0	.00	136600	136599.00	0
802 ** **	TRANSFER OUT	11382	1.00	0	34146	1.00	0	.00	136600	136599.00	0
80 ** **	NON DEPARTMENT	12465	3762.45	30	37395	4989.79	13	.00	149600	144610.21	3
DIV 9102	TOTAL *****										
	NON DEPARTMENT	12465	3762.45	30	37395	4989.79	13	.00	149600	144610.21	3

FUND 010 GENERAL FUND			DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
608		CAPITAL OUTLAY										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
608	** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	** **		0	.00	0	0	.00	0	.00	0	.00	0
80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	82	CAPITAL OUTLAY - NEW										
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
801	** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
803		VDOT T-21 GRANT										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
803	** **	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0	.00	0
804		MAIN ST/PITTSYL AVE PROJ										
	81	CAPITAL OUTLAY - REPLACE										
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
804	** **	MAIN ST/PITTSYL AVE PROJ	0	.00	0	0	.00	0	.00	0	.00	0
80	** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9103	TOTAL *****										
		CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE										
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	90		DEBT SERVICE										
	90	02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
	90	04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
	90	**	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9104		TOTAL *****										
			DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9105 NON DEPARTMENT/AVOCA								
BA ELE OBJ	ACCOUNT	*****CURRENT*****	*****YEAR-TO-DATE*****						ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
10	SALARIES AND WAGES										
10 02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
10 **	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
20	BENEFITS										
20 02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
20 06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
30	CONTRACTUAL SERVICES										
30 36	MOWING CONTRACT	0	.00	0	0	.00	0	.00	0	.00	0
30 **	CONTRACTUAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 06	FUELS & LUBRICANTS	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
81	CAPITAL OUTLAY - REPLACE										
81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9105	TOTAL ***** AVOCA	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL ***** NON DEPARTMENT	38290	8946.45	23	114870	72958.79	64	.00	459520	386561.21	16
FUND 010	TOTAL ***** GENERAL FUND	469642	451074.01	96	1408926	1300128.65	92	350658.27	5636740	3985953.08	29

FUND 020 STATE HIGHWAY REIMB FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 28	STORM DRAINAGE	4016	727.24	18	12048	2251.53	19	.00	48200	45948.47	5
60 36	PAVEMENT	66666	.00	0	199998	165.86	0	.00	800000	799834.14	0
60 40	TRAFFIC CONTROL DEVICE	4733	5050.65	107	14199	10031.89	71	.00	56800	46768.11	18
60 **	MATERIALS & SUPPLIES	75415	5777.89	8	226245	12449.28	6	.00	905000	892550.72	1
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	8168	.00	0	24504	.00	0	79190.00	98020	18830.00	81
81 06	MACHINERY & EQUIPMENT	1500	.00	0	4500	.00	0	.00	18000	18000.00	0
81 **	CAPITAL OUTLAY - REPLACE	9668	.00	0	29004	.00	0	79190.00	116020	36830.00	68
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	85083	5777.89	7	255249	12449.28	5	79190.00	1021020	929380.72	9
606											
60	MATERIALS & SUPPLIES										
60 30	ENGINEERING R & M	833	38.25	5	2499	114.75	5	.00	10000	9885.25	1
60 42	TRAFFIC CONTROL OPERATION	0	.00	0	0	.00	0	.00	0	.00	0
60 44	SNOW & ICE REMOVAL	5000	.00	0	15000	.00	0	.00	60000	60000.00	0
60 46	OTHER TRAFFIC SVCS RDSIDE	4166	5108.33	123	12498	14356.65	115	90000.03	50000	54356.68	209
60 **	MATERIALS & SUPPLIES	9999	5146.58	52	29997	14471.40	48	90000.03	120000	15528.57	87
606 ** **		9999	5146.58	52	29997	14471.40	48	90000.03	120000	15528.57	87
607	ADMINISTRATION AND MISC										
50	OTHER CHARGES										
50 32	MISCELLANEOUS	8333	129.99	2	24999	129.99	1	.00	100000	99870.01	0
50 **	OTHER CHARGES	8333	129.99	2	24999	129.99	1	.00	100000	99870.01	0
607 ** **	ADMINISTRATION AND MISC	8333	129.99	2	24999	129.99	1	.00	100000	99870.01	0
608	CAPITAL OUTLAY										
81	CAPITAL OUTLAY - REPLACE										
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 34	ENGINEERING	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
608 ** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
608			CAPITAL OUTLAY										
60	**	**		103415	11054.46	11	310245	27050.67	9	169190.03	1241020	1044779.30	16
DIV	4101		TOTAL *****										
			MAIN OF STREETS & HWYS	103415	11054.46	11	310245	27050.67	9	169190.03	1241020	1044779.30	16

FUND 020 STATE HIGHWAY REIMB FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
602	PARKS, RECREAT & CULTURAL										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
602 ** **	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4104	TOTAL *****										
	PARKS & RECREATION	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL *****										
	PUBLIC WORKS	103415	11054.46	11	310245	27050.67	9	169190.03	1241020	1044779.30	16
FUND 020	TOTAL *****										
	STATE HIGHWAY REIMB FUND	103415	11054.46	11	310245	27050.67	9	169190.03	1241020	1044779.30	16

FUND 030 LIBRARY FUND											
DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
70	TRANSFER OUT										
70 01	CEMETERY RESERVE	0	.00	0	0	.00	0	.00	0	.00	0
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
81	CAPITAL OUTLAY - REPLACE										
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
81 28	LIBRARY CONSTRUCTION	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4103	TOTAL *****										
	MAIN OF BLDGS & GROUNDS	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL *****										
	PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	.00	0
FUND 030	TOTAL *****										
	LIBRARY FUND	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1885	2611.45	139	5655	6039.22	107	.00	22630	16590.78	27
	10 04	OVERTIME	29	.00	0	87	.00	0	.00	350	350.00	0
	10 **	SALARIES AND WAGES	1914	2611.45	136	5742	6039.22	105	.00	22980	16940.78	26
	20	BENEFITS										
	20 02	FICA	146	174.89	120	438	387.37	88	.00	1760	1372.63	22
	20 04	VA RETIREMENT SYSTEM	200	201.06	101	600	603.18	101	.00	2410	1806.82	25
	20 06	GROUP MEDICAL INSURANCE	356	356.58	100	1068	1069.74	100	.00	4280	3210.26	25
	20 08	GROUP LIFE INSURANCE	25	25.28	101	75	75.84	101	.00	300	224.16	25
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	727	757.81	104	2181	2136.13	98	.00	8750	6613.87	24
	50	OTHER CHARGES										
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
701	** **	WATER	2641	3369.26	128	7923	8175.35	103	.00	31730	23554.65	26
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1257	1740.95	139	3771	4026.11	107	.00	15090	11063.89	27
	10 04	OVERTIME	12	.00	0	36	.00	0	.00	150	150.00	0
	10 **	SALARIES AND WAGES	1269	1740.95	137	3807	4026.11	106	.00	15240	11213.89	26
	20	BENEFITS										
	20 02	FICA	97	116.61	120	291	258.25	89	.00	1170	911.75	22
	20 04	VA RETIREMENT SYSTEM	134	134.02	100	402	402.06	100	.00	1610	1207.94	25
	20 06	GROUP MEDICAL INSURANCE	238	237.72	100	714	713.16	100	.00	2860	2146.84	25
	20 08	GROUP LIFE INSURANCE	16	16.84	105	48	50.52	105	.00	200	149.48	25
	20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	485	505.19	104	1455	1423.99	98	.00	5840	4416.01	24
	50	OTHER CHARGES										
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
702	** **	SEWER	1754	2246.14	128	5262	5450.10	104	.00	21080	15629.90	26
70	** **	UTILITIES	4395	5615.40	128	13185	13625.45	103	.00	52810	39184.55	26
DIV	1101	TOTAL *****										

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
702			SEWER										
			ADMINISTRATION	4395	5615.40	128	13185	13625.45	103	.00	52810	39184.55	26
DEPT	11		TOTAL *****										
			GENERAL GOVERNMENT	4395	5615.40	128	13185	13625.45	103	.00	52810	39184.55	26

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	

70			UTILITIES											
701			WATER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	
	50		OTHER CHARGES											
	50	65	METER TESTING/REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0	
	60		MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	60	25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	81		CAPITAL OUTLAY - REPLACE											
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
	82		CAPITAL OUTLAY - NEW											
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0	
701	**	**	WATER	0	.00	0	0	.00	0	.00	0	.00	0	
702			SEWER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	

70			UTILITIES											
702			SEWER											
	60		MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	81		CAPITAL OUTLAY - REPLACE											
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
702	**	**	SEWER	0	.00	0	0	.00	0	.00	0	.00	0	
70	**	**	UTILITIES	0	.00	0	0	.00	0	.00	0	.00	0	
DIV	4101		TOTAL *****											
			MAIN OF STREETS & HWYS	0	.00	0	0	.00	0	.00	0	.00	0	
DEPT	41		TOTAL *****											
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	.00	0	

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS								
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	UNENCUMB.		%

70			UTILITIES											
701			WATER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	32257	34853.34	108	96771	84576.07	87	.00	387090	302513.93	22	
	10	04	OVERTIME	1287	1527.35	119	3861	6758.72	175	.00	15450	8691.28	44	
	10	**	SALARIES AND WAGES	33544	36380.69	109	100632	91334.79	91	.00	402540	311205.21	23	
	20		BENEFITS											
	20	02	FICA	2565	2693.67	105	7695	6652.17	86	.00	30790	24137.83	22	
	20	04	VA RETIREMENT SYSTEM	3160	1266.62	40	9480	3799.86	40	.00	37930	34130.14	10	
	20	06	GROUP MEDICAL INSURANCE	3109	3145.30	101	9327	9435.90	101	.00	37310	27874.10	25	
	20	08	GROUP LIFE INSURANCE	397	277.60	70	1191	817.46	69	.00	4770	3952.54	17	
	20	18	VRS HYBRID EMPLOYER CONTR	0	735.56	0	0	2096.08	0	.00	0	2096.08-	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	206.02	0	0	606.62	0	.00	0	606.62-	0	
	20	**	BENEFITS	9231	8324.77	90	27693	23408.09	85	.00	110800	87391.91	21	
	30		CONTRACTUAL SERVICES											
	30	08	MAINTENANCE SVC CONTRACTS	3333	708.00	21	9999	10449.25	105	.00	40000	29550.75	26	
	30	14	MISC & PROFESSIONAL SVCS	1666	1035.00	62	4998	4458.95	89	.00	20000	15541.05	22	
	30	16	PHYSICALS	66	.00	0	198	.00	0	.00	800	800.00	0	
	30	20	WATER PURCHASES - CC	6250	10414.12	167	18750	10414.12	56	.00	75000	64585.88	14	
	30	24	R & M GROUNDS, BLDGS, RDS	2083	3675.00	176	6249	6615.00	106	.00	25000	18385.00	27	
	30	26	IT NETWRK/WEBSITE SUPPORT	47	47.43	101	141	142.29	101	.00	570	427.71	25	
	30	**	CONTRACTUAL SERVICES	13445	15879.55	118	40335	32079.61	80	.00	161370	129290.39	20	
	50		OTHER CHARGES											
	50	02	ELECTRICAL SERVICES	9166	15978.71	174	27498	19496.69	71	.00	110000	90503.31	18	
	50	04	HEATING SERVICES	375	37.91	10	1125	51.66	5	.00	4500	4448.34	1	
	50	08	TELECOMMUNICATIONS	1166	1098.77	94	3498	2645.36	76	.00	14000	11354.64	19	
	50	10	PROPERTY INSURANCE	875	3125.00	357	2625	6250.00	238	.00	10500	4250.00	60	
	50	12	MOTOR VEHICLE INSURANCE	58	175.00	302	174	350.00	201	.00	700	350.00	50	
	50	18	GENERAL LIABILITY INSUR	458	1375.00	300	1374	2750.00	200	.00	5500	2750.00	50	
	50	24	SUBSISTANCE & LODGING	250	142.24	57	750	314.02	42	.00	3000	2685.98	11	
	50	26	CONVENTIONS & EDUCATIONS	416	127.00	31	1248	277.00	22	.00	5000	4723.00	6	
	50	28	DUES & ASSOC MEMBERSHIPS	91	.00	0	273	450.00	165	.00	1100	650.00	41	
	50	30	REFUNDS	41	.00	0	123	.00	0	.00	500	500.00	0	
	50	32	MISCELLANEOUS	166	.00	0	498	22.89	5	.00	2000	1977.11	1	
	50	40	BAD DEBT EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0	
	50	64	SAMPLE TESTING	1250	484.60	39	3750	1763.80	47	.00	15000	13236.20	12	
	50	66	FEES PAID TO COMMONWEALTH	458	.00	0	1374	5037.00	367	.00	5500	463.00	92	
	50	68	PROFESSIONAL LICENSES	125	.00	0	375	100.00	27	.00	1500	1400.00	7	
	50	80	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0	
	50	88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0	
	50	90	MISC PROJECT CHARGES	0	.00	0	0	.00	0	.00	0	.00	0	
	50	94	FLUORIDE GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0	
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0	
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	14895	22544.23	151	44685	39508.42	88	.00	178800	139291.58	22	

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS								
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	

70			UTILITIES											
701			WATER											
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	737	.00	0	2211	1969.73	89	938.25	8850	5942.02	33	
	60	04	REPAIRS & MAINTENANCE	4583	1596.62	35	13749	3098.27	23	2977.00	55000	48924.73	11	
	60	06	FUELS & LUBRICANTS	666	407.25	61	1998	828.52	42	.00	8000	7171.48	10	
	60	08	VEHICLE & EQUIP R&M	633	279.98	44	1899	279.98	15	.00	7600	7320.02	4	
	60	10	UNIFORMS	625	587.18	94	1875	989.82	53	.00	7500	6510.18	13	
	60	11	SAFETY EQUIP & PROGRAMS	166	.00	0	498	87.82	18	.00	2000	1912.18	4	
	60	14	OTHER OPERATING SUPPLIES	11666	.00	0	34998	24778.70	71	.00	140000	115221.30	18	
	60	15	LABORATORY TEST CHEMICALS	1250	722.62	58	3750	4496.93	120	.00	15000	10503.07	30	
	60	24	SMALL TOOLS	166	.00	0	498	.00	0	.00	2000	2000.00	0	
	60	25	SMALL EQUIPMENT	625	565.67	91	1875	2665.67	142	.00	7500	4834.33	36	
	60	**	MATERIALS & SUPPLIES	21117	4159.32	20	63351	39195.44	62	3915.25	253450	210339.31	17	
	70		TRANSFER OUT											
	70	05	TO RESERVES	8394	.00	0	25182	.00	0	.00	100730	100730.00	0	
	70	**	TRANSFER OUT	8394	.00	0	25182	.00	0	.00	100730	100730.00	0	
	90		DEBT SERVICE											
	90	02	PRINCIPAL	26250	.00	0	78750	314000.00	399	.00	315000	1000.00	100	
	90	04	INTEREST	6965	.00	0	20895	43362.10	208	.00	83590	40227.90	52	
	90	**	DEBT SERVICE	33215	.00	0	99645	357362.10	359	.00	398590	41227.90	90	
	91		DEBT SERVICE-2020A											
	91	02	PRINCIPAL	9440	.00	0	28320	.00	0	.00	113280	113280.00	0	
	91	04	INTEREST	7258	.00	0	21774	43552.15	200	.00	87100	43547.85	50	
	91	**	DEBT SERVICE-2020A	16698	.00	0	50094	43552.15	87	.00	200380	156827.85	22	
	92		DEBT SERVICE-SERIES 2022											
	92	02	PRINCIPAL	0	.00	0	0	16200.00	0	.00	0	16200.00-	0	
	92	04	INTEREST	0	.00	0	0	7612.87	0	.00	0	7612.87-	0	
	92	**	DEBT SERVICE-SERIES 2022	0	.00	0	0	23812.87	0	.00	0	23812.87-	0	
701	**	**	WATER	150539	87288.56	58	451617	650253.47	144	3915.25	1806660	1152491.28	36	
70	**	**	UTILITIES	150539	87288.56	58	451617	650253.47	144	3915.25	1806660	1152491.28	36	
DIV	5001	TOTAL	*****											
		OPERATIONS		150539	87288.56	58	451617	650253.47	144	3915.25	1806660	1152491.28	36	

FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
703			BEDFORD PUMP STATION										
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	458	.00	0	1374	793.03	58	.00	5500	4706.97	14
	30	**	CONTRACTUAL SERVICES	458	.00	0	1374	793.03	58	.00	5500	4706.97	14
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	833	85.02	10	2499	718.21	29	.00	10000	9281.79	7
	50	08	TELECOMMUNICATIONS	75	68.38	91	225	199.14	89	.00	900	700.86	22
	50	**	OTHER CHARGES	908	153.40	17	2724	917.35	34	.00	10900	9982.65	8
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	250	.00	0	750	73.44	10	.00	3000	2926.56	2
	60	**	MATERIALS & SUPPLIES	250	.00	0	750	73.44	10	.00	3000	2926.56	2
703	**	**	BEDFORD PUMP STATION	1616	153.40	10	4848	1783.82	37	.00	19400	17616.18	9
704			LOLA PUMP STATION										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	83	70.70	85	249	144.26	58	.00	1000	855.74	14
	50	08	TELECOMMUNICATIONS	62	68.38	110	186	199.14	107	.00	750	550.86	27
	50	**	OTHER CHARGES	145	139.08	96	435	343.40	79	.00	1750	1406.60	20
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	8	.00	0	24	.00	0	.00	100	100.00	0
	60	**	MATERIALS & SUPPLIES	8	.00	0	24	.00	0	.00	100	100.00	0
704	**	**	LOLA PUMP STATION	153	139.08	91	459	343.40	75	.00	1850	1506.60	19
709			MELINDA PUMP STATION										
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	458	.00	0	1374	398.48	29	.00	5500	5101.52	7
	30	**	CONTRACTUAL SERVICES	458	.00	0	1374	398.48	29	.00	5500	5101.52	7
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	800	308.08	39	2400	547.97	23	.00	9600	9052.03	6
	50	08	TELECOMMUNICATIONS	45	.00	0	135	.00	0	.00	550	550.00	0
	50	**	OTHER CHARGES	845	308.08	37	2535	547.97	22	.00	10150	9602.03	5
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	125	.00	0	375	.00	0	.00	1500	1500.00	0
	60	**	MATERIALS & SUPPLIES	125	.00	0	375	.00	0	.00	1500	1500.00	0
709	**	**	MELINDA PUMP STATION	1428	308.08	22	4284	946.45	22	.00	17150	16203.55	6
70	**	**	UTILITIES	3197	600.56	19	9591	3073.67	32	.00	38400	35326.33	8
DIV	5002		TOTAL *****										
			PUMP STATION	3197	600.56	19	9591	3073.67	32	.00	38400	35326.33	8

FUND 050 WATER & SEWER FUND			DEPT/DIV 5003 WATER			DEPARTMENT/SPRINGS			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
70		UTILITIES										
706		MCMINNIS SPRING										
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	458	.00	0	1374	398.48	29				
	30 **	CONTRACTUAL SERVICES	458	.00	0	1374	398.48	29				
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	800	652.75	82	2400	1370.59	57				
	50 08	TELECOMMUNICATIONS	66	60.97	92	198	182.91	92				
	50 **	OTHER CHARGES	866	713.72	82	2598	1553.50	60				
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	.00	0	750	.00	0				
	60 14	OTHER OPERATING SUPPLIES	750	.00	0	2250	1888.28	84				
	60 15	LABORATORY TEST CHEMICALS	250	281.15	113	750	716.41	96				
	60 **	MATERIALS & SUPPLIES	1250	281.15	23	3750	2604.69	70				
706	** **	MCMINNIS SPRING	2574	994.87	39	7722	4556.67	59				
707		REYNOLDS SPRING										
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	458	.00	0	1374	398.48	29				
	30 **	CONTRACTUAL SERVICES	458	.00	0	1374	398.48	29				
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1083	1035.21	96	3249	2918.95	90				
	50 08	TELECOMMUNICATIONS	133	142.77	107	399	422.31	106				
	50 **	OTHER CHARGES	1216	1177.98	97	3648	3341.26	92				
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	.00	0	750	1020.06	136				
	60 14	OTHER OPERATING SUPPLIES	650	.00	0	1950	1888.27	97				
	60 15	LABORATORY TEST CHEMICALS	250	281.15	113	750	716.41	96				
	60 **	MATERIALS & SUPPLIES	1150	281.15	24	3450	3624.74	105				
707	** **	REYNOLDS SPRING	2824	1459.13	52	8472	7364.48	87				
70	** **	UTILITIES	5398	2454.00	46	16194	11921.15	74				
DIV	5003	TOTAL ***** SPRINGS	5398	2454.00	46	16194	11921.15	74				

FUND 050 WATER & SEWER FUND			DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
708			TANKS & INDUSTRIAL METERS										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	141	55.69	40	423	143.98	34	.00	1700	1556.02	9
	50	08	TELECOMMUNICATIONS	125	103.75	83	375	311.25	83	.00	1500	1188.75	21
	50	**	OTHER CHARGES	266	159.44	60	798	455.23	57	.00	3200	2744.77	14
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	208	.00	0	624	.00	0	.00	2500	2500.00	0
	60	**	MATERIALS & SUPPLIES	208	.00	0	624	.00	0	.00	2500	2500.00	0
708	**	**	TANKS & INDUSTRIAL METERS	474	159.44	34	1422	455.23	32	.00	5700	5244.77	8
70	**	**	UTILITIES	474	159.44	34	1422	455.23	32	.00	5700	5244.77	8
DIV	5004		TOTAL *****										
			TANKS & INDUSTRIAL METERS	474	159.44	34	1422	455.23	32	.00	5700	5244.77	8

FUND 050 WATER & SEWER FUND			DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY						
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	2708	.00	0	8124	.00	0	.00	32500	32500.00	0
	81 06	MACHINERY & EQUIPMENT	14375	.00	0	43125	43284.00	100	10466.00	172500	118750.00	31
	81 18	BUILDING	0	.00	0	0	.00	0	27000.00	0	27000.00-	0
	81 22	WATER SYSTEM	91666	47431.60	52	274998	68260.90	25	.00	1100000	1031739.10	6
	81 23	WATERLINE IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	220833	80484.00	36	662499	92984.00	14	21024.47	2650000	2535991.53	4
	81 33	WATERLINE-MAIN ST IMPROVE	0	.00	0	0	6200.00	0	.00	0	6200.00-	0
	81 35	MELINDA TANK HPZ	25000	.00	0	75000	.00	0	.00	300000	300000.00	0
	81 37	SCADA SYSTEM UPGRADE	17445	66114.00	379	52335	66114.00	126	9795.76	209341	133431.24	36
	81 40	WTP - ELECTRICAL	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	372027	194029.60	52	1116081	276842.90	25	68286.23	4464341	4119211.87	8
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	812.50	0	.00	0	812.50-	0
	82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
	82 22	WATER SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 38	DOM VA PWR WTR CONNECTION	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	812.50	0	.00	0	812.50-	0
	83	CAPITAL OUTLAY										
	83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
701	** **	WATER	372027	194029.60	52	1116081	277655.40	25	68286.23	4464341	4118399.37	8
70	** **	UTILITIES	372027	194029.60	52	1116081	277655.40	25	68286.23	4464341	4118399.37	8
DIV	5010	TOTAL *****										
		WATER CAPITAL OUTLAY	372027	194029.60	52	1116081	277655.40	25	68286.23	4464341	4118399.37	8
DEPT	50	TOTAL *****										
		WATER DEPARTMENT	531635	284532.16	54	1594905	943358.92	59	72201.48	6379901	5364340.60	16

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	47181	54296.61	115	141543	126401.63	89	.00	566180	439778.37	22
	10 04	OVERTIME	691	163.44	24	2073	163.44	8	.00	8300	8136.56	2
	10 **	SALARIES AND WAGES	47872	54460.05	114	143616	126565.07	88	.00	574480	447914.93	22
	20	BENEFITS										
	20 02	FICA	3662	4017.60	110	10986	9121.68	83	.00	43950	34828.32	21
	20 04	VA RETIREMENT SYSTEM	4751	2630.62	55	14253	7891.86	55	.00	57020	49128.14	14
	20 06	GROUP MEDICAL INSURANCE	6812	4996.92	73	20436	14625.36	72	.00	81750	67124.64	18
	20 08	GROUP LIFE INSURANCE	597	469.74	79	1791	1432.82	80	.00	7170	5737.18	20
	20 18	VRS HYBRID EMPLOYER CONTR	0	940.42	0	0	2991.46	0	.00	0	2991.46-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	165.82	0	0	515.08	0	.00	0	515.08-	0
	20 **	BENEFITS	15822	13221.12	84	47466	36578.26	77	.00	189890	153311.74	19
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	1375	58.94	4	4125	1391.25	34	300.00	16500	14808.75	10
	30 14	MISC & PROFESSIONAL SVCS	1666	.00	0	4998	.00	0	.00	20000	20000.00	0
	30 16	PHYSICALS	125	.00	0	375	.00	0	.00	1500	1500.00	0
	30 24	R & M GROUNDS, BLDGS, RDS	958	700.00	73	2874	1400.00	49	.00	11500	10100.00	12
	30 **	CONTRACTUAL SERVICES	4124	758.94	18	12372	2791.25	23	300.00	49500	46408.75	6
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	31666	77292.14	244	94998	112087.76	118	.00	380000	267912.24	30
	50 04	HEATING SERVICES	291	45.03	16	873	45.03	5	.00	3500	3454.97	1
	50 08	TELECOMMUNICATIONS	1000	958.47	96	3000	2015.14	67	.00	12000	9984.86	17
	50 10	PROPERTY INSURANCE	833	3015.00	362	2499	6030.00	241	.00	10000	3970.00	60
	50 12	MOTOR VEHICLE INSURANCE	208	625.00	301	624	1250.00	200	.00	2500	1250.00	50
	50 18	GENERAL LIABILITY INSUR	458	1375.00	300	1374	2750.00	200	.00	5500	2750.00	50
	50 24	SUBSISTANCE & LODGING	83	211.24	255	249	211.24	85	.00	1000	788.76	21
	50 26	CONVENTIONS & EDUCATIONS	250	326.00	130	750	688.50	92	.00	3000	2311.50	23
	50 28	DUES & ASSOC MEMBERSHIPS	41	.00	0	123	.00	0	.00	500	500.00	0
	50 30	REFUNDS	62	.00	0	186	.00	0	.00	750	750.00	0
	50 32	MISCELLANEOUS	62	.00	0	186	.00	0	.00	750	750.00	0
	50 64	SAMPLE TESTING	916	325.00	36	2748	1271.80	46	.00	11000	9728.20	12
	50 66	FEES PAID TO COMMONWEALTH	858	10225.00	1192	2574	10225.00	397	.00	10300	75.00	99
	50 67	SAMPLE TESTING / IN HOUSE	583	.00	0	1749	1583.38	91	.00	7000	5416.62	23
	50 68	PROFESSIONAL LICENSES	125	.00	0	375	.00	0	.00	1500	1500.00	0
	50 80	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 86	AMORTIZATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
	50 90	EOP ENVIRON. SAMPLING	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	37852	94397.88	249	113556	138157.85	122	.00	454300	316142.15	30

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS								
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	

70			UTILITIES											
702			SEWER											
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	500	.00	0	1500	360.31	24	.00	6000	5639.69	6	
	60	04	REPAIRS & MAINTENANCE	5833	6436.12	110	17499	7149.07	41	.00	70000	62850.93	10	
	60	06	FUELS & LUBRICANTS	2083	344.54	17	6249	1114.30	18	.00	25000	23885.70	5	
	60	08	VEHICLE / EQUIP R&M	583	419.99	72	1749	419.99	24	.00	7000	6580.01	6	
	60	10	UNIFORMS	583	159.97	27	1749	1508.55	86	.00	7000	5491.45	22	
	60	11	SAFETY EQUIP & PROGRAMS	416	426.56	103	1248	1076.17	86	.00	5000	3923.83	22	
	60	14	OTHER OPERATING SUPPLIES	6833	.00	0	20499	2392.00	12	786.00	82000	78822.00	4	
	60	18	SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	60	24	SMALL TOOLS	125	.00	0	375	.00	0	.00	1500	1500.00	0	
	60	50	LABORATORY TEST EQUIP	2500	3141.70	126	7500	5329.46	71	.00	30000	24670.54	18	
	60	**	MATERIALS & SUPPLIES	19456	10928.88	56	58368	19349.85	33	786.00	233500	213364.15	9	
	70		TRANSFER OUT											
	70	05	TO RESERVES	8393	.00	0	25179	.00	0	.00	100720	100720.00	0	
	70	**	TRANSFER OUT	8393	.00	0	25179	.00	0	.00	100720	100720.00	0	
	90		DEBT SERVICE											
	90	02	PRINCIPAL	10337	.00	0	31011	.00	0	.00	124050	124050.00	0	
	90	04	INTEREST	2220	.00	0	6660	.00	0	.00	26640	26640.00	0	
	90	**	DEBT SERVICE	12557	.00	0	37671	.00	0	.00	150690	150690.00	0	
	91		DEBT SERVICE-2020A											
	91	02	PRINCIPAL	6560	.00	0	19680	.00	0	.00	78720	78720.00	0	
	91	04	INTEREST	5044	.00	0	15132	30265.06	200	.00	60530	30264.94	50	
	91	**	DEBT SERVICE-2020A	11604	.00	0	34812	30265.06	87	.00	139250	108984.94	22	
	92		DEBT SERVICE-SERIES 2022											
	92	02	PRINCIPAL	0	.00	0	0	73800.00	0	.00	0	73800.00-	0	
	92	04	INTEREST	0	.00	0	0	34680.88	0	.00	0	34680.88-	0	
	92	**	DEBT SERVICE-SERIES 2022	0	.00	0	0	108480.88	0	.00	0	108480.88-	0	
702	**	**	SEWER	157680	173766.87	110	473040	462188.22	98	1086.00	1892330	1429055.78	25	
70	**	**	UTILITIES	157680	173766.87	110	473040	462188.22	98	1086.00	1892330	1429055.78	25	
DIV	5101	TOTAL	***** OPERATIONS	157680	173766.87	110	473040	462188.22	98	1086.00	1892330	1429055.78	25	

FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER			DEPARTMENT/PUMP STATION							
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
705			RIVERVIEW PUMP STATION										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1083	723.31	67	3249	1814.42	56	.00	13000	11185.58	14
	50	08	TELECOMMUNICATIONS	83	68.38	82	249	199.14	80	.00	1000	800.86	20
	50	**	OTHER CHARGES	1166	791.69	68	3498	2013.56	58	.00	14000	11986.44	14
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	833	.00	0	2499	.00	0	.00	10000	10000.00	0
	60	**	MATERIALS & SUPPLIES	833	.00	0	2499	.00	0	.00	10000	10000.00	0
705	**	**	RIVERVIEW PUMP STATION	1999	791.69	40	5997	2013.56	34	.00	24000	21986.44	8
70	**	**	UTILITIES	1999	791.69	40	5997	2013.56	34	.00	24000	21986.44	8
DIV	5102		TOTAL *****										
			PUMP STATION	1999	791.69	40	5997	2013.56	34	.00	24000	21986.44	8

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5110 SEWER			DEPARTMENT/SEWER CAPITAL OUTLAY								
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
702	SEWER										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	7708	.00	0	23124	.00	0	.00	92500	92500.00	0
81 06	MACHINERY & EQUIPMENT	12916	.00	0	38748	6616.18	17	40000.00	155000	108383.82	30
81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
81 20	SEWER SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	349840.00	0	349840.00-	0
81 37	SCADA SYSTEM UPGRADE	0	.00	0	0	.00	0	.00	0	.00	0
81 40	ELECTRICAL	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	20624	.00	0	61872	6616.18	11	389840.00	247500	148956.18-	160
82	CAPITAL OUTLAY - NEW										
82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
82 06	MACHINERY & EQUIPMENT	4166	.00	0	12498	.00	0	.00	50000	50000.00	0
82 20	SEWER SYSTEM	433333	10600.00	2	1299999	10600.00	1	.00	5200000	5189400.00	0
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	437499	10600.00	2	1312497	10600.00	1	.00	5250000	5239400.00	0
83	CAPITAL OUTLAY										
83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	458123	10600.00	2	1374369	17216.18	1	389840.00	5497500	5090443.82	7
70 ** **	UTILITIES	458123	10600.00	2	1374369	17216.18	1	389840.00	5497500	5090443.82	7
DIV 5110	TOTAL *****										
	SEWER CAPITAL OUTLAY	458123	10600.00	2	1374369	17216.18	1	389840.00	5497500	5090443.82	7
DEPT 51	TOTAL *****										
	SEWER DEPARTMENT	617802	185158.56	30	1853406	481417.96	26	390926.00	7413830	6541486.04	12

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71		DISTRIBUTION & COLLECTION										
711		DISTRIBUTION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	11545	10350.55	90	34635	27051.03	78	.00	138540	111488.97	20
	10 04	OVERTIME	275	.00	0	825	309.10	38	.00	3300	2990.90	9
	10 **	SALARIES AND WAGES	11820	10350.55	88	35460	27360.13	77	.00	141840	114479.87	19
	20	BENEFITS										
	20 02	FICA	870	769.97	89	2610	2006.02	77	.00	10450	8443.98	19
	20 04	VA RETIREMENT SYSTEM	1184	306.50	26	3552	919.50	26	.00	14210	13290.50	7
	20 06	GROUP MEDICAL INSURANCE	2120	1072.80	51	6360	3218.40	51	.00	25450	22231.60	13
	20 08	GROUP LIFE INSURANCE	149	103.09	69	447	322.23	72	.00	1790	1467.77	18
	20 18	VRS HYBRID EMPLOYER CONTR	0	443.44	0	0	1423.74	0	.00	0	1423.74-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	69.97	0	0	219.59	0	.00	0	219.59-	0
	20 **	BENEFITS	4323	2765.77	64	12969	8109.48	63	.00	51900	43790.52	16
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	250	38.25	15	750	114.75	15	.00	3000	2885.25	4
	30 16	PHYSICALS	25	.00	0	75	.00	0	.00	300	300.00	0
	30 30	GIS MAPPING UPDATES	416	20.81	5	1248	41.62	3	.00	5000	4958.38	1
	30 **	CONTRACTUAL SERVICES	691	59.06	9	2073	156.37	8	.00	8300	8143.63	2
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	25	35.51	142	75	86.42	115	.00	300	213.58	29
	50 24	SUBSISTANCE & LODGING	41	.00	0	123	32.84	27	.00	500	467.16	7
	50 26	CONVENTIONS & EDUCATIONS	66	.00	0	198	20.00	10	.00	800	780.00	3
	50 65	METER TESTING/REPLACEMENT	1250	19.20	2	3750	167.20	5	.00	15000	14832.80	1
	50 76	MISS UTILITY	54	64.35	119	162	223.28	138	.00	650	426.72	34
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	1436	119.06	8	4308	529.74	12	.00	17250	16720.26	3
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	66	.00	0	198	.00	0	.00	800	800.00	0
	60 04	REPAIRS & MAINTENANCE	4166	874.12	21	12498	23720.72	190	1198.68	50000	25080.60	50
	60 06	FUELS & LUBRICANTS	775	385.23	50	2325	917.39	40	.00	9300	8382.61	10
	60 08	VEHICLE & EQUIP R&M	1125	322.52	29	3375	352.33	10	.00	13500	13147.67	3
	60 10	UNIFORMS	216	208.83	97	648	329.81	51	.00	2600	2270.19	13
	60 11	SAFETY EQUIP & PROGRAMS	108	.00	0	324	.00	0	.00	1300	1300.00	0
	60 25	SMALL EQUIPMENT	116	45.00	39	348	183.39	53	.00	1400	1216.61	13
	60 **	MATERIALS & SUPPLIES	6572	1835.70	28	19716	25503.64	129	1198.68	78900	52197.68	34
	81	CAPITAL OUTLAY - REPLACE										
	81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS							ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.			

71		DISTRIBUTION & COLLECTION										
711		DISTRIBUTION										
711	**	DISTRIBUTION	24842	15130.14	61	74526	61659.36	83	1198.68	298190	235331.96	21
712		COLLECTION										
10		SALARIES AND WAGES										
10	02	REGULAR	11545	10350.54	90	34635	27051.00	78	.00	138540	111489.00	20
10	04	OVERTIME	275	.00	0	825	309.08	38	.00	3300	2990.92	9
10	**	SALARIES AND WAGES	11820	10350.54	88	35460	27360.08	77	.00	141840	114479.92	19
20		BENEFITS										
20	02	FICA	870	769.91	89	2610	2005.81	77	.00	10450	8444.19	19
20	04	VA RETIREMENT SYSTEM	1184	306.50	26	3552	919.50	26	.00	14210	13290.50	7
20	06	GROUP MEDICAL INSURANCE	2120	1072.80	51	6360	3218.40	51	.00	25450	22231.60	13
20	08	GROUP LIFE INSURANCE	149	103.03	69	447	322.03	72	.00	1790	1467.97	18
20	18	VRS HYBRID EMPLOYER CONTR	0	443.42	0	0	1423.70	0	.00	0	1423.70-	0
20	20	ICMA HYBRID EMPLOYER CONT	0	69.96	0	0	219.52	0	.00	0	219.52-	0
20	**	BENEFITS	4323	2765.62	64	12969	8108.96	63	.00	51900	43791.04	16
30		CONTRACTUAL SERVICES										
30	08	MAINTENANCE SVC CONTRACTS	125	38.25	31	375	864.75	231	.00	1500	635.25	58
30	16	PHYSICALS	25	.00	0	75	.00	0	.00	300	300.00	0
30	26	IT NETWRK/WEBSITE SUPPORT	47	47.43	101	141	142.29	101	.00	570	427.71	25
30	30	GIS MAPPING UPDATES	416	20.80	5	1248	41.60	3	.00	5000	4958.40	1
30	**	CONTRACTUAL SERVICES	613	106.48	17	1839	1048.64	57	.00	7370	6321.36	14
50		OTHER CHARGES										
50	08	TELECOMMUNICATIONS	33	35.50	108	99	86.40	87	.00	400	313.60	22
50	24	SUBSISTANCE & LODGING	41	.00	0	123	32.84	27	.00	500	467.16	7
50	26	CONVENTIONS & EDUCATIONS	66	.00	0	198	20.00	10	.00	800	780.00	3
50	76	MISS UTILITY	58	64.35	111	174	223.28	128	.00	700	476.72	32
50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50	**	OTHER CHARGES	198	99.85	50	594	362.52	61	.00	2400	2037.48	15
60		MATERIALS & SUPPLIES										
60	02	OFFICE SUPPLIES	68	.00	0	204	.00	0	.00	820	820.00	0
60	04	REPAIRS & MAINTENANCE	3750	280.30	8	11250	5019.92	45	.00	45000	39980.08	11
60	06	FUELS & LUBRICANTS	775	385.23	50	2325	917.39	40	.00	9300	8382.61	10
60	08	VEHICLE & EQUIP R&M	1058	.00	0	3174	.00	0	.00	12700	12700.00	0
60	10	UNIFORMS	208	208.83	100	624	329.85	53	.00	2500	2170.15	13
60	11	SAFETY EQUIP & PROGRAMS	108	.00	0	324	.00	0	.00	1300	1300.00	0
60	25	SMALL EQUIPMENT	108	45.00	42	324	114.99	36	.00	1300	1185.01	9
60	**	MATERIALS & SUPPLIES	6075	919.36	15	18225	6382.15	35	.00	72920	66537.85	9
81		CAPITAL OUTLAY - REPLACE										
81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81	30	IMPRVMNTS OTHER THAN BLDG	833	.00	0	2499	.00	0	.00	10000	10000.00	0
81	**	CAPITAL OUTLAY - REPLACE	833	.00	0	2499	.00	0	.00	10000	10000.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS							ANNUAL	UNENCUMB.	%	
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						BUDGET
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71			DISTRIBUTION & COLLECTION										
712			COLLECTION										
	82		CAPITAL OUTLAY - NEW										
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
712	**	**	COLLECTION	23862	14241.85	60	71586	43262.35	60	.00	286430	243167.65	15
71	**	**	DISTRIBUTION & COLLECTION	48704	29371.99	60	146112	104921.71	72	1198.68	584620	478499.61	18
DIV	5201		TOTAL *****										
			OPERATIONS	48704	29371.99	60	146112	104921.71	72	1198.68	584620	478499.61	18
DEPT	52		TOTAL *****										
			DISTRIBUTION & COLLECTION	48704	29371.99	60	146112	104921.71	72	1198.68	584620	478499.61	18

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
802	TRANSFER OUT										
70	TRANSFER OUT										
70 01	TO CEMETERY FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
701	WATER										
50	OTHER CHARGES										
50 31	PENALTY	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
90	DEBT SERVICE										
90 02	PRINCIPAL	1350	.00	0	4050	.00	0	.00	16200	16200.00	0
90 04	INTEREST	1250	.00	0	3750	.00	0	.00	15000	15000.00	0
90 **	DEBT SERVICE	2600	.00	0	7800	.00	0	.00	31200	31200.00	0
91	DEBT SERVICE-2020A										
91 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
91 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91 **	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0	.00	0
701 ** **	WATER	2600	.00	0	7800	.00	0	.00	31200	31200.00	0
702	SEWER										
50	OTHER CHARGES										
50 31	PENALTY	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
90	DEBT SERVICE										
90 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
90 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
90 **	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
91	DEBT SERVICE-2020A										
91 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
91 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91 **	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	0	.00	0	0	.00	0	.00	0	.00	0
70 ** **	UTILITIES	2600	.00	0	7800	.00	0	.00	31200	31200.00	0
DIV 9104	TOTAL *****										
	DEBT SERVICE	2600	.00	0	7800	.00	0	.00	31200	31200.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	2600	.00	0	7800	.00	0	.00	31200	31200.00	0
FUND 050	TOTAL *****										
	WATER & SEWER FUND	1205136	504678.11	42	3615408	1543324.04	43	464326.16	14462361	12454710.80	14

FUND 060 AGENCY / DONATION FUND			DEPT/DIV 9102 NON DEPARTMENT			NON DEPARTMENT			ANNUAL	UNENCUMB.	% BDGT	
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB	SUB	DESCRIPTION		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE

80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	60	MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00
	70	TRANSFER OUT										
	70	03	TO GENERAL FUND	0	1.00	0	0	1.00	0	.00	0	1.00-
	70	**	TRANSFER OUT	0	1.00	0	0	1.00	0	.00	0	1.00-
801	**	**	NON DEPARTMENTAL	0	1.00	0	0	1.00	0	.00	0	1.00-
80	**	**	NON DEPARTMENT	0	1.00	0	0	1.00	0	.00	0	1.00-
DIV	9102	TOTAL *****										
		NON DEPARTMENT		0	1.00	0	0	1.00	0	.00	0	1.00-
DEPT	91	TOTAL *****										
		NON DEPARTMENT		0	1.00	0	0	1.00	0	.00	0	1.00-
FUND	060	TOTAL *****										
		AGENCY / DONATION FUND		0	1.00	0	0	1.00	0	.00	0	1.00-

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
602		PARKS, RECREAT & CULTURAL										
	50	OTHER CHARGES										
	50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50 34	MISCELLANEOUS REIMB	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
602	** **	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60	** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4105	TOTAL *****										
		AVOCA	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 4106 PUBLIC WORKS/CULTURAL											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB	SUB		DESCRIPTION								UNENCUMB. BALANCE
											% BDGT

60											
602			PARKS, RECREAT & CULTURAL								
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0
602	**	**	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0
DIV	4106		TOTAL *****								
			CULTURAL	0	.00	0	0	.00	0	.00	0
DEPT	41		TOTAL *****								
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 7501 ACQUIRE RENOVATE SELL PRJ/ACQUIRE RENOVATE SELL PR										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80			NON DEPARTMENT										
805			ACQUIRE RENOVATE SELL PRG										
	30		CONTRACTUAL SERVICES										
	30	14	MISC & PROFESSIONAL SVCS	0	115732.00	0	0	169446.08	0	.00	0	169446.08-	0
	30	**	CONTRACTUAL SERVICES	0	115732.00	0	0	169446.08	0	.00	0	169446.08-	0
	82		CAPITAL OUTLAY - NEW										
	82	16	LAND	0	.00	0	0	10.35	0	.00	0	10.35-	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	10.35	0	.00	0	10.35-	0
805	**	**	ACQUIRE RENOVATE SELL PRG	0	115732.00	0	0	169456.43	0	.00	0	169456.43-	0
80	**	**	NON DEPARTMENT	0	115732.00	0	0	169456.43	0	.00	0	169456.43-	0
DIV	7501		TOTAL *****										
			ACQUIRE RENOVATE SELL PRG	0	115732.00	0	0	169456.43	0	.00	0	169456.43-	0
DEPT	75		TOTAL *****										
			ACQUIRE RENOVATE SELL PRJ	0	115732.00	0	0	169456.43	0	.00	0	169456.43-	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
50 82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 83	TOWN LOAN POOL EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 85	USDA RBEG GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
802	TRANSFER OUT										
70	TRANSFER OUT										
70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9103		TOTAL *****										
			CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
DEPT	91		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 070			TOTAL *****										
			COMMUNITY IMPROV FUND	0	115732.00	0	0	169456.43	0	.00	0	169456.43-	0

FUND 090 CEMETERY FUND											
DEPT/DIV 0000											
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
										ANNUAL	UNENCUMB.
										BUDGET	BALANCE
											%
											BDGT

60											
603			CEMETERY								
	10		SALARIES AND WAGES								
	10	02	REGULAR	1250	339.05	27	3750	1126.65	30	.00	8
	10	04	OVERTIME	125	.00	0	375	13.64	4	.00	1
	10	**	SALARIES AND WAGES	1375	339.05	25	4125	1140.29	28	.00	7
	20		BENEFITS								
	20	02	FICA	108	18.94	18	324	72.05	22	.00	6
	20	04	VA RETIREMENT SYSTEM	133	.00	0	399	.00	0	.00	0
	20	06	GROUP MEDICAL INSURANCE	208	29.99	14	624	161.03	26	.00	6
	20	08	GROUP LIFE INSURANCE	16	2.62	16	48	13.04	27	.00	7
	20	18	VRS HYBRID EMPLOYER CONTR	0	17.60	0	0	85.84	0	.00	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	3.16	0	0	17.63	0	.00	0
	20	**	BENEFITS	465	72.31	16	1395	349.59	25	.00	6
	30		CONTRACTUAL SERVICES								
	30	36	MOWING CONTRACT	2916	4000.00	137	8748	7000.00	80	.00	20
	30	**	CONTRACTUAL SERVICES	2916	4000.00	137	8748	7000.00	80	.00	20
	50		OTHER CHARGES								
	50	32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0
	50	34	MISCELLANEOUS REIMB	0	.00	0	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	833	142.02	17	2499	142.02	6	.00	1
	60	60	OPENING/CLOSING GRAVES	208	.00	0	624	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	1041	142.02	14	3123	142.02	5	.00	1
	70		TRANSFER OUT								
	70	01	TO CEMETERY RESERVE	2270	.00	0	6810	.00	0	.00	0
	70	**	TRANSFER OUT	2270	.00	0	6810	.00	0	.00	0
	81		CAPITAL OUTLAY - REPLACE								
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW								
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0
603	**	**	CEMETERY	8067	4553.38	56	24201	8631.90	36	.00	9
60	**	**		8067	4553.38	56	24201	8631.90	36	.00	9
DIV	0000	TOTAL	*****	8067	4553.38	56	24201	8631.90	36	.00	9
DEPT	00	TOTAL	*****								

FUND 090 CEMETERY FUND			DEPT/DIV 0000									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
603		CEMETERY										
			8067	4553.38	56	24201	8631.90	36	.00	96850	88218.10	9

FUND 090 CEMETERY FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
802	TRANSFER OUT										
70	TRANSFER OUT										
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 090	TOTAL *****										
	CEMETERY FUND	8067	4553.38	56	24201	8631.90	36	.00	96850	88218.10	9
GRAND	TOTAL *****	1786260	1087092.96	61	5358780	3048592.69	57	984174.46	21436971	17404203.85	19

Town of Altavista
Investment and Deposit Totals
Balance as of September 30, 2023



General Fund Reserves

Money Market Account	4,105,637.32	
Certificate of Deposit	0.00	
LGIP	9,176,342.22	
Sub-Total		\$ 13,281,979.54

Enterprise Fund Reserves

Money Market Account	2,886,639.64	
Certificate of Deposit		
LGIP	2,700,975.88	
Sub-Total		\$ 5,587,615.52

Highway Fund

Money Market Account	57,350.00	
Certificate of Deposit	0.00	
LGIP	1,063,231.20	
Sub-Total		\$ 1,120,581.20

Green Hill Cemetery

Money Market Account	32,084.17	
Certificate of Deposit	731,159.69	
LGIP	81,598.43	
Sub-Total		\$ 844,842.29

AEDA

Money Market Account	0.00	
Certificate of Deposit	0.00	
LGIP	243,103.82	
Sub-Total		\$ 243,103.82

Federal Forfeiture Account \$0.00

State Forfeiture Account \$7,958.04

Operating Cash Account \$ 3,511,918.80

Grand Total Investments and Deposits \$ 24,597,999.21

Designated Balance \$ 16,314,352.85

Undesignated Balance \$ 8,283,646.36

DISTRIBUTION OF UNDESIGNATED FUNDS

Policy Money	5,012,538.00
PCB	418,058.59
Accrued Liability as of 6/30/2022	180,789.74
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	15,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds carried over for projects not completed during prior FY	573,195.31
ARPA Funding - 1st Tranche & 2nd Tranche	2,805,847.17
CIP Items Earmarked for Future Purchase	356,370.00
Park Improvements	11,300.00
AVOCA Maintenance Funds	6,428.33
Proceeds from sale of Armory	212,826.00
Theater Transfer In FY2022 Budget	983,770.00

EARMARKED FUNDS \$ 10,585,948.70

RESERVE POLICY FUNDS

General Fund: The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21) 3,200,986

Enterprise Fund: Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11) 1,811,552

Total Reserve Policy Funds 5,012,538



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.C

CONSENT AGENDA

Title: BIL Initial Offer, Lead Service Line Inventory

Staff Resource: Tom Fore, Director of Public Services

Action(s):

At their September 26th Work Session, there was a unanimous consensus of Town Council to place this item on the October 10th Consent Agenda for official approval.

Explanation:

The Town must comply with this EPA requirement.

Background:

Since the Flint Michigan lead crisis, the EPA has been working on new Lead and Copper regulation. The first regulation that has been promulgated is for all water purveyors to create a lead service line Inventory. Once the Inventory is completed than each purveyor must have a replacement plan created if any lead service lines are found.

Funding Source(s):

100 % funding grant from (VDH) Virginia Department of Health, Office of Drinking Water if Town Council accepts the grant.

Attachments: *(click item to open)*

[*attachment. BIL_25L-22_Altavista_LSL_Inventory_Offer_Letter_Signed*](#)



COMMONWEALTH of VIRGINIA

Department of Health
P O BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

Karen Shelton, MD
State Health Commissioner

R. Christopher Lindsay
Chief Operating Officer

September 13, 2023

Subject: Campbell County
Water – Town of Altavista
Project - Lead Inventory List
BIL-25L-22

Mr. Thomas Fore
Town of Altavista
P.O. Box 420
Altavista, Virginia 24517

Re: Virginia Drinking Water State Revolving Fund
FY 2022 Bipartisan Infrastructure Law (BIL)
BIL Initial Offer – Lead Service Line Inventory

Dear Mr. Fore:

The Virginia Department of Health (VDH) has completed a preliminary review of your application for drinking water construction funds. The determination of the funding package is shown below; however, this determination and your inclusion in VDH's Intended Use Plan is contingent on the availability of federal and state funding as well as the conditions below.

Based on the information provided, VDH determined the total funding package for your project is estimated to be **\$250,000**. The funding package consists of **\$250,000 as all principal forgiveness (grant)**.

VDH recommends waterworks owners implement a revenue growth model that includes automatic annual rate adjustments that exceed inflation. Having adequate financial resources is crucial to maintaining a successful and sustainable waterworks. VDH recommends waterworks self-evaluate their financial positions using the attached ***Building Financial Sustainability/Financial Health Indicators*** to ensure they are able to provide for financial sustainability.

Mr. Thomas Fore
 September 13, 2023
 Page 2

VDH recommends all waterworks maintain updated Waterworks Business Operation Plans, Asset Management Plans, and/or Capital Improvement Plans. For more information on these plans, please contact Ms. Jeannean B. Francis, Capacity Development Sustainability Coordinator, at (804) 292-5681 or Jeannean.Bustamante@vdh.virginia.gov. Mr. Barry Matthews, CPG, TCDO Division Director, is also available to answer questions on the Technical, Managerial, and Financial (TMF) review and he can be reached at (804) 864-7515 or Barry.Matthews@vdh.virginia.gov.

Lead and Copper Rule Revisions (LCRR) guidance, which includes service line inventory information, is located on VDH's webpage - <https://www.vdh.virginia.gov/drinking-water/lcrr-guidance/>. This VDH webpage also includes a link to EPA's webpage that provides LCRR Service Line Inventory Guidance - <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>. Your initial Lead Service Line Inventory and Lead Service Line Replacement Plan, if required, must be submitted to the Danville Field Office by the Lead and Copper Rule Revisions deadline of October 16, 2024. Please contact the Danville Field Office Staff for additional details. The phone number for this office is (434) 836-8416.

All recipients should expect to comply with the Build America/Buy America Act which includes American Iron and Steel, Davis Bacon Prevailing Wage, and other provisions will be required, if applicable.

The funding package and loan closing (if applicable) are conditioned on and are subject to change based on (but not limited to) the following:

- (1) The availability of federal and state match funds to support the DWSRF Program,
- (2) New restrictions/conditions that the EPA or VDH may require for participation in the Program or in the use of the SRF funds,
- (3) The purpose, benefit, or scope of the project changes from the Preliminary Engineering Report (PER) or the DWSRF Application; or the VDH-ODW Field Office does not concur with the project purpose, benefit, or scope,
- (4) Owner complying with the DWSRF Program requirements, and owner's progress to a timely closing according to a pre-negotiated schedule, or delays/changes in project readiness to proceed,
- (5) Owner's history of activities with the ODW/DWSRF Program (i.e. late or non-payments or non-compliance),
- (6) Owner obtaining user agreements from future water users in the project area, (if applicable)
- (7) The financial estimates provided in your loan application changing,
- (8) Owner's ability to secure the loan, if applicable. All loan offers will require an acceptable credit review by the Virginia Resources Authority,
- (9) Owner soliciting other lenders for parity on this new debt,
- (10) Owner being debarred or suspended from applying for state or federal funds,
- (11) Waterworks maintaining compliance with the Virginia *Waterworks Regulations* and other applicable state/federal laws, regulations, policies, and procedures, and
- (12) EPA mandates that all program assistance recipients demonstrate full technical, financial, and managerial capacity in order to receive funds. VDH may place special requirements on recipients in order to ensure capacity requirements are met prior to loan closing.

Mr. Thomas Fore
September 13, 2023
Page 3

An acceptance of this funding offer reflects a commitment on your part to these requirements. VDH reserves the right to by-pass any project that has not executed financial agreements within 12 months from the date of VDH's original award letter.

Please notify me in writing as soon as possible but no later than October 13, 2023, at the address above or via email, of your acceptance of this initial funding package offer or any concerns and additional factors that should be considered. Failure to notify me can be deemed as your withdrawal from this program. Please use the above referenced project number and name on all correspondence. If necessary, I can be contacted at (804) 629-7206 or at Kelly.Ward@vdh.virginia.gov.

Sincerely,

DocuSigned by:

Kelly Ward

8C1C79E9EDA547F...

Kelly Ward, Director

Division of Construction Assistance, Planning & Policy

cc: Barry Matthews, CPG, Division Director – Training, Capacity Development and Outreach
Keith Kornegay, P.E., FCAP Project Team Leader, Lexington Field Office
Tamara Anderson, LEAP Program Manager, Danville Field Office
Ray Weiland, P.E., ODW Deputy Field Director, Danville Field Office
Joe Bergeron, VRA, Director of Financial Services and Investments

VDH/OFFICE OF DRINKING WATER
FINANCIAL AND CONSTRUCTION ASSISTANCE PROGRAMS (FCAP)

Building Financial Sustainability/Financial Health Indicators

Having adequate financial capacity and an acceptable credit review is a Program requirement for revolving fund loan projects. Listed below are some financial indicators that may be evaluated during a review by VDH or by the Virginia Resources Authority (VRA). Reviews are not limited to the factors listed below and may include other factors.

Revenue Pledge Factors: *(User fees pledged for loan repayment)*

1. **Debt Service Coverage Ratio:** Net Revenue (revenue – O&M) available for debt service divided by applicable debt service. Evaluated using the first two fiscal years after project completion.
 - Poor Less than 1.15x
 - Adequate From 1.15x to 1.5x
 - Strong Greater than 1.5x
2. **Days Cash on Hand:** Amount of total available unrestricted liquid reserves divided by daily operating expenditure requirements.
 - Poor Less than 60 days
 - Adequate From 60 to 120 days
 - Strong Greater than 120 days
3. **Operating Ratio:** Total operating income plus operating reserves divided by total operating costs (not including debt)
 - Poor Less than 1.1
 - Adequate From 1.1 to 3.0, Small systems (1.25 to 3.0), Medium and large (1.1 to 2.0)
 - Strong Greater than 3.0 Small systems (3.0), Medium and large (2.0)

General Obligation Factors:¹ *(Locality pledges its full faith and credit, backed by taxing power)*

4. **State Aid (if applicable):** Available state aid divided by applicable debt service.
 - Poor Less than 1.0x
 - Adequate From 1.0x to 1.5x
 - Strong Greater than 1.5x
5. **Debt Service vs. Expenditures:** Debt service compared to the total operating budget.
 - Poor Greater than 15%
 - Adequate From 10% to 15%
 - Strong Less than 10%

¹ Evaluate the debt, revenues, and expenses of the entire entity and not just the waterworks enterprise fund

6. **Unassigned Fund Balance:** Unassigned fund balance vs. total revenue.

- Poor Less than 5%
- Adequate From 5% to 10%
- Strong Greater than 10%

7. **Debt Payout Ratio:** Measurement of how much debt is paid off in ten years.

- Poor Less than 50%
- Adequate From 50% to 60%
- Strong Greater than 60%

8. **Total Debt vs. Total Valuation:**

- Poor Greater than 6%
- Adequate From 2% to 6%
- Strong Less than 2%

Other Factors:

9. **Affordability Index Target:** Annual residential bill divided by Annual Median Household Income (MHI).

- 1% for average gallons per month*
- 2% for 5,000 gallons per month

* Use the rate structure (in-town, if applicable) for residential customers and apply it to the average monthly residential water usage to derive the average monthly user rate for evaluation under the DWSRF Program. The average monthly residential water usage is to be based on residential water meter data. Waterworks are expected to meet or exceed the target rate criteria at the time of project completion.

Other considerations:

Experience has shown that fairly structured utility rates that implement gradual rate increases annually have been the most acceptable to the ratepayers and most effective in keeping revenue at pace with costs.

VDH recommends waterworks implement a revenue growth model that factors in increases (e.g. operational costs, inflation, etc.), other costs (e.g. asset/equipment replacements, technology upgrades, capital improvements, etc.), and takes into account other potential revenue reductions (e.g. future regulations, reductions from water conservation, etc.).

VDH recommends waterworks establish and fund a capital reserve fund that adequately supports capital improvements and asset replacements.

VDH reserves the right to require an implementation schedule acceptable to VDH for those waterworks that may need additional time for implementation of significant rate increases.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.D

CONSENT AGENDA

Title: Avoca - Repair and Maintenance

Staff Resource: Matt Perkins, Assistant Town Manager

Action(s):

At their September 26th Work Session, there was a unanimous consensus of Town Council to place this item on the October 10th Consent Agenda for official approval.

Explanation:

The Avoca Reserve Maintenance Fund has been used to fund various repairs and maintenance projects for the Avoca property. Staff is asking that Council authorize Staff to administratively review and approve expenditures from that account for repairs and maintenance items less than \$5,000.

Background:

Town Staff, primary Matt Perkins, Assistant Town Manager, and Caleb Lafoon, Executive Director for the Avoca Museum, communicate on repair and maintenance items that need attention. These communications lead to the creation of a prioritized and an action plan to address issues. Staff believes that with Town Council's authorization to Town Staff to review and approve maintenance and repair items under the \$5,000 threshold will alleviate unnecessary delays in addressing issues. Larger capital improvements will continue to be addressed through the Town Capital Improvement Program and in with coordination Avoca leadership. Currently, there are two emergency expenditures that need to be paid from that account as well as a few smaller projects that will address general maintenance and security projects.

Staff will continue to follow procurement guidelines as established through Town Code on all expenditures.

Funding Source(s):

Avoca Reserve Maintenance Fund. The fund balance in this account is \$76,428 as of 26 Sept 2023.

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.E

CONSENT AGENDA

Title: Town Council Meeting Minutes

Staff Resource: Crystal Hailey, Asst. Town Clerk

Action(s):

Approve minutes as presented: or advise Staff of needed corrections.

Explanation:

Minutes transcribed from the Altavista Town Council's following meeting:

- September 12th Regular Meeting

Background:

At each month's regular meeting, Town Council reviews minutes transcribed from their previous month's meetings. Town Council can approve the minutes as presented, or inform Staff of corrections needed, and approve them as amended.

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Altavista Town Council RM Minutes 9.12.23

Altavista Town Council Regular Meeting – September 12, 2023

The Altavista Town Council held their September 2023 Regular Meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, September 12th, at 6pm.

1. At six o'clock p.m., Mayor Mike Mattox called the meeting to order and presided.

Council Members

Present:

Vice Mayor Reginald Bennett
Mr. Tracy Emerson
Mr. Timothy George
Mr. Jay Higginbotham
Mayor Michael Mattox
Mr. Wayne Mitchell
Dr. Scott Lowman

Town Staff present:

Mr. Gary Shanaberger, Town Manager
Mrs. Tobie Shelton, Treasurer/Finance Director
Chief Tommy Merricks, Altavista Police Dept.
Mr. Tom Fore, Public Services Director
Mr. Jeff Arthur, Public Works Manager
Mrs. Crystal Hailey, Assistant Town Clerk

Pastor Sam Knaus, First Baptist Church, delivered the Invocation.

After the Invocation, Mayor Mattox led the meeting in the Pledge of Allegiance to the US Flag.

2. Agenda Adoption

Mayor Mattox informed Town Council of an amendment to the agenda.

- Added to Section #8. New Business: Bedford Avenue Park – parking discussion

Mayor Mattox asked if Council had any questions regarding the agenda, of which there were none.

Vice Mayor Reggie Bennett motioned to approve the September 12, 2023, Altavista Town Council Meeting Agenda as amended, and was seconded by Councilman Tracy Emerson. The motion carried, with a 7-0 vote in favor of approval.

3. Recognitions and Presentations

Town of Altavista Personnel Changes – August 2023:

- Milestone
Crystal Hailey, Assistant Town Clerk, Five (5) years of service to the Town of Altavista
- New Hires
None
- Departure
Jimmie Campbell, WTP/WWTP, Maintenance Specialist

4. Citizen's Time

There were no citizen comments at this time.

5. Town & Community Partner Updates

There were no partner updates on this date.

6. Consent Agenda

- TOA Monthly Financial Reports - August 2023
- Meeting Minutes – Town Council's August regular meeting and work session
- Altavista Police Department Surplus
- Annual Delinquent Tax Listing for Advertisement

Councilman Tim George made a motion, seconded by Councilman Tracy Emerson, to approve the September 12th Consent Agenda as presented. The motion carried, with a 7-0 vote in favor of approval.

7. Public Hearing

Rezoning Request for the 800 Block of Novelty Street and the corner of Amherst Avenue, Altavista

Assistant Town Manager Matt Perkins presented this item to Town Council. He informed Council that the Altavista Planning Commission held a public hearing on Tuesday, September 5th, regarding this matter and recommended the Town Council approve this rezoning request.

Altavista Town Council Regular Meeting – September 12, 2023

Mr. Perkins introduced Dr. Thomas Brooks, Acres of Virginia, representing the submitting agent JCJ Holdings, LLC, to share with Council a brief summary of JCJ Holdings' request.

Mr. Brooks informed Town Council that JCJ Holdings intended to spend approximately \$1.5 million to reconstruct the aforementioned property, which included renovating the homes located on the property with new HVAC systems, new vinyl windows, new roof shingles, and new vinyl siding, all for energy efficiency; the houses would also receive upgraded plumbing and electrical, to bring them up-to-code with state regulations/requirements. He said that interior renovations would include new paint, flooring, interior doors, kitchen and bathroom countertops and fixtures.

Mr. Brooks informed Council that JCJ Holdings' plan had been reviewed by Altavista's Town Manager and Assistant Town Manager, and revisions were made of their recommendations. He stated that he believed the newly renovated houses would be an asset to the town's economy, because the tenants would be patrons of stores and restaurants in Altavista.

Mayor Mattox asked Town Council if they had any questions for Mr. Brooks, or concerns about the proposed rezoning request and/or renovation project.

Councilman Mitchell inquired whether JCJ Holdings had completed any other projects similar in size to the proposed project for the Novelty Street area of Altavista.

Mr. Brooks stated that JCJ Holdings owned and rented several single family homes in Altavista, but currently had no other large renovation projects planned for Altavista, except the Novelty Street Project. He said, however, they recently completed a renovation to property located on Langhorne Road in Lynchburg, similar in size to the project they were proposing for Altavista that evening; and also, a large-scale renovation project was also "in the works" in Danville, Virginia.

Councilman Emerson asked, if the rezoning request was approved, was there an estimated timeframe when the Novelty Street Project would start; as well as, a date of completion.

Mr. Brooks informed Town Council that JCJ Holdings had their own construction crew and management team for these projects, to ensure they were completed in a timely manner. He said it was hard to predict a start date until the design plan had been finalized, which would be reviewed again by the Town of Altavista for any final adjustments needed.

Assistant Town Manager Matt Perkins stated that the Campbell County Fire Marshall also needed to review and approve the proposed plan, before JCJ Holdings could move forward.

Mr. Brooks stated, with having adequate knowledge of the process himself, he assured Town Council that JCJ Holdings' plan was sufficient for the Fire Marshall and would go through as proposed.

Vice Mayor Bennett asked what the "standard" cost to rent one of the houses would be once they had been renovated.

Mr. Brooks said the houses would be nearly brand new homes, and would probably rent for \$1,000 per month, which was the average cost of other properties JCJ Holdings owned and rented in Altavista.

Councilman Higginbotham asked if JCJ Holdings had considered installing natural gas to heat the houses being renovated on Novelty Street.

Mr. Brooks shared that his experience with using natural gas had not been favorable, and that JCJ Holdings was most likely going to use electric HVAC systems in the aforementioned homes.

Mr. Higginbotham also asked why this matter had taken so long to come before Town Council.

Mr. Brooks stated that he did not want to dwell on why the process had been slow to get started, but rather to focus on Town Council's current review of the matter. He said that the Town Manager and Assistant Town Manager had been very nice to work with, and helpful in moving the process forward.

Neither Councilman George nor Councilman Lowman had any questions for Mr. Brooks, but both shared their support for the rezoning request and the proposed renovation plan for Novelty Street.

Mayor Mattox opened this public hearing at 6:25pm., and opened the floor for citizen comments.

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Citizen Harriett Hardy, 1617 Melinda Drive, Altavista, asked, if the rezoning request was approved, allowing the renovation project to move forward, were there any occupants currently in the said houses that would incur displacement; to which Mr. Brooks answered, there were not.

With no other citizen comments, Mayor Mattox closed the public hearing at 6:27pm.

Councilman Jay Higginbotham made a motion, seconded by Councilman Tracy Emerson, to accept the Planning Commission's recommendation to approve JCJ Holdings, LLC, request to rezone the 800 Block of Novelty Street and Amherst Avenue, from M-Industrial to R-2 Medium Density Residential. The motion carried with a unanimous vote in favor of approving the rezoning request as presented.

8. New Business

▪ Vista / Leggett Feasibility Study

Town Council received an update from Mike Griffin, Vice President of CJMW Architecture, Lynchburg, VA, regarding the progress of this study. He thanked the Town of Altavista for entrusting his firm with the task of producing a feasibility study for the Vista/Leggett Project.

Mr. Griffin stated, while it had been a busy day meeting with project stakeholders and gathering input from local business owners, the day was very productive, and filled with enthusiasm for this project. He said the initial walkthrough that morning of the downtown area provided his team with a broader scope of Altavista's history and its connection to the railroad, as well as the importance of having support from town partners in the Downtown District, such as the Staunton River Memorial Library.

Mr. Griffin stated that he was excited to hear about the successful projects that were completed in English Park, and he looked forward to seeing what future opportunities the Town would produce by utilizing the Staunton River.

Mr. Griffin informed Town Council that, during the afternoon "listening session" between his project team and about twelve (12) business and community leaders, he obtained a lot of positive feedback, not only about the Altavista, but also specific details pertaining to the Vista Theatre and Leggett business when they were operational, which was very helpful insight. He said that he heard a united voice about the importance of a strong community.

Mr. Griffin stated his team had begun reviewing the market research compiled a couple of years prior, pertaining to this project, and would compare the information to current data. He said that he would return with an additional update at Council's September 26th Work Session, and at the October 10th Council Meeting with a final draft of the feasibility study.

Town Manager Gary Shanaberger reminded Town Council that CJMW had a short timeframe to complete the feasibility study, and asked Council if they had any questions for Mr. Griffin, or any comments pertaining to the Vista/Leggett Project.

Councilman Higginbotham suggested the theatre's number of bathrooms be increased to more than the current number of two each, in order to accommodate a large number of visitors.

Mr. Griffin said, at the Lynchburg Academy of Arts, a recent CJMW restoration project, the number of bathrooms were increased, and actually exceeded the amount required by code, to accommodate that facility's large number of patrons. He said that his team would keep the same consideration in mind for this design.

Mr. Higginbotham also suggested, out of consideration for future performers of the facility, that the theatre stage, and rooms behind the stage, be spacious and designed "nicely".

Mr. Griffin thanked Councilman Higginbotham for his input, and stated that "back of the house" size and function were key components to a successful entertainment venue. He spoke of the alley behind the theatre and its current issues for bringing equipment in and out of the space, and stated that he and his team were working to find options for a solution.

Councilman Mitchell referenced Mr. Griffin's mention of the Lynchburg Academy of Arts, and asked if he had experience with smaller venues, similar in size to the Vista Theatre.

Mr. Griffin said his firm had forty plus (40+) years of historical renovation experience.

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Mr. Mitchell shared his excitement for the future outcome of the Vista and Leggett buildings after being renovated. He said that his hope was for the Vista facility to be utilized for not only movies, but also plays, music events, and dance recitals. Mr. Mitchell asked if parking was a concern for the theatre area, and was it being analyzed as part of the feasibility study.

Mr. Griffin answered yes, studying the amount of available parking was part of that process.

Mayor Mattox referenced the size of the original theatre, and asked how that space, and the Leggett building adjacent to it, could be best utilized by Altavista.

Mr. Griffin stated, while investigating the multitude of ways to use the two aforementioned spaces, whether as a combined performing arts venue, or in combination with other options, uses the two spaces together or separate, his team would narrow down those ways into a few of the most viable options for the Town of Altavista for Council's consideration. He stated that the scale of the renovation could be as small or as large as the Town wanted it to be.

Councilman George asked if CJMW had researched the original façade of the theatre.

Mr. Griffin informed Council that he recently acquired a photograph from a Campbell County publication showing the Vista Theatre, shortly after the venue opened in 1936. He said the marquise was very similar to the current one.

Councilman Lowman asked for clarity on CJMW's process for the feasibility study.

Mr. Griffin shared that his team received a sufficient amount of historical information and community input that day to use in their study. He said he would continue to communicate with Town Staff, give Council a progress report at the September 26th Work Session, and present a draft document for Council's review at their October 10th Regular Meeting.

Dr. Lowman referenced the original theatre seats that still remained inside the building, and asked if they would be used in the renovation.

Mr. Griffin answered "maybe". He said there was a possibility that the frames could be saved, and new seats added for use somewhere in the floor plan, but at that time, he was uncertain.

Councilman Emerson referenced the office spaces in the upstairs of the theatre and asked if there was a plan for those spaces.

Mr. Griffin stated that his team was currently focused on the main floor of the theatre, and the complexity of what to do with the Leggett building. He said the aforementioned office spaces would not remain in two out of the three options being looked at for the two facilities.

Mr. Emerson shared his favor with the theatre being a multi-use entertainment venue, for movies, plays, music, etc.; and stated that he looked forward to the project's completion.

Mr. Griffin stated that he and his team recognize the importance of the Vista Theatre to the history of Altavista, and they would strive to preserve that history in their design options.

Councilman Mitchell asked, due to its large size and chemical components, would the old movie projector be removed from the building, or was it being considered in CJMW's design for use as a visual reminder of the historic theatre.

Mr. Griffin stated that he was unsure of any issues with removing the projector, but would keep Mr. Mitchell's suggestion in mind to use as a historic item as a display in the theatre.

With no additional comments or questions from Town Council, Mayor Mattox thanked Mr. Griffin for the presentation and for his time spent in the downtown district of Altavista that day.

- Bedford Avenue Park – parking discussion

Assistant Town Manager Matt Perkins stated, from previous direction of Town Council, Staff evaluated the current parking configuration at Bedford Avenue Park, as well as some challenges presented by citizens that lived in that immediate area.

Altavista Town Council Regular Meeting – September 12, 2023

Mr. Perkins stated, after the evaluation, actions were taken to help ratify the issues discussed. He said, as a part of those actions, large rocks were laid to deter vehicles from parking in grassy areas and at times damaging shrubs on neighboring properties.

Mr. Perkins introduced Jane Greene, representing multiple citizen concerns for the said park.

Mrs. Greene, 1304 Bedford Avenue, spoke to Town Council in representation of Anne Mabry, 320 Myrtle Lane, Altavista, which lived adjacent to Bedford Avenue Park. She read aloud a letter from Ms. Mabry that indicated her concerns pertaining to the large rocks that were recently placed at the edge of the park off Woodland Avenue. Ms. Mabry stated that the rocks were placed too close to her driveway, making it difficult to back out. She said she believed the Town's garbage truck and snowplow would also be negatively affected by the rock placement, and suggested placing shrubbery, trees, or No Parking signs in the forbidden area.

Ms. Mabry also mentioned in her letter the Bedford Avenue Park's need for additional parking.

At the letter's conclusion, Ms. Mabry thanked Tom Fore, Public Services Director, and Reggie Bennett, Vice Mayor of Altavista, for listening to her convey what problems she believed the park had, and for ensuring her the items would be addressed alternate actions considered.

Mrs. Greene said she agreed with Ms. Mabry that additional parking was needed at this park, and it should be along Myrtle Lane or Woodland Avenue, because she believed parking on Bedford Avenue was dangerous.

Mayor Mattox informed Mrs. Greene that the rocks recently placed at Bedford Avenue Park were done so to deter people from parking in the grassy areas along the outskirts of the park.

Councilman Mitchell stated, with his residence being so close to the Bedford Avenue Park, he sees a lot of the activity in the park, and witnessed a recent incident where someone parked in the grass, and when leaving, backed over a shrub in a neighbor's yard adjacent to the park.

Mr. Mitchell said Bedford Avenue Park was considered a "neighborhood" park, and typically visited by citizens walking or biking in close proximity, so the concept was to only need ADA accessible parking. He referenced the two large community parks located in the Town of Altavista, English and Shreve Parks, and stated, if people needed to drive to a park, they should consider utilizing one of the larger community parks, which had multiple parking spaces.

Vice Mayor Bennett stated, while Bedford Avenue Park had the only outside pickleball court available in town, he rarely saw many people using the courts or the park.

Councilman George referenced the neighborhood park on 15th Street in Altavista, and stated the park had a large parking area available.

Councilman Mitchell reminded everyone the 15th Street Park did not have parking other than ADA accessible parking, and that the gravel area Mr. George was speaking of was not town-owned, but private property.

Mayor Mattox reminded everyone that Altavista's neighborhood parks were built for the citizens that lived in their immediate areas, as additional amenities to the community.

Councilman Emerson stated, if the large rocks were removed, there was the possibility of having the same issues of people parking in the grass and destruction of private property, as well as the previous issue of individuals parking there, not to patron the park, but to hang out and play loud music.

Councilman Lowman said that Bedford Avenue Park's renovation was done before he became a Council member, so he was unaware there was no other parking spaces beside the ADA ones. He stated that he believed all of Altavista's parks should be accessible to all town citizens, and that there should be more than ADA parking available at the neighborhood parks.

Director of Public Services Tom Fore asked for clarity on how Council wished to move forward

Councilman Higginbotham recommended that this item be placed on their September Work Session Agenda for further discussion. Town Council was in consensus to do so.

Altavista Town Council Regular Meeting – September 12, 2023

9. Unfinished Business

▪ Town Code Amendment – Altavista Fire Company (AFC)

Town Manager Gary Shanaberger informed Town Council that this item was discussed previously in 2018, and Council was in consensus to allow the AFC to conduct fundraising efforts in Altavista. He shared with Council the amendment drafted by Town Attorney John Eller, which needed to be approved in order to convey the Town's approval.

Councilman Tracy Emerson made a motion, seconded by Vice Mayor Reggie Bennett, to approve the ordinance amendment presented by Staff, allowing the AFC the ability to fund raise in the Town of Altavista. The motion carried and Town Council voted 7-0 in favor of approving the amendment as presented.

▪ Ordinance – Granting a Franchise to Brightspeed of Virginia

Assistant Town Manager Matt Perkins reminded Council of their previous discussion in favor of granting Brightspeed a franchise right in the Town of Altavista. Mr. Perkins shared with Council the draft ordinance that would convey this right.

When asked by Councilman Mitchell to clarify what the franchise agreement awarded Brightspeed, Mr. Perkins stated that having this agreement would allow Brightspeed to utilize town-owned right-of-ways in order to install and maintain their fiber infrastructure.

With a motion made by Councilman Wayne Mitchell, seconded by Councilman Tracy Emerson, Town Council voted 7-0 to approve the ordinance as presented by Staff.

▪ Water Treatment Plant (WTP): 1st-Floor Painting

Director of Public Services Tom Fore reminded Council that this project was a previously approved CIP item for the WTP, and shared Staff's recommendation for this project, KT Painting, which was the lowest of the two bids received, at \$27,000.

Mr. Fore stated there was \$25,000 allocated in the budget for this project; and he could utilize unexpended funds from the Repair & Maintenance Fund to cover the \$2,000 cost difference.

Councilman Higginbotham asked Mr. Fore if he had investigated KT Painting's credentials.

Mr. Fore stated that KT Painting submitted the required proof-of-insurance, and he was confident they could complete the work as specified and agreed upon in the contract.

Councilman Mitchell asked what type of paint would be used for this project.

Mr. Fore stated that epoxy paint would be used, which should last approximately 30 years.

Councilman Higginbotham made a motion seconded by Councilman Wayne Mitchell, to accept Staff's recommendation to award KT Painting the painting contract for this project. The motion carried and Town Council voted 7-0 in favor of approval.

10. 2023 Departmental Reports, Project Updates, and Communications

- TOA Finance Reports
- Utilities – Project Updates
- Public Services Monthly Report
- Community Development Report
- Altavista Police Department Reports
- Town Council Monthly Meeting Calendars – September and October

Departmental Reports and Town Council's Meeting Calendars were delivered to Council with their September 12th Meeting Agenda Pre-Packet.

Mayor Mattox asked the Town Manager and Department Directors if they had any project updates, comments pertaining to monthly reports, or any other matter to discuss with Council.

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Assistant Town Manager Matt Perkins shared updates on two grants recently awarded to the Town.

- Department of Housing and Community Development (DHCD)
A \$57,000 Grant that the Town, through the Spark Innovation Center, would use to support “small business and entrepreneurship” growth and start up.
- Virginia Department of Emergency Management (VDEM)
A \$302,000 *Planning* Grant for Streamline Stabilization; the Town could use towards its English Park Riverbank Restoration Project.

Mr. Perkins stated, after the engineering study and planning/design process, the Town would be eligible to apply for additional grant funds for remediation purposes.

11. Matters from Council

- Councilman Wayne Mitchell asked that an item be placed on the next meeting agenda to discuss a plan to “clean” the front area of the Vista Theatre. He reminded Council there were funds allocated for the Vista Project that could be utilized to cover the cost of this issue.
- Councilman Tracy Emerson asked if the Town had found a new Director for the Spark Innovation Center.

Assistant Town Manager Matt Perkins informed Council that Autumn Evans, a previous tenant of the center, had been hired as the Spark Center’s new Business and Community Engagement Coordinator, and that she would be present at Town Council’s Work Session for introductions.

12. Closed Session

There was no closed session conducted on this date.

13. Adjournment

With no further business to discuss, Mayor Mattox adjourned the meeting at 7:22pm.

Michael Mattox, Mayor

Gary Shanaberger, Town Clerk/Town Manager



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 8.A

NEW BUSINESS

Title: FY 2025 Budget / CIP Calendar

Staff Resource: Tobie Shelton, Director of Finance and Administration; Matt Perkins, Assistant Town Manager

Action(s):

Approve the budget calendar as presented.

Explanation:

Attached please find the Proposed FY 2025 Budget Calendar for Council's review and consideration.

There are a few modifications to this year's schedule. Staff will begin work on revenue forecasts and department's operations requests in November, much earlier in the budget process, with CIP discussions in December. As in the past, staff is providing the option for a Continued Budget Work Session on Wednesdays the day following work sessions in February and March. The additional meetings will only be utilized if Council feels they are necessary to complete the budget process.

Staff would ask that Council review the draft calendar and any proposed changes be discussed and agreed upon by Council.

Background:

Annually, Town Council approves a budget calendar that includes deadlines for department heads to submit information to the Finance Director, dates for advertising and conducting public hearings, and a timeline for review and adoption of the budget.

Funding Source(s):

N/A

Attachments: *(click item to open)*

[Proposed FY 2025 Budget Calendar](#)



FY2025 PROPOSED BUDGET CALENDAR

November	1			Begin revenue forecasts, instruct department managers to assess where we are in the current year, begin planning/researching FY 2025 operation requests; distribute budget papers to department managers
December	1	Friday		Department's operation requests due; Continue revenue forecasts
December	4	Monday		Begin CIP Process - DH make changes and additions; Send email to Council requesting wants/needs to meet goals
January	2	Tuesday		Written requests from outside agencies and non-profits due
January	5	Friday		Department's and Council's CIP requests due
January	9	Tuesday	6:00 p.m.	Council receives draft operations document w revenue
January	23	Tuesday	5:00 p.m.	Outside agencies/non-profits requesting funding should attend Council Work Session
February	13	Tuesday	6:00 p.m.	Budget discussions on CIP, COLA, and utility rates
February	27	Tuesday	5:00 p.m.	Council budget discussion
February	28	Wednesday	5:00 p.m.	Continuation of Work Session (if needed to discuss budget)
March	26	Tuesday	5:00 p.m.	Council budget discussion
March	27	Wednesday	5:00 p.m.	Continuation of Work Session (if needed to discuss budget)
April	9	Tuesday	6:00 p.m.	First reading of Budget/Designate Public Hearing for May 14th
April	17	Tuesday		First Public Hearing Advertisement
April	24	Tuesday		Second Public Hearing Advertisement
May	14	Tuesday	6:00 p.m.	Public Hearing on the FY 2025 Budget
June	11	Tuesday	6:00 p.m.	Council meeting to approve FY 2025 Budget



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 8.B

NEW BUSINESS

Title: Transit Ridership Incentive Program (TRIP) Mid-Cycle Grant Opportunity

Staff Resource: Matt Perkins, Assistant Town Manager/Transit Administrator

Action(s):

Staff is asking for Town Council consensus/approval to pursue grant opportunities for both the Zero and Reduced Fare and Passenger Amenities and Facilities Programs.

Explanation:

The Department of Rail and Public Transportation (DRPT) has opened up an application window for their mid-cycle grant programs. Though there are four categories, Staff, after discussion with DRPT Program Management staff, has determined that there are two viable projects that could be pursued.

One project is to pursue funding through DRPT's TRIP Zero and Reduced Fare program. This funding to transit agencies for the purpose of supporting the deployment of zero fare and/or reduced fare **pilot programs** designed to support low-income communities.

The second project is to pursue funding through DRPT's Trip Passenger Amenities and Facilities program. This funding would support projects with the goal to improve passenger related infrastructure. Specifically, Staff has identified one of ACTS' bus stops for as a sheltered bus stop.

Both programs aim to increase a system's ridership and accessibility. Also, both programs do have non-state grant match requirements.

Background:

Please see the attached TRIP Program Guidelines for more specific information related to eligibility, program goals, grant match requirements, application evaluation criteria, and application requirements. Also, found here: <https://drpt.virginia.gov/wp-content/uploads/2023/10/TRIP-guidelines-09-20-23.pdf>

Applications are due Tuesday, October 24, 2023.

Funding Source(s):

Staff intends to leverage proceeds from the sale of the 2015 BOC Transit vehicle and an FY24 monetary gift from a local benefactor to use as the required non-state match funds. Staff is also considering funding that may be available from the sale of the 2018 BOC Transit vehicle. These funds are intended to support ACTS.

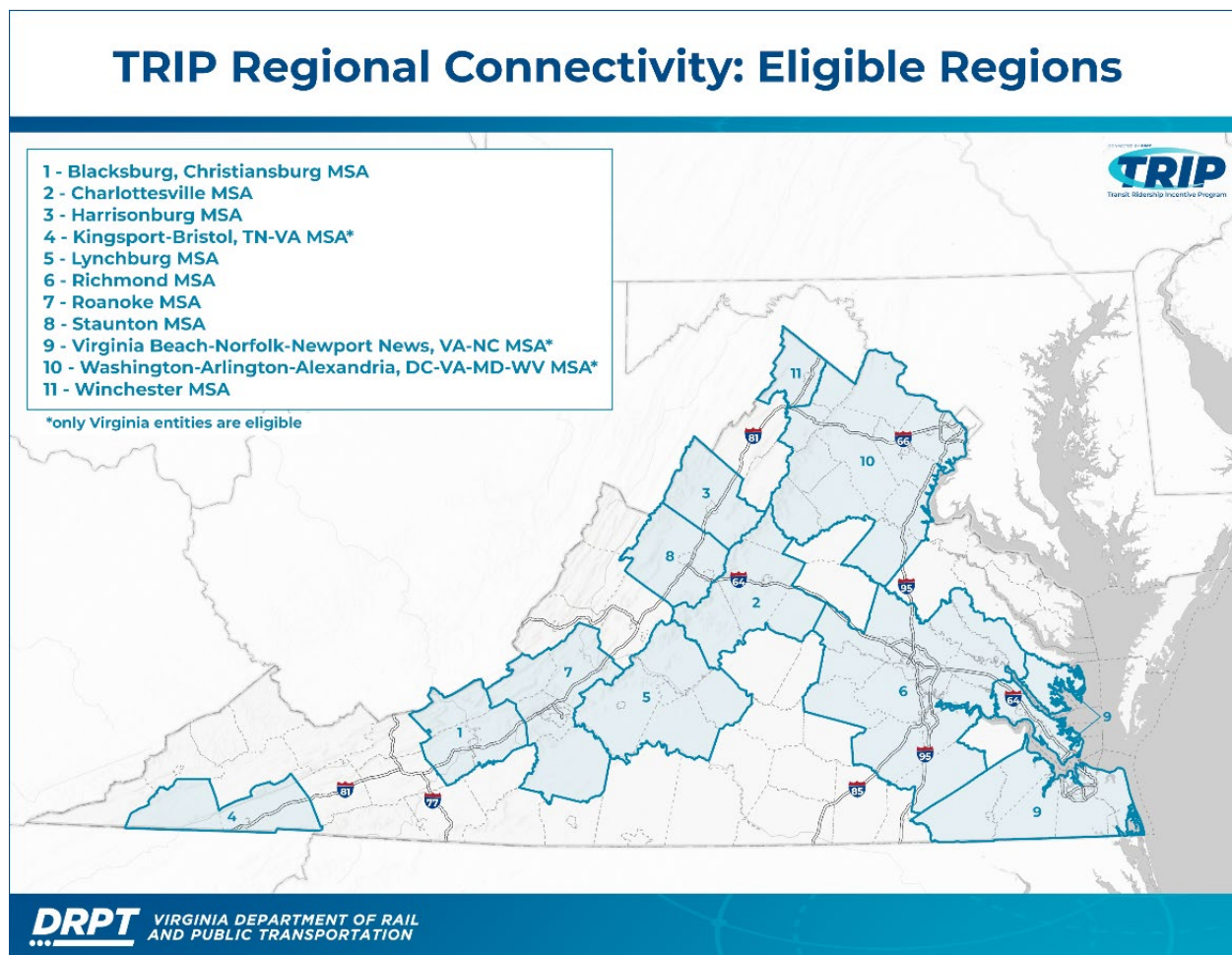
Attachments: *(click item to open)*

Section 2.1 TRIP Regional Connectivity

Eligible Applicants

The following entities are eligible for TRIP Regional Connectivity funding:

- Public transit providers that serve a Metropolitan Statistical Area (MSA) exceeding a population of 100,000 and receive state operating assistance pursuant to 33.2-1526.1 D 1 or;
- Metropolitan Planning Organizations (MPOs), Planning District Commissions (PDCs), and other statewide or regional bodies that serve a MSA exceeding a population of 100,000



Eligible Projects

The following project types are deemed eligible for TRIP Regional Connectivity funding:

- The improvement and expansion of routes with regional significance
- The implementation of integrated fare collection
- The development and implementation of regional subsidy allocation models
- The establishment of bus-only lanes on routes of regional significance

The following definitions are helpful in determining the eligibility of projects:

Regionally significant service: Transit must facilitate intra-regional travel within the urbanized area. These routes will be deemed significant based on their connections to employment, education, recreation, health care, and other vital community services.

Integrated fare collection: Investments that help integrate the fare collection process among multiple transit agencies throughout a region. This can include the development or improvement of regionally significant mobile apps, fare cards, and other efforts that improve the inoperability of fare collection processes.

Metropolitan Statistical Area (MSA): Consists of one or more counties that contain a city of 50,000 or more inhabitants or contain a Census Bureau-defined urbanized area (UA) and have a total population of at least 100,000.¹

Program Goals

To heighten regional connectivity and mitigate congestion in urban areas with population excess of 100,000 through the provision of regional public transportation improvements.

Grant Match Requirements

TRIP Regional Connectivity is a multi-year program. Applicants can apply for up to 5 years of funding. Multi-year grantees must participate in a funding step-down, meaning local funding will increase as the project develops, while the state share will decrease. This structure promotes heightened applicant commitment and increases

¹ "The General Concept of a Metropolitan Area (MA)." n.d.
<https://www2.census.gov/geo/pdfs/reference/GARM/Ch13GARM.pdf>.

the likelihood of operations continuing after the conclusion of the TRIP grant. The below table outlines the maximum state contribution for each year of operations.

First Year	Second Year	Third Year	Fourth Year	Fifth Year
Up to 80% of eligible project costs	Up to 60% of eligible project costs	Up to 30% of eligible project costs	Up to 20% of eligible project costs	Up to 10% of eligible project costs

Application Evaluation Criteria & Process

Prospective applicants are required to submit an application package to be considered for funding. TRIP regional connectivity projects will be prioritized based on their project score.

In general, priority will be given to projects that score well, are quickly implementable, included in locally administered or statewide corridor studies, and have fully considered the financial capacity for project continuation after grant expiration.

For *new regional route* applicants, it is encouraged to explore the [DRPT Demonstration Project Assistance Program](#). This program can support new transit route projects for up to 18 months at 80% state funding. Applicants who have received Demonstration funding and have satisfied the requirements of the program will receive additional consideration within the project readiness category of TRIP Regional Connectivity scoring.

Application Requirements

Project Description – a brief yet informative summary of the project that includes:

- Reasonable and explanatory project scope
- Brief project schedule
- Project objective
- Confirmation of ability to provide data and evidence of project’s success on a quarterly basis

Project Justification – The project justification must provide a clear and demonstrable unmet need that will be met by the project and a thorough description on the mitigation of the implementation plan.

Project Objective – The following objectives are applicable to regional connectivity projects: ridership projection, emissions reduction, decrease in SOV trips and congestion mitigation. These objectives should be paired with a measurable target which yields available data that speaks to the project's success in meeting the defined objective on a quarterly basis.

Project Schedule and Readiness – What, if anything, needs to be done prior to project deployment (e.g. vehicle purchase, bus stop improvement, road or signal enhancement, software/hardware installation, etc.)

Financial Detail and Maintenance of Effort – Provide details on project cost, financial duration, and plans to continue service funding after TRIP funding phases out.

Local and Regional Support – For bus lanes and traffic signal projects, applicants must get a letter of support/approval from the Virginia Department of Transportation (VDOT) or the local government that is responsible for maintenance (Cities, Towns). For routes of regional significance, transit agencies or sponsoring jurisdiction must get board approval from all jurisdictions in which route operates prior to application submission.

Congestion Mitigation – Applicants must provide explanation on how this project will reduce traffic congestion through heightening the investment in transit.

Technical Capacity/Oversight – Enter the name, title, phone number, email address and qualifications of the person responsible for the completion of this project, who will also serve as DRPT's point of contact for the project.

Section 2.2 TRIP Zero and Reduced Fare

Eligible Applicants

This source of funding does not have a size nor population requirement. The following entities are eligible for TRIP Zero and Reduced Fare funding:

- Public transit providers that receive State Operating Assistance pursuant to 33.2-1526.1 D 1 **OR**;
- Metropolitan Planning Organizations (MPO), Planning District Commissions (PDCs), and statewide bodies

Program Description

TRIP provides funding to transit agencies for the purpose of supporting the deployment of zero fare and/or reduced fare pilot programs designed to support low-income communities. These programs will aim at increasing a system's ridership and accessibility.

The following terms and metrics should guide applicants and will be utilized in project ranking and selection:

Reduced Fare projects for low-income individuals: The Department of Rail and Public Transportation recognizes that “low-income” can take many shapes in different communities. To ensure the creation of a locally developed threshold that accurately represents the needs of the community, this application will permit multiple metrics of low-income. Applicants will select the most suitable metric for their system and provide their rationale.

Program Goals

To reduce barriers to transit use in communities through the creation and implementation of zero or reduced fare pilot programs

Eligible Projects

The following project types are deemed eligible for TRIP Zero and Reduced Fare funding:

- The provision of subsidized or fully free passes to low-income populations
- The elimination of fares on high-capacity corridors, establishing 'zero fare zones'^{1*}
- The deployment of an entirely zero fare system*
- Fare policy planning

Grant Match Requirements

Similar to TRIP Regional Connectivity, TRIP Zero and Reduced Fare is a multi-year program. Applicants can apply for up to 3 years of funding. Multi-year grantees must participate in a funding step-down, meaning local funding will increase as the project develops, while the state share will decrease. This structure promotes heightened applicant commitment and increases the likelihood of operations continuing after the conclusion of the TRIP grant. The below table outlines the maximum state contribution for each year of operations.*

First Year	Second Year	Third Year
Up to 80% of eligible project costs	Up to 60% of eligible project costs	Up to 30% of eligible project costs

to ensure the success of these projects, all **system-wide zero fare applicants must commit to an additional 4th year of operations where the grantee provides one hundred percent (100%) of project expenses with continued DRPT oversight*

Application Requirements

The TRIP Zero and Reduced Fare application will touch on the following components:

Project Description – a brief yet informative summary of the project that includes:

- Reasonable and explanatory project scope
- Predicted impact on ridership
- Brief project schedule
- Estimated project cost, funding request, and duration of funding
- For zero fare zones, a visual component (Google map, GIS map) of the proposed route should be attached to the application.

Project Justification – Prior to submitting an application, applicants will have conducted a study or performed research to develop project justification and prepare an implementation plan. The project justification must provide a clear and demonstrable unmet need that will be met by the project and a thorough description on the implementation plan

Project Objective – Each applicant should provide a measurable target for increasing ridership and/or reducing barriers to accessing quality transit service in their community. That objective can focus on system-wide ridership or a specific community/population (with an equity approach).

Project Schedule and Readiness – What, if anything, needs to be done for pilot deployment (e.g. vehicle purchase, bus stop improvement, road or signal improvement, software/hardware installation, etc.)

Financial Detail and Maintenance of Effort – Provide details on project cost, financial duration and plans to continue implementation after TRIP funding phases out.

Technical Capacity/Oversight – Provide the name, title, phone number, email address and qualifications of the person responsible for the completion of this project, who will serve as DRPT's point of contact for the project.

Partnerships with Community Organizations – Zero and reduced fare pilot programs strongly rely on community support to target the most appropriate audience and perform expansive community outreach. Applicants are strongly encouraged to build relationships with social services or non-profit organizations for the deployment of this pilot. Applicants should identify partner organizations, if applicable.

Section 2.3 TRIP Public Safety

Eligible Applicants

This source of funding does not have a size nor population requirement. The following entities are eligible for TRIP Public Safety funding:

- Public transit providers that receive State Operating Assistance pursuant to 33.2-1526.1 D 1 **OR**;
- Metropolitan Planning Organizations (MPO), Planning District Commissions (PDCs), and statewide bodies

Program Goals

The safety of transit riders, operators, and employees is a priority of the state of Virginia. To improve safety on and accessing transit for riders, and to improve safety for the transit workforce in delivering transit service, TRIP funds public safety equipment, infrastructure, as well as public safety initiatives/planning.

Eligible Projects

The following project types are deemed eligible for TRIP Public Safety funding:

- Public Safety Equipment
- Public Safety Planning
- Public Safety Programming and Training

Public safety equipment includes, but is not limited to:

- Purchase and installation of lighting
- Purchase and installation of cameras
- Purchase and installation of emergency help buttons and call boxes

- Implementation of Intelligent Transportation Systems (ITS) designed to improve the safety of the transit system, and
- Purchase of other equipment that directly improves the perception of safety among riders, operators, and other transit employees

Public safety programming and training includes, but is not limited to:

- Staff salaries for personnel exclusively involved with security (including fare enforcement officers)
- Costs associated with training operators and other transit staff around emerging driver assistance and passenger safety technologies

Any training efforts that are intended to increase the safety and security of transit riders, operators, and staff (ex: *National Transit Institute's Assault Awareness and Prevention for Transit Operators*, *first responder training for thermal events involving transit vehicles and facilities*).

Grant Match Requirements

TRIP Public Safety projects are anticipated to be supported with one year of funding; however, in special circumstances, applicants may apply for multiple years if necessary. Due to the nature of these projects, the step down noted in previous sections does not apply for this project category. **A non-state match is required.**

The below table outlines the anticipated state contribution for each project type.*

Capital Projects with a state ask <\$3 million	Capital Projects with a state ask >\$3 million*	Planning Projects	Training Programs
Up to 68% of eligible project costs	Up to 50% of eligible project costs	Up to 50% of eligible project costs	Up to 80% of program cost (one year only)

**Projects with a state ask that is greater than \$3 million may receive TRIP funding, but must be submitted through the MERIT Capital Program as Major Expansion projects and will be evaluated under that program. DRPT staff will decide which program to fund each project based on eligibility and available funding.*

Application Requirements

The TRIP Public Safety application will touch on the following components:

Project Description – a brief yet informative summary of the project that includes:

- Reasonable and explanatory project scope
- Predicted impact on rider and transit workforce safety
- Brief project schedule
- Independent cost estimates, funding request, and duration of funding
- Any applicable planning and design documentation, or training program curricula

Section 2.4 TRIP Passenger Amenities and Facilities

Eligible Applicants

This source of funding does not have a size nor population requirement. The following entities are eligible for TRIP Passenger Amenities funding:

- Public transit providers that receive State Operating Assistance pursuant to 33.2-1526.1 D 1 **OR;**
- Metropolitan Planning Organizations (MPO), Planning District Commissions (PDCs), and statewide bodies

Program Goals

Passenger amenities and facilities greatly improve the transit rider experience and increase the accessibility of the system. TRIP supports the addition and improvement of passenger related infrastructure.

Eligible Projects

The following project types are deemed eligible for TRIP Passenger Amenities funding:

- Improvements to existing bus stops
- Addition of new bus stops
- Improvements to other passenger facilities
- Bus stop or facility planning

Improvements to existing bus stops and other passenger facilities include, but are not limited to:

- Installation of amenities such as lighting, seating, trash receptacles, off-board ticketing machines, or customer restrooms where appropriate
- Installation, replacement, or improvement to bus stop shelters

- Installation of bike racks and other multi-modal infrastructure
- Improving signage or installation of real-time information equipment
- ADA accessibility improvements such as installation of ramps, audio messaging, or vibro-tractile devices
- Renovations to transit stations or transfer centers

Grant Match Requirements

TRIP Passenger Amenities projects are anticipated to be supported with one year of funding; however, in special circumstances, applicants may apply for multiple years if necessary. Due to the nature of these projects, the step down noted in previous sections does not apply for this project category. **A non-state match is required.**

The below table outlines the anticipated state contribution for each project type.*

Capital projects with a state ask <\$3 million	Capital projects with a state ask >\$3 million*	Planning Projects
Up to 68% of eligible project costs	Up to 50% of eligible project costs	Up to 50% of eligible project costs

**Projects with a state ask that is greater than \$3 million may receive TRIP funding, but must be submitted through the MERIT Capital Program as Major Expansion projects and will be evaluated under that program. DRPT staff will decide which program to fund each project based on eligibility and available funding.*

Application Requirements

The TRIP Passenger Amenities application will touch on the following components:

Project Description – a brief yet informative summary of the project that includes:

- Reasonable and explanatory project scope
- Predicted impact on rider and transit workforce safety
- Brief project schedule
- Independent cost estimates, funding request, and duration of funding
- Any applicable planning and design documentation, or training program curricula



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.A

UNFINISHED BUSINESS

Title: Vista/Leggett Feasibility Study

Staff Resource: Town Manager Gary Shanaberger

Action(s):

Receive Update

Explanation:

Mike Griffin, with CJMW, will update Town Council on the progress of the Vista/Leggett Feasibility Study.

Background:

The Town of Altavista retained CJMW to conduct a Feasibility Study for the Vista/Leggett Project.

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.B

UNFINISHED BUSINESS

Title: Bedford Avenue Park

Staff Resource: Matt Perkins, Assistant Town Manager

Action(s):

Continue Discussion

Explanation:

At their September 12th meeting, Town Council requested this item be placed on their Sept. 26th Work Session for further discussion. As consideration of comments during Citizen's Time during this meeting (September 26th), there was a consensus to further discuss parking as well as suggestions to add picnic tables and park benches at the October 10th regular meeting.

Background:

Funding Source(s):

Attachments: *(click item to open)*

[attachment. Bedford Ave Park](#)

Bedford Ave park

Bedford Avenue, just like 15th Street, is a neighborhood park, as was acknowledged in the 2018 Parks and Trails Master Plan.

There is no mention on page 13, public input, of the need for additional parking at either location.

As it states on page 18, vehicle traffic in Altavista is low, thus encouraging walking and biking, which supports the notion of neighborhood parks.

In Appendix 1: Parks and Assessments, there is no mention of the need for more parking. Only the need for shade, screening of the water tank and signage.

The document does note the parking at Avondale is an “unsafe design”. I would assume that is because of having to back out into the street. Backing out and having to avoid other cars or the property across the alley, such as the garage that has already been hit, is why the balance of parking was removed at Myrtle Lane park in the first place.

A great deal of effort was made to capture the town residents’ input for this master plan; there was an open forum, which was well attended, as well as questionnaires and surveys.

My personal opinion is that it should stay a neighborhood park, as there is only one tennis court, one basketball court, and limited play equipment. When people from outside the neighborhood drive to Myrtle Lane to use the courts, we who live here must then drive elsewhere if we want to enjoy the same amenities.

As for the medium chosen to create the parking barrier, it is low cost and can be low maintenance done properly. Neutralize the grass 48” from the alley, lay down fabric, move the stones onto the fabric, finish the fabric where the stones were, then lay down mulch.

However, I am one of many in the neighborhood, just like those making the request for change. If P&R is willing to tackle the subject, and assess what, if any, changes should be made to accommodate parking, and if it’s the will of the majority, then so be it.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.C

UNFINISHED BUSINESS

Title: Placement of "concrete" cornhole boards

Staff Resource: Matt Perkins, Assistant Town Manager

Action(s):

Discuss and approve placement of "concrete" cornhole boards.

Explanation:

At the September 26th work session, it was the consensus of Council to place this item on the October 10th regular meeting agenda for park placement consideration.

Background:

At the September 26th work session, it was the consensus of Council to accept the "concrete" cornhole boards from Yeatts Transfer Company, and to place them in one of Altavista's parks for community use.

Funding Source(s):

N/A

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

REPORTS AND COMMUNICATIONS

Title: Departmental Reports - Finance

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Informational items.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Meals Tax Report

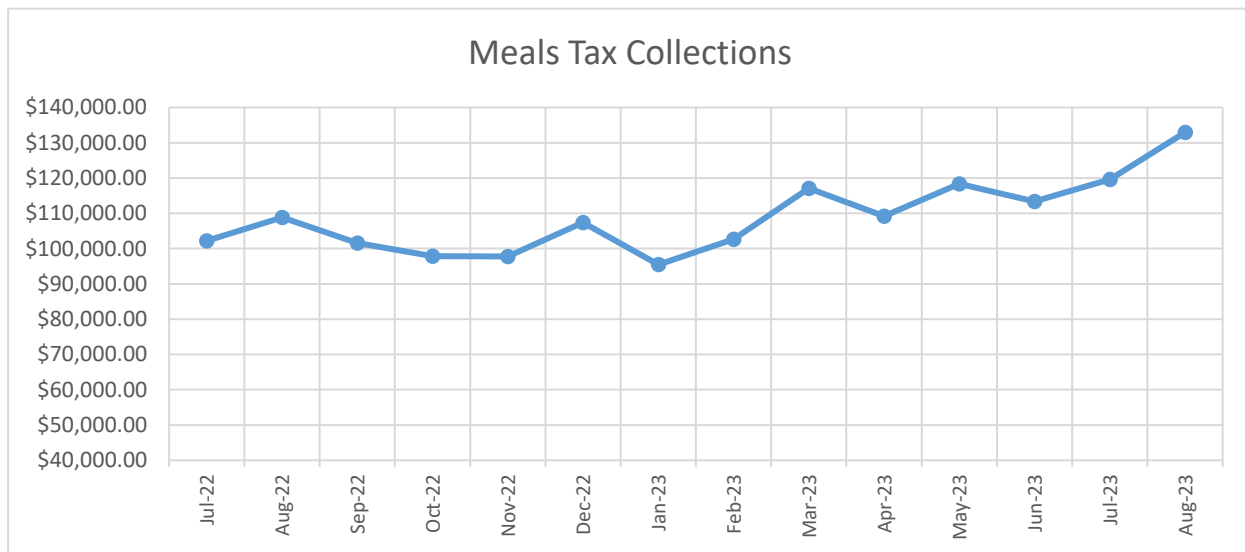
Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

MEAL TAX COLLECTIONS

Jul-22	\$102,218.51	PREVIOUS YTD TOTAL (FY)	
Aug-22	\$108,874.52		
Sep-22	\$101,598.57	<i>FY2020</i>	<i>\$970,639.30</i>
Oct-22	\$97,819.71	<i>FY2021</i>	<i>\$1,111,384.10</i>
Nov-22	\$97,796.59	<i>FY2022</i>	<i>\$1,172,634.62</i>
Dec-22	\$107,362.89	<i>FY2023</i>	<i>\$1,271,908.58</i>
Jan-23	\$95,466.21	MTD TOTAL (FY)	
Feb-23	\$102,679.53	<i>FY2023</i>	<i>\$211,093.03</i>
Mar-23	\$117,127.88	<i>FY2024</i>	<i>\$252,550.05</i>
Apr-23	\$109,165.49	+/-	\$41,457.02
May-23	\$118,399.94	Budgeted:	
Jun-23	\$113,397.74	\$1,320,000	
Jul-23	\$119,596.06	+/-	-\$1,067,449.95
Aug-23	\$132,953.99	% of Budget	19.13%
Sep-23			
Oct-23			
Nov-23			
Dec-23			
Jan-24			
Feb-24			
Mar-24			
Apr-24			
May-24			
Jun-24			



**Town of Altavista
Local Sales Tax**

Jul-22	\$20,618
Aug-22	\$20,414
Sep-22	\$20,655
Oct-22	\$19,303
Nov-22	\$20,096
Dec-22	\$23,677
Jan-23	\$19,205
Feb-23	\$18,443
Mar-23	\$22,127
Apr-23	\$19,837
May-23	\$19,095
Jun-23	\$27,398
Jul-23	\$21,137
Aug-23	
Sep-23	
Oct-23	
Nov-23	
Dec-23	
Jan-24	
Feb-24	
Mar-24	
Apr-24	
May-24	
Jun-24	

YTD TOTAL (FY)

FY2021	\$210,965
FY2022	\$228,889
FY2023	\$250,867

MTD TOTAL (FY)

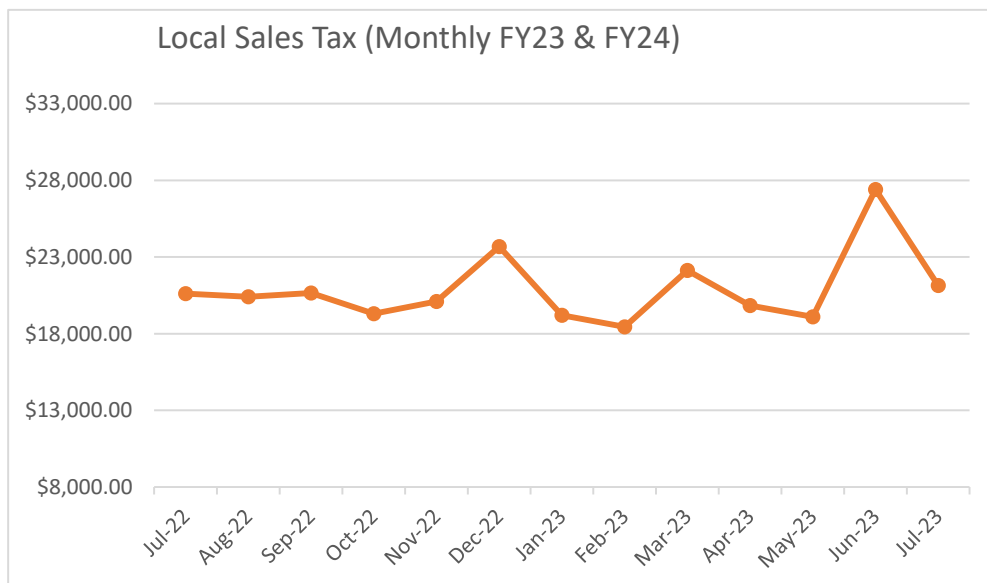
FY2023	\$20,618
FY2024	\$21,137

+/- \$519

Budgeted: **\$240,000**

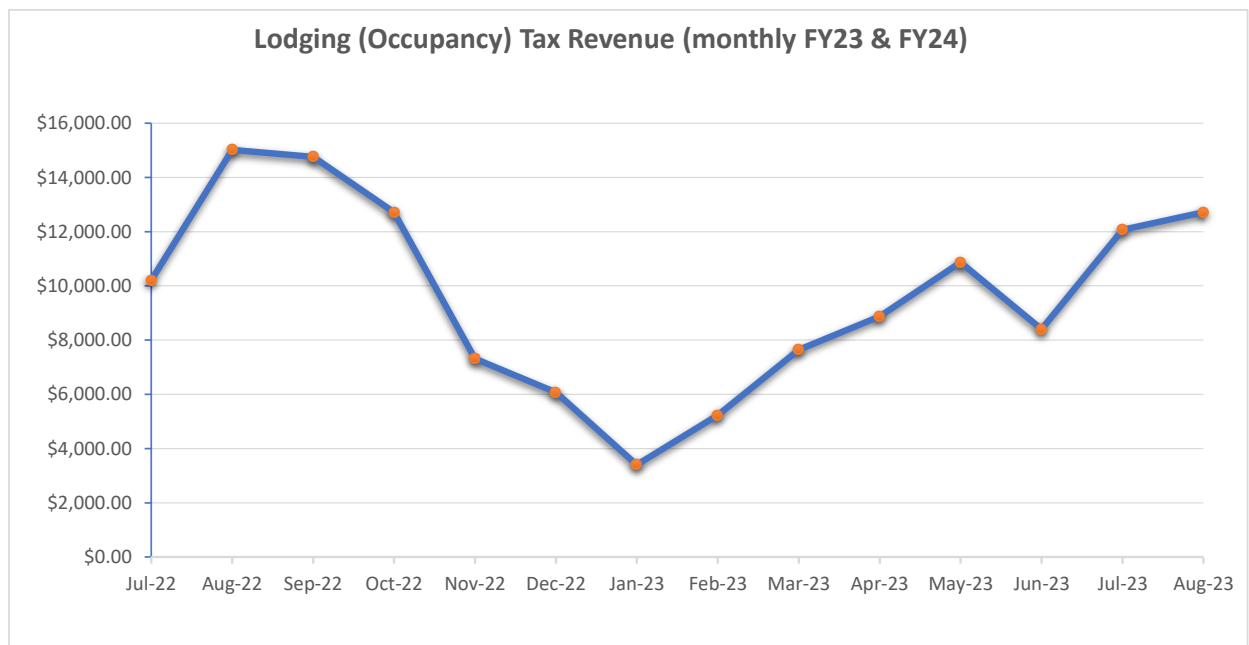
+/- \$218,863

% of Budget 8.81%



**Town of Altavista
Lodging (Occupancy) Tax**

Jul-22	\$10,206		
Aug-22	\$15,015		
Sep-22	\$14,759		
Oct-22	\$12,713	FY2023	FISCAL YEAR TOTAL \$110,495
Nov-22	\$7,317		
Dec-22	\$6,071		
Jan-23	\$3,400	FY2023	MTD TOTAL (FY) \$25,221
Feb-23	\$5,230	FY2024	\$24,788
Mar-23	\$7,639	+/-	-\$433
Apr-23	\$8,879		
May-23	\$10,862	Budgeted:	\$117,000
Jun-23	\$8,406	+/-	-\$92,212
Jul-23	\$12,072	%/Budget:	21.19%
Aug-23	\$12,715		
Sep-23			
Oct-23			
Nov-23			
Dec-23			
Jan-24			
Feb-24			
Mar-24			
Apr-24			
May-24			
Jun-24			



**Town of Altavista
Local Cigarette Tax**

Jul-21	\$7,500
Aug-21	\$15,000
Sep-21	\$7,650
Oct-21	\$7,500
Nov-21	\$11,235
Dec-21	\$7,500
Jan-22	\$0
Feb-22	\$0
Mar-22	\$15,000
Apr-22	\$7,500
May-22	\$7,500
Jun-22	\$7,500
Jul-22	\$26,250
Aug-22	\$3,750
Sep-22	\$7,500
Oct-22	\$0
Nov-22	\$7,500
Dec-22	\$18,750
Jan-23	\$3,750
Feb-23	\$0
Mar-23	\$11,250
Apr-23	\$0
May-23	\$7,500
Jun-23	\$18,750
Jul-23	\$0
Aug-23	\$7,500
Sep-23	\$0
Oct-23	
Nov-23	
Dec-23	
Jan-24	
Feb-24	
Mar-24	
Apr-24	
May-24	
Jun-24	

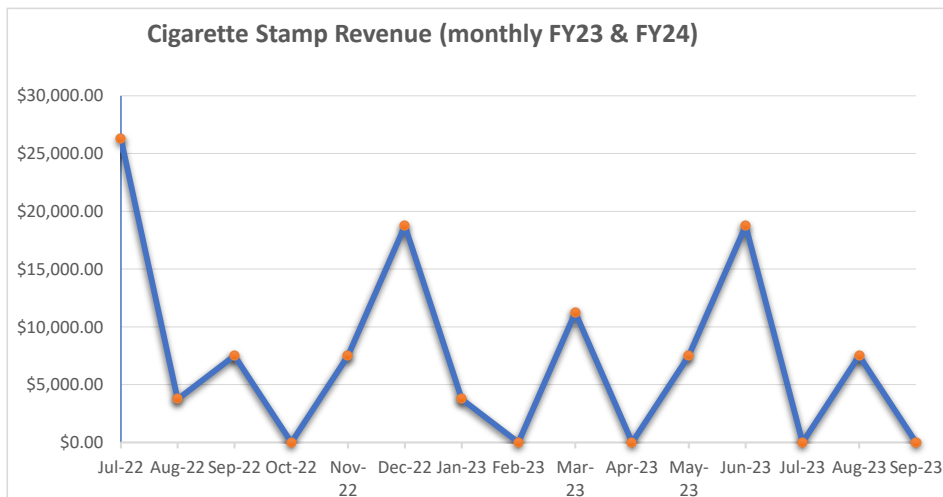
FISCAL YEAR TOTAL

FY2021	\$101,612
FY2022	\$93,885
FY2023	\$105,000

MTD TOTAL (FY)

FY2023	\$37,500
FY2024	\$7,500
+/-	-\$30,000

Budgeted:	\$100,000
+/-	-\$92,500
%/Budget:	7.50%





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

REPORTS AND COMMUNICATIONS

Title: Public Services Monthly Reports

Staff Resource: Teri Anderson

Action(s):

For Review

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_SEPTEMBER_2023.docx*](#)

[*FLEET_MAINTENANCE_DEPARTMENT-SEPTEMBER_2023.docx*](#)

[*STREET_DEPARTMENT_MONTHLY_REPORT-SEPTEMBER_2023.docx*](#)

BUILDINGS AND GROUNDS

OCTOBER 4, 2023

TO: TOWN MANAGER
FROM: BRIAN ROACH, B&G SUPERVISOR
MONTH: SEPTEMBER 2023

Vacation / Funeral / Sick Leave Taken		68
Meetings / Data Entry / Work Planning / Training		83
# Of Call Duty Hours		25.50
# Of Hours ELD Training at CVCC		81
Holiday		48
Green Hill Cemetery		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations (1 Burial)	1	14.75
Cemetery Grounds Maintenance		16.75
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
Solid Waste Collection		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	88.21	75
Residential Garbage Collected (Tonnage) Town of Hurt	117.40	40
# Of Curbside Brush Collected (Stops)	177	34.25
Loads of Brush Collected	16	
# Of Curbside Bulk Collected (Stops)	102	29.75
Bulk Collection (Tonnage)	25.02	
# Of Tires Collected	0	0
# Of Residential Garbage Citations Issued	0	0
Vehicle Maintenance		10.50
Parks/Buildings		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		0
# Of Building Maintenance Hours		40.75
# Of Park Cleaning		96.50
# Of Parks Ground Maintenance Hours		27.50
# Of Parks Flower Bed Maintenance Hours		0
# Of Vista Theatre Maintenance and Assisting		0
Special Event- Harvest Festival Avoca (22) / Projects-Jenks Trail Bridge #2 (38)		60
# Of Equipment/Vehicle Maintenance Hours		0
# Of Mowing Parks/Facilities (Acreage 197.19)		217
# Of Assisting Other Crews		68.75

Total Labors Hours for the Month		1037
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FLEET MAINTENANCE DEPARTMENT

DATE: OCTOBER 4, 2023

TO: TOWN MANAGER
FROM: TERRY LAMBERT, FLEET SUPERVISOR

MONTH: SEPTEMBER 2023

DESCRIPTION	Labor Hours
Vacation	18
Safety Meetings/Training	10
Holiday	16
Daily/ Weekly/ Planning & Scheduling	36.75
Sick Leave Used	16
CIP / Budgeting / Calling Vendors	25.50
Preventive Maintenance	68.25
General Repair's	33.75
Troubleshoot and Diagnostic	55.75
DMV Titling	0
Yearly Inventory	0
Picking Up & Delivery	23.50
Building & Grounds	2.50
Tool Inventory	0
Inspections/Surplus	0
Assisting Other Crews	0
General Maintenance	30
Total Labor Hours for the Month	336

STREET DEPARTMENT MONTHLY REPORT

DATE: OCTOBER 4, 2023

TO: TOWN MANAGER
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: SEPTEMBER 2023

DESCRIPTION	Labor Hours
Vacation / Sick Leave Taken / Comp. Time Used / Funeral Leave	119.25
Holiday	32
Staff, Safety Meetings/Data Entry/Planning Schedule	66.50
Weekend Truck (.49 Tons) (1) Trucks	8
Street Sweeping (Miles Swept Highway 7.60 / Streets 28)	15
Litter Control (Bags Collected 22) Collected during mowing.	11
Assisting Other Crews	13
Town Wide Mowing (25.37)	141.50
Signage	5.50
ELDT-CDL Training	0
Call Duty	1
Weed Control (Gallons Sprayed 45)	3
Street Lighting	3.50
Dead Animal Removal/Buzzard Control	2
Decorative Street Light	0
Tree/Trimming/Removal	23.75
Vehicle/Equipment Maintenance	17.25
Public Works Lot Cleaning (Tons)	0
Asphalting (Tons-Millings Used)	0
Landscaping	38.25
Storm Drainage Clean	11.50
Drainage	0
Shoulder Stone (0 Tons)	0
Special Projects / Special Events	8.50
Seasonal-Flag Rotation	63.75
Total Labor Hours for the Month	584.25



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

REPORTS AND COMMUNICATIONS

Title: Utility Project Update

Staff Resource:

Action(s):

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*STATUS REPORT FILTER IMPROVERMENT PROJECT 10-05-22.pdf*](#)

[*Sep 2023 Billing Monthly Report for Council Members 2.pdf*](#)

[*Sep 2023 Monthly Report for Council Members 2.pdf*](#)

[*STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 10-05-2023.pdf*](#)

[*STATUS REPORT VDEM GENERATORS 10-5-2022.pdf*](#)

[*STATUS REPORT FOR SEDIMENTATION PROJECT 10-05-2023.pdf*](#)

[*STATUS REPORT SPRINGS SCADA PROJECT 10-05-2023.pdf*](#)

[*STATUS REPORT CLARIFIER #3 PROJECT 10-04-2023.pdf*](#)

[*STATUS REPORT WWTP ELECTRICAL PROJECT 10-05-2023.pdf*](#)

[*STATUS REPORT WWTP PER 10-05-2023.pdf*](#)

[*STATUS REPORT WWTP UV 10-05-23.pdf*](#)

[*STATUS REPORT AMI PROJECT 10-01-2023.pdf*](#)

[*STATUS REPORT FOR SPRINGS REHAB 10-05-2023.pdf*](#)

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2023

Project Name: WTP Filter Rehabilitation
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 19-76

Recent Activities: Addressing flow sensor issues with Contractor. Controls providing working on corrections. Mr. Hill reports Town staff will clean the differential pressure tubes & contact instrumentation to re-calibrate their sensors prior to contractor completing the requested work.

Anticipated work over the next two weeks: Prepare record plans

Upcoming Tasks: Awaiting repair/replacement of the waste flow meter. Prepare record plans

Outstanding Issues:

Design Schedule: June 2021 Advertise for Bids (if Town desires)
July 2021 Open Bids
27 July 2021 Council approval
10 August 2021 Consent agenda approval
1 November 2021 NTP

Schedule Constraints:

Projected Completion: TBD

Approved Budget: \$56,000

Invoiced To Date: \$52,400

Balance to Complete: \$3600

Town Input Required: Town staff needs to clean the differential pressure tubes & contact instrumentation contractor to re-calibrate their sensors prior to SCADA contractor completing the requested work.

Issues Town Should Be Aware Of:

Construction Contract Price: \$725,305+\$11,413

Current Paid: \$699,075

Balance to Finish plus retainage: \$37,643

2022-2023 Water, Sewer & Curbside Refuse Collection Billing History

Printed 4-Oct-23

Customer Class		October-22	November-22	December-22	January-23	February-23	March-23	April-23	May-23	June-23	July-23	August-23	September-23	
WATER	Units													Average
	Residential Base-IT	1,401	17	24	1,340	17	12	1,244	5	13	1,350	10	11	454
	Commercial Base-IT	214	45	44	205	25	43	194	40	48	191	44	44	95
	Residential Base-OT	-	-	150	-	-	-	140	-	-	152	-	-	37
	Commercial Base-OT	1	1	1	1	1	1	1	1	1	1	1	1	1
	Municipal	31	31	31	31	31	31	31	31	31	29	28	28	30
	Dormant Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	5	5	5	5	5	5	5	5	5	5	5	5	5
	TOTAL	1,652	99	255	1,582	79	92	1,615	82	98	1,728	88	89	622
	Gallons													Total
	Residential Use-IT	15,756,639	62,650	149,270	14,156,747	46,670	232,530	11,562,786	1,598	272,020	14,136,134	39,300	61,800	56,478,144
	Commercial Use-IT	5,815,075	3,433,340	1,125,400	5,821,091	1,016,560	2,835,470	2,870,044	3,485,000	3,067,190	4,394,408	4,901,190	3,883,200	42,647,968
	Residential Use-OT	1,930,850	-	-	2,045,431	-	-	1,470,769	-	-	1,882,340	-	-	7,329,390
	Commercial Use-OT	2,652,000	2,583,000	4,345,660	2,544,000	2,145,000	2,245,000	2,378,443	2,444,500	2,648,500	2,676,500	2,228,500	2,629,600	31,520,703
	Municipal	800,850	589,830	449,380	284,120	869,240	280,330	236,640	284,690	565,880	475,390	625,190	1,010,710	6,472,250
	Industrial	32,609,338	47,440,757	48,330,196	51,157,883	39,972,785	37,834,871	41,394,519	46,980,991	43,193,104	48,464,669	46,695,191	32,003,512	516,077,816
	TOTAL WATER SOLD	59,564,752	54,109,577	54,399,906	76,009,272	44,050,255	43,428,201	59,913,201	53,196,779	49,746,694	72,029,441	54,489,371	39,588,822	660,526,271
	NET DELIVERED	72,191,829	51,309,541	67,285,674	65,060,629	63,255,922	57,134,415	61,479,732	63,009,326	71,200,743	69,001,353	46,155,549	64,365,732	751,450,445
	FRACTION BILLED	119%	111%	77%	88%	69%	111%	77%	100%	89%	80%	118%	62%	88%
	Total (TOA,sold,hydrnts, Leaks)	87,400	16,700	14,800	11,400	14,500	3,700	13,850	68,700	26,900	83,100	89,900	30,200	461,150
	Dollars													Total
	Residential Base & Use-IT	78,642	672	1,096	90,733	619	1,066	83,595	181	1,260	77,275	400	511	336,048
	Commercial Base & Use-IT	39,222	12,352	10,557	26,765	4,105	11,349	19,917	12,810	11,199	22,525	17,134	13,625	201,561
	Residential Base & Use-OT	14,981	-	-	15,704	-	-	12,939	-	-	18,680	-	-	62,305
	Commercial Base & Use-OT	12,176	11,863	19,852	12,832	10,845	11,343	11,943	12,336	13,352	13,491	11,260	13,258	154,551
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	96,524	143,025	145,113	154,027	130,311	125,974	46,250	155,791	143,442	160,205	154,859	107,558	1,563,080
	TOTAL	241,544	167,912	176,619	300,061	145,880	149,731	174,644	181,117	169,253	292,176	183,653	134,953	2,317,544
SEWER	Units													Average
	Residential Base-IT	1,240	15	20	1,179	18	12	1,088	5	6	1,181	11	5	398
	Commercial Base-IT	198	43	43	188	23	42	135	40	43	172	45	42	85
	Commercial Base-OT	7	7	7	7	7	7	7	7	7	7	7	7	
	Municipal	8	8	8	8	8	8	8	8	8	8	8	8	
	Dormant Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	4	4	4	4	4	4	4	4	4	4	4	4	4
	TOTAL	1,457	77	82	1,386	60	73	1,242	64	68	1,372	75	66	494
	Gallons													Total
	Residential Use-IT	11,176,827	47,934	119,659	9,959,423	39,725	196,665	8,618,103	1,358	228,880	10,530,833	6,882	49,468	40,975,755
	Commercial Use-IT	10,222,821	2,450,706	865,810	4,637,833	802,757	848,636	1,518,479	2,756,427	1,825,135	3,175,105	3,091,364	2,018,937	34,214,010
	Commercial Use-OT	298,340	199,740	149,844	215,644	222,792	222,948	300,880	204,088	236,788	165,292	246,884	243,480	2,706,720
	Municipal	220,610	92,890	88,900	105,370	105,370	89,550	93,320	100,770	90,730	129,110	98,050	120,850	-
	Industrial	33,280,000	48,610,000	43,110,000	48,610,000	43,480,000	33,730,000	38,830,000	40,200,000	41,520,000	45,370,000	40,330,000	31,590,000	488,660,000
	TOTAL SEWER BILLED	55,198,598	51,401,269	44,334,213	63,528,270	44,650,644	35,087,799	49,360,783	43,262,643	43,901,532	59,370,341	43,773,180	34,022,735	566,556,485
	WWTP EFFLUENT	60,079,000	40,813,000	56,190,000	56,230,000	61,260,000	57,850,000	64,190,000	64,190,000	58,450,000	55,867,900	45,626,300	53,404,400	674,150,600
	FRACTION BILLED	95%	76%	103%	82%	73%	61%	77%	67%	75%	106%	96%	64%	84%
	Dollars													Total
	Residential Base & Use-IT	71,088	221	468	38,190	216	42	33,276	25	897	44,141	182	208	15,746
	Commercial Base & Use-IT	17,276	8,921	8,395	8,587	3,059	9,602	9,419	10,554	6,963	12,295	11,793	7,700	9,547
	Commercial Base & Use-OT	1,754	11,863	776	1,640	1,713	1,510	2,412	2,234	1,505	1,391	1,592	1,505	2,491
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	124,174	180,829	160,369	180,829	170,007	131,568	152,431	157,983	162,871	177,768	159,117	129,284	1,887,231
	TOTAL	150,070	191,188	156,827	172,045	185,599	142,722	197,538	170,796	172,236	235,596	172,684	138,697	1,915,015
CURBSIDE	Curbside-IT STOPS													Average
	Curbside - Brush	319	107	82	97	77	105	196	180	234	139	117	177	155
	Curbside- BULK	115	77	88	91	79	109	102	127	97	105	70	102	85
	TOTAL	434	184	170	188	156	214	298	307	331	244	187	279	240
	Curbside-IT	90	103	93	97	85	98	89	95	98	92	115	88	1,096
	Curbside-BULK	11	11	9	8	10	14	21	18	32	18	12	25	153
	TOTAL	101	114	102	105	95	112	110	113	130	110	126	113	1

Monthly Staff Report Water Plant

TO: Town Manager
 FROM: Polly Brown
 DEPARTMENT: Water Treatment Plant
 MONTH: September 2023

Operation and Production Summary

The Actual water production line (filtering of water) for the entire month averaged 16.25 Hours per Day which yielded approximately 1,550,070 gallons of water per day.

Rain 3.6 YTD Rain 35.25 YTD Snow 0 was measured at the water treatment plant.

Average Hours per day (week days)	<u>17.5</u>	hrs			
Average Hours per day (weekends)	<u>13.250</u>	hrs			
Average produced (week days)	<u>1,683,000</u>	gallons per day			
Average produced (weekends)	<u>1,239,667</u>	gallons per day			
Total Raw Water Pumped:	<u>47.74</u>	million gallons			
Total Drinking Water Produced:	<u>46.50</u>	million gallons			
Average Daily Production: (drinking)	<u>1,550,070</u>	gallons per day			
Average percent of Production Capacity:	<u>52</u>	%			
Plant Process Water:	<u>1,241,892</u>	(finished water used by the plant)			
Bulk Water Sold @ WTP:	<u>26,900</u>	gallons			
Flushing of Hydrants/Tanks/FD use/Town Use	<u>3,300</u>	gallons			
McMinnis Spring					
Total Water Pumped:	<u>6.272</u>	million gallons	average hours per day	<u>11.6</u>	
Average Daily Produced:	<u>216,276</u>	gallons per day	Rain at MC	<u>3.1</u>	YTD Rain <u>36.60</u>
Reynolds Spring			snow	<u>0</u>	<u>0.00</u>
Total Water Pumped:	<u>6.712</u>	million gallons	average hours per day	<u>13</u>	Total Precip <u>36.60</u>
Average Daily Produced:	<u>231,448</u>	gallons per day	Rain at RE	<u>3.45</u>	YTD Rain <u>36.58</u>
Purchased Water from CCUSA	<u>1,291,832</u>	gallons	snow	<u>0</u>	<u>0.00</u>
Sold to Hurt	<u>2,345,900</u>	gallons			Total Precip <u>36.58</u>
Industrial Use	<u>39,127,689</u>				
Total Drinking Water Delivered (including Springs/CCUSA)	<u>64,365,732</u>		Water lost due to leaks		
			<u>None Captured</u>		

Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed
 VDH samples completed for compliance
 Melinda High Pressure Zone- Redline Drawings need to be delivered to the Town from Mattern and Craig
 Filter Upgrade - Completed and awaiting VDH CTO as well as warranty item on waste flow meter. (Calibrations of DP Cells need to be resolved)
 The Source Water Protection Local Advisory Committee will meet again when date has been set
 Generator project, Completed and working on administrative closeout.
 Springs SCADA project - Electrical conduits continues, awaiting approvals of SCADA communications from Lord and Company
 Sedimentation Basin Project- PER - was sent to VDH for final approval. Design work has begun
 AMI Meter system bids were received, working on contract documents for the capital SAAS and NAAS.
 WTP SCADA upgrade scope to be discussed with the engineer
 Springs Rehabilitation - Engineering Concepts,Draft design has been submitted to the Town for Review
 Raw Water Control Valve ordered including a accutuator
 Lead and Copper Inventory has continued. LEAP grant has been received from VDH with council approval, awaiting VDH approval to move forward
 UCMR5 results for July were below limits and we are scheduled to pull samples in October.
 WTP Security CIP is about 50% complete with installation of new security gate underway
 Electric Valve for Clarion Tank has arrived (old valve not seating properly) to be installed
 Jim Powell passed his Class 2 test. No Variance needed starting on the 25th of Sept
 Clean Basin 5
 Fire Extinguishers Tested Town wide
 Ist Floor painting awarded, to begin October 16th

Utilities Distribution and Collection

# of Service Taps	0	Addresses:		
# of Meters Read	104	Monthly	Rereads	10
	1,720	Quarterly	Rereads	98
# of Meters Cut Off For Non-Payment	0			
# of Meters Tested	0			
# of Loads of Sludge to Landfill	16			
	117.40	Tons		
# of Location Marks made for Miss Utility	125			
# of Meters Replaced	2			
# of Water Lines Repaired	0		# of Sewer Lines Unstopped	1
Locations:			Locations:	
			308 Myrtle Lane	
# Air Relief Valves Inspected	0			
# of PRV Maintenance/Inspection	0			
# of Water Valve Boxes Cleaned	0			
# of Blow-Off Valves Flushed	0			
# of Blow-Off Valves Located	0			
Push Camera Footage	270'	Sewer Main Cleaned		0
Sewer (Root Cutting) Main	100'	Sewer Main Cleaned Manholes		0
Sewer (Root Cutting) Main Manholes	0	Sewer Service Cleaned		0
Sewer Video Footage	100'	Sewer Service Video		80'
Sewer Video Manholes	0	Sewer (Root Cutting) Service		80'
Duke Root Control (Contractor)	0	Sewer Right of Way Clearing Footage		0
Water Turn On and Offs	29	Sewer Manholes Inspected		0
Water Right of Way Clearing Footage	0	Sewer Installed Clean Out		0
Water Meter Box Replacement	3			
# Of Hydrants Flushed	0			
# of Hydrant Valves Exercised	0			

Other Utilities Distribution and Collection Activities & CIP Projects:
3326 Lynch Mill Road Installed PRV

DEPARTMENT: Wastewater Plant
MONTH: September-23

Average Daily Flow	1.80	MGD
TSS Reduction	97	%
BOD Reduction	95	%
VPDES Violations	0	
Sludge (Regional Land Fill)	126	tons
Rain Total	3.18	Inches
Snow Total		Inches

Other Wastewater Activities and CIP Projects:

Month: September
 Week: September 6th, 2023

- Submitted DMR
- Submitted Monthly Industrial Billing
- Cleaned Basin #2
- Contractor onsite grading low areas
- UV system check
- Entered Lab data
- Normal Plant Operations

Month: September
 Week: September 11th, 2023

- Ran Pump Station Generators
- Submitted Timesheets
- Basin Blower checks
- Sludge return Building Checks
- Investigating NPW leak
- UV system check
- Entered Lab data

Month: September
 Week: September 18th, 2023

- Polymer level checks (650gal)
- Basin Blower checks
- Sludge return Building Checks
- Investigating NPW leak
- UV system check
- Entered Lab data
- Normal Plant Operations

Month: September
 Week: September 25th, 2023

- Cleaned UV Tank
- Basin Blower checks
- Sludge return Building Checks
- Submitted Timesheets
- Investigating NPW leak
- Ran Pump Station Generators
- Basin Blower oil changed
- Main Pump station pumps serviced
- UV system check
- Entered Lab data
- Normal Plant Operations

WWTP Electrical Upgrade awaiting proper sized VFDs for blower units

The UV system has been ordered and awaiting UV system

Director of Public Services is conducting a wastewater treatment plant class on Monday night for Town operators. (Have a member of the public and 4 operators from Bedford also in class)

Town of Hurt Public Work Director is also attending

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2023

Project Name: Frazier and Lynch Mill Road Drainage issues
Project Manager: Scott Bortz, PE
Sub-Consultant
P&B Job Number 21-09

Recent Activities: Engineer has approved the proposal and requested the soils test from ECS on 7/11. ECS has billed for partial field exploration. Engineer has provided revised plans showing the approximate extent of the water replacement to Town staff on 7/17. Engineer will provide bid documents for separate Flex-a-mat, rip-rap and grass ditch sections.

Anticipated work over the next two weeks:

Upcoming Tasks: Revise plans per Town Staff comments. Coordinate bidding with Town staff.

Outstanding Issues: Awaiting Town staff review and comments on the existing water line, preferences for new alignment and extent of water line replacement.

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$9485

Balance to Complete: \$19,715

Town Input Required: When bids are procured, Town administration will need to decide which ditch section to proceed with.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2023

Project Name: VDEM Generator Installations
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, Master Engineers, ECS (Geotech)
P&B Job Number 20-51

Recent Activities: Town staff and Engineer have sent all final documentation to VDEM regarding closeout. VDEM reports they will review final closeout documentation.

Anticipated work over the next two weeks: Complete final project documentation as requested by VDEM.

Upcoming Tasks:

Outstanding Issues:

Design Schedule: May (Rebid) 2021 Award Contract
June 2021 Notice to Proceed
November 2021 Substantial Completion

Schedule Constraints:

Projected Completion:

Approved Budget: \$43,600

Invoiced To Date: \$43,600

Balance to Complete: \$0

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$498,500 + (\$1556) (Change Orders)

Current Paid: \$496,943

Balance to Finish plus retainage: \$0

Town of Altavista
WTP DESIGN - Project Status Report

Date: 10/4/2023

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Sedimentation and Solids Handling Improvement Project.

Engineer's Project No. 50115515 – Design/Construction Phase (6/14/2023)

Completed Month Over the Last Week

1. Completed and transmitted 60% drawing set including process, structural and electrical.
2. Initiated preparation of specifications

Anticipated Work Over the Next Month

1. Continue to work toward completion of 90% drgs
2. Develop specification (draft)

Outstanding Issues --

1. None

Construction Document Schedule Update

1. Progress is approximately 20 days ahead of schedule– see below
 - a. 90% design is due January

Budget Summary

1. <u>PER</u>	Contract: \$14,000	JTD: \$14,000
2. <u>Design</u>	Contract: \$159,100	JTD: \$63,640
3. <u>Survey</u>	Contract: \$3,200	JTD: 0
4. <u>Construction Admin</u>	Contract: \$55,000	JTD: 0
5. <u>Part Time Inspection</u>	Contract: \$11,200	JTD: 0
6.		

Submitted by:

R. Scott Ehrhardt

Project Manager

Town of Altavista - Sedimentation and Solids Handling Improvement Project																																
	2023												2024												2024							
Description	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8		
Project Kickoff																																
PER Preparation																																
PER Review & Approval																																
Execution of Engineering Design Contract																																
50% Design*																																
90% Design**																																
Submit Final Design to Town & VDH for Approval & Receive Comments																																
Issue Final Bid Documents																																
Advertisement																																
Receive Bids, Award & issue N.T.P																																
Construction																																
Project Closeout																																

*Submittal includes: process mechanical plan view, spec outline, and P&ID

**Submittal includes: process mechanical, electrical, specifications

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2023

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities: Engineer has requested the Contractor send over screen shots.

Anticipated work over the next two weeks:

Upcoming Tasks: Electrician to begin installation of field instruments.

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD

Approved Budget: \$9600

Invoiced To Date: \$6000

Balance to Complete: \$3600

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$228,265

Current Paid: \$84,663

Balance to Finish ~~plus retainage~~: \$143,602

**Town of Altavista
Hurt and Proffitt Project
Status Report**



Date: September 29, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the Clarifier #3 Replacement

Completed Work Over the Last two weeks

1. Requested time savings from the contractor if the clarifier was not painted.
2. Contractor noted that 6-10 weeks could be saved depending on weather. This would limit downtime to 8 weeks which is longer than the one month referenced at the preconstruction meeting.
3. Requested the contractor provide a cost savings for not painting tank.

Anticipated Work Over the Next two Weeks

1. Town to confirm the time savings is acceptable.
2. Contractor to provide alternate painting subcontractor, if necessary.
3. Contractor to develop schedule for project.
4. Contractor to develop submittals for review.

Outstanding Issues

1. None

Construction Schedule Update

1. Anticipated NTP December 15, 2023
2. Substantial Completion 150 days (May 13, 2024)
3. Final Completion 180 days (June 12, 2024)

Budget Summary

1. Design Services	Contract:	\$9,000	JTD:	\$9,000
2. Bidding Assistance	Contract:	\$7,000	JTD:	\$5,250
3. Construction Phase Assistance	Contract:	\$8,000	JTD:	\$0

Construction Cost Summary:

1. Mobilization	Contract:	\$40,000.00	JTD:	\$0.00
2. Clarifier Equipment Replacement	Contract:	\$765,000.00	JTD:	\$0.00
3. Clarifier Cleaning & Rehabilitation	Contract:	\$50,000.00	JTD:	\$0.00
4. Electrical Replacement	Contract:	\$16,000.00	JTD:	\$0.00
5. Total	Contract:	\$871,000.00	JTD:	\$0.00

Submitted by:

Mike Wilson, PE
Project Manager

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2023

Project Name: WWTP Phase II/III Electrical Upgrades
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, PE – Master Engineers
P&B Job Number 19-34

Recent Activities: Engineer has sent three CO requests to Owner for review. Blower Building VFDs anticipated in October. English was due to work on grading and exterior vault punchlist items.

Anticipated work over the next two weeks:

Upcoming Tasks:

Outstanding Issues:

Design Schedule: October 2020 Sign agreement
November 2020 Notice to Proceed
Schedule Constraints: Contractor reports to be still on schedule for completion per contract times.
Projected Completion: November 2022
Approved Budget: \$309,730 (combined II and III projects including CA)
Change Order #1 = \$2958.54
Change Order #2 = \$3942.13 + \$6630 Special Inspections
Invoiced To Date: \$246,533
Balance to Complete: \$61,355 + additional inspection

Town Input Required:

Issues Town Should Be Aware Of: Contractor will document all delays.

Construction Contract Price: \$3,952,000 + \$29,149 (Change Orders)
Current Paid: \$3,589,630
Balance to Finish plus retainage: \$391,519

Town of Altavista
WWTP PER - Project Status Report

Date: 10/4/2023

This memo is a status report of _Dewberry Team's efforts for the Town of Altavista Wastewater Treatment Plant (WWTP) Improvements – Preliminary Engineering Report (PER) Engineer's Project No. 50167115

Completed Month Over the Last Week

1. Attended preliminary findings meeting with Town officials
2. Incorporating selected project into the PER
3. Obtained additional pricing information from suppliers
4. Continue to coordinate report financials with Town
5. Beginning to receive responses from ER inquire letter from agencies

Anticipated Work Over the Next Month

1. Will submit a draft PER to the Town by Oct 26
2. Complete ER if responses are received by review agencies

Outstanding Issues –

1. None

PER/ER Document Schedule

- a. Preliminary Findings; ~~9/19/2023~~ 9/21/2023
- b. Draft PER & ER; 10/31/2023

Budget Summary

- | | | |
|---------------|--------------------|---------------|
| 1. <u>PER</u> | Contract: \$26,500 | JTD: \$10,600 |
| 2. <u>ER</u> | Contract: \$3,500 | JTD: \$1,925 |
| 3. | | |

Submitted by:
R. Scott Ehrhardt
Project Manager

**Town of Altavista
Status Report**

Date: 10-01-23

This memo is a status report of Town's Staff efforts for the UV Light Improvement

Completed Work Over the Last Week

1. None

Anticipated Work Over the Next two Weeks

1. Continue cleaning channel as time allows

Outstanding Issues

1. None currently.

Construction Document Schedule Update

1. Not applicable currently

Budget Summary

1. Contractor	Contract: \$48,200.00	JTD: \$0
2. UV SYSTEM	Contract: \$349,840.00	JTD: \$0

Submitted by:

Paul Hill, Assistant Director of Public Services
Project Manager

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: October 5, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the
AMI Water Metering System

Completed Work Over the Last Week

1. Held a meeting with Mueller and Water Works regarding the start date of the warranty and shipping reimbursements for defective equipment.

Anticipated Work Over the Next two Weeks

1. Water Works will revise the agreements and submit to the Town for final review. The Town will then sign the agreements and the project can move forward.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Bid Assistance	Contract:	\$12,500	JTD:	\$12,500
2. Construction Administration	Contract:	\$15,000	JTD:	\$3,465

Submitted by:

Chad Hodges, PE
Asst. Project Manager

**Town of Altavista
October Project Status Report**

Date: October 5, 2023

This memo is a status report of Engineering Concepts, Inc.'s Team's efforts for the Altavista Springs Rehabilitation Project

Completed Month Over the Last Week

1. Completed in-house QAQC review of 70% design
2. Provided town 70% design plans for review
3. Coordinated with pump suppliers for available equipment to include

Anticipated Work Over the Next Month

1. Incorporate QAQC comments/revisions
2. Finalize plans, calculations, and specifications.
3. Submit to Pittsylvania County and Campbell County for land disturbance plan review
4. Submit to VDH for review

Outstanding Issues

1. None

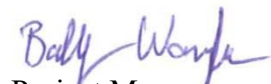
Construction Document Schedule Update

1. Submit this month for reviews

Budget Summary

1. Topographic Survey	Contract: \$8,500	JTD: \$8,500
2. Structural Evaluation/Report	Contract: \$14,400	JTD: \$10,080
3. Preliminary Layout	Contract: \$11,600	JTD: \$11,600
4. Geotechnical	Contract: \$8,500	JTD:
5. Design Phase	Contract: \$58,586	JTD: \$46,868.80
6. Bid Assistance	Contract: \$6,500	JTD:
7. Construction Administration	Contract: \$45,500	JTD:

Submitted by:



Project Manager
Engineering Concepts, Inc.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 10, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

REPORTS AND COMMUNICATIONS

Title: Police Department Monthly Report

Staff Resource: Chief Merricks

Action(s):

For informational purposes

Explanation:

APD monthly activity report

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*APD Monthly Activity Report-September 2023.pdf*](#)

[*Patrol on 29-September 2023.pdf*](#)

2023 ALTAVISTA POLICE DEPT MONTHLY REPORT										
	January	February	March	April	May	June	July	August	September	Year to Date
Criminal Arrests "Felony"	3	0	0	1	4	3	8	3	4	26
Criminal Arrests "Misdemeanor"	16	1	8	6	9	5	8	17	8	78
Warrant Executed	19	8	7	7	13	2	16	10	14	96
Uniform Traffic Summons Issued	56	67	23	30	29	29	32	23	38	327
# Traffic Stops	122	132	128	70	90	111	115	138	106	1012
BOLO'S (Be on Look Out)	3	5	9	5	10	3	6	8	2	51
DUI	1	0	1	1	2	3	2	7	1	18
IBR	37	9	45	42	45	21	41	44	33	317
MVA	8	13	11	15	18	10	16	15	15	121
Assist Motorist	22	19	19	21	12	17	20	20	15	165
Calls for Service	408	450	514	411	441	433	440	524	360	3,981
Alarm Responses	8	20	20	16	7	10	9	9	9	108
ECO/TDO	0	3	2	0	1	1	0	1	0	8
ECO/ TDO HOURS	0	15	30	0	11	7.5	0	12	0	75.5
Court Hours	2	2	1	5	4	1	4	5.5	0	24.5
Citizen Contacts	1,280	1,895	2,394	2,729	1,788	1,867	1,474	3,191	717	17,335
Businesses, Residences Check "Foot Patrols"	462	345	509	394	212	339	465	420	331	3,477

Patrol on 29-September 2023

Time	Location	Officer	Disposition
4-Sep 0939-	Rt 29/Lynch Mill	Earhart	Abandoned Vehicle
4-Sep 1355-	Rt 29	Earhart	Traffic Control
4-Sep 1359-	Rt 29	Earhart	Traffic Stop
4-Sep 0940-1007	Rt 29/Lynch Mill	Pugh	Abandoned Vehicle
4-Sep 1356-1357	Rt 29	Pugh	Traffic Control
5-Sep 1653-	Rt 29/River Road	Earhart	911 Hangup
5-Sep 2248-2256	29NB/Clarion	Elias	Traffic Stop
5-Sep 0109-0121	29SB/Bedford	Elias	Traffic Stop
7-Sep 2321-0009	Rt 29/Main	Abbott	Assist Motorist
8-Sep 2000-2013	29NB/Pocket Rd	Elias	MVC
8-Sep 2033-2036	29NB	Elias	Check Location
10-Sep 1707-1748	Rt 29/Clarion	Elias	Traffic Stop
10-Sep 1617-	Rt 29/Clarion	Earhart	Traffic Stop
19-Sep 0331-0347	29NB/Clarion	Elias	Traffic Stop
23-Sep 1636-	Rt 29	Earhart	MVC
23-Sep 1636-1739	Rt 29/Staunton River	Pugh	MVC
23-Sep 2127-2142	Rt 29	Elias	Traffic Stop
24-Sep 2046-2103	Rt 29	Henderson	Vehicle Fire
24-Sep 2046-2103	Rt 29	Elias	Vehicle Fire
24-Sep 2046-2103	Rt 29	Elias	Vehicle Fire
24-Sep 0306-0314	29SB/Bedford	Elias	Traffic Stop



COMMONWEALTH of VIRGINIA

Department of Health
P O BOX 2448
RICHMOND, VA 23218

TTY 7-1-1 OR
1-800-828-1120

Karen Shelton, MD
State Health Commissioner

R. Christopher Lindsay
Chief Operating Officer

September 13, 2023

Subject: Campbell County
Water – Town of Altavista
Project - Lead Inventory List
BIL-25L-22

Mr. Thomas Fore
Town of Altavista
P.O. Box 420
Altavista, Virginia 24517

Re: Virginia Drinking Water State Revolving Fund
FY 2022 Bipartisan Infrastructure Law (BIL)
BIL Initial Offer – Lead Service Line Inventory

Dear Mr. Fore:

The Virginia Department of Health (VDH) has completed a preliminary review of your application for drinking water construction funds. The determination of the funding package is shown below; however, this determination and your inclusion in VDH's Intended Use Plan is contingent on the availability of federal and state funding as well as the conditions below.

Based on the information provided, VDH determined the total funding package for your project is estimated to be **\$250,000**. The funding package consists of **\$250,000 as all principal forgiveness (grant)**.

VDH recommends waterworks owners implement a revenue growth model that includes automatic annual rate adjustments that exceed inflation. Having adequate financial resources is crucial to maintaining a successful and sustainable waterworks. VDH recommends waterworks self-evaluate their financial positions using the attached ***Building Financial Sustainability/Financial Health Indicators*** to ensure they are able to provide for financial sustainability.

Mr. Thomas Fore
 September 13, 2023
 Page 2

VDH recommends all waterworks maintain updated Waterworks Business Operation Plans, Asset Management Plans, and/or Capital Improvement Plans. For more information on these plans, please contact Ms. Jeannean B. Francis, Capacity Development Sustainability Coordinator, at (804) 292-5681 or Jeannean.Bustamante@vdh.virginia.gov. Mr. Barry Matthews, CPG, TCDO Division Director, is also available to answer questions on the Technical, Managerial, and Financial (TMF) review and he can be reached at (804) 864-7515 or Barry.Matthews@vdh.virginia.gov.

Lead and Copper Rule Revisions (LCRR) guidance, which includes service line inventory information, is located on VDH's webpage - <https://www.vdh.virginia.gov/drinking-water/lcrr-guidance/>. This VDH webpage also includes a link to EPA's webpage that provides LCRR Service Line Inventory Guidance - <https://www.epa.gov/ground-water-and-drinking-water/revised-lead-and-copper-rule>. Your initial Lead Service Line Inventory and Lead Service Line Replacement Plan, if required, must be submitted to the Danville Field Office by the Lead and Copper Rule Revisions deadline of October 16, 2024. Please contact the Danville Field Office Staff for additional details. The phone number for this office is (434) 836-8416.

All recipients should expect to comply with the Build America/Buy America Act which includes American Iron and Steel, Davis Bacon Prevailing Wage, and other provisions will be required, if applicable.

The funding package and loan closing (if applicable) are conditioned on and are subject to change based on (but not limited to) the following:

- (1) The availability of federal and state match funds to support the DWSRF Program,
- (2) New restrictions/conditions that the EPA or VDH may require for participation in the Program or in the use of the SRF funds,
- (3) The purpose, benefit, or scope of the project changes from the Preliminary Engineering Report (PER) or the DWSRF Application; or the VDH-ODW Field Office does not concur with the project purpose, benefit, or scope,
- (4) Owner complying with the DWSRF Program requirements, and owner's progress to a timely closing according to a pre-negotiated schedule, or delays/changes in project readiness to proceed,
- (5) Owner's history of activities with the ODW/DWSRF Program (i.e. late or non-payments or non-compliance),
- (6) Owner obtaining user agreements from future water users in the project area, (if applicable)
- (7) The financial estimates provided in your loan application changing,
- (8) Owner's ability to secure the loan, if applicable. All loan offers will require an acceptable credit review by the Virginia Resources Authority,
- (9) Owner soliciting other lenders for parity on this new debt,
- (10) Owner being debarred or suspended from applying for state or federal funds,
- (11) Waterworks maintaining compliance with the Virginia *Waterworks Regulations* and other applicable state/federal laws, regulations, policies, and procedures, and
- (12) EPA mandates that all program assistance recipients demonstrate full technical, financial, and managerial capacity in order to receive funds. VDH may place special requirements on recipients in order to ensure capacity requirements are met prior to loan closing.

Mr. Thomas Fore
September 13, 2023
Page 3

An acceptance of this funding offer reflects a commitment on your part to these requirements. VDH reserves the right to by-pass any project that has not executed financial agreements within 12 months from the date of VDH's original award letter.

Please notify me in writing as soon as possible but no later than October 13, 2023, at the address above or via email, of your acceptance of this initial funding package offer or any concerns and additional factors that should be considered. Failure to notify me can be deemed as your withdrawal from this program. Please use the above referenced project number and name on all correspondence. If necessary, I can be contacted at (804) 629-7206 or at Kelly.Ward@vdh.virginia.gov.

Sincerely,

DocuSigned by:

Kelly Ward

8C1C79E9EDA547F...

Kelly Ward, Director

Division of Construction Assistance, Planning & Policy

cc: Barry Matthews, CPG, Division Director – Training, Capacity Development and Outreach
Keith Kornegay, P.E., FCAP Project Team Leader, Lexington Field Office
Tamara Anderson, LEAP Program Manager, Danville Field Office
Ray Weiland, P.E., ODW Deputy Field Director, Danville Field Office
Joe Bergeron, VRA, Director of Financial Services and Investments

VDH/OFFICE OF DRINKING WATER
FINANCIAL AND CONSTRUCTION ASSISTANCE PROGRAMS (FCAP)

Building Financial Sustainability/Financial Health Indicators

Having adequate financial capacity and an acceptable credit review is a Program requirement for revolving fund loan projects. Listed below are some financial indicators that may be evaluated during a review by VDH or by the Virginia Resources Authority (VRA). Reviews are not limited to the factors listed below and may include other factors.

Revenue Pledge Factors: *(User fees pledged for loan repayment)*

1. **Debt Service Coverage Ratio:** Net Revenue (revenue – O&M) available for debt service divided by applicable debt service. Evaluated using the first two fiscal years after project completion.
 - Poor Less than 1.15x
 - Adequate From 1.15x to 1.5x
 - Strong Greater than 1.5x
2. **Days Cash on Hand:** Amount of total available unrestricted liquid reserves divided by daily operating expenditure requirements.
 - Poor Less than 60 days
 - Adequate From 60 to 120 days
 - Strong Greater than 120 days
3. **Operating Ratio:** Total operating income plus operating reserves divided by total operating costs (not including debt)
 - Poor Less than 1.1
 - Adequate From 1.1 to 3.0, Small systems (1.25 to 3.0), Medium and large (1.1 to 2.0)
 - Strong Greater than 3.0 Small systems (3.0), Medium and large (2.0)

General Obligation Factors:¹ *(Locality pledges its full faith and credit, backed by taxing power)*

4. **State Aid (if applicable):** Available state aid divided by applicable debt service.
 - Poor Less than 1.0x
 - Adequate From 1.0x to 1.5x
 - Strong Greater than 1.5x
5. **Debt Service vs. Expenditures:** Debt service compared to the total operating budget.
 - Poor Greater than 15%
 - Adequate From 10% to 15%
 - Strong Less than 10%

¹ Evaluate the debt, revenues, and expenses of the entire entity and not just the waterworks enterprise fund

6. **Unassigned Fund Balance:** Unassigned fund balance vs. total revenue.

- Poor Less than 5%
- Adequate From 5% to 10%
- Strong Greater than 10%

7. **Debt Payout Ratio:** Measurement of how much debt is paid off in ten years.

- Poor Less than 50%
- Adequate From 50% to 60%
- Strong Greater than 60%

8. **Total Debt vs. Total Valuation:**

- Poor Greater than 6%
- Adequate From 2% to 6%
- Strong Less than 2%

Other Factors:

9. **Affordability Index Target:** Annual residential bill divided by Annual Median Household Income (MHI).

- 1% for average gallons per month*
- 2% for 5,000 gallons per month

* Use the rate structure (in-town, if applicable) for residential customers and apply it to the average monthly residential water usage to derive the average monthly user rate for evaluation under the DWSRF Program. The average monthly residential water usage is to be based on residential water meter data. Waterworks are expected to meet or exceed the target rate criteria at the time of project completion.

Other considerations:

Experience has shown that fairly structured utility rates that implement gradual rate increases annually have been the most acceptable to the ratepayers and most effective in keeping revenue at pace with costs.

VDH recommends waterworks implement a revenue growth model that factors in increases (e.g. operational costs, inflation, etc.), other costs (e.g. asset/equipment replacements, technology upgrades, capital improvements, etc.), and takes into account other potential revenue reductions (e.g. future regulations, reductions from water conservation, etc.).

VDH recommends waterworks establish and fund a capital reserve fund that adequately supports capital improvements and asset replacements.

VDH reserves the right to require an implementation schedule acceptable to VDH for those waterworks that may need additional time for implementation of significant rate increases.