



**Town of Altavista, Virginia  
Meeting Agenda Town Council  
Town Council Work Session**

**Tuesday, October 24, 2023  
5:00 PM - Council's Chambers  
510 Seventh Street  
Altavista, VA 24517**

**1. AGENDA ADOPTION**

**2. CITIZEN'S TIME**

*Citizens wishing to address Council should provide their name and address. Citizen comments are limited to (3) minutes, with a total of (15) minutes allotted for this purpose. Please note: Citizen's Time is NOT a question-and-answer session between the public and Council.*

**3. NEW ITEMS FOR DISCUSSION**

3.1 [Altavista Post Office - Back Alley](#)

3.2 [Staunton River Garden Club  
attachment. Staunton River Garden Club-bench donation](#)

**4. UNFINISHED ITEMS**

4.1 [Bedford Avenue Park  
attachment. Bedford Avenue Park aerial photo](#)

**5. UPDATES FROM STAFF**

**6. MATTERS FROM COUNCIL**

**7. CLOSED SESSION**

7.1 [TOWN COUNCIL CLOSED SESSION  
attachment. Town Council Closed Session 10.24.23](#)

**8. ADJOURNMENT**

*THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.*



TOWN OF ALTAVISTA  
TOWN COUNCIL WORK  
SESSION  
October 24, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 3.1

**NEW ITEMS FOR DISCUSSION**

**Title: Altavista Post Office - Back Alley**

**Staff Resource: Vice Mayor Reggie Bennett**

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**Action(s):**

Hear input from Vice Mayor

**Explanation:**

Vice Mayor Reggie Bennett requested this item be placed on the agenda.

Hear complaint regarding non-compliant drivers continuing to enter the wrong direction of the one-way alley.

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*



TOWN OF ALTAVISTA  
TOWN COUNCIL WORK  
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October 24, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 3.2

**NEW ITEMS FOR DISCUSSION**

**Title: Staunton River Garden Club**

**Staff Resource: Town Manager Gary Shanaberger**

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**Action(s):**

Receive Information from the Garden Club

**Explanation:**

Mrs. Linda Janiak, Staunton River Garden Club Representative, has informed Town Staff that the Garden Club was offering two park benches to the Town, as a donation/no charge. Staff reviewed the given information and concurred the benches were durable enough for Town use. If accepted, the Garden Club asked that the Town choose the color of the (plastic) benches.

**Background:**

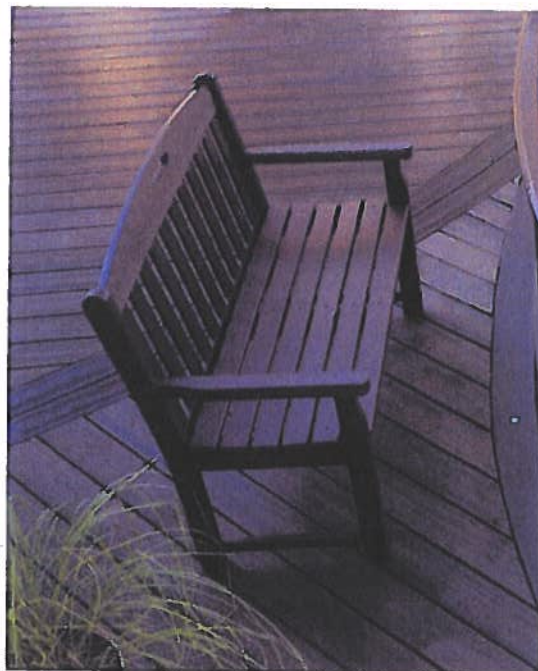
**Funding Source(s):**

**Attachments:** *(click item to open)*

*[attachment. Staunton River Garden Club-bench donation](#)*



Home / Yacht Club 48" Bench



Sunda Janual

Will need color and an address - where to ship

^  
Public Works Dept.  
1311 3rd Street  
Altavista, VA

SKU#: TXB48

# Yacht Club 48" Bench

Outdoor living is best when shared. Enjoy cozying up with someone special on the comfortably contoured Trex® Outdoor Furniture™ Yacht Club 48" Bench. This charming bench, with its clean, straight lines and unique headboard, is available in a variety of attractive, fade resistant colors that... [Read More](#)

## 1. Select Frame Color

 **QUICK SHIP COLORS - Ships within 5 - 7 Business Days**



**+\$30.00**



**+\$50.00**



**BUILT-TO-ORDER COLORS - Ships within 8 - 12 Business Days**

~~**+\$30.00**~~



## 2. Shop Accessories (Optional)

 [Add to Wish List](#)

**\$359.00**



**ADD TO CART**

**i** Select a color to see estimated lead time

[Shipping Policy](#)

# Features

- Comfortably contoured seating
- Weight tested up to 300 lbs per seat
- Built to withstand a range of climates including hot sun, snowy winters, and strong coastal winds
- Constructed of genuine POLYWOOD® lumber that's infinitely recyclable and sustainably made from recycled and reusable plastic
- 20-year residential warranty; 3-year commercial warranty
- Cleans easily with soap, water, and a soft bristle brush
- Resistant to stains, corrosives substances, salt spray, and other environmental stresses
- UV protectant and color continuously throughout the HDPE material; requires no painting or waterproofing
- Colors coordinate beautifully with Trex® decking and railing
- Marine-grade quality hardware

## NEED HELP?

Our friendly furniture experts are standing by!

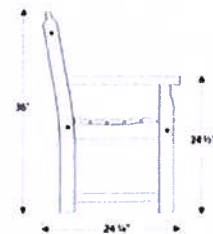
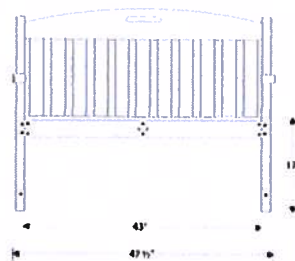
[Chat with us](#)   [Email us](#)

# Learn More About Trex Outdoor Furniture



# Construction

TXB48



SKU

TXB48

Item Weight

57 lbs

- **Made in the USA**
- **UV-inhibited colors minimize fading**



|                                |              |
|--------------------------------|--------------|
| <b>Width</b>                   | <b>47.5</b>  |
| <b>Height</b>                  | <b>36</b>    |
| <b>Depth</b>                   | <b>24.25</b> |
| <b>Dimension - Seat Width</b>  | <b>43</b>    |
| <b>Dimension - Seat Depth</b>  | <b>18</b>    |
| <b>Dimension - Seat Height</b> | <b>17</b>    |

**Outdoor living is best when shared. Enjoy cozying up with someone special on the comfortably contoured Trex® Outdoor Furniture™ Yacht Club 48" Bench. This charming bench, with its clean, straight lines and unique headboard, is available in a variety of attractive, fade resistant colors that coordinate perfectly with your Trex deck. Built for durability and long-lasting beauty, this all-weather bench is constructed of solid HDPE lumber that won't rot, crack or splinter and no painting or staining is ever required. This bench**

also resists weather, food and beverage stains, and environmental stresses, so it needs very little maintenance to keep it looking like new. And since it's backed by a 20-year warranty, you can spend your time enjoying the outdoors and less time trying to protect your furniture from it.

**Additional Info:**

[Warranty](#) [Care & Maintenance](#)

[Assembly Information](#) [Our Materials](#)

[Returns](#)

[Reviews and Q&A](#)



[Best Sellers in This Collection](#)







TOWN OF ALTAVISTA  
TOWN COUNCIL WORK  
SESSION  
October 24, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 4.1

**UNFINISHED ITEMS**

**Title: Bedford Avenue Park**

**Staff Resource: Asst. Public Services Director Paul Hill**

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**Action(s):**

Continue Discussion

**Explanation:**

At their October 10th meeting, Town Council requested this item be placed on the October 24th Work Session Agenda for further discussion; and to receive updates from Staff regarding placement of additional parking spaces, and costs for a picnic table and park bench.

**Background:**







**Funding Source(s):**

**Attachments:** *(click item to open)*

*[attachment. Bedford Avenue Park aerial photo](#)*

# Campbell County, VA

## Legend

-  County Boundary
-  E9-1-1 Addresses
-  Street Names
-  Lot Numbers
-  Parcels
-  HiddenRoadCenterline

Picnic Tables x3  
2,606.85

Inground Park Bench  
1 = 0,753.99

Polly Park Bench  
2 = 1,126.89

Concrete per yard  
3 x 300 ∞

5,387.23

Asphalt 3 parking spots  
0 8,200 ∞



Title: Bedford Park

Date: 10/17/2023

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Campbell County is not responsible for its accuracy or how current it may be.



TOWN OF ALTAVISTA  
TOWN COUNCIL WORK  
SESSION  
October 24, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 7.1

**CLOSED SESSION**

**Title: TOWN COUNCIL CLOSED SESSION**

**Staff Resource: Town Manager Gary Shanaberger**

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**Action(s):**

convene in Closed Session

**Explanation:**

*Section 2.2-3711 (A)(1)* Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body

*Section 2.2-3711 (A)(3)* Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*attachment. Town Council Closed Session 10.24.23*

TOWN COUNCIL CLOSED SESSION

DATE: Tuesday, October 24th, 2023

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the Code of Virginia, 1950, as amended,

*Section 2.2-3711 (A)(1)* Discussion, consideration or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees or employees of any public body

*Section 2.2-3711 (A)(3)* Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

The motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Motion carried.

|       |                      |       |                           |       |
|-------|----------------------|-------|---------------------------|-------|
| VOTE: | Dr. Scott Lowman     | _____ | Vice Mayor Reggie Bennett | _____ |
|       | Mr. Timothy George   | _____ | Mr. Tracy Emerson         | _____ |
|       | Mr. Jay Higginbotham | _____ | Mr. Wayne Mitchell        | _____ |
|       | Mayor Michael Mattox | _____ |                           |       |

Town Council went into Closed Session at \_\_\_\_\_ PM.

Notice was given that Council was back in regular session at \_\_\_\_\_ PM.

FOLLOWING CLOSED SESSION:

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the Town Council.

|       |                      |       |                           |       |
|-------|----------------------|-------|---------------------------|-------|
| VOTE: | Dr. Scott Lowman     | _____ | Vice Mayor Reggie Bennett | _____ |
|       | Mr. Timothy George   | _____ | Mr. Tracy Emerson         | _____ |
|       | Mr. Jay Higginbotham | _____ | Mr. Wayne Mitchell        | _____ |
|       | Mayor Michael Mattox | _____ |                           |       |

Adjourned at \_\_\_\_\_ p.m.

Action(s): \_\_\_\_\_