

Town of Altavista

Fiscal Year 2024

Adopted Operating Budget and Capital Improvement Plan



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July 1, 2023

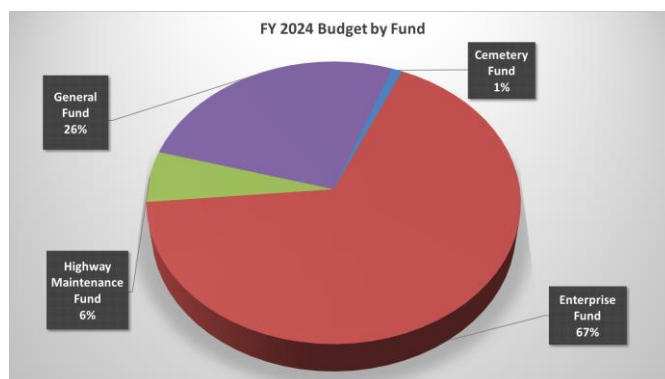
The Honorable Mayor and Members of Council
Town of Altavista
510 7th Street
Altavista, Virginia 24517

RE: Annual Budget for the 2023-2024 Fiscal Year

Dear Mayor Mattox and Members of Town Council:

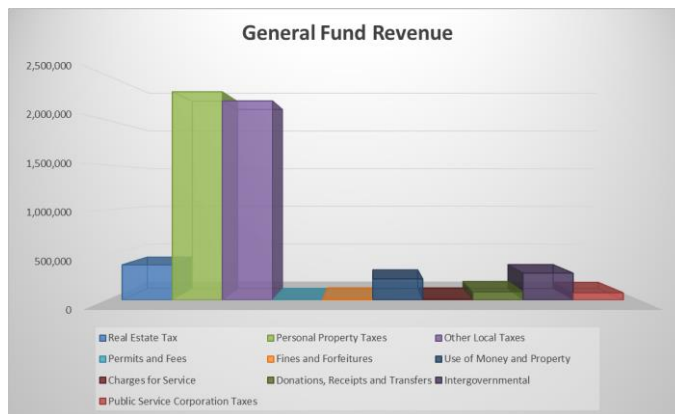
I am pleased to present the Town Budget for FY2023-2024. The \$21,156,030 annual spending plan is balanced and represents the Town's commitment to prudent fiscal management in delivering services that enhance the quality of life of Altavista's citizens. While this budget covers only the fiscal year 2024, it continues to define a path that will move Altavista into the future.

This budget is designed to maintain the high quality of services provided by the Town's various municipal departments. Each department is important to the operation of the town and its delivery of services to its citizens. These departments are made up of our most valuable resource, our employees. To maintain pay in line with the local market and to partially offset the increases in the cost of living, this budget provides funding for a Cost-of-Living Adjustment (COLA) of 7%. The budget also includes an 8.5% increase in health insurance premiums as well as the Town's required contribution level to the Virginia Retirement System, which remains the same at 10.66%



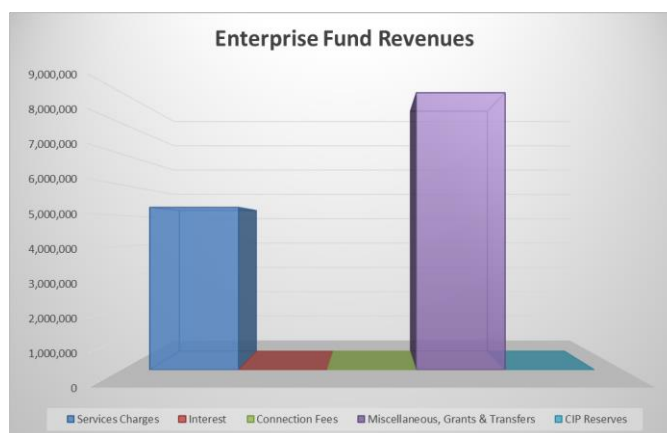
General Fund

The General Fund budget anticipates revenue of \$5,636,740, with expenditures of \$5,500,140, as well as transfers in the amounts of \$71,600 to the Cemetery Fund and \$65,000 to General Fund reserves (reimbursement for Altavista Fire Company loan), the fund is balanced. As presented, the Real Estate Tax rate increases from \$.08 to \$.1043, and the Meals Tax rate increases from 7% to 8%. All other tax rates are proposed to remain at their current levels.



Enterprise Fund (Water and Sewer Fund)

The Enterprise Fund (Water & Sewer) budget is proposed at \$14,253,020, with expenditures budgeted at \$14,051,570, a surplus of \$201,450 is anticipated. This budget continues with an increase in utility rates, 10% water and 5% sewer to meet projected debt service requirements as well as to fund the various infrastructure upgrades identified in the facility assessment plant for both water and wastewater assets.



Highway Fund

The Highway Fund budget is proposed at \$1,241,020. Funding for this budget is provided through the Virginia Department of Transportation (VDOT) for maintenance of the Town's 'local streets.' The

anticipated revenue from VDOT for FY2024 is \$819,000. The proposed budget includes a transfer of highway funds from reserves in the amount of \$422,020.

Cemetery Fund

The Cemetery Fund addresses the maintenance of Green Hill Cemetery and the opening/closing of graves by Public Works staff. The proposed FY 2024 budget for this fund totals \$96,850. A transfer in from the General Fund in the amount of \$71,600 will offset the deficit between cemetery revenues and expenses. The annual allocation of \$27,250 from the General Fund to the Cemetery Reserve Fund is included in this budget as it has been the policy of Council to budget for perpetual maintenance.

It is with much admiration and sincerity that I thank the fantastic Town staff and Council for their efforts in the preparation of this document. If it were not for the tremendous dedication and teamwork that exists in this organization, it would not be possible for me to propose a budget to Council that well positions our town during this next fiscal year. Credit for this goes out to all departments and their cooperation in helping us achieve necessary financial objectives.

Respectfully submitted,

Gary Shanaberger

Gary Shanaberger
Town Manager

TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2024 ADOPTED BUDGET

BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE

	Rate per \$100 of gross receipts
Contractors	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000
Retailers	\$ 0.0425
Financial, Real Estate, & Professional	\$ 0.0425
Personal Services, Repair	\$ 0.0600
Wholesalers	\$ 0.0175
Wholesale Peddlers	\$ 0.0175
Commission Merchant	\$ 0.0600
Direct Sellers (sales under \$4,000)	\$ 0.0175
Direct Sellers (Sales over \$4,000)	\$ 0.0550
Peddlers	\$ 125.0000
Itinerant Merchant (Edible,Perishable Goods)	\$ 25.0000
Itinerant Merchant (Nonperishable Goods)	\$ 125.0000
Carnivals, Circus	\$100 per day; \$500 per week
Fortunetellers	\$ 500.00
Savings Institutions/State Chartered Credit Unions	\$ 25.00
Photographers, out of town	\$ 15.00
Utilities	\$.0025 of Gross Receipts
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18
Minimum License	\$ 15.00

CEMETERY FEES

Changing of cemetery Deed	\$ 25.00
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$ 650.00 in town residents - with a minimum of 2 spaces
	\$ 950.00 out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$ 750.00 before 12 noon - weekday
	\$ 925.00 after 12 noon - weekday
	\$ 1,050.00 weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$ 350.00 before 12 noon - weekday
	\$ 400.00 after 12 noon - weekday
	\$ 450.00 weekend or holiday
Disinterment	\$ 1,300.00

RENTALS

Booker Building Deposit	\$ 150.00
	\$ 250.00 if alcohol is served
Booker Building Rental Fee	\$ 100.00 for each 4 hours
Booker Building Utility Fee	\$ 25.00
Park Pavilion Rentals	\$ 50.00 for each 4 hours - large pavilion @ English & Shreve Park
	\$ 25.00 for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental (Town residents/businesses only)	\$ 150.00 standard dump truck - resident
	\$ 200.00 tandem dump truck - resident
	\$ 150.00 standard dump truck - business
	\$ 200.00 tandem dump truck - business

PLANNING & ZONING RELATED

Zoning Permit	\$ 25.00
Sign Permit	\$ 50.00
Special Use Permit; application fee	\$ 400.00 + cost of advertising
Variance	\$ 300.00 + cost of advertising
Appeal to BZA	\$ 400.00 + cost of advertising
Rezoning	\$ 500.00 + cost of advertising
Comprehensive Plan Amendment	\$ 1,000.00 + cost of advertising
Resurvey, Boundary Line Adjustment, Easement, Line Vacation; fee for examining	\$ 25.00
Single Lot Subdivision; fee for examining	\$ 35.00
Subdivision (5 lots or less) for examining	\$ 50 + \$5 per lot
Subdivision (5 lots or more); fees for examining	\$ 100 + \$5 per lot
Zoning Text Amendment	\$ 1,000 + cost of advertising
Public Hearing Applicant Deferral Request	\$ Cost of Advertisement
Site Plan	\$ 200.00
Traffic Impact Analysis/Study	\$ 500 or actual cost if over \$500
Zoning Determination Letter	\$ 100.00
After the Fact Permit	\$ 100.00
Comprehensive Plan - printed copy	\$ 25.00
Comprehensive Plan - flash drive	\$ 10.00
Zoning Ordinance - printed copy	\$ 25.00
Zoning Ordinance - flash drive	\$ 10.00
Third Party Review Fees	\$ Actual Cost
Administrative Fee	\$ 75.00

TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2024 ADOPTED BUDGET

TRANSIT FEES

Transit Tokens	\$ 0.50 each
Transit Punch Cards	\$ 10.00 for 3 cards
Transit Monthly Pass	\$ 20.00

TAX RATES

Real Estate Rate	\$0.1043 per \$100 of assessed value
Personal Property Rate	\$2.00 per \$100 of assessed value
Cigarette Tax	\$ 0.27 per pack
Hotel Lodging Tax	5.50% 3% credit for reporting on time
Meals Tax	8% 2% credit for reporting on time
Vehicle License Tax / Automobile	\$ 15.00
Vehicle License Tax / Motorcycle	\$ 5.00
Vehicle License Tax / Trailer	\$ 6.50
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00

UTILITY FEES

EFFECTIVE DECEMBER 1, 2023 UTILITY RATES (WATER & SEWER)

Water	Business & Residential - \$3.65 per 1,000 gallons Industrial - \$3.59 per 1,000 gallons Town of Hurt - \$5.48 per 1,000 gallons Business & Residential Outside of Town - \$7.30 per 1,000 gallons Industrial Outside of Town - \$7.18 per 1,000
Sewer (based on 85% of water consumption or metered consumption)	Business & Residential - \$4.00 per 1,000 gallons Industrial - \$4.11 per 1,000 gallons Town of Hurt - \$4.00 per 1,000 gallons Business & Residential Outside of Town - \$8.00 per 1,000 gallons Industrial Outside of Town - \$8.22 per 1,000
Sewer Only Charge (flat rate with monthly fixed charge)	\$ 44.75

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 1/2"	5	\$32.50
2"	8	\$52.00
2 1/2"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

Meter Size	Factor	Water Connection Base Fee	Water Availability Base Fee	Sewer Connection Base Fee	Sewer Availability Fee
5/8"	1	\$2,150	\$500	\$2,000	\$700
3/4"	1.5	\$3,225	\$750	\$3,000	\$1,050
1"	2.5	\$5,375	\$1,250	\$5,000	\$1,750
1 1/2"	5	\$10,750	\$2,500	\$10,000	\$3,500
2"	8	\$17,200	\$4,000	\$16,000	\$5,600
2 1/2"	11	\$23,650	\$5,500	\$22,000	\$7,700
3"	15	\$32,250	\$7,500	\$30,000	\$10,500
4"	25	\$53,750	\$12,500	\$50,000	\$17,500
6"	50	\$107,500	\$25,000	\$100,000	\$35,000
8"	80	\$172,000	\$40,000	\$160,000	\$56,000
10"	115	\$247,250	\$57,500	\$230,000	\$80,500

The Base Fee is set for the line being on the same side of the road as the connection. If the line is in the road or opposite side of the road where the connection is needed then the fee will be the base plus the actual installation cost of connection + 15% Administration fee.

Biochemical Oxygen Demand (BOD) rate	\$ 4.32
Chemical Oxygen Demand (COD) rate	\$ 2.07
Total Suspended Solids (TSS) rate	\$ 2.88
Application for Service / Application Fee	\$ 25.00
Security Deposit (Owner)	\$ 50.00
Security Deposit (Tenant)	\$ 125.00
Cut-Off Charge Fee for Non-payment	\$ 35.00

**TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2024 ADOPTED BUDGET**

Service request during work hours (7:00 am-3:30 pm M-F)	\$	25.00	
Service request after work hours (3:30 pm M-F; Saturday and Sunday)	\$	50.00	
Purchase of water at WTP	\$	10.00	for each 1,000 gallons (<i>minimum \$10.00</i>)
Disposal Fee Permit for WWTP	\$	50.00	

MISCELLANEOUS CHARGES

Return Check Charge	\$	35.00	
Police Report	\$	5.00	
Customer Copies	\$	0.15	
Fax	\$	1.25	first page
	\$	0.75	each additional page
Vehicle Withholding Fee (DMV stop)	\$	45.00	
Dealers in precious metals; permit required from Chief of Police	\$	200.00	
Going out of business permit	\$	25.00	
Additional Solid Waste Container	\$	100.00	
Replacement Container	\$	100.00	
House Cleanout	\$	250.00	per load \$250 deposit required with balance due after collection

TOWN OF ALTAVISTA, VA

ORDINANCE NO: 20-06-01

PRESENTED: April 25, 2023

ADOPTED: June 13, 2023

AN ORDINANCE: ADOPTING AND RE-ORDAINING THE TOWN'S TAX RATES, WATER AND SEWER RATES, FEES, AND OTHER CHARGES

The Town Council of the Town of Altavista, Virginia hereby ordains:

SECTION I. That all tax rates, fees, and other charges for the Town of Altavista are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, "Master List Rates, Fees and Charges".

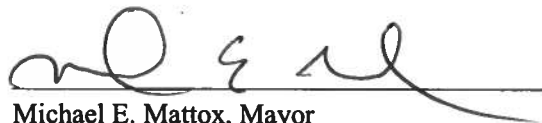
SECTION II. That all tax rates, water and sewer rates, and fees adopted under this Ordinance shall supersede any conflicting tax rate, water and sewer rates, fee or charge previously adopted.

SECTION III. That the "Master List, Rates, Fee and Charges" adopted and re-ordained under this Ordinance shall be incorporated by reference in the Town Code of Altavista, Virginia, as necessary.

SECTION IV. That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any part or provisions thereof, other than the part so decided to be invalid.


SECTION V. That this Ordinance shall be effective July 1, 2023.

PASSED THIS 13th DAY OF JUNE, 2023.



Michael E. Mattox, Mayor
Town of Altavista

ATTEST:


Gary Shanaberger, Town Clerk

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2024 UTILITY (WATER AND SEWER) RATES INCREASE RESOLUTION

AN UNCODIFIED ORDINANCE SETTING THE UTILITY (WATER & SEWER) RATES FOR FY2024

1. **BE IT ORDAINED** that by the Town Council of the Town of Altavista, Virginia, meeting in regular session this 13th day of June 2023, that the Town's utility (water & sewer) rates will be as follows effective December 1, 2023:

- a. **Water**

Business & Residential - \$3.65 per 1,000 gallons
Industrial - \$3.59 per 1,000 gallons
Town of Hurt - \$5.48 per 1,000 gallons
Business & Residential (Outside Town Limits) - \$7.30 per 1,000 gallons
Industrial (Outside Town Limits) - \$7.18 per 1,000 gallons

- b. **Sewer (based on 85% of water consumption or metered consumption)**

Business & Residential - \$4.00 per 1,000 gallons
Industrial - \$4.11 per 1,000 gallons
Town of Hurt - \$4.00 per 1,000 gallons
Business & Residential (Outside of Town Limits) - \$8.00 per 1,000 gallons
Industrial (Outside of Town Limits) - \$8.22 per 1,000 gallons
Sewer Only Charge (flat rate with monthly fixed charge) - \$44.75

- c. **Surcharge**

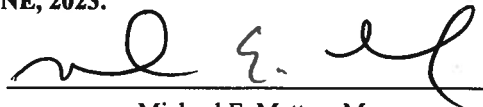
Biochemical Oxygen Demand (BOD) - \$4.32
Chemical Oxygen Demand (COD) - \$2.07
Total suspended Solids (TSS) - \$2.88

- d. **All other Utility Rates, Fees and Charges will remain unchanged.**

- e. **These changes will be incorporated into the Town of Altavista FY2024 Master List for Fees, Rates and Charges.**

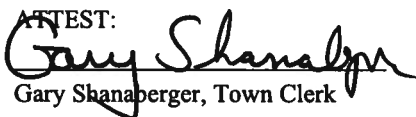
2. These rates will take effect on December 1, 2023.

PASSED THIS 13th DAY OF JUNE, 2023.



Michael E. Mattox, Mayor
Town of Altavista

ATTEST:



Gary Shanaberger, Town Clerk

TOWN OF ALTAVISTA, VA

RESOLUTION TO APPROVE THE FY 2024 – 2028 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Town Manager presented a draft FY2024-2028 Capital Improvement Program, as part of the budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2024*, which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2024 Budget and Capital Improvement Program.

WHEREAS, a Public Hearing was held on May 9, 2023 to receive public comment; now therefore

BE IT RESOLVED, that the FY2024-2028 Capital Improvement Program for the Town of Altavista, as modified in work sessions held during January, February, and March 2023, is hereby approved.

Voting for: ⁶ All members present voted "Yes" in favor / Councilman Scott Lowman
Against: No one voted against was absent from this mtg.
Adopted: Tuesday, June 13th, 2023

Gary Shanaboe
Town Clerk

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2024 BUDGET & APPROPRIATION RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED REVENUES FOR FY 2023-2024 FOR THE OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE TOWN OF ALTAVISTA, VIRGINIA

WHEREAS, pursuant to Section 15.2-2503 of the Code of Virginia (1950), as amended, the Town Council of Altavista, Virginia must approve for informative and fiscal planning purposes a budget that contains a complete and itemized classified plan for all contemplated expenditures, all estimated revenues, and all estimated borrowings for the Town during the fiscal year beginning July 1, 2023 and ending June 30, 2024 (“FY2024”); and

WHEREAS, the Town Manager prepared for FY 2024 a budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2024* (“FY2024 Budget”), which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, it is the finding and conclusion of the Town Council that the schedules and exhibits of anticipated revenues and expenditures for the fiscal year appear to be as accurate as possible for budgetary purposes.

NOW THEREFORE, the Council of the Town of Altavista, Virginia hereby resolves:

SECTION I. The FY 2024 Budget is hereby approved and adopted in its entirety. The FY 2024 Budget shall include fund categories and budgeted expenditures for such fund categories as follows: General Fund, **\$5,500,140**; Enterprise “Utility” Fund (Water & Sewer), **\$14,253,020**; Highway Maintenance Fund, **\$1,241,020**; Cemetery Fund, **\$96,850**; **and** Transfer to General Fund Reserves (Fire Department loan repayment) **\$65,000**. Included in these funds is **\$11,052,600** for Capital Outlay;

SECTION II. Amendments to the adopted FY 2024 Budget may be enacted by the Town Council by resolution from time to time.

SECTION III. The Town Manager may authorize the transfer of any unencumbered balance, or portion thereof, from one classification of expenditure to another within the same department or appropriation category.

SECTION IV. The Town Manager may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

1. Insurance recoveries received for damage to any town property.
2. Refunds or reimbursements made to the town.

SECTION V. All outstanding encumbrances in the capital projects fund at June 30, 2023 shall be an amendment to the adopted budget and shall be reappropriated to the FY2023-2024 fiscal year to the same department and account for which they were assigned in the previous year subject to any applicable public hearing requirements. Appropriations designated for capital projects will not lapse at the end of the fiscal year. The Town Manager may approve transfers between funds to enable capital projects to be accounted for properly. Upon completion of a capital project, the Town Manager is authorized to close out the project and transfer any remaining balances to the original funding source. The Town Manager is authorized to approve transfers among capital projects as long as funding sources are consistent and total appropriations is not increased. If the actual contract amount for a project is less than the appropriations, the Town Manager may approve the transfer of excess funds back to the original funding source upon completion of the project.

SECTION VI. The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including but not limited to, transferring money within and between funds, paying all short and long-term debt due, and establishing necessary encumbrances at the end of the fiscal year.

SECTION VII. All appropriations are declared to be maximum.

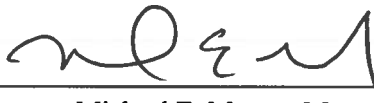
SECTION VIII. No department, agency or individual receiving appropriations under the provision of this Resolution shall exceed the amount of its or his appropriation, except with the prior approval of, and appropriation by, the Town Council.

SECTION IX. All prior budgets, ordinances, and resolutions in conflict herewith are hereby repealed.

SECTION X. If any provisions of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

SECTION XI. This Resolution shall be effective on and after July 1, 2023.

PASSED THIS 13th DAY OF JUNE, 2023.



Michael E. Mattox, Mayor
Town of Altavista

ATTEST:



Gary Shanabarger, Town Clerk

EXPENDITURE SUMMARY (ALL FUNDS)

Town of Altavista
Fund Expenditure Totals
FY2024 ADOPTED BUDGET

GENERAL FUND (FUND 10)	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ADOPTED	FY2023 PROJECTED	FY2024 ADOPTED
Council					
Personnel	27,989	27,989	28,000	28,000	28,000
Operations	8,297	36,653	19,650	11,500	20,250
CIP	3,300	10,415	0	0	0
Council / Planning Commission - TOTAL:	39,586	75,057	47,650	39,500	48,250
Administration					
Personnel	458,759	440,205	759,110	634,770	680,020
Operations	352,915	430,826	421,160	437,980	445,490
Debt Service	0	0	0	0	0
CIP	649,673	4,220	67,000	67,417	23,700
Administration - TOTAL:	1,461,346	875,252	1,247,270	1,140,167	1,149,210
Non-Departmental					
Operations	777,007	2,788,665	489,300	485,251	459,520
Transfer Out to Cemetery Fund	-24,034	-28,758	-107,280	-107,335	-71,600
Transfer Out to Enterprise Fund	0	-2,000,000	0	0	0
Transfer Out to General Fund Reserve	-515,560	-422,194	0	0	0
Transfer Out to Gen. Fund Reserve (Fire	-65,000	-65,000	-65,000	-65,000	-65,000
Operations w/o Transfers Out	172,413	272,713	317,020	312,916	322,920
Non-Departmental - TOTAL:	249,819	330,716	317,020	312,916	322,920
Public Safety					
Personnel	622,131	921,173	1,059,120	1,066,560	1,142,930
Operations	462,168	196,988	192,010	192,520	234,140
Debt Service	0	0	0	0	0
CIP	87,384	49,629	77,170	56,972	110,000
Public Safety - TOTAL:	1,171,683	1,167,790	1,328,300	1,316,052	1,487,070
Public Works					
Personnel	522,423	535,541	870,080	826,005	1,063,430
Operations	397,742	590,908	526,340	558,890	577,270
Debt Service	22,151	21,253	22,150	22,104	21,770
CIP	927,569	1,034,504	193,180	465,428	230,380
Public Works - TOTAL:	1,869,885	2,182,206	1,611,750	1,872,428	1,892,850
Transit System					
Personnel	95,026	80,876	123,790	123,790	135,720
Operations	19,886	26,960	35,900	35,200	51,720
Debt Service	0	0	0	0	0
CIP	781	5,050	82,150	124,950	0
Transit System - TOTAL:	115,693	112,886	241,840	283,940	187,440
Economic Development					
Personnel	0	0	0	0	0
Operations	153,211	157,957	182,250	117,150	69,300
Debt Service	0	0	0	0	0
CIP	65,800	833,683	0	0	10,000
Economic Development - TOTAL:	219,011	991,641	182,250	117,150	79,300

Town of Altavista
Fund Expenditure Totals
FY2024 ADOPTED BUDGET

GENERAL FUND (FUND 10)	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ADOPTED	FY2023 PROJECTED	FY2024 ADOPTED
Avoca Museum					
Personnel	66,190	0	0	0	0
Operations	12,159	0	0	0	0
Debt Service	0	0	0	0	0
CIP	<u>2,330</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Avoca Museum - TOTAL:	<u>80,680</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Community Development					
Personnel	106,168	118,678	169,480	145,190	106,380
Operations	71,573	9,575	50,880	50,390	62,450
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>0</u>	<u>582,540</u>	<u>36,294</u>	<u>0</u>
Community Development - TOTAL:	<u>177,740</u>	<u>128,253</u>	<u>802,900</u>	<u>231,874</u>	<u>168,830</u>
Spark Innovation Center					
Personnel	0	0	0	36,015	70,780
Operations	0	11,346	90,510	60,510	93,490
Debt Service					
CIP	<u>0</u>	<u>0</u>	<u>0</u>	<u>10,777</u>	<u>0</u>
Spark Innovation Center - TOTAL:	<u>0</u>	<u>11,346</u>	<u>90,510</u>	<u>107,302</u>	<u>164,270</u>
GENERAL FUND TOTALS					
Personnel	1,898,686	2,124,462	3,009,580	2,860,330	3,227,260
Operations	1,650,363	1,733,927	1,835,720	1,777,056	1,877,030
Debt Service	99,557	79,255	22,150	22,104	21,770
CIP	1,736,837	1,937,501	1,002,040	761,839	374,080
GENERAL FUND - GRAND TOTAL:	<u>5,385,443</u>	<u>5,875,145</u>	<u>5,869,490</u>	<u>5,421,329</u>	<u>5,500,140</u>

Town of Altavista
Fund Expenditure Totals
FY2024 ADOPTED BUDGET

	FY2021	FY2022	FY2023	FY2023	FY2024
ENTERPRISE FUND (FUND 50)	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
Water Department					
Personnel	669,414	596,313	703,760	659,920	738,810
Operations	538,546	535,214	729,610	719,175	806,970
Debt Service	652,976	598,611	606,920	606,920	630,170
CIP	1,426,060	3,227,962	2,080,550	2,080,550	4,255,000
Transfers	<u>0</u>	<u>134,396</u>	<u>68,930</u>	<u>355,960</u>	<u>100,730</u>
Water Department - TOTAL:	<u>3,286,996</u>	<u>5,092,496</u>	<u>4,189,770</u>	<u>4,422,525</u>	<u>6,531,680</u>
Wastewater Department					
Personnel	781,915	650,951	853,850	795,800	979,190
Operations	615,570	697,674	779,510	770,060	843,990
Debt Service	139,076	139,332	273,200	133,620	289,940
CIP	2,836,620	3,077,176	5,179,190	5,179,190	5,507,500
Transfers	<u>0</u>	<u>134,395</u>	<u>68,920</u>	<u>355,960</u>	<u>100,720</u>
Wastewater Department - TOTAL:	<u>4,373,180</u>	<u>4,699,529</u>	<u>7,154,670</u>	<u>7,234,630</u>	<u>7,721,340</u>
ENTERPRISE FUND TOTAL					
Personnel	1,451,328	1,247,264	1,557,610	1,455,720	1,718,000
Operations	1,154,116	1,232,888	1,509,120	1,489,235	1,650,960
Debt Service	792,052	737,944	880,120	740,540	920,110
CIP	4,262,680	6,305,138	7,259,740	7,259,740	9,762,500
Transfers Out - Enterprise Fund	<u>0</u>	<u>268,791</u>	<u>137,850</u>	<u>711,920</u>	<u>201,450</u>
ENTERPRISE FUND - GRAND TOTAL:	<u>7,660,176</u>	<u>9,792,025</u>	<u>11,344,440</u>	<u>11,657,155</u>	<u>14,253,020</u>

Town of Altavista
Fund Expenditure Totals
FY2024 ADOPTED BUDGET

	FY2021	FY2022	FY2023	FY2023	FY2024
State/Hwy Reimbursement Fund (Fund 20)	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
Operations	636,871	159,326	325,000	325,000	325,000
CIP	<u>118,291</u>	<u>780,409</u>	<u>526,520</u>	<u>646,080</u>	<u>916,020</u>
State/Hwy Reimbursement Fund - Total:	<u>755,162</u>	<u>939,735</u>	<u>851,520</u>	<u>971,080</u>	<u>1,241,020</u>
Cemetery Fund - (Fund 90)	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
Personnel	13,045	11,491	20,780	21,870	22,100
Operations	16,864	15,773	36,500	36,500	47,500
Transfer Out - Cemetery Reserve	28,675	27,250	27,250	27,250	27,250
CIP	<u>0</u>	<u>4,420</u>	<u>48,000</u>	<u>39,780</u>	<u>0</u>
Cemetery Fund - TOTAL:	<u>58,584</u>	<u>58,933</u>	<u>132,530</u>	<u>125,400</u>	<u>96,850</u>

Town of Altavista
Fund Expenditure Totals
FY2024 ADOPTED BUDGET

	<u>FY2021</u>	<u>FY2022</u>	<u>FY2023</u>	<u>FY2023</u>	<u>FY2024</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
ALL FUNDS TOTAL					
Personnel	3,363,059	3,383,217	4,587,970	4,337,920	4,967,360
Operations	3,458,214	3,141,913	3,706,340	3,627,791	3,900,490
Debt Service	891,609	817,199	902,270	762,644	941,880
CIP	6,117,808	9,027,469	8,836,300	8,707,439	11,052,600
Transfer Out - General Fund Reserve	0	0	0	0	0
Transfer Out - General Fund Reserve (Fiduciary)	65,000	65,000	65,000	65,000	65,000
Transfer Out - Cemetery Reserve	28,675	28,675	27,250	27,250	27,250
Transfer Out - Enterprise Fund Reserve	<u>0</u>	<u>268,791</u>	<u>137,850</u>	<u>0</u>	<u>201,450</u>
ALL FUNDS - GRAND TOTAL:	<u>13,924,365</u>	<u>16,732,263</u>	<u>18,262,980</u>	<u>17,528,044</u>	<u>21,156,030</u>

GENERAL FUND REVENUE (FUND 10)

Town of Altavista
General Fund Revenue
FY2024 ADOPTED BUDGET

General Fund Revenue	FY2021 <u>ACTUAL</u>	FY2022 <u>ACTUAL</u>	FY2023 <u>ADOPTED</u>	FY2023 <u>PROJECTED</u>	FY2024 <u>ADOPTED</u>
Property Taxes - Real Property	215,292	208,716	212,000	215,000	380,620
Public Service - Real & Personal	91,317	87,948	88,100	79,330	79,330
Personal Property	259,896	299,453	254,000	288,000	288,000
Personal Property - PPTRA	108,086	100,676	100,000	100,000	100,000
Machinery & Tools	2,048,485	1,993,458	2,057,000	1,960,000	1,925,000
Mobile Homes - Current	143	121	150	130	130
Penalties - All Taxes	10,076	6,496	4,500	32,500	6,000
Interest - All Taxes	4,442	3,642	3,500	3,500	3,500
Local Sales & Use Taxes	210,965	228,889	200,000	240,000	240,000
Local Electric and Gas Taxes	112,908	113,534	114,000	114,000	114,000
Local Motor Vehicle License Tax	48,400	47,404	46,000	46,000	46,000
Local Bank Stock Taxes	192,753	193,590	180,000	190,000	190,000
Local Hotel & Motel Taxes	117,290	125,692	99,500	117,000	117,000
Local Meal Taxes	1,111,384	1,172,635	1,000,000	1,150,000	1,320,000
Local Container Rental Fees	1,683	1,575	1,650	1,600	1,600
Local Communications Tax	29,922	29,042	30,000	29,000	29,000
Local Transit Passenger Revenue	2,060	4,368	5,000	5,000	5,000
Local Cigarette Tax	101,613	93,885	100,000	100,000	100,000
Local Mobile Restaurant Permit	50	100	150	100	100
Code Enforcement	0	0	500	500	500
Business License Fees/Contractors	4,678	4,442	4,500	4,500	4,500
Business License Fees/Retail Services	63,878	69,891	60,000	63,000	63,000
Business License Fees/Financial/RE/Prof.	5,613	6,858	4,500	5,500	5,500
Business License Fees/Repairs & Person Svcs	10,614	10,230	10,000	10,000	10,000
Business Licenses Fees/Wholesale Businesses	348	415	450	400	400
Business License Fees/Utilities	1,032	894	1,100	1,000	1,000
Business License Fees/Hotels	1,089	1,387	850	1,000	1,000
Business License Fees/Vending, Coin Operated	0	0	0	0	0
Permits - Planning and Zoning Related	2,033	1,532	1,300	2,000	2,250
Fines & Forfeitures - Court	7,203	12,786	6,000	16,602	10,000
Parking Fines	150	190	300	200	200
Rents - Rental of General Property	1,100	1,116	1,000	1,100	2,500
Rents - Pavilion Rental	100	1,925	1,500	1,500	1,500
Rents - Booker Building Rentals	0	5,495	5,500	5,500	5,500
Rents - Spark Innovation Center	0	0	30,000	10,000	36,000
Rents - Rental of Real Property	93,854	122,635	95,000	99,000	99,000
Railroad Rolling Stock Taxes	15,712	15,712	15,700	15,740	15,700
State DCJS Grant	97,876	89,144	89,000	98,000	98,000
State Rental Taxes	1,045	1,058	1,000	1,000	1,000
State/Misc. Grants (Fire Grant)	15,000	15,000	15,000	15,000	15,000
State/Misc. Grants (Tobacco Grant)	0	184,306	0	0	0
State/VDOT Contract Services	18,933	41,050	3,000	3,000	3,000
VDOT Police Grant for Overtime	630	5,495	5,000	5,000	5,000
State Transit Revenue	7,228	37,033	23,200	34,708	27,390
Litter Grant	1,779	2,537	1,700	4,472	2,400
Fuel - Fire Dept. (Paid by CC)	7,536	12,481	10,000	13,000	13,000
VDOT TEA 21 Grant	54,787	0	0	0	0
Federal Transit Revenue	97,242	43,959	143,070	176,550	91,220
Federal/Byrne Justice Grant	0	0	0	0	0

Town of Altavista
General Fund Revenue
FY2024 ADOPTED BUDGET

General Fund Revenue	FY2021 <u>ACTUAL</u>	FY2022 <u>ACTUAL</u>	FY2023 <u>ADOPTED</u>	FY2023 <u>PROJECTED</u>	FY2024 <u>ADOPTED</u>
Misc. - Sale of Supplies & Materials	73,845	54,339	7,500	20,000	20,000
Misc. - Cash Discounts	17	1	100	100	100
Miscellaneous	327,750	70,968	14,000	20,000	20,500
Miscellaneous / TOH / Lights	0	184	200	200	200
Miscellaneous / TOH / Solid Waste Collection	0	38,730	38,800	40,800	38,900
Miscellaneous / Estate of Roberta F. Jenks	0	9,313	8,200	8,200	8,200
Miscellaneous / Avoca Reimbursements	0	7,802	10,320	0	0
Miscellaneous / Canoe Launch Project	234,149	0	0	0	0
Transfer In from General Fund Reserves	0	2,000,000	902,930	209,932	0
Transfer In from General Fund Des.Reserves	176,290	0	0	0	19,000
Transfer In from PD Forfeiture Accounts	3,000	0	0	0	0
Transfer In Reserve Maintenance Funds			35,000	35,000	70,000
	5,991,278	7,580,129	6,041,770	5,593,664	5,636,740

GENERAL FUND DEPARTMENTS EXPENDITURES (FUND 10)

- Council
- Administration
- Non-Departmental
- Public Safety
- Public Works
- Economic Development
- Community Development
Planning Commission
- Transit System
- Spark

COUNCIL EXPENDITURES

Town of Altavista
Town Council
FY2024 ADOPTED BUDGET

COUNCIL
Fund 10 – Department 1001-400

The Town Council of Altavista is the legislative policy-making body of the Town government. The Council is comprised of six members, elected at large, every two years in four-year staggered terms. The mayor is the chief presiding officer of the Town Council and is elected separately by the citizens and serves a term of four years. The Town Council meets the 2nd Tuesday of each month at 6:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

Town Council Members

Mike Mattox, *Mayor*
Reggie Bennett, *Vice Mayor*
Jay Higginbotham
Tracy Emerson
Tim George
Wayne Mitchell
Scott Lowman

Town of Altavista
Council
FY2024 ADOPTED BUDGET

<u>COUNCIL - FUND 10</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
Wages & Benefits	27,989	27,989	28,000	28,000	28,000
Other Employee Benefits					
Services	3,000	33,650	13,250	3,000	13,850
Other Charges	5,297	3,003	6,400	8,500	6,400
Materials & Supplies	0	0	0	0	0
Capital Outlay	3,300	10,415	0	0	0
Total Expenditures	39,586	75,057	47,650	39,500	48,250
COUNCIL - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	26,000	26,000	26,000	26,000	26,000
Benefits-FICA	1,989	1,989	2,000	2,000	2,000
WAGES & BENEFITS - TOTAL	27,989	27,989	28,000	28,000	28,000
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractural Services/Misc & Professional Services	3,000	33,650	4,000	3,000	5,000
Contract. Svcs/IT Network & Website	0	3,571	9,250	8,850	8,850
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	3,000	33,650	13,250	3,000	13,850
OTHER CHARGES					
Telecommunications	2,593	1,847	2,500	2,500	2,500
Public Official Liability Insurance	900	900	900	900	900
Conventions & Education	0	0	1,500	0	1,500
Miscellaneous Expense	1,804	256	1,500	5,100	1,500
OTHER CHARGES - TOTAL	5,297	3,003	6,400	8,500	6,400
COUNCIL TOTAL - OPERATIONS	33,286	64,642	47,650	39,500	48,250

Town of Altavista
Council
FY2024 ADOPTED BUDGET

COUNCIL - FUND 10	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
CAPITAL OUTLAY					
Replacement - Equipment	3,300	10,415	0	0	0
Replacement - Furniture & Fixtures	0	0	0	0	0
COUNCIL TOTAL - CAPITAL OUTLAY	3,300	10,415	0	0	0

ADMINISTRATION EXPENDITURES

Town of Altavista
Administration
FY2024 ADOPTED BUDGET

ADMINISTRATION
Fund 10 – Department 1101-401

The Town of Altavista Administration is comprised of several different components, including the Town Manager's Office, Finance Department, Human Resources/Personnel, Information Technology, and Town Attorney.

The Town Manager serves as the chief administrative officer of the Town of Altavista. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

The Finance Department is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals, as well as receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an independent audit, maintaining an accountability of fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Town Attorney expenses are included in the Administration budget and pay for the services of the Town Attorney, who is appointed by the Town Council and serves at their pleasure.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2023	Adopted FY2024
ADMINISTRATION			
Office Assistant (PT)		0	0
Office Assistant		1	1
Office Assistant		0.95	0.95
Customer Support Specialist		0.2	0.2
Accounting Specialist		1	1
Administrative Clerk		1	1
Director of Finance and Administration*		0.9	0.9
Assistant Town Manager*		0.6	0.6
Town Manager*		1	1
Total Staff		6.65	6.65

* Denotes exempt employee

Town of Altavista
Administration
FY2024 ADOPTED BUDGET

ADMINISTRATION - FUND 10	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ADOPTED	FY2023 PROJECTED	FY2024 ADOPTED
Wages & Benefits	458,759	440,205	759,110	634,770	680,020
Other Employee Benefits	14,941	13,000	40,400	40,300	31,620
Services	210,609	300,725	259,100	265,200	271,680
Other Charges	85,255	71,997	78,530	81,080	89,240
Materials & Supplies	42,110	45,104	43,130	51,400	52,950
Capital Outlay	649,673	4,220	67,000	67,417	23,700
Total Expenditures	1,461,346	875,252	1,247,270	1,140,167	1,149,210
ADMINISTRATION - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	319,445	304,167	545,850	432,020	468,260
Salaries & Wages - Overtime	232	1,476	1,860	1,900	1,900
Benefits - FICA	24,318	21,836	41,900	33,200	35,970
Benefits - VRS	30,181	28,655	58,190	46,060	49,920
Benefits - Group Med. Ins.	32,562	33,952	49,000	60,800	62,700
Benefits - Group Life Ins.	4,126	3,925	7,310	5,790	6,270
Worker's Compensation	47,895	46,194	55,000	55,000	55,000
WAGE & BENEFITS - TOTAL	458,759	440,205	759,110	634,770	680,020
OTHER EMPLOYEE BENEFITS					
Employee Education Assistance	0	0	5,000	5,000	500
Employee Assistance Program	1,544	1,545	1,700	1,600	1,630
Other Employee Benefits	13,397	11,455	33,700	33,700	29,490
OTHER EMPLOYEE BENEFITS - TOTAL	14,941	13,000	40,400	40,300	31,620
SERVICES-PURCHASED,SHARED,INTERNAL					
COBRA Administration	1,471	1,489	1,800	1,800	1,800
Legal Services	27,634	25,249	32,500	32,500	26,500
Advertising	18,153	17,064	20,000	23,000	23,000
Maintenance Service Contracts	87,254	90,625	95,000	95,000	95,850
Independent Auditor	18,990	18,990	20,500	20,500	21,530
Engineering & Architectural Services	0	9,550	5,000	5,000	5,000
Misc. Professional Services (Meals Tax Audit)	380	68,171	25,000	25,000	25,000
Random Drug Screening	964	1,200	1,400	1,400	1,400
Contract. Svcs/IT Network & Website	55,764	68,387	57,900	61,000	71,600
SERVICES - TOTAL	210,609	300,725	259,100	265,200	271,680
OTHER CHARGES					
Electrical	12,859	12,756	15,000	15,000	15,000
Heating	2,007	2,630	3,000	2,000	3,000
Postal Services	9,758	11,138	11,000	12,000	13,000
Telecommunications	6,127	9,792	7,000	9,300	13,500
Other Property Insurance	8,300	9,306	9,500	9,500	10,500
Motor Vehicle Insurance	550	550	550	550	600
Surety Bonds	225	225	920	920	230
General Liability Insurance	4,050	2,048	2,300	2,300	3,500
Conventions & Education	1,000	0	4,000	4,000	6,000
Dues & Association Memberships	9,963	9,443	12,310	12,310	10,710
Refunds	753	58	500	500	500
Miscellaneous Expense	15,545	14,041	12,250	12,500	12,500
Miscellaneous Reimbursement	2,881	10	200	200	200
Cares Money	11,238	0	0	0	0
OTHER CHARGES - TOTAL	85,255	71,997	78,530	81,080	89,240
MATERIALS & SUPPLIES					
Office Supplies	19,261	20,216	20,000	22,000	26,050
Repairs & Maintenance	22,511	24,059	21,300	21,300	25,300
Fuel	282	773	1,730	1,500	1,500
Books & Subscriptions	56	56	100	6,600	100
MATERIALS & SUPPLIES - TOTAL	42,110	45,104	43,130	51,400	52,950
ADMINISTRATION TOTAL - OPERATIONS	811,674	871,032	1,180,270	1,072,750	1,125,510

Town of Altavista
Administration
FY2024 ADOPTED BUDGET

	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
ADMINISTRATION - FUND 10					
CAPITAL OUTLAY					
Replacement- EDP Equipment	24,927	0	7,000	7,697	23,700
Replacement - Building Maintenance	0	4,220	45,000	44,720	0
Replacement - Improvements Other Than Building	0	0	15,000	15,000	0
New - Land	570,581	0	0	0	0
New - Improvements Other Than Building	54,165	0	0	0	0
New - Improvements Other Than Building	0	0	0	0	0
ADMINISTRATION TOTAL - CAPITAL OUTLAY	649,673	4,220	67,000	67,417	23,700

NON~DEPARTMENTAL EXPENDITURES

Town of Altavista
Non-Departmental
FY2024 ADOPTED BUDGET

NON-DEPARTMENTAL - FUND 10	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ADOPTED	FY2023 PROJECTED	FY2024 ADOPTED
CONTRIBUTIONS - OTHER CHARGES					
Other Charges - Misc.	39,610	0	7,700	5,600	5,600
<i>Property Maintenance Enforcement</i>	0	0	5,000	5,000	5,000
<i>Dumpster Reimbursement</i>	0	0	600	600	600
<i>Campbell County Revenue Sharing Agreement</i>	0	0	0	0	0
<i>Festival Funding</i>	0	0	0	0	0
<i>Chamber Event - Portable Restrooms for festival</i>	0	0	2,100	0	0
<i>Snowflakes</i>	4,310	0	0	0	0
Contribution - Senior Center	1,000	1,000	1,000	1,000	1,000
Contribution - YMCA Recreation Program	100,000	100,000	100,000	100,000	100,000
Contribution - Altavista Fire Co.	15,000	15,000	15,000	15,000	15,000
Contribution - Altavista On Track (MS)	7,256	28,659	65,180	60,176	55,180
Contribution - Avoca		76,922	82,140	82,140	82,140
Contribution - Small Business Development Center		6,000	6,000	6,000	6,000
Contribution - Altavista Chamber of Commerce		30,000	30,000	30,000	45,000
CONTRIBUTIONS - OTHER CHARGES - TOTAL	162,866	257,581	307,020	299,916	309,920
NON-DEPARTMENTAL					
Fuel - Fire Company and County EMS	9,547	15,133	10,000	13,000	13,000
NON-DEPARTMENTAL	9,547	15,133	10,000	13,000	13,000
NON-DEPARTMENTAL - SUBTOTAL	172,413	272,713	317,020	312,916	322,920
TRANSFER OUT					
Transfer Out - Cemetery Fund	24,034	28,758	107,280	107,335	71,600
Transfer Out - Enterprise Fund	0	2,000,000	0	0	0
Transfer Out - General Fund Reserve	515,560	422,194	0	0	0
Transfer Out - Designated RT. 43 Town Match	0	0	0	0	0
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
TRANSFER OUT - TOTAL	604,594	2,515,952	172,280	172,335	136,600
CAPITAL OUTLAY					
Improvements - Other than Building - Brownsfield Grant	77,406	58,002	0	0	0
CAPITAL OUTLAY - TOTAL	77,406	58,002	0	0	0
NON-DEPARTMENTAL TOTAL	854,413	2,846,668	489,300	485,251	459,520
NON-DEPARTMENTAL TOTAL - EXCLUDING TRANSFERS OUT	249,819	330,716	317,020	312,916	322,920

PUBLIC SAFETY EXPENDITURES

Town of Altavista
Public Safety
FY2024 ADOPTED BUDGET

PUBLIC SAFETY (POLICE)
Fund 10 – Department 3101-501

The Town of Altavista Police Department staffing is currently made up of a chief, (14) full-time sworn officers and a full-time non-sworn administrative position.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, parking enforcement on public streets and parking lots, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies through various avenues. The Altavista Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our businesspersons and neighborhood residents.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2023	Adopted FY2024
POLICE			
Administrative Assistant		1	1
Police Officer		7	6
Corporal		0	2
Investigator		1	1
Sergeant		2	2
First Sergeant		1	0
Deputy Chief*		1	1
Chief*		1	1
Total Staff		14	14

* Denotes exempt employee

Town of Altavista
Public Safety
FY2024 ADOPTED BUDGET

<u>PUBLIC SAFETY - FUND 10</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
Wages & Benefits	622,131	921,173	1,059,120	1,066,560	1,142,930
Other Employee Benefits					
Services	27,998	64,993	39,880	39,880	71,090
Other Charges	374,400	52,116	61,300	61,300	66,700
Materials & Supplies	59,770	79,880	90,830	91,340	96,350
Capital Outlay	87,384	49,629	77,170	56,972	110,000
Total Expenditures	1,171,683	1,167,790	1,328,300	1,316,052	1,487,070
PUBLIC SAFETY - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	462,898	668,909	758,170	764,000	816,690
Salaries & Wages - Overtime	8,037	20,747	21,630	21,630	22,000
DMV Grant - Overtime	2,681	3,920	5,000	5,000	5,000
Salaries & Wages - Educational & Residency Stipend	10,100	9,767	13,300	11,100	11,100
Take Home Car Program	0	0	7,580	7,580	8,500
Benefits - FICA	37,741	51,345	61,050	58,450	65,010
Benefits - VRS	43,727	62,847	80,820	80,000	86,910
Benefits - Group Med. Ins.	41,429	82,352	90,610	98,000	105,450
Benefits - Group Life Ins.	5,979	8,511	10,160	10,000	10,930
Other Employee Benefits	9,539	12,775	10,800	10,800	11,340
WAGES & BENEFITS - TOTAL	622,131	921,173	1,059,120	1,066,560	1,142,930
SERVICES - PURCHASED, SHARED, INTERNAL					
Advertising	1,374	1,240	1,500	1,500	1,500
Maintenance Service Contracts	2,792	39,768	3,000	3,000	3,000
Physicals	1,995	2,180	2,180	2,180	2,180
Repairs & Maintenance - Electronics	0	0	200	200	200
IT Network Support	21,837	21,805	33,000	33,000	64,210
SERVICES -TOTAL	27,998	64,993	39,880	39,880	71,090
OTHER CHARGES					
Police Dept. Heating	2,618	0	0	0	0
Telecommunications	15,783	17,639	17,200	17,200	17,200
Other Property Insurance	1,850	1,900	2,000	2,000	2,500
Motor Vehicle Insurance	4,750	4,850	5,100	5,100	6,000
General Liability Insurance	4,150	4,250	4,500	4,500	5,000
Subsistence & Lodging	16	2,114	8,100	8,100	10,000
Conventions and Education	8,744	10,184	10,000	10,000	10,000
Dues & Association Memberships	6,440	6,842	8,000	8,000	9,000
Accreditation Program	0	2,989	3,900	3,900	4,500
Miscellaneous	887	712	1,000	1,000	1,000
Community Engagement	0	637	1,500	1,500	1,500
Cares Money	329,163	0	0	0	0
OTHER CHARGES - TOTAL	374,400	52,116	61,300	61,300	66,700
MATERIALS & SUPPLIES					
Office Supplies	4,985	10,517	12,000	12,000	13,850
K-9 Maintenance	0	0	0	0	1,000
Repair & Maintenance Supplies	1,493	1,124	1,750	2,110	2,000
Fuel	17,867	29,314	34,580	34,580	37,000
Vehicle & Equipment - Repairs	11,560	17,962	12,000	12,000	14,000
Uniforms and Wearing Apparel	13,198	8,400	13,000	13,000	13,000
Drug Investigations	70	250	6,000	6,000	6,000
Small Equipment	788	1,304	1,500	1,500	1,500
Ammunition & Batteries	9,808	11,009	10,000	10,150	8,000
MATERIALS & SUPPLIES - TOTAL	59,770	79,880	90,830	91,340	96,350
POLICE DEPARTMENT TOTAL - OPERATIONS	1,084,299	1,118,161	1,251,130	1,259,080	1,377,070

Town of Altavista
Public Safety
FY2024 ADOPTED BUDGET

	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
PUBLIC SAFETY - FUND 10					
CAPTIAL OUTLAY					
Replacement - Motor Vehicles	45,812	42,609	55,000	35,442	110,000
Replacement - Machinery & Equip.	27,750	7,020	12,170	12,170	0
Replacement - Building	2,900	0	0	0	0
Replacement - Improvements Other Than Bldg	10,923	0	0	0	0
New - Improvements Other Than Building	0	0	10,000	9,360	0
POLICE DEPARTMENT TOTAL - CAPITAL OUTLAY	87,384	49,629	77,170	56,972	110,000

PUBLIC WORKS EXPENDITURES

Town of Altavista
Public Works
FY2024 ADOPTED BUDGET

PUBLIC WORKS
Fund 10 – Department 4101-601

The Public Works Department is managed by the Director of Public Services and an assistant. Their hours are shared evenly among the Public Works Department, the Water Department, and the Wastewater Department.

The Public Works Department is currently made up of sixteen (16) full-time employees who are responsible for maintaining streets, traffic signals, signs, sidewalks, building and grounds maintenance, cemetery and parks ground keeping, public right of way maintenance, street cleaning and refuse collection. This department provides maintenance services within the current corporate limits.

The Sanitation (Refuse Collection) of the Public Works budget includes costs related to the collection and disposal of residential and some commercial garbage. The Town currently does not impose a collection fee for customer pickup. To provide this service to our customers, Town crews must operate sanitation routes three days per week (T, W and TH). Pick up of bulk items and brush pick-ups are performed two days per week (M and F) at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizens.

Also included are the costs associated with the custodial and maintenance work on Town owned buildings and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on Town owned buildings and grounds. Custodial contracts and landscape contracts are included in the Public Works budget.

The Town does not have an organized recreation program, relying instead on services provided by the Altavista Area YMCA and the Campbell County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts, splash pad, canoe launch site, and athletic fields. The facilities are also utilized by the programs operated by the YMCA and Campbell County. The cost associated with the maintenance of the facilities is provided for in the Public Works budget. The contribution to the YMCA which relates to the providing of recreational services on the Town's behalf is included in the Non-Departmental section of the budget.

POSITION TITLE		Authorized No. of Employees	
		Adopted FY2023	Adopted FY2024
PUBLIC WORKS			
Administrative Assistant		0.8	0.8
Fleet - Maintenance Specialist		1	1
Fleet - Supervisor		1	1
Streets - Maintenance Worker		2	2
Streets - Maintenance Specialist		0	
Streets - Sr. Maintenance Worker		0	1
Streets - Sr. Maintenance Specialist		2	1
Streets - Supervisor		1	1
B&G - Maintenance Worker		3	3
B&G - Sr. Maintenance Worker		1	1
B&G - Sr. Maintenance Specialist		2	2
B&G - Supervisor		1	1
Public Works Manager*		0.75	0.75
Assistant Director of Public Services*		0.33	0.33
Director of Public Services (PT)*		0.33	0.33
Total Staff		16.21	16.21

* Denotes exempt employee

Town of Altavista
Public Works
FY2024 ADOPTED BUDGET

<u>PUBLIC WORKS - FUND 10</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
Wages & Benefits	522,423	535,541	870,080	826,005	1,063,430
Other Employee Benefits					
Services	81,916	45,536	91,260	95,260	127,760
Other Charges	87,898	47,527	55,900	54,900	61,870
Materials & Supplies	227,928	497,845	379,180	408,730	387,640
Debt Service	22,151	21,253	22,150	22,104	21,770
Capital Outlay	927,569	1,034,504	193,180	465,428	230,380
Total Expenditures	1,869,885	2,182,206	1,611,750	1,872,428	1,892,850
PUBLIC WORKS - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	413,573	418,679	627,840	615,545	792,530
Salaries & Wages - Overtime	13,706	20,472	10,300	15,000	10,300
Salaries & Wages - CDL Stipend	0	9,767	20,800	10,400	20,800
Benefits - FICA	27,549	27,877	50,410	49,030	63,010
Benefits - VRS	33,584	33,423	63,850	63,000	81,810
Benefits - Group Med. Ins.	29,425	20,753	88,850	65,000	84,700
Benefits - Group Life Ins.	4,587	4,570	8,030	8,030	10,280
WAGES & BENEFITS - TOTAL	522,423	535,541	870,080	826,005	1,063,430
SERVICES-PURCHASED, SHARED, INTERNAL					
Maintenance Service Contracts	6,360	5,431	6,000	6,000	6,000
Engineering & Architectural Services	0	0	5,000	5,000	5,000
Physicals	775	1,134	700	700	700
Repairs & Maintenance - Electronics	1,466	691	1,100	1,100	1,100
Mowing Contract	9,685	10,760	15,000	15,000	44,500
Tub Grinding Brush	0	0	35,000	35,000	35,000
Recurring Lease Agreement	0	0	960	960	960
SERVICES -PW - TOTAL	18,285	18,016	63,760	63,760	93,260
OTHER CHARGES-PW					
Telecommunications	4,951	5,834	4,700	4,700	7,310
Other Property Insurance	4,580	4,700	5,000	5,000	5,500
Motor Vehicle Insurance	10,600	10,851	11,400	11,400	12,000
Subsistence & Lodging	0	292	500	500	500
Conventions & Education	3,196	0	3,500	3,000	3,000
Miscellaneous Expense	1,604	505	500	500	500
Cares Money	29,986	0	0	0	0
OTHER CHARGES-PW - TOTAL	54,917	22,183	25,600	25,100	28,810
MATERIALS & SUPPLIES -PW					
Office Supplies	2,011	2,343	7,250	7,250	7,350
Fuel Pumps	1,923	1,180	2,300	2,300	2,300
Fuel	18,270	22,693	47,880	47,000	55,000
Vehicle & Equip. Repairs and Maint.	31,453	34,593	40,000	40,000	40,000
Uniforms & Wearing Apparel	8,435	7,486	12,000	10,000	12,500
Safety Equipment & Programs	2,850	3,549	3,000	3,600	3,500
Street Lights - Operating Supplies	28,229	28,711	31,000	31,000	31,000
Streets & Sidewalk Supplies	17,562	18,899	20,000	20,000	20,000
Equipment Rental	2,860	101	4,520	4,250	4,250
Storm Drainage	2,319	0	3,000	3,000	3,000
Repairs & Maint. - Engineering	1,170	0	1,000	1,000	1,000

Town of Altavista
Public Works
FY2024 ADOPTED BUDGET

PUBLIC WORKS - FUND 10	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ADOPTED	FY2023 PROJECTED	FY2024 ADOPTED
Train Station - Materials & Supplies	3,262	1,533	3,500	3,000	3,500
Pavement (Non-Highway/ Alley)	1,592	225,741	50,000	50,000	50,000
Traffic Control Devices	106	107	3,000	3,000	3,000
Snow & Ice Removal	0	100	2,000	2,000	2,000
Decorative Street Lights	2,953	5,827	6,400	6,200	6,400
MATERIALS & SUPPLIES-PW - TOTAL	124,995	352,863	236,850	233,600	244,800
PUBLIC WORKS - PW - SUBTOTAL	720,620	928,603	1,196,290	1,148,465	1,430,300
MATERIALS & SUPPLIES - SANITATION					
Fuel - Sanitation	12,127	18,359	20,000	20,000	20,000
Vehicle & Equip. Repairs and Maint.	22,969	63,316	30,000	63,000	30,000
Supplies	0	483	0	0	840
Litter Expenses	1,900	2,558	2,000	1,800	2,000
MATERIALS & SUPPLIES-SANITATION - TOTAL	36,995	84,716	52,000	84,800	52,840
SANITATION - TOTAL	36,995	84,716	52,000	84,800	52,840
SERVICES-PURCHASED,SHARED,INTERNAL - B&G					
Landscaping Contracts	13,108	13,165	9,000	13,000	15,000
SERVICES - B&G - TOTAL	13,108	13,165	9,000	13,000	15,000
OTHER CHARGES - B&G -					
Electrical	7,371	7,099	8,000	7,500	8,000
Heating	816	455	2,000	2,000	2,000
OTHER CHARGES - B&G -TOTAL	8,186	7,554	10,000	9,500	10,000
MATERIALS & SUPPLIES - B&G					
Shop Materials & Supplies	6,331	7,638	7,500	7,500	8,000
Small Tools - Shop	3,447	4,603	4,000	4,000	4,000
MATERIALS & SUPPLIES - B&G - TOTAL	9,778	12,241	11,500	11,500	12,000
BUILDING & GROUNDS - TOTAL	31,072	32,961	30,500	34,000	37,000
SERVICES-PURCHASED, SHARED, INTERNAL - RECREAT'NAL					
Tree Removal and Pruning	39,168	3,000	5,000	5,000	5,500
SERVICES -PW - TOTAL	39,168	3,000	5,000	5,000	5,500
OTHER CHARGES -PARK & REC					
Recreation Electricity	10,809	14,999	17,000	17,000	17,000
Heating	358	793	800	800	800
Telecommunications	1,242	932	1,400	1,400	4,160
Refunds	50	400	500	500	500
Department of Forestry Grant	12,200	0	0	0	0
OTHER CHARGES-PARK & REC - TOTAL	24,659	17,124	19,700	19,700	22,460
MATERIALS & SUPPLIES - PARK & REC					
Recreation Materials & Supplies	26,869	23,858	30,000	30,000	30,000
Mulch & Landscaping Stone	6,232	6,475	8,000	8,000	8,000
Playground Equipment	195	93	1,500	1,500	1,500
Splash Pad	3,257	4,567	5,500	5,500	5,500
War Memorial Ballfield	4,633	3,089	5,000	5,000	5,000
Dalton's Landing Canoe Launch	0	1,433	1,500	1,500	1,500

Town of Altavista
Public Works
FY2024 ADOPTED BUDGET

PUBLIC WORKS - FUND 10	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
Special Events	1,222	394	1,500	1,500	1,500
MATERIALS & SUPPLIES-PARK & REC -TOTAL	42,409	39,908	53,000	53,000	53,000
PARK & REC - TOTAL	106,235	60,032	77,700	77,700	80,960
MATERIALS & SUPPLIES - AVOCA					
Avoca/Repairs and Maintenance	0	0	10,830	10,830	10,000
MATERIALS & SUPPLIES-AVOCA -TOTAL					
AVOCA - TOTAL	0	0	10,830	10,830	10,000
SERVICES-PURCHASED, SHARED, INTERNAL -THEATER					
Recreation Electricity	136	666	600	600	600
OTHER CHARGES-THEATER - TOTAL	136	666	600	600	600
THEATER - TOTAL	136	666	600	600	600
SERVICES-PURCHASED, SHARED, INTERNAL -LIBRARY					
Custodial Services	11,354	11,354	13,500	13,500	14,000
SERVICES -PW - TOTAL	11,354	11,354	13,500	13,500	14,000
MATERIALS & SUPPLIES - LIBRARY					
Library/Repairs and Maintenance	13,752	8,116	15,000	15,000	15,000
MATERIALS & SUPPLIES-LIBRARY -TOTAL	13,752	8,116	15,000	15,000	15,000
LIBRARY - TOTAL	25,106	19,471	28,500	28,500	29,000
PUBLIC WORKS -SUBTOTAL	920,165	1,126,449	1,396,420	1,384,895	1,640,700
DEBT SERVICE - PUBLIC WORKS					
Debt Service - Principal	18,000	16,000	17,000	17,000	17,000
Bond Series 2020B Refinance - FNB					
Debt Service - Interest	4,151	5,253	5,150	5,104	4,770
Bond Series 2020B Refinance - FNB					
DEBT SERVICE -PW - TOTAL	22,151	21,253	22,150	22,104	21,770
PUBLIC WORKS TOTAL - OPERATIONS	942,316	1,147,702	1,418,570	1,406,999	1,662,470

Town of Altavista
Public Works
FY2024 ADOPTED BUDGET

PUBLIC WORKS - FUND 10	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ADOPTED	FY2023 PROJECTED	FY2024 ADOPTED
CAPITAL OUTLAY - PW					
Motor Vehicles - Repl.	84,505	168,294	16,880	34,000	16,880
Machinery & Equip. - Repl.	16,366	28,313	13,000	204,720	40,500
Improvements - Other than Buildings	23,106	32,250	25,000	27,463	57,500
Storm Water Improvements - Rt. 43 - Gateway Project	0	0	0	0	0
Storm Water Improvements - Main & Charlotte	0	0	0	0	0
Machinery & Equip. - New	19,710	45,270	41,000	41,000	40,500
Improvements - Train Station	17,610	0	0	0	0
Improvements - Other than Buildings	0	187,158	0	0	0
Improvements - Other than Buildings	5,794	0	0	0	0
Improvements - Other than Buildings	0	77,532	0	0	0
Improvements - Other than Buildings (Streetscape)	62,150	0	0	0	0
Motor Vehicles - Repl.	0	319,399	0	0	0
Machinery & Equip. - Repl.	4,760	0	5,000	4,830	5,000
CAPITAL OUTLAY - PW - TOTAL	234,001	858,215	100,880	312,012	160,380
CAPITAL OUTLAY - PARKS & REC.					
Motor Vehicles - Repl.	0	0	0	0	0
Improvements - Repl. Furniture & Fixtures	42,087	0	0	0	0
Improvements - Building	0	34,415	37,800	29,739	0
Improvements - Paving English Park	0	0	0	0	0
Improvements - Parks	128,186	61,357	0	63,937	0
Improvements - Other than Buildings	502,313	75,516	0	0	0
New / EDP Equipment	0	0	0	18,240	0
Improvements - Communication Equipment	0	0	0	0	0
Improvements - Other than Buildings (New)	20,981	0	19,500	19,500	0
Improvements - Parks (New)	0	5,000	0	22,000	0
Improvements - Other than Buildings - (Avoca)	0	0	35,000	0	70,000
Improvements - Other than Buildings - (SRML)	0	0	0	0	0
CAPITAL OUTLAY - PARKS & REC - TOTAL	693,567	176,289	92,300	153,416	70,000
PUBLIC WORKS TOTAL - CAPITAL OUTLAY	927,569	1,034,504	193,180	465,428	230,380

ECONOMIC DEVELOPMENT EXPENDITURES

Town of Altavista
Economic Development
FY2024 ADOPTED BUDGET

ECONOMIC DEVELOPMENT
Fund 10 – Department 7101

No personnel are allocated to the Economic Department. The Town Manager works alongside Altavista Economic Development Authority, Lynchburg Regional Business Alliance, and Campbell County encouraging the success and growth of local business/industry, as well as the recruitment of new businesses and industries to Town. The goal of this department is to provide the resources needed to improve the economic future and the quality of life for the citizens of Altavista. In addition, incentives under existing agreements with industries are included in this departmental budget.

Town of Altavista
Economic Development
FY2024 ADOPTED BUDGET

<u>ECONOMIC DEVELOPMENT - FUND 10</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
Wages & Benefits	0	0	0	0	0
Other Employee Benefits					
Services	1,981	4,060	30,000	0	29,800
Other Charges	149,983	153,897	149,250	117,150	39,500
Materials & Supplies	1,247	0	3,000	0	0
Capital Outlay	65,800	833,683	0	0	10,000
Total Expenditures	219,011	991,641	182,250	117,150	79,300
SERVICES-PURCHASED, SHARED,INTERNAL - Economic Development					
Contractual Services/Advertising & Marketing	1,861	4,060	25,000	0	20,000
Contractual Services/Rt. 29 Signage	0	0	0	0	4,800
Contractual Services / Misc & Professional	120	0	5,000	0	5,000
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	1,981	4,060	30,000	0	29,800
OTHER CHARGES					
Postal Services	0	0	500	0	0
Telecommunications	350	0	900	0	0
Substance & Lodging	0	0	1,540	0	0
Conventions & Education	0	0	1,260	0	0
Dues & Assoc. Membership	0	0	1,400	0	0
Miscellaneous	0	1,528	1,500	0	0
Economic Dev. Business Incentives (Indus. Perf. Agreements)	149,633	151,969	42,150	42,150	9,500
Downtown District Program Funding	0	400	100,000	75,000	15,000
Downtown District Program Funding - Misc.	0	0	0	0	15,000
OTHER CHARGES - TOTAL	149,983	153,897	149,250	117,150	39,500
ECONOMIC DEVELOPMENT - SUBTOTAL	153,211	157,957	182,250	117,150	69,300
ECONOMIC DEVELOPMENT TOTAL - OPERATIONS	153,211	157,957	182,250	117,150	69,300

Town of Altavista
Economic Development
FY2024 ADOPTED BUDGET

ECONOMIC DEVELOPMENT - FUND 10	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
CAPITAL OUTLAY					
Improvements - Building	65,800	833,683	0	0	10,000
ECONOMIC DEVELOPMENT - CAPITAL OUTLAY	65,800	833,683	0	0	10,000

COMMUNITY DEVELOPMENT EXPENDITURES

- Planning Commission

Town of Altavista
Community Development
FY2024 ADOPTED BUDGET

COMMUNITY DEVELOPMENT
Fund 10 – Department 7201, & 7203

The Community Development Department strives to ensure our community’s long-term livability through a quality business environment, strong neighborhoods, well-built infrastructure and buildings, wonderful spaces, and places for our community to gather and revitalization of our downtown core.

The Community Development Department is currently made up of one (1) full-time employee to oversee these tasks.

Staff from the Department of Community Development are responsible for the day-to-day administration of the Town’s land-use ordinances and policies. This includes planning, zoning, site plans, subdivisions, and special projects. Staff provide technical support to the Planning Commission, Board of Zoning Appeals, and Town Council.

The Planning Commission serves in an advisory role to the Town Council on planning matters. The Commission is comprised of five (5) members that serve for four-year terms, appointed by the Town Council as well as two (2) student members. The members are paid a monthly stipend, based on meeting attendance. The Planning Commission meets the 1st Monday of each month at 5:00 p.m. in the Council’s Chambers of the J.R. “Rudy” Burgess Town Hall.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2023	Proposed FY2024
COMMUNITY DEVELOPMENT			
Community Development Director*		1	1
Total Staff		1	1

* Denotes exempt employee

Town of Altavista
Community Development
FY2024 ADOPTED BUDGET

COMMUNITY DEVELOPMENT - FUND 10	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ADOPTED	FY2023 PROJECTED	FY2024 ADOPTED
Wages & Benefits	106,168	118,678	169,480	145,190	106,380
Other Employee Benefits					
Services	2,776	2,947	20,500	24,370	30,500
Other Charges	67,376	6,100	23,700	21,520	27,450
Materials & Supplies	1,421	527	6,680	4,500	4,500
Capital Outlay	0	33,409	582,540	36,294	0
Total Expenditures	177,740	161,661	802,900	231,874	168,830
COMMUNITY DEVELOPMENT - FUND 10 PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	86,401	95,508	108,140	119,850	83,280
Benefits-FICA	6,738	7,204	12,490	9,170	6,370
Benefits-VRS	8,008	9,151	17,380	8,300	8,880
Benefits- Group Medical Ins.	3,856	5,563	29,280	6,820	6,730
Benefits-Group Life Ins.	1,165	1,251	2,190	1,050	1,120
WAGES & BENEFITS - TOTAL	106,168	118,678	169,480	145,190	106,380
SERVICES-PURCHASED, SHARED,INTERNAL					
Advertising	2,776	2,226	5,000	5,000	5,000
Misc & Professional	0	721	15,000	17,370	15,000
Mowing Contract	0	1,403	500	2,000	8,000
Recurring Lease Agreement - Printer/Copier/Scanner	0	0	0	0	2,500
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	2,776	2,947	20,500	24,370	30,500
OTHER CHARGES					
Postal Services	31	0	1,000	800	1,000
Telecommunications	608	536	1,850	1,000	1,000
Subsistence & Lodging	0	391	1,500	1,200	1,500
Conventions & Education	379	525	2,500	2,000	2,500
Dues & Assoc. Membership	661	661	750	780	850
Miscellaneous	0	262	10,000	10,000	10,000
Cares Money	61,471	0	0	0	0
OTHER CHARGES - TOTAL	63,151	2,375	17,600	15,780	16,850
MATERIALS & SUPPLIES					
Office Supplies	1,421	512	4,450	2,500	2,500
Fuel	0	0	1,730	1,500	1,500
Books & Subscriptions	0	15	500	500	500
MATERIALS & SUPPLIES	1,421	527	6,680	4,500	4,500
COMMUNITY DEVELOPMENT - SUBTOTAL	173,515	124,528	214,260	189,840	158,230
PLANNING COMMISSION OTHER CHARGES					
Subsistence & Lodging	0	0	600	1,015	1,100
Conventions & Education	1,100	0	1,000	550	550
Planning Commission	3,125	3,725	4,500	4,175	8,950
OTHER CHARGES - TOTAL	4,225	3,725	6,100	5,740	10,600
PLANNING COMMISSION - SUBTOTAL	4,225	3,725	6,100	5,740	10,600
COMMUNITY DEVELOPMENT TOTAL -OPERATIONS	177,740	128,253	220,360	195,580	168,830

Town of Altavista
Community Development
FY2024 ADOPTED BUDGET

COMMUNITY DEVELOPMENT - FUND 10	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
CAPITAL OUTLAY					
New - Motor Vehicle	0	29,409	0	0	0
New - Permitting Software	0	4,000	0	0	0
New - Building / Spark Phase II	0	0	582,540	36,294	0
COMMUNITY DEVELOPMENT - CAPITAL OUTLAY	0	33,409	582,540	36,294	0

SPARK INNOVATION CENTER EXPENDITURES

Town of Altavista
Spark Innovation Center
FY2024 ADOPTED BUDGET

Spark Innovation Center
Fund 10 – Department 7204

Spark Innovation Center is a new co-working space and office space for small business owners, creators, and telecommuters. The new center provides a positive work environment that allows workers to share tools, services, and facilities.

Spark Innovation Center is currently made up of one (1) full-time employee to oversee the day-to-day operations of the center and its member support.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2023	Adopted FY2024
SPARK INNOVATION CENTER			
Business & Comm. Engagement Coord. *		1	1
Total Staff		1	1

* Denotes exempt employee

Town of Altavista
Spark Innovation Center
FY2024 ADOPTED BUDGET

SPARK INNOVATION CENTER - FUND 10	FY2021 ACTUAL	FY2022 ACTUAL	FY2023 ADOPTED	FY2023 PROJECTED	FY2024 ADOPTED
Wages & Benefits	0	0	0	36,015	70,780
Other Employee Benefits					
Services	0	8,925	37,510	30,010	26,400
Other Charges	0	952	32,000	17,500	44,890
Materials & Supplies	0	1,469	21,000	13,000	22,200
Capital Outlay	0	0	0	10,777	0
Total Expenditures	0	11,346	90,510	107,302	164,270
SPARK INNOVATION CENTER - FUND 10 PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	0	0	0	27,000	53,530
Benefits-FICA	0	0	0	2,065	4,090
Benefits-VRS	0	0	0	3,000	5,710
Benefits- Group Medical Ins.	0	0	0	3,600	6,730
Benefits-Group Life Ins.	0	0	0	350	720
WAGES & BENEFITS - TOTAL	0	0	0	36,015	70,780
SERVICES-PURCHASED, SHARED,INTERNAL					
Advertising	0	928	10,000	5,000	10,000
Maintenance Service Contracts	0	7,145	17,660	17,660	0
Misc & Professional	0	0	5,000	2,500	6,000
IT Network & Website	0	852	4,850	4,850	6,600
Recurring Lease Agreement - Printer/Copier/Scanner	0	0	0	0	3,800
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	0	8,925	37,510	30,010	26,400
OTHER CHARGES					
Electrical	0	0	16,000	8,000	12,000
Heating	0	422	6,000	3,000	6,500
Postal Services	0	0	1,000	500	750
Telecommunications	0	0	3,000	1,500	6,640
Other Property Insurance	0	500	500	500	500
Substance & Lodging	0	0	1,500	750	2,000
Conventions & Education	0	0	1,500	750	2,000
Miscellaneous	0	30	2,500	2,500	4,500
Community Engagement - Events and Programs	0	0			10,000
OTHER CHARGES - TOTAL	0	952	32,000	17,500	44,890
MATERIALS & SUPPLIES					
Office Supplies	0	1,469	15,000	10,000	13,000
Repairs & Maintenance	0	0	6,000	3,000	9,200
MATERIALS & SUPPLIES	0	1,469	21,000	13,000	22,200
SPARK INNOVATION CENTER TOTAL -OPERATIONS	0	11,346	90,510	96,525	164,270

Town of Altavista
Spark Innovation Center
FY2024 ADOPTED BUDGET

SPARK INNOVATION CENTER - FUND 10	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
CAPITAL OUTLAY					
New - Motor Vehicle	0	0	0	0	0
New - Permitting Software	0	0	0	10,777	0
New - Building / Spark Phase II	0	0	0	0	0
SPARK INNOVATION CENTER TOTAL - CAPITAL OUTLAY	0	0	0	10,777	0

TRANSIT (ACTS) EXPENDITURES

Town of Altavista
Transit System (ACTS)
FY2024 ADOPTED BUDGET

TRANSIT SYSTEM (ACTS)
Fund 10 – Department 6101-403

The Town of Altavista operates the Altavista Community Transit System through a grant from the Virginia Department of Rail and Public Transportation. ACTS operates a single deviated fixed route and has been operating since January 1, 2011. The administrative support for this operation is shared with management and staff in administration. Accordingly, time is allocated forty (40%) percent of the Assistant Town Manager, ten (10%) percent of the Director of Finance and Administration, and five (5%) percent of both the Office Assistant and Customer Support Specialist to this function. The system also employs part-time drivers to cover the hours of operation; Monday through Friday (8:00 a.m. – 6:00 p.m. *fall and winter* and 8:00 a.m. – 8:00 p.m. *spring and summer*) and Saturday (9:00 a.m. – 2:00 p.m. *fall and winter* and 9:00 a.m. 4:00 p.m. *spring and summer*). Public Works' Fleet Supervisor provides vehicle maintenance support to ACTS' vehicles.

Summer and Saturday hours will be extended again in FY2024.

ACTS is funded through federal and state grants, local match, and fare box revenues. Ridership continues to remain steady. ACTS averages over 80 passenger trips per day, which is double the number of trips during the first year of operation. The projected revenue for FY2023 is \$5,000. Operational costs have remained consistent.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2023	Adopted FY2024
TRANSPORTATION (ACTS)			
Bus Operator (<i>Part-time</i>)		5	5
Office Assistant		0.05	0.05
Customer Support Specialist		0.05	0.05
Director of Finance and Administration*		0.1	0.1
Assistant Town Manager*		0.4	0.4
Fleet Supervisor		0.1	0.1
Total Staff		5.7	5.7

* Denotes exempt employee

Town of Altavista
Transit System (ACTS)
FY2024 ADOPTED BUDGET

<u>TRANSIT SYSTEM - FUND 10</u>	<u>FY2021 ACTUAL</u>	<u>FY 2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
Wages & Benefits	95,026	80,876	123,790	123,790	135,720
Services	732	584	2,080	2,080	2,080
Other Charges	1,600	1,700	3,900	3,200	4,100
Materials & Supplies	17,554	24,676	29,920	29,920	45,540
Capital Outlay	781	5,050	82,150	124,950	0
Total Expenditures	115,693	112,886	241,840	283,940	187,440
TRANSIT SYSTEM - FUND 10 PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	78,885	67,590	100,200	100,200	104,070
Salaries & Wages - Overtime	0	15	0	0	0
Benefits - FICA	5,828	5,003	7,670	7,670	7,960
Benefits - VRS	3,600	2,831	6,050	6,050	6,470
Benefits - Group Med. Ins.	4,521	3,351	7,410	7,410	14,700
Benefits - Group Life Ins.	491	387	760	760	820
Worker's Compensation	1,700	1,700	1,700	1,700	1,700
WAGE & BENEFITS - TOTAL	95,026	80,876	123,790	123,790	135,720
SERVICES-PURCHASED,SHARED,INTERNAL					
Advertising	0	56	1,000	1,000	1,000
Maintenance Service Contracts	0	0	500	500	500
Misc. Professional Services	0	0	300	300	300
Physicals	732	528	280	280	280
SERVICES - TOTAL	732	584	2,080	2,080	2,080
OTHER CHARGES					
Telecommunications	0	0	1,000	300	1,200
Motor Vehicle Insurance	1,600	1,700	1,700	1,700	1,700
Subsistence & Lodging	0	0	300	300	300
Conventions & Education	0	0	750	750	750
Dues & Association Memberships	0	0	150	150	150
OTHER CHARGES - TOTAL	1,600	1,700	3,900	3,200	4,100
MATERIALS & SUPPLIES					
Office Supplies	336	246	350	350	3,850
Fuel	11,170	17,270	25,270	25,270	33,890
Vehicle & Equip. Repairs/Maint.	5,791	6,613	3,500	3,500	7,000
Other Operating Supplies	103	339	500	500	500
Supplies	154	208	300	300	300
MATERIALS & SUPPLIES - TOTAL	17,554	24,676	29,920	29,920	45,540
TRANSIT TOTAL - OPERATIONS	114,912	107,836	159,690	158,990	187,440

Town of Altavista
Transit System (ACTS)
FY2024 ADOPTED BUDGET

	<u>FY2021</u> <u>ACTUAL</u>	<u>FY 2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
TRANSIT SYSTEM - FUND 10					
CAPITAL OUTLAY					
Motor Vehicles - Replacement	0	0	82,150	124,950	0
Machinery & Equipment - New	0	5,050	0	0	0
Improvements Other Than Bldg	781	0	0	0	0
TRANSIT TOTAL - CAPITAL OUTLAY	781	5,050	82,150	124,950	0

STATE/HIGHWAY REIMBURSEMENT FUND (FUND 20)

Town of Altavista
State/Highway Reimbursement Fund
FY2024 ADOPTED BUDGET

<u>State/Highway Reimbursement Fund - Fund 20</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
REVENUE					
Street & Highway Maintenance	755,162	768,135	740,000	818,552	819,000
Street & Highway Maintenance/Carry Over/Tr In	0	171,600	111,520	152,528	422,020
State/Highway Reimbursement Fund - GRAND TOTAL:	<u>755,162</u>	<u>939,735</u>	<u>851,520</u>	<u>971,080</u>	<u>1,241,020</u>
EXPENDITURES					
Maintenance - Drainage	23,963	24,523	48,200	48,200	48,200
Maintenance - Traffic Control Devices	64,052	54,541	56,800	56,800	56,800
Engineering - Repairs & Maintenance	1,180	459	10,000	10,000	10,000
Road/Street/Highway - Snow & Ice Removal	31,519	14,284	60,000	60,000	60,000
Road/Street/Highway - Other Traffic Services	57,484	31,804	50,000	50,000	50,000
General Admin. & Misc. - Miscellaneous	56,086	33,715	100,000	100,000	100,000
State/Highway Reimb. Fund - Subtotal:	<u>234,284</u>	<u>159,326</u>	<u>325,000</u>	<u>325,000</u>	<u>325,000</u>
Maintenance - Pavement	30,512	721,248	400,000	400,000	800,000
Motor Vehicles - Repl.	29,950	40,448	25,520	49,600	98,020
Machinery & Equip. - Replc.	16,366	1,914	1,000	96,480	18,000
Machinery & Equip. - New	17,000	16,800	0	0	0
Improvements Other Than Buildings - Clearing of Bank	0	0	25,000	25,000	0
Improvements Other Than Buildings - New	24,462	0	75,000	75,000	0
Motor Vehicles - Repl.	0	0	0	0	0
CAPITAL OUTLAY - TOTAL	118,291	780,409	526,520	646,080	916,020
Transfer Out - Highway Fund Reserve	402,587	0	0	0	0
State/Highway Fund - GRAND TOTAL:	<u>755,162</u>	<u>939,735</u>	<u>851,520</u>	<u>971,080</u>	<u>1,241,020</u>

ENTERPRISE FUND REVENUE (FUND 50)

Town of Altavista
Enterprise Fund Revenue
FY2024 ADOPTED BUDGET

Enterprise Fund Revenue	FY2021 <u>ACTUAL</u>	FY2022 <u>ACTUAL</u>	FY2023 <u>ADOPTED</u>	FY2023 <u>PROJECTED</u>	FY2024 <u>ADOPTED</u>
Interest/Interest Income	0	0	0	0	0
Water Charges - Industrial	1,464,542	1,538,959	1,612,000	1,700,000	1,995,000
Water Charges - Business/Residential	278,263	326,169	320,000	330,000	357,000
Water Charges - Outside Community	161,410	178,126	178,000	180,000	199,500
Water Charges - Water Connection Fees	7,650	0	1,500	3,000	2,150
Water Charges - Bulk Water Purchase	21,846	3,552	5,000	2,000	5,000
Sewer Charges - Industrial	1,634,432	1,751,961	1,760,000	1,850,000	2,050,000
Sewer Charges - Business/Residential	253,967	276,396	264,000	290,000	307,500
Sewer Charges - Outside Community	2,095	1,661	2,000	2,400	2,870
Sewer Charges - Sewer Connection Fees	6,600	4,600	2,000	2,000	2,000
Sewer Charges - Sewer Surcharges	122,399	185,740	85,000	179,815	150,000
Charges for Service - Water/Sewer Penalties	0	6,171	7,000	7,000	7,000
Charges for Service - Base Rate Fee/Monthly	50,426	51,110	50,000	53,000	53,000
Charges for Service - Base Rate Fee/Quarterly	145,069	145,728	140,000	145,000	145,000
State / VRA	0	0	0	0	0
State / VDEM	6,033	99,620	0	0	0
Federal / VDEM	22,625	385,157	0	0	0
Misc. Cash Discounts	17	9	0	0	0
Miscellaneous	11,710	29,098	25,000	20,000	20,000
Miscellaneous / Abbott Water Line	16,540	658,260	0	0	0
Transfer in from SNAP Proceeds	3,994,400	1,879,960	1,582,240	1,582,240	0
Transfer in from VRA Proceeds	0	2,022,147	1,568,200	1,568,200	609,500
Transfer in - ARPA Funding	0	0	1,721,000	1,721,000	1,100,000
Transfer In from Fund 50 (CIP)	131,140	0	0	0	7,000
Transfer In (Bond Proceeds - WWTP Aeration Proj)	0	0	0	0	5,200,000
Transfer In (Sedimentation Proj Loan Foregiveness)	0	163,178	2,021,500	2,021,500	2,040,500
ENTERPRISE FUND - REVENUE:	<u>8,331,165</u>	<u>9,707,603</u>	<u>11,344,440</u>	<u>11,657,155</u>	<u>14,253,020</u>

ENTERPRISE FUND DEPARTMENTS EXPENDITURES (FUND 50)

- Water
- Wastewater
- Utilities / Distribution & Collection

WATER EXPENDITURES

Town of Altavista
Water Department
FY2024 ADOPTED BUDGET
UTILITIES (ENTERPRISE)
WATER DEPARTMENT
Fund 50 – Department 5001-701

The Town of Altavista operates a 3.0 MGD water treatment facility located just east of the corporate limits of the Town of Altavista off Ricky Van Shelton Drive, across the Staunton River. The plant draws raw water from the Staunton River. The facility and its treatment process comply with Virginia Department of Health (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. The FY2024 Budget includes seven (7) full-time employees that operate the WTP; along with a Public Services Director and an Assistant Public Services Director, both of which are shared evenly (33 1/3%) with the Public Works Department and the Wastewater Treatment Plant; one (1) Facilities Maintenance Mechanic and one (1) Facilities Maintenance Worker, both of which are shared (50%) with the Wastewater Treatment Plant

Additional water sources for the Town include two springs (Reynolds Spring and McMinnis Spring), as well as an alternate raw water intake on Reed Creek directly adjacent to the Town's WTP. Reynolds Spring supplies water to the Town system through the Dearing Ford Road Storage Tank located near the north end of Clarion Road and supplies a permitted capacity of 280 GPM. McMinnis Spring supplies water to the Town system at the intersection of Myrtle Lane and Woodland Avenue near the Bedford Avenue Storage Tank; the spring has a permitted pumping capacity of 320 GPM.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 45% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department consists of the Public Works Manager (12.5%), an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The Town currently has approximately 1,500 connections, including residential, commercial, institutional, and industrial users. This group is responsible for the acquisition of data for billing and the maintenance/repair/replacement of approximately 240,000 linear feet of water line, ranging in size from 1-inch to 12-inches in diameter. In addition, they are responsible for an estimated 199 fire hydrants and an estimated 486 valves within the water distribution system. The Town also maintains eight meter and pressure reducing valve (PRV) vaults.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2023	Adopted FY2024
WATER			
Operators		6	6
Plant Manager*		1	1
Facilities Maintenance Worker		0.5	0.5
Facilities Maintenance Mechanic		0.5	0.5
Public Works Manager		0	0.125
Director of Public Services*(PT)		0.33	0.33
Assistant Director of Public Services		0.33	0.33
Customer Support Specialist		0.45	0.45
Maintenance Worker - Distribution		1	1
Sr. Maintenance Specialist - Distribution		1	1
Utility Supervisor - Distribution		0.5	0.5
Administrative Assistant		0.1	0.1
Total Staff		11.71	11.835

* Denotes exempt employee

Town of Altavista
Water Department
FY2024 ADOPTED BUDGET

<u>WATER DEPARTMENT - FUND 50</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
Wages & Benefits	669,414	596,313	703,760	659,920	738,810
Other Employee Benefits					
Services	68,075	64,265	148,770	106,270	191,670
Other Charges	188,244	179,978	240,410	247,155	247,050
Materials & Supplies	282,227	290,970	340,430	365,750	368,250
Debt Service	652,976	598,611	606,920	606,920	630,170
Capital Outlay	1,426,060	3,227,962	2,080,550	2,080,550	4,255,000
Surplus / Transfer Out	0	134,396	68,930	355,960	100,730
Total Expenditures	3,286,996	5,092,496	4,189,770	4,422,525	6,531,680
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	18,044	18,381	21,150	21,150	22,630
Salaries & Wages - Overtime	13	132	130	130	350
Benefits/FICA	1,143	1,145	1,630	1,630	1,760
Benefits/VRS	3,661	2,063	2,250	2,250	2,410
Benefits/Group Medical Insurance	3,666	3,648	3,930	3,930	4,280
Benefits/Group Life Insurance	195	252	280	280	300
WAGES & BENEFITS - Admin. - TOTAL	26,722	25,620	29,370	29,370	31,730
ADMINISTRATION - TOTAL	26,722	25,620	29,370	29,370	31,730
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	351,587	329,026	377,140	360,000	387,090
Salaries & Wages - Overtime	3,241	5,803	15,450	15,450	15,450
Benefits/FICA	26,988	24,397	30,030	28,700	30,790
Benefits/VRS	72,634	33,773	37,090	33,000	37,930
Benefits/Group Medical Insurance	46,362	44,783	57,820	37,000	37,310
Benefits/Group Life Insurance	3,863	4,118	4,660	4,200	4,770
WAGES & BENEFITS - Treatment - TOTAL	504,675	441,901	522,190	478,350	513,340
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	25,247	32,434	30,100	33,000	40,000
Misc. Professional Services	1,712	588	20,000	15,000	20,000
Physicals	300	150	800	400	800
Water Purchases - CC	34,024	28,431	75,000	35,000	75,000
Repairs & Maint.	5,269	0	14,000	14,000	25,000
IT/Network Website Support	0	0	570	570	570
SERVICES -TOTAL	66,552	61,603	140,470	97,970	161,370
OTHER CHARGES					
Electrical	87,359	88,968	110,000	108,000	110,000
Heating	3,942	3,427	4,000	3,800	4,500
Telecommunications	12,309	13,069	11,000	13,000	14,000
Other Property Insurance	8,950	9,150	9,610	9,610	10,500
Motor Vehicle Insurance	500	520	550	550	700
General Liability Insurance	3,751	4,000	4,500	4,500	5,500
Subsistence & Lodging	188	0	3,000	2,500	3,000
Conventions & Education	1,694	1,952	5,000	3,000	5,000
Dues & Assoc. Memberships	703	951	1,000	1,000	1,100
Refunds	25	0	500	300	500
Misc. Expense	1,971	578	2,000	1,500	2,000

Town of Altavista
Water Department
FY2024 ADOPTED BUDGET

	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
Sample Testing / Outsourced	14,253	6,952	15,000	14,000	15,000
Fees Paid to Commonwealth	4,953	5,037	5,500	5,100	5,500
Professional License	1,383	100	1,500	500	1,500
Loan Issuance Costs	0	0	0	21,695	0
OTHER CHARGES - TOTAL	141,981	134,704	173,160	189,055	178,800
MATERIALS & SUPPLIES					
Office Supplies	4,000	2,158	6,000	4,500	8,850
Repair & Maint. Supplies	46,095	21,543	50,000	48,000	55,000
Fuel	3,793	6,065	7,980	7,900	8,000
Materials & Supplies/Vehicles & Equip.	269	7,427	3,000	7,400	7,600
Uniforms & Wearing Apparel	6,573	7,144	7,250	7,250	7,500
Safety Equipment & Programs	1,894	1,008	2,500	2,000	2,000
Other Operating Supplies - Chemicals	123,190	126,362	135,000	135,000	140,000
Laboratory Test Chemicals	10,338	10,826	15,000	14,000	15,000
Small Tools & Supplies	503	1,319	2,000	1,800	2,000
Small Equipment	5,814	3,564	7,500	7,200	7,500
MATERIALS & SUPPLIES - TOTAL	202,469	187,414	236,230	235,050	253,450
WATER - TREATMENT - TOTAL	915,677	825,622	1,072,050	1,000,425	1,106,960
BEDFORD PUMP STATION					
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	0	0	0	0	5,500
SERVICES -TOTAL	0	0	0	0	5,500
OTHER CHARGES					
Electrical	7,974	7,524	10,000	9,400	10,000
Telecommunications	614	634	700	700	900
OTHER CHARGES - TOTAL	8,588	8,158	10,700	10,100	10,900
MATERIALS & SUPPLIES					
Maint. Supplies	0	10,079	3,000	3,000	3,000
MATERIALS & SUPPLIES - TOTAL	0	10,079	3,000	3,000	3,000
BEDFORD PUMP STATION - TOTAL	8,588	18,236	13,700	13,100	19,400
LOLA PUMP STATION					
OTHER CHARGES					
Electrical	536	549	1,000	800	1,000
Telecommunications	614	634	700	700	750
OTHER CHARGES - TOTAL	1,150	1,183	1,700	1,500	1,750
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	100	100	100
MATERIALS & SUPPLIES - TOTAL	0	0	100	100	100
LOLA PUMP STATION - TOTAL	1,150	1,183	1,800	1,600	1,850
MELINDA PUMP STATION					
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	0	0	0	0	5,500
SERVICES -TOTAL	0	0	0	0	5,500

Town of Altavista
Water Department
FY2024 ADOPTED BUDGET

	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
OTHER CHARGES					
Electrical	0	0	9,600	1,950	9,600
Telecommunications	0	0	550	0	550
OTHER CHARGES - TOTAL	0	0	10,150	1,950	10,150
MATERIALS & SUPPLIES					
Maint. Supplies	0	1,400	1,500	0	1,500
MATERIALS & SUPPLIES - TOTAL	0	1,400	1,500	0	1,500
MELINDA PUMP STATION - TOTAL	0	1,400	11,650	1,950	17,150
MCMINNIS SPRING					
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	0	0	0	0	5,500
SERVICES -TOTAL	0	0	0	0	5,500
OTHER CHARGES					
Electrical	8,252	8,179	9,600	9,500	9,600
Telecommunications	733	609	800	700	800
OTHER CHARGES - TOTAL	8,985	8,788	10,400	10,200	10,400
MATERIALS & SUPPLIES					
Maint. Supplies	712	2,264	3,000	25,000	3,000
Other Operating Supplies / Chemicals	4,507	8,351	7,500	8,500	9,000
Laboratory Test Chemicals	1,765	1,137	3,000	2,500	3,000
MATERIALS & SUPPLIES - TOTAL	6,984	11,753	13,500	36,000	15,000
MCMINNIS SPRING - TOTAL	15,969	20,541	23,900	46,200	30,900
REYNOLDS SPRING					
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	0	0	0	0	5,500
SERVICES -TOTAL	0	0	0	0	5,500
OTHER CHARGES					
Electrical	11,110	13,005	12,750	12,500	13,000
Telecommunications	1,507	1,534	1,600	1,600	1,600
OTHER CHARGES - TOTAL	12,617	14,539	14,350	14,100	14,600
MATERIALS & SUPPLIES					
Maint. Supplies	1,870	2,813	3,000	3,000	3,000
Other Operating Supplies / Chemicals	4,507	7,629	6,500	7,700	7,800
Laboratory Test Chemicals	1,840	1,137	3,000	2,500	3,000
MATERIALS & SUPPLIES - TOTAL	8,217	11,579	12,500	13,200	13,800
REYNOLDS SPRING - TOTAL	20,834	26,118	26,850	27,300	33,900
TANKS & INDUSTRIAL METERS					
OTHER CHARGES					
Electrical	875	2,881	1,200	1,500	1,700
Telecommunications	1,245	1,245	1,500	1,500	1,500
OTHER CHARGES - TOTAL	2,120	4,126	2,700	3,000	3,200

Town of Altavista
Water Department
FY2024 ADOPTED BUDGET

	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
MATERIALS & SUPPLIES					
Maint. Supplies	1,439	0	2,500	2,500	2,500
MATERIALS & SUPPLIES - TOTAL	1,439	0	2,500	2,500	2,500
 TANKS & INDUSTRIAL METERS - TOTAL	 3,559	 4,126	 5,200	 5,500	 5,700
 WATER - SUBTOTAL:	 1,207,960	 1,131,527	 1,184,520	 1,125,445	 1,247,590
 PERSONNEL - WAGES & BENEFITS - DISTRIBUTION					
Salaries & Wages - Distribution	93,398	93,110	105,170	105,170	133,340
Salaries & Wages - Overtime	1,992	2,770	3,300	3,300	3,300
Salaries & Wages - CDL Stipend	0	0	1,040	1,040	5,200
Benefits/FICA	7,035	6,929	8,380	8,380	10,450
Benefits/VRS	19,092	10,206	11,210	11,210	14,210
Benefits/Group Medical Insurance	15,484	14,533	21,690	21,690	25,450
Benefits/Group Life Insurance	1,015	1,245	1,410	1,410	1,790
WAGES & BENEFITS - Dist. - TOTAL	138,017	128,793	152,200	152,200	193,740
 SERVICES-PURCHASED,SHARED,INTERNAL					
Maint. Service Contracts	459	459	3,000	3,000	3,000
Physicals	72	85	300	300	300
GIS Mapping Updates	992	2,118	5,000	5,000	5,000
SERVICES - TOTAL	1,523	2,662	8,300	8,300	8,300
 OTHER CHARGES					
Telecommunications	234	237	300	300	300
Subsistence & Lodging	0	9	500	500	500
Conventions & Education	115	10	800	800	800
Meter Testing/Replacement	12,062	7,736	15,000	15,000	15,000
Other Charges - MISS UTILITY	392	489	650	650	650
OTHER CHARGES - TOTAL	12,803	8,482	17,250	17,250	17,250
 MATERIALS & SUPPLIES - DISTRIBUTION					
Office Supplies	88	660	250	700	800
Repair & Maintenance Supplies	50,579	49,811	50,000	50,000	50,000
Fuel	3,277	4,031	9,300	7,500	9,300
Materials & Supplies/Vehicles & Equip.	5,306	12,804	6,250	13,000	13,500
Uniforms & Wearing Apparel	1,454	1,612	2,600	2,000	2,600
Safety Equipment & Programs	1,364	196	1,300	1,300	1,300
Small Equipment	1,051	1,031	1,400	1,400	1,400
MATERIALS & SUPPLIES - TOTAL	63,118	70,145	71,100	75,900	78,900
 DISTRIBUTION -TOTAL	 215,461	 210,081	 248,850	 253,650	 298,190
 DEBT SERVICE					
Debt Service - Principal	164,228	302,000	308,000	308,000	315,000
Bond Series 2020B Refinance - FNB					
Debt Service - Interest	63,693	94,731	90,000	90,000	83,590
Bond Series 2020B Refinance - FNB					
Debt Service - Principal	164,228	0	0	0	16,200
Bond Series 2022 - ANB					
Debt Service - Interest	63,693	1,377	0	0	15,000
Bond Series 2022 - ANB					

Town of Altavista
Water Department
FY2024 ADOPTED BUDGET

	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
Debt Service - Principal	123,260	107,970	110,920	110,920	113,280
Bond Series 2020A - Trust					
Debt Service - Interest	73,874	92,533	98,000	98,000	87,100
Bond Series 2020A - Trust					
DEBT SERVICE -TOTAL	652,976	598,611	606,920	606,920	630,170
WATER DEPARTMENT TOTAL - OPERATIONS	1,860,936	1,730,139	2,040,290	1,986,015	2,175,950

Town of Altavista
Water Department
FY2024 ADOPTED BUDGET

	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
WATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Motor Vehicles - Repl.	12,600	0	20,000	20,000	32,500
Machinery & Equip. - Replc.	1,328,800	433,000	138,550	138,550	172,500
Replacement - Building / Painting	0	0	25,000	25,000	0
Replacement - Water System Improv / Springs	28,050	482,467	46,000	46,000	1,100,000
Replacement - Improv Other than Buildings	0	38,835	546,000	546,000	2,650,000
Melinda/Avondale PS and Pipe Network (HPZ)	9,900	964,494	0	0	300,000
Replacement - SCADA System	0	17,900	230,000	230,000	0
Replacement - WTP Electrical	30,170	647,955	0	0	0
Machinery & Equip. - New	0	0	1,075,000	1,075,000	0
New / Abbott Water Line	16,540	643,312	0	0	0
Improvements - Other than Buildings	0	0	0	0	0
Machinery & Equip. - Replc.	0	0	0	0	0
Machinery & Equip. - New	0	0	0	0	0
WATER DEPARTMENT TOTAL - CAPITAL OUTLAY	1,426,060	3,227,962	2,080,550	2,080,550	4,255,000
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	0	134,396	68,930	355,960	100,730
TRANSFER OUT - TOTAL	0	134,396	68,930	355,960	100,730

WASTEWATER EXPENDITURES

Town of Altavista
Wastewater Department
FY2024 ADOPTED BUDGET

**UTILITIES (ENTERPRISE)
WASTEWATER
Fund 50 – Department 5101-702**

The Town of Altavista operates a 3.6 MGD wastewater treatment facility located on the south side of the Norfolk Southern railway at the termini of Lane Access Road. The plant draws raw water from the Staunton River. The facility discharges treated effluent to the Staunton River. The FY2024 Budget includes nine (9) full-time employees that operate the WWTP; along with a Public Services Director and an Assistant Public Services Director, both of which are shared evenly (33 1/3%) with the Public Works Department and the Water Treatment Plant; one (1) Facilities Maintenance Mechanic and one (1) Facilities Maintenance Worker, both of which are shared (50%) with the Water Treatment Plant.

The WWTP is an activated sludge facility with extended aeration. The process includes two wastewater pump stations, a septage receiving station, head works, dual grit traps, aeration basins, and circular secondary clarifiers with return/waste activated sludge and scum pump station. Ultraviolet irradiation is used for disinfection of treated effluent.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 30% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Collection component of this department consists of the Public Works manager (12.5%), an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). This group is responsible for the maintenance, repair, and replacement of sewer lines throughout the service area.

		Authorized No. of Employees	
POSITION TITLE		Adopted FY2023	Adopted FY2024
WASTEWATER			
Operators		7	7
Operator in Charge		1	1
Plant Manager*		1	1
Facilities Maintenance Worker		0.5	0.5
Facilities Maintenance Mechanic		0.5	0.5
Public Works Manager*		0.125	0.125
Director of Public Services*(PT)		0.33	0.33
Assistant Director of Public Services		0.33	0.33
Customer Support Specialist		0.3	0.3
Maintenance Worker - Collection		1	1
Sr. Maintenance Specialist - Collection		1	1
Utility Supervisor - Collection		0.5	0.5
Administrative Assistant		0.1	0.1
Total Staff		13.685	13.685

* Denotes exempt employee

Town of Altavista
Wastewater Department
FY2024 ADOPTED BUDGET

<u>WASTEWATER DEPARTMENT - FUND 50</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
Wages & Benefits	781,915	650,951	853,850	795,800	979,190
Other Employee Benefits					
Services	34,116	23,700	45,870	37,670	56,870
Other Charges	394,020	434,191	460,100	451,250	470,700
Materials & Supplies	187,434	239,783	273,540	281,140	316,420
Debt Service	139,076	139,332	273,200	133,620	289,940
Capital Outlay	2,836,620	3,077,176	5,179,190	5,179,190	5,507,500
Surplus / Transfer Out	0	134,395	68,920	355,960	100,720
Total Expenditures	4,373,180	4,699,529	7,154,670	7,234,630	7,721,340
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	12,029	12,283	14,100	14,100	15,090
Salaries & Wages - Overtime	9	88	90	90	150
Benefits/FICA	762	734	1,090	1,090	1,170
Benefits/VRS	2,440	1,376	1,500	1,500	1,610
Benefits/Group Medical Insurance	2,444	2,432	2,620	2,620	2,860
Benefits/Group Life Insurance	130	168	190	190	200
WAGES & BENEFITS - ADMIN. - TOTAL	17,814	17,080	19,590	19,590	21,080
ADMINISTRATION -TOTAL	17,814	17,080	19,590	19,590	21,080
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	425,091	375,231	493,260	460,000	566,180
Salaries & Wages - Overtime	18,622	5,261	8,300	8,300	8,300
Benefits/FICA	33,486	27,199	38,370	35,190	43,950
Benefits/VRS	85,840	39,381	49,460	49,050	57,020
Benefits/Group Medical Insurance	58,472	53,229	86,450	65,300	81,750
Benefits/Group Life Insurance	4,579	4,801	6,220	6,170	7,170
WAGES & BENEFITS - TREATMENT - TOTAL	626,089	505,103	682,060	624,010	764,370
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	5,393	9,119	10,500	9,700	16,500
Misc. Professional Services	22,413	9,350	20,000	15,000	20,000
Physicals	150	150	1,500	600	1,500
Repairs & Maint.	3,887	1,670	6,500	5,000	11,500
SERVICES - TOTAL	31,843	20,288	38,500	30,300	49,500
OTHER CHARGES					
Electrical	331,462	372,487	375,000	375,000	380,000
Heating	1,592	2,680	3,500	3,000	3,500
Telecommunications	10,157	11,428	10,000	11,500	12,000
Other Property Insurance	8,950	9,130	9,600	9,600	10,000
Motor Vehicle Insurance	1,450	1,820	2,000	2,000	2,500
General Liability Insurance	3,751	4,000	4,500	4,500	5,500
Subsistence & Lodging	0	60	1,000	1,000	1,000
Conventions & Education	464	755	3,000	1,500	3,000
Dues & Assoc. Memberships	0	0	500	500	500
Refunds	0	0	750	750	750
Miscellaneous Expense	40	82	750	500	750
Sample Testing / Outsourced	10,605	7,019	11,000	10,000	11,000
Fees Paid to Commonwealth	10,129	10,219	10,500	10,300	10,300
Sample Testing / In House	4,538	3,977	5,250	5,250	7,000

Town of Altavista
Wastewater Department
FY2024 ADOPTED BUDGET

	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
Professional License	0	580	1,500	1,200	1,500
EOP Environmental Sampling	0	0	5,000		5,000
OTHER CHARGES - TOTAL	383,138	424,237	443,850	436,600	454,300
MATERIALS & SUPPLIES					
Office Supplies	3,647	270	6,050	3,000	6,000
Maint. Supplies	44,154	57,208	63,000	63,000	70,000
Fuel	8,185	23,133	17,290	17,290	25,000
Materials & Supplies/Vehicles & Equip.	3,267	6,690	5,000	5,000	7,000
Uniforms & Wearing Apparel	5,420	6,332	7,000	6,500	7,000
Safety Equipment & Programs	4,411	2,561	5,000	4,800	5,000
Other Operating Supplies / Chemicals	64,507	71,730	72,800	71,800	82,000
Small Tools & Supplies	797	1,296	1,500	1,400	1,500
Laboratory Test Equipment	10,160	19,286	30,000	30,000	30,000
MATERIALS & SUPPLIES - TOTAL	144,548	188,505	207,640	202,790	233,500
WASTE WATER TREATMENT - TOTAL	1,185,618	1,138,133	1,372,050	1,293,700	1,501,670
RIVERVIEW PUMP STATION					
OTHER CHARGES					
Electrical	9,527	8,594	13,000	12,000	13,000
Telecommunications	614	634	1,000	800	1,000
OTHER CHARGES - TOTAL	10,141	9,228	14,000	12,800	14,000
MATERIALS & SUPPLIES					
Maint. Supplies	3,618	6,439	10,000	10,000	10,000
MATERIALS & SUPPLIES - TOTAL	3,618	6,439	10,000	10,000	10,000
RIVERVIEW PUMP STATION - TOTAL (NEW)	13,759	15,666	24,000	22,800	24,000
PERSONNEL - WAGES & BENEFITS - COLLECTION					
Salaries & Wages - Collection	93,397	93,090	105,170	105,170	133,340
Salaries & Wages - Overtime	1,992	2,770	3,300	3,300	3,300
Salaries & Wages - CDL Stipend	0	0	1,040	1,040	5,200
Benefits/FICA	7,034	6,928	8,380	8,380	10,450
Benefits/VRS	19,089	10,204	11,210	11,210	14,210
Benefits/Group Medical Insurance	15,484	14,533	21,690	21,690	25,450
Benefits/Group Life Insurance	1,015	1,244	1,410	1,410	1,790
WAGES & BENEFITS - COLLECTION - TOTAL	138,012	128,768	152,200	152,200	193,740
SERVICES-PURCHASED,SHARED,INTERNAL					
Maint. Service Contracts	1,209	1,209	1,500	1,500	1,500
Physicals / Drug Screenings	72	85	300	300	300
IT Network / Website Support	0	0	570	570	570
GIS Mapping Updates	992	2,118	5,000	5,000	5,000
SERVICES - TOTAL	2,273	3,412	7,370	7,370	7,370
OTHER CHARGES					
Telecommunications	234	237	300	300	400
Subsistance & Lodging	0	0	500	300	500
Conventions & Education	115	0	800	600	800

Town of Altavista
Wastewater Department
FY2024 ADOPTED BUDGET

	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
Other Charges - MISS UTILITY	392	489	650	650	700
OTHER CHARGES - TOTAL	741	726	2,250	1,850	2,400
MATERIALS & SUPPLIES - COLLECTION					
Office Supplies	88	660	250	250	820
Repair & Maintenance Supplies	27,246	24,817	35,000	43,000	45,000
Fuel	3,277	4,031	9,300	8,000	9,300
Materials & Supplies/Vehicles & Equip.	5,639	12,693	6,250	12,700	12,700
Uniforms & Wearing Apparel	1,454	1,717	2,500	2,000	2,500
Safety Equipment & Programs	992	142	1,300	1,200	1,300
Small Equipment	572	779	1,300	1,200	1,300
MATERIALS & SUPPLIES - TOTAL	39,268	44,839	55,900	68,350	72,920
COLLECTION TOTAL	180,293	177,745	217,720	229,770	276,430
DEBT SERVICE					
Debt Service - Principal	0	0	0	0	124,050
2020 -VRA Bond Debt					
Debt Service - Interest	0	0	133,620	133,620	26,640
2020 -VRA Bond Debt					
Debt Service - Principal	87,740	75,030	77,080	77,080	78,720
Bond Series 2020A - Truist					
Debt Service - Interest	51,336	64,302	62,500	62,500	60,530
Bond Series 2020A - Truist					
Debt Service - Principal	0	0	0	0	73,800
Bond Series 2022 - ANB					
Debt Service - Interest	0	0	0	0	68,130
Bond Series 2022 - ANB					
DEBT SERVICE -TOTAL	139,076	139,332	273,200	133,620	289,940
WASTEWATER DEPARTMENT TOTAL - OPERATIONS	1,536,560	1,487,957	1,906,560	1,565,860	2,113,120

Town of Altavista
Wastewater Department
FY2024 ADOPTED BUDGET

	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ACTUAL</u>	<u>FY2023</u> <u>ADOPTED</u>	<u>FY2023</u> <u>PROJECTED</u>	<u>FY2024</u> <u>ADOPTED</u>
WASTEWATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Motor Vehicle - Replace	20,950	0	20,000	20,000	92,500
Machinery & Equip. - Replace	74,240	25,153	153,250	153,250	155,000
Replacement - Building Maintenance	0	0	51,000	51,000	0
Replacement - Sewer System Improvements	218,410	943,673	1,582,240	1,582,240	0
Improvements other than Buildings - Replc.	0	39,661	750,000	750,000	0
Replacement - SCADA System	0	0	350,000	350,000	0
Replacement - WWTP Electrical	2,513,000	2,022,147	1,568,200	1,568,200	0
Machinery & Equip. - New	0	37,150	0	0	50,000
New - Sewer System Improvements	0	0	694,500	694,500	5,200,000
Improvements - Other than Buildings	0	0	0	0	0
Machinery & Equip. - Replc.	0	0	0	0	0
Improvements other than Buildings - Replc.	10,020	9,391	10,000	10,000	10,000
Machinery & Equip. - New	0	0	0	0	0
WASTEWATER DEPARTMENT TOTAL - CAPITAL OUTLAY	2,836,620	3,077,176	5,179,190	5,179,190	5,507,500
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	0	134,395	68,920	355,960	100,720
TRANSFER OUT - TOTAL	0	134,395	68,920	355,960	100,720

CEMETERY FUND (FUND 90)

Town of Altavista
Cemetery Fund
FY2024 ADOPTED BUDGET

<u>Cemetery Fund - Fund 90</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ACTUAL</u>	<u>FY2023 ADOPTED</u>	<u>FY2023 PROJECTED</u>	<u>FY2024 ADOPTED</u>
REVENUE					
Permits/Burials	24,500	13,575	17,250	14,065	17,250
Miscellaneous/Sale of Real Estate	9,950	16,600	8,000	4,000	8,000
Miscellaneous/Misc.	100	0	0	0	0
Transfer In From General Fund	<u>24,034</u>	<u>28,758</u>	<u>107,280</u>	<u>107,335</u>	<u>71,600</u>
CEMETERY FUND - GRAND TOTAL:	<u>58,584</u>	<u>58,933</u>	<u>132,530</u>	<u>125,400</u>	<u>96,850</u>
EXPENDITURES					
Salaries and Wages/Regular	8,964	8,011	15,000	15,000	15,000
Salaries and Wages/Overtime	1,153	1,044	1,000	1,500	1,500
Benefits/FICA	705	637	1,230	1,270	1,300
Benefits/VRS	869	747	1,600	1,600	1,600
Benefits/Medical	1,235	950	1,750	2,300	2,500
Benefits/Group Life	119	102	200	200	200
Mowing Contract	14,985	11,440	25,000	25,000	35,000
Other Charges/Misc. Reimb.	0	1,795	0	0	0
Materials/Supplies & Repairs/Maint.	879	1,038	10,000	10,000	10,000
Materials/Supplies/Opening Graves	1,000	1,500	1,500	1,500	2,500
CEMETERY TOTAL - OPERATIONS	<u>29,909</u>	<u>27,263</u>	<u>57,280</u>	<u>58,370</u>	<u>69,600</u>
CAPITAL OUTLAY					
Machinery & Equip. - Repl.	0	4,420	48,000	39,780	0
CEMETERY TOTAL - CAPITAL OUTLAY	<u>0</u>	<u>4,420</u>	<u>48,000</u>	<u>39,780</u>	<u>0</u>
Transfer Out/To Cemetery Reserve	28,675	27,250	27,250	27,250	27,250
CEMETERY FUND - GRAND TOTAL:	<u>58,584</u>	<u>58,933</u>	<u>132,530</u>	<u>125,400</u>	<u>96,850</u>

CAPITAL IMPROVEMENT PROGRAM (CIP)

- Introduction
- FY 2024 – 2028 Project Spreadsheets
- FY 2024 Funding Sources
- Departmental Project Detail Sheets

INTRODUCTION

The Town of Altavista Capital Improvement Program is a **dynamic** planning and fiscal management tool used to coordinate the location, timing, and financing of capital improvements over a multi-year period. It is critically important and one of the major responsibilities for a government entity. The CIP exists as a supplement to the organization's larger strategic plan and must always be aligned with its goals and strategy. The CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities, and funding opportunities to ensure that the foundation exists to advance the Town's strategic and long-term goals and objectives.

In essence, a CIP outlines large capital projects and equipment purchases, and their associated project timelines and funding options. A CIP usually spans the same length of time as the organization's strategic plan, about three to five years. A capital improvement plan would not include smaller, operational expenses (less than \$5,000) that normally appear in an annual budget but **is** allied with the annual budget.

Funding Sources:

- General Fund
- Enterprise Funds
 - Water Fund
 - Wastewater Fund
- Highway Fund
- Grants
- Bonds
- Other Financing Options or Donations

Entries to CIP can be internally categorized as one of the following:

Necessary for Operations (NFO): equipment/vehicles/computers – you cannot provide service if you do not have the resources to do so.

Infrastructure: water/sewer lines, streets/sidewalks, sanitation – from a health and safety perspective these are services that are required and must be maintained to avoid future catastrophic repairs.

Quality of Life (QOL): greenways/park improvements; economic development projects – important to the Town from an economic and recreational standpoint but should be weighed against NFO and infrastructure projects.

Public Buildings (PB): renovations, upgrades, improvements to public buildings

The CIP should balance these four categories in order to maintain funding availability in the event of an emergency, change in project priority, or change in grant or other funding opportunities.

The main objective of the CIP is to be sure that funding is available in the future. Projects in the queue for the CIP would have funds allocated or at least designated to carry-over for use in multiple years, if necessary. Just as with personal finances, the funding goal is to be able to do what you need to do, have some in savings and still pay the bills.

The CIP is a working document that is reviewed annually, as priorities change. For example: if a regulatory agency mandates an improvement or repair to WWTP, then other projects or purchases using the same pool of money may have to be moved to another year or approved contingent upon completion of WWTP project. However, this does not mean that the other projects are dead – but potentially changed to a different year or postponed during the same FY.

The CIP stabilizes the “wants versus the needs” of the organization. We all want to have the latest and greatest items to help improve efficiencies and effectiveness of service provision, but do we need to spend taxpayer dollars to do so? As we are charged with fiscal responsibility, reviewing requests via a CIP will help to better define the needs.

As Town Council develops the long-term goals for the town, the CIP must be considered a key component in its future.

Town of Altavista
ADOPTED
FY2024 – 2028 Capital Improvement Plan

<u>COUNCIL CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
CO	Replacement of Council Tablets				20,000	
CO						
<u>COUNCIL TOTAL</u>		0	0	0	20,000	0
				FY2024-2028 CIP TOTAL:		20,000
<u>FUNDING SOURCES</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>General Fund</i>					20,000	
<u>COUNCIL TOTAL</u>		0	0	0	20,000	0

<u>ADMINISTRATION CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
ADM	Replacement of Exchange Server	23,700				
ADM	LED Upgrade Office Light Fixtures		14,000			
ADM	Replacement of Carpet		25,000			
ADM	Replacement of Wireless AP's			5,000		
ADM						
<u>ADMINISTRATION TOTAL</u>		23,700	39,000	5,000	0	0
				FY2024-2028 CIP TOTAL:		67,700
<u>FUNDING SOURCES</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>General Fund</i>		23,700	39,000	5,000	0	0
<u>ADMINISTRATION TOTAL</u>		23,700	39,000	5,000	0	0

<u>AVOCA CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
AV	Mansion Décor Replacement	30,000				
AV	Mansion Fency Replacement	40,000				
AV	Museum Grounds Drainage		16,000			
AV	Trash Receptacles for Grounds			12,000		
AV						
<u>AVOCA TOTAL</u>		70,000	16,000	12,000	0	0
				FY2024-2028 CIP TOTAL:		98,000
<u>FUNDING SOURCES</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>Other - Avoca Bldg. Maintenance Funds</i>		70,000	16,000	12,000	0	0
<u>AVOCA TOTAL</u>		70,000	16,000	12,000	0	0

<u>ACTS (TRANSIT) CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
ACTS	Transit Computer/Software	0				
ACTS	Support Vehicle Replacement		36,930			
ACTS	BOC Replacement				141,360	
ACTS	BOC Replacement					144,900
<u>ACTS (TRANSIT) TOTAL</u>		0	36,930	0	141,360	144,900
				FY2024-2028 CIP TOTAL:		323,190
<u>FUNDING SOURCES</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>General Fund</i>		0	7,390	0	28,270	28,980
<i>Grants - Dept. of Rail and Public Transportation</i>		0	29,540	0	113,090	115,920
<u>ACTS (TRANSIT) TOTAL</u>		0	36,930	0	141,360	144,900

Town of Altavista
ADOPTED
FY2024 – 2028 Capital Improvement Plan

<u>POLICE DEPARTMENT CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
PD	Vehicle Replacement	110,000	60,000			
PD	LED Upgrade Office Light Fixtures		7,500			
PD	MDT Replacement		41,200			
PD						
<u>POLICE DEPARTMENT TOTAL</u>		110,000	108,700	0	0	0
				FY2024-2028 CIP TOTAL:		218,700
<u>FUNDING SOURCES</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>General Fund</i>		110,000	108,700	0	0	0
<u>POLICE DEPARTMENT TOTAL</u>		110,000	108,700	0	0	0

<u>PUBLIC WORKS CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
PW	Paving	800,000	20,000	820,000		820,000
PW	96" Mower Purchase	40,500				
PW	Dump Truck Replacement (2012) - Streets	90,750				
PW	2010 Pickup Replacement	9,700	9,700			
PW	Fuel System Upgrade	31,000				
PW	Bedford Avenue Decorative Street Lights	25,000	368,300			
PW	Road Plates	41,000				
PW	Street Light LED Replacement	32,500	32,500			
PW	Leaf Vac Replacement	22,500	30,000			
PW	Solid Waste Can Replacement	5,000	5,000	5,000	5,000	5,000
PW	Dump Truck Replacement (2012)	14,450	23,650			
PW	Sidewalk Replacement/Repair		150,000	75,000	75,000	75,000
PW	Trailer for Mowers		10,000			
PW	Shreve Park Fountain Upgrade		40,000			
PW	Bank Clearing and Restoration		100,000	50,000	50,000	50,000
PW	Replace '06 Single Axel Dump Truck		160,000			
PW	7th Street Decorative Street Lights			297,900	300,400	
PW	Upgrade Traffic Lights				1,000,000	
PW	Message Boards				19,000	20,000
PW	Purchase New Light Tower				16,500	
PW	Purchase 2 New Tailgate Spreaders				20,000	
PW	Replacement of '16 Refuse Truck			90,000	90,000	90,000
PW	Purchase New Stand Mower					25,000
PW	Replace 60" Zero-Turn Mower					15,000
<u>PUBLIC WORKS TOTAL</u>		1,112,400	949,150	1,337,900	1,575,900	1,100,000
				FY2024-2028 CIP TOTAL:		6,075,350
<u>FUNDING SOURCES</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>General Fund</i>		141,380	685,880	437,900	465,900	200,000
<i>Highway Fund</i>		859,770	247,270	900,000	1,110,000	900,000
<i>Enterprise Fund (W)</i>		14,500	8,000			
<i>Enterprise Fund (WW)</i>		14,500	8,000			
<i>Transfer In from Reserves (GF)</i>		19,000				
<i>Transfer In from Reserves (HWY)</i>		56,250				
<i>Transfer In from Reserves (EF-Water)</i>		3,500				
<i>Transfer In from Reserves (EF-Sewer)</i>		3,500				
<u>PUBLIC WORKS TOTAL</u>		1,112,400	949,150	1,337,900	1,575,900	1,100,000

Town of Altavista
ADOPTED
FY2024 – 2028 Capital Improvement Plan

<u>ECONOMIC DEVELOPMENT CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
ED	Spark 2nd Floor	10,000	10,000	625,000		
<u>ECONOMIC DEVELOPMENT TOTAL</u>		10,000	10,000	625,000	0	0
				FY2024-2028 CIP TOTAL:		645,000
<u>FUNDING SOURCES</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>General Fund</i>		10,000	10,000	250,000		
<i>Grants (List)</i>				375,000		
<u>ECONOMIC DEVELOPMENT TOTAL</u>		10,000	10,000	625,000	0	0

<u>PARKS & RECREATION CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
P&R	Trail Access to Pittsylvania Avenue		25,000	50,000	280,000	
P&R	Walking/Biking Trail to Lane Access Road		30,000	15,000	20,000	30,000
P&R	War Memorial Ball Field Renovation		63,750			
P&R	Skate Park Planning		15,000	200,000		
P&R	Trade Lot Parking Lot Repaving		46,400	185,600		
P&R	War Memorial Park Entrance		15,000	35,250		
P&R	Trade Lot to YMCA Lot Improvements		72,500			
P&R	Ballfield Light Replacement		250,000			
P&R	Booker Building Enhancements		60,000	60,000	90,000	1,290,000
P&R	Pedestrian Bridge Improvements			20,000	130,000	
P&R	Disc Golf Course at English Park			26,100		
P&R	Dog Park			70,500		
P&R	Overnight RV Campground			10,000	135,000	
P&R	Inner Loop Trail				87,000	
P&R	Elec/Utilities Upgrades to English Park					250,000
P&R	AA Ball Field Light Replacement					300,000
<u>PARKS & RECREATION TOTAL</u>		0	577,650	672,450	742,000	1,870,000
				FY2024-2028 CIP TOTAL:		3,862,100
<u>FUNDING SOURCES</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>General Fund</i>		0	452,650	652,450	602,000	1,265,000
<i>Grants (Research Funding Opportunities)</i>		0		15,000	140,000	355,000
<i>Other - Transfer In</i>		0				
<i>Other - YMCA / CCPS</i>		0	125,000			
<i>Other -</i>		0		5,000		250,000
<u>PARKS & RECREATION TOTAL</u>		0	577,650	672,450	742,000	1,870,000

<u>UTILITIES (WATER) CIP BY YEAR</u>		<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
UT(W)	Tank Maintenance	40,000	40,000	40,000	40,000	40,000
UT(W)	Grapple Bucket and Brush Cutter	150,000				
UT(W)	WTP Heat Pump Replacement	30,000				
UT(W)	Utility Truck Replacement	65,000				
UT(W)	Sedimentation/Solids Handling Impr.	2,650,000				
UT(W)	Spring Site Infrastructure Improvements	1,100,000				
UT(W)	Sweeper with Hopper Attachment	8,000				
UT(W)	Frazier Rd. Watermain/Service Repl	300,000				
UT(W)	Replace Solids Tank Pumps 1 & 2		35,000	40,000	40,000	
UT(W)	Repl Water Plant Truck with Lift Gate		70,000			
UT(W)	Purch New Maintenance UT Truck		130,000			
UT(W)	Chemical Pump Replacement		35,000			
UT(W)	New Commercial Maintenance Utilities Truck		175,000			

Town of Altavista
ADOPTED
FY2024 – 2028 Capital Improvement Plan

UT(W)	WTP SCADA Improvements		173,000		100,000	
UT(W)	Raw Water Pump Replacement			50,000	50,000	
UT(W)	Beverly Heights Water Line Replacement				2,000,000	
UT(W)	Beverly Heights Water Pressure				239,000	
UT(W)	Holly Hills/Northgate / Incr. Water Pressure				239,000	
UT(W)	Bedford Pump Improvements				25,000	
UT(W)	Track Loader 953 L Replacement					219,990
UTILITIES (WATER) TOTAL		4,343,000	658,000	130,000	2,733,000	259,990
				FY2024-2028 CIP TOTAL:		8,123,990
FUNDING SOURCES		FY2024	FY2025	FY2026	FY2027	FY2028
<i>General Fund</i>			25,000			73,330
<i>Enterprise Fund (W)</i>		481,500	320,000	130,000	155,000	113,330
<i>Enterprise Fund (WW)</i>		111,500	140,000			73,330
<i>Grants - ARPA</i>		1,100,000				
<i>Bonds - Debt</i>		2,650,000	173,000		2,578,000	
UTILITIES (WATER) TOTAL		4,343,000	658,000	130,000	2,733,000	259,990

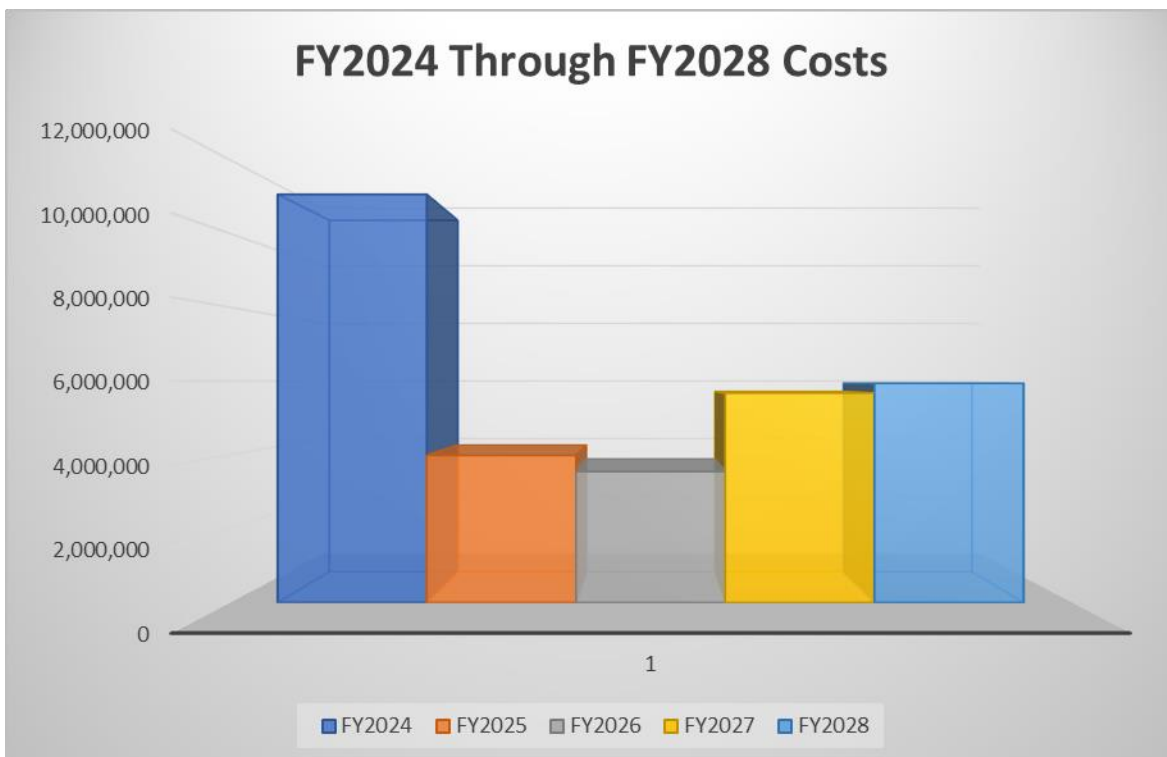
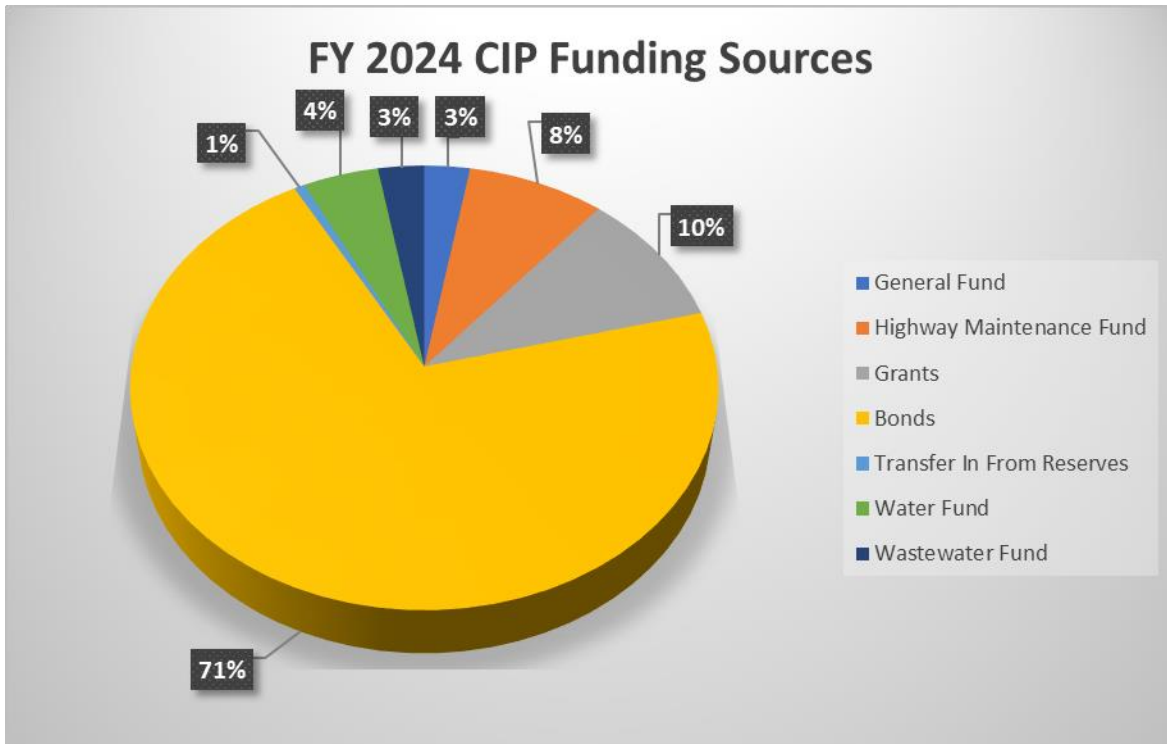
UTILITIES (SEWER) CIP BY YEAR						
		FY2024	FY2025	FY2026	FY2027	FY2028
UT(S)	Sewer Line Root Removal	10,000	10,000	10,000	10,000	10,000
UT(S)	Return Sludge Replacement Impeller	8,000		8,000		8,000
UT(S)	Aeration/Pump Station/Hyd. Rehab	5,200,000				
UT(S)	Feed Pump Replacement - Press Pump	28,500		29,000		
UT(S)	Brush Head Cutter for Yanmar	11,000				
UT(S)	Replacement of Truck	60,000				
UT(S)	Replacement of Samplers	16,000				
UT(S)	Soda Ash Pump and Feed System	50,000				
UT(S)	40hp Pump Replacement		48,000			
UT(S)	Trencher Attachment		6,000			
UT(S)	Secondary Clarifier		1,500,000			
UT(S)	Heat Pump Replacement - Lab & Office		30,000			
UT(S)	WWTP SCADA Improvements			350,000		
UT(S)	Sewer Vactor Truck Replacement			350,000		
UT(S)	60hp Digestor Blower			20,000		
UT(S)	Tandem Dump Truck Solids Hauler				250,000	
UT(S)	Solids Handling Engineering & Replacement				200,000	2,500,000
UT(S)	Replace UTV					20,000
UT(S)	Solids Handling Air Compressor					25,000
UTILITIES (SEWER) TOTAL		5,383,500	1,594,000	767,000	460,000	2,563,000
				FY2024-2028 CIP TOTAL:		10,767,500
FUNDING SOURCES		FY2024	FY2025	FY2026	FY2027	FY2028
<i>General Fund</i>				35,000		
<i>Highway Fund</i>				25,000		
<i>Enterprise Fund (W)</i>		5,500	3,000	75,000		
<i>Enterprise Fund (WW)</i>		178,000	91,000	282,000	460,000	63,000
<i>Grants -</i>						
<i>Bonds -</i>		5,200,000	1,500,000	350,000		2,500,000
<i>Bonds -</i>						
Bonds - Potential New Debt						
UTILITIES (SEWER) TOTAL		5,383,500	1,594,000	767,000	460,000	2,563,000

Town of Altavista
ADOPTED
FY2024 – 2028 Capital Improvement Plan
SUMMARY OF FUNDING SOURCES FOR FY2024-FY2028 CAPITAL IMPROVEMENT PLAN

<u>FUNDING SOURCES</u>	<u>FY2024</u>	<u>FY2025</u>	<u>FY2026</u>	<u>FY2027</u>	<u>FY2028</u>
<i>General Fund</i>	304,080	1,328,620	1,380,350	1,116,170	1,567,310
<i>Highway Fund</i>	916,020	247,270	925,000	1,110,000	900,000
<i>Enterprise Fund (W)</i>	505,000	331,000	205,000	155,000	113,330
<i>Enterprise Fund (WW)</i>	307,500	239,000	282,000	460,000	136,330
<i>Grants (List)</i>	1,100,000	29,540	390,000	253,090	470,920
<i>Bonds (List)</i>	7,850,000	1,673,000	350,000	2,578,000	2,500,000
<i>Reserve (List)</i>	70,000	16,000	12,000	0	0
<i>Other (List)</i>	0	125,000	5,000	0	250,000
<i>Cemetery Fund</i>	0	0	0	0	0
<u>TOTAL</u>	11,052,600	3,989,430	3,549,350	5,672,260	5,937,890

FY2024-2028 CIP TOTAL: 30,201,530

Town of Altavista
Capital Improvement Program (CIP)



DEPARTMENTAL PROJECT SHEETS

Administration

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration

DIVISION: Administration

PROJECT NAME: Replacement of ESXi Server (Exchange Server) & Switches

LOCATION: Town Hall

YEAR: FY2024

ACCT#: 010-1101-401.81-04

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

				Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 23,700	\$ -	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 23,700					
Other:						

Total Capital Cost Estimate:	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

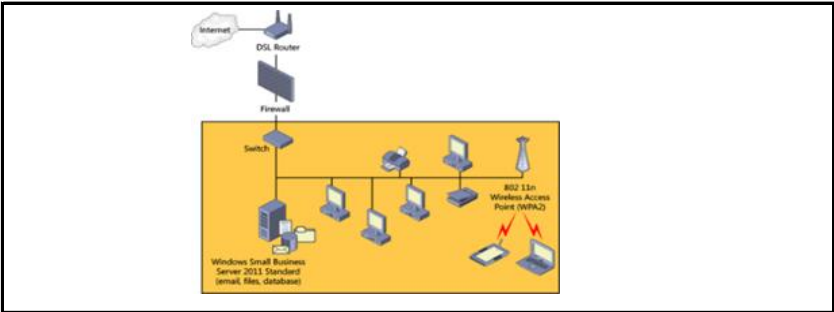
Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 23,700					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 23,700

Project Description:

To replace the ESXi Server (exchange server), which is the host for two other virtual servers, with upgraded or like technology. One of which is the Active Directory server that authenticates users and the other is the File Server that houses shared files. Will also replace corresponding switches in departments.

Justification/Linkage:

Our current exchange server, which manages the user directory for the organization's network, was replaced in FY2018. Our current inventory replacement plan for our network servers is 6 to 7 years, in order to remain current on our operating system.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration

DIVISION: Administration

PROJECT NAME: Upgrade Light Fixtures to LED

LOCATION: Administration

YEAR: FY2025

ACCT#: 010-1101-401.82-30

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

					Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years	
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028		
	\$ 14,000	\$ -	\$ -		\$ 14,000		\$ -		\$ -		\$ -		\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 14,000				
Other:						

Total Capital Cost Estimate:	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 14,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 14,000

Project Description:

To replace the light fixtures in Administration Department with flat LED panels.

Justification/Linkage:

Replacing fluorescent tubes with LED lights will provide low-cost, energy efficient lighting. The longer lifespan of LED means less bulb replacements and less use and cost of maintenance personnel. LEDs not only provide a better quality lighting they can safely be disposed of in a landfill.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Administration

DIVISION:

Administration

PROJECT NAME:

Replacement of Carpet

LOCATION:

Town Hall - Administration Department

YEAR:

FY 2025

ACCT#:

010-1101-401.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 25,000	\$ -	\$ -		\$ 25,000		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:		\$ 25,000				

Total Capital Cost Estimate:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 25,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description:

To replace the carpet throughout Administration Department.

Justification/Linkage:

The carpet in Administration was installed in 2003 and is showing signs of wear and tear.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Administration

DIVISION:

Administration

PROJECT NAME:

Replacement of Wireless Access Points

LOCATION:

Town Hall

YEAR:

FY 2026

ACCT#:

010-1101-401.81-04

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 5,000	\$ -	\$ -		\$ -	\$ 5,000	\$ -	\$ -	\$ -				

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 5,000			
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$ 5,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

Project Description:

To replace access points throughout town hall with upgraded or like technology as existing equipment is over five (5) years old.

Justification/Linkage:

To provide and maintain the organization's equipment to insure it is always secure while delivering information quickly and efficiently.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Administration

DIVISION:

Council

PROJECT NAME:

Replacement of Council's Surface Pro

LOCATION:

Council

YEAR:

FY 2027

ACCT#:

010-1001-400.81-04

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years											
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years	
	\$ 20,000	\$ -	\$ -		\$ -		\$ -		\$ 20,000		\$ -		\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:				\$ 20,000		
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund					\$ 20,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
TOTAL:							\$ 20,000

Project Description:

To replace Town Council Surface Pros with upgraded or like technology. In 2027, these tablets will be 5 years old and at the end of their useful life, as the lifespan of technology is typically 5-7 years.

Justification/Linkage:

To provide and maintain the organization's equipment to insure it is always secure while delivering information quickly and efficiently.



AVOCA

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: AVOCA Museum

DIVISION: AVOCA

PROJECT NAME: Mansion Décor Improvements

LOCATION: Avoca Museum

YEAR: FY 2024

ACCT#:

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2023	Year 2	FY2024	Year 3	FY2025	Year 4	FY2026	Year 5	FY2027	
	\$ 30,000	\$ -	\$ 30,000		\$ -		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY

Planning, Surveying, Design, Engineering

Land/ROW/Acquisition:

In House Services (In Kind)

Site Preparation & Improvements

Permits/Inspections/Misc.

Building/Utility Construction:

Legal/Misc.

Heavy Equip./Apparatus:

Light Equip/Furniture:

Other:

FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
\$ 30,000					

Total Capital Cost Estimate:	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure

Salaries/Benefits

Professional & Consulting Services:

Materials & Supplies

Maintenance/Fuel

Other

FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources

General Fund

Highway Fund

Enterprise Fund (W)

Enterprise Fund (WW)

Grants (List)

Bonds (List)

Reserve (List)

Other - Avoca Bldg. Maint. Funds

Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
	\$ 30,000					

TOTAL	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL:						\$ 30,000

Project Description:

In FY2016, a CIP project replaced the 25 year-old wallpaper and draperies in the Mansion's Parlor, Entrance Hall, Second Floor Landing, Halls, Campbell Gallery, Fauntleroy Gallery, and a portion of the Blue Room. Still needed are new wallpaper and draperies for the Pink & Blue Rooms along with those for the Chamber, Dining Room, Bathroom and Library.

Justification/Linkage:

Continued tourism promotion and maintaining high-quality community facilities and services.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: AVOCA Museum

DIVISION: AVOCA

PROJECT NAME: Fence Replcement

LOCATION: Avoca Museum

YEAR: FY 2024

ACCT#:

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023		Budget Year 2 FY2024		Budget Year 3 FY2025		Budget Year 4 FY2026		Budget Year 5 FY2027		Future Budget Years
	\$ 40,000	\$ -	\$ 40,000		\$ -		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 40,000					
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Avoca Bldg. Maint. Funds		\$ 40,000					
TOTAL	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 40,000

Project Description:

Portions of the white picket fence, a historical aesthetic to the museum grounds, needs to be replaced. Numerous poles and supporting crossbars, integral to its stability, have deteriorated to a point that they are no longer salvagable.

Justification/Linkage:

Continued tourism promotion and maintaining high-quality community facilities and services.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

AVOCA Museum

DIVISION:

AVOCA

PROJECT NAME:

Museum Grounds Drainage

LOCATION:

Avoca Museum

YEAR:

FY 2025

ACCT#:

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2023		Budget Year 2 FY2024		Budget Year 3 FY2025		Budget Year 4 FY2026		Budget Year 5 FY2027		Future Budget Years
	\$ 16,000	\$ -	\$ -		\$ 16,000		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 16,000				
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

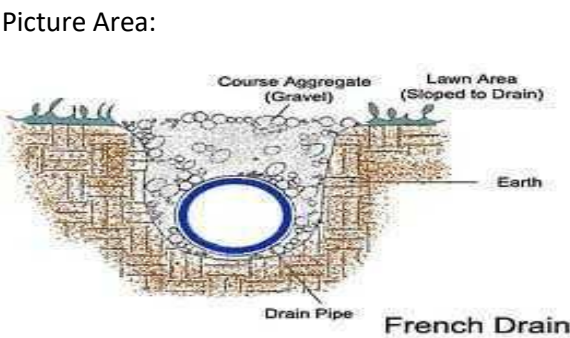
Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Acoca Bldg. Maint. Funds			\$ 16,000				
TOTAL	\$ -	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 16,000

Project Description:

The museum's Arboretum is situated upon a natural wetland. After a heavy rainfall, water tends to sit in two low-lying areas in the Arboretum. Proposal: Placement of 2 French drains in both areas to clear standing water away with a drainage pipe. The drainage pipe would lead to a ditch which is located 20 yds. from the first site and about 30 yds. from the other.

Justification/Linkage:

Continued tourism promotion and maintaining high-quality community facilities and services.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: AVOCA Museum

DIVISION: AVOCA

PROJECT NAME: Trash Can Receptacle Enclosure

LOCATION: Avoca Museum

YEAR: FY 2026

ACCT#:

Type of Project: ☐ New ☒ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2023		Budget Year 2 FY2024		Budget Year 3 FY2025		Budget Year 4 FY2026		Budget Year 5 FY2027		Future Budget Years
	\$ 12,000	\$ -	\$ -		\$ -		\$ 12,000		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 12,000			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Acoca Bldg. Maint. Funds				\$ 12,000			
TOTAL	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -
TOTAL:							\$ 12,000

Project Description:

The large number of trashcans need to have an attractive enclosure depicting the architechual period of the mansion.

Justification/Linkage:

The trashcans are a distraction from the beauty and appeal from the museum.



Transit (ACTS)

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Transportation

DIVISION:

ACTS

PROJECT NAME:

Replacement of Support Vehicle

LOCATION:

Public Works

YEAR:

FY 2025

ACCT#:

010-6101-403.81-02

Type of Project:

☐ New ☐ Expansion ☒ Replacement ☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028	
	\$ 36,930	\$ -	\$ -		\$ 36,930		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:		\$ 36,930				

Total Capital Cost Estimate:	\$ -	\$ 36,930	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 36,930	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 7,390				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - DRPT			\$ 29,540				
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 36,930	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 36,930

Project Description:

Replacement of 2014 Ford Explorer

Justification/Linkage:

DRPT recommends replacement of public transportation every four years or 100,000 miles. This planning number is based on 2022 (adjusted for infalation) market costs and anticipated age and mileage on vehicle.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Transportation

DIVISION:

ACTS

PROJECT NAME:

Replacement BOC Revenue Vehicle

LOCATION:

Public Works

YEAR:

FY 2027

ACCT#:

010-6101-403.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 141,360	\$ -	\$ -		\$ -	\$ -		\$ 141,360		\$ -		\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:				\$ 141,3640		

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 141,360	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 141,360	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund					\$ 28,270		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - DRPT					\$ 113,090		
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 141,360	\$ -	\$ -
TOTAL:							\$ 141,360

Project Description:

Replacement of 15-Passenger body-on-chassis (BOC) ACTS bus with similar vehicle.

Justification/Linkage:

DRPT recommends replacement of public transportation vehicles every four years or 100,000 miles. The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. These are planning numbers only an account for expected mileage accumulation on revenue vehicle.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Transportation

DIVISION:

ACTS

PROJECT NAME:

Replacement BOC Revenue Vehicle

LOCATION:

Public Works

YEAR:

FY 2028

ACCT#:

010-6101-403.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028	
	\$ 144,900	\$ -	\$ -		\$ -		\$ -		\$ -		\$ 144,900		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:					\$ 144,900	

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 144,900	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ -	\$ 144,900	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund						\$ 28,980	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - DRPT						\$ 115,920	
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,900	\$ -
TOTAL:							\$ 144,900

Project Description:

Replacement of 15-Passenger body-on-chassis (BOC) ACTS bus with similar vehicle.

Justification/Linkage:

DRPT recommends replacement of public transportation vehicles every four years or 100,000 miles. The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. These are planning numbers only an account for expected mileage accumulation on revenue vehicle.



Police / Public Safety

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Altavista Police Department

DIVISION:Public Safety

PROJECT NAME:Vehicle Replacement

LOCATION:Police Department

YEAR:2024

ACCT#:010-3101-501.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

				Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 550,000	\$ -		\$ 110,000		\$ 110,000		\$ 110,000		\$ 110,000		\$ 110,000

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 110,000	\$ 60,000				
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 110,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 110,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 110,000	\$ 60,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 110,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 170,000

Project Description:Replace patrol vehicles that have reached end of usefull life as decided by Public Works and town policy. (Numbers were adjusted to reflect the price increase of vehicles and outfitting them) It is projected that we will need to replace 2 vehicles per year in the next few years because of mileage and condition of vehicles

Justification/Linkage:To ensure that APD can provide high quality service, vehicles must be in excellent condition for emergency operation. Vehicles will be replaced when determined at end of useful life by Town shop mechanics and established policy



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Altavista Police Department

DIVISION:

Public Safety

PROJECT NAME:

Replace light fixtures with LED

LOCATION:

Police Dept

YEAR:

FY 2025

ACCT#:

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ -	\$ -	Year 1	\$ -	Year 2	\$ -	Year 3	\$ -	Year 4	\$ -	Year 5	FY2029	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:		\$ 7,500				
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 7,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

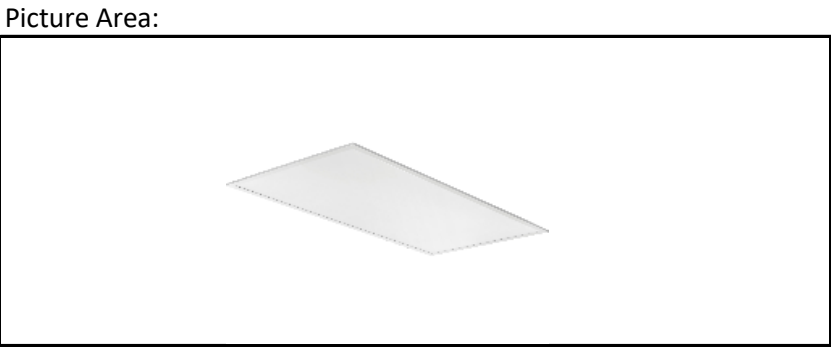
TOTAL	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 7,500

Project Description:

Replace all current fluorescent fixtures with new LED fixtures

Justification/Linkage:

This will tie in with like project for town hall. The LED fixtures should provide a cost savings long term and will provide better lighting.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Altavista Police Department

DIVISION:Public Safety

PROJECT NAME:Replacement of Mobile Data Terminals

LOCATION:Police Department

YEAR:2025

ACCT#:010-3101-501.81-04

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years									
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028	
	\$ 41,200	\$ -				\$ 41,200		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 41,200				
Other:						

Total Capital Cost Estimate:		\$ 41,200	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -		\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 41,200	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 41,200				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 41,200	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 41,200

Project Description:

Replace MDT's in police vehicles

Justification/Linkage:

The MDT's are used to access the CAD system and for IBR reporting. The estimated life on a computer is 4-5 years.



Public Works

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Street Department

PROJECT NAME:

Paving

LOCATION:

Town Wide

YEAR:

FY 2024

ACCT#:

010-4104-602.81-30 - 020-4101-601.60-36

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

				Unappropriated Subsequent Years							
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years			
	\$ 2,460,000	\$ -	\$ 800,000	\$ 20,000	\$ 820,000	\$ -	\$ 820,000	\$ -			

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip./Furniture						
Other (Paving)	\$ 800,000	\$ 20,000	\$ 820,000		\$ 820,000	

Total Capital Cost Estimate:	\$ 800,000	\$ 20,000	\$ 820,000	\$ -	\$ 820,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 800,000	\$ 20,000	\$ 820,000	\$ -	\$ 820,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

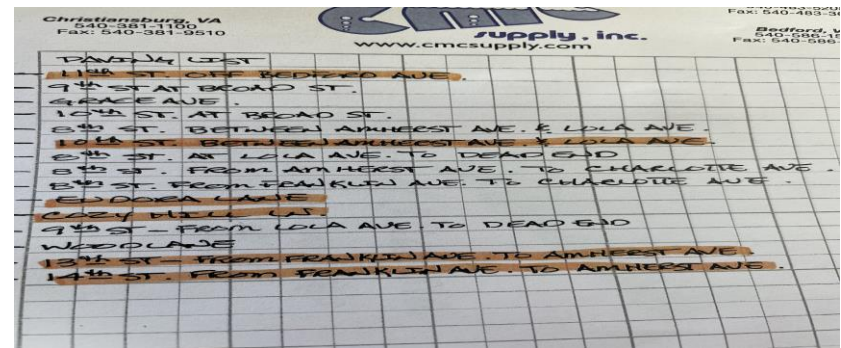
Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ -	\$ 20,000	\$ 20,000		\$ 20,000	
Highway Fund		\$ 800,000		\$ 800,000		\$ 800,000	
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 800,000	\$ 20,000	\$ 820,000	\$ -	\$ 820,000	\$ -
TOTAL:							\$ 2,460,000

Project Description:

2024 Paving schedule, 11th Street, Frazier Road, 10th Street, Eudora Lane, 13th Street, 14th Street, 9th Street, Unnamed Alley(FY2025), Grace Ave, 10th Street, 8th Street, Wood Lane & Edgewood

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Building & Grounds

PROJECT NAME:

Purchase New 96" Exmark Mower

LOCATION:

Public Works

YEAR:

FY

2024

ACCT#:

010-4101-601.82-06

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

				Unappropriated Subsequent Years							
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years			
\$ 25,000	\$ 40,500	\$ 15,500				\$ -	\$ -	\$ -			

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 25,000					
Other:						

Total Capital Cost Estimate:	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
		\$ 15,500	\$ 25,000				
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 15,500	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 40,500

Project Description:

Staff has identified the need to purchase this mower to remain at English Park to be used to mow English Park and the new development of the field on Eagle Trail.

Justification/Linkage:

This mower will be able to finish cut the new fields on Eagle Trail and the mowing of English Park.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Streets

PROJECT NAME:Replace 2012 Chevrolet 1 Ton Dump TruckLOCATION:Public Works

YEAR:2024ACCT#:020-4101-601.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
\$ 52,750	\$ 90,750		\$ 38,000		\$ -		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 38,000					
Other:						

Total Capital Cost Estimate:	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund	\$ 52,750	\$ 38,000					
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 52,750	\$ 38,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 90,750

Project Description:

The current unit is 12 years old with 88,983 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. We will replace this unit with a 1-ton truck with a dump body and plow for snow removal.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Streets/B&G

PROJECT NAME:

Replace 2010 Pickup Truck

LOCATION:

Public Works

YEAR:

FY 2024

ACCT#:

010-4101-601.81-02 / 020-4101-601.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
\$ 19,400	\$ 46,800	\$ 27,400			\$ -	\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 9,700	\$ 9,700				
Other						
Total Capital Cost Estimate:	\$ 9,700	\$ 9,700	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 9,700	\$ 9,700	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund	\$ 6,860	\$ 2,430	\$ 2,430				
Highway Fund	\$ 20,540	\$ 7,270	\$ 7,270				
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 27,400	\$ 9,700	\$ 9,700	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$8,000)	(\$8,000)				
TOTAL:						\$ 46,800	

Project Description:

The current unit is 14 years old with 79,888 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. This vehicle has been scheduled for replacement in FY2025, as it will be 15 years old with an estimate of 100,000 miles. The plan is to replace this unit with a 3/4 ton truck pickup with plow for snow removal.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Administration

PROJECT NAME: Fuel System Update

LOCATION: Public Works Shop

YEAR: FY 2024

ACCT#: Various

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
\$ 4,000	\$ 31,000	\$ 14,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 17,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund	\$ 3,500	\$ 4,250					
Highway Fund	\$ 3,500	\$ 4,250					
Enterprise Fund (W)	\$ 3,500	\$ 4,250					
Enterprise Fund (WW)	\$ 3,500	\$ 4,250					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 14,000	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 31,000

Project Description:

Staff has identified a need to replace and update the current Fuel computer system. The current system was planned to be replaced in 2021 but we found out that we did not appropriate enough funds for this project.

Justification/Linkage:

Current Fuel System is 20 plus years old and will need to be updated in order to operate on windows 10 computer system. The current system is operating on a stand alone computer and is not connected to the server. When this is changed out and updated this system will be placed on the network and the information will be backed up daily on the server.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Streets

PROJECT NAME:

Bedford Ave. Decorative Streetlights Project

LOCATION:

Bedford Ave. (Train Trestle to CL)

YEAR:

FY 2024

ACCT#:

010-4101-601.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 364,300	\$ -	\$ 25,000	\$ 339,300	\$ -	\$ -		\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering	\$ 10,000					
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 15,000	\$ 365,200				
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
Total Capital Cost Estimate:	\$ 25,000	\$ 365,200	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ 3,100	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 25,000	\$ 368,300	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel	\$ -	\$ 3,100				
Other						
TOTAL	\$ -	\$ 3,100	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 25,000	\$ 368,300				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 25,000	\$ 368,300	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)						TOTAL:	\$ 393,300

Project Description:

Installation of thirty-two (32) sixteen foot decorative streetlights along Bedford Avenue from the railroad underpass to the Town Limits (Windy Ridge Dr.) Consideration of seeking VDOT TAP funding for partial funding.

Justification/Linkage:

Increase safety for pedestrians.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Streets/Utilities W/WW

PROJECT NAME: Additional Road Plates

LOCATION: Public Works

YEAR: FY 2024

ACCT#: Various

Type of Project:

☒ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 41,000	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 41,000					
Other:						
Total Capital Cost Estimate:	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 10,250					
Highway Fund		\$ 10,250					
Enterprise Fund (W)		\$ 10,250					
Enterprise Fund (WW)		\$ 10,250					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 41,000

Project Description:

These road plates will be used during all construction, to provide a temporary surface for traffic to pass over while construction is underway.

Justification/Linkage:

These plates provide safety protection for our citizens and for our staff.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Streets

PROJECT NAME: Street Light Upgrades to LED Heads and/or Bulbs

LOCATION: Downtown

YEAR: FY 2024

ACCT#: 010-4101-601.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years									
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028	
	\$ 65,000	\$ -	\$ 32,500		\$ 32,500		\$ -					\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 32,500	\$ 32,500				

Total Capital Cost Estimate:	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 32,500	\$ 32,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 65,000

Project Description:

To save on electrical cost on the street lights as well as to change the bulbs to white color to make them brighter, the bulbs will be changed to LED lights. Retrofitting the heads and changing to LED bulbs will be required. Town Staff will change out 25 lights in FY2022 and continue each year until the project is completed. Approximately 3 years.

Justification/Linkage:

To create and maintain high-quality community facilities and services



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Streets/ PW

PROJECT NAME:

Replace ODB/Extreme Vac LCT Trailer Leaf Vac

LOCATION:

Public Works

YEAR:

FY 2024

ACCT#:

010-4101-601.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 52,500	\$ -	\$ 22,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 22,500	\$ 30,000				
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 22,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 22,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 22,500	\$ 30,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 22,500	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 52,500

Project Description:

Replace older Leaf Vac. It has used it's useful service life. Newest was replaced in 2015.

Justification/Linkage:

The staff has determined that the old vac is no longer useful and has a lot of wear and tear., and is no longer reliable. Continuing to have both will assist in keeping leaves up for citizens and keeping our ditches clean.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Sanitation

PROJECT NAME:Solid Waste Can ReplacementLOCATION:Public Works

YEAR: FY2024ACCT#:010-4102-601.81-06

Type of Project:☐ New☐ Expansion☒ Replacement☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
\$ 5,000	\$ 30,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Other						

Total Capital Cost Estimate:	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
TOTAL:							\$ 25,000

Project Description: Due to the age of our current solid waste cans staff is recommending that we implement a can replacement program. Our current cans are 15 years old with a life expectancy of 10 years. After 10 years the cans become brittle and began to crack and split. It is our goal to start replacing at least 75 cans per year. Currently we have over 1,600 cans.

Justification/Linkage: Life expectancy of the cans are 10 years.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Buildings and Grounds

PROJECT NAME:

Replace 2012 Chevrolet 1-Ton Dump Truck

LOCATION:

Public Works

YEAR:

FY 2024

ACCT#:

010-4101-601.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 80,000	\$ 41,900	\$ 14,450	\$ 23,650			\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 14,450	\$ 23,650				
Other						

Total Capital Cost Estimate:	\$ 14,450	\$ 23,650	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 14,450	\$ 23,650	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund	\$ 41,900	\$ 14,450	\$ 23,650				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ 41,900	\$ 14,450	\$ 23,650	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$13,000)	(\$13,000)	(\$13,000)	(\$13,000)	TOTAL:	\$ 80,000

Project Description:

The current unit is 7 years old with 68,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. This vehicle has been scheduled for replacement in FY2025 as it will be 13 years old with an estimate of 126,285 miles. The plan is to replace this unit with a 1-ton truck with a dump body and plow for snow removal.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Street Department

PROJECT NAME:

Sidewalk, Curb & Gutter & Drainage

LOCATION:

Town Wide

YEAR:

FY 2025

ACCT#:

020-4101-608.82-30

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
\$ 75,000	\$ 450,000	\$ -	\$ -		\$ 150,000		\$ 75,000		\$ 75,000		\$ 75,000		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ -	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	
Total Capital Cost Estimate:	\$ -	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund		\$ -	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 150,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
TOTAL:							\$ 375,000

Project Description:

Staff identified areas of improvements such as: sidewalk replacement, handicap access, and storm water that will improve the overall appearance of the community.

Justification/Linkage:

To improve the physical appearance and quality of the town, sidewalks, storm water management, and address safe pedestrian traffic.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Building and Grounds

PROJECT NAME: Trailer for 2 Mowers

LOCATION: Public Works

YEAR: FY 2025

ACCT#: 010-4101-601.82-06

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 10,000		\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ -	\$ 10,000				
Other:						

Total Capital Cost Estimate:	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
		\$ -	\$ 10,000				
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 10,000

Project Description:

Building and Grounds Department is currently using two smaller trailers to transport there mowers to various sites to mow. Where as they are having to drop of one mower and go back to pick up to second one. This is due to having two crews mowing at different locations.

Justification/Linkage:

Staff has identified the need for this trailer for the Building and Grounds to safely transport more then one 60" mower to various sites.

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Buildings & Grounds

PROJECT NAME: Shreve Park Fountain Upgrade (lights & pump)

LOCATION: Shreve Park

YEAR: FY 2025

ACCT#: 010-4104-602.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 40,000				
Other:						

Total Capital Cost Estimate:	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 40,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 40,000

Project Description:

Fountain needs upgrade due to current conditions due to age of fountain.

Justification/Linkage:

Aged fountain needs upgrade for appearance and functions to be pleasing to the public.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Street Department

PROJECT NAME:Stream Banks Clearing and Right of way clearingLOCATION:Area between English Auto Alignment/Elba

YEAR: FY2025ACCT#:010-4101-601.81-30 / 020-4101-608.82-30

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years							
			Budget Year 1 FY2023		Budget Year 2 FY2024		Budget Year 3 FY2025		Budget Year 4 FY2026	
\$ 50,000	\$ 300,000	\$ -	\$ -	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other		\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	

Total Capital Cost Estimate:	\$ -	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

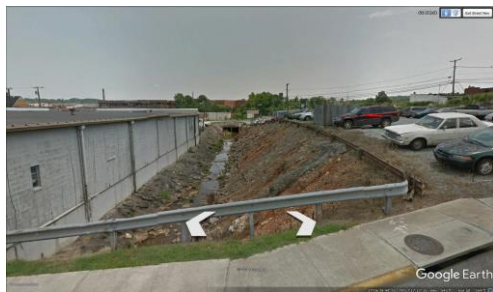
Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	
Highway Fund			\$ 50,000	\$ 25,000	\$ 25,000	\$ 25,000	
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ -
TOTAL:							\$ 250,000

Project Description:

Clearing of banks along creeks and Right of ways for drainage easements

Justification/Linkage:

To maintain a healthy creek free of excessive and impeding vegetation and for staff to be able to maintain sewer line and drainage.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Buildings & Grounds

PROJECT NAME: Replace 2006 GMC single axle dump truck

LOCATION: Public Works

YEAR: FY 2025

ACCT#: Vairious

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028		
	\$ 160,000	\$ -	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 160,000				
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 104,000				
Highway Fund			\$ 40,000				
Enterprise Fund (W)			\$ 8,000				
Enterprise Fund (WW)			\$ 8,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 160,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 160,000

Project Description:

2006 model truck with 61,770 miles on it. Dump Bed it rusted and worn out. Needs to be replaced.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Streets

PROJECT NAME:7th Street Decorative Street Light ProjectLOCATION:7th Street (Franklin Avenue to End)

YEAR: FY2026ACCT#:

Type of Project:☒ New☐ Expansion☐ Replacement☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 598,300		\$ -		\$ -		\$ 297,900		\$ 300,400		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering			\$ 10,000	\$ 10,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 287,900	\$ 290,400		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 297,900	\$ 300,400	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 300,400	\$ 302,900	\$ 2,500	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel			\$ 2,500	\$ 2,500	\$ 2,500	
Other						

TOTAL	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 2,500	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$ 297,900	\$ 300,400		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 297,900	\$ 300,400	\$ -	\$ -
TOTAL:							\$ 598,300

Project Description:

Installation of twenty-six (26) twelve foot decorative streetlights along 7th Street from Franklin Ave. to the end of 7th Street (Frazier Farm). Consideration of seeking VDOT TAP funding for partial funding.

Justification/Linkage:

Increase safety for pedestrians.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Streets

PROJECT NAME:

Upgrade Traffic Lights

LOCATION:

Public Works

YEAR:

FY 2027

ACCT#:

020-4101-608.82-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028		
	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:				\$ 1,000,000		
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund					\$ 1,000,000		
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -	\$ -
TOTAL:							\$ 1,000,000

Project Description:

The traffic lights at the intersections of 7th Street and Lola Avenue, Amherst Ave., and Campbell Ave. are outdated and need replacing.

Justification/Linkage:

Parts for these lights are obsolete and hard to find when repairs are needed to keep them operational.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Buildings & Grounds/Streets

PROJECT NAME:

Message Boards 2 One Big and One Small

LOCATION:

Public Works

YEAR:

FY2027

ACCT#:

010-4101-601.81-06/010-4101-601.80-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 39,000	\$ -	\$ -		\$ -		\$ -		\$ 19,000		\$ 20,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:				\$ 19,000	\$ 20,000	
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 19,000	\$ 20,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 19,000	\$ 20,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund					\$ 19,000	\$ 20,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 19,000	\$ 20,000	\$ -
						TOTAL:	\$ 39,000

Project Description:

Staff has identified a need to purchase two Message Boards that would be used to notify the traveling public of any construction projects, utility emergencies, special events, and any hazards that may exist. The message boards are currently \$18,000 each. We are requesting to purchase one small board(which is only 3 lines) in 2027 and an additional large one in 2028.

Justification/Linkage:

The need for the additional message boards is for better coverage of notification to the public. Currently we use one on each end of Main Street when we have closures. It is the opinion of the staff that if we also had one at Pittslyvania Avenue entrance into town and on upper end of Bedford Ave., it would help in getting the notification out to more of the public.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Buildings & Grounds

PROJECT NAME:

Additional Light Tower

LOCATION:

Public Works

YEAR:

FY2027

ACCT#:

010-4101-601.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years							
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years		
	\$ 16,500	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ -	\$ -		

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:				\$ 16,500		
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 16,500	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 16,500	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund					\$ 16,500		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 16,500	\$ -	\$ -
						TOTAL:	\$ 16,500

Project Description:

Purchase of an additional ECO Light Tower.

Justification/Linkage:

The staff has confirmed that when we have public events that go into the night hours, we do not currently have enough lights for public safety. The purchase of one more would create a major difference if lighting and keeping areas safe for our citizens.



PROJECT NAME: Tailgate Spreaders (2)

LOCATION: Public Works

YEAR: FY2027ACCT#: 010-4101-601.82-06 & Highway#

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028		
	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:				\$ 20,000		
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund					\$ 10,000		
Highway Fund					\$ 10,000		
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
TOTAL:							\$ 20,000

Project Description:

Purchasing a new chemical spreader to attach in the bed of flatbed trucks to assist in snow and ice removal.

Justification/Linkage:

The town staff has identified the need to spread chemicals more effectively throughout the town; Most specifically parking lots, parks, and small and narrow streets in the town.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Sanitation

PROJECT NAME:

Replacement of the 2016 Peterbilt Refuse Truck

LOCATION:

Public Works Shop

YEAR:

FY2026

ACCT#:

010-4102-601.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years					
	\$ 450,000	\$ -	\$ -	\$ -	\$ 90,000	\$ 90,000	\$ 90,000	\$ 180,000					

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus			\$90,000	\$90,000	\$90,000	\$180,000
Light Equip/Furniture						
Other						

Total Capital Cost Estimate:	\$-	\$-	\$90,000	\$90,000	\$90,000	\$180,000
Total Operating Impact Estimate:	\$-	\$-	\$-	\$-	\$-	\$-
Total Expenditure Estimate.	\$-	\$-	\$90,000	\$90,000	\$90,000	\$180,000

NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$-	\$-	\$-	\$-	\$-	\$-

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$90,000	\$90,000	\$90,000	\$180,000
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$-	\$-	\$-	\$90,000	\$90,000	\$90,000	\$180,000
Transfer Out of Reserves (Earmark)						TOTAL:	\$450,000

Project Description:

This unit was purchased in 2016. The life expectancy of the current piece of equipment is 15 years. The plan is to replace in 2031 and use the current 2022 Truck as a back up. In 2036 we will appropriate money for 10 years to replace the 2022 Truck.

Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to constant mechanical failures and not a reliable back up unit. Staff is recommending



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Building and Grounds

PROJECT NAME:

Standup Mower

LOCATION:

Public Works

YEAR:

FY 2028

ACCT#:

010-4101-601.82-06

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 25,000		\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:					\$ 25,000	
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund						\$ 25,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
TOTAL:							\$ 25,000

Project Description:

Staff has identified the need to purchase this mower for use in the smaller Parks and Facilities. We are requesting to purchase this item in FY2028. Due to the current increase on goods we have implmented a possible increase on the current cost of \$18,000 for the unknown.

Justification/Linkage:

All our current mowers are 60" and larger. By purchasing this smaller mower it will increase productivity.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Building and Grounds

PROJECT NAME:60" MowerLOCATION:Public Works

YEAR: FY2028ACCT#:010-4101-601.82-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 15,000		\$ -		\$ -		\$ -		\$ -		\$ 15,000		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:					\$ 15,000	
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund						\$ 15,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ -
TOTAL:							\$ 15,000

Project Description:

Staff has identified the need to replace this unit because of useful life

Justification/Linkage:

To replace equipment with high hours or ones that are costing a significant amount due to maintenance.



Economic Development

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Economic Development

DIVISION: Spark Innovation Center

PROJECT NAME: 2nd Floor Spark Center Expansion

LOCATION: 508 7th Street

YEAR: FY 2026

ACCT#:

Type of Project: ☐ New ☒ Expansion
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028		
	\$ 645,000	\$ -	\$ 10,000	\$ 10,000	\$ 625,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering	\$ 10,000	\$ 10,000	\$ 25,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 540,000			
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 60,000			
Other:						

Total Capital Cost Estimate:	\$ 10,000	\$ 10,000	\$ 625,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 10,000	\$ 10,000	\$ 625,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 10,000	\$ 10,000	\$ 250,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)				\$ 375,000			
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 10,000	\$ 10,000	\$ 625,000	\$ -	\$ -	\$ -
TOTAL:							\$ 645,000

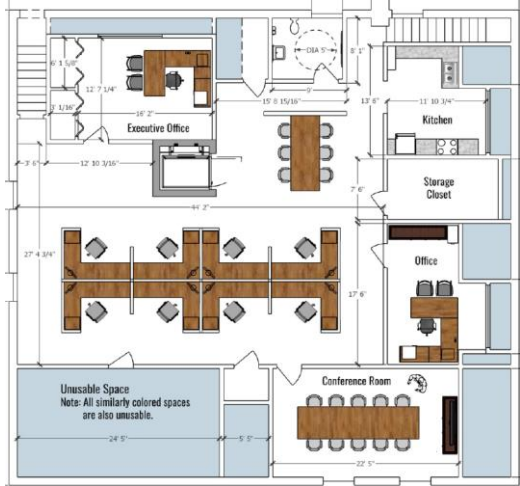
Project Description:

This project would complete the Spark Innovation Center by allowing the buildout of the second floor and expand the co-working space to allow for additonal training space, offices, and a full kitchen.

Justification/Linkage:

This is a continuation of the CIP project funding in FY2021 for the adaptive reuse of the vacant fire station for use as an incubator, accelerator, and co-working space known as Spark Innovation Center.

Picture Area:



Community Development

Parks & Recreation

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Parks and Recreation

PROJECT NAME:Create Trail Access to Pittsylvania AveLOCATION:English Park

YEAR:2025ACCT#:010-4104-602.82-26

Type of Project:☒ New☐ Expansion☐ Replacement☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 355,000		\$ -		\$ 25,000		\$ 50,000		\$ 280,000		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering			\$ 25,000	\$ 15,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:				\$ 265,000		
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:		\$ 25,000	\$ 25,000			

Total Capital Cost Estimate:	\$ -	\$ 25,000	\$ 50,000	\$ 280,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ 25,000	\$ 50,000	\$ 280,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 25,000	\$ 50,000	\$ 140,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (Pursue VDOT TAP funding)					\$ 140,000		
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 25,000	\$ 50,000	\$ 280,000	\$ -	\$ -
TOTAL:							\$ 355,000

Project Description:

Create a trail connection between English Park and Shreve Park along Pittsylvania Avenue.

Justification/Linkage:

To expand and enhance the public park system by increasing pedestrians circulation. Project #8 - 2018 Parks & Trails Master Plan.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

Walking/Biking Trail Connection to Lane Access Road

LOCATION:

English Park

YEAR:

FY2025

ACCT#:

010-4104-602.82-26

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
\$ 15,000	\$ 110,000		\$ -		\$ 15,000		\$ 15,000		\$ 35,000		\$ 30,000		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering				\$ 20,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:					\$ 30,000	
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:		\$ 30,000	\$ 15,000	\$		
Total Capital Cost Estimate:	\$ -	\$ 30,000	\$ 15,000	\$ 20,000	\$ 30,000	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ 30,000	\$ 15,000	\$ 20,000	\$ 30,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund	\$ 15,000		\$ 30,000	\$ 15,000	\$ 20,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (Pursue VDOT TAP funding)						\$ 30,000	
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 15,000	\$ 30,000	\$ 15,000	\$ 20,000	\$ 30,000	\$ -	
TOTAL:						\$ 110,000	

Project Description:

To make a connection between 3rd Street and Lane Access Road to allow bikes and pedestrians to connect to English Park.

Justification/Linkage:

To expand and enhance the public park system by increasing pedestrians circulation. Project #9 - 2018 Parks & Trails Master Plan.

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

War Memorial Ballfield Renovations

LOCATION:

English Park

YEAR:

FY2025

ACCT#:

010-4104-602.82-26

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 63,750		\$ -		\$ 63,750		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 63,750				
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ 63,750	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ 63,750	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 63,750				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (Pursue VDOT TAP funding)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 63,750 -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 63,750

Project Description:

Renovation to War Memorail Ballfield to include new infield skin, sod renovation, new pitcher's mound and Batter's Box, and drainage work. Work will be done in coordination with the Altavista High Schools Athletic Director.

Justification/Linkage:

Contiunued support of community park amenities including those that support local sports programs.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks and Recreation

PROJECT NAME: Altavista Skate Park

LOCATION: TBD

YEAR: FY 2025

ACCT#: 010-4104-602.82-26

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028	
	\$ 215,000	\$ -	\$ -		\$ 15,000		\$ 200,000		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering	\$ -	\$ 15,000	\$ 10,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 35,000			
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 155,000			
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 15,000	\$ 200,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ 15,000	\$ 200,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 15,000	\$ 180,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)				\$ 15,000			
Bonds (List)							
Reserve (List)							
Other (List)				\$ 5,000			
TOTAL	\$ -	\$ -	\$ 15,000	\$ 200,000	\$ -	\$ -	\$ -
TOTAL:							\$ 215,000

Project Description:

The creation of a safe, accessible space in the Altavista Community for all levels of skaters to enjoy the sport, provide a forum for residents and vistors to meet and share in outdoors experience. The project will be in two (2) phases. Phase one will be for planning, financial feasibility and preliminary design. Phase 2, if needed, will be the construction phase.

Justification/Linkage:

To expand recreational opportunities in the community for Altavista residents.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Parks and Recreation

PROJECT NAME:Repaving/Striping Trade Lot Parking AreaLOCATION:Trade Lot

YEAR:2025ACCT#:010-4104-602.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 232,000	\$ -	\$ -		\$ 46,400		\$ 185,600		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:		\$ 46,400	\$ 185,600			
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 46,400	\$ 185,600			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 232,000

Project Description:

The existing parking lot is not to uniform dimensions and has excess areas that could be reduced to eliminate paving and introduce green space. The use of uniform dimensions would improve the circulation and appearance of the lot without affecting the functionality or available parking spaces. The improvements shown on the plan fit within the existing paved area, and paving could be removed to create this feature.

Justification/Linkage:

To expand and enhance the public park system. Parks & Trails Master Plan #6



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

War Memorial Park Entrance

LOCATION:

Shreve Park

YEAR:

FY 2025

ACCT#:

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028	
	\$ 50,250	\$ -	\$ -		\$ 15,000		\$ 35,250		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 35,250			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:		\$ 15,000				

Total Capital Cost Estimate:	\$ -	\$ 15,000	\$ 35,250	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ 15,000	\$ 35,250	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 15,000	\$ 35,250			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 15,000	\$ 35,250	\$ -	\$ -	\$ -
TOTAL:							\$ 50,250

Project Description:

Renovations are needed to the entrance of the War Memorial Park to enhance and make this area more attractive. An entry would be created that is identifiable as the "front door" to War Memorial Park. The new entry should utilize the existing piers, overhead sign, and memorial with enhancements to make an entry befitting a lovely park and noble cause.

Justification/Linkage:

Included as part of the Recreational Park and Trails Master Plan; Project #5



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

Improvements Connecting the Parking Lot to YMCA Building

LOCATION:

Trade Lot

YEAR:

FY2025

ACCT#:

010-4104-602.81-30

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

				Unappropriated Subsequent Years							
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years			
	\$ 72,500	\$ -	\$ -	\$ 72,500	\$ -	\$ -	\$ -	\$ -			

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering		\$ 10,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 62,500				
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 72,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ 72,500	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 72,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 72,500	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 72,500

Project Description:

The YMCA is largely separated from Shreve Park, but is a major destination and user of the park facilities. Many people park in the Trade Lot when they go to the "Y". Through planning, creating sidewalk connections, and minor improvements, the YMCA could be made to feel more integrated into the park, and vice versa.

Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan #7.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

Ballfield Lights - Main Field

LOCATION:

War Memorial Park

YEAR:

FY2025

ACCT#:

010-4104-602.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028	
	\$ 250,000	\$ -	\$ -		\$ 250,000		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:		\$250,000				
Other:						

Total Capital Cost Estimate:	\$-	\$250,000	\$-	\$-	\$-	\$-
Total Operating Impact Estimate:	\$-					
Total Expenditure Estimate.	\$-	\$250,000	\$-	\$-	\$-	\$-

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$-	\$-	\$-	\$-	\$-	\$-

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$125,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (Research Funding Opport.)							
Bonds (List)							
Reserve (List)							
Other (CCPS/YMCA)			\$125,000				
TOTAL	\$-	\$-	\$250,000	\$-	\$-	\$-	\$-
TOTAL:							\$250,000

Project Description:

The installation of ballfield lights at War Memorial Park.

Justification/Linkage:

Included as part of the Recreational Park and Trails Master Plan



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

Booker Building Enhancement Project

LOCATION:

Booker Building

YEAR:

FY 2025

ACCT#:

Type of Project:

☐ New

☒ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 1,500,000	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 90,000	\$ 1,290,000	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering				\$ 30,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:					\$ 1,290,000	
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:		\$ 60,000	\$ 60,000	\$ 60,000		
Total Capital Cost Estimate:	\$ -	\$ 60,000	\$ 60,000	\$ 90,000	\$ 1,290,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 60,000	\$ 60,000	\$ 90,000	\$ 1,290,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 60,000	\$ 60,000	\$ 90,000	\$ 715,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (Research Grant Opportunities)						\$ 325,000	
Bonds (List)							
Reserve (List)							
Other (Public/Private Partnerships)						\$ 250,000	
TOTAL	\$ -	\$ -	\$ 60,000	\$ 60,000	\$ 90,000	\$ 1,290,000	\$ -
TOTAL:							\$ 1,500,000

Project Description:

Create an attractive and sought after indoor/outdoor event space that is compatible and compliments English Park.

Justification/Linkage:

Included as part of the Recreational Park and Trails Master Plan; Project #15



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

Improve Area at Pedestrian Bridge at Railroad

LOCATION:

English Park

YEAR:

FY 2026

ACCT#:

010-4104-602.81-26

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028	
	\$ 150,000	\$ -	\$ -		\$ -		\$ 20,000		\$ 130,000		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering			\$ 20,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 130,000		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$ 20,000	\$ 130,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -
TOTAL:							\$ 150,000

Project Description:

The access to the overpass is through an undefined gravel area that lacks trees or improvements. The downtown streetscape should be extended into the park as if Broad Street was uninterrupted, linking downtown, across the railroad tracks over the pedestrian overpass into the park and to the Booker building.

Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan #16.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

Disc Golf Course

LOCATION:

English Park

YEAR:

FY2026

ACCT#:

010-4104-602.82-26

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028	
	\$ 26,100	\$ -	\$ -		\$ -		\$ 26,100		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$26,100			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$-	\$-	\$26,100	\$-	\$-	\$-
Total Operating Impact Estimate:	\$-	\$-				
Total Expenditure Estimate.	\$-	\$-	\$26,100	\$-	\$-	\$-

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$-	\$-	\$-	\$-	\$-	\$-
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$26,100			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$-	\$-	\$-	\$26,100	\$-	\$-	\$-
TOTAL:							\$26,100

Project Description:

Construct a Disc Golf Course at English Park. The location will need to be decided.

Justification/Linkage:

Included as part of the Recreational Park and Trails Master Plan; Project #28.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Parks and Recreation

PROJECT NAME:Dog ParkLOCATION:TBD

YEAR:2026ACCT#:010-4104-602.82-26

Type of Project:☒ New☐ Expansion☐ Replacement☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years
			Year 1	FY2024	Year 2	FY2025	Year 3	FY2026	Year 4	FY2027	Year 5	FY2028	
	\$ 70,500	\$ -	\$ -		\$ -		\$ 70,500		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering			\$ 5,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 5,500			
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 20,000			
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 20,000			
Other:			\$ 20,000			

Total Capital Cost Estimate:	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$ 70,500			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -
TOTAL:							\$ 70,500

Project Description:

The creation of 1.5 acres off-leash, fenced dog park with separate areas for large and small dogs, plus amenities. The work will include design work, site preparation, fountains, futniture, fixtures, hardscape, plantings, signage, and waste stations.

Justification/Linkage:

To expand and enhance the public park system and provide a currently needed recreational opportunity for citizens and visitors; Parks & Trails Master Plan Project #27.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public Works

DIVISION:Parks and Recreation

PROJECT NAME:Overnight RV Campground

LOCATION:English Park

YEAR:2026

ACCT#:010-4104-602.81-26

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years					
	\$ 145,000	\$ -	\$ -	\$ -	\$ 10,000	\$ 135,000	\$ -	\$ -					

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering			\$ 10,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 5,000		
Permits/Inspections/Misc.						
Building/Utility Construction:				\$ 130,000		
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 10,000	\$ 135,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 10,000	\$ 135,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$ 10,000	\$ 135,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 10,000	\$ 135,000	\$ -	\$ -
TOTAL:							\$ 145,000

Project Description:

The creation of 5 spaces for overnight parking for recreational vehicles. The project will be in two (2) phases. Phase one will be a feasibility and market analysis to see if the project is needed. Phase 2, if needed will be the design and construction phase to include electricity and water connections and a dump station.

Justification/Linkage:

To expand opportunities to accommodate the lodging needs of tourists.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:Public WorksDIVISION:Parks and Recreation

PROJECT NAME:Inner Loop TrailLOCATION:English Park

YEAR:2027ACCT#:010-4104-602.82-26

Type of Project:

☒ New☐ Expansion

☐ Replacement☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years					
	\$ 87,000	\$ -	\$ -	\$ -	\$ -	\$ 87,000	\$ -	\$ -					

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 87,000		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 87,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 87,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund					\$ 87,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 87,000	\$ -	\$ -
TOTAL:							\$ 87,000

Project Description:

A gravel path will be added around the large lawn area of English Park to add an additional loop for walkers.

Justification/Linkage:

To expand and enhance the public park system; Project #25 - 2018 Parks & Trails Master Plan.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

28 Elect. Ut. Lights (EP)

LOCATION:

English Park

YEAR:

FY 2028

ACCT#:

010-4104-602.82-26

Type of Project:

☒ New

☒ Expansion

☐ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years					
	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -					

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:					\$ 250,000	
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Total Operating Impact Estimate:	\$ -					\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund						\$ 250,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
TOTAL:							\$ 250,000

Project Description:

Upgrade and install new Utilities for all Special Events in English Park

Justification/Linkage:

To expand and enhance the public park system (for Special Events)



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Public Works

DIVISION:

Parks and Recreation

PROJECT NAME:

AA Ballfield Light Replacement

LOCATION:

War Memorial Park

YEAR:

FY2028

ACCT#:

010-4104-602.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years					
	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 300,000	\$ -					

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:					\$300,000	
Other:						

Total Capital Cost Estimate:	\$-	\$-	\$-	\$-	\$300,000	\$-
Total Operating Impact Estimate:	\$-					\$-
Total Expenditure Estimate.	\$-	\$-	\$-	\$-	\$300,000	\$-

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$-	\$-	\$-	\$-	\$-	\$-
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund						\$300,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (Research Funding Opport.)							
Bonds (List)							
Reserve (List)							
Other (YMCA)							

TOTAL	\$-	\$-	\$-	\$-	\$-	\$300,000	\$-
TOTAL:							\$300,000

Project Description:

The installation of ballfield lights at War Memorial Park. Cost is a planning number only until such time is reasonable to obtain quote.

Justification/Linkage:

Included as part of the Recreational Park and Trails Master Plan



Utilities (Water)

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WD

PROJECT NAME:

Tank Maintenance

LOCATION:

Melinda, Bedford, Clarion, Dearing Ford

YEAR:

FY2024

ACCT#:

050-5010-701.81-06

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years											
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years	
\$ 1,031,500	\$ 1,271,500	\$ -	\$ 40,000		\$ 40,000		\$ 40,000		\$ 40,000		\$ 40,000		\$ 40,000	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$40,000
Light Equip/Furniture:						
Other						

Total Capital Cost Estimate:	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
TOTAL:							\$ 240,000

Project Description:

Water tanks must periodically be inspected for safety, sanitary condition, security, and structural soundness. Inspections include cleaning, removal of mud, silt, and other accumulations, and also include rust removal and painting as necessary.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WD & WWC

PROJECT NAME:

Grapple Bucket & Brush Cutter Head for Skid Steer

LOCATION:

Public Works

YEAR:

FY2024

ACCT#:

050-5010-701.81-06/050-5110-702.81-30

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus Water						
Light Equip/Furniture:	\$ 150,000					
Other						
Total Capital Cost Estimate:	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
Total Expenditure Estimate.	\$ 150,000	\$ 100	\$ 100	\$ 100	\$ 100	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel		\$ 100	\$ 100	\$ 100	\$ 100	
Other						
TOTAL	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 75,000					
Enterprise Fund (WW)		\$ 75,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 150,000

Project Description:

Used for clearing Water & Sewer Right of Ways

Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WD

PROJECT NAME:

WTP Heat Pump Replacement

LOCATION:

Water Plant

YEAR:

FY2024

ACCT#:

050-5010-701.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years									
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028	
	\$ 30,000	\$ -	\$ 30,000		\$ -		\$ -		\$ -		\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 30,000					
Other						
Total Capital Cost Estimate:	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 30,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 30,000

Project Description:

The existing unit is old and needs to be replaced

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WD & WWC

PROJECT NAME: Utility Truck Replacement

LOCATION: Pubic Works

YEAR: FY 2024

ACCT#: 050-5201-711.81-02/050-5201-712.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Unappropriated Subsequent Years						
		Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 65,000	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 65,000					
Other						
Total Capital Cost Estimate:	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 32,500					
Enterprise Fund (WW)		\$ 32,500					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 65,000

Project Description:

Pickup used by Distribution and Collection crew

Justification/Linkage:

Dept. Goals & Objectives: Operate and maintain high-quality Community facilities and Infrastructure



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WD

PROJECT NAME:

Sedimentation and Solids Handling Improvements

LOCATION:

Water Plant

YEAR:

FY2024

ACCT#:

050-5010-701.81-30

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
\$ 350,000	\$ 3,000,000	\$ -	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingency	\$ 400,000					
Building/Utility Construction:	\$ 2,114,000					
Legal/Misc.	\$ 46,000					
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other/SCADA	\$ 90,000					
Total Capital Cost Estimate:	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Total Expenditure Estimate.	\$ 2,650,000	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Other						
TOTAL	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)		\$ 2,650,000					
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 2,650,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 2,650,000

Project Description:

The addition of automated sludge removal from sedimentation basins would reduce the volume of water being sent to waste and ease operations. The installation of a vacuum system, which will minimize the resuspension of solids. The preliminary engineering phase of this project should also include an investigation into channel hydraulics and necessary improvements should be made as a

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: UtilitiesDIVISION: WD

PROJECT NAME: Spring Site Infrastructure Improvements DesignLOCATION: McMinnis and Reynolds Springs

YEAR: FY 2024ACCT#: 050-5010-701.81-22

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
\$ 46,000	\$ 1,146,000	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:	\$ 1,100,000					
Total Capital Cost Estimate:	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (ARPA)		\$ 1,100,000					
TOTAL	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 1,100,000

Project Description:

The equipment and piping at the spring sites was installed approximately 70 years ago and are past their useful life. The replacement of the collection systems, pumps, chemical feed systems, flow measurement devices, structures, and associated equipment and the repair of the existing reservoirs would be necessary to ensure the long term viability of the spring sites' operations. This includes the construction of adequate chemical storage and containment, and the installation of an emergency eyewash and shower at each facility

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WD & WWC

PROJECT NAME: Sweeper with Hopper Attachment

LOCATION: Public Works

YEAR: FY 2024

ACCT#: 050-5010-701.81-06/050-5110-702.81-30

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 8,000	\$ -	\$ 8,000		\$ -		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 8,000					
Other						
Total Capital Cost Estimate:	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 4,000					
Enterprise Fund (WW)		\$ 4,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 8,000

Project Description: Attachment for equipment that is used to sweep up the roads after an event that requires cleanup of mud & gravel.

Justification/Linkage: Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: Water Department

PROJECT NAME: Frazier Road Watermain and Service Replacement

LOCATION: Frazier Road

YEAR: FY2024

ACCT#: 050-5010-701.81-33

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering	\$ 32,000					
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 268,000					
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:		\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 300,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 300,000

Project Description:

Replace 8" Watermain from Lynch Mill Rd. to Schrader Bridgeport with wrap on Pipe

Justification/Linkage:

Due to the condition and amount of leaks that have been repaired on this line staff is requesting that this be replaced



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: Water

PROJECT NAME: Replace Solids Tank Pumps 1 and 2

LOCATION: Water Plant

YEAR: FY 2025

ACCT#: 050-5010-701.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 115,000	\$ -	\$ -	\$ 35,000	\$ 40,000	\$ 40,000	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 35,000	\$ 40,000	\$ 40,000		
Light Equip/Furniture:						
Other						
Total Capital Cost Estimate:	\$ -	\$ 35,000	\$ 40,000	\$ 40,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 35,000	\$ 40,000	\$ 40,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 35,000	\$ 40,000	\$ 40,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 35,000	\$ 40,000	\$ 40,000	\$ -	\$ -
TOTAL:							\$ 115,000

Project Description:

Pump used to pump waste solids from water plant to the sewer plant.

Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

Water

PROJECT NAME:

Water Plant truck with lift Gate

LOCATION:

Water Plant

YEAR:

FY2025

ACCT#:

050-5010-701.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years									
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028	
	\$ 70,000	\$ -	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 70,000				
Light Equip/Furniture:						
Other						
Total Capital Cost Estimate:	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 70,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
TOTAL:						\$ 70,000	

Project Description:

Replace pickup truck with lift gate at water plant. Every 8-10 years

Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: W/WW

PROJECT NAME: Maintenance Utilities Truck

LOCATION: Public Works

YEAR: FY 2025

ACCT#: 050-5010-701.81-02/050-5110-702.81-02

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 130,000	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 130,000				
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 65,000				
Enterprise Fund (WW)			\$ 65,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 130,000

Project Description:

Purchase a new maintenance truck for Maintenance Department.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: W

PROJECT NAME: Chemical Pump Replacement

LOCATION: Water Plant

YEAR: FY 2025

ACCT#: 050-5010-701.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 35,000	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 35,000				
Light Equip/Furniture:						
Other						
Total Capital Cost Estimate:	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 35,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 35,000

Project Description: There are 4 total pumps, 3 are in use when the plant is in operation. Currently there is a 4-5-year cycle for replacement. This purchase is part of our ongoing maintenance program to replace aging equipment with excessive hours of usage. One of the chemical pumps is worn from constant use and needs replacing. Will need to add 2 additional pumps per cycle once we have new chlorine system feeding

Justification/Linkage: Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: W/WW

PROJECT NAME: Maintenance Utilities Truck

LOCATION: Public Works

YEAR: FY 2025

ACCT#: 050-5010-701.81-02/050-5110-702.81-02-GF#

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 175,000	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 175,000				
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 175,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund			\$ 25,000				
Highway Fund							
Enterprise Fund (W)			\$ 75,000				
Enterprise Fund (WW)			\$ 75,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 175,000-	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 175,000

Project Description:

Used to wash down boat ramp and other areas as well as at the wastewater plantto clean out tanks and clarifiers. Also used to refill vacuum truck when removing roots from sewer lines.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: UtilitiesDIVISION: WD

PROJECT NAME: WTP SCADA ImprovementsLOCATION: WTP, All tanks, All Pump Stations

YEAR: FY 2025ACCT#: 050-5010-701.81-37

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028		
\$ 230,000	\$ 503,000	\$ -	\$ -	\$ 173,000	\$ -	\$ 100,000	\$ -	\$ -	

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:		\$ 4,000				
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:				\$ 100,000		
Other/SCADA		\$ 169,000				

Total Capital Cost Estimate:	\$ -	\$ 173,000	\$ -	\$ 100,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 173,000	\$ -	\$ 100,000	\$ -	\$ -

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)			\$ 173,000		\$ 100,000		
Reserve (List)							
Other (List)							

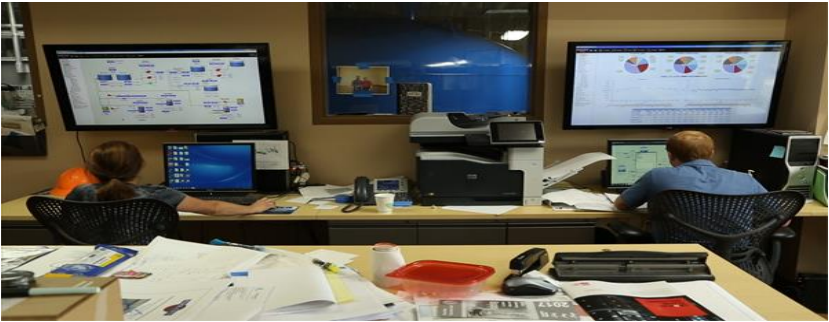
TOTAL	\$ -	\$ -	\$ 173,000	\$ -	\$ 100,000	\$ -	\$ -
TOTAL:							\$ 273,000

Project Description:

The Pump Stations Electrical Evaluation completed in 2016, included in Appendix D, recommends electrical improvements at the Clarion Tank and Melinda Tank. The SCADA Assessment completed in 2016 recommends SCADA improvements, including the installation of flow meters, at all four tanks. The recommended improvements at the Bedford Tank and Pump Station are covered in Section 7.2.2, but all other tank related SCADA and electrical work is covered under this item. The anticipated cost of electrical and SCADA improvements at the Clarion Tank, Melinda Tank, or Dearing Ford Tank is approximately \$434,000

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WD

PROJECT NAME:

Raw water Pump Replacement

LOCATION:

Water Plant/Solids Tank

YEAR:

FY 2026

ACCT#:

050-5010-701.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years									
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028	
	\$ 100,000	\$ -	\$ -		\$ -		\$ 50,000		\$ 50,000		\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other			\$ 50,000	\$ 50,000		
Total Capital Cost Estimate:	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 50,000	\$ 50,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -
TOTAL:							\$ 100,000

Project Description:

Pump replacement at the river pump station every 5 years because of heavy sand that wears out the impellers on the pump. One pump is rotated out of service every 5 years.

Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

W

PROJECT NAME:

Beverly Heights Water Line Replacements

LOCATION:

River Road

YEAR:

FY2027

ACCT#:

050-5010-701.81-06

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years								
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 2,000,000	\$ -	\$ -		\$ -		\$ -		\$ 2,000,000		\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:				\$ 2,000,000		
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other/SCADA						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other/ Electrical						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)					\$ 2,000,000		
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -
						TOTAL:	\$ 2,000,000

Project Description:

The replacement of mains that have been identified as bottlenecks or frequent break locations have been addressed as separate projects. This area is the next area to replace water lines because of several breaks in the area.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: W

PROJECT NAME: Beverly Heights - Water Pressure

LOCATION: River Road

YEAR: FY 2027

ACCT#: 050-5010-701.81-06

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 239,000	\$ -	\$ -		\$ -		\$ -		\$ 239,000		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:				\$ 20,000		
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.				\$ 49,000		
Building/Utility Construction:				\$ 170,000		
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850	\$ 9,850
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 248,850	\$ 9,850	\$ 9,850

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel				\$ 250	\$ 250	\$ 250
OtherElectrical				\$ 9,600	\$ 9,600	\$ 9,600
TOTAL	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850	\$ 9,850

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)					\$ 239,000		
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -
TOTAL:							\$ 239,000

Project Description:

To utilize the capacity of the Melinda Water Tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WD

PROJECT NAME:

Holly Hills/Northgate - Water Pressure

LOCATION:

Holly Hills Subdivision /Northgate Subdivision

YEAR:

FY 2027

ACCT#:

050-5010-701.81-06

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 239,000	\$ -	\$ -		\$ -		\$ -		\$ 239,000		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:				\$ 20,000		
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:				\$ 170,000		
Legal/Misc.				\$ 49,000		
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850	\$ 9,850
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 248,850	\$ 9,850	\$ 9,850

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel				\$ 250	\$ 250	\$ 250
Other/ Electrical				\$ 9,600	\$ 9,600	\$ 9,600

TOTAL	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850	\$ 9,850
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METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)					\$ 239,000		
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -
TOTAL:							\$ 239,000

Project Description:

To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

W

PROJECT NAME:

Bedford Pump Improvement Project

LOCATION:

Bedford Pump Station

YEAR:

FY 2027

ACCT#:

050-5010-701.81-06

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years								
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 25,000	\$ -	\$ -		\$ -		\$ -		\$ 25,000		\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:				\$ 25,000		
Other/SCADA						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other/ Electrical						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 25,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -
						TOTAL:	\$ 25,000

Project Description:

Replacement of pump

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: W,WW,PW

PROJECT NAME: Replace 953 L Track Loader

LOCATION: Bedford Pump Station

YEAR: FY 2028

ACCT#: Various

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028		
	\$ 220,002	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 220,002	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 219,990	
Light Equip/Furniture:						
Other/SCADA						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 219,990	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ -	\$ 219,990	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other/ Electrical						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY 2027	FY 2028	FUTURE
General Fund						\$ 73,330	
Highway Fund							
Enterprise Fund (W)						\$ 73,330	
Enterprise Fund (WW)						\$ 73,330	
Grants (List)							
Bonds (Research Debt Service Options)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 219,990	\$ -
						TOTAL:	\$ 219,990

Project Description:

Multi-use equipment for all departments to push brush , leaves and dirt at the lower stock pile area. This equipment it at the end of its useful life.

Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



Utilities (Wastewater)

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WWC

PROJECT NAME:

Sewer Line Root Removal

LOCATION:

Collection System

YEAR:

FY 2024 - 2028

ACCT#:

050-5110-702.81-30

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 50,000	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -

PROJECT COSTS

ACTIVITY	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other : Treatment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Total Captial Cost Estimate:	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
TOTAL:							\$ 50,000

Project Decription:

Chemical method of removing roots that intrude into sewer lines; there is a plan in place for routine maintenance.

Justification/Linkage:

Council & Department Goal & Objective: Staff has identified additional Main Line's that need to be treated to meet the communities wastewater needs.

FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WW

PROJECT NAME:

Return Sludge Replacement Impeller

LOCATION:

WW plant

YEAR:

FY2024

ACCT#:

050-5110-702.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 32,000	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ 8,000	

PROJECT COSTS

ACTIVITY	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 8,000		\$ 8,000		\$ 8,000	\$ 8,000
Light Equip/Furniture:						
Other						
Total Captial Cost Estimate:	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ 8,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ 8,000

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 8,000		\$ 8,000		\$ 8,000	\$ 8,000
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ 8,000
TOTAL:							\$ 32,000

Project Decription:

Replace sludge impeller due to normal wear and tear.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WW

PROJECT NAME:

Aeration / Pump Station / Hyd. Rehab

LOCATION:

WWTP

YEAR:

FY2024

ACCT#:

050-5110-702.82-20

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years									
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget	
			Year 1	FY2024	Year 2	FY2024	Year 3	FY2025	Year 4	FY2026
\$ 498,000	\$ 5,698,000		\$ 5,200,000		\$ -		\$ -		\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Misc./Contingency						
Building/Utility Construction:						
Legal/Misc.						
Construction Costs	\$ 5,200,000					
Construction Admin/ Inspection						
Other: SCADA						
Total Capital Cost Estimate:	\$ 5,200,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 5,200,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds - (Research Debt Service Options)	\$ 498,000	\$ 5,200,000					
Reserve (List)							
Other (List)							
TOTAL	\$ 498,000	\$ 5,200,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 5,698,000

Project Description:

Rehab existing aeration process for the WWTP over 25 years old and at the end of its useful life. This is to include repairs and rehab to Pump Stations and Hyd. Design and permitting in FY 2023 and construction in FY 2024

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WW

PROJECT NAME: Feed Pump Replacement for Press System

LOCATION: WWTP

YEAR: FY 2024

ACCT#: 050-5110-702.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 86,500	\$ -	\$ 28,500		\$ -		\$ 29,000		\$ -		\$ -		\$ 29,000

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 28,500		\$ 29,000			\$ 29,000
Light Equip/Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ 28,500	\$ -	\$ 29,000	\$ -	\$ -	\$ 29,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 28,500	\$ -	\$ 29,000	\$ -	\$ -	\$ 29,000

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 28,500		\$ 29,000			\$ 29,000
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -	\$ -	\$ 29,000
TOTAL:							\$ 86,500

Project Description:

Replace Press Pump for sludge press it is at the end of its useful life; there are multiple press pumps and are on a rotational replacement schedule.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WD & WWC

PROJECT NAME:

Attachment Brush Cutter Head for Yanmar

LOCATION:

Public Works Facility

YEAR:

FY2024

ACCT#:

050-5201-702.81-30 & 050-5201-701.81-06

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 11,000	\$ -	\$ 11,000		\$ -		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 11,000					
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 5,500					
Enterprise Fund (WW)		\$ 5,500					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 11,000

Project Description:

Used to trim trees away from Right of Ways

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WW

PROJECT NAME: Pickup Truck Replacement (Utility)

LOCATION: WWTP

YEAR: FY 2024

ACCT#: 050-5110-702.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years										
			Budget Year 1 FY2024		Budget Year 2 FY2025		Budget Year 3 FY2026		Budget Year 4 FY2027		Budget Year 5 FY2028		Future Budget Years
	\$ 60,000	\$ -	\$ 60,000		\$ -		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 60,000					
Light Equip/Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 60,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description:

Replace Pickup truck for WWTP

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WW

PROJECT NAME: Samplers

LOCATION: WWTP

YEAR: FY2024

ACCT#: 050-5110-702.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 16,000	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 16,000					
Light Equip/Furniture:						
Other						
Total Captial Cost Estimate:	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 16,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 16,000

Project Decription:

Replace Influent and Effluent composite samplers due to normal wear

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WW

PROJECT NAME:

Soda Ash

LOCATION:

WWTP

YEAR:

FY 2024

ACCT#:

050-5110-702.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 50,000					
Light Equip/Furniture:						
Other						
Total Captial Cost Estimate:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 50,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 50,000

Project Decription:

Replace Soda Ash Pump and Feed System due to normal wear, useage and age. Existing unit is over 25 years old.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

Wastewater

PROJECT NAME:

40hp Pump replacement

LOCATION:

Riverview Pump Statiomn

YEAR:

FY2025

ACCT#:

050-5110-702.81-06

Type of Project:

☐ New

☒ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years									
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget		Budget		Budget		Budget		Budget		Future Budget Years	
			Year 1	FY2023	Year 2	FY2024	Year 3	FY2025	Year 4	FY2026	Year 5	FY2027		
	\$ 48,000	\$ -	\$ -		\$ 48,000	\$ -		\$ -		\$ -		\$ -		

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 48,000				
Light Equip/Furniture:						
Other						
Total Captial Cost Estimate:	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 48,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -
TOTAL:						\$ 48,000	

Project Decription:

10 year replacement end of useful life

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WD & WWC

PROJECT NAME: Trencher Attachment

LOCATION: Public Works Facility

YEAR: FY 2025

ACCT#: 050-5201-702.81-06 & 050-5201-701.81-06

Type of Project:

☒ New

☐ Expansion

☐ Replacement

☐ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years								
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023		Budget Year 2 FY2024		Budget Year 3 FY2025		Budget Year 4 FY2026		Budget Year 5 FY2027		Future Budget Years
	\$ 6,000	\$ -	\$ -		\$ 6,000		\$ -		\$ -		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 6,000				
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 3,000				
Enterprise Fund (WW)			\$ 3,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 6,000

Project Description:

Used to dig smaller service or sewer lines instead of using excavator or backhoe

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WW

PROJECT NAME: Secondary Clarifiers

LOCATION: WWTP

YEAR: FY2025

ACCT#: 050-5110-702.81-30

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years										
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023		Budget Year 2 FY2024		Budget Year 3 FY2025		Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 1,500,000	\$ -	\$ -		\$ 1,500,000		\$ -		\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering		\$ 125,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingeny						
Building/Utility Construction:		\$ 1,375,000				
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)			\$ 1,500,000				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 1,500,000

Project Description:

Rehab - needed as clarifier is beyond is 25 year life.

Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater treatment need



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WW

PROJECT NAME: Heat Pumps Lab & Office

LOCATION: WWTP

YEAR: FY 2025

ACCT#: 050-5110-702.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years	
	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 30,000				
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 30,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 30,000

Project Description:

Replace Heat pumps for lab & office at the WWTP. Existing units are at the end of their useful life and lowering efficiency of heating and cooling of building.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WW

PROJECT NAME:

WWTP SCADA Improvements

LOCATION:

WWTP

YEAR:

FY 2026

ACCT#:

050-5110-702.81-37

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other			\$ 350,000			
Total Captial Cost Estimate:	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 800
Total Expenditure Estimate.	\$ -	\$ -	\$ 350,000	\$ -	\$ 800	\$ 800

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies					\$ 800	\$ 800
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 800

METHODS OF FINANCING

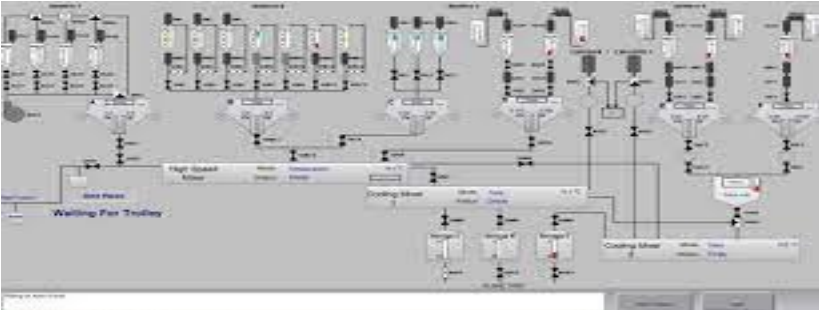
Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)				\$ 350,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
TOTAL:							\$ 350,000

Project Decription:

Incorporate all Original & all upgraded equipment into SCADA into new up-to-date SCADA that can be monitored by mangement

Justification/Linkage:

Council & Department Goals & Objective: Meet the community Wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: W/WW/D

PROJECT NAME: Sewer Vactor Truck Replacement

LOCATION: Public Works

YEAR: FY 2026

ACCT#: Various

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023		Unappropriated Subsequent Years						Future Budget Years
					Budget Year 2 FY2024	Budget Year 3 FY2025		Budget Year 4 FY2026		Budget Year 5 FY2027	
	\$ 350,000	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 350,000			
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$ 35,000			
Highway Fund				\$ 25,000			
Enterprise Fund (W)				\$ 75,000			
Enterprise Fund (WW)				\$ 215,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -
TOTAL:							\$ 350,000

Project Description:

2009 Sewer Vactor Truck will have worn out its useful life. The truck is used to clean out and inspect sanitary sewer and storm sewer lines throughout the Town to keep all lines open and flowing.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WW

PROJECT NAME: 60 hp Digester Blower

LOCATION: WWTP

YEAR: FY 2026

ACCT#: 050-5110-702.81-06

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years	
	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY 2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 20,000			
Light Equip/Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY 2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY 2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)				\$ 20,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -
TOTAL:							\$ 20,000

Project Description: Units are in continuous use to supply dissolved oxygen to Solids Digesters and are on a 2-year replacement rotation

Justification/Linkage: Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WW

PROJECT NAME: Tandem Dump truck

LOCATION: WWTP

YEAR: FY 2027

ACCT#: 050-5110-702.81-02

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years								
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023		Budget Year 2 FY2024		Budget Year 3 FY2025		Budget Year 4 FY2026		Budget Year 5 FY2027		Future Budget Years
	\$ 250,000	\$ -	\$ -		\$ -		\$ -		\$ 250,000		\$ -		\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:				\$ 250,000		
Light Equip/Furniture:						
Other: SCADA						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)					\$ 250,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -
TOTAL:							\$ 250,000

Project Description:

This truck is used to haul sludge to the landfill. The existing truck is at the end of its useful life, and needs to be replaced.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WW

PROJECT NAME:

Solids Handling Engineering

LOCATION:

WWTP

YEAR:

FY2027

ACCT#:

050-5110-702.81-30

Type of Project:

☐ New

☐ Expansion

☐ Replacement

☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 2,700,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,500,000	\$ -	

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering				\$ 200,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:					\$ 2,500,000	
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other: SCADA						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,500,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,500,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 200,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)						\$ 2,500,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ 2,500,000	\$ -
TOTAL:							\$ 2,700,000

Project Description:

The facility assessment included an assessment of all equipment in the solids handling facility. This would be to evaluate, design, and replace all aging equipment and to repair the building structure.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WW

PROJECT NAME:

UTV

LOCATION:

WWTP

YEAR:

FY 2028

ACCT#:

050-5110-702.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:					\$ 20,000	
Other						
Total Captial Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)						\$ 20,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL		\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
TOTAL:							\$ 20,000

Project Decription:

Replace existing UTV

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

Utilities

DIVISION:

WW

PROJECT NAME:

Solids Handling Air Comp.

LOCATION:

WWTP

YEAR:

FY2028

ACCT#:

050-5110-702.81-30

Type of Project:

☐ New

☐ Expansion

☒ Replacement

☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -

PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:					\$ 25,000	
Other						
Total Capitial Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate.	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -

NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)						\$ 25,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ -
TOTAL:							\$ 25,000

Project Decription:

Replace existing Air Comp.

Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs

