



# *Town of Altavista*

*Adopted Operating Budget and  
Capital Improvement Plan for Fiscal Year 2020*

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July 1, 2019

The Honorable Mayor and Members of Council  
Town of Altavista  
510 Seventh Street  
Altavista, VA 24517

**RE: Annual Budget for the 2019-2020 Fiscal Year**

Dear Mayor and Members of Council:

I am pleased to present the Town of Altavista's Adopted Budget for Fiscal Year 2020 for the period beginning July 1, 2019 through June 30, 2020, as well as the Town's Five-Year Capital Improvement Plan (CIP). The CIP for fiscal years 2021 – 2024 is intended to provide a long term look at capital needs and sources available to pay for them.

Through the combined efforts of Council and Staff, the adopted budget totaling \$10,175,000 is balanced without the use of reserve funds.

**General Fund**

The General Fund Budget totals \$4,648,740 which includes capital improvements of \$750,500. There are no tax increases included in this budget, no increase in health insurance premiums, as well as no cost of living adjustment. There is funding for evaluation based merit increases of 1% (meets standards), 2% (exceeds standards), and 3% (exceptional). In addition to the performance-based increase, the salary grade ranges will be increased by 2%, as the existing ranges went into effect July 1, 2017. This change has no monetary effect to the budget. It merely keeps our salary ranges competitive and comparable to other organizations.

Included in the adopted budget is funding for an Investigator position in the police department. Funding for the positions of Economic Development Director, Assistant Town Manager, and Main Street Coordinator is included in the adopted budget, with the duties of each role restructured and the title of each role renamed to help move the newly adopted Economic Development Strategic Plan forward. There is also funding to adjust the salary grade of Avoca's Museum Director from 16 to 17 with a corresponding 5% salary increase based on previous results of the compensation/classification study for other town positions.

The adopted budget also includes funding for the GO Virginia match (\$10,000) as well as the Staunton River RIFA (\$25,000) regarding Economic Development. The adopted budget does not include the annual contribution from Campbell County as the County/Town boundary line adjustment is on schedule to be completed within the next few months. The budget does make allowance for the final payment to Campbell County related to the Meals Tax Revenue Sharing Agreement between the town and county within the area of the Altavista commons Shopping Center. As we pay the county their share in August/September of each year.

### **Enterprise Fund (Water & Sewer)**

The Enterprise Fund Budget totals \$4,007,400 including capital improvements of \$611,450. This budget reflects the second year of a five year plan to increase utility rates consistent with the plan that Woodard & Curran laid out to meet projected debt service requirements to fund the infrastructure upgrades identified in the facility assessment for water and wastewater assets. An increase of 8% for water and 4% for sewer is included in this budget to be effective December 1, 2019. Although these changes are effective in December, customers will not see changes on their utility bills until the January bill for monthly customers or the April bill for quarterly customers. A borrowing to move the utility CIP forward is anticipated to occur in fall 2019, with debt service to begin in FY2021.

### **Highway Fund**

The Highway Fund Budget is \$1,254,650 including capital improvements of \$384,150. The Highway Fund consists of revenue that is provided through the Virginia Department of Transportation (VDOT) for maintenance of the Town's 'local streets'. The anticipated revenue from VDOT for FY2020 is \$730,000. The adopted budget also includes a transfer in of Highway Funds in the amount of \$524,650. Included in this amount is funding for the Chemical Storage Building, in the amount of \$285,000, as funds have been previously allocated over the past few years. In addition to the building, funding is included to be earmarked for future equipment purchases. Funding is also included in the annual Highway Fund Budget to cover repair and maintenance of curbs and sidewalks as well as paving of several streets identified in the street paving plan.

### **Cemetery Fund**

The Cemetery Fund totals \$75,550 with no capital improvements. The annual allocation of \$25,000 from the General Fund to the Cemetery Reserve Fund is included in this budget as it has been the policy of Town Council to budget for perpetual maintenance. Any transfer amount above that figure is needed to offset the deficit between revenue and expenses.

Finally, it is with much admiration and sincerity that I thank Town Staff and Town Council for their efforts in the preparation of this document. This budget is an excellent continuation of our efforts to control costs, improve efficiency, and provide high-quality services that the citizens and business owners have come to expect. If it were not for the dedication and teamwork that exists in

this organization, it would not be possible for me to present a budget to Town Council that well positions our Town.

Respectfully submitted,

*J. Waverly Coggsdale, III*

J. Waverly Coggsdale, III  
Town Manager

# CHANGES TO FISCAL YEAR 2020 PROPOSED BUDGET

*These changes are reflected in the FY 2020 Budget*

## **Operating Budget**

### **General Fund**

1. Increased Interest Income Revenue to reflect higher interest rates of investments by \$100,000
2. Removed CIP funding for the replacement of a bus in the Transportation Department by \$70,000
3. Adjusted revenue to reflect the removal of the town's match associated with Transportation Department's bus replacement removed from the budget by \$14,000
4. Adjusted revenue to reflect the addition of the town's match associated with the VDOT, Rt. 43 Gateway Streetscape Project by \$22,000

TOWN OF ALTAVISTA, VA

ORDINANCE NO: 19-06-01

PRESENTED: June 11, 2019

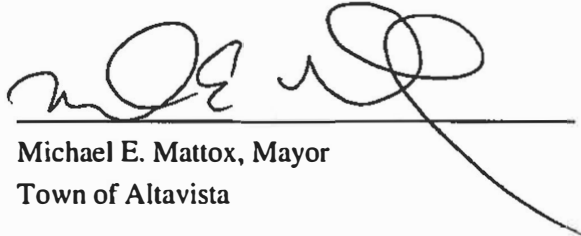
ADOPTED: June 11, 2019

**AN ORDINANCE: ADOPTING AND RE-ORDAINING THE TOWN'S TAX RATES, WATER AND SEWER RATES, FEES, AND OTHER CHARGES**

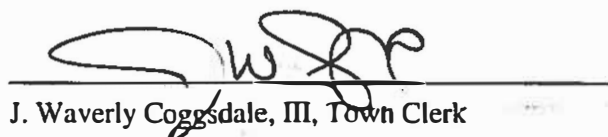
The Town Council of the Town of Altavista, Virginia hereby ordains:

- SECTION I.** That all tax rates, fees and other charges for the Town of Altavista are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, "Master List Rates, Fees and Charges".
- SECTION II.** That all tax rates, water and sewer rates, and fees adopted under this Ordinance shall supersede any conflicting tax rate, water and sewer rates, fee or charge previously adopted.
- SECTION III.** That the "Master List, Rates, Fee and Charges" adopted and re-ordained under this Ordinance shall be incorporated by reference in the Town Code of Altavista, Virginia, as necessary.
- SECTION IV.** That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any part or provisions thereof, other than the part so decided to be invalid.
- SECTION V.** That this Ordinance shall be effective July 1, 2019.

PASSED THIS 11 DAY OF JUNE, 2019.

  
\_\_\_\_\_  
Michael E. Mattox, Mayor  
Town of Altavista

ATTEST:

  
\_\_\_\_\_  
J. Waverly Coggsdale, III, Town Clerk

TOWN OF ALTAVISTA, VA

**FISCAL YEAR 2020 BUDGET & APPROPRIATION RESOLUTION**

**A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED REVENUES FOR FY 2019-2020 FOR THE OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE TOWN OF ALTAVISTA, VIRGINIA**

**WHEREAS,** pursuant to Section 15.2-2503 of the Code of Virginia (1950), as amended, the Town Council of Altavista, Virginia must approve for informative and fiscal planning purposes a budget that contains a complete and itemized classified plan for all contemplated expenditures, all estimated revenues, and all estimated borrowings for the Town during the fiscal year beginning July 1, 2019 and ending June 30, 2020 (“FY2020”); and

**WHEREAS,** the Town Manager prepared for FY 2020 a budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2020* (“FY2020 Budget”), which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

**WHEREAS,** as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2020 Budget, which changes are set forth in a document entitled *Changes to FY 2020 Proposed Budget (memo, dated 06/07/2019)*.

**NOW THEREFORE,** the Council of the Town of Altavista, Virginia hereby resolves:

**SECTION I.** The FY2020 Budget is hereby approved and adopted in its entirety subject to the incorporation by Staff of all changes listed in the *Changes to FY 2020 Proposed Budget*. The FY 2020 Budget shall include fund categories and budgeted expenditures for such fund categories as follows: General Fund, \$4,648,740; Enterprise “Utility” Fund (Water & Sewer), \$3,893,650; Highway Maintenance Fund, \$1,254,650; Cemetery Fund, \$75,550; Transfer to General Fund Reserves (Fire Department loan repayment) \$65,000; and Transfer to General Fund Reserves (Surplus) \$123,660; Transfer to Enterprise Fund Reserves (Surplus) \$113,750. Included in these funds is \$1,616,100 for Capital Outlay;

**SECTION II.** Amendments to the adopted FY 2020 Budget may be enacted by the Town Council by resolution from time to time.

**SECTION III.** The Town Manager may authorize the transfer of any unencumbered balance, or portion thereof, from one classification of expenditure to another within the same department or appropriation category.

**SECTION IV.** The Town Manager may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

1. Insurance recoveries received for damage to any town property.
2. Refunds or reimbursements made to the town.

**SECTION V.** All outstanding encumbrances in the capital projects fund at June 30, 2019 shall be an amendment to the adopted budget and shall be reappropriated to the FY2020-2021 fiscal year to the same department and account for which they were assigned in the previous year subject to any applicable public hearing requirements. Appropriations designated for capital projects will not lapse at the end of the fiscal year. The Town Manager may approve transfers between funds to enable capital projects to be accounted for properly. Upon completion of a capital project, the Town Manager is authorized to close out the project and transfer any remaining balances to the original funding source. The Town Manager is authorized to approve transfers among capital projects as long as funding sources are consistent and total appropriations is not increased. If the actual contract amount for a project is less than the appropriations, the Town Manager may approve the transfer of excess funds back to the original funding source upon completion of the project.

**SECTION VI.** The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including but not limited to, transferring money within and between funds, paying all short and long term debt due, and establishing necessary encumbrances at the end of the fiscal year.

**SECTION VII.** All appropriations are declared to be maximum.

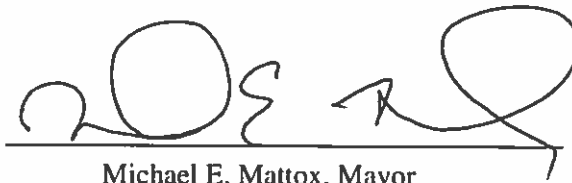
**SECTION VIII.** No department, agency or individual receiving appropriations under the provision of this Resolution shall exceed the amount of its or his appropriation, except with the prior approval of, and appropriation by, the Town Council.

**SECTION IX.** All prior budgets, ordinances, and resolutions in conflict herewith are hereby repealed.

**SECTION X.** If any provisions of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

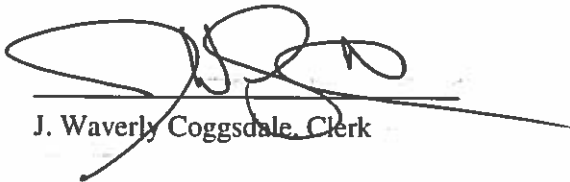
**SECTION XI.** This Resolution shall be effective on and after July 1, 2019.

PASSED THIS 11 DAY OF JUNE, 2019.

A handwritten signature in black ink, appearing to read 'M. Mattox', written over a horizontal line.

Michael E. Mattox, Mayor  
Town of Altavista

ATTEST:

A handwritten signature in black ink, appearing to read 'J. Coggsdale', written over a horizontal line.

J. Waverly Coggsdale, Clerk

TOWN OF ALTAVISTA, VA

**RESOLUTION TO APPROVE THE 2020 – 2024 CAPITAL IMPROVEMENT PROGRAM**

**WHEREAS,** the Town Manager presented a draft FY2020-2024 Capital Improvement Program, as part of the budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2019*, which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

**WHEREAS,** as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2019 Budget and Capital Improvement Program, which changes are set forth in a document entitled *Changes to FY 2020 Proposed Budget (memo, dated 06/07/2019)*.

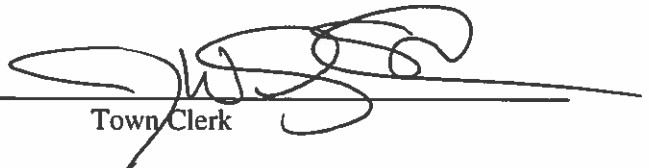
**WHEREAS,** a Public Hearing was held on May 14, 2019 to receive public comment; now therefore

**BE IT RESOLVED,** that the FY2020-2024 Capital Improvement Program for the Town of Altavista, as modified in work session held during March, April and May 2019, is hereby approved.

Voting for: Bennett, George, Higginbotham, Mattox, Dalton, Emerson, Mitchell

Against: (None)

Adopted: June 11, 2019

  
\_\_\_\_\_  
Town Clerk

TOWN OF ALTAVISTA, VA

**FISCAL YEAR 2020 UTILITY (WATER AND SEWER) RATES INCREASE RESOLUTION**

**AN UNCODIFIED ORDINANCE SETTING THE UTILITY (WATER & SEWER) RATES FOR FY2020**

1. **BE IT ORDAINED** that by the Town Council of the Town of Altavista, Virginia, meeting in regular session this 11<sup>th</sup> day of June 2019, that the Town's utility (water & sewer) rates will be as follows effective December 1, 2019:

a. **Water**

Business & Residential - \$2.54 per 1,000 gallons  
Industrial - \$2.49 per 1,000 gallons  
Town of Hurt - \$3.81 per 1,000 gallons  
Business & Residential (Outside Town Limits) - \$5.09 per 1,000 gallons  
Industrial (Outside Town Limits) - \$4.98 per 1,000 gallons

b. **Sewer (based on 85% of water consumption or metered consumption)**

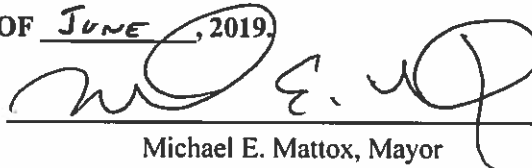
Business & Residential - \$3.32 per 1,000 gallons  
Industrial - \$3.40 per 1,000 gallons  
Town of Hurt - \$3.32 per 1,000 gallons  
Business & Residential (Outside of Town Limits) - \$6.64 per 1,000 gallons  
Industrial (Outside of Town Limits) - \$6.80 per 1,000 gallons

c. **All other Utility Rates, Fees and Charges will remain unchanged.**

d. **These changes will be incorporated into the Town of Altavista FY2020 Master List for Fees, Rates and Charges.**

2. This rates will take effect on December 1, 2019.

PASSED THIS 11 DAY OF JUNE, 2019.



Michael E. Mattox, Mayor  
Town of Altavista

ATTEST:



J. Waverly Coggsdale, Clerk

**TOWN OF ALTAVISTA**  
**MASTER LIST**  
**FEES, RATES AND CHARGES**  
**FY 2020**

<b>BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE</b>		
	Rate per \$100 of gross receipts	
Contractors	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000	
Retailers	\$	0.0425
Financial, Real Estate, & Professional	\$	0.0425
Personal Services, Repair	\$	0.0600
Wholesalers	\$	0.0175
Wholesale Peddlers	\$	0.0175
Commission Merchant	\$	0.0600
Direct Sellers (sales under \$4,000)	\$	0.0175
Direct Sellers (Sales over \$4,000)	\$	0.0550
Peddlers	\$	125.0000
Itinerant Merchant (Edible,Perishable Goods)	\$	25.0000
Itinerant Merchant (Nonperishable Goods)	\$	125.0000
Carnivals, Circus	\$100 per day; \$500 per week	
Fortunetellers	\$	500.00
Savings Institutions/State Chartered Credit Unions	\$	25.00
Photographers, out of town	\$	15.00
Utilities	\$.0025 of Gross Receipts	
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plust \$0.18	
Minimum License	\$	15.00
<b>CEMETERY FEES</b>		
Changing of cemetery Deed	\$	25.00
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$	650.00 in town residents - with a minimum of 2 spaces
	\$	950.00 out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$	650.00 before 12 noon - weekday
	\$	800.00 after 12 noon - weekday
	\$	900.00 weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$	300.00 before 12 noon - weekday
	\$	350.00 after 12 noon - weekday
	\$	400.00 weekend or holiday
Disinterment	\$	1,300.00
<b>RENTALS</b>		
Booker Building Deposit	\$	150.00
	\$	250.00 if alcohol is served
Booker Building Rental Fee	\$	100.00 for each 4 hours
Booker Building Utility Fee	\$	25.00
Park Pavilion Rentals	\$	50.00 for each 4 hours - large pavilion @ English & Shreve Park
	\$	25.00 for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental ( <i>Town residents/businesses only</i> )	\$	25.00 standard dump truck - resident
	\$	50.00 tandem dump truck - resident
	\$	50.00 standard dump truck - business
	\$	100.00 tandem dump truck - business
<b>PLANNING &amp; ZONING RELATED</b>		
Zoning Permit	\$	20.00
Sign Permit	\$	20.00
Special Use Permit; application fee	\$300 - \$400	
Variance	\$	300.00
Appeal to BZA	\$300 - \$400	
Rezoning	\$	400.00
Subdivision (5 lots or less); fees for examining/approval of plats	\$10.00 and \$1.00 per lot	
Subdivision (5 lots or more); fees for examining/approval of plats	\$25.00 and \$1.00 per lot	
<b>TRANSIT FEES</b>		
Transit Tokens	\$	0.50 each
Transit Punch Cards	\$	10.00 for 3 cards
Transit Monthly Pass	\$	20.00
<b>TAX RATES</b>		
Real Estate Rate	\$0.08 per \$100 of assessed value	
Personal Property Rate	\$2.00 per \$100 of assessed value	
Cigarette Tax	\$	0.27 per pack
Hotel Lodging Tax	5.50%	3% credit for reporting on time
Meals Tax	7%	2% credit for reporting on time
Vehicle License Tax / Automobile	\$	15.00
Vehicle License Tax / Motorcycle	\$	5.00
Vehicle License Tax / Trailer	\$	6.50
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$	25.00

TOWN OF ALTAVISTA  
MASTER LIST  
FEES, RATES AND CHARGES  
FY 2020

UTILITY FEES

NOT EFFECTIVE UNTIL DECEMBER 1, 2019

Water

Business & Residential - \$2.54 per 1,000 gallons  
Industrial - \$2.49 per 1,000 gallons  
Town of Hurt - \$3.81 per 1,000 gallons  
Business & Residential Outside of Town - \$5.09 per 1,000 gallons  
Industrial Outside of Town - \$4.98 per 1,000

Sewer (based on 85% of water consumption or metered consumption)

Business & Residential - \$3.32 per 1,000 gallons  
Industrial - \$3.40 per 1,000 gallons  
Town of Hurt - \$3.32 per 1,000 gallons  
Business & Residential Outside of Town - \$6.64 per 1,000 gallons  
Industrial Outside of Town - \$6.80 per 1,000

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 ½"	5	\$32.50
2"	8	\$52.00
2 ½"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

Meter Size	Factor	Water Connection Fee (Base: \$1,500)	Sewer Connection Fee (Base: \$2,000)	Sewer Availability Fee (Base: \$600)
5/8"	1	\$1,500	\$2,000	\$600
3/4"	1.5	\$2,250	\$3,000	\$900
1"	2.5	\$3,750	\$5,000	\$1,500
1 ½"	5	\$7,500	\$10,000	\$3,000
2"	8	\$12,000	\$16,000	\$4,800
2 ½"	11	\$16,500	\$22,000	\$6,600
3"	15	\$22,500	\$30,000	\$9,000
4"	25	\$37,500	\$50,000	\$15,000
6"	50	\$75,000	\$100,000	\$30,000
8"	80	\$120,000	\$160,000	\$48,000
10"	115	\$172,500	\$230,000	\$69,000

Application for Service / Application Fee \$ 25.00  
Security Deposit (Owner) \$ 50.00  
Security Deposit (Landlord) \$ 125.00  
Cut-Off Charge Fee for Non-payment \$ 35.00  
Service request during work hours (7:00 am-3:30 pm M-F) \$ 25.00  
Service request after work hours (3:30 pm M-F; Saturday and Sunday) \$ 50.00  
Purchase of water at WTP \$ 10.00 for each 1,000 gallons  
Disposal Fee Permit for WWTP \$ 50.00

MISCELLANEOUS CHARGES

Return Check Charge \$ 35.00  
Police Report \$ 5.00  
Customer Copies \$ 0.15  
Fax \$ 1.25 first page  
\$ 0.75 each additional page  
Vehicle Withholding Fee (DMV stop) \$ 45.00  
Dealers in precious metals; permit required from Chief of Police \$ 200.00  
Going out of business permit \$ 25.00

# **GENERAL FUND REVENUE (FUND 10)**

Town of Altavista  
General Fund Revenue  
FY2020 ADOPTED BUDGET

General Fund Revenue	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
Property Taxes - Real Property	215,210	216,575	215,000	215,000	215,000
Public Service - Real & Personal	99,649	95,415	95,500	97,300	97,000
Personal Property	237,889	233,725	230,000	230,000	230,000
Personal Property - PPTRA	89,338	108,222	100,000	100,000	100,000
Machinery & Tools	1,628,566	1,689,608	1,721,750	1,760,100	1,794,000
Mobile Homes - Current	183	171	150	156	150
Penalties - All Taxes	4,674	5,500	4,500	4,500	4,500
Interest - All Taxes	2,084	2,054	1,700	1,700	1,700
Local Sales & Use Taxes	166,834	171,886	165,000	165,000	165,000
Local Electric and Gas Taxes	113,390	114,051	112,000	112,000	112,000
Local Motor Vehicle License Tax	44,124	45,330	43,000	43,000	43,000
Local Bank Stock Taxes	160,192	159,376	150,000	159,000	159,000
Local Hotel & Motel Taxes	100,593	76,298	75,000	75,000	75,000
Local Meal Taxes	951,907	939,192	935,000	955,000	955,000
Local Container Rental Fees	1,100	1,100	1,100	1,300	1,300
Local Communications Tax	38,359	37,160	39,000	35,000	35,000
Local Transit Passenger Revenue	3,478	5,258	5,000	5,000	5,000
Local Cigarette Tax	142,991	144,668	150,000	144,000	144,000
Local Mobile Restaurant Permit	0	0	0	150	150
Business License Fees/Contractors	4,262	4,548	3,500	4,500	4,500
Business License Fees/Retail Services	58,906	58,269	55,000	58,000	58,000
Business License Fees/Financial/RE/Prof.	4,166	4,224	4,000	4,000	4,000
Business License Fees/Repairs & Person Svcs	11,199	10,797	9,200	10,000	10,000
Business Licenses Fees/Wholesale Businesses	496	481	500	450	450
Business License Fees/Utilities	4,922	3,000	3,500	3,000	3,000
Business License Fees/Hotels	1,107	878	1,000	850	850
Permits - Sign	1,120	1,140	500	1,100	1,100
Fines & Forfeitures - Court	15,632	21,064	9,000	15,000	15,000
Parking Fines	560	290	200	200	200
Interest and Interest Income	80,514	81,907	80,000	85,600	285,600
Rents - Rental of General Property	1,062	1,037	1,200	1,200	1,200
Rents - Pavilion Rental	3,000	2,725	3,000	3,000	3,000
Rents - Booker Building Rentals	4,596	4,525	4,000	3,000	3,000
Rents - Rental of Real Property	73,868	80,317	68,500	80,000	80,000
Railroad Rolling Stock Taxes	16,665	16,583	16,500	16,530	16,500
State DCJS Grant	82,728	82,728	82,700	85,788	85,700
State Rental Taxes	886	1,314	900	1,000	1,000
State/Misc. Grants (Fire Grant)	37,064	11,534	11,000	11,900	11,900
State/VDOT Contract Services	2,588	5,475	3,000	4,950	3,000
VDOT Police Grant for Overtime	6,115	7,525	0	5,000	5,000
State Transit Revenue	23,172	29,695	14,400	20,826	15,050
Campbell County Grants	32,100	25,000	25,000	25,000	0
Litter Grant	1,928	1,879	1,900	1,900	1,900
Fuel - Fire Dept. (Paid by CC)	1,363	8,980	14,000	18,000	18,000
VDOT TEA 21 Grant	0	20,682	0	0	0
Federal Transit Revenue	39,052	98,401	50,400	50,400	55,800
Federal/Byrne Justice Grant	2,672	2,498	0	0	0
Misc. - Sale of Supplies & Materials	19,173	7,452	7,500	7,500	7,500
Misc. - Cash Discounts	6	37	100	100	100
Miscellaneous	56,552	255,740	25,000	80,000	25,000

Town of Altavista  
General Fund Revenue  
FY2020 ADOPTED BUDGET

**General Fund Revenue**

Transfer In from General Fund Des.Reserves  
Transfer In from General Fund Reserves

	<b>FY2017 <u>ACTUAL</u></b>	<b>FY2018 <u>ACTUAL</u></b>	<b>FY2019 <u>ADOPTED</u></b>	<b>FY2019 <u>PROJECTED</u></b>	<b>FY2020 <u>ADOPTED</u></b>
	0	0	0	0	30,300
	0	0	0	0	
	<b><u>4,588,034</u></b>	<b><u>4,896,311</u></b>	<b><u>4,539,200</u></b>	<b><u>4,702,000</u></b>	<b><u>4,883,450</u></b>

# **EXPENDITURE SUMMARY (ALL FUNDS)**

Town of Altavista  
Fund Expenditure Totals  
FY2020 ADOPTED BUDGET

<b>GENERAL FUND (FUND 10)</b>	<b><u>FY2017 ACTUAL</u></b>	<b><u>FY2018 ACTUAL</u></b>	<b><u>FY2019 ADOPTED</u></b>	<b><u>FY2019 PROJECTED</u></b>	<b><u>FY2020 ADOPTED</u></b>
Council / Planning Commission					
Personnel	20,992	20,992	21,000	21,000	21,000
Operations	2,912	4,857	7,600	6,200	12,600
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>18,110</u>	<u>8,000</u>	<u>8,000</u>	<u>0</u>
Council / Planning Commission - TOTAL:	<u>23,904</u>	<u>43,959</u>	<u>36,600</u>	<u>35,200</u>	<u>33,600</u>
Administration					
Personnel	397,363	433,440	470,100	464,100	489,650
Operations	357,736	318,800	359,700	366,741	346,080
Debt Service	0	0	0	0	0
CIP	<u>22,887</u>	<u>29,052</u>	<u>32,500</u>	<u>28,317</u>	<u>75,000</u>
Administration - TOTAL:	<u>777,985</u>	<u>781,291</u>	<u>862,300</u>	<u>859,158</u>	<u>910,730</u>
Non-Departmental					
Operations	1,342,919	1,272,074	929,800	1,262,187	793,710
Transfer Out to Cemetery Fund	-25,000	-25,000	-33,500	-35,802	-46,050
Transfer Out to Enterprise Fund	0	0	0	0	0
Transfer Out to General Fund Reserve	-994,615	-856,431	-379,850	-707,785	-123,660
Transfer Out to Gen. Fund Reserve (Fire Dept.)	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>
Operations w/o Transfers Out	<u>258,304</u>	<u>325,643</u>	<u>451,450</u>	<u>453,600</u>	<u>559,000</u>
Non-Departmental - TOTAL:	<u>258,304</u>	<u>325,643</u>	<u>451,450</u>	<u>453,600</u>	<u>559,000</u>
Public Safety					
Personnel	757,545	801,725	889,000	885,625	957,000
Operations	95,908	117,967	116,800	114,820	141,280
Debt Service	0	0	0	0	0
CIP	<u>41,641</u>	<u>127,184</u>	<u>145,000</u>	<u>151,056</u>	<u>111,000</u>
Public Safety - TOTAL:	<u>895,094</u>	<u>1,046,877</u>	<u>1,150,800</u>	<u>1,151,501</u>	<u>1,209,280</u>
Public Works					
Personnel	532,801	474,667	582,100	527,980	576,650
Operations	327,626	302,787	421,980	416,580	433,580
Debt Service	23,127	23,127	23,200	23,127	23,150
CIP	<u>365,215</u>	<u>679,985</u>	<u>151,000</u>	<u>224,868</u>	<u>479,300</u>
Public Works - TOTAL:	<u>1,248,769</u>	<u>1,480,568</u>	<u>1,178,280</u>	<u>1,192,554</u>	<u>1,512,680</u>
Transit System					
Personnel	67,762	74,986	76,770	79,350	79,750
Operations	18,532	23,709	24,200	25,200	25,300
Debt Service	0	0	0	0	0
CIP	<u>4,500</u>	<u>66,798</u>	<u>3,000</u>	<u>3,000</u>	<u>7,000</u>
Transit System - TOTAL:	<u>90,794</u>	<u>165,493</u>	<u>103,970</u>	<u>107,550</u>	<u>112,050</u>
Economic / Community Development					
Personnel	132,988	80,084	142,000	54,386	148,550
Operations	94,406	26,261	65,350	64,100	86,150
Debt Service	0	0	0	0	0
CIP	<u>14,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Economic / Community Development - TOTAL:	<u>241,394</u>	<u>106,345</u>	<u>207,350</u>	<u>118,486</u>	<u>234,700</u>

Town of Altavista  
Fund Expenditure Totals  
FY2020 ADOPTED BUDGET

<b>GENERAL FUND (FUND 10)</b>	<b><u>FY2017 ACTUAL</u></b>	<b><u>FY2018 ACTUAL</u></b>	<b><u>FY2019 ADOPTED</u></b>	<b><u>FY2019 PROJECTED</u></b>	<b><u>FY2020 ADOPTED</u></b>
Avoca Museum					
Personnel	18,700	18,700	18,700	60,300	68,050
Operations	38,475	39,301	44,400	900	450
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>31,700</u>	<u>7,000</u>	<u>14,966</u>	<u>8,200</u>
Avoca Museum - TOTAL	<u>57,175</u>	<u>89,701</u>	<u>70,100</u>	<u>76,166</u>	<u>76,700</u>
GENERAL FUND TOTALS					
Personnel	1,928,152	1,904,595	2,199,670	2,092,741	2,340,650
Operations	1,193,897	1,159,325	1,491,480	1,448,141	1,604,440
Debt Service	23,127	23,127	23,200	23,127	23,150
CIP	448,242	952,829	346,500	430,207	680,500
<b>GENERAL FUND - GRAND TOTAL:</b>	<u>3,593,419</u>	<u>4,039,876</u>	<u>4,060,850</u>	<u>3,994,216</u>	<u>4,648,740</u>

Town of Altavista  
Fund Expenditure Totals  
FY2020 ADOPTED BUDGET

ENTERPRISE FUND (FUND 50)	<b><u>FY2017</u></b> <b><u>ACTUAL</u></b>	<b><u>FY2018</u></b> <b><u>ACTUAL</u></b>	<b><u>FY2019</u></b> <b><u>ADOPTED</u></b>	<b><u>FY2019</u></b> <b><u>PROJECTED</u></b>	<b><u>FY2020</u></b> <b><u>ADOPTED</u></b>
Water Department					
Personnel	566,649	549,595	656,800	637,330	682,650
Operations	638,432	633,191	674,350	585,200	707,500
Debt Service	390,382	419,017	422,200	422,240	422,250
CIP	1,633,485	225,237	607,180	606,150	355,900
Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>56,900</u>
Water Department - TOTAL:	<u>3,228,948</u>	<u>1,827,041</u>	<u>2,360,530</u>	<u>2,250,920</u>	<u>2,225,200</u>
Wastewater Department					
Personnel	575,324	674,874	807,200	763,290	800,400
Operations	503,115	598,551	623,400	617,600	669,400
Debt Service	0	0	0	0	0
CIP	112,399	26,656	782,320	773,870	255,550
Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>56,850</u>
Wastewater Department - TOTAL:	<u>1,190,838</u>	<u>1,300,081</u>	<u>2,212,920</u>	<u>2,154,760</u>	<u>1,782,200</u>
ENTERPRISE FUND TOTAL					
Personnel	1,141,973	1,224,470	1,464,000	1,400,620	1,483,050
Operations	1,141,547	1,231,742	1,297,750	1,202,800	1,376,900
Debt Service	390,382	419,017	422,200	422,240	422,250
CIP	1,745,884	251,892	1,389,500	1,380,020	611,450
Transfers Out - Enterprise Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>113,750</u>
ENTERPRISE FUND - GRAND TOTAL:	<u>4,419,786</u>	<u>3,127,121</u>	<u>4,573,450</u>	<u>4,405,680</u>	<u>4,007,400</u>

Town of Altavista  
Fund Expenditure Totals  
FY2020 ADOPTED BUDGET

	<b>FY2017</b>	<b>FY2018</b>	<b>FY2019</b>	<b>FY2019</b>	<b>FY2020</b>
<b>State/Hwy Reimbursement Fund (Fund 20)</b>	<b><u>ACTUAL</u></b>	<b><u>ACTUAL</u></b>	<b><u>ADOPTED</u></b>	<b><u>PROJECTED</u></b>	<b><u>ADOPTED</u></b>
Operations	550,711	697,421	621,030	621,030	870,500
CIP	<u>127,018</u>	<u>153,562</u>	<u>140,100</u>	<u>138,380</u>	<u>384,150</u>
State/Hwy Reimbursement Fund - Total:	<u>677,729</u>	<u>850,983</u>	<u>761,130</u>	<u>759,410</u>	<u>1,254,650</u>
<b>Cemetery Fund - (Fund 90)</b>	<b><u>ACTUAL</u></b>	<b><u>ACTUAL</u></b>	<b><u>ADOPTED</u></b>	<b><u>PROJECTED</u></b>	<b><u>ADOPTED</u></b>
Personnel	11,266	6,799	14,250	14,250	14,250
Operations	17,429	12,857	22,500	25,430	36,300
Transfer Out - Cemetery Reserve	25,256	41,063	25,000	25,000	25,000
CIP	<u>0</u>	<u>0</u>	<u>750</u>	<u>652</u>	<u>0</u>
Cemetery Fund - TOTAL:	<u>53,952</u>	<u>60,719</u>	<u>62,500</u>	<u>65,332</u>	<u>75,550</u>

Town of Altavista  
Fund Expenditure Totals  
FY2020 ADOPTED BUDGET

	<b><u>FY2017</u></b> <b><u>ACTUAL</u></b>	<b><u>FY2018</u></b> <b><u>ACTUAL</u></b>	<b><u>FY2019</u></b> <b><u>ADOPTED</u></b>	<b><u>FY2019</u></b> <b><u>PROJECTED</u></b>	<b><u>FY2020</u></b> <b><u>ADOPTED</u></b>
<b>ALL FUNDS TOTAL</b>					
Personnel	3,081,391	3,135,863	3,677,920	3,507,611	3,837,950
Operations	2,903,584	3,101,345	3,432,760	3,297,401	3,888,140
Debt Service	413,509	442,144	445,400	445,366	445,400
CIP	2,321,144	1,358,284	1,876,850	1,949,259	1,676,100
Transfer Out - General Fund Reserve	994,615	856,431	379,850	707,785	123,660
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
Transfer Out - Cemetery Reserve	25,000	25,000	25,000	25,000	25,000
Transfer Out - Enterprise Fund Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>113,750</u>
<b>ALL FUNDS - GRAND TOTAL:</b>	<b><u>9,804,244</u></b>	<b><u>8,984,068</u></b>	<b><u>9,902,780</u></b>	<b><u>9,997,422</u></b>	<b><u>10,175,000</u></b>

# **GENERAL FUND DEPARTMENTS EXPENDITURES (FUND 10)**

- Council / Planning Commission
- Administration
- Non-Departmental
- Public Safety
- Public Works
- Transit System
- Economic / Community Development
- Avoca

# **COUNCIL / PLANNING COMMISSION EXPENDITURES**

**COUNCIL/PLANNING COMMISSION**  
**Fund 10 – Department 1001-400**

The Town Council of Altavista is the legislative policy making body of the Town government. The Council is comprised of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of the Town Council and is elected separately by the citizens, and serves a term of four years. The Town Council meets the 2<sup>nd</sup> Tuesday of each month at 7:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

The Planning Commission serves in an advisory role to the Town Council on planning matters. The Commission is comprised of five members that serve four year terms, appointed by the Town Council. The members are paid a monthly stipend. The Planning Commission meets the 1<sup>st</sup> Monday of each month at 5:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

**Town Council Members**

Mike Mattox, *Mayor*  
Beverley Dalton, *Vice Mayor*  
Jay Higginbotham  
Tracy Emerson  
Tim George  
Reggie Bennett  
Wayne Mitchell

**Planning Commission Members**

John Jordan, *Chair*  
John Woodson, *Vice Chair*  
Laney Thompson  
Tim George  
Marvin Clements

Town of Altavista  
Council / Planning Commission  
FY2020 ADOPTED BUDGET

<b><u>COUNCIL/PLANNING COMMISSION - FUND 10</u></b>	<b><u>FY2017 ACTUAL</u></b>	<b><u>FY2018 ACTUAL</u></b>	<b><u>FY2019 ADOPTED</u></b>	<b><u>FY2019 PROJECTED</u></b>	<b><u>FY2020 ADOPTED</u></b>
Wages & Benefits	20,992	20,992	21,000	21,000	21,000
Other Employee Benefits					
Services	0	0	0	0	5,000
Other Charges	2,912	4,857	7,600	6,200	7,600
Materials & Supplies	0	0	0	0	0
Capital Outlay	0	18,110	8,000	8,000	0
<b>Total Expenditures</b>	<b>23,904</b>	<b>43,959</b>	<b>36,600</b>	<b>35,200</b>	<b>33,600</b>
<b>COUNCIL/PLANNING COMMISSION - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	19,500	19,500	19,500	19,500	19,500
Benefits-FICA	1,492	1,492	1,500	1,500	1,500
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>20,992</b>	<b>20,992</b>	<b>21,000</b>	<b>21,000</b>	<b>21,000</b>
<b>SERVICES-PURCHASED, SHARED,INTERNAL</b>					
Contractual Services/Misc & Professional Services	0	0	0	0	5,000
<b>SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,000</b>
<b>OTHER CHARGES</b>					
Telecommunications	0	2383.71	2700	1300	2700
Public Official Liability Insurance	893	893	900	900	900
Conventions & Education	388	80	1,500	1,500	1,500
Dues & Assoc. Membership	0	0	0	0	0
Planning Commission	1,631	1,500	2,500	2,500	2,500
<b>OTHER CHARGES - TOTAL</b>	<b>2,912</b>	<b>4,857</b>	<b>7,600</b>	<b>6,200</b>	<b>7,600</b>
<b>COUNCIL TOTAL - OPERATIONS</b>	<b>23,904</b>	<b>25,849</b>	<b>28,600</b>	<b>27,200</b>	<b>33,600</b>

Town of Altavista  
Council / Planning Commission  
FY2020 ADOPTED BUDGET

COUNCIL/PLANNING COMMISSION - FUND 10	FY2017 <u>ACTUAL</u>	FY2018 <u>ACTUAL</u>	FY2019 <u>ADOPTED</u>	FY2019 <u>PROJECTED</u>	FY2020 <u>ADOPTED</u>
<b>CAPITAL OUTLAY</b>					
Replacement - Equipment	0	18,110	0	0	0
Replacement - Furniture & Fixtures	0	0	8,000	8,000	0
<b>COUNCIL TOTAL - CAPITAL OUTLAY</b>	<b>0</b>	<b>18,110</b>	<b>8,000</b>	<b>8,000</b>	<b>0</b>

# ADMINISTRATION EXPENDITURES

Town of Altavista  
Administration  
FY 2020 ADOPTED BUDGET

**ADMINISTRATION**  
**Fund 10 – Department 1101-401**

The Town of Altavista Administration is comprised of several different components, including Town Manager's Office, Finance Department, Human Resources/Personnel, Information Technology, Planning & Zoning, Economic Development and Town Attorney.

The Town Manager serves as the chief administrative officer of the Town of Altavista. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

The Finance Department is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals, as well as receiving all revenues, maintain a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an independent audit, maintaining an accountability of fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Planning & Zoning Department is responsible for the administration of the Town's Zoning Ordinance, Subdivision Ordinance, comprehensive planning, and other matters of the Town Code related to land use issues. The office is also the staff liaison of the Altavista Planning Commission and Board of Zoning Appeals. The staff is responsible for reviewing site plans, issuing sign permits, zoning permits and proper land use planning.

The Town Attorney expenses are included in the Administration budget and pay for the services of the Town Attorney, who is appointed by the Town Council and serves at their pleasure.

Town of Altavista  
Administration  
FY2020 ADOPTED BUDGET

<b>ADMINISTRATION - FUND 10</b>	<b>FY2017 ACTUAL</b>	<b>FY2018 ACTUAL</b>	<b>FY2019 ADOPTED</b>	<b>FY2019 PROJECTED</b>	<b>FY2020 ADOPTED</b>
Wages & Benefits	397,363	433,440	470,100	464,100	489,650
Other Employee Benefits	17,976	19,361	45,400	44,900	36,330
Services	196,087	198,222	213,000	214,000	189,500
Other Charges	112,590	67,379	64,800	71,341	74,250
Materials & Supplies	31,083	33,837	36,500	36,500	46,000
Capital Outlay	22,887	29,052	32,500	28,317	75,000
<b>Total Expenditures</b>	<b>777,985</b>	<b>781,291</b>	<b>862,300</b>	<b>859,158</b>	<b>910,730</b>
<b>ADMINISTRATION - FUND 10 PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	261,728	292,617	308,700	308,700	317,150
Salaries & Wages - Overtime	0	0	300	300	300
Benefits - FICA	19,349	21,612	23,700	23,700	24,300
Benefits - VRS	30,833	32,538	29,100	29,100	31,800
Benefits - Group Med. Ins.	33,063	26,212	33,500	33,500	43,400
Benefits - Group Life Ins.	3,529	3,733	3,800	3,800	4,200
Worker's Compensation	48,861	56,728	71,000	65,000	68,500
<b>WAGE &amp; BENEFITS - TOTAL</b>	<b>397,363</b>	<b>433,440</b>	<b>470,100</b>	<b>464,100</b>	<b>489,650</b>
<b>OTHER EMPLOYEE BENEFITS</b>					
Employee Education Assistance	0	0	500	0	500
Employee Assistance Program	1,544	1,544	1,600	1,600	1,630
Other Employee Benefits	16,432	17,817	43,300	43,300	34,200
<b>OTHER EMPLOYEE BENEFITS - TOTAL</b>	<b>17,976</b>	<b>19,361</b>	<b>45,400</b>	<b>44,900</b>	<b>36,330</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL</b>					
COBRA Administration	1,516	1,520	1,800	1,800	1,800
Legal Services	26,330	35,998	26,500	26,500	26,500
Advertising	22,114	21,168	19,000	19,000	19,000
Maintenance Service Contracts	66,733	68,660	71,000	71,000	44,500
Independent Auditor	18,437	18,437	19,000	19,000	19,000
Engineering & Architectural Services	4,748	0	5,000	5,000	5,000
Misc. Professional Services	18,868	10,433	25,000	25,000	25,000
Random Drug Screening	0	1,125	700	700	700
Contract. Svcs/IT Network & Website	37,342	40,882	45,000	46,000	48,000
<b>SERVICES - TOTAL</b>	<b>196,087</b>	<b>198,222</b>	<b>213,000</b>	<b>214,000</b>	<b>189,500</b>
<b>OTHER CHARGES</b>					
Electrical	12,154	12,879	14,000	14,000	14,000
Heating	2,166	3,029	5,000	5,000	5,000
Postal Services	7,400	8,242	7,600	9,000	11,000
Telecommunications	6,869	4,515	4,900	5,250	5,250
Other Property Insurance	26,543	6,352	6,000	7,891	8,100
Motor Vehicle Insurance	14,041	356	500	500	500
Surety Bonds	919	225	300	300	1,000
General Liability Insurance	18,534	3,675	1,000	3,900	3,900
Conventions & Education	1,009	1,143	4,000	4,000	4,000
Dues & Association Memberships	8,434	11,017	8,800	8,800	8,800
Refunds	249	424	500	500	500
Miscellaneous Expense	12,291	15,208	12,000	12,000	12,000
Miscellaneous Reimbursement	1,982	316	200	200	200
<b>OTHER CHARGES - TOTAL</b>	<b>112,590</b>	<b>67,379</b>	<b>64,800</b>	<b>71,341</b>	<b>74,250</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	15,096	13,038	17,000	17,000	19,300
Repairs & Maintenance	15,301	20,152	18,100	18,100	25,300
Fuel	655	592	1,300	1,300	1,300
Books & Subscriptions	31	55	100	100	100
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>31,083</b>	<b>33,837</b>	<b>36,500</b>	<b>36,500</b>	<b>46,000</b>
<b>ADMINISTRATION TOTAL - OPERATIONS</b>	<b>755,099</b>	<b>752,240</b>	<b>829,800</b>	<b>830,841</b>	<b>835,730</b>

Town of Altavista  
Administration  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
<b>ADMINISTRATION - FUND 10</b>					
<b>CAPITAL OUTLAY</b>					
Replacement- EDP Equipment	0	14,470	0	0	75,000
Communication Equipment - Replacement	22,887	0	0	0	0
Replacement - Improvements Other Than Building	0	0	7,500	3,317	0
New - Improvements Other Than Building	0	14,582	25,000	25,000	0
<b>ADMINISTRATION TOTAL - CAPITAL OUTLAY</b>	<b>22,887</b>	<b>29,052</b>	<b>32,500</b>	<b>28,317</b>	<b>75,000</b>

# NON~DEPARTMENTAL EXPENDITURES

Town of Altavista  
Non-Departmental  
FY2020 ADOPTED BUDGET

<b><u>NON-DEPARTMENTAL - FUND 10</u></b>	<b><u>FY2017 ACTUAL</u></b>	<b><u>FY2018 ACTUAL</u></b>	<b><u>FY2019 ADOPTED</u></b>	<b><u>FY2019 PROJECTED</u></b>	<b><u>FY2020 ADOPTED</u></b>
<b>CONTRIBUTIONS - OTHER CHARGES</b>					
Other Charges - Misc.	106,598	132,064	129,950	127,200	126,950
<i>Property Maintenance Enforcement</i>	0	5,000	5,000	2,500	5,000
<i>Business Development Center</i>	6,000	6,000	6,000	6,000	6,000
<i>Altavista Chamber of Commerce</i>	20,000	20,000	20,000	20,000	20,000
<i>Dumpster Reimbursement</i>	0	0	600	300	600
<i>Campbell County Revenue Sharing Agreement</i>	60,291	81,064	78,000	78,005	75,000
<i>Uncle Billy's Day Funding</i>	20,000	20,000	20,000	20,000	20,000
<i>Christmas Parade Liability Insurance</i>	307	0	350	350	350
Contribution - Altavista EMS	10,000	0	0	0	0
Contribution - Senior Center	1,000	1,000	1,000	1,000	1,000
Economic Development Incentives	19,500	55,000	185,500	185,500	296,150
Contribution - YMCA Recreation Program	100,000	100,000	100,000	100,000	100,000
Contribution - Altavista Fire Co.	11,196	11,534	11,000	11,900	11,900
Contribution - Altavista On Track (MS)	5,000	12,000	10,000	10,000	5,000
<b>CONTRIBUTIONS - OTHER CHARGES - TOTAL</b>	<b>253,294</b>	<b>311,598</b>	<b>437,450</b>	<b>435,600</b>	<b>541,000</b>
<b>NON-DEPARTMENTAL</b>					
Fuel - Fire Company and County EMS	5,010	14,045	14,000	18,000	18,000
<b>NON-DEPARTMENTAL</b>	<b>5,010</b>	<b>14,045</b>	<b>14,000</b>	<b>18,000</b>	<b>18,000</b>
<b>NON-DEPARTMENTAL - SUBTOTAL</b>	<b>258,304</b>	<b>325,643</b>	<b>451,450</b>	<b>453,600</b>	<b>559,000</b>
<b>TRANSFER OUT</b>					
Transfer Out - Cemetery Fund	25,000	25,000	33,500	35,802	46,050
Transfer Out - Enterprise Fund	0	0	0	0	0
Transfer Out - General Fund Reserve	994,615	856,431	379,850	707,785	101,660
Transfer Out - Designated RT. 43 Town Match			0	0	22,000
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
<b>TRANSFER OUT - TOTAL</b>	<b>1,084,615</b>	<b>946,431</b>	<b>478,350</b>	<b>808,587</b>	<b>234,710</b>
<b>NON-DEPARTMENTAL TOTAL</b>	<b>1,342,919</b>	<b>1,272,074</b>	<b>929,800</b>	<b>1,262,187</b>	<b>793,710</b>
<b>NON-DEPARTMENTAL TOTAL - EXCLUDING TRANSFERS OUT</b>	<b>258,304</b>	<b>325,643</b>	<b>451,450</b>	<b>453,600</b>	<b>559,000</b>

# **PUBLIC SAFETY EXPENDITURES**

Town of Altavista  
Public Safety  
FY 2020 ADOPTED BUDGET

**PUBLIC SAFETY (POLICE)**  
**Fund 10 – Department 3101-501**

The Town of Altavista Police Department staffing is currently made up of a chief, (13) full time sworn officers and a full time non-sworn administrative position.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, parking enforcement on public streets and parking lots, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies through various avenues. The Altavista Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our business persons and neighborhood residents.

Town of Altavista  
Public Safety  
FY2020 ADOPTED BUDGET

	<b>FY2017 ACTUAL</b>	<b>FY2018 ACTUAL</b>	<b>FY2019 ADOPTED</b>	<b>FY2019 PROJECTED</b>	<b>FY2020 ADOPTED</b>
<b><u>PUBLIC SAFETY - FUND 10</u></b>					
Wages & Benefits	757,545	801,725	889,000	885,625	957,000
Other Employee Benefits					
Services	7,094	6,573	10,050	11,320	31,430
Other Charges	32,960	43,734	48,000	47,950	53,900
Materials & Supplies	55,855	67,660	58,750	55,550	55,950
Capital Outlay	41,641	127,184	145,000	151,056	111,000
<b>Total Expenditures</b>	<b>895,094</b>	<b>1,046,877</b>	<b>1,150,800</b>	<b>1,151,501</b>	<b>1,209,280</b>
<b>PUBLIC SAFETY - FUND 10</b>					
<b>PERSONNEL - WAGES &amp; BENEFITS</b>					
Salaries & Wages - Regular	550,007	614,177	651,200	651,200	698,100
Salaries & Wages - Overtime	37,505	20,829	20,000	20,000	20,000
Salaries & Wages - Residency Stipend	1,500	1,375	4,500	1,125	4,500
Benefits - FICA	37,156	40,709	51,400	51,400	55,000
Benefits - VRS	52,335	57,724	65,300	65,300	70,000
Benefits - Group Med. Ins.	67,071	54,715	82,000	82,000	92,350
Benefits - Group Life Ins.	5,970	6,622	8,550	8,550	9,150
Other Employee Benefits	6,002	5,574	6,050	6,050	7,900
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>757,545</b>	<b>801,725</b>	<b>889,000</b>	<b>885,625</b>	<b>957,000</b>
<b>SERVICES - PURCHASED, SHARED, INTERNAL</b>					
Advertising	0	1,415	1,500	1,500	1,500
Maintenance Service Contracts	4,645	4,779	5,150	5,150	5,150
Physicals	2,449	380	1,000	1,300	2,180
Repairs & Maintenance - Electronics	0	0	200	200	200
IT Network Support	0	0	2,200	3,170	22,400
<b>SERVICES -TOTAL</b>	<b>7,094</b>	<b>6,573</b>	<b>10,050</b>	<b>11,320</b>	<b>31,430</b>
<b>OTHER CHARGES</b>					
Police Dept. Heating	568	1,111	750	1,500	1,100
Telecommunications	8,755	9,006	10,500	10,500	14,300
Other Property Insurance	0	1,700	1,700	1,700	1,800
Motor Vehicle Insurance	0	4,300	4,500	4,500	4,600
General Liability Insurance	3,722	5,917	5,900	5,900	6,000
Subsistence & Lodging	1,119	6,287	8,250	8,250	9,750
Conventions and Education	8,256	9,865	10,000	10,000	10,000
Dues & Association Memberships	5,584	4,875	5,900	5,100	5,850
Miscellaneous	1,986	674	500	500	500
<b>OTHER CHARGES - TOTAL</b>	<b>32,960</b>	<b>43,734</b>	<b>48,000</b>	<b>47,950</b>	<b>53,900</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	4,266	5,053	5,750	5,750	7,150
Repair & Maintenance Supplies	6,671	299	1,000	1,000	1,000
Fuel	16,615	24,938	15,700	16,000	16,500
Vehicle & Equipment - Repairs	8,019	16,060	10,000	10,000	10,000
Uniforms and Wearing Apparel	12,104	9,528	11,000	11,000	11,200
Drug Investigations	0	0	6,700	6,000	6,000
Small Equipment	855	3,553	2,800	2,800	950
Ammunition & Batteries	7,324	8,228	5,800	3,000	3,150
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>55,855</b>	<b>67,660</b>	<b>58,750</b>	<b>55,550</b>	<b>55,950</b>
<b>POLICE DEPARTMENT TOTAL - OPERATIONS</b>	<b>853,453</b>	<b>919,692</b>	<b>1,005,800</b>	<b>1,000,445</b>	<b>1,098,280</b>

Town of Altavista  
Public Safety  
FY2020 ADOPTED BUDGET

	<b><u>FY2017 ACTUAL</u></b>	<b><u>FY2018 ACTUAL</u></b>	<b><u>FY2019 ADOPTED</u></b>	<b><u>FY2019 PROJECTED</u></b>	<b><u>FY2020 ADOPTED</u></b>
<b>PUBLIC SAFETY - FUND 10</b>					
<b>CAPTIAL OUTLAY</b>					
Replacement - Motor Vehicles	0	81,901	40,000	38,888	86,000
Replacement - EDP Equipment	0	4,537	75,000	82,168	0
Replacement - Machinery & Equip.	36,486	14,133	0	0	0
Replacement - Communication Equipment	0	26,365	0	0	0
Replacement - Building	5,155	0	30,000	30,000	25,000
Replacement - Improvements Other Than Bldg	0	248	0	0	0
Communication Equipment - New	0	0	0	0	0
<b>POLICE DEPARTMENT TOTAL - CAPITAL OUTLAY</b>	<b>41,641</b>	<b>127,184</b>	<b>145,000</b>	<b>151,056</b>	<b>111,000</b>

# **PUBLIC WORKS EXPENDITURES**

Town of Altavista  
Public Works  
FY 2020 ADOPTED BUDGET

**PUBLIC WORKS**  
**Fund 10 – Department 4101-601**

The Public Works Department is currently made up of fourteen (14) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals, signs, sidewalks, building and grounds maintenance, cemetery and parks ground keeping, public right of way maintenance, street cleaning and refuse collection. This department provides maintenance services within the current corporate limits.

The Sanitation (Refuse Collection) of the Public Works budget includes costs related to the collection and disposal of residential and some commercial garbage. The Town currently does not impose a collection fee for customer pickup. To provide this service to our customers, Town crews must operate sanitation routes three days per week (T, W and TH). Pick up of Bulk Items and Brush Pick Ups are performed two days per week (M and F) at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizens.

The Public Works Department is responsible for keeping all public streets clean and clear of debris. The street sweeper is utilized in the Central Business District (downtown) weekly; on Main Street, 7<sup>th</sup> Street and Bedford Avenue every other week and the remaining streets on an as needed basis. Town forces routinely pick up litter in the right of ways.

Also included are the costs associated with the custodial and maintenance work on Town owned buildings and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on Town owned buildings and grounds. Custodial contracts and landscape contracts are included in the Public Works budget.

The Town does not have an organized recreation program, relying instead on services provided by the Altavista Area YMCA and the Campbell County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts and athletic fields. The facilities are also utilized by the programs operated by the YMCA and Campbell County. The cost associated with the maintenance of the facilities is provided for in the Public Works budget. The contribution to the YMCA which relates to the providing of recreational services on the Town's behalf is included in the Non-Departmental section of the budget.

Town of Altavista  
Public Works  
FY2020 ADOPTED BUDGET

<b>PUBLIC WORKS - FUND 10</b>	<b>FY2017 ACTUAL</b>	<b>FY2018 ACTUAL</b>	<b>FY2019 ADOPTED</b>	<b>FY2019 PROJECTED</b>	<b>FY2020 ADOPTED</b>
Wages & Benefits	532,801	474,667	582,100	527,980	576,650
Other Employee Benefits					
Services	11,718	15,778	55,860	48,960	56,260
Other Charges	26,426	37,840	40,150	40,150	40,350
Materials & Supplies	289,482	249,170	325,970	327,470	336,970
Debt Service	23,127	23,127	23,200	23,127	23,150
Capital Outlay	365,215	679,985	151,000	224,868	479,300
<b>Total Expenditures</b>	<b>1,248,769</b>	<b>1,480,568</b>	<b>1,178,280</b>	<b>1,192,554</b>	<b>1,512,680</b>
<b>PUBLIC WORKS - FUND 10</b>					
<b>PERSONNEL - WAGES &amp; BENEFITS</b>					
Salaries & Wages - Regular	387,245	360,418	420,500	413,000	418,850
Salaries & Wages - Overtime	7,395	9,441	7,000	7,000	7,000
Benefits - FICA	25,984	25,353	32,800	32,130	32,600
Benefits - VRS	38,946	38,717	42,200	30,000	42,000
Benefits - Group Med. Ins.	68,779	36,305	74,000	41,500	70,700
Benefits - Group Life Ins.	4,453	4,434	5,600	4,350	5,500
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>532,801</b>	<b>474,667</b>	<b>582,100</b>	<b>527,980</b>	<b>576,650</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL</b>					
Maintenance Service Contracts	2,539	2,633	2,900	2,900	3,700
Engineering & Architectural Services	0	0	5,000	5,000	5,000
Physicals	1,570	1,235	600	600	600
Repairs & Maintenance - Electronics	1,000	1,186	1,000	1,000	1,000
Metal Recycle Dumpster	0	0	800	0	0
Tire Dumpster	0	0	1,000	0	0
Mowing Contract	0	0	13,600	8,500	15,000
Tub Grinding Brush	0	0	7,000	7,000	7,000
Recurring Lease Agreement	0	0	960	960	960
<b>SERVICES -PW - TOTAL</b>	<b>5,108</b>	<b>5,054</b>	<b>32,860</b>	<b>25,960</b>	<b>33,260</b>
<b>OTHER CHARGES-PW</b>					
Telecommunications	4,639	4,090	4,400	4,400	4,400
Other Property Insurance	0	4,000	4,350	4,350	4,450
Motor Vehicle Insurance	0	9,000	10,200	10,200	10,300
Subsistence & Lodging	674	202	500	500	500
Conventions & Education	1,000	500	3,000	3,000	3,000
Miscellaneous Expense	692	892	500	500	500
Other Charges - MISS UTILITY	884	35	0	0	0
<b>OTHER CHARGES-PW - TOTAL</b>	<b>7,888</b>	<b>18,719</b>	<b>22,950</b>	<b>22,950</b>	<b>23,150</b>
<b>MATERIALS &amp; SUPPLIES -PW</b>					
Office Supplies	2,043	1,271	1,500	1,500	1,500
Fuel Pumps	0	0	1,500	1,500	1,500
Fuel	33,552	24,847	30,000	30,000	30,000
Vehicle & Equip. Repairs and Maint.	30,951	21,751	26,500	26,500	30,000
Uniforms & Wearing Apparel	14,954	10,720	10,000	10,000	10,000
Safety Equipment & Programs	0	71	2,550	2,550	2,550
Street Lights - Operating Supplies	25,898	25,402	25,000	25,000	25,000
Streets & Sidewalk Supplies	46,943	48,620	12,500	12,500	18,000
Equipment Rental	0	0	4,520	4,520	4,520
Storm Drainage	3,772	48	3,000	3,000	3,000
Repairs & Maint. - Engineering	1,135	1,529	1,000	1,000	1,000
Train Station - Materials & Supplies	1,414	2,551	2,000	2,000	2,000
Pavement (Non-Highway/ Alley)	0	26,275	100,000	100,000	100,000

Town of Altavista  
Public Works  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
Traffic Control Devices	0	0	3,000	3,000	3,000
Snow & Ice Removal	0	0	2,000	2,000	2,000
Decorative Street Lights	0	0	3,000	3,000	3,000
<b>MATERIALS &amp; SUPPLIES-PW - TOTAL</b>	<b>160,662</b>	<b>163,084</b>	<b>228,070</b>	<b>228,070</b>	<b>237,070</b>
 <b>PUBLIC WORKS - PW - SUBTOTAL</b>	 <b>706,459</b>	 <b>661,524</b>	 <b>865,980</b>	 <b>804,960</b>	 <b>870,130</b>
 <b>MATERIALS &amp; SUPPLIES - SANITATION</b>					
Fuel - Sanitation	6,290	7,593	8,000	8,000	8,000
Vehicle & Equip. Repairs and Maint.	14,156	12,856	21,000	21,000	21,000
Litter Expenses	2,011	1,688	1,900	1,900	1,900
<b>MATERIALS &amp; SUPPLIES-SANITATION - TOTAL</b>	<b>22,458</b>	<b>22,138</b>	<b>30,900</b>	<b>30,900</b>	<b>30,900</b>
 <b>SANITATION - TOTAL</b>	 <b>22,458</b>	 <b>22,138</b>	 <b>30,900</b>	 <b>30,900</b>	 <b>30,900</b>
 <b>SERVICES-PURCHASED,SHARED,INTERNAL - B&amp;G</b>					
Landscaping Contracts	6,610	8,974	9,000	9,000	9,000
<b>SERVICES - B&amp;G - TOTAL</b>	<b>6,610</b>	<b>8,974</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
 <b>OTHER CHARGES - B&amp;G -</b>					
Electrical	7,518	7,278	6,500	6,500	6,500
Heating	982	663	2,000	2,000	2,000
<b>OTHER CHARGES - B&amp;G -TOTAL</b>	<b>8,500</b>	<b>7,941</b>	<b>8,500</b>	<b>8,500</b>	<b>8,500</b>
 <b>MATERIALS &amp; SUPPLIES - B&amp;G</b>					
Shop Materials & Supplies	6,758	6,902	6,000	6,000	6,000
Small Tools - Shop	3,260	2,193	4,000	4,000	4,000
<b>MATERIALS &amp; SUPPLIES - B&amp;G - TOTAL</b>	<b>10,018</b>	<b>9,095</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
 <b>BUILDING &amp; GROUNDS - TOTAL</b>	 <b>25,127</b>	 <b>26,009</b>	 <b>27,500</b>	 <b>27,500</b>	 <b>27,500</b>
 <b>SERVICES-PURCHASED, SHARED, INTERNAL - RECREATIONAL</b>					
Tree Removal and Pruning	0	1,750	3000	3000	3,000
<b>SERVICES -PW - TOTAL</b>	<b>0</b>	<b>1,750</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
 <b>OTHER CHARGES -PARK &amp; REC</b>					
Recreation Electricity	9,174	10,309	8,000	8,000	8,000
Heating	664	571	500	500	500
Refunds	200	300	200	200	200
<b>OTHER CHARGES-PARK &amp; REC - TOTAL</b>	<b>10,038</b>	<b>11,180</b>	<b>8,700</b>	<b>8,700</b>	<b>8,700</b>
 <b>MATERIALS &amp; SUPPLIES - PARK &amp; REC</b>					
Recreation Materials & Supplies	32,880	37,163	16,000	16,000	16,000
Mulch & Landscaping Stone	0	0	7,000	7,000	7,000
Playground Equipment	0	0	1,500	1,500	1,500
War Memorial Ballfield	0	0	3,000	6,000	6,000
Special Events	0	0	1,500	0	500
<b>MATERIALS &amp; SUPPLIES-PARK &amp; REC -TOTAL</b>	<b>32,880</b>	<b>37,163</b>	<b>29,000</b>	<b>30,500</b>	<b>31,000</b>
 <b>PARK &amp; REC - TOTAL</b>	 <b>42,917</b>	 <b>50,093</b>	 <b>40,700</b>	 <b>42,200</b>	 <b>42,700</b>
 <b>SERVICES-PURCHASED, SHARED, INTERNAL -LIBRARY</b>					
Custodial Services	0	0	11,000	11,000	11,000
<b>SERVICES -PW - TOTAL</b>	<b>0</b>	<b>0</b>	<b>11,000</b>	<b>11,000</b>	<b>11,000</b>

Town of Altavista  
Public Works  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
<b>MATERIALS &amp; SUPPLIES - LIBRARY</b>					
Library/Repairs and Maintenance	63,465	17,692	28,000	28,000	28,000
<b>MATERIALS &amp; SUPPLIES-LIBRARY -TOTAL</b>	<b>63,465</b>	<b>17,692</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
 <b>LIBRARY - TOTAL</b>	 <b>63,465</b>	 <b>17,692</b>	 <b>39,000</b>	 <b>39,000</b>	 <b>39,000</b>
 <b>PUBLIC WORKS -SUBTOTAL</b>	 <b>860,427</b>	 <b>777,455</b>	 <b>1,004,080</b>	 <b>944,560</b>	 <b>1,010,230</b>
 <b>DEBT SERVICE - PUBLIC WORKS</b>					
Debt Service - Principal	14,193	14,201	14,600	14,570	14,950
2016 Bond debt - January 2036					
Debt Service - Interest	8,934	8,926	8,600	8,557	8,200
2016 Bond debt - January 2036					
<b>DEBT SERVICE -PW - TOTAL</b>	<b>23,127</b>	<b>23,127</b>	<b>23,200</b>	<b>23,127</b>	<b>23,150</b>
<b>PUBLIC WORKS TOTAL - OPERATIONS</b>	<b>883,554</b>	<b>800,582</b>	<b>1,027,280</b>	<b>967,687</b>	<b>1,033,380</b>

Town of Altavista  
Public Works  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
<b>PUBLIC WORKS - FUND 10</b>					
<b>CAPITAL OUTLAY - PW</b>					
Improvements - Other than Buildings	0	0	7,500	3,317	7,500
Motor Vehicles - Repl.	161,052	140,671	4,000	4,000	132,750
Machinery & Equip. - Repl.	45,000	0	33,700	31,860	45,850
Improvements - Old Fire Dept. Building	0	0	10,000	10,000	0
Improvements - Other than Buildings	0	0	35,200	27,966	25,200
Storm Water Improvements - Rt. 43 - Gateway Proj/Utilities	100,033	6,524	0		0
Storm Water Improvements - Main & Charlotte	7,100	218,188	0	0	0
Machinery & Equip. - New	0	19,021	6,500	3,930	0
Improvements - Other than Buildings (Decorative St Lights)	0	0	0	21,307	0
Improvements - Other than Buildings (Streetscape)	0	47,444	0	0	0
Motor Vehicles - Repl.	0	0	35,000	27,042	70,000
<b>CAPITAL OUTLAY - PW - TOTAL</b>	<b>313,185</b>	<b>431,847</b>	<b>124,400</b>	<b>126,104</b>	<b>281,300</b>
<b>CAPITAL OUTLAY - PARKS &amp; REC.</b>					
Motor Vehicles - Repl.	0	0	20,600	20,600	0
Improvements - Paving English Park	0	78,371	0	0	0
Improvements - Parks	0	124,151	0	0	148,000
Improvements - Other than Buildings	52,030	16,574	0	73,340	50,000
Land	0	29,043	0	0	0
Improvements - Other than Buildings - (SRML)	0	0	6,000	4,824	0
<b>CAPITAL OUTLAY - PARKS &amp; REC - TOTAL</b>	<b>52,030</b>	<b>248,138</b>	<b>26,600</b>	<b>98,763</b>	<b>198,000</b>
<b>PUBLIC WORKS TOTAL - CAPITAL OUTLAY</b>	<b>365,215</b>	<b>679,985</b>	<b>151,000</b>	<b>224,868</b>	<b>479,300</b>

# **ECONOMIC/COMMUNITY DEVELOPMENT EXPENDITURES**

Town of Altavista  
Economic / Community Development  
FY 2020 ADOPTED BUDGET

**ECONOMIC / COMMUNITY DEVELOPMENT**  
**Fund 10 – Department 7101-405 & 406**

The Economic / Community Development Department is currently made up of two (2) full-time employees who are responsible for activities associated with economic development as well as the Virginia Main Street Program.

The Economic Development Department is responsible for the encouragement of the success and growth of local business/industry, as well as the recruitment of ones to Town. The department is also responsible for the promotion of the town and the development of resources for economic development.

The functions of the AOT director with other responsibilities falling under the town regarding community awareness and community outreach are also handled in the Economic/Community Development Department. Responsibilities include connecting with the community through social media to communicate efficiently and effectively with the citizens of the town, as well as researching grant opportunities for the town.

Partial funding for the Main Street Coordinator is utilized from the AOT contribution request formerly in the Non-Departmental budget.

Town of Altavista  
Economic / Community Development  
FY2020 ADOPTED BUDGET

<b><u>ECONOMIC / COMMUNITY DEVELOPMENT - FUND 10</u></b>	<b><u>FY2017 ACTUAL</u></b>	<b><u>FY2018 ACTUAL</u></b>	<b><u>FY2019 ADOPTED</u></b>	<b><u>FY2019 PROJECTED</u></b>	<b><u>FY2020 ADOPTED</u></b>
Wages & Benefits	132,988	80,084	142,000	54,386	148,550
Other Employee Benefits					
Services	72,989	16,985	25,000	60,000	50,000
Other Charges	16,211	5,648	31,750	900	27,550
Materials & Supplies	5,206	3,628	8,600	3,200	8,600
Capital Outlay	14,000	0	0	0	0
<b>Total Expenditures</b>	<b>241,394</b>	<b>106,345</b>	<b>207,350</b>	<b>118,486</b>	<b>234,700</b>
<b>ECONOMIC / COMMUNITY DEVELOPMENT - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	111,496	61,561	103,800	40,800	111,200
Salaries and Wages/Overtime	0	0	300	300	300
Benefits-FICA	8,452	4,614	8,000	3,150	8,550
Benefits-VRS	6,644	6,962	10,500	4,100	11,200
Benefits- Group Medical Ins.	5,635	6,148	18,000	5,486	15,800
Benefits-Group Life Ins.	760.52	798.78	1,400	550	1,500
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>132,988</b>	<b>80,084</b>	<b>142,000</b>	<b>54,386</b>	<b>148,550</b>
<b>SERVICES-PURCHASED, SHARED,INTERNAL - Economic Development</b>					
Contractual Services/Advertising	31,524	16,985	25,000	0	25,000
Contractual Services / Misc & Professional (RIFA)	41,465	0	0	60,000	25,000
<b>SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL</b>	<b>72,989</b>	<b>16,985</b>	<b>25,000</b>	<b>60,000</b>	<b>50,000</b>
<b>OTHER CHARGES</b>					
Postal Services	58	96	500	0	500
Telecommunications	1,269	735	900	450	900
Subsistance & Lodging	7,668	1,549	17,500	0	7,000
Conventions & Education	5,315	1,499	9,500	0	5,800
Dues & Assoc. Membership	1,007	637	1,400	0	1,400
Miscellaneous	494	728	1,500	0	1,500
Contribution - GOVirginia	0	0	0	0	10,000
<b>OTHER CHARGES - TOTAL</b>	<b>15,811</b>	<b>5,245</b>	<b>31,300</b>	<b>450</b>	<b>27,100</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	2,485	1,464	1,500	1,600	1,500
Fuel	618	300	1,500	0	1,500
Vehicle&Equip/Repairs & Maintenance	455	10	2,500	0	2,500
Books & Subscriptions	49	577	1,500	0	1,500
<b>MATERIALS &amp; SUPPLIES</b>	<b>3,606</b>	<b>2,350</b>	<b>7,000</b>	<b>1,600</b>	<b>7,000</b>
<b>ECONOMIC DEVELOPMENT - SUBTOTAL</b>	<b>92,406</b>	<b>24,581</b>	<b>63,300</b>	<b>62,050</b>	<b>84,100</b>
<b>MAIN STREET PROGRAM</b>					
<b>OTHER CHARGES</b>					
Telecommunications	400	403	450	450	450
<b>OTHER CHARGES - TOTAL</b>	<b>400</b>	<b>403</b>	<b>450</b>	<b>450</b>	<b>450</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	1,600	1,277	1,600	1,600	1,600
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>1,600</b>	<b>1,277</b>	<b>1,600</b>	<b>1,600</b>	<b>1,600</b>
<b>MAIN STREET PROGRAM - SUBTOTAL</b>	<b>2,000</b>	<b>1,680</b>	<b>2,050</b>	<b>2,050</b>	<b>2,050</b>
<b>ECONOMIC / COMMUNITY DEVELOPMENT TOTAL -OPERATIONS</b>	<b>227,394</b>	<b>106,345</b>	<b>207,350</b>	<b>118,486</b>	<b>234,700</b>

Town of Altavista  
Economic / Community Development  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
<b>ECONOMIC / COMMUNITY DEVELOPMENT - FUND 10</b>					
<b>CAPITAL OUTLAY</b>					
Building - New	14,000	0	0	0	0
Motor Vehicles - New	0	0	0	0	0
<b>ECONOMIC /COMMUNITY DEVELOPMENT - CAPITAL OUTLAY</b>	<b>14,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# TRANSIT (ACTS) EXPENDITURES

Town of Altavista  
Transit System (ACTS)  
FY 2020 ADOPTED BUDGET

**TRANSIT SYSTEM (ACTS)**  
**Fund 10 – Department 6101-403**

The Town of Altavista operates the Altavista Community Transit System through a grant from the Virginia Department of Rail and Public Transportation. ACTS operates a single deviated fixed route and has been operating for the past few years. The administrative support for this operation is shared with management in administration and accordingly forty (40%) percent of their time is allocated to this function. The system also employs part-time drivers to cover the Monday through Friday (8:00 a.m. – 6:00 p.m.) and Saturday (9:00 a.m. – 2:00 p.m.) hours of operation. Based on the recent ACTS “Transit Development Plan,” the summer and Saturday hours will be extended again in FY2020.

ACTS is funded through federal and state grants, local match and fare box revenues. Ridership continues to remain steady. ACTS averages over 80 passenger trips per day which is double the number of trips during the first year of operation. The projected revenue for FY2020 is \$5,000. Operational costs have remained consistent.

Town of Altavista  
Transit System  
FY2020 ADOPTED BUDGET

	<b>FY2017 ACTUAL</b>	<b>FY2018 ACTUAL</b>	<b>FY 2019 ADOPTED</b>	<b>FY2019 PROJECTED</b>	<b>FY2020 ADOPTED</b>
<b><u>TRANSIT SYSTEM - FUND 10</u></b>					
Wages & Benefits	67,762	74,986	76,770	79,350	79,750
Services	381	1,277	2,050	2,050	2,050
Other Charges	2,486	3,005	3,550	3,550	3,650
Materials & Supplies	15,664	19,427	18,600	19,600	19,600
Capital Outlay	4,500	66,798	3,000	3,000	7,000
<b>Total Expenditures</b>	<b>90,794</b>	<b>165,493</b>	<b>103,970</b>	<b>107,550</b>	<b>112,050</b>
<b>TRANSIT SYSTEM - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	58,293	64,319	65,600	65,600	65,000
Salaries & Wages - Overtime	0	0	0	0	0
Benefits - FICA	4,521	4,981	5,050	5,050	5,000
Benefits - VRS	2,908	3,307	3,500	3,500	3,050
Benefits - Group Med. Ins.	280	500	520	3,100	4,600
Benefits - Group Life Ins.	333	379	500	500	400
Worker's Compensation	1,427	1,500	1,600	1,600	1,700
<b>WAGE &amp; BENEFITS - TOTAL</b>	<b>67,762</b>	<b>74,986</b>	<b>76,770</b>	<b>79,350</b>	<b>79,750</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL</b>					
Advertising	241	572	1,000	1,000	1,000
Maintenance Service Contracts	0	395	500	500	500
Misc. Professional Services	0	0	300	300	300
Physicals	140	310	250	250	250
<b>SERVICES - TOTAL</b>	<b>381</b>	<b>1,277</b>	<b>2,050</b>	<b>2,050</b>	<b>2,050</b>
<b>OTHER CHARGES</b>					
Telecommunications	699	545	1,000	1,000	1,000
Motor Vehicle Insurance	1,496	1,300	1,400	1,400	1,500
Subsistence & Lodging	152	643	500	500	500
Conventions & Education	14	392	500	500	500
Dues & Association Memberships	125	125	150	150	150
<b>OTHER CHARGES - TOTAL</b>	<b>2,486</b>	<b>3,005</b>	<b>3,550</b>	<b>3,550</b>	<b>3,650</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	319	157	300	300	300
Fuel	12,344	14,805	14,000	15,000	15,000
Vehicle & Equip. Repairs/Maint.	2,589	4,121	3,500	3,500	3,500
Other Operating Supplies	284	49	500	500	500
Supplies	128	294	300	300	300
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>15,664</b>	<b>19,427</b>	<b>18,600</b>	<b>19,600</b>	<b>19,600</b>
<b>TRANSIT TOTAL - OPERATIONS</b>	<b>86,294</b>	<b>98,695</b>	<b>100,970</b>	<b>104,550</b>	<b>105,050</b>

Town of Altavista  
Transit System  
FY2020 ADOPTED BUDGET

	<b><u>FY2017</u></b> <b><u>ACTUAL</u></b>	<b><u>FY2018</u></b> <b><u>ACTUAL</u></b>	<b><u>FY 2019</u></b> <b><u>ADOPTED</u></b>	<b><u>FY2019</u></b> <b><u>PROJECTED</u></b>	<b><u>FY2020</u></b> <b><u>ADOPTED</u></b>
<b>TRANSIT SYSTEM - FUND 10</b>					
<b>CAPITAL OUTLAY</b>					
EDP Equipment - Replacement	0	0	3,000	3,000	0
Motor Vehicles - Replacement	0	66,798	0	0	0
Motor Vehicles - New	0	0	0	0	0
Machinery & Equipment - New	4,500	0	0	0	0
Improvements Other Than Bldg	0	0	0	0	7,000
<b>TRANSIT TOTAL - CAPITAL OUTLAY</b>	<b>4,500</b>	<b>66,798</b>	<b>3,000</b>	<b>3,000</b>	<b>7,000</b>

# **AVOCA MUSEUM EXPENDITURES**

Town of Altavista  
Avoca  
FY 2020 ADOPTED BUDGET

**AVOCA**  
**Fund 10 – Department 9105-801**

The Avoca Department was formed in FY2019. Staff worked with Avoca's Board of Directors to transition the full-time position of Museum Director and the part-time position of Museum Coordinator to the Town.

Avoca, the principal architectural landmark of the Town of Altavista is an American Queen Anne-style house built in 1901. Designated a Virginia Historic Landmark and listed in the National Register of Historic Places, Avoca is the home site of Revolutionary Patriot Colonel Charles Lynch. Avoca Museum is open to the public on Thursdays through Saturdays, April through October.

Funding for the two (2) positions is utilized from the Avoca contribution request formerly in the Non-Departmental budget.

Town of Altavista  
Avoca Museum  
FY2020 ADOPTED BUDGET

<b><u>AVOCA MUSEUM - FUND 10</u></b>	<b><u>FY2017 ACTUAL</u></b>	<b><u>FY2018 ACTUAL</u></b>	<b><u>FY2019 ADOPTED</u></b>	<b><u>FY2019 PROJECTED</u></b>	<b><u>FY2020 ADOPTED</u></b>
Wages & Benefits	18,700	18,700	18,700	60,300	68,050
Other Employee Benefits	0	0	0	0	0
Services	0	0	0	0	0
Other Charges	0	0	0	900	450
Materials & Supplies	38,475	39,301	44,400	0	0
Capital Outlay	0	31,700	7,000	14,966	8,200
<b>Total Expenditures</b>	<b>57,175</b>	<b>89,701</b>	<b>70,100</b>	<b>76,166</b>	<b>76,700</b>
<b>AVOCA MUSEUM - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular				47,000	52,500
Salaries and Wages/Overtime				0	0
Benefits/FICA				3,600	4,050
Benefits/VRS				4,100	5,300
Benefits/Group Medical Insurance				5,050	5,500
Benefits/Group Life Insurance				550	700
<b>WAGE &amp; BENEFITS - TOTAL</b>	<b>18,700</b>	<b>18,700</b>	<b>18,700</b>	<b>60,300</b>	<b>68,050</b>
<b>OTHER CHARGES</b>					
Telecommunications				900	450
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>900</b>	<b>450</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Repairs & Maintenance	38,475	39,301	44,400	0	0
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>38,475</b>	<b>39,301</b>	<b>44,400</b>	<b>0</b>	<b>0</b>
<b>AVOCA MUSEUM- TOTAL OPERATIONS</b>	<b>57,175</b>	<b>58,001</b>	<b>63,100</b>	<b>61,200</b>	<b>68,500</b>

Town of Altavista  
Avoca Museum  
FY2020 ADOPTED BUDGET

	<u>FY2017</u> <u>ACTUAL</u>	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ADOPTED</u>	<u>FY2019</u> <u>PROJECTED</u>	<u>FY2020</u> <u>ADOPTED</u>
<b>AVOCA MUSEUM - FUND 10</b>					
<b>CAPITAL OUTLAY</b>					
Replacement - Improvements Other Than Bldg.	0	31,700	7,000	14,966	8,200
<b>AVOCA MUSEUM - TOTAL CAPITAL OUTLAY</b>	<b>0</b>	<b>31,700</b>	<b>7,000</b>	<b>14,966</b>	<b>8,200</b>

# **STATE/HIGHWAY REIMBURSEMENT FUND (FUND 20)**

Town of Altavista  
State/Highway Reimbursement Fund  
FY2020 ADOPTED BUDGET

State/Highway Reimbursement Fund - Fund 20	FY2017 <u>ACTUAL</u>	FY2018 <u>ACTUAL</u>	FY2019 <u>ADOPTED</u>	FY2019 <u>PROJECTED</u>	FY2020 <u>ADOPTED</u>
<b>REVENUE</b>					
Street & Highway Maintenance	677,729	711,167	700,000	732,400	730,000
Street & Highway Maintenance/Carry Over/Tr In	0	139,816	61,130	27,010	524,650
<b>State/Highway Reimbursement Fund - GRAND TOTAL:</b>	<u>677,729</u>	<u>850,983</u>	<u>761,130</u>	<u>759,410</u>	<u>1,254,650</u>
<b>EXPENDITURES</b>					
Maintenance - Drainage	9,630	19,043	48,200	48,200	48,200
Maintenance - Pavement	19,788	443,696	316,400	316,400	565,500
Maintenance - Traffic Control Devices	60,778	71,333	56,800	56,800	56,800
Engineering - Repairs & Maintenance	8,924	0	10,000	10,000	10,000
Road/Street/Highway - Snow & Ice Removal	42,321	39,156	59,630	59,630	60,000
Road/Street/Highway - Other Traffic Services	50,999	57,577	50,000	50,000	50,000
General Admin. & Misc. - Miscellaneous	85,221	66,615	80,000	80,000	80,000
State/Highway Reimb. Fund - Subtotal:	<u>277,661</u>	<u>697,421</u>	<u>621,030</u>	<u>621,030</u>	<u>870,500</u>
Motor Vehicles - Repl.	0	0	4,000	4,000	48,600
Machinery & Equip. - Replc.	0	0	21,700	21,700	35,550
Machinery & Equip. - New	0	0	5,000	3,280	0
Improvements Other Than Buildings - New	127,018	153,562	102,500	102,500	300,000
Motor Vehicles - Repl.	0	0	6,900	6,900	0
<b>CAPITAL OUTLAY - TOTAL</b>	<b>127,018</b>	<b>153,562</b>	<b>140,100</b>	<b>138,380</b>	<b>384,150</b>
Transfer Out - General Fund Reserve	273,050	0	0	0	0
<b>State/Highway Fund - GRAND TOTAL:</b>	<u><b>677,729</b></u>	<u><b>850,983</b></u>	<u><b>761,130</b></u>	<u><b>759,410</b></u>	<u><b>1,254,650</b></u>

# **ENTERPRISE FUND REVENUE (FUND 50)**

Town of Altavista  
Enterprise Fund Revenue  
FY2020 ADOPTED BUDGET

Enterprise Fund Revenue	FY2017 <u>ACTUAL</u>	FY2018 <u>ACTUAL</u>	FY2019 <u>ADOPTED</u>	FY2019 <u>PROJECTED</u>	FY2020 <u>ADOPTED</u>
Interest/Interest Income	4,607	6,483	4,400	18,000	18,000
Water Charges - Industrial	1,470,861	1,411,129	1,256,000	1,404,000	1,520,800
Water Charges - Business/Residential	223,053	229,760	254,800	240,000	260,000
Water Charges - Outside Community	144,180	143,008	140,400	148,700	160,600
Water Charges - Water Connection Fees	350	1,775	1,000	1,000	1,500
Water Charges - Bulk Water Purchase	6,520	3,036	5,000	2,500	2,500
Sewer Charges - Industrial	1,317,450	1,244,696	1,156,400	1,249,500	1,440,000
Sewer Charges - Business/Residential	225,148	229,734	234,600	230,000	238,900
Sewer Charges - Outside Community	2,311	2,847	1,740	2,900	3,000
Sewer Charges - Sewer Connection Fees	2,000	3,200	1,000	2,100	6,000
Sewer Charges - Sewer Surcharges	186,714	199,233	160,000	150,000	150,000
Charges for Service - Water/Sewer Penalties	5,338	5,287	5,350	5,350	5,500
Charges for Service - Base Rate Fee/Monthly	0	0	27,230	25,000	50,000
Charges for Service - Base Rate Fee/Quarterly	0	0	75,670	60,000	120,000
State Fluoride Grant	24,881	30,458	0	0	0
Misc. - Sale of Supplies & Materials	0	562	0	0	0
Misc. Cash Discounts	4	28	0	10	0
Miscellaneous	20,924	38,485	25,000	25,000	25,000
Transfer In from Fund 50 (CIP)	110,900	92,000	185,000	185,000	5,600
Transfer In from Reserves (To Balance)	674,547	1,199,010	1,039,860	1,039,860	0
Transfer in From General Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>ENTERPRISE FUND - REVENUE:</b>	<u>4,419,786</u>	<u>4,840,732</u>	<u>4,573,450</u>	<u>4,788,920</u>	<u>4,007,400</u>

# **ENTERPRISE FUND DEPARTMENTS EXPENDITURES (FUND 50)**

- Water
- Waste Water
- Utilities / Distribution & Collection

# **WATER EXPENDITURES**

**UTILITIES (ENTERPRISE)  
WATER DEPARTMENT  
Fund 50 – Department 5001-701**

The Town of Altavista operates a 3.0 MGD water treatment facility located just east of the corporate limits of the Town of Altavista off Ricky Van Shelton Drive, across the Staunton River. The plant draws raw water from the Staunton River. The facility and its treatment process comply with Virginia Department of Health (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. The FY2019 Budget includes eight (8) full-time employees that operate the WTP; along with a Utility Director and one (1) plant Maintenance Mechanic both of which are shared (50%) with the waste water treatment plant.

Additional water sources for the Town include two springs (Reynolds Spring and McMinnis Spring), as well as an alternate raw water intake on Reed Creek directly adjacent to the Town's WTP. Reynolds Spring supplies water to the Town system through the Dearing Ford Road Storage Tank located near the north end of Clarion Road and supplies a permitted capacity of 280 GPM. McMinnis Spring supplies water to the Town system at the intersection of Myrtle Lane and Woodland Avenue near the Bedford Avenue Storage Tank; the spring has a permitted pumping capacity of 320 GPM.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 45% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department consists of an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The utility crew was previously directed through Public Works and is now directed through the Utility Departments. The Town currently has approximately 1,500 connections, including residential, commercial, institutional and industrial users. This group is responsible for the acquisition of data for billing and the maintenance/repair/replacement of approximately 240,000 linear feet of water line, ranging in size from 1-inch to 12-inches in diameter. In addition, they are responsible for an estimated 199 fire hydrants and an estimated 486 valves within the water distribution system. The Town also maintains eight meter and pressure reducing valve (PRV) vaults.

Town of Altavista  
Water Department  
FY2020 ADOPTED BUDGET

	<b>FY2017 ACTUAL</b>	<b>FY2018 ACTUAL</b>	<b>FY2019 ADOPTED</b>	<b>FY2019 PROJECTED</b>	<b>FY2020 ADOPTED</b>
<b>WATER DEPARTMENT - FUND 50</b>					
Wages & Benefits	566,649	549,595	656,800	637,330	682,650
Other Employee Benefits					
Services	171,009	149,738	161,200	75,650	167,100
Other Charges	219,349	256,248	240,950	226,500	247,750
Materials & Supplies	248,074	227,205	272,200	283,050	292,650
Debt Service	390,382	419,017	422,200	422,240	422,250
Capital Outlay	1,633,485	225,237	607,180	606,150	355,900
Surplus / Transfer Out	0	0	0	0	56,900
<b>Total Expenditures</b>	<b>3,228,948</b>	<b>1,827,041</b>	<b>2,360,530</b>	<b>2,250,920</b>	<b>2,225,200</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - ADMIN.</b>					
Salaries & Wages - Admin.	21,105	16,631	17,500	17,500	17,800
Salaries & Wages - Overtime	0	0	200	200	200
Benefits/FICA	1,285	1,016	1,350	1,350	1,400
Benefits/VRS	2,147	827	2,000	2,000	1,850
Benefits/Group Medical Insurance	4,341	3,317	3,500	3,500	3,550
Benefits/Group Life Insurance	273	149	250	250	250
<b>WAGES &amp; BENEFITS - Admin. - TOTAL</b>	<b>29,151</b>	<b>21,940</b>	<b>24,800</b>	<b>24,800</b>	<b>25,050</b>
<b>ADMINISTRATION -TOTAL</b>	<b>29,151</b>	<b>21,940</b>	<b>24,800</b>	<b>24,800</b>	<b>25,050</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - TREATMENT</b>					
Salaries & Wages - Treatment	297,833	317,693	362,300	350,000	377,700
Salaries & Wages - Overtime	40,870	19,124	15,000	15,000	15,000
Benefits/FICA	25,069	24,629	28,900	28,000	30,050
Benefits/VRS	30,613	15,648	36,500	35,100	37,850
Benefits/Group Medical Insurance	43,341	36,822	47,500	47,500	54,500
Benefits/Group Life Insurance	3,911	2,818	4,750	4,600	5,000
<b>WAGES &amp; BENEFITS - Treatment - TOTAL</b>	<b>441,636</b>	<b>416,735</b>	<b>494,950</b>	<b>480,200</b>	<b>520,100</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL</b>					
Maint. Service Contracts	22,540	28,139	23,500	23,000	29,000
Misc. Professional Services	46,564	66,390	25,000	10,000	25,000
Physicals	215	625	500	500	800
Water Purchases - CC	92,220	43,300	90,000	22,000	90,000
Repairs & Maint.	9,470	11,284	14,000	12,000	14,000
<b>SERVICES -TOTAL</b>	<b>171,009</b>	<b>149,738</b>	<b>153,000</b>	<b>67,500</b>	<b>158,800</b>
<b>OTHER CHARGES</b>					
Electrical	152,137	104,174	122,000	120,000	122,000
Heating	1,978	2,442	3,500	3,200	3,500
Telecommunications	13,225	10,070	11,750	10,000	11,750
Other Property Insurance	0	8,850	8,650	8,650	8,750
Motor Vehicle Insurance	0	300	300	300	500
General Liability Insurance	0	3,432	4,200	4,200	4,300
Subsistence & Lodging	239	0	3,000	1,500	3,000
Conventions & Education	3,491	4,338	5,000	4,000	5,000
Dues & Assoc. Memberships	770	770	1,000	800	1,000
Refunds	0	0	500	700	500
Misc. Expense	493	912	2,000	1,500	2,000
Sample Testing / Outsourced	9,188	10,757	17,000	15,500	20,000
Fees Paid to Commonwealth	4,953	4,952	5,500	5,000	5,500

Town of Altavista  
Water Department  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
Professional License	735	730	1,000	1,600	1,000
Loan Issuance Costs	0	0	0	0	0
State Fluoride Grant	24,881	60,749	0	0	0
<b>OTHER CHARGES - TOTAL</b>	<b>212,090</b>	<b>212,476</b>	<b>185,400</b>	<b>176,950</b>	<b>188,800</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	2,735	2,814	3,500	3,000	3,500
Repair & Maint. Supplies	53,686	13,052	30,000	30,000	30,000
Fuel	2,893	3,894	3,000	3,200	4,000
Materials & Supplies/Vehicles & Equip.	2,568	1,297	1,500	1,400	1,500
Uniforms & Wearing Apparel	6,644	7,148	7,250	7,200	7,250
Safety Equipment & Programs	0	390	2,500	1,500	2,500
Other Operating Supplies - Chemicals	137,923	108,499	95,000	120,000	115,000
Laboratory Test Chemicals	0	11,483	22,000	15,000	17,000
Small Tools & Supplies	833	541	2,000	1,900	2,000
Small Equipment	0	3,241	7,500	6,000	7,500
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>204,548</b>	<b>146,304</b>	<b>174,250</b>	<b>189,200</b>	<b>190,250</b>
<b>WATER - TREATMENT - TOTAL</b>	<b>1,029,283</b>	<b>925,253</b>	<b>1,007,600</b>	<b>913,850</b>	<b>1,057,950</b>
<b>BEDFORD PUMP STATION OTHER CHARGES</b>					
Electrical	0	7,302	9,600	8,000	9,600
Telecommunications	0	481	550	500	550
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>7,783</b>	<b>10,150</b>	<b>8,500</b>	<b>10,150</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	39	3,000	2,000	3,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>39</b>	<b>3,000</b>	<b>2,000</b>	<b>3,000</b>
<b>BEDFORD PUMP STATION - TOTAL</b>	<b>0</b>	<b>7,822</b>	<b>13,150</b>	<b>10,500</b>	<b>13,150</b>
<b>LOLA PUMP STATION OTHER CHARGES</b>					
Electrical	0	1,114	1,000	1,000	1,000
Telecommunications	0	481	550	500	550
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>1,594</b>	<b>1,550</b>	<b>1,500</b>	<b>1,550</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	0	100	0	100
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>0</b>	<b>100</b>
<b>LOLA PUMP STATION - TOTAL</b>	<b>0</b>	<b>1,594</b>	<b>1,650</b>	<b>1,500</b>	<b>1,650</b>
<b>MELINDA PUMP STATION OTHER CHARGES</b>					
Electrical	0	0	0	0	3,200
Telecommunications	0	0	0	0	200
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,400</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	0	0	0	1,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000</b>
<b>MELINDA PUMP STATION - TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,400</b>

Town of Altavista  
Water Department  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
<b>MCMINNIS SPRING OTHER CHARGES</b>					
Electrical	0	7,770	9,600	8,000	9,600
Telecommunications	0	647	800	750	800
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>8,417</b>	<b>10,400</b>	<b>8,750</b>	<b>10,400</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	2,231	3,000	2,500	3,000
Other Operating Supplies / Chemicals	0	5,101	7,500	6,250	7,500
Laboratory Test Chemicals	0	877	1,300	1,500	3,400
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>8,210</b>	<b>11,800</b>	<b>10,250</b>	<b>13,900</b>
<b>MCMINNIS SPRING - TOTAL</b>	<b>0</b>	<b>16,627</b>	<b>22,200</b>	<b>19,000</b>	<b>24,300</b>
<b>REYNOLDS SPRING OTHER CHARGES</b>					
Electrical	0	11,008	12,000	10,000	12,000
Telecommunications	0	1,278	1,500	1,800	1,500
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>12,286</b>	<b>13,500</b>	<b>11,800</b>	<b>13,500</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	1,592	3,000	2,500	3,000
Other Operating Supplies / Chemicals	0	5,050	7,500	6,250	7,500
Laboratory Test Chemicals	0	877	1,300	1,500	3,400
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>7,519</b>	<b>11,800</b>	<b>10,250</b>	<b>13,900</b>
<b>REYNOLDS SPRING - TOTAL</b>	<b>0</b>	<b>19,805</b>	<b>25,300</b>	<b>22,050</b>	<b>27,400</b>
<b>TANKS &amp; INDUSTRIAL METERS OTHER CHARGES</b>					
Electrical	0	718	1,200	1,000	1,200
Telecommunications	0	1,141	1,300	1,300	1,300
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>1,860</b>	<b>2,500</b>	<b>2,300</b>	<b>2,500</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	1,794	2,500	2,500	2,500
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>1,794</b>	<b>2,500</b>	<b>2,500</b>	<b>2,500</b>
<b>TANKS &amp; INDUSTRIAL METERS - TOTAL</b>	<b>0</b>	<b>3,653</b>	<b>5,000</b>	<b>4,800</b>	<b>5,000</b>
<b>WATER - SUBTOTAL:</b>	<b>1,205,081</b>	<b>1,182,787</b>	<b>1,331,150</b>	<b>1,222,530</b>	<b>1,390,150</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - DISTRIBUTION</b>					
Salaries & Wages - Distribution	77,382	85,025	98,850	95,800	100,050
Salaries & Wages - Overtime	449	2,568	3,100	3,100	3,100
Benefits/FICA	5,291	6,753	7,650	7,570	7,950
Benefits/VRS	7,089	4,388	10,000	9,600	10,050
Benefits/Group Medical Insurance	4,745	11,396	16,150	15,000	15,000
Benefits/Group Life Insurance	905	790	1,300	1,260	1,350
<b>WAGES &amp; BENEFITS - Dist. - TOTAL</b>	<b>95,861</b>	<b>110,920</b>	<b>137,050</b>	<b>132,330</b>	<b>137,500</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL</b>					
Maint. Service Contracts	0	0	2,900	2,900	3,000
Physicals	0	0	300	250	300
GIS Mapping Updates	0	0	5,000	5,000	5,000
<b>SERVICES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>8,200</b>	<b>8,150</b>	<b>8,300</b>

Town of Altavista  
Water Department  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
<b>OTHER CHARGES</b>					
Telecommunications	0	0	500	500	500
Subsistance & Lodging	0	0	500	250	500
Conventions & Education	0	590	800	800	800
Meter Testing/Replacement	7,259	10,854	15,000	14,500	15,000
Other Charges - MISS UTILITY	0	389	650	650	650
<b>OTHER CHARGES - TOTAL</b>	<b>7,259</b>	<b>11,833</b>	<b>17,450</b>	<b>16,700</b>	<b>17,450</b>
<b>MATERIALS &amp; SUPPLIES - DISTRIBUTION</b>					
Office Supplies	0	0	1,500	1,600	250
Repair & Maintenance Supplies	43,526	48,687	50,000	50,000	50,000
Fuel	0	2,196	6,250	6,250	6,500
Materials & Supplies/Vehicles & Equip.	0	8,797	6,000	6,000	6,250
Uniforms & Wearing Apparel	0	2,119	2,300	2,300	2,300
Safety Equipment & Programs	0	380	1,300	1,300	1,300
Small Equipment	0	1,163	1,400	1,400	1,400
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>43,526</b>	<b>63,340</b>	<b>68,750</b>	<b>68,850</b>	<b>68,000</b>
<b><i>DISTRIBUTION -TOTAL</i></b>	<b>146,647</b>	<b>186,093</b>	<b>231,450</b>	<b>226,030</b>	<b>231,250</b>
<b>DEBT SERVICE</b>					
Debt Service - Principal 2016 Refinance- Bond debt - July 2034	164,990	165,290	169,900	169,930	174,600
Debt Service - Interest 2016 Refinance- Bond debt - July 2034	69,351	100,085	97,500	97,500	92,800
Debt Service - Principal 2016 Bond debt - January 2036	94,987	95,039	97,500	97,510	100,050
Debt Service - Interest 2016 Bond debt - January 2036	61,055	58,603	57,300	57,300	54,800
<b><i>DEBT SERVICE -TOTAL</i></b>	<b>390,382</b>	<b>419,017</b>	<b>422,200</b>	<b>422,240</b>	<b>422,250</b>
<b>WATER DEPARTMENT TOTAL - OPERATIONS</b>	<b>1,595,463</b>	<b>1,601,804</b>	<b>1,753,350</b>	<b>1,644,770</b>	<b>1,812,400</b>

Town of Altavista  
Water Department  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
<b>WATER DEPARTMENT - FUND 50</b>					
<b>CAPITAL OUTLAY</b>					
Motor Vehicles - Repl.	0	0	4,250	4,250	4,250
Machinery & Equip. - Replc.	297,654	198,581	227,600	228,400	278,000
Replacement - Water System / Filter Improvements	0	0	0	0	0
Replacement - Waterlines Rt. 43 Utility Proj	48,000	0	0	0	0
Replacement - Waterline Improvements	68,621	0	0	0	0
Replacement - Improv Other than Buildings	0	26,656	100,000	100,000	10,000
Replacement - Water Improvements / Main St (1B)	952,464	0	0	0	0
Melinda/Avondale PS and Pipe Network (HPZ)	0	0	132,000	132,000	0
SCADA System	86,690	0	125,000	125,000	0
Replacement - WTP Electrical	81,789	0	0	0	0
Machinery & Equip. - New	0	0	0	0	52,200
Machinery & Equip. - Dominion Power Station	38,482	0	0	0	0
Machinery & Equip. - Replc.	0	0	9,200	9200	11,450
Replacement - Improv Other than Buildings	59,786	0	0	0	0
Machinery & Equip. - New	0	0	9,130	7300	0
<b>WATER DEPARTMENT TOTAL - CAPITAL OUTLAY</b>	<b>1,633,485</b>	<b>225,237</b>	<b>607,180</b>	<b>606,150</b>	<b>355,900</b>
<b>TRANSFER OUT</b>					
Transfer Out - Enterprise Fund Reserve	0	0	0	0	56,900
<b>TRANSFER OUT - TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>56,900</b>

# WASTE WATER EXPENDITURES

**UTILITIES (ENTERPRISE)**  
**WASTE WATER**  
**Fund 50 – Department 5101-702**

The Town of Altavista operates a 3.6 MGD waste water treatment facility located on the south side of the Norfolk Southern railway at the termini of Lane Access Road. The plant draws raw water from the Staunton River. The facility discharges treated effluent to the Staunton River. Currently there are nine (9) full-time employees that operate the WWTP; along with a Utility Director and one (1) plant Maintenance Mechanic both of which are shared (50%) with the water treatment plant.

The WWTP is an activated sludge facility with extended aeration. The process includes two wastewater pump stations, a septage receiving station, head works, dual grit traps, aeration basins, and circular secondary clarifiers with return/waste activated sludge and scum pump station. Ultraviolet irradiation is used for disinfection of treated effluent.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 30% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Collection component of this department consists of an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The utility crew was previously directed through Public Works and is now directed through the Utility Department. This group is responsible for the maintenance, repair, and replacement of sewer lines throughout the service area.

Town of Altavista  
Wastewater Department  
FY2020 ADOPTED BUDGET

	<b>FY2017 ACTUAL</b>	<b>FY2018 ACTUAL</b>	<b>FY2019 ADOPTED</b>	<b>FY2019 PROJECTED</b>	<b>FY2020 ADOPTED</b>
<b>WASTEWATER DEPARTMENT - FUND 50</b>					
Wages & Benefits	575,324	674,874	807,200	763,290	800,400
Other Employee Benefits					
Services	57,084	78,336	45,800	34,450	46,800
Other Charges	300,948	344,040	356,450	363,400	372,450
Materials & Supplies	145,083	176,175	221,150	219,750	250,150
Debt Service	0	0	0	0	0
Capital Outlay	112,399	26,656	782,320	773,870	255,550
Surplus / Transfer Out	0	0	0	0	56,850
<b>Total Expenditures</b>	<b>1,190,838</b>	<b>1,300,081</b>	<b>2,212,920</b>	<b>2,154,760</b>	<b>1,782,200</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - ADMIN.</b>					
Salaries & Wages - Admin.	5,276	10,904	11,700	11,700	11,850
Salaries & Wages - Overtime	0	0	100	100	100
Benefits/FICA	321	670	950	950	950
Benefits/VRS	537	531	1,400	1,400	1,250
Benefits/Group Medical Insurance	1,085	2,133	2,400	2,400	2,400
Benefits/Group Life Insurance	68	96	200	200	200
<b>WAGES &amp; BENEFITS - ADMIN. - TOTAL</b>	<b>7,288</b>	<b>14,333</b>	<b>16,750</b>	<b>16,750</b>	<b>16,750</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - TREATMENT</b>					
Salaries & Wages - Treatment	380,592	434,719	485,100	450,600	479,800
Salaries & Wages - Overtime	5,289	9,891	5,000	9,000	7,000
Benefits/FICA	26,942	31,356	37,500	35,160	37,250
Benefits/VRS	38,568	21,064	49,000	45,150	48,100
Benefits/Group Medical Insurance	61,727	51,164	70,400	64,900	67,700
Benefits/Group Life Insurance	4,860	3,452	6,400	5,900	6,300
<b>WAGES &amp; BENEFITS - TREATMENT - TOTAL</b>	<b>517,979</b>	<b>551,646</b>	<b>653,400</b>	<b>610,710</b>	<b>646,150</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL</b>					
Maint. Service Contracts	6,037	7,712	7,000	8,000	8,000
Misc. Professional Services	48,073	66,136	25,000	15,000	25,000
Physicals	485	335	2,000	500	2,000
Repairs & Maint.	2,488	4,153	5,000	4,200	5,000
<b>SERVICES - TOTAL</b>	<b>57,084</b>	<b>78,336</b>	<b>39,000</b>	<b>27,700</b>	<b>40,000</b>
<b>OTHER CHARGES</b>					
Electrical	274,650	286,891	275,000	290,000	290,000
Heating	1,978	2,803	4,000	3,000	4,000
Telecommunications	4,618	7,575	9,000	8,000	9,000
Other Property Insurance	0	8,850	8,650	8,650	8,750
Motor Vehicle Insurance	0	800	850	850	1,400
General Liability Insurance	0	3,433	4,200	4,200	4,300
Subsistence & Lodging	0	530	1,000	700	1,000
Conventions & Education	750	2,105	3,000	2,500	3,000
Dues & Assoc. Memberships	348	0	500	500	500
Refunds	0	0	300	300	300
Miscellaneous Expense	50	334	1,000	500	1,000
Sample Testing / Outsourced	8,966	3,991	11,000	9,000	11,000
Fees Paid to Commonwealth	9,492	9,492	9,500	9,500	9,500
Sample Testing / In House	0	5,042	5,000	5,000	5,250
Professional License	80	532	1,500	700	1,500
EOP Environmental Sampling	16	0	5,000	5,000	5,000
<b>OTHER CHARGES - TOTAL</b>	<b>300,948</b>	<b>332,377</b>	<b>339,500</b>	<b>348,400</b>	<b>355,500</b>

Town of Altavista  
Wastewater Department  
FY2020 ADOPTED BUDGET

	<u>FY2017</u> <u>ACTUAL</u>	<u>FY2018</u> <u>ACTUAL</u>	<u>FY2019</u> <u>ADOPTED</u>	<u>FY2019</u> <u>PROJECTED</u>	<u>FY2020</u> <u>ADOPTED</u>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	494	2,310	2,000	2,000	2,000
Maint. Supplies	51,083	29,593	50,000	50,000	50,000
Fuel	8,527	8,609	9,000	9,000	10,000
Materials & Supplies/Vehicles & Equip.	619	3,257	3,000	3,000	3,000
Uniforms & Wearing Apparel	5,362	5,294	7,000	7,000	7,000
Safety Equipment & Programs	0	1,168	5,000	3,000	5,000
Other Operating Supplies / Chemicals	63,414	68,321	50,000	65,000	65,000
Small Tools & Supplies	1,327	671	1,500	1,000	15,000
Laboratory Test Equipment	0	16,209	30,000	25,000	30,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>130,826</b>	<b>135,430</b>	<b>157,500</b>	<b>165,000</b>	<b>187,000</b>
<b>WASTE WATER TREATMENT - TOTAL</b>	<b>1,006,837</b>	<b>1,097,790</b>	<b>1,189,400</b>	<b>1,151,810</b>	<b>1,228,650</b>
<b>OTHER CHARGES - RIVERVIEW PUMP STATION</b>					
Electrical	0	10,211	13,000	12,000	13,000
Telecommunications	0	575	1,500	800	1,500
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>10,786</b>	<b>14,500</b>	<b>12,800</b>	<b>14,500</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	3,440	10,000	10,000	10,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>3,440</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>RIVERVIEW PUMP STATION - TOTAL (NEW)</b>	<b>0</b>	<b>14,226</b>	<b>24,500</b>	<b>22,800</b>	<b>24,500</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - COLLECTION</b>					
Salaries & Wages - Collection	40,952	83,367	98,850	97,800	100,050
Salaries & Wages - Overtime	15	2,311	3,100	3,100	3,100
Benefits/FICA	2,716	6,632	7,650	7,700	7,950
Benefits/VRS	3,634	4,271	10,000	9,800	10,050
Benefits/Group Medical Insurance	2,277	11,092	16,150	16,150	15,000
Benefits/Group Life Insurance	463	1,224	1,300	1,280	1,350
<b>WAGES &amp; BENEFITS - COLLECTION - TOTAL</b>	<b>50,058</b>	<b>108,895</b>	<b>137,050</b>	<b>135,830</b>	<b>137,500</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL</b>					
Maint. Service Contracts	0	0	1,500	1,500	1,500
Physicals / Drug Screenings	0	0	300	250	300
GIS Mapping Updates	0	0	5,000	5,000	5,000
<b>SERVICES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>6,800</b>	<b>6,750</b>	<b>6,800</b>
<b>OTHER CHARGES</b>					
Telecommunications	0	0	500	500	500
Subsistence & Lodging	0	0	500	250	500
Conventions & Education	0	590	800	800	800
Other Charges - MISS UTILITY	0	287	650	650	650
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>877</b>	<b>2,450</b>	<b>2,200</b>	<b>2,450</b>
<b>MATERIALS &amp; SUPPLIES - COLLECTION</b>					
Office Supplies	0	0	1,500	1,600	500
Repair & Maintenance Supplies	14,256	20,278	35,000	26,000	35,000
Fuel	0	3,150	6,250	6,250	6,500
Materials & Supplies/Vehicles & Equip.	0	9,348	6,000	6,000	6,250
Uniforms & Wearing Apparel	0	2,957	2,300	2,300	2,300
Safety Equipment & Programs	0	240	1,300	1,300	1,300
Small Equipment	0	1,331	1,300	1,300	1,300
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>14,256</b>	<b>37,304</b>	<b>53,650</b>	<b>44,750</b>	<b>53,150</b>
<b>COLLECTION TOTAL</b>	<b>64,314</b>	<b>147,076</b>	<b>199,950</b>	<b>189,530</b>	<b>199,900</b>
<b>WASTEWATER DEPARTMENT TOTAL - OPERATIONS</b>	<b>1,078,439</b>	<b>1,273,425</b>	<b>1,430,600</b>	<b>1,380,890</b>	<b>1,469,800</b>

Town of Altavista  
Wastewater Department  
FY2020 ADOPTED BUDGET

	<u>FY2017 ACTUAL</u>	<u>FY2018 ACTUAL</u>	<u>FY2019 ADOPTED</u>	<u>FY2019 PROJECTED</u>	<u>FY2020 ADOPTED</u>
<b>WASTEWATER DEPARTMENT - FUND 50</b>					
<b>CAPITAL OUTLAY</b>					
Machinery & Equip. - Replc.	0	0	0	0	177,900
Motor Vehicle - Replace	0	0	4,000	4,000	4,000
Machinery & Equip. - Replc.	112,399	0	510,000	501,700	0
Replacement - Sewerlines Rt. 43 Utility Proj	0	0	0	0	0
Replacement - SCADA System	0	0	60,000	60,000	0
Improvements other than Buildings - Replc.	0	26,656	75,000	75,000	10,000
Replacement - WWTP Electrical	0	0	110,000	110,000	0
Motor Vehicle - New	0	0	0	0	0
Machinery & Equip. - New	0	0	0	0	52,200
Machinery & Equip. - Replc.	0	0	9,200	9,200	11,450
Improvements other than Buildings - Replc.	0	0	10,000	10,000	0
Machinery & Equip. - New	0	0	4,120	3,970	0
<b>WASTEWATER DEPARTMENT TOTAL - CAPITAL OUTLAY</b>	<b>112,399</b>	<b>26,656</b>	<b>782,320</b>	<b>773,870</b>	<b>255,550</b>

# **CEMETERY FUND (FUND 90)**

Town of Altavista  
Cemetery Fund  
FY2020 ADOPTED BUDGET

<b>Cemetery Fund - Fund 90</b>	<b>FY2017 ACTUAL</b>	<b>FY2018 ACTUAL</b>	<b>FY2019 ADOPTED</b>	<b>FY2019 PROJECTED</b>	<b>FY2020 ADOPTED</b>
<b>REVENUE</b>					
Permits/Burials	16,000	19,896	15,000	15,000	15,000
Interest/Interest Income	10,977	11,223	10,000	10,500	10,500
Miscellaneous/Sale of Real Estate	1,950	4,550	4,000	4,000	4,000
Miscellaneous/Misc.	25	50	0	30	0
Transfer In From General Fund	<u>25,000</u>	<u>25,000</u>	<u>33,500</u>	<u>35,802</u>	<u>46,050</u>
<b>CEMETERY FUND - GRAND TOTAL:</b>	<b><u>53,952</u></b>	<b><u>60,719</u></b>	<b><u>62,500</u></b>	<b><u>65,332</u></b>	<b><u>75,550</u></b>
<b>EXPENDITURES</b>					
Salaries and Wages/Regular	7,115	4,516	9,700	9,700	9,700
Salaries and Wages/Overtime	1,348	792	1,000	1,000	1,000
Benefits/FICA	598	367	800	800	800
Benefits/VRS	817	466	1,000	1,000	1,000
Benefits/Medical	1,295	604	1,550	1,550	1,550
Benefits/Group Life	94	53	200	200	200
Mowing Contract	0	0	16,000	16,000	24,800
Other Charges/Misc. Reimb.	605	0	0	2,330	0
Materials/Supplies & Repairs/Maint.	16,824	12,857	5,000	5,000	10,000
Materials/Supplies/Opening Graves	0	0	1,500	2,100	1,500
<b>CEMETERY TOTAL - OPERATIONS</b>	<b>28,696</b>	<b>19,656</b>	<b>36,750</b>	<b>39,680</b>	<b>50,550</b>
<b>CAPITAL OUTLAY</b>					
Machinery & Equip. - Repl.	0	0	750	652	0
<b>CEMETERY TOTAL - CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>750</b>	<b>652</b>	<b>0</b>
Transfer Out/To Cemetery Reserve	25,256	41,063	25,000	25,000	25,000
<b>CEMETERY FUND - GRAND TOTAL:</b>	<b><u>53,952</u></b>	<b><u>60,719</u></b>	<b><u>62,500</u></b>	<b><u>65,332</u></b>	<b><u>75,550</u></b>

# **CAPITAL IMPROVEMENT PROGRAM (CIP)**

- FY 2020 – 2024 Project Spreadsheets
- FY 2020 Funding Sources
- Departmental Project Detail Sheets

Town of Altavista  
Capital Improvements Program (CIP)  
FY2020 - 2024

<b>ADMINISTRATION CIP BY YEAR</b>								
				<b><u>FY2020</u></b>	<b><u>FY2021</u></b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>	<b><u>FY2024</u></b>
ADM	Cloud Migration			\$ 75,000				
ADM	Website Redesign				\$ 20,000			
ADM	Printer Replacement				\$ 7,000			
ADM	Windows 7 Replacement				\$ 15,000			
ADM	Council's Tablets Replacement					\$ 10,000		
ADM	VPN/Firewall Replacement							\$ 6,000
ADM	Exchange Server Replacement							\$ 17,000
<b>ADMINISTRATION TOTAL:</b>				\$ 75,000	\$ 42,000	\$ 10,000	\$ -	\$ 23,000
						<b>FY2020-2024 CIP TOTAL:</b>		\$ 150,000

<b>AVOCA CIP BY YEAR</b>								
				<b><u>FY2020</u></b>	<b><u>FY2021</u></b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>	<b><u>FY2024</u></b>
AV	HVAC Replacement (Visitor's Ctr)			\$ 8,200				
AV	Rewire Outdoor Electrical				\$ 5,000			
AV	Wooden Storage Building					\$ 25,000		
AV	Avoca Heat Pump Replacement						\$ 35,000	
AV	Interior Décor Replacement							\$ 30,000
<b>AVOCA TOTALS:</b>				\$ 8,200	\$ 5,000	\$ 25,000	\$ 35,000	\$ 30,000
						<b>FY2020-2024 CIP TOTAL:</b>		\$ 103,200

<b>POLICE DEPARTMENT CIP BY YEAR</b>								
				<b><u>FY2020</u></b>	<b><u>FY2021</u></b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>	<b><u>FY2024</u></b>
PD	Vehicle Replacement			\$ 86,000	\$ 86,000	\$ 47,000	\$ 47,000	\$ 47,000
PD	Police Firing Range Building			\$ 25,000				
PD	Office Renovations				\$ 67,000			
PD	Mobile DATA Terminals							\$ 24,500
<b>POLICE DEPT. TOTAL:</b>				\$ 111,000	\$ 153,000	\$ 47,000	\$ 47,000	\$ 71,500
						<b>FY2020-2024 CIP TOTAL:</b>		\$ 429,500

<b>ACTS (Transit) CIP BY YEAR</b>								
				<b><u>FY2020</u></b>	<b><u>FY2021</u></b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>	<b><u>FY2024</u></b>
ACTS	Bus Replacement				\$70,000	\$ 75,000		\$ 80,000
ACTS	Bus Shelters			\$ 7,000		\$ 7,000		
ACTS	Support Vehicle Replacement						\$ 28,000	
<b>ACTS TOTAL:</b>				\$ 7,000	\$ 70,000	\$ 82,000	\$ 28,000	\$ 80,000
						<b>FY2020-2024 CIP TOTAL:</b>		\$ 267,000

Town of Altavista  
Capital Improvements Program (CIP)  
FY2020 - 2024

<b>PUBLIC WORKS CIP BY YEAR</b>								
				<u><b>FY2020</b></u>	<u><b>FY2021</b></u>	<u><b>FY2022</b></u>	<u><b>FY2023</b></u>	<u><b>FY2024</b></u>
PW	Truck Replacement			\$ 55,000				
PW	Replace Generator			\$ 34,800				
PW	Replace Shop Furnace			\$ 11,000				
PW	Replace Broom Sweeper			\$ 5,200				
PW	Replace HVAC Unit (Town Hall)			\$ 7,500				
PW	Streetlight Upgrades (LED)			\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	
PW	Chemical Storage Building			\$ 300,000				
PW	Solid Waste Replacement Cans			\$ 4,500				
PW	Replace Rotary Lift				\$ 7,500			
PW	Replace Bucket Truck				\$ 120,000			
PW	Replace Tractor Mower				\$ 76,800			
PW	Replace Street Sweeper					\$ 203,000		
PW	Truck Replacement					\$ 65,000		
PW	Replace Knuckleboom Truck					\$ 175,000		
PW	Replace Refuse Truck							\$ 350,000
<b>PUBLIC WORKS TOTAL:</b>				\$ 443,200	\$ 229,500	\$ 468,200	\$ 25,200	\$ 350,000
						<b>FY2020-2024 CIP TOTAL:</b>		\$ 1,516,100

<b>PARKS &amp; RECREATION CIP BY YEAR</b>								
				<u><b>FY2020</b></u>	<u><b>FY2021</b></u>	<u><b>FY2022</b></u>	<u><b>FY2023</b></u>	<u><b>FY2024</b></u>
P&R	Resurface BB Courts (Coleman Park)			\$ 15,000				
P&R	Gazebo Roof Replacement (EP)			\$ 8,000				
P&R	Playground Replacement (SP)			\$ 125,000				
P&R	Access Bridge Replacement (SP)			\$ 50,000				
P&R	Disc Golf (Phase 1 - 9 holes)				\$ 26,100			
P&R	Trail (Connection to Lane Access Road)				\$ 75,000			
P&R	Inner Loop Trail (EP)				\$ 87,000			
P&R	Entrance Improvement (Pitt. Ave/3rd Street) (EP)					\$ 58,000		
P&R	Improvements - Picnic Area/River (EP)					\$ 50,750		
P&R	River Access (EP)					\$ 145,000		
P&R	Trail along River					\$ 87,000		
P&R	Boat Launch Area Parking/Circulation Improvements					\$ 159,000		
P&R	Improve War Memorial Entrance						\$ 36,250	
P&R	Trade Lot Parking/Circulation Improvements						\$ 232,000	
P&R	Improve Parking Lot connection to YMCA						\$ 72,500	
P&R	Pedestrian Bridge Access Improvement (EP)							\$ 108,750
P&R	English Park Sign Area Parking/Circulation Improvements							\$ 43,500
<b>PARKS &amp; RECREATION TOTAL:</b>				\$ 198,000	\$ 188,100	\$ 499,750	\$ 340,750	\$ 152,250
						<b>FY2020-2024 CIP TOTAL:</b>		\$ 1,378,850

Town of Altavista  
Capital Improvements Program (CIP)  
FY2020 - 2024

<b>UTILITIES (Water) CIP BY YEAR</b>								
				<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>
UT (W)	Tank Maintenance			\$ 198,600	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000
UT (W)	Melinda/Avondale PS and Pipe Network			\$ 683,000				
UT (W)	Water Line Replacement			\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000
UT (W)	Reed Creek Maintenance			\$ 10,000				
UT (W)	Fin. Pump & Motor Replacement (#4)			\$ 40,000				
UT (W)	Small Excavator			\$ 104,400				
UT (W)	Filter Improvements			\$ 30,000	\$ 533,000			
UT (W)	Emergency Power (PS and Springs)			\$ 38,000	\$ 460,000			
UT (W)	Chemical Pump Replacement				\$ 20,000			
UT (W)	Sedimentation/Solids Handling Imp.				\$ 150,000	\$ 2,161,000		
UT (W)	SCADA for Springs				\$ 100,000			
UT (W)	Raw Water Pump Replacement					\$ 30,000		
UT (W)	Wash Pit (Trucks and Equipment)					\$ 5,000		
UT (W)	Mid-Size Excavator					\$ 195,000		
UT (W)	Water Plant Security						\$ 187,000	
UT (W)	Tank Electrical and SCADA Imp.						\$ 2,000	\$ 252,000
UT (W)	Sweeper with Hopper attachment							\$ 7,000
UT (W)	Water Plant truck with lift-gate							\$ 55,000
UT (W)	Grapple bucket & Brush Cutter Head							\$ 11,000
UT (W)	Meter Truck Replacement							\$ 30,000
UT (W)	Utilities Truck							\$ 100,000
UT (W)	Solids Tank Pump Replacement							\$ 30,000
UT (W)	WTP Heat Pump Replacement							\$ 20,000
<b>UTILITIES (WATER) TOTAL:</b>				<b>\$1,809,000</b>	<b>\$ 2,006,300</b>	<b>\$ 3,134,300</b>	<b>\$ 932,300</b>	<b>\$1,250,000</b>
						<b>FY2020-2024 CIP TOTAL:</b>	<b>\$9,131,900</b>	

Town of Altavista  
Capital Improvements Program (CIP)  
FY2020 - 2024

<b>UTILITIES (Sewer) CIP BY YEAR</b>								
				<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>	<b>FY2024</b>
UT (S)	Pump Replacement (40 hp)			\$ 33,000				
UT (S)	WWTP Electrical Upgrade			\$1,294,400	\$1,294,400	\$1,184,400		
UT (S)	Sewer Line Root Removal			\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
UT (S)	Sewer Line Replacement/Rehab			\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500
UT (S)	Aeration Rehab			\$ 190,000	\$ 628,000	\$2,261,000		
UT (S)	Blower Replacement (100h hp)			\$ 18,000		\$ 18,000		
UT (S)	Feed Pump Replacement			\$ 26,500		\$ 27,500		\$ 28,500
UT (S)	Wheel Loader			\$ 110,000				
UT (S)	Heat Pump Replacement (Personnel Bldg)			\$ 28,000				
UT (S)	Blower Replacement (60 hp)				\$ 18,000		\$ 18,000	
UT (S)	Hydraulic Ram Replacement				\$ 18,000			
UT (S)	Truck Replacement					\$ 35,000		
UT (S)	Main Pump Station Upgrade					\$ 51,000	\$ 705,000	
UT (S)	Riverview Pump Station Upgrade						\$ 15,000	\$ 289,000
UT (S)	Mobile Pump (6")						\$ 55,000	
UT (S)	WWTP SCADA Improvements						\$ 171,000	
UT (S)	Auger attachment (Skid Steer)						\$ 6,000	
UT (S)	Pushrod & Camera Head						\$ 6,000	
UT (S)	Secondary Clarifiers							\$ 124,000
UT (S)	Brush Cutter Head Attachment							\$ 11,000
UT (S)	Truck Replacement							\$ 40,000
UT (S)	Trencher Attachment							\$ 6,000
UT (S)	Commercial Water Truck							\$ 160,000
UT (S)	Heat Pump Replacement (Lab & Offices)							\$ 30,000
<b>UTILITIES (SEWER) TOTALS:</b>				<b>\$2,419,400</b>	<b>\$2,677,900</b>	<b>\$4,296,400</b>	<b>\$1,695,500</b>	<b>\$ 1,398,000</b>
						<b>FY2020-2024 CIP TOTAL:</b>		<b>\$ 12,487,200</b>

Town of Altavista  
Capital Improvements Program (CIP)  
FY2020 - 2024

<b><u>CIP FUNDING SOURCES FOR FY2020</u></b>					
<b><u>Funding Source</u></b>					<b><u>Amount</u></b>
General Funds <i>(FY2020 Projects)</i>					\$ 477,950
Highway Funds <i>(FY2020 Projects)</i>					\$ 28,850
Enterprise Funds <i>(FY2020 Projects)</i>					\$ 584,800
Transfer In From Reserves <i>(Earmarks for FY2020 Projects)</i>					\$ 323,700
Grants					\$ 5,600
General Funds/Transfer Out <i>(Future Year Projects)</i>					\$ 166,650
Highway Funds / Transfer Out <i>(Future Year Projects)</i>					\$ 21,050
Enterprise Funds/Transfer Out <i>(Future Year Projects)</i>					\$ 67,500
FY2020 Funds - Subtotal:					<u>\$ 1,676,100</u>
Bond Proceeds					<u>\$ 3,649,900</u>
<b>CIP TOTAL:</b>					<b><u>\$ 5,396,000</u></b>
<b><u>Notes:</u></b>					
♦ The Transfer Out funding is being allocated for projects scheduled in a outlying Fiscal Year.					
♦ Funding breakdown for individual projects can be viewed on the following project sheets.					

# ADMINISTRATION

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR:  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 75,000	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Legal/Misc.						
Light Equip/Furniture	\$ 75,000					
Other						

Total Capital Cost Estimate:	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

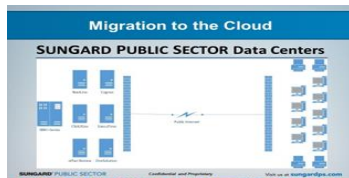
Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 75,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 75,000

## Project Description:

To migrate our governmental software, Naviline to the Cloud and eliminate our As400. The current As400 was purchased in FY2012 and is in need of replacing as it is at the end of its useful life. The operating system (IBM V7R1) needs updating as support ended April 2018. We currently have a service extension that will be available until 4/30/2021.

## Justification/Linkage:

To provide and maintain the organization's network/equipment to insure it is always secure while delivering information quickly and efficiently.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:						
Other		\$ 20,000				

Total Capital Cost Estimate:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 20,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 20,000

## Project Description:

To redesign/update the Town Website. A professional website is necessary to present the right image to the public, allow access to on-line services, communicate with the town, and meet the needs of businesses and industries within the town. It also provides a tool for those interested in visiting, relocating, or starting a business in town.

## Justification/Linkage:

To promote tourism by capitalizing on local and regional points of interest.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration

DIVISION:

PROJECT NAME: Replacement of IBM printer

LOCATION: Town Hall

YEAR: FY 2021

ACCT#: 010-1101-401.81-04

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 7,000	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:		\$ 7,000				
Other						

Total Capital Cost Estimate:	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 7,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 7,000

## Project Description:

To replace the IBM printer with upgraded or like technology. This printer is used to print AP checks, utility bills, tax letters, and business license forms to name a few items. In March of 2021, the printer will be 9 years old and at the end of its useful life, which is typically 5 years.

## Justification/Linkage:

To provide and maintain the organization's equipment to insure it is always secure while delivering information quickly and efficiently.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other		\$ 15,000				

Total Capital Cost Estimate:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 15,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 15,000

## Project Description:

To upgrade Windows 7 to a newer version. Support for Windows 7 ends January 14, 2020. End of life means the end of support for the product including security updates, patches for fixing problems and customer service. The product can still be used, but at users' risk.

## Justification/Linkage:

To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 10,000	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Legal/Misc.						
Light Equip/Furniture:			\$ 10,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund				\$ 10,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ -
TOTAL:							\$ 10,000

## Project Description:

To replace Town Council tablets with upgraded or like technology. In January 2022, these tablets will be 6 years old and at the end of their useful life, as the lifespan of technology is typically 5 to 7 years.

## Justification/Linkage:

To provide and maintain the organization's equipment to insure it is always secure while delivering information quickly and efficiently.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:					\$ 6,000	
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund						\$ 2,000	
Highway Fund							
Enterprise Fund (W)						\$ 2,000	
Enterprise Fund (WW)						\$ 2,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -
TOTAL:							\$ 6,000

## Project Description:

To replace VPN/Firewall hardware with upgraded or like technology as existing equipment in offsite locations is over 5 years old.

## Justification/Linkage:

To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:					\$ 17,000	
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

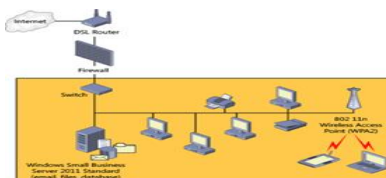
Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund						\$ 17,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,000	\$ -
						TOTAL:	\$ 17,000

## Project Description:

To replace the exchange server with upgraded or like technology. Our current exchange server, which manages the user directory for the organization's network, was replace in FY2018. Our current inventory replacement plan for our network servers is 6 to 7 years in order to remain current on our operating system.

## Justification/Linkage:

To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



**AVOCA**

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Avoca Museum

DIVISION:

PROJECT NAME: Replacement of VC 1st floor heat pumps

LOCATION: Sue M. Jackson Visitor's Center at Avoca Museum

YEAR: FY 2020

ACCT#: 010-9105-801-81-30

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 8,200	\$ -	\$ 8,200	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:	\$ 8,200					
Other:						

Total Capital Cost Estimate:	\$ 8,200	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 8,200	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 8,200					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 8,200	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 8,200

## Project Description:

In the summer of 2018, Town Council advanced funding for the split-level units serving the second floor of the Sue M. Jackson Visitor's Center to be replaced. The balance of those funds were earmarked to replace the heat pump serving the VC's first floor and will be utilized in FY 2020.

## Justification/Linkage:

To promote tourism and create and maintain high-quality community facilities and infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR:  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:						
Other		\$ 5,000				

Total Capital Cost Estimate:	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 5,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

## Project Description:

Underground electrical lines are used during both public and private events. Due to worn insulation, these lines tend to be undependable when there is moisture in the ground. The lines will be replaced with new lines and receptables to correct the problem.

## Justification/Linkage:

To promote tourism and create and maintain high-quality community facilities and services.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 25,000			
Legal/Misc.						
Light Equip/Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund				\$ 25,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

## Project Description:

Construct 12' x 30' wooden structure to replace an old tractor-trailer container that is deteriorated and leaking.

## Justification/Linkage:

To promote tourism and create and maintain high-quality community facilities and infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:				\$ 35,000		
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

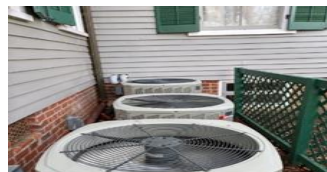
Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund					\$ 35,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -
TOTAL:							\$ 35,000

## Project Description:

By FY2023, the mansion's heat pumps will be almost eighteen years old. It is recommended that the heat pumps serving the house be replaced and air handlers serviced properly.

## Justification/Linkage:

To promote tourism and create and maintain high-quality community facilities and infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

DIVISION:

PROJECT NAME:

LOCATION:

YEAR: FY

ACCT#:

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements					\$ 30,000	
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund						\$ 30,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
TOTAL:						\$ 30,000	

## Project Description:

In FY2016, a CIP project replaced the 25 year-old wallpaper and draperies in the Mansion's Parlor, Entrance Hall, Second Floor Landing, Halls, Campbell Gallery, Fauntleroy Gallery, and a portion of the Blue Room. Still needed are new wallpaper and draperies for the Pink & Blue Rooms along with those for the Chamber, Dining Room, Bathroom and Library.

## Justification/Linkage:

To promote tourism and create and maintain high-quality community facilities and infrastructure.



# ACTS (TRANSIT)

## FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Transit System
**DIVISION:** ACTS

**PROJECT NAME:** Bus Shelters
**LOCATION:** Various

**YEAR:** FY 2020
**ACCT#:** 010-6101-403.82-30

**Type of Project:**
☐ New
 ☒ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 14,000	\$ -		\$ 7,000 -	\$ 7,000	\$ -	\$ -	\$ -	

### PROJECT COSTS

#### ACTIVITY

Site Preparation & Improvements  
 Light Equip/Furniture:  
 Other

	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Site Preparation & Improvements	\$ 1,500		\$ 1,500			
Light Equip/Furniture:	\$ 5,500		\$ 5,500			
Other						

Total Capital Cost Estimate:	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -

### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

#### Type of Expenditure

Salaries/Benefits  
 Professional & Consulting Services:  
 Materials & Supplies  
 Maintenance/Fuel  
 Other

	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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### METHODS OF FINANCING

#### Funding Sources

General Fund  
 Grants (List)  
 Other (List)

Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund	\$ 1,400		\$ 1,400			
Grants (List)	\$ 5,600		\$ 5,600			
Other (List)						

TOTAL	\$ -	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 14,000

#### Project Description:

Shelters are provided to keep riders out of the elements and provide comfort as they wait on the bus route. To date three shelters have been placed on the route.

#### Justification/Linkage:

Consider the viability of new and/or improved transit services in the Town of Altavista and the surrounding area.



## FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Transit System
**DIVISION:** ACTS

**PROJECT NAME:** Bus Replacement
**LOCATION:** Town Hall

**YEAR:** FY 2021
**ACCT#:** 010-6101-403.81-02

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 225,000	\$ -		\$ 70,000 -	\$ 75,000	\$ -	\$ 80,000	\$ -	

### PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other		\$ 70,000	\$ 75,000		\$ 80,000	
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 70,000 -	\$ 75,000	\$ -	\$ 80,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 70,000 -	\$ 75,000	\$ -	\$ 80,000	\$ -

### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 14,000	\$ 15,000		\$ 16,000	
Grants (List)			\$ 56,000	\$ 60,000		\$ 64,000	
Other (List)							
<b>TOTAL</b>	\$ -	\$ 70,000 -	\$ 75,000	\$ -	\$ 80,000	\$ -	
<b>TOTAL:</b>							\$ 225,000

### Project Description:

Replacement of 15-passenger (BOC) body on chassis bus with similar vehicle.

### Justification/Linkage:

DRPT recommends replacement of public transportation vehicles every four years or 100,000 miles. Based on current use, one of the vehicles currently used will need replacing every two years. The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



## FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Transit System
**DIVISION:** ACTS

**PROJECT NAME:** Support Vehicle Replacement
**LOCATION:** Town Hall

**YEAR:** FY 2024
**ACCT#:** 010-6101-403.81-02

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -	

### PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:				\$ 28,000		

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -

### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund					\$ 5,600		
Grants (List)					\$ 22,400		
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 28,000	\$ -	\$ -
<b>TOTAL:</b>							\$ 28,000

### Project Description:

Replacement of 2012 Ford Explorer

### Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount of money due to maintenance.



**POLICE**

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: 
DIVISION:

PROJECT NAME: 
LOCATION:

YEAR: 
ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 313,000	\$ -	\$ 86,000	\$ 86,000	\$ 47,000	\$ 47,000	\$ 47,000	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:						
Other	\$ 86,000	\$ 86,000	\$ 47,000	\$ 47,000	\$ 47,000	

Total Capital Cost Estimate:	\$ 86,000	\$ 86,000	\$ 47,000	\$ 47,000	\$ 47,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 86,000	\$ 86,000	\$ 47,000	\$ 47,000	\$ 47,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 86,000	\$ 86,000	\$ 47,000	\$ 47,000	\$ 47,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 86,000	\$ 86,000	\$ 47,000	\$ 47,000	\$ 47,000	\$ -
TOTAL:							\$ 313,000

**Project Description:** Replace patrol vehicles with mileage exceeding 100000 miles. Two vehicles are scheduled to be replaced in 2020 and 2021; one each year after 2021.

**Justification/Linkage:** To ensure that Altavista has high quality emergency services. Replacement is based on inspection of the vehicles and verification of need by town mechanics.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Police

DIVISION: Police

PROJECT NAME: Police Range House

LOCATION: McMinnis Spring Firing Range

YEAR: FY 2020

ACCT#: 010-3101-501.81-30

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years								
				Year	Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024	Future Budget Years
	\$ 25,000	\$ -	\$ 25,000		\$ -		\$ -		\$ -		\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:	\$ 2,500					
Land/ROW/Acquisition:						
In House Services (In-Kind)	\$ 500					
Site Preparation & Improvements						
Permits/Inspections/Misc.	\$ 1,000					
Building/Utility Construction:	\$ 16,000					
Legal/Misc.						
Light Equip/Furniture:	\$ 5,000					
Other						
<b>Total Capital Cost Estimate:</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ -
<b>Total Expenditure Estimate:</b>	\$ 25,250	\$ 250	\$ 250	\$ 250	\$ 250	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	
Other						
<b>TOTAL</b>	\$ 250	\$ 250	\$ 250	\$ 250	\$ 250	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 25,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 25,000

**Project Description:** Erect an adequate sized structure and shelter for cleaning weapons and instruction. This is to include a portable toilet for the range.

**Justification/Linkage:** This will improve efficiency at the firing range by adding a place to instruct/clean weapons.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:

DIVISION:

PROJECT NAME:

LOCATION:

YEAR: FY

ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Unappropriated Subsequent Years								
					Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 67,000	\$ -	\$ -		\$ 67,000		\$ -		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.		\$ 1,000				
Building/Utility Construction:		\$ 64,000				
Light Equip/Furniture:		\$ 2,000				
Other						

Total Capital Cost Estimate:	\$ -	\$ 67,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 67,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

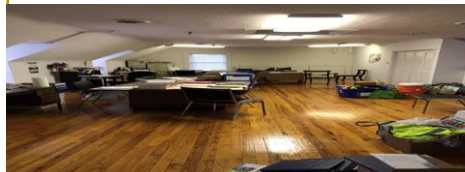
Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 67,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 67,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 67,000

## Project Description:

Phase Two of renovating the PD. This will remove the cells for a storage area and move Chief and Deputy Chief upstairs. Will also include renovations to upstairs bathroom and small kitchen area.

## Justification/Linkage:

This will address both security and expansion needs for the police department for years to come. It also creates a secure and professional working environment for officers, outside agencies working with APD and the public needing our services.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 24,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,500	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:						
Other:					\$ 24,500	

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 24,500	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 24,500	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund						\$ 24,500	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 24,500	\$ -
						TOTAL:	\$ 24,500

Project Description:

Justification/Linkage:



# PUBLIC WORKS

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Buildings & Grounds

PROJECT NAME: Replace 2000 1/2 Ton Pickup Truck

LOCATION: Public Works Shop

YEAR: FY 2020

ACCT#: 010-4102-601.82-02

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 55,000	\$ 27,500	\$ 27,500	\$ -	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

### ACTIVITY

In House Services (In Kind)  
Site Preparation & Improvements  
Building/Utility Construction:  
Legal/Misc.  
Heavy Equip./Apparatus:  
Light Equip./Furniture:  
Other:

	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
	\$ 55,000					

Total Capital Cost Estimate:	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

### Type of Expenditure

Salaries/Benefits  
Professional & Consulting Services:  
Materials & Supplies  
Maintenance/Fuel  
Other

	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

### Funding Sources

General Fund  
Highway Fund  
Enterprise Fund (W)  
Enterprise Fund (WW)  
Grants (List)  
Bonds (List)  
Reserve (List)  
Other (List)

Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
	\$ 27,500					
	\$ 27,500					

TOTAL	\$ 27,500	\$ 27,500	\$ -	\$ -	\$ -	\$ -
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Transfer Out to Reserves (Earmark)

TOTAL: \$ 55,000

## Project Description:

The current unit is 18 years old and is in need of replacement. The life expectancy of the current equipment is 15 years but was pushed back. It has been scheduled for replacement in FY2022. The plan is to replace this unit with a 1-Ton flatbed dump, with hitch & snow plow.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Buildings & Grounds

PROJECT NAME: Replace and Upgrade Generator LOCATION: Public Works Shop

YEAR: FY 2020 ACCT#: 010-4102-601.81.06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 34,800	\$ 11,200	\$ 23,600	\$ -	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:	\$ 34,800					
Other:						

Total Capital Cost Estimate:	\$ 34,800	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 34,800	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 5,900					
Highway Fund		\$ 5,900					
Enterprise Fund (W)		\$ 5,900					
Enterprise Fund (WW)		\$ 5,900					
Grants (List)							
Bonds (List)							
Reserve (List)	\$ 11,200						
Other (List)							
TOTAL	\$ 11,200	\$ 23,600	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 34,800

## Project Description:

The current unit is a 6000 watts generator that was 35 plus years old and has gone out completely and needs to be replaced. This unit was on our scheduel to be replaced in FY2022 however it did not make it.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. The current unit has gone out completely and we will using a 5500 watt generator to power the



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Buildings & Grounds

PROJECT NAME: Replace Clean Burn Furnace

LOCATION: Public Works Shop

YEAR: FY 2020

ACCT#: 010-4102-601.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 11,000	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:	\$ 11,000					
Other:						

Total Capital Cost Estimate:	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 2,750					
Highway Fund		\$ 2,750					
Enterprise Fund (W)		\$ 2,750					
Enterprise Fund (WW)		\$ 2,750					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 11,000

## Project Description:

Replace the current oil furnace that is located in the Public Works Maintenance Shop Area. This unit is the primary heat source for the Maintenance Shop. We are proposing that we replace it with a new Clean Burn unit. This unit burns used motor oil.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit was purchased in 2003 and needs to be replaced due to holes in the heat exchanger.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Streets

PROJECT NAME: Replace Broom Sweeper LOCATION: Public Works Shop

YEAR: FY 2020 ACCT#: 020-4104-601.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 5,200	\$ -	\$ 5,200		\$ -		\$ -		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:	\$ 5,200					
Other:						

Total Capital Cost Estimate:	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund		\$ 5,200					
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 5,200	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 5,200

## Project Description:

This equipment is over 30 years old and needs to be replaced. Replacement parts are no longer available for this unit.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. The Streets Department uses this equipment to remove debris from the roadways due to utility construction, paving, and shoulder work.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Buildings and Grounds

PROJECT NAME: Replace HVAC Unit

LOCATION: Town Hall

YEAR: FY 2020

ACCT#: 110-1101-401.81-30

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 7,500	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:	\$ 7,500					
Other:						

Total Capital Cost Estimate:	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 7,500					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 7,500

## Project Description:

We currently have four (4) HVAC units at the Town Hall. Three of the units have already been replaced with new. We have one (1) unit that is over the 15 years of life expectancy and needs replacing due to the age and failures.

## Justification/Linkage:

To create and maintain high-quality community facilities and services.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
\$ 25,000	\$ 125,800		\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	\$ -	\$ -	

PROJECT COSTS \$126,000.00

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:						
Other:	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200		

Total Capital Cost Estimate:	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 25,200	\$ 25,200	\$ 25,200	\$ 25,200	\$ -	\$ -
TOTAL:							\$ 100,800

## Project Description:

In order to save on the electric cost on the street lights as well as to change the bulbs to white color to make them brighter, the bulbs will be changed to LED lights. Retrofitting the heads and changing to LED bulbs will be required. Town Staff would change out 28 lights per year for the next 4 years. This project will be completed in 2023.

## Justification/Linkage:

To create and maintain high-quality community facilities and services



## FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Streets

**PROJECT NAME:** Chemical Storage Building (CSB) for Road Deicing Materials
**LOCATION:** Public Works Shop

**YEAR:** FY 2020
**ACCT#:** 020-4101-608.82-30

**Type of Project:**
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 300,000	\$ -	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -

### PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 300,000					
Legal/Misc.						
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -

### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund	\$ 285,000	\$ 15,000					
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve/Earmark (List)		\$ 285,000					
Other (List)							

<b>TOTAL</b>		\$ 300,000	\$ -	\$ -	\$ -	\$ -	\$ -
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**TOTAL:** \$ 300,000

### Project Description:

The Street Department has been setting aside monies each year since 2016 for the construction of a new salt dome which would store road salt, mixed abrasives, and brine for treating our roads. Earmarked funds in the amount of \$285,000 (Highway Funds) will be transferred in for this project.

### Justification/Linkage:

To create and maintain high-quality community facilities and services. This is needed due to the current structure is not adequate and is needed to be updated.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Sanitation

PROJECT NAME: Solid Waste Can Replacement LOCATION: Public Works

YEAR: FY 2020 ACCT#:

Type of ☐ New ☐ Expansion  
 Project: ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 4,500	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:	\$ 4,500					
Other:						

Total Capital Cost Estimate:	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 4,500					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 4,500

## Project Description:

Periodically, the solid waste cans need to be replaced. Public Works looks at the condition of the cans and estimates a life expectancy of a can of 10 years. Replacement of the cans will be done of a several year period.

## Justification/Linkage:

Life expectancy of the cans is approximately 10 years.

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 7,500	\$ -	\$ -		\$ 7,500		\$ -		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:		\$ 7,500				
Other:						

Total Capital Cost Estimate:	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 7,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 7,500

**Project Description:** The current lift is 19 years and is in need of being replaced. We are planning to have this unit replaced in 2021.

**Justification/Linkage:** To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This lift is used on all of our light vehicles such as pickup trucks, SUV, Utility Van, and one ton trucks.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Streets and B&G

PROJECT NAME: Replace Bucket Truck

LOCATION: Public Works Shop

YEAR: FY 2021

ACCT#: 010-4101-601.81-02

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 120,000	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:		\$ 120,000				
Other:						

Total Capital Cost Estimate:	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 120,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 30,000	\$ 30,000				
Highway Fund		\$ 30,000	\$ 30,000				
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
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Transfer Out to Reserves (Earmark)

(\$60,000)

TOTAL: \$ 120,000

## Project Description:

The current unit is 21 years old and is in need of replacement. The life expectancy of the current equipment is 20 years. It has been scheduled for replacement in FY2021.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used for tree removal, installing banners, Street lights maintenance & repair. Currently we are experiencing problems with the transmission, hydraulics and controls.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Streets

PROJECT NAME: Replace the 1986 2150 Tractor Mower

LOCATION: Public Works Shop

YEAR: FY 2021

ACCT#: 010-4101-601.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 76,800	\$ 25,600	\$ 25,600	\$ 25,600	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus: \$ 165,400		\$ 76,800				
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 76,800	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 76,800	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund	\$ 6,400	\$ 6,400	\$ 6,400				
Highway Fund	\$ 6,400	\$ 6,400	\$ 6,400				
Enterprise Fund (W)	\$ 6,400	\$ 6,400	\$ 6,400				
Enterprise Fund (WW)	\$ 6,400	\$ 6,400	\$ 6,400				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ 25,600	\$ 25,600	\$ 25,600	\$ -	\$ -	\$ -	\$ -
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Transfer Out to Reserves

(\$25,600)

TOTAL: \$ 76,800

## Project Description:

This equipment is currently 32 years old and needs to be replaced. This unit has been deferred for several years and we are trusting that it will hold up until FY2021 replacement date. This unit will be replaced with a JD M5085 tractor with a 7' off set frail mower and a 7' sickle bar.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Streets

PROJECT NAME: Replace 2004 Street Sweeper

LOCATION: Town Wide

YEAR: FY 2022

ACCT#: 010-4101-601.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 203,000	\$ 125,000	\$ 25,000	\$ 25,000	\$ 28,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 203,000			
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 203,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 203,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund	\$ 62,500	\$ 12,500	\$ 12,500	\$ 14,000			
Highway Fund	\$ 62,500	\$ 12,500	\$ 12,500	\$ 14,000			
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 125,000	\$ 25,000	\$ 25,000	\$ 28,000	\$ -	\$ -	\$ -
Transfer Out to Reserves (Earmark)		(\$25,000)	(\$25,000)				
TOTAL:						\$ 203,000	

## Project Description:

The life expectancy of the current equipment is 15 years. It has been scheduled for replacement in FY2022.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 65,000	\$ 16,250	\$ 16,250		\$ 16,250		\$ 16,250		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Legal/Misc.						
Light Equip/Furniture:			\$ 65,000			
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 65,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund	\$ 16,250	\$ 4,000	\$ 4,000	\$ 4,000			
Highway Fund		\$ 4,000	\$ 4,000	\$ 4,000			
Enterprise Fund (W)		\$ 4,250	\$ 4,250	\$ 4,250			
Enterprise Fund (WW)		\$ 4,000	\$ 4,000	\$ 4,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 16,250	\$ 16,250	\$ 16,250	\$ 16,250	\$ -	\$ -	\$ -

Transfer Out to Reserves (Earmark) (\$16,250) (\$16,250) (\$16,250) TOTAL: \$ 65,000

## Project Description:

The current unit is 14 years old and is in need of replacement. The life expectancy of the current equipment is 15 years. It has been scheduled for replacement in FY2022. The plan is to replace this unit with a 1-ton truck with a utility body, air compressor, welder, generator, cutting torches, and a crane lift.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Buildings & Grounds

PROJECT NAME: Replace 2007 Freightliner Knuckle Boom Truck

LOCATION: Public Works Shop

YEAR: FY 2022

ACCT#: 010-401-601.81-02

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 175,000	\$ -	\$ 58,350	\$ 58,350	\$ 58,300	\$ -	\$ -	\$ -

## PROJECT COSTS

### ACTIVITY

In House Services (In Kind)  
Site Preparation & Improvements  
Permits/Inspections/Misc.  
Building/Utility Construction:  
Legal/Misc.  
Heavy Equip./Apparatus. \$ 209,150  
Other:

FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
		\$ 175,000			

Total Capital Cost Estimate:	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 175,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

### Type of Expenditure

Salaries/Benefits  
Professional & Consulting Services:  
Materials & Supplies  
Maintenance/Fuel  
Other

FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

### Funding Sources

General Fund  
Highway Fund  
Enterprise Fund (W)  
Enterprise Fund (WW)  
Grants (List)  
Bonds (List)  
Reserve (List)  
Other (List)

Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
	\$ 43,750	\$ 43,750	\$ 43,750			
	\$ 14,600	\$ 14,600	\$ 14,550			

TOTAL	\$ -	\$ 58,350	\$ 58,350	\$ 58,300	\$ -	\$ -
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Transfer Out to Reserves (Earmark)

(\$58,350)

(\$58,350)

TOTAL:

\$ 175,000

## Project Description:

The current unit is 11 years old and is in need of replacement. The life expectancy of the current equipment is 15 years. It has been scheduled for replacement in FY2022. The plan is to replace this unit with a Model TL3 Base Loader mounted on an International 4300 chassis.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. Also due to the high volume of Bulk and Brush that we are picking up now we cannot afford to be down and we need to have a backup unit.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 350,000	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 350,000	
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ -
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Transfer Out to Reserve (Earmark)		(\$70,000)	(\$70,000)	(\$70,000)	(\$70,000)	(\$70,000)	
TOTAL:							\$ 350,000

## Project Description:

This unit was purchased in 2004. The life expectancy of the current piece of equipment is 15 years. The body was refurbished in 2019 to give us an additional 5 years of life. This unit will be 20 years old and is scheduled for replacement in FY2024.

## Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



# PARKS & RECREATION

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Basketball Court Resurfacing

LOCATION: Leonard Coleman Memorial Park

YEAR: FY 2020

ACCT#: 010-4104-602.81-26

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
In House Services (In Kind)						
Site Preparation & Improvements	\$ 15,000					
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 15,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
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TOTAL: \$ 15,000

Project Description: Resurfacing of basketball court with a 2" asphalt overly and appropriate markings.

Justification/Linkage: To create and maintain high-quality community facilities and services.

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Gazebo Roof Replacement

LOCATION: English Park

YEAR: FY 2020

ACCT#: 010-4104-602.81-26

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 8,000	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 8,000					
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 8,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -
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TOTAL: \$ 8,000

## Project Description:

The existing roof currently has wood shake shingles and was installed in 1992. We are planning to replace the roof with architectural shingles.

## Justification/Linkage:

To create and maintain high-quality community facilities and services.

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Shreve Park Playground Replacement

LOCATION: Shreve Park

YEAR: FY 2020

ACCT#:

Type of Project: ☐ New ☒ Replacement ☐ Expansion ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 125,000	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:	\$ 125,000					
Other:						

Total Capital Cost Estimate:	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

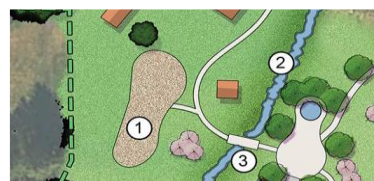
Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 125,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 125,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 125,000

## Project Description:

The current playground equipment needs to be replaced and upgraded due to the existing equipment is over 15 years old and it is worn out and outdated. It is the plan to replace and update this playground equipment in FY2020. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 1 (Appendix #2, page 1).

## Justification/Linkage:

To create and maintain high-quality community facilities and services that would enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Shreve Park Access Bridge Replacement

LOCATION: Shreve Park

YEAR: FY 2020

ACCT#: 010-4104-602.81-30

Type of ☒ New ☐ Expansion  
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 50,000	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 50,000					
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 50,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL		\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 50,000

## Project Description:

Construct a new access bridge that would cross the current creek that would be gated. Only authorize vehicles would be allowed. Pedestrians would be allowed to walk across the bridge to gain access to the park facilities. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 3 (Appendix #2, page 3).

## Justification/Linkage:

Currently in order to maintain the playground equipment, pavilion, trash collection, and lawn the Public Works has to drive across the creek to access. A new access bridge would also create and maintain high-quality community facilities and services that would enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Nine (9) Hole Disc Golf

LOCATION: English Park

YEAR: FY 2021

ACCT#:

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 26,100	\$ -	\$ -		\$ 26,100		\$ -		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 26,100				
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 26,100	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 26,100	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 26,100				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 26,100	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 26,100

## Project Description:

Build a 9 Hold Disc Golf Course at English Park. The location will need to be decided. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 28 (Appendix #2, page 28).

## Justification/Linkage:

To expand and enhance the public park system.

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Walking/Biking Trail Connection to Lane Access Road

LOCATION: English Park

YEAR: FY 2021

ACCT#:

Type of Project: ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 75,000				
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 75,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 75,000

## Project Description:

Utilize Lane Access Road as a trail connection by adding signage and markings denoting a designated trail. Make a connection between 3rd Street and Lane Access Road to allow bikes and pedestrians to connect to English Park. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 6 (Appendix #2, page 6).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Inner Loop Trail

LOCATION: English Park

YEAR: FY 2021

ACCT#:

Type of Project: ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 87,000	\$ -	\$ -		\$ 87,000		\$ -		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 87,000				
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund			\$ 87,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 87,000

## Project Description:

Addition of a gravel path around the large lawn area of English Park to create an additional loop trail for walkers in English Park. This would create a buffer between the walkers and the vehicular traffic. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 24 (Appendix #2, page 24).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 58,000	\$ -	\$ -	\$ -	\$ 58,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 58,000			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 58,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 58,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund				\$ 58,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 58,000	\$ -	\$ -	\$ -
TOTAL:							\$ 58,000

## Project Description:

Improvements are needed at the entrance of English Park along Pittsylvania Avenue to create a "front door". The corner of 3rd Street and Pittsylvania Avenue would be cleared and new landscaping and signage denoting the park entrance. The project also calls for 3rd Street to become "One Way" to Broad Street. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 10 (Appendix #2, page 10).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Improve circulation/parking at picnic and river area

LOCATION: English Park

YEAR: FY 2022

ACCT#:

Type of ☒ New ☐ Expansion  
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 50,750	\$ -	\$ -	\$ -	\$ 50,750	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 50,750			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 50,750	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 50,750	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund				\$ 50,750			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 50,750	\$ -	\$ -	\$ -
TOTAL:							\$ 50,750

## Project Description:

In conjunction with the river access and the trail, the existing "turn around" would be improved to be a parking lot and mini-trailhead. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 26 (Appendix #2, page 26).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: River Overlook

LOCATION: English Park

YEAR: FY 2022

ACCT#:

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 145,000	\$ -	\$ -		\$ -		\$ 145,000		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 145,000			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 145,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 145,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund				\$ 145,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

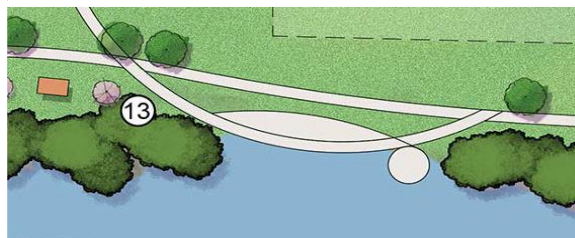
TOTAL	\$ -	\$ -	\$ -	\$ 145,000	\$ -	\$ -	\$ -
TOTAL:							\$ 145,000

## Project Description:

Create a river destination overlook on top of the river bank. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 23 (Appendix #2, page 23).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Road to Trail Along the River

LOCATION: English Park

YEAR: FY 2022

ACCT#:

Type of ☒ New ☐ Expansion  
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 87,000	\$ -	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 87,000			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund				\$ 87,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 87,000	\$ -	\$ -	\$ -
TOTAL:							\$ 87,000

## Project Description:

This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 23 (Appendix #2, page 23).

## Justification/Linkage:

To expand and enhance the public park system.

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Boat Ramp Area - Circulation and Parking Improvements

LOCATION: English Park

YEAR: FY 2022

ACCT#:

Type of Project: ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

					Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 159,000	\$ -	\$ -		\$ -		\$ 159,000	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 159,000			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 159,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 159,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund				\$ 159,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 159,000	\$ -	\$ -	\$ -
TOTAL:							\$ 159,000

## Project Description:

This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 11 (Appendix #2, page 11).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: War Memorial Entrance

LOCATION: Shreve Park

YEAR: FY 2023

ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Unappropriated Subsequent Years				Future Budget Years
					Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 36,250	\$ -	\$ -	\$ -	\$ -	\$ 36,250	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 36,250		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 36,250	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 36,250	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund					\$ 36,250		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 36,250	\$ -	\$ -
TOTAL:							\$ 36,250

## Project Description:

Renovations are needed to the entrance of the War Memorial Park to enhance and make this area more attractive. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 5 (Appendix #2, page 5).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 232,000	\$ -	\$ -	\$ -	\$ -	\$ 232,000	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 232,000		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 232,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 232,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund					\$ 232,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 232,000	\$ -	\$ -
TOTAL:							\$ 232,000

## Project Description:

The current Parking lot will be in need of repaving and restriping in FY2023. The existing parking lot is not to uniform dimensions and has excess area that could be reduced to eliminate paving and introduce green space. The use of uniform dimensions would improve the circulation and appearance. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 6 (Appendix #2, page 6).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Improvements Connecting the Parking Lot to YMCA Building

LOCATION: Trade Lot

YEAR: FY 2023

ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 72,500	\$ -	\$ -		\$ -		\$ -		\$ 72,500		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 72,500		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 72,500	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 72,500	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund					\$ 72,500		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

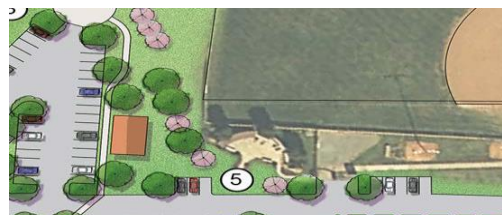
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 72,500	\$ -	\$ -
TOTAL:						\$ 72,500	

## Project Description:

Improvements have been identified that is needed to the Parking Lot that would better serve the citizens that use the facilities. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 7 (Appendix #2, page 7).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Improve Access to the Pedestrian Bridge to Gateway Park

LOCATION: English Park

YEAR: FY 2024

ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

					Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 108,750	\$ -	\$ -		\$ -		\$ -	\$ -	\$ 108,750	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 108,750	
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 108,750	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 108,750	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund						\$ 108,750	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 108,750	\$ -
TOTAL:						\$ 108,750	\$ -

## Project Description:

The entrance to English Park should be improved by extending the downtown streetscape into the park, linking downtown, across the railroad tracks into the park and to the Booker Building. The access should be a well-defined pedestrian feature of similar materials used downtown. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 16 (Appendix #2, page 16).

## Justification/Linkage:

To expand and enhance the public park system.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works

DIVISION: Parks & Recreation

PROJECT NAME: Parking/Circulation Improvements (Sign Area)

LOCATION: English Park

YEAR: FY 2024

ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 43,500	\$ -	\$ -		\$ -		\$ -		\$ -		\$ 43,500		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 43,500	
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 43,500	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 43,500	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund						\$ 43,500	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 43,500	\$ -
TOTAL:						\$ 43,500	

## Project Description:

Improvements have been identified at the sign area that would improve the circulation and parking. The semi-circular parking is not uniform and has excess area that could be reduced to eliminate paving and introduce green space. This item was identified in the 2018 Parks & Trails Master Plan and listed as Plan Key Number: 14 (Appendix #2, page 14).

## Justification/Linkage:

To expand and enhance the public park system.



# UTILITIES (WATER)

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
\$ 993,000	\$ 1,346,500	\$ -	\$ 198,600	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 198,600	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	
Other						
<b>Total Capital Cost Estimate:</b>	\$ 198,600	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate.</b>	\$ 198,600	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 198,600	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 198,600	\$ 38,300	\$ 38,300	\$ 38,300	\$ 40,000	\$ -
<b>TOTAL:</b>							\$ 353,500

## Project Description:

Water tanks must periodically be inspected for safety, sanitary condition, security, and structural soundness. Inspections include cleaning, removal of mud, silt, and other accumulations, and also include rust removal and painting as necessary.

## Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

<b>DEPARTMENT:</b>	Utilities	<b>DIVISION:</b>	Water
<b>PROJECT NAME:</b>	Melinda and Avondale Drive Pump Station and Pipe Network	<b>LOCATION:</b>	Melinda, Avondale and Other
<b>YEAR:</b>	FY 2020	<b>ACCT#:</b>	050-5010-701.81-35
		<b>Type of Project:</b> <input checked="" type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Replacement <input type="checkbox"/> Renovation	

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
\$ 85,000	\$ 768,000	\$ -	\$ 683,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:	\$ 45,000					
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.	\$ 158,000					
Building/Utility Construction:	\$ 450,000					
Legal/Misc.	\$ 7,000					
Other- SCADA	\$ 23,000					

<b>Total Capital Cost Estimate:</b>	\$ 683,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
<b>Total Expenditure Estimate:</b>	\$ 696,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
Other	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	

<b>TOTAL</b>	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 683,000					
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ 683,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 683,000

## Project Description:

To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community water treatment needs. Further Explanation can be found in Appendix (H) and Section 7.1.1 (page 7-1) of the Water Facility Assessment and Improvement Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: Water

PROJECT NAME: WATER LINE REPLACEMENT PROJECTS ONGOING

LOCATION: 7th Street for the RT 43 Gateway Project

YEAR: FY 2020

ACCT#: 050-5010-701.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 3,525,000	\$ -	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other	\$ 645,000	\$ 645,000	\$ 645,000	\$ 645,000	\$ 645,000	

Total Capital Cost Estimate:	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ 705,000	\$ -
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TOTAL: \$ 3,525,000

## Project Description:

This item is an annual cost that represents the cost necessary to replace approximately 1% of the existing pipe network per year. The replacement of mains that have been identified as bottlenecks or frequent break locations has been addressed as separate projects

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community water treatment needs. Further Explanation can be found in Appendix (H) and Section 7.3.2 (page 7-6) of the Water Facility Assessment and Improvement Program (FAIP)document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** Water

**PROJECT NAME:** Reed Creek Clean-up
**LOCATION:** Reed Creek

**YEAR:** FY 2020
**ACCT#:** 050-5010-701.81-30

**Type of Project:**
☐ New ☐ Expansion  
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 10,000					
Legal/Misc.						
Other						

<b>Total Capital Cost Estimate:</b>	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 10,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 10,000

## Project Description:

Remove sedimentation and debris from Reed Creek intake structure. Needs periodic cleaning due to sedimentation and debris associated with periodic flooding, leaf infiltration, etc.; last cleaning took place in 2015 and requires cleaning approximately every 5 years.

## Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022		Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -		\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Heavy Equip./Apparatus:	\$ 40,000					
Light Equip./Furniture:						
Other						

Total Capital Cost Estimate:	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 40,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 40,000

## Project Description:

The WTP replaced the # 3 Fin Pump & Motor during last year's operations budget. The # 4 was rebuilt & replaced in 2009 and is at the end of its useful life.

## Justification/Linkage:

Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 104,400	\$ -	\$ 104,400	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In-Kind)						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 104,400					
Light Equip./Furniture:						
Other						

Total Capital Cost Estimate:	\$ 104,400	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
Total Expenditure Estimate:	\$ 105,900	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	
Other						

TOTAL	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 52,200					
Enterprise Fund (WW)		\$ 52,200					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 104,400	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 104,400

## Project Description:

This equipment will be used primarily for water & sewer taps and to work on water and sewer lines especially in tight spaces. Can be used as a back-up machine for graves at the cemetery.

## Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: Water

PROJECT NAME: Filter Improvements

LOCATION: Water Plant

YEAR: FY 2020

ACCT#: 050-5010-701.22-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024		
	\$ 563,000	\$ -	\$ 30,000	\$ 533,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:	\$ 30,000	\$ 30,000				
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.		\$ 75,000				
Building/Utility Construction:		\$ 300,000				
Legal/Misc.		\$ 12,000				
Other/SCADA		\$ 116,000				

Total Capital Cost Estimate:	\$ 30,000	\$ 533,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 30,000	\$ 533,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 30,000	\$ 533,000				
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 30,000	\$ 533,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 563,000

## Project Description:

The limiting process regarding plant capacity is the filters. The filters are currently licensed at a loading rate of 2.3 gpm/ft<sup>2</sup>, but they have been able to demonstrate effective treatment at significantly higher loading rates. We propose conducting a pilot study to examine and document the impact of various loading rates on the filter performance. Increasing the permitted loading rate

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community water treatment needs. Further Explanation can be found in Appendix (H) and Section 7.1.8 (page 7-2) of the Water Facility Assessment and Improvement Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
\$ 60,000	\$ 558,000	\$ -	\$ 38,000	\$ 460,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:	\$ 38,000					
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.		\$ 76,000				
Building/Utility Construction:		\$ 378,000				
Legal/Misc.						
Other/SCADA		\$ 6,000				

Total Capital Cost Estimate:	\$ 38,000	\$ 460,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ -
Total Expenditure Estimate:	\$ 38,000	\$ 462,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies		\$ 300	\$ 300	\$ 300	\$ 300	
Maintenance/Fuel		\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	
Other						
TOTAL	\$ -	\$ 2,800	\$ 2,800	\$ 2,800	\$ 2,800	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 38,000	\$ 460,000				
Reserve (List)			\$ 60,000				
Other (List)							
TOTAL	\$ -	\$ 38,000	\$ 520,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 558,000

## Project Description:

This would enable the Town to maintain water production operations during power outages. Originally (\$60,000) approved in 2018 please move forward

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community water treatment needs. Further Explanation can be found in Appendix (H) and Section 7.1.7 (page 7-2) of the Water Facility Assessment and Improvement Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 20,000				
Other						

Total Capital Cost Estimate:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 20,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 20,000

## Project Description:

There are 4 total pumps, 3 are in use when the plant is in operation. Currently there is a 4-5-year cycle for replacement. This purchase is part of our ongoing maintenance program to replace aging equipment with excessive hours of usage. One of the chemical pumps is worn from constant use and needs replacing.

## Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of ☐ New ☐ Expansion  
Project: ☒ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years						
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 2,311,000	\$ -	\$ -	\$ 150,000	\$ 2,161,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:		\$ 150,000				
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.			\$ 525,000			
Building/Utility Construction:			\$ 1,500,000			
Legal/Misc.			\$ 46,000			
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other/SCADA			\$ 90,000			

Total Capital Cost Estimate:	\$ -	\$ 150,000	\$ 2,161,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Total Expenditure Estimate:	\$ -	\$ 150,000	\$ 2,162,000	\$ 1,000	\$ 1,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel			\$ 1,000	\$ 1,000	\$ 1,000	
Other						

TOTAL	\$ -	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)			\$ 150,000	\$ 2,161,000			
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 150,000	\$ 2,161,000	\$ -	\$ -	\$ -
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TOTAL: \$ 2,311,000

## Project Description:

The addition of automated sludge removal from sedimentation basins would reduce the volume of water being sent to waste and ease operations. The installation of a vacuum system, which will minimize the resuspension of solids. The preliminary engineering phase of this project should also include an investigation into channel hydraulics and necessary improvements should be made as a

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community water treatment needs. Further Explanation can be found in Appendix (H) and Section 7.1.9 (page 7-2) of the Water Facility Assessment and Improvement Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:		\$ 100,000				
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Other						

Total Capital Cost Estimate:	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 100,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 100,000

## Project Description:

Upgrades will allow the water plant staff to see equipment operations at the springs. Additional I/O's will be installed to incorporate future upgrades to the springs that will allow real time adjustments to the spring operations.

## Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Heavy Equip./Apparatus:			\$ 30,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 30,000			
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
TOTAL:							\$ 30,000

## Project Description:

Pump replacement at the river pump station every 5 years because of heavy sand that wears out the impellers on the pump. One pump is rotated out of service every 5 years.

## Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: WD & WWC

PROJECT NAME: Wash Pit for Trucks and Equipment

LOCATION: WWTP

YEAR: FY 2022

ACCT#: 050-5010-701.81-06/050-5110-702.81-30

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 4,000			
Light Equip/Furniture:			\$ 1,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 2,500			
Enterprise Fund (WW)				\$ 2,500			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

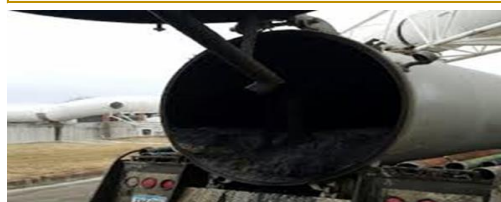
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

## Project Description:

A designated area is needed to wash all big trucks and equipment after being in mud, sludge or salt so that sediment can be removed and sent to landfill.

## Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 195,000	\$ -	\$ -	\$ -	\$ 195,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 195,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 195,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 195,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 97,500			
Enterprise Fund (WW)				\$ 97,500			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 195,000	\$ -	\$ -	\$ -
TOTAL:							\$ 195,000

## Project Description:

To be able to access areas of the Town systems that are in areas with slopes that need to be graded sufficiently so that four-wheel vehicles can access inaccessible areas in certain right of ways now. Also can be used with loading and unloading heavy equipment and can be used for planned in-house projects of replacement water lines or sewer lines.

## Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and infrastructure



# **FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM**

**DEPARTMENT:** Utilities

**DIVISION:** W

**PROJECT NAME:** Water Plant Security

**LOCATION:** Water Plant

**YEAR:** FY 2023

**ACCT#:** 050-5010-701.81-06

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 187,000	\$ -	\$ -	\$ -	\$ -	\$ 187,000	\$ -	\$ -

## **PROJECT COSTS**

<u>ACTIVITY</u>	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:				\$ 12,000		
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.				\$ 44,000		
Building/Utility Construction:				\$ 117,000		
Legal/Misc.				\$ 4,000		
Other/SCADA				\$ 10,000		

<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ 187,000	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ 187,000	\$ -	\$ -

## **NEW OR ADDITIONAL IMPACT on OPERATING BUDGET**

<u>Type of Expenditure</u>	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## **METHODS OF FINANCING**

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)					\$ 187,000		
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 187,000	\$ -	\$ -
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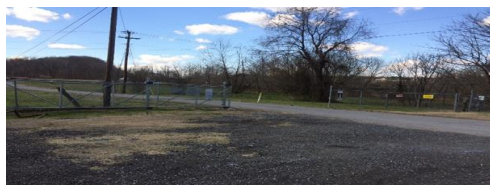
**TOTAL:** \$ 187,000

## **Project Description:**

The water plant needs to be limited to staff personnel only. There are too many vendors, visitors and deliveries that show up unannounced. There is currently a chain-link fence surrounding some of the water treatment plant property, but the fence should be improved. The existing gate at the entrance to the site is manually controlled. This gate should be replaced with an automated gate

## **Justification/Linkage:**

Council & Department Goal & Objective: Meets the community water treatment needs. Further Explanation can be found in Appendix (H) and Section 7.1.10 (page 7-3) of the Water Facility Assessment and Improvement Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

<b>DEPARTMENT:</b>	Utilities	<b>DIVISION:</b>	WD
<b>PROJECT NAME:</b>	Tank Electrical and SCADA Improvements	<b>LOCATION:</b>	Melinda, Dearing, Bedford, Clarion Tanks
<b>YEAR:</b>	FY 2023	<b>ACCT#:</b>	050-5010-701.81-06
		<b>Type of Project:</b> <input type="checkbox"/> New <input type="checkbox"/> Expansion <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Renovation	

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 254,000	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 252,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering:				\$ 2,000	\$ 230,000	
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.					\$ 2,000	
Building/Utility Construction:					\$ 20,000	
Other						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ 2,000	\$ 252,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ 2,000	\$ 252,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)					\$ 2,000	\$ 252,000	
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 252,000	\$ -
<b>TOTAL:</b>							\$ 254,000

## Project Description:

The Pump Stations Electrical Evaluation completed in 2016, included in Appendix D, recommends electrical improvements at the Clarion Tank and Melinda Tank. The SCADA Assessment completed in 2016 recommends SCADA improvements, including the installation of flow meters, at all four tanks. The recommended improvements at the Bedford Tank and Pump Station are covered in Section 7.2.2, but all other tank related SCADA and electrical work is covered under this item. The anticipated cost of electrical and SCADA improvements at the Clarion Tank, Melinda Tank, or Dearing Ford Tank is approximately \$265,000.

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community water treatment needs. Further Explanation can be found in Appendix (H) and section 7.1.12 page 7-3 of the Water Facility Assessment and Improvement Program document.

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:					\$ 7,000	
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 3,500	
Enterprise Fund (WW)						\$ 3,500	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,000	\$ -
TOTAL:						\$ 7,000	

## Project Description:

Attachment for equipment that is used to sweep up the roads after an event that requires cleanup of mud & gravel.

## Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 55,000	
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 55,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -
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TOTAL: \$ 55,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:					\$ 11,000	
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 11,100	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel					\$ 100	
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 100	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 5,500	
Enterprise Fund (WW)						\$ 5,500	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -
TOTAL:						\$ 11,000	

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 30,000	
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 15,000	
Enterprise Fund (WW)						\$ 15,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
TOTAL:							\$ 30,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 100,000	
Light Equip./Furniture:						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 50,000	
Enterprise Fund (WW)						\$ 50,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000	\$ -
TOTAL:							\$ 100,000

## Project Description:

Utility truck with utility body for tools and repair parts for utility crew to use for water & sewer repairs and new installations

## Justification/Linkage:

Dept. Goals & Objectives: Operate and maintain high-quality Community facilities and Infrastructure



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022		Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 30,000	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 30,000	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 30,000	
Light Equip/Furniture:						
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 30,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
TOTAL:							\$ 30,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Light Equip/Furniture:					\$ 20,000	
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 20,000	
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -
TOTAL:						\$ 20,000	

Project Description:

Justification/Linkage:



# UTILITIES (WASTEWATER)

# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 33,000	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 29,500					
Other: Contingency	\$ 3,500					

Total Capital Cost Estimate:	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 33,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 33,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 33,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☒ New ☒ Expansion ☒ Replacement ☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
\$ 42,110	\$ 3,815,310	\$ -	\$ 1,294,400		\$ 1,294,400		\$ 1,184,400		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering	\$ 101,000	\$ 101,000				
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.	\$ 145,700	\$ 145,700	\$ 136,700			
Building/Utility Construction:	\$ 1,007,700	\$ 1,007,700	\$ 1,007,700			
Legal/Misc.	\$ 30,000	\$ 30,000	\$ 30,000			
Other: SCADA	\$ 10,000	\$ 10,000	\$ 10,000			

Total Capital Cost Estimate:	\$ 1,294,400	\$ 1,294,400	\$ 1,184,400	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 1,294,400	\$ 1,294,400	\$ 1,184,400	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 1,294,400	\$ 1,294,400	\$ 1,184,400			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 1,294,400	\$ 1,294,400	\$ 1,184,400	\$ -	\$ -	\$ -
TOTAL:							\$ 3,773,200

## Project Description:

Replace and increase electrical service components & provide 100% emergency power

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs. Further Explanation can be found in Appendix (F) and Section 6.9 (page 6-4) of the Wastewater Facility Assessment and Improvements Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: Wastewater

PROJECT NAME: Sewer Line Root Removal LOCATION: Collection System

YEAR: FY 2020 ACCT#: 050-5201-712.81-30

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
\$ 10,000	\$ 50,000	-	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Other: Treatment	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		
<b>Total Capital Cost Estimate:</b>	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	\$ -
<b>TOTAL:</b>							\$ 40,000

## Project Description:

Chemical method of removing roots that intrude into sewer lines. An annual Root Removal Line item will be added to the "Operations" budget beginning in FY204 (estimate \$5,000 annually)

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years								
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 3,547,500	\$ -	\$ 709,500		\$ 709,500		\$ 709,500		\$ 709,500		\$ 709,500		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 669,500	\$ 669,500	\$ 669,500	\$ 669,500	\$ 669,500	
Legal/Misc.						
Other:						

Total Capital Cost Estimate:	\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	\$ 709,500	\$ -
TOTAL:							\$ 3,547,500

Project Description:

Justification/Linkage: Council & Department Goal & Objective: Meets the community wastewater treatment needs. Further Explanation can be found in Appendix (F) and Section 6.1 (page 6-1) of the Wastewater Facility Assessment and Improvement Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 3,079,000	\$ -	\$ 190,000	\$ 628,000	\$ 2,261,000	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering	\$ 190,000					
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.		\$ 628,000				
Building/Utility Construction:						
Legal/Misc.			\$ 136,000			
Heavy Equip./Apparatus:			\$ 1,896,000			
Other: SCADA			\$ 229,000			

Total Capital Cost Estimate:	\$ 190,000	\$ 628,000	\$ 2,261,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 190,000	\$ 628,000	\$ 2,261,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)		\$ 190,000	\$ 628,000	\$ 2,261,000			
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 190,000	\$ 628,000	\$ 2,261,000	\$ -	\$ -	\$ -
TOTAL:							\$ 3,079,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 36,000	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Heavy Equip./Apparatus:	\$ 18,000		\$ 18,000			
Other: SCADA						
<b>Total Capital Cost Estimate:</b>	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 18,000		\$ 18,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 36,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 82,500	\$ -	\$ 26,500	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Heavy Equip./Apparatus:	\$ 26,500		\$ 27,500		\$ 28,500	
Other: SCADA						

Total Capital Cost Estimate:	\$ 26,500	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 26,500	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 26,500		\$ 27,500		\$ 28,500	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 26,500	\$ -	\$ 27,500	\$ -	\$ 28,500	\$ -
TOTAL:							\$ 82,500

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities/PW

DIVISION: Water/Wastewater/Public Works

PROJECT NAME: Wheel Loader

LOCATION: WWTP

YEAR: FY 2020

ACCT#: 050-5110-702.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 110,000	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 110,000					
Light Equip./Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund		\$ 11,000					
Highway Fund							
Enterprise Fund (W)		\$ 33,000					
Enterprise Fund (WW)		\$ 66,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 110,000	\$ -	\$ -	\$ -	\$ -	\$ -
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TOTAL: \$ 110,000

Project Description: Replace existing wheel loader which is at the end of its useful life

Justification/Linkage: Council & Department Goal & Objective: Meets the community wastewater treatment needs



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 28,000	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Heavy Equip./Apparatus:	\$ 28,000					
Other:						
Total Capital Cost Estimate:	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 28,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 28,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 28,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures				Unappropriated Subsequent Years					
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 36,000	\$ -	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Heavy Equip./Apparatus:		\$ 18,000		\$ 18,000		
Other: SCADA						
Total Capital Cost Estimate:	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 18,000		\$ 18,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -
TOTAL:							\$ 36,000

## Project Description:

Units are in continuous use to supply dissolved oxygen to Solids Digesters and are on a 2-year replacement rotation

## Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Heavy Equip./Apparatus:		\$ 18,000				
Other: SCADA						
Total Capital Cost Estimate:	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 18,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 18,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years								
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 35,000	\$ -	\$ -		\$ -		\$ 35,000		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:			\$ 35,000			
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)				\$ 35,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ -	\$ -
TOTAL:							\$ 35,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 756,000	\$ -	\$ -	\$ -	\$ 51,000	\$ 705,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering			\$ 41,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.			\$ 10,000	\$ 143,000		
Building/Utility Construction:				\$ 479,000		
Legal/Misc.				\$ 14,000		
Other: SCADA				\$ 69,000		

Total Capital Cost Estimate:	\$ -	\$ -	\$ 51,000	\$ 705,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 51,000	\$ 705,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)				\$ 51,000	\$ 705,000		
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 51,000	\$ 705,000	\$ -	\$ -
TOTAL:						\$ 756,000	

Project Description:

Justification/Linkage: Council & Department Goal & Objective: Meets the community wastewater treatment needs. Further Explanation can be found in Appendix (F) and Section 6.2 (page 6-1) of the Wastewater Facility Assessment and Improvement Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: Wastewater

PROJECT NAME: Riverview Pump Station Upgrade LOCATION: WWTP

YEAR: FY 2023 ACCT#: 050-5110-702.81-30

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 304,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 289,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering				\$ 15,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc. admin 15000, 4000, contingency 36000					\$ 55,000	
Building/Utility Construction:					\$ 142,000	
Legal/Misc. Legal 3000 Bond Council					\$ 6,000	
Heavy Equip./Apparatus: Bar screen						
Other: SCADA					\$ 86,000	

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 15,000	\$ 289,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 15,000	\$ 289,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)					\$ 15,000	\$ 289,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 289,000	\$ -
TOTAL:							\$ 304,000

Project Description: Rehabilitate the Building & Equipment

Justification/Linkage: Council & Department Goal & Objective: Meets the community wastewater treatment needs. Further Explanation can be found in Appendix (F) and Section 6.3 (page 6-2) of the Wastewater Facility Assessment and Improvement Program (FAIP) document.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 55,000	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:				\$ 55,000		
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 5,500		
Enterprise Fund (WW)					\$ 49,500		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ -
TOTAL:							\$ 55,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 171,000	\$ -	\$ -	\$ -	\$ -	\$ 171,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Other: SCADA				\$ 171,000		
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ 171,000	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 800
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ 171,000	\$ 800	\$ 800

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies					\$ 800	\$ 800
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 800	\$ 800

## METHODS OF FINANCING

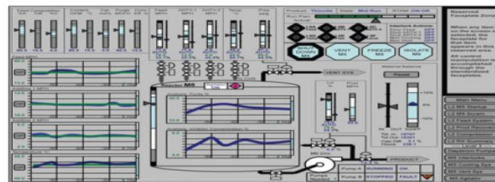
Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)					\$ 171,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 171,000	\$ -	\$ -
<b>TOTAL:</b>							\$ 171,000

## Project Description:

Incorporate all Original & all upgraded equipment into SCADA into new up to date SCADA that can be monitored by mangement.

## Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater treatment needs



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of ☒ New ☐ Expansion  
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:				\$ 6,000		
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 3,000		
Enterprise Fund (WW)					\$ 3,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
TOTAL:							\$ 6,000

## Project Description:

Auger will be used to dig new post holes for post but will also be used to pot hole asphalt on streets to find underground utilities

## Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: Water & Wastewater

PROJECT NAME: Pushrod & Camera Head LOCATION: Public Works Facility

YEAR: FY 2023 ACCT#: 050-5201-702-.81-06 & 050-5201-701.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2020	Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years
	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:				\$ 6,000		
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 500		
Enterprise Fund (WW)					\$ 5,500		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

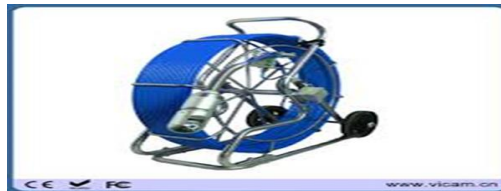
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -
TOTAL:							\$ 6,000

## Project Description:

Push Rod & Camera is used for primarily for Sewer laterals to determine sewer blockages in customer lines. This device can be used occasionally on the water distribution side

## Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years								
	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 1,856,000	\$ -	\$ -		\$ -		\$ -		\$ -		\$ 124,000		\$ 1,732,000

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Planning, Surveying, Design, Engineering					\$ 124,000	
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						\$ 459,000
Building/Utility Construction:						\$ 1,235,000
Legal/Misc.						\$ 38,000
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 124,000	\$ 1,732,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 124,000	\$ 1,732,000

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

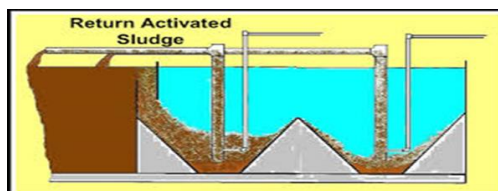
Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)						\$ 124,000	\$ 1,608,000
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 124,000	\$ 1,608,000
TOTAL:							\$ 1,732,000

## Project Description:

Reconfigure Influent Splitter to allow for equal distribution to all clarifiers so that ultimately the # 1 Aeration basin can be utilized as well. Also remove the bottleneck on effluent line from UV to Staunton River.

## Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater treatment need



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020	Unappropriated Subsequent Years					
				Budget Year 2 FY2021	Budget Year 3 FY2022	Budget Year 4 FY2023	Budget Year 5 FY2024	Future Budget Years	
	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -	

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:					\$ 11,000	
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 5,500	
Enterprise Fund (WW)						\$ 5,500	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,000	\$ -
TOTAL:						\$ 11,000	\$ -

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of ☐ New ☐ Expansion  
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures				Unappropriated Subsequent Years									
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 40,000	\$ -	\$ -		\$ -		\$ -		\$ -		\$ 40,000		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:					\$ 40,000	
Light Equip./Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)						\$ 40,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ -
TOTAL:							\$ 40,000

Project Description:

Justification/Linkage:



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: Water & Wastewater

PROJECT NAME: Trencher Attachment

LOCATION: Public Works Facility

YEAR: FY 2024

ACCT#: 050-5110-702.81-30&050-5010-701.81-06

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

				Unappropriated Subsequent Years									
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 6,000	\$ -	\$ -		\$ -		\$ -		\$ -		\$ 6,000		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:					\$ 6,000	
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 3,000	
Enterprise Fund (WW)						\$ 3,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,000	\$ -
						TOTAL:	\$ 6,000

## Project Description:

Used to dig smaller service or sewer lines instead of using excavator or backhoe

## Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities

DIVISION: Water & Wastewater

PROJECT NAME: Commercial Water Truck

LOCATION: Public Works Facility

YEAR: FY 2024

ACCT#: 050-5110-702.81-30&050-5010-701.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

					Unappropriated Subsequent Years								
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 160,000	\$ -	\$ -		\$ -		\$ -		\$ -		\$ 160,000		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Heavy Equip./Apparatus:					\$ 160,000	
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund						\$ 20,000	
Highway Fund							
Enterprise Fund (W)						\$ 70,000	
Enterprise Fund (WW)						\$ 70,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 160,000	\$ -
						TOTAL:	\$ 160,000

## Project Description:

use to wash down boat ramp, streets and other areas that need washing used at the waste plant to clean out tanks & clarifiers. Also used to refill the vacuum truck when removing roots from sewer lines

## Justification/Linkage:

Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



# FY2020-2024 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures					Unappropriated Subsequent Years								
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2020		Budget Year 2 FY2021		Budget Year 3 FY2022		Budget Year 4 FY2023		Budget Year 5 FY2024		Future Budget Years
	\$ 30,000	\$ -	\$ -		\$ -		\$ -		\$ -		\$ 30,000		\$ -

## PROJECT COSTS

ACTIVITY	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 30,000	
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2020	FY2021	FY2022	FY2023	FY2024	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)						\$ 30,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ -
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TOTAL: \$ 30,000

Project Description:

Justification/Linkage:

