



# *Town of Altavista*

*Adopted Operating Budget  
for Fiscal Year 2023*

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July 1, 2022

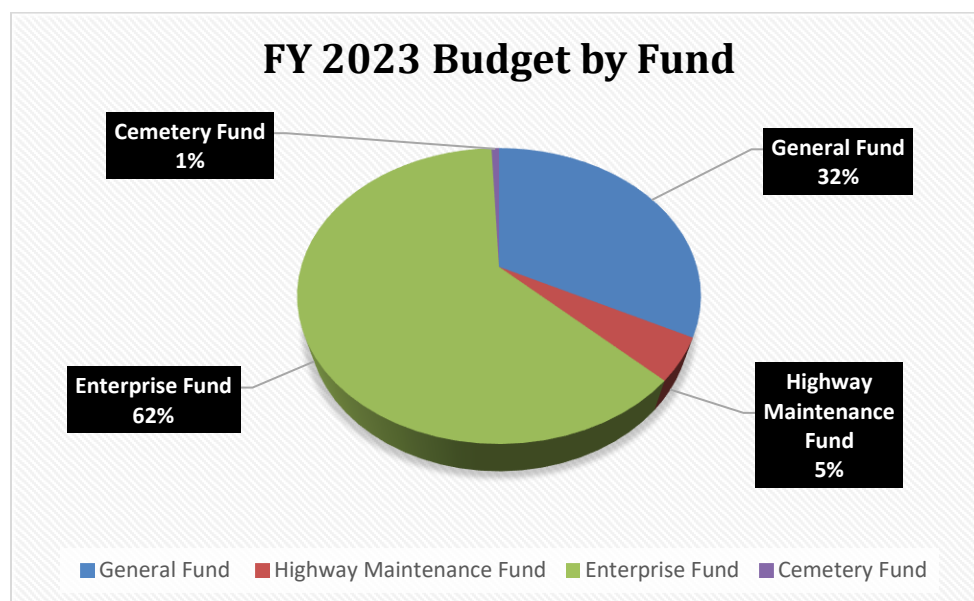
The Honorable Mayor and Members of Council  
Town of Altavista  
510 Seventh Street  
Altavista, VA 24517

**RE: Annual Budget for the 2022-2023 Fiscal Year**

Dear Mayor Mattox and Members of Council:

It is my pleasure to submit the adopted operating budget for Fiscal Year (FY) 2023, which begins July 1, 2022, and the FY 2023 to FY 2027 Capital Improvement Program. The FY 2023 budget has been carefully prepared and provides for continued operations at or above our current level, recognizes needs to maintain, replace, and expand infrastructure, while keeping tax rates at current levels.

The FY 2023 budget appropriations total \$18,262,980 for all operating funds, including capital projects. Of that amount, \$5,934,490 is for the General Fund, \$851,520 for the Highway Maintenance Fund, \$11,344,440 for the Enterprise Fund, and \$132,530 for the Cemetery Fund.

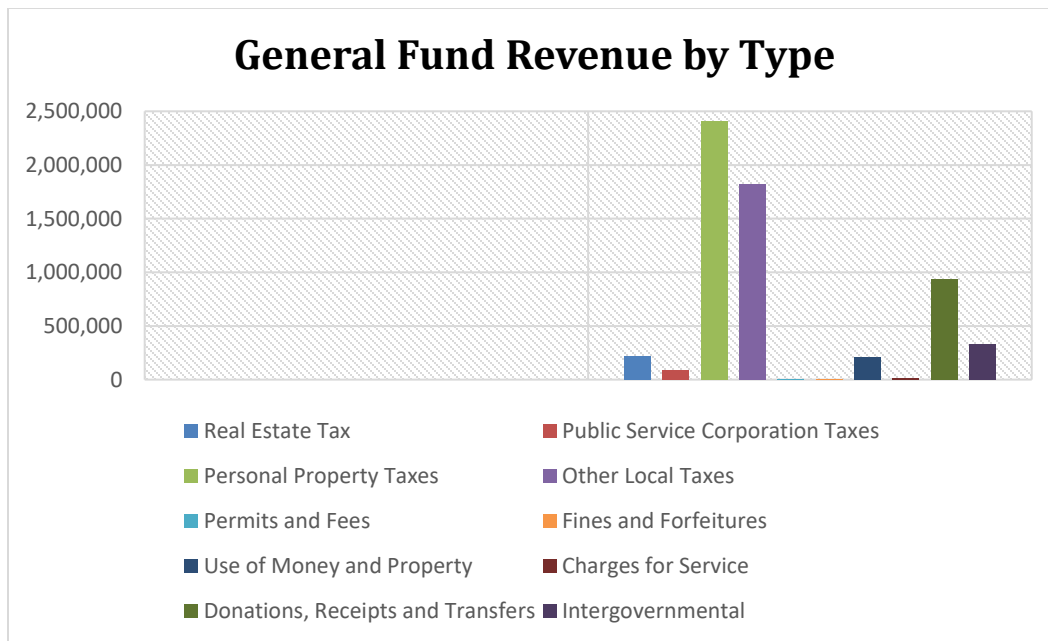




The FY 2023 budget provides funding for a 10% compensation adjustment for all employees as the recent market study supported inequities in compensation. The budget also includes a 10.5% increase in health insurance premiums, an 8.7% increase in the Town's required contribution level to the Virginia Retirement System (VRS) and an unchanged rate of 1.34% in the VRS Group Life Insurance Program.

## General Fund

The General Fund is the Town's principle operating fund, and is supported by property taxes, meals tax, as well as other revenues. General Fund revenues, not including transfers in from designated reserves or grant fundings, are expected to total \$5,103,840, an increase of 4.5% over FY 2022's adopted budget of \$4,884,170, not including transfers in nor grant funding. The main driver in the increase is Meals Tax Revenue.

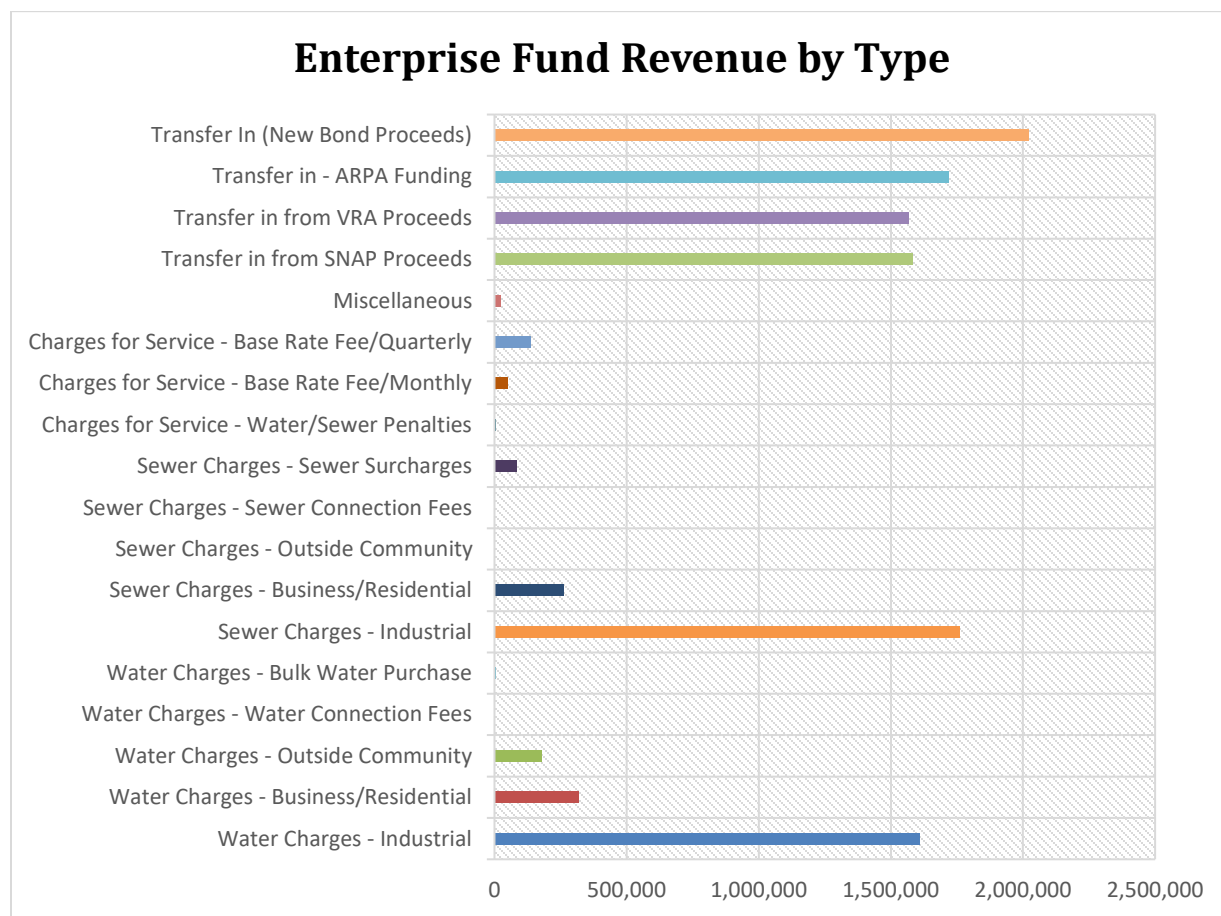


The General Fund Operating Budget / CIP is adopted at \$5,869,490 a decrease of 5.4% over last year's adopted budget of \$6,205,110. FY 2023 General Fund Budget includes a transfer out to reserves in the amount of \$65,000 to recoup the funds advanced to the Altavista Volunteer Fire Company to purchase a new fire engine and to the Cemetery Fund in the amount of \$107,280, which includes the annual \$25,000 allocation to the cemetery perpetual maintenance fund plus \$82,280 to balance the Cemetery Fund's budget. The General Fund's budget also includes funding of \$90,510 for the Spark Innovation Center's operations.

## Enterprise Fund (Water & Sewer)

The Enterprise Fund, also known as the Water and Sewer Fund, is used to account for the operation, maintenance, and acquisition of Altavista's municipal water and sewer utility, supported by user charges to customers. For Fiscal Year 2023 Enterprise Fund operating revenues are

adopted at \$4,451,500, an increase of 7.7% over FY 2022's operating revenues of \$4,132,800. The final year of a five-year plan to increase utility rates is included in the adopted budget as laid out in the plan previously presented by Woodard & Curran to meet projected debt service requirements to fund the various infrastructure upgrades identified in the facility assessment for water and wastewater assets. An increase of 10% for water rates and 5% for sewer rates is included in this budget to be effective December 1, 2022. Although these changes are effective in December, customers will not see changes on their utility bills until the January bill for monthly customers and the April bill for quarterly customers.



The Enterprise Fund Operating Budget and CIP is \$11,206,590, an increase of 27% compared to FY 2022's adopted budget of \$8,815,050. The drastic increase in the Enterprise Fund is primarily due to improvements to equipment and infrastructure needs: Lynch Creek Sewer Line Replacement, electrical improvements at the Wastewater Treatment Plant, and implementation of an advanced metering system. All are funded with bond proceeds or funding resulting from the American Rescue Plan Act (ARPA). The Enterprise Fund FY2023 budget also includes debt service in the amount of \$880,120 for the long-term borrowings related to improvements to the water and sewer systems, this includes a new debt service payment to Virginia Resource Authority (VRA) for the 2020 borrowing.

The Enterprise Fund budget includes a surplus of \$137,850, after funding operations and capital items.

## **Highway Fund**

The Highway Fund consists of revenue that is provided through the Virginia Department of Transportation (VDOT) for maintenance of the Town's 'local streets.' The anticipated revenue from VDOT for FY 2023 is \$740,000. The Highway Fund's operational and capital budget is proposed at \$851,520. The adopted budget includes a transfer in of Highway Funds from reserves in the amount of \$111,520.

## **Cemetery Fund**

The Cemetery Fund addresses the maintenance of Green Hill Cemetery and the opening/closing of graves by Public Works staff. The adopted FY 2023 budget including operations and CIP totals \$132,530. Operating revenues are projected at \$25,250. A transfer in from the General Fund in the amount of \$107,280 will offset the deficit between cemetery revenues and expenses. The annual allocation of \$25,000 from the General Fund to the Cemetery Reserve Fund is included in this budget as it has been the policy of Town Council to budget for perpetual maintenance.

In summary, the FY 2023 Budget is adopted to ensure the town's financial viability, to continue delivering town services at a prominent level, and to provide financial resources to meet capital funding needs. I would like to thank staff for the hard work and effort put forth to prepare this budget. If it were not for the dedication and teamwork that exists in this organization, it would not be possible for me to present a budget to Town Council that well positions our Town.

Respectfully submitted,

*Gary Shanaberger*

Gary Shanaberger  
Town Manager

TOWN OF ALTAVISTA, VA

ORDINANCE NO: 22-06-01

PRESENTED: June 14, 2022

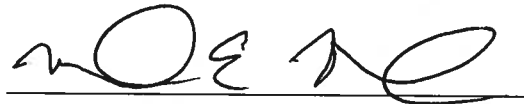
ADOPTED: June 14, 2022

**AN ORDINANCE: ADOPTING AND RE-ORDAINING THE TOWN'S TAX RATES, WATER AND SEWER RATES, FEES, AND OTHER CHARGES**

The Town Council of the Town of Altavista, Virginia hereby ordains:

- SECTION I.** That all tax rates, fees, and other charges for the Town of Altavista are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, "Master List Rates, Fees and Charges".
- SECTION II.** That all tax rates, water and sewer rates, and fees adopted under this Ordinance shall supersede any conflicting tax rate, water and sewer rates, fee or charge previously adopted.
- SECTION III.** That the "Master List, Rates, Fee and Charges" adopted and re-ordained under this Ordinance shall be incorporated by reference in the Town Code of Altavista, Virginia, as necessary.
- SECTION IV.** That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any part or provisions thereof, other than the part so decided to be invalid.
- SECTION V.** That this Ordinance shall be effective July 1, 2022.

PASSED THIS 14 DAY OF JUNE, 2022.



Michael E. Mattox, Mayor  
Town of Altavista

ATTEST:

  
Gary Shanaberger, Clerk

TOWN OF ALTAVISTA, VA

**FISCAL YEAR 2023 UTILITY (WATER AND SEWER) RATES INCREASE RESOLUTION**

**AN UNCODIFIED ORDINANCE SETTING THE UTILITY (WATER & SEWER) RATES FOR FY2023**

1. **BE IT ORDAINED** that by the Town Council of the Town of Altavista, Virginia, meeting in regular session this 14<sup>th</sup> day of June 2022, that the Town's utility (water & sewer) rates will be as follows effective December 1, 2022:

a. **Water**

Business & Residential - \$3.32 per 1,000 gallons  
Industrial - \$3.26 per 1,000 gallons  
Town of Hurt - \$4.98 per 1,000 gallons  
Business & Residential (Outside Town Limits) - \$6.65 per 1,000 gallons  
Industrial (Outside Town Limits) - \$6.52 per 1,000 gallons

b. **Sewer (based on 85% of water consumption or metered consumption)**

Business & Residential - \$3.81 per 1,000 gallons  
Industrial - \$3.91 per 1,000 gallons  
Town of Hurt - \$3.81 per 1,000 gallons  
Business & Residential (Outside of Town Limits) - \$7.61 per 1,000 gallons  
Industrial (Outside of Town Limits) - \$7.82 per 1,000 gallons

c. **Surcharge**

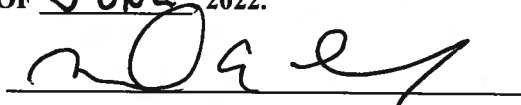
Biochemical Oxygen Demand (BOD) - \$4.32  
Chemical Oxygen Demand (COD) - \$2.07  
Total suspended Solids (TSS) - \$2.88

d. **All other Utility Rates, Fees and Charges will remain unchanged.**

e. **These changes will be incorporated into the Town of Altavista FY2023 Master List for Fees, Rates and Charges.**

2. This rates will take effect on December 1, 2022.

PASSED THIS 14 DAY OF JUNE 2022.

  
\_\_\_\_\_  
Michael E. Mattox, Mayor  
Town of Altavista

ATTEST:

  
\_\_\_\_\_  
Gary Shanaberger, Clerk

TOWN OF ALTAVISTA, VA

**RESOLUTION TO APPROVE THE 2023 – 2027 CAPITAL IMPROVEMENT PROGRAM**

**WHEREAS,** the Town Manager presented a draft FY2023-2027 Capital Improvement Program, as part of the budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2023*, which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

**WHEREAS,** as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2023 Budget and Capital Improvement Program.


**WHEREAS,** a Public Hearing was held on May 10, 2022 to receive public comment; now therefore

**BE IT RESOLVED,** that the FY2023-2027 Capital Improvement Program for the Town of Altavista, is hereby approved.

Voting for: \_\_\_\_\_  
Mayor Mike Mattox, Vice Mayor Reggie Bennett, Wayne Mitchell, Jay Higginbotham,  
Tim George, and Scott Lowman.

Against: None

Adopted: June 14, 2022

  
\_\_\_\_\_  
Town Clerk



TOWN OF ALTAVISTA, VA

**FISCAL YEAR 2023 BUDGET & APPROPRIATION RESOLUTION**

**A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED REVENUES FOR FY 2022-2023 FOR THE OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE TOWN OF ALTAVISTA, VIRGINIA**

**WHEREAS,** pursuant to Section 15.2-2503 of the Code of Virginia (1950), as amended, the Town Council of Altavista, Virginia must approve for informative and fiscal planning purposes a budget that contains a complete and itemized classified plan for all contemplated expenditures, all estimated revenues, and all estimated borrowings for the Town during the fiscal year beginning July 1, 2022 and ending June 30, 2023 (“FY2023”); and

**WHEREAS,** the Town Manager prepared for FY 2023 a budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2023* (“FY2023 Budget”), which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

**WHEREAS,** as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2023 Budget.

**NOW THEREFORE,** the Council of the Town of Altavista, Virginia hereby resolves:

**SECTION I.** The FY 2023 Budget is hereby approved and adopted in its entirety subject to the incorporation by Staff of all changes. The FY 2023 Budget shall include fund categories and budgeted expenditures for such fund categories as follows: General Fund, **\$5,869,490**; Enterprise “Utility” Fund (Water & Sewer), **\$11,344,440**; Highway Maintenance Fund, **\$851,520**; Cemetery Fund, **\$132,530**; and Transfer to General Fund Reserves (Fire Department loan repayment) **\$65,000**. Included in these funds is **\$8,436,300** for Capital Outlay;

**SECTION II.** Amendments to the adopted FY 2023 Budget may be enacted by the Town Council by resolution from time to time.

**SECTION III.** The Town Manager may authorize the transfer of any unencumbered balance, or portion thereof, from one classification of expenditure to another within the same department or appropriation category.

**SECTION IV.** The Town Manager may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

1. Insurance recoveries received for damage to any town property.
2. Refunds or reimbursements made to the town.

**SECTION V.** All outstanding encumbrances in the capital projects fund at June 30, 2022 shall be an amendment to the adopted budget and shall be reappropriated to the FY2022-2023 fiscal year to the same department and account for which they were assigned in the previous year subject to any applicable public hearing requirements. Appropriations designated for capital projects will not lapse at the end of the fiscal year. The Town Manager may approve transfers between funds to enable capital projects to be accounted for properly. Upon completion of a capital project, the Town Manager is authorized to close out the project and transfer any remaining balances to the original funding source. The Town Manager is authorized to approve transfers among capital projects as long as funding sources are consistent and total appropriations is not increased. If the actual contract amount for a project is less than the appropriations, the Town Manager may approve the transfer of excess funds back to the original funding source upon completion of the project.

**SECTION VI.** The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including but not limited to, transferring money within and between funds, paying all short and long term debt due, and establishing necessary encumbrances at the end of the fiscal year.

**SECTION VII.** All appropriations are declared to be maximum.

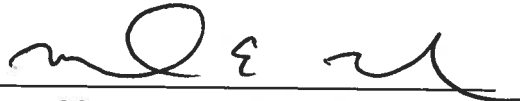
**SECTION VIII.** No department, agency or individual receiving appropriations under the provision of this Resolution shall exceed the amount of its or his appropriation, except with the prior approval of, and appropriation by, the Town Council.

**SECTION IX.** All prior budgets, ordinances, and resolutions in conflict herewith are hereby repealed.

**SECTION X.** If any provisions of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

**SECTION XI.** This Resolution shall be effective on and after July 1, 2022.

PASSED THIS 14 DAY OF JUNE, 2022.



Michael E. Mattox, Mayor  
Town of Altavista

ATTEST:

  
Gary Shanaberger, Clerk

**TOWN OF ALTAVISTA**  
**MASTER LIST**  
**FEES, RATES AND CHARGES**  
**FY 2023 ADOPTED BUDGET**

<b>BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE</b>	
	Rate per \$100 of gross receipts
Contractors	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000
Retailers	\$ 0.0425
Financial, Real Estate, & Professional	\$ 0.0425
Personal Services, Repair	\$ 0.0600
Wholesalers	\$ 0.0175
Wholesale Peddlers	\$ 0.0175
Commission Merchant	\$ 0.0600
Direct Sellers (sales under \$4,000)	\$ 0.0175
Direct Sellers (Sales over \$4,000)	\$ 0.0550
Peddlers	\$ 125.0000
Itinerant Merchant (Edible, Perishable Goods)	\$ 25.0000
Itinerant Merchant (Nonperishable Goods)	\$ 125.0000
Carnivals, Circus	\$100 per day; \$500 per week
Fortunetellers	\$ 500.00
Savings Institutions/State Chartered Credit Unions	\$ 25.00
Photographers, out of town	\$ 15.00
Utilities	\$ .0025 of Gross Receipts
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18
Minimum License	\$ 15.00
<b>CEMETERY FEES</b>	
Changing of cemetery Deed	\$ 25.00
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$ 650.00 in town residents - with a minimum of 2 spaces
	\$ 950.00 out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$ 750.00 before 12 noon - weekday
	\$ 925.00 after 12 noon - weekday
	\$ 1,050.00 weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$ 350.00 before 12 noon - weekday
	\$ 400.00 after 12 noon - weekday
	\$ 450.00 weekend or holiday
Disinterment	\$ 1,300.00
<b>RENTALS</b>	
Booker Building Deposit	\$ 150.00
	\$ 250.00 if alcohol is served
Booker Building Rental Fee	\$ 100.00 for each 4 hours
Booker Building Utility Fee	\$ 25.00
Park Pavilion Rentals	\$ 50.00 for each 4 hours - large pavilion @ English & Shreve Park
	\$ 25.00 for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental ( <i>Town residents/businesses only</i> )	\$ 25.00 standard dump truck - resident
	\$ 50.00 tandem dump truck - resident
	\$ 50.00 standard dump truck - business
	\$ 100.00 tandem dump truck - business
<b>PLANNING &amp; ZONING RELATED</b>	
Zoning Permit	\$ 20.00
Sign Permit	\$ 20.00
Special Use Permit; application fee	\$ 300 - \$400
Variance	\$ 300.00
Appeal to BZA	\$ 300 - \$400
Rezoning	\$ 400.00
Subdivision (5 lots or less); fees for examining/approval of plats	\$10.00 and \$1.00 per lot
Subdivision (5 lots or more); fees for examining/approval of plats	\$25.00 and \$1.00 per lot
Administrative Fee	\$ 75.00
<b>TRANSIT FEES</b>	
Transit Tokens	\$ 0.50 each
Transit Punch Cards	\$ 10.00 for 3 cards
Transit Monthly Pass	\$ 20.00
<b>TAX RATES</b>	
Real Estate Rate	\$0.08 per \$100 of assessed value
Personal Property Rate	\$2.00 per \$100 of assessed value
Cigarette Tax	\$ 0.27 per pack
Hotel Lodging Tax	5.50% 3% credit for reporting on time
Meals Tax	7% 2% credit for reporting on time
Vehicle License Tax / Automobile	\$ 15.00
Vehicle License Tax / Motorcycle	\$ 5.00
Vehicle License Tax / Trailer	\$ 6.50
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00

**TOWN OF ALTAVISTA  
MASTER LIST  
FEES, RATES AND CHARGES  
FY 2023 ADOPTED BUDGET**

**UTILITY FEES**

**EFFECTIVE DECEMBER 1, 2022**

Water

Business & Residential - \$3.32 per 1,000 gallons  
Industrial - \$3.26 per 1,000 gallons  
Town of Hurt - \$4.98 per 1,000 gallons  
Business & Residential Outside of Town - \$6.65 per 1,000 gallons  
Industrial Outside of Town - \$6.52 per 1,000

Sewer (based on 85% of water consumption or metered consumption)

Business & Residential - \$3.81 per 1,000 gallons  
Industrial - \$3.91 per 1,000 gallons  
Town of Hurt - \$3.81 per 1,000 gallons  
Business & Residential Outside of Town - \$7.61 per 1,000 gallons  
Industrial Outside of Town - \$7.82 per 1,000

Sewer Only Charge (flat rate with monthly fixed charge) \$ 43.10

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 ½"	5	\$32.50
2"	8	\$52.00
2 ½"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

Meter Size	Factor	Water Connection Fee (Base: \$1,500)	Sewer Connection Fee (Base: \$2,000)	Sewer Availability Fee (Base: \$600)
5/8"	1	\$1,500	\$2,000	\$600
3/4"	1.5	\$2,250	\$3,000	\$900
1"	2.5	\$3,750	\$5,000	\$1,500
1 ½"	5	\$7,500	\$10,000	\$3,000
2"	8	\$12,000	\$16,000	\$4,800
2 ½"	11	\$16,500	\$22,000	\$6,600
3"	15	\$22,500	\$30,000	\$9,000
4"	25	\$37,500	\$50,000	\$15,000
6"	50	\$75,000	\$100,000	\$30,000
8"	80	\$120,000	\$160,000	\$48,000
10"	115	\$172,500	\$230,000	\$69,000

Biochemical Oxygen Demand (BOD) rate \$ 4.32  
Chemical Oxygen Demand (COD) rate \$ 2.07  
Total Suspended Solids (TSS) rate \$ 2.88  
Application for Service / Application Fee \$ 25.00  
Security Deposit (Owner) \$ 50.00  
Security Deposit (Tenant) \$ 125.00  
Cut-Off Charge Fee for Non-payment \$ 35.00  
Service request during work hours (7:00 am-3:30 pm M-F) \$ 25.00  
Service request after work hours (3:30 pm M-F; Saturday and Sunday) \$ 50.00  
Purchase of water at WTP \$ 10.00 for each 1,000 gallons  
Disposal Fee Permit for WWTP \$ 50.00

**MISCELLANEOUS CHARGES**

Return Check Charge \$ 35.00  
Police Report \$ 5.00  
Customer Copies \$ 0.15  
Fax \$ 1.25 first page  
\$ 0.75 each additional page  
Vehicle Withholding Fee (DMV stop) \$ 45.00  
Dealers in precious metals; permit required from Chief of Police \$ 200.00  
Going out of business permit \$ 25.00  
Additional Solid Waste Container \$ 100.00

# **EXPENDITURE SUMMARY (ALL FUNDS)**



Town of Altavista  
Fund Expenditure Totals  
FY2023 ADOPTED BUDGET

<b>GENERAL FUND (FUND 10)</b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
Council / Planning Commission					
Personnel	20,992	27,989	28,000	28,000	28,000
Operations	3,277	8,297	11,400	37,150	19,650
Debt Service	0	0	0	0	0
CIP	0	3,300	10,000	10,420	0
Council / Planning Commission - TOTAL:	<u>24,269</u>	<u>39,586</u>	<u>49,400</u>	<u>75,570</u>	<u>47,650</u>
Administration					
Personnel	435,401	458,759	508,910	500,460	759,110
Operations	342,236	352,915	405,340	413,890	421,160
Debt Service	0	0	0	0	0
CIP	<u>1,041,865</u>	<u>649,673</u>	<u>7,000</u>	<u>4,220</u>	<u>67,000</u>
Administration - TOTAL:	<u>1,819,503</u>	<u>1,461,346</u>	<u>921,250</u>	<u>918,570</u>	<u>1,247,270</u>
Non-Departmental					
Operations	792,396	777,007	314,350	290,850	351,980
Transfer Out to Cemetery Fund	-25,000	-24,034	-56,400	-52,900	-107,280
Transfer Out to Enterprise Fund	0	0	0	0	0
Transfer Out to General Fund Reserve	0	-515,560	0	0	0
Transfer Out to Gen. Fund Reserve (Fire D	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>
Operations w/o Transfers Out	<u>702,396</u>	<u>172,413</u>	<u>192,950</u>	<u>172,950</u>	<u>179,700</u>
Non-Departmental - TOTAL:	<u>702,396</u>	<u>249,819</u>	<u>192,950</u>	<u>172,950</u>	<u>179,700</u>
Public Safety					
Personnel	880,547	622,131	955,130	954,630	1,059,120
Operations	124,757	462,168	186,950	176,900	192,010
Debt Service	0	0	0	0	0
CIP	<u>40,776</u>	<u>87,384</u>	<u>54,020</u>	<u>49,630</u>	<u>77,170</u>
Public Safety - TOTAL:	<u>1,046,080</u>	<u>1,171,683</u>	<u>1,196,100</u>	<u>1,181,160</u>	<u>1,328,300</u>
Public Works					
Personnel	506,451	522,423	736,800	736,800	870,080
Operations	379,921	397,742	400,880	416,530	515,510
Debt Service	324,313	22,151	21,430	21,430	22,150
CIP	<u>1,791,597</u>	<u>927,569</u>	<u>865,330</u>	<u>1,480,280</u>	<u>158,180</u>
Public Works - TOTAL:	<u>3,002,282</u>	<u>1,869,885</u>	<u>2,024,440</u>	<u>2,655,040</u>	<u>1,565,920</u>
Transit System					
Personnel	73,864	95,026	102,610	102,610	123,790
Operations	19,767	19,886	25,630	25,630	35,900
Debt Service	0	0	0	0	0
CIP	<u>5,500</u>	<u>781</u>	<u>25,000</u>	<u>25,000</u>	<u>82,150</u>
Transit System - TOTAL:	<u>99,131</u>	<u>115,693</u>	<u>153,240</u>	<u>153,240</u>	<u>241,840</u>
Economic Development					
Personnel	15,748	0	0	0	0
Operations	289,590	153,211	279,400	255,150	182,250
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>65,800</u>	<u>1,000,000</u>	<u>1,829,480</u>	<u>0</u>
Economic Development - TOTAL:	<u>305,338</u>	<u>219,011</u>	<u>1,279,400</u>	<u>2,084,630</u>	<u>182,250</u>

Town of Altavista  
Fund Expenditure Totals  
FY2023 ADOPTED BUDGET

	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>GENERAL FUND (FUND 10)</b>					
Avoca Museum					
Personnel	65,030	66,190	69,120	69,120	82,140
Operations	897	12,159	690	10,710	10,830
Debt Service	0	0	0	0	0
CIP	<u>18,842</u>	<u>2,330</u>	<u>58,000</u>	<u>58,000</u>	<u>35,000</u>
Avoca Museum - TOTAL:	<u>84,769</u>	<u>80,680</u>	<u>127,810</u>	<u>137,830</u>	<u>127,970</u>
Community Development					
Personnel	0	106,168	146,270	146,270	224,660
Operations	1,786	72,784	93,950	42,050	141,390
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>0</u>	<u>34,500</u>	<u>33,410</u>	<u>582,540</u>
Community Development - TOTAL:	<u>1,786</u>	<u>178,951</u>	<u>274,720</u>	<u>221,730</u>	<u>948,590</u>
<b>GENERAL FUND TOTALS</b>					
Personnel	1,998,035	1,898,686	2,546,840	2,537,890	3,146,900
Operations	1,864,626	1,651,575	1,597,190	1,550,960	1,698,400
Debt Service	324,313	99,557	21,430	21,430	22,150
CIP	<u>2,898,579</u>	<u>1,736,837</u>	<u>2,053,850</u>	<u>3,490,440</u>	<u>1,002,040</u>
<b>GENERAL FUND - GRAND TOTAL:</b>	<u>7,085,553</u>	<u>5,386,654</u>	<u>6,219,310</u>	<u>7,600,720</u>	<u>5,869,490</u>

Town of Altavista  
Fund Expenditure Totals  
FY2023 ADOPTED BUDGET

	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>ENTERPRISE FUND (FUND 50)</b>					
Water Department					
Personnel	634,957	669,414	710,830	710,830	703,760
Operations	548,673	538,546	685,020	608,979	729,610
Debt Service	179,310	652,976	598,360	598,610	606,920
CIP	416,641	1,426,060	3,511,760	3,071,707	2,080,550
Transfers	<u>0</u>	<u>0</u>	<u>32,780</u>	<u>0</u>	<u>68,930</u>
Water Department - TOTAL:	<u>1,779,581</u>	<u>3,286,996</u>	<u>5,538,750</u>	<u>4,990,126</u>	<u>4,189,770</u>
Wastewater Department					
Personnel	787,585	781,915	851,930	851,930	853,850
Operations	699,648	615,570	694,800	677,350	779,510
Debt Service	0	139,076	139,330	0	273,200
CIP	726,724	2,836,620	1,623,020	2,323,140	5,179,190
Transfers	<u>0</u>	<u>0</u>	<u>32,770</u>	<u>0</u>	<u>68,920</u>
Wastewater Department - TOTAL:	<u>2,213,957</u>	<u>4,373,180</u>	<u>3,341,850</u>	<u>3,852,420</u>	<u>7,154,670</u>
ENTERPRISE FUND TOTAL					
Personnel	1,422,542	1,451,328	1,562,760	1,562,760	1,557,610
Operations	1,248,321	1,154,116	1,379,820	1,286,329	1,509,120
Debt Service	179,310	792,052	737,690	598,610	880,120
CIP	1,143,365	4,262,680	5,134,780	5,394,847	7,259,740
Transfers Out - Enterprise Fund	<u>0</u>	<u>0</u>	<u>65,550</u>	<u>0</u>	<u>137,850</u>
<b>ENTERPRISE FUND - GRAND TOTAL:</b>	<u>3,993,538</u>	<u>7,660,176</u>	<u>8,880,600</u>	<u>8,842,546</u>	<u>11,344,440</u>

Town of Altavista  
Fund Expenditure Totals  
FY2023 ADOPTED BUDGET

	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>State/Hwy Reimbursement Fund (Fund 20)</b>					
Operations	575,093	667,383	725,000	725,000	725,000
CIP	477,364	87,778	316,770	315,570	126,520
State/Hwy Reimbursement Fund - Total:	<u>1,052,456</u>	<u>755,162</u>	<u>1,041,770</u>	<u>1,040,570</u>	<u>851,520</u>
	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>Cemetery Fund - (Fund 90)</b>					
Personnel	9,944	13,045	14,600	14,600	20,780
Operations	25,546	16,864	36,300	36,300	36,500
Transfer Out - Cemetery Reserve	30,260	28,675	27,250	27,250	27,250
CIP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>48,000</u>
Cemetery Fund - TOTAL:	<u>65,749</u>	<u>58,584</u>	<u>78,150</u>	<u>78,150</u>	<u>132,530</u>

Town of Altavista  
Fund Expenditure Totals  
FY2023 ADOPTED BUDGET

	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>ALL FUNDS TOTAL</b>					
Personnel	3,430,520	3,363,059	4,124,200	4,115,250	4,725,290
Operations	3,713,585	3,489,937	3,738,310	3,598,589	3,969,020
Debt Service	503,623	891,609	759,120	620,040	902,270
CIP	4,519,308	6,087,296	7,505,400	9,200,857	8,436,300
Transfer Out - General Fund Reserve	0	0	0	0	0
Transfer Out - General Fund Reserve (Fire)	65,000	65,000	65,000	65,000	65,000
Transfer Out - Cemetery Reserve	30,260	28,675	27,250	27,250	27,250
Transfer Out - Enterprise Fund Reserve	<u>0</u>	<u>0</u>	<u>65,550</u>	<u>0</u>	<u>137,850</u>
<b>ALL FUNDS - GRAND TOTAL:</b>	<b><u>12,262,297</u></b>	<b><u>13,925,576</u></b>	<b><u>16,284,830</u></b>	<b><u>17,626,986</u></b>	<b><u>18,262,980</u></b>

# **GENERAL FUND REVENUE (FUND 10)**

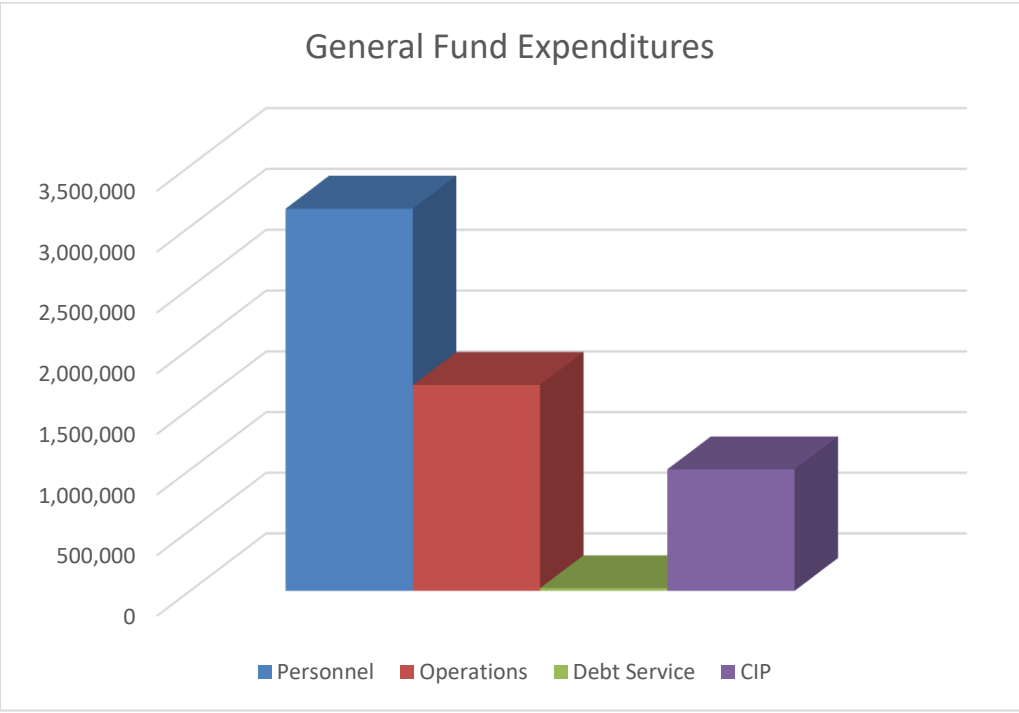
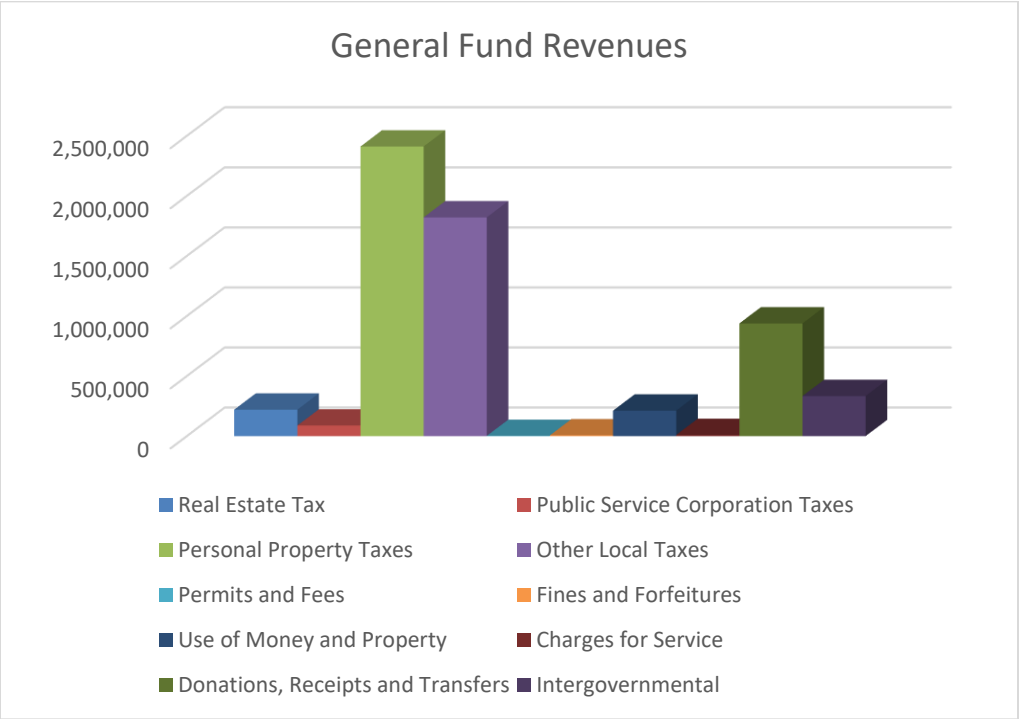


Town of Altavista  
General Fund Revenue  
FY2023 ADOPTED BUDGET

General Fund Revenue	FY2020 <u>ACTUAL</u>	FY2021 <u>ACTUAL</u>	FY2022 <u>ADOPTED</u>	FY2022 <u>PROJECTED</u>	FY2023 <u>ADOPTED</u>
Property Taxes - Real Property	213,236	215,292	212,000	212,000	212,000
Public Service - Real & Personal	98,699	91,317	91,350	88,100	88,100
Personal Property	262,839	259,896	254,000	254,000	254,000
Personal Property - PPTRA	102,767	108,086	100,000	100,000	100,000
Machinery & Tools	1,838,463	2,048,485	1,980,000	2,056,590	2,057,000
Mobile Homes - Current	186	143	150	150	150
Penalties - All Taxes	9,896	10,076	4,500	4,500	4,500
Interest - All Taxes	6,367	4,442	3,500	3,500	3,500
Local Sales & Use Taxes	170,672	210,965	180,000	200,000	200,000
Local Electric and Gas Taxes	113,092	112,908	114,000	114,000	114,000
Local Motor Vehicle License Tax	47,682	48,400	46,000	46,000	46,000
Local Bank Stock Taxes	177,516	192,753	170,000	180,000	180,000
Local Hotel & Motel Taxes	91,346	117,290	80,000	99,500	99,500
Local Meal Taxes	970,639	1,111,384	990,000	1,120,000	1,000,000
Local Container Rental Fees	1,397	1,683	1,800	1,650	1,650
Local Communications Tax	33,687	29,922	30,000	30,000	30,000
Local Transit Passenger Revenue	4,701	2,060	5,000	5,000	5,000
Local Cigarette Tax	124,684	101,613	130,000	100,000	100,000
Local Mobile Restaurant Permit	150	50	150	150	150
Code Enforcement	0	0	500	500	500
Business License Fees/Contractors	2,291	4,678	4,500	4,500	4,500
Business License Fees/Retail Services	37,526	63,878	58,000	60,000	60,000
Business License Fees/Financial/RE/Prof.	2,195	5,613	4,200	4,500	4,500
Business License Fees/Repairs & Person Svcs	5,912	10,614	10,000	10,000	10,000
Business Licenses Fees/Wholesale Businesses	0	348	450	450	450
Business License Fees/Utilities	867	1,032	2,700	1,100	1,100
Business License Fees/Hotels	84	1,089	850	850	850
Business License Fees/Vending, Coin Operated	73	0	0	0	0
Permits - Sign	1,960	2,033	1,300	1,300	1,300
Fines & Forfeitures - Court	27,350	7,203	6,000	6,000	6,000
Parking Fines	660	150	300	300	300
Interest and Interest Income	261,697	0	0	0	0
Rents - Rental of General Property	1,187	1,100	1,000	1,000	1,000
Rents - Pavilion Rental	1,363	100	2,500	1,500	1,500
Rents - Booker Building Rentals	3,800	0	3,300	5,000	5,500
Rents - Spark Innovation Center	0	0	18,000	0	30,000
Rents - Rental of Real Property	88,124	93,854	80,000	95,000	95,000
Railroad Rolling Stock Taxes	16,450	15,712	16,000	15,710	15,700
State DCJS Grant	89,136	97,876	80,000	89,144	89,000
State Rental Taxes	734	1,045	1,000	1,000	1,000
State/Misc. Grants (Fire Grant)	12,565	15,000	15,000	15,000	15,000
State/Misc. Grants (Tobacco Grant)	0	0	0	184,310	0
State/VDOT Contract Services	1,875	18,933	3,000	16,100	3,000
VDOT Police Grant for Overtime	8,768	630	5,000	5,000	5,000
State Transit Revenue	28,913	7,228	18,540	30,782	23,200
Litter Grant	1,555	1,779	1,700	1,700	1,700
Fuel - Fire Dept. (Paid by CC)	16,327	7,536	10,000	10,000	10,000
VDOT TEA 21 Grant	745,762	54,787	0	0	0
Federal Transit Revenue	67,894	97,242	81,820	81,820	143,070
Federal/Byrne Justice Grant	1,749	0	0	0	0

Town of Altavista  
General Fund Revenue  
FY2023 ADOPTED BUDGET

General Fund Revenue	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
Misc. - Sale of Supplies & Materials	26,253	73,845	7,500	7,500	7,500
Misc. - Cash Discounts	7	17	100	100	100
Miscellaneous	318,478	327,750	14,000	30,000	14,000
Miscellaneous / TOH / Lights	0	0	300	200	200
Miscellaneous / TOH / Solid Waste Collection	0	0	35,960	37,340	38,800
Miscellaneous / Estate of Roberta F. Jenks	0	0	8,200	8,200	8,200
Miscellaneous / Avoca Reimbursements	0	0	0	10,240	10,320
Miscellaneous / Canoe Launch Project	2,555	234,149	0	0	0
Transfer In from General Fund Reserves	470,430	0	1,183,120	1,516,014	902,930
Transfer In from General Fund Des.Reserves	662,995	176,290	215,420	675,420	0
Transfer In from PD Forfeiture Accounts	0	3,000	0	0	0
Transfer In Reserve Maintenance Funds	0		58,000	58,000	35,000
	<b>7,175,554</b>	<b>5,991,278</b>	<b>6,340,710</b>	<b>7,600,720</b>	<b>6,041,770</b>



# **GENERAL FUND DEPARTMENTS EXPENDITURES (FUND 10)**

- Council
- Administration
- Non-Departmental
- Public Safety
- Public Works
- Economic Development
- Community Development
  - Main Street
  - Planning Commission
  - Spark Innovation Center
- Transit System
- Avoca

# **COUNCIL EXPENDITURES**

**COUNCIL**  
**Fund 10 – Department 1001-400**

The Town Council of Altavista is the legislative policy making body of the Town government. The Council is comprised of six members, elected at large, every two years in four-year staggered terms. The Mayor is the chief presiding officer of the Town Council and is elected separately by the citizens and serves a term of four years. The Town Council meets the 2<sup>nd</sup> Tuesday of each month at 6:00 p.m., as well as the 4<sup>th</sup> Tuesday of each month at 5:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall,

**Town Council Members**

Mike Mattox, *Mayor*  
Reggie Bennett, *Vice Mayor*  
Jay Higginbotham  
Tracy Emerson  
Tim George  
Wayne Mitchell  
Scott Lowman



Town of Altavista  
Council  
FY2023 ADOPTED BUDGET

<b><u>COUNCIL - FUND 10</u></b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
Wages & Benefits	20,992	27,989	28,000	28,000	28,000
Other Employee Benefits					
Services	0	3,000	5,000	30,650	13,250
Other Charges	3,277	5,297	6,400	6,500	6,400
Materials & Supplies	0	0	0	0	0
Capital Outlay	0	3,300	10,000	10,420	0
<b>Total Expenditures</b>	<b>24,269</b>	<b>39,586</b>	<b>49,400</b>	<b>75,570</b>	<b>47,650</b>
<b>COUNCIL - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	19,500	26,000	26,000	26,000	26,000
Benefits-FICA	1,492	1,989	2,000	2,000	2,000
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>20,992</b>	<b>27,989</b>	<b>28,000</b>	<b>28,000</b>	<b>28,000</b>
<b>SERVICES-PURCHASED, SHARED,INTERNAL</b>					
Contractual Services/Misc & Professional Services	0	3,000	5,000	30,650	4,000
Contract. Svcs/IT Network & Website	0	0	3,400	8,200	9,250
<b>SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL</b>	<b>0</b>	<b>3,000</b>	<b>5,000</b>	<b>30,650</b>	<b>13,250</b>
<b>OTHER CHARGES</b>					
Telecommunications	2,377	2,593	2,500	2,600	2,500
Public Official Liability Insurance	900	900	900	900	900
Conventions & Education	0	0	1,500	1,500	1,500
Dues & Assoc. Membership	0	0	0	0	0
Miscellaneous Expense	0	1,804	1,500	1,500	1,500
<b>OTHER CHARGES - TOTAL</b>	<b>3,277</b>	<b>5,297</b>	<b>6,400</b>	<b>6,500</b>	<b>6,400</b>
<b>COUNCIL TOTAL - OPERATIONS</b>	<b>24,269</b>	<b>33,286</b>	<b>39,400</b>	<b>65,150</b>	<b>47,650</b>

Town of Altavista  
Council  
FY2023 ADOPTED BUDGET

<b>COUNCIL - FUND 10</b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>CAPITAL OUTLAY</b>					
Replacement - Equipment	0	3,300	10,000	10,420	0
Replacement - Furniture & Fixtures	0	0	0	0	0
<b>COUNCIL TOTAL - CAPITAL OUTLAY</b>	<b>0</b>	<b>3,300</b>	<b>10,000</b>	<b>10,420</b>	<b>0</b>

# **ADMINISTRATION EXPENDITURES**

**ADMINISTRATION**  
**Fund 10 – Department 1101-401**

The Town of Altavista Administration is comprised of several different components, including Town Manager's Office, Finance Department, Human Resources/Personnel, Information Technology, and Town Attorney.

The Town Manager serves as the chief administrative officer of the Town of Altavista. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

The Finance Department is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals, as well as receiving all revenues, maintaining a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an independent audit, maintaining an accountability of fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Town Attorney expenses are included in the Administration budget and pay for the services of the Town Attorney, who is appointed by the Town Council and serves at their pleasure.

		<b>Authorized No. of Employees</b>	
<b>POSITION TITLE</b>		<b>Adopted FY2022</b>	<b>Adopted FY2023</b>
<b>ADMINISTRATION</b>			
Office Assistant (PT)		0	0
Office Assistant		1	1
Office Assistant		0.95	0.95
Customer Support Specialist		0.2	0.2
Accounting Specialist		1	1
Assistant Clerk		0	1
Director of Finance and Administration*		0.9	0.9
Assistant Town Manager*		0.6	0.6
Town Manager*		1	1
<b>Total Staff</b>		<b>5.65</b>	<b>6.65</b>

\* Denotes exempt employee

Town of Altavista  
Administration  
FY2023 ADOPTED BUDGET

	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
<b>ADMINISTRATION - FUND 10</b>					
Wages & Benefits	435,401	458,759	508,910	500,460	759,110
Other Employee Benefits	13,771	14,941	37,160	35,550	40,400
Services	196,411	210,609	246,350	260,500	259,100
Other Charges	83,392	85,255	75,230	71,880	78,530
Materials & Supplies	48,663	42,110	46,600	45,960	43,130
Capital Outlay	1,041,865	649,673	7,000	4,220	67,000
<b>Total Expenditures</b>	<b>1,819,503</b>	<b>1,461,346</b>	<b>921,250</b>	<b>918,570</b>	<b>1,247,270</b>
<b>ADMINISTRATION - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	291,178	319,445	342,900	342,900	545,850
Salaries & Wages - Overtime	58	232	1,800	1,800	1,860
Benefits - FICA	21,606	24,318	26,400	26,400	41,900
Benefits - VRS	27,222	30,181	33,610	33,610	58,190
Benefits - Group Med. Ins.	33,336	32,562	44,600	44,600	49,000
Benefits - Group Life Ins.	3,559	4,126	4,600	4,600	7,310
Worker's Compensation	58,443	47,895	55,000	46,550	55,000
<b>WAGE &amp; BENEFITS - TOTAL</b>	<b>435,401</b>	<b>458,759</b>	<b>508,910</b>	<b>500,460</b>	<b>759,110</b>
<b>OTHER EMPLOYEE BENEFITS</b>					
Employee Education Assistance	0	0	1,000	1,000	5,000
Employee Assistance Program	1,544	1,544	1,710	1,550	1,700
Other Employee Benefits	12,227	13,397	34,450	33,000	33,700
<b>OTHER EMPLOYEE BENEFITS - TOTAL</b>	<b>13,771</b>	<b>14,941</b>	<b>37,160</b>	<b>35,550</b>	<b>40,400</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL</b>					
COBRA Administration	1,468	1,471	1,800	1,600	1,800
Legal Services	24,219	27,634	26,500	25,100	32,500
Advertising	22,966	18,153	20,000	20,000	20,000
Maintenance Service Contracts	63,901	87,254	94,300	95,000	95,000
Independent Auditor	18,990	18,990	19,000	19,000	20,500
Engineering & Architectural Services	2,300	0	5,000	5,000	5,000
Misc. Professional Services (Meals Tax Audit)	11,256	380	25,000	25,000	25,000
Random Drug Screening	1,262	964	1,400	1,400	1,400
Contract. Svcs/IT Network & Website	50,049	55,764	53,350	68,400	57,900
<b>SERVICES - TOTAL</b>	<b>196,411</b>	<b>210,609</b>	<b>246,350</b>	<b>260,500</b>	<b>259,100</b>
<b>OTHER CHARGES</b>					
Electrical	13,808	12,859	15,000	13,500	15,000
Heating	1,977	2,007	3,000	2,100	3,000
Postal Services	10,784	9,758	11,200	11,000	11,000
Telecommunications	5,254	6,127	6,200	6,800	7,000
Other Property Insurance	8,058	8,300	8,500	9,300	9,500
Motor Vehicle Insurance	500	550	550	550	550
Surety Bonds	225	225	300	230	920
General Liability Insurance	4,594	4,050	4,130	2,050	2,300
Conventions & Education	1,087	1,000	4,000	4,000	4,000
Dues & Association Memberships	10,270	9,963	11,400	11,400	12,310
Refunds	25	753	500	500	500
Miscellaneous Expense	24,795	15,545	10,250	10,250	12,250
Miscellaneous Reimbursement	2,016	2,881	200	200	200
Cares Money	0	11,238	0	0	0
<b>OTHER CHARGES - TOTAL</b>	<b>83,392</b>	<b>85,255</b>	<b>75,230</b>	<b>71,880</b>	<b>78,530</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	24,736	19,261	23,900	23,900	20,000
Repairs & Maintenance	23,381	22,511	21,300	21,300	21,300
Fuel	499	282	1,300	700	1,730
Books & Subscriptions	46	56	100	60	100
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>48,663</b>	<b>42,110</b>	<b>46,600</b>	<b>45,960</b>	<b>43,130</b>
<b>ADMINISTRATION TOTAL - OPERATIONS</b>	<b>777,638</b>	<b>811,674</b>	<b>914,250</b>	<b>914,350</b>	<b>1,180,270</b>

Town of Altavista  
Administration  
FY2023 ADOPTED BUDGET

	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
<b>ADMINISTRATION - FUND 10</b>					
<b>CAPITAL OUTLAY</b>					
Replacement - EDP Equipment	40,590	24,927	0	0	7,000
Replacement - Building Maintenance	0	0	7,000	4,220	45,000
Replacement - Improvements Other Than Building	0	0	0	0	15,000
New - Land	1,001,275	570,581	0	0	0
New - Improvements Other Than Building	0	54,165	0	0	0
New - Improvements Other Than Building	0	0	0	0	0
<b>ADMINISTRATION TOTAL - CAPITAL OUTLAY</b>	<b>1,041,865</b>	<b>649,673</b>	<b>7,000</b>	<b>4,220</b>	<b>67,000</b>

# **NON~DEPARTMENTAL EXPENDITURES**

Town of Altavista  
Non-Departmental  
FY2023 ADOPTED BUDGET

<b><u>NON-DEPARTMENTAL - FUND 10</u></b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>CONTRIBUTIONS - OTHER CHARGES</b>					
Other Charges - Misc.	115,220	39,610	61,950	41,950	43,700
<i>Property Maintenance Enforcement</i>	0	0	5,000	5,000	5,000
<i>Business Development Center</i>	6,000	6,000	6,000	6,000	6,000
<i>Altavista Chamber of Commerce</i>	20,000	20,000	30,000	30,000	30,000
<i>Dumpster Reimbursement</i>	0	0	600	600	600
<i>Campbell County Revenue Sharing Agreement</i>	79,490	0	0	0	0
<i>Festival Funding</i>	0	0	20,000	0	0
<i>Chamber Event - Portable Restrooms for festival</i>	0	0	2,100	2,100	2,100
<i>Snowflakes</i>	9,730	4,310	0	0	0
Contribution - Senior Center	1,000	1,000	1,000	1,000	1,000
Contribution - YMCA Recreation Program	100,000	100,000	100,000	100,000	100,000
Contribution - Altavista Fire Co.	444,565	15,000	15,000	15,000	15,000
Contribution - Altavista On Track (MS)	22,500	7,256	5,000	5,000	10,000
<b>CONTRIBUTIONS - OTHER CHARGES - TOTAL</b>	<b>683,285</b>	<b>162,866</b>	<b>182,950</b>	<b>162,950</b>	<b>169,700</b>
<b>NON-DEPARTMENTAL</b>					
Fuel - Fire Company and County EMS	19,111	9,547	10,000	10,000	10,000
<b>NON-DEPARTMENTAL</b>	<b>19,111</b>	<b>9,547</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>NON-DEPARTMENTAL - SUBTOTAL</b>	<b>702,396</b>	<b>172,413</b>	<b>192,950</b>	<b>172,950</b>	<b>179,700</b>
<b>TRANSFER OUT</b>					
Transfer Out - Cemetery Fund	25,000	24,034	56,400	52,900	107,280
Transfer Out - Enterprise Fund	0	0	0	0	0
Transfer Out - General Fund Reserve	0	515,560	0	0	0
Transfer Out - Designated RT. 43 Town Match	0	0	0	0	0
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
<b>TRANSFER OUT - TOTAL</b>	<b>90,000</b>	<b>604,594</b>	<b>121,400</b>	<b>117,900</b>	<b>172,280</b>
<b>CAPITAL OUTLAY</b>					
Improvements - Other than Building - Brownsfield Grant	0	77,406	0	0	0
<b>CAPITAL OUTLAY - TOTAL</b>	<b>0</b>	<b>77,406</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NON-DEPARTMENTAL TOTAL</b>	<b>792,396</b>	<b>854,413</b>	<b>314,350</b>	<b>290,850</b>	<b>351,980</b>
<b>NON-DEPARTMENTAL TOTAL - EXCLUDING TRANSFERS OUT</b>	<b>702,396</b>	<b>249,819</b>	<b>192,950</b>	<b>172,950</b>	<b>179,700</b>



# **PUBLIC SAFETY EXPENDITURES**

**PUBLIC SAFETY (POLICE)**  
**Fund 10 – Department 3101-501**

The Town of Altavista Police Department staffing is currently made up of a chief, (12) full time sworn officers and a full time non-sworn administrative position.

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, parking enforcement on public streets and parking lots, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies through various avenues. The Altavista Police Department is devoted to the concept of community policing and encourages its officers to become involved in community activities and creating a forum of trust with our businesspersons and neighborhood residents.

		<b>Authorized No. of Employees</b>	
<b>POSITION TITLE</b>		<b>Adopted FY2022</b>	<b>Adopted FY2023</b>
<b>POLICE</b>			
Administrative Assistant		1	1
Police Officer		7	7
Investigator		1	1
Sergeant		2	2
First Sergeant		1	1
Deputy Chief*		1	1
Chief*		1	1
<b>Total Staff</b>		<b>14</b>	<b>14</b>

\* Denotes exempt employee

Town of Altavista  
Public Safety  
FY2023 ADOPTED BUDGET

	<b>FY2020 ACTUAL</b>	<b>FY2021 ACTUAL</b>	<b>FY2022 ADOPTED</b>	<b>FY2022 PROJECTED</b>	<b>FY2023 ADOPTED</b>
<b><u>PUBLIC SAFETY - FUND 10</u></b>					
Wages & Benefits	880,547	622,131	955,130	954,630	1,059,120
Other Employee Benefits					
Services	24,665	27,998	47,750	47,750	39,880
Other Charges	41,879	374,400	59,400	49,350	61,300
Materials & Supplies	58,213	59,770	79,800	79,800	90,830
Capital Outlay	40,776	87,384	54,020	49,630	77,170
<b>Total Expenditures</b>	<b>1,046,080</b>	<b>1,171,683</b>	<b>1,196,100</b>	<b>1,181,160</b>	<b>1,328,300</b>
<b>PUBLIC SAFETY - FUND 10</b>					
<b>PERSONNEL - WAGES &amp; BENEFITS</b>					
Salaries & Wages - Regular	650,267	462,898	693,600	693,600	758,170
Salaries & Wages - Overtime	19,931	8,037	21,000	21,000	21,630
DMV Grant - Overtime	7,823	2,681	5,000	5,000	5,000
Salaries & Wages - Educational & Residency Stipend	1,500	10,100	16,500	16,500	13,300
Take Home Car Program	0	0	0	0	7,580
Benefits - FICA	49,686	37,741	55,930	55,930	61,050
Benefits - VRS	60,940	43,727	68,000	68,000	80,820
Benefits - Group Med. Ins.	70,157	41,429	75,000	75,000	90,610
Benefits - Group Life Ins.	7,967	5,979	9,300	9,300	10,160
Other Employee Benefits	12,276	9,539	10,800	10,300	10,800
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>880,547</b>	<b>622,131</b>	<b>955,130</b>	<b>954,630</b>	<b>1,059,120</b>
<b>SERVICES - PURCHASED, SHARED, INTERNAL</b>					
Advertising	956	1,374	1,500	1,500	1,500
Maintenance Service Contracts	2,848	2,792	12,240	12,240	3,000
Physicals	1,623	1,995	2,180	2,180	2,180
Repairs & Maintenance - Electronics	0	0	200	200	200
IT Network Support	19,238	21,837	31,630	31,630	33,000
<b>SERVICES -TOTAL</b>	<b>24,665</b>	<b>27,998</b>	<b>47,750</b>	<b>47,750</b>	<b>39,880</b>
<b>OTHER CHARGES</b>					
Police Dept. Heating	2,081	2,618	0	0	0
Telecommunications	12,740	15,783	17,200	17,200	17,200
Other Property Insurance	1,790	1,850	1,900	1,850	2,000
Motor Vehicle Insurance	4,600	4,750	4,850	4,850	5,100
General Liability Insurance	4,024	4,150	4,250	4,250	4,500
Subsistence & Lodging	3,733	16	8,100	2,000	8,100
Conventions and Education	6,157	8,744	10,000	10,000	10,000
Dues & Association Memberships	6,175	6,440	7,000	7,000	8,000
Accreditation Program	0	0	3,900	0	3,900
Miscellaneous	578	887	1,000	1,000	1,000
Community Engagement	0	0	1,200	1,200	1,500
Cares Money	0	329,163	0	0	0
<b>OTHER CHARGES - TOTAL</b>	<b>41,879</b>	<b>374,400</b>	<b>59,400</b>	<b>49,350</b>	<b>61,300</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	7,143	4,985	11,800	11,800	12,000
Repair & Maintenance Supplies	1,425	1,493	1,500	1,500	1,750
Fuel	26,120	17,867	24,000	24,000	34,580
Vehicle & Equipment - Repairs	10,124	11,560	12,000	12,000	12,000
Uniforms and Wearing Apparel	8,451	13,198	13,000	13,000	13,000
Drug Investigations	606	70	6,000	6,000	6,000
Small Equipment	702	788	1,500	1,500	1,500
Ammunition & Batteries	3,644	9,808	10,000	10,000	10,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>58,213</b>	<b>59,770</b>	<b>79,800</b>	<b>79,800</b>	<b>90,830</b>
<b>POLICE DEPARTMENT TOTAL - OPERATIONS</b>	<b>1,005,304</b>	<b>1,084,299</b>	<b>1,142,080</b>	<b>1,131,530</b>	<b>1,251,130</b>

Town of Altavista  
Public Safety  
FY2023 ADOPTED BUDGET

	<u>FY2020</u> <u>ACTUAL</u>	<u>FY2021</u> <u>ACTUAL</u>	<u>FY2022</u> <u>ADOPTED</u>	<u>FY2022</u> <u>PROJECTED</u>	<u>FY2023</u> <u>ADOPTED</u>
<b>PUBLIC SAFETY - FUND 10</b>					
<b>CAPTIAL OUTLAY</b>					
Replacement - Motor Vehicles	32,652	45,812	47,000	42,610	55,000
Replacement - Machinery & Equip.	0	27,750	7,020	7,020	12,170
Replacement - Building	7,774	2,900	0	0	0
Replacement - Improvements Other Than Bldg	349	10,923	0	0	0
New - Improvements Other Than Building	0	0	0	0	10,000
<b>POLICE DEPARTMENT TOTAL - CAPITAL OUTLAY</b>	<b>40,776</b>	<b>87,384</b>	<b>54,020</b>	<b>49,630</b>	<b>77,170</b>

# **PUBLIC WORKS EXPENDITURES**

## PUBLIC WORKS

### Fund 10 – Department 4101-601

The Public Works Department is managed by the Director of Public Services and an assistant. Their hours are shared evenly among the Public Works Department, the Water Department, and the Wastewater Department.

The Public Works Department is currently made up of sixteen (16) full-time employees who are responsible for maintaining streets, traffic signals, signs, sidewalks, building and grounds maintenance, cemetery and parks ground keeping, public right of way maintenance, street cleaning and refuse collection. This department provides maintenance services within the current corporate limits.

The Sanitation (Refuse Collection) of the Public Works budget includes costs related to the collection and disposal of residential and some commercial garbage. The Town currently does not impose a collection fee for customer pickup. To provide this service to our customers, Town crews must operate sanitation routes three days per week (T, W and TH). Pick up of bulk items and brush pick-ups are performed two days per week (M and F) at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizens.

Also included are the costs associated with the custodial and maintenance work on Town owned buildings and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on Town owned buildings and grounds. Custodial contracts and landscape contracts are included in the Public Works budget.

The Town does not have an organized recreation program, relying instead on services provided by the Altavista Area YMCA and the Campbell County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts, splash pad, canoe launch site, and athletic fields. The facilities are also utilized by the programs operated by the YMCA and Campbell County. The cost associated with the maintenance of the facilities is provided for in the Public Works budget. The contribution to the YMCA which relates to the providing of recreational services on the Town's behalf is included in the Non-Departmental section of the budget.

POSITION TITLE	Authorized No. of Employees	
	Adopted FY2022	Adopted FY2023
<b>PUBLIC WORKS</b>		
Administrative Assistant	1	1
Fleet - Maintenance Worker	1	1
Fleet - Supervisor	1	1
Streets - Maintenance Worker	2	2
Streets - Maintenance Specialist	1	0
Streets - Sr. Maintenance Specialist	1	2
Streets - Supervisor	1	1
B&G - Maintenance Worker	4	3
B&G - Sr. Maintenance Worker	0	1
B&G - Sr. Maintenance Specialist	2	2
B&G - Supervisor	1	1
Director of Public Works*	1	0
Public Works Manager*	0	1
Assistant Director of Public Services*	0	0.33
Director of Public Services (PT)*	0	0.33
<b>Total Staff</b>	<b>16</b>	<b>16.66</b>

\* Denotes exempt employee

Town of Altavista  
Public Works  
FY2023 ADOPTED BUDGET

	<b>FY2020 ACTUAL</b>	<b>FY2021 ACTUAL</b>	<b>FY2022 ADOPTED</b>	<b>FY2022 PROJECTED</b>	<b>FY2023 ADOPTED</b>
<b><u>PUBLIC WORKS - FUND 10</u></b>					
Wages & Benefits	506,451	522,423	736,800	736,800	870,080
Other Employee Benefits					
Services	41,076	81,916	56,660	51,560	91,260
Other Charges	41,804	87,898	52,000	52,450	55,900
Materials & Supplies	297,040	227,928	292,220	312,520	368,350
Debt Service	324,313	22,151	21,430	21,430	22,150
Capital Outlay	1,791,597	927,569	865,330	1,480,280	158,180
<b>Total Expenditures</b>	<b>3,002,282</b>	<b>1,869,885</b>	<b>2,024,440</b>	<b>2,655,040</b>	<b>1,565,920</b>
<b>PUBLIC WORKS - FUND 10</b>					
<b>PERSONNEL - WAGES &amp; BENEFITS</b>					
Salaries & Wages - Regular	401,909	413,573	515,500	515,500	627,840
Salaries & Wages - Overtime	6,074	13,706	10,000	10,000	10,300
Salaries & Wages - CDL Stipend	0	0	15,790	15,790	20,800
Benefits - FICA	27,070	27,549	40,200	40,200	50,410
Benefits - VRS	37,273	33,584	50,520	50,520	63,850
Benefits - Group Med. Ins.	29,251	29,425	97,880	97,880	88,850
Benefits - Group Life Ins.	4,874	4,587	6,910	6,910	8,030
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>506,451</b>	<b>522,423</b>	<b>736,800</b>	<b>736,800</b>	<b>870,080</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL</b>					
Maintenance Service Contracts	4,393	6,360	5,000	5,000	6,000
Engineering & Architectural Services	0	0	5,000	0	5,000
Physicals	368	775	700	600	700
Repairs & Maintenance - Electronics	1,000	1,466	1,000	1,000	1,100
Mowing Contract	8,580	9,685	13,000	13,000	15,000
Tub Grinding Brush	7,000	0	8,000	8,000	35,000
Recurring Lease Agreement	0	0	960	960	960
<b>SERVICES -PW - TOTAL</b>	<b>21,340</b>	<b>18,285</b>	<b>33,660</b>	<b>28,560</b>	<b>63,760</b>
<b>OTHER CHARGES-PW</b>					
Telecommunications	4,087	4,951	4,700	4,700	4,700
Other Property Insurance	4,427	4,580	4,700	4,700	5,000
Motor Vehicle Insurance	9,562	10,600	11,000	10,850	11,400
Subsistence & Lodging	149	0	500	500	500
Conventions & Education	385	3,196	3,000	3,000	3,500
Miscellaneous Expense	474	1,604	500	500	500
Cares Money	0	29,986	0	0	0
<b>OTHER CHARGES-PW - TOTAL</b>	<b>19,084</b>	<b>54,917</b>	<b>24,400</b>	<b>24,250</b>	<b>25,600</b>
<b>MATERIALS &amp; SUPPLIES -PW</b>					
Office Supplies	2,134	2,011	7,200	7,200	7,250
Fuel Pumps	1,344	1,923	1,500	1,500	2,300
Fuel	20,589	18,270	27,000	28,000	47,880
Vehicle & Equip. Repairs and Maint.	33,569	31,453	30,000	33,000	40,000
Uniforms & Wearing Apparel	9,491	8,435	10,000	10,000	12,000
Safety Equipment & Programs	3,603	2,850	2,700	2,700	3,000
Street Lights - Operating Supplies	27,473	28,229	31,000	31,000	31,000
Streets & Sidewalk Supplies	16,280	17,562	18,000	18,000	20,000
Equipment Rental	1,965	2,860	4,520	4,520	4,520
Storm Drainage	200	2,319	3,000	3,000	3,000
Repairs & Maint. - Engineering	746	1,170	1,000	1,000	1,000

Town of Altavista  
Public Works  
FY2023 ADOPTED BUDGET

	<b>FY2020 ACTUAL</b>	<b>FY2021 ACTUAL</b>	<b>FY2022 ADOPTED</b>	<b>FY2022 PROJECTED</b>	<b>FY2023 ADOPTED</b>
<b>PUBLIC WORKS - FUND 10</b>					
Train Station - Materials & Supplies	3,488	3,262	3,000	3,000	3,500
Pavement (Non-Highway/ Alley)	46,546	1,592	50,000	50,000	50,000
Traffic Control Devices	1,674	106	3,000	2,000	3,000
Snow & Ice Removal	823	0	2,000	2,000	2,000
Decorative Street Lights	2,572	2,953	3,000	5,800	6,400
<b>MATERIALS &amp; SUPPLIES-PW - TOTAL</b>	<b>172,497</b>	<b>124,995</b>	<b>196,920</b>	<b>202,720</b>	<b>236,850</b>
<b>PUBLIC WORKS - PW - SUBTOTAL</b>	<b>719,373</b>	<b>720,620</b>	<b>991,780</b>	<b>992,330</b>	<b>1,196,290</b>
<b>MATERIALS &amp; SUPPLIES - SANITATION</b>					
Fuel - Sanitation	9,573	12,127	9,000	9,000	20,000
Vehicle & Equip. Repairs and Maint.	57,598	22,969	21,000	34,500	30,000
Litter Expenses	1,898	1,900	1,800	1,800	2,000
<b>MATERIALS &amp; SUPPLIES-SANITATION - TOTAL</b>	<b>69,069</b>	<b>36,995</b>	<b>31,800</b>	<b>45,300</b>	<b>52,000</b>
<b>SANITATION - TOTAL</b>	<b>69,069</b>	<b>36,995</b>	<b>31,800</b>	<b>45,300</b>	<b>52,000</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL - B&amp;G</b>					
Landscaping Contracts	8,099	13,108	9,000	9,000	9,000
<b>SERVICES - B&amp;G - TOTAL</b>	<b>8,099</b>	<b>13,108</b>	<b>9,000</b>	<b>9,000</b>	<b>9,000</b>
<b>OTHER CHARGES - B&amp;G -</b>					
Electrical	7,633	7,371	6,500	7,000	8,000
Heating	613	816	2,000	2,000	2,000
<b>OTHER CHARGES - B&amp;G -TOTAL</b>	<b>8,246</b>	<b>8,186</b>	<b>8,500</b>	<b>9,000</b>	<b>10,000</b>
<b>MATERIALS &amp; SUPPLIES - B&amp;G</b>					
Shop Materials & Supplies	8,858	6,331	6,000	6,000	7,500
Small Tools - Shop	2,959	3,447	4,000	4,000	4,000
<b>MATERIALS &amp; SUPPLIES - B&amp;G - TOTAL</b>	<b>11,816</b>	<b>9,778</b>	<b>10,000</b>	<b>10,000</b>	<b>11,500</b>
<b>BUILDING &amp; GROUNDS - TOTAL</b>	<b>28,162</b>	<b>31,072</b>	<b>27,500</b>	<b>28,000</b>	<b>30,500</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL - RECREAT'NAL</b>					
Tree Removal and Pruning	2,710	39,168	3,000	3,000	5,000
<b>SERVICES -PW - TOTAL</b>	<b>2,710</b>	<b>39,168</b>	<b>3,000</b>	<b>3,000</b>	<b>5,000</b>
<b>OTHER CHARGES -PARK &amp; REC</b>					
Recreation Electricity	12,056	10,809	17,000	17,000	17,000
Heating	592	358	500	500	800
Telecommunications	1,062	1,242	1,400	1,400	1,400
Refunds	763	50	200	300	500
Department of Forestry Grant	0	12,200	0	0	0
<b>OTHER CHARGES-PARK &amp; REC - TOTAL</b>	<b>14,473</b>	<b>24,659</b>	<b>19,100</b>	<b>19,200</b>	<b>19,700</b>
<b>MATERIALS &amp; SUPPLIES - PARK &amp; REC</b>					
Recreation Materials & Supplies	28,597	26,869	19,000	20,000	30,000
Decorative Street Lights	6,497	0	0	0	0
Mulch & Landscaping Stone	1,391	6,232	8,000	8,000	8,000
Playground Equipment	0	195	1,500	1,500	1,500
Splash Pad	0	3,257	5,500	5,500	5,500
War Memorial Ballfield	1,162	4,633	3,000	3,000	5,000
Dalton's Landing Canoe Launch	0	0	1,000	1,000	1,500



Town of Altavista  
Public Works  
FY2023 ADOPTED BUDGET

	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>PUBLIC WORKS - FUND 10</b>					
Special Events	111	1,222	500	500	1,500
<b>MATERIALS &amp; SUPPLIES-PARK &amp; REC -TOTAL</b>	<b>37,758</b>	<b>42,409</b>	<b>38,500</b>	<b>39,500</b>	<b>53,000</b>
<b>PARK &amp; REC - TOTAL</b>	<b>54,941</b>	<b>106,235</b>	<b>60,600</b>	<b>61,700</b>	<b>77,700</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL -THEATER</b>					
Recreation Electricity	0	136	0	0	600
<b>OTHER CHARGES-THEATER - TOTAL</b>	<b>0</b>	<b>136</b>	<b>0</b>	<b>0</b>	<b>600</b>
<b>THEATER - TOTAL</b>	<b>0</b>	<b>136</b>	<b>0</b>	<b>0</b>	<b>600</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL -LIBRARY</b>					
Custodial Services	8,928	11,354	11,000	11,000	13,500
<b>SERVICES -PW - TOTAL</b>	<b>8,928</b>	<b>11,354</b>	<b>11,000</b>	<b>11,000</b>	<b>13,500</b>
<b>MATERIALS &amp; SUPPLIES - LIBRARY</b>					
Library/Repairs and Maintenance	5,899	13,752	15,000	15,000	15,000
<b>MATERIALS &amp; SUPPLIES-LIBRARY -TOTAL</b>	<b>5,899</b>	<b>13,752</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>LIBRARY - TOTAL</b>	<b>14,827</b>	<b>25,106</b>	<b>26,000</b>	<b>26,000</b>	<b>28,500</b>
<b>PUBLIC WORKS -SUBTOTAL</b>	<b>886,372</b>	<b>920,165</b>	<b>1,137,680</b>	<b>1,153,330</b>	<b>1,385,590</b>
<b>DEBT SERVICE - PUBLIC WORKS</b>					
Debt Service - Principal	314,535	18,000	16,000	16,000	17,000
Bond Series 2020B Refinance - FNB					
Debt Service - Interest	9,779	4,151	5,430	5,430	5,150
Bond Series 2020B Refinance - FNB					
<b>DEBT SERVICE -PW - TOTAL</b>	<b>324,313</b>	<b>22,151</b>	<b>21,430</b>	<b>21,430</b>	<b>22,150</b>
<b>PUBLIC WORKS TOTAL - OPERATIONS</b>	<b>1,210,685</b>	<b>942,316</b>	<b>1,159,110</b>	<b>1,174,760</b>	<b>1,407,740</b>

Town of Altavista  
Public Works  
FY2023 ADOPTED BUDGET

	<b>FY2020 ACTUAL</b>	<b>FY2021 ACTUAL</b>	<b>FY2022 ADOPTED</b>	<b>FY2022 PROJECTED</b>	<b>FY2023 ADOPTED</b>
<b>PUBLIC WORKS - FUND 10</b>					
<b>CAPITAL OUTLAY - PW</b>					
Motor Vehicles - Repl.	132,750	84,505	218,330	214,890	16,880
Machinery & Equip. - Repl.	44,515	16,366	130,500	128,900	13,000
Improvements - Other than Buildings	30,688	23,106	32,500	32,250	25,000
Storm Water Improvements - Rt. 43 - Gateway Project	2,690	0	0	0	0
Storm Water Improvements - Main & Charlotte	0	0	0	0	0
Machinery & Equip. - New	0	19,710	0	45,270	41,000
Improvements - Train Station	0	17,610	0	0	0
Improvements - Other than Buildings	0	0	0	187,160	0
Improvements - Other than Buildings	0	5,794	0	76,510	0
Improvements - Other than Buildings (Streetscape)	908,394	62,150	0	0	0
Motor Vehicles - Repl.	70,000		105,000	320,000	0
Machinery & Equip. - Repl.	0	4,760	5,000	0	5,000
<b>CAPITAL OUTLAY - PW - TOTAL</b>	<b>1,189,037</b>	<b>234,001</b>	<b>491,330</b>	<b>1,004,980</b>	<b>100,880</b>
<b>CAPITAL OUTLAY - PARKS &amp; REC.</b>					
Motor Vehicles - Repl.	0	0	0	0	0
Improvements - Repl. Furniture & Fixtures	0	42,087	0	0	0
Improvements - Building	0	0	15,000	34,420	37,800
Improvements - Paving English Park	129,726	0	0	0	0
Improvements - Parks	96,161	128,186	100,000	161,360	0
Improvements - Other than Buildings	368,461	502,313	50,000	125,520	0
Improvements - Communication Equipment	8,213	0	0	0	0
Improvements - Other than Buildings (New)	0	20,981	0	0	19,500
Improvements - Parks (New)	0	0	209,000	154,000	0
Improvements - Other than Buildings - (Avoca)	0	0	0	0	0
Improvements - Other than Buildings - (SRML)	0	0	0	0	0
<b>CAPITAL OUTLAY - PARKS &amp; REC - TOTAL</b>	<b>602,560</b>	<b>693,567</b>	<b>374,000</b>	<b>475,300</b>	<b>57,300</b>
<b>PUBLIC WORKS TOTAL - CAPITAL OUTLAY</b>	<b>1,791,597</b>	<b>927,569</b>	<b>865,330</b>	<b>1,480,280</b>	<b>158,180</b>

# **ECONOMIC DEVELOPMENT EXPENDITURES**

**ECONOMIC DEVELOPMENT**  
**Fund 10 – Department 7101**

No personnel are allocated to the Economic Department. The Town Manager works alongside Altavista Economic Development Authority, Lynchburg Regional Business Alliance, and Campbell County encouraging the success and growth of local business/industry, as well as the recruitment of new businesses and industries to Town. The goal of this department is to provide the resources needed to improve the economic future and the quality of life for the citizens of Altavista. In addition, incentives under existing performance agreements with industries are included in this departmental budget.

Town of Altavista  
Economic Development  
FY2023 ADOPTED BUDGET

<b><u>ECONOMIC DEVELOPMENT - FUND 10</u></b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
Wages & Benefits	15,748	0	0	0	0
Other Employee Benefits					
Services	20,096	1,981	30,000	8,000	30,000
Other Charges	269,099	149,983	246,400	246,400	149,250
Materials & Supplies	395	1,247	3,000	750	3,000
Capital Outlay	0	65,800	1,000,000	1,829,480	0
<b>Total Expenditures</b>	<b>305,338</b>	<b>219,011</b>	<b>1,279,400</b>	<b>2,084,630</b>	<b>182,250</b>
<b>ECONOMIC DEVELOPMENT - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	14,450	0	0	0	0
Salaries and Wages/Overtime	0	0	0	0	0
Benefits-FICA	1,109	0	0	0	0
Benefits-VRS	167	0	0	0	0
Benefits- Group Medical Ins.	0	0	0	0	0
Benefits-Group Life Ins.	21.84	0	0	0	0
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>15,748</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>SERVICES-PURCHASED, SHARED,INTERNAL - Economic Development</b>					
Contractual Services/Advertising & Marketing	169	1,861	25,000	3,000	25,000
Contractual Services / Misc & Professional	19,927	120	5,000	5,000	5,000
<b>SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL</b>	<b>20,096</b>	<b>1,981</b>	<b>30,000</b>	<b>8,000</b>	<b>30,000</b>
<b>OTHER CHARGES</b>					
Postal Services	0	0	500	500	500
Telecommunications	0	350	900	900	900
Subsistance & Lodging	0	0	1,540	1,540	1,540
Conventions & Education	0	0	1,260	1,260	1,260
Dues & Assoc. Membership	0	0	1,400	1,400	1,400
Miscellaneous	3,209	0	1,500	1,500	1,500
Economic Development Incentives (Performance Agreements)	265,890	149,633	139,300	139,300	42,150
Grant Program Funding	0	0	100,000	100,000	100,000
<b>OTHER CHARGES - TOTAL</b>	<b>269,099</b>	<b>149,983</b>	<b>246,400</b>	<b>246,400</b>	<b>149,250</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	367	1,247	1,500	750	1,500
Fuels & Lubricants	28	0	0	0	0
Books & Subscriptions	0	0	1,500	0	1,500
<b>MATERIALS &amp; SUPPLIES</b>	<b>395</b>	<b>1,247</b>	<b>3,000</b>	<b>750</b>	<b>3,000</b>
<b>ECONOMIC DEVELOPMENT - SUBTOTAL</b>	<b>289,590</b>	<b>153,211</b>	<b>279,400</b>	<b>255,150</b>	<b>182,250</b>
<b>ECONOMIC DEVELOPMENT TOTAL - OPERATIONS</b>	<b>305,338</b>	<b>153,211</b>	<b>279,400</b>	<b>255,150</b>	<b>182,250</b>

Town of Altavista  
Economic Development  
FY2023 ADOPTED BUDGET

<b>ECONOMIC DEVELOPMENT - FUND 10</b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>CAPITAL OUTLAY</b>					
Improvements - Building	0	65,800	1,000,000	1,829,480	0
					0
<b>ECONOMIC DEVELOPMENT - CAPITAL OUTLAY</b>	<b>0</b>	<b>65,800</b>	<b>1,000,000</b>	<b>1,829,480</b>	<b>0</b>

# COMMUNITY DEVELOPMENT EXPENDITURES

- Main Street Program
- Planning Commission
- Spark Innovation Center

**COMMUNITY DEVELOPMENT**  
**Fund 10 – Department 7201, 7202, 7203 & 7204**

The Community Development Department strives to ensure our community’s long-term livability through a quality business environment, strong neighborhoods, well-built infrastructure and buildings, wonderful spaces, and places for our community to gather and revitalization of our downtown core.

The Community Development Department is currently made up of two (2) full-time employees to oversee these tasks including the Virginia Main Street Program.

The functions of the Main Street Coordinator with other responsibilities falling under the town regarding community awareness and community outreach are also handled in the Community Development Department. Responsibilities include connecting with the community through social media to communicate efficiently and effectively with the citizens of the town as well as researching grant opportunities for the town.

Partial funding for the Main Street coordinator is utilized from the AOT contribution request formerly in the Non-Departmental budget.

The Planning Commission serves in an advisory role to the Town Council on planning matters. The Commission is comprised of five (5) members that serve four-year terms, appointed by the Town Council. The members are currently paid a monthly stipend, based on meeting attendance. The Planning Commission meets the 1<sup>st</sup> Monday of each month at 5:00 p.m. in Council’s Chambers of the J.R. “Rudy” Burgess Town Hall.

Spark Innovation Center is an addition to the Community Development Department. The innovation center connects people of all ages to develop fresh ideas that engage people and their community.

		<b>Authorized No. of Employees</b>	
<b>POSITION TITLE</b>		<b>Adopted FY2022</b>	<b>Adopted FY2023</b>
<b>COMMUNITY DEVELOPMENT</b>			
Main Street Coordinator		0.3	0.3
Community Development Director*		1	1
<b>Total Staff</b>		<b>1.3</b>	<b>1.3</b>

\* Denotes exempt employee



Town of Altavista  
Community Development  
FY2023 ADOPTED BUDGET

<b>COMMUNITY DEVELOPMENT - FUND 10</b>	<b>FY2020 ACTUAL</b>	<b>FY2021 ACTUAL</b>	<b>FY2022 ADOPTED</b>	<b>FY2022 PROJECTED</b>	<b>FY2023 ADOPTED</b>
Wages & Benefits	0	106,168	146,270	146,270	224,660
Other Employee Benefits					
Services	0	2,776	52,000	28,950	58,010
Other Charges	1,750	67,843	29,400	9,050	56,150
Materials & Supplies	36	2,165	12,550	4,050	27,230
Capital Outlay	0	0	34,500	33,410	582,540
<b>Total Expenditures</b>	<b>1,786</b>	<b>178,951</b>	<b>274,720</b>	<b>221,730</b>	<b>948,590</b>
<b>COMMUNITY DEVELOPMENT - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	0	86,401	113,240	113,240	163,010
Salaries and Wages/Overtime	0	0	300	300	310
Benefits-FICA	0	6,738	8,700	8,700	12,490
Benefits-VRS	0	8,008	11,110	11,110	17,380
Benefits- Group Medical Ins.	0	3,856	11,400	11,400	29,280
Benefits-Group Life Ins.	0	1,165	1,520	1,520	2,190
<b>WAGES &amp; BENEFITS - TOTAL</b>	<b>0</b>	<b>106,168</b>	<b>146,270</b>	<b>146,270</b>	<b>224,660</b>
<b>SERVICES-PURCHASED, SHARED,INTERNAL</b>					
Contractual Services/Advertising	0	2,776	5,000	5,000	5,000
Contractual Services / Misc & Professional	0	0	10,500	10,500	15,000
Contractual Services / Comp Plan	0	0	12,950	12,950	0
Mowing Contract	0	0	500	500	500
<b>SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL</b>	<b>0</b>	<b>2,776</b>	<b>28,950</b>	<b>28,950</b>	<b>20,500</b>
<b>OTHER CHARGES</b>					
Postal Services	0	31	1,000	1,000	1,000
Telecommunications	0	608	1,850	1,850	1,850
Subsistence & Lodging	0	0	1,500	1,500	1,500
Conventions & Education	0	379	2,500	2,500	2,500
Dues & Assoc. Membership	0	661	750	750	750
Miscellaneous	0	0	1,000	1,000	10,000
Cares Money	0	61,471	0	0	0
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>63,151</b>	<b>8,600</b>	<b>8,600</b>	<b>17,600</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	0	1,421	2,050	2,050	2,500
Fuel	0	0	0	0	1,730
Books & Subscriptions	0	0	500	500	500
<b>MATERIALS &amp; SUPPLIES</b>	<b>0</b>	<b>1,421</b>	<b>2,550</b>	<b>2,550</b>	<b>4,730</b>
<b>COMMUNITY DEVELOPMENT - SUBTOTAL</b>	<b>0</b>	<b>67,348</b>	<b>40,100</b>	<b>40,100</b>	<b>42,830</b>
<b>PLANNING COMMISSION</b>					
<b>OTHER CHARGES</b>					
Subsistence & Lodging	0	0	600	600	600
Conventions & Education	0	1,100	1,000	1,000	1,000
Planning Commission	1,500	3,125	4,500	4,500	4,500
<b>OTHER CHARGES - TOTAL</b>	<b>1,500</b>	<b>4,225</b>	<b>6,100</b>	<b>6,100</b>	<b>6,100</b>
<b>PLANNING COMMISSION - SUBTOTAL</b>	<b>1,500</b>	<b>4,225</b>	<b>6,100</b>	<b>6,100</b>	<b>6,100</b>
<b>MAIN STREET PROGRAM</b>					
<b>OTHER CHARGES</b>					
Telecommunications	250	468	450	450	450
<b>OTHER CHARGES - TOTAL</b>	<b>250</b>	<b>468</b>	<b>450</b>	<b>450</b>	<b>450</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	36	744	1,500	1,500	1,500
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>36</b>	<b>744</b>	<b>1,500</b>	<b>1,500</b>	<b>1,500</b>
<b>MAIN STREET PROGRAM - SUBTOTAL</b>	<b>286</b>	<b>1,211</b>	<b>1,950</b>	<b>1,950</b>	<b>1,950</b>

Town of Altavista  
Community Development  
FY2023 ADOPTED BUDGET

	<b>FY2020</b>	<b>FY2021</b>	<b>FY2022</b>	<b>FY2022</b>	<b>FY2023</b>
	<b><u>ACTUAL</u></b>	<b><u>ACTUAL</u></b>	<b><u>ADOPTED</u></b>	<b><u>PROJECTED</u></b>	<b><u>ADOPTED</u></b>
<b>COMMUNITY DEVELOPMENT - FUND 10</b>					
<b>SPARK INNOVATION CENTER</b>					
<b>SERVICES-PURCHASED, SHARED,INTERNAL</b>					
Contractural Services/Advertising	0	0	5,000	0	10,000
Maintenance Service Contracts	0	0	12,900	0	17,660
Contractural Services / Misc & Professional	0	0	2,500	0	5,000
Contract. Svcs/IT Network & Website	0	0	2,650	0	4,850
<b>SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL</b>	<b>0</b>	<b>0</b>	<b>23,050</b>	<b>0</b>	<b>37,510</b>
<b>OTHER CHARGES</b>					
Electrical	0	0	6,000	0	16,000
Heating	0	0	2,500	0	6,000
Postal Services	0	0	500	0	1,000
Telecommunications	0	0	2,000	0	3,000
Other Property Insurance	0	0	500	0	500
Subsistence & Lodging	0	0	1,000	0	1,500
Conventions & Education	0	0	1,000	0	1,500
Miscellaneous	0	0	750	0	2,500
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>14,250</b>	<b>0</b>	<b>32,000</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	0	0	6,500	0	15,000
Repairs & Maintenance	0	0	2,000	0	6,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>8,500</b>	<b>0</b>	<b>21,000</b>
<b>SPARK INNOVATION CENTER - SUBTOTAL</b>	<b>0</b>	<b>0</b>	<b>45,800</b>	<b>0</b>	<b>90,510</b>
<b>COMMUNITY DEVELOPMENT TOTAL -OPERATIONS</b>	<b>1,786</b>	<b>178,951</b>	<b>240,220</b>	<b>188,320</b>	<b>366,050</b>

Town of Altavista  
Community Development  
FY2023 ADOPTED BUDGET

	<b>FY2020 ACTUAL</b>	<b>FY2021 ACTUAL</b>	<b>FY2022 ADOPTED</b>	<b>FY2022 PROJECTED</b>	<b>FY2023 ADOPTED</b>
<b>COMMUNITY DEVELOPMENT - FUND 10</b>					
<b>CAPITAL OUTLAY</b>					
New - Motor Vehicle	0	0	28,000	29,410	0
New - Permitting Software	0	0	6,500	4,000	0
New - Building / Spark Phase II	0	0	0	0	582,540
<b>COMMUNITY DEVELOPMENT - CAPITAL OUTLAY</b>	<b>0</b>	<b>0</b>	<b>34,500</b>	<b>33,410</b>	<b>582,540</b>

# **TRANSIT (ACTS) EXPENDITURES**

**TRANSIT SYSTEM (ACTS)**  
**Fund 10 – Department 6101-403**

The Town of Altavista operates the Altavista Community Transit System (ACTS) through a grant from the Virginia Department of Rail and Public Transportation. ACTS operates a single deviated fixed route and has been operating since January 1, 2011. The administrative support for this operation is shared with management and staff in administration. Accordingly, time is allocated forty (40%) percent of the Assistant Town Manager, ten (10%) percent of both the Director of Finance and Administration and Fleet Maintenance Supervisor, and five (5%) percent of both the Office Assistant and Customer Support Specialist to this function. The system also employs part-time drivers to cover the hours of operation; Monday through Friday (8:00 a.m. – 6:00 p.m. *fall and winter* and 8:00 a.m. – 8:00 p.m. *spring and summer*) and Saturday (9:00 a.m. – 2:00 p.m. *fall and winter* and 9:00 a.m. 4:00 p.m. *spring and summer*). Public Works' Fleet Supervisor provides vehicle maintenance support to ACTS' vehicles.

Based on the recent ACTS "Transit Development Plan," the summer and Saturday hours will be extended again in FY2023.

ACTS is funded through federal and state grants, a local match, and fare box revenues. Ridership continues to remain steady. ACTS averages over 80 passenger trips per day which is double the number of trips during the first year of operation. The projected revenue for FY2023 is \$5,000. Operational costs have remained consistent.

POSITION TITLE		Authorized No. of Employees	
		Adopted FY2022	Adopted FY2023
<b>TRANSPORTATION (ACTS)</b>			
Bus Operator ( <i>Part-time</i> )		5	5
Office Assistant		0.05	0.05
Customer Support Specialist		0.05	0.05
Director of Finance and Administration*		0.1	0.1
Assistant Town Manager*		0.4	0.4
Fleet Maintenance Supervisor		0.1	0.1
<b>Total Staff</b>		<b>5.7</b>	<b>5.7</b>

\* Denotes exempt employee

Town of Altavista  
Transit System  
FY2023 ADOPTED BUDGET

<b>TRANSIT SYSTEM - FUND 10</b>	<b>FY2020 ACTUAL</b>	<b>FY2021 ACTUAL</b>	<b>FY 2022 ADOPTED</b>	<b>FY2022 PROJECTED</b>	<b>FY2023 ADOPTED</b>
Wages & Benefits	73,864	95,026	102,610	102,610	123,790
Services	258	732	2,080	2,080	2,080
Other Charges	1,987	1,600	3,900	3,900	3,900
Materials & Supplies	17,522	17,554	19,650	19,650	29,920
Capital Outlay	5,500	781	25,000	25,000	82,150
<b>Total Expenditures</b>	<b>99,131</b>	<b>115,693</b>	<b>153,240</b>	<b>153,240</b>	<b>241,840</b>
<b>TRANSIT SYSTEM - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	60,802	78,885	84,140	84,140	100,200
Benefits - FICA	4,405	5,828	6,440	6,440	7,670
Benefits - VRS	2,665	3,600	4,820	4,820	6,050
Benefits - Group Med. Ins.	3,944	4,521	4,850	4,850	7,410
Benefits - Group Life Ins.	348	491	660	660	760
Worker's Compensation	1,700	1,700	1,700	1,700	1,700
<b>WAGE &amp; BENEFITS - TOTAL</b>	<b>73,864</b>	<b>95,026</b>	<b>102,610</b>	<b>102,610</b>	<b>123,790</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL</b>					
Advertising	0	0	1,000	1,000	1,000
Maintenance Service Contracts	0	0	500	500	500
Misc. Professional Services	0	0	300	300	300
Physicals	258	732	280	280	280
<b>SERVICES - TOTAL</b>	<b>258</b>	<b>732</b>	<b>2,080</b>	<b>2,080</b>	<b>2,080</b>
<b>OTHER CHARGES</b>					
Telecommunications	558	0	1,000	1,000	1,000
Motor Vehicle Insurance	1,400	1,600	1,700	1,700	1,700
Subsistence & Lodging	0	0	300	300	300
Conventions & Education	29	0	750	750	750
Dues & Association Memberships	0	0	150	150	150
<b>OTHER CHARGES - TOTAL</b>	<b>1,987</b>	<b>1,600</b>	<b>3,900</b>	<b>3,900</b>	<b>3,900</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	434	336	350	350	350
Fuel	12,832	11,170	15,000	15,000	25,270
Vehicle & Equip. Repairs/Maint.	4,057	5,791	3,500	3,500	3,500
Other Operating Supplies	0	103	500	500	500
Supplies	199	154	300	300	300
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>17,522</b>	<b>17,554</b>	<b>19,650</b>	<b>19,650</b>	<b>29,920</b>
<b>TRANSIT TOTAL - OPERATIONS</b>	<b>93,631</b>	<b>114,912</b>	<b>128,240</b>	<b>128,240</b>	<b>159,690</b>

Town of Altavista  
Transit System  
FY2023 ADOPTED BUDGET

	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY 2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
<b>TRANSIT SYSTEM - FUND 10</b>					
<b>CAPITAL OUTLAY</b>					
Motor Vehicles - Replacement	0	0	0	0	82,150
Machinery & Equipment - New	0	0	25,000	25,000	0
Improvements Other Than Bldg	5,500	781	0	0	0
<b>TRANSIT TOTAL - CAPITAL OUTLAY</b>	<b>5,500</b>	<b>781</b>	<b>25,000</b>	<b>25,000</b>	<b>82,150</b>

# **AVOCA MUSEUM EXPENDITURES**



**AVOCA**  
**Fund 10 – Department 9105-801**

The Avoca Department was formed in FY2019. Staff worked with Avoca’s Board of Directors to transition the full-time position of Museum Director and the part-time position of Museum Coordinator to the Town.

Avoca, the principal architectural landmark of the Town of Altavista is an American Queen Anne-style house built in 1901. Designated a Virginia Historic Landmark and listed in the National Register of Historic Places, Avoca is the home site of Revolutionary Patriot Colonel Charles Lynch. Avoca Museum is open to the public on Thursdays through Saturdays, April through October.

Funding for the two (2) positions is utilized from the Avoca contribution request formerly in the Non-Departmental budget.

		<b>Authorized No. of Employees</b>	
<b>POSITION TITLE</b>		<b>Adopted FY2022</b>	<b>Adopted FY2023</b>
<b>Avoca Museum</b>			
Museum Assistant ( <i>Part-time</i> )		0.28	0.28
Museum Director*		1	1
<b>Total Staff</b>		<b>1.28</b>	<b>1.28</b>

\* Denotes exempt employee

Town of Altavista  
Avoca Museum  
FY2023 ADOPTED BUDGET

<b><u>AVOCA MUSEUM - FUND 10</u></b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
Wages & Benefits	65,030	66,190	69,120	69,120	82,140
Other Employee Benefits	0	0	0	0	0
Services	0	4,270	0	10,000	10,000
Other Charges	659	7,492	450	470	510
Materials & Supplies	238	397	240	240	320
Capital Outlay	18,842	2,330	58,000	58,000	35,000
<b>Total Expenditures</b>	<b>84,769</b>	<b>80,680</b>	<b>127,810</b>	<b>137,830</b>	<b>127,970</b>
<b>AVOCA MUSEUM - FUND 10</b>					
<b>PERSONNEL-WAGES &amp; BENEFITS</b>					
Salaries & Wages Regular	50,902	52,161	53,350	53,350	64,430
Salaries and Wages/Overtime	0	0	0	0	0
Benefits/FICA	3,788	4,044	4,100	4,100	4,930
Benefits/VRS	4,293	4,250	5,250	5,250	5,860
Benefits/Group Medical Insurance	5,486	5,155	5,700	5,700	6,180
Benefits/Group Life Insurance	561	580	720	720	740
<b>WAGE &amp; BENEFITS - TOTAL</b>	<b>65,030</b>	<b>66,190</b>	<b>69,120</b>	<b>69,120</b>	<b>82,140</b>
<b>SERVICES - PURCHASED, SHARED, INTERNAL</b>					
Mowing Contract	0	4,270	0	10,000	10,000
<b>SERVICES - TOTAL</b>	<b>0</b>	<b>4,270</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
<b>OTHER CHARGES</b>					
Telecommunications	469	468	450	470	510
Miscellaneous	189	4,900	0	0	0
Cares Money	0	2,125	0	0	0
<b>OTHER CHARGES - TOTAL</b>	<b>659</b>	<b>7,492</b>	<b>450</b>	<b>470</b>	<b>510</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Repairs & Maintenance	0	79	0	0	0
Fuels & Lubricants	238	318	240	240	320
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>238</b>	<b>397</b>	<b>240</b>	<b>240</b>	<b>320</b>
<b>AVOCA MUSEUM- TOTAL OPERATIONS</b>	<b>65,927</b>	<b>78,350</b>	<b>69,810</b>	<b>79,830</b>	<b>92,970</b>

Town of Altavista  
Avoca Museum  
FY2023 ADOPTED BUDGET

<b>AVOCA MUSEUM - FUND 10</b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>CAPITAL OUTLAY</b>					
Replacement - Building Maintenance	0	0	58,000	58,000	35,000
Replacement - Improvements Other Than Bldg.	18,842	2,330	0	0	0
<b>AVOCA MUSEUM - TOTAL CAPITAL OUTLAY</b>	<b>18,842</b>	<b>2,330</b>	<b>58,000</b>	<b>58,000</b>	<b>35,000</b>

**STATE/HIGHWAY  
REIMBURSEMENT FUND  
(FUND 20)**

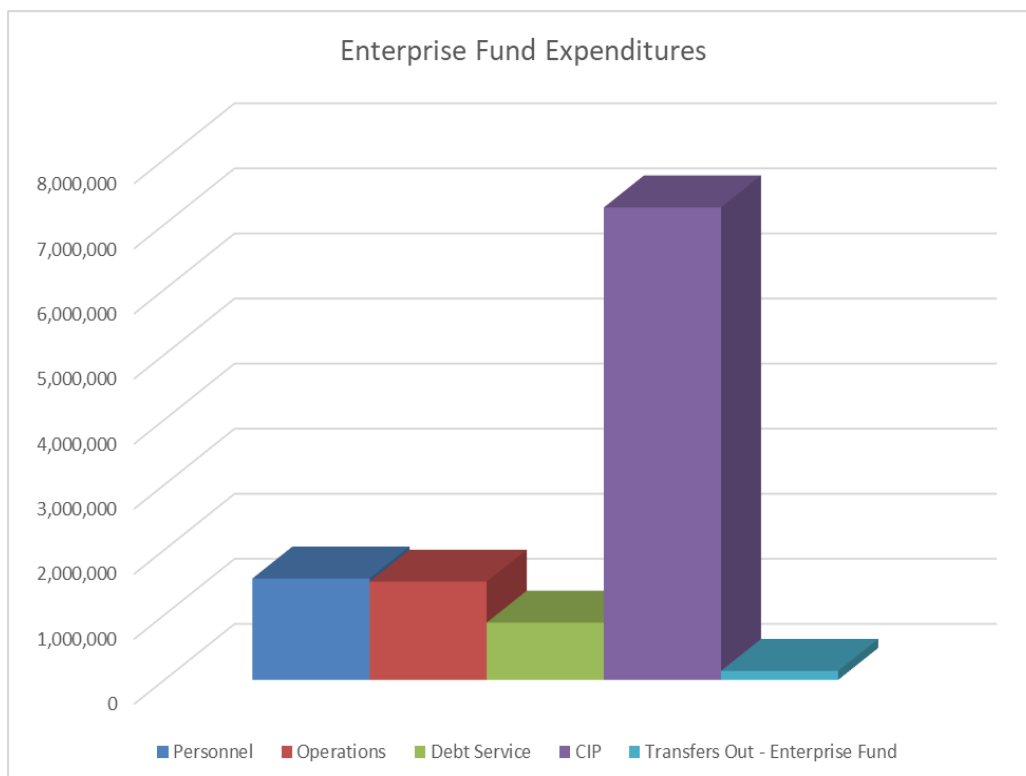
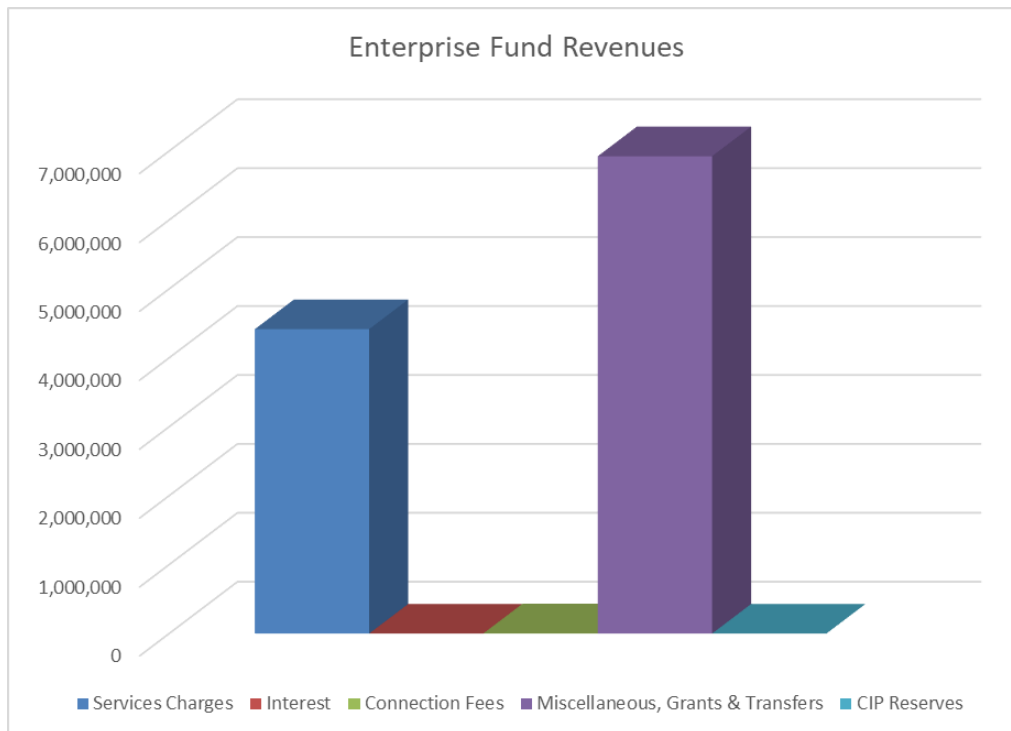
Town of Altavista  
State/Highway Reimbursement Fund  
FY2023 ADOPTED BUDGET

<u>State/Highway Reimbursement Fund - Fund 20</u>	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
<b>REVENUE</b>					
Street & Highway Maintenance	732,408	755,162	730,000	768,100	740,000
Street & Highway Maintenance/Carry Over/Tr In	320,048	0	311,770	272,470	111,520
<b>State/Highway Reimbursement Fund - GRAND TOTAL:</b>	<b><u>1,052,456</u></b>	<b><u>755,162</u></b>	<b><u>1,041,770</u></b>	<b><u>1,040,570</u></b>	<b><u>851,520</u></b>
<b>EXPENDITURES</b>					
Maintenance - Drainage	22,058	23,963	48,200	48,200	48,200
Maintenance - Pavement	354,111	30,512	400,000	400,000	400,000
Maintenance - Traffic Control Devices	52,472	64,052	56,800	56,800	56,800
Engineering - Repairs & Maintenance	4,059	1,180	10,000	10,000	10,000
Road/Street/Highway - Snow & Ice Removal	6,110	31,519	60,000	60,000	60,000
Road/Street/Highway - Other Traffic Services	45,923	57,484	50,000	50,000	50,000
General Admin. & Misc. - Miscellaneous	90,361	56,086	100,000	100,000	100,000
State/Highway Reimb. Fund - Subtotal:	<u>575,093</u>	<u>264,797</u>	<u>725,000</u>	<u>725,000</u>	<u>725,000</u>
Motor Vehicles - Repl.	48,600	29,950	121,270	121,270	25,520
Machinery & Equip. - Replc.	33,532	16,366	102,500	102,500	1,000
Machinery & Equip. - New	0	17,000	18,000	16,800	0
Improvements Other Than Buildings - Clearing of Bank	0	0	0	0	25,000
Improvements Other Than Buildings - New	395,231	24,462	75,000	75,000	75,000
Motor Vehicles - Repl.	0	0	0	0	0
<b>CAPITAL OUTLAY - TOTAL</b>	<b><u>477,364</u></b>	<b><u>87,778</u></b>	<b><u>316,770</u></b>	<b><u>315,570</u></b>	<b><u>126,520</u></b>
Transfer Out - Highway Fund Reserve	0	402,587	0	0	0
<b>State/Highway Fund - GRAND TOTAL:</b>	<b><u>1,052,456</u></b>	<b><u>755,162</u></b>	<b><u>1,041,770</u></b>	<b><u>1,040,570</u></b>	<b><u>851,520</u></b>

# **ENTERPRISE FUND REVENUE (FUND 50)**

Town of Altavista  
Enterprise Fund Revenue  
FY2023 ADOPTED BUDGET

Enterprise Fund Revenue	FY2020 <u>ACTUAL</u>	FY2021 <u>ACTUAL</u>	FY2022 <u>ADOPTED</u>	FY2022 <u>PROJECTED</u>	FY2023 <u>ADOPTED</u>
Interest/Interest Income	20,042	0	0	0	0
Water Charges - Industrial	1,273,429	1,464,542	1,395,000	1,395,000	1,612,000
Water Charges - Business/Residential	263,596	278,263	306,000	306,000	320,000
Water Charges - Outside Community	158,175	161,410	185,000	170,000	178,000
Water Charges - Water Connection Fees	2,100	7,650	1,500	1,500	1,500
Water Charges - Bulk Water Purchase	3,830	21,846	10,000	5,000	5,000
Sewer Charges - Industrial	1,544,877	1,634,432	1,700,000	1,700,000	1,760,000
Sewer Charges - Business/Residential	248,583	253,967	260,000	260,000	264,000
Sewer Charges - Outside Community	2,425	2,095	1,600	1,600	2,000
Sewer Charges - Sewer Connection Fees	16,500	6,600	2,000	4,600	2,000
Sewer Charges - Sewer Surcharges	161,726	122,399	50,000	146,270	85,000
Charges for Service - Water/Sewer Penalties	5,059	0	6,700	6,700	7,000
Charges for Service - Base Rate Fee/Monthly	53,971	50,426	50,000	50,000	50,000
Charges for Service - Base Rate Fee/Quarterly	145,590	145,069	140,000	145,350	140,000
State Fluoride Grant	24,455	0	0	0	0
State / VRA	0	0	0	1,030,376	0
State / VDEM	0	6,033	0	0	0
Federal / VDEM	0	22,625	0	500,000	0
Misc. Cash Discounts	21	17	0	10	0
Miscellaneous	26,963	11,710	25,000	28,330	25,000
Miscellaneous / Abbott Water Line	0	16,540	0	658,260	0
Transfer in from SNAP Proceeds	0	3,994,400	4,714,250	2,400,000	1,582,240
Transfer in from VRA Proceeds	0	0	0	0	1,568,200
Transfer In from Fund 50 (CIP)	5,600	131,140	33,550	33,550	0
Transfer In (New Bond Proceeds)	36,595	0	0	0	2,021,500
Transfer In ARPA Funding	0	0	0	0	1,721,000
<b>ENTERPRISE FUND - REVENUE:</b>	<b><u>3,993,538</u></b>	<b><u>8,331,165</u></b>	<b><u>8,880,600</u></b>	<b><u>8,842,546</u></b>	<b><u>11,344,440</u></b>





# **ENTERPRISE FUND DEPARTMENTS EXPENDITURES (FUND 50)**

- Water
- Wastewater
- Utilities / Distribution & Collection

# **WATER EXPENDITURES**

**UTILITIES (ENTERPRISE)**  
**WATER DEPARTMENT**  
**Fund 50 – Department 5001-701**

The Town of Altavista operates a 3.0 MGD water treatment facility located just east of the corporate limits of the Town of Altavista off Ricky Van Shelton Drive, across the Staunton River. The plant draws raw water from the Staunton River. The facility and its treatment process comply with Virginia Department of Health (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. The Proposed FY2023 Budget includes eight (7) full-time employees that operate the WTP; along with a Public Services Director and an Assistant Public Services Director, both of which are shared evenly (33 1/3%) with the Public Works Department and the Wastewater Treatment Plant; one (1) Facilities Maintenance Mechanic and one (1) Facilities Maintenance Worker, both of which are shared (50%) with the wastewater treatment plant

Additional water sources for the Town include two springs (Reynolds Spring and McMinnis Spring), as well as an alternate raw water intake on Reed Creek directly adjacent to the Town's WTP. Reynolds Spring supplies water to the Town system through the Dearing Ford Road Storage Tank located near the north end of Clarion Road and supplies a permitted capacity of 280 GPM. McMinnis Spring supplies water to the Town system at the intersection of Myrtle Lane and Woodland Avenue near the Bedford Avenue Storage Tank; the spring has a permitted pumping capacity of 320 GPM.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 45% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department consists of an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The Town currently has approximately 1,500 connections, including residential, commercial, institutional, and industrial users. This group is responsible for the acquisition of data for billing and the maintenance/repair/replacement of approximately 240,000 linear feet of water line, ranging in size from 1-inch to 12-inches in diameter. In addition, they are responsible for an estimated 199 fire hydrants and an estimated 486 valves within the water distribution system. The Town also maintains eight meter and pressure reducing valve (PRV) vaults.

		<b>Authorized No. of Employees</b>	
<b>POSITION TITLE</b>		<b>Adopted FY2022</b>	<b>Adopted FY2023</b>
<b>WATER</b>			
Operators		7	6
Plant Manager*		1	1
Facilities Maintenance Worker		0	0.5
Facilities Maintenance Mechanic		0.5	0.5
Public Utilities Director*		0.5	0
Director of Public Services*(PT)		0	0.33
Assistant Director of Public Services		0	0.33
Customer Support Specialist		0.45	0.45
Maintenance Specialist - Distribution		1	1
Sr. Maintenance Specialist - Distribution		1	1
Utility Supervisor - Distribution		0.5	0.5
Administrative Assistant		0.1	0.1
<b>Total Staff</b>		<b>12.05</b>	<b>11.71</b>

\* Denotes exempt employee

Town of Altavista  
Water Department  
FY2023 ADOPTED BUDGET

<b><u>WATER DEPARTMENT - FUND 50</u></b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
Wages & Benefits	634,957	669,414	710,830	710,830	703,760
Other Employee Benefits					
Services	73,503	68,075	148,200	105,159	148,770
Other Charges	213,918	188,244	237,970	212,820	240,410
Materials & Supplies	261,251	282,227	298,850	291,000	340,430
Debt Service	179,310	652,976	598,360	598,610	606,920
Capital Outlay	416,641	1,426,060	3,511,760	3,071,707	2,080,550
Surplus / Transfer Out	0	0	32,780	0	68,930
<b>Total Expenditures</b>	<b>1,779,581</b>	<b>3,286,996</b>	<b>5,538,750</b>	<b>4,990,126</b>	<b>4,189,770</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - ADMIN.</b>					
Salaries & Wages - Admin.	18,263	18,044	18,300	18,300	21,150
Salaries & Wages - Overtime	0	13	140	140	130
Benefits/FICA	1,141	1,143	1,400	1,400	1,630
Benefits/VRS	1,918	3,661	1,780	1,780	2,250
Benefits/Group Medical Insurance	3,518	3,666	3,630	3,630	3,930
Benefits/Group Life Insurance	233	195	250	250	280
<b>WAGES &amp; BENEFITS - Admin. - TOTAL</b>	<b>25,072</b>	<b>26,722</b>	<b>25,500</b>	<b>25,500</b>	<b>29,370</b>
<b>ADMINISTRATION -TOTAL</b>	<b>25,072</b>	<b>26,722</b>	<b>25,500</b>	<b>25,500</b>	<b>29,370</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - TREATMENT</b>					
Salaries & Wages - Treatment	366,033	351,587	392,020	392,020	377,140
Salaries & Wages - Overtime	1,845	3,241	15,000	15,000	15,450
Benefits/FICA	24,637	26,988	31,140	31,140	30,030
Benefits/VRS	35,558	72,634	38,420	38,420	37,090
Benefits/Group Medical Insurance	40,576	46,362	54,200	54,200	57,820
Benefits/Group Life Insurance	2,748	3,863	5,260	5,260	4,660
<b>WAGES &amp; BENEFITS - Treatment - TOTAL</b>	<b>471,396</b>	<b>504,675</b>	<b>536,040</b>	<b>536,040</b>	<b>522,190</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL</b>					
Maint. Service Contracts	26,701	25,247	30,100	29,500	30,100
Misc. Professional Services	5,405	1,712	20,000	17,000	20,000
Physicals	294	300	800	400	800
Water Purchases - CC	30,163	34,024	75,000	45,000	75,000
Repairs & Maint.	8,136	5,269	14,000	10,000	14,000
IT/Network Website Support	0	0	0	0	570
<b>SERVICES -TOTAL</b>	<b>70,699</b>	<b>66,552</b>	<b>139,900</b>	<b>101,900</b>	<b>140,470</b>
<b>OTHER CHARGES</b>					
Electrical	94,235	87,359	110,000	105,000	110,000
Heating	1,895	3,942	3,500	3,500	4,000
Telecommunications	10,752	12,309	11,000	11,000	11,000
Other Property Insurance	8,704	8,950	9,150	9,150	9,610
Motor Vehicle Insurance	500	500	520	520	550
General Liability Insurance	4,300	3,751	4,500	4,000	4,500
Subsistence & Lodging	131	188	3,000	1,000	3,000
Conventions & Education	784	1,694	5,000	4,500	5,000
Dues & Assoc. Memberships	830	703	1,000	1,000	1,000

Town of Altavista  
Water Department  
FY2023 ADOPTED BUDGET

	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
Refunds	50	25	500	300	500
Misc. Expense	173	1,971	2,000	2,000	2,000
Sample Testing / Outsourced	20,517	14,253	15,000	13,000	15,000
Fees Paid to Commonwealth	5,403	4,953	5,500	5,000	5,500
Professional License	540	1,383	1,200	500	1,500
State Fluoride Grant	24,455	0	0	0	0
<b>OTHER CHARGES - TOTAL</b>	<b>173,269</b>	<b>141,981</b>	<b>171,870</b>	<b>160,470</b>	<b>173,160</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	2,843	4,000	6,100	4,500	6,000
Repair & Maint. Supplies	22,044	46,095	30,000	30,000	50,000
Fuel	3,518	3,793	4,250	4,250	7,980
Materials & Supplies/Vehicles & Equip.	1,023	269	2,250	2,250	3,000
Uniforms & Wearing Apparel	6,852	6,573	7,250	7,000	7,250
Safety Equipment & Programs	1,660	1,894	2,500	2,000	2,500
Other Operating Supplies - Chemicals	112,593	123,190	120,000	120,000	135,000
Laboratory Test Chemicals	11,199	10,338	15,000	14,800	15,000
Small Tools & Supplies	894	503	2,000	2,000	2,000
Small Equipment	7,538	5,814	7,500	6,200	7,500
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>170,163</b>	<b>202,469</b>	<b>196,850</b>	<b>193,000</b>	<b>236,230</b>
<b>WATER - TREATMENT - TOTAL</b>	<b>885,527</b>	<b>915,677</b>	<b>1,044,660</b>	<b>991,410</b>	<b>1,072,050</b>
<b>BEDFORD PUMP STATION</b>					
<b>OTHER CHARGES</b>					
Electrical	6,539	7,974	10,000	8,500	10,000
Telecommunications	547	614	550	600	700
<b>OTHER CHARGES - TOTAL</b>	<b>7,085</b>	<b>8,588</b>	<b>10,550</b>	<b>9,100</b>	<b>10,700</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	2,842	0	3,000	3,000	3,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>2,842</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>3,000</b>
<b>BEDFORD PUMP STATION - TOTAL</b>	<b>9,927</b>	<b>8,588</b>	<b>13,550</b>	<b>12,100</b>	<b>13,700</b>
<b>LOLA PUMP STATION</b>					
<b>OTHER CHARGES</b>					
Electrical	442	536	1,000	700	1,000
Telecommunications	547	614	550	600	700
<b>OTHER CHARGES - TOTAL</b>	<b>988</b>	<b>1,150</b>	<b>1,550</b>	<b>1,300</b>	<b>1,700</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	0	100	100	100
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>100</b>	<b>100</b>	<b>100</b>
<b>LOLA PUMP STATION - TOTAL</b>	<b>988</b>	<b>1,150</b>	<b>1,650</b>	<b>1,400</b>	<b>1,800</b>
<b>MELINDA PUMP STATION</b>					
<b>OTHER CHARGES</b>					
Electrical	0	0	9,600	0	9,600
Telecommunications	0	0	550	0	550
<b>OTHER CHARGES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>10,150</b>	<b>0</b>	<b>10,150</b>

Town of Altavista  
Water Department  
FY2023 ADOPTED BUDGET

	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	0	0	1,500	0	1,500
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>0</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>1,500</b>
<b>MELINDA PUMP STATION - TOTAL</b>	<b>0</b>	<b>0</b>	<b>11,650</b>	<b>0</b>	<b>11,650</b>
<b>MCMINNIS SPRING OTHER CHARGES</b>					
Electrical	8,098	8,252	9,600	9,000	9,600
Telecommunications	888	733	800	800	800
<b>OTHER CHARGES - TOTAL</b>	<b>8,986</b>	<b>8,985</b>	<b>10,400</b>	<b>9,800</b>	<b>10,400</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	2,002	712	3,000	2,500	3,000
Other Operating Supplies / Chemicals	3,251	4,507	7,500	6,000	7,500
Laboratory Test Chemicals	1,389	1,765	3,000	2,000	3,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>6,642</b>	<b>6,984</b>	<b>13,500</b>	<b>10,500</b>	<b>13,500</b>
<b>MCMINNIS SPRING - TOTAL</b>	<b>15,628</b>	<b>15,969</b>	<b>23,900</b>	<b>20,300</b>	<b>23,900</b>
<b>REYNOLDS SPRING OTHER CHARGES</b>					
Electrical	12,169	11,110	12,200	12,200	12,750
Telecommunications	1,606	1,507	1,500	1,500	1,600
<b>OTHER CHARGES - TOTAL</b>	<b>13,775</b>	<b>12,617</b>	<b>13,700</b>	<b>13,700</b>	<b>14,350</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	1,492	1,870	3,000	2,100	3,000
Other Operating Supplies / Chemicals	3,251	4,507	6,500	6,000	6,500
Laboratory Test Chemicals	1,389	1,840	3,000	2,100	3,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>6,132</b>	<b>8,217</b>	<b>12,500</b>	<b>10,200</b>	<b>12,500</b>
<b>REYNOLDS SPRING - TOTAL</b>	<b>19,907</b>	<b>20,834</b>	<b>26,200</b>	<b>23,900</b>	<b>26,850</b>
<b>TANKS &amp; INDUSTRIAL METERS OTHER CHARGES</b>					
Electrical	989	875	1,200	1,000	1,200
Telecommunications	1,141	1,245	1,300	1,300	1,500
<b>OTHER CHARGES - TOTAL</b>	<b>2,130</b>	<b>2,120</b>	<b>2,500</b>	<b>2,300</b>	<b>2,700</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	3,024	1,439	2,500	2,000	2,500
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>3,024</b>	<b>1,439</b>	<b>2,500</b>	<b>2,000</b>	<b>2,500</b>
<b>TANKS &amp; INDUSTRIAL METERS - TOTAL</b>	<b>5,153</b>	<b>3,559</b>	<b>5,000</b>	<b>4,300</b>	<b>5,200</b>
<b>WATER - SUBTOTAL:</b>	<b>1,183,630</b>	<b>1,207,960</b>	<b>1,395,850</b>	<b>1,319,809</b>	<b>1,184,520</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - DISTRIBUTION</b>					
Salaries & Wages - Distribution	97,464	93,398	101,650	101,650	105,170
Salaries & Wages - Overtime	3,612	1,992	3,200	3,200	3,300

Town of Altavista  
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	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
Salaries & Wages - CDL Stipend	0	0	3,550	3,550	1,040
Benefits/FICA	7,229	7,035	8,050	8,050	8,380
Benefits/VRS	10,729	19,092	9,970	9,970	11,210
Benefits/Group Medical Insurance	18,154	15,484	21,500	21,500	21,690
Benefits/Group Life Insurance	1,301	1,015	1,370	1,370	1,410
<b>WAGES &amp; BENEFITS - Dist. - TOTAL</b>	<b>138,489</b>	<b>138,017</b>	<b>149,290</b>	<b>149,290</b>	<b>152,200</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL</b>					
Maint. Service Contracts	459	459	3,000	459	3,000
Physicals	132	72	300	300	300
GIS Mapping Updates	2,213	992	5,000	2,500	5,000
<b>SERVICES - TOTAL</b>	<b>2,804</b>	<b>1,523</b>	<b>8,300</b>	<b>3,259</b>	<b>8,300</b>
<b>OTHER CHARGES</b>					
Telecommunications	214	234	300	300	300
Subsistance & Lodging	102	0	500	100	500
Conventions & Education	148	115	800	100	800
Meter Testing/Replacement	6,711	12,062	15,000	15,000	15,000
Other Charges - MISS UTILITY	510	392	650	650	650
<b>OTHER CHARGES - TOTAL</b>	<b>7,685</b>	<b>12,803</b>	<b>17,250</b>	<b>16,150</b>	<b>17,250</b>
<b>MATERIALS &amp; SUPPLIES - DISTRIBUTION</b>					
Office Supplies	127	88	850	850	250
Repair & Maintenance Supplies	60,381	50,579	50,000	50,000	50,000
Fuel	4,395	3,277	6,500	6,500	9,300
Materials & Supplies/Vehicles & Equip.	3,076	5,306	6,250	12,000	6,250
Uniforms & Wearing Apparel	2,324	1,454	2,600	1,500	2,600
Safety Equipment & Programs	996	1,364	1,300	650	1,300
Small Equipment	1,150	1,051	1,400	700	1,400
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>72,449</b>	<b>63,118</b>	<b>68,900</b>	<b>72,200</b>	<b>71,100</b>
<b>DISTRIBUTION -TOTAL</b>	<b>221,427</b>	<b>215,461</b>	<b>243,740</b>	<b>240,899</b>	<b>248,850</b>
<b>DEBT SERVICE</b>					
Debt Service - Principal	0	164,228	302,000	302,000	308,000
Bond Series 2020B Refinance - FNB					
Debt Service - Interest	90,028	63,693	95,860	96,108	90,000
Bond Series 2020B Refinance - FNB					
Debt Service - Principal	0	164,228	0	0	0
Debt Service - Interest	89,282	63,693	0	0	0
Debt Service - Principal	0	123,260	107,970	107,970	110,920
Bond Series 2020A - Truist					
Debt Service - Interest	0	73,874	92,530	92,532	98,000
Bond Series 2020A - Truist					
<b>DEBT SERVICE -TOTAL</b>	<b>179,310</b>	<b>652,976</b>	<b>598,360</b>	<b>598,610</b>	<b>606,920</b>
<b>WATER DEPARTMENT TOTAL - OPERATIONS</b>	<b>1,362,940</b>	<b>1,860,936</b>	<b>1,994,210</b>	<b>1,918,419</b>	<b>2,040,290</b>

Town of Altavista  
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FY2023 ADOPTED BUDGET

	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
<b>WATER DEPARTMENT - FUND 50</b>					
<b>CAPITAL OUTLAY</b>					
Motor Vehicles - Repl.	4,250	12,600	26,910	26,910	20,000
Machinery & Equip. - Replc.	190,332	1,328,800	2,032,350	445,851	138,550
Replacement - Building / Painting	0	0	0	0	25,000
Replacement - Water System Improv / Springs	7,321	28,050	0	400,212	46,000
Replacement - Improv Other than Buildings	122,537	0	35,000	38,835	546,000
Melinda/Avondale PS and Pipe Network (HPZ)	32,500	9,900	1,375,000	879,865	0
Replacement - SCADA System	0	0	40,000	17,900	230,000
Replacement - WTP Electrical	0	30,170	0	646,322	0
Machinery & Equip. - New	49,448	0	0	0	1,075,000
New / Abbott Water Line	0	16,540	0	613,312	0
Improvements - Other than Buildings	0	0	2,500	2500	0
Machinery & Equip. - Replc.	10,254	0	0	0	0
Machinery & Equip. - New	0	0	0	0	0
<b>WATER DEPARTMENT TOTAL - CAPITAL OUTLAY</b>	<b>416,641</b>	<b>1,426,060</b>	<b>3,511,760</b>	<b>3,071,707</b>	<b>2,080,550</b>
<b>TRANSFER OUT</b>					
Transfer Out - Enterprise Fund Reserve	0	0	32,780	0	68,930
<b>TRANSFER OUT - TOTAL</b>	<b>0</b>	<b>0</b>	<b>32,780</b>	<b>0</b>	<b>68,930</b>



# **WASTEWATER EXPENDITURES**

**UTILITIES (ENTERPRISE)**  
**WASTEWATER**  
**Fund 50 – Department 5101-702**

The Town of Altavista operates a 3.6 MGD wastewater treatment facility located on the south side of the Norfolk Southern railway at the termini of Lane Access Road. The plant draws raw water from the Staunton River. The facility discharges treated effluent to the Staunton River. The Proposed FY2023 Budget includes nine (9) full-time employees that operate the WWTP; along with a Public Services Director and an Assistant Public Services Director, both of which are shared evenly (33 1/3%) with the Public Works Department and the Water Treatment Plant; one (1) Facilities Maintenance Mechanic and one (1) Facilities Maintenance Worker, both of which are shared (50%) with the Water Treatment Plant.

The WWTP is an activated sludge facility with extended aeration. The process includes two wastewater pump stations, a septage receiving station, head works, dual grit traps, aeration basins, and circular secondary clarifiers with return/waste activated sludge and scum pump station. Ultraviolet irradiation is used for disinfection of treated effluent.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 30% of a Customer Support Specialist's salary and benefits for the billing and payments associated with water bills.

The Collection component of this department consists of an Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). This group is responsible for the maintenance, repair, and replacement of sewer lines throughout the service area.

POSITION TITLE		Authorized No. of Employees	
		Adopted FY2022	Adopted FY2023
<b>WASTE WATER</b>			
Operators		7	7
Operator in Charge		1	1
Plant Manager*		1	1
Facilities Maintenance Worker		1	0.5
Facilities Maintenance Mechanic		0.5	0.5
Public Utilities Director*		0.5	0
Director of Public Services*(PT)		0	0.33
Assistant Director of Public Services		0	0.33
Customer Support Specialist		0.3	0.3
Maintenance Specialist - Collection		1	1
Sr. Maintenance Specialist - Collection		1	1
Utility Supervisor - Collection		0.5	0.5
Administrative Assistant		0.1	0.1
<b>Total Staff</b>		<b>13.9</b>	<b>13.56</b>

\* Denotes exempt employee

Town of Altavista  
Wastewater Department  
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<b>WASTEWATER DEPARTMENT - FUND 50</b>	<b>FY2020 ACTUAL</b>	<b>FY2021 ACTUAL</b>	<b>FY2022 ADOPTED</b>	<b>FY2022 PROJECTED</b>	<b>FY2023 ADOPTED</b>
Wages & Benefits	787,585	781,915	851,930	851,930	853,850
Other Employee Benefits					
Services	17,592	34,116	45,300	38,800	45,870
Other Charges	471,927	394,020	407,000	397,100	460,100
Materials & Supplies	210,129	187,434	242,500	241,450	273,540
Debt Service	0	139,076	139,330	0	273,200
Capital Outlay	726,724	2,836,620	1,623,020	2,323,140	5,179,190
Surplus / Transfer Out	0	0	32,770	0	68,920
<b>Total Expenditures</b>	<b>2,213,957</b>	<b>4,373,180</b>	<b>3,341,850</b>	<b>3,852,420</b>	<b>7,154,670</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - ADMIN.</b>					
Salaries & Wages - Admin.	12,175	12,029	12,200	12,200	14,100
Salaries & Wages - Overtime	0	9	60	60	90
Benefits/FICA	760	762	930	930	1,090
Benefits/VRs	1,279	2,440	1,190	1,190	1,500
Benefits/Group Medical Insurance	2,345	2,444	2,420	2,420	2,620
Benefits/Group Life Insurance	155	130	170	170	190
<b>WAGES &amp; BENEFITS - ADMIN. - TOTAL</b>	<b>16,714</b>	<b>17,814</b>	<b>16,970</b>	<b>16,970</b>	<b>19,590</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - TREATMENT</b>					
Salaries & Wages - Treatment	472,852	425,091	496,050	496,050	493,260
Salaries & Wages - Overtime	3,390	18,622	8,050	8,050	8,300
Benefits/FICA	33,364	33,486	38,600	38,600	38,370
Benefits/VRs	49,510	85,840	48,620	48,620	49,460
Benefits/Group Medical Insurance	70,019	58,472	87,700	87,700	86,450
Benefits/Group Life Insurance	4,440	4,579	6,650	6,650	6,220
<b>WAGES &amp; BENEFITS - TREATMENT - TOTAL</b>	<b>633,573</b>	<b>626,089</b>	<b>685,670</b>	<b>685,670</b>	<b>682,060</b>
<b>SERVICES-PURCHASED, SHARED, INTERNAL</b>					
Maint. Service Contracts	4,311	5,393	10,500	8,000	10,500
Misc. Professional Services	3,586	22,413	20,000	20,000	20,000
Physicals	0	150	1,500	500	1,500
Repairs & Maint.	6,416	3,887	6,500	6,000	6,500
<b>SERVICES - TOTAL</b>	<b>14,313</b>	<b>31,843</b>	<b>38,500</b>	<b>34,500</b>	<b>38,500</b>
<b>OTHER CHARGES</b>					
Electrical	413,242	331,462	325,000	325,000	375,000
Heating	1,651	1,592	3,500	2,800	3,500
Telecommunications	8,461	10,157	8,500	9,700	10,000
Other Property Insurance	8,704	8,950	9,130	9,130	9,600
Motor Vehicle Insurance	1,400	1,450	1,820	1,820	2,000
General Liability Insurance	4,300	3,751	4,500	4,000	4,500
Subsistence & Lodging	187	0	1,000	500	1,000
Conventions & Education	537	464	3,000	1,000	3,000
Dues & Assoc. Memberships	0	0	500	500	500
Refunds	0	0	300	300	750
Miscellaneous Expense	116	40	750	750	750
Sample Testing / Outsourced	7,457	10,605	11,000	10,800	11,000

Town of Altavista  
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	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
Fees Paid to Commonwealth	9,884	10,129	10,000	10,150	10,500
Sample Testing / In House	4,703	4,538	5,250	5,000	5,250
Professional License	0	0	1,500	1,200	1,500
EOP Environmental Sampling	0	0	5,000	0	5,000
<b>OTHER CHARGES - TOTAL</b>	<b>460,641</b>	<b>383,138</b>	<b>390,750</b>	<b>382,650</b>	<b>443,850</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Office Supplies	617	3,647	6,050	5,000	6,050
Maint. Supplies	50,235	44,154	50,000	50,000	63,000
Fuel	10,215	8,185	10,250	9,800	17,290
Materials & Supplies/Vehicles & Equip.	4,586	3,267	4,000	3,500	5,000
Uniforms & Wearing Apparel	5,932	5,420	7,000	6,500	7,000
Safety Equipment & Programs	3,029	4,411	5,000	4,800	5,000
Other Operating Supplies / Chemicals	57,692	64,507	65,000	65,000	72,800
Small Tools & Supplies	2,087	797	1,500	1,500	1,500
Laboratory Test Equipment	21,099	10,160	30,000	28,000	30,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>155,491</b>	<b>144,548</b>	<b>178,800</b>	<b>174,100</b>	<b>207,640</b>
<b>WASTE WATER TREATMENT - TOTAL</b>	<b>1,264,019</b>	<b>1,185,618</b>	<b>1,293,720</b>	<b>1,276,920</b>	<b>1,372,050</b>
<b>OTHER CHARGES - RIVERVIEW PUMP STATION</b>					
Electrical	9,858	9,527	13,000	12,500	13,000
Telecommunications	564	614	1,000	800	1,000
<b>OTHER CHARGES - TOTAL</b>	<b>10,421</b>	<b>10,141</b>	<b>14,000</b>	<b>13,300</b>	<b>14,000</b>
<b>MATERIALS &amp; SUPPLIES</b>					
Maint. Supplies	3,762	3,618	10,000	10,000	10,000
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>3,762</b>	<b>3,618</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
<b>RIVERVIEW PUMP STATION - TOTAL (NEW)</b>	<b>14,183</b>	<b>13,759</b>	<b>24,000</b>	<b>23,300</b>	<b>24,000</b>
<b>PERSONNEL - WAGES &amp; BENEFITS - COLLECTION</b>					
Salaries & Wages - Collection	96,733	93,397	101,650	101,650	105,170
Salaries & Wages - Overtime	3,376	1,992	3,200	3,200	3,300
Salaries & Wages - CDL Stipend	0	0	3,550	3,550	1,040
Benefits/FICA	7,161	7,034	8,050	8,050	8,380
Benefits/VRS	10,642	19,089	9,970	9,970	11,210
Benefits/Group Medical Insurance	18,094	15,484	21,500	21,500	21,690
Benefits/Group Life Insurance	1,290	1,015	1,370	1,370	1,410
<b>WAGES &amp; BENEFITS - COLLECTION - TOTAL</b>	<b>137,298</b>	<b>138,012</b>	<b>149,290</b>	<b>149,290</b>	<b>152,200</b>
<b>SERVICES-PURCHASED,SHARED,INTERNAL</b>					
Maint. Service Contracts	959	1,209	1,500	1,500	1,500
Physicals / Drug Screenings	107	72	300	300	300
IT Network / Website Support	0	0	0	0	570
GIS Mapping Updates	2,213	992	5,000	2,500	5,000
<b>SERVICES - TOTAL</b>	<b>3,279</b>	<b>2,273</b>	<b>6,800</b>	<b>4,300</b>	<b>7,370</b>
<b>OTHER CHARGES</b>					
Telecommunications	214	234	300	300	300

Town of Altavista  
Wastewater Department  
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	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
Substance & Lodging	7	0	500	100	500
Conventions & Education	148	115	800	100	800
Other Charges - MISS UTILITY	496	392	650	650	650
<b>OTHER CHARGES - TOTAL</b>	<b>864</b>	<b>741</b>	<b>2,250</b>	<b>1,150</b>	<b>2,250</b>
<b>MATERIALS &amp; SUPPLIES - COLLECTION</b>					
Office Supplies	127	88	850	850	250
Repair & Maintenance Supplies	34,651	27,246	35,000	35,000	35,000
Fuel	4,566	3,277	6,500	6,500	9,300
Materials & Supplies/Vehicles & Equip.	7,382	5,639	6,250	12,000	6,250
Uniforms & Wearing Apparel	1,983	1,454	2,500	1,700	2,500
Safety Equipment & Programs	1,224	992	1,300	650	1,300
Small Equipment	943	572	1,300	650	1,300
<b>MATERIALS &amp; SUPPLIES - TOTAL</b>	<b>50,876</b>	<b>39,268</b>	<b>53,700</b>	<b>57,350</b>	<b>55,900</b>
<b>COLLECTION TOTAL</b>	<b>192,317</b>	<b>180,293</b>	<b>212,040</b>	<b>212,090</b>	<b>217,720</b>
<b>DEBT SERVICE</b>					
Debt Service - Principal	0	0	0	0	0
2020 -VRA Bond Debt					
Debt Service - Interest	0	0	0	0	133,620
2020 -VRA Bond Debt					
Debt Service - Principal	0	87,740	75,030	75,030	77,080
Bond Series 2020A - Truist					
Debt Service - Interest	0	51,336	64,300	64,302	62,500
Bond Series 2020A - Truist					
<b>DEBT SERVICE -TOTAL</b>	<b>0</b>	<b>139,076</b>	<b>139,330</b>	<b>0</b>	<b>273,200</b>
<b>WASTEWATER DEPARTMENT TOTAL - OPERATIONS</b>	<b>1,487,233</b>	<b>1,536,560</b>	<b>1,686,060</b>	<b>1,529,280</b>	<b>1,906,560</b>

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Wastewater Department  
FY2023 ADOPTED BUDGET

	<u>FY2020 ACTUAL</u>	<u>FY2021 ACTUAL</u>	<u>FY2022 ADOPTED</u>	<u>FY2022 PROJECTED</u>	<u>FY2023 ADOPTED</u>
<b>WASTEWATER DEPARTMENT - FUND 50</b>					
<b>CAPITAL OUTLAY</b>					
Motor Vehicle - Replace	4,000	20,950	81,820	78,008	20,000
Machinery & Equip. - Replace	311,831	74,240	24,000	37,166	153,250
Replacement - Building Maintenance	0	0	6,000	6,491	51,000
Replacement - Sewer System Improvements	106,890	218,410	0	528,575	1,582,240
Improvements other than Buildings - Replc.	29,200	0	67,500	49,660	750,000
Replacement - SCADA System	0	0	0	0	350,000
Replacement - WWTP Electrical	215,101	2,513,000	1,431,200	1,452,840	1,568,200
Machinery & Equip. - New	49,448	0	0	157,900	0
New - Sewer System Improvements	0	0	0	0	694,500
Improvements - Other than Buildings	0	0	2,500	2,500	0
Machinery & Equip. - Replc.	10,254	0	0	0	0
Improvements other than Buildings - Replc.	0	10,020	10,000	10,000	10,000
Machinery & Equip. - New	0	0	0		
<b>WASTEWATER DEPARTMENT TOTAL - CAPITAL OUTLAY</b>	<b>726,724</b>	<b>2,836,620</b>	<b>1,623,020</b>	<b>2,323,140</b>	<b>5,179,190</b>
<b>TRANSFER OUT</b>					
Transfer Out - Enterprise Fund Reserve	0	0	32,770	0	68,920
<b>TRANSFER OUT - TOTAL</b>	<b>0</b>	<b>0</b>	<b>32,770</b>	<b>0</b>	<b>68,920</b>

# **CEMETERY FUND (FUND 90)**

Town of Altavista  
Cemetery Fund  
FY2023 ADOPTED BUDGET

<b><u>Cemetery Fund - Fund 90</u></b>	<b><u>FY2020 ACTUAL</u></b>	<b><u>FY2021 ACTUAL</u></b>	<b><u>FY2022 ADOPTED</u></b>	<b><u>FY2022 PROJECTED</u></b>	<b><u>FY2023 ADOPTED</u></b>
<b>REVENUE</b>					
Permits/Burials	17,270	24,500	17,250	17,250	17,250
Interest/Interest Income	13,779	0	0	0	0
Miscellaneous/Sale of Real Estate	9,650	9,950	4,500	8,000	8,000
Miscellaneous/Misc.	50	100	0	0	0
Transfer In From General Fund	<u>25,000</u>	<u>24,034</u>	<u>56,400</u>	<u>52,900</u>	<u>107,280</u>
<b>CEMETERY FUND - GRAND TOTAL:</b>	<b><u>65,749</u></b>	<b><u>58,584</u></b>	<b><u>78,150</u></b>	<b><u>78,150</u></b>	<b><u>132,530</u></b>
<b>EXPENDITURES</b>					
Salaries and Wages/Regular	6,870	8,964	10,000	10,000	15,000
Salaries and Wages/Overtime	1,080	1,153	1,000	1,000	1,000
Benefits/FICA	531	705	850	850	1,230
Benefits/VRS	618	869	1,000	1,000	1,600
Benefits/Medical	764	1,235	1,550	1,550	1,750
Benefits/Group Life	81	119	200	200	200
Mowing Contract	15,260	14,985	24,800	24,800	25,000
Other Charges/Misc. Reimb.	0	0	0	0	0
Materials/Supplies & Repairs/Maint.	9,286	879	10,000	10,000	10,000
Materials/Supplies/Opening Graves	1,000	1,000	1,500	1,500	1,500
<b>CEMETERY TOTAL - OPERATIONS</b>	<b><u>35,489</u></b>	<b><u>29,909</u></b>	<b><u>50,900</u></b>	<b><u>50,900</u></b>	<b><u>57,280</u></b>
<b>CAPITAL OUTLAY</b>					
Machinery & Equip. - Repl.	0	0	0	0	48,000
<b>CEMETERY TOTAL - CAPITAL OUTLAY</b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>0</u></b>	<b><u>48,000</u></b>
Transfer Out/To Cemetery Reserve	30,260	28,675	27,250	27,250	27,250
<b>CEMETERY FUND - GRAND TOTAL:</b>	<b><u>65,749</u></b>	<b><u>58,584</u></b>	<b><u>78,150</u></b>	<b><u>78,150</u></b>	<b><u>132,530</u></b>



# **CAPITAL IMPROVEMENT PROGRAM (CIP)**

- Introduction
- FY 2023 – 2027 Project Spreadsheets
- FY 2023 Funding Sources
- Departmental Project Detail Sheets

## INTRODUCTION

The Town of Altavista Capital Improvement Program is a **dynamic** planning and fiscal management tool used to coordinate the location, timing, and financing of capital improvements over a multi-year period. It is critically important and one of the major responsibilities for a government entity. The CIP exists as a supplement to the organization's larger strategic plan and must always be aligned with its goals and strategy. The CIP is a working document and should be reviewed and updated annually to reflect changing community needs, priorities, and funding opportunities to ensure that the foundation exists to advance the Town's strategic and long-term goals and objectives.

In essence, a CIP outlines large capital projects and equipment purchases, and their associated project timelines and funding options. A CIP usually spans the same length of time as the organization's strategic plan, about three to five years. A capital improvement plan would not include smaller, operational expenses (less than \$5,000) that normally appear in an annual budget but is allied with the annual budget.

### **Funding Sources:**

General Fund

Enterprise Funds

- Water Fund
- Wastewater Fund

Highway Fund

Grants

Bonds

Other Financing Options or Donations

### **Entries to CIP can be internally categorized as one of the following:**

**Necessary for Operations (NFO):** equipment/vehicles/computers – you cannot provide service if you do not have the resources to do so.

**Infrastructure:** water/sewer lines, streets/sidewalks, sanitation – from a health and safety perspective these are services that are required and must be maintained to avoid future catastrophic repairs.

**Quality of Life (QOL):** greenways/park improvements; economic development projects – important to the Town from an economic and recreational standpoint but should be weighed against NFO and infrastructure projects.

**Public Buildings (PB):** renovations, upgrades, improvements to public buildings

The CIP should balance these four categories in order to maintain funding availability in the event of an emergency, change in project priority, or change in grant or other funding opportunities.

The main objective of the CIP is to be sure that funding is available in the future. Projects in the queue for the CIP would have funds allocated or at least designated to carry-over for use in multiple years, if necessary. Just as with personal finances, the funding goal is to be able to do what you need to do, have some in savings and still pay the bills.

Since the CIP is reviewed annually, as the priorities change, so must the CIP. For example: if a regulatory agency mandates an improvement or repair to WWTP, then other projects or purchases using the same pool of money may have to be moved to another year or approved contingent upon completion of WWTP project. However, this does not mean that the other projects are dead – but potentially changed to a different year or postponed during the same FY.

The CIP stabilizes the “wants versus the needs” of the organization. We all want to have the latest and greatest items to help improve efficiencies and effectiveness of service provision, but do we need to spend taxpayer dollars to do so? As we are charged with fiscal responsibility, reviewing requests via a CIP will help to better define the needs.

As Town Council develops the long-term goals for the town, the CIP must be considered a key component in its future.

Town of Altavista  
ADOPTED  
FY2023 - 2027 Capital Improvement Plan



<b><u>COUNCIL CIP BY YEAR</u></b>						
		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
CO						
CO						
<b><u>COUNCIL TOTAL</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>0</b>
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>General Fund</i>						
<b><u>COUNCIL TOTAL</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b><u>ADMINISTRATION CIP BY YEAR</u></b>						
		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
ADM	Replacement of Roof on Town Hall	<b>45,000</b>				
ADM	Replacement of Water Heater - TH	<b>15,000</b>				
ADM	Replacement of VPN/Firewalls	<b>7,000</b>				
ADM	Replacement of Exchange Server		19,100			
ADM	Replacement of Carpet			22,000		
<b><u>ADMINISTRATION TOTAL</u></b>		<b>67,000</b>	<b>19,100</b>	<b>22,000</b>	<b>0</b>	<b>0</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>108,100</b>
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>General Fund</i>		<b>67,000</b>	<b>19,100</b>	<b>22,000</b>	<b>0</b>	<b>0</b>
<b><u>ADMINISTRATION TOTAL</u></b>		<b>67,000</b>	<b>19,100</b>	<b>22,000</b>	<b>0</b>	<b>0</b>

<b><u>AVOCA CIP BY YEAR</u></b>						
		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
AV	Replacement of Mansion's Heat Pump	<b>35,000</b>				
AV	Improve Mansion Décor		30,000			
AV	Construction of Wooden Storage Building			25,000		
AV	French Drains in Arboretum				9,000	
AV	Repl Back Porch (Office Bldg) / Trashcans					18,000
<b><u>AVOCA TOTAL</u></b>		<b>35,000</b>	<b>30,000</b>	<b>25,000</b>	<b>9,000</b>	<b>18,000</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>117,000</b>
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>Other - Avoca Bldg. Maintenance Funds</i>		<b>35,000</b>	<b>30,000</b>	<b>25,000</b>	<b>9,000</b>	<b>18,000</b>
<b><u>AVOCA TOTAL</u></b>		<b>35,000</b>	<b>30,000</b>	<b>25,000</b>	<b>9,000</b>	<b>18,000</b>

<b><u>ACTS (TRANSIT) CIP BY YEAR</u></b>						
		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
ACTS	Replacement of Existing BOC (#6005)	<b>82,150</b>		84,600	87,150	89,800
ACTS	Replacement of Support Vehicle		29,000			
ACTS	Replacement of Transit Director's Computer		5,000			
ACTS	Replacement of Existing BOC (#6004-21/22)					
ACTS	Replacement of Existing BOC (#6005-23)					
ACTS	Replacement of Existing BOC					
<b><u>ACTS (TRANSIT) TOTAL</u></b>		<b>82,150</b>	<b>34,000</b>	<b>84,600</b>	<b>87,150</b>	<b>89,800</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>377,700</b>
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>General Fund</i>		<b>16,430</b>	<b>6,800</b>	<b>16,920</b>	<b>17,430</b>	<b>17,960</b>

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<i>Grants - Dept. of Rail and Public Transportation</i>	<b>65,720</b>	27,200	67,680	69,720	71,840
<b><u>ACTS (TRANSIT) TOTAL</u></b>	<b>82,150</b>	34,000	84,600	87,150	89,800

<b><u>POLICE DEPARTMENT CIP BY YEAR</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
PD	Replacement of In Car Cameras	12,170				
PD	Vehicle - New	55,000	100,000	60,000		
PD	Community Safe Space	10,000				
PD	Replacement of Mobile Data Terminals		41,200			
<b><u>POLICE DEPARTMENT TOTAL</u></b>		<b>77,170</b>	141,200	60,000	0	0
				<b>FY2023-2027 CIP TOTAL:</b>		278,370
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>General Fund</i>		77,170	141,200	60,000		
<b><u>POLICE DEPARTMENT TOTAL</u></b>		<b>77,170</b>	141,200	60,000	0	0

<b><u>PUBLIC WORKS CIP BY YEAR</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
PW	Replacement of Solid Waste Cans	5,000	5,000	5,000	5,000	5,000
PW	Sidewalk Replacement	75,000	75,000	75,000	75,000	75,000
PW	Painting Outside of Booker Building	18,000				
PW	Purchase of Power Buggy - Cemetery	48,000				
PW	Repl Scagg 60" Zero Turn Mower	12,000				
PW	Honda UTV (2)	34,000				
PW	Clearing of Bank along Creek	50,000	50,000			
PW	Purchase 96" Exmark Mower ( <i>Earmark</i> )	15,500	15,500			
PW	Replacement of 2012 1 Ton Dump Truck (St)	18,250	18,250			
PW	Replacement of 2010 Pickup Truck	9,700	9,700	9,700		
PW	Replacement of 2012 1 Ton Dump Truck (B&G)	14,450	14,450	14,450		
PW	Fuel System Update	4,000	4,000	4,000	4,000	
PW	Shreve Park Fountain Upgrade		30,000			
PW	Purchase of Road Plates		41,000			
PW	Bedford Avenue Decorative Street Lights		339,300			
PW	Replacement of Leaf Vac		70,000			
PW	Streetlight Upgrades (LED)		32,500	32,500		
PW	Replace 2006 GMC Single Axle Dump Truck			150,000		
PW	7th Street Decorative Street Lights				300,400	
PW	Repl. of Traffic Lights at various locations					825,000
PW	Replacement of Message Boards					19,000
PW	Purchase of Additional Light Tower					14,000
PW	Purchase of Tailgate Spreaders					16,000
PW	Replacement of 2022 Refuse Truck					90,000
<b><u>PUBLIC WORKS TOTAL</u></b>		<b>303,900</b>	704,700	290,650	384,400	1,044,000
				<b>FY2023-2027 CIP TOTAL:</b>		2,727,650
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>General Fund</i>		118,880	545,430	205,380	306,400	136,000
<i>Highway Fund</i>		126,520	136,770	83,270	76,000	908,000
<i>Enterprise Fund (W)</i>		5,250	11,250	1,000	1,000	
<i>Enterprise Fund (WW)</i>		5,250	11,250	1,000	1,000	
<i>Cemetery Fund</i>		48,000				
<b><u>PUBLIC WORKS TOTAL</u></b>		<b>303,900</b>	704,700	290,650	384,400	1,044,000

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<b><u>ECONOMIC DEVELOPMENT CIP BY YEAR</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
ED						
<b><u>ECONOMIC DEVELOPMENT TOTAL</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>0</b>
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>General Fund</i>						
<i>Highway Fund</i>						
<i>Enterprise Fund (W)</i>						
<i>Enterprise Fund (WW)</i>						
<i>Grants (List)</i>						
<i>Bonds (List)</i>						
<i>Reserve (List)</i>						
<i>Other (List)</i>						
<b><u>ECONOMIC DEVELOPMENT TOTAL</u></b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b><u>PARKS &amp; RECREATION CIP BY YEAR</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
P&R	Painting Eng/Shreve Restrms & Conc. Stand	<b>13,800</b>				
P&R	Painting (2) Gazebos	<b>6,000</b>				
P&R	Shade Sails (3)	<b>19,500</b>				
P&R	Walking Biking Trail to Lane Access Road		75,000			
P&R	Dog Park/English Park		70,500			
P&R	Overnight RV Campground		10,000	50,000		
P&R	Repaving/Striping Trade Lot Parking Lot		46,400	185,600		
P&R	Connection to YMCA Parking Lot		10,000	62,500		
P&R	Improvements to Pedestrian Bridge Over RR			20,000	130,000	
P&R	Renovations to War Memorial Entrance			35,250		
P&R	Ballfield Lights (SP)			180,000		
P&R	Disc Golf Course				26,100	
P&R	Inner Loop Trail					87,000
<b><u>PARKS &amp; RECREATION TOTAL</u></b>		<b>39,300</b>	<b>211,900</b>	<b>533,350</b>	<b>156,100</b>	<b>87,000</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>1,027,650</b>
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>General Fund</i>		<b>39,300</b>	196,900	398,350	156,100	87,000
<i>Grants (Research Funding Opportunities)</i>				45,000		
<i>Other - Transfer In</i>		<b>0</b>	15,000			
<i>Other - YMCA</i>				90,000		
<b><u>PARKS &amp; RECREATION TOTAL</u></b>		<b>39,300</b>	<b>211,900</b>	<b>533,350</b>	<b>156,100</b>	<b>87,000</b>

<b><u>COMMUNITY DEVELOPMENT</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
CD	Spark Phase 2	<b>582,540</b>				
CD						
<b><u>COMMUNITY DEVELOPMENT TOTAL</u></b>		<b>582,540</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>582,540</b>
<b><u>FUNDING SOURCES</u></b>		<b><u>FY2023</u></b>	<b><u>FY2024</u></b>	<b><u>FY2025</u></b>	<b><u>FY2026</u></b>	<b><u>FY2027</u></b>
<i>General Fund</i>		<b>582,540</b>				
<b><u>COMMUNITY DEVELOPMENT TOTAL</u></b>		<b>582,540</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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<b>UTILITIES (WATER) CIP BY YEAR</b>		<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>
UT(W) Tank Maintenance		38,300	40,000	40,000	40,000	40,000
UT(W) Raw Water Control Valve		60,000				
UT(W) Water Plant Security		196,000				
UT(W) WTP SCADA Improvements / Repl. Computers		230,000		173,000		100,000
UT(W) Sedimentation/Solids Handling Impr.		350,000	2,036,000			
UT(W) Advanced Water Metering System		1,075,000				
UT(W) Meter Truck Replacement		20,000				
UT(W) Replacement of Mobile 6" Pump		10,000				
UT(W) Painting of Walls & Floors at WTP		25,000				
UT(W) Installation of inline valve at Melinda Tank		25,000				
UT(W) Spring Site Infrastructure Improvements		46,000	1,100,000			
UT(W) Sweeper with Hopper Attachment			4,000			
UT(W) Water Plant Truck with Lift Gate			45,000			
UT(W) Grapple Bucket & Brush Cutter Head			7,500			
UT(W) Brush Cutter Head Attachment for Yanmar			5,500			
UT(W) Replacement of Solids Tank Pump #1			35,000			
UT(W) WTP Heat Pump Replacement			30,000			
UT(W) Replacement of Pick-up Truck (Utility)			25,000			
UT(W) Maintenance Utilities Truck				65,000		
UT(W) Hydraulic Thumb & Tilting Grade Bucket				6,000		
UT(W) Trencher Attachment				3,000		
UT(W) Chemical Pump Replacement				25,000		
UT(W) Commercial Water Truck				75,000		
UT(W) Replacement of Solids Tank Pump #2					40,000	
UT(W) Beverly Heights / Incr. Water Pressure					239,000	
UT(W) Holly Hills/Northgate / Incr. Water Pressure					239,000	
UT(W) Sewer Vactor Truck Replacement					75,000	
UT(W) Raw Water Pump Replacement					42,000	50,000
UT(W) Beverly Heights Water Line Replacements						2,000,000
<b>UTILITIES (WATER) TOTAL</b>		<b>2,075,300</b>	<b>3,328,000</b>	<b>387,000</b>	<b>675,000</b>	<b>2,190,000</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>8,655,300</b>
<b>FUNDING SOURCES</b>		<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>
Enterprise Fund (W)		178,300	192,000	214,000	197,000	90,000
Enterprise Fund (WW)		0				0
Grants - ARPA		1,121,000	1,100,000			
Bonds - Potential New Debt		776,000	2,036,000	173,000	478,000	2,100,000
<b>UTILITIES (WATER) TOTAL</b>		<b>2,075,300</b>	<b>3,328,000</b>	<b>387,000</b>	<b>675,000</b>	<b>2,190,000</b>

<b>UTILITIES (SEWER) CIP BY YEAR</b>		<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>
UT(S) WWTP Electrical Upgrade		1,568,200				
UT(S) Repl of Autoclave		30,000				
UT(S) Sewer Line Root Removal		10,000				
UT(S) Return Sludge Replacement Impeller		5,000	5,000			
UT(S) Lynch Creek Sewer Line Replacement		1,582,240				
UT(S) Aeration Rehab		694,500	2,751,000			
UT(S) 40 hp Pump Replacement/Main PS		40,000				
UT(S) 60 hp Digester Blower		18,000			20,000	
UT(S) Main Pump Station Upgrade		51,000	862,000			
UT(S) Replacement of Lab Scales		5,000				
UT(S) UV Light System*		750,000				
UT(S) Replacement of Mobile 6" Pump		50,000				
UT(S) SCADA Improvements		350,000				

Town of Altavista  
ADOPTED  
FY2023 - 2027 Capital Improvement Plan



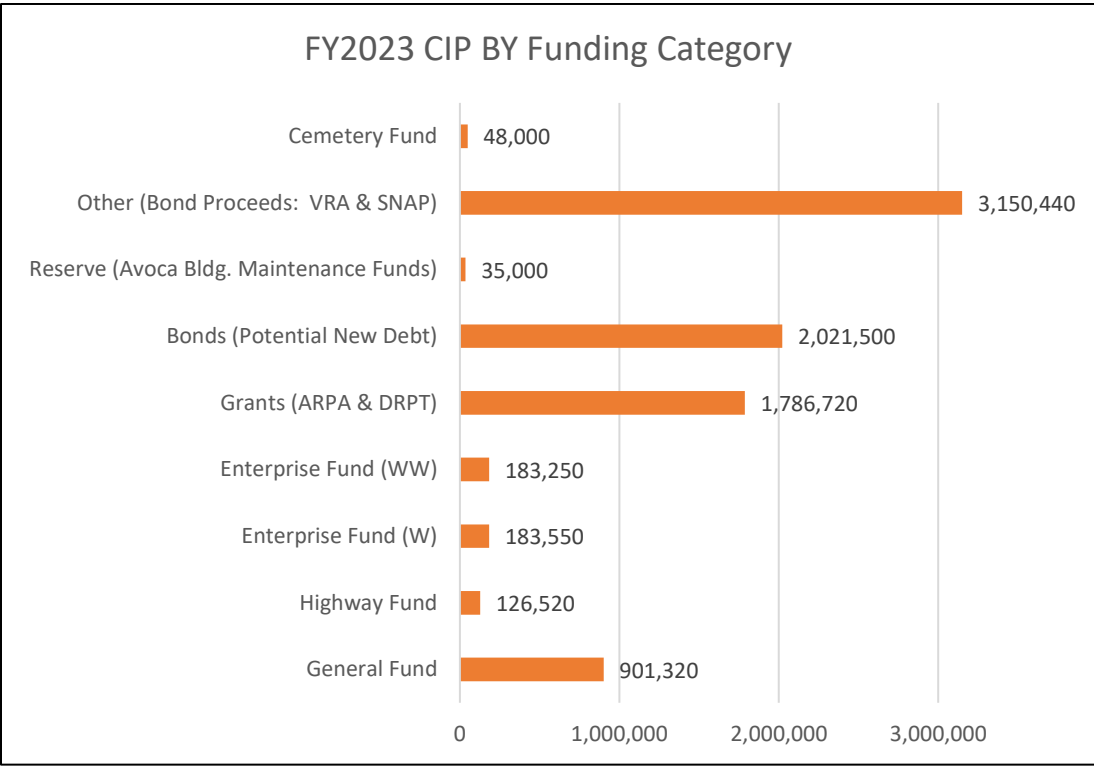
UT(S)	Meter Truck Replacement	20,000				
UT(S)	Feed Pump Replacement for Press System		28,500		29,000	
UT(S)	Brush Cutter Head Attachment for Yanmar		5,500			
UT(S)	Truck Replacement (Utility)		50,000			
UT(S)	Riverview Pump Station Upgrade		20,000	289,000		
UT(S)	Sweeper with Hopper Attachment		4,000			
UT(S)	Grapple Bucket & Brush Cutter Head		7,500			
UT(S)	Replacement of Pick-up Truck (Utility)		25,000			
UT(S)	Maintenance Utilities Truck			65,000		
UT(S)	40 hp Pump Replacement/Riverview PS			40,000		
UT(S)	Hydraulic Thumb & Tilting Grade Bucket			6,000		
UT(S)	Trencher Attachment			3,000		
UT(S)	Secondary Clarifiers			1,998,000		
UT(S)	Commercial Water Truck			75,000		
UT(S)	Heat Pump Repl in Lab and Office			30,000		
UT(S)	Sewer Vactor Truck Replacement				240,000	
UT(S)	Tandem Dump Truck Replacement					250,000
UT(S)	Solids Handling Engineering					200,000
<b>UTILITIES (SEWER) TOTAL</b>		<b>5,173,940</b>	<b>3,758,500</b>	<b>2,506,000</b>	<b>289,000</b>	<b>450,000</b>
				<b>FY2023-2027 CIP TOTAL:</b>		<b>12,177,440</b>
<b>FUNDING SOURCES</b>		<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>
<i>General Fund</i>						
<i>Enterprise Fund (W)</i>						
<i>Enterprise Fund (WW)</i>		<b>178,000</b>	125,500	219,000	289,000	450,000
<i>Grants - ARPA</i>		<b>600,000</b>				
<i>Bonds - VRA</i>		<b>1,568,200</b>				
<i>Bonds - SNAP</i>		<b>1,582,240</b>				
<i>Bonds - Potential New Debt</i>		<b>1,245,500</b>	3,633,000	2,287,000		
<b>UTILITIES (SEWER) TOTAL</b>		<b>5,173,940</b>	<b>3,758,500</b>	<b>2,506,000</b>	<b>289,000</b>	<b>450,000</b>

**SUMMARY OF FUNDING SOURCES FOR FY2023-FY2027 CAPITAL IMPROVEMENT PLAN**

<b>FUNDING SOURCES</b>	<b>FY2023</b>	<b>FY2024</b>	<b>FY2025</b>	<b>FY2026</b>	<b>FY2027</b>
<i>General Fund</i>	<b>901,320</b>	909,430	702,650	479,930	240,960
<i>Highway Fund</i>	<b>126,520</b>	136,770	83,270	76,000	908,000
<i>Enterprise Fund (W)</i>	<b>183,550</b>	203,250	215,000	198,000	90,000
<i>Enterprise Fund (WW)</i>	<b>183,250</b>	136,750	220,000	290,000	450,000
<i>Grants (ARPA &amp; DRPT)</i>	<b>1,786,720</b>	1,127,200	112,680	69,720	71,840
<i>Bonds (Potential New Debt)</i>	<b>2,021,500</b>	5,669,000	2,460,000	478,000	2,100,000
<i>Reserve (Avoca Bldg. Maintenance Funds)</i>	<b>35,000</b>	30,000	25,000	9,000	18,000
<i>Other (Bond Proceeds: VRA &amp; SNAP)</i>	<b>3,150,440</b>	15,000	90,000	0	0
<i>Cemetery Fund</i>	<b>48,000</b>	0	0	0	0
<b>TOTAL</b>	<b>8,436,300</b>	<b>8,227,400</b>	<b>3,908,600</b>	<b>1,600,650</b>	<b>3,878,800</b>

**FY2023-2027 CIP TOTAL: 26,051,750**





# Departmental Project Sheets

# Administration

### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Administration
**DIVISION:** Administration  
**PROJECT NAME:** Replacement of roof
**LOCATION:** Town Hall / Police Department  
**YEAR:** FY 2023
**ACCT#:** 010-1101-401.81-18

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 45,000	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
	\$ 45,000					

<b>Total Capital Cost Estimate:</b>	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 45,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 45,000

#### Project Description:

The existing shingles are 19 years old and are at the end of their life expectancy. Many minor repairs have been done.

#### Justification/Linkage:

The replacement of the shingles is needed in order to protect the facility.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Administration
**DIVISION:** Administration  
**PROJECT NAME:** Replacement of water heaters at Town Hall
**LOCATION:** Town Hall  
**YEAR:** FY 2023
**ACCT#:** 010-1101-401.81-30

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 15,000	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
	\$ 15,000					

<b>Total Capital Cost Estimate:</b>	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 15,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 15,000

#### Project Description:

To replace all exposed copper pipes in basement area of Town Hall, change out the two (2) water heaters to tankless, and replace the two (2) lines that come up through the floor in the mechanical room.

#### Justification/Linkage:

The water heater is more than 15 years old. Currently there is a leak in the system. Repairs have been made to bypass the leak, but this is a temporary fix. Due to the age of the water heater, the leaking, and not heating as it should, replacement is needed.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Administration
**DIVISION:** Administration

**PROJECT NAME:** Replacement of VPN/Firewalls at all locations
**LOCATION:** TH,PW, WTP, and WW

**YEAR:** FY 2023
**ACCT#:** 010-1101-401.81-04

**Type of Project:**
☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 7,000	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 7,000					
Other						

<b>Total Capital Cost Estimate:</b>	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 7,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 7,000

**Project Description:**

To replace VPN/Firewall hardware with upgraded or like technology as existing equipment in offsite locations is over 5 years old.

**Justification/Linkage:**

To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Administration
**DIVISION:** Administration

**PROJECT NAME:** Replacement of Exchange Server
**LOCATION:** Town Hall

**YEAR:** FY 2024
**ACCT#:** 010-1101-401.81-04

**Type of Project:**
☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 19,100	\$ -	\$ -	\$ 19,100	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture		\$ 19,100				
Other						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ 19,100	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 19,100	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

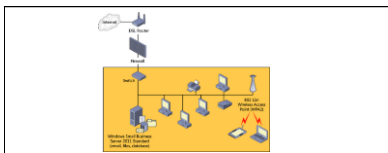
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 19,100				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 19,100	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 19,100

#### Project Description:

To replace the exchange server with upgraded or like technology. Our current exchange server, which manages the user directory for the organization's network, was replaced in FY2018. Our current inventory replacement plan for our network servers is 6 to 7 years, in order to remain current on our operating system.

#### Justification/Linkage:

To provide and maintain the organization's IT network to insure it is always secure while delivering information quickly and efficiently.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Administration
**DIVISION:** Administration

**PROJECT NAME:** Replacement of Carpet in Administration
**LOCATION:** Town Hall

**YEAR:** FY 2025
**ACCT#:** 010-1101-401.81-30

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 22,000	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other			\$ 22,000			

<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund				\$ 22,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 22,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 22,000

**Project Description:**

To Replace the carpet throughout Administration.

**Justification/Linkage:**

The carpet in Administration was installed in 2003 and is showing signs of wear and tear.





Avoca

### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Avoca Museum
**DIVISION:** Avoca  
**PROJECT NAME:** Replacement of Mansion's Heat Pumps
**LOCATION:** Avoca Museum (Mansion)  
**YEAR:** FY 2023
**ACCT#:** 010-9105-801.81-18

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 35,000	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 35,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Avoca Bldg. Maint. Funds		\$ 35,000					
<b>TOTAL</b>	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 35,000

#### Project Description:

By FY 2023, the mansion's heat pumps will be almost thirteen years old. It is recommended that the heat pumps servicing the mansion be replaced and air handlers services properly.

#### Justification/Linkage:

Promoting tourism and create high-quality community facilities and services.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Avoca Museum
**DIVISION:** Avoca  
**PROJECT NAME:** Improve Mansion Décor
**LOCATION:** Avoca Museum Mansion Interior  
**YEAR:** FY 2024
**ACCT#:**

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 30,000				
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Avoca Bldg. Maint. Funds			\$ 30,000				
<b>TOTAL</b>	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 30,000

**Project Description:** Promoting tourism and create high-quality community facilities and services.

**Justification/Linkage:** In FY2016, a CIP project replaced the 25 year-old wallpaper and draperies in the Mansion's Parlor, Entrance Hall, Second Floor Landing, Halls, Campbell Gallery, Fauntleroy Gallery, and a portion of the Blue Room. Still needed are new wallpaper and draperies for the Pink & Blue Rooms along with those for the Chamber, Dining Room, Bathroom and Library.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Avoca Museum
**DIVISION:** Avoca

**PROJECT NAME:** Wooden Storage Building Construction
**LOCATION:** Avoca Museum Grounds

**YEAR:** FY 2025
**ACCT#:**

**Type of Project:**
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 25,000			
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Avoca Bldg. Maint. Funds				\$ 25,000			
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 25,000

**Project Description:** 12' x 30' wooden structure to replace an old tractor-trailer container which is deteriorating and leaking

**Justification/Linkage:** Promoting tourism and create high-quality community facilities and services.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Avoca Museum
**DIVISION:** Avoca

**PROJECT NAME:** Arboretum French Drains
**LOCATION:** Avoca Museum's Arboretum

**YEAR:** FY 2026
**ACCT#:**

**Type of Project:**
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 9,000		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

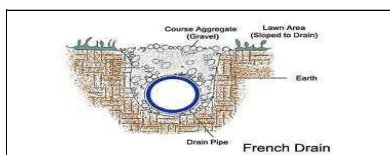
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Avoca Bldg. Maint. Funds					\$ 9,000		
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 9,000	\$ -	\$ -
<b>TOTAL:</b>							\$ 9,000

#### Project Description:

The museum's Arboretum is situated upon a natural wetland. After a heavy rainfall, water tends to sit in two low-lying areas in the Arboretum. Proposal: Placement of 2 French drains in both areas to clear standing water away with a drainage pipe. The drainage pipe would lead to a ditch which is located 20 yds. from the first site and about 30 yds. from the other.

#### Justification/Linkage:

Promoting tourism and create high-quality community facilities and services.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Avoca Museum
**DIVISION:** Avoca  
**PROJECT NAME:** Replacement of Back Porch (Office Bldg.) and Trashcans
**LOCATION:** Avoca Museum  
**YEAR:** FY 2027
**ACCT#:**

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 18,000	
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Avoca Bldg. Maint. Funds						\$ 18,000	
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,000	\$ -
<b>TOTAL:</b>							\$ 18,000

#### Project Description:

The large number of trashcans need to have an attractive enclosure depicting the architectual period of the mansion. Also, the back porch of the office building needs replacing. This will promote tourism for our town.

#### Justification/Linkage:

The trashcans are a distraction from the beauty and appeal from the museum. The porch is becoming a safety issue for the museum. This will promote tourism to our town.



# ACTS

## (Transit)

### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Transportation
**DIVISION:** ACTS

**PROJECT NAME:** Replacement of BOC style bus
**LOCATION:** Public Works

**YEAR:** FY 2023
**ACCT#:** 010-6101-403.81-02

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 343,700	\$ -	\$ 82,150	\$ -	\$ 84,600	\$ 87,150	\$ 89,800	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other	\$ 82,150		\$ 84,600	\$ 87,150	\$ 89,800	

<b>Total Capital Cost Estimate:</b>	\$ 82,150	\$ -	\$ 84,600	\$ 87,150	\$ 89,800	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 82,150	\$ -	\$ 84,600	\$ 87,150	\$ 89,800	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 16,430		\$ 16,920	\$ 17,430	\$ 17,960	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - Dept. of Rail & Public Transp.		\$ 65,720		\$ 67,680	\$ 69,720	\$ 71,840	
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 82,150	\$ -	\$ 84,600	\$ 87,150	\$ 89,800	\$ -
<b>TOTAL:</b>							\$ 343,700

**Project Description:**

Replacement of 15-passenger body on chassis (BOC) bus with a similar vehicle.

**Justification/Linkage:**

DRPT recommends replacement of public transportation vehicles every four years or 100,000 miles. The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. Based on current use, the existing BOC style bus will need replacing.





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Transportation
**DIVISION:** ACTS  
**PROJECT NAME:** Replacement of Support Vehicle
**LOCATION:** Town Hall  
**YEAR:** FY 2024
**ACCT#:** 010-6101-403.81-02

**Type of** ☐ New ☐ Expansion  
**Project:** ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 29,000	\$ -	\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other		\$ 29,000				

<b>Total Capital Cost Estimate:</b>	\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 5,800				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - Dept. of Rail & Public Transp.			\$ 23,200				
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 29,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 29,000

**Project Description:** Replacement of 2012 Ford Explorer.

**Justification/Linkage:** To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount of money due to maintenance.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Transportation
**DIVISION:** ACTS  
**PROJECT NAME:** Replacement of Transit Director's Computer
**LOCATION:** Town Hall  
**YEAR:** FY 2024
**ACCT#:** 010-6101-403.81-04

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other		\$ 5,000				

<b>Total Capital Cost Estimate:</b>	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 1,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - Dept. of Rail & Public Transp.			\$ 4,000				
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 5,000

**Project Description:** Replacement of Transit Director's computer as it will be 5 years old in March 2024.

**Justification/Linkage:** To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount of money due to maintenance.



# Police

# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Police DIVISION: Public Safety

PROJECT NAME: Replace In Car Cameras LOCATION: PD

YEAR: FY 2023 ACCT#: 010-3101-501.81-06

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 12,170	\$ -	\$ 12,170	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:	\$ 12,170					

Total Capital Cost Estimate:	\$ 12,170	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ 12,170	\$ 12,170	\$ 12,170	\$ 12,170	\$ -
Total Expenditure Estimate:	\$ 12,170	\$ 12,170	\$ 12,170	\$ 12,170	\$ 12,170	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies		\$ 12,170	\$ 12,170	\$ 12,170	\$ 12,170	
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ 12,170	\$ 12,170	\$ 12,170	\$ 12,170	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 12,170					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 12,170	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 12,170

## Project Description:

Replacing the watchguard cameras in the vehicles with Axon Fleet Cameras, Cameras are 169/vehicle per month, that includes cameras and evidence storage on evidence.com. With this plan, equipment is replaced at 5 years.

## Justification/Linkage:

The cameras in the cars presently will be obsolete shortly, the system that stores the video is not online and difficult to access stored video. It would be more efficient to replace and store video on the current platform that body worn camera video is being stored.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Police
**DIVISION:** Public Safety

**PROJECT NAME:** Vehicle Replacement
**LOCATION:** Police Department

**YEAR:** FY 2023
**ACCT#:** 010-3101-501.81-02

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 215,000	\$ -	\$ 55,000	\$ 100,000	\$ 60,000	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:	\$ 55,000	\$ 100,000	\$ 60,000			
<b>Total Capital Cost Estimate:</b>	\$ 55,000	\$ 100,000	\$ 60,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 55,000	\$ 100,000	\$ 60,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 55,000	\$ 100,000	\$ 60,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 55,000	\$ 100,000	\$ 60,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 215,000

#### Project Description:

Replace patrol vehicles that have reached end of useful life as decided by Public Works and town policy. ( Numbers were adjusted to reflect the price incerase of vehicles and outfitting them)

#### Justification/Linkage:

To ensure that APD can provide high quality service, vehicles must be in excellent condition for emergency operation. Vehicles will be replaced when determined at end of useful life by Town shop mechanics and established policy



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Police
**DIVISION:** Public Safety

**PROJECT NAME:** Creation of Community Safe Space at Town Hall
**LOCATION:** PD

**YEAR:** FY 2023
**ACCT#:** 010-3101-501.82-30

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
	\$ 10,000					

<b>Total Capital Cost Estimate:</b>	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 10,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 10,000

#### Project Description:

Creation of a Community Safe Space to include the installation of technology such as a camera system with computer for constant surveillance of the property.

#### Justification/Linkage:

Promotion of health and safety within the community.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Police
**DIVISION:** Public Safety

**PROJECT NAME:** Replacement of Mobile Data Terminals
**LOCATION:** Police Department

**YEAR:** FY 2024
**ACCT#:** 010-3101-501.81-04

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 41,200	\$ -	\$ -	\$ 41,200	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 41,200				
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 41,200	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 41,200	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 41,200				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 41,200	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 41,200

**Project Description:**

Replace MDT's in police vehicles

**Justification/Linkage:**

The MDT's are used to access the CAD system and for IBR reporting. The estimated life on a computer is 4-5 years.



# Public Works



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Sanitation  
**PROJECT NAME:** Solid Waste Can Replacement
**LOCATION:** Public Works  
**YEAR:** FY 2023
**ACCT#:** 010-4102-601.81-06

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					Future Budget Years
			Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	
	\$ 25,000	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Other						

<b>Total Capital Cost Estimate:</b>	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

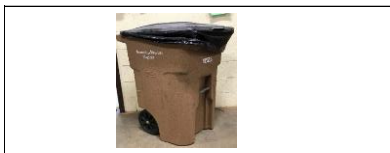
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
<b>TOTAL:</b>							\$ 25,000

#### Project Description:

Due to the age of our current solid waste cans staff is recommending that we implement a can replacement program. Our current cans are 15 years old with a life expectancy of 10 years. After 10 years the cans become brittle and began to crack and split. It is our goal to start replacing at least 75 cans per year. Currently we have over 1,600 cans.

#### Justification/Linkage:

Life expectancy of the cans are 10 years.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Street Department  
**PROJECT NAME:** Sidewalk, Curb & Gutter & Drainage
**LOCATION:** Town Wide  
**YEAR:** FY 2023
**ACCT#:** 020-4101-608.82-30

**Type of Project:** ☐ New ☐ Expansion  
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 375,000	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	

<b>Total Capital Cost Estimate:</b>	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund		\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ -
<b>TOTAL:</b>							\$ 375,000

#### Project Description:

Staff identified areas of improvements such as: sidewalk replacement, handicap access, and storm water that will improve the overall appearance of the community.

#### Justification/Linkage:

To improve the physical appearance and quality of the town, sidewalks, storm water management, and address safe pedestrian traffic.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Buildings & Grounds

PROJECT NAME: Booker Building Painting LOCATION: Public Works

YEAR: FY 2023 ACCT#: 010-4104-602-81.18

Type of ☐ New ☐ Expansion  
 Project: ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 18,000	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 18,000					
Other:						
<b>Total Capital Cost Estimate:</b>	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 18,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 18,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 18,000

#### Project Description:

Staff has identified the need to re-paint the outside of the Booker Building. This Building has not been repainted for at lease 6 years or longer. The inside was painted in 2021.

#### Justification/Linkage:

To create and maintain high-quality community facilities and services



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: 
DIVISION:

PROJECT NAME: 
LOCATION:

YEAR: FY 
ACCT#:

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 48,000		\$ 48,000			\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 48,000					
Other:						

Total Capital Cost Estimate:	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other - Cemetery		\$ 48,000					
TOTAL	\$ -	\$ 48,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 48,000

## Project Description:

Staff has identified a need for the purchase of a new Power Buggy. This unit would be used at Green Hill Cemetery to assist with opening and closing graves that are not accessible using a flatbed truck.

## Justification/Linkage:

This unit would prevent damage to existing stones, graves and assist with burials that are in hard to access areas.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Building & Grounds

**PROJECT NAME:** Replace Scagg 60" Zero Mower
**LOCATION:** Public Works

**YEAR:** FY 2023
**ACCT#:** 010-4101-601.81-06

**Type of Project:**
☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 12,000		\$ 12,000			\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 12,000					
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

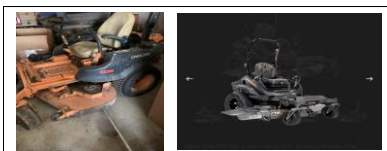
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 12,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 12,000

#### Project Description:

The current Scagg 60" Zero mower was purchased in 2013. This mower is 8 years old and currently used as a back up mower. This mower will be replaced with a Spartan SRT XD 61" Vanguard 37HP w/oil guard Zero Mower. This mower comes with a warranty on the unit, mower and can be serviced locally.

#### Justification/Linkage:

The Scagg 60" Zero mower is beginning to have engine and electrical issued due to age, hours and usage. Staff is recommending that this mower be replaced.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Building & Grounds  
**PROJECT NAME:** Purchase (2) New 1000 UTVs
**LOCATION:** Public Works  
**YEAR:** FY 2023
**ACCT#:** 010-4101-601.82-02

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 34,000		\$ 34,000			\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 34,000					
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 25,500					
Highway Fund							
Enterprise Fund (W)		\$ 4,250					
Enterprise Fund (WW)		\$ 4,250					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 34,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 34,000

#### Project Description:

Staff has identified a need to purchase a UTV with an open cab that would be used at English Park, Eagle Trail, Jenks River Trail, Green Hill Connector, clearing for utility needs, and special events. Per Council's direction research the brand Honda.

#### Justification/Linkage:

We are currently using the Altavista Police Department's gator if available or a full size pick up truck to monitor and assist with maintenance at English Park, Eagle Trail, Jenks River Trail and Green Hill Connector. Staff recommends this unit would be available and a safer option than the usage of a full size pick up truck.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Street Department  
**PROJECT NAME:** Bank Clearing along the creek between 7th St. and Main St.
**LOCATION:** Area between English Auto Alignment/Elba  
**YEAR:** FY 2023
**ACCT#:** 010-4101-601.81-30 / 020-4101-608.82-30

**Type of Project:** ☐ New ☐ Expansion  
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 100,000	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
	\$ 50,000	\$ 50,000				
<b>Total Capital Cost Estimate:</b>	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 25,000	\$ 25,000				
Highway Fund		\$ 25,000	\$ 25,000				
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 100,000

**Project Description:** Clearing of bank along creek between 7th Street and Main Street (area of Elba's and English Auto Alignment).

**Justification/Linkage:** To maintain a healthy creek free of excessive and impeding vegetation and for staff to be able to maintain sewer line and drainage.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Building & Grounds  
**PROJECT NAME:** Purchase New 96" Exmark Mower
**LOCATION:** Public Works  
**YEAR:** FY 2023
**ACCT#:** 010-4101-601.82-06

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 31,000		\$ 15,500	\$ 15,500		\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 15,500	\$ 15,500				
Other:						
<b>Total Capital Cost Estimate:</b>	\$ 15,500	\$ 15,500	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate.</b>	\$ 15,500	\$ 15,500	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 15,500	\$ 15,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 15,500	\$ 15,500	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 31,000

#### Project Description:

Staff has identified the need to purchase this mower to remain at English Park to be used to mow English Park and the new development of the field on Eagle Trail. We are requesting to purchase this item in FY2024. Due to the current increase on goods we have implemented a 10% possible increase on the current cost of \$27,999 for the unknown.

#### Justification/Linkage:

This mower will be able to finish cut the new fields on Eagle Trail and the mowing of English Park.





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Streets  
**PROJECT NAME:** Replace 2012 Chevrolet 1 Ton Dump Truck
**LOCATION:** Public Works  
**YEAR:** FY 2023
**ACCT#:** 020-4101-601.81-02

**Type of** ☐ New ☐ Expansion  
**Project:** ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 71,000	\$ 34,500	\$ 18,250	\$ 18,250	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 18,250	\$ 18,250				
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 18,250	\$ 18,250	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 18,250	\$ 18,250	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund	\$ 34,500	\$ 18,250	\$ 18,250				
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ 34,500	\$ 18,250	\$ 18,250	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 71,000

#### Project Description:

The current unit is 7 years old with 73,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. It has been scheduled for replacement in FY2024 as it will be 12 years old with an estimate of 125,142 miles. The plan is to replace this unit with a 1-ton truck with a dump body and plow for snow removal.

#### Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Streets/B&G

**PROJECT NAME:** Replace 2010 Pickup Truck
**LOCATION:** Public Works

**YEAR:** FY 2023
**ACCT#:** 010-4101-601.81-02 / 020-4101-601.81-02

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 46,800	\$ 17,700	\$ 9,700	\$ 9,700	\$ 9,700	\$ -		\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
	\$ 9,700	\$ 9,700	\$ 9,700			
<b>Total Capital Cost Estimate:</b>	\$ 9,700	\$ 9,700	\$ 9,700	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 9,700	\$ 9,700	\$ 9,700	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund	\$ 4,430	\$ 2,430	\$ 2,430	\$ 2,430			
Highway Fund	\$ 13,270	\$ 7,270	\$ 7,270	\$ 7,270			
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ 17,700	\$ 9,700	\$ 9,700	\$ 9,700	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$8,000)	(\$8,000)	(\$8,000)	(\$8,000)		
<b>TOTAL:</b>							\$ 46,800

#### Project Description:

The current unit is 9 years old with 70,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. This vehicle has been scheduled for replacement in FY2025, as it will be 15 years old with an estimate of 116,666 miles. The plan is to replace this unit with a 3/4 ton truck pickup with plow for snow removal.

#### Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Buildings and Grounds  
**PROJECT NAME:** Replace 2012 Chevrolet 1-Ton Dump Truck
**LOCATION:** Public Works  
**YEAR:** FY 2023
**ACCT#:** 010-4101-601.81-02

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 70,800	\$ 27,450	\$ 14,450	\$ 14,450	\$ 14,450		\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture	\$ 14,450	\$ 14,450	\$ 14,450			
Other						

<b>Total Capital Cost Estimate:</b>	\$ 14,450	\$ 14,450	\$ 14,450	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 14,450	\$ 14,450	\$ 14,450	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

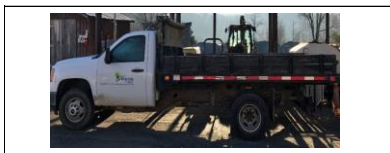
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund	\$ 27,450	\$ 14,450	\$ 14,450	\$ 14,450			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ 27,450	\$ 14,450	\$ 14,450	\$ 14,450	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)		(\$13,000)	(\$13,000)	(\$13,000)	(\$13,000)		
<b>TOTAL:</b>							\$ 70,800

#### Project Description:

The current unit is 7 years old with 68,000 miles and is up for replacement. The life expectancy of the current vehicle is 10 years. This vehicle has been scheduled for replacement in FY2025 as it will be 13 years old with an estimate of 126,285 miles. The plan is to replace this unit with a 1-ton truck with a dump body and plow for snow removal.

#### Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. This unit is used within the Street Department.



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of ☐ New ☐ Expansion  
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 26,000	\$ 10,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000		
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund	\$ 3,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		
Highway Fund	\$ 3,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		
Enterprise Fund (W)	\$ 3,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		
Enterprise Fund (WW)	\$ 3,500	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ 14,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -	\$ -
TOTAL:							\$ 30,000

## Project Description:

Staff has identified a need to replace and update the current Fuel computer system. The current system was planned to be replaced in 2021 but we found out that we did not appropriate enough funds for this project. Due to this error we are proposing that this unit be replaced in 2026.

## Justification/Linkage:

Current Fuel System is 20 plus years old and will need to be updated in order to operate on windows 10 computer system. The current system is operating on a stand alone computer and is not connected to the server. When this is changed out and updated this system will be placed on the network and will be the information will be backed up daily on the server.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Buildings & Grounds

PROJECT NAME: Shreve Park Fountain Upgrade (lights & pump) LOCATION: Shreve Park

YEAR: FY 2024 ACCT#: 010-4104-602.81-30

Type of ☐ New ☐ Expansion  
Project: ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 30,000				
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 30,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 30,000

**Project Description:** Fountain needs upgrade due to current conditions due to age of fountain.

**Justification/Linkage:** Aged fountain needs upgrade for appearance and functions to be pleasing to the public.



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of ☒ New ☐ Expansion  
Project: ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 41,000	\$ -	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 41,000				
Other:						
Total Capital Cost Estimate:	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 10,250				
Highway Fund			\$ 10,250				
Enterprise Fund (W)			\$ 10,250				
Enterprise Fund (WW)			\$ 10,250				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 41,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 41,000

Project Description:

Justification/Linkage:



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Streets  
**PROJECT NAME:** Bedford Ave. Decorative Streetlights Project
**LOCATION:** Bedford Ave. (Train Trestle to CL)  
**YEAR:** FY 2024
**ACCT#:** 010-4101-601.81-30

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 339,300	\$ -	\$ -	\$ 339,300	\$ -	\$ -		\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering		\$ 10,000				
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 326,200				
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 336,200	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ 3,100	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 339,300	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel		\$ 3,100				
Other						
<b>TOTAL</b>	\$ -	\$ 3,100	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 339,300				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 339,300	\$ -	\$ -	\$ -	\$ -
Transfer Out of Reserves (Earmark)							
<b>TOTAL:</b>						\$ 339,300	

#### Project Description:

Installation of thirty-two (32) sixteen foot decorative streetlights along Bedford Avenue from the railroad underpass to the Town Limits (Windy Ridge Dr.) Consideration of seeking VDOT TAP funding for partial funding.

#### Justification/Linkage:

Increase safety for pedestrians.



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					Future Budget Years
			Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	
	\$ 70,000	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 70,000				
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 70,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 70,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 70,000

Project Description:

Justification/Linkage:





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Streets

**PROJECT NAME:** Street Light Upgrades to LED Heads and/or Bulbs
**LOCATION:** Downtown

**YEAR:** FY 2024
**ACCT#:** 010-4101-601.81-30

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years	
	\$ 65,000	\$ -	\$ -	\$ 32,500	\$ 32,500			\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus						
Light Equip/Furniture						
Other		\$ 32,500	\$ 32,500			
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 32,500	\$ 32,500			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 32,500	\$ 32,500	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 65,000

#### Project Description:

To save on electrical cost on the street lights as well as to change the bulbs to white color to make them brighter, the bulbs will be changed to LED lights. Retrofitting the heads and changing to LED bulbs will be required. Town Staff will change out 25 lights in FY2022 and continue each year until the project is completed. Approximately 3 years.

#### Justification/Linkage:

To create and maintain high-quality community facilities and services



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Buildings & Grounds

PROJECT NAME: Replace 2006 GMC single axle dump truck LOCATION: Public Works

YEAR: FY 2025 ACCT#: 010-4101-601.81-06

Type of ☐ New ☐ Expansion  
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 150,000			
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund				\$ 150,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 150,000

**Project Description:** 2006 model truck with 61,770 miles on it. Dump Bed it rusted and worn out. Needs to be replaced.

**Justification/Linkage:** To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Streets

**PROJECT NAME:** 7th Street Decorative Street Light Project
**LOCATION:** 7th Street (Franklin Avenue to End)

**YEAR:** FY 2026
**ACCT#:**

**Type of Project:**
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 300,400		\$ -	\$ -	\$ -	\$ 300,400	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering				\$ 10,000		
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 287,900		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ 297,900	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -
<b>Total Expenditure Estimate.</b>	\$ -	\$ -	\$ -	\$ 300,400	\$ 2,500	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel				\$ 2,500	\$ 2,500	
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund					\$ 300,400		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 300,400	\$ -	\$ -
<b>TOTAL:</b>							\$ 300,400

**Project Description:**

Installation of twenty-six (26) twelve foot decorative streetlights along 7th Street from Franklin Ave. to the end of 7th Street (Frazier Farm). Consideration of seeking VDOT TAP funding for partial funding.

**Justification/Linkage:**

Increase safety for pedestrians.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Streets

PROJECT NAME: Upgrade Traffic Lights LOCATION: Public Works

YEAR: FY 2027 ACCT#: 020-4101-608.82-30

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 825,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 825,000	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:					\$ 825,000	
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 825,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 825,000	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund						\$ 825,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 825,000	\$ -
						<b>TOTAL:</b>	\$ 825,000

#### Project Description:

The traffic lights at the intersections of 7th Street and Lola Avenue, Amherst Ave., and Campbell Ave. are outdated and need replacing.

#### Justification/Linkage:

Parts for these lights are obsolete and hard to find when repairs are needed to keep them operational.



<b>DEPARTMENT:</b>	Public Works	<b>DIVISION:</b>	Buildings & Grounds/Streets
<b>PROJECT NAME:</b>	Message Boards 2 One Big and One Small	<b>LOCATION:</b>	Public Works

**Type of** ☐ New ☐ Expansion  
**Project:** ☒ Replacement ☐ Renovation

**DEPARTMENT:** Public Works **DIVISION:** Buildings & Grounds

**PROJECT NAME:** Additional Light Tower **LOCATION:** Public Works

**Type of** ☐ New ☐ Expansion  
**Project:** ☒ Replacement ☐ Renovation

FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
				\$ 14,000	

[illegible][illegible]

Purchase of an additional ECO Light Tower.	
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The staff has confirmed that when we have public events that go into the night hours, we do not currently have enough lights for public safety. The purchase of one more would create a major difference if lighting and keeping areas safe for our citizens.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Public Works DIVISION: Streets

PROJECT NAME: Tailgate Spreaders (2) LOCATION: Public Works

YEAR: FY 2027 ACCT#: 010-4101-601.82-06

Type of Project: ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 16,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:					\$ 16,000	

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund						\$ 8,000	
Highway Fund						\$ 8,000	
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 16,000	\$ -
TOTAL:						\$ 16,000	\$ -

**Project Description:**

Purchasing a new chemical spreader to attach in the bed of flatbed trucks to assist in snow and ice removal.

**Justification/Linkage:**

The town staff has identified the need to spread chemicals more effectively throughout the town; Most specifically parking lots, parks, and small and narrow streets in the town.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Sanitation  
**PROJECT NAME:** Replacement of the 2004 Peterbilt Refuse Truck
**LOCATION:** Public Works Shop  
**YEAR:** FY 2027
**ACCT#:** 010-4102-601.81-02

**Type of** ☐ New ☐ Expansion  
**Project:** ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years				
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 360,000

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction						
Legal/Misc.						
Heavy Equip./Apparatus					\$ 90,000	\$ 360,000
Light Equip/Furniture						
Other						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 360,000
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 360,000

#### NEW OR ADDITIONAL IMPACT ON OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund						\$ 90,000	\$ 360,000
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 90,000	\$ 360,000
Transfer Out of Reserves (Earmark)							
<b>TOTAL:</b>						\$ 450,000	

#### Project Description:

This unit was purchased in 2022. The life expectancy of the current piece of equipment is 15 years. However the plan is to Replace after 10 years in 2031 and use the old as a back up. In 2036 will appropriate money for 10 years.

#### Justification/Linkage:

To replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to constant mechanical failures and not a reliable back up unit. Staff is recommending





# Parks and Recreation

### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Painting English/Shreve Park Restrooms & concession Stand
**LOCATION:** English Park/Shreve Park/War Memorial Park  
**YEAR:** FY 2023
**ACCT#:** 010-4104-602.81-18

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 13,800	\$ -	\$ 13,800	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 13,800					
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 13,800	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -					\$ -
<b>Total Expenditure Estimate:</b>	\$ 13,800	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
		\$ 13,800					
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>		\$ -	\$ 13,800	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 13,800

**Project Description:** Painting of the restrooms and epoxy flooring at English Park and Shreve Park and painting the inside of the concession stand at War Memorial Ballfield.

**Justification/Linkage:** To enhance various areas of dents, scuff marks, and other signs of wear and tear.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Painting two (2) Gazebos
**LOCATION:** Broad Street / Campbell Ave.  
**YEAR:** FY 2023
**ACCT#:** 010-4104-602.81-18

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 6,000	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 6,000					
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 6,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 6,000

#### Project Description:

Gazebos are to be painted the same color which includes being scrapped, primed, topcoat on ceilings, trim, and handrails.

#### Justification/Linkage:

To enhance the gazebos and protect them.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation

**PROJECT NAME:** Shade Sails (3)
**LOCATION:** Leonard Coleman, Bedford, Booker Bldg.

**YEAR:** FY 2023
**ACCT#:** 010-4104-602.81-08

**Type of Project:**
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 19,500	\$ -	\$ 19,500	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:	\$ 19,500					

<b>Total Capital Cost Estimate:</b>	\$ 19,500	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -					
<b>Total Expenditure Estimate:</b>	\$ 19,500	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 19,500					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ 19,500	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 19,500

**Project Description:**

Install one shade sail at Leonard Colement Park, one at Bedford Ave. Park, and one at the Booker Building to create shade at the public areas that do not have pavilions.

**Justification/Linkage:**

Enhance the public park system.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Walking/Biking Trail Connection to Lane Access Road
**LOCATION:** English Park  
**YEAR:** FY 2024
**ACCT#:** 010-4104-602.82-26

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 75,000		\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:		\$ 75,000				
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund	\$ 15,000		\$ 60,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ 15,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 75,000

#### Project Description:

To utilize Lane Access Road as a trail connection by adding signage and markings denoting the industrial access as a designated trail. To make a connection between 3rd Street and Lane Access Road to allow bikes and pedestrians to connect to English Park.

#### Justification/Linkage:

To expand and enhance the public park system by increasing pedestrians circulation. Project #9 - 2018 Parks & Trails Master Plan.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Dog Park
**LOCATION:** English Park  
**YEAR:** FY 2024
**ACCT#:** 010-4104-602.82-26

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 70,500	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering		\$ 5,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 5,500				
Permits/Inspections/Misc.						
Building/Utility Construction:		\$ 20,000				
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:		\$ 20,000				
Other:		\$ 20,000				

<b>Total Capital Cost Estimate:</b>	\$ -	\$ 70,500	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 70,500	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 70,500				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ -	\$ 70,500	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 70,500

#### Project Description:

The creation of 1.5 acres off-leash, fenced dog park with separate areas for large and small dogs, plus amenities. The work will include design work, site preparation, fountains, furniture, fixtures, hardscape, plantings, signage, and waste stations.

#### Justification/Linkage:

To expand and enhance the public park system and provide a currently needed recreational opportunity for citizens and visitors; Parks & Trails Master Plan Project #27.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Overnight RV Campground
**LOCATION:** English Park  
**YEAR:** FY 2024
**ACCT#:** 010-4104-602.81-26

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 60,000	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering		\$ 10,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 5,000			
Permits/Inspections/Misc.			\$ 40,000			
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 5,000			
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 10,000	\$ 50,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 10,000	\$ 50,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 60,000

#### Project Description:

The creation of 5 spaces for overnight parking for recreational vehicles. The project will be in two (2) phases. Phase one will be a feasibility and market analysis to see if the project is needed. Phase 2, if needed will be the design and construction phase to include electricity and water connections and a dump station.

#### Justification/Linkage:

To expand opportunities to accommodate the lodging needs of tourists.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Repaving/Striping Trade Lot Parking Area
**LOCATION:** Trade Lot  
**YEAR:** FY 2024
**ACCT#:** 010-4104-602.81-30

**Type of** ☐ New ☐ Expansion  
**Project:** ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 232,000	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements		\$ 46,400				
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 185,600			
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -					\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

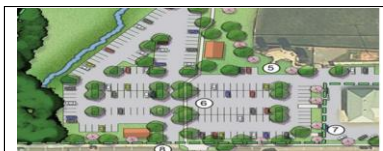
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 46,400	\$ 185,600			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 46,400	\$ 185,600	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 232,000

#### Project Description:

The existing parking lot is not to uniform dimensions and has excess areas that could be reduced to eliminate paving and introduce green space. The use of uniform dimensions would improve the circulation and appearance of the lot without affecting the functionality or available parking spaces. The improvements shown on the plan fit within the existing paved area, and paving could be removed to create this feature.

#### Justification/Linkage:

To expand and enhance the public park system. Parks & Trails Master Plan #6





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation

**PROJECT NAME:** Improvements Connecting the Parking Lot to YMCA Building
**LOCATION:** Trade Lot

**YEAR:** FY 2024
**ACCT#:** 010-4104-602.81-30

**Type of Project:**
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 72,500	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering		\$ 10,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 62,500			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund			\$ 10,000	\$ 62,500			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 10,000	\$ 62,500	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 72,500

**Project Description:** The YMCA is largely separated from Shreve Park, but is a major destination and user of the park facilities. Many people park in the Trade Lot when they go to the "Y". Through planning, creating sidewalk connections, and minor improvements, the YMCA could be made to feel more integrated into the park, and vice versa.

**Justification/Linkage:** To expand and enhance the public park system; Parks & Trails Master Plan #7.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Improve Area at Pedestrian Bridge at Railroad
**LOCATION:** English Park  
**YEAR:** FY 2025
**ACCT#:** 010-4104-602.81-26

**Type of Project:** ☐ New ☐ Expansion  
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 150,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering			\$ 20,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 130,000		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund				\$ 20,000	\$ 130,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 20,000	\$ 130,000	\$ -	\$ -
<b>TOTAL:</b>							\$ 150,000

#### Project Description:

The access to the overpass is through an undefined gravel area that lacks trees or improvements. The downtown streetscape should be extended into the park as if Broad Street was uninterrupted, linking downtown, across the railroad tracks over the pedestrian overpass into the park and to the Booker building.

#### Justification/Linkage:

To expand and enhance the public park system; Parks & Trails Master Plan #16.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation

**PROJECT NAME:** War Memorial Park Entrance
**LOCATION:** Shreve Park

**YEAR:** FY 2025
**ACCT#:**

**Type of Project:**
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 35,250	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements			\$ 35,250			
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 35,250	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 35,250	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund				\$ 35,250			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 35,250	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 35,250

#### Project Description:

Renovations are needed to the entrance of the War Memorial Park to enhance and make this area more attractive. An entry would be created that is identifiable as the "front door" to War Memorial Park. The new entry should utilize the existing piers, overhead sign, and memorial with enhancements to make an entry befitting a lovely park and noble cause.

#### Justification/Linkage:

Included as part of the Recreational Park and Trails Master Plan; Project #5



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Ballfield Lights
**LOCATION:** War Memorial Park  
**YEAR:** FY 2025
**ACCT#:** 010-4104-602.81-30

**Type of Project:** ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 180,000	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 180,000			
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund				\$ 45,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (Research Funding Opport.)				\$ 45,000			
Bonds (List)							
Reserve (List)							
Other (YMCA)				\$ 90,000			
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 180,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 180,000

**Project Description:** The installation of ballfield lights at War Memorial Park.

**Justification/Linkage:** Included as part of the Recreational Park and Trails Master Plan



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation  
**PROJECT NAME:** Disc Golf Course
**LOCATION:** English Park  
**YEAR:** FY 2026
**ACCT#:** 010-4104-602.82-26

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 26,100	\$ -	\$ -	\$ -	\$ -	\$ 26,100	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements				\$ 26,100		
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 26,100	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 26,100	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund					\$ 26,100		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 26,100	\$ -	\$ -
<b>TOTAL:</b>							\$ 26,100

**Project Description:** Construct a Disc Golf Course at English Park. The location will need to be decided.

**Justification/Linkage:** Included as part of the Recreational Park and Trails Master Plan; Project #28.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Public Works
**DIVISION:** Parks and Recreation

**PROJECT NAME:** Inner Loop Trail
**LOCATION:** English Park

**YEAR:** FY 2027
**ACCT#:**

**Type of Project:**
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 87,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,000	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements					\$ 87,000	
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 87,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 87,000	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund						\$ 87,000	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 87,000	\$ -
<b>TOTAL:</b>							\$ 87,000

**Project Description:**

A gravel path will be added around the large lawn area of English Park to add an additional loop for walkers.

**Justification/Linkage:**

To expand and enhance the public park system; Project #25 - 2018 Parks & Trails Master Plan.



# Community Development

# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Community Development DIVISION: Spark Innovation Center

PROJECT NAME: Spark Innovation Center - 2nd fl LOCATION: 508 7th St

YEAR: FY 2023 ACCT#: 010-7101-405.82-18

Type of Project: ☐ New ☒ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 582,540	\$ -	\$ 582,540	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering	\$ 91,000					
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.	\$ -					
Building/Utility Construction:	\$ 466,540					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:	\$ 25,000					
Other:						

Total Capital Cost Estimate:	\$ 582,540					\$ -
Total Operating Impact Estimate:						\$ -
Total Expenditure Estimate:	\$ 582,540					\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

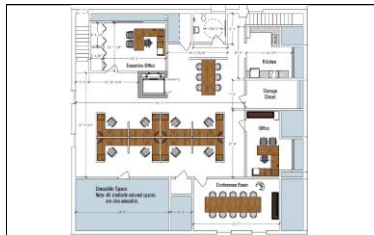
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund		\$ 582,540					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 582,540	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 582,540

## Project Description:

This project would complete the Spark Innovation Center by allowing the buildout of the second floor and expand the accelerator space to allow for additional training space, offices, and a full kitchen.

## Justification/Linkage:

This is a continuation of the CIP project funding in FY2021 for the adaptive reuse of the vacant fire station for use as an incubator, accelerator, and co-working space known as Spark Innovation Center.





# Utilities (Water)

### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WD

**PROJECT NAME:** Tank Maintenance
**LOCATION:** Melinda.Bedford, Clarion, Dearing Ford

**YEAR:** FY 2023
**ACCT#:** 050-5010-701.81-06

**Type of Project:**
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2022	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2023	Budget Year 3 FY2024	Budget Year 4 FY2025	Budget Year 5 FY2026		
\$ 993,000	\$ 1,231,300	\$ -	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$40,000
Light Equip/Furniture:						
Other						
<b>Total Capital Cost Estimate:</b>	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate.</b>	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 38,300	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
<b>TOTAL:</b>							\$ 238,300

**Project Description:**

Water tanks must periodically be inspected for safety, sanitary condition, security, and structural soundness. Inspections include cleaning, removal of mud, silt, and other accumulations, and also include rust removal and painting as necessary.

**Justification/Linkage:**

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** W

**PROJECT NAME:** Raw Water Contol Valve
**LOCATION:** Water Plant

**YEAR:** FY 2023
**ACCT#:** 050-5010-701.81-06

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**PROJECT COSTS**

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering	\$ 3,000					
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 30,000					
Legal/Misc./Contingency	\$ 16,000					
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other/SCADA	\$ 11,000					

<b>Total Capital Cost Estimate:</b>	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

**NEW OR ADDITIONAL IMPACT on OPERATING BUDGET**

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**METHODS OF FINANCING**

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 60,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 60,000

**Project Description:**

Replace exisiting valve. Updating valve with 420mV control to be able to operate plant with SCADA controls

**Justification/Linkage:**

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W

PROJECT NAME: Water Plant Security LOCATION: Water Plant

YEAR: FY 2023 ACCT#: 050-5010-701.81-30

Type of Project: ☐ New ☐ Expansion  
☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 196,000	\$ -	\$ 196,000	\$ -	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:	\$ 24,000					
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingency	\$ 38,000					
Building/Utility Construction:	\$ 120,000					
Legal/Misc.	\$ 4,000					
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other/SCADA	\$ 10,000					
Total Capital Cost Estimate:	\$ 196,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 196,000	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

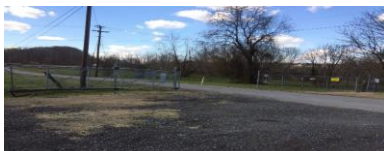
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)		\$ 196,000					
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 196,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 196,000

## Project Description:

There are too many vendors, visitors and deliveries that show up unannounced. There is currently a chain-link fence surrounding some of the water treatment plant property, but the fence should be improved. The existing gate at the entrance to the site is manually controlled. This gate should be replaced with an automated gate and security cameras should be installed at the entrance.

## Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure. Water Plant needs to be limited to staff and personnel only.



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WD  
PROJECT NAME: WTP SCADA Improvements LOCATION: WTP, All tanks, All Pump Stations  
YEAR: FY 2023 ACCT#: 050-5010-701.81-37

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 503,000	\$ -	\$ 230,000	\$ -	\$ 173,000	\$ -	\$ 100,000	\$ -

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:	\$ 50,000		\$ 4,000			
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 180,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:					\$ 100,000	
Other/SCADA			\$ 169,000			
Total Capital Cost Estimate:	\$ 230,000	\$ -	\$ 173,000	\$ -	\$ 100,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 230,000	\$ -	\$ 173,000	\$ -	\$ 100,000	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)		\$ 230,000		\$ 173,000		\$ 100,000	
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 230,000	\$ -	\$ 173,000	\$ -	\$ 100,000	\$ -
TOTAL:							\$ 503,000

## Project Description:

The Pump Stations Electrical Evaluation completed in 2016, included in Appendix D, recommends electrical improvements at the Clarion Tank and Melinda Tank. The SCADA Assessment completed in 2016 recommends SCADA improvements, including the installation of flow meters, at all four tanks. The recommended improvements at the Bedford Tank and Pump Station are covered in Section 7.2.2, but all other tank related SCADA and electrical work is covered under this item. The anticipated cost of electrical and SCADA improvements at the Clarion Tank, Melinda Tank, or Dearing Ford Tank is approximately \$434,000

## Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** W

**PROJECT NAME:** Sedimentation and Solids Handling Improvements
**LOCATION:** Water Plant

**YEAR:** FY 2023
**ACCT#:** 050-5010-701.81-30

**Type of Project:**
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 2,386,000	\$ -	\$ 350,000	\$ 2,036,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:	\$ 350,000					
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingency		\$ 400,000				
Building/Utility Construction:		\$ 1,500,000				
Legal/Misc.		\$ 46,000				
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other/SCADA		\$ 90,000				
<b>Total Capital Cost Estimate:</b>	\$ 350,000	\$ 2,036,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
<b>Total Expenditure Estimate.</b>	\$ 350,000	\$ 2,036,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel		\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Other						
<b>TOTAL</b>	\$ -	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)		\$ 350,000	\$ 2,036,000				
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 350,000	\$ 2,036,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 2,386,000

**Project Description:** The addition of automated sludge removal from sedimentation basins would reduce the volume of water being sent to waste and ease operations. The installation of a vacuum system, which will minimize the resuspension of solids. The preliminary engineering phase of this project should also include an investigation into channel hydraulics and necessary

**Justification/Linkage:** Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WD  
**PROJECT NAME:** Advanced Water Metering System
**LOCATION:** Distribution System  
**YEAR:** FY 2023
**ACCT#:** 050-5010-701.82-06

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Unappropriated Subsequent Years					Future Budget Years
					Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027			
	\$ 1,075,000	\$ -	\$ 1,075,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering	\$ 75,000					
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 1,000,000					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 1,075,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 1,075,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (ARPA)		\$ 1,075,000					
<b>TOTAL</b>	\$ -	\$ 1,075,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 1,075,000

#### Project Description:

Using American Rescue and Recovery money, install a new advanced meter reading system to improve meter reading efficiency, loss of revenue from customer water leaks and provide an opportunity for monthly meter reading.

#### Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WD & WWC

**PROJECT NAME:** Meter Truck Replacement
**LOCATION:** Pubic Works

**YEAR:** FY 2023
**ACCT#:** 050-5010-701.81-02/050-5110-702.81-02

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 40,000					
Light Equip./Furniture:						
Other						
<b>Total Capital Cost Estimate:</b>	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 20,000					
Enterprise Fund (WW)		\$ 20,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 40,000

**Project Description:**

Pickup used by meter reader to read water meters

**Justification/Linkage:**

Dept. Goals & Objectives: Operate and maintain high-quality Community facilities and Infrastructure





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** W

**PROJECT NAME:** Painting of Walls and Floors WTP
**LOCATION:** Water Plant

**YEAR:** FY 2023
**ACCT#:** 050-5010-701.81-18

**Type of Project:**
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other	\$ 25,000					
<b>Total Capital Cost Estimate:</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 25,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 25,000

**Project Description:**

Paint walls, floors and pipes on first floor after the filter project has been completed and all old piping has been removed.

**Justification/Linkage:**

Dept. Goals & Objectives: Operate and maintain high-quality Community facilities and Infrastructure



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WD

PROJECT NAME: Insert-a-Valve Install LOCATION: Melinda Tank

YEAR: FY 2023 ACCT#: 050-5010-701.81-06

Type of ☒ New ☐ Expansion  
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingency						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 25,000					
Light Equip/Furniture:						
Other/SCADA						
<b>Total Capital Cost Estimate:</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate.</b>	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 25,000					
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 25,000

#### Project Description:

Install inline valve at Melinda Tank to ensure continuation of flow to graham packaging when there is an interruption of service on the downstream side of Melinda to Avondale.

#### Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WD

PROJECT NAME: Spring Site Infrastructure Improvements Design LOCATION: McMinnis and Reynolds Springs

YEAR: FY 2023 ACCT#: 050-5010-701.81-22

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 1,146,000	\$ -	\$ 46,000	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering	\$ 46,000					
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:		\$ 1,100,000				
<b>Total Capital Cost Estimate:</b>	\$ 46,000	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 46,000	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (ARPA)		\$ 46,000	\$ 1,100,000				
<b>TOTAL</b>	\$ -	\$ 46,000	\$ 1,100,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 1,146,000

#### Project Description:

The equipment and piping at the spring sites was installed approximately 70 years ago and is past its useful life. The replacement of the collection systems, pumps, chemical feed systems, flow measurement devices, structures, and associated equipment and the repair of the existing reservoirs would be necessary to ensure the long term viability of the spring sites' operations. This includes the construction of adequate chemical storage and containment, and the installation of an emergency eyewash and shower at each facility

#### Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WD & WWC

**PROJECT NAME:** Sweeper with Hopper Attachment
**LOCATION:** Public Works

**YEAR:** FY 2024
**ACCT#:** 050-5010-701.81-06/050-5110-702.81-30

**Type of Project:**
☒ New
 ☐ Expansion  
☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years						Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027			
	\$ 8,000	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 8,000				
Other						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate.</b>	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 4,000				
Enterprise Fund (WW)			\$ 4,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 8,000

**Project Description:**

Attachment for equipment that is used to sweep up the roads after an event that requires cleanup of mud & gravel.

**Justification/Linkage:**

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** W

**PROJECT NAME:** Water Plant truck with lift Gate
**LOCATION:** Water Plant

**YEAR:** FY 2024
**ACCT#:** 050-5010-701.81-02

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 45,000	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 45,000				
Light Equip./Furniture:						
Other						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

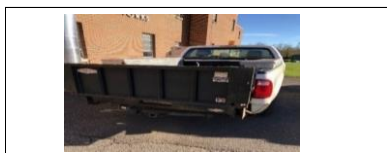
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 45,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 45,000

**Project Description:**

Replace pickup truck with lift gate at water plant. Every 8-10 years

**Justification/Linkage:**

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WD & WWC  
**PROJECT NAME:** Grapple Bucket & Brush Cutter Head for Skid Steer
**LOCATION:** Public Works  
**YEAR:** FY 2024
**ACCT#:** 050-5010-701.R1-06/050-5110-702.R1-30

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 15,000				
Other						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
<b>Total Expenditure Estimate.</b>	\$ -	\$ 15,100	\$ 100	\$ 100	\$ 100	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel		\$ 100	\$ 100	\$ 100	\$ 100	
Other						
<b>TOTAL</b>	\$ -	\$ 100	\$ 100	\$ 100	\$ 100	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 7,500				
Enterprise Fund (WW)			\$ 7,500				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 15,000

**Project Description:** Used for clearing Water & Sewer Right of Ways

**Justification/Linkage:** Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W

PROJECT NAME: Replace Solids Tank Pumps 1 and 2 LOCATION: Water Plant

YEAR: FY 2024 ACCT#: 050-5010-701.81-06

Type of ☐ New ☐ Expansion  
Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 75,000	\$ -	\$ -	\$ 35,000	\$ -	\$ 40,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 35,000		\$ 40,000		
Light Equip./Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ 35,000	\$ -	\$ 40,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 35,000	\$ -	\$ 40,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 35,000		\$ 40,000		
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 35,000	\$ -	\$ 40,000	\$ -	\$ -
TOTAL:							\$ 75,000

Project Description: Pump used to pump waste solids from water plant to the sewer plant.

Justification/Linkage: Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** W

**PROJECT NAME:** WTP Heat Pump Replacement
**LOCATION:** Water Plant

**YEAR:** FY 2024
**ACCT#:** 050-5010-701.81-06

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 30,000				
Other						

Total Capital Cost Estimate:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 30,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 30,000

**Project Description:**

The existing unit is old and needs to be replaced

**Justification/Linkage:**

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.





# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditu res	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:		\$ 50,000				
Other						
Total Capital Cost Estimate:	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

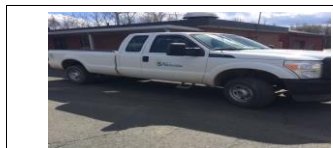
Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 25,000				
Enterprise Fund (WW)			\$ 25,000				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 50,000

Project Description:

Justification/Linkage:



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of ☒ New ☐ Expansion  
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 130,000	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 130,000			
Light Equip/Furniture:						
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 65,000			
Enterprise Fund (WW)				\$ 65,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 130,000	\$ -	\$ -	\$ -
TOTAL:							\$ 130,000

Project Description:

Justification/Linkage:



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WD,WWC, and PW  
**PROJECT NAME:** Hydraulic thumb & Tilting Grade Bucket for Yanmar Vio 35
**LOCATION:** Public Works  
**YEAR:** FY 2025
**ACCT#:** 050-5010-701.81-06

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:			\$ 12,000			
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate.</b>	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 6,000			
Enterprise Fund (WW)				\$ 6,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 12,000

#### Project Description:

Utilize to clean brush and debri during clean up events or in clearing right of ways

#### Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W

PROJECT NAME: Chemical Pump Replacement LOCATION: Water Plant

YEAR: FY 2025 ACCT#: 050-5010-701.81-06

Type of ☐ New ☐ Expansion  
 Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years						
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years		
	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:			\$ 25,000			
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 25,000			
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

## Project Description:

There are 4 total pumps, 3 are in use when the plant is in operation. Currently there is a 4-5-year cycle for replacement. This purchase is part of our ongoing maintenance program to replace aging equipment with excessive hours of usage. One of the chemical pumps is worn from constant use and needs replacing.

## Justification/Linkage:

Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities **DIVISION:** WD & WWC  
**PROJECT NAME:** Commercial Water Truck **LOCATION:** Public Works Facility  
**YEAR:** FY 2025 **ACCT#:** 050-5110-702.82-02&050-5010-701.82-02  
**Type of Project:** ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 150,000			
Light Equip./Furniture:						
Other:						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 75,000			
Enterprise Fund (WW)				\$ 75,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 150,000

**Project Description:** Used to wash down boat ramp, streets and other areas that need washing as well as at the wastewater plant to clean out tanks & clarifiers. Also used to refill the vacuum truck when removing roots from sewer lines

**Justification/Linkage:** Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** W

**PROJECT NAME:** Beverly Heights - Water Pressure
**LOCATION:** River Road

**YEAR:** FY 2026
**ACCT#:** 050-5010-701.81-06

**Type of** ☒ New ☐ Expansion  
**Project:** ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 239,000	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:				\$ 20,000		
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.				\$ 49,000		
Building/Utility Construction:				\$ 170,000		
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850	\$ 9,850
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ 248,850	\$ 9,850	\$ 9,850

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel				\$ 250	\$ 250	\$ 250
Other/Electrical				\$ 9,600	\$ 9,600	\$ 9,600

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850	\$ 9,850
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)					\$ 239,000		
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -
<b>TOTAL:</b>						\$ 239,000	

**Project Description:**

To utilize the capacity of the Melinda Water Tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability.

**Justification/Linkage:**

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WD

PROJECT NAME: Holly Hills/Northgate - Water Pressure LOCATION: Holly Hills Subdivision /Northgate Subdivision

YEAR: FY 2026 ACCT#: 050-5010-701.81-06

Type of ☒ New ☐ Expansion  
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 239,000	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:				\$ 20,000		
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:				\$ 170,000		
Legal/Misc.				\$ 49,000		
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850	\$ 9,850
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 248,850	\$ 9,850	\$ 9,850

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel				\$ 250	\$ 250	\$ 250
Other/ Electrical				\$ 9,600	\$ 9,600	\$ 9,600

TOTAL	\$ -	\$ -	\$ -	\$ 9,850	\$ 9,850	\$ 9,850
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)					\$ 239,000		
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 239,000	\$ -	\$ -
TOTAL:						\$ 239,000	

#### Project Description:

To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability

#### Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WD

PROJECT NAME: Raw water Pump Replacement LOCATION: Water Plant/Solids Tank

YEAR: FY 2027 ACCT#: 050-5010-701.81-06

Type of ☐ New ☐ Expansion  
 Project: ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 92,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ 50,000

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other					\$ 42,000	\$ 50,000

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ 50,000
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 42,000	\$ 50,000

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)						\$ 42,000	\$ 50,000
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$	-	\$	-	\$	-	\$	-	\$	-	\$	42,000	\$	50,000
TOTAL:													\$	92,000

Project Description: Pump replacement at the river pump station every 5 years because of heavy sand that wears out the impellers on the pump. One pump is rotated out of service every 5 years.

Justification/Linkage: Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** W

**PROJECT NAME:** Beverly Heights Water Line Replacements
**LOCATION:** River Road

**YEAR:** FY 2027
**ACCT#:** 050-5010-701.81-06

**Type of Project:**
☒ New
 ☐ Expansion
 ☐ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:					\$ 2,000,000	
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other/SCADA						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other/ Electrical						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY 2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)						\$ 2,000,000	
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -
						<b>TOTAL:</b>	\$ 2,000,000

#### Project Description:

The replacement of mains that have been identified as bottlenecks or frequent break locations have been addressed as separate projects. This area is the next area to replace water lines because of several breaks in the area.

#### Justification/Linkage:

Council Goals, Master Plans, or Dept. Goals & Objectives: Create and maintain high-quality Community facilities and Infrastructure.



# Utilities (Wastewater)

# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WW

PROJECT NAME: WWTP Electrical Upgrade LOCATION: WWTP

YEAR: FY 2023 ACCT#: 050-5110-702.81-40

Type of Project: ☐ New ☒ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years												
			Budget Year 1 FY2023		Budget Year 2 FY2024		Budget Year 3 FY2025		Budget Year 4 FY2026		Budget Year 5 FY2027		Future Budget Years		
\$ 1,427,400		\$ -	\$ 1,568,200		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements/ Surveying						
Permits/Inspections/Misc./Contingency						
Building/Utility Construction:	\$ 1,568,200					
Legal/Misc./Bond						
Engineering Admin						
Light Equip/Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ 1,568,200	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 1,568,200	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds - VRA Borrowing		\$ 1,568,200					
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 1,568,200	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 1,568,200

Project Description: Replace and increase electrical service components & provide 100% emergency power

Justification/Linkage: Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Wastewater
**DIVISION:** WW

**PROJECT NAME:** Autoclave
**LOCATION:** Wastewater plant

**YEAR:** FY 2023
**ACCT#:** 050-5110-702.81-06

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 30,000	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other	\$ 30,000					

<b>Total Capital Cost Estimate:</b>	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 30,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 30,000

#### Project Description:

Autoclave needs to be replaced for sterilization.

#### Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs. The old unit has outworn it's useful life



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WWC

**PROJECT NAME:** Sewer Line Root Removal
**LOCATION:** Collection System

**YEAR:** FY 2023
**ACCT#:** 050-5110-702.81-30

**Type of Project:**
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
\$ 10,000	\$ 20,000	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other: Treatment	\$ 10,000					

Total Capital Cost Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 10,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 10,000

**Project Description:**
Chemical method of removing roots that intrude into sewer lines; there is a plan in place for routine maintenance

**Justification/Linkage:**
Council & Department Goal & Objective: Meets the community wastewater treatment needs

Picture Area:



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities **DIVISION:** WW  
**PROJECT NAME:** Return Sludge Replacement Impeller **LOCATION:** WW plant  
**YEAR:** FY 2023 **ACCT#:** 050-5110-702.81-06  
**Type of Project:** ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 15,000	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 5,000	\$ 5,000				\$ 5,000
Light Equip/Furniture:						
Other						

<b>Total Capital Cost Estimate:</b>	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 5,000	\$ 5,000				\$ 5,000
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ 5,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000
<b>TOTAL:</b>							\$ 15,000

**Project Description:** Replace sludge impeller due to normal wear and tear.

**Justification/Linkage:** Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WWC

**PROJECT NAME:** Lynch Creek Sewer line Replacement
**LOCATION:** Lynch Creek Area

**YEAR:** FY 2023
**ACCT#:** 050-5110-702.81-30

**Type of Project:**
☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 1,582,240	\$ -	\$ 1,582,240	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

<u>ACTIVITY</u>	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other: Treatment	\$ 1,582,240					
<b>Total Capital Cost Estimate:</b>	\$ 1,582,240	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 1,582,240	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

<u>Type of Expenditure</u>	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

<u>Funding Sources</u>	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds - SNAP Borrowing		\$ 1,582,240					
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 1,582,240	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 1,582,240

#### Project Description:

FAIP Replace or Rehab Aged Sewer Lines

#### Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
\$ 198,000	\$ 3,643,500	\$ -	\$ 694,500	\$ 2,751,000	\$ -	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering	\$ 60,000					
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Misc./Contingency	\$ 534,500	\$ 474,000				
Building/Utility Construction:						
Legal/Misc.		\$ 62,000				
Construction Costs		\$ 1,986,000				
Construction Admin/ Inspection	\$ 100,000					
Other: SCADA		\$ 229,000				

Total Capital Cost Estimate:	\$ 694,500	\$ 2,751,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 694,500	\$ 2,751,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds - (Research Debt Service Options)		\$ 694,500	\$ 2,751,000				
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 694,500	\$ 2,751,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 3,445,500

Project Description:

Justification/Linkage:





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities **DIVISION:** WW  
**PROJECT NAME:** 40hp Pump Replacement **LOCATION:** WWTP Main PS  
**YEAR:** FY 2023 **ACCT#:** 050-5110-702.81-06  
**Type of Project:** ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years						
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years		
	\$ 40,000	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 40,000					
Light Equip./Furniture:						
Other: Contingency						

<b>Total Capital Cost Estimate:</b>	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 40,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 40,000

**Project Description:** 10 year replacement end of useful life

**Justification/Linkage:** Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WW

**PROJECT NAME:** 60 hp Digestor Blower
**LOCATION:** WWTP

**YEAR:** FY 2023
**ACCT#:** 050-5110-702.81-06

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 38,000	\$ -	\$ 18,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 18,000			\$ 20,000		
Light Equip./Furniture:						
Other: SCADA						

<b>Total Capital Cost Estimate:</b>	\$ 18,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 18,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 18,000			\$ 20,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ 18,000	\$ -	\$ -	\$ 20,000	\$ -	\$ -
<b>TOTAL:</b>							\$ 38,000

**Project Description:**

Units are in continuous use to supply dissolved oxygen to Solids Digesters and are on a 2-year replacement rotation

**Justification/Linkage:**

Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WW

**PROJECT NAME:** Main Pump Station Upgrade
**LOCATION:** WWTP

**YEAR:** FY 2023
**ACCT#:** 050-5110-702.81-18

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☒ Renovation

Current/ Previous Expenditures			Unappropriated Subsequent Years						
	TOTAL PROJECT COST	Budget	Budget	Budget	Budget	Budget	Future		
	(Capital Only)	Year 1 FY2023	Year 2 FY2024	Year 3 FY2025	Year 4 FY2026	Year 5 FY2027	Budget Years		
	Total Appropriations to Date								
	\$ 913,000	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering	\$ 46,000	\$ 56,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc/Contingency.	\$ 5,000	\$ 116,000				
Building/Utility Construction:		\$ 607,000				
Legal/Misc.		\$ 14,000				
Apparatus						
Light Equip/Furniture:						
Other: SCADA		\$ 69,000				
<b>Total Capital Cost Estimate:</b>	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds - (Research Debt Service Options)		\$ 51,000	\$ 862,000	\$ -			
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 51,000	\$ 862,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 913,000

**Project Description:**

Rehabilitate the Building & Equipment: SCADA - include new PLC and radio telemetry to main SCADA to WWTP. Structural repair of roof and walls where needed. Replace Bar screen and any electrical components that need replacement.

**Justification/Linkage:**

Council & Department Goals & Objective: Meets the community wastewater treatment needs

Main Pump Station and Bar Screen



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WW

**PROJECT NAME:** Lab Scales
**LOCATION:** Lab at WW Plant

**YEAR:** FY 2023
**ACCT#:** 050-5110-702.81-06

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST <i>(Capital Only)</i>	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 5,000	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 5,000					
Other						

<b>Total Capital Cost Estimate:</b>	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenace/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

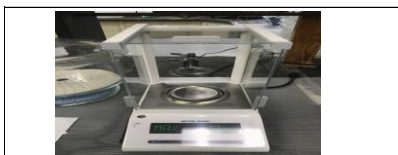
Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)		\$ 5,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 5,000

**Project Description:**

Replace old scales to ensure accuracy

**Justification/Linkage:**

Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WW

**PROJECT NAME:** UV Light System
**LOCATION:** Lab at WW Plant

**YEAR:** FY 2023
**ACCT#:** 050-5110-702.81-30

**Type of Project:**
☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 750,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:	\$ 750,000					
Other	.					
<b>Total Capital Cost Estimate:</b>	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)		\$ 150,000					
Reserve (List)							
Other (ARPA)		\$ 600,000					
<b>TOTAL</b>	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 750,000

**Project Description:**

**Justification/Linkage:**

Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W & WW

PROJECT NAME: Mobile 6" Pump LOCATION: WW

YEAR: FY 2023 ACCT#: 050-5110-702.81-06 & 050-5010-701.81-06

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years						
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years		
	\$ 60,000	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 60,000					
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)		\$ 10,000					
Enterprise Fund (WW)		\$ 50,000					
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 60,000

Project Description: Pump used to clean large tanks at WWTP & WTP

Justification/Linkage: Council & Department Goals & Objective: Meets the community wastewater treatment needs



## FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities **DIVISION:** WW  
**PROJECT NAME:** WWTP SCADA Improvements **LOCATION:** WWTP  
**YEAR:** FY 2023 **ACCT#:** 050-5110-702.81-37  
**Type of Project:** ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -

### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other: SCADA	\$ 350,000					

<b>Total Capital Cost Estimate:</b>	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ 800
<b>Total Expenditure Estimate:</b>	\$ 350,000	\$ -	\$ -	\$ 800	\$ 800	\$ 800

### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies				\$ 800	\$ 800	\$ 800
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 800	\$ 800	\$ 800
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### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds - (Research Debt Service Options)		\$ 350,000					
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 350,000

**Project Description:** Incorporate all Original & all upgraded equipment into SCADA into new up to date SCADA that can be monitored by mangement.

**Justification/Linkage:** Council & Department Goals & Objective: Meets the community wastewater treatment needs

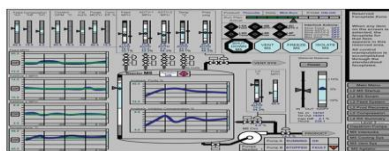


Figure 4: Example level 2 display of a reactor

### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WW

**PROJECT NAME:** Feed Pump Replacement for Press System
**LOCATION:** WWTP

**YEAR:** FY 2024
**ACCT#:** 050-5110-702.81-30

**Type of Project:**
☐ New
 ☐ Expansion
 ☒ Replacement
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 57,500	\$ -	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 28,500		\$ 29,000		
Light Equip/Furniture:						
Other: SCADA						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)			\$ 28,500		\$ 29,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 28,500	\$ -	\$ 29,000	\$ -	\$ -
<b>TOTAL:</b>							\$ 57,500

**Project Description:**

 Replace Press Pump for sludge press it is at the end of its useful life; there are multiple press pumps and are on a rotational replacement schedule.

**Justification/Linkage:**

 Council & Department Goal & Objective: Meets the community wastewater treatment needs





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WD & WWC  
**PROJECT NAME:** Attachment Brush Cutter Head for Yanmar
**LOCATION:** Public Works Facility  
**YEAR:** FY 2024
**ACCT#:** 050-5201-702.81-30 & 050-5201-701.81-06

**Type of** ☒ New ☐ Expansion  
**Project:** ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 11,000	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 11,000				
Light Equip/Furniture:						
Other:						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate.</b>	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 5,500				
Enterprise Fund (WW)			\$ 5,500				
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 11,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 11,000

**Project Description:** Used to trim trees away from Right of Ways

**Justification/Linkage:** Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities **DIVISION:** WW  
**PROJECT NAME:** Pickup Truck Replacement ( Utility) **LOCATION:** WWTP  
**YEAR:** FY 2024 **ACCT#:** 050-5110-702.81-02  
**Type of Project:** ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:		\$ 50,000				
Light Equip/Furniture:						
Other: SCADA						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

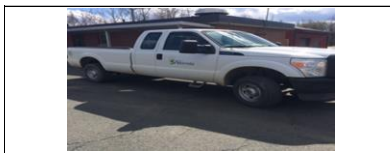
Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)			\$ 50,000				
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 50,000

**Project Description:** Replace Pickup truck for WWTP

**Justification/Linkage:** Council & Department Goals & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WW

**PROJECT NAME:** Riverview Pump Station Upgrade
**LOCATION:** WWTP

**YEAR:** FY 2024
**ACCT#:** 050-5110-702.81-30

**Type of Project:**
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years						Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027			
	\$ 309,000	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -			

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering		\$ 20,000				
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc. admin 16000, 4000, contingency 36000			\$ 55,000			
Building/Utility Construction:			\$ 142,000			
Legal/Misc. Legal 3000 Bond Council 3000			\$ 6,000			
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other: SCADA			\$ 86,000			

<b>Total Capital Cost Estimate:</b>	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)			\$ 20,000	\$ 289,000			
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 20,000	\$ 289,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 309,000

**Project Description:**

Rehabilitate the Building & Equipment: SCADA - include new PLC and radio telemetry to main SCADA to WWTP. Structural repair of roof and walls where needed.

**Justification/Linkage:**

Council & Department Goals & Objective: Meets the community wastewater treatment needs



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: Wastewater

PROJECT NAME: 40hp Pump replacement LOCATION: Riverview Pump Station

YEAR: FY 2025 ACCT#: 050-5110-702.81-06

Type of ☐ New ☒ Expansion  
Project: ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering:						
Land/ROW/Acquisition:						
In House Services (In-Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 40,000			
Other						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)				\$ 40,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -	\$ -
TOTAL:							\$ 40,000

Project Description: 

10 year replacement end of useful life

Justification/Linkage: 

Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities **DIVISION:** WD & WWC  
**PROJECT NAME:** Trencher Attachment **LOCATION:** Public Works Facility  
**YEAR:** FY 2025 **ACCT#:** 050-5201-702.81-06 & 050-5201-701.81-06  
**Type of Project:** ☒ New ☐ Expansion ☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years						
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years		
	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 6,000			
Light Equip./Furniture:						
Other:						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)				\$ 3,000			
Enterprise Fund (WW)				\$ 3,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 6,000

**Project Description:** Used to dig smaller service or sewer lines instead of using excavator or backhoe

**Justification/Linkage:** Council & Department Goals & Objective: Meets the community wastewater & water distribution & collection needs.



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Utilities
**DIVISION:** WW

**PROJECT NAME:** Secondary Clarifiers
**LOCATION:** WWTP

**YEAR:** FY 2025
**ACCT#:** 050-5110-702.81-30

**Type of Project:**
☐ New
 ☐ Expansion
 ☐ Replacement
 ☒ Renovation

Current/ Previous Expenditures	Unappropriated Subsequent Years							
	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027	Future Budget Years
	\$ 1,998,000	\$ -	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering			\$ 125,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc./Contingency			\$ 335,000			
Building/Utility Construction:			\$ 1,500,000			
Legal/Misc.			\$ 38,000			
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:						

<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (Research Debt Service Options)				\$ 1,998,000			
Reserve (List)							
Other (List)							

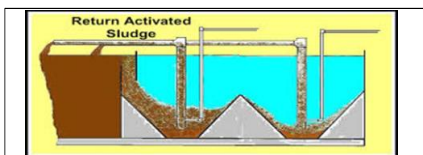
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ 1,998,000	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 1,998,000

**Project Description:**

Reconfigure Influent Splitter to allow for equal distribution to all clarifiers so that ultimately the # 1 Aeration basin can be utilized as well. Also remove the bottleneck on effluent line from UV to Staunton River.

**Justification/Linkage:**

Council & Department Goals & Objective: Meets the community wastewater treatment need



# FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WW

PROJECT NAME: Heat Pumps Lab & Office LOCATION: WWTP

YEAR: FY 2025 ACCT#: 050-5110-702.81-30

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -		

## PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:			\$ 30,000			
Light Equip/Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						

TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)				\$ 30,000			
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
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TOTAL: \$ 30,000

**Project Description:** Replace Heat pumps for lab & office at the WWTP. Existing units are at the end of their useful life and lowering efficiency of heating and cooling of building.

**Justification/Linkage:** Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: W/WW/D

PROJECT NAME: Sewer Vactor Truck Replacement LOCATION: Public Works

YEAR: FY 2026 ACCT#: 050-5110-702.81-02&050-5010-701.81-02

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 315,000	\$ -	\$ -	\$ -	\$ -	\$ 315,000	\$ -	\$ -	

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:				\$ 315,000		
Light Equip./Furniture:						
Other:						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 315,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 315,000	\$ -	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)					\$ 75,000		
Enterprise Fund (WW)					\$ 240,000		
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 315,000	\$ -	\$ -
TOTAL:							\$ 315,000

**Project Description:** 2009 Sewer Vactor Truck will have worn out its useful life. The truck is used to clean out and inspect sanitary sewer and storm sewer lines throughout the Town to keep all lines open and flowing.

**Justification/Linkage:** Council & Department Goal & Objective: Meets the community wastewater treatment needs





### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WW

PROJECT NAME: Tandem Dump truck LOCATION: WWTP

YEAR: FY 2027 ACCT#: 050-5110-702.81-02

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:					\$ 250,000	
Light Equip/Furniture:						
Other: SCADA						
<b>Total Capital Cost Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
General Fund							
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)						\$ 250,000	
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -
						<b>TOTAL:</b>	\$ 250,000

**Project Description:**

This truck is used to haul sludge to the landfill. The existing truck is at the end of its useful life, and needs to be replaced.

**Justification/Linkage:**

Council & Department Goal & Objective: Meets the community wastewater treatment needs



### FY2023-2027 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Utilities DIVISION: WW

PROJECT NAME: Solids Handling Engineering LOCATION: WWTP

YEAR: FY 2027 ACCT#: 050-5110-702.81-30

Type of ☐ New ☐ Expansion  
Project: ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2023	Unappropriated Subsequent Years					Future Budget Years
				Budget Year 2 FY2024	Budget Year 3 FY2025	Budget Year 4 FY2026	Budget Year 5 FY2027		
	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -

#### PROJECT COSTS

ACTIVITY	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Planning, Surveying, Design, Engineering					\$ 200,000	
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other: SCADA						

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -

#### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2023	FY2024	FY2025	FY2026	FY2027	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

#### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2023	FY2024	FY2025	FY2026	FUTURE
General Fund						
Highway Fund						
Enterprise Fund (W)						
Enterprise Fund (WW)					\$ 200,000	
Grants (List)						
Bonds (List)						
Reserve (List)						
Other (List)						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -
TOTAL:						\$ 200,000

#### Project Description:

The facility assessment included an assessment of all equipment in the solids handling facility. This would be to evaluate, design, and replace all aging equipment and to repair the building structure.

#### Justification/Linkage:

Council & Department Goal & Objective: Meets the community wastewater treatment needs

