



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, September 12, 2023
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Pastor Sam Knaus, First Southern Baptist Church, will deliver the Invocation for this meeting.

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A [Employee Changes - August 2023](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

Citizen's wishing to address Council should provide their name and residential address. Citizen comments are limited to three (3) minutes, with a total of fifteen (15) minutes allotted for this purpose. (Please note: Citizen's Time is NOT a question-and-answer session between the public and Council.)

5. PARTNER UPDATES

6. CONSENT AGENDA

6.A [Annual Delinquent Tax Listing](#)

6.B [Altavista Police Department - Surplus](#)

6.C [Town Council Meeting Minutes](#)

[attachment 1. Altavista Town Council RM Minutes 8.08.23](#)

[attachment 2. Altavista Town Council WS Minutes 8.22.23](#)

6.D [Monthly Financial Reports - August 2023](#)

[Attachment 1. August 2023 Check Register](#)

[Attachment 2. August 2023 Revenue Report](#)

[Attachment 3. August 2023 Expenditure Report](#)

[Attachment 4. August 2023 Reserve Balance Investment Report](#)

7. PUBLIC HEARING(S)

7.A [Public Hearing: Re-zoning Request - Amherst Avenue and Novelty Street
TC-Agenda-Packet_12SEPT23_v.final.pdf](#)

8. NEW BUSINESS

8.A [Vista/Leggett Feasibility Study](#)

9. UNFINISHED BUSINESS

- 9.A Town Code Amendment - Altavista Fire Company attachment. Repeal of Fire Department Ordinance
- 9.B Ordinance Granting a Franchise to Brightspeed of Virginia attachment. Brightspeed-Franchise-Agreement_Altavista-VA_v.final-draft
- 9.C Water Treatment Plant 1st floor painting (CIP Item) 1st Floor Painting Bids.pdf

10. REPORTS AND COMMUNICATIONS

- 10.A Altavista Town Council Meeting Calendars
 - attachment 1. Altavista Town Council Meeting Calendar - Sept. 2023
 - attachment 2. Altavista Town Council Meeting Calendar - Oct. 2023
- 10.B Utility Project Updates
 - STATUS REPORT WWTP UV 9-05-23.pdf
 - STATUS REPORT WWTP PER 9-05-2023.pdf
 - STATUS REPORT WWTP ELECTRICAL PROJECT 9-05-2023.pdf
 - STATUS REPORT CLARIFIER #3 PROJECT 9-05-2023.pdf
 - STATUS REPORT SPRINGS SCADA PROJECT 9-05-2023.pdf
 - STATUS REPORT FOR SPRINGS REHAB 09-05-2023.pdf
 - STATUS REPORT FOR SEDIMENTATION PROJECT 09-05-2023.pdf
 - STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 9-05-2023.pdf
 - STATUS REPORT FILTER IMPROVEMENT PROJECT 9-05-22.pdf
 - STATUS REPORT AMI METER PROJECT 9-6-23.pdf
 - August 2023 Monthly Report for Council Members 2z.pdf
 - August 2023 Monthly Report for Council Members 12z.pdf
- 10.C Public Services Monthly Reports
 - Building and Grounds August 2023 Council Report.pdf
 - Fleet Maintenance August 2023 Council Report.pdf
 - Streets August 2023 Council Report.pdf
- 10.D Departmental Reports - Finance
 - Attachment 1. Meals Tax Report
 - Attachment 2. Sales Tax Report
 - Attachment 3. Lodging Tax Report
 - Attachment 4. Cigarette Tax Report
- 10.E Police Department Monthly Report
 - Monthly APD Report-August 2023.pdf
 - Patrol on 29-August 2023.pdf

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH

DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.



TOWN OF ALTAVISTA
TOWN COUNCIL
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AGENDA COVER SHEET

AGENDA ITEM #: 3.A

RECOGNITIONS AND PRESENTATIONS

Title: Employee Changes - August 2023

Staff Resource: Jo Ann Myers, Human Resources

Action(s):

Informational Item

Explanation:

Milestone:

Crystal Hailey, Assistant Clerk - **5 years**

New Hire:

Departure:

Jimmie Campbell, III, WTP/WWTP, Maintenance Specialist

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
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AGENDA COVER SHEET

AGENDA ITEM #: 6.A

CONSENT AGENDA

Title: Annual Delinquent Tax Listing

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve this item as part of the September 12th Regular Council Meeting Consent Agenda.

Explanation:

At their August 22nd Work Session, there was a unanimous consensus of Town Council to place this item on the September 12th Consent Agenda for official approval.

Background:

Annually staff, in accordance with Section 70-3 of the Town Code, prepares a list of the uncollectible and delinquent taxes from the previous fiscal year (FY2023). Final notices have been mailed to all individuals advising action will be taken, if taxes were not paid, within our deadlines. Correspondence advised tax payers such action includes names and amounts due being published in the Altavista Journal, authorizing the Department of Motor Vehicles to withhold registration of all vehicles owned and or co-owned by the taxpayer until their debt has been cleared and or submitting a claim to the Department of Taxation's Integrated Revenue Management System (IRMS) to withhold the delinquent tax from revenue taxpayers may receive from the Department of Accounts through tax returns or lottery winnings.

This year's outstanding taxes total \$44,022.33, an increase of \$5,087.48 over LY's total, at this time. Personal Property taxes account for much of the balance due, in the amount of \$39,073.01. The remaining balance of \$4,949.32, represents outstanding Real Estate taxes. Staff requests that Town Council reach a "Consensus" to place this item on the September 12, 2023 Town Council Regular Meeting Consent Agenda for approval, to advertise the delinquent list, and pro-rate the cost of the ad to the delinquent taxpayer as well as to write-off delinquent Personal Property taxes for deceased individuals in the amount of \$810.34, delinquent Personal Property and Real Estate taxes under \$20.00 in the amount of \$237.12 and uncollected taxes totaling \$6.76 for which no bills were sent. Additionally, due to the statutes of limitations regarding Personal Property taxes, Staff is requesting approval to write off 2018 personal property taxes totaling \$3,449.42, with collection efforts continuing through June 2024.

Funding Source(s):

No funding needed.

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

CONSENT AGENDA

Title: Altavista Police Department - Surplus
Staff Resource: APD Chief Tommy Merricks

Action(s):

Approve this item as part of the September 12th Council Meeting Consent Agenda.

Explanation:

Chief Merricks requested Council's permission to declare five (5) Watchguard, in-car cameras, as surplus; and to allow the APD to donate the cameras to the Appomattox County Sheriffs Office.

At their August 22nd Work Session, there was a unanimous consensus of Town Council to place this item on the September 12th Regular Meeting Consent Agenda for official approval.

Background:

The in-car cameras are obsolete to the APD; as they upgraded to Axon in-car cameras.

Appomattox has indicated a need/use for the Watchguard cameras.

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
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AGENDA COVER SHEET

AGENDA ITEM #: 6.C

CONSENT AGENDA

Title: Town Council Meeting Minutes

Staff Resource: Crystal Hailey, Asst. Town Clerk

Action(s):

Approve minutes as presented: or advise Staff of needed corrections.

Explanation:

Minutes transcribed from the Altavista Town Council's following meetings:

- August 8th Regular Meeting
- August 22nd Work Session

Background:

At each month's regular meeting, Town Council reviews minutes transcribed from their previous month's meetings.

Town Council can approve the minutes as presented, or inform Staff of corrections needed, and approve them as amended.

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. Altavista Town Council RM Minutes 8.08.23

attachment 2. Altavista Town Council WS Minutes 8.22.23

Altavista Town Council Regular Meeting - August 8, 2023

The Altavista Town Council held their August 2023 Regular Meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, August 8th, at 6pm.

1. At six o'clock p.m., Mayor Mike Mattox called the regular meeting to order and presided.

Council Members

Present:

Vice Mayor Reginald Bennett
Mr. Tracy Emerson
Mr. Timothy George
Mr. Jay Higginbotham
Mayor Michael Mattox
Mr. Wayne Mitchell

Absent:

Dr. Scott Lowman

Town Staff present:

Mr. Gary Shanaberger, Town Manager
Mrs. Tobie Shelton, Treasurer/Finance Director
Chief Tommy Merricks, Altavista Police Dept.
Mr. Tom Fore, Public Services Director
Mr. Paul Hill, Assistant Public Services Director
Mr. Jeff Arthur, Public Works Manager
Mrs. Crystal Hailey, Assistant Town Clerk
Mr. John Eller, Town Attorney

Pastor David Sage, Grace Community Church, delivered the Invocation.

After the invocation, Mayor Mattox led the meeting in the Pledge of Allegiance to the US Flag.

2. Agenda Adoption

Town Manager Gary Shanaberger asked that item 8D. be removed from the August 8th meeting agenda and placed on the August 22nd work session agenda. There was a consensus of Town Council to allow the request. Mayor Mattox asked Council if they had any questions regarding the agenda, of which there were none.

Vice Mayor Reggie Bennett motioned to approve the August 8, 2023, Altavista Town Council Meeting Agenda as amended, seconded by Councilman Tracy Emerson. The motion carried.

Vote:

Mr. Tim George	Yes
Mr. Jay Higginbotham	Yes
Mayor Mike Mattox	Yes
Vice Mayor Reggie Bennett	Yes
Mr. Tracy Emerson	Yes
Mr. Wayne Mitchell	Yes

3. Recognitions and Presentations

Town of Altavista Personnel Changes – July 2023:

- Milestone
Paul Hill 5 years of service to the Town of Altavista
- New Hire
Cody Putnam, WTP, Water Trainee
- Departure
Joshua Farmer, WTP/WWTP, Facilities Maintenance Mechanics Specialist

4. Citizen's Time

Ms. Betty Moreman, 900 16th Street, Altavista, thanked Altavista's Public Works Department for the good work they do for her and the Town of Altavista. She stated that every time she has had to call Public Works, they took care of her issue promptly.

Altavista Town Council Regular Meeting - August 8, 2023

5. Town & Community Partner Updates

Staunton River Memorial Library (SRML)

Presented by Campbell County Library System Director, Jordan Welborn

Ms. Welborn informed Town Council that Altavista's new Visitors Center, located within the Staunton River Memorial Library, will open to the public on Friday, August 18th, with a Grand Opening ceremony during the library's annual "Back to School Block Party" event on that date

Ms. Welborn also informed Council of the storage issue the SRML had with storing large decorative seasonal items. She asked Council to consider allowing the SRML to place a storage building somewhere in the parking lot, or adjacent to, the exterior of the library.

There was a consensus of Town Council to allow the SRML to place a storage building on town property, somewhere near the library, to store the library's seasonal items. Town Council asked that they work with Town Staff to find the most viable location for the storage building, or to consider other available options, such as upstairs of the Spark Center.

6. Consent Agenda

- TOA Monthly Financial Reports - July 2023
- Town Council Meeting Minutes – July RM and July WS
- Administrative Office Surplus
- FY2023 Carryover Requests
- Pittsylvania Avenue Washout – Contractor Approval
 - Councilman George asked that this item be removed from the agenda for further discussion at Council's August 22nd Work Session; **consensus** of Town Council to do so.

Councilman Tim George made a motion, seconded by Councilman Tracy Emerson, to remove the Pittsylvania Avenue item from the consent agenda for further discussion at Council's August 22nd Work Session. The motion carried.

Vote:	Mr. Tim George	Yes
	Mr. Jay Higginbotham	Yes
	Mayor Mike Mattox	Yes
	Vice Mayor Reggie Bennett	Yes
	Mr. Tracy Emerson	Yes
	Mr. Wayne Mitchell	Yes

Vice Mayor Reggie Bennett made a motion, seconded by Councilman Tim George, to approve the August 8, 2023, Consent Agenda as amended. The motion carried.

Vote:	Mr. Tim George	Yes
	Mr. Jay Higginbotham	Yes
	Mayor Mike Mattox	Yes
	Vice Mayor Reggie Bennett	Yes
	Mr. Tracy Emerson	Yes
	Mr. Wayne Mitchell	Yes

7. Public Hearings

There were no public hearings held on this date.

8. New Business

- a. Utility Improvements: Reimbursement Resolution for Potential New Borrowing
Staff: Director of Finance and Administration, Tobie Shelton

Mrs. Shelton reminded Council that two of the projects indicated in the Town's Facilities Assessment Improvement Plan (FAIP) remained undone, the Water Treatment Plant Sedimentation Project, and the Wastewater Treatment Plant Aeration Project. She said, although Loan forgiveness had been awarded for portions of both projects, a potential borrowing may be needed to fund the remaining cost.

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Mrs. Shelton stated that the Adoption of a Reimbursement Resolution would allow the Town to pay itself back for any expenditures made no more than 60 days prior to the date of the resolution. She ensured Council that any project-specific information would still be brought before the Town Council, and Council would make the ultimate decision whether to fund said projects with a borrowing.

Councilman Wayne Mitchell made a motion, seconded by Councilman Tracy Emerson, to approve Staff's request, and adopt the Reimbursement Resolution as present. The motion carried.

Vote:	Mr. Tim George	Yes
	Mr. Jay Higginbotham	Yes
	Mayor Mike Mattox	Yes
	Vice Mayor Reggie Bennett	Yes
	Mr. Tracy Emerson	Yes
	Mr. Wayne Mitchell	Yes

- b. Request from Automated Industrial Technologies (AIT)
Staff: Director of Public Services, Tom Fore

Mr. Fore informed Town Council that the Town recently received a request from Automated Industrial Technologies, asking if they could test their new equipment on a Town road that was scheduled for paving; by burying a fiberoptic cable, 1/2 an inch into the asphalt, which would then be sealed. He said, if Town Council allowed the test, Staff recommended using the Water Treatment Plant driveway, not a main street of town.

Councilman Higginbotham asked if there was any benefit to the Town by allowing the test.

Mr. Fore stated, by approving AIT's request, the collaboration could become beneficial to the Town in the future.

Councilman Mitchell asked if it was possible to do the test in English Park, from the splash pad to Eagle Trail, so the Town could potentially utilize the fiber to extend safety cameras.

Mr. Fore stated that the test was only going to cover five hundred (500) feet, so it would not be beneficial to that request.

Vice Mayor Bennett asked if there would be any cost to the Town, if the test was allowed.

Mr. Fore answered there would be no cost to the Town of Altavista for this test.

Councilman Tim George made a motion, seconded by Vice Mayor Reggie Bennett, to approve AIT's request, and allowing them to test their new fiberoptic installing machine on the Water Treatment Plant's driveway. The motion carried.

Vote:	Mr. Tim George	Yes
	Mr. Jay Higginbotham	Yes
	Mayor Mike Mattox	Yes
	Vice Mayor Reggie Bennett	Yes
	Mr. Tracy Emerson	Yes
	Mr. Wayne Mitchell	Yes

- c. Splash Pad Discussion: Dates of Operation
Staff: Asst. Public Services Director, Paul Hill

Mr. Hill referenced the splash pad in English Park, and how the uncertainty of a closing date each year, made scheduling employee coverage, and scheduling maintenance on the equipment before the cold weather came in, more difficult. He stated that it was Staff's recommendation that the Town adopt a "hard date" to close the splash pad at the end of the day on Labor Day (Monday).

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Vice Mayor Bennett reminded Council that the splash pad remained open past Labor Day in its first year of operation, due to the amenity being completed later than expected, and not opening until mid-summer.

Director of Public Services, Tom Fore, informed Council that the VA Department of Health required the Town to test the splash pad's water every two hours, which required additional employee on-call hours.

Mr. Hill stated that, closing the splash pad on Labor Day would also allow Staff to perform any maintenance needed to the equipment, and to winterize the attraction before cold weather set in.

Councilman Mitchell stated that most localities with swimming pools and/or splash pads closed their attractions at the same time every year, Labor Day. He shared his favor with approving the same closing date for Altavista's splash pad.

Vice Mayor Reggie Bennett made a motion, seconded by Councilman Wayne Mitchell, to accept Staff's recommendation to close the splash pad in English Park at the end of the day on Labor Day Monday; and accordingly, the "dates of operation" moving forward would be advertised as the beginning of Memorial Day weekend through the end of Labor Day weekend (Monday at 7pm). The motion carried.

Vote:	Mr. Tim George	Yes
	Mr. Jay Higginbotham	Yes
	Mayor Mike Mattox	Yes
	Vice Mayor Reggie Bennett	Yes
	Mr. Tracy Emerson	Yes
	Mr. Wayne Mitchell	Yes

d. Water and Wastewater Policy for Infrastructure Improvements

- ❖ This item was removed from this evening's agenda, and asked to be placed on Council's August Work Session Agenda for further discussion.

9. Unfinished Business

There were no unfinished business items to discuss on this date.

10. June 2023 Departmental Reports, Project Updates, and Communications

- TOA Finance Reports
- Utilities – Project Updates
- Public Services Monthly Report
- Community Development Report
- Altavista Police Department Reports
- Town Council Monthly Meeting Calendars: August and September

Departmental Reports and Town Council's Meeting Calendars were delivered to Council with their August 8th Meeting Agenda Pre-Packet.

Mayor Mattox asked the Town Manager and Department Directors if they had any project updates, comments pertaining to monthly reports, or any other matter to discuss with Council.

- Town Manager Gary Shanaberger informed Town Council that Staff recently advertised for RFPs for a Feasibility Study on the Vista Theatre and old Leggett Building Project. He stated that the proposals were due in by Tuesday, August 15th, and that he and the Assistant Town Manager, Matt Perkins, along with consultant Robert Lee, would review the submitted proposals, and bring Council a recommendation at their August Work Session.

Mr. Shanaberger stated, while the Town did receive a DHCD Grant for a Feasibility Study on the Vista Theatre, the Town did not receive a grant for the old Leggett building.

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Mr. Shanaberger informed Council that the DHCD did allow the Town to increase the scope-of-work for the study to include the old Leggett building, but the cost would most likely increase over the \$25,000 grant amount, and he wanted Council to be aware of the possibility of the Town having to cover the extra cost. He referenced the funds that the Town had allocated for the Vista Project, stating that they could be utilized to cover the additional cost of the feasibility study.

- Manager Shanaberger referenced the field on Eagle Trail in English Park, located on the back side of the train trestle, and informed Town Council that the Public Works Department had been cutting the grass a little shorter in that area, in order for the local youth football teams to utilize the area for practice. He said this would solve a reoccurring issue of the local youth football teams and youth soccer teams not having enough space when practicing during the same time periods.

Mr. Shanaberger stated, during a recent meeting with both the director of youth football and the director of youth soccer, all parties concurred with the suggested remedy.

11. Matters from Council

- Councilman Tim George recommended that the Town place a porta-potty near the aforementioned practice field.

Director of Public Services Tom Fore stated, with the portal bathroom only being needed at the practice fields for three-four months during practice season, that the bathroom closest to the train trestle could be moved to the practice field area for that time period.

All members of Town Council concurred with Councilman George's recommendation and with Mr. Fore's suggestion of utilizing an existing portable bathroom.

- Mayor Mattox shared his concern with the Town allowing swimming in the Staunton River from the banks of English Park, especially youth without proper supervision. He stated, if restricting access to the river from English Park to children without proper supervision would save one life, he believed the action would be worth the effort.

Councilman Emerson stated that he would disagree with restricting swimming access to the river from English Park. He said, when he was young, many of his friends learned how to swim by playing in the river.

Councilman Mitchell stated, if restricted, it would be hard to "police" that area 24/7 from violators, and that it was the parent's responsibility, not the Town's, to watch their children while playing near, or swimming in, the river.

Assistant Public Services Director Paul Hill reminded everyone that there were "swim at your own risk" signs located on the riverbanks in English Park; in both the English and Spanish language.

There were no further comments, and no actions regarding this matter taken at this time.

12. Closed Session

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the Code of Virginia, 1950, as amended,

Section 2.2-3711(A)(3): Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

This motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson. The motion carried, with a 6-0 vote of approval.

Town Council went into Closed Session at 6:46pm; and returned to the regular session at 7:10pm.

FOLLOWING CLOSED SESSION:

A motion was made by Vice Mayor Bennett, seconded by Councilman Emerson, to adopt the certification of a closed meeting. The motion carried, and approved with a 6-0 vote from Council.

Altavista Town Council Regular Meeting - August 8, 2023

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the town council.

Notice given by Town Manager Gary Shanaberger that there were no actions taken by Council during or after this closed session.

13. Adjournment

With no further business to discuss, Mayor Mattox adjourned this meeting at 7:10pm.

Michael Mattox, Mayor

Gary Shanaberger, Town Clerk/Town Manager

Altavista Town Council Work Session, Tuesday, August 22, 2023

The August 2023 Work Session for Altavista’s Town Council was held in Council Chambers of the J.R. Burgess Municipal Building, 510 7th Street, on Tuesday, August 22nd, at 5:00 PM.

Mayor Mike Mattox called the meeting to order and presided.

Town Council
members present:

Vice Mayor Reggie Bennett
Mr. Tracy Emerson
Mr. Timothy George
Mr. Jay Higginbotham
Dr. Scott Lowman
Mayor Michael Mattox

Absent:

Mr. Wayne Mitchell

Also Present:

Mr. Gary Shanaberger, Town Manager
Mr. Matthew Perkins, Asst. Town Manager
Mrs. Tobie Shelton, Director of Finance and Administration
Mr. Tommy Merricks, Altavista Chief of Police
Mr. Tom Fore, Director of Public Services
Mr. Paul Hill, Asst. Director of Public Services
Mr. Jeff Arthur, Manager of Public Works
Mr. John Eller, TOA Town Attorney
Mrs. Crystal Hailey, Assistant Town Clerk

1. Agenda Adoption

With no amendments needed, Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the August 2023 Work Session Agenda, of which there were none.

Councilman Tracy Emerson made a motion, seconded by Vice Mayor Reggie Bennett, to approve the agenda as presented. The motion carried, with a 6-0 vote from Town Council.

2. Recognitions and Presentations

▪ Awards of Recognition

Town Manager Gary Shanaberger recognized Mr. Tom Fore, Altavista’s Public Services Director, for his recent award from the Virginia Department of Environmental Quality (DEQ); which stated, “in recognition of the significant contribution made to improve wastewater treatment plant operations with the Commonwealth of Virginia, through his participation as a presenter (teacher) at the Annual Virginia Tech Wastewater Operator Short School for five consecutive years”.

Mr. Shanaberger shared his appreciation for Mr. Fore’s willingness to share his time and knowledge with the students attending this school. He stated that it was an asset to the Altavista community to have Mr. Fore overseeing its water and wastewater operations.

Mr. Fore informed Town Council that DEQ also recognized the Town of Altavista with an appreciation award for allowing him to participate the Wastewater Operator Short School, which was developed in 1979, after Virginia’s implementation of its Clean Water Act. He said this was the first year that the school offered operators an exam, and one of Altavista’s operators participated, and was currently awaiting the results of their exam.

Mayor Mattox and Council gave Mr. Fore a standing ovation, and thank him for his service to the Altavista community and the Commonwealth of Virginia.

3. Citizen’s Time

Mayor Mattox asked if there were any citizens present that would like to come before Town Council regarding a non-agenda item. There were none.

4. Unfinished Business

▪ Vista and Leggett Feasibility Study

Town Manager Gary Shanaberger informed Town Council that the Town received three submissions from this RFP, and all three were from good, strong companies.

Altavista Town Council Work Session, Tuesday, August 22, 2023

Mr. Shanaberger stated, after review by Consultant Robert Lee, Assistant Town Manager Matter Perkins, and himself, that Staff was recommending CJMW, Lynchburg, VA, with a proposal of \$43,500.

Mr. Shanaberger reminded Council of the \$25,000 grant the Town received to complete a feasibility study on the Vista property; however, adding the Leggett property increased the scope of work and therefore the cost. He stated that Staff was requesting an additional \$25,000, by utilizing funds that the Town initially allocated for this project, to cover the cost increase, which included a 10% contingency. He said the deadline for the study was in November (confirmed as November 30, 2023).

Councilman Higginbotham asked for clarification of the deadline. He asked if the grant needed to be used by November, or was the feasibility study due by that date.

Mr. Shanaberger stated that the grant required the feasibility study to be complete and delivered to the Town by the November date.

With a motion by Councilman Tracy Emerson, seconded by Vice Mayor Reggie Bennett, Town Council accepted Staff's recommendation to award CJMW the feasibility study contract, and also approved Staff's request for the additional \$25,000. The motion carried, with a 6-0 vote in favor of these two actions

- **Pittsylvania Avenue Washout – Contractor Award**

Background: at the August 8th Town Council Meeting, Altavista Director of Public Services, Tom Fore, referenced the washout occurring on the riverbank alongside the English Park boat ramp, below Pittsylvania Avenue. He stated, while consulting with VDOT, Staff was given the best course of action, and between the two bids submitted for the work, Concrete Foundations, at \$90,000, was Staff's recommendation. Mr. Fore asked for Council's approval. Council moved the item to the August Work Session, asking the Town Attorney, John Eller to investigate VDOT's and the Town's responsibilities.

Mr. Fore stated, with the Town Attorney's recent submission of his research on the matter to Town Council, he asked for Council's approval to award this project to the recommended contractor, so that the project could move forward.

With a motion by Councilman Jay Higginbotham, seconded by Councilman Tracy Emerson, Town Council accepted Staff's recommendation to award Concrete Foundations the bid for the Pittsylvania Avenue Washout Remediation/Restoration Project.

5. New Items for Discussion

- **FY2023 Budget Amendments and Departmental Transfers**

Director of Finance and Administration Tobie Shelton presented this item. She informed Town Council that the Town's annual audit was scheduled for the week of August 28th. She said, the presented budget amendments were the final amendments to the FY2023 Budget to reflect changes that occurred during the 2023 fiscal year.

Mrs. Shelton stated, due to the time restraints because of the upcoming audit, Staff was requesting that Council approve the amendments that evening (August 22, 2023).

After Council's review of the amendments, Councilman Tracy Emerson made a motion, that was seconded by Councilman Scott Lowman, to approve the FY2023 Budget amendments as presented. The motion carried with a 6-0 vote in favor of the approval.

- **TOA Annual Delinquent Tax Listing**

Altavista's Director of Finance and Administration, Tobie Shelton, reminded Town Council that annually, in accordance with Section 70-3 of Altavista's Town Code, Staff prepares a list of uncollectible and delinquent taxes from the previous fiscal year (in this case, FY2023). She said final notices were mailed to all individuals, advising that action would be taken if taxes were not paid within the deadline.

Mrs. Shelton informed Council that this year's outstanding taxes totaled \$44,022.33, an increase of \$5,087.48 over last year's total, with Personal Property Taxes accounting for much of the balance \$39,073.01, and \$4,949.32 represented outstanding Real Estate Taxes.

Mrs. Shelton requested, if Town Council reached a consensus, to place this item on the September 12, 2023, Town Council Regular Meeting Consent Agenda, for approval to advertise the delinquent list, and pro-rate the cost of the ad to the delinquent taxpayers.

Mrs. Shelton said that Staff was also requesting to write-off delinquent Personal Property Tax for deceased individuals in the amount of \$810.34, delinquent Personal Property and Real Estate taxes under \$20.00, in the amount of \$237.12, and uncollected taxes totaling \$6.76, for which no bills were sent; and additionally, due to statutes of limitations regarding Personal Property taxes, approve Staff to write off 2018 Personal Property Taxes totaling \$3,449.42, with collection efforts continuing through June 2024.

Mayor Mattox asked Town Council if they had questions regarding the request, of which there were none.

Town Council unanimously agreed to place this item on the September 12th Consent Agenda.

▪ Altavista Police Department (APD) - Surplus Request

Altavista Police Chief Tommy Merricks requested Council's permission to declare five (5) Watchguard, in-car cameras as surplus. He said the APD no longer used Watchguard cameras, and had since upgraded to Axon in-car cameras.

Chief Merricks informed Council that the Appomattox County Sheriff's Office currently did not have in-car cameras. He asked Town Council, if the surplus request was approved, to consider allowing the APD to donate the Watchguard cameras to the Appomattox County Sheriff's Office.

Chief Merricks stated, if Council was in consensus of both of the requests, this item could be placed on the September 12th Consent Agenda for official approval.

Town Council shared their favor in Chief Merrick's requests, with a unanimous consensus to place the items on the September 12, 2023, Regular Meeting Consent Agenda.

▪ Water and Wastewater Improvements for New Infrastructure – Policy Discussion

Town Manager Gary Shanaberger shared with Council the following policy proposal:

TOWN POLICY ON OFF SITE INFRASTRUCTURE IMPROVEMENTS
FOR LARGE HOUSING AND REHABILITATION DEVELOPMENTS

This policy will apply to projects of a minimum of ten (10) dwelling units where the current Town water and/or sewer infrastructure is insufficient to service the new Development. All improvements within the Development's property line will be the sole cost and expense of the Developer.

The Town will consider contributing to the cost for the installation of new water and/or wastewater improvements up to the Development's property line. The Town is under no obligation to contribute to any costs to install or upgrade any infrastructure for the Development. Each such Development project will be internally evaluated by the Town to determine its financial implications and benefits to the Town. The Town Council will make final determination of how much (if any) or what percentage (if any) of the costs and in what manner (in kind or credits) the Town will contribute to any such costs for such off-site infrastructure work.

Mr. Shanaberger informed Council that, over the past few months, Staff had been asked about the Town's policy on improvements to infrastructure. He stated, with the Town not having a written policy on the subject, he collaborated with Town Attorney John Eller and Town Staff to draft the proposed policy.

Town Council shared their favor with the Town having a policy on infrastructure improvements for housing developments; and with a motion by Vice Mayor Reggie Bennett, that was seconded by Councilman Tracy Emerson, Town Council accepted Staff's proposal and approved the draft document as presented. The motion carried with a 6-0 vote in favor of the approval.

6. Staff Updates

- Assistant Public Services Director Paul Hill referenced the “mister” system being used to help de-water the overflow pond at Altavista's Wastewater Plant. He informed Council, after the manufacturer assessed the damaged equipment, the Town was told the repair would cost \$5,400. He said the manufacturer and the supplier both agreed to split the cost with the Town, at 1/3 of the price (\$1,800) being paid by each party.

Mr. Hill said, after the mister was repaired and returned to the Town, that the equipment would tentatively be scheduled to be back in operation by spring of 2024.

Altavista Town Council Work Session, Tuesday, August 22, 2023

- Town Manager Gary Shanaberger referenced an ongoing VDOT project that would extend the pedestrian sidewalk on Main Street, in front of Advanced Auto and O'Reily's. He informed Council that the project was currently in the design stage of the construction process, and VDOT had asked for confirmation on the placement of the Town's decorative light poles.

There was a consensus of Town Council for the decorative lights to be on the backside of the new sidewalk, away from the street, to help keep the poles from potentially getting damaged from traffic.

- Town Manager Gary Shanaberger informed Town Council that there was a public hearing scheduled for Tuesday, September 12th, during Council's regular meeting.
- Assistant Town Manager Matt Perkins referenced the three houses currently in Altavista's Acquire, Renovate, Sell Housing Program, and stated that two of the three houses were under construction, with foundations complete and framing beginning that week. He informed Town Council that there was a fourth property being considered for the ARS program, and he was currently investigating a potential funding (grant) opportunity for that project.

7. Matters from Town Council

There were none on this date.

8. Town Council Closed Session

Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Section 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

Notice was given to Staff by Town Manager Gary Shanaberger that, following the closed session, with no further discussion or deliberation, Town Council took the following actions:

- Town Council Approved, 6-0, to transfer the property previously known as the "Frazier Farm" (121.9 acres located on the north end of Seventh Street) to the Altavista Economic Development Authority, so they may develop the property for the benefit of the Town.
- Town Council also Approved, with a 6-0 vote in favor of transferring the "Fauntleroy Tract" (83.4 acres located on Dearing Ford Road) to the Altavista Economic Development Authority, so they may develop the property for the benefit of the Town.

9. Adjournment

Mayor Mattox asked if there were any additional comments or concerns from Town Council or Staff, of which there were none.

The August 22nd, 2023, Town Council Work Session was adjourned at 5:45 p.m.

Michael Mattox, Mayor of Altavista

Gary Shanaberger, Town Manager/Town Clerk



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.D

CONSENT AGENDA

Title: Monthly Financial Reports - August 2023

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve monthly financial reports as presented.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. August 2023 Check Register

Attachment 2. August 2023 Revenue Report

Attachment 3. August 2023 Expenditure Report

Attachment 4. August 2023 Reserve Balance Investment Report

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45170	498	ALTAVISTA INSTRUMENTS &CONTROL	08/03/2023	600.00		00	OUTSTANDING	
45171	103	BEACON CREDIT UNION	08/03/2023	230.00		00	OUTSTANDING	
45172	162	BENNETT'S MECHANICAL COMPANY I	08/03/2023	522.00		00	OUTSTANDING	
45173	12	BRENNTAG MID-SOUTH INC	08/03/2023	2,392.00		00	OUTSTANDING	
45174	583	CAMPBELL COUNTY PUBLIC LIBRARY	08/03/2023	1,170.00		00	OUTSTANDING	
45175	1050	CHAMPION'S LAWN CARE/CRR L&L LL	08/03/2023	13,140.00		00	OUTSTANDING	
45176	1	CHARLES WELLS	08/03/2023	100.00		00	OUTSTANDING	
45177	28	COLUMBIA GAS	08/03/2023	86.08		00	OUTSTANDING	
45178	994	LARRY DALTON	08/03/2023	400.00		00	OUTSTANDING	
45179	164	DMV	08/03/2023	500.00		00	OUTSTANDING	
45180	20	J JOHNSON ELLER JR	08/03/2023	2,500.00		00	OUTSTANDING	
45181	301	ENGLISH'S LLC	08/03/2023	533.05		00	OUTSTANDING	
45182	118	FERGUSON ENTERPRISES LLC	08/03/2023	209.21		00	OUTSTANDING	
45183	41	FISHER SCIENTIFIC	08/03/2023	5,216.18		00	OUTSTANDING	
45184	43	FOSTER FUELS INC	08/03/2023	29,086.24		00	OUTSTANDING	
45185	111	GRAINGER INC	08/03/2023	2.14		00	OUTSTANDING	
45186	52	HACH COMPANY	08/03/2023	2,187.76		00	OUTSTANDING	
45187	305	HAWKINS-GRAVES INC	08/03/2023	126.63		00	OUTSTANDING	
45188	1	HOT AMERICAN GROUP LLC	08/03/2023	.00	08/03/2023	00	VOID	536.61
45189	146	MICHAEL HUNT	08/03/2023	100.00		00	OUTSTANDING	
45190	1063	MISSIONSQUARE - 304831	08/03/2023	470.00		00	OUTSTANDING	
45191	454	O'REILLY AUTOMOTIVE INC	08/03/2023	336.13		00	OUTSTANDING	
45192	816	PACE ANAYLTICAL SERVICES LLC	08/03/2023	500.00		00	OUTSTANDING	
45193	843	BETTY PICKERAL	08/03/2023	1,550.00		00	OUTSTANDING	
45194	1052	PITNEY BOWES INC.	08/03/2023	91.29		00	OUTSTANDING	
45195	847	RR MANN FENCING CO INC	08/03/2023	12,500.00		00	OUTSTANDING	
45196	1070	STANTEC CONSULTING SERVICES IN	08/03/2023	3,130.00		00	OUTSTANDING	
45197	996	TONEY CONSTRUCTION INC	08/03/2023	54,632.63		00	OUTSTANDING	
45198	85	TREASURER OF VA /CHILD SUPPORT	08/03/2023	933.27		00	OUTSTANDING	
45199	35	TREASURER OF VA/VITA	08/03/2023	5.96		00	OUTSTANDING	
45200	92	UNIFIRST CORP	08/03/2023	2,464.56		00	OUTSTANDING	
45201	885	VIRGINIA RISK SHARING ASSOCIAT	08/03/2023	37,793.50		00	OUTSTANDING	
45202	110	VUPS INC	08/03/2023	58.30		00	OUTSTANDING	
45203	9999999	A & D COFFEE HOUSE LLC	08/10/2023	800.00		00	OUTSTANDING	
45204	886	AT&T MOBILITY	08/10/2023	2,220.01		00	OUTSTANDING	
45205	19	CARTER MACHINERY CO INC	08/10/2023	3,597.41		00	OUTSTANDING	
45206	1	COBY WORSHAM	08/10/2023	582.87		00	OUTSTANDING	
45207	120	CORE & MAIN LP	08/10/2023	11,722.32		00	OUTSTANDING	
45208	1093	CRYSTAL BAY ENTERPRISES, INC.	08/10/2023	51.02		00	OUTSTANDING	
45209	9999997	EUBANK, JEREMY	08/10/2023	4.70		00	OUTSTANDING	
45210	41	FISHER SCIENTIFIC	08/10/2023	1,583.38		00	OUTSTANDING	
45211	119	FOSTER ELECTRIC CO INC	08/10/2023	320.07		00	OUTSTANDING	
45212	1	GARY A WILSON	08/10/2023	139.17		00	OUTSTANDING	
45213	1	GUNNS SEPTIC SERVICES	08/10/2023	380.00		00	OUTSTANDING	
45214	566	INTEGRATED TECHNOLOGY GROUP IN	08/10/2023	7,574.81		00	OUTSTANDING	
45215	1017	J B MOORE ELECTRICAL CONTRACTO	08/10/2023	6,030.00		00	OUTSTANDING	
45216	1	JACKLYNNE GOYNE	08/10/2023	63.67		00	OUTSTANDING	
45217	1	JAMES POWELL	08/10/2023	171.78		00	OUTSTANDING	
45218	9999997	JONES, JAMAR	08/10/2023	1.11		00	OUTSTANDING	
45219	9999997	KOPANKO, JUSTIN & WHITNEY	08/10/2023	18.60		00	OUTSTANDING	
45220	935	MATTERN & CRAIG INC	08/10/2023	7,618.50		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45221	218	MINNESOTA LIFE	08/10/2023	229.02		00	OUTSTANDING	
45222	860	MUNICIPAL EMERGENCY SERV., INC.	08/10/2023	86.00		00	OUTSTANDING	
45223	9999997	NORCUTT, KALLEY WITT	08/10/2023	8.07		00	OUTSTANDING	
45224	510	RIVER VALLEY RESOURCES LLC	08/10/2023	90.00		00	OUTSTANDING	
45225	857	RIVERSTREET NETWORKS	08/10/2023	1,533.11		00	OUTSTANDING	
45226	186	THE NEWS & ADVANCE	08/10/2023	659.00		00	OUTSTANDING	
45227	722	UTILITY SERVICE CO INC	08/10/2023	38,284.00		00	OUTSTANDING	
45228	9999998	VOISINE, WILLIS	08/10/2023	150.00		00	OUTSTANDING	
45229	1	WILLIS VOISINE	08/10/2023	100.00		00	OUTSTANDING	
45230	793	XEROX FINANCIAL SERVICES	08/10/2023	645.25		00	OUTSTANDING	
45231	9999997	YEATTS, FRED A	08/10/2023	4.79		00	OUTSTANDING	
45232	9	AFLAC	08/17/2023	3,332.43		00	OUTSTANDING	
45233	84	ALTAVISTA JOURNAL	08/17/2023	175.00		00	OUTSTANDING	
45234	103	BEACON CREDIT UNION	08/17/2023	230.00		00	OUTSTANDING	
45235	12	BRENNTAG MID-SOUTH INC	08/17/2023	649.34		00	OUTSTANDING	
45236	294	BUSINESS CARD	08/17/2023	20,426.18		00	OUTSTANDING	
45237	973	CAMPBELL HEATING AND COOLING	08/17/2023	288.50		00	OUTSTANDING	
45238	1064	CIVICPLUS, LLC	08/17/2023	1,031.24		00	OUTSTANDING	
45239	1	COMMONWEALTH OF VIRGINIA	08/17/2023	16,000.00		00	OUTSTANDING	
45240	1	CORY EARHART	08/17/2023	100.00		00	OUTSTANDING	
45241	1	CRYSTAL HAILEY	08/17/2023	15.77		00	OUTSTANDING	
45242	36	DOMINION VIRGINIA POWER	08/17/2023	51,750.13		00	OUTSTANDING	
45243	1097	ELLIOTT'S AUTO SALES, INC.	08/17/2023	26,166.84		00	OUTSTANDING	
45244	122	FEREBEE-JOHNSON COMPANY INC	08/17/2023	243.38		00	OUTSTANDING	
45245	118	FERGUSON ENTERPRISES LLC	08/17/2023	643.26		00	OUTSTANDING	
45246	123	FIRE & SAFETY EQUIP CO INC	08/17/2023	3,328.75		00	OUTSTANDING	
45247	119	FOSTER ELECTRIC CO INC	08/17/2023	266.77		00	OUTSTANDING	
45248	46	GENTRY LOCKE ATTORNEYS	08/17/2023	3,163.95		00	OUTSTANDING	
45249	916	GRANITE TELECOMMUNICATIONS	08/17/2023	885.53		00	OUTSTANDING	
45250	50	GRETNA TIRE INC	08/17/2023	577.50		00	OUTSTANDING	
45251	58	INSTRUMENTATION SERVICES INC	08/17/2023	1,504.86		00	OUTSTANDING	
45252	1041	KIESLER POLICE SUPPLY INC	08/17/2023	5,950.52		00	OUTSTANDING	
45253	1	LOGAN ANTHONY	08/17/2023	142.43		00	OUTSTANDING	
45254	717	LYNCHBURG REGIONAL BUSINESS AL	08/17/2023	6,000.00		00	OUTSTANDING	
45255	1	MATTHEW PERKINS	08/17/2023	314.85		00	OUTSTANDING	
45256	1063	MISSIONSQUARE - 304831	08/17/2023	470.00		00	OUTSTANDING	
45257	300	NAPA AUTO PARTS	08/17/2023	786.47		00	OUTSTANDING	
45258	798	PEED & BORTZ LLC	08/17/2023	6,200.00		00	OUTSTANDING	
45259	85	TREASURER OF VA /CHILD SUPPORT	08/17/2023	933.27		00	OUTSTANDING	
45260	601	VACORP	08/17/2023	474.28		00	OUTSTANDING	
45261	1083	VIRGINIA BUSINESS SYSTEMS	08/17/2023	218.12		00	OUTSTANDING	
45264	9999997	DAVIS, JAMES	08/17/2023	.00	08/23/2023	00	VOID	22.67
45265	9999997	FULLER, MARVIN	08/17/2023	.00	08/23/2023	00	VOID	60.64
45266	9999997	GRUBBS, BOBBY	08/17/2023	.00	08/23/2023	00	VOID	4.88
45267	9999997	HALL, LEON	08/17/2023	.00	08/23/2023	00	VOID	48.14
45268	9999997	JOHNSON, BOBBY	08/17/2023	.00	08/23/2023	00	VOID	47.17
45269	9999997	JOZWIAK, CHELSEA	08/17/2023	.00	08/23/2023	00	VOID	18.29
45270	9999997	ROSSER, RITA	08/17/2023	.00	08/23/2023	00	VOID	19.98
45271	9999997	TUCKER, CORNELIUS	08/17/2023	.00	08/23/2023	00	VOID	46.16
45272	9999997	WELLS, SHARON	08/17/2023	.00	08/23/2023	00	VOID	42.00
45273	9999997	HENSON, PAUL R	08/17/2023	.00	08/23/2023	00	VOID	17.27

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45274	9999997	HERNANDEZ, ALEJANDRA	08/17/2023	.00	08/23/2023	00	VOID	7.04
45275	9999997	WITT, ANGEL MARIE	08/17/2023	.00	08/23/2023	00	VOID	36.47
45276	9999997	BOLLING, LOUISE	08/17/2023	.00	08/23/2023	00	VOID	2.12
45277	9999997	BREWER, JANELLE L	08/17/2023	.00	08/23/2023	00	VOID	.86
45278	9999997	MCRAE, KEENAN	08/17/2023	.00	08/23/2023	00	VOID	4.37
45279	9999997	LANE, GENEVA	08/17/2023	.00	08/23/2023	00	VOID	10.03
45280	9999997	MANN, MARGARET U.	08/17/2023	.00	08/23/2023	00	VOID	18.90
45281	9999997	STONE, KAREN L.	08/17/2023	.00	08/23/2023	00	VOID	13.99
45282	9999997	ADAMS, MELANIE DAWN	08/17/2023	.00	08/23/2023	00	VOID	109.10
45283	9999997	ADKINS, DESTINY NICHOLE	08/17/2023	.00	08/23/2023	00	VOID	40.61
45284	9999997	BLAND, JENNIFER	08/17/2023	.00	08/23/2023	00	VOID	.86
45285	9999997	BLEVINS, BRITNEY	08/17/2023	.00	08/23/2023	00	VOID	.91
45286	9999997	CAMPBELL, COURTNEY	08/17/2023	.00	08/23/2023	00	VOID	68.72
45287	9999997	CARPENTER, JAY COLLINS	08/17/2023	.00	08/23/2023	00	VOID	10.87
45288	9999997	CASHELL, LEE	08/17/2023	.00	08/23/2023	00	VOID	13.75
45289	9999997	CATLIN, MICHAEL	08/17/2023	.00	08/23/2023	00	VOID	1.59
45290	9999997	CELEBRATE & SKATE	08/17/2023	.00	08/23/2023	00	VOID	.45
45291	9999997	COMMABOYZ LLC	08/17/2023	.00	08/23/2023	00	VOID	13.75
45292	9999997	CREASY, MICHELLE L	08/17/2023	.00	08/23/2023	00	VOID	6.99
45293	9999997	DAVIS, MICHELLE	08/17/2023	.00	08/23/2023	00	VOID	1.87
45294	9999997	DORMAN, CYNTHIA	08/17/2023	.00	08/23/2023	00	VOID	88.75
45295	9999997	DOWDEN, JACOB	08/17/2023	.00	08/23/2023	00	VOID	80.09
45296	9999997	DREW, REBECCA DARLENE	08/17/2023	.00	08/23/2023	00	VOID	8.57
45297	9999997	DRUMHELLER, MICHAEL L.	08/17/2023	.00	08/23/2023	00	VOID	3.00
45298	9999997	EDWARDS, SAMANTHA B	08/17/2023	.00	08/23/2023	00	VOID	52.57
45299	9999997	FISHER, CHARLENE RAE	08/17/2023	.00	08/23/2023	00	VOID	36.12
45300	9999997	GILL, LEXINE R.	08/17/2023	.00	08/23/2023	00	VOID	1.55
45301	9999997	HARRIS, TIMOTHY WAYNE	08/17/2023	.00	08/23/2023	00	VOID	39.69
45302	9999997	JORDAN, JEREMY C. E.	08/17/2023	.00	08/23/2023	00	VOID	48.46
45303	9999997	LAMBERT, JOHN	08/17/2023	.00	08/23/2023	00	VOID	1.10
45304	9999997	LUCAS, JULIE	08/17/2023	.00	08/23/2023	00	VOID	39.13
45305	9999997	MANGERS, PATRICE MARIE	08/17/2023	.00	08/23/2023	00	VOID	.38
45306	9999997	MARTIN, TINA RENEE	08/17/2023	.00	08/23/2023	00	VOID	20.34
45307	9999997	MCDANIEL, CHARLES EDWARD	08/17/2023	.00	08/23/2023	00	VOID	2.81
45308	9999997	MOON JR., CLYDE	08/17/2023	.00	08/23/2023	00	VOID	3.46
45309	9999997	MOORE, RUSSELL T.	08/17/2023	.00	08/23/2023	00	VOID	35.64
45310	9999997	OVERBY, KRISTA B	08/17/2023	.00	08/23/2023	00	VOID	30.92
45311	9999997	PINGILLEY, DARRELL	08/17/2023	.00	08/23/2023	00	VOID	14.95
45312	9999997	PRICE, VIRGINIA LOUISE	08/17/2023	.00	08/23/2023	00	VOID	30.89
45313	9999997	RANDALL, VICTORIA ANNE-MARIE	08/17/2023	.00	08/23/2023	00	VOID	93.58
45314	9999997	ROACH, MEGAN R	08/17/2023	.00	08/23/2023	00	VOID	125.00
45315	9999997	ROBINSON, CHRISTY	08/17/2023	.00	08/23/2023	00	VOID	32.89
45316	9999997	ROSIER, CHARITY	08/17/2023	.00	08/23/2023	00	VOID	1.80
45317	9999997	ROZIER-ALLEN, WILLIAM MATTHEW	08/17/2023	.00	08/23/2023	00	VOID	53.06
45318	9999997	SCHAPPERT, KATHERINE	08/17/2023	.00	08/23/2023	00	VOID	76.92
45319	9999997	SMITH, MAURICE DARNELL	08/17/2023	.00	08/23/2023	00	VOID	28.56
45320	9999997	SPRAY, CLIFFORD	08/17/2023	.00	08/23/2023	00	VOID	37.51
45321	9999997	STAZEWSKI, MARK GREGORY	08/17/2023	.00	08/23/2023	00	VOID	64.60
45322	9999997	SUTPHIN SR., J. WAYNE	08/17/2023	.00	08/23/2023	00	VOID	31.40
45323	9999997	TRAM, DEO	08/17/2023	.00	08/23/2023	00	VOID	3.07
45324	9999997	WALLS, DELIA	08/17/2023	.00	08/23/2023	00	VOID	16.61

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45325	9999997	WAYNE, BARRY J	08/17/2023	.00	08/23/2023	00	VOID	114.10
45326	9999997	WELLS, HALEY L	08/17/2023	.00	08/23/2023	00	VOID	52.81
45327	9999997	WILLIAMS, DAVID L.	08/17/2023	.00	08/23/2023	00	VOID	75.71
45328	9999997	WITTE,GREGORY A	08/17/2023	.00	08/23/2023	00	VOID	30.43
45329	9999997	YEATTS, MARY THERESA	08/17/2023	.00	08/23/2023	00	VOID	84.85
45330	9999997	ZHANG, LIN DAO	08/17/2023	.00	08/23/2023	00	VOID	55.39
45331	9999997	ANDERSON, LATAYNA	08/24/2023	.72		00	OUTSTANDING	
45332	91	ANTHEM BLUE CROSS/BLUE SHIELD	08/24/2023	47,294.00		00	OUTSTANDING	
45333	4	BOXLEY AGGREGATES	08/24/2023	1,338.48		00	OUTSTANDING	
45334	1058	BRIGHTSPEED	08/24/2023	621.70		00	OUTSTANDING	
45335	973	CAMPBELL HEATING AND COOLING	08/24/2023	1,804.87		00	OUTSTANDING	
45336	145	CHANDLER CONCRETE CO INC	08/24/2023	1,127.85		00	OUTSTANDING	
45337	32	CONTROL EQUIPMENT CO INC	08/24/2023	17,767.52		00	OUTSTANDING	
45338	1	CRYSTAL HAILEY	08/24/2023	48.33		00	OUTSTANDING	
45339	119	FOSTER ELECTRIC CO INC	08/24/2023	809.49		00	OUTSTANDING	
45340	111	GRAINGER INC	08/24/2023	73.44		00	OUTSTANDING	
45341	50	GRETNA TIRE INC	08/24/2023	2,072.00		00	OUTSTANDING	
45342	305	HAWKINS-GRAVES INC	08/24/2023	401.79		00	OUTSTANDING	
45343	332	HURT & PROFFITT INC	08/24/2023	812.50		00	OUTSTANDING	
45344	892	J & J PORTAPOTTY INC	08/24/2023	350.00		00	OUTSTANDING	
45345	218	MINNESOTA LIFE	08/24/2023	234.86		00	OUTSTANDING	
45346	1	MOORE'S ELECTRICAL	08/24/2023	150.00		00	OUTSTANDING	
45347	816	PACE ANAYLTICAL SERVICES LLC	08/24/2023	375.10		00	OUTSTANDING	
45348	1	PEACE OF PIE PIZZERIA	08/24/2023	90.71		00	OUTSTANDING	
45349	358	PHILLIPS EQUIPMENT CORPORATION	08/24/2023	987.97		00	OUTSTANDING	
45350	907	POSM SOFTWARE	08/24/2023	750.00		00	OUTSTANDING	
45351	80	SOUTHSIDE ELECTRIC COOP	08/24/2023	852.08		00	OUTSTANDING	
45352	1089	T-MOBILE USA INC.	08/24/2023	29.40		00	OUTSTANDING	
45353	124	TREASURER OF VA	08/24/2023	2,344.05		00	OUTSTANDING	
45354	103	BEACON CREDIT UNION	08/31/2023	460.00		00	OUTSTANDING	
45355	4	BOXLEY AGGREGATES	08/31/2023	453.58		00	OUTSTANDING	
45356	591	BRAND ACCELERATION INC	08/31/2023	50.00		00	OUTSTANDING	
45357	12	BRENNTAG MID-SOUTH INC	08/31/2023	10,189.58		00	OUTSTANDING	
45358	208	CAMPBELL COUNTY TREASURER	08/31/2023	36.00		00	OUTSTANDING	
45359	28	COLUMBIA GAS	08/31/2023	133.78		00	OUTSTANDING	
45360	1	CRAIG WOOLARD	08/31/2023	500.00		00	OUTSTANDING	
45361	9999998	DALE, PATRICIA	08/31/2023	150.00		00	OUTSTANDING	
45362	394	ELECTRONIC SYSTEMS INC	08/31/2023	18.97		00	OUTSTANDING	
45363	20	J JOHNSON ELLER JR	08/31/2023	2,510.00		00	OUTSTANDING	
45364	118	FERGUSON ENTERPRISES LLC	08/31/2023	45.00		00	OUTSTANDING	
45365	1	GARY DAVID	08/31/2023	100.00		00	OUTSTANDING	
45366	111	GRAINGER INC	08/31/2023	2,100.00		00	OUTSTANDING	
45367	50	GRETNA TIRE INC	08/31/2023	659.00		00	OUTSTANDING	
45368	52	HACH COMPANY	08/31/2023	916.00		00	OUTSTANDING	
45369	1103	HARVEY'S ENTERPRISE	08/31/2023	49,500.00		00	OUTSTANDING	
45370	9999997	JACKSON, TAMIKA BOLDEN	08/31/2023	52.95		00	OUTSTANDING	
45371	9999998	MILLER, DONNIE	08/31/2023	150.00		00	OUTSTANDING	
45372	1063	MISSIONSQUARE - 304831	08/31/2023	470.00		00	OUTSTANDING	
45373	358	PHILLIPS EQUIPMENT CORPORATION	08/31/2023	350.40		00	OUTSTANDING	
45374	843	BETTY PICKERAL	08/31/2023	1,550.00		00	OUTSTANDING	
45375	872	TIAA, FSB	08/31/2023	153.00		00	OUTSTANDING	

PREPARED 09/05/2023,11:18:48

PROGRAM: GM172L

TOWN OF ALTAVISTA

BANK: 00 *****

ALL CHECKS REGISTER

SELECTED BY CHECK DATE

FROM: 08/01/2023 TO: 08/31/2023

PAGE 5

ACCOUNTING PERIOD 01/2024

REPORT NUMBER 16

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
45376	85	TREASURER OF VA /CHILD SUPPORT	08/31/2023	933.27		00	OUTSTANDING	

BANK: 00 *****

NO. OF CHECKS:	205	CHECKS OUTSTANDING	565,067.12	***	
OUTSTANDING CHECKS:	137	RECONCILED CHECKS:	VOID CHECKS:	68	
	562,323.35		.00	.00	2,743.77

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
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NO. OF CHECKS:	205	TOTAL CHECKS	565,067.12	***				
OUTSTANDING CHECKS:	137	RECONCILED CHECKS:	VOID CHECKS:	68				
	562,323.35		.00	.00				2,743.77

TOWN OF ALTAVISTA
REVENUE REPORT
17% OF YEAR LAPSED

ACCOUNTING PERIOD 02/2024

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES									
301		PROPERTY TAXES									
	01 00	REAL PROPERTY CURRENT		31,718	1,923.46	6	63,436	2,482.24	4	380,620	378,137.76
301	**	PROPERTY TAXES		31,718	1,923.46	6	63,436	2,482.24	4	380,620	378,137.76
302		PUBLIC SERVICE									
	01 00	REAL & PERSONAL CURRENT		6,610	.00		13,220	.00		79,330	79,330.00
302	**	PUBLIC SERVICE		6,610	.00		13,220	.00		79,330	79,330.00
303		PERSONAL PROPERTY									
	01 00	CURRENT		24,000	2,932.08	12	48,000	7,116.43	15	288,000	280,883.57
	03 00	PPTRA		8,333	.00		16,666	535.02	3	100,000	99,464.98
303	**	PERSONAL PROPERTY		32,333	2,932.08	9	64,666	7,651.45	12	388,000	380,348.55
304		MACHINERY & TOOLS									
	01 00	CURRENT		160,416	.00		320,832	.00		1,925,000	1,925,000.00
304	**	MACHINERY & TOOLS		160,416	.00		320,832	.00		1,925,000	1,925,000.00
305		MOBILE HOME									
	01 00	CURRENT		10	.00		20	2.65	13	130	127.35
305	**	MOBILE HOME		10	.00		20	2.65	13	130	127.35
306		PENALTIES & INTEREST									
	01 00	PENALTIES		500	523.98	105	1,000	1,241.08	124	6,000	4,758.92
	02 00	INTEREST		291	499.39	172	582	1,030.23	177	3,500	2,469.77
306	**	PENALTIES & INTEREST		791	1,023.37	129	1,582	2,271.31	144	9,500	7,228.69
307		LOCAL									
	01 00	SALES & USE		20,000	27,548.02	138	40,000	46,643.08	117	240,000	193,356.92
	02 00	ELECTRIC, GAS & TELEPHONE		9,500	846.50	9	19,000	10,268.48	54	114,000	103,731.52
	03 00	MOTOR VEHICLE LICENSES		3,833	988.35	26	7,666	2,779.70	36	46,000	43,220.30
	04 00	BANK STOCK		15,833	.00		31,666	.00		190,000	190,000.00
	05 00	HOTEL & MOTEL		9,750	12,072.42	124	19,500	20,478.36	105	117,000	96,521.64
	06 00	MEAL		110,000	119,596.06	109	220,000	232,993.80	106	1,320,000	1,087,006.20
	07 00	AUDIT REVENUE		0	.00		0	.00		0	.00
	08 00	CONTAINER RENTAL FEE		133	.00		266	.00		1,600	1,600.00
	09 00	COMMUNICATIONS TAX		2,416	2,221.80	92	4,832	4,477.56	93	29,000	24,522.44
	10 00	TRANSIT PASSENGER REVENUE		416	10.00	2	832	10.00	1	5,000	4,990.00
	11 00	CIGARETTE TAX		8,333	7,500.00	90	16,666	7,500.00	45	100,000	92,500.00
	12 00	MOBILE RESTAURANT PERMIT		8	.00		16	.00		100	100.00
307	**	LOCAL		180,222	170,783.15	95	360,444	325,150.98	90	2,162,700	1,837,549.02

TOWN OF ALTAVISTA
REVENUE REPORT
17% OF YEAR LAPSED

ACCOUNTING PERIOD 02/2024

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
308		LICENSES, PERMITS & FEES								
	01 01	CONTRACTORS	375	.00		750	.00		4,500	4,500.00
	01 02	RETAIL SALES	5,250	.00		10,500	8,070.51	77	63,000	54,929.49
	01 03	FINANCIAL, RE & PROF	458	.00		916	303.43	33	5,500	5,196.57
	01 04	REPAIRS & PERSONAL SVC	833	.00		1,666	1,568.19	94	10,000	8,431.81
	01 05	WHOLESALE BUSINESS	33	.00		66	.00		400	400.00
	01 06	UTILITIES	83	.00		166	.00		1,000	1,000.00
	01 07	HOTELS	83	.00		166	.00		1,000	1,000.00
	01 08	VENDING,COIN OPERATED	0	.00		0	.00		0	.00
	01 *	BUSINESS LICENSE FEES	7,115	.00		14,230	9,942.13	70	85,400	75,457.87
	02 01	ZONING,SIGN,HOME OCCUPATN	187	100.00	54	374	310.00	83	2,250	1,940.00
308	**	LICENSES, PERMITS & FEES	7,302	100.00	1	14,604	10,252.13	70	87,650	77,397.87
300	***	TAXES	419,402	176,762.06		838,804	347,810.76		5,032,930	4,685,119.24
310		FINES & FORFEITURES								
	01 00	COURT FINES	833	361.14	43	1,666	1,933.35	116	10,000	8,066.65
	02 00	PARKING FINES	16	50.00	313	32	100.00	313	200	100.00
	03 00	TRAFFIC CAMERA TKTS	0	9,560.00		0	24,910.00		0	24,910.00-
310	**		849	9,971.14	1175	1,698	26,943.35	1587	10,200	16,743.35-
310	***	FINES & FORFEITURES	849	9,971.14		1,698	26,943.35		10,200	16,743.35-
320		INVESTMENT EARNINGS								
	02 00	INTEREST INCOME	0	47,646.72		0	94,233.13		0	94,233.13-
321	**	INTEREST	0	47,646.72		0	94,233.13		0	94,233.13-
320	***	INVESTMENT EARNINGS	0	47,646.72		0	94,233.13		0	94,233.13-
330		CHARGES FOR SERVICES								
	01 00	RENTAL OF GENERAL PROP	208	200.00	96	416	600.00	144	2,500	1,900.00
	01 01	PAVILION RENTALS	125	425.00	340	250	500.00	200	1,500	1,000.00
	01 02	BOOKER BUILDING RENTALS	458	550.00	120	916	650.00	71	5,500	4,850.00
	01 03	SPARK INNOVATION CENTER	3,000	1,591.14	53	6,000	2,659.87	44	36,000	33,340.13
	01 *	RENTAL OF GENERAL PROP	3,791	2,766.14	73	7,582	4,409.87	58	45,500	41,090.13
	02 00	RENTAL OF REAL PROP	8,250	1,717.75	21	16,500	12,696.77	77	99,000	86,303.23
331	**	RENTS	12,041	4,483.89	37	24,082	17,106.64	71	144,500	127,393.36

TOWN OF ALTAVISTA
REVENUE REPORT
17% OF YEAR LAPSED

ACCOUNTING PERIOD 02/2024

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
336	02 00	LOANS PROP. MAIN. ENFORCEMENT	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
337	01 00	CODE ENFORCEMENT CODE ENFORCEMENT	41	100.00	244	82	100.00	122	500	400.00
337	**	CODE ENFORCEMENT	41	100.00	244	82	100.00	122	500	400.00
330	***	CHARGES FOR SERVICES	12,082	4,583.89		24,164	17,206.64		145,000	127,793.36
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	03 00	RAILROAD ROLLING STOCK	1,308	17,227.29	1317	2,616	17,229.34	659	15,700	1,529.34-
	04 00	DCJS GRANT	8,166	.00		16,332	.00		98,000	98,000.00
	06 00	RENTAL TAX	83	146.46	177	166	311.08	187	1,000	688.92
	08 00	MISC STATE GRANT	1,250	.00		2,500	.00		15,000	15,000.00
	08 01	TOBACCO GRANT	0	.00		0	.00		0	.00
	08 02	DHCD THEATER FEASIBILITY	0	.00		0	.00		0	.00
	08 *	MISC STATE GRANT	1,250	.00		2,500	.00		15,000	15,000.00
	09 00	POLICE GRANT	0	.00		0	.00		0	.00
	11 00	VDOT CONTRACTUAL SERVICES	250	.00		500	.00		3,000	3,000.00
	12 00	VDOT PD GRANT - OVERTIME	416	192.23	46	832	192.23	23	5,000	4,807.77
	13 00	STATE TRANSIT REVENUE	2,282	.00		4,564	32,351.00	709	27,390	4,961.00-
	16 00	SKILL GAMES TAX	0	.00		0	.00		0	.00
	17 00	BROWNFIELD ASSESSMNT GRNT	0	.00		0	.00		0	.00
	17 01	SPARK INNOVATION CENTER	0	.00		0	.00		0	.00
	17 *	BROWNFIELD ASSESSMNT GRNT	0	.00		0	.00		0	.00
341	**	STATE	13,755	17,565.98	128	27,510	50,083.65	182	165,090	115,006.35
342		COUNTY								
	01 00	CAMPBELL COUNTY GRANT	0	.00		0	.00		0	.00
	02 00	LITTER GRANT	200	.00		400	.00		2,400	2,400.00
	03 00	FIRE DEPT FUEL REIMB	1,083	1,201.70	111	2,166	1,760.26	81	13,000	11,239.74
342	**	COUNTY	1,283	1,201.70	94	2,566	1,760.26	69	15,400	13,639.74
343		FEDERAL								
	01 00	COP GRANT	0	.00		0	.00		0	.00
	03 00	VDOT TEA21 ENHNCEMNT GRNT	0	.00		0	.00		0	.00
	04 00	FEDERAL TRANSIT REVENUE	7,601	.00		15,202	4,648.00	31	91,220	86,572.00
	05 00	BYRNE JUSTICE GRANT	0	.00		0	.00		0	.00
	06 00	VDOT LAP FUNDING	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
17% OF YEAR LAPSED

ACCOUNTING PERIOD 02/2024

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

	07 00	BULLET PROOF VEST GRANT	0	.00		0	.00		0	.00
	09 00	CARES MONEY	0	.00		0	.00		0	.00
	11 00	USDA RURAL BUS DEV GRANT	0	.00		0	.00		0	.00
343	**	FEDERAL	7,601	.00		15,202	4,648.00	31	91,220	86,572.00
340	***	INTERGOVERNMENTAL REVENUE	22,639	18,767.68		45,278	56,491.91		271,710	215,218.09
350		OTHER REVENUE								
351		MISCELLANEOUS								
	01 00	SALES OF SUPPLIES & MAT	1,666	.00		3,332	.00		20,000	20,000.00
	01 01	TRANSPORTATION	0	.00		0	.00		0	.00
	01 *	SALES OF SUPPLIES & MAT	1,666	.00		3,332	.00		20,000	20,000.00
	03 00	CASH DISCOUNTS	8	.00		16	.00		100	100.00
	04 00	MISCELLANEOUS	1,708	3,817.16	224	3,416	2,757.36	81	20,500	17,742.64
	04 02	HURT / LIGHTS	16	.00		32	.00		200	200.00
	04 03	HURT / SOLID WASTE COLL	3,241	.00		6,482	6,588.42	102	38,900	32,311.58
	04 04	ESTATE OF ROBERTA F JENKS	683	695.57	102	1,366	1,384.89	101	8,200	6,815.11
	04 06	VENDING MACHINE REVENUE	0	.00		0	.00		0	.00
	04 *	MISCELLANEOUS	5,648	4,512.73	80	11,296	10,730.67	95	67,800	57,069.33
	05 00	AVOCA REIMBURSEMENT	0	.00		0	.00		0	.00
	06 01	CANOE LAUNCH PROJECT	0	.00		0	.00		0	.00
	07 00	DONATIONS	0	.00		0	.00		0	.00
	08 00	REIMB OF INSURANCE CLAIM	0	.00		0	1,000.00		0	1,000.00-
	09 00	STATE FORFEITURE FUND	0	.00		0	.00		0	.00
	10 00	FEDERAL FORFEITURE FUND	0	.00		0	.00		0	.00
	11 00	POLICE CHALLENGE COIN	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	7,322	4,512.73	62	14,644	11,730.67	80	87,900	76,169.33
350	***	OTHER REVENUE	7,322	4,512.73		14,644	11,730.67		87,900	76,169.33
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
	01 01	RESERVE MAIN. FUNDS	5,833	.00		11,666	.00		70,000	70,000.00
	01 *	FROM RESERVES	5,833	.00		11,666	.00		70,000	70,000.00
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 01	DESIGNATED	1,583	.00		3,166	.00		19,000	19,000.00
	04 00	FROM CIF	0	.00		0	.00		0	.00
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
	08 00	FORFEITURE ACCOUNTS	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
17% OF YEAR LAPSED

ACCOUNTING PERIOD 02/2024

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
09 00		WAR MEMORIAL FUNDING	0	.00		0	.00		0	.00
361	**	TRANSFER IN	7,416	.00		14,832	.00		89,000	89,000.00
362		PROCEEDS FROM LTD								
01 00		PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0	.00
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	7,416	.00		14,832	.00		89,000	89,000.00
FUND TOTAL GENERAL FUND			469,710	262,244.22		939,420	554,416.46		5,636,740	5,082,323.54

TOWN OF ALTAVISTA

FUND 020		STATE HIGHWAY REIMB FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	4,863.84		0	9,600.95		0	9,600.95-
321	**	INTEREST	0	4,863.84		0	9,600.95		0	9,600.95-
320	***	INVESTMENT EARNINGS	0	4,863.84		0	9,600.95		0	9,600.95-
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	07 00	STREET & HIGHWAY MAINT	68,250	.00		136,500	.00		819,000	819,000.00
	07 01	CARRYOVER OF FUNDS	35,168	.00		70,336	.00		422,020	422,020.00
	07 *	STREET & HIGHWAY MAINT	103,418	.00		206,836	.00		1,241,020	1,241,020.00
341	**	STATE	103,418	.00		206,836	.00		1,241,020	1,241,020.00
340	***	INTERGOVERNMENTAL REVENUE	103,418	.00		206,836	.00		1,241,020	1,241,020.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL STATE HIGHWAY REIMB FUND			103,418	4,863.84		206,836	9,600.95		1,241,020	1,231,419.05

TOWN OF ALTAVISTA

FUND 030 LIBRARY FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
320		INVESTMENT EARNINGS								
321		INTEREST								
02 00		INTEREST INCOME	0	.00		0	.00		0	.00
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
03 00		CASH DISCOUNTS	0	.00		0	.00		0	.00
04 00		MISCELLANEOUS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
02 00		FROM LIBRARY	0	.00		0	.00		0	.00
03 00		GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND			0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
17% OF YEAR LAPSED

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	44,781.63		0	62,536.97		0	62,536.97-
321	**	INTEREST	0	44,781.63		0	62,536.97		0	62,536.97-
320	***	INVESTMENT EARNINGS	0	44,781.63		0	62,536.97		0	62,536.97-
330		CHARGES FOR SERVICES								
332		WATER CHARGES								
	01 00	INDUSTRIAL	166,250	151,981.82	91	332,500	328,239.32	99	1,995,000	1,666,760.68
	02 00	BUSINESS & RESIDENTIAL	29,750	16,005.54	54	59,500	30,114.10	51	357,000	326,885.90
	03 00	OUTSIDE COMMUNITY	16,625	11,097.93	67	33,250	24,390.81	73	199,500	175,109.19
	04 00	WATER CONNECTION FEES	179	.00		358	.00		2,150	2,150.00
	05 00	BULK WATER PURCHASE	416	920.00	221	832	923.00	111	5,000	4,077.00
332	**	WATER CHARGES	213,220	180,005.29	84	426,440	383,667.23	90	2,558,650	2,174,982.77
333		SEWER CHARGES								
	01 00	INDUSTRIAL	170,833	157,147.30	92	341,666	334,817.70	98	2,050,000	1,715,182.30
	02 00	BUSINESS & RESIDENTIAL	25,625	12,914.69	50	51,250	22,932.99	45	307,500	284,567.01
	03 00	OUTSIDE COMMUNITY	239	.00		478	548.79	115	2,870	2,321.21
	04 00	SEWER CONNECTION FEES	166	.00		332	.00		2,000	2,000.00
	05 00	SEWER SURCHARGES	12,500	27,591.47	221	25,000	60,161.25	241	150,000	89,838.75
333	**	SEWER CHARGES	209,363	197,653.46	94	418,726	418,460.73	100	2,512,370	2,093,909.27
334		WATER & SEWER								
	00 00	WATER & SEWER	583	20.00	3	1,166	1,819.62	156	7,000	5,180.38
	01 01	MONTHLY	4,416	4,319.25	98	8,832	8,736.00	99	53,000	44,264.00
	01 02	QUARTERLY	12,083	234.00	2	24,166	709.80	3	145,000	144,290.20
	01 *	BASE RATE FEE	16,499	4,553.25	28	32,998	9,445.80	29	198,000	188,554.20
334	**	WATER & SEWER	17,082	4,573.25	27	34,164	11,265.42	33	205,000	193,734.58
330	***	CHARGES FOR SERVICES	439,665	382,232.00		879,330	813,393.38		5,276,020	4,462,626.62
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	14 00	FLUORIDE GRANT	0	.00		0	.00		0	.00
	17 00	BROWNFIELD ASSESSMNT GRNT	0	.00		0	.00		0	.00
	18 00	VDEM	0	.00		0	.00		0	.00
	19 00	VRA	0	.00		0	31,245.00		0	31,245.00-
341	**	STATE	0	.00		0	31,245.00		0	31,245.00-
343		FEDERAL								

TOWN OF ALTAVISTA

FUND 060	AGENCY / DONATION FUND		*****			*****		*****	
ACCOUNT	ACCOUNT DESCRIPTION		ESTIMATED	CURRENT ACTUAL	%REV	ESTIMATED	YEAR-TO-DATE ACTUAL	%REV	ANNUAL ESTIMATE

320	INVESTMENT EARNINGS								
321	INTEREST								
02 00	INTEREST INCOME		0	.78		0	1.56		0
									1.56-
321	**	INTEREST	0	.78		0	1.56		0
									1.56-
320	***	INVESTMENT EARNINGS	0	.78		0	1.56		0
									1.56-
350	OTHER REVENUE								
351	MISCELLANEOUS								
03 00	CASH DISCOUNTS		0	.00		0	.00		0
07 00	DONATIONS		0	.00		0	.00		0
									.00
351	**	MISCELLANEOUS	0	.00		0	.00		0
									.00
350	***	OTHER REVENUE	0	.00		0	.00		0
									.00
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
09 00	WAR MEMORIAL FUNDING		0	.00		0	.00		0
									.00
361	**	TRANSFER IN	0	.00		0	.00		0
									.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0
									.00
FUND TOTAL	AGENCY / DONATION FUND		0	.78		0	1.56		0
									1.56-

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	.00		0	.00		0	.00
	03 00	INTEREST INCOME CDBG	0	.00		0	.00		0	.00
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
330		CHARGES FOR SERVICES								
335		RECREATION								
	01 00	PAVILION RENTALS	0	.00		0	.00		0	.00
	02 00	BOOKER BUILDING RENTAL	0	.00		0	.00		0	.00
335	**	RECREATION	0	.00		0	.00		0	.00
336		LOANS								
	01 00	CDBG LOAN POOL	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
330	***	CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	10 00	CDBG GRANT	0	.00		0	.00		0	.00
341	**	STATE	0	.00		0	.00		0	.00
343		FEDERAL								
	08 00	USDA GRANT REVENUE	0	.00		0	.00		0	.00
343	**	FEDERAL	0	.00		0	.00		0	.00
340	***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
	04 07	ARS PROGRAM REVENUE	0	.00		0	.00		0	.00
	04 *	MISCELLANEOUS	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
17% OF YEAR LAPSED

ACCOUNTING PERIOD 02/2024

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	01 00	FROM RESERVES	0	.00		0	.00		0	.00
	03 00	GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL COMMUNITY IMPROV FUND			0	.00		0	.00		0	.00

FUND 090 CEMETERY FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES								
308		LICENSES, PERMITS & FEES								
	02 02	BURIAL	1,437	.00		2,874	1,450.00	51	17,250	15,800.00
308	**	LICENSES, PERMITS & FEES	1,437	.00		2,874	1,450.00	51	17,250	15,800.00
300	***	TAXES	1,437	.00		2,874	1,450.00		17,250	15,800.00
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	441.11		0	1,235.45		0	1,235.45-
321	**	INTEREST	0	441.11		0	1,235.45		0	1,235.45-
320	***	INVESTMENT EARNINGS	0	441.11		0	1,235.45		0	1,235.45-
350		OTHER REVENUE								
351		MISCELLANEOUS								
	02 00	SALE OF REAL ESTATE	666	.00		1,332	.00		8,000	8,000.00
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
	99 00	WRITE OFF	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	666	.00		1,332	.00		8,000	8,000.00
350	***	OTHER REVENUE	666	.00		1,332	.00		8,000	8,000.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 00	GENERAL FUND	5,966	.00		11,932	.00		71,600	71,600.00
	06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
361	**	TRANSFER IN	5,966	.00		11,932	.00		71,600	71,600.00
360	***	OTHER FINANCING SOURCES	5,966	.00		11,932	.00		71,600	71,600.00
FUND TOTAL CEMETERY FUND			8,069	441.11		16,138	2,685.45		96,850	94,164.55
GRAND TOTAL			1,768,945	697,148.54		3,537,890	1,476,714.73		21,227,630	19,750,915.27

REPORT SELECTIONS

Fiscal year : 2024
All Funds
All Departments
All Divisions
Suppress accounts with zero balances : Y

FUND 010 GENERAL FUND			DEPT/DIV 1001 COUNCIL/COUNCIL									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				

40		ADMINISTRATION										
400		COUNCIL / PLANNING COMM										
	10	SALARIES AND WAGES										
	10 01	TOWN COUNCIL	2166	2166.69	100	4332	4333.38	100	.00	26000	21666.62	17
	10 **	SALARIES AND WAGES	2166	2166.69	100	4332	4333.38	100	.00	26000	21666.62	17
	20	BENEFITS										
	20 02	FICA	166	165.73	100	332	331.46	100	.00	2000	1668.54	17
	20 **	BENEFITS	166	165.73	100	332	331.46	100	.00	2000	1668.54	17
	30	CONTRACTUAL SERVICES										
	30 14	MISC & PROFESSIONAL SVCS	416	.00	0	832	.00	0	.00	5000	5000.00	0
	30 26	IT NETWRK/WEBSITE SUPPORT	737	56.00	8	1474	112.00	8	.00	8850	8738.00	1
	30 **	CONTRACTUAL SERVICES	1153	56.00	5	2306	112.00	5	.00	13850	13738.00	1
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	208	.00	0	416	.00	0	.00	2500	2500.00	0
	50 16	PUBLIC OFFICIAL LIAB INSU	75	225.00	300	150	225.00	150	.00	900	675.00	25
	50 26	CONVENTIONS & EDUCATIONS	125	.00	0	250	.00	0	.00	1500	1500.00	0
	50 32	MISCELLANEOUS	125	3.62	3	250	3.62	1	.00	1500	1496.38	0
	50 **	OTHER CHARGES	533	228.62	43	1066	228.62	21	.00	6400	6171.38	4
400	** **	COUNCIL / PLANNING COMM	4018	2617.04	65	8036	5005.46	62	.00	48250	43244.54	10
40	** **	ADMINISTRATION	4018	2617.04	65	8036	5005.46	62	.00	48250	43244.54	10
DIV	1001	TOTAL ***** COUNCIL	4018	2617.04	65	8036	5005.46	62	.00	48250	43244.54	10
DEPT	10	TOTAL ***** COUNCIL	4018	2617.04	65	8036	5005.46	62	.00	48250	43244.54	10

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
*****CURRENT*****			*****YEAR-TO-DATE*****									
BA ELE OBJ	ACCOUNT		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDT
SUB	SUB	DESCRIPTION										

40		ADMINISTRATION										
401		ADMINISTRATION										
10		SALARIES AND WAGES										
10 02		REGULAR	39021	35581.00	91	78042	70013.47	90	.00	468260	398246.53	15
10 04		OVERTIME	158	60.03	38	316	82.54	26	.00	1900	1817.46	4
10 10		PERSONAL EMPLOYEE VEH	0	461.54	0	0	923.08	0	.00	0	923.08-	0
10 **		SALARIES AND WAGES	39179	36102.57	92	78358	71019.09	91	.00	470160	399140.91	15
20		BENEFITS										
20 02		FICA	2997	2513.82	84	5994	4933.07	82	.00	35970	31036.93	14
20 04		VA RETIREMENT SYSTEM	4160	3015.86	73	8320	6031.72	73	.00	49920	43888.28	12
20 06		GROUP MEDICAL INSURANCE	5225	5221.74	100	10450	10443.48	100	.00	62700	52256.52	17
20 08		GROUP LIFE INSURANCE	522	516.24	99	1044	1032.48	99	.00	6270	5237.52	17
20 10		WORKER'S COMP	4583	11998.10	262	9166	12551.66	137	.00	55000	42448.34	23
20 12		EMPLOYEE EDUCATION ASSIST	41	.00	0	82	.00	0	.00	500	500.00	0
20 14		EMPLOYEE ASSIST PROGRAM	135	.00	0	270	1625.00	602	.00	1630	5.00	100
20 16		OTHER EMPLOYEE BENEFITS	2457	524.28	21	4914	574.28	12	.00	29490	28915.72	2
20 18		VRS HYBRID EMPLOYER CONTR	0	801.96	0	0	1603.92	0	.00	0	1603.92-	0
20 20		ICMA HYBRID EMPLOYER CONT	0	288.74	0	0	577.48	0	.00	0	577.48-	0
20 **		BENEFITS	20120	24880.74	124	40240	39373.09	98	.00	241480	202106.91	16
30		CONTRACTUAL SERVICES										
30 02		PROFESSIONAL SVCS - COBRA	150	.00	0	300	.00	0	.00	1800	1800.00	0
30 04		LEGAL SERVICES	2208	5010.00	227	4416	5010.00	114	.00	26500	21490.00	19
30 06		ADVERTISING	1916	175.00	9	3832	175.00	5	.00	23000	22825.00	1
30 08		MAINTENANCE SVC CONTRACTS	7987	495.47	6	15974	86267.93	540	.00	95850	9582.07	90
30 10		INDEPENDENT AUDITOR	1794	.00	0	3588	.00	0	.00	21530	21530.00	0
30 12		ENGIN & ARCHITECTURAL SVC	416	.00	0	832	.00	0	.00	5000	5000.00	0
30 14		MISC & PROFESSIONAL SVCS	2083	.00	0	4166	.00	0	.00	25000	25000.00	0
30 17		RANDOM DRUG SCREENING	116	.00	0	232	.00	0	.00	1400	1400.00	0
30 26		IT NETWRK/WEBSITE SUPPORT	5966	5051.45	85	11932	9173.83	77	.00	71600	62426.17	13
30 **		CONTRACTUAL SERVICES	22636	10731.92	47	45272	100626.76	222	.00	271680	171053.24	37
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	1250	1505.12	120	2500	1505.12	60	.00	15000	13494.88	10
50 04		HEATING SERVICES	250	5.43	2	500	5.43	1	.00	3000	2994.57	0
50 06		POSTAL SERVICES	1083	.00	0	2166	3000.00	139	.00	13000	10000.00	23
50 08		TELECOMMUNICATIONS	1125	970.33	86	2250	1102.20	49	.00	13500	12397.80	8
50 10		PROPERTY INSURANCE	875	3000.00	343	1750	3000.00	171	.00	10500	7500.00	29
50 12		MOTOR VEHICLE INSURANCE	50	150.00	300	100	150.00	150	.00	600	450.00	25
50 14		SURETY BONDS	19	.00	0	38	.00	0	.00	230	230.00	0
50 18		GENERAL LIABILITY INSUR	291	1222.25	420	582	1222.25	210	.00	3500	2277.75	35
50 26		CONVENTIONS & EDUCATIONS	500	.00	0	1000	.00	0	.00	6000	6000.00	0
50 28		DUES & ASSOC MEMBERSHIPS	892	244.00	27	1784	8405.56	471	.00	10710	2304.44	79
50 30		REFUNDS	41	.00	0	82	.00	0	.00	500	500.00	0
50 32		MISCELLANEOUS	1041	723.01	70	2082	1122.17	54	231.25	12500	11146.58	11
50 34		MISCELLANEOUS REIMB	16	.00	0	32	.00	0	.00	200	200.00	0
50 **		OTHER CHARGES	7433	7820.14	105	14866	19512.73	131	231.25	89240	69496.02	22

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
401		ADMINISTRATION										
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	2170	652.03	30	4340	2496.53	58	1662.22	26050	21891.25	16
	60 04	REPAIRS & MAINTENANCE	2108	2812.73	133	4216	3014.71	72	.00	25300	22285.29	12
	60 06	FUELS & LUBRICANTS	125	45.30	36	250	45.30	18	.00	1500	1454.70	3
	60 12	BOOKS & SUBSCRIPTIONS	8	.00	0	16	.00	0	.00	100	100.00	0
	60 **	MATERIALS & SUPPLIES	4411	3510.06	80	8822	5556.54	63	1662.22	52950	45731.24	14
	81	CAPITAL OUTLAY - REPLACE										
	81 04	EDP EQUIP REPLACEMENT	1975	.00	0	3950	6976.77	177	3420.93	23700	13302.30	44
	81 **	CAPITAL OUTLAY - REPLACE	1975	.00	0	3950	6976.77	177	3420.93	23700	13302.30	44
401	** **	ADMINISTRATION	95754	83045.43	87	191508	243064.98	127	5314.40	1149210	900830.62	22
40	** **	ADMINISTRATION	95754	83045.43	87	191508	243064.98	127	5314.40	1149210	900830.62	22
DIV	1101	TOTAL *****										
		ADMINISTRATION	95754	83045.43	87	191508	243064.98	127	5314.40	1149210	900830.62	22
DEPT	11	TOTAL *****										
		GENERAL GOVERNMENT	95754	83045.43	87	191508	243064.98	127	5314.40	1149210	900830.62	22

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT			SAFETY/POLICE DEPARTMENT						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT

50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
10		SALARIES AND WAGES										
10 02		REGULAR	68057	61908.76	91	136114	127334.67	94	.00	816690	689355.33	16
10 04		OVERTIME	1833	2864.50	156	3666	5475.37	149	.00	22000	16524.63	25
10 06		DMV GRANT OVERTIME	416	.00	0	832	.00	0	.00	5000	5000.00	0
10 08		PD RESIDENCY STIPEND	925	1050.04	114	1850	1975.08	107	.00	11100	9124.92	18
10 12		TAKE HOME CAR PROGRAM	708	.00	0	1416	.00	0	.00	8500	8500.00	0
10 **		SALARIES AND WAGES	71939	65823.30	92	143878	134785.12	94	.00	863290	728504.88	16
20		BENEFITS										
20 02		FICA	5417	4796.71	89	10834	9818.73	91	.00	65010	55191.27	15
20 04		VA RETIREMENT SYSTEM	7242	6527.52	90	14484	13578.88	94	.00	86910	73331.12	16
20 06		GROUP MEDICAL INSURANCE	8787	7664.80	87	17574	15890.00	90	.00	105450	89560.00	15
20 08		GROUP LIFE INSURANCE	910	820.54	90	1820	1706.92	94	.00	10930	9223.08	16
20 16		OTHER EMPLOYEE BENEFITS	945	2460.50	260	1890	2460.50	130	.00	11340	8879.50	22
20 **		BENEFITS	23301	22270.07	96	46602	43455.03	93	.00	279640	236184.97	16
30		CONTRACTUAL SERVICES										
30 06		ADVERTISING	125	.00	0	250	110.00	44	.00	1500	1390.00	7
30 08		MAINTENANCE SVC CONTRACTS	250	248.44	99	500	248.44	50	.00	3000	2751.56	8
30 16		PHYSICALS	181	.00	0	362	.00	0	.00	2180	2180.00	0
30 18		R & M ELECTRONICS	16	.00	0	32	.00	0	.00	200	200.00	0
30 26		IT NETWRK/WEBSITE SUPPORT	5350	1902.50	36	10700	9777.00	91	.00	64210	54433.00	15
30 **		CONTRACTUAL SERVICES	5922	2150.94	36	11844	10135.44	86	.00	71090	60954.56	14
50		OTHER CHARGES										
50 08		TELECOMMUNICATIONS	1433	2161.21	151	2866	2479.54	87	.00	17200	14720.46	14
50 10		PROPERTY INSURANCE	208	875.00	421	416	875.00	210	.00	2500	1625.00	35
50 12		MOTOR VEHICLE INSURANCE	500	1500.00	300	1000	1500.00	150	.00	6000	4500.00	25
50 18		GENERAL LIABILITY INSUR	416	1500.00	361	832	1500.00	180	.00	5000	3500.00	30
50 24		SUBSISTANCE & LODGING	833	578.42	69	1666	578.42	35	.00	10000	9421.58	6
50 26		CONVENTIONS & EDUCATIONS	833	.00	0	1666	.00	0	.00	10000	10000.00	0
50 28		DUES & ASSOC MEMBERSHIPS	750	.00	0	1500	7080.00	472	.00	9000	1920.00	79
50 29		ACCREDITATION PROGRAM	375	.00	0	750	.00	0	.00	4500	4500.00	0
50 32		MISCELLANEOUS	83	22.04	27	166	22.04	13	.00	1000	977.96	2
50 37		COMMUNITY ENGAGEMENT	125	100.00	80	250	100.00	40	.00	1500	1400.00	7
50 **		OTHER CHARGES	5556	6736.67	121	11112	14135.00	127	.00	66700	52565.00	21
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	1154	80.45	7	2308	1289.53	56	595.51	13850	11964.96	14
60 03		K-9 MAINTENANCE	83	231.88	279	166	231.88	140	.00	1000	768.12	23
60 04		REPAIRS & MAINTENANCE	166	295.33	178	332	295.33	89	768.97	2000	935.70	53
60 06		FUELS & LUBRICANTS	3083	5819.45	189	6166	5912.77	96	.00	37000	31087.23	16
60 08		VEHICLE & EQUIP R&M	1166	1695.04	145	2332	1698.29	73	.00	14000	12301.71	12
60 10		UNIFORMS	1083	186.00	17	2166	382.90	18	493.50	13000	12123.60	7
60 16		DRUG INVESTIGATING	500	.00	0	1000	.00	0	.00	6000	6000.00	0
60 25		SMALL EQUIPMENT	125	.00	0	250	.00	0	.00	1500	1500.00	0
60 48		AMMUNITION & BATTERIES	666	5950.52	894	1332	5950.52	447	1934.10	8000	115.38	99
60 **		MATERIALS & SUPPLIES	8026	14258.67	178	16052	15761.22	98	3792.08	96350	76796.70	20

FUND 010 GENERAL FUND											
DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
50	PUBLIC SAFETY										
501	POLICE DEPARTMENT										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	9166	.00	0	18332	.00	0	.00	110000	110000.00	0
81 **	CAPITAL OUTLAY - REPLACE	9166	.00	0	18332	.00	0	.00	110000	110000.00	0
82	CAPITAL OUTLAY - NEW										
82 02	VEHICLE	0	.00	0	0	.00	0	196544.60	0	196544.60-	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	196544.60	0	196544.60-	0
501 ** **	POLICE DEPARTMENT	123910	111239.65	90	247820	218271.81	88	200336.68	1487070	1068461.51	28
50 ** **	PUBLIC SAFETY	123910	111239.65	90	247820	218271.81	88	200336.68	1487070	1068461.51	28
DIV 3101	TOTAL *****										
	POLICE DEPARTMENT	123910	111239.65	90	247820	218271.81	88	200336.68	1487070	1068461.51	28
DEPT 31	TOTAL *****										
	PUBLIC SAFETY	123910	111239.65	90	247820	218271.81	88	200336.68	1487070	1068461.51	28

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS										
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601			OPERATIONS & MAINTENANCE										
	10		SALARIES AND WAGES										
	10	02	REGULAR	67777	53303.17	79	135554	108657.01	80	.00	813330	704672.99	13
	10	04	OVERTIME	858	750.14	87	1716	1492.34	87	.00	10300	8807.66	15
	10	**	SALARIES AND WAGES	68635	54053.31	79	137270	110149.35	80	.00	823630	713480.65	13
	20		BENEFITS										
	20	02	FICA	5250	4322.77	82	10500	8578.33	82	.00	63010	54431.67	14
	20	04	VA RETIREMENT SYSTEM	6817	1969.88	29	13634	3939.76	29	.00	81810	77870.24	5
	20	06	GROUP MEDICAL INSURANCE	7058	6189.00	88	14116	12374.92	88	.00	84700	72325.08	15
	20	08	GROUP LIFE INSURANCE	856	814.77	95	1712	1623.48	95	.00	10280	8656.52	16
	20	18	VRS HYBRID EMPLOYER CONTR	0	3598.65	0	0	7155.94	0	.00	0	7155.94-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	913.42	0	0	1819.89	0	.00	0	1819.89-	0
	20	**	BENEFITS	19981	17808.49	89	39962	35492.32	89	.00	239800	204307.68	15
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	500	209.25	42	1000	307.43	31	.00	6000	5692.57	5
	30	12	ENGIN & ARCHITECTURAL SVC	416	.00	0	832	.00	0	.00	5000	5000.00	0
	30	16	PHYSICALS	58	.00	0	116	.00	0	.00	700	700.00	0
	30	18	R & M ELECTRONICS	91	.00	0	182	.00	0	.00	1100	1100.00	0
	30	36	MOWING CONTRACT	3708	2900.00	78	7416	2900.00	39	.00	44500	41600.00	7
	30	38	TUB GRINDING BRUSH	2916	.00	0	5832	.00	0	.00	35000	35000.00	0
	30	40	RECURRING LEASE AGREEMENT	80	.00	0	160	.00	0	.00	960	960.00	0
	30	**	CONTRACTUAL SERVICES	7769	3109.25	40	15538	3207.43	21	.00	93260	90052.57	3
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	609	833.38	137	1218	833.38	68	.00	7310	6476.62	11
	50	10	PROPERTY INSURANCE	458	1750.00	382	916	1750.00	191	.00	5500	3750.00	32
	50	12	MOTOR VEHICLE INSURANCE	1000	3000.00	300	2000	3000.00	150	.00	12000	9000.00	25
	50	24	SUBSISTANCE & LODGING	41	.00	0	82	.00	0	.00	500	500.00	0
	50	26	CONVENTIONS & EDUCATIONS	250	35.00	14	500	35.00	7	.00	3000	2965.00	1
	50	32	MISCELLANEOUS	41	.00	0	82	.00	0	.00	500	500.00	0
	50	**	OTHER CHARGES	2399	5618.38	234	4798	5618.38	117	.00	28810	23191.62	20
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	612	163.93	27	1224	228.65	19	31.88	7350	7089.47	4
	60	05	FUEL PUMPS	191	.00	0	382	.00	0	.00	2300	2300.00	0
	60	06	FUELS & LUBRICANTS	4583	3381.23	74	9166	3381.23	37	.00	55000	51618.77	6
	60	08	VEHICLE / EQUIP R&M	3333	3813.55	114	6666	3891.65	58	.00	40000	36108.35	10
	60	10	UNIFORMS	1041	833.36	80	2082	833.36	40	.00	12500	11666.64	7
	60	11	SAFETY EQUIP & PROGRAMS	291	1830.50	629	582	1944.12	334	.00	3500	1555.88	56
	60	20	STREET LT OPER SUPPLIES	2583	2463.40	95	5166	2463.40	48	.00	31000	28536.60	8
	60	22	HIGHWAY, STRT & SIDEWALKS	1666	1315.71	79	3332	3753.40	113	.00	20000	16246.60	19
	60	23	EQUIPMENT RENTAL	354	.00	0	708	.00	0	.00	4250	4250.00	0
	60	28	STORM DRAINAGE	250	.00	0	500	.00	0	.00	3000	3000.00	0
	60	30	ENGINEERING R & M	83	.00	0	166	.00	0	.00	1000	1000.00	0
	60	34	TRAIN STATION SUPPLIES	291	809.49	278	582	1001.47	172	.00	3500	2498.53	29
	60	36	PAVEMENT	4166	2500.00	60	8332	2500.00	30	.00	50000	47500.00	5
	60	40	TRAFFIC CONTROL DEVICE	250	401.79	161	500	401.79	80	.00	3000	2598.21	13

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601			OPERATIONS & MAINTENANCE										
60	44		SNOW & ICE REMOVAL	166	.00	0	332	.00	0	.00	2000	2000.00	0
60	52		DECORATIVE STREET LIGHTS	533	.00	0	1066	.00	0	.00	6400	6400.00	0
60	**		MATERIALS & SUPPLIES	20393	17512.96	86	40786	20399.07	50	31.88	244800	224369.05	8
81			CAPITAL OUTLAY - REPLACE										
81	02		VEHICLE REPLACEMENT	1406	.00	0	2812	.00	0	.00	16880	16880.00	0
81	06		MACHINERY & EQUIPMENT	3375	.00	0	6750	.00	0	.00	40500	40500.00	0
81	30		IMPRVMNTS OTHER THAN BLDG	4791	.00	0	9582	.00	0	.00	57500	57500.00	0
81	**		CAPITAL OUTLAY - REPLACE	9572	.00	0	19144	.00	0	.00	114880	114880.00	0
82			CAPITAL OUTLAY - NEW										
82	06		MACHINERY & EQUIPMENT	3375	26166.84	775	6750	30916.84	458	.00	40500	9583.16	76
82	**		CAPITAL OUTLAY - NEW	3375	26166.84	775	6750	30916.84	458	.00	40500	9583.16	76
90			DEBT SERVICE										
90	02		PRINCIPAL	1416	.00	0	2832	17000.00	600	.00	17000	.00	100
90	04		INTEREST	397	.00	0	794	2467.59	311	.00	4770	2302.41	52
90	**		DEBT SERVICE	1813	.00	0	3626	19467.59	537	.00	21770	2302.41	89
601	**	**	OPERATIONS & MAINTENANCE	133937	124269.23	93	267874	225250.98	84	31.88	1607450	1382167.14	14
60	**	**		133937	124269.23	93	267874	225250.98	84	31.88	1607450	1382167.14	14
DIV	4101		TOTAL *****										
			MAIN OF STREETS & HWYS	133937	124269.23	93	267874	225250.98	84	31.88	1607450	1382167.14	14

FUND 010 GENERAL FUND			DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
601 OPERATIONS & MAINTENANCE												
60 MATERIALS & SUPPLIES												
60	06	FUELS & LUBRICANTS	1666	1813.46	109	3332	1813.46	54	.00	20000	18186.54	9
60	08	VEHICLE / EQUIP R&M	2500	1480.67	59	5000	1552.32	31	.00	30000	28447.68	5
60	18	SUPPLIES	70	.00	0	140	.00	0	.00	840	840.00	0
60	26	LITTER EXPENSES	166	.00	0	332	.00	0	.00	2000	2000.00	0
60	**	MATERIALS & SUPPLIES	4402	3294.13	75	8804	3365.78	38	.00	52840	49474.22	6
81 CAPITAL OUTLAY - REPLACE												
81	06	MACHINERY & EQUIPMENT	416	.00	0	832	.00	0	.00	5000	5000.00	0
81	**	CAPITAL OUTLAY - REPLACE	416	.00	0	832	.00	0	.00	5000	5000.00	0
601	**	** OPERATIONS & MAINTENANCE	4818	3294.13	68	9636	3365.78	35	.00	57840	54474.22	6
60	**	**	4818	3294.13	68	9636	3365.78	35	.00	57840	54474.22	6
DIV	4102	TOTAL *****										
		SANITATION & WASTE REM	4818	3294.13	68	9636	3365.78	35	.00	57840	54474.22	6

FUND 010 GENERAL FUND											
DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
30	CONTRACTUAL SERVICES										
30 22	LANDSCAPING CONTRACTS	1250	.00	0	2500	.00	0	.00	15000	15000.00	0
30 **	CONTRACTUAL SERVICES	1250	.00	0	2500	.00	0	.00	15000	15000.00	0
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	666	824.12	124	1332	824.12	62	.00	8000	7175.88	10
50 04	HEATING SERVICES	166	68.56	41	332	68.56	21	.00	2000	1931.44	3
50 **	OTHER CHARGES	832	892.68	107	1664	892.68	54	.00	10000	9107.32	9
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	666	1019.46	153	1332	2308.35	173	.00	8000	5691.65	29
60 24	SMALL TOOLS	333	548.27	165	666	548.27	82	.00	4000	3451.73	14
60 **	MATERIALS & SUPPLIES	999	1567.73	157	1998	2856.62	143	.00	12000	9143.38	24
601 ** **	OPERATIONS & MAINTENANCE	3081	2460.41	80	6162	3749.30	61	.00	37000	33250.70	10
60 ** **		3081	2460.41	80	6162	3749.30	61	.00	37000	33250.70	10
DIV 4103	TOTAL *****										
	MAIN OF BLDGS & GROUNDS	3081	2460.41	80	6162	3749.30	61	.00	37000	33250.70	10

FUND 010 GENERAL FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60											
602	PARKS, RECREAT & CULTURAL										
30	CONTRACTUAL SERVICES										
30 26	IT NETWRK/WEBSITE SUPPORT	0	260.00	0	0	520.00	0	.00	0	520.00-	0
30 42	TREE REMOVAL & PRUNING	458	.00	0	916	.00	0	.00	5500	5500.00	0
30 **	CONTRACTUAL SERVICES	458	260.00	57	916	520.00	57	.00	5500	4980.00	10
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1416	1324.11	94	2832	1324.11	47	.00	17000	15675.89	8
50 04	HEATING SERVICES	66	62.78	95	132	62.78	48	.00	800	737.22	8
50 08	TELECOMMUNICATIONS	346	100.16	29	692	100.16	15	.00	4160	4059.84	2
50 34	MISCELLANEOUS REIMB	41	100.00	244	82	100.00	122	.00	500	400.00	20
50 **	OTHER CHARGES	1869	1587.05	85	3738	1587.05	43	.00	22460	20872.95	7
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	2500	1831.83	73	5000	2407.98	48	.00	30000	27592.02	8
60 53	MULCH & LANDSCAPING STONE	666	.00	0	1332	.00	0	.00	8000	8000.00	0
60 54	PLAYGROUND EQUIPMENT	125	.00	0	250	.00	0	.00	1500	1500.00	0
60 55	SPLASH PAD	458	146.55	32	916	1004.05	110	.00	5500	4495.95	18
60 56	WAR MEMORIAL BALLFIELD	416	.00	0	832	.00	0	.00	5000	5000.00	0
60 57	CANOE LAUNCH	125	90.00	72	250	270.00	108	.00	1500	1230.00	18
60 58	SPECIAL EVENTS	125	.00	0	250	.00	0	.00	1500	1500.00	0
60 **	MATERIALS & SUPPLIES	4415	2068.38	47	8830	3682.03	42	.00	53000	49317.97	7
81	CAPITAL OUTLAY - REPLACE										
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	11213.53	0	11213.53-	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	11213.53	0	11213.53-	0
602 ** **	PARKS, RECREAT & CULTURAL	6742	3915.43	58	13484	5789.08	43	11213.53	80960	63957.39	21
60 ** **		6742	3915.43	58	13484	5789.08	43	11213.53	80960	63957.39	21
DIV 4104	TOTAL *****										
	PARKS & RECREATION	6742	3915.43	58	13484	5789.08	43	11213.53	80960	63957.39	21

FUND 010 GENERAL FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA									
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			
<hr/>												
60												
609			AVOCA									
	60		MATERIALS & SUPPLIES									
	60	04	REPAIRS & MAINTENANCE	833	3294.08	395	1666	5294.08	318	.00	10000	4705.92 53
	60	**	MATERIALS & SUPPLIES	833	3294.08	395	1666	5294.08	318	.00	10000	4705.92 53
	81		CAPITAL OUTLAY - REPLACE									
	81	30	IMPRVMNTS OTHER THAN BLDG	5833	.00	0	11666	.00	0	.00	70000	70000.00 0
	81	**	CAPITAL OUTLAY - REPLACE	5833	.00	0	11666	.00	0	.00	70000	70000.00 0
609	**	**	AVOCA	6666	3294.08	49	13332	5294.08	40	.00	80000	74705.92 7
60	**	**		6666	3294.08	49	13332	5294.08	40	.00	80000	74705.92 7
DIV	4105	TOTAL	*****									
		AVOCA		6666	3294.08	49	13332	5294.08	40	.00	80000	74705.92 7

FUND 010 GENERAL FUND			DEPT/DIV 4106 PUBLIC WORKS/CULTURAL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	50	31.15	62	100	31.15	31	.00	600	568.85	5
	50	**	OTHER CHARGES	50	31.15	62	100	31.15	31	.00	600	568.85	5
602	**	**	PARKS, RECREAT & CULTURAL	50	31.15	62	100	31.15	31	.00	600	568.85	5
60	**	**		50	31.15	62	100	31.15	31	.00	600	568.85	5
DIV	4106		TOTAL *****										
			CULTURAL	50	31.15	62	100	31.15	31	.00	600	568.85	5

FUND 010 GENERAL FUND			DEPT/DIV 4108 PUBLIC WORKS/LIBRARY										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601													
			OPERATIONS & MAINTENANCE										
		30	CONTRACTUAL SERVICES										
		30 44	CUSTODIAL SERVICES	1166	1170.00	100	2332	1170.00	50	.00	14000	12830.00	8
		30 **	CONTRACTUAL SERVICES	1166	1170.00	100	2332	1170.00	50	.00	14000	12830.00	8
		60	MATERIALS & SUPPLIES										
		60 04	REPAIRS & MAINTENANCE	1250	225.51	18	2500	429.49	17	.00	15000	14570.51	3
		60 **	MATERIALS & SUPPLIES	1250	225.51	18	2500	429.49	17	.00	15000	14570.51	3
601	**	**	OPERATIONS & MAINTENANCE	2416	1395.51	58	4832	1599.49	33	.00	29000	27400.51	6
60	**	**		2416	1395.51	58	4832	1599.49	33	.00	29000	27400.51	6
DIV	4108	TOTAL *****											
		LIBRARY		2416	1395.51	58	4832	1599.49	33	.00	29000	27400.51	6
DEPT	41	TOTAL *****											
		PUBLIC WORKS		157710	138659.94	88	315420	245079.86	78	11245.41	1892850	1636524.73	14

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****	*****YEAR-TO-DATE*****					ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
403		PUBLIC TRANSPORTATION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	8672	8973.46	104	17344	17392.84	100	.00	104070	86677.16	17
	10 **	SALARIES AND WAGES	8672	8973.46	104	17344	17392.84	100	.00	104070	86677.16	17
	20	BENEFITS										
	20 02	FICA	663	647.94	98	1326	1253.49	95	.00	7960	6706.51	16
	20 04	VA RETIREMENT SYSTEM	539	520.66	97	1078	1041.32	97	.00	6470	5428.68	16
	20 06	GROUP MEDICAL INSURANCE	1225	662.76	54	2450	1325.52	54	.00	14700	13374.48	9
	20 08	GROUP LIFE INSURANCE	68	67.74	100	136	135.48	100	.00	820	684.52	17
	20 10	WORKER'S COMP	141	425.00	301	282	425.00	151	.00	1700	1275.00	25
	20 18	VRS HYBRID EMPLOYER CONTR	0	12.42	0	0	24.84	0	.00	0	24.84-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	6.08	0	0	12.16	0	.00	0	12.16-	0
	20 **	BENEFITS	2636	2342.60	89	5272	4217.81	80	.00	31650	27432.19	13
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	83	.00	0	166	.00	0	.00	1000	1000.00	0
	30 08	MAINTENANCE SVC CONTRACTS	41	.00	0	82	.00	0	.00	500	500.00	0
	30 14	MISC & PROFESSIONAL SVCS	25	.00	0	50	.00	0	.00	300	300.00	0
	30 16	PHYSICALS	23	.00	0	46	.00	0	.00	280	280.00	0
	30 **	CONTRACTUAL SERVICES	172	.00	0	344	.00	0	.00	2080	2080.00	0
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	100	.00	0	200	651.48	326	.00	1200	548.52	54
	50 12	MOTOR VEHICLE INSURANCE	141	425.00	301	282	425.00	151	.00	1700	1275.00	25
	50 24	SUBSISTANCE & LODGING	25	.00	0	50	.00	0	.00	300	300.00	0
	50 26	CONVENTIONS & EDUCATIONS	62	.00	0	124	.00	0	.00	750	750.00	0
	50 28	DUES & ASSOC MEMBERSHIPS	12	.00	0	24	.00	0	.00	150	150.00	0
	50 **	OTHER CHARGES	340	425.00	125	680	1076.48	158	.00	4100	3023.52	26
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	320	78.71	25	640	78.71	12	231.25	3850	3540.04	8
	60 06	FUELS & LUBRICANTS	2824	3110.27	110	5648	3110.27	55	.00	33890	30779.73	9
	60 08	VEHICLE & EQUIP R&M	583	158.08	27	1166	1406.08	121	.00	7000	5593.92	20
	60 14	OTHER OPERATING SUPPLIES	41	.00	0	82	.00	0	.00	500	500.00	0
	60 18	SUPPLIES	25	.00	0	50	.00	0	.00	300	300.00	0
	60 **	MATERIALS & SUPPLIES	3793	3347.06	88	7586	4595.06	61	231.25	45540	40713.69	11
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	134158.00	0	134158.00-	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	134158.00	0	134158.00-	0
403	** **	PUBLIC TRANSPORTATION	15613	15088.12	97	31226	27282.19	87	134389.25	187440	25768.56	86
40	** **	ADMINISTRATION	15613	15088.12	97	31226	27282.19	87	134389.25	187440	25768.56	86
DIV	6101	TOTAL *****										
		OPERATIONS	15613	15088.12	97	31226	27282.19	87	134389.25	187440	25768.56	86

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
403		PUBLIC TRANSPORTATION										
DEPT	61	TOTAL *****										
		PUBLIC TRANSPORTATION	15613	15088.12	97	31226	27282.19	87	134389.25	187440	25768.56	86

FUND 010 GENERAL FUND											
DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
405	ECONOMIC DEVELOPMENT										
30	CONTRACTUAL SERVICES										
30 06	ADVERTISING	1666	50.00	3	3332	50.00	2	.00	20000	19950.00	0
30 07	RT 29 SIGNAGE	400	.00	0	800	.00	0	.00	4800	4800.00	0
30 14	MISC & PROFESSIONAL SVCS	416	.00	0	832	.00	0	.00	5000	5000.00	0
30 **	CONTRACTUAL SERVICES	2482	50.00	2	4964	50.00	1	.00	29800	29750.00	0
50	OTHER CHARGES										
50 32	MISCELLANEOUS	0	78.71	0	0	78.71	0	231.24	0	309.95-	0
50 63	ECONOMIC INCENTIVES	791	.00	0	1582	.00	0	.00	9500	9500.00	0
50 91	DWNTWN DIST - MISC	1250	.00	0	2500	.00	0	.00	15000	15000.00	0
50 93	GRANT PROGRAM FUNDING	1250	.00	0	2500	.00	0	.00	15000	15000.00	0
50 **	OTHER CHARGES	3291	78.71	2	6582	78.71	1	231.24	39500	39190.05	1
82	CAPITAL OUTLAY - NEW										
82 18	BUILDING	833	.00	0	1666	.00	0	.00	10000	10000.00	0
82 **	CAPITAL OUTLAY - NEW	833	.00	0	1666	.00	0	.00	10000	10000.00	0
405 ** **	ECONOMIC DEVELOPMENT	6606	128.71	2	13212	128.71	1	231.24	79300	78940.05	1
40 ** **	ADMINISTRATION	6606	128.71	2	13212	128.71	1	231.24	79300	78940.05	1
DIV 7101	TOTAL *****										
	ECONOMIC DEVELOPMENT	6606	128.71	2	13212	128.71	1	231.24	79300	78940.05	1
DEPT 71	TOTAL *****										
	ECONOMIC DEVELOPMENT	6606	128.71	2	13212	128.71	1	231.24	79300	78940.05	1

FUND 010 GENERAL FUND											
DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
408	COMMUNITY DEVELOPMENT										
10	SALARIES AND WAGES										
10 02	REGULAR	6940	7761.64	112	13880	30128.44	217	.00	83280	53151.56	36
10 **	SALARIES AND WAGES	6940	7761.64	112	13880	30128.44	217	.00	83280	53151.56	36
20	BENEFITS										
20 02	FICA	530	582.88	110	1060	1227.72	116	.00	6370	5142.28	19
20 04	VA RETIREMENT SYSTEM	740	.00	0	1480	.00	0	.00	8880	8880.00	0
20 06	GROUP MEDICAL INSURANCE	560	560.40	100	1120	1120.80	100	.00	6730	5609.20	17
20 08	GROUP LIFE INSURANCE	93	93.00	100	186	186.00	100	.00	1120	934.00	17
20 18	VRS HYBRID EMPLOYER CONTR	0	635.72	0	0	1271.44	0	.00	0	1271.44-	0
20 20	ICMA HYBRID EMPLOYER CONT	0	104.10	0	0	208.20	0	.00	0	208.20-	0
20 **	BENEFITS	1923	1976.10	103	3846	4014.16	104	.00	23100	19085.84	17
30	CONTRACTUAL SERVICES										
30 06	ADVERTISING	416	.00	0	832	.00	0	.00	5000	5000.00	0
30 14	MISC & PROFESSIONAL SVCS	1250	1031.24	83	2500	1281.24	51	.00	15000	13718.76	9
30 36	MOWING CONTRACT	666	.00	0	1332	.00	0	.00	8000	8000.00	0
30 40	RECURRING LEASE AGREEMENT	208	.00	0	416	.00	0	.00	2500	2500.00	0
30 **	CONTRACTUAL SERVICES	2540	1031.24	41	5080	1281.24	25	.00	30500	29218.76	4
50	OTHER CHARGES										
50 06	POSTAL SERVICES	83	.00	0	166	.00	0	.00	1000	1000.00	0
50 08	TELECOMMUNICATIONS	83	46.64	56	166	46.64	28	.00	1000	953.36	5
50 24	SUBSISTANCE & LODGING	125	.00	0	250	.00	0	.00	1500	1500.00	0
50 26	CONVENTIONS & EDUCATIONS	208	.00	0	416	.00	0	.00	2500	2500.00	0
50 28	DUES & ASSOC MEMBERSHIPS	70	.00	0	140	.00	0	.00	850	850.00	0
50 32	MISCELLANEOUS	833	178.71	22	1666	178.71	11	231.25	10000	9590.04	4
50 **	OTHER CHARGES	1402	225.35	16	2804	225.35	8	231.25	16850	16393.40	3
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	208	19.99	10	416	19.99	5	.00	2500	2480.01	1
60 06	FUELS & LUBRICANTS	125	.00	0	250	.00	0	.00	1500	1500.00	0
60 12	BOOKS & SUBSCRIPTIONS	41	.00	0	82	.00	0	.00	500	500.00	0
60 **	MATERIALS & SUPPLIES	374	19.99	5	748	19.99	3	.00	4500	4480.01	0
408 ** **	COMMUNITY DEVELOPMENT	13179	11014.32	84	26358	35669.18	135	231.25	158230	122329.57	23
40 ** **	ADMINISTRATION	13179	11014.32	84	26358	35669.18	135	231.25	158230	122329.57	23
DIV 7201	TOTAL ***** COMMUNITY DEVELOPMENT	13179	11014.32	84	26358	35669.18	135	231.25	158230	122329.57	23

FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
400			COUNCIL / PLANNING COMM										
	50		OTHER CHARGES										
	50	24	SUBSISTANCE & LODGING	91	.00	0	182	.00	0	.00	1100	1100.00	0
	50	26	CONVENTIONS & EDUCATIONS	45	.00	0	90	.00	0	.00	550	550.00	0
	50	36	PLANNING COMMISSION	745	.00	0	1490	.00	0	.00	8950	8950.00	0
	50	**	OTHER CHARGES	881	.00	0	1762	.00	0	.00	10600	10600.00	0
400	**	**	COUNCIL / PLANNING COMM	881	.00	0	1762	.00	0	.00	10600	10600.00	0
40	**	**	ADMINISTRATION	881	.00	0	1762	.00	0	.00	10600	10600.00	0
DIV	7203		TOTAL *****										
			PLANNING COMMISSION	881	.00	0	1762	.00	0	.00	10600	10600.00	0

FUND 010 GENERAL FUND											
DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
409	COMMUNITY DEVELOPMENT										
10	SALARIES AND WAGES										
10 02	REGULAR	4460	.00	0	8920	3635.52	41	.00	53530	49894.48	7
10 **	SALARIES AND WAGES	4460	.00	0	8920	3635.52	41	.00	53530	49894.48	7
20	BENEFITS										
20 02	FICA	340	.00	0	680	278.12	41	.00	4090	3811.88	7
20 04	VA RETIREMENT SYSTEM	475	.00	0	950	.00	0	.00	5710	5710.00	0
20 06	GROUP MEDICAL INSURANCE	560	.00	0	1120	.00	0	.00	6730	6730.00	0
20 08	GROUP LIFE INSURANCE	60	.00	0	120	.00	0	.00	720	720.00	0
20 **	BENEFITS	1435	.00	0	2870	278.12	10	.00	17250	16971.88	2
30	CONTRACTUAL SERVICES										
30 06	ADVERTISING	833	.00	0	1666	.00	0	.00	10000	10000.00	0
30 08	MAINTENANCE SVC CONTRACTS	0	1165.00	0	0	2434.00	0	.00	0	2434.00	0
30 14	MISC & PROFESSIONAL SVCS	500	.00	0	1000	.00	0	.00	6000	6000.00	0
30 26	IT NETWRK/WEBSITE SUPPORT	550	222.00	40	1100	432.00	39	.00	6600	6168.00	7
30 40	RECURRING LEASE AGREEMENT	317	218.12	69	634	432.94	68	.00	3800	3367.06	11
30 **	CONTRACTUAL SERVICES	2200	1605.12	73	4400	3298.94	75	.00	26400	23101.06	13
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1000	433.19	43	2000	433.19	22	.00	12000	11566.81	4
50 04	HEATING SERVICES	541	69.34	13	1082	69.34	6	.00	6500	6430.66	1
50 06	POSTAL SERVICES	62	.00	0	124	.00	0	.00	750	750.00	0
50 08	TELECOMMUNICATIONS	553	41.61	8	1106	41.61	4	.00	6640	6598.39	1
50 10	PROPERTY INSURANCE	41	125.00	305	82	125.00	152	.00	500	375.00	25
50 24	SUBSISTANCE & LODGING	166	.00	0	332	.00	0	.00	2000	2000.00	0
50 26	CONVENTIONS & EDUCATIONS	166	.00	0	332	.00	0	.00	2000	2000.00	0
50 32	MISCELLANEOUS	375	345.27	92	750	345.27	46	.00	4500	4154.73	8
50 37	COMMUNITY ENGAGEMENT	833	.00	0	1666	.00	0	.00	10000	10000.00	0
50 **	OTHER CHARGES	3737	1014.41	27	7474	1014.41	14	.00	44890	43875.59	2
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	1083	227.93	21	2166	831.93	38	604.00	13000	11564.07	11
60 04	REPAIRS & MAINTENANCE	766	1481.19	193	1532	1481.19	97	.00	9200	7718.81	16
60 **	MATERIALS & SUPPLIES	1849	1709.12	92	3698	2313.12	63	604.00	22200	19282.88	13
409 ** **	COMMUNITY DEVELOPMENT	13681	4328.65	32	27362	10540.11	39	604.00	164270	153125.89	7
40 ** **	ADMINISTRATION	13681	4328.65	32	27362	10540.11	39	604.00	164270	153125.89	7
DIV 7204	TOTAL *****										
	SPARK INNOVATION CENTER	13681	4328.65	32	27362	10540.11	39	604.00	164270	153125.89	7
DEPT 72	TOTAL *****										
	COMMUNITY DEVELOPMENT	27741	15342.97	55	55482	46209.29	83	835.25	333100	286055.46	14

FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	50		OTHER CHARGES										
	50	32	MISCELLANEOUS	466	.00	0	932	11250.00	1207	.00	5600	5650.00-	201
	50	62	CONTRIBUTION - SENIOR CTR	83	.00	0	166	.00	0	.00	1000	1000.00	0
	50	70	RECREATION PROGRAM	8333	.00	0	16666	25000.00	150	.00	100000	75000.00	25
	50	71	CONTRIBUTION - CHAMBER	3750	.00	0	7500	.00	0	.00	45000	45000.00	0
	50	72	CONTRIBUTION - FIRE DEPT	1250	.00	0	2500	.00	0	.00	15000	15000.00	0
	50	73	CONTRIBUTION - AVOCA	6845	.00	0	13690	20535.00	150	.00	82140	61605.00	25
	50	74	CONTRIBUTION-MAIN ST PGM	4598	.00	0	9196	.00	0	.00	55180	55180.00	0
	50	75	CONTRIBUTION - SBDC	500	6000.00	1200	1000	6000.00	600	.00	6000	.00	100
	50	**	OTHER CHARGES	25825	6000.00	23	51650	62785.00	122	.00	309920	247135.00	20
801	**	**	NON DEPARTMENTAL	25825	6000.00	23	51650	62785.00	122	.00	309920	247135.00	20
80	**	**	NON DEPARTMENT	25825	6000.00	23	51650	62785.00	122	.00	309920	247135.00	20
DIV	9101		TOTAL *****										
			CONTRIBUTIONS	25825	6000.00	23	51650	62785.00	122	.00	309920	247135.00	20

FUND 010 GENERAL FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	60	MATERIALS & SUPPLIES										
	60 06	FUELS & LUBRICANTS	1083	1227.34	113	2166	1227.34	57	.00	13000	11772.66	9
	60 **	MATERIALS & SUPPLIES	1083	1227.34	113	2166	1227.34	57	.00	13000	11772.66	9
801	** **	NON DEPARTMENTAL	1083	1227.34	113	2166	1227.34	57	.00	13000	11772.66	9
802		TRANSFER OUT										
	70	TRANSFER OUT										
	70 01	TO CEMETERY FUND	5966	.00	0	11932	.00	0	.00	71600	71600.00	0
	70 07	TO RESERVE POLICY FNDS-FD	5416	.00	0	10832	.00	0	.00	65000	65000.00	0
	70 **	TRANSFER OUT	11382	.00	0	22764	.00	0	.00	136600	136600.00	0
802	** **	TRANSFER OUT	11382	.00	0	22764	.00	0	.00	136600	136600.00	0
80	** **	NON DEPARTMENT	12465	1227.34	10	24930	1227.34	5	.00	149600	148372.66	1
DIV	9102	TOTAL *****										
		NON DEPARTMENT	12465	1227.34	10	24930	1227.34	5	.00	149600	148372.66	1
DEPT	91	TOTAL *****										
		NON DEPARTMENT	38290	7227.34	19	76580	64012.34	84	.00	459520	395507.66	14
FUND	010	TOTAL *****										
		GENERAL FUND	469642	373349.20	80	939284	849054.64	90	352352.23	5636740	4435333.13	21

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA ELE OBJ	ACCOUNT		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.					
SUB	SUB	DESCRIPTION												

60														
601														
60 OPERATIONS & MAINTENANCE														
60 MATERIALS & SUPPLIES														
60	28	STORM DRAINAGE	4016	1524.29	38	8032	1524.29	19	.00	48200	46675.71	3		
60	36	PAVEMENT	66666	165.86	0	133332	165.86	0	.00	800000	799834.14	0		
60	40	TRAFFIC CONTROL DEVICE	4733	4871.94	103	9466	4981.24	53	.00	56800	51818.76	9		
60	**	MATERIALS & SUPPLIES	75415	6562.09	9	150830	6671.39	4	.00	905000	898328.61	1		
81 CAPITAL OUTLAY - REPLACE														
81	02	VEHICLE REPLACEMENT	8168	.00	0	16336	.00	0	.00	98020	98020.00	0		
81	06	MACHINERY & EQUIPMENT	1500	.00	0	3000	.00	0	.00	18000	18000.00	0		
81	**	CAPITAL OUTLAY - REPLACE	9668	.00	0	19336	.00	0	.00	116020	116020.00	0		
601	**	** OPERATIONS & MAINTENANCE	85083	6562.09	8	170166	6671.39	4	.00	1021020	1014348.61	1		
606														
60 MATERIALS & SUPPLIES														
60	30	ENGINEERING R & M	833	38.25	5	1666	76.50	5	.00	10000	9923.50	1		
60	44	SNOW & ICE REMOVAL	5000	.00	0	10000	.00	0	.00	60000	60000.00	0		
60	46	OTHER TRAFFIC SVCS RDSIDE	4166	4099.07	98	8332	9248.32	111	.00	50000	40751.68	19		
60	**	MATERIALS & SUPPLIES	9999	4137.32	41	19998	9324.82	47	.00	120000	110675.18	8		
606	**	**	9999	4137.32	41	19998	9324.82	47	.00	120000	110675.18	8		
607														
50 ADMINISTRATION AND MISC														
50 OTHER CHARGES														
50	32	MISCELLANEOUS	8333	.00	0	16666	.00	0	.00	100000	100000.00	0		
50	**	OTHER CHARGES	8333	.00	0	16666	.00	0	.00	100000	100000.00	0		
607	**	** ADMINISTRATION AND MISC	8333	.00	0	16666	.00	0	.00	100000	100000.00	0		
60	**	**	103415	10699.41	10	206830	15996.21	8	.00	1241020	1225023.79	1		
DIV 4101 TOTAL *****														
MAIN OF STREETS & HWYS														
			103415	10699.41	10	206830	15996.21	8	.00	1241020	1225023.79	1		
DEPT 41 TOTAL *****														
PUBLIC WORKS														
			103415	10699.41	10	206830	15996.21	8	.00	1241020	1225023.79	1		
FUND 020 TOTAL *****														
STATE HIGHWAY REIMB FUND														
			103415	10699.41	10	206830	15996.21	8	.00	1241020	1225023.79	1		

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1885	1743.69	93	3770	3427.77	91	.00	22630	19202.23	15
	10 04	OVERTIME	29	.00	0	58	.00	0	.00	350	350.00	0
	10 **	SALARIES AND WAGES	1914	1743.69	91	3828	3427.77	90	.00	22980	19552.23	15
	20	BENEFITS										
	20 02	FICA	146	108.52	74	292	212.48	73	.00	1760	1547.52	12
	20 04	VA RETIREMENT SYSTEM	200	201.06	101	400	402.12	101	.00	2410	2007.88	17
	20 06	GROUP MEDICAL INSURANCE	356	356.58	100	712	713.16	100	.00	4280	3566.84	17
	20 08	GROUP LIFE INSURANCE	25	25.28	101	50	50.56	101	.00	300	249.44	17
	20 **	BENEFITS	727	691.44	95	1454	1378.32	95	.00	8750	7371.68	16
701	** **	WATER	2641	2435.13	92	5282	4806.09	91	.00	31730	26923.91	15
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1257	1162.45	93	2514	2285.16	91	.00	15090	12804.84	15
	10 04	OVERTIME	12	.00	0	24	.00	0	.00	150	150.00	0
	10 **	SALARIES AND WAGES	1269	1162.45	92	2538	2285.16	90	.00	15240	12954.84	15
	20	BENEFITS										
	20 02	FICA	97	72.34	75	194	141.64	73	.00	1170	1028.36	12
	20 04	VA RETIREMENT SYSTEM	134	134.02	100	268	268.04	100	.00	1610	1341.96	17
	20 06	GROUP MEDICAL INSURANCE	238	237.72	100	476	475.44	100	.00	2860	2384.56	17
	20 08	GROUP LIFE INSURANCE	16	16.84	105	32	33.68	105	.00	200	166.32	17
	20 **	BENEFITS	485	460.92	95	970	918.80	95	.00	5840	4921.20	16
702	** **	SEWER	1754	1623.37	93	3508	3203.96	91	.00	21080	17876.04	15
70	** **	UTILITIES	4395	4058.50	92	8790	8010.05	91	.00	52810	44799.95	15
DIV	1101	TOTAL *****										
		ADMINISTRATION	4395	4058.50	92	8790	8010.05	91	.00	52810	44799.95	15
DEPT	11	TOTAL *****										
		GENERAL GOVERNMENT	4395	4058.50	92	8790	8010.05	91	.00	52810	44799.95	15

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
701			WATER										
	10		SALARIES AND WAGES										
	10	02	REGULAR	32257	22885.62	71	64514	49722.73	77	.00	387090	337367.27	13
	10	04	OVERTIME	1287	3047.42	237	2574	5231.37	203	.00	15450	10218.63	34
	10	**	SALARIES AND WAGES	33544	25933.04	77	67088	54954.10	82	.00	402540	347585.90	14
	20		BENEFITS										
	20	02	FICA	2565	1834.83	72	5130	3958.50	77	.00	30790	26831.50	13
	20	04	VA RETIREMENT SYSTEM	3160	1266.62	40	6320	2533.24	40	.00	37930	35396.76	7
	20	06	GROUP MEDICAL INSURANCE	3109	3145.30	101	6218	6290.60	101	.00	37310	31019.40	17
	20	08	GROUP LIFE INSURANCE	397	277.60	70	794	539.86	68	.00	4770	4230.14	11
	20	18	VRS HYBRID EMPLOYER CONTR	0	735.56	0	0	1360.52	0	.00	0	1360.52-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	206.02	0	0	400.60	0	.00	0	400.60-	0
	20	**	BENEFITS	9231	7465.93	81	18462	15083.32	82	.00	110800	95716.68	14
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	3333	1102.55	33	6666	9741.25	146	.00	40000	30258.75	24
	30	14	MISC & PROFESSIONAL SVCS	1666	3423.95	206	3332	3423.95	103	.00	20000	16576.05	17
	30	16	PHYSICALS	66	.00	0	132	.00	0	.00	800	800.00	0
	30	20	WATER PURCHASES - CC	6250	.00	0	12500	.00	0	.00	75000	75000.00	0
	30	24	R & M GROUNDS, BLDGS, RDS	2083	2940.00	141	4166	2940.00	71	.00	25000	22060.00	12
	30	26	IT NETWRK/WEBSITE SUPPORT	47	47.43	101	94	94.86	101	.00	570	475.14	17
	30	**	CONTRACTUAL SERVICES	13445	7513.93	56	26890	16200.06	60	.00	161370	145169.94	10
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	9166	3517.98	38	18332	3517.98	19	.00	110000	106482.02	3
	50	04	HEATING SERVICES	375	13.75	4	750	13.75	2	.00	4500	4486.25	0
	50	08	TELECOMMUNICATIONS	1166	1100.94	94	2332	1546.59	66	.00	14000	12453.41	11
	50	10	PROPERTY INSURANCE	875	3125.00	357	1750	3125.00	179	.00	10500	7375.00	30
	50	12	MOTOR VEHICLE INSURANCE	58	175.00	302	116	175.00	151	.00	700	525.00	25
	50	18	GENERAL LIABILITY INSUR	458	1375.00	300	916	1375.00	150	.00	5500	4125.00	25
	50	24	SUBSISTANCE & LODGING	250	171.78	69	500	171.78	34	.00	3000	2828.22	6
	50	26	CONVENTIONS & EDUCATIONS	416	150.00	36	832	150.00	18	.00	5000	4850.00	3
	50	28	DUES & ASSOC MEMBERSHIPS	91	450.00	495	182	450.00	247	.00	1100	650.00	41
	50	30	REFUNDS	41	.00	0	82	.00	0	.00	500	500.00	0
	50	32	MISCELLANEOUS	166	22.89	14	332	22.89	7	.00	2000	1977.11	1
	50	64	SAMPLE TESTING	1250	375.10	30	2500	1279.20	51	.00	15000	13720.80	9
	50	66	FEES PAID TO COMMONWEALTH	458	.00	0	916	5037.00	550	.00	5500	463.00	92
	50	68	PROFESSIONAL LICENSES	125	100.00	80	250	100.00	40	.00	1500	1400.00	7
	50	**	OTHER CHARGES	14895	10577.44	71	29790	16964.19	57	.00	178800	161835.81	10
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	737	64.80	9	1474	1969.73	134	938.25	8850	5942.02	33
	60	04	REPAIRS & MAINTENANCE	4583	1262.95	28	9166	1501.65	16	2977.00	55000	50521.35	8
	60	06	FUELS & LUBRICANTS	666	421.27	63	1332	421.27	32	.00	8000	7578.73	5
	60	08	VEHICLE & EQUIP R&M	633	.00	0	1266	.00	0	.00	7600	7600.00	0
	60	10	UNIFORMS	625	402.64	64	1250	402.64	32	.00	7500	7097.36	5
	60	11	SAFETY EQUIP & PROGRAMS	166	87.82	53	332	87.82	27	.00	2000	1912.18	4
	60	14	OTHER OPERATING SUPPLIES	11666	24778.70	212	23332	24778.70	106	.00	140000	115221.30	18

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS						
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
60	15	LABORATORY TEST CHEMICALS	1250	2513.52	201	2500	3774.31	151	.00	15000	11225.69	25
60	24	SMALL TOOLS	166	.00	0	332	.00	0	.00	2000	2000.00	0
60	25	SMALL EQUIPMENT	625	2100.00	336	1250	2100.00	168	.00	7500	5400.00	28
60	**	MATERIALS & SUPPLIES	21117	31631.70	150	42234	35036.12	83	3915.25	253450	214498.63	15
70		TRANSFER OUT										
70	05	TO RESERVES	8394	.00	0	16788	.00	0	.00	100730	100730.00	0
70	**	TRANSFER OUT	8394	.00	0	16788	.00	0	.00	100730	100730.00	0
90		DEBT SERVICE										
90	02	PRINCIPAL	26250	.00	0	52500	314000.00	598	.00	315000	1000.00	100
90	04	INTEREST	6965	.00	0	13930	43362.10	311	.00	83590	40227.90	52
90	**	DEBT SERVICE	33215	.00	0	66430	357362.10	538	.00	398590	41227.90	90
91		DEBT SERVICE-2020A										
91	02	PRINCIPAL	9440	.00	0	18880	.00	0	.00	113280	113280.00	0
91	04	INTEREST	7258	.00	0	14516	43552.15	300	.00	87100	43547.85	50
91	**	DEBT SERVICE-2020A	16698	.00	0	33396	43552.15	130	.00	200380	156827.85	22
92		DEBT SERVICE-SERIES 2022										
92	02	PRINCIPAL	0	.00	0	0	16200.00	0	.00	0	16200.00-	0
92	04	INTEREST	0	.00	0	0	7612.87	0	.00	0	7612.87-	0
92	**	DEBT SERVICE-SERIES 2022	0	.00	0	0	23812.87	0	.00	0	23812.87-	0
701	**	** WATER	150539	83122.04	55	301078	562964.91	187	3915.25	1806660	1239779.84	31
70	**	** UTILITIES	150539	83122.04	55	301078	562964.91	187	3915.25	1806660	1239779.84	31
DIV	5001	TOTAL *****										
		OPERATIONS	150539	83122.04	55	301078	562964.91	187	3915.25	1806660	1239779.84	31

FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION						
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
703		BEDFORD PUMP STATION										
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	458	793.03	173	916	793.03	87	.00	5500	4706.97	14
	30 **	CONTRACTUAL SERVICES	458	793.03	173	916	793.03	87	.00	5500	4706.97	14
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	833	633.19	76	1666	633.19	38	.00	10000	9366.81	6
	50 08	TELECOMMUNICATIONS	75	67.18	90	150	130.76	87	.00	900	769.24	15
	50 **	OTHER CHARGES	908	700.37	77	1816	763.95	42	.00	10900	10136.05	7
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	73.44	29	500	73.44	15	.00	3000	2926.56	2
	60 **	MATERIALS & SUPPLIES	250	73.44	29	500	73.44	15	.00	3000	2926.56	2
703	** **	BEDFORD PUMP STATION	1616	1566.84	97	3232	1630.42	50	.00	19400	17769.58	8
704		LOLA PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	83	73.56	89	166	73.56	44	.00	1000	926.44	7
	50 08	TELECOMMUNICATIONS	62	67.18	108	124	130.76	106	.00	750	619.24	17
	50 **	OTHER CHARGES	145	140.74	97	290	204.32	71	.00	1750	1545.68	12
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	8	.00	0	16	.00	0	.00	100	100.00	0
	60 **	MATERIALS & SUPPLIES	8	.00	0	16	.00	0	.00	100	100.00	0
704	** **	LOLA PUMP STATION	153	140.74	92	306	204.32	67	.00	1850	1645.68	11
709		MELINDA PUMP STATION										
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	458	398.48	87	916	398.48	44	.00	5500	5101.52	7
	30 **	CONTRACTUAL SERVICES	458	398.48	87	916	398.48	44	.00	5500	5101.52	7
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	800	239.89	30	1600	239.89	15	.00	9600	9360.11	3
	50 08	TELECOMMUNICATIONS	45	.00	0	90	.00	0	.00	550	550.00	0
	50 **	OTHER CHARGES	845	239.89	28	1690	239.89	14	.00	10150	9910.11	2
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	125	.00	0	250	.00	0	.00	1500	1500.00	0
	60 **	MATERIALS & SUPPLIES	125	.00	0	250	.00	0	.00	1500	1500.00	0
709	** **	MELINDA PUMP STATION	1428	638.37	45	2856	638.37	22	.00	17150	16511.63	4
70	** **	UTILITIES	3197	2345.95	73	6394	2473.11	39	.00	38400	35926.89	6
DIV	5002	TOTAL *****										
		PUMP STATION	3197	2345.95	73	6394	2473.11	39	.00	38400	35926.89	6

FUND 050 WATER & SEWER FUND			DEPT/DIV 5003 WATER			DEPARTMENT/SPRINGS							
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****				
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	UNENCUMB.	%

70			UTILITIES										
706			MCMINNIS SPRING										
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	458	398.48	87	916	398.48	44	.00	5500	5101.52	7
	30	**	CONTRACTUAL SERVICES	458	398.48	87	916	398.48	44	.00	5500	5101.52	7
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	800	717.84	90	1600	717.84	45	.00	9600	8882.16	8
	50	08	TELECOMMUNICATIONS	66	60.97	92	132	121.94	92	.00	800	678.06	15
	50	**	OTHER CHARGES	866	778.81	90	1732	839.78	49	.00	10400	9560.22	8
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	250	.00	0	500	.00	0	.00	3000	3000.00	0
	60	14	OTHER OPERATING SUPPLIES	750	1097.84	146	1500	1888.28	126	.00	9000	7111.72	21
	60	15	LABORATORY TEST CHEMICALS	250	.00	0	500	435.26	87	.00	3000	2564.74	15
	60	**	MATERIALS & SUPPLIES	1250	1097.84	88	2500	2323.54	93	.00	15000	12676.46	16
706	**	**	MCMINNIS SPRING	2574	2275.13	88	5148	3561.80	69	.00	30900	27338.20	12
707			REYNOLDS SPRING										
	30		CONTRACTUAL SERVICES										
	30	08	MAINTENANCE SVC CONTRACTS	458	398.48	87	916	398.48	44	.00	5500	5101.52	7
	30	**	CONTRACTUAL SERVICES	458	398.48	87	916	398.48	44	.00	5500	5101.52	7
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1083	821.13	76	2166	1883.74	87	.00	13000	11116.26	15
	50	08	TELECOMMUNICATIONS	133	141.57	106	266	279.54	105	.00	1600	1320.46	18
	50	**	OTHER CHARGES	1216	962.70	79	2432	2163.28	89	.00	14600	12436.72	15
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	250	893.43	357	500	1020.06	204	.00	3000	1979.94	34
	60	14	OTHER OPERATING SUPPLIES	650	1097.83	169	1300	1888.27	145	.00	7800	5911.73	24
	60	15	LABORATORY TEST CHEMICALS	250	.00	0	500	435.26	87	.00	3000	2564.74	15
	60	**	MATERIALS & SUPPLIES	1150	1991.26	173	2300	3343.59	145	.00	13800	10456.41	24
707	**	**	REYNOLDS SPRING	2824	3352.44	119	5648	5905.35	105	.00	33900	27994.65	17
70	**	**	UTILITIES	5398	5627.57	104	10796	9467.15	88	.00	64800	55332.85	15
DIV	5003		TOTAL *****										
			SPRINGS	5398	5627.57	104	10796	9467.15	88	.00	64800	55332.85	15

FUND 050 WATER & SEWER FUND			DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
708		TANKS & INDUSTRIAL METERS										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	141	56.77	40	282	88.29	31	.00	1700	1611.71	5
	50 08	TELECOMMUNICATIONS	125	103.75	83	250	207.50	83	.00	1500	1292.50	14
	50 **	OTHER CHARGES	266	160.52	60	532	295.79	56	.00	3200	2904.21	9
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	208	.00	0	416	.00	0	.00	2500	2500.00	0
	60 **	MATERIALS & SUPPLIES	208	.00	0	416	.00	0	.00	2500	2500.00	0
708 ** **		TANKS & INDUSTRIAL METERS	474	160.52	34	948	295.79	31	.00	5700	5404.21	5
70 ** **		UTILITIES	474	160.52	34	948	295.79	31	.00	5700	5404.21	5
DIV 5004		TOTAL *****										
		TANKS & INDUSTRIAL METERS	474	160.52	34	948	295.79	31	.00	5700	5404.21	5

FUND 050 WATER & SEWER FUND			DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
701		WATER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	2708	.00	0	5416	.00	0	.00	32500	32500.00	0
	81 06	MACHINERY & EQUIPMENT	14375	43284.00	301	28750	43284.00	151	10466.00	172500	118750.00	31
	81 22	WATER SYSTEM	91666	.00	0	183332	20829.30	11	.00	1100000	1079170.70	2
	81 30	IMPRVMNTS OTHER THAN BLDG	220833	.00	0	441666	12500.00	3	37886.98	2650000	2599613.02	2
	81 33	WATERLINE-MAIN ST IMPROVE	0	6200.00	0	0	6200.00	0	.00	0	6200.00-	0
	81 35	MELINDA TANK HPZ	25000	.00	0	50000	.00	0	.00	300000	300000.00	0
	81 37	SCADA SYSTEM UPGRADE	17445	.00	0	34890	.00	0	9795.76	209341	199545.24	5
	81 **	CAPITAL OUTLAY - REPLACE	372027	49484.00	13	744054	82813.30	11	58148.74	4464341	4323378.96	3
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	0	812.50	0	0	812.50	0	.00	0	812.50-	0
	82 **	CAPITAL OUTLAY - NEW	0	812.50	0	0	812.50	0	.00	0	812.50-	0
701	** **	WATER	372027	50296.50	14	744054	83625.80	11	58148.74	4464341	4322566.46	3
70	** **	UTILITIES	372027	50296.50	14	744054	83625.80	11	58148.74	4464341	4322566.46	3
DIV	5010	TOTAL *****										
		WATER CAPITAL OUTLAY	372027	50296.50	14	744054	83625.80	11	58148.74	4464341	4322566.46	3
DEPT	50	TOTAL *****										
		WATER DEPARTMENT	531635	141552.58	27	1063270	658826.76	62	62063.99	6379901	5659010.25	11

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS			ANNUAL	UNENCUMB.	% BDGT
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE

70		UTILITIES									
702		SEWER									
	10	SALARIES AND WAGES									
	10 02	REGULAR	47181	36122.43	77	94362	72105.02	76	.00	566180	494074.98 13
	10 04	OVERTIME	691	.00	0	1382	.00	0	.00	8300	8300.00 0
	10 **	SALARIES AND WAGES	47872	36122.43	76	95744	72105.02	75	.00	574480	502374.98 13
	20	BENEFITS									
	20 02	FICA	3662	2533.23	69	7324	5104.08	70	.00	43950	38845.92 12
	20 04	VA RETIREMENT SYSTEM	4751	2630.62	55	9502	5261.24	55	.00	57020	51758.76 9
	20 06	GROUP MEDICAL INSURANCE	6812	4631.52	68	13624	9628.44	71	.00	81750	72121.56 12
	20 08	GROUP LIFE INSURANCE	597	469.74	79	1194	963.08	81	.00	7170	6206.92 13
	20 18	VRS HYBRID EMPLOYER CONTR	0	940.42	0	0	2051.04	0	.00	0	2051.04- 0
	20 20	ICMA HYBRID EMPLOYER CONT	0	165.82	0	0	349.26	0	.00	0	349.26- 0
	20 **	BENEFITS	15822	11371.35	72	31644	23357.14	74	.00	189890	166532.86 12
	30	CONTRACTUAL SERVICES									
	30 08	MAINTENANCE SVC CONTRACTS	1375	1273.33	93	2750	1332.31	48	300.00	16500	14867.69 10
	30 14	MISC & PROFESSIONAL SVCS	1666	.00	0	3332	.00	0	.00	20000	20000.00 0
	30 16	PHYSICALS	125	.00	0	250	.00	0	.00	1500	1500.00 0
	30 24	R & M GROUNDS, BLDGS, RDS	958	700.00	73	1916	700.00	37	.00	11500	10800.00 6
	30 **	CONTRACTUAL SERVICES	4124	1973.33	48	8248	2032.31	25	300.00	49500	47167.69 5
	50	OTHER CHARGES									
	50 02	ELECTRICAL SERVICES	31666	34795.62	110	63332	34795.62	55	.00	380000	345204.38 9
	50 04	HEATING SERVICES	291	.00	0	582	.00	0	.00	3500	3500.00 0
	50 08	TELECOMMUNICATIONS	1000	806.89	81	2000	1056.67	53	.00	12000	10943.33 9
	50 10	PROPERTY INSURANCE	833	3015.00	362	1666	3015.00	181	.00	10000	6985.00 30
	50 12	MOTOR VEHICLE INSURANCE	208	625.00	301	416	625.00	150	.00	2500	1875.00 25
	50 18	GENERAL LIABILITY INSUR	458	1375.00	300	916	1375.00	150	.00	5500	4125.00 25
	50 24	SUBSISTANCE & LODGING	83	.00	0	166	.00	0	.00	1000	1000.00 0
	50 26	CONVENTIONS & EDUCATIONS	250	362.50	145	500	362.50	73	.00	3000	2637.50 12
	50 28	DUES & ASSOC MEMBERSHIPS	41	.00	0	82	.00	0	.00	500	500.00 0
	50 30	REFUNDS	62	.00	0	124	.00	0	.00	750	750.00 0
	50 32	MISCELLANEOUS	62	.00	0	124	.00	0	.00	750	750.00 0
	50 64	SAMPLE TESTING	916	.00	0	1832	946.80	52	.00	11000	10053.20 9
	50 66	FEES PAID TO COMMONWEALTH	858	.00	0	1716	.00	0	.00	10300	10300.00 0
	50 67	SAMPLE TESTING / IN HOUSE	583	1583.38	272	1166	1583.38	136	.00	7000	5416.62 23
	50 68	PROFESSIONAL LICENSES	125	.00	0	250	.00	0	.00	1500	1500.00 0
	50 90	EOP ENVIRON. SAMPLING	416	.00	0	832	.00	0	.00	5000	5000.00 0
	50 **	OTHER CHARGES	37852	42563.39	112	75704	43759.97	58	.00	454300	410540.03 10
	60	MATERIALS & SUPPLIES									
	60 02	OFFICE SUPPLIES	500	.00	0	1000	360.31	36	.00	6000	5639.69 6
	60 04	REPAIRS & MAINTENANCE	5833	503.74	9	11666	712.95	6	2266.96	70000	67020.09 4
	60 06	FUELS & LUBRICANTS	2083	769.76	37	4166	769.76	19	.00	25000	24230.24 3
	60 08	VEHICLE / EQUIP R&M	583	.00	0	1166	.00	0	.00	7000	7000.00 0
	60 10	UNIFORMS	583	786.42	135	1166	1348.58	116	.00	7000	5651.42 19
	60 11	SAFETY EQUIP & PROGRAMS	416	649.61	156	832	649.61	78	.00	5000	4350.39 13
	60 14	OTHER OPERATING SUPPLIES	6833	2392.00	35	13666	2392.00	18	786.00	82000	78822.00 4

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
702			SEWER										
60	24		SMALL TOOLS	125	.00	0	250	.00	0	.00	1500	1500.00	0
60	50		LABORATORY TEST EQUIP	2500	.00	0	5000	2187.76	44	2514.73	30000	25297.51	16
60	**		MATERIALS & SUPPLIES	19456	5101.53	26	38912	8420.97	22	5567.69	233500	219511.34	6
70			TRANSFER OUT										
70	05		TO RESERVES	8393	.00	0	16786	.00	0	.00	100720	100720.00	0
70	**		TRANSFER OUT	8393	.00	0	16786	.00	0	.00	100720	100720.00	0
90			DEBT SERVICE										
90	02		PRINCIPAL	10337	.00	0	20674	.00	0	.00	124050	124050.00	0
90	04		INTEREST	2220	.00	0	4440	.00	0	.00	26640	26640.00	0
90	**		DEBT SERVICE	12557	.00	0	25114	.00	0	.00	150690	150690.00	0
91			DEBT SERVICE-2020A										
91	02		PRINCIPAL	6560	.00	0	13120	.00	0	.00	78720	78720.00	0
91	04		INTEREST	5044	.00	0	10088	30265.06	300	.00	60530	30264.94	50
91	**		DEBT SERVICE-2020A	11604	.00	0	23208	30265.06	130	.00	139250	108984.94	22
92			DEBT SERVICE-SERIES 2022										
92	02		PRINCIPAL	0	.00	0	0	73800.00	0	.00	0	73800.00-	0
92	04		INTEREST	0	.00	0	0	34680.88	0	.00	0	34680.88-	0
92	**		DEBT SERVICE-SERIES 2022	0	.00	0	0	108480.88	0	.00	0	108480.88-	0
702	**	**	SEWER	157680	97132.03	62	315360	288421.35	92	5867.69	1892330	1598040.96	16
70	**	**	UTILITIES	157680	97132.03	62	315360	288421.35	92	5867.69	1892330	1598040.96	16
DIV	5101		TOTAL *****										
			OPERATIONS	157680	97132.03	62	315360	288421.35	92	5867.69	1892330	1598040.96	16

FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER			DEPARTMENT/PUMP STATION						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
705		RIVERVIEW PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1083	1091.11	101	2166	1091.11	50	.00	13000	11908.89	8
	50 08	TELECOMMUNICATIONS	83	67.18	81	166	130.76	79	.00	1000	869.24	13
	50 **	OTHER CHARGES	1166	1158.29	99	2332	1221.87	52	.00	14000	12778.13	9
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	833	.00	0	1666	.00	0	.00	10000	10000.00	0
	60 **	MATERIALS & SUPPLIES	833	.00	0	1666	.00	0	.00	10000	10000.00	0
705	** **	RIVERVIEW PUMP STATION	1999	1158.29	58	3998	1221.87	31	.00	24000	22778.13	5
70	** **	UTILITIES	1999	1158.29	58	3998	1221.87	31	.00	24000	22778.13	5
DIV	5102	TOTAL *****										
		PUMP STATION	1999	1158.29	58	3998	1221.87	31	.00	24000	22778.13	5

FUND 050 WATER & SEWER FUND			DEPT/DIV 5110 SEWER			DEPARTMENT/SEWER CAPITAL OUTLAY						
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
702		SEWER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	7708	.00	0	15416	.00	0	.00	92500	92500.00	0
	81 06	MACHINERY & EQUIPMENT	12916	5216.18	40	25832	6616.18	26	40000.00	155000	108383.82	30
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	349840.00	0	349840.00-	0
	81 **	CAPITAL OUTLAY - REPLACE	20624	5216.18	25	41248	6616.18	16	389840.00	247500	148956.18-	160
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	4166	.00	0	8332	.00	0	.00	50000	50000.00	0
	82 20	SEWER SYSTEM	433333	.00	0	866666	.00	0	.00	5200000	5200000.00	0
	82 **	CAPITAL OUTLAY - NEW	437499	.00	0	874998	.00	0	.00	5250000	5250000.00	0
702	**	** SEWER	458123	5216.18	1	916246	6616.18	1	389840.00	5497500	5101043.82	7
70	**	** UTILITIES	458123	5216.18	1	916246	6616.18	1	389840.00	5497500	5101043.82	7
DIV	5110	TOTAL *****										
		SEWER CAPITAL OUTLAY	458123	5216.18	1	916246	6616.18	1	389840.00	5497500	5101043.82	7
DEPT	51	TOTAL *****										
		SEWER DEPARTMENT	617802	103506.50	17	1235604	296259.40	24	395707.69	7413830	6721862.91	9

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	UNENCUMB.		%

71			DISTRIBUTION & COLLECTION											
711			DISTRIBUTION											
	10		SALARIES AND WAGES											
	10	02	REGULAR	11545	7408.28	64	23090	16700.48	72	.00	138540	121839.52	12	
	10	04	OVERTIME	275	.00	0	550	309.10	56	.00	3300	2990.90	9	
	10	**	SALARIES AND WAGES	11820	7408.28	63	23640	17009.58	72	.00	141840	124830.42	12	
	20		BENEFITS											
	20	02	FICA	870	541.15	62	1740	1236.05	71	.00	10450	9213.95	12	
	20	04	VA RETIREMENT SYSTEM	1184	306.50	26	2368	613.00	26	.00	14210	13597.00	4	
	20	06	GROUP MEDICAL INSURANCE	2120	1072.80	51	4240	2145.60	51	.00	25450	23304.40	8	
	20	08	GROUP LIFE INSURANCE	149	111.02	75	298	219.14	74	.00	1790	1570.86	12	
	20	18	VRS HYBRID EMPLOYER CONTR	0	500.62	0	0	980.30	0	.00	0	980.30-	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	75.90	0	0	149.62	0	.00	0	149.62-	0	
	20	**	BENEFITS	4323	2607.99	60	8646	5343.71	62	.00	51900	46556.29	10	
	30		CONTRACTUAL SERVICES											
	30	08	MAINTENANCE SVC CONTRACTS	250	38.25	15	500	76.50	15	.00	3000	2923.50	3	
	30	16	PHYSICALS	25	.00	0	50	.00	0	.00	300	300.00	0	
	30	30	GIS MAPPING UPDATES	416	20.81	5	832	20.81	3	.00	5000	4979.19	0	
	30	**	CONTRACTUAL SERVICES	691	59.06	9	1382	97.31	7	.00	8300	8202.69	1	
	50		OTHER CHARGES											
	50	08	TELECOMMUNICATIONS	25	35.51	142	50	50.91	102	.00	300	249.09	17	
	50	24	SUBSISTANCE & LODGING	41	32.84	80	82	32.84	40	.00	500	467.16	7	
	50	26	CONVENTIONS & EDUCATIONS	66	20.00	30	132	20.00	15	.00	800	780.00	3	
	50	65	METER TESTING/REPLACEMENT	1250	148.00	12	2500	148.00	6	.00	15000	14852.00	1	
	50	76	MISS UTILITY	54	158.93	294	108	158.93	147	.00	650	491.07	25	
	50	**	OTHER CHARGES	1436	395.28	28	2872	410.68	14	.00	17250	16839.32	2	
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	66	.00	0	132	.00	0	.00	800	800.00	0	
	60	04	REPAIRS & MAINTENANCE	4166	14842.33	356	8332	22846.60	274	1198.68	50000	25954.72	48	
	60	06	FUELS & LUBRICANTS	775	532.16	69	1550	532.16	34	.00	9300	8767.84	6	
	60	08	VEHICLE & EQUIP R&M	1125	29.81	3	2250	29.81	1	.00	13500	13470.19	0	
	60	10	UNIFORMS	216	120.98	56	432	120.98	28	.00	2600	2479.02	5	
	60	11	SAFETY EQUIP & PROGRAMS	108	.00	0	216	.00	0	.00	1300	1300.00	0	
	60	25	SMALL EQUIPMENT	116	138.39	119	232	138.39	60	.00	1400	1261.61	10	
	60	**	MATERIALS & SUPPLIES	6572	15663.67	238	13144	23667.94	180	1198.68	78900	54033.38	32	
711	**	**	DISTRIBUTION	24842	26134.28	105	49684	46529.22	94	1198.68	298190	250462.10	16	
712			COLLECTION											
	10		SALARIES AND WAGES											
	10	02	REGULAR	11545	7408.28	64	23090	16700.46	72	.00	138540	121839.54	12	
	10	04	OVERTIME	275	.00	0	550	309.08	56	.00	3300	2990.92	9	
	10	**	SALARIES AND WAGES	11820	7408.28	63	23640	17009.54	72	.00	141840	124830.46	12	

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71		DISTRIBUTION & COLLECTION										
712		COLLECTION										
20		BENEFITS										
20 02		FICA	870	541.07	62	1740	1235.90	71	.00	10450	9214.10	12
20 04		VA RETIREMENT SYSTEM	1184	306.50	26	2368	613.00	26	.00	14210	13597.00	4
20 06		GROUP MEDICAL INSURANCE	2120	1072.80	51	4240	2145.60	51	.00	25450	23304.40	8
20 08		GROUP LIFE INSURANCE	149	110.96	75	298	219.00	74	.00	1790	1571.00	12
20 18		VRS HYBRID EMPLOYER CONTR	0	500.60	0	0	980.28	0	.00	0	980.28-	0
20 20		ICMA HYBRID EMPLOYER CONT	0	75.86	0	0	149.56	0	.00	0	149.56-	0
20 **		BENEFITS	4323	2607.79	60	8646	5343.34	62	.00	51900	46556.66	10
30		CONTRACTUAL SERVICES										
30 08		MAINTENANCE SVC CONTRACTS	125	788.25	631	250	826.50	331	.00	1500	673.50	55
30 16		PHYSICALS	25	.00	0	50	.00	0	.00	300	300.00	0
30 26		IT NETWRK/WEBSITE SUPPORT	47	47.43	101	94	94.86	101	.00	570	475.14	17
30 30		GIS MAPPING UPDATES	416	20.80	5	832	20.80	3	.00	5000	4979.20	0
30 **		CONTRACTUAL SERVICES	613	856.48	140	1226	942.16	77	.00	7370	6427.84	13
50		OTHER CHARGES										
50 08		TELECOMMUNICATIONS	33	35.50	108	66	50.90	77	.00	400	349.10	13
50 24		SUBSISTANCE & LODGING	41	32.84	80	82	32.84	40	.00	500	467.16	7
50 26		CONVENTIONS & EDUCATIONS	66	20.00	30	132	20.00	15	.00	800	780.00	3
50 76		MISS UTILITY	58	158.93	274	116	158.93	137	.00	700	541.07	23
50 **		OTHER CHARGES	198	247.27	125	396	262.67	66	.00	2400	2137.33	11
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	68	.00	0	136	.00	0	.00	820	820.00	0
60 04		REPAIRS & MAINTENANCE	3750	1203.59	32	7500	4739.62	63	.00	45000	40260.38	11
60 06		FUELS & LUBRICANTS	775	532.16	69	1550	532.16	34	.00	9300	8767.84	6
60 08		VEHICLE & EQUIP R&M	1058	.00	0	2116	.00	0	.00	12700	12700.00	0
60 10		UNIFORMS	208	121.02	58	416	121.02	29	.00	2500	2378.98	5
60 11		SAFETY EQUIP & PROGRAMS	108	.00	0	216	.00	0	.00	1300	1300.00	0
60 25		SMALL EQUIPMENT	108	69.99	65	216	69.99	32	.00	1300	1230.01	5
60 **		MATERIALS & SUPPLIES	6075	1926.76	32	12150	5462.79	45	.00	72920	67457.21	8
81		CAPITAL OUTLAY - REPLACE										
81 30		IMPRVMNTS OTHER THAN BLDG	833	.00	0	1666	.00	0	.00	10000	10000.00	0
81 **		CAPITAL OUTLAY - REPLACE	833	.00	0	1666	.00	0	.00	10000	10000.00	0
712 ** **		COLLECTION	23862	13046.58	55	47724	29020.50	61	.00	286430	257409.50	10
71 ** **		DISTRIBUTION & COLLECTION	48704	39180.86	80	97408	75549.72	78	1198.68	584620	507871.60	13
DIV 5201		TOTAL *****										
		OPERATIONS	48704	39180.86	80	97408	75549.72	78	1198.68	584620	507871.60	13
DEPT 52		TOTAL *****										
		DISTRIBUTION & COLLECTION	48704	39180.86	80	97408	75549.72	78	1198.68	584620	507871.60	13

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
701	WATER										
90	DEBT SERVICE										
90 02	PRINCIPAL	1350	.00	0	2700	.00	0	.00	16200	16200.00	0
90 04	INTEREST	1250	.00	0	2500	.00	0	.00	15000	15000.00	0
90 **	DEBT SERVICE	2600	.00	0	5200	.00	0	.00	31200	31200.00	0
701 ** **	WATER	2600	.00	0	5200	.00	0	.00	31200	31200.00	0
70 ** **	UTILITIES	2600	.00	0	5200	.00	0	.00	31200	31200.00	0
DIV 9104	TOTAL *****										
	DEBT SERVICE	2600	.00	0	5200	.00	0	.00	31200	31200.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	2600	.00	0	5200	.00	0	.00	31200	31200.00	0
FUND 050	TOTAL *****										
	WATER & SEWER FUND	1205136	288298.44	24	2410272	1038645.93	43	458970.36	14462361	12964744.71	10

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 7501 ACQUIRE RENOVATE SELL PRJ/ACQUIRE RENOVATE SELL PR											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
805	ACQUIRE RENOVATE SELL PRG										
30	CONTRACTUAL SERVICES										
30 14	MISC & PROFESSIONAL SVCS	0	53714.08	0	0	53714.08	0	.00	0	53714.08-	0
30 **	CONTRACTUAL SERVICES	0	53714.08	0	0	53714.08	0	.00	0	53714.08-	0
82	CAPITAL OUTLAY - NEW										
82 16	LAND	0	10.35	0	0	10.35	0	.00	0	10.35-	0
82 **	CAPITAL OUTLAY - NEW	0	10.35	0	0	10.35	0	.00	0	10.35-	0
805 ** **	ACQUIRE RENOVATE SELL PRG	0	53724.43	0	0	53724.43	0	.00	0	53724.43-	0
80 ** **	NON DEPARTMENT	0	53724.43	0	0	53724.43	0	.00	0	53724.43-	0
DIV 7501	TOTAL *****										
	ACQUIRE RENOVATE SELL PRG	0	53724.43	0	0	53724.43	0	.00	0	53724.43-	0
DEPT 75	TOTAL *****										
	ACQUIRE RENOVATE SELL PRJ	0	53724.43	0	0	53724.43	0	.00	0	53724.43-	0
FUND 070	TOTAL *****										
	COMMUNITY IMPROV FUND	0	53724.43	0	0	53724.43	0	.00	0	53724.43-	0

FUND 090 CEMETERY FUND											
DEPT/DIV 0000											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
603	CEMETERY										
10	SALARIES AND WAGES										
10 02	REGULAR	1250	354.83	28	2500	787.60	32	.00	15000	14212.40	5
10 04	OVERTIME	125	13.64	11	250	13.64	6	.00	1500	1486.36	1
10 **	SALARIES AND WAGES	1375	368.47	27	2750	801.24	29	.00	16500	15698.76	5
20	BENEFITS										
20 02	FICA	108	27.05	25	216	53.11	25	.00	1300	1246.89	4
20 04	VA RETIREMENT SYSTEM	133	.00	0	266	.00	0	.00	1600	1600.00	0
20 06	GROUP MEDICAL INSURANCE	208	63.98	31	416	131.04	32	.00	2500	2368.96	5
20 08	GROUP LIFE INSURANCE	16	5.09	32	32	10.42	33	.00	200	189.58	5
20 18	VRS HYBRID EMPLOYER CONTR	0	33.29	0	0	68.24	0	.00	0	68.24-	0
20 20	ICMA HYBRID EMPLOYER CONT	0	7.00	0	0	14.47	0	.00	0	14.47-	0
20 **	BENEFITS	465	136.41	29	930	277.28	30	.00	5600	5322.72	5
30	CONTRACTUAL SERVICES										
30 36	MOWING CONTRACT	2916	3000.00	103	5832	3000.00	51	.00	35000	32000.00	9
30 **	CONTRACTUAL SERVICES	2916	3000.00	103	5832	3000.00	51	.00	35000	32000.00	9
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	833	.00	0	1666	.00	0	.00	10000	10000.00	0
60 60	OPENING/CLOSING GRAVES	208	.00	0	416	.00	0	.00	2500	2500.00	0
60 **	MATERIALS & SUPPLIES	1041	.00	0	2082	.00	0	.00	12500	12500.00	0
70	TRANSFER OUT										
70 01	TO CEMETERY RESERVE	2270	.00	0	4540	.00	0	.00	27250	27250.00	0
70 **	TRANSFER OUT	2270	.00	0	4540	.00	0	.00	27250	27250.00	0
603 ** **	CEMETERY	8067	3504.88	43	16134	4078.52	25	.00	96850	92771.48	4
60 ** **		8067	3504.88	43	16134	4078.52	25	.00	96850	92771.48	4
DIV 0000	TOTAL *****										
		8067	3504.88	43	16134	4078.52	25	.00	96850	92771.48	4
DEPT 00	TOTAL *****										
		8067	3504.88	43	16134	4078.52	25	.00	96850	92771.48	4
FUND 090	TOTAL *****										
	CEMETERY FUND	8067	3504.88	43	16134	4078.52	25	.00	96850	92771.48	4
GRAND	TOTAL *****										
		1786260	729576.36	41	3572520	1961499.73	55	811322.59	21436971	18664148.68	13

Town of Altavista
Investment and Deposit Totals
Balance as of August 31, 2023



General Fund Reserves

Money Market Account	4,099,946.42	
Certificate of Deposit	0.00	
LGIP	9,135,106.48	
Sub-Total		\$ 13,235,052.90

Enterprise Fund Reserves

Money Market Account	2,716,684.49	
Certificate of Deposit		
LGIP	2,688,838.49	
Sub-Total		\$ 5,405,522.98

Highway Fund

Money Market Account	57,350.00	
Certificate of Deposit	0.00	
LGIP	1,058,453.33	
Sub-Total		\$ 1,115,803.33

Green Hill Cemetery

Money Market Account	32,022.47	
Certificate of Deposit	725,951.71	
LGIP	81,231.74	
Sub-Total		\$ 839,205.92

AEDA

Money Market Account	0.00	
Certificate of Deposit	0.00	
LGIP	241,986.71	
Sub-Total		\$ 241,986.71

Federal Forfeiture Account \$0.00

State Forfeiture Account \$7,956.78

Operating Cash Account \$ 3,637,018.19

Grand Total Investments and Deposits \$ 24,482,546.81

Designated Balance \$ 17,136,119.63

Undesignated Balance \$ 7,346,427.18

DISTRIBUTION OF UNDESIGNATED FUNDS

Policy Money	5,012,538.00
PCB	418,058.59
Accrued Liability as of 6/30/2022	180,789.74
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	15,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds carried over for projects not completed during prior FY	1,121,545.31
ARPA Funding - 1st Tranche & 2nd Tranche	2,805,847.17
CIP Items Earmarked for Future Purchase	411,220.00
Park Improvements	11,300.00
AVOCA Maintenance Funds	111,428.33
Proceeds from sale of Armory	212,826.00
Theater Transfer In FY2022 Budget	983,770.00

EARMARKED FUNDS \$ 11,294,148.70

RESERVE POLICY FUNDS

General Fund: The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21) 3,200,986

Enterprise Fund: Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11) 1,811,552

Total Reserve Policy Funds 5,012,538



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 7.A

PUBLIC HEARING(S)

Title: Public Hearing: Re-zoning Request - Amherst Avenue and Novelty Street

Staff Resource: Town Manager Gary Shanaberger, and Assistant Town Manager Matt Perkins

Action(s):

Hold Public Hearing and defer action for no more than 60 days allowing staff additional opportunity to address a provision in Town Code with potential impact, or impediment, to the renovation of these properties as proposed by the applicant.

Explanation:

The Altavista Planning Commission held a Public Hearing during their September 5th meeting, to consider an application for re-zoning; Case Number RZ-23-02, submitted by Acres of Virginia, Inc on behalf of their client JCJ Holdings, LLC, owner of subject properties on Novelty and Amherst.

Background:

REZONING CASE RZ-23-02: A request of JCJ Holdings, LLC, owner, to re-zone 1.865 acres, from M-Industrial to R2-Medium Density Residential. Subject properties are located on Novelty Street and Amherst Avenue and are identified as Parcel IDs 83A-11-36-1, 2, 3, 4, 5, 6, 8, 9, 10, 11, 12, 13, 14, 15.

Funding Source(s):

N/A

Attachments: *(click item to open)*

[*TC-Agenda-Packet_12SEPT23_v.final.pdf*](#)

Staff Report to Town Council
Rezoning #RZ-23-02
Public Hearing September 12, 2023

Request:

The request is from Acres of Virginia, Inc, on behalf of JCJ Holdings, LLC, owner, to fourteen (14) lots from Industrial (M) to Medium Density Residential (R-2). The subject properties are located along Amherst Avenue and Novelty Street and are identified as Parcel IDs 83A-11-36-1, -2, -3, -4, -5, -6, -8, -9, -10, -11, -12, -13, -14, -15.

Background:

Applicant: Acres of Virginia, Inc
Owner: JCJ Holdings, LLC
Requested Action: Rezone from M (Industrial) to R-2 (Multi-Family Residential)
with proffers dated April 23, 2020
Property Address: Amherst Ave and Novelty Street
Status of Property: Two (2) Vacant Single-family and Twelve (12) Vacant Duplexes
Size: Fourteen (14) lots totaling 1.865 acres

Adjoining Zoning and Land Use:

North: Industrial (M) / General Commercial (C-2) - single-family dwelling, manufacturing operations, light commercial (banks, restaurants, convenience stores)
South: Industrial (M) – industrial building complex - vacant
East: Industrial (M) – manufacturing operations
West: General Commercial (C-2) – single-family residential dwellings and light commercial (auto repair, restaurants, funeral home, warehouse)

Analysis:

The applicant/owners desire to renovate all fourteen (14) single-family detached and duplex dwellings. The properties are zoned Industrial (M), which does not permit the proposed residential use. The applicant/owners are requesting to rezone the property to (Medium-Density Residential) R-2, which allows the proposed use.

The lots currently have blighted and vacant structures.

The immediate surrounding properties are a mix of residential and industrial uses, as well as a few vacant parcels. BGF Industries, Inc. is adjacent, north of Amherst St and across from parcels 1-6. There is one occupied single-family, investor-owned property on Novelty St, the remaining parcels, 8-15, are subject to this application.

Additionally, the parcels subject to this application are all connected by a older, yet useful pedestrian sidewalk system providing convenient access to Main street with in one block.

Staff has determined that the rezoning to residential is consistent with the existing development and use in the surrounding area.

All parcels will be served by Town water and sewer.

The owner proposes to fully renovate/rehabilitate all structures on the 14 lots with high end interior finishes and quality exterior renovations. All units will be used as market rate residential units only.

The proposed use is consistent with the Comprehensive Plan recommendation. It is also consistent with the development pattern for the area.

Comprehensive Plan:

The proposed use also comports with many of the essential findings, goals, and objectives of the Town of Altavista, Virginia 2045 Comprehensive Plan. Most notable among them:

Goals and Objectives: Housing

Goal: Access to safe, affordable, and varied housing options to meet the needs of all current and prospective town residents.

Objective 1: Ensure an adequate supply of quality, diverse, affordable, and desirable housing options are available to meet the needs of current and future residents.

Medium Density Residential, as defined by the Comprehensive Plan, are areas in our town now developed as primarily smaller lot single family homes. Land uses in these areas may include single family dwellings, townhouses, apartments, or condos and should be of high design quality.

The future land use map for this site recommends Medium Density Residential adjacent to these parcels. After assessment of the current conditions and this proposal, designating these parcels as Medium Density Residential would elevate these parcels/structures to their highest and best use.

Comments from Town and County Departments:

Staff submitted a Memorandum to Town of Altavista Public Works Director, Town of Altavista Chief of Police, Town of Altavista Finance Director, Town of Altavista Assistant Town Manager, Campbell County Building Inspector, Campbell County Fire Marshall, and Superintendent of Campbell County Public Schools.

Public Works commented that there is an existing water service line however it is undersized to meet the need of the proposed use and has been inactive for many years. Public Works has developed and submitted a plan to the applicants/owners which will

meet Town water and wastewater standards and will be used to inform future development conversations.

Campbell County Fire Marshall commented that his office will comment at final site plan approval level.

Campbell County Buidling Official had no comments and was glad to see these homes put to good use.

Dr. Robert Johnson, Campbell County Schools Superintendent at the time of the aforementioned memorandum, noted the school system had capacity to absorb any increase from this housing development.

There were additional comments received from the above referenced.

Public Input:

As of the date of this report, staff has received one in-person visit from an Altavista Town Citizen in opposition to this proposal.

Mr. Thomas Rosak, investor-owner of 421 Novelty St, stated he was opposed to this request because he did not want his property re-zoned from Industrial (M). Staff noted that his property was not subject to the re-zoning. He further stated that he then had no other comments or concerns.

During the Public Hearing, Dr. Thomas Brooks, agent for JCJ Holdings, LLC, spoke in favor of the request. He noted that the owners have developed plans to restore these properties to their prior use with modern amenities and appearances. He noted that the he and the owners have already addressed several matters that brought the planning effort into conformity with Town Code. Dr. Brooks additionally noted that the owners would be willing to submit appropriate documentation obligating them certain rehabilitation standards which align with what they have submitted for review.

Budget Impact:

Additional revenue will be collected through real estate and personal property taxes, as well as water and sewer fees.

Staff Recommendation:

Staff recommends that Town Council defer action on approval of the request for no more than 60 days allowing staff additional opportunity to address a provision in Town Code with potential impact, or impediment, to the rehabilitation of these properties as proposed by the applicant.

Planning Commission Recommendation:

At their September 05, 2023, meeting, the Planning Commission voted 5-0 to recommend approval of the request.

Attachments:

1. Application
 - a. Owner Authorization
 - b. Site Plan with Vicinity Map
 - c. Payment Receipt
2. Aerial Map
3. Zoning Map
4. Future Land Use Map
5. Site photos (*current conditions*)
6. Duplex renovation floor plans and interior renderings
7. Planning Commission Resolution



RESOLUTION OF THE PLANNING COMMISSION

WHEREAS, pursuant to the requirements of the Code of Virginia Title 15.2-2204, as amended, the Planning Commission of the Town of Altavista held a public hearing to consider a Rezoning request of Acres of Virginia, Inc, on behalf of their client, JCJ Holdings, LLC, owner; and

WHEREAS the Planning Commission has given interested citizens and other parties the opportunity to comment on the proposed request at a duly advertised public hearing on September 05, 2023; and

WHEREAS the Planning Commission considered information provided by the applicant and town staff; and

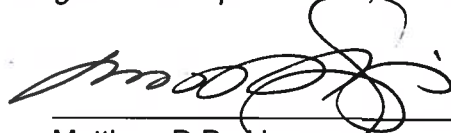
WHEREAS the Planning Commission considered comments made by those in opposition to the request and in support of the request; and

WHEREAS Staff made a recommendation to the Planning Commission to recommend approval of the rezoning request; and

WHEREAS the rezoning request is consistent with the Town of Altavista 2045 Comprehensive Plan.

NOW THEREFORE, BE IT RESOLVED that the Planning Commission of the Town of Altavista at its September 05, 2023, meeting recommended that Town Council approve the proposed rezoning by a vote of 5 to 0.

I, Matthew D. Perkins, Assistant Town Manager for Altavista, VA, do hereby certify that the forgoing action was taken by said Commission at its meeting held on September 05, 2023.


 Matthew D Perkins
 Assistant Town Manager

OFFICE USE ONLY	
App. #	<u>R2-23-02</u>
FEE PAID:	<u>\$400</u>
DATE:	<u>8/9/23</u>

TOWN OF ALTAVISTA

APPLICATION FOR REZONING

This application and accompanying information must be submitted in full before the request for a zoning change can be referred to the Planning Commission and Town Council for consideration. Please contact the Zoning Department at (434) 369-5001 for application and deadline or questions.

Request is hereby made by the principle officer of applicant or undersigned owner of the below listed property for consideration of a zoning change as provided for in Section 86-33 of The Code of the Town of Altavista, Virginia 2002.

Applicant Information

Name: ACRES OF VIRGINIA, INC. Phone Number: (434) 528-4674

Address: 404 CLAY STREET LYNCHBURG VA 24504
DR. THOMAS C. BROOKS, SR., AGENT

Property Information

Property Owner(s): TCJ HOLDINGS, LLC Phone Number: (434) 616-6615

Property Address or Location: No. 420 - 401 AMHERST AVE.

Parcel ID Number: 83-A-11-36-1/6 & 8/15

Present Zoning District: M-INDUSTRIAL

Requested Change in Zoning: R-2 MULTI-FAMILY

Purpose of Request

Description for the requested zoning change and proposed use:

THIS PROPERTY IS CURRENTLY ZONED M INDUSTRIAL
PROPOSED CHANGE TO RESIDENTIAL USE

Please demonstrate how the proposed change and use will be in harmony with the purposes of the adjoining and adjacent district(s).

THIS PROPERTY HAS BEEN FOR MANY YEARS USED
FOR RESIDENTIAL USE. THE DWELLINGS ON THIS
PROPERTY ARE MULTI-FAMILY DUPLEX UNITS.

(Use separate pages if additional space is required)

Please demonstrate how there will be no undue adverse impacts on the surrounding neighborhood or adjacent zoning district in terms of public health, safety, or general welfare, and show the measures to be taken to achieve such goals.

NO UNDUE HARDSHIPS WILL ADVERSELY AFFECT THIS OR ANY ADJOINING PROPERTY. THE USE IS NOT CHANGING. THE DWELLINGS HAVE BEEN AND STILL ARE FOR RESIDENTIAL OCCUPATION.

(Use separate pages if additional space is required)

The following items must accompany this application:

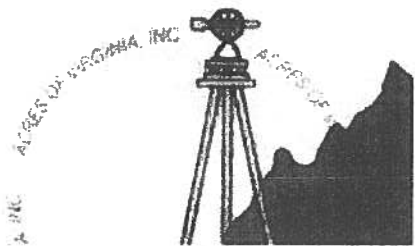
1. The written consent of the owner or agent for the owner (only if the applicant is not the owner). If the applicant is the contract purchaser, the written consent of the owner is required.
2. One copy of a site plan for the property showing the lot, structures, site improvements, parking areas and spaces, and any other information necessary to determine the ability to meet the Zoning Ordinance site development standards, use and design standards, and physical compatibility with the neighborhood or adjacent zoning district.
3. Vicinity map (may be included on the site plan).
4. Fee of \$400 for zoning change application to be applied to the cost of advertising, administrative expense, first class postage, appropriate signage, and processing this application. Please make your check or money order payable to the **TOWN OF ALTAVISTA.**
5. Any item submitted that is greater than 11"x 17" paper size or in color, as deemed necessary as by the applicant, requires twenty-five (25) copies.

Signature of Applicant:

Dr. Thomas A. Krosby

Date:

APRIL 14, 2023



ACRES OF VIRGINIA, INC.
SURVEYORS~ENGINEERS~PLANNERS
ENVIRONMENTAL~SOIL CONSULTANTS
GEOTECHNICAL

404 Clay Street Lynchburg, VA 24504
 Office: (434) 528-4674 Fax: (434) 845-1048
 e-mail: serca2@aol.com
 website: www.acresofvirginia.com
 1984 – 2023

April 14, 2023

Mr. Gary Shanaberge, Town Manager
 Town of Altavista
 510 7th Street
 Altavista, VA 24517


RE: Rezoning Request

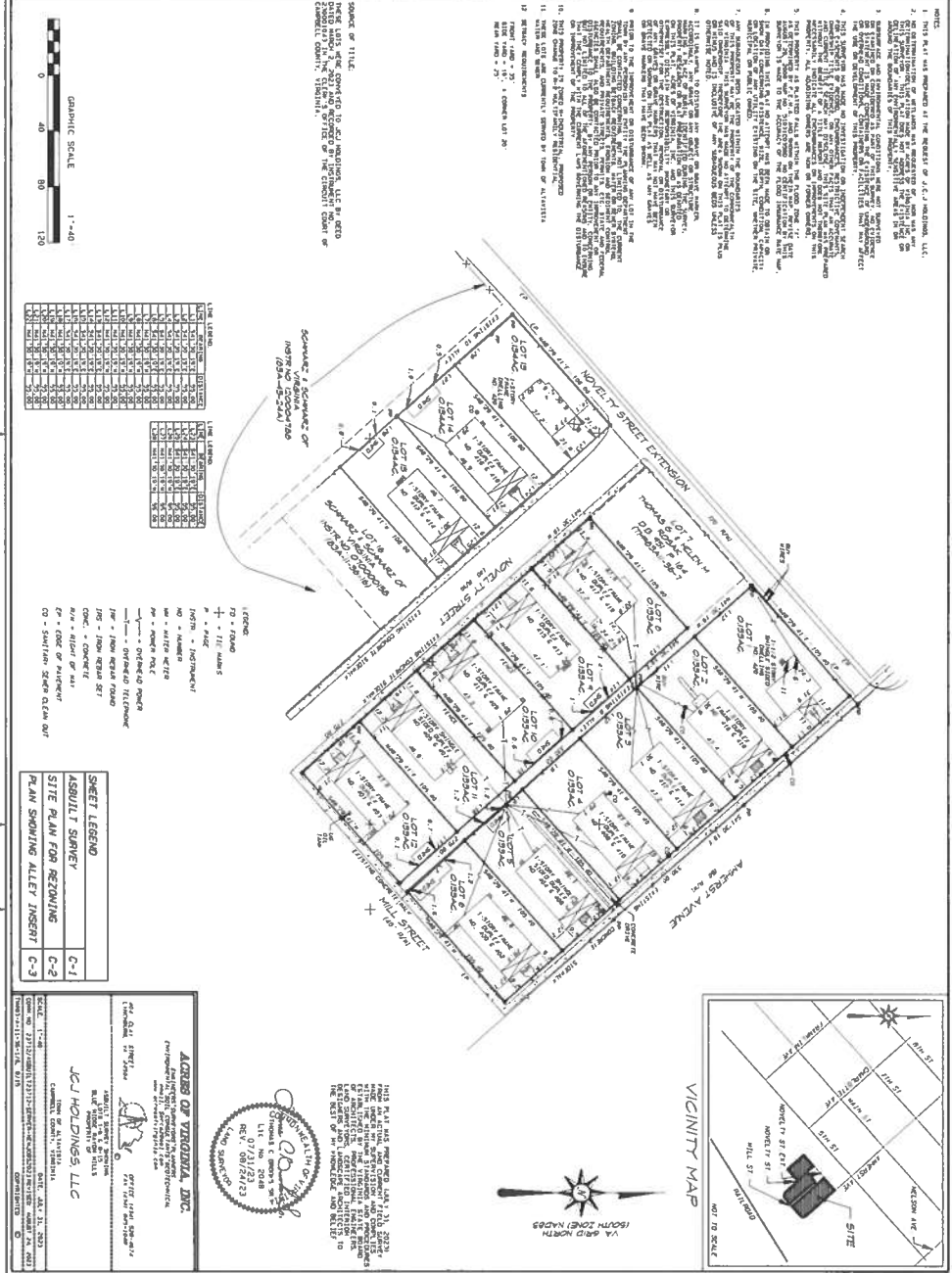
To Whom It May Concern:

Dr. Thomas C. Brooks, Sr. PhD, LS, CEO of Acres of Virginia, Inc., will be acting as our agent and representing JCJ Holdings, LLC at the Town of Altavista Meetings regarding the rezoning of our property located at 401-420 Amherst Avenue, Mill Street, Novelty Street, and the Novelty Street Extension.

Dr. Brooks will act on our part regarding all matters pertaining to this Rezoning. If you should have any questions, you may contact me via my cell phone at (603) 477-9724.

With Kind Regards, I am


 Jacob Strong, Manager
 JCJ Holdings, LLC



NOTES:

1. THIS SITE PLAN WAS PREPARED AT THE REQUEST OF J.C.J HOLDINGS, LLC.
2. NO DETERMINATION OF WETLANDS WAS REQUESTED OF. NOR WAS ANY DETERMINATION/DELINEATION MADE BY ACRES OF VIRGINIA INC. OR THIS SURVEYOR. THIS SITE PLAN DOES NOT ADDRESS THE EXISTENCE OR DELINEATION OF ANY ENVIRONMENTALLY SENSITIVE AREAS IN OR AROUND THE BOUNDARIES OF THIS PROPERTY.
3. SUBSURFACE AND ENVIRONMENTAL CONDITIONS WERE NOT SURVEYED OR EXAMINED OR CONSIDERED AS PART OF THIS SURVEY. NO EVIDENCE OR STATEMENT IS MADE CONCERNING THE EXISTENCE OF UNDERGROUND OR OVERHEAD CONDITIONS, CONTAINERS OR FACILITIES THAT MAY AFFECT THE USE OR DEVELOPMENT OF THIS PROPERTY.
4. THIS SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE, OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE. THIS SITE PLAN WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND DOES NOT THEREFORE NECESSARILY INDICATE ALL ENCUMBRANCES OR IMPROVEMENTS ON THIS PROPERTY. ALL ADJOINING OWNERS ARE NOW OR FORMER OWNERS.
5. THIS PROPERTY AS PLATTED FALLS WITHIN THE FLOOD ZONE "X" AS DETERMINED BY F.E.M.A. AND SHOWN ON THEIR MAP. REVISE DATE AUGUST 28, 2008 MAP NO. 51031C0356D. NO CERTIFICATION BY THIS SURVEYOR IS MADE TO THE ACCURACY OF THE FLOOD INSURANCE RATE MAP.
6. IN PROVIDING THIS SITE PLAN NO ATTEMPT HAS BEEN MADE TO OBTAIN OR SHOW DATA CONCERNING EXISTENCE, SIZE, DEPTH, CONDITION, CAPACITY OR LOCATION OF ANY UTILITY EXISTING ON THE SITE, WHETHER PRIVATE, MUNICIPAL OR PUBLIC OWNED.
7. ANY SUBAQUEOUS BEDS LOCATED WITHIN THE BOUNDARIES OF THIS PROPERTY MAY BE THE PROPERTY OF THE COMMONWEALTH OF VIRGINIA. THIS SURVEYOR HAS MADE NO ATTEMPT TO DETERMINE SAID OWNERSHIP. THEREFORE THE AREA SHOWN ON THIS SITE PLAN IS PLUS OR MINUS AND IS INCLUSIVE OF ANY SUBAQUEOUS BEDS UNLESS OTHERWISE NOTED.
8. IT IS UNLAWFUL TO DISTURB ANY GRAVE OR GRAVE MARKER. ACCORDINGLY, ANY GRAVE OR ANY OBJECT OR STRUCTURE MARKING A PLACE OF BURIAL IDENTIFIED DURING THE SURVEY. PROPERTY RESEARCH OR PLAN PREPARATION OR AS DENOTED ON THIS PLAN, ACRES OF VIRGINIA, INC. AND THIS SURVEYOR EXPRESSLY DISCLAIM ANY RESPONSIBILITY (MONETARY OR OTHERWISE) FOR THE DESTRUCTION, REMOVAL OR DISTURBANCE OF ANY GRAVES OR GRAVE MARKERS THAT MAY NOT HAVE BEEN DETECTED OR SHOWN ON THIS PLAN AS WELL AS ANY GRAVES OR GRAVE MARKERS THAT HAVE BEEN SHOWN.
9. PRIOR TO THE IMPROVEMENT OR DISTURBANCE OF ANY LOT IN THE TOWN BY ANY PERSON(S) OR ENTITY THE PLANNING DEPARTMENT SHALL BE CONTACTED CONCERNING, BUT NOT LIMITED TO, THE CURRENT ZONING, BUILDING SETBACK REQUIREMENTS, WATER OR SEWER SYSTEMS, HEALTH DEPARTMENT REQUIREMENTS, EROSION AND SEDIMENT CONTROL REQUIREMENTS, AND PRIVATE STREETS, PERMITS, ETC. STATE AND FEDERAL AGENCIES SHALL ALSO BE CONTACTED PRIOR TO ANY IMPROVEMENT OR DISTURBANCE TO THE PROPERTY, BY ANY PERSON OR ENTITY, CONCERNING BUT NOT LIMITED TO ALL OF THE AFOREMENTIONED REASONS AND TO INSURE THAT THEY COMPLY WITH THE CURRENT LAWS GOVERNING THE DISTURBANCE OR IMPROVEMENT OF THE PROPERTY.
10. THIS PROPERTY IS ZONED M-INDUSTRIAL. PROPOSED ZONE CHANGE TO R-2 MEDIUM DENSITY RESIDENTIAL.
11. THESE LOTS ARE CURRENTLY SERVED BY TOWN OF ALTAVISTA WATER AND SEWER.
12. SETBACK REQUIREMENTS
FRONT YARD = 35'
SIDE YARD = 10', A CORNER LOT 20'
REAR YARD = 25'
13. EACH LOT ON THE SITE PLAN HAS TWO OFF STREET 9' X 18' PARKING SPACES AS REQUIRED BY SEC. 86.566 OF THE ZONING ORDINANCE.
14. PER ZONING CODE 86.565 EACH LOT HAS ACCESS TO THE STREET/ALLEY. EACH VEHICLE CAN MOVE FREELY WITHOUT MOVING ANOTHER VEHICLE.
15. PER ZONING CODE SEC. 86-314 ALL BUILDINGS WILL BE POSTED WITH ADDRESS NUMBERING VISIBLE FROM RIGHT OF WAYS.
16. ALL SHEDS/GARAGES WITHIN THE ALLEY ARE TO BE DEMOLISHED.
17. THE ALLEY SHALL BE GRADED WIDEN BY WAY OF EASEMENTS AND WILL BE SURFACE TREATED. THE TOWN OF ALTAVISTA WILL PROVIDE THE REQUIRED MAINTENANCE AFTER THE INITIAL CONSTRUCTION WORK IS COMPLETED.
18.
 - EACH UNIT WILL BE SUPPLIED ITS OWN TRASH RECEPTACLE. A PRIVATE LICENSED TRASH COMPANY WILL REMOVE THE TRASH ON A WEEKLY BASIS.
 - ALL SHEDS AND GARAGES WITHIN THE ALLEY ARE TO BE DEMOLISHED.
 - J.C.J. HOLDINGS, LLC MANAGEMENT FIRM WILL BE RESPONSIBLE FOR GROUND MAINTENANCE.
 - THERE WILL BE NO ADDITIONS OR EXPANSIONS THE EXISTING DUPLEX UNITS.
 - THESE DUPLEX UNITS WILL BE USED AS MARKET RATE RESIDENTIAL RENTALS UNITS ONLY.

SITE

TOTAL ACREAGE TABULA

LOT 1	0.133
LOT 2	0.133
LOT 3	0.133
LOT 4	0.133
LOT 5	0.133
LOT 6	0.133
TOTAL ACREAGE =	0.798

TOTAL ACREAGE TABULA

LOT 8	0.133
LOT 9	0.133
LOT 10	0.133
LOT 11	0.133
LOT 12	0.133
TOTAL ACREAGE =	0.665

TOTAL ACREAGE TABULA

LOT 13	0.134
LOT 14	0.134
LOT 15	0.134
TOTAL ACREAGE =	0.402

TOTAL AREA OF LOTS
1 THRU 6, 8 THRU 12
AND 13 THRU 15
= 1.865 ACRES

LEGEND:

JG = UNDERGROUND

DI = DROP INLET

T = O.H. TELEPHONE

GV = GATE VALVE

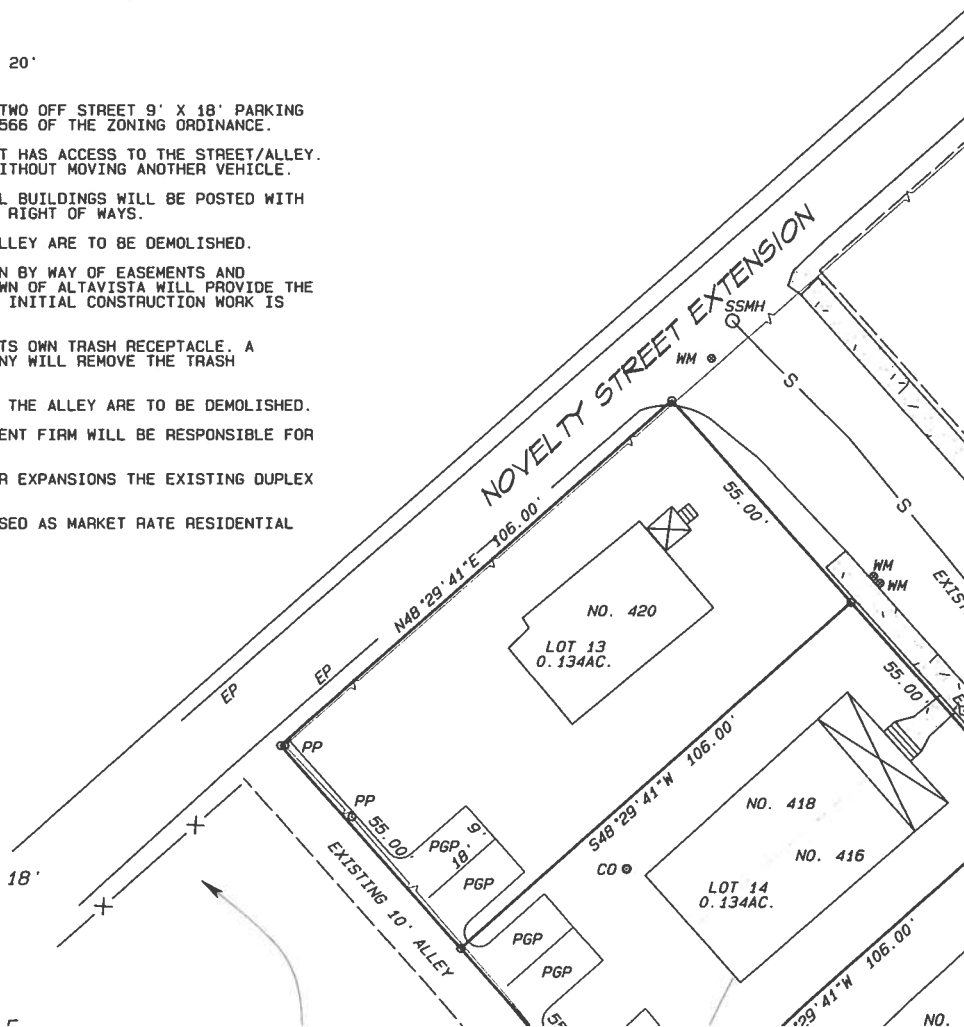
PGP = PROPOSED GRAVEL
PARKING SPACES = 9' X 18'

P. = PAGE

INSTR. = INSTRUMENT

NO. = NUMBER

SMMH = SANITARY SEWER MANHOLE



Permit #: 59
Permit Type: Rezoning
Address: 401 NOVELTY ST
City: ALTAVISTA
State: VA
Zip: 24517
Owner: JCJ Holdings LLC
Owner Address: P. O. Box 852
Owner City: Lynchburg
Owner State: VA
Owner Zip: 24505
Owner Phone:
Owner Email:
Receipt #: 26
Date: 05/09/2023
Paid By: Acres of Virginia, Inc.
Description: Rezoning Application
Payment Type: Check
Payment Type Description: \$400 application fee
Accepted By: Sharon D. Williams

Town of Altavista, VA
*** CUSTOMER RECEIPT ***
Oper: ALTADRW1 Type: OC Drawer: 1
Date: 5/09/23 02 Receipt no: 13111

Description	Quantity	Amount
25 PERMIT FEE - ZONING, SIGN,	1.00	\$100.00
401 NOVELTY ST JCJ HLDNGS		
25 PERMIT FEE - ZONING, SIGN,	1.00	\$300.00
401 NOVELTY ST-JCJ HLDNGS		

CMH
RESONINNG
401 NOVELTY STREET
JCJ HOLDINGS LLC
CK#44886 \$300 / CK#44908 \$100
PAID BY ACRES OF VIRGINIA, IN
SURVEYORS, ENGINEERS, AND
SOIL CONSULTANTS

Tender detail		
CK CHECK	44908	\$100.00
CK CHECK	44886	\$300.00
Total tendered		\$400.00
Total payment		\$400.00

Trans date: 5/09/23 Time: 11:14:00
*** THANK YOU FOR YOUR PAYMENT ***

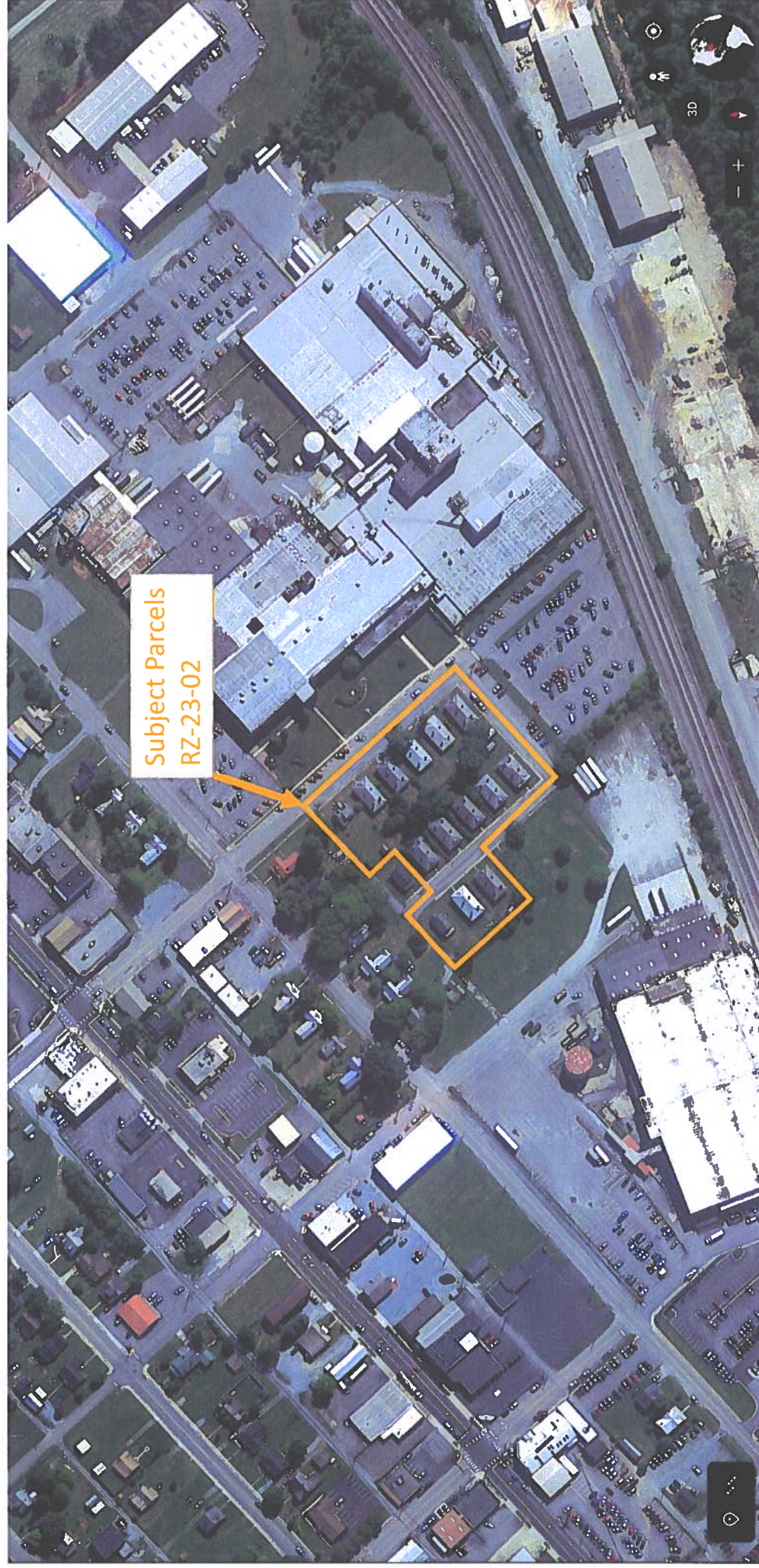
Fees Paid

Fee Name	Fee Type	Description	Factor	Total Fee Amount	Amount Paid
Rezoning	PLANNING & ZONING RELATED		0.00	400.00	400.00
				Total:	\$400.00

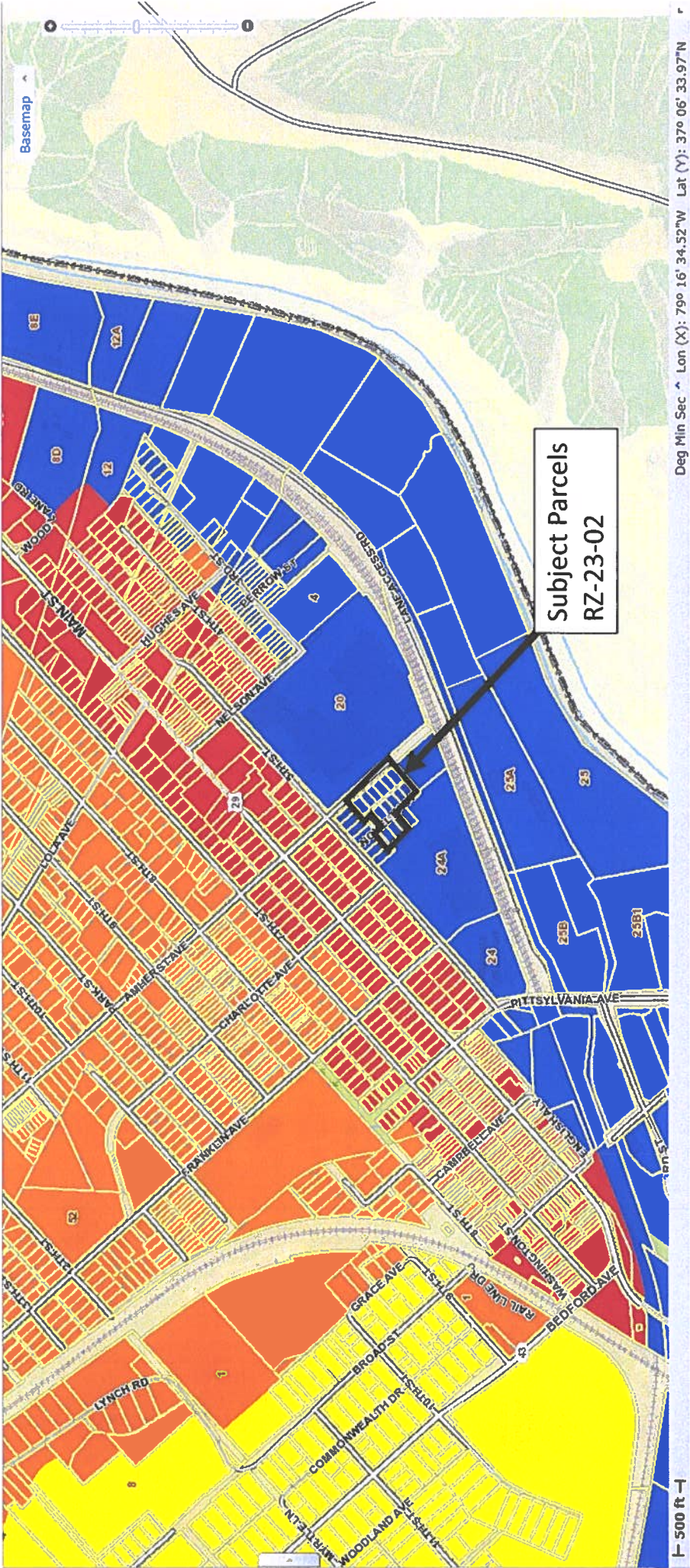
Oper: ALTADRW1 Type: OC Drawer: 1
Date: 5/09/23 02 Receipt no: 13111
25 PERMIT FEE - ZONING, SIGN,
401 NOVELTY ST-JCJ HLDNGS
1.00 \$100.00
MULTIPLE TENDER
Trans date: 5/09/23 Time: 11:14:00

Trans date: 5/09/23 Time: 11:14:00
MULTIPLE TENDER
401 NOVELTY ST-JCJ HLDNGS
1.00 \$300.00
25 PERMIT FEE - ZONING, SIGN,
Receipt no: 13111 Date: 5/09/23 02

Aerial Map – Amherst Ave and Novelty Street



Zoning Map – Amherst Ave and Novelty Street



Site Photos – Amherst Ave and Novelty Street
RZ-23-02

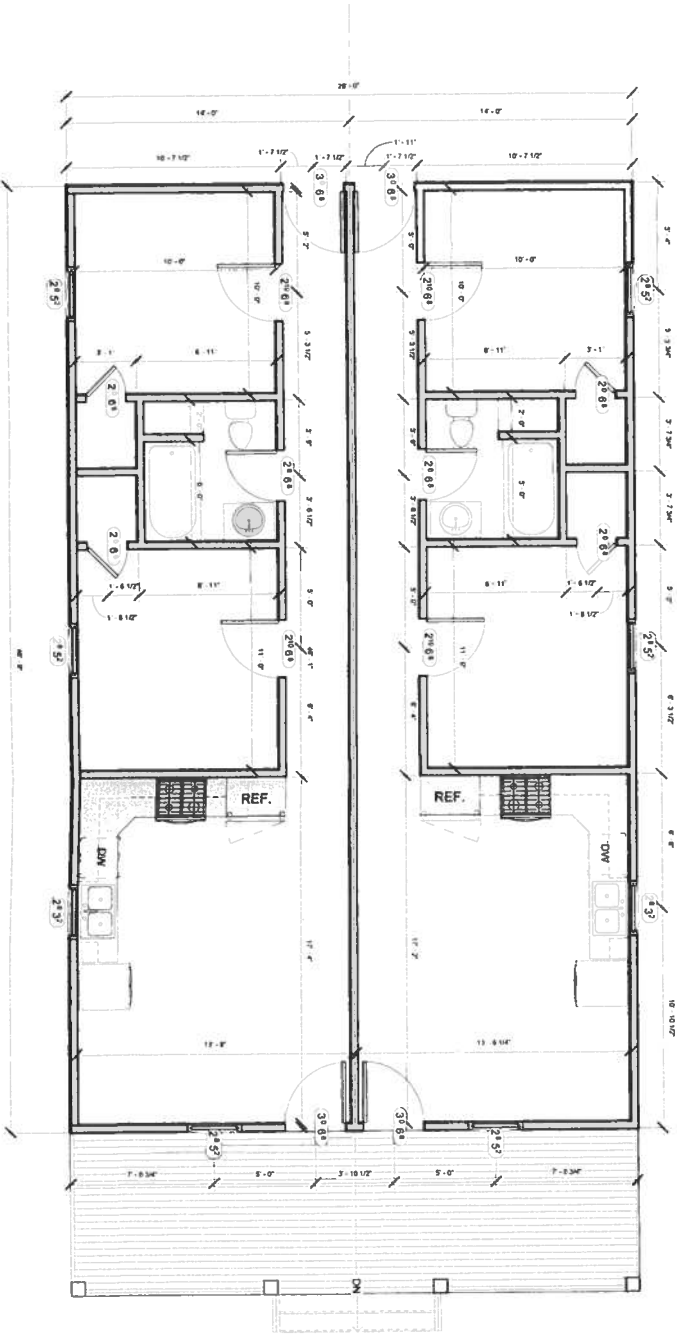


Site Photos – Amherst Ave and Novelty Street
RZ-23-02



Site Photos – Amherst Ave and Novelty Street
RZ-23-02





1
1st Floor
1/4" = 1'-0"

NBS - Altavista Duplex

Plans

THIS SET OF PLANS IS THE PROPERTY OF FISHER DRAFTING+DESIGN, INC. AND IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF FISHER DRAFTING+DESIGN, INC.

NBS - Altavista Duplex

FISHER
DRAFTING+DESIGN
1311 14th Street, Suite 200
Tomball, TX 77375
281-361-1111
www.fisherdrafting.com

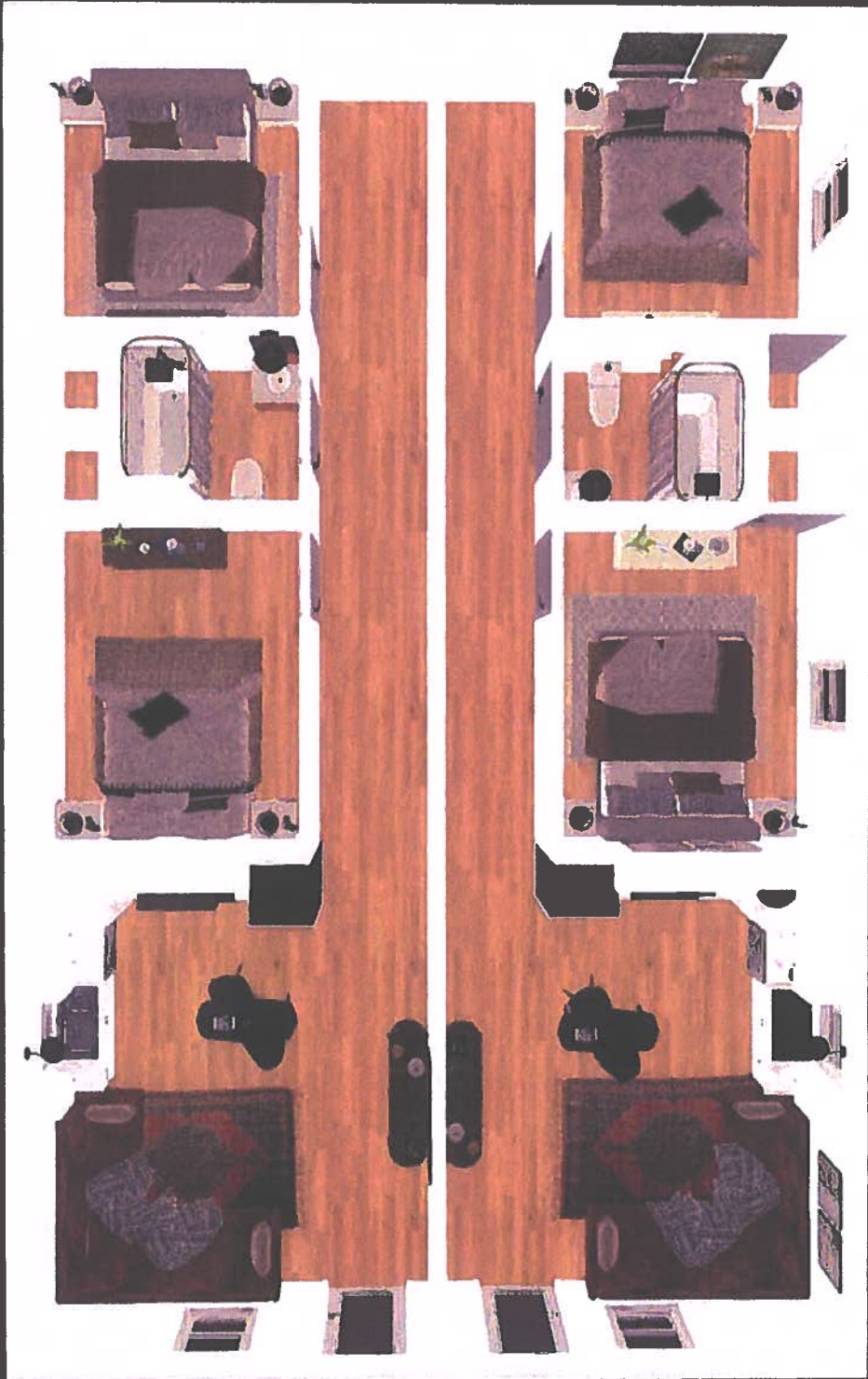


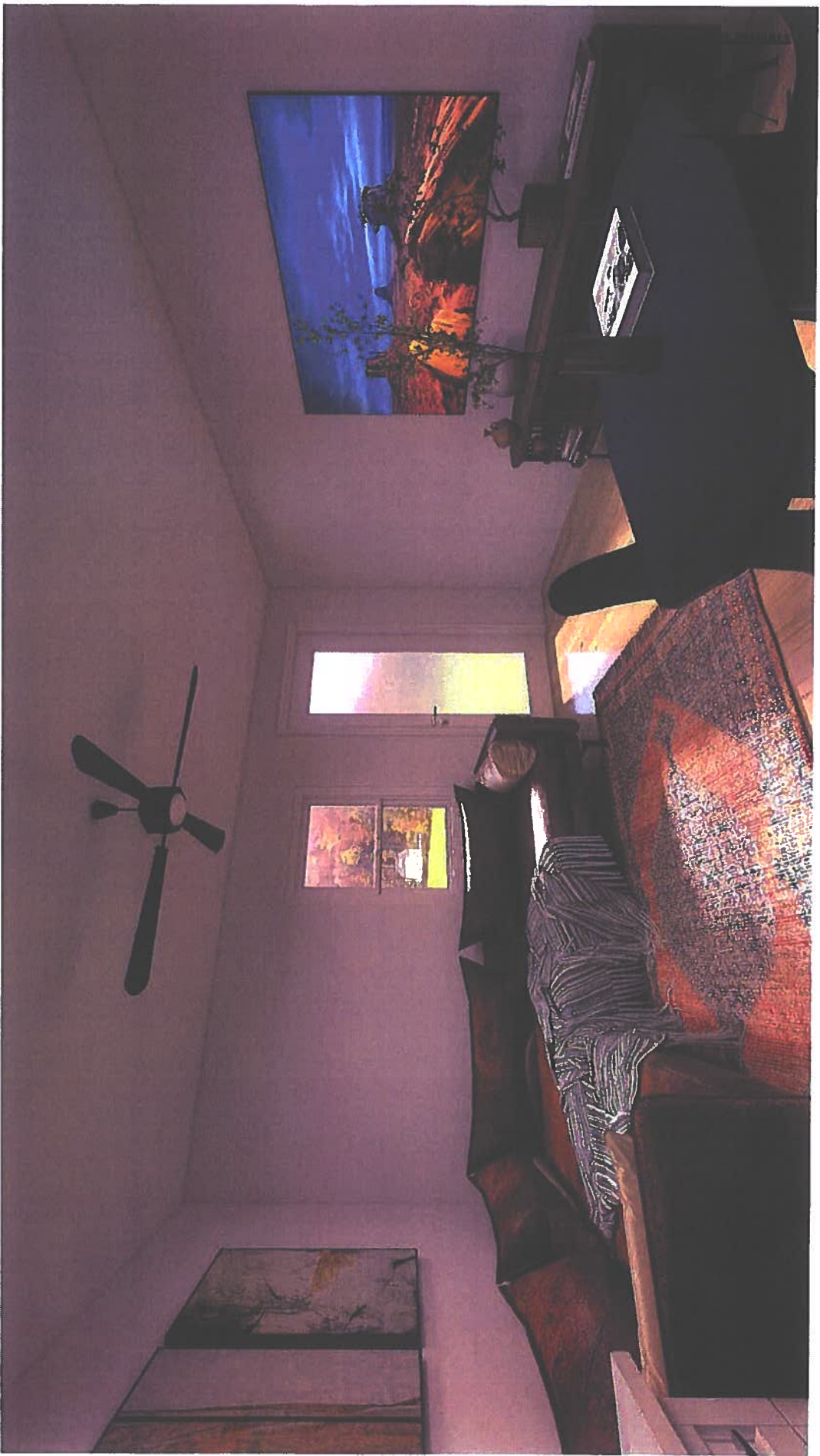
Altavista Remodel

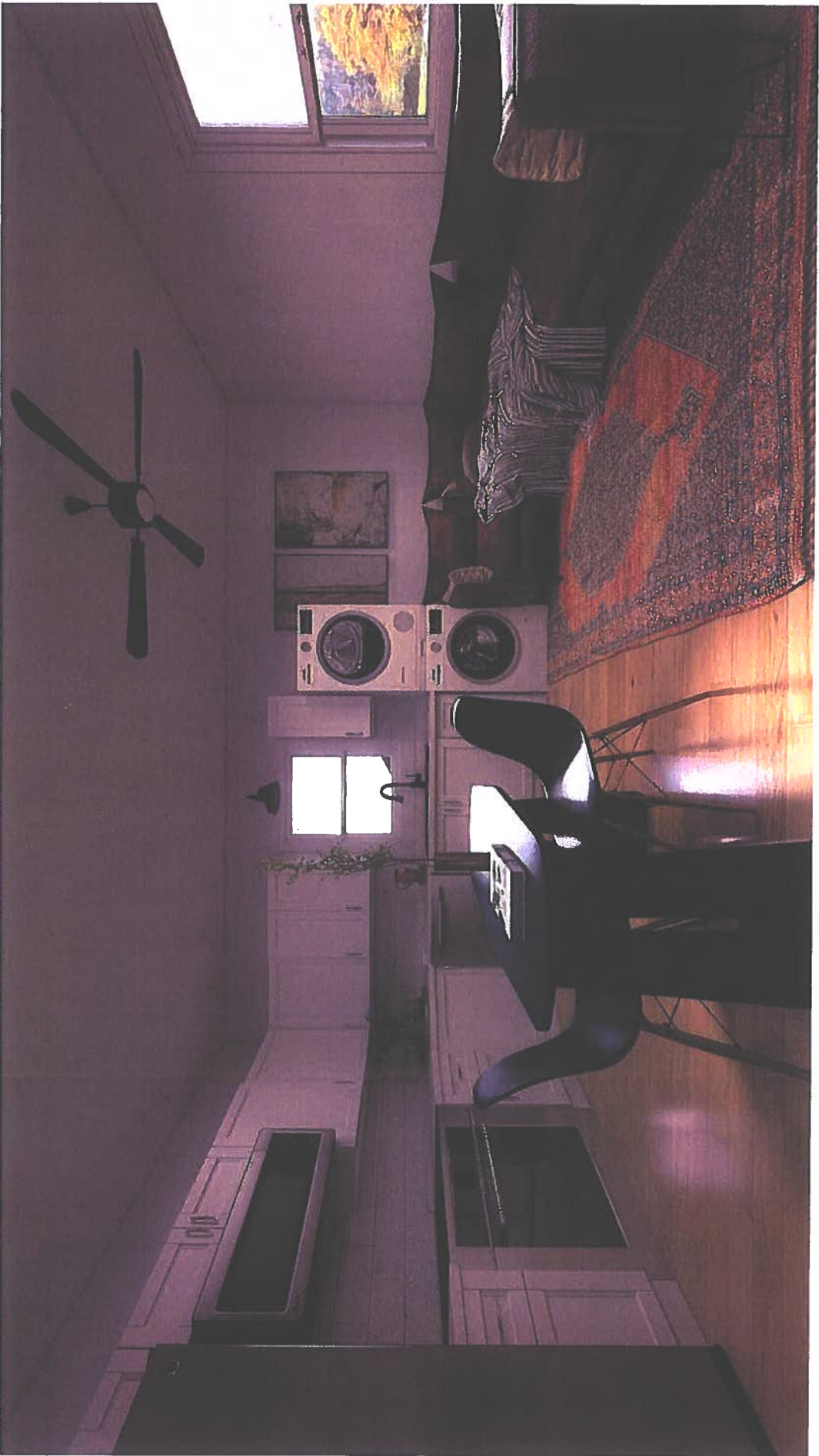


Design and Build

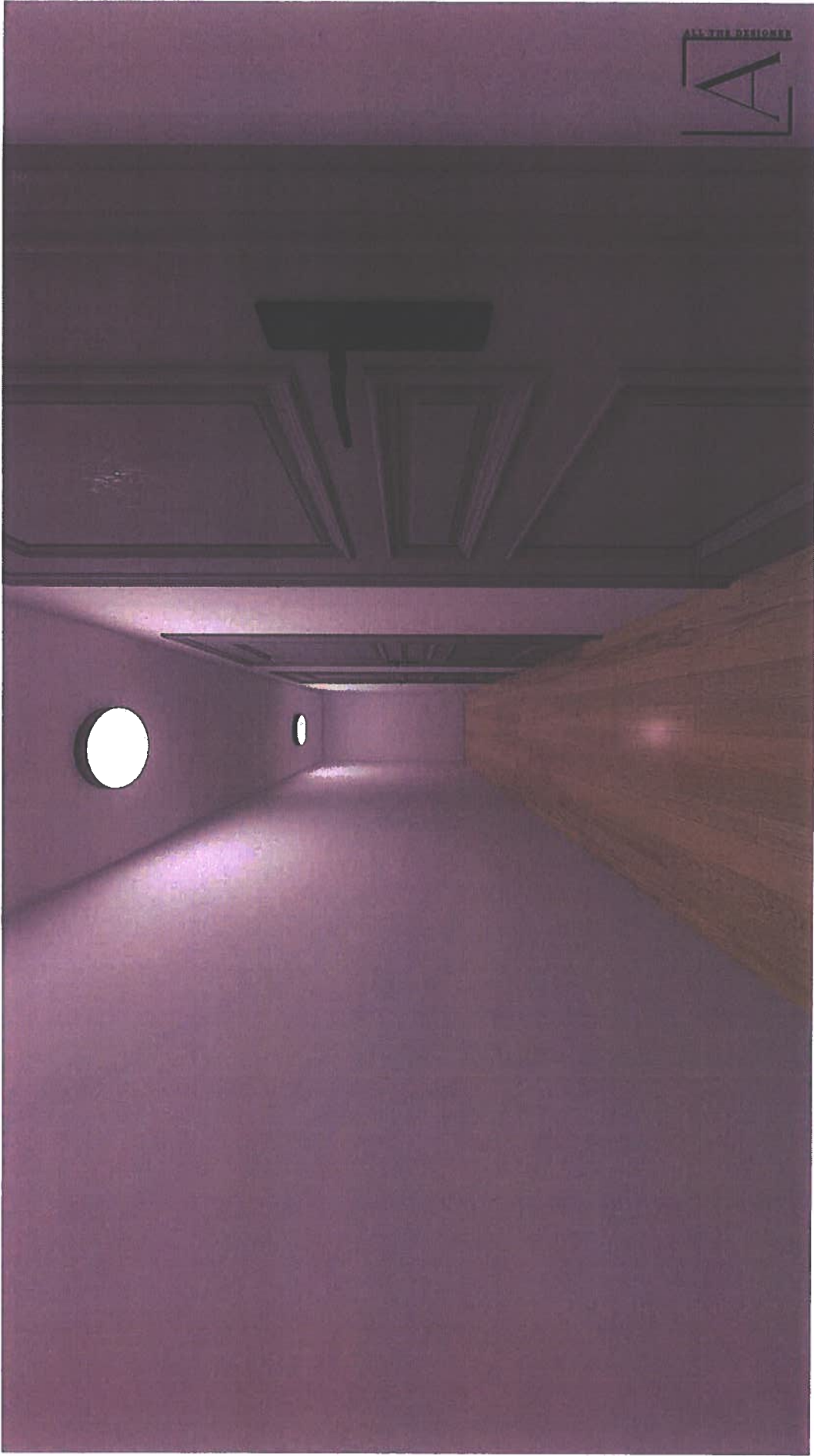












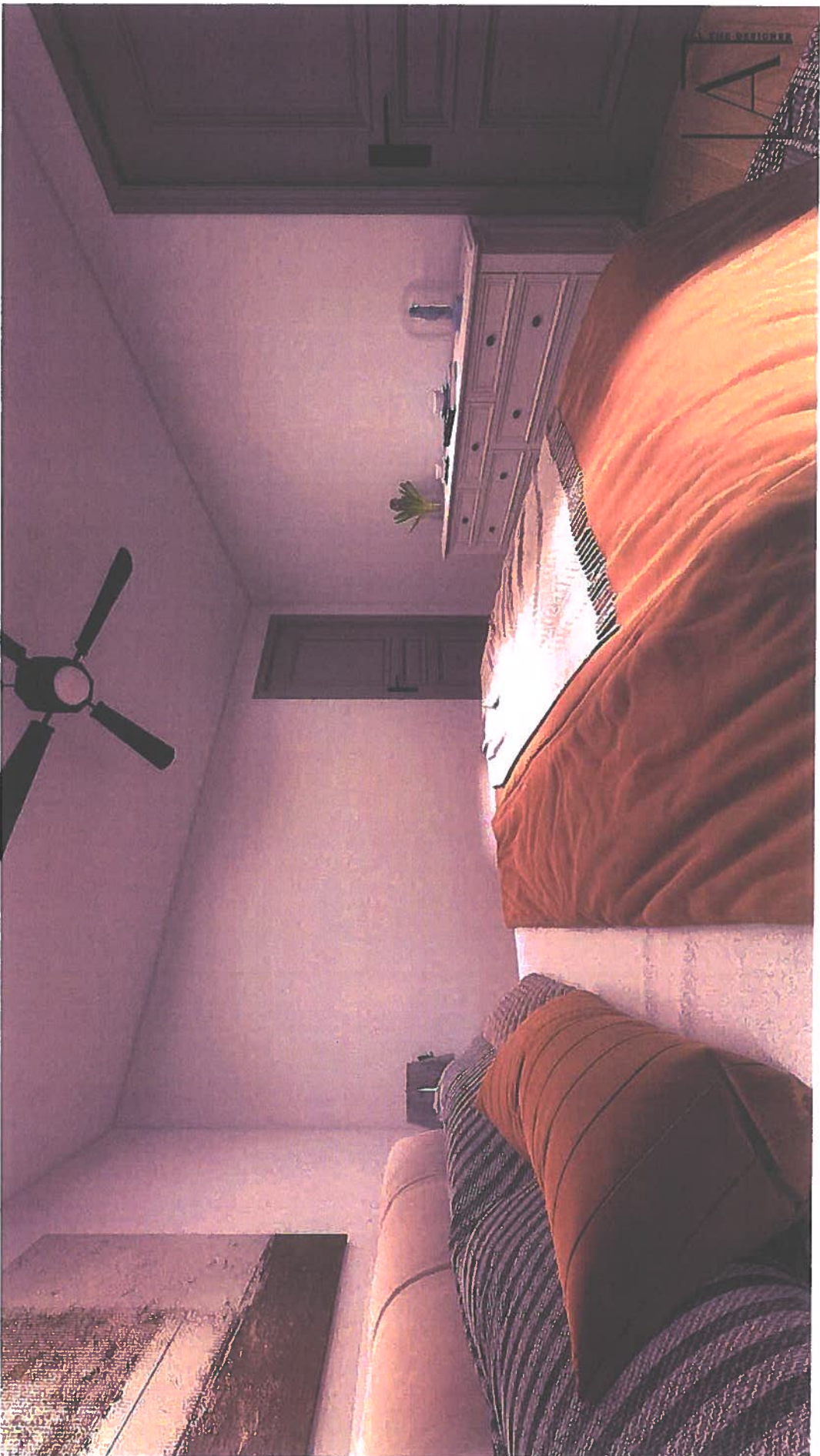
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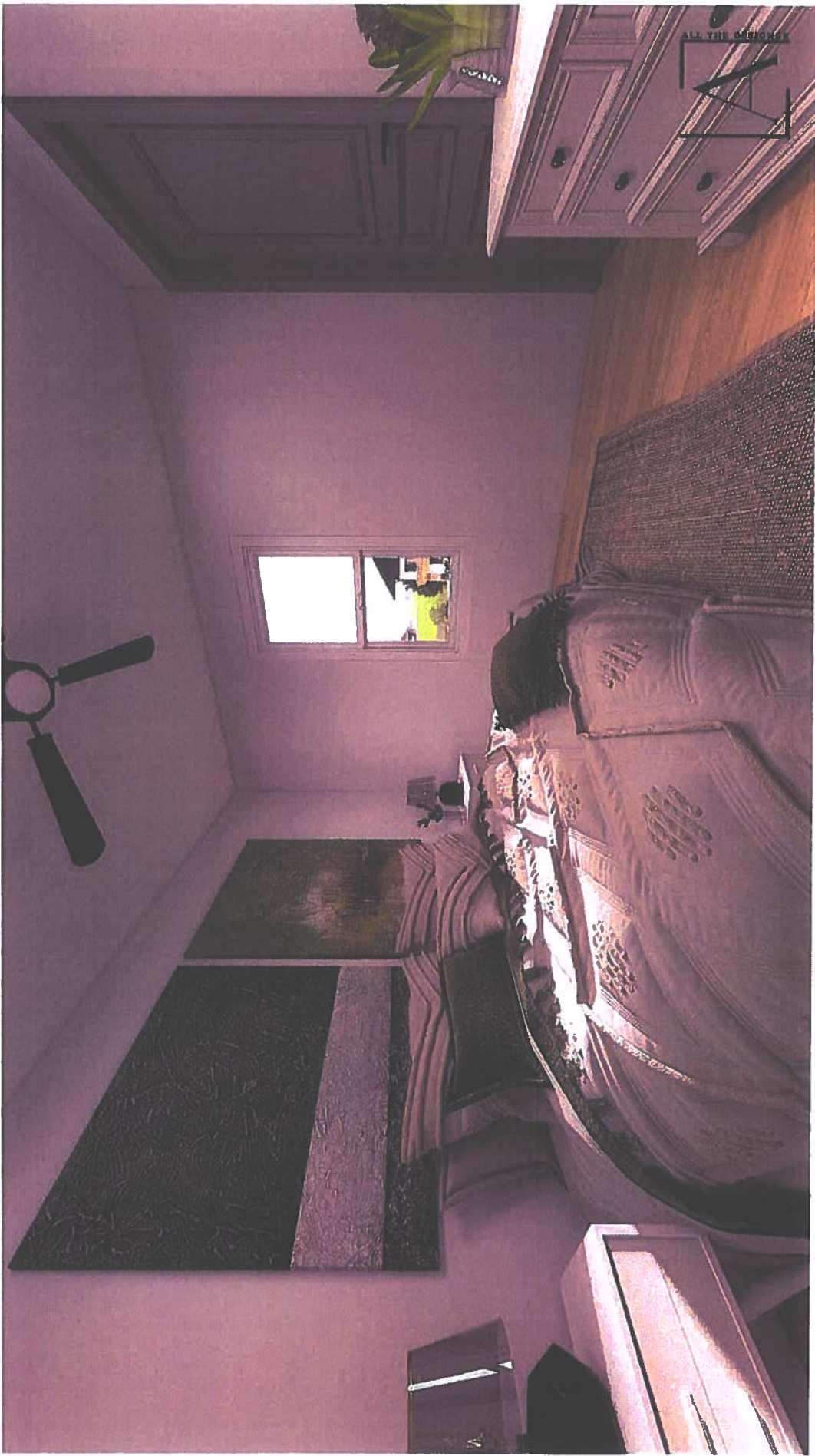


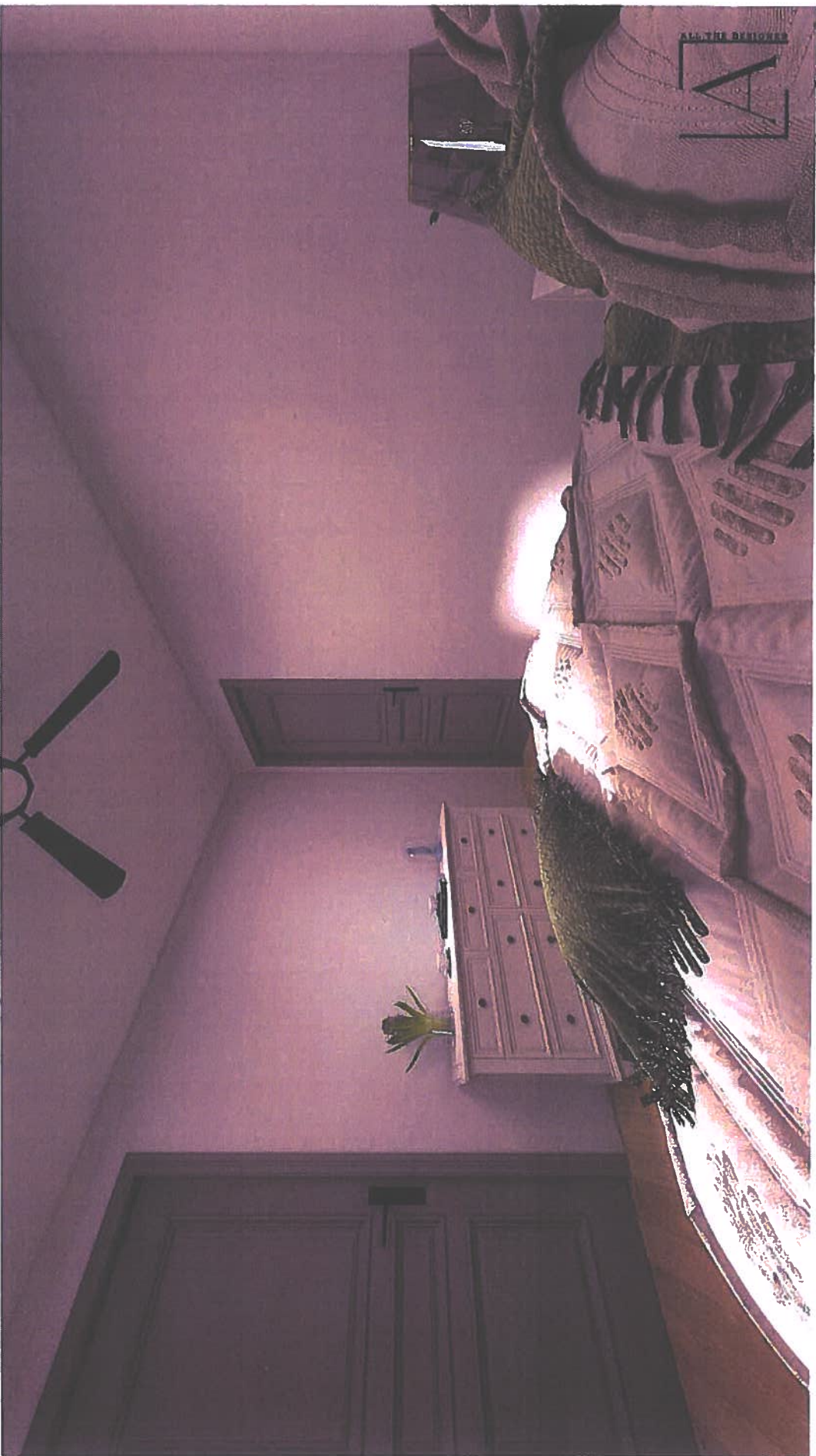


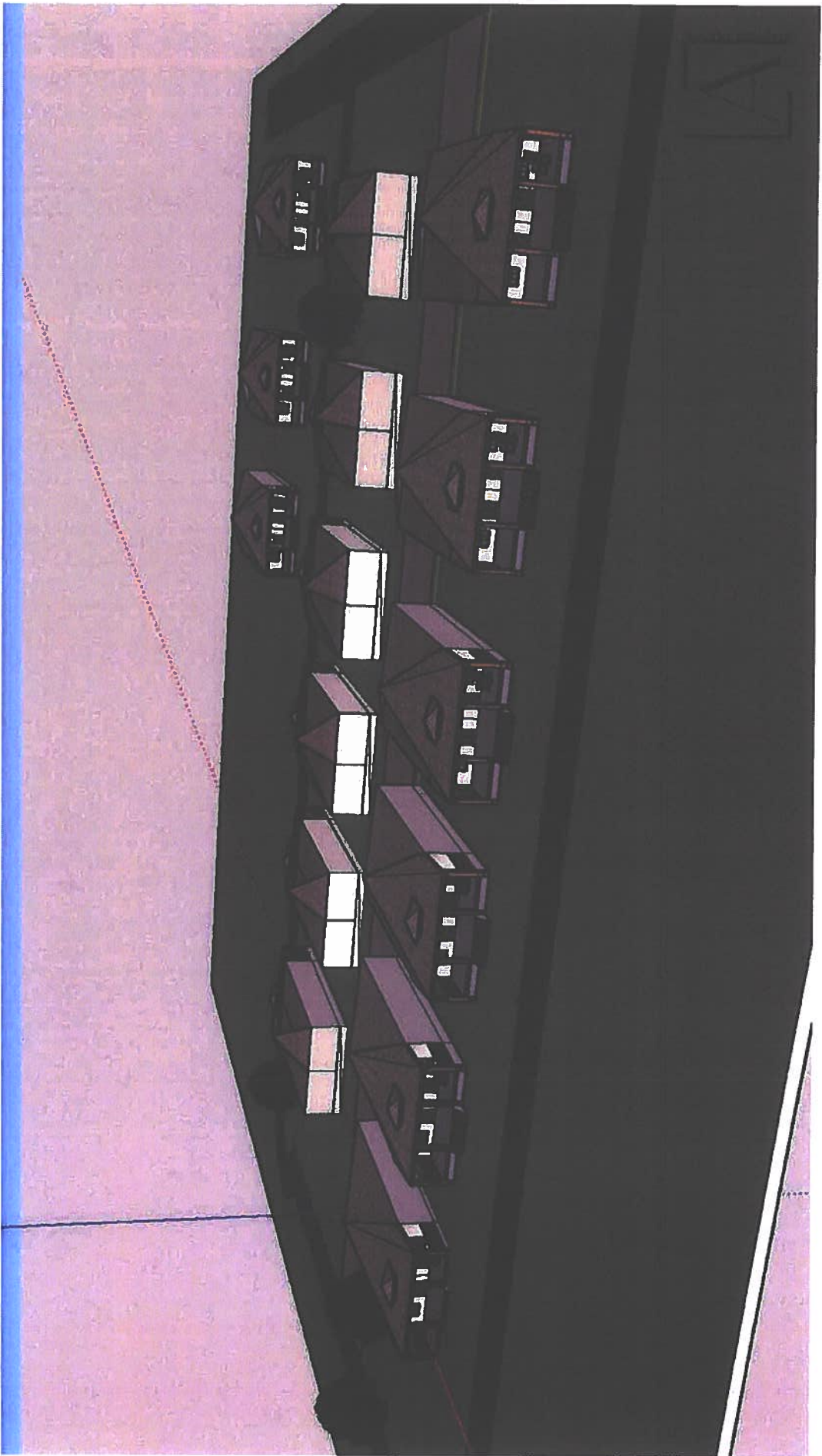


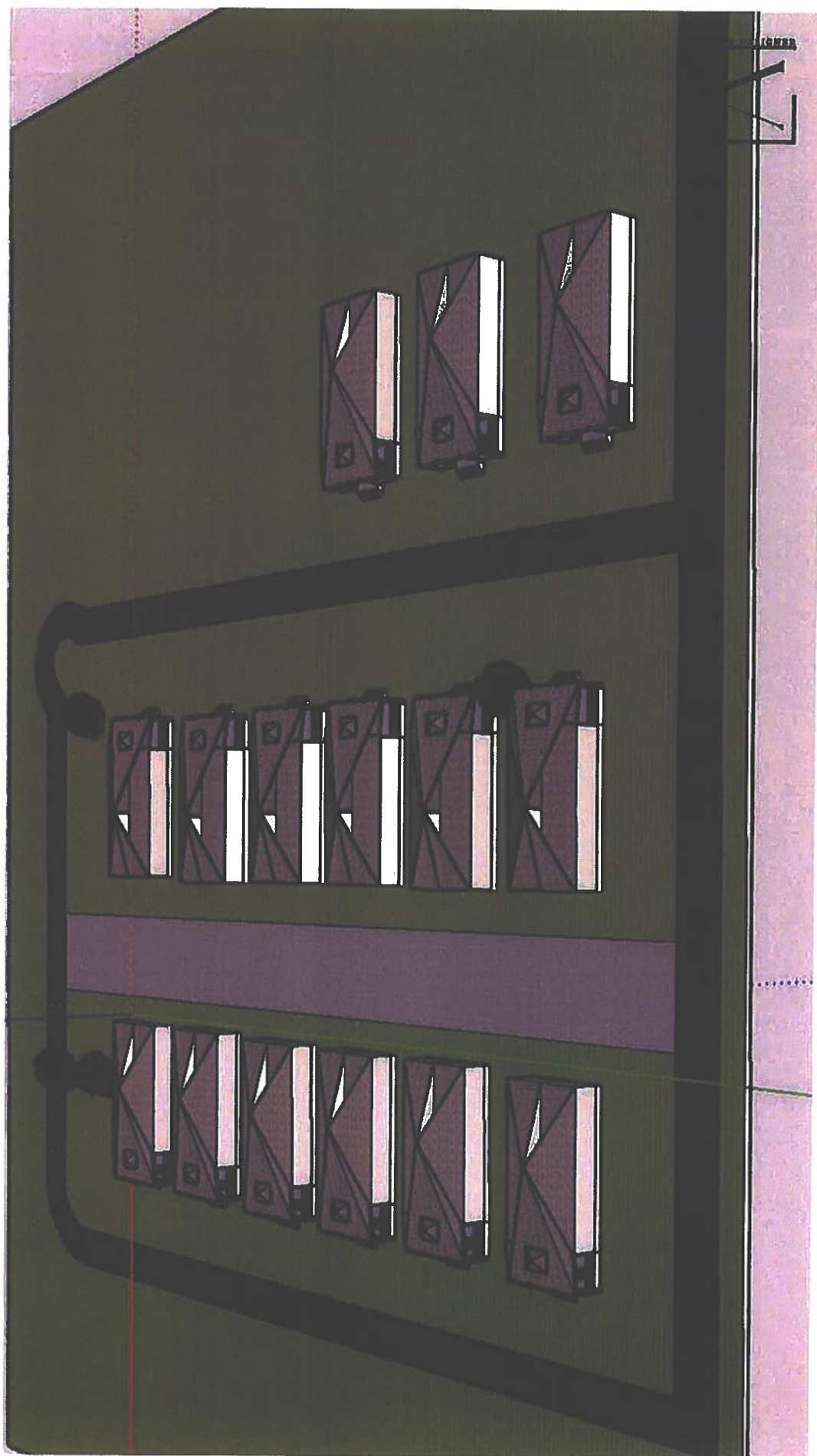
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TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 8.A

NEW BUSINESS

Title: Vista/Leggett Feasibility Study

Staff Resource: Town Manager Gary Shanaberger

Action(s):

Receive Update

Explanation:

Mike Griffin, with CJMW, will share with Town Council the results of their "listening session", held earlier on this date, with Town Partners and local business owners, pertaining to the Vista/Leggett Project.

Background:

The Town of Altavista retained CJMW to conduct a Feasibility Study for the Vista/Leggett Project.

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.A

UNFINISHED BUSINESS

Title: Town Code Amendment - Altavista Fire Company

Staff Resource: Town Manager Gary Shanaberger and Town Attorney John Eller

Action(s):

Review draft amendment, and approve as presented; or direct Staff to changes.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment. Repeal of Fire Department Ordinance

An Ordinance to repeal, amend and re-ordain Section 2-131 of the Code of the Town of Altavista, 1968, relating to the Altavista Volunteer Fire Company, Inc.

Be it ordained by the Town Council of the Town of Altavista:

1. That Section 2-131 be amended as follows:

Sec. 2-131. Altavista Volunteer Fire Company, Inc.

A. The Altavista Volunteer Fire Company, Inc. has been chartered as a non-profit non-stock corporation pursuant to authority of the Town of Altavista under Sec. 15.2-955 of the Code of Virginia and is hereby declared to be the official provider of fire fighting services within the Town of Altavista and the same shall be headquartered within the corporate limits of the Town of Altavista.

B. The Altavista Volunteer Fire Company, Inc. shall be governed by a Board of Directors consisting of seven members to be composed as follows: No less than five of such directors shall be "outside" directors who are not members of the Altavista Volunteer Fire Company, Inc. All members of the Board shall be residents of the Altavista Fire District; a minimum of three members shall be residents of the Town of Altavista and a maximum of four directors may be residents of the area of the Fire District outside the Town. One member of the Board of Directors may be a member of the Altavista Town Council.

C. The corporation shall be audited on an annual basis by a Certified Public Accountant selected by the Board of Directors.

D. The Altavista Volunteer Fire Company, Inc. will provide fire protection services in the Altavista Fire District both within and without the Town limits and in said capacity will operate in Campbell County. Accordingly, the Altavista Volunteer Fire Company, Inc. shall operate under the standard operating procedures as maintained and distributed by the Campbell County Director of Public Safety.

~~E. The Altavista Volunteer Fire Company, Inc. shall not solicit donations from any individual who resides within the Corporate Limits of the Town of Altavista either through its members or by agents acting on its behalf.~~



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.B

UNFINISHED BUSINESS

Title: Ordinance Granting a Franchise to Brightspeed of Virginia
Staff Resource: Matthew Perkins, Assistant Town Manager

Action(s):

Review and Approval of Ordinance No.: FO-2023-01

Explanation:

Town Staff, including Altavista Town Attorney John Eller, have been working with Brightspeed of Virginia in finalizing the ordinance acceptable to each party for the granting a franchise to Brightspeed. That work has been completed and the draft document is presented to Town Council for their review, discussion and approval.

Background:

At the April 25, 2023 Town Council Work Session, Council members heard a presentation lead by Richard Schollmann, VA Government Affairs Director for Brightspeed, and who was joined by Alonzo Mitchell and Jim Horn also of Brightspeed. No formal action was taken by Council at that time though Staff was directed to work with Brightspeed to develop an acceptable franchise ordinance.

Staff discussed with Brightspeed the build-out and availability of fiber. Though the new offering of fiber will be available to customers in Town, and encouraged by Brightspeed to move to fiber, none of the existing cooper customers will be converted automatically. Brightspeed is not discontinuing the cooper service at this time.

Funding Source(s):

N/A

Attachments: *(click item to open)*

[*attachment. Brightspeed-Franchise-Agreement_Altavista-VA_v.final-draft*](#)

ORDINANCE NO.:
FO-2023-01

AN ORDINANCE GRANTING A FRANCHISE TO BRIGHTSPEED OF VIRGINIA, LLC, F/K/A CENTRAL TELEPHONE COMPANY OF VIRGINIA, ON BEHALF OF ITSELF AND ITS OPERATING AFFILIATES ("BRIGHTSPEED") TO OPERATE AND MAINTAIN A TELECOMMUNICATIONS SYSTEM ("THE SYSTEM") IN THE TOWN OF ALTAVISTA, VIRGINIA ("THE TOWN").

The Town hereby ordains that it is in the public interest to grant Brightspeed a Franchise to operate the System pursuant to the terms and conditions contained herein.

SECTION 1. Grant of Franchise. The Town hereby grants to Brightspeed the right, privilege and authority to construct, install, maintain, operate, upgrade, replace, renovate, adjust, protect, support, raise, lower, disconnect, remove and relocate its cables, poles, pedestals, boxes, wires, conduits, conductors, pipes and related appurtenances ("Facilities") for its System in, under, along, over and across the present and future streets, alleys and public ways of the Town ("Public Ways"), for the purpose of providing telecommunication services to the Town's inhabitants and businesses.

SECTION 2. Acceptance by Brightspeed. Within sixty (60) days after the passage of this Ordinance by the Town, Brightspeed shall file a signed copy thereof with the Town Recorder, otherwise the Ordinance and the rights granted herein shall be null and void.

SECTION 3. Term. The Term of this Franchise is five (5) years commencing on the date of Acceptance by Brightspeed as set forth in Section 2, above. This Franchise will automatically renew for two additional five (5) year terms (the "Renewal Terms"), upon the same terms and conditions set forth herein unless either party notifies the other in writing of its desire to modify the terms of the franchise not less than sixty (60) days prior to the expiration of the preceding term.

SECTION 4. Franchise Fee. Within sixty (60) days after the date of Brightspeed's Acceptance of this Ordinance and until its expiration, Brightspeed will pay the Town one percent (%) of Brightspeed's local exchange access service Gross Revenue (as defined in Appendix A hereto). Payment shall be made quarterly within sixty (60) days after the end of each quarter during the Term of this Franchise.

SECTION 5. Records Inspection. Brightspeed shall make available to the Town, upon reasonable advance written notice of no less than sixty (60) days, such information pertinent only to enforcing the terms of this Ordinance in such form and at such times as Brightspeed can reasonably make available. Subject to applicable laws, any information that is provided to the Town and/or that the Town reviews *in camera* is confidential and proprietary and shall not be disclosed or used for any purpose other than verifying compliance with the terms of this Ordinance. Any such information provided to the Town shall be immediately returned to Brightspeed following review. The Town will not make copies of such information.

SECTION 6. Non-Exclusive Franchise. The right to use and occupy the Public Ways of the Town shall be nonexclusive, and the Town reserves the right to use the Public Ways for itself or any other entity. The Town's use, however, shall not unreasonably interfere with Brightspeed's Facilities.

SECTION 7. City Regulatory Authority. The Town reserves the right to adopt such additional ordinances and regulations as may be deemed necessary in the exercise of its police power for the protection of the health, safety and welfare of its citizens and their properties consistent with applicable federal and state law.

SECTION 8. Indemnification. The Town shall not be liable for any property damage or loss or injury to or death of any person that occurs in the construction, operation or maintenance by Brightspeed of its Facilities. Brightspeed shall indemnify, defend and hold the Town harmless from and against third party claims, demands, liens and all liability or damage of whatsoever kind on account of Brightspeed's use of the Public Ways. The Town shall: (a) give prompt written notice to Brightspeed of any claim, demand or lien with respect to which the Town seeks indemnification hereunder; and (b) permit Brightspeed to assume the defense of such claim, demand, or lien. Brightspeed shall not be subject to liability for any settlement made without its consent. Notwithstanding the other provisions contained herein, Brightspeed shall in no event be required to indemnify the Town for any claims, demands, or liens arising from the negligence or wrongful actions or inactions of the Town, its officials, boards, commissions, agents, contractors, and/or employees.

SECTION 9. Insurance Requirements. Brightspeed will maintain in full force and effect for the Term of the Franchise, at Brightspeed's expense, a comprehensive liability insurance policy written by a company authorized to do business in the Commonwealth of Virginia, or will provide self-insurance reasonably satisfactory to the Town, protecting it against liability for loss, personal injury and property damage occasioned by the operation of the System by Brightspeed. Such insurance will be in an amount not less than \$1,000,000.00. Brightspeed will also maintain Worker's Compensation coverage throughout the term of this Franchise as required by law. The Town may review the status of Brightspeed's insurance at www.Brightspeed.com/moi.

SECTION 10. Annexation. When any territory is approved for annexation to the Town, the Town shall within ten (10) business days provide by certified mail to Brightspeed: (a) each site address to be annexed as recorded on City assessment and tax rolls; (b) a legal description of the proposed boundary change; and (c) a copy of the Town's ordinance approving the proposed annexation.

SECTION 11. Plan, Design, Construction, and Installation of Brightspeed's Facilities.

11.1 All Facilities under authority of this Ordinance shall be used, constructed, and maintained in accordance with applicable law.

11.2 Brightspeed shall, prior to commencing new construction or major reconstruction work in Public Ways or other public places, apply for any required permit from the Town, which permit shall not be unreasonably withheld, conditioned, or delayed. Brightspeed will abide by all applicable ordinances and reasonable rules, regulations, and requirements of the Town consistent with applicable law, and the Town may inspect the manner of such work and require remedies as

may be reasonably necessary to assure compliance. Notwithstanding the foregoing, Brightspeed shall not be obligated to obtain a permit to perform emergency repairs.

11.3 To the extent practical and consistent with any permit issued by the Town, all Facilities shall be located so as to cause minimum interference with the Public Ways and shall be constructed, installed, maintained, renovated, or replaced in accordance with applicable and lawful rules, ordinances and regulations of the Town.

11.4 If, during the course of work on its Facilities, Brightspeed causes damage to or alters the Public Way or other public property, Brightspeed shall replace and restore such Public Way or public property at Brightspeed's expense to a condition reasonably comparable to the condition that existed immediately prior to such damage or alteration.

11.5 Brightspeed shall have the right to excavate the Public Ways subject to reasonable conditions and requirements of the Town. Before installing new underground facilities or replacing existing underground facilities, each party shall first notify the other of such work in accordance with applicable law. In no event will the Town be required to secure Brightspeed's permission or consent to operate or construct in the Town's Public Ways. To the extent practicable under the circumstances, each party may allow the other party, at its own expense, to share a trench for laying its own facilities therein, provided that such action will not unreasonably interfere with the first party's use of the trench or unreasonably delay project completion.

11.6 Nothing in this Ordinance shall be construed to prevent the Town from constructing, maintaining, repairing, or relocating its sewers, streets, water mains, sidewalks, or other public property. However, before commencing any work within a Public Way that may affect Brightspeed's Facilities, the Town shall give written notice to Brightspeed in accordance with applicable law, and all such work shall be done, insofar as practicable, in such a manner as not to obstruct, injure, or prevent the free use and operation of either Party's Facilities. The two parties shall work together to ensure that all of their facilities are protected and the project is completed.

11.7 Brightspeed shall not attach to, or otherwise use or commit to use, any pole owned by City until a separate pole attachment agreement has been executed by the parties.

SECTION 12. Relocation of Facilities.

12.1 Relocation for the Town. Brightspeed shall, upon receipt of advance written notice of not less than one hundred twenty (120) days, protect, adjust, support, raise, lower, temporarily disconnect, relocate, or remove any Brightspeed property located in a Public Way when required by the Town consistent with its police powers. Brightspeed shall be responsible for any costs associated with these obligations to the same extent as other users of the respective Public Way and as otherwise required by applicable state or federal law.

12.2 Relocation for a Third Party. Brightspeed shall, at the request of any person holding a lawful permit issued by the Town, protect, adjust, support, raise, lower, temporarily disconnect, relocate, or remove any Brightspeed property located in a Public Way, provided that the cost of such action is borne by the person requesting it and Brightspeed is given reasonable advance written notice. In such situation, Brightspeed may also require advance payment. For purposes of this

subsection 12.2, “reasonable advance written notice” shall mean no less than thirty (30) days for a temporary relocation, and no less than one hundred twenty (120) days for a permanent relocation.

12.3 Alternatives to Relocation. Brightspeed may, after receipt of written notice requesting a relocation of Facilities, submit to the Town written alternatives to such relocation. Such alternatives shall include the use and operation of temporary transmitting facilities in adjacent Public Ways. The Town shall promptly evaluate such alternatives and advise Brightspeed in writing if one or more of the alternatives are suitable. If requested by the Town, Brightspeed shall promptly submit additional information to assist the Town in making such evaluation. The Town shall give each alternative proposed by Brightspeed full and fair consideration. In the event the Town ultimately determines that there is no other reasonable alternative, Brightspeed shall relocate the components of the System as otherwise provided herein. Notwithstanding the foregoing, Brightspeed shall in all cases have the right to abandon the Facilities.

SECTION 13. Vegetation Management. Brightspeed shall have the authority to trim trees and other natural growth in the Public Ways to access and maintain the Facilities in compliance with applicable law and industry standards. This grant shall in no way impose a duty on Brightspeed; instead, this grant gives permission to Brightspeed should Brightspeed elect to conduct such activities from time-to-time to access and maintain its Facilities.

SECTION 14. Renewal. At least one hundred twenty (120) days prior to the expiration of this Franchise, Brightspeed and the Town shall either agree to extend the Term or use best faith efforts to renegotiate a replacement Franchise agreement.

SECTION 15. Revocation of Franchise for Noncompliance.

15.1 In the event that the Town believes that Brightspeed has not complied with the terms of the Franchise, the Town shall informally discuss the matter with Brightspeed. If these discussions do not lead to resolution of the problem, the Town shall notify Brightspeed in writing of the exact nature of the alleged noncompliance.

15.2 Brightspeed shall have thirty (30) days from receipt of the written notice described in subsection 15.1 to either respond to the Town, contesting the assertion of noncompliance, or otherwise initiate reasonable steps to remedy the asserted noncompliance issue, notifying the Town of the steps being taken and the projected date that they will be completed.

15.3 In the event that Brightspeed does not comply with subsection 15.2, above, the Town shall schedule a public hearing to address the asserted noncompliance issue. The Town shall provide Brightspeed at least ten (10) days prior written notice of and the opportunity to be heard at the hearing.

15.4 Subject to applicable federal and state law, in the event the Town, after the hearing set forth in subsection 15.3, determines that Brightspeed is noncompliant with this Ordinance, the Town may:

- A. Seek specific performance of any provision which reasonably lends itself to such remedy, as an alternative to damages; or

- B. Commence an action at law for monetary damages or other equitable relief; or
- C. In the case of substantial noncompliance with a material provision of the Ordinance, seek to revoke the Franchise in accordance with subsection 15.5.

15.5 Should the Town seek to revoke the Franchise after following the procedures set forth above, the Town shall give written notice to Brightspeed. Brightspeed shall have ninety (90) days from receipt of such notice to object in writing and state its reason(s) for such objection. Thereafter, the Town may seek revocation of the Franchise at a public hearing. The Town shall cause to be served upon Brightspeed, at least thirty (30) days prior to such public hearing, a written notice specifying the time and place of such hearing and stating its intent to revoke the Franchise. At the designated hearing, the Town shall give Brightspeed an opportunity to state its position on the matter, after which the Town shall determine whether or not the Franchise shall be revoked. Brightspeed may appeal the Town's determination to an appropriate court, which shall have the power to review the decision of the Town *de novo*. Such appeal must be taken within sixty (60) days of the issuance of the Town's determination. The Town may, at its sole discretion, take any lawful action which it deems appropriate to enforce its rights under this Ordinance in lieu of revocation.

15.6 Notwithstanding the foregoing provisions in this Section 15, Brightspeed does not waive any of its rights under applicable law.

SECTION 16. No Waiver of Rights. Neither the Town nor Brightspeed shall be excused from complying with any of the terms and conditions contained herein by any failure of the other, or any of its officers, employees, or agents, upon any one or more occasions to insist upon or to seek compliance with any such terms and conditions. Each party expressly reserves any and all rights, remedies, and arguments it may have at law or equity, without limitation, and to argue, assert, and/or take any position as to the legality or appropriateness of any provision in this Ordinance that is inconsistent with State or Federal law, as may be amended.

SECTION 17. Transfer of Franchise. Brightspeed's right, title, or interest in the Franchise shall not be sold, transferred, assigned, or otherwise encumbered without notice to the Town, except when said sale, transfer, assignment, or encumbrance is to an entity controlling, controlled by, or under common control with Brightspeed, or for transfers in trust, by mortgage, by other hypothecation, or by assignment of any rights, title, or interest of Brightspeed in the Franchise or Facilities in order to secure indebtedness.

SECTION 18. Amendment. Amendments to the terms and conditions contained herein shall be mutually agreed upon by the Town and Brightspeed and formally adopted by the Town Council as an ordinance amendment.

SECTION 19. Notices. Any notice required or permitted to be given hereunder shall be deemed sufficient if given by a communication in writing and shall be deemed to have been received (a) upon personal delivery or actual receipt thereof or (b) within two (2) business days after such notice is deposited in the United States Mail, postage prepaid, certified, and addressed to the Parties as set forth below:

The Town:
Town of Altavista
510 7th Street
P.O. Box 420
Altavista, VA 24517

Brightspeed:
1120 S. Tryon St., Ste. 700
Charlotte, NC 28203

SECTION 20. Publication. In accordance with Virginia Statute, the Town shall be responsible for publication of this Ordinance, and any amendments thereof. Brightspeed shall be responsible for payment of all necessary and reasonable costs of publication of this Ordinance, and any amendments thereof.

SECTION 21. Severability. If any section, sentence, paragraph, term or provision hereof is for any reason determined to be illegal, invalid, or superseded by other lawful authority, including any state or federal regulatory authority having jurisdiction thereof, or unconstitutional, illegal or invalid by any court of common jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such determination shall have no effect on the validity of any other section, sentence, paragraph, term or provision hereof, all of which will remain in full force and effect for the term of the Franchise or any renewal or renewals thereof.

CONSIDERED and APPROVED this ____ day of _____, 2023.

TOWN OF ALTAVISTA

By: _____
Michael E. Mattox, Mayor

ACCEPTED BY BRIGHTSPEED:

BY: _____

TITLE: _____

DATE: _____

APPENDIX A
LISTING OF SERVICE CATEGORIES INCLUDED IN “GROSS REVENUE”
FOR CALCULATION OF FRANCHISE FEES

Business Local Access—including Flat Rate, Multiparty, and Extended Area Service

Business Measured Usage Local Access Service

Flat Usage Local Access Trunks

Low Income Telephone Assistance Program Local Access

Measured Rate Local Access Trunk Usage

Message Rate Local Access Trunk Usage

Public Access Line (PAL) Service

Residential Local Access—including Flat Rate, Multiparty, and Extended Area Service

Residential Measured Usage

THE FOLLOWING IS A NON-EXCLUSIVE LISTING OF CATEGORIES OF REVENUE NOT REPRESENTING THE RETAIL SALE OF LOCAL ACCESS SERVICES AND THEREFORE EXCLUDED FROM THE DEFINITION OF “GROSS REVENUES” AND, THEREFORE, ARE NOT INCLUDED IN THE CALCULATION OF ANY FEE DUE TO THE TOWN

Proceeds from the sale of bonds, mortgages, or other evidence of indebtedness, securities, or stocks

Bad debt write-offs and customer credits

Revenue from directory advertising

Any amounts collected from customers that are to be remitted to a federal or state agency as part of a Universal Service Fund or other government program, including but not limited to support for the hearing impaired

Any amounts collected for taxes, fees, or surcharges and paid to the federal, state or local governments

Revenues from internet access

Revenues from digital or other electronic content, such as computer software, music and video downloads

Revenues from equipment sales, rentals, installation and maintenance

Revenues from any carrier purchased for resale

Revenues from private line services not for switched local access service



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.C

UNFINISHED BUSINESS

Title: Water Treatment Plant 1st floor painting (CIP Item)

Staff Resource: Tom Fore, Paul Hill and Polly Brown

Action(s):

Staff is seeking Council approval to award to the lowest bidder KT Painting

Explanation:

The Town solicited multiple painting contractors and only got two bids. This Item was approved in the CIP budget.

Background:

The 1st floor has not been painted in decades and because of leaking valves and actuators this work was deferred until all the leaks could be repaired.

Funding Source(s):

Enterprise CIP. the request was for \$25,000.00 originally but we will need an additional \$2,000.00. There should be enough funding left over in other CIP projects to cover the additional \$2000.00

Attachments: *(click item to open)*

[*1st Floor Painting Bids.pdf*](#)



PAINTING

KT Painting

Kevin Turner
4236 Rolling Hill Rd Red House, VA 23963
14346645075
ktpaintingva@gmail.com

ESTIMATE
EST0004
DATE
07/25/2023

TOTAL
USD \$27,000.00

TO

Water Treatment Plant

Pauline (Polly) R. Brown
20 Ricky Van Shelton Drive, Hurt VA 24563
☐ 434-324-7251
wtpoperator@altavistava.gov

DESCRIPTION	RATE	QTY	AMOUNT
Paint Walls in Pipe Gallery			
-First Floor.	\$10,000.00	1	\$10,000.00
-Paint white.			
Clean all Pipes & Paint/ Re-paint			
-Pipes that are currently painted will be repainted the same current color.	\$7,000.00	1	\$7,000.00
-Unpainted pipes will be painted a color identified by the Water Treatment Staff.			
-All piping colors paint will be OSHA approved; Orange, Blue, Green, and Red.			
Paint Gallery Floor			
-Paint with Gray Epoxy with Grit.	\$10,000.00	1	\$10,000.00

-Clean, prime, & paint grates before epoxy.

-Paint Grates with OSHA Yellow Color.

TOTAL

USD \$27,000.00

All Materials included.

No electrical conduit will be painted.

Half payment required on start date. Remaining payment due upon completion.



Town of Altavista

P.O. Box 420, 510 7th, Street
Altavista, Virginia 24517
Phone (434) 369-5001 Ext 163 Fax (434)-369-4369

REQUEST FOR BIDS

August 18, 2023

COMMODITY: Painting First Floor of Water Treatment Plant

TERMS: Paint walls on first floor in pipe gallery white. All pipes will be cleaned and repainted the same color as they are currently. Pipes that are not currently painted shall be cleaned and painted the color that will be identified by the water treatment plant staff. All piping paint must be OSHA colors. Orange, Blue, Green, and Red. The entire gallery floor is to be done with Gray Epoxy with grit. All grates in floor are to be cleaned and primed before painting and then painted with OSHA Yellow. No electrical conduit will be painted.. **Price quoted shall include all charges.**

BID/AWARD: Bids shall be submitted on this invitation bid form by 2:00 PM Local Prevailing Time on August 18, 2023, to the Town Hall Office by mail, hand delivery or fax to 434/369-4369 or scanned and e-mailed to pPhill@altavistava.gov. The Town of Altavista maintains the right to reject any or all bids for any reason.. Incomplete, unsigned bids and bids not submitted on this form will not be accepted. Exceptions to specifications will not be permitted. It is anticipated that awards will be made to the lowest responsive vendor on August 25, 2023, with Project Notice to Proceed to occur shortly thereafter.

IF ADDITIONAL INFORMATION IS NEEDED, PLEASE CONTACT
Polly Brown at 434-401-6149 or Paul Hill at 434-841-4638

See Terms Above					
Each		1	→	59,450. ⁰⁰	75 days

VENDOR NAME

Dynamik Construction Co., Inc

VENDOR ADDRESS

717 Royal Crescent Dr Richmond VA

23236

PHONE NUMBER

(804) 640-9102

FAX NUMBER

(804) 658-2936

CONTACT PERSON

Kendell Jones, President

SIGNATURE

Kendell Jones

DYNAMIK CONSTRUCTION CO., Inc.
717 Royal Crescent Dr.
RICHMOND, VA. 23236
(P) 804-640-9102
(F) 804-658-2936
Email: Dynamik_kj@comcast.net

Project Management/Ability to Perform/Approach

Dynamik Construction will provide an on-site, experienced Project Manager to manage your project. This is our standard operating procedure for all contracts awarded as we firmly believe that professional project management is a key pillar of success for any project. Our project managers have many years of practical and hands-on project management experience. The Project Manager will serve as the single point of contact for all project related issues and will escalate issues internally as required.

Listed below is the name of the Project Manager assigned to your project along with contact information and detailed responsibilities. Your Project Manager will take all necessary measures to ensure your project is delivered safely and to specification.

Project Manager

Bill Liangos (44 yrs. experience)
Project Manager
Phone: 804-437-0016
Email: dynamikbill@gmail.com

Responsibilities:

The Project Manager is responsible for managing all contact related duties between Dynamik Construction Co., Inc., and the owner. To keep the project on schedule and avoid communication problems, all project-related issues must be managed through the Project Manager and the client single point of contact as designated by the owner. The Project Manager will:

- Ensure compliance to the defined scope as specified in the contract. If deviation from the scope is identified, the Project

- Manager will document the case and its impact (both to schedule and cost) and issue a change request to be reviewed and approved by both Dynamik Construction and the Customer. Work will NOT commence on the out-of-scope item until approvals are in place.
- Provide an initial project schedule and manage that schedule with daily updates that will be included in the standard weekly status reports as specified by the contract.
- Ensure project budget constraints are managed
- Provide weekly status reports to the owners designated contact
- Manage all on-site resources assigned to the project

As stated earlier, the Project Manager will be your main contact point for all project related items. All decisions must be cleared through the Project Manager and the owners appointed single point of contact.

Staffing & Scheduling Plan

Representing Dynamik Construction will be Mr. Bill Liangos. Mr. Liangos has over 44 years of experience as a Project Manager/Superintendent on various government and state commercial jobs. All employees participating will be experienced and professional. All projects will be completed with the up most quality and in a professional manner according to specifications.

It is our intent to have between four (4) and ten (10) people on site at any one time (crew + project manager). With this number of personnel working on the project, we do not anticipate any difficulty being able to complete this project well inside the time frame called for in the solicitation.

Sustainability

Dynamik Construction shall incorporate the following green practices to reduce the environmental impact and create efficiencies for this project:

- Recycle and use recycled materials when applicable
- Minimize waste
- Save water
- Save energy and use more renewable energy
- Protect indoor/outdoor air quality in buildings and dormitories

Historic Preservation

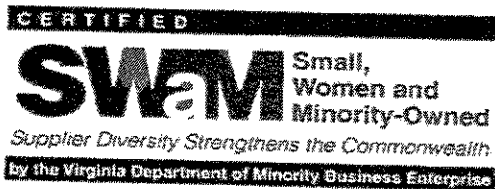
Dynamik Construction and staff has over 40yrs experience working with Historic Preservation and is also registered with the Virginia Dept. of Historic Resources.

Dynamik Construction has provided restoration and preservation services for Historical Black Colleges and Universities (HBCU) throughout the state of Virginia and Historic and Veterans Administration (VA) cemeteries and mausoleums.

DMBE Certification

Dynamik Construction is a Virginia certified Small, Minority Owned, Micro (SWAM) business since May 15, 2005. Our Department of Minority Business Enterprise Certification Number is **627050**.

Dynamik Construction will also encourage other certified SWAM sub-contractors and suppliers to participate in completing all projects awarded to our company.



NAT-67552-1

SWaM Cert#: 627050

Respectfully,


Kendell Jones

President

Dynamik Construction Co., Inc

cell: 804-640-9102

fax: 804-658-2936

email: Dynamik_kj@comcast.net

DYNAMIK CONSTRUCTION CO., INC.

717 ROYAL CRESCENT DR. | RICHMOND, VA. 23236 | PH: 804-640-9102 | FX: 804-658-2936 | Email: Dynamik_kj@comcast.net

QUALIFICATIONS/REFERENCES

1. Client: Virginia Department of Conservation & Recreation
 New River Trail State Park-Foster Falls
 176 Orphanage Dr.
 Foster Falls, VA 24360

 Contact: Timothy Nolen
 Assistant Park Manager
 276-613-3860
 Timothy.nolen@dcv.virginia.gov

 Project
 Description: Exterior painting of dorms, cabins, buildings at New River Trial State Park

 Date: October 2022 – December 2022

 Price: \$93,000.00

2. Client: Lee Country Public Schools
 155 Vo Tech Dr.
 Jonesville, VA 24263

 Contact: Stacey Belcher
 Assistant Superintendent
 276-346-2107 x1025
 stacey.belcher@lee.k12.va.us

 Project
 Description: Exterior painting of Thomas Walker High School

 Date: September 2022- November 2022

 Price: \$90,000.00

3. Client: Virginia Department of Transportation
2430 Pine Forest, Dr.
Colonial Heights Va. 23834
- Contact: John Russell
Richmond District Facilities Supervisor
804-920-4903
johns.russell@VDOT.Virginia.gov
- Project Description: Exterior painting of Charles City AHQ and Chase City AHQ
- Date: April 2021 - May 2021
- Price: \$20,000.00
-
4. Client: City of Danville
Public Works
998 South Boston Rd.
Danville, Va. 24540
- Contact: Walter Lucas
Public Works Project Manager
(434) 799-5245
lucaswa@danvilleva.gov
- Project Description: Exterior painting of Social Services Bldg., 510 Patton St. & 515 Main St.
- Date: July 2020 - September 2020
- Price: \$92,000.00
-
5. Client: City of Suffolk
442 W. Washington St.
Suffolk, Va. 23434
- Contact: Gerry Jones
City Engineer
(757) 514-4030
gjones@suffolkva.us
- Project Description: Cedar Hill Cemetery Mausoleum Repairs and Restoration- IFB/Contract: 19028-JS
- Date: March 2019 - June 2019
- Price: \$82,000.00



Town of Altavista

P.O. Box 420, 510 7th, Street
Altavista, Virginia 24517
Phone (434) 369-5001 Ext 163 Fax (434)-369-4369

REQUEST FOR BIDS August 18, 2023

COMMODITY: Painting First Floor of Water Treatment Plant

TERMS: Paint walls on first floor in pipe gallery white. All pipes will be cleaned and repainted the same color as they are currently. Pipes that are not currently painted shall be cleaned and painted the color that will be identified by the water treatment plant staff. All piping paint must be OSHA colors. Orange, Blue, Green, and Red. The entire gallery floor is to be done with Gray Epoxy with grit. All grates in floor are to be cleaned and primed before painting and then painted with OSHA Yellow. No electrical conduit will be painted.. **Price quoted shall include all charges.**

BID/AWARD: Bids shall be submitted on this invitation bid form by **2:00 PM** Local Prevailing Time on **August 18, 2023**, to the Town Hall Office by mail, hand delivery or fax to 434/369-4369 or scanned and e-mailed to pPhill@altavistava.gov. The Town of Altavista maintains the right to reject any or all bids for any reason.. Incomplete, unsigned bids and bids not submitted on this form will not be accepted. Exceptions to specifications will not be permitted. It is anticipated that awards will be made to the lowest responsive vendor on **August 25, 2023**, with Project Notice to Proceed to occur shortly thereafter.

IF ADDITIONAL INFORMATION IS NEEDED, PLEASE CONTACT
Polly Brown at 434-401-6149 or Paul Hill at 434-841-4638

Item Description/ Vendors solicited	Units	Quantity Needed	Unit Price	Total Price	Time to Complete
See Terms Above	Each	1			

VENDOR NAME

Dynamik Construction

VENDOR ADDRESS

717 ROYAL CRESCENT DR
RICHMOND VA 23236

PHONE NUMBER

804-6409102

FAX NUMBER

804-6582936

CONTACT PERSON

Paul Hill / Dave Jones / Bill Hango

SIGNATURE

[Signature]

GMILL - DYNAMIK - KS COMCAST.NET



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

REPORTS AND COMMUNICATIONS

Title: Altavista Town Council Meeting Calendars

Staff Resource: Crystal Hailey, Asst. Town Clerk

Action(s):

Informational Items

Explanation:

Attached are the Altavista Town Council's Meeting Calendars for both September and October, 2023.

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. Altavista Town Council Meeting Calendar - Sept. 2023

attachment 2. Altavista Town Council Meeting Calendar - Oct. 2023

September 2023

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
					1	2
3	4 Town Offices <u>CLOSED</u> In observance of Labor Day	5 <u>Planning Commission</u> 5pm	6	7	8	9 <u>AVOCA</u> Harvest Festival
10	11	12 <u>Town Council</u> Meeting 6pm	13	14	15	16
17	18	19	20 Autumn begins	21	22	23
24	25	26 <u>Town Council</u> Work Session 5pm	27	28	29	30
		<u>NOTES:</u> AEDA Meeting Sept. 26 th @ 8:15am (if needed)				

October 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 <u>Planning Commission</u> 5pm	3	4	5	6	7 <u>AOT Rivertown Festival</u> on Broad Street
8	9	10 <u>Council Meeting</u> 6pm	11	12 <u>Chamber Legislative Breakfast</u> 8-10am	13	14
15	16	17	18	19	20	21
22	23	24 <u>Council Work Session</u> 5pm	25	26	27	28
29	30	31		<u>NOTES:</u> <u>Town Taxes</u> are mailed out in the month of October	<u>AEDA Meeting</u> October 24th at 8:15am (if needed)	



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

REPORTS AND COMMUNICATIONS

Title: Utility Project Updates

Staff Resource: Paul Hill, Assistant Director of Public Services

Action(s):

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*STATUS REPORT WWTP UV 9-05-23.pdf*](#)

[*STATUS REPORT WWTP PER 9-05-2023.pdf*](#)

[*STATUS REPORT WWTP ELECTRICAL PROJECT 9-05-2023.pdf*](#)

[*STATUS REPORT CLARIFIER #3 PROJECT 9-05-2023.pdf*](#)

[*STATUS REPORT SPRINGS SCADA PROJECT 9-05-2023.pdf*](#)

[*STATUS REPORT FOR SPRINGS REHAB 09-05-2023.pdf*](#)

[*STATUS REPORT FOR SEDIMENTATION PROJECT 09-05-2023.pdf*](#)

[*STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 9-05-2023.pdf*](#)

[*STATUS REPORT FILTER IMPROVERMENT PROJECT 9-05-22.pdf*](#)

[*STATUS REPORT AMI METER PROJECT 9-6-23.pdf*](#)

[*August 2023 Monthly Report for Council Members 2z.pdf*](#)

[*August 2023 Monthly Report for Council Members 12z.pdf*](#)

**Town of Altavista
Status Report**

Date: 9-05-23

This memo is a status report of Town's Staff efforts for the UV Light Improvement

Completed Work Over the Last Week

1. None

Anticipated Work Over the Next two Weeks

1. Continue cleaning channel as time allows

Outstanding Issues

1. None currently.

Construction Document Schedule Update

1. Unit is still scheduled to be ready for delivery on Dec.14th 2023

Budget Summary

1. Contractor	Contract: \$48,200.00	JTD: \$0
2. UV SYSTEM	Contract: \$349,840.00	JTD: \$0

Submitted by:

Paul Hill, Assistant Director of Public Services
Project Manager

**Town of Altavista
WWTP PER - Project Status Report**

Date: 9/5/2023

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Wastewater Treatment Plant (WWTP) Improvements – Preliminary Engineering Report (PER) Engineer's Project No. 50167115

Completed Month Over the Last Week

1. Have completed a preliminary draft of ER and sent out comment request letters to review agencies.
2. Developed hydraulic model of WWTP and shared finding of UV system and outfall with Town
3. Conducted additional modeling utilizing BioWin
4. Requested budget pricing on major equipment

Anticipated Work Over the Next Month

1. Complete present worth analyses for correction of deficiencies & system optimization
2. Meet with the Town on Sept 21 to discuss preliminary findings
3. Develop a summary of upgrades (chosen by the Town) for detailing in final section of PER.

Outstanding Issues –

1. None

PER/ER Document Schedule

- a. Preliminary Findings; ~~9/19/2023~~ 9/21/2023
- b. Draft PER & ER; 10/31/2023

Budget Summary

- | | | | |
|---------------|-----------|----------|--------------|
| 1. <u>PER</u> | Contract: | \$26,500 | JTD: \$9,275 |
| 2. <u>ER</u> | Contract: | \$3,500 | JTD: \$1,925 |
| 3. | | | |

Submitted by:
R. Scott Ehrhardt
Project Manager

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 September 2023

Project Name: WWTP Phase II/III Electrical Upgrades
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, PE – Master Engineers
P&B Job Number 19-34

Recent Activities: Revised VFDs for the SHB MCC have been received by the sub-contractor. Contractor has placed order with lead time on the Blower Building VFDs anticipated in October. Contractor has been working with the Electrical engineer regarding a transformer issue in the lab for the autoclave.

Anticipated work over the next two weeks: English will be on site this week to work on grading and exterior vault punchlist items and work toward substantial completion.

Upcoming Tasks:

Outstanding Issues:

Design Schedule: October 2020 Sign agreement
November 2020 Notice to Proceed
Schedule Constraints: Contractor reports to be still on schedule for completion per contract times.
Projected Completion: November 2022
Approved Budget: \$309,730 (combined II and III projects including CA)
Change Order #1 = \$2958.54
Change Order #2 = \$3942.13 + \$6630 Special Inspections
Invoiced To Date: \$246,533
Balance to Complete: \$61,355 + additional inspection

Town Input Required:

Issues Town Should Be Aware Of: Contractor will document all delays.

Construction Contract Price: \$3,952,000 + \$29,149 (Change Orders)
Current Paid: \$3,589,630
Balance to Finish plus retainage: \$391,519

**Town of Altavista
Hurt and Proffitt Project
Status Report**



Date: September 1, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the Clarifier #3 Replacement

Completed Work Over the Last two weeks

1. Notified contractor that proposed painting subcontractor (DE Eakin & Sons) is not acceptable to the Town based on previous work.

Anticipated Work Over the Next two Weeks

1. Contractor to provide alternate painting subcontractor.
2. Contractor will be developing schedule for project.
3. Contractor will be developing submittals for review.

Outstanding Issues

1. None

Construction Schedule Update

1. Anticipated NTP December 15, 2023
2. Substantial Completion 150 days (May 13, 2024)
3. Final Completion 180 days (June 12, 2024)

Budget Summary

1. Design Services	Contract:	\$9,000	JTD:	\$9,000
2. Bidding Assistance	Contract:	\$7,000	JTD:	\$3,850
3. Construction Phase Assistance	Contract:	\$8,000	JTD:	\$0

Construction Cost Summary:

1. Mobilization	Contract:	\$40,000.00	JTD:	\$0.00
2. Clarifier Equipment Replacement	Contract:	\$765,000.00	JTD:	\$0.00
3. Clarifier Cleaning & Rehabilitation	Contract:	\$50,000.00	JTD:	\$0.00
4. Electrical Replacement	Contract:	\$16,000.00	JTD:	\$0.00
5. Total	Contract:	\$871,000.00	JTD:	\$0.00

Submitted by:

Mike Wilson, PE
Project Manager

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 September 2023

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities: Engineer has requested the Contractor send over screen shots.

Anticipated work over the next two weeks:

Upcoming Tasks: Electrician to begin installation of field instruments.

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD

Approved Budget: \$9600

Invoiced To Date: \$6000

Balance to Complete: \$3600

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$228,265

Current Paid: \$84,663

Balance to Finish ~~plus retainage~~: \$143,602

**Town of Altavista
September Project Status Report**

Date: September 1, 2023

This memo is a status report of Engineering Concepts, Inc.'s Team's efforts for the Altavista Springs Rehabilitation Project

Completed Month Over the Last Week

1. Received and reviewed structural report for Reynolds site.
2. Received and reviewed structural report for Reynolds site.
3. Reviewed building schematic design with Town
4. Revised schematic design based on Town comments
5. Prepared design development documents in preparation for in-house QAQC review

Anticipated Work Over the Next Month

1. Coordinate time for draining of tanks for internal inspection
2. Perform in-house QAQC review of design documents
3. Revise documents from internal review and provide to Town for final review before submittals.

Outstanding Issues

1. None


Construction Document Schedule Update

1. Final Design 9/15/23

Budget Summary

1. Topographic Survey	Contract: \$8,500	JTD: \$8,500
2. Structural Evaluation/Report	Contract: \$14,400	JTD: \$10,080
3. Preliminary Layout	Contract: \$11,600	JTD: \$11,600
4. Geotechnical	Contract: \$8,500	JTD:
5. Design Phase	Contract: \$58,586	JTD: \$38,080
6. Bid Assistance	Contract: \$6,500	JTD:
7. Construction Administration	Contract: \$45,500	JTD:

Submitted by:


Project Manager
Engineering Concepts, Inc.

Town of Altavista
WTP DESIGN - Project Status Report

Date: 9/5/2023

This memo is a status report of Dewberry Team's efforts for the Town of Altavista Sedimentation and Solids Handling Improvement Project.

Engineer's Project No. 50115515 – Design/Construction Phase (6/14/2023)

Completed Month Over the Last Week

1. Completed revisions to PER and transmitted to Bernard Proctor prior to his departure. .
2. Completed based drawings for solids removal system and forwarded to Dewberry MEP for electrical and structural design.
3. Provided revised construction cost estimate and misc data for Town in selection of final MCC upgrade for solids pumps; use of hood for outdoor mounting of VFDs was chosen.

Anticipated Work Over the Next Month

1. Complete and submit 50% design documents for review
2. Advance electrical and structural as well as process drawings

Outstanding Issues --

1. None

Construction Document Schedule Update

1. Progress is approximately 30 days ahead of schedule from PER – see below
 - a. 50% design is due by end of October

Budget Summary

1.	<u>PER</u>	Contract: \$14,000	JTD: \$14,000
2.	<u>Design</u>	Contract: \$159,100	JTD: \$55,685
3.	<u>Survey</u>	Contract: \$3,200	JTD: 0
4.	<u>Construction Admin</u>	Contract: \$55,000	JTD: 0
5.	<u>Part Time Inspection</u>	Contract: \$11,200	JTD: 0
6.			

Submitted by:

R. Scott Ehrhardt
Project Manager

Town of Altavista WTP DESIGN - Project Status Report

Town of Altavista - Sedimentation and Solids Handling Improvement Project																																
	2023												2024												2024							
Description	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7	8		
Project Kickoff																																
PER Preparation																																
PER Review & Approval																																
Execution of Engineering Design Contract																																
50% Design*																																
90% Design**																																
Submit Final Design to Town & VDH for																																
Approval & Receive Comments																																
Issue Final Bid Documents																																
Advertisement																																
Receive Bids, Award & issue N.T.P																																
Construction																																
Project Closeout																																

*Submittal includes: process mechanical plan view, spec outline, and P&ID

**Submittal includes: process mechanical, electrical, specifications

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 September 2023

Project Name: Frazier and Lynch Mill Road Drainage issues
Project Manager: Scott Bortz, PE
Sub-Consultant
P&B Job Number 21-09

Recent Activities: Engineer has approved the proposal and requested the soils test from ECS on 7/11. ECS has billed for partial field exploration. Engineer has provided revised plans showing the approximate extent of the water replacement to Town staff on 7/17. Engineer will provide bid documents for separate Flex-a-mat, rip-rap and grass ditch sections.

Anticipated work over the next two weeks:

Upcoming Tasks: Revise plans per Town Staff comments. Coordinate bidding with Town staff.

Outstanding Issues: Awaiting Town staff review and comments on the existing water line, preferences for new alignment and extent of water line replacement.

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$9485

Balance to Complete: \$19,715

Town Input Required: When bids are procured, Town administration will need to decide which ditch section to proceed with.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
5 September 2023

Project Name: WTP Filter Rehabilitation
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 19-76

Recent Activities: Addressing flow sensor issues with Contractor. Controls providing working on corrections. Mr. Hill reports Town staff will clean the differential pressure tubes & contact instrumentation to re-calibrate their sensors prior to contractor completing the requested work.

Anticipated work over the next two weeks: Prepare record plans

Upcoming Tasks: Awaiting repair/replacement of the waste flow meter. Prepare record plans

Outstanding Issues:

Design Schedule: June 2021 Advertise for Bids (if Town desires)
July 2021 Open Bids
27 July 2021 Council approval
10 August 2021 Consent agenda approval
1 November 2021 NTP

Schedule Constraints:

Projected Completion: TBD

Approved Budget: \$56,000

Invoiced To Date: \$52,400

Balance to Complete: \$3600

Town Input Required: Town staff needs to clean the differential pressure tubes & contact instrumentation contractor to re-calibrate their sensors prior to SCADA contractor completing the requested work.

Issues Town Should Be Aware Of:

Construction Contract Price: \$725,305+\$11,413

Current Paid: \$699,075

Balance to Finish plus retainage: \$37,643

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: September 6, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the AMI Water Metering System

Completed Work Over the Last Week

1. The Town is working through the agreements with Mueller.

Anticipated Work Over the Next two Weeks

1. Get some resolution to the agreements to move forward with the project.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. None at this time

Budget Summary

1. Bid Assistance	Contract:	\$12,500	JTD:	\$12,500
2. Construction Administration	Contract:	\$15,000	JTD:	\$2,650

Submitted by:

Chad Hodges, PE
Asst. Project Manager

Monthly Staff Report Water Plant

TO: Town Manager
 FROM: Polly Brown
 DEPARTMENT: Water Treatment Plant
 MONTH: August 2023

Operation and Production Summary

The Actual water production line (filtering of water) for the entire month averaged 12.44 Hours per Day which yielded approximately 1,030,000 gallons of water per day.

Rain 4.77 YTD Rain 31.65 YTD Snow 0 was measured at the water treatment plant.

Average Hours per day (week days)	<u>13.59</u>	hrs				
Average Hours per day (weekends)	<u>9.125</u>	hrs				
Average produced (week days)	<u>1,356,978</u>	gallons per day				
Average produced (weekends)	<u>719,500</u>	gallons per day				
Total Raw Water Pumped:	<u>32.59</u>	million gallons				
Total Drinking Water Produced:	<u>31.93</u>	million gallons				
Average Daily Production: (drinking)	<u>1,030,000</u>	gallons per day				
Average percent of Production Capacity:	<u>34</u>	%				
Plant Process Water:	<u>609,945</u>	(finished water used by the plant)				
Bulk Water Sold @ WTP:	<u>31,500</u>	gallons				
Flushing of Hydrants/Tanks/FD use/Town Use	<u>4,400</u>	gallons				
McMinnis Spring	<u>31,500</u>					
Total Water Pumped:	<u>6.848</u>	million gallons	average hours per day	<u>12.3</u>		
Average Daily Produced:	<u>220,903</u>	gallons per day	Rain at MC	<u>4</u>	YTD Rain	<u>33.50</u>
Reynolds Spring			snow	<u>0</u>		<u>0.00</u>
Total Water Pumped:	<u>7.277</u>	million gallons	average hours per day	<u>12.9</u>	Total Precip	<u>33.50</u>
Average Daily Produced:	<u>234,742</u>	gallons per day	Rain at RE	<u>5.7</u>	YTD Rain	<u>33.13</u>
Purchased Water from CCUSA	<u>570,544</u>	gallons	snow	<u>0</u>		<u>0.00</u>
Sold to Hurt	<u>2,482,100</u>	gallons			Total Precip	<u>33.13</u>
Industrial Use	<u>24,779,764</u>					
Total Drinking Water Delivered (including Springs/CCUSA)	<u>46,155,549</u>		Water lost due to leaks	<u>59,000</u>		

Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed
 VDH samples completed for compliance
 Melinda High Pressure Zone- Received final pay application, SCADA contractor working to install alrms on computer
 Filter Upgrade - Completed and awaiting VDH CTO as well as warranty item on waste flow meter. (Calibrations of DP Cells need to be resolved)
 The Source Water Protection Local Advisory Committee will meet again when date has been set
 Generator project, Completed and working on administrative closeout.
 Springs SCADA project - Electrical - transducers for all wet wells were installed. Electrical conduits continue.
 Sedimentation Basin Project- PER - was sent to VDH for final approval.
 AMI Meter system bids were received, working on contract documents for the capital SAAS and NAAS.
 WTP SCADA upgrade scope to be discussed with the engineer
 Springs Rehabilitation - Engineering Concepts,Draft design has begun
 Raw Water Control Valve ordered including a accutuator
 Lead and Copper Inventory has continued. LEAP application grant award is under review
 UCMR5 awaiting results for July
 WTP Security CIP is underway.
 Electric Valve for Clarion Tank has arrived (old valve not seating properly) to be installed
 Bedford tank interior painting has been completed.
 Variance was granted for the water treatment plant to operate 20 hours a week with a Class 3 Operator.(Upper Class on Call)
 Clean Basin 3
 Fire Extinguishers Tested Town wide
 Ist Floor painting, bids received.

Utilities Distribution and Collection

# of Service Taps		Addresses:			
# of Meters Read	104	Monthly Quarterly	Rereads Rereads	2	
# of Meters Cut Off For Non-Payment	54				
# of Meters Tested	0				
# of Loads of Sludge to Landfill	10	Tons	74.09		
# of Location Marks made for Miss Utility	108				
# of Meters Replaced	1				
# of Water Lines Repaired	2		# of Sewer Lines Unstopped	1	
Locations:	1721 Avondale Dr. and Odgen Rd. (4" Main) 413 Main Street (Service Line)		Locations:	1404 Bedford Ave. (Service Line)	
# Air Relief Valves Inspected	31				
# of PRV Maintenance/Inspection	0				
# of Water Valve Boxes Cleaned	0				
# of Blow-Off Valves Flushed	0				
# of Blow-Off Valves Located	0				
Push Camera Footage	50'	Sewer Main Cleaned		0	
Sewer (Root Cutting) Main	0	Sewer Main Cleaned Manholes		0	
Sewer (Root Cutting) Main Manholes	0	Sewer Service Cleaned		0	
Sewer Video Footage	979'	Sewer Service Video		0	
Sewer Video Manholes	0	Sewer (Root Cutting) Service		20'	
Duke Root Control (Contractor)	0	Sewer Right of Way Clearing Footage		3,900'	
Water Turn On and Offs	50	Sewer Manholes Inspected		0	
Water Right of Way Clearing Footage	400'	Sewer Installed Clean Out		0	
Water Meter Box Replacement	0				
# Of Hydrants Flushed	0				
# of Hydrant Valves Exercised	0				
Other Utilities Distribution and Collection Activities & CIP Projects:					

DEPARTMENT: Wasterwater Plant
MONTH: August-23

Average Daily Flow	1.50 MGD	
TSS Reduction	97 %	
BOD Reduction	96 %	
VPDES Violations	0	
Sludge (Regional Land Fill)	77 tons	
Rain Total	3.63 Inches	Snow Total _____ Inches

Other Wastewater Activities and CIP Projects:

Month: July
 Week: July 31st, 2023

Month: August
 Week: August 7th, 2023

- | | |
|---|---|
| <ul style="list-style-type: none"> Submitted timesheets Cleaned UV basin channel Rec. Soda Ash Annual Fire Ext. inspection Tour for Abbott employees Ground maintenance around Pond UV system check Entered Lab data Normal Plant Operations | <ul style="list-style-type: none"> Power failure (New generator did not transfer load) Cleaned UV basin channel Cleaned NPW system Repaired fine filter screen Generator repair (reprogramming 8/10/23) New Generator fully Operational Submitted DMR Submitted Rain Data to National Weather Service Submitted Monthly Industrial Billing UV system check Entered Lab data Normal Plant Operations |
|---|---|

Month: August
 Week: August 14th, 2023

Month: August
 Week: August 21st, 2023

- | | |
|--|--|
| <ul style="list-style-type: none"> Submitted Timesheets Abbott annual production shut down in prog Repaired Mixer cable in Basin #3 Serviced UV system UV system check Entered Lab data Normal Plant Operations | <ul style="list-style-type: none"> New Laboratory scales in service Annual Laboratory scale calibrations Informal meeting with DEQ concerning EOP UV system check Entered Lab data Normal Plant Operations |
|--|--|

Month: August
 Week: August 28th, 2023

- Submitted Timesheets
- Investigating NPW leak
- Serviced UV system Bank A
- Replaced polymer basket strainer for thickener day tank
- UV system check
- Entered Lab data
- Normal Plant Operations

WWTP Electrical Upgrade awaiting proper sized VFDs for blower units
 Meeting with Dewberry scheduled for end of September to discuss PER and ER
 The UV system has been ordered and awaiting UV system

2022-2023 Water, Sewer & Curbside Refuse Collection Billing History

Printed 6-Sep-23

Customer Class		September-22	October-22	November-22	December-22	January-23	February-23	March-23	April-23	May-23	June-23	July-23	August-23	
WATER	Units	17	1,401	17	24	1,340	17	12	1,244	5	13	1,350	10	Average
	Residential Base-IT	17	1,401	17	24	1,340	17	12	1,244	5	13	1,350	10	454
	Commercial Base-IT	46	214	45	44	205	25	43	194	40	48	191	44	95
	Residential Base-OT	151	-	-	150	-	-	-	140	-	-	152	-	49
	Commercial Base-OT	1	1	1	1	1	1	1	1	1	1	1	1	1
	Municipal	31	31	31	31	31	31	31	31	31	31	29	28	31
	Dormant Accounts													-
	Industrial	5	5	5	5	5	5	5	5	5	5	5	5	5
	TOTAL	251	1,652	99	255	1,582	79	92	1,615	82	98	1,728	88	635
	Gallons	49,530	15,756,639	62,650	149,270	14,156,747	46,670	232,530	11,562,786	1,598	272,020	14,136,134	39,300	Total
	Residential Use-IT	49,530	15,756,639	62,650	149,270	14,156,747	46,670	232,530	11,562,786	1,598	272,020	14,136,134	39,300	56,465,874
	Commercial Use-IT	2,999,160	5,815,075	3,433,340	1,125,400	5,821,091	1,016,560	2,835,470	2,870,044	3,485,000	3,067,190	4,394,408	4,901,190	41,763,928
	Residential Use-OT		1,930,850	-	-	2,045,431	-	-	1,470,769	-	-	1,882,340	-	7,329,390
	Commercial Use-OT	2,432,450	2,652,000	2,583,000	4,345,660	2,544,000	2,145,000	2,245,000	2,378,443	2,444,500	2,648,500	2,676,500	2,228,500	31,323,553
	Municipal	626,890	800,850	589,830	449,380	284,120	869,240	280,330	236,640	284,690	565,880	475,390	625,190	6,088,430
	Industrial	56,510,780	32,609,338	47,440,757	48,330,196	51,157,883	39,972,785	37,834,871	41,394,519	46,980,991	43,193,104	48,464,669	46,695,191	540,585,084
	TOTAL WATER SOLD	62,618,810	59,564,752	54,109,577	54,399,906	76,009,272	44,050,255	43,428,201	59,913,201	53,196,779	49,746,694	72,029,441	54,489,371	683,556,259
	NET DELIVERED	62,798,005	72,191,829	51,309,541	67,285,674	65,060,629	63,255,922	57,134,415	61,479,732	63,009,326	71,200,743	69,001,353	46,155,549	749,882,718
	FRACTION BILLED	119%	111%	77%	88%	69%	111%	77%	100%	89%	80%	104%	118%	91%
	Total (TOA,sold,hydrnts, Leaks)	85,700	87,400	16,700	14,800	11,400	14,500	3,700	13,850	68,700	26,900	83,100	89,900	516,650
	Dollars													Total
	Residential Base & Use-IT	632	78,642	672	1,096	90,733	619	1,066	83,595	181	1,260	77,275	400	336,168
	Commercial Base & Use-IT	11,186	39,222	12,352	10,557	26,765	4,105	11,349	19,917	12,810	11,199	22,525	17,134	199,121
	Residential Base & Use-OT	61,879	14,981			15,704			12,939			18,680		124,184
	Commercial Base & Use-OT	11,182	12,176	11,863	19,852	12,832	10,845	11,343	11,943	12,336	13,352	13,491	11,260	152,475
	Municipal	-	-	-		-		-	-		-	-	-	-
	Industrial	169,222	96,524	143,025	145,113	154,027	130,311	125,974	46,250	155,791	143,442	160,205	154,859	1,624,743
	TOTAL	254,100	241,544	167,912	176,619	300,061	145,880	149,731	174,644	181,117	169,253	292,176	183,653	2,436,691

SEWER	Units	17	1,240	15	20	1,179	18	12	1,088	5	6	1,181	11	Average
	Residential Base-IT	17	1,240	15	20	1,179	18	12	1,088	5	6	1,181	11	399
	Commercial Base-IT	199	198	43	43	188	23	42	135	40	43	172	45	98
	Commercial Base-OT	7	7	7	7	7	7	7	7	7	7	7	7	7
	Municipal	8	8	8	8	8	8	8	8	8	8	8	8	8
	Dormant Accounts													-
	Industrial	4	4	4	4	4	4	4	4	4	4	4	4	4
	TOTAL	235	1,457	77	82	1,386	60	73	1,242	64	68	1,372	75	508
	Gallons	7,355	11,176,827	47,934	119,659	9,959,423	39,725	196,665	8,618,103	1,358	228,880	10,530,833	6,882	Total
	Residential Use-IT	7,355	11,176,827	47,934	119,659	9,959,423	39,725	196,665	8,618,103	1,358	228,880	10,530,833	6,882	40,933,642
	Commercial Use-IT	2,454,459	10,222,821	2,450,706	865,810	4,637,833	802,757	848,636	1,518,479	2,756,427	1,825,135	3,175,105	3,091,364	34,649,532
	Commercial Use-OT	319,040	298,340	199,740	149,844	215,644	222,792	222,948	300,880	204,088	236,788	165,292	246,884	2,782,280
	Municipal	58,100	220,610	92,890	88,900	105,370	105,370	89,550	93,320	100,770	90,730	129,110	98,050	507,200,000
	Industrial	50,130,000	33,280,000	48,610,000	43,110,000	48,610,000	43,480,000	33,730,000	38,830,000	40,200,000	41,520,000	45,370,000	40,330,000	507,200,000
	TOTAL SEWER BILLED	52,968,954	55,198,598	51,401,269	44,334,213	63,528,270	44,650,644	35,087,799	49,360,783	43,262,643	43,901,532	59,370,341	43,773,180	585,565,454
	WWTP EFFLUENT	55,860,000	60,079,000	40,813,000	56,190,000	56,230,000	61,260,000	57,850,000	64,190,000	64,190,000	58,450,000	55,867,900	45,626,300	676,606,200
	FRACTION BILLED	95%	76%	103%	82%	73%	73%	61%	77%	67%	75%	106%	96%	87%
	Dollars													Total
	Residential Base & Use-IT	300	71,088	221	468	38,190	216	42	33,276	25	897	44,141	182	15,754
	Commercial Base & Use-IT	8,794	17,276	8,921	8,395	8,587	3,059	9,602	9,419	10,554	6,963	12,295	11,793	9,638
	Commercial Base & Use-OT	1,614	1,754	11,863	776	1,640	1,713	1,510	2,412	2,234	1,505	1,391	1,592	2,500
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	186,730	124,174	180,829	160,369	180,829	170,007	131,568	152,431	157,983	162,871	177,768	159,117	1,944,677
	TOTAL	150,070	191,188	156,827	172,045	185,599	174,994	142,722	197,538	170,796	172,236	235,596	172,684	1,972,569

CURBSIDE	Curbside-IT STOPS													Average
	Curbside - Brush	199	319	107	82	97	77	105	196	180	234	139	117	155
	Curbside- BULK	109	115	77	88	91	79	109	102	127	97	105	70	85
	TOTAL	308	434	184	170	188	156	214	298	307	331	244	187	240
	Curbside-IT	93	90	103	93	97	85	98	89	95	98	92	115	Total
	Curbside-BULK	10	11	11	9	8	10	14	21	18	32	18	12	153
	TOTAL	103	101	114	102	105	95	112	110	113	130	110	126	1



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

REPORTS AND COMMUNICATIONS

Title: Public Services Monthly Reports

Staff Resource: Jeff Arthur

Action(s):

For Review

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*Building and Grounds August 2023 Council Report.pdf*](#)

[*Fleet Maintenance August 2023 Council Report.pdf*](#)

[*Streets August 2023 Council Report.pdf*](#)

BUILDINGS AND GROUNDS

September 1, 2023

TO: TOWN MANAGER

FROM: Jeff Arthur Public Works Manager

MONTH: August 2023

Vacation / Funeral / Sick Leave/ Comp Time		116
Meetings / Data Entry / Work Planning / Training		78
# Of Call Duty Hours	4	22.5
# Of Hours ELD Training at CVCC		0
Holiday		0
Assisting Other Crews		6.25
Green Hill Cemetery		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations (Burials / Cremation)	0	0
Cemetery Grounds Maintenance		15
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
Solid Waste Collection		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	114.57	98
Residential Garbage Collected (Tonnage) Town of Hurt	38.95	32
# Of Curbside Brush Collected (Stops)	117	0
Loads of Brush Collected	7	47.25
# Of Curbside Bulk Collected (Stops)	70	0
Bulk Collection (Tonnage)	11.73	25.5
# Of Tires Collected	0	0
# Of Residential Garbage Citations Issued	0	0
Parks/Buildings		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		0
# Of Building Maintenance Hours		131.75
# Of Park Cleaning		163.25
# Of Parks Ground Maintenance Hours		30.25
# Of Parks Flower Bed Maintenance Hours/ Weed Control	50	5.75
# Of Vista Theatre Maintenance and Special Events		28.25
Seasonal / Contract Mowing	35.40	***
# Of Vehicle Maintenance Hours		32.5
# Of Mowing Parks	264.29	307.25
# Of Assisting Other Crews		6.25
Bimonthly Inspections		8.5
Total Labors Hours for the Month		1148

FLEET MAINTENANCE DEPARTMENT

DATE: September 5, 2023

TO: TOWN MANAGER

FROM: Jeff Arthur Public Works Manager

MONTH: August 2023

DESCRIPTION	Labor Hours
Vacation	9
Safety Meetings/Training	11
Holiday	0
Daily/ Weekly/ Planning & Scheduling	27
Sick Leave Used	8
CIP / Budgeting / Calling Vendors	31.75
Preventive Maintenance	66
General Repair's	67.25
Troubleshoot and Diagnostic	68
DMV Titling	2
On the Road Service Call	0
Picking Up & Delivery	5
Building & Grounds	0
Tool Inventory	16.75
Inspections/Surplus	0
Assisting Other Crews	0
General Maintenance	48.75
Total Labor Hours for the Month	360.5

STREET DEPARTMENT MONTHLY REPORT

DATE: September 1, 2023

TO: TOWN MANAGER
FROM: Jeff Arthur Public Works Manager

MONTH: August 2023

DESCRIPTION	Labor Hours
Vacation / Sick Leave Taken / Comp. Time Used / Funeral Leave	61
Holiday	0
Staff, Safety Meetings/Data Entry/Planning Schedule	89.75
Weekend Truck (2.10 Tons) (1 Truck)	3.5
Street Sweeping (Miles Swept Main St. and Bedford Ave. 35.5 / Town Wide 17.51)	9.5
Litter Control (Bags Collected 33)	18
Assisting Other Crews	97
Town Wide Mowing (39.99 Miles)	235.5
Signage	10
Shoulder Work / Stone	0
Ditch & Drainage Pipe Maintenance	15
Weed Control (Gallons Sprayed 113)	20.25
Street Lighting	0
Dead Animal Removal/Buzzard Control	1
Decorative Street Light	26.25
Tree/Trimming/Removal	108.25
Install Driveway Pipe	0
Call Duty	5
Vehicle/Equipment Maintenance	29.25
Public Works Lot Cleaning (Tons)	0
Asphalting	3
Special Projects / Special Events - Seasonal-Flag Rotation	19.75
Traffic Control	3
Snow Prep	0
Total Labor Hours for the Month	752



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

REPORTS AND COMMUNICATIONS

Title: Departmental Reports - Finance

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Informational Items

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Meals Tax Report

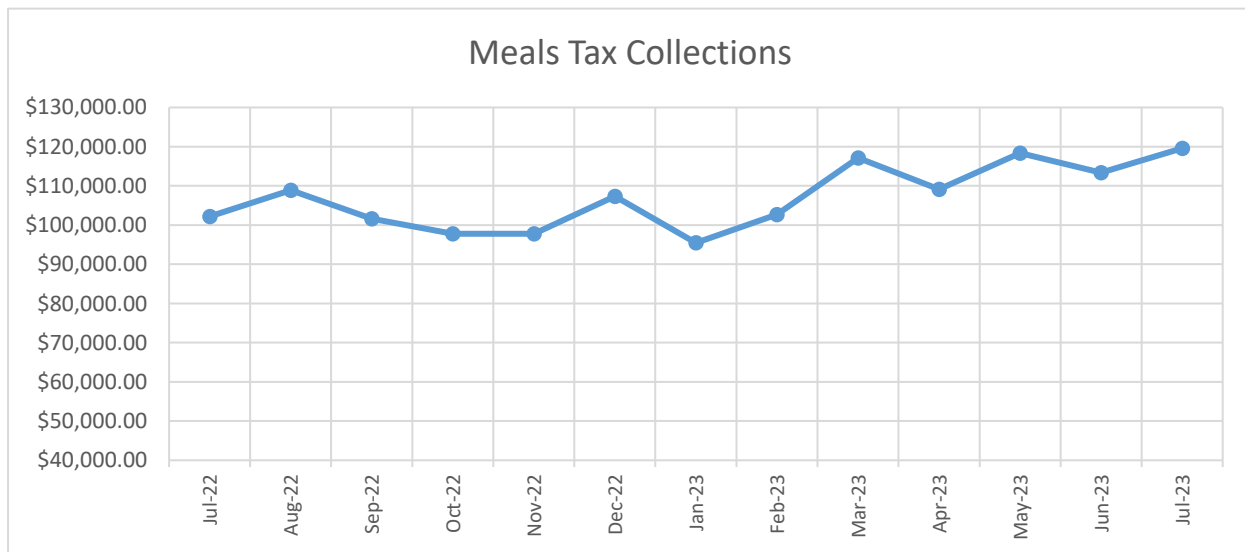
Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

MEAL TAX COLLECTIONS

Jul-22	\$102,218.51	PREVIOUS YTD TOTAL (FY)	
Aug-22	\$108,874.52		
Sep-22	\$101,598.57	<i>FY2020</i>	<i>\$970,639.30</i>
Oct-22	\$97,819.71	<i>FY2021</i>	<i>\$1,111,384.10</i>
Nov-22	\$97,796.59	<i>FY2022</i>	<i>\$1,172,634.62</i>
Dec-22	\$107,362.89	<i>FY2023</i>	<i>\$1,271,908.58</i>
Jan-23	\$95,466.21	MTD TOTAL (FY)	
Feb-23	\$102,679.53	<i>FY2023</i>	<i>\$102,218.51</i>
Mar-23	\$117,127.88	<i>FY2024</i>	<i>\$119,596.06</i>
Apr-23	\$109,165.49	+/-	\$17,377.55
May-23	\$118,399.94	Budgeted:	
Jun-23	\$113,397.74	\$1,320,000	
Jul-23	\$119,596.06	+/-	-\$1,200,403.94
Aug-23		% of Budget	9.06%
Sep-23			
Oct-23			
Nov-23			
Dec-23			
Jan-24			
Feb-24			
Mar-24			
Apr-24			
May-24			
Jun-24			



**Town of Altavista
Local Sales Tax**

Jul-21	\$18,437
Aug-21	\$17,735
Sep-21	\$19,246
Oct-21	\$18,249
Nov-21	\$18,373
Dec-21	\$23,498
Jan-22	\$17,336
Feb-22	\$16,524
Mar-22	\$21,319
Apr-22	\$19,664
May-22	\$20,106
Jun-22	\$18,402
Jul-22	\$20,618
Aug-22	\$20,414
Sep-22	\$20,655
Oct-22	\$19,303
Nov-22	\$20,096
Dec-22	\$23,677
Jan-23	\$19,205
Feb-23	\$18,443
Mar-23	\$22,127
Apr-23	\$19,837
May-23	\$19,095
Jun-23	\$27,398

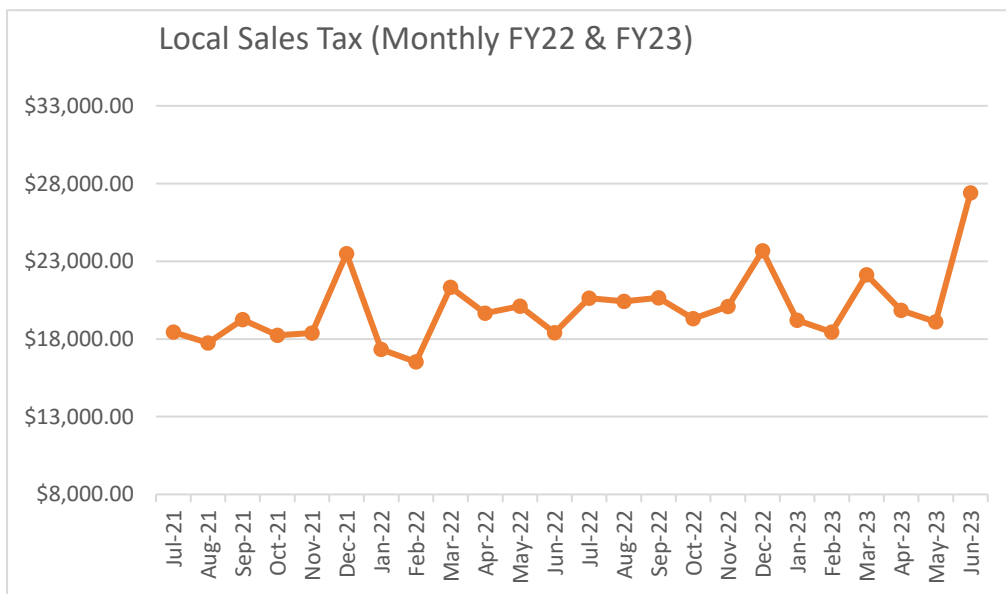
YTD TOTAL (FY)

FY2020	\$170,672
FY2021	\$210,965
FY2022	\$228,889

MTD TOTAL (FY)

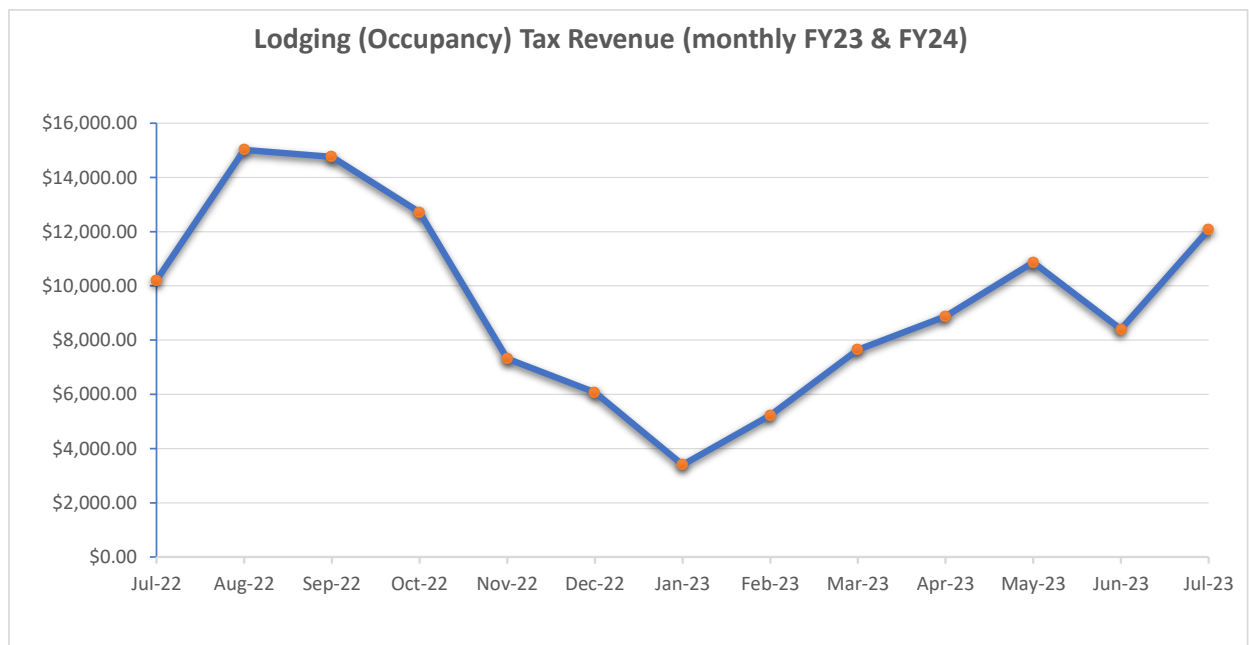
FY2022	\$228,889
FY2023	\$250,867
+/-	\$21,978

Budgeted:	\$200,000
+/-	-\$50,867
% of Budget	125.43%



Town of Altavista Lodging (Occupancy) Tax

Jul-22	\$10,206		
Aug-22	\$15,015		
Sep-22	\$14,759		
Oct-22	\$12,713	FY2023	FISCAL YEAR TOTAL \$110,495
Nov-22	\$7,317		
Dec-22	\$6,071		
Jan-23	\$3,400	FY2023	MTD TOTAL (FY) \$10,206
Feb-23	\$5,230	FY2024	\$12,072
Mar-23	\$7,639	+/-	\$1,866
Apr-23	\$8,879		
May-23	\$10,862	Budgeted:	\$117,000
Jun-23	\$8,406	+/-	-\$104,928
Jul-23	\$12,072	%/Budget:	10.32%
Aug-23			
Sep-23			
Oct-23			
Nov-23			
Dec-23			
Jan-24			
Feb-24			
Mar-24			
Apr-24			
May-24			
Jun-24			



**Town of Altavista
Local Cigarette Tax**

Jul-21	\$7,500
Aug-21	\$15,000
Sep-21	\$7,650
Oct-21	\$7,500
Nov-21	\$11,235
Dec-21	\$7,500
Jan-22	\$0
Feb-22	\$0
Mar-22	\$15,000
Apr-22	\$7,500
May-22	\$7,500
Jun-22	\$7,500
Jul-22	\$26,250
Aug-22	\$3,750
Sep-22	\$7,500
Oct-22	\$0
Nov-22	\$7,500
Dec-22	\$18,750
Jan-23	\$3,750
Feb-23	\$0
Mar-23	\$11,250
Apr-23	\$0
May-23	\$7,500
Jun-23	\$18,750
Jul-23	\$0
Aug-23	\$7,500
Sep-23	
Oct-23	
Nov-23	
Dec-23	
Jan-24	
Feb-24	
Mar-24	
Apr-24	
May-24	
Jun-24	

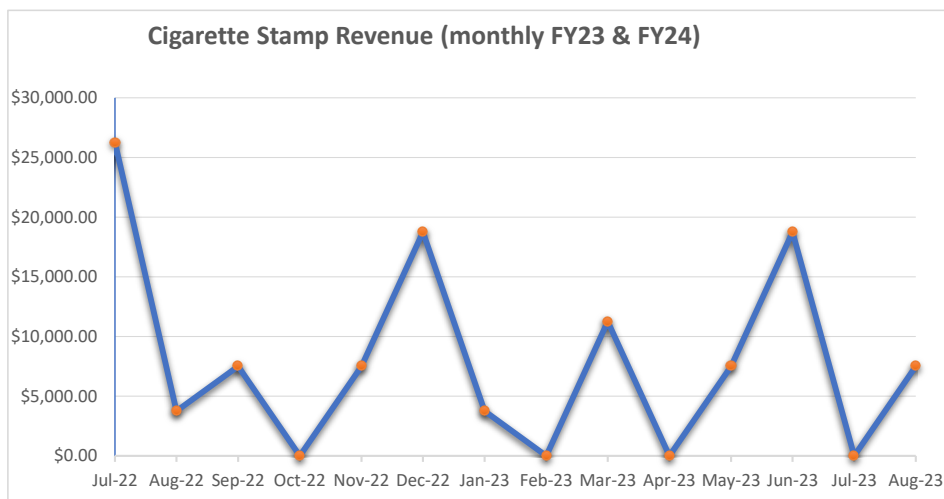
FISCAL YEAR TOTAL

FY2021	\$101,612
FY2022	\$93,885
FY2023	\$105,000

MTD TOTAL (FY)

FY2023	\$30,000
FY2024	\$7,500
+/-	-\$22,500

Budgeted:	\$100,000
+/-	-\$92,500
%/Budget:	7.50%





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
September 12, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

REPORTS AND COMMUNICATIONS

Title: Police Department Monthly Report

Staff Resource: Chief Merricks

Action(s):

For information

Explanation:

Attached are the monthly reports from Altavista PD. This includes activity report on 29 Bypass

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*Monthly APD Report-August 2023.pdf*](#)

[*Patrol on 29-August 2023.pdf*](#)

2023 ALTAVISTA POLICE DEPT MONTHLY REPORT									
	January	February	March	April	May	June	July	August	Year to Date
Criminal Arrests "Felony"	3	0	0	1	4	3	8	3	22
Criminal Arrests "Misdemeanor"	16	1	8	6	9	5	8	17	70
Warrant Executed	19	8	7	7	13	2	16	10	82
Uniform Traffic Summons Issued	56	67	23	30	29	29	32	23	289
# Traffic Stops	122	132	128	70	90	111	115	138	906
BOLO'S (Be on Look Out)	3	5	9	5	10	3	6	8	49
DUI	1	0	1	1	2	3	2	7	17
IBR	37	9	45	42	45	21	41	44	284
MVA	8	13	11	15	18	10	16	15	106
Assist Motorist	22	19	19	21	12	17	20	20	150
Calls for Service	408	450	514	411	441	433	440	524	3,621
Alarm Responses	8	20	20	16	7	10	9	9	99
ECO/TDO	0	3	2	0	1	1	0	1	8
ECO/ TDO HOURS	0	15	30	0	11	7.5	0	12	75.5
Court Hours	2	2	1	5	4	1	4	5.5	24.5
Citizen Contacts	1,280	1,895	2,394	2,729	1,788	1,867	1,474	3,191	16,618
Businesses, Residences Check "Foot Patrols"	462	345	509	394	212	339	465	420	3,146

Patrol on 29-August 2023

Time	Location	Officer	Disposition
2-Aug 0203-0206	Rt 29	Elias	Traffic Stop
2-Aug 2006-2027	Rt 29	Elias	Pursuit
3-Aug 1826-	Rt 29	Earhart	BOL
3-Aug 2002-	Rt 29	Earhart	Pursuit
3-Aug 0018-	Rt 29	Earhart	Traffic Stop
4-Aug 0218-0230	Rt 29/Clarion	Anthony	Traffic Stop
4-Aug 0254-0300	Rt 29	Anthony	Traffic Stop
5-Aug 2113-2148	Rt 29	Anthony	Traffic Stop
5-Aug 0255-0300	Rt 29	Anthony	Traffic Stop
5-Aug 0330-0423	Rt 29	Anthony	Traffic Stop
6-Aug 1542-1611	Rt 29	Wilson	MVC
7-Aug 0323-0346	Rt 29	Anthony	Traffic Stop
7-Aug 2116-2144	Rt 29/Main	Pugh	Traffic Stop
7-Aug 0231-0237	Rt 29/Main	Pugh	Traffic Stop
7-Aug 1853-	Rt 29/Dearing Ford	Earhart	Check Welfare
7-Aug 2116-	Rt 29/Main	Earhart	Traffic Stop
7-Aug 0231-	Rt 29/Main	Earhart	Traffic Stop
8-Aug 1615-1648	Rt 29/Lynch Mill	Elias	Traffic Stop
9-Aug 0140-0158	Rt 29	Abbott	Traffic Stop
9-Aug 0316-0321	Rt 29	Abbott	Traffic Stop
11-Aug 0010-0013	Rt 29	Pugh	Traffic Stop
11-Aug 0138-0216	Rt 29	Pugh	Traffic Stop
11-Aug 0138-	Rt 29	Earhart	Traffic Stop
12-Aug 2340-2358	Rt 29/Clarion	Pugh	Traffic Stop
12-Aug 0013-0020	Rt 29/Clarion	Pugh	Traffic Stop
13-Aug 1847-1847	Rt 29/Bedford	Pugh	BOL
13-Aug 2333-2340	Rt 29	Pugh	Road Hazard
13-Aug 0110-0120	Rt 29/Clarion	Pugh	Traffic Stop
13-Aug 2332-	Rt 29	Earhart	Road Hazard
13-Aug 0110-	Rt 29	Earhart	Traffic Stop
14-Aug 0029-0038	Rt 29	Pugh	Traffic Stop
14-Aug 0048-0106	Rt 29	Pugh	Traffic Stop
14-Aug 1038-1143	Rt 29/Dominion	Abbott	Road Hazard
15-Aug 2220-2223	Rt 29/Clarion	Anthony	Traffic Stop
15-Aug 0114-0118	Rt 29	Anthony	Traffic Stop
17-Aug 2340-	Rt 29	Earhart	Traffic Stop
17-Aug 2336-2340	Rt 29/Clarion	Anthony	Traffic Stop
17-Aug 0057-0103	Rt 29/Clarion	Anthony	Traffic Stop
17-Aug 0212-0218	Rt 29/Bedford	Anthony	Traffic Stop
17-Aug 0236-0239	Rt 29/Bedford	Anthony	Traffic Stop
18-Aug 0142-0203	Rt 29	Anthony	Drug Violation
18-Aug 0212-0218	Rt 29/Bedford	Anthony	Traffic Stop
18-Aug 0236-0239	Rt 29/Bedford	Anthony	Traffic Stop
19-Aug 0137-0143	Rt 29	Anthony	Traffic Stop
25-Aug 0747-1200	Rt 29	Abbott	Funeral
25-Aug 1201-1217	Rt 29	Abbott	Traffic Stop
27-Aug 1245-	Rt 29	Earhart	Traffic Stop