



**Town of Altavista, Virginia  
Meeting Agenda Town Council  
Town Council Regular Meeting**

**Tuesday, January 10, 2023  
6:00 PM - Council's Chambers  
510 Seventh Street  
Altavista, VA 24517**

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

**2. AGENDA ADOPTION**

**3. RECOGNITIONS AND PRESENTATIONS**

3.A [Employee Changes in December, 2022](#)

**4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)**

*Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to (3) minutes with a total of (15) minutes allotted for this purpose. Please note: Citizen's Time is NOT a question-and-answer session between the public and Council.*

**5. PARTNER UPDATES**

*This is an opportunity for our Community Partners to share their recent involvements in the community and to give updates regarding upcoming events and activities.*

**6. CONSENT AGENDA**

6.A [TOA Monthly Financial Reports - December 2022](#)

[Attachment 1. December 2022 Check Register](#)

[Attachment 2. December 2022 Revenue Report](#)

[Attachment 3. December 2022 Expenditure Report](#)

[Attachment 4. December 2022 Reserve Balance / Investment Report](#)

6.B [Town Council Meeting Minutes](#)

[attachment 1. Town Council RM Minutes 11.08.22](#)

[attachment 2. Town Council Work Session Minutes 11.22.22](#)

**7. PUBLIC HEARING(S)**

**8. NEW BUSINESS**

8.A [FY2024-2028 Capital Improvement Plan \(CIP\) Discussion](#)

[attachment. CIP-draft\\_FY2024-FY2028\\_council-01.10.2023](#)

8.B [Special Event Application Approval: Rustburg Dixie Softball League - RDS Diamond Diva 5K](#)

**9. UNFINISHED BUSINESS**

9.A [Automated Metering Infrastructure, \(AMI\) System Installation](#)

[attachment 1. Waterworks Quote](#)

attachment 2. ALTAVISTA LINE FINAL Bid Bittercreek  
attachment 3. Consolidated AMI Quote -Town of Altavista VA

9.B Town of Altavista, Employee Handbook Update

## **10. REPORTS AND COMMUNICATIONS**

### **10.A Utility Projects Update**

STATUS REPORT MELINDA HPZ PROJECT 1-03-2023.pdf  
STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 1-03-2023.pdf  
STATUS REPORT SPRINGS SCADA PROJECT 1-03-2023.pdf  
STATUS REPORT VDEM GENERATORS 1-03-2023.pdf  
STATUS REPORT FILTER IMPROVERMENT PROJECT 1-03-2023.pdf  
STATUS REPORT AERATION STUDY 1-03-2023.pdf  
STATUS REPORT WWTP ELECTRICAL PROJECT 1-03-2023.pdf  
STATUS REPORT CLARIFIER #3 PROJECT 1-03-2023.pdf  
STATUS REPORT LYNCH CREEK PROJECT 1-03-2023.pdf  
STATUS REPORT AMI PROJECT 1-03-2023.pdf  
January 2023 Monthly Report for Council Members 1.pdf  
January 2023 Monthly Report for Council Members 2.pdf

### **10.B Departmental Reports - Finance**

Attachment 1. Meals Tax Report  
Attachment 2. Sales Tax Report  
Attachment 3. Lodging Tax Report  
Attachment 4. Cigarette Tax Report

### **10.C Community Development December 2022 Monthly Report** CD Dec 2022 Monthly Report.pdf

### **10.D Police Department Monthly Report**

attachment 1. APD Monthly Report - December 2022  
attachment 2. APD Patrol on 29-December 2022

### **10.E Public Services Monthly Reports**

attachment 1. STREET\_DEPARTMENT\_MONTHLY\_REPORT-  
\_DECEMBER\_2022  
attachment 2.  
BUILDINGS\_AND\_GROUNDS\_MONTHLY\_REPORT\_DECEMBER\_2022  
attachment 3. FLEET\_MAINTENANCE\_DEPARTMENT-DECEMBER\_2022

### **10.F Town Council Meeting Calendars**

attachment 1. Council Calendar - January 2023  
attachment 2. Council Calendar - February 2023

## **11. MATTERS FROM COUNCIL**

## **12. CLOSED SESSION**

### **12.A Town Council Closed Session**

Attachment. Closed Session 1.10.23

### **13. ADJOURNMENT**

*THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.*



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 3.A

**RECOGNITIONS AND PRESENTATIONS**

**Title: Employee Changes in December, 2022**

**Staff Resource: Jo Ann Myers, Human Resources**

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**Action(s):**

Informational Item

**Explanation:**

**Milestones:**

None in December

**New Hires:**

No new hires in December

**Departure:**

Jeremy Fish - Utilities, Maintenance Worker

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 6.A

**CONSENT AGENDA**

**Title: TOA Monthly Financial Reports - December 2022**

**Staff Resource: Tobie Shelton, Director of Finance and Administration**

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**Action(s):**

**Explanation:**

The following reports are provided on a monthly basis for review and acceptance.

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*Attachment 1. December 2022 Check Register*

*Attachment 2. December 2022 Revenue Report*

*Attachment 3. December 2022 Expenditure Report*

*Attachment 4. December 2022 Reserve Balance / Investment Report*

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
44071	170	ALTAVISTA ON TRACK	12/02/2022	117.99		00	OUTSTANDING	
44072	1	BUZZ BECKER	12/02/2022	400.00		00	OUTSTANDING	
44073	208	CAMPBELL COUNTY TREASURER	12/02/2022	4,660.12		00	OUTSTANDING	
44074	16	CAMPBELL COUNTY UTILITIES & SE	12/02/2022	4,662.00		00	OUTSTANDING	
44075	1	CHELSEA PUGH	12/02/2022	200.00		00	OUTSTANDING	
44076	28	COLUMBIA GAS	12/02/2022	923.81		00	OUTSTANDING	
44077	1060	DANIEL DAVIS	12/02/2022	700.00		00	OUTSTANDING	
44078	20	J JOHNSON ELLER JR	12/02/2022	2,500.00		00	OUTSTANDING	
44079	937	ENGLISH CONSTRUCTION CO INC	12/02/2022	64,983.13		00	OUTSTANDING	
44080	41	FISHER SCIENTIFIC	12/02/2022	13.25		00	OUTSTANDING	
44081	1	GARY WILSON	12/02/2022	200.00		00	OUTSTANDING	
44082	46	GENTRY LOCKE ATTORNEYS	12/02/2022	3,178.75		00	OUTSTANDING	
44083	111	GRAINGER INC	12/02/2022	215.88		00	OUTSTANDING	
44084	50	GRETNA TIRE INC	12/02/2022	1,593.00		00	OUTSTANDING	
44085	332	HURT & PROFFITT INC	12/02/2022	1,380.00		00	OUTSTANDING	
44086	566	INTEGRATED TECHNOLOGY GROUP IN	12/02/2022	148.73		00	OUTSTANDING	
44087	1022	IWORQ SYSTEMS INC	12/02/2022	4,000.00		00	OUTSTANDING	
44088	993	MENDON PIPELINE INC	12/02/2022	127,252.11		00	OUTSTANDING	
44089	218	MINNESOTA LIFE	12/02/2022	182.48		00	OUTSTANDING	
44090	1063	MISSIONSQUARE - 304831	12/02/2022	470.00		00	OUTSTANDING	
44091	816	PACE ANAYLTICAL SERVICES LLC	12/02/2022	389.87		00	OUTSTANDING	
44092	358	PHILLIPS EQUIPMENT CORPORATION	12/02/2022	41.92		00	OUTSTANDING	
44093	843	BETTY PICKERAL	12/02/2022	1,150.00		00	OUTSTANDING	
44094	872	TIAA, FSB	12/02/2022	153.00		00	OUTSTANDING	
44095	9999998	TUCKER, ALISHA	12/02/2022	150.00		00	OUTSTANDING	
44096	110	VUPS INC	12/02/2022	45.15		00	OUTSTANDING	
44097	103	BEACON CREDIT UNION	12/08/2022	230.00		00	OUTSTANDING	
44098	991	BERKLEY GROUP LLC	12/08/2022	2,950.00		00	OUTSTANDING	
44099	9999997	CAMPBELL, ALYSSA	12/08/2022	10.40		00	OUTSTANDING	
44100	19	CARTER MACHINERY CO INC	12/08/2022	782.30		00	OUTSTANDING	
44101	994	LARRY DALTON	12/08/2022	400.00		00	OUTSTANDING	
44102	164	DMV	12/08/2022	175.00		00	OUTSTANDING	
44103	394	ELECTRONIC SYSTEMS INC	12/08/2022	20.19		00	OUTSTANDING	
44104	301	ENGLISH'S LLC	12/08/2022	182.70		00	OUTSTANDING	
44105	118	FERGUSON ENTERPRISES LLC	12/08/2022	5,074.12		00	OUTSTANDING	
44106	123	FIRE & SAFETY EQUIP CO INC	12/08/2022	720.95		00	OUTSTANDING	
44107	9999997	GREENE, LENORE CROUSE	12/08/2022	15.40		00	OUTSTANDING	
44108	50	GRETNA TIRE INC	12/08/2022	4,097.00		00	OUTSTANDING	
44109	52	HACH COMPANY	12/08/2022	163.59		00	OUTSTANDING	
44110	305	HAWKINS-GRAVES INC	12/08/2022	90.72		00	OUTSTANDING	
44111	9999997	MEEKS, ARIANA	12/08/2022	80.06		00	OUTSTANDING	
44112	138	MID ATLANTIC PRINTERS LTD	12/08/2022	6,946.00		00	OUTSTANDING	
44113	1063	MISSIONSQUARE - 304831	12/08/2022	470.00		00	OUTSTANDING	
44114	860	MUNICIPAL EMERGENCY SERV DEPOS	12/08/2022	555.00		00	OUTSTANDING	
44115	755	NATURCHEM INC	12/08/2022	53,425.00		00	OUTSTANDING	
44116	454	O'REILLY AUTOMOTIVE INC	12/08/2022	5.25		00	OUTSTANDING	
44117	9999997	PAYNE, JASON W.	12/08/2022	66.82		00	OUTSTANDING	
44118	588	PITNEY BOWES	12/08/2022	169.08		00	OUTSTANDING	
44119	510	RIVER VALLEY RESOURCES LLC	12/08/2022	479.52		00	OUTSTANDING	
44120	9999997	TOLBERT, DAVID & LATASHA	12/08/2022	77.63		00	OUTSTANDING	
44121	85	TREASURER OF VA /CHILD SUPPORT	12/08/2022	933.27		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
44122	35	TREASURER OF VA/VITA	12/08/2022	7.34		00	OUTSTANDING	
44123	181	TRUCK BODY CORP	12/08/2022	3,161.66		00	OUTSTANDING	
44124	92	UNIFIRST CORP	12/08/2022	2,806.55		00	OUTSTANDING	
44125	900	US BANK EQUIPMENT FINANCE	12/08/2022	232.66		00	OUTSTANDING	
44126	601	VACORP	12/08/2022	903.54		00	OUTSTANDING	
44127	756	WAGeworks INC	12/08/2022	108.55		00	OUTSTANDING	
44128	9999997	WARD, JACOB	12/08/2022	80.25		00	OUTSTANDING	
44129	909	WESCO RECEIVABLES CORP	12/08/2022	10,000.00		00	OUTSTANDING	
44130	1	FRAZIER ESTATE CORPORATION	12/14/2022	1,000.00		00	OUTSTANDING	
44131	84	ALTAVISTA JOURNAL	12/16/2022	529.46		00	OUTSTANDING	
44132	91	ANTHEM BLUE CROSS/BLUE SHIELD	12/16/2022	45,914.00		00	OUTSTANDING	
44133	1051	ASIA MOTORS INC	12/16/2022	17,090.00		00	OUTSTANDING	
44134	294	BUSINESS CARD	12/16/2022	13,550.58		00	OUTSTANDING	
44135	583	CAMPBELL COUNTY PUBLIC LIBRARY	12/16/2022	1,076.00		00	OUTSTANDING	
44136	16	CAMPBELL COUNTY UTILITIES & SE	12/16/2022	936.00		00	OUTSTANDING	
44137	1064	CIVICPLUS, LLC	12/16/2022	2,095.32		00	OUTSTANDING	
44138	9999999	CORELOGIC, COMMERCIAL PAYMENTS	12/16/2022	17,768.77		00	OUTSTANDING	
44139	1	DONALD OSBORNE	12/16/2022	73.29		00	OUTSTANDING	
44140	1	EMMA ADKINS	12/16/2022	106.82		00	OUTSTANDING	
44141	41	FISHER SCIENTIFIC	12/16/2022	604.78		00	OUTSTANDING	
44142	851	FRIZZELL CONSTRUCTION INC	12/16/2022	807.50		00	OUTSTANDING	
44143	49	GERALDINE KAUFFMAN	12/16/2022	6,497.05		00	OUTSTANDING	
44144	111	GRAINGER INC	12/16/2022	1,438.70		00	OUTSTANDING	
44145	916	GRANITE TELECOMMUNICATIONS	12/16/2022	799.09		00	OUTSTANDING	
44146	50	GRETNA TIRE INC	12/16/2022	2,210.50		00	OUTSTANDING	
44147	58	INSTRUMENTATION SERVICES INC	12/16/2022	708.00		00	OUTSTANDING	
44148	892	J & J PORTAPOTTY INC	12/16/2022	270.00		00	OUTSTANDING	
44149	646	KD COUNTRY	12/16/2022	110.00		00	OUTSTANDING	
44150	121	MULTI BUSINESS FORMS INC	12/16/2022	690.00		00	OUTSTANDING	
44151	300	NAPA AUTO PARTS	12/16/2022	2,412.42		00	OUTSTANDING	
44152	816	PACE ANAYLTICAL SERVICES LLC	12/16/2022	367.07		00	OUTSTANDING	
44153	857	RIVERSTREET NETWORKS	12/16/2022	1,298.65		00	OUTSTANDING	
44154	559	ROBINSON FARMER COX ASSOCIATES	12/16/2022	20,500.00		00	OUTSTANDING	
44155	432	SOUTHEAST SURVEY GROUP LTD	12/16/2022	2,800.00		00	OUTSTANDING	
44156	186	THE NEWS & ADVANCE	12/16/2022	274.80		00	OUTSTANDING	
44157	1	VIRGINIA ECONOMIC DEVELOPMENT	12/16/2022	2,500.00		00	OUTSTANDING	
44158	885	VIRGINIA RISK SHARING ASSOCIAT	12/16/2022	33,868.75		00	OUTSTANDING	
44159	1	WALMART	12/16/2022	10,560.00		00	OUTSTANDING	
44160	793	XEROX FINANCIAL SERVICES	12/16/2022	415.78		00	OUTSTANDING	
44161	9999998	layne, kim	12/22/2022	150.00		00	OUTSTANDING	
44162	170	ALTAVISTA ON TRACK	12/22/2022	5,000.00		00	OUTSTANDING	
44163	103	BEACON CREDIT UNION	12/22/2022	230.00		00	OUTSTANDING	
44164	583	CAMPBELL COUNTY PUBLIC LIBRARY	12/22/2022	1,076.00		00	OUTSTANDING	
44165	569	DIAMOND PAPER CO INC	12/22/2022	1,150.12		00	OUTSTANDING	
44166	36	DOMINION VIRGINIA POWER	12/22/2022	38,309.50		00	OUTSTANDING	
44167	937	ENGLISH CONSTRUCTION CO INC	12/22/2022	277,847.84		00	OUTSTANDING	
44168	119	FOSTER ELECTRIC CO INC	12/22/2022	245.50		00	OUTSTANDING	
44169	46	GENTRY LOCKE ATTORNEYS	12/22/2022	2,406.25		00	OUTSTANDING	
44170	111	GRAINGER INC	12/22/2022	170.36		00	OUTSTANDING	
44171	305	HAWKINS-GRAVES INC	12/22/2022	91.17		00	OUTSTANDING	
44172	947	J & J EQUIPMENT RENTALS INC	12/22/2022	1,515.95		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
44173	638	MA DALTON PAINTING CONTRACTOR	12/22/2022	41,240.00		00	OUTSTANDING	
44174	1063	MISSIONSQUARE - 304831	12/22/2022	470.00		00	OUTSTANDING	
44175	860	MUNICIPAL EMERGENCY SERV DEPOS	12/22/2022	1,150.75		00	OUTSTANDING	
44176	816	PACE ANAYLTICAL SERVICES LLC	12/22/2022	255.21		00	OUTSTANDING	
44177	884	PITNEY BOWES/RESERVE ACCOUNT	12/22/2022	2,000.00		00	OUTSTANDING	
44178	778	SPRINT	12/22/2022	113.55		00	OUTSTANDING	
44179	85	TREASURER OF VA /CHILD SUPPORT	12/22/2022	.00	12/22/2022	00	VOID	3,919.24
44180	136	USABLUBOOK	12/22/2022	823.67		00	OUTSTANDING	
44181	551	WOHLFORD, LARRY	12/22/2022	72.00		00	OUTSTANDING	
44182	9	AFLAC	12/22/2022	2,985.97		00	OUTSTANDING	
44183	85	TREASURER OF VA /CHILD SUPPORT	12/22/2022	933.27		00	OUTSTANDING	

BANK: 00 \*\*\*\*\*

NO. OF CHECKS:	113	CHECKS OUTSTANDING	886,561.42	***	
OUTSTANDING CHECKS:	112	RECONCILED CHECKS:	VOID CHECKS:	1	
	882,642.18	.00	.00		3,919.24



CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
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NO. OF CHECKS:	113	TOTAL CHECKS	886,561.42	***				
OUTSTANDING CHECKS:	112	RECONCILED CHECKS:		VOID CHECKS:	1			
	882,642.18		.00		.00			3,919.24

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES									
301		PROPERTY TAXES									
	01 00	REAL PROPERTY CURRENT		17,666	80,715.31	457	105,996	213,560.51	202	212,000	1,560.51-
301	**	PROPERTY TAXES		17,666	80,715.31	457	105,996	213,560.51	202	212,000	1,560.51-
302		PUBLIC SERVICE									
	01 00	REAL & PERSONAL CURRENT		7,341	74,362.28	1013	44,046	74,362.29	169	88,100	13,737.71
302	**	PUBLIC SERVICE		7,341	74,362.28	1013	44,046	74,362.29	169	88,100	13,737.71
303		PERSONAL PROPERTY									
	01 00	CURRENT		21,166	113,758.69	538	126,996	284,834.41	224	254,000	30,834.41-
	03 00	PPTRA		8,333	60,420.43	725	49,998	60,301.64	121	100,000	39,698.36
303	**	PERSONAL PROPERTY		29,499	174,179.12	591	176,994	345,136.05	195	354,000	8,863.95
304		MACHINERY & TOOLS									
	01 00	CURRENT		171,416	1,744,170.30	1018	1,028,496	2,073,376.74	202	2,057,000	16,376.74-
304	**	MACHINERY & TOOLS		171,416	1,744,170.30	1018	1,028,496	2,073,376.74	202	2,057,000	16,376.74-
305		MOBILE HOME									
	01 00	CURRENT		12	28.13	234	72	122.21	170	150	27.79
305	**	MOBILE HOME		12	28.13	234	72	122.21	170	150	27.79
306		PENALTIES & INTEREST									
	01 00	PENALTIES		375	28,769.41	7672	2,250	30,847.09	1371	4,500	26,347.09-
	02 00	INTEREST		291	226.19	78	1,746	1,894.80	109	3,500	1,605.20
306	**	PENALTIES & INTEREST		666	28,995.60	4354	3,996	32,741.89	819	8,000	24,741.89-
307		LOCAL									
	01 00	SALES & USE		16,666	19,303.30	116	99,996	119,481.02	120	200,000	80,518.98
	02 00	ELECTRIC, GAS & TELEPHONE		9,500	9,267.65	98	57,000	55,508.43	97	114,000	58,491.57
	03 00	MOTOR VEHICLE LICENSES		3,833	11,941.71	312	22,998	37,262.00	162	46,000	8,738.00
	04 00	BANK STOCK		15,000	.00		90,000	.00		180,000	180,000.00
	05 00	HOTEL & MOTEL		8,291	4,569.99	55	49,746	67,550.75	136	99,500	31,949.25
	06 00	MEAL		83,333	94,020.47	113	499,998	600,064.23	120	1,000,000	399,935.77
	07 00	AUDIT REVENUE		0	.00		0	.00		0	.00
	08 00	CONTAINER RENTAL FEE		137	.00		822	.00		1,650	1,650.00
	09 00	COMMUNICATIONS TAX		2,500	2,341.82	94	15,000	14,146.54	94	30,000	15,853.46
	10 00	TRANSIT PASSENGER REVENUE		416	393.43	95	2,496	1,624.74	65	5,000	3,375.26
	11 00	CIGARETTE TAX		8,333	18,750.00	225	49,998	63,750.00	128	100,000	36,250.00
	12 00	MOBILE RESTAURANT PERMIT		12	.00		72	25.00	35	150	125.00
307	**	LOCAL		148,021	160,588.37	109	888,126	959,412.71	108	1,776,300	816,887.29

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
308		LICENSES, PERMITS & FEES								
	01 01	CONTRACTORS	375	.00		2,250	.00		4,500	4,500.00
	01 02	RETAIL SALES	5,000	.00		30,000	1,887.29	6	60,000	58,112.71
	01 03	FINANCIAL, RE & PROF	375	.00		2,250	298.67	13	4,500	4,201.33
	01 04	REPAIRS & PERSONAL SVC	833	.00		4,998	601.21	12	10,000	9,398.79
	01 05	WHOLESALE BUSINESS	37	.00		222	46.46	21	450	403.54
	01 06	UTILITIES	91	.00		546	.00		1,100	1,100.00
	01 07	HOTELS	70	.00		420	.00		850	850.00
	01 08	VENDING, COIN OPERATED	0	.00		0	.00		0	.00
	01 *	BUSINESS LICENSE FEES	6,781	.00		40,686	2,833.63	7	81,400	78,566.37
	02 01	ZONING, SIGN, HOME OCCUPATN	108	11.00	10	648	1,354.00	209	1,300	54.00-
308	**	LICENSES, PERMITS & FEES	6,889	11.00		41,334	4,187.63	10	82,700	78,512.37
300	***	TAXES	381,510	2,263,050.11		2,289,060	3,702,900.03		4,578,250	875,349.97
310		FINES & FORFEITURES								
310										
	01 00	COURT FINES	500	2,592.55	519	3,000	13,884.18	463	6,000	7,884.18-
	02 00	PARKING FINES	25	.00		150	110.00	73	300	190.00
310	**		525	2,592.55	494	3,150	13,994.18	444	6,300	7,694.18-
310	***	FINES & FORFEITURES	525	2,592.55		3,150	13,994.18		6,300	7,694.18-
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	25,780.55		0	93,453.24		0	93,453.24-
321	**	INTEREST	0	25,780.55		0	93,453.24		0	93,453.24-
320	***	INVESTMENT EARNINGS	0	25,780.55		0	93,453.24		0	93,453.24-
330		CHARGES FOR SERVICES								
331		RENTS								
	01 00	RENTAL OF GENERAL PROP	83	25.00	30	498	475.00	95	1,000	525.00
	01 01	PAVILION RENTALS	125	.00		750	837.50	112	1,500	662.50
	01 02	BOOKER BUILDING RENTALS	458	825.00	180	2,748	2,650.00	96	5,500	2,850.00
	01 03	SPARK INNOVATION CENTER	2,500	.00		15,000	.00		30,000	30,000.00
	01 *	RENTAL OF GENERAL PROP	3,166	850.00	27	18,996	3,962.50	21	38,000	34,037.50
	02 00	RENTAL OF REAL PROP	7,916	1,717.75	22	47,496	35,137.80	74	95,000	59,862.20
331	**	RENTS	11,082	2,567.75	23	66,492	39,100.30	59	133,000	93,899.70
336		LOANS								

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
02 00		PROP. MAIN. ENFORCEMENT	0	.00		0	.00		0	.00
336	**	LOANS	0	.00		0	.00		0	.00
337		CODE ENFORCEMENT								
01 00		CODE ENFORCEMENT	41	.00		246	230.00	94	500	270.00
337	**	CODE ENFORCEMENT	41	.00		246	230.00	94	500	270.00
330	***	CHARGES FOR SERVICES	11,123	2,567.75		66,738	39,330.30		133,500	94,169.70
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
03 00		RAILROAD ROLLING STOCK	1,308	.00		7,848	15,740.92	201	15,700	40.92-
04 00		DCJS GRANT	7,416	.00		44,496	49,000.00	110	89,000	40,000.00
06 00		RENTAL TAX	83	33.58	41	498	217.85	44	1,000	782.15
08 00		MISCELLANEOUS STATE GRANT	1,250	.00		7,500	15,000.00	200	15,000	.00
08 01		TOBACCO GRANT	0	.00		0	.00		0	.00
08 02		DHCD THEATER FEASIBILITY	0	.00		0	5,000.00		0	5,000.00-
08 *		MISCELLANEOUS STATE GRANT	1,250	.00		7,500	20,000.00	267	15,000	5,000.00-
09 00		POLICE GRANT	0	.00		0	.00		0	.00
11 00		VDOT CONTRACTUAL SERVICES	250	.00		1,500	.00		3,000	3,000.00
12 00		VDOT PD GRANT - OVERTIME	416	2,279.58	548	2,496	2,279.58	91	5,000	2,720.42
13 00		STATE TRANSIT REVENUE	1,933	.00		11,598	35,516.00	306	23,200	12,316.00-
16 00		SKILL GAMES TAX	0	.00		0	.00		0	.00
17 00		BROWNFIELD ASSESSMNT GRNT	0	.00		0	95,787.40		0	95,787.40-
17 01		SPARK INNOVATION CENTER	0	.00		0	.00		0	.00
17 *		BROWNFIELD ASSESSMNT GRNT	0	.00		0	95,787.40		0	95,787.40-
341	**	STATE	12,656	2,313.16	18	75,936	218,541.75	288	151,900	66,641.75-
342		COUNTY								
01 00		CAMPBELL COUNTY GRANT	0	.00		0	.00		0	.00
02 00		LITTER GRANT	141	.00		846	.00		1,700	1,700.00
03 00		FIRE DEPT FUEL REIMB	833	.00		4,998	10,780.55	216	10,000	780.55-
342	**	COUNTY	974	.00		5,844	10,780.55	185	11,700	919.45
343		FEDERAL								
01 00		COP GRANT	0	.00		0	.00		0	.00
03 00		VDOT TEA21 ENHNCEMNT GRNT	0	.00		0	.00		0	.00
04 00		FEDERAL TRANSIT REVENUE	11,922	5,725.00	48	71,532	25,486.00	36	143,070	117,584.00
05 00		BYRNE JUSTICE GRANT	0	.00		0	11,624.25		0	11,624.25-
06 00		VDOT LAP FUNDING	0	.00		0	.00		0	.00
07 00		BULLET PROOF VEST GRANT	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
09	00	CARES MONEY		0	.00		0	.00		0	.00
11	00	USDA RURAL BUS DEV GRANT		0	.00		0	100,000.00		0	100,000.00-
343	**	FEDERAL		11,922	5,725.00	48	71,532	137,110.25	192	143,070	5,959.75
340	***	INTERGOVERNMENTAL REVENUE		25,552	8,038.16		153,312	366,432.55		306,670	59,762.55-
350		OTHER REVENUE									
351		MISCELLANEOUS									
	01 00	SALES OF SUPPLIES & MAT		625	1,009.80	162	3,750	42,240.00	1126	7,500	34,740.00-
	01 01	TRANSPORTATION		0	.00		0	.00		0	.00
	01 *	SALES OF SUPPLIES & MAT		625	1,009.80	162	3,750	42,240.00	1126	7,500	34,740.00-
	03 00	CASH DISCOUNTS		8	.00		48	.00		100	100.00
	04 00	MISCELLANEOUS		1,166	5,132.12	440	6,996	24,890.96	356	14,000	10,890.96-
	04 02	HURT / LIGHTS		16	.00		96	94.64	99	200	105.36
	04 03	HURT / SOLID WASTE COLL		3,233	2,877.04	89	19,398	18,590.12	96	38,800	20,209.88
	04 04	ESTATE OF ROBERTA F JENKS		683	672.56	99	4,098	4,037.08	99	8,200	4,162.92
	04 06	VENDING MACHINE REVENUE		0	5.55		0	43.01		0	43.01-
	04 *	MISCELLANEOUS		5,098	8,687.27	170	30,588	47,655.81	156	61,200	13,544.19
	05 00	AVOCA REIMBURSEMENT		860	.00		5,160	378.81	7	10,320	9,941.19
	06 01	CANOE LAUNCH PROJECT		0	.00		0	.00		0	.00
	07 00	DONATIONS		0	.00		0	.00		0	.00
	08 00	REIMB OF INSURANCE CLAIM		0	.00		0	.00		0	.00
	09 00	STATE FORFEITURE FUND		0	.00		0	.00		0	.00
	10 00	FEDERAL FORFEITURE FUND		0	.00		0	.00		0	.00
	11 00	POLICE CHALLENGE COIN		0	.00		0	.00		0	.00
	99 00	WRITE OFF		0	.00		0	.00		0	.00
351	**	MISCELLANEOUS		6,591	9,697.07	147	39,546	90,274.62	228	79,120	11,154.62-
350	***	OTHER REVENUE		6,591	9,697.07		39,546	90,274.62		79,120	11,154.62-
360		OTHER FINANCING SOURCES									
361		TRANSFER IN									
	01 00	FROM RESERVES		75,244	.00		451,464	.00		902,930	902,930.00
	01 01	RESERVE MAIN. FUNDS		2,916	.00		17,496	.00		35,000	35,000.00
	01 *	FROM RESERVES		78,160	.00		468,960	.00		937,930	937,930.00
	02 00	FROM LIBRARY		0	.00		0	.00		0	.00
	03 01	DESIGNATED		0	.00		0	.00		0	.00
	04 00	FROM CIF		0	.00		0	60,000.00		0	60,000.00-
	06 00	FROM WATER & SEWER		0	.00		0	.00		0	.00
	08 00	FORFEITURE ACCOUNTS		0	.00		0	.00		0	.00
	09 00	WAR MEMORIAL FUNDING		0	.00		0	.00		0	.00
361	**	TRANSFER IN		78,160	.00		468,960	60,000.00	13	937,930	877,930.00

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

-----										
FUND 010 GENERAL FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
-----										
362	01 00	PROCEEDS FROM LTD PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0	.00
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	78,160	.00		468,960	60,000.00		937,930	877,930.00
FUND TOTAL GENERAL FUND			503,461	2,311,726.19		3,020,766	4,366,384.92		6,041,770	1,675,385.08

TOWN OF ALTAVISTA

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FUND 020 STATE HIGHWAY REIMB FUND			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
-----										
320		INVESTMENT EARNINGS								
321		INTEREST								
02 00		INTEREST INCOME	0	3,664.16		0	14,959.04		0	14,959.04-
321	**	INTEREST	0	3,664.16		0	14,959.04		0	14,959.04-
320	***	INVESTMENT EARNINGS	0	3,664.16		0	14,959.04		0	14,959.04-
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
07 00		STREET & HIGHWAY MAINT	61,666	204,638.07	332	369,996	409,276.14	111	740,000	330,723.86
07 01		CARRYOVER OF FUNDS	9,293	.00		55,758	.00		111,520	111,520.00
07 *		STREET & HIGHWAY MAINT	70,959	204,638.07	288	425,754	409,276.14	96	851,520	442,243.86
341	**	STATE	70,959	204,638.07	288	425,754	409,276.14	96	851,520	442,243.86
340	***	INTERGOVERNMENTAL REVENUE	70,959	204,638.07		425,754	409,276.14		851,520	442,243.86
350		OTHER REVENUE								
351		MISCELLANEOUS								
03 00		CASH DISCOUNTS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
01 00		FROM RESERVES	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL STATE HIGHWAY REIMB FUND			70,959	208,302.23		425,754	424,235.18		851,520	427,284.82

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

FUND 030 LIBRARY FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
320		INVESTMENT EARNINGS								
321		INTEREST								
	02 00	INTEREST INCOME	0	.00		0	.00		0	.00
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
	03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
	02 00	FROM LIBRARY	0	.00		0	.00		0	.00
	03 00	FROM GENERAL FUND	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND			0	.00		0	.00		0	.00



TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		ACCOUNT		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS									
321		INTEREST									
	02 00	INTEREST INCOME		0	9,477.21		0	76,401.46		0	76,401.46-
321	**	INTEREST		0	9,477.21		0	76,401.46		0	76,401.46-
320	***	INVESTMENT EARNINGS		0	9,477.21		0	76,401.46		0	76,401.46-
330		CHARGES FOR SERVICES									
332		WATER CHARGES									
	01 00	INDUSTRIAL		134,333	151,427.33	113	805,998	841,282.70	104	1,612,000	770,717.30
	02 00	BUSINESS & RESIDENTIAL		26,666	65,295.84	245	159,996	176,904.08	111	320,000	143,095.92
	03 00	OUTSIDE COMMUNITY		14,833	32,456.83	219	88,998	103,201.91	116	178,000	74,798.09
	04 00	WATER CONNECTION FEES		125	.00		750	1,500.00	200	1,500	.00
	05 00	BULK WATER PURCHASE		416	.00		2,496	1,843.50	74	5,000	3,156.50
332	**	WATER CHARGES		176,373	249,180.00	141	1,058,238	1,124,732.19	106	2,116,500	991,767.81
333		SEWER CHARGES									
	01 00	INDUSTRIAL		146,666	164,982.00	113	879,996	1,003,172.40	114	1,760,000	756,827.60
	02 00	BUSINESS & RESIDENTIAL		22,000	56,597.31	257	132,000	154,295.70	117	264,000	109,704.30
	03 00	OUTSIDE COMMUNITY		166	.00		996	730.25	73	2,000	1,269.75
	04 00	SEWER CONNECTION FEES		166	.00		996	2,000.00	201	2,000	.00
	05 00	SEWER SURCHARGES		7,083	28,381.00	401	42,498	159,897.18	376	85,000	74,897.18-
333	**	SEWER CHARGES		176,081	249,960.31	142	1,056,486	1,320,095.53	125	2,113,000	792,904.47
334		WATER & SEWER									
	00 00	WATER & SEWER		583	9.09	2	3,498	4,046.01	116	7,000	2,953.99
	01 01	MONTHLY		4,166	5,105.75	123	24,996	28,343.25	113	50,000	21,656.75
	01 02	QUARTERLY		11,666	36,453.30	313	69,996	72,971.35	104	140,000	67,028.65
	01 *	BASE RATE FEE		15,832	41,559.05	263	94,992	101,314.60	107	190,000	88,685.40
334	**	WATER & SEWER		16,415	41,568.14	253	98,490	105,360.61	107	197,000	91,639.39
330	***	CHARGES FOR SERVICES		368,869	540,708.45		2,213,214	2,550,188.33		4,426,500	1,876,311.67
340		INTERGOVERNMENTAL REVENUE									
341		STATE									
	14 00	FLUORIDE GRANT		0	.00		0	.00		0	.00
	17 00	BROWNFIELD ASSESSMNT GRNT		0	.00		0	.00		0	.00
	18 00	VDEM		0	.00		0	161,931.53		0	161,931.53-
	19 00	VRA		0	.00		0	1,466,827.02		0	1,466,827.02-
341	**	STATE		0	.00		0	1,628,758.55		0	1,628,758.55-
343		FEDERAL									

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
09 00	CARES MONEY	0	.00		0	.00		0	.00
09 01	AMERICAN RESCUE PLAN ACT	0	.00		0	1,766,891.00		0	1,766,891.00-
09 *	CARES MONEY	0	.00		0	1,766,891.00		0	1,766,891.00-
10 00	VDEM	0	.00		0	294,087.23		0	294,087.23-
343 **	FEDERAL	0	.00		0	2,060,978.23		0	2,060,978.23-
340 ***	INTERGOVERNMENTAL REVENUE	0	.00		0	3,689,736.78		0	3,689,736.78-
350	OTHER REVENUE								
351	MISCELLANEOUS								
01 00	SALES OF SUPPLIES & MAT	0	.00		0	.00		0	.00
03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
04 00	MISCELLANEOUS	2,083	1,065.00	51	12,498	7,524.08	60	25,000	17,475.92
04 05	ABBOTT WTR LINE PROJECT	0	.00		0	.00		0	.00
04 *	MISCELLANEOUS	2,083	1,065.00	51	12,498	7,524.08	60	25,000	17,475.92
99 00	WRITE OFF	0	.00		0	.00		0	.00
351 **	MISCELLANEOUS	2,083	1,065.00	51	12,498	7,524.08	60	25,000	17,475.92
350 ***	OTHER REVENUE	2,083	1,065.00		12,498	7,524.08		25,000	17,475.92
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
01 00	FROM RESERVES	168,458	.00		1,010,748	.00		2,021,500	2,021,500.00
03 00	FROM GENERAL FUND	0	3,066.57		0	3,066.57		0	3,066.57-
03 01	DESIGNATED	143,417	.00		860,502	.00		1,721,000	1,721,000.00
03 *	FROM GENERAL FUND	143,417	3,066.57	2	860,502	3,066.57		1,721,000	1,717,933.43
06 00	FROM WATER & SEWER	0	.00		0	.00		0	.00
11 00	BOND PROCEEDS	262,536	.00		1,575,216	.00		3,150,440	3,150,440.00
361 **	TRANSFER IN	574,411	3,066.57	1	3,446,466	3,066.57		6,892,940	6,889,873.43
362	PROCEEDS FROM LTD								
01 00	PUBLIC IMPROVEMENT BOND	0	.00		0	.00		0	.00
362 **	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360 ***	OTHER FINANCING SOURCES	574,411	3,066.57		3,446,466	3,066.57		6,892,940	6,889,873.43
FUND TOTAL WATER & SEWER FUND		945,363	554,317.23		5,672,178	6,326,917.22		11,344,440	5,017,522.78

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

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FUND 060	AGENCY / DONATION FUND		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
-----										
320		INVESTMENT EARNINGS								
321		INTEREST								
02 00		INTEREST INCOME	0	.26		0	.36		0	.36-
321	**	INTEREST	0	.26		0	.36		0	.36-
320	***	INVESTMENT EARNINGS	0	.26		0	.36		0	.36-
350		OTHER REVENUE								
351		MISCELLANEOUS								
03 00		CASH DISCOUNTS	0	.00		0	.00		0	.00
07 00		DONATIONS	0	.00		0	.00		0	.00
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
09 00		WAR MEMORIAL FUNDING	0	.00		0	.00		0	.00
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	AGENCY / DONATION FUND		0	.26		0	.36		0	.36-

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	INVESTMENT EARNINGS								
321	INTEREST								
02 00	INTEREST INCOME	0	.00		0	.00		0	.00
03 00	INTEREST INCOME CDBG	0	5.93		0	5.93		0	5.93-
321	** INTEREST	0	5.93		0	5.93		0	5.93-
320	*** INVESTMENT EARNINGS	0	5.93		0	5.93		0	5.93-
330	CHARGES FOR SERVICES								
335	RECREATION								
01 00	PAVILION RENTALS	0	.00		0	.00		0	.00
02 00	BOOKER BUILDING RENTAL	0	.00		0	.00		0	.00
335	** RECREATION	0	.00		0	.00		0	.00
336	LOANS								
01 00	CDBG LOAN POOL	0	.00		0	.00		0	.00
336	** LOANS	0	.00		0	.00		0	.00
330	*** CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340	INTERGOVERNMENTAL REVENUE								
341	STATE								
10 00	CDBG GRANT	0	.00		0	.00		0	.00
341	** STATE	0	.00		0	.00		0	.00
343	FEDERAL								
08 00	USDA GRANT REVENUE	0	.00		0	.00		0	.00
343	** FEDERAL	0	.00		0	.00		0	.00
340	*** INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
350	OTHER REVENUE								
351	MISCELLANEOUS								
03 00	CASH DISCOUNTS	0	.00		0	.00		0	.00
04 00	MISCELLANEOUS	0	.00		0	.00		0	.00
99 00	WRITE OFF	0	.00		0	.00		0	.00
351	** MISCELLANEOUS	0	.00		0	.00		0	.00
350	*** OTHER REVENUE	0	.00		0	.00		0	.00
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
01 00	FROM RESERVES	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

-----										
FUND 070 COMMUNITY IMPROV FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
-----										
03 00		FROM GENERAL FUND	0	700.42		0	700.42		0	700.42-
361	**	TRANSFER IN	0	700.42		0	700.42		0	700.42-
360	***	OTHER FINANCING SOURCES	0	700.42		0	700.42		0	700.42-
FUND TOTAL COMMUNITY IMPROV FUND			0	706.35		0	706.35		0	706.35-

TOWN OF ALTAVISTA  
REVENUE REPORT  
50% OF YEAR LAPSED

ACCOUNTING PERIOD 06/2023

TOWN OF ALTAVISTA

FUND 090 CEMETERY FUND		ACCOUNT		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES									
308		LICENSES, PERMITS & FEES									
	02 02	BURIAL		1,437	3,075.00	214	8,622	9,620.00	112	17,250	7,630.00
308	**	LICENSES, PERMITS & FEES		1,437	3,075.00	214	8,622	9,620.00	112	17,250	7,630.00
300	***	TAXES		1,437	3,075.00		8,622	9,620.00		17,250	7,630.00
320		INVESTMENT EARNINGS									
321		INTEREST									
	02 00	INTEREST INCOME		0	769.99		0	2,808.91		0	2,808.91-
321	**	INTEREST		0	769.99		0	2,808.91		0	2,808.91-
320	***	INVESTMENT EARNINGS		0	769.99		0	2,808.91		0	2,808.91-
350		OTHER REVENUE									
351		MISCELLANEOUS									
	02 00	SALE OF REAL ESTATE		666	.00		3,996	650.00	16	8,000	7,350.00
	03 00	CASH DISCOUNTS		0	.00		0	.00		0	.00
	04 00	MISCELLANEOUS		0	.00		0	.00		0	.00
	99 00	WRITE OFF		0	.00		0	.00		0	.00
351	**	MISCELLANEOUS		666	.00		3,996	650.00	16	8,000	7,350.00
350	***	OTHER REVENUE		666	.00		3,996	650.00		8,000	7,350.00
360		OTHER FINANCING SOURCES									
361		TRANSFER IN									
	02 00	FROM LIBRARY		0	.00		0	.00		0	.00
	03 00	FROM GENERAL FUND		8,940	.00		53,640	.00		107,280	107,280.00
	06 00	FROM WATER & SEWER		0	.00		0	.00		0	.00
361	**	TRANSFER IN		8,940	.00		53,640	.00		107,280	107,280.00
360	***	OTHER FINANCING SOURCES		8,940	.00		53,640	.00		107,280	107,280.00
FUND TOTAL		CEMETERY FUND		11,043	3,844.99		66,258	13,078.91		132,530	119,451.09
GRAND TOTAL				1,530,826	3,078,897.25		9,184,956	11,131,322.94		18,370,260	7,238,937.06

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REPORT SELECTIONS

Fiscal year . . . . . : 2023  
All Funds  
All Departments  
All Divisions  
Suppress accounts with zero balances . . . . : N  
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FUND 010 GENERAL FUND			DEPT/DIV 1001 COUNCIL/COUNCIL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
400			COUNCIL / PLANNING COMM										
		10	SALARIES AND WAGES										
		10 01	TOWN COUNCIL	2166	2166.69	100	12996	13000.14	100	.00	26000	12999.86	50
		10 **	SALARIES AND WAGES	2166	2166.69	100	12996	13000.14	100	.00	26000	12999.86	50
		20	BENEFITS										
		20 02	FICA	166	165.73	100	996	994.38	100	.00	2000	1005.62	50
		20 **	BENEFITS	166	165.73	100	996	994.38	100	.00	2000	1005.62	50
		30	CONTRACTUAL SERVICES										
		30 14	MISC & PROFESSIONAL SVCS	333	.00	0	1998	.00	0	.00	4000	4000.00	0
		30 26	IT NETWRK/WEBSITE SUPPORT	770	.00	0	4620	3636.93	79	.00	9250	5613.07	39
		30 **	CONTRACTUAL SERVICES	1103	.00	0	6618	3636.93	55	.00	13250	9613.07	27
		50	OTHER CHARGES										
		50 08	TELECOMMUNICATIONS	208	.00	0	1248	.00	0	.00	2500	2500.00	0
		50 16	PUBLIC OFFICIAL LIAB INSU	75	225.00	300	450	675.00	150	.00	900	225.00	75
		50 26	CONVENTIONS & EDUCATIONS	125	.00	0	750	.00	0	.00	1500	1500.00	0
		50 28	DUES & ASSOC MEMBERSHIPS	0	.00	0	0	.00	0	.00	0	.00	0
		50 32	MISCELLANEOUS	125	4660.12	3728	750	4967.23	662	.00	1500	3467.23	331
		50 36	PLANNING COMMISSION	0	.00	0	0	.00	0	.00	0	.00	0
		50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
		50 **	OTHER CHARGES	533	4885.12	917	3198	5642.23	176	.00	6400	757.77	88
		81	CAPITAL OUTLAY - REPLACE										
		81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
		81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
		81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
		82	CAPITAL OUTLAY - NEW										
		82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
		82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
400	**	**	COUNCIL / PLANNING COMM	3968	7217.54	182	23808	23273.68	98	.00	47650	24376.32	49
40	**	**	ADMINISTRATION	3968	7217.54	182	23808	23273.68	98	.00	47650	24376.32	49
DIV	1001		TOTAL *****										
			COUNCIL	3968	7217.54	182	23808	23273.68	98	.00	47650	24376.32	49
DEPT	10		TOTAL *****										
			COUNCIL	3968	7217.54	182	23808	23273.68	98	.00	47650	24376.32	49



FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
40		ADMINISTRATION										
401		ADMINISTRATION										
10		SALARIES AND WAGES										
10 01	TOWN COUNCIL		0	.00	0	0	.00	0	.00	0	.00	0
10 02	REGULAR		45487	33174.06	73	272922	211753.18	78	.00	545850	334096.82	39
10 04	OVERTIME		155	165.14	107	930	1260.40	136	.00	1860	599.60	68
10 10	PERSONAL EMPLOYEE VEH		0	461.54	0	0	3000.01	0	.00	0	3000.01-	0
10 **	SALARIES AND WAGES		45642	33800.74	74	273852	216013.59	79	.00	547710	331696.41	39
20		BENEFITS										
20 02	FICA		3491	2351.94	67	20946	15193.89	73	.00	41900	26706.11	36
20 04	VA RETIREMENT SYSTEM		4849	2818.44	58	29094	16547.58	57	.00	58190	41642.42	28
20 06	GROUP MEDICAL INSURANCE		4083	4794.44	117	24498	28468.74	116	.00	49000	20531.26	58
20 08	GROUP LIFE INSURANCE		609	482.44	79	3654	2858.73	78	.00	7310	4451.27	39
20 10	WORKER'S COMP		4583	12006.87	262	27498	38137.88	139	.00	55000	16862.12	69
20 12	EMPLOYEE EDUCATION ASSIST		416	.00	0	2496	.00	0	5400.00	5000	400.00-	108
20 14	EMPLOYEE ASSIST PROGRAM		141	.00	0	846	772.20	91	.00	1700	927.80	45
20 16	OTHER EMPLOYEE BENEFITS		2808	903.54	32	16848	9827.24	58	.00	33700	23872.76	29
20 18	VRS HYBRID EMPLOYER CONTR		0	765.68	0	0	4646.28	0	.00	0	4646.28-	0
20 20	ICMA HYBRID EMPLOYER CONT		0	253.66	0	0	1547.52	0	.00	0	1547.52-	0
20 **	BENEFITS		20980	24377.01	116	125880	118000.06	94	5400.00	251800	128399.94	49
30		CONTRACTUAL SERVICES										
30 02	PROFESSIONAL SVCS - COBRA		150	108.55	72	900	587.36	65	.00	1800	1212.64	33
30 04	LEGAL SERVICES		2708	8085.00	299	16248	23289.00	143	.00	32500	9211.00	72
30 06	ADVERTISING		1666	7351.30	441	9996	13799.97	138	.00	20000	6200.03	69
30 08	MAINTENANCE SVC CONTRACTS		7916	491.27	6	47496	81388.35	171	.00	95000	13611.65	86
30 10	INDEPENDENT AUDITOR		1708	20500.00	1200	10248	20500.00	200	.00	20500	.00	100
30 12	ENGIN & ARCHITECTURAL SVC		416	630.00	151	2496	630.00	25	.00	5000	4370.00	13
30 14	MISC & PROFESSIONAL SVCS		2083	2950.00	142	12498	4240.00	34	.00	25000	20760.00	17
30 17	RANDOM DRUG SCREENING		116	.00	0	696	99.92	14	.00	1400	1300.08	7
30 26	IT NETWRK/WEBSITE SUPPORT		4825	.00	0	28950	24930.65	86	.00	57900	32969.35	43
30 **	CONTRACTUAL SERVICES		21588	40116.12	186	129528	169465.25	131	.00	259100	89634.75	65
50		OTHER CHARGES										
50 02	ELECTRICAL SERVICES		1250	1392.64	111	7500	5908.37	79	.00	15000	9091.63	39
50 04	HEATING SERVICES		250	184.00	74	1500	342.89	23	.00	3000	2657.11	11
50 06	POSTAL SERVICES		916	2000.00	218	5496	8192.88	149	.00	11000	2807.12	75
50 08	TELECOMMUNICATIONS		583	763.43	131	3498	3977.81	114	.00	7000	3022.19	57
50 10	PROPERTY INSURANCE		791	2475.00	313	4746	7425.00	156	.00	9500	2075.00	78
50 12	MOTOR VEHICLE INSURANCE		45	137.50	306	270	412.50	153	.00	550	137.50	75
50 14	SURETY BONDS		76	.00	0	456	.00	0	.00	920	920.00	0
50 16	PUBLIC OFFICIAL LIAB INSU		0	.00	0	0	.00	0	.00	0	.00	0
50 18	GENERAL LIABILITY INSUR		191	825.00	432	1146	3168.72	277	.00	2300	868.72-	138
50 26	CONVENTIONS & EDUCATIONS		333	.00	0	1998	.00	0	.00	4000	4000.00	0
50 28	DUES & ASSOC MEMBERSHIPS		1025	.00	0	6150	8577.00	140	.00	12310	3733.00	70
50 30	REFUNDS		41	.00	0	246	.00	0	.00	500	500.00	0
50 32	MISCELLANEOUS		1020	487.43	48	6120	10254.58	168	.00	12250	1995.42	84
50 34	MISCELLANEOUS REIMB		16	400.00	2500	96	510.00	531	.00	200	310.00-	255
50 36	PLANNING COMMISSION		0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND											
DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40	ADMINISTRATION										
401	ADMINISTRATION										
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	6537	8665.00	133	39222	48769.75	124	.00	78530	29760.25	62
52	GRANT EXPENSES										
52 07	MISCELLANEOUS GRANT	0	.00	0	0	.00	0	.00	0	.00	0
52 **	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	1666	1862.61	112	9996	14195.37	142	.00	20000	5804.63	71
60 04	REPAIRS & MAINTENANCE	1775	1311.95	74	10650	9387.75	88	.00	21300	11912.25	44
60 06	FUELS & LUBRICANTS	144	169.08	117	864	546.43	63	.00	1730	1183.57	32
60 12	BOOKS & SUBSCRIPTIONS	8	.00	0	48	66.00	138	.00	100	34.00	66
60 **	MATERIALS & SUPPLIES	3593	3343.64	93	21558	24195.55	112	.00	43130	18934.45	56
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 04	EDP EQUIP REPLACEMENT	583	.00	0	3498	7697.49	220	.00	7000	697.49	110
81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
81 18	BUILDING	3750	.00	0	22500	44720.00	199	.00	45000	280.00	99
81 30	IMPRVMNTS OTHER THAN BLDG	1250	.00	0	7500	.00	0	.00	15000	15000.00	0
81 **	CAPITAL OUTLAY - REPLACE	5583	.00	0	33498	52417.49	157	.00	67000	14582.51	78
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
401 ** **	ADMINISTRATION	103923	110302.51	106	623538	628861.69	101	5400.00	1247270	613008.31	51
40 ** **	ADMINISTRATION	103923	110302.51	106	623538	628861.69	101	5400.00	1247270	613008.31	51
DIV 1101	TOTAL ***** ADMINISTRATION	103923	110302.51	106	623538	628861.69	101	5400.00	1247270	613008.31	51
DEPT 11	TOTAL ***** GENERAL GOVERNMENT	103923	110302.51	106	623538	628861.69	101	5400.00	1247270	613008.31	51

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
10		SALARIES AND WAGES										
10 02		REGULAR	63180	58441.73	93	379080	380913.29	101	.00	758170	377256.71	50
10 04		OVERTIME	1802	2331.88	129	10812	14317.21	132	.00	21630	7312.79	66
10 06		DMV GRANT OVERTIME	416	957.27	230	2496	3349.36	134	.00	5000	1650.64	67
10 08		PD RESIDENCY STIPEND	1108	925.04	84	6648	5216.89	79	.00	13300	8083.11	39
10 12		TAKE HOME CAR PROGRAM	632	.00	0	3792	.00	0	.00	7580	7580.00	0
10 **		SALARIES AND WAGES	67138	62655.92	93	402828	403796.75	100	.00	805680	401883.25	50
20		BENEFITS										
20 02		FICA	5087	4548.03	89	30522	29544.82	97	.00	61050	31505.18	48
20 04		VA RETIREMENT SYSTEM	6735	6588.66	98	40410	39289.40	97	.00	80820	41530.60	49
20 06		GROUP MEDICAL INSURANCE	7550	8065.20	107	45300	47619.60	105	.00	90610	42990.40	53
20 08		GROUP LIFE INSURANCE	846	828.22	98	5076	4936.62	97	.00	10160	5223.38	49
20 16		OTHER EMPLOYEE BENEFITS	900	2700.00	300	5400	8100.00	150	.00	10800	2700.00	75
20 18		VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
20 20		ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
20 **		BENEFITS	21118	22730.11	108	126708	129490.44	102	.00	253440	123949.56	51
30		CONTRACTUAL SERVICES										
30 06		ADVERTISING	125	110.00	88	750	430.00	57	.00	1500	1070.00	29
30 08		MAINTENANCE SVC CONTRACTS	250	252.85	101	1500	1430.41	95	.00	3000	1569.59	48
30 16		PHYSICALS	181	.00	0	1086	750.00	69	.00	2180	1430.00	34
30 18		R & M ELECTRONICS	16	.00	0	96	.00	0	.00	200	200.00	0
30 26		IT NETWRK/WEBSITE SUPPORT	2750	.00	0	16500	7937.50	48	.00	33000	25062.50	24
30 28		CC-RADIO AGREEMENT	0	.00	0	0	.00	0	.00	0	.00	0
30 **		CONTRACTUAL SERVICES	3322	362.85	11	19932	10547.91	53	.00	39880	29332.09	26
50		OTHER CHARGES										
50 04		HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
50 08		TELECOMMUNICATIONS	1433	735.51	51	8598	5833.49	68	.00	17200	11366.51	34
50 10		PROPERTY INSURANCE	166	625.00	377	996	1875.00	188	.00	2000	125.00	94
50 12		MOTOR VEHICLE INSURANCE	425	1275.00	300	2550	3825.00	150	.00	5100	1275.00	75
50 18		GENERAL LIABILITY INSUR	375	1206.25	322	2250	3618.75	161	.00	4500	881.25	80
50 24		SUBSISTANCE & LODGING	675	400.00	59	4050	2101.12	52	.00	8100	5998.88	26
50 26		CONVENTIONS & EDUCATIONS	833	.00	0	4998	1283.40	26	.00	10000	8716.60	13
50 28		DUES & ASSOC MEMBERSHIPS	666	.00	0	3996	175.00	4	.00	8000	7825.00	2
50 29		ACCREDITATION PROGRAM	325	567.24	175	1950	454.01	23	45.00	3900	3400.99	13
50 32		MISCELLANEOUS	83	.00	0	498	44.85	9	.00	1000	955.15	5
50 37		COMMUNITY ENGAGEMENT	125	.00	0	750	.00	0	.00	1500	1500.00	0
50 78		STATE FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
50 79		FED FORFEITURE FUND EXP	0	.00	0	0	.00	0	.00	0	.00	0
50 81		DMV GRANT EQUIP PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
50 84		LIVING / MOVING EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99		FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **		OTHER CHARGES	5106	4809.00	94	30636	19210.62	63	45.00	61300	42044.38	31

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT		
-----														
50		PUBLIC SAFETY												
501		POLICE DEPARTMENT												
	52	GRANT EXPENSES												
	52 02	FEDERAL COPS GRANT	0	.00	0	0	.00	0	.00	0	.00	0		
	52 04	BYRNE JUSTICE GRANT	0	.00	0	0	.00	0	.00	0	.00	0		
	52 **	GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0		
	60	MATERIALS & SUPPLIES												
	60 02	OFFICE SUPPLIES	1000	865.28	87	6000	5013.93	84	.00	12000	6986.07	42		
	60 04	REPAIRS & MAINTENANCE	145	.00	0	870	645.59	74	1476.67	1750	372.26	121		
	60 06	FUELS & LUBRICANTS	2881	294.60	10	17286	21150.11	122	.00	34580	13429.89	61		
	60 08	VEHICLE & EQUIP R&M	1000	3.32	0	6000	7978.93	133	.00	12000	4021.07	67		
	60 10	UNIFORMS	1083	2481.50	229	6498	3773.96	58	1517.00	13000	7709.04	41		
	60 13	CRIME REPORTING SOFTWARE	0	.00	0	0	.00	0	.00	0	.00	0		
	60 16	DRUG INVESTIGATING	500	.00	0	3000	954.86	32	.00	6000	5045.14	16		
	60 25	SMALL EQUIPMENT	125	.00	0	750	820.89	110	.00	1500	679.11	55		
	60 48	AMMUNITION & BATTERIES	833	.00	0	4998	10148.62	203	.00	10000	148.62	102		
	60 **	MATERIALS & SUPPLIES	7567	3644.70	48	45402	50486.89	111	2993.67	90830	37349.44	59		
	81	CAPITAL OUTLAY - REPLACE												
	81 02	VEHICLE REPLACEMENT	4583	17090.00	373	27498	17090.00	62	.00	55000	37910.00	31		
	81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0		
	81 06	MACHINERY & EQUIPMENT	1014	.00	0	6084	.00	0	.00	12170	12170.00	0		
	81 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0		
	81 18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0		
	81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0		
	81 **	CAPITAL OUTLAY - REPLACE	5597	17090.00	305	33582	17090.00	51	.00	67170	50080.00	25		
	82	CAPITAL OUTLAY - NEW												
	82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0		
	82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0		
	82 30	IMPRVMNTS OTHER THAN BLDG	833	.00	0	4998	9359.85	187	.00	10000	640.15	94		
	82 **	CAPITAL OUTLAY - NEW	833	.00	0	4998	9359.85	187	.00	10000	640.15	94		
501	** **	POLICE DEPARTMENT	110681	111292.58	101	664086	639982.46	96	3038.67	1328300	685278.87	48		
50	** **	PUBLIC SAFETY	110681	111292.58	101	664086	639982.46	96	3038.67	1328300	685278.87	48		
DIV	3101	TOTAL *****												
		POLICE DEPARTMENT	110681	111292.58	101	664086	639982.46	96	3038.67	1328300	685278.87	48		
DEPT	31	TOTAL *****												
		PUBLIC SAFETY	110681	111292.58	101	664086	639982.46	96	3038.67	1328300	685278.87	48		

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
60												
601		OPERATIONS & MAINTENANCE										
	10	SALARIES AND WAGES										
	10 02	REGULAR	54053	54754.01	101	324318	312275.99	96	.00	648640	336364.01	48
	10 04	OVERTIME	858	2569.87	300	5148	13398.82	260	.00	10300	3098.82	130
	10 **	SALARIES AND WAGES	54911	57323.88	104	329466	325674.81	99	.00	658940	333265.19	49
	20	BENEFITS										
	20 02	FICA	4200	4180.97	100	25200	25877.98	103	.00	50410	24532.02	51
	20 04	VA RETIREMENT SYSTEM	5320	1841.14	35	31920	11046.84	35	.00	63850	52803.16	17
	20 06	GROUP MEDICAL INSURANCE	7404	5396.82	73	44424	30872.61	70	.00	88850	57977.39	35
	20 08	GROUP LIFE INSURANCE	669	743.27	111	4014	4262.23	106	.00	8030	3767.77	53
	20 18	VRS HYBRID EMPLOYER CONTR	0	3459.78	0	0	19584.39	0	.00	0	19584.39	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	612.84	0	0	3283.07	0	.00	0	3283.07	0
	20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	17593	16234.82	92	105558	94927.12	90	.00	211140	116212.88	45
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	500	873.30	175	3000	2641.61	88	.00	6000	3358.39	44
	30 12	ENGIN & ARCHITECTURAL SVC	416	.00	0	2496	.00	0	.00	5000	5000.00	0
	30 16	PHYSICALS	58	.00	0	348	250.00	72	.00	700	450.00	36
	30 18	R & M ELECTRONICS	91	124.00	136	546	124.00	23	.00	1100	976.00	11
	30 32	METAL RECYCLE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
	30 34	TIRE DUMPSTER	0	.00	0	0	.00	0	.00	0	.00	0
	30 36	MOWING CONTRACT	1250	400.00	32	7500	8975.00	120	.00	15000	6025.00	60
	30 38	TUB GRINDING BRUSH	2916	.00	0	17496	26400.00	151	.00	35000	8600.00	75
	30 40	RECURRING LEASE AGREEMENT	80	.00	0	480	.00	0	.00	960	960.00	0
	30 **	CONTRACTUAL SERVICES	5311	1397.30	26	31866	38390.61	121	.00	63760	25369.39	60
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	391	959.26	245	2346	3670.65	157	.00	4700	1029.35	78
	50 10	PROPERTY INSURANCE	416	1275.00	307	2496	3825.00	153	.00	5000	1175.00	77
	50 12	MOTOR VEHICLE INSURANCE	950	2850.00	300	5700	8550.00	150	.00	11400	2850.00	75
	50 24	SUBSISTANCE & LODGING	41	.00	0	246	.00	0	.00	500	500.00	0
	50 26	CONVENTIONS & EDUCATIONS	291	1500.00	516	1746	1589.97	91	.00	3500	1910.03	45
	50 32	MISCELLANEOUS	41	85.00	207	246	222.70	91	.00	500	277.30	45
	50 38	INVENTORY OVER / SHORT	0	136.10	0	0	100.22	0	.00	0	100.22	0
	50 76	MISS UTILITY	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	2130	6533.16	307	12780	17758.10	139	.00	25600	7841.90	69
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	604	141.22	23	3624	1337.94	37	.00	7250	5912.06	19
	60 05	FUEL PUMPS	191	.00	0	1146	333.66	29	.00	2300	1966.34	15
	60 06	FUELS & LUBRICANTS	3990	.00	0	23940	39922.94	167	.00	47880	7957.06	83
	60 08	VEHICLE / EQUIP R&M	3333	4440.51	133	19998	17970.77	90	.00	40000	22029.23	45
	60 10	UNIFORMS	1000	1070.20	107	6000	8389.93	140	.00	12000	3610.07	70
	60 11	SAFETY EQUIP & PROGRAMS	250	.00	0	1500	2323.55	155	.00	3000	676.45	78
	60 20	STREET LT OPER SUPPLIES	2583	3151.85	122	15498	12900.23	83	.00	31000	18099.77	42

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
60												
601		OPERATIONS & MAINTENANCE										
60	22	HIGHWAY, STRT & SIDEWALKS	1666	115.74	7	9996	9278.42	93	4398.50	20000	6323.08	68
60	23	EQUIPMENT RENTAL	376	.00	0	2256	1353.52	60	.00	4520	3166.48	30
60	28	STORM DRAINAGE	250	1052.50	421	1500	1052.50	70	.00	3000	1947.50	35
60	30	ENGINEERING R & M	83	.00	0	498	.00	0	.00	1000	1000.00	0
60	34	TRAIN STATION SUPPLIES	291	6.29	2	1746	1711.58	98	.00	3500	1788.42	49
60	36	PAVEMENT	4166	.00	0	24996	.00	0	.00	50000	50000.00	0
60	40	TRAFFIC CONTROL DEVICE	250	.00	0	1500	2509.19	167	.02-	3000	490.83	84
60	44	SNOW & ICE REMOVAL	166	.00	0	996	.00	0	.00	2000	2000.00	0
60	52	DECORATIVE STREET LIGHTS	533	245.50	46	3198	757.31	24	.00	6400	5642.69	12
60	**	MATERIALS & SUPPLIES	19732	10223.81	52	118392	99841.54	84	4398.48	236850	132609.98	44
81		CAPITAL OUTLAY - REPLACE										
81	02	VEHICLE REPLACEMENT	1406	.00	0	8436	33998.49	403	1.50	16880	17119.99-	201
81	06	MACHINERY & EQUIPMENT	1083	.00	0	6498	107878.93	1660	96840.12	13000	191719.05-	1575
81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
81	30	IMPRVMNTS OTHER THAN BLDG	2083	26712.50	1282	12498	26712.50	214	750.00	25000	2462.50-	110
81	36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
81	**	CAPITAL OUTLAY - REPLACE	4572	26712.50	584	27432	168589.92	615	97591.62	54880	211301.54-	485
82		CAPITAL OUTLAY - NEW										
82	06	MACHINERY & EQUIPMENT	3416	.00	0	20496	29441.96	144	.87	41000	11557.17	72
82	**	CAPITAL OUTLAY - NEW	3416	.00	0	20496	29441.96	144	.87	41000	11557.17	72
90		DEBT SERVICE										
90	02	PRINCIPAL	1416	.00	0	8496	17000.00	200	.00	17000	.00	100
90	04	INTEREST	429	.00	0	2574	2636.75	102	.00	5150	2513.25	51
90	**	DEBT SERVICE	1845	.00	0	11070	19636.75	177	.00	22150	2513.25	89
601	**	** OPERATIONS & MAINTENANCE	109510	118425.47	108	657060	794260.81	121	101990.97	1314320	418068.22	68
604		COMMUNITY IMPROVEMENT										
82		CAPITAL OUTLAY - NEW										
82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	**	** COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
605		TRAIN STATION										
81		CAPITAL OUTLAY - REPLACE										
81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
605	**	** TRAIN STATION	0	.00	0	0	.00	0	.00	0	.00	0
606												

FUND 010 GENERAL FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
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60											
606											
81	CAPITAL OUTLAY - REPLACE										
81 36	STORM WATER IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
606 ** **		0	.00	0	0	.00	0	.00	0	.00	0
608	CAPITAL OUTLAY										
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
608 ** **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		109510	118425.47	108	657060	794260.81	121	101990.97	1314320	418068.22	68
80	NON DEPARTMENT										
803	VDOT T-21 GRANT										
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
803 ** **	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 4101	TOTAL *****										
	MAIN OF STREETS & HWYS	109510	118425.47	108	657060	794260.81	121	101990.97	1314320	418068.22	68

FUND 010 GENERAL FUND			DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
60												
601		OPERATIONS & MAINTENANCE										
	60	MATERIALS & SUPPLIES										
	60 06	FUELS & LUBRICANTS	1666	.00	0	9996	8618.29	86	.00	20000	11381.71	43
	60 08	VEHICLE / EQUIP R&M	2500	2363.45	95	15000	6705.48	45	.00	30000	23294.52	22
	60 18	SUPPLIES	0	.00	0	0	840.25	0	.00	0	840.25-	0
	60 26	LITTER EXPENSES	166	.00	0	996	142.25	14	.00	2000	1857.75	7
	60 **	MATERIALS & SUPPLIES	4332	2363.45	55	25992	16306.27	63	.00	52000	35693.73	31
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 06	MACHINERY & EQUIPMENT	416	.00	0	2496	3521.25	141	.00	5000	1478.75	70
	81 **	CAPITAL OUTLAY - REPLACE	416	.00	0	2496	3521.25	141	.00	5000	1478.75	70
601	** **	OPERATIONS & MAINTENANCE	4748	2363.45	50	28488	19827.52	70	.00	57000	37172.48	35
60	** **		4748	2363.45	50	28488	19827.52	70	.00	57000	37172.48	35
DIV	4102	TOTAL *****										
		SANITATION & WASTE REM	4748	2363.45	50	28488	19827.52	70	.00	57000	37172.48	35



FUND 010 GENERAL FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
60													
601			OPERATIONS & MAINTENANCE										
	30		CONTRACTUAL SERVICES										
	30	22	LANDSCAPING CONTRACTS	750	6497.05	866	4500	6727.05	150	.00	9000	2272.95	75
	30	**	CONTRACTUAL SERVICES	750	6497.05	866	4500	6727.05	150	.00	9000	2272.95	75
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	666	1221.26	183	3996	4557.23	114	.00	8000	3442.77	57
	50	04	HEATING SERVICES	166	35.26	21	996	168.92	17	.00	2000	1831.08	8
	50	**	OTHER CHARGES	832	1256.52	151	4992	4726.15	95	.00	10000	5273.85	47
	60		MATERIALS & SUPPLIES										
	60	18	SUPPLIES	625	34.92	6	3750	1740.35	46	.00	7500	5759.65	23
	60	24	SMALL TOOLS	333	.00	0	1998	3612.82	181	.00	4000	387.18	90
	60	**	MATERIALS & SUPPLIES	958	34.92	4	5748	5353.17	93	.00	11500	6146.83	47
601	**	**	OPERATIONS & MAINTENANCE	2540	7788.49	307	15240	16806.37	110	.00	30500	13693.63	55
604			COMMUNITY IMPROVEMENT										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
604	**	**	COMMUNITY IMPROVEMENT	0	.00	0	0	.00	0	.00	0	.00	0
608			CAPITAL OUTLAY										
	81		CAPITAL OUTLAY - REPLACE										
	81	18	BUILDING	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		2540	7788.49	307	15240	16806.37	110	.00	30500	13693.63	55
DIV	4103		TOTAL *****										
			MAIN OF BLDGS & GROUNDS	2540	7788.49	307	15240	16806.37	110	.00	30500	13693.63	55

FUND 010 GENERAL FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
60											
602	PARKS, RECREAT & CULTURAL										
30	CONTRACTUAL SERVICES										
30 42	TREE REMOVAL & PRUNING	416	.00	0	2496	5200.00	208	.00	5000	200.00-	104
30 **	CONTRACTUAL SERVICES	416	.00	0	2496	5200.00	208	.00	5000	200.00-	104
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1416	150.98-	11-	8496	5559.66	65	.00	17000	11440.34	33
50 04	HEATING SERVICES	66	92.38	140	396	217.68	55	.00	800	582.32	27
50 08	TELECOMMUNICATIONS	116	90.16	78	696	440.80	63	.00	1400	959.20	32
50 27	COMMUNITY GIFT PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
50 34	MISCELLANEOUS REIMB	41	.00	0	246	87.50	36	.00	500	412.50	18
50 95	DEPT OF FORESTRY GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	1639	31.56	2	9834	6305.64	64	.00	19700	13394.36	32
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	2500	629.07	25	15000	7423.05	50	1444.99	30000	21131.96	30
60 52	DECORATIVE STREET LIGHTS	0	.00	0	0	.00	0	.00	0	.00	0
60 53	MULCH & LANDSCAPING STONE	666	.00	0	3996	.00	0	.00	8000	8000.00	0
60 54	PLAYGROUND EQUIPMENT	125	.00	0	750	.00	0	.00	1500	1500.00	0
60 55	SPLASH PAD	458	.00	0	2748	595.63	22	.00	5500	4904.37	11
60 56	WAR MEMORIAL BALLFIELD	416	.00	0	2496	.00	0	.00	5000	5000.00	0
60 57	CANOE LAUNCH	125	90.00	72	750	540.00	72	.00	1500	960.00	36
60 58	SPECIAL EVENTS	125	.00	0	750	1196.07	160	.00	1500	303.93	80
60 **	MATERIALS & SUPPLIES	4415	719.07	16	26490	9754.75	37	1444.99	53000	41800.26	21
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	.00	0
81 18	BUILDING	3150	.00	0	18900	16128.00	85	.00	37800	21672.00	43
81 24	STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 26	PARKS	0	.00	0	0	63937.23	0	.00	0	63937.23-	0
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	3150	.00	0	18900	80065.23	424	.00	37800	42265.23-	212
82	CAPITAL OUTLAY - NEW										
82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 10	COMMUNICATION EQUIP	0	.00	0	0	.00	0	.00	0	.00	0
82 16	LAND	0	.00	0	0	.00	0	.00	0	.00	0
82 18	BUILDING	1625	.00	0	9750	.00	0	.00	19500	19500.00	0
82 26	PARKS	0	.00	0	0	22000.00	0	.00	0	22000.00-	0
82 **	CAPITAL OUTLAY - NEW	1625	.00	0	9750	22000.00	226	.00	19500	2500.00-	113
602 ** **	PARKS, RECREAT & CULTURAL	11245	750.63	7	67470	123325.62	183	1444.99	135000	10229.39	92
60 ** **		11245	750.63	7	67470	123325.62	183	1444.99	135000	10229.39	92
DIV 4104	TOTAL ***** PARKS & RECREATION	11245	750.63	7	67470	123325.62	183	1444.99	135000	10229.39	92

FUND 010 GENERAL FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
-----													
60													
609			AVOCA										
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	0	
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	0	
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	0	
609	**	**	AVOCA	0	.00	0	0	.00	0	.00	0	0	
60	**	**		0	.00	0	0	.00	0	.00	0	0	
DIV	4105	TOTAL	*****										
		AVOCA		0	.00	0	0	.00	0	.00	0	0	

FUND 010 GENERAL FUND											
DEPT/DIV 4106 PUBLIC WORKS/CULTURAL											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
60											
602	PARKS, RECREAT & CULTURAL										
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	50	6.59	13	300	32.95	11	.00	600	567.05	6
50 **	OTHER CHARGES	50	6.59	13	300	32.95	11	.00	600	567.05	6
602 ** **	PARKS, RECREAT & CULTURAL	50	6.59	13	300	32.95	11	.00	600	567.05	6
60 ** **		50	6.59	13	300	32.95	11	.00	600	567.05	6
DIV 4106	TOTAL *****										
	CULTURAL	50	6.59	13	300	32.95	11	.00	600	567.05	6

FUND 010 GENERAL FUND			DEPT/DIV 4108 PUBLIC WORKS/LIBRARY										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
60													
601			OPERATIONS & MAINTENANCE										
	30		CONTRACTUAL SERVICES										
	30	44	CUSTODIAL SERVICES	1125	2152.00	191	6750	6456.00	96	.00	13500	7044.00	48
	30	**	CONTRACTUAL SERVICES	1125	2152.00	191	6750	6456.00	96	.00	13500	7044.00	48
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	1250	189.25	15	7500	12610.15	168	1200.00	15000	1189.85	92
	60	**	MATERIALS & SUPPLIES	1250	189.25	15	7500	12610.15	168	1200.00	15000	1189.85	92
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
601	**	**	OPERATIONS & MAINTENANCE	2375	2341.25	99	14250	19066.15	134	1200.00	28500	8233.85	71
60	**	**		2375	2341.25	99	14250	19066.15	134	1200.00	28500	8233.85	71
DIV	4108		TOTAL *****										
			LIBRARY	2375	2341.25	99	14250	19066.15	134	1200.00	28500	8233.85	71

FUND 010 GENERAL FUND			DEPT/DIV 4109 PUBLIC WORKS/ALTAVISTA EMS			YEAR-TO-DATE			ANNUAL	UNENCUMB.	%	
BA ELE	OBJ	ACCOUNT	CURRENT	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
60												
601		OPERATIONS & MAINTENANCE										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
601	** **	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60	** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4109	TOTAL *****										
		ALTAVISTA EMS	0	.00	0	0	.00	0	.00	0	.00	0
DEPT	41	TOTAL *****										
		PUBLIC WORKS	130468	131675.88	101	782808	973319.42	124	104635.96	1565920	487964.62	69

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC			TRANSPORTATION/OPERATIONS						
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
40		ADMINISTRATION										
403		PUBLIC TRANSPORTATION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	8350	7690.89	92	50100	54511.71	109	.00	100200	45688.29	54
	10 04	OVERTIME	0	3.16	0	0	12.87	0	.00	0	12.87-	0
	10 **	SALARIES AND WAGES	8350	7694.05	92	50100	54524.58	109	.00	100200	45675.42	54
	20	BENEFITS										
	20 02	FICA	639	552.94	87	3834	3980.45	104	.00	7670	3689.55	52
	20 04	VA RETIREMENT SYSTEM	504	486.58	97	3024	3282.54	109	.00	6050	2767.46	54
	20 06	GROUP MEDICAL INSURANCE	617	608.50	99	3702	3948.90	107	.00	7410	3461.10	53
	20 08	GROUP LIFE INSURANCE	63	63.34	101	378	415.95	110	.00	760	344.05	55
	20 10	WORKER'S COMP	141	425.00	301	846	1275.00	151	.00	1700	425.00	75
	20 18	VRS HYBRID EMPLOYER CONTR	0	11.60	0	0	17.40	0	.00	0	17.40-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	5.68	0	0	8.52	0	.00	0	8.52-	0
	20 **	BENEFITS	1964	2153.64	110	11784	12928.76	110	.00	23590	10661.24	55
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	83	.00	0	498	.00	0	.00	1000	1000.00	0
	30 08	MAINTENANCE SVC CONTRACTS	41	.00	0	246	.00	0	.00	500	500.00	0
	30 14	MISC & PROFESSIONAL SVCS	25	.00	0	150	.00	0	.00	300	300.00	0
	30 16	PHYSICALS	23	.00	0	138	169.92	123	.00	280	110.08	61
	30 **	CONTRACTUAL SERVICES	172	.00	0	1032	169.92	17	.00	2080	1910.08	8
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	83	.00	0	498	.00	0	.00	1000	1000.00	0
	50 12	MOTOR VEHICLE INSURANCE	141	425.00	301	846	1275.00	151	.00	1700	425.00	75
	50 24	SUBSISTANCE & LODGING	25	124.98	500	150	124.98	83	.00	300	175.02	42
	50 26	CONVENTIONS & EDUCATIONS	62	.00	0	372	.00	0	.00	750	750.00	0
	50 28	DUES & ASSOC MEMBERSHIPS	12	.00	0	72	.00	0	.00	150	150.00	0
	50 33	MISCELLANEOUS / INDIRECT	0	.00	0	0	.00	0	.00	0	.00	0
	50 35	MISC / OTHER FIXED COSTS	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	323	549.98	170	1938	1399.98	72	.00	3900	2500.02	36
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	29	.00	0	174	.00	0	.00	350	350.00	0
	60 06	FUELS & LUBRICANTS	2105	201.00	10	12630	11951.83	95	.00	25270	13318.17	47
	60 08	VEHICLE & EQUIP R&M	291	2931.84	1008	1746	4695.94	269	.00	3500	1195.94-	134
	60 14	OTHER OPERATING SUPPLIES	41	.00	0	246	.00	0	.00	500	500.00	0
	60 18	SUPPLIES	25	.00	0	150	.00	0	.00	300	300.00	0
	60 **	MATERIALS & SUPPLIES	2491	3132.84	126	14946	16647.77	111	.00	29920	13272.23	56
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	6845	.00	0	41070	.00	0	.00	82150	82150.00	0
	81 04	EDP EQUIP REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	6845	.00	0	41070	.00	0	.00	82150	82150.00	0

FUND 010 GENERAL FUND				DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS									
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
403			PUBLIC TRANSPORTATION										
	82		CAPITAL OUTLAY - NEW										
	82	02	VEHICLE	0	.00	0	0	.00	0	79732.00	0	79732.00-	0
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	79732.00	0	79732.00-	0
403	**	**	PUBLIC TRANSPORTATION	20145	13530.51	67	120870	85671.01	71	79732.00	241840	76436.99	68
40	**	**	ADMINISTRATION	20145	13530.51	67	120870	85671.01	71	79732.00	241840	76436.99	68
DIV	6101		TOTAL *****										
			OPERATIONS	20145	13530.51	67	120870	85671.01	71	79732.00	241840	76436.99	68
DEPT	61		TOTAL *****										
			PUBLIC TRANSPORTATION	20145	13530.51	67	120870	85671.01	71	79732.00	241840	76436.99	68



FUND 010 GENERAL FUND											
DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	BUDGET	BALANCE	BDGT
40		ADMINISTRATION									
405		ECONOMIC DEVELOPMENT									
10		SALARIES AND WAGES									
10 02		REGULAR	0	.00	0	0	.00	0	0	.00	0
10 04		OVERTIME	0	.00	0	0	.00	0	0	.00	0
10 **		SALARIES AND WAGES	0	.00	0	0	.00	0	0	.00	0
20		BENEFITS									
20 02		FICA	0	.00	0	0	.00	0	0	.00	0
20 04		VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	0	.00	0
20 06		GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	0	.00	0
20 08		GROUP LIFE INSURANCE	0	.00	0	0	.00	0	0	.00	0
20 18		VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	0	.00	0
20 20		ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	0	.00	0
20 **		BENEFITS	0	.00	0	0	.00	0	0	.00	0
30		CONTRACTUAL SERVICES									
30 06		ADVERTISING	2083	.00	0	12498	.00	0	25000	25000.00	0
30 14		MISC & PROFESSIONAL SVCS	416	.00	0	2496	.00	0	5000	5000.00	0
30 **		CONTRACTUAL SERVICES	2499	.00	0	14994	.00	0	30000	30000.00	0
50		OTHER CHARGES									
50 06		POSTAL SERVICES	41	.00	0	246	.00	0	500	500.00	0
50 08		TELECOMMUNICATIONS	75	.00	0	450	.00	0	900	900.00	0
50 24		SUBSISTANCE & LODGING	128	.00	0	768	.00	0	1540	1540.00	0
50 26		CONVENTIONS & EDUCATIONS	105	.00	0	630	.00	0	1260	1260.00	0
50 28		DUES & ASSOC MEMBERSHIPS	116	.00	0	696	.00	0	1400	1400.00	0
50 32		MISCELLANEOUS	125	.00	0	750	.00	0	1500	1500.00	0
50 61		CONTRIBUTION	0	.00	0	0	.00	0	0	.00	0
50 63		ECONOMIC INCENTIVES	3512	.00	0	21072	110800.83	526	42150	68650.83-	263
50 93		GRANT PROGRAM FUNDING	8333	.00	0	49998	7400.00	15	100000	92600.00	7
50 98		GRATITUDE PAY	0	.00	0	0	.00	0	0	.00	0
50 **		OTHER CHARGES	12435	.00	0	74610	118200.83	158	149250	31049.17	79
60		MATERIALS & SUPPLIES									
60 02		OFFICE SUPPLIES	125	.00	0	750	.00	0	1500	1500.00	0
60 06		FUELS & LUBRICANTS	0	.00	0	0	.00	0	0	.00	0
60 08		VEHICLE & EQUIP R&M	0	.00	0	0	.00	0	0	.00	0
60 12		BOOKS & SUBSCRIPTIONS	125	.00	0	750	.00	0	1500	1500.00	0
60 **		MATERIALS & SUPPLIES	250	.00	0	1500	.00	0	3000	3000.00	0
81		CAPITAL OUTLAY - REPLACE									
81 18		BUILDING	0	2077.37	0	0	2423.84	0	0	2423.84-	0
81 **		CAPITAL OUTLAY - REPLACE	0	2077.37	0	0	2423.84	0	0	2423.84-	0
82		CAPITAL OUTLAY - NEW									
82 02		VEHICLE	0	.00	0	0	.00	0	0	.00	0
82 16		LAND	0	1000.00	0	0	1000.00	0	0	1000.00-	0
82 18		BUILDING	48545	.00	0	291270	33186.23	11	582540	549353.77	6
82 **		CAPITAL OUTLAY - NEW	48545	1000.00	2	291270	34186.23	12	582540	548353.77	6

FUND 010 GENERAL FUND			DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
405			ECONOMIC DEVELOPMENT										
405	**	**	ECONOMIC DEVELOPMENT	63729	3077.37	5	382374	154810.90	41	.00	764790	609979.10	20
406			MAIN STREET COORDINATOR										
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406	**	**	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
409			COMMUNITY DEVELOPMENT										
	50		OTHER CHARGES										
	50	93	GRANT PROGRAM FUNDING	0	.00	0	0	103920.34	0	87608.71	0	191529.05-	0
	50	**	OTHER CHARGES	0	.00	0	0	103920.34	0	87608.71	0	191529.05-	0
409	**	**	COMMUNITY DEVELOPMENT	0	.00	0	0	103920.34	0	87608.71	0	191529.05-	0
40	**	**	ADMINISTRATION	63729	3077.37	5	382374	258731.24	68	87608.71	764790	418450.05	45
DIV	7101		TOTAL *****										
			ECONOMIC DEVELOPMENT	63729	3077.37	5	382374	258731.24	68	87608.71	764790	418450.05	45
DEPT	71		TOTAL *****										
			ECONOMIC DEVELOPMENT	63729	3077.37	5	382374	258731.24	68	87608.71	764790	418450.05	45

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
408			COMMUNITY DEVELOPMENT										
	10		SALARIES AND WAGES										
	10	02	REGULAR	13584	5987.20	44	81504	66504.80	82	.00	163010	96505.20	41
	10	04	OVERTIME	25	.00	0	150	.00	0	.00	310	310.00	0
	10	**	SALARIES AND WAGES	13609	5987.20	44	81654	66504.80	81	.00	163320	96815.20	41
	20		BENEFITS										
	20	02	FICA	1040	447.74	43	6240	2923.10	47	.00	12490	9566.90	23
	20	04	VA RETIREMENT SYSTEM	1448	.00	0	8688	.00	0	.00	17380	17380.00	0
	20	06	GROUP MEDICAL INSURANCE	2440	514.40	21	14640	3086.40	21	.00	29280	26193.60	11
	20	08	GROUP LIFE INSURANCE	182	86.92	48	1092	521.52	48	.00	2190	1668.48	24
	20	18	VRS HYBRID EMPLOYER CONTR	0	626.56	0	0	3759.36	0	.00	0	3759.36-	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	64.86	0	0	389.16	0	.00	0	389.16-	0
	20	22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	5110	1740.48	34	30660	10679.54	35	.00	61340	50660.46	17
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	416	2326.78	559	2496	3109.78	125	.00	5000	1890.22	62
	30	14	MISC & PROFESSIONAL SVCS	1250	6800.00	544	7500	6800.00	91	.00	15000	8200.00	45
	30	36	MOWING CONTRACT	41	.00	0	246	.00	0	.00	500	500.00	0
	30	**	CONTRACTUAL SERVICES	1707	9126.78	535	10242	9909.78	97	.00	20500	10590.22	48
	50		OTHER CHARGES										
	50	06	POSTAL SERVICES	83	.00	0	498	.00	0	.00	1000	1000.00	0
	50	08	TELECOMMUNICATIONS	154	.00	0	924	121.32	13	.00	1850	1728.68	7
	50	24	SUBSISTANCE & LODGING	125	.00	0	750	495.90	66	.00	1500	1004.10	33
	50	26	CONVENTIONS & EDUCATIONS	208	.00	0	1248	.00	0	.00	2500	2500.00	0
	50	28	DUES & ASSOC MEMBERSHIPS	62	.00	0	372	695.00	187	.00	750	55.00	93
	50	32	MISCELLANEOUS	833	181.05	22	4998	241.01	5	.00	10000	9758.99	2
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	1465	181.05	12	8790	1553.23	18	.00	17600	16046.77	9
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	208	2.45	1	1248	2.45	0	.00	2500	2497.55	0
	60	06	FUELS & LUBRICANTS	144	.00	0	864	.00	0	.00	1730	1730.00	0
	60	12	BOOKS & SUBSCRIPTIONS	41	.00	0	246	.00	0	.00	500	500.00	0
	60	**	MATERIALS & SUPPLIES	393	2.45	1	2358	2.45	0	.00	4730	4727.55	0
	82		CAPITAL OUTLAY - NEW										
	82	02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82	04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82	18	BUILDING	0	.00	0	0	7517.91	0	.00	0	7517.91-	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	7517.91	0	.00	0	7517.91-	0
408	**	**	COMMUNITY DEVELOPMENT	22284	17037.96	77	133704	96167.71	72	.00	267490	171322.29	36
40	**	**	ADMINISTRATION	22284	17037.96	77	133704	96167.71	72	.00	267490	171322.29	36

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
40		ADMINISTRATION										
408		COMMUNITY DEVELOPMENT										
DIV	7201	TOTAL *****										
		COMMUNITY DEVELOPMENT	22284	17037.96	77	133704	96167.71	72	.00	267490	171322.29	36

FUND 010 GENERAL FUND			DEPT/DIV 7202 COMMUNITY DEVELOPMENT/MAIN STREET PROGRAM										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
406			MAIN STREET COORDINATOR										
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	37	33.58	91	222	201.54	91	.00	450	248.46	45
	50	**	OTHER CHARGES	37	33.58	91	222	201.54	91	.00	450	248.46	45
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	125	.00	0	750	278.46	37	.00	1500	1221.54	19
	60	**	MATERIALS & SUPPLIES	125	.00	0	750	278.46	37	.00	1500	1221.54	19
406	**	**	MAIN STREET COORDINATOR	162	33.58	21	972	480.00	49	.00	1950	1470.00	25
40	**	**	ADMINISTRATION	162	33.58	21	972	480.00	49	.00	1950	1470.00	25
DIV	7202	TOTAL	*****										
			MAIN STREET PROGRAM	162	33.58	21	972	480.00	49	.00	1950	1470.00	25

FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
40		ADMINISTRATION										
400		COUNCIL / PLANNING COMM										
	50	OTHER CHARGES										
	50 24	SUBSISTANCE & LODGING	50	.00	0	300	259.62	87	.00	600	340.38	43
	50 26	CONVENTIONS & EDUCATIONS	83	.00	0	498	550.00	110	.00	1000	450.00	55
	50 36	PLANNING COMMISSION	375	.00	0	2250	1625.00	72	.00	4500	2875.00	36
	50 **	OTHER CHARGES	508	.00	0	3048	2434.62	80	.00	6100	3665.38	40
400	** **	COUNCIL / PLANNING COMM	508	.00	0	3048	2434.62	80	.00	6100	3665.38	40
40	** **	ADMINISTRATION	508	.00	0	3048	2434.62	80	.00	6100	3665.38	40
DIV	7203	TOTAL *****										
		PLANNING COMMISSION	508	.00	0	3048	2434.62	80	.00	6100	3665.38	40

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
40		ADMINISTRATION										
409		COMMUNITY DEVELOPMENT										
	10	SALARIES AND WAGES										
	10 02	REGULAR	0	2596.80	0	0	2596.80	0	.00	0	2596.80-	0
	10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
	10 **	SALARIES AND WAGES	0	2596.80	0	0	2596.80	0	.00	0	2596.80-	0
	20	BENEFITS										
	20 02	FICA	0	190.04	0	0	190.04	0	.00	0	190.04-	0
	20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	20 06	GROUP MEDICAL INSURANCE	0	514.40	0	0	1028.80	0	.00	0	1028.80-	0
	20 08	GROUP LIFE INSURANCE	0	50.26	0	0	50.26	0	.00	0	50.26-	0
	20 10	WORKER'S COMP	0	.00	0	0	.00	0	.00	0	.00	0
	20 18	VRS HYBRID EMPLOYER CONTR	0	362.34	0	0	362.34	0	.00	0	362.34-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	37.50	0	0	37.50	0	.00	0	37.50-	0
	20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
	20 **	BENEFITS	0	1154.54	0	0	1668.94	0	.00	0	1668.94-	0
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	833	167.50	20	4998	167.50	3	.00	10000	9832.50	2
	30 08	MAINTENANCE SVC CONTRACTS	1471	930.00	63	8826	5766.00	65	5670.55	17660	6223.45	65
	30 14	MISC & PROFESSIONAL SVCS	416	.00	0	2496	.00	0	.00	5000	5000.00	0
	30 26	IT NETWRK/WEBSITE SUPPORT	404	131.00	32	2424	755.47	31	.00	4850	4094.53	16
	30 **	CONTRACTUAL SERVICES	3124	1228.50	39	18744	6688.97	36	5670.55	37510	25150.48	33
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1333	1330.06	100	7998	1330.06	17	.00	16000	14669.94	8
	50 04	HEATING SERVICES	500	163.01	33	3000	386.47	13	.00	6000	5613.53	6
	50 06	POSTAL SERVICES	83	.00	0	498	.00	0	.00	1000	1000.00	0
	50 08	TELECOMMUNICATIONS	250	.00	0	1500	.00	0	.00	3000	3000.00	0
	50 10	PROPERTY INSURANCE	41	125.00	305	246	375.00	152	.00	500	125.00	75
	50 24	SUBSISTANCE & LODGING	125	.00	0	750	.00	0	.00	1500	1500.00	0
	50 26	CONVENTIONS & EDUCATIONS	125	.00	0	750	.00	0	.00	1500	1500.00	0
	50 32	MISCELLANEOUS	208	.00	0	1248	.00	0	.00	2500	2500.00	0
	50 **	OTHER CHARGES	2665	1618.07	61	15990	2091.53	13	.00	32000	29908.47	7
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	1250	.00	0	7500	858.86	12	.00	15000	14141.14	6
	60 04	REPAIRS & MAINTENANCE	500	.00	0	3000	109.50	4	.00	6000	5890.50	2
	60 **	MATERIALS & SUPPLIES	1750	.00	0	10500	968.36	9	.00	21000	20031.64	5
	82	CAPITAL OUTLAY - NEW										
	82 04	EDP EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
409	** **	COMMUNITY DEVELOPMENT	7539	6597.91	88	45234	14014.60	31	5670.55	90510	70824.85	22
40	** **	ADMINISTRATION	7539	6597.91	88	45234	14014.60	31	5670.55	90510	70824.85	22
DIV	7204	TOTAL *****										

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
			SPARK INNOVATION CENTER	7539	6597.91	88	45234	14014.60	31	5670.55	90510	70824.85	22
DEPT	72	TOTAL	*****										
			COMMUNITY DEVELOPMENT	30493	23669.45	78	182958	113096.93	62	5670.55	366050	247282.52	32



FUND 010 GENERAL FUND											
DEPT/DIV 9001 NON DEPARTMENTAL/MAIN STREET COORDINATOR											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
40	ADMINISTRATION										
406	MAIN STREET COORDINATOR										
10	SALARIES AND WAGES										
10 02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0
10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
10 **	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0
20	BENEFITS										
20 02	FICA	0	.00	0	0	.00	0	.00	0	.00	0
20 04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
20 06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0
20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
406 ** **	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
40 ** **	ADMINISTRATION	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9001	TOTAL *****										
	MAIN STREET COORDINATOR	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 90	TOTAL *****										
	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	50	OTHER CHARGES										
	50 32	MISCELLANEOUS	3641	.00	0	21846	21000.00	96	.00	43700	22700.00	48
	50 61	CONTRIBUTION - EMS	0	.00	0	0	.00	0	.00	0	.00	0
	50 62	CONTRIBUTION - SENIOR CTR	83	.00	0	498	.00	0	.00	1000	1000.00	0
	50 63	ECONOMIC INCENTIVES	0	.00	0	0	.00	0	.00	0	.00	0
	50 69	UNCLE BILLY'S DAY FUNDING	0	.00	0	0	1500.00	0	.00	0	1500.00-	0
	50 70	RECREATION PROGRAM	8333	.00	0	49998	50000.00	100	.00	100000	50000.00	50
	50 72	CONTRIBUTION - FIRE DEPT	1250	.00	0	7500	15000.00	200	.00	15000	.00	100
	50 73	CONTRIBUTION - AVOCA	0	.00	0	0	.00	0	.00	0	.00	0
	50 74	CONTRIBUTION-MAIN ST PGM	833	5000.00	600	4998	5000.00	100	.00	10000	5000.00	50
	50 **	OTHER CHARGES	14140	5000.00	35	84840	92500.00	109	.00	169700	77200.00	55
801	** **	NON DEPARTMENTAL	14140	5000.00	35	84840	92500.00	109	.00	169700	77200.00	55
80	** **	NON DEPARTMENT	14140	5000.00	35	84840	92500.00	109	.00	169700	77200.00	55
DIV	9101	TOTAL *****										
		CONTRIBUTIONS	14140	5000.00	35	84840	92500.00	109	.00	169700	77200.00	55

FUND 010 GENERAL FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
702	SEWER										
70	70 TRANSFER OUT										
70	06 TO CIF	0	700.42	0	0	700.42	0	.00	0	700.42-	0
70	** TRANSFER OUT	0	700.42	0	0	700.42	0	.00	0	700.42-	0
702	** ** SEWER	0	700.42	0	0	700.42	0	.00	0	700.42-	0
70	** ** UTILITIES	0	700.42	0	0	700.42	0	.00	0	700.42-	0
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50	82 CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50	96 INSURANCE CLAIM	0	.00	0	0	2300.00	0	.00	0	2300.00-	0
50	** OTHER CHARGES	0	.00	0	0	2300.00	0	.00	0	2300.00-	0
60	MATERIALS & SUPPLIES										
60	06 FUELS & LUBRICANTS	833	.00	0	4998	5743.41	115	.00	10000	4256.59	57
60	** MATERIALS & SUPPLIES	833	.00	0	4998	5743.41	115	.00	10000	4256.59	57
82	CAPITAL OUTLAY - NEW										
82	30 IMPRVMENTS OTHER THAN BLDG	0	.00	0	0	54357.69	0	.00	0	54357.69-	0
82	** CAPITAL OUTLAY - NEW	0	.00	0	0	54357.69	0	.00	0	54357.69-	0
801	** ** NON DEPARTMENTAL	833	.00	0	4998	62401.10	1249	.00	10000	52401.10-	624
802	TRANSFER OUT										
70	TRANSFER OUT										
70	01 TO CEMETERY FUND	8940	.00	0	53640	.00	0	.00	107280	107280.00	0
70	02 WATER & SEWER FUND	0	3066.57	0	0	3066.57	0	.00	0	3066.57-	0
70	03 TO GENERAL FUND	0	.00	0	0	31.75	0	.00	0	31.75-	0
70	04 TO LIBRARY FUND	0	.00	0	0	.00	0	.00	0	.00	0
70	05 TO RESERVES	0	.00	0	0	.00	0	.00	0	.00	0
70	06 TO CIF	0	.00	0	0	.00	0	.00	0	.00	0
70	07 TO RESERVE POLICY FNDS-FD	5416	.00	0	32496	.00	0	.00	65000	65000.00	0
70	08 EDA CHECKING ACCOUNT	0	.00	0	0	12500.00	0	.00	0	12500.00-	0
70	09 ALTAVISTA ON TRACK	0	.00	0	0	.00	0	.00	0	.00	0
70	** TRANSFER OUT	14356	3066.57	21	86136	15598.32	18	.00	172280	156681.68	9
802	** ** TRANSFER OUT	14356	3066.57	21	86136	15598.32	18	.00	172280	156681.68	9
80	** ** NON DEPARTMENT	15189	3066.57	20	91134	77999.42	86	.00	182280	104280.58	43
DIV	9102 TOTAL *****										
	NON DEPARTMENT	15189	3766.99	25	91134	78699.84	86	.00	182280	103580.16	43

FUND 010 GENERAL FUND			DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
60													
608			CAPITAL OUTLAY										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0	.00	0
80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	82		CAPITAL OUTLAY - NEW										
	82	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
803			VDOT T-21 GRANT										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
803	**	**	VDOT T-21 GRANT	0	.00	0	0	.00	0	.00	0	.00	0
804			MAIN ST/PITTSYL AVE PROJ										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
804	**	**	MAIN ST/PITTSYL AVE PROJ	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9103		TOTAL *****										
			CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND			DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	90		DEBT SERVICE										
	90	02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
	90	04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
	90	**	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9104		TOTAL *****										
			DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0

FUND 010 GENERAL FUND											
DEPT/DIV 9105 NON DEPARTMENT/AVOCA											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
10	SALARIES AND WAGES										
10 02	REGULAR	5369	.00	0	32214	35022.42	109	.00	64430	29407.58	54
10 04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0
10 **	SALARIES AND WAGES	5369	.00	0	32214	35022.42	109	.00	64430	29407.58	54
20	BENEFITS										
20 02	FICA	410	.00	0	2460	2675.59	109	.00	4930	2254.41	54
20 04	VA RETIREMENT SYSTEM	488	.00	0	2928	2930.00	100	.00	5860	2930.00	50
20 06	GROUP MEDICAL INSURANCE	515	.00	0	3090	3090.00	100	.00	6180	3090.00	50
20 08	GROUP LIFE INSURANCE	61	.00	0	366	370.00	101	.00	740	370.00	50
20 18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
20 20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
20 22	HYBRID DISABILITY PROGRAM	0	.00	0	0	.00	0	.00	0	.00	0
20 **	BENEFITS	1474	.00	0	8844	9065.59	103	.00	17710	8644.41	51
30	CONTRACTUAL SERVICES										
30 36	MOWING CONTRACT	833	.00	0	4998	325.00	7	.00	10000	9675.00	3
30 **	CONTRACTUAL SERVICES	833	.00	0	4998	325.00	7	.00	10000	9675.00	3
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	42	.00	0	252	67.20	27	.00	510	442.80	13
50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	42	.00	0	252	67.20	27	.00	510	442.80	13
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 06	FUELS & LUBRICANTS	26	.00	0	156	245.05	157	.00	320	74.95	77
60 **	MATERIALS & SUPPLIES	26	.00	0	156	245.05	157	.00	320	74.95	77
81	CAPITAL OUTLAY - REPLACE										
81 18	BUILDING	2916	41240.00	1414	17496	85876.26	491	.00	35000	50876.26	245
81 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	2916	41240.00	1414	17496	85876.26	491	.00	35000	50876.26	245
801 ** **	NON DEPARTMENTAL	10660	41240.00	387	63960	130601.52	204	.00	127970	2631.52	102
80 ** **	NON DEPARTMENT	10660	41240.00	387	63960	130601.52	204	.00	127970	2631.52	102
DIV 9105	TOTAL *****										
	AVOCA	10660	41240.00	387	63960	130601.52	204	.00	127970	2631.52	102
DEPT 91	TOTAL *****										
	NON DEPARTMENT	39989	50006.99	125	239934	301801.36	126	.00	479950	178148.64	63
FUND 010	TOTAL *****										
	GENERAL FUND	503396	450772.83	90	3020376	3024737.79	100	286085.89	6041770	2730946.32	55

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
60		MATERIALS & SUPPLIES										
60 04		REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
60 28		STORM DRAINAGE	4016	1052.50	26	24096	5111.57	21	.00	48200	43088.43	11
60 36		PAVEMENT	33333	95.90	0	199998	1219.36	1	.00	400000	398780.64	0
60 40		TRAFFIC CONTROL DEVICE	4733	3997.82	85	28398	43139.18	152	.00	56800	13660.82	76
60 **		MATERIALS & SUPPLIES	42082	5146.22	12	252492	49470.11	20	.00	505000	455529.89	10
81		CAPITAL OUTLAY - REPLACE										
81 02		VEHICLE REPLACEMENT	2126	.00	0	12756	5262.25	41	43975.75	25520	23718.00-	193
81 06		MACHINERY & EQUIPMENT	83	.00	0	498	96840.12	9446	96840.12	1000	192680.24-	9368
81 **		CAPITAL OUTLAY - REPLACE	2209	.00	0	13254	102102.37	770	140815.87	26520	216398.24-	916
82		CAPITAL OUTLAY - NEW										
82 06		MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
82 **		CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
601 ** **			44291	5146.22	12	265746	151572.48	57	140815.87	531520	239131.65	55
606												
60		MATERIALS & SUPPLIES										
60 30		ENGINEERING R & M	833	38.25	5	4998	191.25	4	.00	10000	9808.75	2
60 42		TRAFFIC CONTROL OPERATION	0	.00	0	0	.00	0	.00	0	.00	0
60 44		SNOW & ICE REMOVAL	5000	4574.70	92	30000	12407.55	41	4398.50	60000	43193.95	28
60 46		OTHER TRAFFIC SVCS RDSIDE	4166	74.10	2	24996	25394.10	102	.00	50000	24605.90	51
60 **		MATERIALS & SUPPLIES	9999	4687.05	47	59994	37992.90	63	4398.50	120000	77608.60	35
606 ** **			9999	4687.05	47	59994	37992.90	63	4398.50	120000	77608.60	35
607		ADMINISTRATION AND MISC										
50		OTHER CHARGES										
50 32		MISCELLANEOUS	8333	.00	0	49998	598.36	1	.00	100000	99401.64	1
50 **		OTHER CHARGES	8333	.00	0	49998	598.36	1	.00	100000	99401.64	1
607 ** **		ADMINISTRATION AND MISC	8333	.00	0	49998	598.36	1	.00	100000	99401.64	1
608		CAPITAL OUTLAY										
81		CAPITAL OUTLAY - REPLACE										
81 24		STREETS	0	.00	0	0	.00	0	.00	0	.00	0
81 30		IMPRVMNTS OTHER THAN BLDG	2083	.00	0	12498	.00	0	.00	25000	25000.00	0
81 **		CAPITAL OUTLAY - REPLACE	2083	.00	0	12498	.00	0	.00	25000	25000.00	0
82		CAPITAL OUTLAY - NEW										
82 30		IMPRVMNTS OTHER THAN BLDG	6250	26712.50	427	37500	26712.50	71	750.00	75000	47537.50	37
82 34		ENGINEERING	0	.00	0	0	.00	0	.00	0	.00	0
82 **		CAPITAL OUTLAY - NEW	6250	26712.50	427	37500	26712.50	71	750.00	75000	47537.50	37
608 ** **		CAPITAL OUTLAY	8333	26712.50	321	49998	26712.50	53	750.00	100000	72537.50	28
60	** **		70956	36545.77	52	425736	216876.24	51	145964.37	851520	488679.39	43

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC			WORKS/MAIN OF STREETS & HWYS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
60												
608		CAPITAL OUTLAY										
DIV	4101	TOTAL *****										
		MAIN OF STREETS & HWYS	70956	36545.77	52	425736	216876.24	51	145964.37	851520	488679.39	43



FUND 020 STATE HIGHWAY REIMB FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
60											
602	PARKS, RECREAT & CULTURAL										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
602 ** **	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60 ** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV 4104	TOTAL *****										
	PARKS & RECREATION	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 41	TOTAL *****										
	PUBLIC WORKS	70956	36545.77	52	425736	216876.24	51	145964.37	851520	488679.39	43
FUND 020	TOTAL *****										
	STATE HIGHWAY REIMB FUND	70956	36545.77	52	425736	216876.24	51	145964.37	851520	488679.39	43

FUND 030 LIBRARY FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS								
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			
-----											
60											
601		OPERATIONS & MAINTENANCE									
	50	OTHER CHARGES									
	50 02	ELECTRICAL SERVICES	0	.00	0	0	.00	0	.00	0	0
	50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	0
	60	MATERIALS & SUPPLIES									
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	0
	70	TRANSFER OUT									
	70 01	CEMETERY RESERVE	0	.00	0	0	.00	0	.00	0	0
	70 03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	0
	70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	0
	81	CAPITAL OUTLAY - REPLACE									
	81 08	FUNITURE & FIXTURES	0	.00	0	0	.00	0	.00	0	0
	81 28	LIBRARY CONSTRUCTION	0	.00	0	0	.00	0	.00	0	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	0
601	** **	OPERATIONS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	0
60	** **		0	.00	0	0	.00	0	.00	0	0
DIV	4103	TOTAL *****									
		MAIN OF BLDGS & GROUNDS	0	.00	0	0	.00	0	.00	0	0
DEPT	41	TOTAL *****									
		PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	0
FUND	030	TOTAL *****									
		LIBRARY FUND	0	.00	0	0	.00	0	.00	0	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
70			UTILITIES										
701			WATER										
	10		SALARIES AND WAGES										
	10	02	REGULAR	1762	1627.21	92	10572	10510.73	99	.00	21150	10639.27	50
	10	04	OVERTIME	10	.00	0	60	49.60	83	.00	130	80.40	38
	10	**	SALARIES AND WAGES	1772	1627.21	92	10632	10560.33	99	.00	21280	10719.67	50
	20		BENEFITS										
	20	02	FICA	135	100.42	74	810	670.40	83	.00	1630	959.60	41
	20	04	VA RETIREMENT SYSTEM	187	187.92	101	1122	1127.52	101	.00	2250	1122.48	50
	20	06	GROUP MEDICAL INSURANCE	327	327.42	100	1962	1964.52	100	.00	3930	1965.48	50
	20	08	GROUP LIFE INSURANCE	23	23.62	103	138	141.72	103	.00	280	138.28	51
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	672	639.38	95	4032	3904.16	97	.00	8090	4185.84	48
	50		OTHER CHARGES										
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60		MATERIALS & SUPPLIES										
	60	25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
701	**	**	WATER	2444	2266.59	93	14664	14464.49	99	.00	29370	14905.51	49
702			SEWER										
	10		SALARIES AND WAGES										
	10	02	REGULAR	1175	1084.78	92	7050	7007.10	99	.00	14100	7092.90	50
	10	04	OVERTIME	7	.00	0	42	33.04	79	.00	90	56.96	37
	10	**	SALARIES AND WAGES	1182	1084.78	92	7092	7040.14	99	.00	14190	7149.86	50
	20		BENEFITS										
	20	02	FICA	90	66.94	74	540	446.94	83	.00	1090	643.06	41
	20	04	VA RETIREMENT SYSTEM	125	125.26	100	750	751.56	100	.00	1500	748.44	50
	20	06	GROUP MEDICAL INSURANCE	218	218.28	100	1308	1309.68	100	.00	2620	1310.32	50
	20	08	GROUP LIFE INSURANCE	15	15.76	105	90	94.56	105	.00	190	95.44	50
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0
	20	**	BENEFITS	448	426.24	95	2688	2602.74	97	.00	5400	2797.26	48
	50		OTHER CHARGES										
	50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
702	**	**	SEWER	1630	1511.02	93	9780	9642.88	99	.00	19590	9947.12	49
70	**	**	UTILITIES	4074	3777.61	93	24444	24107.37	99	.00	48960	24852.63	49
DIV	1101	TOTAL	*****										

FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	ACCOUNT							BUDGET	BALANCE	BDGT
			DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.		
-----												
70			UTILITIES									
702			SEWER									
			ADMINISTRATION	4074	3777.61	93	24444	24107.37	99	.00	48960	24852.63 49
DEPT	11		TOTAL *****									
			GENERAL GOVERNMENT	4074	3777.61	93	24444	24107.37	99	.00	48960	24852.63 49

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	
-----														
70			UTILITIES											
701			WATER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	
	50		OTHER CHARGES											
	50	65	METER TESTING/REPLACEMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0	
	60		MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	60	25	SMALL EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0	
	81		CAPITAL OUTLAY - REPLACE											
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	81	30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0	
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0	
	82		CAPITAL OUTLAY - NEW											
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0	
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0	
701	**	**	WATER	0	.00	0	0	.00	0	.00	0	.00	0	
702			SEWER											
	10		SALARIES AND WAGES											
	10	02	REGULAR	0	.00	0	0	.00	0	.00	0	.00	0	
	10	04	OVERTIME	0	.00	0	0	.00	0	.00	0	.00	0	
	10	**	SALARIES AND WAGES	0	.00	0	0	.00	0	.00	0	.00	0	
	20		BENEFITS											
	20	02	FICA	0	.00	0	0	.00	0	.00	0	.00	0	
	20	04	VA RETIREMENT SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0	
	20	06	GROUP MEDICAL INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	08	GROUP LIFE INSURANCE	0	.00	0	0	.00	0	.00	0	.00	0	
	20	18	VRS HYBRID EMPLOYER CONTR	0	.00	0	0	.00	0	.00	0	.00	0	
	20	20	ICMA HYBRID EMPLOYER CONT	0	.00	0	0	.00	0	.00	0	.00	0	
	20	**	BENEFITS	0	.00	0	0	.00	0	.00	0	.00	0	

FUND 050 WATER & SEWER FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS								
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			
-----											
70		UTILITIES									
702		SEWER									
	60	MATERIALS & SUPPLIES									
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	0
	81	CAPITAL OUTLAY - REPLACE									
	81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	0
702	** **	SEWER	0	.00	0	0	.00	0	.00	0	0
70	** **	UTILITIES	0	.00	0	0	.00	0	.00	0	0
DIV	4101	TOTAL *****									
		MAIN OF STREETS & HWYS	0	.00	0	0	.00	0	.00	0	0
DEPT	41	TOTAL *****									
		PUBLIC WORKS	0	.00	0	0	.00	0	.00	0	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	31428	23543.09	75	188568	150330.22	80	.00	377140	226809.78	40
	10 04	OVERTIME	1287	891.49	69	7722	6719.87	87	.00	15450	8730.13	44
	10 **	SALARIES AND WAGES	32715	24434.58	75	196290	157050.09	80	.00	392590	235539.91	40
	20	BENEFITS										
	20 02	FICA	2502	1791.71	72	15012	11598.08	77	.00	30030	18431.92	39
	20 04	VA RETIREMENT SYSTEM	3090	1162.60	38	18540	6975.60	38	.00	37090	30114.40	19
	20 06	GROUP MEDICAL INSURANCE	4818	2372.76	49	28908	14906.20	52	.00	57820	42913.80	26
	20 08	GROUP LIFE INSURANCE	388	291.22	75	2328	1774.88	76	.00	4660	2885.12	38
	20 18	VRS HYBRID EMPLOYER CONTR	0	881.50	0	0	5453.12	0	.00	0	5453.12-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	272.46	0	0	1690.36	0	.00	0	1690.36-	0
	20 **	BENEFITS	10798	6772.25	63	64788	42398.24	65	.00	129600	87201.76	33
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	2508	1490.30	59	15048	14789.51	98	.00	30100	15310.49	49
	30 14	MISC & PROFESSIONAL SVCS	1666	.00	0	9996	.00	0	.00	20000	20000.00	0
	30 16	PHYSICALS	66	.00	0	396	100.00	25	.00	800	700.00	13
	30 20	WATER PURCHASES - CC	6250	5598.00	90	37500	29064.10	78	.00	75000	45935.90	39
	30 24	R & M GROUNDS, BLDGS, RDS	1166	.00	0	6996	1647.66	24	.00	14000	12352.34	12
	30 26	IT NETWRK/WEBSITE SUPPORT	48	.00	0	288	239.15	83	.00	570	330.85	42
	30 **	CONTRACTUAL SERVICES	11704	7088.30	61	70224	45840.42	65	.00	140470	94629.58	33
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	9166	27232.45	297	54996	57079.89	104	.00	110000	52920.11	52
	50 04	HEATING SERVICES	333	225.90	68	1998	425.18	21	.00	4000	3574.82	11
	50 08	TELECOMMUNICATIONS	916	676.32	74	5496	5106.08	93	.00	11000	5893.92	46
	50 10	PROPERTY INSURANCE	800	2425.00	303	4800	7275.00	152	.00	9610	2335.00	76
	50 12	MOTOR VEHICLE INSURANCE	45	137.50	306	270	412.50	153	.00	550	137.50	75
	50 18	GENERAL LIABILITY INSUR	375	1150.00	307	2250	3450.00	153	.00	4500	1050.00	77
	50 24	SUBSISTANCE & LODGING	250	.00	0	1500	.00	0	.00	3000	3000.00	0
	50 26	CONVENTIONS & EDUCATIONS	416	.00	0	2496	1060.00	43	.00	5000	3940.00	21
	50 28	DUES & ASSOC MEMBERSHIPS	83	100.00	121	498	872.00	175	.00	1000	128.00	87
	50 30	REFUNDS	41	.00	0	246	.00	0	.00	500	500.00	0
	50 32	MISCELLANEOUS	166	.00	0	996	.00	0	.00	2000	2000.00	0
	50 40	BAD DEBT EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 64	SAMPLE TESTING	1250	671.15	54	7500	3570.62	48	.00	15000	11429.38	24
	50 66	FEES PAID TO COMMONWEALTH	458	.00	0	2748	5037.00	183	.00	5500	463.00	92
	50 68	PROFESSIONAL LICENSES	125	.00	0	750	.00	0	.00	1500	1500.00	0
	50 80	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 88	LOAN ISSUANCE COSTS	0	.00	0	0	21694.53	0	.00	0	21694.53-	0
	50 90	MISC PROJECT CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	50 94	FLUORIDE GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	14424	32618.32	226	86544	105982.80	123	.00	173160	67177.20	61

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS								
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	UNENCUMB.		%
-----														
70			UTILITIES											
701			WATER											
	60		MATERIALS & SUPPLIES											
	60	02	OFFICE SUPPLIES	500	.00	0	3000	563.29	19	.00	6000	5436.71		9
	60	04	REPAIRS & MAINTENANCE	4166	2727.07	66	24996	6291.11	25	.00	50000	43708.89		13
	60	06	FUELS & LUBRICANTS	665	.00	0	3990	2315.04	58	.00	7980	5664.96		29
	60	08	VEHICLE & EQUIP R&M	250	.00	0	1500	423.75	28	.00	3000	2576.25		14
	60	10	UNIFORMS	604	416.70	69	3624	3107.36	86	.00	7250	4142.64		43
	60	11	SAFETY EQUIP & PROGRAMS	208	.00	0	1248	633.35	51	.00	2500	1866.65		25
	60	14	OTHER OPERATING SUPPLIES	11250	.00	0	67500	66446.73	98	.00	135000	68553.27		49
	60	15	LABORATORY TEST CHEMICALS	1250	.00	0	7500	7701.26	103	.00	15000	7298.74		51
	60	24	SMALL TOOLS	166	.00	0	996	.00	0	.00	2000	2000.00		0
	60	25	SMALL EQUIPMENT	625	1025.95	164	3750	4047.96	108	.00	7500	3452.04		54
	60	**	MATERIALS & SUPPLIES	19684	4169.72	21	118104	91529.85	78	.00	236230	144700.15		39
	70		TRANSFER OUT											
	70	05	TO RESERVES	5744	.00	0	34464	.00	0	.00	68930	68930.00		0
	70	**	TRANSFER OUT	5744	.00	0	34464	.00	0	.00	68930	68930.00		0
	90		DEBT SERVICE											
	90	02	PRINCIPAL	25666	.00	0	153996	308000.00	200	.00	308000	.00		100
	90	04	INTEREST	7500	.00	0	45000	46426.69	103	.00	90000	43573.31		52
	90	**	DEBT SERVICE	33166	.00	0	198996	354426.69	178	.00	398000	43573.31		89
	91		DEBT SERVICE-2020A											
	91	02	PRINCIPAL	9243	.00	0	55458	.00	0	.00	110920	110920.00		0
	91	04	INTEREST	8166	.00	0	48996	44927.56	92	.00	98000	53072.44		46
	91	**	DEBT SERVICE-2020A	17409	.00	0	104454	44927.56	43	.00	208920	163992.44		22
701	**	**	WATER	145644	75083.17	52	873864	842155.65	96	.00	1747900	905744.35		48
70	**	**	UTILITIES	145644	75083.17	52	873864	842155.65	96	.00	1747900	905744.35		48
DIV	5001		TOTAL *****											
			OPERATIONS	145644	75083.17	52	873864	842155.65	96	.00	1747900	905744.35		48



FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
703		BEDFORD PUMP STATION										
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	833	716.96	86	4998	2845.33	57	.00	10000	7154.67	29
50 08		TELECOMMUNICATIONS	58	59.39	102	348	353.93	102	.00	700	346.07	51
50 **		OTHER CHARGES	891	776.35	87	5346	3199.26	60	.00	10700	7500.74	30
60		MATERIALS & SUPPLIES										
60 04		REPAIRS & MAINTENANCE	250	.00	0	1500	.00	0	.00	3000	3000.00	0
60 **		MATERIALS & SUPPLIES	250	.00	0	1500	.00	0	.00	3000	3000.00	0
703 ** **		BEDFORD PUMP STATION	1141	776.35	68	6846	3199.26	47	.00	13700	10500.74	23
704		LOLA PUMP STATION										
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	83	301.47	363	498	396.40	80	.00	1000	603.60	40
50 08		TELECOMMUNICATIONS	58	59.39	102	348	353.93	102	.00	700	346.07	51
50 **		OTHER CHARGES	141	360.86	256	846	750.33	89	.00	1700	949.67	44
60		MATERIALS & SUPPLIES										
60 04		REPAIRS & MAINTENANCE	8	.00	0	48	.00	0	.00	100	100.00	0
60 **		MATERIALS & SUPPLIES	8	.00	0	48	.00	0	.00	100	100.00	0
704 ** **		LOLA PUMP STATION	149	360.86	242	894	750.33	84	.00	1800	1049.67	42
709		MELINDA PUMP STATION										
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	800	106.64	13	4800	324.89	7	.00	9600	9275.11	3
50 08		TELECOMMUNICATIONS	45	.00	0	270	.00	0	.00	550	550.00	0
50 **		OTHER CHARGES	845	106.64	13	5070	324.89	6	.00	10150	9825.11	3
60		MATERIALS & SUPPLIES										
60 04		REPAIRS & MAINTENANCE	125	.00	0	750	.00	0	.00	1500	1500.00	0
60 **		MATERIALS & SUPPLIES	125	.00	0	750	.00	0	.00	1500	1500.00	0
709 ** **		MELINDA PUMP STATION	970	106.64	11	5820	324.89	6	.00	11650	11325.11	3
70 ** **		UTILITIES	2260	1243.85	55	13560	4274.48	32	.00	27150	22875.52	16
DIV 5002		TOTAL *****										
		PUMP STATION	2260	1243.85	55	13560	4274.48	32	.00	27150	22875.52	16

FUND 050 WATER & SEWER FUND			DEPT/DIV 5003 WATER			DEPARTMENT/SPRINGS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
706		MCMINNIS SPRING										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	800	.00	0	4800	2582.32	54	.00	9600	7017.68	27
	50 08	TELECOMMUNICATIONS	66	79.61	121	396	386.33	98	.00	800	413.67	48
	50 **	OTHER CHARGES	866	79.61	9	5196	2968.65	57	.00	10400	7431.35	29
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	85.18	34	1500	265.48	18	.00	3000	2734.52	9
	60 14	OTHER OPERATING SUPPLIES	625	.00	0	3750	3706.06	99	.00	7500	3793.94	49
	60 15	LABORATORY TEST CHEMICALS	250	.00	0	1500	1322.04	88	.00	3000	1677.96	44
	60 **	MATERIALS & SUPPLIES	1125	85.18	8	6750	5293.58	78	.00	13500	8206.42	39
706	** **	MCMINNIS SPRING	1991	164.79	8	11946	8262.23	69	.00	23900	15637.77	35
707		REYNOLDS SPRING										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1062	.00	0	6372	5175.06	81	.00	12750	7574.94	41
	50 08	TELECOMMUNICATIONS	133	100.89	76	798	767.38	96	.00	1600	832.62	48
	50 **	OTHER CHARGES	1195	100.89	8	7170	5942.44	83	.00	14350	8407.56	41
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	.00	0	1500	879.49	59	.00	3000	2120.51	29
	60 14	OTHER OPERATING SUPPLIES	541	.00	0	3246	3049.87	94	.00	6500	3450.13	47
	60 15	LABORATORY TEST CHEMICALS	250	.00	0	1500	1322.04	88	.00	3000	1677.96	44
	60 **	MATERIALS & SUPPLIES	1041	.00	0	6246	5251.40	84	.00	12500	7248.60	42
707	** **	REYNOLDS SPRING	2236	100.89	5	13416	11193.84	83	.00	26850	15656.16	42
70	** **	UTILITIES	4227	265.68	6	25362	19456.07	77	.00	50750	31293.93	38
DIV	5003	TOTAL *****										
		SPRINGS	4227	265.68	6	25362	19456.07	77	.00	50750	31293.93	38

FUND 050 WATER & SEWER FUND			DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
708		TANKS & INDUSTRIAL METERS										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	100	12395.46	-2396-	600	329.96	55	.00	1200	870.04	28
	50 08	TELECOMMUNICATIONS	125	103.75	83	750	622.50	83	.00	1500	877.50	42
	50 **	OTHER CHARGES	225	12291.71	-5463-	1350	952.46	71	.00	2700	1747.54	35
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	208	.00	0	1248	897.22	72	.00	2500	1602.78	36
	60 **	MATERIALS & SUPPLIES	208	.00	0	1248	897.22	72	.00	2500	1602.78	36
708	** **	TANKS & INDUSTRIAL METERS	433	12291.71	-2839-	2598	1849.68	71	.00	5200	3350.32	36
70	** **	UTILITIES	433	12291.71	-2839-	2598	1849.68	71	.00	5200	3350.32	36
DIV	5004	TOTAL *****										
		TANKS & INDUSTRIAL METERS	433	12291.71	-2839-	2598	1849.68	71	.00	5200	3350.32	36

FUND 050 WATER & SEWER FUND			DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
701		WATER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	1666	.00	0	9996	45980.63	460	3.12	20000	25983.75-	230
	81 06	MACHINERY & EQUIPMENT	11545	.00	0	69270	40404.07	58	7772.57	138550	90373.36	35
	81 18	BUILDING	2083	.00	0	12498	.00	0	.00	25000	25000.00	0
	81 22	WATER SYSTEM	3833	850.00	22	22998	315842.52	1373	.00	46000	269842.52-	687
	81 23	WATERLINE IMPROVEMENTS	0	.00	0	0	.00	0	.00	0	.00	0
	81 30	IMPRVMNTS OTHER THAN BLDG	45500	.00	0	273000	144.00	0	.00	546000	545856.00	0
	81 33	WATERLINE-MAIN ST IMPROVE	0	.00	0	0	.00	0	.00	0	.00	0
	81 35	MELINDA TANK HPZ	0	.00	0	0	143500.00	0	.00	0	143500.00-	0
	81 37	SCADA SYSTEM UPGRADE	19166	.00	0	114996	.00	0	.00	230000	230000.00	0
	81 40	WTP - ELECTRICAL	0	3420.17	0	0	8800.17	0	.00	0	8800.17-	0
	81 **	CAPITAL OUTLAY - REPLACE	83793	4270.17	5	502758	554671.39	110	7775.69	1005550	443102.92	56
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	89583	.00	0	537498	11937.83	2	.00	1075000	1063062.17	1
	82 16	LAND	0	.00	0	0	19866.00	0	.00	0	19866.00-	0
	82 22	WATER SYSTEM	0	.00	0	0	.00	0	.00	0	.00	0
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 38	DOM VA PWR WTR CONNECTION	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	89583	.00	0	537498	31803.83	6	.00	1075000	1043196.17	3
	83	CAPITAL OUTLAY										
	83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
701	** **	WATER	173376	4270.17	3	1040256	586475.22	56	7775.69	2080550	1486299.09	29
70	** **	UTILITIES	173376	4270.17	3	1040256	586475.22	56	7775.69	2080550	1486299.09	29
DIV	5010	TOTAL *****										
		WATER CAPITAL OUTLAY	173376	4270.17	3	1040256	586475.22	56	7775.69	2080550	1486299.09	29
DEPT	50	TOTAL *****										
		WATER DEPARTMENT	325940	68571.16	21	1955640	1454211.10	74	7775.69	3911550	2449563.21	37

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	41105	35065.62	85	246630	217924.48	88	.00	493260	275335.52	44
	10 04	OVERTIME	691	567.43	82	4146	2290.49	55	.00	8300	6009.51	28
	10 **	SALARIES AND WAGES	41796	35633.05	85	250776	220214.97	88	.00	501560	281345.03	44
	20	BENEFITS										
	20 02	FICA	3197	2531.06	79	19182	15706.90	82	.00	38370	22663.10	41
	20 04	VA RETIREMENT SYSTEM	4121	2458.60	60	24726	14751.60	60	.00	49460	34708.40	30
	20 06	GROUP MEDICAL INSURANCE	7204	4811.98	67	43224	29699.10	69	.00	86450	56750.90	34
	20 08	GROUP LIFE INSURANCE	518	461.06	89	3108	2712.72	87	.00	6220	3507.28	44
	20 18	VRS HYBRID EMPLOYER CONTR	0	1086.40	0	0	6126.86	0	.00	0	6126.86	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	122.92	0	0	702.16	0	.00	0	702.16	0
	20 **	BENEFITS	15040	11472.02	76	90240	69699.34	77	.00	180500	110800.66	39
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	875	.00	0	5250	1288.95	25	.00	10500	9211.05	12
	30 14	MISC & PROFESSIONAL SVCS	1666	.00	0	9996	.00	0	.00	20000	20000.00	0
	30 16	PHYSICALS	125	.00	0	750	.00	0	.00	1500	1500.00	0
	30 24	R & M GROUNDS, BLDGS, RDS	541	.00	0	3246	2300.00	71	.00	6500	4200.00	35
	30 **	CONTRACTUAL SERVICES	3207	.00	0	19242	3588.95	19	.00	38500	34911.05	9
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	31250	10217.90	33	187500	102038.59	54	.00	375000	272961.41	27
	50 04	HEATING SERVICES	291	223.26	77	1746	420.15	24	.00	3500	3079.85	12
	50 08	TELECOMMUNICATIONS	833	578.22	69	4998	4672.46	94	.00	10000	5327.54	47
	50 10	PROPERTY INSURANCE	800	2425.00	303	4800	7275.00	152	.00	9600	2325.00	76
	50 12	MOTOR VEHICLE INSURANCE	166	512.50	309	996	1537.20	154	.00	2000	462.80	77
	50 18	GENERAL LIABILITY INSUR	375	1150.00	307	2250	3450.00	153	.00	4500	1050.00	77
	50 24	SUBSISTANCE & LODGING	83	.00	0	498	.00	0	.00	1000	1000.00	0
	50 26	CONVENTIONS & EDUCATIONS	250	.00	0	1500	2098.00	140	.00	3000	902.00	70
	50 28	DUES & ASSOC MEMBERSHIPS	41	.00	0	246	.00	0	.00	500	500.00	0
	50 30	REFUNDS	62	.00	0	372	.00	0	.00	750	750.00	0
	50 32	MISCELLANEOUS	62	.00	0	372	.00	0	.00	750	750.00	0
	50 64	SAMPLE TESTING	916	204.54	22	5496	2404.84	44	.00	11000	8595.16	22
	50 66	FEES PAID TO COMMONWEALTH	875	.00	0	5250	9657.00	184	.00	10500	843.00	92
	50 67	SAMPLE TESTING / IN HOUSE	437	.00	0	2622	5023.80	192	.00	5250	226.20	96
	50 68	PROFESSIONAL LICENSES	125	.00	0	750	.00	0	.00	1500	1500.00	0
	50 80	DEPRECIATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 86	AMORTIZATION EXPENSE	0	.00	0	0	.00	0	.00	0	.00	0
	50 88	LOAN ISSUANCE COSTS	0	.00	0	0	98830.62	0	.00	0	98830.62	0
	50 90	EOP ENVIRON. SAMPLING	416	.00	0	2496	.00	0	.00	5000	5000.00	0
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	36982	15311.42	41	221892	237407.66	107	.00	443850	206442.34	54

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
70			UTILITIES										
702			SEWER										
60			MATERIALS & SUPPLIES										
60	02		OFFICE SUPPLIES	504	.00	0	3024	490.55	16	.00	6050	5559.45	8
60	04		REPAIRS & MAINTENANCE	5250	27.85	1	31500	14321.78	46	1589.76	63000	47088.46	25
60	06		FUELS & LUBRICANTS	1440	8.98	1	8640	2965.62	34	.00	17290	14324.38	17
60	08		VEHICLE / EQUIP R&M	416	100.90	24	2496	2456.75	98	.00	5000	2543.25	49
60	10		UNIFORMS	583	277.18	48	3498	3063.64	88	147.48	7000	3788.88	46
60	11		SAFETY EQUIP & PROGRAMS	416	467.32	112	2496	1720.17	69	.00	5000	3279.83	34
60	14		OTHER OPERATING SUPPLIES	6066	.00	0	36396	25160.53	69	.00	72800	47639.47	35
60	18		SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
60	24		SMALL TOOLS	125	.00	0	750	.00	0	.00	1500	1500.00	0
60	50		LABORATORY TEST EQUIP	2500	137.46	6	15000	12370.51	83	2265.61	30000	15363.88	49
60	**		MATERIALS & SUPPLIES	17300	1019.69	6	103800	62549.55	60	4002.85	207640	141087.60	32
70			TRANSFER OUT										
70	05		TO RESERVES	5743	.00	0	34458	.00	0	.00	68920	68920.00	0
70	**		TRANSFER OUT	5743	.00	0	34458	.00	0	.00	68920	68920.00	0
90			DEBT SERVICE										
90	02		PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
90	04		INTEREST	11135	.00	0	66810	.00	0	.00	133620	133620.00	0
90	**		DEBT SERVICE	11135	.00	0	66810	.00	0	.00	133620	133620.00	0
91			DEBT SERVICE-2020A										
91	02		PRINCIPAL	6423	.00	0	38538	.00	0	.00	77080	77080.00	0
91	04		INTEREST	5208	.00	0	31248	31220.85	100	.00	62500	31279.15	50
91	**		DEBT SERVICE-2020A	11631	.00	0	69786	31220.85	45	.00	139580	108359.15	22
702	**	**	SEWER	142834	63436.18	44	857004	624681.32	73	4002.85	1714170	1085485.83	37
70	**	**	UTILITIES	142834	63436.18	44	857004	624681.32	73	4002.85	1714170	1085485.83	37
DIV	5101		TOTAL *****										
			OPERATIONS	142834	63436.18	44	857004	624681.32	73	4002.85	1714170	1085485.83	37

FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER			DEPARTMENT/PUMP STATION							
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
70			UTILITIES										
705			RIVERVIEW PUMP STATION										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1083	1180.30	109	6498	3144.33	48	.00	13000	9855.67	24
	50	08	TELECOMMUNICATIONS	83	59.39	72	498	353.93	71	.00	1000	646.07	35
	50	**	OTHER CHARGES	1166	1239.69	106	6996	3498.26	50	.00	14000	10501.74	25
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	833	.00	0	4998	1299.14	26	.00	10000	8700.86	13
	60	**	MATERIALS & SUPPLIES	833	.00	0	4998	1299.14	26	.00	10000	8700.86	13
705	**	**	RIVERVIEW PUMP STATION	1999	1239.69	62	11994	4797.40	40	.00	24000	19202.60	20
70	**	**	UTILITIES	1999	1239.69	62	11994	4797.40	40	.00	24000	19202.60	20
DIV	5102		TOTAL *****										
			PUMP STATION	1999	1239.69	62	11994	4797.40	40	.00	24000	19202.60	20

FUND 050 WATER & SEWER FUND			DEPT/DIV 5110 SEWER			DEPARTMENT/SEWER CAPITAL OUTLAY						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
70		UTILITIES										
702		SEWER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	1666	.00	0	9996	66496.13	665	33185.90	20000	79682.03-	498
	81 06	MACHINERY & EQUIPMENT	12770	.00	0	76620	2120.07	3	.43-	153250	151130.36	1
	81 18	BUILDING	4250	.00	0	25500	.00	0	.00	51000	51000.00	0
	81 20	SEWER SYSTEM	131853	47757.23	36	791118	745432.03	94	.00	1582240	836807.97	47
	81 30	IMPRVMNTS OTHER THAN BLDG	62500	.00	0	375000	6490.76	2	.00	750000	743509.24	1
	81 37	SCADA SYSTEM UPGRADE	29166	.00	0	174996	.00	0	.00	350000	350000.00	0
	81 40	ELECTRICAL	130683	367454.54	281	784098	483533.98	62	.00	1568200	1084666.02	31
	81 **	CAPITAL OUTLAY - REPLACE	372888	415211.77	111	2237328	1304072.97	58	33185.47	4474690	3137431.56	30
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	.00	0	0	.00	0	.00	0	.00	0
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	119450.00	0	240197.00	0	359647.00-	0
	82 20	SEWER SYSTEM	57875	.00	0	347250	.00	0	.00	694500	694500.00	0
	82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	57875	.00	0	347250	119450.00	34	240197.00	694500	334853.00	52
	83	CAPITAL OUTLAY										
	83 02	1.3 BOND DEBT PURCHASES	0	.00	0	0	.00	0	.00	0	.00	0
	83 **	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
702	** **	SEWER	430763	415211.77	96	2584578	1423522.97	55	273382.47	5169190	3472284.56	33
70	** **	UTILITIES	430763	415211.77	96	2584578	1423522.97	55	273382.47	5169190	3472284.56	33
DIV	5110	TOTAL *****										
		SEWER CAPITAL OUTLAY	430763	415211.77	96	2584578	1423522.97	55	273382.47	5169190	3472284.56	33
DEPT	51	TOTAL *****										
		SEWER DEPARTMENT	575596	479887.64	83	3453576	2053001.69	59	277385.32	6907360	4576972.99	34



FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
71		DISTRIBUTION & COLLECTION										
711		DISTRIBUTION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	8850	6878.70	78	53100	42718.35	80	.00	106210	63491.65	40
	10 04	OVERTIME	275	294.17	107	1650	1407.04	85	.00	3300	1892.96	43
	10 **	SALARIES AND WAGES	9125	7172.87	79	54750	44125.39	81	.00	109510	65384.61	40
	20	BENEFITS										
	20 02	FICA	698	514.83	74	4188	3184.13	76	.00	8380	5195.87	38
	20 04	VA RETIREMENT SYSTEM	934	286.48	31	5604	1718.88	31	.00	11210	9491.12	15
	20 06	GROUP MEDICAL INSURANCE	1807	984.80	55	10842	5651.60	52	.00	21690	16038.40	26
	20 08	GROUP LIFE INSURANCE	117	96.24	82	702	581.24	83	.00	1410	828.76	41
	20 18	VRS HYBRID EMPLOYER CONTR	0	425.72	0	0	2581.51	0	.00	0	2581.51-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	53.36	0	0	322.99	0	.00	0	322.99-	0
	20 **	BENEFITS	3556	2361.43	66	21336	14040.35	66	.00	42690	28649.65	33
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	250	38.25	15	1500	191.25	13	.00	3000	2808.75	6
	30 16	PHYSICALS	25	.00	0	150	.00	0	.00	300	300.00	0
	30 30	GIS MAPPING UPDATES	416	16.74	4	2496	120.78	5	.00	5000	4879.22	2
	30 **	CONTRACTUAL SERVICES	691	54.99	8	4146	312.03	8	.00	8300	7987.97	4
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	25	.00	0	150	57.33	38	.00	300	242.67	19
	50 24	SUBSISTANCE & LODGING	41	.00	0	246	.00	0	.00	500	500.00	0
	50 26	CONVENTIONS & EDUCATIONS	66	.00	0	396	.00	0	.00	800	800.00	0
	50 65	METER TESTING/REPLACEMENT	1250	.00	0	7500	148.00	2	.00	15000	14852.00	1
	50 76	MISS UTILITY	54	22.58	42	324	128.64	40	.00	650	521.36	20
	50 98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
	50 99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	1436	22.58	2	8616	333.97	4	.00	17250	16916.03	2
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	20	.00	0	120	.00	0	.00	250	250.00	0
	60 04	REPAIRS & MAINTENANCE	4166	5231.10	126	24996	22836.57	91	.00	50000	27163.43	46
	60 06	FUELS & LUBRICANTS	775	.00	0	4650	1570.40	34	.00	9300	7729.60	17
	60 08	VEHICLE & EQUIP R&M	520	.00	0	3120	1159.98	37	.00	6250	5090.02	19
	60 10	UNIFORMS	216	133.10	62	1296	564.46	44	.00	2600	2035.54	22
	60 11	SAFETY EQUIP & PROGRAMS	108	.00	0	648	182.10	28	.00	1300	1117.90	14
	60 25	SMALL EQUIPMENT	116	.00	0	696	222.65	32	.00	1400	1177.35	16
	60 **	MATERIALS & SUPPLIES	5921	5364.20	91	35526	26536.16	75	.00	71100	44563.84	37
	81	CAPITAL OUTLAY - REPLACE										
	81 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	0	.00	0
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS									
BA ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----												
71		DISTRIBUTION & COLLECTION										
711		DISTRIBUTION										
711	**	DISTRIBUTION	20729	14976.07	72	124374	85347.90	69	.00	248850	163502.10	34
712		COLLECTION										
10		SALARIES AND WAGES										
10	02	REGULAR	8850	6878.68	78	53100	42629.78	80	.00	106210	63580.22	40
10	04	OVERTIME	275	294.14	107	1650	1130.83	69	.00	3300	2169.17	34
10	**	SALARIES AND WAGES	9125	7172.82	79	54750	43760.61	80	.00	109510	65749.39	40
20		BENEFITS										
20	02	FICA	698	514.73	74	4188	3183.57	76	.00	8380	5196.43	38
20	04	VA RETIREMENT SYSTEM	934	286.48	31	5604	1718.88	31	.00	11210	9491.12	15
20	06	GROUP MEDICAL INSURANCE	1807	984.80	55	10842	5651.60	52	.00	21690	16038.40	26
20	08	GROUP LIFE INSURANCE	117	96.20	82	702	580.96	83	.00	1410	829.04	41
20	18	VRS HYBRID EMPLOYER CONTR	0	425.68	0	0	2581.29	0	.00	0	2581.29-	0
20	20	ICMA HYBRID EMPLOYER CONT	0	53.30	0	0	322.61	0	.00	0	322.61-	0
20	**	BENEFITS	3556	2361.19	66	21336	14038.91	66	.00	42690	28651.09	33
30		CONTRACTUAL SERVICES										
30	08	MAINTENANCE SVC CONTRACTS	125	38.25	31	750	941.25	126	.00	1500	558.75	63
30	16	PHYSICALS	25	.00	0	150	.00	0	.00	300	300.00	0
30	26	IT NETWRK/WEBSITE SUPPORT	48	.00	0	288	239.15	83	.00	570	330.85	42
30	30	GIS MAPPING UPDATES	416	16.74	4	2496	120.78	5	.00	5000	4879.22	2
30	**	CONTRACTUAL SERVICES	614	54.99	9	3684	1301.18	35	.00	7370	6068.82	18
50		OTHER CHARGES										
50	08	TELECOMMUNICATIONS	25	.00	0	150	57.33	38	.00	300	242.67	19
50	24	SUBSISTANCE & LODGING	41	.00	0	246	.00	0	.00	500	500.00	0
50	26	CONVENTIONS & EDUCATIONS	66	.00	0	396	.00	0	.00	800	800.00	0
50	76	MISS UTILITY	54	22.57	42	324	128.61	40	.00	650	521.39	20
50	98	GRATITUDE PAY	0	.00	0	0	.00	0	.00	0	.00	0
50	99	FEMA	0	.00	0	0	.00	0	.00	0	.00	0
50	**	OTHER CHARGES	186	22.57	12	1116	185.94	17	.00	2250	2064.06	8
60		MATERIALS & SUPPLIES										
60	02	OFFICE SUPPLIES	20	.00	0	120	.00	0	.00	250	250.00	0
60	04	REPAIRS & MAINTENANCE	2916	248.14	9	17496	6788.92	39	.00	35000	28211.08	19
60	06	FUELS & LUBRICANTS	775	.00	0	4650	1570.40	34	.00	9300	7729.60	17
60	08	VEHICLE & EQUIP R&M	520	19.55	4	3120	1505.35	48	.00	6250	4744.65	24
60	10	UNIFORMS	208	133.10	64	1248	564.47	45	.00	2500	1935.53	23
60	11	SAFETY EQUIP & PROGRAMS	108	.00	0	648	182.10	28	.00	1300	1117.90	14
60	25	SMALL EQUIPMENT	108	.00	0	648	222.65	34	.00	1300	1077.35	17
60	**	MATERIALS & SUPPLIES	4655	400.79	9	27930	10833.89	39	.00	55900	45066.11	19
81		CAPITAL OUTLAY - REPLACE										
81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0	.00	0
81	30	IMPRVMNTS OTHER THAN BLDG	833	.00	0	4998	.00	0	.00	10000	10000.00	0
81	**	CAPITAL OUTLAY - REPLACE	833	.00	0	4998	.00	0	.00	10000	10000.00	0

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB		SUB	DESCRIPTION								UNENCUMB. BALANCE
											% BDGT
71			DISTRIBUTION & COLLECTION								
712			COLLECTION								
	82		CAPITAL OUTLAY - NEW								
	82	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	0
	82	**	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0
712	**	**	COLLECTION	18969	10012.36	53	113814	70120.53	62	.00	227720
71	**	**	DISTRIBUTION & COLLECTION	39698	24988.43	63	238188	155468.43	65	.00	476570
DIV	5201		TOTAL *****								
			OPERATIONS	39698	24988.43	63	238188	155468.43	65	.00	476570
DEPT	52		TOTAL *****								
			DISTRIBUTION & COLLECTION	39698	24988.43	63	238188	155468.43	65	.00	476570

FUND 050 WATER & SEWER FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
80		NON DEPARTMENT											
802		TRANSFER OUT											
	70	TRANSFER OUT											
	70	01	TO CEMETERY FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802	**	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9102	TOTAL *****											
		NON DEPARTMENT		0	.00	0	0	.00	0	.00	0	.00	0

FUND 050 WATER & SEWER FUND											
DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70	UTILITIES										
701	WATER										
50	OTHER CHARGES										
50 31	PENALTY	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
90	DEBT SERVICE										
90 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
90 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
90 **	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
91	DEBT SERVICE-2020A										
91 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
91 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91 **	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0	.00	0
701 ** **	WATER	0	.00	0	0	.00	0	.00	0	.00	0
702	SEWER										
50	OTHER CHARGES										
50 31	PENALTY	0	.00	0	0	.00	0	.00	0	.00	0
50 88	LOAN ISSUANCE COSTS	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
90	DEBT SERVICE										
90 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
90 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
90 **	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
91	DEBT SERVICE-2020A										
91 02	PRINCIPAL	0	.00	0	0	.00	0	.00	0	.00	0
91 04	INTEREST	0	.00	0	0	.00	0	.00	0	.00	0
91 **	DEBT SERVICE-2020A	0	.00	0	0	.00	0	.00	0	.00	0
702 ** **	SEWER	0	.00	0	0	.00	0	.00	0	.00	0
70 ** **	UTILITIES	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9104	TOTAL *****										
	DEBT SERVICE	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 050	TOTAL *****										
	WATER & SEWER FUND	945308	577224.84	61	5671848	3686788.59	65	285161.01	11344440	7372490.40	35

FUND 060 AGENCY / DONATION FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----													
80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
	70		TRANSFER OUT										
	70	03	TO GENERAL FUND	0	.00	0	0	.00	0	.00	0	.00	0
	70	**	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
801	**	**	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80	**	**	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV	9102		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DEPT	91		TOTAL *****										
			NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND	060		TOTAL *****										
			AGENCY / DONATION FUND	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 4105 PUBLIC WORKS/AVOCA									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
-----												
60												
602		PARKS, RECREAT & CULTURAL										
	50	OTHER CHARGES										
	50 04	HEATING SERVICES	0	.00	0	0	.00	0	.00	0	.00	0
	50 34	MISCELLANEOUS REIMB	0	.00	0	0	.00	0	.00	0	.00	0
	50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0	.00	0
	60 **	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0	.00	0
602	** **	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0	.00	0
60	** **		0	.00	0	0	.00	0	.00	0	.00	0
DIV	4105	TOTAL *****										
		AVOCA	0	.00	0	0	.00	0	.00	0	.00	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 4106 PUBLIC WORKS/CULTURAL											
*****CURRENT***** YEAR-TO-DATE*****											
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET
SUB		SUB	DESCRIPTION								UNENCUMB. BALANCE
											% BDGT
-----											
60											
602			PARKS, RECREAT & CULTURAL								
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	0	.00	0	0	.00	0	.00	0
	60	**	MATERIALS & SUPPLIES	0	.00	0	0	.00	0	.00	0
602	**	**	PARKS, RECREAT & CULTURAL	0	.00	0	0	.00	0	.00	0
60	**	**		0	.00	0	0	.00	0	.00	0
DIV	4106		TOTAL *****								
			CULTURAL	0	.00	0	0	.00	0	.00	0
DEPT	41		TOTAL *****								
			PUBLIC WORKS	0	.00	0	0	.00	0	.00	0



FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
50	OTHER CHARGES										
50 32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	0	.00	0
50 82	CDBG GRANT EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 83	TOWN LOAN POOL EXPENSES	0	.00	0	0	.00	0	.00	0	.00	0
50 85	USDA RBEG GRANT	0	.00	0	0	.00	0	.00	0	.00	0
50 **	OTHER CHARGES	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
802	TRANSFER OUT										
70	TRANSFER OUT										
70 03	TO GENERAL FUND	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
70 **	TRANSFER OUT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
802 ** **	TRANSFER OUT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
80 ** **	NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
DIV 9102	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0

FUND 070 COMMUNITY IMPROV FUND											
DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	.00	0	.00	0	.00	0
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	.00	0	.00	0
801 ** **	NON DEPARTMENTAL	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9103	TOTAL *****										
	CAPITAL OUTLAY	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
FUND 070	TOTAL *****										
	COMMUNITY IMPROV FUND	0	.00	0	0	60000.00	0	.00	0	60000.00-	0

FUND 090 CEMETERY FUND											
DEPT/DIV 0000											
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	
										ANNUAL BUDGET	UNENCUMB. BALANCE
											% BDGT
-----											
60			CEMETERY								
603	10		SALARIES AND WAGES								
	10	02	REGULAR	1250	651.54	52	7500	7270.14	97	.00	7729.86
	10	04	OVERTIME	83	51.00	61	498	746.66	150	.00	253.34
	10	**	SALARIES AND WAGES	1333	702.54	53	7998	8016.80	100	.00	7983.20
	20		BENEFITS								
	20	02	FICA	102	50.56	50	612	563.79	92	.00	666.21
	20	04	VA RETIREMENT SYSTEM	133	.00	0	798	.00	0	.00	1600.00
	20	06	GROUP MEDICAL INSURANCE	145	119.80	83	870	1233.05	142	.00	516.95
	20	08	GROUP LIFE INSURANCE	16	9.39	59	96	91.59	95	.00	108.41
	20	18	VRS HYBRID EMPLOYER CONTR	0	61.52	0	0	628.71	0	.00	628.71-
	20	20	ICMA HYBRID EMPLOYER CONT	0	12.34	0	0	93.33	0	.00	93.33-
	20	**	BENEFITS	396	253.61	64	2376	2610.47	110	.00	2169.53
	30		CONTRACTUAL SERVICES								
	30	36	MOWING CONTRACT	2083	.00	0	12498	4750.00	38	.00	20250.00
	30	**	CONTRACTUAL SERVICES	2083	.00	0	12498	4750.00	38	.00	20250.00
	50		OTHER CHARGES								
	50	32	MISCELLANEOUS	0	.00	0	0	.00	0	.00	.00
	50	34	MISCELLANEOUS REIMB	0	.00	0	0	.00	0	.00	.00
	50	**	OTHER CHARGES	0	.00	0	0	.00	0	.00	.00
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	833	95.90	12	4998	95.90	2	.00	9904.10
	60	60	OPENING/CLOSING GRAVES	125	.00	0	750	.00	0	.00	1500.00
	60	**	MATERIALS & SUPPLIES	958	95.90	10	5748	95.90	2	.00	11404.10
	70		TRANSFER OUT								
	70	01	TO CEMETERY RESERVE	2270	.00	0	13620	.00	0	.00	27250.00
	70	**	TRANSFER OUT	2270	.00	0	13620	.00	0	.00	27250.00
	81		CAPITAL OUTLAY - REPLACE								
	81	06	MACHINERY & EQUIPMENT	0	.00	0	0	.00	0	.00	.00
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	.00	0	.00	.00
	82		CAPITAL OUTLAY - NEW								
	82	06	MACHINERY & EQUIPMENT	4000	.00	0	24000	39780.00	166	79560.00	71340.00-
	82	**	CAPITAL OUTLAY - NEW	4000	.00	0	24000	39780.00	166	79560.00	71340.00-
603	**	**	CEMETERY	11040	1052.05	10	66240	55253.17	83	79560.00	2283.17-
60	**	**		11040	1052.05	10	66240	55253.17	83	79560.00	2283.17-
DIV	0000	TOTAL	*****								
				11040	1052.05	10	66240	55253.17	83	79560.00	2283.17-
DEPT	00	TOTAL	*****								

FUND 090 CEMETERY FUND			DEPT/DIV 0000											
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.			
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE		%BDGT
60														
603			CEMETERY	11040	1052.05	10	66240	55253.17	83	79560.00	132530	2283.17	-	102

FUND 090 CEMETERY FUND											
DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
-----											
80	NON DEPARTMENT										
802	TRANSFER OUT										
70	TRANSFER OUT										
70 02	WATER & SEWER FUND	0	.00	0	0	.00	0	.00	0	.00	0
70 **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
802 ** **	TRANSFER OUT	0	.00	0	0	.00	0	.00	0	.00	0
80 ** **	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DIV 9102	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
DEPT 91	TOTAL *****										
	NON DEPARTMENT	0	.00	0	0	.00	0	.00	0	.00	0
FUND 090	TOTAL *****										
	CEMETERY FUND	11040	1052.05	10	66240	55253.17	83	79560.00	132530	2283.17-	102
GRAND	TOTAL *****	1530700	1065595.49	70	9184200	7043655.79	77	796771.27	18370260	10529832.94	43

Town of Altavista  
Investment and Deposit Totals  
Balance as of December 31, 2022



**General Fund Reserves**

Money Market Account	5,613,873.96	
Certificate of Deposit	3,074,543.22	
LGIP	5,745,153.04	
Sub-Total		\$ 14,433,570.22

**Enterprise Fund Reserves**

Money Market Account	230,338.80	
Certificate of Deposit		
LGIP	2,600,606.02	
Sub-Total		\$ 2,830,944.82

**Highway Fund**

Money Market Account	57,350.00	
Certificate of Deposit	0.00	
LGIP	1,023,720.93	
Sub-Total		\$ 1,081,070.93

**Green Hill Cemetery**

Money Market Account	79,272.59	
Certificate of Deposit	641,351.72	
LGIP	78,566.23	
Sub-Total		\$ 799,190.54

**AEDA**

Money Market Account	0.00	
Certificate of Deposit	0.00	
LGIP	234,284.98	
Sub-Total		\$ 234,284.98

**Federal Forfeiture Account**

\$0.00

**State Forfeiture Account**

\$7,946.15

**Operating Cash Account**

\$ 4,692,324.30

**Grand Total Investments and Deposits** \$ 24,079,331.94

**Designated Balance** \$ 18,574,417.00

**Undesignated Balance** \$ 5,504,914.94

**DISTRIBUTION OF UNDESIGNATED FUNDS**

Policy Money	5,012,538.00
PCB	435,967.59
Accrued Liability as of 6/30/2022	180,789.74
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	20,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds carried over for projects not completed during prior FY	1,204,545.31
Canoe Launch Site	58,056.17
CIP Items Earmarked for Future Purchase	192,680.00
Park Improvements as designated by Roberta F. Jenks' Estate	48,968.32
Park Improvements	11,300.00
AVOCA Maintenance Funds	-145,448.59
Main St Sidewalk Extension Match (VDOT)	0.00
Theater Transfer In FY2022 Budget	983,770.00
Proceeds from sale of Armory	212,826.00
ARPA Funding - 1st Tranche & 2nd Tranche	3,533,782.00
<b>EARMARKED FUNDS</b>	<b>\$ 11,759,600.10</b>

**RESERVE POLICY FUNDS**

**General Fund:** The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21) 3,200,986

**Enterprise Fund:** Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11) 1,811,552

**Total Reserve Policy Funds** 5,012,538



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

**CONSENT AGENDA**

**Title: Town Council Meeting Minutes**

**Staff Resource: Crystal Hailey, Assistant Town Clerk**

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**Action(s):**

Review and approved minutes as presented; or direct Staff on needed revisions.

**Explanation:**

**Transcribed Meeting Minutes:**

- November 8th Regular Meeting
- November 22nd Work Session

**Background:**

At each month's regular meeting, Town Council reviews and approves minutes transcribed from their previous month's meetings. Town Council may inform/direct Staff on any revisions needed before approval is given.

**Funding Source(s):**

**Attachments:** *(click item to open)*

*attachment 1. Town Council RM Minutes 11.08.22*

*attachment 2. Town Council Work Session Minutes 11.22.22*

Town Council Regular Meeting November 8th, 2022

The Altavista Town Council held their November 2022 Regular Meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, November 8th, at 6pm.

1. At six o'clock p.m., Mayor Mike Mattox called the regular meeting to order and presided.

Council Members

Present: Vice Mayor Reginald Bennett  
Mr. Timothy George  
Mr. Jay Higginbotham  
Dr. Scott Lowman  
Mayor Michael Mattox  
Mr. Wayne Mitchell

Absent: Mr. Tracy Emerson

Town Staff present: Mr. Gary Shanaberger, Town Manager  
Mrs. Tobie Shelton, Treasurer/Finance Director  
Mr. Thomas Merricks, Altavista Chief of Police  
Mr. Tom Fore, Public Services Director  
Ms. Sharon D. Williams, Community Development Director  
Mr. Jeff Arthur, Public Works Manager  
Mr. John Eller, Town Attorney  
Mrs. Crystal Hailey, Assistant Town Clerk

Mr. Tom Fore, Public Services Director, gave the invocation for this evening.  
After the invocation, Mayor Mattox led the meeting in the Pledge of Allegiance.

2. Agenda Adoption

Mayor Mattox informed Town Council of an amendment to the agenda.  
Regarding Section #6: Consent Agenda - add Item 6.E, SCADA Project Bid Award

He asked Town Council if they had any questions, comments, or concerns in regard to the November 8th meeting agenda, to which there were none.

Councilman Wayne Mitchell made a motion, seconded by Vice Mayor Reggie Bennett, to approve the November 8, 2022, Altavista Town Council Meeting Agenda as amended.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

3. Recognitions and Presentations

A. Town of Altavista Personnel Changes - October 2022

Milestone(s):

None in October

New Hire Listing:

Joshua Farmer                      Utilities, Facilities Maintenance Mechanic

Departure Listing:

None in October



Town Council Regular Meeting November 8th, 2022

4. Citizen’s Time

Harriett Hardy, 1617 Melinda Drive, Altavista, addressed Town Council with a request. Ms. Hardy referenced the holiday lights and lighted snowflakes that adorn the town’s decorative light poles this time of year. She asked that the holiday decorations not be turned on until after Thanksgiving. Ms. Hardy said that Thanksgiving was an important event in our history, and she believed it deserved its own attention before celebrating Christmas.

Mayor Mattox asked for Town Council’s input on this matter.

Councilman Mitchell stated that he shared Ms. Hardy’s sentiment regarding Thanksgiving and said he would be in favor of approving her request.

Councilman Higginbotham suggested that the holiday decorations could be erected without the lights being turned on until after Thanksgiving.

There was a unanimous consensus of Town Council to approve Ms. Hardy’s request.

Mr. Fore stated, moving forward, the Public Works Department would erect the holiday decorations in November, but would not turn them on until the Monday after Thanksgiving.

There were no other citizens to come before Town Council on this date.

5. Town & Community Partners - Updates

There were no updates given at this meeting.

6. Consent Agenda

- TOA Monthly Financial Reports: October 2022
- Lynch Creek Clearing & Restoration Project Bid Award
- Public Works - Surplus
- Town Council Meeting Minutes – August 2022
- SCADA Project Bid Award

Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the November Consent Agenda.

Councilman Higginbotham referenced the Lynch Creek Restoration Project and asked if the work included holding fabric and rip rap to be added to the creek bank.

Altavista’s Public Works Manager, Jeff Arthur, confirmed the scope of work for the Lynch Creek Restoration Project included both, holding fabric and rip rap to be added to the creek bank between English Auto and Elber’s Butcher Shop. He stated the area would also be chemically retreated in the Spring to deter new growth.

Vice Mayor Reggie Bennett made a motion, seconded by Councilman Lowman, to approve the November 8, 2022, Consent Agenda as amended.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

7. Public Hearings

There were no public hearings scheduled for this meeting.

## Town Council Regular Meeting November 8th, 2022

### 8. New Business

#### A. Town Hall/Spark Innovation Center – Internet Connection

##### Background:

In preparation of the vacant fire station becoming the Spark Innovation Center, the Town worked with River Street Networks and Mid Atlantic Broadband to extend the fiber connection from the alley into the building; and entered into a three-year contract with River Street Networks to provide a 50/50Mb connection to the building at a cost of \$930 per month. Since that time, Council directed Staff to investigate the possibility of connecting the Town Hall (including Police) and English Park to the Spark Innovation Center's broadband internet. Staff recently met with River Street Networks and ITG to discuss the project, and a proposal was received from ITG; \$10,770 to install the cable and necessary equipment, and to reconfigure the Town's network, which would eliminate the town's monthly Comcast bill for Administration, APD, and English Park cameras.

Community Development Director, Sharon D. Williams, shared with Council an overview of ITG's proposal related to connecting the Town Hall, Police, and English Park to the Spark Innovation Center's broadband internet, and stated that the quote was valid for thirty (30) days. Ms. Williams informed Town Council that, if they considered the proposal, the security cameras at English Park would need to be upgraded, as well as a new firewall added to accommodate new areas/departments serviced.

Ms. Williams stated that she and staff would be happy to answer any questions Council may have regarding ITG's proposal and/or the project's scope of work.

Vice Mayor Bennett asked for a comparison between the annual cost of the proposed broadband service and the internet service the town was currently receiving.

Ms. Williams stated that the town was obligated to a three-year contract at \$930 per month, however, the proposed plan would offer the town better internet service and a larger area of coverage for nearly the same cost.

Councilman Higginbotham referenced the security cameras at English Park and asked if getting new cameras could be postponed, to reduce the cost of the project.

Altavista Police Chief, Tommy Merricks, explained to Council that the existing camera system was basic and did not capture all of the areas he believed needed coverage. He said the existing system was also expensive if needing to review multiple data streams, because ITG had to access the data for the Town, which was a charge each time.

Chief Merricks informed Council that the proposed internet plan offered better technology with clearer data, such as viewing license plates, more areas covered, and would allow designated users to access data through their cellphones and computers, without the Town being charged additional fees.

Councilman Lowman asked if there were any monies remaining in the Town's ARPA funds that could help cover the cost of the proposed plan, to which Mrs. Tobie Shelton, Altavista's Finance Director, answered there was not.

Councilman Mitchell shared his favor with the proposed plan and said that he believed extending the broadband service to English Park was an investment in the community. He reminded Council that, after three years, the cost savings from the proposed plan would be revenue neutral.

Mayor Mattox asked Chief Merricks how often the security camera system at English Park had been utilized for issues or incidents in the park.

Chief Merricks said that the system had only been needed a few times since its installation, but it was important to have the security system in place. He stated that he would like to have additional coverage at the playground and splashpad, which the new plan would have

## **Town Council Regular Meeting November 8th, 2022**

Vice Mayor Bennett shared his favor with extending internet service to English Park. He said the amenity would benefit a wide array of park patrons such as individuals that work remotely that could enjoy the park's scenery while doing their work; and it may also be a source for school-aged children that do not have internet in their home.

Mayor Mattox asked Finance Director Tobie Shelton if there were funds available in the current budget to cover the cost of the proposed internet expansion plan.

Mrs. Shelton stated there were no funds currently allocated for this project, and if the plan was approved, funding for the project would come from Town Reserves, with any surplus of funds at the end of the fiscal year being returned to Reserves to help cover the cost.

Public Services Director, Tom Fore, referenced the Consent Agenda approved earlier that evening and reminded Council of the two vehicles approved as surplus to be sold. He stated the funds from the sale of those two vehicles could be allocated for this purpose.

Councilman Lowman asked if there were grants available to help cover the cost for the proposed internet expansion plan.

Ms. Williams stated it was hard for single entities/localities to acquire a DHCD Grant for broadband. She said that Altavista was excluded from Campbell County's broadband grant application because the county believed Altavista had adequate internet coverage.

Town Manager Gary Shanaberger stated that he was unaware of any grants available to the town for the proposed project, however, he and Ms. Williams would take the next couple of weeks to investigate grant possibilities and report to Council at the Work Session

Mayor Mattox asked Town Council to consider postponing a decision on this matter; and discussing the item further at their November Work Session.

Councilman Higginbotham asked if there were other providers the town could acquire quotes from for the proposed internet/broadband extension project.

Ms. Williams stated that Riverstreet and ITG were both existing town providers. She reminded Council that the town was under a previously approved contract with Riverstreet for \$930 per month for 36 months, whether the newly proposed plan was approved or not, however, the new plan offered better internet service and a larger service area.

Councilman Higginbotham and Vice Mayor Bennett requested that Staff revise the proposed plan, showing the town's current service, the proposed service, and the cost difference of each.

Vice Mayor Bennett referenced the Staunton River Memorial Library (SRML), located at the upper end of Broad Street, and reminded everyone that the library offered computer access, with free internet service, to its patrons.

Mr. Bennett suggested the town utilize the SRML's affiliation with Campbell County and ask if they would like to join the town on the new broadband package. He stated that Campbell County could take the dollar amount usually paid for the SRML's internet service and reallocate the monies towards the new broadband service (if approved). Mr. Bennett stated this would help cover the monthly cost of the new broadband service, as well as benefit the SRML with better internet service.

There was a consensus of Council for Staff to investigate Mr. Bennett's suggestion.

Mayor Mattox asked Town Council if they had any additional questions or comments in regard to this item, of which there were none.

Town Council was in consensus to continue the discussion and consideration of this item at their November 22nd Work Session.

## Town Council Regular Meeting November 8th, 2022

### B. Planning Commission Appointment

Community Development Director, and Planning Commission Secretary, Sharon D. Williams, referenced the Altavista Planning Commission's current Chairman, John Jordan, and informed Town Council that Mr. Jordan's term would end on November 30th, 2022.

Ms. Williams stated that Mr. Jordan expressed interest in remaining on the Planning Commission; and his fellow Commissioners unanimously recommended Mr. Jordan for re-appointment as their Chairman.

With a motion made by Councilman Wayne Mitchell, and seconded by Councilman Tim George, the Altavista Town Council accepted the Planning Commission's recommendation and approved Mr. John Jordan for another 4-year term as the Chairman of the Altavista Planning Commission; term ending November 30th, 2026.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

### 9. Unfinished Business

#### A. Status Report – Sedimentation and Solids Handling Improvements Project

Background:

The Town of Altavista submitted a loan application to the Virginia Department of Health (VDH) for this project and were awaiting approval from the VDH for a \$3 million loan.

Altavista's Public Services Director, Tom Fore, informed Town Council that the town recently received a "letter of approval" from the VDH, which included a \$2.3 million forgiveness of the \$3 million loan.

All Town Council members thanked Mr. Fore for his due diligence in finding available funds for this project and for the work he and his department do for the Town of Altavista.

### 10. Departmental Reports - October 2022

- Utilities – Project Updates
- TOA Financial Reports
- Community Development Report
- Public Services Monthly Report
- Altavista Police Department
- Town Council Monthly Meeting Calendars – November and December

Departmental Reports and Council's Meeting Calendars were delivered to Town Council with their November Regular Council Meeting Agenda Pre-Packet.

Mayor Mattox asked the Town Manager and Department Directors if they had any questions or comments pertaining to the monthly reports. There were none.

### 11. Matters from Council

Mayor Mattox asked Town Council if they had any additional concerns or items for discussion.

- Vice Mayor Reggie Bennett referenced Planning Commissioner Marvin Clements' recent announcement that he would not be seeking re-election to the Commission. Mr. Bennett asked if Town Council needed to discuss the matter that evening.

## Town Council Regular Meeting November 8th, 2022

Community Development Director/Planning Commission Secretary, Sharon D. Williams, informed Town Council that Mr. Clements' term would expire on December 31, 2022. She said that the Planning Commission recommended an individual and the individual expressed interest in serving; therefore, an application was forwarded to the individual.

Ms. Williams stated, as soon as the individual returned the application, staff would bring the matter before Council for consideration.

- Ms. Williams referenced the 2045 Comprehensive Plan Update, delivered to Town Council earlier that week for review, and she reminded Council that they would be discussing the draft document at their November Work Session; and a Public Hearing would be held at the December 13th Town Council Meeting.

### 12. Closed Session

There was no closed session held on this date.

### 13. Adjournment

Mayor Mattox asked if there was anything else to bring before Town Council or any additional comments or concerns from Council, to which there were none.

Mayor Mattox adjourned the meeting at 6:35 p.m.

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Michael Mattox, Mayor

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Gary Shanaberger, Town Clerk,  
Town Manager

Town Council Work Session, Tuesday, November 22, 2022

The 2022 November Work Session for Altavista’s Town Council was held in Council Chambers of the J.R. Burgess Municipal Building, 510 7th Street, on Tuesday, November 22nd, at 5:00 PM.

Mayor Mike Mattox called the meeting to order and presided.

Town Council

Members present: Vice Mayor Reggie Bennett  
Mr. Tracy Emerson  
Mr. Timothy George  
Mr. Jay Higginbotham  
Dr. Scott Lowman  
Mayor Michael Mattox  
Mr. Wayne Mitchell

Also Present: Mr. Gary Shanaberger, Town Manager  
Mrs. Tobie Shelton, Treasurer/Finance Director  
Mr. Thomas Merricks, APD Chief of Police  
Ms. Sharon D. Williams, Community Development Director  
Mr. Tom Fore, Public Services Director  
Mr. Jeff Arthur, Public Works Manager  
Mr. John Eller, Town Attorney  
Mrs. Crystal Hailey, Assistant Town Clerk

1. Agenda Adoption

Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the November 2022 Council Work Session Agenda, of which there were none.

Councilman Wayne Mitchell made a motion, seconded by Councilman Tracy Emerson, to approve the agenda as presented.

Motion carried.

VOTE:	Mr. Wayne Mitchell	Yes
	Mr. Tracy Emerson	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Timothy George	Yes
	Dr. Scott Lowman	Yes

2. Recognitions and Presentations

- FY2022 Financial Audit Report

Altavista’s Finance Director, Tobie Shelton, introduced David Foley, with Robinson, Farmer, & Cox Associates (RFC) CPAs/Consultants. Mr. Foley gave Council an overview of the financial audit they conducted for the Town of Altavista’s 2022 fiscal year.

Mr. Foley presented Council with the Independent Auditor’s Report, as well as a required letter of correspondence, “Communication with Those Charged with Governance”, which outlined the findings of RFC’s audit.

Mr. Foley informed Town Council that RFC issued an “Unmodified Opinion” on the Town of Altavista’s FY2022 Financial Statements, which he stated was the cleanest opinion an auditor could give a set of financial statements. He said the unmodified opinion was a reflection that the Town’s financial statements were prepared with generally accepted accounting principles.

Mr. Foley stated that RFC also conducted a single Federal Compliance Audit of the Town’s Federal Grant Expenditures; and the audit concluded there were no significant deficiencies and no material weaknesses in town compliance with federal grant programs.

## Town Council Work Session, Tuesday, November 22, 2022

Mr. Foley stated that neither he nor his audit team encountered any difficulties in dealing with management while performing and completing the Town's financial audit. He said that Mrs. Shelton and her administrative team did an excellent job preparing for the audit; as well as pulling additional documents and answering questions during the audit process.

Mr. Foley said he would be happy to answer any questions, of which there were none.

There was a unanimous consensus of Town Council to place this item on the December 13th Regular Meeting Consent Agenda for approval and acceptance of the financial report.

Mayor Mattox thanked Mr. Foley and Robinson, Farmer, & Cox Associates.

### 3. Citizen's Time

Mayor Mattox asked if there were any citizens present that would like to come before Town Council regarding a non-agenda item.

Mr. Mark McPherson, 2809 Bedford Hwy, Lynch Station, introduced himself as Altavista Combined School's Athletic Director. He shared that his goals as both a citizen and an athletic director were for the betterment of the Town of Altavista.

Mr. McPherson stated, although he had only been in the area a short period of time, buying a home in Lynch Station and being the Athletic Director for the town's combined school, he felt like he was a part of the Altavista community, and that citizenship was very important to him.

Mr. McPherson said that his goals as a citizen and Athletic Director were the same – to accomplish projects and policies for the betterment of Altavista. he informed Council that he had already met with Altavista's Town Manager, Gary Shanaberger, and he looked forward to working with the Town more closely in the future.

### 4. New Items for Discussion

#### 4.1 Town of Altavista (TOA) – Employee Handbook Update

Background:

Periodically, the Town Council and Town Manager review the TOA Employee Handbook for needed updates and revisions.

Town Manager, Gary Shanaberger welcomed Margaret Schmitt, The Berkley Group, to the Council Meeting, and stated that Ms. Schmitt would be presenting Town Council with the proposed handbook updates. Mr. Shanaberger informed Council there were a few items removed from the handbook that were no longer pertinent to Altavista employees; and there were a few additions that were being proposed in order to keep the Town competitive in the local job market.

Ms. Schmitt stated, when she and designated members of Town Staff reviewed the TOA Employee Handbook, they made sure the document was up-to-date and in compliance with state and federal employment laws, regulations, and notice requirements; and the Employee Receipt Acknowledgement was updated to include these changes.

Ms. Schmitt said the TOA Employee Handbook was also streamlined, from its previous fifteen chapters down to eight chapters, in order to make the document more organized and user-friendly for employees to understand its content.

Ms. Schmitt referenced the proposed revisions in regard to employee benefits, and shared with Council the surrounding localities that were reviewed to determine those changes. She said, when reviewing benefits from the aforementioned localities, Staff found that Altavista was "lagging" in the general market average in most benefit categories.

Ms. Schmitt went through the proposed revisions, including retirement eligibility for insurance coverage, three additional paid holidays, annual earned leave by anniversary, maximum hours of carryover, and maximum hours of pay out.

## Town Council Work Session, Tuesday, November 22, 2022

Ms. Schmitt stated that the next steps in the updating process would be to get feedback from Town Council, have the Town Attorney review the draft document, Council consider approving the updates at their December regular meeting, and the newly updated TOA Employee Handbook be implemented on January 1st, 2023. She said that she would be happy to answer any questions that Council may have regarding the proposed revisions.

Councilman Higginbotham suggested this item be postponed and discussed during the upcoming/FY2024 Budget process.

Councilman Mitchell asked if the proposed changes to the employee handbook would affect the budget.

Town Manager Gary Shanaberger stated that the proposed changes to the TOA Employee Handbook were mostly pertaining to “paid leave”, whether during holidays, or accrued time off, and there were no monetary actions pertaining to the Town’s budget.

Mr. Shanaberger referenced the proposal to add three additional paid holidays to the town’s operational schedule. He stated that the initial thought was to follow the State’s holiday schedule, which was 14 ½, however, that number could go up if Virginia’s Governor decided to add holidays in the future. Mr. Shanaberger stated that he believed the three additional holidays proposed would help the Town be more competitive in the job market than the Town’s current ten (10) holidays.

Councilman Lowman stated that he believed the proposed changes to the employee handbook were “part of the town’s day-to-day operations” and that Council should consider the Town Manager’s proposals.

Councilman Mitchell shared that he concurred with Councilman Lowman. He stated that he was unfamiliar with general HR practices and asked how often an employee handbook needed to be reviewed and updated.

Ms. Schmitt stated, when the General Assembly passed new legislation regarding employee policies, it was up to local governments to adjust and make those changes within their organizations. She shared that she believed a locality should review their employee policies/handbook every 3-5 years to make sure they stay compliant, or sooner if significant federal or state legislation was passed.

Mr. Mitchell reminded Council, whether they wanted to or not, the Town of Altavista was competing with Lynchburg and Danville to retain employees. He stated that he believed offering adequate benefits would help Altavista stay competitive in the job market.

Vice Mayor Bennett stated that he did not believe giving additional days off would cut productivity. He said that he felt the Town of Altavista had great employees that always strived to achieve their work responsibilities, and twice as hard after having time off.

Councilman Emerson stated he was surprised that Altavista was lagging so far behind other surrounding localities when it came to the benefits/time off that it offered its employees. He shared his favor with the proposed updates, but suggested the Town add a stipulation to the policy that stated employees could not wait until the end of a calendar year to use all of their accrued time off.

With no further comments from Town Council, there was a consensus of Council to place this item on the December 13th Consent Agenda.

### 4.2 CY2023 Town Council Meeting Schedule

Finance Director Tobie Shelton shared with Council the draft meeting schedule for calendar year 2023. She reminded everyone that the Altavista Town Council currently met twice a month; the 2nd Tuesday of each month, at 6pm, for their Regular Meeting, and the 4th Tuesday of each month, at 5pm, for their Work Session; and based on past direction by Town Council, there was no Work Session scheduled in December.



Mrs. Shelton stated that the aforementioned meetings were usually conducted in Council's Chambers of the J.R. "Rudy" Burgess Municipal Building (Town Hall), 510 7th Street.

Mayor Mattox asked Town Council if they had any questions or recommended any changes to Council's meeting schedule, of which there were none.

There was a unanimous consensus of Town Council to place this item on the December 13th, Town Council Meeting, Consent Agenda for official approval.

#### **4.3 Altavista Community Transit System (ACTS)**

Background:

Annually, Town Staff applies for a grant through the Department of Rail and Public Transportation (DRPT), for funding of the Altavista Community Transit System (ACTS). ACTS' Operations have historically been funded with 50% Federal funds, 15% State funds, and 35% Town funds; and CIP funding budgeted as 80% Federal/State and 20% Town. This matter is being presented at this time, as the grant application deadline for DRPT funding requests is February 01, 2023.

Assistant Town Manager Matt Perkins stated that Staff was requesting Council's authorization to place this item on the December 13, 2022, Regular Town Council Meeting Consent Agenda for official approval of the proposed ACTS Budget; and authorization to apply for applicable grant funding.

There was a unanimous consensus of Town Council to approve the FY2024 Budget & CIP for ACTS; to authorize Staff to apply for DRPT Grant funding for ACTS operations and CIP; and to place this item on the December 13th Consent Agenda for official approval.

#### **4.4 Clarifier #3 Rehabilitation Project – Engineering Services**

Background:

The #3 Clarifier has been in use constantly since 1995; and currently all equipment in the Clarifier is in need of replacement. This project was part of the fund borrowing the Town Council recently approved.

Altavista's Director of Public Services, Tom Fore, stated, under previous approval and direction of Town Council, Staff solicited the town's five on-call Engineering Consultants to provide a cost for their services pertaining to the rehabilitation of Clarifier #3. He said three Consultants provided proposals, which were provided in Council's agenda packet.

Mr. Fore stated that Staff was recommending approval to have Hurt & Proffitt, the lowest bidder, provide the Town with engineering services for the Clarifier #3 Rehabilitation Project; and asked that Town Council add the item to the December Regular Meeting Consent Agenda for approval.

Councilman Higginbotham asked how long it would take to design this project.

Mr. Fore stated that Hurt & Proffitt were provided with plans to go by, so he believed it wouldn't take them more than 90 days to complete their design work.

Town Council accepted Staff's recommendation for Hurt & Proffitt to provide engineering services for this project; and to place this item on the December 13th Consent Agenda for official approval.

#### **4.5 Town of Altavista – Comprehensive Plan Update**

Background:

The Planning Commission and Town Staff have been working to update the town's Comprehensive Plan, which was last adopted in 2016. In accordance with §15.2-2230, the plan must be reviewed at least once every 5 years, to determine if amendments are needed.

Altavista's Community Development Director and Planning Commission Secretary, Sharon D. Williams, AICP, provided Town Council with an overview of the proposed changes to the Comprehensive plan that were recommended by the Planning Commission.

Ms. Williams stated, if Council approved of the changes and additions to the plan, Town Staff would advertise and hold a public hearing at Council's December 13th Meeting for public input; and ultimately adoption approval by Town Council. She stated there was a hard copy of the draft document at both the Town Hall Office and the Staunton River Memorial Library in Altavista, and could also be viewed on the town's website.

#### **4.6 Spark/Town Hall/ English Park – Internet Connection and Extension**

Background:

In preparation for converting the vacant fire station into the Spark Innovation Center, the Town worked with River Street Networks and Mid Atlantic Broadband to extend the fiber connection from the alley behind the facility into the building. The Town entered into a contract with River Street Networks to provide a 50/50Mb connection to the building, at a cost of \$930 per month for three years. At the direction of Town Council, Staff met with ITG and River Street Networks to determine if Town Hall could be connected to Spark's internet, which would eliminate the monthly Comcast bill. Staff also received a proposal to create a public access Wi-Fi network at English Park, which included upgrades to the existing security cameras in the park and installation of the new cameras.

Community Development Director Sharon Williams presented this item to Council. She introduced Scott Francis, 303 Mills Spring Drive, Forest VA, Vice President of Operations with Integrated Technology Group (ITG), which currently manages the town's IT services. She stated that Mr. Francis was there to help explain the logistics for proposed internet upgrade and answer any questions Council may have.

Mr. Francis informed Town Council that it was possible to integrate Town Hall and the Police Department with the Spark Innovation Center's internet, however, to keep the infrastructure secure, would require additional work.

Ms. Williams shared a comparison chart of the town's current internet costs and the cost of the proposed plan. She stated, if the proposed plan was approved, the town would still have a monthly internet bill of approximately \$930, however, the Town Hall and Police Department would have better (higher speed) internet service.

Ms. Williams stated that this project was in the FY2024 CIP, but Staff was bringing the project before Council now because the quotes were only good for thirty days.

Councilman Lowman shared his favor with choosing Option II, 500gb, over Option I, 200gb, in the proposed plan. He reminded everyone that technology was improving every day, and the electronics used today were data-heavy and required a faster internet speed than just a few years ago.

Vice Mayor Bennett asked APD Chief Merricks to elaborate on why upgrading the existing security cameras at English Park was so important.

Chief Merricks stated if the proposed plan was approved, the new cameras would have better viewing technology, and a specific license plate recognition camera. He said there would also be more areas of the park that were currently not covered by the cameras.

Councilman Mitchell referenced Council's recent decision to revise the town's financial policies to "free-up" some reserved funds to use on projects for the betterment of the community. He stated that he believed the proposed internet upgrade project qualified for the use of those reserve funds. Mr. Mitchell applauded the Mayor and Dr. Lowman for their efforts in trying to offer the Altavista community better internet service.

Mayor Mattox asked Town Council if they had any additional questions or comments pertaining to this item, of which there were none.

There was a consensus of Town Council to choose Option 2 of the presented options; which consisted of connecting the Spark Innovation Center's broadband internet to Town Hall, the Altavista Police Department, and English Park; with upgrades to the security cameras at English Park. The consensus included placing this item on the December 13th Consent Agenda for official approval.

#### 4.7 Zoning Text Amendment Request - Solar

Altavista's Community Development Director, Sharon D. Williams, AICP,

Ms. Sharon D. Williams, AICP, Altavista's Community Development Director, presented this item to Town Council. She informed Council that Pivot Energy recently submitted an application requesting the consideration for an amendment to Altavista's Zoning Ordinance to allow large-scale solar development in the town's M-Industrial and C-2 Commercial Districts, with a Special Use Permit (SUP).

Ms. Williams reminded Council there was enabling legislation in the town's zoning ordinance that allowed an applicant or contracting purchaser to submit such a request. She stated, as the town's zoning administrator, she was their expert in all matters of land-use, growth, and development, with an obligation to help Town Council understand all submitted requests.

Ms. Williams stated that the item before Council that evening was pertaining to "use" and whether the town wanted to allow the requested amendment for that particular use (solar). She said such a decision should not be based on an individual developer, or any particular piece of land/parcel, but considered using the town's overall vision and its desire to, or not, to allow the requested use.

Ms. Williams stated, "zoning is law", and a locality's zoning ordinance was its rule book for development and establishing permitted land uses; together with a zoning map, it determined what could be built and how, while setting the legal framework for its locality.

Ms. Williams referenced that, over the past few months, the town and its citizens had been lobbied to approve one particular solar development, but she reminded Town Council that the request at hand was to amend the town's zoning ordinance, by adding a new use that would affect 883 parcels within the Town of Altavista, zoned either M-Industrial or C-2 Commercial. She shared a large zoning map of Altavista for Council's visual reference.

Ms. Williams stated, when Town Council received a request to amend the town's Zoning Ordinance, Town Council had several options available, which are explained below. She also provided Town Council with draft actions for each option.

1. Refer the request to the Planning Commission as submitted by the applicant. The Town's Zoning Ordinance requires the Planning Commission to review the proposed text amendment and to hold at least one public hearing before making the recommendation to Town Council. The Planning Commission may make changes to the proposed text amendment based on its review. The Planning Commission must provide its recommendations to the Town Council within 100 days after the referral to the Planning Commission. Town Council may take final action on the proposed text amendment only after Town Council holds at least one public hearing on the proposed amendment. Town staff has not yet evaluated the land use considerations associated with the proposed text amendment. If the proposed text amendment is referred to the Planning Commission, Town staff will provide their analysis of the proposed text amendment.

2. Refer the request to the Planning Commission with guidance and direction. Text amendments are typically initiated by Staff for "housekeeping" changes involving minor corrections, clarifications, or updates reflecting minor policy changes or changes in state or federal law. Staff has not evaluated the land use considerations associated with the proposed text amendment. If the proposed text amendment is referred to the Planning Commission, Town Staff will provide its analysis of the proposed text amendment.

## Town Council Work Session, Tuesday, November 22, 2022

The proposed text amendment would add a new section to the Zoning Ordinance for a use that is not currently permitted in the Town. To guide the future review by the Planning Commission and Town staff, staff recommended that the Town Council establish some guidelines for the criteria to be considered by the Planning Commission. Town Council can set the criteria for review and consideration by the Town Council. Below are example items and questions that Town Council may want to include in its direction to the Planning Commission:

- a. What types and sizes of solar facilities are appropriate in the Town?
- b. Should other size solar projects be addressed and defined in the Zoning Ordinance (i.e., small scale, medium scale, and community solar facilities)
- c. If permitted, what zoning districts are appropriate for the proposed solar use?
- d. Should the use be permitted by right or with a Special Use Permit?
- e. Should the Zoning Ordinance include restrictions on the total acreage or density that can be developed for solar use?
- f. If permitted, what location, development, appearance, and operational requirements should be defined in the Zoning Ordinance? 1. Should minimum requirements be established for setbacks, signage, noise, lighting, height, groundcover, and fencing already allowed in the proposed district or should there be minimum standards related to solar facilities?
- g. If allowed, what should be the application procedure for solar projects? 1. A pre-application meeting 2. Community meeting 3. What should be the application form, fees, and other requirements i. Project narrative ii. Environmental impact review iii. Wildlife impacts narrative iv. Cultural impact narrative v. Preliminary site plan vi. Public Information vii. Landscaping and screening requirements viii. Grading plan ix. Traffic Study x. Decommissioning and reclamation plan xi. Fee to cover staff review of the application.
- h. Should the solar project be required to comply with the Comprehensive Plan? Should the Town's Comprehensive Plan be amended to outline the desired development of solar facilities within the Town?
- i. Should third party review and inspection fees be charged and paid for by the applicant for solar facilities?
- j. What should the bonding process be for landscaping and decommissioning?
- k. Are there payment agreements that Altavista should require for the development of solar facilities? As noted above, the Planning Commission will hold at least one public hearing on the proposed text amendment and may make changes to the proposed language. The Planning Commission must provide its recommendation to the Town Council within 100 days after the referral to the Planning Commission. Town Council may take final action on the proposed text amendment only after Town Council holds at least one public hearing on the proposed amendment. The Town Council may modify and make amendments to the recommendation made by the Planning Commission.

3. Town Council may defer action on this item to a future Town Council work session for additional discussion. This option would allow the Town Council to further evaluate the available options at this time.

4. Town Council may choose to take no action on the request. Should Town Council decide not to refer the request to the Planning Commission, the Town would reimburse the application fee paid by the applicant.

Ms. Williams said that she would be happy to answer any questions Town Council may have, and the Town's Attorney, John Eller, was also available for any questions from Council.

Mayor Mattox asked, if the aforementioned request was approved, any parcel of land zoned M-Industrial and C-2 Commercial in the Town of Altavista could be used for solar development.

Ms. Williams stated that was correct, but a request for a Special Use Permit to do so would still have to be submitted to the town for consideration of any property/parcel.

Councilman Lowman asked if solar development was a possible use of land in a flood plain.

Ms. Williams stated she was unsure, but there had been conversations about how to do so.

Councilman George stated, if the town approved the request by Pivot Energy, it would be leaving the door open for other solar developers to seek opportunities in Altavista.

Ms. Williams stated that was correct. She asked Council to keep in mind that Pivot Energy's request was to amend the town's zoning ordinance to allow for solar development which would affect multiple districts and parcels, not just for the one property they were currently interested in.

Vice Mayor Bennett stated that Pivot Energy's proposal may or may not be a "good fit" for the Town of Altavista, however, if desired, the town had the right to draft an ordinance regarding solar energy and solar development that would be in its community's best interest. He stated, either way, he believed a decision should not be made without hearing all of the facts available, in order to make a fair and unbiased decision about the matter.

Ms. Williams informed Town Council that most solar developments were located in counties with ample farmland available for such development, not found in small towns.

Councilman Mitchell said that Ms. Williams' statement was very insightful and reminded everyone that Altavista was a small town, with very little remaining land available for (economic) development. He stated there were multiple reasons why he believed solar development was not a good fit for Altavista, and that was merely one of the reasons.

Mr. Mitchell stated there were only two happy sides to solar development: the investor of the project and the landowner that receives money for allowing solar development on their property. He said he never knew of any neighbors adjacent to solar farms being happy about the situation.

Councilman Mitchell made a motion, seconded by Council Tim George, to move forward with Option 4 of the presented options; which stated that the Town of Altavista would take no further action on this matter; and authorized Town Staff to return Pivot Energy's \$400 application fee.

Mayor Mattox asked if Council had any additional questions or comments on this matter.

Councilman Emerson stated that he agreed with Councilman Mitchell's observation of Altavista being a small town and not having a lot of available land for economic development. He stated, initially, he was unsure how he would vote on this matter, but having 30+ acres of undeveloped land behind his property, as a homeowner he would not like to see a solar farm be erected on that land for thirty-forty years, which was the usual amount of time of solar contracts.

Vice Mayor Bennett shared his favor with continuing the process and gathering additional information regarding solar development. He also shared his favor with hearing input from the Planning Commission on this matter.

Mayor Mattox referenced the town's 883 parcels of land in the M-Industrial and C-2 Commercial Districts that would be affected by a vote to amend the zoning ordinance to allow for solar development. He also shared his concern for the citizens that would potentially be affected by the development of solar farms in their neighborhoods.

Mayor Mattox stated that he did not want to see Altavista changed so much by solar development that citizens were unhappy living there, or new people were not willing to move to, what he believed, was a great town and community.

Councilman Higginbotham shared his favor with the Vice Mayor's suggestion of continuing the process of gathering additional information and also sending the item to the Planning Commission. He reminded Council that, although approval of the request would potentially affect 883 town parcels, the town had the legal right to draft the amendment to limit how much of the town could be used for solar development.

Town Council Work Session, Tuesday, November 22, 2022

Councilman George reiterated his statement that he did not want this matter to turn into a situation that was more than the town intended it to be. He stated he believed “the risk outweighed the gain”.

Councilman Lowman asked, if the current application by Pivot Energy was denied, were they able to resubmit their application later.

Ms. Williams informed Council that an applicant could not submit an application with the same request within a year’s time. She stated the current application was the second attempt by the two solar development partners; the first being by Clean Footprint in 2020.

Ms. Williams stated, at any time, Town Council could ask the Planning Commission to investigate solar development, of any scale, for further consideration.

Mayor Mattox asked if there were any further questions from Council; there were none.

Councilman Higginbotham asked that the motion be clarified again.

Regarding Pivot Energy’s application, a request for an amendment to Altavista’s Zoning Ordinance to allow large-scale solar development in the Town of Altavista:

Councilman Wayne Mitchell made a motion, seconded by Councilman Tim George, to choose Option 4 of the presented options; which stated, Town Council would deny the request/application, and *take no further action* on this matter; nor would Town Council

refer this matter to the Planning Commission. The motion also included Town Council’s authorization for the Town to reimburse Pivot Energy for the \$400 application fee they paid to submit the aforementioned request.

The motion carried; and the vote was recorded as 5-2 for approval of the motion; with nays from Vice Mayor Bennett and Councilman Higginbotham.

5. Updates and Informational Items

- Town Manager Gary Shanaberger informed Council there would be an update, by Robert Lee, regarding the Vista Theater at their December 13th meeting.

6. Matters from Town Council

There were no other questions or comments from Town Council.

7. Town Council Closed Session

The Altavista Town Council convened in closed session in accordance with the provisions set out in the Code of Virginia, 1950, as amended,

*Section 2.2-3711 (A)(3)* Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

A Motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson. Motion carried.

VOTE:	Mr. Wayne Mitchell	Yes	Vice Mayor Bennett	Yes
	Mr. Tracy Emerson	Yes	Mr. Jay Higginbotham	Yes
	Vice Mayor R. Bennett	Yes	Mr. Timothy George	Yes
	Mayor Mike Mattox	Yes		

Town Council went into Closed Session at 7:12 PM.  
Notice was given that Council was back in regular session at 7:18 PM.

Town Council Work Session, Tuesday, November 22, 2022

FOLLOWING CLOSED SESSION:

A motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council.

VOTE:	Mr. Wayne Mitchell	Yes	Vice Mayor Bennett	Yes
	Mr. Tracy Emerson	Yes	Mr. Jay Higginbotham	Yes
	Vice Mayor R. Bennett	Yes	Mr. Timothy George	Yes
	Mayor Mike Mattox	Yes		

Notice was given to Staff that Town Council voted in favor of accepting the recommendation of appointing Ashby “AJ” Robinson to the Altavista Planning Commission; this item will be placed on the December 13th Consent Agenda for official approval.

8. Adjournment

Mayor Mattox asked if there were any additional comments or concerns from Town Council, of which there were none.

The November 22nd, 2022, Town Council Work Session was adjourned at 7:20 p.m.

\_\_\_\_\_  
Michael Mattox, Mayor of Altavista

\_\_\_\_\_  
Gary Shanaberger, Town Manager/Town Clerk



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 8.A

**NEW BUSINESS**

**Title: FY2024-2028 Capital Improvement Plan (CIP) Discussion**

**Staff Resource: Matt Perkins, Assistant Town Manager; Tobie Shelton, Finance Director**

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**Action(s):**

Review and Discuss Draft Capital Improvement Plan for Town departments, as follows:  
Administration, Police, Economic Development and Transit

**Explanation:**

In November 2022 the Altavista Town Council received the Capital Improvement Plan (CIP) project sheets detailing large capital projects for all Town departments. This will be the first opportunity for Council to provide staff input and direction on the working document.

The CIP discussion for the following departments will be presented at future meetings of Town Council: Parks and Recreation, Utility (Water and Wastewater), Public Works and Avoca.

**Background:**

Annually, the Town is required to adopt a budget prior to July 1st, the beginning of the new fiscal year. During last year's budget process, it was the consensus of Council to receive the draft capital budget much earlier in the budget process to allow more time to review the working document to ensure it reflects changing community needs, priorities, and funding opportunities.

**Funding Source(s):**

To initiate capital projects, the Town of Altavista utilizes funding from the General Fund, Utility (Enterprise) Fund, State Highway Fund, and the Cemetery Fund. These funds are supported through a variety of sources including taxes, user fees, utility billings, and state funds to name a few.

**Attachments:** *(click item to open)*

[\*attachment. CIP-draft\\_FY2024-FY2028\\_council-01.10.2023\*](#)



*DRAFT – Capital Improvement Program*

# **Administration**

# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Administration DIVISION: Administration

PROJECT NAME: Replacement of ESXi Server (Exchange Server) & Switches LOCATION: Town Hall

YEAR: FY 2024 ACCT#: 010-1101-401.81-04

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 23,700	\$ -	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 23,700					
Other:						
Total Capital Cost Estimate:	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

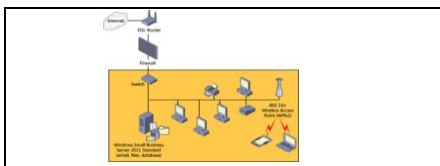
Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 23,700					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 23,700	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 23,700

## Project Description:

To replace the ESXi Server (exchange server), which is the host for two other virtual servers, with upgraded or like technology. One of which is the Active Directory server that authenticates users and the other is the File Server that houses shared files. Will also replace corresponding switches in departments.

## Justification/Linkage:

Our current exchange server, which manages the user directory for the organization's network, was replaced in FY2018. Our current inventory replacement plan for our network servers is 6 to 7 years, in order to remain current on our operating system.



## FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Administration
**DIVISION:** Administration  
**PROJECT NAME:** Upgrade Light Fixtures to LED
**LOCATION:** Administration  
**YEAR:** FY 2024
**ACCT#:** 010-1101-401.82-30

**Type of Project:** ☒ New ☐ Expansion  
☐ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 14,000	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -	

### PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:	\$ 14,000					
Other:						
<b>Total Capital Cost Estimate:</b>	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -

### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

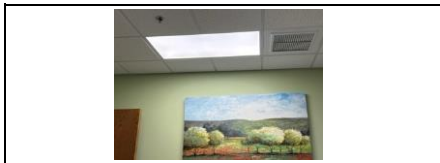
Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 14,000					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 14,000

**Project Description:** To replace the light fixtures in Administration Department with flat LED panels.

**Justification/Linkage:** Replacing fluorescent tubes with LED lights will provide low-cost, energy efficient lighting. The longer lifespan of LED means less bulb replacements and less use and cost of maintenance personnel. LEDs not only provide a better quality lighting they can safely be disposed of in a landfill.



# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 25,000	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:		\$ 25,000				
Total Capital Cost Estimate:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 25,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 25,000

Project Description:

Justification/Linkage:



# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 5,000	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 5,000			
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund				\$ 5,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ -
TOTAL:							\$ 5,000

Project Description:

Justification/Linkage:



# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☒ Replacement ☐ Expansion ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Unappropriated Subsequent Years					
				Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:				\$ 20,000		
Other:						
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund					\$ 20,000		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ -
TOTAL:							\$ 20,000

Project Description:

Justification/Linkage:



*DRAFT – Capital Improvement Program*

# **Police**

## FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Altavista Police Department
**DIVISION:** Public Safety

**PROJECT NAME:** Vehicle Replacement
**LOCATION:** Police Department

**YEAR:** FY 2024
**ACCT#:** 010-3101-501.81-02

**Type of Project:**
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 550,000	\$ -		\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000	\$ 110,000

### PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:	\$ 110,000	\$ 60,000				
Light Equip./Furniture:						
Other:						

<b>Total Capital Cost Estimate:</b>	\$ 110,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ 110,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -

### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 110,000	\$ 60,000				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ 110,000	\$ 60,000	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 170,000

**Project Description:** Replace patrol vehicles that have reached end of useful life as decided by Public Works and town policy. (Numbers were adjusted to reflect the price increase of vehicles and outfitting them) It is projected that we will need to replace 2 vehicles per year in the next few years because of mileage and condition of vehicles

**Justification/Linkage:** To ensure that APD can provide high quality service, vehicles must be in excellent condition for emergency operation. Vehicles will be replaced when determined at end of useful life by Town shop mechanics and established policy





# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Altavista Police Department DIVISION: Public Safety  
PROJECT NAME: Replace light fixtures with LED LOCATION: Police Dept  
YEAR: FY 2024 ACCT#:  Type of Project: ☐ New ☐ Expansion ☐ Replacement ☒ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					Future Budget Years
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	
	\$ -	\$ -	Year 1	Year 2	Year 3	Year 4	Year 5	FY. \$ -

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:	\$ 6,988					
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:						
Total Capital Cost Estimate:	\$ 6,988	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 6,988	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

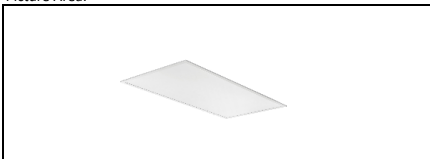
## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 6,988					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 6,988	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 6,988

Project Description: replace all current fluorescent fixtures with new LED fixtures

Justification/Linkage: This will tie in with like project for town hall. The LED fixtures should provide a cost savings long term and will provide better lighting.

Picture Area:



## FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

**DEPARTMENT:** Altavista Police Department
**DIVISION:** Public Safety

**PROJECT NAME:** Replacement of Mobile Data Terminals
**LOCATION:** Police Department

**YEAR:** FY 2025
**ACCT#:** 010-3101-501.81-04

**Type of Project:**
☐ New
 ☒ Replacement
 ☐ Expansion
 ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 41,200	\$ -			\$ 41,200	\$ -	\$ -	\$ -

### PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:		\$ 41,200				
Other:						

<b>Total Capital Cost Estimate:</b>		\$ 41,200	\$ -	\$ -	\$ -	\$ -
<b>Total Operating Impact Estimate:</b>	\$ -		\$ -	\$ -	\$ -	\$ -
<b>Total Expenditure Estimate:</b>	\$ -	\$ 41,200	\$ -	\$ -	\$ -	\$ -

### NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
<b>TOTAL</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

### METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 41,200				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)							
Bonds (List)							
Reserve (List)							
Other (List)							
<b>TOTAL</b>	\$ -	\$ -	\$ 41,200	\$ -	\$ -	\$ -	\$ -
<b>TOTAL:</b>							\$ 41,200

**Project Description:** Replace MDT's in police vehicles

**Justification/Linkage:** The MDT's are used to access the CAD system and for IBR reporting. The estimated life on a computer is 4-5 years.



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# **Economic Development**

# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Economic Development DIVISION: Spark Innovation Center  
PROJECT NAME: 2nd Floor Spark Center Expansion LOCATION: 508 7th Street  
YEAR: FY 2026 ACCT#:  Type of Project: ☐ New ☒ Expansion  
☐ Replacement ☐ Renovation

Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Unappropriated Subsequent Years					
			Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years
	\$ 765,000	\$ -	\$ 10,000	\$ 10,000	\$ 745,000	\$ -	\$ -	\$ -

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering	\$ 10,000	\$ 10,000	\$ 45,000			
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:			\$ 640,000			
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:			\$ 60,000			
Other:						

Total Capital Cost Estimate:	\$ 10,000	\$ 10,000	\$ 745,000	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 10,000	\$ 10,000	\$ 745,000	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

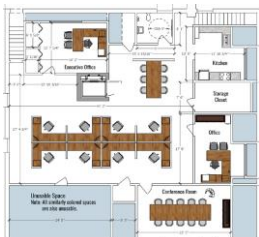
## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 10,000	\$ 10,000	\$ 255,000			
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants (List)				\$ 400,000			
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 10,000	\$ 10,000	\$ 655,000	\$ -	\$ -	\$ -
TOTAL:							\$ 675,000

**Project Description:** This project would complete the Spark Innovation Center by allowing the buildout of the second floor and expand the co-working space to allow for additional training space, offices, and a full kitchen.

**Justification/Linkage:** This is a continuation of the CIP project funding in FY2021 for the adaptive reuse of the vacant fire station for use as an incubator, accelerator, and co-working space known as Spark Innovation Center.

Picture Area:



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# **Transit (ACTS)**

# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion ☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 3,500	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:	\$ 3,500					
Total Capital Cost Estimate:	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund		\$ 700					
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - DRPT		\$ 2,800					
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ 3,500	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:							\$ 3,500

Project Description:

Justification/Linkage:



# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT: Transportation DIVISION: ACTS

PROJECT NAME: Replacement BOC Revenue Vehicle LOCATION: Public Works

YEAR: FY 2025 ACCT#: 010-6101-403.81-02

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 36,925	\$ -	\$ -	\$ 36,925	\$ -	\$ -	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip./Furniture:						
Other:		\$ 36,925				

Total Capital Cost Estimate:	\$ -	\$ 36,925	\$ -	\$ -	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ 36,925	\$ -	\$ -	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund			\$ 7,385				
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - DRPT			\$ 29,540				
Bonds (List)							
Reserve (List)							
Other (List)							

TOTAL	\$ -	\$ -	\$ 36,925	\$ -	\$ -	\$ -	\$ -
TOTAL:						\$ 36,925	

Project Description: Replacement of 2014 Ford Explorer

Justification/Linkage: DRPT recommends replacement of public transportation every four years or 100,000 miles. This planning number is based on 2022 (adjusted for inflation) market costs and anticipated age and mileage on vehicle.

Picture Area:



# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 141,364	\$ -	\$ -	\$ -	\$ -	\$ 141,364	\$ -	\$ -	

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:				\$ 141,364		
Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ 141,364	\$ -	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ 141,364	\$ -	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund					\$ 28,273		
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - DRPT					\$ 113,091		
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 141,364	\$ -	\$ -
TOTAL:							\$ 141,364

Project Description:

Justification/Linkage:





# FY2024-2028 CAPITAL IMPROVEMENT PROJECT FORM

DEPARTMENT:  DIVISION:

PROJECT NAME:  LOCATION:

YEAR: FY  ACCT#:

Type of Project: ☐ New ☐ Expansion  
☒ Replacement ☐ Renovation

				Unappropriated Subsequent Years					
Current/ Previous Expenditures	TOTAL PROJECT COST (Capital Only)	Total Appropriations to Date	Budget Year 1 FY2024	Budget Year 2 FY2025	Budget Year 3 FY2026	Budget Year 4 FY2027	Budget Year 5 FY2028	Future Budget Years	
	\$ 144,899	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,899	\$ -	

## PROJECT COSTS

ACTIVITY	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Planning, Surveying, Design, Engineering						
Land/ROW/Acquisition:						
In House Services (In Kind)						
Site Preparation & Improvements						
Permits/Inspections/Misc.						
Building/Utility Construction:						
Legal/Misc.						
Heavy Equip./Apparatus:						
Light Equip/Furniture:						
Other:					\$ 144,899	

Total Capital Cost Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 144,899	\$ -
Total Operating Impact Estimate:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Expenditure Estimate:	\$ -	\$ -	\$ -	\$ -	\$ 144,899	\$ -

## NEW OR ADDITIONAL IMPACT on OPERATING BUDGET

Type of Expenditure	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
Salaries/Benefits						
Professional & Consulting Services:						
Materials & Supplies						
Maintenance/Fuel						
Other						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## METHODS OF FINANCING

Funding Sources	Previous Allocation (Earmarked)	FY2024	FY2025	FY2026	FY2027	FY2028	FUTURE
General Fund						\$ 28,980	
Highway Fund							
Enterprise Fund (W)							
Enterprise Fund (WW)							
Grants - DRPT						\$ 115,919	
Bonds (List)							
Reserve (List)							
Other (List)							
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,899	\$ -
TOTAL:						\$ 144,899	

Project Description:

Justification/Linkage:





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 8.B

**NEW BUSINESS**

**Title: Special Event Application Approval: Rustburg Dixie Softball League - RDS Diamond Diva 5K**

**Staff Resource: Matt Perkins, Assistant Town Manager**

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**Action(s):**

Review and Approval of Rustburg Dixie Softball League Special Event Permit. Town Staff, including Altavista Police Department and Public Works, have had an opportunity to comment on event and there were no concerns or known conflicts.

**Explanation:**

Altavista Town staff submits to the Altavista Town Council, all applications for Special Events for review and consideration.

**Background:**

**Details:**

**Event Date:** 04/30/2023 (Sunday)

**Coordinator:** Lori Johnson

**Description:** Rustburg Dixie Softball League has submitted a Special Event Application to hold the RDS Diamond Diva 5K at English Park. the League is currently building softball fields and facilities at 564 Red House Rd. Per the application, these fields will provide the opportunity for girls throughout Campbell County to learn and play softball. Fundraising efforts are ongoing and this is one event to help raise additional funds. The 5k fun run and walk is open to the public.

**Participation Fee:** \$25 - Rain or Shine

**Safety Plan:** Public Safety personnel from Campbell County will be on site.

**Other:** Booker Building reserved and in use for race event activities; English park will remain open to the public during event activities. No alcohol will be served. No live music or entertainment. No Town of Altavista staff required - RDS providing volunteers to coordinate race activities.

**Funding Source(s):**

There is no funding request associated with this item.

**Attachments:** *(click item to open)*



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 9.A

**UNFINISHED BUSINESS**

**Title: Automated Metering Infrastructure, (AMI) System Installation**

**Staff Resource: Gary Shanaberger, Paul Hill, Jeff Authur, Teri Anderson, Brandon Bell and Tom Fore**

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**Action(s):**

The Town Engineer Hurt & Proffitt and Town Staff recommend that Town Council approve Water Works Incorporated to install the (AMI) meter system.

**Explanation:**

Town Council approved the Town Staff to move forward with procurement of an Automated Metering Infrastructure System (AMI).

**Background:**

The Town of Altavista has approximately 1800+/- water meters in the Town system. On a quarterly basis, all water meters are manually read. With the Town being given federal funds that could be utilized for utility infrastructure projects, and knowing that installing new meters could potentially see a revenue increase of 10 to 20% for all residential meters, the Town Council authorized Staff to solicit firms in a competitive negotiation acquisition.

**Funding Source(s):**

American Recovery funding 100% federal funding. The Council appropriated \$1,075,000.00 for this project. Waterworks' quote was for \$851,990.44; and up to \$30,000 needed to cut holes in existing meter lids, so that the Town does not need to purchase new lids with holes pre-cut in them: for a total of \$881,990.44, which leaves \$193,009.56 remaining of the initial amount appropriated.

**Attachments:** *(click item to open)*

*[attachment 1. Waterworks Quote](#)*

*[attachment 2. ALTAVISTA LINE FINAL Bid Bittercreek](#)*

*[attachment 3. Consolidated AMI Quote -Town of Altavista VA](#)*



Prepared for: Altavista VA  
Re: RFQ - AMI Naas

Attn:

Quote #: BRE12031008

Saturday, December 3, 2022

This quote represents our interpretation of the plans & specifications and is offered as an aid to bidding only. Customers should verify all materials & quantities before bidding or ordering.

Special order material & other non-stock items may be non-returnable or subject to cancellation charge. They must be shipped to the customer within 30 days of receipt by our company.

Prices are effective for 30 days from this quote date for shipment 30 days after receipt of the order, except as noted below:

DIP, PVC and Wire prices are effective if:

Ordered by: 01/02/2023

Shipped by: 02/01/2023

and shipped in full truck load quantities.

Our company is not responsible for delivery delays, cancellations or price increases resulting from any cause beyond our control. These include, but are not limited to: manufacturers' shortages, availability, or timeliness of transportation, materials, fuels or supplies.

This quote is not a contract to supply material or guarantee of product availability.

Print Name

Date

Signature



**WATER WORKS**  
INC.

Date: 12/3/2022  
Quote valid until: 1/2/2023  
Prepared by: Brett Dickerson

Quote #: BRE12031008

1420 Diggs Dr  
Raleigh, NC 27603  
(919) 833-4114  
brett.dickerson@water-workssupply.com  
Prepared for:  
Altavista VA  
ATTN:  
RE: RFQ - AMI Naas

Quantity	Description	Unit	Unit Price	Ext Price
	<i>Annual Fees for Naas LoRAWAN and Sentryx YR 1</i>			
1,862	Naas annual price per endpoint - Year 1	ea	\$ 4.50	\$ 8,379.00
1,862	MI.HOST 5-10K (POINT/Y) - Year 1	ea	\$ 4.69	\$ 8,732.78
	<i>Pricing years following is subject to PPI adjustment</i>			
	<i>annually for Annual Fees.</i>			
	<i>AMI Installation &amp; Setup</i>			
250	PROJECT MANAGEMENT FEES	ea	\$ 136.36	\$ 34,090.00
	Part # PROJECT-MGMT			
1	CIS FILE INTERFACE	ea	\$ 11,363.64	\$ 11,363.64
	Part # MS-T-CIS-FILE			
3	SOFTWARE TRAINING - PER DAY	ea	\$ 1,988.64	\$ 5,965.92
	Part # MS-T-TRAIN-DAY			
1	FILE TRANSFER PROTOCOL	ea	\$ 3,125.00	\$ 3,125.00
	Part # MS-T-CIS-FTP			
	<i>Electromagnetic Meters (HbMags) with Nicor</i>			
7	3"HBMAG,FM,SG,COM,4DBAT,25'NIC	ea	\$ 2,556.82	\$ 17,897.74
	Part # M0032F125			
6	4"HBMAG,FM,SG,COM,4DBAT,25'NIC	ea	\$ 2,954.55	\$ 17,727.30
	Part # M0042F125			





**WATER WORKS**  
INC.

1420 Diggs Dr

Raleigh, NC 27603

(919) 833-4114

brett.dickerson@water-workssupply.com

Prepared for:

Altavista VA

ATTN:

RE: RFO - AMI Naas

Quote #: BRE12031008

Date: 12/3/2022

Quote valid until: 1/2/2023

Prepared by: Brett Dickerson

**Quotation**

Quantity	Description	Unit	Unit Price	Ext Price
3	6"HBMAG,FM,SG,COM,4DBAT,25'NIC	ea	\$ 5,397.73	\$ 16,193.19
	Part # M0062F125			
3	8"HBMAG,FM,SG,COM,4DBAT,25'NIC	ea	\$ 7,954.55	\$ 23,863.65
	Part # M0082F125			
1	10HBMAG,FM,SG,COM,4DBAT,25'NIC	ea	\$ 9,375.00	\$ 9,375.00
	Part # M0102F125			
14	3" HB MAG GROUNDING RING	ea	\$ 22.73	\$ 318.22
	Part # HBRING3			
12	4" HB MAG GROUNDING RING	ea	\$ 28.41	\$ 340.92
	Part # HBRING4			
6	6" HB MAG GROUNDING RING	ea	\$ 34.09	\$ 204.54
	Part # HBRING6			
6	8" HB MAG GROUNDING RING	ea	\$ 39.77	\$ 238.62
	Part # HBRING8			
2	10" HB MAG GROUNDING RING	ea	\$ 51.14	\$ 102.28
	Part # HBRING10			
	<i>AMI Nodes &amp; Hangers</i>			
1,862	MINODE 6, Water MIU, LORA 5'NIC	ea	\$ 96.59	\$ 179,850.58
	Part # MSW-NODE6-LW-1P-05			



**WATER WORKS**  
INC.

Date: 12/3/2022  
Quote valid until: 1/2/2023  
Prepared by: Brett Dickerson

Quote #: BRE12031008

1420 Diggs Dr  
Raleigh, NC 27603  
(919) 833-4114  
brett.dickerson@water-workssupply.com  
Prepared for:  
Altavista VA  
ATTN:  
RE: RFQ - AMI Neas

Quantity	Description	Unit	Unit Price	Ext Price
1,862	MIL.NET TTL ANTENNA HANGER	ea	\$ 11.36	\$ 21,152.32
	Part # MS-TTL-A			
	<b>HANDHELDS &amp; MOBILE READING EQUIPMENT</b>			
2	INSTALL RADIO V2	ea	\$ 2,272.73	\$ 4,545.46
	Part # MS-H4-RADIO-V2			
	<b>Ultrasonic Meters (5/8" - 2") with Nicor</b>			
1,716	5/8X1/2 AQUAIENT 5' NICOR	ea	\$ 119.32	\$ 204,753.12
	Part # U0203N			
71	SSM 1",SG,1V,8E,XPRO 18"N IC	ea	\$ 244.32	\$ 17,346.72
	Part # S0520EN			
17	SSM 1.5",SG,1V,8E,XPRO 18"N	ea	\$ 698.86	\$ 11,880.62
	Part # S0620EN			
38	SSM 2",SG,1V,8E,XPRO 18"N IC	ea	\$ 801.14	\$ 30,443.32
	Part # S0720EN			
	<b>Contingency Items</b>			
6	5/8X3/4 AQUA, VLV 5' NODE6	ea	\$ 369.32	\$ 2,215.92
	Part # UV3037			
	<b>Watersmart Consumer Portal - Optional</b>			
1	WS IMPLEMENTATION UP TO 20K	ea	\$ 13,636.36	\$ 13,636.36





**WATER WORKS**  
INC.

1420 Diggs Dr

Raleigh, NC 27603

(919) 833-4114

brett.dickerson@water-workssupply.com

Prepared for:

Altavista VA

ATTN:

RE: RFQ - AMI Naas

Quote #: BRE12031008

Date: 12/3/2022

Quote valid until: 1/2/2023

Prepared by: Brett Dickerson

**Quotation**

Quantity	Description	Unit	Unit Price	Ext Price
	Part # MS-T-WS-IMP-20K			
1,862	WATERSMART SUB FEE 20K	ea	\$ 7.33	\$ 13,648.46
	Part # MSW-S-PH-WS-20K			
1	WS CUSTOMER LETTERS/BUNDLE 1500	ea	\$ 2,840.91	\$ 2,840.91
	Part # MSW-S-PH-WS-LETTER			
	WATERSMART ONSITE TRAINING	ea	\$ 5,113.64	\$ 5,113.64
	Part # MSW-T-WS-IMP-TRAIN			
	Meter Installation			
1,716	3/4" Meter Installation	ea	\$ 50.00	\$ 85,800.00
30	1" Meter Installation	ea	\$ 55.56	\$ 1,666.80
17	1 1/2" Meter Installation	ea	\$ 361.11	\$ 6,138.87
38	2" Meter Installation	ea	\$ 361.11	\$ 13,722.18
7	3" Meter Installation	ea	\$ 944.44	\$ 6,611.08
6	4" Meter Installation	ea	\$ 1,166.67	\$ 7,000.02
3	6" Meter Installation	ea	\$ 1,388.89	\$ 4,166.67
3	8" Meter Installation	ea	\$ 1,666.67	\$ 5,000.01
1	10" Meter Installation	ea	\$ 2,222.22	\$ 2,222.22

## Quotation

Page 6 of 6

## ALTAVISTA LINE-ITEM BID

1. BEACON ENGAGEMENT FEE	\$8,500.00
2. BILLING INTREGATION	\$3,150.00
3. ON SITE W/BEACON 2 DAY TRAINING	\$4,200.00
4. ORION CELLULAR 1YR SERV	\$19,448.28
5. (1716) 5/8 X3/4 METERS (\$278) PER METER	\$477,048.00
6. (71) 1" METERS (\$388) PER METER	\$27,548.00
7. (17) 1.5" METERS (\$869) PER METER	\$14,773.00
8. (38) 2" METERS (\$1100) PER METER	\$41,800.00
9. (7) 3" METERS (\$2618) PER METER	\$18,326.00
10. (6) 4" METERS (\$3156) PER METER	\$18,936.00
11. (3) 6" METERS (\$4894) PER METER	\$14,682.00
12. (3) 8" METERS (\$5675) PER METER	\$17,025.00
13. (1) 10" METER (\$7326)	\$7,326.00
14. MOBILATION	\$9,317.00
15. PERFORMANCE AND PAYMENT BOND	\$27,951.00
16. PORTAL COST FOR FIELD DATA	\$8,500.00
17. (1716) 5/8 X 3/4 METER REPLACEMENT (\$65) PER METER	\$111,540.00
18. (71) 1" METER REPLACEMENT (\$95) PER METER	\$6,745.00
19. (17) 1.5" METER REPLACEMENT (\$850) PER METER	\$14,450.00
20. (38) 2" METER REPLACEMENT (\$950) PER METER	\$36,100.00
21. (7) 3" METER REPLACEMENT (\$2500) PER METER	\$17,500.00
22. (6) 4" METER REPLACEMENT (\$3000) PER METER	\$18,000.00
23. (3) 6" METER REPLACEMENT (\$4500) PER METER	\$13,500.00
24. (3) 8" METER REPLACEMENT (\$6500) PER METER	\$19,500.00
25. (1) 10" METER REPLACEMENT (\$7500) PER METER	\$7,500.00
26. SKIP PRICE PER INCIDENT (\$25) RTU	\$25.00
27. HOLE CUT IN EXISTING LID (\$6.00) PER LID	\$6.00
28. INSTALLATION OF NEW LID (\$10.00) PER LID* <b>Town to Provide Lids*</b>	\$10.00
<b>29. TOTAL BID COST</b>	<b>\$963,406.28</b>

\*\*\*\* ALL QUANITIES ARE BASED ON TOWNS EVALUATION\*\*\*\*\*

\*\*\*\* ALL INSTALLS ARE LIKE FOR LIKE CHANGES\*\*\*\*\*

\*\*\*\* OUT OF SCOPE WORK COULD BE COMPLETED AT THIS RATE IF NEEDED\*\*\*\*\*

HOURLY RATE PER MAN \$95.00

MINI EXCAVATOR \$195 PER HOUR WITH OPERATOR

SKID STEER WITH OPERATOR \$195 PER HOUR WITH OPERATOR

1 TON DUMP \$145 WITH DRIVER





1516 Commerce Dr  
Richmond VA 23224  
Phone 804-232-7600  
Cell 804-389-3886

To: Chad Hodges and Tom Fore

Date: 12/12/2022

P.O. #

Project: FIXED NETWORK METER PROJECT

ITEM	QTY	DESCRIPTION	UNIT PRICE	EXTENSION
1	1716	(S112-B00-E09-F) 5/8 x 3/4 Sonata Meter Polymer Flow Tube w/Intergrated Allegro Radio-AMI Fixed Base	\$ 247.00	\$ 423,852.00
2	30	(S116-B00-E09-F) 1" Sonata Meter Polymer Flow Tube w/Intergrated Allegro Radio-AMI Fixed Base	\$ 312.00	\$ 9,360.00
3	17	(0316-M1-K10-F) 1 1/2" X 13" Octave Meter-Floating Flange w/SS Body and 3" Spool Piece w/Encoder module 25' & Allegro Pit Unit	\$ 1,135.43	\$ 19,302.31
4	38	(O318-F1-K10-F) 2" x17" Octave-Floating Flange w/Polymer Body w/Encoder module 25' & Allegro Pit Unit	\$ 1,042.77	\$ 39,625.26
5	7	(O303-M1-K10-F) 3" x 12" Octave Meter-Floating Flange w/SS Body w/Encoder module 25' & Allegro Pit Unit	\$ 2,200.00	\$ 15,400.00
6	6	(O304-M1-K10-F) 4" x 14" Octave Meter-Floating Flange w/SS Body w/Encoder module 25' & Allegro Pit Unit	\$ 2,720.00	\$ 16,320.00
7	3	(O305-M1-K10-F) 6" x 18" Octave Meter-Floating Flange w/SS Body w/Encoder module 25' & Allegro Pit Unit	\$ 5,225.47	\$ 15,676.41
8	3	(O306-M1-K10-F) 8" x 20" Octave Meter-Floating Flange w/SS Body w/Encoder module 25' & Allegro Pit Unit	\$ 6,165.52	\$ 18,496.56
9	1	(O307-E1-K10-F) 10" x 18" Octave Meter w/Epoxy Coated Ductile Iron Body w/Encoder module 25' & Allegro Pit Unit	\$ 10,948.62	\$ 10,948.62
10	1	(RSS-HAR-A-MDM) Harmony Enterprise Management Software (MDM) Includes first year Annual Hosting/Support for fixed base	\$ 11,850.00	\$ 11,850.00

11	1	(RSS-HAR-A-TR3) Harmony Software System Setup and Training (3 days)	\$	6,480.00	\$	6,480.00
12	1	(RSS-HAR-A-BSI) Harmony Billing System Integration (AMI)	\$	6,240.00	\$	6,240.00
13	1	(RSS-MWA-B) Customer Engagement Portal (Optional) Access to My Water Advisor Mobile App and MWA online customer portal	\$	8,400.00	\$	8,400.00
14	1	(K-199916XX) Allegro Base Station Kit-Range TBD-Uses existing infrastructure  Includes: Allegro Base Station Drawer, 2-way Allegro Base Station Cabinet, Omnidirectional antenna for Allegro tower base station, antenna mounting clamp, backup power supply (ups) for Allegro tower base station Utility to provide tower or other suitable infrastructure for base station and antenna installation. Power must be available at base station location. Tower must be a minimum of height of 70' with 360 degrees of unobstructed line of sight. Utility must provide antenna mounts on tank/tower/other suitable infrastructure for base station antenna placement prior to base station installation	\$	33,165.00	\$	33,165.00
15	1	(RHS-ALL-F-INB) Installation of Tower Base Station and Antenna with Configuration	\$	15,750.00	\$	15,750.00
16	1	(RSS-HAR-F-FCC-N) FCC License Fee for Harmony Fixed w/installation	\$	900.00	\$	900.00
17	5	(199-260-18) Standard Repeater  Utility to provide suitable infrastructure for repeater installation (such as light or utility poles, traffic or streetlights or storm sirens) Repeaters must be placed at minimum 40' height, unless otherwise agreed upon. Electricity must be available at installation locations. Number of repeaters needed could change once system installed.	\$	1,950.00	\$	9,750.00
18	5	(992-093-18) External Antenna (Omni 450-470 MHz 5dbi)	\$	570.00	\$	2,850.00
19	4	(RHS-ALL-F-INR) Repeater Installation on Existing Water Tower (Standard or Solar Powered Repeater with External Antenna)	\$	11,550.00	\$	46,200.00
20	1	(RHS-ALL-F-INR3) Repeater Installation on Existing Pole  Installation quoted assuming that repeater will be placed on an existing pole. Price subject to change if different structure proposed for repeater installation such as water tank or tower.	\$	4,500.00	\$	4,500.00
21	1	(RHS-ALL-F-INR3) Pre-Implementation Site Visit includes travel costs	\$	3,780.00	\$	3,780.00
22	1	(A-2WMMR-KIT) Allegro 2WMMR Mobile Receiver includes car charger & usb cables	\$	2,627.23	\$	2,627.23
23	1	(992-093-20) Allegro Mobile Mag Mount Antenna 450-470 MHz	\$	124.00	\$	124.00
24		(00-080-102-HMY) Allegro Mobile Laptop Reading System Optional-Can use your own laptop	\$	10,907.46		

25	1	(RHS-ALL-F-BS-SS) Allegro Infrastructure Exended Warranty Program-Base Station <b>After first year billed direct from Master Meter</b>	\$	5,400.00
26	5	(RHS-ALL-F-BS-ALCSS) Allegro Infrastructure Extended Warranty Program-Repeater <b>After first year billed direct from Master Meter</b>	\$	378.00
27	1	RSS-HAR-F-110) Harmony Fixed Base Annual Hosting/Support based on a minimum of 2500 services @ \$1.66/endpoint includes software support for both Harmony SaaS and any Master Meter Brand paid add-on services or bundles	\$	4,150.00

**SPECIAL NOTE;**  
**All meter box lids must be replaced with a plastic or composite**  
**material suitable for installation of radio antenna.**

<b>VEPO-Meter Installation Contractor- Cost for Installation</b>				
28	1716	5/8" x 3/4" Meter Installation	\$	45.00 \$ 77,220.00
29	30	1" Meter Installation	\$	50.00 \$ 1,500.00
30	17	1.5" Meter Installation	\$	350.00 \$ 5,950.00
31	38	2" Meter Installation	\$	400.00 \$ 15,200.00
32	7	3" Meter Installation	\$	600.00 \$ 4,200.00
33	6	4" Meter Installation	\$	800.00 \$ 4,800.00
34	3	6" Meter Installation	\$	1,800.00 \$ 5,400.00
35	3	8" Meter Installation	\$	2,400.00 \$ 7,200.00
36	1	10" Meter Installation	\$	3,600.00 \$ 3,600.00
37	1609	Plastic Lids for existing Meter Boxes The cost of the different lids are itimized on a separate attached form	\$	29.66 \$ 47,730.02
38	20	Plastic Rectangle Meter Boxes w/Plastic Lid if needed	\$	62.74 \$ 1,254.80

**Additional Line Items from VEPO- Meter Instalation Contractor**

*Confined Space Entry (per OSHA)	\$500.00
Concrete or asphalt repair per square yard	\$100.00
Drill Pit Lid – Metal (1-1/2" +	\$25.00
Drill Pit Lid – Metal (5/8" – 1")	\$8.00
Drill Pit Lid - Plastic	\$2.00
Excessive root removal	\$40.00
Install / replace setter or yoke (5/8" – 1") Labor Only	\$50.00
Large meter - replumbing time per hour	\$200.00
Replace 3/4" - 1" curb stop	\$60.00
Replace 3/4" - 1" dual check	\$40.00

Replace lid - cast iron / concrete	\$4.00
Replace lid - plastic	\$2.00
Replace meter box - box only - cast iron	\$80.00
Replace meter box - box only - plastic	\$60.00
Retrofit existing compatible Master Meter meter with transmitter	\$30.00

1	Incidentals not included (may not need)	\$	90,000.00	\$	90,000.00
---	---	----	-----------	----	-----------

	sub total	\$	985,652.21
(VA Sales Tax If Applicable)	Sales Tax	\$	54,193.23
	Total	\$	1,039,524.66

**Utility's current billing software must be capable of importing/exporting route data files and provide a field for entering a electronic ID number. All costs, if any associated with a billing software upgrade to achieve this capability is NOT included in this quotation.**

ALL QUANTITIES, MATERIAL, & PRICES ARE OUR  
INTERPRETATION OF THE PLANS & SPECIFICATIONS ARE NOT  
GUARANTEED.

MATERIAL WARRANTIES ARE LIMITED TO THAT OF THE  
MANUFACTURERS. ALL SALES SUBJECT TO CREDIT APPROVAL.





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 9.B

**UNFINISHED BUSINESS**

**Title: Town of Altavista, Employee Handbook Update**

**Staff Resource: Gary Shanaberger, Town Manager**

---

**Action(s):**

Approve the proposed updates to the TOA Employee Handbook as presented; or direct Staff on changes.

**Explanation:**

Periodically, the Town Council and Town Manager review the TOA Employee Handbook for needed updates and revisions.

**Background:**

Town Council began reviewing the proposed updates of needed revisions to the TOA Employee Handbook at their November 22nd Work Session. Council asked that this item be discussed further before approval.

**Funding Source(s):**

N/A

**Attachments:** *(click item to open)*



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

**REPORTS AND COMMUNICATIONS**

**Title: Utility Projects Update**

**Staff Resource: Tom Fore, Public Services Director**

---

**Action(s):**

**Explanation:**

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

[\*STATUS REPORT MELINDA HPZ PROJECT 1-03-2023.pdf\*](#)

[\*STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 1-03-2023.pdf\*](#)

[\*STATUS REPORT SPRINGS SCADA PROJECT 1-03-2023.pdf\*](#)

[\*STATUS REPORT VDEM GENERATORS 1-03-2023.pdf\*](#)

[\*STATUS REPORT FILTER IMPROVERMENT PROJECT 1-03-2023.pdf\*](#)

[\*STATUS REPORT AERATION STUDY 1-03-2023.pdf\*](#)

[\*STATUS REPORT WWTP ELECTRICAL PROJECT 1-03-2023.pdf\*](#)

[\*STATUS REPORT CLARIFIER #3 PROJECT 1-03-2023.pdf\*](#)

[\*STATUS REPORT LYNCH CREEK PROJECT 1-03-2023.pdf\*](#)

[\*STATUS REPORT AMI PROJECT 1-03-2023.pdf\*](#)

[\*January 2023 Monthly Report for Council Members 1.pdf\*](#)

[\*January 2023 Monthly Report for Council Members 2.pdf\*](#)

Randy W. Beckner  
Bradley C. Craig  
Wm. Thomas Austin  
James B. Voso  
Randy L. Dodson  
Chad M. Thomas  
Jason A. Carder  
Brian R. Newman



Edwin K. Mattern, Jr. (1949-1982)  
Gene R. Cress (1935-2014)  
Sam H. McGhee, III (1940-2018)  
Stewart W. Hubbell (Retired)  
J. Wayne Craig (Retired)  
Michael S. Agee (Retired)  
Steven A. Campbell (Retired)

**January 3, 2023**

**This memo is a status report of Mattern & Craig Team's efforts for the Melinda Tank Pressure Zone Improvements Project**

**Completed Work Over the Last 4 Weeks**

1. Contractor installed the VFDs and painted the interior piping.
2. Contractor working on punch list.

**Anticipated Work Over the Next 4 Weeks**

1. Contractor to finalize work on piping. Install pressure gauges.
2. Start-up and training.

**Scope Changes to Date**

1. Waterline was shortened by approximately 300 LF on Avondale Drive.
2. VFD enclosures changed from NEMA 12 to NEMA 3R.

**Outstanding Issues**

1. Replace Juniper bushes in 3 different areas.

**Construction Document Schedule Update**

1. Notice to Proceed (9/27/2021)
2. Substantial Completion (~~1/25/2022~~) (~~9/30/2022~~) (1/15/2023)
3. Completion (~~2/24/2022~~) (~~10/30/2022~~) (1/31/2023)

**Budget Summary**

1.

Engineer's Estimate:	\$1,084,240.00
Town's Budget	\$926,000.00
Actual Construction Cost & Engineering	\$1,226,972.71

2.

Engineering Bid, CA & SCADA Contract	\$70,920.00
JTD	\$48,404.00

3.

Construction Contract	\$1,226,972.71
JTD	\$1,085,489.71

**Input Needed from Town/Others**

1. Discrepancies between plans/specifications and Town standards continue to be coordinated. M&C keeping list for updates to Town standards at conclusion of project.

**Other Issues/Concerns**

1. The next anticipated meeting is the final walkthrough.
2. Delay in work has been brought to the attention of the Contractor.

Submitted by:

A handwritten signature in black ink, appearing to read 'R. Kincer', is written over a horizontal line.

Ryan P. Kincer, P.E.

Project Manager

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**3 January 2023**

**Project Name:** Frazier and Lynch Mill Road Drainage issues  
**Project Manager:** Scott Bortz, PE  
**Sub-Consultant**  
**P&B Job Number** 21-08

---

**Recent Activities:** Town staff requested additional information/clarification on lawn mower access to the east side of the property, ditch lining material and disposal of excess material. Engineer replied with access ability note, options for lining material and notation regarding use of excess fill to be coordinated for use on church property.

**Anticipated work over the next two weeks:** Staff will review Engineer's notes and provide preferences for integration into the plans.

**Upcoming Tasks:** Revise plans. Coordinate bidding with Town staff.

**Outstanding Issues:** Easements

---

**Design Schedule:**

**Schedule Constraints:**

**Projected Completion:**

**Approved Budget:** Time and materials not to exceed \$23,000

**Invoiced To Date:** \$3285

**Balance to Complete:** \$19,715

---

**Town Input Required:** Town staff will need to review the sizing of the ditch and easement across private land. The ditch can be widened at the base and side slopes made steeper to reduce the width of the easement if so desired.

**Issues Town Should Be Aware Of:**

**Construction Contract Price:** \$0

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**3 January 2023**

**Project Name:** SCADA for Generator Sites  
**Project Manager:** Russell Jackson, PE  
**Sub-Consultant**  
**P&B Job Number** 20-51

---

**Recent Activities:** Town has issued a Notice of Award to Lord & Co.  
**Anticipated work over the next two weeks:** Schedule commencement of work. Awaiting contractor response to coordinate commencement of work.  
**Upcoming Tasks:**  
**Outstanding Issues:**

-----  
**Design Schedule:**

**Schedule Constraints:**

**Projected Completion:** TBD  
**Approved Budget:** \$9600  
**Invoiced To Date:** \$2400  
**Balance to Complete:** \$7200

-----

**Town Input Required:**

**Issues Town Should Be Aware Of:**

<b>Construction Contract Price:</b>	<b>Staunton River Intake Site &amp; SCADA Integration</b>	<b>\$58,922</b>
	<b>Bedford Tank &amp; Pump Station Site &amp; SCADA Integration</b>	<b>\$60,563</b>
	<b>McMinnis Spring Site &amp; SCADA Integration</b>	<b>\$54,390</b>
	<b>Reynolds Spring Site &amp; SCADA Integration</b>	<b>\$54,390</b>
	<b>Water Treatment Plant Existing Control Panel Demolition</b>	<b>\$11,385</b>
	<b>Total Bid Price if All Work is Awarded</b>	<b>\$239,650</b>

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**3 January 2023**

**Project Name:** VDEM Generator Installations  
**Project Manager:** Scott Bortz, PE  
**Sub-Consultant** Grant Beasley, Master Engineers, ECS (Geotech)  
**P&B Job Number** 20-51

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**Recent Activities:** Paul Hill is coordinating replacement of the SPD unit under warranty to be installed by Contractor and warranty replacement of two engine heating units that have failed. Engine heating units are responsibility of the generator provider.

**Anticipated work over the next two weeks:**

**Upcoming Tasks:**

**Outstanding Issues:**

---

**Design Schedule:** May (Rebid) 2021 Award Contract  
June 2021 Notice to Proceed  
November 2021 Substantial Completion

**Schedule Constraints:**

**Projected Completion:**

**Approved Budget:** \$43,600

**Invoiced To Date:** \$41,820

**Balance to Complete:** \$1780

---

**Town Input Required:**

**Issues Town Should Be Aware Of:**

**Construction Contract Price:** \$498,500 + (\$1556) (Change Orders)

**Current Paid:** \$496,943

**Balance to Finish plus retainage:** \$0

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**3 January 2023**

**Project Name:** WTP Filter Rehabilitation  
**Project Manager:** Russell Jackson, PE  
**Sub-Consultant**  
**P&B Job Number** 19-76

---

**Recent Activities:** Project is substantially complete. Contractor is working to troubleshoot actuator and programming issues.  
**Anticipated work over the next two weeks:** Contractor completing final punchlist items. Awaiting contractor response to coordinate punchlist corrective actions.  
**Upcoming Tasks:**  
**Outstanding Issues:**

-----  
**Design Schedule:** June 2021 Advertise for Bids (if Town desires)  
July 2021 Open Bids  
27 July 2021 Council approval  
10 August 2021 Consent agenda approval  
1 November 2021 NTP

**Schedule Constraints:**

**Projected Completion:** TBD  
**Approved Budget:** \$56,000  
**Invoiced To Date:** \$38,000  
**Balance to Complete:** \$18,000

-----  
**Town Input Required:**

**Issues Town Should Be Aware Of:**

**Construction Contract Price:** \$725,305+\$11,413  
**Current Paid:** \$699,075  
**Balance to Finish plus retainage:** \$37,643

**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**3 January 2023**

**Project Name:** WWTP Aeration System  
**Project Manager:** Keith Lane, PE  
**Sub-Consultant:** Masters Engineers  
**P&B Job Number:** 19-75

---

**Recent Activities:** No recent activity

**Anticipated work over the next two weeks:**

**Upcoming Tasks:**

**Outstanding Issues:**

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**Design Schedule:** TBD Complete design plans and specs  
TBD Advertise for Bids (if Town desires)  
**Schedule Constraints:** Town staff has indicated this project bid may slip in order to coincide with WWTP Electrical upgrades  
See note below regarding potential schedule adjustment.  
**Projected Completion:** 31 October 2021  
**Approved Budget:** \$198,000  
**Invoiced To Date:** \$19,200  
**Balance to Complete:** \$178,800

---

**Town Input Required:**

**Issues Town Should Be Aware Of:** The schedule for this project has been adjusted to coincide with the Phase III portion of the overall WWTP electrical improvements. It will be beneficial to have the bulk of the PH III electrical work designed prior to in-depth design of the aerator work. The design schedule above has been adjusted to reflect delay of the design such that the bulk of the PH III design is completed for coordination purposes.

**Town and Engineers will need to coordinate the design construction timing in conjunction with Town's funding schedule.**

**Construction Contract Price:** \$0



**Town of Altavista Projects**  
**Status Report - Peed & Bortz, LLC**  
**3 January 2023**

**Project Name:** WWTP Phase II/III Electrical Upgrades  
**Project Manager:** Scott Bortz, PE  
**Sub-Consultant** Grant Beasley, PE – Master Engineers  
**P&B Job Number** 19-34

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**Recent Activities:** Progress and substantial completion coordination meeting held on 29 November. CRB has prepared a preliminary punchlist of items to be completed. Contractor met with Master Engineer to discuss remaining RFI and control wiring items.

**Anticipated work over the next two weeks:** Additional punchlist items will likely be submitted as well. Dominion electrical service switchover scheduled for first week in January.

**Upcoming Tasks:** Complete punchlist items and work toward substantial completion.

**Outstanding Issues:**

---

**Design Schedule:** October 2020 Sign agreement  
November 2020 Notice to Proceed

**Schedule Constraints:** Contractor reports to be still on schedule for completion per contract times.

**Projected Completion:** November 2022

**Approved Budget:** \$309,730 (combined II and III projects including CA)  
Change Order #1 = \$2958.54  
Change Order #2 = \$3942.13 + \$6630 Special Inspections

**Invoiced To Date:** \$246,533

**Balance to Complete:** \$61,355 + additional inspection

---

**Town Input Required:**

**Issues Town Should Be Aware Of:** Contractor will document all delays.

**Construction Contract Price:** \$3,952,000 + \$29,149 (Change Orders)

**Current Paid:** \$3,478,984

**Balance to Finish plus retainage:** \$502,165

**Town of Altavista  
Hurt and Proffitt Project  
Status Report**



Date: January 3, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the Clarifier #3 Replacement

Completed Work Over the Last Week

1. Project Lead reached out to equipment supplier for quote, drawings, and specifications for equipment being replaced.
2. Began preliminary sheet layout.

Anticipated Work Over the Next two Weeks

1. Layout sheets.
2. Hopefully receive information from equipment supplier.

Outstanding Issues

1. Equipment supplier requested Paul Hill confirm shop information was correct. Engineer was 90% satisfied that it was correct.

Construction Schedule Update

1. Construction unstarted

Budget Summary

1. Design Services	Contract:	\$9,000	JTD:	\$0
2. Bidding Assistance	Contract:	\$7,000	JTD:	\$0
3. Construction Phase Assistance	Contract:	\$8,000	JTD:	\$0

Construction Cost Summary:

1. None

Submitted by:

Matthew G. Gross, PE  
Project Manager

**Town of Altavista  
Hurt and Proffitt Projects  
Status Report**



Date: January 3, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the Lynch Creek Sewer Project

Completed Work Over the Last Week

1. Mendon is verifying that all of the remaining punch list items has been completed.

Anticipated Work Over the Next two Weeks

1. None to date

Outstanding Issues

1. None to date

Construction Schedule Update

1. Construction completed.

Budget Summary

1. CCTV Inspection and Video	Contract:	\$35,000	JTD:	\$25,000
2. Manhole Inspection	Contract:	\$5,000	JTD:	\$5,000
3. Sewer Line Route Survey	Contract:	\$17,500	JTD:	\$17,500
4. Sewer Line Design	Contract:	\$44,720	JTD:	\$44,720
5. Railroad Permit Coordination	Contract:	\$3,630	JTD:	\$3,630
6. Bid Assistance	Contract:	\$4,460	JTD:	\$4,460
7. Construction Administration	Contract:	\$18,900	JTD:	\$18,900

Construction Cost Summary:

1. Lynch Creek Sewer Replacement	Contract:	\$2,229,500	JTD:	\$1,637,654
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Submitted by:

Chad Hodges, PE  
Asst. Project Manager

**Town of Altavista  
Hurt and Proffitt Projects  
Status Report**



Date: January 3, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the  
AMI Water Metering System

Completed Work Over the Last Week

1. H&P provided the Town with a vendor recommendation (Water Works).
2. Town will put the recommendation on the agenda for the Town Council to decide in January.

Anticipated Work Over the Next two Weeks

1. Wait for Town Council's approval and send out Notice of Award to selected vendor.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. Not applicable at this time

Budget Summary

1. Bid Assistance	Contract:	\$12,500	JTD:	\$12,500
2. Construction Administration	Contract:	\$15,000	JTD:	\$400

Submitted by:

Chad Hodges, PE  
Asst. Project Manager

# 2021-2022 Water, Sewer & Curbside Refuse Collection Billing History

Printed 5-Jan-23

Customer Class		January-22	February-22	March-22	April-22	May-22	June-22	July-22	August-22	September-22	October-22	November-22	December-22	Average
WATER	Residential Base-IT	1,318	9	10	1,353	26	13	17	19	1,392	1,401	17	24	467
	Commercial Base-IT	187	45	43	218	24	13	46	44	215	214	45	44	95
	Residential Base-OT	96	-	-	151	-	-	1,126	1	151	151	-	-	168
	Commercial Base-OT	1	1	1	1	1	1	1	1	1	1	1	1	1
	Municipal	31	31	31	31	31	31	31	31	31	31	31	31	31
	Dormant Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	5	5	5	5	5	5	5	5	5	5	5	5	5
	TOTAL	1,590	83	100	1,638	91	63	1,759	86	63	1,803	99	105	766
	Gallons													Total
	Residential Use-IT	14,745,412	20,990	253,440	13,858,847	186,130	72,320	49,530	62,700	15,690,419	15,756,639	62,650	149,270	60,908,347
	Commercial Use-IT	4,553,319	2,622,220	3,214,810	4,384,976	1,113,970	1,520,590	2,999,160	4,771,230	3,637,266	5,815,075	3,433,340	1,125,400	39,191,356
	Residential Use-OT	1,099,074	-	-	1,657,858	-	-	123,545	7,030	1,930,850	1,930,850	-	-	6,749,207
	Commercial Use-OT	2,646,800	2,425,000	2,425,000	2,380,000	2,380,000	2,424,500	2,432,450	2,432,450	2,641,000	2,652,000	2,583,000	4,345,660	31,767,860
	Municipal	252,200	317,880	317,880	328,450	386,750	444,060	626,890	626,890	602,380	800,850	589,830	449,380	5,743,440
	Industrial	47,348,727	41,890,355	39,401,090	45,809,047	42,484,361	42,841,404	56,510,780	40,288,360	47,783,609	18,559,838	47,440,757	48,330,196	518,688,524
	TOTAL WATER SOLD	52,704,226	45,783,952	69,546,458	47,276,445	45,612,220	68,419,178	62,742,355	48,188,660	72,285,524	45,515,252	54,109,577	54,399,906	663,048,734
	NET DELIVERED	58,545,251	53,441,639	59,466,715	61,597,331	68,238,729	56,394,184	62,798,005	72,191,829	51,309,541	67,285,674	65,060,629	56,337,218	732,666,745
	FRACTION BILLED	90%	86%	117%	77%	67%	121%	100%	67%	141%	68%	83%	97%	90%
	Total ( TOA,sold,hydmts, Leaks)	297,400	127,423	25,100	21,300	18,700	87,400	85,700	50,300	16,700	14,800	11,400	4,200	760,423
	Dollars													Total
	Residential Base & Use-IT	62,917	321	1,053	64,401	1,364	556	632	717	78,231	78,642	672	1,096	290,602
	Commercial Base & Use-IT	19,514	9,926	11,629	21,423	4,036	5,684	11,186	16,362	18,483	39,222	12,352	10,557	180,374
	Residential Base & Use-OT	9,367	-	-	16,115	-	-	61,879	62	14,981	14,981	-	-	117,385
	Commercial Base & Use-OT	12,153	11,148	11,148	10,944	10,944	1,145	11,182	11,182	12,126	12,176	11,863	19,852	135,864
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	128,939	125,425	118,494	124,703	127,184	128,241	169,222	120,619	142,869	56,367	143,025	145,113	1,530,201
	TOTAL	189,121	130,262	223,523	146,820	142,323	237,586	254,100	148,942	266,691	201,388	167,912	176,619	2,254,425
SEWER	Units													Average
	Residential Base-IT	1,155	5	9	1,191	23	13	3	15	1,232	1,240	15	20	410
	Commercial Base-IT	150	43	40	152	24	14	40	43	199	198	43	43	82
	Commercial Base-OT	7	7	7	7	7	7	7	7	7	7	7	7	7
	Municipal	8	8	8	8	8	8	8	8	8	8	8	8	8
	Dormant Accounts	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	4	4	4	4	4	4	4	4	4	4	4	4	4
	TOTAL	1,385	64	80	1,324	67	68	1,362	77	1,450	1,457	77	82	504
	Gallons													Total
	Residential Use-IT	9,334,889	9,183	14,518	9,095,743	118,544	61,523	1,070	41,667	11,120,316	11,176,827	47,934	119,659	41,141,872
	Commercial Use-IT	3,313,277	1,501,219	2,215,820	3,230,757	903,250	743,836	1,589,848	3,178,006	2,454,459	10,222,821	2,450,706	865,810	32,669,809
	Commercial Use-OT	205,521	174,992	2,425,000	182,450	277,036	209,250	66,500	304,796	319,040	298,340	199,740	149,844	4,812,509
	Municipal	157,333	94,850	94,850	133,980	128,330	126,123	181,780	181,780	58,100	220,610	92,890	88,900	88,900
	Industrial	42,206,667	39,540,000	37,420,000	41,872,222	40,490,000	39,830,556	48,034,163	33,630,000	50,130,000	33,280,000	48,610,000	43,110,000	498,153,608
	TOTAL SEWER BILLED	36,328,750	55,217,687	41,320,244	42,170,188	54,515,152	41,917,159	49,873,361	37,336,249	64,081,916	55,198,598	51,401,269	44,334,213	576,777,798
	WWTP EFFLUENT	53,405,500	50,369,700	57,782,200	57,742,300	59,036,500	57,073,002	55,860,000	60,079,000	40,813,000	56,190,000	56,230,000	55,900,000	660,481,202
	FRACTION BILLED	95%	76%	103%	82%	73%	73%	89%	62%	157%	98%	91%	79%	87%
	Dollars													
	Residential Base & Use-IT	34,970	57	83	35,183	462	241	52	181	70,919	71,088	221	468	17,827
	Commercial Base & Use-IT	13,053	5,470	8,054	10,736	3,285	2,719	5,787	11,562	8,794	17,276	8,921	8,395	8,671
	Commercial Base & Use-OT	1,493	991	1,629	1,599	1,802	1,290	730	2,034	1,614	1,754	11,863	776	2,298
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	145,916	147,893	140,304	145,269	151,278	167,795	179,030	135,245	186,730	124,174	180,829	160,369	1,864,832
	TOTAL	167,900	129,749	195,432	154,411	150,069	192,787	185,598	149,022	268,057	214,291	201,834	170,009	1,893,628
CURBSIDE	Curbside-IT STOPS													Average
	Curbside - Brush	43	67	167	192	108	124	207	145	199	319	107	88	155
	Curbside- BULK	63	46	58	117	106	127	95	139	109	115	77	92	85
	TOTAL	147	106	113	309	309	251	251	284	308	308	184	180	240
	Curbside-IT	84	83	110	91	102	106	93	108	93	90	103	98	1,096
	Curbside-BULK	6	6	14	12	16	16	12	23	10	11	11	9	153
	TOTAL	98	119	90	89	124	103	118	122	105	131	114	107	1,249

### Monthly Staff Report Water Plant

TO: Town Manager  
 FROM: Polly Brown  
 DEPARTMENT: Water Treatment Plant  
 MONTH: December 2022

#### Operation and Production Summary

The Actual water production line ( filtering of water) for the entire month averaged 14.41 Hours per day which yielded approximately 1,409,000 gallons of water per day.

Rain	<u>5.25</u>	YTD Rain	<u>39.816</u>	Snow	<u>0</u>	YTD Snow	<u>0</u>	was measured at the water treatment plant.			
Average Hours per day (week days)					<u>16.10</u>	hrs					
Average Hours per day (weekends)					<u>10.28</u>	hrs					
Average produced (week days)					<u>1,560,000</u>	gallons per day					
Average produced (weekends)					<u>1,040,000</u>	gallons per day					
Total Raw Water Pumped:					<u>42.868</u>	million gallons					
Total Drinking Water Produced:					<u>43.664</u>	million gallons					
Average Daily Production: (drinking)					<u>1,383,000</u>	gallons per day					
Average percent of Production Capacity:					<u>46.10</u>	%					
Plant Process Water:					<u>796,478</u>	(finished water used by the plant)					
Bulk Water Sold @ WTP:					<u>1,500</u>	gallons					
Flushing of Hydrants/Tanks/FD use/Town Use					<u>3,100</u>	gallons					
McMinnis Spring											
Total Water Pumped:					<u>7.150</u>	million gallons	average hours per day		<u>12.7</u>		
Average Daily Produced:					<u>230,645</u>	gallons per day	Rain at MC		<u>4.40</u>	YTD Rain	<u>40.90</u>
Reynolds Spring							snow		<u>0</u>		<u>5</u>
Total Water Pumped:					<u>6.176</u>	million gallons	average hours per day		<u>11.4</u>	Total Precip	<u>45.90</u>
Average Daily Produced:					<u>199,225</u>	gallons per day	Rain at RE		<u>6.00</u>	YTD Rain	<u>46.34</u>
Purchased Water from CCUSA					<u>129,404</u>	gallons	snow		<u>0</u>		<u>5</u>
Sold to Hurt					<u>2,362,000</u>	gallons				Total Precip	<u>51.34</u>
Industrial Use					<u>35,392,856</u>	gallons					
<b>Water lost due to leaks none captured</b>											

#### Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed  
 VDH samples completed for compliance  
 Melinda High Pressure Zone- SCADA work has begun, painting of pipes completed, generator testing needs to be done. Hopefully, functional by end of January  
 Filter Upgrade - Installation of new filter SCADA controls and all filter actuators including new surfacewash piping. In final stages to complete.  
 The Source Water Protection Local Advisory Committee will meet again when date has been set  
 Generator project, awaiting surge protection device at McMinnis  
 Town of Hurt DBP improvement project. Had a meter failure that needs to be corrected.  
 Springs SCADA project - Award was given to Lord and Company to move forward and awaiting schedule  
 Sedimentation Basin Project Award letter received, now awaiting VDH confirmation letter  
 AMI Meter system bids were received, awaiting council approval in January  
 WTP SCADA upgrade scope to be discussed with the engineer  
 Springs Rehabilitation - RFP sent to all engineers, Recommendations to be provided to council in the work session in January  
 Raw Water Control Valve to be acquired within the next two months including an actuator  
 HACH Maintenance Service completed for December

# Utilities Distribution and Collection

# of Service Connections		Addresses:	
0			
# of Service Taps		Addresses:	
0			
# of Meters Read		Monthly Quarterly	Rereads 1720
			103
# of Meters Cut Off For Non-Payment	0		
# of Meters Tested	0		
# of Loads of Sludge to Landfill	17		
		Tons	
# of Location Marks made for Miss Utility	17		
# of Meters Replaced	10		
# of Water Lines Repaired			# of Sewer Lines Unstopped
Locations:			Locations:
English Park - McMinnis Line - Dead End Trail			
# Air Relief Valves Inspected	0		
# of PRV Maintenance/Inspection	0		
# of Water Valve Boxes Cleaned	0		
# of Blow-Off Valves Flushed	0		
# of Blow-Off Valves Located	15		
Push Camera Footage	0	Sewer Main Cleaned	0
Sewer (Root Cutting) Main	0	Sewer Main Cleaned Manholes	0
Sewer (Root Cutting) Main Manholes	0	Sewer Service Cleaned	0
Sewer Video Footage	1439	Sewer Service Video	0
Sewer Video Manholes	5	Sewer (Root Cutting) Service	0
Duke Root Control (Contractor)	0	Sewer Right of Way Clearing Footage	0
Water Turn On and Offs	21	Sewer Manholes Inspected	5
Water Right of Way Clearing Footage	500	Sewer Installed Clean Out	0
Water Meter Box Replacement	3		
# Of Hydrants Flushed	0		
# of Hydrant Valves Exercised	0		
Other Utilities Distribution and Collection Activities & CIP Projects:			

DEPARTMENT: Wasterwater Plant  
MONTH: December-22

Average Daily Flow	1.80	MGD
TSS Reduction	95	%
BOD Reduction	96	%
VPDES Violations	0	
Sludge ( Regional Land Fill)	193	tons
Rain Total	4.08	Inches
	Snow Total	Inches

Other Wastewater Activities and CIP Projects:

- WWTP Electrical Upgrade continues, generator and switch gear have been put onli
- Areation improvement application - Awaitng response from DEQ
- Clarifier Number 3 Retrofit- Hurt and Proffit to design this project
- Mister Installation - Electrical firm installing new electrical drop for Misters, Misters and pump assembly has been set.
- Application for Lynch Creek sewer line from 7th street to boat ramp access has been submitted.





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

**REPORTS AND COMMUNICATIONS**

**Title: Departmental Reports - Finance**

**Staff Resource: Tobie Shelton, Director of Finance and Administration**

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**Action(s):**

**Explanation:**

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*Attachment 1. Meals Tax Report*

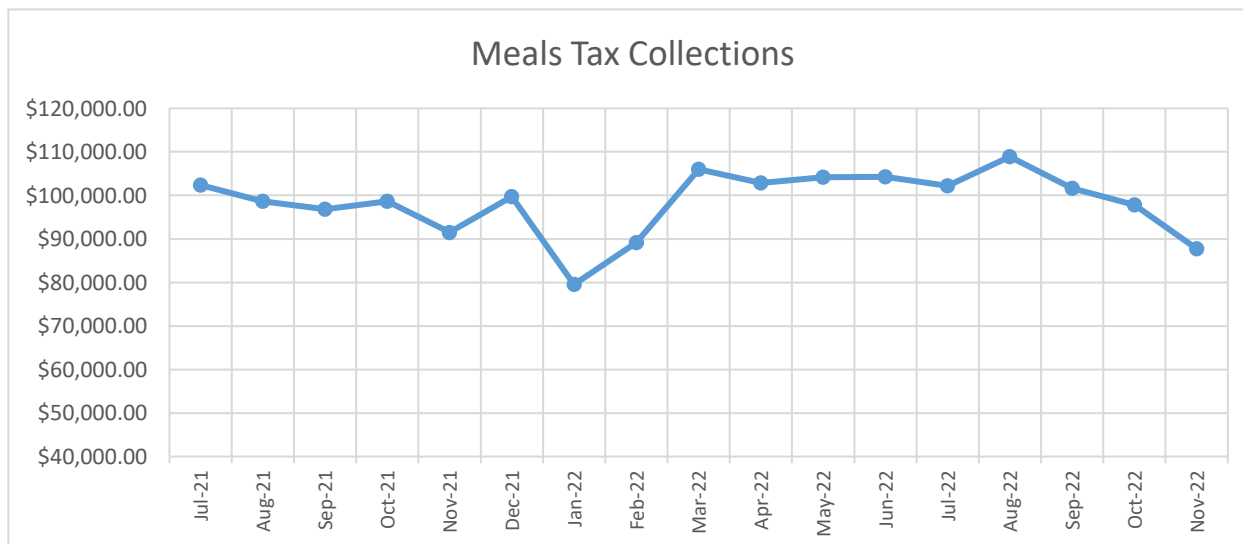
*Attachment 2. Sales Tax Report*

*Attachment 3. Lodging Tax Report*

*Attachment 4. Cigarette Tax Report*

## TOWN OF ALTAVISTA MEAL TAX COLLECTIONS

Jul-21	\$102,323.58	<b>PREVIOUS YTD TOTAL (FY)</b>	
Aug-21	\$98,626.77		
Sep-21	\$96,824.86	FY2019	\$986,050.18
Oct-21	\$98,658.96	FY2020	\$971,639.35
Nov-21	\$91,491.36	FY2021	\$1,109,805.71
Dec-21	\$99,746.00	FY2022	\$1,173,591.03
Jan-22	\$79,529.83	<b>MTD TOTAL (FY)</b>	
Feb-22	\$89,114.95		
Mar-22	\$105,982.48	FY2022	\$487,925.53
Apr-22	\$102,861.09	FY2023	\$498,256.79
May-22	\$104,201.57	+/-	\$10,331.26
Jun-22	\$104,229.58	<b>Budgeted:</b>	<b>\$1,000,000</b>
Jul-22	\$102,219.51	+/-	-\$501,743.21
Aug-22	\$108,874.52	% of Budget	49.83%
Sep-22	\$101,598.57		
Oct-22	\$97,819.71		
Nov-22	\$87,744.48		
Dec-22			
Jan-23			
Feb-23			
Mar-23			
Apr-23			
May-23			
Jun-23			



**Town of Altavista  
Local Sales Tax**

Jul-21	\$18,437
Aug-21	\$17,735
Sep-21	\$19,246
Oct-21	\$18,249
Nov-21	\$18,373
Dec-21	\$23,498
Jan-22	\$17,336
Feb-22	\$16,524
Mar-22	\$21,319
Apr-22	\$19,664
May-22	\$20,106
Jun-22	\$18,402
Jul-22	\$20,618
Aug-22	\$20,414
Sep-22	\$20,655
Oct-22	\$19,303
Nov-22	
Dec-22	
Jan-23	
Feb-23	
Mar-23	
Apr-23	
May-23	
Jun-23	

**YTD TOTAL (FY)**

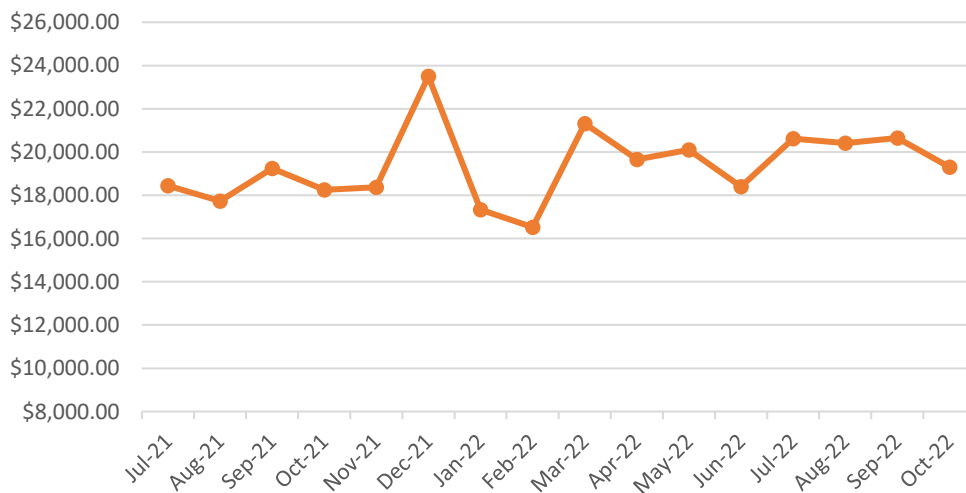
<b>FY2020</b>	<b>\$170,672</b>
<b>FY2021</b>	<b>\$210,965</b>
<b>FY2022</b>	<b>\$228,889</b>

**MTD TOTAL (FY)**

<b>FY2022</b>	<b>\$73,667</b>
<b>FY2023</b>	<b>\$80,989</b>
<b>+/-</b>	<b>\$7,322</b>

<b>Budgeted:</b>	<b>\$200,000</b>
<b>+/-</b>	<b>\$119,011</b>
<b>% of Budget</b>	<b>36.83%</b>

**Local Sales Tax (Monthly FY22 & FY23)**

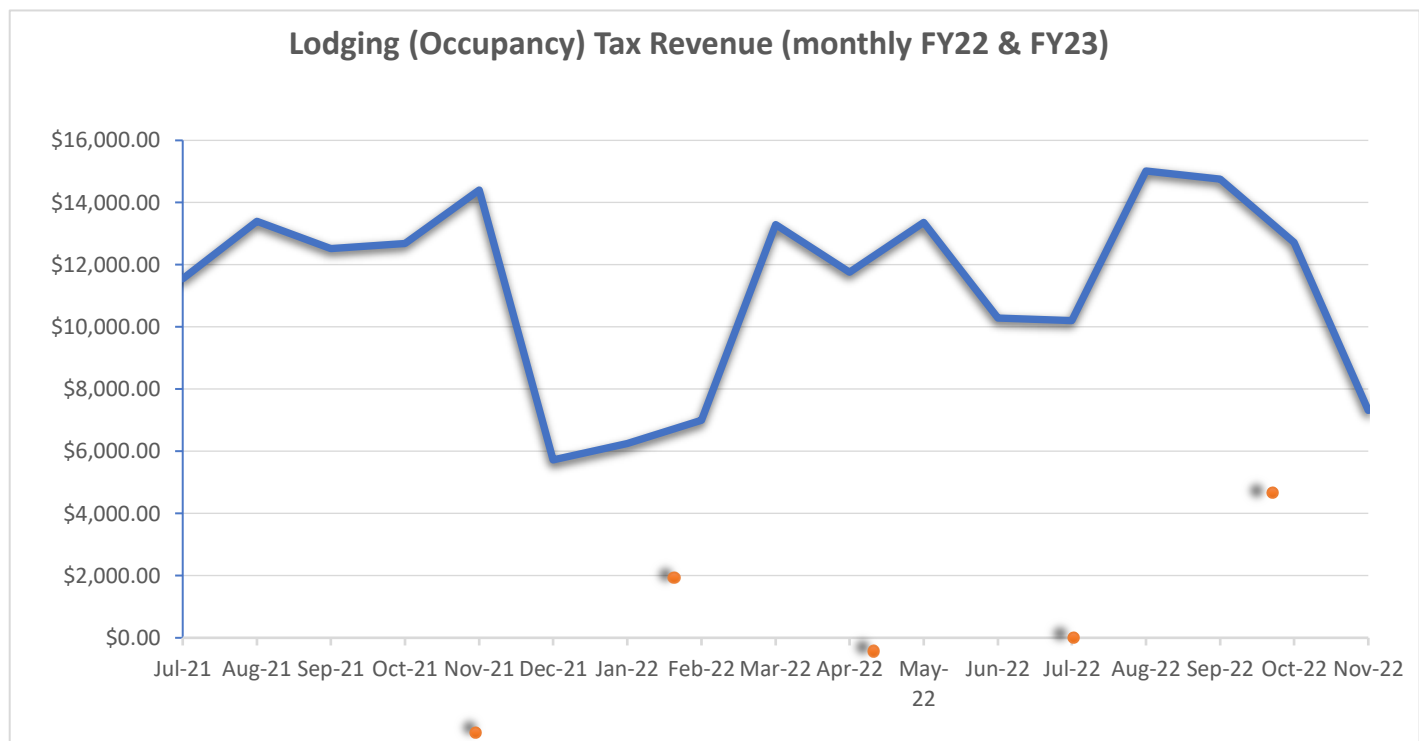


**Town of Altavista  
Lodging (Occupancy) Tax**

Jul-21	\$11,551		
Aug-21	\$13,399		
Sep-21	\$12,518		
Oct-21	\$12,686		
Nov-21	\$14,408		
Dec-21	\$5,722		
Jan-22	\$6,248		
Feb-22	\$7,000		
Mar-22	\$13,294		
Apr-22	\$11,765		
May-22	\$13,365		
Jun-22	\$10,288		
Jul-22	\$10,206		
Aug-22	\$15,015		
Sep-22	\$14,759		
Oct-22	\$12,713		
Nov-22	\$7,317		
Dec-22			
Jan-23			
Feb-23			
Mar-23			
Apr-23			
May-23			
Jun-23			

	<b>FISCAL YEAR</b>	
	<b>TOTAL</b>	
<b>FY2022</b>		<b>\$132,244</b>
	<b>MTD TOTAL (FY)</b>	
<b>FY2022</b>		<b>\$64,561</b>
<b>FY2023</b>		<b>\$60,009</b>
<b>+/-</b>		<b>-\$4,552</b>
<b>Budgeted:</b>		<b>\$99,500</b>
<b>+/-</b>		<b>-\$39,491</b>
<b>%/Budget:</b>		<b>60.31%</b>



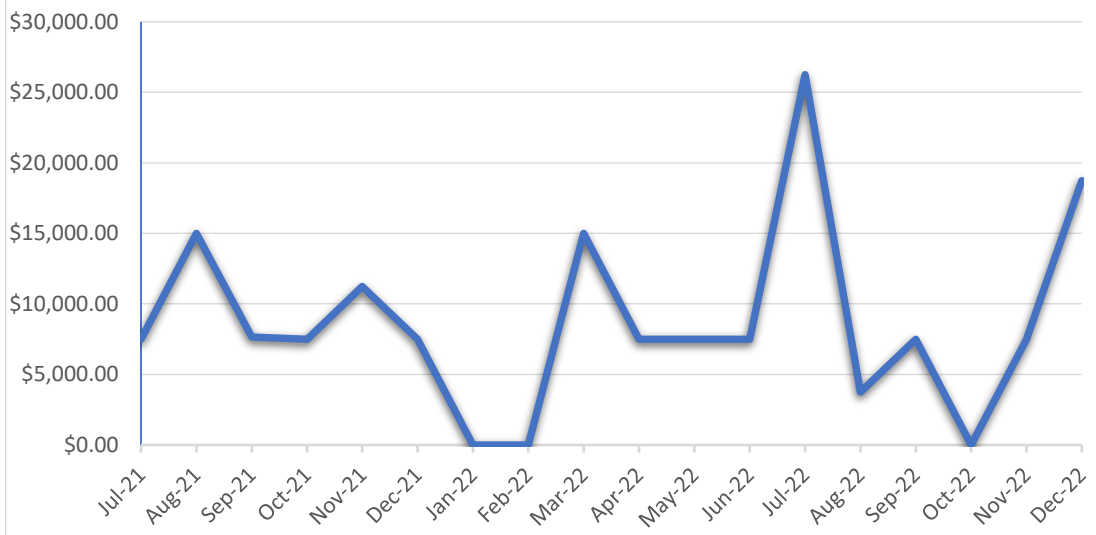
## Town of Altavista Local Cigarette Tax

Jul-21	\$7,500		
Aug-21	\$15,000		
Sep-21	\$7,650		
Oct-21	\$7,500		
Nov-21	\$11,235		
Dec-21	\$7,500		
Jan-22	\$0		
Feb-22	\$0		
Mar-22	\$15,000		
Apr-22	\$7,500		
May-22	\$7,500		
Jun-22	\$7,500		
Jul-22	\$26,250		
Aug-22	\$3,750		
Sep-22	\$7,500		
Oct-22	\$0		
Nov-22	\$7,500		
Dec-22	\$18,750		
Jan-23			
Feb-23			
Mar-23			
Apr-23			
May-23			
Jun-23			

		<b>FISCAL YEAR</b>	
		<b>TOTAL</b>	
FY2019			\$140,288
FY2020			\$124,684
FY2021			\$101,612
FY2022			\$93,885
		<b>MTD TOTAL (FY)</b>	
FY2022			\$56,385
FY2023			\$63,750
+/-			\$7,365
<b>Budgeted:</b>			<b>\$100,000</b>
+/-			-\$36,250
%/Budget:			63.75%

**Cigarette Stamp Revenue (monthly FY22 & FY23)**





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

**REPORTS AND COMMUNICATIONS**

**Title: Community Development December 2022 Monthly Report**

**Staff Resource: Sharon D. Williams, AICP, Community Development Director**

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**Action(s):**

Receive the report.

**Explanation:**

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

[\*CD Dec 2022 Monthly Report.pdf\*](#)

## MEMORANDUM

**To: Gary Shanaberger, Town Manager**

**From: Sharon D. Williams, AICP – Community Development Director** SDW

**Date: January 3, 2023**

**Re: December 2022 Community Development Report**

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### **Permits**

No permits we applied for in December and three (3) plats were approved.

### **Violations**

No new violations were reported in December, and one was closed. There are five (5) active code violations.

No progress has been made on the public nuisance violation at 1304 Lynch Rd. The property owner listed in real estate records passed away and their heir shortly thereafter. The town has issued a new Notice of Violation to the grandchildren of the property owner, as they were the only heirs staff found. A contractor has been selected to clean up the property; however proper notice cannot be given until contact is made with an heir.

### **Planning Commission:**

The Planning Commission did not meet in December.

Commissioner Marvin Clements completed his term on the Planning Commission and Ashby “A.J.” Robinson, Jr. was appointed to a 4-year term. The Planning Commission has requested that Town Council recognize Mr. Clements for his service, and this will occur at a meeting in 2023.

The Planning Commission will focus on the update to the Subdivision and Zoning Ordinances in 2023.

### **Board of Zoning Appeals:**

The Board of Zoning Appeals did not meet in December. They will hold their 2023 Organizational meeting on Monday, January 23, 2023, at 5:00 pm in Council Chambers.

### **Staff Projects/Meetings:**

The Town of Altavista 2045 Comprehensive Plan was adopted by Town Council at the December 13, 2022, regular meeting.

The Community Development Director, in her capacity as the Zoning Administrator, issued a zoning determination that a residential substance abuse treatment center was not classified as a “hospital” under the Zoning Ordinance. Mainspring Recovery Center proposed to purchase the Days Inn for this use. Under the Code of Virginia and Code of Altavista, the applicant had thirty (30) days to appeal the decision to the Board of Zoning Appeals. The applicant did not file an appeal and the Zoning Administrator’s interpretation stands.

The Assistant Town Manager and Community Development Director attended a meeting at the Central Virginia Planning District Commission (CVPDC) on December 8<sup>th</sup> and participated in the CVPDC Regional Housing Study Locality Listening Session. The meeting served as the kickoff to the CVPDC Regional Housing Market Analysis study, funded through a \$100,000 grant from Virginia Housing awarded to the CVPDC. The HousingForward Virginia (HFV) consultant team facilitated the 1 ½ hour meeting to collect local knowledge about housing trends, challenges, and opportunities as seen from the localities’ staff. Topics covered in the meeting included: current efforts to plan for and provide housing; public, nonprofit, and private housing sector capacity; housing needs for current and projected workers, young families, seniors, and other groups; unique housing challenges (short-term rentals, mobile home parks, etc.); and questions and solutions localities wanted to see addressed in this study. A meeting with other stakeholders (homebuilders/developers, realtors/leasing agents, housing non-profits/housing authorities, institutions, and major employers) will be held in January.

Pivot Energy did not appeal Town Council’s decision to take no action on their Zoning Ordinance Text Amendment to the Campbell County Circuit Court within the 30 days allowed by the Code of Virginia and Zoning Ordinance. Therefore, Council’s decision stands and per both codes no application will be considered within a year of that action.

The Community Development Director attended the monthly meeting of the Central Virginia Transportation Technical Committee (TCC) at the Central Virginia Planning District Commission (CVPDC). The TCC discussed and recommended the Policy Board adopt an amendment to the Transportation Improvement Program (TIP) to amend several projects, at the recommendation of the Virginia Department of Transportation (VDOT) to allocated additional funds to previously approved projects that were underfunded.

Staff continues to work on the update to the Solid Waste Ordinance (Chapter 62 of Town Code) to conform to the current collection process, clarify grey areas, and set fees that cover current costs. Staff will present the proposed changes at the January work session prior to scheduling a public hearing.



Staff met with the Virginia Department of Housing and Community Development (DHCD) to discuss the Vista Theater Feasibility Study and funding sources.

The Community Development Director requested that Virginia Economic Development Partnership (VEDP) grant an extension of the town's Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund Grant (VBAF #163) to assist with the redevelopment of the former Lane Furniture Site. The project was not completed by the September 30, 2022, performance date as prescribed by the Performance Agreement. VEDP, in consultation with the Virginia Department of Environmental Quality ("DEQ"), has agreed that the Grantee should complete the project and hereby extends the Performance Date to December 31, 2023.

The Community Development Director worked with Integrated Technology Solutions (ITG) the town's IT provider and RiverStreet Networks to finalize the proposals on several technology initiatives. The existing Comcast internet service will be disconnected at Town Hall and a new internet connection will be made from the existing service at the Spark Innovation Center. A public access network will also be created at English Park via a point-to-point system where a signal will be bounced from Spark to the Clock Tower on Staunton River Memorial Library, and to the Booker Building. The project will include an update of cameras and equipment and the installation of new cameras to provide better coverage of the area for the Public Works and the Police Department.

The Community Development Director applied for and received a Land Use Permit (LUP) from the Virginia Department of Transportation for 2023. This permit grants the town the authority to hang event banners over Main Street. To ensure that banners meet the requirements specified in the Zoning Ordinance, an Event Banner Permit was created. There is no fee for this permit. Once the application is approved, it will be forwarded to the Public Works and provide the timeframe that it can be displayed per town code. A copy of the town's LUP will be given to the applicant, as it must be onsite during the event. A Temporary Sign Permit was also created for yard signs that can be displayed on the public rights-of-way for civic, charitable, and religious events. The need for this permit arose out of several complaints received by the town. There is no charge for this permit. Signs not removed within five (5) days, may be removed, and disposed of by the town.

The Community Development Director met with a developer interested in converting the old Moseley Heights School into transitional housing for veterans. Currently, this use is not permitted under the Zoning Ordinance.

The Town Manager, Assistant Town Manager and Community Development Director met with the Campbell County Building Official, Fire Marshall, and Community Development Customer Service Manager to discuss unsafe and unsecured structures in the town and tools available through Campbell County. This will be an ongoing conversation as the town tackles blight.

The Community Development Director is working with Hurt & Proffitt on a Phase I environmental Assessment for the Frazier Farm under the town's brownfields grant. The purpose of a Phase I Environmental Site Assessment is to gather sufficient information to develop an independent professional opinion about the environmental condition of the property and to identify actual or potential environmental contamination before development or redevelopment. She also worked with Dominion Energy to determine where the location of the easement for the transmission lines over the property through a condemnation in the later 1940s and early 1950s.

The Virginia Department of Emergency Management (VDEM) contacted the Community Development Director about the English Park Shoreline Erosion Grant that she submitted in 2021 with a project cost of \$1,438,000 that had a 35% match requirement by the town. She was informed that additional funding was available through a partnership between VDEM and Federal Emergency Management Agency (FEMA) where no match would be required. The town has resubmitted its application.

The Assistant Town Manager and Community Development Director met with Virginia Housing to discuss program and funding opportunities.

Stantec, performed asbestos testing for DAWN (Donation A Day Neighbor) at the former Moorefield Cleaners at 717 7<sup>th</sup> St. The testing will be funded by the town's brownfields grant. This testing is needed before DAWN can obtain permits for renovations to the building. The town continues to explore ways to use this grant funding.



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

**REPORTS AND COMMUNICATIONS**

**Title: Police Department Monthly Report**

**Staff Resource: APD Chief Merricks**

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**Action(s):**

For Informational Purposes

**Explanation:**

Monthly activity report for the Altavista Police Department - December 2022

**Background:**

All Town Departments turn in a monthly activity report to Town Council.  
the APD report shows daily police activities and community involvements throughout the month.

**Funding Source(s):**

Not Applicable

**Attachments:** *(click item to open)*

*[attachment 1. APD Monthly Report - December 2022](#)*

*[attachment 2. APD Patrol on 29-December 2022](#)*

Altavista Police Department  
Monthly Report

2017	February	March	April	May	June	July	August	September	October	November	December	Year to Date
Uniform Traffic Summons Issued		25	31	33	21	18	37	42	24	28	49	308
Traffic Stops		40	98	146	96	31	104	113	77	88	118	911
DUI		0	1	1	2	1	0	1	3		2	11
Collisions Investigated (TREDs)		1	6	3	2	5	7	3	6		8	41
Motorist Aides			10	15	10	19	18	11	23	30	19	155
Criminal Arrests "Misdemeanor"		2	15	17	11	12	13	15	9	13	20	127
Criminal Arrests "Felony"		1	6	25	3		8	23	10	10	2	88
Warrants Executed		2	13	20	2	13	11	37	17	16	15	130
Incidents Addressed (Calls for Service)		562	639	440	385	463	450	501	472	446	403	4,344
Incidents, Offenses Reportable in RMS		15	55	61	29	45	54	54	46	36	29	424
BOLO'S (Be on Look Out)		2	5	2	7	11	9	16	6	6	12	76
Follow-Up Investigation			42.5	131.5	80	45	71	74	56	71	50	621
Citizen Contacts		1193	2105	1571	2033	2115	2540	2069	3229	3045	3591	23,491
Businesses, Residences Check "Foot Patrols"		184	377	627	659	619	553	581	798	932	874	6,204
Directed Patrol Hours		137.25	339.5	257.5	456.5	483.5	464.75	439.5	509.5	642	587	4,317
School Checks		5	35	55	44	26	48	46	34	48	46	387
Alarm Responses		4	6	29	20	20	24	16	21	36	26	202
Court Hours		8	9	10.5	10	6	7.5	7.5	16	6.5	7	88
Training Hours			32	37.5	3	8	11	3.5	2	48	91.5	236.5
Special Assignment Hours				16	5	13.5	2		7	2.5	18.5	64.5
ECO/TDO			2	5	3	3	3			4	1	21
ECO/TDO Hours			10	7	7	7.5	8.5			18.25	2	60.25
Investigation Hours		7.25	95	166	70.5	52.25	131	106.25	85.5	95.25	70	879
Bike Patrol Hours								4				4

ALTAVISTA POLICE DEPARTMENT  
2018

2018	January	February	March	April	May	June	July	August	September	October	November	December	Year to Date
Criminal Arrests "Felony"	14	4	1	4	2	14	2	3	8	3	6	5	66
Criminal Arrests "Misdemeanor"	27	16	12	12	25	24	16	9	14	14	15	22	206
Warrant Executed	28	17	16	6	23	21	13	11	15	11	17	5	183
Uniform Traffic Summons Issued	26	26	41	32	18	30	23	42	40	21	22	33	354
# Traffic Stops	119	148	159	74	85	136	126	99	81	52	61	82	1222
BOLO'S (Be on Look Out)	8	8	10	4	6	10	15	8	7	8	9	5	98
DUI	5	2	1	0	1	1	1	0	0	2	0	1	14
IBR	40	29	36	28	24	47	42	18	23	19	11	20	337
MVA	8	2	3	1	6	3	2	3	3	10	3	2	46
Assist Motorist	22	13	13	12	17	12	28	17	28	22	25	8	217
Calls for Service	419	354	378	399	337	492	400	320	422	268	324	192	4,305
Investigation Hours	71	52	47	46.5	33.5	44	38	10	31	59.5	16.5	14	463
Alarm Responses	28	10	23	14	9	26	13	20	32	8	6	7	196
ECO/TDO	2	2	3	0	0	0	0	1	1	0	1	0	10
ECO/ TDO HOURS	10.5	7.5	7	0	0	0	0	4.5	8	0	19.5	0	57
Training Hours	46.5	65	1	91.5	95.5	51.5	28	15.5	10	0	8	0	412.5
School Check	60	42	50	54	41	36	31	41	41	34	27	22	479
Court Hours	38	22.25	34.5	19.25	34.5	22.25	9	21	26.5	13	8	10.5	258.75
Community Events	3	3.25	4	9	3	0	0	0	0	3	0	1	26.25
Special Assignment Hours	27	1	0	0	10	26.5	0	0	0	4	0	0	68.5
# Hrs Directed Patrol	564	481	589	459.5	471.5	450	497	389	396	325	243	287	5,152
Bike Patrol Hours	0	0	0	0	0	18.5	0	0	0	0	0	0	18.5
Citizen Contacts	3383	3312	3730	3437	3465	3990	3142	2828	2712	2586	1657	1726	35,968
Businesses, Residences Check "Foot Patrols"	576	590	698	733	683	634	541	494	409	468	303	173	6,302
Follow Ups	55	55	67	72	25	46	67	30	76	38	24	26	581

2019

	January	February	March	April	May	June	July	August	September	October	November	December	Year to Date
Criminal Arrests "Felony"	5	1	2	1	8	1	4	2	5	7	6	2	44
Criminal Arrests "Misdemeanor"	15	8	8	9	6	6	23	13	16	8	8	7	127
Warrant Executed	10	5	8	9	4	6	5	10	12	10	15	12	106
Uniform Traffic Summons Issued	14	30	43	29	11	10	16	40	87	52	33	76	441
# Traffic Stops	28	41	94	35	15	26	74	90	153	100	72	144	872
BOLO'S (Be on Look Out)	6	3	11	5	6	4	1	10	6	3	8	8	71
DUI	1	1	1	1	0	0	3	2	3	0	1	3	16
IBR	20	20	28	16	21	17	22	20	17	17	15	23	236
MVA	1	4	1	4	3	4	1	4	4	4	5	9	44
Assist Motorist	7	30	17	16	19	11	9	7	19	13	10	13	171
Calls for Service	229	237	324	211	210	226	249	184	181	220	146	231	2,648
Investigation Hours	57	5	5.5	17	81	27	46	13	4	80	80	2	417.5
Alarm Responses	19	30	19	19	19	12	2	11	20	17	16	26	210
ECO/TDO	1	0	0	2	5	1	2	1	4	6	2	1	25
ECO/ TDO HOURS	2	0	0	1.5	3	2	11	2	23	41	9	4	98.5
Training Hours	0	3	0	0	3	25.5	13	14.5	48	22	4	80	213
School Check	62	73	42	57	67	43	73	99	89	103	93	88	889
Court Hours	29	10	31.5	14.5	5	7.5	5.5	5.5	14	8.5	13	19.5	163.5
Community Events	0	0	0	12	1	2	0	4.5	7	2	1	10	39.5
Special Assignment Hours	0	6	0	0	13	0	0	0	0	0	0	0.5	19.5
# Hrs Directed Patrol	286	207	362	180	172	99	98	125	186	209	111	177	2,212
Bike Patrol Hours	0	0	0	0	0	0	0	0	0	0	0	0	0
Citizen Contacts	1,544	1,652	2,340	1,543	1,345	1,449	1,093	1,151	1,540	2,018	1,008	1591	18,274
Businesses, Residences Check "Foot Patrols"	454	567	655	424	435	606	560	749	511	601	756	772	7,090
Follow Ups	30	35	48	35	35	28	31	27	4	13	10	18	314

2020

	January	February	March	April	May	June	July	August	September	October2	November	December	Year to Date
Criminal Arrests "Felony"	8	9	6	14	5	3	9	10	3	0	3	3	73
Criminal Arrests "Misdemeanor"	18	10	13	15	18	5	20	14	4	1	3	4	125
Warrant Executed	13	18	15	16	12	10	22	14	6	3	2	3	134
Uniform Traffic Summons Issued	97	55	30	6	12	46	12	12	8	1	25	12	316
# Traffic Stops	189	127	64	10	23	46	26	24	21	3	75	46	654
BOLO'S (Be on Look Out)	15	9	15	9	12	7	12	4	6	3	3	3	98
DUI	4	1	2	0	0	0	0	2	1	0	0	0	10
IBR	29	24	19	43	54	23	17	21	16	17	17	11	291
MVA	5	4	6	4	7	8	3	4	3	6	8	8	66
Assist Motorist	6	11	6	13	13	17	9	18	5	6	9	7	120
Calls for Service	248	214	189	261	185	164	181	231	215	140	153	95	2276
Alarm Responses	29	11	8	8	11	10	9	7	6	3	7	14	123
ECO/TDO	3	1	1	3	0	1	1	2	1	2	1	0	16
ECO/ TDO HOURS	10	9	18.5	19	0	10.5	4.5	9	4	21	3.5	0	109
Court Hours	35.5	24.5	18	1	0	2.5	15	12	5.5	3	6	6	129
Citizen Contacts	2048	880	800	515	488	416	168	311	82	132	394	131	6365
Businesses, Residences Check "Foot Patrols"	1211	838	760	793	933	627	115	150	124	67	177	57	5852
Follow Ups	10	18	10	32	55	36	41	45	14	11	15	18	305

## 2021 ALTAVISTA POLICE

	January	February	March	April	May	June	July	August	September	October	November2	December	Year to Date
Criminal Arrests "Felony"	2	2	1	1	2	1	2	1	2	6	1	4	25
Criminal Arrests "Misdemeanor"	1	4	6	10	8	6	12	10	6	6	11	16	96
Warrant Executed	6	8	1	6	5	2	4	14	6	8	11	11	82
Uniform Traffic Summons Issued	8	9	12	25	34	18	18	9	20	9	28	33	223
# Traffic Stops	41	24	56	89	123	99	54	36	62	26	67	69	746
BOLO'S (Be on Look Out)	9	2	4	7	3	6	4	1	6	0	6	3	51
DUI	1	1	2	0	0	3	0	2	0	0	0	0	9
IBR	15	19	28	27	28	44	24	18	23	18	14	25	283
MVA	10	5	20	17	8	15	11	10	8	13	8	5	130
Assist Motorist	4	9	361	11	5	16	71	10	13	6	11	20	537
Calls for Service	158	188	268	497	383	323	443	348	384	264	263	370	3,889
Alarm Responses	13	8	9	14	23	15	16	20	17	10	13	12	170
ECO/TDO	3	2	3	0	1	0	0	1	0	2	0	3	15
ECO/ TDO HOURS	6	8	26	0	6.5	0	0	0	0	28.5	0	0	75
Court Hours	6	7	11.25	6	3	2	9	5	1	4	11.5	2	67.75
Citizen Contacts	525	597	2035	1379	725	1570	2217	3611	823	1105	911	3528	19,026
Businesses, Residences Check "Foot Patrols"	272	142	273	276	190	180	148	240	128	200	156	201	2,406
Follow Ups	7	12	13	3	4	9	8	7	5	2	10	12	92



2022 ALTAVISTA POLICE DEPT MONTHLY REPORT

	January	February	March	April
Criminal Arrests "Felony"	7	0	4	4
Criminal Arrests "Misdemeandor"	23	15	8	14
Warrant Executed	20	10	11	16
Uniform Traffic Summons Issued	30	33	45	32
# Traffic Stops	70	115	145	99
BOLO'S (Be on Look Out)	4	5	9	3
DUI	0	1	0	2
IBR	22	28	10	18
MVA	6	14	7	10
Assist Motorist	14	4	6	9
Calls for Service	326	382	372	381
Alarm Responses	37	14	20	16
ECO/TDO	0	0	0	3
ECO/ TDO HOURS	0	0	0	7
Court Hours	2	13	3.5	5.5
Citizen Contacts	1,323	863	1525	1003
Businesses, Residences Check "Foot Patrols"	147	92	90	149
Follow Ups	24	5	5	4

May	June	July	August	September	October	November	December	Year to Date
9	5	2	2	0	2	2	4	41
17	14	8	7	9	0	6	10	131
19	18	8	9	4	3	4	9	131
48	51	73	45	15	19	25	22	438
132	114	186	176	92	140	138	109	1516
16	3	4	6	1	8	2	3	64
4	2	2	3	1	2	1	1	19
32	18	16	13	12	35	10	40	254
10	9	13	12	10	10	13	18	132
12	22	6	12	15	14	11	11	136
501	433	418	387	325	410	350	429	4,714
27	18	20	20	11	14	17	16	230
1	1	0	0	0	0	1	1	7
3	10	0	0	0	0	0	0	20
3	2	6	13.5	7	8	1	1	65.5
1732	609	1616	2006	1541	1790	614	2301	14,963
223	458	232	276	56	218	398	430	2,769
7	6	1	0	2	1	5	2	62

Patrol on 29-November

2-Nov 29 NB	0941-0955	Tosh	Traffic Stop/Summons
4-Nov Rt 29	1205-1240	Weaver	Radar
5-Nov 29 SB	1520-1535	Weaver	Disabled Vehicle-unfounded
5-Nov Rt 29	1055-1140	Weaver	Radar
6-Nov Rt 29	1130-1215	Weaver	Radar
10-Nov 29	1240-1408	Rigney	Funeral Traffic
11-Nov Rt 29	0530-0615	Rea	MVA
11-Nov 29 NB	0535-0615	Williams	Deer Accident
14-Nov 29 NB	1600-1645	Weaver	Radar
15-Nov Rt 29	1525-1600	Weaver	Radar
17-Nov 29 NB/Clarion Rd	2100-2130	Tosh	Traffic Stop/Summons
19-Nov 29 SB	2330-2340	Tosh	Traffic Stop/Warning
19-Nov Rt 29	1200-1300	Weaver	Traffic Enforcement
19-Nov 29 NB	1240-1300	Weaver	Traffic Stop/Summons
20-Nov Rt 29	1415-1500	Weaver	Radar
21-Nov 29 SB/Main Street	0930-0940	Tosh	Traffic Stop/Warning
23-Nov Rt 29 SB/Road Hazard	0950-0955	Weaver	Road Hazard
23-Nov Rt 29	1145-1230	Weaver	Radar
23-Nov 29 SB	1820-1830	Weaver	BOL/Unfounded
23-Nov 29 SB	1754-1823	Osborne	BOL/Unfounded
24-Nov Rt 29	1250-1325	Weaver	Radar
25-Nov Rt 29	1355-1435	Weaver	Radar
28-Nov Rt 29	1530-1645	Weaver	Radar
29-Nov Rt 29	1110-1145	Weaver	Radar
29-Nov Rt 29	1615-1700	Weaver	Radar

Patrol Route 29				
1-Sep 29 NB	2015-2105	Bell	Motor Vehicle Accident	
1-Sep 29 NB	2015-2105	Osborne	Motor Vehicle Accident	
2-Sep 29 NB/Clarion	2022-2110	Hammock	Traffic Stop	
2-Sep Rt 29		Caveness	Traffic Stop	
4-Sep 29 NB	1030-1050	Osborne	Traffic Stop	
4-Sep 29 NB	1050-1115	Osborne	Traffic Stop	
4-Sep 29 NB	2144-2148	Hammock	Traffic Stop	
5-Sep 29 NB	2143-2151	Hammock	Traffic stop	
7-Sep 29/Main St	1120-1132	Karr	Traffic Stop/Summons	
9-Sep 29 NB	0436-0457	Hammock	Traffic Stop	
9-Sep 29 NB	0354-0605	Hammock	Traffic Stop	
10-Sep 29 NB	0943-1030	Osborne	Disabled Vehicle/Towed	
13-Sep 29 NB	2230-2250	Weaver	Traffic Stop	
13-Sep 29 SB	0142-0152	Hammock	Traffic Stop	
13-Sep 29 NB/Clarion	0223-0234	Hammock	Traffic Stop	
13-Sep 29 SB	0446-0506	Hammock	Traffic Stop	
13-Sep 29 NB/Clarion	2123-2143	Karr	Traffic Stop/Summons	
13-Sep 29 NB/Dearborn	2225-0111	Karr	Traffic Stop/Summons	
14-Sep 29 SB/Lynch Mill	2118-2123	Hammock	Traffic Stop	
14-Sep 29 SB/Lynch Mill	2227-2241	Hammock	Traffic Stop	
14-Sep 29 SB/Lynch Mill	2259-2319	Hammock	Traffic Stop	
15-Sep 29 SB/Main St	2304-2329	Hammock	Disabled Vehicle	
15-Sep 29 NB/Main St	2351-2355	Hammock	Traffic Stop	
19-Sep 29 SB		Osborne	Disabled Tractor Trailer	
16-Sep 29 SB/Lynch Mill	1441-1448	Karr	Traffic Stop/Warning	
19-Sep 29 NB/Main St	1905-1908	Hammock	Traffic Stop	
19-Sep 29 SB	2112-2118	Hammock	Traffic Stop	
19-Sep 29 SB/Bedford Ave	2122-2127	Hammock	Traffic Stop	
19-Sep 29 NB/Main St	0408-0410	Hammock	Traffic Stop	
20-Sep 29 SB/Bedford Ave	2145-2156	Hammock	Traffic Stop	
20-Sep 29 SB/Bedford Ave	2205-2210	Hammock	Traffic Stop	
20-Sep Rt 29/Bedford Ave	2218-2224	Hammock	Traffic Stop	
23-Sep 29 SB	1725-1735	Bell	Accident	
24-Sep 29 NB/Main St	2050-2054	Hammock	Traffic Stop	
24-Sep 29 SB/Bedford Ave	2204-2216	Hammock	Traffic Stop	
24-Sep 29 NB	0303-0310	Hammock	Traffic Stop	
24-Sep 29 SB/Main St	0542-0556	Hammock	Traffic Stop	
28-Sep Rt 29	0015-0115	Weaver	Radar	
28-Sep 29 SB/Bedford Ave	0110-0115	Hammock	Traffic Stop	
28-Sep 29 NB/Main St	0600-0610	Hammock	Traffic Stop	

Patrol on 29-July 2021				
	Location	Time	Officer	Disposition
1-Jul	29SB	2218	Earhart	BOLO
1-Jul	Rt 29/Bedford	412	Earhart	Disabled Vehicle
2-Jul	Rt 29/Lynch Mill	1253-1259	Pugh	Disabled Vehicle
3-Jul	Rt 29	1450-1503	Pugh	BOLO
3-Jul	Rt 29	2204-2220	Henderson	Traffic Stop
4-Jul	Rt 29	1922-1930	Henderson	Reckless Driving
4-Jul	Rt 29/Main St	1338-1342	Pugh	Traffic Stop
5-Jul	Rt 29	1510	Earhart	Traffic Stop
9-Jul	Rt 29	2324-2332	Abbott	Alarm/Patrol Check
9-Jul	Rt 29/Lynch Mill	0111-0246	Abbott	Disabled Vehicle
10-Jul	Rt 29	1335	Earhart	Traffic Stop
12-Jul	Rt 29/Clarion Rd	1111-1214	Thurman	Assist VSP
12-Jul	Rt 29/Pitts. Co	1526-1543	Thurman	Check Location
12-Jul	29NB/Clarion Rd	1111-1214	Pugh	Vehicle Fire/MVC
12-Jul	Rt 29/Pitts. Co	1526-1543	Pugh	Check Location
13-Jul	Rt 29/Main St	2045-2047	Pugh	Traffic Stop
13-Jul	Rt 29/Clarion Rd	0114-0122	Pugh	Traffic Stop
14-Jul	Rt 29/Clarion Rd	1329	Earhart	911 Hangup
15-Jul	Rt 29	1642	Earhart	Check Welfare
16-Jul	Rt 29	2224-2301	Tompkins	MVC
16-Jul	Rt 29	1309-1333	Thurman	BOLO
17-Jul	Rt 29/Clarion Rd	1250-1315	Pugh	Disabled Vehicle
17-Jul	Rt 29	1659-1809	Pugh	Traffic Stop/MVC
17-Jul	Rt 29	1658-1809	Thurman	Traffic
18-Jul	29 SB/Clarion Rd	1715-1724	Pugh	Traffic Stop
21-Jul	Rt 29/Motley	1352-1538	Thurman	Traffic Stop
21-Jul	Rt 29/Motley	1352-1538	Pugh	Traffic Stop
22-Jul	29NB	1412-1423	Pugh	Unlock Vehicle
22-Jul	29NB	1412-1423	Thurman	Unlock Vehicle
24-Jul	Rt 29	1454	Earhart	Traffic Stop
26-Jul	Rt 29	1439-1448	Pugh	Traffic Stop
26-Jul	Rt 29	1452-1529	Thurman	Traffic Stop
28-Jul	Rt 29/Main St	1551-1608	Pugh	Traffic Stop
28-Jul	29NB/Main St	2124-2128	Pugh	Traffic Stop
29-Jul	29NB/Main St	1753-1756	Pugh	Traffic Stop
30-Jul	Rt 29	2025-2046	Henderson	BOLO
31-Jul	Rt 29	2250-2253	Henderson	Disabled Vehicle

# Altavista Police Department

PATROL-RT 29-FEBRUARY 2022				
3-Feb	Rt 29	2139-	Earhart	Traffic Stop
7-Feb	Rt 29/Bedford Ave	1907-2007	Pugh	Disabled Vehicle
8-Feb	Rt 29/Clarion Rd	0856-0859	Anthony	Traffic Stop
8-Feb	Rt 29/Bedford Ave	1859-	Earhart	Disabled Vehicle
8-Feb	Rt 29/Clarion Rd	2211-2225	Pugh	Traffic Stop
11-Feb	Rt 29/Fox Rd	2214-2335	Pugh	MVC
11-Feb	Rt 29/Fox Rd	2214-2335	Earhart	MVC
12-Feb	Rt 29	0027-0032	Pugh	Traffic Stop
12-Feb	Rt 29	0027-	Earhart	Traffic Stop
12-Feb	Rt 29	1304-1321	Anthony	Road Hazard
16-Feb	Rt 29/Main St	0125-0128	Pugh	Traffic Stop
16-Feb	Rt 29	0125-	Earhart	Traffic Stop
17-Feb	Rt 29	2047-	Earhart	Traffic Stop
17-Feb	Rt 29	2204-	Earhart	Traffic Stop
17-Feb	Rt 29	2047-2056	Pugh	Traffic Stop
17-Feb	Rt 29	2204-2223	Pugh	Traffic Stop
21-Feb	Rt 29	2258-2302	Pugh	BOL
21-Feb	Rt 29	2255-	Earhart	BOL
26-Feb	Rt 29	2046	Earhart	Traffic Stop
26-Feb	Rt 29	2046-2052	Pugh	Traffic Stop

## Altavista Police Department

PATROL-RT 29-September 2022

	Location	Time	Officer
1-Sep	Rt 29	0237-0242	Pugh
2-Sep	29 NB	0955-1000	Williams
2-Sep	Rt 29	1740-1804	Williams
2-Sep	29 NB	0955-1000	Smith
2-Sep	29 NB	1740-1804	Smith
5-Sep	Rt 29/Clarion	0012-0035	Anthony
5-Sep	Rt 29/Lynch Mill	0131-0133	Anthony
6-Sep	Rt 29	1340-	C Earhart
7-Sep	Rt 29	0946-0955	Smith
9-Sep	29 NB	2317-2323	Anthony
12-Sep	29 NB	1409-1414	Smith
13-Sep	29 SB	2252-0107	Anthony
13-Sep	29 SB	2252-0107	Anthony
15-Sep	Rt 29	2226-2300	S Earhart
19-Sep	Rt 29/Clarion	2330-2335	Anthony
23-Sep	Rt 29	0316-0328	Anthony
24-Sep	Rt 29/Clarion	0038-0104	Anthony
24-Sep	Rt 29	0233-0303	Anthony
25-Sep	Rt 29	2236-2245	Anthony
29-Sep	Rt 29/Clarion	2300-2310	Anthony
30-Sep	Rt 29	1601-1608	Smith
30-Sep	Rt 29/ Colonial	1601-1608	Williams
30-Sep	Colonial Hwy	1555-1558	Williams

## Disposition

Traffic Stop  
Disabled Vehicle  
Traffic Stop  
Disabled Vehicle  
Traffic Stop  
Traffic Stop  
Reckless Driving/DUI  
MVC  
Traffic Stop  
Traffic Stop  
Disabled Vehicle  
Pursuit  
Pursuit  
Disabled Vehicle  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
BOL  
BOL  
Road Hazard



## PATROL-RT 29-October 2022

Location	Time	Officer
2-Oct 29NB	0849-0905	Williams
2-Oct 29NB	0849-0905	Smith
2-Oct Rt 29	1829-1849	Anthony
3-Oct Rt 29/Marysville	2315-	Earhart
3-Oct Rt 29/Marysville	2315-2329	Pugh
4-Oct Rt 29/Lynch Mill	0124-	Earhart
4-Oct Rt 29/Lynch Mill	0124-0126	Pugh
4-Oct Rt 29	0136-	Earhart
4-Oct Rt 29	0136-0141	Pugh
4-Oct Rt 29/Main	0240-	Earhart
4-Oct Rt 29	024-0246	Pugh
4-Oct Rt 29/Bedford	0300-	Earhart
4-Oct Rt 29	0300-0308	Pugh
6-Oct 29SB	2208-2231	Williams
6-Oct 29SB	0317-0322	Williams
7-Oct Rt 29/Main	1807-1809	Anthony
8-Oct Rt 29/Main	0102-	Earhart
8-Oct Rt 29/Main	0245-	Earhart
8-Oct Rt 29/Main	0102-0110	Pugh
8-Oct Rt 29/Main	0245-0454	Pugh
12-Oct Rt 29	0312-	Earhart
13-Oct Rt 29/Bedford	0227-	Earhart
14-Oct 29NB	2209-2230	Williams
14-Oct 29SB	2348-2358	Williams
17-Oct Rt 29	0142-0157	Pugh
17-Oct Rt 29/Wards	0453-	Earhart
18-Oct Rt 29	2251-2257	Pugh
19-Oct 29NB	2057-2059	Williams
19-Oct 29NB	0105-0107	Williams
19-Oct 29NB	0454-0503	Williams

## Disposition

Check Welfare  
Check Welfare  
Hit and Run  
Pursuit  
Pursuit  
Reckless Driving  
Reckless Driving  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Disabled Vehicle  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Traffic Stop  
Disabled Vehicle  
Traffic Stop

PATROL-RT 29-November 2022

Location	Time
1-Nov Rt 29	0339-
4-Nov Rt 29/Main	0125-0129
4-Nov Rt 29	1220-1303
4-Nov Rt 29	1308-1323
4-Nov 29 NB	2222-2229
4-Nov 29 SB	0125-0129
4-Nov 29 NB	0154-0204
4-Nov Rt 29	1220-
4-Nov Rt 29	1307-
5-Nov Rt 29/Clarion	2138-2142
5-Nov 29 NB/Main	2210-2224
5-Nov 29 SB	2348-2300
5-Nov Rt 29/Lynch Mill	2334-2343
5-Nov 29 SB/Lynch Mill	0013-0036
6-Nov 29 NB/Clarion	2022-2034
6-Nov 29 NB/Main	2159-2208
6-Nov 29 SB/Bedford	0256-0300
6-Nov 29 NB/Clarion	0432-0452
6-Nov Rt 29/Otter River	1435-1503
6-Nov Rt 29	1435-
9-Nov 29 SB/Main	2038-2051
9-Nov 29 NB/Clarion	2302-2314
10-Nov 29 SB/Clarion	2130-2134
10-Nov 29 SB/Clarion	2130-2134
15-Nov 29 NB/Main	2349-0007
15-Nov Rt 29	2349-0007
18-Nov Rt 29/Clarion	2212-2216
18-Nov 29 SB	2215-2215
19-Nov Rt 29/Clarion	1140-1141
19-Nov 29 SB/Bedford	0220-0221
20-Nov Rt 29/Main	0909-0920
20-Nov Rt 29/Main	0909-
20-Nov Rt 29/Bedford	1644-1704
20-Nov Rt 29/Bedford	1522-
20-Nov Rt 29/Bedford	1644-
20-Nov 29 SB	2255-2318
20-Nov 29 SB	0313-0322
20-Nov Rt 29	2235-2320
22-Nov Rt 29	0048-0156
22-Nov Rt 29/Clarion	1746-1755
23-Nov Rt 29	2112-2128
23-Nov Rt 29	2101-2128
23-Nov Rt 29	1830-

25-Nov 29 NB/Lynch Mill	2300-2310
26-Nov Rt 29	1227-1300
28-Nov 29 SB	0019-0023
28-Nov 29 SB	0028-0034
28-Nov Rt 29	0014-0024
28-Nov Rt 29	0028-0034
28-Nov Rt 29	0320-0324
29-Nov 29 SB	2205-2208
29-Nov Rt 29/Lynch Mill	2255-2257
29-Nov Rt 29	1518-

Officer	Disposition
Earhart	Traffic Stop
Anthony	Traffic Stop
Pugh	MVC
Pugh	Disabled Vehicle
Elias	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Anthony	MVC
Earhart	Disabled Vehicle
Elias	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Pugh	Check Welfare
Earhart	Check Welfare/Traffic Stop

Elias	Traffic Stop
Elias	Traffic Stop
Anthony	Traffic Stop
Elias	Traffic Stop
Elias	Traffic Stop
Anthony	Traffic Stop
Anthony	Traffic Stop
Elias	Traffic Stop
Pugh	Traffic Stop
Anthony	Abandoned Vehicle
Pugh	Traffic Stop
Earhart	Traffic Stop
Pugh	Brush Fire
Earhart	Disabled
Earhart	Brush Fire
Elias	MVC
Elias	Traffic Stop
Anthony	MVC
Abbott	Disabled Vehicle
Anthony	Traffic Stop
Elias	MVC
Anthony	MVC
Earhart	Traffic Stop

Abbott	Checked Area
Smith	MVC
Elias	Traffic Stop
Elias	Traffic Stop
Anthony	Traffic Stop
Anthony	Traffic Stop
Anthony	Traffic Stop
Elias	Traffic Stop
Anthony	Traffic Stop
Earhart	Disabled Vehicle

## PATROL-RT 29-December 2022

	Location	Time	Officer
	2-Dec Rt 29/Bedford	2215-0059	Pugh
	2-Dec Rt 29/Bedford	2215-	Earhart
	3-Dec Rt 29	1052-1112	Anthony
	3-Dec 29 SB	1052-1112	Elias
	5-Dec 29 NB	2121-2132	Williams
	7-Dec 29 SB/Lynch Mill	1341-1351	Elias
	7-Dec 29 SB	1718-1720	Elias
	7-Dec Rt 29	0501-	Earhart
	8-Dec Rt 29/Bedford	2143-2148	Pugh
	11-Dec 29 SB	1225-1230	Abbott
	16-Dec Rt 29	0147-	Earhart
	20-Dec Rt 29/Clarion Rd	1824-1831	Abbott
	26-Dec 29 SB	1608-1623	Elias
	30-Dec 29 NB	1426-1452	Elias
	30-Dec 29 NB	1423-1452	Anthony
	30-Dec 29 NB	1315-1320	Elias

## Disposition

DUI  
DUI  
Traffic Stop  
Traffic Stop  
Traffic Stop  
MVC  
Traffic Stop  
Traffic Stop  
Traffic Stop  
MVC  
Traffic Stop  
Traffic Stop  
MVC  
Traffic Stop  
Traffic Stop  
Road Hazard





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

**REPORTS AND COMMUNICATIONS**

**Title: Public Services Monthly Reports**

**Staff Resource: Teri Anderson, Public Works Administration**

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**Action(s):**

Informational Item

**Explanation:**

Public Works' December 2022 monthly reports

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*attachment 1. [STREET\\_DEPARTMENT\\_MONTHLY\\_REPORT-DECEMBER\\_2022](#)*

*attachment 2. [BUILDINGS\\_AND\\_GROUNDS\\_MONTHLY\\_REPORT\\_DECEMBER\\_2022](#)*

*attachment 3. [FLEET\\_MAINTENANCE\\_DEPARTMENT-DECEMBER\\_2022](#)*

## STREET DEPARTMENT MONTHLY REPORT

DATE: JANUARY 6, 2022

TO: TOWN MANAGER  
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: DECEMBER 2022

DESCRIPTION	Labor Hours
Vacation / Sick Leave Taken / Comp. Time Used / Funeral Leave	69.50
Holiday	120
Staff, Safety Meetings/Data Entry/Planning Schedule	79.50
Weekend Truck (.37 Tons)	6
Street Sweeping (Miles Swept Main St. and Bedford Ave. 0 / Town Wide 40)	8
Litter Control (Bags Collected 4)	2.50
Assisting Other Crews	0
Town Wide Mowing (0 Miles)	0
Signage	2
Shoulder Work / Stone (0 Tons)	0
Ditch & Drainage Pipe Maintenance	23.25
Weed Control (Gallons Sprayed 0)	0
Street Lighting	0
Dead Animal Removal/Buzzard Control	7.50
Decorative Street Light	108.50
Tree/Trimming/Removal	0
Stop Light 7 <sup>th</sup> and Franklin	1.50
Call Duty	17.50
Vehicle/Equipment Maintenance	0
Public Works Lot Cleaning (12.28 Tons)	52.50
Video DI Box on Pittsylvania Ave.	2.50
Special Projects / Special Events / Seasonal	57.50
Leaf Collection / Leaf Collection Loads (39)	253.75
Snow Event 12/21/12/23/22 / Snow Prep	93.50
ELDT Entry Level Driver Training at CVCC	38.50
Total Labor Hours for the Month	944

# BUILDINGS AND GROUNDS

JANUARY 6, 2022

TO: TOWN MANAGER  
FROM: BRIAN ROACH, B&G SUPERVISOR  
MONTH: DECEMBER 2022

Vacation / Funeral / Sick Leave Taken		56
Meetings / Data Entry / Work Planning / Training		44.75
# Of Call Duty Hours		6.50
# Of Hours ELD Training at CVCC		0
Holiday		144
<b>Green Hill Cemetery</b>		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations	2	29.50
Cemetery Grounds Maintenance		49
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
<b>Solid Waste Collection</b>		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	92.78	154.50
Residential Garbage Collected (Tonnage) Town of Hurt	42.96	64.50
# Of Curbside Brush Collected (Stops)	82	27
Loads of Brush Collected	6	
# Of Curbside Bulk Collected (Stops)	88	28.50
Bulk Collection (Tonnage)	9.02	
# Of Tires Collected	4	4
# Of Residential Garbage Citations Issued	0	0
<b>Parks/Buildings</b>		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		10.50
# Of Building Maintenance Hours		65
# Of Park Cleaning		126
# Of Parks Ground Maintenance Hours		11.50
# Of Town Calendar Prep and Delivery		101.50
# Of Vista Theatre Maintenance and Assisting		28.25
Special Projects – Jenks Trail		26.50
# Of Vehicle Maintenance Hours		3.50
# Of Industrial Park Clearing & Cleaning		37.75
# Of Assisting Other Crews		37.75
Total Labors Hours for the Month		1056.50



## FLEET MAINTENANCE DEPARTMENT

**DATE: JANUARY 6, 2022**

**TO: TOWN MANAGER**  
**FROM: TERRY LAMBERT, FLEET SUPERVISOR**

**MONTH: DECEMBER 2022**

DESCRIPTION	Labor Hours
Vacation	16
Safety Meetings/Training	10.75
Holiday	48
Daily/ Weekly/ Planning & Scheduling	48.75
Sick Leave Used	8
CIP / Budgeting / Calling Vendors	26.75
Preventive Maintenance	78.25
General Repair's	36
Troubleshoot and Diagnostic	15.75
VDOT Inspection	0
On the Road Service Call	0
Picking Up & Delivery	9.50
Building & Grounds	15.25
Mount & Balance Tires	4
Inspections/Surplus	3
Assisting Other Crews	4.50
General Maintenance	27.50
Total Labor Hours for the Month	352



TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 10.F

**REPORTS AND COMMUNICATIONS**

**Title: Town Council Meeting Calendars**

**Staff Resource: Crystal Hailey, Assistant Town Clerk**

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**Action(s):**

Informational Item

**Explanation:**

Meeting Calendars for January and February, 2023

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*attachment 1. Council Calendar - January 2023*

*attachment 2. Council Calendar - February 2023*

# JANUARY 2023

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
1 <b>HAPPY NEW YEAR</b>	2 <u>TOWN OFFICES</u> <b><u>CLOSED</u></b> To Observe New Year's Day	3 <b><u>Planning Commission</u></b> 5:00pm	4	5	6 <b><u>FY2024 Budget/CIP</u></b> TOA Department's Operating Budget Requests Due	7
8	9 <b><u>FY2024 Budget/CIP</u></b> Outside Agencies and Non-profit Requests Due	10 <b><u>Council Meeting</u></b> 6pm	11	12	13	14
15	16 <u>TOWN OFFICES</u> <b><u>CLOSED</u></b> for Martin Luther King Day	17 <b><u>Recreation Committee</u></b> 5:30pm	18	19	20	21
22	23 <b><u>Board of Zoning</u></b> Annual Meeting 5pm	24 <b><u>Council Work Session</u></b> 5pm "Budget Work Session" *Outside Agencies Attend	25 ...continuation of work session (if needed)	26	27	28
29	30	31			<b><u>NOTES:</u></b> The AEDA conducts their meetings on the 4th Tuesday of each month, at 8:15am <i>*as needed</i>	

# February 2023

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
			1	2 Groundhog Day	3	4
5	6 Planning Commission 5pm	7	8	9	10	11
12	13	14 <u>Council Meeting</u> 6pm *Council receives 2024 Draft Budget Document	15	16	17	18
19	20 President's Day	21	22	23	24	25
26	27	28 <u>Council Work Session</u> 5pm *2024 CIP Discussion		NOTES: February 28th AEDA Meeting @ 8:15am (if needed)	NOTES: February 14th = Valentine's Day	





TOWN OF ALTAVISTA  
TOWN COUNCIL  
REGULAR MEETING  
January 10, 2023  
AGENDA COVER SHEET

AGENDA ITEM #: 12.A

**CLOSED SESSION**

**Title: Town Council Closed Session**

**Staff Resource:**

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**Action(s):**

Conduct Closed Session with Town Attorney, appropriated Staff, and guests pertaining to the matter(s) of the session.

**Explanation:**

*Section 2.2-3711 (A)(3)* Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

*Section 2.2-3711 (A)(8)* Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

*[Attachment. Closed Session 1.10.23](#)*

## CLOSED SESSION

DATE: Tuesday, January 10th, 2023

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

*Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.*

*Section 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.*

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Motion carried.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Town Council went into Closed Session at \_\_\_\_\_ PM.

Council returned to their regular session at \_\_\_\_\_ PM.

### FOLLOWING CLOSED SESSION:

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the certification of a closed meeting.

### CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED the town council hereby certifies, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Adjourned at \_\_\_\_\_ p.m.

Action(s): \_\_\_\_\_