



**Town of Altavista, Virginia  
Meeting Agenda Town Council  
Town Council Regular Meeting**

**Tuesday, April 12, 2022  
6:00 PM - Council's Chambers  
510 Seventh Street  
Altavista, VA 24517**

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

*INVOCATION: Reverend Walter Pillow, Altavista Baptist Tabernacle, Frazier Road, Altavista*

**2. AGENDA ADOPTION**

**3. RECOGNITIONS AND PRESENTATIONS**

3.A [TOA Personnel Changes in March 2022](#)

3.B [Dale Moore Presentation/Proposal](#)

**4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)**

*Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to three (3) minutes with a total of fifteen (15) minutes allotted for this purpose. (Please note: Citizen's Time is **NOT** a question-and-answer session between the public and Council.)*

**5. PARTNER UPDATES**

5.A [Altavista On Track](#)  
[Attachment. Altavista 2021 Cumulative Program Statistics](#)

5.B [Altavista Area Chamber of Commerce](#)

**6. CONSENT AGENDA**

6.A [Acceptance of Monthly Financial Report](#)  
[Attachment 1. March 2022 Check Register](#)  
[Attachment 2. March 2022 Revenue Report](#)  
[Attachment 3. March 2022 Expenditure Report](#)  
[Attachment 4. March 2022 Reserve Balance/Investment Report.pdf](#)

6.B [Town Council Meeting Minutes](#)  
[Attachment 1. Town Council Work Session 2.22.22](#)  
[Attachment 2. Council RM minutes 3.08.22](#)

**7. PUBLIC HEARING(S)**

**8. NEW BUSINESS**

8.A [Regional Mutual Aid Agreement](#)  
[Attachment. 2022 Mutual Aid Agreement](#)

8.B Use of Brownfields Grant - Gratto Phase II Assessment  
Attachment. Gratto Map

**9. UNFINISHED BUSINESS**

9.A Mister to De-water EOP Pond  
Attachment. Mister Quote

9.B Engineering Selection of AMI Meters, Software, and Installation  
Attachment 1. AMI Metering Proposal - Dewberry  
Attachment 2. AMI Meter Proposal Mattern & Craig  
Attachment 3. AMI Metering Proposal Hurt & Proffitt  
Attachment 4. AMI Metering Proposal Peed & Bortz

9.C FY2023 Budget and Capital Improvements Program "First Reading"  
Attachment 1. FY2023 Proposed Budget Revenues and Expenditures  
Attachment 2. FY2023 Master List of Fees

**10. REPORTS AND COMMUNICATIONS**

10.A Utility Projects Updates.

Attachment 1. Altavista WWTP Aeration -31 March 2022 Update  
Attachment 2. Altavista WTP Filters-31 March 2022 Update  
Attachment 3. Bi-weekly report (03.30.22)  
Attachment 4. Altavista SCADA for Generators-31 March 2022 Update  
Attachment 5. Altavista Generators-31 March 2022 Update  
Attachment 6. March 31 2022 WWTP Electrical Upgrade Status Report  
Attachment 7. Lynch Creek Sewer Status Update 4-5-22  
Attachment 8. McMinnis Water Status Update 4-5-22  
March 2022 Monthly Report for Council Members 1z.pdf  
March 2022 Monthly Report for Council Members 2z.pdf

10.B Public Services Monthly Reports

Attachment 1. BUILDINGS AND GROUNDS MONTHLY REPORT MARCH 2022  
Attachment 2. FLEET MAINTENANCE DEPARTMENT-MARCH 2022  
Attachment 3. STREET DEPARTMENT MONTHLY REPORT- MARCH 2022  
Attachment 4. Altavista Frasier Road Storm-31 March 2022 Update

10.C Departmental Reports - Finance

Attachment 1. Meals Tax Report  
Attachment 2. Sales Tax Report  
Attachment 3. Lodging Tax Report  
Attachment 4. Cigarette Tax Report

10.D Community Development March 2022 Report

Attachment. CD March 2022 Monthly Report

10.E Police Department Monthly Report- March 2022

Attachment 1. APD Monthly Report-March 2022  
Attachment 2. APD PATROL ON 29 REPORT-MARCH 2022 (002)

- 10.F [Town Council Meetings & Events Calendars](#)
  - [Attachment 1. Council Calendar - April 2022](#)
  - [Attachment 2. Council Calendar May 2022](#)

**11. MATTERS FROM COUNCIL**

**12. CLOSED SESSION**

- 12.A [CLOSED SESSION](#)
  - [Attachment. Town Council Closed Session 4.12.22](#)

**13. ADJOURNMENT**

*THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARRE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.*