



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, January 10, 2023
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

- 1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**
- 2. AGENDA ADOPTION**
- 3. RECOGNITIONS AND PRESENTATIONS**
 - 3.A [Employee Changes in December, 2022](#)
- 4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)**

Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to (3) minutes with a total of (15) minutes allotted for this purpose. Please note: Citizen's Time is NOT a question-and- answer session between the public and Council.
- 5. PARTNER UPDATES**

This is an opportunity for our Community Partners to share their recent involvements in the community and to give updates regarding upcoming events and activities.
- 6. CONSENT AGENDA**
 - 6.A [TOA Monthly Financial Reports - December 2022](#)
 - [Attachment 1. December 2022 Check Register](#)
 - [Attachment 2. December 2022 Revenue Report](#)
 - [Attachment 3. December 2022 Expenditure Report](#)
 - [Attachment 4. December 2022 Reserve Balance / Investment Report](#)
 - 6.B [Town Council Meeting Minutes](#)
 - [attachment 1. Town Council RM Minutes 11.08.22](#)
 - [attachment 2. Town Council Work Session Minutes 11.22.22](#)
- 7. PUBLIC HEARING(S)**
- 8. NEW BUSINESS**
 - 8.A [FY2024-2028 Capital Improvement Plan \(CIP\) Discussion](#)
[attachment. CIP-draft_FY2024-FY2028_council-01.10.2023](#)
 - 8.B [Special Event Application Approval: Rustburg Dixie Softball League - RDS Diamond Diva 5K](#)
- 9. UNFINISHED BUSINESS**
 - 9.A [Automated Metering Infrastructure, \(AMI\) System Installation](#)
[attachment 1. Waterworks Quote](#)

attachment 2. ALTAVISTA LINE FINAL Bid Bittercreek
attachment 3. Consolidated AMI Quote -Town of Altavista VA

9.B Town of Altavista, Employee Handbook Update

10. REPORTS AND COMMUNICATIONS

10.A Utility Projects Update

STATUS REPORT MELINDA HPZ PROJECT 1-03-2023.pdf
STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 1-03-2023.pdf
STATUS REPORT SPRINGS SCADA PROJECT 1-03-2023.pdf
STATUS REPORT VDEM GENERATORS 1-03-2023.pdf
STATUS REPORT FILTER IMPROVERMENT PROJECT 1-03-2023.pdf
STATUS REPORT AERATION STUDY 1-03-2023.pdf
STATUS REPORT WWTP ELECTRICAL PROJECT 1-03-2023.pdf
STATUS REPORT CLARIFIER #3 PROJECT 1-03-2023.pdf
STATUS REPORT LYNCH CREEK PROJECT 1-03-2023.pdf
STATUS REPORT AMI PROJECT 1-03-2023.pdf
January 2023 Monthly Report for Council Members 1.pdf
January 2023 Monthly Report for Council Members 2.pdf

10.B Departmental Reports - Finance

Attachment 1. Meals Tax Report
Attachment 2. Sales Tax Report
Attachment 3. Lodging Tax Report
Attachment 4. Cigarette Tax Report

10.C Community Development December 2022 Monthly Report CD Dec 2022 Monthly Report.pdf

10.D Police Department Monthly Report

attachment 1. APD Monthly Report - December 2022
attachment 2. APD Patrol on 29-December 2022

10.E Public Services Monthly Reports

attachment 1. STREET_DEPARTMENT_MONTHLY_REPORT-
_DECEMBER_2022
attachment 2.
BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_DECEMBER_2022
attachment 3. FLEET_MAINTENANCE_DEPARTMENT-DECEMBER_2022

10.F Town Council Meeting Calendars

attachment 1. Council Calendar - January 2023
attachment 2. Council Calendar - February 2023

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

12.A Town Council Closed Session

Attachment. Closed Session 1.10.23

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.