



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, February 8, 2022
6:00 PM - 510 7th Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A [Changes in TOA Staff - January 2022](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

*Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to three (3) minutes with a total of fifteen (15) minutes allotted for this purpose. (Please note that the Citizen's Time is **NOT** a question-and-answer session between the public and the Council.)*

5. PARTNER UPDATES

This is an opportunity for our Town and Community Partners to provide Town Council with an overview of their monthly schedule of upcoming events and activities.

5.A [Altavista Area Chamber of Commerce](#)

5.B [Altavista On Track \(AOT\)](#)

6. CONSENT AGENDA

6.A [Acceptance of Monthly Financial Reports](#)

[Attachment 1. January 2022 Check Register](#)

[Attachment 2. January 2022 Revenue Report](#)

[Attachment 3. January 2022 Expenditure Report](#)

[Attachment 4. January 2022 Reserve Balance / Investment Report](#)

6.B [Bid recommendation for Lynch Creek](#)

[Attachment 1. Bid Recommendation Lynch Creek.pdf](#)

[Attachment 2. Bid Tabulation Lynch Creek.pdf](#)

6.C [Town Council Meeting Minutes](#)

[Attachment 1. Council Work Session 11.23.21](#)

[Attachment 2. Council Meeting 12.14.21](#)

[Attachment 3. Council Meeting 1.11.22](#)

7. PUBLIC HEARING(S)

8. NEW BUSINESS

8.A [2023 CIP Purchases](#)

Attachment. Copy of CIP vehicle Equipment Order List

8.B Funding request for the Sedimentation and Solids Handling Improvement Project at the Water Plant.

9. UNFINISHED BUSINESS

10. REPORTS AND COMMUNICATIONS

10.A Brownfields Grant Project Update

Attachment. Brownfields Update - Cardno Email

10.B Project Status Reports from Engineers.

Attachment 1. 012722 Altavista Status Report All Projects Peed & Bortz

Attachment 2. (02.02.22) Melinda HPZ Progress Report

Attachment 3. McMinnis Water Status Update 2-2-22

Attachment 4. Lynch Creek Sewer Status Update 2-2-22

10.C Public Services Monthly Reports

Attachment 1. BUILDINGS AND GROUNDS MONTHLY REPORT JANUARY 2022.docx

Attachment 2. FLEET MAINTENANCE DEPARTMENT-JANUARY 2022.docx

Attachment 3. FLEET MAINTENANCE DEPARTMENT-JANUARY 2022.docx

10.D Utility Report

Attachment. January 2022 Monthly Report for Council Members

10.E Departmental Reports - Finance

Attachment 1. Meals Tax Report

Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

10.F Departmental Reports - Administration

Attachment 1. Rentals and Cemetery

10.G AOT Monthly Report

Attachment. AOT Monthly Report - January 2022

10.H Community Development Monthly Report

Attachment. CD January 2022 Monthly Report

10.I Town Council Meeting Calendars

Attachment 1. Council Calendar February 2022

Attachment 2. Council Calendar - March 2022

10.J Police Department Monthly Report

Attachment 1. Altavista PD Monthly Report-January 2022

Attachment 2. Patrol on 29-January 2022

11. MATTERS FROM COUNCIL

12. CLOSED SESSION (PROPER CERTIFICATIONS WILL BE PROVIDED)

12.A Town Council Closed Session

Attachment. CLOSED SESSION. Section 2.2-3711 (A)(3)

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARRE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.