



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, March 14, 2023
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Reverend Walter Pillow, Altavista Baptist Tabernacle, will deliver the Invocation this evening.

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A [Employee Changes in February 2023](#)

3.B [RESOLUTION OF SERVICE - Marvin Clements attachment. Resolution for Marvin Clements 3.14.2023](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to (3) minutes with a total of (15) minutes allotted for this purpose. Please note: Citizen's Time is NOT a question-and-answer session between the public and Council.

5. PARTNER UPDATES

6. CONSENT AGENDA

6.A [TOA Monthly Financial Reports - February 2023](#)
[Attachment 1. February 2023 Check Register](#)
[Attachment 2. February 2023 Revenue Report](#)
[Attachment 3. February 2023 Expenditure Report](#)
[Attachment 4. February 2023 Reserve Balance and Investment Report](#)

6.B [Town Council Meeting Minutes](#)
[attachment 1. Town Council RM Minutes 2.14.23](#)
[attachment 2. Council WS 2.28.23](#)

6.C [Bond Counsel for the Sedimentation and Solids Handling Project](#)
[attachment. HAK Bond Council Proposal 1-30-2023](#)

6.D [Engineering Services for the Sedimentation and Solids Handling Project](#)
[attachment 2. Dewberry Proposal](#)

6.E [VRA Financing for the Sedimentation and Solids Handling.](#)

6.F [DAWN - Environmental Testing and Remediation Plan](#)
[attachment. Moorefield_Cleaners_Vapor_Assessment](#)

7. PUBLIC HEARING(S)

- 7.A REZONING CASE RZ-23-01: A request of Glenn & Deborah Berger to rezone 1.39± acres from M, Industrial to C-2, General Commercial. The subject property is located at 3326 Lynch Mill Rd and is identified as Parcel ID 69-A-65A.
[REZONING ORDINANCE 3326 LYNCH MILL RD.pdf](#)
[TC Staff Report 3.14.23 Rezoning of 3326 Lynch Mill Rd.pdf](#)
[Glenn Berger Application.pdf](#)
[3326 Lynch Mill Rd.pdf](#)
[Map 3326 Lynch Mill Road.pdf](#)
[FLUM.pdf](#)
- 7.B ORDINANCE AMENDMENT OA-23-01: An ordinance to amend Sec. 86-32 Use Types of the Zoning Ordinance to amend the definition of hospital.
[Sec._86_32.____Use_types.pdf - hospital.pdf](#)
- 7.C ORDINANCE AMENDMENT OA-23-02: An ordinance to amend Sec. 86-352(5) of the Zoning Ordinance to authorize hospitals in the C-2 (General Commercial) Zoning District with a Special Use Permit.
[Ordinance Hospital with SUP.pdf](#)
- 7.D ORDINANCE AMENDMENT OA-23-04: An ordinance to amend Chapter 62 Solid Waste, Weed Control of the Code of the Town of Altavista
[23_03_POL_business-district-dumpster-placement-policy_v.final.pdf](#)
[Ordinance Amendment Solid Waste; Weed Control.pdf](#)
- 7.E ORDINANCE AMENDMENT OA-23-03: An ordinance to amend Sec. 86-382(6) of the Zoning Ordinance to delete Resource Extraction as a permitted use in the M (Industrial) Zoning District and to amend Sec. 86-566 to delete the parking requirement for the use.
[Resource Extraction.pdf](#)

8. NEW BUSINESS

- 8.A Appointment of Student Planning Commissioner and Alternate Student Planning Commissioner
- 8.B ACTS (Transit) - Request to Declare Surplus
[attachment. 2016 FORD BOC PIC_surplus](#)
- 8.C Continuation of Health Plan for Retirees not Eligible for Medicare
[Attachment 1. Resolution Approving Health Insurance for Town of Altavista Retirees](#)

9. UNFINISHED BUSINESS

- 9.A English Park Wayfinding Signage Update

10. REPORTS AND COMMUNICATIONS

- 10.A Departmental Reports - Finance
[Attachment 1. Meals Tax Report](#)
[Attachment 2. Sales Tax Report](#)

Attachment 3. Lodging Tax Report
Attachment 4. Cigarette Tax Report

10.B Utility Project Updates

STATUS REPORT CLARIFIER #3 PROJECT 3-6-2023.pdf
STATUS REPORT LYNCH CREEK PROJECT 3-06-2023.pdf
STATUS REPORT AMI PROJECT 3-06-2023.pdf
STATUS REPORT MELINDA HPZ PROJECT 3-07-2023.pdf
February 2023 Monthly Report for Council Members 2z.pdf
February 2023 Monthly Report for Council Members 3.pdf
STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 3-09-2023.pdf
STATUS REPORT VDEM GENERATORS 3-09-2023.pdf
STATUS REPORT SPRINGS SCADA PROJECT 3-09-2023.pdf
STATUS REPORT FILTER IMPROVEMENT PROJECT 3-09-2023.pdf
STATUS REPORT AERATION STUDY 3-09-2023.pdf
STATUS REPORT WWTP ELECTRICAL PROJECT 3-09-2023.pdf

10.C Public Services Monthly Reports

attachment 1. STREET_DEPARTMENT_MONTHLY_REPORT-_FEBRUARY_2023
attachment 2.
BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_FEBRUARY_2023
attachment 3. FLEET_MAINTENANCE_DEPARTMENT-FEBRUARY_2023

10.D Community Development February 2023 Monthly Report
CD Feb 23 Monthly Report.pdf

10.E Altavista Police Department (APD) Monthly Reports

attachment 1. Altavista PD Monthly Activity Report-February 2023
attachment 2. APD Patrol on 29-February 2023

10.F ARPA Equipment Grant Program Opportunity For Law Enforcement

10.G Town Council Meeting Calendars

attachment 1. Council Calendar - March 2023
attachment 2. Council Calendar - April 2023

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

12.A Town Council - Closed Session

attachment. Altavista Town Council - Closed Session 3.14.23

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 3.A

RECOGNITIONS AND PRESENTATIONS

Title: Employee Changes in February 2023

Staff Resource: Jo Ann Myers, Human Resources

Action(s):

Informational Item

Explanation:

Milestone:

None in February

New Hire:

Joshua Whorley, Utilities, Sr. Maintenance Specialist - hired 2/06/23

Departure:

None in February

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 3.B

RECOGNITIONS AND PRESENTATIONS

Title: RESOLUTION OF SERVICE - Marvin Clements

Staff Resource: Altavista Town Council

Action(s):

Adopt the Resolution

Explanation:

It is the opinion of the Altavista Town Council that Marvin Clements served the Town of Altavista faithfully as a Commissioner; and was instrumental in helping to improve the Town, and shape its future through the use of proper planning and zoning techniques.

Under the recommendation of the Altavista Planning Commission, Mayor Mattox, on the behalf of Town Council, the Planning Commission, and the Town of Altavista, will read aloud, to be recorded in the minutes of this meeting, a Resolution of Recognition for Mr. Clements' six years of service to the Town of Altavista.

Background:

Marvin L. Clements served his community on Altavista's Planning Commission from 2016 until his term expired, December 30th, 2022.

Funding Source(s):

N / A

Attachments: *(click item to open)*

[attachment. Resolution for Marvin Clements 3.14.2023](#)

RESOLUTION

Honoring the Service of

Marvin L. Clements

on The Altavista Planning Commission

WHEREAS, Marvin L. Clements was first appointed to serve on the Altavista Planning Commission in 2016, for an unexpired term. He was reappointed to the Commission in 2018 to a 4yr term, which expired December 31st, 2022; and

WHEREAS, Mr. Clements faithfully served the Town of Altavista as a Planning Commissioner for six years and is respected by his colleagues; and

WHEREAS, the Planning Commission provides an important service to the Town of Altavista through its mission of planning for the future and making recommendations to Town Council on the development of the community; and

WHEREAS, Mr. Clements was instrumental in helping to improve the Town and shape its future through the use of proper planning and zoning techniques; now

THEREFORE, BE IT RESOLVED, the Altavista Town Council hereby commends Marvin L. Clements for his years of service on the Altavista Planning Commission, and thanks him for his many contributions to the betterment of the Altavista community.

Adopted this the 14th day of March, 2023.

Michael E. Mattox, Mayor

Gary L. Shanaberger, Town Manager



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.A

CONSENT AGENDA

Title: TOA Monthly Financial Reports - February 2023

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Approve monthly financial reports as presented.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. February 2023 Check Register

Attachment 2. February 2023 Revenue Report

Attachment 3. February 2023 Expenditure Report

Attachment 4. February 2023 Reserve Balance and Investment Report

| CHECK NO | VENDOR NO | VENDOR NAME | CHECK DATE | CHECK AMOUNT | DATE CLEARED | BANK CODE | STATUS | ORIGINAL AMOUNT |
|----------|-----------|--------------------------------|------------|--------------|--------------|-----------|-------------|-----------------|
| 44328 | 103 | BEACON CREDIT UNION | 02/03/2023 | 230.00 | | 00 | OUTSTANDING | |
| 44329 | 4 | BOXLEY AGGREGATES | 02/03/2023 | 3,324.17 | | 00 | OUTSTANDING | |
| 44330 | 583 | CAMPBELL COUNTY PUBLIC LIBRARY | 02/03/2023 | 1,076.00 | | 00 | OUTSTANDING | |
| 44331 | 973 | CAMPBELL HEATING AND COOLING | 02/03/2023 | 950.60 | | 00 | OUTSTANDING | |
| 44332 | 19 | CARTER MACHINERY CO INC | 02/03/2023 | 395.30 | | 00 | OUTSTANDING | |
| 44333 | 28 | COLUMBIA GAS | 02/03/2023 | 3,509.38 | | 00 | OUTSTANDING | |
| 44334 | 32 | CONTROL EQUIPMENT CO INC | 02/03/2023 | 1,453.79 | | 00 | OUTSTANDING | |
| 44335 | 994 | LARRY DALTON | 02/03/2023 | 400.00 | | 00 | OUTSTANDING | |
| 44336 | 164 | DMV | 02/03/2023 | 275.00 | | 00 | OUTSTANDING | |
| 44337 | 20 | J JOHNSON ELLER JR | 02/03/2023 | 2,500.00 | | 00 | OUTSTANDING | |
| 44338 | 301 | ENGLISH'S LLC | 02/03/2023 | 1,377.65 | | 00 | OUTSTANDING | |
| 44339 | 118 | FERGUSON ENTERPRISES LLC | 02/03/2023 | 2,442.78 | | 00 | OUTSTANDING | |
| 44340 | 9999997 | FINDLAN, COLIN | 02/03/2023 | 61.45 | | 00 | OUTSTANDING | |
| 44341 | 119 | FOSTER ELECTRIC CO INC | 02/03/2023 | 1,306.95 | | 00 | OUTSTANDING | |
| 44342 | 9999997 | HASKINS, KENDALL R. | 02/03/2023 | 47.17 | | 00 | OUTSTANDING | |
| 44343 | 9999999 | HOGAN ERIC JACOB | 02/03/2023 | 6.97 | | 00 | OUTSTANDING | |
| 44344 | 9999997 | HOGAN, ERIC | 02/03/2023 | 60.55 | | 00 | OUTSTANDING | |
| 44345 | 566 | INTEGRATED TECHNOLOGY GROUP IN | 02/03/2023 | 6,158.44 | | 00 | OUTSTANDING | |
| 44346 | 9999997 | JACKSON, BRANDY | 02/03/2023 | 60.10 | | 00 | OUTSTANDING | |
| 44347 | 9999997 | JONES, FANNIE MAE | 02/03/2023 | 10.40 | | 00 | OUTSTANDING | |
| 44348 | 1024 | LAWRENCE TRAILER & TRUCK EQUIP | 02/03/2023 | 8,797.00 | | 00 | OUTSTANDING | |
| 44349 | 9999997 | MARSHALL, STEPHEN | 02/03/2023 | 40.60 | | 00 | OUTSTANDING | |
| 44350 | 935 | MATTERN & CRAIG INC | 02/03/2023 | 3,970.00 | | 00 | OUTSTANDING | |
| 44351 | 1063 | MISSIONSQUARE - 304831 | 02/03/2023 | 470.00 | | 00 | OUTSTANDING | |
| 44352 | 121 | MULTI BUSINESS FORMS INC | 02/03/2023 | 647.70 | | 00 | OUTSTANDING | |
| 44353 | 9999997 | MYERS, STEVIE | 02/03/2023 | 33.70 | | 00 | OUTSTANDING | |
| 44354 | 1071 | NEW LONDON TECHNOLOGY | 02/03/2023 | 525.00 | | 00 | OUTSTANDING | |
| 44355 | 931 | PALLETONE INC | 02/03/2023 | 1,986.50 | | 00 | OUTSTANDING | |
| 44356 | 72 | PHYSICIANS TREATMENT CENTER | 02/03/2023 | 80.00 | | 00 | OUTSTANDING | |
| 44357 | 843 | BETTY PICKERAL | 02/03/2023 | 1,150.00 | | 00 | OUTSTANDING | |
| 44358 | 9999997 | RIDDLE, MAURICE | 02/03/2023 | 44.37 | | 00 | OUTSTANDING | |
| 44359 | 9999997 | ROWLAND, DONALD EUGENE | 02/03/2023 | 78.61 | | 00 | OUTSTANDING | |
| 44360 | 9999997 | SEBTI, RHANIA | 02/03/2023 | 36.25 | | 00 | OUTSTANDING | |
| 44361 | 872 | TIAA, FSB | 02/03/2023 | 153.00 | | 00 | OUTSTANDING | |
| 44362 | 85 | TREASURER OF VA /CHILD SUPPORT | 02/03/2023 | 933.27 | | 00 | OUTSTANDING | |
| 44363 | 35 | TREASURER OF VA/VITA | 02/03/2023 | 5.24 | | 00 | OUTSTANDING | |
| 44364 | 900 | US BANK EQUIPMENT FINANCE | 02/03/2023 | 232.66 | | 00 | OUTSTANDING | |
| 44365 | 136 | USABLUEBOOK | 02/03/2023 | 275.80 | | 00 | OUTSTANDING | |
| 44366 | 1062 | VIRGINIA DRYWALL AND PLASTER | 02/03/2023 | 5,324.00 | | 00 | OUTSTANDING | |
| 44367 | 9999997 | WALLER, MARKITA B | 02/03/2023 | 2.67 | | 00 | OUTSTANDING | |
| 44368 | 542 | WILLOUGHBY & ASSOCIATES INC | 02/03/2023 | 40.00 | | 00 | OUTSTANDING | |
| 44369 | 4 | BOXLEY AGGREGATES | 02/10/2023 | 2,429.83 | | 00 | OUTSTANDING | |
| 44370 | 12 | BRENNTAG MID-SOUTH INC | 02/10/2023 | 1,461.01 | | 00 | OUTSTANDING | |
| 44371 | 16 | CAMPBELL COUNTY UTILITIES & SE | 02/10/2023 | 115.50 | | 00 | OUTSTANDING | |
| 44372 | 1072 | CARMEN CAMPBELL | 02/10/2023 | 1,102.40 | | 00 | OUTSTANDING | |
| 44373 | 1046 | CHARLIE OBAUGH AUTO GROUP INC | 02/10/2023 | 43,978.00 | | 00 | OUTSTANDING | |
| 44374 | 1011 | COTTLE MULTI-MEDIA INC | 02/10/2023 | 2,865.00 | | 00 | OUTSTANDING | |
| 44375 | 419 | CREATIVE EDGE DESIGN INC | 02/10/2023 | 1,950.00 | | 00 | OUTSTANDING | |
| 44376 | 1074 | DIRECTIONAL SIGNING PROGRAM, L | 02/10/2023 | 3,457.20 | | 00 | OUTSTANDING | |
| 44377 | 1075 | DOLAN GROUP LLC | 02/10/2023 | 2,850.00 | | 00 | OUTSTANDING | |
| 44378 | 9999997 | EASLEY, PATRICIA GAIL | 02/10/2023 | 24.35 | | 00 | OUTSTANDING | |

| CHECK NO | VENDOR NO | VENDOR NAME | CHECK DATE | CHECK AMOUNT | DATE CLEARED | BANK CODE | STATUS | ORIGINAL AMOUNT |
|----------|-----------|-------------------------------|------------|--------------|--------------|-----------|-------------|-----------------|
| 44379 | 40 | FEDERAL EXPRESS CORPORATION | 02/10/2023 | 56.23 | | 00 | OUTSTANDING | |
| 44380 | 118 | FERGUSON ENTERPRISES LLC | 02/10/2023 | 919.81 | | 00 | OUTSTANDING | |
| 44381 | 119 | FOSTER ELECTRIC CO INC | 02/10/2023 | 636.04 | | 00 | OUTSTANDING | |
| 44382 | 43 | FOSTER FUELS INC | 02/10/2023 | 1,469.87 | | 00 | OUTSTANDING | |
| 44383 | 1073 | GRISHAW ENVIRONMENTAL, LLC | 02/10/2023 | 725.00 | | 00 | OUTSTANDING | |
| 44384 | 9999999 | HALL ASHLEY DANIELLE | 02/10/2023 | 310.51 | | 00 | OUTSTANDING | |
| 44385 | 892 | J & J PORTAPOTTY INC | 02/10/2023 | 1,040.00 | | 00 | OUTSTANDING | |
| 44386 | 646 | KD COUNTRY | 02/10/2023 | 110.00 | | 00 | OUTSTANDING | |
| 44387 | 300 | NAPA AUTO PARTS | 02/10/2023 | 2,439.84 | | 00 | OUTSTANDING | |
| 44388 | 9999999 | NORFOLK & WESTERN RAILWAY CO | 02/10/2023 | 4,982.66 | | 00 | OUTSTANDING | |
| 44389 | 9999999 | NORFOLK & WESTERN RAILWAY CO | 02/10/2023 | 2,634.47 | | 00 | OUTSTANDING | |
| 44390 | 454 | O'REILLY AUTOMOTIVE INC | 02/10/2023 | 330.87 | | 00 | OUTSTANDING | |
| 44391 | 655 | RALPH M FARMER PAINTING | 02/10/2023 | 820.00 | | 00 | OUTSTANDING | |
| 44392 | 857 | RIVERSTREET NETWORKS | 02/10/2023 | 1,545.90 | | 00 | OUTSTANDING | |
| 44393 | 1076 | TARHEEL CANINE TRAINING | 02/10/2023 | 10,920.25 | | 00 | OUTSTANDING | |
| 44394 | 92 | UNIFIRST CORP | 02/10/2023 | 3,151.08 | | 00 | OUTSTANDING | |
| 44395 | 110 | VUPS INC | 02/10/2023 | 40.95 | | 00 | OUTSTANDING | |
| 44396 | 756 | WAGeworks INC | 02/10/2023 | 108.55 | | 00 | OUTSTANDING | |
| 44397 | 9 | AFLAC | 02/17/2023 | 2,985.97 | | 00 | OUTSTANDING | |
| 44398 | 84 | ALTAVISTA JOURNAL | 02/17/2023 | 726.19 | | 00 | OUTSTANDING | |
| 44399 | 9999997 | ANDERSON II, JOHN | 02/17/2023 | 75.40 | | 00 | OUTSTANDING | |
| 44400 | 1066 | ASHBY ULYSSES ROBINSON JR. | 02/17/2023 | 50.00 | | 00 | OUTSTANDING | |
| 44401 | 103 | BEACON CREDIT UNION | 02/17/2023 | 230.00 | | 00 | OUTSTANDING | |
| 44402 | 978 | REGINALD C BENNETT | 02/17/2023 | 75.00 | | 00 | OUTSTANDING | |
| 44403 | 1025 | MEGHAN T BOLLING | 02/17/2023 | 50.00 | | 00 | OUTSTANDING | |
| 44404 | 294 | BUSINESS CARD | 02/17/2023 | 16,765.41 | | 00 | OUTSTANDING | |
| 44405 | 825 | CENTRAL TECHNOLOGY SOLUTIONS | 02/17/2023 | 524.40 | | 00 | OUTSTANDING | |
| 44406 | 1061 | CHILDRESS ELECTRICAL LLC | 02/17/2023 | 17,909.00 | | 00 | OUTSTANDING | |
| 44407 | 9999997 | CREWS, LATISHA | 02/17/2023 | 57.68 | | 00 | OUTSTANDING | |
| 44408 | 526 | DAVENPORT ENERGY INC | 02/17/2023 | 1,024.38 | | 00 | OUTSTANDING | |
| 44409 | 36 | DOMINION VIRGINIA POWER | 02/17/2023 | 128,783.07 | | 00 | OUTSTANDING | |
| 44410 | 835 | DOOR MEDIC | 02/17/2023 | 304.00 | | 00 | OUTSTANDING | |
| 44411 | 1056 | EDWARDS BUSINESS MACHINES INC | 02/17/2023 | 99.61 | | 00 | OUTSTANDING | |
| 44412 | 118 | FERGUSON ENTERPRISES LLC | 02/17/2023 | 2,709.12 | | 00 | OUTSTANDING | |
| 44413 | 119 | FOSTER ELECTRIC CO INC | 02/17/2023 | 285.11 | | 00 | OUTSTANDING | |
| 44414 | 916 | GRANITE TELECOMMUNICATIONS | 02/17/2023 | 821.69 | | 00 | OUTSTANDING | |
| 44415 | 50 | GRETNA TIRE INC | 02/17/2023 | 1,474.80 | | 00 | OUTSTANDING | |
| 44416 | 58 | INSTRUMENTATION SERVICES INC | 02/17/2023 | 708.00 | | 00 | OUTSTANDING | |
| 44417 | 564 | JOHN JORDAN | 02/17/2023 | 75.00 | | 00 | OUTSTANDING | |
| 44418 | 1068 | L3HARRIS TECHNOLOGIES, INC. | 02/17/2023 | 3,620.52 | | 00 | OUTSTANDING | |
| 44419 | 218 | MINNESOTA LIFE | 02/17/2023 | 193.86 | | 00 | OUTSTANDING | |
| 44420 | 1063 | MISSIONSQUARE - 304831 | 02/17/2023 | 470.00 | | 00 | OUTSTANDING | |
| 44421 | 829 | MARIE MITCHELL | 02/17/2023 | 75.00 | | 00 | OUTSTANDING | |
| 44422 | 1 | MR. JOSEPH DAVIS | 02/17/2023 | 627.73 | | 00 | OUTSTANDING | |
| 44423 | 9999999 | NORFOLK & WESTERN RAILWAY CO | 02/17/2023 | 979.61 | | 00 | OUTSTANDING | |
| 44424 | 9999999 | NORFOLK SOUTHERN RAILWAY CO | 02/17/2023 | 3,146.39 | | 00 | OUTSTANDING | |
| 44425 | 816 | PACE ANAYLTICAL SERVICES LLC | 02/17/2023 | 265.60 | | 00 | OUTSTANDING | |
| 44426 | 843 | BETTY PICKERAL | 02/17/2023 | 200.00 | | 00 | OUTSTANDING | |
| 44427 | 655 | RALPH M FARMER PAINTING | 02/17/2023 | 14,811.00 | | 00 | OUTSTANDING | |
| 44428 | 1076 | TARHEEL CANINE TRAINING | 02/17/2023 | 425.00 | | 00 | OUTSTANDING | |
| 44429 | 628 | TENCARVA MACHINERY CO | 02/17/2023 | 7,226.30 | | 00 | OUTSTANDING | |

| CHECK NO | VENDOR NO | VENDOR NAME | CHECK DATE | CHECK AMOUNT | DATE CLEARED | BANK CODE | STATUS | ORIGINAL AMOUNT |
|----------|-----------|--------------------------------|------------|--------------|--------------|-----------|-------------|-----------------|
| 44430 | 85 | TREASURER OF VA /CHILD SUPPORT | 02/17/2023 | 933.27 | | 00 | OUTSTANDING | |
| 44431 | 616 | UNIVERSAL BLOWER PAC INC | 02/17/2023 | 1,707.78 | | 00 | OUTSTANDING | |
| 44432 | 136 | USABLUEBOOK | 02/17/2023 | 159.21 | | 00 | OUTSTANDING | |
| 44433 | 793 | XEROX FINANCIAL SERVICES | 02/17/2023 | 415.78 | | 00 | OUTSTANDING | |
| 44476 | 800 | MICHAEL ABBOTT | 02/24/2023 | 45.55 | | 00 | OUTSTANDING | |
| 44477 | 91 | ANTHEM BLUE CROSS/BLUE SHIELD | 02/24/2023 | 44,664.00 | | 00 | OUTSTANDING | |
| 44478 | 9999997 | ARTHUR, MATTHEW BAIN | 02/24/2023 | 109.10 | | 00 | OUTSTANDING | |
| 44479 | 162 | BENNETT'S MECHANICAL COMPANY I | 02/24/2023 | 50.00 | | 00 | OUTSTANDING | |
| 44480 | 1058 | BRIGHTSPEED | 02/24/2023 | 622.99 | | 00 | OUTSTANDING | |
| 44481 | 825 | CENTRAL TECHNOLOGY SOLUTIONS | 02/24/2023 | 99.55 | | 00 | OUTSTANDING | |
| 44482 | 145 | CHANDLER CONCRETE CO INC | 02/24/2023 | 560.50 | | 00 | OUTSTANDING | |
| 44483 | 32 | CONTROL EQUIPMENT CO INC | 02/24/2023 | 22,538.60 | | 00 | OUTSTANDING | |
| 44484 | 569 | DIAMOND PAPER CO INC | 02/24/2023 | 752.26 | | 00 | OUTSTANDING | |
| 44485 | 332 | HURT & PROFFITT INC | 02/24/2023 | 5,085.00 | | 00 | OUTSTANDING | |
| 44486 | 401 | IDEXX DISTRIBUTION INC | 02/24/2023 | 2,497.89 | | 00 | OUTSTANDING | |
| 44487 | 158 | KORMAN SIGNS INC | 02/24/2023 | 504.26 | | 00 | OUTSTANDING | |
| 44488 | 717 | LYNCHBURG REGIONAL BUSINESS AL | 02/24/2023 | 400.00 | | 00 | OUTSTANDING | |
| 44489 | 9999999 | M & W LAND AND CATTLE LLC | 02/24/2023 | 154.16 | | 00 | OUTSTANDING | |
| 44490 | 9999999 | M & W LAND COMPANY LLC | 02/24/2023 | 43.12 | | 00 | OUTSTANDING | |
| 44491 | 9999999 | MAIN STREET EMPORIUM LLC | 02/24/2023 | 405.66 | | 00 | OUTSTANDING | |
| 44492 | 1071 | NEW LONDON TECHNOLOGY | 02/24/2023 | 881.00 | | 00 | OUTSTANDING | |
| 44493 | 608 | NORFOLK SOUTHERN RAILWAY CO | 02/24/2023 | 100.00 | | 00 | OUTSTANDING | |
| 44494 | 816 | PACE ANAYLTICAL SERVICES LLC | 02/24/2023 | 165.60 | | 00 | OUTSTANDING | |
| 44495 | 72 | PHYSICIANS TREATMENT CENTER | 02/24/2023 | 485.00 | | 00 | OUTSTANDING | |
| 44496 | 467 | SONNY MERRYMAN INC | 02/24/2023 | 79,732.00 | | 00 | OUTSTANDING | |
| 44497 | 80 | SOUTHSIDE ELECTRIC COOP | 02/24/2023 | 1,254.33 | | 00 | OUTSTANDING | |
| 44498 | 9999997 | SPEARS, ANDY | 02/24/2023 | 47.17 | | 00 | OUTSTANDING | |
| 44499 | 778 | SPRINT | 02/24/2023 | 113.61 | | 00 | OUTSTANDING | |
| 44500 | 304 | TOTER DBA WASTEQUIP LLC | 02/24/2023 | 1,308.25 | | 00 | OUTSTANDING | |
| 44501 | 400 | TROJAN UV | 02/24/2023 | 889.86 | | 00 | OUTSTANDING | |
| 44502 | 136 | USABLUEBOOK | 02/24/2023 | 1,806.40 | | 00 | OUTSTANDING | |

| | | | | |
|---------------------|------------|--------------------|----------------|-----|
| NO. OF CHECKS: | 133 | CHECKS OUTSTANDING | 519,255.13 *** | |
| OUTSTANDING CHECKS: | 133 | RECONCILED CHECKS: | VOID CHECKS: | |
| | 519,255.13 | .00 | .00 | .00 |

| CHECK NO | VENDOR NO | VENDOR NAME | CHECK DATE | CHECK AMOUNT | DATE CLEARED | BANK CODE | STATUS | ORIGINAL AMOUNT |
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| | | | | | | | | |
|---------------------|------------|--------------------|------------|-----|--|--|--|-----|
| NO. OF CHECKS: | 133 | TOTAL CHECKS | 519,255.13 | *** | | | | |
| OUTSTANDING CHECKS: | 133 | RECONCILED CHECKS: | | | | | | |
| | 519,255.13 | | .00 | | | | | .00 |

TOWN OF ALTAVISTA
REVENUE REPORT
67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2023

TOWN OF ALTAVISTA

| FUND 010 GENERAL FUND | | | | | | | | | ANNUAL | UNREALIZED |
|-----------------------|---------------------------|--------------------|-------------------|---------------|--------------------|------------------------|---------------|-----------|------------|------------|
| ACCOUNT | DESCRIPTION | ***** ESTIMATED | CURRENT ACTUAL | ***** %REV | ***** ESTIMATED | YEAR-TO-DATE ACTUAL | ***** %REV | ESTIMATE | BALANCE | |
| 300 | TAXES | | | | | | | | | |
| 301 | PROPERTY TAXES | | | | | | | | | |
| 01 00 | REAL PROPERTY CURRENT | 17,666 | 4,087.08 | 23 | 141,328 | 219,468.31 | 155 | 212,000 | 7,468.31- | |
| 301 | ** | 17,666 | 4,087.08 | 23 | 141,328 | 219,468.31 | 155 | 212,000 | 7,468.31- | |
| 302 | PUBLIC SERVICE | | | | | | | | | |
| 01 00 | REAL & PERSONAL CURRENT | 7,341 | 594.77 | 8 | 58,728 | 75,159.77 | 128 | 88,100 | 12,940.23 | |
| 302 | ** | 7,341 | 594.77 | 8 | 58,728 | 75,159.77 | 128 | 88,100 | 12,940.23 | |
| 303 | PERSONAL PROPERTY | | | | | | | | | |
| 01 00 | CURRENT | 21,166 | 8,716.80 | 41 | 169,328 | 190,680.42 | 113 | 254,000 | 63,319.58 | |
| 03 00 | PPTRA | 8,333 | 25,170.22 | 302 | 66,664 | 85,167.61 | 128 | 100,000 | 14,832.39 | |
| 303 | ** | 29,499 | 33,887.02 | 115 | 235,992 | 275,848.03 | 117 | 354,000 | 78,151.97 | |
| 304 | MACHINERY & TOOLS | | | | | | | | | |
| 01 00 | CURRENT | 171,416 | .00 | | 1,371,328 | 2,073,376.74 | 151 | 2,057,000 | 16,376.74- | |
| 304 | ** | 171,416 | .00 | | 1,371,328 | 2,073,376.74 | 151 | 2,057,000 | 16,376.74- | |
| 305 | MOBILE HOME | | | | | | | | | |
| 01 00 | CURRENT | 12 | 5.56 | 46 | 96 | 132.28 | 138 | 150 | 17.72 | |
| 305 | ** | 12 | 5.56 | 46 | 96 | 132.28 | 138 | 150 | 17.72 | |
| 306 | PENALTIES & INTEREST | | | | | | | | | |
| 01 00 | PENALTIES | 375 | 1,766.55 | 471 | 3,000 | 33,395.97 | 1113 | 4,500 | 28,895.97- | |
| 02 00 | INTEREST | 291 | 497.38 | 171 | 2,328 | 2,564.39 | 110 | 3,500 | 935.61 | |
| 306 | ** | 666 | 2,263.93 | 340 | 5,328 | 35,960.36 | 675 | 8,000 | 27,960.36- | |
| 307 | LOCAL | | | | | | | | | |
| 01 00 | SALES & USE | 16,666 | 23,677.19 | 142 | 133,328 | 124,762.04 | 94 | 200,000 | 75,237.96 | |
| 02 00 | ELECTRIC, GAS & TELEPHONE | 9,500 | 10,155.36 | 107 | 76,000 | 66,724.43 | 88 | 114,000 | 47,275.57 | |
| 03 00 | MOTOR VEHICLE LICENSES | 3,833 | 2,850.46 | 74 | 30,664 | 41,806.05 | 136 | 46,000 | 4,193.95 | |
| 04 00 | BANK STOCK | 15,000 | 5,165.00 | 34 | 120,000 | 5,165.00 | 4 | 180,000 | 174,835.00 | |
| 05 00 | HOTEL & MOTEL | 8,291 | 3,399.71 | 41 | 66,328 | 69,479.96 | 105 | 99,500 | 30,020.04 | |
| 06 00 | MEAL | 83,333 | 95,466.21 | 115 | 666,664 | 711,138.00 | 107 | 1,000,000 | 288,862.00 | |
| 07 00 | AUDIT REVENUE | 0 | .00 | | 0 | .00 | | 0 | .00 | |
| 08 00 | CONTAINER RENTAL FEE | 137 | .00 | | 1,096 | 1,300.00 | 119 | 1,650 | 350.00 | |
| 09 00 | COMMUNICATIONS TAX | 2,500 | 2,329.34 | 93 | 20,000 | 16,487.89 | 82 | 30,000 | 13,512.11 | |
| 10 00 | TRANSIT PASSENGER REVENUE | 416 | 434.28 | 104 | 3,328 | 2,523.30 | 76 | 5,000 | 2,476.70 | |
| 11 00 | CIGARETTE TAX | 8,333 | .00 | | 66,664 | 67,500.00 | 101 | 100,000 | 32,500.00 | |
| 12 00 | MOBILE RESTAURANT PERMIT | 12 | 25.00 | 208 | 96 | 50.00 | 52 | 150 | 100.00 | |
| 307 | ** | 148,021 | 143,502.55 | 97 | 1,184,168 | 1,106,936.67 | 94 | 1,776,300 | 669,363.33 | |

TOWN OF ALTAVISTA
REVENUE REPORT
67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2023

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND

| ACCOUNT | ACCOUNT DESCRIPTION | ***** ESTIMATED | CURRENT ACTUAL | ***** %REV | ***** ESTIMATED | YEAR-TO-DATE ACTUAL | ***** %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE |
|---------|-------------------------------|-----------------|----------------|------------|-----------------|---------------------|------------|-----------------|--------------------|
| 308 | LICENSES, PERMITS & FEES | | | | | | | | |
| 01 01 | CONTRACTORS | 375 | .00 | | 3,000 | 15.00 | 1 | 4,500 | 4,485.00 |
| 01 02 | RETAIL SALES | 5,000 | .00 | | 40,000 | 5,447.35 | 14 | 60,000 | 54,552.65 |
| 01 03 | FINANCIAL, RE & PROF | 375 | .00 | | 3,000 | 298.67 | 10 | 4,500 | 4,201.33 |
| 01 04 | REPAIRS & PERSONAL SVC | 833 | .00 | | 6,664 | 601.21 | 9 | 10,000 | 9,398.79 |
| 01 05 | WHOLESALE BUSINESS | 37 | .00 | | 296 | 46.46 | 16 | 450 | 403.54 |
| 01 06 | UTILITIES | 91 | .00 | | 728 | 15.00 | 2 | 1,100 | 1,085.00 |
| 01 07 | HOTELS | 70 | .00 | | 560 | .00 | | 850 | 850.00 |
| 01 08 | VENDING, COIN OPERATED | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 01 * | BUSINESS LICENSE FEES | 6,781 | .00 | | 54,248 | 6,423.69 | 12 | 81,400 | 74,976.31 |
| 02 01 | ZONING, SIGN, HOME OCCUPATN | 108 | 165.00 | 153 | 864 | 1,690.00 | 196 | 1,300 | 390.00- |
| 308 | ** LICENSES, PERMITS & FEES | 6,889 | 165.00 | 2 | 55,112 | 8,113.69 | 15 | 82,700 | 74,586.31 |
| 300 | *** TAXES | 381,510 | 184,505.91 | | 3,052,080 | 3,794,995.85 | | 4,578,250 | 783,254.15 |
| 310 | FINES & FORFEITURES | | | | | | | | |
| 310 | 01 00 COURT FINES | 500 | 2,119.55 | 424 | 4,000 | 17,521.46 | 438 | 6,000 | 11,521.46- |
| | 02 00 PARKING FINES | 25 | 100.00 | 400 | 200 | 310.00 | 155 | 300 | 10.00- |
| | 03 00 TRAFFIC CAMERA TKTS | 0 | 725.00 | | 0 | 725.00 | | 0 | 725.00- |
| 310 | ** | 525 | 2,944.55 | 561 | 4,200 | 18,556.46 | 442 | 6,300 | 12,256.46- |
| 310 | *** FINES & FORFEITURES | 525 | 2,944.55 | | 4,200 | 18,556.46 | | 6,300 | 12,256.46- |
| 320 | INVESTMENT EARNINGS | | | | | | | | |
| 321 | INTEREST | | | | | | | | |
| | 02 00 INTEREST INCOME | 0 | 25,073.90 | | 0 | 150,806.56 | | 0 | 150,806.56- |
| 321 | ** INTEREST | 0 | 25,073.90 | | 0 | 150,806.56 | | 0 | 150,806.56- |
| 320 | *** INVESTMENT EARNINGS | 0 | 25,073.90 | | 0 | 150,806.56 | | 0 | 150,806.56- |
| 330 | CHARGES FOR SERVICES | | | | | | | | |
| 331 | RENTS | | | | | | | | |
| | 01 00 RENTAL OF GENERAL PROP | 83 | 150.00 | 181 | 664 | 775.00 | 117 | 1,000 | 225.00 |
| | 01 01 PAVILION RENTALS | 125 | 50.00 | 40 | 1,000 | 887.50 | 89 | 1,500 | 612.50 |
| | 01 02 BOOKER BUILDING RENTALS | 458 | .00 | | 3,664 | 2,650.00 | 72 | 5,500 | 2,850.00 |
| | 01 03 SPARK INNOVATION CENTER | 2,500 | 916.36 | 37 | 20,000 | 916.36 | 5 | 30,000 | 29,083.64 |
| | 01 * RENTAL OF GENERAL PROP | 3,166 | 1,116.36 | 35 | 25,328 | 5,228.86 | 21 | 38,000 | 32,771.14 |
| | 02 00 RENTAL OF REAL PROP | 7,916 | 5,850.07 | 74 | 63,328 | 52,398.73 | 83 | 95,000 | 42,601.27 |
| 331 | ** RENTS | 11,082 | 6,966.43 | 63 | 88,656 | 57,627.59 | 65 | 133,000 | 75,372.41 |

TOWN OF ALTAVISTA
 REVENUE REPORT
 67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2023

TOWN OF ALTAVISTA

| FUND 010 GENERAL FUND | | | | | | | | | | |
|-----------------------|---------------------|--------------------------------------|----------------|------------|-----------------|---------------------|------------|-----------------|--------------------|-------------|
| ACCOUNT | ACCOUNT DESCRIPTION | ***** ESTIMATED | CURRENT ACTUAL | ***** %REV | ***** ESTIMATED | YEAR-TO-DATE ACTUAL | ***** %REV | ANNUAL ESTIMATE | UNREALIZED BALANCE | |
| 336 | 02 00 | LOANS PROP. MAIN. ENFORCEMENT | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 336 | ** | LOANS | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 337 | 01 00 | CODE ENFORCEMENT CODE ENFORCEMENT | 41 | .00 | | 328 | 230.00 | 70 | 500 | 270.00 |
| 337 | ** | CODE ENFORCEMENT | 41 | .00 | | 328 | 230.00 | 70 | 500 | 270.00 |
| 330 | *** | CHARGES FOR SERVICES | 11,123 | 6,966.43 | | 88,984 | 57,857.59 | | 133,500 | 75,642.41 |
| 340 | | INTERGOVERNMENTAL REVENUE | | | | | | | | |
| 341 | | STATE | | | | | | | | |
| | 03 00 | RAILROAD ROLLING STOCK | 1,308 | .00 | | 10,464 | 15,740.92 | 150 | 15,700 | 40.92- |
| | 04 00 | DCJS GRANT | 7,416 | .00 | | 59,328 | 49,000.00 | 83 | 89,000 | 40,000.00 |
| | 06 00 | RENTAL TAX | 83 | 126.03 | 152 | 664 | 363.88 | 55 | 1,000 | 636.12 |
| | 08 00 | MISC STATE GRANT | 1,250 | .00 | | 10,000 | 15,000.00 | 150 | 15,000 | .00 |
| | 08 01 | TOBACCO GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| | 08 02 | DHCD THEATER FEASIBILITY | 0 | .00 | | 0 | 5,000.00 | | 0 | 5,000.00- |
| | 08 * | MISC STATE GRANT | 1,250 | .00 | | 10,000 | 20,000.00 | 200 | 15,000 | 5,000.00- |
| | 09 00 | POLICE GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| | 11 00 | VDOT CONTRACTUAL SERVICES | 250 | .00 | | 2,000 | .00 | | 3,000 | 3,000.00 |
| | 12 00 | VDOT PD GRANT - OVERTIME | 416 | 1,742.50 | 419 | 3,328 | 4,022.08 | 121 | 5,000 | 977.92 |
| | 13 00 | STATE TRANSIT REVENUE | 1,933 | 24,256.00 | 1255 | 15,464 | 59,897.00 | 387 | 23,200 | 36,697.00- |
| | 16 00 | SKILL GAMES TAX | 0 | .00 | | 0 | .00 | | 0 | .00 |
| | 17 00 | BROWNFIELD ASSESSMNT GRNT | 0 | 52,450.18 | | 0 | 148,237.58 | | 0 | 148,237.58- |
| | 17 01 | SPARK INNOVATION CENTER | 0 | .00 | | 0 | .00 | | 0 | .00 |
| | 17 * | BROWNFIELD ASSESSMNT GRNT | 0 | 52,450.18 | | 0 | 148,237.58 | | 0 | 148,237.58- |
| 341 | ** | STATE | 12,656 | 78,574.71 | 621 | 101,248 | 297,261.46 | 294 | 151,900 | 145,361.46- |
| 342 | | COUNTY | | | | | | | | |
| | 01 00 | CAMPBELL COUNTY GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| | 02 00 | LITTER GRANT | 141 | 4,471.50 | 3171 | 1,128 | 4,471.50 | 396 | 1,700 | 2,771.50- |
| | 03 00 | FIRE DEPT FUEL REIMB | 833 | 1,888.33 | 227 | 6,664 | 17,713.92 | 266 | 10,000 | 7,713.92- |
| 342 | ** | COUNTY | 974 | 6,359.83 | 653 | 7,792 | 22,185.42 | 285 | 11,700 | 10,485.42- |
| 343 | | FEDERAL | | | | | | | | |
| | 01 00 | COP GRANT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| | 03 00 | VDOT TEA21 ENHNCEMNT GRNT | 0 | .00 | | 0 | .00 | | 0 | .00 |
| | 04 00 | FEDERAL TRANSIT REVENUE | 11,922 | 28,071.00 | 236 | 95,376 | 37,836.00 | 40 | 143,070 | 105,234.00 |
| | 05 00 | BYRNE JUSTICE GRANT | 0 | .00 | | 0 | 11,624.25 | | 0 | 11,624.25- |
| | 06 00 | VDOT LAP FUNDING | 0 | .00 | | 0 | .00 | | 0 | .00 |

TOWN OF ALTAVISTA
 REVENUE REPORT
 67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2023

TOWN OF ALTAVISTA

| FUND 010 GENERAL FUND | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|-----------------------|---------------------------|---------------------|------------|------|--------------------------|------------|----------|-------------|------------|
| ACCOUNT | DESCRIPTION | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | ESTIMATE | BALANCE | |
| 07 00 | BULLET PROOF VEST GRANT | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 09 00 | CARES MONEY | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 11 00 | USDA RURAL BUS DEV GRANT | 0 | .00 | | 0 | 97,950.00 | 0 | 97,950.00- | |
| 343 ** | FEDERAL | 11,922 | 28,071.00 | 236 | 95,376 | 147,410.25 | 143,070 | 4,340.25- | |
| 340 *** | INTERGOVERNMENTAL REVENUE | 25,552 | 113,005.54 | | 204,416 | 466,857.13 | 306,670 | 160,187.13- | |
| 350 | OTHER REVENUE | | | | | | | | |
| 351 | MISCELLANEOUS | | | | | | | | |
| 01 00 | SALES OF SUPPLIES & MAT | 625 | .00 | | 5,000 | 7,528.00 | 7,500 | 28.00- | |
| 01 01 | TRANSPORTATION | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 01 * | SALES OF SUPPLIES & MAT | 625 | .00 | | 5,000 | 7,528.00 | 7,500 | 28.00- | |
| 03 00 | CASH DISCOUNTS | 8 | .00 | | 64 | .00 | 100 | 100.00 | |
| 04 00 | MISCELLANEOUS | 1,166 | 1,438.99 | 123 | 9,328 | 27,722.19 | 14,000 | 13,722.19- | |
| 04 02 | HURT / LIGHTS | 16 | .00 | | 128 | 172.72 | 200 | 27.28 | |
| 04 03 | HURT / SOLID WASTE COLL | 3,233 | 2,877.04 | 89 | 25,864 | 25,063.46 | 38,800 | 13,736.54 | |
| 04 04 | ESTATE OF ROBERTA F JENKS | 683 | 686.60 | 101 | 5,464 | 5,394.44 | 8,200 | 2,805.56 | |
| 04 06 | VENDING MACHINE REVENUE | 0 | 2.87 | | 0 | 47.16 | 0 | 47.16- | |
| 04 * | MISCELLANEOUS | 5,098 | 5,005.50 | 98 | 40,784 | 58,399.97 | 61,200 | 2,800.03 | |
| 05 00 | AVOCA REIMBURSEMENT | 860 | .00 | | 6,880 | 378.81 | 10,320 | 9,941.19 | |
| 06 01 | CANOE LAUNCH PROJECT | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 07 00 | DONATIONS | 0 | 1,200.00 | | 0 | 1,200.00 | 0 | 1,200.00- | |
| 08 00 | REIMB OF INSURANCE CLAIM | 0 | 5,030.00 | | 0 | 8,047.96 | 0 | 8,047.96- | |
| 09 00 | STATE FORFEITURE FUND | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 10 00 | FEDERAL FORFEITURE FUND | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 11 00 | POLICE CHALLENGE COIN | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 99 00 | WRITE OFF | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 351 ** | MISCELLANEOUS | 6,591 | 11,235.50 | 171 | 52,728 | 75,554.74 | 79,120 | 3,565.26 | |
| 350 *** | OTHER REVENUE | 6,591 | 11,235.50 | | 52,728 | 75,554.74 | 79,120 | 3,565.26 | |
| 360 | OTHER FINANCING SOURCES | | | | | | | | |
| 361 | TRANSFER IN | | | | | | | | |
| 01 00 | FROM RESERVES | 75,244 | .00 | | 601,952 | .00 | 902,930 | 902,930.00 | |
| 01 01 | RESERVE MAIN. FUNDS | 2,916 | .00 | | 23,328 | .00 | 35,000 | 35,000.00 | |
| 01 * | FROM RESERVES | 78,160 | .00 | | 625,280 | .00 | 937,930 | 937,930.00 | |
| 02 00 | FROM LIBRARY | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 03 01 | DESIGNATED | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 04 00 | FROM CIF | 0 | .00 | | 0 | 60,000.00 | 0 | 60,000.00- | |
| 06 00 | FROM WATER & SEWER | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 08 00 | FORFEITURE ACCOUNTS | 0 | .00 | | 0 | .00 | 0 | .00 | |

TOWN OF ALTAVISTA
 REVENUE REPORT
 67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2023

TOWN OF ALTAVISTA

| FUND 010 GENERAL FUND | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|-------------------------|--|---------------------|------------|------|--------------------------|--------------|-----------|--------------|------------|
| ACCOUNT | DESCRIPTION | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | ESTIMATE | BALANCE | |
| 09 00 | WAR MEMORIAL FUNDING | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 361 ** | TRANSFER IN | 78,160 | .00 | | 625,280 | 60,000.00 | 937,930 | 877,930.00 | |
| 362 01 00 | PROCEEDS FROM LTD PUBLIC IMPROVEMENT BOND | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 362 ** | PROCEEDS FROM LTD | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 360 *** | OTHER FINANCING SOURCES | 78,160 | .00 | | 625,280 | 60,000.00 | 937,930 | 877,930.00 | |
| FUND TOTAL GENERAL FUND | | 503,461 | 343,731.83 | | 4,027,688 | 4,624,628.33 | 6,041,770 | 1,417,141.67 | |

TOWN OF ALTAVISTA

| FUND 020 STATE HIGHWAY REIMB FUND | | ***** | CURRENT | ***** | ***** | YEAR-TO-DATE | ***** | ANNUAL | UNREALIZED |
|-------------------------------------|-------------------------------|-----------|----------|-------|-----------|--------------|-------|----------|------------|
| ACCOUNT | ACCOUNT DESCRIPTION | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | %REV | ESTIMATE | BALANCE |
| 320 | INVESTMENT EARNINGS | | | | | | | | |
| 321 | INTEREST | | | | | | | | |
| 02 00 | INTEREST INCOME | 0 | 3,707.02 | | 0 | 22,606.13 | | 0 | 22,606.13- |
| 321 | ** INTEREST | 0 | 3,707.02 | | 0 | 22,606.13 | | 0 | 22,606.13- |
| 320 | *** INVESTMENT EARNINGS | 0 | 3,707.02 | | 0 | 22,606.13 | | 0 | 22,606.13- |
| 340 | INTERGOVERNMENTAL REVENUE | | | | | | | | |
| 341 | STATE | | | | | | | | |
| 07 00 | STREET & HIGHWAY MAINT | 61,666 | .00 | | 493,328 | 409,276.14 | 83 | 740,000 | 330,723.86 |
| 07 01 | CARRYOVER OF FUNDS | 9,293 | .00 | | 74,344 | .00 | | 111,520 | 111,520.00 |
| 07 * | STREET & HIGHWAY MAINT | 70,959 | .00 | | 567,672 | 409,276.14 | 72 | 851,520 | 442,243.86 |
| 341 | ** STATE | 70,959 | .00 | | 567,672 | 409,276.14 | 72 | 851,520 | 442,243.86 |
| 340 | *** INTERGOVERNMENTAL REVENUE | 70,959 | .00 | | 567,672 | 409,276.14 | | 851,520 | 442,243.86 |
| 350 | OTHER REVENUE | | | | | | | | |
| 351 | MISCELLANEOUS | | | | | | | | |
| 03 00 | CASH DISCOUNTS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 351 | ** MISCELLANEOUS | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 350 | *** OTHER REVENUE | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 360 | OTHER FINANCING SOURCES | | | | | | | | |
| 361 | TRANSFER IN | | | | | | | | |
| 01 00 | FROM RESERVES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 361 | ** TRANSFER IN | 0 | .00 | | 0 | .00 | | 0 | .00 |
| 360 | *** OTHER FINANCING SOURCES | 0 | .00 | | 0 | .00 | | 0 | .00 |
| FUND TOTAL STATE HIGHWAY REIMB FUND | | 70,959 | 3,707.02 | | 567,672 | 431,882.27 | | 851,520 | 419,637.73 |

TOWN OF ALTAVISTA

| FUND 030 LIBRARY FUND | | | CURRENT | | YEAR-TO-DATE | | ANNUAL | UNREALIZED |
|-------------------------|-----------------------------|--------------------|-----------------|---------------|--------------------|-----------------|----------|------------|
| ACCOUNT | DESCRIPTION | ***** ESTIMATED | ***** ACTUAL | ***** %REV | ***** ESTIMATED | ***** ACTUAL | ESTIMATE | BALANCE |
| 320 | INVESTMENT EARNINGS | | | | | | | |
| 321 | INTEREST | | | | | | | |
| 02 00 | INTEREST INCOME | 0 | .00 | | 0 | .00 | 0 | .00 |
| 321 | ** INTEREST | 0 | .00 | | 0 | .00 | 0 | .00 |
| 320 | *** INVESTMENT EARNINGS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 350 | OTHER REVENUE | | | | | | | |
| 351 | MISCELLANEOUS | | | | | | | |
| 03 00 | CASH DISCOUNTS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 04 00 | MISCELLANEOUS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 351 | ** MISCELLANEOUS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 350 | *** OTHER REVENUE | 0 | .00 | | 0 | .00 | 0 | .00 |
| 360 | OTHER FINANCING SOURCES | | | | | | | |
| 361 | TRANSFER IN | | | | | | | |
| 02 00 | FROM LIBRARY | 0 | .00 | | 0 | .00 | 0 | .00 |
| 03 00 | FROM GENERAL FUND | 0 | .00 | | 0 | .00 | 0 | .00 |
| 361 | ** TRANSFER IN | 0 | .00 | | 0 | .00 | 0 | .00 |
| 360 | *** OTHER FINANCING SOURCES | 0 | .00 | | 0 | .00 | 0 | .00 |
| FUND TOTAL LIBRARY FUND | | 0 | .00 | | 0 | .00 | 0 | .00 |

TOWN OF ALTAVISTA
REVENUE REPORT
67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2023

TOWN OF ALTAVISTA

| FUND 050 WATER & SEWER FUND | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|-----------------------------|---------------------------|---------------------|------------|------|--------------------------|--------------|-----------|--------------|------------|
| ACCOUNT | DESCRIPTION | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | ESTIMATE | BALANCE | |
| 320 | INVESTMENT EARNINGS | | | | | | | | |
| 321 | INTEREST | | | | | | | | |
| 02 00 | INTEREST INCOME | 0 | 13,437.33 | | 0 | 132,397.60 | 0 | 132,397.60- | |
| 321 | ** INTEREST | 0 | 13,437.33 | | 0 | 132,397.60 | 0 | 132,397.60- | |
| 320 | *** INVESTMENT EARNINGS | 0 | 13,437.33 | | 0 | 132,397.60 | 0 | 132,397.60- | |
| 330 | CHARGES FOR SERVICES | | | | | | | | |
| 332 | WATER CHARGES | | | | | | | | |
| 01 00 | INDUSTRIAL | 134,333 | 131,317.65 | 98 | 1,074,664 | 931,136.93 | 1,612,000 | 680,863.07 | |
| 02 00 | BUSINESS & RESIDENTIAL | 26,666 | 5,626.78 | 21 | 213,328 | 172,200.40 | 320,000 | 147,799.60 | |
| 03 00 | OUTSIDE COMMUNITY | 14,833 | 10,679.46 | 72 | 118,664 | 113,326.31 | 178,000 | 64,673.69 | |
| 04 00 | WATER CONNECTION FEES | 125 | .00 | | 1,000 | 3,000.00 | 1,500 | 1,500.00- | |
| 05 00 | BULK WATER PURCHASE | 416 | .00 | | 3,328 | 1,843.50 | 5,000 | 3,156.50 | |
| 332 | ** WATER CHARGES | 176,373 | 147,623.89 | 84 | 1,410,984 | 1,221,507.14 | 2,116,500 | 894,992.86 | |
| 333 | SEWER CHARGES | | | | | | | | |
| 01 00 | INDUSTRIAL | 146,666 | 175,964.10 | 120 | 1,173,328 | 1,146,251.10 | 1,760,000 | 613,748.90 | |
| 02 00 | BUSINESS & RESIDENTIAL | 22,000 | 7,248.06 | 33 | 176,000 | 152,871.85 | 264,000 | 111,128.15 | |
| 03 00 | OUTSIDE COMMUNITY | 166 | 1,328.21 | 800 | 1,328 | 2,058.46 | 2,000 | 58.46- | |
| 04 00 | SEWER CONNECTION FEES | 166 | .00 | | 1,328 | 2,000.00 | 2,000 | .00 | |
| 05 00 | SEWER SURCHARGES | 7,083 | 30,200.20 | 426 | 56,664 | 188,922.32 | 85,000 | 103,922.32- | |
| 333 | ** SEWER CHARGES | 176,081 | 214,740.57 | 122 | 1,408,648 | 1,492,103.73 | 2,113,000 | 620,896.27 | |
| 334 | WATER & SEWER | | | | | | | | |
| 00 00 | WATER & SEWER | 583 | 111.67- | 19 | 4,664 | 5,824.30 | 7,000 | 1,175.70 | |
| 01 01 | MONTHLY | 4,166 | 5,261.75 | 126 | 33,328 | 34,979.75 | 50,000 | 15,020.25 | |
| 01 02 | QUARTERLY | 11,666 | 325.00 | 3 | 93,328 | 73,263.85 | 140,000 | 66,736.15 | |
| 01 * | BASE RATE FEE | 15,832 | 5,586.75 | 35 | 126,656 | 108,243.60 | 190,000 | 81,756.40 | |
| 334 | ** WATER & SEWER | 16,415 | 5,475.08 | 33 | 131,320 | 114,067.90 | 197,000 | 82,932.10 | |
| 330 | *** CHARGES FOR SERVICES | 368,869 | 367,839.54 | | 2,950,952 | 2,827,678.77 | 4,426,500 | 1,598,821.23 | |
| 340 | INTERGOVERNMENTAL REVENUE | | | | | | | | |
| 341 | STATE | | | | | | | | |
| 14 00 | FLUORIDE GRANT | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 17 00 | BROWNFIELD ASSESSMNT GRNT | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 18 00 | VDEM | 0 | .00 | | 0 | 37,311.64 | 0 | 37,311.64- | |
| 19 00 | VRA | 0 | .00 | | 0 | 169.44- | 0 | 169.44 | |
| 341 | ** STATE | 0 | .00 | | 0 | 37,142.20 | 0 | 37,142.20- | |
| 343 | FEDERAL | | | | | | | | |

TOWN OF ALTAVISTA
REVENUE REPORT
67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2023

TOWN OF ALTAVISTA

| FUND 050 WATER & SEWER FUND | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|-------------------------------|---------------------------|---------------------|--------------|------|--------------------------|--------------|------------|--------------|------------|
| ACCOUNT | DESCRIPTION | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | ESTIMATE | BALANCE | |
| 09 00 | CARES MONEY | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 09 01 | AMERICAN RESCUE PLAN ACT | 0 | 1,306,891.00 | | 0 | 3,073,782.00 | 0 | 3,073,782.00 | |
| 09 * | CARES MONEY | 0 | 1,306,891.00 | | 0 | 3,073,782.00 | 0 | 3,073,782.00 | |
| 10 00 | VDEM | 0 | .00 | | 0 | 404,253.18 | 0 | 404,253.18 | |
| 343 ** | FEDERAL | 0 | 1,306,891.00 | | 0 | 2,669,528.82 | 0 | 2,669,528.82 | |
| 340 *** | INTERGOVERNMENTAL REVENUE | 0 | 1,306,891.00 | | 0 | 2,706,671.02 | 0 | 2,706,671.02 | |
| 350 | OTHER REVENUE | | | | | | | | |
| 351 | MISCELLANEOUS | | | | | | | | |
| 01 00 | SALES OF SUPPLIES & MAT | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 03 00 | CASH DISCOUNTS | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 04 00 | MISCELLANEOUS | 2,083 | 2,370.00 | 114 | 16,664 | 11,019.08 | 25,000 | 13,980.92 | |
| 04 05 | ABBOTT WTR LINE PROJECT | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 04 * | MISCELLANEOUS | 2,083 | 2,370.00 | 114 | 16,664 | 11,019.08 | 25,000 | 13,980.92 | |
| 99 00 | WRITE OFF | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 351 ** | MISCELLANEOUS | 2,083 | 2,370.00 | 114 | 16,664 | 11,019.08 | 25,000 | 13,980.92 | |
| 350 *** | OTHER REVENUE | 2,083 | 2,370.00 | | 16,664 | 11,019.08 | 25,000 | 13,980.92 | |
| 360 | OTHER FINANCING SOURCES | | | | | | | | |
| 361 | TRANSFER IN | | | | | | | | |
| 01 00 | FROM RESERVES | 168,458 | .00 | | 1,347,664 | .00 | 2,021,500 | 2,021,500.00 | |
| 03 00 | FROM GENERAL FUND | 0 | .00 | | 0 | 3,066.57 | 0 | 3,066.57 | |
| 03 01 | DESIGNATED | 143,417 | .00 | | 1,147,336 | .00 | 1,721,000 | 1,721,000.00 | |
| 03 * | FROM GENERAL FUND | 143,417 | .00 | | 1,147,336 | 3,066.57 | 1,721,000 | 1,717,933.43 | |
| 06 00 | FROM WATER & SEWER | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 11 00 | BOND PROCEEDS | 262,536 | .00 | | 2,100,288 | .00 | 3,150,440 | 3,150,440.00 | |
| 361 ** | TRANSFER IN | 574,411 | .00 | | 4,595,288 | 3,066.57 | 6,892,940 | 6,889,873.43 | |
| 362 | PROCEEDS FROM LTD | | | | | | | | |
| 01 00 | PUBLIC IMPROVEMENT BOND | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 362 ** | PROCEEDS FROM LTD | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 360 *** | OTHER FINANCING SOURCES | 574,411 | .00 | | 4,595,288 | 3,066.57 | 6,892,940 | 6,889,873.43 | |
| FUND TOTAL WATER & SEWER FUND | | 945,363 | 1,690,537.87 | | 7,562,904 | 5,680,833.04 | 11,344,440 | 5,663,606.96 | |

TOWN OF ALTAVISTA

| FUND 060 AGENCY / DONATION FUND | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|-----------------------------------|-----------------------------|---------------------|--------|------|--------------------------|--------|----------|---------|------------|
| ACCOUNT | DESCRIPTION | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | ESTIMATE | BALANCE | |
| 320 | INVESTMENT EARNINGS | | | | | | | | |
| 321 | INTEREST | | | | | | | | |
| 02 00 | INTEREST INCOME | 0 | .53 | | 0 | 1.49 | 0 | 1.49- | |
| 321 | ** INTEREST | 0 | .53 | | 0 | 1.49 | 0 | 1.49- | |
| 320 | *** INVESTMENT EARNINGS | 0 | .53 | | 0 | 1.49 | 0 | 1.49- | |
| 350 | OTHER REVENUE | | | | | | | | |
| 351 | MISCELLANEOUS | | | | | | | | |
| 03 00 | CASH DISCOUNTS | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 07 00 | DONATIONS | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 351 | ** MISCELLANEOUS | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 350 | *** OTHER REVENUE | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 360 | OTHER FINANCING SOURCES | | | | | | | | |
| 361 | TRANSFER IN | | | | | | | | |
| 09 00 | WAR MEMORIAL FUNDING | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 361 | ** TRANSFER IN | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 360 | *** OTHER FINANCING SOURCES | 0 | .00 | | 0 | .00 | 0 | .00 | |
| FUND TOTAL AGENCY / DONATION FUND | | 0 | .53 | | 0 | 1.49 | 0 | 1.49- | |

TOWN OF ALTAVISTA

| FUND 070 COMMUNITY IMPROV FUND | | | CURRENT | | YEAR-TO-DATE | | ANNUAL | UNREALIZED |
|--------------------------------|---------------------------|-----------------|---------|------------|-----------------|--------|----------|------------|
| ACCOUNT | DESCRIPTION | ***** ESTIMATED | ACTUAL | ***** %REV | ***** ESTIMATED | ACTUAL | ESTIMATE | BALANCE |
| 320 | INVESTMENT EARNINGS | | | | | | | |
| 321 | INTEREST | | | | | | | |
| 02 00 | INTEREST INCOME | 0 | .00 | | 0 | .00 | 0 | .00 |
| 03 00 | INTEREST INCOME CDBG | 0 | .00 | | 0 | 5.93 | 0 | 5.93- |
| 321 ** | INTEREST | 0 | .00 | | 0 | 5.93 | 0 | 5.93- |
| 320 *** | INVESTMENT EARNINGS | 0 | .00 | | 0 | 5.93 | 0 | 5.93- |
| 330 | CHARGES FOR SERVICES | | | | | | | |
| 335 | RECREATION | | | | | | | |
| 01 00 | PAVILION RENTALS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 02 00 | BOOKER BUILDING RENTAL | 0 | .00 | | 0 | .00 | 0 | .00 |
| 335 ** | RECREATION | 0 | .00 | | 0 | .00 | 0 | .00 |
| 336 | LOANS | | | | | | | |
| 01 00 | CDBG LOAN POOL | 0 | .00 | | 0 | .00 | 0 | .00 |
| 336 ** | LOANS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 330 *** | CHARGES FOR SERVICES | 0 | .00 | | 0 | .00 | 0 | .00 |
| 340 | INTERGOVERNMENTAL REVENUE | | | | | | | |
| 341 | STATE | | | | | | | |
| 10 00 | CDBG GRANT | 0 | .00 | | 0 | .00 | 0 | .00 |
| 341 ** | STATE | 0 | .00 | | 0 | .00 | 0 | .00 |
| 343 | FEDERAL | | | | | | | |
| 08 00 | USDA GRANT REVENUE | 0 | .00 | | 0 | .00 | 0 | .00 |
| 343 ** | FEDERAL | 0 | .00 | | 0 | .00 | 0 | .00 |
| 340 *** | INTERGOVERNMENTAL REVENUE | 0 | .00 | | 0 | .00 | 0 | .00 |
| 350 | OTHER REVENUE | | | | | | | |
| 351 | MISCELLANEOUS | | | | | | | |
| 03 00 | CASH DISCOUNTS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 04 00 | MISCELLANEOUS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 04 07 | ARS PROGRAM REVENUE | 0 | .00 | | 0 | .00 | 0 | .00 |
| 04 * | MISCELLANEOUS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 99 00 | WRITE OFF | 0 | .00 | | 0 | .00 | 0 | .00 |
| 351 ** | MISCELLANEOUS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 350 *** | OTHER REVENUE | 0 | .00 | | 0 | .00 | 0 | .00 |

TOWN OF ALTAVISTA

| FUND 070 COMMUNITY IMPROV FUND | | ***** CURRENT ***** | | | ***** YEAR-TO-DATE ***** | | | ANNUAL | UNREALIZED |
|----------------------------------|-----------------------------|---------------------|--------|------|--------------------------|--------|----------|---------|------------|
| ACCOUNT | ACCOUNT DESCRIPTION | ESTIMATED | ACTUAL | %REV | ESTIMATED | ACTUAL | ESTIMATE | BALANCE | |
| 360 | OTHER FINANCING SOURCES | | | | | | | | |
| 361 | TRANSFER IN | | | | | | | | |
| 01 00 | FROM RESERVES | 0 | .00 | | 0 | .00 | 0 | .00 | |
| 03 00 | FROM GENERAL FUND | 0 | .00 | | 0 | 700.42 | 0 | 700.42- | |
| 361 | ** TRANSFER IN | 0 | .00 | | 0 | 700.42 | 0 | 700.42- | |
| 360 | *** OTHER FINANCING SOURCES | 0 | .00 | | 0 | 700.42 | 0 | 700.42- | |
| FUND TOTAL COMMUNITY IMPROV FUND | | 0 | .00 | | 0 | 706.35 | 0 | 706.35- | |

TOWN OF ALTAVISTA
 REVENUE REPORT
 67% OF YEAR LAPSED

ACCOUNTING PERIOD 08/2023

TOWN OF ALTAVISTA

| FUND 090 CEMETERY FUND | | | CURRENT | | YEAR-TO-DATE | | ANNUAL | UNREALIZED |
|--------------------------|-----------------------------|-----------------|--------------|------------|-----------------|---------------|------------|--------------|
| ACCOUNT | DESCRIPTION | ***** ESTIMATED | ***** ACTUAL | ***** %REV | ***** ESTIMATED | ***** ACTUAL | ESTIMATE | BALANCE |
| 300 | TAXES | | | | | | | |
| 308 | LICENSES, PERMITS & FEES | | | | | | | |
| 02 02 | BURIAL | 1,437 | 800.00 | 56 | 11,496 | 12,220.00 | 17,250 | 5,030.00 |
| 308 | ** LICENSES, PERMITS & FEES | 1,437 | 800.00 | 56 | 11,496 | 12,220.00 | 17,250 | 5,030.00 |
| 300 | *** TAXES | 1,437 | 800.00 | | 11,496 | 12,220.00 | 17,250 | 5,030.00 |
| 320 | INVESTMENT EARNINGS | | | | | | | |
| 321 | INTEREST | | | | | | | |
| 02 00 | INTEREST INCOME | 0 | 397.49 | | 0 | 4,027.94 | 0 | 4,027.94- |
| 321 | ** INTEREST | 0 | 397.49 | | 0 | 4,027.94 | 0 | 4,027.94- |
| 320 | *** INVESTMENT EARNINGS | 0 | 397.49 | | 0 | 4,027.94 | 0 | 4,027.94- |
| 350 | OTHER REVENUE | | | | | | | |
| 351 | MISCELLANEOUS | | | | | | | |
| 02 00 | SALE OF REAL ESTATE | 666 | .00 | | 5,328 | 650.00 | 8,000 | 7,350.00 |
| 03 00 | CASH DISCOUNTS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 04 00 | MISCELLANEOUS | 0 | .00 | | 0 | .00 | 0 | .00 |
| 99 00 | WRITE OFF | 0 | .00 | | 0 | .00 | 0 | .00 |
| 351 | ** MISCELLANEOUS | 666 | .00 | | 5,328 | 650.00 | 8,000 | 7,350.00 |
| 350 | *** OTHER REVENUE | 666 | .00 | | 5,328 | 650.00 | 8,000 | 7,350.00 |
| 360 | OTHER FINANCING SOURCES | | | | | | | |
| 361 | TRANSFER IN | | | | | | | |
| 02 00 | FROM LIBRARY | 0 | .00 | | 0 | .00 | 0 | .00 |
| 03 00 | FROM GENERAL FUND | 8,940 | .00 | | 71,520 | .00 | 107,280 | 107,280.00 |
| 06 00 | FROM WATER & SEWER | 0 | .00 | | 0 | .00 | 0 | .00 |
| 361 | ** TRANSFER IN | 8,940 | .00 | | 71,520 | .00 | 107,280 | 107,280.00 |
| 360 | *** OTHER FINANCING SOURCES | 8,940 | .00 | | 71,520 | .00 | 107,280 | 107,280.00 |
| FUND TOTAL CEMETERY FUND | | 11,043 | 1,197.49 | | 88,344 | 16,897.94 | 132,530 | 115,632.06 |
| GRAND TOTAL | | 1,530,826 | 2,039,174.74 | | 12,246,608 | 10,754,949.42 | 18,370,260 | 7,615,310.58 |

REPORT SELECTIONS

Fiscal year : 2023
All Funds
All Departments
All Divisions
Suppress accounts with zero balances : N

| FUND 010 GENERAL FUND | | | DEPT/DIV 1001 COUNCIL/COUNCIL | | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDDGT |
|-----------------------|------|----------------------------|-------------------------------|---------|------|------------------------|----------|------|----------|---------------|-------------------|---------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 400 | | COUNCIL / PLANNING COMM | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 01 | TOWN COUNCIL | 2166 | 2166.69 | 100 | 17328 | 17333.52 | 100 | .00 | 26000 | 8666.48 | 67 |
| 10 | ** | SALARIES AND WAGES | 2166 | 2166.69 | 100 | 17328 | 17333.52 | 100 | .00 | 26000 | 8666.48 | 67 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 166 | 165.73 | 100 | 1328 | 1325.84 | 100 | .00 | 2000 | 674.16 | 66 |
| 20 | ** | BENEFITS | 166 | 165.73 | 100 | 1328 | 1325.84 | 100 | .00 | 2000 | 674.16 | 66 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 14 | MISC & PROFESSIONAL SVCS | 333 | .00 | 0 | 2664 | .00 | 0 | .00 | 4000 | 4000.00 | 0 |
| 30 | 26 | IT NETWRK/WEBSITE SUPPORT | 770 | .00 | 0 | 6160 | 3636.93 | 59 | .00 | 9250 | 5613.07 | 39 |
| 30 | ** | CONTRACTUAL SERVICES | 1103 | .00 | 0 | 8824 | 3636.93 | 41 | .00 | 13250 | 9613.07 | 27 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 08 | TELECOMMUNICATIONS | 208 | .00 | 0 | 1664 | .00 | 0 | .00 | 2500 | 2500.00 | 0 |
| 50 | 16 | PUBLIC OFFICIAL LIAB INSU | 75 | .00 | 0 | 600 | 675.00 | 113 | .00 | 900 | 225.00 | 75 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 50 | 28 | DUES & ASSOC MEMBERSHIPS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 32 | MISCELLANEOUS | 125 | 50.40 | 40 | 1000 | 5118.43 | 512 | .00 | 1500 | 3618.43 | 341 |
| 50 | 36 | PLANNING COMMISSION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 533 | 50.40 | 10 | 4264 | 5793.43 | 136 | .00 | 6400 | 606.57 | 91 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 04 | EDP EQUIP REPLACEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 08 | FUNITURE & FIXTURES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 400 | ** | ** COUNCIL / PLANNING COMM | 3968 | 2382.82 | 60 | 31744 | 28089.72 | 89 | .00 | 47650 | 19560.28 | 59 |
| 40 | ** | ** ADMINISTRATION | 3968 | 2382.82 | 60 | 31744 | 28089.72 | 89 | .00 | 47650 | 19560.28 | 59 |
| DIV | 1001 | TOTAL ***** COUNCIL | 3968 | 2382.82 | 60 | 31744 | 28089.72 | 89 | .00 | 47650 | 19560.28 | 59 |
| DEPT | 10 | TOTAL ***** COUNCIL | 3968 | 2382.82 | 60 | 31744 | 28089.72 | 89 | .00 | 47650 | 19560.28 | 59 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION | | | | | | | | | |
|-----------------------|-----|---------------------------|---|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 401 | | ADMINISTRATION | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 01 | TOWN COUNCIL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 10 | 02 | REGULAR | 45487 | 33232.04 | 73 | 363896 | 266000.78 | 73 | .00 | 545850 | 279849.22 | 49 |
| 10 | 04 | OVERTIME | 155 | 134.48 | 87 | 1240 | 1433.71 | 116 | .00 | 1860 | 426.29 | 77 |
| 10 | 10 | PERSONAL EMPLOYEE VEH | 0 | 461.54 | 0 | 0 | 3740.78 | 0 | .00 | 0 | 3740.78- | 0 |
| 10 | ** | SALARIES AND WAGES | 45642 | 33828.06 | 74 | 365136 | 271175.27 | 74 | .00 | 547710 | 276534.73 | 50 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 3491 | 2354.20 | 67 | 27928 | 18946.46 | 68 | .00 | 41900 | 22953.54 | 45 |
| 20 | 04 | VA RETIREMENT SYSTEM | 4849 | 2818.44 | 58 | 38792 | 22184.46 | 57 | .00 | 58190 | 36005.54 | 38 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 4083 | 4794.44 | 117 | 32664 | 46396.62 | 142 | .00 | 49000 | 2603.38 | 95 |
| 20 | 08 | GROUP LIFE INSURANCE | 609 | 482.44 | 79 | 4872 | 3823.61 | 79 | .00 | 7310 | 3486.39 | 52 |
| 20 | 10 | WORKER'S COMP | 4583 | 513.40 | 11 | 36664 | 39166.87 | 107 | .00 | 55000 | 15833.13 | 71 |
| 20 | 12 | EMPLOYEE EDUCATION ASSIST | 416 | .00 | 0 | 3328 | .00 | 0 | 5400.00 | 5000 | 400.00- | 108 |
| 20 | 14 | EMPLOYEE ASSIST PROGRAM | 141 | .00 | 0 | 1128 | 1544.40 | 137 | .00 | 1700 | 155.60 | 91 |
| 20 | 16 | OTHER EMPLOYEE BENEFITS | 2808 | .00 | 0 | 22464 | 10502.52 | 47 | .00 | 33700 | 23197.48 | 31 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 749.46 | 0 | 0 | 6145.20 | 0 | .00 | 0 | 6145.20- | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 269.86 | 0 | 0 | 2087.24 | 0 | .00 | 0 | 2087.24- | 0 |
| 20 | ** | BENEFITS | 20980 | 11982.24 | 57 | 167840 | 150797.38 | 90 | 5400.00 | 251800 | 95602.62 | 62 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 02 | PROFESSIONAL SVCS - COBRA | 150 | 108.55 | 72 | 1200 | 807.76 | 67 | .00 | 1800 | 992.24 | 45 |
| 30 | 04 | LEGAL SERVICES | 2708 | 2500.00 | 92 | 21664 | 28395.25 | 131 | .00 | 32500 | 4104.75 | 87 |
| 30 | 06 | ADVERTISING | 1666 | .00 | 0 | 13328 | 13899.97 | 104 | .00 | 20000 | 6100.03 | 70 |
| 30 | 08 | MAINTENANCE SVC CONTRACTS | 7916 | 491.91 | 6 | 63328 | 82782.34 | 131 | .00 | 95000 | 12217.66 | 87 |
| 30 | 10 | INDEPENDENT AUDITOR | 1708 | .00 | 0 | 13664 | 20500.00 | 150 | .00 | 20500 | .00 | 100 |
| 30 | 12 | ENGIN & ARCHITECTURAL SVC | 416 | .00 | 0 | 3328 | 630.00 | 19 | .00 | 5000 | 4370.00 | 13 |
| 30 | 14 | MISC & PROFESSIONAL SVCS | 2083 | 2850.00 | 137 | 16664 | 7090.00 | 43 | .00 | 25000 | 17910.00 | 28 |
| 30 | 17 | RANDOM DRUG SCREENING | 116 | 95.00 | 82 | 928 | 339.84 | 37 | .00 | 1400 | 1060.16 | 24 |
| 30 | 26 | IT NETWRK/WEBSITE SUPPORT | 4825 | 4424.88 | 92 | 38600 | 38205.29 | 99 | .00 | 57900 | 19694.71 | 66 |
| 30 | ** | CONTRACTUAL SERVICES | 21588 | 10470.34 | 49 | 172704 | 192650.45 | 112 | .00 | 259100 | 66449.55 | 74 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 02 | ELECTRICAL SERVICES | 1250 | 1396.57 | 112 | 10000 | 8783.09 | 88 | .00 | 15000 | 6216.91 | 59 |
| 50 | 04 | HEATING SERVICES | 250 | 1531.19 | 613 | 2000 | 2500.73 | 125 | .00 | 3000 | 499.27 | 83 |
| 50 | 06 | POSTAL SERVICES | 916 | .00 | 0 | 7328 | 8227.45 | 112 | .00 | 11000 | 2772.55 | 75 |
| 50 | 08 | TELECOMMUNICATIONS | 583 | 773.91 | 133 | 4664 | 5360.95 | 115 | .00 | 7000 | 1639.05 | 77 |
| 50 | 10 | PROPERTY INSURANCE | 791 | .00 | 0 | 6328 | 7425.00 | 117 | .00 | 9500 | 2075.00 | 78 |
| 50 | 12 | MOTOR VEHICLE INSURANCE | 45 | .00 | 0 | 360 | 412.50 | 115 | .00 | 550 | 137.50 | 75 |
| 50 | 14 | SURETY BONDS | 76 | .00 | 0 | 608 | 918.72 | 151 | .00 | 920 | 1.28 | 100 |
| 50 | 16 | PUBLIC OFFICIAL LIAB INSU | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 18 | GENERAL LIABILITY INSUR | 191 | .00 | 0 | 1528 | 2475.00 | 162 | .00 | 2300 | 175.00- | 108 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 333 | .00 | 0 | 2664 | .00 | 0 | .00 | 4000 | 4000.00 | 0 |
| 50 | 28 | DUES & ASSOC MEMBERSHIPS | 1025 | .00 | 0 | 8200 | 8577.00 | 105 | .00 | 12310 | 3733.00 | 70 |
| 50 | 30 | REFUNDS | 41 | 627.73 | 1531 | 328 | 627.73 | 191 | .00 | 500 | 127.73- | 126 |
| 50 | 32 | MISCELLANEOUS | 1020 | 1696.86 | 166 | 8160 | 19669.26 | 241 | .00 | 12250 | 7419.26- | 161 |
| 50 | 34 | MISCELLANEOUS REIMB | 16 | .00 | 0 | 128 | 500.00 | 391 | .00 | 200 | 300.00- | 250 |
| 50 | 36 | PLANNING COMMISSION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION | | | | | | | | | |
|-----------------------|------|-----------------------------------|---|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 401 | | ADMINISTRATION | | | | | | | | | | |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 6537 | 6026.26 | 92 | 52296 | 65477.43 | 125 | .00 | 78530 | 13052.57 | 83 |
| 52 | | GRANT EXPENSES | | | | | | | | | | |
| 52 | 07 | MISCELLANEOUS GRANT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 52 | ** | GRANT EXPENSES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 1666 | 1350.67 | 81 | 13328 | 16007.41 | 120 | .00 | 20000 | 3992.59 | 80 |
| 60 | 04 | REPAIRS & MAINTENANCE | 1775 | 1999.76 | 113 | 14200 | 12874.13 | 91 | .00 | 21300 | 8425.87 | 60 |
| 60 | 06 | FUELS & LUBRICANTS | 144 | 51.02 | 35 | 1152 | 291.94 | 25 | .00 | 1730 | 1438.06 | 17 |
| 60 | 12 | BOOKS & SUBSCRIPTIONS | 8 | .00 | 0 | 64 | 66.00 | 103 | .00 | 100 | 34.00 | 66 |
| 60 | ** | MATERIALS & SUPPLIES | 3593 | 3401.45 | 95 | 28744 | 29239.48 | 102 | .00 | 43130 | 13890.52 | 68 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 02 | VEHICLE REPLACEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 04 | EDP EQUIP REPLACEMENT | 583 | .00 | 0 | 4664 | 7697.49 | 165 | .00 | 7000 | 697.49 | 110 |
| 81 | 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 10 | COMMUNICATION EQUIP | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 18 | BUILDING | 3750 | .00 | 0 | 30000 | 44720.00 | 149 | .00 | 45000 | 280.00 | 99 |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 1250 | .00 | 0 | 10000 | .00 | 0 | .00 | 15000 | 15000.00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 5583 | .00 | 0 | 44664 | 52417.49 | 117 | .00 | 67000 | 14582.51 | 78 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 04 | EDP EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | 16 | LAND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 401 | ** | ** ADMINISTRATION | 103923 | 65708.35 | 63 | 831384 | 761757.50 | 92 | 5400.00 | 1247270 | 480112.50 | 62 |
| 40 | ** | ** ADMINISTRATION | 103923 | 65708.35 | 63 | 831384 | 761757.50 | 92 | 5400.00 | 1247270 | 480112.50 | 62 |
| DIV | 1101 | TOTAL ***** ADMINISTRATION | 103923 | 65708.35 | 63 | 831384 | 761757.50 | 92 | 5400.00 | 1247270 | 480112.50 | 62 |
| DEPT | 11 | TOTAL ***** GENERAL GOVERNMENT | 103923 | 65708.35 | 63 | 831384 | 761757.50 | 92 | 5400.00 | 1247270 | 480112.50 | 62 |

FUND 010 GENERAL FUND DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT

*****CURRENT***** YEAR-TO-DATE*****

| BA | ELE | OBJ | ACCOUNT | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----|-----|-----|---------------------------|--------|----------|------|--------|-----------|------|----------|---------------|-------------------|--------|
| 50 | | | PUBLIC SAFETY | | | | | | | | | | |
| 501 | | | POLICE DEPARTMENT | | | | | | | | | | |
| 10 | | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | | REGULAR | 63180 | 66536.56 | 105 | 505440 | 486478.67 | 96 | .00 | 758170 | 271691.33 | 64 |
| 10 | 04 | | OVERTIME | 1802 | 1501.01 | 83 | 14416 | 17183.67 | 119 | .00 | 21630 | 4446.33 | 79 |
| 10 | 06 | | DMV GRANT OVERTIME | 416 | 605.78 | 146 | 3328 | 4226.63 | 127 | .00 | 5000 | 773.37 | 85 |
| 10 | 08 | | PD RESIDENCY STIPEND | 1108 | 925.04 | 84 | 8864 | 7066.97 | 80 | .00 | 13300 | 6233.03 | 53 |
| 10 | 12 | | TAKE HOME CAR PROGRAM | 632 | .00 | 0 | 5056 | .00 | 0 | .00 | 7580 | 7580.00 | 0 |
| 10 | ** | | SALARIES AND WAGES | 67138 | 69568.39 | 104 | 537104 | 514955.94 | 96 | .00 | 805680 | 290724.06 | 64 |
| 20 | | | BENEFITS | | | | | | | | | | |
| 20 | 02 | | FICA | 5087 | 5077.74 | 100 | 40696 | 37575.37 | 92 | .00 | 61050 | 23474.63 | 62 |
| 20 | 04 | | VA RETIREMENT SYSTEM | 6735 | 6588.66 | 98 | 53880 | 52466.72 | 97 | .00 | 80820 | 28353.28 | 65 |
| 20 | 06 | | GROUP MEDICAL INSURANCE | 7550 | 8065.20 | 107 | 60400 | 74877.00 | 124 | .00 | 90610 | 15733.00 | 83 |
| 20 | 08 | | GROUP LIFE INSURANCE | 846 | 828.22 | 98 | 6768 | 6593.06 | 97 | .00 | 10160 | 3566.94 | 65 |
| 20 | 16 | | OTHER EMPLOYEE BENEFITS | 900 | .00 | 0 | 7200 | 8100.00 | 113 | .00 | 10800 | 2700.00 | 75 |
| 20 | 18 | | VRS HYBRID EMPLOYER CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 20 | | ICMA HYBRID EMPLOYER CONT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | ** | | BENEFITS | 21118 | 20559.82 | 97 | 168944 | 179612.15 | 106 | .00 | 253440 | 73827.85 | 71 |
| 30 | | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 06 | | ADVERTISING | 125 | 110.00 | 88 | 1000 | 690.00 | 69 | .00 | 1500 | 810.00 | 46 |
| 30 | 08 | | MAINTENANCE SVC CONTRACTS | 250 | 232.66 | 93 | 2000 | 1895.73 | 95 | .00 | 3000 | 1104.27 | 63 |
| 30 | 16 | | PHYSICALS | 181 | .00 | 0 | 1448 | 750.00 | 52 | .00 | 2180 | 1430.00 | 34 |
| 30 | 18 | | R & M ELECTRONICS | 16 | .00 | 0 | 128 | .00 | 0 | .00 | 200 | 200.00 | 0 |
| 30 | 26 | | IT NETWRK/WEBSITE SUPPORT | 2750 | 1587.50 | 58 | 22000 | 16186.15 | 74 | .00 | 33000 | 16813.85 | 49 |
| 30 | 28 | | CC-RADIO AGREEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 30 | ** | | CONTRACTUAL SERVICES | 3322 | 1930.16 | 58 | 26576 | 19521.88 | 74 | .00 | 39880 | 20358.12 | 49 |
| 50 | | | OTHER CHARGES | | | | | | | | | | |
| 50 | 04 | | HEATING SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 08 | | TELECOMMUNICATIONS | 1433 | 763.24 | 53 | 11464 | 6779.47 | 59 | .00 | 17200 | 10420.53 | 39 |
| 50 | 10 | | PROPERTY INSURANCE | 166 | .00 | 0 | 1328 | 1875.00 | 141 | .00 | 2000 | 125.00 | 94 |
| 50 | 12 | | MOTOR VEHICLE INSURANCE | 425 | .00 | 0 | 3400 | 3825.00 | 113 | .00 | 5100 | 1275.00 | 75 |
| 50 | 18 | | GENERAL LIABILITY INSUR | 375 | .00 | 0 | 3000 | 3618.75 | 121 | .00 | 4500 | 881.25 | 80 |
| 50 | 24 | | SUBSISTANCE & LODGING | 675 | .00 | 0 | 5400 | 2584.00 | 48 | .00 | 8100 | 5516.00 | 32 |
| 50 | 26 | | CONVENTIONS & EDUCATIONS | 833 | 725.00 | 87 | 6664 | 2965.90 | 45 | .00 | 10000 | 7034.10 | 30 |
| 50 | 28 | | DUES & ASSOC MEMBERSHIPS | 666 | .00 | 0 | 5328 | 7215.00 | 135 | .00 | 8000 | 785.00 | 90 |
| 50 | 29 | | ACCREDITATION PROGRAM | 325 | .00 | 0 | 2600 | 454.01 | 18 | 45.00 | 3900 | 3400.99 | 13 |
| 50 | 32 | | MISCELLANEOUS | 83 | 68.47 | 83 | 664 | 363.15 | 55 | .00 | 1000 | 636.85 | 36 |
| 50 | 37 | | COMMUNITY ENGAGEMENT | 125 | .00 | 0 | 1000 | 94.76 | 10 | .00 | 1500 | 1405.24 | 6 |
| 50 | 78 | | STATE FORFEITURE FUND EXP | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 79 | | FED FORFEITURE FUND EXP | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 81 | | DMV GRANT EQUIP PURCHASES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 84 | | LIVING / MOVING EXPENSES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 98 | | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | | OTHER CHARGES | 5106 | 1556.71 | 31 | 40848 | 29775.04 | 73 | 45.00 | 61300 | 31479.96 | 49 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT | | | | | | | | | |
|-----------------------|------|----------------------------------|---|-----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 50 | | PUBLIC SAFETY | | | | | | | | | | |
| 501 | | POLICE DEPARTMENT | | | | | | | | | | |
| 52 | | GRANT EXPENSES | | | | | | | | | | |
| 52 | 02 | FEDERAL COPS GRANT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 52 | 04 | BYRNE JUSTICE GRANT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 52 | ** | GRANT EXPENSES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 1000 | 905.90 | 91 | 8000 | 6108.52 | 76 | .00 | 12000 | 5891.48 | 51 |
| 60 | 04 | REPAIRS & MAINTENANCE | 145 | .00 | 0 | 1160 | 2105.79 | 182 | .00 | 1750 | 355.79 | 120 |
| 60 | 06 | FUELS & LUBRICANTS | 2881 | 3478.90 | 121 | 23048 | 31850.61 | 138 | .00 | 34580 | 2729.39 | 92 |
| 60 | 08 | VEHICLE & EQUIP R&M | 1000 | 788.00 | 79 | 8000 | 9504.10 | 119 | .00 | 12000 | 2495.90 | 79 |
| 60 | 10 | UNIFORMS | 1083 | 793.00 | 73 | 8664 | 6859.26 | 79 | 536.75 | 13000 | 5603.99 | 57 |
| 60 | 13 | CRIME REPORTING SOFTWARE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | 16 | DRUG INVESTIGATING | 500 | .00 | 0 | 4000 | 2454.86 | 61 | .00 | 6000 | 3545.14 | 41 |
| 60 | 25 | SMALL EQUIPMENT | 125 | .00 | 0 | 1000 | 820.89 | 82 | .00 | 1500 | 679.11 | 55 |
| 60 | 48 | AMMUNITION & BATTERIES | 833 | .00 | 0 | 6664 | 10148.62 | 152 | .00 | 10000 | 148.62 | 102 |
| 60 | ** | MATERIALS & SUPPLIES | 7567 | 5965.80 | 79 | 60536 | 69852.65 | 115 | 536.75 | 90830 | 20440.60 | 78 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 02 | VEHICLE REPLACEMENT | 4583 | 12995.25 | 284 | 36664 | 31792.00 | 87 | 3650.45 | 55000 | 19557.55 | 64 |
| 81 | 04 | EDP EQUIP REPLACEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 06 | MACHINERY & EQUIPMENT | 1014 | .00 | 0 | 8112 | .00 | 0 | .00 | 12170 | 12170.00 | 0 |
| 81 | 10 | COMMUNICATION EQUIP | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 18 | BUILDING | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 5597 | 12995.25 | 232 | 44776 | 31792.00 | 71 | 3650.45 | 67170 | 31727.55 | 53 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 04 | EDP EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | 10 | COMMUNICATION EQUIP | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | 30 | IMPRVMNTS OTHER THAN BLDG | 833 | .00 | 0 | 6664 | 9359.85 | 141 | .00 | 10000 | 640.15 | 94 |
| 82 | ** | CAPITAL OUTLAY - NEW | 833 | .00 | 0 | 6664 | 9359.85 | 141 | .00 | 10000 | 640.15 | 94 |
| 501 | ** | ** POLICE DEPARTMENT | 110681 | 112576.13 | 102 | 885448 | 854869.51 | 97 | 4232.20 | 1328300 | 469198.29 | 65 |
| 50 | ** | ** PUBLIC SAFETY | 110681 | 112576.13 | 102 | 885448 | 854869.51 | 97 | 4232.20 | 1328300 | 469198.29 | 65 |
| DIV | 3101 | TOTAL ***** POLICE DEPARTMENT | 110681 | 112576.13 | 102 | 885448 | 854869.51 | 97 | 4232.20 | 1328300 | 469198.29 | 65 |
| DEPT | 31 | TOTAL ***** PUBLIC SAFETY | 110681 | 112576.13 | 102 | 885448 | 854869.51 | 97 | 4232.20 | 1328300 | 469198.29 | 65 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS | | | | | | | | | |
|-----------------------|-----|---------------------------|---|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | OPERATIONS & MAINTENANCE | | | | | | | | | | |
| 601 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 54053 | 46369.34 | 86 | 432424 | 395945.84 | 92 | .00 | 648640 | 252694.16 | 61 |
| 10 | 04 | OVERTIME | 858 | 199.14 | 23 | 6864 | 12530.95 | 183 | .00 | 10300 | 2230.95- | 122 |
| 10 | ** | SALARIES AND WAGES | 54911 | 46568.48 | 85 | 439288 | 408476.79 | 93 | .00 | 658940 | 250463.21 | 62 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 4200 | 3896.62 | 93 | 33600 | 32424.07 | 97 | .00 | 50410 | 17985.93 | 64 |
| 20 | 04 | VA RETIREMENT SYSTEM | 5320 | 1841.14 | 35 | 42560 | 14729.12 | 35 | .00 | 63850 | 49120.88 | 23 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 7404 | 5200.94 | 70 | 59232 | 48682.09 | 82 | .00 | 88850 | 40167.91 | 55 |
| 20 | 08 | GROUP LIFE INSURANCE | 669 | 734.20 | 110 | 5352 | 5738.91 | 107 | .00 | 8030 | 2291.09 | 72 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 3181.09 | 0 | 0 | 26000.72 | 0 | .00 | 0 | 26000.72- | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 815.85 | 0 | 0 | 4929.12 | 0 | .00 | 0 | 4929.12- | 0 |
| 20 | 22 | HYBRID DISABILITY PROGRAM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | ** | BENEFITS | 17593 | 15669.84 | 89 | 140744 | 132504.03 | 94 | .00 | 211140 | 78635.97 | 63 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 08 | MAINTENANCE SVC CONTRACTS | 500 | 243.03 | 49 | 4000 | 3177.84 | 79 | .00 | 6000 | 2822.16 | 53 |
| 30 | 12 | ENGIN & ARCHITECTURAL SVC | 416 | .00 | 0 | 3328 | .00 | 0 | .00 | 5000 | 5000.00 | 0 |
| 30 | 16 | PHYSICALS | 58 | 110.00 | 190 | 464 | 400.00 | 86 | .00 | 700 | 300.00 | 57 |
| 30 | 18 | R & M ELECTRONICS | 91 | .00 | 0 | 728 | 124.00 | 17 | .00 | 1100 | 976.00 | 11 |
| 30 | 32 | METAL RECYCLE DUMPSTER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 30 | 34 | TIRE DUMPSTER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 30 | 36 | MOWING CONTRACT | 1250 | 400.00 | 32 | 10000 | 12375.00 | 124 | .00 | 15000 | 2625.00 | 83 |
| 30 | 38 | TUB GRINDING BRUSH | 2916 | .00 | 0 | 23328 | 26400.00 | 113 | .00 | 35000 | 8600.00 | 75 |
| 30 | 40 | RECURRING LEASE AGREEMENT | 80 | .00 | 0 | 640 | .00 | 0 | .00 | 960 | 960.00 | 0 |
| 30 | ** | CONTRACTUAL SERVICES | 5311 | 753.03 | 14 | 42488 | 42476.84 | 100 | .00 | 63760 | 21283.16 | 67 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 08 | TELECOMMUNICATIONS | 391 | 178.47 | 46 | 3128 | 4259.16 | 136 | .00 | 4700 | 440.84 | 91 |
| 50 | 10 | PROPERTY INSURANCE | 416 | .00 | 0 | 3328 | 3825.00 | 115 | .00 | 5000 | 1175.00 | 77 |
| 50 | 12 | MOTOR VEHICLE INSURANCE | 950 | .00 | 0 | 7600 | 8550.00 | 113 | .00 | 11400 | 2850.00 | 75 |
| 50 | 24 | SUBSISTANCE & LODGING | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 291 | 1500.00 | 516 | 2328 | 3089.97 | 133 | .00 | 3500 | 410.03 | 88 |
| 50 | 32 | MISCELLANEOUS | 41 | .00 | 0 | 328 | 307.05 | 94 | .00 | 500 | 192.95 | 61 |
| 50 | 38 | INVENTORY OVER / SHORT | 0 | .00 | 0 | 0 | 100.22- | 0 | .00 | 0 | 100.22 | 0 |
| 50 | 76 | MISS UTILITY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 2130 | 1678.47 | 79 | 17040 | 19930.96 | 117 | .00 | 25600 | 5669.04 | 78 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 604 | 1555.85 | 258 | 4832 | 3371.98 | 70 | .00 | 7250 | 3878.02 | 47 |
| 60 | 05 | FUEL PUMPS | 191 | .00 | 0 | 1528 | 333.66 | 22 | .00 | 2300 | 1966.34 | 15 |
| 60 | 06 | FUELS & LUBRICANTS | 3990 | 2691.58 | 68 | 31920 | 49186.47 | 154 | .00 | 47880 | 1306.47- | 103 |
| 60 | 08 | VEHICLE / EQUIP R&M | 3333 | 2169.09 | 65 | 26664 | 20852.16 | 78 | .00 | 40000 | 19147.84 | 52 |
| 60 | 10 | UNIFORMS | 1000 | 1072.75 | 107 | 8000 | 10318.84 | 129 | .00 | 12000 | 1681.16 | 86 |
| 60 | 11 | SAFETY EQUIP & PROGRAMS | 250 | 428.43 | 171 | 2000 | 3247.17 | 162 | .00 | 3000 | 247.17- | 108 |
| 60 | 20 | STREET LT OPER SUPPLIES | 2583 | 2462.87 | 95 | 20664 | 18019.29 | 87 | .00 | 31000 | 12980.71 | 58 |

FUND 010 GENERAL FUND DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS
 BA ELE OBJ ACCOUNT *****CURRENT***** YEAR-TO-DATE***** ANNUAL UNENCUMB. %
 SUB SUB DESCRIPTION BUDGET ACTUAL %EXP BUDGET ACTUAL %EXP ENCUMBR. BUDGET BALANCE BDGT

| | | | | | | | | | | | | |
|-----|----|-----------------------------|--------|----------|-----|--------|-----------|------|--------|---------|------------|-----|
| 60 | | | | | | | | | | | | |
| 601 | | OPERATIONS & MAINTENANCE | | | | | | | | | | |
| 60 | 22 | HIGHWAY, STRT & SIDEWALKS | 1666 | 2700.23 | 162 | 13328 | 17084.71 | 128 | .00 | 20000 | 2915.29 | 85 |
| 60 | 23 | EQUIPMENT RENTAL | 376 | .00 | 0 | 3008 | 1353.52 | 45 | .00 | 4520 | 3166.48 | 30 |
| 60 | 28 | STORM DRAINAGE | 250 | .00 | 0 | 2000 | 1052.50 | 53 | .00 | 3000 | 1947.50 | 35 |
| 60 | 30 | ENGINEERING R & M | 83 | .00 | 0 | 664 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| 60 | 34 | TRAIN STATION SUPPLIES | 291 | 179.00 | 62 | 2328 | 1972.59 | 85 | .00 | 3500 | 1527.41 | 56 |
| 60 | 36 | PAVEMENT | 4166 | .00 | 0 | 33328 | .00 | 0 | .00 | 50000 | 50000.00 | 0 |
| 60 | 40 | TRAFFIC CONTROL DEVICE | 250 | .00 | 0 | 2000 | 2509.19 | 126 | .02- | 3000 | 490.83 | 84 |
| 60 | 44 | SNOW & ICE REMOVAL | 166 | .00 | 0 | 1328 | .00 | 0 | .00 | 2000 | 2000.00 | 0 |
| 60 | 52 | DECORATIVE STREET LIGHTS | 533 | .00 | 0 | 4264 | 3987.61 | 94 | .00 | 6400 | 2412.39 | 62 |
| 60 | ** | MATERIALS & SUPPLIES | 19732 | 13259.80 | 67 | 157856 | 133289.69 | 84 | .02- | 236850 | 103560.33 | 56 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 02 | VEHICLE REPLACEMENT | 1406 | .00 | 0 | 11248 | 33998.49 | 302 | 1.50 | 16880 | 17119.99- | 201 |
| 81 | 06 | MACHINERY & EQUIPMENT | 1083 | .00 | 0 | 8664 | 107878.93 | 1245 | .00 | 13000 | 94878.93- | 830 |
| 81 | 18 | BUILDING | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 2083 | .00 | 0 | 16664 | 26712.50 | 160 | 750.00 | 25000 | 2462.50- | 110 |
| 81 | 36 | STORM WATER IMPROVEMENTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 4572 | .00 | 0 | 36576 | 168589.92 | 461 | 751.50 | 54880 | 114461.42- | 309 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 06 | MACHINERY & EQUIPMENT | 3416 | .00 | 0 | 27328 | 29441.96 | 108 | .87 | 41000 | 11557.17 | 72 |
| 82 | ** | CAPITAL OUTLAY - NEW | 3416 | .00 | 0 | 27328 | 29441.96 | 108 | .87 | 41000 | 11557.17 | 72 |
| 90 | | DEBT SERVICE | | | | | | | | | | |
| 90 | 02 | PRINCIPAL | 1416 | .00 | 0 | 11328 | 17000.00 | 150 | .00 | 17000 | .00 | 100 |
| 90 | 04 | INTEREST | 429 | .00 | 0 | 3432 | 5104.35 | 149 | .00 | 5150 | 45.65 | 99 |
| 90 | ** | DEBT SERVICE | 1845 | .00 | 0 | 14760 | 22104.35 | 150 | .00 | 22150 | 45.65 | 100 |
| 601 | ** | ** OPERATIONS & MAINTENANCE | 109510 | 77929.62 | 71 | 876080 | 956814.54 | 109 | 752.35 | 1314320 | 356753.11 | 73 |
| 604 | | COMMUNITY IMPROVEMENT | | | | | | | | | | |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 604 | ** | ** COMMUNITY IMPROVEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 605 | | TRAIN STATION | | | | | | | | | | |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 605 | ** | ** TRAIN STATION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 606 | | | | | | | | | | | | |

| FUND 010 GENERAL FUND | | | DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS | | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BGDGT |
|-----------------------|-------|---------------------------|---|----------|------|------------------------|-----------|------|----------|---------------|-------------------|---------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 60 | | | | | | | | | | | | |
| 606 | | | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 36 | STORM WATER IMPROVEMENTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 81 ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| | 82 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 82 ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 606 | ** ** | | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 608 | | CAPITAL OUTLAY | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 81 ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| | 82 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 82 ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 608 | ** ** | CAPITAL OUTLAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 60 | ** ** | | 109510 | 77929.62 | 71 | 876080 | 956814.54 | 109 | 752.35 | 1314320 | 356753.11 73 | |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 803 | | VDOT T-21 GRANT | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 81 ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 803 | ** ** | VDOT T-21 GRANT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 80 | ** ** | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DIV | 4101 | TOTAL ***** | | | | | | | | | | |
| | | MAIN OF STREETS & HWYS | 109510 | 77929.62 | 71 | 876080 | 956814.54 | 109 | 752.35 | 1314320 | 356753.11 73 | |

| FUND 010 GENERAL FUND | | DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM | | | | | | | | | | |
|-----------------------|---------|---|-------------------|---------|------|------------------------|----------|------|----------|-----------|----------|------|
| BA | ELE OBJ | ACCOUNT | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | | | | | | | | | | | |
| 601 | | OPERATIONS & MAINTENANCE | | | | | | | | | | |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 06 | FUELS & LUBRICANTS | 1666 | 333.04 | 20 | 13328 | 14807.89 | 111 | .00 | 20000 | 5192.11 | 74 |
| 60 | 08 | VEHICLE / EQUIP R&M | 2500 | 625.61 | 25 | 20000 | 7643.34 | 38 | .00 | 30000 | 22356.66 | 26 |
| 60 | 18 | SUPPLIES | 0 | .00 | 0 | 0 | 840.25 | 0 | .00 | 0 | 840.25- | 0 |
| 60 | 26 | LITTER EXPENSES | 166 | .00 | 0 | 1328 | 142.25 | 11 | .00 | 2000 | 1857.75 | 7 |
| 60 | ** | MATERIALS & SUPPLIES | 4332 | 958.65 | 22 | 34656 | 23433.73 | 68 | .00 | 52000 | 28566.27 | 45 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 02 | VEHICLE REPLACEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 06 | MACHINERY & EQUIPMENT | 416 | 1308.25 | 315 | 3328 | 4829.50 | 145 | .00 | 5000 | 170.50 | 97 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 416 | 1308.25 | 315 | 3328 | 4829.50 | 145 | .00 | 5000 | 170.50 | 97 |
| 601 | ** | ** OPERATIONS & MAINTENANCE | 4748 | 2266.90 | 48 | 37984 | 28263.23 | 74 | .00 | 57000 | 28736.77 | 50 |
| 60 | ** | ** | 4748 | 2266.90 | 48 | 37984 | 28263.23 | 74 | .00 | 57000 | 28736.77 | 50 |
| DIV | 4102 | TOTAL ***** | | | | | | | | | | |
| | | SANITATION & WASTE REM | 4748 | 2266.90 | 48 | 37984 | 28263.23 | 74 | .00 | 57000 | 28736.77 | 50 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS | | | | | | | | | |
|-----------------------|------|------------------------------|--|---------|------|------------------------|----------|------|----------|-----------|---------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | | | | | | | | | | | |
| 601 | | OPERATIONS & MAINTENANCE | | | | | | | | | | |
| | 30 | CONTRACTUAL SERVICES | | | | | | | | | | |
| | 30 | 22 LANDSCAPING CONTRACTS | 750 | .00 | 0 | 6000 | 6727.05 | 112 | .00 | 9000 | 2272.95 | 75 |
| | 30 | ** CONTRACTUAL SERVICES | 750 | .00 | 0 | 6000 | 6727.05 | 112 | .00 | 9000 | 2272.95 | 75 |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 666 | 834.36 | 125 | 5328 | 5438.65 | 102 | .00 | 8000 | 2561.35 | 68 |
| | 50 | 04 HEATING SERVICES | 166 | 142.44 | 86 | 1328 | 368.21 | 28 | .00 | 2000 | 1631.79 | 18 |
| | 50 | ** OTHER CHARGES | 832 | 976.80 | 117 | 6656 | 5806.86 | 87 | .00 | 10000 | 4193.14 | 58 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 18 SUPPLIES | 625 | 3725.23 | 596 | 5000 | 6846.20 | 137 | .00 | 7500 | 653.80 | 91 |
| | 60 | 24 SMALL TOOLS | 333 | 11.99 | 4 | 2664 | 3542.82 | 133 | .00 | 4000 | 457.18 | 89 |
| | 60 | ** MATERIALS & SUPPLIES | 958 | 3737.22 | 390 | 7664 | 10389.02 | 136 | .00 | 11500 | 1110.98 | 90 |
| 601 | ** | ** OPERATIONS & MAINTENANCE | 2540 | 4714.02 | 186 | 20320 | 22922.93 | 113 | .00 | 30500 | 7577.07 | 75 |
| 604 | | COMMUNITY IMPROVEMENT | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 30 IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| | 82 | 30 IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 82 | ** CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 604 | ** | ** COMMUNITY IMPROVEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 608 | | CAPITAL OUTLAY | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 18 BUILDING | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 608 | ** | ** CAPITAL OUTLAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | ** | ** | 2540 | 4714.02 | 186 | 20320 | 22922.93 | 113 | .00 | 30500 | 7577.07 | 75 |
| DIV | 4103 | TOTAL ***** | | | | | | | | | | |
| | | MAIN OF BLDGS & GROUNDS | 2540 | 4714.02 | 186 | 20320 | 22922.93 | 113 | .00 | 30500 | 7577.07 | 75 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION | | | | | | | | | |
|-----------------------|------|-----------------------------------|---|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | | | | | | | | | | | |
| 602 | | PARKS, RECREAT & CULTURAL | | | | | | | | | | |
| | 30 | CONTRACTUAL SERVICES | | | | | | | | | | |
| | 30 | 42 TREE REMOVAL & PRUNING | 416 | .00 | 0 | 3328 | 5200.00 | 156 | .00 | 5000 | 200.00- | 104 |
| | 30 | ** CONTRACTUAL SERVICES | 416 | .00 | 0 | 3328 | 5200.00 | 156 | .00 | 5000 | 200.00- | 104 |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 1416 | 2420.45 | 171 | 11328 | 9948.47 | 88 | .00 | 17000 | 7051.53 | 59 |
| | 50 | 04 HEATING SERVICES | 66 | 98.81 | 150 | 528 | 449.30 | 85 | .00 | 800 | 350.70 | 56 |
| | 50 | 08 TELECOMMUNICATIONS | 116 | 80.16 | 69 | 928 | 686.12 | 74 | .00 | 1400 | 713.88 | 49 |
| | 50 | 27 COMMUNITY GIFT PROGRAM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | 34 MISCELLANEOUS REIMB | 41 | .00 | 0 | 328 | 87.50 | 27 | .00 | 500 | 412.50 | 18 |
| | 50 | 95 DEPT OF FORESTRY GRANT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | ** OTHER CHARGES | 1639 | 2599.42 | 159 | 13112 | 11171.39 | 85 | .00 | 19700 | 8528.61 | 57 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 18 SUPPLIES | 2500 | 3053.58 | 122 | 20000 | 13998.62 | 70 | .00 | 30000 | 16001.38 | 47 |
| | 60 | 52 DECORATIVE STREET LIGHTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 60 | 53 MULCH & LANDSCAPING STONE | 666 | 1986.50 | 298 | 5328 | 1986.50 | 37 | .00 | 8000 | 6013.50 | 25 |
| | 60 | 54 PLAYGROUND EQUIPMENT | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| | 60 | 55 SPLASH PAD | 458 | .00 | 0 | 3664 | 595.63 | 16 | .00 | 5500 | 4904.37 | 11 |
| | 60 | 56 WAR MEMORIAL BALLFIELD | 416 | .00 | 0 | 3328 | .00 | 0 | .00 | 5000 | 5000.00 | 0 |
| | 60 | 57 CANOE LAUNCH | 125 | 90.00 | 72 | 1000 | 720.00 | 72 | .00 | 1500 | 780.00 | 48 |
| | 60 | 58 SPECIAL EVENTS | 125 | .00 | 0 | 1000 | 1196.07 | 120 | .00 | 1500 | 303.93 | 80 |
| | 60 | ** MATERIALS & SUPPLIES | 4415 | 5130.08 | 116 | 35320 | 18496.82 | 52 | .00 | 53000 | 34503.18 | 35 |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 02 VEHICLE REPLACEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | 08 FUNITURE & FIXTURES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | 18 BUILDING | 3150 | 13611.00 | 432 | 25200 | 29739.00 | 118 | .00 | 37800 | 8061.00 | 79 |
| | 81 | 24 STREETS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | 26 PARKS | 0 | .00 | 0 | 0 | 63937.23 | 0 | .00 | 0 | 63937.23- | 0 |
| | 81 | 30 IMPRVMENTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 3150 | 13611.00 | 432 | 25200 | 93676.23 | 372 | .00 | 37800 | 55876.23- | 248 |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| | 82 | 04 EDP EQUIPMENT | 0 | .00 | 0 | 0 | 13676.33 | 0 | 4558.77 | 0 | 18235.10- | 0 |
| | 82 | 10 COMMUNICATION EQUIP | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 82 | 16 LAND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 82 | 18 BUILDING | 1625 | .00 | 0 | 13000 | .00 | 0 | .00 | 19500 | 19500.00 | 0 |
| | 82 | 26 PARKS | 0 | .00 | 0 | 0 | 22000.00 | 0 | .00 | 0 | 22000.00- | 0 |
| | 82 | ** CAPITAL OUTLAY - NEW | 1625 | .00 | 0 | 13000 | 35676.33 | 274 | 4558.77 | 19500 | 20735.10- | 206 |
| 602 | ** | ** PARKS, RECREAT & CULTURAL | 11245 | 21340.50 | 190 | 89960 | 164220.77 | 183 | 4558.77 | 135000 | 33779.54- | 125 |
| 60 | ** | ** | 11245 | 21340.50 | 190 | 89960 | 164220.77 | 183 | 4558.77 | 135000 | 33779.54- | 125 |
| DIV | 4104 | TOTAL ***** PARKS & RECREATION | 11245 | 21340.50 | 190 | 89960 | 164220.77 | 183 | 4558.77 | 135000 | 33779.54- | 125 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 4105 PUBLIC WORKS/AVOCA | | | | | | | | | |
|-----------------------|------|------------------------------|----------------------------------|--------|------|------------------------|--------|------|----------|-----------|---------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | AVOCA | | | | | | | | | | |
| 609 | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 60 | ** MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 30 IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 609 | ** | ** AVOCA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | ** | ** | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DIV | 4105 | TOTAL ***** | | | | | | | | | | |
| | | AVOCA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 4106 PUBLIC WORKS/CULTURAL | | | | | | | | | |
|-----------------------|------|------------------------------|-------------------------------------|--------|------|------------------------|--------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
| 60 | | | | | | | | | | | | |
| 602 | | PARKS, RECREAT & CULTURAL | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 50 | 40.52 | 81 | 400 | 131.33 | 33 | .00 | 600 | 468.67 | 22 |
| | 50 | ** OTHER CHARGES | 50 | 40.52 | 81 | 400 | 131.33 | 33 | .00 | 600 | 468.67 | 22 |
| 602 | ** | ** PARKS, RECREAT & CULTURAL | 50 | 40.52 | 81 | 400 | 131.33 | 33 | .00 | 600 | 468.67 | 22 |
| 60 | ** | ** | 50 | 40.52 | 81 | 400 | 131.33 | 33 | .00 | 600 | 468.67 | 22 |
| DIV | 4106 | TOTAL ***** CULTURAL | 50 | 40.52 | 81 | 400 | 131.33 | 33 | .00 | 600 | 468.67 | 22 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 4108 PUBLIC WORKS/LIBRARY | | | | | | | | | |
|-----------------------|------|------------------------------|------------------------------------|---------|------|------------------------|----------|------|----------|-----------|---------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | | | | | | | | | | | |
| 601 | | OPERATIONS & MAINTENANCE | | | | | | | | | | |
| | 30 | CONTRACTUAL SERVICES | | | | | | | | | | |
| | 30 | 44 CUSTODIAL SERVICES | 1125 | 1076.00 | 96 | 9000 | 7532.00 | 84 | .00 | 13500 | 5968.00 | 56 |
| | 30 | ** CONTRACTUAL SERVICES | 1125 | 1076.00 | 96 | 9000 | 7532.00 | 84 | .00 | 13500 | 5968.00 | 56 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 1250 | 1387.35 | 111 | 10000 | 14243.90 | 142 | .00 | 15000 | 756.10 | 95 |
| | 60 | ** MATERIALS & SUPPLIES | 1250 | 1387.35 | 111 | 10000 | 14243.90 | 142 | .00 | 15000 | 756.10 | 95 |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 30 IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 601 | ** | ** OPERATIONS & MAINTENANCE | 2375 | 2463.35 | 104 | 19000 | 21775.90 | 115 | .00 | 28500 | 6724.10 | 76 |
| 60 | ** | ** | 2375 | 2463.35 | 104 | 19000 | 21775.90 | 115 | .00 | 28500 | 6724.10 | 76 |
| DIV | 4108 | TOTAL ***** LIBRARY | 2375 | 2463.35 | 104 | 19000 | 21775.90 | 115 | .00 | 28500 | 6724.10 | 76 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 4109 PUBLIC WORKS/ALTAVISTA EMS | | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------|------|------------------------------|--|-----------|------|------------------------|------------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 60 | | OPERATIONS & MAINTENANCE | | | | | | | | | | |
| 601 | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 | 04 HEATING SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 | ** OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 60 | ** MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 601 | ** | ** OPERATIONS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 60 | ** | ** | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DIV | 4109 | TOTAL ***** ALTAVISTA EMS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DEPT | 41 | TOTAL ***** PUBLIC WORKS | 130468 | 108754.91 | 83 | 1043744 | 1194128.70 | 114 | 5311.12 | 1565920 | 366480.18 77 | |

FUND 010 GENERAL FUND DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS

*****CURRENT***** YEAR-TO-DATE*****
 BA ELE OBJ ACCOUNT BUDGET ACTUAL %EXP BUDGET ACTUAL %EXP ENCUMBR. ANNUAL UNENCUMB. %
 SUB SUB DESCRIPTION BUDGET ACTUAL %EXP BUDGET ACTUAL %EXP ENCUMBR. BUDGET BALANCE BDGT

| | | | | | | | | | | | | |
|-----|----|---------------------------|------|---------|-----|-------|----------|-----|-----|--------|----------|-----|
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 403 | | PUBLIC TRANSPORTATION | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 8350 | 7556.69 | 91 | 66800 | 66523.90 | 100 | .00 | 100200 | 33676.10 | 66 |
| 10 | 04 | OVERTIME | 0 | 3.81 | 0 | 0 | 25.56 | 0 | .00 | 0 | 25.56- | 0 |
| 10 | ** | SALARIES AND WAGES | 8350 | 7560.50 | 91 | 66800 | 66549.46 | 100 | .00 | 100200 | 33650.54 | 66 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 639 | 542.74 | 85 | 5112 | 4829.10 | 95 | .00 | 7670 | 2840.90 | 63 |
| 20 | 04 | VA RETIREMENT SYSTEM | 504 | 486.58 | 97 | 4032 | 4255.70 | 106 | .00 | 6050 | 1794.30 | 70 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 617 | 608.50 | 99 | 4936 | 5165.90 | 105 | .00 | 7410 | 2244.10 | 70 |
| 20 | 08 | GROUP LIFE INSURANCE | 63 | 63.34 | 101 | 504 | 542.63 | 108 | .00 | 760 | 217.37 | 71 |
| 20 | 10 | WORKER'S COMP | 141 | .00 | 0 | 1128 | 1275.00 | 113 | .00 | 1700 | 425.00 | 75 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 11.60 | 0 | 0 | 40.60 | 0 | .00 | 0 | 40.60- | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 5.68 | 0 | 0 | 19.88 | 0 | .00 | 0 | 19.88- | 0 |
| 20 | ** | BENEFITS | 1964 | 1718.44 | 88 | 15712 | 16128.81 | 103 | .00 | 23590 | 7461.19 | 68 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 06 | ADVERTISING | 83 | .00 | 0 | 664 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| 30 | 08 | MAINTENANCE SVC CONTRACTS | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 30 | 14 | MISC & PROFESSIONAL SVCS | 25 | .00 | 0 | 200 | .00 | 0 | .00 | 300 | 300.00 | 0 |
| 30 | 16 | PHYSICALS | 23 | 45.00 | 196 | 184 | 304.88 | 166 | .00 | 280 | 24.88- | 109 |
| 30 | ** | CONTRACTUAL SERVICES | 172 | 45.00 | 26 | 1376 | 304.88 | 22 | .00 | 2080 | 1775.12 | 15 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 08 | TELECOMMUNICATIONS | 83 | .00 | 0 | 664 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| 50 | 12 | MOTOR VEHICLE INSURANCE | 141 | .00 | 0 | 1128 | 1275.00 | 113 | .00 | 1700 | 425.00 | 75 |
| 50 | 24 | SUBSISTANCE & LODGING | 25 | .00 | 0 | 200 | 124.98 | 63 | .00 | 300 | 175.02 | 42 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 62 | .00 | 0 | 496 | .00 | 0 | .00 | 750 | 750.00 | 0 |
| 50 | 28 | DUES & ASSOC MEMBERSHIPS | 12 | .00 | 0 | 96 | .00 | 0 | .00 | 150 | 150.00 | 0 |
| 50 | 33 | MISCELLANEOUS / INDIRECT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 35 | MISC / OTHER FIXED COSTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 323 | .00 | 0 | 2584 | 1399.98 | 54 | .00 | 3900 | 2500.02 | 36 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 29 | .00 | 0 | 232 | .00 | 0 | .00 | 350 | 350.00 | 0 |
| 60 | 06 | FUELS & LUBRICANTS | 2105 | 1562.31 | 74 | 16840 | 16598.37 | 99 | .00 | 25270 | 8671.63 | 66 |
| 60 | 08 | VEHICLE & EQUIP R&M | 291 | 46.87 | 16 | 2328 | 4720.80 | 203 | .00 | 3500 | 1220.80- | 135 |
| 60 | 14 | OTHER OPERATING SUPPLIES | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 60 | 18 | SUPPLIES | 25 | .00 | 0 | 200 | .00 | 0 | .00 | 300 | 300.00 | 0 |
| 60 | ** | MATERIALS & SUPPLIES | 2491 | 1609.18 | 65 | 19928 | 21319.17 | 107 | .00 | 29920 | 8600.83 | 71 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 02 | VEHICLE REPLACEMENT | 6845 | .00 | 0 | 54760 | .00 | 0 | .00 | 82150 | 82150.00 | 0 |
| 81 | 04 | EDP EQUIP REPLACEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 6845 | .00 | 0 | 54760 | .00 | 0 | .00 | 82150 | 82150.00 | 0 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS | | | | | | | | | |
|-----------------------|-------|--------------------------------------|--|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 403 | | PUBLIC TRANSPORTATION | | | | | | | | | | |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| | 82 02 | VEHICLE | 0 | 81602.00 | 0 | 0 | 81602.00 | 0 | .00 | 0 | 81602.00- | 0 |
| | 82 04 | EDP EQUIPMENT | 0 | 3620.52 | 0 | 0 | 3620.52 | 0 | .00 | 0 | 3620.52- | 0 |
| | 82 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 82 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 82 ** | CAPITAL OUTLAY - NEW | 0 | 85222.52 | 0 | 0 | 85222.52 | 0 | .00 | 0 | 85222.52- | 0 |
| 403 | ** ** | PUBLIC TRANSPORTATION | 20145 | 96155.64 | 477 | 161160 | 190924.82 | 119 | .00 | 241840 | 50915.18 | 79 |
| 40 | ** ** | ADMINISTRATION | 20145 | 96155.64 | 477 | 161160 | 190924.82 | 119 | .00 | 241840 | 50915.18 | 79 |
| DIV | 6101 | TOTAL ***** OPERATIONS | 20145 | 96155.64 | 477 | 161160 | 190924.82 | 119 | .00 | 241840 | 50915.18 | 79 |
| DEPT | 61 | TOTAL ***** PUBLIC TRANSPORTATION | 20145 | 96155.64 | 477 | 161160 | 190924.82 | 119 | .00 | 241840 | 50915.18 | 79 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT | | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------|---------|---------------------------|---|---------|------|------------------------|----------|------|----------|---------------|-------------------|--------|
| BA | ELE OBJ | ACCOUNT DESCRIPTION | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 405 | | ECONOMIC DEVELOPMENT | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 10 | 04 | OVERTIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 10 | ** | SALARIES AND WAGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 04 | VA RETIREMENT SYSTEM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 08 | GROUP LIFE INSURANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | ** | BENEFITS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 06 | ADVERTISING | 2083 | 3457.20 | 166 | 16664 | 3457.20 | 21 | .00 | 25000 | 21542.80 | 14 |
| 30 | 14 | MISC & PROFESSIONAL SVCS | 416 | .00 | 0 | 3328 | .00 | 0 | .00 | 5000 | 5000.00 | 0 |
| 30 | ** | CONTRACTUAL SERVICES | 2499 | 3457.20 | 138 | 19992 | 3457.20 | 17 | .00 | 30000 | 26542.80 | 12 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 06 | POSTAL SERVICES | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 50 | 08 | TELECOMMUNICATIONS | 75 | .00 | 0 | 600 | .00 | 0 | .00 | 900 | 900.00 | 0 |
| 50 | 24 | SUBSISTANCE & LODGING | 128 | .00 | 0 | 1024 | .00 | 0 | .00 | 1540 | 1540.00 | 0 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 105 | .00 | 0 | 840 | .00 | 0 | .00 | 1260 | 1260.00 | 0 |
| 50 | 28 | DUES & ASSOC MEMBERSHIPS | 116 | .00 | 0 | 928 | .00 | 0 | .00 | 1400 | 1400.00 | 0 |
| 50 | 32 | MISCELLANEOUS | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 50 | 61 | CONTRIBUTION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 63 | ECONOMIC INCENTIVES | 3512 | .00 | 0 | 28096 | .00 | 0 | .00 | 42150 | 42150.00 | 0 |
| 50 | 93 | GRANT PROGRAM FUNDING | 8333 | .00 | 0 | 66664 | 7000.00 | 11 | .00 | 100000 | 93000.00 | 7 |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 12435 | .00 | 0 | 99480 | 7000.00 | 7 | .00 | 149250 | 142250.00 | 5 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 60 | 06 | FUELS & LUBRICANTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | 08 | VEHICLE & EQUIP R&M | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | 12 | BOOKS & SUBSCRIPTIONS | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 60 | ** | MATERIALS & SUPPLIES | 250 | .00 | 0 | 2000 | .00 | 0 | .00 | 3000 | 3000.00 | 0 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 18 | BUILDING | 0 | .00 | 0 | 0 | 2423.84 | 0 | .00 | 0 | 2423.84- | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | 2423.84 | 0 | .00 | 0 | 2423.84- | 0 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 02 | VEHICLE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | 16 | LAND | 0 | .00 | 0 | 0 | 1000.00 | 0 | .00 | 0 | 1000.00- | 0 |
| 82 | 18 | BUILDING | 48545 | .00 | 0 | 388360 | 36293.73 | 9 | .00 | 582540 | 546246.27 | 6 |
| 82 | ** | CAPITAL OUTLAY - NEW | 48545 | .00 | 0 | 388360 | 37293.73 | 10 | .00 | 582540 | 545246.27 | 6 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT | | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------|------|-------------------------------------|---|---------|------|------------------------|-----------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 405 | | ECONOMIC DEVELOPMENT | | | | | | | | | | |
| 405 | ** | ** ECONOMIC DEVELOPMENT | 63729 | 3457.20 | 5 | 509832 | 50174.77 | 10 | .00 | 764790 | 714615.23 | 7 |
| 406 | | MAIN STREET COORDINATOR | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 08 TELECOMMUNICATIONS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | ** OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 02 OFFICE SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 60 | ** MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 406 | ** | ** MAIN STREET COORDINATOR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 409 | | COMMUNITY DEVELOPMENT | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 93 GRANT PROGRAM FUNDING | 0 | 2865.00 | 0 | 0 | 106785.34 | 0 | 87607.71 | 0 | 194393.05- | 0 |
| | 50 | ** OTHER CHARGES | 0 | 2865.00 | 0 | 0 | 106785.34 | 0 | 87607.71 | 0 | 194393.05- | 0 |
| 409 | ** | ** COMMUNITY DEVELOPMENT | 0 | 2865.00 | 0 | 0 | 106785.34 | 0 | 87607.71 | 0 | 194393.05- | 0 |
| 40 | ** | ** ADMINISTRATION | 63729 | 6322.20 | 10 | 509832 | 156960.11 | 31 | 87607.71 | 764790 | 520222.18 | 32 |
| DIV | 7101 | TOTAL ***** ECONOMIC DEVELOPMENT | 63729 | 6322.20 | 10 | 509832 | 156960.11 | 31 | 87607.71 | 764790 | 520222.18 | 32 |
| DEPT | 71 | TOTAL ***** ECONOMIC DEVELOPMENT | 63729 | 6322.20 | 10 | 509832 | 156960.11 | 31 | 87607.71 | 764790 | 520222.18 | 32 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT | | | | | | | | | | |
|-----------------------|-----|-----|---|-------------------|---------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | ACCOUNT | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 40 | | | ADMINISTRATION | | | | | | | | | | |
| 408 | | | COMMUNITY DEVELOPMENT | | | | | | | | | | |
| | 10 | | SALARIES AND WAGES | | | | | | | | | | |
| | 10 | 02 | REGULAR | 13584 | 5987.20 | 44 | 108672 | 89908.26 | 83 | .00 | 163010 | 73101.74 | 55 |
| | 10 | 04 | OVERTIME | 25 | .00 | 0 | 200 | .00 | 0 | .00 | 310 | 310.00 | 0 |
| | 10 | ** | SALARIES AND WAGES | 13609 | 5987.20 | 44 | 108872 | 89908.26 | 83 | .00 | 163320 | 73411.74 | 55 |
| | 20 | | BENEFITS | | | | | | | | | | |
| | 20 | 02 | FICA | 1040 | 447.74 | 43 | 8320 | 3637.66 | 44 | .00 | 12490 | 8852.34 | 29 |
| | 20 | 04 | VA RETIREMENT SYSTEM | 1448 | .00 | 0 | 11584 | .00 | 0 | .00 | 17380 | 17380.00 | 0 |
| | 20 | 06 | GROUP MEDICAL INSURANCE | 2440 | 514.40 | 21 | 19520 | 4757.20 | 24 | .00 | 29280 | 24522.80 | 16 |
| | 20 | 08 | GROUP LIFE INSURANCE | 182 | 86.92 | 48 | 1456 | 695.36 | 48 | .00 | 2190 | 1494.64 | 32 |
| | 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 594.14 | 0 | 0 | 4947.64 | 0 | .00 | 0 | 4947.64- | 0 |
| | 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 97.30 | 0 | 0 | 583.76 | 0 | .00 | 0 | 583.76- | 0 |
| | 20 | 22 | HYBRID DISABILITY PROGRAM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 20 | ** | BENEFITS | 5110 | 1740.50 | 34 | 40880 | 14621.62 | 36 | .00 | 61340 | 46718.38 | 24 |
| | 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| | 30 | 06 | ADVERTISING | 416 | 741.18 | 178 | 3328 | 5013.40 | 151 | .00 | 5000 | 13.40- | 100 |
| | 30 | 14 | MISC & PROFESSIONAL SVCS | 1250 | 725.00 | 58 | 10000 | 7525.00 | 75 | .00 | 15000 | 7475.00 | 50 |
| | 30 | 36 | MOWING CONTRACT | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| | 30 | ** | CONTRACTUAL SERVICES | 1707 | 1466.18 | 86 | 13656 | 12538.40 | 92 | .00 | 20500 | 7961.60 | 61 |
| | 50 | | OTHER CHARGES | | | | | | | | | | |
| | 50 | 06 | POSTAL SERVICES | 83 | .00 | 0 | 664 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| | 50 | 08 | TELECOMMUNICATIONS | 154 | .00 | 0 | 1232 | 77.68 | 6 | .00 | 1850 | 1772.32 | 4 |
| | 50 | 24 | SUBSISTANCE & LODGING | 125 | .00 | 0 | 1000 | 495.90 | 50 | .00 | 1500 | 1004.10 | 33 |
| | 50 | 26 | CONVENTIONS & EDUCATIONS | 208 | .00 | 0 | 1664 | .00 | 0 | .00 | 2500 | 2500.00 | 0 |
| | 50 | 28 | DUES & ASSOC MEMBERSHIPS | 62 | .00 | 0 | 496 | 820.00 | 165 | .00 | 750 | 70.00- | 109 |
| | 50 | 32 | MISCELLANEOUS | 833 | .00 | 0 | 6664 | 241.01 | 4 | .00 | 10000 | 9758.99 | 2 |
| | 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | ** | OTHER CHARGES | 1465 | .00 | 0 | 11720 | 1634.59 | 14 | .00 | 17600 | 15965.41 | 9 |
| | 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 02 | OFFICE SUPPLIES | 208 | 55.54 | 27 | 1664 | 276.75 | 17 | .00 | 2500 | 2223.25 | 11 |
| | 60 | 06 | FUELS & LUBRICANTS | 144 | .00 | 0 | 1152 | .00 | 0 | .00 | 1730 | 1730.00 | 0 |
| | 60 | 12 | BOOKS & SUBSCRIPTIONS | 41 | 16.00 | 39 | 328 | 51.57 | 16 | .00 | 500 | 448.43 | 10 |
| | 60 | ** | MATERIALS & SUPPLIES | 393 | 71.54 | 18 | 3144 | 328.32 | 10 | .00 | 4730 | 4401.68 | 7 |
| | 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| | 82 | 02 | VEHICLE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 82 | 04 | EDP EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 82 | 18 | BUILDING | 0 | .00 | 0 | 0 | 7517.91 | 0 | .00 | 0 | 7517.91- | 0 |
| | 82 | ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | 7517.91 | 0 | .00 | 0 | 7517.91- | 0 |
| 408 | ** | ** | COMMUNITY DEVELOPMENT | 22284 | 9265.42 | 42 | 178272 | 126549.10 | 71 | .00 | 267490 | 140940.90 | 47 |
| 40 | ** | ** | ADMINISTRATION | 22284 | 9265.42 | 42 | 178272 | 126549.10 | 71 | .00 | 267490 | 140940.90 | 47 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT | | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------|------|-----------------------|---|---------|------|------------------------|-----------|------|----------|---------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 408 | | COMMUNITY DEVELOPMENT | | | | | | | | | | |
| DIV | 7201 | TOTAL ***** | | | | | | | | | | |
| | | COMMUNITY DEVELOPMENT | 22284 | 9265.42 | 42 | 178272 | 126549.10 | 71 | .00 | 267490 | 140940.90 | 47 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 7202 COMMUNITY DEVELOPMENT/MAIN STREET PROGRAM | | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------|------|----------------------------|---|--------|------|------------------------|--------|------|----------|--------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 406 | | MAIN STREET COORDINATOR | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 08 TELECOMMUNICATIONS | 37 | 33.58 | 91 | 296 | 235.06 | 79 | .00 | 450 | 214.94 | 52 |
| | 50 | ** OTHER CHARGES | 37 | 33.58 | 91 | 296 | 235.06 | 79 | .00 | 450 | 214.94 | 52 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 02 OFFICE SUPPLIES | 125 | .00 | 0 | 1000 | 278.46 | 28 | .00 | 1500 | 1221.54 | 19 |
| | 60 | ** MATERIALS & SUPPLIES | 125 | .00 | 0 | 1000 | 278.46 | 28 | .00 | 1500 | 1221.54 | 19 |
| 406 | ** | ** MAIN STREET COORDINATOR | 162 | 33.58 | 21 | 1296 | 513.52 | 40 | .00 | 1950 | 1436.48 | 26 |
| 40 | ** | ** ADMINISTRATION | 162 | 33.58 | 21 | 1296 | 513.52 | 40 | .00 | 1950 | 1436.48 | 26 |
| DIV | 7202 | TOTAL ***** | | | | | | | | | | |
| | | MAIN STREET PROGRAM | 162 | 33.58 | 21 | 1296 | 513.52 | 40 | .00 | 1950 | 1436.48 | 26 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION | | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------|-------|--------------------------|---|--------|------|------------------------|---------|------|----------|--------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 400 | | COUNCIL / PLANNING COMM | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 24 | SUBSISTANCE & LODGING | 50 | .00 | 0 | 400 | 259.62 | 65 | .00 | 600 | 340.38 | 43 |
| | 50 26 | CONVENTIONS & EDUCATIONS | 83 | 550.00 | 663 | 664 | 1100.00 | 166 | .00 | 1000 | 100.00- | 110 |
| | 50 36 | PLANNING COMMISSION | 375 | 325.00 | 87 | 3000 | 2275.00 | 76 | .00 | 4500 | 2225.00 | 51 |
| | 50 ** | OTHER CHARGES | 508 | 875.00 | 172 | 4064 | 3634.62 | 89 | .00 | 6100 | 2465.38 | 60 |
| 400 ** ** | | COUNCIL / PLANNING COMM | 508 | 875.00 | 172 | 4064 | 3634.62 | 89 | .00 | 6100 | 2465.38 | 60 |
| 40 ** ** | | ADMINISTRATION | 508 | 875.00 | 172 | 4064 | 3634.62 | 89 | .00 | 6100 | 2465.38 | 60 |
| DIV 7203 | | TOTAL ***** | | | | | | | | | | |
| | | PLANNING COMMISSION | 508 | 875.00 | 172 | 4064 | 3634.62 | 89 | .00 | 6100 | 2465.38 | 60 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER | | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------|------|---------------------------|---|----------|------|------------------------|----------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 409 | | COMMUNITY DEVELOPMENT | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 0 | 3462.40 | 0 | 0 | 9521.60 | 0 | .00 | 0 | 9521.60- | 0 |
| 10 | 04 | OVERTIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 10 | ** | SALARIES AND WAGES | 0 | 3462.40 | 0 | 0 | 9521.60 | 0 | .00 | 0 | 9521.60- | 0 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 0 | 256.26 | 0 | 0 | 702.56 | 0 | .00 | 0 | 702.56- | 0 |
| 20 | 04 | VA RETIREMENT SYSTEM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 0 | 514.40 | 0 | 0 | 2057.60 | 0 | .00 | 0 | 2057.60- | 0 |
| 20 | 08 | GROUP LIFE INSURANCE | 0 | 50.26 | 0 | 0 | 150.78 | 0 | .00 | 0 | 150.78- | 0 |
| 20 | 10 | WORKER'S COMP | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 362.34 | 0 | 0 | 1087.02 | 0 | .00 | 0 | 1087.02- | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 37.50 | 0 | 0 | 112.50 | 0 | .00 | 0 | 112.50- | 0 |
| 20 | 22 | HYBRID DISABILITY PROGRAM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | ** | BENEFITS | 0 | 1220.76 | 0 | 0 | 4110.46 | 0 | .00 | 0 | 4110.46- | 0 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 06 | ADVERTISING | 833 | 513.24 | 62 | 6664 | 800.73 | 12 | .00 | 10000 | 9199.27 | 8 |
| 30 | 08 | MAINTENANCE SVC CONTRACTS | 1471 | 1175.65 | 80 | 11768 | 7975.65 | 68 | 5670.55 | 17660 | 4013.80 | 77 |
| 30 | 14 | MISC & PROFESSIONAL SVCS | 416 | 9.61 | 2 | 3328 | 9.61 | 0 | .00 | 5000 | 4990.39 | 0 |
| 30 | 26 | IT NETWRK/WEBSITE SUPPORT | 404 | 1097.13 | 272 | 3232 | 2108.60 | 65 | .00 | 4850 | 2741.40 | 44 |
| 30 | ** | CONTRACTUAL SERVICES | 3124 | 2795.63 | 90 | 24992 | 10894.59 | 44 | 5670.55 | 37510 | 20944.86 | 44 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 02 | ELECTRICAL SERVICES | 1333 | 311.84 | 23 | 10664 | 1853.22 | 17 | .00 | 16000 | 14146.78 | 12 |
| 50 | 04 | HEATING SERVICES | 500 | 764.64 | 153 | 4000 | 1704.47 | 43 | .00 | 6000 | 4295.53 | 28 |
| 50 | 06 | POSTAL SERVICES | 83 | 180.00 | 217 | 664 | 180.00 | 27 | .00 | 1000 | 820.00 | 18 |
| 50 | 08 | TELECOMMUNICATIONS | 250 | .00 | 0 | 2000 | .00 | 0 | .00 | 3000 | 3000.00 | 0 |
| 50 | 10 | PROPERTY INSURANCE | 41 | .00 | 0 | 328 | 375.00 | 114 | .00 | 500 | 125.00 | 75 |
| 50 | 24 | SUBSISTANCE & LODGING | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 50 | 32 | MISCELLANEOUS | 208 | 1531.28 | 736 | 1664 | 1531.28 | 92 | .00 | 2500 | 968.72 | 61 |
| 50 | ** | OTHER CHARGES | 2665 | 2787.76 | 105 | 21320 | 5643.97 | 27 | .00 | 32000 | 26356.03 | 18 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 1250 | 2039.89 | 163 | 10000 | 4942.53 | 49 | .00 | 15000 | 10057.47 | 33 |
| 60 | 04 | REPAIRS & MAINTENANCE | 500 | 205.02 | 41 | 4000 | 514.52 | 13 | .00 | 6000 | 5485.48 | 9 |
| 60 | ** | MATERIALS & SUPPLIES | 1750 | 2244.91 | 128 | 14000 | 5457.05 | 39 | .00 | 21000 | 15542.95 | 26 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 04 | EDP EQUIPMENT | 0 | .00 | 0 | 0 | 8083.04 | 0 | 2694.35 | 0 | 10777.39- | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | 8083.04 | 0 | 2694.35 | 0 | 10777.39- | 0 |
| 409 | ** | ** COMMUNITY DEVELOPMENT | 7539 | 12511.46 | 166 | 60312 | 43710.71 | 73 | 8364.90 | 90510 | 38434.39 | 58 |
| 40 | ** | ** ADMINISTRATION | 7539 | 12511.46 | 166 | 60312 | 43710.71 | 73 | 8364.90 | 90510 | 38434.39 | 58 |
| DIV | 7204 | TOTAL ***** | | | | | | | | | | |

| FUND 010 GENERAL FUND | | | DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER | | | | | | | | | |
|-----------------------|-----|-------------------------|---|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 409 | | COMMUNITY DEVELOPMENT | | | | | | | | | | |
| | | SPARK INNOVATION CENTER | 7539 | 12511.46 | 166 | 60312 | 43710.71 | 73 | 8364.90 | 90510 | 38434.39 | 58 |
| DEPT | 72 | TOTAL ***** | | | | | | | | | | |
| | | COMMUNITY DEVELOPMENT | 30493 | 22685.46 | 74 | 243944 | 174407.95 | 72 | 8364.90 | 366050 | 183277.15 | 50 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 9001 NON DEPARTMENTAL/MAIN STREET COORDINATOR | | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------|-------|---------------------------|--|--------|------|------------------------|--------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 40 | | ADMINISTRATION | | | | | | | | | | |
| 406 | | MAIN STREET COORDINATOR | | | | | | | | | | |
| | 10 | SALARIES AND WAGES | | | | | | | | | | |
| | 10 02 | REGULAR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 10 04 | OVERTIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 10 ** | SALARIES AND WAGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 20 | BENEFITS | | | | | | | | | | |
| | 20 02 | FICA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 20 04 | VA RETIREMENT SYSTEM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 20 06 | GROUP MEDICAL INSURANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 20 08 | GROUP LIFE INSURANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 20 18 | VRS HYBRID EMPLOYER CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 20 20 | ICMA HYBRID EMPLOYER CONT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 20 ** | BENEFITS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 08 | TELECOMMUNICATIONS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 ** | OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 02 | OFFICE SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 60 ** | MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 406 | ** ** | MAIN STREET COORDINATOR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 40 | ** ** | ADMINISTRATION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DIV | 9001 | TOTAL ***** | | | | | | | | | | |
| | | MAIN STREET COORDINATOR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DEPT | 90 | TOTAL ***** | | | | | | | | | | |
| | | NON DEPARTMENTAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |

| FUND 010 GENERAL FUND | | | DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS | | | | | | | | | | |
|-----------------------|------|-----|--|-------------------|--------|------|------------------------|-----------|------|----------|-----------|----------|------|
| BA | ELE | OBJ | ACCOUNT | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 80 | | | NON DEPARTMENT | | | | | | | | | | |
| 801 | | | NON DEPARTMENTAL | | | | | | | | | | |
| | 50 | | OTHER CHARGES | | | | | | | | | | |
| | 50 | 32 | MISCELLANEOUS | 3641 | .00 | 0 | 29128 | 28500.00 | 98 | .00 | 43700 | 15200.00 | 65 |
| | 50 | 61 | CONTRIBUTION - EMS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | 62 | CONTRIBUTION - SENIOR CTR | 83 | .00 | 0 | 664 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| | 50 | 63 | ECONOMIC INCENTIVES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | 69 | UNCLE BILLY'S DAY FUNDING | 0 | .00 | 0 | 0 | 1500.00 | 0 | .00 | 0 | 1500.00- | 0 |
| | 50 | 70 | RECREATION PROGRAM | 8333 | .00 | 0 | 66664 | 75000.00 | 113 | .00 | 100000 | 25000.00 | 75 |
| | 50 | 72 | CONTRIBUTION - FIRE DEPT | 1250 | .00 | 0 | 10000 | 15000.00 | 150 | .00 | 15000 | .00 | 100 |
| | 50 | 73 | CONTRIBUTION - AVOCA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | 74 | CONTRIBUTION-MAIN ST PGM | 833 | .00 | 0 | 6664 | 5000.00 | 75 | .00 | 10000 | 5000.00 | 50 |
| | 50 | ** | OTHER CHARGES | 14140 | .00 | 0 | 113120 | 125000.00 | 111 | .00 | 169700 | 44700.00 | 74 |
| 801 | ** | ** | NON DEPARTMENTAL | 14140 | .00 | 0 | 113120 | 125000.00 | 111 | .00 | 169700 | 44700.00 | 74 |
| 80 | ** | ** | NON DEPARTMENT | 14140 | .00 | 0 | 113120 | 125000.00 | 111 | .00 | 169700 | 44700.00 | 74 |
| DIV | 9101 | | TOTAL ***** | | | | | | | | | | |
| | | | CONTRIBUTIONS | 14140 | .00 | 0 | 113120 | 125000.00 | 111 | .00 | 169700 | 44700.00 | 74 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT | | | | | | | | | |
|-----------------------|------|-------------------------------|---|--------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 70 | | UTILITIES | | | | | | | | | | |
| 702 | | SEWER | | | | | | | | | | |
| | 70 | TRANSFER OUT | | | | | | | | | | |
| | 70 | 06 TO CIF | 0 | .00 | 0 | 0 | 700.42 | 0 | .00 | 0 | 700.42- | 0 |
| | 70 | ** TRANSFER OUT | 0 | .00 | 0 | 0 | 700.42 | 0 | .00 | 0 | 700.42- | 0 |
| 702 | ** | ** SEWER | 0 | .00 | 0 | 0 | 700.42 | 0 | .00 | 0 | 700.42- | 0 |
| 70 | ** | ** UTILITIES | 0 | .00 | 0 | 0 | 700.42 | 0 | .00 | 0 | 700.42- | 0 |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 801 | | NON DEPARTMENTAL | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 82 CDBG GRANT EXPENSES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | 96 INSURANCE CLAIM | 0 | .00 | 0 | 0 | 2300.00 | 0 | .00 | 0 | 2300.00- | 0 |
| | 50 | ** OTHER CHARGES | 0 | .00 | 0 | 0 | 2300.00 | 0 | .00 | 0 | 2300.00- | 0 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 06 FUELS & LUBRICANTS | 833 | 158.01 | 19 | 6664 | 13590.44 | 204 | .00 | 10000 | 3590.44- | 136 |
| | 60 | ** MATERIALS & SUPPLIES | 833 | 158.01 | 19 | 6664 | 13590.44 | 204 | .00 | 10000 | 3590.44- | 136 |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| | 82 | 30 IMPRVMENTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | 70328.04 | 0 | .00 | 0 | 70328.04- | 0 |
| | 82 | ** CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | 70328.04 | 0 | .00 | 0 | 70328.04- | 0 |
| 801 | ** | ** NON DEPARTMENTAL | 833 | 158.01 | 19 | 6664 | 86218.48 | 1294 | .00 | 10000 | 76218.48- | 862 |
| 802 | | TRANSFER OUT | | | | | | | | | | |
| | 70 | TRANSFER OUT | | | | | | | | | | |
| | 70 | 01 TO CEMETERY FUND | 8940 | .00 | 0 | 71520 | .00 | 0 | .00 | 107280 | 107280.00 | 0 |
| | 70 | 02 WATER & SEWER FUND | 0 | .00 | 0 | 0 | 3066.57 | 0 | .00 | 0 | 3066.57- | 0 |
| | 70 | 03 TO GENERAL FUND | 0 | .00 | 0 | 0 | 31.75 | 0 | .00 | 0 | 31.75- | 0 |
| | 70 | 04 TO LIBRARY FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 70 | 05 TO RESERVES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 70 | 06 TO CIF | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 70 | 07 TO RESERVE POLICY FNDS-FD | 5416 | .00 | 0 | 43328 | .00 | 0 | .00 | 65000 | 65000.00 | 0 |
| | 70 | 08 EDA CHECKING ACCOUNT | 0 | .00 | 0 | 0 | 12500.00 | 0 | .00 | 0 | 12500.00- | 0 |
| | 70 | 09 ALTAVISTA ON TRACK | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 70 | ** TRANSFER OUT | 14356 | .00 | 0 | 114848 | 15598.32 | 14 | .00 | 172280 | 156681.68 | 9 |
| 802 | ** | ** TRANSFER OUT | 14356 | .00 | 0 | 114848 | 15598.32 | 14 | .00 | 172280 | 156681.68 | 9 |
| 80 | ** | ** NON DEPARTMENT | 15189 | 158.01 | 1 | 121512 | 101816.80 | 84 | .00 | 182280 | 80463.20 | 56 |
| DIV | 9102 | TOTAL ***** NON DEPARTMENT | 15189 | 158.01 | 1 | 121512 | 102517.22 | 84 | .00 | 182280 | 79762.78 | 56 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY | | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------|------|------------------------------|---|--------|------|------------------------|--------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 60 | | | | | | | | | | | | |
| 608 | | CAPITAL OUTLAY | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 30 IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 608 | ** | ** CAPITAL OUTLAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 60 | ** | ** | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 801 | | NON DEPARTMENTAL | | | | | | | | | | |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| | 82 | 30 IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| | 82 | ** CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 801 | ** | ** NON DEPARTMENTAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 803 | | VDOT T-21 GRANT | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 30 IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 803 | ** | ** VDOT T-21 GRANT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 804 | | MAIN ST/PITTSYL AVE PROJ | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 30 IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 804 | ** | ** MAIN ST/PITTSYL AVE PROJ | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| 80 | ** | ** NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |
| DIV | 9103 | TOTAL ***** | | | | | | | | | | |
| | | CAPITAL OUTLAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | |

| FUND 010 GENERAL FUND | | | DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------|-------|------------------|---|--------|------|------------------------|--------|------|----------|-----------|-------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 80 | | NON DEPARTMENT | | | | | | | | | |
| 801 | | NON DEPARTMENTAL | | | | | | | | | |
| | 90 | DEBT SERVICE | | | | | | | | | |
| | 90 02 | PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 90 04 | INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 90 ** | DEBT SERVICE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 801 ** ** | | NON DEPARTMENTAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 80 ** ** | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| DIV 9104 | | TOTAL ***** | | | | | | | | | |
| | | DEBT SERVICE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |

| FUND 010 GENERAL FUND | | | DEPT/DIV 9105 NON DEPARTMENT/AVOCA | | | | | | | | | |
|-----------------------|------|-------------------------------|------------------------------------|-----------|------|------------------------|------------|------|-----------|-----------|------------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 801 | | NON DEPARTMENTAL | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 5369 | .00 | 0 | 42952 | 48912.06 | 114 | .00 | 64430 | 15517.94 | 76 |
| 10 | 04 | OVERTIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 10 | ** | SALARIES AND WAGES | 5369 | .00 | 0 | 42952 | 48912.06 | 114 | .00 | 64430 | 15517.94 | 76 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 410 | .00 | 0 | 3280 | 3738.42 | 114 | .00 | 4930 | 1191.58 | 76 |
| 20 | 04 | VA RETIREMENT SYSTEM | 488 | .00 | 0 | 3904 | 4395.00 | 113 | .00 | 5860 | 1465.00 | 75 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 515 | .00 | 0 | 4120 | 5262.00 | 128 | .00 | 6180 | 918.00 | 85 |
| 20 | 08 | GROUP LIFE INSURANCE | 61 | .00 | 0 | 488 | 555.00 | 114 | .00 | 740 | 185.00 | 75 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 22 | HYBRID DISABILITY PROGRAM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | ** | BENEFITS | 1474 | .00 | 0 | 11792 | 13950.42 | 118 | .00 | 17710 | 3759.58 | 79 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 36 | MOWING CONTRACT | 833 | .00 | 0 | 6664 | 3613.00 | 54 | .00 | 10000 | 6387.00 | 36 |
| 30 | ** | CONTRACTUAL SERVICES | 833 | .00 | 0 | 6664 | 3613.00 | 54 | .00 | 10000 | 6387.00 | 36 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 08 | TELECOMMUNICATIONS | 42 | .00 | 0 | 336 | 33.60 | 10 | .00 | 510 | 476.40 | 7 |
| 50 | 32 | MISCELLANEOUS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 42 | .00 | 0 | 336 | 33.60 | 10 | .00 | 510 | 476.40 | 7 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 04 | REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | 06 | FUELS & LUBRICANTS | 26 | .00 | 0 | 208 | 245.05 | 118 | .00 | 320 | 74.95 | 77 |
| 60 | ** | MATERIALS & SUPPLIES | 26 | .00 | 0 | 208 | 245.05 | 118 | .00 | 320 | 74.95 | 77 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 18 | BUILDING | 2916 | 6144.00 | 211 | 23328 | 118920.26 | 510 | .00 | 35000 | 83920.26- | 340 |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 2916 | 6144.00 | 211 | 23328 | 118920.26 | 510 | .00 | 35000 | 83920.26- | 340 |
| 801 | ** | ** NON DEPARTMENTAL | 10660 | 6144.00 | 58 | 85280 | 185674.39 | 218 | .00 | 127970 | 57704.39- | 145 |
| 80 | ** | ** NON DEPARTMENT | 10660 | 6144.00 | 58 | 85280 | 185674.39 | 218 | .00 | 127970 | 57704.39- | 145 |
| DIV | 9105 | TOTAL ***** AVOCA | 10660 | 6144.00 | 58 | 85280 | 185674.39 | 218 | .00 | 127970 | 57704.39- | 145 |
| DEPT | 91 | TOTAL ***** NON DEPARTMENT | 39989 | 6302.01 | 16 | 319912 | 413191.61 | 129 | .00 | 479950 | 66758.39 | 86 |
| FUND | 010 | TOTAL ***** GENERAL FUND | 503396 | 420887.52 | 84 | 4027168 | 3774329.92 | 94 | 110915.93 | 6041770 | 2156524.15 | 64 |

| FUND 020 STATE HIGHWAY REIMB FUND | | | DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS | | | | | | | | | |
|-----------------------------------|-----|----------------------------|---|----------|------|------------------------|-----------|------|----------|-----------|------------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 04 | REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | 28 | STORM DRAINAGE | 4016 | 4765.69 | 119 | 32128 | 9877.26 | 31 | .00 | 48200 | 38322.74 | 21 |
| 60 | 36 | PAVEMENT | 33333 | 33.60 | 0 | 266664 | 1756.22 | 1 | .00 | 400000 | 398243.78 | 0 |
| 60 | 40 | TRAFFIC CONTROL DEVICE | 4733 | 4839.40 | 102 | 37864 | 52066.11 | 138 | .00 | 56800 | 4733.89 | 92 |
| 60 | ** | MATERIALS & SUPPLIES | 42082 | 9638.69 | 23 | 336656 | 63699.59 | 19 | .00 | 505000 | 441300.41 | 13 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 02 | VEHICLE REPLACEMENT | 2126 | 44343.96 | 2086 | 17008 | 49606.21 | 292 | 2.25- | 25520 | 24083.96- | 194 |
| 81 | 06 | MACHINERY & EQUIPMENT | 83 | .00 | 0 | 664 | 96840.12 | 4584 | .00 | 1000 | 95840.12- | 9684 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 2209 | 44343.96 | 2007 | 17672 | 146446.33 | 829 | 2.25- | 26520 | 119924.08- | 552 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 601 | ** | ** | 44291 | 53982.65 | 122 | 354328 | 210145.92 | 59 | 2.25- | 531520 | 321376.33 | 40 |
| 606 | | | | | | | | | | | | |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 30 | ENGINEERING R & M | 833 | 38.25 | 5 | 6664 | 267.75 | 4 | .00 | 10000 | 9732.25 | 3 |
| 60 | 42 | TRAFFIC CONTROL OPERATION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | 44 | SNOW & ICE REMOVAL | 5000 | 284.73 | 6 | 40000 | 30922.21 | 77 | .00 | 60000 | 29077.79 | 52 |
| 60 | 46 | OTHER TRAFFIC SVCS RDSIDE | 4166 | 2794.70 | 67 | 33328 | 27622.57 | 83 | .00 | 50000 | 22377.43 | 55 |
| 60 | ** | MATERIALS & SUPPLIES | 9999 | 3117.68 | 31 | 79992 | 58812.53 | 74 | .00 | 120000 | 61187.47 | 49 |
| 606 | ** | ** | 9999 | 3117.68 | 31 | 79992 | 58812.53 | 74 | .00 | 120000 | 61187.47 | 49 |
| 607 | | ADMINISTRATION AND MISC | | | | | | | | | | |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 32 | MISCELLANEOUS | 8333 | 485.96 | 6 | 66664 | 1084.32 | 2 | .00 | 100000 | 98915.68 | 1 |
| 50 | ** | OTHER CHARGES | 8333 | 485.96 | 6 | 66664 | 1084.32 | 2 | .00 | 100000 | 98915.68 | 1 |
| 607 | ** | ** ADMINISTRATION AND MISC | 8333 | 485.96 | 6 | 66664 | 1084.32 | 2 | .00 | 100000 | 98915.68 | 1 |
| 608 | | CAPITAL OUTLAY | | | | | | | | | | |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 24 | STREETS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 2083 | .00 | 0 | 16664 | .00 | 0 | .00 | 25000 | 25000.00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 2083 | .00 | 0 | 16664 | .00 | 0 | .00 | 25000 | 25000.00 | 0 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 30 | IMPRVMNTS OTHER THAN BLDG | 6250 | .00 | 0 | 50000 | 26712.50 | 53 | 750.00 | 75000 | 47537.50 | 37 |
| 82 | 34 | ENGINEERING | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 6250 | .00 | 0 | 50000 | 26712.50 | 53 | 750.00 | 75000 | 47537.50 | 37 |
| 608 | ** | ** CAPITAL OUTLAY | 8333 | .00 | 0 | 66664 | 26712.50 | 40 | 750.00 | 100000 | 72537.50 | 28 |
| 60 | ** | ** | 70956 | 57586.29 | 81 | 567648 | 296755.27 | 52 | 747.75 | 851520 | 554016.98 | 35 |

| FUND 020 STATE HIGHWAY REIMB FUND | | | DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------------------|------|------------------------|---|----------|------|------------------------|-----------|------|----------|-----------|--------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | | | | | | | | | | |
| 608 | | CAPITAL OUTLAY | | | | | | | | | |
| DIV | 4101 | TOTAL ***** | | | | | | | | | |
| | | MAIN OF STREETS & HWYS | 70956 | 57586.29 | 81 | 567648 | 296755.27 | 52 | 747.75 | 851520 | 554016.98 35 |

| FUND 020 STATE HIGHWAY REIMB FUND | | | DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION | | | | | | | | | |
|-----------------------------------|------|---|---|----------|------|------------------------|-----------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | | | | | | | | | | | |
| 602 | | PARKS, RECREAT & CULTURAL | | | | | | | | | | |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| | 81 | 02 VEHICLE REPLACEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 602 | ** | ** PARKS, RECREAT & CULTURAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | ** | ** | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DIV | 4104 | TOTAL ***** PARKS & RECREATION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DEPT | 41 | TOTAL ***** PUBLIC WORKS | 70956 | 57586.29 | 81 | 567648 | 296755.27 | 52 | 747.75 | 851520 | 554016.98 | 35 |
| FUND | 020 | TOTAL ***** STATE HIGHWAY REIMB FUND | 70956 | 57586.29 | 81 | 567648 | 296755.27 | 52 | 747.75 | 851520 | 554016.98 | 35 |

| FUND 030 LIBRARY FUND | | | DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS | | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------|------|--|--|--------|------|------------------------|--------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 60 | | OPERATIONS & MAINTENANCE | | | | | | | | | | |
| 601 | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 | 04 HEATING SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 | ** OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 60 | ** MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 | TRANSFER OUT | | | | | | | | | | |
| | 70 | 01 CEMETERY RESERVE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 | 03 TO GENERAL FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 | ** TRANSFER OUT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 81 | CAPITAL OUTLAY -- REPLACE | | | | | | | | | | |
| | 81 | 08 FUNITURE & FIXTURES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 81 | 28 LIBRARY CONSTRUCTION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 81 | ** CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 601 | ** | ** OPERATIONS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 60 | ** | ** | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DIV | 4103 | TOTAL ***** MAIN OF BLDGS & GROUNDS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DEPT | 41 | TOTAL ***** PUBLIC WORKS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| FUND | 030 | TOTAL ***** LIBRARY FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION | | | | | | | | | |
|-----------------------------|------|---------------------------|---|---------|------|------------------------|----------|------|----------|-----------|----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 70 | | UTILITIES | | | | | | | | | | |
| 701 | | WATER | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 1762 | 1627.20 | 92 | 14096 | 13215.97 | 94 | .00 | 21150 | 7934.03 | 63 |
| 10 | 04 | OVERTIME | 10 | 34.33 | 343 | 80 | 144.95 | 181 | .00 | 130 | 14.95- | 112 |
| 10 | ** | SALARIES AND WAGES | 1772 | 1661.53 | 94 | 14176 | 13360.92 | 94 | .00 | 21280 | 7919.08 | 63 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 135 | 103.41 | 77 | 1080 | 837.25 | 78 | .00 | 1630 | 792.75 | 51 |
| 20 | 04 | VA RETIREMENT SYSTEM | 187 | 187.92 | 101 | 1496 | 1503.36 | 101 | .00 | 2250 | 746.64 | 67 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 327 | 327.42 | 100 | 2616 | 2619.36 | 100 | .00 | 3930 | 1310.64 | 67 |
| 20 | 08 | GROUP LIFE INSURANCE | 23 | 23.62 | 103 | 184 | 188.96 | 103 | .00 | 280 | 91.04 | 68 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | ** | BENEFITS | 672 | 642.37 | 96 | 5376 | 5148.93 | 96 | .00 | 8090 | 2941.07 | 64 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 25 | SMALL EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | ** | MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 701 | ** | ** WATER | 2444 | 2303.90 | 94 | 19552 | 18509.85 | 95 | .00 | 29370 | 10860.15 | 63 |
| 702 | | SEWER | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 1175 | 1084.80 | 92 | 9400 | 8781.79 | 93 | .00 | 14100 | 5318.21 | 62 |
| 10 | 04 | OVERTIME | 7 | 22.88 | 327 | 56 | 96.60 | 173 | .00 | 90 | 6.60- | 107 |
| 10 | ** | SALARIES AND WAGES | 1182 | 1107.68 | 94 | 9456 | 8878.39 | 94 | .00 | 14190 | 5311.61 | 63 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 90 | 68.94 | 77 | 720 | 586.97 | 82 | .00 | 1090 | 503.03 | 54 |
| 20 | 04 | VA RETIREMENT SYSTEM | 125 | 125.26 | 100 | 1000 | 1002.08 | 100 | .00 | 1500 | 497.92 | 67 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 218 | 218.28 | 100 | 1744 | 1746.24 | 100 | .00 | 2620 | 873.76 | 67 |
| 20 | 08 | GROUP LIFE INSURANCE | 15 | 15.76 | 105 | 120 | 126.08 | 105 | .00 | 190 | 63.92 | 66 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 20 | ** | BENEFITS | 448 | 428.24 | 96 | 3584 | 3461.37 | 97 | .00 | 5400 | 1938.63 | 64 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 702 | ** | ** SEWER | 1630 | 1535.92 | 94 | 13040 | 12339.76 | 95 | .00 | 19590 | 7250.24 | 63 |
| 70 | ** | ** UTILITIES | 4074 | 3839.82 | 94 | 32592 | 30849.61 | 95 | .00 | 48960 | 18110.39 | 63 |
| DIV | 1101 | TOTAL ***** | | | | | | | | | | |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT | |
|-----------------------------|-----|--------------------|---|---------|------|------------------------|----------|----------|---------------|-------------------|----------|----|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 70 | | UTILITIES | | | | | | | | | | |
| 702 | | SEWER | | | | | | | | | | |
| | | ADMINISTRATION | 4074 | 3839.82 | 94 | 32592 | 30849.61 | 95 | .00 | 48960 | 18110.39 | 63 |
| DEPT | 11 | TOTAL ***** | | | | | | | | | | |
| | | GENERAL GOVERNMENT | 4074 | 3839.82 | 94 | 32592 | 30849.61 | 95 | .00 | 48960 | 18110.39 | 63 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------------|-------|---------------------------|---|--------|------|------------------------|--------|------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 70 | | UTILITIES | | | | | | | | | |
| 701 | | WATER | | | | | | | | | |
| | 10 | SALARIES AND WAGES | | | | | | | | | |
| | 10 02 | REGULAR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 10 04 | OVERTIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 10 ** | SALARIES AND WAGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 | BENEFITS | | | | | | | | | |
| | 20 02 | FICA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 04 | VA RETIREMENT SYSTEM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 06 | GROUP MEDICAL INSURANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 08 | GROUP LIFE INSURANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 18 | VRS HYBRID EMPLOYER CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 20 | ICMA HYBRID EMPLOYER CONT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 ** | BENEFITS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 50 | OTHER CHARGES | | | | | | | | | |
| | 50 65 | METER TESTING/REPLACEMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 50 ** | OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | |
| | 60 04 | REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 60 25 | SMALL EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 60 ** | MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 81 | CAPITAL OUTLAY - REPLACE | | | | | | | | | |
| | 81 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 81 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 81 ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | |
| | 82 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 82 ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 701 | ** ** | WATER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 702 | | SEWER | | | | | | | | | |
| | 10 | SALARIES AND WAGES | | | | | | | | | |
| | 10 02 | REGULAR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 10 04 | OVERTIME | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 10 ** | SALARIES AND WAGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 | BENEFITS | | | | | | | | | |
| | 20 02 | FICA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 04 | VA RETIREMENT SYSTEM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 06 | GROUP MEDICAL INSURANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 08 | GROUP LIFE INSURANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 18 | VRS HYBRID EMPLOYER CONTR | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 20 | ICMA HYBRID EMPLOYER CONT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 20 ** | BENEFITS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------------|------|--------------------------|---|--------|------|------------------------|--------|------|----------|-----------|-------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 70 | | UTILITIES | | | | | | | | | |
| 702 | | SEWER | | | | | | | | | |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | |
| 60 | 04 | REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 60 | ** | MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | |
| 81 | 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 702 | ** | ** SEWER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 70 | ** | ** UTILITIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| DIV | 4101 | TOTAL ***** | | | | | | | | | |
| | | MAIN OF STREETS & HWYS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| DEPT | 41 | TOTAL ***** | | | | | | | | | |
| | | PUBLIC WORKS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |

FUND 050 WATER & SEWER FUND DEPT/DIV 5001 WATER DEPARTMENT/OPERATIONS

BA ELE OBJ ACCOUNT *****CURRENT***** *****YEAR-TO-DATE***** ANNUAL UNENCUMB. %
 SUB SUB DESCRIPTION BUDGET ACTUAL %EXP BUDGET ACTUAL %EXP ENCUMBR. BUDGET BALANCE BDGT

| | | | | | | | | | | | | |
|-----|----|---------------------------|-------|----------|-----|--------|-----------|-----|-----|--------|-----------|----|
| 70 | | UTILITIES | | | | | | | | | | |
| 701 | | WATER | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 31428 | 25697.27 | 82 | 251424 | 193591.25 | 77 | .00 | 377140 | 183548.75 | 51 |
| 10 | 04 | OVERTIME | 1287 | 319.05 | 25 | 10296 | 9505.67 | 92 | .00 | 15450 | 5944.33 | 62 |
| 10 | ** | SALARIES AND WAGES | 32715 | 26016.32 | 80 | 261720 | 203096.92 | 78 | .00 | 392590 | 189493.08 | 52 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 2502 | 1907.42 | 76 | 20016 | 14947.68 | 75 | .00 | 30030 | 15082.32 | 50 |
| 20 | 04 | VA RETIREMENT SYSTEM | 3090 | 1162.60 | 38 | 24720 | 9300.80 | 38 | .00 | 37090 | 27789.20 | 25 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 4818 | 2887.16 | 60 | 38544 | 25166.86 | 65 | .00 | 57820 | 32653.14 | 44 |
| 20 | 08 | GROUP LIFE INSURANCE | 388 | 327.62 | 84 | 3104 | 2430.12 | 78 | .00 | 4660 | 2229.88 | 52 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 1125.28 | 0 | 0 | 7685.48 | 0 | .00 | 0 | 7685.48- | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 318.20 | 0 | 0 | 2326.76 | 0 | .00 | 0 | 2326.76- | 0 |
| 20 | ** | BENEFITS | 10798 | 7728.28 | 72 | 86384 | 61857.70 | 72 | .00 | 129600 | 67742.30 | 48 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 08 | MAINTENANCE SVC CONTRACTS | 2508 | 708.00 | 28 | 20064 | 20389.93 | 102 | .00 | 30100 | 9710.07 | 68 |
| 30 | 14 | MISC & PROFESSIONAL SVCS | 1666 | 3970.00 | 238 | 13328 | 3970.00 | 30 | .00 | 20000 | 16030.00 | 20 |
| 30 | 16 | PHYSICALS | 66 | 125.00 | 189 | 528 | 225.00 | 43 | .00 | 800 | 575.00 | 28 |
| 30 | 20 | WATER PURCHASES - CC | 6250 | 115.50 | 2 | 50000 | 29439.10 | 59 | .00 | 75000 | 45560.90 | 39 |
| 30 | 24 | R & M GROUNDS, BLDGS, RDS | 1166 | .00 | 0 | 9328 | 2617.66 | 28 | .00 | 14000 | 11382.34 | 19 |
| 30 | 26 | IT NETWRK/WEBSITE SUPPORT | 48 | 47.83 | 100 | 384 | 382.64 | 100 | .00 | 570 | 187.36 | 67 |
| 30 | ** | CONTRACTUAL SERVICES | 11704 | 4966.33 | 42 | 93632 | 57024.33 | 61 | .00 | 140470 | 83445.67 | 41 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 02 | ELECTRICAL SERVICES | 9166 | 10679.45 | 117 | 73328 | 74883.95 | 102 | .00 | 110000 | 35116.05 | 68 |
| 50 | 04 | HEATING SERVICES | 333 | 1669.93 | 502 | 2664 | 2901.84 | 109 | .00 | 4000 | 1098.16 | 73 |
| 50 | 08 | TELECOMMUNICATIONS | 916 | 923.98 | 101 | 7328 | 7034.08 | 96 | .00 | 11000 | 3965.92 | 64 |
| 50 | 10 | PROPERTY INSURANCE | 800 | .00 | 0 | 6400 | 7275.00 | 114 | .00 | 9610 | 2335.00 | 76 |
| 50 | 12 | MOTOR VEHICLE INSURANCE | 45 | .00 | 0 | 360 | 412.50 | 115 | .00 | 550 | 137.50 | 75 |
| 50 | 18 | GENERAL LIABILITY INSUR | 375 | .00 | 0 | 3000 | 3450.00 | 115 | .00 | 4500 | 1050.00 | 77 |
| 50 | 24 | SUBSISTANCE & LODGING | 250 | .00 | 0 | 2000 | .00 | 0 | .00 | 3000 | 3000.00 | 0 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 416 | 166.00 | 40 | 3328 | 1226.00 | 37 | .00 | 5000 | 3774.00 | 25 |
| 50 | 28 | DUES & ASSOC MEMBERSHIPS | 83 | .00 | 0 | 664 | 872.00 | 131 | .00 | 1000 | 128.00 | 87 |
| 50 | 30 | REFUNDS | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 50 | 32 | MISCELLANEOUS | 166 | .00 | 0 | 1328 | .00 | 0 | .00 | 2000 | 2000.00 | 0 |
| 50 | 40 | BAD DEBT EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 64 | SAMPLE TESTING | 1250 | 471.20 | 38 | 10000 | 5301.25 | 53 | .00 | 15000 | 9698.75 | 35 |
| 50 | 66 | FEES PAID TO COMMONWEALTH | 458 | .00 | 0 | 3664 | 5037.00 | 138 | .00 | 5500 | 463.00 | 92 |
| 50 | 68 | PROFESSIONAL LICENSES | 125 | 480.00 | 384 | 1000 | 480.00 | 48 | .00 | 1500 | 1020.00 | 32 |
| 50 | 80 | DEPRECIATION EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 88 | LOAN ISSUANCE COSTS | 0 | .00 | 0 | 0 | 21694.53 | 0 | .00 | 0 | 21694.53- | 0 |
| 50 | 90 | MISC PROJECT CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 94 | FLUORIDE GRANT EXPENSES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 14424 | 14390.56 | 100 | 115392 | 130568.15 | 113 | .00 | 173160 | 42591.85 | 75 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5001 WATER DEPARTMENT/OPERATIONS | | | | | | | | | |
|-----------------------------|------|---------------------------|---|----------|------|------------------------|------------|------|----------|-----------|-----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 70 | | UTILITIES | | | | | | | | | | |
| 701 | | WATER | | | | | | | | | | |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 500 | 258.35 | 52 | 4000 | 1391.68 | 35 | .00 | 6000 | 4608.32 | 23 |
| 60 | 04 | REPAIRS & MAINTENANCE | 4166 | 1296.57 | 31 | 33328 | 8376.76 | 25 | .00 | 50000 | 41623.24 | 17 |
| 60 | 06 | FUELS & LUBRICANTS | 665 | 1722.04 | 259 | 5320 | 4640.26 | 87 | .00 | 7980 | 3339.74 | 58 |
| 60 | 08 | VEHICLE & EQUIP R&M | 250 | .00 | 0 | 2000 | 402.87 | 20 | .00 | 3000 | 2597.13 | 13 |
| 60 | 10 | UNIFORMS | 604 | 813.27 | 135 | 4832 | 4544.81 | 94 | .00 | 7250 | 2705.19 | 63 |
| 60 | 11 | SAFETY EQUIP & PROGRAMS | 208 | .00 | 0 | 1664 | 633.35 | 38 | .00 | 2500 | 1866.65 | 25 |
| 60 | 14 | OTHER OPERATING SUPPLIES | 11250 | 14756.39 | 131 | 90000 | 104559.27 | 116 | .00 | 135000 | 30440.73 | 78 |
| 60 | 15 | LABORATORY TEST CHEMICALS | 1250 | 1359.40 | 109 | 10000 | 10250.26 | 103 | .00 | 15000 | 4749.74 | 68 |
| 60 | 24 | SMALL TOOLS | 166 | 1283.30 | 773 | 1328 | 1283.30 | 97 | .00 | 2000 | 716.70 | 64 |
| 60 | 25 | SMALL EQUIPMENT | 625 | 284.20 | 46 | 5000 | 4332.16 | 87 | .00 | 7500 | 3167.84 | 58 |
| 60 | ** | MATERIALS & SUPPLIES | 19684 | 21773.52 | 111 | 157472 | 140414.72 | 89 | .00 | 236230 | 95815.28 | 59 |
| 70 | | TRANSFER OUT | | | | | | | | | | |
| 70 | 05 | TO RESERVES | 5744 | .00 | 0 | 45952 | .00 | 0 | .00 | 68930 | 68930.00 | 0 |
| 70 | ** | TRANSFER OUT | 5744 | .00 | 0 | 45952 | .00 | 0 | .00 | 68930 | 68930.00 | 0 |
| 90 | | DEBT SERVICE | | | | | | | | | | |
| 90 | 02 | PRINCIPAL | 25666 | .00 | 0 | 205328 | 308000.00 | 150 | .00 | 308000 | .00 | 100 |
| 90 | 04 | INTEREST | 7500 | .00 | 0 | 60000 | 89788.79 | 150 | .00 | 90000 | 211.21 | 100 |
| 90 | ** | DEBT SERVICE | 33166 | .00 | 0 | 265328 | 397788.79 | 150 | .00 | 398000 | 211.21 | 100 |
| 91 | | DEBT SERVICE-2020A | | | | | | | | | | |
| 91 | 02 | PRINCIPAL | 9243 | .00 | 0 | 73944 | 110920.00 | 150 | .00 | 110920 | .00 | 100 |
| 91 | 04 | INTEREST | 8166 | .00 | 0 | 65328 | 89855.12 | 138 | .00 | 98000 | 8144.88 | 92 |
| 91 | ** | DEBT SERVICE-2020A | 17409 | .00 | 0 | 139272 | 200775.12 | 144 | .00 | 208920 | 8144.88 | 96 |
| 92 | | DEBT SERVICE-SERIES 2022 | | | | | | | | | | |
| 92 | 02 | PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 92 | 04 | INTEREST | 0 | .00 | 0 | 0 | 5159.84 | 0 | .00 | 0 | 5159.84- | 0 |
| 92 | ** | DEBT SERVICE-SERIES 2022 | 0 | .00 | 0 | 0 | 5159.84 | 0 | .00 | 0 | 5159.84- | 0 |
| 701 | ** | ** WATER | 145644 | 74875.01 | 51 | 1165152 | 1196685.57 | 103 | .00 | 1747900 | 551214.43 | 69 |
| 70 | ** | ** UTILITIES | 145644 | 74875.01 | 51 | 1165152 | 1196685.57 | 103 | .00 | 1747900 | 551214.43 | 69 |
| DIV | 5001 | TOTAL ***** OPERATIONS | 145644 | 74875.01 | 51 | 1165152 | 1196685.57 | 103 | .00 | 1747900 | 551214.43 | 69 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5002 WATER | | | DEPARTMENT/PUMP STATION | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------------|------|-----------------------------|---------------------|---------|------|-------------------------|---------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 70 | | UTILITIES | | | | | | | | | | |
| 703 | | BEDFORD PUMP STATION | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 833 | 715.68 | 86 | 6664 | 4391.70 | 66 | .00 | 10000 | 5608.30 | 44 |
| | 50 | 08 TELECOMMUNICATIONS | 58 | 60.03 | 104 | 464 | 474.00 | 102 | .00 | 700 | 226.00 | 68 |
| | 50 | ** OTHER CHARGES | 891 | 775.71 | 87 | 7128 | 4865.70 | 68 | .00 | 10700 | 5834.30 | 46 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 250 | .00 | 0 | 2000 | .00 | 0 | .00 | 3000 | 3000.00 | 0 |
| | 60 | ** MATERIALS & SUPPLIES | 250 | .00 | 0 | 2000 | .00 | 0 | .00 | 3000 | 3000.00 | 0 |
| 703 | ** | ** BEDFORD PUMP STATION | 1141 | 775.71 | 68 | 9128 | 4865.70 | 53 | .00 | 13700 | 8834.30 | 36 |
| 704 | | LOLA PUMP STATION | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 83 | 142.14 | 171 | 664 | 719.15 | 108 | .00 | 1000 | 280.85 | 72 |
| | 50 | 08 TELECOMMUNICATIONS | 58 | 60.03 | 104 | 464 | 474.00 | 102 | .00 | 700 | 226.00 | 68 |
| | 50 | ** OTHER CHARGES | 141 | 202.17 | 143 | 1128 | 1193.15 | 106 | .00 | 1700 | 506.85 | 70 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 8 | .00 | 0 | 64 | .00 | 0 | .00 | 100 | 100.00 | 0 |
| | 60 | ** MATERIALS & SUPPLIES | 8 | .00 | 0 | 64 | .00 | 0 | .00 | 100 | 100.00 | 0 |
| 704 | ** | ** LOLA PUMP STATION | 149 | 202.17 | 136 | 1192 | 1193.15 | 100 | .00 | 1800 | 606.85 | 66 |
| 709 | | MELINDA PUMP STATION | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 800 | 296.24 | 37 | 6400 | 853.42 | 13 | .00 | 9600 | 8746.58 | 9 |
| | 50 | 08 TELECOMMUNICATIONS | 45 | .00 | 0 | 360 | .00 | 0 | .00 | 550 | 550.00 | 0 |
| | 50 | ** OTHER CHARGES | 845 | 296.24 | 35 | 6760 | 853.42 | 13 | .00 | 10150 | 9296.58 | 8 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| | 60 | ** MATERIALS & SUPPLIES | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 709 | ** | ** MELINDA PUMP STATION | 970 | 296.24 | 31 | 7760 | 853.42 | 11 | .00 | 11650 | 10796.58 | 7 |
| 70 | ** | ** UTILITIES | 2260 | 1274.12 | 56 | 18080 | 6912.27 | 38 | .00 | 27150 | 20237.73 | 26 |
| DIV | 5002 | TOTAL ***** PUMP STATION | 2260 | 1274.12 | 56 | 18080 | 6912.27 | 38 | .00 | 27150 | 20237.73 | 26 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5003 WATER | | | DEPARTMENT/SPRINGS | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------------|------|------------------------------|---------------------|---------|------|------------------------|----------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 70 | | UTILITIES | | | | | | | | | | |
| 706 | | MCMINNIS SPRING | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 800 | 1847.23 | 231 | 6400 | 4429.55 | 69 | .00 | 9600 | 5170.45 | 46 |
| | 50 | 08 TELECOMMUNICATIONS | 66 | 61.46 | 93 | 528 | 509.25 | 96 | .00 | 800 | 290.75 | 64 |
| | 50 | ** OTHER CHARGES | 866 | 1908.69 | 220 | 6928 | 4938.80 | 71 | .00 | 10400 | 5461.20 | 48 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 250 | .00 | 0 | 2000 | 265.48 | 13 | .00 | 3000 | 2734.52 | 9 |
| | 60 | 14 OTHER OPERATING SUPPLIES | 625 | 859.40 | 138 | 5000 | 5315.46 | 106 | .00 | 7500 | 2184.54 | 71 |
| | 60 | 15 LABORATORY TEST CHEMICALS | 250 | .00 | 0 | 2000 | 1322.04 | 66 | .00 | 3000 | 1677.96 | 44 |
| | 60 | ** MATERIALS & SUPPLIES | 1125 | 859.40 | 76 | 9000 | 6902.98 | 77 | .00 | 13500 | 6597.02 | 51 |
| 706 | ** | ** MCMINNIS SPRING | 1991 | 2768.09 | 139 | 15928 | 11841.78 | 74 | .00 | 23900 | 12058.22 | 50 |
| 707 | | REYNOLDS SPRING | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 1062 | 1222.96 | 115 | 8496 | 8196.65 | 97 | .00 | 12750 | 4553.35 | 64 |
| | 50 | 08 TELECOMMUNICATIONS | 133 | 134.42 | 101 | 1064 | 1069.12 | 101 | .00 | 1600 | 530.88 | 67 |
| | 50 | ** OTHER CHARGES | 1195 | 1357.38 | 114 | 9560 | 9265.77 | 97 | .00 | 14350 | 5084.23 | 65 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 250 | .00 | 0 | 2000 | 1329.49 | 67 | .00 | 3000 | 1670.51 | 44 |
| | 60 | 14 OTHER OPERATING SUPPLIES | 541 | 601.61 | 111 | 4328 | 4396.23 | 102 | .00 | 6500 | 2103.77 | 68 |
| | 60 | 15 LABORATORY TEST CHEMICALS | 250 | .00 | 0 | 2000 | 1322.04 | 66 | .00 | 3000 | 1677.96 | 44 |
| | 60 | ** MATERIALS & SUPPLIES | 1041 | 601.61 | 58 | 8328 | 7047.76 | 85 | .00 | 12500 | 5452.24 | 56 |
| 707 | ** | ** REYNOLDS SPRING | 2236 | 1958.99 | 88 | 17888 | 16313.53 | 91 | .00 | 26850 | 10536.47 | 61 |
| 70 | ** | ** UTILITIES | 4227 | 4727.08 | 112 | 33816 | 28155.31 | 83 | .00 | 50750 | 22594.69 | 56 |
| DIV | 5003 | TOTAL ***** SPRINGS | 4227 | 4727.08 | 112 | 33816 | 28155.31 | 83 | .00 | 50750 | 22594.69 | 56 |

| FUND 050 WATER & SEWER FUND | | DEPT/DIV 5004 WATER | | | DEPARTMENT/TANKS & INDUSTRIAL METERS | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT | | |
|-----------------------------|---------|---------------------------|--------|--------|--------------------------------------|--------|---------|---------------|-------------------|--------|---------|----|
| BA ELE OBJ | ACCOUNT | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 70 | | UTILITIES | | | | | | | | | | |
| 708 | | TANKS & INDUSTRIAL METERS | | | | | | | | | | |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 02 | ELECTRICAL SERVICES | 100 | 36.64 | 37 | 800 | 412.63 | 52 | .00 | 1200 | 787.37 | 34 |
| 50 | 08 | TELECOMMUNICATIONS | 125 | 103.75 | 83 | 1000 | 830.00 | 83 | .00 | 1500 | 670.00 | 55 |
| 50 | ** | OTHER CHARGES | 225 | 140.39 | 62 | 1800 | 1242.63 | 69 | .00 | 2700 | 1457.37 | 46 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 04 | REPAIRS & MAINTENANCE | 208 | .00 | 0 | 1664 | 897.22 | 54 | .00 | 2500 | 1602.78 | 36 |
| 60 | ** | MATERIALS & SUPPLIES | 208 | .00 | 0 | 1664 | 897.22 | 54 | .00 | 2500 | 1602.78 | 36 |
| 708 | ** ** | TANKS & INDUSTRIAL METERS | 433 | 140.39 | 32 | 3464 | 2139.85 | 62 | .00 | 5200 | 3060.15 | 41 |
| 70 | ** ** | UTILITIES | 433 | 140.39 | 32 | 3464 | 2139.85 | 62 | .00 | 5200 | 3060.15 | 41 |
| DIV | 5004 | TOTAL ***** | | | | | | | | | | |
| | | TANKS & INDUSTRIAL METERS | 433 | 140.39 | 32 | 3464 | 2139.85 | 62 | .00 | 5200 | 3060.15 | 41 |

| FUND 050 WATER & SEWER FUND | | DEPT/DIV 5010 WATER | | | DEPARTMENT/WATER CAPITAL OUTLAY | | | | | | | |
|-----------------------------|---------|---------------------------|-------------------|----------|---------------------------------|------------------------|------------|------|----------|-----------|------------|------|
| BA | ELE OBJ | ACCOUNT | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 70 | | UTILITIES | | | | | | | | | | |
| 701 | | WATER | | | | | | | | | | |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 02 | VEHICLE REPLACEMENT | 1666 | .00 | 0 | 13328 | 45980.63 | 345 | 3.12 | 20000 | 25983.75- | 230 |
| 81 | 06 | MACHINERY & EQUIPMENT | 11545 | 5795.00 | 50 | 92360 | 46199.07 | 50 | 7505.11 | 138550 | 84845.82 | 39 |
| 81 | 18 | BUILDING | 2083 | .00 | 0 | 16664 | .00 | 0 | .00 | 25000 | 25000.00 | 0 |
| 81 | 22 | WATER SYSTEM | 3833 | .00 | 0 | 30664 | 315842.52 | 1030 | .00 | 46000 | 269842.52- | 687 |
| 81 | 23 | WATERLINE IMPROVEMENTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 45500 | .00 | 0 | 364000 | 499.00 | 0 | .00 | 546000 | 545501.00 | 0 |
| 81 | 33 | WATERLINE-MAIN ST IMPROVE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 35 | MELINDA TANK HPZ | 0 | .00 | 0 | 0 | 166813.00 | 0 | .00 | 0 | 166813.00- | 0 |
| 81 | 37 | SCADA SYSTEM UPGRADE | 19166 | .00 | 0 | 153328 | .00 | 0 | .00 | 230000 | 230000.00 | 0 |
| 81 | 40 | WTP - ELECTRICAL | 0 | .00 | 0 | 0 | 5380.00 | 0 | .00 | 0 | 5380.00- | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 83793 | 5795.00 | 7 | 670344 | 580714.22 | 87 | 7508.23 | 1005550 | 417327.55 | 59 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 06 | MACHINERY & EQUIPMENT | 89583 | .00 | 0 | 716664 | 12902.83 | 2 | .00 | 1075000 | 1062097.17 | 1 |
| 82 | 16 | LAND | 0 | .00 | 0 | 0 | 19866.00 | 0 | .00 | 0 | 19866.00- | 0 |
| 82 | 22 | WATER SYSTEM | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | 38 | DOM VA PWR WTR CONNECTION | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 89583 | .00 | 0 | 716664 | 32768.83 | 5 | .00 | 1075000 | 1042231.17 | 3 |
| 83 | | CAPITAL OUTLAY | | | | | | | | | | |
| 83 | 02 | 1.3 BOND DEBT PURCHASES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 83 | ** | CAPITAL OUTLAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 701 | ** | ** WATER | 173376 | 5795.00 | 3 | 1387008 | 613483.05 | 44 | 7508.23 | 2080550 | 1459558.72 | 30 |
| 70 | ** | ** UTILITIES | 173376 | 5795.00 | 3 | 1387008 | 613483.05 | 44 | 7508.23 | 2080550 | 1459558.72 | 30 |
| DIV | 5010 | TOTAL ***** | | | | | | | | | | |
| | | WATER CAPITAL OUTLAY | 173376 | 5795.00 | 3 | 1387008 | 613483.05 | 44 | 7508.23 | 2080550 | 1459558.72 | 30 |
| DEPT | 50 | TOTAL ***** | | | | | | | | | | |
| | | WATER DEPARTMENT | 325940 | 86811.60 | 27 | 2607520 | 1847376.05 | 71 | 7508.23 | 3911550 | 2056665.72 | 47 |

| FUND 050 WATER & SEWER FUND | | DEPT/DIV 5101 SEWER | | | DEPARTMENT/OPERATIONS | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT | |
|-----------------------------|---------|---------------------------|--------|-----------|------------------------|--------|-----------|----------|---------------|-------------------|-----------|-----|
| BA ELE OBJ | ACCOUNT | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 70 | | UTILITIES | | | | | | | | | | |
| 702 | | SEWER | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 41105 | 34706.26 | 84 | 328840 | 276376.66 | 84 | .00 | 493260 | 216883.34 | 56 |
| 10 | 04 | OVERTIME | 691 | 322.95 | 47 | 5528 | 3849.14 | 70 | .00 | 8300 | 4450.86 | 46 |
| 10 | ** | SALARIES AND WAGES | 41796 | 35029.21 | 84 | 334368 | 280225.80 | 84 | .00 | 501560 | 221334.20 | 56 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 3197 | 2484.83 | 78 | 25576 | 19907.92 | 78 | .00 | 38370 | 18462.08 | 52 |
| 20 | 04 | VA RETIREMENT SYSTEM | 4121 | 2458.60 | 60 | 32968 | 19668.80 | 60 | .00 | 49460 | 29791.20 | 40 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 7204 | 4811.98 | 67 | 57632 | 46049.39 | 80 | .00 | 86450 | 40400.61 | 53 |
| 20 | 08 | GROUP LIFE INSURANCE | 518 | 461.06 | 89 | 4144 | 3634.84 | 88 | .00 | 6220 | 2585.16 | 58 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 1037.92 | 0 | 0 | 8202.70 | 0 | .00 | 0 | 8202.70- | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 171.42 | 0 | 0 | 1045.00 | 0 | .00 | 0 | 1045.00- | 0 |
| 20 | ** | BENEFITS | 15040 | 11425.81 | 76 | 120320 | 98508.65 | 82 | .00 | 180500 | 81991.35 | 55 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 08 | MAINTENANCE SVC CONTRACTS | 875 | 58.94 | 7 | 7000 | 2936.36 | 42 | .00 | 10500 | 7563.64 | 28 |
| 30 | 14 | MISC & PROFESSIONAL SVCS | 1666 | .00 | 0 | 13328 | .00 | 0 | .00 | 20000 | 20000.00 | 0 |
| 30 | 16 | PHYSICALS | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 30 | 24 | R & M GROUNDS, BLDGS, RDS | 541 | 2203.21 | 407 | 4328 | 5524.62 | 128 | .00 | 6500 | 975.38 | 85 |
| 30 | ** | CONTRACTUAL SERVICES | 3207 | 2262.15 | 71 | 25656 | 8460.98 | 33 | .00 | 38500 | 30039.02 | 22 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 02 | ELECTRICAL SERVICES | 31250 | 101774.05 | 326 | 250000 | 231038.01 | 92 | .00 | 375000 | 143961.99 | 62 |
| 50 | 04 | HEATING SERVICES | 291 | 2251.72 | 774 | 2328 | 3660.24 | 157 | .00 | 3500 | 160.24- | 105 |
| 50 | 08 | TELECOMMUNICATIONS | 833 | 644.10 | 77 | 6664 | 6304.88 | 95 | .00 | 10000 | 3695.12 | 63 |
| 50 | 10 | PROPERTY INSURANCE | 800 | .00 | 0 | 6400 | 7275.00 | 114 | .00 | 9600 | 2325.00 | 76 |
| 50 | 12 | MOTOR VEHICLE INSURANCE | 166 | .00 | 0 | 1328 | 1537.20 | 116 | .00 | 2000 | 462.80 | 77 |
| 50 | 18 | GENERAL LIABILITY INSUR | 375 | .00 | 0 | 3000 | 3450.00 | 115 | .00 | 4500 | 1050.00 | 77 |
| 50 | 24 | SUBSISTANCE & LODGING | 83 | .00 | 0 | 664 | .00 | 0 | .00 | 1000 | 1000.00 | 0 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 250 | .00 | 0 | 2000 | 2098.00 | 105 | .00 | 3000 | 902.00 | 70 |
| 50 | 28 | DUES & ASSOC MEMBERSHIPS | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 50 | 30 | REFUNDS | 62 | .00 | 0 | 496 | .00 | 0 | .00 | 750 | 750.00 | 0 |
| 50 | 32 | MISCELLANEOUS | 62 | .00 | 0 | 496 | .00 | 0 | .00 | 750 | 750.00 | 0 |
| 50 | 64 | SAMPLE TESTING | 916 | .00 | 0 | 7328 | 5372.57 | 73 | .00 | 11000 | 5627.43 | 49 |
| 50 | 66 | FEES PAID TO COMMONWEALTH | 875 | .00 | 0 | 7000 | 10347.00 | 148 | .00 | 10500 | 153.00 | 99 |
| 50 | 67 | SAMPLE TESTING / IN HOUSE | 437 | .00 | 0 | 3496 | 5023.80 | 144 | .00 | 5250 | 226.20 | 96 |
| 50 | 68 | PROFESSIONAL LICENSES | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 50 | 80 | DEPRECIATION EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 86 | AMORTIZATION EXPENSE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 88 | LOAN ISSUANCE COSTS | 0 | .00 | 0 | 0 | 98830.62 | 0 | .00 | 0 | 98830.62- | 0 |
| 50 | 90 | EOP ENVIRON. SAMPLING | 416 | .00 | 0 | 3328 | .00 | 0 | .00 | 5000 | 5000.00 | 0 |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 36982 | 104669.87 | 283 | 295856 | 374937.32 | 127 | .00 | 443850 | 68912.68 | 85 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5101 SEWER | | | DEPARTMENT/OPERATIONS | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT | |
|-----------------------------|------|---------------------------|---------------------|-----------|------|------------------------|------------|------|---------------|-------------------|-----------|-----|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 70 | | UTILITIES | | | | | | | | | | |
| 702 | | SEWER | | | | | | | | | | |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 504 | 399.90 | 79 | 4032 | 1498.42 | 37 | .00 | 6050 | 4551.58 | 25 |
| 60 | 04 | REPAIRS & MAINTENANCE | 5250 | 5147.57 | 98 | 42000 | 13842.98 | 33 | 28376.26 | 63000 | 20780.76 | 67 |
| 60 | 06 | FUELS & LUBRICANTS | 1440 | 1998.64 | 139 | 11520 | 6785.07 | 59 | .00 | 17290 | 10504.93 | 39 |
| 60 | 08 | VEHICLE / EQUIP R&M | 416 | 18.35 | 4 | 3328 | 2475.10 | 74 | .00 | 5000 | 2524.90 | 50 |
| 60 | 10 | UNIFORMS | 583 | 560.36 | 96 | 4664 | 4738.72 | 102 | 125.20 | 7000 | 2386.48 | 66 |
| 60 | 11 | SAFETY EQUIP & PROGRAMS | 416 | .00 | 0 | 3328 | 1820.17 | 55 | .00 | 5000 | 3179.83 | 36 |
| 60 | 14 | OTHER OPERATING SUPPLIES | 6066 | 889.86 | 15 | 48528 | 54102.88 | 112 | .00 | 72800 | 18697.12 | 74 |
| 60 | 18 | SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | 24 | SMALL TOOLS | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 |
| 60 | 50 | LABORATORY TEST EQUIP | 2500 | 2497.89 | 100 | 20000 | 18491.33 | 93 | 2265.61 | 30000 | 9243.06 | 69 |
| 60 | ** | MATERIALS & SUPPLIES | 17300 | 11512.57 | 67 | 138400 | 103754.67 | 75 | 30516.67 | 207640 | 73368.66 | 65 |
| 70 | | TRANSFER OUT | | | | | | | | | | |
| 70 | 05 | TO RESERVES | 5743 | .00 | 0 | 45944 | .00 | 0 | .00 | 68920 | 68920.00 | 0 |
| 70 | ** | TRANSFER OUT | 5743 | .00 | 0 | 45944 | .00 | 0 | .00 | 68920 | 68920.00 | 0 |
| 90 | | DEBT SERVICE | | | | | | | | | | |
| 90 | 02 | PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 90 | 04 | INTEREST | 11135 | .00 | 0 | 89080 | .00 | 0 | .00 | 133620 | 133620.00 | 0 |
| 90 | ** | DEBT SERVICE | 11135 | .00 | 0 | 89080 | .00 | 0 | .00 | 133620 | 133620.00 | 0 |
| 91 | | DEBT SERVICE-2020A | | | | | | | | | | |
| 91 | 02 | PRINCIPAL | 6423 | .00 | 0 | 51384 | 77080.00 | 150 | .00 | 77080 | .00 | 100 |
| 91 | 04 | INTEREST | 5208 | .00 | 0 | 41664 | 62441.70 | 150 | .00 | 62500 | 58.30 | 100 |
| 91 | ** | DEBT SERVICE-2020A | 11631 | .00 | 0 | 93048 | 139521.70 | 150 | .00 | 139580 | 58.30 | 100 |
| 92 | | DEBT SERVICE-SERIES 2022 | | | | | | | | | | |
| 92 | 02 | PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 92 | 04 | INTEREST | 0 | .00 | 0 | 0 | 23505.92 | 0 | .00 | 0 | 23505.92 | 0 |
| 92 | ** | DEBT SERVICE-SERIES 2022 | 0 | .00 | 0 | 0 | 23505.92 | 0 | .00 | 0 | 23505.92 | 0 |
| 702 | ** | ** SEWER | 142834 | 164899.61 | 115 | 1142672 | 1028915.04 | 90 | 30516.67 | 1714170 | 654738.29 | 62 |
| 70 | ** | ** UTILITIES | 142834 | 164899.61 | 115 | 1142672 | 1028915.04 | 90 | 30516.67 | 1714170 | 654738.29 | 62 |
| DIV | 5101 | TOTAL ***** OPERATIONS | 142834 | 164899.61 | 115 | 1142672 | 1028915.04 | 90 | 30516.67 | 1714170 | 654738.29 | 62 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5102 SEWER | | | DEPARTMENT/PUMP STATION | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT | |
|-----------------------------|------|-----------------------------|---------------------|---------|------|-------------------------|---------|------|---------------|-------------------|----------|----|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 70 | | UTILITIES | | | | | | | | | | |
| 705 | | RIVERVIEW PUMP STATION | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 02 ELECTRICAL SERVICES | 1083 | 1322.81 | 122 | 8664 | 5899.53 | 68 | .00 | 13000 | 7100.47 | 45 |
| | 50 | 08 TELECOMMUNICATIONS | 83 | 60.03 | 72 | 664 | 474.00 | 71 | .00 | 1000 | 526.00 | 47 |
| | 50 | ** OTHER CHARGES | 1166 | 1382.84 | 119 | 9328 | 6373.53 | 68 | .00 | 14000 | 7626.47 | 46 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 833 | .00 | 0 | 6664 | 1299.14 | 20 | .00 | 10000 | 8700.86 | 13 |
| | 60 | ** MATERIALS & SUPPLIES | 833 | .00 | 0 | 6664 | 1299.14 | 20 | .00 | 10000 | 8700.86 | 13 |
| 705 | ** | ** RIVERVIEW PUMP STATION | 1999 | 1382.84 | 69 | 15992 | 7672.67 | 48 | .00 | 24000 | 16327.33 | 32 |
| 70 | ** | ** UTILITIES | 1999 | 1382.84 | 69 | 15992 | 7672.67 | 48 | .00 | 24000 | 16327.33 | 32 |
| DIV | 5102 | TOTAL ***** PUMP STATION | 1999 | 1382.84 | 69 | 15992 | 7672.67 | 48 | .00 | 24000 | 16327.33 | 32 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5110 SEWER | | | DEPARTMENT/SEWER CAPITAL OUTLAY | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT | |
|-----------------------------|------|-------------------------------------|---------------------|-----------|------|---------------------------------|------------|------|---------------|-------------------|------------|-----|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 70 | | UTILITIES | | | | | | | | | | |
| 702 | | SEWER | | | | | | | | | | |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 02 | VEHICLE REPLACEMENT | 1666 | .00 | 0 | 13328 | 99684.41 | 748 | 2.38- | 20000 | 79682.03- | 498 |
| 81 | 06 | MACHINERY & EQUIPMENT | 12770 | 12311.30 | 96 | 102160 | 15016.37 | 15 | 49999.57 | 153250 | 88234.06 | 42 |
| 81 | 18 | BUILDING | 4250 | .00 | 0 | 34000 | .00 | 0 | .00 | 51000 | 51000.00 | 0 |
| 81 | 20 | SEWER SYSTEM | 131853 | .00 | 0 | 1054824 | 754152.05 | 72 | .00 | 1582240 | 828087.95 | 48 |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 62500 | .00 | 0 | 500000 | 6490.76 | 1 | 349840.00 | 750000 | 393669.24 | 48 |
| 81 | 37 | SCADA SYSTEM UPGRADE | 29166 | .00 | 0 | 233328 | .00 | 0 | .00 | 350000 | 350000.00 | 0 |
| 81 | 40 | ELECTRICAL | 130683 | .00 | 0 | 1045464 | 595444.15 | 57 | .00 | 1568200 | 972755.85 | 38 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 372888 | 12311.30 | 3 | 2983104 | 1470787.74 | 49 | 399837.19 | 4474690 | 2604065.07 | 42 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 02 | VEHICLE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | 06 | MACHINERY & EQUIPMENT | 0 | 17909.00 | 0 | 0 | 137359.00 | 0 | 240197.00 | 0 | 377556.00- | 0 |
| 82 | 20 | SEWER SYSTEM | 57875 | .00 | 0 | 463000 | .00 | 0 | .00 | 694500 | 694500.00 | 0 |
| 82 | 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 57875 | 17909.00 | 31 | 463000 | 137359.00 | 30 | 240197.00 | 694500 | 316944.00 | 54 |
| 83 | | CAPITAL OUTLAY | | | | | | | | | | |
| 83 | 02 | 1.3 BOND DEBT PURCHASES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 83 | ** | CAPITAL OUTLAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 702 | ** | ** SEWER | 430763 | 30220.30 | 7 | 3446104 | 1608146.74 | 47 | 640034.19 | 5169190 | 2921009.07 | 44 |
| 70 | ** | ** UTILITIES | 430763 | 30220.30 | 7 | 3446104 | 1608146.74 | 47 | 640034.19 | 5169190 | 2921009.07 | 44 |
| DIV | 5110 | TOTAL ***** SEWER CAPITAL OUTLAY | 430763 | 30220.30 | 7 | 3446104 | 1608146.74 | 47 | 640034.19 | 5169190 | 2921009.07 | 44 |
| DEPT | 51 | TOTAL ***** SEWER DEPARTMENT | 575596 | 196502.75 | 34 | 4604768 | 2644734.45 | 57 | 670550.86 | 6907360 | 3592074.69 | 48 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS | | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------------|-----|---------------------------|--|---------|------|------------------------|----------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 71 | | DISTRIBUTION & COLLECTION | | | | | | | | | | |
| 711 | | DISTRIBUTION | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 8850 | 6235.63 | 71 | 70800 | 53312.94 | 75 | .00 | 106210 | 52897.06 | 50 |
| 10 | 04 | OVERTIME | 275 | 35.78 | 13 | 2200 | 1647.08 | 75 | .00 | 3300 | 1652.92 | 50 |
| 10 | ** | SALARIES AND WAGES | 9125 | 6271.41 | 69 | 73000 | 54960.02 | 75 | .00 | 109510 | 54549.98 | 50 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 698 | 442.72 | 63 | 5584 | 3946.40 | 71 | .00 | 8380 | 4433.60 | 47 |
| 20 | 04 | VA RETIREMENT SYSTEM | 934 | 286.48 | 31 | 7472 | 2291.84 | 31 | .00 | 11210 | 8918.16 | 20 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 1807 | 1242.00 | 69 | 14456 | 9054.40 | 63 | .00 | 21690 | 12635.60 | 42 |
| 20 | 08 | GROUP LIFE INSURANCE | 117 | 76.11 | 65 | 936 | 742.75 | 79 | .00 | 1410 | 667.25 | 53 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 327.22 | 0 | 0 | 3235.95 | 0 | .00 | 0 | 3235.95- | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 65.48 | 0 | 0 | 453.95 | 0 | .00 | 0 | 453.95- | 0 |
| 20 | ** | BENEFITS | 3556 | 2440.01 | 69 | 28448 | 19725.29 | 69 | .00 | 42690 | 22964.71 | 46 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 08 | MAINTENANCE SVC CONTRACTS | 250 | 38.25 | 15 | 2000 | 267.75 | 13 | .00 | 3000 | 2732.25 | 9 |
| 30 | 16 | PHYSICALS | 25 | 72.50 | 290 | 200 | 72.50 | 36 | .00 | 300 | 227.50 | 24 |
| 30 | 30 | GIS MAPPING UPDATES | 416 | 16.76 | 4 | 3328 | 137.54 | 4 | .00 | 5000 | 4862.46 | 3 |
| 30 | ** | CONTRACTUAL SERVICES | 691 | 127.51 | 19 | 5528 | 477.79 | 9 | .00 | 8300 | 7822.21 | 6 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 08 | TELECOMMUNICATIONS | 25 | .00 | 0 | 200 | 23.73 | 12 | .00 | 300 | 276.27 | 8 |
| 50 | 24 | SUBSISTANCE & LODGING | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 66 | .00 | 0 | 528 | .00 | 0 | .00 | 800 | 800.00 | 0 |
| 50 | 65 | METER TESTING/REPLACEMENT | 1250 | .00 | 0 | 10000 | 740.00 | 7 | .00 | 15000 | 14260.00 | 5 |
| 50 | 76 | MISS UTILITY | 54 | 20.48 | 38 | 432 | 162.77 | 38 | .00 | 650 | 487.23 | 25 |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 1436 | 20.48 | 1 | 11488 | 926.50 | 8 | .00 | 17250 | 16323.50 | 5 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 20 | .00 | 0 | 160 | 12.49 | 8 | .00 | 250 | 237.51 | 5 |
| 60 | 04 | REPAIRS & MAINTENANCE | 4166 | 2951.19 | 71 | 33328 | 26641.75 | 80 | 1525.30 | 50000 | 21832.95 | 56 |
| 60 | 06 | FUELS & LUBRICANTS | 775 | 174.92 | 23 | 6200 | 2914.14 | 47 | .00 | 9300 | 6385.86 | 31 |
| 60 | 08 | VEHICLE & EQUIP R&M | 520 | 836.99 | 161 | 4160 | 2041.66 | 49 | .00 | 6250 | 4208.34 | 33 |
| 60 | 10 | UNIFORMS | 216 | 108.56 | 50 | 1728 | 779.50 | 45 | .00 | 2600 | 1820.50 | 30 |
| 60 | 11 | SAFETY EQUIP & PROGRAMS | 108 | .00 | 0 | 864 | 182.10 | 21 | .00 | 1300 | 1117.90 | 14 |
| 60 | 25 | SMALL EQUIPMENT | 116 | .00 | 0 | 928 | 629.92 | 68 | .00 | 1400 | 770.08 | 45 |
| 60 | ** | MATERIALS & SUPPLIES | 5921 | 4071.66 | 69 | 47368 | 33201.56 | 70 | 1525.30 | 71100 | 36373.14 | 49 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | | CAPITAL OUTLAY - NEW | | | | | | | | | | |
| 82 | 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 82 | ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS | | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------------|-----|---------------------------|--|----------|------|------------------------|-----------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | |
| 71 | | DISTRIBUTION & COLLECTION | | | | | | | | | | |
| 711 | | DISTRIBUTION | | | | | | | | | | |
| 711 | ** | DISTRIBUTION | 20729 | 12931.07 | 62 | 165832 | 109291.16 | 66 | 1525.30 | 248850 | 138033.54 | 45 |
| 712 | | COLLECTION | | | | | | | | | | |
| 10 | | SALARIES AND WAGES | | | | | | | | | | |
| 10 | 02 | REGULAR | 8850 | 6235.65 | 71 | 70800 | 53224.37 | 75 | .00 | 106210 | 52985.63 | 50 |
| 10 | 04 | OVERTIME | 275 | 35.76 | 13 | 2200 | 1370.84 | 62 | .00 | 3300 | 1929.16 | 42 |
| 10 | ** | SALARIES AND WAGES | 9125 | 6271.41 | 69 | 73000 | 54595.21 | 75 | .00 | 109510 | 54914.79 | 50 |
| 20 | | BENEFITS | | | | | | | | | | |
| 20 | 02 | FICA | 698 | 442.63 | 63 | 5584 | 3945.65 | 71 | .00 | 8380 | 4434.35 | 47 |
| 20 | 04 | VA RETIREMENT SYSTEM | 934 | 286.48 | 31 | 7472 | 2291.84 | 31 | .00 | 11210 | 8918.16 | 20 |
| 20 | 06 | GROUP MEDICAL INSURANCE | 1807 | 1242.00 | 69 | 14456 | 9054.40 | 63 | .00 | 21690 | 12635.60 | 42 |
| 20 | 08 | GROUP LIFE INSURANCE | 117 | 76.05 | 65 | 936 | 742.35 | 79 | .00 | 1410 | 667.65 | 53 |
| 20 | 18 | VRS HYBRID EMPLOYER CONTR | 0 | 327.20 | 0 | 0 | 3235.69 | 0 | .00 | 0 | 3235.69 | 0 |
| 20 | 20 | ICMA HYBRID EMPLOYER CONT | 0 | 65.40 | 0 | 0 | 453.41 | 0 | .00 | 0 | 453.41 | 0 |
| 20 | ** | BENEFITS | 3556 | 2439.76 | 69 | 28448 | 19723.34 | 69 | .00 | 42690 | 22966.66 | 46 |
| 30 | | CONTRACTUAL SERVICES | | | | | | | | | | |
| 30 | 08 | MAINTENANCE SVC CONTRACTS | 125 | 38.25 | 31 | 1000 | 1017.75 | 102 | .00 | 1500 | 482.25 | 68 |
| 30 | 16 | PHYSICALS | 25 | 72.50 | 290 | 200 | 72.50 | 36 | .00 | 300 | 227.50 | 24 |
| 30 | 26 | IT NETWRK/WEBSITE SUPPORT | 48 | 47.83 | 100 | 384 | 382.64 | 100 | .00 | 570 | 187.36 | 67 |
| 30 | 30 | GIS MAPPING UPDATES | 416 | 16.75 | 4 | 3328 | 137.53 | 4 | .00 | 5000 | 4862.47 | 3 |
| 30 | ** | CONTRACTUAL SERVICES | 614 | 175.33 | 29 | 4912 | 1610.42 | 33 | .00 | 7370 | 5759.58 | 22 |
| 50 | | OTHER CHARGES | | | | | | | | | | |
| 50 | 08 | TELECOMMUNICATIONS | 25 | .00 | 0 | 200 | 23.73 | 12 | .00 | 300 | 276.27 | 8 |
| 50 | 24 | SUBSISTANCE & LODGING | 41 | .00 | 0 | 328 | .00 | 0 | .00 | 500 | 500.00 | 0 |
| 50 | 26 | CONVENTIONS & EDUCATIONS | 66 | .00 | 0 | 528 | .00 | 0 | .00 | 800 | 800.00 | 0 |
| 50 | 76 | MISS UTILITY | 54 | 20.47 | 38 | 432 | 162.73 | 38 | .00 | 650 | 487.27 | 25 |
| 50 | 98 | GRATITUDE PAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | 99 | FEMA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 50 | ** | OTHER CHARGES | 186 | 20.47 | 11 | 1488 | 186.46 | 13 | .00 | 2250 | 2063.54 | 8 |
| 60 | | MATERIALS & SUPPLIES | | | | | | | | | | |
| 60 | 02 | OFFICE SUPPLIES | 20 | .00 | 0 | 160 | 12.50 | 8 | .00 | 250 | 237.50 | 5 |
| 60 | 04 | REPAIRS & MAINTENANCE | 2916 | 2269.64 | 78 | 23328 | 9721.81 | 42 | .00 | 35000 | 25278.19 | 28 |
| 60 | 06 | FUELS & LUBRICANTS | 775 | 174.92 | 23 | 6200 | 2914.14 | 47 | .00 | 9300 | 6385.86 | 31 |
| 60 | 08 | VEHICLE & EQUIP R&M | 520 | 827.61 | 159 | 4160 | 2377.65 | 57 | .00 | 6250 | 3872.35 | 38 |
| 60 | 10 | UNIFORMS | 208 | 108.60 | 52 | 1664 | 779.55 | 47 | .00 | 2500 | 1720.45 | 31 |
| 60 | 11 | SAFETY EQUIP & PROGRAMS | 108 | .00 | 0 | 864 | 182.10 | 21 | .00 | 1300 | 1117.90 | 14 |
| 60 | 25 | SMALL EQUIPMENT | 108 | .00 | 0 | 864 | 364.38 | 42 | .00 | 1300 | 935.62 | 28 |
| 60 | ** | MATERIALS & SUPPLIES | 4655 | 3380.77 | 73 | 37240 | 16352.13 | 44 | .00 | 55900 | 39547.87 | 29 |
| 81 | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | |
| 81 | 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 81 | 30 | IMPRVMNTS OTHER THAN BLDG | 833 | .00 | 0 | 6664 | .00 | 0 | .00 | 10000 | 10000.00 | 0 |
| 81 | ** | CAPITAL OUTLAY - REPLACE | 833 | .00 | 0 | 6664 | .00 | 0 | .00 | 10000 | 10000.00 | 0 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS | | | | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------------|-------|--|--|----------|------|------------------------|-----------|------|---------------|-------------------|--------------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 71 | | DISTRIBUTION & COLLECTION | | | | | | | | | |
| 712 | | COLLECTION | | | | | | | | | |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | |
| | 82 06 | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 82 ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 712 | ** ** | COLLECTION | 18969 | 12287.74 | 65 | 151752 | 92467.56 | 61 | .00 | 227720 | 135252.44 41 |
| 71 | ** ** | DISTRIBUTION & COLLECTION | 39698 | 25218.81 | 64 | 317584 | 201758.72 | 64 | 1525.30 | 476570 | 273285.98 43 |
| DIV | 5201 | TOTAL ***** OPERATIONS | 39698 | 25218.81 | 64 | 317584 | 201758.72 | 64 | 1525.30 | 476570 | 273285.98 43 |
| DEPT | 52 | TOTAL ***** DISTRIBUTION & COLLECTION | 39698 | 25218.81 | 64 | 317584 | 201758.72 | 64 | 1525.30 | 476570 | 273285.98 43 |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT | | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|-----------------------------|-------|--------------------|---|--------|------|------------------------|--------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 802 | | TRANSFER OUT | | | | | | | | | | |
| | 70 | TRANSFER OUT | | | | | | | | | | |
| | 70 01 | TO CEMETERY FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 02 | WATER & SEWER FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 03 | TO GENERAL FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 ** | TRANSFER OUT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 802 ** ** | | TRANSFER OUT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 80 ** ** | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DIV 9102 | | TOTAL ***** | | | | | | | | | | |
| | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |

| FUND 050 WATER & SEWER FUND | | | DEPT/DIV 9104 NON DEPARTMENT/DEBT SERVICE | | | | | | | ANNUAL | UNENCUMB. | % |
|-----------------------------|------|------------------------|---|-----------|------|------------------------|------------|------|-----------|----------|------------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 70 | | UTILITIES | | | | | | | | | | |
| 701 | | WATER | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 31 PENALTY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | 88 LOAN ISSUANCE COSTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | ** OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 90 | DEBT SERVICE | | | | | | | | | | |
| | 90 | 02 PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 90 | 04 INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 90 | ** DEBT SERVICE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 91 | DEBT SERVICE-2020A | | | | | | | | | | |
| | 91 | 02 PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 91 | 04 INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 91 | ** DEBT SERVICE-2020A | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 701 | ** | ** WATER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 702 | | SEWER | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 | 31 PENALTY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | 88 LOAN ISSUANCE COSTS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 50 | ** OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 90 | DEBT SERVICE | | | | | | | | | | |
| | 90 | 02 PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 90 | 04 INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 90 | ** DEBT SERVICE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 91 | DEBT SERVICE-2020A | | | | | | | | | | |
| | 91 | 02 PRINCIPAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 91 | 04 INTEREST | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 91 | ** DEBT SERVICE-2020A | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 702 | ** | ** SEWER | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 70 | ** | ** UTILITIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DIV | 9104 | TOTAL ***** | | | | | | | | | | |
| | | DEBT SERVICE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DEPT | 91 | TOTAL ***** | | | | | | | | | | |
| | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| FUND | 050 | TOTAL ***** | | | | | | | | | | |
| | | WATER & SEWER FUND | 945308 | 312372.98 | 33 | 7562464 | 4724718.83 | 63 | 679584.39 | 11344440 | 5940136.78 | 48 |

| FUND 060 AGENCY / DONATION FUND | | | DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT | | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDGT |
|---------------------------------|------|---------------------------------------|---|--------|------|------------------------|--------|------|----------|---------------|-------------------|--------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 801 | | NON DEPARTMENTAL | | | | | | | | | | |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 60 | ** MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 | TRANSFER OUT | | | | | | | | | | |
| | 70 | 03 TO GENERAL FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 | ** TRANSFER OUT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 801 | ** | ** NON DEPARTMENTAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 80 | ** | ** NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DIV | 9102 | TOTAL ***** NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DEPT | 91 | TOTAL ***** NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| FUND | 060 | TOTAL ***** AGENCY / DONATION FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |

| FUND 070 COMMUNITY IMPROV FUND | | | DEPT/DIV 4105 PUBLIC WORKS/AVOCA | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|------|------------------------------|----------------------------------|--------|------|------------------------|--------|------|----------|-----------|-------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 60 | | | | | | | | | | | |
| 602 | | PARKS, RECREAT & CULTURAL | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | |
| | 50 | 04 HEATING SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 50 | 34 MISCELLANEOUS REIMB | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 50 | ** OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 60 | ** MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 602 | ** | ** PARKS, RECREAT & CULTURAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 60 | ** | ** | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| DIV | 4105 | TOTAL ***** | | | | | | | | | |
| | | AVOCA | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |

| FUND 070 COMMUNITY IMPROV FUND | | | DEPT/DIV 4106 PUBLIC WORKS/CULTURAL | | | | | | | | | |
|--------------------------------|------|------------------------------|-------------------------------------|--------|------|------------------------|--------|------|----------|-----------|---------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | | | | | | | | | | | |
| 602 | | PARKS, RECREAT & CULTURAL | | | | | | | | | | |
| | 60 | MATERIALS & SUPPLIES | | | | | | | | | | |
| | 60 | 04 REPAIRS & MAINTENANCE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 60 | ** MATERIALS & SUPPLIES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 602 | ** | ** PARKS, RECREAT & CULTURAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 60 | ** | ** | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DIV | 4106 | TOTAL ***** CULTURAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DEPT | 41 | TOTAL ***** PUBLIC WORKS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

| FUND 070 COMMUNITY IMPROV FUND | | | DEPT/DIV 7501 ACQUIRE RENOVATE SELL PRJ/ACQUIRE RENOVATE SELL PR | | | | | | ANNUAL | UNENCUMB. | % | |
|--------------------------------|------|------------------------------|--|--------|------|------------------------|--------|------|----------|-----------|---------|---|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | % |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 805 | | ACQUIRE RENOVATE SELL PRG | | | | | | | | | | |
| | 30 | CONTRACTUAL SERVICES | | | | | | | | | | |
| | 30 | 14 MISC & PROFESSIONAL SVCS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 30 | ** CONTRACTUAL SERVICES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 805 | ** | ** ACQUIRE RENOVATE SELL PRG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 80 | ** | ** NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DIV | 7501 | TOTAL ***** | | | | | | | | | | |
| | | ACQUIRE RENOVATE SELL PRG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DEPT | 75 | TOTAL ***** | | | | | | | | | | |
| | | ACQUIRE RENOVATE SELL PRJ | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |

| FUND 070 COMMUNITY IMPROV FUND | | | DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT | | | | | | ENCUMBR. | ANNUAL BUDGET | UNENCUMB. BALANCE | % BGDGT |
|--------------------------------|-------|-------------------------|---|--------|------|------------------------|--------|------|----------|---------------|-------------------|---------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | | | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | | | | |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 801 | | NON DEPARTMENTAL | | | | | | | | | | |
| | 50 | OTHER CHARGES | | | | | | | | | | |
| | 50 32 | MISCELLANEOUS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 82 | CDBG GRANT EXPENSES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 83 | TOWN LOAN POOL EXPENSES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 85 | USDA RBEG GRANT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 50 ** | OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 801 ** ** | | NON DEPARTMENTAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 802 | | TRANSFER OUT | | | | | | | | | | |
| | 70 | TRANSFER OUT | | | | | | | | | | |
| | 70 03 | TO GENERAL FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| | 70 ** | TRANSFER OUT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 802 ** ** | | TRANSFER OUT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| 80 ** ** | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |
| DIV 9102 | | TOTAL ***** | | | | | | | | | | |
| | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 | |

| FUND 070 COMMUNITY IMPROV FUND | | | DEPT/DIV 9103 NON DEPARTMENT/CAPITAL OUTLAY | | | | | | ANNUAL | UNENCUMB. | % |
|--------------------------------|-------|---------------------------|---|--------|------|------------------------|--------|------|----------|-----------|-------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | |
| 80 | | NON DEPARTMENT | | | | | | | | | |
| 801 | | NON DEPARTMENTAL | | | | | | | | | |
| | 82 | CAPITAL OUTLAY - NEW | | | | | | | | | |
| | 82 30 | IMPRVMNTS OTHER THAN BLDG | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| | 82 ** | CAPITAL OUTLAY - NEW | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 801 ** ** | | NON DEPARTMENTAL | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| 80 ** ** | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| DIV 9103 | | TOTAL ***** | | | | | | | | | |
| | | CAPITAL OUTLAY | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| DEPT 91 | | TOTAL ***** | | | | | | | | | |
| | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |
| FUND 070 | | TOTAL ***** | | | | | | | | | |
| | | COMMUNITY IMPROV FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 0 |

| FUND 090 CEMETERY FUND | | | DEPT/DIV 0000 | | | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | ANNUAL BUDGET | UNENCUMB. BALANCE | % BDDT |
|------------------------|------|-------|---------------------------|--------|---------|-------------------|--------|----------|------------------------|----------|--------|---------------|-------------------|--------|
| BA | ELE | OBJ | ACCOUNT DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | | | | |
| 60 | | | CEMETERY | | | | | | | | | | | |
| 603 | | | SALARIES AND WAGES | | | | | | | | | | | |
| 10 | 02 | | REGULAR | 1250 | 1436.52 | 115 | 10000 | 9158.09 | 92 | .00 | 15000 | 5841.91 | 61 | |
| 10 | 04 | | OVERTIME | 83 | 257.89 | 311 | 664 | 976.19 | 147 | .00 | 1000 | 23.81 | 98 | |
| 10 | ** | | SALARIES AND WAGES | 1333 | 1694.41 | 127 | 10664 | 10134.28 | 95 | .00 | 16000 | 5865.72 | 63 | |
| 20 | | | BENEFITS | | | | | | | | | | | |
| 20 | 02 | | FICA | 102 | 119.57 | 117 | 816 | 710.01 | 87 | .00 | 1230 | 519.99 | 58 | |
| 20 | 04 | | VA RETIREMENT SYSTEM | 133 | .00 | 0 | 1064 | .00 | 0 | .00 | 1600 | 1600.00 | 0 | |
| 20 | 06 | | GROUP MEDICAL INSURANCE | 145 | 315.68 | 218 | 1160 | 1723.14 | 149 | .00 | 1750 | 26.86 | 99 | |
| 20 | 08 | | GROUP LIFE INSURANCE | 16 | 20.78 | 130 | 128 | 124.87 | 98 | .00 | 200 | 75.13 | 62 | |
| 20 | 18 | | VRS HYBRID EMPLOYER CONTR | 0 | 136.31 | 0 | 0 | 847.18 | 0 | .00 | 0 | 847.18- | 0 | |
| 20 | 20 | | ICMA HYBRID EMPLOYER CONT | 0 | 31.71 | 0 | 0 | 142.40 | 0 | .00 | 0 | 142.40- | 0 | |
| 20 | ** | | BENEFITS | 396 | 624.05 | 158 | 3168 | 3547.60 | 112 | .00 | 4780 | 1232.40 | 74 | |
| 30 | | | CONTRACTUAL SERVICES | | | | | | | | | | | |
| 30 | 36 | | MOWING CONTRACT | 2083 | .00 | 0 | 16664 | 10530.00 | 63 | .00 | 25000 | 14470.00 | 42 | |
| 30 | ** | | CONTRACTUAL SERVICES | 2083 | .00 | 0 | 16664 | 10530.00 | 63 | .00 | 25000 | 14470.00 | 42 | |
| 50 | | | OTHER CHARGES | | | | | | | | | | | |
| 50 | 32 | | MISCELLANEOUS | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 | |
| 50 | 34 | | MISCELLANEOUS REIMB | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 | |
| 50 | ** | | OTHER CHARGES | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 | |
| 60 | | | MATERIALS & SUPPLIES | | | | | | | | | | | |
| 60 | 04 | | REPAIRS & MAINTENANCE | 833 | 420.90 | 51 | 6664 | 516.80 | 8 | .00 | 10000 | 9483.20 | 5 | |
| 60 | 60 | | OPENING/CLOSING GRAVES | 125 | .00 | 0 | 1000 | .00 | 0 | .00 | 1500 | 1500.00 | 0 | |
| 60 | ** | | MATERIALS & SUPPLIES | 958 | 420.90 | 44 | 7664 | 516.80 | 7 | .00 | 11500 | 10983.20 | 5 | |
| 70 | | | TRANSFER OUT | | | | | | | | | | | |
| 70 | 01 | | TO CEMETERY RESERVE | 2270 | .00 | 0 | 18160 | .00 | 0 | .00 | 27250 | 27250.00 | 0 | |
| 70 | ** | | TRANSFER OUT | 2270 | .00 | 0 | 18160 | .00 | 0 | .00 | 27250 | 27250.00 | 0 | |
| 81 | | | CAPITAL OUTLAY - REPLACE | | | | | | | | | | | |
| 81 | 06 | | MACHINERY & EQUIPMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 | |
| 81 | ** | | CAPITAL OUTLAY - REPLACE | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 | |
| 82 | | | CAPITAL OUTLAY - NEW | | | | | | | | | | | |
| 82 | 06 | | MACHINERY & EQUIPMENT | 4000 | .00 | 0 | 32000 | 39780.00 | 124 | .00 | 48000 | 8220.00 | 83 | |
| 82 | ** | | CAPITAL OUTLAY - NEW | 4000 | .00 | 0 | 32000 | 39780.00 | 124 | .00 | 48000 | 8220.00 | 83 | |
| 603 | ** | ** | CEMETERY | 11040 | 2739.36 | 25 | 88320 | 64508.68 | 73 | .00 | 132530 | 68021.32 | 49 | |
| 60 | ** | ** | | 11040 | 2739.36 | 25 | 88320 | 64508.68 | 73 | .00 | 132530 | 68021.32 | 49 | |
| DIV | 0000 | TOTAL | ***** | 11040 | 2739.36 | 25 | 88320 | 64508.68 | 73 | .00 | 132530 | 68021.32 | 49 | |
| DEPT | 00 | TOTAL | ***** | | | | | | | | | | | |

| FUND 090 CEMETERY FUND | | | DEPT/DIV 0000 | | | *****YEAR-TO-DATE***** | | | ANNUAL | UNENCUMB. | % | |
|------------------------|-----|-------------|-------------------|---------|------|------------------------|----------|------|----------|-----------|----------|------|
| BA | ELE | OBJ | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | BUDGET | BALANCE | BDGT | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 60 | | | | | | | | | | | | |
| 603 | | CEMETERY | 11040 | 2739.36 | 25 | 88320 | 64508.68 | 73 | .00 | 132530 | 68021.32 | 49 |

| FUND 090 CEMETERY FUND | | DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT | | | | | | | | | | |
|------------------------|---------|---|---------|-----------|------------------------|----------|------------|------|-----------|-----------|------------|------|
| BA ELE OBJ | ACCOUNT | *****CURRENT***** | | | *****YEAR-TO-DATE***** | | | | ANNUAL | UNENCUMB. | % | |
| SUB | SUB | DESCRIPTION | BUDGET | ACTUAL | %EXP | BUDGET | ACTUAL | %EXP | ENCUMBR. | BUDGET | BALANCE | BDGT |
| 80 | | NON DEPARTMENT | | | | | | | | | | |
| 802 | | TRANSFER OUT | | | | | | | | | | |
| | 70 | TRANSFER OUT | | | | | | | | | | |
| | 70 02 | WATER & SEWER FUND | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| | 70 ** | TRANSFER OUT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 802 ** ** | | TRANSFER OUT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| 80 ** ** | | NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DIV 9102 | | TOTAL ***** NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| DEPT 91 | | TOTAL ***** NON DEPARTMENT | 0 | .00 | 0 | 0 | .00 | 0 | .00 | 0 | .00 | 0 |
| FUND 090 | | TOTAL ***** CEMETERY FUND | 11040 | 2739.36 | 25 | 88320 | 64508.68 | 73 | .00 | 132530 | 68021.32 | 49 |
| GRAND | | TOTAL ***** | 1530700 | 793586.15 | 52 | 12245600 | 8860312.70 | 72 | 791248.07 | 18370260 | 8718699.23 | 53 |

Town of Altavista
Investment and Deposit Totals
Balance as of February 28, 2023



General Fund Reserves

| | | |
|-------------------------------|--------------|------------------|
| <i>Money Market Account</i> | 4,318,356.56 | |
| <i>Certificate of Deposit</i> | 3,074,543.22 | |
| <i>LGIP</i> | 5,788,068.83 | |
| Sub-Total | | \$ 13,180,968.61 |

Enterprise Fund Reserves

| | | |
|-------------------------------|--------------|-----------------|
| <i>Money Market Account</i> | 2,829,302.16 | |
| <i>Certificate of Deposit</i> | | |
| <i>LGIP</i> | 2,620,032.34 | |
| Sub-Total | | \$ 5,449,334.50 |

Highway Fund

| | | |
|-------------------------------|--------------|-----------------|
| <i>Money Market Account</i> | 57,350.00 | |
| <i>Certificate of Deposit</i> | 0.00 | |
| <i>LGIP</i> | 1,031,368.02 | |
| Sub-Total | | \$ 1,088,718.02 |

Green Hill Cemetery

| | | |
|-------------------------------|------------|---------------|
| <i>Money Market Account</i> | 79,541.98 | |
| <i>Certificate of Deposit</i> | 641,864.74 | |
| <i>LGIP</i> | 79,153.07 | |
| Sub-Total | | \$ 800,559.79 |

AEDA

| | | |
|-------------------------------|------------|---------------|
| <i>Money Market Account</i> | 0.00 | |
| <i>Certificate of Deposit</i> | 0.00 | |
| <i>LGIP</i> | 236,031.50 | |
| Sub-Total | | \$ 236,031.50 |

Federal Forfeiture Account

\$0.00

State Forfeiture Account

\$7,948.76

Operating Cash Account

\$ 3,726,760.91

Grand Total Investments and Deposits \$ 24,490,322.09

Designated Balance \$ 17,471,070.83

Undesignated Balance \$ 7,019,251.26

DISTRIBUTION OF UNDESIGNATED FUNDS

| | |
|---|--------------|
| Policy Money | 5,012,538.00 |
| PCB | 418,058.59 |
| Accrued Liability as of 6/30/2022 | 180,789.74 |
| ED remaining balance of \$35,000 (website and marketing) | 6,240.00 |
| Earmarked for AOT No Interest Loan Program - Grant (5/11/21) | 15,821.44 |
| "Pop-Up" Altavista Funding - Downtown Business Invest Grant | 2,764.12 |
| Funds carried over for projects not completed during prior FY | 1,121,545.31 |
| ARPA Funding - 1st Tranche & 2nd Tranche | 3,073,782.00 |
| CIP Items Earmarked for Future Purchase | 411,220.00 |
| Park Improvements as designated by Roberta F. Jenks' Estate | 48,968.32 |
| Park Improvements | 11,300.00 |
| AVOCA Maintenance Funds | 111,428.33 |
| Proceeds from sale of Armory | 212,826.00 |
| Theater Transfer In FY2022 Budget | 983,770.00 |

EARMARKED FUNDS \$ 11,611,051.85

RESERVE POLICY FUNDS

| | | |
|-----------------------------------|---|------------------|
| General Fund: | The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21) | 3,200,986 |
| Enterprise Fund: | Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11) | 1,811,552 |
| Total Reserve Policy Funds | | 5,012,538 |



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

CONSENT AGENDA

Title: Town Council Meeting Minutes

Staff Resource: Crystal Hailey, Asst. Town Clerk

Action(s):

Approve minutes as presented: or advise Staff of needed corrections.

Explanation:

Minutes transcribed from the Altavista Town Council's February 2023 meetings.

Regular Meeting - February 14th

Work Session - February 28th

Background:

At each month's regular meeting, Town Council reviews minutes transcribed from their previous month's meetings.

Town Council can approve the minutes as presented, or inform Staff of corrections needed, and approve them as amended.

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. Town Council RM Minutes 2.14.23

attachment 2. Council WS 2.28.23

Town Council Regular Meeting - February 14th, 2023

The Altavista Town Council held their February 2023 Regular Meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, February 14th, at 6pm.

1. At six o'clock p.m., Mayor Mike Mattox called the regular meeting to order and presided.

Council Members

Present: Vice Mayor Reginald Bennett
Mr. Tracy Emerson
Mr. Timothy George
Dr. Scott Lowman
Mayor Michael Mattox

Absent: Mr. Wayne Mitchell
Mr. Jay Higginbotham

Town Staff present:

Mr. Gary Shanaberger, Town Manager
Mr. Mathew Perkins, Assistant Town Manager
Mrs. Tobie Shelton, Treasurer/Finance Director
Mr. Thomas Merricks, Altavista Chief of Police
Ms. Sharon D Williams, Community Development Director
Mr. Tom Fore, Public Services Director
Mr. Paul Hill, Assistant Public Services Director
Mr. Jeff Arthur, Public Works Manager
Mrs. Crystal Hailey, Assistant Town Clerk

Absent: Mr. John Eller, Town Attorney

Reverend Ed Soto, Altavista Presbyterian Church, gave the invocation on this evening.
After the invocation, Mayor Mattox led the meeting in the Pledge of Allegiance.

2. Agenda Adoption

Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the February 14th Town Council Meeting Agenda, of which there were none.

Councilman Tracy Emerson made a motion, seconded by Councilman Tim George, to approve the February 14, 2023, Altavista Town Council Meeting Agenda as presented.

Motion carried.

| | | |
|-------|---------------------------|-----|
| Vote: | Mr. Tracy Emerson | Yes |
| | Vice Mayor Reggie Bennett | Yes |
| | Mayor Mike Mattox | Yes |
| | Mr. Tim George | Yes |
| | Dr. Scott Lowman | Yes |

3. Recognitions and Presentations

Town of Altavista Personnel Changes:

- Milestone:
Mary Hall, Altavista Police Department, Administrative Assistant, 20yr anniversary
- New Hire:
Samuel Maddox, Water Treatment Plant, Trainee
- Departure:
None in January

4. Citizen's Time

- Keith Pieper, Altavista High School's Head Baseball Coach, and a member of the Citizens for Altavista Baseball (CAB) organization, informed Town Council that the CAB recently purchased a building to be used for equipment storage, and potentially to also be utilized as a changing area for baseball players.

Town Council Regular Meeting - February 14th, 2023

Mr. Pieper asked for Council's consideration to allow the building to be placed beside the batting cages at War Memorial Park. He stated that no utilities would be required for the building, and future maintenance of the building would be taken care of by the Altavista Baseball Program or the CAB.

Town Manager Gary Shanaberger informed the Town Council that Staff was currently working on the maintenance agreement between the Town of Altavista and Campbell County regarding the War Memorial ballfields; and suggested Council wait for completion of the updated agreement before making a decision on this matter.

Town Council concurred with the Town Manager's recommendation.

Community Development Director Sharon D. Williams reminded Council and Mr. Pieper that the installation of the aforementioned building would also need to be in compliance with the Town's Zoning Ordinance and if so, required a Zoning Permit.

- In reference to one of the Consent Agenda items, Billy Booker Memorial Ballfields, Harriett Hardy, 1617 Melinda Drive, Altavista, shared her love for the Altavista ballfields being part of the War Memorial Park. She stated that many members of her family and several friends were military veterans, and she appreciated the recognition that the War Memorial Park showed the area veterans.

Ms. Hardy asked Council not to allow the ballfield's name to be changed, but to consider leaving them named as part of War Memorial Park.

- Betty Moorman, 900 16th Street, shared her concerns with the Altavista Post Office having several "substitute carriers" recently; resulting in the mail not being delivered to her area of Town until late in the evening. She also stated that her mailbox was located on her porch and the carriers were not picking up her outgoing mail.

Vice Mayor Bennett informed Ms. Moorman that the Altavista Post Office had a new "fulltime" carrier for her area, so she should not be experiencing any more issues.

5. Town & Community Partners - Updates

There were no updates on this date.

6. Consent Agenda

- TOA Monthly Financial Reports - January 2023
- Town Council Meeting Minutes
- William "Billy" Booker Memorial – baseball fields
- English Park Electrical Repairs
- Public Works - Surplus Request
- Springs Rehabilitation Project - Engineering Proposals
- UV System Replacement
- Pro AVR (Automated Vehicle Recognition) Program
- Development of the Altavista Housing Development Reserve
- Frazier Farm - Environmental Testing

There was a consensus of Town Council to remove the Billy Booker Memorial request from the Consent Agenda for further discussion.

Vice Mayor Reggie Bennett shared his appreciation for the many accomplishments of Mr. Booker. He stated there were many citizens that responded in opposition to the proposed memorial for Mr. Booker, not due to disliking him, but because they believed the ballfields should remain park of the War Memorial Park.

Mr. Bennett suggested the individuals that proposed renaming the ballfields, to consider having a park bench donated in Mr. Booker's honor.

Town Council Regular Meeting - February 14th, 2023

Councilman Tim George also spoke of citizens that contacted him with good things to say about Mr. Booker, but expressing opposition of renaming the ballfields. He read aloud an article from the American Legion website, stating “The Altavista War Memorial Park is dedicated to the residents of Altavista and surrounding areas that served in the United States military”.

After considerable discussion on the matter, Town Council elected to deny the request to rename the ballfields; and to keep the ballfield’s name as part of Altavista’s War Memorial Park

Councilman Tracy Emerson made a motion, seconded by Councilman Tim George, to approve the February 14, 2023, Consent Agenda as amended.

Motion carried.

| | | |
|-------|---------------------------|-----|
| Vote: | Mr. Tracy Emerson | Yes |
| | Vice Mayor Reggie Bennett | Yes |
| | Mayor Mike Mattox | Yes |
| | Mr. Tim George | Yes |
| | Dr. Scott Lowman | Yes |

7. Public Hearings

There were no public hearings scheduled for this date.

8. New Business

A. Enterprise Fund - FY2024 Draft Operations Budget and FY2024-2028 Draft Capital Improvement Plan

Background:

Annually, Staff provides Town Council with a Draft Budget and Capital Improvement Plan that shows how resources are allocated for the delivery of public services. Budget preparation for fiscal year 2024 began in October 2023. Over the past several months, revenue forecasts have been made, department managers have submitted operational and capital requests, and local agencies and non-profits have submitted funding requests to create a draft budget for FY2024 and Draft CIP for FY2024-2028.

Finance Director Tobie Shelton delivered the draft documents to Town Council for their review and consideration during the FY2024 budget process. She informed Council that the draft budget included an increase in utilities (10% water & 5% sewer) as previously discussed and approved; and a proposed increase in utility connection and availability fees. She stated the draft budget did not include cost-of-living adjustments (COLA) to town employee pay/salaries or CIP items.

Ms. Shelton referenced the summary sheet that was added this year to Council’s budget review packets. She stated the new worksheet was intended to assist Council when making the important decisions they have during their budget discussions.

Ms. Shelton informed Town Council they would be receiving the General Fund’s FY2024 Draft Budget in March.

Mayor Mattox shared that he liked the new format for the proposed draft budgets. He thanked Ms. Shelton for her presentation.

Councilman George suggested the pier analysis, conducted with the recent the Draper Aden Report, be added to citizen’s utility bills, showing Altavista having the lowest utility costs compared to surrounding localities.

Vice Mayor Reggie Bennett suggested the same information also be shared on the Town’s website and social media page.

Public Services Director Tom Fore said he would send the Draper Aden Report to Council and to the appropriate Staff to be posted on the Town’s website and social media page.

Town Council Regular Meeting - February 14th, 2023

9. Unfinished Business

A. USDA Royal Development Pre-Grant Application

Background:

The Town of Altavista was looking for grant funding to assist with the estimated cost of \$5,500,000 for the Town's Aeration Improvement Project. The USDA-RD (United States Department of Agriculture - Rural Development) provides the opportunity to obtain grant funding for Preliminary Engineering Reports (PER) and Environmental Reviews (ER).

Public Services Director Tom Fore informed Council that Staff was recently notified by the Department of Environmental Quality (DEQ) of the loan award for the Town's Aeration Improvement Project. He stated that Staff was applying for a USDA-RD Grant to do a preliminary Engineering Report/Study and an Environmental Review; and therefore, needed Town Council's approval of a Rural Development Application Resolution.

Councilman Tracy Emerson made a motion, seconded by Councilman Scott Lowman, to adopt the presented resolution and approve Staff to move forward with a USDA-RD Grant application.

Motion carried.

Vote:

| | |
|---------------------------|-----|
| Mr. Tracy Emerson | Yes |
| Vice Mayor Reggie Bennett | Yes |
| Mayor Mike Mattox | Yes |
| Mr. Tim George | Yes |
| Dr. Scott Lowman | Yes |

RESOLUTION BY THE ALTAVISTA TOWN COUNCIL OF THE TOWN OF ALTAVISTA, VIRGINIA

The Town Council of the Town of Altavista, Virginia, consisting of seven members, in a duly called meeting held on the 14th day of February 2023, at which a quorum was present, resolved as follows:

BE IT HEREBY RESOLVED, that in order to facilitate obtaining financial assistance from the United States of America, United States Department of Agriculture, Rural Development (the Government) in the development of a Preliminary Engineering Report (PER) and Environmental Report (ER) for improvements at the Wastewater Treatment Plant (WWTP); to serve the community, the Governing Body does hereby adopt and abide by all covenants contained in the agreements, documents, and forms required by the Government to be executed.

BE IT FURTHER RESOLVED, the Town Manager, of the Town of Altavista, be authorized to execute on behalf of the Town of Altavista, the above referenced agreements, documents, and forms and to execute such other documents including, but not limited to, debt instruments, security instruments, and/or grant agreements as may be required in obtaining the said financial assistance. This Resolution is hereby entered into the permanent minutes of the meetings of this Council.

10. January 2023 Departmental Reports, Project Updates, and Communications

- Utilities – Project Updates
- TOA Financial Reports
- Community Development Report
- Public Services Monthly Report
- Altavista Police Department Reports
- Town Council Monthly Meeting Calendars-February and March

Departmental Reports and Council Meeting Calendars were delivered to Town Council with their February 14th Meeting Agenda Pre-Packet.

Mayor Mattox asked the Town Manager and Department Directors if they had any project updates or comments pertaining to their monthly reports.

Town Council Regular Meeting - February 14th, 2023

- Town Manager Gary Shanaberger informed Town Council that the 2023 Uncle Billy's Day event had been cancelled, due to the lack of time for adequate preparation and a lack of the sufficient number of volunteers needed for such an event.
- Assistant Town Manager Matt Perkins gave Council updates for two ongoing projects:

Mr. Perkins referenced the recently approved Altavista Housing Development Reserve Fund, and the ability to use the funds as leverage for grant opportunities. He informed Council there had been a recent opportunity to do so, and Staff applied for the grant.

Mr. Perkins said Staff should find out results from the grant application in the next couple of weeks, and he would keep Council updated on its progress.

Mr. Perkins also referenced the (blue) wayfinding signs on RT. 29, and informed Council that the English Park, Dalton's Landing, and Avoca logos for Altavista "attractions" were in production and would be added to the signs soon.

- Community Development Director Sharon Williams referenced the Town's recently submitted application for a Community Development Block Grant – a planning grant for the Moseley Heights area of Altavista. She informed Council that the pre-planning stage of the grant process required the Town to survey the Moseley Heights neighborhood for citizen input on what they think their neighborhood needed.

Ms. Williams stated the Town was required to obtain a 90% return rate on the surveys distributed to the Moseley Heights citizens. She informed Council that a group of Staff members and volunteers would be visiting Moseley Heights on Saturday, February 18th, to acquire as many surveys as they could. She invited Council members and Staff members, that were available that day, to join the group.

11. Matters from Council

- Vice Mayor Reggie Bennett asked that "Code of Ethics Training" be added to the agenda of Town Council's 2023 Retreat/Work Session.

Town Manager Gary Shanaberger stated Town Council Retreats were usually held every two years, and unless otherwise directed by Council, the next one was scheduled for 2024

Under the suggestion of Vice Mayor Bennett, the Town Council was in consensus for Staff to investigate what small-scale training options were available for Town Council to participate in this year, and also add the item to the retreat agenda for 2024.

- Councilman Tracy Emerson referenced the Spark Innovation Center's recent grand opening, and stated that he believed it was a successful event.

Assistant Town Manager Matt Perkins informed Council that, as of that afternoon, all four offices in the Spark Center were officially rented.

- Mayor Mattox reminded everyone of the following dates:
 - Monday, Feb. 20th - Town Offices will be CLOSED in observance of President's Day
 - Tuesday, February 28th - Town Council Work Session, starting at 5pm

12. Closed Session

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the Code of Virginia, 1950, as amended,

Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

Town Council Regular Meeting - February 14th, 2023

The motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson.

Motion carried.

| | | | | |
|-------|----------------------|-----|---------------------------|-----|
| VOTE: | Dr. Scott Lowman | Yes | Vice Mayor Reggie Bennett | Yes |
| | Mr. Timothy George | Yes | Mr. Tracy Emerson | Yes |
| | Mayor Michael Mattox | Yes | | |

Town Council went into Closed Session at 6:40 p.m.

Notice was given that Council was back in regular session at 7:25 p.m.

FOLLOWING CLOSED SESSION:

A motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council.

| | | | | |
|-------|----------------------|-----|---------------------------|-----|
| VOTE: | Dr. Scott Lowman | Yes | Vice Mayor Reggie Bennett | Yes |
| | Mr. Timothy George | Yes | Mr. Tracy Emerson | Yes |
| | Mayor Michael Mattox | Yes | | |

Town Manager Gary Shanaberger informed Staff that the Altavista Town Council did not make any official actions as a result of their Closed Session.

13. Adjournment

Mayor Mattox asked if there was anything else to bring before Town Council or any additional comments or concerns from Council, of which there were none.

Mayor Mattox adjourned the meeting at 7:35 p.m.

Michael Mattox, Mayor

Gary Shanaberger, Town Clerk,
Town Manager

Town Council Work Session, Tuesday, February 28, 2023

The February 2023 Work Session for Altavista's Town Council was held in Council Chambers of the J.R. Burgess Municipal Building, 510 7th Street, on Tuesday, February 28th, at 5:00 PM.

Mayor Mike Mattox called the meeting to order and presided.

Town Council

Members present: Vice Mayor Reggie Bennett
Mr. Tracy Emerson
Mr. Timothy George
Mr. Jay Higginbotham
Mayor Michael Mattox
Mr. Wayne Mitchell

Absent: Dr. Scott Lowman

Also Present: Mr. Gary Shanaberger, Town Manager
Mr. Matthew Perkins, Asst. Town Manager
Mrs. Tobie Shelton, Treasurer/Finance Director
Mr. Donald Osborne, APD Police Officer
Ms. Sharon D. Williams, Community Development Director
Mr. Tom Fore, Public Services Director
Mr. Paul Hill, Asst. Public Services Director
Mr. Jeff Arthur, Public Works Manager
Mr. John Eller, Town Attorney
Mrs. Crystal Hailey, Assistant Town Clerk

1. Agenda Adoption

Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the February 2023 Work Session Agenda, of which there were none.

Councilman Tracy Emerson made a motion, seconded by Vice Mayor Reggie Bennett, to approve the agenda as presented.

Motion carried.

| | | |
|-------|---------------------------|-----|
| VOTE: | Mr. Wayne Mitchell | Yes |
| | Mr. Tracy Emerson | Yes |
| | Vice Mayor Reggie Bennett | Yes |
| | Mayor Mike Mattox | Yes |
| | Mr. Jay Higginbotham | Yes |
| | Mr. Timothy George | Yes |

2. Recognitions and Presentations

▪ Royal Oak Farm – Proposal for Soil Extraction

Due to recently being contacted by Royal Oak Farm, Councilman Tim George asked for this item to be placed on the agenda so that Town Council could receive information from Royal Oak pertaining to their desire to conduct soil extraction on a 100-acre parcel of land located at the north end of Altavista.

This item was informational only, for Town Council's consideration.

Mr. Ben Leatherland, a Wetland Biologist with Hurt & Proffitt Engineering, presented Royal Oak's proposal and gave Council an overview of their intentions for the property before, during, and after the project's completion. He explained Royal Oak's compost process: to combine extracted topsoil with their own compost product to create custom soil mixtures, used for storm water management and revegetation of roadway cuts.

As a visual reference, Mr. Leatherland shared photos and maps of the four parcels of the desired property being considered for this project. He and Royal Oak Farm's owner, Ken Newman, answered questions from Town Council pertaining to the proposal.

Town Council Work Session, Tuesday, February 28, 2023

Vice Mayor Reggie Bennett shared his concerns of the potential for massive dust being produced by the soil extraction and affecting the surrounding area.

Mr. Newman stated his company kept water trucks onsite to manage the dust.

Mayor Mattox asked how the site would look after the project was complete, and if Royal Oak took any measures to ensure that their projects did not cause erosion issues.

Mr. Leatherland informed Council that Royal Oak staged large soil extraction projects in small increments called “cells”; and after extraction was completed in one cell, vegetation (grass and shrubs) was planted, or it was reforested with trees, in order to reduce erosion. He stated the areas are left in good condition, sometimes better than they were before; and any roads “cut in” for the project would remain for the town’s future use, such as an additional walking/biking trail.

Mr. Leatherland stated the town could also consider allowing the land to be used as a regional stormwater retention site for flood water.

Councilman George asked if this project had been approved by DEQ (Department of Environmental Quality) and the US Army Corp of Engineers.

Mr. Leatherland stated that the project was currently considered a “conceptual plan”, with three to five more years in the development stage. He explained, when a wetland boundary was mapped/defined, and then verified by the Corp of Engineers, the verification was only good for five (5) years; so, if the site was verified now, the verification would expire before Royal Oak started the project, therefore, if Altavista allowed the project, Royal Oak would wait one to two years before the project’s start date to verify the site with the Army Corp of Engineers; and accordingly would comply with the National Clean Water Act.

Vice Mayor Bennett referenced the proposed site being in a 100-year floodplain and asked if that would cause an issue if the property flooded.

Mr. Leatherland informed Council that the bottom elevation of each extraction cell would be nine feet above the water surface of the river. He stated that the existing forest between the proposed site and the river was one hundred (100) feet wide, which was a preferable buffer for such projects.

Councilman Mitchell referenced the creek that ran through the proposed site, which was considered a “wetland”, and asked if that was an issue.

Mr. Leatherland stated there were various thresholds for permitting sites with wetlands, and all of the parcels on the proposed site contained wetlands. He said, no matter what was done with the property, it would have to comply with the US Clean Water Act.

Vice Mayor Bennett asked the estimated timeframe of completion for this project.

Mr. Leatherland answered approximately 17yrs to extract soil from the two desired parcels

Mr. Bennett asked if Royal Oak was bonded; to which Mr. Newman, owner of Royal Oak Farm, stated that his company was currently bonded with Campbell County.

Councilman Mitchell asked Mr. Newman was interested in the Altavista site, instead of sites in Campbell County.

Mr. Newman stated that he currently had a project in Campbell County, but it involved a long route, with curvy roads, back to Royal Oak Farm. He said the site proposed in Altavista had easy access in and out and better roads to travel to and from the location.

Vice Mayor Bennett asked if the project trucks would track mud out onto the main road.

Town Council Work Session, Tuesday, February 28, 2023

Mr. Newman stated that his company laid gravel on any “dirt” roads used to enter project sites, so there was more dust than mud. He said, if any mud does get on a main road, he has a sweeper truck remove it.

Councilman Higginbotham stated that he believed planting trees instead of grass, after the project’s completion, would be ecologically better for the adjacent river.

Mr. Leatherland stated that trees were very beneficial to water quality because trees shade water, and cooler water holds more dissolved oxygen, which is good for fish; and also, tree roots help hold soil together and cause resistance to flood water, which deters erosion.

Mr. Higginbotham asked what would happen to this property after the soil extraction project was completed.

Mr. Newman stated the land would either be given to the Town of Altavista to maintain or to a land trust for nature conservancy.

Councilman George referenced the Altavista Planning Commission’s 2023 plan to update the town’s Zoning Ordinance. He stated that he believed soil extraction was being considered for removal.

Sharon Williams, Community Development Director and Planning Commission Secretary, stated that soil extraction was being considered for removal in the M-Industrial Zoning Districts. She reminded the Town Council that they had two public hearings scheduled for their March 14th meeting, one pertaining to this matter, and requested the matter not be discussed any further until that date, to which Council concurred.

Mayor Mattox stated the presentation regarding Royal Oak Farm’s proposal was very informative. He thanked Mr. Leatherland and Mr. Newman for attending the meeting.

3. Citizen’s Time

Mayor Mattox asked if there were any citizens present that would like to come before Town Council regarding a non-agenda item; of which there were none.

4. Unfinished Items (referred from a previous meeting)

4.1 Avoca - FY2024 Budget Request for Landscaping

Background: During Town Partners and Non-prophets annual budget request presentations, Avoca Museum’s Executive Director requested \$35,769 for landscaping in their FY2024 Draft Budget request. Public Services Director, Tom Fore was asked by Town Council to provide input on Avoca's fund request for landscaping.

Assistant Town Manager Matt Perkins informed Town Council that Staff was continuing to evaluate Avoca’s request, as well as the Town’s “base line” landscaping duties for town-owned properties, in order to present Council with the best information for making their budget decision. He stated that Staff would present this information at a future meeting.

4.2 WTP Sedimentation and Solids Handling Improvement Project – Bond Counsel

Background: Town Council asked Staff to proceed with procuring the necessary services that were needed to finance the Sedimentation and Solids Handling Project. The Virginia Department of Health required advertising for bond counsel according to their procurement guidelines. The Town followed the federal guidelines and sought out MBE/WBE Bond Counsel; and the Town received two proposals.

Public Services Director Tom Fore presented Staff’s recommendation to award Hutton, Andrews, and Kurth this project.

Town Council Work Session, Tuesday, February 28, 2023

Mayor Mattox asked Town Council if they had any questions in regard to this item, of which there were none.

Town Council accepted Staff's recommendation and gave a unanimous consensus to authorize this item to be placed on the March 14th Consent Agenda for approval.

4.3 WTP Sedimentation and Solids Handling Improvement Project – Engineer Services

Background: Town Council asked Staff to proceed with the procuring process needed to secure engineering services for the Sedimentation and Solids Handling Project. The Virginia Department of Health required advertising for Engineering Services, according to their procurement guidelines. The Town followed federal guidelines required for funding and sought out MBE/WBE Engineering Services; and two proposals were received.

Public Services Director Tom Fore stated, after Staff reviewed the two firms, and due to their capacity to handle working on the old equipment at the Water Treatment Plant, Staff recommended awarding Dewberry Engineering Inc. for engineering services for the Sedimentation and Solids Handling Project.

Town Council accepted Staff's recommendation and gave a unanimous consensus to authorize this item to be placed on the March 14th Consent Agenda for approval.

4.4 WTP Sedimentation and Solids Handling Improvement Project – VRA Financing

Explanation:

The Town of Altavista was recently awarded financing for their Sedimentation and Solids Handling Project from the Virginia Department of Health (VDH).

Public Services Director Tom Fore stated that Staff collaborated with RT Taylor, Davenport, to review the town's VRA financing options, and recommended the 30-year financing option for the Sedimentation and Solids Handling Project.

Town Council accepted Staff's recommendation and gave a unanimous vote to authorize this item to be placed on the March 14th Consent Agenda for approval.

5. New Items for Discussion

5.1 Donation-A-Week-Neighbor (DAWN) - Environmental Testing

Background: Stantec, Altavista's environmental consultant, completed a Vapor Intrusion Assessment (VIA) for DAWN of the former Moorefield Cleaners, located at 717 7th Street, Altavista. Contaminants were found that exceeded residential and industrial standards. Stantec recommended engineering controls (vapor intrusion mitigation system, vapor barrier) be implemented to protect site users.

Community Development Director Sharon D. Williams stated that Staff was seeking Town Council's approval to authorize Stantec to create a remediation plan for contaminants found at DAWN during the aforementioned Phase II Environmental Assessment; and to fund the work (up to \$20,000) under the town's Brownfields Grant.

Ms. Williams informed Council that the town had \$137,000 remaining in the Brownfields Grant, for the use of site assessments and/or project planning, however, the grant would expire on September 30, 2023. She stated, if all funds were not allocated by that time, the town may submit a request for an extension.

Mr. Williams said, once the plan was created, Stantec recommended the town apply for a remediation grant on behalf of DAWN, at an estimated cost of \$30,000. She stated that the remediation work must occur before DAWN could occupy the building.

Councilman Mitchell asked if there had been requests from any other businesses the town could assist with utilizing the funds from the Brownfields Grant.

Town Council Work Session, Tuesday, February 28, 2023

Ms. Williams answered, at that time, there had not been any other requests.

Town Council authorized Staff to utilize Altavista's Brownfields Grant for Stantec to create a remediation plan for contaminants found at DAWN's new location, 717 7th Street, not to exceed \$20,000; and to place this item on the March 14th Consent Agenda.

5.2 Altavista Planning Commission – 2022 Annual Report

Explanation: The Code of Virginia requires a Planning Commission to submit an annual report to their governing body, concerning the operations of the Commission and the status of planning within its jurisdiction.

Community Development Director Sharon D. Williams presented Town Council with a brief overview of the Planning Commission's 2022 Annual Report. She informed Council that John Jordan was re-elected as Chairman, and Marie Mitchell as Vice Chair.

Ms. Williams referenced some highlights from 2022:

- Updating Altavista's Comprehensive Plan
- A Grand Opening for the town's new Spark Innovation Center
- Establishing a new Strategic Housing Plan; including Altavista's Acquire-Renovate-Sell Program

With no questions from Town Council, Mayor Mattox thanked Ms. Williams for the 2022 Planning Commission Report.

5.3 Altavista Board of Zoning Appeals (BZA) - Annual Report

Explanation: The Code of Virginia requires a Planning Commission to submit an annual report to their governing body, concerning the operation of the Commission and the status of planning within its jurisdiction.

Community Development Director Sharon D. Williams presented Town Council with a brief overview of Altavista's Board of Zoning Appeals' 2022 Annual Report, and asked Council if they had any questions, concerns, or comments regarding the report.

There were no questions from Town Council regarding the 2022 BZA Annual Report. Mayor Mattox thanked Ms. Williams for the BZA report.

5.4 FY2024-2028 Capital Improvements Plan (CIP)

Background: Annually, the Town is required to adopt a budget prior to July 1st, the beginning of the new fiscal year. During the FY2023 budget process, it was the consensus of Town Council to receive the draft capital budget much earlier in the budget process, to allow Council more time to review the working document, to ensure it reflected changing community needs, priorities, and funding opportunities.

Assistant Town Manager Matt Perkins delivered FY2024-2028 draft CIP documents to Town Council for the following departments: Avoca, Public Works, and Park & Recreation; to be reviewed by Town Council during the FY2024 budget process, for consideration of approval.

There were no questions regarding the draft CIP documents from Council at this time.

6. Updates and Informational Items

There were no updates to present on this date.

7. Matters from Town Council

- Councilman Wayne Mitchell suggested the Town have a Grand Opening to celebrate the new loop portion of Eagle Trail, when the project was completed. Council concurred.

Town Council Work Session, Tuesday, February 28, 2023

- Vice Mayor Reggie Bennett asked Staff for an update on when the installation of the new wayfinding signs for English Park’s Trail System would be complete.

Public Works Manager Jeff Arthur informed Town Council that he was in continuous contact with Cottle Designs, the company manufacturing the signs, and stated he would inform the Town Manager and Tom Fore when the signs were ready for installation, and they would keep Town Council updated on the progress of this project.

Vice Mayor Reggie Bennett expressed his concerns with the wayfinding sign for English Park taking such a long time to complete. He stated that town projects should be completed in a “reasonable and timely manner”, and suggested, in the future, making sure all town projects, big and small, contain a timeframe for completion in the contract between the town and the contractor.

Mayor Mattox thanked Town Staff for the hard work that they do every day for the Town of Altavista, and stated that he was confident in Staff’s efforts and due diligence.

8. Town Council Closed Session

The Altavista Town Council convened in closed session in accordance with the provisions set out in the Code of Virginia, 1950, as amended,

Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Section 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

A Motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson. Motion carried.

| | | | | |
|-------|-----------------------|-----|----------------------|-----|
| VOTE: | Mr. Wayne Mitchell | Yes | Vice Mayor Bennett | Yes |
| | Mr. Tracy Emerson | Yes | Mr. Jay Higginbotham | Yes |
| | Vice Mayor R. Bennett | Yes | Mr. Timothy George | Yes |
| | Mayor Mike Mattox | Yes | | |

Town Council went into Closed Session at 5:48 PM.

Notice was given that Council was back in regular session at 6:33 PM.

FOLLOWING CLOSED SESSION:

A motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Wayne Mitchell, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council.

| | | | | |
|-------|-----------------------|-----|----------------------|-----|
| VOTE: | Mr. Wayne Mitchell | Yes | Vice Mayor Bennett | Yes |
| | Mr. Tracy Emerson | Yes | Mr. Jay Higginbotham | Yes |
| | Vice Mayor R. Bennett | Yes | Mr. Timothy George | Yes |
| | Mayor Mike Mattox | Yes | | |

Town Council Work Session, Tuesday, February 28, 2023

Notice was given to Staff by the Town Manager, that Town Council did not make any official actions as a result of this closed session.

9. Adjournment

Mayor Mattox asked if there were any additional comments or concerns from Town Council, of which there were none.

The February 28th, 2023, Town Council Work Session was adjourned at 6:37 p.m.

Michael Mattox, Mayor of Altavista

Gary Shanaberger, Town Manager/Town Clerk



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.C

CONSENT AGENDA

Title: Bond Counsel for the Sedimentation and Solids Handling Project

Staff Resource: Tom Fore, Public Services, and Tobie Shelton, Finance Director

Action(s):

Staff recommends Hutton, Andrews, Kurth to do the Bond Counsel work for the Sedimentation and Solids Handling Project.

Explanation:

At their February 28th, 2023 Work Session, Town Council authorized Staff to place this item on the March 14th Consent Agenda - to award Hutton, Andrews, Kurth the bond counsel work for the WTP's Sedimentation and Solids Handling Project.

Background:

The Virginia Department of Health required advertising for bond counsel according to their procurement guidelines.

The Town of Altavista followed the procurement guidelines required for federal funding and sought out MBE/WBE Bond Counsel. The town received 2 (two) proposals and Staff recommended Hutton, Andrews, Kurth.

Funding Source(s):

VDH/VRA Funding, Included in the CIP 2023 request.

Attachments: *(click item to open)*

attachment. HAK Bond Council Proposal 1-30-2023

Request for Qualifications
Sedimentation and Solids Project
Evaluation of Submittals

Firm Name: Hunter Andrews Kurth

Date: 1/31/2023

- Introductory Information 5/5
- Experience/Overall Qualifications 10/10
- Experience with partner organizations (VRA, VDH, etc.) 10/10
- Team Leader Experience 8/10
- Fees Statement 8/10
- Timeline of Services 5/5

Total: 46/50

Request for Qualifications
Sedimentation and Solids Project
Evaluation of Submittals

Firm Name: Huntton Andrews Kurth

Date: 1/31/2023

- Introductory Information 5/5
- Experience/Overall Qualifications 10/10
- Experience with partner organizations (VRA, VDH, etc.) 10/10
- Team Leader Experience 9/10
- Fees Statement 9/10
- Timeline of Services 5/5

Total: 48/50

Request for Qualifications
Sedimentation and Solids Project
Evaluation of Submittals

Firm Name: HUNTON ANDREWS KURTH

Date: 1/31/23

- Introductory Information 5/5
- Experience/Overall Qualifications 10/10
- Experience with partner organizations (VRA, VDH, etc.) 10/10
- Team Leader Experience 9/10
- Fees Statement 8/10
- Timeline of Services 5/5

Total: 47/50

January 9, 2023

**Via Overnight Delivery
and Email**

Mr. Gary Shanaberger
Town Manager
Town of Altavista
510 Seventh Street
Altavista, Virginia 24517

**Re: Bond Counsel Services
Sedimentation and Solids Handling Improvement Project**

Dear Mr. Shanaberger:

Hunton Andrews Kurth LLP (“Hunton” or the “Firm”) is pleased to submit this proposal to provide bond counsel services to the Town of Altavista (the “Town”), in connection with financing the Town’s Sedimentation and Solids Handling Improvement Project. We have had the pleasure of serving as the Town’s bond counsel since 1990, and we would welcome the opportunity to continue in that role. The Firm offers to the Town a Virginia law firm that can provide a unique combination of experience, quality work, expertise and trained personnel.

For more than 50 years, Hunton has been helping governmental entities finance their projects. During that time, we have acquired a wealth of experience and know-how that have enabled us to be seasoned practitioners of a complex craft, as well as trusted advisers navigating prudently through the rules and regulations that govern public finance. While we are pleased that our public finance work takes us to many states and enjoys a national stature, we are just as pleased that our Virginia practice, headquartered in Richmond, has always been the backbone of the Firm’s Public Finance practice.

The Town’s Plan

It is our understanding that the Town is undertaking various utility system projects that are expected to be financed through programs funded through the Virginia Resources Authority (“VRA”).

Mr. Gary Shanaberger
January 9, 2023
Page 2

Our Proposal

1. Firm Qualifications and Bond Counsel Experience

Hunton was the first recognized bond counsel firm located in Virginia and has been listed in the so-called “Red Book,” the directory of recognized municipal bond attorneys, for more than 50 years. We have consistently been one of the top Virginia firms in public finance. Our expertise is reflected in the complicated transactions for which we have been hired throughout the U.S. and by the leadership positions of our public finance lawyers in several national organizations promoting improvements in public finance law. Many of our public finance lawyers have served in leadership roles in the National Association of Bond Lawyers.

In our more than five decades of public finance experience, Hunton has played a role in transactions with over 900 different bond issuers and has served as bond counsel or underwriter’s counsel in 32 states, as well as the District of Columbia and the U.S. Virgin Islands. Our lawyers have counseled states, local governments, water and sewer authorities, special authorities and housing agencies on all types of debt structures available to public bodies, including variable rate, credit enhanced, subject-to-appropriation financings and short-term transactions. Our public finance lawyers offer a full range of bond counsel services in all areas of tax-exempt and taxable financing, including general obligation bonds, enterprise revenue bonds, lease revenue bonds and commercial paper programs that finance a wide range of projects, such as water and sewer facilities, roads, parking facilities, airports, ports facilities, stadiums, arenas, convention centers, universities, schools, hospitals, affordable housing, prisons and public buildings. We regularly advise clients on various synthetic interest rate or swap obligations entered into in connection with bond financings and as stand-alone transactions.

While the geographical scope of our bond practice and the high-profile issues that we have handled are indicators of the Firm’s experience and wide acceptance in the marketplace, the Firm’s extensive bond counsel work with Virginia localities and authorities is most relevant for the Town’s needs. Our public finance practice has been concentrated in Virginia, where we have served more than 500 Virginia issuers of municipal bonds, including the Commonwealth of Virginia, state agencies, counties, cities, towns, industrial development authorities and miscellaneous authorities and districts. Financings for these clients have included virtually every purpose for which public bodies in Virginia are authorized to borrow money. Thus, we have acquired a solid understanding of the typical financing needs and requirements of Virginia localities and would be glad to bring that background to our representation of the Town.

Mr. Gary Shanaberger
January 9, 2023
Page 3

2. Proposed Team

We propose that **Christopher G. Kulp** continue to serve as the key contact for the Town's engagements. Mr. Kulp is a partner of the Firm, resident in the Richmond office, and has been engaged in the practice of public finance law for almost 30 years. During that time, he has gained extensive experience (whether serving as bond counsel, underwriter's counsel or bank counsel) in the areas of traditional municipal bond law, securities law, state and local government law, secondary and higher education finance and public-private partnerships. In the last several years, Mr. Kulp has served as bond counsel for over 50 different Virginia entities in financings ranging from stand-alone bond financings to program bond financings through pool issuers such as the VRA, the Virginia Public School Authority and VML/VACo Finance. He has been named for several years among the "Best Lawyers in America" for Public Finance Law.

Mr. Kulp will be assisted by associates, paralegals and other lawyers from the Richmond office, as needed. We feel that we can best serve your needs with a small team of lawyers, supported by a paralegal assistant. Thus, you will be assured that someone familiar with the Town's financings will always be available.

A copy of Mr. Kulp's resume is attached as **Attachment 1**.

3. Experience with Virginia Department of Health, Virginia Department of Environmental Quality and Virginia Resources Authority

Mr. Kulp and all of our lawyers have extensive experience working with local governments and authorities in connection with the various loan programs offered by the Virginia Department of Health and the Virginia Department of Environmental Quality, all administered by VRA. Since the creation of VRA in 1984, we have served as bond counsel in over 200 transactions for towns, cities, counties and service authorities in connection with loans from VRA. We maintain a close and continuing relationship with VRA personnel in Richmond and are in regular communication with them regarding the status of loans, changing VRA procedures and changes in municipal finance law. This experience enables us to move promptly and efficiently in meeting the Town's financing objectives.

We have provided as **Attachment 2** a representative list of transactions administered by VRA in which we have served as bond counsel in the past 10 years.

Mr. Gary Shanaberger
January 9, 2023
Page 4

4. Typical Timeframe for Completion

As bond counsel to the Town, we will assume the leading role in preparing and submitting all legal documents to officials of the Town. We will expect to work closely with VRA personnel, as well as with the Town officials and the Town Attorney, throughout the financing process. We typically draft all necessary public hearing notices, ordinances and resolutions of the Town, the form of the bond itself and the various closing certificates. We will review the VRA commitment letter and financing agreement prepared by VRA's counsel and will assist the Town in complying with all of the financing requirements set forth therein. If the Town chooses to put in place a new trust agreement for the issuance of utility revenue bonds, we will take the lead role in drafting such document.

We will coordinate the closing process and deliver our opinion approving the validity of the bonds and any other legal matters required by VRA. Upon conclusion of the bond financing, we will prepare for the Town a complete reference transcript of the legal documents.

The overall financing timeframe will vary depending on the scope of the project, the status of construction bids and any parity bond consents. Once the project bids have been received and the project budget finalized (because VRA will not typically close a loan until the bids are received and the project budget approved), we expect that the Town will be able to complete the financing process within a typical six to eight week time period. Some of this process can run concurrently with the bid process to shorten up the overall time period, if needed. We commit to working expeditiously so that the Town can obtain its financing from VRA in a timely manner.

Fees

Our philosophy has always been to provide the highest quality legal work at a fair price. We do not believe that cut-rate or below-market fees are in the long-term best interest of either the Town or the Firm. Law firms that engage in such pricing tactics inevitably will be less diligent in carrying out their responsibilities to justify their cut-rate fees. On occasion, such firms will intentionally quote a below-market fee to obtain the business and then use the leverage of the delivery of their bond counsel opinion to force the payment of a larger, and more realistic, fee. We do not engage in such tactics. We do understand, however, that legal fees are a sensitive matter and a legitimate concern of the Town. We try to provide to each of our clients a realistic assessment of the work that will be required and to provide fair estimates based on the issuer's financing plan. We are always happy to discuss fees before, during or after a transaction, and we look forward to discussing them with representatives of the Town as part of the selection process.

Mr. Gary Shanaberger
January 9, 2023
Page 5

Conclusion

We are pleased to submit our proposal and look forward to the opportunity to continue our relationship with the Town. If you have questions or if I may clarify any part of this proposal, please feel free to contact me at (804) 788-8742.

Very truly yours,



Christopher G. Kulp

Enclosures



Christopher G. Kulp

Partner

ckulp@HuntonAK.com

Richmond

+1 804 788 8742

SERVICES

Industries

Financial Services

Practices

Capital Markets and Securities

Public Finance

Colleges and Universities

EDUCATION

JD, University of Richmond School of Law, Senior Notes & Comments Editor, *University of Richmond Law Review*, McNeill Honor Society, 1992

BA, History and Classics, University of Virginia, Echols Scholar, 1988

BAR ADMISSIONS

Virginia

Chris's practice focuses on municipal bond finance, with emphasis in the areas of federal securities and tax law as well as state and local government law.

His representations include serving as bond counsel, disclosure counsel and issuer's counsel to numerous state, regional and local government entities as well as educational, senior living, cultural and other 501(c)(3) nonprofit entities. He has also represented financial and investment banking institutions as lender's counsel and underwriter's counsel for public finance transactions. During the course of providing such representations for almost 30 years, Chris has gained extensive experience with a broad array of financing structures and techniques and a variety of security structures, including not only traditional general obligation, utility revenue, lease revenue and other "subject-to-appropriation" financings but also special assessment, tax increment and other project-based financings.

Relevant Experience

- Assisted issuers in financing broad array of projects, including water and wastewater facilities, schools, universities, court facilities, parking facilities, public buildings and senior living communities.
- Served in bond counsel and underwriter's counsel roles on community development authority financings to provide public infrastructure in support of residential, commercial and retail developments.
- Represented multi-jurisdictional authorities financing various public facilities, such as utility systems, convention centers and regional jails.
- Worked on public/private financings to facilitate construction of school facilities, transportation improvements, and an outdoor arena, hotel and conference center.
- Assisted 501(c)(3) nonprofit entities navigate taxable/tax-exempt forward refunding structures, as well as transition from LIBOR-based loans to an alternative variable rate index.
- Served as bond counsel on the first Water Infrastructure Finance and Innovation Act (WIFIA) loan closed in Virginia.
- Worked with issuers as well as underwriters on implementing newer bond

structures, such as “Build America Bonds,” qualified school construction bonds, and recovery zone economic development bonds.

- Represented numerous issuers in financings through the various programs administered by the Virginia Resources Authority and the Virginia Public School Authority.

Memberships

- Member, National Association of Bond Lawyers
- Member, Virginia Local Government Attorneys Association
- Member, Bond Club of Virginia
- Co-Chair, Virginia Bar Association-Young Lawyers Division Central Virginia Pro Bono Hotline
- Member, City of Richmond Bar Association

Awards & Recognition

- Listed in *The Best Lawyers in America* for Public Finance Law, (2007-2023) and Project Finance Law (2023)
- Listed in *Virginia Super Lawyers* for Bonds/Government Finance, 2010-2015

Events

- Moderator, Are You Ready? Preparing for the New Frontier of Public Bargaining in Virginia, January 27, 2021
- Speaker, The Bonds Have Been Issued, Now What? Practical Suggestions on Post-Issuance Compliance and Navigating an IRS Audit, Governor’s Infrastructure Financing Conference sponsored by Virginia Resources Authority, Fall 2016
- Speaker, Municipal Bond Regulation – Navigating the New Municipal Advisor Rule and the SEC’s MCDC Initiative, Virginia Government Finance Officers Association, Fall 2014
- Speaker, Identifying Uses for Unspent Bond Proceeds, Virginia State Non-Arbitrage Program (“SNAP”), Fall 2014
- Speaker, Navigating Through Post-Issuance Responsibilities and an IRS Audit: The Winchester Experience, Governor’s Infrastructure Financing Conference sponsored by Virginia Resources Authority, Fall 2014
- Speaker, Fast Break to Financing Fundamentals – Public Finance Basics for Cities, Counties and Towns, Virginia Local Government Attorneys Association, Spring 2014
- Speaker, Post-Issuance Compliance, Virginia Resources Authority (Community Investment Workshop Series), Spring 2012, Fall 2013
- Speaker, Why Post-Issuance Compliance Matters in Tax-Exempt Bond Financings, Virginia Government Finance Officers Association, Fall 2011
- Speaker, The Contract Exception to Sovereign Immunity and the Public Finance Connection, Virginia Local Government Attorneys Association, Fall 2011
- Speaker, Alternative Financing Mechanisms, Virginia Municipal League Annual Conference, Fall 2009

- Speaker, Post Issuance Compliance - Staying Out of Trouble After the Bonds are Issued, Virginia Government Finance Officers Association, Fall 2009
- Speaker, The Stimulus Act of 2009: Structures, Strategies and Opportunities, Virginia Government Finance Officers Association, Spring 2009

Representative Public Finance Transactions

| Issuer | Close Date | Amount | Name of Bond | Firm Role |
|---|------------|--------------|--|--------------|
| Fairfax, Va., City of | 11/16/2022 | \$12,610,000 | Taxable Sewer System Revenue Bond, Series 2022 | Bond Counsel |
| Montgomery County Public Service Authority | 7/14/2022 | \$7,164,626 | Taxable Water and Sewer System Revenue Bond, Series 2022 | Bond Counsel |
| Campbell County Utilities & Service Authority | 6/23/2022 | \$770,000 | Taxable Water and Sewer System Revenue Bond | Bond Counsel |
| Chesapeake Airport Authority | 6/21/2022 | \$4,500,000 | Airport Revenue Bond, Series 2022 | Bond Counsel |
| Winchester, City of, Virginia | 5/25/2022 | \$6,985,000 | Taxable Water and Sewer System Revenue Bond, Series 2022 | Bond Counsel |
| Salem, Virginia, City of | 3/29/2022 | \$2,320,437 | General Obligation Public Improvement Bond, Series 2022 | Bond Counsel |
| Frederick-Winchester Service Authority | 2/3/2022 | \$39,000,000 | Third Allonge Dated 02/03/2022 to Taxable Sewer System Revenue Bond, Series 2007 (Parkins Mill System) | Bond Counsel |
| Frederick-Winchester Service Authority | 2/3/2022 | \$19,870,089 | Second Allonge Dated 02/03/2022 to Taxable Regional Sewer System Revenue Bond, Series 2009 (Opequon System) | Bond Counsel |
| Staunton City of | 12/15/2021 | | Third Allonge to Taxable General Obligation Public Improvement Bond, Series 2008 and Third Allonge to Taxable General Obligation Public Improvement Bond, Series 2008B | Bond Counsel |
| Staunton City of | 11/17/2021 | \$17,625,000 | Taxable General Obligation Refunding Bond, Series 2021 | Bond Counsel |
| Fauquier, Virginia, County of | 11/17/2021 | \$12,340,000 | Taxable Solid Waste System Revenue Bond, Series 2021 | Bond Counsel |
| Pittsylvania County, Virginia | 11/17/2021 | \$7,315,000 | \$3,430,000 Taxable Solid Waste System Revenue and Refunding Bond, Series 2021A (Landfill Projects) and \$3,885,000 Taxable Solid Waste System Revenue and Refunding Bond, Series 2021B (Convenience Center Project) | Bond Counsel |
| Rivanna Water & Sewer Authority | 11/17/2021 | \$36,980,000 | Taxable Regional Water and Sewer System Revenue Bond, Series 2021 | Bond Counsel |
| Upper Occoquan Sewage Authority | 10/7/2021 | | Amendments to Taxable Regional Sewerage System Revenue Bond, Series 2011A and Series 2011B | Bond Counsel |

| Issuer | Close Date | Amount | Name of Bond | Firm Role |
|--|------------|--------------|---|--------------|
| Albemarle County Service Authority | 8/4/2021 | \$4,495,000 | Taxable Water and Sewer System Revenue Refunding Bond, Series 2021 | Bond Counsel |
| Fauquier, Virginia, County of | 5/26/2021 | \$5,500,000 | Local Lease Acquisition Agreement and Amended and Restated Financing Lease Dated as of April 8, 2021 | Bond Counsel |
| Frederick-Winchester Service Authority | 5/26/2021 | \$27,480,000 | Taxable Regional Sewer System Revenue Refunding Bond (Opequon Water Reclamation Facility), Series 2021 | Bond Counsel |
| Frederick County Sanitation Authority | 3/25/2021 | \$35,000,000 | Taxable Water and Sewer Revenue Bond, Series 2021 | Bond Counsel |
| Tazewell, Virginia Town of | 1/14/2021 | \$458,287 | General Obligation Water and Sewer Bond, Series 2021 | Bond Counsel |
| Altavista, Town of Virginia | 10/27/2020 | \$5,327,000 | Taxable General Obligation Bond | Bond Counsel |
| Tazewell County Public Service Authority | 10/15/2020 | \$1,938,300 | Taxable Water and Sewer System Revenue Bond (Capital Improvements Plan - Phase II), Series 2020 | Bond Counsel |
| Rivanna Water & Sewer Authority | 9/28/2020 | \$29,043,290 | Rate Reduction of Taxable Regional Water and Sewer System Revenue Bond, Series 2014A | Bond Counsel |
| Rivanna Water & Sewer Authority | 9/28/2020 | \$2,377,600 | Rate Reduction of Regional Water and Sewer System Revenue Bond, Series 2005A | Bond Counsel |
| Exmore, Virginia, Town of | 9/3/2020 | \$224,841 | Taxable General Obligation Water and Sewer Bond | Bond Counsel |
| Round Hill, Town of | 8/5/2020 | \$4,240,000 | Taxable General Obligation Refunding Bond, Series 2020 | Bond Counsel |
| Winchester, City of, Virginia | 8/5/2020 | \$32,655,000 | Taxable Water and Sewer System Revenue Bond, Series 2020 | Bond Counsel |
| Fairfax, Va., City of | 11/20/2019 | | Local Lease Acquisition Agreement and Amended and Restated Financing Lease dated as of September 24, 2019 | Bond Counsel |
| Dinwiddie County, Virginia | 11/20/2019 | | Local Lease Acquisition Agreement and Amended and Restated Financing Lease dated as of September 20, 2019 | Bond Counsel |
| Rivanna Water & Sewer Authority | 11/20/2019 | \$17,610,000 | Taxable Regional Water and Sewer System Revenue Refunding Bond, Series 2019 | Bond Counsel |
| Winchester, City of, Virginia | 11/20/2019 | \$6,555,000 | Taxable Water and Sewer System Revenue Refunding Bond, Series 2019 | Bond Counsel |
| Wise, Virginia Town of | 10/13/2019 | \$104,700 | Taxable General Obligation Water and Sewer Bond, Series 2019 | Bond Counsel |

| Issuer | Close Date | Amount | Name of Bond | Firm Role |
|--|------------|--------------|---|--------------|
| Rapidan Service Authority | 8/14/2019 | \$3,395,000 | Taxable Water and Sewer System Revenue Refunding Bond, Series 2019 | Bond Counsel |
| Hanover, Virginia, County of | 6/27/2019 | \$2,400,000 | Taxable Airport Revenue Bond | Bond Counsel |
| Tazewell County Public Service Authority | 6/27/2019 | \$3,034,870 | Taxable Water and Sewer System Revenue Bond (Capital Improvements Plan, Phase I), Series 2019B | Bond Counsel |
| Fauquier, Virginia, County of | 5/22/2019 | | Local Lease Acquisition Agreement and Financing Lease (Sports Complex) | Bond Counsel |
| Fauquier, Virginia, County of | 5/22/2019 | | Local Lease Acquisition Agreement and Financing Lease Dated as of March 28, 2019 (Catlett) and Local Lease Acquisition Agreement and Financing Lease Dated as of March 28, 2019 (Remington) | Bond Counsel |
| Fairfax, Va., City of | 5/22/2019 | \$19,205,000 | Sewer System Revenue Refunding Bond, Series 2019 | Bond Counsel |
| Tazewell County Public Service Authority | 5/10/2019 | \$952,000 | Water and Sewer System Revenue Bond (Pocahontas Water Distribution System Acquisition Project), Series 2019A | Bond Counsel |
| Exmore, Virginia, Town of | 3/12/2019 | \$800,000 | Taxable General Obligation Water and Sewer Bond, Series 2019 | Bond Counsel |
| Rivanna Water & Sewer Authority | 11/14/2018 | \$36,855,000 | Taxable Regional Water and Sewer System Revenue Bond, Series 2018 | Bond Counsel |
| Chesterfield County, Virginia | 11/14/2018 | \$14,775,000 | County Project VRA Special Fund Revenue Bond, Series 2018A (County Projects) (Tax-Exempt) | Bond Counsel |
| Chesterfield County, Virginia | 11/14/2018 | \$4,710,000 | County Project VRA Special Fund Revenue Bond, Series 2018B (Art Center Project) Taxable | Bond Counsel |
| Staunton City of | 5/23/2018 | \$1,955,000 | Taxable General Obligation Public Improvement Bond, Series 2018A | Bond Counsel |
| Salem, Virginia, City of | 5/23/2018 | \$5,892,277 | General Obligation Public Improvement Bond, Series 2018 | Bond Counsel |
| Winchester, City of, Virginia | 5/23/2018 | \$37,725,000 | Taxable Water and Sewer System Revenue Bond, Series 2018 | Bond Counsel |
| Fauquier, Virginia, County of | 5/23/2018 | | Local Lease Acquisition Agreement and Financing Lease dated as of March 30, 2018 | Bond Counsel |
| Fauquier, Virginia, County of | 5/17/2018 | \$7,102,800 | Taxable Wastewater System Revenue Bond, Series 2018 | Bond Counsel |
| Chesterfield County, Virginia | 11/17/2017 | \$1,846,000 | Taxable Airport Revenue Bond, Series 2017 | Bond Counsel |
| Staunton City of | 11/15/2017 | \$3,940,000 | Taxable General Obligation Refunding Bond, Series 2017 | Bond Counsel |

| Issuer | Close Date | Amount | Name of Bond | Firm Role |
|---|------------|--------------|---|--------------|
| Chesterfield County, Virginia, EDA of Chesterfield County, Virginia | 11/15/2017 | \$2,675,000 | County Project VRA Special Fund Revenue Bond (Chesterfield Center for the Arts), Series 2017C | Bond Counsel |
| Wise, Virginia Town of | 9/27/2017 | \$40,000 | Taxable General Obligation Water and Sewer Bond, Series 2017 | Bond Counsel |
| Chesterfield County, Virginia | 5/24/2017 | \$6,550,000 | County Project VRA Special Fund Revenue Bond, Series 2017 | Bond Counsel |
| Winchester, City of, Virginia | 5/24/2017 | \$13,115,000 | Taxable Water and Sewer System Revenue Refunding Bond, Series 2017 | Bond Counsel |
| Chesterfield County, Virginia | 5/24/2017 | \$6,550,000 | County Project VRA Special Fund Revenue Bond, Series 2017 | Bond Counsel |
| Chincoteague, Town of | 5/10/2017 | \$971,400 | Taxable General Obligation Water Bond, Series 2017 | Bond Counsel |
| Fauquier, Virginia, County of | 11/16/2016 | | Second Amendment to Financing Lease dated as of October 7, 2016 | Bond Counsel |
| Tazewell County Public Service Authority | 11/10/2016 | \$4,678,659 | Taxable Water and Sewer System Revenue Bond (Tazewell to Divides Sewer Leachate Line Project), Series 2016 | Bond Counsel |
| Manassas, Virginia, City of | 10/21/2016 | \$2,010,000 | General Obligation Airport Bond, Series 2016 | Bond Counsel |
| Rivanna Water & Sewer Authority | 10/1/2016 | | Cost of Funds Reduction for Taxable Regional Water and Sewer System Revenue Bond, Series 2011A and Series 2011B | Bond Counsel |
| Rivanna Water & Sewer Authority | 10/1/2016 | | Cost of Funds Reduction for Taxable Regional Water and Sewer System Revenue Bond, Series 2010A | Bond Counsel |
| Rivanna Water & Sewer Authority | 10/1/2016 | | Cost of Funds Reduction for Taxable Water & Sewer System Revenue Bond, Series 2011D and Series 2011E | Bond Counsel |
| Charlottesville, City of | 9/29/2016 | | 2016 Cost of Funds Reduction for General Obligation Public Improvement Bond, Series 2010 (Virginia Water Facilities Revolving Fund) | Bond Counsel |
| Dinwiddie County, Virginia | 8/10/2016 | \$25,395,639 | Local Lease Acquisition Agreement and Financing Lease dated as of July 20, 2016 | Bond Counsel |
| Frederick-Winchester Service Authority | 8/10/2016 | \$3,760,000 | Taxable Regional Sewer System Revenue Refunding Bond, Series 2016 | Bond Counsel |
| Northwestern Regional Jail Authority (Virginia) | 5/25/2016 | \$2,210,000 | Taxable Regional Jail Facilities Revenue Bond, Series 2016 | Bond Counsel |
| Hanover, Virginia, County of | 11/18/2015 | \$7,130,000 | Water and Sewer System Revenue Refunding Bond, Series 2015 | Bond Counsel |

| Issuer | Close Date | Amount | Name of Bond | Firm Role |
|--|------------|--------------|--|--------------|
| Winchester, City of, Virginia | 5/28/2015 | \$14,810,000 | Taxable Water and Sewer System Revenue Refunding Bond, Series 2015 | Bond Counsel |
| Waynesboro, Virginia, City of | 5/28/2015 | \$16,045,000 | Taxable General Obligation Public Improvement Refunding Bond, Series 2015 | Bond Counsel |
| Fauquier, Virginia, County of | 2/27/2015 | \$5,170,000 | Amendments to Taxable Solid Waste System Revenue Bond, Series 2012 | Bond Counsel |
| Staunton City of | 12/23/2014 | \$2,069,322 | Taxable General Obligation Public Improvement Bond, Series 2014B (Rate Reset) | Bond Counsel |
| Frederick-Winchester Service Authority | 12/23/2014 | \$39,000,000 | Taxable Sewer System Revenue Bonds, Series 2007 | Bond Counsel |
| Purcellville, Virginia, Town of | 12/23/2014 | \$24,944,377 | Taxable General Obligation Water and Sewer Bond, Series 2008 (Rate Reset) | Bond Counsel |
| Staunton City of | 12/23/2014 | \$9,528,519 | Taxable General Obligation Public Improvement Bond, Series 2008 (Rate Reset) | Bond Counsel |
| Tazewell County, Virginia | 11/19/2014 | \$11,885,000 | Financing Lease | Bond Counsel |
| Hopewell, Virginia (City of) | 11/19/2014 | \$5,675,000 | Taxable Sewer System Revenue Bond, Series 2014 | Bond Counsel |
| Hanover, Virginia, County of | 8/13/2014 | \$6,420,000 | Water and Sewer System Revenue Refunding Bond, Series 2014 | Bond Counsel |
| Frederick-Winchester Service Authority | 8/13/2014 | \$20,075,000 | Taxable Regional Sewer System Revenue Bond, Series 2014B | Bond Counsel |
| Waynesboro, Virginia, City of | 6/23/2014 | \$845,260 | Sewer System Revenue Bond, Series 2014 | Bond Counsel |
| Rivanna Water & Sewer Authority | 3/28/2014 | \$29,043,290 | Taxable Regional Water and Sewer System Revenue Bond, Series 2014A | Bond Counsel |
| Tazewell County Public Service Authority | 2/20/2014 | \$6,875,801 | Water and Sewer System Revenue Bond (Claypool Hill/Wardell Wastewater Treatment Plant Project), Series 2014A | Bond Counsel |
| Rapidan Service Authority | 11/20/2013 | \$2,085,000 | Taxable Water and Sewer System Revenue Refunding Bond, Series 2013 | Bond Counsel |
| Frederick-Winchester Service Authority | 10/18/2013 | \$39,000,000 | Cost of Funds Reduction - Taxable Sewer System Revenue Bond, Series 2007 | Bond Counsel |
| Staunton City of | 10/4/2013 | \$9,528,519 | Cost of Funds Reduction - Taxable General Obligation Public Improvement Bonds, Series of 2008 | Bond Counsel |
| Purcellville, Virginia, Town of | 10/4/2013 | \$24,944,377 | Cost of Funds Reduction - Taxable General Obligation Water and Sewer Bond, Series 2008 | Bond Counsel |
| Staunton City of | 10/4/2013 | \$2,069,322 | Taxable General Obligation Public Improvement Bond, Series 2008B | Bond Counsel |

| Issuer | Close Date | Amount | Name of Bond | Firm Role |
|--|------------|--------------|---|--------------|
| Tazewell County Public Service Authority | 3/8/2013 | \$335,757 | Taxable Water and Sewer System Revenue Bond (Burnette Street Pump Station Project), Series 2013 | Bond Counsel |
| Salem, Virginia, City of | 3/7/2013 | \$3,200,000 | Taxable General Obligation Public Improvement Bond, Series 2013 | Bond Counsel |
| Route 460 Funding Corporation of Virginia | 12/20/2012 | \$80,000,000 | Toll Road Junior Lien Revenue Bond, Series 2012C | Bond Counsel |
| Coeburn-Norton-Wise Regional Waste Water Treatment Authority | 10/23/2012 | \$2,943,837 | Sewer System Revenue Bond, Series 2012B | Bond Counsel |
| Coeburn-Norton-Wise Regional Waste Water Treatment Authority | 10/23/2012 | \$12,017,207 | Sewer System Revenue Bond, Series 2012A | Bond Counsel |
| Dumfries, Virginia Town of | 8/2/2012 | \$485,000 | General Obligation Public Improvement Refunding Bond, Series 2012 | Bond Counsel |
| Hopewell, Virginia (City of) | 8/2/2012 | \$2,790,000 | Taxable Sewer System Revenue Refunding Bond, Series 2012 | Bond Counsel |
| Dinwiddie County Water Authority | 8/2/2012 | \$2,640,000 | Taxable Water System Revenue Refunding Bond, Series 2012 | Bond Counsel |
| Dinwiddie County, Virginia | 6/13/2012 | \$44,490,000 | Local Lease Acquisition Agreement and Financing Lease Dated as of April 30, 2012 | Bond Counsel |
| Rivanna Water & Sewer Authority | 6/13/2012 | \$25,100,000 | Taxable Regional Water and Sewer System Revenue and Refunding Bond, Series 2012A | Bond Counsel |
| Fauquier, Virginia, County of | 6/13/2012 | \$5,170,000 | Taxable Solid Waste System Revenue Bond, Series 2012 | Bond Counsel |
| Covington, Virginia, City of | 5/10/2012 | \$6,500,000 | Taxable Sewer System Revenue Bond, Series 2012 | Bond Counsel |



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.D

CONSENT AGENDA

Title:

Engineering Services for the Sedimentation and Solids Handling Project

Staff Resource: Tom Fore, Public Services, and Tobie Shelton, Finance Director

Action(s):

Staff recommends Dewberry Engineering Inc. to do the engineering services work for the Sedimentation and Solids Handling Project

Explanation:

At their February 28th Work Session, Town Council authorized Staff to place this item on the March 14th Consent Agenda, to approve awarding Dewberry Engineering, Inc the engineering services work for the WTP Sedimentation and Solids Handling Project

Background:

The Virginia Department of Health required advertising for Engineering Services according to their procurement guidelines. The Town of Altavista followed the procurement guidelines required for federal funding and sought out MBE/WBE Engineering Services. The town received 2 (two) proposals.

Funding Source(s):

VDH/VRA Funding, Included in the CIP 2023 request.

Attachments: *(click item to open)*

attachment 2. Dewberry Proposal

ALTAVISTA WATER PLANT SEDIMENTATION AND SOLIDS HANDLING IMPROVEMENT

Town of Altavista, Virginia

JANUARY 17, 2023



SUBMITTED BY

Dewberry Engineers Inc.
551 Piney Forest Road
Danville, VA 24540

SUBMITTED TO

Town of Altavista
510 7th Street
Altavista, VA 24517

TABLE OF CONTENTS



| | |
|--|----|
| COVER LETTER | 3 |
| | |
| FIRM BACKGROUND, AVAILABLE RESOURCES, SUBCONTRACTORS, RANGE OF SERVICES, AND HOURLY RATES | 4 |
| Firm Background | 4 |
| Available Resources | 5 |
| Subcontractors | 5 |
| Range of Services | 5 |
| Hourly Rates | 6 |
| | |
| SIMILAR “AS NEEDED” GENERAL ENGINEERING CONTRACTS | 7 |
| | |
| SIMILAR INFRASTRUCTURE PROJECTS | 10 |
| | |
| KEY PERSONNEL | 13 |
| | |
| GRANT/LOAN PROGRAM FAMILIARITY | 18 |
| | |
| PROXIMITY | 19 |
| | |
| TOWN OF ALTAVISTA KNOWLEDGE | 20 |
| | |
| APPENDIX | |
| Approach and Schedule | 21 |

January 17, 2023

Town of Altavista
Attn: Gary Shanaberger
510 7th Street
Altavista, VA 24517

RE: Altavista Water Plant Sedimentation and Solids Handling Improvement

Dear Mr. Shanaberger,

Dewberry Engineers Inc. (Dewberry) understands the Town of Altavista's (Town's) water treatment plant requires improvements by adding an automated sludge removal system and installing a vacuum system to reduce the volume of water being sent to waste, ease operations, and minimize the resuspension of solids. As you will see in our proposal, Dewberry has unparalleled knowledge of your water treatment plant, an experienced project manager, and has similar experience at other water treatment plants. Dewberry has the knowledge and expertise to fully support the Town with the successful completion of this project because we offer the following:

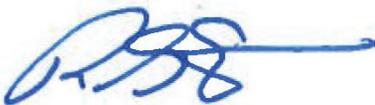
We Know the Town's Water Treatment Plant. For nearly three decades, Dewberry has partnered with the Town on various treatment improvement projects. This experience includes performing a feasibility study as well as design and construction administration services to upgrade the water treatment plant from 2.5 MGD to 3.0 MGD. Through our experience working on previous projects and collaborating with your staff, we have a holistic understanding of your processes, procedures, and systems. This knowledge yields efficiency, positively impacts your schedule and budget, and increases the value of our design recommendations because we know your project drivers.

Experienced Project Manager. Scott Ehrhardt, PE, is a nationally recognized water practice expert with nearly four decades of experience in water and wastewater design and construction projects. He will lead this project and be your primary point of contact. Scott has been working with the Town for nearly three decades and wants to continue this partnership and be your trusted advisor. As a certified water and wastewater operator, Scott views projects not only from the design side but also from the operational side.

Similar Project Experience. Dewberry has performed the same services required at the Town's water treatment plant for Halifax County Service Authority and the Towns of Clarksville and Chatham and is also the design engineer of the existing backwash collection tank at the Altavista WTP. This experience will allow us to draw upon established and successful processes that can be applied to improvements for the Town of Altavista. We encourage you to contact our references for proof that the Dewberry team can deliver this project for the Town!

Our team is fully committed to the success of your project, and we look forward to continuing our relationship with the Town. Should you have any questions regarding our proposal, please do not hesitate to contact me at 434.549.8503 or sehrhardt@dewberry.com.

Sincerely,



R. Scott Ehrhardt, PE
Senior Associate, Senior Project Manager

FIRM BACKGROUND, AVAILABLE RESOURCES, SUBCONTRACTORS, RANGE OF SERVICES, AND HOURLY RATES

Firm Background

Dewberry is a multi-discipline firm with a proven history of providing professional services to public- and private-market clients. Recognized for combining unsurpassed commitment to client service with deep subject matter expertise, Dewberry is dedicated to solving clients' most complex challenges and transforming their communities. Established in 1956, Dewberry is headquartered in Fairfax, Virginia, with more than 60 locations and over 2,400 professionals nationwide.

Dewberry's assets totaled over \$277 million, including equipment, fixtures, vehicles, and receivables, as of December 31, 2021. In 2021, the combined gross revenue of Dewberry was \$490.5 million, with an EBITDA of \$31.4 million; and a debt-to-equity ratio of 1.02. The firm carries architects and engineers' professional liability insurance coverage by Lloyd's of London. Dewberry also carries general liability, automobile liability, excess liability, and worker's compensation coverage through Travelers Insurance Companies. Dewberry maintains ample cash reserves.

Dewberry has been providing engineering services for water treatment solutions for decades. We have extensive experience with water treatment processes, including designing the first ceramic membrane facility in the United States. We evaluate, upgrade, expand, and design individual treatment process facilities and also provide specialty design services for facility condition assessment and rehabilitation for structural repairs and electrical, controls, programming, and communications equipment. Our water treatment design works to improve both operational concerns and the overall treatment project. Our services include capacity evaluations, facility planning, equipment evaluation, selection and procurement, UV process evaluation and design, hydraulic analysis, plant flow modeling, and bench-, pilot- and full-scale demonstration studies.

Water Treatment Services

- Bench-, pilot- and full-scale demonstration studies
- Feasibility studies
- Flow control and measurement
- Operational optimization
- Plant upgrade, expansion, and rehabilitation
- Process modifications
- Residuals treatment, handling, and disposal
- SCADA systems
- Structural design
- Treatability studies
- UV system upgrades

#36

ENR Top 500
Design Firm

#20

ENR Top 20 in
Water Supply

200+

Water
Professionals

Available Resources

Dewberry's staff can provide the capacity and knowledge necessary to fulfill all tasks under this contract as they arise. This project will be managed out of our Danville, Virginia office, which is backed by more than 200 water professionals nationwide and 800 other qualified staff in the Commonwealth of Virginia that we can draw upon when necessary to meet all of the Town's needs for this project. Dewberry understands that there may be times during this project when a tight deadline, construction issue, or emergency requires an immediate response. Our team has the ability to provide rapid response. A large part of this success comes from always being accessible and responding promptly to all emails and phone calls. We are available to the Town of Altavista for all project needs because we are invested in each project we perform for you.

2,400+
EMPLOYEES

800 in VIRGINIA **40** in the DANVILLE OFFICE

Subcontractors

Dewberry can perform all services for this project in-house. We do not propose any subcontractors.

Range of Services

As a full-service firm, Dewberry can offer the Town of Altavista our services for all disciplines required within your request for qualifications/proposals. Below are some of the more than 30 in-house offerings we provide:

| | | | |
|----------------------|------------------------|----------------------|-------------------|
| Architecture | Grant Assistance | Planning/Programming | Structural Design |
| Economic Development | Interiors | Plumbing | Surveying |
| Electrical | Landscape Architecture | Site/Civil Design | Transportation |
| Environmental | Mechanical | Stormwater | Water/Wastewater |

“I am thankful to have a team in Dewberry that I can count on, and who will deliver on their promise to meet tight schedules while producing high quality products.”

—RICHARD COCKE
 TOWN MANAGER, TOWN OF CHATHAM

Standard Hourly Billing Rate Schedule

| DEWBERRY | HOURLY RATES |
|---|---|
| PROFESSIONAL | |
| Principal | \$330.00 |
| Architect I, II, III | \$100.00, \$120.00, \$135.00 |
| Architect IV, V, VI | \$150.00, \$170.00, \$190.00 |
| Architect VII, VIII, IX | \$210.00, \$230.00, \$255.00 |
| Interior Designer I, II, III, IV | \$92.00, \$110.00, \$125.00, \$150.00 |
| Engineer I, II, III | \$115.00, \$130.00, \$150.00 |
| Engineer IV, V, VI | \$165.00, \$185.00, \$215.00 |
| Engineer VII, VIII, IX | \$240.00, \$255.00, \$280.00 |
| Geographer/GIS I, II, III | \$90.00, \$105.00, \$120.00 |
| Geographer/GIS IV, V, VI | \$140.00, \$160.00, \$175.00 |
| Geographer/GIS VII, VIII, IX | \$200.00, \$230.00, \$270.00 |
| Professional I, II, III | \$100.00, \$120.00, \$140.00 |
| Professional IV, V, VI | \$165.00, \$180.00, \$195.00 |
| Professional VII, VIII, IX | \$215.00, \$240.00, \$265.00 |
| TECHNICAL | |
| Designer I, II, III | \$110.00, \$130.00, \$150.00 |
| Designer IV, V, VI | \$170.00, \$190.00, \$210.00 |
| CADD Technician I, II, III, IV, V | \$80.00, \$100.00, \$120.00, \$135.00, \$165.00 |
| Surveyor I, II, III | \$68.00, \$83.00, \$98.00 |
| Surveyor IV, V, VI | \$112.00, \$125.00, \$140.00 |
| Surveyor VII, VIII, IX | \$160.00, \$185.00, \$220.00 |
| Technical I, II, III | \$85.00, \$100.00, \$120.00 |
| Technical IV, V, VI | \$130.00, \$145.00, \$165.00 |
| EMERGENCY MANAGEMENT | |
| Emergency Management I, II, III | \$80.00, \$100.00, \$130.00 |
| Emergency Management IV, V, VI | \$165.00, \$215.00, \$280.00 |
| CONSTRUCTION | |
| Construction Professional I, II, III | \$125.00, \$150.00, \$180.00 |
| Construction Professional IV, V, VI, VIII | \$200.00, \$230.00, \$265.00, \$300.00 |
| Inspector I, II, III | \$85.00, \$110.00, \$130.00 |
| Inspector IV, V, VI, VII | \$150.00, \$165.00, \$190.00, \$220.00 |
| SURVEY FIELD CREWS | |
| Fully Equipped 1, 2, 3, 4 Person Crews | \$145.00, \$175.00, \$220.00, \$265.00 |
| With Laser Scanner 1, 2 Person | \$195.00, \$225.00 |
| ADMINISTRATION | |
| Admin Professional I, II, III, IV | \$70.00, \$90.00, \$115.00, \$145.00 |
| Non-Labor Direct Costs | Cost + 15% |

SIMILAR “AS NEEDED” GENERAL ENGINEERING CONTRACTS

Halifax County Service Authority Term Contract

HALIFAX COUNTY, VA



Maple Avenue Wastewater Treatment Plant

- **REFERENCE**
Mark Estes, Executive Director
434.575.4240
mestes@hcsa.us

Dewberry has served Halifax County Service Authority under a term contract for water and wastewater services since 2015. We have provided architectural and engineering-related services to the County for more than 30 years on an as-needed basis. A sampling of projects under our current contract include:

AMI Platform and Meter Replacement Implementation. Assisted with procuring services for converting the entire service area from manual and AMR metering to a fully automated AMI system.

Maple Avenue Wastewater Treatment Plant Sludge Study. Prepared a preliminary engineering report and environmental review for evaluating alternatives for the disposal of sludge at the wastewater treatment plant.

Water Treatment Plant Expansion Evaluation. Prepared a preliminary engineering report and environmental review to evaluate alternatives for upgrading and expanding the water treatment plant.

Seymour Drive and Hodges Street Waterline Improvements. Through ARPA funding, providing design and construction phase services for waterline and stormwater improvements in the Town of South Boston.

Pittsylvania County Term Contract for Professional Engineering Services

PITTSYLVANIA COUNTY, VA



Pump Station Condition Assessment

- **REFERENCE**
Chris Adcock, PE, Executive Director
434.836.6135
chris.adcock@pittgov.org

Dewberry has served Pittsylvania County for over four decades on a wide variety of projects. We have served their public works department (formerly Pittsylvania County Service Authority) for two five-year terms. A sampling of projects includes:

Pump Station Condition Assessment. Inspected each of the 15 pump stations, documented deficiencies, and developed a weighted reliability decision matrix for ranking each pump station. Utilizing this matrix, our team developed recommendations for critical capital improvement needs, as well as established cost projections to be used by the County in a 5-year CIP.

Horseshoe Road Waterline Extension. Providing design and construction administration services for a waterline extension along Horseshoe Road in Pittsylvania County.

Southern Virginia Multimodal Park Sewer Pump Station and Forcemain. Providing design services for a 200 LF of gravity sewer, a duplex submersible pump station, and 2,000 LF of forcemain.

Pump Stations Improvements and Brockway Sewer Upgrade. Prepared a preliminary engineering report and environmental narrative meeting EDA funding requirements for the pump station improvement and sewer upgrade.

Town of Chatham Indefinite Quality Contract

CHATHAM, VA



- **REFERENCE**
Richard Cocke, Town Manager
434.432.9515
rcocke@chatham-va.gov

Dewberry has served the Town of Chatham for over two decades on a wide variety of projects. We have provided a full range of architectural and engineering services, including critical updates to the Town’s water and sewer systems and grant application assistance. Representative projects include:

Water Treatment Plant Renovations. Assisted in securing a grant and provided design and construction administration services for improvements to the water treatment plant. Upgrades included improvements to the chlorine feed systems, filter rate-of-flow control valves, SCADA system, new emergency generator, and improvements to the facility solids handling system.

Water and Sewer System Evaluation. Prepared two preliminary engineering reports to evaluate the Town’s water and sewer system, including distribution and collection systems and treatment facilities.

Drought Management/Water Treatment Plant Intake. Dewberry provided design and construction administration services for a new raw water intake with airburst system, reservoir discharge tower upgrades including new motor-operated gates and discharge flow monitoring, and a new telemetry system.

Town of Clarksville As-Needed Engineering Services

CLARKSVILLE, VA



- **REFERENCE**
Richard Elliott, Operation Director
434.374.5513
director@clarksvilleva.org

Dewberry has provided engineering consulting services to the Town of Clarksville on an on-call basis for over three decades. Select project experience includes:

Water Treatment Plant Study and Design. Provided engineering services for the evaluation and design to increase the Town’s WTP capacity from 0.5 MGD to 1.0 MGD.

Wastewater Treatment Plant Improvements. Providing design services for improvements, including the construction of a biological activated sludge reactor to convert the secondary treatment process from a fixed film to an integrated fixed film and activated sludge process (IFAS) and replacement of mechanical equipment within the plant.

Sewer System Improvements. Provided funding assistance, preliminary engineering, design, and construction phase services for replacing influent and sludge pumps, replacement of clarifier drives, improvements to the UV disinfection effluent weir, and miscellaneous other improvements.

Route 15 Water and Sewer Line Relocation. Provided design services for relocating 6,900 LF of 12-inch diameter water line and 3,750 LF of 10-inch and 12-inch diameter sewer line.

West Piedmont Planning District Commission On-Call Contract MULTIPLE LOCATIONS, VA



Smith River Interceptor Rehabilitation

- **REFERENCE**

Michael Armbrister, Executive Director
276.638.3987
marmbrister@wppdc.org

Dewberry serves as the general engineer for the regions served by the West Piedmont Planning District Commission under an annual contract. Areas include Pittsylvania, Patrick, Henry, and Franklin counties and the cities of Danville and Martinsville.

Smith River Interceptor Rehabilitation. Provided design services for 6.2 miles of 36-inch and 42-inch RCP and CMP.

Beaver Creek Reservoir Dam. Performed two phases of investigation and design services for renovations of the primary and emergency spillway.

Summit View Tank Decommissioning and Waterline Upgrade. Provided recommendations to upsize the existing 6-inch AC waterline from Grandview to Summit View with a new 10-inch waterline.

Maple Lane Sanitary Sewer. Designed a residential sewer pump station to collect the wastewater from six upstream homes, plug the sewer downstream from the blockage, and pump the sewer flows to the central City sewer system in the neighborhood.

Water System Inventory. Provided engineering services for an inventory and condition assessment of critical assets in the City of Martinsville water system.

Louisa County Annual Contract for Water/Wastewater Services LOUISA COUNTY, VA



Zion Crossroads Wastewater Treatment Plant

- **REFERENCE**

Pam Baughman, General Manager
804.967.1122
pbaughman@louisa.org

Dewberry is serving as the County's general engineer for a variety of projects involving water and wastewater system improvements. Project elements include water line extensions, sanitary sewer extensions, wastewater treatment facilities, water storage tanks, pump stations, and site improvements. Recent projects include:

Zion Crossroads Water System Improvements. Project consists of four phases, including the design of approximately 30,000 LF of 4-inch, 6-inch, 12-inch, and 24-inch waterline, six wells, one 500,000 gallon elevated storage tank, and two directional bores.

Route 22 Water System Improvements. Project consisted of the design and construction of over 3,800 LF of 12-inch and 8-inch waterline, meter vaults, and appurtenances.

Zion Crossroads Wastewater Treatment Plant and Sanitary Sewer Improvements. Provided design and construction administration services for wastewater treatment plant upgrades, gravity sewer improvements, and pump station improvements.

Water and Sewer System Master Plan. Project activities included evaluating existing water and wastewater facilities, population and demand projections, and recommendations and budgetary cost estimates for system improvements required to meet existing and future demands.

SIMILAR INFRASTRUCTURE PROJECTS



Altavista Water Treatment Plant ALTAVISTA, VA

To satisfy the Town of Altavista's emergency short-term water needs, Dewberry provided engineering services for upgrading the Town's water treatment plant from 2.5 MGD to 3.0 MGD. Prior to design, a feasibility study was performed, weighing the best options for addressing the Town's water needs. One option included connecting the water treatment plant to the Campbell County Utilities and Service Authority system, which serves several industries in the surrounding community. The other option involved expanding the WTP to 5.0 MGD. Negotiations with American Electric Power (AEP) and DEQ, along with safe yield analyses, were necessary to verify the proposed 5.0 MGD raw water withdrawal could be permitted.

Phase I of the upgrade was completed to meet the immediate water needs of the Town. Phase 1B was completed to upgrade all systems, including chemical feed, rate-of-flow controllers, filter rehabilitation, emergency power generation, concrete rehabilitation, installation of a new solids collection and transfer facility, upgrades to turbidity and pH monitoring equipment, and installation of a data acquisition system with future SCADA capability.

Water Treatment Plant Solids Diversion HALIFAX COUNTY, VA

Dewberry designed improvements at the Halifax County Service Authority (HCSA) 4.0 mgd water treatment plant, including adding an automatic sludge removal system in the sedimentation basins and a backwash equalization basin and pumping system. Solids collected by the sludge removal system is continuously wasted to the equalization tank, which also receives backwash from the high rate dual media filters. This combined wastestream is then mixed and pumped on a controlled basis to the Town's collection system. This system was required to eliminate the direct discharge of solids to a nearby receiving stream.



- **REFERENCE**
Mark Estes, Executive Director
434.575.4240
mestes@hcsa.us



- **REFERENCE**
Richard Elliott, Operation Director
434.374.5513
director@clarksvilleva.org

Clarksville Water Treatment Plant CLARKSVILLE, VA

Dewberry provided engineering services for the evaluation and design to increase the Town's WTP capacity from 0.5 MGD to 1.0 MGD. Alternatives investigated included conventional expansion, use of dissolved air floatation (DAF), and expansion by use of a pulsed bed clarifier. Based on piloting and final treatment and cost considerations, the pulsed bed clarifier (Superpulsator) was chosen for the final design. Disinfection Byproducts (DBP) formation potential testing was performed to help select treatment processes and to optimize distribution system operations.

Design included a pulsed bed clarifier, new operations buildings, raw and finished water pumping facilities, chemical feed systems, conversion of single media filters to high rate dual media filters, powdered activated carbon, chlorine dioxide feed, monitoring equipment, and SCADA system. Dewberry also designed 11,000 LF of waterline and a new 300,000-gallon elevated tank.

Water Treatment Plant Upgrades CHATHAM, VA

This WTP was constructed over 40 years ago and required upgrades to replace equipment and improve reliability. In addition, due to recent droughts and increasing water demands, the town required upgrades at two reservoirs to control the release of water into Cherrystone Creek, which serves as the raw water source of the WTP. Finally, a 50-year-old intake on Cherrystone Creek required replacement.

In response, Dewberry provided the following design and construction administration services:

- Chemical feed system upgrades
- Replacement of filter rate-of-flow control valves
- New generator
- Chlorine feed modifications
- Backwash equalization basin improvements
- New raw water intake with air burst system
- Upgrade and automation of reservoir discharge towers, including new motor-operated gates, and discharge flow monitoring
- New telemetry system



- **REFERENCE**
Richard Cocke, Town Manager
434.432.9515
rcocke@chatham-va.gov



Lake Monticello Water Treatment Plant PALMYRA, VA

Dewberry provided evaluation, design, and construction administration services for sedimentation basin improvements for the Lake Monticello Water Treatment Plant (WTP), a 1.38 MGD conventional high-rate surface water treatment plant located in Palmyra, Virginia. The upgrades included the installation of plate settlers and a vacuum sludge collection system to improve the sedimentation basin performance. The improvements were recommended in a complete WTP audit conducted by Dewberry prior to the project.

NECWTP Sedimentation Basin Improvements LOUISA COUNTY, VA

Dewberry assisted the Louisa County Water Authority with improvements to their existing sedimentation basin solids removal system. The existing facility has two sedimentation basins rated for 0.5 MGD with a scraper system. The newly designed system is an automated vacuum system with a plate settler system to enhance solids removal. The addition of the new system will lower the frequency of filter backwashing, saving operations and maintenance costs and increasing the solids concentration. The anticipated construction cost is \$800,000, with construction scheduled to begin by mid-2023.



- **REFERENCE**
Pam Baughman, General Manager
540.967.1122
pbaughman@louisa.org

KEY PERSONNEL

Dewberry has assembled a team with extensive experience in water treatment plant sedimentation and solids handling improvement projects. As project manager, **Scott Ehrhardt, PE**, will be your primary point of contact. Scott was the project manager for Altavista's water treatment plant update in the late 1990s. We have a long-term relationship working with the Town-a familiarity that will only benefit the outcomes of this project.

We are excited to get started and be a part of the Town's team with this important project. Dewberry's expertise and institutional knowledge of the Town and its infrastructure surpass that of our competitors-providing the Town with a team that can hit the ground running on day one. Additionally, Scott's treatment experience across the Commonwealth on similar projects adds a new perspective-both of which will significantly benefit the Town and its goals for this project.



“Dewberry’s ability to develop a total package of funding resources, innovative design and value engineering has resulted in several large and successful projects for the Authority.”

—MARK ESTES, EXECUTIVE DIRECTOR
HALIFAX COUNTY SERVICE AUTHORITY



Scott Ehrhardt, PE
PROJECT MANAGER

Scott has extensive experience in the operations and design of water and wastewater treatment facilities, distribution/collection systems, raw water intakes, and storage facilities. He served as project manager for the design of new and rehabilitation of over 30 small and large water and wastewater treatment facilities. Design experience also includes permitting and designing six raw water intake structures and related pumping facilities with capacities of up to 65 MGD for municipal clients and large power producers. Operational experience at numerous water and wastewater facilities, coupled with design experience, provides him with a unique holistic perspective regarding troubleshooting, design, operations of biological and physical processes, and process optimization.

Relevant Experience

- Altavista Water Treatment Plant, Altavista, VA, Project Manager
- Water Treatment Plant Solids Diversion, Halifax County, VA, Project Manager
- Clarksville Water Treatment Plant, Clarksville, VA, Project Manager
- Water Treatment Plant Upgrades, Danville, VA, Project Manager
- Water Treatment Plant Upgrades, Chatham, VA, Project Manager
- Eden Wastewater Treatment Plant North Aeration Basin Replacement, Eden, NC, Project Manager
- Water Treatment Plant Improvements, Martinsville, VA, Project Manager
- Water Treatment Plant Expansion, Emporia, VA, Project Manager
- Wastewater Treatment Plant Expansion, U.S. Marine Corps, Cherry Point, NC, Project Manager
- Industrial Wastewater Treatment Plant Evaluation and Pretreatment Assessment, U.S. Marine Corps, Cherry Point, NC, Project Manager
- Maple Avenue Wastewater Treatment Plant Expansion, Halifax County, VA, Project Manager
- Wastewater Treatment Plant Upgrades, Boydton, VA, Project Manager
- Wastewater Treatment Plant Expansion, Oxford, NC, Project Manager
- Zion Crossroads Wastewater Treatment Plant, Louisa County, VA, Project Manager
- Wastewater Treatment Plant to Serve Microsoft, Mecklenburg County, VA, Project Manager
- Wastewater Treatment Plant Expansion, Kenbridge, VA, Project Manager
- Wastewater Treatment Plant Upgrades, U.S. Marine Corps, Cherry Point, NC, Project Engineer

● **EXPERIENCE HIGHLIGHTS**

Over 38 years experience in design and construction of municipal treatment projects

Over two decades of experience supporting the Town of Altavista

Presented over a dozen presentations that are associated with the water industry

● **EDUCATION**

MS • Civil/Environmental Engineering • Virginia Polytechnic Institute and State University

BS • Civil Engineering • Virginia Polytechnic Institute and State University

● **REGISTRATIONS**

Professional Engineer • VA, NC

Water Works Operator (Class I)

Certified Wastewater Operator (Class I)

● **YEARS OF EXPERIENCE**

Dewberry • 34

Total • 38

● **AFFILIATIONS**

Water Environment Federation (WEF)

American Water Works Association (AWWA)



Drew Arnold, PE

DESIGN

Drew is experienced in water/wastewater treatment design, biological process modeling (BioWin), on-site wastewater disposal, sewer collection system and pump station design, hydraulic modeling, treated wastewater reclamation, sewer I/I studies, permitting and regulatory agency communication, construction administration services, preliminary engineering reports, funding assistance, and cost estimating.

Relevant Experience

- Wastewater Treatment Plant Expansion, U.S. Marine Corps, Cherry Point, NC, Project Engineer
- Maple Avenue Wastewater Treatment Plant Sludge Study, Halifax County, VA, Project Engineer
- Wastewater Treatment Plant Improvements, South Hill, VA, Project Engineer
- Industrial Wastewater Treatment Plant Evaluation and Pretreatment Assessment, U.S. Marine Corps, Cherry Point, NC, Project Engineer
- Water Treatment Plant Expansion Evaluation, Halifax County, VA, Project Engineer
- Water Treatment Plant Expansion Evaluation, Clarksville, VA, Project Engineer
- Eden Wastewater Treatment Plant North Aeration Basin Replacement, Eden, NC, Project Engineer
- Danville Water Treatment Plant Stormwater Improvements, Danville, VA Project Engineer

EDUCATION

MS • Civil Engineering •
Virginia Polytechnic Institute
and State University

BS • Physics • Hampden-
Sydney College

REGISTRATIONS

Professional Engineer • VA,
NC

YEARS OF EXPERIENCE

Dewberry • 6

Total • 6



Martin Collins

DESIGN

Martin has 22 years of experience as a civil designer and has been involved in a variety of utility design projects for state, municipal, and private clients. He is proficient in AutoCAD, Civil 3D, Carlson Civil and Survey Suite, AutoTurn 9, Plant 3D, ArcMap 10, GPS Pathfinder, WaterCAD V8i Series 5, Hydraflow, and FlowMaster.

Relevant Experience

- Water Treatment Plant Expansion, Emporia, VA, Designer
- Drought Management and Water Treatment Plant Intake PER, Chatham, VA, Designer
- Water Treatment Plant Upgrades, Danville, VA, Project Manager
- Water Treatment Plant Solids Diversion, Halifax County, VA, Designer
- Wastewater Treatment Plant Upgrades, Boydton, VA, Designer
- Wastewater Treatment Plant Expansion, U.S. Marine Corps, Cherry Point, NC, Designer
- Eden Wastewater Treatment Plant North Aeration Basin Replacement, Eden, NC, Designer
- Maple Avenue Wastewater Treatment Plant Expansion, Halifax County, VA, Designer
- Wastewater Treatment Plant Upgrades, South Hill, VA, Designer

EDUCATION

Diploma • Drafting and
Design • Patrick Henry
Community College

YEARS OF EXPERIENCE

Dewberry • 22

Total • 22



Matt Fergen, PE

ELECTRICAL / I&C

Matt specializes in water and wastewater instrumentation and electrical design. His diverse experiences include work from the pump station to the plant level. His expertise includes intelligent Motor Control Center design, instrumentation and controls for generator systems, wastewater treatment plant process controls, and pump station controls of various size stations. He also has electrical experience in low and medium voltage distribution, power system and arc flash studies, variable frequency drives, and cable tray system design.

● **EDUCATION**

BS • Electrical Engineering •
University of North Carolina
at Charlotte

● **REGISTRATIONS**

Professional Engineer • VA,
NC, CO, MI, SC, MD, FL

● **YEARS OF EXPERIENCE**

Dewberry • 2
Total • 10

Relevant Experience

- Henderson Water Reclamation Facility Finished Water Pump Replacement, Henderson, NC, Electrical Engineer
- Industrial Wastewater Treatment Plant Evaluation and Pretreatment Assessment, U.S. Marine Corps, Cherry Point, NC, Electrical Engineer
- Ashland Wastewater Treatment Plant Screening Upgrade, Hanover County, VA, Electrical Engineer
- Kilmarnock Wastewater Treatment Plant Improvements, Town of Kilmarnock, VA, Electrical Engineer
- Governor’s Park Interim Water Treatment Plant, Clay County, FL, Electrical Engineer
- Gulf Shores Wastewater Treatment Plant Headworks, Gulf Shores, AL, Electrical Engineer
- Neptune Beach Wastewater Treatment Facility Phase 1, Neptune Beach, FL, Electrical Engineer



Brandon Whelan, PE

ELECTRICAL

Brandon is an electrical engineer with 23 years of experience in electrical design, medium voltage electrical distribution, and power system studies in the heavy industrial, pharmaceutical, healthcare, and renewable energy industries. His experience includes design projects involving site-wide medium voltage distribution with multiple low and medium voltage substations, co-generation, and multiple utility substations. Brandon’s design experience includes protective relay upgrades, industrial data network design, 15kV switchgear replacements, overhead line power distribution, and various process-driven electrical design projects.

● **EDUCATION**

BS • Electrical Engineering •
University of North Carolina
at Charlotte

● **REGISTRATIONS**

Professional Engineer • VA,
NC, TX, NJ, MS, KY, IA, AL

● **YEARS OF EXPERIENCE**

Dewberry • 3
Total • 23

Relevant Experience

- Boydton Wastewater Treatment Plant Upgrades, Boydton, VA, Electrical Engineer
- Industrial Wastewater Treatment Plant Evaluation and Pretreatment Assessment, U.S. Marine Corps, Cherry Point, NC, Electrical Engineer
- Clarksville Wastewater Treatment Plant Improvements, Clarksville, VA, Electrical Engineer
- Kilmarnock Wastewater Treatment Plant Improvements, Town of Kilmarnock, VA, Electrical Engineer
- Governor’s Park Interim Water Treatment Plant, Clay County, FL, Electrical Engineer
- Water Treatment Plant Lighting Design, Bay County, FL, Electrical Engineer



Joe Wolhar, PE
STRUCTURAL

Joe has 35 years of experience in the design of structural systems for many types of projects, including educational facilities, institutional buildings, office buildings, industrial buildings, health care facilities, warehouses, military facilities, utility structures, water and wastewater treatment structures, site structures, and structural evaluations.

Relevant Experience

- Water Treatment Plant Improvements, Emporia, VA, Structural Engineer
- Wastewater Treatment Plant Expansion, Building 4376P, U.S. Marine Corps, Cherry Point, NC, Structural Engineer
- Butterball Sanitary Wastewater Treatment Plant Replacement, Mt. Olive, NC, Structural Engineer
- Angier Wastewater Treatment Facility, Angier, NC, Structural Engineer
- Highway 211 Water Treatment Plant Improvements, Brunswick County, NC, Structural Engineer
- Maple Avenue Wastewater Treatment Plant Expansion, Halifax County, VA, Structural Engineer
- Wastewater Treatment Plant to Serve Microsoft, Mecklenburg County, VA, Structural Engineer
- Wastewater Treatment Plant Upgrade and Expansion, Boydton, VA, Structural Engineer

• **EDUCATION**

MS • Civil Engineering
• North Carolina State University

BS • Civil Engineering
• North Carolina State University

• **REGISTRATIONS**

Professional Engineer • VA, NC

• **YEARS OF EXPERIENCE**

Dewberry • 31

Total • 35



Maggie Moore, PE
STRUCTURAL

Maggie is a structural engineer with experience designing tunnels, manholes, wastewater and water treatment structures, pipe supports, and other utility structures. Her strengths are her attention to detail, research abilities, and technical structural knowledge.

Relevant Experience

- Water Treatment Plant Expansion, Emporia, VA, Structural Engineer
- Water Treatment Plant Solids Diversion, Halifax County, VA Structural Engineer
- Bay County Water Treatment Plant Lime Slurry, Bay County, FL, Structural Engineer
- Drought Management and Water Treatment Plant Intake PER, Chatham, VA, Structural Engineer
- Governor's Park Interim Water Treatment Plant, Clay County, FL, Structural Engineer
- Maple Avenue Wastewater Treatment Plant Expansion, Halifax County, VA, Structural Engineer
- Doswell Water Treatment Plant Structural Inspection, Hanover County, VA, Structural Engineer
- Industrial Wastewater Treatment Plant Evaluation and Pretreatment Assessment, U.S. Marine Corps, Cherry Point, NC, Structural Engineer
- Freeport Wastewater Treatment Plant Expansion, Freeport, FL, Structural Engineer

• **EDUCATION**

MS • Structural Engineering and Mechanics • North Carolina State University

BS • Civil Engineering
• North Carolina State University

BS • Engineering Physics • Elon University

• **REGISTRATIONS**

Professional Engineer • VA, NC, SC, FL

• **YEARS OF EXPERIENCE**

Dewberry • 12

Total • 13

GRANT/LOAN PROGRAM FAMILIARITY

Dewberry has vast experience in helping communities develop funding sources and are proud of the relationships we maintain with key agencies. Our team has assisted with Federal and State Grant/Loan applications and performed work on Grant/Loan funded projects for decades. As a result, we are thoroughly familiar with the requirements and administration of the most commonly sought-after funding programs. The following table is a sampling of Dewberry's funding experience.

| CLIENT | PROJECT | SOURCE OF FUNDING |
|--|---|--|
| Danville-Pittsylvania Regional Industrial Facility Authority | Cyber Park Southern Virginia Megasite at Berry Hill Waterline | EDA, Tobacco Commission, VDOT EDA |
| Pittsylvania County | Ringgold West Industrial Park Brosville Industrial Park Ringgold East Industrial Park West Fork Waterline Pump Station Condition Assessment | USDA-RD, EDA, VDOT Tobacco Commission, EDA VDOT, EDA, Tobacco Commission Tobacco Commission, EDA USDA-RD |
| City of Martinsville, VA | Smith River Interceptor Rehabilitation Beaver Creek Reservoir Spillway Improvements Jones Creek Interceptor Improvements | DEQ-CWSRF, EDA DEQ-CWSRF, EDA EDA |
| Halifax County Service Authority | Maple Avenue Wastewater Treatment Plant Improvement Sutphin Interceptor Improvements Waster Treatment Plant Upgrade | EDA, STAG, Tobacco Commission, USDA-RD USDA-RD VDH-DWSRF, BIL |
| Town of Clarksville, VA | Water and Wastewater Treatment Improvements | USDA-RD, EDA |
| Town of Chatham, VA | Water PER, Wastewater Treatment Plant, Sewer Collection System, Water Treatment Plant Expansion | VDH, USDA-RD, EDA |
| City of Eden, NC | North Aeration Basin Regional Waterline Improvements to Service Berry Hill Industrial Park | EDA NC DWSRF, EDA |

“When I first visited the Town of Port Royal and realized their water quality crisis, I was overwhelmed with their challenge to find an affordable solution that could be sustainable with just 75-80 water users. **Not only did the project engineer (Dewberry) come up with an affordable solution**, but VDH Office of Drinking water, USDA Rural Development, and SERCAP all jumped on board and contributed funding and technical support. This was probably the most rewarding project collaboration of my career.”

— TARA DELANEY

USDA RURAL DEVELOPMENT

PROXIMITY

Work under this contract will be managed out of our Danville office, which is approximately 40 miles away from Altavista, as shown in the map to the right. The proximity of our office, coupled with our depth of staff and available capacity, and the level of in-house services that our team provides, also allows us to be on-site to consult with you within hours of your call. This enhances our ability to truly be “on-call” as an extension of your staff while keeping costs for these services low.

Dewberry can be on site within two hours of your request.



“After working with Dewberry on numerous important projects for the Town of Clarksville over the past 30 years, I still do not hesitate to reach out to them with my questions. I have found their team to be very professional and responsive in providing the guidance I need.”

—RICHARD ELLIOT, DIRECTOR OF PUBLIC WORKS
TOWN OF CLARKSVILLE

TOWN OF ALTAVISTA KNOWLEDGE

Dewberry has a nearly 30-year relationship with the Town of Altavista. In fact, our relationship goes back even further than three decades, as Dewberry's founder and chairman emeritus, Sid Dewberry, was from the area. We are familiar with both the water and sewer systems for the Town and have provided design services for the Altavista Water Treatment Plant, which included performing a feasibility study as well as design and construction administration services to upgrade the plant from 2.5 MGD to 3.0 MGD. Additionally, Dewberry provided architectural services for the renovations to Altavista Elementary School and Altavista Middle/High School.

We are dedicated to providing the Town of Altavista with the same superb service that we have delivered to the Town in the past, and we look forward to serving the Town in the future.



Altavista Elementary School



Altavista Water Treatment Plant



Altavista Applebee's

APPENDIX: APPROACH AND SCHEDULE

Automated Sludge Removal System

General

The existing backwash and sedimentation basin collection tank were constructed to store and pump backwash water and sedimentation basin solids to the Town's WWTP. Technological advancements in automated sludge removal equipment now afford the Town an opportunity to improve water quality as well as improve operations of the solids backwash collection tank. Water quality improvements anticipated from this project include the reduction of disinfection byproducts (DBPs) and reducing the release of iron and manganese from deposited sludge in the sedimentation basin. Since waste solids will be collected and conveyed continuously to the backwash collection tank, resuspension of any deposited solids utilizing existing mixers is expected to improve significantly. Features of the automated sludge removal system that will be detailed in the preliminary design phase of this project include the following:

SOLIDS REMOVAL SYSTEM

Multiple reliable systems are now available for the continuous removal of solids from sedimentation basins. A system Dewberry recently designed for the Halifax County Service Authority (HCSA) WTP utilizes a telescoping type collection manifold to eliminate the use of hoses that are often more prone to maintenance problems. Dewberry will discuss the various available systems with Altavista and involve staff in selecting the system that best meets operational and fiscal needs.



Dewberry assisted HCSA with a solids diversion project including installation of an automated sludge removal system.

STILLING WALL

The stilling walls are beginning to fail and require replacement. We recommend that the Town use this opportunity to demolish the stilling walls and replace them with an aluminum stilling wall with bottom-hinged flaps that will allow the continuous sludge removal system to access solids that deposit behind the stilling wall. This will be key in eliminating the need to drain and clean this area behind these stilling walls and ensure superior uniform distribution of flocculated water into the front of the sedimentation basins.

GROUTING AND DISCHARGE OF COLLECTED SOLIDS

During design, the bottoms of the sedimentation basins will be surveyed to determine the limits of grouting to ensure the basin floor is modified to enhance the performance of the traveling suction collector lines. Solids collected by this system will utilize available hydraulic grade in the basins for conveyance via the existing sedimentation drain piping to the facility solids equalization basin. No pumping will be necessary.

BACKWASH COLLECTION TANK

This tank was originally designed to allow for automatic intermediate-level and bottom-level withdrawal to remove backwash water only (intermediate-level withdrawal) or the removal of heavier deposited solids (bottom withdrawal). The addition of the continuous sludge removal system will simplify this operation by allowing the intermediate withdrawal to remain closed and the bottom withdrawal to remain open and be continuously used for the conveyance of solids to the WWTP. Dewberry will work with Altavista to develop control logic of this revised scenario to ensure rate and time of day discharges will be performed to minimize impacts to the receiving sewer interceptor and the Town's WWTP. Controls designed to replace existing older controls will provide the flexibility to receive input to disable or slow pumping operations when high flows and/or heavy rain occur at the WWTP. If the Town wishes to replace the pumps, Dewberry will re-evaluate the minimum flow rates and resulting line scouring velocities necessary to ensure a reliable operation of the backwash pumping station and forcemain.

SCADA

Operating status and any fault conditions of the automated solids removal system and all digital and analogue outputs from level, mixing, and pumping systems at the backwash collection tank will be integrated with the existing WTP SCADA system. Dewberry intends to coordinate with the current integrator utilized by

the Town as well as Town operational staff to ensure representative SCADA graphics, equipment status, and data display and capture are optimized for both the backwash tank and the automated sedimentation basin solids removal system.

Hydraulic Evaluation

General

Flocculated water is not being distributed uniformly across all sedimentation basins. Operators also have difficulty isolating flocculation tanks to perform independent draining and cleaning or perform general maintenance.

Investigation of Sedimentation Basin Distribution

Based on Dewberry's familiarity with this WTP and similar facilities, there is often a hydraulic advantage created by inlet and/or outlet flumes and channels that will result in non-uniform flow rates through sedimentation basins. Trying to correct for this advantage by throttling flow through mud valves on the influent distribution channel will result in sheering of floc, thus negatively affecting settling performance. The best way to correct this condition is to focus on properly isolating flow distribution within the effluent channel that distributes flow to individual filter gullets.

To identify improvements necessary to correct the sedimentation basin flow imbalance, Dewberry will focus on improvements within the sedimentation basin effluent channel to provide, to the extent feasible, effective hydraulic isolation within this channel so that flow from each sedimentation basin can be dedicated exclusively to the respective filter (i.e., all flow from sedimentation basin No. 5 will flow direct to Filter No. 5, all flow from sedimentation basin No. 4 will flow to Filter No. 4 and so on). By doing this, the rate-of-flow controllers for each filter will ensure the most uniform flow distribution across all sedimentation basins.

Flocculation Tanks

To identify solutions for properly isolating flocculation tanks so the tanks can be taken out of service, we will investigate replacing existing hand stop gates with gear-operated mechanical stop gates. Our recent site visit reveals this will present some challenges, given the operators of any new mechanical stop gates will protrude into the already restricted walkways around the flocculation basins. Limited removal of handrails at strategic locations and providing equivalent fall protection with removable grating at small openings will be investigated as a possible resolution to address restricted walkways, thereby allowing for the replacement of manual stop gates with mechanical stop gates.

Structural Improvements

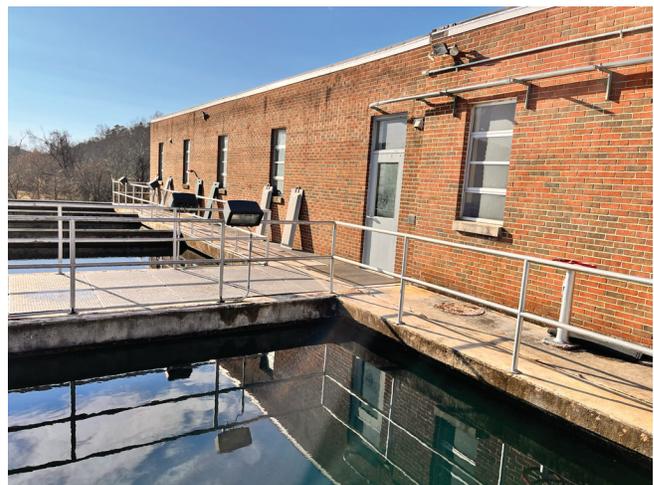
General

Structural improvements are requested to repair walkways, stilling and baffle walls, general building defects, tanks, and handrails.

Flocculation Tanks, Sedimentation Basins, and Building

Having assessed and performed repairs at numerous water treatment facilities and visited the Altavista WTP, Dewberry is prepared to utilize in-house structural engineers and architects to evaluate defects in concrete components of the flocculation and sedimentation basins as well as the building. Moisture and repeated freeze-thaw cycles experienced at water treatment facilities lead to accelerated deterioration of concrete and the exterior of buildings. The effects of this are most common at the flocculation and sedimentation basins on walkway areas and at exposed expansion and cold joints, particularly at and above the water surface of the flocculation and sedimentation basins. Dewberry will assess the condition of these structures through visual inspection and sounding to identify the limits of repair needs. Depending on the type of defect found, typical repairs recommended may include:

- Epoxy or urethane injection
- Water stop repairs
- Expansion material replacement
- Spalled concrete removal and replacement
- Resurfacing with high-build coating repair systems
- Complete demolition and replacement



Dewberry's structural engineers will evaluate defects in concrete components of the flocculation and sedimentation basins as well as the building.

Sedimentation Stilling/Baffle Wall

The sedimentation basin stilling walls exhibit the highest degree of deterioration at this facility. Dewberry will recommend replacing these walls with an aluminum stilling wall that features a hinged bottom gate to enable the new sludge removal system to access and remove sludge that deposits behind this wall.

Handrails

The condition will be assessed, and remedial actions will be discussed with the Town to ensure final recommendations provide desired service life and functionality while minimizing long-term maintenance requirements. Any recommended modifications will be code compliant.

Preliminary Engineering Services

VDH requires that a Preliminary Engineering Conference (PEC) be held to discuss projects that have the potential to affect operations. Depending on the outcome of the PEC, VDH will require specific preliminary engineering information to be submitted in a report for review and approval. To prepare for the PEC meeting, Dewberry proposes conducting another site visit to review the scope of work with the Town and obtain any additional information that is believed relevant and helpful for the PEC meeting.

- Site Visit
 - Review scope of work
 - Interview operational staff to develop a clear understanding of concerns and operations
 - Perform additional preliminary condition assessment work
 - Obtain any additional drawings and/or information on equipment affected by this project
- Preliminary Engineering Conference (PEC)
 - Utilizing preliminary findings from the site visit, Town staff and Dewberry will meet with VDH
 - Obtain consensus on a concise format and content of a PER to meet the specific needs of this project
- Preliminary Engineering Report (PER)
 - Develop a PER with the following general content (i.e., content to be finalized during PEC):
 - General information

- Existing facilities (location map, history, water production and trends, condition of existing facilities)
- Need for project (health, sanitation, and security, aging infrastructure, alternatives considered, description, design criteria, environmental impacts, sustainability considerations, cost estimates)
- Selection of an alternative (life cycle cost analysis, con-monetary factors)
- Proposed project (recommended alternative (preliminary project design, project schedule, permit requirements, sustainability considerations, total project cost estimate (engineer's opinion of probable cost), annual operating budget and financial considerations)
- Conclusions and recommendations
- Submit draft PER to the Town for review and comment.
- Seal and submit the final PER to VDH for review, approval, and reimbursement of grant funds to the Town
- Develop a proposal for additional services for the Design and Construction Phases of this project

Design Phase Services

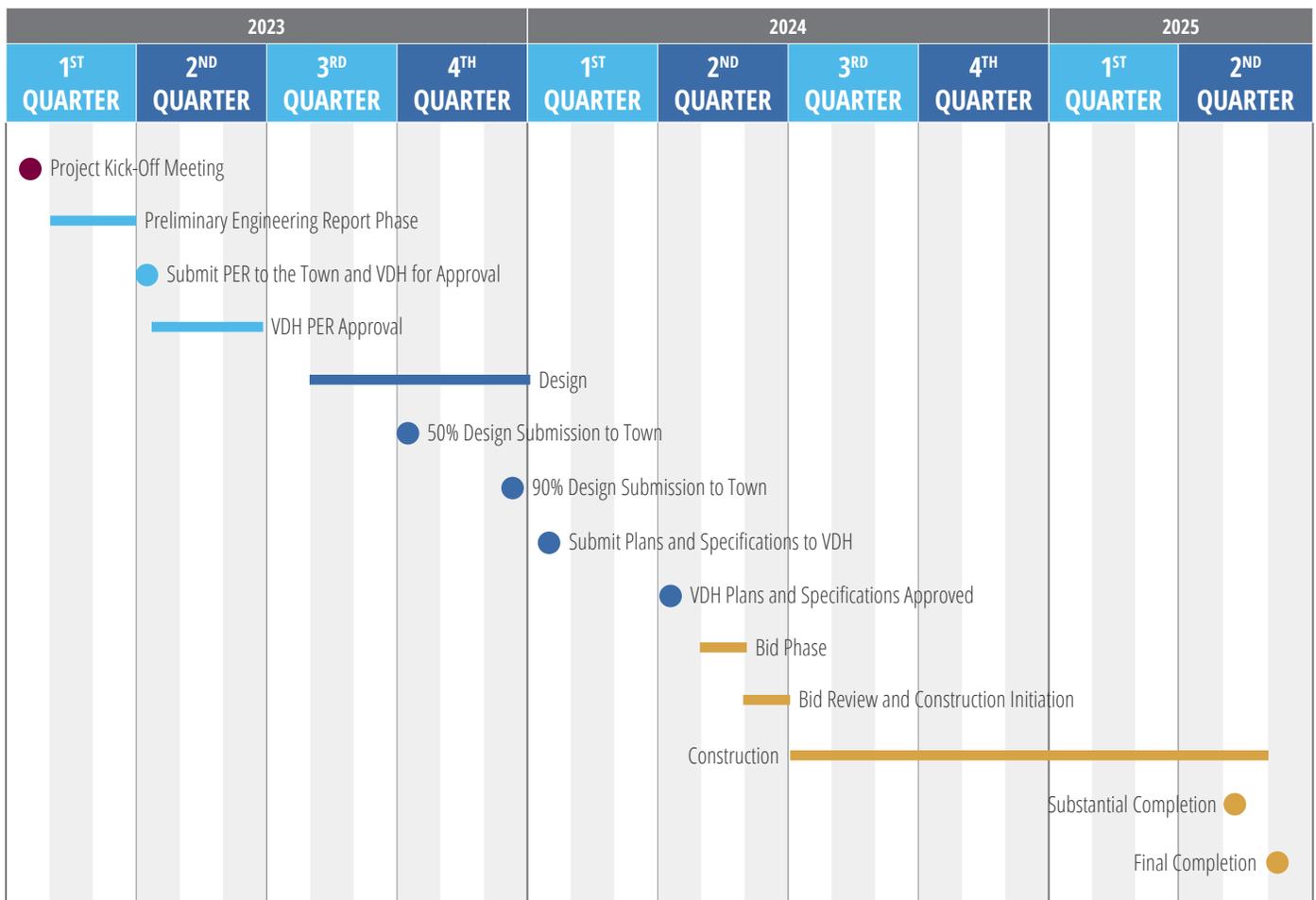
Design Phase Services

- Kickoff meeting
- Refine basis of design and perform final design calculations
- Provide monthly status reports on the project to the Town
- Provide 50% plans to the Town for review
- Hold a 50% design review meeting to review the plans and address any comments from the Town
- Provide 90% plans and specifications, as well as a cost estimate to the Town for review and comment
- Submit revised plans and specifications to the Town
- Submit plans and specifications to VDH for review
- Address all comments, issue final plans and specifications, and obtain a Certificate to Construct (CTC) from VDH

Construction Administration Services

- Prepare advertisement
- Distribution of bid documents to contractors and plan rooms
- Lead a pre-bid meeting
- Provide contractor clarifications
- Issue addenda
- Assist in bid opening
- Issue notice of award
- Prepare agreement
- Lead a pre-construction meeting
- Issue notice to proceed
- Lead monthly progress meetings
- Provide inspection at monthly progress meetings
- Review shop drawings
- Review monthly pay applications
- Review and issue change orders
- Provide substantial completion certification and punch list
- Prepare record documents
- Issue final completion certification

SCHEDULE





www.dewberry.com



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.E

CONSENT AGENDA

Title: VRA Financing for the Sedimentation and Solids Handling.

Staff Resource: Gary Shanaberger, Town Manager, and Tom Fore, Public Services Director

Action(s):

Approve the VRA 30-year loan as recommended by Staff.

Explanation:

The Town Manager and Public Services Director, in collaboration with RT Taylor, Davenport, recommended a 30-year financing option through the VRA for the Sedimentation and Solids Handling Project.

At their February 28th Work Session, Town Council authorized Staff to place this item on the March 14th Consent Agenda for official approval to move forward with the VRA's 30-year financing for the WTP Sedimentation and Solids Handling Project.

Background:

The Town of Altavista was awarded financing from the Virginia Department of Health (VRA) for their Sedimentation and Solids Handling Project. The funding package consists of \$2,340,000 as principal forgiveness (grant), and \$660,000 as a loan. The interest rate on a 30-year loan will be set at 0.5% below the 30-year market rate in the month before the loan closes; and the interest rate shall not be less than 1.5%.

Funding Source(s):

VDH/VRA Financing

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 6.F

CONSENT AGENDA

Title: DAWN - Environmental Testing and Remediation Plan

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Approve the additional testing; and authorize Staff to apply for a remediation grant on behalf of DAWN.

Explanation:

At their February 28th Work Session, Town Council authorized Staff to place this item on the March 14th Consent Agenda - approval will authorize Stantec to create a remediation plan, up to \$20,000 under the Town's Brownfields Grant, for contaminants found at DAWN during their Phase II Environmental Assessment.

Background:

Stantec, the town's environmental consultant, completed a Vapor Intrusion Assessment (VIA) for DAWN of the former Moorefield Cleaners, located at 717 7th Street. Contaminants were found that exceeded residential and industrial standards. Stantec recommends engineering controls (i.e. vapor intrusion mitigation system, vapor barrier) be implemented to protect site users.

Currently, the town has \$137,000 remaining in a Brownfields Grant, available for use on site assessments or project planning. The grant expires on September 30, 2023; however the town may submit a request for an extension.

Once the plan has been created, Stantec recommends that the Town apply for a remediation grant on behalf of DAWN. The estimated cost for the remediation is \$30,000.

The remediation must occur before DAWN can occupy the building.

Funding Source(s):

Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund (VBAF) Site Assessment and Planning Grant

Attachments: *(click item to open)*

[*attachment. Moorefield_Cleaners_Vapor_Assessment*](#)

3.1 Laboratory Analyses Quality Control (QC) Observations and Interpretations

Laboratory QA/QC results indicate that the vapor samples arrived at the laboratory in proper containers. Laboratory analytical report copies are included in *Appendix C*. All samples were received by the laboratory on November 09, 2022, each analyzed within their respective holding times.

The laboratory conducted sample preparations in accordance with T0-15 for VOCs. Laboratory reporting included sample identification related to laboratory sample numbers, appropriate dates, analysts, analytical methods, appropriate dilution factors, quantitation levels, and method detection limits.

Laboratory QA/QC analyses indicate that the analytical results for indoor air/sub-slab soil gas samples collected appear to be usable. No significant leaks were detected in sample containers.

4 Discussion of Findings and Conclusions

This Phase II ESA has been prepared in accordance with generally accepted environmental methodologies referred to in ASTM E 1903-19 and contains all of the limitations inherent in those methodologies. No other warranties, expressed or implied, are made as to the professional services provided under the terms of our contract and included in this report. Based on analytical results and field observations, findings are discussed and conclusions and recommendations are presented in this section.

4.1 Constituents of Concern

4.1.1 Sub-Slab Soil Gas (SSSG)

Multiple VOCs were noted within the SSSG samples collected for analysis above laboratory detection limits. Most notable of these exceedances 1,3-butadiene, Benzene, PCE, and TCE, each of which were intermittently identified above their respective VDEQ VRP Tier III Residential and/or Industrial Screening Levels. All four SSSG samples exceeded the Industrial Screening level for PCE and TCE constituents. Sample SSSG-3 exhibited, overall, the highest VOC concentrations. This sample was obtained in the main warehouse room of the Site, where drycleaning operations were likely conducted.

4.1.2 Indoor Air

Multiple VOCs were noted within IA samples collected for analysis above laboratory detection limits. Benzene, Naphthalene, PCE, TCE, and xylenes, constituents were intermittently identified above their respective residential screening levels. Furthermore, concentrations of Naphthalene and TCE were identified above their respective Industrial screening levels in samples IA-1, IA-2, and IA-4.

4.2 Evaluation of Data Quality

The data gathered during this assessment has been deemed acceptable from a quality assurance perspective and is sufficient to determine whether the Subject Property has an indoor air contaminant condition to potentially effect onsite users.

4.3 Summary of Findings

Laboratory analytical results in this investigation indicate the presence of VOCs within the sub-slab and indoor air above residential and industrial screening levels. Analytical data gathered from the vapor samples collected for analysis suggest a broad impact throughout the entirety of the onsite structure.

Indoor air exposure to sub-slab soil gas can be exacerbated through the existence or creation of preferential pathways that bridge areas of contamination and onsite structures (subsurface utilities, subsurface construction, etc.). Cardno considers the elevated concentrations of sub-slab soil gas, in particular, to pose a risk to site users. If future redevelopment activities encounter groundwater, additional risks may accrue to construction workers and/or trespassers.

5 Recommendations

Based on the results of these comprehensive assessments, Cardno recommends the following:

- Screening level assessments of the sampling results reported here suggest a moderate impact from exposure to indoor air and sub-slab soil gas. If the existing hardscape (concrete slab) is removed or should excavation activities be conducted, Cardno recommends engineering controls and worker protection measures (proper ventilation, air monitoring, etc.) be implemented to mitigate residential and worker exposure to potentially harmful soil, groundwater, and/or soil vapor. In addition, any excavated soils should be characterized prior to offsite removal or disposal.
- Given the identified vapor intrusion risks, Cardno recommends engineering controls (i.e. vapor intrusion mitigation system, vapor barrier) be implemented to protect site users.
- Stantec recommends this Site be entered into the Virginia Voluntary Remediation Program (VRP).



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 7.A

PUBLIC HEARING(S)

Title:

REZONING CASE RZ-23-01: A request of Glenn & Deborah Berger to rezone 1.39± acres from M, Industrial to C-2, General Commercial. The subject property is located at 3326 Lynch Mill Rd and is identified as Parcel ID 69-A-65A.

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Hold a public hearing to receive comments on the request.

Explanation:

A public hearing is being held on a request to rezone 3326 Lynch Mill Road from M (Industrial) to C-2 (General Commercial).

Background:

The Applicant has requested to rezone the property to permit the structure to be occupied as a residence.

Funding Source(s):

\$400 Application Fee

Attachments: *(click item to open)*

[REZONING ORDINANCE 3326 LYNCH MILL RD.pdf](#)
[TC Staff Report 3.14.23 Rezoning of 3326 Lynch Mill Rd.pdf](#)
[Glenn Berger Application.pdf](#)
[3326 Lynch Mill Rd.pdf](#)
[Map 3326 Lynch Mill Road.pdf](#)
[FLUM.pdf](#)

ORDINANCE AMENDMENT
CASE RZ-23-01

To rezone the property known as 3326 Lynch Mill Road from the Industrial (M) to the General Commercial Zoning District.

PUBLIC HEARING MARCH 14, 2023 AT 6:00 P.M.

THE TOWN OF ALTAVISTA HEREBY ORDAINS:

§1. That as shown on the survey entitled “Plat of Survey Situate Campbell County, VA., Vista Magisterial District for J. J. Eller”, prepared by Fred O. Shanks, Jr., dated July 6, 1976, a copy of which is attached to, incorporated into, and made a part this ordinance, the property known as 3326 Lynch Mill Road, is excluded from the Industrial (M) Zoning District and shall no longer be subject to the provisions of the sections 86-381 through 86-388 of the Code of the Town of Altavista (2002), as amended and the same are included in the General Commercial (C-2) Zoning District and shall be subject to the provisions of sections 86-351 through 86-356 of the Code of the Town of Altavista (2002), as amended.

§2. This ordinance shall be in force and effect upon adoption.

AYES: _____

NOES: _____

ABSTAIN: _____

ADOPTED: _____

REJECTED: _____

STRIKEN: _____

**Town Council Staff Report
Rezoning #RZ-23-01
Public Hearing March 14, 2023**

Request:

The request is from Glenn & Deborah Berger to rezone a parcel from Industrial (M) to General Commercial (C-2). The subject parcel is located at 3326 Lynch Mill Rd and is identified as Tax Parcel 69-4-4-3.

Background:

Applicant: Glenn & Deborah Berger
Owner: Glenn & Deborah Berger
Requested Action: To rezone the property from the Industrial (M) Zoning District to the General Commercial (C-2) Zoning District.
Tax Parcel: 69-A-65A
Status of Property: Vacant Office
Size: 1.39± acres

Adjoining Zoning and Land Use:

North: M (Industrial) – 30± acres, undeveloped
South: R-1 (Low Density Residential) – church and a single-family dwelling
East: M (Industrial) – 30± acres, undeveloped
West: R-1 (Low Density Residential) – a single family dwelling and 79.5± undeveloped acres

Introduction:

Changes to a zoning district can be made by amending the regulations that govern that district or by an amendment to the official Zoning Map (rezoning). The applicant is proposing to downzone the property in order to use it as a dwelling unit. The current Industrial designation does not permit single-family residential. The proposed C-2 (General Commercial) Zoning District permits dwellings.

According to real estate records the parcel was developed as a single-family dwelling in 1950 and was occupied as that use until 1996.

The parcel and the area around it were annexed into the town in 1979. During the initial zoning, the property was designated as Industrial. When that happened, the dwelling became nonconforming (grandfathered) and the use would have been allowed to continue, provided that the use was not abandoned for a period of two (2) or more years or changed to a conforming use.

When the home was converted to a commercial use it lost any vested rights it had as a single-family dwelling, per Sec. 86-702(d)(4) of the Town of Altavista Zoning Ordinance and §15.22307(c) of the Code of Virginia. There are three elements that preserve a nonconforming status:

1. The existing use continues, or it changes to a more restrictive use.
2. The use is not continued to more than two (2) years.
3. Buildings or structures are maintained in their then structural condition.

Altavista Zoning Ordinance:

§15.2-702(d)(4) *General provisions as to nonconforming lots of record, structures, uses of land, and uses of structures:*

- (4) If a building in which a nonconforming use is conducted is moved for any distance, for any reason, the future use of such building shall be in conformity with the regulations specified for the zoning district in which such building is located.

§ 86-703(a) *General rules as to nonconforming uses:*

- (a) If any nonconformity of any type ceases for any reason for a continuous period of two years or more or is changed to or replaced by a conforming use, the land and building that occupied such nonconforming use shall be subject to all the regulations as to use for the zoning district in which such land and building are located as if such nonconforming use had never existed.

Code of Virginia:

§15.2-2307(C) of the Code of Virginia:

- (C) A zoning ordinance may provide that land, buildings, and structures and the uses thereof which do not conform to the zoning prescribed for the district in which they are situated may be continued only so long as the then existing or a more restricted use continues and such use is not discontinued for more than two years, and so long as the buildings or structures are maintained in their then structural condition; and that the uses of such buildings or structures shall conform to such regulations whenever, with respect to the building or structure, the square footage of a building or structure is enlarged, or the building or structure is structurally altered as provided in the Uniform Statewide Building Code (§ 36-97 et seq.). If a use does not conform to the zoning prescribed for the district in which such use is situated, and if (i) a business license was issued by the locality for such use and (ii) the holder of such business license has operated continuously in the same location for at least 15 years and has paid all local taxes related to such use, the locality shall permit the holder of such business license to apply for a rezoning or a special use permit without charge by the locality or any agency affiliated with the locality for fees associated with such filing. Further, a zoning ordinance may provide that no nonconforming use may be expanded, or that no nonconforming building or structure may be moved on the same lot or to any other lot which is not properly zoned to permit such nonconforming use.

Analysis of the request:

The Code of Virginia under § 15.2-2284 provides matters to be considered as part of rezoning:

1. Existing use and character of the property

The property was built as a single-family dwelling. While it was converted into an office, it has maintained the residential colonial façade.

2. Comprehensive Plan

The Comprehensive Plan's Future Land Use Map (FLUM) recommends "General Commercial" for this parcel, which does not support the proposed residential use.

General Commercial - These areas are generally located along North Main Street and at major highway intersections. They are suitable locations for auto oriented uses and large-scale commercial uses such as shopping centers and big-box retailers. Because of traffic generated by these large uses, special concern must be given to site design issues like access, turning movements, and the design capacity of existing roads.

The Town adopted its updated Comprehensive Plan on December 13, 2022. The Planning Commission spent several meetings discussing growth, development, and the Future Land Use Map. This area was discussed by the Planning Commission and the recommendation was to leave *General Commercial* as the recommendation.

3. The suitability of the property for various uses

The applicant has demonstrated through his occupancy of the building, that the property is suitable for commercial uses and provides onsite parking that would accommodate the use. If the building is converted to a single-family dwelling, the required off-street parking could be provided.

4. The trends of growth and change

Staff is of the opinion that the properties along Lynch Mill Rd should be reviewed as part of the Zoning Ordinance and Zoning Map update in 2023. There should be a wholistic approach to zoning changes and should involve more than one (1) parcel. There are vacant parcels adjacent to and across the road from 3326 Lynch Mill Rd that could be developed for residential and/or commercial uses. However, if the 30-acre parcel adjacent to this is developed for an industrial use. There could be incompatible uses.

5. The current and future requirements to the of the community as to land for various purposes as determined by the population and economic studies and other studies

The Economic Strategic Plan (ESP) identified the lack of housing diversity as a challenge for Altavista. Recommendations in the plan include rehabilitation, patio style homes for seniors, downtown housing, and mixed-use development. If the building were converted to a residence, it could attract a buyer to located to Altavista to own a larger home.

The ESP also states that Altavista is prime for office use as people relocate to Altavista to avoid the high rents in Lynchburg. The current layout could easily accommodate an office/professional services establishment.

6. The Transportation requirements of the community

This intersection has already been identified as an area in need of improvements.

7. The requirements for airports, housing, schools, parks, playgrounds, recreation areas and other public services.

The existing and proposed use would have little if any impact on services.

8. The encouragement of the most appropriate use of land throughout the locality

The most appropriate use of this area is as commercial as designated by the Comprehensive Plan and it sits at the corner of the entrance to industrial, commercial, and public facility uses. If the parcel is considered prime for commercial and residential purposes, a comprehensive overview should be given to the area led by the Planning Commission and staff.

Public Input:

The public hearing was advertised in the Altavista Journal, the property was posted, and adjacent property owner letters were mailed. As of the writing of this report there have been no phone calls, letters, or emails in support of or in opposition to this request.

Budget Impact:

Any revenue lost would be nominal to the town. The new owner may face a higher residential tax rate. According to the Campbell County Office of Real Estate that have the option of assessing the value of the land at a commercial rate, while the building would be assessed at a residential rate.

Staff Recommendation:

Staff is not supportive of the request as presented. The applicant has not demonstrated that a dwelling is the only viable use for the property. Staff would support a conditional rezoning that eliminated the residential use, which would support the Comprehensive Plan recommendation. The rezoning to C-2 to convert the building to residential may create conflicting uses where no protection will be provided against future development.

Planning Commission Recommendation:

The Planning Commission held a public hearing on the request, after which they voted 4-0 to recommend approval of the request.

Planning Commission Vice Chair Marie Mitchell was disqualified from participating in the public hearing. She disclosed, as required, that she had a personal interest in in the case, as defined by §2.2-3101 of the Code of Virginia.

Should Town Council approve the rezoning, the owner will need to obtain a Certificate of Occupancy to occupy the building as a residence and before the Campbell County Real Estate Office will change the property classification.

If Town Council is of the opinion that *residential* is an appropriate use in this area, staff request that Town Council refer this road back to the Planning Commission to reevaluate the Future Land Use Map and provide a report to Town Council.

Attachments:

1. Application
2. Aerial Map
3. Zoning Map
4. Future Land Use Map

| |
|------------------------|
| OFFICE USE ONLY |
| App. # <u>R2-22-01</u> |
| FEE PAID: <u>\$200</u> |
| DATE: <u>11-21-22</u> |

TOWN OF ALTAVISTA

APPLICATION FOR REZONING

This application and accompanying information must be submitted in full before the request for a zoning change can be referred to the Planning Commission and Town Council for consideration. Please contact the Zoning Department at (434) 369-5001 for application and deadline or questions.

Request is hereby made by the principle officer of applicant or undersigned owner of the below listed property for consideration of a zoning change as provided for in Section 86-33 of The Code of the Town of Altavista, Virginia 2002.

Applicant Information

Name: Glenn & Deborah Berger Phone Number: 434 546-5606
 Address: 206 River Oaks Dr. Altavista

Property Information

Property Owner(s): Glenn & Deborah Berger Phone Number: 434 546-5606
 Property Address or Location: 3326 Lynch Mill Road Altavista
 Parcel ID Number: 69 - A - 65A
 Present Zoning District: Industrial
 Requested Change in Zoning: Commercial 2

Purpose of Request

Description for the requested zoning change and proposed use:
see attached

Please demonstrate how the proposed change and use will be in harmony with the purposes of the adjoining and adjacent district(s).

(Use separate pages if additional space is required)

Oper: ALTAVR2 Type: OC Drawer: 2
 Date: 11/21/22 01 Receipt no: 4885
 25 PERMIT FEE - ZONING, SIGN, \$400.00
 1.00
 BERGER, GLENN
 OK CHECK 1249 \$400.00
 Trans date: 11/21/22 Time: 10:14:17

This property contains 1.36-1.39 acres and is located at the intersection of Lynch Mill Road and Clarion Road. One structure exists, which was built as a residence and used as a residence for over 200 years. The requested change in zoning is to again allow its use as a residence as well as any other non-industrial purpose.

The adjoining properties located across Lynch Mill Road and across Clarion Road are zoned "residential". The properties to the east and north are zoned "industrial". A creek and flood zone border the property to the north. Altavista Elementary School is located approximately ½ mile west on Lynch Mill Road. The town has prohibited through tractor trailers from this part of Lynch Mill Road. A church is located directly across from the property. No transition zoning exists between the industrial and residential zones. Actual industrial use would conflict with the present nature and use of Lynch Mill Road.

The Town is considering installing a roundabout at this intersection, presumably for safety reasons. It is probable that some acquisition of our property will be necessary for the roundabout. This would further limit the use of the property for industrial purposes.

The primary difference between the present zoning and the requested zoning is to eliminate industrial use and to allow single family dwelling use. This would create no adverse impact on the surrounding neighborhood. In fact, its use for industrial purposes would negatively impact the adjacent area, school buses, church-attendees, local families and create traffic concerns.

The growth of Altavista depends on providing sufficient housing. There is presently a strong demand for housing and far less demand for industry. Since November 5, 2021, 75 homes have been sold in the 24517 zip code. The homes were on the market for an average of 23

days. During that same time period, 5 commercial properties were sold; they were on the market an average of 520 days. We are all aware of the reduced footprint of manufacturing in our area due to the loss of Lane, Klopman, Timken, Pluma, Universal, English Inc. and the underutilization of these properties.

Objections to this rezoning request are not anticipated from the community. However, if raised, objections would likely be that it constitutes illegal “spot zoning”, which is zoning intended to benefit only the owner and create a detriment to the town. The acceptability of spot zoning is determined upon the facts and circumstances of each case, with consideration being given to the size of the parcel, the public benefit and the consistency with the surrounding zoning and uses. There is no detriment to the town; in fact, the town benefits from this change.

The house and grounds have some historical interest. The house was constructed in the 1700s as a two room with loft dwelling for the farm workers who serviced the Lynch property, now known as Avoca, and was part of that tract. It later came to be known as “Beaus’ Rest”, as it provided lodging for suitors of the Lynch daughters. Over time, additions to the structure were made as various local families raised their children in the home.

As an alternative to rezoning, the town could amend its zoning ordinance to allow single family residences to exist in industrial zones.

B. O. D. D.

Agent for Bd. of Supervisors
Approved for Recordation 7/13/76
In accordance with Sec. 2.79-2
of the Campbell Co. Subdivision Ord.
---Plat Fee---

\$11.00

County of Campbell,
Virginia
PLAT FEE PAID
\$11.00
On July 13, 1976
[Signature]
Treas., Dep. Treas.

PLAT OF SURVEY
Situate
CAMPBELL COUNTY, VA.
Vista Magisterial District
FOR
J. J. ELLER
Scale: 1"=100' July 6, 1976

I certify that this is an accurate
map of a survey made under my direction.

[Signature]
LAND SURVEYOR No 631



FRED O. SHANKS, JR.
ENGINEERS — SURVEYORS
DANVILLE — VIRGINIA
FILE A-5213

Charles Lynch Foundlery
DB 132, Pg. 301
9 1/2 Ac.

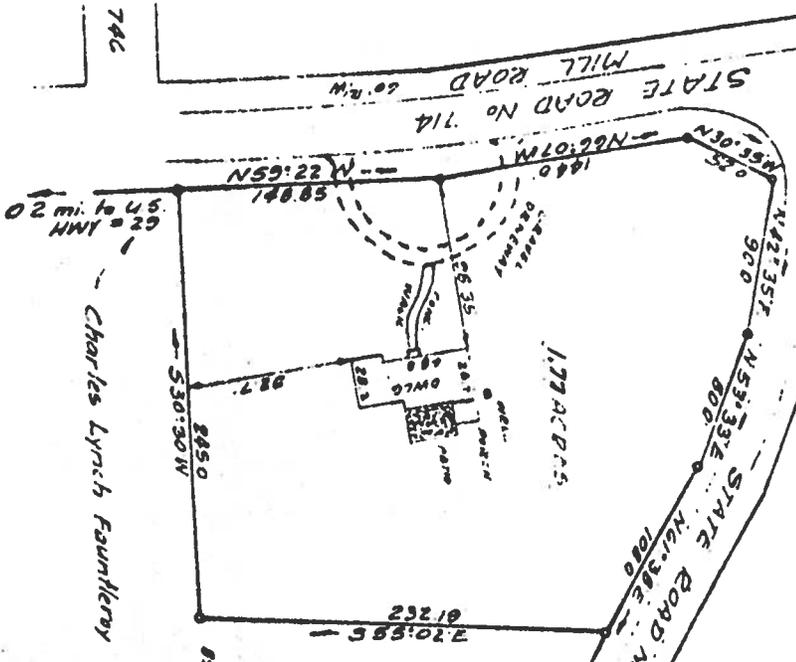
Part of Tract No. 17 - Known
as Robertson Land
DB 279, Pg. 150

HALL CREEK

CLARION - OTTER RIVER ROAD

STATE ROAD No 711

STATE ROAD No 714



X for Mr. P. D. Smith Sept. 1, 1936
Kabler, DB. 171, Pg. 433. formerty
River Dist.

AT ALL CORNERS

Campbell County, VA

Legend

-  County Boundary
-  Street Names
-  Lot Numbers
-  Parcels
-  HiddenRoadCenterline



Title: 3326 Lynch Mill Rd

Date: 3/9/2023

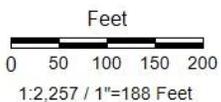
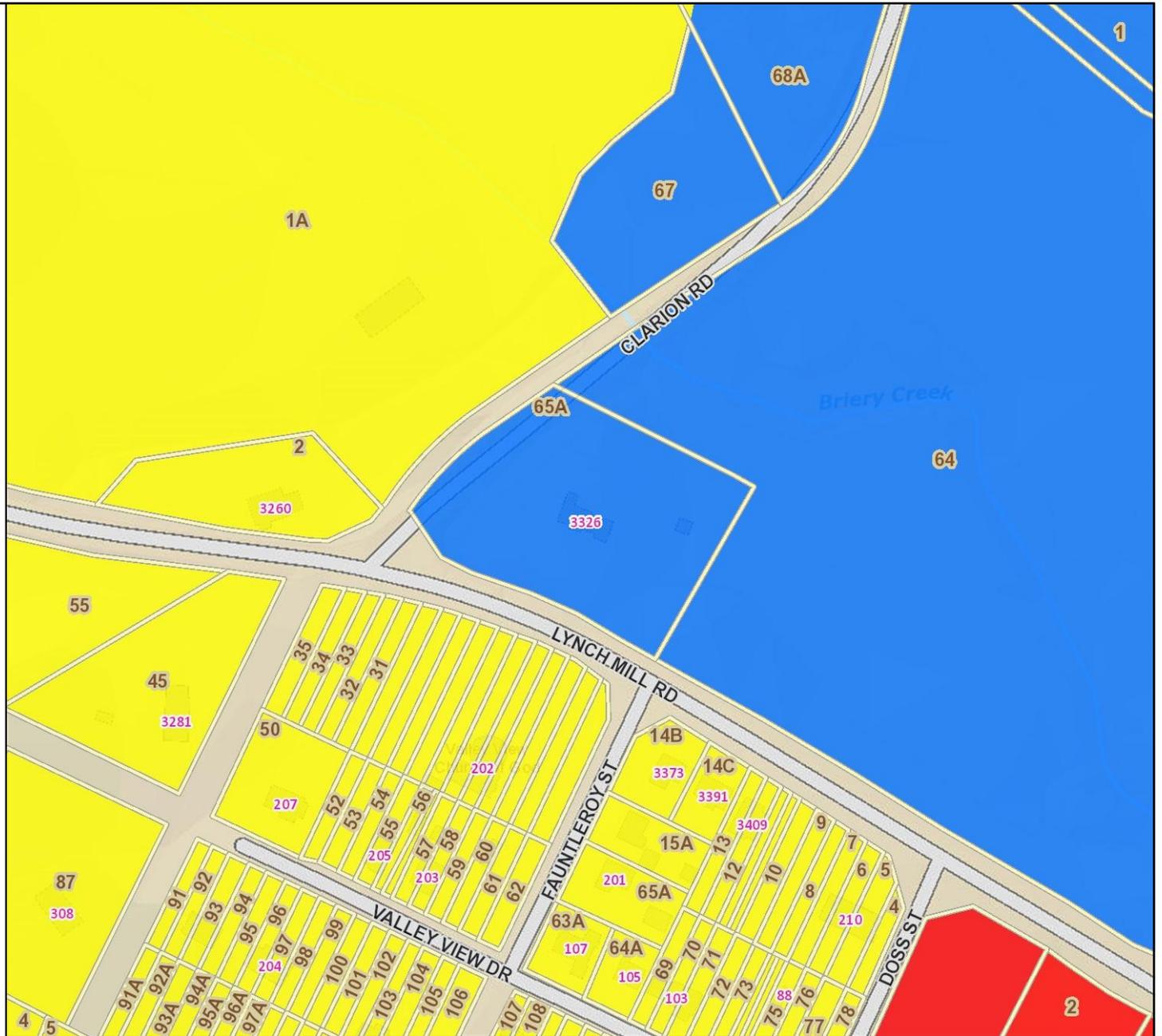


DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Campbell County is not responsible for its accuracy or how current it may be.

Campbell County, VA

Legend

-  County Boundary
-  E9-1-1 Addresses
-  Street Names
-  Lot Numbers
-  Parcels
- Zoning Districts - Altavista**
-  R1 Single Family Residential
-  R2 Multi-Family Residential
-  C1 Light Commercial
-  C2 Commercial
-  M Industrial
-  HiddenRoadCenterline



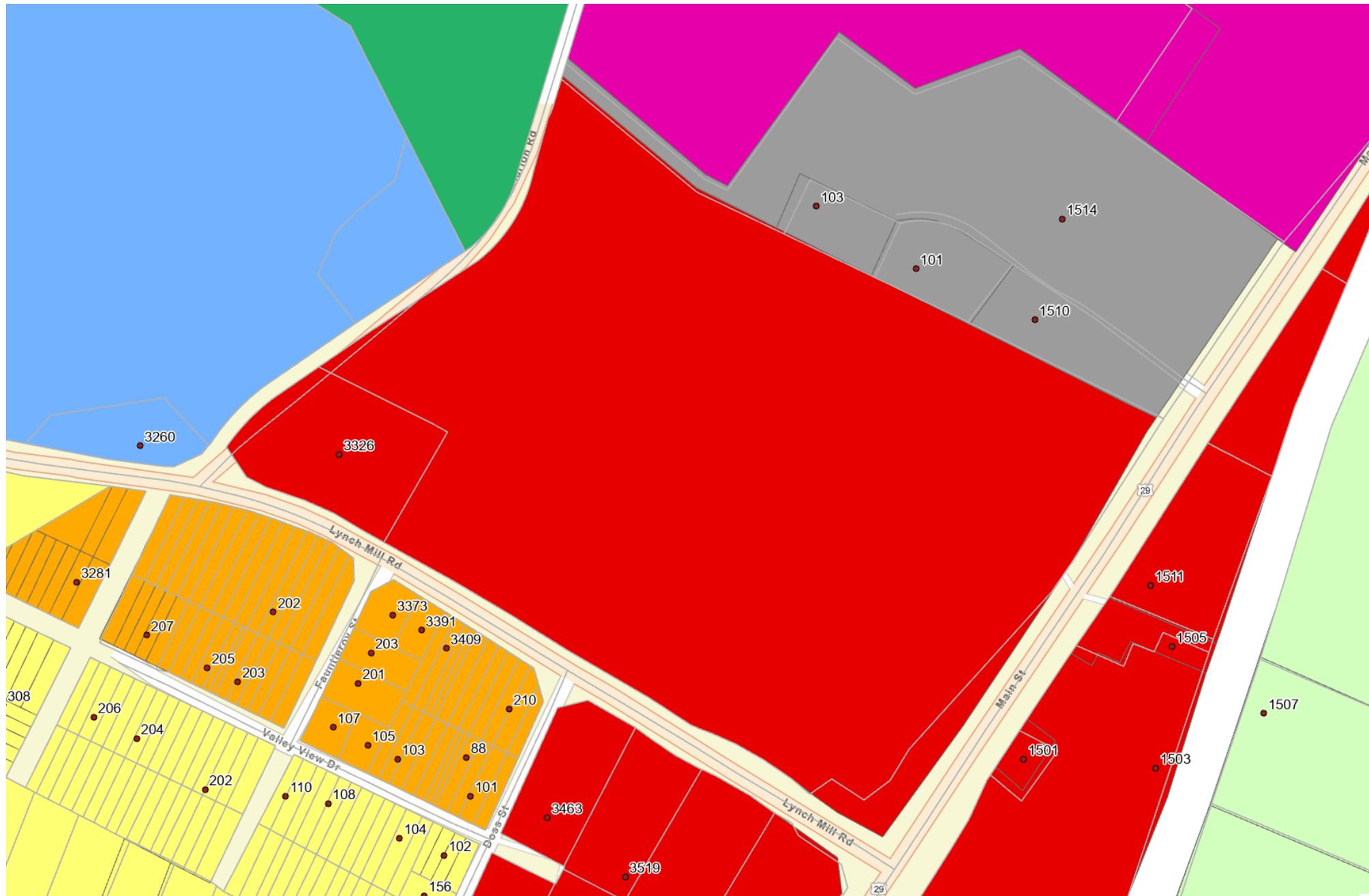
Title: 3326 Lynch Mill Rd

Date: 12/16/2022

DISCLAIMER: This drawing is neither a legally recorded map nor a survey and is not intended to be used as such. The information displayed is a compilation of records, information, and data obtained from various sources, and Campbell County is not responsible for its accuracy or how current it may be.

Fut_LU

- Downtown Commercial
- Economic Opportunity Area
- General Commercial
- Industrial
- Institutional
- Low Density Residential
- Medium Density Residential
- Mixed Use
- Open Space
- road





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 7.B

PUBLIC HEARING(S)

Title:

ORDINANCE AMENDMENT OA-23-01: An ordinance to amend Sec. 86-32 *Use Types* of the Zoning Ordinance to amend the definition of *hospital*.

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Hold a public hearing to receive comments on the request.

Explanation:

A public hearing is being held to receive comments on a proposed amendment to the Zoning Ordinance to amend the definition of hospital to state that the use type does not include facilities operated for the treatment of drug addiction or substance abuse.

Background:

The Community Development Director, in her capacity as the Zoning Administrator, was asked to make a determination on whether a residential substance abuse treatment center should be classified as a "hospital" based on the Zoning Ordinance definition of the use. She ruled that it was not defined as a hospital and therefore was not a permitted use.

To avoid any ambiguity in the future, staff recommends amending the definition to read: *Hospital means a facility providing medical, psychiatric, or surgical service for sick or injured persons primarily on an in-patient basis and including ancillary facilities for outpatient and emergency treatment diagnostic services, training, research, administration, and services to patients, employees, or visitors. This use type shall not include facilities operated for the treatment of drug addiction or substance abuse.*

The Planning Commission held a public hearing on February 6, 2023 and voted to recommend approval of the proposed text amendment by a vote of 5-0.

Funding Source(s):

Public Hearing Ad - General Fund

Attachments: *(click item to open)*

[Sec. 86_32. Use_types.pdf - hospital.pdf](#)

AN ORDINANCE TO AMEND THE CODE OF THE TOWN OF ALTAVISTA, VIRGINIA, 2002, AS AMENDED, CHAPTER 86 "ZONING" BY AMENDING §86-32, USE TYPES.

BE IT ORDAINED by the Town Council of the Town of Altavista:

- (1) That §86-32 of the Code of the Town of Altavista, 2002, as amended are amended to re-codify to read as follows:

Sec. 86-32. Use types.

Accessory apartment means a second dwelling unit within a detached single-family dwelling or within an accessory structure on the same lot as the detached single-family dwelling, which is clearly incidental and subordinate to the main dwelling unit.

Adult bookstore means an establishment that devotes more than 15 percent of the total floor area utilized for the display of books and periodicals to the display and sale of the following: (a) books, magazines, periodicals or other printed matter, or photographs, films, motion pictures, blue ray discs, compact discs, digital video discs, video cassettes, slides, tapes, records, or other forms of visual or audio representations which are characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas;" or (b) instruments, devices, or paraphernalia which are designed for use in connection with "specified sexual activities." An adult bookstore does not include an establishment that sells books or periodicals as an incidental or accessory part of its principal stock-in-trade and does not devote more than 15 percent of the total floor area of the establishment to the sale of books and periodicals, or photographs, films, motion pictures, blue ray discs, compact discs, digital video discs, video cassettes, slides, tapes, records, or other forms of visual or audio representations.

Adult drive-in-theatre means an open lot or part thereof, with appurtenant facilities, devoted primarily to the presentation of motion pictures, films, theatrical productions, and other forms of visual productions, for any form of consideration, to persons in motor vehicles or on outdoor seats, and presenting material distinguished or characterized by an emphasis on matter depicting, describing or relating to "specific sexual activities" or "specified anatomical areas" for observation by patrons.

Adult mini-motion picture theatre means an establishment, with a capacity of more than five but less than 50 persons, where, for any form of consideration, films, motion pictures, video cassettes, slides, or similar photographic reproductions are shown, and in which a substantial portion of the total presentation time is devoted to the showing of material which is distinguished or characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas" for observation by patrons.

Adult model studio means an establishment open to the public where, for any form of consideration or gratuity, figure models who display "specified anatomical areas" are provided to be observed, sketched, drawn, painted, sculptured, photographed, or similarly depicted by persons, other than the proprietor, paying such consideration or gratuity. This provision shall not apply to any school of art which is operated by an individual, firm, association, partnership, corporation, or institution which meets the requirements established in the Code of Virginia, for the issuance or conferring of, and is in fact authorized there under to issue and confer, a diploma.

Adult motion picture arcade means a place to which the public is permitted or invited where coin or slug-operated or electronically, electrically, or mechanically controlled still or motion picture machines, projectors, or other image producing devices are maintained to show images to five or fewer persons per machine at any one time, and where the images so displayed are distinguished or characterized by an emphasis on depicting or describing "specified sexual activities" or specified "anatomical areas."

Adult motion picture theatre means an establishment, with a capacity of 50 or more persons, where, for any form of consideration, films, motion pictures, video cassettes, slides, or similar photographic reproductions are shown; and in which a substantial portion of the total presentation time is devoted to the showing of material which is distinguished or characterized by an emphasis upon the depiction or description of "specified sexual activities" or "specified anatomical areas" for observation by patrons.

Adult use means any adult bookstore, adult motion picture theatre, adult mini-motion picture theatre, adult motion picture arcade, adult model studio, or adult drive-in theatre, as defined in this chapter.

Agricultural service means services provided specifically for the agricultural community which is not directly associated with a farm operation. Included in this use type would be servicing of agricultural equipment, independent equipment operators, and other related agricultural services.

Agriculture means the use of land for the production of food and fiber, including farming, dairying, pasturage, agriculture, horticulture, viticulture, and animal and poultry husbandry. The keeping of a cow, pig, sheep, goat, male chicken (rooster) or similar animal shall constitute agriculture regardless of the size of the animal and regardless of the purpose for which it is kept. The keeping of female chickens in compliance with section 86-515.1 shall not constitute agriculture. The keeping of horses in compliance with section 86-515.2 shall not constitute agriculture. A garden accessory to a residence shall not be considered agriculture (see definition for Garden, home).

Amateur radio tower means a structure on which an antenna is installed for the purpose of transmitting and receiving amateur radio signals erected and operated by an amateur radio operator licensed by the Federal Communications Commission (FCC).

Antique shop means a place offering primarily antiques for sale. An antique for the purposes of this chapter shall be a work of art, piece of furniture, decorative object, or the like, of or belonging to the past, at least 30 years old.

Asphalt plant means an establishment engaged in manufacturing or mixing of paving materials derived from asphaltic mixtures or tar.

Assembly hall means a building, designed and used primarily for the meeting or assembly of a large group of people for a common purpose. Typical uses include meeting halls, union halls, bingo halls, and catering or banquet facilities.

Assisted care residence means an establishment, regulated by the Commonwealth of Virginia, that provides shelter and services which may include meals, housekeeping, and personal care assistance primarily for the elderly. Residents are able to maintain a semi-independent lifestyle, not requiring the more extensive care of a nursing home.

Automobile dealership, new means an establishment that uses building, land area or other premise for the display of new and used automobiles, trucks, vans, or motorcycles for sale or rent, including any warranty repair work and other major and minor repair service conducted as an accessory use.

Automobile dealership, used means a lot or establishment where three or more used or previously-owned motor vehicles, including automobiles, trucks, and motorcycles are displayed at one time for sale.

Automobile parts/supply, retail means retail sales of automobile parts and accessories. Typical uses include automobile parts and supply stores which offer new and factory rebuilt parts and accessories, and include establishments which offer minor automobile repair services.

Automobile rental/leasing means rental of automobiles and light trucks and vans, including incidental parking and servicing of vehicles for rent or lease. Typical uses include auto rental agencies and taxicab dispatch areas.

Automobile repair service, major means repair of construction equipment, commercial trucks, agricultural implements and similar heavy equipment, including automobiles, where major engine and transmission repairs are conducted. This includes minor automobile repairs in conjunction with major automobile repairs. Typical uses

include automobile and truck repair garages, transmission shops, radiator shops, body and fender shops, equipment service centers, machine shops and other similar uses where major repair activities are conducted.

Automobile repair service, minor means repair of automobiles, noncommercial trucks, motorcycles, motor homes, recreational vehicles, or boats, including the sale, installation, and servicing of equipment and parts. Typical uses include tire sales and installation, wheel and brake shops, oil and lubrication services and similar repair and service activities where minor repairs and routine maintenance are conducted.

Aviation facility, general means landing fields, aircraft parking, service facilities and related facilities for the operation, service, fueling, repair, storage, charter, sales, and rental of aircraft, including activities directly associated with the operation and maintenance of airport facilities and the provision of safety and security.

Aviation facility, private means any area of land used or intended to be used for the landing or taking-off of aircraft for personal use of the tenant or owner of the site, and not available for public use or commercial operations. Aircraft include helicopters, and all fixed wing planes and gliders, including hang gliders.

Bed and breakfast means a dwelling, occupied by the owner or member of owner's immediate family or, with the written permission of the owner, tenant leasing the entire home, in which not more than five bedrooms are provided for overnight guests for compensation, on daily or weekly basis, with or without meals.

Brewpub means a restaurant featuring beer that is brewed, on site, as an accessory use, either for consumption on-site or in hand-capped containers.

- (1) The area used for brewing, bottling, and kegging shall not exceed 30 percent of the total floor area of the commercial space.

Business support service means an establishment or place of business engaged in the sale, rental or repair of office equipment, supplies and materials, or the provision of services used by office, professional and service establishments. Typical uses include office equipment and supply firms, small business machine repair shops, convenience printing and copying establishments, as well as temporary labor services.

Business/trade school means a school providing education or training in business, commerce, language, or other similar activity or occupational pursuit, and not otherwise defined as an educational facility, either primary and secondary, or college and university.

Car wash means an establishment that washes and cleans vehicles. Typical uses include automatic conveyor machines and self-service vehicle washes.

Cemetery means land used or dedicated to the burial of the dead, including columbariums, crematoriums, mausoleums, and necessary sales and maintenance facilities. Funeral services use types shall be included when operated within the boundary of such cemetery.

Club means a use providing meeting or social facilities for civic or social clubs, and similar organizations and associations, primarily for use by members and guests. Recreational facilities, unless otherwise specifically cited in this section, may be provided for members and guests as an accessory use. This definition shall not include fraternal or sororal organizations associated with colleges or universities. A club does not include a building in which members reside.

Commercial indoor amusement means an establishment which provides multiple coin operated amusement or entertainment devices or machines as other than an incidental use of the premises. Such devices would include pinball machines, video games, and other games of skill or scoring, and would include pool and/or billiard tables, whether or not they are coin operated. Typical uses include game rooms, billiard and pool halls, and video arcades.

Commercial indoor entertainment means an establishment conducting predominantly spectator uses within an enclosed building. Typical uses include motion picture theaters, and concert or music halls.

Commercial indoor sports and recreation means an establishment conducting predominantly participant uses within an enclosed building. Typical uses include bowling alleys, ice and roller skating rinks, indoor shooting ranges, indoor racquetball, swimming, and/or tennis facilities.

Commercial outdoor entertainment means an establishment conducting predominantly spectator uses in open or partially enclosed or screened facilities. Typical uses include sports arenas, go-cart, lawn mower, motor vehicle or animal racing facilities, tractor pulls, and outdoor amusement parks.

Commercial outdoor sports and recreation means an establishment conducting predominantly participant uses in open or partially enclosed or screened facilities. Typical uses include driving ranges, miniature golf, swimming pools, tennis courts, outdoor racquetball courts, motorized cart and motorcycle tracks, and motorized model airplane flying facilities.

Communications service means an establishment primarily engaged in the provision of broadcasting and other information relay services accomplished through the use of electronic and telephonic mechanisms. Excluded from this use type are facilities classified as utility services — major or minor. Typical uses include television studios, telecommunication service centers, telegraph service offices or film and sound recording facilities.

Community recreation means a recreational facility for use solely by the residents and guests of a particular residential development, planned unit development, or residential neighborhood, including indoor and outdoor facilities. These facilities are usually proposed or planned in association with development and are usually located within or adjacent to such development.

Composting means a process by which animal wastes and plant discards are combined and manipulated to produce a soil additive/nutrient. Composting does not include the processing of municipal wastes.

Construction sales and service means an establishment or place of business primarily engaged in retail or wholesale sale, from the premises, of materials used in the construction of buildings or other structures, but specifically excluding automobile or equipment supplies otherwise classified herein. Typical uses include lumber yards, building material stores and home supply establishments.

Construction yard means an establishment housing facilities of businesses primarily engaged in construction activities, including outside storage of materials and equipment. Typical uses are building contractor's yards.

Consumer repair service means an establishment primarily engaged in the provision of repair services to individuals and households, rather than businesses, but excluding automotive and equipment repair use types. Typical uses include appliance repair shops, shoe repair, watch or jewelry repair shops, or repair of musical instruments.

Convenience store means an establishment primarily engaged in the provision of frequently or recurrently needed goods for household consumption, such as prepackaged food and beverages, and limited household supplies and hardware. Convenience stores may include fuel pumps or the selling of fuel for motor vehicles. Typical uses include neighborhood markets and country stores.

Correction facility means a public or privately operated use providing housing and care for individuals legally incarcerated, designed to isolate those individuals from a surrounding community.

Crisis center means a facility providing temporary protective sanctuary for victims of crime or abuse including emergency housing during crisis intervention for individuals, such as victims of physical attacks, rape, or abuse.

Cultural service means a library, museum, or similar public or quasi-public use displaying, preserving and exhibiting objects of community and cultural interest in one or more of the arts or sciences.

Custom manufacturing means establishments primarily engaged in the on-site production of goods by hand manufacturing, within enclosed structures, involving the use of hand tools, or the use of mechanical equipment commonly associated with residential or commercial uses.

Dance hall means an establishment in which more than ten percent of the total floor area is designed or used as a dance floor, or where an admission fee is directly collected or some other form of compensation is obtained for admission to or use of a dance floor.

Day care center means a facility operated for the purpose of providing care, protection and guidance to 13 or more individuals during only part of a 24-hour day. This term includes nursery schools, preschools, day care

centers for individuals, and other similar uses but excludes public and private educational facilities or any facility offering care to individuals for a full 24-hour period.

Duplex means the use of an individual lot for two dwelling units which share at least one common wall, each occupied by one family.

Educational facility, college/university means an educational institution authorized by the Commonwealth of Virginia to award associate, baccalaureate or higher degrees.

Educational facility, primary/secondary means a public, private or parochial school offering instruction at the elementary, junior and/or senior high school levels in the branches of learning and study required to be taught in the public schools of the Commonwealth of Virginia.

Equipment sales and rental means an establishment primarily engaged in the sale or rental of tools, trucks, tractors, construction equipment, agricultural implements, similar industrial equipment, and the rental of recreational vehicles. Included in this use type is the incidental storage, maintenance, and servicing of such equipment.

Extended stay lodging means a building or group of attached or detached buildings containing lodging units available for rental or lease to transients for periods of 30 consecutive days or more. Lodging units generally contain full kitchens and kitchen wares, and onsite guest laundry facilities, periodic maid service, and may offer restaurants, meeting rooms and/or recreation facilities.

Family day care home means a single-family dwelling in which more than five but less than 13 individuals receive care, protection and guidance during only part of a 24-hour day. Individuals related by blood, legal adoption or marriage to the person who maintains the home, or is providing the care, shall not be counted towards this total. The care of five or less individuals for portions of a day shall be considered a home occupation.

Farmers market means a place where locally-grown plants, produce, canned goods, or baked goods excluding livestock are sold on a temporary or seasonal basis to the general public. It shall not include wholesale or bulk sales to commercial enterprises or the sale of crafts, household items, or other non-agricultural products.

Financial institution means an establishment that provides financial and banking services to consumers or clients. Walk-in and drive-in services to consumers are generally provided on site. Typical uses include banks, savings and loan associations, savings banks, credit unions, free-standing automatic teller machines, and lending establishments, but, for purposes of this chapter, not including a "pawn shop" or a "payday loan establishment" which are defined separately.

Flea market means a business engaged in the sale of used or new items, involving regular or periodic display of merchandise for sale or for bartering, that may be located outdoors or indoors.

Food bank, food pantry, or similar uses means a public or charitable institution that collects and/or distributes food or edible commodities to individuals in need. This can include food banks, food pantries, soup kitchens, hunger relief centers or other food or feeding centers similar in nature.

Funeral services means establishments engaged in undertaking services such as preparing the dead for burial, and arranging and managing funerals. Typical uses include mortuaries and crematories.

Garden center means establishments or places of business primarily engaged in retail or wholesale (bulk) sale, from the premises, of trees, shrubs, seeds, fertilizers, pesticides, plants and plant materials primarily for agricultural, residential and commercial consumers. Such establishments typically sell products purchased from others, but may sell some material which they grow themselves. Typical uses include nurseries, plant stores and lawn and garden centers.

Garden, community means a garden in a residential district for the production of vegetables, fruits and flowers specifically intended for use and/or consumption by the residents of the general community and not for commercial production.

Garden, home means a garden in a residential district for the production of vegetables, fruits and flowers specifically intended for use and/or consumption by the occupants of the premises and not for commercial

production. For purposes of this chapter, a home garden is considered an accessory use of the parcel to a primary use.

Gasoline station means any place of business with fuel pumps and gasoline storage tanks which provides fuels for motor vehicles.

General office means use of a site for business, professional, or administrative uses excluding medical offices. Typical uses include real estate, insurance, management, travel, computer software or information systems research and development, or other business offices; organization and association offices; or law, architectural, engineering, accounting or other professional offices. Retail sales do not comprise more than an accessory aspect of the primary activity of a general office.

Golf course means a tract of land for playing golf, improved with tees, greens, fairways, hazards, and which may include clubhouses and shelters. Included would be executive or par three golf courses. Specifically excluded would be independent driving ranges and any miniature golf course.

Governmental service means a governmental office providing administrative, clerical or public contact services that deal directly with the citizens. Typical uses include federal, state, city, town and county offices.

Group home means a building used as a dwelling unit where not more than eight mentally ill, intellectually disabled, or other developmentally disabled persons, not related by blood or marriage, reside, with one or more resident counselors or other staff persons and for which the Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services is the licensing authority, pursuant to Code of Virginia, § 15.2-2291. Excluded from this definition are drug or alcohol rehabilitation centers, half-way houses and similar uses.

Guidance service means a use providing counseling, guidance, recuperative, or similar services for persons requiring rehabilitation assistance or therapy for only part of a 24-hour day. This use type shall not include facilities operated for the treatment of drug addiction or substance abuse.

Halfway house means an establishment providing residential accommodations, rehabilitation, counseling, and supervision to persons suffering from alcohol or drug addiction, to persons reentering society after being released from a correctional facility or other institution, or to persons suffering from similar disorders or circumstances.

Home occupation means an accessory use of a dwelling unit, or an accessory use of an accessory building on a residential property, for gainful employment involving the production, provision, or sale of goods and/or services in accordance with article IV, use and design standards.

Hospital means a facility providing medical, psychiatric, or surgical service for sick or injured persons primarily on an in-patient basis and including ancillary facilities for outpatient and emergency treatment diagnostic services, training, research, administration, and services to patients, employees, or visitors. This use type shall not include facilities operated for the treatment of drug addiction or substance abuse.

Hotel/motel/motor lodge means a building or group of attached or detached buildings containing lodging units available for rental or lease to transients for periods of less than 30 consecutive days. Such uses generally provide additional services such as daily maid service, restaurants, meeting rooms and/or recreation facilities.

Industry, heavy means an establishment which has the potential to be dangerous or extremely obnoxious. Included are those in which explosives are stored, petroleum is refined, natural and liquid gas and other petroleum derivatives are stored and/or distributed in bulk, radioactive materials are compounded, pesticides and certain acids are manufactured, and hazardous waste is treated or stored as the establishment's principal activity.

Industry, light means an establishment engaged in the processing, manufacturing, compounding, assembly, packaging, treatment or fabrication of materials and products, from processed or previously manufactured materials. Light industry is capable of operation in such a manner as to control the external effects of the manufacturing process, such as smoke, noise, soot, dirt, vibration, odor, etc. A machine shop is included in this category. Also included is the manufacturing of apparel, electrical appliances, electronic equipment, camera and photographic equipment, ceramic products, cosmetics and toiletries, business machines, food, paper products (but not the manufacture of paper from pulpwood), musical instruments, medical appliances, tools or hardware, plastic

products (but not the processing of raw materials), pharmaceuticals or optical goods, bicycles, and any other product of a similar nature or requiring similar production characteristics.

Industry, medium means enterprises in which goods are generally mass produced from raw materials on a large scale through use of an assembly line or similar process, usually for sale to wholesalers or other industrial or manufacturing uses. Included in this use type are industries involved in processing and/or refining raw materials such as chemicals, rubber, wood or wood pulp, forging, casting, melting, refining, extruding, rolling, drawing, and/or alloying ferrous metals, and the production of large durable goods such as automobiles, manufactured homes, or other motor vehicles.

Intermodal facility means a facility where freight in transit is transferred from one mode of transportation (air, rail, truck, water) to another mode of transportation.

Kennel, commercial means the boarding, breeding, raising, grooming or training of five or more dogs, cats, or other household pets of any age not owned by the owner or occupant of the premises, and/or for commercial gain.

Laboratory means an establishment primarily engaged in performing research or testing activities into technological matters. Typical uses include engineering and environmental laboratories, medical, optical, dental and forensic laboratories, x-ray services; and pharmaceutical laboratories only involved in research and development. Excluded from this use type are any laboratories which mass produce one or more products directly for the consumer market.

Landfill, construction debris means the use of land for the legal disposal of construction and demolition wastes consisting of lumber, wire, sheet rock, broken brick, shingles, glass, pipes, concrete, and metals and plastic associated with construction waste from land clearing operations consisting of stumps, wood, brush, and leaves.

Landfill, rubble means the use of land for the legal disposal of only inert waste. Inert waste is physically, chemically and biologically stable from further degradation and considered to be non-reactive, and includes rubble, concrete, broken bricks, and block.

Landfill, sanitary means the use of land for the legal disposal of municipal solid waste derived from households, business and institutional establishments, including garbage, trash, and rubbish, and from industrial establishments, other than hazardous wastes as described by the Virginia Hazardous Waste Regulations.

Laundry means establishments primarily engaged in the provision of laundering, cleaning or dyeing services other than those classified as personal services. Typical uses include bulk laundry and cleaning plants, diaper services, or linen supply services.

Life care facility means a residential facility primarily for the continuing care of the elderly, providing for transitional housing progressing from independent living in various dwelling units, with or without kitchen facilities, and culminating in nursing home type care where all related uses are located on the same lot. Such facility may include other services integral to the personal and therapeutic care of the residents.

Manufactured home means a structure subject to federal regulations, built since June 15, 1976, which is transportable in one or more sections; is eight feet or more in width and 40 body feet or more in length in the traveling mode, or is 320 or more square feet when erected on site; is built on a permanent chassis; is designed to be used as a single-family dwelling, with or without a permanent foundation when connected to the required facilities; and includes the plumbing, heating, air conditioning, and electrical systems contained in the structure. This structure is not constructed to meet the Industrialized Building Code, Council of American Building Officials, Virginia Uniform Statewide Building Code Use Group R-4.

Manufactured home park means one or more contiguous parcels of land in which two or more lots are provided for manufactured homes.

Manufactured home sales means an establishment primarily engaged in the display, retail sale, rental, and minor repair of new and used manufactured homes, parts, and equipment.

Manufactured home, emergency means a manufactured home used temporarily for the period of reconstruction or replacement of an uninhabitable dwelling lost or destroyed by fire, flood, or other act of nature, or used temporarily as housing relief to victims of a federally declared disaster in accordance with section 86-456.

Meat packing and related industries means industries processing of meat products and by-products directly from live animals or offal from dead animals.

Medical office means use of a site for facilities which provide diagnoses, minor surgical care and outpatient care on a routine basis, but which does not provide overnight care or serve as a base for an ambulance service. Excluded from this definition shall be facilities operated for the treatment of drug addiction and substance abuse. Medical offices are operated by doctors, dentists, or similar practitioners licensed by the commonwealth.

Microbrewery means a facility for the production, bottling, packaging and sale of beer, malt beverages, mead, wine, artisan spirits, and/or hard cider, produced on site for distribution, retail or wholesale, on or off-premises sales, with a capacity of not more than 15,000 barrels per year.

- (1) If operated in conjunction with a restaurant, the operation shall be considered a brewpub.
- (2) The development may include other uses such as a standard restaurant, bar or live entertainment as otherwise permitted in the zoning district.
- (3) All state ABC laws shall apply to the production and sale of all alcoholic beverages.

Mini-storage means a building designed to provide rental storage space in cubicles where each cubicle has a maximum floor area of 400 square feet. Each cubicle shall be enclosed by walls and ceiling and have a separate entrance for the loading and unloading of stored goods. Cubicles may or may not be climate controlled.

Mobile home means a factory assembled structure or structures equipped with the necessary service connections and made to be readily movable as a unit or units on its (their) own running gear and designed to be used as a dwelling unit without a permanent foundation and built before June 14, 1976 (also see Manufactured Home). This unit does not meet the requirements of the Council of American Building Officials (CABO) or the Virginia Uniform Statewide Building Code Use Group R-4. The phrase "without a permanent foundation" indicates that the support system is constructed with the intent that the manufactured home placed thereon will be moved from time to time at the convenience of the owner.

Modular home means a dwelling unit constructed on-site in accordance with the Virginia Uniform Statewide Building Code and composed of components substantially assembled in a manufacturing plant and transported to the building site for final assembly on a permanent foundation.

Modular home sales means a site used for the construction and display of model modular homes, including a sales office and incidental storage associated with the construction of the model homes.

Multi-family dwelling means a building or portion thereof which contains three or more dwelling units for permanent occupancy, regardless of the method of ownership. Included in the use type would be garden apartments, low and high rise apartments, apartments for elderly housing and condominiums.

Non-profit facility means a building owned or controlled by a non-profit organization holding an exemption under Internal Revenue Code Section 501(c) said exempt status to be evidenced by a currently valid exemption letter from the Internal Revenue Service. Such non-profit organization shall be in good standing with the Internal Revenue Service in all respects.

Nursing home means a use providing bed care and in-patient services for persons requiring regular medical attention but excluding a facility providing surgical or emergency medical services and excluding a facility providing care for alcoholism, drug addiction, mental disease, or communicable disease. Nursing homes have doctors or licensed nurses on duty.

Outdoor gathering means any temporary organized gathering expected to attract 500 or more people at one time in open spaces outside an enclosed structure. Included in this use type would be music festivals, church revivals, carnivals and fairs, and similar transient amusement and recreational activities not otherwise listed in this section. Such activities held on publicly owned land shall not be included within this use type.

Park and ride facility means a publicly-owned short term parking facility for commuters.

Parking facility, structure means a site used for a parking structure unrelated to a specific use which provides one or more parking spaces together with driveways, aisles, turning and maneuvering areas, incorporated landscaped areas, and similar features meeting the requirements established by this chapter. This use type shall not include parking facilities accessory to a permitted principal use.

Parking facility, surface means a site used for surface parking unrelated to a specific use which provides one or more parking spaces together with driveways, aisles, turning and maneuvering areas, incorporated landscaped areas, and similar features meeting the requirements established by this chapter. This use type shall not include parking facilities accessory to a permitted principal use.

Pawn shop means an establishment engaged in the loaning of money on the security of property pledged to a pawnbroker and the incidental sale of such property.

Payday loan establishment means a place of business engaged in offering small, short-maturity loans on the security of (i) a check, (ii) any form of assignment of an interest in the account of an individual or individuals at a depository institution, or (iii) any form of assignment of income payable to an individual or individuals, other than loans based on income tax refunds. For the purposes of this chapter, such establishments shall not be construed to be "banks" or "financial institutions."

Personal improvement services means establishments primarily engaged in the provision of informational, instructional, personal improvements and similar services. Typical uses include driving schools, health spas or physical fitness studios, reducing salons, dance studios, handicraft and hobby instruction.

Personal services means establishments or places of business engaged in the provision of frequently or recurrently needed services of a personal nature. Typical uses include beauty and barber shops; tattoo and piercing establishments; grooming of pets; seamstresses, tailors; florists; and laundromats and dry cleaning services.

Planned unit development (i.e. — P.U.D.) means a type of building development specifically described by ordinance standards in which a thoughtfully designed grouping of varied and compatible land uses, such as housing, recreation, commercial centers, and industrial parks, are all contained within one overall development plan.

Post office means an establishment providing postal services directly available to the consumer operated by the United States Postal Service.

Public assembly means a facility owned and operated by a public or quasi-public agency accommodating public assembly for sports, amusement, or entertainment purposes. Typical uses include auditoriums, sports stadiums, convention facilities, fairgrounds, and sales and exhibition facilities.

Public maintenance and service facility means a public facility supporting maintenance, repair, vehicular or equipment servicing, material storage, and similar activities including street or sewer yards, equipment services centers, and similar uses having characteristics of commercial services or contracting or industrial activities.

Public park and recreational area means publicly-owned and operated parks, picnic areas, playgrounds, indoor or outdoor athletic facilities, and open spaces.

P.U.D. See *Planned unit development* (above).

Railroad facilities means railroad yards, equipment servicing facilities, and terminal facilities.

Recreational vehicle sales and service means an establishment engaged in the retail sales of recreational vehicles, boats, and jet skis, including service and storage of vehicles parts and related accessories.

Recycling center means a receptacle or facility used for the collection and storage of recyclable materials designed and labeled for citizens to voluntarily take source separated materials for recycling.

Religious assembly means a use located in a permanent building and providing regular organized religious worship and related incidental activities, except primary or secondary schools and day care facilities.

Resource extraction means an establishment involving on-site extraction of surface or subsurface mineral products or natural resources. Typical uses are quarries, borrow pits, sand and gravel operations, mining, and soil mining. Specifically excluded from this use type shall be grading and removal of dirt associated with an approved site plan or subdivision, or excavations associated with, and for the improvement of, a bona fide agricultural use.

Restaurant, fast food or drive-thru means an establishment engaged in the preparation and sale of food and beverages for take-out, delivery, or table service, served in disposable containers at a counter, a drive-up or drive-thru service facility, or at a curb.

Restaurant, general means an establishment engaged in the preparation and sale of food and beverages containing more than 3,000 gross square feet and typically characterized by table service to customers.

Restaurant, mobile means a readily movable wheeled cart, trailer, or vehicle designed and equipped for the preparing, serving, and/or selling of food and operated at temporary locations. This definition shall include food trucks, food trailers, and food carts and shall not apply to ice cream trucks, "meals on wheels" or food home delivery services.

Restaurant, small means an establishment engaged in the preparation and sale of food and beverages containing no more than 3,000 gross square feet. Typical uses include cafes, coffee shops and small restaurants. Customers may be served over the counter or by table service by a wait staff.

Retail sales means an establishment engaged in sale or rental with incidental service, of commonly used goods and merchandise for personal or household use, excluding those classified more specifically by these use type classifications.

Safety service means a facility for the conduct of safety and emergency services for the primary benefit of the public, whether publicly or privately owned and operated, including police, fire protection, emergency medical and ambulance services.

Satellite dish antenna means an accessory use that is a combination of:

- (1) An antenna or dish antenna whose purpose is to receive communication or other signals from orbiting satellites and other distant sources;
- (2) A low-noise amplifier (LNA) which is situated at the focal point of the receiving component and whose purpose is to magnify and transfer signals; and
- (3) A coaxial cable whose purpose is to carry the signals to the exterior of the building.

Sawmill means an establishment for the storage of harvested timber and/or the sawing of timber into lumber products.

Scrap and salvage service means a place of business primarily engaged in the storage, sale, dismantling or other processing of uses or waste materials which are not intended for reuse in their original forms. Typical uses include paper and metal salvage yards, automotive wrecking yards, junk yards, used tire storage yards, or retail and/or wholesale sales of used automobile parts and supplies.

Shooting range, outdoor means a site where land is used for archery and the discharging of firearms for the purposes of target practice, skeet and trap shooting, mock war games, or temporary competitions, such as a turkey shoot. Excluded from this use type shall be general hunting and the unstructured and nonrecurring discharging of firearms on private property with the property owner's permission.

Single-family dwelling means a site-built or modular building designed for or used exclusively as one dwelling unit for permanent occupancy.

- (1) *Detached* means a single-family dwelling which is surrounded by open space or yards on all sides, is located on its own individual lot, and which is not attached to any other dwelling by any means.
- (2) *Attached* means two single-family dwellings sharing a common wall area, each on its own individual lot.

Stable, private means the boarding, keeping, breeding, pasturing or raising of horses, mules, donkeys, ponies or llamas exclusively for personal use and enjoyment by the owner or occupant of the property or the riding of said animals by the owner or occupant of the property and/or their non-paying guests.

Studio, fine arts means a building, or portion thereof, used as a place of work by a sculptor, artist, photographer or similar artisan and/or for sale of such products.

Substance abuse clinic means an establishment which provides outpatient services primarily related to the treatment of alcohol, or other drug or substance abuse disorders, which services include the dispensing and administering of controlled substances and pharmaceutical products by professional medical practitioners as licensed by the commonwealth.

Temporary family health care structures means as described by Code of Virginia, § 15.2-2292.1 and in section 86-460 of this chapter, a transportable residential structure, providing an environment facilitating a caregiver's provision of care for a mentally or physically impaired person, and which has been primarily assembled at a location other than the site of installation.

Tower means any structure that is designed and constructed primarily for the purpose of supporting one or more antennas. The term includes but is not limited to radio and television transmission towers, microwave towers, common-carrier towers, and cellular telephone and wireless communication towers. Tower types include, but are not limited to monopoles, lattice towers, wooden poles, and guyed towers. Excluded from this definition are amateur radio towers, which are otherwise defined.

Townhouse means a grouping of three or more attached single-family dwellings in a row in which each unit has its own front and rear access to the outside, no unit is located over another unit, and each unit is separated from each other by one or more common walls.

Transfer station means any storage or collection facility which is operated as a relay point for municipal solid waste which ultimately is to be transferred to a landfill.

Transportation terminal means a facility for loading, unloading, and interchange of passengers, baggage, and incidental freight or packages between modes of ground transportation, including bus terminals, railroad stations, and public transit facilities.

Travel center means an establishment containing a mixture of uses which cater to the traveling public and in particular motor freight operators. A travel center might include such uses as fuel pumps, restaurants, overnight accommodations, retail sales related to the motor freight industry, and similar uses.

Truck terminal means a facility for the receipt, transfer, short term storage, and dispatching of goods transported by truck. Included in the use type would be express and other mail and package distribution facilities, including such facilities operated by the U.S. Post Office.

Upper-story residential unit means residential dwellings, as a secondary or ancillary use in mixed-use commercial or office structures, located on any floor above the ground floor (second-story or above). Such units may provide a residence for the owner, manager, or employees of the business on the first-floor of the same building or may be rented out to the public.

Utility service, major means services of a regional nature which normally entail the construction of new buildings or structures such as generating plants and sources, electrical switching facilities and stations or substations, water towers and tanks, community waste water treatment plants, and similar facilities. Included in this definition are also electric, gas, and other utility transmission lines of a regional nature which are not otherwise reviewed and approved by the Virginia State Corporation Commission.

Utility service, minor means services which are necessary to support existing and future development within the immediate vicinity and involve only minor structures. Included in this use type are distribution lines and small facilities that are underground or overhead, such as transformers, relay and booster devices, and well, water and sewer pump stations. Also included are all major utility services that were in existence prior to the adoption of this chapter.

Veterinary hospital/clinic means any establishment rendering surgical and medical treatment of animals. Boarding of animals shall only be conducted indoors, on a short term basis, and shall only be incidental to such hospital/clinic use, unless also authorized and approved as a commercial kennel.

Warehousing and distribution means an establishment specializing in storage, warehousing and dispatching of goods within enclosed structures, or outdoors. Typical uses include wholesale distributors, storage warehouses and moving/storage firms.

Wedding/event facility means a facility which is utilized by individuals or groups to accommodate private functions including but not limited to, banquets, weddings, celebrations, and other events. Civic, religious and community owned buildings are not included in this definition.

(Ord. of 10-11-2011(3), § 2; Ord. of 7-14-2015(1), § 1; Ord. of 4-12-2016(1), § 1; Ord. of 5-9-2017(2), § 1; Ord. of 8-8-2017(1), § 1; Ord. of 11-13-2018(1); Ord. of 5-14-2019(1), § 1; Ord. of 7-9-2019(3), § 1)



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 7.C

PUBLIC HEARING(S)

Title:

ORDINANCE AMENDMENT OA-23-02: An ordinance to amend Sec. 86-352(5) of the Zoning Ordinance to authorize hospitals in the C-2 (General Commercial) Zoning District with a Special Use Permit.

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Hold a public hearing to receive comments on the request.

Explanation:

A public hearing is being held to receive comment on a proposed amendment to the Zoning Ordinance, which would permit hospitals with a Special Use Permit (P) in the C-2 (General Commercial) Zoning District.

Background:

At the January 3, 2023 Planning Commission meeting a discussion was held between staff and the Planning Commissions about the definition of a hospital. The question was raised on whether hospitals should be a by-right use or if they should be permitted with a Special Use Permit (SUP).

Special Use Permits are often required for uses that are generally thought of as having external or "spillover" effects that could negatively affect neighboring properties. Included are uses that produce higher than normal levels of noise, light, odor, or activity.

It was the consensus of the Planning Commission that the use should only be permitted through a SUP to permit conditions that would mitigate any potential negative impact.

A public hearing was held on February 6, 2023 after which, the Planning Commission voted 5-0 to recommend that hospitals be permitted only with a Special Use Permit.

Funding Source(s):

Public Hearing Ad - General Fund

Attachments: *(click item to open)*

[*Ordinance Hospital with SUP.pdf*](#)

An Ordinance to repeal, amend and re-ordain Section 86-352 (3) of the Code of the Town of Altavista, 1968, relative to civic use types in the C-2 district, by adding hospitals.

Be it ordained by the Town Council of the Town of Altavista:

1. That Section 86-352 (3) of the Code of the Town of Altavista, 1968, be repealed, amended and re-ordained as follows:

Sec. 86-352. Permitted uses.

- (3) *Civic use types.*
Assisted care residence*
Club*
Correction facility (S)
Crisis center
Cultural services
Educational facilities, college/university (S)
Educational facilities, primary/secondary
Food bank, food pantry, or similar uses. Subject to Sec. 86-482.1
Governmental service
Guidance service
Halfway house (S)
Hospitals – Special Use permit required.
Life care facility
Nursing home
Park and ride facility
Post office
Public assembly
Public maintenance and service facility (S)
Public parks and recreational areas (S)
Religious assembly*
Safety services
Utility service, major (S)
Utility service, minor

2. This Ordinance shall become effective immediately upon passage by the Town Council of the Town of Altavista.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 7.D

PUBLIC HEARING(S)

Title:

ORDINANCE AMENDMENT OA-23-04: An ordinance to amend *Chapter 62 Solid Waste, Weed Control* of the Code of the Town of Altavista

Staff Resource: Sharon D. Williams, AICP, Community Development Director, Tom Fore, Public Services Director, Jeff Arthur, Public Works Manager, Brian Roach, B&G Supervisor, Teri Anderson, Admin Assistant

Action(s):

Hold a public hearing to receive comments on the request.

Explanation:

The Departments of Community Development and Public Services are recommending that the solid waste ordinance be updated.

Background:

The Community Development Director and Public Services Director are recommending that the Town's solid waste ordinance be updated. The Chapter was last updated in 2004 when the town switched to automated collection, which began in January 2005. Since that time, some of the town's policies and practices have changed; however, the code has not been updated.

The code changes are based on policy changes including collection schedules, bulk and brush collection, establishes a bulk collection policy for rental unit moveouts, establishes a policy for weekend truck rentals, and requires all dumpster to be enclosed. The amendment includes the removal of fees and is replaced by a reference to the Master List of Fees and Charges..

Staff is also proposing that Town Council approve a a business district dumpster placement policy for businesses in the the Central Business District.

Funding Source(s):

Public Hearing Ad - General Fund

Attachments: *(click item to open)*

[23_03_POL_business-district-dumpster-placement-policy_v.final.pdf](#)
[Ordinance Amendment Solid Waste; Weed Control.pdf](#)

Business District Dumpster Placement Policy

Town of Altavista, VA

Adopted: March 14, 2023

1. The Town of Altavista recognizes that in the Commercial Business District that locating an on-site dumpster for a commercial business is not always possible.
2. If Town-owned property is available and deemed suitable by the Public Services Director, at his/her sole discretion, a downtown business may request a site to place a waste container (dumpster). Once the request is made in writing by the business and received by the Town of Altavista, the Town will make every effort to provide a location agreeable to both parties for the placement of a waste container, not to exceed eight (8) cubic yard capacity. The Town of Altavista will not provide waste containers.
3. Businesses participating under this Policy shall sign and date this Policy statement as provided below.
4. Once a permissible site location has been agreed upon by the parties the business is solely responsible to make the container compliant with the requirements of Chapter 62 of the Code for the Town of Altavista, namely, but not exclusively, those provisions set forth in Section 62-43. Failure to comply with Chapter 62 of the Code for the Town of Altavista will result in the removal of the business owner's dumpster as provided therein.
5. The participating business shall be solely responsible for all expenses and liabilities associated with the waste container including, but not limited to, delivery, rental, waste collection, insurance, maintenance, and compliance with Chapter 62 of the Code for the Town of Altavista and removal of the waste container.
6. All Town-owned property shall remain in control of the Town of Altavista and no agreement under this policy shall be interpreted otherwise. Should any activity of the Town on its property be determined to interfere with access to the waste container, the Town will make every effort to notify the affected business(es) with all relevant information, including the day(s) of the anticipated interruption.

Business Name: _____

Waste Container Location: _____

Signatures:

I, the undersigned applicant, accept the terms and conditions of the Town of Altavista's Business District Dumpster Placement Policy (the Policy) and agree fully to comply therewith to the satisfaction of the Town of Altavista. Furthermore, I, my agents and contractor(s) shall assume all liability for the conduct and actions of our agents and employees and hold harmless the Town of Altavista from any and all claims for damages, actions or causes of action arising out of placement of our waste container on Town-owned property. It is expressly understood that participation under this Policy is conditioned upon the businesses compliance with the rules and regulations set forth therein.

For the Business: _____

Date: _____

For the Town: _____

Date: _____

ORDINANCE AMENDMENT
CASE OA-23-04

An ordinance to repeal, amend, and re-ordain Chapter 62 – SOLID WASTE; WEED CONTROL of the Code of the Town of Altavista (2002) as it relates to collection of solid waste, brush, and bulk; to remove fees and refer to the Master List of Fees; to establish guidelines for the rental of the weekend truck; to require screening for dumpsters; and to update the classification of criminal offenses and punishment for conviction of misdemeanor as provided in the Code of Virginia.

PUBLIC HEARING MARCH 14, 2023 AT 6:00 P.M.

THE TOWN OF ALTAVISTA HEREBY ORDAINS:

§1. That Chapter 62 of the Code of the Town of Altavista, 2002, as amended be repealed, amended, and re-ordained as follows:

Chapter 62 SOLID WASTE; WEED CONTROL¹

ARTICLE I. IN GENERAL²

Sec. 62-1. Object of chapter provisions.

The object of this chapter is to provide for the health and welfare of the public by regulating the storage, collection, and disposal of solid waste; and to control the growth of weeds in the town.

(Ord. of 5-11-2004, § 1; Ord. of 7-13-2004(1), § 1)

¹Cross reference(s)—Disposal of dead companion animals, § 18-81; environment, ch. 34; manufactured homes and trailers, ch. 42; utilities, ch. 78.

State law reference(s)—Virginia Waste Management Act, Code of Virginia, § 10.1-1400 et seq.; removal of trash, garbage, etc., weeds and other foreign growth, Code of Virginia, §§ 15.2-901, 15.2-902; garbage and refuse disposal, Code of Virginia, § 15.2-927 et seq.; regulation of garbage and refuse pickup and disposal services, contracts, Code of Virginia, § 15.2-930; contracts for garbage and refuse pickup and disposal services, waste recovery facilities, Code of Virginia, § 15.2-932; delivery of garbage, trash and refuse to certain facilities, Code of Virginia, § 15.2-933; mailing summons for violation of trash ordinance, Code of Virginia, § 19.2-76.2.

²Editor's note(s)—Ord. of 5-11-2004, § 1, adopted May 11, 2004, repealed the former Art. I., §§ 62-1—62-6, and enacted a new Art. I as set out herein. The former Art. I pertained to similar subject matter. For complete list of derivations, see Code Comparative Table.

Sec. 62-2. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Ashes means the residue resulting from the burning of wood, coal, coke or other combustible material.

Authorized person shall mean any town employee, any person employed by the town on a temporary basis, or any person designated by the town, to remove solid waste, or any person licensed by the town to provide bulk container collection service.

Automated collection container shall mean a container designated by the town manager, which shall be used for automated collection service; hereinafter, referred to as container.

Disposal means the storage, collection, handling, transportation, recycling, transformation, reduction, destruction or relocation of refuse.

Filth means any unwholesome substance, offal, litter, including human and animal waste.

Hazardous material means a substance or material in a form or quantity which may pose an unreasonable risk to health, safety or property when transported, and which the Secretary of Transportation of the United States has so designated by regulation or order to include aerosol spray receptacles (e.g., household cleaners, disinfectants, hairspray, spray paint), airbags and airbag inflators, alcohols (e.g., rubbing alcohol, high-proof spirits), ammunition and gun powders, bleaches, camping equipment (e.g., camping stove, kerosene lanterns), car batteries, carbon dioxide canisters and cylinders, consumer electronics with lithium batteries (e.g., cell phones, laptops), dry ice, essential oils (flammable), fertilizer compounds and ammonium nitrate fertilizers, fire extinguishers, fireworks – consumer and novelty, fragrances (e.g., perfumes and colognes), fuels (e.g., gasoline, diesel fuel, propane, kerosene), fuel-powered equipment (containing fuel), hand sanitizer, inks (flammable), insecticides and pest control products, lighters and matches, lithium batteries, including portable chargers and power banks, mercury and articles that contain mercury, nail polish and nail polish remover, oxygen tanks (medical and recreational), paints, paint thinners and removers, refrigerant gases (e.g., liquid nitrogen or carbon dioxide), scuba tanks, smoke detectors, swimming pool chemicals, and wood treatment products (e.g., sealants, stains, varnishes). If uncertain whether an item is classified as hazardous contact the Virginia Department of Environmental Quality (DEQ).

Person means any natural person, association, partnership, firm or corporation, who or which places any material out for disposal.

Solid Waste shall mean all waste materials, except body waste and shall include garbage, ashes, rubbish and trash.

(Ord. of 5-11-2004, § 1)

Sec. 62-3. Collection dates.

The town manager or their designee is vested with the duty of preparing a schedule for the collection of refuse providing for collection at least once each week in all sections of the town, and such schedule is to be posted in the town hall and made available to anyone requesting a copy.

(Ord. of 5-11-2004, § 1)

Sec. 62-4. Fees

All solid waste disposal fees and rates shall be as set from time to time by resolution of the town council and shown on the Town of Altavista Master List of Fees and Charges, hereinafter the "master list" which master list is incorporated herein by reference and made a part hereof and shall be enforceable as if set out herein.

(Ord. of 5-11-2004, § 1)

Sec. 62-5. Containers; protection.

The contents of garbage containers are the sole responsibility of the person placing the garbage out for collection, and it is the sole responsibility of such person to keep the garbage in the containers until it is picked up. Any spillage or release of contents of garbage containers for whatever reason shall be cleaned up by the person who placed it out for collection immediately upon discovery. Failure to clean up such spillage or release after notice from the town to do so shall constitute a violation of this chapter, punishable as prescribed in section 62-6. It shall be a rebuttable presumption that the owner or tenant of the parcel immediately adjacent to a garbage container is the person who placed that container out for collection.

(Ord. of 5-11-2004, § 1)

Sec. 62-6. Penalties for violation of chapter.

Except as otherwise provided in this chapter, any person who shall violate any provision of this chapter shall be guilty of a class 4 misdemeanor.

(Ord. of 5-11-2004, § 1)

Sec. 62-7. Only authorized persons to handle solid waste placed for collection.

It shall be unlawful for any person to scavenge in the solid waste of another, and no person, other than an authorized person, shall handle solid waste set out for collection, of the contents of any receptacle containing solid waste which has been put therein for removal by an authorized person.

No person, other than an authorized person, may place solid waste in a collection vehicle.

(Ord. of 5-11-2004, § 1)

Secs. 62-8—62-40. Reserved.

ARTICLE II. COLLECTION AND DISPOSAL³

Sec. 62-41. Plastic bags not to be used as containers.

Plastic bags may not be used as collection containers.

(Ord. of 5-11-2004, § 1)

Sec. 62-42. Solid waste disposal procedure.

- (a) *Disposal.* Except as otherwise provided in this chapter, it shall be unlawful for any person to dump, burn, bury, destroy or otherwise dispose of any solid waste anywhere in the town.

³Editor's note(s)—Ord. of 5-11-2004, § 1, adopted May 11, 2004, repealed the former Art. II., §§ 62-41—62-44, and enacted a new Art. II as set out herein. The former Art. II pertained to similar subject matter. For complete list of derivations, see Code Comparative Table.

- (b) *Automated collection containers.* Each residence and business (see (3) a. below) will receive one 956-gallon container or one 65-gallon container at no cost. Each residence will have the choice of size; however, if a change in the size of selected container is requested there will be a one-time fee of \$50.00. If a residence does not request a specific size a 96-gallon container will be issued. Each container will have a serial number and be assigned to a specific address and remain the property of the town. The town will repair and maintain the containers provided that damage is not the result of owner's negligence. In such cases there will be a \$50.00 charge to replace the container. In cases of negligence there will be a replacement charge as shown on the master list. Residences that have six or more residents may receive one additional container at no cost and any residence may obtain one additional container for an annual fee of \$100.00 as shown on the master list. In no case shall any residential address have more than two automated collection containers. The containers shall not exceed 200 pounds when placed at the curb for pickup.
- (c) *Placement of containers.* Containers shall be placed in the following manner:
- (1) Containers shall be placed at the curb or street edge directly in front of residences, unless another approved collection location has been established. Containers shall be placed so that the lid opens away from the street and shall be placed so that traffic is not impeded.
 - (2) All containers from residences shall be placed adjacent to the street, sidewalk, or alley, as the case may be, not earlier than 6:00 p.m. on the day prior to collection or not later than 5:00 a.m. on the day which collection is scheduled to be made. Empty containers shall be removed from the street or sidewalk not later than 10:00 p.m. on the same day on which collections are made. Containers may not be left out at the street after the scheduled collection day.
 - (3) Businesses which use the alley to the rear of their establishments shall place containers out not earlier than 5:00 p.m. on the day prior and not later than 5:00 a.m. on the day which collection is scheduled to be made. Businesses in the central business district (CBD) shall place their container(s) in the assigned location not earlier than 5:00 p.m. on the day prior or not later than 5:00 a.m. on the day which collection is scheduled to be made. Business containers not in the CBD shall remove their containers from the collection sight not later than the close of business on the collection day. Containers placed in the CBD must be removed prior to 9:00 a.m. on the same day as collection is made.
 - a. Businesses will be given one 956-gallon container but may receive up two additional containers at an annual fee of \$100.00 as shown on the master list per container. The containers will be picked up one time weekly. Any business that requires collection of more than three 956-gallon containers in one week must obtain a dumpster and hire a private hauler for collection. The town will not provide collection service.
 - b. Street litter containers placed throughout the town by the department of public works are intended only for the use of the general public for litter. They are not provided for the benefit of residents and/or businesses for weekly and/or daily refuse disposal.
 - (4) Containers shall not be placed so as to interfere with pedestrian or vehicular traffic.
 - (5) Containers shall be placed at the designated location, in the correct position for collection at the curb and not less than five feet to any other obstacle, i.e., cars, trees, shrubs, mailboxes other containers, and the like. If this is not done the resident or business will receive a notice that identifies the problem. If the identified problem is not corrected after the third warning public works will not pick up the container until it is corrected.
 - (6) All solid waste placed inside the container must be contained inside a plastic or paper bag before placing it in the container. Loose solid waste shall not be placed inside the containers.
 - (7) All solid waste shall be drained free of liquids before placing it in the container.
 - (8) No hazardous materials shall be placed out for collection by the town.

- (9) No dead animals shall be placed in the containers. Dead animals will require special pickup by request to the department of public works.
- (10) ~~Solid waste items that are too large to fit in the container or too heavy, over 200 pounds, will require special pick up by the public works department. Solid waste shall be either placed in the approved container, or packaged in bundles not to exceed 50 pounds in weight and shall be made compact by packing small units into large units. Solid waste placed in the container(s) will be collected on regular collection days, but all other solid waste requiring special handling will be collected only on Thursdays and Fridays upon request to the department of public works by 12:00 noon on the preceding Wednesday.~~
- ~~(11) Brush shall be cut and stacked in bundles not exceeding 50 pounds in weight and five feet in length with all limbs placed in the same direction.~~
- (12) The containers shall be kept clean by a thorough rinsing and draining as often as necessary to prevent the accumulation or residue of material on the bottom or sides of the containers.
- (13) The containers shall remain the property of the town. Containers which are too badly damaged to hold refuse or be handled safely or that allow contents to be spilled shall be reported to the department of public works for repair. If the damage is due to neglect or abuse the resident or business may be charged for the cost of the repairs or a ~~\$50.00~~ current actual cost to replace the container, whichever is lower.
- (14) All solid waste that is to be picked up as part of the regular collection must be placed inside the container and at the designated location. Items outside the container will not be picked up.
- (15) Solid waste placed in containers other than those provided by the town will not be collected.
- (16) Ashes are not to be placed inside the containers.
- (d) *Certain solid waste not to be collected-generally.* Manure, topsoil, earth, stone, rock, brick, concrete, asphalt, heavy metal, sheet rock, plate or large broken glass, poisons, caustics, acids, hazardous waste, trees, stumps, explosives, or other dangerous materials, or rubbish from construction, remodeling, razing and repair operations on houses, commercial buildings and other structures shall not be placed out for collection by any person and shall not be removed by an authorized person, and in no circumstances shall hazardous waste be put out for collection by any person.
- (e) *Exceptions: physically challenged service.* Any person who is physically unable to transport all refuse generated by all persons residing in a dwelling unit to the locations described in subsection (c)(1) of this section may apply to the manager of the department of public works for physically challenged service.
- (1) Physically challenged service is available only when there is no person residing in a dwelling unit who is physically able to transport the automated collection container to the locations described in subsection (c)(1) of this section.
- (2) Any person applying for physically challenged service must present within 6 months of such an application a medical doctor's certification or other satisfactory evidence, that all persons residing in a dwelling unit are unable to transport the container to the locations described in subsection (c)(1) of this section.
- (3) Any person receiving physically challenged service must notify the manager of the department of public works of any change in their status such that they no longer need the service within 30 days of such change due to improved health, relocation of the person receiving the service, or any other reason.
- (f) *Collection schedules.* Collection schedules during periods of inclement weather and holidays are subject to change. Holiday schedule changes ~~are normally published in the *Altavista Journal* at least one week in advance and can also be found in the annual town calendar and the town's social media pages~~ government informational channel on the local cable television system. Trash collection is generally the day following but

may also be earlier if circumstances warrant. Holidays which fall on Saturday are observed Friday. Holidays which fall on Sunday are observed Monday. Refuse shall not be placed out on those days indicated in the news media as holidays with no trash collection.

(g) Brush Collection. The Town collects brush throughout the year. Brush collection is designated for pruning and general cleaning up around residential properties. It is not designated for land clearing, tree truck removal, or stump removal.

- (1) Cut brush and limbs shall be no more than three inches (3") in diameter and ten feet (10') in length and stacked no higher than five feet (5') for pickup.
- (2) Brush shall be placed at the curb or edge of pavement. It shall not be placed in the street, nor shall it block the sidewalk, water meters, or storm drains nor be placed under powerlines.
- (3) Brush must be cut and placed out by the homeowner or tenant.
- (4) Grass clippings and acorns must be bagged and set out at the curb and will be collected on bulk collection days, not as part of brush collection.
- (5) Brush collection is limited to no more than one load per month.
- (6) Work completed by contractors is not eligible for collection and shall be removed from the site by the contractor.

(h) Bulk Collection. Items that are too large and cannot be broken down to fit into a residential waste container are eligible for bulk collection.

- (1) To prevent damage to property, items shall be placed five feet (5') from trash cans, mailboxes, fences or walls, water meters, telephone connection boxes, hydrants, utility poles, parked vehicles and shall not be placed under powerlines.
- (2) Freon-containing appliances, such as refrigerators or air conditioners require special handling and will only be picked up with advanced notification to the Town.
- (3) Doors shall be removed from all appliances prior to placing the item out for collection.
- (4) Households are eligible to dispose one set of tires per calendar year. Rims must be removed prior to placing tires at the curb for collection. Additional tires may be disposed of at the Campbell County landfill for a fee.
- (5) Collection of mixed refuse or furniture resulting from vacating a residence (tenant or homeowner moveout) is available for a fee as show on the master list.
- (6) Grass clippings and acorns that are bagged shall be collected during bulk collection.
- (7) Bulk collection is limited to no more than one load per month.

(i) Weekend Truck. Subject to availability, the town will park a dump truck on property on Friday afternoon for residents or businesses to fill up with acceptable items that can be taken to the landfill.

- (1) Acceptable items include:
 - a. Household Items: beds, including mattresses and box springs, tables, lamps, stoves, refrigerators, microwaves, and paint cans that have been filled with sawdust and/or kitty litter to dry.
 - b. Outdoor appliances: grills, lawn furniture, fire pits, and lawn equipment which is free of oil and gas.
- (2) Prohibited items include:
 - a. No hazardous materials shall be placed out for collection by the town.
- (3) A release form must be signed and on file at Town Hall before the truck will be placed on the premises.
- (4) The fee shall be as shown on the master list and paid before the truck will be placed on the premises.

Sec. 62-43. Commercial solid waste collection.

- (a) *Generally.* All businesses generating in excess of two cubic yards of solid waste per week, mobile home parks, and rental properties containing more than five rental units must use a private hauler to collect all solid waste, whether it be from a dumpster or can collection service. All dumpsters and other solid waste containers must be equipped with properly functioning lids and maintained so that no solid waste material can escape the dumpster or container. Dumpsters or solid waste containers are the property and responsibility of the private hauler but in the case that a dumpster or solid waste container is not in compliance with this section the business owner will be contacted. It will then be the responsibility of that owner to contact the hauler to have the dumpster or solid waste container repaired or replaced.
- (b) *Dumpster standards.*
- (1) Dumpsters shall be placed in a location that is clearly accessible to the servicing vehicle.
 - (2) Dumpsters shall be placed only on a concrete slab or asphalted area or as otherwise approved by Public Services.
 - (3) Lids must be operational and closed at all times.
 - (4) ~~All dumpsters shall be screened if and to the extent that, in the absence of screening, they would be clearly visible to:~~
 - a. ~~Persons located within any dwelling unit on residential property; or,~~
 - b. ~~Occupants, customers, or other invitees located within any building on nonresidential property other than where the dumpster is located; or,~~
 - c. ~~Persons traveling on any public street, sidewalk or other public way.~~
 - d. ~~All dumpsters regulated under this subsection (b)(4) which are in place upon the effective date of this section, shall be in compliance herewith, not later than June 1, 2008.~~

All dumpsters shall be enclosed with opaque structural materials in such a manner as to not be visible from adjacent properties or from the public street or other public space. Such enclosure or screening shall be designed to prevent trash or refuse from blowing onto other areas of the site or onto adjacent property or public streets or spaces.
 - (5) ~~When dumpster screening is required under this section, s~~Screening shall be on three sides with a six-foot opaque screen of masonry, brick, stone or architectural block (that matches building's architecture), wood fencing, or other opaque materials approved by the zoning administrator. The fourth side shall be equipped with an opaque gate capable of being latched and of not less than six feet in height.
 - (6) Dumpster enclosures shall not be located in front of the main building unless approved by the zoning administrator. Prior to beginning construction, a site plan for the enclosure must be submitted to the zoning administrator for review.
 - (7) Dumpster enclosures shall be maintained in a structurally sound ~~and attractive~~ manner.
 - (8) Within the central business district reasonable exceptions to the enclosure requirements may be granted if in the zoning administrator's discretion, in consultation with Public Services, circumstances require such exemption under the town's business district dumpster placement policy.
 - (9) Any enclosure that is in existence at the time of the adoption of this ordinance may remain unless:

- a. It is determined by the zoning administrator that the enclosure is in such disrepair that it must be replaced; or,
- b. The owner chooses to replace the enclosure; or,
- c. The enclosure is damaged by any causality to an extent exceeding 50 percent of the structure.

In any such case, the enclosure must be replaced to meet the guidelines of this section.

(10) Temporary roll-off dumpsters are permitted provided the contents are secured to prevent the materials from leaking, spilling, blowing or falling.

(c) *Dumpster regulations by district.*

- (1) Regulations shall apply to all residential and commercial districts as described in subsections 62-43 (a) and (b).
- (2) ~~Regulations shall only apply in industrial districts where uses are considered residential and/or commercial.~~

In industrial districts, areas used for the deposit and collection of trash or refuse shall be enclosed or screened with opaque structural materials in such a manner as not to be visible from adjacent properties in a residential or business district or from any public street or other public space. Such enclosure or screening shall be designed to prevent trash or refuse from blowing onto other areas of the site or onto adjacent property or public streets or spaces.

(Ord. of 5-11-2004, § 1; Ord. of 12-11-2007, § 1; Ord. of 9-9-2008, § 1)

Sec. 62-44. Burning leaves and brush.

- (a) With the exception stated in subsection (b), it shall be unlawful to burn leaves and brush within the town limits at any time.
- (b) Notwithstanding subsection (a), leaves and brush may be burned in connection with the clearing of land for residential, commercial or industrial development provided that the landowner has first obtained a permit from the town for said burning and provided that the landowner complies with all the requirements of the permit. All such burning ~~shall~~ may be supervised by personnel of the Altavista Volunteer Fire Company, Inc. (hereinafter fire company) and landowner shall be responsible for and shall pay any cost involved in such supervision. Landowner shall comply with all directives of the fire company in connection with said burning. Failure to obtain a permit from the town prior to such burning and/or failure to comply strictly with requirements contained in said permit and/or failure to comply with the directives of the fire company during such burning shall constitute a violation of this section.
- (c) Violation of this section shall constitute a class 4 misdemeanor.

(Ord. of 11-12-2002, § 1)

Secs. 62-45—62-80. Reserved.

ARTICLE III. ACCUMULATED TRASH AND OFFENSIVE MATTER

Sec. 62-81. Prohibited accumulations.

It shall be unlawful for any person to allow any trash, garbage, refuse, filth, obnoxious or offensive matter or thing whatsoever to accumulate upon his or her other premises or any vacant lot in the town.

(Code 1968, § 8-9)

Sec. 62-82. Removal or disposal of solid waste.

- (a) The owners of property in the town shall, at such times as the town council may prescribe, remove therefrom any and all solid waste including trash, garbage, refuse, litter and other substances which might endanger the health or safety of other residents of the town; or may, whenever the town council deems it necessary, after reasonable notice, have such solid waste including trash, garbage, refuse, litter and other like substances which might endanger the health of other residents of the town, removed by its own agents or employees, in which event the cost or expenses thereof including an administrative fee ~~of \$75.00~~ as shown on the master list shall be chargeable to and paid by the owners of such property and may be collected by the town as taxes are collected.
- (b) Solid waste including trash, garbage, refuse and litter shall be disposed of either by direct transport to the landfill by owner or in the receptacles and in the manner provided for in article I and article II hereof and in no other manner not authorized by law.
- (c) Every charge authorized by this section with which the owner of any such property shall have been assessed and which remains unpaid shall constitute a lien against such property ranking on a parity with liens for unpaid local taxes and enforceable in the same manner as provided in Code of Virginia, §§ 58.1-3940 et seq. and 58.1-3965 et seq. The town may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.
- (d) Reasonable notice of the date fixed by the council for the removal of such solid waste including trash, garbage, refuse, litter and other substances which might endanger the health or safety of other citizens of the town, shall be given by delivery of a written notice to each property owner. Upon the failure of such property owner to remove such solid waste by the date fixed, the town manager shall notify the property owner by certified mail that he or she has 15 days from the date thereof to remove such solid waste and that upon his or her failure to so remove such solid waste the town manager shall have such solid waste removed and shall charge the cost and expenses thereof to such owner.
- (e) Upon the completion of such removal, the town manager shall send by certified mail to such owner a bill for the cost and expenses of the removal including an administrative fee ~~of \$75.00~~ as shown on the master list with the notation thereon that such charges are collectible by the town as taxes are collected and that failure to pay the bill within 60 days of the date thereof will result in a lien being perfected against the property and the institution of other collection procedures. Upon the owner's failure to pay such bill by the date set thereon, the town manager shall perfect such lien by recording the lien in the clerk's office of the Campbell County circuit court and may, pursuant to law, institute such collection procedures as he or she may deem necessary.

(Code 1968, §§ 8-10—8-12; Ord. of 7-13-2004(2), § 1)

State law reference(s)—Authority for above section, Code of Virginia, § 15.2-901.

Secs. 62-83—62-110. Reserved.

ARTICLE IV. LITTER

Sec. 62-111. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Abandoned motor vehicle means a motor vehicle, trailer, or semitrailer or part of a motor vehicle, trailer, or semitrailer that:

- (1) Is inoperable and is left unattended on public property, other than an interstate highway or primary highway, for more than 48 hours;
- (2) Has remained illegally on public property for more than 48 hours;
- (3) Has remained for more than 48 hours on private property without the consent of the property's owner, regardless of whether it was brought onto the private property with the consent of the owner or person in control of the private property;
- (4) Is inoperable, left unattended, or both, on an interstate highway; or
- (5) Is inoperable, left unattended, or both, on the shoulder of a primary highway.

Advisory board means the state litter control and recycling fund advisory board.

Disposable package or container means all packages or containers intended or used to contain solids, liquids or materials and so designated.

Fund means the litter control and recycling fund.

Litter means all waste material including, but not limited to, disposable packages or containers, but not including the wastes of the primary processes of mining, logging, sawmilling, farming or manufacturing.

Litter receptacle means those containers, suitable for the depositing of litter, between 20 and 60 gallons in capacity, with a tight lid or cover.

Person means any natural person, corporation, partnership, association, firm, receiver, guardian, trustee, executor, administrator, fiduciary, or representative or group of individuals or entities of any kind.

Public place means any area that is used or held out for use by the public whether owned or operated by public or private interests.

Vehicle means every device capable of being moved upon a public highway and in, upon, or by which any person or property may be transported upon a public highway, except devices moved by human power or used exclusively upon stationary rails or tracks.

Watercraft means any boat, ship, vessel, barge, or other floating craft.

(Code 1968, § 13-150)

Cross reference(s)—Definitions generally, § 1-2.

State law reference(s)—Similar provisions, Code of Virginia, §§ 10.1-1414, 46.2-1200.

Sec. 62-112. Dumping trash or other unsightly matter on highway, right-of-way or private property; penalty.

- (a) It shall be unlawful for any person to dump or otherwise dispose of trash, garbage, refuse, litter, or other unsightly matter on public property, including a public highway, right-of-way, property adjacent to such highway or right-of-way, or on private property without the written consent of the owner thereof or his or her agent. Any violation of this subsection shall constitute a class 1 misdemeanor punishable by confinement in jail for not more than 12 months and a fine of not ~~less than \$250.00 or~~ more than \$2,500.00, either or both.
- (b) When any person is arrested for a violation of this section, and the matter alleged to have been illegally dumped or disposed of has been ejected from a motor vehicle or transported to the disposal site in a motor vehicle, the arresting officer may comply with the provisions of Code of Virginia, § 46.2-936, in making such arrest. When a violation of the provisions of this section has been observed by any person, and the matter

illegally dumped or disposed of has been ejected or removed from a motor vehicle, the owner or operator of such motor vehicle shall be presumed to be the person ejecting or disposing of such matter. However, such presumption shall be rebuttable by competent evidence. Any person convicted of a violation of this subsection shall be guilty of a class 1 misdemeanor punishable by confinement in jail for not more than 12 months and a fine of not ~~less than \$250.00~~ or more than \$2,500.00, either or both.

(c) The provisions of this section shall not apply to the lawful disposal of such matter in landfills.

(Code 1968, §§ 11-14(a)—(d), 13-151, 13-152)

Cross reference(s)—Traffic and vehicles, ch. 74.

State law reference(s)—Similar provisions, Code of Virginia, ~~§ 33.1-346~~ § 33.2-802; allowing escape of load material from vehicle, Code of Virginia, § 10.1-1424.

Sec. 62-113. Suspension of sentence for violation of section 62-112; disposition of fines.

Upon conviction of any person for a violation of section 62-112, the court may suspend the imposition of any sentence on condition that the defendant volunteer his or her services for such period of time as the court may designate to remove litter from the highway. Any such sums collected shall be paid into the court and forwarded to the town treasurer for the construction and maintenance of town streets.

(Code 1968, § 11-14(e))

State law reference(s)—Similar provisions, Code of Virginia, ~~§ 33.1-346.1~~ § 33.2-802.

Sec. 62-114. Maintaining receptacles.

It shall be the responsibility of the owner, manager, occupant, lessee of, or other person responsible for any property or place of business to maintain in good condition and to regularly empty litter receptacles on such property for the disposal of litter by persons employed at or frequenting such property or place of business.

(Code 1968, § 13-153)

State law reference(s)—Similar provisions, Code of Virginia, § 10.1-1421.

Sec. 62-115. Sweeping litter into gutter or ditch.

It shall be unlawful for any person to sweep into or deposit in any gutter, street or other public place within the town any accumulation of litter from any building or lot or from any public or private sidewalk or driveway. The owner, manager, occupant, lessee of, or other person responsible for any property or place of business within the town shall maintain their property in a clean and litter free manner, including sidewalks, grass strips, parking areas, alleys or rights-of-way.

(Code 1968, § 13-154)

Sec. 62-116. Allowing escape of load material; penalty.

No vehicle shall be driven or moved on any highway unless the vehicle is constructed or loaded to prevent any of its load from dropping, sifting, leaking or otherwise escaping from such vehicle. However, sand or any substance for increasing traction during times of snow and ice may be dropped for the purpose of securing traction, or water or other substances may be sprinkled on a roadway in cleaning or maintaining the roadway by the commonwealth or local government agency having that responsibility. Any person operating a vehicle from which any glass or objects have fallen or escaped which could constitute an obstruction or damage a vehicle or

otherwise endanger travel upon a public highway shall immediately cause the highway to be cleaned of all glass or objects and shall pay any costs therefor. Violation of this section shall constitute a class 1 misdemeanor.

(Code 1968, § 13-155)

State law reference(s)—Similar provisions, Code of Virginia, § 10.1-1424.

Sec. 62-117. Construction sites; cleanliness.

It shall be the responsibility of the property owners and the prime contractor in charge of any construction site to provide litter containers for construction and workers' litter. All litter from construction activities or any related activities shall be containerized, and all litter will be picked up and placed in containers at the end of each workday.

(Code 1968, § 13-156)

Sec. 62-118. Casting refuse into waters.

Except as otherwise permitted by law, it shall be unlawful for any person to cast, throw or dump any garbage, refuse, dead animal, trash, carton, can, bottle, container, box, lumber, timber or like material, or other solid waste, except fish or crab bait in any form, into any of the waters of the town. When a violation of any provision of this section has been observed by any person, and the matter dumped or disposed of in the waters of the town has been ejected from a boat, the owner or operator of such boat shall be presumed to be the person ejecting such matter; provided, however, that such presumption shall be rebuttable by competent evidence. Every such act shall be a class 2 misdemeanor punishable by a fine not to exceed ~~\$100.00~~ \$1,000 or confinement in jail not to exceed ~~30 days~~ six months, or both. Every law enforcement officer of this commonwealth and the town shall have authority to enforce the provisions of this section.

(Code 1968, §§ 13-151, 13-157)

State law reference(s)—Similar provisions, Code of Virginia, § 62.1-194; municipal regulation of lakes and other waters, Code of Virginia, § 15.2-1110.

Sec. 62-119. Disposal of household garbage in litter receptacles.

It shall be unlawful for any person to dispose of household garbage in commercial or other business litter receptacles, such as those placed pursuant to section 62-114. This shall not be construed to mean that wastes of food consumed on the premises at any public place may not be deposited in litter receptacles.

(Code 1968, § 13-158)

Sec. 62-120. Penalty for violation of article provisions.

Every person convicted of a violation of this article, for which no penalty is specially provided, shall be guilty of a class 4 misdemeanor ~~punished~~ punishable by a fine of not more than ~~\$50.00~~ \$250.00 for each such violation.

(Code 1968, § 13-159)

State law reference(s)—Similar provisions, Code of Virginia, § 10.1-1418.

Secs. 62-121—62-150. Reserved.

ARTICLE V. WEED CONTROL⁴

Sec. 62-151. Weed control.

- (a) *Weeds* shall mean any plant, grass, or other vegetation of uncontrolled growth over 12 inches high, other than trees, shrubbery, agricultural plants, or flowering landscaping with controlled growth, and excluding therefrom the following:
- (1) Growth located on banks of continually flowing streams.
 - (2) Natural and undisturbed slopes of a vertical angle of 30 degrees or greater excluding such areas which are contiguous to the street right-of-way.
 - (3) Cliffs, bluffs, ravines, and other similar areas with vegetation foliage.
 - (4) Natural and undisturbed wooded areas.
- (b) It shall constitute a public nuisance for an owner of occupied or vacant, developed or undeveloped property in the town, including such property upon which buildings or other improvements are located, whether residential, commercial or industrial, to permit weeds as defined in subsection (a) above to grow thereon, including such weeds which are located between such property bordering on a public street and the curb line or pavement edge of the street.
- (c) It shall be unlawful for any owner or occupant of a property in the town to cause or allow a public nuisance as described in this section to exist with respect to such property or such area of public right-of-way. An owner or occupant of such a property shall abate any such public nuisance on said property and where required on any public right-of-way bordering such property.
- (d) Upon determination by the town manager, or his/her designee, that there exists on any property within the town, including the area between such land or premises and the curblines, any weeds as defined in subsection (a) above constituting a public nuisance under the provisions of subsection (b) above, notice shall be served on the owner of such property or his/her agent, or on the occupant thereof, or both, to cause such weeds to be cut and removed from such property within five days from the date of delivery of such notice. Such notice shall state that if such owner fails to cut and remove said weeds by the time specified the town may do so and, in such event, said owner will be charged with the expense thereof including an administrative fee of ~~\$75.00~~ as shown on the master list.
- (e) Service of the notice provided for in subsection (d) shall be by first class mail with delivery confirmation, personal delivery or posting in a conspicuous place upon the property; provided, however, that if the property is unoccupied and the owner or his/her agent cannot be found by the exercise of due diligence or is unknown, such notice shall be sufficient against the owner if given by first class mail to the owner's last known mailing address and posted in a conspicuous place upon the property. The town manager, or his/her designee, is hereby authorized to deliver or post such notices. For purposes of this provision, one written notice per growing season to the owner of record of the subject property shall be considered reasonable notice.
- (f) In the event that said owner or occupant fails to cut and remove said weeds from such property within the time specified the town may have such weeds cut by its agents or employees, in which event the cost and expenses thereof including an administrative fee of ~~\$75.00~~ as shown on the master list shall be chargeable to and paid by the owner of such property and may be collected by the town as taxes are collected.

⁴Editor's note(s)—Ord. of 7-13-2004(3), adopted July 13, 2004, pertained to weed control and these provisions were designated as § 62-83. For purpose of classification and to facilitate indexing and reference, the editor has redesignated § 62-83 as § 62-151.

- (g) Every charge authorized by this section with which the owner of any such property shall have been assessed and which remains unpaid shall constitute a lien against such property ranking on a parity with liens for unpaid local taxes and enforceable in the same manner as provided in Code of Virginia, §§ 58.1-3940 et seq. and 58.1-3965 et seq. The town may waive such liens in order to facilitate the sale of the property. Such liens may be waived only as to a purchaser who is unrelated by blood or marriage to the owner and who has no business association with the owner. All such liens shall remain a personal obligation of the owner of the property at the time the liens were imposed.
- (h) Upon the completion of such removal, the town manager shall send by certified mail to such owner a bill for the cost and expenses of the removal including an administrative fee of ~~\$75.00~~ as shown on the master list with the notation thereon that such charges are collectible by the town as taxes are collected and that failure to pay the bill within 60 days of the date thereof will result in a lien being perfected against the property and the institution of other collection procedures. Upon the owner's failure to pay such bill by the date set thereon, the town manager shall perfect such lien by recording the lien in the clerk's office of the Circuit Court of Campbell County and may, pursuant to law, institute such collection procedures as he or she may deem necessary.

(Ord. of 7-13-2004(3), § 1; Ord. of 4-13-2021(1), § 1)

§2. This ordinance shall be in force and effect upon adoption.

AYES: _____

NOES: _____

ABSTAIN: _____

ADOPTED: _____

REJECTED: _____

STRIKEN: _____



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 7.E

PUBLIC HEARING(S)

Title:

ORDINANCE AMENDMENT OA-23-03: An ordinance to amend Sec. 86-382(6) of the Zoning Ordinance to delete *Resource Extraction* as a permitted use in the M (Industrial) Zoning District and to amend Sec. 86-566 to delete the parking requirement for the use.

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Hold a public hearing to receive comments on the request.

Explanation:

The Planning Commission and staff have recommended that resource extraction be deleted as a permitted use in the M (Industrial Zoning District) and to delete the parking requirement for the use.

Background:

During a recent review of the Zoning Ordinance, staff expressed concern that resource extraction was a permitted use in the Zoning Ordinance. It was the opinion of staff that this use should not be permitted in a locality of which the land area is 5 sq miles.

The Planning Commission held a public hearing on February 6, 2023, after which they voted 5-0 to recommend the use be stricken from the Zoning Ordinance.

Funding Source(s):

Public Hearing Ad - General Fund

Attachments: *(click item to open)*

[*Resource Extraction.pdf*](#)

An Ordinance to repeal, amend and re-ordain Section 86-382 (6) of the Code of the Town of Altavista, 1968, by removing Resource extraction.

Be it ordained by the Town Council of the Town of Altavista:

1. That Section 86-382 (6) of the Code of the Town of Altavista, 1968, be repealed, amended and re-ordained as follows:

Sec. 86-382. Permitted uses.

- (6) *Industrial use types.*
 Construction yard
 Custom manufacturing – Special use permit required
 Industry, light
 Industry, medium
 Industry, heavy - Special use permit required
 Recycling center
~~Resource extraction – Special use permit required.~~
 Transportation terminal
 Truck terminal
 Warehousing and distribution

All other text in Sec. 86-382 remain unchanged.

2. This Ordinance shall become effective immediately upon passage by the Town Council of the Town of Altavista.

An Ordinance to repeal, amend and re-ordain Section 86-566 of the Code of the Town of Altavista, 1968, relative to civic use types in the C-2 district, by removing Resource Extraction.

Be it ordained by the Town Council of the Town of Alta vista:

1. That Section 86-566 of the Code of the Town of Altavista, 1968, be repealed, amended and re-ordained as follows:

Sec. 86-566. Off-street parking requirements by use.

| USE TYPE | PARKING REQUIRED |
|-------------------------------|--|
| Agricultural Use Types | |
| Agriculture | No requirement |
| Stable, private | No requirement |
| Residential Use Types | |
| Accessory apartment | Schedule B |
| Duplex | 2 spaces per dwelling unit |
| Family day care home | No requirement |
| Group home | 2 spaces per facility |
| Home occupation | No requirement |
| Kennel, private | No requirement |
| Manufactured home, emergency | No requirement |
| Multi-family dwelling: | |
| Studio | 1 space per dwelling unit |
| One bedroom | 1.5 spaces per dwelling unit |
| Two bedrooms | 1.5 spaces per dwelling unit |
| Three and four bedrooms | 2.0 spaces per dwelling unit |
| More than four bedrooms | 1.0 space per each additional bedroom |
| Single-family dwelling | 2.0 spaces per dwelling unit |
| Townhouse: | |
| One bedroom | 1.5 spaces per dwelling unit |
| Two or more bedrooms | 2.0 spaces per dwelling unit |
| Civic Use Types | |
| Assisted care residence | 1 space per employee on shift plus 1 space per 3 residents |
| Cemetery | Schedule B |
| Club | 1 space per 3 persons based on maximum occupancy |
| Community recreation | Schedule B |
| Correction facilities | Schedule B |

| | |
|--|--|
| Crises center | 1 space per employee on shift plus 1 space per 3 persons based on maximum occupancy |
| Cultural services | 1 space per 400 square feet |
| Educational facilities, college/university | Schedule B |
| Educational facilities, primary/secondary | 1 space per employee plus 1 space per 4 students in 11 th and 12 th grades |
| Government services | 1 space per employee plus 3 spaces per 1,000 square feet |
| Guidance services | 1 space per 300 square feet |
| Halfway house | 1 space per 2 persons of residential capacity, plus 1 space per employee on shift |
| Life care facility | Schedule B |
| Nursing home | 1 space per 4 beds |
| Park and ride facility | No requirement |
| Post office | Schedule A |
| Public assembly | 1 space per 5 seats |
| Public maintenance and service facilities | Schedule A |
| Public parks and recreation areas | Schedule B |
| Religious assembly | 1 space per 5 seats in principal place of worship |
| Safety services | 2 spaces per emergency vehicle based at facility |
| Utility services, major | Schedule A |
| Utility services, minor | Schedule B |
| Office Type Uses | |
| Financial institution | 3 spaces per 1,000 square feet plus required stacking spaces |
| General offices | 3.5 spaces per 1,000 square feet |
| Laboratories | 1 space per employee plus 1 space per company vehicle based on site |
| Medical office | 7 spaces per practitioner or 1 space per 200 square feet, whichever is greater |
| Substance abuse clinic | 7 spaces per practitioner or 1 space per 200 square feet, whichever is greater |
| Commercial Use Types | |
| Adult use | Schedule B |
| Agricultural services | Schedule A |
| Antique shop | 1 space per 400 square feet |
| Assembly hall | 1 space per 5 seats |
| Automobile dealership, new | Schedule A |
| Automobile dealership, used | Schedule A |
| Automobile/parts supply, retail | Schedule A |
| Automobile repair services, major | 2 spaces per repair bay plus 1 space per employee on shift |
| Automobile repair services, minor | 3 spaces per repair bay plus 1 space per employee on shift |
| Automobile rental/leasing | Schedule A |

| | |
|---|---|
| Bed and breakfast | 1 space per sleeping room available for guests |
| Business support services | 1 space per 200 square feet |
| Business or trade schools | Schedule B |
| Car wash | 1 space per employee on shift plus stacking spaces |
| Commercial indoor amusement | 1 space per 3 persons based on maximum occupancy |
| Commercial indoor entertainment | 1 space per 4 seats |
| Commercial indoor sports and recreation | 1 space per 3 persons based on maximum occupancy plus 1 space per employee on shift |
| Commercial outdoor entertainment | 1 space per 3 persons based on maximum occupancy plus 1 space per employee on shift |
| Commercial outdoor sports and recreation: | |
| Miniature golf | 1.5 space per hole |
| Swimming pool | Schedule B |
| Tennis/court games | 2 spaces per court |
| Other outdoor sports | Schedule B |
| Communications services | 1 space per 300 square feet plus 1 space per company vehicle based on site |
| Construction sales and services | Schedule A |
| Consumer repair services | 1 space per 300 square feet |
| Convenience store | 5 spaces plus 1 space per 200 square feet plus 1 space per gas dispenser |
| Dance hall | 1 space per 3 persons based upon maximum occupancy |
| Day care center | 1 space per 20 persons receiving care plus one space per employee |
| Equipment sales and rental | Schedule A |
| Flea market | 1 space per 100 square feet of sales area accessible to the public |
| Funeral services | 1 space per 2 employees on shift plus 1 space per 5 seats in main chapel |
| Garden center | Schedule A |
| Gasoline station | 1 space per employee plus required stacking spaces |
| Golf course | 36 spaces per 9 holes |
| Hospital | 1 space per employee on shift plus 1 space per 2 beds |
| Hotel/motel/motor lodge | 1 space per guest room plus 1 space per employee, plus spaces as may be required for other uses on site |
| Kennel, commercial | Schedule B |
| Laundry | 1 space per 300 square feet |
| Manufactured home sales | Schedule B |
| Mini-warehouse | 0.2 spaces per 1,000 square feet |
| Modular home sales | Schedule B |
| Pawn shop | 1 space per 300 square feet |
| Personal improvement services | 1 space per 300 square feet |
| Personal services | 1 space per 300 square feet |
| Recreational vehicle sales and service | Schedule A |
| Restaurant, small | 1 space per 3 seats plus 1 space per employee on shift |

| | |
|-------------------------------------|---|
| Restaurant fast food or drive-in | 1 space per 4 seats plus 1 space per employee on shift, plus required stacking spaces |
| Restaurant, general | 1 space per 2 seats plus 1 space per employee on shift |
| Retail sales | |
| Shopping center | 1 space per 250 square feet of gross leasable area |
| Other retail | 1 space per 200 square feet |
| Studio, fine arts | Schedule B |
| Travel center | Schedule B |
| Veterinary hospital/clinic | 1 space per 300 square feet |
| Industrial Use Types | |
| Asphalt plant | Schedule B |
| Composting | Schedule B |
| Construction yard | Schedule A |
| Custom manufacturing | Schedule A |
| Industry, heavy | 1 space per 1,000 square feet |
| Industry, light | 1 space per 1,000 square feet |
| Industry, medium | 1 space per 1,000 square feet |
| Intermodal facility | Schedule A |
| Landfill, construction debris | Schedule B |
| Landfill, rubble | Schedule B |
| Landfill, sanitary | Schedule B |
| Meat packing and related industries | 1 space per employee on shift |
| Railroad facilities | Schedule B |
| Recycling centers and stations | Schedule B |
| Resource extraction | 1 space per employee on shift |
| Sawmill | Schedule A |
| Scrap and salvage services | Schedule A |
| Transfer station | Schedule B |
| Transportation terminal | Schedule B |
| Truck terminal | Schedule B |
| Warehousing and distribution | 0.5 spaces per 1,000 square feet |
| Miscellaneous Use Types | |
| Amateur radio tower | Schedule A |
| Aviation facilities, general | Schedule B |
| Aviation facilities, private | Schedule B |
| Tower | 2 spaces per tower |
| Shooting range, outdoor | Schedule B |

Schedule A.

The following table contains minimum parking requirements for uses with elements having different functions or operating characteristics. The administrator shall consider and decide the minimum parking required for uses containing a mixture of these elements:

| Element | Parking Required for Element |
|---------|------------------------------|
|---------|------------------------------|

| | |
|--|----------------------------------|
| Office or administrative activity | 3.5 spaces per 1,000 square feet |
| Indoor sales, display or service area | 1 space per 500 square feet |
| Motor vehicle service bays | 2 spaces per service bays |
| Outdoor sales, display or service area | 1 space per 2,000 square feet |
| General equipment servicing or manufacturing | 1 space per 1,000 square feet |
| Indoor or outdoor storage or warehousing | 1 space per 5,000 square feet |

Schedule B.

Specific minimum requirements shall be determined administratively by the zoning administrator in consultation with the planning commission, based on requirements for similar uses, location of the proposed use, expected demand, and traffic generated by proposed use.

(Ord. of 10-11-2011(3), § 2)



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 8.A

NEW BUSINESS

Title: Appointment of Student Planning Commissioner and Alternate Student Planning Commissioner

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Appoint Micah Andrews as a Planning Commissioner and Rayna Steele as an Alternate Planning Commissioner.

Explanation:

At its March 6, 2023, the Planning Commission voted 5-0 to recommend Micah Andrews as a Planning Commission and Rayna Steele as an Alternate Planning Commissioner.

Background:

The Planning Commission is seeking ways to gain input from Altavista's youth. The Planning Commission had recommended that a student be appointed to serve on the Planning Commission. The idea was presented to Town Council and was unanimously approved.

The Planning Commission Vice Chair and Community Development Director met with the Principal of Altavista Combined School, Ronald Proffitt to discuss the idea. A second meeting was held with the Principal Proffitt and Guidance Counselor Lindsey Milan, where Vice Chair Mitchell and Ms. Williams met with the students to discuss the appointment.

The students attended the March 6, 2023 Planning Commission meet the Commissioners. The Planning Commission voted 5-0 to appoint Micah Andrews as a Planning Commissioner and Rayna Steele as an alternate.

Micah Andrews is a Senior at Altavista Combined School. She will be attending the University of Virginia in the fall, majoring in Political Science and plans to attend law school. Miss Andrews is active in sports and clubs at Altavista Combined School.

Rayna Steele is a Junior at Altavista Combined School. She and her parents are touring potential colleges and universities for her post-secondary studies, where she plans to study physical therapy and/or sports medicine. Miss Steele is active in sports and clubs at Altavista Combined School.

Funding Source(s):

Monthly Stipend - General Fund

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 8.B

NEW BUSINESS

Title: ACTS (Transit) - Request to Declare Surplus

Staff Resource: Matt Perkins, Assistant Town Manager

Action(s):

Declare revenue vehicle #6004 as surplus and authorize staff to list for sale. Requested action to be added to Consent Agenda of April 11, 2023 Town Council regular meeting.

Explanation:

The Town needs only to maintain one spare revenue vehicle. The 2016 revenue vehicle (#6004) will be disposed of in accordance with Town and DRPT policy and procedures.

Background:

In June 2021, Town staff ordered a replacement revenue vehicle with FTA 5311 funding specifically to replace the 2016 Ford Bus-on-Chassis (BOC). The new 2023 Starcraft Allstar was delivered on 2/17/2023 and put into service on 2/23/2023. The Town will maintain the 2018 Ford BOC as the spare revenue vehicle.

Funding Source(s):

Not applicable.

Attachments: *(click item to open)*

attachment. 2016 FORD BOC PIC_surplus

2016 FORD BOC / 24' / 15 Passenger

ACTS Revenue Vehicle No. 6004





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 8.C

NEW BUSINESS

Title: Continuation of Health Plan for Retirees not Eligible for Medicare
Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Staff is requesting approval of the resolution to offer retirees not eligible for Medicare, health insurance to include medical, dental, and vision coverage.

Explanation:

Employees who have three years of service or more with the Town and retire from the Town now have the option to continue their participation in the Town's health plan. In order to make this change effective, an approved resolution from Council must be submitted with the annual health plan renewal.

The Town provides health insurance coverage for eligible employees and their family members through The Local Choice (TLC).

Background:

At the January 10, 2023 regular meeting, Council approved the updated handbook, which included a revision to the health plan benefit allowing retirees the option to continue to participate in the Town's medical, dental, and vision coverage until they reach Medicare eligibility so long as they pay the full cost of such coverage. The Town does not contribute to the cost of retiree coverage.

Funding Source(s):

FY 2024 Budget

Attachments: *(click item to open)*

[Attachment 1. Resolution Approving Health Insurance for Town of Altavista Retirees](#)



RESOLUTION APPROVING HEALTH INSURANCE FOR TOWN OF ALTAVISTA RETIREES

WHEREAS, Council for the Town of Altavista previously approved to offer retirees health insurance to include medical, dental, and vision coverage.

WHEREAS, all full-time employees who have three years of service or more with the Town of Altavista and retire from the Town of Altavista shall have the option to continue to participate in the Town's health insurance plan until they reach the age of Medicare eligibility. Such coverage may include eligible dependents as defined under the Town's insurance policy in existence at the time of retirement.

WHEREAS, the cost of the retiree's insurance coverage shall be fully borne by the retiree and the Town shall not contribute to the cost of any portion thereof.

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town of Altavista irrevocably elects to offer retirees the option to continue participation in the Town's health insurance plan until they reach the age of Medicare eligibility.

Adopted this 14th day of March; 2023.

Mike Mattox, Mayor

ATTEST: _____
Gary Shanaberger,
Clerk of Council



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 9.A

UNFINISHED BUSINESS

Title: English Park Wayfinding Signage Update

Staff Resource: Tom Fore, Public Services Director, Paul Hill, Assistant Public Services Director, Sharon Williams, Community Development Director, Jeff Arthur, Public Works Manager, Teri Anderson, Office Assistant

Action(s):

Receive the update from staff and provide any additional instructions.

Explanation:

Staff met with Kimberly Cottle, Cottle Multi Media regarding the English Park Wayfinding Signage. An update will be provided.

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

REPORTS AND COMMUNICATIONS

Title: Departmental Reports - Finance

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Meals Tax Report

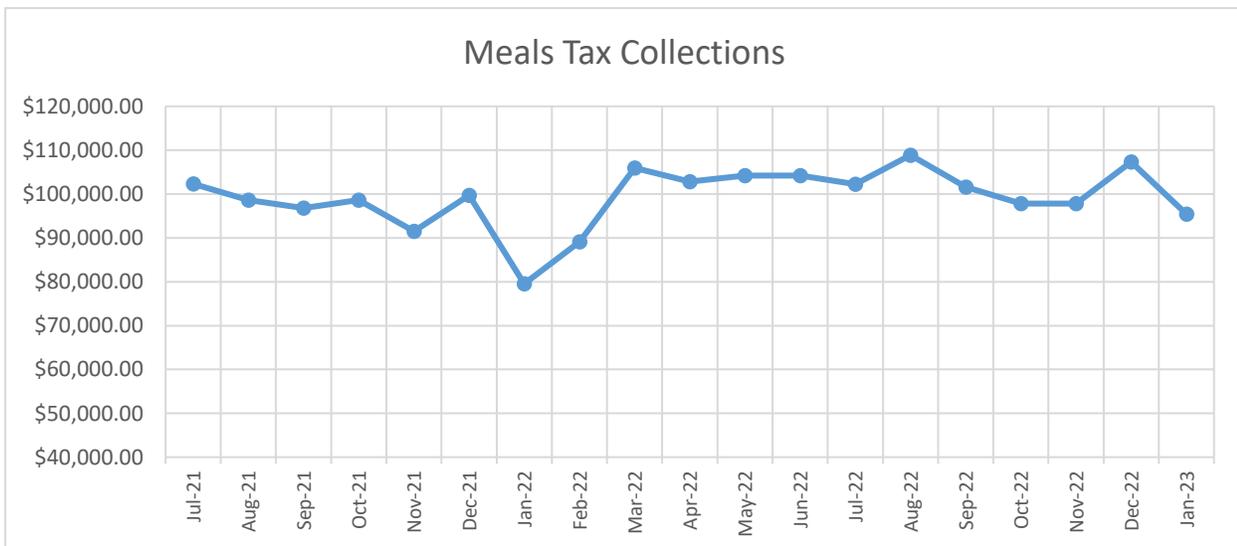
Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

TOWN OF ALTAVISTA MEAL TAX COLLECTIONS

| | | | |
|---------------|---------------------|-----------------------|-----------------------|
| Jul-21 | \$102,323.58 | | |
| Aug-21 | \$98,626.77 | | |
| Sep-21 | \$96,824.86 | | |
| Oct-21 | \$98,658.96 | | |
| Nov-21 | \$91,491.36 | | |
| Dec-21 | \$99,746.00 | | |
| Jan-22 | \$79,529.83 | | |
| Feb-22 | \$89,114.95 | | |
| Mar-22 | \$105,982.48 | | |
| Apr-22 | \$102,861.09 | | |
| May-22 | \$104,201.57 | | |
| Jun-22 | \$104,229.58 | | |
| | | PREVIOUS | |
| | | YTD TOTAL (FY) | |
| | | <i>FY2019</i> | <i>\$986,050.18</i> |
| | | <i>FY2020</i> | <i>\$971,639.35</i> |
| | | <i>FY2021</i> | <i>\$1,109,805.71</i> |
| | | <i>FY2022</i> | <i>\$1,173,591.03</i> |
| | | MTD TOTAL (FY) | |
| | | <i>FY2022</i> | <i>\$667,201.36</i> |
| | | <i>FY2023</i> | <i>\$711,138.00</i> |
| | | +/- | \$43,936.64 |
| | | Budgeted: | \$1,000,000 |
| Jul-22 | \$102,219.51 | +/- | -\$288,862.00 |
| Aug-22 | \$108,874.52 | % of Budget | 71.11% |
| Sep-22 | \$101,598.57 | | |
| Oct-22 | \$97,819.71 | | |
| Nov-22 | \$97,796.59 | | |
| Dec-22 | \$107,362.89 | | |
| Jan-23 | \$95,466.21 | | |
| Feb-23 | | | |
| Mar-23 | | | |
| Apr-23 | | | |
| May-23 | | | |
| Jun-23 | | | |



**Town of Altavista
Local Sales Tax**

| | |
|--------|----------|
| Jul-21 | \$18,437 |
| Aug-21 | \$17,735 |
| Sep-21 | \$19,246 |
| Oct-21 | \$18,249 |
| Nov-21 | \$18,373 |
| Dec-21 | \$23,498 |
| Jan-22 | \$17,336 |
| Feb-22 | \$16,524 |
| Mar-22 | \$21,319 |
| Apr-22 | \$19,664 |
| May-22 | \$20,106 |
| Jun-22 | \$18,402 |
| Jul-22 | \$20,618 |
| Aug-22 | \$20,414 |
| Sep-22 | \$20,655 |
| Oct-22 | \$19,303 |
| Nov-22 | \$20,096 |
| Dec-22 | \$23,677 |
| Jan-23 | |
| Feb-23 | |
| Mar-23 | |
| Apr-23 | |
| May-23 | |
| Jun-23 | |

YTD TOTAL (FY)

| | |
|---------------|------------------|
| FY2020 | \$170,672 |
| FY2021 | \$210,965 |
| FY2022 | \$228,889 |

MTD TOTAL (FY)

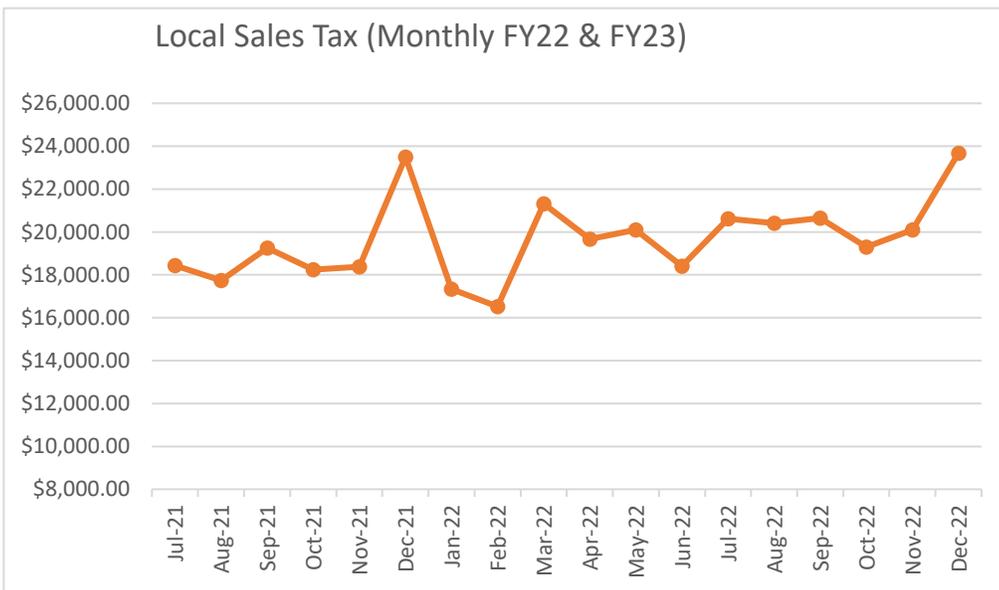
| | |
|---------------|------------------|
| FY2022 | \$115,538 |
| FY2023 | \$124,762 |

+/- \$9,224

Budgeted: **\$200,000**

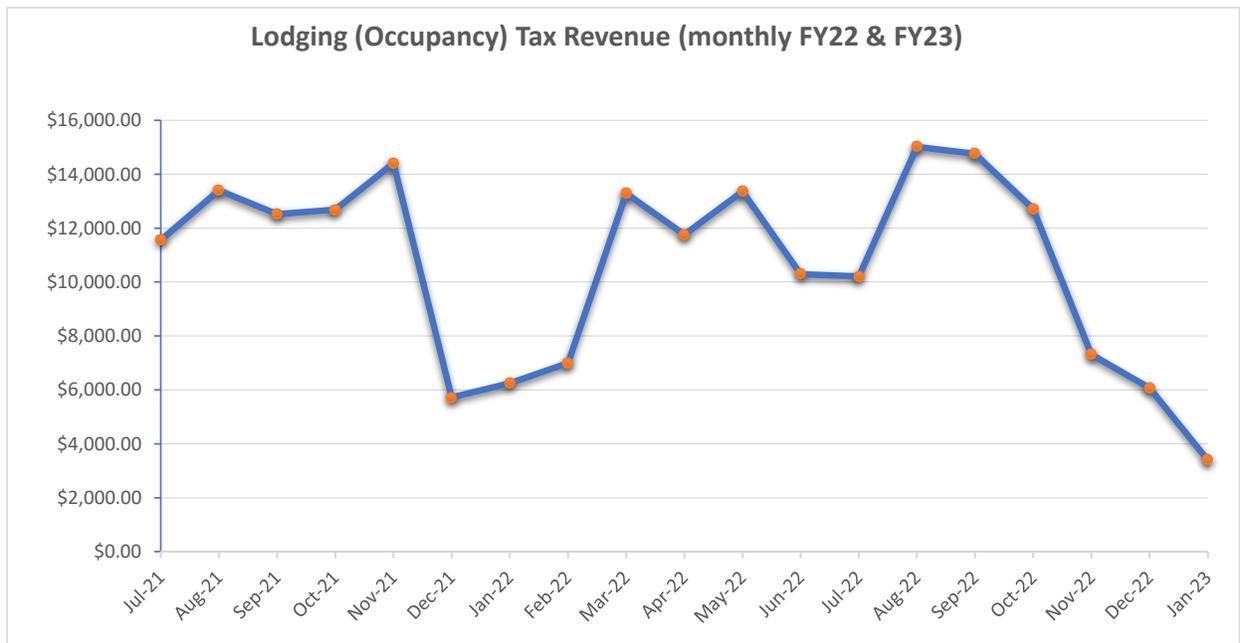
+/- \$75,238

% of Budget 57.77%



Town of Altavista Lodging (Occupancy) Tax

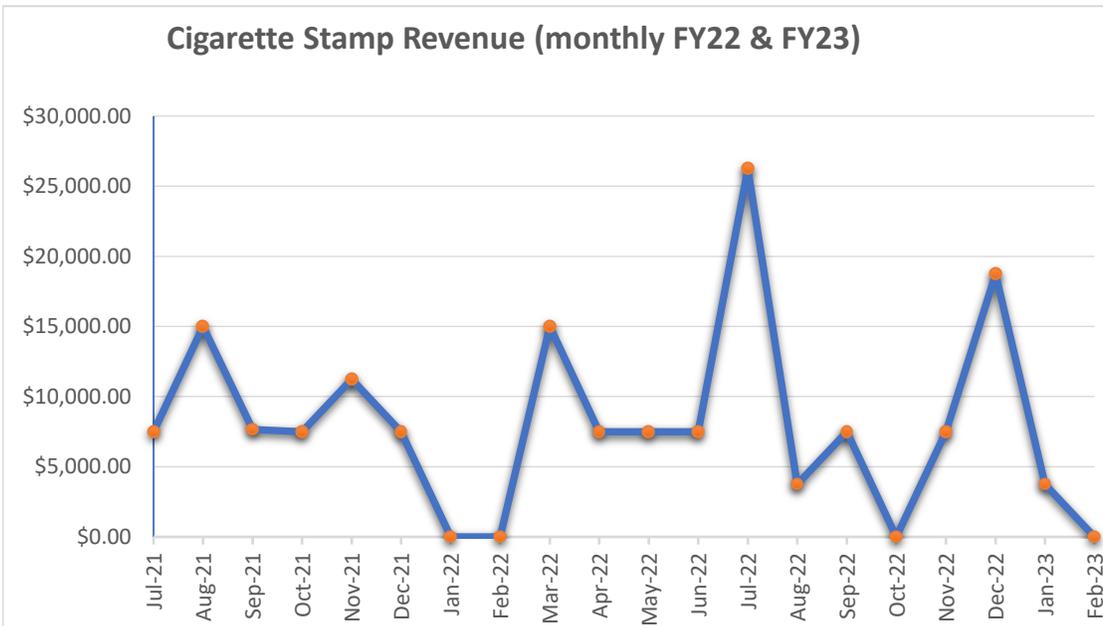
| | | | |
|--------|----------|------------------|---------------------------------------|
| Jul-21 | \$11,551 | | |
| Aug-21 | \$13,399 | | |
| Sep-21 | \$12,518 | | |
| Oct-21 | \$12,686 | FY2022 | FISCAL YEAR TOTAL \$132,244 |
| Nov-21 | \$14,408 | | |
| Dec-21 | \$5,722 | | |
| Jan-22 | \$6,248 | FY2022 | MTD TOTAL (FY) \$76,531 |
| Feb-22 | \$7,000 | FY2023 | \$69,480 |
| Mar-22 | \$13,294 | +/- | -\$7,052 |
| Apr-22 | \$11,765 | | |
| May-22 | \$13,365 | Budgeted: | \$99,500 |
| Jun-22 | \$10,288 | +/- | -\$30,020 |
| Jul-22 | \$10,206 | %/Budget: | 69.83% |
| Aug-22 | \$15,015 | | |
| Sep-22 | \$14,759 | | |
| Oct-22 | \$12,713 | | |
| Nov-22 | \$7,317 | | |
| Dec-22 | \$6,071 | | |
| Jan-23 | \$3,400 | | |
| Feb-23 | | | |
| Mar-23 | | | |
| Apr-23 | | | |
| May-23 | | | |
| Jun-23 | | | |



Town of Altavista Local Cigarette Tax

| | | | |
|--------|----------|------------------|------------------|
| Jul-21 | \$7,500 | | |
| Aug-21 | \$15,000 | | |
| Sep-21 | \$7,650 | FY2019 | \$140,288 |
| Oct-21 | \$7,500 | FY2020 | \$124,684 |
| Nov-21 | \$11,235 | FY2021 | \$101,612 |
| Dec-21 | \$7,500 | FY2022 | \$93,885 |
| Jan-22 | \$0 | | |
| Feb-22 | \$0 | | |
| Mar-22 | \$15,000 | FY2022 | \$56,385 |
| Apr-22 | \$7,500 | FY2023 | \$67,500 |
| May-22 | \$7,500 | +/- | \$11,115 |
| Jun-22 | \$7,500 | | |
| Jul-22 | \$26,250 | Budgeted: | \$100,000 |
| Aug-22 | \$3,750 | +/- | -\$32,500 |
| Sep-22 | \$7,500 | %/Budget: | 67.50% |
| Oct-22 | \$0 | | |
| Nov-22 | \$7,500 | | |
| Dec-22 | \$18,750 | | |
| Jan-23 | \$3,750 | | |
| Feb-23 | \$0 | | |
| Mar-23 | | | |
| Apr-23 | | | |
| May-23 | | | |
| Jun-23 | | | |

Cigarette Stamp Revenue (monthly FY22 & FY23)





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

REPORTS AND COMMUNICATIONS

Title: Utility Project Updates

Staff Resource: Tom Fore and Public Services Staff

Action(s):

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[STATUS REPORT CLARIFIER #3 PROJECT 3-6-2023.pdf](#)

[STATUS REPORT LYNCH CREEK PROJECT 3-06-2023.pdf](#)

[STATUS REPORT AMI PROJECT 3-06-2023.pdf](#)

[STATUS REPORT MELINDA HPZ PROJECT 3-07-2023.pdf](#)

[February 2023 Monthly Report for Council Members 2z.pdf](#)

[February 2023 Monthly Report for Council Members 3.pdf](#)

[STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 3-09-2023.pdf](#)

[STATUS REPORT VDEM GENERATORS 3-09-2023.pdf](#)

[STATUS REPORT SPRINGS SCADA PROJECT 3-09-2023.pdf](#)

[STATUS REPORT FILTER IMPROVEMENT PROJECT 3-09-2023.pdf](#)

[STATUS REPORT AERATION STUDY 3-09-2023.pdf](#)

[STATUS REPORT WWTP ELECTRICAL PROJECT 3-09-2023.pdf](#)

**Town of Altavista
Hurt and Proffitt Project
Status Report**



Date: March 6, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the Clarifier #3 Replacement

Completed Work Over the Last Week

1. Prepared draft plans, contract documents and technical specifications for internal QA/QC.
2. Submitted documents for QA/QC review.

Anticipated Work Over the Next two Weeks

1. Submit Documents to Town
2. Set bidding dates with Town

Outstanding Issues

1. None

Construction Schedule Update

1. Construction unstarted

Budget Summary

| | | | | |
|----------------------------------|-----------|---------|------|---------|
| 1. Design Services | Contract: | \$9,000 | JTD: | \$7,200 |
| 2. Bidding Assistance | Contract: | \$7,000 | JTD: | \$0 |
| 3. Construction Phase Assistance | Contract: | \$8,000 | JTD: | \$0 |

Construction Cost Summary:

1. None

Submitted by:

Matthew G. Gross, PE
Project Manager

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: March 6, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the Lynch Creek Sewer Project

Completed Work Over the Last Week

1. Waiting on Mendon to schedule time to take care of the remaining punch list items that have been photographed per the Town.

Anticipated Work Over the Next two Weeks

1. None to date

Outstanding Issues

1. None to date

Construction Schedule Update

1. Construction completed.

Budget Summary

| | | | | |
|---------------------------------|-----------|----------|------|----------|
| 1. CCTV Inspection and Video | Contract: | \$35,000 | JTD: | \$25,000 |
| 2. Manhole Inspection | Contract: | \$5,000 | JTD: | \$5,000 |
| 3. Sewer Line Route Survey | Contract: | \$17,500 | JTD: | \$17,500 |
| 4. Sewer Line Design | Contract: | \$44,720 | JTD: | \$44,720 |
| 5. Railroad Permit Coordination | Contract: | \$3,630 | JTD: | \$3,630 |
| 6. Bid Assistance | Contract: | \$4,460 | JTD: | \$4,460 |
| 7. Construction Administration | Contract: | \$18,900 | JTD: | \$18,900 |

Construction Cost Summary:

| | | | | |
|----------------------------------|-----------|-------------|------|-------------|
| 1. Lynch Creek Sewer Replacement | Contract: | \$2,229,500 | JTD: | \$1,637,654 |
|----------------------------------|-----------|-------------|------|-------------|

Submitted by:

Chad Hodges, PE
Asst. Project Manager

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: March 6, 2023

This memo is a status report of Hurt & Proffitt Team's efforts for the AMI Water Metering System

Completed Work Over the Last Week

1. There was a bid protest regarding one of the vendors. The Town's attorney is looking into and handling this matter.
2. By 3/10/23 this matter should be resolved based on the window of protest.

Anticipated Work Over the Next two Weeks

1. Project Kick-Off meeting with vendor is tentatively scheduled for 3/16/23.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. Not applicable at this time

Budget Summary

| | | | | |
|--------------------------------|-----------|----------|------|----------|
| 1. Bid Assistance | Contract: | \$12,500 | JTD: | \$12,500 |
| 2. Construction Administration | Contract: | \$15,000 | JTD: | \$400 |

Submitted by:

Chad Hodges, PE
Asst. Project Manager

Randy W. Beckner
 Bradley C. Craig
 Wm. Thomas Austin
 James B. Voso
 Randy L. Dodson
 Chad M. Thomas
 Jason A. Carder
 Brian R. Newman
 D. Jason Snapp
 Ryan P. Kincer



Edwin K. Mattern, Jr. (1949-1982)
 Gene R. Cress (1935-2014)
 Sam H. McGhee, III (1940-2018)
 Stewart W. Hubbell (Retired)
 J. Wayne Craig (Retired)
 Michael S. Agee (Retired)
 Steven A. Campbell (Retired)

March 7, 2023

This memo is a status report of Mattern & Craig Team’s efforts for the Melinda Tank Pressure Zone Improvements Project

Completed Work Over the Last 4 Weeks

1. Contractor working on pump station punch list.
2. Contractor installed door switch, smoke detector, and outside warning strobe.

Anticipated Work Over the Next 4 Weeks

1. Contractor to complete final completion punch list.
2. Installation of pressure gauge.
3. Replacement of pressure transmitters.

Scope Changes to Date

1. Waterline was shortened by approximately 300 LF on Avondale Drive.
2. VFD enclosures changed from NEMA 12 to NEMA 3R.

Outstanding Issues

1. Pressure Transmitters. Contractor’s supplier is working to find suitable alternatives.

Construction Document Schedule Update

1. Notice to Proceed (9/27/2021)
2. Substantial Completion (~~1/25/2022~~) (~~9/30/2022~~) (2/8/2023)
3. Completion (~~2/24/2022~~) (~~10/30/2022~~) (2/28/2023)

Budget Summary

| | | |
|----|--|----------------|
| 1. | Engineer’s Estimate: | \$1,084,240.00 |
| | Town’s Budget | \$926,000.00 |
| | Actual Construction Cost & Engineering | \$1,226,972.71 |
| 2. | Engineering Bid, CA & SCADA Contract | \$70,920.00 |
| | JTD | \$48,404.00 |
| 3. | Construction Contract | \$1,226,972.71 |
| | JTD | \$1,090,802.71 |

Input Needed from Town/Others

1. Discrepancies between plans/specifications and Town standards continue to be coordinated. M&C keeping list for updates to Town standards at conclusion of project.

Other Issues/Concerns

Submitted by:

Ryan P. Kincer, P.E.
 Project Manager

2022-2023 Water, Sewer & Curbside Refuse Collection Billing History

Printed 8-Mar-23

| Customer Class | March-22 | April-22 | May-22 | June-22 | July-22 | August-22 | September-22 | October-22 | November-22 | December-22 | January-23 | February-23 | Average |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| WATER | | | | | | | | | | | | | |
| Un its | | | | | | | | | | | | | |
| Residential Base-IT | 10 | 1,353 | 26 | 13 | 17 | 19 | 1,392 | 1,401 | 17 | 24 | 1,340 | 17 | 469 |
| Commercial Base-IT | 43 | 218 | 24 | 13 | 46 | 44 | 215 | 214 | 45 | 44 | 205 | 25 | 95 |
| Residential Base-OT | - | 151 | - | - | 1,126 | 1 | - | 151 | - | - | 150 | - | 144 |
| Commercial Base-OT | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Municipal | 31 | 31 | 31 | 31 | 31 | 31 | 31 | 31 | 31 | 31 | 31 | 31 | 31 |
| Dormant Accounts | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Industrial | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 | 5 |
| TOTAL | 90 | 1,759 | 87 | 63 | 1,226 | 101 | 1,644 | 1,803 | 99 | 105 | 1,732 | 79 | 744 |
| Gallons | | | | | | | | | | | | | |
| Residential Use-IT | 253,440 | 13,858,847 | 186,130 | 72,320 | 49,530 | 62,700 | 15,690,419 | 15,756,639 | 62,650 | 149,270 | 14,156,747 | 46,670 | 60,345,362 |
| Commercial Use-IT | 3,214,810 | 4,384,976 | 1,113,970 | 1,520,590 | 2,999,160 | 4,771,230 | 3,637,266 | 5,815,075 | 3,433,340 | 1,125,400 | 5,821,091 | 1,016,560 | 38,853,468 |
| Residential Use-OT | - | 1,657,858 | - | - | 123,545 | 7,030 | - | 1,930,850 | - | - | 2,045,431 | - | 5,764,714 |
| Commercial Use-OT | 2,425,000 | 2,380,000 | 2,380,000 | 2,424,500 | 2,432,450 | 2,432,450 | 2,641,000 | 2,652,000 | 2,583,000 | 4,345,660 | 2,544,000 | 2,145,000 | 31,385,060 |
| Municipal | 317,880 | 328,450 | 386,750 | 444,060 | 626,890 | 626,890 | 602,380 | 800,850 | 589,830 | 449,380 | 284,120 | 869,240 | 6,326,720 |
| Industrial | 39,401,090 | 45,809,047 | 42,484,361 | 42,841,404 | 56,510,780 | 40,288,360 | 47,783,609 | 32,609,338 | 47,440,757 | 48,330,196 | 51,157,883 | 39,972,785 | 534,629,610 |
| TOTAL WATER SOLD | 45,612,220 | 68,419,178 | 46,551,211 | 47,302,874 | 62,742,355 | 48,188,660 | 70,354,674 | 59,564,752 | 54,109,577 | 54,399,906 | 76,009,272 | 44,050,255 | 677,304,934 |
| NET DELIVERED | 53,441,639 | 59,466,715 | 61,597,331 | 68,238,729 | 56,394,184 | 62,798,005 | 72,191,829 | 51,309,541 | 67,285,674 | 65,060,629 | 63,255,922 | 57,134,415 | 738,174,613 |
| FRACTION BILLED | 83% | 119% | 88% | 77% | 111% | 69% | 111% | 77% | 100% | 89% | 80% | 77% | 92% |
| Total (TOA,sold,hydrnts, Leaks) | 127,423 | 25,100 | 21,300 | 18,700 | 87,400 | 85,700 | 50,300 | 16,700 | 14,800 | 11,400 | 14,500 | 3,700 | 477,023 |
| Dollars | | | | | | | | | | | | | |
| Residential Base & Use-IT | 1,053 | 64,401 | 1,364 | 556 | 632 | 717 | 78,231 | 78,642 | 672 | 1,096 | 90,733 | 619 | 318,715 |
| Commercial Base & Use-IT | 11,629 | 21,423 | 4,036 | 5,684 | 11,186 | 16,362 | 18,483 | 39,222 | 12,352 | 10,557 | 26,765 | 4,105 | 181,804 |
| Residential Base & Use-OT | - | 16,115 | - | - | 61,879 | 62 | - | 14,981 | - | - | 15,704 | - | 108,742 |
| Commercial Base & Use-OT | 11,148 | 10,944 | 10,944 | 1,145 | 11,182 | 11,182 | 12,126 | 12,176 | 11,863 | 19,852 | 12,832 | 10,845 | 136,239 |
| Municipal | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Industrial | 118,494 | 124,703 | 127,184 | 128,241 | 169,222 | 120,619 | 142,869 | 96,524 | 143,025 | 145,113 | 154,027 | 130,311 | 1,600,332 |
| TOTAL | 142,324 | 237,586 | 142,164 | 135,626 | 254,100 | 148,942 | 251,710 | 241,544 | 167,912 | 176,619 | 300,061 | 145,880 | 2,345,831 |

| Customer Class | March-22 | April-22 | May-22 | June-22 | July-22 | August-22 | September-22 | October-22 | November-22 | December-22 | January-23 | February-23 | Average |
|---------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
| SEWER | | | | | | | | | | | | | |
| Units | | | | | | | | | | | | | |
| Residential Base-IT | 9 | 1,191 | 23 | 13 | 3 | 15 | 1,232 | 1,240 | 15 | 20 | 1,179 | 18 | 413 |
| Commercial Base-IT | 40 | 152 | 24 | 14 | 40 | 43 | 199 | 198 | 43 | 43 | 188 | 23 | 84 |
| Commercial Base-OT | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 | 7 |
| Municipal | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 | 8 |
| Dormant Accounts | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Industrial | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | 4 |
| TOTAL | 68 | 1,362 | 66 | 46 | 62 | 77 | 1,450 | 1,457 | 77 | 82 | 1,386 | 60 | 508 |
| Gallons | | | | | | | | | | | | | |
| Residential Use-IT | 14,518 | 9,095,743 | 118,544 | 61,523 | 1,070 | 41,667 | 11,120,316 | 11,176,827 | 47,934 | 119,659 | 9,959,423 | 39,725 | 41,796,948 |
| Commercial Use-IT | 2,215,820 | 3,230,757 | 903,250 | 743,836 | 1,589,848 | 3,178,006 | 2,454,459 | 10,222,821 | 2,450,706 | 865,810 | 4,637,833 | 802,757 | 33,295,903 |
| Commercial Use-OT | 2,425,000 | 182,450 | 277,036 | 209,250 | 66,500 | 304,796 | 319,040 | 298,340 | 199,740 | 149,844 | 215,644 | 222,792 | 4,870,432 |
| Municipal | 94,850 | 133,980 | 128,330 | 126,123 | 181,780 | 181,780 | 58,100 | 220,610 | 92,890 | 88,900 | 105,370 | 105,370 | 1,053,000 |
| Industrial | 37,420,000 | 41,872,222 | 40,490,000 | 39,830,556 | 48,034,163 | 33,630,000 | 50,130,000 | 33,280,000 | 48,610,000 | 43,110,000 | 48,610,000 | 43,480,000 | 508,496,941 |
| TOTAL SEWER BILLED | 42,170,188 | 54,515,152 | 41,917,159 | 40,971,288 | 49,873,361 | 37,336,249 | 64,081,916 | 55,198,598 | 51,401,269 | 44,334,213 | 63,528,270 | 44,650,644 | 588,460,224 |
| WWTP EFFLUENT | 50,369,700 | 57,782,200 | 57,742,300 | 59,036,500 | 57,073,002 | 55,860,000 | 60,079,000 | 40,813,000 | 56,190,000 | 56,230,000 | 61,260,000 | 57,850,000 | 670,285,702 |
| FRACTION BILLED | 95% | 76% | 103% | 82% | 73% | 67% | 107% | 135% | 91% | 79% | 104% | 77% | 88% |
| Dollars | | | | | | | | | | | | | |
| Residential Base & Use-IT | 83 | 35,183 | 462 | 241 | 52 | 181 | 70,919 | 71,088 | 221 | 468 | 38,190 | 216 | 18,109 |
| Commercial Base & Use-IT | 8,054 | 10,736 | 3,285 | 2,719 | 5,787 | 11,562 | 8,794 | 17,276 | 8,921 | 8,395 | 8,587 | 3,059 | 8,098 |
| Commercial Base & Use-OT | 1,629 | 1,599 | 1,802 | 1,290 | 730 | 2,034 | 1,614 | 1,754 | 11,863 | 776 | 1,640 | 1,713 | 2,370 |
| Municipal | - | - | - | - | - | - | - | - | - | - | - | - | - |
| Industrial | 140,304 | 145,269 | 151,278 | 167,795 | 179,030 | 135,245 | 186,730 | 124,174 | 180,829 | 160,369 | 180,829 | 170,007 | 1,921,859 |
| TOTAL | 150,070 | 191,188 | 156,827 | 172,045 | 185,599 | 149,022 | 268,057 | 214,291 | 201,834 | 170,009 | 229,245 | 174,994 | 1,950,435 |

| Customer Class | March-22 | April-22 | May-22 | June-22 | July-22 | August-22 | September-22 | October-22 | November-22 | December-22 | January-23 | February-23 | Average |
|--------------------------|------------|------------|------------|------------|------------|------------|--------------|------------|-------------|-------------|------------|-------------|------------|
| CURBSIDE | | | | | | | | | | | | | |
| Curbside-IT STOPS | | | | | | | | | | | | | |
| Curbside - Brush | 167 | 192 | 108 | 124 | 207 | 145 | 199 | 319 | 107 | 82 | 97 | 77 | 155 |
| Curbside- BULK | 58 | 117 | 106 | 127 | 95 | 139 | 109 | 115 | 77 | 88 | 91 | 79 | 85 |
| TOTAL | 225 | 309 | 214 | 251 | 302 | 284 | 308 | 434 | 184 | 170 | 188 | 156 | 240 |
| Curbside-IT | | | | | | | | | | | | | |
| Curbside-IT | 110 | 91 | 102 | 106 | 93 | 108 | 93 | 90 | 103 | 93 | 97 | 85 | 1,096 |
| Curbside-BULK | 14 | 12 | 16 | 16 | 12 | 23 | 10 | 11 | 11 | 9 | 8 | 10 | 153 |
| TOTAL | 124 | 103 | 118 | 122 | 105 | 131 | 103 | 101 | 114 | 102 | 105 | 95 | 1 |

Monthly Staff Report Water Plant

TO: Town Manager
 FROM: Polly Brown
 DEPARTMENT: Water Treatment Plant
 MONTH: February 2023

Operation and Production Summary

The Actual water production line (filtering of water) for the entire month averaged 16.5 Hours per Day which yielded approximately 1,527,980 gallons of water per day.

Rain 4.725 YTD Rain 8.53 Snow 0 YTD Snow 0 was measured at the water treatment plant.

| | | | | | |
|--|-------------------|------------------------------------|-----------------------|-------------|--------------------------|
| Average Hours per day (week days) | <u>18.6</u> | hrs | | | |
| Average Hours per day (weekends) | <u>11.25</u> | hrs | | | |
| Average produced (week days) | <u>1761750.00</u> | gallons per day | | | |
| Average produced (weekends) | <u>1,044,000</u> | gallons per day | | | |
| Total Raw Water Pumped: | <u>46.164</u> | million gallons | | | |
| Total Drinking Water Produced: | <u>43.587</u> | million gallons | | | |
| Average Daily Production: (drinking) | <u>1,557,000</u> | gallons per day | | | |
| Average percent of Production Capacity: | <u>0</u> | % | | | |
| Plant Process Water: | <u>2,576,000</u> | (finished water used by the plant) | | | |
| Bulk Water Sold @ WTP: | <u>1,600</u> | gallons | | | |
| Flushing of Hydrants/Tanks/FD use/Town Use | <u>2,100</u> | gallons | | | |
| McMinnis Spring | | | | | |
| Total Water Pumped: | <u>6.027</u> | million gallons | average hours per day | <u>13.2</u> | |
| Average Daily Produced: | <u>241,080</u> | gallons per day | Rain at MC | <u>4.65</u> | YTD Rain <u>9.15</u> |
| Reynolds Spring | | | snow | <u>0</u> | <u>0.00</u> |
| Total Water Pumped: | <u>6.169</u> | million gallons | average hours per day | <u>14</u> | Total Precip <u>9.15</u> |
| Average Daily Produced: | <u>246,760</u> | gallons per day | Rain at RE | <u>4.3</u> | YTD Rain <u>8.80</u> |
| Purchased Water from CCUSA | <u>0</u> | gallons | snow | <u>0</u> | <u>0.00</u> |
| Sold to Hurt | <u>2,132,000</u> | gallons | | | Total Precip <u>8.80</u> |
| Industrial Use | <u>34,065,812</u> | gallons | | | |

Water lost due to leaks
none captured

Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed

VDH samples completed for compliance

Melinda High Pressure Zone- Station is operating with punch list items created for this project.

Filter Upgrade - In final stages to complete.(SCADA and training)

The Source Water Protection Local Advisory Committee will meet again when date has been set

Generator project, awaiting surge protection device at McMinnis (Should be completed by March 8th)

Town of Hurt DBP improvement project Electricians and contractor have been onsite to repair meter.

Springs SCADA project - Had kick off meeting, awaiting electrical schedule

Sedimentation Basin Project Award letter received, now awaiting VDH confirmation letter (Engineer is Dewberry)

AMI Meter system bids were received, awarded to Waterworks, Inc. Kick off meeting scheduled for March 16th

WTP SCADA upgrade scope to be discussed with the engineer

Springs Rehabilitation - Engineering Concepts was awarded the engineering. (kick off meeting to occur during the month of March)

Raw Water Control Valve to be aquired within the next two months including a accutuator

Hach calibrations completed 2-20-23

ISI calibrations completed 2-15-23

Started a chlorine study with new feeders on Feb 21 to end on Mar 3. Once get letter of approval from VDH will move forward.

Lead and Copper Inventory has continued and will need to fill out the LEAP application for the lead inventory list.

Lead and Copper Sampling to be done in July

Radiologicals, Inorganic and Cyanide samples are to be taken during 2nd Quarter

The Town received PFAS sample results that showed some PFAS residuals that Town staff questioned. Additional testing will be done.

UCMR5 (PFAS) samples were collected in January from entry points of Plant, and both Springs

Utilities Distribution and Collection

| | | | | |
|---|--------|-------------------------------------|----------------------------|-----|
| # of Service Connections | 1 | Addresses: | 1113 4th Street | |
| # of Service Taps | 1 | Addresses: | 1113 4th Street | |
| # of Meters Read | 105 | Monthly | Rereads | 1 |
| | 0 | Quarterly | Rereads | 0 |
| # of Meters Cut Off For Non-Payment | 47 | | | |
| # of Meters Tested | 0 | | | |
| # of Loads of Sludge to Landfill | 18 | | | |
| | 166.29 | Tons | | |
| # of Location Marks made for Miss Utility | 17 | | | |
| # of Meters Replaced | 0 | | | |
| # of Water Lines Repaired | 0 | | # of Sewer Lines Unstopped | 4 |
| Locations: | | | Locations: | |
| | | | 3rd Street MH 411-412 | |
| | | | 105 Wood Lane | |
| | | | 1201 Amherst Ave. | |
| | | | 1113 4th Street | |
| # Air Relief Valves Inspected | 0 | | | |
| # of PRV Maintenance/Inspection | 0 | | | |
| # of Water Valve Boxes Cleaned | 0 | | | |
| # of Blow-Off Valves Flushed | 0 | | | |
| # of Blow-Off Valves Located | 0 | | | |
| Push Camera Footage | 170' | Sewer Main Cleaned | | 0 |
| Sewer (Root Cutting) Main | 0 | Sewer Main Cleaned Manholes | | 0 |
| Sewer (Root Cutting)Main Manholes | 0 | Sewer Service Cleaned | | 60' |
| Sewer Video Footage | 360' | Sewer Service Video | | 0 |
| Sewer Video Manholes | 0 | Sewer (Root Cutting) Service | | 0 |
| Duke Root Control (Contractor) | 0 | Sewer Right of Way Clearing Footage | | 0 |
| Water Turn On and Offs | 68 | Sewer Manholes Inspected | | 0 |
| Water Right of Way Clearing Footage | 0 | Sewer Installed Clean Out | | 2 |
| Water Meter Box Replacement | 3 | | | |
| # Of Hydrants Flushed | 0 | | | |
| # of Hydrant Valves Exercised | 0 | | | |

Other Utilities Distribution and Collection Activities & CIP Projects:

One Stop sewer line location being determined, to set clean outs

DEPARTMENT: Wasterwater Plant
MONTH: February-23

| | | | |
|------------------------------|----------------|------------|--------|
| Average Daily Flow | | 2.10 MGD | |
| TSS Reduction | | 95 % | |
| BOD Reduction | | 97 % | |
| VPDES Violations | | 0 | |
| Sludge (Regional Land Fill) | | 193 tons | |
| Rain Total | 3.49 Inches | Snow Total | Inches |
| | 7.64 YTD Total | | |

Other Wastewater Activities and CIP Projects:

WWTP Electrical Upgrade continues
 Aeration improvement application - Awaitng response from DEQ
 Clarifier Number 3 Retrofit- Solicit bids from engineers to design this project
 Mister Installation - Unit has been set. All power has been installed by sub-contractor and awaiting power from Dominion.
 Application for Lynch Creek sewer line from 7th street to boat ramp access has been submitted.
 Pre-grant application for USDA-RD is being done for preliminary engineering report and environmental review

Month: February
 Week: February 6th, 2023

Month: February
 Week: February 13th, 2023

- Continue Sanitizing procedures for commonly used areas
- Monthly DMR
- Monthly Council report
- Industrial Billing
- Submit Monthly rain data to National Weather Service
- Ecoli supplies ordered
- Ran Pump Station Generators
- Repaired Press Valve
- UV system check
- Entered Lab data
- Normal Plant Operations

- Continue Sanitizing procedures for commonly used areas
- Serviced UV system Bank
- Reviewed and Submitted Timesheets
- Troubleshooting electrical issues with Blower building MCC
- Portable blower rented for Basins 3 &4 (2/18/23)
- UV system check
- Entered Lab data
- Normal Plant Operations

Month: February
 Week: February 20th, 2023

Month: February
 Week: February 27th, 2023

- Continue Sanitizing procedures for commonly used areas
- Troubleshooting electrical issues with Blower building MCC
- Continue use of portable blower rented for Basins 3 &4 (2/18/23)
- Digester blower stand repaired
- Repaired thickener wheel
- UV system check
- Entered Lab data
- Normal Plant Operations

- Continue Sanitizing procedures for commonly used areas
- Reviewed and Submitted Timesheets
- Submit Rain data to National Weather Service
- Employee (Brad Brown) returned from Medical Leave
- Troubleshooting electrical issues with Blower building MCC
- Basin Blowers returned to Motor starters (VFD's offline)
- Continue use of portable blower rented for Basins 3 &4 (2/18/23)
- Cont. to monitor Blower motor temperatures
- BGF / DEQ meeting concerning PCB remediation project
- Submitted Septic Tank Hauler Billing
- UV system check
- Entered Lab data
- Normal Plant Operations

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
9 March 2023

Project Name: Frazier and Lynch Mill Road Drainage issues
Project Manager: Scott Bortz, PE
Sub-Consultant
P&B Job Number 21-08

Recent Activities: Town staff requested additional information/clarification on lawn mower access to the east side of the property, ditch lining material and disposal of excess material. Engineer replied with access ability note, options for lining material and notation regarding use of excess fill to be coordinated for use on church property.

Anticipated work over the next two weeks: Staff will review Engineer's notes and provide preferences for integration into the plans.

Upcoming Tasks: Revise plans. Coordinate bidding with Town staff.

Outstanding Issues: Easements

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$3285

Balance to Complete: \$19,715

Town Input Required: Town staff will need to review the sizing of the ditch and easement across private land. The ditch can be widened at the base and side slopes made steeper to reduce the width of the easement if so desired.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
9 March 2023

Project Name: VDEM Generator Installations
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, Master Engineers, ECS (Geotech)
P&B Job Number 20-51

Recent Activities: SPD unit has been replaced. Engineer has processed the last change order and payment application
Anticipated work over the next two weeks: Town may release the last check. Engineer will process the final paperwork
Upcoming Tasks:
Outstanding Issues:

Design Schedule: May (Rebid) 2021 Award Contract
June 2021 Notice to Proceed
November 2021 Substantial Completion

Schedule Constraints:

Projected Completion:

Approved Budget: \$43,600
Invoiced To Date: \$41,820
Balance to Complete: \$1780

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$498,500 + (\$1556) (Change Orders)
Current Paid: \$496,943
Balance to Finish plus retainage: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
9 March 2023

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities: Kickoff meeting on 28 February. Contractor has presented a schedule.
Anticipated work over the next two weeks: Commence work.
Upcoming Tasks: Contractor will likely need to visit sites in person prior to commencing work.
Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$9600
Invoiced To Date: \$2400
Balance to Complete: \$7200

Town Input Required:

Issues Town Should Be Aware Of:

| | | |
|-------------------------------------|---|------------------|
| Construction Contract Price: | Staunton River Intake Site & SCADA Integration | \$58,922 |
| | Bedford Tank & Pump Station Site & SCADA Integration | \$60,563 |
| | McMinnis Spring Site & SCADA Integration | \$54,390 |
| | Reynolds Spring Site & SCADA Integration | \$54,390 |
| | Water Treatment Plant Existing Control Panel Demolition | \$11,385 |
| | Total Bid Price if All Work is Awarded | \$239,650 |

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
9 March 2023

Project Name: WTP Filter Rehabilitation
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 19-76

Recent Activities: Project is substantially complete. Contractor has resolved login issues on SCADA.
Anticipated work over the next two weeks: Contractor completing final punchlist items including training, setting control units to static IP, and replacement of the waste flow meter. SCADA training is scheduled for the week of March 13th.
Upcoming Tasks:
Outstanding Issues:

Design Schedule: June 2021 Advertise for Bids (if Town desires)
July 2021 Open Bids
27 July 2021 Council approval
10 August 2021 Consent agenda approval
1 November 2021 NTP

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$56,000
Invoiced To Date: \$38,000
Balance to Complete: \$18,000

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$725,305+\$11,413
Current Paid: \$699,075
Balance to Finish plus retainage: \$37,643

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
9 March 2023

Project Name: WWTP Aeration System
Project Manager: Keith Lane, PE
Sub-Consultant: Masters Engineers
P&B Job Number: 19-75

Recent Activities: No recent activity

Anticipated work over the next two weeks:

Upcoming Tasks:

Outstanding Issues:

Design Schedule: TBD Complete design plans and specs
TBD Advertise for Bids (if Town desires)
Schedule Constraints: Town staff has indicated this project bid may slip in order to coincide with WWTP Electrical upgrades
See note below regarding potential schedule adjustment.
Projected Completion: 31 October 2021
Approved Budget: \$198,000
Invoiced To Date: \$19,200
Balance to Complete: \$178,800

Town Input Required:

Issues Town Should Be Aware Of: The schedule for this project has been adjusted to coincide with the Phase III portion of the overall WWTP electrical improvements. It will be beneficial to have the bulk of the PH III electrical work designed prior to in-depth design of the aerator work. The design schedule above has been adjusted to reflect delay of the design such that the bulk of the PH III design is completed for coordination purposes.

Town and Engineers will need to coordinate the design construction timing in conjunction with Town's funding schedule.

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
9 March 2023

Project Name: WWTP Phase II/III Electrical Upgrades
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, PE – Master Engineers
P&B Job Number 19-34

Recent Activities: Three blowers have been rewired to the old starters in order to operate properly while size of the necessary VFDs are being discussed. Contractor and Town staff have been working to trouble-shoot the issues in conjunction with engineers and manufacturer’s representatives. Contractor has brought in a portable blower to supplement the existing plant blowers. With ongoing discussions on the suitability of the provided digester blower VFDs, Engineer and Contractor are reviewing this situation

Anticipated work over the next two weeks: Complete punchlist items and work toward substantial completion. Portable blower is expected to be removed from the site in the next two weeks.

Upcoming Tasks:
Outstanding Issues:

Design Schedule: October 2020 Sign agreement
November 2020 Notice to Proceed

Schedule Constraints: Contractor reports to be still on schedule for completion per contract times.

Projected Completion: November 2022

Approved Budget: \$309,730 (combined II and III projects including CA)
Change Order #1 = \$2958.54
Change Order #2 = \$3942.13 + \$6630 Special Inspections

Invoiced To Date: \$246,533

Balance to Complete: \$61,355 + additional inspection

Town Input Required:

Issues Town Should Be Aware Of: Contractor will document all delays. Blower VFD permanent resolution is a critical item to maintain the plant. All parties are working to determine an appropriate solution.

Construction Contract Price: \$3,952,000 + \$29,149 (Change Orders)

Current Paid: \$3,582,029

Balance to Finish plus retainage: \$399,120



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

REPORTS AND COMMUNICATIONS

Title: Public Services Monthly Reports

Staff Resource: Teri Anderson, Public Works Administrative Asst.

Action(s):

For Review

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. [STREET_DEPARTMENT_MONTHLY_REPORT-FEBRUARY_2023](#)

attachment 2. [BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_FEBRUARY_2023](#)

attachment 3. [FLEET_MAINTENANCE_DEPARTMENT-FEBRUARY_2023](#)

STREET DEPARTMENT MONTHLY REPORT

DATE: MARCH 6, 2023

TO: TOWN MANAGER
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: FEBRUARY 2023

| DESCRIPTION | Labor Hours |
|---|---------------|
| Vacation / Sick Leave Taken / Comp. Time Used / Funeral Leave | 50.50 |
| Holiday | 40 |
| Staff, Safety Meetings/Data Entry/Planning Schedule | 83.50 |
| Weekend Truck (1.82 Tons) (4) Trucks | 18 |
| Street Sweeping (Miles Swept Main St. and Bedford Ave. 13 / Town Wide 8) | 8 |
| Litter Control (Bags Collected 49) | 95.25 |
| Assisting Other Crews | 56.25 |
| Town Wide Mowing (0 Miles) | 0 |
| Signage | 6.50 |
| Shoulder Work / Stone (0 Tons) | 47.75 |
| Ditch & Drainage Pipe Maintenance | 65.50 |
| Weed Control (Gallons Sprayed 0) | 0 |
| Street Lighting | 26 |
| Dead Animal Removal/Buzzard Control | 4 |
| Decorative Street Light | 32.50 |
| Tree/Trimming/Removal | 102.50 |
| Install Driveway Pipe | 133 |
| Call Duty | 8 |
| Vehicle/Equipment Maintenance | 5.75 |
| Public Works Lot Cleaning (Tons) | 0 |
| Asphalting | 2 |
| Special Projects / Special Events / Seasonal-Christmas Lights/Flag Rotation | 0 |
| Traffic Control | 17 |
| Snow Prep | 15.50 |
| | |
| Total Labor Hours for the Month | 817.50 |

BUILDINGS AND GROUNDS

MARCH 6, 2023

**TO: TOWN MANAGER
FROM: BRIAN ROACH, B&G SUPERVISOR
MONTH: FEBRUARY 2023**

| | | |
|--|---------------------|--------------------|
| Vacation / Funeral / Sick Leave Taken | | 41 |
| Meetings / Data Entry / Work Planning / Training | | 56.50 |
| # Of Call Duty Hours | | 8 |
| # Of Hours ELD Training at CVCC | | 6 |
| Holiday | | 48 |
| Green Hill Cemetery | | |
| DESCRIPTION | Month Totals | Labor Hours |
| # Of Burials / Cremations | 0 | 4 |
| Cemetery Grounds Maintenance | | 26.25 |
| Meeting with Families / Selling Plots | | 0 |
| Stone Locating / Setting | | 0 |
| Maintain Cemetery Records | | 0 |
| Solid Waste Collection | | |
| DESCRIPTION | Month Totals | Labor Hours |
| Residential Garbage Collected (Tonnage) | 84.68 | 82 |
| Residential Garbage Collected (Tonnage) Town of Hurt | 35.99 | 32 |
| # Of Curbside Brush Collected (Stops) | 77 | 28.25 |
| Loads of Brush Collected | 12 | |
| # Of Curbside Bulk Collected (Stops) | 79 | 30.25 |
| Bulk Collection (Tonnage) | 10.43 | |
| # Of Tires Collected | 0 | 0 |
| # Of Residential Garbage Citations Issued | 0 | 0 |
| Vehicle Maintenance | | 0 |
| Parks/Buildings | | |
| DESCRIPTION | Month Totals | Labor Hours |
| Landscaping Buildings, Watering Flowers, Irrigation | | 0 |
| # Of Building Maintenance Hours-Brown Bldg. (70) | | 152.75 |
| # Of Park Cleaning | | 65.25 |
| # Of Parks Ground Maintenance Hours | | 38.75 |
| # Of Parks Flower Bed Maintenance Hours | | 237.25 |
| # Of Vista Theatre Maintenance and Assisting | | 0 |
| Special Projects | | 0 |
| # Of Vehicle Maintenance Hours | | 17.25 |
| # Of Industrial Park Clearing & Cleaning | | 91.25 |
| # Of Assisting Other Crews | | 2.25 |
| Total Labors Hours for the Month | | 967 |

FLEET MAINTENANCE DEPARTMENT

DATE: MARCH 6, 2023

TO: TOWN MANAGER
FROM: TERRY LAMBERT, FLEET SUPERVISOR

MONTH: FEBRUARY 2023

| DESCRIPTION | Labor Hours |
|---|--------------------|
| Vacation | 18 |
| Safety Meetings/Training | 19.50 |
| Holiday | 16 |
| Daily/ Weekly/ Planning & Scheduling | 44.25 |
| Sick Leave Used | 0 |
| CIP / Budgeting / Calling Vendors | 19.50 |
| Preventive Maintenance | 101 |
| General Repair's | 33.75 |
| Troubleshoot and Diagnostic | 13.50 |
| DMV Titling | 2 |
| On the Road Service Call | 0 |
| Picking Up & Delivery | 3 |
| Building & Grounds | 4.50 |
| Tool Inventory | 0 |
| Inspections/Surplus | 5.50 |
| Assisting Other Crews | 0 |
| General Maintenance | 39.50 |
| Total Labor Hours for the Month | 320 |



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

REPORTS AND COMMUNICATIONS

Title: Community Development February 2023 Monthly Report

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Receive the report.

Explanation:

Background:

Funding Source(s):

N/A

Attachments: *(click item to open)*

[*CD Feb 23 Monthly Report.pdf*](#)

MEMORANDUM

To: Gary Shanaberger, Town Manager

From: Sharon D. Williams, AICP – Community Development Director SDW

Date: March 6, 2023

Re: February 2023 Community Development Report

Permits

Fourteen (14) Zoning Permits were applied for during the month of February:

New Business (1): The Moreno Companies – new Spark Tenant

New Owner (3): Subway 1000 Main St & 125 Clarion Rd,
A1 Mini Mart – 1308 Main St

Mobile Restaurant(5): Wandering Donut 2, Airstrip Grill, Kona Ice, Southern Belle Food Truck,
Chief's BBQ

Sign Permit(1): 1 change to sign at Altavista Commons, pending submittal of zoning
permit

*Accessory Structure(2):*YMCA open-sided covered shelter over playground area &
storage shed on Ash Ln

Chicken Permit (1): renewal

Plat (1): Resurvey on 7th St

Violations

Ten (10) new violations were reported in February and four (4) were closed. There are twenty-six (26) active code violations.

A public nuisance hearing had been scheduled for March 14, 2023 for the derelict structures on Amherst and Novelty Streets. The town has been informed that the property was sold to Moab Properties. A representative for the company stated that they intended to rehab the properties. The owner was informed that the property was Industrial (M), which does not permit the residential use. The property would need to be rezoned before it could be occupied. Additionally building permits will not be issued by Campbell County until a zoning permit has been approved.

On the morning of Tuesday, February 7, 2023, the Community Development Director was alerted by a business owner that *OBAMACARE-FREE HEALTH INSURANCE* signs had been posted throughout the town. The following day the Community Development Director spent almost 2 hours removing those signs and any others posted in the town rights-of-way starting at the US 29 Business entrance of the town to the 1000 block of Main St. She removed every sign at each intersection of 3rd, 4th, 5th, and 7th Streets. Approximately 110 signs were removed. The

town called the number on the sign, but could not obtain any identifiable data, nor convince the person who answered to remove the illegal signs. A sign may not be placed in the public rights-of-way without the approval of the Town Manager or his designee, which is the Community Development Director.

Planning Commission:

The Planning Commission met on February 6, 2023, and held four (4) public hearings. They held public hearings on: a request to rezone 3326 Lynch Mill Rd from Industrial (M) to General Commercial (C-2); an amendment to the hospital definition in the Zoning Ordinance (Z.O.) to state that the use did not include a facility for substance abuse or drug rehabilitation; a public hearing to amend the Z.O. to allow hospitals in the C-2 Zoning District with a Special Use Permit (SUP); and an amendment to the Z.O. to delete resource extraction as a permitted use in the Industrial (M) Zoning District.

The Planning Commission approved its revised bylaws, adopted its Rules of Procedure, and adopted its Code of Ethical Principles.

The Planning Commission discussed recycling centers and whether the use should be allowed in the Industrial (M) Zoning District. It was the consensus of the Planning Commission that a public hearing be held to receive comment.

Board of Zoning Appeals:

The Board of Zoning Appeals did not meet in February.

Staff Projects/Meetings:

The majority of February was devoted to the town's Mosley Heights Community Development Block Grant (CDBG) Planning Grant. The Community Development Director and Sheila Williams, President, Moseley Heights Project Team attended Sunday services at First Baptist Church and the First Church of Jesus to inform the congregants about the pre-planning grant, answer questions, and assisted a few with completing the questionnaire. The Town Manager, Community Development Director, Planning Commissioner AJ Robinson, Sheila Williams, Rev. Eduardo Soto, and Aprille Monroe canvassed the project area on Saturday, February 18th to ask residents to complete the survey. To be eligible for a planning grant, 90% of the residents living in the area must participate in a community survey, as the town must demonstrate that it plans to serve a low to moderate income area. In addition to name and address, respondents were asked if they owned or rented their home, their race, and whether their yearly income was above or below the Median Household Income as defined by the US Department of Housing and Urban Development (HUD). There was a low response rate for the survey. The feedback the town received included: a fear that answering the question about income would impact their social security, renters were not invested in the community and saw no benefit in participating, belief that town was not invested in Mosley Heights and that improvements should be a yearly budgeted item instead of the town seeking grants. The Town submitted its report to the Virginia Department of Housing and Community Development (DHCD), which was due on February 28th.

The town has requested an extension in hopes of gaining additional neighborhood participation. To cover the costs associated with the pre-planning grant activities, the town is eligible to receive \$5,000 from DHCD.

The Assistant Town Manager and Community Development director met with a couple interested in developing a campground. They were given the requirements for developing a campground in the floodplain. Buildings must be built above the base flood elevation and a traffic study would be required, along with a stormwater management and site plan.

Due to the generosity of AARP (American Association of Retired People), the Community Development Director has secured a mobile shredding truck which has the capability to destroy old, unwanted paper records onsite. The event will be held on Saturday, April 15, 2023 from 8-12 pm.

The Community Development Director attended the monthly meeting of the Transportation Technical Committee at Central Virginia Planning District Commission (CVPDC). At the meeting the Committee received an update on the draft Title VI Plan update. The CVPDC received a Safe Streets and Roads for All (SS4A) grant for \$280,000 with a \$70,000 match. VDOT provided a summary of the 2020 Census and the new urban area definitions and the impacts to funding for Metropolitan Planning Organizations.

The Avoca Executive Director and Community Development Director met to discuss grants that might be available for a curator and expansion to the museum.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

REPORTS AND COMMUNICATIONS

Title: Altavista Police Department (APD) Monthly Reports

Staff Resource: Chief Merricks

Action(s):

For informational purposes

Explanation:

Monthly Activity Report for the APD - February 2023

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. Altavista PD Monthly Activity Report-February 2023

attachment 2. APD Patrol on 29-February 2023

| 2023 ALTAVISTA POLICE DEPT MONTHLY REPORT | | | |
|--|----------------|-----------------|---------------------|
| | January | February | Year to Date |
| Criminal Arrests "Felony" | 3 | 0 | 3 |
| Criminal Arrests "Misdemeandor" | 16 | 1 | 17 |
| Warrant Executed | 19 | 8 | 27 |
| Uniform Traffic Summons Issued | 56 | 67 | 123 |
| # Traffic Stops | 122 | 132 | 254 |
| BOLO'S (Be on Look Out) | 3 | 5 | 8 |
| DUI | 1 | 0 | 1 |
| IBR | 37 | 9 | 46 |
| MVA | 8 | 13 | 21 |
| Assist Motorist | 22 | 19 | 41 |
| Calls for Service | 408 | 450 | 858 |
| Alarm Responses | 8 | 20 | 28 |
| ECO/TDO | 0 | 3 | 3 |
| ECO/ TDO HOURS | 0 | 15 | 15 |
| Court Hours | 2 | 2 | 4 |
| Citizen Contacts | 1,280 | 1895 | 3,175 |
| Businesses, Residences Check "Foot Patrols" | 462 | 345 | 807 |

| PATROL-RT 29-February 2023 | | | |
|----------------------------|------------------|----------|------------------|
| Time | Location | Officer | Disposition |
| 1-Feb 1230-1240 | 29 SB | Anthony | Check Location |
| 1-Feb 2221- | Rt 29/Clarion | Earhart | Traffic Stop |
| 2-Feb 2329- | Rt 29/Clarion | Earhart | Traffic Stop |
| 6-Feb 1441-1454 | Rt 29/Main | Elias | MVC |
| 6-Feb 2005- | Rt 29 | Earhart | BOL |
| 6-Feb 2354- | Rt 29/Main | Earhart | Traffic Stop |
| 6-Feb 2007-2014 | Rt 29 | Pugh | BOL |
| 6-Feb 2354-2359 | Rt 29/Main | Pugh | Traffic Stop |
| 11-Feb 1820-1821 | Rt 29 | Pugh | BOL |
| 11-Feb 1919-1925 | Rt 29 | Pugh | Road Hazard |
| 11-Feb 2135-2146 | Rt 29 | Pugh | Traffic Stop |
| 11-Feb 1914- | Rt 29 | Earhart | Road Hazard |
| 13-Feb 2102-2145 | 29 SB | Williams | Disabled Vehicle |
| 14-Feb 1958-1959 | 29 NB | Williams | Disabled Vehicle |
| 15-Feb 2306-2339 | Rt 29/Lynch Mill | Pugh | Traffic Stop |
| 15-Feb 2306- | Rt 29/Lynch Mill | Earhart | Traffic Stop |
| 16-Feb 0100- | Rt 29 | Earhart | Carcass |
| 20-Feb 1932-1941 | Rt 29/Lynch Mill | Anthony | Traffic Stop |
| 20-Feb 1948-1955 | Rt 29 | Anthony | Traffic Stop |
| 20-Feb 0117- | Rt 29/Lynch Mill | Earhart | Road Hazard |
| 21-Feb 1733-1747 | Rt 29/Lynch Mill | Elias | Traffic Stop |
| 24-Feb 2347-2353 | Rt 29/Clarion | Pugh | Traffic Stop |
| 24-Feb 0209-0216 | Rt 29/Main | Pugh | Traffic Stop |
| 24-Feb 0222-0234 | Rt 29/Main | Pugh | Traffic Stop |
| 24-Feb 0209- | Rt 29/Main | Earhart | Traffic Stop |
| 24-Feb 0222- | Rt 29/Main | Earhart | Traffic Stop |
| 25-Feb 2255-2346 | Rt 29/Bedford | Pugh | Traffic Stop |
| 25-Feb 0142-0156 | Rt 29/Main | Pugh | Traffic Stop |
| 25-Feb 0221-0238 | Rt 29/Main | Pugh | Traffic Stop |
| 25-Feb 0244-0258 | Rt 29 | Pugh | Traffic Stop |
| 25-Feb 2255- | Rt 29/Bedford | Earhart | Traffic Stop |
| 25-Feb 0142- | Rt 29/Main | Earhart | Traffic Stop |
| 25-Feb 0221- | Rt 29/Main | Earhart | Traffic Stop |
| 25-Feb 0244- | Rt 29 | Earhart | Traffic Stop |



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.F

REPORTS AND COMMUNICATIONS

Title: ARPA Equipment Grant Program Opportunity For Law Enforcement

Staff Resource: APD Chief Tommy Merricks

Action(s):

For Informational Purposes

Explanation:

The Altavista Police Department (APD) has been given the opportunity to apply for \$210,000 in grant funds for law enforcement efforts to reduce violent crimes and gun violence, which has disproportionately increased due to the pandemic and impacted communities. It is APD's intention to apply for and use these funds to replace aging vehicles in the fleet, to enable us to provide better, more cost efficient service to the citizens of Altavista, in reducing violent crime and violence.

Background:

The timeline for this grant application is due by May 24th. Decisions will be made on or after May 11, 2023, at the CJSB meeting; and funds will need to be spent by the end of the grant period, June 30, 2024.

Funding Source(s):

This is a 100% grant - matching funds are not required.

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 10.G

REPORTS AND COMMUNICATIONS

Title: Town Council Meeting Calendars

Staff Resource: Crystal Hailey, Assistant Town Clerk

Action(s):

Informational Items

Explanation:

Altavista Town Council Meeting Calendars for both March and April, 2023; includes other important dates and events.

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment 1. Council Calendar - March 2023

attachment 2. Council Calendar - April 2023

MARCH 2023

| Sun | Mon | Tues | Weds | Thurs | Friday | Sat | |
|-----------------------------|--|---|------|-------|-------------------------|---|----|
| | | | | 1 | 2 | 3 | 4 |
| 5 | 6 <u>Planning Commission</u> 5pm | | 7 | 8 | 9 | 10 | 11 |
| 12 Daylight Savings Time | 13 | 14 <u>Council Meeting</u> 6pm *2024 Draft Budget and CIP Discussion | 15 | 16 | 17 St. Patrick's Day | 18 | |
| 19 | 20 1 st Day of Spring | 21 | 22 | 23 | 24 | 25 | |
| 26 | 27 | 28 <u>Council Work Session</u> 5pm *2024 Draft Budget and CIP Discussion | 29 | 30 | 31 | NOTES: March 28th AEDA Meeting @ 8:15am (if needed) | |

APRIL 2023

| Sunday | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
|--|------------------------------------|---|-----------|----------|--------|---|
| NOTES: AEDA Meetings are held @8:15am on the fourth Tues. of the month (if needed) | | | | | | 1 Avoca Museum Opening Day |
| 2 | 3 Planning Commission 5pm | 4 | 5 | 6 | 7 | 8 |
| 9 <i>Easter</i> | 10 | 11 <u>Council Meeting</u> 6pm -Designate Public Hearing For May 9th Meeting | 12 | 13 | 14 | 15 Community "Shredding" Day 8am-12noon |
| 16 John H. Moseley Day in Altavista | 17 | 18 | 19 | 20 | 21 | 22 EARTH DAY |
| 23 | 24 | 25 <u>Work Session</u> 5pm -budget work session | 26 | 27 | 28 | 29 |
| 30 | | | | | | |



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
March 14, 2023
AGENDA COVER SHEET

AGENDA ITEM #: 12.A

CLOSED SESSION

Title: Town Council - Closed Session

Staff Resource: Gary Shanaberger, Town Manager

Action(s):

Consultation with Legal Counsel in Closed Session

Explanation:

Section 2.2-3711 (A)(29) Consultation with legal counsel regarding discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders and offers, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

Background:

Funding Source(s):

Attachments: *(click item to open)*

attachment. Altavista Town Council - Closed Session 3.14.23

DATE: Tuesday, March 14th, 2023

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

Section 2.2-3711 (A)(29) Consultation with Legal Counsel regarding discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders and offers, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.

A motion was made by _____ and seconded by _____.

Motion carried.

| | | | | |
|-------|---------------------------|-------|----------------------|-------|
| VOTE: | Mr. Wayne Mitchell | _____ | Mr. Jay Higginbotham | _____ |
| | Mr. Tracy Emerson | _____ | Mr. Timothy George | _____ |
| | Vice Mayor Reggie Bennett | _____ | Dr. Scott Lowman | _____ |
| | Mayor Michael Mattox | _____ | | |

Town Council went into Closed Session at _____ PM.

Council was back in regular session at _____ PM.

FOLLOWING CLOSED SESSION:

A motion was made by _____, seconded by _____, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED the town council hereby certifies, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

| | | | | |
|-------|---------------------------|-------|----------------------|-------|
| VOTE: | Mr. Wayne Mitchell | _____ | Mr. Jay Higginbotham | _____ |
| | Mr. Tracy Emerson | _____ | Mr. Timothy George | _____ |
| | Vice Mayor Reggie Bennett | _____ | Dr. Scott Lowman | _____ |
| | Mayor Michael Mattox | _____ | | |

Adjourned at _____ p.m.

Action(s): _____