



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, January 9, 2024
5:58 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A [Town Recognition](#)
[attachment. DEQ Award](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

Citizen's wishing to address Council should provide their name and address. Citizen comments are limited to three (3) minutes, with a total of fifteen (15) minutes allotted for this purpose. Please note: Citizen's Time is NOT a question-and-answer session between the public and Council.

5. PARTNER UPDATES

6. CONSENT AGENDA

6.A [Monthly Financial Reports - December 2023](#)
[Attachment 1. December 2023 Check Register](#)
[Attachment 2. December 2023 Revenue Report](#)
[Attachment 3. December 2023 Expenditure Report](#)
[Attachment 4. Reserve Balance Investment Report](#)

6.B [Town Council - Meeting Minutes](#)
[attachment. Town Council RM Minutes 12.12.23.pdf](#)

7. PUBLIC HEARING(S) - NONE ARE SCHEDULED FOR THIS DATE.

8. UNFINISHED BUSINESS

9. NEW BUSINESS

9.A [FY 2025 Budget Calendar](#)
[Attachment 1. FY 2025 Budget Calendar with Requested Amendment](#)

9.B [Request to declare 4 APD vehicles surplus.](#)

9.C [Review of Special Event Permit](#)

10. REPORTS AND COMMUNICATIONS

10.A [Departmental Reports - Finance](#)

- Attachment 1. Meals Tax Report
- Attachment 2. Sales Tax Report
- Attachment 3. Lodging Tax Report
- Attachment 4. Cigarette Tax Report

10.B APD Monthly Reports

- attachment 1. APD Daily Activity Report-December 2023.pdf
- attachment 2. APD Patrol on 29-December 2023.pdf

10.C Public Services Monthly Reports

- attachment 1.
BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_DECEMBER_2023.docx
- attachment 2. STREET_DEPARTMENT_MONTHLY_REPORT-
_DECEMBER_2023.docx
- attachment 3. FLEET_MAINTENANCE_DEPARTMENT-DECEMBER_2023.docx

10.D Utility Projects Update

- 010424 - Monthly Status Report.pdf
- December 2023 Monthly Report for Council Members 1z.pdf
- December 2023 Monthly Report for Council Members 2z.pdf
- STATUS REPORT NOVELTY WATER LINE 1-04-2024.pdf
- STATUS REPORT AMI PROJECT 1-01-2024.pdf
- STATUS REPORT FILTER IMPROVEMENT PROJECT 1-04-2024.pdf
- STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 1-04-2024.pdf
- STATUS REPORT FOR SEDIMENTATION PROJECT 1-04-2024.pdf
- Main Street Sidewalk Status Update 1-4-2024.pdf
- STATUS REPORT SPRINGS SCADA PROJECT 1-04-2024.pdf
- STATUS REPORT CLARIFIER #3 PROJECT 1-04-2024.pdf
- STATUS REPORT WWTP ELECTRICAL PROJECT 1-04-2024.pdf
- STATUS REPORT WWTP PER 1-04-2024.pdf
- STATUS REPORT WWTP UV 1-04-2024.pdf

10.E Employee Changes - December 2023

10.F Altavista Town Council Meeting Calendars

- attachment 1. Altavista Town Council Meeting Calendar - January 2024.
- attachment 2. Altavista Town Council - Meeting Calendar - February 2024.pdf

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

12.A TOWN COUNCIL CLOSED SESSION

- attachment. Town Council - Closed Session 1.9.24

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.

