



**Town of Altavista, Virginia  
Meeting Agenda Town Council  
Town Council Regular Meeting**

**Tuesday, November 14, 2023  
6:00 PM - Council's Chambers  
510 Seventh Street  
Altavista, VA 24517**

**1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE**

*Reverend Ed Soto, Altavista Presbyterian Church, will deliver the Invocation for this meeting.*

**2. AGENDA ADOPTION**

**3. RECOGNITIONS AND PRESENTATIONS**

**4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)**

*Citizen's wishing to address Council should provide their name and residential address. Citizen's comments are limited to three (3) minutes with a total of fifteen (15) minutes allotted for this purpose. (Please note: Citizen's Time is **NOT** a question-and-answer session between the public and Council.)*

**5. PARTNER UPDATES**

**6. CONSENT AGENDA**

**6.A Monthly Financial Reports - October 2023**

Attachment 1. October 2023 Check Register

Attachment 2. October 2023 Revenue Report

Attachment 3. October 2023 Expenditure Report

Attachment 4. October 2023 Reserve Balance Investment Report

**6.B Town Council Meeting Minutes**

attachment 1. Town Council Work Session 9.26.23

attachment 2. Town Council RM Minutes 10.10.23

attachment 3. Town Council Work Session 10.24.23

**7. PUBLIC HEARING(S)**

**7.A Public Hearing: Application for Special Use Permit SUP-23-01**

attachment. SUP-23-01\_JKinman\_TC\_full-packet

**8. NEW BUSINESS**

**9. UNFINISHED BUSINESS**

9.A Vista/Leggett Feasibility Study

**10. REPORTS AND COMMUNICATIONS**

**10.A Departmental Reports - Finance**

Attachment 1. Meals Tax Report

Attachment 2. Sales Tax Report  
Attachment 3. Lodging Tax Report  
Attachment 4. Cigarette Tax Report

10.B Altavista Police Department Monthly Report  
attachment. APD Monthly Activity Report-October 2023  
attachment. APD Patrol on 29-October 2023

10.C Public Services Monthly Reports  
STREET\_DEPARTMENT\_MONTHLY\_REPORT-\_OCTOBER\_2023.docx  
BUILDINGS\_AND\_GROUNDS\_MONTHLY\_REPORT\_OCTOBER\_2023.docx  
FLEET\_MAINTENANCE\_DEPARTMENT-OCTOBER\_2023.docx

10.D Utility Project Updates  
STATUS REPORT FOR SPRINGS REHAB 11-05-2023.pdf  
STATUS REPORT AMI PROJECT 11-01-2023.pdf  
STATUS REPORT FILTER IMPROVEMENT PROJECT 11-05-22.pdf  
STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 11-05-2023.pdf  
STATUS REPORT VDEM GENERATORS 11-5-2022.pdf  
STATUS REPORT FOR SEDIMENTATION PROJECT 11-05-2023.pdf  
STATUS REPORT FOR SPRINGS REHAB 11-05-2023.pdf  
STATUS REPORT SPRINGS SCADA PROJECT 11-05-2023.pdf  
STATUS REPORT CLARIFIER #3 PROJECT 11-04-2023.pdf  
STATUS REPORT WWTP ELECTRICAL PROJECT 11-05-2023.pdf  
STATUS REPORT WWTP PER 11-05-2023.pdf  
STATUS REPORT WWTP UV 11-05-23.pdf  
October 2023 Monthly Report for Council Members 4z.pdf  
October 2023 Monthly Report for Council Members 2z.pdf

10.E Altavista Town Council Meeting Calendars  
attachment 1. Altavista Town Council Meeting Calendar - November 2023  
attachment 2. Altavista Town Council Meeting Calendar - December 2023

**11. MATTERS FROM COUNCIL**

**12. CLOSED SESSION**

**13. ADJOURNMENT**

*THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.*