



**Town of Altavista, Virginia  
Meeting Agenda Town Council  
Town Council Regular Meeting**

**Tuesday, May 9, 2023  
6:00 PM - Council's Chambers  
510 Seventh Street  
Altavista, VA 24517**

1. **CALL TO ORDER, INVOCATION, AND PLEDGE OF ALLEGIANCE**  
*Pastor Sinclair Hall, First Church of Jesus, will deliver the Invocation for this meeting.*
2. **AGENDA ADOPTION**
3. **RECOGNITIONS AND PRESENTATIONS**
  - 3.A [Employee Changes in April 2023](#)
4. **CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)**  
*Citizen's wishing to address Town Council should provide their name and address. Citizen comments are limited to (3) minutes with a total of (15) minutes allotted for this purpose. Please note: Citizen's Time is NOT a question-and-answer session between the public and Council.*
5. **PARTNER UPDATES**  
*This is an opportunity for our Community Partners to provide a brief update of their recent involvements in the community and to share upcoming events and activities.*
6. **CONSENT AGENDA**
  - 6.A [Monthly Financial Reports - April 2023](#)
    - [Attachment 1. April 2023 Check Register](#)
    - [Attachment 2. April 2023 Revenue Report](#)
    - [Attachment 3. April 2023 Expenditure Report](#)
    - [Attachment 4. Reserve Balance and Investment Report](#)
  - 6.B [Town of Altavista, Altavista Community Transit System \(ACTS\) - FTA Drug and Alcohol Policy](#)  
[attachment. 23\\_05\\_POL\\_FTA-drug-and-alcohol-ACTS\\_draft-v.001](#)
  - 6.C [Town Council Meeting Minutes](#)
    - [attachment 1. Town Council Work Session 3.28.23](#)
    - [attachment 2. Town Council Meeting Minutes 4.11.23](#)
7. **PUBLIC HEARING(S)**
  - 7.A [FY2024 Budget / FY2024-2028 Capital Improvement Program](#)
    - [Attachment 1. FY2024 Proposed Budget Overview](#)
    - [Attachment 2. FY2024 Proposed Master List of Fees / Charges](#)
    - [Attachment 3. Public Notice: FY2024 Proposed Budget](#)
    - [Attachment 4. Public Notice: FY2024 Proposed Capital Improvement Program](#)

7.B FY2024 Proposed Increase to Water and Sewer Rates; as well as Connection and Availability Schedule  
attachment 1. Public Hearing Ad - Increase to Water and Sewer Rates/Connection Fees  
attachment 2. Proposed Water/Sewer Connection and Availability Schedule

7.C FY2024 Proposed Meals Tax Increase  
Attachment. Public Notice: FY2024 Proposed Meals Tax Increase

**8. NEW BUSINESS**

**9. UNFINISHED BUSINESS**

**10. REPORTS AND COMMUNICATIONS**

10.A Departmental Reports - Finance  
Attachment 1. Meals Tax Report  
Attachment 2. Sales Tax Report  
Attachment 3. Lodging Tax Report  
Attachment 4. Cigarette Tax Report

10.B Altavista Public Works: Monthly Reports - April 2023  
attachment 1. PW - BUILDINGS\_AND\_GROUNDS\_MONTHLY\_REPORT\_APRIL\_2023  
attachment 2. PW - FLEET\_MAINTENANCE\_DEPARTMENT-APRIL\_2023  
attachment 3. PW - STREET\_DEPARTMENT\_MONTHLY\_REPORT-APRIL\_2023

10.C APD Monthly Reports - April 2023  
attachment 1. APD Daily Activity Report-April 2023  
attachment 2. APD Patrol on 29-April 2023

10.D Utility Project Updates  
STATUS REPORT - CLARIFIER #3 PROJECT 5-03-2023  
STATUS REPORT - AMI PROJECT 5-03-2023  
STATUS REPORT - LYNCH CREEK PROJECT 5-03-2023  
STATUS REPORT - MELINDA HPZ PROJECT 5-03-2023  
STATUS REPORT - AERATION STUDY 5-01-2023  
STATUS REPORT - WWTP ELECTRICAL PROJECT 5-01-2023  
STATUS REPORT - FRAIZER ROAD DRAINAGE PROJECT 5-01-2023  
STATUS REPORT - FILTER IMPROVEMENT PROJECT 5-01-2023  
STATUS REPORT - SPRINGS SCADA PROJECT 5-01-2023  
STATUS REPORT - VDEM GENERATORS 5-01-2023  
STATUS REPORT - UV SYSTEM UPGRADE 5-3-23  
April 2023 Monthly Report for Council Members 2.pdf

10.E Altavista Town Council Meeting Calendars  
attachment 1. Altavista Town Council Meeting Calendar - May 2023  
attachment 2. Altavista Town Council Meeting Calendar - June 2023

10.F Community Development  
CD April 23 Monthly Report.pdf

**11. MATTERS FROM COUNCIL**

**12. CLOSED SESSION**

12.A [Altavista Town Council CLOSED Session attachment. Altavista Town Council - Closed Session 5.09.23](#)

**13. ADJOURNMENT**

*THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.*