



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, October 11, 2022
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Invocation to be delivered by Reverend Walter Pillow, Baptist Tabernacle, Altavista

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A Employee Changes in September, 2022

3.B Proclamation - Community Planning Month
Attachment. Community Planning Month 2022

3.C Proclamation - Friends of Libraries Week
Attachment 1. Friends of Libraries-Proclamation 2022
Attachment 2. SRML_Open_House_10.18.22

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

Citizen's wishing to address Council should provide their name and residential address. Citizen comments are limited to (3) minutes with a total of (15) minutes allotted for this purpose. Please note: Citizen's Time is NOT a question-and-answer session between the public and Council.

5. PARTNER UPDATES

5.A Altavista Area Chamber of Commerce

5.B Avoca Museum/Property Updates

6. CONSENT AGENDA

6.A FY2024 Budget/CIP Calendar
Attachment . FY2024 Proposed Budget Calendar

6.B Annual Delinquent Tax Listing
Attachment 1. Staff Memo
Attachment 2. Annual Delinquent Tax Listing

6.C TOA Monthly Financial Reports - September 2022
Attachment 1. September 2022 Check Register
Attachment 2. September 2022 Revenue Report
Attachment 3. September 2022 Expenditure Report
Attachment 4. September 2022 Reserve Balance/Investment Report

6.D Town Council Meeting Minutes

7. PUBLIC HEARING(S)

8. NEW BUSINESS

8.A Zoning Ordinance Text Amendment - Solar

Attachment 1. Staff Report Proposed Solar Text Amendment - Pivot Energy (GL)

Attachment 3. Zoning-Text-Amendment-Application

9. UNFINISHED BUSINESS

9.A Springs/Bedford & Staunton River Pump Station SCADA Improvements

Attachment 1. LCQQ9374 - Remote Water Facility SCADA Improvements - Town of Altavista - 09-22

Attachment 2. 3660 ~ Town of Altavista SCADA Improvements ~ Bid Form
10.3.2022

10. REPORTS AND COMMUNICATIONS

10.A Utility Project Updates

STATUS REPORT SPRINGS SCADA PROJECT 10-4-2022.pdf

STATUS REPORT AERATION STUDY 10-4-2022.pdf

STATUS REPORT FILTER IMPROVERMENT PROJECT 10-4-2022.pdf

STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 10-4-2022.pdf

STATUS REPORT VDEM GENERATORS 10-4-2022.pdf

STATUS REPORT MELINDA HPZ PROJECT 10-4-2022.pdf

STATUS REPORT SPRINGS SCADA PROJECT 10-4-2022.pdf

STATUS REPORT WWTP ELECTRICAL PROJECT 10-4-2022.pdf

STATUS REPORT LYNCH CREEK PROJECT 10-4-2022.pdf

AMI Water Metering Status Update 10-5-2022.pdf

September 2022 Monthly Report for Council Members 2z.pdf

September 2022 Monthly Report for Council Members_.pdf

10.B Departmental Reports - Finance

Attachment 1 . Meals Tax Report

Attachment 2. Local Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

10.C Community Development Monthly Report - September 2022

Attachment. CD Sept 2022 Monthly Report

10.D Public Services Monthly Reports

Attachment 1. FLEET_MAINTENANCE_DEPARTMENT-SEPTEMBER_2022

Attachment 2. STREET_DEPARTMENT_MONTHLY_REPORT-
_SEPTEMBER_2022

Attachment 3.

BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_SEPTEMBER_2022.

10.E Town Council Meeting Calendars

[Attachment 1. Town Council Meeting Calendar - October 2022](#)
[Attachment 2. Town Council Meeting Calendar - November 2022](#)

- 10.F [Altavista Police Department \(APD\) Monthly Report](#)
[Attachment 1. APD Daily Activity Report-September 2022](#)
[Attachment 2. APD Patrol on 29-September 2022](#)

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

- 12.A [Town Council Closed Session](#)
[CLOSED SESSION document for 10.11.22](#)

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 3.A

RECOGNITIONS AND PRESENTATIONS

Title: Employee Changes in September, 2022

Staff Resource: Jo Ann Myers, Human Resources

Action(s):

Informational Item

Explanation:

Milestones:

All three had "5-year" anniversaries:

Brian Roach	Public Works, B&G Supervisor
Nathan Farmer	Utilities Department, Water Operator II
Ken Brumfield	Public Works, Senior Maintenance Specialist

New Hires:

Mike Moshkowski	Transit, PT Bus Driver
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Departures:

Scott Earhart	APD, Police Officer
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Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 3.B

RECOGNITIONS AND PRESENTATIONS

Title: Proclamation - Community Planning Month

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Adopt the proclamation.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment. Community Planning Month 2022



COMMUNITY PLANNING MONTH PROCLAMATION

WHEREAS, community planning provides an opportunity for all residents to be meaningfully involved in making choices that determine the future of our community; and

WHEREAS, the full benefit of planning requires public officials and citizens who understand, support, and demand excellence in planning and plan implementation; and

WHEREAS, the month of October is designated as National Community Planning Month throughout the United States, and

WHEREAS, the celebration of National Community Planning Month gives us the opportunity to publicly recognize the participation and dedication of the members of Planning Commission, staff, and citizen planners who have contributed their time and expertise to the improvement of the Town of Altavista.

NOW, THEREFORE, I, Mike Mattox, Mayor of the Town of Altavista do hereby proclaim October 2022 as

COMMUNITY PLANNING MONTH

throughout the Town of Altavista and urge all citizens to observe this month by sharing ideas with town leaders on how we can continue to make Altavista a great place to live, work and play.

Adopted this 11th day of October 2022 by the Altavista Town Council.

Mike Mattox, Mayor
Town of Altavista, VA

Gary Shanaberger
Clerk of Council
Town of Altavista, VA



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 3.C

RECOGNITIONS AND PRESENTATIONS

Title: Proclamation - Friends of Libraries Week

Staff Resource: Mayor Mike Mattox

Action(s):

Approve Proclamation

Explanation:

The 2022 Friends of Libraries Week will be nationally celebrated the week of October 16th through the 22nd. The Staunton River Memorial Library, located on Broad Street in Altavista, will be having an Open House Public Event on Tuesday, October 18th, from 5-7pm, to celebrate the Friends of Libraries.

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*Attachment 1. Friends of Libraries-Proclamation 2022*](#)

[*Attachment 2. SRML_Open_House_10.18.22*](#)

National Friends of Libraries Week
Proclamation of Declaration

Whereas, Friends of the Staunton River Memorial Library raise money that enables our library to move from good to great -- providing the resources for additional programming, much needed equipment, support for children's summer reading, and special events throughout the year;

Whereas, the work of the Friends highlights on an on-going basis the fact that our library is the cornerstone of the community providing opportunities for all to engage in the joy of life-long learning and connect with the thoughts and ideas of others from ages past to the present;

Whereas, the Friends understand the critical importance of well funded libraries and advocate to ensure that our library gets the resources it needs to provide a wide variety of services to all ages including access to print and electronic materials, along with expert assistance in research, readers' advisory, and children's services;

Whereas, the Friends' gift of their time and commitment to the library sets an example for all in how volunteerism leads to positive civic engagement and the betterment of our community;

Now, therefore, be it resolved, that I, Michael E. Mattox, Mayor of Altavista, proclaims October 16-22, 2022, as Friends of Libraries Week in the Town of Altavista; and urges everyone to join the Friends of the Library and thank them for all they do to make our library and community so much better.

Michael E Mattox, Mayor

**Gary Shanaberger, Clerk
Town Manager**

Staunton River Memorial Library

- Tour the Library
- Celebrate National Friends of Libraries Week
- Meet the Friends
- Light Refreshments

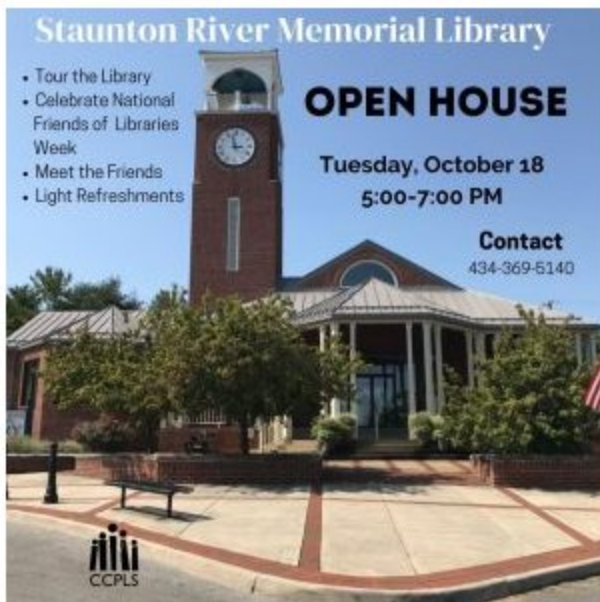
OPEN HOUSE

Tuesday, October 18

5:00-7:00 PM

Contact

434-369-5140





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 5.A

PARTNER UPDATES

Title: Altavista Area Chamber of Commerce

Staff Resource: Codie Cyrus, Chamber of Commerce Chair

Action(s):

Informational Item.

Receive updates from Chamber Representative.

Explanation:

Chamber Chair, Codie Cyrus, will introduce the Chamber's new Executive Director, Beverly Watlington.

Mrs. Watlington will be updating Town Council on the Chamber's most recent activities and upcoming events.

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 5.B

PARTNER UPDATES

Title: Avoca Museum/Property Updates

Staff Resource: Caleb Lafoon, Avoca Executive Director

Action(s):

Informational Item.

Receive updates from Avoca's Executive Director, Caleb Lafoon.

Explanation:

Mr. Lafoon will be informing Town Council about upcoming Avoca events, as well as giving them a progress report pertaining to a new storage shed being placed on the Avoca property.

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 6.A

CONSENT AGENDA

Title: FY2024 Budget/CIP Calendar

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

At their September Work Session, Town Council reached a consensus to place this item on the October 11, 2022 Regular Meeting (Consent Agenda).

Explanation:

Attached is the proposed FY2024 Budget/CIP Calendar for Town Council's review and consideration. The calendar is the same as last year's with CIP discussions happening earlier in the budget process. The budget continues to include dates for continued work sessions on Wednesdays following each Town Council Work Session in February, and March. This allows Council ample time to consider the items related to the budget and the capital improvement plan if additional time is needed beyond the regularly scheduled work sessions that typically deal with on-going town items/issues. The additional continued meetings will only be utilized if Council feels they are necessary to complete the budget process.

Background:

Annually, Town Council approves a budget calendar that includes deadlines for department heads to submit information to the Finance Director, dates for advertising and conducting public hearings, and a timeline for review and adoption of the budget.

Funding Source(s):

N/A

Attachments: *(click item to open)*

Attachment . FY2024 Proposed Budget Calendar



FY2024 PROPOSED BUDGET CALENDAR

October	3			Begin CIP budget process. Instruct department managers to assess where we are in the current year CIP, make changes and additions to FY24-28 CIP
November	1			Department CIP requests due; Begin revenue forecasts, review Transit's budget (grant deadline is January), instruct department managers, and distribute copies of budget papers
November	8	Tuesday	6:00 p.m.	Council receives draft CIP document
November	22	Tuesday	5:00 p.m.	Council CIP Work Session
December	13	Tuesday	6:00 p.m.	Council CIP discussion
January	6	Friday		Department operating budget requests due
January	9	Monday		Written requests from outside agencies and non-profits due
January	24	Tuesday	5:00 p.m.	Outside agencies/non-profits requesting funding should attend Council Work Session/CIP discussion
February	14	Tuesday	6:00 p.m.	Council receives draft budget document
February	28	Tuesday	5:00 p.m.	Council Budget Work Session / CIP discussion
March	1	Wednesday	5:00 p.m.	Continuation of Council Budget Work Session (if needed)
March	28	Tuesday	5:00 p.m.	Council Budget Work Session / CIP discussion
March	29	Wednesday	5:00 p.m.	Continuation of Council Budget Work Session (if needed)
April	11	Tuesday	6:00 p.m.	First reading of Budget/Designate Public Hearing for May 9th
April	19	Tuesday		First Public Hearing Advertisement
April	26	Tuesday		Second Public Hearing Advertisement
May	9	Tuesday	6:00 p.m.	Public Hearing on the FY2024 Budget
June	13	Tuesday	6:00 p.m.	Council meeting to approve FY2024 Budget



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

CONSENT AGENDA

Title: Annual Delinquent Tax Listing

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

At their September Work Session, Town Council reached a consensus to place this item on the October 11, 2022 Regular Meeting (Consent Agenda).

Explanation:

This year's outstanding taxes total \$38,934.85, an increase of almost \$8,000 over LY's total, at this time. Personal Property taxes account for much of the balance due, in the amount of \$34,542.04. The remaining balance of \$4,392.81, represents outstanding Real Estate taxes. Staff requests that Town Council reach a "Consensus" to place this item on the October 11, 2022 Town Council Regular Meeting Consent Agenda for approval, to advertise the delinquent list, and pro-rate the cost of the ad to the delinquent taxpayer as well as to write-off delinquent Personal Property taxes for deceased individuals in the amount of \$1,007.98, delinquent Personal Property and Real Estate taxes under \$20.00 in the amount of \$324.93 and uncollected taxes totaling \$7.70 for which no bills were sent. Additionally, due to the statutes of limitations regarding Personal Property taxes, Staff is requesting approval to write off 2017 personal property taxes totaling \$3,181.30, with collection efforts continuing through June 2023.

Background:

Annually staff, in accordance with Section 70-3 of the Town Code, prepares a list of the uncollectible and delinquent taxes from the previous fiscal year (FY2022). Attached is a memorandum from Tobie Shelton, Treasurer/Finance Director, as well as the list of uncollectible and delinquent taxes. Final notices have been mailed to all individuals advising action to be taken if taxes were not paid within our deadlines. Correspondence advised tax payers their names and amounts due would be published in the Altavista Journal and possible legal action taken by the Town. Such legal action includes authorizing the Department of Motor Vehicles to withhold registration of all vehicles owned and or co-owned by the taxpayer until their debt has been cleared and or submitting a claim to the Department of Taxation's Integrated Revenue Management System (IRMS) to withhold the delinquent tax from revenue taxpayers may receive from the Department of Accounts through tax returns or lottery winnings.

Funding Source(s):

No funding needed.

Attachments: *(click item to open)*

Attachment 1. Staff Memo

Attachment 2. Annual Delinquent Tax Listing



TO: Mayor Mattox and Members of Council

FROM: Tobie Shelton

DATE: September 22, 2022

RE: Submission to Town Council of Delinquent Taxpayers Section 70-3 of the Town Code

Attached for your review is a listing of delinquent taxpayers I am required to submit annually to the Town Council as defined by Section 70-3 of the Code of the Town of Altavista. Section 70-3 is as follows:

- a. The treasurer, after ascertaining which of the taxes and levies assessed at any time in the town have not been collected, shall, within 60 days of the end of the fiscal year, make out lists as follows:
 1. A list of real estate on the land book of the county commissioner of the revenue improperly placed thereon or not ascertainable, with the amount of taxes charged thereon.
 2. A list of other real estate which is delinquent for the nonpayment of the taxes thereon. This list shall not include any taxes listed under subsection (a) (4) or (5) of this section.
 3. A list of such of the taxes assessed on tangible personal property, machinery and tools and merchants' capital, and other subjects of local taxation, other than real estate, as he was unable to collect which are delinquent. This list shall not include any taxes listed under subsection (a) (4) or (5) of this section.
 4. A list of the uncollected taxes amounting to less than \$20.00 each for which no bills were sent under Code of Virginia, § 58.1-3912.
 5. A list of uncollected balances of previously billed taxes amounting to less than \$20.00 each as to which the treasurer has determined that the costs of

collecting such balances would exceed the amount recoverable, provided that the treasurer shall not include on such list any balance with respect to which he or she has reason to believe that the taxpayer has purposely paid less than the amount due and owing.

Final notices have been mailed to all individuals advising action to be taken if taxes were not paid within our deadlines. My letter advised their names and amounts due would be published in the Altavista Journal and possible legal action taken by the Town. Such legal action includes authorizing the Department of Motor Vehicles to withhold registration of all vehicles owned and/or co-owned by the taxpayer until their debt has been cleared otherwise submitting a claim to the Department of Taxation's Integrated Revenue Management System (IRMS) to withhold the delinquent tax from revenue taxpayers may receive from the Department of Accounts through tax returns or lottery winnings.

Section 70-4(c) and (d) require Council's approval to advertise the listing of delinquent taxpayers in the local newspaper. This is an effective tool helping reduce the outstanding delinquent taxes and again this year I am requesting permission to advertise in late October or early November. This schedule would allow us to publicly announce our intentions to advertise and provide a time frame for delinquent taxpayers to resolve past due taxes before advertising in the local newspaper.

I respectfully request your approval to advertise in the Altavista Journal as noted above. Additionally, request the approval to write-off the amounts under \$20.00, past due taxes for deceased individuals, uncollectable real estate taxes and the 2017 personal property taxes due to statute of limitations making it difficult for us to collect.

Thank you.

**TOWN OF ALTAVISTA
DELINQUENT PERSONAL PROPERTY TAXES
DECEASED INDIVIDUALS
September 21, 2022**

(Recommended write-off)

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Alexander, Dale	56013	\$ 40.52
Alexander, Dale	71641	\$ 17.74
Alexander, Dale	80583	\$ 42.28
Callands, Kenneth Lewis	69055	\$ 74.16
Callands, Tardie Bill	11138	\$ 17.60
Callands, Tardie Bill	11140	\$ 17.60
Carr, Alvis	81947	\$ 17.60
Cox, Lynwood Carroll	66935	\$ 17.60
Gilbert, Vivian	74801	\$ 86.50
Hogan, Edwin	56295	\$ 96.70
Johnson, Janice	12628	\$ 17.60
Loving, Barbara	73707	\$ 37.29
Maulbeck, Cherie	61019	\$ 40.49
Maulbeck, Cherie	73575	\$ 137.16
Melvin, James H	50591	\$ 19.25
Melvin, James H	58049	\$ 36.85
Melvin, James H	70223	\$ 71.18
Minnis, Joel H	47841	\$ 10.33
Pritchett, James Edward	53327	\$ 17.60
Shelton, Gail	56601	\$ 34.66
Thacker, Alice	14312	\$ 17.60
Thacker, Alice	68595	\$ 50.55
West, Helen Louise	67619	\$ 89.12

**TOWN OF ALTAVISTA
DELINQUENT PERSONAL PROPERTY TAXES
UNDER \$20.00**

September 21, 2022

(Recommended write-off)

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Accent Health	75081	\$ 9.55
Badgett, Benita	79799	\$ 1.60
Baldwin, Sammy Allen	17082	\$ 3.64
Bowers, Stacy	80511	\$ 11.73
Bowling, Marcus	80131	\$ 1.60
Bowling, Marcus	79477	\$ 1.76
Campbell, Crystal	71517	\$ 5.50
Clark, Minnie	68425	\$ 4.46
Clark, Minnie	62023	\$ 4.25
Clerval, Dennis Martin	67877	\$ 1.66
Cluck, Joel Tyler	81619	\$ 0.67
Coffey, Kimberley	68053	\$ 3.39
Conopco Inc	51745	\$ 2.57
Cowart, Elizabeth	66335	\$ 4.22
Dickerson, Brittany	81077	\$ 0.28
Glass, Amy Inez	81023	\$ 7.92
Graves, Clarence	81227	\$ 0.06
Hall, Chanler	81791	\$ 2.71
Hall, Joseph	69945	\$ 2.35
Haskins, Hannah	81335	\$ 1.60
Hogan, Christopher	81535	\$ 1.60
Howard, Franklin	12468	\$ 5.28
Hudson, Kayla	81585	\$ 5.91
Hull, Roger Lee	57643	\$ 3.52
Hunt, Jarrod	81357	\$ 0.32
Jonathan & Hannah Photo	73099	\$ 0.58
Jonathan & Hannah Photo	75051	\$ 3.20
Johns, Samantha	79465	\$ 5.87
Keesee, Katelyn	81447	\$ 1.60
Kelly, Patrick	57645	\$ 2.35
Lance, Rebecca	82099	\$ 3.50
McRae, Tameka	69097	\$ 4.46
Miller, Michael	77747	\$ 5.87
Mills, Jauquan	80211	\$ 2.66
Myers, Franklin	79661	\$ 2.03
Nguyen, Douglas	68273	\$ 2.46
Northern Leasing	16834	\$ 2.35
Payne, Raymond	56379	\$ 0.31
Peters, Samantha	80113	\$ 6.60
Ritzer, Steve	65671	\$ 1.76
Roach, Amy	74763	\$ 3.16
Robinson, Tammarah	50829	\$ 4.27
Robinson, Tammarah	68727	\$ 6.58

Robinson, Tammarah	79287	\$	6.79
Rowland, Cheryl	67685	\$	1.60
Scott, Dresden	80299	\$	4.46
Seaholtz, Christine	81309	\$	0.34
Tucker, Marvalin	71451	\$	1.09
Tucker, Shannon	75099	\$	1.08
Vick, Rosemarie	76411	\$	1.97
Walker, Cheryl	74139	\$	0.61
Waller, Kayla	73441	\$	1.29
Watkins, Lori	81797	\$	1.07
Woosley, Micah	76447	\$	1.88
ZED Enterprises	69977	\$	5.87

**TOWN OF ALTAVISTA
DELINQUENT REAL ESTATE TAXES
September 21, 2022**

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Alvis, Patricia	48235	\$ 47.40
Anthony, Latoya	45291	\$ 151.50
Anthony, Latoya	46745	\$ 24.97
Anthony, Latoya	47803	\$ 2.82
Bentley, Willard/Glenda	47849	\$ 135.52
Bentley, Willard/Glenda	75229	\$ 3.08
Bon Aire Assoc	44763	\$ 14.08
Bon Aire Assoc	44765	\$ 14.08
Bond, Bernard/Louise	44767	\$ 60.45
Brown, Cilla	44815	\$ 10.60
Brown, Cilla	75253	\$ 10.60
Brown, Cilla	75255	\$ 10.60
Brown, Cilla	75257	\$ 10.60
Brown, Cilla	75259	\$ 10.60
Brown, Cilla	75261	\$ 10.60
Brown, Willie	44839	\$ 36.42
Burdette, Nelson	44857	\$ 45.15
Clark, Lillian	45043	\$ 291.21
Coffey, William/Virginia	45103	\$ 140.23
Coleman, Dorella	45119	\$ 528.08
Crawford, Dawn	47087	\$ 1.57
Crawford, Dawn	47089	\$ 0.98
Crawford, Dawn	75371	\$ 1.57
Crawford, Dawn	75373	\$ 102.97
Crawford, Dawn	75375	\$ 0.98
Crawford, Dawn	75377	\$ 0.98
Crider, Deborah	45259	\$ 82.32
Cunningham, Emmett	45591	\$ 151.33
Dalton, Mark	45329	\$ 88.14
Dalton, Mark	45331	\$ 4.69
Dowdy, Mark	45299	\$ 159.97
GD Altavista LLC	66707	\$ 60.17
GD Lane Park LLC	47503	\$ 219.74
Gilbert, Doretha Et Als	45877	\$ 84.76
Gregory, Marcellus/Shaudula	47535	\$ 1.00
Gregory, Marcellus Preston	45927	\$ 194.67
Gregory, Marcellus/Shaudula	75613	\$ 10.21
Hamer, Jeston	46553	\$ 60.17
Hamer, Jeston	46555	\$ 18.77
Hamer, Jeston	46557	\$ 83.26
Hamer, Jeston	75639	\$ 18.77
Horn, Catherine	47091	\$ 194.68
Johnson, Michael	46303	\$ 37.92
Kershner, Darl & Shirley	46363	\$ 800.82

Lipscomb, Carrie	46487	\$	65.51
Little, Sheila Exec	45755	\$	89.01
Little, Sheila Exec	45757	\$	11.73
Martinsville Holdings	47519	\$	32.48
Minnis J F Estate	46751	\$	0.57
Minnis J F Estate	46753	\$	72.94
Mitchell, Robert A Jr	46783	\$	46.84
Mitchell, Robert A Jr	76011	\$	0.94
Mitchell, Terry	46787	\$	60.92
Moorman, Charlie/Daisy	46853	\$	72.84

**TOWN OF ALTAVISTA
DELINQUENT REAL ESTATE TAXES**

September 21, 2022

UNDER \$20.00

(Recommended write-off)

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Anthony, Latoya	47803	\$ 2.82
Ashwell, William/Gracie	44623	\$ 3.09
Bennett, Taylor	44577	\$ 1.41
Boley, Amy	44759	\$ 2.89
Brown, Bethany	47417	\$ 0.75
Campbell, Crystal	71517	\$ 5.50
Collado, James	46665	\$ 0.32
Collado, James	75333	\$ 0.10
Clay, Landon	45055	\$ 11.26
Clay, Ollie M Etals	45067	\$ 11.26
Creasy, Jacqueline	75379	\$ 0.75
Creasy, Jacqueline	75381	\$ 0.94
Dalton, Patricia	75397	\$ 2.82
DeGeorge, Allison	44475	\$ 0.57
Dews, Steven	75423	\$ 2.82
Dikeman, Cale	75425	\$ 2.82
Dishnet Satellite	73427	\$ 2.35
Duncan, Lorylee	76367	\$ 0.10
Duncan, Lorylee	44389	\$ 2.82
Fonseca, Sonya	45607	\$ 2.08
Garrett, Mark T Jr	75383	\$ 0.98
Garrett, Mark T Jr	75381	\$ 0.47
Garrett, Mark T Jr	75379	\$ 0.75
Hall, Jeffrey Lynn	45967	\$ 14.21
Hall, Phyllis	45349	\$ 1.13
Hall, Phyllis	75621	\$ 1.13
Hall, Phyllis	75623	\$ 1.13
Hall, Phyllis	75625	\$ 1.13
Hall, Phyllis	75627	\$ 1.13
Hubbard, James	46175	\$ 1.13
Jefferson, Melissa	75409	\$ 1.88
Jones, Deborah	46311	\$ 1.30
Jones, Mary/RTG Properties	75809	\$ 0.31
Kelley, Kevin	44877	\$ 0.14
Kelly, David	75815	\$ 2.35
Knaus, Samuel	75853	\$ 2.54
Langhorne Road Investors	46359	\$ 4.13
Mattox, Sue	75953	\$ 3.39
McCormick's Rental	75957	\$ 2.62
Melton, George/Virginia	75967	\$ 1.88
Peeking Duck Properties	46421	\$ 3.80
Proffitt, Gary	47615	\$ 0.79
RC & DM Properties	91	\$ 0.94
Simpson, Joseph	76299	\$ 1.88

Simpson, Joseph	76297	\$	1.88
Simpson, Joseph	76295	\$	1.88
Simpson, Joseph	76293	\$	2.82
Teague, Lance	48219	\$	0.75
Thacker, Kenneth	76339	\$	0.94
Turner, Alice	47983	\$	10.13
Tweedy, William	48299	\$	11.26
Unknown Owner	76403	\$	6.76
Vick, Rosemarie	76411	\$	1.98
Woosley, Micah	76447	\$	1.88
WPCA LLC	48281	\$	0.23

TOWN OF ALTAVISTA
DELINQUENT PERSONAL PROPERTY TAXES
September 21, 2022

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>		<u>TAX AMOUNT</u>
A & A Sydicate Corp	69965	\$	112.75
Adams, Jessica Shanese	70911	\$	52.67
Adams, Jessica Shanese	70913	\$	111.83
Adams, Jessica Shanese	72637	\$	57.77
Adams, Jessica Shanese	74289	\$	127.51
Adams, Jessica Shanese	79701	\$	85.12
Adams, Kodie Nathaniel	73065	\$	22.55
Adams, Raquel	74081	\$	40.15
Adams, Richard Wilson	69453	\$	80.30
Adams, Richard Wilson	71035	\$	114.71
Alexander, Dale	56013	\$	40.20
Alexander, Dale	71641	\$	17.60
Alexander, Dale	80583	\$	41.95
Anderson, Nicole	73813	\$	64.84
Anderson, Oma Lee	71645	\$	36.85
Armistead, Franchesca Nicole	67677	\$	111.17
Armistead, Franchesca Nicole	70861	\$	42.64
Arthur, William	67659	\$	114.56
Ashby, Arleana	81073	\$	103.33
Audet, Debora Elizabeth	74529	\$	127.97
Barnard, Robert Glenn Jr	69415	\$	24.20
Barnwell, Ronson Andrew	74429	\$	19.25
Bennett, Jakenya	80061	\$	43.96
Bennett, Michael	79789	\$	42.83
Bennett, Michael	81239	\$	45.01
Berger, Willie Carl Jr	68809	\$	79.98
Berger, Willie Carl Jr	72193	\$	43.45
Berger, Kimberly	82063	\$	76.36
Berkley, Lorcrushal	75007	\$	38.43
Berkley, Nadia	81941	\$	17.60
Betterton, Joseph	80275	\$	73.88
Blackwell, Dimitri	81775	\$	17.60
Blessard, Linda	79211	\$	48.36
Blessard, Linda	80825	\$	39.33
Bogert, Katherine	61073	\$	22.55
Bogert, Katherine	62579	\$	22.55
Boley, Dennis	79471	\$	36.85
Boley, Dennis	79473	\$	50.80
Bonds, Monique Nicole	72035	\$	101.17
Booker, Barbara	58985	\$	35.54
Bowles, David Lei	79805	\$	36.85
Bowles, David Lei	79807	\$	36.85
Bowling, Michelle	71187	\$	102.04
Bowman, Robin	81877	\$	32.47
Boyd, James	74159	\$	33.79

Boyd, James	81047	\$	103.18
Branham, Dale	81829	\$	51.71
Branham, Dale	81831	\$	39.47
Branham, Dale	81833	\$	50.11
Branham, Morgan	81305	\$	17.60
Branham, Morgan	81307	\$	76.50
Breaux, Kayleigh	73219	\$	83.57
Brew, Shanna Myers	72883	\$	51.44
Brown, Jasmine Lashal	74253	\$	69.43
Brown, Jasmine Lashal	81121	\$	61.21
Brown, Shana Matirs	58659	\$	80.30
Brown, Shana Matirs	58661	\$	80.30
Brown, Shana Matirs	58663	\$	80.30
Bruce, Jonathon	68937	\$	136.79
Bryant, Jonathan	81721	\$	17.60
Burnette, Zachary	74973	\$	53.17
Burroughs, Ashley	71121	\$	40.93
Byrd, Lisa	81529	\$	45.01
Calloway, Gwendolyn	70753	\$	22.55
Calyer, Rachael	74635	\$	36.18
Canada, Kris	70873	\$	27.35
Canada, Kris	74267	\$	83.79
Canada, Kris	74269	\$	72.87
Canada, Kris	79677	\$	130.59
Carr, William Robert	67639	\$	80.30
Chapman, Andrea G	61087	\$	55.51
Charlton, Shlar	81879	\$	60.46
Clements, Kelsey Marie	80405	\$	76.07
Clements, Zakendra	72975	\$	119.28
Coffer, Virginia Susan	73009	\$	22.55
Coffey, Callie	68139	\$	43.55
Cofflin, Sherry	82117	\$	53.62
Colandrea, Nicole	81993	\$	13.65
Coleman, George Edward	79715	\$	19.25
Coles, Eric Vincent	61703	\$	44.28
Coles, Eric Vincent	72327	\$	101.87
Coles, Erika Marie	73303	\$	234.17
Comer, Genevieve	73193	\$	63.37
Comer, Joshua	68055	\$	36.85
Cook, Gary	72479	\$	41.82
Crawford, Dawn Marie	67821	\$	36.85
Crawford, Dawn Marie	69259	\$	97.85
Crawford, Dawn Marie	79739	\$	61.72
Crider, Osbey	74527	\$	68.10
Crider, Shamica	79557	\$	26.63
Cunningham, Emmett	80365	\$	62.66
Cunningham, Emmett	80367	\$	34.04
Dalton, Brian Anthony	79431	\$	25.54
Dalton, Jennifer	72171	\$	53.25
Dash, Daniel	80261	\$	76.08
Davis, Erica Latrice	79771	\$	55.50
Davis, Jacqueline	81621	\$	17.60

Davis, Jeremy Maurice	63691	\$	62.70
Davis, Jeremy Maurice	63693	\$	70.72
Davis, Martha	72031	\$	117.76
Davis, Michael	79637	\$	17.60
Deshazor, Tammy	81365	\$	17.60
Deshazor, Tammy	81367	\$	42.83
Deyerle, Cihan	81781	\$	39.04
Deyerle, Zuhai	73225	\$	32.33
Deyerle, Zuhai	74589	\$	26.28
Dickerson, Devin	74887	\$	113.39
Dickerson, Devin	81421	\$	37.43
Dillon, Morgan	81377	\$	128.98
Donlen Trust	80529	\$	104.80
Donlen Trust	80531	\$	104.80
Doss, Jarrett Kendall	72103	\$	259.36
Doss, Jarrett Kendall	73917	\$	209.37
Doute, Daniel	80501	\$	56.32
Downey, Ty	81479	\$	82.76
Downey, Ty	81481	\$	17.60
Downey, Ty	81483	\$	17.60
Edwards, Raymond Jason	81207	\$	279.13
Edwards, Raymond Jason	81209	\$	161.80
Edwards, Raymond Jason	81211	\$	84.52
El Alami Fatima	71477	\$	4,661.00
Elliott, Richard Troy Jr	64507	\$	24.63
Elliott, Richard Troy Jr	64509	\$	14.49
Elliott, Richard Troy Jr	64511	\$	43.45
Elliott, Richard Troy Jr	68725	\$	43.45
Estes, Hattie	80497	\$	79.11
Estes, Hattie	80495	\$	115.43
Farris, Luttrell	72811	\$	151.20
Farris, Luttrell	74421	\$	184.21
Faulkner, Michael	79945	\$	116.01
Ferree-Johnson, Monica	81773	\$	53.61
Fielder, Hannah	79803	\$	59.87
Fleshman, Gary Jr	81865	\$	81.02
Fleshman, Zacharey	80331	\$	67.10
Fleshman, Zacharey	80333	\$	19.25
Fleshman, Zacharey	80339	\$	161.93
Fleshman, Zacharey	81471	\$	17.60
Fleshman, Zacharey	81473	\$	17.60
Fleshman, Zacharey	81475	\$	31.89
Fortune, Hannah	79931	\$	108.72
Freeman, Hannah Grace	69725	\$	51.59
Freeze, David	82023	\$	17.60
Freeze, David	82025	\$	17.60
Fuller, Marlon	81557	\$	87.43
Fuller, Marlon	81927	\$	105.51
George, Joshua	69371	\$	17.60
Gibson, Derrick	80233	\$	75.62
Gibson, Timothy	81997	\$	37.43
Gilbert, Doretha	71833	\$	37.58

Gilbert, Doretha	79095	\$	37.73
Gilbert, Doretha	80719	\$	17.60
Gilbert, Eddie	73313	\$	31.89
Goard, Ramon S	76507	\$	17.60
Goard, Ramon S	76509	\$	17.60
Goard, Ramon S	79265	\$	103.33
Goard, Tyeisha	80087	\$	97.19
Goard, Wanda	81025	\$	41.95
Goff, Stephen	56949	\$	46.33
Goff, Stephen	64495	\$	30.72
Goff, Stephen	72077	\$	25.03
Goggins, Jasmine	79753	\$	102.02
Graves, Earl	68791	\$	35.09
Graves, Kiara	74227	\$	37.29
Graves, Latish	63393	\$	17.60
Graves, Latish	64963	\$	17.60
Graves, Latish	70825	\$	17.60
Graves, Melvin	79639	\$	17.60
Graves, Melvin	81101	\$	35.68
Greene, Christopher	69699	\$	22.55
Gregory, Marcellus	79613	\$	36.26
Gregory, Michelle	81569	\$	70.83
Gregory, Shaundula	72117	\$	41.38
Gregory, Shaundula	72119	\$	47.20
Gregory, Shaundula	80881	\$	60.76
Grishaw, Amber	81809	\$	130.44
Hacker, Catherine Elaine	73091	\$	12.78
Hacker, Catherine Elaine	73093	\$	55.46
Haley, Erica Marie	74747	\$	112.20
Hall, Catherine	70865	\$	17.60
Hall, Catherine	70979	\$	35.09
Hall, Jennifer	81811	\$	39.33
Hall, Lora Mae	69627	\$	39.17
Hall, Lora Mae	71079	\$	27.64
Hall, Lora Mae	72831	\$	38.43
Hall, Lora Mae	74447	\$	145.18
Hall, Megan	74369	\$	103.69
Hall, Megan	74679	\$	466.28
Hall, Megan	81231	\$	136.58
Hall, Tyesha	81745	\$	39.77
Hall, Tyesha	81747	\$	34.81
Hall, Whitney	81177	\$	15.26
Hall, Whitney	81179	\$	50.11
Harris, Douglas Jr	79735	\$	62.66
Harris, Robert L Jr	72939	\$	43.25
Harrison, Michele Nelson	79615	\$	19.25
Hastings, Jessica	79681	\$	126.64
Hayden, Annita Lavon	73017	\$	62.70
Hayden, Annita Lavon	79927	\$	66.29
Hayward, Larry	81813	\$	39.04
Head, Lee Ann	63657	\$	21.32
Head, Lee Ann	74249	\$	44.56

Hogan, Bobby Wade	74325	\$	81.10
Hogan, Jessica	69045	\$	42.68
Hogan, Jessica	79565	\$	55.07
Hubbard, Caress	70763	\$	24.17
Hubbard, Caress	81049	\$	44.58
Hudson, Glenwood	74699	\$	9.98
Hudson, Glenwood	74701	\$	17.60
Hudson, Glenwood	74703	\$	17.60
Hudson, Glenwood	79989	\$	9.98
Hudson, Morgan	80135	\$	17.60
Hudson, Neah Denise	67901	\$	39.85
Hunt, Dena Ruth	69393	\$	150.71
Hunt, Erica	81637	\$	31.01
Hunt, Erica	81639	\$	47.50
Hunt, Erica	81923	\$	30.72
Hunt, Josh	66693	\$	70.75
Hunt, Kayla	79915	\$	17.60
Hunt, Kayla	81331	\$	17.60
Hunt, Nathaniel	74609	\$	40.96
Hunt, Raleigh Lee	65889	\$	29.56
Hunt, Raleigh Lee	79315	\$	17.60
Hunt, Shantia	81731	\$	34.22
Hunt, Tamesia	81203	\$	17.60
Hunt, Tamesia	81205	\$	91.82
Hunter, Kathryn	74003	\$	20.90
Hunter, Kathryn	79401	\$	30.69
Hyman, Jerome Terrill	66339	\$	96.99
Hyman, Jerome Terrill	66341	\$	80.30
Jackson, Dacorian Shavon	73019	\$	106.64
Jefferson, Freddy	74875	\$	54.56
Jefferson, Freddy	71025	\$	5.87
Johnson, Darius	74433	\$	51.71
Johnson, Darius	81261	\$	48.50
Johnson, Demetrius	80371	\$	65.86
Johnson, Renesha Janice	72703	\$	50.21
Johnson, Renesha Janice	81199	\$	48.07
Jones, Jamar	81685	\$	42.38
Jones, Johnnie Jr	80091	\$	11.43
Jones, Johnnie Jr	80093	\$	17.60
Jones, Justin	81539	\$	33.50
Jones, Kenavus	81903	\$	93.99
Jones, Kwame	81847	\$	48.21
Jones, Nicholas Paul	71189	\$	166.02
Jones, Nicholas Paul	71191	\$	75.85
Jones, Nicholas Paul	73075	\$	43.45
Jones, Nicholas Paul	74555	\$	20.90
Jones, Trista	81835	\$	80.15
Jones, Trista	81837	\$	40.49
Jones, William McCoy	68001	\$	43.45
Jordan, Junior	51257	\$	80.30
Joshi, Smriti	74891	\$	36.04
Kelly, Patrick	17654	\$	9.98

Kelly, Patrick	17658	\$	17.60
Kelly, Patrick	68789	\$	16.43
Kennedy, Michelle	81185	\$	33.64
Kennedy, Michelle	81187	\$	38.59
Khalil, Mustafa Fayez	74737	\$	168.25
King, William Jr	81135	\$	99.69
Klemm, Adam Robert	65125	\$	62.70
Knowles, Timothy Lee	74901	\$	122.16
Lacy, Michael Benjamin	72849	\$	32.91
Lambert, Jason	73565	\$	41.80
Lambert, Jason	78987	\$	15.53
Lambert, Jason	78989	\$	17.60
Lambert, Jason	80635	\$	17.60
Lambert, Kathy	62075	\$	9.98
Lambert, Kathy	81087	\$	36.84
Lambert, Kathy	81089	\$	41.38
Lambert, Kathy	81091	\$	86.99
Lane, Diana	71743	\$	72.42
Lane, Diana	71739	\$	1.82
Layne, Idamae	74103	\$	37.97
Lee, Kelsie Denise	71285	\$	240.86
Lee, Rodney	73567	\$	37.08
Lee, Terry	69005	\$	62.70
Lindsay, Melissa	74113	\$	41.13
Lomotey, Michael	66499	\$	61.79
Lomotey, Michael	66501	\$	80.30
Lopez, Henry	79899	\$	10.91
Lopez, Henry	79901	\$	41.86
Maltz, Barry	68921	\$	17.60
Mangers, Patrice	81905	\$	87.28
Martin, Alexia	80209	\$	66.43
Martin, Darius	80241	\$	41.80
Martin, Irene	67289	\$	17.60
Martin, Teresa	57155	\$	35.54
Martin, Tina Renee	67761	\$	74.14
Martin, Tina Renee	74319	\$	55.51
Martinez, Calzada	69037	\$	87.76
Maschal, Stephanie	81931	\$	43.13
Massie, Sharon	74327	\$	37.37
Maulbeck, Mateo	80139	\$	129.28
Maulbeck, Skylar	81523	\$	130.44
Maulbeck, Skylar	82029	\$	334.59
Mayhew, Brenda	74757	\$	40.15
McKenzie, Kirsten	73265	\$	20.90
Miller, Charles Joseph	61705	\$	43.45
Miller, Dustin	81909	\$	41.95
Miller, Howard Lee	80427	\$	36.85
Miller, Howard Lee	81497	\$	35.39
Miller, Jacolia	73189	\$	35.54
Miller, Seth Gavin	72389	\$	339.18
Minnis, Chester	13070	\$	36.85
Mitchell, Jennifer Lynn	72205	\$	62.70

Monaghan, Elizabeth Anne	72945	\$	22.55
Monroe, Harold	73811	\$	17.60
Monroe, Harold	80823	\$	37.88
Monroe, Nactavia Lashay	71215	\$	37.24
Moon, Dewayne	82047	\$	33.93
Moon, Nataziah	81689	\$	36.70
Moore, Shuntae Lamon	69201	\$	36.85
Moore, Shuntae Lamon	79711	\$	40.18
Moore, Shuntae Lamon	79713	\$	90.58
Mooreman, Bonita	79313	\$	121.62
Morgan, Meaghan	81691	\$	61.33
Morgan, Quintin	13204	\$	17.60
Morgan, Quintin	71899	\$	51.71
Morgan, Quintin	79135	\$	61.92
Morris, David	80201	\$	24.67
Moses, Joyce	78997	\$	33.21
Moss, Lateisha	74073	\$	24.67
Moss, Lateisha	74075	\$	88.60
Myers, Iuwanti	81001	\$	42.38
Myers, Jessica	80377	\$	102.29
Myers Sandy Berger	81911	\$	37.43
Myers, Stella	80443	\$	141.86
Myers, Stella	81505	\$	519.76
Myers, Stevie Clinton	72147	\$	47.11
Myers, Stevie Clinton	72149	\$	69.81
Myers, Tori	66085	\$	39.77
Myers, Tori	72363	\$	46.03
Nelson, Shawntae P	70795	\$	56.22
Odom, Myles	74999	\$	36.63
Odom, Myles	80107	\$	185.63
Owen, Kris	81351	\$	30.87
Owen, Kris	81353	\$	83.06
Owen, Kris	81495	\$	51.14
Paggans, Robert William	63009	\$	45.52
Palmer, Shannon	69605	\$	20.90
Pannell, Sherman	15520	\$	20.90
Pannell, Sherman	61339	\$	20.90
Pannell, Sherman	71995	\$	173.13
Pannell, Sherman	73817	\$	106.50
Pannell, Sherman	73819	\$	80.59
Payne, Brandon	80445	\$	19.25
Payne, Jacqueline	80875	\$	13.19
Payne, John C	56083	\$	80.30
Payne, John C	62537	\$	80.30
Payne, Jonathan Homer	72377	\$	20.90
Payne, Jonathan Homer	72379	\$	22.55
Payne, Keisha	80223	\$	61.33
Payne, Linda	71707	\$	17.60
Payne, Linda	71709	\$	17.60
Payne, Linda	71711	\$	17.60
Payne, Linda	80643	\$	17.60
Payne, Tracie	81667	\$	34.51

Pennington, Tina Marie	79683	\$	70.05
Perkins, Harold Jerry	13532	\$	19.25
Perkins, Harold Jerry	62741	\$	22.55
Perkins, Harold Jerry	73731	\$	32.51
Peters, Samantha	80113	\$	6.60
Peters, Samantha	81439	\$	58.87
Petty, Virginia Harris	71415	\$	77.69
Petty, Virginia Harris	72707	\$	22.55
Plumley, Ashley	70841	\$	36.85
Plumley, Ashley	79643	\$	47.78
Poindexter, Frank	81113	\$	52.30
Poindexter, Frank	81115	\$	24.17
Pollard, Elaine	67055	\$	107.03
Pollard, Elaine	68563	\$	20.90
Pollard, Elaine	73735	\$	35.43
Pollard, William E	65655	\$	27.52
Pollard, William E	67059	\$	41.40
Powell, Benjamin Carroll	72823	\$	22.55
Powell, Benjamin Carroll	74441	\$	20.90
Powell, Benjamin Carroll	79841	\$	36.85
Powell, Bianca	71159	\$	44.58
Powell, Bianca	81295	\$	31.59
Primo Water Corp	54391	\$	39.19
Primo Water Corp	77701	\$	12.42
Pritchett, James Edward	53327	\$	17.60
RLF Iron Erectors Inc	69971	\$	7.67
RLF Iron Erectors Inc	70877	\$	9.98
Ramsey, Raymond III	82007	\$	73.58
Ramsey, Raymond III	82009	\$	17.60
Ramsey, Raymond III	82011	\$	39.04
Reed, Edward	81039	\$	17.60
Reed, Edward	81041	\$	17.60
Reed, Edward	81043	\$	47.20
Rendon, Daeshawn	81913	\$	103.18
Reyes, Herrera	81359	\$	17.60
Reynolds, Albert Mclinden	72071	\$	22.55
Reynolds, Albert Mclinden	73881	\$	6.59
Reynolds, Amber	79887	\$	15.61
Reynolds, Erma	70121	\$	45.45
Reynolds, Erma	71749	\$	1.87
Reynolds, Jack	73149	\$	96.30
Rice, Krystal Lee	70705	\$	42.75
Rice, Krystal Lee	74123	\$	118.85
Rice, Krystal Lee	74125	\$	46.66
Rivera-Murtaza, Ivette	73273	\$	86.37
Robbins, Deborah	58921	\$	19.25
Robbins, Deborah	72417	\$	19.25
Robinson, Ashyna	81451	\$	109.74
Robinson, Carl Antonio	72323	\$	22.55
Robinson, Davon	74339	\$	45.51
Robinson, Jerome Delonta	71161	\$	43.45
Rosser, Jennifer	79695	\$	19.25
Rousey, Sharon	74851	\$	119.30

Ruff, Lorrie	71721	\$	17.60
Samuels, Tracy	81575	\$	114.70
Schwochow, Robin Kaye	71373	\$	43.45
Scott, Melissa	80675	\$	35.09
Scott, Takendra	79539	\$	47.20
Scott, Takendra	79543	\$	96.04
Scruggs, Sherry	68853	\$	44.43
Scruggs, Sherry	73999	\$	44.13
Seaholtz, John II	80143	\$	31.01
Senga, Deborah	81767	\$	56.09
Senga, Jean	81823	\$	45.30
Simpson, Linda	73309	\$	17.60
Slayton, Raven Sheree	62215	\$	172.51
Smith, Rejoice Angeliek	73323	\$	41.70
Southernland, Samantha Lee	71087	\$	89.71
Southernland, Samantha Lee	72839	\$	22.55
SOVA Firearms	69953	\$	69.67
Spidle, Michael	74443	\$	455.58
Spohn, Gregory	74435	\$	35.39
Stahl, Cameron	73201	\$	16.67
Stahl, Cameron	74579	\$	40.15
Stahl, Cameron	74581	\$	41.74
Stahl, Cameron	74583	\$	39.17
Stahl, Cameron	79961	\$	82.05
Starnes, Kristen	63903	\$	62.10
Stewart, James Darrell Jr	79737	\$	54.94
Stone, Carmel	82053	\$	37.88
Stone, Kenneth	71375	\$	218.93
Stone, Kenneth	73141	\$	23.04
Stone, Malik	74933	\$	88.32
Strope, Richard Earl	68083	\$	22.55
T S Maintenance	65411	\$	96.25
Talbott, Terry	74575	\$	33.82
Talbott, Terry	74577	\$	20.90
Talbott, Terry	79953	\$	36.85
Talbott, Terry	79955	\$	77.36
Thacker, Janet	80927	\$	31.75
Thacker, Janet	80929	\$	62.07
Thomas, Adettra A	69801	\$	234.27
Thomas, Wanda C	11664	\$	19.25
Thompson, Tiffany	82035	\$	17.60
Thornhill, Caniqua Simone	71223	\$	39.54
Thornhill, Caniqua Simone	71225	\$	44.95
Thornhill, Caniqua Simone	81303	\$	46.33
Thornhill, Paige Amber	71447	\$	41.17
Thornhill, Paige Amber	81319	\$	39.18
Tice, James Jr	80883	\$	39.33
Tinsley, Shelley	69253	\$	94.53 *
Toews, Aisha	80355	\$	57.89
Toews, Aisha	81657	\$	17.60
Towler, Jamie Lee	68701	\$	40.63
Towler, Jamie Lee	68703	\$	22.55

Towler, Jamie Lee	68705	\$	22.55
Trent, Kelby	80305	\$	42.98
Triplett, Sarah	81973	\$	64.11
Tuck, Earl	80977	\$	40.49
Tucker, Alisha	74935	\$	20.90
Tucker, Alisha	80027	\$	19.25
Tucker, Amanda	81469	\$	36.26
Tucker, Angela	67019	\$	41.38
Tucker, Brenda Sue	73029	\$	103.93
Tucker, Darius Lamar	73087	\$	22.55
Turner, Brandon	81875	\$	35.24
Tweedy, Roger	56591	\$	17.06
Tweedy, Roger	59861	\$	52.75
Vazquez, Chinchilla	74781	\$	137.44
Vennable, Andrea	74571	\$	330.70
Viar, Ashley	71281	\$	17.60
Viar, Ashley	81313	\$	38.45
Waller, Alen	81769	\$	17.60
Waller, Bertha Mae	60665	\$	80.30
Waller, Bertha Mae	69079	\$	91.27
Waller, Kerry	59881	\$	17.60
Waller, Kerry	59883	\$	17.60
Waller, Kerry	65813	\$	37.58
Waller, Kerry	70411	\$	44.28
Waller, Kimberly	68835	\$	17.60
Waller, Kimberly	72203	\$	40.20
Waller, Tracy Johnathon Jr	72527	\$	51.12
West, Angelica Marie	81339	\$	31.46
West, Helen	67619	\$	89.12
Williams, De'Driana	81555	\$	44.28
Witte, Gregory Allen	73001	\$	22.55
Witte, Gregory Allen	73003	\$	22.55
Wood, Amanda Marie	79957	\$	76.21
Wood, Amanda Marie	79959	\$	69.80
Woodruff, Sharon Elizabeth	70575	\$	59.40
Woodruff, Sharon Elizabeth	79375	\$	46.33
Woodruff, Sharon Elizabeth	79377	\$	65.65
Woodruff, Tamia	80347	\$	176.61
Worley, Gregory Bryce	79847	\$	81.64
Worley, Stephanie M	68653	\$	32.04
Worley, Stephanie M	72009	\$	80.30
Wright, Ashley RYanne	69041	\$	35.09
Yeatts, Brian	74591	\$	111.60
Younger, William	80461	\$	36.85
Yuille, Vernice Scott	73619	\$	38.57

**TOWN OF ALTAVISTA
DELINQUENT PERSONAL PROPERTY TAXES**

September 21, 2022

2017 TAX YEAR

(Recommended write-off)

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Armistead, Franchesca	67677	\$ 66.63
Armistead, Franchesca	70861	\$ 45.66
Aubrey, Mark John	70937	\$ 40.98
Barnard, Robert	69415	\$ 24.20
Berger, Willie Carl	68809	\$ 45.17
Brown, Shana Matirs	58659	\$ 24.20
Brown, Shana Matirs	58661	\$ 24.20
Brown, Shana Matirs	58663	\$ 24.20
Bruce, Jonathon	68937	\$ 43.72
Burroughs, Ashley	71121	\$ 46.79
Calloway, Gwendolyn	70753	\$ 24.20
Carr, William	67639	\$ 24.20
Chambers, James	70973	\$ 36.30
Creasy, Ronnie	71403	\$ 24.20
Dalton, Jillian	71205	\$ 45.01
Davis, Jeremy	63691	\$ 24.20
Davis, Jeremy	63693	\$ 40.98
Fitzgerald, Sara	69669	\$ 24.20
Fitzgerald, Sara	69671	\$ 24.20
Fitzgerald, Sara	71073	\$ 51.79
Freeman, Hannah	69725	\$ 58.40
Gatewood, Joshua	71069	\$ 53.72
Greene, Christopher	69699	\$ 24.20
Harris, Robert Estate	67251	\$ 37.36
Harris, Robert Estate	68775	\$ 38.24
Holland, John Thomas	70831	\$ 42.59
Hostetter, Caitlyn	71233	\$ 45.01
Hudson, Neah	67901	\$ 43.08
Hyman, Jerome	66339	\$ 59.05
Hyman, Jerome	66341	\$ 33.07
Johnson, Elaine	71341	\$ 57.11
Jordan, Junior	51257	\$ 24.20
Jordan, Junior	58505	\$ 24.20
Klemm, Adam Robert	65125	\$ 24.20
Knowles, Elizabeth	70993	\$ 44.04
Lomotey, Michael	66499	\$ 74.05
Lomotey, Michael	66501	\$ 24.20
Martin, Tina	67761	\$ 87.93
Nelson, Shawntae	70795	\$ 68.57
Paggans, Robert W	63009	\$ 13.72
Payne, John C	56083	\$ 24.20
Payne, John C	62537	\$ 24.20
Petty, Virginia	71415	\$ 45.17
Poindexter, Antonio	71347	\$ 39.69

Poindexter, Antonio	71349	\$	49.69
Pool, Samantha	71269	\$	24.20
Powell, Benjamin Carroll	69607	\$	41.62
Quishpe, Sanchez	69571	\$	97.61
Rice, Krystal	70705	\$	42.75
Saye, Shelly	71289	\$	127.61
Schwochow, Robin	71373	\$	24.20
Shields, Jeremy Lynn	56781	\$	24.20
Shields, Jeremy Lynn	56783	\$	24.20
Slayton, Raven Sheree	62215	\$	60.82
Smith, Shaneisha	69189	\$	48.24
Southerland, Samantha	71087	\$	50.34
Spradlin, Pauline R	70923	\$	93.09
Thomas, Adretta	69801	\$	141.17
Thornhill, Caniqua	71223	\$	42.27
Thornhill, Caniqua	71225	\$	52.76
Tinsley, Shelley	69253	\$	114.55
Towler, Jamie Lee	68701	\$	46.63
Towler, Jamie Lee	68703	\$	34.13
Towler, Jamie Lee	68705	\$	24.20
Waller, Bertha	60665	\$	24.20
Waller, Bertha	69079	\$	51.95
Waller, Milton	69773	\$	60.02
Waller, Vanessa	70819	\$	37.43
Woodruff, Sharon	70575	\$	24.20
Worley, Gregory Bryce	69643	\$	56.31
Worley, Gregory Bryce	69645	\$	37.11
Worley, Stephanie	68653	\$	10.57

**TOWN OF ALTAVISTA
UNCOLLECTED TAXES AMOUNTING
TO LESS THAN \$20.00 FOR WHICH
NO BILLS WERE SENT
AS OF SEPTEMBER 21, 2022**

REAL ESTATE TAXES

Johnson, Dilys T Life	46291	\$ 0.94
Unknown Owner	76403	\$ 6.76

PERSONAL PROPERTY TAXES

None

**TOWN OF ALTAVISTA
DELINQUENT REAL ESTATE TAXES
September 21, 2022
(RECOMMENDED WRITE-OFF)**

TAXPAYER NAME

TAX ROLL NUMBER

TAX AMOUNT



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 6.C

CONSENT AGENDA

Title: TOA Monthly Financial Reports - September 2022

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Explanation:

The following financial reports are provided to Council on a monthly basis for review and acceptance.

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. September 2022 Check Register

Attachment 2. September 2022 Revenue Report

Attachment 3. September 2022 Expenditure Report

Attachment 4. September 2022 Reserve Balance/Investment Report

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
43711	128	ADAMS CONSTRUCTION CO	09/02/2022	455.67		00	OUTSTANDING	
43712	169	ATLANTIC MACHINERY INC	09/02/2022	193,680.24		00	OUTSTANDING	
43713	103	BEACON CREDIT UNION	09/02/2022	230.00		00	OUTSTANDING	
43714	4	BOXLEY AGGREGATES	09/02/2022	10,644.83		00	OUTSTANDING	
43715	12	BRENNTAG MID-SOUTH INC	09/02/2022	3,066.57		00	OUTSTANDING	
43716	16	CAMPBELL COUNTY UTILITIES & SE	09/02/2022	4,963.50		00	OUTSTANDING	
43717	427	CENTURYLINK	09/02/2022	623.11		00	OUTSTANDING	
43718	32	CONTROL EQUIPMENT CO INC	09/02/2022	18,420.60		00	OUTSTANDING	
43719	569	DIAMOND PAPER CO INC	09/02/2022	84.33		00	OUTSTANDING	
43720	20	J JOHNSON ELLER JR	09/02/2022	2,500.00		00	OUTSTANDING	
43721	937	ENGLISH CONSTRUCTION CO INC	09/02/2022	46,240.72		00	OUTSTANDING	
43722	123	FIRE & SAFETY EQUIP CO INC	09/02/2022	1,400.00		00	OUTSTANDING	
43723	851	FRIZZELL CONSTRUCTION INC	09/02/2022	40,062.61		00	OUTSTANDING	
43724	111	GRAINGER INC	09/02/2022	32.90		00	OUTSTANDING	
43725	52	HACH COMPANY	09/02/2022	217.28		00	OUTSTANDING	
43726	305	HAWKINS-GRAVES INC	09/02/2022	427.83		00	OUTSTANDING	
43727	1048	LYNCHBURG CYCLES INC	09/02/2022	17,800.80		00	OUTSTANDING	
43728	146	MICHAEL HUNT	09/02/2022	115.00		00	OUTSTANDING	
43729	57	ICMA RETIREMENT TRUST-457 #304	09/02/2022	470.00		00	OUTSTANDING	
43730	58	INSTRUMENTATION SERVICES INC	09/02/2022	759.00		00	OUTSTANDING	
43731	993	MENDON PIPELINE INC	09/02/2022	355,711.04		00	OUTSTANDING	
43732	68	ORKIN PEST CONTROL	09/02/2022	395.32		00	OUTSTANDING	
43733	670	PATRIOT SAFETY SUPPLY	09/02/2022	348.75		00	OUTSTANDING	
43734	1	PHILLIP BRIGHTWELL	09/02/2022	100.00		00	OUTSTANDING	
43735	358	PHILLIPS EQUIPMENT CORPORATION	09/02/2022	1,786.25		00	OUTSTANDING	
43736	72	PHYSICIANS TREATMENT CENTER	09/02/2022	825.00		00	OUTSTANDING	
43737	843	BETTY PICKERAL	09/02/2022	1,150.00		00	OUTSTANDING	
43738	1	SABRINA NICHOLS	09/02/2022	34.45		00	OUTSTANDING	
43739	467	SONNY MERRYMAN INC	09/02/2022	192.96		00	OUTSTANDING	
43740	1	T & C PROMOTIONS	09/02/2022	1,500.00		00	OUTSTANDING	
43741	124	TREASURER OF VA	09/02/2022	9,657.00		00	OUTSTANDING	
43742	85	TREASURER OF VA /CHILD SUPPORT	09/02/2022	993.26		00	OUTSTANDING	
43743	110	VUPS INC	09/02/2022	45.15		00	OUTSTANDING	
43744	9999998	lumpkin, twanna	09/09/2022	150.00		00	OUTSTANDING	
43745	1	ANTHONY EARHART	09/09/2022	56.30		00	OUTSTANDING	
43746	12	BRENNTAG MID-SOUTH INC	09/09/2022	8,922.68		00	OUTSTANDING	
43747	9999997	BUMGARDNER, ROBERT	09/09/2022	15.40		00	OUTSTANDING	
43748	583	CAMPBELL COUNTY PUBLIC LIBRARY	09/09/2022	1,076.00		00	OUTSTANDING	
43749	32	CONTROL EQUIPMENT CO INC	09/09/2022	14,723.26		00	OUTSTANDING	
43750	874	CORPORATE MEDICAL SERVICES	09/09/2022	49.96		00	OUTSTANDING	
43751	9999997	COTTON, CHAD C.	09/09/2022	40.21		00	OUTSTANDING	
43752	164	DMV	09/09/2022	625.00		00	OUTSTANDING	
43753	301	ENGLISH'S LLC	09/09/2022	430.90		00	OUTSTANDING	
43754	43	FOSTER FUELS INC	09/09/2022	28,976.29		00	OUTSTANDING	
43755	58	INSTRUMENTATION SERVICES INC	09/09/2022	708.00		00	OUTSTANDING	
43756	566	INTEGRATED TECHNOLOGY GROUP IN	09/09/2022	3,044.00		00	OUTSTANDING	
43757	646	KD COUNTRY	09/09/2022	900.00		00	OUTSTANDING	
43758	300	NAPA AUTO PARTS	09/09/2022	802.68		00	OUTSTANDING	
43759	454	O'REILLY AUTOMOTIVE INC	09/09/2022	365.81		00	OUTSTANDING	
43760	67	ORKIN PEST CONTROL LLC	09/09/2022	357.00		00	OUTSTANDING	
43761	816	PACE ANAYLTICAL SERVICES LLC	09/09/2022	20.63		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
43762	588	PITNEY BOWES	09/09/2022	169.08		00	OUTSTANDING	
43763	124	TREASURER OF VA	09/09/2022	1,478.40		00	OUTSTANDING	
43764	35	TREASURER OF VA/VITA	09/09/2022	5.94		00	OUTSTANDING	
43765	92	UNIFIRST CORP	09/09/2022	3,366.78		00	OUTSTANDING	
43766	900	US BANK EQUIPMENT FINANCE	09/09/2022	232.66		00	OUTSTANDING	
43767	136	USABBLUEBOOK	09/09/2022	447.22		00	OUTSTANDING	
43768	1049	VA LAW ENFORCEMENT PROF. STD.	09/09/2022	250.00		00	OUTSTANDING	
43769	756	WAGeworks INC	09/09/2022	129.49		00	OUTSTANDING	
43770	9999997	WOOD, SONDR A NICHOLE	09/09/2022	75.71		00	OUTSTANDING	
43771	1	AMERICAN CANCER SOCIETY	09/16/2022	150.00		00	OUTSTANDING	
43772	886	AT&T MOBILITY	09/16/2022	1,604.49		00	OUTSTANDING	
43773	103	BEACON CREDIT UNION	09/16/2022	230.00		00	OUTSTANDING	
43774	294	BUSINESS CARD	09/16/2022	16,142.99		00	OUTSTANDING	
43775	973	CAMPBELL HEATING AND COOLING	09/16/2022	10,301.04		00	OUTSTANDING	
43776	994	LARRY DALTON	09/16/2022	400.00		00	OUTSTANDING	
43777	36	DOMINION VIRGINIA POWER	09/16/2022	57,647.60		00	OUTSTANDING	
43778	41	FISHER SCIENTIFIC	09/16/2022	1,167.41		00	OUTSTANDING	
43779	111	GRAINGER INC	09/16/2022	1,299.14		00	OUTSTANDING	
43780	916	GRANITE TELECOMMUNICATIONS	09/16/2022	797.45		00	OUTSTANDING	
43781	50	GRETNA TIRE INC	09/16/2022	1,945.46		00	OUTSTANDING	
43782	305	HAWKINS-GRAVES INC	09/16/2022	179.44		00	OUTSTANDING	
43783	566	INTEGRATED TECHNOLOGY GROUP IN	09/16/2022	6,500.82		00	OUTSTANDING	
43784	143	KONE	09/16/2022	744.84		00	OUTSTANDING	
43785	816	PACE ANAYLTICAL SERVICES LLC	09/16/2022	250.87		00	OUTSTANDING	
43786	1	PATRICIA CONNER	09/16/2022	484.63		00	OUTSTANDING	
43787	358	PHILLIPS EQUIPMENT CORPORATION	09/16/2022	306.52		00	OUTSTANDING	
43788	1001	REXEL	09/16/2022	1,619.41		00	OUTSTANDING	
43789	9999998	Spronse, Rebecca	09/16/2022	150.00		00	OUTSTANDING	
43790	1034	SCHOOL OUTFITTERS LLC	09/16/2022	3,119.45		00	OUTSTANDING	
43791	85	TREASURER OF VA /CHILD SUPPORT	09/16/2022	993.26		00	OUTSTANDING	
43792	601	VACORP	09/16/2022	457.31		00	OUTSTANDING	
43793	793	XEROX FINANCIAL SERVICES	09/16/2022	415.78		00	OUTSTANDING	
43794	9999998	toller lindsay	09/23/2022	150.00		00	OUTSTANDING	
43795	9	AFLAC	09/23/2022	3,091.63		00	OUTSTANDING	
43796	84	ALTAVISTA JOURNAL	09/23/2022	2,110.90		00	OUTSTANDING	
43797	91	ANTHEM BLUE CROSS/BLUE SHIELD	09/23/2022	46,324.00		00	OUTSTANDING	
43798	918	APPLE FORD	09/23/2022	3,817.72		00	OUTSTANDING	
43799	908	JEFFREY ARTHUR	09/23/2022	100.00		00	OUTSTANDING	
43800	9999998	Brew, Shanna	09/23/2022	150.00		00	OUTSTANDING	
43801	1	BEN MITCHELL	09/23/2022	98.44		00	OUTSTANDING	
43802	978	REGINALD C BENNETT	09/23/2022	50.00		00	OUTSTANDING	
43803	1025	MEGHAN T BOLLING	09/23/2022	50.00		00	OUTSTANDING	
43804	4	BOXLEY AGGREGATES	09/23/2022	2,456.59		00	OUTSTANDING	
43805	967	CARDNO INC	09/23/2022	17,540.64		00	OUTSTANDING	
43806	736	MARVIN CLEMENTS	09/23/2022	75.00		00	OUTSTANDING	
43807	833	DISCOVERY FORD	09/23/2022	1,562.23		00	OUTSTANDING	
43808	394	ELECTRONIC SYSTEMS INC	09/23/2022	122.16		00	OUTSTANDING	
43809	40	FEDERAL EXPRESS CORPORATION	09/23/2022	39.81		00	OUTSTANDING	
43810	43	FOSTER FUELS INC	09/23/2022	28,018.77		00	OUTSTANDING	
43811	892	J & J PORTAPOTTY INC	09/23/2022	180.00		00	OUTSTANDING	
43812	1	JAMES MOORE	09/23/2022	99.47		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
43813	564	JOHN JORDAN	09/23/2022	75.00		00	OUTSTANDING	
43814	218	MINNESOTA LIFE	09/23/2022	182.48		00	OUTSTANDING	
43815	829	MARIE MITCHELL	09/23/2022	75.00		00	OUTSTANDING	
43816	816	PACE ANAYLTICAL SERVICES LLC	09/23/2022	157.47		00	OUTSTANDING	
43817	9999998	PATTERSON, JENNIFER	09/23/2022	100.00		00	OUTSTANDING	
43818	72	PHYSICIANS TREATMENT CENTER	09/23/2022	70.00		00	OUTSTANDING	
43819	1007	PINEY RIDGE CONTRACTING & CONS	09/23/2022	58,584.38		00	OUTSTANDING	
43820	884	PITNEY BOWES/RESERVE ACCOUNT	09/23/2022	21.00		00	OUTSTANDING	
43821	857	RIVERSTREET NETWORKS	09/23/2022	1,300.43		00	OUTSTANDING	
43822	136	USABLUEBOOK	09/23/2022	1,096.18		00	OUTSTANDING	
43823	9999998	Austin, Terry	09/30/2022	150.00		00	OUTSTANDING	
43824	103	BEACON CREDIT UNION	09/30/2022	230.00		00	OUTSTANDING	
43825	12	BRENNTAG MID-SOUTH INC	09/30/2022	1,494.75		00	OUTSTANDING	
43826	427	CENTURYLINK	09/30/2022	623.11		00	OUTSTANDING	
43827	161	COUNTS & DOBYNS INC	09/30/2022	23,206.57		00	OUTSTANDING	
43828	46	GENTRY LOCKE ATTORNEYS	09/30/2022	4,048.75		00	OUTSTANDING	
43829	111	GRAINGER INC	09/30/2022	71.56		00	OUTSTANDING	
43830	332	HURT & PROFFITT INC	09/30/2022	3,875.33		00	OUTSTANDING	
43831	57	ICMA RETIREMENT TRUST-457 #304	09/30/2022	470.00		00	OUTSTANDING	
43832	386	IDS SECURITY	09/30/2022	72.00		00	OUTSTANDING	
43833	58	INSTRUMENTATION SERVICES INC	09/30/2022	620.00		00	OUTSTANDING	
43834	820	MASON'S TREE SERVICE	09/30/2022	1,575.00		00	OUTSTANDING	
43835	843	BETTY PICKERAL	09/30/2022	1,150.00		00	OUTSTANDING	
43836	1032	PILLAR DESIGNS LLC	09/30/2022	11,780.00		00	OUTSTANDING	
43837	380	R K CHEVROLET	09/30/2022	30,287.50		00	OUTSTANDING	
43838	80	SOUTHSIDE ELECTRIC COOP	09/30/2022	738.87		00	OUTSTANDING	
43839	778	SPRINT	09/30/2022	3,360.35		00	OUTSTANDING	
43840	117	SPS VAR LLC	09/30/2022	875.00		00	OUTSTANDING	
43841	872	TIAA, FSB	09/30/2022	153.00		00	OUTSTANDING	
43842	124	TREASURER OF VA	09/30/2022	45.00		00	OUTSTANDING	
43843	85	TREASURER OF VA /CHILD SUPPORT	09/30/2022	933.27		00	OUTSTANDING	
43844	92	UNIFIRST CORP	09/30/2022	2,446.64		00	OUTSTANDING	
43845	95	UNITED WAY OF CENTRAL VA	09/30/2022	14.00		00	OUTSTANDING	

BANK: 00 *****

NO. OF CHECKS:	135	CHECKS OUTSTANDING	1,145,181.48 ***	
OUTSTANDING CHECKS:	135	RECONCILED CHECKS:	VOID CHECKS:	
	1,145,181.48	.00	.00	.00

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
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NO. OF CHECKS:	135	TOTAL CHECKS	1,145,181.48	***				
OUTSTANDING CHECKS:	135	RECONCILED CHECKS:	VOID CHECKS:					
1,145,181.48		.00	.00					.00

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES									
301		PROPERTY TAXES									
	01 00	REAL PROPERTY CURRENT		17,666	304.45	2	52,998	10,429.49	20	212,000	201,570.51
301	**	PROPERTY TAXES		17,666	304.45	2	52,998	10,429.49	20	212,000	201,570.51
302		PUBLIC SERVICE									
	01 00	REAL & PERSONAL CURRENT		7,341	.00		22,023	.01		88,100	88,099.99
302	**	PUBLIC SERVICE		7,341	.00		22,023	.01		88,100	88,099.99
303		PERSONAL PROPERTY									
	01 00	CURRENT		21,166	1,798.10	9	63,498	5,751.67	9	254,000	248,248.33
	03 00	PPTRA		8,333	.00		24,999	18.00-		100,000	100,018.00
303	**	PERSONAL PROPERTY		29,499	1,798.10	6	88,497	5,733.67	7	354,000	348,266.33
304		MACHINERY & TOOLS									
	01 00	CURRENT		171,416	.00		514,248	.00		2,057,000	2,057,000.00
304	**	MACHINERY & TOOLS		171,416	.00		514,248	.00		2,057,000	2,057,000.00
305		MOBILE HOME									
	01 00	CURRENT		12	6.45	54	36	6.45	18	150	143.55
305	**	MOBILE HOME		12	6.45	54	36	6.45	18	150	143.55
306		PENALTIES & INTEREST									
	01 00	PENALTIES		375	282.94	76	1,125	1,821.45	162	4,500	2,678.55
	02 00	INTEREST		291	260.11	89	873	1,370.16	157	3,500	2,129.84
306	**	PENALTIES & INTEREST		666	543.05	82	1,998	3,191.61	160	8,000	4,808.39
307		LOCAL									
	01 00	SALES & USE		16,666	20,617.53	124	49,998	59,109.22	118	200,000	140,890.78
	02 00	ELECTRIC, GAS & TELEPHONE		9,500	18,231.65	192	28,500	28,014.38	98	114,000	85,985.62
	03 00	MOTOR VEHICLE LICENSES		3,833	726.62	19	11,499	2,677.12	23	46,000	43,322.88
	04 00	BANK STOCK		15,000	.00		45,000	.00		180,000	180,000.00
	05 00	HOTEL & MOTEL		8,291	15,015.03	181	24,873	35,509.25	143	99,500	63,990.75
	06 00	MEAL		83,333	108,883.34	131	249,999	315,332.43	126	1,000,000	684,667.57
	08 00	CONTAINER RENTAL FEE		137	.00		411	.00		1,650	1,650.00
	09 00	COMMUNICATIONS TAX		2,500	2,420.94	97	7,500	7,066.58	94	30,000	22,933.42
	10 00	TRANSIT PASSENGER REVENUE		416	10.00	2	1,248	30.00	2	5,000	4,970.00
	11 00	CIGARETTE TAX		8,333	7,500.00	90	24,999	37,500.00	150	100,000	62,500.00
	12 00	MOBILE RESTAURANT PERMIT		12	.00		36	25.00	69	150	125.00
307	**	LOCAL		148,021	173,405.11	117	444,063	485,263.98	109	1,776,300	1,291,036.02
308		LICENSES, PERMITS & FEES									

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2023

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND								
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

	01 01	CONTRACTORS	375	.00		1,125	.00		4,500	4,500.00
	01 02	RETAIL SALES	5,000	.00		15,000	819.30	6	60,000	59,180.70
	01 03	FINANCIAL, RE & PROF	375	.00		1,125	31.29	3	4,500	4,468.71
	01 04	REPAIRS & PERSONAL SVC	833	.00		2,499	261.60	11	10,000	9,738.40
	01 05	WHOLESALE BUSINESS	37	.00		111	.00		450	450.00
	01 06	UTILITIES	91	.00		273	.00		1,100	1,100.00
	01 07	HOTELS	70	.00		210	.00		850	850.00
	01 *	BUSINESS LICENSE FEES	6,781	.00		20,343	1,112.19	6	81,400	80,287.81
	02 01	ZONING,SIGN,HOME OCCUPATN	108	140.00	130	324	872.00	269	1,300	428.00
308	**	LICENSES, PERMITS & FEES	6,889	140.00	2	20,667	1,984.19	10	82,700	80,715.81
300	***	TAXES	381,510	176,197.16		1,144,530	506,609.40		4,578,250	4,071,640.60
310		FINES & FORFEITURES								
310	01 00	COURT FINES	500	2,322.75	465	1,500	5,777.11	385	6,000	222.89
	02 00	PARKING FINES	25	.00		75	110.00	147	300	190.00
310	**		525	2,322.75	442	1,575	5,887.11	374	6,300	412.89
310	***	FINES & FORFEITURES	525	2,322.75		1,575	5,887.11		6,300	412.89
320		INVESTMENT EARNINGS								
321	02 00	INTEREST INTEREST INCOME	0	14,020.79		0	32,766.57		0	32,766.57-
321	**	INTEREST	0	14,020.79		0	32,766.57		0	32,766.57-
320	***	INVESTMENT EARNINGS	0	14,020.79		0	32,766.57		0	32,766.57-
330		CHARGES FOR SERVICES								
331		RENTS								
	01 00	RENTAL OF GENERAL PROP	83	100.00	121	249	400.00	161	1,000	600.00
	01 01	PAVILION RENTALS	125	150.00	120	375	787.50	210	1,500	712.50
	01 02	BOOKER BUILDING RENTALS	458	425.00	93	1,374	1,200.00	87	5,500	4,300.00
	01 03	SPARK INNOVATION CENTER	2,500	.00		7,500	.00		30,000	30,000.00
	01 *	RENTAL OF GENERAL PROP	3,166	675.00	21	9,498	2,387.50	25	38,000	35,612.50
	02 00	RENTAL OF REAL PROP	7,916	5,728.51	72	23,748	21,183.98	89	95,000	73,816.02
331	**	RENTS	11,082	6,403.51	58	33,246	23,571.48	71	133,000	109,428.52
336		LOANS								
336	**	LOANS	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2023

TOWN OF ALTAVISTA

FUND 010		GENERAL FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		ACCOUNT DESCRIPTION		ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
337	01 00	CODE ENFORCEMENT		41	115.00	281	123	230.00	187	500	270.00
337	**	CODE ENFORCEMENT		41	115.00	281	123	230.00	187	500	270.00
330	***	CHARGES FOR SERVICES		11,123	6,518.51		33,369	23,801.48		133,500	109,698.52
340		INTERGOVERNMENTAL REVENUE									
341		STATE									
	03 00	RAILROAD ROLLING STOCK		1,308	.00		3,924	15,740.92	401	15,700	40.92-
	04 00	DCJS GRANT		7,416	24,500.00	330	22,248	24,500.00	110	89,000	64,500.00
	06 00	RENTAL TAX		83	.60	1	249	87.35	35	1,000	912.65
	08 00	MISCELLANEOUS STATE GRANT		1,250	15,000.00	1200	3,750	15,000.00	400	15,000	.00
	08 *	MISCELLANEOUS STATE GRANT		1,250	15,000.00	1200	3,750	15,000.00	400	15,000	.00
	11 00	VDOT CONTRACTUAL SERVICES		250	.00		750	.00		3,000	3,000.00
	12 00	VDOT PD GRANT - OVERTIME		416	.00		1,248	.00		5,000	5,000.00
	13 00	STATE TRANSIT REVENUE		1,933	.00		5,799	34,708.00	599	23,200	11,508.00-
	17 *	BROWNFIELD ASSESSMNT GRNT		0	.00		0	.00		0	.00
341	**	STATE		12,656	39,500.60	312	37,968	90,036.27	237	151,900	61,863.73
342		COUNTY									
	02 00	LITTER GRANT		141	.00		423	.00		1,700	1,700.00
	03 00	FIRE DEPT FUEL REIMB		833	2,103.46	253	2,499	6,098.74	244	10,000	3,901.26
342	**	COUNTY		974	2,103.46	216	2,922	6,098.74	209	11,700	5,601.26
343		FEDERAL									
	04 00	FEDERAL TRANSIT REVENUE		11,922	15,721.00	132	35,766	15,721.00	44	143,070	127,349.00
	05 00	BYRNE JUSTICE GRANT		0	11,624.25		0	11,624.25		0	11,624.25-
	11 00	USDA RURAL BUS DEV GRANT		0	.00		0	100,000.00		0	100,000.00-
343	**	FEDERAL		11,922	27,345.25	229	35,766	127,345.25	356	143,070	15,724.75
340	***	INTERGOVERNMENTAL REVENUE		25,552	68,949.31		76,656	223,480.26		306,670	83,189.74
350		OTHER REVENUE									
351		MISCELLANEOUS									
	01 00	SALES OF SUPPLIES & MAT		625	.00		1,875	40,183.00	2143	7,500	32,683.00-
	01 *	SALES OF SUPPLIES & MAT		625	.00		1,875	40,183.00	2143	7,500	32,683.00-
	03 00	CASH DISCOUNTS		8	.00		24	.00		100	100.00
	04 00	MISCELLANEOUS		1,166	1,976.80	170	3,498	7,306.02	209	14,000	6,693.98
	04 02	HURT / LIGHTS		16	.00		48	94.64	197	200	105.36

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2023

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
04 03	HURT / SOLID WASTE COLL	3,233	.00		9,699	9,239.74	95	38,800	29,560.26
04 04	ESTATE OF ROBERTA F JENKS	683	676.24	99	2,049	2,062.05	101	8,200	6,137.95
04 06	VENDING MACHINE REVENUE	0	18.12		0	18.12		0	18.12-
04 *	MISCELLANEOUS	5,098	2,671.16	52	15,294	18,720.57	122	61,200	42,479.43
05 00	AVOCA REIMBURSEMENT	860	.00		2,580	318.16	12	10,320	10,001.84
351 **	MISCELLANEOUS	6,591	2,671.16	41	19,773	59,221.73	300	79,120	19,898.27
350 ***	OTHER REVENUE	6,591	2,671.16		19,773	59,221.73		79,120	19,898.27
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
01 00	FROM RESERVES	75,244	.00		225,732	.00		902,930	902,930.00
01 01	RESERVE MAIN. FUNDS	2,916	.00		8,748	.00		35,000	35,000.00
01 *	FROM RESERVES	78,160	.00		234,480	.00		937,930	937,930.00
04 00	FROM CIF	0	.00		0	60,000.00		0	60,000.00-
361 **	TRANSFER IN	78,160	.00		234,480	60,000.00	26	937,930	877,930.00
362	PROCEEDS FROM LTD								
362 **	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360 ***	OTHER FINANCING SOURCES	78,160	.00		234,480	60,000.00		937,930	877,930.00
FUND TOTAL	GENERAL FUND	503,461	270,679.68		1,510,383	911,766.55		6,041,770	5,130,003.45

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2023

TOWN OF ALTAVISTA

FUND 020	STATE HIGHWAY REIMB FUND									
ACCOUNT	ACCOUNT DESCRIPTION		***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE

320	INVESTMENT EARNINGS									
321	INTEREST									
02 00	INTEREST INCOME		0	2,147.21		0	5,459.73		0	5,459.73-
321	**	INTEREST	0	2,147.21		0	5,459.73		0	5,459.73-
320	***	INVESTMENT EARNINGS	0	2,147.21		0	5,459.73		0	5,459.73-
340	INTERGOVERNMENTAL REVENUE									
341	STATE									
07 00	STREET & HIGHWAY MAINT		61,666	204,638.07	332	184,998	204,638.07	111	740,000	535,361.93
07 01	CARRYOVER OF FUNDS		9,293	.00		27,879	.00		111,520	111,520.00
07 *	STREET & HIGHWAY MAINT		70,959	204,638.07	288	212,877	204,638.07	96	851,520	646,881.93
341	**	STATE	70,959	204,638.07	288	212,877	204,638.07	96	851,520	646,881.93
340	***	INTERGOVERNMENTAL REVENUE	70,959	204,638.07		212,877	204,638.07		851,520	646,881.93
350	OTHER REVENUE									
351	MISCELLANEOUS									
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360	OTHER FINANCING SOURCES									
361	TRANSFER IN									
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	STATE HIGHWAY REIMB FUND		70,959	206,785.28		212,877	210,097.80		851,520	641,422.20

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2023

TOWN OF ALTAVISTA

FUND 030 LIBRARY FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
320		INVESTMENT EARNINGS								
321		INTEREST								
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND			0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED

ACCOUNTING PERIOD 03/2023

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	5,460.33		0	18,290.37		0	18,290.37-
321	**	INTEREST	0	5,460.33		0	18,290.37		0	18,290.37-
320	***	INVESTMENT EARNINGS	0	5,460.33		0	18,290.37		0	18,290.37-
330		CHARGES FOR SERVICES								
332		WATER CHARGES								
	01 00	INDUSTRIAL	134,333	155,725.93	116	402,999	452,927.81	112	1,612,000	1,159,072.19
	02 00	BUSINESS & RESIDENTIAL	26,666	68,045.15	255	79,998	90,751.69	113	320,000	229,248.31
	03 00	OUTSIDE COMMUNITY	14,833	24,069.43	162	44,499	47,683.76	107	178,000	130,316.24
	04 00	WATER CONNECTION FEES	125	.00		375	.00		1,500	1,500.00
	05 00	BULK WATER PURCHASE	416	104.00	25	1,248	1,323.00	106	5,000	3,677.00
332	**	WATER CHARGES	176,373	247,944.51	141	529,119	592,686.26	112	2,116,500	1,523,813.74
333		SEWER CHARGES								
	01 00	INDUSTRIAL	146,666	186,632.40	127	439,998	531,550.80	121	1,760,000	1,228,449.20
	02 00	BUSINESS & RESIDENTIAL	22,000	56,188.94	255	66,000	77,862.73	118	264,000	186,137.27
	03 00	OUTSIDE COMMUNITY	166	.00		498	730.25	147	2,000	1,269.75
	04 00	SEWER CONNECTION FEES	166	.00		498	.00		2,000	2,000.00
	05 00	SEWER SURCHARGES	7,083	32,444.31	458	21,249	80,360.58	378	85,000	4,639.42
333	**	SEWER CHARGES	176,081	275,265.65	156	528,243	690,504.36	131	2,113,000	1,422,495.64
334		WATER & SEWER								
	00 00	WATER & SEWER	583	3.33	1	1,749	2,133.97	122	7,000	4,866.03
	01 01	MONTHLY	4,166	4,335.50	104	12,498	13,039.00	104	50,000	36,961.00
	01 02	QUARTERLY	11,666	36,114.00	310	34,998	36,389.35	104	140,000	103,610.65
	01 *	BASE RATE FEE	15,832	40,449.50	256	47,496	49,428.35	104	190,000	140,571.65
334	**	WATER & SEWER	16,415	40,452.83	246	49,245	51,562.32	105	197,000	145,437.68
330	***	CHARGES FOR SERVICES	368,869	563,662.99		1,106,607	1,334,752.94		4,426,500	3,091,747.06
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
	18 00	VDEM	0	72,026.81		0	72,026.81		0	72,026.81-
341	**	STATE	0	72,026.81		0	72,026.81		0	72,026.81-
343		FEDERAL								
	09 01	AMERICAN RESCUE PLAN ACT	0	.00		0	1,766,891.00		0	1,766,891.00-
	09 *	CARES MONEY	0	.00		0	1,766,891.00		0	1,766,891.00-

TOWN OF ALTAVISTA
REVENUE REPORT
25% OF YEAR LAPSED

TOWN OF ALTAVISTA

FUND 050 WATER & SEWER FUND			*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT DESCRIPTION			ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
343	**	FEDERAL	0	.00		0	1,766,891.00		0	1,766,891.00-
340	***	INTERGOVERNMENTAL REVENUE	0	72,026.81		0	1,838,917.81		0	1,838,917.81-
350		OTHER REVENUE								
351		MISCELLANEOUS								
04 00		MISCELLANEOUS	2,083	2,055.00	99	6,249	4,229.08	68	25,000	20,770.92
04 *		MISCELLANEOUS	2,083	2,055.00	99	6,249	4,229.08	68	25,000	20,770.92
351	**	MISCELLANEOUS	2,083	2,055.00	99	6,249	4,229.08	68	25,000	20,770.92
350	***	OTHER REVENUE	2,083	2,055.00		6,249	4,229.08		25,000	20,770.92
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
01 00		FROM RESERVES	168,458	.00		505,374	.00		2,021,500	2,021,500.00
03 01		DESIGNATED	143,417	.00		430,251	.00		1,721,000	1,721,000.00
03 *		FROM GENERAL FUND	143,417	.00		430,251	.00		1,721,000	1,721,000.00
11 00		BOND PROCEEDS	262,536	.00		787,608	.00		3,150,440	3,150,440.00
361	**	TRANSFER IN	574,411	.00		1,723,233	.00		6,892,940	6,892,940.00
362		PROCEEDS FROM LTD								
362	**	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	574,411	.00		1,723,233	.00		6,892,940	6,892,940.00
FUND TOTAL WATER & SEWER FUND			945,363	643,205.13		2,836,089	3,196,190.20		11,344,440	8,148,249.80

TOWN OF ALTAVISTA
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TOWN OF ALTAVISTA

FUND 060 AGENCY / DONATION FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
<hr/>										
320		INVESTMENT EARNINGS								
321		INTEREST								
02 00		INTEREST INCOME	0	.01		0	.02		0	.02-
321	**	INTEREST	0	.01		0	.02		0	.02-
320	***	INVESTMENT EARNINGS	0	.01		0	.02		0	.02-
350		OTHER REVENUE								
351		MISCELLANEOUS								
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL AGENCY / DONATION FUND			0	.01		0	.02		0	.02-

TOWN OF ALTAVISTA

FUND 070 COMMUNITY IMPROV FUND										
ACCOUNT		ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320		INVESTMENT EARNINGS								
321		INTEREST								
321	**	INTEREST	0	.00		0	.00		0	.00
320	***	INVESTMENT EARNINGS	0	.00		0	.00		0	.00
330		CHARGES FOR SERVICES								
335		RECREATION								
335	**	RECREATION	0	.00		0	.00		0	.00
336		LOANS								
336	**	LOANS	0	.00		0	.00		0	.00
330	***	CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340		INTERGOVERNMENTAL REVENUE								
341		STATE								
341	**	STATE	0	.00		0	.00		0	.00
343		FEDERAL								
343	**	FEDERAL	0	.00		0	.00		0	.00
340	***	INTERGOVERNMENTAL REVENUE	0	.00		0	.00		0	.00
350		OTHER REVENUE								
351		MISCELLANEOUS								
351	**	MISCELLANEOUS	0	.00		0	.00		0	.00
350	***	OTHER REVENUE	0	.00		0	.00		0	.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
361	**	TRANSFER IN	0	.00		0	.00		0	.00
360	***	OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL		COMMUNITY IMPROV FUND	0	.00		0	.00		0	.00

TOWN OF ALTAVISTA
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TOWN OF ALTAVISTA

FUND 090 CEMETERY FUND		ACCOUNT	*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT		DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300		TAXES								
308		LICENSES, PERMITS & FEES								
02	02	BURIAL	1,437	1,245.00	87	4,311	6,195.00	144	17,250	11,055.00
308	**	LICENSES, PERMITS & FEES	1,437	1,245.00	87	4,311	6,195.00	144	17,250	11,055.00
300	***	TAXES	1,437	1,245.00		4,311	6,195.00		17,250	11,055.00
320		INVESTMENT EARNINGS								
321		INTEREST								
02	00	INTEREST INCOME	0	593.21		0	1,206.09		0	1,206.09-
321	**	INTEREST	0	593.21		0	1,206.09		0	1,206.09-
320	***	INVESTMENT EARNINGS	0	593.21		0	1,206.09		0	1,206.09-
350		OTHER REVENUE								
351		MISCELLANEOUS								
02	00	SALE OF REAL ESTATE	666	.00		1,998	650.00	33	8,000	7,350.00
351	**	MISCELLANEOUS	666	.00		1,998	650.00	33	8,000	7,350.00
350	***	OTHER REVENUE	666	.00		1,998	650.00		8,000	7,350.00
360		OTHER FINANCING SOURCES								
361		TRANSFER IN								
03	00	FROM GENERAL FUND	8,940	.00		26,820	.00		107,280	107,280.00
361	**	TRANSFER IN	8,940	.00		26,820	.00		107,280	107,280.00
360	***	OTHER FINANCING SOURCES	8,940	.00		26,820	.00		107,280	107,280.00
FUND TOTAL CEMETERY FUND			11,043	1,838.21		33,129	8,051.09		132,530	124,478.91
GRAND TOTAL			1,530,826	1,122,508.31		4,592,478	4,326,105.66		18,370,260	14,044,154.34

REPORT SELECTIONS

Fiscal year : 2023
All Funds
All Departments
All Divisions
Suppress accounts with zero balances : Y

FUND 010 GENERAL FUND			DEPT/DIV 1001 COUNCIL/COUNCIL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
400			COUNCIL / PLANNING COMM										
	10		SALARIES AND WAGES										
	10	01	TOWN COUNCIL	2166	2166.69	100	6498	6500.07	100	.00	26000	19499.93	25
	10	**	SALARIES AND WAGES	2166	2166.69	100	6498	6500.07	100	.00	26000	19499.93	25
	20		BENEFITS										
	20	02	FICA	166	165.73	100	498	497.19	100	.00	2000	1502.81	25
	20	**	BENEFITS	166	165.73	100	498	497.19	100	.00	2000	1502.81	25
	30		CONTRACTUAL SERVICES										
	30	14	MISC & PROFESSIONAL SVCS	333	.00	0	999	.00	0	.00	4000	4000.00	0
	30	26	IT NETWRK/WEBSITE SUPPORT	770	.00	0	2310	.00	0	.00	9250	9250.00	0
	30	**	CONTRACTUAL SERVICES	1103	.00	0	3309	.00	0	.00	13250	13250.00	0
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	208	.00	0	624	.00	0	.00	2500	2500.00	0
	50	16	PUBLIC OFFICIAL LIAB INSU	75	.00	0	225	225.00	100	.00	900	675.00	25
	50	26	CONVENTIONS & EDUCATIONS	125	.00	0	375	.00	0	.00	1500	1500.00	0
	50	32	MISCELLANEOUS	125	50.40	40	375	151.20	40	.00	1500	1348.80	10
	50	**	OTHER CHARGES	533	50.40	10	1599	376.20	24	.00	6400	6023.80	6
400	**	**	COUNCIL / PLANNING COMM	3968	2382.82	60	11904	7373.46	62	.00	47650	40276.54	16
40	**	**	ADMINISTRATION	3968	2382.82	60	11904	7373.46	62	.00	47650	40276.54	16
DIV	1001	TOTAL	*****										
		COUNCIL		3968	2382.82	60	11904	7373.46	62	.00	47650	40276.54	16
DEPT	10	TOTAL	*****										
		COUNCIL		3968	2382.82	60	11904	7373.46	62	.00	47650	40276.54	16

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
401		ADMINISTRATION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	45487	48898.10	108	136461	113625.97	83	.00	545850	432224.03	21
	10 04	OVERTIME	155	212.08	137	465	539.13	116	.00	1860	1320.87	29
	10 10	PERSONAL EMPLOYEE VEH	0	692.31	0	0	1615.39	0	.00	0	1615.39-	0
	10 **	SALARIES AND WAGES	45642	49802.49	109	136926	115780.49	85	.00	547710	431929.51	21
	20	BENEFITS										
	20 02	FICA	3491	3580.15	103	10473	8168.02	78	.00	41900	33731.98	20
	20 04	VA RETIREMENT SYSTEM	4849	2737.76	57	14547	8213.28	57	.00	58190	49976.72	14
	20 06	GROUP MEDICAL INSURANCE	4083	4728.24	116	12249	14184.72	116	.00	49000	34815.28	29
	20 08	GROUP LIFE INSURANCE	609	474.46	78	1827	1423.38	78	.00	7310	5886.62	20
	20 10	WORKER'S COMP	4583	728.06	16	13749	13197.81	96	.00	55000	41802.19	24
	20 12	EMPLOYEE EDUCATION ASSIST	416	.00	0	1248	.00	0	5400.00	5000	400.00-	108
	20 14	EMPLOYEE ASSIST PROGRAM	141	.00	0	423	772.20	183	.00	1700	927.80	45
	20 16	OTHER EMPLOYEE BENEFITS	2808	607.31	22	8424	1065.65	13	.00	33700	32634.35	3
	20 18	VRS HYBRID EMPLOYER CONTR	0	777.28	0	0	2331.84	0	.00	0	2331.84-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	259.34	0	0	778.02	0	.00	0	778.02-	0
	20 **	BENEFITS	20980	13892.60	66	62940	50134.92	80	5400.00	251800	196265.08	22
	30	CONTRACTUAL SERVICES										
	30 02	PROFESSIONAL SVCS - COBRA	150	129.49	86	450	241.34	54	.00	1800	1558.66	13
	30 04	LEGAL SERVICES	2708	6548.75	242	8124	9514.75	117	.00	32500	22985.25	29
	30 06	ADVERTISING	1666	1909.90	115	4998	3961.29	79	.00	20000	16038.71	20
	30 08	MAINTENANCE SVC CONTRACTS	7916	1438.06	18	23748	79916.32	337	.00	95000	15083.68	84
	30 10	INDEPENDENT AUDITOR	1708	.00	0	5124	.00	0	.00	20500	20500.00	0
	30 12	ENGIN & ARCHITECTURAL SVC	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	30 14	MISC & PROFESSIONAL SVCS	2083	.00	0	6249	.00	0	.00	25000	25000.00	0
	30 17	RANDOM DRUG SCREENING	116	.00	0	348	.00	0	.00	1400	1400.00	0
	30 26	IT NETWRK/WEBSITE SUPPORT	4825	4467.63	93	14475	13822.89	96	.00	57900	44077.11	24
	30 **	CONTRACTUAL SERVICES	21588	14493.83	67	64764	107456.59	166	.00	259100	151643.41	42
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1250	1212.19	97	3750	2531.72	68	.00	15000	12468.28	17
	50 04	HEATING SERVICES	250	.00	0	750	71.67	10	.00	3000	2928.33	2
	50 06	POSTAL SERVICES	916	48.40	5	2748	4048.40	147	.00	11000	6951.60	37
	50 08	TELECOMMUNICATIONS	583	632.50	109	1749	1691.44	97	.00	7000	5308.56	24
	50 10	PROPERTY INSURANCE	791	.00	0	2373	2475.00	104	.00	9500	7025.00	26
	50 12	MOTOR VEHICLE INSURANCE	45	.00	0	135	137.50	102	.00	550	412.50	25
	50 14	SURETY BONDS	76	.00	0	228	.00	0	.00	920	920.00	0
	50 18	GENERAL LIABILITY INSUR	191	.00	0	573	1518.72	265	.00	2300	781.28	66
	50 26	CONVENTIONS & EDUCATIONS	333	.00	0	999	.00	0	.00	4000	4000.00	0
	50 28	DUES & ASSOC MEMBERSHIPS	1025	229.00	22	3075	8577.00	279	.00	12310	3733.00	70
	50 30	REFUNDS	41	.00	0	123	.00	0	.00	500	500.00	0
	50 32	MISCELLANEOUS	1020	4522.96	443	3060	8016.46	262	.00	12250	4233.54	65
	50 34	MISCELLANEOUS REIMB	16	.00	0	48	110.00	229	.00	200	90.00	55
	50 **	OTHER CHARGES	6537	6645.05	102	19611	29177.91	149	.00	78530	49352.09	37

FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
401			ADMINISTRATION										
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	1666	1986.84	119	4998	9448.37	189	.00	20000	10551.63	47
	60	04	REPAIRS & MAINTENANCE	1775	3647.86	206	5325	6185.60	116	.00	21300	15114.40	29
	60	06	FUELS & LUBRICANTS	144	223.37	155	432	377.35	87	.00	1730	1352.65	22
	60	12	BOOKS & SUBSCRIPTIONS	8	.00	0	24	.00	0	.00	100	100.00	0
	60	**	MATERIALS & SUPPLIES	3593	5858.07	163	10779	16011.32	149	.00	43130	27118.68	37
	81		CAPITAL OUTLAY - REPLACE										
	81	04	EDP EQUIP REPLACEMENT	583	1924.37	330	1749	7697.49	440	.00	7000	697.49-	110
	81	18	BUILDING	3750	.00	0	11250	.00	0	39270.00	45000	5730.00	87
	81	30	IMPRVMNTS OTHER THAN BLDG	1250	.00	0	3750	.00	0	.00	15000	15000.00	0
	81	**	CAPITAL OUTLAY - REPLACE	5583	1924.37	35	16749	7697.49	46	39270.00	67000	20032.51	70
401	**	**	ADMINISTRATION	103923	92616.41	89	311769	326258.72	105	44670.00	1247270	876341.28	30
40	**	**	ADMINISTRATION	103923	92616.41	89	311769	326258.72	105	44670.00	1247270	876341.28	30
DIV	1101		TOTAL *****										
			ADMINISTRATION	103923	92616.41	89	311769	326258.72	105	44670.00	1247270	876341.28	30
DEPT	11		TOTAL *****										
			GENERAL GOVERNMENT	103923	92616.41	89	311769	326258.72	105	44670.00	1247270	876341.28	30

FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
10		SALARIES AND WAGES										
10	02	REGULAR	63180	87503.95	139	189540	204849.03	108	.00	758170	553320.97	27
10	04	OVERTIME	1802	2993.75	166	5406	4856.01	90	.00	21630	16773.99	23
10	06	DMV GRANT OVERTIME	416	987.81	238	1248	1727.53	138	.00	5000	3272.47	35
10	08	PD RESIDENCY STIPEND	1108	858.37	78	3324	2575.11	78	.00	13300	10724.89	19
10	12	TAKE HOME CAR PROGRAM	632	.00	0	1896	.00	0	.00	7580	7580.00	0
10	**	SALARIES AND WAGES	67138	92343.88	138	201414	214007.68	106	.00	805680	591672.32	27
20		BENEFITS										
20	02	FICA	5087	6818.29	134	15261	15635.69	103	.00	61050	45414.31	26
20	04	VA RETIREMENT SYSTEM	6735	6663.12	99	20205	19868.80	98	.00	80820	60951.20	25
20	06	GROUP MEDICAL INSURANCE	7550	7550.80	100	22650	23681.20	105	.00	90610	66928.80	26
20	08	GROUP LIFE INSURANCE	846	837.84	99	2538	2497.84	98	.00	10160	7662.16	25
20	16	OTHER EMPLOYEE BENEFITS	900	.00	0	2700	2700.00	100	.00	10800	8100.00	25
20	**	BENEFITS	21118	21870.05	104	63354	64383.53	102	.00	253440	189056.47	25
30		CONTRACTUAL SERVICES										
30	06	ADVERTISING	125	.00	0	375	210.00	56	.00	1500	1290.00	14
30	08	MAINTENANCE SVC CONTRACTS	250	232.66	93	750	697.98	93	.00	3000	2302.02	23
30	16	PHYSICALS	181	.00	0	543	.00	0	.00	2180	2180.00	0
30	18	R & M ELECTRONICS	16	.00	0	48	.00	0	.00	200	200.00	0
30	26	IT NETWRK/WEBSITE SUPPORT	2750	1587.50	58	8250	4762.50	58	.00	33000	28237.50	14
30	**	CONTRACTUAL SERVICES	3322	1820.16	55	9966	5670.48	57	.00	39880	34209.52	14
50		OTHER CHARGES										
50	08	TELECOMMUNICATIONS	1433	1892.82	132	4299	3632.72	85	.00	17200	13567.28	21
50	10	PROPERTY INSURANCE	166	.00	0	498	625.00	126	.00	2000	1375.00	31
50	12	MOTOR VEHICLE INSURANCE	425	.00	0	1275	1275.00	100	.00	5100	3825.00	25
50	18	GENERAL LIABILITY INSUR	375	.00	0	1125	1206.25	107	.00	4500	3293.75	27
50	24	SUBSISTANCE & LODGING	675	.00	0	2025	60.00	3	.00	8100	8040.00	1
50	26	CONVENTIONS & EDUCATIONS	833	250.00	30	2499	1482.50	59	.00	10000	8517.50	15
50	28	DUES & ASSOC MEMBERSHIPS	666	.00	0	1998	.00	0	.00	8000	8000.00	0
50	29	ACCREDITATION PROGRAM	325	.00	0	975	.00	0	45.00	3900	3855.00	1
50	32	MISCELLANEOUS	83	.00	0	249	.00	0	.00	1000	1000.00	0
50	37	COMMUNITY ENGAGEMENT	125	.00	0	375	.00	0	.00	1500	1500.00	0
50	**	OTHER CHARGES	5106	2142.82	42	15318	8281.47	54	45.00	61300	52973.53	14
60		MATERIALS & SUPPLIES										
60	02	OFFICE SUPPLIES	1000	1565.75	157	3000	2457.86	82	.00	12000	9542.14	21
60	04	REPAIRS & MAINTENANCE	145	453.59	313	435	453.59	104	.00	1750	1296.41	26
60	06	FUELS & LUBRICANTS	2881	4527.27	157	8643	12619.31	146	.00	34580	21960.69	37
60	08	VEHICLE & EQUIP R&M	1000	5825.32	583	3000	6596.87	220	.00	12000	5403.13	55
60	10	UNIFORMS	1083	803.38	74	3249	898.56	28	980.25	13000	11121.19	15
60	16	DRUG INVESTIGATING	500	.00	0	1500	.00	0	.00	6000	6000.00	0
60	25	SMALL EQUIPMENT	125	129.52	104	375	820.89	219	.00	1500	679.11	55
60	48	AMMUNITION & BATTERIES	833	.00	0	2499	9766.00	391	.00	10000	234.00	98
60	**	MATERIALS & SUPPLIES	7567	13304.83	176	22701	33613.08	148	980.25	90830	56236.67	38

FUND 010 GENERAL FUND											
DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
50	PUBLIC SAFETY										
501	POLICE DEPARTMENT										
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	4583	.00	0	13749	.00	0	.00	55000	55000.00	0
81 06	MACHINERY & EQUIPMENT	1014	.00	0	3042	.00	0	.00	12170	12170.00	0
81 **	CAPITAL OUTLAY - REPLACE	5597	.00	0	16791	.00	0	.00	67170	67170.00	0
82	CAPITAL OUTLAY - NEW										
82 30	IMPRVMNTS OTHER THAN BLDG	833	.00	0	2499	9359.85	375	.00	10000	640.15	94
82 **	CAPITAL OUTLAY - NEW	833	.00	0	2499	9359.85	375	.00	10000	640.15	94
501 ** **	POLICE DEPARTMENT	110681	131481.74	119	332043	335316.09	101	1025.25	1328300	991958.66	25
50 ** **	PUBLIC SAFETY	110681	131481.74	119	332043	335316.09	101	1025.25	1328300	991958.66	25
DIV 3101	TOTAL *****										
	POLICE DEPARTMENT	110681	131481.74	119	332043	335316.09	101	1025.25	1328300	991958.66	25
DEPT 31	TOTAL *****										
	PUBLIC SAFETY	110681	131481.74	119	332043	335316.09	101	1025.25	1328300	991958.66	25

FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60												
601		OPERATIONS & MAINTENANCE										
	10	SALARIES AND WAGES										
	10 02	REGULAR	54053	70564.12	131	162159	158744.57	98	.00	648640	489895.43	25
	10 04	OVERTIME	858	2535.54	296	2574	6792.84	264	.00	10300	3507.16	66
	10 **	SALARIES AND WAGES	54911	73099.66	133	164733	165537.41	101	.00	658940	493402.59	25
	20	BENEFITS										
	20 02	FICA	4200	5964.86	142	12600	13440.49	107	.00	50410	36969.51	27
	20 04	VA RETIREMENT SYSTEM	5320	1841.14	35	15960	5523.42	35	.00	63850	58326.58	9
	20 06	GROUP MEDICAL INSURANCE	7404	6419.15	87	22212	14698.07	66	.00	88850	74151.93	17
	20 08	GROUP LIFE INSURANCE	669	716.00	107	2007	2044.02	102	.00	8030	5985.98	26
	20 18	VRS HYBRID EMPLOYER CONTR	0	3341.24	0	0	9285.24	0	.00	0	9285.24-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	513.67	0	0	1452.32	0	.00	0	1452.32-	0
	20 **	BENEFITS	17593	18796.06	107	52779	46443.56	88	.00	211140	164696.44	22
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	500	272.98	55	1500	1382.82	92	.00	6000	4617.18	23
	30 12	ENGIN & ARCHITECTURAL SVC	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	30 16	PHYSICALS	58	250.00	431	174	250.00	144	.00	700	450.00	36
	30 18	R & M ELECTRONICS	91	.00	0	273	.00	0	.00	1100	1100.00	0
	30 36	MOWING CONTRACT	1250	400.00	32	3750	800.00	21	.00	15000	14200.00	5
	30 38	TUB GRINDING BRUSH	2916	.00	0	8748	.00	0	.00	35000	35000.00	0
	30 40	RECURRING LEASE AGREEMENT	80	.00	0	240	.00	0	.00	960	960.00	0
	30 **	CONTRACTUAL SERVICES	5311	922.98	17	15933	2432.82	15	.00	63760	61327.18	4
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	391	815.59	209	1173	1969.68	168	.00	4700	2730.32	42
	50 10	PROPERTY INSURANCE	416	.00	0	1248	1275.00	102	.00	5000	3725.00	26
	50 12	MOTOR VEHICLE INSURANCE	950	.00	0	2850	2850.00	100	.00	11400	8550.00	25
	50 24	SUBSISTANCE & LODGING	41	.00	0	123	.00	0	.00	500	500.00	0
	50 26	CONVENTIONS & EDUCATIONS	291	.00	0	873	.00	0	.00	3500	3500.00	0
	50 32	MISCELLANEOUS	41	86.70	212	123	86.70	71	.00	500	413.30	17
	50 38	INVENTORY OVER / SHORT	0	.00	0	0	35.88	0	.00	0	35.88-	0
	50 **	OTHER CHARGES	2130	902.29	42	6390	6217.26	97	.00	25600	19382.74	24
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	604	28.15	5	1812	28.15	2	.00	7250	7221.85	0
	60 05	FUEL PUMPS	191	.00	0	573	.00	0	.00	2300	2300.00	0
	60 06	FUELS & LUBRICANTS	3990	29938.17	750	11970	35287.61	295	.00	47880	12592.39	74
	60 08	VEHICLE / EQUIP R&M	3333	1921.88	58	9999	9112.16	91	.00	40000	30887.84	23
	60 10	UNIFORMS	1000	3600.63	360	3000	5221.85	174	.00	12000	6778.15	44
	60 11	SAFETY EQUIP & PROGRAMS	250	2023.55	809	750	2223.55	297	.00	3000	776.45	74
	60 20	STREET LT OPER SUPPLIES	2583	2292.21	89	7749	4613.42	60	.00	31000	26386.58	15
	60 22	HIGHWAY, STRT & SIDEWALKS	1666	805.55	48	4998	2949.64	59	.00	20000	17050.36	15
	60 23	EQUIPMENT RENTAL	376	.00	0	1128	.00	0	.00	4520	4520.00	0
	60 28	STORM DRAINAGE	250	.00	0	750	.00	0	.00	3000	3000.00	0
	60 30	ENGINEERING R & M	83	.00	0	249	.00	0	.00	1000	1000.00	0
	60 34	TRAIN STATION SUPPLIES	291	140.71	48	873	1433.20	164	.00	3500	2066.80	41
	60 36	PAVEMENT	4166	.00	0	12498	.00	0	.00	50000	50000.00	0

FUND 010 GENERAL FUND											
DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
60 40	TRAFFIC CONTROL DEVICE	250	1248.93	500	750	1248.93	167	.00	3000	1751.07	42
60 44	SNOW & ICE REMOVAL	166	.00	0	498	.00	0	.00	2000	2000.00	0
60 52	DECORATIVE STREET LIGHTS	533	49.96	9	1599	472.53	30	.00	6400	5927.47	7
60 **	MATERIALS & SUPPLIES	19732	42049.74	213	59196	62591.04	106	.00	236850	174258.96	26
81	CAPITAL OUTLAY - REPLACE										
81 02	VEHICLE REPLACEMENT	1406	.00	0	4218	33998.49	806	1.50	16880	17119.99	- 201
81 06	MACHINERY & EQUIPMENT	1083	39.81	4	3249	107878.93	3320	96840.12	13000	191719.05	-1575
81 30	IMPRVMNTS OTHER THAN BLDG	2083	.00	0	6249	.00	0	.00	25000	25000.00	0
81 **	CAPITAL OUTLAY - REPLACE	4572	39.81	1	13716	141877.42	1034	96841.62	54880	183839.04	- 435
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	3416	13560.66	397	10248	13560.66	132	15882.17	41000	11557.17	72
82 **	CAPITAL OUTLAY - NEW	3416	13560.66	397	10248	13560.66	132	15882.17	41000	11557.17	72
90	DEBT SERVICE										
90 02	PRINCIPAL	1416	.00	0	4248	17000.00	400	.00	17000	.00	100
90 04	INTEREST	429	.00	0	1287	2636.75	205	.00	5150	2513.25	51
90 **	DEBT SERVICE	1845	.00	0	5535	19636.75	355	.00	22150	2513.25	89
601 ** **	OPERATIONS & MAINTENANCE	109510	149371.20	136	328530	458296.92	140	112723.79	1314320	743299.29	43
60 ** **		109510	149371.20	136	328530	458296.92	140	112723.79	1314320	743299.29	43
DIV 4101	TOTAL *****										
	MAIN OF STREETS & HWYS	109510	149371.20	136	328530	458296.92	140	112723.79	1314320	743299.29	43

FUND 010 GENERAL FUND			DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
601			OPERATIONS & MAINTENANCE										
	60		MATERIALS & SUPPLIES										
	60	06	FUELS & LUBRICANTS	1666	2068.55	124	4998	6196.21	124	.00	20000	13803.79	31
	60	08	VEHICLE / EQUIP R&M	2500	1317.74	53	7500	2235.30	30	.00	30000	27764.70	8
	60	18	SUPPLIES	0	.00	0	0	840.25	0	.00	0	840.25-	0
	60	26	LITTER EXPENSES	166	.00	0	498	21.20-	4-	.00	2000	2021.20	1-
	60	**	MATERIALS & SUPPLIES	4332	3386.29	78	12996	9250.56	71	.00	52000	42749.44	18
	81		CAPITAL OUTLAY - REPLACE										
	81	06	MACHINERY & EQUIPMENT	416	.00	0	1248	.00	0	3521.25	5000	1478.75	70
	81	**	CAPITAL OUTLAY - REPLACE	416	.00	0	1248	.00	0	3521.25	5000	1478.75	70
601	**	**	OPERATIONS & MAINTENANCE	4748	3386.29	71	14244	9250.56	65	3521.25	57000	44228.19	22
60	**	**		4748	3386.29	71	14244	9250.56	65	3521.25	57000	44228.19	22
DIV	4102		TOTAL *****										
			SANITATION & WASTE REM	4748	3386.29	71	14244	9250.56	65	3521.25	57000	44228.19	22

FUND 010 GENERAL FUND											
DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
601	OPERATIONS & MAINTENANCE										
30	CONTRACTUAL SERVICES										
30 22	LANDSCAPING CONTRACTS	750	115.00	15	2250	230.00	10	.00	9000	8770.00	3
30 **	CONTRACTUAL SERVICES	750	115.00	15	2250	230.00	10	.00	9000	8770.00	3
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	666	802.03	120	1998	1564.81	78	.00	8000	6435.19	20
50 04	HEATING SERVICES	166	.00	0	498	68.46	14	.00	2000	1931.54	3
50 **	OTHER CHARGES	832	802.03	96	2496	1633.27	65	.00	10000	8366.73	16
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	625	184.90	30	1875	760.96	41	.00	7500	6739.04	10
60 24	SMALL TOOLS	333	219.00	66	999	536.89	54	.00	4000	3463.11	13
60 **	MATERIALS & SUPPLIES	958	403.90	42	2874	1297.85	45	.00	11500	10202.15	11
601 ** **	OPERATIONS & MAINTENANCE	2540	1320.93	52	7620	3161.12	42	.00	30500	27338.88	10
60 ** **		2540	1320.93	52	7620	3161.12	42	.00	30500	27338.88	10
DIV 4103	TOTAL *****										
	MAIN OF BLDGS & GROUNDS	2540	1320.93	52	7620	3161.12	42	.00	30500	27338.88	10

FUND 010 GENERAL FUND											
DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60											
602	PARKS, RECREAT & CULTURAL										
30	CONTRACTUAL SERVICES										
30 42	TREE REMOVAL & PRUNING	416	.00	0	1248	.00	0	.00	5000	5000.00	0
30 **	CONTRACTUAL SERVICES	416	.00	0	1248	.00	0	.00	5000	5000.00	0
50	OTHER CHARGES										
50 02	ELECTRICAL SERVICES	1416	1518.51	107	4248	2968.18	70	.00	17000	14031.82	18
50 04	HEATING SERVICES	66	.00	0	198	58.80	30	.00	800	741.20	7
50 08	TELECOMMUNICATIONS	116	90.16	78	348	180.32	52	.00	1400	1219.68	13
50 34	MISCELLANEOUS REIMB	41	.00	0	123	87.50	71	.00	500	412.50	18
50 **	OTHER CHARGES	1639	1608.67	98	4917	3294.80	67	.00	19700	16405.20	17
60	MATERIALS & SUPPLIES										
60 18	SUPPLIES	2500	569.67	23	7500	3212.90	43	.00	30000	26787.10	11
60 53	MULCH & LANDSCAPING STONE	666	.00	0	1998	.00	0	.00	8000	8000.00	0
60 54	PLAYGROUND EQUIPMENT	125	.00	0	375	.00	0	.00	1500	1500.00	0
60 55	SPLASH PAD	458	156.52	34	1374	595.63	43	.00	5500	4904.37	11
60 56	WAR MEMORIAL BALLFIELD	416	.00	0	1248	.00	0	.00	5000	5000.00	0
60 57	CANOE LAUNCH	125	90.00	72	375	270.00	72	.00	1500	1230.00	18
60 58	SPECIAL EVENTS	125	.00	0	375	.00	0	.00	1500	1500.00	0
60 **	MATERIALS & SUPPLIES	4415	816.19	19	13245	4078.53	31	.00	53000	48921.47	8
81	CAPITAL OUTLAY - REPLACE										
81 18	BUILDING	3150	.00	0	9450	.00	0	.00	37800	37800.00	0
81 26	PARKS	0	854.85	0	0	8937.23	0	.00	0	8937.23	0
81 **	CAPITAL OUTLAY - REPLACE	3150	854.85	27	9450	8937.23	95	.00	37800	28862.77	24
82	CAPITAL OUTLAY - NEW										
82 18	BUILDING	1625	.00	0	4875	.00	0	.00	19500	19500.00	0
82 **	CAPITAL OUTLAY - NEW	1625	.00	0	4875	.00	0	.00	19500	19500.00	0
602 ** **	PARKS, RECREAT & CULTURAL	11245	3279.71	29	33735	16310.56	48	.00	135000	118689.44	12
60 ** **		11245	3279.71	29	33735	16310.56	48	.00	135000	118689.44	12
DIV 4104	TOTAL ***** PARKS & RECREATION	11245	3279.71	29	33735	16310.56	48	.00	135000	118689.44	12

FUND 010 GENERAL FUND			DEPT/DIV 4106 PUBLIC WORKS/CULTURAL										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60													
602			PARKS, RECREAT & CULTURAL										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	50	6.59	13	150	13.18	9	.00	600	586.82	2
	50	**	OTHER CHARGES	50	6.59	13	150	13.18	9	.00	600	586.82	2
602	**	**	PARKS, RECREAT & CULTURAL	50	6.59	13	150	13.18	9	.00	600	586.82	2
60	**	**		50	6.59	13	150	13.18	9	.00	600	586.82	2
DIV	4106		TOTAL *****										
			CULTURAL	50	6.59	13	150	13.18	9	.00	600	586.82	2

FUND 010 GENERAL FUND			DEPT/DIV 4108 PUBLIC WORKS/LIBRARY								
BA ELE OBJ			ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****		
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET

60											
601			OPERATIONS & MAINTENANCE								
	30		CONTRACTUAL SERVICES								
	30	44	CUSTODIAL SERVICES	1125	1076.00	96	3375	2152.00	64	.00	13500
	30	**	CONTRACTUAL SERVICES	1125	1076.00	96	3375	2152.00	64	.00	13500
	60		MATERIALS & SUPPLIES								
	60	04	REPAIRS & MAINTENANCE	1250	10728.87	858	3750	11843.79	316	.00	15000
	60	**	MATERIALS & SUPPLIES	1250	10728.87	858	3750	11843.79	316	.00	15000
601	**	**	OPERATIONS & MAINTENANCE	2375	11804.87	497	7125	13995.79	196	.00	28500
60	**	**		2375	11804.87	497	7125	13995.79	196	.00	28500
DIV	4108		TOTAL *****								
			LIBRARY	2375	11804.87	497	7125	13995.79	196	.00	28500
DEPT	41		TOTAL *****								
			PUBLIC WORKS	130468	169169.59	130	391404	501028.13	128	116245.04	1565920

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC			TRANSPORTATION/OPERATIONS						
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
403		PUBLIC TRANSPORTATION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	8350	13146.48	157	25050	30419.99	121	.00	100200	69780.01	30
	10 04	OVERTIME	0	.42	0	0	.42	0	.00	0	.42-	0
	10 **	SALARIES AND WAGES	8350	13146.90	157	25050	30420.41	121	.00	100200	69779.59	30
	20	BENEFITS										
	20 02	FICA	639	965.97	151	1917	2207.84	115	.00	7670	5462.16	29
	20 04	VA RETIREMENT SYSTEM	504	567.26	113	1512	1701.78	113	.00	6050	4348.22	28
	20 06	GROUP MEDICAL INSURANCE	617	674.70	109	1851	2024.10	109	.00	7410	5385.90	27
	20 08	GROUP LIFE INSURANCE	63	71.32	113	189	213.96	113	.00	760	546.04	28
	20 10	WORKER'S COMP	141	.00	0	423	425.00	101	.00	1700	1275.00	25
	20 **	BENEFITS	1964	2279.25	116	5892	6572.68	112	.00	23590	17017.32	28
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	83	.00	0	249	.00	0	.00	1000	1000.00	0
	30 08	MAINTENANCE SVC CONTRACTS	41	.00	0	123	.00	0	.00	500	500.00	0
	30 14	MISC & PROFESSIONAL SVCS	25	.00	0	75	.00	0	.00	300	300.00	0
	30 16	PHYSICALS	23	119.96	522	69	119.96	174	.00	280	160.04	43
	30 **	CONTRACTUAL SERVICES	172	119.96	70	516	119.96	23	.00	2080	1960.04	6
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	83	.00	0	249	.00	0	.00	1000	1000.00	0
	50 12	MOTOR VEHICLE INSURANCE	141	.00	0	423	425.00	101	.00	1700	1275.00	25
	50 24	SUBSISTANCE & LODGING	25	.00	0	75	.00	0	.00	300	300.00	0
	50 26	CONVENTIONS & EDUCATIONS	62	.00	0	186	.00	0	.00	750	750.00	0
	50 28	DUES & ASSOC MEMBERSHIPS	12	.00	0	36	.00	0	.00	150	150.00	0
	50 **	OTHER CHARGES	323	.00	0	969	425.00	44	.00	3900	3475.00	11
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	29	.00	0	87	.00	0	.00	350	350.00	0
	60 06	FUELS & LUBRICANTS	2105	2563.88	122	6315	7616.21	121	.00	25270	17653.79	30
	60 08	VEHICLE & EQUIP R&M	291	.00	0	873	1401.63	161	.00	3500	2098.37	40
	60 14	OTHER OPERATING SUPPLIES	41	.00	0	123	.00	0	.00	500	500.00	0
	60 18	SUPPLIES	25	.00	0	75	.00	0	.00	300	300.00	0
	60 **	MATERIALS & SUPPLIES	2491	2563.88	103	7473	9017.84	121	.00	29920	20902.16	30
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	6845	.00	0	20535	.00	0	.00	82150	82150.00	0
	81 **	CAPITAL OUTLAY - REPLACE	6845	.00	0	20535	.00	0	.00	82150	82150.00	0
	82	CAPITAL OUTLAY - NEW										
	82 02	VEHICLE	0	.00	0	0	.00	0	79732.00	0	79732.00-	0
	82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	.00	0	79732.00	0	79732.00-	0
403	**	** PUBLIC TRANSPORTATION	20145	18109.99	90	60435	46555.89	77	79732.00	241840	115552.11	52
40	**	** ADMINISTRATION	20145	18109.99	90	60435	46555.89	77	79732.00	241840	115552.11	52

FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
403			PUBLIC TRANSPORTATION										
DIV	6101		TOTAL *****										
			OPERATIONS	20145	18109.99	90	60435	46555.89	77	79732.00	241840	115552.11	52
DEPT	61		TOTAL *****										
			PUBLIC TRANSPORTATION	20145	18109.99	90	60435	46555.89	77	79732.00	241840	115552.11	52

FUND 010 GENERAL FUND											
DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40	ADMINISTRATION										
405	ECONOMIC DEVELOPMENT										
30	CONTRACTUAL SERVICES										
30 06	ADVERTISING	2083	.00	0	6249	.00	0	.00	25000	25000.00	0
30 14	MISC & PROFESSIONAL SVCS	416	.00	0	1248	.00	0	.00	5000	5000.00	0
30 **	CONTRACTUAL SERVICES	2499	.00	0	7497	.00	0	.00	30000	30000.00	0
50	OTHER CHARGES										
50 06	POSTAL SERVICES	41	.00	0	123	.00	0	.00	500	500.00	0
50 08	TELECOMMUNICATIONS	75	.00	0	225	.00	0	.00	900	900.00	0
50 24	SUBSTANCE & LODGING	128	.00	0	384	.00	0	.00	1540	1540.00	0
50 26	CONVENTIONS & EDUCATIONS	105	.00	0	315	.00	0	.00	1260	1260.00	0
50 28	DUES & ASSOC MEMBERSHIPS	116	.00	0	348	.00	0	.00	1400	1400.00	0
50 32	MISCELLANEOUS	125	.00	0	375	.00	0	.00	1500	1500.00	0
50 63	ECONOMIC INCENTIVES	3512	.00	0	10536	110800.83	1052	.00	42150	68650.83-	263
50 93	GRANT PROGRAM FUNDING	8333	.00	0	24999	6200.00	25	.00	100000	93800.00	6
50 **	OTHER CHARGES	12435	.00	0	37305	117000.83	314	.00	149250	32249.17	78
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	125	.00	0	375	.00	0	.00	1500	1500.00	0
60 12	BOOKS & SUBSCRIPTIONS	125	.00	0	375	.00	0	.00	1500	1500.00	0
60 **	MATERIALS & SUPPLIES	250	.00	0	750	.00	0	.00	3000	3000.00	0
81	CAPITAL OUTLAY - REPLACE										
81 18	BUILDING	0	.00	0	0	346.47	0	.00	0	346.47-	0
81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	346.47	0	.00	0	346.47-	0
82	CAPITAL OUTLAY - NEW										
82 18	BUILDING	48545	20037.37	41	145635	20037.37	14	6225.00	582540	556277.63	5
82 **	CAPITAL OUTLAY - NEW	48545	20037.37	41	145635	20037.37	14	6225.00	582540	556277.63	5
405 ** **	ECONOMIC DEVELOPMENT	63729	20037.37	31	191187	137384.67	72	6225.00	764790	621180.33	19
409	COMMUNITY DEVELOPMENT										
50	OTHER CHARGES										
50 93	GRANT PROGRAM FUNDING	0	14899.45	0	0	100425.48	0	87610.71	0	188036.19-	0
50 **	OTHER CHARGES	0	14899.45	0	0	100425.48	0	87610.71	0	188036.19-	0
409 ** **	COMMUNITY DEVELOPMENT	0	14899.45	0	0	100425.48	0	87610.71	0	188036.19-	0
40 ** **	ADMINISTRATION	63729	34936.82	55	191187	237810.15	124	93835.71	764790	433144.14	43
DIV 7101	TOTAL ***** ECONOMIC DEVELOPMENT	63729	34936.82	55	191187	237810.15	124	93835.71	764790	433144.14	43
DEPT 71	TOTAL ***** ECONOMIC DEVELOPMENT	63729	34936.82	55	191187	237810.15	124	93835.71	764790	433144.14	43

FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
408		COMMUNITY DEVELOPMENT										
	10	SALARIES AND WAGES										
	10 02	REGULAR	13584	8980.80	66	40752	34749.20	85	.00	163010	128260.80	21
	10 04	OVERTIME	25	.00	0	75	.00	0	.00	310	310.00	0
	10 **	SALARIES AND WAGES	13609	8980.80	66	40827	34749.20	85	.00	163320	128570.80	21
	20	BENEFITS										
	20 02	FICA	1040	676.75	65	3120	1572.23	50	.00	12490	10917.77	13
	20 04	VA RETIREMENT SYSTEM	1448	.00	0	4344	.00	0	.00	17380	17380.00	0
	20 06	GROUP MEDICAL INSURANCE	2440	514.40	21	7320	1543.20	21	.00	29280	27736.80	5
	20 08	GROUP LIFE INSURANCE	182	86.92	48	546	260.76	48	.00	2190	1929.24	12
	20 18	VRS HYBRID EMPLOYER CONTR	0	626.56	0	0	1879.68	0	.00	0	1879.68	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	64.86	0	0	194.58	0	.00	0	194.58	0
	20 **	BENEFITS	5110	1969.49	39	15330	5450.45	36	.00	61340	55889.55	9
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	416	201.00	48	1248	381.00	31	.00	5000	4619.00	8
	30 14	MISC & PROFESSIONAL SVCS	1250	.00	0	3750	.00	0	.00	15000	15000.00	0
	30 36	MOWING CONTRACT	41	.00	0	123	.00	0	.00	500	500.00	0
	30 **	CONTRACTUAL SERVICES	1707	201.00	12	5121	381.00	7	.00	20500	20119.00	2
	50	OTHER CHARGES										
	50 06	POSTAL SERVICES	83	.00	0	249	.00	0	.00	1000	1000.00	0
	50 08	TELECOMMUNICATIONS	154	46.70	30	462	121.32	26	.00	1850	1728.68	7
	50 24	SUBSISTANCE & LODGING	125	.00	0	375	495.90	132	.00	1500	1004.10	33
	50 26	CONVENTIONS & EDUCATIONS	208	.00	0	624	.00	0	.00	2500	2500.00	0
	50 28	DUES & ASSOC MEMBERSHIPS	62	.00	0	186	.00	0	.00	750	750.00	0
	50 32	MISCELLANEOUS	833	14.99	2	2499	29.98	1	.00	10000	9970.02	0
	50 **	OTHER CHARGES	1465	61.69	4	4395	647.20	15	.00	17600	16952.80	4
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	208	.00	0	624	.00	0	.00	2500	2500.00	0
	60 06	FUELS & LUBRICANTS	144	.00	0	432	.00	0	.00	1730	1730.00	0
	60 12	BOOKS & SUBSCRIPTIONS	41	.00	0	123	.00	0	.00	500	500.00	0
	60 **	MATERIALS & SUPPLIES	393	.00	0	1179	.00	0	.00	4730	4730.00	0
408	** **	COMMUNITY DEVELOPMENT	22284	11212.98	50	66852	41227.85	62	.00	267490	226262.15	15
40	** **	ADMINISTRATION	22284	11212.98	50	66852	41227.85	62	.00	267490	226262.15	15
DIV	7201	TOTAL *****										
		COMMUNITY DEVELOPMENT	22284	11212.98	50	66852	41227.85	62	.00	267490	226262.15	15

FUND 010 GENERAL FUND			DEPT/DIV 7202 COMMUNITY DEVELOPMENT/MAIN STREET PROGRAM										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
406			MAIN STREET COORDINATOR										
	50		OTHER CHARGES										
	50	08	TELECOMMUNICATIONS	37	33.60	91	111	100.80	91	.00	450	349.20	22
	50	**	OTHER CHARGES	37	33.60	91	111	100.80	91	.00	450	349.20	22
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	125	278.46	223	375	278.46	74	.00	1500	1221.54	19
	60	**	MATERIALS & SUPPLIES	125	278.46	223	375	278.46	74	.00	1500	1221.54	19
406	**	**	MAIN STREET COORDINATOR	162	312.06	193	486	379.26	78	.00	1950	1570.74	19
40	**	**	ADMINISTRATION	162	312.06	193	486	379.26	78	.00	1950	1570.74	19
DIV	7202		TOTAL *****										
			MAIN STREET PROGRAM	162	312.06	193	486	379.26	78	.00	1950	1570.74	19

FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION									
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
400		COUNCIL / PLANNING COMM										
	50	OTHER CHARGES										
	50 24	SUBSISTANCE & LODGING	50	170.58	341	150	170.58	114	.00	600	429.42	28
	50 26	CONVENTIONS & EDUCATIONS	83	.00	0	249	550.00	221	.00	1000	450.00	55
	50 36	PLANNING COMMISSION	375	325.00	87	1125	975.00	87	.00	4500	3525.00	22
	50 **	OTHER CHARGES	508	495.58	98	1524	1695.58	111	.00	6100	4404.42	28
400	** **	COUNCIL / PLANNING COMM	508	495.58	98	1524	1695.58	111	.00	6100	4404.42	28
40	** **	ADMINISTRATION	508	495.58	98	1524	1695.58	111	.00	6100	4404.42	28
DIV	7203	TOTAL *****										
		PLANNING COMMISSION	508	495.58	98	1524	1695.58	111	.00	6100	4404.42	28

FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
409			COMMUNITY DEVELOPMENT										
	30		CONTRACTUAL SERVICES										
	30	06	ADVERTISING	833	.00	0	2499	.00	0	.00	10000	10000.00	0
	30	08	MAINTENANCE SVC CONTRACTS	1471	930.00	63	4413	2976.00	67	5670.55	17660	9013.45	49
	30	14	MISC & PROFESSIONAL SVCS	416	.00	0	1248	.00	0	.00	5000	5000.00	0
	30	26	IT NETWRK/WEBSITE SUPPORT	404	131.00	32	1212	353.00	29	.00	4850	4497.00	7
	30	**	CONTRACTUAL SERVICES	3124	1061.00	34	9372	3329.00	36	5670.55	37510	28510.45	24
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1333	.00	0	3999	.00	0	.00	16000	16000.00	0
	50	04	HEATING SERVICES	500	.00	0	1500	90.66	6	.00	6000	5909.34	2
	50	06	POSTAL SERVICES	83	.00	0	249	.00	0	.00	1000	1000.00	0
	50	08	TELECOMMUNICATIONS	250	.00	0	750	.00	0	.00	3000	3000.00	0
	50	10	PROPERTY INSURANCE	41	.00	0	123	125.00	102	.00	500	375.00	25
	50	24	SUBSISTANCE & LODGING	125	.00	0	375	.00	0	.00	1500	1500.00	0
	50	26	CONVENTIONS & EDUCATIONS	125	.00	0	375	.00	0	.00	1500	1500.00	0
	50	32	MISCELLANEOUS	208	.00	0	624	.00	0	.00	2500	2500.00	0
	50	**	OTHER CHARGES	2665	.00	0	7995	215.66	3	.00	32000	31784.34	1
	60		MATERIALS & SUPPLIES										
	60	02	OFFICE SUPPLIES	1250	268.03	21	3750	268.03	7	.00	15000	14731.97	2
	60	04	REPAIRS & MAINTENANCE	500	.00	0	1500	109.50	7	.00	6000	5890.50	2
	60	**	MATERIALS & SUPPLIES	1750	268.03	15	5250	377.53	7	.00	21000	20622.47	2
409	**	**	COMMUNITY DEVELOPMENT	7539	1329.03	18	22617	3922.19	17	5670.55	90510	80917.26	11
40	**	**	ADMINISTRATION	7539	1329.03	18	22617	3922.19	17	5670.55	90510	80917.26	11
DIV	7204		TOTAL *****										
			SPARK INNOVATION CENTER	7539	1329.03	18	22617	3922.19	17	5670.55	90510	80917.26	11
DEPT	72		TOTAL *****										
			COMMUNITY DEVELOPMENT	30493	13349.65	44	91479	47224.88	52	5670.55	366050	313154.57	15

FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS									
BA ELE OBJ			*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	50	OTHER CHARGES										
	50 32	MISCELLANEOUS	3641	.00	0	10923	7500.00	69	.00	43700	36200.00	17
	50 62	CONTRIBUTION - SENIOR CTR	83	.00	0	249	.00	0	.00	1000	1000.00	0
	50 69	UNCLE BILLY'S DAY FUNDING	0	1500.00	0	0	1500.00	0	.00	0	1500.00-	0
	50 70	RECREATION PROGRAM	8333	.00	0	24999	25000.00	100	.00	100000	75000.00	25
	50 72	CONTRIBUTION - FIRE DEPT	1250	.00	0	3750	.00	0	.00	15000	15000.00	0
	50 74	CONTRIBUTION-MAIN ST PGM	833	.00	0	2499	.00	0	.00	10000	10000.00	0
	50 **	OTHER CHARGES	14140	1500.00	11	42420	34000.00	80	.00	169700	135700.00	20
801	** **	NON DEPARTMENTAL	14140	1500.00	11	42420	34000.00	80	.00	169700	135700.00	20
80	** **	NON DEPARTMENT	14140	1500.00	11	42420	34000.00	80	.00	169700	135700.00	20
DIV	9101	TOTAL *****										
		CONTRIBUTIONS	14140	1500.00	11	42420	34000.00	80	.00	169700	135700.00	20

FUND 010 GENERAL FUND			DEPT/DIV 9102 NON DEPARTMENT			NON DEPARTMENT/ NON DEPARTMENT			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			

80			NON DEPARTMENT									
801			NON DEPARTMENTAL									
	60		MATERIALS & SUPPLIES									
	60	06	FUELS & LUBRICANTS	833	1898.35	228	2499	5272.09	211	.00	10000	4727.91 53
	60	**	MATERIALS & SUPPLIES	833	1898.35	228	2499	5272.09	211	.00	10000	4727.91 53
	82		CAPITAL OUTLAY - NEW									
	82	30	IMPRVMNTS OTHER THAN BLDG	0	17540.64	0	0	17540.64	0	.00	0	17540.64- 0
	82	**	CAPITAL OUTLAY - NEW	0	17540.64	0	0	17540.64	0	.00	0	17540.64- 0
801	**	**	NON DEPARTMENTAL	833	19438.99	2334	2499	22812.73	913	.00	10000	12812.73- 228
802			TRANSFER OUT									
	70		TRANSFER OUT									
	70	01	TO CEMETERY FUND	8940	.00	0	26820	.00	0	.00	107280	107280.00 0
	70	07	TO RESERVE POLICY FNDS-FD	5416	.00	0	16248	.00	0	.00	65000	65000.00 0
	70	**	TRANSFER OUT	14356	.00	0	43068	.00	0	.00	172280	172280.00 0
802	**	**	TRANSFER OUT	14356	.00	0	43068	.00	0	.00	172280	172280.00 0
80	**	**	NON DEPARTMENT	15189	19438.99	128	45567	22812.73	50	.00	182280	159467.27 13
DIV	9102		TOTAL *****									
			NON DEPARTMENT	15189	19438.99	128	45567	22812.73	50	.00	182280	159467.27 13

FUND 010 GENERAL FUND											
DEPT/DIV 9105 NON DEPARTMENT/AVOCA											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80	NON DEPARTMENT										
801	NON DEPARTMENTAL										
10	SALARIES AND WAGES										
10 02	REGULAR	5369	.00	0	16107	18914.92	117	.00	64430	45515.08	29
10 **	SALARIES AND WAGES	5369	.00	0	16107	18914.92	117	.00	64430	45515.08	29
20	BENEFITS										
20 02	FICA	410	.00	0	1230	1443.09	117	.00	4930	3486.91	29
20 04	VA RETIREMENT SYSTEM	488	.00	0	1464	1465.00	100	.00	5860	4395.00	25
20 06	GROUP MEDICAL INSURANCE	515	.00	0	1545	1545.00	100	.00	6180	4635.00	25
20 08	GROUP LIFE INSURANCE	61	.00	0	183	185.00	101	.00	740	555.00	25
20 **	BENEFITS	1474	.00	0	4422	4638.09	105	.00	17710	13071.91	26
30	CONTRACTUAL SERVICES										
30 36	MOWING CONTRACT	833	.00	0	2499	.00	0	.00	10000	10000.00	0
30 **	CONTRACTUAL SERVICES	833	.00	0	2499	.00	0	.00	10000	10000.00	0
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	42	.00	0	126	67.20	53	.00	510	442.80	13
50 **	OTHER CHARGES	42	.00	0	126	67.20	53	.00	510	442.80	13
60	MATERIALS & SUPPLIES										
60 06	FUELS & LUBRICANTS	26	.00	0	78	245.05	314	.00	320	74.95	77
60 **	MATERIALS & SUPPLIES	26	.00	0	78	245.05	314	.00	320	74.95	77
81	CAPITAL OUTLAY - REPLACE										
81 18	BUILDING	2916	.00	0	8748	.00	0	.00	35000	35000.00	0
81 **	CAPITAL OUTLAY - REPLACE	2916	.00	0	8748	.00	0	.00	35000	35000.00	0
801 ** **	NON DEPARTMENTAL	10660	.00	0	31980	23865.26	75	.00	127970	104104.74	19
80 ** **	NON DEPARTMENT	10660	.00	0	31980	23865.26	75	.00	127970	104104.74	19
DIV 9105	TOTAL *****										
	AVOCA	10660	.00	0	31980	23865.26	75	.00	127970	104104.74	19
DEPT 91	TOTAL *****										
	NON DEPARTMENT	39989	20938.99	52	119967	80677.99	67	.00	479950	399272.01	17
FUND 010	TOTAL *****										
	GENERAL FUND	503396	482986.01	96	1510188	1582245.31	105	341178.55	6041770	4118346.14	32

FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
BA ELE OBJ	ACCOUNT													
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE		BDGT	

60														
601		OPERATIONS & MAINTENANCE												
60		MATERIALS & SUPPLIES												
60 28		STORM DRAINAGE	4016	658.08	16	12048	1244.93	10	.00	48200	46955.07		3	
60 36		PAVEMENT	33333	80.51	0	99999	80.51	0	.00	400000	399919.49		0	
60 40		TRAFFIC CONTROL DEVICE	4733	5865.74	124	14199	16129.91	114	10102.77	56800	30567.32		46	
60 **		MATERIALS & SUPPLIES	42082	6604.33	16	126246	17455.35	14	10102.77	505000	477441.88		6	
81		CAPITAL OUTLAY - REPLACE												
81 02		VEHICLE REPLACEMENT	2126	.00	0	6378	5262.25	83	43975.75	25520	23718.00	-	193	
81 06		MACHINERY & EQUIPMENT	83	.00	0	249	96840.12	8892	96840.12	1000	192680.24	-	9368	
81 **		CAPITAL OUTLAY - REPLACE	2209	.00	0	6627	102102.37	1541	140815.87	26520	216398.24	-	916	
601 ** **		OPERATIONS & MAINTENANCE	44291	6604.33	15	132873	119557.72	90	150918.64	531520	261043.64		51	
606														
60		MATERIALS & SUPPLIES												
60 30		ENGINEERING R & M	833	38.25	5	2499	114.75	5	.00	10000	9885.25		1	
60 44		SNOW & ICE REMOVAL	5000	.00	0	15000	610.90	4	.00	60000	59389.10		1	
60 46		OTHER TRAFFIC SVCS RDSIDE	4166	9387.09	225	12498	18019.04	144	.00	50000	31980.96		36	
60 **		MATERIALS & SUPPLIES	9999	9425.34	94	29997	18744.69	63	.00	120000	101255.31		16	
606 ** **			9999	9425.34	94	29997	18744.69	63	.00	120000	101255.31		16	
607		ADMINISTRATION AND MISC												
50		OTHER CHARGES												
50 32		MISCELLANEOUS	8333	.00	0	24999	.00	0	.00	100000	100000.00		0	
50 **		OTHER CHARGES	8333	.00	0	24999	.00	0	.00	100000	100000.00		0	
607 ** **		ADMINISTRATION AND MISC	8333	.00	0	24999	.00	0	.00	100000	100000.00		0	
608		CAPITAL OUTLAY												
81		CAPITAL OUTLAY - REPLACE												
81 30		IMPRVMNTS OTHER THAN BLDG	2083	.00	0	6249	.00	0	.00	25000	25000.00		0	
81 **		CAPITAL OUTLAY - REPLACE	2083	.00	0	6249	.00	0	.00	25000	25000.00		0	
82		CAPITAL OUTLAY - NEW												
82 30		IMPRVMNTS OTHER THAN BLDG	6250	.00	0	18750	.00	0	.00	75000	75000.00		0	
82 **		CAPITAL OUTLAY - NEW	6250	.00	0	18750	.00	0	.00	75000	75000.00		0	
608 ** **		CAPITAL OUTLAY	8333	.00	0	24999	.00	0	.00	100000	100000.00		0	
60 ** **			70956	16029.67	23	212868	138302.41	65	150918.64	851520	562298.95		34	
DIV 4101		TOTAL *****												
		MAIN OF STREETS & HWYS	70956	16029.67	23	212868	138302.41	65	150918.64	851520	562298.95		34	
DEPT 41		TOTAL *****												
		PUBLIC WORKS	70956	16029.67	23	212868	138302.41	65	150918.64	851520	562298.95		34	
FUND 020		TOTAL *****												
		STATE HIGHWAY REIMB FUND	70956	16029.67	23	212868	138302.41	65	150918.64	851520	562298.95		34	

FUND 050 WATER & SEWER FUND											
DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70	UTILITIES										
701	WATER										
10	SALARIES AND WAGES										
10 02	REGULAR	1762	2440.80	139	5286	5629.11	107	.00	21150	15520.89	27
10 04	OVERTIME	10	3.82	38	30	3.82	13	.00	130	126.18	3
10 **	SALARIES AND WAGES	1772	2444.62	138	5316	5632.93	106	.00	21280	15647.07	27
20	BENEFITS										
20 02	FICA	135	162.96	121	405	358.75	89	.00	1630	1271.25	22
20 04	VA RETIREMENT SYSTEM	187	187.92	101	561	563.76	101	.00	2250	1686.24	25
20 06	GROUP MEDICAL INSURANCE	327	327.42	100	981	982.26	100	.00	3930	2947.74	25
20 08	GROUP LIFE INSURANCE	23	23.62	103	69	70.86	103	.00	280	209.14	25
20 **	BENEFITS	672	701.92	105	2016	1975.63	98	.00	8090	6114.37	24
701 ** **	WATER	2444	3146.54	129	7332	7608.56	104	.00	29370	21761.44	26
702	SEWER										
10	SALARIES AND WAGES										
10 02	REGULAR	1175	1627.20	139	3525	3752.74	107	.00	14100	10347.26	27
10 04	OVERTIME	7	2.54	36	21	2.54	12	.00	90	87.46	3
10 **	SALARIES AND WAGES	1182	1629.74	138	3546	3755.28	106	.00	14190	10434.72	27
20	BENEFITS										
20 02	FICA	90	108.64	121	270	239.16	89	.00	1090	850.84	22
20 04	VA RETIREMENT SYSTEM	125	125.26	100	375	375.78	100	.00	1500	1124.22	25
20 06	GROUP MEDICAL INSURANCE	218	218.28	100	654	654.84	100	.00	2620	1965.16	25
20 08	GROUP LIFE INSURANCE	15	15.76	105	45	47.28	105	.00	190	142.72	25
20 **	BENEFITS	448	467.94	105	1344	1317.06	98	.00	5400	4082.94	24
702 ** **	SEWER	1630	2097.68	129	4890	5072.34	104	.00	19590	14517.66	26
70 ** **	UTILITIES	4074	5244.22	129	12222	12680.90	104	.00	48960	36279.10	26
DIV 1101	TOTAL *****										
	ADMINISTRATION	4074	5244.22	129	12222	12680.90	104	.00	48960	36279.10	26
DEPT 11	TOTAL *****										
	GENERAL GOVERNMENT	4074	5244.22	129	12222	12680.90	104	.00	48960	36279.10	26

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
70		UTILITIES										
701		WATER										
10		SALARIES AND WAGES										
10 02		REGULAR	31428	31913.81	102	94284	81866.58	87	.00	377140	295273.42	22
10 04		OVERTIME	1287	2941.51	229	3861	3714.10	96	.00	15450	11735.90	24
10 **		SALARIES AND WAGES	32715	34855.32	107	98145	85580.68	87	.00	392590	307009.32	22
20		BENEFITS										
20 02		FICA	2502	2592.65	104	7506	6300.07	84	.00	30030	23729.93	21
20 04		VA RETIREMENT SYSTEM	3090	1162.60	38	9270	3487.80	38	.00	37090	33602.20	9
20 06		GROUP MEDICAL INSURANCE	4818	2372.76	49	14454	7787.92	54	.00	57820	50032.08	14
20 08		GROUP LIFE INSURANCE	388	269.14	69	1164	901.22	77	.00	4660	3758.78	19
20 18		VRS HYBRID EMPLOYER CONTR	0	722.42	0	0	2808.62	0	.00	0	2808.62	0
20 20		ICMA HYBRID EMPLOYER CONT	0	255.98	0	0	872.98	0	.00	0	872.98	0
20 **		BENEFITS	10798	7375.55	68	32394	22158.61	68	.00	129600	107441.39	17
30		CONTRACTUAL SERVICES										
30 08		MAINTENANCE SVC CONTRACTS	2508	2211.84	88	7524	7501.21	100	.00	30100	22598.79	25
30 14		MISC & PROFESSIONAL SVCS	1666	.00	0	4998	.00	0	.00	20000	20000.00	0
30 16		PHYSICALS	66	.00	0	198	.00	0	.00	800	800.00	0
30 20		WATER PURCHASES - CC	6250	4963.50	79	18750	4963.50	27	.00	75000	70036.50	7
30 24		R & M GROUNDS, BLDGS, RDS	1166	.00	0	3498	94.36	3	.00	14000	13905.64	1
30 26		IT NETWRK/WEBSITE SUPPORT	48	47.83	100	144	143.49	100	.00	570	426.51	25
30 **		CONTRACTUAL SERVICES	11704	7223.17	62	35112	12702.56	36	.00	140470	127767.44	9
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	9166	8649.85	94	27498	14772.80	54	.00	110000	95227.20	13
50 04		HEATING SERVICES	333	.00	0	999	68.38	7	.00	4000	3931.62	2
50 08		TELECOMMUNICATIONS	916	1299.85	142	2748	2600.62	95	.00	11000	8399.38	24
50 10		PROPERTY INSURANCE	800	.00	0	2400	2425.00	101	.00	9610	7185.00	25
50 12		MOTOR VEHICLE INSURANCE	45	.00	0	135	137.50	102	.00	550	412.50	25
50 18		GENERAL LIABILITY INSUR	375	.00	0	1125	1150.00	102	.00	4500	3350.00	26
50 24		SUBSISTANCE & LODGING	250	.00	0	750	.00	0	.00	3000	3000.00	0
50 26		CONVENTIONS & EDUCATIONS	416	500.00	120	1248	1150.00	92	.00	5000	3850.00	23
50 28		DUES & ASSOC MEMBERSHIPS	83	.00	0	249	772.00	310	.00	1000	228.00	77
50 30		REFUNDS	41	.00	0	123	.00	0	.00	500	500.00	0
50 32		MISCELLANEOUS	166	.00	0	498	.00	0	.00	2000	2000.00	0
50 64		SAMPLE TESTING	1250	428.97	34	3750	856.86	23	.00	15000	14143.14	6
50 66		FEES PAID TO COMMONWEALTH	458	.00	0	1374	5037.00	367	.00	5500	463.00	92
50 68		PROFESSIONAL LICENSES	125	.00	0	375	.00	0	.00	1500	1500.00	0
50 **		OTHER CHARGES	14424	9878.67	69	43272	28970.16	67	.00	173160	144189.84	17
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	500	41.17	8	1500	193.01	13	.00	6000	5806.99	3
60 04		REPAIRS & MAINTENANCE	4166	182.15	4	12498	1535.93	12	.00	50000	48464.07	3
60 06		FUELS & LUBRICANTS	665	418.09	63	1995	1582.25	79	.00	7980	6397.75	20
60 08		VEHICLE & EQUIP R&M	250	154.42	62	750	300.30	40	.00	3000	2699.70	10
60 10		UNIFORMS	604	1009.34	167	1812	1520.06	84	.00	7250	5729.94	21
60 11		SAFETY EQUIP & PROGRAMS	208	150.00	72	624	633.35	102	.00	2500	1866.65	25
60 14		OTHER OPERATING SUPPLIES	11250	22072.54	196	33750	31607.26	94	.00	135000	103392.74	23

FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION		BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES											
701		WATER											
60	15	LABORATORY TEST CHEMICALS		1250	2422.52	194	3750	2748.28	73	.00	15000	12251.72	18
60	24	SMALL TOOLS		166	.00	0	498	.00	0	.00	2000	2000.00	0
60	25	SMALL EQUIPMENT		625	.00	0	1875	2421.87	129	.00	7500	5078.13	32
60	**	MATERIALS & SUPPLIES		19684	26450.23	134	59052	42542.31	72	.00	236230	193687.69	18
70		TRANSFER OUT											
70	05	TO RESERVES		5744	.00	0	17232	.00	0	.00	68930	68930.00	0
70	**	TRANSFER OUT		5744	.00	0	17232	.00	0	.00	68930	68930.00	0
90		DEBT SERVICE											
90	02	PRINCIPAL		25666	.00	0	76998	308000.00	400	.00	308000	.00	100
90	04	INTEREST		7500	.00	0	22500	46426.69	206	.00	90000	43573.31	52
90	**	DEBT SERVICE		33166	.00	0	99498	354426.69	356	.00	398000	43573.31	89
91		DEBT SERVICE-2020A											
91	02	PRINCIPAL		9243	.00	0	27729	.00	0	.00	110920	110920.00	0
91	04	INTEREST		8166	.00	0	24498	44927.56	183	.00	98000	53072.44	46
91	**	DEBT SERVICE-2020A		17409	.00	0	52227	44927.56	86	.00	208920	163992.44	22
701	**	**	WATER	145644	85782.94	59	436932	591308.57	135	.00	1747900	1156591.43	34
70	**	**	UTILITIES	145644	85782.94	59	436932	591308.57	135	.00	1747900	1156591.43	34
DIV	5001	TOTAL *****											
		OPERATIONS		145644	85782.94	59	436932	591308.57	135	.00	1747900	1156591.43	34

FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION						
BA ELE OBJ		ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
<hr/>												
70		UTILITIES										
703		BEDFORD PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	833	586.24	70	2499	1225.22	49	.00	10000	8774.78	12
	50 08	TELECOMMUNICATIONS	58	59.32	102	174	177.26	102	.00	700	522.74	25
	50 **	OTHER CHARGES	891	645.56	73	2673	1402.48	53	.00	10700	9297.52	13
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	.00	0	750	.00	0	.00	3000	3000.00	0
	60 **	MATERIALS & SUPPLIES	250	.00	0	750	.00	0	.00	3000	3000.00	0
703	** **	BEDFORD PUMP STATION	1141	645.56	57	3423	1402.48	41	.00	13700	12297.52	10
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704		LOLA PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	83	44.52	54	249	44.52	18	.00	1000	955.48	5
	50 08	TELECOMMUNICATIONS	58	59.32	102	174	177.26	102	.00	700	522.74	25
	50 **	OTHER CHARGES	141	103.84	74	423	221.78	52	.00	1700	1478.22	13
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	8	.00	0	24	.00	0	.00	100	100.00	0
	60 **	MATERIALS & SUPPLIES	8	.00	0	24	.00	0	.00	100	100.00	0
704	** **	LOLA PUMP STATION	149	103.84	70	447	221.78	50	.00	1800	1578.22	12
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709		MELINDA PUMP STATION										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	800	79.56	10	2400	79.56	3	.00	9600	9520.44	1
	50 08	TELECOMMUNICATIONS	45	.00	0	135	.00	0	.00	550	550.00	0
	50 **	OTHER CHARGES	845	79.56	9	2535	79.56	3	.00	10150	10070.44	1
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	125	.00	0	375	.00	0	.00	1500	1500.00	0
	60 **	MATERIALS & SUPPLIES	125	.00	0	375	.00	0	.00	1500	1500.00	0
709	** **	MELINDA PUMP STATION	970	79.56	8	2910	79.56	3	.00	11650	11570.44	1
<hr/>												
70	** **	UTILITIES	2260	828.96	37	6780	1703.82	25	.00	27150	25446.18	6
<hr/>												
DIV	5002	TOTAL *****										
		PUMP STATION	2260	828.96	37	6780	1703.82	25	.00	27150	25446.18	6

FUND 050 WATER & SEWER FUND			DEPT/DIV 5003 WATER			DEPARTMENT/SPRINGS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
706		MCMINNIS SPRING										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	800	675.47	84	2400	1317.72	55	.00	9600	8282.28	14
	50 08	TELECOMMUNICATIONS	66	61.50	93	198	184.50	93	.00	800	615.50	23
	50 **	OTHER CHARGES	866	736.97	85	2598	1502.22	58	.00	10400	8897.78	14
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	10.13	4	750	122.19	16	.00	3000	2877.81	4
	60 14	OTHER OPERATING SUPPLIES	625	1237.03	198	1875	2958.69	158	.00	7500	4541.31	39
	60 15	LABORATORY TEST CHEMICALS	250	123.53	49	750	500.86	67	.00	3000	2499.14	17
	60 **	MATERIALS & SUPPLIES	1125	1370.69	122	3375	3581.74	106	.00	13500	9918.26	27
706	** **	MCMINNIS SPRING	1991	2107.66	106	5973	5083.96	85	.00	23900	18816.04	21
707		REYNOLDS SPRING										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	1062	707.25	67	3186	2861.66	90	.00	12750	9888.34	22
	50 08	TELECOMMUNICATIONS	133	166.60	125	399	400.43	100	.00	1600	1199.57	25
	50 **	OTHER CHARGES	1195	873.85	73	3585	3262.09	91	.00	14350	11087.91	23
	60	MATERIALS & SUPPLIES										
	60 04	REPAIRS & MAINTENANCE	250	731.46	293	750	843.51	113	.00	3000	2156.49	28
	60 14	OTHER OPERATING SUPPLIES	541	893.90	165	1623	2302.49	142	.00	6500	4197.51	35
	60 15	LABORATORY TEST CHEMICALS	250	123.53	49	750	500.86	67	.00	3000	2499.14	17
	60 **	MATERIALS & SUPPLIES	1041	1748.89	168	3123	3646.86	117	.00	12500	8853.14	29
707	** **	REYNOLDS SPRING	2236	2622.74	117	6708	6908.95	103	.00	26850	19941.05	26
70	** **	UTILITIES	4227	4730.40	112	12681	11992.91	95	.00	50750	38757.09	24
DIV	5003	TOTAL *****										
		SPRINGS	4227	4730.40	112	12681	11992.91	95	.00	50750	38757.09	24

FUND 050 WATER & SEWER FUND			DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
708			TANKS & INDUSTRIAL METERS										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	100	3010.07	3010	300	5574.72	1858	.00	1200	4374.72-	465
	50	08	TELECOMMUNICATIONS	125	103.75	83	375	311.25	83	.00	1500	1188.75	21
	50	**	OTHER CHARGES	225	3113.82	1384	675	5885.97	872	.00	2700	3185.97-	218
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	208	447.22	215	624	447.22	72	.00	2500	2052.78	18
	60	**	MATERIALS & SUPPLIES	208	447.22	215	624	447.22	72	.00	2500	2052.78	18
708	**	**	TANKS & INDUSTRIAL METERS	433	3561.04	822	1299	6333.19	488	.00	5200	1133.19-	122
70	**	**	UTILITIES	433	3561.04	822	1299	6333.19	488	.00	5200	1133.19-	122
DIV	5004		TOTAL *****										
			TANKS & INDUSTRIAL METERS	433	3561.04	822	1299	6333.19	488	.00	5200	1133.19-	122

FUND 050 WATER & SEWER FUND			DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY								
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	

70			UTILITIES											
701			WATER											
	81		CAPITAL OUTLAY - REPLACE											
	81 02		VEHICLE REPLACEMENT	1666	15143.75	909	4998	45880.63	918	3.12	20000	25883.75-	229	
	81 06		MACHINERY & EQUIPMENT	11545	2120.07	18	34635	40404.07	117	7772.57	138550	90373.36	35	
	81 18		BUILDING	2083	.00	0	6249	.00	0	.00	25000	25000.00	0	
	81 22		WATER SYSTEM	3833	2108.56	55	11499	2108.56	18	.00	46000	43891.44	5	
	81 30		IMPRVMNTS OTHER THAN BLDG	45500	.00	0	136500	.00	0	.00	546000	546000.00	0	
	81 35		MELINDA TANK HPZ	0	.00	0	0	41500.00	0	.00	0	41500.00-	0	
	81 37		SCADA SYSTEM UPGRADE	19166	.00	0	57498	.00	0	.00	230000	230000.00	0	
	81 **		CAPITAL OUTLAY - REPLACE	83793	19372.38	23	251379	129893.26	52	7775.69	1005550	867881.05	14	
	82		CAPITAL OUTLAY - NEW											
	82 06		MACHINERY & EQUIPMENT	89583	3875.33	4	268749	7197.83	3	.00	1075000	1067802.17	1	
	82 16		LAND	0	.00	0	0	19866.00	0	.00	0	19866.00-	0	
	82 **		CAPITAL OUTLAY - NEW	89583	3875.33	4	268749	27063.83	10	.00	1075000	1047936.17	3	
701	**	**	WATER	173376	23247.71	13	520128	156957.09	30	7775.69	2080550	1915817.22	8	
70	**	**	UTILITIES	173376	23247.71	13	520128	156957.09	30	7775.69	2080550	1915817.22	8	
DIV	5010	TOTAL	*****											
		WATER	CAPITAL OUTLAY	173376	23247.71	13	520128	156957.09	30	7775.69	2080550	1915817.22	8	
DEPT	50	TOTAL	*****											
		WATER	DEPARTMENT	325940	118151.05	36	977820	768295.58	79	7775.69	3911550	3135478.73	20	

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
<hr/>												
70		UTILITIES										
702		SEWER										
10		SALARIES AND WAGES										
10 02		REGULAR	41105	49578.49	121	123315	114544.64	93	.00	493260	378715.36	23
10 04		OVERTIME	691	478.80	69	2073	508.29	25	.00	8300	7791.71	6
10 **		SALARIES AND WAGES	41796	50057.29	120	125388	115052.93	92	.00	501560	386507.07	23
20		BENEFITS										
20 02		FICA	3197	3625.84	113	9591	8202.46	86	.00	38370	30167.54	21
20 04		VA RETIREMENT SYSTEM	4121	2458.60	60	12363	7375.80	60	.00	49460	42084.20	15
20 06		GROUP MEDICAL INSURANCE	7204	5035.98	70	21612	14815.16	69	.00	86450	71634.84	17
20 08		GROUP LIFE INSURANCE	518	439.00	85	1554	1329.54	86	.00	6220	4890.46	21
20 18		VRS HYBRID EMPLOYER CONTR	0	927.34	0	0	2867.66	0	.00	0	2867.66-	0
20 20		ICMA HYBRID EMPLOYER CONT	0	106.46	0	0	333.40	0	.00	0	333.40-	0
20 **		BENEFITS	15040	12593.22	84	45120	34924.02	77	.00	180500	145575.98	19
30		CONTRACTUAL SERVICES										
30 08		MAINTENANCE SVC CONTRACTS	875	123.48	14	2625	182.42	7	.00	10500	10317.58	2
30 14		MISC & PROFESSIONAL SVCS	1666	.00	0	4998	.00	0	.00	20000	20000.00	0
30 16		PHYSICALS	125	.00	0	375	.00	0	.00	1500	1500.00	0
30 24		R & M GROUNDS, BLDGS, RDS	541	.00	0	1623	.00	0	.00	6500	6500.00	0
30 **		CONTRACTUAL SERVICES	3207	123.48	4	9621	182.42	2	.00	38500	38317.58	1
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	31250	33988.24	109	93750	68499.26	73	.00	375000	306500.74	18
50 04		HEATING SERVICES	291	.00	0	873	82.40	9	.00	3500	3417.60	2
50 08		TELECOMMUNICATIONS	833	1096.33	132	2499	2287.24	92	.00	10000	7712.76	23
50 10		PROPERTY INSURANCE	800	.00	0	2400	2425.00	101	.00	9600	7175.00	25
50 12		MOTOR VEHICLE INSURANCE	166	.00	0	498	512.20	103	.00	2000	1487.80	26
50 18		GENERAL LIABILITY INSUR	375	.00	0	1125	1150.00	102	.00	4500	3350.00	26
50 24		SUBSISTANCE & LODGING	83	.00	0	249	.00	0	.00	1000	1000.00	0
50 26		CONVENTIONS & EDUCATIONS	250	124.00	50	750	1974.00	263	.00	3000	1026.00	66
50 28		DUES & ASSOC MEMBERSHIPS	41	.00	0	123	.00	0	.00	500	500.00	0
50 30		REFUNDS	62	.00	0	186	.00	0	.00	750	750.00	0
50 32		MISCELLANEOUS	62	.00	0	186	.00	0	.00	750	750.00	0
50 64		SAMPLE TESTING	916	.00	0	2748	2200.30	80	.00	11000	8799.70	20
50 66		FEES PAID TO COMMONWEALTH	875	9657.00	1104	2625	9657.00	368	.00	10500	843.00	92
50 67		SAMPLE TESTING / IN HOUSE	437	.00	0	1311	5023.80	383	.00	5250	226.20	96
50 68		PROFESSIONAL LICENSES	125	.00	0	375	.00	0	.00	1500	1500.00	0
50 90		EOP ENVIRON. SAMPLING	416	.00	0	1248	.00	0	.00	5000	5000.00	0
50 **		OTHER CHARGES	36982	44865.57	121	110946	93811.20	85	.00	443850	350038.80	21
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	504	138.46	28	1512	490.55	32	.00	6050	5559.45	8
60 04		REPAIRS & MAINTENANCE	5250	.00	0	15750	10883.89	69	.00	63000	52116.11	17
60 06		FUELS & LUBRICANTS	1440	871.07	61	4320	2494.84	58	.00	17290	14795.16	14
60 08		VEHICLE / EQUIP R&M	416	663.82	160	1248	966.28	77	.00	5000	4033.72	19
60 10		UNIFORMS	583	711.10	122	1749	1798.03	103	125.20-	7000	5327.17	24
60 11		SAFETY EQUIP & PROGRAMS	416	.00	0	1248	1252.85	100	.00	5000	3747.15	25
60 14		OTHER OPERATING SUPPLIES	6066	3903.41	64	18198	24608.01	135	.00	72800	48191.99	34

FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER			DEPARTMENT/OPERATIONS									
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	UNENCUMB.	%		
												BALANCE	BDGT		

70			UTILITIES												
702			SEWER												
	60	24	SMALL TOOLS	125	.00	0	375	.00	0	.00	1500	1500.00	0		
	60	50	LABORATORY TEST EQUIP	2500	1173.74	47	7500	10448.25	139	2265.61	30000	17286.14	42		
	60	**	MATERIALS & SUPPLIES	17300	7461.60	43	51900	52942.70	102	2140.41	207640	152556.89	27		
	70		TRANSFER OUT												
	70	05	TO RESERVES	5743	.00	0	17229	.00	0	.00	68920	68920.00	0		
	70	**	TRANSFER OUT	5743	.00	0	17229	.00	0	.00	68920	68920.00	0		
	90		DEBT SERVICE												
	90	04	INTEREST	11135	.00	0	33405	.00	0	.00	133620	133620.00	0		
	90	**	DEBT SERVICE	11135	.00	0	33405	.00	0	.00	133620	133620.00	0		
	91		DEBT SERVICE-2020A												
	91	02	PRINCIPAL	6423	.00	0	19269	.00	0	.00	77080	77080.00	0		
	91	04	INTEREST	5208	.00	0	15624	31220.85	200	.00	62500	31279.15	50		
	91	**	DEBT SERVICE-2020A	11631	.00	0	34893	31220.85	90	.00	139580	108359.15	22		
702	**	**	SEWER	142834	115101.16	81	428502	328134.12	77	2140.41	1714170	1383895.47	19		
70	**	**	UTILITIES	142834	115101.16	81	428502	328134.12	77	2140.41	1714170	1383895.47	19		
DIV	5101		TOTAL *****												
			OPERATIONS	142834	115101.16	81	428502	328134.12	77	2140.41	1714170	1383895.47	19		

FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER			DEPARTMENT/PUMP STATION							
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70			UTILITIES										
705			RIVERVIEW PUMP STATION										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	1083	952.22	88	3249	952.22	29	.00	13000	12047.78	7
	50	08	TELECOMMUNICATIONS	83	59.32	72	249	177.26	71	.00	1000	822.74	18
	50	**	OTHER CHARGES	1166	1011.54	87	3498	1129.48	32	.00	14000	12870.52	8
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	833	1299.14	156	2499	1299.14	52	.00	10000	8700.86	13
	60	**	MATERIALS & SUPPLIES	833	1299.14	156	2499	1299.14	52	.00	10000	8700.86	13
705	**	**	RIVERVIEW PUMP STATION	1999	2310.68	116	5997	2428.62	41	.00	24000	21571.38	10
70	**	**	UTILITIES	1999	2310.68	116	5997	2428.62	41	.00	24000	21571.38	10
DIV	5102		TOTAL *****										
			PUMP STATION	1999	2310.68	116	5997	2428.62	41	.00	24000	21571.38	10

FUND 050 WATER & SEWER FUND			DEPT/DIV 5110 SEWER			DEPARTMENT/SEWER CAPITAL OUTLAY						
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

70		UTILITIES										
702		SEWER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	1666	15143.75	909	4998	66396.13	1329	33185.90	20000	79582.03-	498
	81 06	MACHINERY & EQUIPMENT	12770	2120.07	17	38310	2120.07	6	.43-	153250	151130.36	1
	81 18	BUILDING	4250	.00	0	12750	.00	0	.00	51000	51000.00	0
	81 20	SEWER SYSTEM	131853	374917.30	284	395559	690632.30	175	.00	1582240	891607.70	44
	81 30	IMPRVMNTS OTHER THAN BLDG	62500	.00	0	187500	.00	0	16490.76	750000	733509.24	2
	81 37	SCADA SYSTEM UPGRADE	29166	.00	0	87498	.00	0	.00	350000	350000.00	0
	81 40	ELECTRICAL	130683	48674.44	37	392049	75554.44	19	.00	1568200	1492645.56	5
	81 **	CAPITAL OUTLAY - REPLACE	372888	440855.56	118	1118664	834702.94	75	49676.23	4474690	3590310.83	20
	82	CAPITAL OUTLAY - NEW										
	82 06	MACHINERY & EQUIPMENT	0	.00	0	0	119450.00	0	240197.00	0	359647.00-	0
	82 20	SEWER SYSTEM	57875	.00	0	173625	.00	0	.00	694500	694500.00	0
	82 **	CAPITAL OUTLAY - NEW	57875	.00	0	173625	119450.00	69	240197.00	694500	334853.00	52
702	** **	SEWER	430763	440855.56	102	1292289	954152.94	74	289873.23	5169190	3925163.83	24
70	** **	UTILITIES	430763	440855.56	102	1292289	954152.94	74	289873.23	5169190	3925163.83	24
DIV	5110	TOTAL *****										
		SEWER CAPITAL OUTLAY	430763	440855.56	102	1292289	954152.94	74	289873.23	5169190	3925163.83	24
DEPT	51	TOTAL *****										
		SEWER DEPARTMENT	575596	558267.40	97	1726788	1284715.68	74	292013.64	6907360	5330630.68	23

FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS									
BA ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71		DISTRIBUTION & COLLECTION										
711		DISTRIBUTION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	8850	9544.99	108	26550	22711.97	86	.00	106210	83498.03	21
	10 04	OVERTIME	275	237.49	86	825	559.41	68	.00	3300	2740.59	17
	10 **	SALARIES AND WAGES	9125	9782.48	107	27375	23271.38	85	.00	109510	86238.62	21
	20	BENEFITS										
	20 02	FICA	698	714.49	102	2094	1680.36	80	.00	8380	6699.64	20
	20 04	VA RETIREMENT SYSTEM	934	286.48	31	2802	859.44	31	.00	11210	10350.56	8
	20 06	GROUP MEDICAL INSURANCE	1807	1113.40	62	5421	2697.20	50	.00	21690	18992.80	12
	20 08	GROUP LIFE INSURANCE	117	96.24	82	351	292.52	83	.00	1410	1117.48	21
	20 18	VRS HYBRID EMPLOYER CONTR	0	425.72	0	0	1304.35	0	.00	0	1304.35-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	53.36	0	0	162.91	0	.00	0	162.91-	0
	20 **	BENEFITS	3556	2689.69	76	10668	6996.78	66	.00	42690	35693.22	16
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	250	38.25	15	750	114.75	15	.00	3000	2885.25	4
	30 16	PHYSICALS	25	.00	0	75	.00	0	.00	300	300.00	0
	30 30	GIS MAPPING UPDATES	416	37.08	9	1248	70.56	6	.00	5000	4929.44	1
	30 **	CONTRACTUAL SERVICES	691	75.33	11	2073	185.31	9	.00	8300	8114.69	2
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	25	20.34	81	75	57.33	76	.00	300	242.67	19
	50 24	SUBSISTANCE & LODGING	41	.00	0	123	.00	0	.00	500	500.00	0
	50 26	CONVENTIONS & EDUCATIONS	66	.00	0	198	.00	0	.00	800	800.00	0
	50 65	METER TESTING/REPLACEMENT	1250	.00	0	3750	.00	0	.00	15000	15000.00	0
	50 76	MISS UTILITY	54	22.58	42	162	44.63	28	.00	650	605.37	7
	50 **	OTHER CHARGES	1436	42.92	3	4308	101.96	2	.00	17250	17148.04	1
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	20	.00	0	60	.00	0	.00	250	250.00	0
	60 04	REPAIRS & MAINTENANCE	4166	955.33	23	12498	8684.04	70	.00	50000	41315.96	17
	60 06	FUELS & LUBRICANTS	775	427.74	55	2325	1163.24	50	.00	9300	8136.76	13
	60 08	VEHICLE & EQUIP R&M	520	289.41	56	1560	568.07	36	.00	6250	5681.93	9
	60 10	UNIFORMS	216	253.60	117	648	324.88	50	.00	2600	2275.12	13
	60 11	SAFETY EQUIP & PROGRAMS	108	.00	0	324	.00	0	.00	1300	1300.00	0
	60 25	SMALL EQUIPMENT	116	.00	0	348	195.67	56	.00	1400	1204.33	14
	60 **	MATERIALS & SUPPLIES	5921	1926.08	33	17763	10935.90	62	.00	71100	60164.10	15
711	** **	DISTRIBUTION	20729	14516.50	70	62187	41491.33	67	.00	248850	207358.67	17
712		COLLECTION										
	10	SALARIES AND WAGES										
	10 02	REGULAR	8850	9544.95	108	26550	22623.47	85	.00	106210	83586.53	21
	10 04	OVERTIME	275	237.47	86	825	559.36	68	.00	3300	2740.64	17
	10 **	SALARIES AND WAGES	9125	9782.42	107	27375	23182.83	85	.00	109510	86327.17	21

FUND 050 WATER & SEWER FUND											
DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS											
*****CURRENT***** YEAR-TO-DATE*****											
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
71	DISTRIBUTION & COLLECTION										
712	COLLECTION										
20	BENEFITS										
20 02	FICA	698	714.39	102	2094	1680.11	80	.00	8380	6699.89	20
20 04	VA RETIREMENT SYSTEM	934	286.48	31	2802	859.44	31	.00	11210	10350.56	8
20 06	GROUP MEDICAL INSURANCE	1807	1113.40	62	5421	2697.20	50	.00	21690	18992.80	12
20 08	GROUP LIFE INSURANCE	117	96.20	82	351	292.36	83	.00	1410	1117.64	21
20 18	VRS HYBRID EMPLOYER CONTR	0	425.68	0	0	1304.25	0	.00	0	1304.25-	0
20 20	ICMA HYBRID EMPLOYER CONT	0	53.30	0	0	162.71	0	.00	0	162.71-	0
20 **	BENEFITS	3556	2689.45	76	10668	6996.07	66	.00	42690	35693.93	16
30	CONTRACTUAL SERVICES										
30 08	MAINTENANCE SVC CONTRACTS	125	38.25	31	375	864.75	231	.00	1500	635.25	58
30 16	PHYSICALS	25	.00	0	75	.00	0	.00	300	300.00	0
30 26	IT NETWRK/WEBSITE SUPPORT	48	47.83	100	144	143.49	100	.00	570	426.51	25
30 30	GIS MAPPING UPDATES	416	37.08	9	1248	70.56	6	.00	5000	4929.44	1
30 **	CONTRACTUAL SERVICES	614	123.16	20	1842	1078.80	59	.00	7370	6291.20	15
50	OTHER CHARGES										
50 08	TELECOMMUNICATIONS	25	20.34	81	75	57.33	76	.00	300	242.67	19
50 24	SUBSISTANCE & LODGING	41	.00	0	123	.00	0	.00	500	500.00	0
50 26	CONVENTIONS & EDUCATIONS	66	.00	0	198	.00	0	.00	800	800.00	0
50 76	MISS UTILITY	54	22.57	42	162	44.62	28	.00	650	605.38	7
50 **	OTHER CHARGES	186	42.91	23	558	101.95	18	.00	2250	2148.05	5
60	MATERIALS & SUPPLIES										
60 02	OFFICE SUPPLIES	20	.00	0	60	.00	0	.00	250	250.00	0
60 04	REPAIRS & MAINTENANCE	2916	718.44	25	8748	5876.55	67	.00	35000	29123.45	17
60 06	FUELS & LUBRICANTS	775	427.74	55	2325	1163.24	50	.00	9300	8136.76	13
60 08	VEHICLE & EQUIP R&M	520	289.40	56	1560	568.06	36	.00	6250	5681.94	9
60 10	UNIFORMS	208	253.61	122	624	324.89	52	.00	2500	2175.11	13
60 11	SAFETY EQUIP & PROGRAMS	108	.00	0	324	.00	0	.00	1300	1300.00	0
60 25	SMALL EQUIPMENT	108	.00	0	324	195.66	60	.00	1300	1104.34	15
60 **	MATERIALS & SUPPLIES	4655	1689.19	36	13965	8128.40	58	.00	55900	47771.60	15
81	CAPITAL OUTLAY - REPLACE										
81 30	IMPRVMNTS OTHER THAN BLDG	833	.00	0	2499	.00	0	.00	10000	10000.00	0
81 **	CAPITAL OUTLAY - REPLACE	833	.00	0	2499	.00	0	.00	10000	10000.00	0
712 ** **	COLLECTION	18969	14327.13	76	56907	39488.05	69	.00	227720	188231.95	17
71 ** **	DISTRIBUTION & COLLECTION	39698	28843.63	73	119094	80979.38	68	.00	476570	395590.62	17
DIV 5201	TOTAL ***** OPERATIONS	39698	28843.63	73	119094	80979.38	68	.00	476570	395590.62	17
DEPT 52	TOTAL ***** DISTRIBUTION & COLLECTION	39698	28843.63	73	119094	80979.38	68	.00	476570	395590.62	17
FUND 050	TOTAL ***** WATER & SEWER FUND	945308	710506.30	75	2835924	2146671.54	76	299789.33	11344440	8897979.13	22

FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT									
BA ELE OBJ	ACCOUNT		*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

80		NON DEPARTMENT										
802		TRANSFER OUT										
	70	TRANSFER OUT										
	70 03	TO GENERAL FUND	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
	70 **	TRANSFER OUT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
802	** **	TRANSFER OUT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
80	** **	NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
DIV	9102	TOTAL *****										
		NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
DEPT	91	TOTAL *****										
		NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
FUND 070		TOTAL *****										
		COMMUNITY IMPROV FUND	0	.00	0	0	60000.00	0	.00	0	60000.00-	0

FUND 090 CEMETERY FUND											
DEPT/DIV 0000											
*****CURRENT*****			*****YEAR-TO-DATE*****								
BA ELE OBJ	ACCOUNT								ANNUAL	UNENCUMB.	%
SUB SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

60											
603	CEMETERY										
10	SALARIES AND WAGES										
10 02	REGULAR	1250	2467.16	197	3750	5116.89	137	.00	15000	9883.11	34
10 04	OVERTIME	83	326.42	393	249	623.66	251	.00	1000	376.34	62
10 **	SALARIES AND WAGES	1333	2793.58	210	3999	5740.55	144	.00	16000	10259.45	36
20	BENEFITS										
20 02	FICA	102	180.92	177	306	398.60	130	.00	1230	831.40	32
20 04	VA RETIREMENT SYSTEM	133	.00	0	399	.00	0	.00	1600	1600.00	0
20 06	GROUP MEDICAL INSURANCE	145	552.67	381	435	857.73	197	.00	1750	892.27	49
20 08	GROUP LIFE INSURANCE	16	23.88	149	48	60.58	126	.00	200	139.42	30
20 18	VRS HYBRID EMPLOYER CONTR	0	169.44	0	0	426.72	0	.00	0	426.72	0
20 20	ICMA HYBRID EMPLOYER CONT	0	20.53	0	0	55.04	0	.00	0	55.04	0
20 **	BENEFITS	396	947.44	239	1188	1798.67	151	.00	4780	2981.33	38
30	CONTRACTUAL SERVICES										
30 36	MOWING CONTRACT	2083	.00	0	6249	.00	0	.00	25000	25000.00	0
30 **	CONTRACTUAL SERVICES	2083	.00	0	6249	.00	0	.00	25000	25000.00	0
60	MATERIALS & SUPPLIES										
60 04	REPAIRS & MAINTENANCE	833	.00	0	2499	.00	0	.00	10000	10000.00	0
60 60	OPENING/CLOSING GRAVES	125	.00	0	375	.00	0	.00	1500	1500.00	0
60 **	MATERIALS & SUPPLIES	958	.00	0	2874	.00	0	.00	11500	11500.00	0
70	TRANSFER OUT										
70 01	TO CEMETERY RESERVE	2270	.00	0	6810	.00	0	.00	27250	27250.00	0
70 **	TRANSFER OUT	2270	.00	0	6810	.00	0	.00	27250	27250.00	0
82	CAPITAL OUTLAY - NEW										
82 06	MACHINERY & EQUIPMENT	4000	.00	0	12000	39780.00	332	79560.00	48000	71340.00	249
82 **	CAPITAL OUTLAY - NEW	4000	.00	0	12000	39780.00	332	79560.00	48000	71340.00	249
603 ** **	CEMETERY	11040	3741.02	34	33120	47319.22	143	79560.00	132530	5650.78	96
60 ** **		11040	3741.02	34	33120	47319.22	143	79560.00	132530	5650.78	96
DIV 0000	TOTAL *****	11040	3741.02	34	33120	47319.22	143	79560.00	132530	5650.78	96
DEPT 00	TOTAL *****	11040	3741.02	34	33120	47319.22	143	79560.00	132530	5650.78	96
FUND 090	TOTAL *****	11040	3741.02	34	33120	47319.22	143	79560.00	132530	5650.78	96
	CEMETERY FUND										
GRAND	TOTAL *****	1530700	1213263.00	79	4592100	3974538.48	87	871446.52	18370260	13524275.00	26

Town of Altavista
Investment and Deposit Totals
Balance as of September 30, 2022



General Fund Reserves

Money Market Account	4,092,512.82	
Certificate of Deposit	3,074,543.22	
LGIP	5,691,842.82	
Sub-Total		\$ 12,858,898.86

Enterprise Fund Reserves

Money Market Account	230,098.74	
Certificate of Deposit		
LGIP	2,576,474.55	
Sub-Total		\$ 2,806,573.29

Highway Fund

Money Market Account	57,350.00	
Certificate of Deposit	0.00	
LGIP	1,014,221.62	
Sub-Total		\$ 1,071,571.62

Green Hill Cemetery

Money Market Account	79,189.97	
Certificate of Deposit	640,560.57	
LGIP	77,837.18	
Sub-Total		\$ 797,587.72

AEDA

Money Market Account	0.00	
Certificate of Deposit	0.00	
LGIP	232,451.60	
Sub-Total		\$ 232,451.60

Federal Forfeiture Account \$0.00

State Forfeiture Account \$7,944.57

Operating Cash Account \$ 2,857,695.78

Grand Total Investments and Deposits \$ 20,632,723.44

Designated Balance \$ 16,668,215.34

Undesignated Balance \$ 3,964,508.10

DISTRIBUTION OF UNDESIGNATED FUNDS

Policy Money	5,095,522.00
PCB / freed up for CIP	435,967.59
Accrued Liability	186,161.36
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	20,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds earmarked for items not completed during prior FY	681,265.31
Canoe Launch Site	58,056.17
CIP Items Earmarked for Future Purchase	251,170.00
Park Improvements as designated by Roberta F. Jenks' Estate	48,968.32
Park Improvements	11,300.00
AVOCA Maintenance Funds	172,348.59
Main St Sidewalk Extension Match (VDOT)	0.00
Theater Transfer In FY2022 Budget	983,771.15
Proceeds from sale of Armory	212,826.00
ARPA Funding - 1st Tranche & 2nd Tranche	3,533,782.00
EARMARKED FUNDS	\$ 11,700,964.05

RESERVE POLICY FUNDS

General Fund:	The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21)	3,211,965
Enterprise Fund:	Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11)	1,883,557
Total Reserve Policy Funds		5,095,522



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 6.D

CONSENT AGENDA

Title: Town Council Meeting Minutes

Staff Resource: Crystal Hailey, Assistant Town Clerk

Action(s):

After review, direct staff to any needed changes or approve as presented.

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*Town Council RM Minutes 8.09.22*](#)

Town Council Regular Meeting August 9th, 2022

The Altavista Town Council held their August 2022 regular meeting in Council Chambers of the Town Hall/J.R. Burgess Municipal Building, 510 Seventh Street, on Tuesday, August 9th, at 6pm.

1. At six o'clock p.m., Mayor Mike Mattox called the regular meeting to order and presided.

Council Members

Present: Vice Mayor Reginald Bennett
Mr. Timothy George
Mr. Jay Higginbotham
Dr. Scott Lowman
Mayor Michael Mattox
Mr. Wayne Mitchell
Absent: Mr. Tracy Emerson

Town Staff present: Mr. Gary Shanaberger, Town Manager
Mrs. Tobie Shelton, Treasurer/Finance Director
Mr. Thomas Merricks, Altavista Chief of Police
Mr. Tom Fore, Public Services Director
Ms. Sharon D. Williams, Community Development Director
Mr. Jeff Arthur, Public Works Manager
Mr. John Eller, Town Attorney
Mrs. Crystal Hailey, Assistant Town Clerk

Reverend Scott Doran, Lynch Station Baptist Church, gave the invocation for this evening.
After the invocation, Mayor Mike Mattox led the meeting in the Pledge of Allegiance.

2. Agenda Adoption

Mayor Mattox informed Council of an amendment to the August 9th meeting agenda:
o Section 8. New Business: Item C. removed/moved to the September work session.

Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the August 9th meeting agenda, to which there were none.

Councilman Wayne Mitchell made a motion, seconded by Vice Mayor Reggie Bennett, to approve the August 9th, 2022, Altavista Town Council Meeting Agenda as amended.

Motion carried

Vote: Mr. Wayne Mitchell Yes
Vice Mayor Reggie Bennett Yes
Mayor Mike Mattox Yes
Mr. Jay Higginbotham Yes
Mr. Tim George Yes
Dr. Scott Lowman Yes

3. Recognitions and Presentations

A. Employee Recognition

Public Works Manager Jeff Arthur Informed Council that he recently received an email from Altavista Citizen Irene Thacker, praising Public Work's hard work, and also thanking three town employees for their kindness when approached by her grandson while they were working at English Park.

The Public Works Employees that Ms. Thacker spoke of were Michael Nave, Tim Boley, Phillip Brightwell, and Jonathan Rice.

B. Town of Altavista Personnel Changes - June 2022

Milestone(s):

Ronald Pickerel Jr. Wastewater Operator II 5 years as of July 14th

New Hire Listing:

Tristen Baldwin	Public Works	Maintenance Worker/Streets
Jeremy Fish	Public Works	Maintenance Worker/Utilities
Michael Nava	Public Works, B&G	Sr. Maintenance Specialist

Departure Listing: None

Town Council Regular Meeting August 9th, 2022

C. Davenport Presentation – Financial Borrowing Options

Background:

R.T. Taylor, Davenport & Co. Financial Group, began this discussion with Town Council at their July 26th Work Session; and Council asked Mr. Taylor to return with additional information pertaining to the town's borrowing options.

Mr. Taylor shared an overview of the town's Strategic Plan of Finance that the town began approximately five years prior, pertaining to CIP projects to repair or replace components of the town's utility infrastructure.

Mr. Taylor referenced the town's outstanding debt (\$17 million) pertaining to its Utilities Upgrade Project and reminded Council the town had applications in with Virginia's Drinking Water Program and Clear Water Program, leaving approximately \$13 million the town would need to borrow through either a bank loan or VRA loan.

Mr. Taylor stated that Davenport would continue to do their due diligence to find the most feasible borrowing option(s) for the town; and he would bring those options to Council at their September 13th meeting.

Mr. Taylor informed Town Council that a (required) public hearing would also be conducted during the September 13th meeting, allowing Council to take into consideration any public comments when they were choosing a borrowing option for the town's Utilities Infrastructure Upgrade Project; which they would do that evening. He stated he would be happy to answer any questions Council may have regarding this matter.

There were no comments or questions from Town Council regarding this item on this date.

Mayor Mattox thanked Mr. Taylor for his time and for Davenport's continued hard work and efforts for the Town of Altavista.

4. Citizen's Time

There were no citizens to come before Town Council on this date.

5. Town/Community Partner Updates

A. Altavista Area Chamber of Commerce (the Chamber)

Mrs. Codie Cyrus, Chamber Chair, informed Town Council that the Chamber's new Executive Director would begin their role on Monday, September 12th. Mrs. Cyrus stated that she would introduce the new director to Town Council the following month.

B. Altavista On Track (AOT)

AOT Executive Director David Green gave Town Council an overview of AOT's upcoming events.

- Mr. Green informed Council that AOT was partnering with the Staunton River Memorial Library, in Downtown Altavista, for a Back-to-School Community Block Party, to be held on Friday, August 19th. He stated the partnership also included the Altavista Chamber of Commerce.
- Mr. Green stated the work was continuing on the Vista BBQ Festival, hosted by AOT, that was scheduled for Saturday, October 1st. He informed Council there would be approximately fifteen BBQ chef participants; many local and even some from other states: Tennessee, Maryland, North Carolina, Williamsburg VA, and more.

6. Consent Agenda

A. TOA Monthly Financial Reports – July 2022

B. Public Works Request to Outsource the Installation of the Foundation for 2nd Jenks Trail Pedestrian Bridge

Mayor Mattox asked Town Council if they had any questions, comments, or concerns in regard to the August 9th Consent Agenda, to which there were none.

Vice Mayor Reggie Bennett made a motion, seconded by Councilman Scott Lowman, to approve the August 9, 2022, Council Meeting Consent Agenda as presented.

Town Council Regular Meeting August 9th, 2022

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

7. Public Hearings

Assistant Town Manager Matt Perkins presented both public hearings for this evening.

A. Donation A Week Neighbor (DAWN) – Request for a Special Use Permit

Background:

DAWN recently purchased a building at 717 7th Street for their offices and to operate their food pantry. Per Sec. 86-352(3) of the town’s Zoning Ordinance, a Special Use Permit (SUP) is required for the proposed use in the C-2 Zoning District.

Mr. Perkins informed Council that the Altavista Planning Commission and Town Staff both recommended approval of the request with the following 14 conditions recommended by staff:

1. This Special Use Permit is granted to DAWN, Inc to operate a food bank/food pantry, or similar use at 717 7th St, identified as Tax Parcel 83A-11-28-17 and is not transferrable.
2. The hours of operation shall be Monday – Friday from 8:00 a.m. to 5:00 p.m.
3. There shall be no onsite food preparation and no on-site food dishwashing.
4. Drive thru food distribution shall occur no more than once per week during the hours of 9:00 a.m. – 1:00 p.m. A parking and circulation plan must be approved in conjunction with the Chief of Police, Director of Public Services and Director of Community Development.
5. Drive thru food distribution shall be prohibited unless a formal written agreement between DAWN, Inc and the Altavista Area YMCA is approved by form by the Community Development Director in conjunction with the Town Attorney. Should the agreement terminate, no drive thru distribution will be permitted without the express written consent of the Altavista Town Council.
6. During food distribution DAWN shall be responsible for ensuring that the flow of traffic is not impeded, and staff shall wear reflective vests to be easily identifiable to motorist.
7. Five (5) off-street parking spaces shall be provided onsite for the proposed use.
8. There shall be no outside storage of equipment or materials.
9. Food delivery trucks shall be restricted to one delivery per day during the hours of 7:00 am-5:00pm and shall not impede the use of the alley, Franklin Ave, or 7th Street to the traveling public.
10. The applicant shall obtain and hold all required permits and licensure required from the Commonwealth of Virginia, Campbell County, and Town of Altavista.
11. The applicant shall obtain a Certificate of Occupancy for the proposed use with a copy provided to the Town of Altavista.
12. A maximum of one (1) identification sign is permitted for the proposed use. The type of sign permitted shall be a freestanding sign or wall mounted sign, not to exceed twentyfour (24) square feet and shall comply with the following guidelines: a. Lighting may be internal or external. Internal lighting must not be so bright as to distract passing motorists and no light therefrom will carry on to adjacent properties. External lighting must be directed entirely on the sign structure and no light therefrom will carry on to adjacent properties. b. All lighting must be on a timer so that it goes off by 9:00 p.m. each evening. c. All lighting must be approved by the Zoning Administrator prior to installation. d. Temporary banners shall not exceed 40 square feet.
13. This Special Use Permit shall be come null and void if the use is abandoned for a period of twenty-four (24) consecutive months.
14. This Special Use Permit may be revoked by the Town of Altavista or by its designated agent for failure by the applicant to comply with any of the listed conditions or any provision of local, state, or federal regulations.

Mayor Mattox opened this public hearing at 6:13pm.
With no citizens coming forward, the Mayor closed the hearing at 6:14 pm.; and asked Town Council if they had any questions, comments, or concerns, to which there were none.

Town Council Regular Meeting August 9th, 2022

Councilman Jay Higginbotham made a motion, seconded by Councilman Wayne Mitchell, to approve the Special Use Permit request by D.A.W.N., with the fourteen (14) conditions as recommended by Town Staff.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

B. Initial Zoning of Tax Parcel 69-4-4-3

Background:

When land is annexed into a town, it is not zoned. A public hearing is required to establish a zoning district.

Mr. Perkins stated, as the result of a boundary-line adjustment between Campbell County and the Town of Altavista, 83acres were added to town limits, and needed to be zoned. He stated that it was the Planning Commission’s and Town Staff’s recommendation to zone the property the same designation as previously given by Campbell County (Industrial).

Mayor Mattox opened this public hearing at 6:19pm.

With no citizens coming forward, the Mayor closed the hearing at 6:20 pm, and asked Town Council if they had any questions regarding this item, to which there were none.

Councilman Jay Higginbotham made a motion, seconded by Councilman Wayne Mitchell, to accept Town Staff’s and the Planning Commission’s recommendation and zone the aforementioned property (Tax Parcel 69-4-4-3) as M-Industrial.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

8. New Business

A. DAWN: Phase II Environmental Assessment and Asbestos Testing

Background:

Stantec (formerly Cardno), the Town's environmental consultant, performed a Phase I Environmental Assessment funded through the Town's Brownfields Grant. A Phase I primarily assesses the likelihood that a site is contaminated through visual observations, historical site activities, and regulatory records. No information was found to confirm any contaminates; however, the existence of an onsite dry cleaning facility for nearly 30 years is considered a Recognized Environmental Condition (REC) in connection with the subject property. Stantec has recommended a Phase II Environmental Assessment.

Assistant Town Manager Matt Perkins addressed Council regarding this matter and stated, in order for DAWN to obtain a building permit from Campbell County, an asbestos report must be provided, which Stantec said they could do the testing during the Phase II Assessment, and it could be covered by the town's Brownfields Grant, at an estimated cost of \$25,000.

Mr. Perkins stated, at that time, DAWN was requesting the town consider allowing them to utilize the town’s Brownfields Grant for a Phase II Environmental Assessment and asbestos testing, at their new location, 717 7th Street. He stated it was staff’s recommendation to approve DAWN’s request.

Mayor Mattox asked Council if they had any questions or concerns regarding this matter.

Town Council Regular Meeting August 9th, 2022

Councilman Wayne Mitchell asked if DAWN’s Phase I Environmental Assessment found anything warranting the need for an additional assessment.

Mr. Perkins answered it did not; however, with Campbell County requiring an asbestos report, a Phase II Environmental Assessment was necessary, and would include the asbestos testing.

Councilman Jay Higginbotham made a motion, seconded by Vice Mayor Reggie Bennett, to accept Town Staff’s and allow DAWN to move forward with a Phase II Environmental Assessment of their property at 717 7th Street, to include an asbestos testing, and utilize Altavista’s current Brownfields Grant to cover the cost of the assessment and testing.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

B. Resolution: SmartScale Project - Roundabout at the Clarion and Lynch Mill Road Intersection

Background: Previously, Town Council requested that Staff submit a SmartScale Application to the Virginia Department of Transportation (VDOT) to construct a “round-about” at the intersection of Lynch Mill Road and Clarion Road. Accordingly, Town Council must adopt a resolution supporting staff’s SmartScale application to VDOT.

Councilman Tim George asked if the project was VDOT initiated or requested by the town.

The Mayor and Vice Mayor both confirmed that the roundabout project was suggested to the town by VDOT, which would cover the cost of the project.

Mayor Mattox stated that he shared his concerns with VDOT regarding that area having a high volume of traffic and the town having issues with vehicles speeding in the area as well.

Vice Mayor Reggie Bennett made a motion, seconded by Councilman Wayne Mitchell, to approve the resolution read aloud by Mayor Mattox pertaining to a SmartScale project for VDOT to install a roundabout at the intersection of Lynch Mill and Clarion Roads.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Yes
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

*A RESOLUTION APPROVING AND AUTHORIZING THE ENDORSING
OF A SMART SCALE APPLICATION BY THE TOWN OF ALTAVISTA TO THE
VIRGINIA DEPARTMENT OF TRANSPORTATION FOR THE PROPOSED
CONSTRUCTION OF A ROUNDABOUT AT THE INTERSECTION OF
LYNCH MILL AND CLARION ROADS.*

*WHEREAS, the Virginia Department of Transportation is accepting applications for Smart Scale funding; and
WHEREAS. the T own of Altavista desires to submit an application for the construction of a roundabout at Lynch Mill and Clarion Roads; and
WHEREAS. the purpose of the project is to improve roadway safety; and
WHEREAS, a resolution of support from the local governing body is required to be submitted with the application.
NOW THEREFORE. BE IT RESOLVED. that the Town Council of the Town of Altavista, Virginia. does hereby approve and authorize the endorsing of the Smart Scale Application for the construction of a roundabout at Lynch Mill and Clarion Roads Adopted this 9th day of August 2022.*

Town Council Regular Meeting August 9th, 2022

- C. Altavista Police Department (APD): Request to Purchase Ford F150 Responder
Mayor Mattox informed everyone that, at the request of Chief Merricks, this item was moved to Council’s August 23rd Work Session.

9. Unfinished Business

A. Jenk’s Trail – Pedestrian Bridge #2

Background:
The Town of Altavista has been working to improve the trail system within English Park. The Jenks Trail is closer to the river, and required two pedestrian bridges to cross over creeks. The first bridge has been installed, and the second bridge was purchased, but needs to be installed. Staff asked Town Council for permission to use an outside contractor to install the second bridge and Council approved the request at their July Work Session. With Council's permission, Staff solicited pricing and will share the information at this meeting.

Altavista’s Public Services Director Tom Fore informed Council that three contractors were solicited, but only two quotes were received, English Construction at \$55,000 and Haymes Brothers at \$60,000. He stated it was Staff’s recommendation to award English Construction the bridge installation project, as they came in under the allocated budget of \$60,000.

Mayor Mattox asked Council if they had any questions pertaining to this item.

Councilman George asked the cost of the 2nd pedestrian bridge, and Mr. Fore replied \$27,500.

Mr. Fore reminded Council that, due to the inability to have a bathroom facility in a flood plain, the Bathroom Project for Eagle Trail was removed from the CIP and the funds previously allocated for that project, along with the funds for the fields, were reallocated to help cover the costs of the Jenks River Trail Project, including the second pedestrian bridge. He said there was \$14,000 remaining of the reallocated funds.

Mr. Fore stated there was also approximately \$44,000 remaining in the Jenks Fund to continue working on the Jenks River Trail Project.

Mr. George stated that he thought there was a 50/50 split for the aforementioned funds to go between the Jenk’s River Trail and the utility ballfields located at the back end of Eagle Trail.

Finance Director Tobie Shelton stated, at their February 22nd Work Session, Town Council voted to utilize the funds previously allocated for the bathroom project, which was no longer a viable project, and to also use the \$25,000 previously allocated for the ballfields and reallocate both monies to fund the Wayfinding Sign Project for English Park’s trail system, and to help fund the Jenk’s River Trail Project.

Councilman Mitchell reminded Council of their previous request for Staff to have three quotes for all town projects.

Mr. Fore stated, as previously directed by Town Council and part of the Town Code, Staff was only required to acquire two quotes for projects under costing \$100,000, but could solicit for more than two. He stated that three contractors were solicited for quotes, but Staff only received quotes back from two of the contractors.

Councilman Wayne Mitchell made a motion, seconded by Councilman Wayne Mitchell, to accept Staff’s recommendation and award English Construction the Jenk’s River Trail Bridge Installation Project for that trail’s second pedestrian bridge.

Motion carried.

Vote:	Mr. Wayne Mitchell	Yes
	Vice Mayor Reggie Bennett	Yes
	Mayor Mike Mattox	Yes
	Mr. Jay Higginbotham	Abstained
	Mr. Tim George	Yes
	Dr. Scott Lowman	Yes

Town Council Regular Meeting August 9th, 2022

10. Reports and Communication

- A. July 2022 Financial Reports
- B. July 2022 Departmental Reports
- C. Council Monthly Calendars – August and September

The Departmental Reports and Council Calendars were delivered to Town Council with their August, Regular Council Meeting, Agenda Pre-Packet.

Mayor Mattox asked the Town Manager and Department Directors if they had any additional updates or comments for Town Council.

- o Public Services Director Tom Fore referenced the town’s Public Works Manager, Jeff Arthur, and informed Council that Mr. Arthur just returned home from visiting his son in California, which had just re-enlisted for another four-year term with the US Marine Corp. He shared his appreciation for Mr. Arthur’s support of his family and for his son’s service to his country.
- o Councilman Mitchell referenced the Melinda Pressure Zone Project and asked Mr. Fore when the project would be completed.

Mr. Fore stated that the pump station was in place, as well as the new waterlines, however there was still work to be done to the piping inside the station before moving forward with tying the homes in that area to the new pressure system. He said the estimated completion date was October 15th, 2022.

Mayor Mattox thanked Mr. Fore for his work and his crew’s work for the Town of Altavista.

11. Matters from Council

Mayor Mattox asked Town Council if they had any additional concerns or items for discussion.

- Vice Mayor Bennett also thanked Town Staff for the hard work they do every day.

12. Closed Session

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

Section 2.2-3711 (A)(3) regarding discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

Section 2.2-3711 (A)(7) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provisions of legal advice by such counsel.

The motion was made by Vice Mayor Reggie Bennett, and seconded by Councilman Scott Lowman.

Motion carried.

VOTE:	Dr. Scott Lowman	Yes	Vice Mayor Reggie Bennett	Yes
	Mr. Timothy George	Yes	Mayor Mike Mattox	Yes
	Mr. Wayne Mitchell	Yes	Mr. Jay Higginbotham	Yes

Town Council went into Closed Session at 6:36p.m.
Notice was given that Council was back in regular session at 7:08 p.m.

FOLLOWING CLOSED SESSION:

A motion was made by Vice Mayor Reggie Bennett, seconded by Councilman Tracy Emerson, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the Town Council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

Town Council Regular Meeting August 9th, 2022

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED the Town Council hereby certifies, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed, or considered by the Town Council.

VOTE:	Dr. Scott Lowman	Yes	Vice Mayor Reggie Bennett	Yes
	Mr. Timothy George	Yes	Mayor Mike Mattox	Yes
	Mr. Wayne Mitchell	Yes	Mr. Jay Higginbotham	Yes

Notice was given to Staff by Town Manager Gary Shanaberger that no official actions were taken by Town Council during/after this closed session.

13. Adjournment

Mayor Mattox asked if there was anything else to bring before Town Council or any additional comments or concerns from Council, to which there were none.

Mayor Mattox adjourned the meeting at 7:10 p.m.

Michael Mattox, Mayor

Gary Shanaberger, Town Clerk,
Town Manager



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 8.A

NEW BUSINESS

Title: Zoning Ordinance Text Amendment - Solar

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Receive the report from staff.

Explanation:

The Town has received a request for a Zoning Ordinance Text Amendment.

Background:

Pivot Energy has submitted a request to amend the Zoning Ordinance to add a new section, which would allow large scale solar facilities with a Special Use Permit.

Staff is forwarding this request to Town Council for direction.

Funding Source(s):

Zoning Ordinance Text Amendment Fee - \$400

Attachments: *(click item to open)*

Attachment 1. Staff Report Proposed Solar Text Amendment - Pivot Energy (GL)

Attachment 3. Zoning-Text-Amendment-Application

Town Council Staff Report
Zoning Ordinance Text Amendment Request – Solar
Report Date: September 9, 2022

Application Request:

The Town has received an application to amend the Zoning Ordinance to permit large scale solar facilities with a Special Use Permit.

Application Summary and Background:

In December of 2020 the Town was contacted by Clean Footprint about the requirements for building a solar farm in Altavista. The developer was informed that the use was not permitted. Clean Footprint applied for a Zoning Ordinance text amendment, which they subsequently withdrew.

On August 15, 2022, Clean Footprint submitted a new application to create a new section within the Zoning Ordinance to allow “large scale solar energy facilities” with a Special Use Permit (SUP). While the applicant has a contract to purchase property within the Town, the proposed zoning text amendment would apply to the entire Town. Since the submittal, the application was amended, and the request is being made by Pivot Energy. The application materials submitted by the applicant are included with this staff report.

Analysis and Procedure:

Sec. 86-781(a) of the Zoning Ordinance requires that the proposed text amendment be forwarded to the Town Council for direction. The Town’s Zoning Ordinance states that the Town Council direct the Planning Commission to take further action.

When Town Council receives a request to amend the Zoning Ordinance, Town Council has several options available to it, which are explained below. Staff has also provided Town Council with draft actions for each option below.

- 1. Refer the request to the Planning Commission as submitted by the applicant.** The Town’s Zoning Ordinance requires the Planning Commission to review the proposed text amendment and to hold at least one public hearing before making the recommendation to Town Council. The Planning Commission may make changes to the proposed text amendment based on its review. The Planning Commission must provide its recommendations to the Town Council within 100 days after the referral to the Planning Commission. Town Council may take final action on the proposed text amendment only after Town Council holds at least one public hearing on the proposed amendment. Town staff has not yet evaluated the land use considerations associated with the proposed amendment text amendment. If the proposed text amendment is referred to the Planning Commission, Town staff will provide its analysis of the proposed text amendment.
- 2. Refer the request to the Planning Commission with guidance and direction.** Text amendments are typically initiated by staff for “housekeeping” changes involving minor

corrections, clarifications, or updates reflecting minor policy changes or changes in state or federal law.

Staff has not yet evaluated the land use considerations associated with the proposed amendment text amendment. If the proposed text amendment is referred to the Planning Commission, Town staff will provide its analysis of the proposed text amendment. The proposed text amendment would add a new section to the Zoning Ordinance for a use that is not currently permitted in the Town. To guide the future review by the Planning Commission and Town staff, staff recommends that the Town Council establish some guidelines for the criteria to be considered by the Planning Commission. Town Council can set the criteria for review and consideration by the Town Council. Below are example items and questions that Town Council may want to include in its direction to the Planning Commission:

- a. What types and sizes of solar facilities are appropriate in the Town?
- b. Should other size solar projects be addressed and defined in the Zoning Ordinance (i.e., small scale, medium scale, and community solar facilities)?
- c. If permitted, what zoning districts are appropriate for the proposed solar use?
- d. Should the use be permitted by-right or with a Special Use Permit?
- e. Should the Zoning Ordinance include restrictions on the total acreage or density that can be developed for solar use?
- f. If permitted, what location, development, appearance and operational requirements should be defined in the Zoning Ordinance?
 1. Should minimum requirements be established for setbacks, signage, noise, lighting, height, groundcover, and fencing already allowed in the proposed district or should there be minimum standards related to solar facilities?
- g. If allowed, what should be the application procedure for solar projects?
 1. A pre-application meeting
 2. Community meeting
 3. What should be the application form, fees, and other requirements
 - i. Project narrative
 - ii. Environmental impact review
 - iii. Wildlife impacts narrative
 - iv. Cultural impact narrative
 - v. Preliminary site plan
 - vi. Public Information
 - vii. Landscaping and screening requirements
 - viii. Grading plan
 - ix. Traffic Study
 - x. Decommissioning and reclamation plan
 - xi. Fee to cover staff review of the application
- h. Should the solar project be required to comply with the Comprehensive Plan? Should the Town's Comprehensive Plan be amended to outline the desired development of solar facilities within the Town?
- i. Should third party review and inspection fees be charged and paid for by the applicant for solar facilities?

- j. What should the bonding process be for landscaping and decommissioning?
- k. Are there payment agreements that Altavista should require for the development of solar facilities?

As noted above, the Planning Commission will hold at least one public hearing on the proposed text amendment and may make changes to the proposed language. The Planning Commission must provide its recommendation to the Town Council within 100 days after the referral to the Planning Commission. Town Council may take final action on the proposed text amendment only after Town Council holds at least one public hearing on the proposed amendment. The Town Council may modify and make amendments to the recommendation made by the Planning Commission.

- 3. Town Council may defer action on this item to a future Town Council work session for additional discussion.** This option would allow the Town Council to further evaluate the available options at this time.
- 4. Town Council may choose to take no action on the request.** Should Town Council decide not to refer the request to the Planning Commission, the Town would reimburse the application fee paid by the applicant.

Sample Draft Town Council Actions:

Option 1 – Refer the request to the Planning Commission as submitted by the applicant.

I move that the proposed text amendment submitted by Pivot Energy be referred to the Planning Commission for review and recommendation. The Planning Commission is directed to complete its review and hold a public hearing within 100 days of the referral and to communicate the Planning Commission's recommendations to the Town Council.

Second: _____

Option 2 – Refer the request to the Planning Commission with guidance and direction.

The Town has not previously analyzed the suitability of solar facilities in the Town. The Planning Commission's role is to make recommendations about the future development of the Town both through the zoning ordinance and the Comprehensive Plan. I move that the proposed text amendment submitted by Pivot Energy be referred to the Planning Commission and that such review be conducted with consideration of the following guidance. The Planning Commission is directed to complete its review and hold a public hearing within 100 days of the referral and to communicate the Planning Commission's recommendations to the Town Council. The following items should be considered by the Planning Commission:

- a. What types and sizes of solar facilities are appropriate in the Town?
- b. Should other size solar projects be addressed and defined in the Zoning Ordinance (i.e., small scale, medium scale, and community solar facilities)

- c. If permitted, what zoning districts are appropriate for the proposed solar use?
- d. Should the use be permitted by-right or with a Special Use Permit?
- e. Should the Zoning Ordinance include restrictions on the total acreage or density that can be developed for solar use?
- f. If permitted, what location, development, appearance and operational requirements should be defined in the Zoning Ordinance?
 - 1. Should minimum requirements be established for setbacks, signage, noise, lighting, height, groundcover, and fencing already allowed in the proposed district or should there be minimum standards related to solar facilities?
- g. If allowed, what should be the application procedure for solar projects?
 - 1. A pre-application meeting
 - 2. Community meeting
 - 3. What should be the application form, fees, and other requirements
 - i. Project narrative
 - ii. Environmental impact review
 - iii. Wildlife impacts narrative
 - iv. Cultural impact narrative
 - v. Preliminary site plan
 - vi. Public Information
 - vii. Landscaping and screening requirements
 - viii. Grading plan
 - ix. Traffic Study
 - x. Decommissioning and reclamation plan
 - xi. Fee to cover staff review of the application
- h. Should the solar project be required to comply with the Comprehensive Plan? Should the Town's Comprehensive Plan be amended to outline the desired development of solar facilities within the Town?
- i. Should third party review and inspection fees be charged and paid for by the applicant for solar facilities?
- j. What should the bonding process be for landscaping and decommissioning?
- k. Are there payment agreements that Altavista should require for the development of solar facilities?

Second: _____

Option 3 – Deferral of action on this item to a future Town Council work session.

I move that the Town Council defer action on the proposed text amendment submitted by Pivot Energy at this time and that such item be added to a future Town Council work session agenda for additional consideration.

Second: _____

Option 4 – No further action on this item.

The Town has the authority under the Town's Zoning Ordinance to direct future action on a proposed text amendment. Given the limited available acreage in the Town, the Town desires to preserve all available land for commercial and residential development. The Town is not interested in further consideration of a zoning text amendment concerning solar within the Town. I move that the Town Council take no further action on the proposed text amendment submitted by Pivot Energy and that the staff refund the application fee submitted by the applicant.

Second: _____

HOW TO OBTAIN A ZONING TEXT AMENDMENT

WHAT IS A ZONING TEXT AMENDMENT? A change in any part of the Zoning Ordinance other than the official Zoning Map is considered to be an amendment to the text of the Zoning Ordinance. Such things as adding permitted uses to a zoning district, amending setback or yard requirements, modifying sign regulations, and changing administrative procedures may be accomplished by a zoning text amendment.

Any such amendment may be initiated by resolution of the council, by motion of the planning commission, or by petition of the owner, contract purchaser with the owner's written consent, or the owner's agent, of the property which is the subject to the proposed zoning action.

APPLICATION FOR A ZONING TEXT AMENDMENT The applicant must submit the following items to the Community Development Department:

- (1) Completed Application
- (2) \$400 Application Fee

SEQUENCE OF EVENTS	ACTION DATE OR DEADLINE
1. Applicant submits application	
2. Planning Commission reviews	First Monday of the month, 5:00 p.m.
3. Town advertises Public Hearing	2 successive weeks prior to hearing date
4. Planning Commission conducts Public Hearing	Date to be advertised
5. Planning Commission makes recommendation to Town Council	After Public Hearing
6. Town Council advertises for Public Hearing	Two successive weeks prior to hearing date
7. Town Council conducts a Public Hearing	Date to be advertised
8. Town Council votes on application	After receipt of Planning Commission recommendation

A non-refundable application fee of \$400.00 must accompany the application.

APPLICANT'S RESPONSIBILITIES The applicant for a zoning text amendment is expected to:

1. Complete the application form and provided the text for the amendment
2. Attend the Planning Commission meeting at which the proposed amendment is initially reviewed
3. Attend the Public Hearings

DISAPPROVAL OF APPLICATION If an application for a zoning text amendment is disapproved by Town Council, the same amendment or one similar to it, cannot be reconsidered for one (1) year.

INSTRUCTIONS FOR COMPLETING TOWN OF ALTAVISTA APPLICATION FOR ZONING TEXT AMENDMENT

1. The application form must be filled out completely, with full answers to every statement and question. If the spaces provided are not adequate, supplemental sheets may be attached. The application must be signed before a Notary Public in the space provided.
2. A non-refundable application fee in the amount of \$400.00, made payable to the Town of Altavista, must be paid at the time of filing the application.

NOTE: An incomplete application will be returned to the applicant. An application is not complete until all supporting documents have been submitted. Any questions concerning zoning text amendments should be referred to the Zoning Administrator.



APPLICATION FOR ZONING TEXT AMENDMENT

Town of Altavista
Department of Community Development
510 7th St
Altavista, VA 24517
434-369-5001, x-103

Date: _____

Applicant's name _____

Applicant's address _____

Applicant's phone # _____ Applicant's email _____

The following amendment to Article _____, Subsection _____,
of the Zoning Ordinance for Town of Altavista, Virginia, is proposed:

State exact wording of proposed amendment: _____

1. Give detailed justification for the proposed amendment:

*Contract Purchasers must have the written consent of the owner to proceed with the text amendment.

2. Has Town Council acted on the same or a similar amendment within 12 months prior to the date of the application? ☐ Yes ☐ No

Applicant

Applicant

CERTIFICATE OF NOTARY PUBLIC

STATE OF: _____ COUNTY OF: _____, to wit: The foregoing instrument was acknowledged before me this ____ day of _____, 20 ____.

Notary Public

My Commission Expires

FOR TOWN USE ONLY

Zoning Text Amendment Case #: _____

Date Application Filed: _____

Date(s) reviewed by Planning Commission: _____

Public Hearing Date: _____

Action by Planning Commission: _____

Action by Town Council: _____



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 9.A

UNFINISHED BUSINESS

Title: Springs/Bedford & Staunton River Pump Station SCADA Improvements

Staff Resource: Tom Fore, Paul Hill, and Peed & Bortz

Action(s):

Bids were received from two of the Towns four prequalified vendors.

After discussing this with Peed & Bortz which stated: We recommend accepting the L&C Bid and proceeding with work at individual sites, as budgeted funds allow.

Staff is recommending to Council to award the bid to Lord and Company.

Explanation:

The Facility Assessment and Improvement Plan mentioned throughout the Document the need to have better controls with the use of Supervisory Control and Data Acquisition SCADA. This Project will resolve all remote facilities except for Dearing Ford Water Tank which is currently in the plans with the final Water Treatment Plant Improvements with the latest borrowing.

Background:

Initially the Project Scope was or the two Spring Sites only and staff directed Peed and Bortz to get bids for all sites with the newly installed generators, which included Staunton River and Bedford Pump Stations.

Town Staff has already begun pulling together a scope to finalize all SCADA work at the water plant and Dearing Ford Tank.

Funding Source(s):

The Town Council set aside \$130,000.00 in the 2021 budget year for the Springs which has been carried over and Council just approved additional funding in this years CIP that will more than cover the Staunton River and Bedford Pump Stations.

Attachments: *(click item to open)*

Attachment 1. LCQQ9374 - Remote Water Facility SCADA Improvements - Town of Altavista - 09-22

Attachment 2. 3660 ~ Town of Altavista SCADA Improvements ~ Bid Form 10.3.2022



Town of Altavista

P.O. Box 420, 510 7th, Street
Altavista, Virginia 24517

Phone (434) 369-5001 Ext 163 Fax (434)-369-4369

REQUEST FOR BIDS 8/15/2022 (Revised 9/9/2022)

COMMODITY: Remote Water Facility SCADA Improvements (See attached plans & specifications for details.)

TERMS: Deliver, assemble, and install complete all work to the Town's remote water facilities and existing Master SCADA system at the Water Treatment Plant per attached specifications (Altavista Remote Water Facility SCADA Specifications - August 1 2022.pdf) and plans (Altavista Remote Water Facility SCADA Plans - Aug 1 2022.pdf). Provide a timeline schedule of work with quote. The timeline for each Bid Item shall be concurrent with all other Bid Items starting from date of Notice to Proceed. Payment will be made at monthly intervals until the project is complete. Bidders shall include individual pricing for each site installation, per the Bid Line Item form below. Each remote site line item shall include all work at the remote site as well as SCADA modifications at the Water Treatment Plant Master SCADA System to fully integrate the remote equipment. The Town may awarded work for a limited number of Bid Items, up to the Town's budgeted funds. Bidders may also include a total Bid Price for all work, if less than the sum of individual line items. In case of discrepancy where Total Bid Price is greater than the sum of individual Bid Line Items, the sum of individual Bid Line Items will govern. **Price quoted shall include all charges for delivery.**

BID/AWARD: Bids shall be submitted on this invitation bid form by **2:00 PM** Local Prevailing Time on ~~September 9, 2022~~ **October 3, 2022**, to the Town Hall Office by mail, hand delivery or fax to 434/369-4369 or scanned and e-mailed to twfore@altavistava.gov. The Town of Altavista maintains the right to reject any or all bids for any reason. Estimated time from order to delivery and installation will be a factor in the award decision. Incomplete, unsigned bids and bids not submitted on this form will not be accepted. Exceptions to specifications will not be permitted. It is anticipated that awards will be made to the lowest responsive vendor by October 2022, with Project Notice to Proceed to occur shortly thereafter.

IF ADDITIONAL INFORMATION IS NEEDED, PLEASE CONTACT Russell Jackson AT russell@peed-bortz.com OR CALL (540) 394-3214

Bid Item Description	Lump Sum Price	Time to Complete (Concurrent for All Bid Items)
Staunton River Intake Site & SCADA Integration	\$58,922.00	9 months from receipt of P.O.
Bedford Tank & Pump Station Site & SCADA Integration	\$60,563.00	9 months from receipt of P.O.
McMinnis Spring Site & SCADA Integration	\$54,390.00	9 months from receipt of P.O.
Reynolds Spring Site & SCADA Integration	\$54,390.00	9 months from receipt of P.O.
Water Treatment Plant Existing Control Panel Demolition	\$11,385.00	9 months from receipt of P.O.
Total Bid Price if All Work is Awarded	\$239,650.00	9 months from receipt of P.O.

Request for Bids – Town of Altavista
Remote Water Facility SCADA Improvements

VENDOR NAME Lord and Company

VENDOR ADDRESS 2100 Carolina Pl, Fort Mill, SC 29708

PHONE NUMBER 803-802-0060 EMAIL dmathews@lordandcompany.com

CONTACT PERSON Derek Mathews

SIGNATURE *Derek Mathews*

Quotation

October 3, 2022

SUBJECT: Remote Water Facility SCADA Improvements
Town of Altavista, VA
 L&C Quotation No. **LCQQ9374**
 Per Addendum No. 1 & No. 2

We are pleased to present our quotation for the equipment and services as requested.

We appreciate the opportunity to meet your instrumentation and control needs for this project and desire to give your company a firsthand experience of working with Lord & Company. As a **CSIA Certified System Integrator** (**CSIA website: <https://www.csiaexchange.com/2368/Lord-Company-Inc>**) we are certain that we will prove our excellent reputation of over 40 years for quality equipment, timely services and experienced engineers.

Lord & Company, Inc. is a very high-quality SCADA System Integrator and Supplier that utilize all the major manufacturers of hardware and software. We have been certified and factory trained on many major equipment manufacturers. Our expertise and familiarity with all manufacturers make us highly qualified to provide a complete and working system and our CSIA Certification, superior customer training and documentation add value to any system.

We have a full-time in-house control panel assembly shop that is **UL-508A** and **UL-698A certified**. We also employ a full time registered professional engineer **PE** and full-time registered Project Management Professionals **"PMP"**.

The detail of our offering is as follows for Divisions – 16900

The following control panels shall be provided:

New Control Panels shall be completely wired, tested and UL listed, prior to shipment.			
Panel/Tag	Location	NEMA Rating	Description
RTU-XXX	Staunton River Intake	4X SS	Control Panels to contain Allen-Bradley PLCs and associated I/O cards, 12.0" OITs, cellular modems, cellular antennas, heaters, thermostats, power supplies, ethernet switches, 24 VDC UPSs, interface port receptacles, surge protection, control relays, terminal blocks, and other appurtenant equipment as required.
RTU-XXX	McMinnis Spring	4X SS	
RTU-XXX	Reynolds Spring	4X SS	
			Stainless Steel sun protector shall be provided for each outdoor OIT

			All digital input/output signals and instrumentation shall be protected by inline fuses
RTU-XXX	Bedford Tank & Pump Station	4X SS	<p>Control Panels to contain Allen-Bradley PLCs and associated I/O cards, 12.0" OITs, cellular modems, cellular antennas, heaters, thermostats, power supplies, ethernet switches, 24 VDC UPSs, surge protection, control relays, terminal blocks, and other appurtenant equipment as required.</p> <p>Stainless Steel sun protector shall be provided for each outdoor OIT</p> <p>All digital input/output signals and instrumentation shall be protected by inline fuses</p>

The following modifications to the existing SCADA system shall be provided:

- We shall provide all modifications as stated in specification 16900 – 2.1, G for two (2) SCADA computers

The following modifications shall be made to the existing Filter Control Panel that L&C provided on WTP Filter Improvements Project:

- HOA switches and indicator lights (Pump Run & Pump Stopped) shall be added for eight (8) pumps
- Digital input and digital output cards shall be added as required to monitor status of the pumps
- All IO cards shall be wired to terminal blocks
- Control relays shall be provided as required
- Modification of existing FCP PLC program to provide status monitoring of eight (8) pumps
- Updated drawings of including the modifications to the existing FCP shall be provided
- Modify existing SCADA to show statuses

The following Field Equipment shall be provided:

Submersible Wetwell Level Transducer – Section 16900				
Tag	Service Description	Location	Range	Drawing No.
LE-XXX	Wetwell Level	Staunton River Intake	0 – 35 ft	C01
LE-XXX	Wetwell Level	McMinnis Spring	0 – 35 ft	C03
LE-XXX	Wetwell Level	Reynolds Spring	0 – 35 ft	C04

L&C Quotation No. LCQQ9374

Page 3 of 5

Pressure Transducer – Section 16900				
Tag	Service Description	Location	Range	Drawing No.
PIT-XXX	Booster Pump Suction Pressure	Bedford Tank & Pump Station	0 – 30 PSI	C02
PIT-XXX	Booster Pump Discharge Pressure		0 – 150 PSI	
PIT-XXX	Bedford Tank Level		0 – 30 PSI	
PIT-XXX	Discharge Pressure	McMinnis Spring	0 – 150 PSI	C03
PIT-XXX	Discharge Pressure	Reynolds Spring	0 – 150 PSI	C04

Level Switch - Float Type – Section 16900			
Tag	Service Description	Location	Drawing No.
LSL-XXX	Low Level	Staunton River Intake	C01

Motion Sensor			
Tag	Service Description	Location	Drawing No.
MS-XXX	Platform Intrusion Alarm	Staunton River Intake	C01

A Lord & Company representative shall attend the following:

- Software Configuration
 - Software programmer shall coordinate and attend meeting (in person or via remote video conference) with Owner and Engineer to develop conceptual layout of software and HMI screens and functionality.

The following Training shall be provided:

- Two (2) trips with fourteen (14) hours of on-site instruction

Included:

- On-site startup of control panels and field equipment
- Modifications to Existing Master SCADA System as described in specifications
- On-site training
- Installation of control panels or field equipment
- Field wire terminations
- One (1) license of the PLC Programming software on USB storage device
- Factory Acceptance Testing (FAT)
- Field equipment listed above

Excluded:

- Spare parts
- PLC programming software of any kind
- Owner to provide additional support columns on existing elevated platform for new RTU at Staunton River site
- HMI software upgrades of any kind. Existing HMI software assumed to have enough IO available to complete the project
- Junction boxes
- Sunshields of any kind
- Expedited Delivery on equipment

L&C Quotation No. LCQQ9374

Page 4 of 5

- Signal cable, interconnecting wiring, conduit, duct bank or any other electrical equipment

Total Price	\$ 239,650.00	No Sales Taxes Included
Staunton River Intake Pricing	\$ 58,922.00	No Sales Taxes Included
Bedford Tank & Pump Station Pricing	\$ 60,563.00	No Sales Taxes Included
McMinnis Spring Pricing	\$ 54,390.00	No Sales Taxes Included
Reynolds Spring Pricing	\$ 54,390.00	No Sales Taxes Included
Water Treatment Plant Existing Control Panel Demolition	\$ 11,385.00	No Sales Taxes Included

Important Note:

- All pricing above is only valid if all sites are taken together as a whole

Existing Filter Control Panel Modifications (Adder)	\$ 17,519.00	No Sales Taxes Included
--	---------------------	--------------------------------

Engineering	We shall provide the specified shop drawings, submittals, testing and calibration documentation and O & M manuals in software (CD) format. Hard copies of these documents can be printed from the CD, or Lord & Company will provide hard copies at an additional cost. Additional hard copy of O&M Manuals can be supplied at a cost of \$120 per manual.
Warranty	We shall provide a One (1) year warranty on the equipment we supply. Damage due to misuse, abuse, flooding, moisture, lightning surges, transients from lightning or any other induced voltages are not covered. Equipment manufacturer's standard warranty and terms apply.
Notes	Unless specifically set forth in the scope of this proposal, this offer does not include: <ul style="list-style-type: none"> ◇ Interconnecting wiring or conduit ◇ Fiber Optic Cable ◇ Communication Connectors ◇ Installation ◇ Installation of antenna, antenna towers, cable, conduit & wire ◇ Wire termination's ◇ TVSS enclosures ◇ Enclosure Rated for Class I, Division 2 hazardous location. ◇ Misc. hardware and mounting equipment such as stands, poles, anchors, etc.
Delivery	10 to 12 weeks after release for production. Due to a Global shortage on components and factors out of our control, all lead times and ship dates are estimates only and not a guarantee.

L&C Quotation No. LCQQ9374

Page 5 of 5

Drawings 6 to 8 weeks after receipt of the purchase order.

Terms Monthly progress payments for milestones, design, material shipments, startup, etc.; Net 30 days after date of invoice. A 1 1/2% monthly interest charge shall apply to all invoices over 15 days past due. No statement or condition contained in any order submitted by Buyer which modifies, adds to, is different from or inconsistent with any item or condition of this Quotation shall be binding on the Seller unless the Seller shall have expressly consented in writing to such statement or condition. Reference this quotation number on all correspondence concerning this project, including purchase orders and/or contracts.

Pricing Valid for 30 days – Contact to confirm pricing after 30 days

Freight Shipment is F.O.B. factory - full freight allowed to jobsite.

We sincerely thank you for the opportunity to work with you on this project and hope that you are richly blessed with the Grace of God in your life. If you have any question or concerns pertaining to this scope of work, please feel free to contact me or Derek Mathews.

Sincerely,

Samuel Hemmerich

2100 Carolina Place Drive
Fort Mill, SC 29708Email: shemmerich@lordandcompany.comWebsite: www.lordandcompany.com

cc: Derek Mathews – Lord & Company, Inc.
Cell Phone: 803-984-1226
Email: dmathews@lordandcompany.com



Town of Altavista

P.O. Box 420, 510 7th, Street
Altavista, Virginia 24517

Phone (434) 369-5001 Ext 163 Fax (434)-369-4369

REQUEST FOR BIDS 8/15/2022 (Revised 9/9/2022)

COMMODITY: Remote Water Facility SCADA Improvements (See attached plans & specifications for details.)

TERMS: Deliver, assemble, and install complete all work to the Town's remote water facilities and existing Master SCADA system at the Water Treatment Plant per attached specifications (Altavista Remote Water Facility SCADA Specifications - August 1 2022.pdf) and plans (Altavista Remote Water Facility SCADA Plans - Aug 1 2022.pdf). Provide a timeline schedule of work with quote. The timeline for each Bid Item shall be concurrent with all other Bid Items starting from date of Notice to Proceed. Payment will be made at monthly intervals until the project is complete. Bidders shall include individual pricing for each site installation, per the Bid Line Item form below. Each remote site line item shall include all work at the remote site as well as SCADA modifications at the Water Treatment Plant Master SCADA System to fully integrate the remote equipment. The Town may awarded work for a limited number of Bid Items, up to the Town's budgeted funds. Bidders may also include a total Bid Price for all work, if less than the sum of individual line items. In case of discrepancy where Total Bid Price is greater than the sum of individual Bid Line Items, the sum of individual Bid Line Items will govern. **Price quoted shall include all charges for delivery.**

BID/AWARD: Bids shall be submitted on this invitation bid form by **2:00 PM** Local Prevailing Time on ~~September 9, 2022~~ **October 3, 2022**, to the Town Hall Office by mail, hand delivery or fax to 434/369-4369 or scanned and e-mailed to twfore@altavistava.gov. The Town of Altavista maintains the right to reject any or all bids for any reason. Estimated time from order to delivery and installation will be a factor in the award decision. Incomplete, unsigned bids and bids not submitted on this form will not be accepted. Exceptions to specifications will not be permitted. It is anticipated that awards will be made to the lowest responsive vendor by October 2022, with Project Notice to Proceed to occur shortly thereafter.

IF ADDITIONAL INFORMATION IS NEEDED, PLEASE CONTACT Russell Jackson AT russell@peed-bortz.com OR CALL (540) 394-3214

Bid Item Description	Lump Sum Price	Time to Complete (Concurrent for All Bid Items)
Staunton River Intake Site & SCADA Integration	\$108,538.80	60 Days After All Material Received
Bedford Tank & Pump Station Site & SCADA Integration	\$113,651.40	60 Days After All Material Received
McMinnis Spring Site & SCADA Integration	\$105,277.60	60 Days After All Material Received
Reynolds Spring Site & SCADA Integration	\$104,137.60	60 Days After All Material Received
Water Treatment Plant Existing Control Panel Demolition	\$6,480.00	2 Weeks After SCADA Installation Acceptance
Total Bid Price if All Work is Awarded	\$438,085.40	

Request for Bids – Town of Altavista
Remote Water Facility SCADA Improvements

VENDOR NAME Altavista Instruments & Controls, Inc.
VENDOR ADDRESS 1510 Main St. Altavista, VA. 24517
PHONE NUMBER 434-369-6089 EMAIL ken.crews@aic-company.com
CONTACT PERSON Ken Crews
SIGNATURE 



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

REPORTS AND COMMUNICATIONS

Title: Utility Project Updates

Staff Resource: Tom Fore and Utility Staff

Action(s):

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

[*STATUS REPORT SPRINGS SCADA PROJECT 10-4-2022.pdf*](#)

[*STATUS REPORT AERATION STUDY 10-4-2022.pdf*](#)

[*STATUS REPORT FILTER IMPROVEMENT PROJECT 10-4-2022.pdf*](#)

[*STATUS REPORT FRAIZER ROAD DRAINAGE PROJECT 10-4-2022.pdf*](#)

[*STATUS REPORT VDEM GENERATORS 10-4-2022.pdf*](#)

[*STATUS REPORT MELINDA HPZ PROJECT 10-4-2022.pdf*](#)

[*STATUS REPORT SPRINGS SCADA PROJECT 10-4-2022.pdf*](#)

[*STATUS REPORT WWTP ELECTRICAL PROJECT 10-4-2022.pdf*](#)

[*STATUS REPORT LYNCH CREEK PROJECT 10-4-2022.pdf*](#)

[*AMI Water Metering Status Update 10-5-2022.pdf*](#)

[*September 2022 Monthly Report for Council Members 2z.pdf*](#)

[*September 2022 Monthly Report for Council Members_.pdf*](#)

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2022

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities: Two quotes were received from contractors and reviewed by the Engineer. The Engineer has recommended award of the contract to Lord & Co. and contract for individual work as budget allows.

Anticipated work over the next two weeks:

Upcoming Tasks: Process award documents.

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$9600
Invoiced To Date: \$2400
Balance to Complete: \$7200

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price:	Staunton River Intake Site & SCADA Integration	\$58,922
	Bedford Tank & Pump Station Site & SCADA Integration	\$60,563
	McMinnis Spring Site & SCADA Integration	\$54,390
	Reynolds Spring Site & SCADA Integration	\$54,390
	Water Treatment Plant Existing Control Panel Demolition	\$11,385
	Total Bid Price if All Work is Awarded	\$239,650

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2022

Project Name: WWTP Aeration System
Project Manager: Keith Lane, PE
Sub-Consultant Masters Engineers
P&B Job Number 19-75

Recent Activities: No recent activity

Anticipated work over the next two weeks:

Upcoming Tasks:

Outstanding Issues:

Design Schedule: TBD Complete design plans and specs
TBD Advertise for Bids (if Town desires)
Schedule Constraints: Town staff has indicated this project bid may slip in order to coincide with WWTP Electrical upgrades
See note below regarding potential schedule adjustment.
Projected Completion: 31 October 2021
Approved Budget: \$198,000
Invoiced To Date: \$19,200
Balance to Complete: \$178,800

Town Input Required:

Issues Town Should Be Aware Of: The schedule for this project has been adjusted to coincide with the Phase III portion of the overall WWTP electrical improvements. It will be beneficial to have the bulk of the PH III electrical work designed prior to in-depth design of the aerator work. The design schedule above has been adjusted to reflect delay of the design such that the bulk of the PH III design is completed for coordination purposes.

Town and Engineers will need to coordinate the design construction timing in conjunction with Town's funding schedule.

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2022

Project Name: WTP Filter Rehabilitation
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 19-76

Recent Activities: Contractor has installed all new electrically actuated valves at all filters and at backwash pump supplies. New filter controls have been tested and are operable for all valves, except for the filter effluent and surface wash valves.

Anticipated work over the next two weeks: Contractor is currently working on surface wash piping and waste meter installation and anticipates completion this week. Controls subcontractor is expected back at the site this Thursday (10/6) to complete testing and startup of controls.

Upcoming Tasks:
Outstanding Issues:

Design Schedule: June 2021 Advertise for Bids (if Town desires)
July 2021 Open Bids
27 July 2021 Council approval
10 August 2021 Consent agenda approval
1 November 2021 NTP

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$56,000
Invoiced To Date: \$38,000
Balance to Complete: \$18,000

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$725,305+\$10,563
Current Paid: \$620,566
Balance to Finish plus retainage: \$115,301

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2022

Project Name: Frazier and Lynch Mill Road Drainage issues
Project Manager: Scott Bortz, PE
Sub-Consultant
P&B Job Number 21-08

Recent Activities: Town staff requested additional information/clarification on lawn mower access to the east side of the property, ditch lining material and disposal of excess material. Engineer replied with access ability note, options for lining material and notation regarding use of excess fill to be coordinated for use on church property.

Anticipated work over the next two weeks: Staff will review Engineer's notes and provide preferences for integration into the plans.

Upcoming Tasks: Revise plans. Coordinate bidding with Town staff.

Outstanding Issues: Easements

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$3285

Balance to Complete: \$19,715

Town Input Required: Town staff will need to review the sizing of the ditch and easement across private land. The ditch can be widened at the base and side slopes made steeper to reduce the width of the easement if so desired.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2022

Project Name: VDEM Generator Installations
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, Master Engineers, ECS (Geotech)
P&B Job Number 20-51

Recent Activities: Contractor is coordinating for replacement of the SPD at McMinnis with anticipate lead time of 16 weeks. Engineer has approved a release of all but \$5000 retainage. Town staff is discussing replacement of the SPD unit under warranty to be installed by Contractor.

Anticipated work over the next two weeks:

Upcoming Tasks:

Outstanding Issues:

Design Schedule: May (Rebid) 2021 Award Contract
June 2021 Notice to Proceed
November 2021 Substantial Completion

Schedule Constraints:

Projected Completion:

Approved Budget: \$43,600

Invoiced To Date: \$41,820

Balance to Complete: \$1780

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$498,500 + (\$1556) (Change Orders)

Current Paid: \$496,943

Balance to Finish plus retainage: \$0

Steven A. Campbell
Randy W. Beckner
Bradley C. Craig
Wm. Thomas Austin
David P. Wilson
James B. Voso
Randy L. Dodson
Chad M. Thomas
Jason A. Carder
Brian R. Newman



Edwin K. Mattern, Jr. (1949-1982)
Gene R. Cress (1935-2014)
Sam H. McGhee, III (1940-2018)
Stewart W. Hubbell (Retired)
J. Wayne Craig (Retired)
Michael S. Agee (Retired)

October 4, 2022

This memo is a status report of Mattern & Craig Team's efforts for the Melinda Tank Pressure Zone Improvements Project

Completed Work Over the Last 4 Weeks

1. Contractor is continuing to work on the pump station (piping, electrical & HVAC).
2. SCADA Panel delivered to site.

Anticipated Work Over the Next 4 Weeks

1. Contractor to finalize work on piping, electrical, and HVAC.
2. Finalizing site improvements.
3. Testing and switch over of water services.

Scope Changes to Date

1. Waterline was shortened by approximately 300 LF on Avondale Drive.
2. VFD enclosures changed from NEMA 12 to NEMA 3R.

Outstanding Issues

1. Replace Juniper bushes in 3 different areas.
2. Delivery times of VFD.

Construction Document Schedule Update

1. Notice to Proceed (9/27/2021)
2. Substantial Completion (~~4/25/2022~~) (9/30/2022)
3. Completion (~~2/24/2022~~) (10/30/2022)

Budget Summary

1.	Engineer's Estimate:	\$1,084,240.00
	Town's Budget	\$926,000.00
	Actual Construction Cost & Engineering	\$1,226,972.71
2.	Engineering Bid, CA & SCADA Contract	\$70,920.00
	JTD	\$48,404.00
3.	Construction Contract	\$1,226,972.71
	JTD	\$968,040.23

Input Needed from Town/Others

1. Discrepancies between plans/specifications and Town standards continue to be coordinated. M&C keeping list for updates to Town standards at conclusion of project.

Other Issues/Concerns

1. The next anticipated meeting is the substantial walkthrough.
2. Delay in work has been brought to the attention of the Contractor.

Submitted by:

Ryan P. Kincer, P.E.
Project Manager

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2022

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities: Two quotes were received from contractors and reviewed by the Engineer. The Engineer has recommended award of the contract to Lord & Co. and contract for individual work as budget allows.

Anticipated work over the next two weeks:

Upcoming Tasks: Process award documents.

Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$9600
Invoiced To Date: \$2400
Balance to Complete: \$7200

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price:	Staunton River Intake Site & SCADA Integration	\$58,922
	Bedford Tank & Pump Station Site & SCADA Integration	\$60,563
	McMinnis Spring Site & SCADA Integration	\$54,390
	Reynolds Spring Site & SCADA Integration	\$54,390
	Water Treatment Plant Existing Control Panel Demolition	\$11,385
	Total Bid Price if All Work is Awarded	\$239,650

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
4 October 2022

Project Name: WWTP Phase II/III Electrical Upgrades
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, PE – Master Engineers
P&B Job Number 19-34

Recent Activities: The electrical sub-contractor has de-mobilized. The Dominion/Eaton testing procedure has been approved. Testing has been completed and a full report has been provided to Dominion.

Anticipated work over the next two weeks: Connect the external electrical service and resume work on the project. Contractor and sub-contractor meeting on 6 October to discuss resumption of work.

Upcoming Tasks:

Outstanding Issues: HVAC sub reports that the roof top unit for the Solids Handling Building was not ordered after submittal approval. An alternate unit is under review. The revised unit has a 30 week lead time. Contractor is planning to ensure cooling/heating for this area will be satisfactory while awaiting the unit installation.

Design Schedule: October 2020 Sign agreement
November 2020 Notice to Proceed

Schedule Constraints: Contractor reports to be still on schedule for completion per contract times.

Projected Completion: November 2022

Approved Budget: \$309,730 (combined II and III projects including CA)
Change Order #1 = \$2958.54
Change Order #2 = \$3942.13 + \$6630 Special Inspections

Invoiced To Date: \$246,533

Balance to Complete: \$61,355 + additional inspection

Town Input Required:

Issues Town Should Be Aware Of: Contractor will document all delays.

Construction Contract Price: \$3,952,000 + \$29,149 (Change Orders)

Current Paid: \$3,136,133

Balance to Finish plus retainage: \$845,016

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: October 4, 2022

This memo is a status report of Hurt & Proffitt Team's efforts for the Lynch Creek Sewer Project

Completed Work Over the Last Week

1. Conducted meeting with Town about railroad reimbursement.

Anticipated Work Over the Next two Weeks

1. Finish any reports, change orders and other paperwork to start closing the project out.

Outstanding Issues

1. None to date

Construction Schedule Update

1. Begin construction on April 11, 2022
2. Substantial Completion August 31, 2022
3. Final completion is scheduled for December 2022.

Budget Summary

1. CCTV Inspection and Video	Contract:	\$35,000	JTD:	\$25,000
2. Manhole Inspection	Contract:	\$5,000	JTD:	\$5,000
3. Sewer Line Route Survey	Contract:	\$17,500	JTD:	\$17,500
4. Sewer Line Design	Contract:	\$44,720	JTD:	\$44,720
5. Railroad Permit Coordination	Contract:	\$3,630	JTD:	\$3,630
6. Bid Assistance	Contract:	\$4,460	JTD:	\$4,460
7. Construction Administration	Contract:	\$18,900	JTD:	\$17,100

Construction Cost Summary:

1. Lynch Creek Sewer Replacement	Contract:	\$2,229,500	JTD:	\$1,510,402
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Submitted by:

Chad Hodges, PE
Asst. Project Manager

**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: October 4, 2022

This memo is a status report of Hurt & Proffitt Team's efforts for the
AMI Water Metering System

Completed Work Over the Last Week

1. Seven (7) RFP's were received on September 27, 2022
2. The Town and Hurt & Proffitt reviewed all of the RFP's and scored them individually.
3. The Town and Hurt & Proffitt met together on October 4, 2022 to discuss the RFP's and get a weighted average for each RFP and ranked them accordingly.

Anticipated Work Over the Next two Weeks

1. Tom will be sending out additional questions to be answered by all contractor/installers within 10 days.
2. Once questions are answered then we will discuss those answers and select the top two RFP's to bring in to interview.

Outstanding Issues

1. None at this time

Construction Schedule Update

1. Not applicable at this time

Budget Summary

- | | | | | |
|--------------------------------|-----------|----------|------|---------|
| 1. Bid Assistance | Contract: | \$12,500 | JTD: | \$6,975 |
| 2. Construction Administration | Contract: | \$15,000 | JTD: | \$400 |

Submitted by:

Chad Hodges, PE
Asst. Project Manager

Monthly Staff Report Water Plant

TO: Town Manager
 FROM: Polly Brown
 DEPARTMENT: Water Treatment Plant
 MONTH: September 2022

Operation and Production Summary

The Actual water production line (filtering of water) for the entire month averaged 10.83 Hours per day which yielded approximately 1,160,000 gallons of water per day.

Rain	2.5	YTD Rain	26.586	Snow	0	YTD Snow	0	was measured at the water treatment plant.			
Average Hours per day (week days)					11.9	hrs					
Average Hours per day (weekends)					7.9	hrs					
Average produced (week days)					1,288,455	gallons per day					
Average produced (weekends)					808,000	gallons per day					
Total Raw Water Pumped:					35.015	million gallons					
Total Drinking Water Produced:					34.810	million gallons					
Average Daily Production: (drinking)					1,160,000	gallons per day					
Average percent of Production Capacity:					38.67	%					
Plant Process Water:					1,646,482	(finished water used by the plant)					
Bulk Water Sold @ WTP:					12,300	gallons					
Flushing of Hydrants/Tanks/FD use/Town Use					2,500	gallons					
McMinnis Spring											
Total Water Pumped:					6.968	million gallons	average hours per day		13.5		
Average Daily Produced:					247,862	gallons per day	Rain at MC		2.40	YTD Rain	26.44
Reynolds Spring							snow		0		5
Total Water Pumped:					6.567	million gallons	average hours per day		12.7	Total Precip	31.44
Average Daily Produced:					226,448	gallons per day	Rain at RE		1.65	YTD Rain	30.60
Purchased Water from CCUSA					809,488	gallons	snow		0		5
Sold to Hurt					2,597,000	gallons				Total Precip	35.60
Industrial Use					24,074,946	gallons					
							Water lost due to leaks	none captured		41,000	

Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed
 VDH samples completed for compliance
 Melinda High Pressure Zone- Pump station installation continues, awaiting check valve installation to begin pressure testing of piping
 Filter Upgrade - Installation of new filter SCADA controls and all filter actuators including new surfacewash piping
 The Source Water Protection Local Advisory Committee will meet again when date has been set
 Generator project, Punch list being reviewed, awaiting surge protection device at McMinnis
 Town of Hurt DBP improvement project. Had a meter failure that needs to be corrected.
 Springs SCADA project - Bids received with coucil to be requested to accept bids
 ISI Quarterly Service completed
 Sedimentation Basin Project VDH has posted an award for this project awaiting confirmation letter.
 Bedford tank was cleaned Sept. 13th and Melinda #1 Sept 20th
 AMI Meter system bids were received, Have sent out questions to all vendors in hopes to interview top two in October
 Abbott 12 inch water line on Clarion Road was pu in service
 HACH Quarterly Service Completed
 WTP SCADA upgrade scope to be discussed with the engineer
 Springs Rehabilitation - Engineer has been tasked to create a scope of work for engineers to be able to provide bids to Director
 Raw Water Control Valve to be aquired within the next two months including a accuator

Utilities Distribution and Collection

# of Service Connections	0	Addresses:		
# of Service Taps	0	Addresses:		
# of Meters Read	103 1,719	Monthly Quarterly	Rereads	0 13
# of Meters Cut Off For Non-Payment	0			
# of Meters Tested	0			
# of Loads of Sludge to Landfill	18 104.38	Tons		
# of Location Marks made for Miss Utility	46			
# of Meters Replaced	1			
# of Water Lines Repaired	5		# of Sewer Lines Unstopped	1
Locations:			Locations:	
201 Ogden Road	Main		1628 Melinda Drive	
1339 Tardy Mountain Road	Main			
1439 Tardy Mountain Road	Service			
101 Forest St. Extension	Service			
331 11th Street	Main			
# Air Relief Valves Inspected	0			
# of PRV Maintenance/Inspection	1	Avoca		
# of Water Valve Boxes Cleaned	0			
# of Blow-Off Valves Flushed	0			
# of Blow-Off Valves Located	0			
Push Camera Footage	0	Sewer Main Cleaned		0
Sewer (Root Cutting) Main	180'	Sewer Main Cleaned Manholes		0
Sewer (Root Cutting) Main Manholes	0	Sewer Service Cleaned		0
Sewer Video Footage	410'	Sewer Service Video		0
Sewer Video Manholes	0	Sewer (Root Cutting) Service		0
Duke Root Control (Contractor)	0	Sewer Right of Way Clearing Footage		573'
Water Turn On and Offs	12	Sewer Manholes Inspected		0
Water Right of Way Clearing Footage	0	Sewer Installed Clean Out		0
Water Meter Box Replacement	0			
# Of Hydrants Flushed	0			
# of Hydrant Valves Exercised	0			

Other Utilities Distribution and Collection Activities & CIP Projects:

DEPARTMENT: Wastewater Plant
MONTH: September-22

Average Daily Flow	1.40 MGD	
TSS Reduction	96 %	
BOD Reduction	94 %	
VPDES Violations	0	
Sludge (Regional Land Fill)	109 tons	
Rain Total	1.80 Inches	Snow Total _____ Inches

Other Wastewater Activities and CIP Projects:

Month: September

Week: September 5th, 2022

- Continue Sanitizing procedures for commonly used areas
- Monthly DMR submitted
- Monthly Industrial billing submitted
- Monthly Report submitted
- Dump truck in for repair
- Unstopped tubes on Clarifier #2
- Received UV system electrical breakers
- UV system check
- Entered Lab data
- Normal Plant Operations

Month: September

Week: September 12th, 2022

- Continue Sanitizing procedures for commonly used areas
- October daily work schedule
- Serviced UV system Bank A, Bank A in lead 9-13-22
- Submitted Timesheets
- Serviced Clarifier #3
- Changed Air compressor #1 at Main Pump Station 9-12-22
- Replaced small drum wheel on thickener
- Repaired deck wheel on zero turn
- Ordered and received pump station replacement air compressor
- UV system check
- Entered Lab data
- Normal Plant Operations

Month: September

Week: September 19th, 2022

- Continue Sanitizing procedures for commonly used areas
- Ran all facility generators 9-19-22
- Mowing contractors weedeated facility 9-21-22
- Repaired minor issue with tractor
- Repaired drive wheel on thickener
- Scheduled Annual Bio-Assay effluent testing with PACE
- UV system check
- Entered Lab data
- Normal Plant Operations

- Continue Sanitizing procedures for commonly used areas
- Submitted timesheets
- Repaired Sludge Judge
- Prepared for Storm
- Operator out of work due to auto accident
- Repaired Air line on Basin #4
- Submitted Septic Tank Hauler Billing
- UV system check
- Entered Lab data
- Normal Plant Operations

- Continue Sanitizing procedures for commonly used areas
- Reset Breakers 3 and 4 on UV system bank B
- Submitted timesheets
- Submitted Annual VPDES permit fee for Payment
- Discussions with Abbott concerning discharged pH levels
- Entered Lab data
- Normal Plant Operations

WWTP Electrical Upgrade continues

Aeration improvement application - Awaiting response from DEQ

Clarifier Number 3 Retrofit- Solicit bids from engineers to design this project

Mister Installation - Solicit electrical firm to install power supply to the Mister. Install Mister to location pad.

2021-2022 Water, Sewer & Curbside Refuse Collection Billing History

Printed 5-Oct-22

Customer Class		October-22	November-22	December-22	January-22	February-22	March-22	April-22	May-22	June-22	July-22	August-22	August-22	
WATER	Units	1,348	3	19	1,318	9	10	1,353	26	13	17	19	1,392	Average
	Residential Base-IT	203	43	44	187	45	43	218	24	13	46	44	215	461
	Commercial Base-IT	150	-	-	96	-	-	151	-	-	1,126	1	151	94
	Residential Base-OT	1	1	1	1	1	1	1	1	1	1	1	1	209
	Commercial Base-OT	31	31	31	31	31	31	31	31	31	31	31	31	1
	Municipal													31
	Dormant Accounts													-
	Industrial	5	5	5	5	5	5	5	5	5	5	5	5	5
	TOTAL	1,590	83	100	1,638	91	90	1,759	86	63	1,226	101	1,795	801
	Gallons	15,304,832	3,050	118,530	14,745,412	20,990	253,440	13,858,847	186,130	72,320	49,530	62,700	15,690,419	Total
	Residential Use-IT	6,521,283	2,777,029	2,606,630	4,553,319	2,622,220	3,214,810	4,384,976	1,113,970	1,520,590	2,999,160	4,771,230	3,637,266	60,366,200
	Commercial Use-IT	2,022,235	-	-	1,099,074	-	-	1,657,858	-	-	123,545	7,030	1,930,850	40,722,483
	Residential Use-OT	2,549,200	2,649,600	2,743,000	2,646,800	2,425,000	2,425,000	2,380,000	2,380,000	2,424,500	2,432,450	2,432,450	2,641,000	6,840,592
	Commercial Use-OT	576,600	430,420	485,540	252,200	317,880	317,880	328,450	386,750	444,060	626,890	626,890	602,380	30,129,000
	Municipal	44,497,366	46,844,127	39,830,252	47,348,727	41,890,355	39,401,090	45,809,047	42,484,361	42,841,404	56,510,780	40,288,360	47,783,609	5,395,940
	Industrial													535,529,478
	TOTAL WATER SOLD	69,466,441	52,704,226	45,783,952	69,546,458	47,276,445	45,612,220	68,419,178	46,551,211	47,302,874	62,742,355	48,188,660	72,285,524	678,983,693
	NET DELIVERED	62,363,388	56,493,868	54,898,806	58,545,251	53,441,639	59,466,715	61,597,331	68,238,729	56,394,184	62,798,005	72,191,829	51,309,541	717,739,286
	FRACTION BILLED	111%	93%	83%	119%	88%	77%	111%	68%	69%	111%	77%	100%	95%
	Total (TOA,sold,hydmts, Leaks)	42,800	47,800	297,400	127,423	25,100	21,300	18,700	87,400	85,700	50,300	16,700	14,800	835,423
	Dollars	68,403	100	802	62,917	321	1,053	64,401	1,364	556	632	717	78,231	Total
	Residential Base & Use-IT	26,738	9,552	9,122	19,514	9,926	11,629	21,423	4,036	5,684	11,186	16,362	18,483	279,497
	Commercial Base & Use-IT	11,004	-	-	9,367	-	-	16,115	-	-	61,879	62	14,981	18,483
	Residential Base & Use-OT	10,691	11,105	11,491	12,153	11,148	11,148	10,944	10,944	1,145	11,182	11,182	12,126	163,655
	Commercial Base & Use-OT	-	-	-	-	-	-	-	-	-	-	-	-	113,408
	Municipal													125,259
	Industrial	121,128	168,364	108,847	128,939	125,425	118,494	124,703	127,184	128,241	169,222	120,619	142,869	-
	TOTAL	227,120	189,121	130,262	223,523	146,820	142,323	237,586	143,528	135,626	254,100	148,942	266,691	1,584,035
													2,265,854	
SEWER	Units	1,181	3	18	1,155	5	9	1,191	23	13	3	15	1,232	Average
	Residential Base-IT	185	42	43	150	43	40	152	24	14	40	43	199	404
	Commercial Base-IT	7	7	7	7	7	7	7	7	7	7	7	7	81
	Commercial Base-OT	8	8	8	8	8	8	8	8	8	8	8	8	7
	Municipal													-
	Dormant Accounts													4
	Industrial	4	4	4	4	4	4	4	4	4	4	4	4	4
	TOTAL	1,385	64	80	1,324	67	68	1,362	66	46	62	77	1,450	496
	Gallons	8,868,726	2,710	88,689	9,334,889	9,183	14,518	9,095,743	118,544	61,523	1,070	41,667	11,120,316	Total
	Residential Use-IT	4,018,073	1,568,661	1,470,927	3,313,277	1,501,219	2,215,820	3,230,757	903,250	743,836	1,589,848	3,178,006	2,454,459	38,757,578
	Commercial Use-IT	81,500	253,596	266,444	205,521	174,992	2,425,000	182,450	277,036	209,250	66,500	304,796	319,040	26,188,134
	Commercial Use-OT	215,810	103,660	92,690	157,333	94,850	94,850	133,980	128,330	126,123	181,780	181,780	58,100	4,766,125
	Municipal	42,750,000	45,410,000	34,410,000	42,206,667	39,540,000	37,420,000	41,872,222	40,490,000	39,830,556	48,034,163	33,630,000	50,130,000	495,723,608
	Industrial													565,435,444
	TOTAL SEWER BILLED	55,934,109	47,338,627	36,328,750	55,217,687	41,320,244	42,170,188	54,515,152	41,917,159	40,971,288	49,873,361	37,336,249	64,081,916	647,151,702
	WWTP EFFLUENT	57,454,200	49,784,700	47,751,600	53,405,500	50,369,700	57,782,200	57,742,300	59,036,500	57,073,002	55,860,000	60,079,000	40,813,000	87%
	FRACTION BILLED	97%	95%	76%	103%	82%	73%	94%	71%	72%	89%	62%	157%	
	Dollars	38,787	17	337	34,970	57	83	35,183	462	241	52	181	70,919	15,107
	Residential Base & Use-IT	14,001	5,427	5,092	13,053	5,470	8,054	10,736	3,285	2,719	5,787	11,562	8,794	7,832
	Commercial Base & Use-IT	666	1,501	1,172	1,493	991	1,629	1,599	1,802	1,290	730	2,034	1,614	1,377
	Commercial Base & Use-OT	-	-	-	-	-	-	-	-	-	-	-	-	
	Municipal													
	Industrial	151,646	160,955	123,148	145,916	147,893	140,304	145,269	151,278	167,795	179,030	135,245	186,730	1,835,209
	TOTAL	205,100	167,900	129,749	195,432	154,411	150,069	192,787	156,828	172,045	185,598	149,022	268,057	1,859,525
CURBSIDE	Curbside-IT STOPS	127	85	72	43	67	167	192	108	124	207	145	199	Average
	Curbside - Brush	87	102	75	63	46	58	117	106	127	95	139	109	155
	Curbside- BULK													85
	TOTAL	214	187	147	106	113	225	309	214	251	302	284	308	240
	Curbside-IT	87	85	110	84	83	110	91	102	106	93	108	93	Total
	Curbside-BULK	10	13	9	6	6	14	12	16	16	12	23	10	1,096
	TOTAL	97	472	98	90	89	124	103	118	122	105	131	103	153
													1,249	



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

REPORTS AND COMMUNICATIONS

Title: Departmental Reports - Finance

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1 . Meals Tax Report

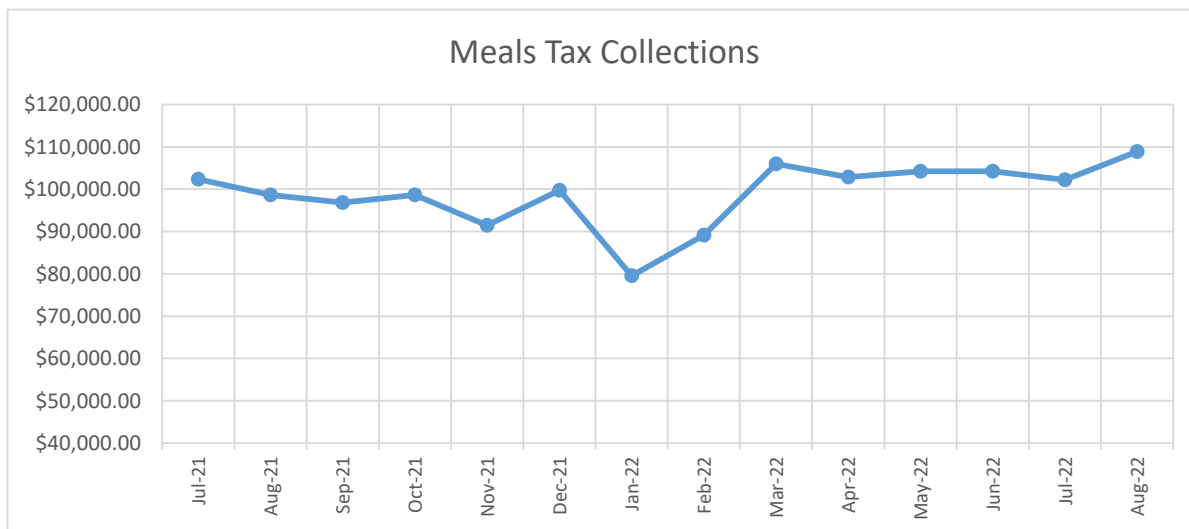
Attachment 2. Local Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

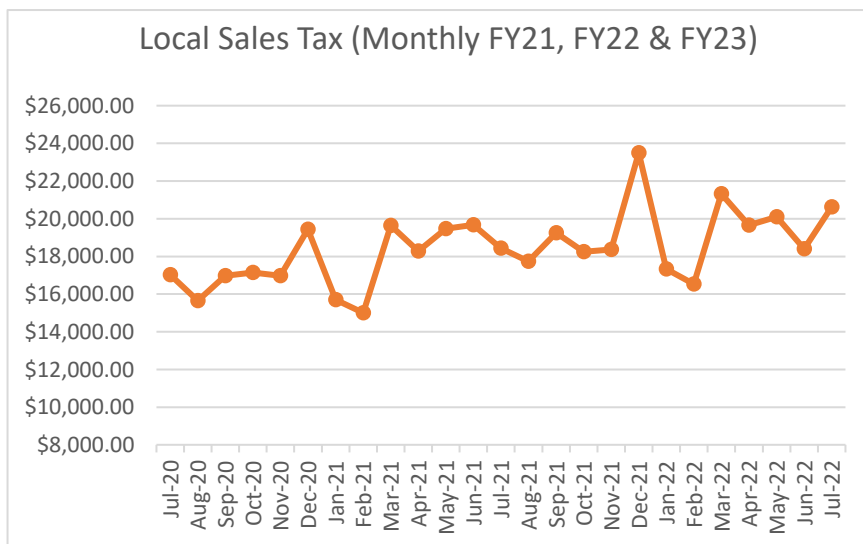
TOWN OF ALTAVISTA MEAL TAX COLLECTIONS

Jul-21	\$102,323.58	PREVIOUS YTD TOTAL (FY)	
Aug-21	\$98,626.77		
Sep-21	\$96,824.86	FY2019	\$986,050.18
Oct-21	\$98,658.96	FY2020	\$971,639.35
Nov-21	\$91,491.36	FY2021	\$1,109,805.71
Dec-21	\$99,746.00	FY2022	\$1,173,591.03
Jan-22	\$79,529.83	MTD TOTAL (FY)	
Feb-22	\$89,114.95	FY2022	\$200,950.35
Mar-22	\$105,982.48	FY2023	\$211,094.03
Apr-22	\$102,861.09	+/-	\$10,143.68
May-22	\$104,201.57	Budgeted:	
Jun-22	\$104,229.58	\$1,000,000	
Jul-22	\$102,219.51	+/-	-\$788,905.97
Aug-22	\$108,874.52	% of Budget	21.11%
Sep-22			
Oct-22			
Nov-22			
Dec-22			
Jan-23			
Feb-23			
Mar-23			
Apr-23			
May-23			
Jun-23			



**Town of Altavista
Local Sales Tax**

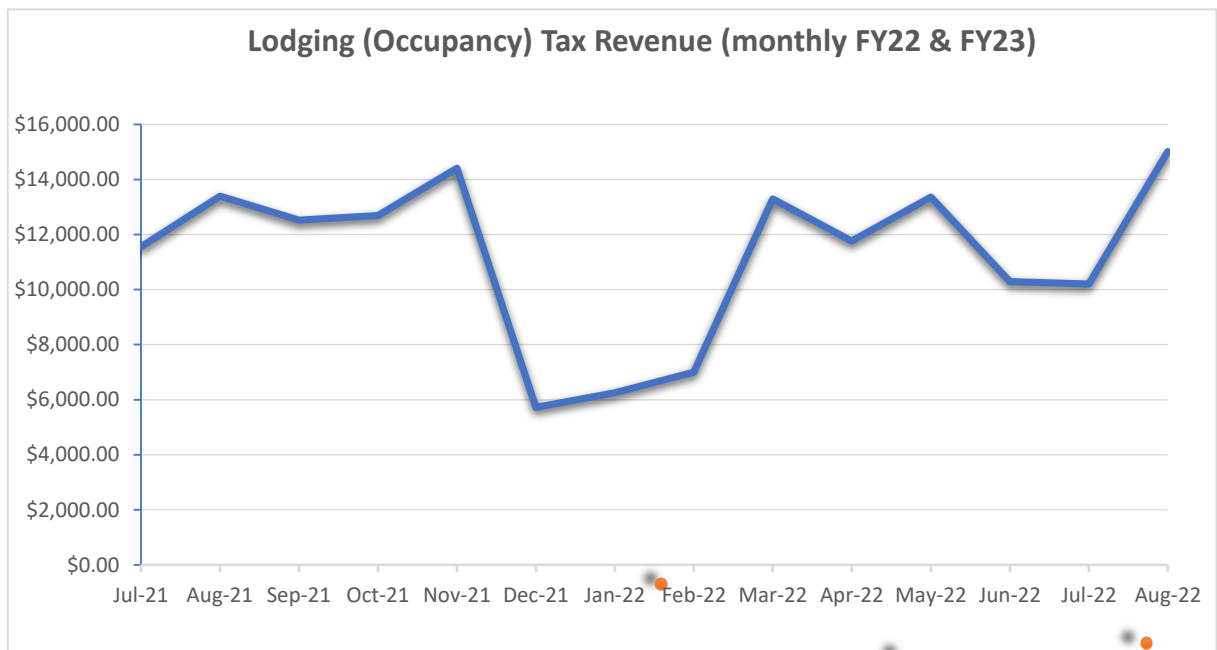
Jul-20	\$17,032	<u>YTD TOTAL (FY)</u>	
Aug-20	\$15,648		
Sep-20	\$16,975	FY2020	\$170,672
Oct-20	\$17,144	FY2021	\$210,965
Nov-20	\$16,974	FY2022	\$228,889
Dec-20	\$19,443	<u>MTD TOTAL (FY)</u>	
Jan-21	\$15,691		
Feb-21	\$15,004	FY2022	\$18,437
Mar-21	\$19,642	FY2023	\$20,618
Apr-21	\$18,276	+/-	\$2,181
May-21	\$19,461	Budgeted: \$200,000	
Jun-21	\$19,676	+/-	\$179,382
Jul-21	\$18,437	% of Budget	9.22%
Aug-21	\$17,735		
Sep-21	\$19,246		
Oct-21	\$18,249		
Nov-21	\$18,373		
Dec-21	\$23,498		
Jan-22	\$17,336		
Feb-22	\$16,524		
Mar-22	\$21,319		
Apr-22	\$19,664		
May-22	\$20,106		
Jun-22	\$18,402		
Jul-22	\$20,618		



**Town of Altavista
Lodging (Occupancy) Tax**

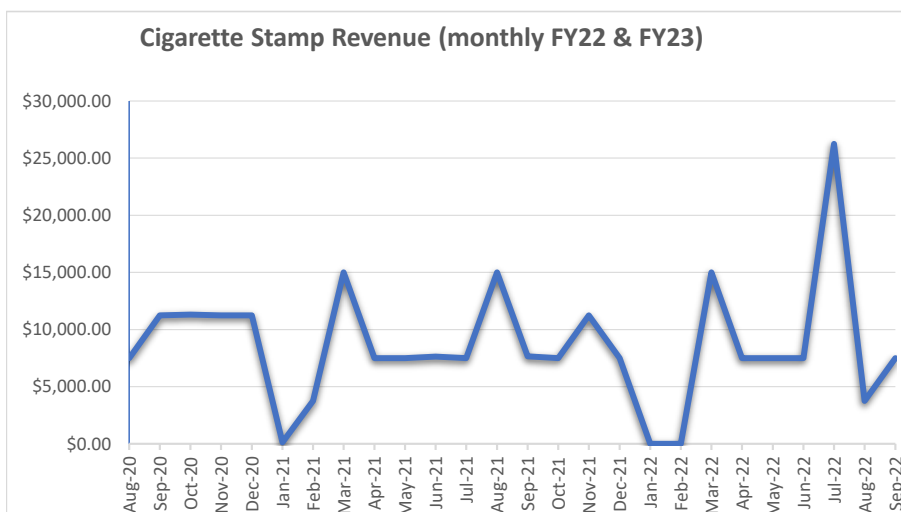
Jul-21	\$11,551		
Aug-21	\$13,399		
Sep-21	\$12,518		
Oct-21	\$12,686		
Nov-21	\$14,408		
Dec-21	\$5,722		
Jan-22	\$6,248		
Feb-22	\$7,000		
Mar-22	\$13,294		
Apr-22	\$11,765		
May-22	\$13,365		
Jun-22	\$10,288		
Jul-22	\$10,206		
Aug-22	\$15,015		
Sep-22			
Oct-22			
Nov-22			
Dec-22			
Jan-23			
Feb-23			
Mar-23			
Apr-23			
May-23			
Jun-23			

		FISCAL YEAR	
		TOTAL	
FY2022			\$132,244
		MTD TOTAL (FY)	
FY2022			\$24,949
FY2023			\$25,221
+/-			\$272
Budgeted:			\$99,500
+/-			-\$74,279
%/Budget:			25.35%



Town of Altavista Local Cigarette Tax

FISCAL YEAR	
TOTAL	
FY2019	\$140,288
FY2020	\$124,684
FY2021	\$101,612
FY2022	\$93,885
MTD TOTAL (FY)	
FY2022	\$30,150
FY2023	\$37,500
+/-	\$7,350
Budgeted:	\$100,000
+/-	-\$62,500
%/Budget:	37.50%





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

REPORTS AND COMMUNICATIONS

Title: Community Development Monthly Report - September 2022

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Receive the report

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment. [CD Sept 2022 Monthly Report](#)

MEMORANDUM

To: Gary Shanaberger, Town Manager

From: Sharon D. Williams, AICP – Community Development Director SDW

Date: October 1, 2022

Re: September 2022 Community Development Report

Permits

Eight (8) permits were issued during September:

Home Occupations: 1

New Business/Tenant: 2-Black Crow LLC (office) 821 Main St, new stylist – Shear
Perfection 612 7th St

Signs: 1

Accessory Structures: 4

New Homes or Additions: 0

Plats: 0

Violations

Four (4) new violations were reported in September and six (6) were abated. There are 12 active code violations.

The Community Development Director sent certified letters to the property owners that were declared a public nuisance by Town Council on September 13th. Staff learned that Del. Fariss has sold the 1606 School St house to Issacs & Elaine Gratto. They intend to rehabilitate the property like the work they did at 1212 Lynch Rd.

The Community Development Director was notified that Joy Food would close for 3 weeks for interior renovations. They will also new screening for the dumpster. She has also requested KDR, Crystal Bay Pools, and 2 townhouse complexes repair/replace existing dumpster enclosures and gates.

Planning Commission:

The Planning Commission continued its work on the Comprehensive Plan update with a discussion on the Preamble, Historic District and Structures, Demographics, and the Future Land Use Map (FLUM). The Community Development Director created a web application in GIS that allowed Commissioners to review the zoning designation and Future Land Use classification for each parcel in Altavista.

The Planning Commission is on track to complete its work and hold a public hearing on the plan on November 7, 2022.

Vice Mayor Bennett attended the opening session of the Virginia Certified Planning Commissioners' Program. The CPC is designed to provide the legal and technical background needed by citizen-planners and decision makers. The program covers the "what" and "why" of planning in Virginia in addition to reviewing the principals that guide the community planning process. Program participants also learn how to handle and respond to the range of issues that come before a local planning commission and engage in role-play and scenarios to put what they have learned to work.

Board of Zoning Appeals:

The Board of Zoning Appeals did not meet in August.

Staff Projects/Meetings:

The furniture installation continues for the Spark Innovation Center. The project has been closed out with Piney Ridge Contracting & Consulting, Master Designers & Engineers, Hurt & Proffitt, and Dominion Seven.

The Community Development Director and Assistant Town Manager continue to work on the permitting and code enforcement system for the town.

Staff continues to work with ITG and River Street Networks to discuss the possibility of connecting Town Hall's internet to the Spark Innovation Center to eliminate the Town's \$400± a month Comcast bill. They are working with River City on expansion of broadband service downtown.

Public Services and Community Development assisted Altavista On Track with preparations for the Vista BBQ Fest. Town staff will be onsite to help during the event.

Staff approved mobile restaurant permits for Unbeatable Pita, Chief's BBQ, Buddy's BBQ, and Boardwalk Baker for Altavista On Track's BBQ Festival. They approved a mobile restaurant permit for Three Into One Community Project to vend at their Community Day on September 23rd.

The monthly meeting of Altavista On Track was held at Town Hall and the Community Development Director attended.

Staff met with the Virginia Department of Transportation (VDOT) to discuss the Transportation Chapter of the Comprehensive Plan. The Town wants to ensure that it meets the state code requirements for transportation and clarification on what was required, versus what was a request from VDOT.

Staff continues to work with Campbell County on its GIS application. Once complete it will be published to the Town's website.

Staunton River Memorial Library completed the four (4) required cleanups for the Adopt-A-Street program and have adopted Broad Street from the Train Station pavilion to Main Street.

As part of the Acquire, Renovate, Sell grant, the Town hired Southeast Survey Group to prepare surveys at 806 12th St, 703 13th St, and on 2 vacant lots on 15th St. Under the grant program the Town will build new single-family and market them to first time homebuyers. These are expected to be owner occupied houses.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

REPORTS AND COMMUNICATIONS

Title: Public Services Monthly Reports

Staff Resource: Teri Anderson

Action(s):

For Review

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. [FLEET_MAINTENANCE_DEPARTMENT-SEPTEMBER_2022](#)

Attachment 2. [STREET_DEPARTMENT_MONTHLY_REPORT-SEPTEMBER_2022](#)

Attachment 3. [BUILDINGS_AND_GROUNDS_MONTHLY_REPORT_SEPTMBER_2022.](#)

FLEET MAINTENANCE DEPARTMENT

DATE: OCTOBER 6, 2022

TO: TOWN MANAGER
FROM: TERRY LAMBERT, FLEET SUPERVISOR

MONTH: SEPTEMBER 2022

DESCRIPTION	Labor Hours
Vacation	20
Safety Meetings/Training	13
Holiday	16
Daily/ Weekly/ Planning & Scheduling	50.50
Sick Leave Used	8
CIP / Budgeting / Calling Vendors	27.50
Preventive Maintenance	159.25
General Repair's	6.50
Troubleshoot and Diagnostic	0
Tire Repair	0
Travel Time	0
Picking Up & Delivery	14.75
Building & Grounds	1.75
DMV/Titling	0
Inspections/Surplus	21
Fabrication / Assisting Other Crews	4.75
General Maintenance	10
Total Labor Hours for the Month	353

STREET DEPARTMENT MONTHLY REPORT

DATE: OCTOBER 6, 2022

TO: TOWN MANAGER
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: SEPTEMBER 2022

DESCRIPTION	Labor Hours
Vacation / Sick Leave Taken / Funeral Leave	69
Holiday	40
Staff, Safety Meetings/Data Entry/Planning Schedule	117
Weekend Truck (1.34 Tons)	12.50
Street Sweeping (Miles Swept Main St. and Bedford Ave. 34 / Town Wide 52)	33.50
Litter Control (Bags Collected 0)	0
Assisting Other Crews	135.50
Town Wide Mowing (4.51 Miles)	214.25
Signage	82.50
Shoulder Work / Stone (0 Tons)	18
Ditch & Drainage Pipe Maintenance	9.50
Weed Control (Gallons Sprayed 60)	12.50
Street Lighting	0
Dead Animal Removal/Buzzard Control	2.50
Decorative Street Light	19.50
Tree/Trimming/Removal	64.50
Storm Damage Cleanup	20
Call Duty	2
Vehicle/Equipment Maintenance	0
Public Works Lot Cleaning	0
Thermoplastic	14.50
Special Projects / Special Events / Seasonal	26
Seasonal Flag Rotation	31.75
Total Labor Hours for the Month	925

BUILDINGS AND GROUNDS

OCTOBER 6, 2022

TO: TOWN MANAGER
FROM: BRIAN ROACH, B&G SUPERVISOR
MONTH: SEPTEMBER 2022

Vacation / Funeral / Sick Leave Taken		67.50
Meetings / Data Entry / Work Planning / Training		59.75
# Of Call Duty Hours		0
# Of Assisting other Crews		0
Holiday		48
Green Hill Cemetery		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations	2	24.75
Cemetery Grounds Maintenance		41
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
Solid Waste Collection		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	93.14	152
Residential Garbage Collected (Tonnage) Town of Hurt	46.71	40
# Of Curbside Brush Collected (Stops)	199	44.50
Loads of Brush Collected	17	
# Of Curbside Bulk Collected (Stops)	109	30.50
Bulk Collection (Tonnage)	9.52	
# Of Tires Collected	23	3
# Of Residential Garbage Citations Issued	0	0
Parks/Buildings		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		5.25
# Of Building Maintenance Hours		56.25
# Of Park Cleaning		137
# Of Parks Ground Maintenance Hours		32.25
# Of Acres Mowed by Town	177.67	198.50
# Of Acres Mowed by Contractors ****	16.90	0
Special Projects / Special Event / Seasonal		134.75
# Of Vehicle Maintenance Hours		16.50
# Of Weed Control (0 Gallons)		0
*** HOURS NOT ADDED		
Total Labors Hours for the Month		1091.50



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

REPORTS AND COMMUNICATIONS

Title: Town Council Meeting Calendars

Staff Resource: Crystal Hailey, Assistant Town Clerk

Action(s):

Informational Item

Explanation:

Altavista Town Council's October and November Meeting Calendars

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Town Council Meeting Calendar - October 2022

Attachment 2. Town Council Meeting Calendar - November 2022

October 2022

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
		<u>*OCTOBER 3rd:</u> <u>Begin FY2024 CIP</u> <u>Budget Process</u>				1 <u>BBQ</u> <u>Competition</u>
2	3 <u>Planning</u> <u>Commission</u> 4:00 pm	4	5	6	7	8
9	10 <i>Columbus Day</i>	11 <u>Town Council</u> Mtg. 6pm	12 <u>Chamber</u> <u>Board Mtg</u> 3:30pm	13 <u>AOT Meeting</u> 5:00pm	14	15 <u>BBQ Festival</u> 12noon – 8:30pm
16	17	18 <u>Recreation</u> <u>Committee</u> 5:30pm	*19	20	21	22
23	24	*25 <u>Council</u> <u>Work Session</u> 5:00 pm	26	27	28	29
30	31		<u>Scarecrow Stroll</u> in Downtown Altavista October 1st - 31st	NOTES: <u>Training</u> Town Managers and Directors 10/19, 9am-1pm	NOTES: <u>AEDA Mtg.</u> 10.25.22 8:15 am	NOTES: <u>Town Taxes</u> mailed out In October

NOVEMBER

Sunday	Monday	Tuesday	Weds.	Thursday	Friday	Saturday
		1 <u>*Department CIP Requests Due</u>	2	3 Altavista <u>Business Expo</u> 5pm @ YMCA Sponsored by Chamber	4	5
6 Daylight Savings Time Begins	7 <u>Planning Commission</u> 5pm	8 <u>Council Meeting</u> 6pm *Council Receives Draft CIP	9	10	11 Veterans Day	12
13	14	15 <u>Recreation Committee</u> 5:30pm	16	17	18	19
20	21	*22 <u>Council Work Session</u> 5pm	23	24 <u>Thanksgiving Day</u> Town Offices CLOSED Giblet Jog-English Park	25 In Observance of <u>Thanksgiving</u> Town Offices CLOSED	26 Shop Small Altavista
27	28	29	30			<u>NOTES:</u> *November 22nd: AEDA Meeting 8:15 am



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.F

REPORTS AND COMMUNICATIONS

Title: Altavista Police Department (APD) Monthly Report

Staff Resource: APD Police Chief, Tommy Merricks

Action(s):

Informational Item

Explanation:

Monthly Reports from the APD - September 2022

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. APD Daily Activity Report-September 2022

Attachment 2. APD Patrol on 29-September 2022

2022 ALTAVISTA POLICE DEPT MONTHLY REPORT

	January	February	March	April	May	June	July	August	September	Year to Date
Criminal Arrests "Felony"	7	0	4	4	9	5	2	2	0	33
Criminal Arrests "Misdemeanor"	23	15	8	14	17	14	8	7	9	115
Warrant Executed	20	10	11	16	19	18	8	9	4	115
Uniform Traffic Summons Issued	30	33	45	32	48	51	73	45	15	372
# Traffic Stops	70	115	145	99	132	114	186	176	92	1129
BOLO'S (Be on Look Out)	4	5	9	3	16	3	4	6	1	51
DUI	0	1	0	2	4	2	2	3	1	15
IBR	22	28	10	18	32	18	16	13	12	169
MVA	6	14	7	10	10	9	13	12	10	91
Assist Motorist	14	4	6	9	12	22	6	12	15	100
Calls for Service	326	382	372	381	501	433	418	387	325	3,525
Alarm Responses	37	14	20	16	27	18	20	20	11	183
ECO/TDO	0	0	0	3	1	1	0	0	0	5
ECO/ TDO HOURS	0	0	0	7	3	10	0	0	0	20
Court Hours	2	13	3.5	5.5	3	2	6	13.5	7	55.5
Citizen Contacts	1,323	863	1525	1003	1732	609	1616	2006	1541	12,218
Businesses, Residences Check "Foot Patrols"	147	92	90	149	223	458	232	276	56	1,723
Follow Ups	24	5	5	4	7	6	1	0	2	54

Altavista Police Department

PATROL-RT 29-September 2022

	Location	Time	Officer	Disposition
1-Sep	Rt 29	0237-0242	Pugh	Traffic Stop
2-Sep	29 NB	0955-1000	Williams	Disabled Vehicle
2-Sep	Rt 29	1740-1804	Williams	Traffic Stop
2-Sep	29 NB	0955-1000	Smith	Disabled Vehicle
2-Sep	29 NB	1740-1804	Smith	Traffic Stop
5-Sep	Rt 29/Clarion	0012-0035	Anthony	Traffic Stop
5-Sep	Rt 29/Lynch Mill	0131-0133	Anthony	Reckless Driving/DUI
6-Sep	Rt 29	1340-	C Earhart	MVC
7-Sep	Rt 29	0946-0955	Smith	Traffic Stop
9-Sep	29 NB	2317-2323	Anthony	Traffic Stop
12-Sep	29 NB	1409-1414	Smith	Disabled Vehicle
13-Sep	29 SB	2252-0107	Anthony	Pursuit
13-Sep	29 SB	2252-0107	Anthony	Pursuit
15-Sep	Rt 29	2226-2300	S Earhart	Disabled Vehicle
19-Sep	Rt 29/Clarion	2330-2335	Anthony	Traffic Stop
23-Sep	Rt 29	0316-0328	Anthony	Traffic Stop
24-Sep	Rt 29/Clarion	0038-0104	Anthony	Traffic Stop
24-Sep	Rt 29	0233-0303	Anthony	Traffic Stop
25-Sep	Rt 29	2236-2245	Anthony	Traffic Stop
29-Sep	Rt 29/Clarion	2300-2310	Anthony	Traffic Stop
30-Sep	Rt 29	1601-1608	Smith	BOL
30-Sep	Rt 29/ Colonial	1601-1608	Williams	BOL
30-Sep	Colonial Hwy	1555-1558	Williams	Road Hazard



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
October 11, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 12.A

CLOSED SESSION

Title: Town Council Closed Session

Staff Resource: Gary Shanaberger, Town Manager

Action(s):

Convene in Closed Session

Explanation:

Section 2.2-3711 (A)(5) Discussion concerning a prospective business or industry or the expansion of an existing industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Background:

Funding Source(s):

Attachments: *(click item to open)*

CLOSED SESSION document for 10.11.22

CLOSED SESSION

DATE: Tuesday, October 11th, 2022

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

Section 2.2-3711 (A)(5) regarding discussion concerning a prospective business or industry or the expansion of an existing industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

A motion was made by _____ and seconded by _____.

Motion carried.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Town Council went into Closed Session at _____ PM.

Notice was given that Council was back in regular session at _____ PM.

FOLLOWING CLOSED SESSION:

A motion was made by _____, seconded by _____, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED the town council hereby certifies, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Adjourned at _____ p.m.

Action(s): _____