



**Town of Altavista, Virginia
Meeting Agenda Town Council
Town Council Regular Meeting**

**Tuesday, June 14, 2022
6:00 PM - Council's Chambers
510 Seventh Street
Altavista, VA 24517**

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

2. AGENDA ADOPTION

3. RECOGNITIONS AND PRESENTATIONS

3.A [TOA Personnel Changes - May 2022](#)

4. CITIZEN'S TIME (NON-AGENDA ITEMS ONLY)

*Citizen's wishing to address Council should provide their name and residential address. Citizen comments are limited to (3) minutes, with a total of (15) minutes allotted for this purpose. Please note: Citizen's Time is **NOT** a question-and-answer session between the public and Council.*

5. PARTNER UPDATES

5.A [Altavista Area Chamber of Commerce](#)

5.B [Altavista On Track Monthly Updates](#)

6. CONSENT AGENDA

6.A [Delinquent Utility Account Write-Offs](#)
[Attachment. Delinquent Utility Account Listing FY2022](#)

6.B [TOA Monthly Financial Reports - May 2022](#)
[Attachment 1. May 2022 Check Register](#)
[Attachment 2. May 2022 Revenue Report](#)
[Attachment 3. May 2022 Expenditure Report](#)
[Attachment 4. May 2022 Reserve Balance/Investment Report](#)

7. PUBLIC HEARING(S)

8. NEW BUSINESS

8.A [Special Event Permit - Relay for Life](#)
[Attachment. Special Event Permit Short Form](#)

8.B [Special Event Permit - Vista BBQ Fest - REVISED](#)

9. UNFINISHED BUSINESS

9.A [Adoption of FY2023 Budget and FY2023-2027 Capital Improvement Program \(CIP\);](#)
[Adoption of Town Tax Rates, Water & Sewer Rates, Fees, and Other Charges.](#)

Attachment 1. Resolution Adopting and Appropriating the FY2023 Budget
Attachment 1a. FY2023 Proposed Budget Summary
Attachment 2. Resolution Adopting the New Utility (Water & Sewer) Rates
Attachment 3. Resolution Adopting the FY2023-2027 Capital Improvement Program (CIP)
Attachment 4. Ordinance Amending and Re-Ordaining the Town's Tax Rates, Water and Sewer Rates, and Other Fees and Charges
Attachment 4a. Master List of Fees_Proposed charged by the Town of Altavista_FY2023

10. REPORTS AND COMMUNICATIONS

10.A Departmental Reports - Finance

Attachment 1. Meals Tax Report
Attachment 2. Sales Tax Report
Attachment 3. Lodging Tax Report
Attachment 4. Cigarette Tax Report

10.B Community Development Monthly Report

Attachment. CD May 2022 Monthly Report

10.C Public Services Monthly Reports

Attachment 1. FLEET MAINTENANCE DEPARTMENT-MAY 2022
Attachment 2. BUILDINGS AND GROUNDS MONTHLY REPORT MAY 2022
Attachment 3. STREET_DEPARTMENT_MONTHLY_REPORT-_MAY_2022

10.D Utility Projects Update

Attachment 1. June 22 Altavista Status Report
Attachment 2. May 2022 Monthly Report for Council Members 2z
Attachment 3. May 2022 Monthly Report for Council Members b
Attachment 4. Lynch Creek Sewer Status Update 6-6-22
Attachment 5. Bi-weekly report (06.07.22)

10.E Police Department Monthly Reports

Attachment 1. Altavista Police Department Monthly Report-May 2022
Attachment 2. Patrol on 29-May 2022

11. MATTERS FROM COUNCIL

12. CLOSED SESSION

12.A CLOSED SESSION - Recreation Committee Application

Attachment 1. Closed Session Document 6.14.22
Attachment 2. Recreation Committee Application

13. ADJOURNMENT

THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 3.A

RECOGNITIONS AND PRESENTATIONS

Title: TOA Personnel Changes - May 2022

Staff Resource: Jo Ann Myers, Human Resources

Action(s):

Informational Item

Explanation:

Listing includes employee changes in the month of May, 2022

- Milestone: Larry Rigney Jr APD Police Officer 15yrs, began 5/3/2007
- Departure: Anthony Earhart APD Police Officer Departed 5/01/22
- New Hire: Kameron Taylor Utilities Department Departed 5/24/22

Background:

Funding Source(s):

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 5.A

PARTNER UPDATES

Title: Altavista Area Chamber of Commerce

Staff Resource: Codie Cyrus, Chamber of Commerce Chairperson

Action(s):

Informational Item

Explanation:

Per Chamber Chairperson Mrs. Cody Cyrus, there were no new items of interest for June 2022.

Mrs. Cyrus informed Staff that there would be a Chamber Representative at Council's July 12th meeting to deliver Chamber updates; and potentially a Special Event Permit request.

Background:

Funding Source(s):

N /A

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 5.B

PARTNER UPDATES

Title: Altavista On Track Monthly Updates

Staff Resource: Sharon Williams, Community Development Director and Regina Adams, AOT Vice President

Action(s):

Receive update.

Explanation:

Community Development Director Sharon Williams and AOT Vice President Regina Adams will share with Council a brief overview of AOT's latest activities and also on their upcoming events.

Background:

Informational Only

Funding Source(s):

N / A

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 6.A

CONSENT AGENDA

Title: Delinquent Utility Account Write-Offs

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Authorize Staff to write-off delinquent utility accounts (five years old and deceased individuals) totaling \$2,357.09. If Council reaches a consensus on this item, we would place it on the June Town Council Consent Agenda.

Explanation:

Staff is asking Council to consider adjusting financial records by writing off twelve (12) accounts over five years old totaling \$1,716.96, and four (4) accounts for deceased individuals totaling \$640.18, as our efforts to collect have been unsuccessful. The total write-off request is \$2,357.09.

Background:

Annually, staff presents to Town Council a request to write-off delinquent utility accounts that are five years old, as well as accounts of deceased individuals.

Funding Source(s):

Amendments to the budget as noted.

Attachments: *(click item to open)*

Attachment. Delinquent Utility Account Listing FY2022

**PROPOSED WRITE-OFF
DELINQUENT WATER & SEWER ACCOUNTS
May 20, 2022**

ACCOUNTS OVER FIVE YEARS OLD

<u>Name</u>	<u>Date Account Closed</u>		<u>Amount Past Due</u>
Hilda Arnold	7/11/2016	\$	138.96
Harold Lee Berger	8/3/2016	\$	228.39
Lisa Ann Chavis	8/2/2016	\$	354.13
Brian Dickinson	1/9/2017	\$	34.26
Maurice Graves	2/2/2017	\$	215.52
Wayne Lee	4/10/2017	\$	22.21
Summer Dawn Plumb	3/27/2017	\$	364.38
Sharon Robinson	12/8/2016	\$	48.77
Anthony Stone	2/20/2017	\$	86.95
Katherine Stone	12/13/2016	\$	111.93
Ronald West, Sr.	7/27/2016	\$	89.28
Amanda Wheeler	3/23/2017	\$	22.13
Sub-Total			\$ 1,716.91

DECEASED INDIVIDUAL(S)

<u>Name</u>	<u>Date Account Closed</u>		<u>Amount Past Due</u>
David Kelly	2/6/2020	\$	81.52
Barbara Loving	4/12/2021	\$	402.70
Sandra Oakley	10/1/2021	\$	104.59
Debra Reed	2/7/2022	\$	51.37
Sub-Total		\$	640.18
Total		\$	2,357.09



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 6.B

CONSENT AGENDA

Title: TOA Monthly Financial Reports - May 2022

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Accept the monthly financial reports

Explanation:

The following financial reports are provided to Town Council on a monthly basis for review and acceptance.

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. May 2022 Check Register

Attachment 2. May 2022 Revenue Report

Attachment 3. May 2022 Expenditure Report

Attachment 4. May 2022 Reserve Balance/Investment Report

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
43080	9999998	ANDREW, CHARLES	05/04/2022	150.00		00	OUTSTANDING	
43081	910	BADGER METER INC	05/04/2022	2,250.00		00	OUTSTANDING	
43082	103	BEACON CREDIT UNION	05/04/2022	230.00		00	OUTSTANDING	
43083	937	ENGLISH CONSTRUCTION CO INC	05/04/2022	64,818.50		00	OUTSTANDING	
43084	191	EVOQUA WATER TECHNOLOGIES LLC	05/04/2022	3,006.97		00	OUTSTANDING	
43085	541	FILTER PRODUCTS CO	05/04/2022	2,136.56		00	OUTSTANDING	
43086	43	FOSTER FUELS INC	05/04/2022	30,103.59		00	OUTSTANDING	
43087	57	ICMA RETIREMENT TRUST-457 #304	05/04/2022	270.00		00	OUTSTANDING	
43088	158	KORMAN SIGNS INC	05/04/2022	7,740.00		00	OUTSTANDING	
43089	993	MENDON PIPELINE INC	05/04/2022	129,675.00		00	OUTSTANDING	
43090	1029	OFFICE DEPOT INC	05/04/2022	1,753.37		00	OUTSTANDING	
43091	843	BETTY PICKERAL	05/04/2022	1,150.00		00	OUTSTANDING	
43092	9999998	POWER JESSICA L	05/04/2022	150.00		00	OUTSTANDING	
43093	1	SHARON ROWLAND	05/04/2022	50.00		00	OUTSTANDING	
43094	872	TIAA, FSB	05/04/2022	153.00		00	OUTSTANDING	
43095	85	TREASURER OF VA /CHILD SUPPORT	05/04/2022	703.88		00	OUTSTANDING	
43096	182	MID-ATLANTIC WASTE SYSTEMS	05/04/2022	319,398.50		00	OUTSTANDING	
43097	1027	SLIMLINE MANUFACTURING	05/04/2022	37,150.00		00	OUTSTANDING	
43098	886	AT&T MOBILITY	05/13/2022	344.16		00	OUTSTANDING	
43099	103	BEACON CREDIT UNION	05/13/2022	230.00		00	OUTSTANDING	
43100	4	BOXLEY AGGREGATES	05/13/2022	132.02		00	OUTSTANDING	
43101	12	BRENNTAG MID-SOUTH INC	05/13/2022	10,138.87		00	OUTSTANDING	
43102	16	CAMPBELL COUNTY UTILITIES & SE	05/13/2022	4,071.20		00	OUTSTANDING	
43103	973	CAMPBELL HEATING AND COOLING	05/13/2022	200.00		00	OUTSTANDING	
43104	967	CARDNO INC	05/13/2022	6,501.50		00	OUTSTANDING	
43105	427	CENTURYLINK	05/13/2022	627.04		00	OUTSTANDING	
43106	1	CHERYL RATLIFF	05/13/2022	100.00		00	OUTSTANDING	
43107	9999997	CHIVERS, ADAM	05/13/2022	90.40		00	OUTSTANDING	
43108	28	COLUMBIA GAS	05/13/2022	746.07		00	OUTSTANDING	
43109	32	CONTROL EQUIPMENT CO INC	05/13/2022	253.22		00	OUTSTANDING	
43110	874	CORPORATE MEDICAL SERVICES	05/13/2022	48.00		00	OUTSTANDING	
43111	1028	CRB ELECTRIC	05/13/2022	2,320.00		00	OUTSTANDING	
43112	9999997	CUNNINGHAM, EMMETT	05/13/2022	45.40		00	OUTSTANDING	
43113	994	LARRY DALTON	05/13/2022	500.00		00	OUTSTANDING	
43114	20	J JOHNSON ELLER JR	05/13/2022	2,060.00		00	OUTSTANDING	
43115	937	ENGLISH CONSTRUCTION CO INC	05/13/2022	256,027.14		00	OUTSTANDING	
43116	301	ENGLISH'S LLC	05/13/2022	807.90		00	OUTSTANDING	
43117	914	ENVIRONMENTAL SYSTEMS RESEARCH	05/13/2022	721.00		00	OUTSTANDING	
43118	961	EQUIPMENT SPECIALISTS &SUPPLIE	05/13/2022	818.20		00	OUTSTANDING	
43119	118	FERGUSON ENTERPRISES LLC	05/13/2022	4,943.75		00	OUTSTANDING	
43120	41	FISHER SCIENTIFIC	05/13/2022	236.74		00	OUTSTANDING	
43121	119	FOSTER ELECTRIC CO INC	05/13/2022	1,756.97		00	OUTSTANDING	
43122	111	GRAINGER INC	05/13/2022	734.94		00	OUTSTANDING	
43123	50	GRETNA TIRE INC	05/13/2022	4,286.24		00	OUTSTANDING	
43124	305	HAWKINS-GRAVES INC	05/13/2022	2,299.72		00	OUTSTANDING	
43125	332	HURT & PROFFITT INC	05/13/2022	17,277.24		00	OUTSTANDING	
43126	57	ICMA RETIREMENT TRUST-457 #304	05/13/2022	470.00		00	OUTSTANDING	
43127	566	INTEGRATED TECHNOLOGY GROUP IN	05/13/2022	5,960.87		00	OUTSTANDING	
43128	892	J & J PORTAPOTTY INC	05/13/2022	90.00		00	OUTSTANDING	
43129	1	JOHN JORDAN	05/13/2022	75.00		00	OUTSTANDING	
43130	9999997	LOPEZ, ENGELBERTO ROBERT	05/13/2022	9.90		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
43131	531	MAGIC CITY SPRINKLER INC	05/13/2022	600.00		00	OUTSTANDING	
43132	1	MARIE MITCHELL	05/13/2022	75.00		00	OUTSTANDING	
43133	1	MARVIN CLEMENTS	05/13/2022	75.00		00	OUTSTANDING	
43134	1	MEGHAN BOLLING	05/13/2022	50.00		00	OUTSTANDING	
43135	182	MID-ATLANTIC WASTE SYSTEMS	05/13/2022	11,924.43		00	OUTSTANDING	
43136	325	MT ELECTRONICS INC	05/13/2022	300.00		00	OUTSTANDING	
43137	300	NAPA AUTO PARTS	05/13/2022	1,549.56		00	OUTSTANDING	
43138	897	NATIONAL ELEVATOR INSPECT SERV	05/13/2022	337.00		00	OUTSTANDING	
43139	1	NATIONALENTERTAINMENT NETWORK	05/13/2022	5.74		00	OUTSTANDING	
43140	454	O'REILLY AUTOMOTIVE INC	05/13/2022	1,239.45		00	OUTSTANDING	
43141	67	ORKIN PEST CONTROL LLC	05/13/2022	357.00		00	OUTSTANDING	
43142	358	PHILLIPS EQUIPMENT CORPORATION	05/13/2022	1,850.28		00	OUTSTANDING	
43143	317	POWELL'S TRUCK & EQUIPMENT INC	05/13/2022	123.53		00	OUTSTANDING	
43144	9999998	RATLIFF, CHERYL	05/13/2022	150.00		00	OUTSTANDING	
43145	1	REGGIE BENNETT	05/13/2022	50.00		00	OUTSTANDING	
43146	1	ROBERT ADKINS	05/13/2022	65.02		00	OUTSTANDING	
43147	1	ROBERT ADKINS	05/13/2022	65.02		00	OUTSTANDING	
43148	476	SHARP BUSINESS SYSTEMS	05/13/2022	42.42		00	OUTSTANDING	
43149	467	SONNY MERRYMAN INC	05/13/2022	284.08		00	OUTSTANDING	
43150	575	SOUTHERN REFRIGERATION CORP	05/13/2022	204.44		00	OUTSTANDING	
43151	80	SOUTHSIDE ELECTRIC COOP	05/13/2022	1,043.23		00	OUTSTANDING	
43152	992	TLG PETERBILT	05/13/2022	586.22		00	OUTSTANDING	
43153	85	TREASURER OF VA /CHILD SUPPORT	05/13/2022	703.88		00	OUTSTANDING	
43154	35	TREASURER OF VA/VITA	05/13/2022	5.68		00	OUTSTANDING	
43155	848	TRITECH SOFTWARE SYSTEMS	05/13/2022	3,486.15		00	OUTSTANDING	
43156	900	US BANK EQUIPMENT FINANCE	05/13/2022	248.70		00	OUTSTANDING	
43157	136	USABLUEBOOK	05/13/2022	264.56		00	OUTSTANDING	
43158	110	VUPS INC	05/13/2022	40.95		00	OUTSTANDING	
43159	756	WAGeworks INC	05/13/2022	115.15		00	OUTSTANDING	
43160	6	ALTAVISTA AREA YMCA	05/20/2022	25,000.00		00	OUTSTANDING	
43161	303	ALTAVISTA CHAMBER OF COMMERCE	05/20/2022	7,500.00		00	OUTSTANDING	
43162	84	ALTAVISTA JOURNAL	05/20/2022	3,507.20		00	OUTSTANDING	
43163	170	ALTAVISTA ON TRACK	05/20/2022	1,250.00		00	OUTSTANDING	
43164	294	BUSINESS CARD	05/20/2022	12,835.53		00	OUTSTANDING	
43165	125	CVCJA	05/20/2022	68.00		00	OUTSTANDING	
43166	569	DIAMOND PAPER CO INC	05/20/2022	387.00		00	OUTSTANDING	
43167	164	DMV	05/20/2022	1,050.00		00	OUTSTANDING	
43168	36	DOMINION VIRGINIA POWER	05/20/2022	47,987.69		00	OUTSTANDING	
43169	881	DUNCAN-PARNELL INC	05/20/2022	1,580.00		00	OUTSTANDING	
43170	916	GRANITE TELECOMMUNICATIONS	05/20/2022	713.02		00	OUTSTANDING	
43171	52	HACH COMPANY	05/20/2022	2,466.50		00	OUTSTANDING	
43172	58	INSTRUMENTATION SERVICES INC	05/20/2022	708.00		00	OUTSTANDING	
43173	1017	J B MOORE ELECTRICAL CONTRACTO	05/20/2022	5,919.84		00	OUTSTANDING	
43174	407	JMJ COMPANIES INC	05/20/2022	607.50		00	OUTSTANDING	
43175	1	KAMERON TAYLOR	05/20/2022	66.80		00	OUTSTANDING	
43176	1	KRISTINA HUDSON	05/20/2022	50.00		00	OUTSTANDING	
43177	348	LYNDON T MYERS	05/20/2022	2,804.00		00	OUTSTANDING	
43178	816	PACE ANAYLTICAL SERVICES LLC	05/20/2022	276.00		00	OUTSTANDING	
43179	670	PATRIOT SAFETY SUPPLY	05/20/2022	4,884.15		00	OUTSTANDING	
43180	1007	PINEY RIDGE CONTRACTING & CONS	05/20/2022	78,841.06		00	OUTSTANDING	
43181	780	R EDWARD FIELDING INC	05/20/2022	1,900.00		00	OUTSTANDING	

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
43182	857	RIVERSTREET NETWORKS	05/20/2022	366.41		00	OUTSTANDING	
43183	1	ROBERT BUMGARDNER	05/20/2022	58.31		00	OUTSTANDING	
43184	778	SPRINT	05/20/2022	1,429.01		00	OUTSTANDING	
43185	92	UNIFIRST CORP	05/20/2022	2,612.56		00	OUTSTANDING	
43186	136	USABLUBOOK	05/20/2022	761.60		00	OUTSTANDING	
43187	601	VACORP	05/20/2022	401.35		00	OUTSTANDING	
43188	1026	WELLS CONSTRUCTION CO INC	05/20/2022	216,391.95		00	OUTSTANDING	
43189	793	XEROX FINANCIAL SERVICES	05/20/2022	415.78		00	OUTSTANDING	
43199	9999998	Appomattox County High School	05/31/2022	150.00		00	OUTSTANDING	
43200	128	ADAMS CONSTRUCTION CO	05/31/2022	1,489.74		00	OUTSTANDING	
43201	91	ANTHEM BLUE CROSS/BLUE SHIELD	05/31/2022	41,580.00		00	OUTSTANDING	
43202	667	ASHWELL'S TREE SERVICE LLC	05/31/2022	1,400.00		00	OUTSTANDING	
43203	103	BEACON CREDIT UNION	05/31/2022	230.00		00	OUTSTANDING	
43204	928	BRC INVESTMENTS LLC	05/31/2022	666.10		00	OUTSTANDING	
43205	583	CAMPBELL COUNTY PUBLIC LIBRARY	05/31/2022	946.20		00	OUTSTANDING	
43206	973	CAMPBELL HEATING AND COOLING	05/31/2022	626.89		00	OUTSTANDING	
43207	427	CENTURYLINK	05/31/2022	627.04		00	OUTSTANDING	
43208	125	CVCJA	05/31/2022	375.00		00	OUTSTANDING	
43209	1	DONALD DOWDY	05/31/2022	39.83		00	OUTSTANDING	
43210	43	FOSTER FUELS INC	05/31/2022	33,129.89		00	OUTSTANDING	
43211	111	GRAINGER INC	05/31/2022	234.94		00	OUTSTANDING	
43212	332	HURT & PROFFITT INC	05/31/2022	4,103.05		00	OUTSTANDING	
43213	57	ICMA RETIREMENT TRUST-457 #304	05/31/2022	470.00		00	OUTSTANDING	
43214	407	JMJ COMPANIES INC	05/31/2022	577.12		00	OUTSTANDING	
43215	9999998	KNAUER, KELLY	05/31/2022	150.00		00	OUTSTANDING	
43216	993	MENDON PIPELINE INC	05/31/2022	338,418.50		00	OUTSTANDING	
43217	218	MINNESOTA LIFE	05/31/2022	158.77		00	OUTSTANDING	
43218	860	MUNICIPAL EMERGENCY SERV DEPOS	05/31/2022	2,271.50		00	OUTSTANDING	
43219	843	BETTY PICKERAL	05/31/2022	1,150.00		00	OUTSTANDING	
43220	80	SOUTHSIDE ELECTRIC COOP	05/31/2022	1,066.91		00	OUTSTANDING	
43221	872	TIAA, FSB	05/31/2022	153.00		00	OUTSTANDING	
43222	85	TREASURER OF VA /CHILD SUPPORT	05/31/2022	703.88		00	OUTSTANDING	
43223	9999998	WORLEY, GLORIA	05/31/2022	150.00		00	OUTSTANDING	

BANK: 00 *****

NO. OF CHECKS: 135
 OUTSTANDING CHECKS: 135
 1,805,362.97

CHECKS OUTSTANDING
 RECONCILED CHECKS:
 .00

1,805,362.97 ***
 VOID CHECKS:
 .00

.00

CHECK NO	VENDOR NO	VENDOR NAME	CHECK DATE	CHECK AMOUNT	DATE CLEARED	BANK CODE	STATUS	ORIGINAL AMOUNT
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NO. OF CHECKS:	135	TOTAL CHECKS	1,805,362.97	***				
OUTSTANDING CHECKS:	135	RECONCILED CHECKS:	VOID CHECKS:					
1,805,362.97		.00	.00					.00

PREPARED 06/03/2022, 16:59:48
PROGRAM: GM259L

TOWN OF ALTAVISTA
REVENUE REPORT
92% OF YEAR LAPSED

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ACCOUNTING PERIOD 11/2022

TOWN OF ALTAVISTA

FUND 010 GENERAL FUND									
ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
01 01	CONTRACTORS	375	174.18	46	4,125	4,441.54	108	4,500	58.46
01 02	RETAIL SALES	4,833	7,958.50	165	53,163	68,205.36	128	58,000	10,205.36-
01 03	FINANCIAL, RE & PROF	350	2,641.47	755	3,850	6,775.59	176	4,200	2,575.59-
01 04	REPAIRS & PERSONAL SVC	833	886.85	107	9,163	10,066.50	110	10,000	66.50-
01 05	WHOLESALE BUSINESS	37	40.26	109	407	414.71	102	450	35.29
01 06	UTILITIES	225	.00		2,475	894.35	36	2,700	1,805.65
01 07	HOTELS	70	712.23	1018	770	1,386.51	180	850	536.51-
01 *	BUSINESS LICENSE FEES	6,723	12,413.49	185	73,953	92,184.56	125	80,700	11,484.56-
02 01	ZONING,SIGN,HOME OCCUPATN	108	121.00	112	1,188	1,411.00	119	1,300	111.00-
308 **	LICENSES, PERMITS & FEES	6,831	12,534.49	184	75,141	93,595.56	125	82,000	11,595.56-
300 ***	TAXES	372,863	337,886.14		4,101,493	4,357,672.83		4,474,450	116,777.17
310	FINES & FORFEITURES								
310									
01 00	COURT FINES	500	1,752.04	350	5,500	9,527.95	173	6,000	3,527.95-
02 00	PARKING FINES	25	.00		275	140.00	51	300	160.00
310 **		525	1,752.04	334	5,775	9,667.95	167	6,300	3,367.95-
310 ***	FINES & FORFEITURES	525	1,752.04		5,775	9,667.95		6,300	3,367.95-
320	INVESTMENT EARNINGS								
321	INTEREST								
02 00	INTEREST INCOME	0	3,633.01		0	34,313.40		0	34,313.40-
321 **	INTEREST	0	3,633.01		0	34,313.40		0	34,313.40-
320 ***	INVESTMENT EARNINGS	0	3,633.01		0	34,313.40		0	34,313.40-
330	CHARGES FOR SERVICES								
331	RENTS								
01 00	RENTAL OF GENERAL PROP	83	225.00	271	913	1,091.00	120	1,000	91.00-
01 01	PAVILION RENTALS	208	100.00	48	2,288	1,800.00	79	2,500	700.00
01 02	BOOKER BUILDING RENTALS	275	775.00	282	3,025	5,045.00	167	3,300	1,745.00-
01 03	SPARK INNOVATION CENTER	1,500	.00		16,500	.00		18,000	18,000.00
01 *	RENTAL OF GENERAL PROP	2,066	1,100.00	53	22,726	7,936.00	35	24,800	16,864.00
02 00	RENTAL OF REAL PROP	6,666	9,664.62	145	73,326	96,929.53	132	80,000	16,929.53-
331 **	RENTS	8,732	10,764.62	123	96,052	104,865.53	109	104,800	65.53-
336	LOANS								
336 **	LOANS	0	.00		0	.00		0	.00

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FUND 010 GENERAL FUND		*****	CURRENT	*****	*****	YEAR-TO-DATE	*****	ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
337	01 00 CODE ENFORCEMENT	42	.00		462	.00		500	500.00
337	** CODE ENFORCEMENT	42	.00		462	.00		500	500.00
330	*** CHARGES FOR SERVICES	8,774	10,764.62		96,514	104,865.53		105,300	434.47
340	INTERGOVERNMENTAL REVENUE								
341	STATE								
03 00	RAILROAD ROLLING STOCK	1,333	.00		14,663	15,712.02	107	16,000	287.98
04 00	DCJS GRANT	6,666	.00		73,326	66,858.00	91	80,000	13,142.00
06 00	RENTAL TAX	83	103.48	125	913	926.71	102	1,000	73.29
08 00	MISCELLANEOUS STATE GRANT	1,250	.00		13,750	15,000.00	109	15,000	.00
08 01	TOBACCO GRANT	0	184,306.00		0	184,306.00		0	184,306.00-
08 *	MISCELLANEOUS STATE GRANT	1,250	184,306.00	4745	13,750	199,306.00	1450	15,000	184,306.00-
09 00	POLICE GRANT	0	.00		0	18,480.00		0	18,480.00-
11 00	VDOT CONTRACTUAL SERVICES	250	.00		2,750	41,050.00	1493	3,000	38,050.00-
12 00	VDOT PD GRANT - OVERTIME	416	490.00	118	4,576	5,495.00	120	5,000	495.00-
13 00	STATE TRANSIT REVENUE	1,545	.00		16,995	37,033.00	218	18,540	18,493.00-
16 00	SKILL GAMES TAX	0	.00		0	1,152.00		0	1,152.00-
17 *	BROWNFIELD ASSESSMNT GRNT	0	.00		0	.00		0	.00
341	** STATE	11,543	184,899.48	1602	126,973	386,012.73	304	138,540	247,472.73-
342	COUNTY								
02 00	LITTER GRANT	141	.00		1,551	2,537.00	164	1,700	837.00-
03 00	FIRE DEPT FUEL REIMB	833	.00		9,163	9,472.42	103	10,000	527.58
342	** COUNTY	974	.00		10,714	12,009.42	112	11,700	309.42-
343	FEDERAL								
04 00	FEDERAL TRANSIT REVENUE	6,818	.00		74,998	28,238.00	38	81,820	53,582.00
343	** FEDERAL	6,818	.00		74,998	28,238.00	38	81,820	53,582.00
340	*** INTERGOVERNMENTAL REVENUE	19,335	184,899.48		212,685	426,260.15		232,060	194,200.15-
350	OTHER REVENUE								
351	MISCELLANEOUS								
01 00	SALES OF SUPPLIES & MAT	625	1,043.20	167	6,875	4,966.40	72	7,500	2,533.60
01 *	SALES OF SUPPLIES & MAT	625	1,043.20	167	6,875	4,966.40	72	7,500	2,533.60
03 00	CASH DISCOUNTS	8	.00		88	.91	1	100	99.09
04 00	MISCELLANEOUS	1,166	6,149.50	527	12,826	66,212.40	516	14,000	52,212.40-

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FUND 010 GENERAL FUND

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
04 02	HURT / LIGHTS	25	.00		275	183.92	67	300	116.08
04 03	HURT / SOLID WASTE COLL	2,997	3,458.00	115	32,967	35,963.20	109	35,960	3.20-
04 04	ESTATE OF ROBERTA F JENKS	683	1,463.57	214	7,513	8,598.02	114	8,200	398.02-
04 *	MISCELLANEOUS	4,871	11,071.07	227	53,581	110,957.54	207	58,460	52,497.54-
05 00	AVOCA REIMBURSEMENT	0	1,114.00		0	7,801.50		0	7,801.50-
07 00	DONATIONS	0	.00		0	900.00		0	900.00-
08 00	REIMB OF INSURANCE CLAIM	0	615.60		0	12,903.57		0	12,903.57-
09 00	STATE FORFEITURE FUND	0	.00		0	5,580.00		0	5,580.00-
351 **	MISCELLANEOUS	5,504	13,843.87	252	60,544	143,109.92	236	66,060	77,049.92-
350 ***	OTHER REVENUE	5,504	13,843.87		60,544	143,109.92		66,060	77,049.92-
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
01 00	FROM RESERVES	98,593	.00		1,084,523	.00		1,183,120	1,183,120.00
01 01	RESERVE MAIN. FUNDS	4,833	.00		53,163	.00		58,000	58,000.00
01 *	FROM RESERVES	103,426	.00		1,137,686	.00		1,241,120	1,241,120.00
03 01	DESIGNATED	17,951	.00		197,461	.00		215,420	215,420.00
361 **	TRANSFER IN	121,377	.00		1,335,147	.00		1,456,540	1,456,540.00
362	PROCEEDS FROM LTD								
362 **	PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360 ***	OTHER FINANCING SOURCES	121,377	.00		1,335,147	.00		1,456,540	1,456,540.00
FUND TOTAL	GENERAL FUND	528,378	552,779.16		5,812,158	5,075,889.78		6,340,710	1,264,820.22

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FUND 020 STATE HIGHWAY REIMB FUND

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	INVESTMENT EARNINGS								
321	INTEREST								
02 00	INTEREST INCOME	0	611.94		0	1,658.83		0	1,658.83-
321	** INTEREST	0	611.94		0	1,658.83		0	1,658.83-
320	*** INVESTMENT EARNINGS	0	611.94		0	1,658.83		0	1,658.83-
340	INTERGOVERNMENTAL REVENUE								
341	STATE								
07 00	STREET & HIGHWAY MAINT	60,833	.00		669,163	576,101.46	86	730,000	153,898.54
07 01	CARRYOVER OF FUNDS	25,980	.00		285,780	.00		311,770	311,770.00
07 *	STREET & HIGHWAY MAINT	86,813	.00		954,943	576,101.46	60	1,041,770	465,668.54
341	** STATE	86,813	.00		954,943	576,101.46	60	1,041,770	465,668.54
340	*** INTERGOVERNMENTAL REVENUE	86,813	.00		954,943	576,101.46		1,041,770	465,668.54
350	OTHER REVENUE								
351	MISCELLANEOUS								
03 00	CASH DISCOUNTS	0	.00		0	.91		0	.91-
351	** MISCELLANEOUS	0	.00		0	.91		0	.91-
350	*** OTHER REVENUE	0	.00		0	.91		0	.91-
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
361	** TRANSFER IN	0	.00		0	.00		0	.00
360	*** OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	STATE HIGHWAY REIMB FUND	86,813	611.94		954,943	577,761.20		1,041,770	464,008.80

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FUND 030 LIBRARY FUND

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ***** ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ***** ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	INVESTMENT EARNINGS								
321	INTEREST								
321	** INTEREST	0	.00		0	.00		0	.00
320	*** INVESTMENT EARNINGS	0	.00		0	.00		0	.00
350	OTHER REVENUE								
351	MISCELLANEOUS								
351	** MISCELLANEOUS	0	.00		0	.00		0	.00
350	*** OTHER REVENUE	0	.00		0	.00		0	.00
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
361	** TRANSFER IN	0	.00		0	.00		0	.00
360	*** OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL LIBRARY FUND		0	.00		0	.00		0	.00

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FUND 050 WATER & SEWER FUND		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
320	INVESTMENT EARNINGS								
321	INTEREST								
02 00	INTEREST INCOME	0	1,566.43		0	6,719.19		0	6,719.19-
321	** INTEREST	0	1,566.43		0	6,719.19		0	6,719.19-
320	*** INVESTMENT EARNINGS	0	1,566.43		0	6,719.19		0	6,719.19-
330	CHARGES FOR SERVICES								
332	WATER CHARGES								
01 00	INDUSTRIAL	116,250	136,485.88	117	1,278,750	1,227,862.56	96	1,395,000	167,137.44
02 00	BUSINESS & RESIDENTIAL	25,500	15,121.53	59	280,500	238,552.85	85	306,000	67,447.15
03 00	OUTSIDE COMMUNITY	15,416	10,587.45	69	169,576	142,362.95	84	185,000	42,637.05
04 00	WATER CONNECTION FEES	125	.00		1,375	.00		1,500	1,500.00
05 00	BULK WATER PURCHASE	833	.00		9,163	2,709.00	30	10,000	7,291.00
332	** WATER CHARGES	158,124	162,194.86	103	1,739,364	1,611,487.36	93	1,897,500	286,012.64
333	SEWER CHARGES								
01 00	INDUSTRIAL	141,666	151,180.80	107	1,558,326	1,405,231.50	90	1,700,000	294,768.50
02 00	BUSINESS & RESIDENTIAL	21,666	12,183.13	56	238,326	200,065.43	84	260,000	59,934.57
03 00	OUTSIDE COMMUNITY	133	.00		1,463	1,661.43	114	1,600	61.43-
04 00	SEWER CONNECTION FEES	166	.00		1,826	4,600.00	252	2,000	2,600.00-
05 00	SEWER SURCHARGES	4,166	14,456.88	347	45,826	146,269.57	319	50,000	96,269.57-
333	** SEWER CHARGES	167,797	177,820.81	106	1,845,767	1,757,827.93	95	2,013,600	255,772.07
334	WATER & SEWER								
00 00	WATER & SEWER	558	62.07-	11	6,138	6,170.64	101	6,700	529.36
01 01	MONTHLY	4,166	4,332.25	104	45,826	43,166.50	94	50,000	6,833.50
01 02	QUARTERLY	11,666	1,062.75	9	128,326	109,684.25	86	140,000	30,315.75
01 *	BASE RATE FEE	15,832	5,395.00	34	174,152	152,850.75	88	190,000	37,149.25
334	** WATER & SEWER	16,390	5,332.93	33	180,290	159,021.39	88	196,700	37,678.61
330	*** CHARGES FOR SERVICES	342,311	345,348.60		3,765,421	3,528,336.68		4,107,800	579,463.32
340	INTERGOVERNMENTAL REVENUE								
341	STATE								
19 00	VRA	0	.00		0	462,407.00		0	462,407.00-
341	** STATE	0	.00		0	462,407.00		0	462,407.00-
343	FEDERAL								
343	** FEDERAL	0	.00		0	.00		0	.00
340	*** INTERGOVERNMENTAL REVENUE	0	.00		0	462,407.00		0	462,407.00-

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FUND 050 WATER & SEWER FUND		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
350	OTHER REVENUE								
351	MISCELLANEOUS								
03 00	CASH DISCOUNTS	0	.00		0	9.24		0	9.24-
04 00	MISCELLANEOUS	2,083	3,464.58	166	22,913	27,954.73	122	25,000	2,954.73-
04 05	ABBOTT WTR LINE PROJECT	0	.00		0	41,660.00		0	41,660.00-
04 *	MISCELLANEOUS	2,083	3,464.58	166	22,913	69,614.73	304	25,000	44,614.73-
351	** MISCELLANEOUS	2,083	3,464.58	166	22,913	69,623.97	304	25,000	44,623.97-
350	*** OTHER REVENUE	2,083	3,464.58		22,913	69,623.97		25,000	44,623.97-
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
01 00	FROM RESERVES	2,795	.00		30,745	.00		33,550	33,550.00
03 00	FROM GENERAL FUND	0	.00		0	2,000,000.00		0	2,000,000.00-
11 00	BOND PROCEEDS	392,854	.00		4,321,394	.00		4,714,250	4,714,250.00
361	** TRANSFER IN	395,649	.00		4,352,139	2,000,000.00	46	4,747,800	2,747,800.00
362	PROCEEDS FROM LTD								
362	** PROCEEDS FROM LTD	0	.00		0	.00		0	.00
360	*** OTHER FINANCING SOURCES	395,649	.00		4,352,139	2,000,000.00		4,747,800	2,747,800.00
FUND TOTAL WATER & SEWER FUND		740,043	350,379.61		8,140,473	6,067,086.84		8,880,600	2,813,513.16

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FUND 060 AGENCY / DONATION FUND

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	INVESTMENT EARNINGS								
321	INTEREST								
02 00	INTEREST INCOME	0	.01		0	.11		0	.11-
321	** INTEREST	0	.01		0	.11		0	.11-
320	*** INVESTMENT EARNINGS	0	.01		0	.11		0	.11-
350	OTHER REVENUE								
351	MISCELLANEOUS								
351	** MISCELLANEOUS	0	.00		0	.00		0	.00
350	*** OTHER REVENUE	0	.00		0	.00		0	.00
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
361	** TRANSFER IN	0	.00		0	.00		0	.00
360	*** OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	AGENCY / DONATION FUND	0	.01		0	.11		0	.11-

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FUND 070 COMMUNITY IMPROV FUND

ACCOUNT	ACCOUNT DESCRIPTION	***** ESTIMATED	CURRENT ACTUAL	***** %REV	***** ESTIMATED	YEAR-TO-DATE ACTUAL	***** %REV	ANNUAL ESTIMATE	UNREALIZED BALANCE
320	INVESTMENT EARNINGS								
321	INTEREST								
03 00	INTEREST INCOME CDBG	0	.00		0	5.61		0	5.61-
321	** INTEREST	0	.00		0	5.61		0	5.61-
320	*** INVESTMENT EARNINGS	0	.00		0	5.61		0	5.61-
330	CHARGES FOR SERVICES								
335	RECREATION								
335	** RECREATION	0	.00		0	.00		0	.00
336	LOANS								
336	** LOANS	0	.00		0	.00		0	.00
330	*** CHARGES FOR SERVICES	0	.00		0	.00		0	.00
340	INTERGOVERNMENTAL REVENUE								
341	STATE								
341	** STATE	0	.00		0	.00		0	.00
343	FEDERAL								
08 00	USDA GRANT REVENUE	0	.00		0	110,575.00		0	110,575.00-
343	** FEDERAL	0	.00		0	110,575.00		0	110,575.00-
340	*** INTERGOVERNMENTAL REVENUE	0	.00		0	110,575.00		0	110,575.00-
350	OTHER REVENUE								
351	MISCELLANEOUS								
351	** MISCELLANEOUS	0	.00		0	.00		0	.00
350	*** OTHER REVENUE	0	.00		0	.00		0	.00
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
361	** TRANSFER IN	0	.00		0	.00		0	.00
360	*** OTHER FINANCING SOURCES	0	.00		0	.00		0	.00
FUND TOTAL	COMMUNITY IMPROV FUND	0	.00		0	110,580.61		0	110,580.61-

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FUND 090 CEMETERY FUND		***** CURRENT *****			***** YEAR-TO-DATE *****			ANNUAL	UNREALIZED
ACCOUNT	ACCOUNT DESCRIPTION	ESTIMATED	ACTUAL	%REV	ESTIMATED	ACTUAL	%REV	ESTIMATE	BALANCE
300	TAXES								
308	LICENSES, PERMITS & FEES								
02 02	BURIAL	1,437	.00		15,807	11,375.00	72	17,250	5,875.00
308	** LICENSES, PERMITS & FEES	1,437	.00		15,807	11,375.00	72	17,250	5,875.00
300	*** TAXES	1,437	.00		15,807	11,375.00		17,250	5,875.00
320	INVESTMENT EARNINGS								
321	INTEREST								
02 00	INTEREST INCOME	0	2,444.66		0	12,942.09		0	12,942.09-
321	** INTEREST	0	2,444.66		0	12,942.09		0	12,942.09-
320	*** INVESTMENT EARNINGS	0	2,444.66		0	12,942.09		0	12,942.09-
350	OTHER REVENUE								
351	MISCELLANEOUS								
02 00	SALE OF REAL ESTATE	375	5,700.00	1520	4,125	16,600.00	402	4,500	12,100.00-
351	** MISCELLANEOUS	375	5,700.00	1520	4,125	16,600.00	402	4,500	12,100.00-
350	*** OTHER REVENUE	375	5,700.00		4,125	16,600.00		4,500	12,100.00-
360	OTHER FINANCING SOURCES								
361	TRANSFER IN								
03 00	FROM GENERAL FUND	4,700	.00		51,700	25,000.00	48	56,400	31,400.00
361	** TRANSFER IN	4,700	.00		51,700	25,000.00	48	56,400	31,400.00
360	*** OTHER FINANCING SOURCES	4,700	.00		51,700	25,000.00		56,400	31,400.00
FUND TOTAL CEMETERY FUND		6,512	8,144.66		71,632	65,917.09		78,150	12,232.91
GRAND TOTAL		1,361,746	911,915.38		14,979,206	11,897,235.63		16,341,230	4,443,994.37

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DETAIL BUDGET REPORT
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FUND 010 GENERAL FUND			DEPT/DIV 1001 COUNCIL/COUNCIL									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
40		ADMINISTRATION										
400		COUNCIL / PLANNING COMM										
	10	SALARIES AND WAGES										
	10 01	TOWN COUNCIL	2166	2166.69	100	23826	23833.59	100	.00	26000	2166.41	92
	10 **	SALARIES AND WAGES	2166	2166.69	100	23826	23833.59	100	.00	26000	2166.41	92
	20	BENEFITS										
	20 02	FICA	166	165.73	100	1826	1823.03	100	.00	2000	176.97	91
	20 **	BENEFITS	166	165.73	100	1826	1823.03	100	.00	2000	176.97	91
	30	CONTRACTUAL SERVICES										
	30 14	MISC & PROFESSIONAL SVCS	133	.00	0	1463	30650.00	2095	.00	1600	29050.00-1916	
	30 26	IT NETWRK/WEBSITE SUPPORT	283	85.75	30	3113	3484.75	112	.00	3400	84.75-	103
	30 **	CONTRACTUAL SERVICES	416	85.75	21	4576	34134.75	746	.00	5000	29134.75-	683
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	208	52.35	25	2288	1847.22	81	.00	2500	652.78	74
	50 16	PUBLIC OFFICIAL LIAB INSU	75	.00	0	825	900.00	109	.00	900	.00	100
	50 26	CONVENTIONS & EDUCATIONS	125	.00	0	1375	.00	0	.00	1500	1500.00	0
	50 32	MISCELLANEOUS	125	.00	0	1375	156.86	11	.00	1500	1343.14	11
	50 99	FEMA	0	.00	0	0	4740.00	0	.00	0	4740.00-	0
	50 **	OTHER CHARGES	533	52.35	10	5863	7644.08	130	.00	6400	1244.08-	119
	81	CAPITAL OUTLAY - REPLACE										
	81 04	EDP EQUIP REPLACEMENT	833	.00	0	9163	10415.00	114	.00	10000	415.00-	104
	81 **	CAPITAL OUTLAY - REPLACE	833	.00	0	9163	10415.00	114	.00	10000	415.00-	104
400	** **	COUNCIL / PLANNING COMM	4114	2470.52	60	45254	77850.45	172	.00	49400	28450.45-	158
40	** **	ADMINISTRATION	4114	2470.52	60	45254	77850.45	172	.00	49400	28450.45-	158
DIV	1001	TOTAL *****										
		COUNCIL	4114	2470.52	60	45254	77850.45	172	.00	49400	28450.45-	158
DEPT	10	TOTAL *****										
		COUNCIL	4114	2470.52	60	45254	77850.45	172	.00	49400	28450.45-	158

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FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
401			ADMINISTRATION										
	10		SALARIES AND WAGES										
	10 02		REGULAR	28575	29394.57	103	314325	259647.60	83	.00	342900	83252.40	76
	10 04		OVERTIME	150	309.91	207	1650	1383.19	84	.00	1800	416.81	77
	10 10		PERSONAL EMPLOYEE VEH	0	461.54	0	0	2192.32	0	.00	0	2192.32-	0
	10 **		SALARIES AND WAGES	28725	30166.02	105	315975	263223.11	83	.00	344700	81476.89	76
	20		BENEFITS										
	20 02		FICA	2200	2131.94	97	24200	18817.97	78	.00	26400	7582.03	71
	20 04		VA RETIREMENT SYSTEM	2800	2254.42	81	30800	17625.02	57	.00	33610	15984.98	52
	20 06		GROUP MEDICAL INSURANCE	3716	3680.40	99	40876	37562.40	92	.00	44600	7037.60	84
	20 08		GROUP LIFE INSURANCE	383	426.70	111	4213	3498.36	83	.00	4600	1101.64	76
	20 10		WORKER'S COMP	4583	398.32	9	50413	51411.90	102	.00	55000	3588.10	94
	20 12		EMPLOYEE EDUCATION ASSIST	83	.00	0	913	.00	0	5400.00	1000	4400.00-	540
	20 14		EMPLOYEE ASSIST PROGRAM	142	.00	0	1562	1545.00	99	.00	1710	165.00	90
	20 16		OTHER EMPLOYEE BENEFITS	2870	551.35	19	31570	10666.80	34	.00	34450	23783.20	31
	20 18		VRS HYBRID EMPLOYER CONTR	0	630.58	0	0	6481.89	0	.00	0	6481.89-	0
	20 20		ICMA HYBRID EMPLOYER CONT	0	235.70	0	0	1427.65	0	.00	0	1427.65-	0
	20 **		BENEFITS	16777	10309.41	61	184547	149036.99	81	5400.00	201370	46933.01	77
	30		CONTRACTUAL SERVICES										
	30 02		PROFESSIONAL SVCS - COBRA	150	115.15	77	1650	1257.91	76	.00	1800	542.09	70
	30 04		LEGAL SERVICES	2208	2060.00	93	24288	21248.97	88	.00	26500	5251.03	80
	30 06		ADVERTISING	1666	2909.07	175	18326	16602.89	91	.00	20000	3397.11	83
	30 08		MAINTENANCE SVC CONTRACTS	7858	851.00	11	86438	89367.10	103	.00	94300	4932.90	95
	30 10		INDEPENDENT AUDITOR	1583	.00	0	17413	18990.00	109	.00	19000	10.00	100
	30 12		ENGIN & ARCHITECTURAL SVC	416	9550.00	2296	4576	9550.00	209	.00	5000	4550.00-	191
	30 14		MISC & PROFESSIONAL SVCS	2083	.00	0	22913	66910.80	292	.00	25000	41910.80-	268
	30 17		RANDOM DRUG SCREENING	116	.00	0	1276	358.00	28	.00	1400	1042.00	26
	30 26		IT NETWRK/WEBSITE SUPPORT	4445	3918.26	88	48895	64468.96	132	.00	53350	11118.96-	121
	30 **		CONTRACTUAL SERVICES	20525	19403.48	95	225775	288754.63	128	.00	246350	42404.63-	117
	50		OTHER CHARGES										
	50 02		ELECTRICAL SERVICES	1250	848.81	68	13750	10523.14	77	.00	15000	4476.86	70
	50 04		HEATING SERVICES	250	142.08	57	2750	2560.85	93	.00	3000	439.15	85
	50 06		POSTAL SERVICES	933	.00	0	10263	9741.62	95	.00	11200	1458.38	87
	50 08		TELECOMMUNICATIONS	516	1173.71	228	5676	8323.18	147	.00	6200	2123.18-	134
	50 10		PROPERTY INSURANCE	708	.00	0	7788	9306.00	120	.00	8500	806.00-	110
	50 12		MOTOR VEHICLE INSURANCE	45	.00	0	495	550.00	111	.00	550	.00	100
	50 14		SURETY BONDS	25	.00	0	275	225.00	82	.00	300	75.00	75
	50 18		GENERAL LIABILITY INSUR	344	.00	0	3784	2048.00	54	.00	4130	2082.00	50
	50 26		CONVENTIONS & EDUCATIONS	333	.00	0	3663	.00	0	.00	4000	4000.00	0
	50 28		DUES & ASSOC MEMBERSHIPS	950	.00	0	10450	9443.00	90	.00	11400	1957.00	83
	50 30		REFUNDS	41	58.31	142	451	58.31	13	.00	500	441.69	12
	50 32		MISCELLANEOUS	854	1269.26	149	9394	9978.85	106	740.13	10250	468.98-	105
	50 34		MISCELLANEOUS REIMB	16	.00	0	176	.00	0	.00	200	200.00	0
	50 **		OTHER CHARGES	6265	3492.17	56	68915	62757.95	91	740.13	75230	11731.92	84

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FUND 010 GENERAL FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
40		ADMINISTRATION										
401		ADMINISTRATION										
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	1991	2632.80	132	21901	15706.43	72	.00	23900	8193.57	66
	60 04	REPAIRS & MAINTENANCE	1775	3370.37	190	19525	22348.40	115	.00	21300	1048.40	105
	60 06	FUELS & LUBRICANTS	108	26.89	25	1188	434.69	37	.00	1300	865.31	33
	60 12	BOOKS & SUBSCRIPTIONS	8	.00	0	88	56.00	64	.00	100	44.00	56
	60 **	MATERIALS & SUPPLIES	3882	6030.06	155	42702	38545.52	90	.00	46600	8054.48	83
	81	CAPITAL OUTLAY - REPLACE										
	81 18	BUILDING	583	.00	0	6413	3260.00	51	960.00	7000	2780.00	60
	81 **	CAPITAL OUTLAY - REPLACE	583	.00	0	6413	3260.00	51	960.00	7000	2780.00	60
401	** **	ADMINISTRATION	76757	69401.14	90	844327	805578.20	95	7100.13	921250	108571.67	88
40	** **	ADMINISTRATION	76757	69401.14	90	844327	805578.20	95	7100.13	921250	108571.67	88
DIV	1101	TOTAL *****										
		ADMINISTRATION	76757	69401.14	90	844327	805578.20	95	7100.13	921250	108571.67	88
DEPT	11	TOTAL *****										
		GENERAL GOVERNMENT	76757	69401.14	90	844327	805578.20	95	7100.13	921250	108571.67	88

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FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT			*****CURRENT***** YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP			
SUB	SUB		DESCRIPTION									
50			PUBLIC SAFETY									
501			POLICE DEPARTMENT									
	10		SALARIES AND WAGES									
	10 02		REGULAR	57800	50264.16	87	635800	595271.60	94	.00	693600	98328.40 86
	10 04		OVERTIME	1750	1181.02	68	19250	18243.07	95	.00	21000	2756.93 87
	10 06		DMV GRANT OVERTIME	416	175.00	42	4576	3920.00	86	.00	5000	1080.00 78
	10 08		PD RESIDENCY STIPEND	1375	858.37	62	15125	8908.71	59	.00	16500	7591.29 54
	10 **		SALARIES AND WAGES	61341	52478.55	86	674751	626343.38	93	.00	736100	109756.62 85
	20		BENEFITS									
	20 02		FICA	4660	3987.01	86	51260	45703.18	89	.00	55930	10226.82 82
	20 04		VA RETIREMENT SYSTEM	5666	4994.44	88	62326	57085.03	92	.00	68000	10914.97 84
	20 06		GROUP MEDICAL INSURANCE	6250	7200.80	115	68750	85338.60	124	.00	75000	10338.60- 114
	20 08		GROUP LIFE INSURANCE	775	682.92	88	8525	7798.62	92	.00	9300	1501.38 84
	20 16		OTHER EMPLOYEE BENEFITS	900	2500.00	278	9900	12775.00	129	.00	10800	1975.00- 118
	20 **		BENEFITS	18251	19365.17	106	200761	208700.43	104	.00	219030	10329.57 95
	30		CONTRACTUAL SERVICES									
	30 06		ADVERTISING	125	.00	0	1375	1130.00	82	.00	1500	370.00 75
	30 08		MAINTENANCE SVC CONTRACTS	1020	248.70	24	11220	39535.30	352	.00	12240	27295.30- 323
	30 16		PHYSICALS	181	.00	0	1991	1950.00	98	.00	2180	230.00 89
	30 18		R & M ELECTRONICS	16	.00	0	176	.00	0	.00	200	200.00 0
	30 26		IT NETWRK/WEBSITE SUPPORT	2635	5028.65	191	28985	23693.76	82	.00	31630	7936.24 75
	30 **		CONTRACTUAL SERVICES	3977	5277.35	133	43747	66309.06	152	.00	47750	18559.06- 139
	50		OTHER CHARGES									
	50 08		TELECOMMUNICATIONS	1433	1693.77	118	15763	14987.74	95	.00	17200	2212.26 87
	50 10		PROPERTY INSURANCE	158	.00	0	1738	1900.00	109	.00	1900	.00 100
	50 12		MOTOR VEHICLE INSURANCE	404	.00	0	4444	4850.00	109	.00	4850	.00 100
	50 18		GENERAL LIABILITY INSUR	354	.00	0	3894	4250.00	109	.00	4250	.00 100
	50 24		SUBSISTANCE & LODGING	675	553.69	82	7425	2113.97	29	.00	8100	5986.03 26
	50 26		CONVENTIONS & EDUCATIONS	833	.00	0	9163	9723.00	106	.00	10000	277.00 97
	50 28		DUES & ASSOC MEMBERSHIPS	583	.00	0	6413	6842.00	107	.00	7000	158.00 98
	50 29		ACCREDITATION PROGRAM	325	.00	0	3575	.00	0	1946.25	3900	1953.75 50
	50 32		MISCELLANEOUS	83	.00	0	913	411.85	45	.00	1000	588.15 41
	50 37		COMMUNITY ENGAGEMENT	100	.00	0	1100	636.96	58	.00	1200	563.04 53
	50 78		STATE FORFEITURE FUND EXP	0	.00	0	0	8060.00	0	.00	0	8060.00- 0
	50 **		OTHER CHARGES	4948	2247.46	45	54428	53775.52	99	1946.25	59400	3678.23 94
	52		GRANT EXPENSES									
	52 04		BYRNE JUSTICE GRANT	0	.00	0	0	15499.00	0	.00	0	15499.00- 0
	52 **		GRANT EXPENSES	0	.00	0	0	15499.00	0	.00	0	15499.00- 0
	60		MATERIALS & SUPPLIES									
	60 02		OFFICE SUPPLIES	983	816.14	83	10813	5650.66	52	2040.00	11800	4109.34 65
	60 04		REPAIRS & MAINTENANCE	125	671.39	537	1375	962.86	70	.00	1500	537.14 64
	60 06		FUELS & LUBRICANTS	2000	2193.19	110	22000	24994.84	114	.00	24000	994.84- 104
	60 08		VEHICLE & EQUIP R&M	1000	5710.79	571	11000	16543.06	150	.00	12000	4543.06- 138
	60 10		UNIFORMS	1083	2271.50	210	11913	7175.87	60	595.00	13000	5229.13 60
	60 16		DRUG INVESTIGATING	500	.00	0	5500	250.00	5	.00	6000	5750.00 4

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FUND 010 GENERAL FUND			DEPT/DIV 3101 PUBLIC SAFETY/POLICE DEPARTMENT									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
50		PUBLIC SAFETY										
501		POLICE DEPARTMENT										
60	25	SMALL EQUIPMENT	125	.00	0	1375	620.99	45	.00	1500	879.01	41
60	48	AMMUNITION & BATTERIES	833	.00	0	9163	9609.02	105	1399.93-	10000	1790.91	82
60	**	MATERIALS & SUPPLIES	6649	11663.01	175	73139	65807.30	90	1235.07	79800	12757.63	84
81		CAPITAL OUTLAY - REPLACE										
81	02	VEHICLE REPLACEMENT	3916	.00	0	43076	42609.26	99	.00	47000	4390.74	91
81	06	MACHINERY & EQUIPMENT	585	.00	0	6435	7019.80	109	.00	7020	.20	100
81	**	CAPITAL OUTLAY - REPLACE	4501	.00	0	49511	49629.06	100	.00	54020	4390.94	92
501	**	** POLICE DEPARTMENT	99667	91031.54	91	1096337	1086063.75	99	3181.32	1196100	106854.93	91
50	**	** PUBLIC SAFETY	99667	91031.54	91	1096337	1086063.75	99	3181.32	1196100	106854.93	91
DIV	3101	TOTAL *****										
		POLICE DEPARTMENT	99667	91031.54	91	1096337	1086063.75	99	3181.32	1196100	106854.93	91
DEPT	31	TOTAL *****										
		PUBLIC SAFETY	99667	91031.54	91	1096337	1086063.75	99	3181.32	1196100	106854.93	91

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FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
<hr/>												
60												
601		OPERATIONS & MAINTENANCE										
	10	SALARIES AND WAGES										
	10 02	REGULAR	44274	35994.31	81	487014	377232.78	78	.00	531290	154057.22	71
	10 04	OVERTIME	833	2571.99	309	9163	16269.55	178	.00	10000	6269.55-	163
	10 **	SALARIES AND WAGES	45107	38566.30	86	496177	393502.33	79	.00	541290	147787.67	73
	20	BENEFITS										
	20 02	FICA	3350	3060.98	91	36850	23475.55	64	.00	40200	16724.45	58
	20 04	VA RETIREMENT SYSTEM	4210	1482.02	35	46310	7318.64	16	.00	50520	43201.36	15
	20 06	GROUP MEDICAL INSURANCE	8156	3422.88	42	89716	24363.22	27	.00	97880	73516.78	25
	20 08	GROUP LIFE INSURANCE	575	565.04	98	6325	4008.43	63	.00	6910	2901.57	58
	20 18	VRS HYBRID EMPLOYER CONTR	0	2249.34	0	0	18335.17	0	.00	0	18335.17-	0
	20 20	ICMA HYBRID EMPLOYER CONT	0	401.09	0	0	3661.04	0	.00	0	3661.04-	0
	20 **	BENEFITS	16291	11181.35	69	179201	81162.05	45	.00	195510	114347.95	42
	30	CONTRACTUAL SERVICES										
	30 08	MAINTENANCE SVC CONTRACTS	416	448.93	108	4576	5140.90	112	.00	5000	140.90-	103
	30 12	ENGIN & ARCHITECTURAL SVC	416	.00	0	4576	.00	0	.00	5000	5000.00	0
	30 16	PHYSICALS	58	48.00	83	638	654.00	103	.00	700	46.00	93
	30 18	R & M ELECTRONICS	83	.00	0	913	.00	0	.00	1000	1000.00	0
	30 36	MOWING CONTRACT	1083	500.00	46	11913	9960.00	84	.00	13000	3040.00	77
	30 38	TUB GRINDING BRUSH	666	.00	0	7326	.00	0	.00	8000	8000.00	0
	30 40	RECURRING LEASE AGREEMENT	80	.00	0	880	.00	0	.00	960	960.00	0
	30 **	CONTRACTUAL SERVICES	2802	996.93	36	30822	15754.90	51	.00	33660	17905.10	47
	50	OTHER CHARGES										
	50 08	TELECOMMUNICATIONS	391	1038.77	266	4301	4530.74	105	.00	4700	169.26	96
	50 10	PROPERTY INSURANCE	391	.00	0	4301	4700.00	109	.00	4700	.00	100
	50 12	MOTOR VEHICLE INSURANCE	916	.00	0	10076	10851.00	108	.00	11000	149.00	99
	50 24	SUBSISTANCE & LODGING	41	.00	0	451	212.12	47	.00	500	287.88	42
	50 26	CONVENTIONS & EDUCATIONS	250	.00	0	2750	.00	0	.00	3000	3000.00	0
	50 32	MISCELLANEOUS	41	39.97	98	451	505.23	112	.00	500	5.23-	101
	50 38	INVENTORY OVER / SHORT	0	.00	0	0	177.23	0	.00	0	177.23-	0
	50 **	OTHER CHARGES	2030	1078.74	53	22330	20976.32	94	.00	24400	3423.68	86
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	600	241.02	40	6600	2323.62	35	.00	7200	4876.38	32
	60 05	FUEL PUMPS	125	.00	0	1375	1179.90	86	.00	1500	320.10	79
	60 06	FUELS & LUBRICANTS	2250	1930.57	86	24750	19542.09	79	.00	27000	7457.91	72
	60 08	VEHICLE / EQUIP R&M	2500	7239.87	290	27500	30273.42	110	818.20	30000	1091.62-	104
	60 10	UNIFORMS	833	633.57	76	9163	5829.08	64	.00	10000	4170.92	58
	60 11	SAFETY EQUIP & PROGRAMS	225	.00	0	2475	3107.26	126	.00	2700	407.26-	115
	60 20	STREET LT OPER SUPPLIES	2583	2241.96	87	28413	24315.23	86	.00	31000	6684.77	78
	60 22	HIGHWAY, STRT & SIDEWALKS	1500	5086.79	339	16500	17682.69	107	1489.50	18000	1172.19-	107
	60 23	EQUIPMENT RENTAL	376	.00	0	4136	.00	0	.00	4520	4520.00	0
	60 28	STORM DRAINAGE	250	.00	0	2750	.00	0	.00	3000	3000.00	0
	60 30	ENGINEERING R & M	83	.00	0	913	.00	0	.00	1000	1000.00	0
	60 34	TRAIN STATION SUPPLIES	250	139.11	56	2750	1100.65	40	.00	3000	1899.35	37
	60 36	PAVEMENT	4166	.00	0	45826	225740.67	493	.00	50000	175740.67-	452

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FUND 010 GENERAL FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60													
601			OPERATIONS & MAINTENANCE										
60	40		TRAFFIC CONTROL DEVICE	250	56.55	23	2750	107.11	4	.00	3000	2892.89	4
60	44		SNOW & ICE REMOVAL	166	.00	0	1826	99.96	6	.00	2000	1900.04	5
60	52		DECORATIVE STREET LIGHTS	250	.00	0	2750	5827.36	212	.00	3000	2827.36-	194
60	**		MATERIALS & SUPPLIES	16407	17569.44	107	180477	337129.04	187	2307.70	196920	142516.74-	172
81			CAPITAL OUTLAY - REPLACE										
81	02		VEHICLE REPLACEMENT	18194	.00	0	200134	168294.03	84	.00	218330	50035.97	77
81	06		MACHINERY & EQUIPMENT	10875	.00	0	119625	28312.75	24	96435.00	130500	5752.25	96
81	30		IMPRVMNTS OTHER THAN BLDG	2708	.00	0	29788	32250.00	108	.00	32500	250.00	99
81	**		CAPITAL OUTLAY - REPLACE	31777	.00	0	349547	228856.78	66	96435.00	381330	56038.22	85
82			CAPITAL OUTLAY - NEW										
82	06		MACHINERY & EQUIPMENT	0	.00	0	0	45270.00	0	.00	0	45270.00-	0
82	**		CAPITAL OUTLAY - NEW	0	.00	0	0	45270.00	0	.00	0	45270.00-	0
90			DEBT SERVICE										
90	02		PRINCIPAL	1333	.00	0	14663	16000.00	109	.00	16000	.00	100
90	04		INTEREST	452	.00	0	4972	5252.64	106	.00	5430	177.36	97
90	**		DEBT SERVICE	1785	.00	0	19635	21252.64	108	.00	21430	177.36	99
601	**	**	OPERATIONS & MAINTENANCE	116199	69392.76	60	1278189	1143904.06	90	98742.70	1394540	151893.24	89
606													
82			CAPITAL OUTLAY - NEW										
82	30		IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	187158.00	0	.00	0	187158.00-	0
82	**		CAPITAL OUTLAY - NEW	0	.00	0	0	187158.00	0	.00	0	187158.00-	0
606	**	**		0	.00	0	0	187158.00	0	.00	0	187158.00-	0
608			CAPITAL OUTLAY										
82			CAPITAL OUTLAY - NEW										
82	30		IMPRVMNTS OTHER THAN BLDG	0	.00	0	0	72007.00	0	.00	0	72007.00-	0
82	**		CAPITAL OUTLAY - NEW	0	.00	0	0	72007.00	0	.00	0	72007.00-	0
608	**	**	CAPITAL OUTLAY	0	.00	0	0	72007.00	0	.00	0	72007.00-	0
60	**	**		116199	69392.76	60	1278189	1403069.06	110	98742.70	1394540	107271.76-	108
DIV	4101		TOTAL *****										
			MAIN OF STREETS & HWYS	116199	69392.76	60	1278189	1403069.06	110	98742.70	1394540	107271.76-	108

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FUND 010 GENERAL FUND			DEPT/DIV 4102 PUBLIC WORKS/SANITATION & WASTE REM									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60												
601		OPERATIONS & MAINTENANCE										
60	06	MATERIALS & SUPPLIES										
60	06	FUELS & LUBRICANTS	750	2045.72	273	8250	15947.83	193	.00	9000	6947.83-	177
60	08	VEHICLE / EQUIP R&M	1750	12525.50	716	19250	63315.87	329	11924.43	21000	54240.30-	358
60	18	SUPPLIES	0	.00	0	0	483.45	0	.00	0	483.45-	0
60	26	LITTER EXPENSES	150	423.30	282	1650	423.30	26	.00	1800	1376.70	24
60	**	MATERIALS & SUPPLIES	2650	14994.52	566	29150	80170.45	275	11924.43	31800	60294.88-	290
81		CAPITAL OUTLAY - REPLACE										
81	02	VEHICLE REPLACEMENT	8750	319398.50	3650	96250	319398.50	332	.00	105000	214398.50-	304
81	06	MACHINERY & EQUIPMENT	416	.00	0	4576	.00	0	.00	5000	5000.00	0
81	**	CAPITAL OUTLAY - REPLACE	9166	319398.50	3485	100826	319398.50	317	.00	110000	209398.50-	290
601	**	OPERATIONS & MAINTENANCE	11816	334393.02	2830	129976	399568.95	307	11924.43	141800	269693.38-	290
60	**		11816	334393.02	2830	129976	399568.95	307	11924.43	141800	269693.38-	290
DIV	4102	TOTAL *****										
		SANITATION & WASTE REM	11816	334393.02	2830	129976	399568.95	307	11924.43	141800	269693.38-	290

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FUND 010 GENERAL FUND			DEPT/DIV 4103 PUBLIC WORKS/MAIN OF BLDGS & GROUNDS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60													
601			OPERATIONS & MAINTENANCE										
	30		CONTRACTUAL SERVICES										
	30	22	LANDSCAPING CONTRACTS	750	.00	0	8250	5796.00	70	.00	9000	3204.00	64
	30	**	CONTRACTUAL SERVICES	750	.00	0	8250	5796.00	70	.00	9000	3204.00	64
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	541	503.05	93	5951	5976.63	100	.00	6500	523.37	92
	50	04	HEATING SERVICES	166	36.32	22	1826	392.10	22	.00	2000	1607.90	20
	50	**	OTHER CHARGES	707	539.37	76	7777	6368.73	82	.00	8500	2131.27	75
	60		MATERIALS & SUPPLIES										
	60	18	SUPPLIES	500	92.99	19	5500	7552.42	137	.00	6000	1552.42-	126
	60	24	SMALL TOOLS	333	648.30	195	3663	2991.92	82	.00	4000	1008.08	75
	60	**	MATERIALS & SUPPLIES	833	741.29	89	9163	10544.34	115	.00	10000	544.34-	105
601	**	**	OPERATIONS & MAINTENANCE	2290	1280.66	56	25190	22709.07	90	.00	27500	4790.93	83
604			COMMUNITY IMPROVEMENT										
	81		CAPITAL OUTLAY - REPLACE										
	81	30	IMPRVMTS OTHER THAN BLDG	0	.00	0	0	4500.00	0	.00	0	4500.00-	0
	81	**	CAPITAL OUTLAY - REPLACE	0	.00	0	0	4500.00	0	.00	0	4500.00-	0
604	**	**	COMMUNITY IMPROVEMENT	0	.00	0	0	4500.00	0	.00	0	4500.00-	0
60	**	**		2290	1280.66	56	25190	27209.07	108	.00	27500	290.93	99
DIV	4103		TOTAL *****										
			MAIN OF BLDGS & GROUNDS	2290	1280.66	56	25190	27209.07	108	.00	27500	290.93	99

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FUND 010 GENERAL FUND			DEPT/DIV 4104 PUBLIC WORKS/PARKS & RECREATION										
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	
60													
602		PARKS, RECREAT & CULTURAL											
	30	CONTRACTUAL SERVICES											
	30 42	TREE REMOVAL & PRUNING	250	.00	0	2750	2999.92	109	.00	3000	.08	100	
	30 **	CONTRACTUAL SERVICES	250	.00	0	2750	2999.92	109	.00	3000	.08	100	
	50	OTHER CHARGES											
	50 02	ELECTRICAL SERVICES	1416	1377.38	97	15576	12277.71	79	.00	17000	4722.29	72	
	50 04	HEATING SERVICES	41	136.82	334	451	734.29	163	.00	500	234.29	147	
	50 08	TELECOMMUNICATIONS	116	120.16	104	1276	761.60	60	.00	1400	638.40	54	
	50 27	COMMUNITY GIFT PROGRAM	0	699.96	0	0	699.96	0	.00	0	699.96	0	
	50 34	MISCELLANEOUS REIMB	16	200.00	1250	176	225.00	128	.00	200	25.00	113	
	50 **	OTHER CHARGES	1589	2534.32	160	17479	14698.56	84	.00	19100	4401.44	77	
	60	MATERIALS & SUPPLIES											
	60 18	SUPPLIES	1583	5670.49	358	17413	21391.99	123	1900.00	19000	4291.99	123	
	60 53	MULCH & LANDSCAPING STONE	666	1184.62	178	7326	7051.62	96	.00	8000	948.38	88	
	60 54	PLAYGROUND EQUIPMENT	125	.00	0	1375	.00	0	.00	1500	1500.00	0	
	60 55	SPLASH PAD	458	.00	0	5038	2436.90	48	.00	5500	3063.10	44	
	60 56	WAR MEMORIAL BALLFIELD	250	1126.82	451	2750	3089.32	112	.00	3000	89.32	103	
	60 57	CANOE LAUNCH	83	90.00	108	913	1253.10	137	.00	1000	253.10	125	
	60 58	SPECIAL EVENTS	41	54.36	133	451	394.29	87	.00	500	105.71	79	
	60 **	MATERIALS & SUPPLIES	3206	8126.29	254	35266	35617.22	101	1900.00	38500	982.78	97	
	81	CAPITAL OUTLAY - REPLACE											
	81 18	BUILDING	1250	.00	0	13750	34415.48	250	.00	15000	19415.48	229	
	81 26	PARKS	8333	666.10	8	91663	61357.32	67	.00	100000	38642.68	61	
	81 30	IMPRVMNTS OTHER THAN BLDG	4166	.00	0	45826	75516.00	165	.00	50000	25516.00	151	
	81 **	CAPITAL OUTLAY - REPLACE	13749	666.10	5	151239	171288.80	113	.00	165000	6288.80	104	
	82	CAPITAL OUTLAY - NEW											
	82 26	PARKS	17416	.00	0	191576	5000.00	3	.00	209000	204000.00	2	
	82 **	CAPITAL OUTLAY - NEW	17416	.00	0	191576	5000.00	3	.00	209000	204000.00	2	
602	** **	PARKS, RECREAT & CULTURAL	36210	11326.71	31	398310	229604.50	58	1900.00	434600	203095.50	53	
60	** **		36210	11326.71	31	398310	229604.50	58	1900.00	434600	203095.50	53	
DIV	4104	TOTAL *****											
		PARKS & RECREATION	36210	11326.71	31	398310	229604.50	58	1900.00	434600	203095.50	53	

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FUND 010 GENERAL FUND			DEPT/DIV 4106 PUBLIC WORKS/CULTURAL									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60												
602		PARKS, RECREAT & CULTURAL										
	50	OTHER CHARGES										
	50 02	ELECTRICAL SERVICES	0	16.83	0	0	653.14	0	.00	0	653.14-	0
	50 **	OTHER CHARGES	0	16.83	0	0	653.14	0	.00	0	653.14-	0
602 ** **		PARKS, RECREAT & CULTURAL	0	16.83	0	0	653.14	0	.00	0	653.14-	0
60 ** **			0	16.83	0	0	653.14	0	.00	0	653.14-	0
DIV 4106		TOTAL *****										
		CULTURAL	0	16.83	0	0	653.14	0	.00	0	653.14-	0

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FUND 010 GENERAL FUND			DEPT/DIV 4108 PUBLIC WORKS/LIBRARY										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
60													
601			OPERATIONS & MAINTENANCE										
	30		CONTRACTUAL SERVICES										
	30	44	CUSTODIAL SERVICES	916	946.20	103	10076	9462.00	94	.00	11000	1538.00	86
	30	**	CONTRACTUAL SERVICES	916	946.20	103	10076	9462.00	94	.00	11000	1538.00	86
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	1250	971.39	78	13750	7406.92	54	.00	15000	7593.08	49
	60	**	MATERIALS & SUPPLIES	1250	971.39	78	13750	7406.92	54	.00	15000	7593.08	49
601	**	**	OPERATIONS & MAINTENANCE	2166	1917.59	89	23826	16868.92	71	.00	26000	9131.08	65
60	**	**		2166	1917.59	89	23826	16868.92	71	.00	26000	9131.08	65
DIV	4108		TOTAL ***** LIBRARY	2166	1917.59	89	23826	16868.92	71	.00	26000	9131.08	65
DEPT	41		TOTAL ***** PUBLIC WORKS	168681	418327.57	248	1855491	2076973.64	112	112567.13	2024440	165100.77-	108

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FUND 010 GENERAL FUND			DEPT/DIV 6101 PUBLIC TRANSPORTATION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40			ADMINISTRATION										
403			PUBLIC TRANSPORTATION										
	10		SALARIES AND WAGES										
	10 02		REGULAR	7011	7309.88	104	77121	56580.85	73	.00	84140	27559.15	67
	10 04		OVERTIME	0	2.56	0	0	14.66	0	.00	0	14.66	0
	10 **		SALARIES AND WAGES	7011	7312.44	104	77121	56595.51	73	.00	84140	27544.49	67
	20		BENEFITS										
	20 02		FICA	536	522.56	98	5896	4200.50	71	.00	6440	2239.50	65
	20 04		VA RETIREMENT SYSTEM	401	472.76	118	4411	1338.23	30	.00	4820	3481.77	28
	20 06		GROUP MEDICAL INSURANCE	404	622.22	154	4444	2675.82	60	.00	4850	2174.18	55
	20 08		GROUP LIFE INSURANCE	55	64.64	118	605	322.36	53	.00	660	337.64	49
	20 10		WORKER'S COMP	141	.00	0	1551	1700.00	110	.00	1700	.00	100
	20 18		VRS HYBRID EMPLOYER CONTR	0	.00	0	0	702.20	0	.00	0	702.20	0
	20 20		ICMA HYBRID EMPLOYER CONT	0	.00	0	0	317.70	0	.00	0	317.70	0
	20 **		BENEFITS	1537	1682.18	109	16907	11256.81	67	.00	18470	7213.19	61
	30		CONTRACTUAL SERVICES										
	30 06		ADVERTISING	83	.00	0	913	55.80	6	.00	1000	944.20	6
	30 08		MAINTENANCE SVC CONTRACTS	41	.00	0	451	.00	0	.00	500	500.00	0
	30 14		MISC & PROFESSIONAL SVCS	25	.00	0	275	.00	0	.00	300	300.00	0
	30 16		PHYSICALS	23	.00	0	253	453.00	179	.00	280	173.00	162
	30 **		CONTRACTUAL SERVICES	172	.00	0	1892	508.80	27	.00	2080	1571.20	25
	50		OTHER CHARGES										
	50 08		TELECOMMUNICATIONS	83	.00	0	913	.00	0	.00	1000	1000.00	0
	50 12		MOTOR VEHICLE INSURANCE	141	.00	0	1551	1700.00	110	.00	1700	.00	100
	50 24		SUBSISTANCE & LODGING	25	.00	0	275	.00	0	.00	300	300.00	0
	50 26		CONVENTIONS & EDUCATIONS	62	.00	0	682	.00	0	.00	750	750.00	0
	50 28		DUES & ASSOC MEMBERSHIPS	12	.00	0	132	.00	0	.00	150	150.00	0
	50 **		OTHER CHARGES	323	.00	0	3553	1700.00	48	.00	3900	2200.00	44
	60		MATERIALS & SUPPLIES										
	60 02		OFFICE SUPPLIES	29	245.75	847	319	245.75	77	.00	350	104.25	70
	60 06		FUELS & LUBRICANTS	1250	1345.95	108	13750	14919.35	109	.00	15000	80.65	100
	60 08		VEHICLE & EQUIP R&M	291	81.28	28	3201	6497.26	203	.00	3500	2997.26	186
	60 14		OTHER OPERATING SUPPLIES	41	.00	0	451	339.18	75	.00	500	160.82	68
	60 18		SUPPLIES	25	208.11	832	275	208.11	76	.00	300	91.89	69
	60 **		MATERIALS & SUPPLIES	1636	1881.09	115	17996	22209.65	123	.00	19650	2559.65	113
	82		CAPITAL OUTLAY - NEW										
	82 02		VEHICLE	0	.00	0	0	.00	0	79732.00	0	79732.00	0
	82 06		MACHINERY & EQUIPMENT	2083	.00	0	22913	.00	0	5050.00	25000	19950.00	20
	82 **		CAPITAL OUTLAY - NEW	2083	.00	0	22913	.00	0	84782.00	25000	59782.00	339
403	**	**	PUBLIC TRANSPORTATION	12762	10875.71	85	140382	92270.77	66	84782.00	153240	23812.77	116
40	**	**	ADMINISTRATION	12762	10875.71	85	140382	92270.77	66	84782.00	153240	23812.77	116
DIV 6101 TOTAL *****													

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FUND 010 GENERAL FUND			DEPT/DIV 7101 ECONOMIC DEVELOPMENT/ECONOMIC DEVELOPMENT									
BA	ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40		ADMINISTRATION										
405		ECONOMIC DEVELOPMENT										
	30	CONTRACTUAL SERVICES										
	30 06	ADVERTISING	2083	.00	0	22913	2030.00	9	.00	25000	22970.00	8
	30 14	MISC & PROFESSIONAL SVCS	416	.00	0	4576	.00	0	.00	5000	5000.00	0
	30 **	CONTRACTUAL SERVICES	2499	.00	0	27489	2030.00	7	.00	30000	27970.00	7
	50	OTHER CHARGES										
	50 06	POSTAL SERVICES	41	.00	0	451	.00	0	.00	500	500.00	0
	50 08	TELECOMMUNICATIONS	75	.00	0	825	.00	0	.00	900	900.00	0
	50 24	SUBSISTANCE & LODGING	128	.00	0	1408	.00	0	.00	1540	1540.00	0
	50 26	CONVENTIONS & EDUCATIONS	105	.00	0	1155	.00	0	.00	1260	1260.00	0
	50 28	DUES & ASSOC MEMBERSHIPS	116	.00	0	1276	.00	0	.00	1400	1400.00	0
	50 32	MISCELLANEOUS	125	.00	0	1375	322.00	23	.00	1500	1178.00	22
	50 63	ECONOMIC INCENTIVES	11608	.00	0	127688	9500.00	7	.00	139300	129800.00	7
	50 93	GRANT PROGRAM FUNDING	8333	.00	0	91663	.00	0	.00	100000	100000.00	0
	50 **	OTHER CHARGES	20531	.00	0	225841	9822.00	4	.00	246400	236578.00	4
	60	MATERIALS & SUPPLIES										
	60 02	OFFICE SUPPLIES	125	.00	0	1375	.00	0	.00	1500	1500.00	0
	60 12	BOOKS & SUBSCRIPTIONS	125	.00	0	1375	.00	0	.00	1500	1500.00	0
	60 **	MATERIALS & SUPPLIES	250	.00	0	2750	.00	0	.00	3000	3000.00	0
	81	CAPITAL OUTLAY - REPLACE										
	81 18	BUILDING	0	.00	0	0	1206.07	0	.00	0	1206.07-	0
	81 **	CAPITAL OUTLAY - REPLACE	0	.00	0	0	1206.07	0	.00	0	1206.07-	0
	82	CAPITAL OUTLAY - NEW										
	82 18	BUILDING	83333	91040.88	109	916663	735563.28	80	.00	1000000	264436.72	74
	82 **	CAPITAL OUTLAY - NEW	83333	91040.88	109	916663	735563.28	80	.00	1000000	264436.72	74
405	** **	ECONOMIC DEVELOPMENT	106613	91040.88	85	1172743	748621.35	64	.00	1279400	530778.65	59
40	** **	ADMINISTRATION	106613	91040.88	85	1172743	748621.35	64	.00	1279400	530778.65	59
DIV	7101	TOTAL *****										
		ECONOMIC DEVELOPMENT	106613	91040.88	85	1172743	748621.35	64	.00	1279400	530778.65	59
DEPT	71	TOTAL *****										
		ECONOMIC DEVELOPMENT	106613	91040.88	85	1172743	748621.35	64	.00	1279400	530778.65	59

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FUND 010 GENERAL FUND			DEPT/DIV 7201 COMMUNITY DEVELOPMENT/COMMUNITY DEVELOPMENT										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

40			ADMINISTRATION										
408			COMMUNITY DEVELOPMENT										
	10		SALARIES AND WAGES										
	10 02		REGULAR	9436	5443.20	58	103796	87699.82	85	.00	113240	25540.18	77
	10 04		OVERTIME	25	.00	0	275	.00	0	.00	300	300.00	0
	10 **		SALARIES AND WAGES	9461	5443.20	58	104071	87699.82	84	.00	113540	25840.18	77
	20		BENEFITS										
	20 02		FICA	725	406.74	56	7975	6617.45	83	.00	8700	2082.55	76
	20 04		VA RETIREMENT SYSTEM	925	.00	0	10175	.00	0	.00	11110	11110.00	0
	20 06		GROUP MEDICAL INSURANCE	950	474.40	50	10450	5690.80	55	.00	11400	5709.20	50
	20 08		GROUP LIFE INSURANCE	126	79.02	63	1386	1172.36	85	.00	1520	347.64	77
	20 18		VRS HYBRID EMPLOYER CONTR	0	518.92	0	0	7698.56	0	.00	0	7698.56-	0
	20 20		ICMA HYBRID EMPLOYER CONT	0	58.96	0	0	874.72	0	.00	0	874.72-	0
	20 **		BENEFITS	2726	1538.04	56	29986	22053.89	74	.00	32730	10676.11	67
	30		CONTRACTUAL SERVICES										
	30 06		ADVERTISING	416	598.13	144	4576	913.19	20	.00	5000	4086.81	18
	30 14		MISC & PROFESSIONAL SVCS	1954	721.00	37	21494	721.00	3	.00	23450	22729.00	3
	30 36		MOWING CONTRACT	42	.00	0	462	1402.50	304	.00	500	902.50-	281
	30 **		CONTRACTUAL SERVICES	2412	1319.13	55	26532	3036.69	11	.00	28950	25913.31	11
	50		OTHER CHARGES										
	50 06		POSTAL SERVICES	83	.00	0	913	.00	0	.00	1000	1000.00	0
	50 08		TELECOMMUNICATIONS	154	43.59	28	1694	448.90	27	.00	1850	1401.10	24
	50 24		SUBSISTANCE & LODGING	125	.00	0	1375	368.76	27	.00	1500	1131.24	25
	50 26		CONVENTIONS & EDUCATIONS	208	.00	0	2288	.00	0	.00	2500	2500.00	0
	50 28		DUES & ASSOC MEMBERSHIPS	62	.00	0	682	661.00	97	.00	750	89.00	88
	50 32		MISCELLANEOUS	83	14.99	18	913	294.08	32	.00	1000	705.92	29
	50 **		OTHER CHARGES	715	58.58	8	7865	1772.74	23	.00	8600	6827.26	21
	60		MATERIALS & SUPPLIES										
	60 02		OFFICE SUPPLIES	171	.00	0	1881	486.33	26	.00	2050	1563.67	24
	60 12		BOOKS & SUBSCRIPTIONS	41	.00	0	451	.00	0	.00	500	500.00	0
	60 **		MATERIALS & SUPPLIES	212	.00	0	2332	486.33	21	.00	2550	2063.67	19
	82		CAPITAL OUTLAY - NEW										
	82 02		VEHICLE	2333	.00	0	25663	29408.60	115	.00	28000	1408.60-	105
	82 04		EDP EQUIPMENT	542	.00	0	5962	4000.00	67	.00	6500	2500.00	62
	82 **		CAPITAL OUTLAY - NEW	2875	.00	0	31625	33408.60	106	.00	34500	1091.40	97
408	**	**	COMMUNITY DEVELOPMENT	18401	8358.95	45	202411	148458.07	73	.00	220870	72411.93	67
40	**	**	ADMINISTRATION	18401	8358.95	45	202411	148458.07	73	.00	220870	72411.93	67
DIV	7201		TOTAL *****										
			COMMUNITY DEVELOPMENT	18401	8358.95	45	202411	148458.07	73	.00	220870	72411.93	67

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FUND 010 GENERAL FUND			DEPT/DIV 7202 COMMUNITY DEVELOPMENT/MAIN STREET PROGRAM										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40			ADMINISTRATION										
406			MAIN STREET COORDINATOR										
	50		OTHER CHARGES										
	50 08		TELECOMMUNICATIONS	37	33.56	91	407	387.60	95	.00	450	62.40	86
	50 **		OTHER CHARGES	37	33.56	91	407	387.60	95	.00	450	62.40	86
	60		MATERIALS & SUPPLIES										
	60 02		OFFICE SUPPLIES	125	.00	0	1375	238.19	17	.00	1500	1261.81	16
	60 **		MATERIALS & SUPPLIES	125	.00	0	1375	238.19	17	.00	1500	1261.81	16
406 ** **			MAIN STREET COORDINATOR	162	33.56	21	1782	625.79	35	.00	1950	1324.21	32
40 ** **			ADMINISTRATION	162	33.56	21	1782	625.79	35	.00	1950	1324.21	32
DIV 7202			TOTAL *****										
			MAIN STREET PROGRAM	162	33.56	21	1782	625.79	35	.00	1950	1324.21	32

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FUND 010 GENERAL FUND			DEPT/DIV 7203 COMMUNITY DEVELOPMENT/PLANNING COMMISSION									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
40		ADMINISTRATION										
400		COUNCIL / PLANNING COMM										
	50	OTHER CHARGES										
	50 24	SUBSISTANCE & LODGING	50	.00	0	550	.00	0	.00	600	600.00	0
	50 26	CONVENTIONS & EDUCATIONS	83	.00	0	913	.00	0	.00	1000	1000.00	0
	50 36	PLANNING COMMISSION	375	325.00	87	4125	3150.00	76	.00	4500	1350.00	70
	50 **	OTHER CHARGES	508	325.00	64	5588	3150.00	56	.00	6100	2950.00	52
400 ** **		COUNCIL / PLANNING COMM	508	325.00	64	5588	3150.00	56	.00	6100	2950.00	52
40 ** **		ADMINISTRATION	508	325.00	64	5588	3150.00	56	.00	6100	2950.00	52
DIV 7203		TOTAL *****										
		PLANNING COMMISSION	508	325.00	64	5588	3150.00	56	.00	6100	2950.00	52

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FUND 010 GENERAL FUND			DEPT/DIV 7204 COMMUNITY DEVELOPMENT/SPARK INNOVATION CENTER									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
<hr/>												
40		ADMINISTRATION										
409		COMMUNITY DEVELOPMENT										
30		CONTRACTUAL SERVICES										
30	06	ADVERTISING	417	.00	0	4587	928.00	20	.00	5000	4072.00	19
30	08	MAINTENANCE SVC CONTRACTS	1075	99.00	9	11825	99.00	1	.00	12900	12801.00	1
30	14	MISC & PROFESSIONAL SVCS	208	.00	0	2288	.00	0	.00	2500	2500.00	0
30	26	IT NETWRK/WEBSITE SUPPORT	221	12.00	5	2431	852.00	35	.00	2650	1798.00	32
30	**	CONTRACTUAL SERVICES	1921	111.00	6	21131	1879.00	9	.00	23050	21171.00	8
50		OTHER CHARGES										
50	02	ELECTRICAL SERVICES	500	.00	0	5500	.00	0	.00	6000	6000.00	0
50	04	HEATING SERVICES	208	38.84	19	2288	333.27	15	.00	2500	2166.73	13
50	06	POSTAL SERVICES	42	.00	0	462	.00	0	.00	500	500.00	0
50	08	TELECOMMUNICATIONS	167	.00	0	1837	.00	0	.00	2000	2000.00	0
50	10	PROPERTY INSURANCE	42	.00	0	462	500.00	108	.00	500	.00	100
50	24	SUBSISTANCE & LODGING	83	.00	0	913	.00	0	.00	1000	1000.00	0
50	26	CONVENTIONS & EDUCATIONS	83	.00	0	913	.00	0	.00	1000	1000.00	0
50	32	MISCELLANEOUS	63	.00	0	693	.00	0	.00	750	750.00	0
50	**	OTHER CHARGES	1188	38.84	3	13068	833.27	6	.00	14250	13416.73	6
60		MATERIALS & SUPPLIES										
60	02	OFFICE SUPPLIES	542	.00	0	5962	.00	0	.00	6500	6500.00	0
60	04	REPAIRS & MAINTENANCE	167	.00	0	1837	.00	0	.00	2000	2000.00	0
60	**	MATERIALS & SUPPLIES	709	.00	0	7799	.00	0	.00	8500	8500.00	0
409	**	** COMMUNITY DEVELOPMENT	3818	149.84	4	41998	2712.27	7	.00	45800	43087.73	6
40	**	** ADMINISTRATION	3818	149.84	4	41998	2712.27	7	.00	45800	43087.73	6
DIV	7204	TOTAL *****										
		SPARK INNOVATION CENTER	3818	149.84	4	41998	2712.27	7	.00	45800	43087.73	6
DEPT	72	TOTAL *****										
		COMMUNITY DEVELOPMENT	22889	8867.35	39	251779	154946.13	62	.00	274720	119773.87	56

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FUND 010 GENERAL FUND			DEPT/DIV 9101 NON DEPARTMENT/CONTRIBUTIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	50		OTHER CHARGES										
	50	32	MISCELLANEOUS	5162	7500.00	145	56782	36000.00	63	.00	61950	25950.00	58
	50	62	CONTRIBUTION - SENIOR CTR	83	.00	0	913	.00	0	.00	1000	1000.00	0
	50	63	ECONOMIC INCENTIVES	0	.00	0	0	4168.33	0	.00	0	4168.33-	0
	50	70	RECREATION PROGRAM	8333	25000.00	300	91663	100000.00	109	.00	100000	.00	100
	50	72	CONTRIBUTION - FIRE DEPT	1250	.00	0	13750	15000.00	109	.00	15000	.00	100
	50	74	CONTRIBUTION-MAIN ST PGM	416	1250.00	301	4576	28658.56	626	.00	5000	23658.56-	573
	50	**	OTHER CHARGES	15244	33750.00	221	167684	183826.89	110	.00	182950	876.89-	101
801	**	**	NON DEPARTMENTAL	15244	33750.00	221	167684	183826.89	110	.00	182950	876.89-	101
80	**	**	NON DEPARTMENT	15244	33750.00	221	167684	183826.89	110	.00	182950	876.89-	101
DIV	9101		TOTAL *****										
			CONTRIBUTIONS	15244	33750.00	221	167684	183826.89	110	.00	182950	876.89-	101

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FUND 010 GENERAL FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	50	OTHER CHARGES										
	50 96	INSURANCE CLAIM	0	5919.84	0	0	9510.35	0	.00	0	9510.35-	0
	50 **	OTHER CHARGES	0	5919.84	0	0	9510.35	0	.00	0	9510.35-	0
	60	MATERIALS & SUPPLIES										
	60 06	FUELS & LUBRICANTS	833	2058.61	247	9163	13151.24	144	.00	10000	3151.24-	132
	60 **	MATERIALS & SUPPLIES	833	2058.61	247	9163	13151.24	144	.00	10000	3151.24-	132
	82	CAPITAL OUTLAY - NEW										
	82 30	IMPRVMTS OTHER THAN BLDG	0	6501.50	0	0	47420.83	0	.00	0	47420.83-	0
	82 **	CAPITAL OUTLAY - NEW	0	6501.50	0	0	47420.83	0	.00	0	47420.83-	0
801	** **	NON DEPARTMENTAL	833	14479.95	1738	9163	70082.42	765	.00	10000	60082.42-	701
802		TRANSFER OUT										
	70	TRANSFER OUT										
	70 01	TO CEMETERY FUND	4700	.00	0	51700	25000.00	48	.00	56400	31400.00	44
	70 02	WATER & SEWER FUND	0	.00	0	0	2000000.00	0	.00	0	2000000.00-	0
	70 07	TO RESERVE POLICY FNDS-FD	5416	.00	0	59576	.00	0	.00	65000	65000.00	0
	70 08	EDA CHECKING ACCOUNT	0	25750.00	0	0	25750.00	0	.00	0	25750.00-	0
	70 **	TRANSFER OUT	10116	25750.00	255	111276	2050750.00	1843	.00	121400	1929350.00-	1689
802	** **	TRANSFER OUT	10116	25750.00	255	111276	2050750.00	1843	.00	121400	1929350.00-	1689
80	** **	NON DEPARTMENT	10949	40229.95	367	120439	2120832.42	1761	.00	131400	1989432.42-	1614
DIV	9102	TOTAL *****										
		NON DEPARTMENT	10949	40229.95	367	120439	2120832.42	1761	.00	131400	1989432.42-	1614

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FUND 010 GENERAL FUND			DEPT/DIV 9105 NON DEPARTMENT/AVOCA										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80			NON DEPARTMENT										
801			NON DEPARTMENTAL										
	10		SALARIES AND WAGES										
	10 02		REGULAR	4445	5570.10	125	48895	46719.28	96	.00	53350	6630.72	88
	10 04		OVERTIME	0	.00	0	0	225.00	0	.00	0	225.00-	0
	10 **		SALARIES AND WAGES	4445	5570.10	125	48895	46944.28	96	.00	53350	6405.72	88
	20		BENEFITS										
	20 02		FICA	341	418.42	123	3751	3521.46	94	.00	4100	578.54	86
	20 04		VA RETIREMENT SYSTEM	437	.00	0	4807	.00	0	.00	5250	5250.00	0
	20 06		GROUP MEDICAL INSURANCE	475	474.40	100	5225	4877.60	93	.00	5700	822.40	86
	20 08		GROUP LIFE INSURANCE	60	55.84	93	660	483.60	73	.00	720	236.40	67
	20 18		VRS HYBRID EMPLOYER CONTR	0	366.70	0	0	3175.80	0	.00	0	3175.80-	0
	20 20		ICMA HYBRID EMPLOYER CONT	0	41.66	0	0	360.84	0	.00	0	360.84-	0
	20 **		BENEFITS	1313	1357.02	103	14443	12419.30	86	.00	15770	3350.70	79
	30		CONTRACTUAL SERVICES										
	30 36		MOWING CONTRACT	0	1114.00	0	0	7559.00	0	.00	0	7559.00-	0
	30 **		CONTRACTUAL SERVICES	0	1114.00	0	0	7559.00	0	.00	0	7559.00-	0
	50		OTHER CHARGES										
	50 08		TELECOMMUNICATIONS	37	33.56	91	407	347.48	85	.00	450	102.52	77
	50 **		OTHER CHARGES	37	33.56	91	407	347.48	85	.00	450	102.52	77
	60		MATERIALS & SUPPLIES										
	60 06		FUELS & LUBRICANTS	20	141.47	707	220	535.30	243	.00	240	295.30-	223
	60 **		MATERIALS & SUPPLIES	20	141.47	707	220	535.30	243	.00	240	295.30-	223
	81		CAPITAL OUTLAY - REPLACE										
	81 18		BUILDING	4833	.00	0	53163	.00	0	.00	58000	58000.00	0
	81 **		CAPITAL OUTLAY - REPLACE	4833	.00	0	53163	.00	0	.00	58000	58000.00	0
801	**	**	NON DEPARTMENTAL	10648	8216.15	77	117128	67805.36	58	.00	127810	60004.64	53
80	**	**	NON DEPARTMENT	10648	8216.15	77	117128	67805.36	58	.00	127810	60004.64	53
DIV	9105		TOTAL *****										
			AVOCA	10648	8216.15	77	117128	67805.36	58	.00	127810	60004.64	53
DEPT	91		TOTAL *****										
			NON DEPARTMENT	36841	82196.10	223	405251	2372464.67	585	.00	442160	1930304.67-	537
FUND	010		TOTAL *****										
			GENERAL FUND	528324	774210.81	147	5811564	7414768.96	128	207630.58	6340710	1281689.54-	120

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FUND 020 STATE HIGHWAY REIMB FUND			DEPT/DIV 4101 PUBLIC WORKS/MAIN OF STREETS & HWYS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
60			OPERATIONS & MAINTENANCE										
601			MATERIALS & SUPPLIES										
60	28		STORM DRAINAGE	4016	675.59	17	44176	24077.48	55	.00	48200	24122.52	50
60	36		PAVEMENT	33333	561.74	2	366663	721121.76	197	.00	400000	321121.76	180
60	40		TRAFFIC CONTROL DEVICE	4733	7620.10	161	52063	46615.66	90	.00	56800	10184.34	82
60	**		MATERIALS & SUPPLIES	42082	8857.43	21	462902	791814.90	171	.00	505000	286814.90	157
81			CAPITAL OUTLAY - REPLACE										
81	02		VEHICLE REPLACEMENT	10105	.00	0	111155	40447.50	36	43238.28	121270	37584.22	69
81	06		MACHINERY & EQUIPMENT	8541	.00	0	93951	1913.75	2	96435.00	102500	4151.25	96
81	**		CAPITAL OUTLAY - REPLACE	18646	.00	0	205106	42361.25	21	139673.28	223770	41735.47	81
82			CAPITAL OUTLAY - NEW										
82	06		MACHINERY & EQUIPMENT	1500	.00	0	16500	16800.00	102	.00	18000	1200.00	93
82	**		CAPITAL OUTLAY - NEW	1500	.00	0	16500	16800.00	102	.00	18000	1200.00	93
601	**	**	OPERATIONS & MAINTENANCE	62228	8857.43	14	684508	850976.15	124	139673.28	746770	243879.43	133
606			MATERIALS & SUPPLIES										
60	30		ENGINEERING R & M	833	76.50	9	9163	420.75	5	.00	10000	9579.25	4
60	44		SNOW & ICE REMOVAL	5000	.00	0	55000	13715.21	25	.00	60000	46284.79	23
60	46		OTHER TRAFFIC SVCS RDSIDE	4166	3848.61	92	45826	19488.79	43	.00	50000	30511.21	39
60	**		MATERIALS & SUPPLIES	9999	3925.11	39	109989	33624.75	31	.00	120000	86375.25	28
606	**	**		9999	3925.11	39	109989	33624.75	31	.00	120000	86375.25	28
607			ADMINISTRATION AND MISC										
50			OTHER CHARGES										
50	32		MISCELLANEOUS	8333	.00	0	91663	33714.62	37	.00	100000	66285.38	34
50	**		OTHER CHARGES	8333	.00	0	91663	33714.62	37	.00	100000	66285.38	34
607	**	**	ADMINISTRATION AND MISC	8333	.00	0	91663	33714.62	37	.00	100000	66285.38	34
608			CAPITAL OUTLAY										
82			CAPITAL OUTLAY - NEW										
82	30		IMPRVMNTS OTHER THAN BLDG	6250	.00	0	68750	.00	0	.00	75000	75000.00	0
82	**		CAPITAL OUTLAY - NEW	6250	.00	0	68750	.00	0	.00	75000	75000.00	0
608	**	**	CAPITAL OUTLAY	6250	.00	0	68750	.00	0	.00	75000	75000.00	0
60	**	**		86810	12782.54	15	954910	918315.52	96	139673.28	1041770	16218.80	102
DIV	4101		TOTAL *****										
			MAIN OF STREETS & HWYS	86810	12782.54	15	954910	918315.52	96	139673.28	1041770	16218.80	102
DEPT	41		TOTAL *****										
			PUBLIC WORKS	86810	12782.54	15	954910	918315.52	96	139673.28	1041770	16218.80	102
FUND	020		TOTAL *****										
			STATE HIGHWAY REIMB FUND	86810	12782.54	15	954910	918315.52	96	139673.28	1041770	16218.80	102

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FUND 050 WATER & SEWER FUND			DEPT/DIV 1101 GENERAL GOVERNMENT/ADMINISTRATION									
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****			
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT

70		UTILITIES										
701		WATER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1525	1406.88	92	16775	16407.07	98	.00	18300	1892.93	90
	10 04	OVERTIME	11	23.08	210	121	131.91	109	.00	140	8.09	94
	10 **	SALARIES AND WAGES	1536	1429.96	93	16896	16538.98	98	.00	18440	1901.02	90
	20	BENEFITS										
	20 02	FICA	116	86.31	74	1276	1018.17	80	.00	1400	381.83	73
	20 04	VA RETIREMENT SYSTEM	148	149.36	101	1628	1642.96	101	.00	1780	137.04	92
	20 06	GROUP MEDICAL INSURANCE	302	301.86	100	3322	3320.46	100	.00	3630	309.54	92
	20 08	GROUP LIFE INSURANCE	20	20.42	102	220	224.62	102	.00	250	25.38	90
	20 **	BENEFITS	586	557.95	95	6446	6206.21	96	.00	7060	853.79	88
701	** **	WATER	2122	1987.91	94	23342	22745.19	97	.00	25500	2754.81	89
702		SEWER										
	10	SALARIES AND WAGES										
	10 02	REGULAR	1016	937.92	92	11176	10938.08	98	.00	12200	1261.92	90
	10 04	OVERTIME	5	15.39	308	55	87.91	160	.00	60	27.91	147
	10 **	SALARIES AND WAGES	1021	953.31	93	11231	11025.99	98	.00	12260	1234.01	90
	20	BENEFITS										
	20 02	FICA	77	57.52	75	847	678.65	80	.00	930	251.35	73
	20 04	VA RETIREMENT SYSTEM	99	99.58	101	1089	1095.38	101	.00	1190	94.62	92
	20 06	GROUP MEDICAL INSURANCE	201	201.24	100	2211	2213.64	100	.00	2420	206.36	92
	20 08	GROUP LIFE INSURANCE	14	13.62	97	154	149.82	97	.00	170	20.18	88
	20 **	BENEFITS	391	371.96	95	4301	4137.49	96	.00	4710	572.51	88
702	** **	SEWER	1412	1325.27	94	15532	15163.48	98	.00	16970	1806.52	89
70	** **	UTILITIES	3534	3313.18	94	38874	37908.67	98	.00	42470	4561.33	89
DIV	1101	TOTAL *****										
		ADMINISTRATION	3534	3313.18	94	38874	37908.67	98	.00	42470	4561.33	89
DEPT	11	TOTAL *****										
		GENERAL GOVERNMENT	3534	3313.18	94	38874	37908.67	98	.00	42470	4561.33	89

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS								
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
70			UTILITIES											
701			WATER											
10			SALARIES AND WAGES											
10	02		REGULAR	32668	21261.09	65	359348	302012.76	84	.00	392020	90007.24	77	
10	04		OVERTIME	1250	329.89	26	13750	4327.73	32	.00	15000	10672.27	29	
10	**		SALARIES AND WAGES	33918	21590.98	64	373098	306340.49	82	.00	407020	100679.51	75	
20			BENEFITS											
20	02		FICA	2595	1561.53	60	28545	22064.41	77	.00	31140	9075.59	71	
20	04		VA RETIREMENT SYSTEM	3201	971.64	30	35211	14426.96	41	.00	38420	23993.04	38	
20	06		GROUP MEDICAL INSURANCE	4516	2805.80	62	49676	46227.40	93	.00	54200	7972.60	85	
20	08		GROUP LIFE INSURANCE	438	282.78	65	4818	3729.27	77	.00	5260	1530.73	71	
20	18		VRS HYBRID EMPLOYER CONTR	0	829.34	0	0	9836.79	0	.00	0	9836.79-	0	
20	20		ICMA HYBRID EMPLOYER CONT	0	266.92	0	0	3007.96	0	.00	0	3007.96-	0	
20	**		BENEFITS	10750	6718.01	63	118250	99292.79	84	.00	129020	29727.21	77	
30			CONTRACTUAL SERVICES											
30	08		MAINTENANCE SVC CONTRACTS	2508	1045.00	42	27588	26777.96	97	770.00	30100	2552.04	92	
30	14		MISC & PROFESSIONAL SVCS	1666	49.00	3	18326	539.00	3	.00	20000	19461.00	3	
30	16		PHYSICALS	66	.00	0	726	150.00	21	.00	800	650.00	19	
30	20		WATER PURCHASES - CC	6250	4071.20	65	68750	22025.98	32	.00	75000	52974.02	29	
30	24		R & M GROUNDS, BLDGS, RDS	1166	.00	0	12826	.00	0	.00	14000	14000.00	0	
30	**		CONTRACTUAL SERVICES	11656	5165.20	44	128216	49492.94	39	770.00	139900	89637.06	36	
50			OTHER CHARGES											
50	02		ELECTRICAL SERVICES	9166	8395.78	92	100826	72168.70	72	.00	110000	37831.30	66	
50	04		HEATING SERVICES	291	201.82	69	3201	3353.91	105	.00	3500	146.09	96	
50	08		TELECOMMUNICATIONS	916	1369.78	150	10076	11498.67	114	.00	11000	498.67-	105	
50	10		PROPERTY INSURANCE	762	.00	0	8382	9150.00	109	.00	9150	.00	100	
50	12		MOTOR VEHICLE INSURANCE	43	.00	0	473	520.00	110	.00	520	.00	100	
50	18		GENERAL LIABILITY INSUR	375	.00	0	4125	4000.00	97	.00	4500	500.00	89	
50	24		SUBSISTANCE & LODGING	250	.00	0	2750	.00	0	.00	3000	3000.00	0	
50	26		CONVENTIONS & EDUCATIONS	416	890.00	214	4576	1730.00	38	.00	5000	3270.00	35	
50	28		DUES & ASSOC MEMBERSHIPS	83	.00	0	913	951.00	104	.00	1000	49.00	95	
50	30		REFUNDS	41	.00	0	451	.00	0	.00	500	500.00	0	
50	32		MISCELLANEOUS	166	189.58	114	1826	578.29	32	.00	2000	1421.71	29	
50	64		SAMPLE TESTING	1250	276.00	22	13750	5617.20	41	.00	15000	9382.80	37	
50	66		FEES PAID TO COMMONWEALTH	458	.00	0	5038	5037.00	100	.00	5500	463.00	92	
50	68		PROFESSIONAL LICENSES	100	.00	0	1100	100.00	9	.00	1200	1100.00	8	
50	**		OTHER CHARGES	14317	11322.96	79	157487	114704.77	73	.00	171870	57165.23	67	
60			MATERIALS & SUPPLIES											
60	02		OFFICE SUPPLIES	508	119.49	24	5588	1220.51	22	.00	6100	4879.49	20	
60	04		REPAIRS & MAINTENANCE	2500	1840.01	74	27500	19987.44	73	.00	30000	10012.56	67	
60	06		FUELS & LUBRICANTS	354	301.30	85	3894	5421.46	139	.00	4250	1171.46-	128	
60	08		VEHICLE & EQUIP R&M	187	521.07	279	2057	7363.86	358	.00	2250	5113.86-	327	
60	10		UNIFORMS	604	711.70	118	6644	5994.90	90	.00	7250	1255.10	83	
60	11		SAFETY EQUIP & PROGRAMS	208	489.23	235	2288	1008.18	44	.00	2500	1491.82	40	
60	14		OTHER OPERATING SUPPLIES	10000	6705.85	67	110000	104705.68	95	.00	120000	15294.32	87	
60	15		LABORATORY TEST CHEMICALS	1250	253.22	20	13750	9868.62	72	.00	15000	5131.38	66	

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5001 WATER			DEPARTMENT/OPERATIONS							
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****				
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
70			UTILITIES										
701			WATER										
60	24		SMALL TOOLS	166	242.52	146	1826	858.06	47	.00	2000	1141.94	43
60	25		SMALL EQUIPMENT	625	1002.25	160	6875	3238.64	47	.00	7500	4261.36	43
60	**		MATERIALS & SUPPLIES	16402	12186.64	74	180422	159667.35	89	.00	196850	37182.65	81
70			TRANSFER OUT										
70	05		TO RESERVES	2731	.00	0	30041	.00	0	.00	32780	32780.00	0
70	**		TRANSFER OUT	2731	.00	0	30041	.00	0	.00	32780	32780.00	0
90			DEBT SERVICE										
90	02		PRINCIPAL	25166	.00	0	276826	302000.00	109	.00	302000	.00	100
90	04		INTEREST	7988	.00	0	87868	96108.67	109	.00	95860	248.67-	100
90	**		DEBT SERVICE	33154	.00	0	364694	398108.67	109	.00	397860	248.67-	100
91			DEBT SERVICE-2020A										
91	02		PRINCIPAL	8997	.00	0	98967	107970.00	109	.00	107970	.00	100
91	04		INTEREST	7710	.00	0	84810	92532.76	109	.00	92530	2.76-	100
91	**		DEBT SERVICE-2020A	16707	.00	0	183777	200502.76	109	.00	200500	2.76-	100
701	**	**	WATER	139635	56983.79	41	1535985	1328109.77	87	770.00	1675800	346920.23	79
70	**	**	UTILITIES	139635	56983.79	41	1535985	1328109.77	87	770.00	1675800	346920.23	79
DIV	5001		TOTAL *****										
			OPERATIONS	139635	56983.79	41	1535985	1328109.77	87	770.00	1675800	346920.23	79

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5002 WATER			DEPARTMENT/PUMP STATION						
BA	ELE OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT

70		UTILITIES										
703		BEDFORD PUMP STATION										
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	833	766.63	92	9163	6327.78	69	.00	10000	3672.22	63
50 08		TELECOMMUNICATIONS	45	52.29	116	495	581.50	118	.00	550	31.50-	106
50 **		OTHER CHARGES	878	818.92	93	9658	6909.28	72	.00	10550	3640.72	66
60		MATERIALS & SUPPLIES										
60 04		REPAIRS & MAINTENANCE	250	169.59	68	2750	10078.59	367	.00	3000	7078.59-	336
60 **		MATERIALS & SUPPLIES	250	169.59	68	2750	10078.59	367	.00	3000	7078.59-	336
703 ** **		BEDFORD PUMP STATION	1128	988.51	88	12408	16987.87	137	.00	13550	3437.87-	125
704		LOLA PUMP STATION										
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	83	28.47	34	913	509.73	56	.00	1000	490.27	51
50 08		TELECOMMUNICATIONS	45	52.29	116	495	581.50	118	.00	550	31.50-	106
50 **		OTHER CHARGES	128	80.76	63	1408	1091.23	78	.00	1550	458.77	70
60		MATERIALS & SUPPLIES										
60 04		REPAIRS & MAINTENANCE	8	.00	0	88	.00	0	.00	100	100.00	0
60 **		MATERIALS & SUPPLIES	8	.00	0	88	.00	0	.00	100	100.00	0
704 ** **		LOLA PUMP STATION	136	80.76	59	1496	1091.23	73	.00	1650	558.77	66
709		MELINDA PUMP STATION										
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	800	.00	0	8800	.00	0	.00	9600	9600.00	0
50 08		TELECOMMUNICATIONS	45	.00	0	495	.00	0	.00	550	550.00	0
50 **		OTHER CHARGES	845	.00	0	9295	.00	0	.00	10150	10150.00	0
60		MATERIALS & SUPPLIES										
60 04		REPAIRS & MAINTENANCE	125	1400.00	1120	1375	1400.00	102	.00	1500	100.00	93
60 **		MATERIALS & SUPPLIES	125	1400.00	1120	1375	1400.00	102	.00	1500	100.00	93
709 ** **		MELINDA PUMP STATION	970	1400.00	144	10670	1400.00	13	.00	11650	10250.00	12
70 ** **		UTILITIES	2234	2469.27	111	24574	19479.10	79	.00	26850	7370.90	73
DIV 5002	TOTAL *****	PUMP STATION	2234	2469.27	111	24574	19479.10	79	.00	26850	7370.90	73

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5003 WATER			DEPARTMENT/SPRINGS								
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****					
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT	
70			UTILITIES											
706			MCMINNIS SPRING											
	50		OTHER CHARGES											
	50	02	ELECTRICAL SERVICES	800	704.84	88	8800	6845.25	78	.00	9600	2754.75	71	
	50	08	TELECOMMUNICATIONS	66	60.62	92	726	548.49	76	.00	800	251.51	69	
	50	**	OTHER CHARGES	866	765.46	88	9526	7393.74	78	.00	10400	3006.26	71	
	60		MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	250	1233.25	493	2750	2264.27	82	.00	3000	735.73	76	
	60	14	OTHER OPERATING SUPPLIES	625	1249.02	200	6875	6773.38	99	.00	7500	726.62	90	
	60	15	LABORATORY TEST CHEMICALS	250	33.57	13	2750	1137.28	41	.00	3000	1862.72	38	
	60	**	MATERIALS & SUPPLIES	1125	2515.84	224	12375	10174.93	82	.00	13500	3325.07	75	
706	**	**	MCMINNIS SPRING	1991	3281.30	165	21901	17568.67	80	.00	23900	6331.33	74	
707			REYNOLDS SPRING											
	50		OTHER CHARGES											
	50	02	ELECTRICAL SERVICES	1016	2049.16	202	11176	11338.55	102	.00	12200	861.45	93	
	50	08	TELECOMMUNICATIONS	125	159.57	128	1375	1407.28	102	.00	1500	92.72	94	
	50	**	OTHER CHARGES	1141	2208.73	194	12551	12745.83	102	.00	13700	954.17	93	
	60		MATERIALS & SUPPLIES											
	60	04	REPAIRS & MAINTENANCE	250	1233.25	493	2750	2812.97	102	.00	3000	187.03	94	
	60	14	OTHER OPERATING SUPPLIES	541	.00	0	5951	6646.63	112	.00	6500	146.63	102	
	60	15	LABORATORY TEST CHEMICALS	250	33.57	13	2750	1137.28	41	.00	3000	1862.72	38	
	60	**	MATERIALS & SUPPLIES	1041	1266.82	122	11451	10596.88	93	.00	12500	1903.12	85	
707	**	**	REYNOLDS SPRING	2182	3475.55	159	24002	23342.71	97	.00	26200	2857.29	89	
70	**	**	UTILITIES	4173	6756.85	162	45903	40911.38	89	.00	50100	9188.62	82	
DIV	5003		TOTAL *****											
			SPRINGS	4173	6756.85	162	45903	40911.38	89	.00	50100	9188.62	82	

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5004 WATER			DEPARTMENT/TANKS & INDUSTRIAL METERS							
BA	ELE	OBJ	ACCOUNT			*****CURRENT*****			*****YEAR-TO-DATE*****				
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
70			UTILITIES										
708			TANKS & INDUSTRIAL METERS										
	50		OTHER CHARGES										
	50	02	ELECTRICAL SERVICES	100	103.67	104	1100	752.13	68	.00	1200	447.87	63
	50	08	TELECOMMUNICATIONS	108	103.75	96	1188	1141.25	96	.00	1300	158.75	88
	50	**	OTHER CHARGES	208	207.42	100	2288	1893.38	83	.00	2500	606.62	76
	60		MATERIALS & SUPPLIES										
	60	04	REPAIRS & MAINTENANCE	208	.00	0	2288	.00	0	.00	2500	2500.00	0
	60	**	MATERIALS & SUPPLIES	208	.00	0	2288	.00	0	.00	2500	2500.00	0
708	**	**	TANKS & INDUSTRIAL METERS	416	207.42	50	4576	1893.38	41	.00	5000	3106.62	38
70	**	**	UTILITIES	416	207.42	50	4576	1893.38	41	.00	5000	3106.62	38
DIV	5004		TOTAL *****										
			TANKS & INDUSTRIAL METERS	416	207.42	50	4576	1893.38	41	.00	5000	3106.62	38

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5010 WATER			DEPARTMENT/WATER CAPITAL OUTLAY						
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70		UTILITIES										
701		WATER										
	81	CAPITAL OUTLAY - REPLACE										
	81 02	VEHICLE REPLACEMENT	2242	.00	0	24662	.00	0	.00	26910	26910.00	0
	81 06	MACHINERY & EQUIPMENT	169362	.00	0	1862982	431749.80	23	22573.00	2032350	1578027.20	22
	81 22	WATER SYSTEM	0	.00	0	0	181082.51	0	.00	0	181082.51-	0
	81 30	IMPRVMNTS OTHER THAN BLDG	2916	.00	0	32076	38835.00	121	.00	35000	3835.00-	111
	81 35	MELINDA TANK HPZ	114583	.00	0	1260413	697892.61	55	.00	1375000	677107.39	51
	81 37	SCADA SYSTEM UPGRADE	3333	.00	0	36663	17900.00	49	.00	40000	22100.00	45
	81 40	WTP - ELECTRICAL	0	.00	0	0	615318.13	0	.00	0	615318.13-	0
	81 **	CAPITAL OUTLAY - REPLACE	292436	.00	0	3216796	1982778.05	62	22573.00	3509260	1503908.95	57
	82	CAPITAL OUTLAY - NEW										
	82 22	WATER SYSTEM	0	227781.00	0	0	633512.00	0	.00	0	633512.00-	0
	82 30	IMPRVMNTS OTHER THAN BLDG	208	.00	0	2288	.00	0	.00	2500	2500.00	0
	82 **	CAPITAL OUTLAY - NEW	208	227781.00	9510	2288	633512.00	7689	.00	2500	631012.00-5341	
701	** **	WATER	292644	227781.00	78	3219084	2616290.05	81	22573.00	3511760	872896.95	75
70	** **	UTILITIES	292644	227781.00	78	3219084	2616290.05	81	22573.00	3511760	872896.95	75
DIV	5010	TOTAL *****										
		WATER CAPITAL OUTLAY	292644	227781.00	78	3219084	2616290.05	81	22573.00	3511760	872896.95	75
DEPT	50	TOTAL *****										
		WATER DEPARTMENT	439102	294198.33	67	4830122	4006683.68	83	23343.00	5269510	1239483.32	77

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER DEPARTMENT/OPERATIONS			*****CURRENT***** YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA	ELE OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP				
SUB	SUB	DESCRIPTION										
70		UTILITIES										
702		SEWER										
10		SALARIES AND WAGES										
10 02		REGULAR	41337	28853.85	70	454707	337732.40	74	.00	496050	158317.60	68
10 04		OVERTIME	670	40.18	6	7370	4846.75	66	.00	8050	3203.25	60
10 **		SALARIES AND WAGES	42007	28894.03	69	462077	342579.15	74	.00	504100	161520.85	68
20		BENEFITS										
20 02		FICA	3216	2022.02	63	35376	24255.72	69	.00	38600	14344.28	63
20 04		VA RETIREMENT SYSTEM	4051	1988.62	49	44561	22518.62	51	.00	48620	26101.38	46
20 06		GROUP MEDICAL INSURANCE	7308	4581.80	63	80388	54988.20	68	.00	87700	32711.80	63
20 08		GROUP LIFE INSURANCE	554	392.82	71	6094	4284.77	70	.00	6650	2365.23	64
20 18		VRS HYBRID EMPLOYER CONTR	0	782.56	0	0	7800.55	0	.00	0	7800.55-	0
20 20		ICMA HYBRID EMPLOYER CONT	0	101.84	0	0	1018.98	0	.00	0	1018.98-	0
20 **		BENEFITS	15129	9869.66	65	166419	114866.84	69	.00	181570	66703.16	63
30		CONTRACTUAL SERVICES										
30 08		MAINTENANCE SVC CONTRACTS	875	121.79	14	9625	5140.65	53	3915.00	10500	1444.35	86
30 14		MISC & PROFESSIONAL SVCS	1666	.00	0	18326	9350.00	51	.00	20000	10650.00	47
30 16		PHYSICALS	125	.00	0	1375	150.00	11	.00	1500	1350.00	10
30 24		R & M GROUNDS, BLDGS, RDS	541	.00	0	5951	1669.91	28	.00	6500	4830.09	26
30 **		CONTRACTUAL SERVICES	3207	121.79	4	35277	16310.56	46	3915.00	38500	18274.44	53
50		OTHER CHARGES										
50 02		ELECTRICAL SERVICES	27083	29367.70	108	297913	304662.78	102	.00	325000	20337.22	94
50 04		HEATING SERVICES	291	190.19	65	3201	2507.67	78	.00	3500	992.33	72
50 08		TELECOMMUNICATIONS	708	1373.68	194	7788	9669.56	124	.00	8500	1169.56-	114
50 10		PROPERTY INSURANCE	760	.00	0	8360	9130.00	109	.00	9130	.00	100
50 12		MOTOR VEHICLE INSURANCE	151	.00	0	1661	1820.00	110	.00	1820	.00	100
50 18		GENERAL LIABILITY INSUR	375	.00	0	4125	4000.00	97	.00	4500	500.00	89
50 24		SUBSISTANCE & LODGING	83	39.83	48	913	39.83	4	.00	1000	960.17	4
50 26		CONVENTIONS & EDUCATIONS	250	.00	0	2750	755.00	28	.00	3000	2245.00	25
50 28		DUES & ASSOC MEMBERSHIPS	41	.00	0	451	.00	0	.00	500	500.00	0
50 30		REFUNDS	25	.00	0	275	.00	0	.00	300	300.00	0
50 32		MISCELLANEOUS	62	.00	0	682	81.83	12	.00	750	668.17	11
50 64		SAMPLE TESTING	916	.00	0	10076	6538.88	65	.00	11000	4461.12	59
50 66		FEES PAID TO COMMONWEALTH	833	.00	0	9163	10219.00	112	.00	10000	219.00-	102
50 67		SAMPLE TESTING / IN HOUSE	437	.00	0	4807	3976.70	83	.00	5250	1273.30	76
50 68		PROFESSIONAL LICENSES	125	.00	0	1375	580.00	42	.00	1500	920.00	39
50 90		EOP ENVIRON. SAMPLING	416	.00	0	4576	.00	0	.00	5000	5000.00	0
50 **		OTHER CHARGES	32556	30971.40	95	358116	353981.25	99	.00	390750	36768.75	91
60		MATERIALS & SUPPLIES										
60 02		OFFICE SUPPLIES	504	.00	0	5544	270.18	5	.00	6050	5779.82	5
60 04		REPAIRS & MAINTENANCE	4166	5574.24	134	45826	44068.80	96	.00	50000	5931.20	88
60 06		FUELS & LUBRICANTS	854	762.10	89	9394	22222.39	237	.00	10250	11972.39-	217
60 08		VEHICLE / EQUIP R&M	333	55.51	17	3663	6618.58	181	.00	4000	2618.58-	166
60 10		UNIFORMS	583	587.90	101	6413	4968.68	78	502.00	7000	1529.32	78
60 11		SAFETY EQUIP & PROGRAMS	416	141.17	34	4576	2461.49	54	.00	5000	2538.51	49
60 14		OTHER OPERATING SUPPLIES	5416	2184.00	40	59576	57729.44	97	.00	65000	7270.56	89

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5101 SEWER DEPARTMENT/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%	
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
70			UTILITIES										
702			SEWER										
60	24		SMALL TOOLS	125	242.52	194	1375	1096.20	80	.00	1500	403.80	73
60	50		LABORATORY TEST EQUIP	2500	352.60	14	27500	15965.63	58	.00	30000	14034.37	53
60	**		MATERIALS & SUPPLIES	14897	9900.04	67	163867	155401.39	95	502.00	178800	22896.61	87
70			TRANSFER OUT										
70	05		TO RESERVES	2730	.00	0	30030	.00	0	.00	32770	32770.00	0
70	**		TRANSFER OUT	2730	.00	0	30030	.00	0	.00	32770	32770.00	0
91			DEBT SERVICE-2020A										
91	02		PRINCIPAL	6252	.00	0	68772	75030.00	109	.00	75030	.00	100
91	04		INTEREST	5358	.00	0	58938	64302.43	109	.00	64300	2.43-	100
91	**		DEBT SERVICE-2020A	11610	.00	0	127710	139332.43	109	.00	139330	2.43-	100
702	**	**	SEWER	122136	79756.92	65	1343496	1122471.62	84	4417.00	1465820	338931.38	77
70	**	**	UTILITIES	122136	79756.92	65	1343496	1122471.62	84	4417.00	1465820	338931.38	77
DIV	5101		TOTAL *****										
			OPERATIONS	122136	79756.92	65	1343496	1122471.62	84	4417.00	1465820	338931.38	77

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5102 SEWER DEPARTMENT/PUMP STATION			*****CURRENT*****			*****YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT	
SUB	SUB		DESCRIPTION											
70			UTILITIES											
705			RIVERVIEW PUMP STATION											
50			OTHER CHARGES											
50	02		ELECTRICAL SERVICES	1083	.00	0	11913	7710.05	65	.00	13000	5289.95	59	
50	08		TELECOMMUNICATIONS	83	52.29	63	913	581.50	64	.00	1000	418.50	58	
50	**		OTHER CHARGES	1166	52.29	5	12826	8291.55	65	.00	14000	5708.45	59	
60			MATERIALS & SUPPLIES											
60	04		REPAIRS & MAINTENANCE	833	.00	0	9163	6438.90	70	.00	10000	3561.10	64	
60	**		MATERIALS & SUPPLIES	833	.00	0	9163	6438.90	70	.00	10000	3561.10	64	
705	**	**	RIVERVIEW PUMP STATION	1999	52.29	3	21989	14730.45	67	.00	24000	9269.55	61	
70	**	**	UTILITIES	1999	52.29	3	21989	14730.45	67	.00	24000	9269.55	61	
DIV	5102		TOTAL *****											
			PUMP STATION	1999	52.29	3	21989	14730.45	67	.00	24000	9269.55	61	

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5110 SEWER DEPARTMENT/SEWER CAPITAL OUTLAY			*****CURRENT***** YEAR-TO-DATE*****			ANNUAL	UNENCUMB.	%		
BA	ELE	OBJ	ACCOUNT	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	%
SUB	SUB		DESCRIPTION										BDGT
70			UTILITIES										
702			SEWER										
81			CAPITAL OUTLAY - REPLACE										
81	02		VEHICLE REPLACEMENT	6818	.00	0	74998	.00	0	33188.28	81820	48631.72	41
81	06		MACHINERY & EQUIPMENT	2000	5796.65	290	22000	20079.55	91	10394.00	24000	6473.55-	127
81	18		BUILDING	500	.00	0	5500	.00	0	.00	6000	6000.00	0
81	20		SEWER SYSTEM	0	489685.00	0	0	528575.81	0	.00	0	528575.81-	0
81	30		IMPRVMNTS OTHER THAN BLDG	5625	.00	0	61875	39660.87	64	16490.76	67500	11348.37	83
81	40		ELECTRICAL	119266	334320.75	280	1311926	1452838.38	111	.00	1431200	21638.38-	102
81	**		CAPITAL OUTLAY - REPLACE	134209	829802.40	618	1476299	2041154.61	138	60073.04	1610520	490707.65-	131
82			CAPITAL OUTLAY - NEW										
82	06		MACHINERY & EQUIPMENT	0	37150.00	0	0	37150.00	0	120750.00	0	157900.00-	0
82	30		IMPRVMNTS OTHER THAN BLDG	208	.00	0	2288	.00	0	.00	2500	2500.00	0
82	**		CAPITAL OUTLAY - NEW	208	37150.00	7861	2288	37150.00	1624	120750.00	2500	155400.00-	6316
702	**	**	SEWER	134417	866952.40	645	1478587	2078304.61	141	180823.04	1613020	646107.65-	140
70	**	**	UTILITIES	134417	866952.40	645	1478587	2078304.61	141	180823.04	1613020	646107.65-	140
DIV	5110		TOTAL *****										
			SEWER CAPITAL OUTLAY	134417	866952.40	645	1478587	2078304.61	141	180823.04	1613020	646107.65-	140
DEPT	51		TOTAL *****										
			SEWER DEPARTMENT	258552	946761.61	366	2844072	3215506.68	113	185240.04	3102840	297906.72-	110

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****						
SUB	SUB		DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT

71			DISTRIBUTION & COLLECTION										
711			DISTRIBUTION										
10			SALARIES AND WAGES										
10	02		REGULAR	8767	6276.92	72	96437	85359.49	89	.00	105200	19840.51	81
10	04		OVERTIME	266	222.90	84	2926	2470.53	84	.00	3200	729.47	77
10	**		SALARIES AND WAGES	9033	6499.82	72	99363	87830.02	88	.00	108400	20569.98	81
20			BENEFITS										
20	02		FICA	670	466.15	70	7370	6342.99	86	.00	8050	1707.01	79
20	04		VA RETIREMENT SYSTEM	830	228.82	28	9130	4206.94	46	.00	9970	5763.06	42
20	06		GROUP MEDICAL INSURANCE	1791	552.40	31	19701	14981.39	76	.00	21500	6518.61	70
20	08		GROUP LIFE INSURANCE	114	95.52	84	1254	1135.53	91	.00	1370	234.47	83
20	18		VRS HYBRID EMPLOYER CONTR	0	413.16	0	0	3585.80	0	.00	0	3585.80-	0
20	20		ICMA HYBRID EMPLOYER CONT	0	56.32	0	0	509.85	0	.00	0	509.85-	0
20	**		BENEFITS	3405	1812.37	53	37455	30762.50	82	.00	40890	10127.50	75
30			CONTRACTUAL SERVICES										
30	08		MAINTENANCE SVC CONTRACTS	250	76.50	31	2750	420.75	15	.00	3000	2579.25	14
30	16		PHYSICALS	25	.00	0	275	.00	0	.00	300	300.00	0
30	30		GIS MAPPING UPDATES	416	806.74	194	4576	2084.40	46	790.00-	5000	3705.60	26
30	**		CONTRACTUAL SERVICES	691	883.24	128	7601	2505.15	33	790.00-	8300	6584.85	21
50			OTHER CHARGES										
50	08		TELECOMMUNICATIONS	25	16.78	67	275	169.54	62	.00	300	130.46	57
50	24		SUBSISTANCE & LODGING	41	.00	0	451	9.40	2	.00	500	490.60	2
50	26		CONVENTIONS & EDUCATIONS	66	.00	0	726	10.00	1	.00	800	790.00	1
50	65		METER TESTING/REPLACEMENT	1250	222.00	18	13750	7662.18	56	.00	15000	7337.82	51
50	76		MISS UTILITY	54	198.45	368	594	442.55	75	.00	650	207.45	68
50	**		OTHER CHARGES	1436	437.23	30	15796	8293.67	53	.00	17250	8956.33	48
60			MATERIALS & SUPPLIES										
60	02		OFFICE SUPPLIES	70	.00	0	770	.00	0	.00	850	850.00	0
60	04		REPAIRS & MAINTENANCE	4166	4751.77	114	45826	41258.14	90	.00	50000	8741.86	83
60	06		FUELS & LUBRICANTS	541	281.96	52	5951	3796.49	64	.00	6500	2703.51	58
60	08		VEHICLE & EQUIP R&M	520	16.04	3	5720	12578.11	220	.00	6250	6328.11-	201
60	10		UNIFORMS	216	161.82	75	2376	1315.63	55	.00	2600	1284.37	51
60	11		SAFETY EQUIP & PROGRAMS	108	.00	0	1188	196.29	17	.00	1300	1103.71	15
60	25		SMALL EQUIPMENT	116	636.16	548	1276	1030.61	81	.00	1400	369.39	74
60	**		MATERIALS & SUPPLIES	5737	5847.75	102	63107	60175.27	95	.00	68900	8724.73	87
711	**	**	DISTRIBUTION	20302	15480.41	76	223322	189566.61	85	790.00-	243740	54963.39	77
712			COLLECTION										
10			SALARIES AND WAGES										
10	02		REGULAR	8766	6256.95	71	96426	85339.13	89	.00	105200	19860.87	81
10	04		OVERTIME	266	222.89	84	2926	2470.26	84	.00	3200	729.74	77
10	**		SALARIES AND WAGES	9032	6479.84	72	99352	87809.39	88	.00	108400	20590.61	81

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FUND 050 WATER & SEWER FUND			DEPT/DIV 5201 DISTRIBUTION & COLLECTION/OPERATIONS										
BA	ELE	OBJ	ACCOUNT	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB		SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT

71			DISTRIBUTION & COLLECTION										
712			COLLECTION										
20			BENEFITS										
20	02		FICA	670	466.02	70	7370	6341.89	86	.00	8050	1708.11	79
20	04		VA RETIREMENT SYSTEM	830	228.82	28	9130	4206.78	46	.00	9970	5763.22	42
20	06		GROUP MEDICAL INSURANCE	1791	552.40	31	19701	14981.38	76	.00	21500	6518.62	70
20	08		GROUP LIFE INSURANCE	114	95.44	84	1254	1134.86	91	.00	1370	235.14	83
20	18		VRS HYBRID EMPLOYER CONTR	0	413.12	0	0	3585.42	0	.00	0	3585.42-	0
20	20		ICMA HYBRID EMPLOYER CONT	0	56.26	0	0	509.35	0	.00	0	509.35-	0
20	**		BENEFITS	3405	1812.06	53	37455	30759.68	82	.00	40890	10130.32	75
30			CONTRACTUAL SERVICES										
30	08		MAINTENANCE SVC CONTRACTS	125	76.50	61	1375	1170.75	85	.00	1500	329.25	78
30	16		PHYSICALS	25	.00	0	275	.00	0	.00	300	300.00	0
30	30		GIS MAPPING UPDATES	416	806.74	194	4576	2084.40	46	790.00-	5000	3705.60	26
30	**		CONTRACTUAL SERVICES	566	883.24	156	6226	3255.15	52	790.00-	6800	4334.85	36
50			OTHER CHARGES										
50	08		TELECOMMUNICATIONS	25	16.78	67	275	169.55	62	.00	300	130.45	57
50	24		SUBSISTANCE & LODGING	41	.00	0	451	.00	0	.00	500	500.00	0
50	26		CONVENTIONS & EDUCATIONS	66	.00	0	726	.00	0	.00	800	800.00	0
50	76		MISS UTILITY	54	198.45	368	594	442.60	75	.00	650	207.40	68
50	**		OTHER CHARGES	186	215.23	116	2046	612.15	30	.00	2250	1637.85	27
60			MATERIALS & SUPPLIES										
60	02		OFFICE SUPPLIES	70	.00	0	770	.00	0	.00	850	850.00	0
60	04		REPAIRS & MAINTENANCE	2916	1837.85	63	32076	23903.20	75	.00	35000	11096.80	68
60	06		FUELS & LUBRICANTS	541	281.96	52	5951	3796.49	64	.00	6500	2703.51	58
60	08		VEHICLE & EQUIP R&M	520	99.46	19	5720	12467.22	218	.00	6250	6217.22-	200
60	10		UNIFORMS	208	161.82	78	2288	1420.10	62	.00	2500	1079.90	57
60	11		SAFETY EQUIP & PROGRAMS	108	.00	0	1188	141.89	12	.00	1300	1158.11	11
60	25		SMALL EQUIPMENT	108	375.00	347	1188	779.43	66	.00	1300	520.57	60
60	**		MATERIALS & SUPPLIES	4471	2756.09	62	49181	42508.33	86	.00	53700	11191.67	79
81			CAPITAL OUTLAY - REPLACE										
81	30		IMPRVMNTS OTHER THAN BLDG	833	5796.65-	696-	9163	.00	0	.00	10000	10000.00	0
81	**		CAPITAL OUTLAY - REPLACE	833	5796.65-	696-	9163	.00	0	.00	10000	10000.00	0
712	**	**	COLLECTION	18493	6349.81	34	203423	164944.70	81	790.00-	222040	57885.30	74
71	**	**	DISTRIBUTION & COLLECTION	38795	21830.22	56	426745	354511.31	83	1580.00-	465780	112848.69	76
DIV	5201		TOTAL *****										
			OPERATIONS	38795	21830.22	56	426745	354511.31	83	1580.00-	465780	112848.69	76
DEPT	52		TOTAL *****										
			DISTRIBUTION & COLLECTION	38795	21830.22	56	426745	354511.31	83	1580.00-	465780	112848.69	76
FUND	050		TOTAL *****										
			WATER & SEWER FUND	739983	1266103.34	171	8139813	7614610.34	94	207003.04	8880600	1058986.62	88

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FUND 070 COMMUNITY IMPROV FUND			DEPT/DIV 9102 NON DEPARTMENT/NON DEPARTMENT									
BA	ELE	OBJ	*****CURRENT*****			*****YEAR-TO-DATE*****				ANNUAL	UNENCUMB.	%
SUB	SUB	DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP	ENCUMBR.	BUDGET	BALANCE	BDGT
80		NON DEPARTMENT										
801		NON DEPARTMENTAL										
	50	OTHER CHARGES										
	50 85	USDA RBEG GRANT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
	50 **	OTHER CHARGES	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
801 ** **		NON DEPARTMENTAL	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
80 ** **		NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
DIV 9102		TOTAL *****										
		NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
DEPT 91		TOTAL *****										
		NON DEPARTMENT	0	.00	0	0	60000.00	0	.00	0	60000.00-	0
FUND 070		TOTAL *****										
		COMMUNITY IMPROV FUND	0	.00	0	0	60000.00	0	.00	0	60000.00-	0

PREPARED 06/03/2022, 17:00:03
 PROGRAM: GM267L
 TOWN OF ALTAVISTA

DETAIL BUDGET REPORT
 92% OF YEAR LAPSED

PAGE 39
 ACCOUNTING PERIOD 11/2022

FUND 090 CEMETERY FUND		DEPT/DIV 0000			*****CURRENT*****			*****YEAR-TO-DATE*****			ENCUMBR.	ANNUAL BUDGET	UNENCUMB. BALANCE	% BDGT
BA ELE OBJ SUB	ACCOUNT DESCRIPTION	BUDGET	ACTUAL	%EXP	BUDGET	ACTUAL	%EXP							
60														
603	CEMETERY													
10	SALARIES AND WAGES													
10 02	REGULAR	833	289.76	35	9163	7025.69	77	.00	10000	2974.31	70			
10 04	OVERTIME	83	47.25	57	913	1015.80	111	.00	1000	15.80	102			
10 **	SALARIES AND WAGES	916	337.01	37	10076	8041.49	80	.00	11000	2958.51	73			
20	BENEFITS													
20 02	FICA	70	24.47	35	770	563.27	73	.00	850	286.73	66			
20 04	VA RETIREMENT SYSTEM	83	.00	0	913	56.35	6	.00	1000	943.65	6			
20 06	GROUP MEDICAL INSURANCE	129	36.60	28	1419	854.89	60	.00	1550	695.11	55			
20 08	GROUP LIFE INSURANCE	16	4.26	27	176	94.48	54	.00	200	105.52	47			
20 18	VRS HYBRID EMPLOYER CONTR	0	26.78	0	0	559.79	0	.00	0	559.79	0			
20 20	ICMA HYBRID EMPLOYER CONT	0	4.31	0	0	75.06	0	.00	0	75.06	0			
20 **	BENEFITS	298	96.42	32	3278	2203.84	67	.00	3600	1396.16	61			
30	CONTRACTUAL SERVICES													
30 36	MOWING CONTRACT	2066	1690.00	82	22726	11440.00	50	.00	24800	13360.00	46			
30 **	CONTRACTUAL SERVICES	2066	1690.00	82	22726	11440.00	50	.00	24800	13360.00	46			
50	OTHER CHARGES													
50 34	MISCELLANEOUS REIMB	0	.00	0	0	1795.00	0	.00	0	1795.00	0			
50 **	OTHER CHARGES	0	.00	0	0	1795.00	0	.00	0	1795.00	0			
60	MATERIALS & SUPPLIES													
60 04	REPAIRS & MAINTENANCE	833	.00	0	9163	689.73	8	.00	10000	9310.27	7			
60 60	OPENING/CLOSING GRAVES	125	.00	0	1375	500.00	36	.00	1500	1000.00	33			
60 **	MATERIALS & SUPPLIES	958	.00	0	10538	1189.73	11	.00	11500	10310.27	10			
70	TRANSFER OUT													
70 01	TO CEMETERY RESERVE	2270	.00	0	24970	.00	0	.00	27250	27250.00	0			
70 **	TRANSFER OUT	2270	.00	0	24970	.00	0	.00	27250	27250.00	0			
82	CAPITAL OUTLAY - NEW													
82 06	MACHINERY & EQUIPMENT	0	.00	0	0	4420.00	0	39780.00	0	44200.00	0			
82 **	CAPITAL OUTLAY - NEW	0	.00	0	0	4420.00	0	39780.00	0	44200.00	0			
603 ** **	CEMETERY	6508	2123.43	33	71588	29090.06	41	39780.00	78150	9279.94	88			
60 ** **		6508	2123.43	33	71588	29090.06	41	39780.00	78150	9279.94	88			
DIV 0000	TOTAL *****	6508	2123.43	33	71588	29090.06	41	39780.00	78150	9279.94	88			
DEPT 00	TOTAL *****	6508	2123.43	33	71588	29090.06	41	39780.00	78150	9279.94	88			
FUND 090	TOTAL *****	6508	2123.43	33	71588	29090.06	41	39780.00	78150	9279.94	88			
	CEMETERY FUND	6508	2123.43	33	71588	29090.06	41	39780.00	78150	9279.94	88			
GRAND	TOTAL *****	1361625	2055220.12	151	14977875	16036784.88	107	594086.90	16341230	289641.78	102			

Town of Altavista
Investment Deposit Totals
Balance as of May 31, 2022



General Fund Reserves

Money Market Account	4,710,027.07	
Certificate of Deposit	2,946,191.55	
LGIP	5,655,865.24	
Sub-Total		\$ 13,312,083.86

Enterprise Fund Reserves

Money Market Account	230,074.92	
Certificate of Deposit		
LGIP	2,560,188.87	
Sub-Total		\$ 2,790,263.79

Highway Fund

Money Market Account	57,350.00	
Certificate of Deposit	0.00	
LGIP	1,007,810.80	
Sub-Total		\$ 1,065,160.80

Green Hill Cemetery

Money Market Account	79,181.78	
Certificate of Deposit	639,628.54	
LGIP	77,345.22	
Sub-Total		\$ 796,155.54

AEDA

Money Market Account	0.00	
Certificate of Deposit	0.00	
LGIP	245,241.91	
Sub-Total		\$ 245,241.91

Federal Forfeiture Account \$0.00

State Forfeiture Account \$7,944.30

Operating Cash Account \$ 1,296,130.64

Grand Total Investments and Deposits \$ 19,512,980.84

Designated Balance \$ 13,738,853.09

Undesignated Balance \$ 5,774,127.75

DISTRIBUTION OF UNDESIGNATED FUNDS

Policy Money	5,095,522.00
PCB	569,707.59
Accrued Liability	186,161.36
ED remaining balance of \$35,000 (website and marketing)	6,240.00
Earmarked for AOT No Interest Loan Program - Grant (5/11/21)	20,821.44
"Pop-Up" Altavista Funding - Downtown Business Invest Grant	2,764.12
Funds earmarked for items not completed during prior FY	551,265.31
Canoe Launch Site	86,056.17
CIP Items Earmarked for Future Purchase	410,190.00
Park Improvements as designated by Roberta F. Jenks' Estate	48,968.32
Park Improvements	11,300.00
AVOCA Maintenance Funds	172,348.59
Main St Sidewalk Extension Match (VDOT)	187,158.00
Theater Transfer In FY2022 Budget	1,000,000.00
Proceeds from sale of Armory	212,826.00
ARPA Funding - 1st Tranche	1,766,891.00

EARMARKED FUNDS \$ 10,328,219.90

RESERVE POLICY FUNDS

General Fund: The General Fund Undesignated Fund Balance at the close of each FY per the town's audit, should be at least 50% of Annual Recurring Revenues. (8/10/21) 3,211,965

Enterprise Fund: Unrestricted cash for the Enterprise Fund should be a minimum of 50% of total water and sewer utility fund expenditures. (12/13/11) 1,883,557

Total Reserve Policy Funds 5,095,522



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 8.A

NEW BUSINESS

Title: Special Event Permit - Relay for Life

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Approve the request

Explanation:

Relay for Life is requesting to use the Booker Building to host an event.

Background:

The Relay For Life movement is dedicated to helping communities attack cancer. Through funds donated, time given, or awareness raised, communities are teaming up - virtually or in person - to make a difference. The American Cancer Society says, "When we rally together in the fight against cancer, we can accomplish anything".

In the past a walk has been held at Altavista Combined School. This year they would like to host an event at the Booker Building for survivors to share their stories. The Booker Building, stage, and grassy area behind the building will be used.

Town staff has reviewed the request and no concerns have been raised.

Funding Source(s):

N/A

Attachments: *(click item to open)*

Attachment. Special Event Permit Short Form

Administrative Special Event Permit

Event Name

**Event
Date(s)**

**Time of
Event**

**Location of
Event**

(facility name/address):

Event	Name
Coordinator	Address
Information	Phone/Cell

Will food be served on-site?

If yes, please check with the Health Department for food service regulations.

Yes

No

**Will children's inflatable
bounce units be provided
on-site?**

If yes, please check with the Zoning Office for regulations.

Yes

No

Please briefly describe the activities planned for this event (for review by Town staff).

**Anticipated
Attendance**

*Please carefully read the liability information
provided on the back this form prior to submittal.*

**Scheduled
Rain Date**

Town of Altavista
510 7th Street
P.O. Box 420
Altavista, VA 24517
www.altavistava.gov
townhall@altavistava.gov

Indemnity Agreement

In consideration for the Town of Altavista granting the undersigned Event Organizer representative permission to hold the proposed event and to display, sell, or offer for sale wares, services and/or food or merchandise within the perimeters of their event venue, the undersigned agrees to assume the defense and indemnify and save harmless the Town, its employees, offices and agents against any and all claims, liabilities, judgments, costs, causes of action, damages, expenses and shall pay all attorney's fees, court costs and other costs incurred in defending such claims, which may accrue against, be charged to, be recovered from, or sought to be removed from the Town, its employees, officers and agents by reason of or on account of any personal injury or death or damage to property arising from the undersigned's event and associated activities, if such personal injury or death or damage of property is caused by the acts or omissions or negligence of the undersigned, or the undersigned's employees and agents or by such acts, omissions or negligence of any other person subject to the undersigned's control. The Town, its employees, officers and agents shall not have to give the undersigned any specific types of notices of such claims.


Affidavit of Applicant

I certify that the information contained in this Special Event Application is true and correct to the best of my knowledge and belief, that I understand, and agree to abide by all regulations, provisions, and rules governing Special Events as set forth by the Town of Altavista. I certify that I understand that this application is made subject to the rules and regulations established by the Altavista Town Council. I agree to abide by these rules and further certify that, on behalf of the organization, I am authorized to commit that organization, and therefore agree to be financially responsible for any costs and fees that may be incurred by or on behalf of the Event to the Town of Altavista. I grant permission for Town officials to access the property at any time to enforce permit compliance.

A signed hard copy of the Indemnity Agreement and Affidavit of Applicant portions of the Special Event Permit must be provided to the Town before an application will be considered fully executed. Submit one copy of this Special Event permit application to Town Hall, ATTN: Special Event, 510 7th Street, Altavista, VA 24517.

Event Coordinator/Responsible Event Representative
(Print Name)

Date


Signature

FOR OFFICE USE ONLY:

Town of Altavista Representative (Print Name)

Date

Signature



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 8.B

NEW BUSINESS

Title: Special Event Permit - Vista BBQ Fest - REVISED

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Approve the request

Explanation:

Altavista On Track (AOT) has requested to change the rain date for the BBQ Fest.

Background:

Town Council approved AOT's Special Event Permit for the BBQ Fest on October 1, 2022 with a rain date of October 8th. The was not added to the Booker Building Reservation Calendar and the date is now reserved. AOT is asking Council to amend their approval to approve a rain date of October 15th for the BBQ Fest.

To avoid this occurring again, staff has implemented a policy requiring that a Booker Building Reservation Form be completed by every person or entity hosting an event before the reservation will be placed on the calendar.

Funding Source(s):

N/A

Attachments: *(click item to open)*



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 9.A

UNFINISHED BUSINESS

**Title: Adoption of FY2023 Budget and FY2023-2027 Capital Improvement Program (CIP);
Adoption of Town Tax Rates, Water & Sewer Rates, Fees, and Other Charges.**

Staff Resource: Gary Shanaberger, Town Manager, and Tobie Shelton, Director of Finance and Administration

Action(s):

Approval of the resolutions and ordinances relating to the budget, Capital Improvement Program (CIP), water and sewer rate increases, and all other taxes, fees, and charges as outlined below.

Explanation:

The adopted budget is the operations guide and financial policy document for the fiscal year.

Background:

Over the past several months, Town Council has reviewed and commented on the proposed FY2023 Budget and FY2023-2027 Capital Improvement Program (CIP), as well as held a public hearing. The proposed budget totals \$18,262,980; which includes the General Fund, Enterprise Fund, Cemetery Fund, and Highway Maintenance Fund.

Funding Source(s):

The adopted budget allocates funds for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Attachments: *(click item to open)*

Attachment 1. Resolution Adopting and Appropriating the FY2023 Budget

Attachment 1a. FY2023 Proposed Budget Summary

Attachment 2. Resolution Adopting the New Utility (Water & Sewer) Rates

Attachment 3. Resolution Adopting the FY2023-2027 Capital Improvement Program (CIP)

Attachment 4. Ordinance Amending and Re-Ordaining the Town's Tax Rates, Water and Sewer Rates, and Other Fees and Charges

Attachment 4a. Master List of Fees_Proposed charged by the Town of Altavista_FY2023

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2023 BUDGET & APPROPRIATION RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED REVENUES FOR FY 2022-2023 FOR THE OPERATING BUDGETS AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE TOWN OF ALTAVISTA, VIRGINIA

WHEREAS, pursuant to Section 15.2-2503 of the Code of Virginia (1950), as amended, the Town Council of Altavista, Virginia must approve for informative and fiscal planning purposes a budget that contains a complete and itemized classified plan for all contemplated expenditures, all estimated revenues, and all estimated borrowings for the Town during the fiscal year beginning July 1, 2022 and ending June 30, 2023 (“**FY2023**”); and

WHEREAS, the Town Manager prepared for FY 2023 a budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2023*” (“**FY2023 Budget**”), which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2023 Budget.

NOW THEREFORE, the Council of the Town of Altavista, Virginia hereby resolves:

SECTION I. The FY 2023 Budget is hereby approved and adopted in its entirety subject to the incorporation by Staff of all changes. The FY 2023 Budget shall include fund categories and budgeted expenditures for such fund categories as follows: General Fund, **\$5,869,490**; Enterprise “Utility” Fund (Water & Sewer), **\$11,344,440**; Highway Maintenance Fund, **\$851,520**; Cemetery Fund, **\$132,530**; and Transfer to General Fund Reserves (Fire Department loan repayment) **\$65,000**. Included in these funds is **\$8,436,300** for Capital Outlay;

SECTION II. Amendments to the adopted FY 2023 Budget may be enacted by the Town Council by resolution from time to time.

SECTION III. The Town Manager may authorize the transfer of any unencumbered balance, or portion thereof, from one classification of expenditure to another within the same department or appropriation category.

SECTION IV. The Town Manager may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

1. Insurance recoveries received for damage to any town property.
2. Refunds or reimbursements made to the town.

SECTION V. All outstanding encumbrances in the capital projects fund at June 30, 2022 shall be an amendment to the adopted budget and shall be reappropriated to the FY2022-2023 fiscal year to the same department and account for which they were assigned in the previous year subject to any applicable public hearing requirements. Appropriations designated for capital projects will not lapse at the end of the fiscal year. The Town Manager may approve transfers between funds to enable capital projects to be accounted for properly. Upon completion of a capital project, the Town Manager is authorized to close out the project and transfer any remaining balances to the original funding source. The Town Manager is authorized to approve transfers among capital projects as long as funding sources are consistent and total appropriations is not increased. If the actual contract amount for a project is less than the appropriations, the Town Manager may approve the transfer of excess funds back to the original funding source upon completion of the project.

SECTION VI. The Town Manager is hereby authorized and directed to take all appropriate administrative actions necessary and prudent to effectuate implementation of this Resolution including but not limited to, transferring money within and between funds, paying all short and long term debt due, and establishing necessary encumbrances at the end of the fiscal year.

SECTION VII. All appropriations are declared to be maximum.

SECTION VIII. No department, agency or individual receiving appropriations under the provision of this Resolution shall exceed the amount of its or his appropriation, except with the prior approval of, and appropriation by, the Town Council.

SECTION IX. All prior budgets, ordinances, and resolutions in conflict herewith are hereby repealed.

SECTION X. If any provisions of this Resolution is declared invalid, the decision shall not affect the validity of the Resolution as a whole or any remaining provisions of the Resolution.

SECTION XI. This Resolution shall be effective on and after July 1, 2022.

PASSED THIS _____ DAY OF _____, 2022.

Michael E. Mattox, Mayor
Town of Altavista

ATTEST:

Gary Shanaberger, Clerk

**TOWN OF ALTAVISTA
FY 2023 PROPOSED BUDGET**

General Fund

Real Estate Tax	220,000
Public Service Corporation Taxes	88,100
Personal Property Taxes	354,150
Machinery and Tools Taxes	2,057,000
Other Local Taxes	1,821,050
Permits and Fees	1,800
Fines and Forfeitures	6,300
Use of Money and Property	211,520
Charges for Service	9,650
Donations, Receipts, and Transfers	938,530
Intergovernmental	333,670

General Fund Total: **\$6,041,770**

Enterprise Fund (Water & Sewer)

Water and Sewer Charges	4,416,000
Interest	0
Connection Fees	3,500
Miscellaneous, Grants, & Transfers	6,924,940
CIP Reserves	0

Enterprise Fund Total: **\$11,344,440**

Highway Maintenance Fund **\$851,520**

Cemetery Fund **\$25,250**

REVENUE GRAND TOTAL: **\$18,262,980**

PROPOSED OPERATING EXPENDITURES

Council / Planning Commission	47,650
Administrative Department	1,180,270
Police Department	1,251,130
Public Works	1,407,740
Street & Highway Maintenance	725,000
Water Department	2,040,290
Wastewater Department	1,906,560
Green Hill Cemetery	57,280

Non-Departmental	179,700
Transit Department	159,690
Economic Development	182,250
Community Development	366,050
Avoca	92,970
Transfer to Cemetery Reserves	27,250
Transfer to General Fund Reserves – Fire Department	65,000
Transfer to General Fund Reserves - Surplus	0
Transfer to Enterprise Fund Reserves - Surplus	137,850
Total Proposed Operating Expenses:	<u>\$9,826,680</u>

PROPOSED CAPITAL OUTLAY

Water Plant Equipment	2,080,550
Wastewater Treatment Plant Equipment	5,179,190
Public Works Department Equipment	158,180
State Highway Funding	126,520
Police Department Equipment	77,170
Council	0
Administration Department Equipment	67,000
Economic Development	0
Community Development	582,540
Transit Department	82,150
Cemetery	48,000
Avoca	35,000
Total Proposed Capital Outlay:	<u>\$8,436,300</u>
Cash Funded	\$1,442,640
Grant Funded	\$65,720
Existing Bond Proceeds	\$3,150,440
New Bond Proceeds	\$2,021,500
American Rescue Plan Act (ARPA)	\$1,721,000
Transfer In from Reserve Maintenance Funds	\$35,000
FY2023 – 2027 CIP Expenditures:	<u>\$26,051,750</u>

TOWN OF ALTAVISTA, VA

FISCAL YEAR 2023 UTILITY (WATER AND SEWER) RATES INCREASE RESOLUTION

AN UNCODIFIED ORDINANCE SETTING THE UTILITY (WATER & SEWER) RATES FOR FY2023

1. **BE IT ORDAINED** that by the Town Council of the Town of Altavista, Virginia, meeting in regular session this 14th day of June 2022, that the Town's utility (water & sewer) rates will be as follows effective December 1, 2022:

a. **Water**

Business & Residential - \$3.32 per 1,000 gallons

Industrial - \$3.26 per 1,000 gallons

Town of Hurt - \$4.98 per 1,000 gallons

Business & Residential (Outside Town Limits) - \$6.65 per 1,000 gallons

Industrial (Outside Town Limits) - \$6.52 per 1,000 gallons

b. **Sewer (based on 85% of water consumption or metered consumption)**

Business & Residential - \$3.81 per 1,000 gallons

Industrial - \$3.91 per 1,000 gallons

Town of Hurt - \$3.81 per 1,000 gallons

Business & Residential (Outside of Town Limits) - \$7.61 per 1,000 gallons

Industrial (Outside of Town Limits) - \$7.82 per 1,000 gallons

c. **Surcharge**

Biochemical Oxygen Demand (BOD) - \$4.32

Chemical Oxygen Demand (COD) - \$2.07

Total suspended Solids (TSS) - \$2.88

d. **All other Utility Rates, Fees and Charges will remain unchanged.**

e. **These changes will be incorporated into the Town of Altavista FY2023 Master List for Fees, Rates and Charges.**

2. This rates will take effect on December 1, 2022.

PASSED THIS _____ DAY OF _____, 2022.

Michael E. Mattox, Mayor

Town of Altavista

ATTEST:

Gary Shanaberger, Clerk

TOWN OF ALTAVISTA, VA

RESOLUTION TO APPROVE THE 2023 – 2027 CAPITAL IMPROVEMENT PROGRAM

WHEREAS, the Town Manager presented a draft FY2023-2027 Capital Improvement Program, as part of the budget entitled *Proposed Operating Budget and Capital Improvement Plan for Fiscal Year 2023*, which was the subject of a duly advertised Town Council public hearing, and was considered and discussed by Town Council through a series of budget work sessions; and

WHEREAS, as a result of several budget work sessions, the Town Council directed that certain changes be made to the FY 2023 Budget and Capital Improvement Program.

WHEREAS, a Public Hearing was held on May 10, 2022 to receive public comment; now therefore

BE IT RESOLVED, that the FY2023-2027 Capital Improvement Program for the Town of Altavista, is hereby approved.

Voting for: _____

Against: _____

Adopted: _____

Town Clerk

TOWN OF ALTAVISTA, VA

ORDINANCE NO: 22-06-01

PRESENTED: June 14, 2022

ADOPTED: _____

AN ORDINANCE: ADOPTING AND RE-ORDAINING THE TOWN'S TAX RATES, WATER AND SEWER RATES, FEES, AND OTHER CHARGES

The Town Council of the Town of Altavista, Virginia hereby ordains:

SECTION I. That all tax rates, fees, and other charges for the Town of Altavista are hereby adopted and re-ordained as set forth in Appendix A to this Ordinance, "Master List Rates, Fees and Charges".

SECTION II. That all tax rates, water and sewer rates, and fees adopted under this Ordinance shall supersede any conflicting tax rate, water and sewer rates, fee or charge previously adopted.

SECTION III. That the "Master List, Rates, Fee and Charges" adopted and re-ordained under this Ordinance shall be incorporated by reference in the Town Code of Altavista, Virginia, as necessary.

SECTION IV. That if any portion of this Ordinance shall be adjudged invalid by a court of competent jurisdiction, the same shall not affect the validity of this Ordinance as a whole or any part or provisions thereof, other than the part so decided to be invalid.

SECTION V. That this Ordinance shall be effective July 1, 2022.

PASSED THIS _____ DAY OF _____, 2022.

Michael E. Mattox, Mayor
Town of Altavista

ATTEST:

Gary Shanaberger, Clerk

TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2023 PROPOSED BUDGET

BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE

	Rate per \$100 of gross receipts
Contractors	\$0.03 up to \$200,000; \$0.01 in excess of \$200,000
Retailers	\$ 0.0425
Financial, Real Estate, & Professional	\$ 0.0425
Personal Services, Repair	\$ 0.0600
Wholesalers	\$ 0.0175
Wholesale Peddlers	\$ 0.0175
Commission Merchant	\$ 0.0600
Direct Sellers (sales under \$4,000)	\$ 0.0175
Direct Sellers (Sales over \$4,000)	\$ 0.0550
Peddlers	\$ 125.0000
Itinerant Merchant (Edible,Perishable Goods)	\$ 25.0000
Itinerant Merchant (Nonperishable Goods)	\$ 125.0000
Carnivals, Circus	\$100 per day; \$500 per week
Fortunetellers	\$ 500.00
Savings Institutions/State Chartered Credit Unions	\$ 25.00
Photographers, out of town	\$ 15.00
Utilities	\$.0025 of Gross Receipts
Operators, coin operated machines	\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18
Minimum License	\$ 15.00

CEMETERY FEES

Changing of cemetery Deed	\$ 25.00
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$ 650.00 in town residents - with a minimum of 2 spaces
	\$ 950.00 out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$ 750.00 before 12 noon - weekday
	\$ 925.00 after 12 noon - weekday
	\$ 1,050.00 weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$ 350.00 before 12 noon - weekday
	\$ 400.00 after 12 noon - weekday
	\$ 450.00 weekend or holiday
Disinterment	\$ 1,300.00

RENTALS

Booker Building Deposit	\$ 150.00
	\$ 250.00 if alcohol is served
Booker Building Rental Fee	\$ 100.00 for each 4 hours
Booker Building Utility Fee	\$ 25.00
Park Pavilion Rentals	\$ 50.00 for each 4 hours - large pavilion @ English & Shreve Park
	\$ 25.00 for each 4 hours - small pavilion @ English & Shreve Park
Weekend Truck Rental (<i>Town residents/businesses only</i>)	\$ 25.00 standard dump truck - resident
	\$ 50.00 tandem dump truck - resident
	\$ 50.00 standard dump truck - business
	\$ 100.00 tandem dump truck - business

PLANNING & ZONING RELATED

Zoning Permit	\$ 20.00
Sign Permit	\$ 20.00
Special Use Permit; application fee	\$ 300 - \$400
Variance	\$ 300.00
Appeal to BZA	\$ 300 - \$400
Rezoning	\$ 400.00
Subdivision (5 lots or less); fees for examining/approval of plats	\$10.00 and \$1.00 per lot
Subdivision (5 lots or more); fees for examining/approval of plats	\$25.00 and \$1.00 per lot
Administrative Fee	\$ 75.00

TRANSIT FEES

Transit Tokens	\$ 0.50 each
Transit Punch Cards	\$ 10.00 for 3 cards
Transit Monthly Pass	\$ 20.00

TAX RATES

Real Estate Rate	\$0.08 per \$100 of assessed value
Personal Property Rate	\$2.00 per \$100 of assessed value
Cigarette Tax	\$ 0.27 per pack
Hotel Lodging Tax	5.50% 3% credit for reporting on time
Meals Tax	7% 2% credit for reporting on time
Vehicle License Tax / Automobile	\$ 15.00
Vehicle License Tax / Motorcycle	\$ 5.00
Vehicle License Tax / Trailer	\$ 6.50
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00

**TOWN OF ALTAVISTA
MASTER LIST
FEES, RATES AND CHARGES
FY 2023 PROPOSED BUDGET**

UTILITY FEES

EFFECTIVE DECEMBER 1, 2022

Water

Business & Residential - \$3.32 per 1,000 gallons
Industrial - \$3.26 per 1,000 gallons
Town of Hurt - \$4.98 per 1,000 gallons
Business & Residential Outside of Town - \$6.65 per 1,000 gallons
Industrial Outside of Town - \$6.52 per 1,000

Sewer (based on 85% of water consumption or metered consumption)

Business & Residential - \$3.81 per 1,000 gallons
Industrial - \$3.91 per 1,000 gallons
Town of Hurt - \$3.81 per 1,000 gallons
Business & Residential Outside of Town - \$7.61 per 1,000 gallons
Industrial Outside of Town - \$7.82 per 1,000

Sewer Only Charge (flat rate with monthly fixed charge) \$ 43.10

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 ½"	5	\$32.50
2"	8	\$52.00
2 ½"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

Meter Size	Factor	Water Connection Fee (Base: \$1,500)	Sewer Connection Fee (Base: \$2,000)	Sewer Availability Fee (Base: \$600)
5/8"	1	\$1,500	\$2,000	\$600
3/4"	1.5	\$2,250	\$3,000	\$900
1"	2.5	\$3,750	\$5,000	\$1,500
1 ½"	5	\$7,500	\$10,000	\$3,000
2"	8	\$12,000	\$16,000	\$4,800
2 ½"	11	\$16,500	\$22,000	\$6,600
3"	15	\$22,500	\$30,000	\$9,000
4"	25	\$37,500	\$50,000	\$15,000
6"	50	\$75,000	\$100,000	\$30,000
8"	80	\$120,000	\$160,000	\$48,000
10"	115	\$172,500	\$230,000	\$69,000

Biochemical Oxygen Demand (BOD) rate \$ 4.32
Chemical Oxygen Demand (COD) rate \$ 2.07
Total Suspended Solids (TSS) rate \$ 2.88
Application for Service / Application Fee \$ 25.00
Security Deposit (Owner) \$ 50.00
Security Deposit (Tenant) \$ 125.00
Cut-Off Charge Fee for Non-payment \$ 35.00
Service request during work hours (7:00 am-3:30 pm M-F) \$ 25.00
Service request after work hours (3:30 pm M-F; Saturday and Sunday) \$ 50.00
Purchase of water at WTP \$ 10.00 for each 1,000 gallons
Disposal Fee Permit for WWTP \$ 50.00

MISCELLANEOUS CHARGES

Return Check Charge \$ 35.00
Police Report \$ 5.00
Customer Copies \$ 0.15
Fax \$ 1.25 first page
\$ 0.75 each additional page
Vehicle Withholding Fee (DMV stop) \$ 45.00
Dealers in precious metals; permit required from Chief of Police \$ 200.00
Going out of business permit \$ 25.00
Additional Solid Waste Container \$ 100.00



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.A

REPORTS AND COMMUNICATIONS

Title: Departmental Reports - Finance

Staff Resource: Tobie Shelton, Director of Finance and Administration

Action(s):

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. Meals Tax Report

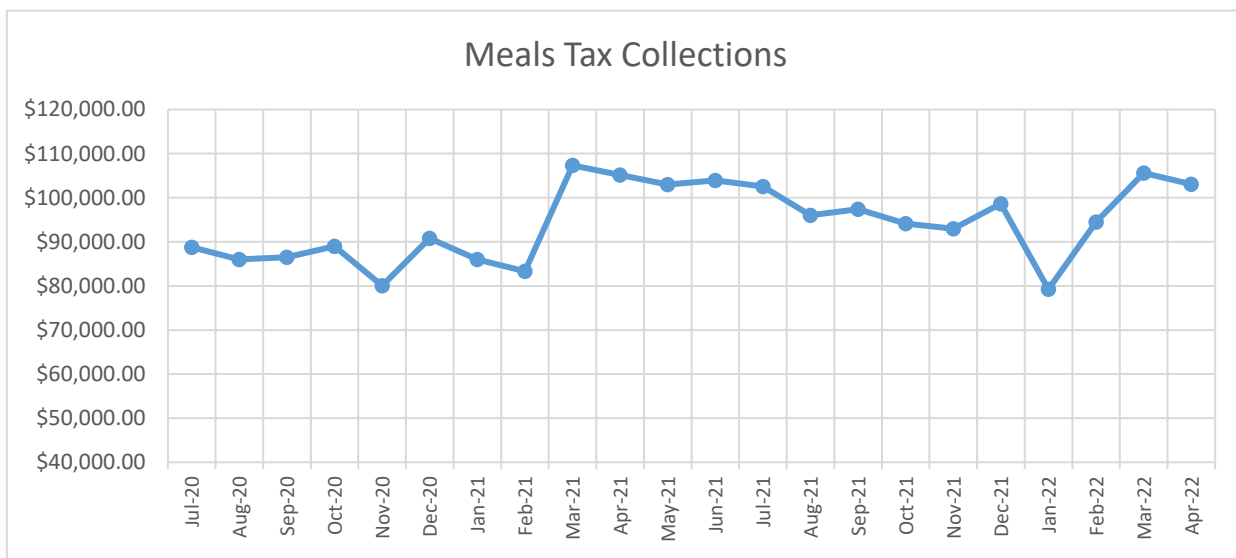
Attachment 2. Sales Tax Report

Attachment 3. Lodging Tax Report

Attachment 4. Cigarette Tax Report

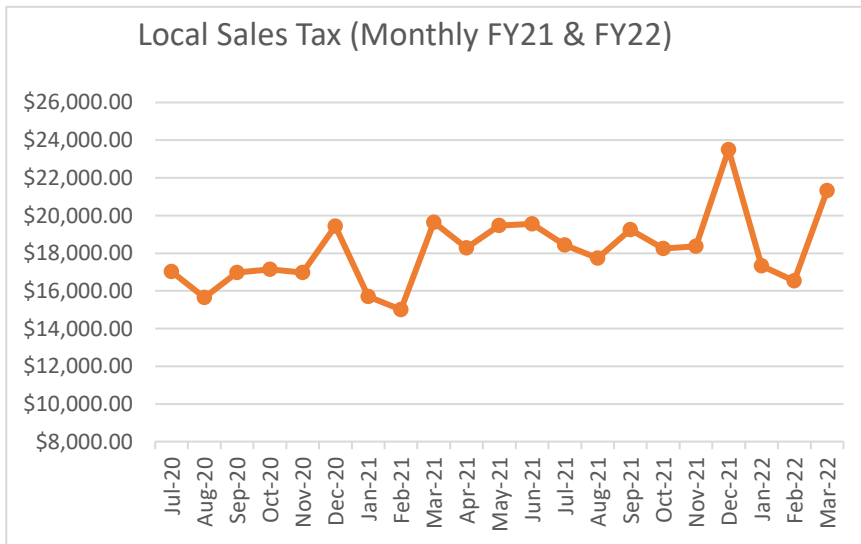
TOWN OF ALTAVISTA MEAL TAX COLLECTIONS

Jul-20	\$88,787.18	PREVIOUS YTD TOTAL (FY)	
Aug-20	\$85,975.65		
Sep-20	\$86,501.21	FY2018	\$936,848.19
Oct-20	\$88,976.04	FY2019	\$986,050.18
Nov-20	\$80,071.01	FY2020	\$971,639.35
Dec-20	\$90,778.92	FY2021	\$1,109,805.71
Jan-21	\$86,017.01	MTD TOTAL (FY)	
Feb-21	\$83,318.92		
Mar-21	\$107,320.09	FY2021	\$902,916.69
Apr-21	\$105,170.66	FY2022	\$964,020.07
May-21	\$102,956.82	+/-	\$61,103.38
Jun-21	\$103,932.20	Budgeted:	\$990,000
Jul-21	\$102,571.33	+/-	-\$25,979.93
Aug-21	\$96,006.80	% of Budget	97.38%
Sep-21	\$97,383.95		
Oct-21	\$94,099.39		
Nov-21	\$92,987.70		
Dec-21	\$98,627.38		
Jan-22	\$79,227.95		
Feb-22	\$94,456.67		
Mar-22	\$105,593.08		
Apr-22	\$103,065.82		



**Town of Altavista
Local Sales Tax**

Jul-20	\$17,032	<u>YTD TOTAL (FY)</u>	
Aug-20	\$15,648	FY2018	\$171,886
Sep-20	\$16,975	FY2019	\$169,649
Oct-20	\$17,144	FY2020	\$170,672
Nov-20	\$16,974	FY2021	\$210,836
Dec-20	\$19,443	<u>MTD TOTAL (FY)</u>	
Jan-21	\$15,691	FY2020	\$153,553
Feb-21	\$15,004	FY2021	\$170,717
Mar-21	\$19,642	+/-	\$17,165
Apr-21	\$18,276	Budgeted:	\$180,000
May-21	\$19,461	+/-	\$9,283
Jun-21	\$19,547	% of Budget	85.31%
Jul-21	\$18,437		
Aug-21	\$17,735		
Sep-21	\$19,246		
Oct-21	\$18,249		
Nov-21	\$18,373		
Dec-21	\$23,498		
Jan-22	\$17,336		
Feb-22	\$16,524		
Mar-22	\$21,319		



**Town of Altavista
Lodging (Occupancy) Tax**

Jul-20	\$11,145		
Aug-20	\$12,167		
Sep-20	\$7,314		
Oct-20	\$5,513	FY2021	FISCAL YEAR TOTAL \$117,290
Nov-20	\$14,408		
Dec-20	\$4,763		
Jan-21	\$7,368	FY2021	MTD TOTAL (FY) \$91,541
Feb-21	\$9,745	FY2022	\$101,721
Mar-21	\$9,543	+/-	\$10,180
Apr-21	\$9,575		
May-21	\$11,827	Budgeted:	\$80,000
Jun-21	\$13,922	+/-	\$21,721
Jul-21	\$11,550	%/Budget:	127.15%
Aug-21	\$13,399		
Sep-21	\$12,518		
Oct-21	\$6,700		
Nov-21	\$13,525		
Dec-21	\$5,722		
Jan-22	\$6,248		
Feb-22	\$7,000		
Mar-22	\$13,294		
Apr-22	\$11,765		

Lodging (Occupancy) Tax Revenue (monthly FY21 & FY22)



Town of Altavista Local Cigarette Tax

Jul-20	\$7,556		
Aug-20	\$7,500		
Sep-20	\$11,250	FY2018	\$144,668
Oct-20	\$11,306	FY2019	\$140,288
Nov-20	\$11,250	FY2020	\$124,684
Dec-20	\$11,250	FY2021	\$101,612
Jan-21	\$125		
Feb-21	\$3,750		
Mar-21	\$15,000	MTD TOTAL (FY)	
Apr-21	\$7,500	FY2021	\$93,987
May-21	\$7,500	FY2022	\$82,635
Jun-21	\$7,625	+/-	-\$11,352
Jul-21	\$7,500	Budgeted:	\$130,000
Aug-21	\$15,000	+/-	-\$47,365
Sep-21	\$7,650	%/Budget:	63.57%
Oct-21	\$7,500		
Nov-21	\$11,235		
Dec-21	\$7,500		
Jan-22	\$0		
Feb-22	\$0		
Mar-22	\$15,000		
Apr-22	\$7,500		
May-22	\$3,750		

Cigarette Stamp Revenue (monthly FY21 & FY22)





TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.B

REPORTS AND COMMUNICATIONS

Title: Community Development Monthly Report

Staff Resource: Sharon D. Williams, AICP, Community Development Director

Action(s):

Accept report

Explanation:

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment. CD May 2022 Monthly Report



MEMORANDUM

To: Gary Shanaberger, Town Manager

From: Sharon D. Williams, AICP – Community Development Director SDW

Date: June 1, 2022

Re: May 2022 Community Development Report

Permits

Six (6) permits were applied for during the month of May:

Home Occupations: 0

New Business: Moorefield Cleaners relocated to 1027 Main St, DAWN (Donation A Day Neighbor) has moved to 717 7th St,

Signs: 1

Accessory Structures: 0

New Homes or Additions: 0

Mobile Restaurant: 1-Pop's Good Humor

Special Event Permits: 1

Plats: 1

Zoning Confirmation Letters: 2

Violations

Fourteen (14) new violations were reported in May and nine (9) were abated. Staff is working on eleven (11) active violations. As expected, the majority of new complaints are related to high weeds. Staff expects this trend to continue through September.

Planning Commission:

The Planning Commission continues its work on the Comprehensive Plan update. They continued their discussion of a possible text amendment for campgrounds. The Community Development Director informed them that in localities with a population under 25,000 persons that campgrounds were permitted with a Special Use Permit/Special Exception and that the average minimum acreage requirement was 5 acres.

The Town Attorney and Community Development Director informed the Planning Commission that staff had recently discovered an omission in the Zoning Ordinance

where flagpoles are not permitted in commercial districts. After a discussion the Planning Commission asked staff to draft an ordinance to address the issue.

The Planning Commission received a draft of a proposed text amendment for Home Occupations to eliminate certain uses. They also reviewed a copy of the Hurt Home Occupation Regulations. The Planning Commission has asked staff to incorporate some of the items from the Hurt code and revise the draft document.

Board of Zoning Appeals:

The Board of Zoning Appeals did not meet in May.

Recreation Committee:

The Recreation Committee did not have a quorum for the May 17th meeting. Members present and staff discussed the FY2023-2027 Capital Improvement Plan, vacancies on the Committee, and updates on Town projects.

Altavista On Track:

AOT hosted its first spring festival, River Fest on May 14, 2022, at English Park from 12-6 pm. The event will include three (3) bands, food trucks, a petting zoo, and lawn games.

Preparations have begun on the Vista BBQ Festival at English Park on October 1, 2022.

Altavista On Track and staff worked on the Memorandum of Understanding between the town and AOT and the employment contract for the Executive Director.

Staff Projects/Meetings:

Renovations are ongoing for the Spark Innovation Center. Town Council and staff toured the building on Tuesday, May 10th and received a project update from staff. The anticipated soft opening date will be in September.

The Community Development Director continues to work on the GIS and online permitting system for the town.

Staff continues to work on programming for the Spark Innovation Center.

Cardno, the town's environmental consultant, completed the final report for funds received for environmental abatement at Spark and Phase II Environmental Assessment for the former Lane Company, funded by the Virginia Brownfields Restoration and Economic Redevelopment Assistance Fund.

Town staff met with the Promotions Committee of Altavista On Track (AOT) to discuss the logistics for the River Fest and alternative plan to accommodate vendors in the event of inclement weather. Staff also provided support to AOT during the festival.

The Community Development Director assisted Lori Watkins State Farm with the logistics and requirements of their Special Event – State Farm's 100th Birthday, scheduled for June 3, 2022.

The Community Development Director submitted the close out report for the \$184,306 in grant funds that the town was awarded for the Spark Innovation Center from the Virginia Tobacco Region Revitalization Commission. The payment has been received. Once the center opens, that town will need to file an amended report and two (2) more annual reports will need to be filed.

Public Works and Community Development assisted the Mosley Heights community by providing supplies for their neighborhood cleanup.

Dominion Seven discussed the Vista Theater with staff and provided an update to Town Council at their May 10th meeting.

The Community Development Director met with River Street to discuss the installation of the equipment the town purchased with CARES funds that are needed for the Spark Innovation Center and credits for equipment that is not needed.

The town ordered signs for the Mosley Heights community to assist with addressing litter using the town's remaining balance of the litter grant.

Several complaints were received about tall grass at the houses owned by Delegate Matt Farris on School and 16th Street. A certified notice of violation was mailed, and the receipt received acknowledging deliver. The notice covers the entire growing season, and no further warning will be given before the town orders the contractor to cut it. The Community Development Director has expressed concern regarding the response time of the grass contractor.

The Community Development Director met with several organizations interested in holding special events at English Park.

Staff met to discuss how to respond to the Special Event Permit approved by Town Council for the Davis Family reunion. The discussion included how to reserve the area with barriers, signage, and what was expected of staff that day (June 3rd).



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.C

REPORTS AND COMMUNICATIONS

Title: Public Services Monthly Reports

Staff Resource: Teri Anderson, Public Works Administration

Action(s):

For Review

Explanation:

Informational Only

Background:

Funding Source(s):

Attachments: *(click item to open)*

Attachment 1. FLEET MAINTENANCE DEPARTMENT-MAY 2022

Attachment 2. BUILDINGS AND GROUNDS MONTHLY REPORT MAY 2022

Attachment 3. STREET_DEPARTMENT_MONTHLY_REPORT-_MAY_2022

FLEET MAINTENANCE DEPARTMENT

DATE: JUNE 2, 2022

TO: TOWN MANAGER
FROM: TERRY LAMBERT, FLEET SUPERVISOR

MONTH: MAY 2022

DESCRIPTION	Labor Hours
Vacation / Comp. Time Used	16
Safety Meetings	9.75
Holiday	16
Daily/ Weekly/ Planning & Scheduling	53.25
Sick Leave Used	12
CIP / Budgeting / Calling Vendors	23.50
Preventive Maintenance	131.25
General Repair's	19.50
Troubleshoot and Diagnostic	33
General Maintenance	8.25
Tire Changes & Repairs	3
Picking Up & Delivery	7.75
Building & Grounds	0
DMV/Titling	0
Inspections/Surplus	19.75
Inventory Restocking	1
Total Labor Hours for the Month	354

BUILDINGS AND GROUNDS

JUNE 2, 2022

TO: TOWN MANAGER
FROM: BRIAN ROACH, B&G SUPERVISOR
MONTH: MAY 2022

Vacation / Comp. Time Used / Sick Leave Taken		176
Meetings / Data Entry / Work Planning / Training		57
# Of Call Duty Hours		39.50
# Of Assisting other Crews		8.25
Holiday		32
Green Hill Cemetery		
DESCRIPTION	Month Totals	Labor Hours
# Of Burials / Cremations	0	0
Cemetery Grounds Maintenance		17.50
Meeting with Families / Selling Plots		0
Stone Locating / Setting		0
Maintain Cemetery Records		0
Solid Waste Collection		
DESCRIPTION	Month Totals	Labor Hours
Residential Garbage Collected (Tonnage)	101.76	88.50
Residential Garbage Collected (Tonnage) Town of Hurt	36.43	32
# Of Curbside Brush Collected (Stops)	108	18.50
Loads of Brush Collected	14	
# Of Curbside Bulk Collected (Stops)	106	27.25
Bulk Collection (Tonnage)	16.27	
# Of Tires Collected	7	1
# Of Residential Garbage Citations Issued	0	0
Seasonal		0
Parks/Buildings		
DESCRIPTION	Month Totals	Labor Hours
Landscaping Buildings, Watering Flowers, Irrigation		0
# Of Building Maintenance Hours		35
# Of Park Cleaning		100.25
# Of Parks Ground Maintenance Hours		90.25
# Of Acres Mowed by Town	198.17	135
# Of Acres Mowed by Contractors ****	16.50	0
Special Projects / Special Event		65.25
# Of Vehicle Maintenance Hours		14.75
# Of Weed Control (70 Gallons)		8
*** HOURS NOT ADDED		
Total Labors Hours for the Month		946

STREET DEPARTMENT MONTHLY REPORT

DATE: JUNE 2, 2022

TO: TOWN MANAGER
FROM: CHUCK NEWMAN, STREETS SUPERVISOR

MONTH: MAY 2022

DESCRIPTION	Labor Hours
Vacation / Comp. Time Taken / Sick Leave Taken / Funeral Leave	2.5
Holiday	32
Safety Meetings/Data Entry/ Planning Schedule	80.50
Weekend Truck (4.48 Tons)	44.50
Street Sweeping (Miles Swept Main St. and Bedford Ave. 0 / Town Wide 0)	0
Litter Control (Bags Collected 0)	0
Assisting Other Crews	190.25
Town Wide Mowing (61.38 Miles)	225.50
Contractor Mowing (0 Miles)	0
Signage	3
Shoulder Stone	4
Ditch & Drainage Pipe Maintenance	32.25
Weed Control (Gallons Sprayed 159)	31.50
Street Lighting	0
Dead Animal Removal/Buzzard Control	1
Decorative Street Light	0
Vehicle/Equipment Maintenance	4.25
Traffic Control	0
Trees/ Trimming/ Removal	9
Shop Yard Maintenance (Landfill Debris 1.63 Tons)	21.50
Call Duty	11
Asphalt Maintenance (Asphalt 16.62 Tons)	7
Storm Damage Cleanup	7.50
Special Projects / Special Events / Seasonal	40.25
Total Labor Hours for the Month	747.50



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.D

REPORTS AND COMMUNICATIONS

Title: Utility Projects Update

Staff Resource: Tom Fore, Public Services Director

Action(s):

For Council's Review

Explanation:

Informational Only

Background:

Funding Source(s):

N/A

Attachments: *(click item to open)*

Attachment 1. June 22 Altavista Status Report

Attachment 2. May 2022 Monthly Report for Council Members 2z

Attachment 3. May 2022 Monthly Report for Council Members b

Attachment 4. Lynch Creek Sewer Status Update 6-6-22

Attachment 5. Bi-weekly report (06.07.22)

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
3 June 2022

Project Name: WWTP Phase II/III Electrical Upgrades
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, PE – Master Engineers
P&B Job Number 19-34

Recent Activities: Progress meeting on 27 April. Contractor has been pulling wire in conduit and placing/installing MCCs as they are delivered.
Anticipated work over the next two weeks: Continue building work and pulling wire. Coordinate for repaving of disturbed asphalt areas. HVAC replacement continuing.
Upcoming Tasks: Awaiting test procedure writeup from Eaton to present to Dominion.
Outstanding Issues: Starters for remaining 2 MCCs may be delayed significantly

Design Schedule: October 2020 Sign agreement
November 2020 Notice to Proceed
Schedule Constraints: Contractor reports to be still on schedule for completion per contract times.
Projected Completion: November 2022
Approved Budget: \$309,730 (combined II and III projects including CA)
Change Order #1 = \$2958.54
Change Order #2 = \$3942.13 + \$6630 Special Inspections
Invoiced To Date: \$246,533
Balance to Complete: \$61,355 + additional inspection

Town Input Required:

Issues Town Should Be Aware Of: Final 1 MCC was due to be shipped May 1. The exact delay cannot be determined at this time but Contractor will update all when able to determine. Dominion has requested a revised testing procedure that requires an additional relay and reprogramming at the ATS. Contractor will document all delays due to these issues.

Construction Contract Price: \$3,952,000 + \$29,149 (Change Orders)
Current Paid: \$2,241,949
Balance to Finish plus retainage: \$1,720,215

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
3 June 2022

Project Name: WWTP Aeration System
Project Manager: Keith Lane, PE
Sub-Consultant Masters Engineers
P&B Job Number 19-75

Recent Activities: Engineer met w/ staff on 9 July to discuss details of the project. Engineer is investigation potential for EDA or CARES funding for this project. Engineers will revise the PH II/III contract to omit wiring and the backboard for the aerators. This work will be added to the Aerator project since this project has been pushed back another year. Engineers will coordinate to terminate the electrical service and the layout for the MCCs w/ the Ph II project.

Anticipated work over the next two weeks:

Upcoming Tasks:

Outstanding Issues:

Design Schedule: TBD Complete design plans and specs
TBD Advertise for Bids (if Town desires)
Schedule Constraints: Town staff has indicated this project bid may slip in order to coincide with WWTP Electrical upgrades
See note below regarding potential schedule adjustment.
Projected Completion: 31 October 2021
Approved Budget: \$198,000
Invoiced To Date: \$19,200
Balance to Complete: \$178,800

Town Input Required:

Issues Town Should Be Aware Of: The schedule for this project has been adjusted to coincide with the Phase III portion of the overall WWTP electrical improvements. It will be beneficial to have the bulk of the PH III electrical work designed prior to in-depth design of the aerator work. The design schedule above has been adjusted to reflect delay of the design such that the bulk of the PH III design is completed for coordination purposes.

Town and Engineers will need to coordinate the design construction timing in conjunction with Town's funding schedule.

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
3 June 2022

Project Name: WTP Filter Rehabilitation
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 19-76

Recent Activities: Engineer has received payment application #4 and #5 sent to the Owner for processing. Contractor has started working on the electrical portion of the work.

Anticipated work over the next two weeks: Continue with electrical work

Upcoming Tasks:

Outstanding Issues:

Design Schedule: January 2021 Documents to VDH for review
March 2020 (60 days) Receive VDH approval
June 2021 Advertise for Bids (if Town desires)
July 2021 Open Bids
27 July 2021 Council approval
10 August 2021 Consent agenda approval
1 November 2021 NTP

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$56,000
Invoiced To Date: \$38,000
Balance to Complete: \$18,000

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$725,305
Current Paid: \$167,277
Balance to Finish plus retainage: \$558,026

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
3 June 2022

Project Name: VDEM Generator Installations
Project Manager: Scott Bortz, PE
Sub-Consultant Grant Beasley, Master Engineers, ECS (Geotech)
P&B Job Number 20-51

Recent Activities: Punchlist walkthrough at the Staunton River station on 27 April sent to the Contractor on 5 May to complete minor issues. Generators have been set at all sites. Contractor welded supports at the railings at Staunton River. Contractor met with Town staff on 31 May to review issues at the Staunton River site

Anticipated work over the next two weeks: Complete generator connections and complete punchlist items. Contractor will fuel the generators and schedule startup.

Upcoming Tasks: Generator startup. Substantial completion.

Outstanding Issues:

Design Schedule: May (Rebid) 2021 Award Contract
June 2021 Notice to Proceed
November 2021 Substantial Completion

Schedule Constraints:

Projected Completion:

Approved Budget: \$43,600

Invoiced To Date: \$41,820

Balance to Complete: \$1780

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$498,500 + (\$5669) (Change Orders)

Current Paid: \$441,243

Balance to Finish plus retainage: \$57,724

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
3 June 2022

Project Name: SCADA for Generator Sites
Project Manager: Russell Jackson, PE
Sub-Consultant
P&B Job Number 20-51

Recent Activities: Town staff sent on the latest comments on 25 May. Engineer is working to address comments.
Anticipated work over the next two weeks: Complete plans and specifications and submit to Town for review and acceptance.
Upcoming Tasks:
Outstanding Issues:

Design Schedule:

Schedule Constraints:

Projected Completion: TBD
Approved Budget: \$9600
Invoiced To Date: \$2400
Balance to Complete: \$7200

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
3 June 2022

Project Name: Frazier and Lynch Mill Road Drainage issues
Project Manager: Scott Bortz, PE
Sub-Consultant
P&B Job Number 21-08

Recent Activities: Sent preliminary plans to Town staff and met w/ staff to review on 27 April. Town staff has requested additional repair work at the existing concrete ditch along Frazier Road and endwall work at west side of Edgewood Road. Engineer will bid the ditch material as both Flexamat and installed rip rap. Staff requested a mower cross over for the church to access the north east side of the ditch.

Anticipated work over the next two weeks: Staff will review the mower status and provide guidance. Provide revised schematic design after incorporation of existing utilities to avoid conflicts

Upcoming Tasks:

Outstanding Issues: Easements

Design Schedule:

Schedule Constraints:

Projected Completion:

Approved Budget: Time and materials not to exceed \$23,000

Invoiced To Date: \$3285

Balance to Complete: \$19,715

Town Input Required: Town staff will need to review the sizing of the ditch and easement across private land. The ditch can be widened at the base and side slopes made steeper to reduce the width of the easement if so desired.

Issues Town Should Be Aware Of:

Construction Contract Price: \$0

Town of Altavista Projects
Status Report - Peed & Bortz, LLC
3 June 2022

Project Name: Clarion Road Abbott Water Extension
Project Manager: Scott Bortz, PE
Sub-Consultant Armstrong Surveying, ECS
P&B Job Number 18-59

Recent Activities: Work is substantially complete as of 5 May with preliminary documentation sent to VDH for review. Engineer is awaiting VDH approval of the work prior to processing final approval and issuing Notice of Acceptability.

Anticipated work over the next two weeks: Final completion.

Upcoming Tasks:

Outstanding Issues:

Design Schedule: Open Bids 27 October
Award Nov 9
Sign Agreements Nov 23
Start limited construction activities (weather permitting) February 28
Substantial completion June 2022

Schedule Constraints:

Projected Completion:

Approved Budget: \$68,000

Invoiced To Date: \$68,000

Balance to Complete: \$0

Town Input Required:

Issues Town Should Be Aware Of:

Construction Contract Price: \$567,374.00+\$24,478 (CO #1)

Current Paid: \$562,259

Balance to Finish plus retainage: \$29,593

2021-2022 Water, Sewer & Curbside Refuse Collection Billing History

Printed 3-Jun-22

Customer Class		June-21	July-21	August	September-21	October-22	November-22	December-22	January-22	February-22	March-22	April-22	May-22	
WATER	Units	14	1,280	8	10	1,348	3	19	1,318	9	10	1,353	26	Average
	Residential Base-IT	14	1,280	8	10	1,348	3	19	1,318	9	10	1,353	26	450
	Commercial Base-IT	44	155	43	43	203	43	44	187	45	43	218	24	91
	Residential Base-OT	-	135	4	2	150	-	-	96	-	-	151	-	67
	Commercial Base-OT	1	1	1	1	1	1	1	1	1	1	1	1	1
	Municipal	31	31	30	31	31	31	31	31	31	31	31	31	31
	Dormant Accounts													-
	Industrial	5	5	5	5	5	5	5	5	5	5	5	5	5
	TOTAL	95	1,607	91	92	1,590	83	100	1,638	91	90	1,759	1,759	645
	Gallons													Total
	Residential Use-IT	208,060	11,526,297	53,460	40,240	15,304,832	3,050	118,530	14,745,412	20,990	253,440	13,858,847	186,130	56,319,288
	Commercial Use-IT	6,682,354	2,080,326	2,922,805	3,394,317	6,521,283	2,777,029	2,606,630	4,553,319	2,622,220	3,214,810	4,384,976	1,113,970	42,874,039
	Residential Use-OT	-	1,622,205	45,400	17,160	2,022,235	-	-	1,099,074	-	-	1,657,858	-	6,463,932
	Commercial Use-OT	2,643,000	2,450,500	2,607,400	2,755,900	2,549,200	2,649,600	2,743,000	2,646,800	2,425,000	2,425,000	2,380,000	2,380,000	30,655,400
	Municipal	439,730	651,040	560,420	685,930	576,600	430,420	485,540	252,200	317,880	317,880	328,450	386,750	5,432,840
	Industrial	62,491,305	45,581,047	38,667,583	20,355,918	44,497,366	46,844,127	39,830,252	47,348,727	41,890,355	39,401,090	45,809,047	42,484,361	515,201,178
	TOTAL WATER SOLD	72,464,449	63,911,415	44,857,068	27,249,465	69,466,441	52,704,226	45,783,952	69,546,458	47,276,445	45,612,220	68,419,178	46,551,211	656,946,677
	NET DELIVERED	63,725,038	55,547,791	62,033,286	67,902,352	62,363,388	56,493,868	54,898,806	58,545,251	53,441,639	59,466,715	61,597,331	68,238,729	724,254,194
	FRACTION BILLED	114%	115%	72%	40%	111%	93%	83%	119%	88%	77%	111%	68%	91%
	Total (TOA,sold,hydmts, Leaks)	211,000	62,000	103,550	49,670	42,800	47,800	297,400	127,423	25,100	21,300	18,700	87,400	1,094,143
	Dollars													Total
	Residential Base & Use-IT	953	61,884	359	392	68,403	100	802	62,917	321	1,053	64,401	1,364	262,950
	Commercial Base & Use-IT	24,057	18,017	9,955	11,248	26,738	9,552	9,122	19,514	9,926	11,629	21,423	4,036	175,218
	Residential Base & Use-OT	-	11,826	349	161	11,004	-	-	9,367	-	-	16,115	-	48,821
	Commercial Base & Use-OT	11,078	10,283	10,931	11,544	10,691	11,105	11,491	12,153	11,148	11,148	10,944	10,944	133,460
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	116,100	124,043	105,868	55,844	121,128	168,364	108,847	128,939	125,425	118,494	124,703	127,184	1,424,939
	TOTAL	152,188	226,054	127,462	79,189	227,120	189,121	130,262	223,523	146,820	142,323	237,586	143,528	2,045,388

SEWER	Units	14	1,130	7	7	1,181	3	18	1,155	5	9	1,191	23	Average
	Residential Base-IT	14	1,130	7	7	1,181	3	18	1,155	5	9	1,191	23	395
	Commercial Base-IT	20	121	32	41	185	42	43	150	43	40	152	24	74
	Commercial Base-OT	7	7	7	7	7	7	7	7	7	7	7	7	7
	Municipal	8	8	8	8	8	8	8	8	8	8	8	8	8
	Dormant Accounts													-
	Industrial	4	4	4	4	4	4	4	4	4	4	4	4	4
	TOTAL	53	1,270	58	67	1,385	64	80	1,324	67	68	1,362	66	481
	Gallons													Total
	Residential Use-IT	177,144	9,083,613	31,528	26,902	8,868,726	2,710	88,689	9,334,889	9,183	14,518	9,095,743	118,544	36,852,188
	Commercial Use-IT	1,921,046	2,360,920	1,810,475	1,926,850	4,018,073	1,568,661	1,470,927	3,313,277	1,501,219	2,215,820	3,230,757	903,250	26,241,275
	Commercial Use-OT	293,944	260,328	247,744	265,236	81,500	253,596	266,444	205,521	174,992	2,425,000	182,450	277,036	4,933,791
	Municipal	242,740	127,300	116,460	101,070	215,810	103,660	92,690	157,333	94,850	94,850	133,980	128,330	1,283,330
	Industrial	36,440,000	40,660,000	32,970,000	38,740,000	42,750,000	45,410,000	34,410,000	42,206,667	39,540,000	37,420,000	41,872,222	40,490,000	472,908,889
	TOTAL SEWER BILLED	39,074,874	52,492,161	35,176,207	41,060,058	55,934,109	47,338,627	36,328,750	55,217,687	41,320,244	42,170,188	54,515,152	41,917,159	540,936,143
	WWTP EFFLUENT	60,320,000	55,650,700	59,575,900	57,870,800	57,454,200	49,784,700	47,751,600	53,405,500	50,369,700	57,782,200	57,742,300	59,036,500	666,744,100
	FRACTION BILLED	65%	94%	59%	71%	97%	95%	76%	103%	82%	73%	94%	71%	81%
	Dollars													
	Residential Base & Use-IT	644	31,791	119	116	38,787	17	337	34,970	57	83	35,183	462	11,881
	Commercial Base & Use-IT	6,141	5,154	13,130	6,659	14,001	5,427	5,092	13,053	5,470	8,054	10,736	3,285	8,017
	Commercial Base & Use-OT	1,192	2,638	1,337	1,530	666	1,501	1,172	1,493	991	1,629	1,599	1,802	1,463
	Municipal	-	-	-	-	-	-	-	-	-	-	-	-	-
	Industrial	125,723	138,244	112,564	23,780	151,646	160,955	123,148	145,916	147,893	140,304	145,269	151,278	1,566,720
	TOTAL	133,701	177,827	127,150	32,084	205,100	167,900	129,749	195,432	154,411	150,069	192,787	156,828	1,588,080

CURBSIDE	Curbside-IT STOPS													Average
	Curbside - Brush	208	244	167	134	127	85	72	43	67	167	192	108	155
	Curbside- BULK	140	104	131	113	87	102	75	63	46	58	117	106	85
	TOTAL	348	348	298	247	214	187	147	106	113	225	309	214	240
	Curbside-IT	109	98	94	113	87	85	110	84	83	110	91	102	1,096
	Curbside-BULK	24	18	20	11	10	13	9	6	6	14	12	16	153
	TOTAL	133	116	114	124	525	472	413	302	315	574	721	546	1,249
	Curbside-IT STOPS													Average
	Curbside - Brush	208	244	167	134	127	85	72	43	67	167	192	108	155
	Curbside- BULK	140	104	131	113	87	102	75	63	46	58	117	106	85

Monthly Staff Report Water Plant

TO: Town Manager
 FROM: Polly Brown
 DEPARTMENT: Water Treatment Plant
 MONTH: May 2022

Operation and Production Summary

The Actual water production line (filtering of water) for the entire month averaged 16 Hours per day which yielded approximately 1,600,000 gallons of water per day.

Rain 5.156 **YTD Rain** 18.986 **Snow** 0 **YTD Snow** 0 was measured at the water treatment plant.

Average Hours per day (week days)	<u>17.0</u>	hrs				
Average Hours per day (weekends)	<u>13.5</u>	hrs				
Average produced (week days)	<u>1,721,000</u>	gallons per day				
Average produced (weekends)	<u>1,310,000</u>	gallons per day				
Total Raw Water Pumped:	<u>50.340</u>	million gallons				
Total Drinking Water Produced:	<u>49.650</u>	million gallons				
Average Daily Production: (drinking)	<u>1,580,000</u>	gallons per day				
Average percent of Production Capacity:	<u>52.67</u>	%				
Plant Process Water:	<u>691,360</u>	(finished water used by the plant)				
Bulk Water Sold @ WTP:	<u>84,600</u>	gallons				
Flushing of Hydrants/Tanks/FD use/Town Use	<u>2,800</u>	gallons				
McMinnis Spring						
Total Water Pumped:	<u>7.517</u>	million gallons	average hours per day	<u>13.5</u>		
Average Daily Produced:	<u>259,207</u>	gallons per day	Rain at MC	<u>5.38</u>	YTD Rain	<u>18.44</u>
Reynolds Spring			snow	<u>0</u>		<u>5</u>
Total Water Pumped:	<u>8.528</u>	million gallons	average hours per day	<u>16.9</u>	Total Precip	<u>23.44</u>
Average Daily Produced:	<u>304,571</u>	gallons per day	Rain at RE	<u>6.49</u>	YTD Rain	<u>18.82</u>
Purchased Water from CCUSA	<u>3,235,100</u>	gallons	snow	<u>0</u>		<u>5</u>
Sold to Hurt	<u>2,534,500</u>	gallons			Total Precip	<u>23.82</u>
Industrial Use	<u>42,264,735</u>	gallons				

Water lost due to leaks _____

Comments: Water Plant Activities & CIP Projects:

Monthly Compliance Reports Completed
 VDH samples completed for compliance
 Melinda High Pressure Zone- Pump station installation continues, landscaping around building with, minor HVAC, electrical work done.
 Fire Extinguishers checked and signed off on
 Weed eat, cut down and spray vegetation at McMinnis Spring, Clarion Tank, and Dearing Ford Tank ongoing
 Filter Upgrade - Some valves and actuators delivered, the SCADA components are stored and being programmed. Electrical conduit runs being done.
 The Source Water Protection Local Advisory Committee met and created next steps prior to a meeting scheduled in July
 Generator project, Generators installed with next steps being BANK load testing and telemetry connection
 Town of Hurt DBP improvement project. Had a meter failure that needs to be corrected. Sodium Hypo system currently being installed 95% completed
 Replace SCADA computers and SCADA Improvements / SCADA Vendor provided training to staff on SCADA pages, staff provided recommended improvements
 Clarion Road water line, project has reached substantial completion, awaiting VDH approval with certificate to operate.
 Springs SCADA project - draft plans received and comments were sent back to engineer, staff met with engineer on 5-31-22 to review outstanding concerns
 Kone Elevator weight test was completed on May the 24th

Utilities Distribution and Collection

# of Service Connections	0	Addresses:		
# of Service Taps	0	Addresses:		
# of Meters Read	103	Monthly	Rereads	2
	0	Quarterly		0
# of Meters Cut Off For Non-Payment	65			
# of Meters Tested	0			
# of Loads of Sludge to Landfill	19.00			
	154.93	Tons		
# of Location Marks made for Miss Utility	34			
# of Meters Replaced	3			
# of Water Lines Repaired	0		# of Sewer Lines Unstopped	2
Locations:			Locations:	
			1707 Eudora Lane	
			Sewer Blockage Manhole #668 Intersection of Lola Ave. & 8th Street	
# Air Relief Valves Inspected	0			
# of PRV Maintenance/Inspection	0			
# of Water Valve Boxes Cleaned	0			
# of Blow-Off Valves Flushed	0			
# of Blow-Off Valves Located	0			
Push Camera Footage	40'	Sewer Main Cleaned		237'
Sewer (Root Cutting) Main	0	Sewer Main Cleaned Manholes		0
Sewer (Root Cutting)Main Manholes	0	Sewer Service Cleaned		40'
Sewer Video Footage	240'	Sewer Service Video		0
Sewer Video Manholes	0	Sewer (Root Cutting) Service		0
Duke Root Control (Contractor)	0	Sewer Right of Way Clearing Footage		0
Water Turn On and Offs	74	Sewer Manholes Inspected		0
Water Right of Way Clearing Footage	0	Sewer Installed Clean Out		0
Water Meter Box Replacement	1			
# Of Hydrants Flushed	0			
# of Hydrant Valves Exercised	0			

Other Utilities Distribution and Collection Activities & CIP Projects:

Lynch Creek Project
Clarion Road Project Punch List
Obtaining Meter Informatin For AMI

DEPARTMENT: Wasterwater Plant
MONTH: May-22

Average Daily Flow	1.90 MGD
TSS Reduction	96 %
BOD Reduction	93 %
VPDES Violations	0
Sludge (Regional Land Fill)	172 tons
Rain Total	4.60 Inches
Snow Total	Inches

Other Wastewater Activities and CIP Projects:

Month: May
 Week: May 2nd, 2022

Month: May
 Week: May 9th, 2022

- Continue Sanitizing procedures for commonly used areas
- Cont. Effluent meter reading from river meter
- Reviewed and submitted timesheets
- Cleaning storage areas of facility
- Submitted Monthly DMR to DEQ
- Notified DEQ of New Town Manger appointment
- April rain data sent to National Weather Service
- Repaired NPW Hydrant at UV system
- Submitted monthly Industrial Billing
- Submitted Monthly Septic Tank hauler Billing
- UV system Checks
- Entered Lab data
- Normal Plant Operations

- Continue Sanitizing procedures for commonly used areas
- Cont. Effluent meter reading from river meter
- Two employees out for positive COVID results
- Cleaning storage areas of facility
- Ran Facility generators 5-9-22
- Staff weedeated facility
- Notified National Weather Service of equipment issue
- Submitted credit card statement
- Repairing 6in pump (alternator replacement)
- UV system Checks
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- Normal Plant Operations

Month: May
 Week: May 16th, 2022

Month: May
 Week: May 23rd, 2022

- Continue Sanitizing procedures for commonly used areas
- Cont. Effluent meter reading from river meter
- Employees out for positive COVID results are back working
- Cleaning storage areas of facility
- PO for Press Hydraulic system requested and approved
- PO for meter calibrations requested and approved
- Contractors cut electrical service to part of the meter room
- Requesting polymer shipment
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- F150 Annual inspection and service
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# of Meters Tested	0			
# of Loads of Sludge to Landfill	19.00			
	154.93	Tons		
# of Location Marks made for Miss Utility	34			
# of Meters Replaced	3			
# of Water Lines Repaired	0		# of Sewer Lines Unstopped	2
Locations:			Locations:	
			1707 Eudora Lane	
			Sewer Blockage Manhole #668 Intersection of Lola Ave. & 8th Street	
# Air Relief Valves Inspected	0			
# of PRV Maintenance/Inspection	0			
# of Water Valve Boxes Cleaned	0			
# of Blow-Off Valves Flushed	0			
# of Blow-Off Valves Located	0			
Push Camera Footage	40'	Sewer Main Cleaned		237'
Sewer (Root Cutting) Main	0	Sewer Main Cleaned Manholes		0
Sewer (Root Cutting)Main Manholes	0	Sewer Service Cleaned		40'
Sewer Video Footage	240'	Sewer Service Video		0
Sewer Video Manholes	0	Sewer (Root Cutting) Service		0
Duke Root Control (Contractor)	0	Sewer Right of Way Clearing Footage		0
Water Turn On and Offs	74	Sewer Manholes Inspected		0
Water Right of Way Clearing Footage	0	Sewer Installed Clean Out		0
Water Meter Box Replacement	1			
# Of Hydrants Flushed	0			
# of Hydrant Valves Exercised	0			

Other Utilities Distribution and Collection Activities & CIP Projects:

Lynch Creek Project

Clarion Road Project Punch List

Obtaining Meter Informatin For AMI

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Average Daily Flow	1.90 MGD	
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**Town of Altavista
Hurt and Proffitt Projects
Status Report**



Date: June 6, 2022

This memo is a status report of Hurt & Proffitt Team's efforts for the Lynch Creek Sewer Project

Completed Work Over the Last Week

1. Conducted progress meeting on 5/25/22
2. Submitted pay request #2 to Town from Contractor.

Anticipated Work Over the Next two Weeks

1. Continue to work on sewer installation along the creek towards West Road.
2. Possibly installing road crossing on West Road.

Outstanding Issues

1. Addressing encroachment outside of easement on Patricia Conner's property near Lynch Road.
2. Bore under the railroad was attempted and failed. Bore hit possible quartz and deflected downward below the receiving pit.
3. Crews conducted CCTV of the existing sewer line under the railroad to come up with alternative solutions for crossing the railroad.
4. Specifications have been sent to contractor for lining the existing sewer line.

Construction Schedule Update

1. Begin construction on April 11, 2022
2. Final completion is scheduled for May 2023.

Budget Summary

1. CCTV Inspection and Video	Contract:	\$35,000	JTD:	\$25,000
2. Manhole Inspection	Contract:	\$5,000	JTD:	\$5,000
3. Sewer Line Route Survey	Contract:	\$17,500	JTD:	\$17,500
4. Sewer Line Design	Contract:	\$44,720	JTD:	\$44,720
5. Railroad Permit Coordination	Contract:	\$3,630	JTD:	\$3,630
6. Bid Assistance	Contract:	\$4,460	JTD:	\$4,460
7. Construction Administration	Contract:	\$18,900	JTD:	\$3,780

Construction Cost Summary:

1. Lynch Creek Sewer Replacement	Contract:	\$2,229,500	JTD:	\$338,419
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Submitted by:

Chad Hodges, PE
Asst. Project Manager

Steven A. Campbell
Randy W. Beckner
Bradley C. Craig
Wm. Thomas Austin
David P. Wilson
James B. Voso
Randy L. Dodson
Chad M. Thomas
Jason A. Carder
Brian R. Newman



Edwin K. Mattern, Jr. (1949-1982)
Gene R. Cress (1935-2014)
Sam H. McGhee, III (1940-2018)
Stewart W. Hubbell (Retired)
J. Wayne Craig (Retired)
Michael S. Agee (Retired)

June 7, 2022

This memo is a status report of Mattern & Craig Team's efforts for the Melinda Tank Pressure Zone Improvements Project

Completed Work Over the Last 2 Weeks

1. Contractor is continuing to work on the pump station (electrical, HVAC, & site).
2. Contractor delivered stone to the site.

Anticipated Work Over the Next 2 Weeks

1. Contractor to continue work on the job site.

Scope Changes to Date

1. Waterline was shortened by approximately 300 LF on Avondale Drive.
2. VFD enclosures changed from NEMA 12 to NEMA 3R.

Outstanding Issues

1. Coordination of the controls and pump station equipment.
2. Some SCADA parts are on back order. AIC will update when they arrive.
3. Replace Juniper bushes in 3 different areas.
4. Delivery times of VFD and other pump station equipment.

Construction Document Schedule Update

1. Notice to Proceed (9/27/2021)
2. Substantial Completion (1/25/2022)
3. Completion (2/24/2022)

Budget Summary

1.	Engineer's Estimate:	\$1,084,240.00
	Town's Budget	\$926,000.00
	Actual Construction Cost & Engineering	\$1,226,972.71
2.	Engineering Bid, CA & SCADA Contract	\$70,920.00
	JTD	\$47,504.50
3.	Construction Contract	\$1,226,972.71
	JTD	\$837,900.22

Input Needed from Town/Others

1. Discrepancies between plans/specifications and Town standards continue to be coordinated. M&C keeping list for updates to Town standards at conclusion of project.

Other Issues/Concerns

1. Progress Meeting #5 scheduled for 7/5/22 at 10:00 AM.

Submitted by:

Ryan P. Kincer, P.E.
Project Manager



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 10.E

REPORTS AND COMMUNICATIONS

Title: Police Department Monthly Reports

Staff Resource: Chief Merricks, APD

Action(s):

For Informational Purposes

Explanation:

Altavista Police Department activity reports for the month of May, 2022

Background:

Funding Source(s):

Not Applicable

Attachments: *(click item to open)*

Attachment 1. Altavista Police Department Monthly Report-May 2022

Attachment 2. Patrol on 29-May 2022

2022 ALTAVISTA POLICE DEPT MONTHLY REPORT

	January	February	March	April	May	Year to Date
Criminal Arrests "Felony"	7	0	4	4	9	24
Criminal Arrests "Misdemeanor"	23	15	8	14	17	77
Warrant Executed	20	10	11	16	19	76
Uniform Traffic Summons Issued	30	33	45	32	48	188
# Traffic Stops	70	115	145	99	132	561
BOLO'S (Be on Look Out)	4	5	9	3	16	37
DUI	0	1	0	2	4	7
IBR	22	28	10	18	32	110
MVA	6	14	7	10	10	47
Assist Motorist	14	4	6	9	12	45
Calls for Service	326	382	372	381	501	1,962
Alarm Responses	37	14	20	16	27	114
ECO/TDO	0	0	0	3	1	4
ECO/ TDO HOURS	0	0	0	7	3	10
Court Hours	2	13	3.5	5.5	3	27
Citizen Contacts	1,323	863	1525	1003	1732	6,446
Businesses, Residences Check "Foot Patrols"	147	92	90	149	223	701
Follow Ups	24	5	5	4	7	45

PATROL-RT 29 May 2022				
	Location	Time	Officer	Disposition
1-May	29NB/Bedford Ave	1352-1354	Earhart, S	Disabled Vehicle
2-May	29NB	0439-0456	Anthony	Traffic Stop
2-May	29SB	0508-0513	Anthony	Traffic Stop
3-May	29NB	2237-2255	Anthony	Traffic Stop
4-May	29SB/Clarion Rd	0015-0059	Abbott	Disabled Vehicle
5-May	Rt 29/Bedford Ave	2037-2043	Abbott	Traffic Stop
6-May	Rt 29	2352-0015	Anthony	Traffic Stop
6-May	Rt 29	0140-0153	Anthony	Traffic Stop
7-May	Rt 29	1246-1335	Pugh	Check Location
7-May	Rt 29	2016-2023	Anthony	Traffic Stop
7-May	Rt 29	2211-2217	Anthony	Traffic Stop
7-May	Rt 29	0040-0046	Anthony	Traffic Stop
8-May	Rt 29	1358-1414	Pugh	Traffic Stop
8-May	Rt 29	2252-2311	Anthony	Traffic Stop
8-May	Rt 29	2321-2331	Anthony	Traffic Stop
8-May	Rt 29	2337-2344	Anthony	Traffic Stop
8-May	Rt 29	2357-0305	Anthony	DUI
9-May	29SB/Bedford Ave	1620-1640	Earhart, S	Assist CCSO
12-May	Rt 29	1310-	Earhart, C	Disabled Vehicle
13-May	29NB/Bedford Ave	0140-	Abbott	Disabled Vehicle
14-May	Rt 29	2316-2350	Abbott	Disabled Vehicle
16-May	Rt 29/Pitt Co.	1823-1823	Pugh	Fight
16-May	Rt 29/Pitt Co.	1820-	Earhart, C	Fight
16-May	Rt 29/Pitt Co.	1823-1837	Anthony	Fight
16-May	29SB	0125-0132	Anthony	Traffic Stop
20-May	29NB/Bedford Ave	0457-0733	Anthony	DUI
21-May	Rt 29/Main St	0848-0854	Pugh	Traffic Stop
24-May	29NB/Main St	1217-1224	Earhart, S	BOL/GOA
24-May	29SB	1502-1513	Earhart, S	Traffic Stop
25-May	Rt 29	1631-	Earhart, C	Traffic Stop
25-May	Rt 29	1706-	Earhart, C	Disabled Vehicle
25-May	Rt 29	2204-2205	Anthony	Traffic Stop
25-May	Rt 29	0356-0411	Anthony	Traffic Stop
25-May	Rt 29	0446-0453	Anthony	Traffic Stop
25-May	Rt 29	1633-1711	Pugh	Traffic Stop
27-May	Rt 29/Otter River	0442-0543	Rigney	Assist VSP
27-May	Rt 29/Otter River	0442-0543	Wilson	MVC
28-May	Rt 29	1544-1547	Anthony	Traffic Stop
30-May	Rt 29	0046-0105	Anthony	Traffic Stop
30-May	Rt 29	1618-	Earhart	Traffic Stop
30-May	Rt 29/Clarion Rd	1655-1700	Pugh	Traffic Stop



TOWN OF ALTAVISTA
TOWN COUNCIL
REGULAR MEETING
June 14, 2022
AGENDA COVER SHEET

AGENDA ITEM #: 12.A

CLOSED SESSION

Title: CLOSED SESSION - Recreation Committee Application

Staff Resource: Sharon D. Williams, Community Development Director

Action(s):

Consideration of submitted application for Altavista's Parks & Recreation Committee.

Explanation:

The submitted application is for Council's consideration to potentially fill one of the two positions currently vacant on the Recreation Committee. The applicant was recommended by the remaining Recreation Committee members.

Background:

The two (2) vacant positions are due to the departure of Dr. Deidra Douglas and Rev. Ed Soto. Both had unexpired terms that need to be filled.

Funding Source(s):

N / A

Attachments: *(click item to open)*

[*Attachment 1. Closed Session Document 6.14.22*](#)

[*Attachment 2. Recreation Committee Application*](#)

CLOSED SESSION

DATE: Tuesday, June 14th, 2022

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

Section 2.2-3711 (A)(1) Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of any public body.

A motion was made by _____ and seconded by _____.

Motion carried.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Town Council went into Closed Session at _____ PM.

Notice was given that Council was back in regular session at _____ PM.

FOLLOWING CLOSED SESSION:

A motion was made by _____, seconded by _____, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED the town council hereby certifies, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Action(s) Taken: _____

TOWN OF ALTAVISTA

Application for Boards, Commissions, and Committees

The Altavista Town Council is accepting applications for seats on Town Boards, Commissions, and Committees with qualified and interested Town residents who have expressed a desire to serve the community in a special way. An appointment to a Town body should receive serious consideration by applicants as the work to be accomplished will help determine the future direction of our community. You will be contacted before any action is taken by Town Council. Incumbents whose terms expire may be considered for reappointment unless they indicate non-interest, preferably in writing. No person is required to supply any of the information requested in order to be considered, and applicants should be aware that all such information supplied shall be available to the general public or press for a period of three (3) years, after which time it will be purged from town records. (Please type or print the requested information clearly.)

.....

Full Name: Jacob Wayne Taylor

Preferred Name: Jake

Physical Residential Address: 3164 Paisley Road, Gretna, Va, 24557

Postal Mailing Address: Same as above

Email Address: jwt003_bc@yahoo.com

Home telephone: 434-324-0116

Work telephone: 434-766-6797

Cell telephone: 434-546-5427

Facsimile (FAX): _____

Occupation: Technical and Training Manager

Retired: ☐ Yes ☒ No

Education or training:

Bachelor of Science Degree in Physics

Extensive Education and Construction related training

Professional and Community activities:

Southern Piedmont Technology Council member and currently advocating for a position on the SPTC Board of Directors

Claire Parker Foundation Board of Directors, Claire House Project Building Committee member

Wonder Community of Lifelong Learners member and presenter

What are your specific qualifications as they relate to the Boards, Commissions or Committees you have requested to serve on? What will you bring to the table to make that Board, Commission or Committee serve the Town citizens better:

Extensive experience in building and leveraging local and regional relationships with individual, stakeholders, and partners in private and public sectors

Extensive experience in building and leveraging local and regional relationships with individual, stakeholders, and partners in private and public sectors

Have you ever been convicted of a felony? If so, please provide details (including date, court, crime and sentence):

No

I, the undersigned applicant, do hereby certify that the above information given above by me for the purposes stated herein, is correct to the best of my knowledge.

Signature: _____

Date: 6/9/2022

Listed below are boards, commissions, and committees currently in existence. Please rank your selections in order of preference as 1, 2, 3, and 4.

	Ranking	
<input type="checkbox"/> Board of Zoning Appeals	<u>1</u>	
<input type="checkbox"/> Economic Development Authority	<u>1</u>	*Note: Altavista residency is not required
<input checked="" type="checkbox"/> Recreation Advisory Committee	<u>1</u>	
<input type="checkbox"/> Planning Commission	<u>1</u>	

Return this form in person to the Office of the Town Manager, Town Hall, 510 7th Street, Altavista, Virginia, or by facsimile to (434) 369-4369, or by mail to: Office of the Town Manager, P. O. Box 420, Altavista, Virginia 24517.

For additional information on these positions, please contact the Town Manager at (434) 369-5001.