



**Town of Altavista, Virginia  
Meeting Agenda Town Council  
Town Council Work Session**

**Tuesday, June 27, 2023  
5:00 PM - Council's Chambers  
510 Seventh Street  
Altavista, VA 24517**

**1. AGENDA ADOPTION**

**2. RECOGNITIONS AND PRESENTATIONS**

**3. CITIZEN'S TIME&NBSP;**

*Citizens wishing to address Council should provide their name and residential address. Citizen's comments are limited to three (3) minutes with a total of fifteen (15) minutes allotted for this purpose. (Please note: Citizen's Time is **NOT** a question-and-answer session between the public and Council.)*

**4. UNFINISHED ITEMS OR REFERRED FROM PREVIOUS MEETINGS**

**5. NEW ITEMS FOR DISCUSSION**

5.1 [Urban Archery - Discussion of Allowable Activity/Permissions at Frazier Farm](#)

**6. STAFF UPDATES/INFORMATIONAL ITEMS**

**7. MATTERS FROM COUNCIL**

**8. CLOSED SESSION**

8.1 [Town Council Closed Session](#)  
[Attachment 1. CLOSED SESSION 6.27.23](#)

**9. ADJOURNMENT**

*THE TOWN OF ALTAVISTA IS COMMITTED TO FULL COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT STANDARDS. TRANSLATION SERVICES, ASSISTANCE OR ACCOMODATION REQUESTS FROM PERSONS WITH DISABILITIES ARE TO BE REQUESTED NOT LESS THAN 3 WORKING DAYS BEFORE THE DAY OF THE EVENT. PLEASE CALL (434) 369-5001 FOR ASSISTANCE.*



TOWN OF ALTAVISTA  
TOWN COUNCIL WORK  
SESSION  
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AGENDA COVER SHEET

AGENDA ITEM #: 5.1

**NEW ITEMS FOR DISCUSSION**

**Title: Urban Archery - Discussion of Allowable Activity/Permissions at Frazier Farm**

**Staff Resource: Matt Perkins, Assistant Town Manager**

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**Action(s):**

Discussion among Town Council of whether or not to include the Frazier Farm as an approved Town-owned property for use in the Town of Altavista's Urban Archery program. Staff is requesting Council guidance.

**Explanation:**

With the Frazier Farm now a town-owned property, and with the previous owner(s) having provided no less than ten (10) individuals permitted access to the property, many who are assumed to be hunting, Staff is seeking guidance on how to best manage access and permissions to this property. Hunting season is set to begin in the near future and with the Town of Altavista having an Urban Archery program, deciding to include this property as one of the permitted sites should be discussed now. It is important to note that, to the extent that Staff can determine, the property is not currently posted for no trespassing.

**Background:**

The Town of Altavista has had an urban archery program for 17+ years. The program, initiated and regulated by the Department of Game and Inland Fisheries (DGIF), has as its primary purpose, deer management within an urban setting while also providing hunting recreation. The urban season runs during the month of September (September 3 - September 30, 2023) and from the first week of January through the of March (January 8 - March 26, 2023).

The DGIF has a defined set of General Restrictions for all urban archery localities which are supplemented with locality specific restrictions.

**Funding Source(s):**

None

**Attachments:** *(click item to open)*



TOWN OF ALTAVISTA  
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AGENDA COVER SHEET

AGENDA ITEM #: 8.1

**CLOSED SESSION**

**Title: Town Council Closed Session**

**Staff Resource:**

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**Action(s):**

Conduct Closed Session with Town Attorney, appropriate Staff, and guests pertaining to the matter(s) of the session.

**Explanation:**

*Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.*

*Section 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.*

**Background:**

**Funding Source(s):**

**Attachments:** *(click item to open)*

[\*Attachment 1. CLOSED SESSION 6.27.23\*](#)

CLOSED SESSION

DATE: Tuesday, June 27, 2023

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

*Section 2.2-3711 (A)(3) Discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.*

*Section 2.2-3711 (A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.*

A motion was made by \_\_\_\_\_ and seconded by \_\_\_\_\_.

Motion carried.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Town Council went into Closed Session at \_\_\_\_\_ PM.

Council was back in regular session at \_\_\_\_\_ PM.

FOLLOWING CLOSED SESSION:

A motion was made by \_\_\_\_\_, seconded by \_\_\_\_\_, to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED the town council hereby certifies, to the best of each member’s knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

VOTE:	Mr. Wayne Mitchell	_____	Mr. Jay Higginbotham	_____
	Mr. Tracy Emerson	_____	Mr. Timothy George	_____
	Vice Mayor Reggie Bennett	_____	Dr. Scott Lowman	_____
	Mayor Michael Mattox	_____		

Adjourned at \_\_\_\_\_ p.m.

Action(s): \_\_\_\_\_