



TOWN OF ALTAVISTA ZONING APPLICATION

PERMIT No. _____

Zoning Application Fee: \$25

PROJECT ADDRESS: _____

APPLICANT NAME: _____

PHONE: _____ EMAIL: _____

PROPERTY OWNER'S NAME AND ADDRESS: _____
(if different from applicant)

CURRENT ZONING: **R-1** **R-2** **C-1** **C-2** **M** PARCEL ID #: _____

NATURE OF THE PROJECT (please provide a brief description of the project)

EXPECTED COMPLETION DATE: _____ ESTIMATED COST OF THE PROJECT: _____

PERMIT IS FOR:

NEW BUILDING ADDITION ALTERATION NEW OCCUPANT HOME OCCUPATION

(please complete home occupation sheet)

1. CURRENT LAND USE: VACANT CIVIC RESIDENTIAL COMMERCIAL INDUSTRIAL

2. LOT DIMENSIONS (FT.): _____ LOT AREA (AQ. FT.): _____

3. PROPOSED USE OF THE BUILDING: _____

4. SETBACK INFORMATION

DISTANCE FROM FRONT PROPERTY LINE: _____ DISTANCE FROM RIGHT PROPERTY LINE: _____

DISTANCE FROM REAR PRPOERTY LINE: _____ DISTANCE FROM LEFT PROPERTY LINE: _____

5. PARKING: NUMBER OF PARKING SPACES: _____

6. PUBLIC STREET ROAD FRONTAGE: _____

BY SIGNING BELOW, I CERTIFY THAT THE INFORMATION ON THIS APPLICATION IS TRUE TO THE BEST OF MY KNOWLEDGE. I AM ALSO AWARE THAT THIS PERMIT SHALL EXPIRE SIX MONTHS AFTER THE DATE OF ISSUANCE FROM THE TOWN.

APPLICANT SIGNATURE

DATE

OWNER SIGNATURE *(only if different from applicant)*

DATE

For Community Development Office Use Only

BUILDING PERMIT REQUIRED: YES NO

****Campbell County Building Permits and Inspections | 85 Carden Lane | Rustburg, VA 24588 | (434)-332-9596**

SITE PLAN REQUIRED: YES NO E & S PERMIT REQUIRED: YES NO

TOWN OF ALTAVISTA BUSINESS LICENSE REQUIRED: YES NO

APPLICATION: APPROVED DENIED

ZONING ADMINISTRATOR SIGNATURE

DATE

ATTACH A SITE PLAN OR PROPOSED PROJECT DIAGRAM

1. Take accurate field measurements and/or using mapping tools to determine setbacks.
2. Prepare a Site Plan or project diagram, using a plat or other scale drawing to show the location of proposed and existing structures on the lot. If available, use a survey plat from a licensed surveyor. One may be required for review.
3. Clearly mark setbacks on the attachment and match them with setbacks provided above.
4. Initial or sign the Site Plan or project diagram and attach it to this Zoning Permit application.
5. Contact the Community Development Office (434-369-5001) with any questions prior to submitting the application.

NOTES: Setbacks are the distances between proposed structure(s) and the nearest property lines or public/private road right of way. The edge of road pavement is usually not a property line.