

Regular Council Meeting—June 14, 2016

The meeting of the Council of the Town of Altavista was held in the Council Chambers of the J.R. Burgess Municipal Building, 510 Seventh Street on June 14, 2016 at 7:00 p.m.

1. Mayor Mattox called the meeting to order and presided.
2. Pastor Marci Huntsman, Lambs United Methodist Church and Evington United Methodist Church, gave the invocation.

Council members

present:

- Mayor Michael Mattox
- Mrs. Micki Brumfield
- Mrs. Beverley Dalton
- Mr. Charles Edwards
- Mr. Tracy Emerson
- Mr. Timothy George
- Mr. Jay Higginbotham

Also present:

- Mr. J. Waverly Coggsdale, III, Town Manager
- Mr. Daniel Witt, Assistant Town Manager
- Mrs. Tobie Shelton, Finance Director
- Chief Mike Milnor, Altavista Police Department
- Mr. Dennis Jarvis, Economic Dev. Director
- Mr. David Garrett, Public Works/Utilities Director
- Mr. John Eller, Town Attorney
- Mrs. Mary Hall, Administration

3. Mayor Mattox amended the agenda (removing the Closed Session) and asked if there were any questions regarding the agenda.

A motion was made by Mrs. Dalton, seconded by Mr. Emerson, to approve the agenda as amended.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

4. Recognitions and Presentations

a. Phillip Jacobs-Retirement

Mayor Mattox recognized Mr. Phillip Jacobs, Public Works employee, stating it is rare for someone to stay on one job as long as he has; noting he will be sorely missed. Mr. Jacobs will be retiring June 30, 2016 after 25 years of service to the Town of Altavista.

Mr. Emerson introduced the new police chief, Michael Milnor. Mr. Milnor retired from the Campbell County Sheriff's office and began with the town April 18, 2016.

5. Public Comment

Mayor Mattox asked if anyone would like to speak on anything not listed on the agenda.

Mr. Mitch Bernard, 1701 Avondale Drive, addressed Council stating he is glad to live in Altavista and would not want to live in the county. He felt the

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amenities in Altavista are well worth it. Mr. Bernard feels Council does a great job with the budget, the services are good and anybody who says double taxes are a problem he feels they are wrong and should simply share the benefits. He stated he was glad to pay the extra tax and felt this takes some of the burden off the county. He asked how could we put pressure on the County to give us back the money that they took out and maybe give us more because we deserve it and pay our fair share as county residents. Mr. Bernard referred to the additional water needed at the water plant and suggested the wastewater plant water be used as a coolant. Mixing this with potable water may reduce the amount needing to be purchased from Campbell County. Mr. Bernard quoted some of the comments made by Mr. George at the May 10th, 2016 Council meeting. “The ideas to eliminate BPOL from businesses knowing this tax is not fair as it is currently set up. It is based on the gross income because of state legislation.” Mr. Bernard felt all businesses in town should be registered perhaps there could be a license with no fee and asked Council to consider.

6. Consent Agenda

- a) Minutes- Regular Meeting May 10th; Work Session May 24th –The Council approved the minutes of the Council meeting and work session.
- b) Monthly Finance Reports-Council approved the monthly reports
 - i. Invoices
 - ii. Revenues & Expenditures Report
 - iii. Reserve Balance/Investment Report
- c) FY2016 Budget Amendments-Council approved the budget amendments as presented.

A motion was made by Mrs. Dalton, seconded by Mr. George, to approve the items as listed on the consent agenda.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

7. Public Hearings

8. New/Unfinished Business

a. Consideration of Ordinance (Article VII-Chapter 70) Cigarette Tax

Mr. Coggsdale advised last month Town Council conducted a public hearing on a proposed ordinance that would implement a Cigarette Tax. The proposed ordinance sets forth a \$.27 per pack tax, with a \$.02 discount to the dealer/agent. The proposed tax is projected to provide \$150,000 in revenue. He noted the Cigarette Tax is being considered as a part of a revenue source adjustment in the proposed FY2017 Budget. The revenue from the Cigarette Tax, along with a proposed increase in the Meals Tax, would provide revenue for reductions in the Real Estate Tax and the Business, Professional, and Occupational License (BPOL) tax rates. The proposed budget (revised) contains revenue associated with the implementation of the Cigarette Tax. Staff asked for an “effective date” of October 1, 2016 if adopted.

A motion was made by Mr. George, seconded by Mrs. Dalton, to adopt Article VII Cigarette Tax and add to Chapter 70 of the Town Code.

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Mr. Higginbotham stated he was not saying this from a personal standpoint but stated there was conversation with VML's head attorney and anybody that stands to benefit from this BPOL tax has an ethical duty to disclose this and he was not sure if they were ethically allowed to vote on this. He stated this could be formulated as a question and sent to the Attorney General's Office in Richmond.

Mr. Eller stated this was not a conflict. In the Conflict of Interest act, any transaction that effects the public generally is non conflict.

Mr. Higginbotham stated in this case, Council has tied the tax passing to the elimination of BPOL and at least two Council members pay a BPOL tax.

Mr. Eller responded any tax that is applied generally to the public, real estate, BPOL and this is in the code.

Mrs. Dalton reminded Council this motion refers only to the cigarette tax.

Mr. Higginbotham stated last month there were numerous business owners that attended the public hearing and spoke against the proposed tax; one reason was because it would take their business across the river into Pittsylvania County. This will cost the business owners revenue because when the people go to buy their cigarettes they will pick up other items such as bread, drinks, and chips. Mr. Higginbotham referred to the loss of revenue from the county which is based on the number of students enrolled in the schools. The county is running the schools with that money which services Altavista. Mr. Higginbotham stated in his mind Council is stealing from the poor who are addicted to tobacco and it is not fair to single out tobacco. He did not feel it was fair to pick on people that use tobacco products and tell them they are going to pay for Altavista's BPOL tax.

Mr. Eller stated this is not a conflict issue.

Mr. Edwards referred to information he received from Ms. Petrina Jones, Virginia Retail Merchants Association, noting 55% of the cost of a carton of cigarette is taxes and asked why would Council pick an item that is already 55% tax to add more tax to.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	No
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

b. Adoption of FY2017 Budget and FY2017-2021 CIP

Mr. Coggsdale advised at tonight's meeting Council would consider the adoption of the FY2017 Budget and FY2017-2021 Capital Improvement Program (CIP). Over the past few months, Council has conducted work sessions as well as a public hearing on the budget. At the May work session, staff was directed to provide a budget with reductions in the Real Estate Tax and the Business, Professional, and Occupational License tax and an increase in the Meals Tax rate, as well as the implementation of a Cigarette Tax. The FY2017 Budget totals \$10,882,400 with a transfer of \$4,000 out to the General Fund Reserves and a transfer of \$178,900 in from the Enterprise Fund Reserves to balance that fund of the budget. The proposed budget (revised) decreases the Real Estate Tax rate from \$.144 to \$0.08 and decreases Business, Professional, and Occupational Licenses tax in all categories by 50%. The proposed budget (revision) contains revenue associated with an increase to the Meals Tax from 5.5% to 7% and the implementation of a Cigarette Tax of \$.27 cent per pack. The decrease in tax revenue, coupled with the increase and addition of a new source are relatively

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revenue neutral. Mr. Coggsdale noted there is no proposed increase in the utility rates. The PPTRA relief is estimated to be 62%. The Capital Improvement Program (CIP) for FY2017-2021 totals \$17,011,400; the FY2017 Capital Improvement Program items/projects represent \$2,320,600 of the total and is included in the proposed FY2017 Budget.

Mr. Higginbotham referred to the meal's tax increase and stated the town is not keeping the meals tax that is received now noting \$52,000 was given to Campbell County in 2015 from the Altavista Commons. He suggested instead of increasing the meals tax that this revenue be kept by the town.

A motion was made by Mr. Higginbotham, seconded by Mr. Edwards, that the town keep any future meals tax revenue over the \$2.5 million that was being split with Campbell County.

Mrs. Dalton asked Mr. Higginbotham to consider if this matter could be discussed in closed session at a future date. She noted several on Council were in attendance and voted to include that obligation in the documents which defined a boundary line adjustment in which Wal-Mart became part of the town of Altavista. She noted it would take more time than what is available tonight to talk her into going back on her vote which was made in good faith. She feels the town has reaped benefits from the negotiations with the county.

Mayor Mattox asked the town attorney if this could open up some possible litigations and would it be wise to discuss in closed session.

Mr. Eller stated it could possibly and can be discussed in closed session.

Mr. Edwards stated the agreement says it isn't binding to future Councils.

Mr. Higginbotham stated the town voted to have a meals tax and is providing meals tax revenue to the county. He advised he was willing to discuss this matter in closed session and asked to change his motion.

A motion was made by Mr. Higginbotham, seconded by Mr. Edwards to eliminate the increase of the meals tax until the requested closed session discussion.

Mr. Emerson felt this matter should be discussed along with some issues that are coming about in the near future.

Mr. George asked the revenue generated for the town from the Altavista Commons agreement with Campbell County.

Mayor Mattox asked that these matters be held until the closed session.

Motion failed:

VOTE:	Mr. Michael Mattox	No
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	No
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	No
	Mr. Timothy George	No
	Mr. Jay Higginbotham	Yes

Initial Motion-Keep meals tax revenue from Altavista Commons.

Mr. Higginbotham noted the Altavista Commons agreement with Campbell County states it is not binding on future Council members.

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Motion failed:

VOTE:	Mr. Michael Mattox	No
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	No
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	No
	Mr. Timothy George	No
	Mr. Jay Higginbotham	Yes

A motion was made by Mrs. Dalton, seconded by Mr. George, that the FY2017 Budget be adopted and appropriate revenue sufficient to meet the operating and capital expenditures included in the budget.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	No
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

A motion was made by Mr. Emerson, seconded by Mrs. Dalton, to adopt the FY2017-2021 Capital Improvement Program (CIP).

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

A motion was made by Mrs. Dalton, seconded by Mr. Emerson, to adopt the PPTRA Resolution setting the tax relief.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

A motion was made by Mrs. Dalton, seconded by Mr. George, to adopt the tax rates as presented. (Real Estate Tax Rate \$.08, BPOL rate reduction by 50%, Meals Tax Rate 7% and Cigarette Tax \$.27 per pack.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	No
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

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A motion was made by Mrs. Dalton, seconded by Mr. George, to adopt the Utility Rates as advertised (unchanged).

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

Mr. Eller pointed out the cigarette tax proposal is to be effective October 1, 2016.

c. Staunton River Garden Club Snowflake Project

Mr. Coggsdale advised staff received correspondence from the Co-Presidents of the Staunton River Garden Club regarding their interest in beautification efforts in the Town. A letter was presented which describes their thoughts on implementation of a “Snowflake Project”. The Town’s role in the “Snowflake Project” would be to install the decorations on the light poles and the electrical costs associated with the display.

Dear Dan-

The Staunton River Garden Club has long been interested in beautifying our town. To that extent, we are delighted to have planted flowers in the pots around town again this Spring. Now, we find that we want to look forward to the holiday and winter seasons for more inspiration.

Many of us were impressed with the large snowflake medallions that decorated the town of Gretna last year. After a bit of research, we have found a source and approximate cost, and would like to partner with the town and other merchants to bring this decoration to Altavista. Not only would snowflakes be appropriate to the holiday season, they would provide decoration for the winter months, and be especially beautiful a real snowfall.

As our resources are limited, we would start out small! The Garden Club would be able to purchase three such snowflakes to be placed near the library, so as to not show preference to any merchant. Hopefully, through a publicity and advertising campaign, merchants and other clubs would want to purchase snowflakes to highlight their establishments and services, with the final result of a town glittering in snowflakes. The town, too, has a role to play. We would rely on its resources for the installation of the snowflakes on the light poles, and of course, realize that there are electrical costs associated with the displays.

We would appreciate your presenting our idea to Town Council Garden club members will be present to answer any questions. We are quite excited about the project, as adding another touch of beauty to our town.

Thanks for your assistance!

Sincerely-

Barbara Henderson
369-7554
Co-Presidents

Barbara Rogers
369-4641

It was the consensus of Council to endorse the Staunton River Garden Club’s “Snowflake Project”.

d. Canoe Launch Update/Request

Mr. Coggsdale advised staff submitted an application to the Department of Conservation and Recreation (DCR) for a *Land and Water Conservation Fund Grant*. Staff had an opportunity to speak with the individual that oversees the grant program when the application was delivered and received input in regard to the attributes of a strong application. He presented Council with the *2016 Land & Water Conservation Fund Scoring Criteria* that applies to such grants noting it is our intention to apply for another DCR “*LWCF*” grant in the next month or so. The scoring criteria explains the categories reviewed and how they are evaluated in assignment of points. Mr. Coggsdale stated although we don’t know exactly how the application will score, it is apparent that there are areas that could be addressed for future DCR “*LWCF*” grants that could boost our score and hopefully our ability to successfully obtain funding. The main section that staff feels could be strengthened would be #2 where the readiness of the project is rated. Mr. Coggsdale noted while we have a schematic of the canoe launch, we do not have final construction plans and permits are not obtained, especially the ones related to the environment. The Project Budget Estimate indicates the following “Soft” Costs:

VSMP Permit	\$ 3,000
Topographic Survey	\$ 7,500
Site Design / Plan Preparation	\$ 20,000
Site Plan Approval Process	\$ 5,000
Joint Permit Application Process	\$ 4,000
Bidding / Construction Contract Admin Services	\$ 5,000
Land Acquisition	\$ 40,000
Total Opinion of Probable Soft Costs:	\$ 84,500

Mr. Coggsdale stated as grants are looked at, it may be important to strengthen the applications by advancing the project’s plans/environmental permitting/approval process. The Proposed FY2017 Budget includes funding in the amount of \$334,000 for this project. The Total Project Budget Estimate is \$429,000.

Mr. Witt advised the grant Mr. Coggsdale referred to was posted June 8th, 2016, the Virginia Recreational Trails program; noting the river is considered a water trail. This is an 80/20 grant with the criteria being that the property is shovel ready which is not there yet. Mr. Witt noted there is very strict criteria on these grants. He asked Council what their stance is; the goal is to get as many grants for this project as possible. He stated it would strengthen the grant application if there is a design and the environmental process is in place; grant application is due July 21st.

Mr. George felt Council should move forward with some of the listed items to help strengthened the grant process.

Mr. Higginbotham stated staff presented to Council and Council approved the purchase of the land. Staff advised this would be all Council would have to put into it and the rest would come from grants and now wanting to take taxpayers’ dollars to move forward. He asked how much the maintenance would cost.

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Mrs. Dalton suggested using the monies to get the property shovel ready and use the grant funds for purchase of the property.

Mr. George stated he didn't have a problem with moving forward and getting the project done as soon as possible.

Mrs. Brumfield noted there was approximately 500 people that signed the petition in favor of the boat ramp. She stated she is not happy that the county will not help with this project; her obligation is to the citizens. She stated it is not always about what you have to do there should be some things that are things you would like to do. The citizens are the ones that are paying the taxes and should have a voice as to where they want the money to go. As a representative of the citizens did not feel she could ignore what they want.

A motion was made by Mr. George, seconded by Mr. Emerson, to move forward with the soft cost of the canoe launch in an amount of \$39,500 with the funds from Dominion Virginia Power being appropriated.

Mr. Emerson advised of a conversation he had with someone who lives on Bedford Highway who sees many canoes and kayaks pass by his house. Mr. Emerson stated these folks come into town and buy food and supplies and eat at the restaurants. He is for the canoe launch noting it is senseless for people to have to drive to Lynchburg or other locations to get quality of life for their families.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	No
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	No

e. Consideration of Incentives/Performance Agreement-Abbott Expansion

Mr. Coggsdale advised recently the local Abbott plant announced a \$34 million investment and the creation of 56 new jobs in the community. The incentives will be incorporated into the normal "joint performance agreement document" and executed by the Town, the County and Abbott. The pay out of the incentives would be equal annual installments over a six-year period. Based on the investment and job creation totals, the proposed incentives are economic stimulus grant \$680,000, employment grant \$28,000. The return on the incentive investment is 4.16 years.

A motion was made by Mrs. Dalton, seconded by Mr. Emerson, that the incentives as presented be approved and the Town Manager be authorized to execute the Performance Agreement regarding incentives related to the Abbott plant investment and job creation.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

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Mayor Mattox thanked Mr. Jarvis, the Economic Team and staff for bringing new jobs to town and for the other possibilities. He noted there has been a long time relationship with Abbott/Ross. They have been good to the Town and the Town wants to be good to them.

Utility Fees

Mr. Coggsdale advised at last month's meeting, staff briefed Council on the issue related to the existing utility connection fees and their validity. Staff was requested to schedule a public hearing on the matter, but upon researching the matter it became more involved than changing a few numbers. He mentioned the Town Attorney John Eller sent a letter to Town Council explaining the issues and requesting that the item be discussed again prior to scheduling a public hearing, so as to be sure Council's intent was captured in any ordinance. He presented Council information as related to the discussion that led to the change of the utility connection and availability rates. One of the conflicting issues that staff was unable to resolve in order to advertise for a public hearing was the dual fee structure related to the charging of an availability fee for lines constructed after 1986. Mr. Coggsdale noted at this point, on advice from John Eller, staff is utilizing the previous connection and availability fees. A list of citizens/individuals that have connected under the questioned fees, in the \$15,000 - \$20,000 range, was presented to Council for consideration of reimbursement.

Mr. Eller presented Council with a draft ordinance and asked that Council also look at the old ordinance; noting there are a lot of different parameters on these charges. He asked Council to review the draft ordinance for discussion in an upcoming work session. Mr. Eller noted in 1989, a lot of sewer lines were run and Mr. Stan Goldsmith was the Town Manager. He felt it was wise to have residents prepay for availability fee. He asked if the Committee/Council intended for the \$600 availability fee to be a credit against the base fee or an addition to it.

Mr. Coggsdale asked if Council is talking about the connection fee or connection fee/availability fee in the amount of \$2,000.

Mrs. Dalton suggested a recommendation from staff on how to proceed.

Mayor Mattox asked when staff is ready to present the item that it be put on the work session agenda.

Mr. Coggsdale said it was \$1,100 pre-1989 and \$600 and \$500 post 1989. Moving forward is Council saying it is 2,000 or \$1,400 if \$600 has already been paid. He asked if Council is trying to balance the two. He also asked what is the cost if a new line is installed now.

Mrs. Dalton stated knowing cost would simplify matters.

Mr. Coggsdale asked Council what to do about the reimbursement side of the matter.

Mrs. Dalton questioned the reimbursement.

Mr. Coggsdale advised it would go back to the fees at the time.

A motion was made by Mrs. Dalton, seconded by Mr. George, to reimburse residents that filed for a sewer connection after July 1, 2013 and that reimbursement go back to the fees prior to July 1, 2013.

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Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Charles Edwards	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes

9. Reports

a. Town Manager's Report

Bedford Avenue Waterline Project (Project 1A)

Final items are being completed, so retainage can be released.

Myrtle Lane Paving and Woodland Avenue parking at park to be completed.

Mr. Coggsdale referred to the paving at the parking area of the park on Woodland Avenue and asked if this is to be included in the paving of Myrtle Lane noting the cost is approximately \$4,000.

It was the consensus of Council that the parking area of the park on Woodland Avenue be included in the paving of Myrtle Lane. Mrs. Brumfield and Mr. Higginbotham recuse themselves because of living on Myrtle Lane.

Main Street Waterline Project (Project 1B)

Progress meeting held on June 6, 2016.

Waterline along Main Street is being installed.

WWTP EOP – PCB Remediation

Staff is working on the Quarterly Update to the Department of Environmental Quality (DEQ).

Mr. Coggsdale presented Council with a draft letter to the Department of Environmental Quality and asked them to review and advise of any changes.

Mr. Higginbotham referred to a comment in the letter “would the endpoint goal of 50 ppm of all samples taken”. He felt if the average is 50 ppm of all samples taken. He did not feel that it would be accepted. A separate question is if it is sampled and it is below 50, can it be hauled to the Campbell County landfill. He noted in all probability it would be left in the lagoon but would like to know if it comes in at 50 ppm can it be removed.

Mrs. Dalton asked under what circumstances would the sludge be removed.

Mr. Higginbotham responded it could be removed if more volume is needed in the pond. He asked if it should be mentioned in the letter about samples being taken in Plot 7. He mentioned Council needs to decide if Dr. Lowman will be planting switch grass if a site will be prepared for it.

Dr. Sowers (UMBC) visited the site to gather samples in March 2016.

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b. Departmental Reports

10. Informational Items/Late Arriving Matters

- a. Correspondence/Articles
- b. Calendars-June & July

11. Matters from Town Council

Mr. Emerson asked if anything new has come back on the Booker Building.

Mr. Coggsdale advised he has had some conversations with USDA on a potential planning grant and is reaching out to Mr. Maurice Law. He hopes to have some thoughts available at the July meeting.

Mrs. Brumfield mentioned some of the residents have asked about other areas in the town that need to be paved.

Mr. Coggsdale asked that the citizens call town hall or the public works director.

Mayor Mattox thanked Council noting their first concern is public safety, public health, but high on the list is economic development and he felt fortunate to work with the group.

12. Closed Session

13. Adjournment

Mayor Mattox asked if there was anything else to bring before Council.

The meeting was adjourned at 8:24 p.m.

Michael E. Mattox, Mayor

J. Waverly Coggsdale, III, Clerk