

Regular Council Meeting—April 10, 2018

The meeting of the Council of the Town of Altavista was held in the Council Chambers of the J.R. Burgess Municipal Building, 510 Seventh Street on April 10, 2018 at 7:00 p.m.

1. Mayor Mattox called the meeting to order and presided.
2. Pastor Marci Huntsman, Lambs United Methodist Church, gave the invocation.

Council members

present:

Mayor Michael Mattox
Mrs. Micki Brumfield
Mrs. Beverley Dalton
Mr. Tracy Emerson
Mr. Timothy George
Mr. Jay Higginbotham
Mrs. Tanya Overbey

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager
Mr. Daniel Witt, Assistant Town Manager
Mrs. Tobie Shelton, Finance Director
Chief Mike Milnor, Altavista Police
Mr. David Garrett, Public Works Director
Mr. Tom Fore, Public Utilities Director
Mr. John Eller, Town Attorney
Mrs. Mary Hall, Administration

3. Pledge of Allegiance

Mayor Mattox advised of changes to the agenda. The “7th Street Sidewalk-Dr. West Reimbursement” removed from “New and Unfinished Business” and moved to the Closed Session. Mayor Mattox asked that Bedford Avenue Park tennis court discussion be moved to the first item under “New and Unfinished Business”.

Mrs. Dalton, seconded by Mr. Emerson, motioned approval of the agenda as amended.

Motion carried:

VOTE:

Mr. Michael Mattox	Yes
Mrs. Micki Brumfield	Yes
Mrs. Beverley Dalton	Yes
Mr. Tracy Emerson	Yes
Mr. Timothy George	Yes
Mr. Jay Higginbotham	Yes
Mrs. Tanya Overbey	Yes

4. Recognitions and Presentation

5. Public Comment

Mayor Mattox asked if anyone would like to speak on anything not listed on the agenda.

Mr. Reggie Bennett, 704 10th Street, presented Council with an excerpt from the November 14, 2017 Town Council meeting regarding the “Blessing Box” consideration along with pictures. He advised he is associated with the Order of the Confederate Rose (Women’s Auxiliary of the Sons of Confederate Veteran’s Camp 2117 Campbell Guard). He stated at the November meeting, they addressed Council and sought permission to place a “Blessing Box” on town property which was unanimously approved. He stated nothing was hidden as Council was made aware of who they were when they approached Council. He stated he has heard some things have transpired since this meeting and the consensus of Council is that maybe the

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“Blessing Box” not be put up. One item that was brought forth was a Confederate Flag was in the box. He presented pictures of the box and noted there was no flag in the box. Mr. Bennett advised of a conversation between the Town Manager and Mr. Tony Mayhew who constructed the box in which the Town Manager indicated there could be a problem because of the word “confederate” being on the box. Mr. Mayhew indicated the word “confederate” could be removed and abbreviations could be used. Mr. Bennett advised the Sons of Confederate Veterans have been busy helping with projects for many years in the town of Altavista. He noted the Sons of Confederate Veterans has been recognized on signs with no conflicts and added their name will soon go on an “Adopt a Highway” sign out on Route 43. Mr. Bennett asked Mayor Mattox if the Sons of Confederate Veterans will be putting up the “Blessing Box” as previously voted favorably on.

Mayor Mattox thanked the organization for the work they have done and stated Council will take this under consideration and give it due diligence and thought. He noted someone will get back with them in a reasonable amount of time because the Town does not have a policy on this matter. He asked that this be added to the April 24, 2018 Work Session agenda.

Mr. Latta Terry, Grit Road, Hurt, Virginia, addressed Council on behalf of DAWN (Donation a Week Neighbors). He stated he has been with DAWN since its inception and is currently President of the Board. DAWN’s request is to be allowed to relocate from the Altavista Fire Company building to the old Altavista EMS building which is presently vacant. Mr. Terry advised new staff is coming to the Altavista Fire Company and DAWN will no longer have access to the loading dock. Most of the food is brought in by using the loading/unloading dock. Twelve pallets, twice a month, are delivered to the DAWN location from the Food Bank. Mr. Terry advised most of the volunteers are 70 plus in age and are unable to bring the food in through the standard size door. DAWN can remain at the Fire Station but with limited space and will have to curtail what is being done for the people of Altavista and those within a 15-mile radius of the town.

Mr. Higginbotham asked why DAWN was losing the space.

Mr. Mark Younkin, Chair of the Fire Department Board and a resident at 1419 Hillcrest Street, advised Campbell County EMS has a permanent station within the Fire Station and there has to be a Bunk house that is up to code. This code requires accessibly to an outside wall and a level of privacy which means renovating in the area of the loading dock.

Mayor Mattox asked that this item be added to the April 24, 2018 Work Session agenda and that Mr. Terry be in attendance.

6. Consent Agenda

- a) Minutes- Regular Meeting March 13, 2018, Council’s Work Sessions March 27 & 28, 2018 –The Council approved the minutes of the Council meeting and Council Work Session meetings.
- b) Monthly Finance Reports-Council approved the monthly reports
- c) Invoices
 - i. Revenues & Expenditures Report
 - ii. Reserve Balance/Investment Report
- c) AOT Street Closing Request (Food Truck Events)

Mrs. Dalton, seconded by Mr. Emerson, motioned to approve the consent agenda as presented.

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Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

7. Public Hearing

None

8. New/Unfinished Business

a. Bedford Avenue Tennis Courts Discussion

Mr. Coggsdale advised at the Town Council's March 27th Work Session, staff presented the consultant's recommendation in regard to the tennis courts at the Bedford Avenue Park. Staff was directed by Council to put this item on the April 10th Town Council Regular Meeting agenda and seek input from citizens prior to that meeting.

At the July 25, 2017 Town Council Work Session, the recommendation of the Recreation Committee to remove the tennis courts and create an open space at the Bedford Avenue Park was considered. No decision was made at that time in regard to the courts; as staff was asked to contact the Campbell County Public Schools (CCPS) Administration to confirm any policy in regard to public use of the school's courts.

At the August 22, 2017 Town Council Work Session, staff reported to Council that Dr. Johnson (CCPS) had been contacted and that it is their "*practice to not allow school facilities, including tennis courts, to be used during school hours throughout the school year*". In addition, staff reported that Mr. Jester (YMCA) had been contacted and he indicated that he would consider public use of the YMCA's courts. The Recreation Committee recommendation was presented to the Council again. It was the consensus of Council to wait until the Parks & Trails Master Plan was completed before addressing the tennis court issue.

The Parks & Trails Master Plan has been completed and the letter recommendation in regard to the Bedford Avenue Park tennis courts was presented to Town Council at the March Work Session. The consultant recommends removal of the courts. Council directed staff to place this item on the April Regular Meeting and to seek public input. Council was given a summary of a survey that was posted on the Town's Facebook page.

Mrs. Dalton motioned that one tennis court be kept and repaired at the Bedford Avenue Park. Motion failed due to lack of a second.

Mrs. Brumfield apologized to Mrs. Dalton stating she should have called her with this new information. She did some research and has what she feels to be some game changer information. She indicated she contacted the Altavista Area YMCA and asked how their courts were surfaced. She was given the name of Premier Courts, Inc. They have a mat that goes over the present surface so there would be no demolition. They would remove the dips and fill in the cracks in the court then place the mat over the surface. The mat is warranted for 25 years; after 7 years the surface would require two coats of paint and the lines to be repainted. Mrs. Brumfield stated the cost is \$40,000

per court, \$80,000 total. The cost in 7 years to paint the courts would be \$10,000. She stated she was incorrect in her statement; she thought a pickle ball court could be added on each half of the tennis court. This is incorrect because there is no way to change the nets. Mrs. Brumfield indicated she went door to door in the neighborhoods around the tennis courts for signatures to keep the courts. She stated 36 people responded in favor of keeping the tennis courts on the Facebook survey for a total of 224. (Petition was not delivered to the Town Clerk.) She noted with this new surface, there is no maintenance involved for 7 years.

Mr. George asked Mr. Garrett if he was aware of this type of mat.

Mr. Garrett indicated he was not.

Mr. George stated he was unaware of this and thought it might be worth looking into. He asked Mr. Coggsdale for a copy of the petition. He said the petition was seemingly misinformed. It didn't refer to the situation we actually have and did not feel this information can be taken. He noted a consulting firm was hired and felt they did a very thorough job. He read an excerpt from the letter that was received from LPDA:

As part of the master plan process, the design team conducted a public input session and solicited feedback on the community's use of the parks and trails via an online survey. During the public input session, 2 comments of 123 total were recorded in favor of keeping the Bedford Avenue Park tennis courts. In the public survey period, 10% of respondents said they had used the tennis courts in the past year. Similarly, 70% of the respondents said they did not have a need for additional tennis courts. While tennis is not a high priority community amenity overall, there may be some localized support of these two courts.

Mr. George stated he is not against the tennis courts; he used to play tennis when he was younger. It is a great sport. He indicated he doesn't know many that play tennis any more. There are tennis courts at the Altavista Combined School that can only be used after school hours or on the weekends. He felt that time was irrelevant because most people are either at school or at work during those times. The Parks & Recreation Committee started looking into this a year ago. He noted someone on the committee asked why there was not handicap access to the Bedford Avenue Park. At that time the committee started looking at the shape of the tennis courts and at the cost to replace them. It is \$107,000 to replace them which the Committee felt was costly when they are used so little. He noted there is argument if they would be used more if they were in better shape. Mr. George did not feel the courts had been resurfaced in 40 years. He spoke with a former councilman who lived across from the courts that stated he never saw anyone on the courts. Mr. George asked if so many people in the town wants the courts in better shape, how come no one in town was approached about repairs. Someone did ask if one of the courts could be converted to a pickle ball court. The conversion was done; Mr. George stated he has never seen anyone on the courts. He referred back to the letter:

The State Department of Conservation and Recreation provides level of service standards (based on National Parks and Recreation Association statics and information) as part of the Virginia Outdoors Plan. The levels of service standards recommend the number of amenities per one thousand people. The recommendation for tennis courts is one court for every two thousand people. Two courts would be recommended for the Town of Altavista's population of approximately 3,500. In Altavista there are an additional 7 courts beside the 2 at Bedford Park: 4 at Altavista High School

and 3 at the YMCA. The high school and YMCA courts have some restrictions. The high school tennis courts cannot be used by the public during school hours, and after school the high school teams have priority. They are, however, available during evenings, weekends, and during the summer.

Mr. George noted the Town gives the Altavista Area YMCA \$100,000 annually to be the Town's parks and recreation. Mr. Steve Jester, Director of the YMCA, is on the Parks & Recs Committee and he is agreeable to open the tennis courts to the general public as long as they were not being used by a member of the YMCA. Mr. George felt tennis is a great sport but in light of what the community has said to LPDA, Council would want to spend the money on things like a splash pad at the park, new playground equipment, etc. New tennis courts would be at the bottom of the list.

Mr. Higginbotham found the LPDA report disturbing. He noted he spoke to Mr. Mark Lieberth, Land Planning and Design, and asked about the tennis courts on Bedford Avenue. Mr. Lieberth advised he was not charged with analyzing the tennis courts on Myrtle Lane. He received a letter and was unsure who asked LPDA to review this area. Mr. Higginbotham referred to the picture of the broken net and stated someone went out, jerked the net down and took a picture. Mr. Higginbotham stated Mr. Lieberth also referred to a damaged fence. He stated there is nothing wrong with the fence around the courts on Myrtle Lane noting they could use a coat of paint. He stated it was a neighborhood park and a neighborhood tennis court and if it was fixed up, more people would play. Mr. Higginbotham's thoughts are if you replaced it conventionally, the cost to replace one court would be more than to replace the two courts. He suggested replacing both courts. He felt Mrs. Brumfield's concept is a game changer. He felt members of the community are willing to donate time and equipment for repairs to the tennis courts. The tennis courts have been there for a long time and it is the town's fault for not maintaining them. The town will spend \$26,000 tearing them out when they could spend \$80,000 and have two new courts.

Mayor Mattox stated he is in support of Mrs. Dalton's thoughts of having one new tennis court at the Bedford Avenue Park. This would allow for a pathway to comply with the American Disabilities Act from the handicap parking area to the playground area and create a buffer between the park and residential area.

Mr. Emerson stated he was somewhat on the fence on this topic. He stated he lived beside the tennis courts for two years and his wife for four years; in that time frame he can count on both hands the number of times he saw someone playing on the tennis courts. He stated he was not against the tennis courts, but there is a Parks & Recreation Committee to work on these situations and give Council feedback. The consulting company was paid a lot of money to come up with a plan. He felt Mrs. Brumfield's suggestion was a good solution if Council voted to keep the courts. Mr. Emerson stated his focus in the past few years has been on the park system and getting things done that entire families can enjoy. He stated his priorities are to use money more wisely possibly in English and Shreve Parks.

Mrs. Overbey was in agreement with Mr. Emerson stating she felt a responsibility to the taxpayers. She was having a hard time with tax dollars being used at the high school for courts that can be used only at certain times and tax dollars to the Altavista Area YMCA. Mr. Jester has publicly stated his willingness to allow non-members usage of the courts. This along with the recommendation from the Recreation Committee and the consultants who stated the Bedford Avenue Courts are not needed. Mrs. Overbey felt with Council's financial responsibility, the money used for the Bedford Avenue courts could be used in English and Shreve Parks on things that a larger number of citizens could use.

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Mrs. Brumfield noted she was in favor of one tennis court until she talked to this company and found out about the matting surface over the old surface. She referred to the online survey conducted by LPDA, a lot of people did not know about that survey and this is the reason she went door to door to talk to people in the neighborhood. Mrs. Brumfield noted some of the comments she received included “if we are going to spend money on a boat ramp outside of town, why can’t we spend some money on tennis courts in town?” She noted those courts can be dual purpose, tennis and pickle ball. She felt it was very generous of Mr. Jester to say he didn’t monitor those courts but what everybody is not realizing and looking into is if he has an influx of non-members using the tennis courts then other non-members will want to use the other amenities which could create a problem for the YMCA. Just because the YMCA is given money doesn’t mean Council can dangle that in front of them and say you have to let us use the tennis courts. It is a membership based organization and these fees cover the maintenance. She is totally against asking the YMCA to let non-members use the courts.

Mr. George felt it was good that folks in the neighborhood were asked their opinion. He has been on Council for six years and agrees Council represents all the people. He did not know how people in other areas of Town feel about the tennis courts. He said he has also heard another phrase “fiduciary responsibility” to taxpayers; he felt this was true. Mr. George noted he knows Mr. Jester well and all he has heard is it is expensive. He noted when the tennis court lights needed replacing several years ago, the YMCA Board decided not to because not many people played tennis. He did not feel the few that would go play at the YMCA during school hours would cause the YMCA problems. Mr. George indicated if there are folks who can’t afford a membership, there are organizations that will help.

Mr. Higginbotham, seconded by Mrs. Brumfield, motioned to resurface the tennis courts in the neighborhood park on Bedford Avenue, in the most reasonable and economical manner, negotiating with the contractors that have quoted, and ask for community involvement in regards to painting the chain link fence.

Mr. George questioned the contractors that have bid.

Mr. Coggsdale advised these are proposals at this time so that a ball park figure can be created.

Mr. Garrett advised the two contractors are Boxley Block and Lawhorne Brothers Paving.

Mr. George asked if that is a company that English’s Construction owns.

Mayor Mattox felt this was irrelevant.

Mr. George stated this would be up for bid so he was just asking.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	No
	Mr. Timothy George	No
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	No

b. FY2019 Budget/CIP-First Reading

Mr. Coggsdale advised at the March 27th & 28th Town Council Work Sessions, Council continued discussion in regard to the FY2019 Budget and

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Capital Improvement Plan. Staff has made the changes to the documents as directed by the consensus of Council. He reported the Fiscal Year 2019 proposed budget (General Fund, Capital Improvement Program (CIP), State/Highway Reimbursement Fund, Cemetery Fund and Enterprise Fund totals \$ 9,902,780. The Proposed Fiscal Year 2019 budget is decreasing by 4.423% from the Adopted Fiscal Year 2018 budget. There are no proposed tax increases in the budget. The budget includes proposed utility rate increases of 8% (water) and 4% (sewer), as well as a \$6.50 monthly base rate fee with a meter capacity multiplier. The rate increase, utilizing the proposed revenue projections, would have an effective date of December 1, 2018. Utility connection and availability fees are proposed to increase.

Mrs. Dalton, seconded by Mrs. Brumfield, motioned to set the public hearing on the FY2019 Budget and Capital Improvement Plan for Tuesday, May 8, 2018 at 7:00 p.m.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

c. Chamber of Commerce UBD Beer Garden & TGIF Requests

Mr. Jeffrey Janiak addressed Council on behalf of the Altavista Chamber of Commerce and requested permission to hold TGIF at Avoca for the 2018 season (May 25, June 22, July 27 and August 24. Event time: 6-9pm). He noted they are planning the same format but have decided to not charge an admission fee. Mr. Janiak advised the Altavista Area Chamber of Commerce would like to request permission to provide a Beer Garden for the 2018 Uncle Billy's Day Festival (June 1 & 2 from 6:00-10:30pm). He noted a slight change to the Beer Garden layout. With the removal of fencing around the basketball courts, they wanted to keep the beer truck off the grass, and on the paved surface. This would shift the fenced area uphill slightly, giving patrons in the beer garden a more even surface to move around on and allowing closer proximity to the stage area. Moving the fenced area will also allow for a larger grassed area for patrons outside the fenced area easing congestion near the stage.

Mr. Emerson, seconded by Mrs. Overbey, motioned to approve the request of the Altavista Chamber for the TGIF events and for a beer garden as part of the Uncle Billy's Day event.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

d. EMS Building (Main Street) Deed Acceptance Resolution

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Mr. Coggsdale advised per discussions with staff and representatives of the Altavista EMS Board, adoption of a resolution will formalize the conveyance of the property at 1510 Main Street to the Town of Altavista. He noted this item was previously discussed and all is order to accept the gift.

Mrs. Dalton, seconded by Mr. Emerson, motioned to adopt the presented resolution in regard to conveyance of the AEMS property on Main Street to the Town of Altavista and authorize the Mayor and the Town Clerk to execute the Deed of Gift on behalf of the Town.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

e. AVOCA's Request for Town Employee Status

Mr. Coggsdale advised at the February 27, 2018 Town Council Work Session a letter from the Avoca Board was presented to Council in regard to consideration of the museum's employees becoming town employees. Staff was directed to work with the Avoca representatives and bring back the information to Council. Following the review and consultation with the Avoca representatives, staff received a letter expressing the Avoca Board's interest in transitioning their employees to the town. Based on the analysis, the funds that have been provided to Avoca over the past several years to offset benefit cost would be used by the Town for the employees' cost and Avoca would compensate the Town for any expenses associated with this change above and beyond that amount. There has been discussion about whether the funds in the Town's budget for repair and maintenance would be kept by the town to offset the additional expense or whether Avoca would just reimburse the town for the employee expenses beyond the Town's current contribution for employee benefits to Avoca. The Executive Director would be a Grade 16 and the Events Coordinator would be a Grade 11 in the Town's Classification Plan. Based on the Avoca Board's endorsement of the analysis, staff would recommend proceeding with the transition with an effective date of July 1, 2018. Mr. Coggsdale noted there would be no financial impact to the Town's budget.

It was the consensus of Council to move this item to the April 24 work session.

f. ACTS Route Deviation Policy Discussion

Mr. Coggsdale advised staff has had inquiries in regard to route modifications for the Altavista Community Transit System (ACTS) to benefit individuals that utilize our public transportation. Staff is seeking to establish a policy that will allow staff to efficiently deal with such request without requiring Council's approval for each individual request. Mr. Coggsdale stated if Council is agreeable, the recommended policy amendment would read: Individuals may request the bus to deviate off its route to make pick-ups or drop offs. This service requires a 24-hour advanced notice and can be scheduled by calling 434-369-5001. This distance may not exceed $\frac{3}{4}$ of a mile off of the posted, in *or out of town* with the exception of the Hurt Medical Center. Return fare is \$1.

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Mrs. Dalton, seconded by Mr. Emerson, motioned to accept the policy amendment to allow individuals to request the bus to deviate off its route to make pick-ups or drop offs. This service requires a 24-hour advanced notice. This distance may not exceed $\frac{3}{4}$ of a mile off of the posted, in or out of town with the exception of the Hurt Medical Center. Return fare is \$1.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

9. Reports

a. Town Manager's Report

Staunton River RIFA

Town Council approved the Staunton River "Regional Industrial Facilities Authority" ordinance at the March 13, 2018 meeting.

Southern Virginia Multi-modal Park – Utility Review

Continue to work on this item.

Campbell Avenue Drainage Project

The utility work has been completed, the milling and paving on the project was completed the first week of April.

Rt. 43 Gateway Project (Streetscape/Utilities)

Staff continues to work on this project with the engineers and VDOT, as necessary. The application for additional funding was submitted to VDOT. It is anticipated that this project will begin in the early part of FY2019.

Altavista Park and Trails (APT) Master Planning

Land Planning & Design Associates (LPDA) conducted a follow-up meeting with the Town Council at their February 27th Work Session. Staff is working with the consultant (LPDA) on providing the prioritized list of projects/improvements for consideration. This item will be the focus of the April Work Session.

Dalton's Landing Canoe Launch Project Update

Bid package is being finalized. Information in regard to a possible DCR grant application process is being sought after and the latest information indicates the grant application period should be open by May 1. All other items appear to be in order.

b. Departmental Reports

10. Informational Items/Late Arriving Matters

a. Calendars-April/May

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11. Matters from Town Council

Mr. Higginbotham asked if the Economic Development vehicle could be given to the Police Department for use and remove one of the requested vehicles from their proposed budget.

Mr. Coggsdale advised the Police vehicles come with different packages but could possibly be used as an administrative vehicle.

Chief Milnor felt this vehicle would work.

Mr. Higginbotham stated if a new Economic Development Director is hired, a new vehicle could then be purchased.

Mayor Mattox asked if there was any opposition.

Mrs. Dalton reminded Council that the proposed budget does not include a new vehicle for economic development.

Mr. Higginbotham stated Mr. Witt's ACTS vehicle is only used periodically and can be shared.

It was the consensus of Council that the Police Department take over usage of the Economic Development vehicle.

Mayor Mattox asked for information on state policy for support of the Order of the Confederate Rose.

12. Closed Session

I move that the Altavista Town Council convene in closed session in accordance with the provisions set out in the *Code of Virginia*, 1950, as amended,

Section 2.2-3711 (A)(1) regarding discussion, consideration, or interviews of prospective candidates for appointment to the various town boards and commissions. (Planning Commission & Recreation Committee)

Section 2.2-3711 (A)(3) regarding discussion or consideration of the acquisition of real property for a public purpose, or of the disposition of publicly held real property, where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body

Section 2.2-3711 (A)(5) – Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community.

Section 2.2-3711 (A)(7) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provisions of legal advice by such counsel.

Motion was made by Mrs. Dalton, seconded by Mr. Emerson.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

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Council went into closed session at 8:10 P.M.

Notice was given that council was back in regular session 8:24 P.M.

FOLLOWING CLOSED SESSION:

A motion was made by Mrs. Dalton, seconded by Mr. Emerson to adopt the certification of a closed meeting.

CERTIFICATION OF CLOSED MEETING

WHEREAS, the town council has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by the town council that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED that the town council hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the town council.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

Mrs. Dalton, seconded by Mr. Emerson, motioned to appoint Mrs. Marie Mitchell, 325 Myrtle Lane, to the Altavista Planning Commission to serve a four-year term, expiring March, 2022.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

Mr. George, seconded by Mrs. Brumfield, motioned to appoint Mrs. Doris Cousins, 1290 Ashlawn Lane, Lynch Station, to the Recreation Committee to serve a three-year term, expiring March, 2021.

Motion carried:

VOTE:	Mr. Michael Mattox	Yes
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	Yes
	Mr. Tracy Emerson	Yes
	Mr. Timothy George	Yes
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	Yes

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Mrs. Brumfield, seconded by Mr. Higginbotham, motioned that the Town reimburse Dr. Charles West in accordance with the September 2017 letter in regard to expenses incurred related to the 7th Street Sidewalk situation.

Motion failed:

VOTE:	Mr. Michael Mattox	No
	Mrs. Micki Brumfield	Yes
	Mrs. Beverley Dalton	No
	Mr. Tracy Emerson	No
	Mr. Timothy George	No
	Mr. Jay Higginbotham	Yes
	Mrs. Tanya Overbey	No

13. Adjournment

Mayor Mattox asked if there was anything else to bring before Council.

The meeting was adjourned at 8:28 p.m.

Michael E. Mattox, Mayor

J. Waverly Coggsdale, III, Clerk