

The Altavista Planning Commission held a regularly scheduled meeting on Monday, July 2, 2018 in the council Chambers at 5:00 PM

Members present	-	John Jordan, Chairman Tim George Marie Mitchell John Woodson
Not present	-	Marvin Clements
Also present	-	Cheryl Dudley John Eller Dan Witt

The agenda was reviewed and approved as presented. A motion was made by Mr. George and seconded by Mr. Woodson. All members were in favor with none opposing.

The minutes from the meeting on Monday, June 4, 2018 were reviewed and approved as amended. A motion was made by Mr. George and seconded by Mr. Woodson. All members were in favor with none opposing.

Chairman Jordan asked Mr. Witt if there was any new business and Mr. Witt stated that he got an email from Scott Smith asking about a regional meeting. It is in the Work Plan for 2018. Mr. Smith asked if the PC would rather see a general workshop on how to be a Planning Commissioner or would the PC rather see the workshop focus on one or two hot topics within the community? If you prefer the one or two topics what would be some ideas of what you would like to discuss? And would the PC prefer an afternoon or an early evening meeting?

Chairman Jordan asked if Mr. Witt thinks it is valuable for the Commissioners to go through the training? Mr. Witt stated that it is valuable for each one of them to go through and it is always good to take the class for a refresher. He also stated that he would be in favor of anything that was “dry education” of what it is to be a Planning Commissioner and having it followed up with some specific hot button topics. Or having the PC members ask questions on topics they need more education on.

The PC agreed that afternoon or early evening would be good for all of them.

Food Trucks / Mobile Restaurants were the next line of business for the PC to discuss. Mr. Witt stated that this item was first presented at the June PC meeting. At the meeting a draft ordinance was presented. Several members have provided suggested changes and staff, along with recommendations from Mr. Eller, is providing a 2nd draft ordinance for discussion.

With a few amendments to the draft that Mr. Witt presented to the PC it was agreed that staff will schedule a public hearing for the August 6, 2018 meeting.

Chairman Jordan asked Mr. Witt to present to the OC the draft Horse Ordinance.

He stated that this item was introduced to the PC at the June meeting and was based on a request made to Councilman George by the owners of the property located at 1407 Lynch road about the possibility of having horses at this location. The house sits on a .43-acre parcel but they also own two adjacent parcels, one is 7.69 and the other is 2.47 acres.

After discussion and looking over the draft ordinance presented by Mr. Witt and Mr. Eller the PC agreed that staff would recommend a minimum of 5 acres is needed to have a horse, no more than 1 horse per 2 acres of fenced pasture, and requiring a SUP.

Mr. Witt gave his staff report on permits issued for the month of June.

The meeting was adjourned at 5:57 PM

John Jordan, Chairman

Dan Witt, Assistant Town Manager