



Town of Altavista Town Council Work Session Agenda

J.R. "Rudy" Burgess Town Hall
510 7th Street
Altavista, VA 24517

Tuesday, August 22, 2017

5:00 PM Council Work Session

1. Call to Order
2. Agenda Amendments/Approval
3. Public Comments –Agenda Items Only
4. Introductions and Special Presentations
 - a. Rotary Club – Flag Project Presentation.....pg. 2 - 3
5. Items for Discussion
 - a. Bedford Avenue Park Discussion (Tennis Courts).....pg. 4
 - b. Nuisance/Blighted Property Discussion.....pg. 5 - 20
 - c. Ordinance Discussion (Junk, Debris Trash, etc.).....pg. 21 - 30
 - d. Canoe Launch site development Update.....pg. 31 - 38
 - e. Delinquent Tax List.....pg. 39 - 59
 - f. Region 2000 Hazard Mitigation Plan.....pg. 60
 - g. Charlotte Drainage Project and 7th Street Sidewalk Project Bid Review.....pg. 61
 - h. Urban Archery Revisions/Update.....pg. 62
 - i. Retreat Update
 - j. Project Updates
6. Public Comments – Comments are limited to three (3) minutes per speaker.
7. Closed Session
8. Adjournment

NEXT SCHEDULED REGULAR TOWN COUNCIL MEETING: TUESDAY, SEPTEMBER 12, 2017 @ 7:00 p.m.

Notice to comply with Americans with Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Altavista, 510 Seventh Street, Altavista, VA 24517 or by calling (434) 369-5001.

Thank you for taking the time to participate in your Town Council meeting. The Mayor and Members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.

Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item: Rotary Club Presentation – “Flag Project”

Summary: A representative of the Altavista Rotary Club will be on hand to address Council concerning a “flag project”. The project would feature installing the brackets and placing 50 United States of America flags on the Town’s decorative street lamp poles around town on appropriate holidays. The Town would be responsible for installing the brackets on the designated poles and the Rotary Club would provide the flags and be responsible for putting them up and taking them down.

Budget/Funding: No funds are in the FY2018 Budget for this item, it appears the Town’s involvement would be in-kind (staff to install brackets).

Legal Evaluation: Town Attorney will be available for questions.

Attachment: Rotary memo and photos

Department Head Initials: **DTG, JWC**

Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action



Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item: Bedford Avenue Park Discussion (Tennis courts)

Summary: Last month, Council considered a previous recommendation from the Recreation Committee regarding the removal of the tennis courts at the Bedford Avenue Park. Discussion focused on whether to remove the courts or repair/reconstruct them.

Staff contacted Dr. Johnson, Superintendent of Campbell County Schools, concerning their policy of public use of school facilities during school year/hours. Dr. Johnson indicated that it is their practice to not allow school facilities, including tennis courts to be used during school hours throughout the school year. This period would run from approximately mid-August to late May/early June from the hours of approximately 8:00 a.m. to 3:00 p.m.

Staff also spoke with Steve Jester, Executive Director of the Altavista Area YMCA, who indicated that he would consider public use of the YMCA's courts if it were a request of Town Council.

Previously, staff reported to Council that the cost to reconstruct the tennis courts at the high school was approximately \$122,000, which included their four courts. There are only two courts at the Bedford Avenue Park. Staff has received a quote to reconstruct the courts and is seeking another for comparison purposes.

Options include: 1) Repair/reconstruction of the tennis courts; 2) Removal of the tennis courts; or 3) Removal of the tennis courts and relocation of new tennis courts.

Budget/Funding: No funds are budgeted in FY2018 for this purpose.

Legal Evaluation: Town Attorney will be available for questions.

Attachment: None

Department Head Initials: DTG, JWC

Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action

Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item: Nuisance Properties

Summary: Council directed staff to identify several nuisance properties and present those to Council for consideration of further action. Staff is providing seven (7) structures for discussion. Staff will lead Council through the PowerPoint presentation and be available to answer any questions. Staff will be seeking direction on the process and how staff should proceed.

Council Discussion: Directions for actions related to each structure.

Budget/Funding: In the past, Council allocated \$10,000 in a no interest loan pool for willing owners who wanted dilapidated and unrepairable structures removed but could not afford to do so. The no interest loans were for a period of 3 years and the average loan was between \$3,000 and \$3,500. If Council were interested in providing this loan program, staff would request Council consider reestablishing this line item at the previous funding level. These funds are not in the FY2018 Budget.

Legal Evaluation: Town Attorney will be available for questions.

Attachment: **Nuisance Properties (PowerPoint presentation)**

Department Head Initials: dww

Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action



Our Town's Appearance

Nuisance Properties

BROAD STREET

301 Hughes Street



Frontal Street View

- Porch roof is collapsing
- Not seen but porch floor is rotted
- Not properly painted which will lead to exterior deterioration
- Roof material is deteriorated
- Vacant for many years

301 Hughes Street



Front Right Side

- Windows missing
- Overgrown with vines & bushes
- Gutters failing

301 Hughes Street

Additional Photos



900 Park Street



Frontal Street View

- Vines and overgrowth all the way around the house
- Gutters rusted & beginning to fail
- Roof material missing & deteriorated
- Structure gutted by fire in 2016 and uninhabitable
- Inhabited prior to fire

900 Park Street

Side and Back Views

- Vines and overgrowth
- Not properly secured
- Gutters failing
- Siding missing &/or exposed



1028 & 1030 7th Street



Street View

- 7th Street view of the two homes that are on a single zoning lot. Both appear to need painting of the exterior & roof

1028 & 1030 7th Street

1030 7th Street

- Junk under the porch
- Old appliances behind the house
- Overgrown with vines
- Back Yard is potential location for vermin



1028 & 1030 7th Street



1030 has rotting window panes, glass missing, and the roof is collapsing in places

1028 & 1030 7th Street



1028 7th Street

- Rotted wood can be seen falling off the back of the house
- The back yard has areas that could harbor vermin
- House has been vacant for many years

1286 Lynch Road



Frontal Street View

- Vines and overgrowth
- Gutters failing and missing
- Roof material deteriorated causing the front porch to begin to collapse

1286 Lynch Road



Right and Left Views from the Street

- Vines and overgrowth on both sides of the house
- Gutters falling off
- House has been vacant for many years

1221 Main Street



Front and Right Views from the Street

- Property owner has been working with staff to have this house removed.
- Public works has disconnected the water meter
- Dominion has disconnected the power line
- Demolition is scheduled in the very near future.

703 13th Street

Street View- supposed to be a sidewalk leading to the front of the house

- Already issued a violation for uncontrolled overgrowth
- Will reevaluate the house once it can be seen



Street View September 2015

1024 Main Street

- Already issued a violation for uncontrolled overgrowth
- Business has been vacant for many years



Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item: Ordinance Discussion (Junk, Debris, Trash, etc.)

Summary: In our efforts to address situations that appear to be unsightly, staff has found that the different ordinances at our disposal lack clarity about achieving the objective of staff, as well as some Council members. This discussion will seek to address areas that we feel are lacking in the ordinances and what can be done to resolve that issue. It will also be an opportunity for Council to convey their vision for the preferred state of properties in Town.

Attached are several resources: 1) an ordinance developed by John Eller, Town Attorney and 2) an existing ordinance of the Town of Dayton, VA. These are provided as information only at this point and we hope they will “spark” discussion about the topics.

Council Discussion: Council may develop a consensus on what the goals and objectives are for our community concerning such issues and provide staff with direction on how to proceed.

Budget/Funding: N/A

Legal Evaluation: Town Attorney will be available for questions.

Attachment: Draft Ordinance (John Eller); and Town of Dayton ordinance

Department Head Initials: **DNW, JWC**

Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action

An Ordinance to repeal, amend and re-ordain Section 86-32 of the Code of the Town of Altavista, 1968, relating to definitions.

Be it ordained by the Town Council of the Town of Altavista:

1. That Section 34-31 of the Code of the Town of Altavista, 1968, be repealed, amended and re-ordained as follows:

Sec. 34-31. Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal means every dog or other animal or fowl owned within the boundaries of the town.

Own and *owner* mean any person having a right of property in an animal and any person who keeps or harbors an animal or has it in his or her care, or who acts as its custodian, and any person who permits an animal to remain on or about any premises occupied by him or her.

Primary enclosure means any structure used to immediately restrict an animal to a limited amount of space, such as a room, pen, cage, compartment or hutch. For tethered animals, the term includes the shelter and the area within reach of the tether.

Public nuisance means:

- (1) Every activity or condition that endangers life or health, obstructs the reasonable and comfortable use of property, gives offense to the senses so as to cause a positive and material disturbance or annoyance in the use or occupation of property.
- (2) Any animal that:
 - a. Molests passersby or passing vehicles or interferes with traffic;
 - b. Attacks other animals;
 - c. Trespasses on school grounds and interferes with school activities;
 - d. Habitually turns over garbage cans of any person other than the owner or custodian thereof;
 - e. Damages private or public property; or
 - f. By loud, frequent or habitual crying, barking, howling or other noise causes disturbance of the peace and quiet of any person or neighborhood.
- (3) Any aggregation of animals creating a foul odor.

2. This Ordinance shall become effective immediately upon passage by the Town Council of the Town of Altavista.

An Ordinance to add a new Section 34-31.1 to the Code of the Town of Altavista, 1968, relating to illustrative enumeration.

Be it ordained by the Town Council of the Town of Altavista:

1. That a new Section 34-31.1 be added to the Code of the Town of Altavista, 1968, as follows:

Sec. 34-31.1. Illustrative enumeration.

The maintaining, using, placing, depositing, leaving or permitting to be or remain on any public or private property of any of the following items, conditions or actions are hereby declared to be and constitute a nuisance; provided, however, this enumeration shall not be deemed or construed to be conclusive, limiting or restrictive:

A. Noxious weeds and other rank vegetation, including such growth between the property line and the street curblin, and overgrown vegetation.

B. Accumulation of rubbish, trash, refuse, junk and other abandoned materials, metals, lumber or other things.

C. Any condition which provides harborage for rats, mice, snakes and other vermin, including overgrown vegetation.

D. Any building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or kept in such an unsanitary condition that it is a menace to the health of people residing in the vicinity thereof, is open and/or unsecured from entry, or presents a fire hazard to the building itself and/or to other properties in the vicinity where it is located.

E. All obnoxious odors and stench, as well as the conditions, substances or other causes which give rise to the emission or generation of such odors and stench.

F. The carcasses of animals or fowl not disposed of immediately after the death of such animal or fowl.

G. The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, dead animals, creamery, industrial wastes or other substances.

H. Any building, structure or other place or location where any activity which is in violation of local, state or federal law is conducted, performed or maintained.

I. Any accumulation of stagnant water permitted or maintained on any lot or piece of ground.

J. Emission of dense smoke and/or noxious fumes, for a continuing period in excess of 15 minutes.

2. This Ordinance shall become effective immediately upon passage.

An Ordinance to add a new Section 34-31.2 to the Code of the Town of Altavista, 1968, relating to nuisances prohibited.

Be it ordained by the Town Council of the Town of Altavista:

1. That a new Section 34-31.2 be added to the Code of the Town of Altavista, 1968, as follows:

Sec. 34-31.2 Nuisances Prohibited.

It shall be unlawful for any person to cause, permit, maintain or allow the creation or maintenance of a nuisance.

2. This Ordinance shall become effective immediately upon passage.

An Ordinance to add a new Section 34-31.3 to the Code of the Town of Altavista, 1968, relating to animal enclosures to be kept clean.

Be it ordained by the Town Council of the Town of Altavista:

1. That a new Section 34-31.3 be added to the Code of the Town of Altavista, 1968, as follows:

Sec. 34-31.3 Animal enclosures to be kept clean.

The owner of any animal kept in a primary enclosure (as defined in Section 34-31) in the Town shall keep that enclosure properly cleaned meaning that carcasses, debris, food waste and excrement are removed from the primary enclosure with sufficient frequency to minimize the animals' contact with such contaminants; the primary enclosure is sanitized with sufficient frequency to minimize odors and the hazards of disease; and the primary enclosure is cleaned so as to prevent the animals confined therein from being directly or indirectly sprayed with the stream of water, or directly or indirectly exposed to hazardous chemicals or disinfectants. Failure to do so shall constitute a violation of this ordinance and shall be subject to abatement as a public nuisance.

2. This Ordinance shall become effective immediately upon passage.

AN ORDINANCE REGARDING THE REMOVAL
AND ABATEMENT OF NUISANCES

WHEREAS, the Town of Dayton has an interest in the safety, health, and welfare of the town;

WHEREAS, pursuant to Virginia Code Sections 15.2-1115 and 15.2-900 *et seq.*, the Town of Dayton is authorized to compel the abatement or removal of all nuisances; and

WHEREAS, the Town of Dayton seeks to set out with particularity which conditions constitute a nuisance;

NOW, THEREFORE, BE IT ORDAINED by the Council of the Town of Dayton that the Code of Ordinances is amended by repealing Title 1, Part 4, Sections 1-53 and 1-53.1 and repealing and reenacting Title 1, Part 4, Section 1-48 as follows:

Part 4
Nuisances

§ 1-48 Abatement or Removal of Nuisances

- (a) The term “nuisance” is defined herein as the doing of any act, omission to perform any duty, or the permitting of any condition or thing to exist that endangers life or health, obstructs or interferes with the reasonable or comfortable use of property, or tends to depreciate the value of the property of others. Whenever the term nuisance is used in this Part, it shall be deemed to mean a public nuisance.
- (b) The Town Council, acting either as a body or through the Town Superintendent or other delegated officer, may compel the abatement or removal of all nuisances.
- (c) The following activities or conditions are hereby declared to be nuisances. This enumeration shall not be construed to be limiting or restrictive, and is in addition to other acts and conditions which are nuisances, including those acts and conditions which are defined as nuisances in other portions of this Code or state law.
 - (1) *Dangerous structures.* All dwellings, accessory structures, or other structures of whatever character which are unsafe, dangerous, unhealthy, or injurious to the public. Examples of dangerous structures include, but are not limited to, structures with exposed or faulty electrical wiring, broken windows, visible rotting or molding wood or other materials, and structures which are likely to collapse or fall over.
 - (2) *Obstructions on streets or sidewalks.* All obstructions on any street or sidewalk, including but not limited to snow, plant matter, metal, lumber, timber, refuse, trash, furniture, mattresses, lawn equipment, tools, motor vehicles, or tires.

- (3) *Conditions which pose a danger to transportation.* Any condition or action which interferes with, obstructs or tends to obstruct, or renders dangerous passage on any public or private street. Such conditions shall include but not be limited to obstructions to line of sight and obstruction of roadside signs.
- (4) *Stagnant water; discharges into public streets.* All ponds or pools of stagnant water, and all foul or dirty water or liquid. “Stagnant water” shall mean any water that is absent of flow or filtration by natural or mechanical means. Stagnant water discharged into any public place or property is also a nuisance.
- (5) *Septic tanks, privies, etc.* All septic tanks, privies, cesspools and privy vaults of a type prohibited by state law or by rules and regulations promulgated by authority of state law, or which are maintained in any manner contrary to state law or rules and regulations promulgated by authority of state law or which otherwise constitute a menace to the health of, or are offensive to, persons in the neighborhood thereof.
- (6) *Rats and other vermin.* Any condition which provides harborage for rats, mice, snakes, and other vermin.
- (7) *Grass, weeds, and plants.* Grass, weeds, brush, or other plants which have reached a stage of growth so as to provide cover or harborage or potential cover or harborage for rats or vermin, or to cause a blighting problem, or adversely affect the public health and safety. Grass and weeds are further subject to the provisions of 1-48.1.
- (8) *Vacant buildings.* Any vacant or abandoned buildings that are not sealed so as to prevent the entry of persons or rats and other vermin.
- (9) *Trash, garbage, refuse, and other substances.* Outside storage on any property of junk, trash, rubbish, garbage, refuse, litter, waste materials, tires, motor vehicle parts, wheels, metal scraps, plumbing fixtures, broken appliances or machines, and other objects or substances which might constitute a fire hazard or endanger the public health or safety. Trash or garbage which is placed within a trash can or bin shall not be deemed to be stored outside.
- (10) *Outside storage of abandoned or unused objects.* Outside storage on a Residential Property of any offensive, unwholesome, unsanitary, or unhealthy item or substance, including but not limited to abandoned, unused, or discarded objects such as household furniture, appliances, equipment, mattresses, tools, lumber, building materials, and other objects that may cause a blighting problem. For the purpose of this subsection, the term “Residential Property” shall mean a property zoned R-1, R-2, or R-3, or a property zoned A-1 or A-2 on which the principal use is a residence. Nothing contained herein shall prohibit storage of materials used in conjunction with a construction project for which a building permit has been issued and which, in the opinion of the Town Superintendent, is being diligently pursued.

- (11) *Artificial light*. Artificial light which creates an unreasonable burden on adjoining property.
 - (12) *Dangerous grades*. Any portion of a lot adjacent to a street or alley where the difference in the level between the lot and the street or alley constitutes a danger to life or limb, and which is not fenced so as to prevent harm.
- (d) Whenever a nuisance is found to exist within the town, the Town Superintendent or other delegated officer shall provide written notice to the owner or occupants of the property on which the nuisance exists. Mailing of the notice to the owner or occupant at the address upon which the nuisance is occurring or the address of the owner according to the real property records of the town shall constitute compliance with the requirements of this ordinance. The written notice shall state:
- (1) The location of the nuisance;
 - (2) A description of what constitutes the nuisance;
 - (3) A statement of acts necessary to abate or remove the nuisance;
 - (4) A deadline reasonable under the circumstances by which the nuisance shall be abated or removed; and
 - (5) A statement that if the nuisance is not abated or removed by the deadline, the town may abate or remove the nuisance, charging the cost thereof to such owner or occupant and collecting such costs in the same manner as the real estate tax.
- (e) If a nuisance has not been abated or removed by the deadline as set forth in the written notice, or if in the opinion of the Town Superintendent or other delegated officer that the nuisance constitutes an imminent, substantial, or compelling threat to the public health or safety, the town may abate or remove the nuisance without providing written notice. The town may charge the cost of any abatement or removal of a nuisance to the owner, occupant, or both. The costs shall be collected in the same manner as the local real estate tax. Enforcement of this Section shall not exclude the town's right to proceed under other civil remedies.
- (f) The owner or occupant of the property on which the nuisance exists may request a hearing by submitting a written request to the Town Superintendent or other delegated officer at least 48 hours before the deadline for abatement or removal of the nuisance. The Town Superintendent or other delegated officer shall promptly hold a hearing and provide notice of such hearing to the owner or occupants of the property on which the nuisance exists. If, after considering the evidence, the Town Superintendent or other delegated officer finds by a preponderance of the evidence that the nuisance does not exist, he or she may dismiss the notice.
- (g) The maintenance of nuisances is unlawful. Each business day a nuisance continues after the date set by the Town Superintendent for its abatement constitutes a separate offense or violation. In addition to liability for the town's costs of abatement, persons who fail to

comply with a notice issued pursuant to this Section requiring them to abate a nuisance shall be subject to civil penalties as follows:

- (1) \$50 for the first violation or violations arising from the same set of operative facts; or
- (2) \$200 for subsequent violations not arising from the same set of operative facts within 12 months of a first violation.

In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of \$3,000 in a twelve-month period.

Adopted: October 10, 2016

<u>NAME</u>	<u>AYE</u>	<u>NAY</u>	<u>ABSTAIN</u>	<u>ABSENT</u>
Charles T. Long, Mayor				
Laura J. Daily				
Jeffrey S. Daly				
Steven J. Dean				
Josh O. Lyons				
Shelley P. Newman				
Tara R. Worthy				

CERTIFICATE

The undersigned Mayor and Clerk of the Town Council of the Town of Dayton, Virginia hereby certify that the foregoing constitutes a true and correct copy of an ordinance entitled An Ordinance Regarding the Removal and Abatement of Nuisances adopted by the Town Council at a meeting held on October 10, 2016. A record of the roll-call vote by the Town Council is as follows:

Date: October 10, 2016

ATTEST: _____
Clerk, Town Council of the
Town of Dayton, Virginia

Mayor, Town of Dayton, Virginia

Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item: Dalton's Landing Canoe Launch Project Update

Summary: Staff will update Council on the status of this project. Part of the presentation will be a PowerPoint presentation provided by the engineers. We will also address the "next steps" in the process.

Budget/Funding: The FY2017 budget included a total of \$334,000 of town funds; these will be carried over to the FY2018 budget. An additional \$7,000 was included in the FY2018 budget based on a projected total project cost. In addition, funds have been donated in the amount of \$67,500 and a DCR grant received for \$20,500. The funding total is \$429,000 based on all sources.

Legal Evaluation: Town Attorney will be available for questions.

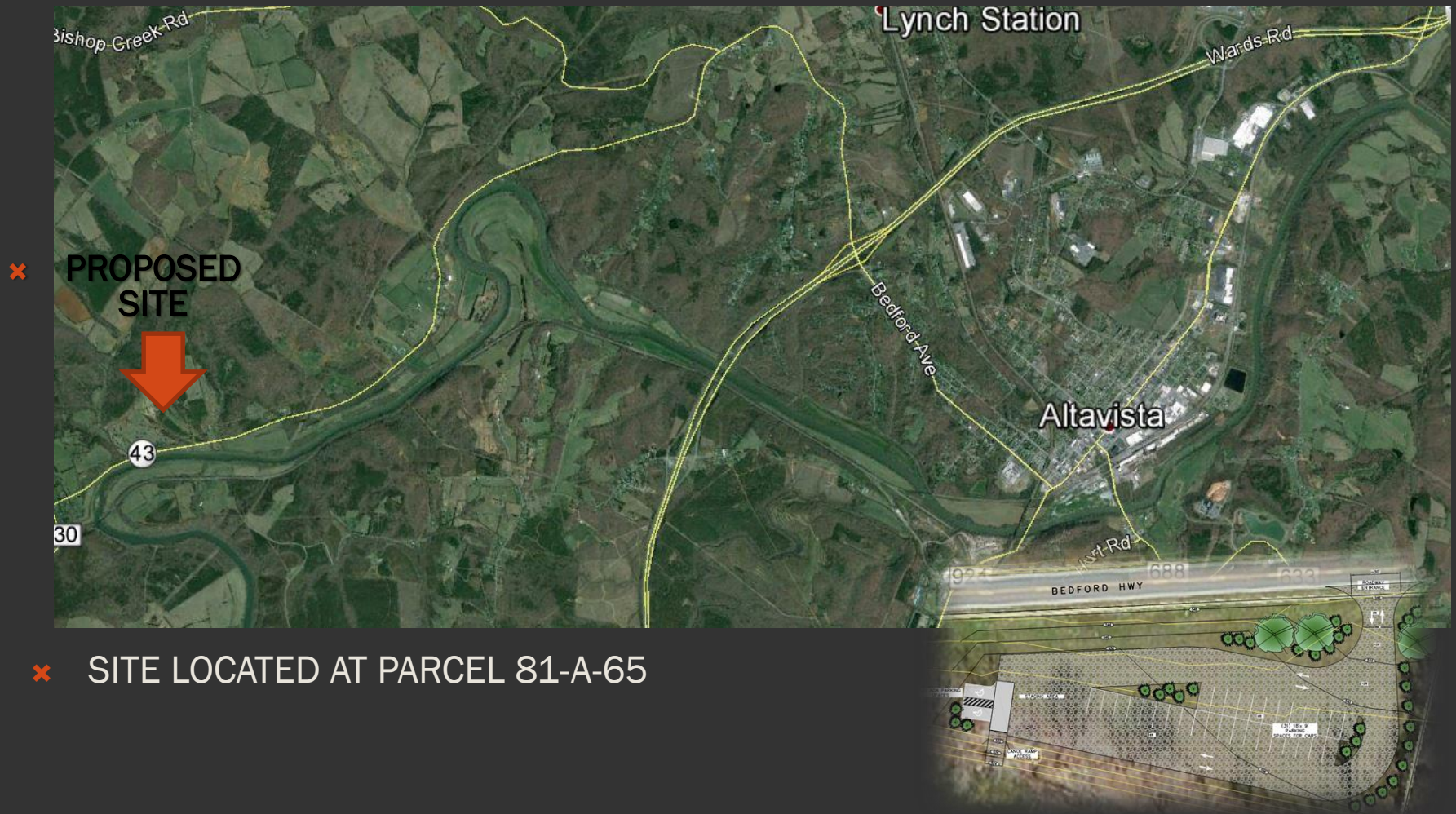
Attachment: Dalton's Landing Canoe Launch Update (PowerPoint)

Department Head Initials: **DNW, JWC**

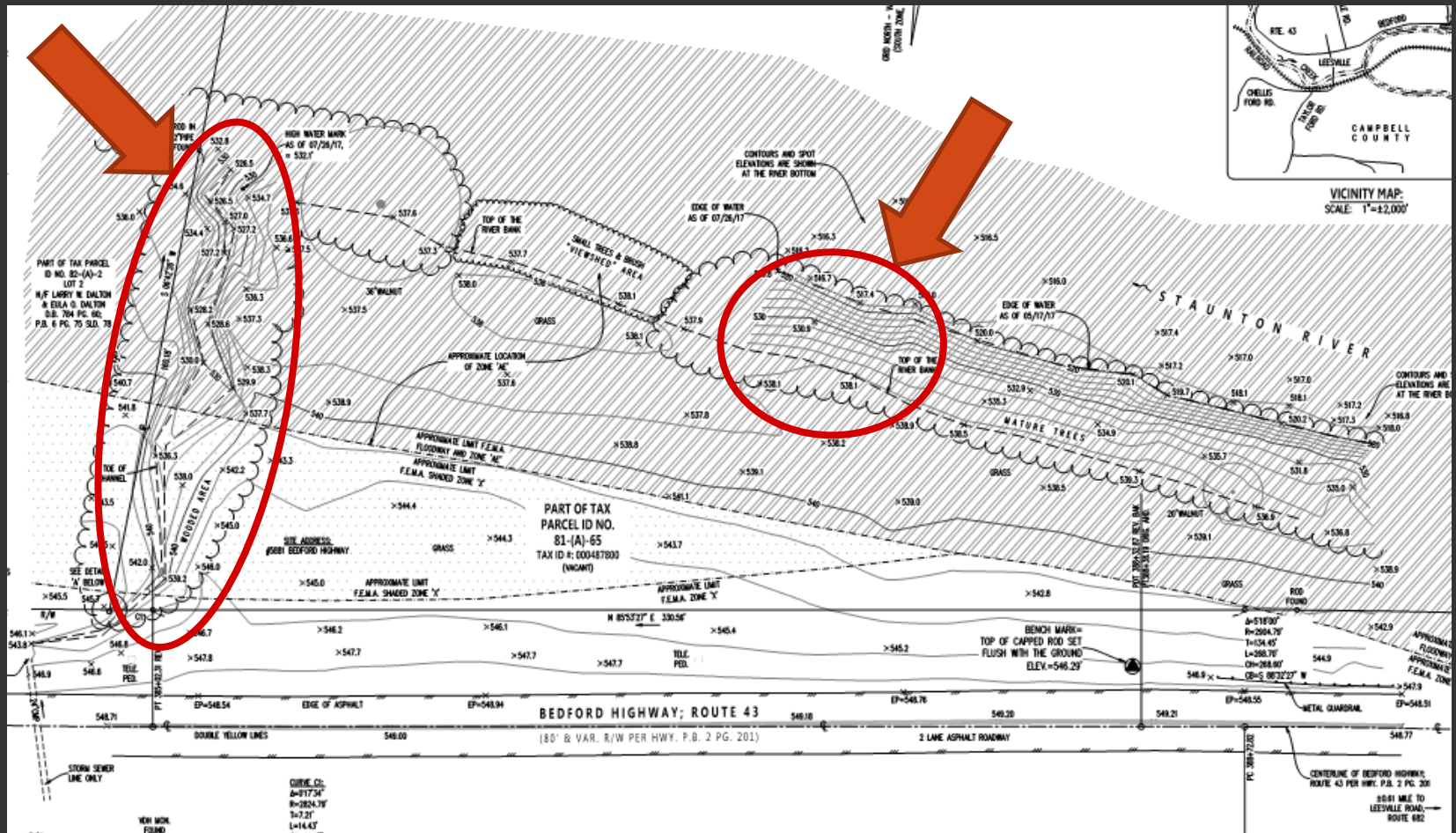
Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action

STAUNTON RIVER CANOE LAUNCH PROGRESS UPDATE



NEW SURVEY COMPLETED



- ✖ SURVEY ADDED TO THE PROJECT AREA TO INCLUDE ADDITIONAL SECTIONS ALONG THE RIVER AND LOCATE THE EXISTING RAVINE.

SITE PICTURES



SURVEY SECTIONS ADDED THE RAVINE TO THE SITE AREA TO INSURE NO GRADING CONFLICTS WITH THE OVERALL SITE LAYOUT.



ADDITIONAL SURVEY ALONG THE BANKS WAS INCLUDED TO ALLOW FOR THE SHIFTING OF THE LAUNCH FOR BETTER ACCESS AND TO REDUCE THE RISK OF SCOURING.



UPDATES

✕ Permits

- + Submittal package to United States Fish and Wildlife Service (USFWS) has been reviewed and additional information requested. Items requested will be from final design features such as Erosion Measures and Extent of Impacts. It was noted in their current review that time of construction will be critical for species.
- + Once updates to layout and the launch access point have been finalized, the Joint Permit Application will be submitted. Plans also will be sent to USFWS for their final assessment.

✕ Plans

- + Detail out launch ramps. This will be needed for construction plans and for permit applications.
- + Showing the viewing area on the plans and calling out the appropriate kinds of planting to replace any removed.

✕ Critical Issues

- + Construction of launch ramp in regards to working in the waterway. Do we use coffer dams or direct placements of materials? Cost will probably determine the means and methods.
- + Where to put extra material from the site after grading takes place? Maintaining less than 1 acre disturbed area. This will include the total area of the site as well as the site area receiving material.

GRANT OPPORTUNITIES

- ✗ Virginia Recreational Trails Program (RTP)
- ✗ Overview
- ✗ The Recreational Trails Program (RTP) is a matching reimbursement grant program for the building and rehabilitation of trails and trail related facilities. DCR partners with the Federal Highway Administration to run the program.
- ✗ Funding may be awarded to city, county, town or other government entities or registered nonprofit groups partnering with a governmental body. The Recreational Trails Program and Virginia Recreational Trails Program Advisory Committee steer project selections after a competitive call for applications.
- ✗ An announcement regarding the next RTP grant round is expected in mid-fall 2017. Please check back.

CANOE LAUNCH CONCEPT

✕ Jordan Point Canoe Launch



Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item: Delinquent Tax List

Summary: Each year, staff submits to Town Council the list of delinquent taxpayers as defined in Section 70-3 of the Town Code. Attached is a staff memo and the delinquent tax list. Finance Director Tobie Shelton will present the request to publish the Delinquent Taxpayer's list, as well as several Delinquent Tax lists that need to be written off.

Budget/Funding: No impact to current year revenue projections.

Legal Evaluation: Town Attorney will be available for questions.

Attachment: Staff memo and Delinquent Tax list

Department Head Initials: TCS, JWC

Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action



TO: Mayor Mattox and Members of Council

FROM: Tobie Shelton

DATE: August 22, 2017

RE: Submission to Town Council of Delinquent Taxpayers Section 70-3 of the Town Code

Attached for your review is a listing of delinquent taxpayers I am required to submit annually to the Town Council as defined by Section 70-3 of the Code of the Town of Altavista. Section 70-3 is as follows:

- a. The treasurer, after ascertaining which of the taxes and levies assessed at any time in the town have not been collected, shall, within 60 days of the end of the fiscal year, make out lists as follows:
 1. A list of real estate on the land book of the county commissioner of the revenue improperly placed thereon or not ascertainable, with the amount of taxes charged thereon.
 2. A list of other real estate which is delinquent for the nonpayment of the taxes thereon. This list shall not include any taxes listed under subsection (a) (4) or (5) of this section.
 3. A list of such of the taxes assessed on tangible personal property, machinery and tools and merchants' capital, and other subjects of local taxation, other than real estate, as he was unable to collect which are delinquent. This list shall not include any taxes listed under subsection (a) (4) or (5) of this section.
 4. A list of the uncollected taxes amounting to less than \$20.00 each for which no bills were sent under Code of Virginia, § 58.1-3912.
 5. A list of uncollected balances of previously billed taxes amounting to less than \$20.00 each as to which the treasurer has determined that the costs of

collecting such balances would exceed the amount recoverable, provided that the treasurer shall not include on such list any balance with respect to which he or she has reason to believe that the taxpayer has purposely paid less than the amount due and owing.

Final notices have been mailed to all individuals advising action to be taken if taxes were not paid within our deadlines. My letter advised their names and amounts due would be published in the Altavista Journal and possible legal action taken by the Town. Such legal action includes authorizing the Department of Motor Vehicles to withhold registration of all vehicles owned and/or co-owned by the taxpayer until their debt has been cleared otherwise submitting a claim to the Department of Taxation's Integrated Revenue Management System (IRMS) to withhold the delinquent tax from revenue taxpayers may receive from the Department of Accounts through tax returns or lottery winnings.

Section 70-4(c) and (d) require Council's approval to advertise the listing of delinquent taxpayers in the local newspaper. This is an effective tool helping reduce the outstanding delinquent taxes and again this year I am requesting permission to advertise in late October or early November. This schedule would allow us to publicly announce our intentions to advertise and provide a time frame for delinquent taxpayers to resolve past due taxes before advertising in the local newspaper.

I respectfully request your approval to advertise in the Altavista Journal as noted above. Additionally, request the approval to write-off the amounts under \$20.00, past due taxes for deceased individuals, uncollectable real estate taxes and the 2012 personal property taxes due to statute of limitations making it difficult for us to collect.

Thank you.

**TOWN OF ALTAVISTA
DELINQUENT PERSONAL PROPERTY TAXES
DECEASED INDIVIDUALS
August 14, 2017**

(Recommended write-off)

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Andrews, Quentin Blaine	63481	20.07
Barksdale, Todd	10832	\$ 9.51
Barksdale, Todd	10830	\$ 6.26
Barksdale, Todd	44661	\$ 89.11
Barksdale, Todd	57831	\$ 40.04
Barksdale, Todd	59529	\$ 39.72
Barksdale, Todd	68401	\$ 29.08
Barksdale, Todd	68241	\$ 66.20
Brownlow, Thomas James	62069	\$ 13.59
Brownlow, Thomas James	69107	\$ 31.65
Callands, Tardie Bill	11138	\$ 17.74
Callands, Tardie Bill	11140	\$ 17.74
Callands, Tardie Bill	20108	\$ 16.77
Hubbard, Wendell	59185	\$ 60.58
Hubbard, Wendell	69057	\$ 5.87
Johnson, Janice	12628	\$ 16.77
Pannell, David	61227	\$ 17.60
Pannell, David	62727	\$ 10.56
Pannell, David	62729	\$ 17.60
Pannell, David	62731	\$ 17.60
Pannell, John E	58079	\$ 14.06
Payne, Herman William	17102	\$ 16.77
Payne, Robert Lee	68761	\$ 27.58
Tuck, Guy A	62935	\$ 56.43
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		\$ 638.83

**TOWN OF ALTAVISTA
DELINQUENT PERSONAL PROPERTY TAXES**

**UNDER \$20.00
August 14, 2017**

(Recommended write-off)

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Ashby, Arlena	67595	\$ 0.53
Ashby, Arlena	67597	\$ 0.16
Bruce, Dean Brian	64879	\$ 2.50
CHMI Inc	63871	\$ 13.84
Clements Annette	68611	\$ 0.41
Conopco Inc	51745	\$ 2.35
Fauver, Joseph	68997	\$ 0.10
Hiler, Jewel	12424	\$ 0.01
Hockaday, David	68969	\$ 2.19
Hockaday, David	68971	\$ 2.19
Martinez, Melissa	10982	\$ 0.01
Pannell, John E	64329	\$ 0.22
Perschino, Tyler	69329	\$ 0.01
Phillips, William T	68367	\$ 4.27
Puryear, Robert	68673	\$ 0.39
Quench USA Inc	63889	\$ 0.02
Staton Kenneth Oneil	54537	\$ 0.16
Stegall Willie Ben	17104	\$ 0.25
TCF National Bank	69807	\$ 1.17
Wolfe, Candace	69741	\$ 0.06
		<hr/>
		\$ 30.84

TOWN OF ALTAVISTA
DELINQUENT REAL ESTATE TAXES
August 14, 2017

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Anderson, Christopher	44971	\$ 138.08
Andrews, Ronnie & Delene	45537	\$ 14.08
Andrews, Ronnie & Delene	45539	\$ 10.13
Ashwell, William & Gracie	44623	\$ 80.82
Barksdale, Todd	44661	\$ 93.49
Bon Aire Associates	44763	\$ 14.08
Bon Aire Associates	44765	\$ 14.08
Booth, Regina	46725	\$ 36.42
Brown, Cilla	44815	\$ 43.37
Clark, Lillian	45043	\$ 461.29
Coleman, Dorella	45119	\$ 148.94
Coles, Altavista	45143	\$ 22.53
Coles, Altavista	45145	\$ 14.08
Coles, Carleton	45147	\$ 35.57
Cook, Frances D	45173	\$ 69.01
Crider, Deborah W	45259	\$ 85.79
Fariss, Matthew	47169	\$ 200.36
Gregory, Marcellus Preston	47535	\$ 33.44
Gregory, Marcellus Preston	45927	\$ 224.65
Hall, David	45961	\$ 44.59
Hall, David	45963	\$ 42.34
Hamer, Jeston	46553	\$ 80.93
Hamer, Jeston	46555	\$ 56.15
Hamer, Jeston	46557	\$ 439.19
Kershner, Darl & Shirley	46363	\$ 310.07
Lambert, Jason & Kathy	46823	\$ 152.44
Little, Sheila Exec	45755	\$ 96.02
Little, Sheila Exec	45757	\$ 11.73
Minnis, Earl & Odessa	46745	\$ 205.59
Miller, Dennis & Shirley	46841	\$ 70.50
Payne, Cindy L	47055	\$ 275.05
Stovall, Diane	47787	\$ 58.42
Thomasville Retail	46411	\$ 49.09
Trent, Curtis & Brenda	47941	\$ 263.91
Tyler, Sarah	47491	\$ 231.01
Wright, John & Yvonne	48285	\$ 11.17
Wright, John & Yvonne	48287	\$ 7.04
Wright, John & Yvonne	48289	\$ 14.08
		<hr/>
		\$ 4,159.53

**TOWN OF ALTAVISTA
DELINQUENT REAL ESTATE TAXES**

August 14, 2017

UNDER \$20.00

(Recommended write-off)

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Age Old Revocable Trust	45369	\$ 0.28
Brown, Valerie	44837	\$ 0.94
Copley, Bryant & Julia	45193	\$ 0.82
D & C Enterprises	45303	\$ 4.32
Davis, Kathy	44585	\$ 11.26
Edwards, Suzanne	45491	\$ 0.05
Fellers, Julie	45387	\$ 1.43
Kelly, Maggie	46347	\$ 0.59
Knaus, Samuel	45631	\$ 1.19
Merritt A W Estate	46713	\$ 16.71
Moorman, Oliver & Betty	46857	\$ 1.31
Pugh, Harold	47243	\$ 3.29
Rosser, Donna	47435	\$ 0.54
Simpson, Michael	47621	\$ 0.23
Wells Fargo Bank	48181	\$ 2.82
		<hr/>
		\$ 45.78

TOWN OF ALTAVISTA
DELINQUENT PERSONAL PROPERTY TAXES
August 14, 2017

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>		<u>TAX AMOUNT</u>
Adams, Robbie Darlene	67153	\$	17.60
Adams, Robbie Darlene	67155	\$	30.47
Adams, Robbie Darlene	68679	\$	17.60
Adams, Valerie Lee	59475	\$	32.23
Adams, Valerie Lee	68353	\$	39.16
Alexander, Vernon Louis	62225	\$	54.92
Andrews, Duncan Ewart	18010	\$	36.85
Andrews, Duncan Ewart	55237	\$	36.85
Andrews, Duncan Ewart	61569	\$	62.30
Andrews, Quentin Blaine	63481	\$	20.90
Anthony, Thomas Julian	15896	\$	80.30
Anthony, Thomas Julian	15898	\$	80.30
Armistead, Franchesca Nicole	67677	\$	55.11
Arnold, Hilda Dalton	67425	\$	17.60
Arnold, Mary Paggans	68981	\$	73.16
Arnold, Mary Paggans	68983	\$	63.36
Austin, Charles Thomas	57747	\$	14.13
Austin, Charles Thomas	57749	\$	22.55
Austin, Charles Thomas	62473	\$	7.52
B & D Auto Sales	64169	\$	63.95
B & D Auto Sales	10814	\$	117.33
Barnard, Robert Glenn Jr	69415	\$	17.60
Barnwell, Bronson Jermale	62569	\$	37.08
Barnwell, Bronson Jermale	64171	\$	17.60
Barnwell, Bronson Jermale	65501	\$	34.98
Barnwell, Bronson Jermale	68403	\$	33.57
Barnwell, Laquienta	66459	\$	55.50
Barnwell, Laquienta	66461	\$	60.32
Bertiz, Rafeal	67939	\$	19.25
Birdsall, Cassandra E	66513	\$	44.00
Blanchard, Donna Simpson	68845	\$	17.60
Bogert, Abbey Marie	65051	\$	34.98
Bogert, Kyler Charles	67571	\$	40.60
Bogert, Kyler Charles	69063	\$	27.94
Bolen, Brenda Jo	66551	\$	118.45
Broadhurst, Elizabeth	68923	\$	31.80
Brooks, Teri Kelly	60135	\$	12.78
Brooks, Teri Kelly	64703	\$	66.39
Brown, Carolyn Joan	59941	\$	57.75
Brown, Elburn L	66813	\$	19.25
Brown, Elburn L	66815	\$	61.02
Brown, Hariott	66633	\$	45.88
Brown, Nathaniel	68157	\$	76.23
Brown, Shana Matirs	58659	\$	80.30
Brown, Shana Matirs	58661	\$	80.30

Brown, Shana Matirs	58663	\$	80.30
Brown, Timron Debae	69505	\$	17.60
Brown, Virginia Catherine	61825	\$	37.43
Bruce, Jonathon	68937	\$	31.68
Brumfield, Candace Nicole	64957	\$	43.45
Brumfield, Candace Nicole	64959	\$	147.85
Bryant, Jonathan	67925	\$	71.06
Burgess, Benjamin K	65741	\$	63.45
Burroughs, Ashley	69747	\$	40.60
Cabell, Patricia Reynolds	69551	\$	30.47
Cabell, Patricia Reynolds	69553	\$	34.87
Cadogan, Brandon Andrew	59031	\$	22.55
Callands, Kenneth Lewis	69055	\$	194.49
Calloway, Crystal	65431	\$	30.14
Calloway, Crystal	68329	\$	75.68
Calloway, Crystal	68331	\$	25.74
Canada, Tallulla L	59549	\$	22.55
Carr, Angela	64623	\$	14.27
Carr, William Robert	67639	\$	36.85
Castillo, Isidro	60345	\$	67.39
Catron Jamie Fitzgerald	60181	\$	30.76
Chambers, Gregory Paul	64995	\$	22.55
Chambers, Gregory Paul	64997	\$	22.55
Chapman, Andrea	61087	\$	51.82
Chapman, Andrea	65519	\$	45.76
Chauncey Hutter/Pro Tax	51693	\$	140.75
Chavis, Lisa Ann	69763	\$	26.84
Chen Fang Shandong	65227	\$	99.88
Childress, Martha Rae	65011	\$	74.25
CJL Enterprises Inc	59093	\$	133.82
Clay, Emily Nicole	68039	\$	34.33
Clay, Phyllis E	53031	\$	17.60
Clay, Phyllis E	54611	\$	38.61
Clay, Phyllis E	63601	\$	17.60
Clerval, Dennis Martin Jr	66647	\$	40.15
Clerval, Dennis Martin Jr	67877	\$	3.35
Coffer, Angela Brandi	66123	\$	29.85
Coffer, Angela Brandi	67555	\$	64.84
Coffey, Kimberley	68053	\$	43.34
Cole, Vincent Ethan	65173	\$	20.90
Cole, Vincent Ethan	65175	\$	67.74
Coleman, Dorella	68797	\$	38.61
Coles, Carrissa Tscharner	60313	\$	60.98
Coles, Carrissa Tscharner	62107	\$	39.06
Collado, James	69327	\$	49.50
Collins, Alice Morris	67281	\$	35.54
Collins, Larry Boyd Jr	65033	\$	73.70
Comer, Joshua Reuben	68055	\$	30.04
Cox, James Allen	69377	\$	17.60
Cox, James Allen	69379	\$	35.42
Cox, James Allen	69381	\$	17.60
Crider, Joann Denise	67881	\$	38.27

Crider, Joann Denise	67883	\$	19.25
Crider, Joann Denise	69267	\$	30.47
Crider, Joann Denise	69269	\$	17.60
Crider, Shamica Nicole	60393	\$	36.96
Crider, Shamica Nicole	69043	\$	27.18
Dalton, Dennis Lee	68743	\$	80.08
Davis, Deshawn	69841	\$	17.60
Davis, Donald R	69743	\$	47.30
Davis, Donald R	69745	\$	33.11
Davis, Erica Latrice	68087	\$	59.83
Davis, Jacqueline	66421	\$	39.41
Davis, Jeremy Maurice	63691	\$	80.30
Davis, Jeremy Maurice	63693	\$	136.04
Davis, Karlton L	64823	\$	36.08
Devercelly Ashley Kay	65029	\$	36.85
Devercelly, Ashley Kay	66235	\$	59.37
Destiny Christian Fellowship	67893	\$	73.63
Devercelly, Ashley Kay	69147	\$	34.87
Dickerson, Brittany Leschae	61941	\$	42.30
Dickerson, Brittany Leschae	67895	\$	74.53
Dino's Sportsbar & Grill	66775	\$	122.84
Dillard, Eugene	55001	\$	17.60
Dillard, Eugene	56607	\$	9.98
Dominique, Warren Anthonio	65059	\$	20.90
Dominique, Warren Anthonio	65061	\$	20.90
Easley, Frank James	67721	\$	19.25
Easley, Quintin Matthew	55515	\$	22.55
Elawady, Ahmed Elsayed	68149	\$	311.95
Elliott, Richard Terrell	62183	\$	17.51
Ellis, Harold	63303	\$	20.90
Emerson, Woodrow Jr	67489	\$	17.60
Erk, Patrick Hughes	62265	\$	130.52
Farrell, Marisa Marie	66617	\$	60.84
Farrell, Marisa Marie	66619	\$	17.60
Fauver, Margaret Ferguson	57419	\$	19.25
Fauver, Margaret Ferguson	57421	\$	61.17
Ferlise, Nicholas Wayne	67857	\$	67.97
Fielder, Eddie Johnson	69011	\$	65.90
Fielder, Hannah Elizabeth	69383	\$	35.20
Fitzgerald, Sara Salgado	69669	\$	17.60
Fitzgerald, Sara Salgado	69671	\$	17.60
Fitzgerald, Shanice Lynette	67927	\$	32.00
Ford, Randy	64621	\$	109.79
Freeman, Frank William	69487	\$	42.90
Freeman, Hannah Grace	69725	\$	44.33
Fulsom, Paula Melton	64609	\$	28.82
Garvin, Dedrick Slayton	62233	\$	34.94
Giboyeaux, Felicia Jannette	66555	\$	46.87
Giboyeaux, Felicia Jannette	66557	\$	61.86
Giboyeaux, Felicia Jannette	66559	\$	34.30
Gilbert, Sherwood	68625	\$	33.99
Gilbert, Sherwood	68627	\$	33.56

Glass, Michael Doyle	65283	\$	67.39
Glass, Rosa Mae	69171	\$	56.54
Goard, Cadedra Jeanette	69373	\$	72.28
Goodman, Linda	66199	\$	37.08
Goodman, James Robert Jr	51719	\$	308.01
Graves, Clarence	69313	\$	35.53
Graves, Clarence	68013	\$	32.99
Graves, Devin Davorn	68013	\$	84.17
Graves, Kiara Marie	66213	\$	46.39
Graves, Lindsey Alphonzo	59183	\$	43.45
Graves, Lucy Mitchell	68933	\$	17.60
Graves, Lucy Mitchell	63161	\$	17.60
Graves, Margaret M	64251	\$	78.57
Graves, Preston Oshea	65105	\$	43.92
Greene, Christopher	69699	\$	17.60
Greene, William Henry Jr	66005	\$	41.27
Greene, William Henry Jr	66007	\$	44.05
Gregory, Marcella Pearl	17256	\$	32.16
Hagans, Marcus	68195	\$	77.33
Hall, Jessica Lyn	67493	\$	58.37
Hall, Jessica Lyn	67495	\$	133.12
Hall, Trevor Wayne	63317	\$	95.04
Hall, Yvonne Bolen	67953	\$	36.30
Ham, Casey Latree	67725	\$	29.26
Harris, Gene Allen	12354	\$	47.03
Hancock, Charlie Dante	69677	\$	45.65
Hancock, Charlie Dante	69679	\$	31.02
Hansen, Michael Lee	64979	\$	12.87
Hansen, Michael Lee	69127	\$	30.81
Haynes, Brian Eugene	66689	\$	17.60
Haynes, Brian Eugene	66691	\$	38.61
Hayward, Latasha	69389	\$	33.44
Hendricks, Terri Lynn	63695	\$	41.77
Hensley, Jason Brian	63713	\$	74.91
Hodges, Thoma Wayne	66457	\$	55.56
Holland's Asphalt Sealing	60383	\$	57.75
Hooper, Colleen	69391	\$	41.58
Horne, Christian Eric	67739	\$	17.60
Hubbard, Robert A Jr	57343	\$	9.98
Hubbard, Robert A Jr	66097	\$	54.68
Hubbard, Robert A Jr	66099	\$	17.60
Hubbard, Robert A Jr	68991	\$	33.99
Hudson, Neah Denise	67901	\$	31.46
Hudson, William Raymond 3rd	67789	\$	17.60
Hudson, William Raymond 3rd	59241	\$	44.00
Hunt, Dena Ruth	69393	\$	33.44
Hunt, Raleigh Lee	61479	\$	28.71
Hunt, Raleigh Lee	65889	\$	28.05
Hunt, Shantia Marie	65323	\$	35.81
Hunt, Shantia Marie	66407	\$	34.55
Hunt, Wesley Leon	65307	\$	17.60
Hunt, Wesley Leon	66337	\$	17.60

Hunter, Gary Patrick	68015	\$	14.11
Hunter, Gary Patrick	68017	\$	10.91
Hunter, Gary Patrick	68019	\$	13.47
Hunter, Gary Patrick	68021	\$	25.92
Hunter, Gary Patrick	68023	\$	19.25
Hunter, Gary Patrick	68025	\$	19.25
Hyman, Jerome Terrill	66339	\$	138.64
Hyman, Jerome Terrill	66341	\$	97.01
Jennings, James Junior	64743	\$	22.55
Johnson, Jeffrey Marlando	66639	\$	58.82
Johnson, Sharmia Danielle	60653	\$	103.46
Johnson, Sharmia Danielle	64903	\$	158.69
Jones, Karen Miranda	69363	\$	17.60
Jones, Sandra Diane	67831	\$	37.85
Jones, Stephanie Lynnette	58757	\$	45.34
Jordan, Junior	51257	\$	80.30
Jordan, Junior	58505	\$	80.30
Jordan, Marissa	69797	\$	69.42
Kemp, Minnie Gibson	69537	\$	70.73
Kemp, Samuel Lloyd	69539	\$	63.36
Kershner, Darl K Jr	65147	\$	110.57
Kershner, Kevin Ray	63385	\$	20.90
Kershner, Kevin Ray	66191	\$	57.75
Kershner, Kevin Ray	67611	\$	29.95
Kidd, Corey Blaine	63313	\$	20.90
Kidd, Corey Blaine	66153	\$	20.90
King, Heather Marie	61897	\$	77.53
King, Heather Marie	67589	\$	89.65
King, Heather Marie	67591	\$	50.17
Klein, Zora B	64125	\$	31.13
Klekotka, Teresa Lynn	66609	\$	40.15
Klemm, Adam Robert	65125	\$	57.75
Knowles, Kristin Darnell	67529	\$	70.50
Lambert, Jacob Roger	69693	\$	32.99
Lambert, Jason K	68355	\$	21.02
Lambert, Kathy Doss	62075	\$	9.98
Lambert, Kathy Doss	62081	\$	60.49
Lambert, Kathy Doss	63387	\$	17.60
Lambert, Kathy Doss	69111	\$	32.01
Lear, Marianne	69231	\$	28.28
Lear, Marianne	69233	\$	35.86
Lee, Shelby Grace	68807	\$	17.60
Lee, Todd Wayne	62301	\$	55.45
Lewis, Joshawa Dale	64555	\$	34.59
Logwood, Jessica	68209	\$	150.45
Lomotey, Michael	66499	\$	204.59
Lomotey, Michael	66501	\$	57.75
Maltz, Barry Lee	68921	\$	17.60
Marshall, April L	66225	\$	33.58
Martin, Bluthoyd T Jr	69501	\$	31.13
Martin, Charles Bea	12900	\$	17.60
Martin, Charles Bea	56319	\$	17.60

Martin, Charles Bea	65617	\$	27.40
Martin, Charles Bea	66993	\$	39.27
Martin, Charles Bea	66995	\$	17.60
Martin, Charles Bea	68509	\$	56.76
Martin, Charles Bea	68511	\$	42.57
Martin, Shannon Henry	65829	\$	17.60
Martin, Teresa Lynn	57155	\$	39.72
Martin, Tina Renee	67761	\$	66.77
Martinez, Raymundo	66529	\$	15.32
Mattox, Dustin Brice	63257	\$	54.89
Mattox, Dustin Brice	66119	\$	50.40
McClain, Robert Rogers	67531	\$	87.25
McCuen, Teresa Anders	62133	\$	65.89
McCuen, Teresa Anders	64861	\$	65.17
McGee, Lisa Ann	63333	\$	98.58
McGee, Lisa Ann	63335	\$	49.55
McGee Lisa Ann	69081	\$	100.44
McHeimer, Marcella J	59683	\$	17.60
McRae, Tameka Lauren	69097	\$	44.00
Melvin, Shannon Charisse	65983	\$	207.22
Melvin, Shannon Charisse	67353	\$	89.07
Midkiff, Jennine Michele	65009	\$	17.60
Miller, Charles Joseph	60183	\$	37.16
Miller, Charles Joseph	61705	\$	22.55
Miller, Charles Joseph	61707	\$	22.55
Miller, Courtney Leigh	69799	\$	17.60
Miller, Dennis Darrell	64131	\$	31.57
Miller, Dennis Darrell	67439	\$	28.82
Miller, Dennis Darrell	67441	\$	30.92
Miller, Dennis Darrell	68359	\$	41.79
Miller, Sheryl Laverne	64601	\$	32.92
Miller, Sheryl Laverne	65953	\$	75.76
Millner, Estelle Mae	68095	\$	41.80
Miracle Outreach Deliverance	56841	\$	76.27
Mitchell, Renita Latoya	67431	\$	94.03
Monroe, Lashonna	55503	\$	17.60
Monroe, Lashonna	63155	\$	32.34
Monroe, Lashonna	66079	\$	33.44
Moon, Cindy A	13144	\$	36.85
Moore, Heather Ann	69139	\$	33.22
Moorman, Darnell A	68851	\$	45.43
Moorman, Darnell A	64969	\$	17.60
Moreland, Jessica Desiree	64989	\$	43.45
Morgan, Quintin R	13204	\$	17.60
Morgan, Quintin R	65631	\$	39.82
Morgan, Quintin R	68533	\$	17.60
Morris, Rita Ann	63615	\$	40.90
Myers, Deandre Marcus	65205	\$	54.75
Myers, Iuwanti Kendra	63205	\$	86.78
Myers, Iuwanti Kendra	64777	\$	42.98
Myers, Iuwanti Kendra	66071	\$	41.88
Myers, Jasmine Cartika	66411	\$	101.34

Myers, Jasmine Cartika	69221	\$	40.03
Myers, Stevie Clinton	65911	\$	35.53
Myers, Stevie Clinton	67265	\$	19.25
Myers, Walter 3rd	50599	\$	9.98
Myers, Walter 3rd	59703	\$	37.96
Myers, Walter 3rd	61219	\$	36.74
Myers, Walter 3rd	64325	\$	39.05
Myers, Walter 3rd	67029	\$	10.45
Myers, Walter 3rd	68539	\$	5.87
Myers, Walter 3rd	68541	\$	17.60
Newman, Sherrie Lynn	66267	\$	62.73
Nguetchang, Donna	67871	\$	63.07
Nowlin-Vincent, Nicole	67797	\$	47.30
Owen, Donna Jean	62535	\$	17.60
Owen, Donna Jean	66857	\$	17.60
Paape, Ronald Charles 2nd	53907	\$	22.55
Paggans, Robert William	63009	\$	45.52
Palmer, Bobby John	65861	\$	17.60
Palmer, Bobby John	67221	\$	50.38
Palmer, Bobby John	68735	\$	38.65
Palmer, Bobby John	68737	\$	113.23
Palmer, Jonathan Wayne	68143	\$	157.90
Pannell, John D	67485	\$	54.68
Pannell, Nathan Reece	62915	\$	37.96
Patrick, Dorothy Marie	62737	\$	67.61
Patrick, Dorothy Marie	64335	\$	54.08
Payne, Cindy Lee	62739	\$	44.66
Payne, Jasmine Symone	66365	\$	34.10
Payne, Jasmine Symone	69207	\$	34.33
Payne, John C	56083	\$	80.30
Payne, John C	62537	\$	80.30
Payne, Robert Lee	68761	\$	28.94
Perkins, Silvy	64013	\$	184.25
Perkins, Silvy	68291	\$	88.00
Peters, William Evertt	68909	\$	34.98
Pfeffer, Samantha	67763	\$	60.61
Piercy, Suzanne Michelle	69343	\$	17.60
Pittman, Kimberly Michelle	62909	\$	36.08
Plumley, Ashley Dawn	64991	\$	34.74
Pollard, William E	65655	\$	13.97
Pollard, William E	65659	\$	29.81
Pollard, William E	67059	\$	32.12
Pollard, William E	68565	\$	17.60
Powell, Benjamin Carroll	69607	\$	30.47
Powell, Benjamin Carroll	69609	\$	37.62
Powell, Benjamin Carroll	69611	\$	38.50
Powell, Benjamin Carroll	68181	\$	38.50
Power, Annette O	67197	\$	27.71
Power, Jessica Lynn	63405	\$	85.79
Power, Jessica Lynn	68035	\$	29.39
Pritchett, James Edward	53327	\$	80.30
Quishpe, Sanchez Javier	69571	\$	72.49
Reynolds, Albert McLinden	64487	\$	22.55

Reynolds, Annie Keesee	65007	\$	81.56
Ribeiro Steven Manuel	66869	\$	9.98
Ribeiro Steven Manuel	66871	\$	9.98
Ribeiro Steven Manuel	66875	\$	30.14
Ribeiro Steven Manuel	66877	\$	51.59
Rice, Brian David	68859	\$	33.98
Rice, Matthew William	69561	\$	33.66
Robbins, Deborah Williams	60329	\$	17.60
Robertson, Davon Lamarr	69435	\$	39.05
Robertson, Lindsey Gayle	65277	\$	22.55
Robinson, Ashby Ulysses Jr	55509	\$	17.60
Robinson, Ashby Ulysses Jr	63157	\$	33.22
Robinson, Ashby Ulysses Jr	68925	\$	33.99
Robinson, Dionta Lemar	69409	\$	17.60
Robinson, Sharon Teresa	65975	\$	47.61
Robinson, Sharon Teresa	67331	\$	19.25
Robinson, Sharon Teresa	68847	\$	25.74
Rogers, Joyce Edwards	65923	\$	70.37
Rosser, Jennifer Anne	65189	\$	17.60
Russell, Vernetta Deniece	68787	\$	49.50
Sanitate, Joseph James Jr	60643	\$	43.45
Scott, Denise J	68385	\$	96.47
Scott, Kimberley Dawn	65237	\$	37.84
Shelton, Jeremy Keith	69019	\$	29.37
Shelton, Jeremy Keith	69021	\$	29.81
Shelton, Stuart Arthur	59887	\$	43.45
Shields, Dwayne E	10534	\$	58.90
Shields, Jeremy Lynn	56781	\$	80.30
Shields, Jeremy Lynn	56783	\$	80.30
Shields, Jeremy Lynn	63035	\$	20.90
Shields, Jeremy Lynn	65939	\$	19.39
Shorey, Brady J	69637	\$	50.06
Shorey, Brady J	69639	\$	27.18
Slayton, Raven Sheree	62215	\$	44.66
Smith, Mitzi Marie	63519	\$	85.73
Smith, Osmond C	66643	\$	29.92
Smith, Shaneisha Tiara	69189	\$	35.86
Snead, Jennifer Grove	69437	\$	29.81
Snively, Philip	67701	\$	32.23
Spidle, Michael William II	69623	\$	17.60
Spohn, Gregory Lane	69587	\$	40.03
Spradlin, Pauline R	66369	\$	63.41
Stegall, Willie Ben Jr	59961	\$	20.90
Stevens, Scott Edward	57301	\$	36.32
Stevens, Scott Edward	63231	\$	50.38
Stevens, Scott Edward	63233	\$	102.30
Stevens, Scott Edward	66089	\$	17.60
Stevens, Scott Edward	68979	\$	278.97
Stewart, James Darrell Jr	66613	\$	17.60
Stone, Germaine Monroe	61787	\$	43.45
Stone, Marcus Dean	55977	\$	43.45
Stone, Phillip Anthony Jr	61865	\$	20.90

Stone, Tonya Logwood	64913	\$	37.43
Stone, Tonya Logwood	64915	\$	39.73
Stovall, William Jr	67381	\$	36.85
Strouth, Jerry Francis	58445	\$	74.32
Stump, Karley Madison	69613	\$	81.74
Sutphin, Joel Wayne Sr	52729	\$	57.37
Sutphin, Joel Wayne Sr	53225	\$	22.76
Sutphin, Joel Wayne Sr	65711	\$	75.27
Symmnes, Tracy Elizabeth	67873	\$	57.24
Tapp, Wesley Scott	65977	\$	29.26
Tavarez, Vargas	67993	\$	29.15
Thacker, Dustin Jeremie	55339	\$	17.60
Thacker, Dustin Jeremie	68867	\$	62.91
Thacker, Janet Scruggs	58467	\$	39.18
Thomas, Adettra A	59417	\$	85.86
Thomas, Adettra A	69801	\$	108.53
Thornhill, Russell L	56459	\$	32.02
Tinsley, Shelley Jackson	69251	\$	32.46
Tinsley, Shelley Jackson	69253	\$	92.95
Towler, Jamie Lee	68701	\$	33.66
Towler, Jamie Lee	68703	\$	31.13
Towler, Jamie Lee	68705	\$	17.60
Trent, Brenda Marsh	62099	\$	36.85
Trent, Brenda Marsh	64955	\$	36.85
Trent, Brenda Marsh	69115	\$	36.51
Tucker, Angela Eloise Myers	67019	\$	44.22
Tucker, Angela Eloise Myers	68963	\$	95.70
Tucker, Courtney Ladawn	69563	\$	32.12
Tucker, Gloria Dalton	55061	\$	62.23
Tucker, Kenneth W	66895	\$	19.25
Tucker, Raven Dawn	67779	\$	29.95
Tweedy, Patrick H	14450	\$	234.67
Unroe, Judith	61051	\$	43.45
Valentine, Brittany Nicole	65153	\$	24.64
Vaughn, Whitney	65267	\$	6.49
Vaughn, Whitney	65269	\$	36.49
Vennable, Bernard Lee	62063	\$	36.85
Vennable, Bernard Lee	64947	\$	17.60
Vennable, Bernard Lee	67889	\$	155.43
Vennable, Minnie Pannell	69077	\$	29.26
Vennable, Shanice Alicia	66599	\$	130.67
Walker, Irene	67289	\$	29.16
Waller, Alen Augustus	69641	\$	17.60
Waller, Bertha Mae	60665	\$	17.60
Waller, Bertha Mae	69079	\$	38.50
Waller, James Alvin	14508	\$	18.28
Waller, James Alvin	62817	\$	37.08
Waller, Jasmine Desire	67907	\$	64.25
Waller, Jasmine Desire	67909	\$	190.70
Waller, Karrissa Reshod	66323	\$	20.90
Waller, Kayla Davis	69803	\$	17.60
Waller, Kerry Wayne	59881	\$	29.26

Waller, Kerry Wayne	59883	\$	17.60
Waller, Kerry Wayne	64475	\$	17.60
Waller, Kerry Wayne	65813	\$	42.57
Weeks, Christopher Lee	60685	\$	29.05
Weeks, Christopher Lee	66157	\$	39.38
West, Helen	67619	\$	56.87
West, Tiffany Amber	67345	\$	19.25
Wilson, Jonathan Bennett	68721	\$	10.62
Wilson, Jonathan Bennett	68723	\$	34.98
Wimbush, Erika Denise	61863	\$	43.53
Woodruff, Sharon Elizabeth	64611	\$	22.55
Woodruff, Sharon Elizabeth	68825	\$	17.60
Worley, Stephanie M	68653	\$	7.69
Younger, Donnie Lynn	66695	\$	59.01
ZED Enterprises LLC	69843	\$	26.78
		\$	22,647.75

**TOWN OF ALTAVISTA
DELINQUENT PERSONAL PROPERTY TAXES**

August 14, 2017

2012 TAX YEAR

(Recommended write-off)

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Anthony, Thomas Julian	15896	\$ 24.20
Anthony, Thomas Julian	15898	\$ 24.20
Bank of the West	62873	\$ 308.53
Berry, Angle Mae	62255	\$ 24.20
Brooks, Teri Kelly	13.72	\$ 13.72
Brooks, Teri Kelly	60137	\$ 64.36
Brooks, Teri Kelly	63113	\$ 72.63
Brown, Shana Matirs	58659	\$ 24.20
Brown, Shana Matirs	58661	\$ 24.20
Brown, Shana Matirs	58663	\$ 24.20
Cadogan, Brandon Andrew	59031	\$ 24.20
Cadogan, Tyrone Jerome	58785	\$ 24.20
Canada, Tallulla	59549	\$ 24.20
Castillo, Isidro	60345	\$ 39.22
CJL Enterprises	59093	\$ 45.14
Davis, Jeremy	63691	\$ 24.20
Davis, Jeremy	63693	\$ 42.59
Dickerson, Brittany	61941	\$ 32.40
Easley, Quintin Matthew	55515	\$ 24.20
Elliott, Richard Terrell	62183	\$ 6.59
Ellis, Harold	63303	\$ 39.38
Ellis, Harold	63305	\$ 24.20
Farrar, Leslie Meadows	63655	\$ 74.17
Fox, Kelly Nichole	63273	\$ 47.49
Graves, Lindsey Alphonzo	59183	\$ 24.20
Graves, Lucy Mitchell	61699	\$ 118.46
Graves, Lucy Mitchell	63161	\$ 47.20
Gregory, Marcella Pearl	17256	\$ 35.39
Hall, Trevor Wayne	63317	\$ 99.60
Hendricks, Terri Lynn	63695	\$ 49.19
Hensley, Jason Brian	63713	\$ 84.89
Holcombe, Jessica	62239	\$ 45.35
Holcombe, Jessica	62241	\$ 202.90
Holland's Asphalt	60383	\$ 24.20
Hudson, Sarah	58569	\$ 53.78
Hudson, Sarah	61673	\$ 112.33
Hunt, Shanna Nicole	63789	\$ 39.69
Jordan, Junior	51257	\$ 36.77
Jordan, Junior	58505	\$ 24.20
Little, David Malcolm	60535	\$ 13.72
Maselli, Karina	63585	\$ 52.10
Mattox, Dustin Brice	58957	\$ 41.52
Mattox, Dustin Brice	63257	\$ 62.38
McDaniel, Robert W	62521	\$ 37.55

Miller, Charles Joseph	61705	\$	24.20
Mlynarczyk, Thomas	63467	\$	24.20
Myers, Iuwanti	63205	\$	53.33
Myers, Sandy Berger	60407	\$	42.59
Myers, Sandy Berger	62041	\$	41.67
Myers, Sandy Berger	63373	\$	46.89
Myers, Sandy Berger	63375	\$	24.20
Paggans, Robert W	63009	\$	13.72
Patrick, Dorothy Marie	62737	\$	87.05
Payne, John C	56083	\$	34.63
Payne, John C	62537	\$	24.20
Pittman, Kimberly	62909	\$	40.30
Power, Jessica Lynn	61829	\$	56.39
Power, Jessica Lynn	63405	\$	50.26
Pritchett, James Edward	53327	\$	24.20
Robinson, Carl Antonio	55539	\$	24.20
Sanitate, Joseph James Jr	60643	\$	24.20
Shelton, Michael Jeffrey	62207	\$	24.20
Shelton, Michael Jeffrey	62209	\$	24.20
Shelton, Stuart Arthur	59887	\$	24.20
Shields, Dwayne E	10534	\$	22.15
Shields, Jeremy Lynn	56781	\$	24.20
Shields, Jeremy Lynn	56783	\$	24.20
Shields, Jeremy Lynn	63035	\$	41.36
Smith, Mitzi Marie	63519	\$	101.14
Speed-Keane April	61447	\$	62.07
Stone, Germaine Monroe	61787	\$	24.20
Stone, Marcus Dean	55977	\$	24.20
Stone, Tonya Logwood	61929	\$	37.08
Stone, Tonya Logwood	63323	\$	38.75
Sutphin, Joel Wayne Jr	57127	\$	24.20
Thornhill, Russell L	56459	\$	34.94
Tucker, Gloria Dalton	55061	\$	35.85
Tucker, Shirley Mae	60467	\$	37.08
Unroe, Judith	61051	\$	24.20
Waller, Christopher	63521	\$	52.87
White, Tammie Lynn	60667	\$	47.05
White, Tammie Lynn	60669	\$	45.04
White, Tammie Lynn	60671	\$	35.10
Wilson, Billie Ruth	62995	\$	38.46
Wimbush, Erika Denise	61863	\$	52.10
Witt, Rhonda Shelton	63131	\$	42.59
Womack, Stephanie Ann	62017	\$	61.60
Woodruff, Sharon	58453	\$	23.77
Woods, Jessica	60289	\$	47.80
		\$	3,992.87

**TOWN OF ALTAVISTA
UNCOLLECTED TAXES AMOUNTING
TO LESS THAN \$20.00 FOR WHICH
NO BILLS WERE SENT
AS OF AUGUST 14, 2017**

REAL ESTATE TAXES

None

PERSONAL PROPERTY TAXES

None

**TOWN OF ALTAVISTA
DELINQUENT REAL ESTATE TAXES
August 14, 2017
(RECOMMENDED WRITE-OFF)**

<u>TAXPAYER NAME</u>	<u>TAX ROLL NUMBER</u>	<u>TAX AMOUNT</u>
Adkins, Gerald Jr	46041	862.78
Interstate Mortgage	46681	620.42

Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item: Region 2000 Hazard Mitigation Plan Update

Summary: The Town of Altavista participated in the Region 2000 Hazard Mitigation Plan process in 2012 with adoption in 2013. In order to be eligible for mitigation funding either pre-disaster or post-disaster, the Town must participate in the Mitigation Planning process. The Town's share is \$2,500, which may be split over two budget years. (FY2018 and FY2019). Staff would recommend participating in the process.

Budget/Funding: No funds are allocated in the FY2018 Budget for this purpose; a new appropriation/budget amendment would be required for either the total cost (\$2,500) or half the cost (\$1,250) this year and half in FY2019.

Legal Evaluation: Town Attorney will be available for questions.

Attachment: None

Department Head Initials: **DNW, JWC**

Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action

Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item:

Summary: Staff will provide an update on the bid opening of the Charlotte Avenue Drainage project and the 7th Street Sidewalk project at the Work Session. I hope that we will have a recommendation for your consideration.

Budget/Funding: N/A

Legal Evaluation: Town Attorney will be available for questions.

Attachment: None at this time.

Department Head Initials: **DTG, JWC**

Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action

Town of Altavista, Virginia Worksession Agenda Form

Date: August 22, 2017

Agenda Item: Urban Archery Update

Summary: The Urban season opens on September 2 through October 6 and January 7, 2018 through March 25, 2018. As previously reported to Council, archery hunters reported harvesting 11 deer on Town owned properties during last year's season. Fifteen (15) hunters were given permission to hunt on the four (4) identified properties, Greenhill Cemetery, dead end of 11th Street, property at the corner of Franklin Ave. and 10th Street and the acreage north of the wastewater treatment plant.

Council Discussion: With the recent acquisition of the Donald Holland property, staff would ask that Council consider including this property (approximately 47 acres) in the town owned urban archery program and increase the number of permits that may be issued 'up to 20'.

Budget/Funding: No budget or funding needed.

Legal Evaluation: Town Attorney will be available for questions.

Attachment: None

Department Head Initials: *dww*

Council Recommendation:

☐ Additional Worksession ☐ Regular Meeting ☐ No Action