



AGENDA
ALTAVISTA TOWN COUNCIL
WORKSESSION
Tuesday, July 24, 2018 – 5:00 p.m.

1. Call to Order
2. Agenda Amendments/Approval
3. Public Comments – Agenda Items Only
4. Introductions and Special Presentations *(Attachment) pg. 2*
 - a. Introduction of New Police Chief
 - b. Altavista On Track Update *(Emelyn Gwynn)*
5. Items for Discussion
 - a. Public Nuisance – 1515 Pine Grove Court *(Attachment) pg. 3 - 11*
 - b. Former EMS Building follow up *(Attachment) pg. 12 - 14*
 - c. Special Event Policy follow up *(Attachment) pg. 15*
 - d. FY2018 Budget Amendments/Departmental Transfers *(Attachment) pg. 16 - 31*
 - e. Declaration of ACTS bus as Surplus *(Attachment) pg. 32*
 - f. Procurement Items *(Attachment) pg. 33*
 - i. Bedford Avenue Tennis Courts
 - ii. Avoca HVAC
6. Public Comment - Non Agenda Items
7. Closed Session
8. Booker Building Visioning Session (Site Visit) *(Attachment) pg. 34*
9. VDOT SmartScale Public Input Hearing (7:00 p.m.) *(Attachment) pg. 35 - 36*
10. Adjournment

Next Scheduled Regular Town Council Meeting: Tuesday, August 14, 2018 @ 7:00 p.m.

Notice to comply with Americans with Disabilities Act: Special assistance is available for disabled persons addressing Town Council. Efforts will be made to provide adaptations or accommodations based on individual needs of qualified individuals with disability, provided that reasonable advance notification has been received by the Town Clerk's Office. For assistance, please contact the Town Clerk's Office, Town of Altavista, 510 Seventh Street, Altavista, VA 24517 or by calling (434) 369-5001.

Thank you for taking the time to participate in your Town Council meeting. The Mayor and Members of Council invite and encourage you to attend whenever possible because good government depends on the interest and involvement of citizens.



Town Council Work Session – Item #: 4.

July 24, 2018

Introductions and Special Presentations

Agenda Memorandum

Submitted by: Waverly Coggsdale, Town Manager

The following items will be handled by staff.

4a. Introduction of New Police Chief (Waverly Coggsdale)

4b. Altavista On Track Update (Emelyn Gwynn)

ATTACHMENTS: None



Town Council Work Session – Item #: 5a.

July 24, 2018

Public Nuisance – 1515 Pine Grove Court

Agenda Memorandum

Submitted by: Waverly Coggsdale, Town Manager

Discussion: At the July 10 Town Council Regular Meeting, a hearing in regard to an apparent public nuisance related to 1515 Pine Grove Court was conducted. After hearing from several individuals, the Town Council adopted a motion with the finding that a public nuisance existed. Council deferred setting the required abatement measures until the July 24, 2018 Town Council Work Session

While Council indicated that there were more issues related to the parties than the cats, Council's responsibility for this issue is the determination of whether a public nuisance exists and if so, what is the required abatement. Accordingly, Council adopted a motion to declare the situation a public nuisance, citing that the complainant's case in regard to the animals trespassing and creating a foul odor on her property was supported. At this time, Council will need to indicate to the responsible party what the appropriate actions are to abate this nuisance. From the testimony, the Talbotts indicated that they have four (4) domestic cats that live at their residence.

ATTACHMENTS:

- Photos submitted by complainant
- Town Code "Public Nuisances"

1515 Pine Grove Court – Public Nuisance

Responsible Party: Terry Talbott

Issue: Trespassing and Aggregation of animals (cats) creating a foul odor

Complaint Notice Dates:

- * First Complaint: May 20, 2018
- * Second Complaint: May 21, 2018
- * Third Complaint: May 23, 2018

Due to administrative issues, the notices were issued several times, with the last time being June 4, 2018.

Notice of Apparent Public Nuisance Per Sections 34-32 and 34-33 of the Town Code was issued on June 18, 2018 via First Class Mail.

1515 Pine Grove Court - Public Nuisance

Abatement Deadline of Friday, June 29, 2018 was set; with a Town Council Hearing date of Tuesday, July 10, 2018 if abatement was not achieved.

Based on conversations with a neighbor and provided photos, at least one cat appears to be trespassing. The neighbor has indicated that the cat(s) have destroyed some of her property (flowers and bird house).

1515 Pine Grove Court



Cats on neighbor's property



Cat on neighbor's property

ARTICLE II. - ABATEMENT OF PUBLIC NUISANCES

Sec. 34-31. - Definitions.

The following words, terms and phrases, when used in this article, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Animal means every dog or other animal or fowl owned within the boundaries of the town.

Primary enclosure means any structure used to immediately restrict an animal to a limited amount of space, such as a room, pen, cage, compartment or hutch. For tethered animals, the term includes the shelter and the area within reach of the tether.

Public nuisance means every activity or condition that endangers life or health, obstructs the reasonable and comfortable use of property, or gives offense to the senses so as to cause a positive and material disturbance or annoyance in the use or occupation of property. See section 34-31.1 for specific conditions and activities.

Responsible party or parties includes, but is not limited to, the owner and/or occupier, and/or possessor of the premises where a public nuisance is located, the owner and/or possessor of any personal property, including animals, which constitutes a public nuisance, the owner or possessor of any material which constitutes a public nuisance which escaped, spilled, or was released and the owner or agent of the owner who was transporting or otherwise responsible for such material and whose acts or negligence caused such public nuisance.

Responsible party or parties of an animal means any person having a right of property in an animal and any person who keeps or harbors an animal or has it in his or her care, or who acts as its custodian, and any person who permits an animal to remain on or about any premises occupied by him or her.

Stagnant water shall mean any water that is absent of flow or filtration by natural or mechanical means with the exception of bird baths, fish ponds, flower pots and other containers that are regularly tended by their responsible party or parties.

(Code 1968, §§ 8-14, 8-16(A); Ord. of 3-13-2018(1))

Cross reference— Definitions generally, § 1-2.

Sec. 34-31.1. - Specific conditions or activities constituting a public nuisance.

The maintaining, using, placing, depositing, leaving or permitting to be or remain on any public or private property of any of the following items, conditions or actions are hereby declared to be and constitute a public nuisance; provided, however, this enumeration shall not be deemed or construed to be conclusive, limiting or restrictive:

- (1) Overgrown vegetation including grass, weeds, brush, or other plants which have reached a stage of growth so as to provide cover or harborage or potential cover or harborage for rats, mice, snakes or other vermin, or to cause a blighting problem, or adversely affect the public health and safety. Such growth between the property line and the street curblin shall also constitute a public nuisance. See also section 62-151 of this Code.
- (2) Accumulation of rubbish, trash, refuse, junk and other abandoned materials, metals, lumber or other things. Outside storage on any property of junk, trash, rubbish, garbage, refuse, litter, waste materials, tires, motor vehicle parts, wheels, metal scraps, plumbing fixtures, broken appliances or machines, and other objects or substances which might harbor rats, mice, snakes and other vermin, or which constitute a fire hazard or endanger the public health or safety. Trash or garbage which is placed within a trash can or bin shall not be deemed to be stored outside.

- (3) Any building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or kept in such an unsanitary condition that it is a menace to the health of people residing in the vicinity thereof, is open and/or unsecured from entry or presents a fire hazard to the building itself and/or to other properties in the vicinity where it is located; or structures with exposed or faulty electrical wiring, broken windows, visible rotting or molding wood, faulty/rotten roofing or other materials, structures which are likely to collapse or fall over.
- (4) Vacant buildings. Any vacant or abandoned buildings that are not sealed so as to prevent the entry of persons or rats and other vermin.
- (5) Any building, structure or other place or location where any activity or condition, which is in violation of local, state or federal law, is conducted, performed or maintained.
- (6) Outside storage of abandoned or unused objects. Outside storage on a residential property of any offensive, unwholesome, unsanitary, or unhealthy item or substance, including but not limited to abandoned, unused, or discarded objects such as household furniture, appliances, equipment, mattresses, tools, lumber, building materials, and other objects that may cause a blighting problem. For the purpose of this subsection, the term "residential property" shall mean a property zoned R-1 or R-2 or a property zoned C-1 or C-2 on which the principal use is a residence. Nothing contained herein shall prohibit storage of materials used in conjunction with a construction project for which a building permit has been issued and which is being diligently pursued.
- (7) All obnoxious odors and stench, as well as the conditions, substances or other causes which give rise to the emission or generation of such odors and stench.
- (8) The carcasses of animals or fowl not disposed of immediately after the death of such animal or fowl. (see town Code section 62-42(c)(9) for provisions as to pick up by town).
- (9) Any aggregation of animals creating a foul odor.
- (10) Any animal that:
 - a. Molests passersby or passing vehicles or interferes with traffic;
 - b. Attacks other animals;
 - c. Trespasses on school grounds and interferes with school activities;
 - d. Habitually turns over garbage cans of any person other than the owner or custodian thereof;
 - e. Damages private or public property;
 - f. By loud, frequent or habitual crying, barking, howling or other noise causes disturbance of the peace and quiet of any person or neighborhood; or
 - g. Dogs running at large in violation of town Code section 18-87.
- (11) The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, dead animals, industrial wastes or other substances.
- (12) Any accumulation of stagnant water permitted or maintained on any lot or piece of ground.
- (13) Emission of dense smoke and/or noxious fumes, for a continuing period in excess of 30 minutes.
- (14) Artificial light. Any artificial light source, with the exception of standard "dusk to dawn" lights, maintained by a responsible party or parties in a direction or in such a high level of brightness as to place an unreasonable burden on adjoining property.

(Ord. of 3-13-2018(2))

Sec. 34-31.2. - Public nuisances prohibited.

It shall be unlawful for any person to cause, permit, maintain or allow the creation or maintenance of a public nuisance. Violations shall be subject to the provisions of sections 34-34, 34-35, 34-37 and 34-38.

(Ord. of 3-13-2018(3))

Sec. 34-31.3. - Animal enclosures to be kept clean.

The responsible party or parties of any animal kept in a primary enclosure as defined in section 34-31 in the town shall keep that enclosure properly cleaned meaning that carcasses, debris, food waste and excrement are removed from the primary enclosure with sufficient frequency to minimize the animals' contact with such contaminants; the primary enclosure is sanitized with sufficient frequency to minimize odors and the hazards of disease; and the primary enclosure is cleaned so as to prevent the animals confined therein from being directly or indirectly sprayed with the stream of water, or directly or indirectly exposed to hazardous chemicals or disinfectants. Failure to do so shall constitute a violation of this article and shall be subject to abatement as a public nuisance under the provisions in sections 34-32, 34-34, 34-35, 34-37 and 34-38.

(Ord. of 3-13-2018(4))

Sec. 34-32. - Procedure.

- (a) Every public nuisance shall be abated by the responsible party or parties of the property from which the public nuisance emanates, at the expense of such responsible party or parties pursuant to the procedure set forth in this section.
- (b) Whenever an apparent public nuisance is found to exist within the town, the town manager or his/her agent shall provide written notice to the responsible party or parties of the property on which such apparent nuisance exists. Mailing of the notice to the responsible party or parties at the address upon which the apparent public nuisance is occurring or the address of the responsible party or parties according to the real property records of the town shall constitute compliance with the requirements of this article. The written notice shall state:
 - (1) The location of the apparent public nuisance;
 - (2) A description of what constitutes the apparent public nuisance;
 - (3) A statement of acts necessary to abate or remove the apparent public nuisance;
 - (4) A deadline reasonable under the circumstances by which the apparent public nuisance shall be abated or removed; and
 - (5) A statement that if the apparent public nuisance is not abated or removed by the deadline, or if the responsible party or parties disputes the existence of such public nuisance the responsible party or parties shall be afforded reasonable notice and opportunity for a hearing before town council, which shall, if necessary, specially convene for this purpose.
- (c) If, after such hearing duly held before the town council, the council finds that the activity or condition complained of is in fact a public nuisance, the town council shall give the responsible party or parties a reasonable time to abate the public nuisance, taking into account the urgency of the need for abatement and the difficulty involved in abatement. Failure by the responsible party or parties to abate such public nuisance within the time limit shall constitute a violation of this article and shall be subject to the provisions of sections 34-34, 34-35, 34-37 and 34-38. Upon the failure of the responsible party or parties to abate such public nuisance within the time limit as established by the council, the town manager or any duly authorized agent of the town may abate such public nuisance by whatever means are deemed reasonable and necessary by the town manager.
- (d) Immediate threats to public safety. Should any public nuisance be of such a nature as to pose an immediate threat to the health or safety of the public, such public nuisance shall be abated

immediately by the responsible party or parties of the property from which such public nuisance emanates or arises. If such public nuisance is of such a serious and immediate nature as to pose an imminent threat to the health and safety of the community or any part thereof, the town manager or other duly authorized agent of the town shall cause the town police to serve notice upon the responsible party or parties of the property from which the public nuisance emanates to abate such public nuisance within such period as the town manager deems expedient for public health and safety. If such responsible party or parties fails to abate such public nuisance, the town manager or duly authorized agent may take immediate and summary action to abate such public nuisance to the extent that the imminence and the seriousness of such public nuisance are reasonably reduced to a safe level. In this case, the right to notice and hearing to the responsible party or parties of property from which such public nuisance emanates shall be afforded to such responsible party or parties as soon after such public nuisance is abated as is possible. The council shall at the hearing render a decision as to the permanent abatement of such public nuisance, and such decision shall be implemented and enforced in the same manner as set forth in subsection (c) of this section. See sections 34-34, 34-35, 34-37 and 34-38.

- (e) Any decision of town council with regards to a public nuisance after such notice and hearing shall be subject to judicial review by the circuit court of Campbell County upon appeal to such court.

(Code 1968, § 8-15; Ord. of 3-13-2018(5))

Sec. 34-33. - Animals.

- (a) It shall be unlawful for any person to own an animal that is a public nuisance within the boundaries of the town. Any such public nuisance shall be abated by the responsible party or parties and shall be subject to the abatement procedures of this article.
- (b) If a public nuisance under this section disturbs any person, and the police department receives a complaint from such person, the department shall serve upon the responsible party or parties of the offending animal notice of the complaint and a copy of this article. Upon the receipt of the second and third complaints within a period of 60 days, the responsible party or parties shall be served with similar notices, the third notice stating that the offending animal appears to constitute a public nuisance and is subject to abatement procedures under sections 34-32, 34-34, 34-35, 34-37 and 34-38.
- (c) In addition to the provisions of subsections (a) and (b) of this section, any animal causing a disturbance or annoyance in any manner described, or any combination thereof, shall constitute an apparent public nuisance within the meaning of section 34-31.1(10) and subject to the abatement procedures under sections 34-32, 34-34, 34-35, 34-37 and 34-38, if no less than three persons familiar with such animal(s) petition the town complaining about the animal(s) causing the disturbance.
- (d) Any responsible party or parties of an animal or animals so reported as being a public nuisance shall be subject to the procedure set forth in section 34-32, and, upon a finding by the town council that such animal(s) constitutes a public nuisance, the council shall give the responsible party or parties of such animal(s) a reasonable time to take such measures as may be reasonably necessary to abate such nuisance including, but not limited to, confining such animal(s) or removing the animal(s) beyond the town limits. Upon the failure of such responsible party or parties to comply with the abatement order of the council within the prescribed time, the town may confiscate the animal(s) and dispose of it according to law. Failure by such responsible party or parties to comply with such order shall constitute a violation of this article and shall be enforced and punishable as prescribed in sections 34-34, 34-35, 34-37 and 34-38.

(Code 1968, § 8-16; Ord. of 3-13-2018(6))

Sec. 34-34. - Costs of abatement taxed.

Where any public nuisance is abated by the town pursuant to the provisions of this article, the costs of such abatement shall be taxed against the responsible party or parties of the property from which such public nuisance emanates or arises and shall be collectible by the town in any manner provided by law for the collection of state and local taxes. Upon the completion of such abatement, the town manager shall send to such responsible party or parties a bill for the costs of such abatement with the notation thereon that such charges are collectible by the town in any manner provided by law for the collection of state and local taxes, and that failure to pay such bill within 60 days of the date thereof will result in the institution of collection procedures. Mailing of the bill to the responsible party or parties at the address upon which the public nuisance is occurring or the address of the responsible party or parties according to the real property records of the town shall constitute compliance with the requirements of this article. Upon the responsible party's or parties' failure to pay such bill by the date set thereon, the town manager may, pursuant to law, institute such collection procedures as he or she may deem necessary.

(Code 1968, § 8-17; Ord. of 3-13-2018(7))

Editor's note— An ordinance adopted March 13, 2018, changed the title of § 34-34 from "Costs taxed" to read as herein set out.

Sec. 34-35. - Abatement costs; town property.

Whenever any person or business causes a public nuisance to exist on property belonging to the town lying within or beyond the corporate limits of the town and the town abates such nuisance under this article, such person or business shall be taxed with the costs of such abatement as provided under section 34-34.

(Code 1968, § 8-18)

Sec. 34-36. - Liability imposed by other laws not decreased.

Nothing contained in this article shall be construed as making lawful any act or omission which is unlawful, or as decreasing the liability, civil or criminal, of any person, imposed by law.

(Code 1968, § 8-19)

Sec. 34-37. - Enforcement by injunction.

Nothing contained in this article shall prevent the town from enforcing the terms of this article by means of injunction obtained in the circuit court of Campbell County.

(Code 1968, § 8-20; Ord. of 3-13-2018(8))

Sec. 34-38. - Civil penalties.

- (a) Each business day a public nuisance continues after the date set by the town council for its abatement constitutes a separate offense or violation. In addition to liability for the town's costs of abatement, responsible party or parties who fail to comply with a notice issued pursuant to this section requiring them to abate a nuisance shall be subject to civil penalties as follows:
- (1) Fifty dollars for the first violation or violations arising from the same set of operative facts; or
 - (2) Two hundred dollars for subsequent violations not arising from the same set of operative facts within 12 months of a first violation.

In no event shall a series of specified violations arising from the same set of operative facts result in civil penalties that exceed a total of \$3,000.00 in a 12-month period.

(b) In the event of such violation the following procedure shall be followed:

- (1) A summons shall be issued to the person committing such violation. Such summons shall contain the following information:
 - a. The name and address of the person charged.
 - b. The nature of the infraction and the ordinance provision(s) being violated.
 - c. The location, date and time that the infraction occurred or was observed.
 - d. The amount of the civil penalty assessed for the infraction.
 - e. The manner, location and time in which the civil penalty shall be paid to the town.
 - f. A statement that failure to timely pay the penalty will result in a charge of a Class 4 misdemeanor to be tried in the Campbell County General District Court.
 - (2) The summons shall provide that not later than seven days after the date the summons is served the person summoned shall pay the civil penalty by making an appearance in person to the clerk's office at the Altavista Town Hall, enter an admission of liability and pay the civil penalty established for the offense charged. Timely payment of the penalty and admission of liability shall preclude the prosecution of a violation as a criminal misdemeanor. Payment of the penalty and admission of liability shall not be considered a criminal conviction for any purpose.
 - (3) If a person summoned for a violation does not admit liability and timely pay the penalty the violation such person shall be charged with a Class 4 misdemeanor and such person shall be tried in the Campbell County General District Court in the same manner and with the same right of appeal as provided by law.
 - (4) The remedies provided for in this section are cumulative and not exclusive and shall be in addition to any other remedies provided by law.
- (c) Except as provided in this subsection, the imposition of civil penalties pursuant to subsection (a) shall be in lieu of criminal penalties and shall preclude prosecution of such violation as a misdemeanor. In the event that three civil penalties have previously been imposed on the same defendant for the same or similar violation, not arising from the same set of operative facts, within a 24-month period such violations shall be a class 3 misdemeanor. Classifying such subsequent violations as criminal offenses shall preclude the imposition of civil penalties for the same violation.

(Code 1968, § 8-21; Ord. of 3-13-2018(8))

Editor's note— An ordinance adopted March 13, 2018, changed the title of § 34-38 from "Penalties for violation of article" to read as herein set out.



Town Council Work Session – Item #: 5b.

July 24, 2018

Former EMS Building follow up

Agenda Memorandum

Submitted by: Waverly Coggsdale, Town Manager

Discussion: At the last Town Council Work Session on June 26th, staff presented a Facility Assessment for the building for Council's review. Following discussion, staff was directed to seek a value assessment for the building and review past utility costs.

Staff will present Council with the requested information at the meeting.

ATTACHMENTS:

- *Building expense information*

INTEROFFICE MEMORANDUM

TO: MR. WAVERLY COGGSDALE
TOWN MANAGER

FROM: DAVID GARRETT
PUBLIC WORKS DIRECTOR

SUBJECT: FORMER EMS BUILDING INFORMATION

DATE: JULY 17, 2018

CC: TOBIE SHELTON
FINANCE DIRECTOR

Waverly,

As requested we have gathered some operating expense information related to the use of the former EMS building for you to review. Below you will find the average cost per month on the gas, electric, Internet (Comcast), Water & Sewer, and weekly mowing.

Columbia Gas	
Date	Per Month
2/2/2018	\$97.76
3/5/2018	\$134.51
4/3/2018	\$71.52
5/1/2018	\$45.28
6/1/2018	\$29.82
6/29/2018	\$42.00

Comcast	
Date	Per Month
18-Feb	\$145.85
18-Mar	\$145.85
18-Apr	\$145.85
18-May	\$145.85
18-Jun	\$145.85
18-Jul	\$145.85

Dominion	
Date	Per Month
18-Feb	\$265.30
18-Mar	\$132.00
18-Apr	\$261.62
18-May	\$189.44
18-Jun	\$139.61
18-Jul	\$221.48

Water & Sewer	
Date	Quarterly
Jan – Mar 2016	\$114.13
April – June 2016	\$ 84.82
July – Sept. 2016	\$ 158.87
Oct – Dec 206	\$ 84.78

Monthly Mowing	
Date	Per Month
18-May	\$206.40
18-Jun	\$206.40
18-Jul	\$206.40

Also during the building inspection we discovered some items of immediate needs that we feel that needs to be address before someone would occupy the current building.

- 1) Patch and repaint the interior walls.
(Estimated Cost \$2,500.00)
- 2) Replace drain pans, and repair drain lines on the HVAC units.
(Estimated Cost \$700.00)
- 3) Replace the hot water heater.
(Estimated Cost \$700.00)

Should you need any further information please do not hesitate to let me know.



Town Council Work Session – Item #: 5c.

July 24, 2018

Special Event Policy follow up

Agenda Memorandum

Submitted by: Waverly Coggsdale, Town Manager

Discussion: At the last Town Council Work Session on June 26th, staff presented a draft Special Event Policy for Council's review. Following discussion, staff was directed to seek the cost of insurance for events.

Staff will present Council with the requested information at the meeting.

ATTACHMENTS: None



Town Council Work Session – Item #: 5d.
July 24, 2018
FY2018 Year End Budget Amendments

Agenda Memorandum
Submitted by: Waverly Coggsdale, Town Manager


Discussion: At the end of the fiscal year, staff compiles Budget Amendments that need to be addressed in preparation for the annual audit. Attached the FY2018 Budget Amendments that need to be acted upon at this time.

A consensus to place this item on the August 14, 2018 Regular Town Council Meeting's Consent Agenda would be in order.

ATTACHMENTS:

- *Memo with Budget Amendments*



Date: July 24, 2018
To: Mayor Mattox and Members of Council
FROM: Tobie Shelton 
SUBJECT: Budget Amendments / Departmental Transfers

Attached are budget amendments that are necessitated by previous Council action or the receipt of funds to cover an associated expense. The adoption of these amendments completes the process.

- DMV Safety Grant \$ 6,960
(Revenue received through Grant)
- Removal of Ash trees at English Park \$ 1,750
(Council Approval: May 22, 2018)
- Insurance Claim: 2012 GMC ton truck \$ 1,680
(Reimbursable by insurance carrier)
- WTP Electrical Upgrade \$397,840
(Council Approval March 14, 2017)
- Fuel Cost AVFD & Medic Unit 8 \$ 11,500
(Reimbursable by Campbell County)

Also attached are Departmental Transfers (from one line item to another)

- Various Departments
(Redistribution of funds to cover operational costs – no new funds are required)



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Police Department DMV Grant / Overtime 010-3101-501.10-06	\$ 6,960.00	
General Fund State / VDOT PD Grant 010-0000-341.12-00		\$ 6,960.00

Summary

To appropriate \$6,960 to cover costs associated with hours worked in connection with the DMV Safety Grant awarded to the Town.

Budget Impact

This will result in a net increase to the budget of \$6,960.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 14th day of August 2018



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Public Works / Recreation Tree Removal / Pruning 010-4104-602.30-42	\$ 1,750.00	
General Fund Transfer In from Reserves 010-0000-361.01-00		\$ 1,750.00

Summary

At the May 22, 2018 Work Session, Council approved the removal of Ash trees suffering from ash borer damage at English Park.

Budget Impact

This will result in a net increase to the budget of \$1,750.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 14th day of August 2018



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund		
Non-Dept / Reimbursement of Claim		
010-9102-801.50-96	\$ 1,680.00	
General Fund		
Insurance Reimbursement of Claim		
010-0000-351.08-00		\$ 680.00
Miscellaneous		
010-0000-351.04-00		\$ 1,000.00

Summary

To appropriate \$1,680 for the repair of the 2012 GMC ton truck that was damage in an incident on 09/09/2017. Deductible \$1,000.

Budget Impact

These funds are fully reimbursable after deductible is met. Deductible is \$1,000.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 14th day of August 2018



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the Enterprise Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
Enterprise Fund Capital Outlay - WTP Electrical Upgrade 050-5010-701.81-40	\$ 397,840.00	
Enterprise Fund Transfer In From Reserves 050-0000-361.01-00		\$ 397,840.00

Summary

At the March 14, 2017 meeting, Council Approved to award the project to Southern Air for \$410,000 with a 5% contingency. Funding for this project was earmarked in reserves and transferred in at the completion.

Budget Impact

This will result in a net increase to the budget in the amount of \$397,840.00.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 14th day of August 2018



TOWN OF ALTAVISTA

BUDGET AMENDMENT

BE IT ORDAINED by the Town Council of Altavista, VA, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2018:

Section 1. To amend the General Fund, as follows:

<u>Account</u>	<u>Expense</u>	<u>Revenue</u>
General Fund Fuel & Lubricants 010-9102-801.60-06	\$ 11,500.00	
General Fund Fire Dept / Medic Fuel Reimbursement 010-0000-342.03-00		\$ 11,500.00

Summary

To appropriate \$11,500 to cover the cost in fuel used by Altavista Fire Company and Medic Unit 8. These funds are fully reimbursable by Campbell County.

Budget Impact

This will result in a net increase to the budget in the amount of \$11,500.

Section 2. Copies of this budget amendment shall be furnished to the Clerk of the Town Council and to the Finance Director for their direction.

Adopted this 14th day of August 2018

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jnl ID#:

DT-11

See Processing Instructions Below

Requester Tobie Shelton

Required

Department
Name : Administration

Required

Date of
Request: 6/30/2018

Fiscal Year: 2018

Phone #: _____ Email Address: tschelton@altavista.gov

Reason for
Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
010-1101-401.30-06	\$3,100.00	Advertising	
010-1101-401.50-34	\$60.00	Misc. Reimb	
010-1101-401.50-32	\$2,900.00	Miscellaneous	
010-1101-401.50-06	\$700.00	Postal Services	

Total Debits: \$6,760.00

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
010-1101-401.30-12	-\$3,100.00	Eng & Arch. Svcs.	
010-1101-401.50-02	-\$1,000.00	Electrical Services	
010-1101-401.50-08	-\$1,660.00	Telecommunications	
010-1101-401.50-04	-\$1,000.00	Heating Services	

Total Credits: -\$6,760.00

Total Credits and Total Debits must be equal zero.

Approvals Required:

Prepared By Tobie Shelton Date 7-20-18 Phone _____

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jnl ID#:

DT-12

See Processing Instructions Below

Requester Mike Milnor
Required

Department
Name : Public Safety
Required

Date of
Request: 6/30/2018 Fiscal Year: 2018

Phone #: _____ Email Address: mmilnor@altavista.gov

Reason for
Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
010-3101-501.50-04	\$100.00	Heating Services	
010-3101-501.50-26	\$550.00	Conventions & Education	
010-3101-501.50-79	\$10.00	Fed. Forfeiture Exp.	
010-3101-501.60-06	\$3,200.00	Fuel & Lubricants	
010-3101-501.60-08	\$800.00	Veh Eq. Repair & Main.	

Total Debits: \$4,660.00

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
010-3101-501.50-24	\$2,100.00	Subsistence & Lodging	
010-3101-501.60-10	\$2,560.00	Uniforms	

Total Credits: \$4,660.00 **DEBITS DO NOT EQUAL CREDITS - PLEASE CHECK ALLOCATION AMOUNT**
Total Credits and Total Debits must be equal zero.

Approvals Required:

John Shultz 7-20-18
Prepared By Date Phone

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jrrl ID#: **DT-13**

See Processing Instructions Below

Requester David Garrett **Required** Department Name: Public Works **Required** Date of Request: 6/30/2018 Fiscal Year: 2018

Phone #: _____ Email Address: dgarrett@altavista.gov

Reason for Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
010-4101-601.10-04	\$2,400.00	Salaries & Wages - OT	
010-4101-601.30-16	\$140.00	Physicals	
010-4101-601.60-10	\$700.00	Uniforms	
010-4101-601.60-22	\$6,800.00	Hwy, St, & Sidewalks	
010-4101-601.60-34	\$550.00	Train Station Supplies	
010-4104-602.50-04	\$70.00	Heating Services	
010-4104-602.50-34	\$100.00	Misc. Reimb.	
010-4104-602.60-18	\$8,100.00	Supplies	
010-4104-602.50-02	\$1,600.00	Electrical Svcs.	

Total Debits: **\$20,460.00**

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
010-4101-601.20-06	-\$2,400.00	Group Medical	
010-4101-601.50-24	-\$140.00	Subsistence & Lodging	
010-4101-601.60-06	-\$7,500.00	Fuel & Lubricants	
010-4101-601.60-28	-\$2,350.00	Storm Drainage	
010-4101-601.60-36	-\$8,070.00	Pavement	

Total Credits: **-\$20,460.00**

Total Credits and Total Debits must be equal zero.

Approvals Required:

Jabin Shultz 7-20-18
Prepared By Date Phone

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jnl ID#: **DT-14**

See Processing Instructions Below

Requester Dan Witt Required Department Name: Transportation Required Date of Request: 6/30/2018 Fiscal Year: 2018

Phone #: _____ Email Address: dwitt@altavista.gov

Reason for Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
010-6101-403.10-04	\$10.00	Salaries & Wages - OT	
010-6101-403.50-24	\$140.00	Subsistance & Lodging	
010-6101-403.60-08	\$370.00	Veh & Eq. Repair & Main.	

Total Debits: **\$520.00**

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
010-6101-403.50-08	-\$150.00	Telecommunications	
010-6101-403.60-14	-\$370.00	Other Operating Supplies	

Total Credits: **-\$520.00**

Total Credits and Total Debits must be equal zero.

Approvals Required:

John Shultz 7-20-18
Prepared By Date Phone

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jnl ID#:

DT-15

See Processing Instructions Below

Requester David Garrett Department Name: Highway Date of Request: 6/30/2018 Fiscal Year: 2018

Phone #: _____ Email Address: dgarrett@altavistava.gov

Reason for Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
020-4101-601.60-36	\$128,000.00	Pavement	
020-4101-601.60-40	\$10,900.00	Traffic Control Device	
020-4101-606.60-46	\$7,200.00	Other Traffic Svcs. Roadside	

Total Debits: \$146,100.00

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
020-4101-608.82-30	-\$100,000.00	Sidewalk, Curb, Gutter & Drain	
020-4101-606.60-30	-\$10,000.00	Engineering R & M	
020-4101-606.60-44	-\$15,000.00	Snow & Ice Removal	
020-4101-601.60-28	-\$21,100.00	Storm Drainage	

Total Credits: -\$146,100.00

Total Credits and Total Debits must be equal zero.

Approvals Required:

Prepared By SHH Date 7-20-18 Phone _____

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jnl ID#: **DT-16**

See Processing Instructions Below

Requester Tom Fore Required Department Name: Water Required Date of Request: 6/30/2018 Fiscal Year: 2018

Phone #: _____ Email Address: twfore@altavistava.gov

Reason for Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
050-5001-701.10-04	\$4,000.00	Salaries & Wages - OT	
050-5001-701.30-08	\$6,700.00	Main. Svc Contracts	
050-5001-701.30-16	\$120.00	Physicals	
050-5001-701.50-26	\$330.00	Conventions & Education	
050-5001-701.60-06	\$900.00	Fuels & Lubricants	
050-5001-701.60-10	\$600.00	Uniforms	
050-5001-701.60-14	\$13,500.00	Other Operating Supplies	
050-5002-703.50-08	\$180.00	Telecommunications / Bedford	
050-5002-704.50-08	\$180.00	Telecommunications / Lola	
Total Debits:		\$26,510.00	

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
050-5001-701.10-02	-\$4,000.00	Salaries & Wages - Reg	
050-5001-701.30-20	-\$20,920.00	Water Purch CC	
050-5001-701.50-24	-\$330.00	Subsistence & Lodging	
050-5001-701.60-04	-\$900.00	Repairs & Main.	
050-5002-703.50-02	-\$180.00	Electrical Svcs./Bedford	
050-5002-704.50-02	-\$180.00	Electrical Svcs. / Lola	
Total Credits:		-\$26,510.00	

Total Credits and Total Debits must be equal zero.

Approvals Required:

John Philo 7-2018
Prepared By Date Phone

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jnl ID#: **DT-17**

See Processing Instructions Below

Requester Tom Fore **Required** Department Name: Water **Required** Date of Request: 6/30/2018 Fiscal Year: 2018

Phone #: _____ Email Address: tfors@altavista.gov

Reason for Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
050-5003-707.50-08	\$780.00	Telecommunications / Reynolds	
050-5004-708.50-08	\$140.00	Telecommunications / Tanks	

Total Debits: **\$920.00**

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
050-5003-707.50-02	-\$780.00	Electrical Svcs / Reynolds	
050-5004-708.50-02	-\$140.00	Electrical Svcs / Tanks	

Total Credits: **-\$920.00**

Total Credits and Total Debits must be equal zero.

Approvals Required:

John Shultz 7-2018
Prepared By Date Phone

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jnl ID#:

DT-18

See Processing Instructions Below

Requester Tom Fore Required Department Name: Wastewater Required Date of Request: 6/30/2018 Fiscal Year: 2018

Phone #: _____ Email Address: twfore@altavista.gov

Reason for Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
050-5101-702.10-04	\$4,800.00	Salaries & Wages - OT	
050-5101-702.30-08	\$1,200.00	Main. Svc. Contracts	
050-5101-702.30-14	\$6,100.00	Misc. & Prof Svcs	
050-5101-702.50-08	\$4,000.00	Telecommunications	
050-5101-702.60-08	\$250.00	Veh / Eq. R & M	
050-5101-702.60-14	\$18,000.00	Other Operating Supplies	

Total Debits: \$34,350.00

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
050-5101-702.10-02	-\$4,800.00	Salaries & Wages - Reg	
050-5101-702.50-02	-\$7,300.00	Electrical Svcs.	
050-5101-702.60-04	-\$5,700.00	Repair & Main.	
050-5101-702.60-04	-\$10,000.00	Lab. Test Equip	
050-5101-702.60-11	-\$2,500.00	Safety Equip. & Prog.	
050-5101-702.50-64	-\$4,050.00	Sample Testing	

Total Credits: -\$34,350.00

Total Credits and Total Debits must be equal zero.

Approvals Required:

Jabir Jhelt 7-20-18
Prepared By Date Phone

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.

DEPARTMENTAL FUNDS TRANSFER

General Accounting
Town of Altavista, 510 7th Street, Altavista, Virginia 24517

Transfer Jrrnl ID#:

DT-19

See Processing Instructions Below

Requester Tom Fore

Required

Department

Name: Distribution & Collection

Required

Date of

Request: 6/30/2018

Fiscal Year: 2018

Phone #:

Email Address: tomfore@altavista.gov

Reason for
Transfer:

Transfer of funds within the department to cover operational costs of the department. No new funds are required.

Excluding Salary/Wages Line Items

DEBIT: (Charge)

Account Number	Amount - Enter as Positive (+) Incr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
050-5201-711.20-06	\$3,000.00	Group Medical	
050-5201-711.60-04	\$5,500.00	Repairs & Main.	
050-5201-711.60-08	\$2,600.00	Veh & Equip R & M	
050-5201-712.20-06	\$3,000.00	Group Medical	
050-5201-712.60-08	\$3,100.00	Veh & Equip R & M	
050-5201-712.60-10	\$650.00	Uniforms	

Total Debits: \$17,850.00

CREDIT:

Account Number	Amount - Enter as Negative (-) Decr Amt	Description - REQUIRED FIELD (Limit to 30 Characters)	Reference
050-5201-711.30-30	-\$2,000.00	GIS Mapping Updates	
050-5201-711.50-65	-\$4,000.00	Meter Testing / Repl	
050-5201-711.60-06	-\$4,000.00	Fuels & Lubricants	
050-5201-711.60-11	-\$850.00	Safety Equip & Prog.	
050-5201-712.30-30	-\$2,000.00	GIS Mapping Updates	
050-5201-711.50-24	-\$500.00	Subsistance & Lodging	
050-5201-712.50-24	-\$500.00	Subsistance & Lodging	
050-5201-712.60-06	-\$3,000.00	Fuels & Lubricants	
050-5201-712.60-11	-\$1,000.00	Safety Equip & Prog.	

Total Credits: -\$17,850.00

Total Credits and Total Debits must be equal zero.

Approvals Required:

John M. Meltzer

7-20-18

Prepared By

Date

Phone

Departmental Funds Transfer was approved at the Regular Council Meeting held on June 10, 2014.



Town Council Work Session – Item #: 5.e.

July 24, 2018

Surplus ACTS BUS SALE

Agenda Memorandum

Submitted by: Dan Witt, Assistant Town Manager

Discussion: ACTS purchased a bus earlier this year to replace a 2010 bus that has 139,098 miles. This is one of the first two buses purchased when the transit system went into operations and it is no longer needed, has exceeded its life expectancy and has been taken out of service. In the past staff has asked Council to declare this type of vehicle as surplus, then post the item on Govdeals or Public Surplus and sell it to the highest bidder. However, due to changes in the Federal regulations, it is now detrimental for the Town to sell the bus for \$5,000 or more. The Town would have to pay several thousands of dollars more for the next bus we purchase. If the Town sells the bus for less than \$5,000 the money is earmarked for future ACTS capital purchases.

While the value of the bus may be a little more than \$5,000, staff is requesting Council allow this bus be advertised in a local newspaper for \$4,999. There is a non-profit, Appomattox Literacy Intervention Project, who operates several Learning Book Buses (libraries) and they are in need of a replacement bus. They have looked at the ACTS bus and are interested in purchasing it. However, town code requires the vehicle be sold in such a way as to not exclude someone from making an offer. If advertised, as staff is suggesting, the non-profit could make an offer, as could other individuals or businesses. If several entities offer the asking price, a random selection would be made to determine who will purchase the bus.

ATTACHMENTS:





Town Council Work Session – Item #: 5f.

July 24, 2018

Procurement Items

Agenda Memorandum

Submitted by: Waverly Coggsdale, Town Manager

Discussion: Staff is working through the procurement process on two items, as noted below:

Bedford Avenue Tennis Court Reconstruction

Staff has sought “quotes” for the demolition of the two existing courts and the reconstruction of one court at the Bedford Avenue Park. The quotes should be ready for consideration at the July Town Council Work Session.

AVOCA Museum HVAC issues

Avoca staff has been dealing a failing HVAC system located in the museum/office building for the past week. This is one of two units that is slated for replacement in the FY2020 Capital Improvement Program. Town staff would seek to move forward with replacement of the HVAC unit for this location immediately. The remaining unit would continue to be scheduled for replacement in next year’s budget. Staff should have quotes for this work for Council’s consideration at the July Town Council Work Session.

ATTACHMENTS: None



Town Council Work Session – Item #: 8

July 24, 2018

Booker Building Visioning Session (Site Visit)

Agenda Memorandum

Submitted by: Waverly Coggsdale, Town Manager

Discussion: At the last Town Council Regular Meeting, staff was asked to schedule a “Visioning Session (Site Visit) to the Booker Building to consider potential upgrades to the structure.

At the appropriate time the Town Council will adjourn the meeting and reconvene at the Booker Building for this item.

ATTACHMENTS: None



Town Council Work Session – Item #: 9

July 24, 2018

VDOT SmartScale Projects – Public Hearing

Agenda Memorandum

Submitted by: Dan Witt, Assistant Town Manager

Discussion: Virginia's SMART SCALE (§33.2-21.4) is about picking the right transportation projects for funding and ensuring the best use of limited tax dollars. Counties, cities and towns that maintain their own infrastructure and qualify to receive maintenance payments, pursuant to §33.2-319, may also submit SMART SCALE projects. Though all of these entities may submit projects, there are limitations on the grant program for which each can apply, the types of projects they can submit, and the number of projects each can submit applications. The Town may apply for up to 4 projects.

Town Council has authorized staff to make 3 Smart Scale applications. The Altavista Elementary School/ Lynch Mill Road safety improvement will be divided into two projects. The third project is improvements to the Clarion Road/ Lynch Mill Road improvements. These would include developing a roundabout.

A requirement of the application process is a public hearing to allow the public the opportunity to comment on the proposed projects and, if desired, make suggestions for future projects. The Council will also need to adopt a resolution at the end of hearing.

Applications are submitted electronically and due by August 1, 2018.

ATTACHMENTS:

- Smart Scale Resolution

RESOLUTION IN SUPPORT OF HB2 APPLICATION FOR TOWN OF ALTAVISTA:

- LYNCH MILL ROAD & ALTAVISTA ELEMENTARY SCHOOL TURN LANES AND SAFETY UPGRADES
- LYNCH MILL ROAD & CLARION ROAD INTERSECTION IMPROVEMENTS

WHEREAS, Lynch Mill Road is a major collector road for the Town of Altavista; and

WHEREAS, the section of Lynch Mill at the Altavista Elementary School has two intersections, truck and bus traffic in addition to car traffic transporting students to school creating an unsafe roadway for travelers; and

WHEREAS, the intersection of Lynch Mill Road and Clarion Road is identified in the Town of Altavista 2305 Plan as an intersection that needs improvements for line of sight and turning radius to assist with the flow of traffic; and

WHEREAS, the Town's Comprehensive Plan has as two of its goals to (1) maintain and improve the primary and secondary road system and (2) upgrade existing roadways as required by increased traffic volumes and other changing conditions; and

WHEREAS, conditions have changed due to the Altavista Commons commercial development and continued industrial development along Frazier and Ogden Roads; and

WHEREAS, both projects were identified and contained in the Town of Altavista 2035 Transportation Plan dating back to 2008; and

WHEREAS, it is the opinion of the local governing body for Lynch Mill Road to be a safe road at all times for truck, bus and passenger cars these two projects are necessary;

NOW, THEREFORE BE IT RESOLVED BY THE ALTAVISTA TOWN COUNCIL that it supports the HB2 application for the improvements at both stated locations.

Adopted the 24th day of July, 2018.

Michael Mattox, Mayor
Town of Altavista

Attested:

J. Waverly Coggsdale, III, Clerk