

COUNCIL WORK SESSION JANUARY 23, 2018

The work session of the Council of the Town of Altavista was held in the Council Chambers of the J.R. Burgess Municipal Building, 510 Seventh Street, on January 23, 2018 at 5:00 p.m.

Council members

present:

Mrs. Micki Brumfield  
Mrs. Beverley Dalton  
Mr. Tracy Emerson  
Mr. Timothy George  
Mr. Jay Higginbotham—arrived at 5:04 p.m.  
Mrs. Tanya Overbey

Council members

absent:

Mayor Michael Mattox

Also present:

Mr. J. Waverly Coggsdale, III, Town Manager  
Mr. Daniel Witt, Assistant Town Manager  
Mrs. Tobie Shelton, Finance Director  
Chief Mike Milnor, APD  
Mr. David Garrett, Director of Public Works  
Mr. Tom Fore, Director of Public Utilities  
Mr. John Eller, Town Attorney  
Miss Emelyn Gwynn, Main Street Coordinator  
Mrs. Mary Hall, Administration

1. Vice-Mayor Dalton called the meeting to order and presided.
2. Mr. Emerson, seconded by Mrs. Overbey, made a motion to approve the agenda as presented.

Motion carried:

VOTE:

Mrs. Micki Brumfield	Yes
Mrs. Beverly Dalton	Yes
Mr. Tracy Emerson	Yes
Mr. Timothy George	Yes
Mrs. Tanya Overbey	Yes

3. Public Comments—Agenda Items Only

Vice-Mayor Dalton asked if anyone would like to speak on anything listed on the agenda.

No one came forward.

4. Introductions and Special Presentations

- a. FY2019 Budget Requests-Outside Agencies and Non-Profits

Mr. Coggsdale advised during the budget process each year, Town Council invites outside agencies who are seeking funding from the Town to make a brief presentation on their request.

Altavista Area YMCA-Mr. Steve Jester, Director of Altavista Area YMCA, addressed Council and thanked them for their past support. He noted his request is for \$100,000 as has been in the past. Mr. Jester advised they have started an Infant Care program and noted without outside support this could not be done.

Mr. George thanked Mr. Jester for doing a great job adding not many towns have a YMCA as nice as the one in Altavista.

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Mr. Jester said through some of the endowment funding, they are able to provide maintenance and new equipment updates without using the operating budget. The tennis courts were restored and security cameras were installed; these were done with outside funding.

Mrs. Overbey noted she has traveled to many YMCAs in Virginia and North Carolina with the Swim Team and that Altavista has a crown jewel.

Altavista Area Chamber of Commerce— Mrs. Heather Reynolds, President of the Altavista Chamber of Commerce, thanked the Altavista Police Department for a plaque that was presented to her at the annual Altavista Area Chamber of Commerce Gala. She thanked Council for their continued support of the Chamber. The staff and Board of Directors are appreciative of the financial support and the support of Council by attending events. She noted in 2017 among other events, they hosted Microsoft as they interviewed students with computer science or Microsoft Teals Program at Altavista Combined School. Microsoft also followed the Altavista Combined School 2017 Chesapeake District Champion Robotics Team. Altavista was selected and featured by Microsoft because during the downturn in the economy, Altavista sought ways to make sure the students had access to programs that would better qualify them for the workforce or provide better learning experiences. She noted the Altavista Area Chamber of Commerce Gala had over 220 people in attendance. Mrs. Reynolds stated the Chamber has secured advertising with Home Magazine and Altavista will be featured as a location to come shop, dine and explore. This publication will reach over 100,000 homes five times during 2018. The Chamber is partnering with Junior Achievement to offer elementary students an introduction to personal finance. Mrs. Reynolds listed several other events they are planning. She thanked the Altavista Police Department, Altavista on Track, Altavista YMCA, the Altavista Rotary, Avoca Museum, Small Business Development Center and others who helped the Chamber reach their goals in 2017. Mrs. Reynolds asked Council to carefully consider the request of funding in the amount of \$20,000 for the Altavista Chamber which will be used for quality training and learning opportunities at little or no cost to the businesses in town. It will ensure the Chamber can continue to organize “quality of life” events for the citizens and be better able to market Altavista locally and across the region.

Altavista on Track-Mr. Nathaniel Perrow, President of Altavista on Track, addressed Council advising Altavista is an accredited Main Street District. He recognized Ms. Emelyn Gwynn, Main Street Coordinator, noting she has been an asset to the organization. Mr. Perrow stated the funding they are asking for in the amount of \$10,000 is to cover organizational expenses and assistance with placing historic downtown brown signage on Highway 29 at the Virginia 43 exits on both northbound and southbound sides. Mr. Perrow stated younger people are moving to this area and felt there was something here attracting them such as quality housing or quality business locations. He felt there was a lot of opportunities in the town and wants to position the organization to sustain for another 10 years and continue to build on some of the strengths. Mr. Perrow noted AOT had their largest fundraiser of the year, the Gibley Jog and profited approximately \$8,000 from that. The Pop-up program was also successful. He added the AOT Board is made up of 12 members, 5 of which have businesses in the Main Street District.

Vice Mayor Dalton stated she appreciates the partnership with Altavista on Track.

Altavista Senior Center—Ms. Rose Epperson, Coordinator for the Altavista Senior Center, addressed Council stating they appreciate Council’s support in the past and asked that it continue. This group’s main objective is to advocate and contact older individuals with services to promote their independence and dignity. She noted they meet weekly, taking day trips and volunteering. Their request is for \$1,000.00.

Avoca Museum-Mr. Michael Hudson, Director of Avoca Museum, addressed Council stating the grounds for Avoca serve as a park as the grounds are open to walk around at your leisure. He noted the house does not have to be entered to enjoy the grounds that have been in place since the 1880s. He advised the cost of heating a 5,500 square foot house and numerous outbuildings can get substantial. The Board is asking for funds to

cover this. He shared the Museum is thriving and growing; it is estimated in the next 10 years 25 percent of local history museums will close. Mr. Hudson advised of visitors from the Smithsonian Museum who could not believe that a small community like Altavista has something like Avoca to offer. They said there were parts of the museum that would be the envy of larger museums. Their request is for \$63,100; \$18,700 for benefits, \$44,400 for repairs and maintenance.

Small Business Development Center—Mr. Nathan Kolb, Director, addressed Council and presented to them a 2017 Edition of Client Profiles featuring a couple from the Altavista area who completed the Pop-up training and started their own business. He noted the Small Business Development Center partners with Altavista on Track and facilitates the educational component of the Pop Up Altavista Expanders and Startup Programs. Their request is for \$6,000.

b. Altavista Parks & Trails “Master Plan” Report—LPDA

Mr. Coggsdale advised Land Planning Design Associates (LPDA) was hired to create a Master Plan for the Altavista Parks & Trails. The work is focusing primarily on the two larger town parks: English Park and Shreve Park and the development of a town-wide trail system. He noted the other “community” parks have been upgraded over the past ten years. He presented Council with LPDA’s initial draft of the Goals/Recommendations document associated with the Master Planning process. LPDA conducted their second Public Input Session earlier in the day to gather input from citizens and users of the town’s facilities.

Mr. Mark Liebeth, Landscape Architect, and Mr. Vlad Gavrilovic, Planner, at Land Planning Design Associates were present at the meeting. Mr. Liebeth addressed Council advising there have been community input sessions and a lot of information has been collected. Focus stakeholder meetings have been conducted along with facility assessments. He referred to the citizen survey noting 29% use the park once a week, 65% use the park a few times a month and 3% never use the park. He stated according to the survey 55% are satisfied with the parks, 95% said they thought parks were very important to the quality of life and 91% supports improving the parks with 2.95% opposing the park improvements. Mr. Liebeth stated the most popular amenities include: 87% like the walking and hiking trails, 68% want playground improvements, shelters, picnic areas and the Booker Building. He stated the least popular amenities is all athletics. Mr. Liebeth stated there was strong support for more events, more destination events, music activities, festivals, food events. He felt the food events plays into what the Booker Building could be. Mr. Liebeth stated in regards to connectivity 78% walk a few times a month for pleasure and want recreation trails in town and in the parks. There was a strong bike contingency of 6%.

Mr. Gavrilovic stated the national average is 2% to 3% for regular biking for daily needs adding the 6% is a high percentage. He stated the general thing that is not picked up here is how people value biking.

Mr. Higginbotham questioned if this was 6% of 200 responders.

Mr. Liebeth responded that this was correct. Of that pool, that yields a 95% confidence level, 7% margin of error, this is not bad. He stated people are interested in a Splash Park and Dog Park, access to the park from downtown, access to the river, are all things that they saw time and time again. These themes helped to create the Master Plan; the goals and recommendations. Mr. Liebeth listed 7 goals for English Park, Shreve Park and the Booker Building.

Vice Mayor Dalton stated what Council wants to do tonight is absorb a direction of planning.

Mr. Higginbotham referred to the gravel road that runs along the railroad tracks at the Lane Access Road area and mentioned a lot of people walk this and suggested this be considered in the trails program.

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Mr. Liebeth stated this has been incorporated noting it could use more signage to make people aware. He noted this would also be an opportunity for walkers to cross the railroad tracks behind the Highview Motors dealership.

Mr. George asked if there would be a breakdown as to the cost for the trails in regards to being paved or not paved.

Mr. Liebeth stated the plan is to give a cost estimate at; asphalt, gravel and grass.

Mr. Gavrilovic stated they would also be sensitive to where there is potential wetlands.

Mr. Higginbotham noted he has heard objection to the trails in the residential areas of Beverly Heights.

Mr. Liebeth stated from a planning standpoint, it is not a bad idea. He stated he could point to trail studies that say crime did not increase and housing values actually went up but it will all be Council's decision.

Mrs. Overbey referred to the proposed Splash pad and suggested it be placed at English Park. This puts it in closer proximity of where families come to hang out.

Mr. Higginbotham felt with little children playing it would be better at Shreve Park than them playing near the river.

Mr. George noted the design shows the Splash pad being located at Shreve Park; the softball field would be removed. He did not feel the Altavista Area YMCA would be happy with losing a ball field.

Mr. Liebeth stated what he is hearing is the parking, the bathroom facilities, playground, and Booker Building makes English Park the ideal location for the Splash pad.

Mr. George questioned what could be done with the creek at Shreve Park and be within regulations.

Mr. Leibeth indicated long term he would like to see the creek improved for water quality; do some stream restoration work.

Mr. Higginbotham stated if a Brewery was in the Booker Building, you won't want a Splash Park close by.

Vice Mayor Dalton stated the consultants are accessible to Council through staff if there are any ideas that Council would like to pass along.

### 5. Items for Discussion

#### a. APD Proposal for Staffing Increase

Mr. Coggsdale advised for the past year, Chief Milnor has been assessing the operations and staffing of the police department. He stated originally the plan was to include any proposed staffing changes in the budget process; however, Chief Milnor feels there are extenuating circumstances that warrant a proposal for a new position of Investigator. A change in the position's grade is also being sought to bring it in line with another lateral position in the organization. If Council would like to proceed with the evaluation of Chief's proposal, staff will need to identify funding for the position, especially if it is to move forward prior to July 1<sup>st</sup>. He advised during the FY2019 Budget process it is Chief Milnor's intention to present a proposal to upgrade an existing position (Administrative Specialist) that is "shared" with Town Administration to a full-fledged police department administrative position. Over the past few years the existing position's responsibilities have become associated more heavily with the police department rather than the town administration.

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Vice Mayor Dalton stated this was the first presentation she has heard on the subject and assumed other Council members were in the same position. She noted this group gathers the information and ponders before making a decision.

Chief Milnor addressed Council advising he has been the Chief of Police for almost two years, coming into a broken department. The department was five positions down, overtime was running approximately \$40,000 when \$20,000 was budgeted. The department is fully staffed and is working well within the overtime budget. He noted when he arrived there was almost no drug arrest, this past year there was 19 drug arrest and seized two vehicles. The first year there were 5 DUI arrest, this past year there were 11 DUI arrest. This means the department is proactively policing; there are qualified, energetic officers on the street. A lot of time and money has been invested in training the officers. (Chief Milnor stated he did not want to start at the beginning of being hired and say this and this was needed, he wanted to take a slow and systemic approach.) He stated he has seen a lack of investigative presence in the department. He provided Council with a breakdown of hours in the Altavista Police Department Crime in 2017 report (noting the numbers have not been plugged in exactly but he has paired them down in fitting the town of Altavista). This report entails the number of hours (2078 hours) that need to physically be investigated. Chief Milnor stated because patrol is tied to the radio, to the calls for service, this hinders investigations. He mentioned an investigator needs to be free from the radio to go where needed. Suspects don't care about jurisdictional boundaries, criminal investigations need the ability to travel. The patrol officers get roughly 40 hours of investigative training in the account, just the minimum. A criminal investigator has thousands of hours of criminal investigation training. Chief Milnor envisions this person as seeing every aspect of criminal investigations in the town and networking between departments. Chief Milnor asked that this position be classified at the same grade as the First Sergeant position and would be part of the Command staff. This would provide the town of Altavista with a top quality full service Police Department. Chief Milnor gave the following breakdown:

Investigator Position at a grade 19: \$73,000 (Salary plus all fringe benefits)  
Vehicle Non-Police Package State Contract: \$25,000 (One-time, then on Capital Rotation)  
Radio, Siren: \$ 5,000 (One-time, then on Capital Rotation)  
Weapons: \$ 1,500 (One-time, then on Capital Rotation)  
Uniform/Clothing: \$ 1,000  
Academy Cost: \$ 350  
**TOTAL COST: \$104,850**

Chief Milnor noted he has had conversations with the Commonwealth Attorney due to difficult cases that had to be turned over to another agency because of the expertise or manpower. He provided Council with a letter from Mr. Paul McAndrews, Campbell County's Commonwealth Attorney. This letter entailed the importance of a trained and experienced criminal investigator.

Mr. George questioned how many detectives Campbell County has.

Mr. Emerson responded there were 10 or 11 detectives with a deputy assigned to them. There are 64 full time sworn officers and 4 or 5 part time.

Mr. George stated in a perfect world one of the detectives would be assigned to Altavista.

Chief Milnor stated in a perfect world that would be right. He noted there are times he will need to reach out to Campbell County for help such as the use of the Crime Scene Unit.

Mrs. Overbey asked what would be the argument for doing this before the July 1<sup>st</sup> budget cycle.

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Chief Milnor stated he has major cases sitting on the burner not to mention something that could happen, he wants to get ahead of it. He noted an officer had to be pulled out of rotation to work additional hours on the 2016 Homicide. He is trying to play catch up and be proactive.

Mr. Higginbotham asked if a part time or retired person could fill this position.

Chief Milnor stated this is a very energetic position; he did not see this position as a part time position. From the numbers, there is possibly 2080 hours of investigation next year. He feels we would struggle to get the quality needed with someone retired.

Mr. Higginbotham questioned the number of officers.

Chief Milnor advised there were 13 in the department.

Mr. George asked Chief Milnor if he was asking for more clerical assistance.

Chief Milnor indicated this would be in the budget process and he is asking to upgrade the clerical position to full time. The current position funding is 80% Administration and 20% Police. He noted the records system/office management is nonexistent and in comparison to Rocky Mountain and Bedford, they each have three administrative assistants.

Mr. Emerson advised he has been in touch with Town of Bedford and they currently have four investigators and will be adding another position. Bedford is 6 or 7 square miles with 27 officers and soon to be 5 investigators.

Mr. Higginbotham asked what the town of Bedford's population is.

Mr. Emerson stated it is approximate 7,000 people. We have 12 officers, a Chief and no investigators. He stated there is no way an officer can come out and investigate a business break-in in the manner that it should be done. He added it is nothing for an investigator to be called out at all times of the day or night or to travel out of the state. He stated when looking for the investigator, someone is needed that is dedicated to the big crimes and educating the other officers below him to do this job two or three years down the road. Mr. Emerson stated he understands what will be incurred the first year to get this position in place. He noted he is 100 percent in favor of the new position. Mr. Emerson stated he knew the police department could call the county if help was needed, and the new investigator would help the county if needed because the suspect may live in the town.

Mr. Higginbotham questioned the need for an investigator if the county will be helping the town.

Chief Milnor stated one of the best things done was doing away with our own town radio frequency and going on Campbell County's radio frequency; if the town's officers hear something outside of the town within a 5 mile radius they will respond. If a County deputy is in the area when a call is dispatched to the Altavista Police Department, they will respond as well.

Mr. Higginbotham responded that the Town is within Campbell County and the town's population is included when they apply for State and Federal funding. If Sheriff Steve Hutcherson is supporting the mutual aid and Chief Milnor is supportive then does the town need the position?

Chief Milnor stated this is not a discussion he has had. He advised Campbell County is having staffing issues; 6 positions down within the next 30 days (this is the discussion he

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has had with Sheriff Hutcherson) He has not discussed the matter with Sheriff Hutcherson that Mr. Higginbotham referred to.

Vice Mayor Dalton advised Council would assess the request and give staff some direction. She asked if it was Council's desire to move forward with putting it on a regular Council meeting agenda or a work session.

Mr. Emerson motioned that the item be put on the February 13<sup>th</sup>, 2018 Council Meeting agenda. He felt every day this position was not filled are days the citizens of the town are not getting the services they need.

Mr. Coggsdale asked was it Council's desire for staff to look for funding options.

Mr. George asked if this was time sensitive.

Chief Milnor advised that it is time sensitive because of the backlog of cases, he needs the investigator on duty.

Vice Mayor Dalton noted one of the things she is grappling with is this is in the budget cycle. One thing learned in the retreat is to plan better; however, things come up. She stated with consensus she was willing to move this item to the regular meeting agenda and that staff look for funding options.

Mr. Higginbotham stated this is contrary to what was taught at the retreat in regards to planning.

It was the consensus of Council to add this item to the regular February 13<sup>th</sup>, 2018 Council Meeting agenda and that staff will look for funding options.

Vice Mayor Dalton added that she hopes this decision along with any other financial decision is made based on the facts.

Mrs. Brumfield noted there isn't an Economic Developer salary to pay.

Vice Mayor Dalton did not feel the issue was the funding but whether Council wants to increase the staff by one person and specifically an investigator based on the reasons heard.

Mr. Coggsdale noted if the position is approved, then it comes into the regular budget cycle which impacts next year's budget. Mr. Coggsdale advised while the current administrative position funding is 80% Administration and 20% Police; this does not reflect the evolving departmental work load. While this item will be further vetted during the budget process, staff will need to address administration staffing.

Vice Mayor Dalton asked for a preview at the next month meeting of these request.

Mr. Coggsdale advised he and Mrs. Shelton would provide information on what this would mean in the front office.

Vice Mayor Dalton asked if Council should conclude the budget process is the more appropriate time to consider this.

Mr. Emerson asked if any vehicles had been seized that could be used by the Police Department.

Chief Milnor advised one had been seized but did not feel it was usable and would likely be sold at auction.

b. Dumpster Enclosure Ordinance Discussion

Mr. Coggsdale advised over the past month, the Town has received several complaints in regard to dumpster enclosures that appeared to not be in compliance with the Town Code. Staff has reached out to the property owners seeking compliance. With the change to the way in which commercial solid waste was handled, Council adopted a dumpster enclosure ordinance in 2004 with an effective date of compliance of 2006. Following concerns from business owners, a Solid Waste Committee reviewed the existing ordinance and proposed amendments in early 2008. The current Dumpster Enclosure regulations are included in Sec. 62-43 "Commercial solid waste collection." of the Town Code in subsections (4) – (9). These regulations were adopted by Town Council in September 2008. The Town also set aside funds in the budget to assist business owners with the construction of the enclosures.

Vice Mayor Dalton asked if this matter was before Council because there are numerous complaints.

Mr. Emerson stated he received a complaint about dumpster enclosures and asked that it be placed on the agenda for his knowledge of what is being done. He stated a business owner contacted him about having a wooden fence around the dumpster. His concern is what some businesses put around (build around) their dumpsters and looking worse than the dumpster just sitting behind their business.

Mr. Higginbotham recalled this same discussion in 2004 stating the doors on the dumpster get left open, they get damaged when the dumpsters are dumped. He stated a painted dumpster looks just as nice and it is costing the business owners money trying to make them look pretty.

Mr. Emerson stated it hides the trash but when the door is left open, the trash is blowing. He noted this is not about money to the person that called him.

Mr. Higginbotham felt this needs to be on an individual basis.

Vice Mayor Dalton stated every meeting would be dominated by dumpster enclosures. There has to be a policy that works for most situations.

Mr. George suggested asking the Planning Commission to review this matter and come back with a recommendation.

Mr. Eller advised the Planning Commission's job is zoning.

Mr. Emerson explained the business owner moved his dumpster to the adjoining property which is owned by him. The dumpster was placed behind a building and is only seen from the alley. The business owner feels it is useless to build a fence around the dumpster.

Mr. Witt advised he has sent out five letters to business owners stating they need to be in compliance with their dumpster enclosures by January 31. Two of the business owners have been in touch with Mr. Witt and he advised them to wait until the work session. He asked Council should he enforce the ordinance or suspend until further discussion. He advised something that wasn't thought about in 2004/2008, a lot of the dumpsters are for recycling only. There is nothing in the code to differentiate between a trash dumpster and a recycling dumpster. He advised he sent notices advising these needed to be enclosed. The only exception to this is DAWN. Mr. Witt advised they were told of a location to move the dumpster that could not be seen and they would be in compliance. To date this has not been addressed. Mr. Witt advised he needs direction and asked Council if they want to differentiate between trash and recycling dumpsters. He also asked if he should enforce the letters he has mailed out.



Vice Mayor Dalton stated she has not seen nor heard enough to say change the ordinance and her thought on the different dumpsters is the wind can get in the recycling dumpsters just as easily as the trash dumpsters. A dumpster may not catch it all but it will help. When people throw items into a dumpster it sometimes makes its way outside of the dumpster. How an exception can be made because some people can't see it from some places, she didn't see how that would be done.

Mr. Coggsdale stated historically in researching this matter, there was a two year window from 2004 to 2006 before enforcing the ordinance. In 2008, Council reviewed the ordinance and it was revised. He asked if Council wants to review the ordinance again.

Vice Mayor Dalton stated it has been 10 years and perhaps the ordinance needs reviewing again.

Mrs. Brumfield stated the dumpsters are there for the businesses and the employees are putting the trash in there so they are closing and locking the doors.

Mr. Higginbotham stated the gates are there for aesthetic purposes.

Vice Mayor Dalton offered perhaps you live on the other side of the alley and can see the dumpster from your back door.

Mr. Coggsdale stated in the current ordinance Section 62-43:

*(b) Dumpster Standards,*

*(4) All dumpsters shall be screened if and to the extent that, in the absence of screening, they would be clearly visible to:*

- a. Persons located within any dwelling unit on residential property; or,*
- b. Occupants, customers, or other invitees located within any building on nonresidential property other than where the dumpster is located; or,*
- c. Persons traveling on any public street, sidewalk or other public way.*
- d. All dumpsters regulated under this subsection (b) (4) which are in place upon the effective date of this section, shall be in compliance herewith, not later than June 1, 2008.*

if you live in a residential area and the dumpster can be seen, it has to be screened. This is the first test that Mr. Witt has. If it is in a business area and I can see my neighbors from my business, it has to be screened.

Mr. Emerson stated the Fire Company can see DAWN's dumpster from their business.

Mr. Coggsdale stated if someone is traveling on a public street or sidewalk and can see the dumpster, it has to be screened. He stated this is the criteria that was set forth in early 2008.

Mr. Witt stated the only exceptions are the dumpsters behind the shopping center and a couple in the central business district where their lots were built to the property line so there is no place for the dumpsters. The property owner was allowed to put the dumpster on a concrete pad on town property without building an enclosure. Mr. Witt stated he didn't think it was appropriate to have an enclosure built on a town alley.

Vice Mayor Dalton stated this is either keep the ordinance as is or ask staff to review the ordinance.

Mrs. Overbey stated she liked the ordinance as is.

Mr. Higginbotham felt Council needed to be friendly to the businesses where they can and everybody has a little different situation because of the way the town is laid out. He felt the ordinance was worth looking at.

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Vice Mayor Dalton felt from what she has been told that Mr. Witt is doing just that. She suggested a conversation with Mr. Emerson's friend.

Mr. Witt stated Mr. Emerson's friend has one of the nicest enclosures in town but doesn't want the dumpster in the enclosure because the truck tears up the asphalt.

Vice Mayor Dalton stated she understands all of that but Council is still protecting the aesthetics of the town.

Mr. Higginbotham asked if it could be a partial screening.

Mr. Witt stated because of the location of the dumpster, he would only have to screen three sides.

Mr. Emerson stated he could screen the Charlotte Avenue side and the other side is protected by his business.

Vice Mayor Dalton stated the ordinance doesn't say it is the owner that is effected by the aesthetics, it is anyone that is in that business.

Mr. Witt stated what he looked at called for screening on three sides.

Vice Mayor suggested staff have a conversation with the individual given the facts of the ordinance.

### e. Nuisance Ordinance Discussion

Mr. Coggsdale advised staff presented to Town Council a draft of new language related to the Town's Nuisance Ordinance (Chapter 34 "Environment") at their December 12, 2017 Regular Meeting. Town Council was asked to review the item and additional consideration would be given to the matter at this work session.

It was the consensus of Council to place approval of a public hearing for the Nuisance Ordinance (Chapter 34) language on the February 13<sup>th</sup>, 2018 Regular Council meeting consent agenda.

### f. Wireless Bills-VML Resolution

Mr. Coggsdale presented Council with an email in which VML is seeking local governments to oppose HB 1258 and SB 405 which are "promoted by the wireless industry and would eliminate most local control over the installation and operation on new structures and the replacement of current technology". VML also provided a resolution for each local government to consider and they request adoption.

After some discussion, it was decided that this item would be placed on the February 13<sup>th</sup>, 2018 Regular Council meeting agenda.

## 6. Public Comments

Vice-Mayor Dalton asked if anyone would like to comment on anything not listed on the agenda.

No one came forward.

Mr. Emerson asked if there was any news on the grant process for the Canoe Launch.

Mr. Witt stated he called and sent out an email on today's date but did not receive a response.

Mr. Emerson asked if staff is waiting on other components to come together.

Mr. Witt stated he got VDOT's approval for the entrance, the storm water management has been signed and needs to be recorded, the drawings are complete, the JPA is waiting

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to hear back if the gentleman withdrew his complaint (if not, the hearing will occur in March).

Mr. Coggsdale advised a more thorough update can be presented at the February 13<sup>th</sup>, 2018 Regular Council meeting.

Mrs. Brumfield advised she has been approached by two citizens who live in the 700 block of 10<sup>th</sup> Street. They advised their street was scheduled for a cul de sac to be built at the end of the street when the town had a Street Committee and Mr. Bill Ferguson was chair. She mentioned the Trash Truck has to either pull in and back out of the street or back in and pull out of 10<sup>th</sup> Street into traffic on Franklin Avenue.

Vice Mayor Dalton indicated staff is duly noted that we have an inquiry by two citizens.

Mrs. Brumfield stated they want to know what happened to what was going to go on on that street.

7. Closed Session

8. Adjournment

Vice Mayor Dalton adjourned the meeting at 7:06 p.m.

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Beverley Dalton, Vice Mayor

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J. Waverly Coggsdale, III, Clerk