

**TOWN OF ALTAVISTA**  
**MASTER LIST**  
**FEES, RATES AND CHARGES**  
**FY 2024 ADOPTED BUDGET**

<b>BUSINESS PROFESSIONAL AND OCCUPATIONAL LICENSE</b>		Rate per \$100 of gross receipts
Contractors		\$0.03 up to \$200,000; \$0.01 in excess of \$200,000
Retailers		\$ 0.0425
Financial, Real Estate, & Professional		\$ 0.0425
Personal Services, Repair		\$ 0.0600
Wholesalers		\$ 0.0175
Wholesale Peddlers		\$ 0.0175
Commission Merchant		\$ 0.0600
Direct Sellers (sales under \$4,000)		\$ 0.0175
Direct Sellers (Sales over \$4,000)		\$ 0.0550
Peddlers		\$ 125.0000
Itinerant Merchant (Edible,Perishable Goods)		\$ 25.0000
Itinerant Merchant (Nonperishable Goods)		\$ 125.0000
Carnivals, Circus		\$100 per day; \$500 per week
Fortunetellers		\$ 500.00
Savings Institutions/State Chartered Credit Unions		\$ 25.00
Photographers, out of town		\$ 15.00
Utilities		\$.0025 of Gross Receipts
Operators, coin operated machines		\$87.50 for less than 10 machines; \$100 for 10 or more machines plus \$0.18
Minimum License		\$ 15.00

**CEMETERY FEES**

Changing of cemetery Deed	\$ 25.00	
Sale of Cemetery Spaces / Mausoleum / Cremation- Green Hill Cemetery	\$ 650.00	in town residents - with a minimum of 2 spaces
	\$ 950.00	out of town residents - with a minimum of 2 spaces
Opening / closing Fee - Green Hill Cemetery	\$ 750.00	before 12 noon - weekday
	\$ 925.00	after 12 noon - weekday
	\$ 1,050.00	weekend or holiday
Opening / closing Fee - Mausoleum / Cremation / Child	\$ 350.00	before 12 noon - weekday
	\$ 400.00	after 12 noon - weekday
	\$ 450.00	weekend or holiday
Disinterment	\$ 1,300.00	

**RENTALS**

Booker Building Deposit	\$ 150.00	
	\$ 250.00	if alcohol is served
Booker Building Rental Fee	\$ 100.00	for each 4 hours
Booker Building Utility Fee	\$ 25.00	
Park Pavilion Rentals	\$ 50.00	for each 4 hours - large pavilion @ English & Shreve Park
	\$ 25.00	for each 4 hours - small pavilion @ English & Shreve Park
<i>Weekend Truck Rental (Town residents/businesses only)</i>	\$ 150.00	standard dump truck - resident
	\$ 200.00	tandem dump truck - resident
	\$ 150.00	standard dump truck - business
	\$ 200.00	tandem dump truck - business

**PLANNING & ZONING RELATED**

Zoning Permit	\$ 25.00	
Sign Permit	\$ 50.00	
Special Use Permit; application fee	\$ 400.00	+ cost of advertising
Variance	\$ 300.00	+ cost of advertising
Appeal to BZA	\$ 400.00	+ cost of advertising
Rezoning	\$ 500.00	+ cost of advertising
Comprehensive Plan Amendment	\$ 1,000.00	+ cost of advertising
Resurvey, Boundary Line Adjustment, Easement, Line Vacation; fee for examining	\$ 25.00	
Single Lot Subdivision; fee for examining	\$ 35.00	
Subdivision (5 lots or less) for examining	\$ 50	+ \$5 per lot
Subdivision (5 lots or more); fees for examining	\$ 100	+ \$5 per lot
Zoning Text Amendment	\$ 1,000	+ cost of advertising
Public Hearing Applicant Deferral Request	\$ Cost of Advertisement	
Site Plan	\$ 200.00	
Traffic Impact Analysis/Study	\$ 500	or actual cost if over \$500
Zoning Determination Letter	\$ 100.00	
After the Fact Permit	\$ 100.00	
Comprehensive Plan - printed copy	\$ 25.00	
Comprehensive Plan - flash drive	\$ 10.00	
Zoning Ordinance - printed copy	\$ 25.00	
Zoning Ordinance - flash drive	\$ 10.00	
Third Party Review Fees	\$ Actual Cost	
Administrative Fee	\$ 75.00	

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**TRANSIT FEES**

Transit Tokens	\$ 0.50 each
Transit Punch Cards	\$ 10.00 for 3 cards
Transit Monthly Pass	\$ 20.00

**TAX RATES**

<b>Real Estate Rate</b>	<b>\$0.1043 per \$100 of assessed value</b>
Personal Property Rate	\$2.00 per \$100 of assessed value
Cigarette Tax	\$ 0.27 per pack
Hotel Lodging Tax	5.50% 3% credit for reporting on time
<b>Meals Tax</b>	<b>8% 2% credit for reporting on time</b>
Vehicle License Tax / Automobile	\$ 15.00
Vehicle License Tax / Motorcycle	\$ 5.00
Vehicle License Tax / Trailer	\$ 6.50
Vehicle License Tax / Taxi Cab transporting passengers for hire	\$ 25.00

**UTILITY FEES**

**EFFECTIVE DECEMBER 1, 2023 UTILITY RATES (WATER & SEWER)**

Water	Business & Residential - \$3.65 per 1,000 gallons Industrial - \$3.59 per 1,000 gallons Town of Hurt - \$5.48 per 1,000 gallons Business & Residential Outside of Town - \$7.30 per 1,000 gallons Industrial Outside of Town - \$7.18 per 1,000
Sewer (based on 85% of water consumption or metered consumption)	Business & Residential - \$4.00 per 1,000 gallons Industrial - \$4.11 per 1,000 gallons Town of Hurt - \$4.00 per 1,000 gallons Business & Residential Outside of Town - \$8.00 per 1,000 gallons Industrial Outside of Town - \$8.22 per 1,000
Sewer Only Charge (flat rate with monthly fixed charge)	\$ 44.75

Monthly Fixed Charge

Meter Size	Factor	Charge
5/8"	1	\$6.50
3/4"	1.5	\$9.75
1"	2.5	\$16.25
1 1/2"	5	\$32.50
2"	8	\$52.00
2 1/2"	11	\$71.50
3"	15	\$97.50
4"	25	\$162.50
6"	50	\$325.00
8"	80	\$520.00
10"	115	\$747.50

Water / Sewer Connection & Availability Schedule

Meter Size	Factor	Water Connection Base Fee	Water Availability Base Fee	Sewer Connection Base Fee	Sewer Availability Fee
5/8"	1	\$2,150	\$500	\$2,000	\$700
3/4"	1.5	\$3,225	\$750	\$3,000	\$1,050
1"	2.5	\$5,375	\$1,250	\$5,000	\$1,750
1 1/2"	5	\$10,750	\$2,500	\$10,000	\$3,500
2"	8	\$17,200	\$4,000	\$16,000	\$5,600
2 1/2"	11	\$23,650	\$5,500	\$22,000	\$7,700
3"	15	\$32,250	\$7,500	\$30,000	\$10,500
4"	25	\$53,750	\$12,500	\$50,000	\$17,500
6"	50	\$107,500	\$25,000	\$100,000	\$35,000
8"	80	\$172,000	\$40,000	\$160,000	\$56,000
10"	115	\$247,250	\$57,500	\$230,000	\$80,500

The Base Fee is set for the line being on the same side of the road as the connection. If the line is in the road or opposite side of the road where the connection is needed then the fee will be the base plus the actual installation cost of connection + 15% Administration fee.

Biochemical Oxygen Demand (BOD) rate	\$ 4.32
Chemical Oxygen Demand (COD) rate	\$ 2.07
Total Suspended Solids (TSS) rate	\$ 2.88
Application for Service / Application Fee	\$ 25.00
Security Deposit (Owner)	\$ 50.00
Security Deposit (Tenant)	\$ 125.00
Cut-Off Charge Fee for Non-payment	\$ 35.00

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Service request during work hours (7:00 am-3:30 pm M-F)	\$ 25.00
Service request after work hours (3:30 pm M-F; Saturday and Sunday)	\$ 50.00
Purchase of water at WTP	\$ 10.00 for each 1,000 gallons
Disposal Fee Permit for WWTP	\$ 50.00

**MISCELLANEOUS CHARGES**

Return Check Charge	\$ 35.00
Police Report	\$ 5.00
Customer Copies	\$ 0.15
Fax	\$ 1.25 first page
	\$ 0.75 each additional page
Vehicle Withholding Fee (DMV stop)	\$ 45.00
Dealers in precious metals; permit required from Chief of Police	\$ 200.00
Going out of business permit	\$ 25.00
Additional Solid Waste Container	\$ 100.00
Replacement Container	\$ 100.00
House Cleanout	\$ 250.00 per load \$250 deposit required with balance due after collection