



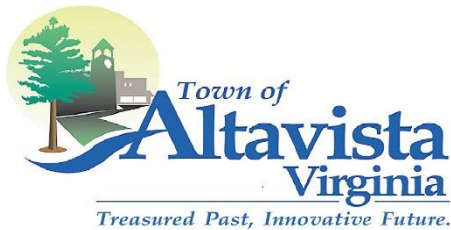
Town of Altavista

*Adopted Operating Budget and
Capital Improvement Plan for Fiscal Year 2018*

Table of Contents

BUDGET TRANSMITTAL LETTER.....	i
GENERAL FUND REVENUE (Fund 10)	1
EXPENDITURE SUMMARY (ALL FUNDS).....	5
General Fund (Fund 10).....	6
Enterprise Fund (Fund 50).....	9
State/Highway Reimbursement Fund (Fund 20).....	10
Cemetery Fund (Fund 90).....	10
All Funds Total	11
 GENERAL FUND DEPARTMENTS – EXPENDITURES (FUND 10).....	 12
Council/Planning Commission Expenditures	13
Administration Expenditures.....	17
Non-Departmental Expenditures	22
Public Safety Expenditures	25
Public Works Expenditures.....	31
Economic Development Expenditures	38
Transit (ACTS) Expenditures	42
Main Street Expenditures.....	47
 STATE/HIGHWAY REIMBURSEMENT FUND (FUND 20)	 50

ENTERPRISE FUND – REVENUE (FUND 50)	52
ENTERPRISE FUND DEPARTMENTS – EXPENDITURES (FUND 50)	54
Water Department Expenditures	55
Waste Water Expenditures.....	65
CEMETERY FUND (FUND 90)	73
CAPITAL IMPROVEMENT PROGRAM (CIP)	75
CIP Funding Sources for FY 2018	76
Capital Improvement Program FY 2018 – 2022 (By Department and Fiscal Year).....	77



Town of Altavista
P.O. Box 420
510 Seventh Street
Altavista, VA 24517
Phone (434) 369-5001
Fax (434) 369-4369
Email: jwcoggsdale@altavistava.gov

Office of the Town Manager

July 1, 2017

The Honorable Michael Mattox, Mayor
Members of the Town Council
Altavista, Virginia

Dear Mayor Mattox and Members of Town Council:

I am pleased to present the Adopted Town Budget for FY2017-2018 for your review and consideration. The \$10,361,060 annual spending plan is balanced and prepared with generally accepted budget standards.

The General Fund budget is adopted at \$4,604,800. All tax rates are proposed at their current levels and a current part-time position is being proposed as full-time. Just over \$100,000 is included for implementation of the recent Classification & Compensation Plan that was completed by Springsted. The Town's health insurance coverage saw a 4.6% increase, while other employee benefits are unchanged. The General Fund has a revenue surplus of \$41,590.

The Utility Fund (Water & Sewer) is adopted at \$4,865,910. There are no rate increases for FY2017-2018. One new position is approved at the Water Plant. Funds are budgeted to conduct a rate analysis, as the budget requires \$1,199,010 of "reserve funds" to implement a large part of the Utility Department's Capital Improvement Plan (CIP).

The Highway Fund totals \$861,850 and the Cemetery Fund totals \$57,400. In addition, the annual transfer out of \$65,000 to the General Fund Reserve serves as payment of the loan to the Altavista Fire Company.

The Town's Five Year Capital Improvement Plan, FY2018 – 2022, calls for \$2,795,420 in the FY2018 Budget. The estimate for the remaining four years of the CIP total \$13,294,740.

I want to remind Town Council and residents of the outstanding services provided day in and day out by our exceptional Town workers. It is our goal over the next year to provide the citizens of Altavista excellent service utilizing the items and expenditures presented in this budget to improve their quality of lives.

I would like to thank Town Council for its leadership; Finance Director Tobie Shelton; Assistant Town Manager Dan Witt; department heads; and staff in all departments for their efforts in the preparation of this adopted budget.

Respectfully submitted,

J. Waverly Coggsdale, III

J. Waverly Coggsdale, III
Town Manager

GENERAL FUND REVENUE (FUND 10)

Town of Altavista
General Fund Revenue
FY2018 ADOPTED BUDGET

General Fund Revenue	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Property Taxes - Real Property	380,936	392,026	207,300	209,100	209,000
Public Service - Real & Personal	164,860	177,285	99,600	99,600	99,600
Personal Property	211,015	206,441	210,000	210,000	210,000
Personal Property - PPTRA	103,884	103,317	100,000	100,000	100,000
Machinery & Tools	1,487,193	1,550,041	1,550,000	1,628,500	1,628,500
Mobile Homes - Current	432	416	500	500	200
Penalties - All Taxes	5,641	6,948	5,500	5,500	5,500
Interest - All Taxes	2,605	3,486	3,000	3,000	3,000
Local Sales & Use Taxes	152,869	165,250	155,000	164,500	160,000
Local Electric and Gas Taxes	109,382	111,990	110,000	110,000	110,000
Local Motor Vehicle License Tax	42,855	43,276	43,000	43,000	43,000
Local Bank Stock Taxes	153,787	149,163	155,000	150,000	150,000
Local Hotel & Motel Taxes	98,673	89,425	88,000	95,000	95,000
Local Meal Taxes	721,364	727,416	882,000	908,000	910,000
Local Container Rental Fees	933	1,233	1,100	1,100	1,100
Local Communications Tax	40,525	39,326	40,000	40,000	40,000
Local Transit Passenger Revenue	6,036	5,847	6,000	6,000	5,000
Local Cigarette Tax	0	0	150,000	147,000	160,000
Business License Fees/Contractors	11,118	7,919	3,500	3,500	3,500
Business License Fees/Retail Services	123,112	109,801	57,500	55,000	55,000
Business License Fees/Financial/RE/Prof.	8,353	8,536	4,000	4,000	4,000
Business License Fees/Repairs & Person Svcs	18,876	18,350	9,500	9,200	9,200
Business License Fees/Wholesale Businesses	1,742	959	750	500	500
Business License Fees/Utilities	7,476	6,791	4,000	4,000	3,400
Business License Fees/Hotels	2,161	2,221	1,000	1,000	1,100

Town of Altavista
General Fund Revenue
FY2018 ADOPTED BUDGET

	FY2015	FY2016	FY2017	FY2017	FY2018
General Fund Revenue	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
Permits - Sign	1,360	1,120	1,000	1,000	1,000
Fines & Forfeitures - Court	7,334	13,280	8,000	9,400	9,000
Parking Fines	370	300	500	500	500
Interest and Interest Income	68,411	71,368	56,000	70,000	70,000
Rents - Rental of General Property	1,016	1,287	1,000	1,000	1,200
Rents - Pavilion Rental	2,500	3,100	3,000	3,000	3,000
Rents - Booker Building Rentals	4,225	2,650	4,000	4,000	4,000
Rents - Rental of Real Property	69,401	72,124	70,000	70,000	70,000
Railroad Rolling Stock Taxes	18,137	18,651	18,600	16,700	16,700
State DCJS Grant	80,148	80,148	80,000	82,700	82,700
State Rental Taxes	1,103	1,633	1,100	1,100	1,100
State/Misc. Grants (Fire Grant)	10,930	10,934	11,000	46,000	11,000
State/VDOT Contract Services	5,949	1,200	3,000	3,000	3,000
VDOT Police Grant for Overtime	1,540	0	0	0	0
State Transit Revenue	18,327	28,127	14,000	23,200	14,000
Campbell County Grants	57,100	57,100	32,100	32,100	32,100
Litter Grant	1,980	2,001	2,000	1,900	1,900
Fuel - Fire Dept. (Paid by CC)	3,926	1,709	3,300	3,300	2,500
VDOT TEA 21 Grant	40,065	0	342,650	0	48,800
Federal Transit Revenue	52,581	97,932	50,100	50,100	97,700
Federal/Byrne Justice Grant	3,434	0	0	2,672	0
Federal / VDOT LAP Funding	29,574	0	0	0	0
Misc. - Sale of Supplies & Materials	784	1,908	15,000	26,600	5,000
Misc. - Cash Discounts	371	147	300	300	300
Miscellaneous	35,151	96,926	25,000	41,000	25,000

Town of Altavista
General Fund Revenue
FY2018 ADOPTED BUDGET

General Fund Revenue

Transfer In from General Fund Des.Reserves
Transfer In from General Fund Reserves

FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ADOPTED	FY2017 PROJECTED	FY2018 ADOPTED
0	184,000	0	0	97,700
46,150	228,065	344,700	86,700	0
4,417,695	4,903,172	4,972,600	4,574,272	4,604,800

EXPENDITURE SUMMARY (ALL FUNDS)

Town of Altavista
Fund Expenditure Totals
FY2018 ADOPTED BUDGET

GENERAL FUND (FUND 10)	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Council/Planning Commission					
Personnel	20,992	20,993	21,000	21,000	21,000
Operations	3,461	2,999	4,900	6,200	6,200
Debt Service	0	0	0	0	0
CIP	0	5,390	0	0	35,000
Council/Planning Commission - TOTAL:	<u>24,454</u>	<u>29,383</u>	<u>25,900</u>	<u>27,200</u>	<u>62,200</u>
Administration					
Personnel	343,601	415,250	415,250	425,546	448,150
Operations	373,013	335,964	350,250	365,250	356,800
Debt Service	0	0	0	0	0
CIP	<u>34,727</u>	<u>30,000</u>	<u>30,000</u>	<u>30,000</u>	<u>38,500</u>
Administration - TOTAL:	<u>751,341</u>	<u>781,214</u>	<u>795,500</u>	<u>820,796</u>	<u>843,450</u>
Non-Departmental					
Operations	341,857	378,900	378,900	378,450	444,040
Transfer Out to Cemetery Fund	-28,580	-28,580	-28,750	-28,900	-28,900
Transfer Out to Enterprise Fund	0	0	0	0	0
Transfer Out to General Fund Reserve	-588,500	-588,500	-4,000	0	-41,590
Transfer Out to Gen. Fund Reserve (Fire Dept.)	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>
Operations w/o Transfers Out	<u>-340,223</u>	<u>-303,180</u>	<u>281,150</u>	<u>284,550</u>	<u>308,550</u>
Non-Departmental - TOTAL:	<u>-340,223</u>	<u>-303,180</u>	<u>281,150</u>	<u>284,550</u>	<u>308,550</u>

Town of Altavista
Fund Expenditure Totals
FY2018 ADOPTED BUDGET

GENERAL FUND (FUND 10)	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Public Safety					
Personnel	726,469	824,200	824,200	816,802	837,100
Operations	94,608	134,600	134,600	113,941	124,750
Debt Service	0	0	0	0	0
CIP	<u>30,274</u>	<u>55,650</u>	<u>55,650</u>	<u>52,850</u>	<u>80,000</u>
Public Safety - TOTAL:	<u>851,350</u>	<u>1,014,450</u>	<u>1,014,450</u>	<u>983,593</u>	<u>1,041,850</u>
Public Works					
Personnel	504,194	710,100	710,100	710,100	638,950
Operations	314,830	326,700	326,700	353,400	441,500
Debt Service	0	23,200	23,200	23,200	23,200
CIP	<u>85,571</u>	<u>1,423,950</u>	<u>1,423,950</u>	<u>835,533</u>	<u>711,360</u>
Public Works - TOTAL:	<u>904,595</u>	<u>2,483,950</u>	<u>2,483,950</u>	<u>1,922,233</u>	<u>1,815,010</u>
Transit System					
Personnel	57,204	61,078	69,100	69,100	72,950
Operations	25,892	29,172	29,950	27,450	26,850
Debt Service	0	0	0	0	0
CIP	<u>47,472</u>	<u>21,445</u>	<u>4,500</u>	<u>4,500</u>	<u>64,000</u>
Transit System - TOTAL:	<u>130,568</u>	<u>111,696</u>	<u>103,550</u>	<u>101,050</u>	<u>163,800</u>
Economic Development					
Personnel	74,177	46,478	101,000	101,000	81,250
Operations	66,336	21,841	55,350	65,350	63,300
Debt Service	0	0	0	0	0
CIP	<u>24,412</u>	<u>0</u>	<u>14,000</u>	<u>14,000</u>	<u>34,000</u>
Economic Development - TOTAL:	<u>164,926</u>	<u>68,319</u>	<u>170,350</u>	<u>180,350</u>	<u>178,550</u>

Town of Altavista
Fund Expenditure Totals
FY2018 ADOPTED BUDGET

	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2017</u>	<u>FY2018</u>
GENERAL FUND (FUND 10)	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
Main Street					
Personnel	0	0	0	0	53,900
Operations	0	0	0	0	2,000
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Main Street - TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>55,900</u>
 GENERAL FUND TOTALS					
Personnel	1,726,636	2,078,100	2,140,650	2,143,548	2,153,300
Operations	537,918	548,097	1,182,900	1,216,141	1,329,950
Debt Service	0	23,200	23,200	23,200	23,200
CIP	222,456	1,536,435	1,528,100	936,883	962,860
GENERAL FUND - GRAND TOTAL:	<u>2,487,010</u>	<u>4,185,832</u>	<u>4,874,850</u>	<u>4,319,772</u>	<u>4,469,310</u>

Town of Altavista
Fund Expenditure Totals
FY2018 ADOPTED BUDGET

ENTERPRISE FUND (FUND 50)	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Water Department					
Personnel	475,989	468,043	570,400	570,400	626,500
Operations	518,445	560,484	605,600	578,850	841,300
Debt Service	17,448	214,750	422,250	422,250	422,200
CIP	3,553,861	2,857,534	2,289,600	1,451,100	657,270
Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Water Department - TOTAL:	<u>4,565,743</u>	<u>4,100,810</u>	<u>3,887,850</u>	<u>3,022,600</u>	<u>2,547,270</u>
Wastewater Department					
Personnel	619,686	520,730	676,500	676,500	785,550
Operations	501,559	501,817	498,950	498,950	618,650
Debt Service	0	0	0	0	0
CIP	123,913	134,898	142,500	69,294	914,440
Transfers	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Wastewater Department - TOTAL:	<u>1,245,159</u>	<u>1,157,446</u>	<u>1,317,950</u>	<u>1,244,744</u>	<u>2,318,640</u>
ENTERPRISE FUND TOTAL					
Personnel	1,095,675	988,773	1,246,900	1,246,900	1,412,050
Operations	1,020,004	1,062,301	1,104,550	1,077,800	1,459,950
Debt Service	17,448	214,750	422,250	422,250	422,200
CIP	3,677,774	2,992,432	2,432,100	1,520,394	1,571,710
Transfers Out - Enterprise Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ENTERPRISE FUND - GRAND TOTAL:	<u>5,810,901</u>	<u>5,258,256</u>	<u>5,205,800</u>	<u>4,267,344</u>	<u>4,865,910</u>

Town of Altavista
Fund Expenditure Totals
FY2018 ADOPTED BUDGET

		FY2015	FY2016	FY2017	FY2017	FY2018
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
State/Hwy Reimbursement Fund (Fund 20)						
Operations		428,968	619,070	676,000	468,800	601,000
CIP		<u>0</u>	<u>0</u>	<u>0</u>	<u>225,000</u>	<u>260,850</u>
State/H\Water Department - TOTAL:		<u>428,968</u>	<u>619,070</u>	<u>676,000</u>	<u>693,800</u>	<u>861,850</u>
		FY2015	FY2016	FY2017	FY2017	FY2018
		<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
Cemetery Fund - (Fund 90)						
Personnel		16,286	9,739	13,750	13,950	14,400
Operations		17,324	16,977	18,000	18,150	18,000
Transfer Out - Cemetery Reserve		25,000	36,379	25,000	25,000	25,000
CIP		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Cemetery Fund - TOTAL:		<u>58,610</u>	<u>63,095</u>	<u>56,750</u>	<u>57,100</u>	<u>57,400</u>

Town of Altavista
Fund Expenditure Totals
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
ALL FUNDS TOTAL					
Personnel	2,838,598	3,076,612	3,401,300	3,404,398	3,579,750
Operations	2,004,213	2,246,444	2,981,450	2,780,891	3,408,900
Debt Service	17,448	237,950	445,450	445,450	445,400
CIP	3,900,230	4,528,868	3,960,200	2,682,277	2,795,420
Transfer Out - General Fund Reserve	588,500	588,500	4,000	840,450	41,590
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
Transfer Out - Cemetery Reserve	25,000	36,379	25,000	25,000	25,000
Transfer Out - Enterprise Fund Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
ALL FUNDS - GRAND TOTAL:	<u>9,438,989</u>	<u>10,779,752</u>	<u>10,882,400</u>	<u>10,243,466</u>	<u>10,361,060</u>

GENERAL FUND DEPARTMENTS EXPENDITURES (FUND 10)

- Council / Planning Commission
- Administration
- Non-Departmental
- Public Safety
- Public Works
- Transit System
- Economic Development
- Main Street

COUNCIL/PLANNING COMMISSION EXPENDITURES

Town of Altavista
Council/Planning Commission
FY 2018 ADOPTED BUDGET

COUNCIL/PLANNING COMMISSION
Fund 10 – Department 1101-401

The Town Council of Altavista is the legislative policy making body of the Town government. The Council is comprised of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of the Town Council and is elected separately by the citizens, and serves a term of four years. The Town Council meets the 2nd Tuesday of each month at 7:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

The Planning Commission serves in an advisory role to the Town Council on planning matters. The Commission is comprised of five members that serve four year terms, appointed by the Town Council. The members are paid a monthly stipend. The Planning Commission meets the 1st Monday of each month at 5:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

Town Council Members

Mike Mattox, *Mayor*
Beverley Dalton, *Vice Mayor*
Jay Higginbotham
Tracy Emerson
Tim George
Micki Brumfield
Tanya Overbey

Planning Commission Members

John Jordan, *Chair*
Vacant, *Vice Chair*
Laney Thompson
John Woodson
Tim George

Town of Altavista
Council / Planning Commission
FY2018 ADOPTED BUDGET

	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ADOPTED	FY2017 PROJECTED	FY2018 ADOPTED
COUNCIL/PLANNING COMMISSION - FUND 10					
Wages & Benefits	20,992	20,993	21,000	21,000	21,000
Other Employee Benefits					
Services	0	0	0	0	0
Other Charges	3,461	2,999	4,900	6,200	6,200
Materials & Supplies	0	0	0	0	0
Capital Outlay	0	5,390	0	0	35,000
Total Expenditures	24,454	29,383	25,900	27,200	62,200
COUNCIL/PLANNING COMMISSION - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	19,500	19,500	19,500	19,500	19,500
Benefits-FICA	1,492	1,493	1,500	1,500	1,500
WAGES & BENEFITS - TOTAL	20,992	20,993	21,000	21,000	21,000
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractural Services/Misc & Professional Services	0	0	0	0	0
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	0	0	0	0	0
OTHER CHARGES					
Telecommunications	0	0	0	1300	1300
Public Official Liability Insurance	893	893	900	900	900
Conventions & Education	678	0	1,500	1,500	1,500
Dues & Assoc. Membership	0	0	0	0	0
Planning Commission	1,890	2,106	2,500	2,500	2,500
OTHER CHARGES - TOTAL	3,461	2,999	4,900	6,200	6,200
COUNCIL TOTAL - OPERATIONS	24,454	23,992	25,900	27,200	27,200

Town of Altavista
Council / Planning Commission
FY2018 ADOPTED BUDGET

COUNCIL/PLANNING COMMISSION - FUND 10	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
CAPITAL OUTLAY					
Replacement - Audio / Visual Equipment	0	0	0	0	35,000
EDP Equipment - Replacement	0	5,390	0	0	0
COUNCIL TOTAL - CAPITAL OUTLAY	0	5,390	0	0	35,000

ADMINISTRATION EXPENDITURES

Town of Altavista
Administration
FY 2018 ADOPTED BUDGET

ADMINISTRATION
Fund 10 – Department 1101-401

The Town of Altavista Administration is comprised of several different components, including Town Manager's Office, Finance Department, Human Resources/Personnel/Information Technology, Planning & Zoning, Economic Development and Town Attorney.

The Town Manager serves as the chief administrative officer of the Town of Altavista. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

The Finance Department is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals, as well as receiving all revenues, maintain a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an independent audit, maintaining an accountability of fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Planning & Zoning Department is responsible for the administration of the Town's Zoning Ordinance, Subdivision Ordinance, comprehensive planning, and other matters of the Town Code related to land use issues. The office is also the staff liaison of the Altavista Planning Commission and Board of Zoning Appeals. The staff is responsible for reviewing site plans, issuing sign permits, zoning permits and proper land use planning.

The Town Attorney expenses are included in the Administration budget and pay for the services of the Town Attorney, who is appointed by the Town Council and serves at their pleasure.

Town of Altavista
Administration
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
<u>ADMINISTRATION - FUND 10</u>					
Wages & Benefits	343,601	360,843	415,250	425,546	448,150
Other Employee Benefits	26,952	20,061	18,500	18,500	49,400
Services	176,086	173,194	173,150	198,650	205,500
Other Charges	132,537	111,224	126,300	114,100	67,400
Materials & Supplies	37,438	31,485	32,300	34,000	34,500
Capital Outlay	34,727	8,826	30,000	30,000	38,500
Total Expenditures	751,341	705,633	795,500	820,796	843,450
ADMINISTRATION - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages - Council	0	0	0	0	0
Salaries & Wages Regular	240,553	247,120	292,000	292,000	301,700
Salaries & Wages - Overtime	55	238	300	300	300
Benefits - FICA	17,637	18,328	22,400	22,400	23,150
Benefits - VRS	26,761	27,894	31,000	31,000	32,000
Benefits - Group Med. Ins.	25,153	24,094	26,000	30,800	31,600
Benefits - Group Life Ins.	2,911	3,034	3,550	3,550	3,700
Worker's Compensation	30,531	40,135	40,000	45,496	55,700
WAGE & BENEFITS - TOTAL	343,601	360,843	415,250	425,546	448,150
OTHER EMPLOYEE BENEFITS					
Employee Education Assistance	0	0	500	500	500
Employee Assistance Program	1,520	1,544	1,600	1,600	1,600
Other Employee Benefits	25,432	18,517	16,400	16,400	47,300
OTHER EMPLOYEE BENEFITS - TOTAL	26,952	20,061	18,500	18,500	49,400
SERVICES-PURCHASED,SHARED,INTERNAL					
COBRA Administration	1,457	1,449	1,400	1,400	1,700
Legal Services	25,187	26,040	26,500	26,500	26,500

Town of Altavista
Administration
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Advertising	14,846	17,018	16,500	17,000	18,000
Maintenance Service Contracts	59,918	60,744	63,000	63,000	67,600
Independent Auditor	18,437	18,437	18,450	18,450	18,500
Engineering & Architectural Services	0	0	5,000	5,000	5,000
Misc. Professional Services	25,271	5,572	5,000	30,000	25,000
Random Drug Screening	0	0	0	0	700
Contract. Svcs/IT Network & Website	30,970	43,935	37,300	37,300	42,500
SERVICES - TOTAL	176,086	173,194	173,150	198,650	205,500
OTHER CHARGES					
Electrical	12,407	11,810	13,000	13,000	14,000
Heating	4,507	2,698	5,000	5,000	5,000
Postal Services	6,814	7,171	7,500	7,500	7,500
Telecommunications	8,907	7,320	8,000	8,000	7,000
Other Property Insurance	28,836	27,159	29,000	26,500	6,400
Motor Vehicle Insurance	16,158	14,519	17,000	14,000	300
Surety Bonds	225	225	950	950	300
General Liability Insurance	19,951	16,520	21,000	12,500	1,300
Conventions & Education	2,503	1,897	4,000	4,000	4,000
Dues & Association Memberships	8,683	8,677	8,850	8,850	8,900
Refunds	426	194	500	500	500
Miscellaneous Expense	23,049	12,704	11,300	11,300	12,000
Miscellaneous Reimbursement	70	329	200	2,000	200
OTHER CHARGES - TOTAL	132,537	111,224	126,300	114,100	67,400
MATERIALS & SUPPLIES					
Office Supplies	7,472	10,594	13,300	15,000	15,500
Repairs & Maintenance	28,654	19,902	17,600	17,600	17,600
Fuel	1,283	958	1,300	1,300	1,300
Books & Subscriptions	29	31	100	100	100
MATERIALS & SUPPLIES - TOTAL	37,438	31,485	32,300	34,000	34,500
ADMINISTRATION TOTAL - OPERATIONS	716,614	696,807	765,500	790,796	804,950

Town of Altavista
Administration
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
ADMINISTRATION - FUND 10					
CAPITAL OUTLAY					
Replacement - Motor Vehicles	26,778	0	0	0	0
Replacement Equipment- EDP Equipment	7,949	8,826	0	0	13,500
Communication Equipment - Replacement	0	0	30,000	30,000	0
New - Improvements Other Than Building	0	0	0	0	25,000
ADMINISTRATION TOTAL - CAPITAL OUTLAY	34,727	8,826	30,000	30,000	38,500

NON~DEPARTMENTAL EXPENDITURES

Town of Altavista
Non-Departmental
FY2018 ADOPTED BUDGET

<u>NON-DEPARTMENTAL - FUND 10</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
CONTRIBUTIONS - OTHER CHARGES					
Other Charges - Misc.	71,723	71,723	112,650	112,200	130,850
<i>Property Maintenance Enforcement</i>	0	0	5,000	5,000	5,000
<i>Business Development Center</i>	2,500	2,500	6,000	6,000	6,000
<i>Altavista Chamber of Commerce</i>	20,000	20,000	20,000	20,000	20,000
<i>Dumpster Reimbursement</i>	0	0	600	600	600
<i>Campbell County Revenue Sharing Agreement</i>	28,916	28,916	60,700	60,291	78,900
<i>Uncle Billy's Day Funding</i>	20,000	20,000	20,000	20,000	20,000
<i>Christmas Parade Liability Insurance</i>	307	307	350	307	350
Contribution - Altavista EMS	10,000	10,000	10,000	10,000	10,000
Contribution - Senior Center	1,000	1,000	1,000	1,000	1,000
Economic Development Incentives	10,000	10,000	19,500	19,500	27,500
Contribution - YMCA Recreation Program	100,000	100,000	100,000	100,000	100,000
Contribution - Altavista Fire Co.	10,930	10,930	11,000	11,000	11,000
Contribution - Avoca	16,900	16,900	18,700	18,700	18,700
Contribution - Altavista On Track (MS)	27,500	27,500	5,000	5,000	7,000
CONTRIBUTIONS - OTHER CHARGES - TOTAL	248,053	248,053	277,850	277,400	306,050
NON-DEPARTMENTAL					
Fuel - Fire Company	3,804	3,804	3,300	3,300	2,500
NON-DEPARTMENTAL	3,804	3,804	3,300	3,300	2,500
NON-DEPARTMENTAL - SUBTOTAL	251,857	251,857	281,150	280,700	308,550
TRANSFER OUT					
Transfer Out - Cemetery Fund	25,000	25,000	28,750	28,750	28,900

Town of Altavista
Non-Departmental
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Transfer Out - Enterprise Fund	0	0	0	0	0
Transfer Out - General Fund Reserve	0	0	4,000	4,000	41,590
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
TRANSFER OUT - TOTAL	90,000	90,000	97,750	97,750	135,490
NON-DEPARTMENTAL TOTAL	341,857	341,857	378,900	378,450	444,040
NON-DEPARTMENTAL TOTAL - EXCLUDING TRANSFERS OUT	251,857	251,857	281,150	280,700	308,550

PUBLIC SAFETY EXPENDITURES

Town of Altavista
Public Safety
FY 2018 ADOPTED BUDGET

PUBLIC SAFETY (POLICE)
Fund 10 – Department 3101-501

The Town of Altavista Police Department staffing is currently made up of (13) full time sworn officers and a part time non-sworn administrative position (Clerk IV position shared with Administration).

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, parking enforcement on public streets and parking lots, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies through various avenues. The Altavista Police Department is devoted to the concept of community policing and encourages its officers to become in community activities and creating a forum of trust with our business persons and neighborhood residents.

Town of Altavista
Public Safety
FY2018 ADOPTED BUDGET

<u>PUBLIC SAFETY - FUND 10</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Wages & Benefits	726,469	767,393	824,200	816,802	837,100
Other Employee Benefits					
Services	16,115	14,667	33,400	13,400	10,500
Other Charges	32,271	25,530	39,200	42,591	43,050
Materials & Supplies	46,222	54,997	62,000	57,950	71,200
Capital Outlay	30,274	40,666	55,650	52,850	80,000
Total Expenditures	851,350	903,252	1,014,450	983,593	1,041,850
PUBLIC SAFETY - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	542,043	575,994	594,000	594,000	609,100
Salaries & Wages - Overtime	20,307	42,858	11,000	25,000	20,000
Salaries - Overtime (DMV Grant)	1,540	0	0	3,000	0
Salaries & Wages - Residency Stipend	0	1,188	4,500	1,500	4,500
FICA	40,563	40,385	47,000	47,500	48,200
VRS	53,584	49,130	68,000	68,000	70,000
Medical Insurance	58,699	47,451	84,300	64,000	70,000
Group Life Insurance	5,828	5,344	7,800	7,800	8,000
Other Employee Benefits	3,903	5,044	7,600	6,002	7,300
WAGES & BENEFITS - TOTAL	726,469	767,393	824,200	816,802	837,100
SERVICES - PURCHASED, SHARED, INTERNAL					
Advertising	0	0	0	0	2,800

Town of Altavista
Public Safety
FY2018 ADOPTED BUDGET

	<u>FY2015</u> <u>ACTUAL</u>	<u>FY2016</u> <u>ACTUAL</u>	<u>FY2017</u> <u>ADOPTED</u>	<u>FY2017</u> <u>PROJECTED</u>	<u>FY2018</u> <u>ADOPTED</u>
Maintenance Service Contracts	12,826	11,170	11,200	11,200	5,200
Physicals	2,890	1,947	2,000	2,000	2,300
Repairs & Maintenance - Electronics	399	1,550	200	200	200
Radio Agreement - Campbell County	0	0	20,000	0	0
SERVICES -TOTAL	16,115	14,667	33,400	13,400	10,500
OTHER CHARGES					
Police Dept. Heating	1,287	701	1,000	1,000	1,000
Telecommunications	11,629	10,764	11,000	11,000	9,100
Other Property Insurance	0	0	0	0	1,700
Motor Vehicle Insurance	0	0	0	0	4,300
General Liability Insurance	4,022	3,446	3,700	3,722	2,500
Subsistence & Lodging	775	1,130	3,000	3,000	5,600
Conventions and Education	2,746	1,624	13,000	13,000	12,600
Dues & Association Memberships	6,500	5,307	6,000	6,000	5,250
Miscellaneous	1,371	2,558	1,500	1,900	1,000
Grants/Byrne Justice Grant	3,941	0	0	2,969	0
OTHER CHARGES - TOTAL	32,271	25,530	39,200	42,591	43,050
MATERIALS & SUPPLIES					
Office Supplies	1,851	5,196	4,000	4,000	6,700
Repair & Maintenance Supplies	8,584	296	1,000	6,700	4,000
Fuels & Lubricants	20,207	13,798	25,000	15,000	15,700
Vehicle & Equipment - Repairs	8,967	12,464	12,000	10,000	10,500
Uniforms and Wearing Apparel	5,602	10,708	10,000	12,250	13,000
Drug Investigations	0	0	0	0	9,500
Small Equipment	975	4,096	1,000	1,000	3,600

Town of Altavista
Public Safety
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Ammunition & Batteries	37	8,439	9,000	9,000	8,200
MATERIALS & SUPPLIES - TOTAL	46,222	54,997	62,000	57,950	71,200
POLICE DEPARTMENT TOTAL - OPERATIONS	821,077	862,586	958,800	930,743	961,850

Town of Altavista
Public Safety
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
PUBLIC SAFETY - FUND 10					
CAPTIAL OUTLAY					
Motor Vehicles - Replacement	30,274	34,163	0	0	43,000
Communication Equipment - Replacement	0	0	0	0	27,000
Machinery & Equip. - Replacement	0	6,503	46,800	44,000	0
Building - Replacement	0	0	8,850	8,850	0
Improvements Other Than Bldg - Replacement	0	0	0	0	10,000
POLICE DEPARTMENT TOTAL - CAPITAL OUTLAY	30,274	40,666	55,650	52,850	80,000

PUBLIC WORKS EXPENDITURES

Town of Altavista
Public Works
FY 2018 ADOPTED BUDGET

PUBLIC WORKS
Fund 10 – Department 4101-601

The Public Works Department is currently made up of fourteen (14) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals, signs, water distribution, wastewater collection, meter reading, sidewalks, storm water management, building and grounds maintenance, cemetery and parks ground keeping, public right of way maintenance, street cleaning and refuse collection. This department provides maintenance services within the current corporate limits, as well as responsibility for utility lines throughout the service area.

The Sanitation (Refuse Collection) of the Public Works budget includes costs related to the collection and disposal of residential and some commercial garbage. The Town currently does not impose a collection fee for customer pickup. To provide this service to our customers, Town crews must operate sanitation routes three days per week (T, W and TH). Pick up of Bulk Items and Brush Pick Ups are performed two days per week (M and F) at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizens.

The Public Works Department is responsible for keeping all public streets clean and clear of debris. The street sweeper is utilized in the Central Business District (downtown) weekly; on Main Street, 7th Street and Bedford Avenue every other week and the remaining streets on an as needed basis. Town forces routinely pick up litter in the right of ways.

Also included are the costs associated with the custodial and maintenance work on Town owned buildings and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on Town owned buildings and grounds. Custodial contracts and landscape contracts are included in the Public Works budget.

The Town does not have an organized recreation program, relying instead on services provided by the Altavista Area YMCA and the Campbell County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts and athletic fields. The facilities are also utilized by the programs operated by the YMCA and Campbell County. The cost associated with the maintenance of the facilities is provided for in the Public Works budget. The contribution to the YMCA which relates to the providing of recreational services on the Town's behalf is included in the Non-Departmental section of the budget.

Town of Altavista
Public Works
FY2018 ADOPTED BUDGET

PUBLIC WORKS - FUND 10	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Wages & Benefits	504,194	605,637	710,100	710,100	638,950
Other Employee Benefits					
Services	8,674	8,034	8,600	8,600	12,600
Other Charges	25,310	29,415	26,700	26,800	40,000
Materials & Supplies	280,846	263,566	291,400	318,000	388,900
Debt Service	0	0	23,200	23,200	23,200
Capital Outlay	85,571	525,133	1,423,950	835,533	711,360
Total Expenditures	904,595	1,431,786	2,483,950	1,922,233	1,815,010
PUBLIC WORKS - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	363,723	418,648	504,100	504,100	433,150
Salaries & Wages - Overtime	9,257	15,918	7,000	7,000	7,000
FICA	27,670	38,758	38,200	38,200	38,300
VRS	40,957	56,539	56,200	56,200	59,100
Group Medical Insurance	58,190	69,729	98,100	98,100	94,500
Group Life Insurance	4,398	6,044	6,500	6,500	6,900
WAGES & BENEFITS - TOTAL	504,194	605,637	710,100	710,100	638,950
SERVICES-PURCHASED, SHARED, INTERNAL					
Maintenance Service Contracts	2,089	1,921	2,000	2,000	2,000
Physicals	600	836	600	600	600
Repairs & Maintenance - Electronics	36	560	1,000	1,000	1,000
SERVICES -PW - TOTAL	2,724	3,317	3,600	3,600	3,600

Town of Altavista
Public Works
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
OTHER CHARGES-PW					
Telecommunications	5,014	6,639	6,500	6,500	6,500
Other Property Insurance	0	0	0	0	4,000
Motor Vehicle Insurance	0	0	0	0	9,000
Subsistence & Lodging	35	480	500	500	500
Conventions & Education	638	860	1,000	1,000	1,000
Miscellaneous Expense	430	1,450	1,000	1,000	1,000
Other Charges - MISS UTILITY	999	754	800	800	800
OTHER CHARGES-PW - TOTAL	7,116	10,182	9,800	9,800	22,800
MATERIALS & SUPPLIES -PW					
Office Supplies	0	608	500	2,000	500
Fuels & Lubricants	44,550	33,035	50,000	38,000	40,000
Vehicle & Equip. Repairs and Maint.	26,865	28,103	25,000	25,000	18,000
Uniforms & Wearing Apparel	14,331	15,763	14,000	14,000	10,000
Street Lights - Operating Supplies	25,960	25,734	25,000	25,000	25,000
Hwy, Strts & Sdwk Supplies	36,946	44,670	42,000	40,500	42,000
Storm Drainage	2,735	8	3,000	3,000	3,000
Repairs & Maint. - Engineering	603	1,071	1,000	1,000	1,000
Train Station - Materials & Supplies	5,909	2,676	2,000	2,000	2,000
Maintenance - Pavement / Alleys	0	0	0	0	100,000
MATERIALS & SUPPLIES-PW - TOTAL	157,900	151,667	162,500	150,500	241,500
PUBLIC WORKS - PW - SUBTOTAL	671,934	770,803	886,000	874,000	906,850
MATERIALS & SUPPLIES - SANIT.					
Fuels & Lubricants - Sant.	11,671	8,879	10,000	10,000	10,000

Town of Altavista
Public Works
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Vehicle & Equip. Repairs and Maint.	13,000	9,480	15,000	15,000	19,000
Supplies	0	1,934	0	0	0
Litter Expenses	9,025	2,018	8,000	0	2,000
MATERIALS & SUPPLIES-SANIT. - TOTAL	33,696	22,311	33,000	25,000	31,000
SANITATION - TOTAL	33,696	22,311	33,000	25,000	31,000
SERVICES-PURCHASED,SHARED,INTERNAL - B&G					
Landscaping Contracts	5,949	4,717	5,000	5,000	9,000
SERVICES - B&G - TOTAL	5,949	4,717	5,000	5,000	9,000
OTHER CHARGES - B&G -					
Electrical	6,567	7,849	6,400	6,400	6,500
Heating	1,228	907	2,000	2,000	2,000
OTHER CHARGES - B&G -TOTAL	7,795	8,756	8,400	8,400	8,500
MATERIALS & SUPPLIES - B&G					
Shop Materials & Supplies	5,120	6,798	6,000	6,000	6,000
Small Tools - Shop	5,049	3,005	3,000	3,000	4,000
MATERIALS & SUPPLIES - B&G - TOTAL	10,169	9,804	9,000	9,000	10,000
BUILDING & GROUNDS - TOTAL	23,914	23,277	22,400	22,400	27,500
OTHER CHARGES -PARK & REC					
Recreation Electricity	9,568	9,808	8,000	8,000	8,000
Heating	496	470	500	500	500
Refunds	335	200	0	100	200
OTHER CHARGES-PARK & REC - TOTAL	10,399	10,477	8,500	8,600	8,700

Town of Altavista
Public Works
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
MATERIALS & SUPPLIES - PARK & REC					
Recreation Materials & Supplies	33,654	34,778	28,500	28,500	29,000
MATERIALS & SUPPLIES-PARK & REC -TOTAL	33,654	34,778	28,500	28,500	29,000
 PARK & REC - TOTAL	 44,054	 45,255	 37,000	 37,100	 37,700
 MATERIALS & SUPPLIES - LIBRARY					
Library/Repairs and Maintenance	15,919	15,533	20,000	66,600	39,000
MATERIALS & SUPPLIES-LIBRARY -TOTAL	15,919	15,533	20,000	66,600	39,000
 LIBRARY - TOTAL	 15,919	 15,533	 20,000	 66,600	 39,000
 MATERIALS & SUPPLIES - AVOCA					
Avoca/Repairs and Maintenance	29,507	29,474	38,400	38,400	38,400
MATERIALS & SUPPLIES-LIBRARY -TOTAL	29,507	29,474	38,400	38,400	38,400
 AVOCA - TOTAL	 29,507	 29,474	 38,400	 38,400	 38,400
 PUBLIC WORKS -SUBTOTAL	 819,024	 906,653	 1,036,800	 1,063,500	 1,080,450
DEBT SERVICE - PUBLIC WORKS					
Debt Service - Principal	0	0	14,200	14,200	14,200
2016 Bond debt - January 2036					
Debt Service - Interest	0	0	9,000	9,000	9,000
2016 Bond debt - January 2036					
DEBT SERVICE -PW - TOTAL	0	0	23,200	23,200	23,200
PUBLIC WORKS TOTAL - OPERATIONS	819,024	906,653	1,060,000	1,086,700	1,103,650

Town of Altavista
Public Works
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
PUBLIC WORKS - FUND 10					
CAPITAL OUTLAY - PW					
Motor Vehicles - Repl.	26,241	0	224,500	224,500	140,000
Machinery & Equip. - Repl.	0	25,574	95,000	95,000	50,000
Storm Water Improvements - Rt. 43 - Gateway Proj/Utilities	372	200,151	260,100	100,033	110,710
Machinery & Equip. - New	0	0	0	0	20,000
Improvements - Other than Buildings (Streetscape)	0	0	428,350	0	61,000
Motor Vehicles - Repl.	0	263,584	0	0	0
CAPITAL OUTLAY - PW - TOTAL	26,612	489,308	1,007,950	419,533	381,710
					0
CAPITAL OUTLAY - PARKS & REC.					
Improvements - Paving English Park	0	0	0	0	66,650
Improvements - Parks	0	0	60,000	60,000	130,500
Improvements - Other than Buildings	0	20,825	334,000	334,000	107,000
Improvements - Other than Buildings - (Avoca)	58,959	15,000	22,000	22,000	25,500
CAPITAL OUTLAY - PARKS & REC - TOTAL	58,959	35,825	416,000	416,000	329,650
PUBLIC WORKS TOTAL - CAPITAL OUTLAY	85,571	525,133	1,423,950	835,533	711,360

ECONOMIC DEVELOPMENT EXPENDITURES

Town of Altavista
Economic Development
FY 2018 ADOPTED BUDGET

ECONOMIC DEVELOPMENT
Fund 10 – Department 7101-405

The Economic Development Department was formed in FY2013 and is responsible for activities associated with economic development including encouragement of the success and growth of local business/industry, as well as the recruitment of ones to Town. The department is also responsible for the promotion of the town and the development of resources for economic development purposed.

Town of Altavista
Economic Development
FY2018 ADOPTED BUDGET

<u>ECONOMIC DEVELOPMENT - FUND 10</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Wages & Benefits	46,478	101,982	101,000	101,000	81,250
Other Employee Benefits					
Services	7,508	42,122	20,000	30,000	25,000
Other Charges	12,214	12,603	31,150	31,150	31,300
Materials & Supplies	2,120	1,616	4,200	4,200	7,000
Capital Outlay	0	0	14,000	14,000	34,000
Total Expenditures	68,319	158,322	170,350	180,350	178,550
ECONOMIC DEVELOPMENT - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	37,001	83,968	82,300	82,300	63,000
Benefits-FICA	2,766	6,332	6,300	6,300	4,850
Benefits-VRS	3,575	6,251	6,550	6,550	7,200
Benefits- Group Medical Ins.	2,748	4,751	5,100	5,100	5,350
Benefits-Group Life Ins.	388.78	679.92	750	750	850
WAGES & BENEFITS - TOTAL	46,478	101,982	101,000	101,000	81,250
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractual Services/Advertising	7,508	42,122	20,000	30,000	25,000
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	7,508	42,122	20,000	30,000	25,000
OTHER CHARGES					
Postal Services	18	257	350	350	500
Telecommunications	752	1,052	900	900	900
Subsistance & Lodging	5,510	5,928	17,500	17,500	17,500
Conventions & Education	1,062	1,528	9,500	9,500	9,500
Dues & Assoc. Membership	1,164	1,061	1,400	1,400	1,400
Miscellaneous	3,707	2,776	1,500	1,500	1,500
OTHER CHARGES - TOTAL	12,214	12,603	31,150	31,150	31,300
MATERIALS & SUPPLIES					
Office Supplies	1,987	1,341	1,500	1,500	1,500
Fuels & Lubricants	133	275	1,500	1,500	1,500
Vehicle&Equip/Repairs & Maintenance	0	0	800	800	2500
Books & Subscriptions	0	0	400	400	1500
MATERIALS & SUPPLIES	2,120	1,616	4,200	4,200	7,000
ECONOMIC DEVELOPMENT TOTAL -OPERATIONS	68,319	158,322	156,350	166,350	144,550

Town of Altavista
Economic Development
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
ECONOMIC DEVELOPMENT - FUND 10					
CAPITAL OUTLAY					
Building - Replace	0	0	0	0	0
Building - New	0	0	14,000	14,000	34,000
Motor Vehicles - New	0	0	0	0	0
ECONOMIC DEVELOPMENT - CAPITAL OUTLAY	0	0	14,000	14,000	34,000

TRANSIT (ACTS) EXPENDITURES

Town of Altavista
Transit System (ACTS)
FY 2018 ADOPTED BUDGET

TRANSIT SYSTEM (ACTS)
Fund 10 – Department 6101-403

The Town of Altavista operates the Altavista Community Transit System through a grant from the Virginia Department of Rail and Public Transportation. ACTS operates a single deviated fixed route and has been operating for the past few years. The Assistant Town Manager serves as the administration support for this operation and accordingly forty (40%) percent of his time is allocated to this function. The system also employs part-time drivers to cover the Monday through Friday (8:00 a.m. – 6:00 p.m.) and Saturday (9:00 a.m. – 2:00 p.m.) hours of operation. Based on the recent ACTS “Transit Development Plan,” the summer and Saturday hours will be extended again in FY2018.

ACTS is funded through federal and state grants, local match and fare box revenues. Ridership continues to remain steady. During FY2016, ridership was approximately 21,248, which includes the extended summer hours (avg. of 58 riders per day). The projected revenue for FY2018 is \$5,000. This number is down from previous years as the ‘anonymous donor’ provided free fares for the month of October through December; in the past, these months required fares. Operational costs have remained consistent.

Town of Altavista
Transit System
FY2018 ADOPTED BUDGET

<u>TRANSIT SYSTEM - FUND 10</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Wages & Benefits	61,078	63,593	69,100	69,100	72,950
Services	5,329	905	2,550	2,550	2,100
Other Charges	2,432	2,943	3,950	3,950	3,950
Materials & Supplies	21,412	17,247	23,450	20,950	20,800
Capital Outlay	21,445	62,079	4,500	4,500	64,000
Total Expenditures	111,696	146,768	103,550	101,050	163,800
TRANSIT SYSTEM - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	53,036	55,122	59,100	59,100	62,400
Salaries & Wages - Overtime	0	0	0	0	0
Benefits - FICA	4,144	4,291	4,550	4,550	4,800
Benefits - VRS	2,554	2,610	3,100	3,100	3,250
Benefits - Group Med. Ins.	0	0	500	500	500
Benefits - Group Life Ins.	278	284	350	350	500
Worker's Compensation	1,066	1,287	1,500	1,500	1,500
WAGE & BENEFITS - TOTAL	61,078	63,593	69,100	69,100	72,950
SERVICES-PURCHASED,SHARED,INTERNAL					
Advertising	205	366	1,500	1,500	1,000
Maintenance Service Contracts	0	184	350	350	500
Misc. Professional Services	4,894	150	300	300	300
Physicals	230	205	400	400	300
SERVICES - TOTAL	5,329	905	2,550	2,550	2,100
OTHER CHARGES					
Telecommunications	921	988	1,200	1,200	1,200

Town of Altavista
Transit System
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Motor Vehicle Insurance	888	1,144	1,300	1,300	1,300
Subsistence & Lodging	328	483	500	500	500
Conventions & Education	170	181	800	800	800
Dues & Association Memberships	125	148	150	150	150
OTHER CHARGES - TOTAL	2,432	2,943	3,950	3,950	3,950
MATERIALS & SUPPLIES					
Office Supplies	232	226	250	250	250
Fuel	16,877	13,234	18,500	16,000	16,000
Vehicle & Equip. Repairs/Maint.	3,573	3,492	3,500	3,500	3,750
Other Operating Supplies	478	58	900	900	500
Supplies	253	239	300	300	300
MATERIALS & SUPPLIES - TOTAL	21,412	17,247	23,450	20,950	20,800
TRANSIT TOTAL - OPERATIONS	90,250	84,689	99,050	96,550	99,800

Town of Altavista
Transit System
FY2018 ADOPTED BUDGET

	<u>FY2015</u> <u>ACTUAL</u>	<u>FY2016</u> <u>ACTUAL</u>	<u>FY2017</u> <u>ADOPTED</u>	<u>FY2017</u> <u>PROJECTED</u>	<u>FY2018</u> <u>ADOPTED</u>
TRANSIT SYSTEM - FUND 10					
CAPITAL OUTLAY					
EDP Equipment - Replacement	1,750	0	0	0	0
Motor Vehicles - Replacement	0	59,858	0	0	64,000
Motor Vehicles - New	0	0	0	0	0
Machinery & Equipment - New	6,870	0	4,500	4,500	0
Improvements Other Than Bldg	12,825	2,221	0	0	0
TRANSIT TOTAL - CAPITAL OUTLAY	21,445	62,079	4,500	4,500	64,000

MAIN STREET EXPENDITURES

Town of Altavista
Main Street
FY 2018 ADOPTED BUDGET

MAIN STREET
Fund 10 – Department 7102-406

The FY2018 Budget includes the formation of the Main Street Department for the Town of Altavista. Staff worked with AOT to transition the part-time position of Main Street Coordinator to a full-time position. The Main Street Department will continue to handle the functions of the AOT director with new responsibilities falling under the town regarding community awareness and community outreach. The Main Street Department is responsible for connecting with the community through social media to communicate efficiently and effectively with the citizens of the town. This department is also responsible for researching grant opportunities for the town. Funding for this position is utilized from the AOT contribution request formerly in the Non-Departmental budget as well as town funds.

Town of Altavista
Main Street
FY2018 ADOPTED BUDGET

	FY2015 ACTUAL	FY2016 ACTUAL	FY2017 ADOPTED	FY2017 PROJECTED	FY2018 ADOPTED
MAIN STREET COORDINATOR - FUND 10					
Wages & Benefits	0	28,000	28,000	28,000	53,900
Other Employee Benefits	0	0	0	0	0
Services	0	0	0	0	0
Other Charges	0	400	400	400	400
Materials & Supplies	0	1,600	1,600	1,600	1,600
Capital Outlay	0	0	0	0	0
Total Expenditures	0	30,000	30,000	30,000	55,900
MAIN STREET PROGRAM - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	0	26,000	26,000	26,000	40,000
Salaries and Wages/Overtime	0	0	0	0	300
Benefits/FICA	0	2,000	2,000	2,000	3,100
Benefits/VRS	0	0	0	0	4,600
Benefits/Medical	0	0	0	0	5,350
Benefits/Group Life	0	0	0	0	550
WAGE & BENEFITS - TOTAL	0	28,000	28,000	28,000	53,900
OTHER CHARGES					
Telecommunications	0	0	400	400	400
OTHER CHARGES - TOTAL	0	0	400	400	400
MATERIALS & SUPPLIES					
Office Supplies	0	0	1,600	1,600	1,600
MATERIALS & SUPPLIES - TOTAL	0	0	1,600	1,600	1,600
MAIN STREET PROGRAM - TOTAL OPERATIONS	0	28,000	30,000	30,000	55,900
MAIN STREET TOTAL	0	28,000	30,000	30,000	55,900

STATE/HIGHWAY REIMBURSEMENT FUND (FUND 20)

Town of Altavista
State/Highway Reimbursement Fund
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
State/Highway Reimbursement Fund - Fund 20					
REVENUE					
Street & Highway Maintenance	619,070	653,235	650,000	677,700	670,000
Street & Highway Maintenance/Carry Over/Tr In	0	0	26,000	16,100	191,850
State/Highway Reimbursement Fund - GRAND TOTAL:	<u>619,070</u>	<u>653,235</u>	<u>676,000</u>	<u>693,800</u>	<u>861,850</u>
EXPENDITURES					
Maintenance - Drainage	9,917	18,458	48,200	48,200	48,200
Maintenance - Pavement	21,725	37,843	150,000	150,000	300,000
Maintenance - Traffic Control Devices	62,272	49,859	56,800	56,800	56,800
Engineering - Repairs & Maintenance	0	0	10,000	10,000	10,000
Road/Street/Highway - Snow & Ice Removal	39,140	52,734	56,000	72,100	56,000
Road/Street/Highway - Other Traffic Services	61,395	51,886	50,000	50,000	50,000
General Admin. & Misc. - Miscellaneous	92,601	83,148	80,000	80,000	80,000
State/Highway Reimb. Fund - Subtotal:	<u>287,051</u>	<u>293,928</u>	<u>451,000</u>	<u>467,100</u>	<u>601,000</u>
Improvements Other Than Buildings - New	0	0	225,000	225,000	260,850
Engineering - New	0	0	0	0	0
CAPITAL OUTLAY - TOTAL	0	0	225,000	225,000	260,850
Transfer Out - General Fund Reserve	332,019	359,307	0	1,700	0
State/Highway Fund - GRAND TOTAL:	<u>619,070</u>	<u>653,235</u>	<u>676,000</u>	<u>693,800</u>	<u>861,850</u>

ENTERPRISE FUND REVENUE (FUND 50)

Town of Altavista
Enterprise Fund Revenue
FY2018 ADOPTED BUDGET

Enterprise Fund Revenue	FY2015 <u>ACTUAL</u>	FY2016 <u>ACTUAL</u>	FY2017 <u>ADOPTED</u>	FY2017 <u>PROJECTED</u>	FY2018 <u>ADOPTED</u>
Interest/Interest Income	11,390	10,396	11,000	4,500	4,500
Water Charges - Industrial	897,341	1,002,151	1,360,000	1,600,000	1,600,000
Water Charges - Business/Residential	298,513	356,610	294,000	243,000	243,000
Water Charges - Outside Community	143,429	144,189	124,000	135,000	135,000
Water Charges - Water Connection Fees	3,638	3,113	3,000	3,000	3,000
Water Charges - Bulk Water Purchase	0	0	0	5,000	5,000
Sewer Charges - Industrial	1,169,628	1,167,546	1,132,000	1,132,000	1,132,000
Sewer Charges - Business/Residential	293,485	282,907	291,000	230,000	230,000
Sewer Charges - Outside Community	2,165	2,603	1,700	1,700	1,700
Sewer Charges - Sewer Connection Fees	12,400	13,700	5,200	5,200	5,200
Sewer Charges - Sewer Surcharges	88,332	100,267	60,000	142,000	95,000
Charges for Service - Water/Sewer Penalties	4,803	5,627	5,000	5,000	5,000
State Fluoride Grant	0	0	0	0	30,500
Misc. Cash Discounts	17.96	30	0	0	0
Misc. - Sale of Supplies & Materials	0	141	0	0	0
Miscellaneous	21,264	176,261	25,000	20,000	20,000
Transfer In from Fund 50 (CIP)	268,320	455,300	178,900		157,000
Transfer In from Reserves (To Balance)	3,153,721	2,137,000	1,715,000		1,199,010
Transfer in From General Fund	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>
ENTERPRISE FUND - REVENUE:	<u>6,368,448</u>	<u>5,857,841</u>	<u>5,205,800</u>	<u>3,526,400</u>	<u>4,865,910</u>

ENTERPRISE FUND DEPARTMENTS EXPENDITURES (FUND 50)

- Water
- Waste Water
- Utilities / Distribution & Collection

WATER EXPENDITURES

Town of Altavista
Water Department
FY 2018 ADOPTED BUDGET

**UTILITIES (ENTERPRISE)
WATER DEPARTMENT
Fund 50 – Department 5001-701**

The Town of Altavista operates a 3.0 MGD water treatment facility located just east of the corporate limits of the Town of Altavista off Ricky Van Shelton Drive across the Staunton River. The plant draws raw water from the Staunton River. The facility and its treatment process comply with Virginia Department of Health (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. The FY2018 Budget includes nine (9) full-time employees that operate the WTP.

Additional water sources for the Town include two springs (Reynolds Spring and McMinnis Spring), as well as an alternate raw water intake on Reed Creek directly adjacent to the Town's WTP. Reynolds Spring supplies water to the Town system through the Dearing Ford Road Storage Tank located near the north end of Clarion Road and supplies a permitted capacity of 280 GPM. McMinnis Spring supplies water to the Town system at the intersection of Myrtle Lane and Woodland Avenue near the Bedford Avenue Storage Tank; the spring has a permitted pumping capacity of 320 GPM.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 45% of a Clerk IV's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department consists of Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three-person crew (50%) and a meter reader (50%). The utility crew was previously directed through Public Works and is now directed through the Utility Departments. The Town currently has approximately 1,500 connections, including residential, commercial, institutional and industrial users. This group is responsible for the acquisition of data for billing and the maintenance/repair/replacement of approximately 240,000 linear feet of water line, ranging in size from 1-inch to 12-inches in diameter. In addition, they are responsible for an estimated 199 fire hydrants and an estimated 486 valves within the water distribution system. The Town also maintains eight meter and pressure reducing valve (PRV) vaults.

Town of Altavista
Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
WATER DEPARTMENT - FUND 50					
Wages & Benefits	475,989	468,043	570,400	570,400	626,500
Other Employee Benefits					
Services	52,952	116,262	234,500	234,500	264,300
Other Charges	199,718	233,556	178,850	163,850	324,050
Materials & Supplies	265,775	210,666	192,250	180,500	252,950
Debt Service	17,448	214,750	422,250	422,250	422,200
Capital Outlay	3,553,861	2,857,534	2,289,600	1,451,100	657,270
Transfers	0	0	0	0	0
Total Expenditures	4,565,743	4,100,810	3,887,850	3,022,600	2,547,270
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	20,120	20,839	21,000	21,000	12,100
Salaries & Wages - Overtime	0	59	100	100	100
FICA	1,215	1,281	1,650	1,650	1,000
VRS Retirement	2,203	2,250	2,400	2,400	1,400
Medical Insurance	4,165	4,062	4,400	4,400	3,450
Group Life Insurance	240	245	300	300	200
WAGES & BENEFITS - Admin. - TOTAL	27,943	28,735	29,850	29,850	18,250
MATERIALS & SUPPLIES - ADMINISTRATION					
Small Equipment / Network Upgrade for SCADA	0	0	2,950	0	0
MATERIALS & SUPPLIES - TOTAL	0	0	2,950	0	0
ADMINISTRATION -TOTAL	27,943	28,735	32,800	29,850	18,250

Town of Altavista
Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
PERSONNEL - WAGES & BENEFITS - DISTRIBUTION					
Salaries & Wages - Distribution	118,354	97,778	77,200	77,200	90,300
Compensation Plan Implementation	0	0	0	0	3,350
Salaries & Wages - Overtime	3,785	8,641	3,000	3,000	3,100
FICA	6,405	1,333	6,200	6,200	7,500
VRS Retirement	9,279	1,272	9,000	9,000	10,900
Medical Insurance	11,248	724	8,600	8,600	9,200
Group Life Insurance	1,009	139	1,100	1,100	1,300
WAGES & BENEFITS - Dist. - TOTAL	150,081	109,887	105,100	105,100	125,650
SERVICES-PURCHASED,SHARED,INTERNAL					
GIS Mapping Updates	0	0	0	0	2,000
Physicals	0	0	0	0	300
SERVICES - TOTAL	0	0	0	0	2,300
OTHER CHARGES					
Subsistence & Lodging	0	0	0	0	500
Conventions & Education	0	0	0	0	800
Meter Testing/Replacement	6,391	12,445	15,000		15,000
Other Charges - MISS UTILITY	0	0	0	0	400
OTHER CHARGES - TOTAL	6,391	12,445	15,000	0	16,700
MATERIALS & SUPPLIES - DISTRIBUTION					
Repair & Maintenance Supplies	31,836	34,040	40,000	40,000	40,000
Fuels & Lubricants	0	0	0	0	6,250

Town of Altavista
Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Materials & Supplies/Vehicles & Equip.	0	0	0	0	6,000
Uniforms & Wearing Apparel	0	0	0	0	2,300
Safety Equipment & Programs	0	0	0	0	1,300
Small Equipment	0	0	2,800		1,400
MATERIALS & SUPPLIES - TOTAL	31,836	34,040	42,800	40,000	57,250
 <i>DISTRIBUTION -TOTAL</i>	 188,308	 156,372	 162,900	 145,100	 201,900
 PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	195,046	195,102	292,300	292,300	332,000
Compensation Plan Implementation	0	0	0	0	10,600
Salaries & Wages - Overtime	19,625	62,015	25,000	25,000	15,000
FICA	15,858	18,879	24,300	24,300	27,900
VRS Retirement	22,848	20,280	33,400	33,400	39,250
Medical Insurance	41,103	30,846	56,600	56,600	53,250
Group Life Insurance	3,485	2,299	3,850	3,850	4,600
<i>WAGES & BENEFITS - Treatment - TOTAL</i>	297,965	329,421	435,450	435,450	482,600
 SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	27,644	25,489	20,000	20,000	20,000
Misc. Professional Services	7,422	5,012	20,000	20,000	77,500
Physicals	125	805	500	500	500
Water Purchases - CC	10,428	74,200	180,000	180,000	150,000
Repairs & Maint.	7,333	10,755	14,000	14,000	14,000
SERVICES -TOTAL	52,952	116,262	234,500	234,500	262,000

Town of Altavista
Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
OTHER CHARGES					
Electrical	131,254	142,986	125,000	125,000	122,000
Heating	1,540	1,583	3,500	3,500	3,500
Telecommunications	11,061	12,887	13,500	13,500	11,750
Other Property Insurance	0	0	0	0	8,850
Motor Vehicle Insurance	0	0	0	0	300
General Liability Insurance	0	0	0	0	4,250
Subsistence & Lodging	2,150	550	1,000	1,000	2,000
Conventions & Education	2,562	3,191	3,000	3,000	4,000
Dues & Assoc. Memberships	744	632	750	750	1,000
Refunds	396	3,450	500	500	500
Misc. Expense	990	615	2,000	2,000	2,000
Sample Testing / Outsourced	7,106	5,964	9,000	9,000	14,500
Fees Paid to Commonwealth	4,953	4,953	5,000	5,000	5,000
Professional License	100	0	600	600	900
Loan Issuance Costs	30,469	44,300	0	0	0
State Flouride Grant	0	0	0	0	90,500
OTHER CHARGES - TOTAL	193,327	221,111	163,850	163,850	271,050
MATERIALS & SUPPLIES					
Office Supplies	2,575	3,120	3,000		3,500
Repair & Maint. Supplies	23,435	24,089	30,000	30,000	25,000
Fuels & Lubricants	6,923	2,089	3,000	3,000	3,000
Materials & Supplies/Vehicles & Equip.	1,787	790	500	500	1,500
Uniforms & Wearing Apparel	1,471	7,000	5,000	5,000	6,500
Safety Equipment & Programs	0	0	0	0	2,500

Town of Altavista
Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Other Operating Supplies - Chemicals	199,768	142,483	100,000	100,000	95,000
Laboratory Test Chemicals	0	0	0	0	22,000
Small Tools & Supplies	555	174	2,000	2,000	2,000
Small Equipment	0	0	3,000	3,000	7,500
MATERIALS & SUPPLIES - TOTAL	233,939	176,626	146,500	140,500	168,500
WATER - TREATMENT - TOTAL	778,183	843,419	980,300	974,300	1,184,150
OTHER CHARGES - BEDFORD PUMP STATION					
Electrical	0	0	0	0	9,600
Telecommunications	0	0	0	0	300
OTHER CHARGES - TOTAL	0	0	0	0	9,900
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	0	0	3,000
MATERIALS & SUPPLIES - TOTAL	0	0	0	0	3,000
BEDFORD PUMP STATION - TOTAL (NEW)	0	0	0	0	12,900
OTHER CHARGES - LOLA PUMP STATION					
Electrical	0	0	0	0	1,000
Telecommunications	0	0	0	0	300
OTHER CHARGES - TOTAL	0	0	0	0	1,300
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	0	0	100
MATERIALS & SUPPLIES - TOTAL	0	0	0	0	100

Town of Altavista
Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
LOLA PUMP STATION - TOTAL (NEW)	0	0	0	0	1,400
OTHER CHARGES - MCMINNIS SPRING					
Electrical	0	0	0	0	9,600
Telecommunications	0	0	0	0	800
OTHER CHARGES - TOTAL	0	0	0	0	10,400
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	0	0	3,000
Other Operating Supplies / Chemicals	0	0	0	0	7,500
Laboratory Test Chemicals	0	0	0	0	1,300
MATERIALS & SUPPLIES - TOTAL	0	0	0	0	11,800
MCMINNIS SPRING - TOTAL (NEW)	0	0	0	0	22,200
OTHER CHARGES - REYNOLDS SPRING					
Electrical	0	0	0	0	12,000
Telecommunications	0	0	0	0	500
OTHER CHARGES - TOTAL	0	0	0	0	12,500
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	0	0	3,000
Other Operating Supplies / Chemicals	0	0	0	0	7,500
Laboratory Test Chemicals	0	0	0	0	1,300
MATERIALS & SUPPLIES - TOTAL	0	0	0	0	11,800
REYNOLDS SPRING - TOTAL (NEW)	0	0	0	0	24,300

Town of Altavista
Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
OTHER CHARGES - TANKS & INDUSTRIAL METERS					
Electrical	0	0	0	0	1,200
Telecommunications	0	0	0	0	1,000
OTHER CHARGES - TOTAL	0	0	0	0	2,200
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	0	0	500
MATERIALS & SUPPLIES - TOTAL	0	0	0	0	500
TANKS & INDUSTRIAL METERS - TOTAL (NEW)	0	0	0	0	2,700
<i>WATER - SUBTOTAL:</i>	994,434	1,028,526	1,176,000	1,149,250	1,467,800
DEBT SERVICE					
Debt Service - Principal	0	147,100	165,000	165,000	169,900
2016 Refinance- Bond debt - July 2034					
Debt Service - Interest	17,448	67,650	102,450	102,450	97,500
2016 Refinance- Bond debt - July 2034					
Debt Service - Principal	0	0	95,000	95,000	95,000
2016 Bond debt - January 2036					
Debt Service - Interest	0	0	59,800	59,800	59,800
2016 Bond debt - January 2036					
<i>DEBT SERVICE -TOTAL</i>	17,448	214,750	422,250	422,250	422,200
WATER DEPARTMENT TOTAL - OPERATIONS	1,011,882	1,243,276	1,598,250	1,571,500	1,890,000

Town of Altavista
Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
WATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Machinery & Equip. - Replc.	0	15,509	5,000	5,000	0
Machinery & Equip. - New	0	0	10,000	10,000	0
Replacement - Improv Other than Buildings	0	0	60,000	60,000	0
Machinery & Equip. - Replc.	34,895	136,158	289,600	278,600	248,600
Replacement - Waterlines Rt. 43 Utility Proj	0	433,070	0	0	91,670
Replacement - Water Improvements / Bedford Ave (1A)	3,447,398	614,631	0	0	0
Replacement - Improv Other than Buildings	2,675	0	0	0	60,000
Replacement - Water Improvements / Main St (1B)	50,393	1,480,233	1,715,000	952,500	0
Melinda Tank HPZ	18,500	33,750	0	0	0
SCADA System	0	99,475	145,000	145,000	152,000
Replacement - WTP Electrical	0	22,798	0	0	0
Machinery & Equip. - New	0	0	65,000	0	105,000
Machinery & Equip. - Dominion Power Station	0	21,910			
WATER DEPARTMENT TOTAL - CAPITAL OUTLAY	3,553,861	2,857,534	2,289,600	1,451,100	657,270
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	0	0	0	0	0
TRANSFER OUT - TOTAL	0	0	0	0	0

WASTE WATER EXPENDITURES

Town of Altavista
Waste Water Department
FY 2018 ADOPTED BUDGET

UTILITIES (ENTERPRISE)
WASTE WATER
Fund 50 – Department 5101-702

The Town of Altavista operates a 3.6 MGD waste water treatment facility located on the south side of the Norfolk Southern railway at the termini of Lane Access Road. The plant draws raw water from the Staunton River. The facility discharges treated effluent to the Staunton River. Currently there are ten full-time employees that operate the WWTP.

The WWTP is an activated sludge facility with extended aeration. The process includes two wastewater pump stations, a septage receiving station, head works, dual grit traps, aeration basins, and circular secondary clarifiers with return/waste activated sludge and scum pump station. Ultraviolet irradiation is used for disinfection of treated effluent.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 15% of a Clerk IV's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department, which is made up of employees that are directed through Public Works, consists of an Administrative Assistant (10%) and a Utility Supervisor (50%), that directs a three person crew (50%). This group is responsible for the maintenance/repair/replacement of sewer lines.

Town of Altavista
Waste Water Department
FY2018 ADOPTED BUDGET

WASTE WATER DEPARTMENT - FUND 50	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Wages & Benefits	619,686	520,730	676,500	676,500	785,550
Other Employee Benefits					
Services	46,913	33,838	16,450	16,450	75,800
Other Charges	308,996	311,763	312,300	312,300	343,100
Materials & Supplies	145,649	156,217	170,200	170,200	199,750
Debt Service	0	0	0	0	0
Capital Outlay	123,913	134,898	142,500	69,294	914,440
Transfers	0	0	0	0	0
Total Expenditures	1,245,159	1,157,446	1,317,950	1,244,744	2,318,640
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	5,250	5,210	5,200	5,200	8,900
Salaries & Wages - Overtime	0	15	100	100	100
FICA	302	320	500	500	700
VRS Retirement	551	563	600	600	1,000
Medical Insurance	1,041	1,015	1,200	1,200	3,450
Group Life Insurance	60	61	100	100	100
WAGES & BENEFITS - ADMIN. - TOTAL	7,203	7,184	7,700	7,700	14,250
PERSONNEL - WAGES & BENEFITS - COLLECTION					
Salaries & Wages - Collection	46,368	17,835	60,000	60,000	90,300
Compensation Plan Implementation	0	0	0	0	3,350
Salaries & Wages - Overtime	1,493	71	3,000	3,000	3,100
FICA	5,291	396	4,900	4,900	7,500
VRS Retirement	7,667	460	6,900	6,900	10,900

Town of Altavista
Waste Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015</u> <u>ACTUAL</u>	<u>FY2016</u> <u>ACTUAL</u>	<u>FY2017</u> <u>ADOPTED</u>	<u>FY2017</u> <u>PROJECTED</u>	<u>FY2018</u> <u>ADOPTED</u>
Medical Insurance	8,927	328	6,100	6,100	9,200
Group Life Insurance	834	50	800	800	1,300
WAGES & BENEFITS - COLLECTION - TOTAL	70,580	19,140	81,700	81,700	125,650
SERVICES-PURCHASED,SHARED,INTERNAL					
GIS Mapping Updates	0	0	0	0	2,000
Physicals / Drug Screenings	0	0	0	0	300
SERVICES - TOTAL	0	0	0	0	2,300
OTHER CHARGES					
Subsistence & Lodging	0	0	0	0	500
Conventions & Education	0	0	0	0	800
Other Charges - MISS UTILITY	0	0	0	0	400
OTHER CHARGES - TOTAL	0	0	0	0	1,700
MATERIALS & SUPPLIES - COLLECTION					
Repair & Maintenance Supplies	13,281	13,135	20,000	20,000	20,000
Fuels & Lubricants	0	0	0	0	6,250
Materials & Supplies/Vehicles & Equip.	0	0	0	0	6,000
Uniforms & Wearing Apparel	0	0	0	0	2,300
Safety Equipment & Programs	0	0	0	0	1,300
Small Equipment	0	0	0	0	1,400
MATERIALS & SUPPLIES - TOTAL	13,281	13,135	20,000	20,000	37,250
COLLECTION TOTAL	83,861	32,276	101,700	101,700	166,900

Town of Altavista
Waste Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	399,707	365,718	426,500	426,500	443,500
Compensation Plan Implementation	0	0	0	0	27,000
Salaries & Wages - Overtime	7,138	4,316	4,500	4,500	5,000
FICA	28,853	26,682	33,000	33,000	36,600
VRS Retirement	43,635	40,174	48,800	48,800	54,150
Medical Insurance	57,823	53,147	68,700	68,700	73,200
Group Life Insurance	4,746	4,370	5,600	5,600	6,200
WAGES & BENEFITS - TREATMENT - TOTAL	541,903	494,406	587,100	587,100	645,650
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	5,596	5,974	6,300	6,300	6,500
Misc. Professional Services	36,953	23,882	5,000	5,000	60,000
Physicals	50	74.17	150	150	2,000
Repairs & Maint.	4,315	3,908	5,000	5,000	5,000
SERVICES - TOTAL	46,913	33,838	16,450	16,450	73,500
OTHER CHARGES					
Electrical	281,310	275,800	275,000	275,000	273,000
Heating	2,565	1,702	4,000	4,000	4,000
Telecommunications	4,367	4,493	4,500	4,500	3,500
Other Property Insurance	0	0	0	0	8,850
Motor Vehicle Insurance	0	0	0	0	800
General Liability Insurance	0	0	0	0	4,250
Subsistence & Lodging	138	0	300	300	1,000
Conventions & Education	1,283	525	2,000	2,000	3,000
Dues & Assoc. Memberships	0	0	0	0	500
Refunds	0	15,000	0	0	0

Town of Altavista
Waste Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
Miscellaneous Expense	2,626	0	1,000	1,000	1,000
Sample Testing / Outsourced	7,141	4,835	15,000	15,000	11,000
Fees Paid to Commonwealth	9,256	9,408	9,500	9,500	9,500
Sample Testing / In House	0	0	0	0	5,000
Professional License	310	0	1,000	1,000	1,500
OTHER CHARGES - TOTAL	308,996	311,763	312,300	312,300	326,900
MATERIALS & SUPPLIES					
Office Supplies	1,092	2,548	1,000	1,000	2,000
Maint. Supplies	51,000	47,062	50,000	50,000	45,000
Fuels & Lubricants	8,325	8,649	9,000	9,000	9,000
Materials & Supplies/Vehicles & Equip.	1,255	1,948	3,000	3,000	3,000
Uniforms & Wearing Apparel	552	4,201	5,700	5,700	7,000
Safety Equipment & Programs	0	0	0	0	5,000
Other Operating Supplies / Chemicals	68,771	77,663	80,000	80,000	50,000
Small Tools & Supplies	1,373	1,010	1,500	1,500	1,500
Laboratory Test Equipment	0	0	0	0	30,000
MATERIALS & SUPPLIES - TOTAL	132,368	143,081	150,200	150,200	152,500
WASTE WATER TREATMENT - TOTAL	1,030,180	983,088	1,066,050	1,066,050	1,198,550
OTHER CHARGES - RIVERVIEW PUMP STATION					
Electrical	0	0	0	0	13,000
Telecommunications	0	0	0	0	1,500
OTHER CHARGES - TOTAL	0	0	0	0	14,500

Town of Altavista
Waste Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015</u> <u>ACTUAL</u>	<u>FY2016</u> <u>ACTUAL</u>	<u>FY2017</u> <u>ADOPTED</u>	<u>FY2017</u> <u>PROJECTED</u>	<u>FY2018</u> <u>ADOPTED</u>
MATERIALS & SUPPLIES					
Maint. Supplies	0	0	0	0	10,000
MATERIALS & SUPPLIES - TOTAL	0	0	0	0	10,000
RIVERVIEW PUMP STATION - TOTAL (NEW)	0	0	0	0	24,500
WASTE WATER DEPARTMENT TOTAL - OPERATIONS	1,121,245	1,022,548	1,175,450	1,175,450	1,404,200

Town of Altavista
Waste Water Department
FY2018 ADOPTED BUDGET

	<u>FY2015</u> <u>ACTUAL</u>	<u>FY2016</u> <u>ACTUAL</u>	<u>FY2017</u> <u>ADOPTED</u>	<u>FY2017</u> <u>PROJECTED</u>	<u>FY2018</u> <u>ADOPTED</u>
WASTE WATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Machinery & Equip. - Replc.	0	8,626	0	0	0
Machinery & Equip. - Replc.	12,045	126,272	70,500	69,294	368,000
Motor Vehicle - Replace	6,974	0	0	0	200,000
Replacement - Sewerlines Rt. 43 Utility Proj	0	0	0	0	276,440
Motor Vehicle - New	0	0	0	0	0
Improvements other than Buildings - Replc.	104,894	0	72,000	0	30,000
Machinery & Equip. - New	0	0	0	0	40,000
WASTE WATER DEPARTMENT TOTAL - CAPITAL OUTLAY	123,913	134,898	142,500	69,294	914,440
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	0	0	0	0	0
TRANSFER OUT - TOTAL	0	0	0	0	0

CEMETERY FUND (FUND 90)

Town of Altavista
Cemetery Fund
FY2018 ADOPTED BUDGET

Cemetery Fund - Fund 90	<u>FY2015 ACTUAL</u>	<u>FY2016 ACTUAL</u>	<u>FY2017 ADOPTED</u>	<u>FY2017 PROJECTED</u>	<u>FY2018 ADOPTED</u>
REVENUE					
Permits/Burials	14,250	14,999	15,000	15,000	15,000
Interest/Interest Income	9,320	9,661	9,000	9,500	9,500
Miscellaneous/Sale of Real Estate	14,500	9,800	4,000	4,000	4,000
Miscellaneous/Misc.	25	50	0	0	0
Transfer In From General Fund	<u>25,000</u>	<u>36,875</u>	<u>28,750</u>	<u>28,600</u>	<u>28,900</u>
CEMETERY FUND - GRAND TOTAL:	<u>63,095</u>	<u>71,385</u>	<u>56,750</u>	<u>57,100</u>	<u>57,400</u>
EXPENDITURES					
Salaries and Wages/Regular	6,666	7,929	9,500	9,500	9,700
Salaries and Wages/Overtime	697	1,395	800	1,000	1,000
Benefits/FICA	530	649	800	800	800
Benefits/VRS	709	819	1,100	1,100	1,200
Benefits/Medical	1,060	1,337	1,400	1,400	1,500
Benefits/Group Life	77	89	150	150	200
Other Charges/Misc. Reimb.	0	315	0	150	
Materials/Supplies & Repairs/Maint.	16,977	16,600	18,000	18,000	18,000
CEMETERY TOTAL - OPERATIONS	26,716	29,132	31,750	32,100	32,400
CAPITAL OUTLAY					
Machinery & Equip. - Repl.	0	17,253	0	0	0
CEMETERY TOTAL - CAPITAL OUTLAY	0	17,253	0	0	0
Transfer Out/To Cemetery Reserve	36,379	25,000	25,000	25,000	25,000
CEMETERY FUND - GRAND TOTAL:	63,095	71,385	56,750	57,100	57,400

CAPITAL IMPROVEMENT PROGRAM (CIP)

- **FY 2018 – 2022 Spreadsheet**
- **FY 2018 Funding Sources**
- **Departmental Project Detail Sheets**

Town of Altavista
CIP Funding Sources
FY 2018 ADOPTED BUDGET

[illegible]

Town of Altavista
Capital Improvements Program
FY 2018 - 2022

Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Administration	Upgrade Small Business Server and Licenses	\$ 13,500.00					\$ 13,500.00
Administration	Install security system throughout Town Hall	\$ 25,000.00					\$ 25,000.00
Administration	Replace & update A/V system in council chambers	\$ 35,000.00					\$ 35,000.00
Administration	Replace & update furniture in council chambers		\$ 8,000.00				\$ 8,000.00
Administration	Replace Gov't System Server with ASP			\$ 55,000.00			\$ 55,000.00
Administration	Redesign Town's website				\$ 15,000.00		\$ 15,000.00
Budget TOTAL		\$ 73,500.00	\$ 8,000.00	\$ 55,000.00	\$ 15,000.00	\$ -	\$ 151,500.00
Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Avoca	Restoration of lime plaster in brick kitchen ¹	\$ 22,000.00					\$ 22,000.00
Avoca	Replace milk house roof and base planks ²	\$ 3,500.00					\$ 3,500.00
Avoca	Remove tree & grind stump in front yard		\$ 7,000.00				\$ 7,000.00
Avoca	Replace HVAC systems			\$ 15,000.00			\$ 15,000.00
Avoca	Rewire outdoor electrical lines				\$ 5,000.00		\$ 5,000.00
Avoca	Construct 12'x30' storage facility					\$ 25,000.00	\$ 25,000.00
Budget TOTAL		\$ 25,500.00	\$ 7,000.00	\$ 15,000.00	\$ 5,000.00	\$ 25,000.00	\$ 77,500.00
Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Economic Development	Joint Investment- Dearing Ford Commerce Center	\$ 34,000.00	\$ 3,260,000.00	\$ 265,000.00	\$ 137,500.00		\$ 3,696,500.00
Economic Development	Installation of wireless access points		\$ 431,545.00				\$ 431,545.00
Economic Development	Visitor Center design			\$ 75,000.00			\$ 75,000.00
Economic Development	Develop Welcome Center				\$ 350,000.00		\$ 350,000.00
Budget TOTAL		\$ 34,000.00	\$ 3,691,545.00	\$ 340,000.00	\$ 487,500.00	\$ -	\$ 4,553,045.00
Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Police	Replace 10 Motorola mobile radios w/ XG-25M	\$ 27,000.00					\$ 27,000.00
Police	Replacement of patrol vehicles	\$ 43,000.00	\$ 45,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 238,000.00
Police	Firing Range Development	\$ 10,000.00					\$ 10,000.00
Police	Replace 15 aging portable radios		\$ 7,500.00				\$ 7,500.00
Police	Replace EDP Equipment		\$ 75,000.00				\$ 75,000.00
Police	Construct classroom cleaning building at range			\$ 60,000.00			\$ 60,000.00
Budget TOTAL		\$ 80,000.00	\$ 127,500.00	\$ 110,000.00	\$ 50,000.00	\$ 50,000.00	\$ 417,500.00
Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Public Works	Sidewalk, curb & gutter and drainage	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 750,000.00
Public Works	Route 43 Downtown Gateway Project ¹		\$ 587,275.00				\$ 587,275.00
Public Works	Replace 1999 Dump Truck ²	\$ 54,500.00					\$ 54,500.00
Public Works	English Park pavilion roof replacement	\$ 8,000.00					\$ 8,000.00
Public Works	Upgrade bathrooms at English Park	\$ 31,000.00					\$ 31,000.00
Public Works	Upgrade bathrooms at Shreve Park	\$ 31,000.00					\$ 31,000.00
Public Works	English Park play ground equipment	\$ 100,000.00					\$ 100,000.00
Public Works	Replace 2004 Street Sweeper ³	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00			\$ 150,000.00

Town of Altavista
Capital Improvements Program
FY 2018 - 2022

Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Public Works	Construct pole building for road deicing salt ⁴	\$ 67,500.00	\$ 67,500.00				\$ 135,000.00
Public Works	Refurbish 2004 garbage truck		\$ 35,000.00				\$ 35,000.00
Public Works	Replace 2000 1/2 ton pickup with flatbed truck			\$ 55,000.00			\$ 55,000.00
Public Works	Upgrade street lights to LED			\$ 10,000.00			\$ 10,000.00
Public Works	Replace handrail at train station			\$ 9,000.00			\$ 9,000.00
Public Works	Replace HVAC units Town Hall			\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 45,000.00
Public Works	Replace handrails a the library				\$ 12,000.00		\$ 12,000.00
Public Works	Replace 1986 2150 tractor/mower			\$ 38,250.00	\$ 38,250.00		\$ 76,500.00
Public Works	Replace roof on English Park gazebo				\$ 8,000.00		\$ 8,000.00
Public Works	Replace motor grader with newer used model				\$ 42,500.00	\$ 42,500.00	\$ 85,000.00
Public Works	Replace 1986 asphalt roller				\$ 25,000.00	\$ 25,000.00	\$ 50,000.00
Public Works	Replace 2004 1/2 ton pickup with flatbed truck					\$ 65,000.00	\$ 65,000.00
Public Works	Replace and upgrade generator at PW shop					\$ 45,000.00	\$ 45,000.00
Budget TOTAL		\$ 492,000.00	\$ 889,775.00	\$ 327,250.00	\$ 290,750.00	\$ 342,500.00	\$ 2,342,275.00
	¹ \$61,000 Grant & earmarked in FY2017	\$ 146,500.00	\$ 317,500.00	\$ 50,000.00			
Actual TOTAL	² \$85,500 total earmarked a in FY2016 &17	\$ 638,500.00	\$ 1,207,275.00	\$ 377,250.00	\$ 290,750.00	\$ 342,500.00	\$ 2,856,275.00
	³ \$50,000 earmarked in FY2017 & \$50K in FY2018						
	⁴ Allocated \$75,000 each in FY2016 &17 & \$67,500 in FY18						
Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Recreation	Engineering Services- Master Plan	\$ 40,000.00					\$ 40,000.00
Recreation	Canoe Launch Site- Development ¹	\$ 7,000.00					\$ 7,000.00
Recreation	18 hole Frisbee golf course	\$ 20,500.00					\$ 20,500.00
Recreation	Paving in English Park	\$ 110,000.00			\$ 70,000.00		\$ 180,000.00
Recreation	Bedford Ave bike/walking connector trail		\$ 74,500.00				\$ 74,500.00
Recreation	Splash Park		\$ 242,000.00				\$ 242,000.00
Recreation	Staunton River trail system			\$ 57,500.00			\$ 57,500.00
Recreation	Trail system workout stations			\$ 24,000.00			\$ 24,000.00
Recreation	Dog Bark Park					\$ 40,000.00	\$ 40,000.00
Budget TOTAL		\$ 177,500.00	\$ 316,500.00	\$ 81,500.00	\$ 70,000.00	\$ 40,000.00	\$ 685,500.00
	¹ Allocated in FY2017 + Donations	\$ 339,400.00	\$ -	\$ -	\$ -	\$ -	\$ -
Actual TOTAL		\$ 516,900.00	\$ 316,500.00	\$ 81,500.00	\$ 70,000.00	\$ 40,000.00	\$ 1,024,900.00
Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Transportation	Replace 15 passenger van (bus)	\$ 64,000.00		\$ 66,000.00		\$ 68,000.00	\$ 198,000.00
Transportation	Purchase 2 bus shelters and benches		\$ 12,000.00				\$ 12,000.00
Transportation	Purchase computer and monitor for Trans Admin		\$ 3,000.00				\$ 3,000.00
Transportation	Replace support vehicle					\$ 28,000.00	\$ 28,000.00
Budget TOTAL		\$ 64,000.00	\$ 15,000.00	\$ 66,000.00	\$ -	\$ 96,000.00	\$ 241,000.00

Town of Altavista
Capital Improvements Program
FY 2018 - 2022

Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Wastewater	Replace hydraulic cylinders & lamps for UV system	\$ 45,000.00					\$ 45,000.00
Wastewater	Replace 1992 dump truck ²	\$ 110,000.00					\$ 110,000.00
Wastewater	Replace clarifiers 1 & 2	\$ 250,000.00	\$ 250,000.00				\$ 500,000.00
Wastewater/Utilities	Right of way Clearing	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 150,000.00
Wastewater	Replace 40hp pumps and motors at pump stations	\$ 33,000.00	\$ 33,000.00	\$ 34,500.00	\$ 34,500.00		\$ 135,000.00
Wastewater	Replace 100hp blowers	\$ 15,000.00		\$ 18,000.00		\$ 18,000.00	\$ 51,000.00
Wastewater	Replace feed pump for press system	\$ 25,000.00		\$ 26,500.00		\$ 27,500.00	\$ 79,000.00
Wastewater	Repair/replace worn & damage asphalt ³		\$ 30,000.00				\$ 30,000.00
Wastewater	Replace Magnetic Flow Meter- Main Pump Station		\$ 35,000.00				\$ 35,000.00
Wastewater	Replace 60hp digester blower		\$ 15,000.00		\$ 18,000.00		\$ 33,000.00
Wastewater	Replace clarifier #3 gear box		\$ 50,000.00				\$ 50,000.00
Wastewater	Replace air compressor solids handling		\$ 15,000.00				\$ 15,000.00
Wastewater	Replace mower		\$ 20,000.00				\$ 20,000.00
Wastewater	Generator replacement for main laboratory			\$ 28,000.00			\$ 28,000.00
Wastewater	Replace press hydraulic ram				\$ 15,000.00		\$ 15,000.00
Wastewater	Replace main pump station bar screen				\$ 72,000.00		\$ 72,000.00
Wastewater	Replace stationary aerator				\$ 25,000.00	\$ 25,000.00	\$ 50,000.00
Wastewater	Replace wastewater truck					\$ 35,000.00	\$ 35,000.00
Budget TOTAL		\$ 508,000.00	\$ 478,000.00	\$ 137,000.00	\$ 194,500.00	\$ 135,500.00	\$ 1,453,000.00
	² & ³ \$90,000 & \$30,000 allocated in FY2017	\$ 90,000.00	\$ 30,000.00				
Actual TOTAL		\$ 598,000.00	\$ 508,000.00	\$ 137,000.00	\$ 194,500.00	\$ 135,500.00	\$ 1,573,000.00
Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Water	Tank maintenance and repair*	\$ 198,600.00	\$ 198,600.00	\$ 38,300.00	\$ 38,300.00	\$ 38,300.00	\$ 512,100.00
Utilities	Rt 43 Gateway- Water, WW, Storm water	\$ 478,820.00					\$ 478,820.00
Water	Install manual transfer switches at pump stations ¹						\$ -
Water/Utilities	Right of way Clearing	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 30,000.00	\$ 150,000.00
Water	Install SCADA System	\$ 152,000.00	\$ 145,000.00	\$ 145,000.00	\$ 145,000.00		\$ 587,000.00
Water	Abbott water meter vault	\$ 50,000.00					\$ 50,000.00
Utility	Dearing Ford sustaining valve vault	\$ 30,000.00					\$ 30,000.00
Utility/Public Works	Purchase Skid steer with forestry head	\$ 100,000.00					\$ 100,000.00
Water	Security fence at river pump intake station		\$ 15,000.00				\$ 15,000.00
Water	Light tower for night work		\$ 15,000.00				\$ 15,000.00
Water	Replace Staunton River raw water pumps		\$ 29,000.00			\$ 30,000.00	\$ 59,000.00
Water	Springs facilities upgrades			\$ 100,000.00			\$ 100,000.00
Water	Upgrade electrical service at plant ³			\$ 10,000.00	\$ 200,000.00		\$ 210,000.00
Water	Remove sedimentation from Reed Creek intake			\$ 10,000.00			\$ 10,000.00
Water/Utilities	Mid-sized excavator				\$ 100,000.00		\$ 100,000.00
Water	Replace chemical pump				\$ 15,000.00		\$ 15,000.00

Town of Altavista
Capital Improvements Program
FY 2018 - 2022

Department	Project	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Water	Melinda high pressure zone					\$ 150,000.00	\$ 150,000.00
Water	New valve actuators fro 5 filters at plant					\$ 50,000.00	\$ 50,000.00
Water/Utilities	Push Camera					\$ 7,500.00	\$ 7,500.00
Water/Utilities	Wash pit for trucks and equipment					\$ 5,000.00	\$ 5,000.00
Water	Security gate at water plant					\$ 30,000.00	\$ 30,000.00
TOTAL		\$ 1,039,420.00	\$ 432,600.00	\$ 333,300.00	\$ 528,300.00	\$ 340,800.00	\$ 2,674,420.00
	\$65,000 allocated in FY2017 ¹	\$ 65,000.00					
Actual TOTAL	Balance of \$400,000 allocated in FY2017 carry forward ³	\$ 1,104,420.00	\$ 432,600.00	\$ 333,300.00	\$ 528,300.00	\$ 340,800.00	\$ 2,739,420.00
Total for individual years FY2018-2022		\$ 2,493,920.00	\$ 5,965,920.00	\$ 1,465,050.00	\$ 1,641,050.00	\$ 1,029,800.00	\$ 12,595,740.00
	Total Previous Year's Allocations	\$ 640,900.00	\$ 347,500.00	\$ 50,000.00	\$ -	\$ -	\$ -
		\$ 3,134,820.00	\$ 6,313,420.00	\$ 1,515,050.00	\$ 1,641,050.00	\$ 1,029,800.00	\$ 13,634,140.00
	Annual Percentage of 2018-2022 CIP	22.99%	46.31%	11.11%	12.04%	7.55%	100.00%
		2795420	6313420	1515050	1641050	1029800	\$ 13,294,740.00

Town of Altavista

Capital Improvement Program FY2018-2022

Administration

FY2018-2022

Capital Improvements Program

Department: Administration

Description: Upgrade the Small Business Server and Exchange Licenses

Account Number: 010-1101-401.81-04

Justification: Our current inventory replacement plan for our network servers is 5 or 6 years in order to remain current on our operating system. In FY 2013, the existing Small Business Server was replaced. Originally scheduled for FY2019 the server will require replacement in FY2018.

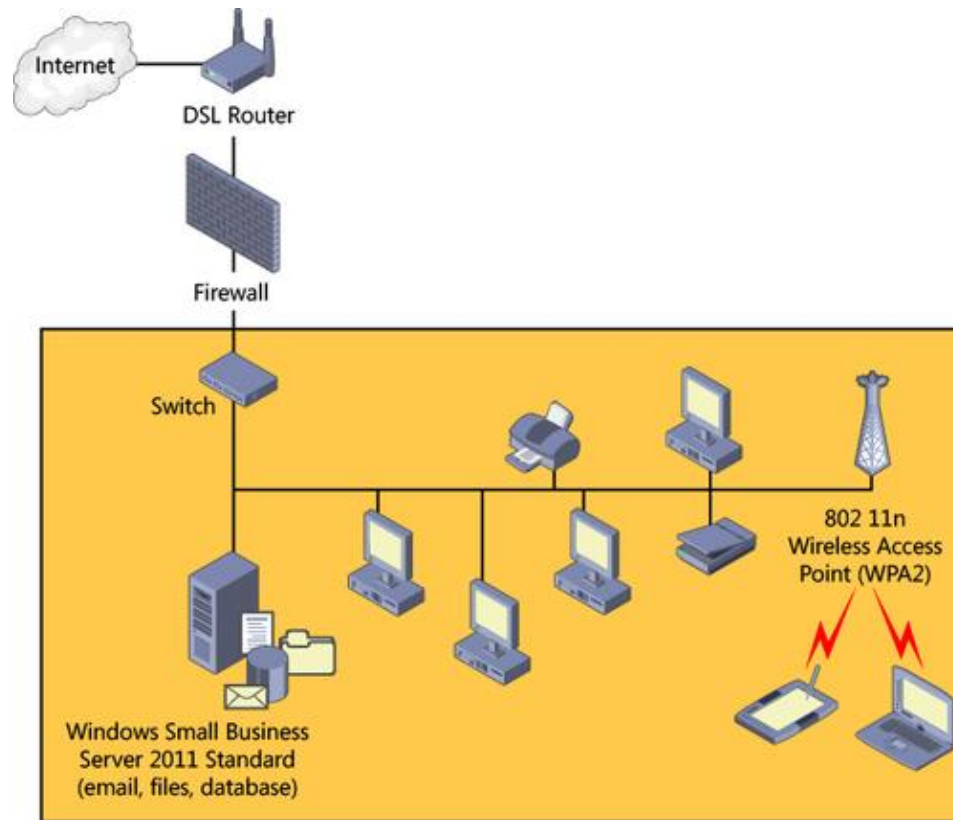
Does this project meet a goal/objective of the Comprehensive Plan? Yes: Create and maintain high-quality community facilities and services.

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	13,500					13,500
Other--Contingencies						
TOTAL	\$ 13,500	\$ -	\$ -	\$ -	\$ -	\$ 13,500

Annual Operating Budget Impact: None

Funding Sources: General Fund



FY2018-2022

Capital Improvements Program

Department: Administration

Description: Install a security system throughout Town Hall.

Account Number: 010-1101-401.82-30

Justification: Former Police Chief Mike Jones did an evaluation of the Town Hall and provided recommendations for a barrier at the counter, protective glass shielding in several offices, and an emergency alert system at the counter that would alert PD to any emergency situations, and video surveillance for the outside of Town Hall.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Create and maintain high-quality community facilities and services.

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	25,000					25,000
Other--Contingencies						-
TOTAL	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000

Annual Operating Budget Impact: No Impact

Funding Sources: General Fund



FY2018-2022**Capital Improvements Program**

Department: Administration**Description:** Replace and upgrade the audio and video system in council chambers with wireless components, and monitors.**Account Number:** 010-1001-401.81-04

Justification: The current equipment was installed in 2002 and is now outdated and not adequate. A new projector will be linked to separate TV monitors that will allow both council and citizens to view the agenda and presentations. Wireless microphones will allow the audience to hear the council discussion and a new DVD player will replace the current VHS player.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Create and maintain high-quality community facilities and services.

Location: Town Hall- council chambers

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	35,000					35,000
Other--Contingencies						-
TOTAL	\$ 35,000	\$ -	\$ -	\$ -	\$ -	\$ 35,000

Annual Operating Budget Impact: No impact**Funding Sources:** General Fund

FY2018-2022

Capital Improvements Program

Department: Administration

Description: Replace and update the furniture in council chambers.

Justification: The existing chairs and furniture in council chambers are beginning to show signs of wear. They will be over 15-years old and will need replacing. Council chambers is the primary meeting room for public meetings and is used several times each month.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Create and maintain high-quality community facilities and services.

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings						-
Other--Contingencies		8,000				8,000
TOTAL	\$ -	\$ 8,000	\$ -	\$ -	\$ -	\$ 8,000

Annual Operating Budget Impact: No Impact

Funding Sources: General Fund



FY2018-2022
Capital Improvements Program

Department: Administration

Description: Replace Government System Server with the Application Service Provider (ASP)

Justification: The current As400 Server was purchased in FY 2012. Going the ASP route would eliminate the purchase of an As400 machine, which typically has a lifespan of 7 or 8 years. The annual maintenance contract the Town currently pays as well as other costs for using and maintaining the As400 machine would be offset with the annual access fee for ASP.

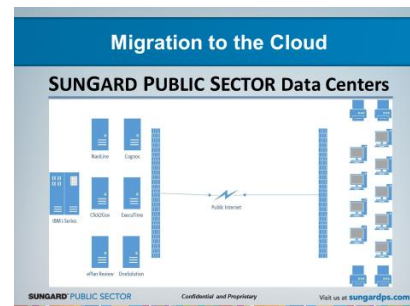
Does this project meet a goal/objective of the Comprehensive Plan? Yes: Create and maintain high-quality community facilities and services.

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			55,000			55,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ 55,000

Annual Operating Budget Impact: None

Funding Sources: General Fund



FY2018-2022**Capital Improvements Program**

Department: Administration

Description: Professional website redesign and design services.

Justification: A professional website is necessary to present the right image to the public, allow access to on-line services, communicate with the town, and meet the needs of businesses and industries within the Town. It also provides a tool for those interested in visiting, relocating or starting a business in town.

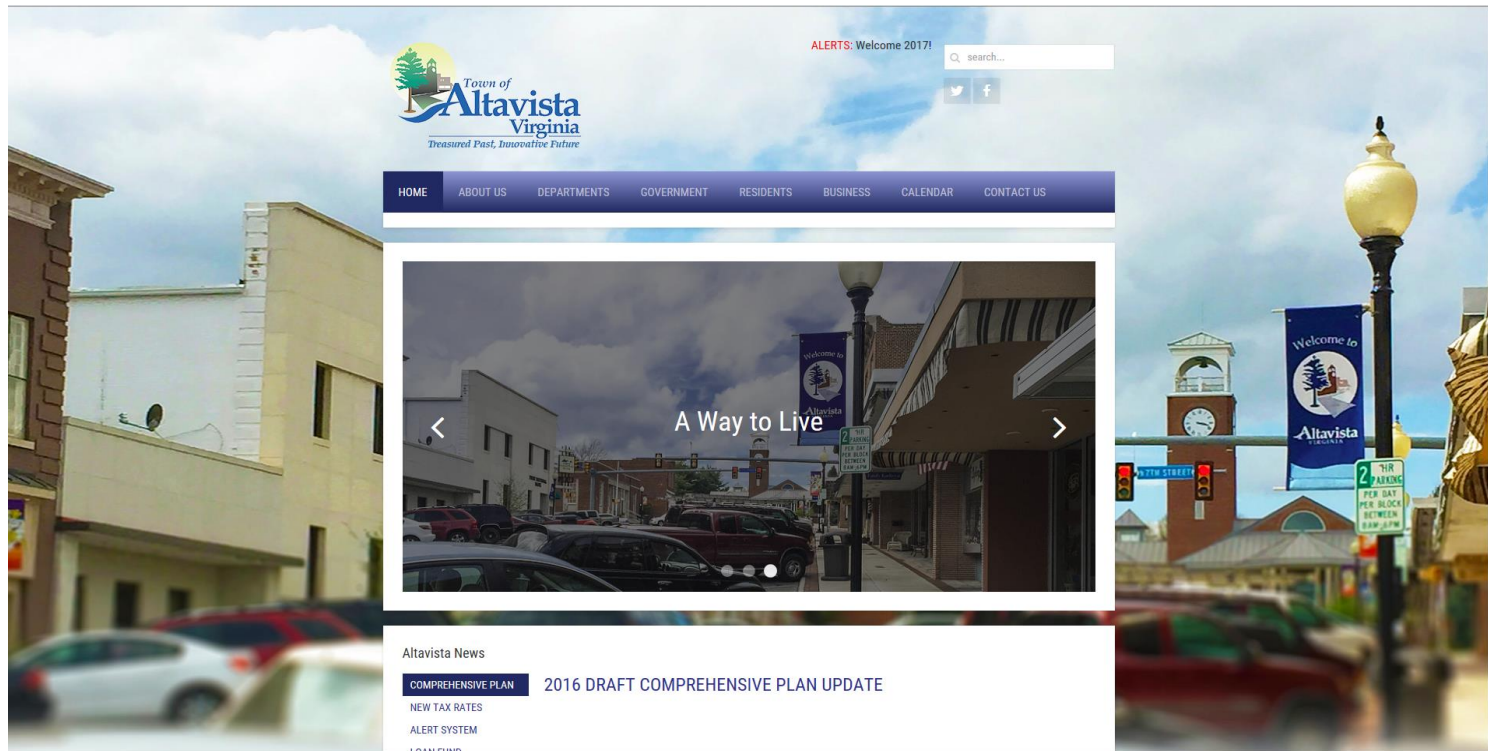
Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Promote tourism by capitalizing on local and regional points of interest. Establish and maintain an up-to-date Calendar of Events and post to the Town's website.

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design				15,000		15,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000

Annual Operating Budget Impact: No Impact

Funding Sources: General Fund



Avoca Museum

FY2018-2022
Capital Improvements Program

Department: Avoca Museum

Description: Restoration of lime plaster in the original brick kitchen

Account Number: 010-4105-609.81-30

Justification: The original brick kitchen used at Avoca until circa 1930 is arguably the oldest the oldest structure in the Town and is by far the oldest structure available for tourists. The structure was built by Revolutionary War soldier Col. Charles Lynch circa 1780-1800. The original plaster is beginning to break away from the brick walls, requiring repairs prior to irrevocable damage is done. This will allow replacement of all 4 sides with original type of lime mortar. Ceiling does not need to be replaced.

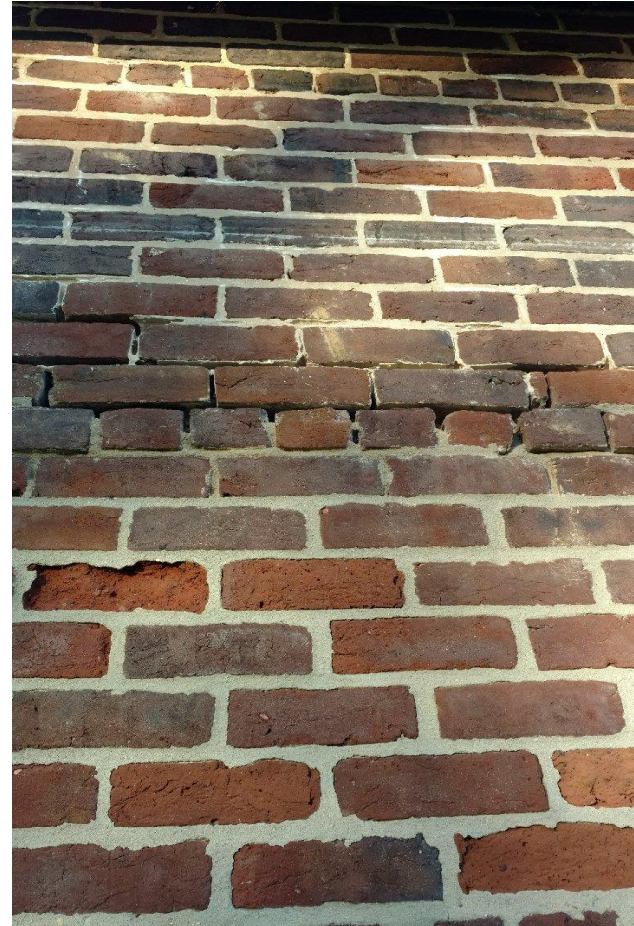
Does this project meet a goal/objective of the Comprehensive Plan? Yes-- **Page 94** in Comprehensive plan as it relates to community facilities; **page 96** relating to community services; **page 103 obj. # 3**, relating to encouraging and maintaining cultural development; **page 107, obj. # 6**, promoting tourism.

Location: Avoca Museum (Kitchen & Milk House)

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	33,500					
Equipment/Furnishings						-
Other--Contingencies						
TOTAL	\$ 33,500	\$ -	\$ -	\$ -	\$ -	\$ -

Annual Operating Budget Impact: None

Funding Sources: General Operating Fund \$22,000 with Avoca Museum raising \$11,500



FY2018-2022
Capital Improvements Program

Department: Avoca Museum

Description: Replacement of Milk House roof and base planks (**PROPOSED Phase 2 of FY 2017-2018 CIP**)

Account Number: 010-4105-609.81-30

Justification: The dairy house is one of the oldest buildings in Altavista, probably built by Col. Charles Lynch prior to 1796. Its roof is thatched with wooden shingles. It has been about 10 years since this roof was replaced and it will likely need to be replaced around the year 2020. Preventing a leaky roof will help ensure the survival of this historic building. This building, like the Kitchen and Smokehouse, are remarkable and significant examples of post-colonial dependency construction.

Does this project meet a goal/objective of the Comprehensive Plan? Yes-- **Page 94** in Comprehensive plan as it relates to community facilities; **page 96** relating to community services; **page 103 obj. # 3**, relating to encouraging and maintaining cultural development; **page 107, obj. # 6**, promoting tourism.

Location: Avoca Museum (Kitchen & Milk House)

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	3,500					3,500
Equipment/Furnishings						-
Other--Contingencies	3,500					3,500
TOTAL	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ 7,000

Annual Operating Budget Impact: None

Funding Sources: General Operating Fund providing \$3,500 and contractor donating \$3,500 in labor.



FY2018-2022

Capital Improvements Program

Department: Avoca Museum

Description: Removal of large oak tree that is expected to die before 2021.

Justification: This oak tree, according to experts, is close to death. With its close proximity to the house, it is a liability and must be removed. Also, the stump remaining must be ground down and its roots removed to prevent hazards to foot traffic.

Does this project meet a goal/objective of the Comprehensive Plan? NO or YES – YES; Page 30, “Maintain high quality of community facilities and infrastructure”; page 107, obj. # 6, promoting tourism.

Location: Lawn in front of Avoca Museum

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction		7,000				7,000
Equipment/Furnishings						-
Other--Contingencies						
TOTAL	\$ -	\$ 7,000	\$ -	\$ -	\$ -	\$ 7,000

Annual Operating Budget Impact:

None

Funding Sources:

General Operating Fund



FY2018-2022

Capital Improvements Program

Department: Avoca Museum

Description: Replace outdated HVAC systems.

Justification: By FY 2020, Avoca Museum's heat pumps will be almost fifteen years old. It is recommended that the heat pumps servicing the house and Sue M. Jackson Visitor's Center be replaced and air handlers serviced properly.

Does this project meet a goal/objective of the Comprehensive Plan? YES: Page 30, "Maintain high quality of community facilities and infrastructure"; page 107, obj. # 6, promoting tourism.

Location: House and Sue M. Jackson Visitor's Center

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						
Equipment/Furnishings			15,000			15,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ 15,000	\$ -	\$ -	\$ 15,000

Annual Operating Budget Impact:

None

Funding Sources: General Operating Fund



FY2018-2022**Capital Improvements Program**

Department: Avoca Museum**Description:** Rewire outdoor electrical lines

Justification: Avoca relies heavily on outdoor underground electric lines used during both the public and private events venue. These lines have a tendency to shut down when the weather is humid which places a strain on those using the facility at the time. The plan is to rewire the lawn and add new receptacles to correct this problem.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** P.96 relating to community services, P.107, Obj. #6 promoting tourism

Location: Avoca Museum lawn

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				5,000		5,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 5,000		\$ 5,000

Annual Operating Budget Impact: None**Funding Sources:** General Operating Fund

FY2018-2022

Capital Improvements Program

Department: Avoca Museum

Description: Construction of a 12' x 30' wooden storage facility.

Justification: For a decade, Avoca Museum has experienced challenges arising from the need for a locked of storage space. The usage of each of the museum's seven structures for visitor services has presented difficulties in procuring adequate storage space in which contents will be protected from the elements. Currently, the museum uses an old tractor-trailer that is concealed behind a row of evergreen trees but this structure is deteriorating and leaking which leaves contents exposed to moisture.

Does this project meet a goal/objective of the Comprehensive Plan? YES: Page 30, "Maintain high quality of community facilities and infrastructure"; page 107, obj. # 6, promoting tourism.

Location: Avoca Museum grounds

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction					25,000	25,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000

Annual Operating Budget Impact: None

Funding Sources: General Operating Fund



Economic Development

FY2018-2022

Capital Improvements Program

Department: Economic Development

Description: Joint Investment Sharing District for the Dearing Ford Commerce Center

Account Number: 010-7101-405.82-18

Justification: The Town of Altavista would be partnering with the Campbell County Office of Economic Development to develop sites and a shell building in the Dearing Ford Commerce Center. The program would create a cost sharing revenue district for the community allowing Altavista to develop publically owned industrial property, for a cost effective investment. The program would be three phases. Phase I would consist of revising the engineering documents for the industrial park and develop up to date cost estimates for the development of additional building pad sites and a shell building. Phase II would consist of the development of a 30,000 to 45,000 square foot industrial shell building. Phase III would develop additional pad ready sites or “shovel ready” sites for new investments. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop product for expansions of existing business and new investment. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop product for expansions of existing business and new investment.

Does this project meet a goal/objective of the Comprehensive Plan? YES: This meets Chapter Four; Objective 2: Seek to expand and diversify the Town’s economic base. Part C: Encourage and support the reservation of prime industrial sites in the Town’s growth areas.

Location: Dearing Ford Commerce Center

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design	14,000	10,000	15,000	7,500		46,500
Construction		3,250,000	250,000	130,000		3,630,000
Equipment/Furnishings						-
Other--Contingencies	20,000					20,000
TOTAL	\$ 34,000	\$ 3,260,000	\$ 265,000	\$ 137,500	\$ -	\$ 3,696,500

Annual Operating Budget Impact: At this time, there is insufficient information to develop an annual cost.

Funding Sources: General fund, Federal EDA, USDA, Industrial revenue bond,

FY2018-2022**Capital Improvements Program**

Department: Economic Development

Description: Installation of municipal broadband and municipal wireless broadband.

Justification: The addition of a community based wireless internet connection in the community will be an asset for the business district; the emergency services officials; and public education facilities in the community. In the 2009 Town of Altavista Comprehensive Plan, there was an outline for creating a reliable and acceptable level of service that meets the needs of the industries, businesses, and individual citizens of the community. The item will be addressed in the Altavista Broadband Tier III study that will be completed in the summer of 2017.

Does this project meet a goal/objective of the Comprehensive Plan? Yes: This meets Chapter Four; Objective 3: Sustain and enhance downtown and Main Street commercial corridor.

Location: Town Hall and various points in the main business district and recreational areas of the community.

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design		15,000				15,000
Construction		377,520				377,520
Equipment/Furnishings						-
Other--Contingencies		39,025				39,025
TOTAL		\$ 431,545	\$ -	\$ -	\$ -	\$ 431,545

Annual Operating Budget Impact: Minimal annual maintenance impact

Funding Sources: USDA; Mid- Atlantic Broadband; Virginia Tobacco Commission, private sector support, grants from identified sources, general fund. The town could possibly see grant funding for the project that could potentially cover up to 30% of the cost. \$ 117,750,000 is the potential for grant funding.

FY2018-2022**Capital Improvements Program**

Department: Economic Development

Description: Visitor Center Design

Justification: The design and development a visitor's center will allow the community to create a pathway for Central Virginia tourists. The design and development of this facility conforms to town comprehensive plan. Allowing the community to develop a new community center for marketing for tourism and recreation activities in the community, the region, and the Commonwealth.

Does this project meet a goal/objective of the Comprehensive Plan? YES: The development of tourism marketing for cultural and recreational opportunities is covered in the Comprehensive Plan. Objective 6: Promote tourism by capitalizing on local and regional points of interest.

Location: Exact location yet to be determined

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design			64,500			64,500
Construction						-
Equipment/Furnishings						-
Other--Contingencies			10,500			10,500
TOTAL	\$ -	\$ -	\$ 75,000	\$ -	\$ -	\$ 75,000

Annual Operating Budget Impact: At this time, there is insufficient information to develop an annual cost.

Funding Sources: General fund, Department of Tourism, Virginia, VDOT and USDA

FY2018-2022**Capital Improvements Program**

Department: Economic Development**Description:** Visitor Center Development

Justification: The design and development a visitor's center will allow the community to create a pathway for Central Virginia tourists. The facility could also house the offices of the economic development, Chamber of Commerce, and Altavista On Track allowing the organizations to meet common work goals and combine efforts for the community. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop a new community marketing program for tourism and recreation activities in the community.

Does this project meet a goal/objective of the Comprehensive Plan? YES : The development of tourism marketing for cultural and recreational opportunities is covered in the Comprehensive Plan. Objective 6: Promote tourism by capitalizing

Location: To be determined

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction				320,000		320,000
Equipment/Furnishings				30,000		30,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 350,000	\$ -	\$ 350,000

Annual Operating Budget Impact: At this time, there is insufficient information to develop an annual cost.

Funding Sources: General fund, Department of Tourism, Virginia, VDOT, and USDA

Police Department

FY2018-2022
Capital Improvements Program

Department: Police

Description: Replace ten (10) Motorola mobile radios with (10) Motorola mobile radios on Campbell County Public Safety's current contract.

Account Number: 010-3101-501.81-10

Justification: Replace ten (10) Motorola mobile radios that are over (10) years old. These radios endure a high volume of use.

Does this project meet a goal/objective of the Comprehensive Plan? YES: Insure the Altavista Police Department maintains high-quality communications. After approximately five (5) years, the internal components of the radios typically begin to show signs of deterioration and the antennas' housings begin to fail. The police department's ability to successfully communicate by radio can mean the difference between life and death.

Location: Police Department

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	27,000					27,000
Other--Contingencies						
TOTAL	\$ 27,000	\$ -	\$ -	\$ -	\$ -	\$ 27,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget



FY2018-2022

Capital Improvements Program

Department: Police

Description: Replace one (1) patrol vehicle

Account Number: 010-3101-501.81-02

Justification: Replace one (1) patrol vehicle with mileage exceeding 100,000 miles.

Does this project meet a goal/objective of the Comprehensive Plan? YES: Insure that Altavista has high-quality emergency services. Police Vehicle will be used to assist patrol officers with their duties in patrolling and responding to police related incidents. Typical uses of police units include; transportation for officers to reach the scene of an incident safely and quickly, to transport criminal suspects, operate safely during pursuits and responding to mayday calls, and patrol the vicinity of the Town of Altavista, while providing a high visibility in an attempt to be a deterrent to crime.

Location: Police Department

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	\$43,000	45,000	50,000	50,000	50,000	238,000
Other--Contingencies						-
TOTAL	\$ 43,000	\$ 45,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 238,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget



2017 Ford Interceptor Utility Patrol Vehicle

FY2018-2022

Capital Improvements Program

Department: Police

Description: Police Firing Range Development & Maintenance

Account Number: 010-3101-501.81-30

Justification: Currently the Altavista Firing Range is only 25 yards. This makes Rifle training as well as some combat training courses impossible to conduct. Increasing the range to 100 yards will give the department the ability to improve officer training and proficiency with both handgun and rifle as well as providing training that is more advanced. This will lead to increased officer and citizen safety. It will also create a possible source of revenue if outside agencies opt to purchase range time from the town. It would also deliver a professional training range for joint trainings with other agencies.

Does this project meet a goal/objective of the Comprehensive Plan? YES : Altavista strives to provide professional, highly trained, full-service law enforcement services for all citizens. The APD is the primary, full-service law enforcement agency for the Town of Altavista. This range will help to improve the skills of our officers as well as provide a professional firing range for hosting trainings for our own and other agencies throughout the Central VA area.

Location: Existing Altavista Police Department Firing Range

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	10,000					10,000
Other--Contingencies						-
TOTAL	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Annual Operating Budget Impact:

None

Funding Sources:

General Operations Budget



FY2018-2022**Capital Improvements Program**

Department: Police

Description: Replace 15 aging Motorola Portable Radios in FY2019. This will bring an aging inventory up to date and provide officers with safe, reliable communications when on foot and out of the patrol car. Prices for new Motorola replacement radios through Campbell County Public Safety contract is currently \$450 a unit.

Justification: Officers must be able to remain in contact with dispatch. Calls for service are unpredictable and officers are often out of the vehicle when a situation becomes volatile. These portables will ensure constant communication capability for officers at all times throughout the town.

Does this project meet a goal/objective of the Comprehensive Plan? YES Altavista strives to provide professional, safe, quality law enforcement services throughout the town. Communications with dispatch is a must to provide for safety for both the officer and the citizens.

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		7,500				7,500
Other--Contingencies						-
TOTAL	\$ -	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500

Annual Operating Budget Impact: None**Funding Sources:** General Operations Budget

FY2018-2022**Capital Improvements Program**

Department: Police

Description: Replace EDP Equipment: This is the replacement of the unsupported, out of date Dapro IBR Software. Staff plans to join with Campbell County Public Safety in the bid process for a county-wide reporting system in order to reduce initial start-up and annual maintenance costs. This will also allow Altavista Police Department to become a seamless, integrated member of the County's Emergency Services System. Town Staff will work with Campbell Public Safety Staff in locating grants to off-set the cost of this joint project. Campbell County currently has this slated for the FY2019 CIP Budget for going out to bid on the project.

Justification: The current software company is no longer supporting this 15-year-old product. In addition, the current system is not connected to the Campbell 911 system and results in the APD being isolated from the Dispatch CAD system. This new software and joint project will completely integrate the Police Department with Dispatch.

Does this project meet a goal/objective of the Comprehensive Plan? YES Altavista is committed to providing the best quality, professional law enforcement services possible to its citizens.

Location: Altavista police department & Campbell County Public Safety

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		75,000				75,000
Other--Contingencies						-
TOTAL	\$ -	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000

Annual Operating Budget Impact:

None

Funding Sources:

General Operations Budget



FY2018-2022**Capital Improvements Program**

Department: Police**Description:** Construct Classroom/cleaning building at Police Firing Range

Justification: Altavista is dedicated to maintaining a professional, highly qualified police department. As part of this, firearms training is a core skill, and a perishable skill that must be practiced. In addition to DCJS mandated qualifications, the APD conducts additional skill building training of all officers throughout the year. Altavista Police Department currently has a range that eliminates the expense and personnel overtime cost of scheduling range time at the LPD range. The range does not currently provide a classroom or cleaning shelter for officers as they go through mandatory DCJS classroom instruction. Currently it must be conducted in the elements. This building will make the APD range one of the most professional and desirable in the Central VA area and provide a comfortable, safe environment for officers as they train to become better. This may also open a revenue source for the town as outside agencies purchase range time from the town in the future.

Does this project meet a goal/objective of the Comprehensive Plan? YES Altavista strives to provide professional, highly trained, full-service law enforcement services for all citizens. The APD is the primary, full-service law enforcement agency for the Town of Altavista.

Location: Police Firing Range

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction			50,000			50,000
Equipment/Furnishings			10,000			10,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000

Annual Operating Budget Impact: None**Funding Sources:** General Operating Budget.



Public Works

FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Sidewalk, Curb & Gutter and Drainage

Account Number: 020-4101-608.82-30

Justification: Addresses the goal of improvement of appearance of the community; improves functioning of storm water system, handicap access, improved pedestrian traffic system, and recreational usage.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Strive to improve the physical appearance and quality of the town: storm water management: and address safe pedestrian traffic

Location: Town wide

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design	15,000	15,000	15,000	15,000	15,000	75,000
Construction	135,000	135,000	135,000	135,000	135,000	675,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000

Annual Operating Budget Impact: None

Funding Sources: Highway Funds (Fund 20)

FY2018-2022
Capital Improvements Program

Department: Public Works Department

Description: Altavista Route 43 Downtown Gateway Project

Account Number: 010-4101-803.81-30

Justification: This project will be the streetscape project and tie all the others together. It will start on 7th Street at the intersection of Broad Street and loop around Bedford Avenue and Main Street back to the intersection of Broad Street. This is a key entrance to our historic downtown.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Page 103 obj. # 3, relating to encouraging and maintaining cultural development; **page 107, obj. # 6**, promoting tourism.

Location: 7th Street, Main Street, Bedford Avenue

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design	61,000					61,000
Construction		587,275				587,275
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 61,000	\$ 587,275	\$ -	\$ -	\$ -	\$ 648,275

Annual Operating Budget Impact: None

Funding Sources: In FY2016-17 as total of \$342,680 was awarded from VDOT and \$85,670 was allocated from reserves. In FY2018 VDOT awarded \$176,000 and \$44,000 from General Fund. **This is an 80/20 matching grant:** MAP21 VDOT.

FY2018-2022
Capital Improvements Program

Department: Public Works

Description: Replace 1999 Dump Truck with and New State Bid Single Axel Dump Truck, 2-way radio, spreader with stand, plow, and A- frame.

Account Number: 010-4101-601.81-02

Justification: Current truck will be 18 years old with an estimated mileage of over 100,000.

Does this project meet a goal/objective of the Comprehensive Plan? The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	140,000					140,000
Other--Contingencies						
TOTAL	\$ 140,000	\$ -	\$ -	\$ -	\$ -	\$ 140,000

Annual Operating Budget Impact: None

Funding Sources: General Fund

*Allocated and designated \$41,000 in FY2016, \$44,500 in FY2017 and \$54,500 will be budgeted in FY2018.



FY2018-2022
Capital Improvements Program

Department: Public Works

Description: Repair English Park Pavilion roof replacement

Account Number: 010-4104-602.81-26

Justification: This roof has been in place since 1992 and it is the old wood shingles and needs to be replaced.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: English Park

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	8,000					8,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000

Annual Operating Budget Impact: None

Funding Sources: General Fund



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Upgrade Bathrooms

Account Number: 010-4104-602.81-26

Justification: Bathrooms fixtures, petitions, and wash sinks needs to be replace due to age and rust damage. Also need to be repainted inside.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: English Park

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	31,000					31,000
Other--Contingencies						-
TOTAL	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000

Annual Operating Budget Impact: None

Funding Sources: General Fund



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Upgrade Bathrooms at Shreve Park

Justification: Bathroom fixtures, petitions, and wash sinks need to be replace due to age and rust damage. The bathrooms also need to be repainted on the inside.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: 7th Street

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	31,000					31,000
Other--Contingencies						-
TOTAL	\$ 31,000	\$ -	\$ -	\$ -	\$ -	\$ 31,000

Annual Operating Budget Impact: None

Funding Sources: General



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: English Park Playground

Account Number: 010-4104-602.81-30

Justification: The current playground equipment and mulch area under the equipment needs to be updated and replaced

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: English Park

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	100,000					100,000
Other--Contingencies						-
TOTAL	\$ 100,000	\$ -	\$ -	\$ -	\$ 20,000	\$ 100,000

Annual Operating Budget Impact: None

Funding Sources: General Fund



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Replace 2004 Street Sweeper

Account Number: 010-4101-601.81-06

Justification: The unit will be 15 years old, which is the life expectancy for this piece of equipment, and need replacement.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	50,000	50,000	50,000			150,000
Other--Earmarked FY 17						50,000
TOTAL	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 200,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

*Designate \$50,000 in FY2017; Budget \$50,000 in FY2018; Budget \$50,000 FY2019 and purchase in FY2020, budgeting the remaining \$50,000, at a total cost of \$200,000.



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Construct Chemical Storage Building (CSB) for road deicing

Account Number: 020-4101-608.82-30

Justification: As you know, Road-Salt runoff is a serious and increasing threat to the receiving waters and aquatic life. Our current salt bends are exposed to the northern rains that blow into the bends, and runoff from the road-salt is not controlled and is causing great concern. Due to the existing building being too small, the metal roof is so close to the road-salt it continues to deteriorate the current building. In order to minimize continuing damage to this building, we need to move forward to construct a New Salt Dome facility. For the past two years, we have been able to set aside \$150,000.00 for this project. The Chemical Storage Building (CSB) will be 50' wide by 50' long. This area will allow for the storage of 150 tons of salt and 150 tons of abrasives. The walls will be concrete and 8 feet tall. The roof will be a membrane with the rear closed. The front will have an opening that is 20 feet high off the floor and 50 feet wide. The front shroud can be adjusted. The interior walls of concrete will be lined to prohibit salt damage, the exterior walls will be coated and the interior floor pad will be asphalt with a liner between the surface layer of asphalt to contain the salt. We anticipate the storage height to be 10 feet above the floor.

The front of the dome would be open and facing to the South East in order to keep the Northern rain and snow out of the building. This project would need to be designed by our engineers because of the funding source and we would plan to outsource to a contractor. We estimate the construction budget for the CSB to be \$250,000 and that includes site work. The estimated fee for surveying and civil engineering, CSB design of walls, and frame will be \$35,000. You will receive full plans for the construction of the CSB and limited construction administration and inspection.

The current Budget Estimate for this project is \$285,000.00. In order to fund this project, we would need to appropriate an additional \$68,000.00 for the next two years. The PWD is requesting that we set aside \$68,000.00 in 2018, and \$68,000.00 in 2019 in order to have enough funding for the project. The Construction would take place in the year of 2019.

Does this project meet a goal/objective of the Comprehensive Plan? Yes

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	67,500	67,500				135,000
Equipment/Furnishings						-
Other--Allocated FY2016-17		150,000				150,000
TOTAL	\$ 67,500	\$ 217,500	\$ -	\$ -	\$ -	\$ 285,000

Annual Operating Budget Impact: None

Funding Sources: Highway Fund and General Operating

*Allocated and designated \$75,000 in FY2016 & \$75,000 in FY2017 & \$67,500 proposed in FY2018 with a total cost is \$285,000.



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Refurbish the 2004 Peterbilt side arm garbage truck with Heil Body. The packer needs to rebuilding, as well as the guide tracks, inside floor of the body, and the rear tailgate seal. The estimated refurbish budget cost is \$35,000.00.

Justification: This truck serves as the backup truck for sanitation collection.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Continue to provide the residents and businesses of Altavista with a solid waste collection and disposal system that meets the community's long-term solid waste management needs.

Location: Town Shop

Costs	FY2018	FY2019	FY2020	FY2021	35,000	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		35,000				35,000
Other--Contingencies						-
TOTAL	\$ -	\$ 35,000	\$ -	\$ -	\$ -	\$ 35,000

Annual Operating Budget Impact:

NONE

Funding Sources:

General Fund Operating Budget



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Replace the 2000 ½ Ton Pick-up Truck, with a 1-ton flatbed dump truck, and snow plow.

Justification: Current unit will be 17 years old and have approximately 90,000 miles. Since this vehicle is used primarily in Building and Grounds for park cleaning, a compact truck would suffice.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			55,000			55,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ 55,000	\$ -	\$ -	\$ 55,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Replace Street light bulbs to LED bulbs

Justification: In order to save on the electric cost on the street lights and change the bulbs to white in color to make the lights brighter we need to change to bulbs to LED

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: Main Street & 7th Street

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			10,000			10,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000

Annual Operating Budget Impact: None

Funding Sources: General



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Repair/replace handrails at the Train Station

Justification: The current handrails are in need of repairing and painting. We will need to purchase the necessary materials to replace the damaged wood handrails and have a contractor then repaint

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: Washington Street

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction			9,000			9,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 9,000	\$ -	\$ -	\$ 9,000

Annual Operating Budget Impact: None

Funding Sources: General Fund



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Replace HVAC Units at Town Hall

Justification: We currently have four (4) units at the Town Hall and they need replacing due to age and failure. We have replaced one (1) of the four (4) units, which leaves three (3) units that need replacing.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: Town Hall 7th Street

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction			15,000	15,000	15,000	45,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 15,000	\$ 45,000

Annual Operating Budget Impact: None

Funding Sources: General (1 unit replaced in each of 3 years)



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Repair and replace damage handrails at the library

Justification: The current handrails and wood post wrapping have wood rot and are in need of repair. We are planning to replace to damaged wood and then have it repainted.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: 500 Washington Street

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction				12,000		12,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 12,000	\$ -	\$ 12,000

Annual Operating Budget Impact: None

Funding Sources: General Fund



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Replace 1986 2150 tractor/mower, with a JD M5085 tractor with 7' off set frail mower, and 7' sickle bar.

Justification: Current unit would be 28 years old with over 6,000 hours of use, and in poor condition. This is used for cutting ROW's as well as parks and other areas. This is also used for other utility purposes due to the 3-point hitch (spreading fertilizer, post hole drilling etc.).

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			38,250	38,250		76,500
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ 38,250	\$ 38,250	\$ -	\$ 76,500

Annual Operating Budget Impact: None **Funding Sources:** General Fund Operating Budget(Allocate ½ in FY2020 and purchase in



FY2018-2022
Capital Improvements Program

Department: Public Works

Description: English Park Gazebo roof replacement

Justification: This roof, made of old wood shingles, has been in place since 1992 and needs replacing.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: English Park next to the River

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction				8,000		8,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000

Annual Operating Budget Impact: None

Funding Sources: General Fund



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Replace Motor Grader with a newer model used unit

Justification: Current unit is 1970's vintage and during severe snow events a motor grader will be needed to clear roads

Does this project meet a goal/objective of the Comprehensive Plan? YES: The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				42,500	42,500	85,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ 42,500	\$ 42,500	\$ 85,000

Annual Operating Budget Impact: None **Funding Sources:** General Fund (Allocate ½ in FY2021 and purchase in FY2022)



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Replace 1986 Asphalt Roller

Justification: Current unit will be 30 years old and in poor condition.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				25,000	25,000	50,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000

Annual Operating Budget Impact: None **Funding Sources:** General Fund (Allocate \$25,000 in FY2021 and purchase in FY2022)



FY2018-2022
Capital Improvements Program

Department: Public Works

Description: Replace 2004 ½ ton Pick-up (Shop Service Truck) with a ¾ ton w/utility body and crane lift.

Justification: Truck will have approximately 150,000 and need replacing.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance. The utility body is needed for emergency break downs out on the road and to assist when needed at the Water and Wastewater Plants for maintenance.

Location: Town Shop

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings					65,000	65,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 65,000	\$ 65,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget



FY2018-2022

Capital Improvements Program

Department: Public Works

Description: Replace and upgrade generator at PW shop

Justification: The current generator is 35+ years old. This unit needs replacing. It only runs the fuel pumps and a few lights inside of the PW Shop. The PW shop is the heart of the operations of the Town. Should we lose power for a long period, the Town Shop would not be fully functional and operational and the shop needs to be at all times. We are recommending the upgrade and replacement.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality community facilities and services.

Location: PW Shop

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings					45,000	45,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000

Annual Operating Budget Impact: None

Funding Sources: General



Recreation

FY2018-2022**Capital Improvements Program**

Department: Recreation

Description: The Recreation Committee has developed a list of projects for the future development of English Park, both the Town and County's parts. However, other than the initial Master Plan, which at this time the County does not plan to continue with, no master plan for the proposed projects exists. The Committee is requesting funds for engineering services for two purposes: 1. Development of a master plan for the development of the proposed projects & 2. Development of town wide access master plan, i.e. sidewalks and trails, to interconnect the Town's park system.

Account Number: 010-4104-602.81-26

Justification: Without these master plans, projects cannot be developed in a sequential way that is efficient, cost effective and orderly.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Increase recreational and community opportunities for all age groups.

Location: English Park and Town Wide

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design	40,000					40,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Annual Operating Budget Impact: None**Funding Sources:** General Fund

FY2018-2022**Capital Improvements Program**

Department: Recreation**Description:** Boat/Canoe Launch site purchase and development**Account Number:** 010-4104-602.81-30

Justification: Town Council authorized the Town to enter into a contingent contract for the purchase of 3 acres approximately 7 miles north of Town along Route 43. The development of this site would provide the opportunity for Town Citizens along with others to access the Staunton River via a public access point and float to English Park in the Town of Altavista.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: Campbell County Route 43

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	7,000					7,000
Equipment/Furnishings						-
Other- Already Allocated or donated	422,000					422,000
TOTAL	\$ 429,000	\$ -	\$ -	\$ -	\$ -	\$ 429,000

Annual Operating Budget Impact: Estimated \$10,000 annually for maintenance and policing.

Funding Sources: General Fund Operating Budget; \$67,500 has been received in donations and from foundations; \$334,000 has been budgeted in FY2017 and \$20,500 awarded in a DCR grant. Additional DCR, DGIF & VDOT Grants will be applied for, if/when available. (Competitive grants with no guarantee)



FY2018-2022

Capital Improvements Program

Department: Recreation

Description: 18 hole Frisbee Golf Course.

Account Number: 010-4104-602.81-26

Justification: Frisbee golf is an outdoor activity that is fun and the whole family can participate in. Such a course would fit perfectly with the space at English Park.

Does this project meet a goal/objective of the Comprehensive Plan? **YES**: Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: English Park- Campbell County

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design	2,500					2,500
Construction	3,000					3,000
Equipment/Furnishings	15,000					15,000
Other--Contingencies						-
TOTAL	\$ 20,500	\$ -	\$ -	\$ -	\$ -	\$ 20,500

Annual Operating Budget Impact: General maintenance and upkeep of the amenities and course.

Funding Sources: General Fund Operating Budget



FY2018-2022**Capital Improvements Program**

Department: Recreation

Description: Phase I: Park paving of 3rd Street from the intersection with Broad Street at the Booker Building to the beginning of Eagle Trail; pave park road from the end of 3rd Street along the Staunton River and back to the end of Broad Street, basketball courts, and around bathrooms.

Phase II: Pave from the end of Eagle Trail in the County's part of English Park to the end of the trail at the old water treatment plant.

Account Number: 010-4104-602.81-24 and 020-4101-608.82-30

Justification: Many elderly folks, mothers with small children, and citizens who are interested in casual exercise use these sections of the road. Paving these sections provide a safe, smooth, and consistent surface to participate in such activities.

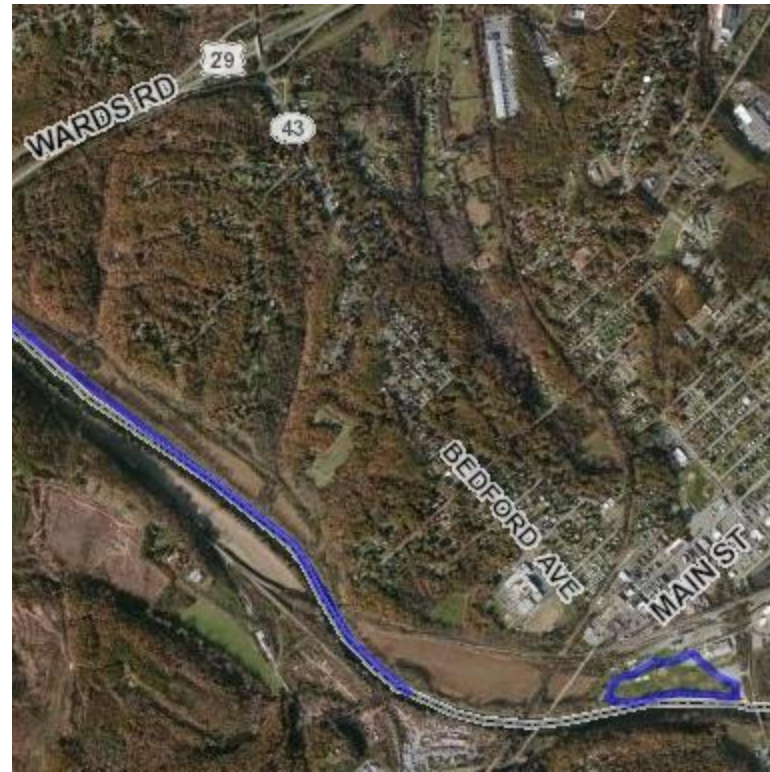
Does this project meet a goal/objective of the Comprehensive Plan? **YES** Chapter 2 Objective 4: Expand and enhance the public park system and *public walking/biking trails*.

Location: English Park

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	110,000			70,000		180,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 110,000	\$ -		\$ 70,000	\$ -	\$ 180,000

Annual Operating Budget Impact: No additional impact expected

Funding Sources: General Fund Operating Budget \$66,650 and Highway fund \$43,350 for Phase 1. Staff to research grant funding for Phase 2.



FY2018-2022**Capital Improvements Program**

Department: Recreation**Description:** Bikeway/Walking Trail

Justification: Adequate areas to exercise by walking and/or riding bicycles are limited in Altavista. This proposal is to have a trail along the river that feeds into English Park and loops around to Bedford Avenue. This is a community enhancement that many citizens, during the Town's Comprehensive Plan update process, have indicated should be a high priority to implement.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85) Objective 4, Action Plan C- Research the need, interest and feasibility in the development of a bike/walking path from Beverly Heights area to English Park. (p. 95)

Location: English Park to Bedford Avenue

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design		7,500				7,500
Construction		65,000				65,000
Equipment/Furnishings		2,000				2,000
Other--Contingencies						-
TOTAL	\$ -	\$ 74,500	\$ -	\$ -	\$ -	\$ 74,500

Annual Operating Budget Impact: Occasional Maintenance Cost**Funding Sources:** General Fund Operating Budget, however, grant funding sources would be researched.

FY2018-2022

Capital Improvements Program

Department: Recreation

Description: Splash Park

Justification: A splash park would provide the opportunity for a family friendly and fun outdoor recreational opportunity for the whole family. These parks are a draw for folks outside the community, providing an opportunity for economic growth and allowing folks who normally would not see Altavista to experience our park system and other amenities.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: Shreve and/or English Parks

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design		7,000				7,000
Construction		225,000				225,000
Equipment/Furnishings		10,000				10,000
Other--Contingencies						-
TOTAL	\$ -	\$242,000	\$ -	\$ -		\$ 242,000

Annual Operating Budget Impact: Additional electric and water to operate the park in addition to general maintenance

Funding Sources: General Fund Operating Budget



FY2018-2022

Capital Improvements Program

Department: Recreation

Description: Develop a trail system in the passive part of Campbell County's portion of English Park. Trail would follow the existing road to the old water treatment plant then follow the Staunton River creating a loop. Additional trails are planned that go up the fingers of the park including access to Bedford Avenue and behind the mausoleum at the cemetery.

Justification: An extensive trail system in this portion of the park complements perfectly the existing trails.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: English Park- passive section of the park

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design			5,000			5,000
Construction			50,000			50,000
Equipment/Furnishings			2,500			2,500
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 57,500	\$ -	\$ -	\$ 57,500

Annual Operating Budget Impact: General maintenance of the trail and any amenities

Funding Sources: General Fund Operating Budget, however, grant funding sources would be researched.



FY2018-2022

Capital Improvements Program

Department: Recreation

Description: Development of workout stations along the passive park trail system.

Justification: Workout stations complement walking trails by providing opportunity to exercise different parts of the body along the way, i.e., abs, arms, back, etc.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: English Park- TOA & CC parts of English Park

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design			4,000			4,000
Construction			4,000			4,000
Equipment/Furnishings			16,000			16,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 24,000	\$ -	\$ -	\$ 24,000

Annual Operating Budget Impact: Minimal but maintenance of the equipment will be required.

Funding Sources: General Fund Operating Budget, however, grant funding sources would be researched.

GOLD OUTDOOR-FITNESS PACKAGE **\$15,294**

					
BACK EXTENSION	CHEST PRESS	EXERCISE BIKE	HIP TWISTER	LAT PULL DOWN	LEG PRESS
					
PUSH UP BARS	SELF WEIGHTED ROWER	SIT-UP BENCH	SKI WALKER- DOUBLE	STEP CLIMBER STRETCHER	STRENGTH AND STRETCH BARS
					
TAI CHI SPINNERS	TWO SIDED ROTATOR	UNEVEN BARS	WAIST STRETCHER		

FY2018-2022

Capital Improvements Program

Department: Recreation

Description: Dog Bark Park- English Park

Justification: Leashes are required for all dogs in English Park and the creation of an enclosed area, bark park, would allow for dog owners to exercise dogs by throwing a Frisbee or just allowing dogs to run off a leash. This would be a benefit to the existing park amenities. The anticipated park would cover approximately 1-1.5 acres of land.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails.

Location: English Park- Campbell County Section

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design					3,000	3,000
Construction					4,000	4,000
Equipment/Furnishings					33,000	33,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 40,000	\$ 40,000

Annual Operating Budget Impact: None as the area would need mowing even without the bark park.

Funding Sources: General Fund Operating Budget, however, grant funding sources would be researched.



Transportation

FY2018-2022

Capital Improvements Program

Department: Transportation

Description: Purchase replacement 15 passenger van (bus)

Account Number: 010-6101-403.81-02

Justification: DRPT recommends replacement of public transportation vehicles every 4 years or 100,000 miles. Based on current use, one of our vehicles will need replacing at this time.

Does this project meet a goal/objective of the Comprehensive Plan? The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	64,000		66,000		68,000	198,000
Other--Contingencies						
TOTAL	\$ 64,000	\$ -	\$ 66,000	\$ -	\$ 68,000	\$ 198,000

Annual Operating Budget Impact: None

Funding Sources; (80%) DRPT Grant (\$51,200) & (20%) General Fund (\$12,800)



FY2018-2022
Capital Improvements Program

Department: Transportation

Description: Purchase 2 bus transit bus shelters and benches

Justification: Shelters are needed to protect customers from the elements. Several locations have been identified as appropriate for bus shelters. In a survey completed in December 2012, requests for shelters were one of the noted suggestions from riders. Two shelters would be purchased each year starting in 2015 through 2017.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** or **NO:** Consider the viability of new and/or improved public transit services in the Town of Altavista and the surrounding area. This was an identified need in the Transportation Development Plan adopted by Town Council in December 2013.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction		2,000				2,000
Equipment/Furnishings		10,000				10,000
Other--Contingencies						
TOTAL		\$ 12,000	\$ -	\$ -	\$ -	\$ 12,000

Annual Operating Budget Impact: None

Funding Sources: DRPT Grant (80%) \$9,600 & General Fund (20%) \$2,400



FY2018-2022

Capital Improvements Program

Department: Transportation

Description: Purchase replacement computer for Administrator

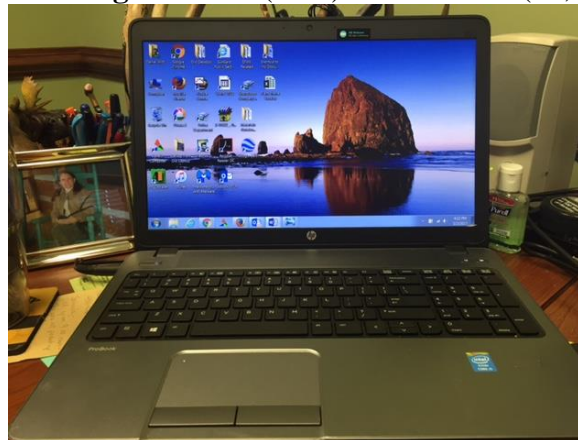
Justification: This is part of the Town's ongoing policy to replace computers every 5 years.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		3,000				3,000
Other--Contingencies						-
TOTAL	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ 3,000

Annual Operating Budget Impact: None **Funding Sources:** (80%) DRPT Grant (\$2,400) & (20%) General Fund (\$600)



FY2018-2022

Capital Improvements Program

Department: Transportation

Description: Purchase replacement support vehicle

Justification: This vehicle will be 8 years old and will only be replaced if an evaluation deems necessary.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: Town Hall

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings					28,000	28,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -		\$ 28,000	\$ 28,000

Annual Operating Budget Impact: None **Funding Sources:** (80%) DRPT Grant (\$22,400) & (20%) General Fund (\$5,600)



Wastewater

FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replace Hydraulic Cylinders and Lamps for UV system

Account Number: 050-5110-702.81-06

Justification: The UV system is the facilities disinfection unit. There are two units in service. The cylinders operate the cleaning system, the lamps are reaching the end of life span and need replacing.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	45,000					45,000
Other--Contingencies						-
TOTAL	\$ 45,000		\$ -	\$ -		\$ 45,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022
Capital Improvements Program

Department: Wastewater

Description: Replace 1992 dump truck.

Account Number: 050-5110-702.81-02

Justification: This truck is a 1992 and currently has a cracked frame. The truck is used daily to haul sludge to the Landfill.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	200,000					200,000
Other--Contingencies						-
TOTAL	200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000

Annual Operating Budget Impact: None

Funding Sources: \$90,000.00 (allocated in FY2017 for project)



FY2018-2022
Capital Improvements Program

Department: Wastewater

Description: Replace clarifiers 1 and 2- one in each year FY2018 & FY2019

Account Number: 050-5110-702.81-06

Justification: Replace clarifiers 1 and 2. These clarifiers were placed in service in 1977, they were refurbished in 1996. They are both in need of refurbishing or replacement. Replacement with all new parts, only existing concrete remaining. The #2 clarifier is currently down with worn gears and substructure.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	100,000	100,000				200,000
Equipment/Furnishings	100,000	100,000				200,000
Other--Contingencies	50,000	50,000				100,000
TOTAL	\$ 250,000	\$ 250,000	\$ -	\$ -		500,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replacement of 40hp pump and motor at Pump Stations.

Account Number: 050-5110-702.81-06

Justification: There are three 40hp pumps and motors at Riverview Pump Station and our Main Pump Station. They were put in service in 1995 and 96. The Main Pump Station receives abrasive material (grit & sand) from the Water Plants Alum Sludge. Riverview Pump station receives half of the Wastewater Plants daily flow.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: Wastewater Treatment Plant (Main Pump Station & Riverview Pump Station)

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	29,500	29,500	31,000	31,000		\$ 121,000
Other--Contingencies	3,500	3,500	3,500	3,500		14,000
TOTAL	\$ 33,000	\$ 33,000	\$ 34,500	\$ 34,500	\$ -	\$ 135,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replace 100hp blowers of a total of (4) blowers in the system.

Account Number: 050-5110-702.81-06

Justification: Continuation of blower replacement for maintaining sufficient dissolved oxygen to aeration basins 3 and 4.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** - Meets the community water supply and wastewater treatment needs.

Location: Blower Building next to Aeration Basin 3 & 4

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	15,000		18,000		18,000	51,000
Other--Contingencies						-
TOTAL	\$ 15,000	\$ -	\$ 18,000	\$ -	\$ 18,000	\$ 51,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replace feed pump for press system. There are a total of 2 pumps for this system.

Account Number: 050-5110-702.81-06

Justification: This piece of equipment is used to pump sludge from the bottom of the digester to the press at a high rate of speed. It is a positive displacement pump with a chrome plated rotor and a rubber stator. A lot of inert material (sand and grit) is collected in the digesters and has to be pressed daily. The alum sludge that we receive from the water plant consists mainly of sand and grit. The life of these pumps is around 3-5 years.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** - Meets the community water supply and wastewater treatment needs.

Location: Solids Handling Building/ first floor- WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	25,000		26,500		27,500	54,000
Other--Contingencies						-
TOTAL	\$ 25,000	\$ -	\$ 26,500	\$ -	\$ 27,500	\$ 54,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replace worn and damaged asphalt

Account Number: 050-5110-702.81-30

Justification: There are areas around the plant that will need to have asphalt replaced, especially in areas with heavy traffic.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction		30,000				30,000
Equipment/Furnishings						
Other--Contingencies						-
Allocated in FY2017		30,000				30,000
TOTAL		\$ 60,000	\$ -	\$ -		\$ 60,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund \$30,000 allocated in FY2017.



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replacement Magnetic Flow Meter for pump stations

Justification: The meter at the Main Pump Station can no longer be repaired. This meter is required by the VPDES Permit.

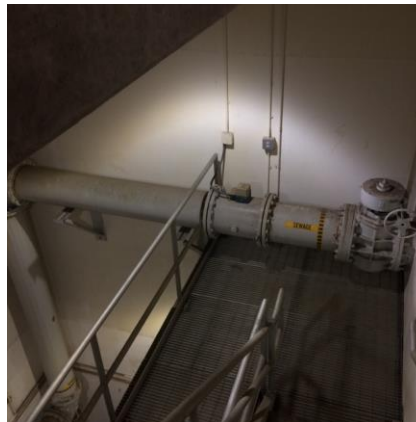
Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		35,000				35,000
Other--Contingencies						-
TOTAL		\$ 35,000	\$ -	\$ -		\$ 35,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replace 60hp digester blower

Justification: Units are in continuous use to supply dissolved oxygen to Solids Digesters

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: Wastewater Treatment Plant

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		15,000		18,000		33,000
Other--Contingencies						-
TOTAL		\$ 15,000		\$ 18,000		\$ 33,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replace clarifier #3 Gear Box

Justification: This unit is in constant use.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP #3 Clarifier

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		50,000				50,000
Other--Contingencies						-
TOTAL	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replace Air Compressor Solids Handling

Justification: This unit is part of the Press system and the main air supply for the entire facility

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		15,000				15,000
Other--Contingencies						-
TOTAL	\$ -	\$ 15,000	\$ -	\$ -		\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Mower Replacement

Justification: The Wastewater Plant maintains all grounds at the facility

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		20,000				20,000
Other--Contingencies						-
TOTAL	\$ -	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Generator replacement for Main Laboratory

Justification: This unit is used to power the Main Laboratory in the event of a power outage to maintain equipment to ensure permit compliance.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			25,000			25,000
Other--Contingencies			3,000			3,000
TOTAL	\$ -	\$ -	\$ 28,000	\$ -	\$ -	\$ 28,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022
Capital Improvements Program

Department: Wastewater

Description: Replace Press hydraulic Ram

Justification: This unit is part of the press system and requires periodic replacement

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				15,000		15,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 15,000		\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Replacement of the Main Pump Station Bar Screen

Justification: This unit is used for debris from influent water entering the Wastewater plant. This unit went in service 1996.

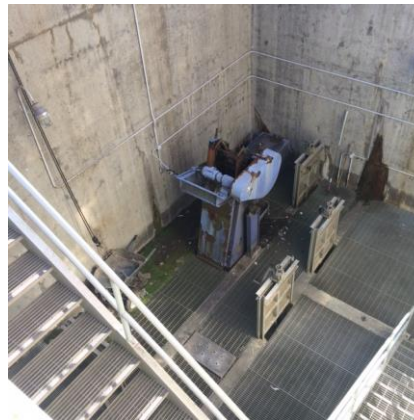
Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				70,000		70,000
Other--Contingencies				2,000		2,000
TOTAL	\$ -	\$ -	\$ -	\$ 72,000	\$ -	\$ 72,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022
Capital Improvements Program

Department: Wastewater

Description: Replacement Stationary Aerator

Justification: These units provide surface aeration for basins 1 & 2

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				20,000	20,000	40,000
Other--Contingencies				5,000	5,000	10,000
TOTAL	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	\$ 50,000

Annual Operating Budget Impact: None

Funding Sources:

Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Wastewater

Description: Wastewater Plant Truck Replacement

Justification: This truck is used by Wastewater personnel and Maintenance Crew the current vehicle is a 2012 model

Does this project meet a goal/objective of the Comprehensive Plan? **YES** – Meets the community water supply and wastewater treatment needs.

Location: WWTP

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings					35,000	35,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ -	35,000	35,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



Water/Utilities

FY2018-2022

Capital Improvements Program

Department: Water

Description: Tank maintenance and repair

Account Number: 050-5010-701.81-06

Justification: Water tanks must periodically be inspected for safety, sanitary condition, security, and structural soundness. Inspections include cleaning, removal of mud, silt, and other accumulations, and also include rust removal and painting as necessary.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** - Create and maintain high-quality Community facilities and Infrastructure.

Location: Clarion Road, Melinda Dr., Bedford Avenue

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	198,600	198,600	38,300	38,300	38,300	512,100
Other--Contingencies						-
TOTAL	\$198,600	\$ 198,600	\$ 38,300	\$ 38,300	\$ 38,300	\$ 512,100

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

This is 10-year contract and the fund amounts are per the contract agreement.



FY2018-2022
Capital Improvements Program

Department: Public Works Department

Description: Altavista Route 43 Downtown Gateway Project- Utilities, water, wastewater & storm water

Account Number: 010-4101-601.81-36, 050-5010-701.81-22, 050-5110-702.81-20

Justification: This work will be done in conjunction with the streetscape project. It includes repairs (slip lining) an aging sewer line, adding storm water service on 7th Street to prevent water from entering building, and adding a water line on 7th Street to loop the current service. This project follows in line with Council's directives during previous streetscape phases for utility work.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Create and maintain high-quality Community facilities and Infrastructure.

Location: 7th Street, Main Street, Bedford Avenue

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	420,200					420,200
Equipment/Furnishings						-
Other--Contingencies 5%	21,010					21,010
Construction Admin & Inspec	37,610					37,610
TOTAL	\$ 478,820	\$ -	\$ -	\$ -	\$ -	\$ 478,820

Annual Operating Budget Impact: None

Funding Sources: General Fund Storm water: \$110,710. Enterprise Fund Water: \$91,670. Enterprise Wastewater: \$276,440.

FY2018-2022

Capital Improvements Program

Department: Water

Description: Install manual transfer switches, reverse service receptacles, and generator cord sets for emergency power connections to a portable generator. The Virginia Department of Health is working with Mr. Fore to have a PER completed for springs.

Account Number: 050-5010-701.81-06

Justification: Emergency power hook-ups are needed at each one of the pump stations for a quick connection to a portable generator in case of an extended power outage.

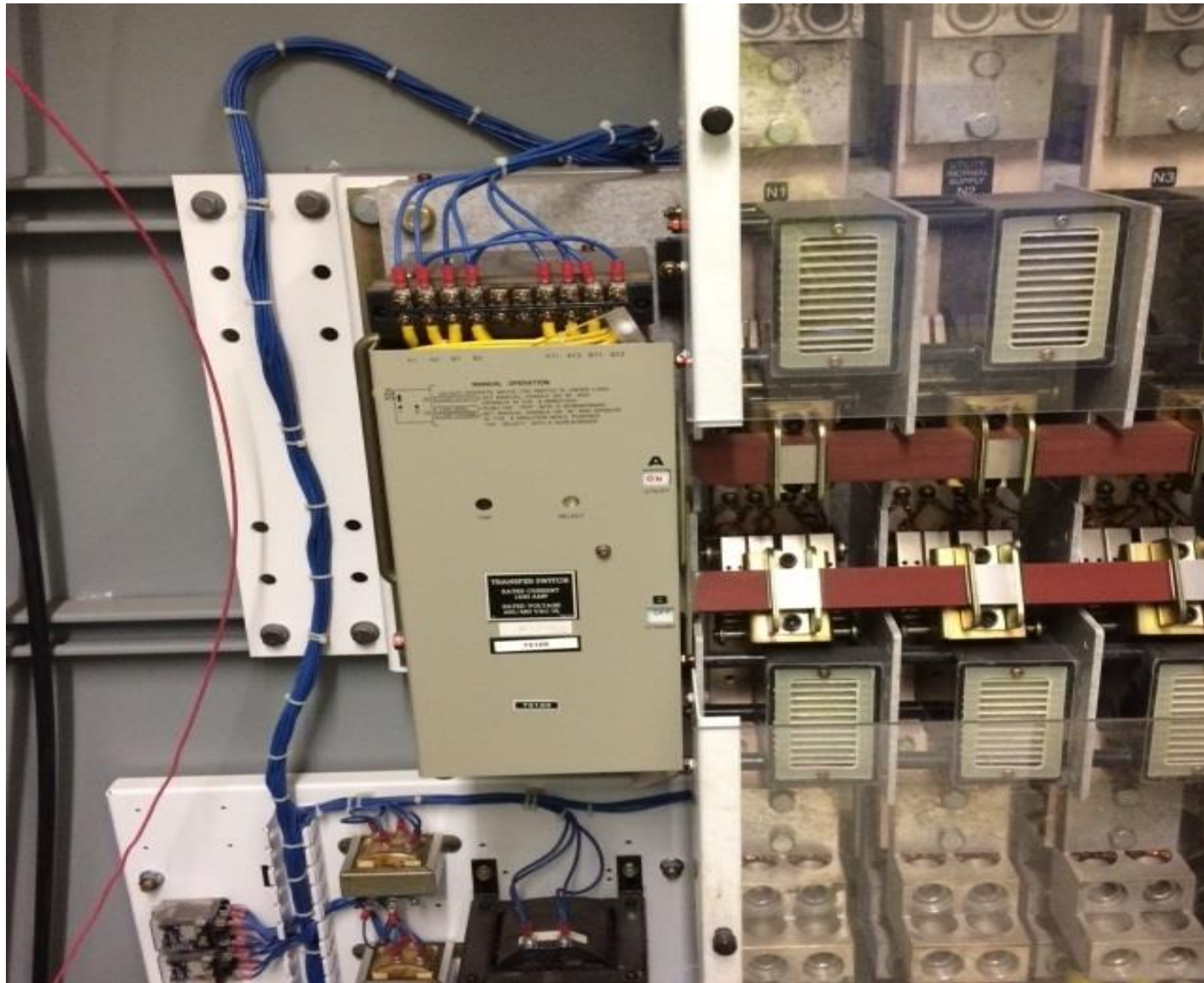
Does this project meet a goal/objective of the Comprehensive Plan? **YES** - Create and maintain high-quality Community facilities and Infrastructure.

Location: McMinnis Spring, Reynolds Spring, Bedford Avenue Booster pump Station

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	65,000					65,000
Other--Contingencies						
TOTAL	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund- (allocated in FY2017 but project moved to FY2018)



FY2018-2022
Capital Improvements Program

Department: Water/Utilities

Description: Water/Wastewater line & easement Right-A-Way Clearing

Account Number: 050-5010-701.81-30 & 050-5110-702.81-30

Justification: Over the past 10 years the Town has not cut any Water and Sewer R/W's. They have grown out of control to where we cannot get equipment in to maintain. This maintenance is very important to our operation and is needed.

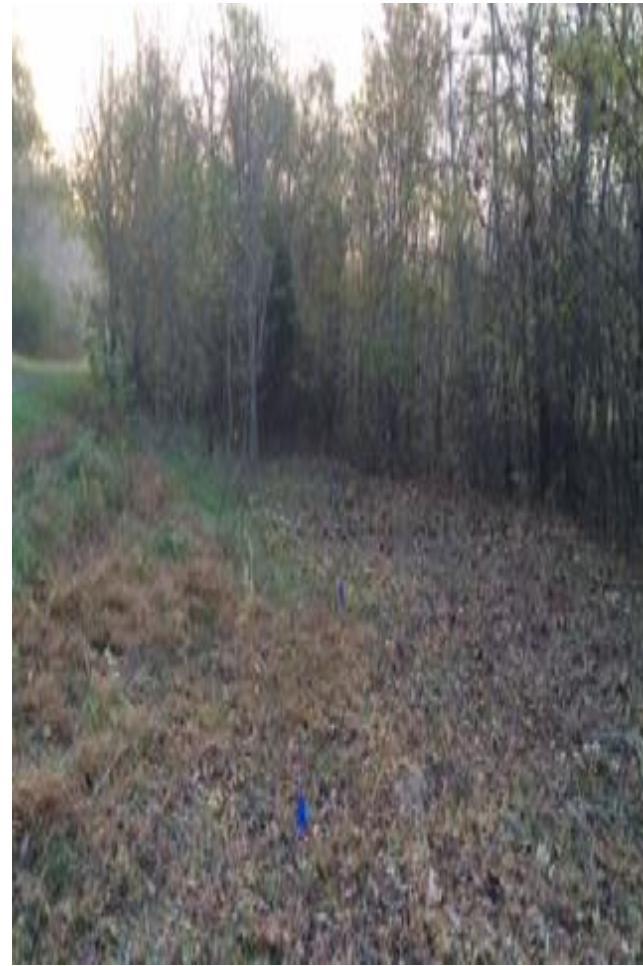
Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The purpose is to create and maintain high quality facilities and infrastructure.

Location: Throughout the town and spring line easements in Pittsylvania and Campbell Counties

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	60,000	60,000	60,000	60,000	60,000	300,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 300,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022
Capital Improvements Program

Department: Water

Description: Install SCADA System

Account Number: 050-5010-701.81-37

Justification: We have installed phase one of the SCADA at the water plant. Over the next five years we are planning to add to the exiting SCADA system each year to work to our goal to have a full operated water plant by the SCADA System in FY2021.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: Water Plant, Bedford Tank to include pump station, Clarion Tank, Melinda Tank, McMinnis Springs, Reynolds Springs, Abbott water meter & tanks, CCUSA Connection, Lola Pump Station and Dearing Ford

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	152,000	145,000	145,000	145,000		587,000
Other--Contingencies						-
TOTAL	\$ 152,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ -	\$ 587,000

Annual Operating Budget Impact: This is an estimate cost for SCADA until we complete the SCADA check that needs to be done.

Funding Sources: Enterprise Fund NOTE: \$145,000 budgeted in FY2017 for total estimated cost of \$732,000



FY2018-2022

Capital Improvements Program

Department: Utility

Description: Abbott Water Meter Vault

Account Number: 050-5010-701.81-06

Justification: To have a Town owned water meter that can be accessed 24/7 and later tied to SCADA to provide the water plant staff real time information

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Continue to meet community water supply and wastewater treatment needs.

Location: Abbott facility

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction	50,000					50,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022
Capital Improvements Program

Department: Utility

Description: Dearing Ford/ Melinda Dr. sustaining valve vault

Account Number: 050-5010-701.81-30

Justification: To be able to utilize the Dearing Ford Tank to be utilized for the Melinda Zone. If confirmed by the water model and engineers.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Continue to meet community water supply and wastewater treatment needs.

Location: System location to be determined.

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design	6,000					6,000
Construction	13,000					13,000
Equipment/Furnishings	11,000					11,000
Other--Contingencies						-
TOTAL	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Utility Department

Description: Skid Steer, forks, buckets and forestry or mulching head

Account Number: 050-5001-701.82-06; 050-5101-702.82-06; 010-4101-601.82-06

Justification: Mowing & maintaining water & sewer lines during emergency repairs as well as areas of the ROW's that have slopes that require this type of equipment.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	100,000					100,000
Other--Contingencies						-
TOTAL	\$100,000	\$ -	\$ -	\$ -		\$ 100,000

Annual Operating Budget Impact: None



Funding Sources: Enterprise Fund (\$80,000)
General Fund (\$20,000)

FY2018-2022

Capital Improvements Program

Department: Utility

Description: Light Tower for night work

Account Number: 050-5010-701.81-30

Justification: The utility crew when working on emergency repair at night needs one especially if flagmen are required in the work zone in streets. Also, there are times that the Public Works and the community use it for VDOT night work and evening community events.

Does this project meet a goal/objective of the Comprehensive Plan? YES - Create and maintain high-quality Community facilities and Infrastructure.

Location: Housed at the PW Shop

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		15,000				15,000
Other--Contingencies						-
TOTAL	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund/Highway Funds/Grant Funds/ PW Fund



FY2018-2022
Capital Improvements Program

Department: Water

Description: Replace Existing Security Fence at River Intake Pump Station

Account Number: 050-5010-701.81-30

Justification: To Secure area around Pump Station

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: River Intake English Park

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction		15,000				15,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022**Capital Improvements Program**

Department: Water**Description:** Replace Staunton River raw water pump. This is on a 3-year cycle for 1 pump.

Justification: In 2015, we replaced pump number one. Pump number two is due for replacement in FY2019. This new pump will replace one of the older pumps that are in service now, and then this old pump will become the spare. The system requires two pumps to operate. These pumps are critical to our operations to ensure the effective operation of the Town's water system.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** - Create and maintain high-quality Community facilities and Infrastructure.

Location: Staunton River raw water pump station

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		29,000			30,000	59,000
Other--Contingencies						
TOTAL	\$ -	\$ 29,000	\$ -	\$ -	\$ 30,000	\$ 59,000

Annual Operating Budget Impact: None**Funding Sources:** Enterprise Fund

FY2018-2022

Capital Improvements Program

Department: Water

Description: McMinnis & Reynold Springs Facilities, Equipment, Electrical, SCADA, Fluoride, & Chlorine system Improvements

Justification: In order for the water plant staff to be able to make real time adjustments to the springs chemical deliver

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Springs

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design			100,000			100,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 100,000	\$ -		\$ 100,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund/Grants through VDH



FY2018-2022

Capital Improvements Program

Department: Water

Description: Upgrade the Electrical Service at the Water Plant

Justification: As you know we have identified that the electrical service at the plant needs to be replaced and upgraded because of the service being located in a corrosive environment. In order to hook up the new VFD finish water pump that we purchased the service needs to be replaced. Our engineers have estimated that we budget the amount below to cover this cost. Again this is a High Priority.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Water Plant

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design			10,000			10,000
Construction				200,000		200,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 10,000	\$ 200,000	\$ -	\$ 210,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund (Allocated in FY2017 \$400,000 for total project cost of \$610,000)



FY2018-2022

Capital Improvements Program

Department: Water

Description: Remove sedimentation and debris from Reed Creek intake structure.

Account Number:

Justification: Needs periodic cleaning due to sedimentation and debris associated with periodic flooding, leaf infiltration, etc.; last cleaning took place in 2015 and requires cleaning approximately every 5 years.

Does this project meet a goal/objective of the Comprehensive Plan? YES – Create and maintain high-quality Community facilities and infrastructure.

Location: Reed Creek Intake behind water plant

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			10,000			10,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000

Annual Operating Budget Impact: None **Funding Sources:** Enterprise fund- This work is to be completed by the Public Works Department



FY2018-2022

Capital Improvements Program

Department: Water/Wastewater

Description: Mid-Sized Excavator

Justification: To be able to access areas of the Town systems that are in areas with slopes that need to be graded sufficiently so that four-wheel vehicles can access inaccessible areas in certain right of ways now. Also can be used with loading and unloading heavy equipment and can be used for planed in-house projects of replacement water lines or sewer lines.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Public works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				100,000		100,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 100,000	\$ -	\$ 100,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Water

Description: Replace chemical pump. There are 4 total pumps, 3 are in use when the plant is in operation. Currently there is a 4-5-year cycle for replacement.

Justification: This purchase is part of our ongoing maintenance program to replace aging equipment with excessive hours of usage. One of the chemical pumps is worn from constant use and needs replacing.

Does this project meet a goal/objective of the Comprehensive Plan? **YES**- Create and maintain high-quality Community facilities and Infrastructure.

Location: Water Plant

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				15,000		15,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ 15,000	\$ -	\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Water

Description: Melinda High Pressure Zone

Justification: To utilize the capacity of the Melinda water tank and increase water pressure to the residence at or near the same tank elevation to improve their pressure and service reliability

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Melinda, Avondale and other high elevation areas of the Melinda Zone.

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design					150,000	150,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2018-2022

Capital Improvements Program

Department: Water

Description: Evaluate and have a replacement design and then install new valve actuators or cylinder for the influent, rewash and backwash, and waste valves for all 5 filters at the water plant

Justification: These cylinders are all over their useful life and there is already cylinder failure occurring and the will become costly to maintain

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Water Plant

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design					50,000	50,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Utility Department

Description: Push Camera

Justification: To replace existing push camera for sewer lines

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings					7,500	7,500
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 7,500	\$ 7,500

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund



FY2018-2022

Capital Improvements Program

Department: Utility

Description: Wash pit for trucks and equipment

Justification: Need an area to wash all big trucks and equipment after being in mud, sludge or salt so that sediment can be removed and sent to landfill.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Public Works

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design					5,000	5,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise



FY2018-2022

Capital Improvements Program

Department: Water

Description: Security gate for water plant to limit access to the Water Plant

Justification: The water plant needs to be limited to staff personnel only. There are too many vendors, visitors and deliveries that show up unannounced.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** Create and maintain high-quality Community facilities and Infrastructure.

Location: Water Plant

Costs	FY2018	FY2019	FY2020	FY2021	FY2022	TOTAL
Planning/Design						-
Construction					30,000	30,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 30,000	\$ 30,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

