



Town of Altavista

*Adopted Operating Budget and
Capital Improvement Plan for Fiscal Year 2017*

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July 1, 2016

Mr. Mike Mattox, Mayor
Mrs. Beverley Dalton, Vice Mayor
Mr. Jay Higginbotham, Councilman
Mr. Charles Edwards, Councilman
Mr. Tracy Emerson, Councilman
Mr. Tim George, Councilman
Mrs. Micki Brumfield, Councilwoman

RE: Annual Budget for the 2016-2017 Fiscal Year

Dear Mayor and Members of Town Council:

Town Staff is pleased to present the Adopted Budget for Fiscal Year 2016-2017, beginning July 1, 2016 and ending June 30, 2017, as well as the Town's Five Year Capital Improvement Plan (CIP). The CIP for fiscal years 2017 – 2021 is intended to provide a long term look at capital needs and sources available to pay for them.

TOWN COUNCIL

Mike Mattox, *Mayor*
Beverley Dalton, *Vice Mayor*
Jay Higginbotham Charles Edwards
Tracy Emerson Tim George
Micki Brumfield
J. Waverly Coggsdale, III
Town Manager

This document represents the Town's ongoing commitment to prudent fiscal management in delivering services that enhance the quality of life of Altavista's citizens and meeting the expressed needs of our community. It also addresses the need to protect the long-term future of the community, primarily in the areas of public safety, preservation of public infrastructure, and in delivering sustainable government that aligns with demands of today. While this budget covers only fiscal year 2017, it continues to define a path that will move Altavista into the future as a safe town with solid infrastructure and an ongoing commitment to a unique quality of life.

The adopted budget funds current service levels to meet the Altavista Town Council's priorities for service delivery. The adopted budget has been formulated with a philosophy of:

- Providing solid, high-quality, core government services
- Efficiently allocating resources to meet citizen needs
- Emphasizing affordability and sustainability
- Valuing our employees

Furthering our commitment to fostering community involvement and governmental transparency, a summary presentation of the adopted budget has been placed on the Town's website. A public hearing on the budget was scheduled on May 10, 2016, to allow citizens an opportunity to provide input on the 2016-2017 budget. The FY 2017 Budget was presented to the Town Council for final approval on June 14, 2016

BUDGET DEVELOPMENT

Preparation of a budget, by definition, is the allocation of scarce resources. There will always be more needs than available funds. The challenge is to ensure that available resources are dedicated to the community and the Town Council's highest priorities. Delivery of citizen services is at the heart of town government. And recognition of the services desired and expected by the community is central to effective service delivery.

The Fiscal Year 2017 budget focuses on ensuring that services are provided at the highest quality level expected by citizens. The goal of the adopted budget is to align services delivery with the needs identified as priorities by the community. The reality of any budget is that it consists of a collection of purchasing decisions. The Town Council, on behalf of the citizens, establishes the costs

community members are willing to pay for local government services. It is important to note that, the budget will serve as a policy document for the next fiscal year, any changes will require the Town Council to determine if changes in service levels should be increased or decreased and whether such decisions can be accomplished within the Town's balanced budgetary parameters.

BUDGET OVERVIEW

Over the years, Altavista's budget document has evolved from a simple financial report, into the Town's most comprehensive annual document establishing budgetary policies. The budget decisions outlined in this document influence the fiscal state of the town, the function of its government, and budget considerations for current and future needs. The Town's budget, therefore, is the most important working policy and planning tool used by the Town Council and staff to provide quality services to the citizens of Altavista, as determined by the Town Council and for which funds are available.

Financial Summary

The adopted budget is balanced and the combined proposed expenditures and transfers of the Town's funds total \$10,882,400, an increase of 47.5 percent over the adopted FY2016 budget. The budget has a total surplus of \$4,000. The adopted budget decreases the Real Estate Tax rate from \$.144 to \$.08 and decreases Business, Professional, and Occupational Licenses Tax in all categories by 50%. In addition, the budget contains revenue associated with an increase to the Meals Tax from 5.5% to 7% and the implementation of a Cigarette Tax of \$.27 cents per pack. The adopted budget maintains the current utility rates.

<i>FUND TYPE</i>	<i>Adopted FY2017</i>	<i>Adopted FY2016</i>	<i>Change</i>
<i>General Fund</i>	\$4,939,850	\$3,870,990	\$1,068,860
<i>Enterprise Fund</i>	5,205,800	\$2,807,640	\$2,398,160
<i>Hwy Fund</i>	\$676,000	\$619,000	\$57,000
<i>Cemetery Fund</i>	\$56,750	\$77,280	(\$20,530)
<i>Total:</i>	\$10,878,400	\$7,374,910	\$3,503,490

General Fund: The General Fund budget has revenue of \$4,972,600 and expenditures of \$4,874,850; in addition, transfers in the amounts of \$28,750 to the Cemetery Fund and \$65,000 to the General Fund Reserve (reimbursement for Altavista Fire Company loan) are included. The General Fund budget has a surplus of \$4,000.

Comparing the FY2017 Adopted Budget to the FY2016 Adopted Budget, **General Fund Revenues increased by 13.2%** from the FY2016 Budget. The increase in dollars is related to increases in different tax revenues, including Meals, Public Service, Local Sales & Use Taxes, as well as, Local Lodging Taxes.

Comparing the FY2017 Adopted Budget to the FY2016 Adopted Budget, **General Fund Expenditures increased by 28%** from the FY2016 Budget. The increase is primarily due to Capital Improvement items.

Enterprise Fund: The Enterprise Fund budget has revenue of \$5,026,900 and expenditures of \$5,205,800, resulting in a deficit of \$178,900. This amount will be transferred in from Enterprise Fund Reserves.

Comparing the FY2017 Adopted Budget to the FY2016 Adopted Budget, **Enterprise Fund Revenues increased by 70%** from the FY2016 Budget. The increase in dollars is due to the transfer in of bond proceeds funding the Main Street waterline and storm water project.

Comparing the FY2017 Adopted Budget to the FY2016 Adopted Budget, **Enterprise Fund Expenditures increased by 85%** from the FY2016 Budget. The increase is related to debt service associated with the financing of the Bedford Avenue and Main Street waterline improvement projects as well as capital improvement items.

Highway Fund: The Highway Fund consists of revenue that is provided through the Virginia Department of Transportation (VDOT) for maintenance of the Town's "local streets (all streets in town except Main Street and Bedford Avenue). The allocation is calculated on a formula utilizing lane miles. The revenue from VDOT for FY2017 is \$676,000 and the expenditures match that amount.

Cemetery Fund: The Cemetery Fund has revenue of \$28,000 and expenditures of \$31,750, resulting in an operating deficit of \$3,750. It has been Council's policy to contribute \$25,000 to the Cemetery Reserve Fund for creation of a Perpetual Maintenance Fund; accordingly, the Cemetery Fund will require a transfer of \$28,750 from the General Fund in order for it to balance.

Reserve Fund Balance: One measure of a town's financial strength is the level of its fund balance. As of February 29, 2016, the total of Town Investments and Deposits approximately was \$18,476,000. This figure includes the following:

- Green Hill Cemetery Perpetual Maintenance Fund: \$ 565,000
- Economic Development Authority Fund: \$ 300,600
- PCB Remediation Fund: \$ 600,500
- Operating Checking Account: \$ 720,100
- FY2016 Excess Operating Checking Account: \$1,400,000
- Earmarked CIP Reserves: \$2,020,000
- FY2015 Carryover for CIP (FY2016): \$ 227,400
- Funding for Bedford Ave. waterline project: \$ 336,500
- Funding for Main St. waterline/storm water project: \$2,727,100
- Accrued Liability: \$ 197,800
- Earmarked AOT Program Funding: \$ 50,000
- Earmarked Final Downtown Project \$ 77,600
- **Undesignated Reserve Fund Balance: \$2,900,000**

The Town's policy states that the General Fund Reserve Balance shall be 100% of the previous fiscal year's audited recurring revenues and the Enterprise Fund Reserve Balance shall be 50% of the previous fiscal year's audited expenses.

Fund Balance Policies:

Fund Type	Amount	Number of Days
General Fund	\$4,965,000	535
Enterprise Fund	\$1,388,400	179

The reserve earns interest, bolsters cash flow and is available for unanticipated expenditures or emergencies.

Issues and Challenges

Altavista, like much of the country, has endured the uncertainties and financial turmoil of the economic climate that engulfed the nation for the past few years. And, like town governments and American households across the country, the Town adjusted to what has been labeled – the “new normal” – cutting back where possible and delaying large expenditures until the financial picture stabilized. In that new normal, while the future remained a consideration, out of necessity, the primary emphasis was on delivering town services in an efficient and effective manner in the present – balancing limited and sometimes dwindling resources with citizen expectations – against an ever-changing and unpredictable economic environment. The Town was able to adjust to the new normal and is now able to plan not only for the present and near-term, but for the long-term future of the Altavista community.

Priorities and Fiscal Year 2017 Focus

With this budget, staff recommended allocating resources according to the priorities of our citizens and Town Council, while maintaining the conservative fiscal approach that has allowed the Town to remain in good financial shape. As part of our effort to deliver an effective and efficient government, all staffing is reviewed and with job openings through attrition over the past few years we have reorganized several functions.

As you know, service delivery invests in the Town’s most important resource – the employees who are ultimately responsible for service delivery. At its most basic level, the need for town government is defined by those things that although essential, if not provided by local government, would likely not be available in a community. In the parlance of local government, these are known as core services. Local government is a service organization, and as with most service organizations, the skills, experience, education, and attitude of our employees are the essential ingredients of our success. We can only attract and retain quality employees if we provide compensation, facilities, equipment, and a work environment that allows each employee to reach his or her potential. Our employees deliver these core services to our citizens.

In keeping with our focus to sustain and plan for Altavista’s long-term needs, the fiscal year 2017 adopted budget includes the Town’s 5-year comprehensive Capital Improvement Plan. This plan identifies needed projects during the next five years, available funding sources, and a schedule for completion. Capital projects are defined as those projects requiring an investment of \$5,000 or more and are of a tangible nature (i.e. equipment, infrastructure, etc.). The CIP provides an opportunity to consider all of the town’s

capital needs in the coming years and determine the priority of each, as well as whether available funding resources are sufficient to support those expenditures.

FY 2017 CIP EXPENDITURES (By Fund/Type)	
General Fund	\$ 742,650
Enterprise Fund	\$ 717,100
General Fund Reserves	\$ 172,100
Enterprise Fund Reserves	\$ 24,000
Highway Fund	\$ 225,000
Highway Fund Reserves	\$ 75,000
Grants (Transit)	\$ 346,250
Other	\$ 18,500
TOTAL	\$ 2,320,600

The fiscal year 2017 adopted budget continues delivery of current citizen services while placing emphasis on ensuring long-term sustainability of the town's services and public infrastructure.

FUTURE OUTLOOK

As is apparent in the content of this proposed budget, the Town's focus now and in the future is to provide adequate funding for the established services that provide value to our citizens and serve to enforce the Town Council's strategic goals, particularly protecting our neighborhoods, providing core services, and generating economic activity.

Altavista is maturing as a town, which also means an aging infrastructure. One of the highest priorities for the Town in this and future years will be to ensure the town's public infrastructure remains sound so the investment our citizens have made in Altavista is protected. It is imperative that the Town plan for infrastructure so that it meets the demands of our residential and commercial population now and in the decades ahead.

To effectively and efficiently meet the needs of our citizens, innovation and continual improvement by the organization are essential. The Town's ability to provide excellent public service for our citizens is due to the dedication, skills, and talents of our elected officials, volunteers, and our outstanding employees. Employee devotion and commitment to this community are demonstrated each day. We must continue to make strides in protecting the Town's investment in the resource that is our employees – setting a path that will move the Town forward with employees that can adapt and thrive in a changing environment.

In a continued effort to be proactive and anticipate future needs, the Town evaluates trends and identifies specific challenges expected in the coming years. Each segment of the organization examines its future needs as they relate to the Town's strategic plan, citizen expectations, and the vision for Altavista. Next comes the development of strategies to change, revise, and evolve in ways that provide better services in a more effective, efficient manner – and often involves establishing strategic partnerships.

CONCLUSION

The Town through the years has judiciously managed its financial resources to support an array of services and programs. With a dedicated workforce and a steady and diverse revenue base, the Town of Altavista continues to be in a position to deliver municipal programs and services that bring value to our residents and make Altavista a desirable location for residents, businesses, and visitors.

In an environment of limited resources, it is imperative that every budget expenditure be measured by the value it provides to citizens and the cost of that value in relationship to other services, and in consideration of whether the Town can sustain provision of any expenditure in future years without jeopardizing necessary services. This budget dedicates resources to continue protection of our neighborhoods; provision of services to our citizens (i.e. street maintenance, solid waste pick up, clean water and efficient wastewater treatment); and enhanced investment in our community. These services will pay dividends in protecting property values and enhancing the unique quality of life enjoyed by Altavista residents.

As always, staff will continue to be diligent in its review of Town finances in order to assist the Town Council in making decisions that will ensure the fiscal viability of its government. Additionally, staff will continue to evaluate and improve business practices in an effort to find efficiencies, while also looking at collaborations to reduce ongoing costs.

The adopted budget is presented with the commitment and confidence that effectively funds the varying needs of the community. It provides a strong financial plan, while ensuring a superior level of municipal services to our citizens. We feel confident the projections and estimates are conservative, yet reasonable and accurately reflect anticipated revenues and municipal needs. We look forward to working with you to achieve all the goals set forth in this adopted budget.

Preparing the budget was a tremendous undertaking. It is important to acknowledge the efforts of the dedicated staff that worked resolutely to formulate fiscally responsible proposals. Together, the Town will continue to plan prudently by following the strong financial management principles espoused by the Town Council and to implement sound, long-term fiscal solutions that will carry the town into the future.

Appreciation goes to the Mayor and Council for their community leadership and solid financial insight. I also want to thank, Tobie Shelton, Finance Director, who is responsible for the development of the budget document and Dan Witt, Assistant Town Manager, for development of the Capital Improvement Plan, as well as all the department heads that provide the individual requests that come together as the Adopted FY2017 Budget and CIP.

My special thanks to all Town employees who have worked so hard to provide quality services to our citizens and who are committed to the success of our great town.

In summary we pledge our time and talents to achieve continued excellence for the citizens we serve and it is our honor to do so.

J. Waverly Coggsdale

Waverly Coggsdale
Town Manager

GENERAL FUND REVENUE (FUND 10)

Town of Altavista
General Fund Revenue
FY2017 ADOPTED BUDGET

General Fund Revenue	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Property Taxes - Real Property	419,520	380,936	375,000	381,000	207,300
Public Service - Real & Personal	86,631	164,860	165,000	177,000	99,600
Personal Property	219,418	211,015	195,000	210,000	210,000
Personal Property - PPTRA	107,581	103,884	100,000	100,000	100,000
Machinery & Tools	1,518,419	1,487,193	1,487,200	1,550,041	1,550,000
Mobile Homes - Current	462	432	500	500	500
Penalties - All Taxes	7,127	5,641	5,500	5,500	5,500
Interest - All Taxes	3,216	2,605	3,000	3,000	3,000
Local Sales & Use Taxes	156,431	152,869	145,000	155,000	155,000
Local Electric and Gas Taxes	115,876	109,382	110,000	110,000	110,000
Local Motor Vehicle License Tax	44,186	42,855	43,000	43,000	43,000
Local Bank Stock Taxes	158,591	153,787	160,000	155,000	155,000
Local Hotel & Motel Taxes	89,673	98,673	83,000	88,000	88,000
Local Meal Taxes	668,660	721,364	690,000	690,000	882,000
Local Container Rental Fees	1,050	933	900	1,100	1,100
Local Communications Tax	40,882	40,525	40,000	40,000	40,000
Local Transit Passenger Revenue	6,259	6,036	5,200	6,000	6,000
Local Cigarette Tax (NEW)	0	0	0	0	150,000
Business License Fees/Contractors	6,872	11,118	7,000	7,000	3,500
Business License Fees/Retail Services	109,657	123,112	110,000	115,000	57,500
Business License Fees/Financial/RE/Prof.	6,747	8,353	7,000	8,000	4,000
Business License Fees/Repairs & Person Svcs	18,898	18,876	18,000	19,000	9,500
Business Licenses Fees/Wholesale Businesses	1,539	1,742	1,500	1,500	750
Business License Fees/Utilities	8,250	7,476	8,000	8,000	4,000
Business License Fees/Hotels	1,929	2,161	1,500	2,000	1,000

Town of Altavista
General Fund Revenue
FY2017 ADOPTED BUDGET

General Fund Revenue (Continued)	<u>FY2014</u> <u>ACTUAL</u>	<u>FY2015</u> <u>ACTUAL</u>	<u>FY2016</u> <u>ADOPTED</u>	<u>FY2016</u> <u>PROJECTED</u>	<u>FY2017</u> <u>ADOPTED</u>
Permits - Sign	1,000	1,360	1,000	1,000	1,000
Fines & Forfeitures - Court	15,943	7,334	10,000	8,000	8,000
Parking Fines	470	370	500	500	500
Interest and Interest Income	72,672	68,411	49,000	56,000	56,000
Rents - Rental of General Property	1,137	1,016	1,000	1,000	1,000
Rents - Pavilion Rental	3,363	2,500	3,000	3,000	3,000
Rents - Booker Building Rentals	3,575	4,225	4,000	4,000	4,000
Rents - Rental of Real Property	70,669	69,401	60,000	70,000	70,000
Property Maintenance Enforcement	2,668	0	0	0	0
Railroad Rolling Stock Taxes	19,060	18,137	18,000	18,600	18,600
State DCJS Grant	80,148	80,148	80,000	80,000	80,000
State Rental Taxes	741	1,103	800	1,100	1,100
State/Misc. Grants (Fire Grant)	10,361	10,930	10,300	11,000	11,000
State/VDOT Contract Services	6,948	5,949	3,000	3,000	3,000
VDOT Police Grant for Overtime	0	1,540	0	0	0
State Transit Revenue	20,957	18,327	13,670	13,500	14,000
Campbell County Grants	57,100	57,100	57,100	57,100	32,100
Litter Grant	1,982	1,980	2,000	2,000	2,000
Fuel - Fire Dept. (Paid by CC)	4,906	3,926	3,300	3,300	3,300
VDOT TEA 21 Grant	523,163	40,065	0	0	342,650
Federal Transit Revenue	74,893	52,581	105,700	102,370	50,100
Federal/Byrne Justice Grant	4,538	3,434	3,400	0	0
Federal / VDOT LAP Funding	179,651	29,574	0	0	0
Transfer In from General Fund	0	46,150	0	0	0

Town of Altavista
General Fund Revenue
FY2017 ADOPTED BUDGET

General Fund Revenue (Continued)

	<u>FY2014</u> <u>ACTUAL</u>	<u>FY2015</u> <u>ACTUAL</u>	<u>FY2016</u> <u>ADOPTED</u>	<u>FY2016</u> <u>PROJECTED</u>	<u>FY2017</u> <u>ADOPTED</u>
Misc. - Sale of Supplies & Materials	6,227	784	7,000	7,000	15,000
Misc. - Cash Discounts	199	371	300	300	300
Miscellaneous	71,513	35,151	13,000	56,000	25,000
Transfer In from General Fund Des.Reserves	0	0	184,000	184,000	344,700
Transfer In from General Fund Reserves	0	0	0	0	
	<u>5,031,758</u>	<u>4,417,695</u>	<u>4,391,370</u>	<u>4,558,411</u>	<u>4,972,600</u>

EXPENDITURE SUMMARY (ALL FUNDS)

Town of Altavista
Fund Expenditure Totals
FY2017 ADOPTED BUDGET

GENERAL FUND (FUND 10)	FY2014 <u>ACTUAL</u>	FY2015 <u>ACTUAL</u>	FY2016 <u>ADOPTED</u>	FY2016 <u>PROJECTED</u>	FY2017 <u>ADOPTED</u>
Council/Planning Commission					
Personnel	20,992	20,992	21,000	21,000	21,000
Operations	7,656	3,461	7,030	7,030	4,900
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>0</u>	<u>0</u>	<u>5,400</u>	<u>0</u>
Council/Planning Commission - TOTAL:	<u>28,648</u>	<u>24,454</u>	<u>28,030</u>	<u>33,430</u>	<u>25,900</u>
Administration					
Personnel	402,200	343,601	402,200	402,200	415,250
Operations	365,840	373,013	365,840	365,840	350,250
Debt Service	0	0	0	0	0
CIP	<u>10,000</u>	<u>34,727</u>	<u>10,000</u>	<u>10,000</u>	<u>30,000</u>
Administration - TOTAL:	<u>778,040</u>	<u>751,341</u>	<u>778,040</u>	<u>778,040</u>	<u>795,500</u>
Non-Departmental					
Operations	443,704	341,857	882,880	337,000	378,900
Transfer Out to Cemetery Fund	-30,975	-28,580	-49,280	-27,680	-28,750
Transfer Out to Enterprise Fund	-83,000	0	0	0	0
Transfer Out to General Fund Reserve	0	-588,500	-471,100	-840,450	-4,000
Transfer Out to Gen. Fund Reserve (Fire Dept.)	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>	<u>-65,000</u>
Operations w/o Transfers Out	<u>264,729</u>	<u>-340,223</u>	<u>297,500</u>	<u>-596,130</u>	<u>281,150</u>
Non-Departmental - TOTAL:	<u>264,729</u>	<u>-340,223</u>	<u>297,500</u>	<u>-596,130</u>	<u>281,150</u>

Town of Altavista
Fund Expenditure Totals
FY2017 ADOPTED BUDGET

GENERAL FUND (FUND 10)	FY2014 <u>ACTUAL</u>	FY2015 <u>ACTUAL</u>	FY2016 <u>ADOPTED</u>	FY2016 <u>PROJECTED</u>	FY2017 <u>ADOPTED</u>
Public Safety					
Personnel	804,000	726,469	804,000	825,800	824,200
Operations	122,200	94,608	122,200	109,800	134,600
Debt Service	0	0	0	0	0
CIP	<u>67,950</u>	<u>30,274</u>	<u>67,950</u>	<u>42,500</u>	<u>55,650</u>
Public Safety - TOTAL:	<u>994,150</u>	<u>851,350</u>	<u>994,150</u>	<u>978,100</u>	<u>1,014,450</u>
Public Works					
Personnel	641,100	504,194	641,100	643,100	710,100
Operations	315,800	314,830	315,800	319,500	326,700
Debt Service	0	0	0	0	23,200
CIP	<u>410,000</u>	<u>85,571</u>	<u>410,000</u>	<u>508,500</u>	<u>1,423,950</u>
Public Works - TOTAL:	<u>1,366,900</u>	<u>904,595</u>	<u>1,366,900</u>	<u>1,471,100</u>	<u>2,483,950</u>
Transit System					
Personnel	64,000	57,204	64,000	63,700	69,100
Operations	32,350	25,892	32,350	32,000	29,950
Debt Service	0	0	0	0	0
CIP	<u>75,150</u>	<u>47,472</u>	<u>75,150</u>	<u>71,900</u>	<u>4,500</u>
Transit System - TOTAL:	<u>171,500</u>	<u>130,568</u>	<u>171,500</u>	<u>167,600</u>	<u>103,550</u>
Economic Development					
Personnel	102,600	74,177	102,600	102,600	101,000
Operations	67,270	66,336	67,270	67,270	55,350
Debt Service	0	0	0	0	0
CIP	<u>0</u>	<u>24,412</u>	<u>0</u>	<u>0</u>	<u>14,000</u>
Economic Development - TOTAL:	<u>169,870</u>	<u>164,926</u>	<u>169,870</u>	<u>169,870</u>	<u>170,350</u>

Town of Altavista
Fund Expenditure Totals
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
GENERAL FUND (FUND 10)					
GENERAL FUND TOTALS					
Personnel	2,034,892	1,726,636	2,034,900	2,058,400	2,140,650
Operations	1,175,845	537,918	1,207,990	305,310	1,182,900
Debt Service	0	0	0	0	23,200
CIP	563,100	222,456	563,100	638,300	1,528,100
GENERAL FUND - GRAND TOTAL:	<u>3,773,837</u>	<u>2,487,010</u>	<u>3,805,990</u>	<u>3,002,010</u>	<u>4,874,850</u>

Town of Altavista
Fund Expenditure Totals
FY2017 ADOPTED BUDGET

ENTERPRISE FUND (FUND 50)	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Water Department					
Personnel	543,600	508,598	543,600	563,250	570,400
Operations	388,490	352,131	388,490	448,050	605,600
Debt Service	280,000	0	280,000	280,000	422,250
CIP	210,600	309,691	210,600	1,781,926	2,289,600
Transfers	<u>73,630</u>	<u>0</u>	<u>73,630</u>	<u>0</u>	<u>0</u>
Water Department - TOTAL:	<u>1,496,320</u>	<u>1,170,420</u>	<u>1,496,320</u>	<u>3,073,226</u>	<u>3,887,850</u>
Wastewater Department					
Personnel	677,600	607,089	677,600	643,210	676,500
Operations	497,350	483,885	497,350	516,760	498,950
Debt Service	0	0	0	0	0
CIP	210,000	449,317	210,000	119,126	142,500
Transfers	<u>73,630</u>	<u>0</u>	<u>73,630</u>	<u>0</u>	<u>0</u>
Wastewater Department - TOTAL:	<u>1,458,580</u>	<u>1,540,291</u>	<u>1,458,580</u>	<u>1,279,096</u>	<u>1,317,950</u>
ENTERPRISE FUND TOTAL					
Personnel	1,221,200	1,115,686	1,221,200	1,206,460	1,246,900
Operations	885,840	836,016	885,840	964,810	1,104,550
Debt Service	280,000	0	280,000	280,000	422,250
CIP	420,600	759,009	420,600	1,901,052	2,432,100
Transfers Out - Enterprise Fund	<u>147,260</u>	<u>0</u>	<u>147,260</u>	<u>0</u>	<u>0</u>
ENTERPRISE FUND - GRAND TOTAL:	<u>2,954,900</u>	<u>2,710,711</u>	<u>2,954,900</u>	<u>4,352,322</u>	<u>5,205,800</u>

Town of Altavista
Fund Expenditure Totals
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
State/Hwy Reimbursement Fund (Fund 20)					
Operations	451,000	428,968	451,000	485,200	451,000
CIP	168,000	0	168,000	168,000	225,000
State/Hwy Water Department - TOTAL:	<u>619,000</u>	<u>428,968</u>	<u>619,000</u>	<u>653,200</u>	<u>676,000</u>
	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Cemetery Fund - (Fund 90)					
Personnel	13,280	16,286	13,280	13,780	13,750
Operations	18,000	17,324	18,000	18,300	18,000
Transfer Out - Cemetery Reserve	25,000	25,000	25,000	25,000	25,000
CIP	0	0	21,000	17,550	0
Cemetery Fund - TOTAL:	<u>56,280</u>	<u>58,610</u>	<u>77,280</u>	<u>74,630</u>	<u>56,750</u>

Town of Altavista
Fund Expenditure Totals
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
ALL FUNDS TOTAL					
Personnel	3,269,372	2,858,609	3,269,380	3,278,640	3,401,300
Operations	2,530,685	1,820,226	2,562,830	1,773,620	2,756,450
Debt Service	280,000	0	280,000	280,000	445,450
CIP	1,151,700	981,465	1,172,700	2,724,902	4,185,200
Transfer Out - General Fund Reserve	411,280	588,500	588,500	840,450	4,000
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
Transfer Out - Cemetery Reserve	25,000	25,000	25,000	25,000	25,000
Transfer Out - Enterprise Fund Reserve	<u>147,260</u>	<u>0</u>	<u>147,260</u>	<u>0</u>	<u>0</u>
ALL FUNDS - GRAND TOTAL:	<u>7,880,297</u>	<u>6,338,799</u>	<u>8,110,670</u>	<u>8,987,612</u>	<u>10,882,400</u>

GENERAL FUND DEPARTMENTS EXPENDITURES (FUND 10)

- Council / Planning Commission
- Administration
- Non-Departmental
- Public Safety
- Public Works
- Transit System
- Economic Development

COUNCIL/PLANNING COMMISSION EXPENDITURES

Town of Altavista
Council/Planning Commission
FY 2017 ADOPTED BUDGET

COUNCIL/PLANNING COMMISSION
Fund 10 – Department 1101-401

The Town Council of Altavista is the legislative policy making body of the Town government. The Council is comprised of six members, elected at large, every two years in four year staggered terms. The Mayor is the chief presiding officer of the Town Council and is elected separately by the citizens, and serves a term of four years. The Town Council meets the 2nd Tuesday of each month at 7:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

The Planning Commission serves in an advisory role to the Town Council on planning matters. The Commission is comprised of five members that serve four year terms, appointed by the Town Council. The members are paid a monthly stipend. The Planning Commission meets the 1st Monday of each month at 5:00 p.m. in Council's Chambers of the J.R. "Rudy" Burgess Town Hall.

Town Council Members

Mike Mattox, *Mayor*
Beverley Dalton, *Vice Mayor*
Jay Higginbotham
Charles Edwards
Tracy Emerson
Tim George
Micki Brumfield

Planning Commission Members

John Jordan, *Chair*
John Woodson, *Vice Chair*
Laney Thompson
Tim George
Marvin Clements

Town of Altavista
Council / Planning Commission
FY2017 ADOPTED BUDGET

	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ADOPTED	FY2016 PROJECTED	FY2017 ADOPTED
<u>COUNCIL/PLANNING COMMISSION - FUND 10</u>					
Wages & Benefits	20,992	20,992	21,000	21,000	21,000
Other Employee Benefits					
Services	3,162	0	2,000	2,000	0
Other Charges	4,494	3,461	5,030	5,030	4,900
Materials & Supplies	0	0	0	0	0
Capital Outlay	0	0	0	5,400	0
Total Expenditures	28,648	24,454	28,030	33,430	25,900
COUNCIL/PLANNING COMMISSION - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	19,500	19,500	19,500	19,500	19,500
Benefits-FICA	1,492	1,492	1,500	1,500	1,500
WAGES & BENEFITS - TOTAL	20,992	20,992	21,000	21,000	21,000
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractual Services/Misc & Professional Services	3,162	0	2,000	2,000	0
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	3,162	0	2,000	2,000	0
OTHER CHARGES					
Public Official Liability Insurance	893	893	900	900	900
Conventions & Education	1,338	678	1,500	1,500	1,500
Dues & Assoc. Membership	0	0	130	130	0
Planning Commission	2,263	1,890	2,500	2,500	2,500
OTHER CHARGES - TOTAL	4,494	3,461	5,030	5,030	4,900
COUNCIL TOTAL - OPERATIONS	28,648	24,454	28,030	28,030	25,900

Town of Altavista
Council / Planning Commission
FY2017 ADOPTED BUDGET

COUNCIL/PLANNING COMMISSION - FUND 10	FY2014 <u>ACTUAL</u>	FY2015 <u>ACTUAL</u>	FY2016 <u>ADOPTED</u>	FY2016 <u>PROJECTED</u>	FY2017 <u>ADOPTED</u>
CAPITAL OUTLAY					
EDP Equipment - Replacement	0	0	0	5,400	0
COUNCIL TOTAL - CAPITAL OUTLAY	0	0	0	5,400	0

ADMINISTRATION EXPENDITURES

Town of Altavista
Administration
FY 2017 ADOPTED BUDGET

ADMINISTRATION
Fund 10 – Department 1101-401

The Town of Altavista Administration is comprised of several different components, including Town Manager's Office, Finance Department, Human Resources/Personnel/Information Technology, Planning & Zoning, Economic Development and Town Attorney.

The Town Manager serves as the chief administrative officer of the Town of Altavista. The Town Manager is appointed by the Town Council and serves at their pleasure. He is responsible for the planning, organizing, directing and evaluation of the activities of all departments, through the supervision of department heads under his authority. The Town Manager is responsible for carrying out the policies and directives of the Town Council.

The Finance Department is responsible for maintaining accurate financial data in accordance with generally accepted accounting principals, as well as receiving all revenues, maintain a chart of accounts and general ledger, properly coding all expenditures and revenues to the applicable account codes, processing payroll, human resource management, administration of employee benefits, risk management, procurement, accounts receivable, accounts payable, investments and cash management, coordinating an independent audit, maintaining an accountability of fixed assets, and providing monthly financial reports to Town Council, the Town Manager, and all department heads.

The Planning & Zoning Department is responsible for the administration of the Town's Zoning Ordinance, Subdivision Ordinance, comprehensive planning, and other matters of the Town Code related to land use issues. The office is also the staff liaison of the Altavista Planning Commission and Board of Zoning Appeals. The staff is responsible for reviewing site plans, issuing sign permits, zoning permits and proper land use planning.

The Town Attorney expenses are included in the Administration budget and pay for the services of the Town Attorney, who is appointed by the Town Council and serves at their pleasure.

Town of Altavista
Administration
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
<u>ADMINISTRATION - FUND 10</u>					
(Includes 2% COLA)					
Wages & Benefits	373,109	343,601	402,200	402,200	415,250
Other Employee Benefits	13,029	26,952	18,400	18,400	18,500
Services	147,507	176,086	193,840	193,840	173,150
Other Charges	127,885	132,537	125,200	125,200	126,300
Materials & Supplies	27,667	37,438	28,400	28,400	32,300
Capital Outlay	4,264	34,727	10,000	10,000	30,000
Total Expenditures	693,462	751,341	778,040	778,040	795,500
ADMINISTRATION - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	257,776	240,553	281,000	281,000	292,000
Salaries & Wages - Overtime	104	55	300	300	300
Benefits - FICA	19,060	17,637	21,600	21,600	22,400
Benefits - VRS	29,444	26,761	28,000	28,000	31,000
Benefits - Group Med. Ins.	25,418	25,153	32,200	32,200	26,000
Benefits - Group Life Ins.	3,174	2,911	3,100	3,100	3,550
Worker's Compensation	38,135	30,531	36,000	36,000	40,000
WAGE & BENEFITS - TOTAL	373,109	343,601	402,200	402,200	415,250
OTHER EMPLOYEE BENEFITS					
Employee Education Assistance	0	0	500	500	500
Employee Assistance Program	1,504	1,520	1,600	1,600	1,600
Other Employee Benefits	11,525	25,432	16,300	16,300	16,400
OTHER EMPLOYEE BENEFITS - TOTAL	13,029	26,952	18,400	18,400	18,500
SERVICES-PURCHASED,SHARED,INTERNAL					
COBRA Administration	1,476	1,457	1,400	1,400	1,400

Town of Altavista
Administration
FY2017 ADOPTED BUDGET

	FY2014 ACTUAL	FY2015 ACTUAL	FY2016 ADOPTED	FY2016 PROJECTED	FY2017 ADOPTED
Legal Services	25,099	25,187	26,500	26,500	26,500
Advertising	17,814	14,846	16,500	16,500	16,500
Maintenance Service Contracts	53,551	59,918	62,000	62,000	63,000
Independent Auditor	17,900	18,437	18,440	18,440	18,450
Engineering & Architectural Services	0	0	5,000	5,000	5,000
Misc. Professional Services	23,742	25,271	31,000	31,000	5,000
Contract. Svcs/IT Network & Website	7,924	30,970	33,000	33,000	37,300
SERVICES - TOTAL	147,507	176,086	193,840	193,840	173,150
OTHER CHARGES					
Electrical	7,586	12,407	13,000	13,000	13,000
Heating	5,161	4,507	5,200	5,200	5,000
Postal Services	6,074	6,814	7,500	7,500	7,500
Telecommunications	7,338	8,907	8,000	8,000	8,000
Other Property Insurance	28,378	28,836	29,000	29,000	29,000
Motor Vehicle Insurance	16,119	16,158	17,000	17,000	17,000
Surety Bonds	919	225	300	300	950
General Liability Insurance	19,356	19,951	21,000	21,000	21,000
Conventions & Education	2,290	2,503	4,000	4,000	4,000
Dues & Association Memberships	8,755	8,683	8,800	8,800	8,850
Refunds	0	426	500	500	500
Miscellaneous Expense	25,885	23,049	10,700	10,700	11,300
Miscellaneous Reimbursement	25	70	200	200	200
OTHER CHARGES - TOTAL	127,885	132,537	125,200	125,200	126,300
MATERIALS & SUPPLIES					
Office Supplies	8,596	7,472	11,500	11,500	13,300
Repairs & Maintenance	17,621	28,654	15,500	15,500	17,600
Fuel	1,350	1,283	1,300	1,300	1,300
Books & Subscriptions	100	29	100	100	100
MATERIALS & SUPPLIES - TOTAL	27,667	37,438	28,400	28,400	32,300
ADMINISTRATION TOTAL - OPERATIONS	689,198	716,614	768,040	768,040	765,500

Town of Altavista
Administration
FY2017 ADOPTED BUDGET

ADMINISTRATION - FUND 10	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
CAPITAL OUTLAY					
Motor Vehicles - Replacement	0	26,778	0	0	0
EDP Equipment - Replacement	4,264	7,949	10,000	10,000	0
Communication Equipment - Replacement	0	0	0	0	30,000
ADMINISTRATION TOTAL - CAPITAL OUTLAY	4,264	34,727	10,000	10,000	30,000

NON~DEPARTMENTAL EXPENDITURES

Town of Altavista
Non-Departmental
FY2017 ADOPTED BUDGET

<u>NON-DEPARTMENTAL - FUND 10</u>	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
CONTRIBUTIONS - OTHER CHARGES					
Other Charges - Misc.	73,913	71,723	105,800	98,000	112,650
<i>Property Maintenance Enforcement</i>	0	0	5,000	0	5,000
<i>Business Development Center</i>	2,500	2,500	2,500	2,500	2,500
<i>Altavista Chamber of Commerce</i>	20,000	20,000	20,000	20,000	20,000
<i>Dumpster Reimbursement</i>	0	0	600	0	600
<i>Campbell County Revenue Sharing Agreement_Meals Tax</i>	30,845	28,916	57,200	54,992	60,700
<i>Uncle Billy's Day Funding</i>	20,000	20,000	20,000	20,000	20,000
<i>Christmas Parade Liability Insurance</i>	358	307	500	307	350
Contribution - Altavista EMS	11,105	10,000	10,000	10,000	10,000
Contribution - Senior Center	1,000	1,000	1,000	1,000	1,000
Economic Development Incentives	10,000	10,000	42,000	0	19,500
Contribution - YMCA Recreation Program	100,000	100,000	100,000	100,000	100,000
Contribution - Altavista Fire Co.	11,900	10,930	10,000	11,000	11,000
Contribution - Avoca	16,900	16,900	18,700	18,700	18,700
Contribution - Altavista On Track (MS)	35,000	27,500	5,000	5,000	5,000
CONTRIBUTIONS - OTHER CHARGES - TOTAL	259,818	248,053	292,500	243,700	277,850
NON-DEPARTMENTAL					
Fuel - Fire Company	4,921	3,804	5,000	3,300	3,300
NON-DEPARTMENTAL	4,921	3,804	5,000	3,300	3,300
NON-DEPARTMENTAL - SUBTOTAL	264,739	251,857	297,500	247,000	281,150
TRANSFER OUT					
Transfer Out - Cemetery Fund	30,965	25,000	49,280	25,000	28,750

Town of Altavista
Non-Departmental
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Transfer Out - Enterprise Fund	83,000	0	0		0
Transfer Out - Library Fund	0	0	0	0	0
Transfer Out - General Fund Reserve	0	0	471,100	0	4,000
Transfer Out - CIF	0	0	0	0	0
Transfer Out - General Fund Reserve (Fire Dept.)	65,000	65,000	65,000	65,000	65,000
TRANSFER OUT - TOTAL	178,965	90,000	585,380	90,000	97,750
NON-DEPARTMENTAL TOTAL	443,704	341,857	882,880	337,000	378,900
NON-DEPARTMENTAL TOTAL - EXCLUDING TRANSFERS OUT	264,739	251,857	297,500	247,000	281,150

PUBLIC SAFETY EXPENDITURES

Town of Altavista
Public Safety
FY 2017 ADOPTED BUDGET

PUBLIC SAFETY (POLICE)
Fund 10 – Department 3101-501

The Town of Altavista Police Department staffing is currently made up of (13) full time sworn officers and a part time non-sworn administrative position (Clerk IV position shared with Administration).

The Police Department is responsible for patrol duties throughout the corporate limits, working with citizens in neighborhood watch programs, investigations of criminal activities, arresting criminal offenders, providing testimony in criminal trials, issuing citations, parking enforcement on public streets and parking lots, education and crime prevention, and other matters related to public safety. The Police Department also assists other area law enforcement agencies through various avenues. The Altavista Police Department is devoted to the concept of community policing and encourages its officers to become in community activities and creating a forum of trust with our business persons and neighborhood residents.

Town of Altavista
Public Safety
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
<u>PUBLIC SAFETY - FUND 10</u>					
(INCLUDES 2% COLA)					
Wages & Benefits	654,008	726,469	804,000	825,800	824,200
Other Employee Benefits					
Services	4,739	16,115	16,200	16,200	33,400
Other Charges	33,537	32,271	39,500	31,000	39,200
Materials & Supplies	77,525	46,222	66,500	62,600	62,000
Capital Outlay	14,463	30,274	67,950	42,500	55,650
Total Expenditures	784,271	851,350	994,150	978,100	1,014,450
PUBLIC SAFETY - FUND 10					
PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	493,460	542,043	589,000	589,000	594,000
Salaries & Wages - Overtime	6,138	20,307	11,000	30,000	11,000
Salaries - Overtime (DMV Grant)	2,100	1,540	0	0	0
Salaries & Wages - Residency Stipend	0	0	0	1,200	4,500
FICA	35,784	40,563	46,000	47,600	47,000
VRS	53,162	53,584	64,500	64,500	68,000
Medical Insurance	53,935	58,699	82,400	82,400	84,300
Group Life Insurance	5,711	5,828	7,100	7,100	7,800
Other Employee Benefits	3,718	3,903	4,000	4,000	7,600
WAGES & BENEFITS - TOTAL	654,008	726,469	804,000	825,800	824,200
SERVICES - PURCHASED, SHARED, INTERNAL					
Maintenance Service Contracts	0	12,826	13,200	13,200	11,200

Town of Altavista
Public Safety
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Physicals	1,569	2,890	1,500	1,500	2,000
Repairs & Maintenance - Electronics	3,170	399	1,500	1,500	200
Radio Agreement - Campbell County	0	0	0	0	20,000
SERVICES -TOTAL	4,739	16,115	16,200	16,200	33,400
OTHER CHARGES					
Police Dept. Heating	1,319	1,287	1,000	1,000	1,000
Telecommunications	11,435	11,629	11,000	11,000	11,000
General Liability Insurance	3,375	4,022	4,100	3,500	3,700
Subsistence & Lodging	1,836	775	5,000	3,000	3,000
Conventions and Education	2,230	2,746	4,000	4,000	13,000
Dues & Association Memberships	4,660	6,500	8,600	6,000	6,000
Miscellaneous	3,641	1,371	2,000	2,500	1,500
Grants/Byrne Justice Grant	5,042	3,941	3,800	0	0
OTHER CHARGES - TOTAL	33,537	32,271	39,500	31,000	39,200
MATERIALS & SUPPLIES					
Office Supplies	6,596	1,851	5,500	4,000	4,000
Repair & Maintenance Supplies	874	8,584	1,000	1,000	1,000
Fuels & Lubricants	30,175	20,207	25,000	25,000	25,000
Vehicle & Equipment - Repairs	8,894	8,967	9,000	9,000	12,000
Uniforms and Wearing Apparel	11,323	5,602	10,000	10,000	10,000
Crime Reporting Software	1,638	0	0	0	0
Drug Investigations	10,000	0	6,000	0	0
Small Equipment	0	975	1,400	5,000	1,000
Ammunition & Batteries	8,025	37	8,600	8,600	9,000
MATERIALS & SUPPLIES - TOTAL	77,525	46,222	66,500	62,600	62,000
POLICE DEPARTMENT TOTAL - OPERATIONS	769,809	821,077	926,200	935,600	958,800

Town of Altavista
Public Safety
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
PUBLIC SAFETY - FUND 10					
CAPTIAL OUTLAY					
Motor Vehicles - Replacement	0	30,274	36,000	36,000	0
Communication Equipment - Replacement	0	0	16,150	0	0
Machinery & Equip. - Replacement	14,463	0	6,800	6,500	46,800
Building - Replacement	0	0	9,000	0	8,850
POLICE DEPARTMENT TOTAL - CAPITAL OUTLAY	14,463	30,274	67,950	42,500	55,650

PUBLIC WORKS EXPENDITURES

PUBLIC WORKS
Fund 10 – Department 4101-601

The Public Works Department is currently made up of twenty (20) full-time employees. The Public Works Department is responsible for maintaining streets, traffic signals, signs, water distribution, wastewater collection, meter reading, sidewalks, storm water management, building and grounds maintenance, cemetery and parks ground keeping, public right of way maintenance, street cleaning and refuse collection. This department provides maintenance services within the current corporate limits, as well as responsibility for utility lines throughout the service area.

The Sanitation (Refuse Collection) of the Public Works budget includes costs related to the collection and disposal of residential and some commercial garbage. The Town currently does not impose a collection fee for customer pickup. To provide this service to our customers, Town crews must operate sanitation routes three days per week (T, W and TH). Pick up of Bulk Items and Brush Pick Ups are performed two days per week (M and F) at no additional cost to the citizen. Seasonal leaf collection and Christmas tree removal is also provided at no additional cost to the citizens. The recycling drop-off center located at the Altavista Commons Shopping Center is also funded through the Sanitation portion of the Public Works budget.

The Public Works Department is responsible for keeping all public streets clean and clear of debris. The street sweeper is utilized in the Central Business District (downtown) weekly; on Main Street, 7th Street and Bedford Avenue every other week and the remaining streets on an as needed basis. Town forces routinely pick up litter in the right of ways.

Also included are the costs associated with the custodial and maintenance work on Town owned buildings and grounds. Services of the Public Works Department are used as needed in the maintenance of the grounds and minor repair work on Town owned buildings and grounds. Custodial contracts and landscape contracts are included in the Public Works budget.

The Town does not have an organized recreation program, relying instead on services provided by the Altavista Area YMCA and the Campbell County Department of Parks and Recreation. Our parks are provided for passive use, utilizing playgrounds, picnic shelters, tennis courts and athletic fields. The facilities are also utilized by the programs operated by the YMCA and Campbell County. The cost associated with the maintenance of the facilities is provided for in the Public Works budget. The contribution to the YMCA which relates to the providing of recreational services on the Town's behalf is included in the Non-Departmental section of the budget.

Town of Altavista
Public Works
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
PUBLIC WORKS - FUND 10 (INCLUDES 2% COLA)					
Wages & Benefits	523,088	504,194	641,100	643,100	710,100
Other Employee Benefits					
Services	7,894	8,674	8,400	8,400	8,600
Other Charges	23,887	25,310	25,300	26,800	26,700
Materials & Supplies	258,444	280,846	282,100	284,300	291,400
Debt Service	0	0	0	0	23,200
Capital Outlay	80,946	85,571	410,000	508,500	1,423,950
Total Expenditures	894,260	904,595	1,366,900	1,471,100	2,483,950
PUBLIC WORKS - FUND 10 PERSONNEL - WAGES & BENEFITS					
Salaries & Wages - Regular	399,325	363,723	463,000	463,000	504,100
Salaries & Wages - Overtime	6,203	9,257	7,000	9,000	7,000
FICA	29,217	27,670	36,000	36,000	38,200
VRS	42,015	40,957	51,000	51,000	56,200
Group Medical Insurance	41,810	58,190	78,600	78,600	98,100
Group Life Insurance	4,517	4,398	5,500	5,500	6,500
WAGES & BENEFITS - TOTAL	523,088	504,194	641,100	643,100	710,100
SERVICES-PURCHASED, SHARED, INTERNAL					
Maintenance Service Contracts	1,391	2,089	1,400	1,400	2,000
Physicals	465	600	1,000	1,000	600
Repairs & Maintenance - Electronics	173	36	1,000	1,000	1,000
SERVICES -PW - TOTAL	2,029	2,724	3,400	3,400	3,600

Town of Altavista
Public Works
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
OTHER CHARGES-PW					
Telecommunications	5,064	5,014	6,500	6,500	6,500
Subsistence & Lodging	55	35	500	500	500
Conventions & Education	580	638	1,000	1,000	1,000
Miscellaneous Expense	698	430	1,000	1,000	1,000
Other Charges - MISS UTILITY	614	999	800	800	800
OTHER CHARGES-PW - TOTAL	7,011	7,116	9,800	9,800	9,800
MATERIALS & SUPPLIES -PW					
Office Supplies	0	0	800	500	500
Fuels & Lubricants	54,936	44,550	50,000	50,000	50,000
Vehicle & Equip. Repairs and Maint.	16,172	26,865	25,000	25,000	25,000
Uniforms & Wearing Apparel	11,161	14,331	11,500	14,000	14,000
Street Lights - Operating Supplies	25,955	25,960	25,000	25,000	25,000
Hwy, Strts & Sdwk Supplies	42,177	36,946	42,000	42,000	42,000
Storm Drainage	836	2,735	3,000	3,000	3,000
Repairs & Maint. - Engineering	1,118	603	1,000	1,000	1,000
Train Station - Materials & Supplies	6,547	5,909	2,000	2,000	2,000
MATERIALS & SUPPLIES-PW - TOTAL	158,902	157,900	160,300	162,500	162,500
PUBLIC WORKS - PW - SUBTOTAL	691,030	671,934	814,600	818,800	886,000
MATERIALS & SUPPLIES - SANIT.					
Fuels & Lubricants - Sant.	12,662	11,671	10,000	10,000	10,000
Vehicle & Equip. Repairs and Maint.	5,849	13,000	15,000	15,000	15,000
Supplies	0	0	1,900	1,900	0

Town of Altavista
Public Works
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Litter Expenses	7,445	9,025	8,000	8,000	8,000
MATERIALS & SUPPLIES-SANIT. - TOTAL	25,956	33,696	34,900	34,900	33,000
SANITATION - TOTAL	25,956	33,696	34,900	34,900	33,000
SERVICES-PURCHASED,SHARED,INTERNAL - B&G					
Landscaping Contracts	5,865	5,949	5,000	5,000	5,000
SERVICES - B&G - TOTAL	5,865	5,949	5,000	5,000	5,000
Electrical	6,423	6,567	6,000	6,400	6,400
Heating	635	1,228	2,000	2,000	2,000
OTHER CHARGES - B&G -TOTAL	7,058	7,795	8,000	8,400	8,400
MATERIALS & SUPPLIES - B&G					
Shop Materials & Supplies	5,979	5,120	6,000	6,000	6,000
Small Tools - Shop	2,460	5,049	3,000	3,000	3,000
MATERIALS & SUPPLIES - B&G - TOTAL	8,439	10,169	9,000	9,000	9,000
BUILDING & GROUNDS - TOTAL	21,362	23,914	22,000	22,400	22,400
OTHER CHARGES -PARK & REC					
Recreation Electricity	9,056	9,568	7,000	8,000	8,000
Heating	587	496	500	500	500
Refunds	175	335	0	100	0
OTHER CHARGES-PARK & REC - TOTAL	9,818	10,399	7,500	8,600	8,500
MATERIALS & SUPPLIES - PARK & REC					
Recreation Materials & Supplies	29,843	33,654	28,500	28,500	28,500
MATERIALS & SUPPLIES-PARK & REC -TOTAL	29,843	33,654	28,500	28,500	28,500

Town of Altavista
Public Works
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
PARK & REC - TOTAL	39,661	44,054	36,000	37,100	37,000
MATERIALS & SUPPLIES - LIBRARY					
Library/Repairs and Maintenance	5,776	15,919	20,000	20,000	20,000
MATERIALS & SUPPLIES-LIBRARY -TOTAL	5,776	15,919	20,000	20,000	20,000
LIBRARY - TOTAL	5,776	15,919	20,000	20,000	20,000
MATERIALS & SUPPLIES - AVOCA					
Avoca/Repairs and Maintenance	29,528	29,507	29,400	29,400	38,400
MATERIALS & SUPPLIES-LIBRARY -TOTAL	29,528	29,507	29,400	29,400	38,400
AVOCA - TOTAL	29,528	29,507	29,400	29,400	38,400
PUBLIC WORKS -SUBTOTAL	813,314	819,024	956,900	962,600	1,036,800
DEBT SERVICE - PUBLIC WORKS					
Debt Service - Principal	0	0	0	0	14,200
2016 Bond debt - January 2036					
Debt Service - Interest	0	0	0	0	9,000
2016 Bond debt - January 2036					
DEBT SERVICE -PW - TOTAL	0	0	0	0	23,200
PUBLIC WORKS TOTAL - OPERATIONS	813,314	819,024	956,900	962,600	1,060,000

Town of Altavista
Public Works
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
PUBLIC WORKS - FUND 10					
CAPITAL OUTLAY - PW					
Motor Vehicles - Repl.	29,094	26,241	41,000	41,000	224,500
Machinery & Equip. - Repl.	0	0	26,000	25,600	95,000
Storm Water Improvements - Main Street Proj. 1B	45,852	372	0	96,100	260,100
Improvements - Other than Buildings (Map- 21 Grant)	0	0	0	0	428,350
Motor Vehicles - Repl.	0	0	300,000	300,000	0
CAPITAL OUTLAY - PW - TOTAL	74,946	26,612	367,000	462,700	1,007,950
					0
CAPITAL OUTLAY - PARKS & REC.					
Improvements - Parks	0	0	0	0	60,000
Improvements - Other than Buildings	0	0	18,000	20,800	334,000
Improvements - Other than Buildings - (Avoca)	6,000	58,959	25,000	25,000	22,000
CAPITAL OUTLAY - PARKS & REC - TOTAL	6,000	58,959	43,000	45,800	416,000
PUBLIC WORKS TOTAL - CAPITAL OUTLAY	80,946	85,571	410,000	508,500	1,423,950

ECONOMIC DEVELOPMENT EXPENDITURES

Town of Altavista
Economic Development
FY 2017 ADOPTED BUDGET

ECONOMIC DEVELOPMENT
Fund 10 – Department 7101-405

The Economic Development Department was formed in FY2013 and is responsible for activities associated with economic development including encouragement of the success and growth of local business/industry, as well as the recruitment of ones to Town. The department is also responsible for the promotion of the town and the development of resources for economic development purposed.

The FY 2016 Budget includes the formation of the new part-time Main Street Coordinator position for the Town of Altavista. Staff worked with AOT to transition the functions of their director to the Economic Development office. Funding for this position was utilized from the AOT contribution request in the Non-Departmental budget. No additional funds were required.

Town of Altavista
Economic Development
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
ECONOMIC DEVELOPMENT - FUND 10					
(INCLUDES 2% COLA)					
Wages & Benefits	74,177	46,478	102,600	102,600	101,000
Other Employee Benefits					
Services	52,967	7,508	30,400	30,400	20,000
Other Charges	13,024	12,214	31,670	31,670	31,150
Materials & Supplies	345	2,120	5,200	5,200	4,200
Capital Outlay	24,412	0	0	0	14,000
Total Expenditures	164,926	68,319	169,870	169,870	170,350
ECONOMIC DEVELOPMENT - FUND 10					
PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	62,155	37,001	82,200	82,200	82,300
Benefits-FICA	4,767	2,766	6,300	6,300	6,300
Benefits-VRS	6,549	3,575	6,300	6,300	6,550
Benefits- Group Medical Ins.	0	2,748	7,100	7,100	5,100
Benefits-Group Life Ins.	706.01	388.78	700	700	750
WAGES & BENEFITS - TOTAL	74,177	46,478	102,600	102,600	101,000
SERVICES-PURCHASED, SHARED,INTERNAL					
Contractual Services/Advertising	52,967	7,508	30,400	30,400	20,000
SERVICES-PURCHASED, SHARED,INTERNAL - TOTAL	52,967	7,508	30,400	30,400	20,000
OTHER CHARGES					
Postal Services	0	18	1,000	1,000	350
Telecommunications	1,083	752	1,080	1,080	900
Subsistance & Lodging	5,331	5,510	20,290	20,290	17,500
Conventions & Education	3,161	1,062	4,700	4,700	9,500
Dues & Assoc. Membership	1,830	1,164	1,600	1,600	1,400
Miscellaneous	1,619	3,707	3,000	3,000	1,500
OTHER CHARGES - TOTAL	13,024	12,214	31,670	31,670	31,150
MATERIALS & SUPPLIES					
Office Supplies	116	1,987	2,250	2,250	1,500
Fuels & Lubricants	164	133	1,500	1,500	1,500
Vehicle&Equip/Repairs & Maintenance	5	0	800	800	800
Books & Subscriptions	60	0	650	650	400
MATERIALS & SUPPLIES	345	2,120	5,200	5,200	4,200
ECONOMIC DEVELOPMENT TOTAL -OPERATIONS	140,513	68,319	169,870	169,870	156,350

Town of Altavista
Economic Development
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
ECONOMIC DEVELOPMENT - FUND 10					
CAPITAL OUTLAY					
Building - Replace	0	0	0	0	0
Building - New	0	0	0	0	14,000
Motor Vehicles - New	24,412	0	0	0	0
ECONOMIC DEVELOPMENT - CAPITAL OUTLAY	24,412	0	0	0	14,000

TRANSIT (ACTS) EXPENDITURES

Town of Altavista
Transit System (ACTS)
FY 2017 ADOPTED BUDGET

TRANSIT SYSTEM (ACTS)
Fund 10 – Department 6101-403

The Town of Altavista operates the Altavista Community Transit System through a grant from the Virginia Department of Rail and Public Transportation. ACTS operates a single deviated fixed route and has been operating for the past few years. The Assistant Town Manager serves as the administration support for this operation and accordingly forty (40%) percent of his time is allocated to this function. The system also employs part-time drivers to cover the Monday through Friday (8:00 a.m. – 6:00 p.m.) and Saturday (9:00 a.m. – 2:00 p.m.) hours of operation. Based on the recent ACTS “Transit Development Plan,” the summer and Saturday hours would be extended again in FY2017.

ACTS is funded through federal and state grants, local match and fare box revenues. Ridership continues to increase. During calendar year 2011, ridership was at approximately 11,000 (avg. of 40 riders per day), 2012 saw an increase to 15,300 riders (avg. of 54 riders per day), an increase in 2013 to 17,800 riders (avg. 63 riders per day) and an additional increase in 2014 to 23,500, which includes the extended summer hours (avg. 78 riders per day). As would be expected, fare box revenue increased each year, while operational costs have remained consistent.

Town of Altavista
Transit System
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
TRANSIT SYSTEM - FUND 10 (INCLUDES 2% COLA)					
Wages & Benefits	57,204	61,078	64,000	63,700	69,100
Services	648	5,329	3,250	3,250	2,550
Other Charges	2,846	2,432	4,150	3,800	3,950
Materials & Supplies	22,399	21,412	24,950	24,950	23,450
Capital Outlay	47,472	21,445	75,150	71,900	4,500
Total Expenditures	130,568	111,696	171,500	167,600	103,550
TRANSIT SYSTEM - FUND 10 PERSONNEL-WAGES & BENEFITS					
Salaries & Wages Regular	49,457	53,036	55,100	55,100	59,100
Salaries & Wages - Overtime	0	0	0	0	0
Benefits - FICA	3,825	4,144	4,250	4,250	4,550
Benefits - VRS	2,529	2,554	2,750	2,750	3,100
Benefits - Group Med. Ins.	0	0	0	0	500
Benefits - Group Life Ins.	273	278	300	300	350
Worker's Compensation	1,119	1,066	1,600	1,300	1,500
WAGE & BENEFITS - TOTAL	57,204	61,078	64,000	63,700	69,100
SERVICES-PURCHASED,SHARED,INTERNAL					
Advertising	225	205	2,100	2,100	1,500
Maintenance Service Contracts	0	0	350	350	350
Misc. Professional Services	58	4,894	300	300	300
Physicals	365	230	500	500	400
SERVICES - TOTAL	648	5,329	3,250	3,250	2,550
OTHER CHARGES					
Telecommunications	947	921	1,200	1,200	1,200

Town of Altavista
Transit System
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Motor Vehicle Insurance	1,054	888	1,500	1,150	1,300
Subsistance & Lodging	462	328	500	500	500
Conventions & Education	382	170	800	800	800
Dues & Association Memberships	0	125	150	150	150
OTHER CHARGES - TOTAL	2,846	2,432	4,150	3,800	3,950
MATERIALS & SUPPLIES					
Office Supplies	49	232	250	250	250
Fuel	19,292	16,877	19,900	19,900	18,500
Vehicle & Equip. Repairs/Maint.	2,887	3,573	4,000	4,000	3,500
Other Operating Supplies	0	478	400	400	900
Supplies	170	253	400	400	300
MATERIALS & SUPPLIES - TOTAL	22,399	21,412	24,950	24,950	23,450
TRANSIT TOTAL - OPERATIONS	83,096	90,250	96,350	95,700	99,050

Town of Altavista
Transit System
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
TRANSIT SYSTEM - FUND 10					
CAPITAL OUTLAY					
EDP Equipment - Replacement	0	1,750	0	0	0
Motor Vehicles - Replacement	0	0	63,150	59,900	0
Motor Vehicles - New	25,734	0	0	0	0
Machinery & Equipment - New	21,738	6,870	0	0	4,500
Improvements Other Than Bldg	0	12,825	12,000	12,000	0
TRANSIT TOTAL - CAPITAL OUTLAY	47,472	21,445	75,150	71,900	4,500

STATE/HIGHWAY REIMBURSEMENT FUND (FUND 20)

Town of Altavista
State/Highway Reimbursement Fund
FY2017 ADOPTED BUDGET

State/Highway Reimbursement Fund - Fund 20	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
REVENUE					
Street & Highway Maintenance	602,517	619,070	619,000	653,200	650,000
Street & Highway Maintenance/Carry Over/Tr In	0	0	0	0	26,000
State/Highway Reimbursement Fund - GRAND TOTAL:	<u>602,517</u>	<u>619,070</u>	<u>619,000</u>	<u>653,200</u>	<u>676,000</u>
 EXPENDITURES					
Maintenance - Drainage	14,516	9,917	48,200	48,200	48,200
Maintenance - Pavement	180,478	21,725	150,000	150,000	150,000
Maintenance - Traffic Control Devices	49,443	62,272	56,800	56,800	56,800
Engineering - Repairs & Maintenance	0	0	10,000	10,000	10,000
Road/Street/Highway - Snow & Ice Removal	44,680	39,140	56,000	56,000	56,000
Road/Street/Highway - Other Traffic Services	57,710	61,395	50,000	50,000	50,000
General Admin. & Misc. - Miscellaneous	82,141	92,601	80,000	80,000	80,000
 State/Highway Reimb. Fund - Subtotal:	 <u>428,968</u>	 <u>287,051</u>	 <u>451,000</u>	 <u>451,000</u>	 <u>451,000</u>
 Improvements Other Than Buildings - New	 0	 0	 168,000	 168,000	 225,000
Engineering - New	0	0	0	0	0
 CAPITAL OUTLAY - TOTAL	 0	 0	 168,000	 168,000	 225,000
 Transfer Out - General Fund Reserve	 0	 0	 0	 34,200	 0
 State/Highway Fund - GRAND TOTAL:	 <u>428,968</u>	 <u>287,051</u>	 <u>619,000</u>	 <u>653,200</u>	 <u>676,000</u>

ENTERPRISE FUND REVENUE (FUND 50)

Town of Altavista
Enterprise Fund Revenue
FY2017 ADOPTED BUDGET

Enterprise Fund Revenue	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Interest/Interest Income	2,376	11,390	2,000	11,000	11,000
Water Charges - Industrial	813,723	897,341	904,000	946,000	1,360,000
Water Charges - Business/Residential	267,222	298,513	294,000	294,000	294,000
Water Charges - Outside Community	132,678	143,429	136,000	124,000	124,000
Water Charges - Water Connection Fees	2,903	3,638	3,000	3,000	3,000
Sewer Charges - Industrial	1,160,321	1,169,628	1,187,400	1,132,000	1,132,000
Sewer Charges - Business/Residential	267,407	293,485	291,000	291,000	291,000
Sewer Charges - Outside Community	1,927	2,165	2,000	1,700	1,700
Sewer Charges - Sewer Connection Fees	3,100	12,400	5,200	6,600	5,200
Sewer Charges - Sewer Surcharges	64,105	88,332	100,000	70,000	60,000
Charges for Service - Water/Sewer Penalties	4,663	4,803	4,600	5,000	5,000
Misc. Cash Discounts	18.37	17.96	200	10	0
Misc. - Sale of Supplies & Materials	319.2	0	500	0	0
Miscellaneous	36,197	21,264	25,000	30,000	25,000
Transfer In from Fund 50	0	268,320	0		178,900
Transfer In from Reserves (Proj 1A Financing)	0	3,153,721	0		1,715,000
Transfer in From General Fund	<u>83,000</u>	<u>0</u>	<u>0</u>		<u>0</u>
ENTERPRISE FUND - REVENUE:	<u><u>2,839,958</u></u>	<u><u>6,368,448</u></u>	<u><u>2,954,900</u></u>	<u><u>2,914,310</u></u>	<u><u>5,205,800</u></u>

ENTERPRISE FUND DEPARTMENTS EXPENDITURES (FUND 50)

- Water
- Waste Water

WATER EXPENDITURES

Town of Altavista
Water Department
FY 2017 ADOPTED BUDGET

**UTILITIES (ENTERPRISE)
WATER DEPARTMENT
Fund 50 – Department 5001-701**

The Town of Altavista operates a 3.0 MGD water treatment facility located just east of the corporate limits of the Town of Altavista off Ricky Van Shelton Drive across the Staunton River. The plant draws raw water from the Staunton River. The facility and its treatment process comply with Virginia Department of Health (VDH) and Department of Environmental Quality (DEQ) and rated as a Class II plant. Currently there are eight full-time employees that operate the WTP.

Additional water sources for the Town include two springs (Reynolds Spring and McMinnis Spring), as well as an alternate raw water intake on Reed Creek directly adjacent to the Town's WTP. Reynolds Spring supplies water to the Town system through the Dearing Ford Road Storage Tank located near the north end of Clarion Road and supplies a permitted capacity of 280 GPM. McMinnis Spring supplies water to the Town system at the intersection of Myrtle Lane and Woodland Avenue near the Bedford Avenue Storage Tank; the spring has a permitted pumping capacity of 320 GPM.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 60% of a Clerk IV's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department, which is made up of employees that are directed through Public Works, consists of Administrative Assistant (10%), a Utility Supervisor (50%) that directs a three person crew (50%) and a meter reader (50%). The Town currently has approximately 1,500 connections, including residential, commercial, institutional and industrial users. This group is responsible for the acquisition of data for billing and the maintenance/repair/replacement of approximately 240,000 linear feet of water line, ranging in size from 1-inch to 12-inches in diameter. In addition, they are responsible for an estimated 199 fire hydrants and an estimated 486 valves within the water distribution system. The Town also maintains eight meter and pressure reducing valve (PRV) vaults.

Town of Altavista
Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
WATER DEPARTMENT - FUND 50 (INCLUDES 2% COLA)					
Wages & Benefits	508,598	475,989	543,600	563,250	570,400
Other Employee Benefits					
Services	35,649	52,952	43,300	106,350	234,500
Other Charges	163,287	193,327	163,350	163,350	163,850
Materials & Supplies	153,195	272,166	181,840	178,350	207,250
Debt Service	0	17,448	280,000	280,000	422,250
Capital Outlay	309,691	3,553,861	210,600	1,781,926	2,289,600
Transfers	0	0	73,630	0	0
Total Expenditures	1,170,420	4,565,743	1,496,320	3,073,226	3,887,850
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	20,132	20,120	20,600	20,600	21,000
Salaries & Wages - Overtime	39	0	100	100	100
FICA	1,203	1,215	1,600	1,600	1,650
VRS Retirement	2,181	2,203	2,300	2,300	2,400
Medical Insurance	3,673	4,165	4,500	4,500	4,400
Group Life Insurance	235	240	300	300	300
WAGES & BENEFITS - Admin. - TOTAL	27,463	27,943	29,400	29,400	29,850
MATERIALS & SUPPLIES - ADMINISTRATION					
Small Equipment/Network Upgrade for SCADA	0	0	0	0	2,950
MATERIALS & SUPPLIES - TOTAL	0	0	0	0	2,950
ADMINISTRATION -TOTAL	27,463	27,943	29,400	29,400	32,800

Town of Altavista
Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
PERSONNEL - WAGES & BENEFITS - DISTRIBUTION					
Salaries & Wages - Distribution	97,502	118,354	79,000	76,000	77,200
Salaries & Wages - Overtime	1,652	3,785	3,000	8,000	3,000
FICA	6,003	6,405	6,500	6,500	6,200
VRS Retirement	8,957	9,279	8,700	8,350	9,000
Medical Insurance	10,028	11,248	13,400	10,000	8,600
Group Life Insurance	966	1,009	1,000	900	1,100
WAGES & BENEFITS - Dist. - TOTAL	125,107	150,081	111,600	109,750	105,100
MATERIALS & SUPPLIES - DISTRIBUTION					
Repair & Maintenance Supplies	24,523	31,836	30,000	30,000	40,000
Small Equipment/Network Upgrade for SCADA	0	0	0	0	2,800
Meter Testing/Replacement	9,956	6,391	15,000	15,000	15,000
MATERIALS & SUPPLIES - TOTAL	34,479	38,227	45,000	45,000	57,800
DISTRIBUTION -TOTAL	159,586	188,308	156,600	154,750	162,900
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	243,991	195,046	273,000	273,000	292,300
Salaries & Wages - Overtime	26,784	19,625	25,000	45,000	25,000
FICA	19,313	15,858	23,000	24,500	24,300
VRS Retirement	26,581	22,848	30,000	30,000	33,400
Medical Insurance	36,483	41,103	48,300	48,300	56,600
Group Life Insurance	2,876	3,485	3,300	3,300	3,850
WAGES & BENEFITS - Treatment - TOTAL	356,027	297,965	402,600	424,100	435,450

Town of Altavista
Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	14,293	27,644	20,000	20,000	20,000
Misc. Professional Services	5,211	7,422	5,000	5,000	20,000
Physicals	120	125	300	350	500
Water Purchases - CC	3,910	10,428	4,000	67,000	180,000
Repairs & Maint.	12,115	7,333	14,000	14,000	14,000
SERVICES -TOTAL	35,649	52,952	43,300	106,350	234,500
OTHER CHARGES					
Electrical	128,769	131,254	125,000	125,000	125,000
Heating	2,725	1,540	3,500	3,500	3,500
Telecommunications	11,554	11,061	13,500	13,500	13,500
Subsistance & Lodging	0	2,150	500	500	1,000
Conventions & Education	1,758	2,562	3,000	3,000	3,000
Dues & Assoc. Memberships	422	744	750	750	750
Refunds	35	396	500	500	500
Misc. Expense	1,716	990	2,000	2,000	2,000
Sample Testing	11,355	7,106	9,000	9,000	9,000
Fees Paid to Commonwealth	4,953	4,953	5,000	5,000	5,000
Professional License	0	100	600	600	600
Loan Issuance Costs	0	30,469	0	0	0
OTHER CHARGES - TOTAL	163,287	193,327	163,350	163,350	163,850
MATERIALS & SUPPLIES					
Office Supplies	0	2575.01	3000	3100	3,000

Town of Altavista
Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Repair & Maint. Supplies	7,358	23,435	25,000	25,000	30,000
Fuels & Lubricants	2,989	6,923	3,000	3,000	3,000
Materials & Supplies/Vehicles & Equip.	47	1,787	1,000	500	500
Uniforms & Wearing Apparel	246	1,471	4,340	4,350	5,000
Other Operating Supplies	106,635	199,768	100,000	100,000	100,000
Small Tools & Supplies	1,441	555	500	500	2,000
Small Equipment/Network Upgrade for SCADA	0	0	0	0	3,000
MATERIALS & SUPPLIES - TOTAL	118,716	233,939	136,840	133,350	146,500
 WATER - TREATMENT - TOTAL	 673,679	 778,183	 746,090	 827,150	 980,300
 WATER - SUBTOTAL:	 860,729	 994,434	 932,090	 1,011,300	 1,176,000
 DEBT SERVICE					
Debt Service - Principal	0	0	147,100	147,100	165,000
2016 Refinance- Bond debt - July 2034					
Debt Service - Interest	0	17,448	132,900	132,900	102,450
2016 Refinance- Bond debt - July 2034					
Debt Service - Principal	0	0	0	0	95,000
2016 Bond debt - January 2036					
Debt Service - Interest	0	0	0	0	59,800
2016 Bond debt - January 2036					
DEBT SERVICE -TOTAL	0	17,448	280,000	280,000	422,250
 WATER DEPARTMENT TOTAL - OPERATIONS	 860,729	 1,011,882	 1,212,090	 1,291,300	 1,598,250

Town of Altavista
Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
WATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Machinery & Equip. - Replc.	0	0	18,000	15,800	5,000
Machinery & Equip. - New	0	0	0	0	10,000
Replacement - Improv Other than Buildings	0	0	0	0	60,000
Machinery & Equip. - Replc.	6,783	34,895	192,600	192,600	289,600
Replacement - Water Improvements / Bedford Ave (1A)	0	3,447,398	0	811,326	0
Replacement - Improv Other than Buildings	302,908	2,675	0	0	0
Replacement - Water Improvements / Main St (1B)	0	50,393	0	634,200	1,715,000
Melinda Tank HPZ	0	18,500	0	33,000	0
SCADA System	0	0	0	95,000	145,000
Machinery & Equip. - New	0	0	0	0	65,000
WATER DEPARTMENT TOTAL - CAPITAL OUTLAY	309,691	3,553,861	210,600	1,781,926	2,289,600
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	0	0	73,630	0	0
TRANSFER OUT - TOTAL	0	0	73,630	0	0

WASTE WATER EXPENDITURES

Town of Altavista
Waste Water Department
FY 2017 ADOPTED BUDGET

**UTILITIES (ENTERPRISE)
WASTE WATER
Fund 50 – Department 5101-702**

The Town of Altavista operates a 3.6 MGD waste water treatment facility located on the south side of the Norfolk Southern railway at the termini of Lane Access Road. The plant draws raw water from the Staunton River. The facility discharges treated effluent to the Staunton River. Currently there are ten full-time employees that operate the WWTP.

The WWTP is an activated sludge facility with extended aeration. The process includes two wastewater pump stations, a septage receiving station, head works, dual grit traps, aeration basins, and circular secondary clarifiers with return/waste activated sludge and scum pump station. Ultraviolet irradiation is used for disinfection of treated effluent.

The Administration component of this department handles the monthly and quarterly billings. The budget includes 15% of a Clerk IV's salary and benefits for the billing and payments associated with water bills.

The Distribution component of this department, which is made up of employees that are directed through Public Works, consists of an Administrative Assistant (10%) and a Utility Supervisor (50%), that directs a three person crew (50%). This group is responsible for the maintenance/repair/replacement of sewer lines.

Town of Altavista
Waste Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
WASTE WATER DEPARTMENT - FUND 50 (INCLUDES 2% COLA)					
Wages & Benefits	607,089	619,686	677,600	643,210	676,500
Other Employee Benefits					
Services	23,459	46,913	15,650	36,650	16,450
Other Charges	313,660	308,996	313,000	311,210	312,300
Materials & Supplies	146,767	145,649	168,700	168,900	170,200
Debt Service	0	0	0	0	0
Capital Outlay	449,317	123,913	210,000	119,126	142,500
Transfers	0	0	73,630	0	0
Total Expenditures	1,540,291	1,245,159	1,458,580	1,279,096	1,317,950
PERSONNEL - WAGES & BENEFITS - ADMIN.					
Salaries & Wages - Admin.	4,813	5,250	5,200	5,200	5,200
Salaries & Wages - Overtime	10	0	100	100	100
FICA	303	302	500	500	500
VRS Retirement	545	551	600	600	600
Medical Insurance	918	1,041	1,200	1,010	1,200
Group Life Insurance	59	60	100	100	100
WAGES & BENEFITS - ADMIN. - TOTAL	6,648	7,203	7,700	7,510	7,700
PERSONNEL - WAGES & BENEFITS - COLLECTION					
Salaries & Wages - Collection	43,772	46,368	59,500	59,500	60,000
Salaries & Wages - Overtime	792	1,493	3,000	3,000	3,000
FICA	4,682	5,291	4,800	4,800	4,900
VRS Retirement	6,889	7,667	6,600	6,600	6,900

Town of Altavista
Waste Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
Medical Insurance	6,967	8,927	9,800	9,800	6,100
Group Life Insurance	742	834	800	800	800
WAGES & BENEFITS - COLLECTION - TOTAL	63,845	70,580	84,500	84,500	81,700
MATERIALS & SUPPLIES - COLLECTION					
Repair & Maintenance Supplies	7,789	13,281	20,000	20,000	20,000
MATERIALS & SUPPLIES - TOTAL	7,789	13,281	20,000	20,000	20,000
COLLECTION TOTAL	71,634	83,861	104,500	104,500	101,700
PERSONNEL - WAGES & BENEFITS - TREATMENT					
Salaries & Wages - Treatment	402,701	399,707	425,000	397,200	426,500
Salaries & Wages - Overtime	5,209	7,138	4,500	4,500	4,500
FICA	29,254	28,853	33,000	30,800	33,000
VRS Retirement	43,822	43,635	47,000	44,000	48,800
Medical Insurance	50,887	57,823	70,800	70,000	68,700
Group Life Insurance	4,723	4,746	5,100	4,700	5,600
WAGES & BENEFITS - TREATMENT - TOTAL	536,596	541,903	585,400	551,200	587,100
SERVICES-PURCHASED, SHARED, INTERNAL					
Maint. Service Contracts	4,845	5,596	5,500	5,500	6,300
Misc. Professional Services	17,054	36,953	5,000	26,000	5,000
Physicals	90	50	150	150	150
Repairs & Maint.	1,470	4,315	5,000	5,000	5,000
SERVICES - TOTAL	23,459	46,913	15,650	36,650	16,450

Town of Altavista
Waste Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
OTHER CHARGES					
Electrical	280,406	281,310	275,000	275,000	275,000
Heating	3,550	2,565	5,000	3,500	4,000
Telecommunications	4,406	4,367	4,500	4,500	4,500
Subsistance & Lodging	0	138	300	300	300
Conventions & Education	576	1,283	1,500	1,500	2,000
Miscellaneous Expense	3,061	2,626	1,000	1,000	1,000
Sample Testing	12,492	7,141	15,000	15,000	15,000
Fees Paid to Commonwealth	8,529	9,256	9,200	9,410	9,500
Professional License	640	310	1,500	1,000	1,000
OTHER CHARGES - TOTAL	313,660	308,996	313,000	311,210	312,300
MATERIALS & SUPPLIES					
Office Supplies	427	1,092	500	700	1,000
Maint. Supplies	49,619	51,000	50,000	50,000	50,000
Fuels & Lubricants	11,755	8,325	9,000	9,000	9,000
Materials & Supplies/Vehicles & Equip.	1,093	1,255	2,000	2,000	3,000
Uniforms & Wearing Apparel	641	552	5,700	5,700	5,700
Other Operating Supplies	74,035	68,771	80,000	80,000	80,000
Small Tools & Supplies	1,409	1,373	1,500	1,500	1,500
MATERIALS & SUPPLIES - TOTAL	138,978	132,368	148,700	148,900	150,200
WASTE WATER TREATMENT - TOTAL	1,012,692	1,030,180	1,062,750	1,047,960	1,066,050
WASTE WATER DEPARTMENT TOTAL - OPERATIONS	1,090,974	1,121,245	1,174,950	1,159,970	1,175,450

Town of Altavista
Waste Water Department
FY2017 ADOPTED BUDGET

	<u>FY2014 ACTUAL</u>	<u>FY2015 ACTUAL</u>	<u>FY2016 ADOPTED</u>	<u>FY2016 PROJECTED</u>	<u>FY2017 ADOPTED</u>
WASTE WATER DEPARTMENT - FUND 50					
CAPITAL OUTLAY					
Machinery & Equip. - Replc.	0	0	10,500	8,626	0
Machinery & Equip. - Replc.	44,941	12,045	0	0	70,500
Motor Vehicle - Replace	0	6,974	199,500	110,500	0
Motor Vehicle - New	0	0	0	0	0
Improvements other than Buildings - Replc.	352,894	104,894	0	0	72,000
Buildings - Replace	51,483	0	0	0	0
WASTE WATER DEPARTMENT TOTAL - CAPITAL OUTLAY	449,317	123,913	210,000	119,126	142,500
TRANSFER OUT					
Transfer Out - Enterprise Fund Reserve	0	0	73,630	0	0
TRANSFER OUT - TOTAL	0	0	73,630	0	0

CEMETERY FUND (FUND 90)

Town of Altavista
Cemetery Fund
FY2017 ADOPTED BUDGET

Cemetery Fund - Fund 90	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2016</u>	<u>FY2017</u>
	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>	<u>PROJECTED</u>	<u>ADOPTED</u>
REVENUE					
Permits/Burials	15,100	14,250	15,000	15,000	15,000
Interest/Interest Income	8,645	9,320	9,000	9,000	9,000
Miscellaneous/Sale of Real Estate	3,900	14,500	4,000	4,400	4,000
Miscellaneous/Misc.	0	25	0	50	0
Transfer In From General Fund	<u>30,965</u>	<u>25,000</u>	<u>49,280</u>	<u>25,000</u>	<u>28,750</u>
CEMETERY FUND - GRAND TOTAL:	<u>58,610</u>	<u>63,095</u>	<u>77,280</u>	<u>53,450</u>	<u>56,750</u>
EXPENDITURES					
Salaries and Wages/Regular	11,759	6,666	9,500	9,500	9,500
Salaries and Wages/Overtime	787	697	500	1,000	800
Benefits/FICA	893	530	800	800	800
Benefits/VRS	1,264	709	1,050	1,050	1,100
Benefits/Medical	1,446	1,060	1,300	1,300	1,400
Benefits/Group Life	136	77	130	130	150
Other Charges/Misc. Reimb.	0	0	0	300	0
Materials/Supplies & Repairs/Maint.	17,324	16,977	18,000	18,000	18,000
CEMETERY TOTAL - OPERATIONS	33,610	26,716	31,280	32,080	31,750
CAPITAL OUTLAY					
Machinery & Equip. - Repl.	0	0	21,000	17,550	0
CEMETERY TOTAL - CAPITAL OUTLAY	0	0	21,000	17,550	0
Transfer Out/To Cemetery Reserve	25,000	38,621	25,000	25,000	25,000
CEMETERY FUND - GRAND TOTAL:	58,610	65,337	77,280	74,630	56,750

CAPITAL IMPROVEMENT PROGRAM (CIP)

- FY 2017 – 2021 Spreadsheet
- FY 2017 Funding Sources
- Departmental Project Detail Sheets

Town of Altavista
CIP Funding Sources
FY 2017 ADOPTED BUDGET

CIP FUNDING SOURCES FOR FY2017							
Item or Project	General Fund	Enterprise Fund	Highway Fund	CIP Reserves	Grants	Other	Description
Replace phone system with IP system(AD)	\$ 30,000.00						
Restoration of Brick Kitchen (Avoca)	\$ 22,000.00					\$ 11,500.00	AVOCA fund raising
Virtual Shell Building (ED)	\$ 7,000.00					\$ 7,000.00	Altavista EDA
Replace 3 in car video with wireless video (PD)	\$ 40,000.00						
Replace 6 Taser x26 with 6 X26P models (PD)	\$ 6,800.00						
Replace carpet and paint patrol room (PD)	\$ 8,850.00						
Sidewalk, curb and gutter (PW)			\$ 150,000.00				
Replace 1997 Ford dump truck (PW)	\$ 135,000.00						
Construct pole building for deicing salt (PW)			\$ 75,000.00	\$ 75,000.00			
Replace 2001 3/4 ton 4x4 pick up (PW)	\$ 45,000.00						
Replace 1986 2150 tractor/mower (PW)	\$ 45,000.00						
Water tapping machine (PW)		\$ 5,000.00					
Water line leak detector (PW)		\$ 10,000.00					
Right of way clearing (PW)		\$ 60,000.00					
Altavista Route 43 Downtown Gateway Project (PW)	\$ 8,100.00			\$ 77,600.00	\$ 342,650.00		¹ Earmark - ² VDOT T-21
Replace 1999 dump truck (PW)						\$ 44,500.00	Earmark for future yr.
Replace street sweeper (PW)						\$ 50,000.00	Earmark for future yr.
Engineering serices Master Plan (Rec)	\$ 40,000.00						
Canoe Launch Site Development	\$ 334,000.00						Grants may offset this cost
Greenhill Cemetery connector trail	\$ 20,000.00						
Purchase scan tool replacement (Trans)	\$ 900.00				\$ 3,600.00		DRPT Fed Funds
Replace Biochemical Oxy. Demand (BOD) Incubator (WWTP)				\$ 9,000.00			Earmarked in FY2016
Replace polyblend mixer for press system (WWTP)				\$ 15,000.00			Earmarked in FY2016
Repair concrete walls at Riverview & Main St. pump stat. (WWTP)		\$ 42,000.00					
Replace hydraulic cylinders and lamps for UV system (WWTP)		\$ 45,000.00					
Repair/replace warn & damage asphalt (WWTP)		\$ 30,000.00					
Replace 40hp pump and motors (WWTP)		\$ 25,500.00					
Tank maintenance and repair (WTP)		\$ 198,600.00					Designated Reserves
Replace 12 turbidity meters (WTP)		\$ 65,000.00					
Install manual transfer switches (WTP)		\$ 65,000.00					
Replace streaming current analyzer (WTP)		\$ 11,000.00					
Replace chemical pump (WTP)		\$ 15,000.00					
Install SCADA system		\$ 145,000.00					
TOTAL	\$ 742,650.00	\$ 717,100.00	\$ 225,000.00	\$ 176,600.00	\$ 346,250.00	\$ 113,000.00	\$ 2,320,600.00
Percent Per Funding Source	32%	31%	10%	8%	15%	5%	100%

Town of Altavista
Capital Improvements Program
FY 2017 - 2021

Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Administration	Replace phone system with IP system	\$ 30,000.00					\$ 30,000.00
Administration	Upgrade Small Business Server and Licenses			\$ 8,500.00			\$ 8,500.00
Administration	Replace Gov't System Server with ASP				\$ 55,000.00		\$ 55,000.00
TOTAL		\$ 30,000.00	\$ -	\$ 8,500.00	\$ 55,000.00	\$ -	\$ 93,500.00
Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Avoca	Restoration of lime plaster in brick kitchen	\$ 33,500.00					\$ 33,500.00
Avoca	Replace wallpaper inside museum & furnishing		\$ 15,000.00				\$ 15,000.00
Avoca	Remove tree & grind stump in front yard			\$ 7,000.00			\$ 7,000.00
Avoca	Replace dairy house roof				\$ 7,000.00		\$ 7,000.00
Avoca	Rewire outdoor electrical lines					\$ 5,000.00	\$ 5,000.00
TOTAL		\$ 33,500.00	\$ 15,000.00	\$ 7,000.00	\$ 7,000.00	\$ 5,000.00	\$ 67,500.00
Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Economic Development	Virtual Shell Building	\$ 14,000.00					\$ 14,000.00
Economic Development	Installation of wireless access points		\$ 90,000.00				\$ 90,000.00
Economic Development	Joint Investment- Dearing Ford Commerce Center		\$ 75,000.00	\$ 425,000.00	\$ 250,000.00	\$ 30,000.00	\$ 780,000.00
Economic Development	Purchase industrial property				\$ 4,000,000.00		\$ 4,000,000.00
Economic Development	Visitor Center design				\$ 75,000.00		\$ 75,000.00
Economic Development	Development of industrial property infrastructure					\$ 5,280,000.00	\$ 5,280,000.00
Economic Development	Develop Welcome Center					\$ 350,000.00	\$ 350,000.00
TOTAL		\$ 14,000.00	\$ 165,000.00	\$ 425,000.00	\$ 4,325,000.00	\$ 5,660,000.00	\$ 10,589,000.00
Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Police	Replacement of patrol vehicles		\$ 43,000.00	\$ 45,000.00	\$ 50,000.00		\$ 138,000.00
Police	Replace 3 in car video with wireless digital	\$ 40,000.00					\$ 40,000.00
Police	Replace 6 Taser X26 with 6 X26P models	\$ 6,800.00					\$ 6,800.00
Police	Replace carpet & paint in patrol room	\$ 8,850.00					\$ 8,850.00
Police	Replace 15 lap top computers				\$ 17,500.00		\$ 17,500.00
TOTAL		\$ 55,650.00	\$ 43,000.00	\$ 45,000.00	\$ 67,500.00	\$ -	\$ 211,150.00
Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Public Works	Sidewalk, curb & gutter and drainage	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 150,000.00	\$ 750,000.00
Public Works	Replace 1997 Ford dump truck	\$ 135,000.00					\$ 135,000.00
Public Works	Construct pole building for road deicing salt	\$ 75,000.00					\$ 75,000.00
Public Works	Replace 2001 3/4 ton 4x4 pick up	\$ 45,000.00					\$ 45,000.00
Public Works	Replace 1986 850 tractor/mower	\$ 45,000.00					\$ 45,000.00
Public Works	Water tapping machine	\$ 5,000.00					\$ 5,000.00
Public Works	Water Line Leak Detector	\$ 10,000.00					\$ 10,000.00
Public Works	Right of way Clearing	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00	\$ 60,000.00		\$ 240,000.00
Public Works	Altavista Route 43 Downtown Gateway Project ²	\$ 350,750.00					\$ 350,750.00
Public Works	Replace 1999 Dump Truck ³	\$ 44,500.00	\$ 44,500.00				\$ 89,000.00
Public Works	Replace 2004 Street Sweeper	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00			\$ 150,000.00
Public Works	Replace 1986 asphalt roller		\$ 46,000.00				\$ 46,000.00
Public Works	Replace 2000 1/2 ton pickup with flatbed truck		\$ 55,000.00				\$ 55,000.00
Public Works	Replace 1986 2150 tractor/mower		\$ 45,000.00				\$ 45,000.00
Public Works	Replace motor grader with newer used model		\$ 60,000.00				\$ 60,000.00
Public Works	Replace 2004 1/2 Ton Pick up			\$ 45,000.00			\$ 45,000.00
Budget TOTAL		\$ 970,250.00	\$ 510,500.00	\$ 305,000.00	\$ 210,000.00	\$ 150,000.00	\$ 2,145,750.00
	¹ \$75,000 + ² \$77,800 earmarked in FY2016	\$ 152,600.00	\$ 41,000.00				\$ 193,600.00
Actual TOTAL	³ \$41,000 earmarked in FY2016	\$ 1,122,850.00	\$ 551,500.00	\$ 305,000.00	\$ 210,000.00	\$ 150,000.00	\$ 2,339,350.00

Town of Altavista
Capital Improvements Program
FY 2017 - 2021

Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Recreation	Engineering Services- Master Plan	\$ 40,000.00	\$ 40,000.00				\$ 80,000.00
Recreation	Canoe Launch Site- Development	\$ 334,000.00					\$ 334,000.00
Recreation	Greenhill Cemetery connector trail	\$ 20,000.00					\$ 20,000.00
Recreation	18 hole Frisbee golf course		\$ 20,500.00				\$ 20,500.00
Recreation	Dog Bark Park		\$ 40,000.00				\$ 40,000.00
Recreation	Bedford Ave bike/walking connector trail			\$ 74,500.00			\$ 74,500.00
Recreation	Staunton River trail system				\$ 57,500.00		\$ 57,500.00
Recreation	Trail system workout stations				\$ 24,000.00		\$ 24,000.00
Recreation	Splash Park					\$ 242,000.00	\$ 242,000.00
TOTAL		\$ 394,000.00	\$ 100,500.00	\$ 74,500.00	\$ 81,500.00	\$ 242,000.00	\$ 892,500.00

Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Transportation	Replace scan tool for shop	\$ 4,500.00					\$ 4,500.00
Transportation	Replace 15 passenger van (bus)		\$ 64,000.00		\$ 66,000.00		\$ 130,000.00
Transportation	Purchase 2 bus shelters and benches			\$ 12,000.00			\$ 12,000.00
Transportation	Purchase computer and monitor for Trans Admin			\$ 3,000.00			\$ 3,000.00
Transportation	Camera Monitoring System						\$ -
Transportation	Replace support vehicle					\$ 28,000.00	\$ 28,000.00
TOTAL		\$ 4,500.00	\$ 64,000.00	\$ 15,000.00	\$ 66,000.00	\$ 28,000.00	\$ 177,500.00

Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Wastewater	Replace Biochemical Oxy. Demand (BOD) Incubator ¹	\$ -					\$ -
Wastewater	Replace polyblend mixer for press system ²	\$ -					\$ -
Wastewater	Repair concrete walls at Riverview & Main Stat.	\$ 42,000.00					\$ 42,000.00
Wastewater	Replace hydraulic cylinders & lamps for UV system	\$ 45,000.00	\$ 45,000.00				\$ 90,000.00
Wastewater	Repair/replace worn & damage asphalt	\$ 30,000.00	\$ 30,000.00				\$ 60,000.00
Wastewater	Replace 40hp pumps and motors at pump stations	\$ 25,500.00	\$ 26,500.00	\$ 27,500.00	\$ 28,500.00	\$ 28,500.00	\$ 136,500.00
Wastewater	Replace Magnetic Flow Meter- Main Pump Station		\$ 35,000.00				\$ 35,000.00
Wastewater	Replace 100hp blowers		\$ 15,000.00		\$ 18,000.00		\$ 33,000.00
Wastewater	Replace 60hp digester blower		\$ 15,000.00		\$ 18,000.00		\$ 33,000.00
Wastewater	Replace feed pump for press system		\$ 25,000.00		\$ 25,000.00		\$ 50,000.00
Wastewater	Replace clarifier #3 gear box			\$ 50,000.00			\$ 50,000.00
Wastewater	Replace Air Compressor Solids Handling			\$ 15,000.00			\$ 15,000.00
Wastewater	New 80-foot Clarifier				\$ 450,000.00		\$ 450,000.00
Wastewater	Replace press hydraulic ram					\$ 15,000.00	\$ 15,000.00
Budget TOTAL		\$ 142,500.00	\$ 191,500.00	\$ 92,500.00	\$ 539,500.00	\$ 43,500.00	\$ 1,009,500.00
	¹ \$9,000 earmarked in FY2016	\$ 9,000.00					
	² \$15,000 earmarked in FY2016	\$ 15,000.00					
Actual TOTAL		\$ 166,500.00	\$ 191,500.00	\$ 92,500.00	\$ 539,500.00	\$ 43,500.00	\$ 1,033,500.00

Department	Project	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Water	Tank maintenance and repair*	\$ 198,600.00	\$ 198,600.00	\$ 198,600.00	\$ 38,300.00	\$ 38,300.00	\$ 672,400.00
Water	Replace 12 turbidity meters filters 1-5	\$ 65,000.00					\$ 65,000.00
Water	Install manual transfer switches at pump stations	\$ 65,000.00					\$ 65,000.00
Water	Replace streaming current analyzer	\$ 11,000.00					\$ 11,000.00
Water	Replace chemical pump	\$ 15,000.00				\$ 15,000.00	\$ 30,000.00
Water	Install SCADA System	\$ 145,000.00	\$ 145,000.00	\$ 145,000.00	\$ 145,000.00	\$ 145,000.00	\$ 725,000.00
Water	Replace Staunton River raw water pumps				\$ 29,000.00		\$ 29,000.00
Water	Remove sedimentation from Reed Creek intake				\$ 10,000.00		\$ 10,000.00
TOTAL		\$ 499,600.00	\$ 343,600.00	\$ 343,600.00	\$ 222,300.00	\$ 198,300.00	\$ 1,607,400.00

Total for Individual years FY2017-2021 **\$ 2,320,600.00** **\$ 1,474,100.00** **\$ 1,316,100.00** **\$ 5,573,800.00** **\$ 6,326,800.00** **\$ 17,011,400.00**

Total Unfunded FY2018-2021 **\$ 14,690,800.00**

Annual Percentage of 2017-2021 CIP

13.64% 8.67% 7.74% 32.77% 37.19% 100%

*Tank Maintenance \$100,000 in designated reserves from FY2014 and FY2015

Town of Altavista

Capital Improvement Program FY2017-2021

07/01/2016

Administration

FY2017-2021

Capital Improvements Program

Department: Administration

Description: Replace phone system with IP based phone system

Project Number:

Account Number: 010-1101-401.81-10

Justification: Our current phone system was installed in FY 2002 and uses the traditional Public Switched Telephone Network (PSTN). IP based phone systems transmit telephone calls over the internet as opposed to the circuit-switched system. A couple of key advantages to an IP based phone system are no fees beyond the cost of internet access and bringing the entire organization under one phone system.

Does this project meet a goal/objective of the Comprehensive Plan? Yes

Location: All Departments

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	30,000					30,000
Other--Contingencies						
TOTAL	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ 30,000

Annual Operating Budget Impact: None

Funding Sources: General Fund

FY2017-2021
Capital Improvements Program

Department: Administration

Description: Upgrade our Small Business Server and Exchange Licenses

Project Number:

Account Number: 010-1101-401.81-04

Justification: Our existing Small Business Server was replaced in FY 2013. Our current inventory replacement plan for our network servers is 6 or 7 years in order to remain current on our operating system.

Does this project meet a goal/objective of the Comprehensive Plan? Yes

Location: Town Hall

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			8,500			8,500
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ 8,500	\$ -	\$ -	\$ 8,500

Annual Operating Budget Impact: None

Funding Sources: General Fund

FY2017-2021

Capital Improvements Program

Department: Administration

Description: Replace Government System Server with the Application Service Provider (ASP)

Project Number:

Account Number: 010-1101-401-81-04

Justification: The current 800 Server was purchased in FY 2012. Going the ASP route would eliminate the purchase of an As400 machine, which typically has a lifespan of 7 or 8 years. The annual maintenance contract the Town currently pays as well as other costs for using and maintaining the As400 machine would be offset with the annual access fee for ASP.

Does this project meet a goal/objective of the Comprehensive Plan? Yes

Location: Town Hall

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				55,000		55,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ 55,000	\$ -	\$ 55,000

Annual Operating Budget Impact: None

Funding Sources: General Fund

Avoca

FY2017-2021

Capital Improvements Program

Department: Avoca

Description: Restoration of lime plaster in the original brick kitchen.

Account Number: 010-9105-801.81-30

Justification: The original brick kitchen used at Avoca until circa 1930 is arguably the oldest the oldest structure in the Town and is by far the oldest structure available for tourists. The structure was built by Revolutionary War soldier Col. Charles Lynch circa 1780-1800. The original plaster is beginning to break away from the brick walls, requiring repairs prior to irrevocable damage is done. This will allow replacement of all 4 sides with original type of lime mortar. Ceiling does not need to be replaced.

Does this project meet a goal/objective of the Comprehensive Plan? Yes-- **Page 94** in Comprehensive plan as it relates to community facilities; **page 96** relating to community services; **page 103 obj. # 3**, relating to encouraging and maintaining cultural development; **page 107, obj. # 6**, promoting tourism.

Location: Avoca

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	33,500					33,500
Other--Contingencies						
TOTAL	\$ 33,500	\$ -	\$ -	\$ -	\$ -	\$ 33,500

Annual Operating Budget Impact: None

Funding Sources: General Operating Fund \$22,000 with AVOCA fund raising \$11,500

FY2017-2021

Capital Improvements Program

Department: Avoca

Description: Replace wallpaper inside mansion and replace furnishing

Justification: The wallpaper is 25 years old and beginning to peel away from the walls. It is brittle and shows signs of aging. The furnishing, provided by Lane in 1992 would be replaced with replica Victorian furnishings.

Does this project meet a goal/objective of the Comprehensive Plan? YES: P.94 as it relates to community facilities, P.103, Obj. #3 relating to encouraging and maintaining cultural development; P.107, Obj. #6 promoting tourism

Location:

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		15,000				15,000
Other--Contingencies						-
TOTAL	\$ -	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: General Operating Fund

FY2017-2021

Capital Improvements Program

Department: Avoca

Description: Removal of large oak tree that is expected to die before 2021.

Project Number:

Account Number:

Justification: This oak tree, according to experts, is close to death. With its close proximity to the house, it is a liability and must be removed. Also, the stump remaining must be ground down along with its roots.

Does this project meet a goal/objective of the Comprehensive Plan? NO or YES – YES; Page 30, “Maintain high quality of community facilities and infrastructure”; page 107, obj. # 6, promoting tourism.

Location: Lawn in front of Avoca Museum

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction			7,000			7,000
Equipment/Furnishings						-
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ 7,000	\$ -	\$ -	\$ 7,000

Annual Operating Budget Impact: None

Funding Sources: General Operating Fund

FY2017-2021

Capital Improvements Program

Department: Avoca

Description: Replacement of dairy house roof.

Project Number:

Account Number:

Justification: The dairy house is one of the oldest buildings in Altavista, probably built by Col. Charles Lynch prior to 1796. Its roof is thatched with wooden shingles. It has been about 10 years since this roof was replaced and it will likely need to be replaced around the year 2020. Preventing a leaky roof will help ensure the survival of this historic building.

Does this project meet a goal/objective of the Comprehensive Plan? NO or YES – YES; Page 30, “Maintain high quality of community facilities and infrastructure”; page 107, obj. # 6, promoting tourism.

Location: Grounds of Avoca Museum

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction				7,000		7,000
Equipment/Furnishings						-
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ 7,000	\$ -	\$ 7,000

Annual Operating Budget Impact: None

Funding Sources: General Operating Fund

FY2017-2021

Capital Improvements Program

Department: Avoca

Description: Rewire outdoor electrical lines

Justification: Avoca relies heavily on outdoor lines for the various venues. These lines have a tendency to shut down when the weather is humid which places a strain on those using the facility at the time. The plan is to rewire the lawn and add new receptacles to correct this problem.

Does this project meet a goal/objective of the Comprehensive Plan? YES: P.96 relating to community services, P.107, Obj. #6 promoting tourism

Location:

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings					5,000	5,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000

Annual Operating Budget Impact: None

Funding Sources: General Operating Fund

Economic Development

FY2017-2021

Capital Improvements Program

Department: Economic Development

Description: Virtual Shell Building Design

Account Number: 010-7101-405.82-18

Justification: Design a virtual rendering of a 100,000 to 120,000 square foot facility. The following is a brief overview of the a virtual shell building program: Virtual Building is a business location where all of the preliminary planning and site work has been completed in order to start construction immediately. For example, the virtual building has been designed. The utilities are at the site. A development team is in place. Firm cost estimates and a construction schedule have been established. Lastly, the site plan permit has been obtained. This level of preplanning allows virtual building construction time frames to rival completion schedules of traditional industrial shell buildings. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop product for expansions of existing business and new investment. The program would be designed for an approved site in the town of Altavista.

Does this project meet a goal/objective of the Comprehensive Plan? YES: This meets Chapter Four; Objective 2: Seek to expand and diversify the Town's economic base. Part C: Encourage and support the reservation of prime industrial sites in the Town's growth areas.

Location: Open ended, the facility would meet the needs of a prospect for site specifications.

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design	10,000					10,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies	4,000					4,000
TOTAL	\$ 14,000	\$ -	\$ -	\$ -	\$ -	\$ 14,000

Annual Operating Budget Impact: N/A, one-time specific cost.

Funding Sources: General fund \$7,000, Altavista EDA. \$7,000

FY2017-2021

Capital Improvements Program

Department: Economic Development

Description: Installation of wireless internet access points at offsite locations in the community.

Project Number:

Account Number:

Justification: The addition of a community based wireless internet connection in the community will be an asset for the business district; the emergency services officials; and public education facilities in the community. In the 2009 Town of Altavista Comprehensive Plan there was an outline for creating a reliable and acceptable level of service that meets the needs of the industries, businesses, and individual citizens of the community. The item will be addressed in the Altavista Broadband Tier III study that will be completed in the summer of 2016.

Does this project meet a goal/objective of the Comprehensive Plan? Yes: This meets Chapter Four; Objective 3: Sustain and enhance downtown and Main Street commercial corridor.

Location: Town Hall and various points in the main business district and recreational areas of the community.

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design		7,500				7,500
Construction		75,000				75,000
Equipment/Furnishings						-
Other--Contingencies		7,500				7,500
TOTAL	\$ -	\$ 90,000	\$ -	\$ -	\$ -	\$ 90,000

Annual Operating Budget Impact: Minimal annual maintenance impact

Funding Sources: USDA; Mid- Atlantic Broadband; private sector support, grants from identified sources, general fund

FY2017-2021

Capital Improvements Program

Department: Economic Development

Description: Joint Investment Sharing District for the Dearing Ford Commerce Center

Justification: The town of Altavista would be partnering with the Campbell County Office of Economic Development to develop sites and a shell building in the Dearing Ford Commerce Center. The program would create a cost sharing revenue district for the community allowing Altavista to develop publically owned industrial property, for a cost effective investment. The program would be three phases. Phase I would consist of revising the engineering documents for the industrial park and develop up to date cost estimates for the development of additional building pad sites and a shell building. Phase II would consist of the development of a 100,000 to 120,000 square foot industrial shell building. Phase III would develop additional pad ready sites or "shovel ready" sites for new investments. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop product for expansions of existing business and new investment. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop product for expansions of existing business and new investment.

Does this project meet a goal/objective of the Comprehensive Plan? YES: This meets Chapter Four; Objective 2: Seek to expand and diversify the Town's economic base. Part C: Encourage and support the reservation of prime industrial sites in the Town's growth areas.

Location: Dearing Ford Commerce Center

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design		55,000	212,500	200,000	15,000	482,500
Construction						-
Equipment/Furnishings						-
Other--Contingencies		20,000	212,500	50,000	15,000	297,500
TOTAL	\$ -	\$ 75,000	\$ 425,000	\$ 250,000	\$ 30,000	\$ 780,000

Annual Operating Budget Impact: At this time there is insufficient information to develop an annual cost.

Funding Sources: General fund, Federal EDA, USDA, Industrial revenue bonds.

FY2017-2021

Capital Improvements Program

Department: Economic Development

Description: Purchase of Industrial property

Justification: The town of Altavista would identify and purchase a property for the development of a business/industrial park for the community. The property would allow the town to develop a site for new investment and growth for existing business and or a new company. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop product for expansions of existing business and new investment. The cost of the program is undetermined as a potential site has yet to be identified.

Does this project meet a goal/objective of the Comprehensive Plan? YES: This meets Chapter Four; Objective 2: Seek to expand and diversify the Town's economic base. Part C: Encourage and support the reservation of prime industrial sites in the Town's growth areas.

Location: Exact location yet to be determined

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design				50,000		50,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies				3,950,000		3,950,000
TOTAL	\$ -	\$ -	\$ -	\$ 4,000,000	\$ -	\$ 4,000,000

Annual Operating Budget Impact: At this time there is insufficient information to develop an annual cost.

Funding Sources: General fund, Federal EDA, USDA, Industrial revenue bonds.

FY2017-2021

Capital Improvements Program

Department: Economic Development

Description: Visitor Center Design

Justification: The design and development a visitor's center will allow the community to create a pathway for Central Virginia tourists. The design and development of this facility conforms to town comprehensive plan. Allowing the community to develop a new community center for marketing for tourism and recreation activities in the community, the region, and the Commonwealth.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The development of tourism marketing for cultural and recreational opportunities is covered in the Comprehensive Plan. Objective 6: Promote tourism by capitalizing on local and regional points of interest.

Location: Exact location yet to be determined

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design				64,500		64,500
Construction						-
Equipment/Furnishings						-
Other--Contingencies				10,500		10,500
TOTAL	\$ -	\$ -	\$ -	\$ 75,000	\$ -	\$ 75,000

Annual Operating Budget Impact: At this time there is insufficient information to develop an annual cost.

Funding Sources: General fund, Department of Tourism, Virginia, VDOT and USDA

FY2017-2021**Capital Improvements Program**

Department: Economic Development

Description: Development of industrial property infrastructure

Justification: The town of Altavista would develop the industrial property infrastructure. Included in the project would be engineering and design of an industrial site. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop product for expansions of existing business and new investment. The cost of the program is undetermined as a potential site has yet to be identified.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** This meets Chapter Four; Objective 2: Seek to expand and diversify the Town's economic base. Part C: Encourage and support the reservation of prime industrial sites in the Town's growth areas.

Location: Exact location yet to be determined

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL	
Planning/Design					80,000	80,000	
Construction					200,000	200,000	
Equipment/Furnishings						-	
Other--Contingencies					5,000,000	5,000,000	
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 5,280,000	\$ 5,280,000	

Annual Operating Budget Impact: At this time there is insufficient information to develop an annual cost.

Funding Sources: General fund, Federal EDA, USDA, Industrial revenue bonds.

FY2017-2021

Capital Improvements Program

Department: Economic Development

Description: Visitor Center Development

Justification: The design and development a visitor's center will allow the community to create a pathway for Central Virginia tourists. The facility could also house the offices of the economic development, Chamber of Commerce, and Altavista On Track allowing the organizations to meet common work goals and combine efforts for the community. The design and development of this program conforms to town comprehensive plan. Allowing the community to develop a new community marketing program for tourism and recreation activities in the community.

Does this project meet a goal/objective of the Comprehensive Plan? YES : The development of tourism marketing for cultural and recreational opportunities is covered in the Comprehensive Plan. Objective 6: Promote tourism by capitalizing

Location: To be determined

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction					320,000	320,000
Equipment/Furnishings					30,000	30,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 350,000	\$ 350,000

Annual Operating Budget Impact: At this time there is insufficient information to develop an annual cost.

Funding Sources: General fund, Department of Tourism, Virginia, VDOT, and USDA

Police Department

FY2017-2021

Capital Improvements Program

Department: Police

Description: Replace one (1) patrol vehicle

Project Number:

Account Number: 010-3101-501.81-02

Justification: Replace one (1) patrol vehicle with mileage exceeding 100,000 miles.

Does this project meet a goal/objective of the Comprehensive Plan? YES: Insure that Altavista has high-quality emergency services. Police Vehicle will be used to assist patrol officers with their duties in patrolling and responding to police related incidents. Typical uses of police units include; transportation for officers to reach the scene of an incident safely and quickly, to transport criminal suspects, operate safely during pursuits and responding to mayday calls, and patrol the vicinity of the Town of Altavista, while providing a high visibility in an attempt to be a deterrent to crime.

Location: Police Department

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		43,000	45,000	50,000		138,000
Other--Contingencies						-
TOTAL	\$ -	\$ 43,000	\$ 45,000	\$ 50,000		\$ 138,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

FY2017-2021

Capital Improvements Program

Department: Police

Description: Replace three (3) Watch Guard in-car video camera systems with three (3) Watch Guard in-car wireless digital video camera systems which includes installation and software services.

Account Number: 010-3101-501.81-06

Justification: The in-car camera video systems enable the police department to provide excellent police service to the Town of Altavista through the documentation of law enforcement actions. The video system improves **officer safety** by de-escalating situations when potential suspects realize that they are being recorded, the **ability to resolve complaints quickly** once the recordings are reviewed, thereby saving time and money, **officer training** by demonstrating proper and improper procedures used by officers, and **public opinion** by increasing officer accountability.

Does this project meet a goal/objective of the Comprehensive Plan? YES: Insure that Altavista has high-quality emergency services by increasing the police department's accountability and reducing the Town's exposure to potential liability. The camera systems provide a valuable training tool that allows the department to critique its performance and take action to improve service to the community.

Location: Police Department

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	40,000					40,000
Other--Contingencies						
TOTAL	\$ 40,000	\$ -	\$ -	\$ -	\$ -	\$ 40,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget



Watch Guard 4RE Camera System

FY2017-2021

Capital Improvements Program

Department: Police

Description: Purchase six (6) Taser X26P conducted electrical weapons

Account Number: 010-3101-501.81-06

Justification: To ensure every officer in the Altavista Police Department has immediate access to the weapon. The additional supply also allows for training and back-up in the event one of the other weapons malfunctions.

Does this project meet a goal/objective of the Comprehensive Plan? YES

Location: Police Department

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	6,800					6,800
Other--Contingencies						
TOTAL	\$ 6,800	\$ -	\$ -	\$ -	\$ -	\$ 6,800

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

FY2017-2021

Capital Improvements Program

Department: Police Department

Description: New Carpet and Paint

Account Number: 010-3101-501.81-18

Justification: The paint and carpet were put in/on when the new town hall was opened and are now in excess of 13 years old and in need of replacing.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The purpose is to create and maintain high quality facilities and infrastructure.

Location: The interior of the police department

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction	8,850					8,850
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 8,850	\$ -	\$ -	\$ -	\$ -	\$ 8,850

Annual Operating Budget Impact: None

Funding Sources: General Fund

FY2017-2021

Capital Improvements Program

Department: Police

Description: Replace ten (10) Motorola mobile radios with (10) Harris Communications XG-25M mobile radios.

Project Number:

Account Number: 010-3101-501.81-10

Justification: Replace ten (10) Motorola mobile radios that are over (10) years old. These radios endure a high volume of use. Harris Communications is offering a twenty-six (26) percent reduction over standard pricing.

Does this project meet a goal/objective of the Comprehensive Plan? YES: Insure the Altavista Police Department maintains high-quality communications. After approximately five (5) years, the internal components of the radios typically begin to show signs of deterioration and the antennas' housings begin to fail. The police department's ability to successfully communicate by radio can mean the difference between life and death.

Location: Police Department

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		27,000				27,000
Other--Contingencies						
TOTAL	\$ -	\$ 27,000	\$ -	\$ -	\$ -	\$ 27,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

FY2017-2021

Capital Improvements Program

Department: Police

Description: Replace fifteen (15) Lap Top Computers

Account Number:

Justification: Each officer needs to have an updated laptop computer in order to complete his assigned reports and maintain them for future reference. Technology advances make current systems obsolete within a few years and these computers will need to be capable of interfacing with Campbell County's systems. In addition, the wear and tear the laptops will be exposed to will make it necessary to replace them every five years.

Does this project meet a goal/objective of the Comprehensive Plan? YES: The laptop computers will allow the officers to stay away from the office for longer periods of time, thus becoming more visible while patrolling the community.

Location: Police Department

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				17,500		17,500
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 17,500	\$ -	\$ 17,500

*Price listed is based on contractor bid.

Annual Operating Budget Impact: None

Funding Sources: General Operating Budget

Public Works

FY2017-2021

Capital Improvements Program

Department: Public Works

Description: Sidewalk, Curb & Gutter and Drainage

Project Number:

Account Number: 020-4101-608.82-30

Justification: Addresses the goal of improvement of appearance of the community; improves functioning of storm water system, handicap access, improved pedestrian traffic system, and recreational usage.

Does this project meet a goal/objective of the Comprehensive Plan? YES: Strive to improve the physical appearance and quality of the town: storm water management: and address safe pedestrian traffic

Location: Town wide

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design	15,000	15,000	15,000	15,000	15,000	75,000
Construction	135,000	135,000	135,000	135,000	135,000	675,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000

Annual Operating Budget Impact: None

Funding Sources: Highway Funds (Fund 20)

FY2017-2021
Capital Improvements Program

Department: Public Works

Description: Replace 1997 Ford Dump Truck.

Project Number:

Account Number: 010-4101-601.81-02

Justification: Truck will be 20 years old with an estimated mileage of 95,000. Truck would be purchased in 2017.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	135,000					135,000
Other--Contingencies						
TOTAL	\$ 135,000	\$ -	\$ -	\$ -	\$ -	\$ 135,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

FY2017-2021

Capital Improvements Program

Department: Public Works

Description: Construct pole building for road deicing salt.

Project Number:

Account Number: 020-4101-608.82-30

Justification: Salt has deteriorated current building requiring replacement. Note: This may need to be done earlier depending how much mending can be done before it becomes unsafe.

Does this project meet a goal/objective of the Comprehensive Plan? Yes or No

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	75,000					75,000
Other--Contingencies						
TOTAL	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ 75,000

Annual Operating Budget Impact: None

Funding Sources: Highway Fund and General Operating

*Allocated and designated \$75,000 in FY2016 and budgeted \$75,000 in FY2017- the **total cost is \$150,000.**

FY2017-2021

Capital Improvements Program

Department: Public Works

Description: Replace 2001 ¾ ton 4x4 pick-up truck with a new Snow plow and new frame on truck

Project Number:

Account Number: 010-4101-601.81-02

Justification: Truck will be 17 years old with an estimated mileage of 100,000.

Does this project meet a goal/objective of the Comprehensive Plan? YES: The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	45,000					45,000
Other--Contingencies						
TOTAL	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000

Annual Operating Budget Impact: None

Funding Sources: General Fund

FY2017-2021

Capital Improvements Program

Department: Public Works

Description: Replace 1986 850 tractor/mower.

Project Number:

Account Number: 010-4101-601.81-06

Justification: Current unit will be 29 years old with over 7,000 hours of use, and in poor condition. This is used for cutting ROW's as well as parks and other areas. This is also used for other utility purposes due to the 3 point hitch (spreading fertilizer, post hole drilling etc.).

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Part of the Town's policy to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location:

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	45,000					45,000
Other--Contingencies						
TOTAL	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ 45,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

FY2017-2021
Capital Improvements Program

Department: Public Works Department

Description: Water Tapping Machine for water service taps

Account Number: 050-4101-701.81-06

Justification: This would be replacing the old 1976 tapping machine that is worn out and needs to be updated

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The purpose is to create and maintain high quality facilities and infrastructure.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	5,000					5,000
Other--Contingencies						-
TOTAL	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ 5,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Public Works Department

Description: Water Line Leak Detector

Account Number: 050-4101-701.82-06

Justification: This Equipment is needed to help the Public Works Crew locate and pinpoint water main breaks in areas where the line are so deep and to detect.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The purpose is to create and maintain high quality facilities and infrastructure.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	10,000					10,000
Other--Contingencies						-
TOTAL	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Public Works Department

Description: Water / Sewer Right-A-Way Clearing

Account Number: 050-4101-701.81-30

Justification: Over the past 10 years the Town has not cut any Water and Sewer R/W's. They have grown out of control to where we cannot get equipment in to maintain. This maintenance is very important to our operation and is needed.

Does this project meet a goal/objective of the Comprehensive Plan? YES: The purpose is to create and maintain high quality facilities and infrastructure.

Location: Throughout the town and spring line easements in Pittsylvania and Campbell Counties

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction	60,000	60,000	60,000	60,000		240,000
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ -	\$ 240,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

**FY2017-2021
Capital Improvements Program**

Department: Public Works Department

Description: Altavista Route 43 Downtown Gateway Project

Account Number: 010-4101-803.81-30

Justification: This project will be the streetscape project and tie all the others together. It will start on 7th Street at the intersection of Broad Street and loop around Bedford Avenue and Main Street back to the intersection of Broad Street. This is a key entrance to our historic downtown.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Page 103 obj. # 3, relating to encouraging and maintaining cultural development; page 107, obj. # 6, promoting tourism.

Location: 7th Street, Main Street, Bedford Avenue

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design	58,000	68,000				126,000
Construction	370,350	152,000				522,350
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 428,350	\$ 220,000	\$ -	\$ -	\$ -	\$ 648,350

Annual Operating Budget Impact: None

Funding Sources: VDOT- \$342,650; Earmarked- \$77,600; \$8,100 General Fund

FY2017-2021
Capital Improvements Program

Department: Public Works

Description: Replace 1999 Dump Truck

Project Number:

Account Number: 010-4101-601.81-02

Justification: Current truck will be 18 years old with an estimated mileage of over 100,000.

Does this project meet a goal/objective of the Comprehensive Plan? The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	44,500	44,500				89,000
Other--Contingencies						
TOTAL	\$ 44,500	\$ 44,500	\$ -	\$ -	\$ -	\$ 89,000

Annual Operating Budget Impact: None

Funding Sources: General Fund

*Allocated and designated \$41,000 in FY2016, \$44,500 will be allocated and designated in FY2017 and \$44,500 will be budgeted in FY2018. The purchase price is \$130,000.

FY2017-2021

Capital Improvements Program

Department: Public Works

Description: Replace 2004 Street Sweeper

Project Number:

Account Number:

Justification: The unit will be 15 years old, which is the life expectancy for this piece of equipment, and need replacement.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location:

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	50,000	50,000	50,000			150,000
Other--Contingencies						
TOTAL	\$ 50,000	\$ 50,000	\$ 50,000	\$ -	\$ -	\$ 150,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

*Designate \$75,000 in FY2017 and FY2018 then budget \$75,000 and purchase in FY2019.

FY2017-2021

Capital Improvements Program

Department: Public Works

Description: Replace 1986 Asphalt Roller

Project Number:

Account Number: 010-4101-601.81-06

Justification: Current unit will be 30 years old and in poor condition.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		46,000				46,000
Other--Contingencies						
TOTAL	\$ -	\$ 46,000	\$ -	\$ -	\$ -	\$ 46,000

Annual Operating Budget Impact: None

Funding Sources: General Fund

**FY2017-2021
Capital Improvements Program**

Department: Public Works

Description: Replace 2000 ½ Ton Pick-up Truck with flatbed truck.

Project Number:

Account Number: 010-4101-601.81-02

Justification: Current unit will be 17 years old and have approximately 90,000 miles. Since this vehicle is used primarily in Building and Grounds for park cleaning, a compact truck would suffice.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		55,000				55,000
Other--Contingencies						
TOTAL	\$ -	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

FY2017-2021
Capital Improvements Program

Department: Public Works

Description: Replace 1986 2150 tractor/mower.

Project Number:

Account Number:

Justification: Current unit would be 28 years old with over 6,000 hours of use, and in poor condition. This is used for cutting ROW's as well as parks and other areas. This is also used for other utility purposes due to the 3 point hitch (spreading fertilizer, post hole drilling etc.).

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		45,000				45,000
Other--Contingencies						
TOTAL	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ 45,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

FY2017-2021

Capital Improvements Program

Department: Public Works

Description: Replace Motor Grader with a newer model used unit

Project Number:

Account Number:

Justification: Current unit is 1970's vintage and during sever snow events a motor grader will be needed to clear roads

Does this project meet a goal/objective of the Comprehensive Plan? YES: The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		60,000				60,000
Other--Contingencies						
TOTAL	\$ -	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000

Annual Operating Budget Impact: None

Funding Sources: General Fund

FY2017-2021

Capital Improvements Program

Department: Public Works

Description: Replace 2004 ½ Ton Pick-up (Shop Truck)

Project Number:

Account Number:

Justification: Truck will have approximately 150,000 and need replaced.

Does this project meet a goal/objective of the Comprehensive Plan? **YES:** The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Town Shop

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			45,000			45,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ 45,000	\$ -	\$ -	\$ 45,000

Annual Operating Budget Impact: None

Funding Sources: General Fund Operating Budget

Recreation

FY2017-2021

Capital Improvements Program

Department: Recreation

Description: The Recreation Committee has developed a list of projects for the future development of English Park, both the Town and County's parts. However, other than the initial Master Plan, which at this time the County does not plan to continue with, no master plan for the proposed projects exists. The Committee is requesting funds for engineering services for two purposes: 1. Development of a master plan for the development of the proposed projects & 2. Development of town wide access master plan, i.e. sidewalks and trails, to interconnect the Town's park system.

Account Number: 010-4104-602.81-26

Justification: Without these master plans projects cannot be developed in a sequential way that is efficient, cost effective and orderly.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** : Increase recreational and community opportunities for all age groups.

Location: English Park and Town Wide

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design	40,000	40,000				80,000
Construction						-
Equipment/Furnishings						-
Other--Contingencies						-
TOTAL	\$ 40,000	\$ 40,000	\$ -	\$ -	\$ -	\$ 80,000

Annual Operating Budget Impact: None

Funding Sources: General Fund

FY2017-2021

Capital Improvements Program

Department: Recreation

Description: Boat/Canoe Launch site purchase and development

Account Number: 010-4104-602.81-30

Justification: Town Council authorized the Town to enter into a contingent contract for the purchase of 3 acres approximately 7 miles north of Town along Route 43. The development of this site would provide the opportunity for Town Citizens along with others to access the Staunton River via a public access point and float to English Park in the Town of Altavista.

Does this project meet a goal/objective of the Comprehensive Plan? YES : Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: Campbell County Route 43

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design	39,500					39,500
Construction	250,500					250,500
Equipment/Furnishings	4,000					4,000
Other-Contingencies-Land	40,000					40,000
TOTAL	\$ 334,000	\$ -	\$ -	\$ -	\$ -	\$ 334,000

Annual Operating Budget Impact: Occasional Maintenance Cost

Funding Sources: General Fund Operating Budget; Campbell County in-kind earthwork and site preparation; DCR, DGIF & VDOT Grants (Competitive grants with no guarantee)

FY2017-2021

Capital Improvements Program

Department: Recreation

Description: Green Hill Cemetery Park Trail- 1,900' trail starting behind the mausoleum and connecting to the passive section of the County's English Park. This trail would have a natural surface and require one foot bridge to cross and existing stream. It is anticipated that once the trail path is laid out that volunteers would complete much of the work.

Account Number: 010-4104-602.81-26

Justification: The development of this trail system would complement the Bedford Avenue connector trail. This trail would provide a recreational opportunity and allow citizens to access English Park either by walking or biking.

Does this project meet a goal/objective of the Comprehensive Plan? YES : Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails.

Location: Greenhill Cemetery

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design	2,500					2,500
Construction	5,000					5,000
Equipment/Furnishings	12,500					12,500
Other--Contingencies						-
TOTAL	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000

Annual Operating Budget Impact: Minimal impact but there would be staff time to maintain the trail.

Funding Sources: General Fund Operating Budget, however, grant funding sources would be researched.

FY2017-2021

Capital Improvements Program

Department: Recreation

Description: 18 hole Frisbee Golf Course.

Justification: Frisbee golf is an outdoor activity that is fun and the whole family can participate in. Such a course would fit perfectly with the space at English Park.

Does this project meet a goal/objective of the Comprehensive Plan? **YES** : Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: English Park- Campbell County

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design		2,500				2,500
Construction		3,000				3,000
Equipment/Furnishings		15,000				15,000
Other--Contingencies						-
TOTAL	\$ -	\$ 20,500	\$ -	\$ -	\$ -	\$ 20,500

Annual Operating Budget Impact: General maintenance and upkeep of the amenities and course.

Funding Sources: General Fund Operating Budget

FY2017-2021

Capital Improvements Program

Department: Recreation

Description: Dog Bark Park- English Park

Justification: Leashes are required for all dogs in English Park and the creation of an enclosed area, bark park, would allow for dog owners to exercise dogs by throwing a Frisbee or just allowing dogs to run off a leash. This would be a benefit to the existing park amenities. The anticipated park would cover approximately 1-1.5 acres of land.

Does this project meet a goal/objective of the Comprehensive Plan? YES : Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails.

Location: English Park- Campbell County Section

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design		3,000				3,000
Construction		4,000				4,000
Equipment/Furnishings		33,000				33,000
Other--Contingencies						-
TOTAL	\$ -	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000

Annual Operating Budget Impact: None as the area would need to be mowed even without the bark park.

Funding Sources: General Fund Operating Budget, however, grant funding sources would be researched.

FY2017-2021

Capital Improvements Program

Department: Recreation

Description: Bikeway/Walking Trail

Justification: Adequate areas to exercise by walking and/or riding bicycles are limited in Altavista. This proposal is to have a trail along the river that feeds into English Park and loops around to Bedford Avenue. This is a community enhancement that many citizens, during the Town's Comprehensive Plan update process, have indicated should be a high priority to implement.

Does this project meet a goal/objective of the Comprehensive Plan? YES : Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85) Objective 4, Action Plan C- Research the need, interest and feasibility in the development of a bike/walking path from Beverly Heights area to English Park. (p. 95)

Location: English Park to Bedford Avenue

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design			7,500			7,500
Construction			65,000			65,000
Equipment/Furnishings			2,000			2,000
Other--Contingencies						-
TOTAL	\$ -		\$ 74,500	\$ -	\$ -	\$ 74,500

Annual Operating Budget Impact: Occasional Maintenance Cost

Funding Sources: General Fund Operating Budget, however, grant funding sources would be researched.

FY2017-2021

Capital Improvements Program

Department: Recreation

Description: Develop a trail system in the passive part of Campbell County's portion of English Park. Trail would follow the existing road to the old water treatment plant then follow the Staunton River creating a loop. Additional trails are planned that go up the fingers of the park including access to Bedford Avenue and behind the mausoleum at the cemetery.

Justification: An extensive trail system in this portion of the park complements perfectly the existing trails.

Does this project meet a goal/objective of the Comprehensive Plan? YES **NO**

Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: English Park- passive section of the park

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design				5,000		5,000
Construction				50,000		50,000
Equipment/Furnishings				2,500		2,500
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 57,500	\$ -	\$ 57,500

Annual Operating Budget Impact: General maintenance of the trail and any amenities

Funding Sources: General Fund Operating Budget

















FY2017-2021**Capital Improvements Program**

Department: Recreation**Description:** Development of workout stations along the passive park trail system.**Justification:** Workout stations complement walking trails by providing opportunity to exercise different parts of the body along the way, i.e., abs, arms, back, etc.**Does this project meet a goal/objective of the Comprehensive Plan?** YES : Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)**Location:** English Park- TOA & CC parts of English Park

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design				4,000		4,000
Construction				4,000		4,000
Equipment/Furnishings				16,000		16,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 24,000	\$ -	\$ 24,000

Annual Operating Budget Impact: Minimal but maintenance of the equipment will be required.**Funding Sources:** General Fund Operating Budget

GOLD OUTDOOR-FITNESS PACKAGE **\$15,294**

					
BACK EXTENSION	CHEST PRESS	EXERCISE BIKE	HIP TWISTER	LAT PULL DOWN	LEG PRESS
					
PUSH UP BARS	SELF WEIGHTED ROWER	SIT-UP BENCH	SKI WALKER- DOUBLE	STEP CLIMBER STRETCHER	STRENGTH AND STRETCH BARS
					
TAI CHI SPINNERS	TWO SIDED ROTATOR	UNEVEN BARS	WAIST STRETCHER		

FY2017-2021

Capital Improvements Program

Department: Recreation

Description: Splash Park

Justification: A splash park would provide the opportunity for a family friendly and fun outdoor recreational opportunity for the whole family. These parks are a draw for folks outside the community, providing an opportunity for economic growth and allowing folks who normally would not see Altavista to experience our park system and other amenities.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Objective 4, Action Plan A- Expand and enhance the public park system and public walking/biking trails. (p. 85)

Location: Shreve and/or English Parks

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design					7,000	7,000
Construction					225,000	225,000
Equipment/Furnishings					10,000	10,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 242,000	\$ 242,000

Annual Operating Budget Impact: Additional electric and water to operate the park in addition to general maintenance

Funding Sources: General Fund Operating Budget

Transportation

FY2017-2021

Capital Improvements Program

Department: Transportation

Description: Purchase replacement scan tool for maintenance shop15 passenger van (bus)

Project Number:

Account Number: 010-6101-403.81-02

Justification: Current scan tool is in excess of 5 years old and software is not available to upgrade to utilize with the new bus. This will also be used on other Town owned equipment.

Does this project meet a goal/objective of the Comprehensive Plan? The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	4,500					4,500
Other--Contingencies						
TOTAL	\$ 4,500	\$ -	\$ -	\$ -	\$ -	\$ 4,500

Annual Operating Budget Impact: None

Funding Sources; (80%) DRPT Grant (\$3,600) & (20%) General Fund (\$900) NOTE- match will be from sale of the bus that will be taken out of service which must go back into ACTS CIP projects or purchases.

FY2017-2021

Capital Improvements Program

Department: Transportation

Description: Purchase replacement 15 passenger van (bus)

Project Number:

Account Number: 010-6101-403.81-02

Justification: DRPT recommends replacement of public transportation vehicles every 4 years or 100,000 miles. Based on current use, one of our vehicles will need to be replaced at this time.

Does this project meet a goal/objective of the Comprehensive Plan? The Town's policy is to replace vehicles & equipment with high mileage/hours or ones that are costing a significant amount due to maintenance.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		64,000		66,000		130,000
Other--Contingencies						
TOTAL		\$ 64,000	\$ -	\$ 66,000	\$ -	\$ 130,000

Annual Operating Budget Impact: None

Funding Sources; (80%) DRPT Grant (\$52,160) & (20%) General Fund (\$13,040)

FY2017-2021

Capital Improvements Program

Department: Transportation

Description: Purchase 2 bus transit bus shelters and benches

Project Number:

Account Number: 010-6101-403.82-30

Justification: Shelters are needed to protect customers from the elements. Several locations have been identified as appropriate for bus shelters. In a survey completed in December 2012, requests for shelters were one of the noted suggestions from riders. Two shelters would be purchased each year starting in 2015 through 2017.

Does this project meet a goal/objective of the Comprehensive Plan? YES or **NO:** Consider the viability of new and/or improved public transit services in the Town of Altavista and the surrounding area. This was an identified need in the Transportation Development Plan adopted by Town Council in December 2013.

Location: Public Works

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction			2,000			2,000
Equipment/Furnishings			10,000			10,000
Other--Contingencies						
TOTAL		\$ -	\$ 12,000	\$ -	\$ -	\$ 12,000

Annual Operating Budget Impact: None

Funding Sources: DRPT Grant (80%) \$9,600 & General Fund (20%) \$2,400

FY2017-2021

Capital Improvements Program

Department: Transportation

Description: Purchase replacement computer for Administrator

Justification: This is part of the Town's ongoing policy to replace computers every 5 years.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: Town Hall

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			3,000			3,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ 3,000

Annual Operating Budget Impact: None

Funding Sources: (80%) DRPT Grant (\$2,400) & (20%) General Fund (\$600)

FY2017-2021

Capital Improvements Program

Department: Transportation

Description: Purchase replacement support vehicle

Justification: This vehicle will be 8 years old and will only be replaced if an evaluation deems necessary.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: Town Hall

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings					28,000	28,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 28,000	\$ 28,000

Annual Operating Budget Impact: None

Funding Sources: (80%) DRPT Grant (\$22,400) & (20%) General Fund (\$5,600)

Wastewater

FY2017-2021
Capital Improvements Program

Department: Wastewater

Description: Replace Biochemical Oxygen Demand (BOD) Incubator

Account Number: 050-5110-702.81-06

Justification: This incubator is part of the BOD testing process required by our VPDES Permit

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP (Main Lab)

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	9,000					9,000
Other--Contingencies						-
TOTAL	\$ 9,000	\$ -	\$ -	\$ -	\$ -	\$ 9,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund; \$9,000 is currently in Designated Reserves

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replace Polymer pumps for press system

Account Number: 050-5110-702.81-06

Justification: This unit is part of the press system and requires periodic replacement

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	15,000					15,000
Other--Contingencies						-
TOTAL	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund; \$15,000 is currently in Designated Reserves

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Repair concrete walls at Main pump stations

Account Number: 050-5110-702.81-30

Justification: Pump Station has cracks on the concrete walls allowing ground water to enter the dry well.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	42,000					
Other--Contingencies						-
TOTAL	\$ 42,000	\$ -	\$ -	\$ -		

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replace Hydraulic Cylinders and Lamps for UV system

Account Number: 050-5110-702.81-06

Justification: The UV system is the facilities disinfection unit. There are Two units in service. The cylinders operate the cleaning system, the Lamps are reaching the end of life span.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	45,000	45,000				90,000
Other--Contingencies						-
TOTAL	\$ 45,000	\$ 45,000	\$ -	\$ -		\$ 90,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replace worn and damaged asphalt

Account Number: 050-5110-702.81-30

Justification: There are areas around the plant that will need to have asphalt replaced, especially in areas with heavy traffic.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	30,000	30,000				60,000
Other--Contingencies						-
TOTAL	\$ 30,000	\$ 30,000	\$ -	\$ -		\$ 60,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replacement of 40hp pump and motor at Pump Stations.

Account Number: 050-5110-702.81-06

Justification: There are three 40hp pumps and motors at Riverview Pump Station and our Main Pump Station. They were put in service in 1995 and 96. The Main Pump Station receives abrasive material (grit & sand) from the Water Plants Alum Sludge. Riverview Pump station receives half of the Wastewater Plants daily flow.

Does this project meet a goal/objective of the Comprehensive Plan? YES – Meets the community water supply and wastewater treatment needs.

Location: Wastewater Treatment Plant (Main Pump Station & Riverview Pump Station)

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	23,000	24,000	25,000	26,000	26,000	\$ 124,000
Other--Contingencies	2,500	2,500	2,500	2,500	2,500	12,500
TOTAL	\$ 25,500	\$ 26,500	\$ 27,500	\$ 28,500	\$ 28,500	\$ 136,500

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replacement Magnetic Flow Meter for pump stations

Account Number:

Justification: The meter at the Main Pump Station can no longer be repaired. This meter is required by the VPDES Permit

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		35,000				35,000
Other--Contingencies						-
TOTAL	\$ -	\$ 35,000	\$ -	\$ -		\$ 35,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replace 100hp blowers of a total of (4) blowers in the system.

Account Number: 050-5110-702.81-06

Justification: Continuation of blower replacement for maintaining sufficient dissolved oxygen to aeration basins 3 and 4.

Does this project meet a goal/objective of the Comprehensive Plan? YES - Meets the community water supply and wastewater treatment needs.

Location: Blower Building next to Aeration Basin 3 & 4

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		15,000		18,000		33,000
Other--Contingencies						-
TOTAL	\$ -	\$ 15,000	\$ -	\$ 18,000	\$ -	\$ 33,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replace 60hp digester blower

Account Number: 050-5110-702.81-06

Justification: Units are in continuous use to supply dissolved oxygen to Solids Digesters

Does this project meet a goal/objective of the Comprehensive Plan? YES- NO

Location:

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		15,000		18,000		33,000
Other--Contingencies						-
TOTAL	\$ -	\$ 15,000	\$ -	\$ 18,000	\$ -	\$ 33,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replace feed pump for press system. There are a total of 2 pumps for this system.

Account Number: 050-5110-702.81-06

Justification: This piece of equipment is used to pump sludge from the bottom of the digester to the press at a high rate of speed. It is a positive displacement pump with a chrome plated rotor and a rubber stator. A lot of inert material (sand and grit) is collected in the digesters and has to be pressed daily. The alum sludge that we receive from the water plant consists mainly of sand and grit. The life of these pumps is around 3-5 years.

Does this project meet a goal/objective of the Comprehensive Plan? YES - Meets the community water supply and wastewater treatment needs.

Location: Solids Handling Building/ first floor- WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings		25,000		25,000		50,000
Other--Contingencies						-
TOTAL	\$ -	\$ 25,000	\$ -	\$ 25,000	\$ -	\$ 50,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replace clarifier #3 Gear Box

Account Number: 050-5110-702.81-06

Justification: This unit is in constant use.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP #3 Clarifier

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			50,000			50,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021
Capital Improvements Program

Department: Wastewater

Description: Replace Air Compressor Solids Handling

Account Number:

Justification: This unit is part of the Press system and the main air supply for the entire facility

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings			15,000			15,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ 15,000	\$ -		\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: New 80-foot clarifier

Account Number:

Justification: Replace clarifiers 1 and 2. These clarifiers were placed in service in 1977, they were refurbished in 1996. They are both in need of refurbishing or replacement. Replacement with one 80-foot unit would make operations more efficient and lower maintenance fees.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction				450,000		450,000
Equipment/Furnishings						
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ 450,000		\$ 450,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Wastewater

Description: Replace Press hydraulic Ram

Account Number: 050-5110-702.81-06

Justification: This unit is part of the press system and requires periodic replacement

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: WWTP

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings					15,000	15,000
Other--Contingencies						-
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 15,000	\$ 15,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

Water

FY2017-2021

Capital Improvements Program

Department: Water

Description: Tank maintenance and repair

Account Number: 050-5010-701.81-06

Justification: Water tanks must be periodically inspected for safety, sanitary condition, security, and structural soundness. Inspections include cleaning, removal of mud, silt, and other accumulations, and also include rust removal and painting as necessary.

Does this project meet a goal/objective of the Comprehensive Plan? YES - Create and maintain high-quality Community facilities and Infrastructure.

Location: Clarion Road, Melinda Dr., Bedford Avenue

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	198,600	198,600	198,600	38,300	38,300	672,400
Other--Contingencies						-
TOTAL	\$198,600	\$198,600	\$198,600	\$38,300	\$38,300	\$672,400

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

This is 10 year contract and the fund amounts are per the contract agreement.

FY2017-2021

Capital Improvements Program

Department: Water

Description: Replace (12) Turbidity Meters for filters 1-5 and applied meters 1-5 and (2) for combined finished water.

Account Number: 050-5010-701.81-06

Justification: This purchase is part of ongoing maintenance program to replace aging equipment with excessive hours of usage. The exiting turbidity meters are worn out and will not hold calibration. The new meters are required by VDH.

Does this project meet a goal/objective of the Comprehensive Plan? YES - Create and maintain high-quality Community facilities and Infrastructure.

Location: Water Plant

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	65,000					65,000
Other--Contingencies						
TOTAL	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Water

Description: Install manual transfer switches, reverse service receptacles, and generator cord sets for emergency power connections to a portable generator.

Account Number: 050-5010-701.81-06

Justification: Emergency power hook-ups are needed at each one of the pump stations for a quick connection to a portable generator in case of an extended power outage.

Does this project meet a goal/objective of the Comprehensive Plan? YES - Create and maintain high-quality Community facilities and Infrastructure.

Location: McMinnis Spring, Reynolds Spring, Bedford Avenue Booster pump Station

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	65,000					65,000
Other--Contingencies						
TOTAL	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ 65,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Water

Description: Replace (not working) Streaming Current Analyzer

Account Number: 050-5010-701.81-06

Justification: Currently we have an old unit that has broken and needs to be replace. This unit is needed in order for the operators to analyze the raw turbidity from the river so that they will know how much chemicals to feed.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: Staunton River

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	11,000					11,000
Other--Contingencies						-
TOTAL	\$ 11,000	\$ -	\$ -	\$ -	\$ -	\$ 11,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Water

Description: Replace chemical pump. There are 4 total pumps, 3 are in use when the plant is in operation. Currently there is a 4-5 year cycle for replacement.

Account Number: 050-5010-701.81-06

Justification: This purchase is part of our ongoing maintenance program to replace aging equipment with excessive hours of usage. One of the chemical pumps is worn from constant use and needs replacing.

Does this project meet a goal/objective of the Comprehensive Plan? **YES**- Create and maintain high-quality Community facilities and Infrastructure.

Location: Water Plant

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	15,000				15,000	30,000
Other--Contingencies						
TOTAL	\$ 15,000	\$ -	\$ -	\$ -	\$ 15,000	\$ 30,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Water

Description: Install SCADA System

Account Number: 050-5010-701.81-06

Justification: We have installed phase one of the SCADA at the water plant. Over the next five years we are planning to add to the exiting SCADA system each year to work to our goal to have a full operated water plant by the SCADA System in FY2021.

Does this project meet a goal/objective of the Comprehensive Plan? YES NO

Location: Water Plant, Bedford Tank to include pump station, Clarion Tank, Melinda Tank, McMinnis Springs, Reynolds Springs, Abbott water meter & tanks, CCUSA Connection, Lola Pump Station

Costs	FY2017	FY2018	FY2019	FY2012	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings	145,000	145,000	145,000	145,000	145,000	725,000
Other--Contingencies						-
TOTAL	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 145,000	\$ 725,000

Annual Operating Budget Impact: This is an estimate cost for SCADA until we complete the SCADA check that needs to be done.

Funding Sources: Enterprise Fund

FY2017-2021

Capital Improvements Program

Department: Water

Description: Replace Staunton River raw water pump. This is on a 3 year cycle for 1 pump.

Account Number: 050-5010-701.81-06

Justification: In 2015 we just replaced pump number one. Pump number two is due for replacement in FY2019. This new pump will replace one of the older pumps that are in service now, and then this old pump will become the spare. The system requires two pumps to operate. These pumps are critical to our operations to ensure the effective operation of the Town's water system.

Does this project meet a goal/objective of the Comprehensive Plan? YES - Create and maintain high-quality Community facilities and Infrastructure.

Location: Staunton River raw water pump station

Costs	FY2016	FY2017	FY2018	FY2019	FY2020	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				29,000		29,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ 29,000	\$ -	\$ 29,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise Fund

FY2016-2020

Capital Improvements Program

Department: Water

Description: Remove sedimentation and debris from Reed Creek intake structure.

Account Number:

Justification: Needs periodic cleaning due to sedimentation and debris associated with periodic flooding, leaf infiltration and etc. Last cleaned in 20115 and requires cleaning approximately every 5 years.

Does this project meet a goal/objective of the Comprehensive Plan? YES – Create and maintain high-quality Community facilities and infrastructure.

Location: Reed Creek Intake behind water plant

Costs	FY2017	FY2018	FY2019	FY2020	FY2021	TOTAL
Planning/Design						-
Construction						-
Equipment/Furnishings				10,000		10,000
Other--Contingencies						
TOTAL	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000

Annual Operating Budget Impact: None

Funding Sources: Enterprise fund

This work is planned to be completed by the Public Works Department