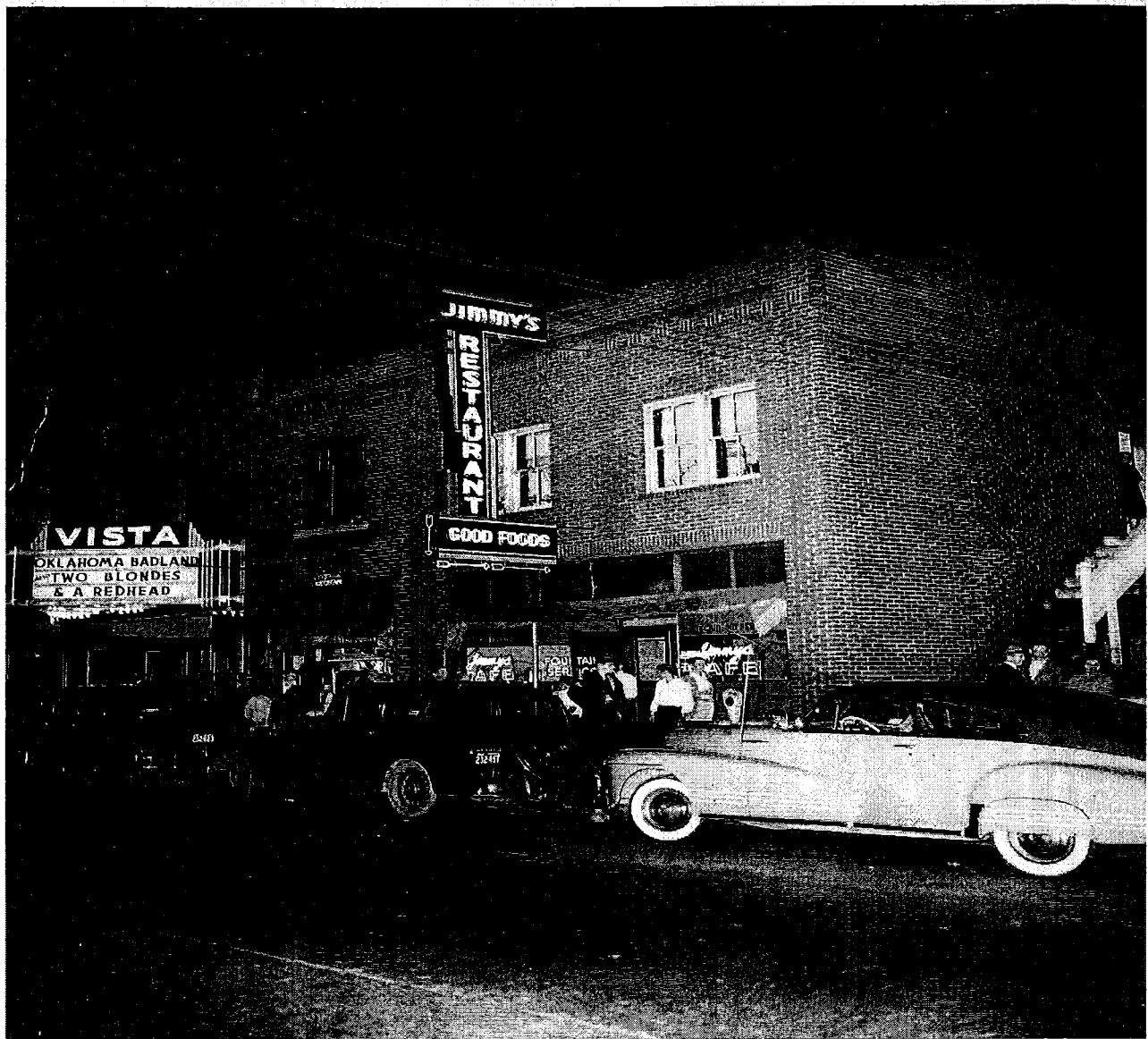


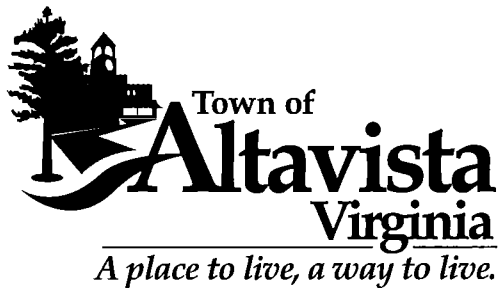
# Town of Altavista

## *Operating Budget Fiscal Year 2011 (July 1, 2010 – June 30, 2011)*



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P.O. Box 420  
510 Seventh Street  
Altavista, VA 24517  
Phone (434) 369-5001  
Fax (434) 369-4369

June 1, 2010

The Honorable Mayor and Members of Council  
Town of Altavista  
510 Seventh Street  
Altavista, VA 24517

Dear Mayor and Members of Council:

We are pleased to submit the *FY2010/2011 Budget* for the period beginning July 1, 2010 and ending on June 30, 2011. This year's budget is balanced and meets the strategic goals and policies of the Council.

As you know preparing the Town's budget has been a very tedious task in recent years however this year has proved especially challenging given the economic climate and the state budget woes. It is important to keep in mind that towns do not depend on state revenue sources in the same manner that cities and counties do in the Commonwealth, therefore the local impact has been much less severe than you have heard debated in surrounding communities.

#### **Considerations in the Development of the Budget**

This year staff decided to begin the process approximately one month earlier in an effort to give Council more time to consider the budget, as well as provide for an opportunity to adopt a budget before the last minute. Over the past few months, staff developed their departmental requests and met with the appropriate Town Council committee to review those requests. Staff considered the economy, projections of assessed property values, the Auditor's Report for Fiscal Year 2008 operations, financial projections for Fiscal Year 2010, cost control measures for the current fiscal year and the likely fiscal limitations for the coming fiscal year (2011). Based on these factors, and your leadership and guidance, staff and I established the following framework for the development of the FY2011 Recommended Budget.

- The FY2011 budget and possibly the FY2012 budget will be affected by the impacts of the current economic climate
- Personal property tax revenues will likely remain constant over the next year
- Continue to evaluate different ways to deliver services to Town residents in an effort to reduce costs
- Strive to maintain current services and service levels to the extent possible
- Reduce or hold constant most of the Town Government spending
- Maintain Council's commitment to infrastructure capital projects
- Create an overall budget that balances these goals and is fiscally sound in both the short term and the long term

Staff continues to utilize a conservative approach on both the income and spending aspects of the budget, while maintaining the Town's commitment to a number of programs, projects and services that continue to advance the quality of life in Altavista.

Progress is evident in Altavista as the Streetscape and Utility projects, as well as the CDBG project are ongoing in the downtown area. In addition, the Town completed a storm drainage project on Lola Avenue this past year and looks forward to identifying the next project on our list. It is this commitment by Council that indicates that in tough economic times we need to increase our efforts to improve our situation and for those who live in Altavista.

### **Budget Overview/Highlights**

The purpose of our budget is to plan for necessary operating and capital expenditures for the upcoming fiscal year to meet Council and citizen expectations while servicing the Town's debt. The Town will continue to offer quality community services such as police, public works, parks and recreation, planning, water distribution, waste water collection and financial services at a good value to our citizens. While budgets are comprised of numbers, we would like to focus on the commitment to outstanding service delivery and our proactive stance in regard to local governance. The *Budget* supports a multitude of services being delivered by the Town's departments. We hope that you will focus your attention on the impact we are making in the community through the funding provided in this budget.

The budget before you totals \$8,654,700 and includes no tax or fee increases. The budget includes a 2% salary adjustment for all full-time employees. The budget includes two new positions, one in the Police Department and one in the Water Department.

The General Fund Budget is proposed at \$4,296,300 including capital improvements of \$616,700. The proposed budget includes the continuing Downtown Streetscape Improvement Project. In addition, the General Fund will transfer \$427,100 to the Utility Enterprise Fund to balance the operations component of that budget. The capital improvements in the General Fund Budget are funded by a transfer in from the CIP Reserves (\$326,700), as well as a VDOT

grant (\$250,000) and a transfer in from the Community Improvement Fund (\$25,000). Finally, the budget proposes that \$145,100 be transferred to the General Fund Reserves to balance the budget.

The Utility Enterprise Fund Budget is proposed at \$3,212,800 including capital improvements of \$401,600, funded by the Enterprise Fund Reserves. As previously mentioned this budget is balanced by transferring \$427,100 from the General Fund. Staff will continue to work with Council to address the revenue deficiency in the Utility Fund.


The remaining budget amounts are Highway Fund (\$529,000), the Community Improvement Fund (\$529,100), the Library Fund (\$31,500) and the Cemetery Fund (\$56,000). It is necessary to point out that the increase in the Community Improvement Fund reflects the Community Development Block Grant project is now handled in that fund rather than the General Fund.

### **Conclusion**

I believe that rather than a one-time occurrence, our current financial climate is the "new" normal and we must adjust and react to it accordingly. There will be brighter days ahead, but we will continue to be asked to do more with less and we will assess whether something is necessary or not in a whole new light. We feel that the fiscal condition of the Town remains sound while we continue to provide services to meet Council's goals.

Once again the Town staff has done a wonderful job in assisting with the preparation of this document and I extend my sincerest appreciation. It is the hard work and dedication of so many people in this organization that makes it possible to finalize a budget to Council that provides a solid foundation for our endeavors during the next fiscal year.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Waverly Coggsdale, III', written in a cursive style.

J. Waverly Coggsdale, III  
Town Manager

TOWN OF ALTAVISTA  
ANNUAL BUDGET  
REVENUES  
FISCAL YEAR 2011

<b>FUND: 10 GENERAL FUND</b>			<b>FY 2010</b>	<b>FY 2011</b>
<b>ACCOUNT NUMBER</b>	<b>REVENUE</b>	<b>BUDGET</b>	<b>BUDGET</b>	
010-0000-301.01-00	PROPERTY TAXES-REAL PROPERTY	405,000	405,000	
010-0000-302.01-00	PUBLIC SERVICE-REAL & PERSONAL	91,000	92,000	
010-0000-303.01-00	PERSONAL PROPERTY	156,000	160,000	
010-0000-303.03-00	PERSONAL PROPERTY - PPTRA	90,000	100,000	
010-0000-304.01-00	MACHINERY & TOOLS	1,320,000	1,370,000	
010-0000-305.01-00	MOBILE HOMES - CURRENT	1,000	500	
010-0000-306.01-00	PENALTIES - ALL TAXES	5,800	5,800	
010-0000-306.02-00	INTEREST - ALL TAXES	2,500	2,000	
010-0000-307.01-00	LOCAL SALES & USE TAXES	100,000	100,000	
010-0000-307.02-00	LOCAL ELECTRIC AND GAS TAXES	90,000	95,000	
010-0000-307.03-00	LOCAL MOTOR VEHICLE LICENSE TAX	44,000	44,000	
010-0000-307.04-00	LOCAL BANK STOCK TAXES	135,000	140,000	
010-0000-307.05-00	LOCAL HOTEL & MOTEL TAXES	60,000	50,000	
010-0000-307.06-00	LOCAL MEALS TAXES	590,000	600,000	
010-0000-307.08-00	CONTAINER RENTAL FEE	1,800	1,400	
010-0000-307.09-00	COMMUNICATIONS TAX	35,000	30,000	
010-0000-308.01-01	BUSINESS LICENSE FEES/CONTRACTORS	9,300	9,300	
010-0000-308.01-02	BUSINESS LICENSE FEES/RETAIL SALES	95,000	100,000	
010-0000-308.01-03	BUSINESS LICENSE FEES-FINANCIAL/REAL ESTATE/PROF.	8,400	8,000	
010-0000-308.01-04	BUSINESS LICENSE FEES/REPAIRS & PERSONAL SERVICES	14,000	14,000	
010-0000-308.01-05	BUSINESS LICENSE FEES/WHOLESALE BUSINESSES	1,600	1,500	
010-0000-308.01-06	BUSINESS LICENSE FEES/UTILITIES	5,700	5,700	
010-0000-308.01-07	BUSINESS LICENSE FEES/HOTELS	1,500	1,300	
010-0000-308.02-01	PERMITS - SIGN	1,000	500	
010-0000-310.01-00	FINES & FORFEITURES - COURT	12,000	7,000	
010-0000-310.02-00	PARKING FINES	500	500	
010-0000-321.02-00	INTEREST & INTEREST INCOME	75,000	60,000	
010-0000-331.01-00	RENTS - RENTAL OF GENERAL PROPERTY	1,700	600	
010-0000-331.02-00	RENTS - RENTAL OF REAL PROPERTY	50,000	40,000	
010-0000-341.03-00	RAILROAD ROLLING STOCK TAXES	14,000	16,000	
010-0000-341.04-00	STATE DCJS GRANT	88,100	83,000	
010-0000-341.06-00	STATE RENTAL TAXES	2,800	1,800	
010-0000-341.08-00	STATE/MISC. GRANTS (FIRE GRANT)	9,300	9,400	
010-0000-341.11-00	STATE/VDOT CONTRACT SERVICES	1,000	3,000	
010-0000-341.12-00	VDOT POLICE GRANT FOR OVERTIME	3,400	3,400	
010-0000-342.01-00	CAMPBELL COUNTY GRANTS	60,000	55,000	
010-0000-342.02-00	LITTER GRANT	2,000	1,600	
010-0000-342.03-00	FUEL - FIRE DEPARTMENT (PAID BY CAMPBELL CO.)	6,800	6,800	
010-0000-343.03-00	VDOT TEA 21 GRANT	430,800	250,000	
010-0000-351.01-00	MISCELLANEOUS - SALE OF SUPPLIES & MATERIALS	8,500	20,000	
010-0000-351.03-00	MISCELLANEOUS - CASH DISCOUNTS	500	500	
010-0000-351.04-00	MISCELLANEOUS	47,000	35,000	
010-0000-361.01-00	TRANSFER IN FROM GENERAL FUND RESERVES (C.I.P.)	340,200	326,700	
010-0000-361.02-00	TRANSFER IN FROM LIBRARY FUND	13,500	15,000	
010-0000-361.04-00	TRANSFER IN FROM COMMUNITY IMPROVEMENT FUND	85,000	25,000	
	<b>GENERAL FUND -- GRAND TOTAL</b>	<b>4,515,700</b>	<b>4,296,300</b>	

**TOWN OF ALTAVISTA  
ANNUAL BUDGET REQUEST  
EXPENDITURES  
FISCAL YEAR 2011**

**FUND 10**

**ADMINISTRATION DEPARTMENT**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>SALARIES &amp; WAGES – COUNCIL</b>	<b>010-1101-401.10-01</b>	19,500	19,500
<b>SALARIES &amp; WAGES - REGULAR</b>	<b>010-1101-401.10-02</b>	280,400	286,800
<b>SALARIES &amp; WAGES – OVERTIME</b>	<b>010-1101-401.10-04</b>	200	200
<b>BENEFITS – FICA</b>	<b>010-1101-401.20-02</b>	23,000	23,400
<b>BENEFITS – VA. RETIREMENT</b>	<b>010-1101-401.20-04</b>	22,800	30,800
<b>BENEFITS – GROUP MEDICAL INS.</b> This line item reflects the cost of medical insurance for the department.	<b>010-1101-401.20-06</b>	24,300	25,700
<b>BENEFITS – GROUP LIFE INS.</b> The General Assembly determines the rate for this line item. The rate for this fiscal year is 1.11%.	<b>010-1101-401.20-08</b>	2,500	3,200
<b>WORKERS' COMPENSATION</b>	<b>010-1101-401.20-10</b>	47,500	46,300
<b>EMPLOYEE EDUCATION ASSIST.</b> This line item is used to pay for advanced schooling by Town employees in accordance with Town Policy No. E-86-3.	<b>010-1101-401.20-12</b>	1,000	1,000
<b>EMPLOYEE ASSISTANCE PROG.</b> This account is used to pay annual contractual fees for the Employee Assistance Program (EAP).	<b>010-1101-401.20-14</b>	1,300	1,300

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>OTHER EMPLOYEE BENEFITS</b> This account is used to pay for items such as Unemployment Payments required by the state for former employees, the Employee Recognition Program and the Christmas Bonus for town employees.	<b>010-1101-401.20-16</b>	15,500	12,000
<b>POFESS. SERVCS - COBRA ADMIN.</b> This account is used to pay for outsourcing COBRA administration required by federal legislation allowing employees to participate in the town's health insurance plan when employment is terminated.	<b>010-1101-401.30-02</b>	1,400	1,400
<b>LEGAL SERVICES</b> This account is used to pay for the legal services of the Town Attorney.	<b>010-1101-401.30-04</b>	28,000	28,000
<b>ADVERTISING</b> This line item is used to pay for all advertising statutorily required. Also included is \$5,000 for printing a town calendar distributed to citizens and business within the town.	<b>010-1101-401.30-06</b>	14,000	16,500
<b>MAINT. SERVICE CONTRACTS</b> This line item is used to pay for various equipment, related leases and/or maintenance contracts associated with the Administration, including office equipment and computer software support.	<b>010-1101-401.30-08</b>	57,000	62,500
<b>INDEPENDENT AUDITOR</b> This line item is used to pay for the annual town and EDA audits. Additional \$10,000 for separate audit should federal funding exceed \$500,000 within the FY requiring an additional audit for those funds.	<b>010-1101-401.30-10</b>	31,900	31,900
<b>ENGINR. &amp; ARCHITEC. SERVICES</b> This account is used to pay for engineering costs associated with capital projects.	<b>010-1101-401.30-12</b>	25,000	15,000
<b>MISC. PROFESSIONAL SERVICES</b> This account is used for Meals Tax auditing and other professional services. Includes continued funding for the Zoning Ordinance update.	<b>010-1101-401.30-14</b>	60,000	40,000



<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>CONTRACTUAL SVS/IT NETWORK &amp; WEBSITE SUPPORT</b>	<b>010-1101-401-30-26</b>	20,000	20,000
Requesting funding for IT support for Town's network system which has increased to more than 30 users. The Town has no IT support staff to handle network problems. Also, we plan to use part of these funds to enhance the Town's website.			
<b>ELECTRICAL</b>	<b>010-1101-401.50-02</b>	15,000	15,000
This account is used to pay electric bills for the Town Hall facility.			
<b>HEATING SERVICES</b>	<b>010-1101-401.50-04</b>	4,500	5,000
<b>POSTAL SERVICES</b>	<b>010-1101-401.50-06</b>	8,500	6,000
This account covers all regular postage charges, annual Post Office rental fees, UPS and/or Federal Express charges			
<b>TELECOMMUNICATIONS</b>	<b>010-1101-401.50-08</b>	8,600	8,900
<b>OTHER PROPERTY INSURANCE</b>	<b>010-1101-401.50-10</b>	27,500	24,000
This account is used for insurance coverage with VML for Umbrella/Excess Liability, Machinery, and Property.			
<b>MOTOR VEHICLE INSURANCE</b>	<b>010-1101-401.50-12</b>	18,400	16,200
This account is used to pay VML for automobile coverage on all town vehicles.			
<b>SURETY BONDS</b>	<b>010-1101-401.50-14</b>	300	1,000
This account is used to pay for the annual bonds for the Treasurer and other office staff.			
<b>PUBLIC OFFICIAL LIABILITY</b>	<b>010-1101-401.50-16</b>	900	900
<b>GENERAL LIABILITY INSURANCE</b>	<b>010-1101-401.50-18</b>	23,400	22,700
This account is used to pay for General Liability Coverage with VML. Also included is coverage for Uncle Billy's Day. Uncle Billy's Day coverage is shared 50/50 with the Altavista Fire Company.			
<b>CONVENTIONS &amp; EDUCATION</b>	<b>010-1101-401.50-26</b>	7,500	7,000
Covers travel/training expenses for Town Council and Administrative staff.			

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>DUES &amp; ASSOC. MEMBERSHIPS</b> This account is used to pay dues and membership fees to various organizations such as Virginia's Region 2000, Virginia Municipal League and Region 2000 Regional Commission Membership.	<b>010-1101-401.50-28</b>	8,500	8,500
<b>REFUNDS</b> This account is used to issue full or partial refunds of taxes and/or fees overpaid/paid-in-error.	<b>010-1101-401.50-30</b>	500	500
<b>MISCELLANEOUS EXPENSE</b> This account is used to cover unanticipated expenditures for the Administration Department that are deemed necessary by the Town Manager.	<b>010-1101-401.50-32</b>	16,000	15,000
<b>MISC. REIMBURSEMENT</b> This account is used to cover expenses the Town initially incurs but will be reimbursed.	<b>010-1101-401.50-34</b>	200	200
<b>PLANNING COMMISSION</b> This line item is used to pay monthly salaries to the appointed members of the Planning Commission. \$1,000 budgeted for biannual work sessions.	<b>010-1101-401.50-36</b>	2,500	2,500
<b>OFFICE SUPPLIES</b> This account is used to purchase the various office supplies needed for this Administrative Department.	<b>010-1101-401.60-02</b>	10,000	10,000
<b>REPAIRS &amp; MAINTENANCE</b> This account is used to pay for restroom supplies and for maintenance to the Town Hall facility, including janitorial and exterminator contracts.	<b>010-1101-401.60-04</b>	16,600	18,000
<b>FUEL</b>	<b>010-1101-401.60-06</b>	1,300	1,000
<b>BOOKS &amp; SUBSCRIPTIONS</b>	<b>010-1101-401.60-12</b>	400	200
<b>SUBTOTAL</b>		845,900	<b>828,100</b>

**ADMINISTRATION DEPARTMENT CAPITAL PURCHASES**

**ADMINISTRATION CAPITAL OUTLAY EXPENSES**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
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No CIP Items.

ADMINISTRATION -- GRAND TOTAL		845,900	828,100
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**TOWN OF ALTAVISTA  
ANNUAL BUDGET REQUEST  
EXPENDITURES  
FISCAL YEAR 2011**

**FUND 10**

**NON-DEPARTMENTAL**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>OTHER CHARGES – MISC.</b>	<b>010-9101-801.50-32</b>	278,000	98,000
- Property Maint. Enforcement \$50,000			
- Business Development Center \$1,500			
- Altavista Chamber of Commerce \$25,000			
- Dumpster Reimbursemnt (new businesses) \$1,500			
- Uncle Billy's Day Funding \$20,000			
<b>CONTRIBUTION-ALTAVISTA EMS</b>	<b>010-9101-801.50-61</b>	1,000	1,000
<b>CONTRIBUTION-SENIOR CTR.</b>	<b>010-9101-801.50-62</b>	1,000	1,000
<b>ECONOMIC INCENTIVES</b>	<b>010-9101-801.50-63</b>	26,300	26,300
Amount budgeted for reimbursements to the Altavista EDA next fiscal year. (Graham Packaging)			
<b>RECREATION PROGRAM</b>	<b>010-9101-801.50-70</b>	100,000	100,000
This account is to pay the YMCA for their offerings of organized recreational activities. Paid quarterly.			
<b>CONTRIBUTION ALTA. FIRE CO.</b>	<b>010-9101-801.50-72</b>	74,100	74,100
The budgeted amount represents an annual contribution of \$65,000 (quarterly payments) and \$9,000 grant from the Virginia Department of Fire Programs.			
<b>OTHER CHARGES/CONTR. AVOCA</b>	<b>010-9101-801.50-73</b>	10,000	10,000
Quarterly payment.			
<b>CONTRIBUTION MAIN ST. PROGM.</b>	<b>010-9101-801.50-74</b>	35,000	35,000
Town contribution of \$35,000 paid quarterly.			

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>FUEL ALTAVISTA FIRE DEPT.</b> This expense is for fuel used by the Altavista and Evington Fire Departments obtained from the Public Works fuel tanks. The Town is reimbursed by Campbell County.	<b>010-9102-801.60-06</b>	6,000	5,000
<b>TRANSFER OUT/CEMETERY FUND</b>	<b>010-9102-802.70-01</b>	25,000	25,000
<b>TRANSFER OUT/WATER SEWER FUND</b>	<b>010-9102-802.70-02</b>	131,600	427,100
<b>TRANSFER OUT/LIBRARY FUND</b>	<b>010-9102-802.70-04</b>	285,000	0
<b>TRANSFER TO GENERAL FUND RESERVE</b>	<b>010-9102-802.70-05</b>	2,200	145,100
<b>DEBT SERVICE – PRINCIPAL</b> BGF Storm Water Project – payment #5.	<b>010-9104-801.90-02</b>	43,200	46,200
<b>DEBT SERVICE – INTEREST</b> BGF Storm Water Project – payment #5.	<b>010-9104-801.90-04</b>	13,400	10,400
<b>AVOCA MATERIALS &amp; SUPPLIES AND REPAIRS &amp; MAINTENANCE</b> The account is used for maintenance and upkeep of the Avoca Museums. Requesting a 2.5% increase to cover utilities and lawn care costs.	<b>010-9105-801.60-04</b>	28,700	29,400
	<b>SUBTOTAL</b>	1,060,500	<b>1,033,600</b>

**NON-DEPARTMENTAL CAPITAL PURCHASES**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>CAPITAL OUTLAY – REPLACEMENT IMPROVEMENTS</b> (VDOT TEA 21 GRANT & TOWN MATCH)	<b>010-9103-803-81-30</b>	541,100	312,500
<b>CAPITAL OUTLAY – REPLACEMENT IMPROVEMENTS OTHER THAN BLDGS.</b> Cleaning, staining and sealing Museum floors and wood work.	<b>010-9105-801.81-30</b>	37,000	17,000
<b>SUBTOTAL</b>		578,100	<b>329,500</b>
<b>NON-DEPARTMENTAL – GRAND TOTAL</b>		1,638,600	<b>1,363,100</b>

**TOWN OF ALTAVISTA  
ANNUAL BUDGET REQUEST  
EXPENDITURES  
FISCAL YEAR 2011**

**FUND 10**

**PUBLIC SAFETY (POLICE) DEPARTMENT**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>SALARIES &amp; WAGES – REGULAR</b>	<b>010-3101-501.10-02</b>	521,600	561,900
<b>SALARIES &amp; WAGES - OVERTIME</b> This includes regular, drug and court overtime.	<b>010-3101-501.10-04</b>	17,000	17,000
<b>OVERTIME – DMV GRANT</b> DMV Traffic Enforcement Grant funding will offset this expense.	<b>010-3101-501.10-06</b>	3,400	3,400
<b>BENEFITS – FICA</b>	<b>010-3101-501.20-02</b>	41,400	44,300
<b>BENEFITS – VA. RETIREMENT</b>	<b>010-3101-501.20-04</b>	42,600	60,400
<b>BENEFITS- GROUP MEDICAL INS.</b>	<b>010-3101-501.20-06</b>	62,500	70,100
<b>BENEFITS- GROUP LIFE INS.</b> The General Assembly determines the rate for this line item. The rate for the past two fiscal years has been 1.11%	<b>010-3101-501.20-08</b>	4,600	6,200
<b>PHYSICALS</b>	<b>010-3101-501.30-16</b>	2,000	2,000
<b>REPAIRS &amp; MAINT. ELECTRONICS</b> This account is for maintenance of radios, computer systems, and for replacement radios as needed.	<b>010-3101-501.30-18</b>	7,500	7,500
<b>POLICE DEPT. HEATING</b> This line item represents heating charges for the previous Fire Department Building next to the Police Department on 7 <sup>th</sup> Street.	<b>010-3101-501.50-04</b>	1,000	1,000
<b>TELECOMMUNICATIONS</b>	<b>010-3101-501.50-08</b>	12,000	13,200

<u>EXPENDITURE</u>	<u>NUMBER</u>	<u>FY10 BUDGET</u>	<u>FY11 BUDGET</u>
<b>GENERAL LIABILITY INSURANCE</b> Liability insurance coverage required for law enforcement personnel. Increased budget due to adding four Auxiliary Officers.	<b>010-3101-501.50-18</b>	3,200	3,600
<b>SUBSTANCE &amp; LODGING</b> This account is used for attending training sessions and transporting prisoners out of town. Increased budget for nine weeks of Forensic Academy and Community Crime Meetings.	<b>010-3101-501.50-24</b>	2,500	8,600
<b>CONVENTIONS &amp; EDUCATION</b> This account is for fees associated with training seminars and special schools. \$3,000 increase due to In-House Training and Breathalyzer School for eight officers.	<b>010-3101-501.50-26</b>	3,500	6,500
<b>DUES &amp; ASSOC. MEMBERSHIPS</b> This account is for dues for the Police Academy and VACP.	<b>010-3101-501.50-28</b>	4,200	4,200
<b>MISCELLANEOUS</b>	<b>010-3101-501.50-32</b>	3,500	2,500
<b>STATE FORFEITURE FUND EXP.</b>	<b>010-3101-501-50-78</b>	1,600	1,600
<b>FED. FORFEITURE FUND EXP.</b>	<b>010-3101-501-50-79</b>	3,000	3,000
<b>DMV GRANT - EQUIPMENT</b>	<b>010-3101-501-50.81</b>	4,200	4,200
<b>POLICE MOVING EXPENSES</b>	<b>010-3101-501-50-84</b>	5,000	4,300
<b>OFFICE SUPPLIES</b>	<b>010-3101-501.60-02</b>	7,000	9,000
<b>REPAIR &amp; MAINT. SUPPLIES</b>	<b>010-3101-501.60-04</b>	1,300	2,500
<b>FUELS &amp; LUBRICANTS</b> This account is for fuel used for all police vehicles.	<b>010-3101-501.60-06</b>	20,000	20,000



<u>EXPENDITURE</u>	<u>NUMBER</u>	<u>FY10 BUDGET</u>	<u>FY11 BUDGET</u>
<b>VEHICLE &amp; EQUIP. REPAIRS</b>	<b>010-3101-501.60-08</b>	10,000	10,000
<b>AND MAINTENANCE</b>			
<b>UNIFORMS &amp; WEARING APPAREL</b> This account pays for uniforms and equipment for all police officers.	<b>010-3101-501.60-10</b>	10,000	20,000
<b>DRUG INVESTIGATING</b> This account is for expenses to pay for undercover drug investigations.	<b>010-3101-501.60-16</b>	9,000	9,000
<b>AMMUNITION/BATTERIES</b>	<b>010-3101-501.60-48</b>	0	8,000
	<b>SUBTOTAL</b>	803,600	<b>904,000</b>

**PUBLIC SAFETY (POLICE) DEPARTMENT CAPITAL PURCHASES**

**PUBLIC SAFETY (POLICE) CAPITAL OUTLAY EXPENSES**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>MOTOR VEHICLES-REPLACEMENT</b> Replacement of one vehicle, installation of equipment and striping.	<b>010-3101-501.81-02</b>	54,500	29,000
<b>MACH &amp; EQUIP – REPL</b> Replace current repeater, antenna, and transmission line.	<b>010-3101-501.81-06</b>	0	21,500
<b>CAPITAL OUTLAY – NEW</b>	<b>010-3101-501.82-10</b>	25,300	0
	<b>SUBTOTAL</b>	79,800	<b>50,500</b>
	<b>PUBLIC SAFETY -- GRAND TOTAL</b>	883,400	<b>954,500</b>

**TOWN OF ALTAVISTA  
ANNUAL BUDGET REQUEST  
EXPENDITURES  
FISCAL YEAR 2011**

**FUND 10**

**PUBLIC WORKS DEPARTMENT**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>SALARIES &amp; WAGES – REGULAR</b> A total of \$100,000 is budgeted in the State Highway Reimbursement Fund (Fund 20).	<b>010-4101-601.10-02</b>	434,300	439,900
<b>SALARIES &amp; WAGES – OVERTIME</b>	<b>010-4101-601.10-04</b>	5,000	6,000
<b>BENEFITS – FICA</b>	<b>010-4101-601.20-02</b>	33,600	34,100
<b>BENEFITS – VA. RETIREMENT</b>	<b>010-4101-601.20-04</b>	35,400	47,300
<b>BENEFITS – GROUP MEDICAL INS.</b>	<b>010-4101-601.20-06</b>	53,000	64,500
<b>BENEFITS – GROUP LIFE INS.</b> The General Assembly determines the rate for this line item. The rate for this fiscal year is 1.11%.	<b>010-4101-601.20-08</b>	3,900	4,900
<b>MAINT. SERVICE CONTRACTS</b> This account is used for maintenance of office equipment such as copier and fax machines.	<b>010-4101-601.30-08</b>	2,400	2,400
<b>PHYSICALS</b> This account is for pre-employment physicals and random drug testing for C.D.L. drivers.	<b>010-4101-601.30-16</b>	1,000	1,000
<b>REPAIRS &amp; MAINT. – ELECTRONICS</b> This account is for maintenance of radios that are part of our communication system.	<b>010-4101-601.30-18</b>	1,500	1,500
<b>TELECOMMUNICATIONS</b>	<b>010-4101-601.50-08</b>	6,500	7,000
<b>SUBSISTANCE &amp; LODGING</b> This account is used to pay for travel related expenses associated with employee training.	<b>010-4101-601.50-24</b>	800	800

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>CONVENTIONS &amp; EDUCATION</b> This account is used to pay for training seminars and educational sessions for Public Works employees.	<b>010-4101-601.50-26</b>	1,500	1,500
<b>MISCELLANEOUS EXPENSE</b>	<b>010-4101-601.50-32</b>	1,500	1,500
<b>OTHER CHARGES - MISS UTILITY</b> This account is used to cover the expenses associated with "Miss Utility" tickets – marking utilities before digging or other excavation occurs.	<b>010-4101-601.50-76</b>	1,300	1,300
<b>FUELS &amp; LUBRICANTS - PW</b> This account is used for gas, diesel fuel, lubricants, oil, grease, etc., for vehicles and motorized equipment, except for sanitation.	<b>010-4101-601.60-06</b>	45,000	45,000
<b>VEHICLE &amp; EQUIP. REPAIRS AND MAINTENANCE</b> This account is to pay for repairs and preventative maintenance for vehicles and motorized equipment, except sanitation vehicles.	<b>010-4101-601.60-08</b>	28,000	28,000
<b>UNIFORMS &amp; WEARING APPAREL</b> This account is used to pay for uniform expense and safety supplies such as hard hats, vests, safety shoes, etc.	<b>010-4101-601.60-10</b>	11,000	14,000
<b>STREET LIGHTS OPERATING SUPPLIES</b> This account is for electric bills for street lighting. Increased electric prices accounts for this increase.	<b>010-4101-601.60-20</b>	27,000	29,000
<b>HWY, STRTS, &amp; SDWLK SUPPLIES</b> This account is for miscellaneous maintenance that is not chargeable to the highway maintenance fund, such as alleys, parking lots, etc. This account also has funds budgeted for tree removal and downtown beautification.	<b>010-4101-601.60-22</b>	43,500	38,000
<b>STORM DRAINAGE</b> This account is for any replacement of old drainpipes or catch basins.	<b>010-4101-601.60-28</b>	3,500	3,500
<b>REPAIRS &amp; MAINT. - ENGINEERING</b> This account is used to make repairs or calibrations to engineering/surveying equipment.	<b>010-4101-601.60-30</b>	1,000	1,000

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>TRAIN STATION MATL'S &amp; SUPPLIES</b> This account is used for general maintenance of the Train Station.	<b>010-4101-601.60-34</b>	4,000	4,000
<b>FUELS &amp; LUBRICANTS – SANIT.</b> This account is used for gas, diesel fuel, lubricants, oil, grease, etc., for the sanitation vehicles.	<b>010-4102-601.60-06</b>	12,500	12,000
<b>VEHICLES &amp; EQUIP. REPAIRS AND MAINTENANCE – SANIT.</b> This account is to pay for repairs and preventative maintenance for sanitation vehicles.	<b>010-4102-601.60-08</b>	15,000	15,000
<b>LITTER EXPENSES</b> This account is used for expenses related to litter collection.	<b>010-4102-601.60-26</b>	8,800	7,500
<b>LANDSCAPING CONTRACTS</b> This account is for landscaping contracts for various places in Town, such as Town Hall, War Memorial, Library, entrance signs, etc.	<b>010-4103-601.30-22</b>	20,000	21,000
<b>ELECTRICAL</b> This account is for electricity costs for Public Works facility.	<b>010-4103-601.50-02</b>	5,500	5,500
<b>HEATING</b>	<b>010-4103-601.50-04</b>	4,000	4,000
<b>SHOP MATERIALS &amp; SUPPLIES</b> This account is used for maintenance and supplies for the Public Works facility on 3 <sup>rd</sup> Street.	<b>010-4103-601.60-18</b>	7,500	7,500
<b>SMALL TOOLS - SHOP</b> This account is used to replace worn tools, drill bits, saws, etc.	<b>010-4103-601.60-24</b>	4,000	4,000

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>RECREATION - ELECTRICITY</b> This account is for electricity costs for the Shreve Park Ball Fields.	<b>010-4104-602.50-02</b>	9,000	9,000
<b>RECREATION MAT'LS &amp; SUPPLIES</b> This account is for maintenance and supplies for recreation facilities at Shreve Park, English Park, Booker Building, Bedford Avenue Park, and 15 <sup>th</sup> Street Park.	<b>010-4104-602.60-18</b>	34,300	27,000
	<b>SUBTOTAL</b>	865,300	<b>888,700</b>

**PUBLIC WORKS CAPITAL OUTLAY EXPENSES**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>MOTOR VEHICLES &amp; EQUIP. – REPL .</b>	<b>010-4101-601.81-02</b>	<b>22,000</b>	<b>102,500</b>
Replace 1988 Dump Truck - \$80,000			
Replace 1997 Backhoe - \$15,000 (80% Enterprise/20% General Fund)			
Replace 1998 Dodge Dakota - \$7,500 (50% Enterprise/50% General Fund)			
<b>MACHINERY &amp; EQUIP. – REPL.</b>	<b>010-4101-601.81-06</b>	<b>5,000</b>	<b>0</b>
<b>STORM WATER IMPROVEMENTS – REPL.</b>	<b>010-4101-601.81-36</b>	<b>230,000</b>	<b>94,200</b>
Storm water improvements in conjunction with downtown renovation project.			
<b>DEBT SERVICE - PRINCIPAL</b>	<b>010-4101-601-90-02</b>	<b>15,800</b>	<b>16,400</b>
2007 Bond debt payable to May 1, 2022			
<b>DEBT SERVICE – INTEREST</b>	<b>010-4101-601-90-04</b>	<b>9,400</b>	<b>8,800</b>
2007 Bond debt payable to May 1, 2022			
<b>MAT'LS/IMPROVEMENTS-PARKS-REPL.</b>	<b>010-4104-602.81-26</b>	<b>85,000</b>	<b>40,000</b>
Improvements to existing community parks as outlined in the C.I.P. Includes \$15,000 for Altavista Citizens for Baseball upgrades at the baseball field.			
	<b>SUBTOTAL</b>	<b>367,200</b>	<b>261,900</b>
	<b>PUBLIC WORKS -- GRAND TOTAL</b>	<b>1,232,500</b>	<b>1,150,600</b>

**TOWN OF ALTAVISTA  
ANNUAL BUDGET REQUEST  
REVENUES  
FISCAL YEAR 2011**

**FUND: 20 STATE/HIGHWAY REIMBURSEMENT FUND**

			<b><u>FY 2010</u></b>		<b><u>FY 2011</u></b>
<b><u>ACCOUNT NUMBER</u></b>	<b><u>REVENUE</u></b>		<b><u>BUDGET</u></b>		<b><u>BUDGET</u></b>
020-0000-341.07-00	STREET & HIGHWAY MAINTENANCE		550,000		529,000
<b>STATE/HIGHWAY REIMBURSEMENT FUND--GRAND TOTAL</b>			<b>550,000</b>		<b>529,000</b>

**TOWN OF ALTAVISTA  
ANNUAL BUDGET REQUEST  
EXPENDITURES**

**FUND: 20 STATE/HIGHWAY REIMBURSEMENT FUND**

			<b><u>FY 2010</u></b>		<b><u>FY 2011</u></b>
<b><u>ACCOUNT NUMBER</u></b>	<b><u>EXPENDITURE</u></b>		<b><u>BUDGET</u></b>		<b><u>BUDGET</u></b>
020-4101-601.60-04	MAINTENANCE - OTHER MAINTENANCE		0		0
020-4101-601.60-28	MAINTENANCE - DRAINAGE		50,000		50,000
020-4101-601.60-36	MAINTENANCE - PAVEMENT		156,000		156,000
020-4101-601.60-40	MAINTENANCE - TRAFFIC CONTROL DEVICES		58,000		58,000
020-4101-606-60-30	ENGINEERING - REPAIRS & MAINTENANCE		11,000		11,000
020-4101-606.60-44	ROAD/STREET/HIGHWAY - SNOW & ICE REMOVAL		30,000		30,000
020-4101-606.60-46	ROAD/STREET/HIGHWAY - OTHER TRAFFIC SVS.		50,000		50,000
020-4101-607.50-32	GENERAL ADMIN. & MISC. - MISCELLANEOUS		45,000		45,000
	<b>SUBTOTAL</b>		<b>400,000</b>		<b>400,000</b>
<b><u>CAPITAL OUTLAY</u></b>					
020-4101-608.82-30	IMPROVEMENTS OTHER THAN BLDGS. - NEW		150,000		129,000
020-4101-608-82-34	ENGINEERING - NEW		0		0
	<b>SUBTOTAL</b>		<b>150,000</b>		<b>129,000</b>
<b>STATE/HIGHWAY REIMBURSEMENT FUND--GRAND TOTAL</b>			<b>550,000</b>		<b>529,000</b>



TOWN OF ALTAVISTA  
REVENUES  
FISCAL YEAR 2011

**FUND: 30 LIBRARY (S.R.L.) FUND**

		<u>FY 2010</u>		<u>FY 2011</u>
<u>ACCOUNT NUMBER</u>	<u>REVENUE</u>	<u>BUDGET</u>		<u>BUDGET</u>
030-0000-321.02-00	INTEREST/INTEREST INCOME	1,700		400
030-0000-351.04-00	MISCELLANEOUS	0		0
030-0000-361.02-00	TRANSFER IN - LIBRARY FUND RESERVES	42,300		31,100
030-0000-361.03-00	TRANSFER IN - FROM GENERAL FUND	285,000		0
	SUBTOTAL	329,000		31,500
	LIBRARY FUND--GRAND TOTAL	329,000		31,500

TOWN OF ALTAVISTA

ANNUAL BUDGET REQUEST  
EXPENDITURES  
FISCAL YEAR 2011

**FUND: 30 LIBRARY (S.R.L.) FUND**

		<u>FY 2010</u>		<u>FY 2011</u>
<u>ACCOUNT NUMBER</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>		<u>BUDGET</u>
030-4103-601.60-04	MATERIALS/SUPPLIES & REPAIRS/MAINT.	13,500		16,500
030-4103-601.70-03	TRANSFER OUT TO GENERAL FUND	13,500		15,000
	SUBTOTAL	27,000		31,500
	<u>CAPITAL PURCHASES</u>			
030-4103-601.81-08	CAPITAL OUTLAY - NEW FURN./FIX. REPL.	17,000		0
030-4103-601-81-28	CAPITAL OUTLAY - REPL CONSTRUCTION	285,000		0
	SUBTOTAL	302,000		0
	LIBRARY FUND--GRAND TOTAL	329,000		31,500

**TOWN OF ALTAVISTA  
ANNUAL BUDGET  
REVENUES  
FISCAL YEAR 2011**

**FUND: 50 WATER & SEWER FUND**

		<b><u>FY 2010</u></b>	<b><u>FY 2011</u></b>
<b><u>ACCOUNT NUMBER</u></b>	<b><u>REVENUE</u></b>	<b><u>BUDGET</u></b>	<b><u>BUDGET</u></b>
050-0000-321.02-00	INTEREST/INTEREST INCOME	55,000	23,000
050-0000-332.01-00	WATER CHARGES - INDUSTRIAL	800,000	750,000
050-0000-332.02-00	WATER CHARGES - BUSINESS & RESIDENTIAL	213,000	200,000
050-0000-332.03-00	WATER CHARGES - OUTSIDE COMMUNITY	122,000	122,000
050-0000-332.04-00	WATER CHARGES - WATER CONNECTION FEES	3,500	2,100
050-0000-333.01-00	SEWER CHARGES - INDUSTRIAL	1,020,000	1,000,000
050-0000-333.02-00	SEWER CHARGES - BUSINESS & RESIDENTIAL	210,000	210,000
050-0000-333.03-00	SEWER CHARGES - OUTSIDE COMMUNITY	3,000	1,500
050-0000-333.04-00	SEWER CHARGES - SEWER CONNECTION FEES	8,000	8,500
050-0000-333.05-00	SEWER CHARGES - SEWER SURCHARGES	100,000	20,000
050-0000-334.00-00	CHARGES FOR SVS - WATER/SEWER PENALTIES	3,500	4,500
050-0000-351.03-00	MISC. CASH DISCOUNTS	0	500
050-0000-351.04-00	MISCELLANEOUS	25,000	42,000
050-0000-361.01-00	TRANSER IN FROM FUND 50 C.I.P. DESIGNATED RESERVES	108,000	401,600
050-0000-361.03-00	TRANSFER IN FROM GENERAL FUND	131,600	427,100
	<b>WATER &amp; SEWER FUND -- GRAND TOTAL</b>	<b>2,802,600</b>	<b>3,212,800</b>

**TOWN OF ALTAVISTA  
ANNUAL BUDGET REQUEST  
EXPENDITURES  
FISCAL YEAR 2011**

**FUND: 50**

**WATER DEPARTMENT**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
SALARIES & WAGES – ADMIN.	050-1101-701.10-02	23,900	24,400
SALARIES & WAGES-OT-ADMIN.	050-1101-701.10-04	0	0
FICA – ADMIN.	050-1101-701.20-02	1,800	1,900
BENEFITS-VA.RET.-ADMIN.	050-1101-701.20-04	2,000	2,600
BENEFITS-GP. MEDICAL-ADMIN.	050-1101-701.20-06	6,300	5,100
BENEFITS-GP.LIFE INS.-ADMIN.	050-1101-701.20-08	200	300
<b>SUBTOTAL ADMIN.</b>		<b>34,200</b>	<b>34,300</b>
SALARIES & WAGES – PW	050-4101-701.10-02	75,600	77,100
SALARIES & WAGES – OT-PW	050-4101-701.10-04	2,000	3,000
FICA – PW	050-4101-701.20-02	5,900	6,100
BENEFITS – VA. RETIREMENT – PW	050-4101-701.20-04	6,200	8,300
BENEFITS – GROUP MEDICAL –PW	050-4101-701.20-06	8,100	8,500
BENEFITS – GROUP LIFE INS. – PW	050-4101-701.20-08	700	900
REPAIR & MAINT. SUPPLIES – PW	050-4101-701.60-04	27,000	30,000
Used for distribution system maintenance. Work performed by Public Works Dept. Includes \$3,000 increase for the fire hydrant testing program previously approved by Council.			
<b>SUBTOTAL PW</b>		<b>125,500</b>	<b>133,900</b>

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>SALARIES &amp; WAGES - REGULAR</b>	<b>050-5001-701.10-02</b>	214,100	233,500
<b>SALARIES &amp; WAGES – OVERTIME</b>	<b>050-5001-701.10-04</b>	20,000	20,000
<b>BENEFITS – FICA</b>	<b>050-5001-701.20-02</b>	17,100	19,400
<b>BENEFITS – VA. RETIREMENT</b>	<b>050-5001-701.20-04</b>	17,500	25,100
<b>BENEFITS – GROUP MEDICAL INS.</b>	<b>050-5001-701.20-06</b>	38,300	49,500
<b>BENEFITS – GROUP LIFE INS.</b> The General Assembly determines the rate for this line item. The rate for this fiscal year is 1.11%.	<b>050-5001-701.20-08</b>	1,900	2,600
<b>MAINT. SERVICE CONTRACTS</b> This account is used for maintenance calibration, elevator maintenance, and water storage tank maintenance. Increase due to added service contracts.	<b>050-5001-701.30-08</b>	50,000	50,000
<b>MISC. PROFESSIONAL SERVICES</b>	<b>050-5001-701.30-14</b>	7,500	5,000
<b>PHYSICALS</b>	<b>050-5001-701.30-16</b>	400	400
<b>WATER PURCHASES – CAMPB. CO.</b> This expense is related to providing service to Gibsonland out of town customers.	<b>050-5001-701.30-20</b>	5,000	3,000
<b>REPAIRS &amp; MAINTENANCE</b> This account is used for roads, grounds, and building maintenance.	<b>050-5001-701.30-24</b>	20,000	20,000
<b>ELECTRICAL</b> This account is used to pay for annual electricity expenses at the water treatment plant, Reynolds Spring, McMinnis Spring, and the distribution pump stations. Increase due to rising energy costs.	<b>050-5001-701.50-02</b>	145,000	125,000
<b>HEATING</b>	<b>050-5001-701.50-04</b>	3,000	3,000

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>TELECOMMUNICATIONS</b> This account is used to pay telephone expenses at plant as well as for leased lines used for telemetry readings and operating charges at both springs and water storage tanks.	<b>050-5001-701.50-08</b>	12,000	13,000
<b>SUBSISTANCE &amp; LODGING</b> This account is used for travel related expenditures associated with training seminars. All operators must complete a certain number of continuing education hours as part of the state licensure requirements.	<b>050-5001-701.50-24</b>	1,000	1,000
<b>CONVENTIONS &amp; EDUCATION</b> This account is used for payment of registration fees and other training costs. All operators must complete a required number of education hours as part of the state licensure requirements.	<b>050-5001-701.50-26</b>	3,000	3,000
<b>DUES &amp; ASSOC. MEMBERSHIPS</b> This account is used for memberships such as the American Water Works Association and the Virginia Rural Water Association.	<b>050-5001-701.50-28</b>	600	600
<b>REFUNDS</b>	<b>050-5001-701.50-30</b>	1,000	1,000
<b>MISCELLANEOUS EXPENSE</b> Included in this line item are various safety related items for the department.	<b>050-5001-701.50-32</b>	2,000	2,000
<b>SAMPLE TESTING</b> This account is used to pay for sample testing at an outside lab for tests we cannot do internally. This includes monthly, quarterly, and annual samples.	<b>050-5001-701.50-64</b>	11,000	12,000

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>FEES PAID TO COMMONWEALTH</b> The state charges every utility service a fee based upon the number of connections to the system.	<b>050-5001-701.50-66</b>	4,500	5,000
<b>PROFESSIONAL LICENSES</b> This account pays for biennial state license renewal fees. These are renewed every two years.	<b>050-5001-701.50-68</b>	0	700
<b>REPAIR &amp; MAINT. SUPPLIES</b> This account is used to pay for maintenance at the treatment plant, springs, and pump station.	<b>050-5001-701.60-04</b>	35,000	35,000
<b>FUELS &amp; LUBRICANTS</b> This account is for fuel and lubricants for plant vehicles and equipment including emergency generator, pumps, and mixers.	<b>050-5001-701.60-06</b>	4,000	4,000
<b>MATERIALS &amp; SUPPLIES VEHICLES/EQUIPMENT</b>	<b>050-5001-701.60-08</b>	1,000	1,000
<b>UNIFORMS &amp; WEARING APPAREL</b>	<b>050-5001-701.60-10</b>	1,000	1,000
<b>OTHER OPERATING SUPPLIES</b> This account is used to pay for chemicals, lab supplies, and lab-related equipment. Liquid costic has increased from \$400/ton to \$1,162/ton delivered.	<b>050-5001-701.60-14</b>	75,000	85,000
<b>SMALL TOOLS &amp; SUPPLIES</b> This account is used for cleaning supplies, small tools, parts, etc.	<b>050-5001-701.60-24</b>	2,000	2,500
<b>SUBTOTAL WATER</b>		<b>692,900</b>	<b>723,300</b>

**WATER CAPITAL OUTLAY EXPENSES**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>MOTOR VEHICLES-REPLACEMENT</b> Replace 1988 Dodge Dakota (50% Funding from Enterprise Fund) - \$7,500	<b>050-5010-701.81-02</b>	0	7,500
<b>MACHINERY &amp; EQUIP.-REPL.</b> Number (1) Finished Water Pump 1.5 MGD - \$20,000 Remove sedimentation/debris from Reed Creek intake - \$40,000 River tower painting - \$30,000 Replace Staunton River Raw Water Pump - \$30,000 Downtown Infrastructure Upgrades - \$53,600 (Total of \$106,800 with \$53,200 from BB&T 2010 Bond Debt)	<b>050-5010-701.81-06</b>	278,000	173,600
<b>WATER SYSTEM</b>			
<b>DEBT SERVICE – PRINCIPAL</b> 2007 Bond debt payable to May 1, 2022	<b>050-5001-701-90-02</b>	55,200	57,400
<b>DEBT SERVICE – INTEREST</b> Interest on 2007 Bond debt payable to May 1, 2022.	<b>050-5001-701-90-04</b>	33,000	30,900
<b>BOND ISSUANCE COSTS</b> Expenses for the 2010 Bond debt.	<b>050-9104-701-50-88</b>	23,500	0
<b>WATER DEBT SERVICE – PRINCIPAL</b> 2009 Bond debt.	<b>050-9104-701-91-02</b>	26,800	27,100
<b>WATER DEBT SERVICE – INTEREST</b> 2009 Bond debt.	<b>050-9104-701-91-04</b>	26,100	42,000
	<b>SUBTOTAL</b>	442,600	338,500
	<b>GRAND TOTAL</b>	1,295,200	1,230,000

**TOWN OF ALTAVISTA  
ANNUAL BUDGET REQUEST  
EXPENDITURES  
FISCAL YEAR 2011**

**FUND 50**

**WASTEWATER DEPARTMENT**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
SALARIES & WAGES – ADMIN.	050-1101-702.10-02	6,000	6,100
SALARIES & WAGES – OT-ADMIN.	050-1101-702.10-04	0	0
FICA – ADMIN.	050-1101-702.20-02	500	500
BENEFITS-VA.RET.-ADMIN.	050-1101-702.20-04	500	700
BENEFITS-GP.MEDICAL-ADMIN.	050-1101-702.20-06	1,600	1,300
BENEFITS-GP.LIFE INS.-ADMIN.	050-1101-702.20-08	100	100
SUBTOTAL-ADMIN.		8,700	<b>8,700</b>
 SALARIES & WAGES – PW	 050-4101-702.10-02	 60,100	 61,300
SALARIES & WAGES – OT-PW	050-4101-702.10-04	2,000	3,000
FICA – PW	050-4101-702.20-02	4,800	4,900
BENEFITS – VA. RETIREMENT – PW	050-4101-702.20-04	4,900	6,600
BENEFITS – GROUP MEDICAL – PW	050-4101-702.20-06	5,200	5,500
BENEFITS – GROUP LIFE INS. – PW	050-4101-702.20-08	500	700
REPAIR & MAINT. SUPPLIES – PW	050-4101-702.60-04	15,000	15,000
SUBTOTAL - PW		92,500	<b>97,000</b>



<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>SALARIES &amp; WAGES – REGULAR</b>	<b>050-5101-702.10-02</b>	390,700	399,300
<b>SALARIES &amp; WAGES – OVERTIME</b>	<b>050-5101-702.10-04</b>	6,000	6,000
<b>BENEFITS – FICA</b>	<b>050-5101-702.20-02</b>	30,300	31,000
<b>BENEFITS – VA. RETIREMENT</b>	<b>050-5101-702.20-04</b>	31,900	42,900
<b>BENEFITS – GROUP MEDICAL INS.</b>	<b>050-5101-702.20-06</b>	46,900	50,200
<b>BENEFITS – GROUP LIFE INS.</b> The General Assembly determines the rate for this line item. The rate for this fiscal year is 1.11%.	<b>050-5101-702.20-08</b>	3,500	4,400
<b>MAINT. SERVICE CONTRACTS</b> This account is used for maintenance contracts for such things as meter maintenance, programming PLCs/press system, basin cleaning, HVAC, janitorial services, annual fire extinguisher and electrical hoists inspections.	<b>050-5101-702.30-08</b>	8,700	8,700
<b>MISC. PROFESSIONAL SERVICES</b>	<b>050-5101-702.30-14</b>	50,000	25,000
<b>PHYSICALS</b> This account is used to pay for mandatory drug testing and physicals for new employees.	<b>050-5101-702.30-16</b>	500	500
<b>REPAIRS &amp; MAINTENANCE</b> Includes roads, grounds and building maintenance. Repairs on grass mowing equipment, confine space signage, replacing emergency lights and exit fixtures included in this line item.	<b>050-5101-702.30-24</b>	10,000	10,000
<b>ELECTRICAL</b> This account is used to pay for annual electricity expenses at the Wastewater Treatment Plant and the Riverview Pump facilities.	<b>050-5101-702.50-02</b>	340,000	300,000

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>HEATING</b>	<b>050-5101-702.50-04</b>	5,000	5,000
<b>TELECOMMUNICATIONS</b>	<b>050-5101-702.50-08</b>	5,000	4,700
<b>SUBSISTANCE &amp; LODGING</b> This account is used for travel related expenditures associated with training seminars. Includes required OSHA training, PLC training, and pre-treatment courses.	<b>050-5101-702.50-24</b>	300	300
<b>CONVENTIONS &amp; EDUCATION</b> This account is used for payment of registration fees and other training costs. All operators must complete a certain number of continuing education hours to meet state licensure requirements.	<b>050-5101-702.50-26</b>	1,000	1,000
<b>MISCELLANEOUS EXPENSE</b>	<b>050-5101-702.50-32</b>	1,500	1,500
<b>SAMPLE TESTING</b> This account is used to pay for sample testing at an outside lab for tests we cannot handle internally. Testing for metals, oil and grease, PCB's, and monitoring wells, etc.	<b>050-5101-702.50-64</b>	27,000	27,000
<b>FEES PAID TO COMMONWEALTH</b> This expense covers the renewal of permit to operate the Wastewater Plant.	<b>050-5101-702.50-66</b>	5,400	5,400
<b>PROFESSIONAL LICENSES</b> This account pays for renewal of state license fees and required certification tests for operators.	<b>050-5101-702.50-68</b>	1,300	500
<b>OFFICE SUPPLIES</b>	<b>050-5101-702.60-02</b>	1,000	1,000

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>MAINT. SUPPLIES</b> This account is used to pay for maintenance of equipment.	<b>050-5101-702.60-04</b>	65,000	65,000
<b>FUELS &amp; LUBRICANTS</b> This account if used for oil and filters, gas, diesel fuel, and grease.	<b>050-5101-702.60-06</b>	10,000	10,000
<b>MATERIALS &amp; SUPPLIES - VEHICLES/EQUIPMENT</b> This account is used for service requirements on vehicles, tractor, and golf cart used at this facility.	<b>050-5101-702.60-08</b>	3,600	3,600
<b>UNIFORMS &amp; WEARING APPAREL</b> This account is used for rental uniforms, rainsuits and boots.	<b>050-5101-702.60-10</b>	1,300	1,300
<b>OTHER OPERATING SUPPLIES</b> This account is used for the purchase of chemicals, lab supplies and lab equipment, polymer, soda ash, and lime.	<b>050-5101-702.60-14</b>	106,000	106,000
<b>SMALL TOOLS &amp; SUPPLIES</b> This account is used for cleaning supplies, small tools, parts, etc.	<b>050-5101-702.60-24</b>	2,000	2,000
<b>SUBTOTAL WASTEWATER</b>		<b>1,153,900</b>	<b>1,112,300</b>

**WASTEWATER CAPITAL OUTLAY EXPENSES**

<b><u>EXPENDITURE</u></b>	<b><u>NUMBER</u></b>	<b><u>FY10 BUDGET</u></b>	<b><u>FY11 BUDGET</u></b>
<b>DEBT SERVICE –PRINCIPAL</b> 2007 Bond debt payable to May 1, 2022	<b>050-5101-702-90-02</b>	27,600	28,700
<b>DEBT SERVICE – INTEREST</b> Interest on 2007 Bond debt payable to May 1, 2022.	<b>050-5101-702-90-04</b>	16,500	15,400
<b>MACHINERY &amp; EQUIP.- REPL</b> Replacement of one feed pump for press system - \$17,000 Influent and Effluent Computer Samplers - \$13,000 Replacement of one 100hp blower - \$15,500 One Variable Frequency Drive for press system - \$8,500 Roof replacement on Admin. Building - \$22,000 Replace 1997 Ford Backhoe (80% Funding From Enterprise Fund) - \$60,000 Revitalization of CBD with a total budget of \$180,900 charged to Wastewater. Of this total \$96,400 will be funded from the BB&T 2010 Bond Debt. (\$84,500 expensed from this account)	<b>050-5110-702.81-06</b>	83,000	220,500
<b>MOTOR VEHICLE-NEW</b>	<b>050-5110-702.82-02</b>	166,300	0
<b>BOND ISSUANCE COSTS</b>	<b>050-9104-702.50-88</b>	23,500	0
<b>DEBT SERVICE-PRINCIPAL</b> 2003 refinanced loan payable to April 1, 2013.	<b>050-9104-702.90-02</b>	419,200	432,200
<b>DEBT SERVICE-INTEREST</b> Interest on the 2003 refinanced loan payable to April 1, 2013.	<b>050-9104-702.90-04</b>	45,400	32,400
<b>DEBT SERVICE – PRINCIPAL</b> 2009 debt service.	<b>050-9104-702.91-02</b>	13,800	13,900
<b>DEBT SERVICE – INTEREST</b> 2009 debt service.	<b>050-9104-702.91-04</b>	13,400	21,700
	<b>SUBTOTAL</b>	808,700	<b>764,800</b>
	<b>GRAND TOTAL</b>	2,063,800	<b>1,982,800</b>

TOWN OF ALTAVISTA  
REVENUES  
FISCAL YEAR 2011

FUND: 70 COMMUNITY IMPROVEMENT FUND (C.I.F.)

		<u>FY 2010</u>	<u>FY 2011</u>
<u>ACCOUNT NUMBER</u>	<u>REVENUE</u>	<u>BUDGET</u>	<u>BUDGET</u>
070-0000-321.02-00	INTEREST/INTEREST INCOME	1,400	600
070-0000-335.01-00	RECREATION/PAVILION RENTALS	2,800	2,800
070-0000-335.02-00	RECREATION/BOOKER BUILDING RENTAL	4,500	4,500
	SUBTOTAL	8,700	7,900
070-0000-341.10-00	CDBG GRANT	500,000	500,000
	SUBTOTAL	500,000	500,000
070-0000-361.01-00	TRANSFER IN FROM RESERVES (C.I.F.)	83,400	21,200
	SUBTOTAL		
	C.I.F. -- GRAND TOTAL	592,100	529,100

TOWN OF ALTAVISTA  
EXPENDITURES  
FISCAL YEAR 2011

FUND: 70 COMMUNITY IMPROVEMENT FUND (C.I.F.)

		<u>FY 2010</u>	<u>FY 2011</u>
<u>ACCOUNT NUMBER</u>	<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>BUDGET</u>
070-4105-602.50-04	OTHER CHARGES - HEATING BOOKER B.	900	700
070-4105-602.50-34	OTHER CHARGES - MISC. REIMB.	200	300
070-4105-602.60-04	MATERIALS/SUP & REPAIRS/MAINT. BOOKER B.	1,500	800
070-4106-602.60-04	MATERIALS/SUP. & REPAIRS/MAINT. ENGLISH PARK	4,500	2,300
	SUBTOTAL	7,100	4,100
070-9102-801.50-82	CDBG EXPENSES	500,000	500,000
	SUBTOTAL	500,000	500,000
070-9102-802-70-03	TRANSFER OUT TO GENERAL FUND	85,000	25,000
	SUBTOTAL	85,000	25,000
	C.I.F. -- GRAND TOTAL	592,100	529,100

TOWN OF ALTAVISTA  
REVENUES  
FISCAL YEAR 2011

**FUND 90 CEMETERY FUND**

			<u>FY2010</u>	<u>FY2011</u>
<u>ACCOUNT NUMBER</u>		<u>REVENUE</u>	<u>BUDGET</u>	<u>BUDGET</u>
090-0000-308.02-02		PERMITS/BURIAL	16,000	17,000
090-0000-321.02-00		INTEREST/INTEREST INCOME	7,000	2,000
090-0000-351.02-00		MISCELLANEOUS/SALE OF REAL ESTATE	11,000	12,000
090-0000-361.03-00		TRANSFER IN FROM GENERAL FUND	25,000	25,000
		<b>GRAND TOTAL</b>	<b>59,000</b>	<b>56,000</b>

TOWN OF ALTAVISTA  
EXPENDITURES  
FISCAL YEAR 2011

**FUND 90 CEMETERY FUND**

			<u>FY2010</u>	<u>FY2011</u>
<u>ACCOUNT NUMBER</u>		<u>EXPENDITURE</u>	<u>BUDGET</u>	<u>BUDGET</u>
090-0000-603.10-02		SALARIES AND WAGES/ REGULAR	9,000	9,000
090-0000-603.10-04		SALARIES AND WAGES/ OVERTIME	800	500
090-0000-603.20-02		BENEFITS/ FICA	800	700
090-0000-603.20-04		BENEFITS/ VA RETIREMENT SYSTEM	1,000	1,000
090-0000-603.20-06		BENEFITS/MEDICAL	1,300	1,200
090-0000-603.20-08		BENEFITS/GROUP LIFE	100	100
090-0000-603.60-04		MATERIALS/SUPPLIES & REPAIRS/MAINT.	13,000	17,500
090-0000-603.70-01		TRANSFER OUT/TO CEMETERY RESERVE	33,000	26,000
		<b>GRAND TOTAL</b>	<b>59,000</b>	<b>56,000</b>