2023 PROJECTED BUDGET - SOURCE OF FUNDS AND USE OF FUNDS

SOURCE OF FUNDS

DESCRIPTION	AMOUNT
PROPERTY TAX	140,000
GENERAL SALES TAX	500,000
MOTOR VEHCILE SALES TAX	30,000
MOTOR VEHCILE FEES	20,000
GASOLINE TAX	71,500
CIGARETTE TAX	5,000
ROAD AND BRIDGE TAX	30,000
GROSS RECEIPTS - ELECTRIC	26,000
RAILROAD/UTILITY TAX	8,000
BUILDING PERMITS	28,000
OCCUPANCY PERMITS	7,500
SIGN PERMITS	500
BUSINESS LICENSE	150,000
CABLE TELEVSION TAX	16,000
OTHER LICENSE/FEES	5,000
SITE PLAN REVIEW	5,000
POLICE REPORTS/TOW RELEASE	1,000
BUILDING INSPECTIONS	30,000
MUNICIPAL COURT FINES	34,000
INTEREST/DIVIDEND	2,000
GRANTS - PD/CDBG	-
MISCELLANEOUS	36,000
TOTAL GENERAL FUND REVENUES	**1,145,500**
TRANSFER IN PROPOSITION P SALES TAX	160,000
TRANSFER IN FROM PARKS FUND	41,510
TOTAL GENERAL FUND REVENUES AND OTHER SOURCES	**1,347,010**

GENERAL FUND EXPENDITURES

GENERAL FUND DEPARTMENTS	AMOUNT
BOARDS AND COMMISSIONS	***29,695***
ADMINISTRATON	***281,446***
MUNICIPAL COURT	***138,905***
POLICE DEPARTMENT	***623,958***
PUBLIC WORKS	***186,265***
GENERAL SERVICES	***86,553***
TOTAL GENERAL FUND EXPENDITURES	***1,346,823***
GENERAL FUND SURPLUS (DEFICIT)	***187***

PROJECTED BUDGET EXPENDITURES - BOARDS AND COMMISSIONS

USE OF FUNDS - BOARDS AND COMMISSIONS EXPENDITURES

		DESCRIPTION
SALARIES	16,800	MAYOR AND BOARD SALARIES
PAYROLL TAXES EMPLOYER	1,395	EMPLOYER TAXES
PROFESSIONAL SERVICES	9,000	PAYROLL PROCESSING
ELECTION EXPENSE	1,500	MUNICIPAL ELECTION
MISCELLANEOUS SUPPLIES	250	MISC EXPENSES/REIMBURSEMENTS
MEMBERSHIP & DUES	250	MAYOR/BOA DUES
MEETINGS & CONFERENCES	250	AS REQUIRED - MML, LOCAL
PUBLIC RELATIONS	250	COMMUNITY OUTREACH
TOTAL B0ARDS & COMMISSIONS EXPENDITURES	**29,695**	

PROJECTED BUDGET EXPENDITURES - ADMINISTRATION

USE OF FUNDS - ADMINISTRATION EXPENDITURES

		DESCRIPTION
SALARIES FULL TIME	49,171	CITY CLERK - 2.5% INCREASE
SALARIES PART TIME	25,511	2 ADMINISTRATIVE ASSISTANTS - 2.5% INCREASE
OVERTIME	15,000	CITY CLERK OFFICE OVERTIME
PENSION BENEFIT	2,350	LAGERS FULL TIME EMPLOYEE
PAYROLL TAXES - EMPLOYER	7,400	FULL AND PART TIME STAFF
GROUP LIFE	69	FULL TIME EMPLOYEE LIFE POLICY
MEDICAL/HEALTH INSURANCE	17,435	FULL TIME EMPLOYEE POLICY
DENTAL	630	FULL TIME EMPLOYEE POLICY
LEGAL COUNSEL	65,000	CITY ATTORNEY SERVICES
ACCOUNTING SERVICES	50,000	ANNUAL AUDIT/GENERAL ACCTING
PROFESSIONAL SERVICES	6,000	PROFESSIONAL MANAGED SERVICES AS NEEDED
PUBLICATIONS & HEARINGS	1,500	MISC PUBLIC NOTICES
SERVICE CONTRACTS	10,000	STATE AUDITOR 5 YEAR PAY PLAN
PAYROLL SERVICES	21,180	PAYCHEX - 12 months @1,500 = 18,000 REDUCE
CODIFICATION - ORDINANCES	2,600	ANNUAL FEES FOR CODE MAINT
TELEPHONE	10,000	NEW CITY TELEPHONE EQUIP/SERV
OFFICE SUPPLIES	4,000	GENERAL SERVICE OFFICE SUPPLIES
EMPLOYEE RECOGNITION	500	ANNUAL RECOGNITION - EMPLOYEE PICNIC
MEMBERSHIP & DUES	500	STAFF PROFESSIONAL DUES
SUBSCRIPTIONS & PUBLICATIONS	100	MISC EXPENSE/NEWSPAPER
MISCELLANEOUS	2,000	MISC EXPENSE ZOOM, WEB SERVICES/TRAINING
OFFICE REPAIRS	500	IT & REPAIRS TO COPIER, FAX, ETC...
TIF REIMBURSEMENT	-	TBD REPAYMENT OF PAST TIF REVENUE
TOTAL ADMINISTRATION EXPENDITURES	**291,446**	

PROJECTED BUDGET EXPENDITURES - MUNICIPAL COURT

USE OF FUNDS - MUNICIPAL COURT EXPENDITURES

		DESCRIPTION
SALARIES FULL TIME	48,630	COURT ADMINISTRATOR - 2.5% INCREASE
SALARIES PART TIME	2,400	ADMINISTRATIVE ASSISTANT
OVERTIME	13,000	
SALARIES COURT SECURITY	12,000	
PENSION BENEFIT	1,325	LAGERS FULL TIME EMPLOYEE
PAYROLL TAXES EMPLOYER	4,600	FULL AND PART TIME STAFF
GROUP LIFE	70	
MEDICAL/HEALTH INSURANCE	13,000	
DENTAL	630	
PROFESSIONAL SERVICES	18,000	JUDGE & PROV JUDGE
DOCKET SERVICES JIS	3,000	ANNUAL EXPESNE
COURT/OFFICE SUPPLIES	1,000	MISC SUPPLIES AS NEEDED
OTHER SUPPLIES/SERVICES IT	1,000	IT SUPPORT, COMPUTER
DUES & MEMBERSHIPS	500	ANNUAL DUES/CERTIFICATIONS
MEETINGS & TRAINING	1,500	REGIONAL STAFF MEETINGS
MISCELLANEOUS	250	MISC
PROSECUTOR	18,000	CONTRACT SERVICES AT $1500 MONTH
TOTAL MUNICIPAL COURT EXPENDITURES	**138,905**	

PROJECTED BUDGET EXPENDITURES - POLICE

USE OF FUNDS - POLICE DEPARTMENT EXPENDITURES

		DESCRIPTION
SERVICE CONTRACTS	608,958	FULL YEAR CONTRACTED SERVICES - NORMANDY EST
DISPACTH/REJIS	-	ANNUAL CONTRACT INCLUDED IN CONTRACT
OTHER SUPPLIES DETECTIVE/JAIL	5,000	INCIDENTIALS that includes court, BOA security, OT
MISCELLANEOUS	-	
VEHICLE MAITENANCE	10,000	PER AGREEMENT W/NORMANDY CITY BR MAINTAIN
VEHICLE INSURANCE	-	TBD PER AGREEMENT PAID BY BR
TOTAL POLICE DEPARTMENT EXPENDITURE	**623,958**	

2022 PROJECTED BUDGET EXPENDITURES - POLICE

USE OF FUNDS - POLICE DEPARTMENT EXPENDITURES

		DESCRIPTION
SERVICE CONTRACTS	593,000	FULL YEAR CONTRACTED SERVICES - NORMANDY EST
DISPACTH/REJIS	-	ANNUAL CONTRACT INCLUDED IN CONTRACT
OTHER SUPPLIES DETECTIVE/JAIL	5,000	INCIDENTIALS that includes court, BOA security, OT
MISCELLANEOUS	-	
VEHICLE MAITENANCE	10,000	PER AGREEMENT W/NORMANDY CITY BR MAINTAIN
EQUIPMENT/RADIO MAINT	-	NONE
TOTAL POLICE DEPARTMENT EXPENDITURE	**608,000**	

PROJECTED BUDGET EXPENDITURES - PUBLIC WORKS

USE OF FUNDS - PUBLIC WORKS DEPARTMENT EXPENDITURES

		DESCRIPTION
SALARIES FULL TIME	54,870	PW DIRECTOR - 2.5% INCREASE
SALARIES PART TIME	6,000	CODE ENFORCEMENT - 9 MONTHS 10 PER WEEK
OVERTIME	8,000	FULL AND PART TIME STAFF - REDUCED
PENSION BENEFIT	2,700	FULL TIME STAFF
PAYROLL TAXES EMPLOYER	5,500	FULL AND PART TIME STAFF
GROUP LIFE	70	FULL TIME STAFF
MEDICAL/HEALTH INSURANCE	18,225	FULL TIME STAFF - 14% INCREASE
DENTAL	650	FULL TIME STAFF - 5% INCREASE
PROFESSIONAL SERVICES	25,000	BENISH - PLAN REVIEW/INSPECTIONS
TELEPHONE	1,200	CELL PHONES - 2w/tablet
SNOW REMOVAL - SALT	7,000	ANNUAL SALT CONTRACT
STREET LIGHTING	36,000	ANNUAL ELECTRIC UTILITY EXP
TREE MAINTENANCE/REMOVAL	2,500	TREE CITY PROGRAM IN PARKS BUDGET
UTILITIES	3,000	PW FACILITY UTLITIES ANNUAL
GASOLINE/FUEL	5,000	SNOW PLOWING/OTHER
OFFICE SUPPLIES	150	MISC OFFICE SUPPLIES
OTHER SUPPLIES P & Z	250	SIGNAGE/POSTED NOTICES
UNIFORMS	1,500	ANNUAL ALLOWANCE
DUES & MEMBERSHIPS	150	PROFESSIONAL DUES
MEETINGS AND TRAINING	1,000	BUILDING CODE/INSPECTIONS
MISCELLANEOUS	500	TRASH SERVICE AS NEEDED
VEHICLE/EQUIPMENT MAINT	5,000	ANNUAL MAINT EXPENSE
EQUIPMENT RENTAL	2,000	SPECIALIZED EQUIPMENT
TOTAL PUBLIC WORKS EXPENDITURES	**186,265**	

PROJECTED BUDGET -GENERAL SERVICES

USE OF FUNDS - GENERAL SERVICES EXPENDITURES

		DESCRIPTION
PROFESSIONAL SERVICES	7,500	ANNUAL COMPUTER SERVICES
UTILITIES	10,000	GOVERNMENT CENTER
WORKERS COMP INSURANCE	18,000	EMPOLYEE WC BASED ON 2022 POLICY AUDIT
CITY LIABILITY INSURANCE	15,248	MOPERM LIABILITY/FIDELITY CRIME
CITY PROPERTY INSURANCE	29,105	CITY PROPERTY/AUTO INSURANCE LIABILITY AND PHYSICAL DAMAGE
OTHER SUPPLIES	200	MISC SUPPLIES
POSTAGE	2,500	ALL DEPARTMENTS
PRINTING	2,500	COPIER LEASE/USAGE - ALL DEPT
DUES & MEMBERSHIPS	250	BANK FEES
MEETINGS & TRAINING	250	MISC - ONE TIME EXPENSE
OTHER REPAIRS	1,000	MISC EQUIPMENT/SECURITY
TOTAL GENERAL SERVICES EXPENDITURES	86,553	

PROPOSED BUDGET EXPENDITURES -SEWER LATERAL PROGRAM

SOURCE OF FUNDS - SEWER LATERAL PROGRAM FUND

		DESCRIPTION
SEWER LATERAL PROPERTY TAX	$9,000.00	DEDICATED SALES TAX
TOTAL SEWER LATERAL PROPERTY TAX REVENUE	**$9,000.00**	

USE OF FUNDS - SEWER LATERAL EXPENDITURES

		DESCRIPTION
SEWER LATERAL REPAIR	$9,000.00	ESTIMATED REPAIR COSTS
TOTAL SEWER LATERAL EXPENDITURES	**$9,000.00**	
SEWER LATERAL FUND SURPLUS	$0.00	

Note: Included in General Fund as restricted.

PROJECTED BUDGET EXPENDITURES - PARKS FUND

SOURCE OF FUNDS - PARKS FUND REVENUE

REVENUE	2022 PROJECTED	DESCRIPTI
PARKS SALES TAX	140,000	DEDICATED PARKS SALES TAX
	140,000	

USE OF FUNDS - PARKS AND RECREATION EXPENDITURES

		DESCRIPTION
SALARIES FULL TIME	31,980	ONE FULL TIME STAFF
SALARIES PART TIME	10,000	PART-TIME CUSTODIAN/SEASONAL PARKS 6 MONTHS
OVERTIME	1,500	FULL TIME STAFF - REDUCE
PENSION BENEFIT FULL TIME	950	FULL TIME STAFF
PAYROLL TAXES EMPLOYER	4,000	FULL AND PART TIME STAFF
GROUP LIFE	70	FULL TIME STAFF
MEDICAL/HEALTH INSURANCE	12,900	FULL TIME STAFF
DENTAL	630	FULL TIME STAFF
SERVICE CONTRACTS	1,500	TRASH SERVICE SPECIAL EVENTS
TREE PLANTING/REMOVAL	7,500	TREE CITY PROGRAM
UTILITIES	6,200	MOVE FROM PW BUDGET
GASOLINE/FUEL	2,500	MOWERS, EQUIPMENT, VEHICLE
OFFICE SUPPLIES	250	MISC OFFICE SUPPLIES
OTHER SUPPLIES	100	MISC SUPPLIES AS NEEDED
PUBLIC RELATIONS	250	COMMUNITY OUTREACH
MEETINGS & TRAINING	250	MISC TRAINING/CERTIFICATIONS
VEHICLE/EQUIPMENT MAINT	5,000	MOWERS/PARK EQUIPMENT REPAIRS
BUILDING/FACILTY MAINT	500	PARK FACILITIES
OTHER MAINTENANCE	500	SIGNAGE/PARKING LOT/MISC
CITY EVENTS	10,000	SCHEDULED CITY EVENTS 4@$2,500
MISC. POLICE SERVICES	41,510	POLICE SERVICES - TRANSFER TO GF 7% OF CONTRACT
TOTAL PARKS EXPENDITURES	**138,090**	
PARK FUND SURPLUS	1,910	

PROJECTED BUDGET EXPENDITURES -CAPITAL IMPROVEMENTS FUND

SOURCE OF FUNDS - CAPTIAL IMPROVEMENT FUND

		DESCRIPTI
CAPITAL IMPROVEMENT TAX	$185,000.00	DEDICATED SALES TAX + $11,000
GRANT REVENUE	$0.00	CDBG ROAD GRANT
TOTAL CAPITAL IMPROVEMENT REVENUE	**$185,000.00**	

USE OF FUNDS - CAPITAL IMPROVEMENTS EXPENDITURES

		DESCRIPTI
PROFESSIONAL SERVICES	$20,000.00	ENGINEERING SERVICES
BUILDING REPAIRS AND MAINT	$25,000.00	MISC FACILITY REPAIRS
INFO TECH - COMPUTERS PD	$9,000.00	PER NORMANDY AGREEMENT - EQUIP 6 VEHICLES
VEHICLE LEASE - POLICE	$0.00	
STREET/ROW MAINTENANCE	$10,000.00	CONCRETE SERVICES
STREET/ROW MATERIALS	$15,000.00	GRAVEL, COLD/HOT PATCH, ETC...
OTHER CAPITAL PROPERTY DEMO	$25,000.00	MISC PROPERTY DEMO - HAZ MATERIALS
ROAD MILLING/OVERLAYS	$38,000.00	CDBG GRANT
ROAD RECONSTRUCTION	$40,000.00	PER 5 YEAR CAPITAL IMPROV PLAN
TOTAL CAPITAL IMPROVEMENT EXPENDITURES	**$182,000.00**	

CAPITAL IMPROVEMENTS FUND SURPLUS	$3,000.00	

PROJECTED BUDGET EXPENDITURES - STORM WATER FUND

SOURCE OF FUNDS - STORM WATER FUND REVENUE

		DESCRIPTION
STORM WATER SALES TAX	65,000	DEDICATED SALES TAX
	65,000	

USE OF FUNDS - STORM WATER EXPENDITURES

		DESCRIPTION
SALARIES FULL TIME	29,900	ONE FULL TIME STAFF
SALARIES PART TIME	2,400	SEASONAL
OVERTIME	4,000	FULL TIME STAFF
PENSION BENEFIT	850	FULL TIME STAFF
PAYROLL TAXES EMPLOYER	3,000	FULL AND PART TIME STAFF
GROUP LIFE	70	FULL TIME STAFF
MEDICAL/HEALTH INSURANCE	16,000	FULL TIME STAFF - 14% INCREASE
DENTAL	630	FULL TIME STAFF - 5% INCREASE
OFFICE SUPPLIES	100	MISC EXPENSE
MEETINGS & TRAINING	250	EPA TRAINING
ENVIRONMENTAL COMPLIANCE	5,000	EPA COMPLIANCE
STORM WATER MAINTENANCE	2,800	LOCAL PROJECTS
TOTAL STORM WATER EXPENDITURES	**65,000**	
STORM WATER FUND SURPLUS	-	

PROJECTED BUDGET EXPENDITURES -PUBLIC SAFETY FUND

SOURCE OF FUNDS - PUBLIC SAFETY FUND

		DESCRIPTION
Prop P Sales tax	160,000	
TOTAL PUBLIC SAFETY REVENUE	**160,000**	

USE OF FUNDS - POLICE TRAINING EXPENDITURES

		DESCRIPTION
POLICE EXPENSES	160,000	transfer to General Fund
TOTAL POLICE TRAINING EXPENDITURES	**160,000**	
PUBLIC SAFETY FUND SURPLUS	-	