

Village of Beverly Hills  
 Building & Planning  
 18500 W 13 Mile Rd  
 Beverly Hills, MI 48025  
 Phone: (248) 646-6404 Fax: (248) 646-3703  
[www.villagebeverlyhills.com](http://www.villagebeverlyhills.com)

<b>**Staff Use Only**</b>	
Date Received:	_____
Review/Mtg Date:	_____
Decision:	
<input type="checkbox"/> Approved <input type="checkbox"/> Denied <input type="checkbox"/> ZBA	
Notes:	_____

<b>Application for Site Plan Review and Special Land Use</b>	
<b>Property Address &amp; Parcel I.D. Number(s)</b>	Address: _____
	Parcel ID(s): _____
<b>Project Description</b> (Attach additional pages if necessary)	_____
	_____
	_____
	_____
<b>Applicant</b> (must have legal interest in property)	Name: _____
	Business: _____
	Address: _____
	City: _____ State: _____ Zip: _____
	Phone: _____ Email: _____
	Legal Interest: <input type="checkbox"/> Own Property <input type="checkbox"/> Lease Property <input type="checkbox"/> Offer to Purchase (please attach)
	<input type="checkbox"/> Other (e.g. attorney, architect, etc.): _____
<b>Primary Contact</b> <input type="checkbox"/> Same as Applicant	Name: _____
	Business: _____
	Address: _____
	City: _____ State: _____ Zip: _____
	Phone: _____ Email: _____
	Relationship to Applicant (e.g. architect, attorney, etc.): _____
<b>Property Owner</b> <input type="checkbox"/> Same as Applicant	Name: _____
	Business: _____
	Address: _____
	City: _____ State: _____ Zip: _____
	Phone: _____ Email: _____
	Property Owner Signature (if other than applicant): _____
<b>Applicant Signature</b>	X: _____

*In order to be considered at an upcoming meeting, this application and all required documents and materials must be submitted by the established deadline date for the next regular meeting of the Council, Planning Commission, and/or Zoning Board of Appeals. Submittal by deadline does not guarantee placement on the agenda. Please refer to Sections 22.08.290 and 22.08.300. Incomplete submittals will not be considered.*

*Note: the applicant or a representative must be present at all meetings.*