

Present: President George, President Pro-Tem Hrydziuszko; Members: Kecskemeti, Mooney, O’Gorman, and Peddie

Absent: Abboud

Also Present: Interim Village Manager/Village Clerk/Assistant Manager, Rutkowski
Village Attorney, Ryan
Public Safety Director, Torongeau

President George called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Peddie, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Mooney, second by Peddie, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a regular Council meeting held March 1, 2022.
2. Review and file bills recapped as of Monday, March 14, 2022.
3. Review and consider annual funding request from Birmingham Youth Assistance.

David Wind, Chairperson of Birmingham Youth Assistance, was in attendance and spoke to the annual funding request. He spoke about upcoming events such as Touch-a-Truck, Breakfast with Santa, and the Kids Dog Show. He thanked Beverly Hills for the continued support over the years.

Roll Call Vote:

Motion passed (6-0)

BUSINESS AGENDA

PUBLIC HEARING TO RECEIVE COMMENTS ON THE MICHIGAN NATURAL RESOURCES TRUST FUND APPLICATION FOR THE ACQUISITION OF THE PROPERTY LOCATED AT 30815 WENDBROOK LANE

Brian Marzolf, Land Protection Manager, Six Rivers Land Conservancy, gave an overview of the Michigan Natural Resources Trust Fund grant application. Six Rivers also received a letter of intent from the property owners. He stated that the conditions of the property are favorable to the Village. There is an April 1st deadline with an opportunity to make improvements to the application in the fall. The final decision will be made in December. He stated that at that time, two appraisals would be required. He stated that the full application and all the attachments will be provided once the application is submitted.

George commented that the schematic/concept plan that was provided is conceptual. Marzolf concurred.

George opened the public hearing at 7:42 p.m.

Mike White, 30490 Vernon Drive, stated that he and his wife own the 30815 Wendbrook property. He provided some background about the property. He and his wife would like to see the property turned into a park. He stated that he has been working with the Village and Six Rivers Land Conservancy to apply for the grant for 75% of the appraised value and will donate the remaining 25% as an in-kind donation. He thanked everyone who has attended the meetings.

Suzanne Grimm, 30555 Vernon Drive, gave support to the grant application and thanked the Whites. She said she was thrilled about this property becoming a park.

Leslie Wilson, 31055 Marlin, thanked the Whites and Council for supporting this effort. She was excited about the proposed park and increased walkability in the Village.

David Tillman, 30665 Vernon Drive, stated his objections about the proposal because he does not want his property to abut a space that would be used for large parties that produce loud noises and/or music. He also stated that he was not interested in having a parking lot as the view from his house. He said the Whites and Grimms are great neighbors.

No one else wished to be heard, so George closed the public hearing at 7:50 p.m.

REVIEW AND CONSIDER RESOLUTION OF AUTHORIZATION FOR THE MICHIGAN NATURAL RESOURCES TRUST FUND APPLICATION FOR THE ACQUISITION OF THE PROPERTY LOCATED AT 30815 WENDBROOK LANE

A public hearing was held Tuesday, March 15, 2022 at 7:42 p.m. to receive comments on the Michigan Natural Resources Trust Fund grant application for the acquisition of the property commonly known as 30815 Wendbrook Lane.

The Village Council previously authorized Six Rivers Land Conservancy to submit the grant application on the Village's behalf. A copy of the draft application, map of the property, and preliminary concept plan were provided for review. A recommended resolution of authorization was provided for Council's consideration.

Mooney stated that he was in favor of the acquisition but noted that this will be a substantial undertaking with a lot of associated costs. He thanked the Whites for their generosity. He thanked Six Rivers Land Conservancy for putting the grant application together.

Peddie thanked the Whites for this incredible opportunity for the Village.

Motion by Mooney, second by Hrydziuszko,

WHEREAS, the Village Council of the Village of Beverly Hills supports the submission of an application titled "Rouge River Acquisition" to the Michigan Natural Resources Trust

Fund Grant Program for acquisition of 8 acres of property located at 30815 Wendbrook Lane, Village of Beverly Hills; and,

WHEREAS, the proposed application is supported by the Community's 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, the Village of Beverly Hills is hereby acknowledging the financial commitment of the current landowner to donate \$500,000 in land value and acknowledged in the attached Letter of Intent, to be used as the Village's matching funds; and,

NOW THEREFORE, BE IT RESOLVED that the Village Council of the Village of Beverly Hills hereby authorizes submission of a MNRTF Grant Application for \$1,500,000 and further resolves to make available a local match through the landowner's contribution/donation in the amount of \$500,000 (25%) of a total \$2,000,000 project cost, during the 2022-2023 fiscal year.

Roll Call Vote:

Motion passed (6-0)

REVIEW AND CONSIDER KENSINGTON CHURCH'S REQUEST TO HOST EASTER EGG HUNT AT BEVERLY PARK ON SATURDAY, APRIL 9, 2022

Rutkowski provided an overview. Village Administration received a request from Kensington Church to host its annual Easter Egg Hunt at Beverly Park on Saturday, April 9, 2022. The requested date falls outside of the pavilion rental season and does not pose any scheduling conflicts. This has been a successful community event in the past, although they were unable to hold it the last two years because of the COVID-19 pandemic.

Kensington Church has requested to use the park and pavilion from 10:00 a.m. to 1:30 p.m. to account for set up and clean up time. The event would run from 11:00 a.m. to 12:30 p.m. The event would have an Easter egg drop and hunt in some of the grassy areas, water bottles, snacks, crafts, and bounce houses. The event is open to the public and all residents of Beverly Hills and nearby communities are invited to participate.

Due to the timing of the request and the way the Council and Parks & Recreation Board meeting dates fall this and next month, this item has not gone to the Parks & Recreation Board for recommendation. In the past the Parks & Recreation Board has supported this annual event.

Maura Jones was present on behalf of Kensington Church and gave additional information about the event which would include an appearance by the Easter Bunny and balloon animals. She said this annual event is Kensington's opportunity to give back to the Beverly Hills community.

Motion by Hrydziuszko, second by Peddie, be it resolved, the Beverly Hills Village Council authorizes Kensington Church to host its annual Easter Egg Hunt at Beverly Park on Saturday, April 9, 2022 from 10:30 a.m. to 1:30 p.m. and waives the pavilion rental fees provided that Kensington Church submits a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured to the Clerk's Office prior to the event.

Roll Call Vote:

Motion passed (6-0)

REVIEW AND DISCUSS AMERICAN RESCUE PLAN ACT (ARPA) FUNDING RECOMMENDATIONS

The Village of Beverly Hills will receive funds in the amount of \$1,085,709.90 through the American Rescue Plan Act/Coronavirus State and Local Fiscal Recovery Funds. Administration is recommending that the Council allocate these funds toward eligible water and sewer infrastructure projects.

Council was provided with a memo and cost estimates prepared by our consulting engineers at Hubbell, Roth & Clark, Inc. detailing five recommended projects that the ARPA funds could be used on. The intention was to discuss these options at the March 15, 2022 regular meeting and have a decision made at the April 5, 2022 regular meeting in order to meet the April reporting deadline.

Brad Shepler, Hubbell, Roth, & Clark, was in attendance and spoke about the recommendations which included five options: Marguerite Street and Hummel Street Water Main Replacement Project, Sanitary Pump Station Improvements, Section 2 Water Service Line Relocation Pilot Project, Water Service Line Material Verification, and Sewer System Rehabilitation Projects.

George stated that he thought the Marguerite and Hummel project and the unfunded mandated service line verification project were priorities.

Shepler gave an overview of the proposed Section 2 Relocation Pilot Program that could gain community buy in for a larger program later. He stated that the Sanitary Pump Station improvements would have a community wide benefit.

Mooney asked about the timeline and flexibility. He asked for more details about the Hummel and Marguerite proposal.

Shepler stated that the standard for domestic and fire lines is 8” and this line is currently 4”.

Kecskemeti asked about the DWSRF application and the County’s critical infrastructure grant opportunity, which the Village is applying for.

The Council discussed whether all 346 service line verifications should be completed using ARPA funding.

Motion by Mooney, second by Peddie, The Beverly Hills Village Council instructs Administration to prepare a formal recommendation for the use of American Rescue Plan Act funds for the following projects as outlined on Hubbell, Roth, & Clark’s report dated March 10, 2022: Marguerite Street and Hummel Street Water Main Replacement Project, Sanitary Pump Station Improvements, and Water Service Line Material Verification to be considered at a meeting in April.

Motion passed.

REVIEW AND CONSIDER FISCAL YEAR 21-22 BUDGET AMENDMENTS

Rutkowski provided an overview. Proposed Fiscal Year 2021-2022 Village of Beverly Hills Budget Amendments were provided to Council for review.

There are General Fund amendments adjusting various revenue and expenditure accounts to projected amounts at year end. Included in the revenue amendments is increased Constitutional State sales tax of \$150,000 and increased permit revenue related to Goddard Schools of \$100,000. Included in the expenditure amendments is various adjustments to projected actuals at year end, additional permit fees paid to Safebuilt relating to Goddard Schools of \$80,000 and unbudgeted curbside chipping of \$125,000. Other adjustments reclassify expenses from department 440 to department 528, the new Rubbish department per the State of Michigan Uniform Chart of Accounts. In addition, there are amendments reclassifying the Building Department expenditures to two new departments, 701 - Planning and 702 - Zoning also per the State of Michigan Uniform Chart of Accounts. In the Building department there are also amendments reflecting salary and benefit adjustments relating to the departure of the Planning and Zoning Administrator in November 2021. The effect of the amendments is a net of revenue and expenditure increase of \$103,559.

In Major Roads and Local Roads there are amendments adjusting various revenue and expenditure accounts to estimated year end balances. There are amendments increasing the State Gas & Weight Tax revenue received from the State of Michigan. There is an amendment decreasing the budget for the 14 Mile Road Asphalt project from \$800,000 to \$200,000, a \$600,000 decrease. This project is projected to cost \$1.2 million but spending in excess of \$200,000 will occur in FY23 per HRC. The effect of the amendments is a net of revenue and expenditure increase of \$639,430 in Major Roads and a net of revenue and expenditure increase of \$46,000 in Local Roads.

In the Public Safety Fund there are various revenue and expenditure adjustments to expected actuals. Salaries and wages were adjusted downward due to unfilled positions throughout the year in the amount of \$125,000, The effect of the amendments is a net of revenue and expenditure increase of \$155,292.

In the Capital Fund there is an amendment for the Village generator of \$75,000 and an amendment relating to Public Safety capital. The effect of the amendments is a net of revenue and expenditure decrease of \$78,000.

These proposed FY 22 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Motion by O’Gorman, second by Mooney, be it resolved that the Village of Beverly Hills Council authorizes Village Administration to transfer or adjust monies reserved in the General Fund, Major Roads, Local Roads, Public Safety Fund, and Capital Fund as reflected in the March 11, 2022, memorandum from Finance Director, Sheila McCarthy.

Roll Call Vote:
Motion passed (6-0)

PUBLIC COMMENTS

None.

MANAGER’S REPORT

Village Manager Interviews - A special Village Council meeting was held on Saturday, March 12, 2022 for the purpose of conducting Village Manager interviews. There were five interviews scheduled.

Pet Licenses - Residents of Beverly Hills must obtain licenses for their cats and dogs each year. Licenses are available at the Southfield Township Office. Dog licenses can be purchased through March 31, 2022 for only \$5.00. On April 1st the fee increases to \$10.00. Please include proof of rabies vaccination and a check payable to Southfield Township. There is no fee for cat licenses, but proof of rabies vaccination is required. Please contact the Southfield Township with any questions.

Yard Waste Collection - Yard waste collection will begin the week of April 4, 2022. Residents are asked to set yard waste at the curb by 7:00 a.m. on their regular collection day. A list of acceptable yard waste items is available in the Village Calendar, on the Village website, and on SOCRRA’s website.

COUNCIL COMMENTS

Mooney commented that the Village will be financial issues soon. In addition to the proposed park, he highlighted upcoming infrastructure issues such as roads, water mains, and sidewalks. He stated that the cost of gasoline has doubled which has impacts on other expenses. He noted salary increases and inflation. He said that Council should be thinking about this immediately as they move into an inflationary period. He thinks Public Safety staffing should be a priority. He noted he is cognizant that new builds in the Village bring in higher taxes.

Hrydziusko reminded everyone that there will be a Parks & Recreation Board meeting on Thursday, March 17 at 7:30 p.m. She thanked everyone for their work on Saturday during the Village Manager interviews.

George agreed with comments about aging infrastructure. He thinks the Village should have a comprehensive plan about what needs to be completed. He said he appreciates the conversations about a possible new park, infrastructure improvements, and ARPA funding.

ADJOURNMENT

Motion by Mooney, second by Hrydziusko, to adjourn the meeting at 8:45 p.m.

Motion passed.

John George
Council President

Kristin Rutkowski
Village Clerk