

Present: President George, President Pro-Tem Hrydziuszko; Members: Abboud, Kecskemeti, Mooney, O’Gorman, and Peddie

Absent: None

Also Present: Interim Village Manager/Village Clerk/Assistant Manager, Rutkowski  
Village Attorney, Ryan

President George called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

### **AMENDMENTS TO AGENDA/APPROVE AGENDA**

Motion by Mooney, second by Hrydziuszko, to approve the agenda as published.

Motion passed.

### **SPECIAL ORDER OF BUSINESS: RECOGNITION OF BEVERLY HILLS LIONS CLUB 50<sup>TH</sup> ANNIVERSARY**

President George congratulated the Beverly Hills Lions Club on their 50<sup>th</sup> Anniversary and presented them with a certificate of recognition. He thanked the Lions for their service to the community and highlighted the local activities the Lions Club participates in including the Memorial Day Fun Run/Walk, Project Kidsight, and the Adopt-a-Road Clean Up on Lahser.

Lions Club President Patrick Wojas accepted the certificate and spoke about the club. He talked about the charities the Lions Club supports. He said they have recently doubled their membership and are still looking to expand. He thanked the Council for the recognition.

### **COMMUNITY ANNOUNCEMENTS**

Janet Mooney, Southfield Township Treasurer, gave a shout out to her nephew who will be appearing on television soon. She stated that the tax collection rate for Beverly Hills was at 98.5%. She introduced the new Township Clerk, Eileen Harryvan.

Eileen Harryvan, Southfield Township Clerk, introduced herself as the newly appointed Clerk and stated that she intendeds on running for the position in the next election. She stated the Southfield Township staff and Village Clerk Rutkowski has been supportive and helpful in her new role. She said she is working to streamline processes in the office.

President George noted that the Council will be holding a special meeting on Thursday, April 7, 2022 at 6:00 p.m. to review and consider the Village Manager Employment Agreement.

### **PUBLIC COMMENTS**

Dorothy Pfeifer, 160 Charrington Court, commented on the large trucks that go by her street. She said there is no turn lane and commented on the speeding. She would like truck traffic limited in the area.

### **CONSENT AGENDA**

Motion by Mooney, second by Peddie, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a joint Parks & Recreation/Village Council meeting held January 20, 2022.
2. Review and consider approval of minutes of a joint Planning Commission/Village Council meeting held February 9, 2022.
3. Review and consider approval of minutes of a special Council meeting held March 12, 2022.
4. Review and consider approval of minutes of a regular Council meeting held March 15, 2022.
5. Review and consider approval of minutes of a special Council meeting held March 22, 2022.
6. Review and file bills recapped as of Monday, March 28, 2022.
7. Set public hearing date for May 3, 2022 to receive comments on the Fiscal Year 2022/2023 proposed budget.
8. Set public hearing date for May 3, 2022 to receive comments on Special Assessments to be added to the tax roll.

Roll Call Vote:  
Motion passed (7-0)

### **BUSINESS AGENDA**

#### **REVIEW AND CONSIDER BEVERLY HILLS LIONS CLUB'S REQUEST TO HOST WHITE CANE COLLECTION FROM APRIL 28 TO MAY 8, 2022**

Rutkowski gave an overview. Administration received a request from the Beverly Hills Lions Club to host their annual White Cane Collection in the Village from April 28 – May 8, 2022. The Lions plan to collect donations at the Corners Shopping Center, Market Fresh at the 13 Mile and Southfield Road intersection. Funds raised will be used primarily to support activities related to the sight and hearing impaired. The Lions requested that the sign outside of the Village Office temporarily read: "Support Lions White Cane Collection April 28 through May 8, 2022." A Certificate of Insurance naming the Village has already been submitted to the Clerk's Office.

Motion by Abboud, second by O'Gorman, the Beverly Hills Village Council authorizes the Beverly Hills Lions Club to solicit donations for their annual White Cane Collection from April 28 to May 8, 2022 within Beverly Hills and approves their request to have the sign outside of the Village Office temporarily read: "Support Lions White Cane Collection April 28 through May 8, 2022" provided that a Certificate of Liability Insurance naming the Village as an additional insured is submitted to the Clerk's Office.

Roll Call Vote:  
Motion passed (7-0)

#### **REVIEW AND CONSIDER LIONS CLUB'S REQUEST TO USE VILLAGE STREETS FOR THE 38<sup>TH</sup> ANNUAL MEMORIAL DAY FUN RUN/WALK**

The Beverly Hills Lions Club is requesting use of several Village streets for their 38<sup>th</sup> annual Fun Run/Walk on Memorial Day, Monday, May 30, 2022 from 9:00 am to 10:00 am. They are also requesting that any permit fees be waived, as the Village has done in the past. Proceeds from the event support programs involved with helping the blind and hearing impaired, as well as Beverly Hills community charities.

A map showing the proposed route was provided for review. A letter from the event chairperson, Roy Waters, was also provided. A Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured has been submitted to the Clerk's office.

Motion by Abboud, second by Hrydziusko, the Beverly Hills Village Council authorizes the Beverly Hills Lions Club to use the streets as detailed on the attached map on Monday, May 30, 2022 from 9:00 am to 10:00 am for their annual Fun Run/Walk and waives any permit fee provided that a Certificate of Liability Insurance naming the Village of Beverly Hills as an additional insured is filed with the Clerk's office.

Roll Call Vote:  
Motion passed (7-0)

### **REVIEW AND CONSIDER JASON'S OUTDOOR SERVICES' PROPOSAL FOR LANDSCAPING SERVICES AT BEVERLY PARK**

Rutkowski provided an overview. For the past several years, the Village of Beverly Hills has engaged the services of Jason's Outdoor Services to provide landscaping maintenance at Beverly Park. In addition to weeding, trimming, and clean up, they also spread mulch in the flower beds. We are in receipt of a proposal from Jason's Outdoor Services to provide landscaping maintenance at Beverly Park for calendar year 2022.

The quote was provided for review and includes edging, weeding, and trimming of the flower beds, mulch, a spring clean-up, and a fall-clean up. Per direction from Council two years ago, the quote contains organic weed remover. The proposed price is \$5,886.00. The Village has been pleased with the services provided over the last few years.

At their March 17, 2022 meeting, the Beverly Hills Parks & Recreation Board recommended the Village Council approve the proposal submitted by Jason's Outdoor Services in the amount of \$5,886.00 for landscaping maintenance at Beverly Park for calendar year 2022 as outlined on the proposal. Funds are available in account 101-751-778.03 (R&M Park).

Motion by O'Gorman, second by Mooney, be it resolved, the Beverly Hills Village Council approves the proposal submitted by Jason's Outdoor Services in the amount of \$5,886.00 for landscaping maintenance at Beverly Park for calendar year 2022 as outlined on the attached proposal. Funds are available in account 101-751-778.03 (R&M Park).

Roll Call Vote:  
Motion passed (7-0)

### **SCULPTURE IN THE PARKS UPDATE**

Janice Hausman, member of the Parks & Recreation Board, was in attendance to provide an update on the Sculpture in the Parks Program. She stated that there were 28 entries, including two international entries. The jury narrowed it down to five recommendations to present to the Parks & Recreation Board. Four pieces of art will be installed at Beverly Park and one will be placed at Riverside Park in May. The finalists were "Kestrel" by Brian Ferriby, "Weathered #5" by Helen Hierta, "Composition in Three Colors #1" by Dennis Cook, "Just One of Those Things" by Jim Wolnosky, and "Two Half Moons" by Kelly O'Neill. Hausman stated that by each work of art there will be a sign with a QR linked to the Village website with more information on the piece and artist.

**REVIEW AND CONSIDER PARKS & RECREATION BOARD’S RECOMMENDATION TO NAME PARK #5 “BEVERLY GREEN”**

Rutkowski provided an overview. After receiving several suggestions for naming Park #5 in late 2021, the Parks & Recreation Board narrowed the options down to 3 at their January 20, 2022 joint meeting and the Village created a second public form for name suggestions. Residents were asked to select from Beverly Green, Greenfield Park, Sunrise Park, or to type in a suggestion of their own. The Village received 230 responses between the end of January and early March. 40% of respondents selected Beverly Green as their choice for Park #5’s official name. Greenfield Park received 21% of the votes and Sunrise Park received 17% of the votes. A chart showing the top responses was displayed.

At their March 17, 2022 meeting, the Parks & Recreation Board voted to recommend that the Village Council name the property commonly known as “Park #5” (Parcel ID: 24-01-284-001) Beverly Green.

If approved, the Parks & Recreation Plan, Village Master Plan, and Village maps will need to be updated to show the new name.

Motion by Hrydziuszko, second by Mooney, be it resolved, the Beverly Hills Village Council names the park property commonly known as Park #5 located at Beverly Road and Greenfield Road (Parcel ID: 24-01-284-001) “Beverly Green.”

Roll Call Vote:  
Motion passed (7-0)

**REVIEW AND CONSIDER PARKS & RECREATION BOARD’S RECOMMENDATION TO HOST MOVIE IN THE PARK**

Rutkowski gave an overview of the request. The annual Movie in the Park is scheduled for Thursday, August 18, 2022 at Beverly Park at dusk. The Parks & Recreation Board has selected Sing 2 as the movie to show.

At their March 17, 2022 meeting, the Parks & Recreation Board recommended that the Village Council authorize the Parks & Recreation Board to host Movie in the Park on Thursday, August 18, 2022 in an amount not to exceed \$2,500.00. Further, the Board recommends Council approve the agreement with FunFlicks for the movie screen and generator rental. Funds are available in Account 101-747-894.00 (Special Events/Other Events). The agreement was provided and has been reviewed by the Village Attorney.

Motion by Peddie, second by Hrydziuszko, be it resolved, the Beverly Hills Village Council authorizes the Parks & Recreation Board to host Movie in the Park on Thursday, August 18, 2022 in an amount not to exceed \$2,500.00. Further, the Council authorizes Administration to execute the agreement with FunFlicks for the movie screen and generator rental. Funds are available in Account 101-747-894.00 (Special Events/Other Events).

Roll Call Vote:  
Motion passed (7-0)

**REVIEW AND CONSIDER AMERICAN RESCUE PLAN ACT (ARPA) FUNDING RECOMMENDATIONS**

The Village of Beverly Hills will receive funds in the amount of \$1,085,709.90 through the American Rescue Plan Act/Coronavirus State and Local Fiscal Recovery Funds. Administration is recommending that the Council allocate these funds toward eligible water and sewer infrastructure projects.

At the March 15, 2022 meeting, Council reviewed and discussed cost estimates prepared by our consulting engineers at Hubbell, Roth & Clark, Inc. detailing five recommended projects that the ARPA funds could be used on. Council then moved to instruct Administration to prepare a formal recommendation for projects #1, 2, and 4: Marguerite Street & Hummel Street Water Main Replacement Project, Sanitary Pump Station Improvements, and Water Service Line Material Verifications, as outlined on HRC’s memo dated March 10, 2022. The costs of these projects are outlined below.

<u>Project</u>	<u>Estimated Cost</u>
Marguerite & Hummel Street Water Main Replacement Project	\$ 490,350.00
Sanitary Pump Station Improvements	\$ 352,720.00
Water Service Line Material Verifications (354 total)	\$ 354,000.00
<b>Total</b>	<b>\$ 1,197,070.00</b>
ARPA Funding Available	\$ 1,085,709.90
Village Responsibility	\$ 111,360.10

To complete all 354 required Water Service Line Material Verifications, the Village would end up being about \$111,000 over its ARPA allocation. The Village has applied for the Oakland County Critical Infrastructure Planning Grant, which, if awarded, could cover some of the costs of the remaining \$111,000. Assuming the Village does not receive additional grant funding, Administration is recommending allocating \$111,000 from the Water Fund in Fiscal Year 22-23 to cover any remaining costs for the projects listed above.

Motion by Mooney, second by Peddie, be it resolved, the Beverly Hills Village Council authorizes Administration to allocate the American Rescue Plan Act (ARPA) funds of \$1,085,709.90 to the following projects as outlined on Hubbell, Roth, & Clark’s memorandum dated March 10, 2022: Marguerite Street & Hummel Street Water Main Replacement Project (\$490,350.00), Sanitary Pump Station Improvements (\$352,720.00), and Water Service Line Material Verifications (\$354,000.00). Funds are available in Fund 287. Be it further resolved, \$111,000.00 will be budgeted from the Water Fund (Fund 592) in Fiscal Year 22-23 to cover the additional expenses needed to complete these projects.

Roll Call Vote:  
Motion passed (7-0)

**SET BUDGET SESSION DATE**

Council received a copy of the preliminary draft budget at the April 5, 2022 meeting. Each year Council holds a Budget Session to review the proposed budget. Administration recommended the meeting be held either April 20 or April 18 to allow Administration time to make any necessary revisions prior to the May 3, 2022 meeting when the budget is scheduled to be adopted. The Council agreed to set the budget hearing for Monday, April 18<sup>th</sup> at 6:30 p.m. in the Village Council Chambers.

### **PUBLIC COMMENTS**

None.

### **MANAGER'S REPORT**

**Yard Waste Collection:** Yard waste collection will begin the week of April 4, 2022. Residents are asked to set yard waste at the curb by 7:00 a.m. on their regular collection day. A list of acceptable yard waste items is available in the Village Calendar, on the Village website, and on SOCRRA's website.

**Curbside Chipping:** Curbside chipping will also resume the week of April 4, 2022. Residents can place stacked branches between 2 and 6 inches in diameter at the curb for collection and chipping by our DPW crew. We ask that branches be stacked and not bundled, and that the cut ends all face the direction of traffic flow. Collection will be 1-2 days after the regular trash/recycling/yard waste collection.

**Easter Egg Hunt:** Kensington Church will be hosting its annual Easter Egg Hunt at Beverly Park on Saturday, April 9, 2022 from 11:00 a.m. – 12:30 p.m. This event is free and open to the public. More details about the event can be found at [www.kensingtonchurch.org/birminghameaster](http://www.kensingtonchurch.org/birminghameaster)

**Grant Applications Submitted:** Two grant applications were submitted on behalf of the Village this week: the Michigan Natural Resources Trust Fund grant for the acquisition of 30815 Wendbrook Lane and the Oakland County Critical Infrastructure Planning grant. Thanks to our partners at Six Rivers Land Conservancy and Hubbell, Roth, and Clark for their work on these applications, respectively. Administration will keep Council updated on the status of the applications in the upcoming months.

**Good Friday:** The Village Office will be closed on Friday, April 15, 2022 in observance of Good Friday. Trash collection will not be interrupted.

### **COUNCIL COMMENTS**

Peddie gave an update on the last Planning Commission meeting where the Sign Ordinance and business licensing were discussed. She also stated that the Commission would like to revisit the 200' rule in the Fence Ordinance. She stated that she is looking forward to Councilmember Abboud's report on electronic signs. She reported that the Planning Commission stated the Village should be the standard and not the exception when it comes to electronic signs.

Abboud gave an update on the SEMCOG General Assembly Meeting. He believes there should be more attention paid to electric vehicles. He attended the MML Capitol Conference in March and moderated a session. He reached Level 2 of the Elected Officials Academy. He sent his condolences to the families of Behnam Rasho and Saad Hanna Halabo. Both men were recently

tragically killed. He said the Chaldean American Chamber of Commerce and Chaldean Community Foundation are working diligently to identify and enact solutions for change.

Mooney said it was an honor to see former Councilmember Dorothy Pfeifer at the meeting. He asked Attorney Ryan to keep Council informed on the upcoming court hearing regarding the Zoning Board of Appeals. He thanked Kecskemeti and George for their work on the Personnel Committee regarding the hiring of a new manager. He stated that the Council meeting agendas are heavy on parks related items and Council should have other priorities. He stated the Parks & Recreation Board is doing a good job.

Hrydziuszko reported that the Memorial Day Parade and Carnival are happening this year after a hiatus due to the COVID-19 pandemic. The Committee is looking for volunteers to help with the parade and an organizer for the Bike Brigade. She reported that resident and former Planning Commissioner George Ostrowski provided a preliminary design for Beverly Green at the last Parks & Recreation Board meeting. The Board gave him feedback and he will adjust the plans based on that and later share with residents for input. She thanked Ostrowski for his work.

George thanked Ostrowski for his work on the park design. He thanked Mooney and the Personnel Committee for their work on the manager search. He thanked Rutkowski for her efforts as Interim Manager. He noted that there is a lot of unseen work that she does preparing meeting packets, etc. He is excited for the grant applications that were submitted. He commented on the ARPA funded projects and said that there are a lot of good things going on. He said he has a call scheduled tomorrow regarding sidewalks and he is looking forward to that.

#### **ADJOURNMENT**

Motion by Mooney, second by Abboud, to adjourn the meeting at 8:48 p.m.

Motion passed.

**John George**  
**Council President**

**Kristin Rutkowski**  
**Village Clerk**