

Present: President George; President Pro-Tem Hrydziuszko, Members: Abboud, Drummond, Kecskemeti, Mooney, and O’Gorman

Absent: None

Also Present: Village Manager, Campbell
Village Clerk/Assistant Manager, Rutkowski
Public Safety Director, Torongeau
Deputy Public Safety Director, Davis
Finance Director, McCarthy
Deputy Manager, Blenkhorn
Public Services Director, Johnston
Public Services Consultant, Trice

ROLL CALL/CALL TO ORDER

President George called the Special Budget Study Session to order at 6:02 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Abboud, to approve the agenda as published.

Motion passed.

PUBLIC COMMENTS

None.

REVIEW AND CONSIDER APPROVAL OF FY 2024 BUDGET AMENDMENTS

Campbell gave an overview. In the General Fund there are various revenue and expenditure amendments adjusting to projected year end actuals including an amendment for increased interest income, an amendment for the Beverly Hills Master Plan, an amendment for Treekeeper software, and an amendment for professional health services. The effect of the amendments is a net of revenue and expenditure increase of \$25,548.

In the Major Road Fund and Local Road fund there are amendments for additional state revenue, local grants received, and adjustments to winter road maintenance expenditures. In the Major Road Fund there is an amendment of \$40,000 for Design Engineering for the Pierce Road Asphalt Resurfacing project to be incurred in FY24 as well as an amendment of \$40,000 for Riverside Bridge Design Engineering. In the Local Roads there are other various expenditure amendments adjusting to projected year end actuals. The effect of the amendments is a net of revenue and expenditure decrease of \$26,198 in Major Roads and a net of revenue and expenditure increase of \$17,322 in Local Roads.

In the Public Safety Fund there is an amendment adjusting property taxes as well as state grants received that were unbudgeted, a decrease in district court revenue and an increase in investment revenue. Wages are adjusted downward for the open positions budgeted. Other expenditures are adjusted to projected year-end actuals. The effect of the amendments is a net of revenue and expenditure increase of \$339,441.

In the Park Improvement Fund there is a minor amendment to adjust property taxes to actuals and a small increase in interest income. The effect of the amendments is a net of revenue and expenditure increase of \$783. In the ARPA Fund there are amendments adjusting to the projected level of FY24 expenditures for the ARPA projects. The effect of the amendments is a net of revenue and expenditure increase of \$0. In the Capital Fund there is an amendment increasing interest income and amendments adjusting sidewalk project expenditures to HRC year-end projections. The effect of the amendments is a net of revenue and expenditure increase of \$46,635.

In the Water and Sewer Fund there is an amendment for Sewer Reserve proceeds to be received from WRC of \$100,000. There is an amendment to remove the water main improvement program in the amount of \$900,000 that is not planned at this time as well as an amendment for additional expenditures for the ARPA Sewer project overage of \$134,781 and the Water Service Line ARPA project overage of \$83,281. The effect of the amendments is a net of revenue and expenditure increase of \$781,938.

These proposed FY2024 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Administration answered questions from the Council regarding rubbish collection, curbside chipping, tax collection, court and ticket fees, ARPA projects, and Park Capital projects.

Motion by Drummond, second by Mooney, be it resolved that the Village of Beverly Hills Council authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads, Local Roads, Public Safety, Park Improvement Fund, ARPA Fund, Capital Fund and Water and Sewer Fund as reflected in the April 22, 2024, memorandum from Finance Director, Sheila McCarthy.

Roll call vote:
Motion passed (7-0)

STUDY SESSION TO REVIEW THE FISCAL YEAR 2024/2025 BUDGET

McCarthy gave an overview of the proposed Fiscal Year 2024/2025 budget. She said the budget is a guide for the year. She noted that the Village is doing well financially. She said there are a few years to go before the Village will need to revisit the millage rates. She went over all of the Fund Balances outlined on page 19 of the budget document provided in the meeting packet and on the Village website. She also went over transfers and capital projects/purchases.

Mooney suggested purchasing 1 bobcat machine this year and 1 next year, instead of 2 this year.

There was discussion about plowing the sidewalks along main roads.

The Council and Administration discussed adding more money into the road fund. They discussed whether it should be increased by 50% or 100%. Ultimately, they agreed to add \$500,000 to the capital budget.

There was discussion about Beverly Park and whether to add funding to replace the fence.

The Council and Administration discussed easement engineering and construction costs for the sidewalk connector program.

Drummond left the meeting at 7:06 p.m.

Administration went over the Water and Sewer Fund, General Fund, and cybersecurity costs.

Drummond returned to the meeting at 7:22 p.m.

There was discussion about the rubbish millage.

The Council and Administration discussed cutting and replacing sidewalk slabs throughout the Village. The discussion included potential costs and timelines. They also talk about whether there should be a cost-sharing component and whether the resident contribution should be capped.

The Council agreed to increase the sidewalk maintenance budget to \$350,000.

McCarthy gave an overview of the Public Safety Fund, which included adding funds for accreditation and creating a Defined Benefit Surplus contribution.

George called a recess at 7:58 p.m.

The meeting resumed at 8:08 p.m.

McCarthy went over the Retiree Health Care Fund budget.

There was discussion about increasing the Public Safety Department's contribution to retiree health care. A pay-down schedule will be discussed at a later date.

McCarthy continued talking about the Water & Sewer fund and recommended getting a water rate study conducted in 2025 or 2026.

The Council and Administration discussed the proposed 11% water rate increase and \$8 Ready to Serve fee increase to keep up with the SOCWA and WRC rate increases. They talked about the water fund, potential projects, potential line replacements, and how water funds should be spent.

McCarthy noted that a single audit will be required for any federal grant money spent over \$750,000 in one year.

Kecskemeti asked about setting money aside for a basement backup prevention program. O’Gorman was on board with moving forward with this program. Hrydziuszko said she supports spending money on public health. There was discussion about the efficacy of a basement backup program.

George thanked Administration and Council for their work on the annual budget.

PUBLIC COMMENTS

None.

ADJOURNMENT

Motion by Mooney, second by Abboud, to adjourn the meeting at 9:11 p.m.

Motion passed.

John George
Council President

Kristin Rutkowski
Village Clerk