

Present: President George; President Pro Tem Hrydziusko, Members: Abboud, Drummond, Kecskemeti, Mooney, and O’Gorman

Absent: None

Also Present: Village Manager, Campbell
Village Clerk/Assistant Manager, Rutkowski
Village Attorney, Ryan
Public Safety Director, Torongeau
Finance Director, McCarthy
Public Services Director, Johnston
Public Services Consultant, Trice
Deputy Manager, Blenkhorn

ROLL CALL/CALL TO ORDER/PLEDGE OF ALLEGIANCE

President George called the regular Village Council meeting to order at 7:30 p.m. in the Village Council Chambers located at 18500 W. Thirteen Mile Road, Beverly Hills, MI 48025. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Hrydziusko, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Mooney, second by Hrydziusko, be it resolved, the consent agenda is approved.

1. Review and consider approval of minutes of a regular Council meeting held April 16, 2024.
2. Review and consider approval of minutes of a Special Budget Session held April 22, 2024.
3. Review and file bills recapped as of Monday, April 22, and Monday, May 6, 2024.
4. Review and consider Parks & Recreation Board’s request to host Movie in the Park on August 22, 2024.
5. Review and consider Parks & Recreation Board’s request to host Food Truck Mondays at Beverly Park in July 2024.
6. Review and consider approval of Property Access Agreement and Consent for Treatment License Agreement with Oakland County Parks for invasive species treatment at Beverly Park.
7. Proclamation establishing June 7, 2024 as National Gun Violence Awareness/Wear Orange Day in Beverly Hills.

Roll Call Vote:

Motion passed (7-0)

BUSINESS AGENDA

PUBLIC HEARING TO RECEIVE COMMENTS ON SPECIAL ASSESSMENTS TO BE ADDED TO THE TAX ROLL

Campbell gave an overview. Each year a public hearing is held to review and confirm unpaid assessments and billings that are to be added to the tax roll. The categories and amounts were provided, totaling \$136,562.97.

George opened the public hearing at 7:34 p.m.

No one wished to be heard, so George closed the public hearing at 7:35 p.m.

REVIEW AND CONSIDER SPECIAL ASSESSMENTS TO BE ADDED TO THE TAX ROLL

<u>Description</u>	<u>No. of Properties</u>	<u>Amount</u>
A. Delinquent Water	108	\$128,571.84
B. Dust Control*	62	749.98
C. Southfield Rd. Maintenance**	3	2,515.25
D. Weed/Yard Maintenance	3	1,620.61
E. Misc.	2	3,105.29
Total	178	\$136,562.97

*Dust Control is a single lot assessment, based on front footage, for residents living on gravel roads.

**Maintaining Right of Way, landscaping, water and electricity for Southfield Road frontage.

Motion by Abboud, second by Hrydziusko, be it resolved, the Beverly Hills Village Council approves the unpaid assessments and billings to be added to the tax roll as outlined above.

Roll Call Vote:
Motion passed (7-0)

PUBLIC HEARING TO RECEIVE COMMENTS ON PROPOSED 2024/2025 BUDGETS FOR THE GENERAL FUND, MAJOR & LOCAL ROADS, WATER & SEWER OPERATING, AND OTHER SPECIAL REVENUE FUNDS

McCarthy provided an overview and thanked everyone who contributed to putting the budget together. She said the 2024-2025 budget is very project oriented.

Blenkhorn gave a presentation on the 2024-2025 proposed budget. He noted the Village is fiscally stable and has healthy fund balances. He summarized major funds and the pension and health care contributions. He also went over the proposed increases to the water/sewer rates. He highlighted some infrastructure projects that are in the works and some that will be completed in the next fiscal year.

Campbell said that the Village is passing on the increased water/sewer rates from WRC and SOCWA.

George opened the public hearing at 7:55 p.m.

No one wished to be heard, so George closed the public hearing at 7:56 p.m.

George thanked McCarthy for all of her work on the budget.

REVIEW AND CONSIDER ADOPTION OF THE FISCAL YEAR 2024/2025 VILLAGE OF BEVERLY HILLS BUDGET

Motion by Hrydziusko, second by Abboud:

WHEREAS, the Village Council of Beverly Hills conducted a public hearing on the proposed 2024/2025 Fiscal Year Budget on Tuesday, May 7, 2024 and public comments have been heard and considered.

NOW, THEREFORE, BE IT RESOLVED, that the 2024/2025 Fiscal Year Budget for the General Fund, Vacation Fund, Sick Pay Fund, Major Road Fund, Local Road Fund, Public Safety Fund, Park Improvement Fund, Drug Law Enforcement Fund, Library Fund, ARPA Fund, Capital Fund, Water and Sewer Fund, Retiree Health Care Trust Fund and MERS Retiree Health Care Fund Operating Budgets in the following amounts are hereby adopted on this 7th day of May 2024:

FUND NAME	REVENUES	APPROPRIATIONS
General Fund	\$4,950,161	\$7,126,439
Vacation Fund	\$ 33,000	\$ 32,295
Sick Pay Fund	\$ 56,500	\$ 53,825
Major Road Fund	\$1,160,654	\$1,382,634
Local Road Fund	\$2,521,321	\$2,506,376
Public Safety Fund	\$8,067,213	\$9,199,206
Park Improvement Fund	\$ 250,222	\$ 130,000
Drug Law Enforcement Fund	\$ 1,000	\$ 1,000
Library Fund	\$ 632,760	\$ 618,260
ARPA Fund	\$ 433,878	\$ 434,022
Capital Fund	\$1,240,000	\$1,157,250
Water & Sewer Fund	\$8,948,329	\$8,897,476
Retiree Health Care Trust Fund	\$1,032,700	\$1,024,800
MERS Retiree Health Fund	\$ 550,000	\$ 515,000

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER RESOLUTION APPROPRIATING FUNDS FOR THE 2024/2025 FISCAL YEAR VILLAGE OF BEVERLY HILLS BUDGET

Motion by Mooney, second by O’Gorman:

WHEREAS, the Village Council of Beverly Hills has adopted its annual budget for its fiscal year beginning July 1, 2024 in accordance with State law and the Village Charter; and

WHEREAS, the Village Council is also required to adopt an appropriations act to provide the authority to incur obligations and expend public funds.

NOW, THEREFORE, BE IT RESOLVED, that the adopted budget for the fiscal year beginning July 1, 2024 and ending June 30, 2025 shall establish the approved appropriation levels for the said fiscal year.

BE IT FURTHER RESOLVED that the Village Council retains authority to amend the Village budget and this appropriations act at such times when deviations from the projected revenues and authorized expenditure levels become necessary and the amount of the deviations becomes known.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER RESOLUTION TO ADOPT THE 2024/2025 MILLAGE RATE
Motion by Kecskemet, second by Mooney:

WHEREAS, the Village Council of Beverly Hills has adopted its annual budget for its fiscal year beginning July 1, 2024 in accordance with State law and the Village Charter;

WHEREAS, the Village Council must also adopt a millage rate to be levied on the Village tax roll for 2024;

WHEREAS, Act 298 of 1917 allows cities and villages to levy a tax not to exceed 3 mills for the purposes of garbage collection and disposal. The annual rubbish tax shall be in addition to the amount authorized to be levied for general purposes; and

WHEREAS, Public Act 5 of 1982 does not apply to levying for Debt Service.

NOW, THEREFORE, BE IT RESOLVED, that the Village Council does hereby approve the total 2024 millage rate for the Village at 13.6349 mills and the 13.6349 millage rate is to be distributed as follows:

General Fund	1.7965 mills
Public Safety Fund	9.4608 mills
Library Fund	0.7819 mills
Park Improvement	0.3057 mills
Rubbish Fund	1.2900 mills
Total Millage Rate	13.6349 mills

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER RESOLUTION TO ADOPT THE 2024/2025 RATE SCHEDULE FOR WATER CONSUMPTION AND SEWAGE DISPOSAL

Motion by Abboud, second by Hrydziusko:

WHEREAS, each premises within the Village of Beverly Hills connected to the water and/or sanitary sewer system shall pay a consumption charge based upon the amount of water used as shown by the water meter installed in each premises.

NOW, THEREFORE, BE IT RESOLVED that the Beverly Hills Village Council hereby approve the water and/or sanitary consumption charges as follows:

	<u>Water & Sewer</u>	
Water Consumption		\$ 3.1346 per 100 cu ft
Sanitary Sewer Operation, Maintenance & Repair		\$ <u>9.2847</u> per 100 cu ft
Total	\$	12.4193

	<u>Debt Service</u>	
Debt Service		\$ 45.00 per bill

	<u>Ready to Serve</u>	
Ready to Serve		\$ 108.00 per bill

	<u>Water Only</u>	
		\$ 3.1346 per 100 cu ft

	<u>Sewer Only</u>	
All sewer-only customers per quarter		\$ 225.3230 Infrastructure/
		\$ <u>49.0875</u> Debt Service
Total	\$	274.4105

Effective with all water and sewer usage after July 1, 2024 and thereafter until changed.

Roll Call Vote:
Motion passed (7-0)

REVIEW AND CONSIDER PROPOSAL FROM FOREMAN CONSTRUCTION FOR IMPROVEMENTS TO THE PUBLIC SAFETY BUILDING’S KITCHEN, CEILING, AND WINDOWS

Campbell provided an overview. The kitchen, blinds, ceiling tiles, and light fixtures at the Public Safety Building are in need of replacement. They are outdated and inefficient. A Request for Proposal was posted on MITN and closed in mid April 2024.

Administration has received quotes from reputable contractors, Wm. Ellis Company, D&S Contracting, Foreman Construction, Huntington Construction, and Lee Construction. All have

given us proposals with similar services, products and warranties. A bid sheet is attached for your review.

Foreman Construction has proposed to:

- Remove all ceiling tiles on the first and second floors and replace them with sand micro tile.
- Remove all light fixtures on the first and second floors and replace them with led lights.
- Remove all vertical blinds on the first and second floors and replace them with screen shades.
- Tint all windows with 3M safety tint.
- Remodle the kitchen in the second-floor breakroom with various updated materials.

The Foreman Construction proposal was provided for review. It is the Village of Beverly Hills staff's recommendation to approve the proposal submitted by Forman Construction as the most qualified bidder with a bid of \$116,465.77.

Motion by O’Gorman, second by Mooney, be it resolved that the Beverly Hills Village Council approves the proposal from Foreman Construction to update the ceilings, windows, and kitchen, as agreed upon, at the Village of Beverly Hills Public Safety Building in the amount of \$116,465.77. Funds are available in account 205-900-975.05.

Roll Call Vote:

Motion passed (7-0)

REVIEW AND CONSIDER THE PROPOSAL FROM THE ROSSOW GROUP TO ASSIST THE VILLAGE OF BEVERLY HILLS IN ACHIEVING ACCREDITATION FROM THE MICHIGAN ASSOCIATION OF CHIEFS OF POLICE

Campbell gave an overview. The Public Safety Department is requesting that we contract with The Rossow Group (TRG) Consulting and Accreditation Services in obtaining law enforcement accreditation. TRG services are highly recommended by the Michigan Association of Chiefs of Police (MACP) and the Michigan Law Enforcement Accreditation Commission (MLEAC). TRG estimates the work needed for our department to become accredited should take 18-24 Months. TRG will utilize our Power DMS system to optimize our bid for accreditation at every step of the process. This group of professional Consulting teams is highly successful at getting police agencies to the level of accreditation which is needed. They are the only group that the Michigan Police Chief supports to help with the Accreditation.

TRG is based out of 3924 Oak Hills Circle, Port Huron, MI. 48060. We have received a quote for their services for a total of \$50,000. There is a MMRMA CAP Grant for Accreditation Assistance. The grant would be for 50% up to a maximum of \$10,000 per member to assist with the cost of hiring a professional service to facilitate the accreditation process. Funding is available/payable upon successful accreditation award status.

Motion by Drummond, second by Abboud, be it resolved that the Village Council approve the proposal and agreement with the Rossow Group to assist the Public Safety Department

with obtaining certification from the Michigan Association of Chiefs of Police (MACP) in an amount not to exceed \$50,000. Funds are available in Account No. 205-345-804.50.

Roll Call Vote:
Motion passed (7-0)

FIRST ANNOUNCEMENT OF VARIOUS BOARDS/COMMISSION VACANCIES

Campbell announced various Board/Commission vacancies. The following is a list of board members whose terms expire on June 30, 2024. All of the members listed below have been notified of their term expiration and asked to submit an application if they are interested in reappointment. Council agreed in November of 2008 to make these vacancies open to the public as well as the currently seated member.

Birmingham Area Cable Board
Ray Kamoo

Parks & Recreation Board
Eli Bayless
Janice Hausman
Jennifer Ruprich

Planning Commission
Danielle Gutierrez
Ashley Harper
Ahmad Jawad

Zoning Board of Appeals
David Crawford
Andrew Erickson
Charlotte Keller
Joshua Denzler (Alternate)

All terms are for three years beginning July 1, 2024 and expiring June 30, 2027. All interested and eligible residents of Beverly Hills are encouraged to apply. Descriptions of each Board/Commission can be found on the Village website by selecting “Boards/Commission” under the “Government” tab. The deadline for applications is Monday, June 10, 2024. Applications are available on the Village website or by emailing the Village Clerk at krutkowski@villagebeverlyhills.com. A blank application is also included in this packet.

This constitutes the first announcement of the vacancies with appointments scheduled to take place at the June 18, 2024 regular Village Council meeting.

PUBLIC COMMENTS

None.

MANAGER’S REPORT

Village Office Closed - The Village Office will be closed on Monday, May 27, 2024 in observance of Memorial Day. The Village office will reopen on May 28, 2024.

Memorial Day - We are excited for Memorial Day 2024! Here is a list of events taking place around the Village on Monday, May 27, 2024:

Beverly Hills Lions Club Memorial Day Fun Run/Walk - 9:00 a.m. - Beverly Elementary
Memorial Day Parade - 11:00 a.m. - Departs from Groves High School, travels north on Evergreen and then east on Beverly Road
Memorial Day Carnival - 12:00 p.m. - Beverly Park

Memorial Day Ceremony - 1:00 p.m. - Flagpole at Beverly Park

Please note, several streets will be blocked off for the Fun Run between Beverly Road and Saxon, west of Southfield Road at 9:00 a.m. Additionally, Evergreen Road and Beverly Road will be closed to traffic during the parade. Please seek alternate routes.

Memorial Day Personal Care Product Collection - Throughout the month of May, we will be collecting items to be donated to Michigan Veterans Foundation, a non-profit organization that supports local veterans. This year we are collecting NEW personal care items and games/puzzles/playing cards. A flyer is included in the packet with the full list of items and drop-off locations. Thank you to the Parks & Recreation Board for hosting this annual collection!

Trash and Curbside Chipping on Memorial Day - Trash/recycling collection will be delayed by one day that week. Monday's route will be picked up on Tuesday and Tuesday's route will be picked up on Wednesday.

Curbside Chipping will occur the week of Memorial Day and will occur after your trash day. Residents can place stacked branches between 2 and 6 inches in diameter at the curbside for collection and chipping. We ask that branches be stacked and not bundled and that the cut ends all face the direction of traffic flow. Collection will be 1-2 days after your regular trash and recycling collection.

Java and Jazz - Join us for free coffee and live jazz every third Sunday of the month from May to October from 9:00 a.m. to 12:00 p.m. at the Beverly Park pavilion featuring the Ryan Bills Trio. Special thanks to the Beverly Hills Lions Club and Nancy Collias Real Estate for sponsoring the coffee for this entire series!

2023 Consumers Annual Report on Water Quality - The Village of Beverly Hills, The Southeastern Oakland County Water Authority (SOCWA) and the Great Lakes Water Authority (GLWA) are proud of the fine drinking water they supply and are honored to provide this report to you. The 2023 Consumers Annual Report on Water Quality shows the sources of our water, lists the results of our tests, and contains important information about water and health. The Report is now available on the Village website here: https://www.villagebeverlyhills.com/document_center/Departments/Water%20Department/2023%20CCR%20Beverly%20Hills.pdf

Mosquito Repellent - Through Oakland County's West Nile Virus Program, the Village of Beverly Hills has made several forms of mosquito repellent available for residents. Residents can pick up bug spray, mosquito bits, and mosquito dunks for free at the Village Office while supplies last.

Campbell thanked all the volunteers who helped at the May 4, 2024 Park Clean Up.

Mooney asked that the Council hold a closed session with the attorneys on any pending litigation in the Village as soon as possible.

COUNCIL COMMENTS

Kecskemeti thanked McCarthy and Blenkhorn for the budget presentation and for explaining the Village’s priorities. She stated that the CCR on water quality shows no detections above normal in the water supply.

Abboud thanked everyone for their work on the annual budget. He reported that SEMCOG’s Executive Committee is working on a 2050 Transportation Plan. He said the Elected Officials Academy Summit is coming up. He thanked everyone who contributed to Next’s Birmingham’s Big Night Out fundraiser. He said he is looking forward to Memorial Day.

Mooney applauded Administration for the budget presentation. He said the water quality in Beverly Hills is outstanding. He said he was disappointed that only one member of the public was in attendance at this meeting. He said there is no local news coverage which is a loss to the community. He said he thinks the Village’s money is being spent wisely.

Hrydziuszko thanked the volunteers, Parks & Recreation Board, and specifically Janice Hausman for their work on the Park Clean Up event. She said Hausman made it very organized, which made everything more productive. She talked about “No Mow May,” stating that she used to be a proponent of it but noted that invasive species can also take off if lawns are not mowed. She said there is a lot of invasive garlic mustard growing that residents should remove from their yards. She said the Beverly Park 2050 subcommittee met with the SmithGroup and received great feedback.

George thanked Administration for their work on the budget. He noted that end of the year budget amendments will be forthcoming, which is a normal practice. He said he is fortunate to live in Beverly Hills. He thanked the volunteers who attended the Park Clean Up. He is excited to work with the SmithGroup on the scope and public input aspects of the Beverly Park 2050 plan. He said the Village cannot control the water and sewer costs from SOCWA. He said the Village is trying to address water/sewer, and infrastructure in a meaningful way.

ADJOURNMENT

Motion by Mooney, second by Abboud, to adjourn the meeting at 8:46 p.m.

Motion passed.

John George
Council President

Kristin Rutkowski
Village Clerk