

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of [minutes](#) of a regular Council meeting held January 16, 2018.
2. Review and file [bills](#) recapped as of Monday, January 22, 2018.
3. Review and file [bills](#) recapped as of Monday, February 5, 2018.
4. Review and consider request from Groves High School Orchestra to use village streets, sidewalks and Beverly Park for the Forte 5K [Run](#) on Sunday, May 20, 2018.
5. Review and consider approval of [landscaping](#) contract with Jason's Outdoor Services for 2018.

Business Agenda

1. Review and consider request from Kensington Community Church to hold Easter [Egg](#) Hunt at Beverly Park on Saturday, March 24, 2018.
2. Review and consider approval of [minutes](#) of a regular Council meeting held December 19, 2017.
3. Review and consider subcommittee's [recommendation](#) to fill Zoning Board vacancy.
4. [Refer](#) request from Beverly Hills Veterinary Associates, 32831 Southfield Road for site plan approval to the Planning Commission for review and recommendation.
5. Second reading and possible adoption of [Ordinance](#) #362 amending Chapter 22 Section 22.08.150 Fence, Wall & Privacy Screen Regulations of the Municipal Code.

Public comments

Manager's [report](#)

Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days notice to the Village.

Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or calling Ellen Marshall, 18500 W. Thirteen Mile, Beverly Hills, MI 48025 (248) 646-6404.

Present: President Mooney; President Pro-Tem Peddie; Members: Delaney, Mueller, Nunez, and Oen

Absent: Abboud

Also Present: Village Manager, Wilson
Assistant Manager/Clerk, Marshall
Village Attorney, Ryan

President Mooney called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

ADDITIONS TO AGENDA/APPROVE AGENDA

Motion by Oen, second by Nunez, to amend the agenda to include Business Item 7. Review and Revise the minutes of a regular Council meeting held December 19, 2017.

Motion passed.

Motion by Oen, second by Delaney, to approve the agenda as amended.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS ON ITEMS NOT ON THE PUBLISHED AGENDA

Dick Maxwell, Walmer Lane, shared that when he moved to Beverly Hills 40 years ago, there were no fences. Over time he installed a four foot cyclone fence, and his neighbor put in a cement wall, leaving a one foot space between his fence and their wall. He believes that there are situations that arise which cannot be anticipated and no matter what is proposed, it will not meet the needs of all residents.

CONSENT AGENDA

Motion by Oen, second by Peddie, to approve the consent agenda as follows:

1. Review and consider approval of minutes of a regular Council meeting held January 2, 2018.
2. Review and file bills recapped as of Monday, January 8, 2018.
3. Review and consider request from Our Lady Queen of Martyrs to use Village streets and sidewalks for their Oktoberfest 5K Race on September 29, 2018.

Roll call vote:

Motion passed (6-0)

BUSINESS AGENDA

SECOND READING AND POSSIBLE ADOPTION OF AN ORDINANCE AMENDING CHAPTER 22, SECTION 22.24 AREA, HEIGHT, BULK, AND PLACEMENT REGULATIONS

Ryan explained regulations for the O-1 Office Zone District in Chapter 22, Section 22.24 Area, Height, Bulk, and Placement Regulations, Schedule of Regulations lists a maximum building height at 30 feet but only allows a single story. Planning Commission has submitted an amendment modifying the language to permit a second story within the current height limit of 30 feet, as is allowed in every other Zone District. At the meeting held November 29, 2017 the Planning Commission held a public hearing and recommended approval of modifications to the language updating the number of stories from “1” to “2” in the O-1 Office Zone District. This change will not modify the current allowable maximum building height of 30 feet.

Also updated, noted in bold italics, was “Section 5.01. PENALTY. Any person violating any of the provisions of this Ordinance shall be ***responsible for*** a civil infraction ...”

A copy of the ordinance in its entirety is available for review at the Village of Beverly Hills Administration office.

Motion by Oen, second by Peddie, to adopt Ordinance #361 amending Chapter 22, Section 22.24 Area, Height, Bulk, and Placement Regulations.

Roll Call Vote:

Motion passed (6-0)

This ordinance shall become effective 20 days following publication in the Eccentric newspaper.

REVIEW AND CONSIDER AGREEMENT BETWEEN THE VILLAGE OF BEVERLY HILLS AND COMMUNITY ACTION ALLIANCE REGARDING WATER RESIDENTAL ASSISTANCE PROGRAM

With the creation of the Great Lakes Water Authority a program was established to assist residential customers who have issues paying their water bills; the Water Residential Assistance Program (WRAP). The WRAP program allows eligible participants to enroll to maintain water services and begin repaying past due balances. Eligible participants can also apply for up to \$1000 per year in assistance, water audits for residents who consistently use more water than average and up to \$1000 to help with minor plumbing repairs. To qualify, residents must be at 150% or less of the federal poverty level and meet other eligibility requirements. As a participant in the WRAP program the Village would also agree to forego shutoffs for enrolled residents who maintain their participation, forego placing past due balances onto tax bills and waive penalties for active participants.

The WRAP program is operated and administered by the Wayne Metro Community Action Agency (CA Alliance Agency). Eligibility determinations are made by CA Alliance. Many of the Village’s fellow members of SOCWA have signed up and are currently participating in the WRAP program. Village Administration has reviewed the participation requirements of the WRAP and does not find them to be unreasonable.

There are some inconsistencies regarding the implementation date in the document provided by the Community Action Alliance. The Village had previously agreed to participate in WRAP through CA Alliance and Oakland Livingston Human Services Agency (OLHSA) through March 31, 2017. This agreement should be retroactive to April 1, 2017 to ensure that any eligible participants can receive benefits for bills for the entire period in which the Village has been an active participant.

Motion by Delaney, second by Oen, be it resolved that the Council for the Village of Beverly Hills approves and authorizes the Village Manager to sign the Memorandum of Agreement between the Village of Beverly Hills and the Wayne Metro Community Action Agency (CA Alliance) for participation in the Water Residential Assistance Program effective April 1, 2017.

Roll Call Vote:
Motion passed (6-0)

REVIEW AND CONSIDER APPROVAL FOR THE PURCHASE OF AN ALEXIS MINI PUMPER FROM APOLLO FIRE EQUIPMENT COMPANY

As directed by the Village Council, Village Administration and the Public Safety Department have reviewed options for various fire vehicles due to the condition of the current pumper truck. There was significant discussion about this matter during 2017, with the directive being given to Administration to procure an appropriate pumper truck and mini pumper for the Village. In the interim, the Public Safety Department has been working with the chosen supplier, Alexis, on the acquisition of a mini pumper. Before Council for review and consideration is a purchase agreement for a new Alexis mini pumper.

Village Administration is recommending payment in cash for this piece of equipment. The Village has approximately \$290,000 in reserves for fire equipment. The total purchase price of this vehicle is \$301,775.00. This includes a reduction of \$5,181 for payment in cash. The remaining portion of the purchase price will come from the \$75,000 budgeted by Public Safety for FY 2017-18 in the fire truck reserve.

Copies of the invoice, purchase agreement, specifications and a diagram of the new apparatus have been provided to Council for review. Public Safety Administration has spent a significant amount of time with Alexis in the design of this truck so that it meets the needs of the Village and will be compatible with existing water supplies, other vehicles and officer training not only in the Village but by the mutual-aid communities.

Motion by Delaney, second by Oen, be it resolved that the Village Council approve and authorize the Village manager to execute the invoice and purchase agreement for a 2017 Alexis mini pumper as presented for use by the Beverly Hills Public Safety Department in the amount of \$301,775.00. Funds for this purchase are available in the Village's Fire Truck Reserve Fund 205 and Capital Projects Fund 401.

Roll Call Vote:
Motion passed (6-0)

REVIEW AND CONSIDER APPROVAL FOR THE PURCHASE OF A SUTPHEN CLASS A PUMPER FROM APOLLO FIRE EQUIPMENT COMPANY AND CONSIDER AUTHORIZING THE VILLAGE MANAGER TO ENTER INTO A SEVEN YEAR LEASE PURCHASE AGREEMENT WITH LEASING 2, INC. TO FINANCE THE PURCHASE IN THE AMOUNT OF \$604,801.11

As directed by the Village Council, Village Administration and the Public Safety Department have collaborated on the procurement of a pumper truck to replace the existing pumper truck. The current pumper truck is a 1999 Freightliner model, and has suffered a number of equipment and tank failures in the last two years. The significant amount of time this truck has spent out of service for repairs has placed an additional burden on the only other fire apparatus, the ladder truck. Sgt. Robert Ginther, Fire Marshal, explained the proposed truck could carry 1,000 gallons of water. He further explained that this amount of water gives them approximately six minutes of firefighting power, which allows them the time necessary to hook into the hydrant.

Following 2017 approval by Council, the Public Safety Department worked on the procurement of a pumper truck with the Sutphen Corporation. Specifications and a diagram of the apparatus, as designed and approved by the Public Safety Department, have been provided to Council. The price for this 2017 Sutphen Pumper Truck is \$620,441.40.

Village Administration has reviewed the financing options available and is recommending a lease purchase agreement with Leasing 2, Inc. Leasing 2 is offering a discount of \$15,640.29 off the purchase price reducing the purchase price to \$604,801.11. This amount will be financed with Leasing 2, Inc. for a period of seven (7) years at an interest rate of 3.49%. Annual payments will be \$98,860.38 with the first payment due on February 15, 2019. These payments will overlap by two fiscal years on the current payments for the ladder truck. The final payment for the ladder truck will be made in October of 2019. As the Village has been putting aside \$75,000 annually for the fire truck reserve the additional payment will not place a significant strain on the budget. Village Administration recommends discontinuing funding the fire truck reserve fund until the last payment has been made on the ladder truck.

Sharon Tischler, Virmar Court, inquired about the color of the firetruck. Ginther explained the truck would be red.

Motion by Oen, second by Delaney, whereas, the Village of Beverly Hills has determined that a true and very real need exists for the acquisition of the Sutphen Class A Pumper described in the Lease-Purchase Agreement presented to this meeting; and has further determined that the Sutphen Class A Pumper will be used solely for essential governmental functions and not for private business use, and whereas, the Village of Beverly Hills has taken the necessary steps, including any legal bidding requirements, under applicable law to arrange for the acquisition of such equipment. Be it resolved, by the Village of Beverly Hills Council that the terms of said Lease Purchase Agreement and Escrow Agreement are in the best interest of the Village of Beverly Hills for the acquisition of such equipment, and the Village of Beverly Hills Council designates and authorizes Village Manager, Chris Wilson to enter, execute and deliver, and to witness (or attest), respectively, a seven year Lease Purchase Agreement and Escrow Agreement with Leasing 2, Inc. as well as any related documents necessary to the consummation of the transactions contemplated by the Lease-Purchase Agreement and Escrow Agreement. Such agreement is to finance the

purchase of Sutphen Class A Pumper in the amount of \$604,801.11 purchased from Apollo Fire Equipment Company. Funds for this purchase are available in Fund 205-900-978.00.

Roll Call Vote:

Motion passed (6-0)

THRID ANNOUNCEMENT OF A VACANCY ON THE ZONING BOARD OF APPEALS FOR AN ALTERNATE MEMBER

Mark Hynes submitted his resignation from the Zoning Board of Appeals as an alternate member on December 14th. Council accepted his resignation and made a first announcement of the vacancy on December 19th. This is the third announcement of vacancy and the term has an expiration date of June 30, 2018.

Application deadline: Wednesday, January 31, 2018 at 4:30 p.m.

Term expires: June 30, 2018

Zoning Board Subcommittee:

Chairperson: Abboud

Members: Oen and Peddie

Meeting: February 6, 2018 at 7:15 p.m.

Applications of interested persons will be delivered to subcommittee members with the February 6th Council packet.

SET PUBLIC HEARING DATE OF FEBRUARY 20, 2018 TO REVIEW AND CONFIRM 2017 SPECIAL ASSESSMENT ROLL FOR THE SOUTHFIELD ROAD BUSINESS ASSESSMENT DISTRICT

Mooney explained the Village maintains the public right-of-way along the Southfield Road business district and assesses the cost of landscape maintenance and water for the sprinkling system to the property owners on the west side of Southfield Road.

The Village of Beverly Hills Council set the public hearing date for Tuesday, February 20, 2018, to review and confirm the 2017 Special Assessment Roll for the Southfield Road Business Assessment District.

REVIEW AND CONSIDER APPROVAL OF MINUTES OF A REGULAR COUNCIL MEETING HELD DECEMBER 19, 2017

Motion by Oen, second by Peddie, be it resolved that the Village of Beverly Hills Council vacate the approval of the December 19, 2017 minutes.

Motion passed.

Motion by Oen, second by Delaney, be it resolved that the Village of Beverly Hills Council revise the December 19, 2017 minutes with the exact language in the motion related to the “DISCUSSION REGARDING A PROPOSED ORDINANCE AMENDING CHAPTER

22 SECTION 22.08.150 FENCE, WALL & PRIVACY SCREEN REGULATIONS OF THE MUNICIPAL CODE”.

Motion passed.

PUBLIC COMMENTS

Tischler commented that parliamentary procedure dictates Council cannot go back and change minutes once they have been approved.

Ryan explained a motion was made to change the language, but the recording of the December 19, 2017 meeting has provided the actual language used.

Tischler asked that the fence ordinance includes restrictions against the use of pointed decorative fence toppers. These toppers create a high risk for deer impalement.

MANAGER’S REPORT

SOCRRA Facility Update – Significant progress on the MRF facility on Coolidge has been made. As of January 10th the facility was able to reopen to haulers for recycling material. SOCRRA is hopeful to reopen the site to the general public later this month. Saturday drop off service for electronics recycling will continue through the month of January. SOCRRA has continued to experience an increase of around 20% in recycling volume with the implementation of the new recycling carts. We are also beginning to see decreases in our volumes of trash in communities where recycling volumes are increasing.

Passport Processing – The 2017 numbers for passport applications processed by the Village were submitted for Council review. The number of 443 is down significantly from the highs of 2014 where we were processing nearly 1000 applications a year. We currently have six (6) employees that are trained and capable of processing passport applications. With this number of eligible staff and this current level of demand the passport processing operations have become more sustainable.

Christmas Tree Chipping – Christmas tree collection will continue the week of January 15th. Please place your unwrapped trees, free of tinsel or ornaments, at the curb for collection.

Smartest Community Ranking – Job placement website Zippia recently conducted a study of the smartest communities over 10,000 population in Michigan. Of the 93 communities that were analyzed, the Village of Beverly Hills ranked #2 amongst the smartest communities. We were only bested by our neighbors, the City of Birmingham.

Strategy Session – The annual strategy session between the Council and Village Administration will be held on Tuesday, January 30th at 6:00 PM in the Village Council Chambers. Council members who have not already done so are encouraged to submit the items they would like included in this meeting to President Mooney.

COUNCIL COMMENTS

Mueller reminded Council of the joint meeting with the Parks & Recreation Board scheduled for January 19, 2017 at 7:30 p.m. The Winter Family Fun Day is scheduled for January 28, 2017.

Delaney reported the meeting with Oen, Administration, and Public Safety was a productive meeting. The Cable Board will meet on January 17th, and are working to correct the transmission problems the meeting broadcasts are experiencing.

Oen also reported a successful meeting with Public Safety.

Mooney extended his regret that he cannot attend the joint Parks & Recreation meeting.

Motion by Delaney, second by Mueller, to adjourn the meeting at 8:27 p.m.

Motion passed.

John G. Mooney
Council President

Ellen E. Marshall
Village Clerk

Elizabeth M. Lyons
Recording Secretary

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

TO THE PRESIDENT & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 1/8/2018 THROUGH 1/22/2018.

ACCOUNT TOTALS:

101	GENERAL FUND	\$296,737.12
202	MAJOR ROAD FUND	\$26,528.93
203	LOCAL STREET FUND	\$1,008.51
205	PUBLIC SAFETY DEPARTMENT FUND	\$165,638.75
401	CAPITAL PROJECTS FUND	\$208.40
592	WATER & SEWER FUND	\$259,552.54
	TOTAL	<u>\$749,674.25</u>
	MANUAL CHECKS- COMERICA	\$30,564.23
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$749,674.25</u>
	GRAND TOTAL	<u>\$780,238.48</u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
01/22/2018	COM	77768	59679	18TH DISTRICT C OURT	18TH DISTRICT C OURT	650.00
01/22/2018	COM	77769	59381	ALEXANDER BUILDING COMPA	ALEXANDER BUILDING COMPA	1,300.00
01/22/2018	COM	77770	59378	AMERICAN STANDARD ROOFIN	AMERICAN STANDARD ROOFIN	600.00
01/22/2018	COM	77771	59691	ANNE T. PATTON	ANNE T. PATTON	600.00
01/22/2018	COM	77772	31164	APOLLO FIRE APPARATUS	APOLLO FIRE APPARATUS	270.00
01/22/2018	COM	77773	01100	APOLLO FIRE EQUIPMENT	APOLLO FIRE EQUIPMENT	602.80
01/22/2018	COM	77774	53284	APPLIED IMAGING	APPLIED IMAGING	190.04
01/22/2018	COM	77775	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	252.75
01/22/2018	COM	77776	59419	AXON ENTERPRISE, INC.	AXON ENTERPRISE, INC.	1,302.00
01/22/2018	COM	77777	59119	BEAUMONT HEALTH SYSTEM	BEAUMONT HEALTH SYSTEM	823.80
01/22/2018	COM	77778	32748	BEIER HOWLETT,P.C.	BEIER HOWLETT,P.C.	714.00
01/22/2018	COM	77779	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	63.12
01/22/2018	COM	77780	02400	BEVERLY HILLS WATER DPT	BEVERLY HILLS WATER DPT	71.76
01/22/2018	COM	77781	34063	BIRMINGHAM AREA CABLE BC	BIRMINGHAM AREA CABLE BC	200,000.00
01/22/2018	COM	77782	30861	BLUE CARE NETWORK	BLUE CARE NETWORK	32,037.18
01/22/2018	COM	77783	59684	CAPALDI BUILDING COMPANY	CAPALDI BUILDING COMPANY	200.00
01/22/2018	COM	77784	59690	CARTER CONSTRUCTION & CC	CARTER CONSTRUCTION & CC	1,850.00
01/22/2018	COM	77785	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	68.70
01/22/2018	COM	77786	50392	CITY OF BIRMINGHAM	CITY OF BIRMINGHAM	78,699.50
01/22/2018	COM	77787	59323	CLEANNET	CLEANNET	858.00
01/22/2018	COM	77788	31925	COALITION OF PUBLIC SAFE	COALITION OF PUBLIC SAFE	19,953.83
01/22/2018	COM	77789	51439	COMCAST	COMCAST	82.90
01/22/2018	COM	77790	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	31,325.16
01/22/2018	COM	77791	58769	COMPTON PRESS INDUSTRIES	COMPTON PRESS INDUSTRIES	4,639.00
01/22/2018	COM	77792	50097	CYNERGY PRODUCTS	CYNERGY PRODUCTS	209.70
01/22/2018	COM	77793	52025	DETROIT SALT COMPANY	DETROIT SALT COMPANY	4,653.94
01/22/2018	COM	77794	59692	DONALD STEFFES	DONALD STEFFES	131.60
01/22/2018	COM	77795	50919	DTE ENERGY	DTE ENERGY	895.50
01/22/2018	COM	77796	51385	DTE ENERGY	DTE ENERGY	7,818.21
01/22/2018	COM	77797	59682	EMERGENCY EGRESS LLC	EMERGENCY EGRESS LLC	200.00
01/22/2018	COM	77798	31830	ENTERPRISE COMPUTER	ENTERPRISE COMPUTER	154.00
01/22/2018	COM	77799	31543	ERADICO	ERADICO	43.00
01/22/2018	COM	77800	59359	EVER-DRY WATERPROOFING	EVER-DRY WATERPROOFING	300.00
01/22/2018	COM	77801	59683	HASKINS HOME BUILDERS	HASKINS HOME BUILDERS	500.00
01/22/2018	COM	77802	59680	HELLER ANDS ASSOCIATES	HELLER ANDS ASSOCIATES	700.00
01/22/2018	COM	77803	59688	HOME INSPECTIONS PLUS	HOME INSPECTIONS PLUS	200.00
01/22/2018	COM	77804	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	2,937.20
01/22/2018	COM	77805	53353	IACP	IACP	150.00
01/22/2018	COM	77806	50200	INTERNATIONAL INSTITUTE	INTERNATIONAL INSTITUTE	160.00
01/22/2018	COM	77807	33083	JAX KAR WASH	JAX KAR WASH	539.28
01/22/2018	COM	77808	59582	JOHNSON THERMOL-TEMP INC	JOHNSON THERMOL-TEMP INC	1,307.60
01/22/2018	COM	77809	09300	KELLER THOMA	KELLER THOMA	43.75
01/22/2018	COM	77810	53316	LANG'S ON-SITE SERVICES	LANG'S ON-SITE SERVICES	315.00
01/22/2018	COM	77811	59686	LARS DAVID INC	LARS DAVID INC	200.00
01/22/2018	COM	77812	51792	LEXISNEXIS RISK SOLUTION	LEXISNEXIS RISK SOLUTION	47.00
01/22/2018	COM	77813	59116	MARGARET A.S. BEKE	MARGARET A.S. BEKE	115.33
01/22/2018	COM	77814	12300	MICHIGAN MUNICIPAL LEAGU	MICHIGAN MUNICIPAL LEAGU	280.00
01/22/2018	COM	77815	51620	MICHIGAN MUNICIPAL RISK	MICHIGAN MUNICIPAL RISK	41,841.25
01/22/2018	COM	77816	51461	MUNICIPAL WEB SERVICES	MUNICIPAL WEB SERVICES	441.00
01/22/2018	COM	77817	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	259.50
01/22/2018	COM	77818	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	190.62
01/22/2018	COM	77819	51751	O.C.W.R.C.	O.C.W.R.C.	31,289.00
01/22/2018	COM	77820	13300	OAKLAND COMMUNITY COLLEGE	OAKLAND COMMUNITY COLLEGE	150.00
01/22/2018	COM	77821	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	1,596.08
01/22/2018	COM	77822	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	147,399.84
01/22/2018	COM	77823	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	24,048.92
01/22/2018	COM	77824	14100	OBSERVER & ECCENTRIC	OBSERVER & ECCENTRIC	54.30
01/22/2018	COM	77825	14250	OFFICE DEPOT	OFFICE DEPOT	92.88
01/22/2018	COM	77826	49769	OFFICE EXPRESS	OFFICE EXPRESS	297.93
01/22/2018	COM	77827	59622	PARAGON LABORATORIES	PARAGON LABORATORIES	400.00
01/22/2018	COM	77828	59685	PAUL ROBERT DEHEM	PAUL ROBERT DEHEM	400.00
01/22/2018	COM	77829	59687	PETE CONTRERAS	PETE CONTRERAS	100.00
01/22/2018	COM	77830	59672	PRO HOME IMPROVEMENT INC	PRO HOME IMPROVEMENT INC	200.00
01/22/2018	COM	77831	59689	R&I PLUMBING & HEATING	R&I PLUMBING & HEATING	274.10
01/22/2018	COM	77832	59681	RICHARD ERIKSEN	RICHARD ERIKSEN	600.00
01/22/2018	COM	77833	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	27,639.00
01/22/2018	COM	77834	16600	S.O.C.W.A.	S.O.C.W.A.	46,349.15
01/22/2018	COM	77835	59282	SAFEBUILT INC.	SAFEBUILT INC.	24,378.42
01/22/2018	COM	77836	59248	SMART LIGHTING LLC	SMART LIGHTING LLC	370.00
01/22/2018	COM	77837	58785	SOUTHEASTERN MICHIGAN AS	SOUTHEASTERN MICHIGAN AS	80.00
01/22/2018	COM	77838	17700	SUNSET MAINTENANCE SERVI	SUNSET MAINTENANCE SERVI	1,000.00
01/22/2018	COM	77839	58943	THE HARTFORD	THE HARTFORD	737.46
01/22/2018	COM	77840	59357	WALLSIDE WINDOWS	WALLSIDE WINDOWS	400.00
01/22/2018	COM	77841	59368	XO COMMUNICATIONS	XO COMMUNICATIONS	29.15

COM TOTALS:

Total of 74 Checks:
 Less 0 Void Checks:

749,674.25
 0.00

01/19/2018 11:18 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 01/09/2018 - 01/09/2018

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Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
01/09/2018	COM	77767	30861	BLUE CARE NETWORK		30,564.23
COM TOTALS:						
Total of 1 Checks:						30,564.23
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						30,564.23

TO THE PRESIDENT & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 1/22/2018 THROUGH 2/05/2018.

ACCOUNT TOTALS:

101	GENERAL FUND	\$24,982.60
202	MAJOR ROAD FUND	\$17,070.58
203	LOCAL STREET FUND	\$12,356.73
205	PUBLIC SAFETY DEPARTMENT FUND	\$61,344.41
592	WATER & SEWER FUND	\$2,233.41
701	TRUST AND AGENCY FUND	\$7,685.62
	TOTAL	<u>\$125,673.35</u>
	MANUAL CHECKS- COMERICA	\$1,286.05
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$125,673.35</u>
	GRAND TOTAL	<u>\$126,959.40</u>

02/02/2018 08:15 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

Page: 1/1

CHECK DATE FROM 02/05/2018 - 02/05/2018

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
02/05/2018	COM	77843	58787	ABEL ELECTRONICS	ABEL ELECTRONICS	350.00
02/05/2018	COM	77844	53284	APPLIED IMAGING	APPLIED IMAGING	26.00
02/05/2018	COM	77845	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	361.06
02/05/2018	COM	77846	30920	BELLE TIRE	BELLE TIRE	262.83
02/05/2018	COM	77847	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	8.58
02/05/2018	COM	77848	52071	BLUE CROSS BLUE SHIELD	BLUE CROSS BLUE SHIELD	41,638.94
02/05/2018	COM	77849	58959	CADILLAC ASPHALT, LLC	CADILLAC ASPHALT, LLC	1,293.75
02/05/2018	COM	77850	03700	CARRIER & GABLE	CARRIER & GABLE	402.80
02/05/2018	COM	77851	58597	CATHY WHITE	CATHY WHITE	327.72
02/05/2018	COM	77852	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	45.80
02/05/2018	COM	77853	59694	CITY OF TROY	CITY OF TROY	1,000.00
02/05/2018	COM	77854	51439	COMCAST	COMCAST	119.16
02/05/2018	COM	77855	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	26,192.58
02/05/2018	COM	77856	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	3,630.96
02/05/2018	COM	77857	58588	CRIMEDAR	CRIMEDAR	365.00
02/05/2018	COM	77858	50097	CYNERGY PRODUCTS	CYNERGY PRODUCTS	276.00
02/05/2018	COM	77859	52025	DETROIT SALT COMPANY	DETROIT SALT COMPANY	6,268.84
02/05/2018	COM	77860	31228	EXXONMOBIL	EXXONMOBIL	319.53
02/05/2018	COM	77861	53489	GREAT AMERICA FINANCIAL	GREAT AMERICA FINANCIAL	639.71
02/05/2018	COM	77862	53583	GUARDIAN	GUARDIAN	6,329.71
02/05/2018	COM	77863	49646	GUNNERS METERS & PARTS I	GUNNERS METERS & PARTS I	57.50
02/05/2018	COM	77864	31202	HOME DEPOT CREDIT SERVIC	HOME DEPOT CREDIT SERVIC	780.84
02/05/2018	COM	77865	59688	HOME INSPECTIONS PLUS	HOME INSPECTIONS PLUS	300.00
02/05/2018	COM	77866	53316	LANG'S ON-SITE SERVICES	LANG'S ON-SITE SERVICES	105.00
02/05/2018	COM	77867	51135	MAJIK GRAPHICS INC.	MAJIK GRAPHICS INC.	365.00
02/05/2018	COM	77868	52030	MICHIGAN GRAPHICS & AWAR	MICHIGAN GRAPHICS & AWAR	30.00
02/05/2018	COM	77869	51134	MR. ROOF	MR. ROOF	1,000.00
02/05/2018	COM	77870	51182	NELSON BROTHERS SEWER &	NELSON BROTHERS SEWER &	1,115.00
02/05/2018	COM	77871	59576	NIXON CONSTRUCTION	NIXON CONSTRUCTION	300.00
02/05/2018	COM	77872	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	3,065.01
02/05/2018	COM	77873	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	6,122.06
02/05/2018	COM	77874	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	48.39
02/05/2018	COM	77875	53279	PACIFIC TELEMAGEMENT	PACIFIC TELEMAGEMENT	78.00
02/05/2018	COM	77876	59695	PAUL NEWITT	PAUL NEWITT	200.00
02/05/2018	COM	77877	15800	RATHCO SAFETY SUPPLY	RATHCO SAFETY SUPPLY	148.76
02/05/2018	COM	77878	59693	REANAN MAXWELL	REANAN MAXWELL	1,184.50
02/05/2018	COM	77879	53579	REDFORD LOCK SECURITY SC	REDFORD LOCK SECURITY SC	136.50
02/05/2018	COM	77880	16100	ROAD COMMISSION FOR OAKI	ROAD COMMISSION FOR OAKI	2,225.74
02/05/2018	COM	77881	51356	SOUTHFIELD MUFFLER & BR	SOUTHFIELD MUFFLER & BR	165.90
02/05/2018	COM	77882	49839	STATE OF MICHIGAN	STATE OF MICHIGAN	7,512.77
02/05/2018	COM	77883	58801	STREAM DYNAMICS	STREAM DYNAMICS	616.25
02/05/2018	COM	77884	18000	TERMINIX	TERMINIX	558.72
02/05/2018	COM	77885	31043	THOMAS J RYAN PC.	THOMAS J RYAN PC.	8,000.00
02/05/2018	COM	77886	50767	VERIZON WIRELESS	VERIZON WIRELESS	108.21
02/05/2018	COM	77887	59388	WEATHERGARD WINDOWS	WEATHERGARD WINDOWS	200.00
02/05/2018	COM	77888	53572	WOW! BUSINESS	WOW! BUSINESS	1,260.23
02/05/2018	COM	77889	20900	ZIP ETC INC	ZIP ETC INC	130.00

COM TOTALS:

Total of 47 Checks:	125,673.35
Less 0 Void Checks:	0.00
Total of 47 Disbursements:	125,673.35

02/02/2018 08:16 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 01/23/2018 - 01/23/2018

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
01/23/2018	COM	77842	50767	VERIZON WIRELESS		1,286.05
COM TOTALS:						
Total of 1 Checks:						1,286.05
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						1,286.05

M E M O

To: Honorable President Mooney; Members of Village Council
Village Manager, Chris Wilson

From: Ellen Marshall

Re: Groves Orchestra Forte 5K Run and Walk

Date: January 19, 2018

The Groves Orchestras are requesting to hold their fifth annual Forte 5K Run and Walk on Village streets and at Beverly Park. They are requesting to hold the event on Sunday, May 20, 2018 from 7:30 am to 11:30 a.m. They will also require use of the pavilion.

Registration will begin at 8:00 am in the pavilion where the Run will start at 9:00 am along Village streets in the West Beverly subdivision. After the run, they wish to return to the pavilion at Beverly Park for food and entertainment. Members are also requesting that fees for renting the pavilion be waived for this event.

Suggested Resolution

Moved by _____, seconded by _____, that the Beverly Hills Village Council approves the request from the Groves High School Orchestra to hold their fifth annual Forte 5K Run on Sunday, May 20, 2018. This event will begin and end at the Beverly Park pavilion and they will utilize Village streets and sidewalks for the run. It is recommended that fees for use of the pavilion be waived for this event. Upon approval of the Run, Groves Orchestras will submit the required Certificate of Insurance naming the Village of Beverly Hills as an additional insured with at least \$1,000,000 of liability coverage.

November 20,2017

Village Council Members
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Dear Village Council Members,

Groves Orchestra students and parents would like to propose that we hold the 6th Annual Forte 5k Run and Walk at Beverly Park on Sunday, May 20th, 2018 to benefit the Groves Orchestra. Groves High School has over 100 students in 3 orchestras: Concert, Symphony, and Electric String Ensemble. The Groves Orchestras, led by Mr. Paul Shawver, consistently receives the highest ratings possible at both district and state level competitions year after year. Our orchestras have performed around the country and around the world including New York, Chicago, Boston, Toronto, Salzburg, Munich, Vienna, Florence, and Rome. Several students have gone on to pursue a career in music education, performance, and music therapy.

Last year's run was a huge success! We had well over 100 race participants which includes Groves teachers, orchestra members and their families and members of the community. We hope to significantly increase the number of participants for 2018! Orchestra students and parents volunteer to set up, clean up, and guide runners on the course. After the race not only was the pavilion cleaned up, but a small crew walked the entire course to ensure there was no debris on any of the resident's lawns. You can trust that this will always be the case as we all take pride in this great community.

All the money raised from this vent goes to the Groves Orchestra program. Last year, it was used to defray costs of the Fall Orchestra Camp Copneconic in Fenton where students have clinics with DSO musicians and end with a final performance. Student and parent chaperones always enjoy the weekend. We hope that you agree with our view that this is a great cause and will consider waiving the pavilion cost in order to stretch the funds that much further.

Our plan for the event is to start setup by 7:30am. We'll put signage up around the pavilion and setup the start/finish line. At 9am we will start the race which should conclude roughly by 11am. After the walkers finish we will hand out awards and be cleaned up and by 11:30am. We're hoping to have a few students play the national anthem on their string instruments at the start plus a few more playing along the route.

We would like to present our proposal at the next Parks and Recreation meeting. We will have orchestra members present for the meeting to address any of your questions or concerns. Thank you again for considering our proposal. We enjoy taking an active role in helping our great orchestra and look forward to meeting with you.

If any of you would like to participate in the Run/Walk we would be honored with your presence.

Sincerely,

Barbara Seidel

On behalf of Groves Symphony Orchestra Forte 5k Organizers

MEMO

To: Honorable President Mooney
Members of the Village Council
Village Manager Chris Wilson

From: Ellen Marshall, Village Clerk

Re: 2018 Beverly Park Landscaping

Date: January 29, 2018

Last year Beverly Hills engaged the services of Jason's Outdoor Services to provide landscaping maintenance at Beverly Park. In addition to weeding, trimming and clean up, they also installed a new bed and new plant material.

We are in receipt of a proposal from Jason's to perform landscaping maintenance at Beverly Park for 2018. This proposal includes mulching and edging all beds, spring clean up, bush trimming, weed control and fall clean up. A copy of the proposal is attached.

Resolution

The Beverly Hills Village Council approves Jason's Outdoor Services to provide landscaping maintenance at Beverly Park for 2018 in the amount of \$4,287.00. Services include application of 37 yards of mulch, bed edging, equipment rental, one spring clean up, two bush trimmings, four weed killer applications and weeding, and one fall clean up.

Attachment

Jason's Outdoor Services
18138 Kirkshire
Beverly Hills, MI 48025 US
jasonsservices48025@gmail.com
Jasonsoutdoorservices.com



ESTIMATE

ADDRESS

Village of Beverly Hills
18500 W 13 Mile Road
Beverly Hills, MI 48025

ESTIMATE # 1001

DATE 01/29/2018

DATE	ACTIVITY	QTY	RATE	AMOUNT
01/29/2018	Mulch:Mulch double shred brown	37	33.00	1,221.00
01/29/2018	Mulch Application	37	23.00	851.00
01/29/2018	Mulch:Bed Edge Bed edge area around pavilion, front entrance, gazebo, and playground	1	75.00	75.00
01/29/2018	Equipment:Machine rental	1	385.00	385.00
01/29/2018	Cleanup:Spring Cleanup Clear all foreign derbies and remove perennials in the following areas; Beds Near playground • Beds around trees near playground area • Gazebo beds • West entrance flower beds on both sides of gate • All flower beds around the pavilion • Parking lot islands	1	175.00	175.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
01/29/2018	Bush/ Hedge Maintenance: Bush Trimming Trim hedges once in the spring and once in the summer. Areas included are; <ul style="list-style-type: none"> • Beds Near playground • Beds around trees near playground area • Gazebo beds • West entrance flower beds on both sides of gate • All flower beds around the pavilion • Parking lot islands 	2	275.00	550.00
01/29/2018	Weed application Apply in areas described in line 7	4	45.00	180.00
01/29/2018	Weeding provide weeding services four (4) times through out the year. Spring, Summer twice and fall once Beds Near playground <ul style="list-style-type: none"> • Beds around trees near playground area • Gazebo beds • West entrance flower beds on both sides of gate • All flower beds around the pavilion • Parking lot islands and litter control 	4	150.00	600.00
01/29/2018	Cleanup: Fall Cleanup Preform one full fall cleanup of all the following areas; Beds Near playground <ul style="list-style-type: none"> • Beds around trees near playground area • Gazebo beds • West entrance flower beds on both sides of gate • All flower beds around the pavilion • Parking lot islands 	1	250.00	250.00

Price per quantity is unchanged from 2016 proposal. Please note additional work has been added in regards to last years service

TOTAL

\$4,287.00

requests along with new flower beds added throughout the year

Accepted By

Accepted Date

MEMO

To: Honorable President Mooney
Village Council Members
Village Manager, Chris Wilson

From: Ellen Marshall

Re: Easter Egg Hunt

Date: February 1, 2018

On January 31, 2018, Claire South of Kensington Community Church telephoned the Village Office and requested to host an Easter Egg Hunt in Beverly Park on Saturday, March 24, 2018. They are requesting use of the park from 9:00 am until 5:00 pm. The event is open to all members of the community.

Normally, this type of request would be presented to the Village Parks & Recreation Board for a recommendation to Council. Given time restraints, I personally contacted all of the Board members and they were unanimous in their support of this event being forwarded to Council for review.

After a two year hiatus, this will be the 11th year that Kensington has sponsored the Easter Egg Hunt. Kensington has a presence in the Beverly Hills area where they rent space at Groves High School. There will be activities planned for the whole family. A banner publicizing the Easter Egg Hunt will be hung on the park fence.

Kensington has asked that the Village provide three portable restrooms for the event at a cost of \$210.

Recommended resolution:

Be it resolved that the Beverly Hills Village Council approves the request from Kensington Community Church to utilize Beverly Park for the purposes of conducting an Easter Egg Hunt in Beverly Park on Saturday, March 24, 2018 between 9:00 a.m. and 5:00 p.m. Further it is recommended that the pavilion rental fees be waived and that the Village provide three portable restrooms for the event. A certificate of insurance will be provided upon approval of the Easter Egg Hunt.



February 1, 2018

To the Members of the Village Council of Beverly Hills:

The members of Kensington Birmingham hereby request the usage of Beverly Park on Saturday, March 24, 2018 for the Beverly Park Easter Egg Hunt that was last held in 2015.

We request the park be used beginning at 9:00 a.m. the day of the event for setup. We will have the event cleared from the park no later than 5:00 p.m. on Saturday, March 24, 2018, the day of the event.

In addition, we would request permission to place a banner sign on the park's fence on Saturday, March 17, 2018 advertising the event to the community. The event will be open to all members of the community.

Some, or possibly all of the following activities may be a part of the Easter egg hunt.

Cookie decorating

Facepainting

Springhill Camps, may be bringing a Eurobungy and Rock Climbing wall (depending on the weather). These would be placed on the basketball courts as they have in previous years. Special care will be taken to protect the courts from damage.

Live bunnies from – Premier Pets

Kensington Birmingham will sponsor this event. There is no request from the Council for funding, however, given the large number of village residents attending the event, we would like to request additional bathroom facilities (port-a-potties) be provided by the village. We would greatly appreciate the Council's support of this matter.

We look forward to having this event for our neighbors and friends in Beverly Hills. We truly appreciate your approval.

Sincerely,

Claire South

Event Coordinator – Kensington Birmingham

248-884-5572

claire.south@kensingtonchurch.org

Present: President Mooney; President Pro-Tem Peddie; Members: Abboud, Delaney, Mueller, and Nunez

Absent: Member Oen

Also Present: Village Manager, Wilson
Assistant Manager/Clerk, Marshall
Village Attorney, Ryan
Public Safety Director, Torongeau

President Mooney called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

ADDITIONS TO AGENDA/APPROVE AGENDA

Motion by Delaney, second by Peddie, to approve the agenda.

Motion passed.

COMMUNITY ANNOUNCEMENTS

Legislative update from State Representative Jeremy Moss

Moss updated the Council on the legislation he was involved with this year including changes to the current auto no fault insurance system, accountability and transparency for charter schools, changes to the regulations related to petitioning, and increasing voter access to the polls. He reported the likelihood that marijuana and gerrymandering regulation will be on the 2018 ballot.

Mooney thanked Moss for his work representing the Village of Beverly Hills in the state legislature.

PUBLIC COMMENTS ON ITEMS NOT ON THE PUBLISHED AGENDA

None.

CONSENT AGENDA

Motion by Delaney, second by Peddie, to approve the consent agenda as follows:

1. Review and consider approval of minutes of a regular Council meeting held December 5, 2017.
2. Review and file bills recapped as of Monday, December 11, 2017.

Roll call vote:

Motion passed (6-0)

BUSINESS AGENDA

PROCLAMATION RECOGNIZING MARIE NASH

Mooney recognized Marie Nash on the occasion of her 100th birthday. Nash was a member of the Village Garden Club for many years, and spent many years on the Parks and Recreation Board working to improve and beautify Beverly Park. She has always worked to maintain the beauty and aesthetics of Beverly Hills.

Motion by Abboud, second by Nunez, that the Village Council resolves to honor and recognize Marie Nash as an outstanding citizen of the Village of Beverly Hills.

Roll call vote:

Motion passed (6-0)

DISCUSSION REGARDING A PROPOSED ORDINANCE AMENDING CHAPTER 22 SECTION 22.08.150 FENCE, WALL & PRIVACY SCREEN REGULATIONS OF THE MUNICIPAL CODE

Following the Public Hearing held December 5, 2017, the Council subcommittee looks to do their due diligence on many of the issues presented by residents.

Mueller voiced concerns related to demand, need, maintenance, installation, blight, materials and enforcement. He believes that the percentage of residents interested in six-foot fences does not warrant a change in the ordinance. He would like to see a focus on the four-foot fences throughout the Village that already exist in disrepair.

Abboud countered that as the Zoning Board of Appeals liaison, he witnesses many fence requests and is aware of a high volume of calls to Administration related to fences. He also stated the subcommittee plans to address guidelines, requirements, and maintenance.

Delaney pointed out that more than thirteen residents attended the public hearing and spoke against six-foot fences. The original ordinance amendment, as submitted by the Planning Commission, pertained to zones R-2A and R-3, but the subcommittee recommended including R-2B. He questioned why six-foot fences were not being considered Village wide. He believes the new ordinance would not encourage people to repair current blighted fences. He suggested allowing five-foot fences with alternating boards. He believes the allowance of six-foot fences will negatively affect property values.

Peddle explained that the subcommittee plans to consider a standardized look, and regulations on materials and design.

Mooney asked the subcommittee to meet with Administration, LSL Planning, and Village Attorney Ryan to review the ordinance and provide further detail related to uniformity of materials, style, and size; permitting for fence construction; which zones are necessary to be included in the ordinance; enforcement; and survey requirements. He encouraged them to review the impact fences have had on nearby communities and the nature of the ordinances in those communities.

The following residents spoke in opposition of the proposed ordinance:

Dominic Nepa, Devonshire

Eric King, Buckingham

Paula Roddy, East Rutland

Scott Borovich, Warwick

Matt MacDonnell, West Beverly

Comments in opposition included concern with neighbors installing different types of fencing affecting the aesthetics of the community, gaps between old and new fences, lot lines not lining up, tall fences damaging the openness and changing the feel of the village. There was

disappointment expressed with the inclusion of R-2B in the ordinance. Many also expressed disappointment with the condition of many of the fences already in the Village. It was suggested that the ordinance be put to a Village wide vote.

Members of the Planning Commission; Andrew Drummond, Warwick; Ben Wilensky, Verona Circle; and Patrick Westerlund, Devonshire; were present, they spoke in opposition of six-foot fences, and explained that the Planning Commission was told the Council wanted an amended fence ordinance that included six-foot fences, and that is what they provided. They believe the Planning Commission created the best ordinance possible that would allow for six-foot fences.

Mueller believes the ordinance should be returned to the Planning Commission for their honest evaluation and resubmittal as an amended ordinance or no changes to the original ordinance.

Mooney felt that the Planning Commission and LSL Planning did their full due diligence on this ordinance. He felt that LSL could have done more to specify regulation on the issues that have been mentioned.

Delaney believes the ordinance should be rejected and returned to the Planning Commission for further review and revision. Delaney also pointed out that not all homes located east of Southfield Road would be covered by the newly amended ordinance.

Nunez stated that the concerns voiced by residents could have been addressed by the Planning Commission, but were not. Currently two four-foot fences can be abutting and of different materials, and it has never been brought up as a concern. The subcommittee will address all of the outstanding issues and concerns in a revised draft.

Motion by Nunez, second by Peddie, be it resolved that the Village of Beverly Hills Council charge the subcommittee to contact the Village attorney, the planner and come up with a suggestion A) either refer this matter back to Planning and with the specific suggestions we've talked about to formulate an ordinance, or alternatively to make some changes to the ordinance that has been presented at the first reading addressing the issues such as have been raised including but not limited to; let's do stake surveys, let's talk about uniformity in materials, let's explore the ideas of enforcement, let's explore the ideas of permits, I would like it to be exploring the ideas of whether or not this could be limited to a limited number of zoning areas such as east of Southfield, and any other matters that have been raised in this evening's meeting specifically, those by citizens who have spoken tonight and at our last meeting and by Councilman Delaney and Councilman Mueller and anyone else.

Roll call vote:

Motion passed (5-1)

Abboud	yes
Delaney	yes
Mooney	yes
Mueller	no
Nunez	yes
Peddie	yes

REVIEW AND CONSIDER CONTRACT RATIFICATION BETWEEN THE VILLAGE AND THE MICHIGAN ASSOCIATION OF POLICE (COMMAND OFFICERS)

Village Administration has been working with the Public Safety Command Union on a new contract for many months. The current contract expires on December 31, 2017. The Village, sought a long term agreement, similar to the Public Safety Officers (PSO) union. The Council approved a five (5) year agreement with the PSO Union that took effect July 1 of this year and will remain in effect until June 30, 2022. The proposed agreement with the Command Union is effective January 1, 2018 and will remain in effect until June 30, 2023. This contract has been reviewed and approved by the Command Union. As of July 1, 2013 all Public Safety new hires participate in a defined contribution (DC) pension plan and also participate in the Retiree Health Insurance Fund in lieu of retiree health care. Those provisions have not changed and are memorialized in this contract.

Article XXII Retirement is the same language that is in the current PSO contract. As with the PSO contract, the Village did agree to increase to DC contribution from 10% to 12% of base wages. Employees are required to make a contribution of 5% of base wages. Currently, there are no employees who would be covered by this agreement that participate in the DC plan. It is possible that employees currently covered by the DC plan could be promoted from PSO to Command status during the life of this agreement. Such a promotion would not impact their retirement or retiree health care status. Between the last contract negotiations and the previous arbitration decision there were not a significant number of economic issues that were subject to negotiation. The primary focus of the negotiations that dealt with costs were regarding wages. Both sides were able to come to an agreement on wages as follows: As of January 1, 2018 a base wage increase of 3%. This wage level will remain in effect for a period of 18 months, until June 30, 2019.

On July 1, 2019, a base wage level increase of 2.5% for 12 months will occur. Similar increases of 2.5% for one year commencing on July 1, 2020; July 1, 2021 and July 1, 2022. This equates to wage increases of 13% over a period of five and a half years. The PSO contract currently in effect calls for total wage increases of 11% over 5 years, plus the 2% increase in DC contribution which impacts a number of current PSO employees but no current command employees. Annual base wage increases for non-union employees has also been 2.5% for the last two years and was budgeted at 2.5% for the next fiscal year. Administration believes the wages as presented are fair and reasonable based upon comparable internal measure and current external market conditions. The proposed wage scale can be found in Article X Wages on page 7 of the proposed contract.

The Union has also requested that the Village adopt Public Act (PA) 88 of 1961 as part of this agreement. PA 88 is a pension reciprocity act that provides some benefits and protections to employees who have worked a minimum of 30 months for a participating employer but has not been employed long enough to be vested at that employer. If the employer is a participant in PA 88, employees may count time between two participating employers for the purposes of obtaining vesting rights, provided other conditions are met. This applies to either defined benefit (DB) employees or DC employees. All but two current DB employees with the Village are vested and would not be impacted by this. Further, participation in PA 88 could help the Village in future employee recruitment efforts. Administration does not see participation in PA 88 to be a significant cost, if any cost, to the Village.

There were many other minor changes and corrections to the contract. Many obsolete or irrelevant passages were removed. The contract has been streamlined from previous versions. Article XXVI

Layoff, Recall and Demotion has been included at the request of the Union. This language does not provide for any measures that are not a current practice. A Memorandum of Understanding of a Health Care reopener has been included that would allow either party to request re-negotiation of the issue of health care in the result of material changes to the Affordable Health Care Act or other changes to state or federal law. Given the uncertain future of this issue and the proposed duration of this contract Administration felt that such a memorandum is in the best interest of both parties.

This contract has been reviewed by the Personnel Committee and by the Village's labor attorney. The Command Union has also reviewed it and has agreed to these terms. Administration believes this contract to be fair and reasonable, within the limits of the Village's ability to pay, competitive with the relevant marketplace, and in the best interest of the Village at this time. A copy of this contract is available online and at the Village offices.

Motion by Delaney, second by Abboud, be it resolved that the Village of Beverly Hills Council authorizes the Village Manager and other necessary officials to ratify and enter into contract between the Village of Beverly Hills and the Michigan Association of Police representing the Beverly Hills Public Safety Lieutenants and Sergeants Association running from January 1, 2018 to June 30, 2023.

Roll call vote:
Motion passed (6-0)

REVIEW AND CONSIDER ADOPTION OF PUBLIC ACT 88

As part of the contract settlement with the Command Union the Village has agreed to adopt Public Act 88 of 1961. PA 88 is the Reciprocal Retirement Act. This ACT provides limited reciprocity rights in regard to amassing service time to meet vesting requirements in participating local governments, given that certain conditions are met by the employee. Employees in PA 88 communities may count service credit in another PA 88 community for the purpose of meeting vesting requirements at their current employer provided that they worked at least thirty (30) months at their previous employer, did not withdraw eligible pension contributions and the prior service ended no more than 20 years before employment started at their current employer. An employee's amount of earned benefit and age at which the benefit can be taken are not impacted by PA 88.

PA 88 applies to both employees in a traditional pension or defined benefit (DB) plan as well as those in a defined contribution (DC) 401(a) plan. The vast majority of current DC plan participants in the Village are vested. The Village's DB plan has a vesting period of ten (10) years. With the changes to the PSO and Command contracts there is now a five (5) year vesting for current DC contributions.

This Public Act and a list of all MERS and non-MERS governmental units in Michigan that have adopted PA 88 are available online and in the Village office.

Motion by Delaney, second by Nunez, be it resolved that the Village Council of the Village of Beverly Hills hereby elects to adopt the provisions of Act No. 88, Public Act 1961, as amended, and become a reciprocal unit under the Reciprocal Retirement Act.

Roll call vote:
Motion passed (6-0)

ACCEPT MARK HYNES' RESIGNATION FROM THE ZONING BOARD OF APPEALS AND MAKE FIRST ANNOUNCEMENT OF VACANCY

Mark Hynes has been an alternate member on the Zoning Board of Appeals since August of 2016. Administration received notification that he cannot fulfill the requirements of being an alternate due to his work schedule.

Tonight is the first announcement of vacancy and his term has an expiration date of June 30, 2018.

Application deadline: Wednesday, January 10, 2018 at 4:30 p.m.
Term expires: June 30, 2018

Zoning Board Subcommittee:
Chairperson: Abboud
Members: Oen and Peddie
Meeting: January 16, 2018; 7:15 p.m.

Motion by Abboud, second by Nunez, that the Village Council accepts Mark Hynes' resignation from his position on the Zoning Board of Appeals.

Motion passed.

PUBLIC COMMENTS

Sharon Tischler, Virmar Court, expressed her concern that maintenance of fences would be a challenge.

MANAGER'S REPORT

Village & Township Holiday Office Schedule – Village and Southfield Township Offices will be closed on the following days for Christmas and New Year's Holidays: Friday, December 22nd; Monday, December 25th; Friday, December 29th; and Monday, January 1st. Township offices will also be closed on Tuesday, December 26th.

Holiday Trash Schedule – Trash and recycling collection will be delayed by one day the weeks of December 25th and January 1st. Regular Monday collection will be on Tuesday the 26th with regular Tuesday collection on Wednesday the 27th. Likewise, regular Monday collection will occur on Tuesday, January 2nd with Tuesday collection on Wednesday, January 3rd.

Parks and Recreation Survey – The Parks & Recreation Board is working on completing an updated five-year plan for our community recreation system. We are requesting that all Village households complete this survey to provide valuable input for the Board. Please complete this survey by December 31, 2017.

2018 Village Calendars – Village Calendars for 2018 have been completed and will be mailed before Christmas.

Snow Emergencies – In the event of a significant snow event the Village may find it necessary to declare a snow emergency. Should the Village declare a snow emergency, all cars will need to be removed from Village streets from the beginning of the emergency until the roadway has been cleared of snow. This is necessary not only to allow for the timely and thorough removal of snow but also to keep roadways passable for emergency vehicles. Failure to remove vehicles significantly slows the speed and thoroughness by which residential streets are cleared. Additionally, cars not removed from the roadway during heavier snow events are at risk of being trapped by higher piles of snow. Cars that are not removed from the roadway during a Snow Emergency are subject to ticketing and/or removal. Thank you for your cooperation.

Delaney informed Administration of several lights that were not working at Beverly Park. He also reported resident complaints of the sound cutting out on the meeting broadcasts.

COUNCIL COMMENTS

Nunez thanked Council for their guidance and support as he completes his first year of service.

Mueller reminded residents to check The Villager, visit the website of Facebook and complete the Parks and Recreation Survey.

Abboud announced there would be no December meeting for the Planning Commission. The January Zoning Board of Appeals meeting was canceled. He will attend the Michigan Municipal League Meeting in January. Abboud thanked Lora Graentzdoerffer for inviting him, Council member Mueller and President Pro-Tem Peddie to be judges at the 2nd Annual Metamora Green Subdivision “Deck the Homes” light contest. Mooney believes that a compromise on fences in the Village is achievable. He thanked Administration and Public Safety for their hard work and dedication to making Beverly Hills a wonderful place to live.

Council members wished everyone in the village happy holidays.

Motion by Abboud, second by Nunez, to adjourn the meeting at 9:16 p.m.

Motion passed.

John G. Mooney
Council President

Ellen E. Marshall
Village Clerk

Elizabeth M. Lyons
Recording Secretary

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

M E M O

To: Council member Abboud
President Pro-Tem Peddie; Council member Oen

From: Ellen Marshall, Village Clerk

Re: Zoning Board of Appeals – Alternate Member Vacancy

Date: January 29, 2018

You were appointed as the committee to make a recommendation to fill an alternate member vacancy on the Zoning Board of Appeals. The term for this vacancy expires June 30, 2018.

We have received applications from Nicholas Argyris, Christina Gennari, and Tyler McVety. Your committee will be meeting in the Village Council Chamber at 7:15 p.m. on Tuesday, February 6, 2018 prior to the Council meeting.

eem

MEMO

To: Honorable President Mooney; Village Council
Chris Wilson, Village Manager

From: Erin Saur, Planning & Zoning Administrator

Date: February 1, 2018

Re: Proposed renovations to Beverly Hills Veterinary Associates, 32831 Southfield Road

Beverly Hills Veterinary Associates, 32831 Southfield Road, has submitted a proposal, which requires site plan approval, to modify their existing building. The proposed changes include façade improvements, interior renovations and a second-story addition.

Per Village Ordinance, Council refers the plans to Planning Commission for review and recommendation prior to Council consideration for approval.

Suggested Motion

Village Council refers plans submitted by Beverly Hills Veterinary Associates, 32831 Southfield Road, for site plan review and recommendation of proposed renovations.

ees

MEMO

To: Honorable President Mooney; Village Council
Chris Wilson, Village Manager

From: Erin Saur, Planning & Zoning Administrator

Date: February 1, 2018

Re: Second reading of proposed updates to the fence ordinance

Attached is revised language to the proposed update to Chapter 22, Section 22.08.150 Fence, Wall, and Privacy Screen Regulations. Upon receiving input at the public hearing held December 5, 2017, administration and the fence subcommittee revised language to exclude the R-2B district west of Southfield Road and instead regulate fencing by geographic boundaries.

The updates are summarized below:

- Permit 6ft high, solid fencing in rear yards of properties in the geographic area east of Southfield Road bounded by the Village limits,
- Permit 6ft high, solid fencing in rear yards of properties that abut a property zoned business, office, or parking,
- Addition of purpose/intent statement to provide rationale for regulating fences including the allowance of 6ft fencing in one geographic area,
- Eliminate 10ft set back on privacy screens in all zone districts,
- Update language throughout for clarity and accuracy including in sections: definitions, materials, maintenance, and height,
- Addition of graphics to illustrate text meaning, and
- Eliminate option of masonry wall in lieu of fencing.

Village Attorney Ryan has prepared the language in ordinance format for the second reading at the meeting to be held Tuesday, February 6, 2018 at which time Council can consider adoption.

ees

**VILLAGE OF BEVERLY HILLS
ORDINANCE NO. 362**

**AN ORDINANCE TO AMEND THE VILLAGE ZONING ORDINANCE, CHAPTER
22, SECTION 22.08.150 FENCE, WALL, AND PRIVACY SCREEN
REGULATIONS FOR THE VILLAGE OF BEVERLY HILLS.**

The Village of Beverly Hills Ordains:

Section 1.01. That Village of Beverly Hills Zoning Ordinance, Chapter 22, Section 22.08.150 Fence, Wall, and Privacy Screen Regulations for the Village of Beverly Hills is hereby amended to read as follows:

22.08.150 FENCE, WALL, AND PRIVACY SCREEN REGULATIONS.

Purpose and intent: It is hereby determined that regulation of the location, size, placement and certain features of fences, walls, and privacy screens is necessary to enable the public to provide physical boundaries and privacy on private property without difficulty and confusion, to promote traffic safety, and safeguard public health and welfare.

It is the intent of this section to recognize the unique variety of character and sense of place within different geographic areas the Village. The area east of Southfield Road, bounded by the limits of the Village, includes developed subdivisions with higher density and grid-like street pattern that is not seen in the remainder of the Village. The Village recognizes the smaller lot sizes and denser housing in this area limits the use of space and green barriers to establish a sense of privacy generally found in the residential areas west of Southfield Road.

Fences, walls, and privacy screens are permitted or required subject to the following:

A. General Requirements:

1. Permit. No fence, wall or privacy screen shall be erected, replaced or altered by more than 25% of the vertical area of any side until a permit has been issued. An application for a permit shall be filed with the Building Official, accompanied by a fee as set forth in the Village's permit fee schedule and with sufficient information to determine that the proposed structure meets the requirements of this ordinance, including drawings or sketches showing at least the following:

- a. Location of the fence, wall or privacy screen in relation to lot lines, principal building, other structures, driveways, sidewalks, bikeways, roadways, rights-of-way and easements within 25 feet of the proposed location.
- b. Dimensions and design or style of the fence, wall, or privacy screen including any variations by location.

c. In the event that lot lines for the subject property cannot be located to the satisfaction of the Building Official, the Building Official may require the applicant to establish lot lines on the property through placement of permanent stakes located by a licensed surveyor.

2. Materials. Fences, walls and privacy screens shall be constructed of high quality, durable materials including brick, natural stone, vinyl with matte finish, treated wood or metal (such as wrought iron or painted aluminum). The use of razor wire, barbed wire, protruding spikes or nails, or elements that carry electricity are not permitted. Chain link, wire mesh, and similar materials are only permitted for fences in rear yards, but are not permitted to have wood, plastic, or other material inserts. Fences, walls, and privacy screens which are located on any one residential property in the Village must be substantially similar in material, color, and style.

3. Location. Any fence, wall, or privacy screen shall be located entirely inside and shall not project beyond the perimeter of the private property of the person constructing it. A fence, wall, or privacy screen may not be attached to, or touch, a fence, wall, or privacy screen located on another lot without the written consent of both owners. In every case, fences, walls, and privacy screens must be designed and constructed as a stand-alone structure. Any existing perimeter fencing must be removed prior to installation of new fencing or privacy screens at that lot line. In the event the existing fence is on the neighboring property, a four (4) inch gap between the established grade and bottom of the fence or privacy screen and maintenance of any space between the adjacent fence or screen is required.

4. Height. The vertical dimension of any fence, wall, gate or column shall be measured from the lowest finished grade on both sides of any such fence, wall, gate or column to any point on top of the fence, wall, gate or column, including post/column caps and any ornamental features.

5. Orientation of Finished Appearance. When one side of the fence or wall has a more finished appearance than the other, the side with the more finished appearance shall face the exterior of the lot. Privacy screens shall be required to have both sides with a finished appearance.

6. Obstruction. No fence, wall, or privacy screen shall be erected where it would unreasonably obstruct the continued use of, or safe access to any abutting property. Fences, walls or privacy screens located adjacent to a driveway or a street corner shall be designed not to obscure the vision of drivers properly using the street.

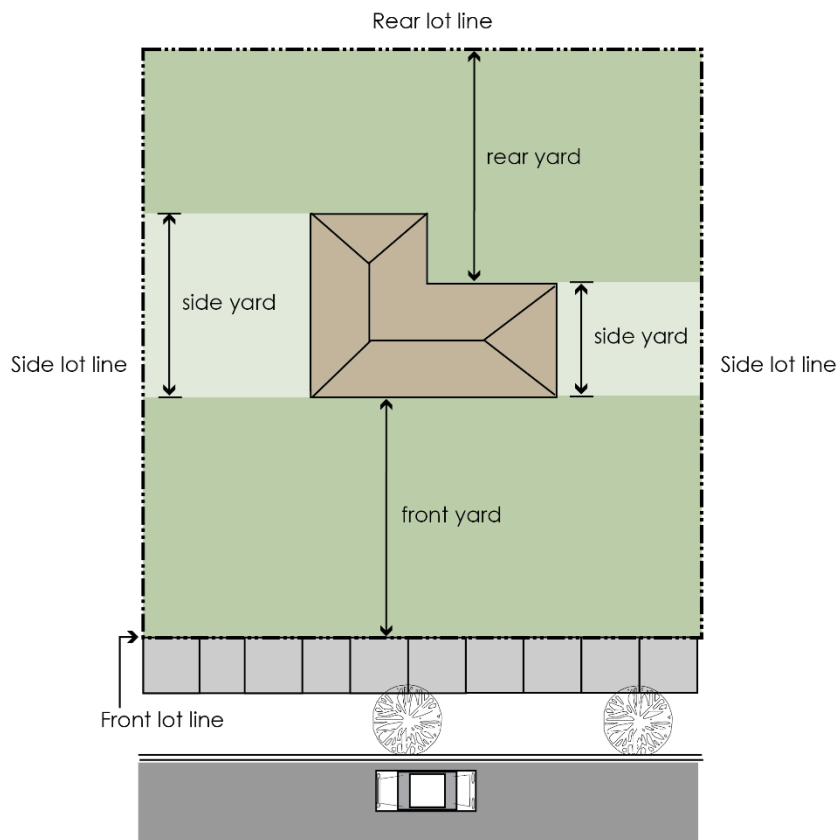
7. Maintenance. Fences, walls and privacy screens shall be constructed in accordance with the adopted Michigan Building Code/Michigan Residential Code and shall be maintained in good condition. Surfaces shall be painted, stained, or constructed of decay resistant materials to protect and preserve the safety and appearance of the structure. If a fence, wall, or privacy screen is found to be in need of repair by the Building Official, the Building Official shall issue orders to the owner to complete the repair. Failure to comply with written notice from the Building Official ordering completion of the repairs shall constitute a violation of this ordinance. If more than 25% of the area of any side of a fence, wall or privacy screen requires reconstruction in any 12 month period, the entire fence, wall or privacy screen shall be brought into compliance with this ordinance.

8. Definitions. For the purposes of this section, the definition of yard locations is as follows:

a. Front Yard: The full width of the lot enclosing the area bounded by the front lot line, the side lot lines, and the front building line.

b. Rear Yard: The full width of the lot enclosing the area bounded by the rear lot line, the side lot lines, and the rear building line.

c. Side Yard: The area on both sides of the principal structure on a lot which is bounded by the side lot lines, the rear building line, and the front building line.

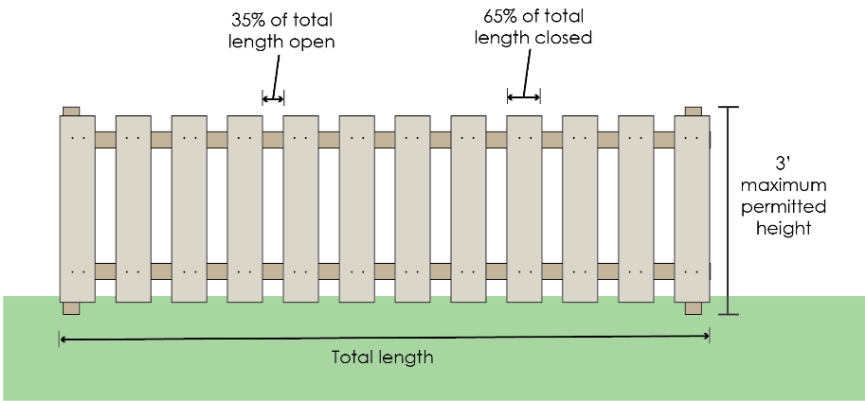


B. Requirements in Single Family Residential Districts:

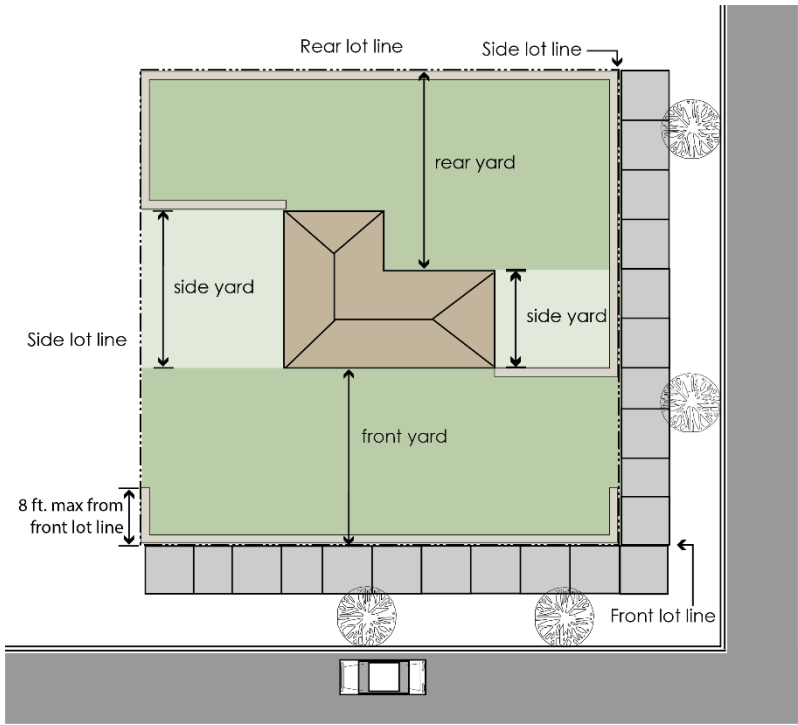
1. Fences: Properties in the geographic area bounded on the north at 14 Mile Road, on the east at Greenfield Road, on the south at 13 Mile Road, and on the west at Southfield Road and properties where the rear yard abuts a property zoned P-Parking, O-Office, or B- Business may erect a fence subject to the following:

a. Front Yard: A fence with a vertical surface area that is at least 35% open to air and light in the front yard shall not exceed three (3) feet in height

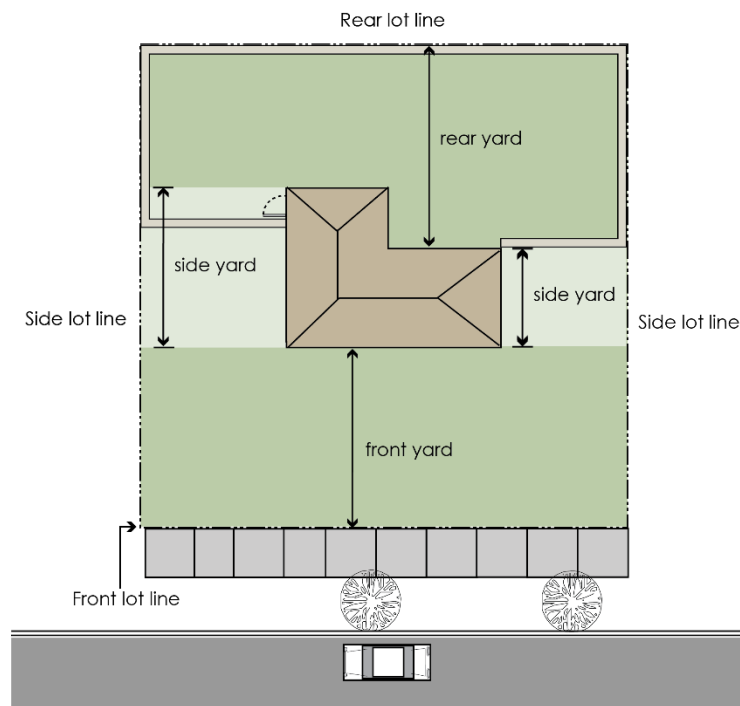
above grade and shall not extend back toward the front of the principal building more than eight feet.



b. Side Yard: A fence in a side yard that abuts a road or street shall not exceed six (6) feet in height above grade. Fences are not permitted in side yards that do not abut roads or streets except as provided for in {c} below.



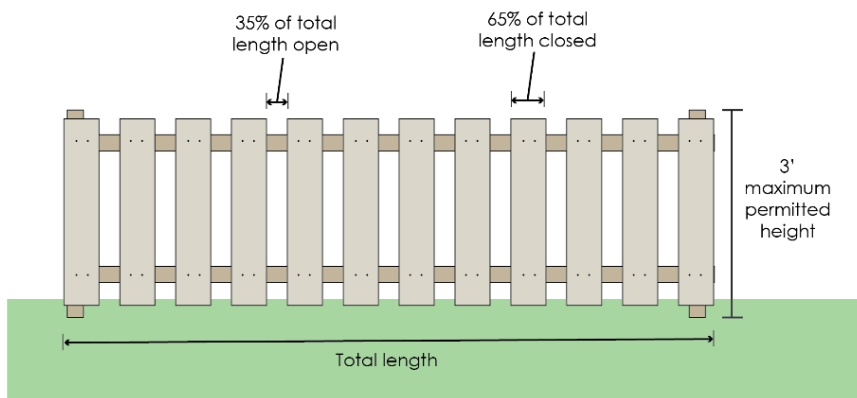
c. Rear Yard: A fence up to 100% opacity(solid) in a rear yard shall not exceed six (6) feet in height above grade and shall not extend toward the front of the lot farther than the rear of the house, except a fence may extend into the side yard only to enclose the side door entrance.



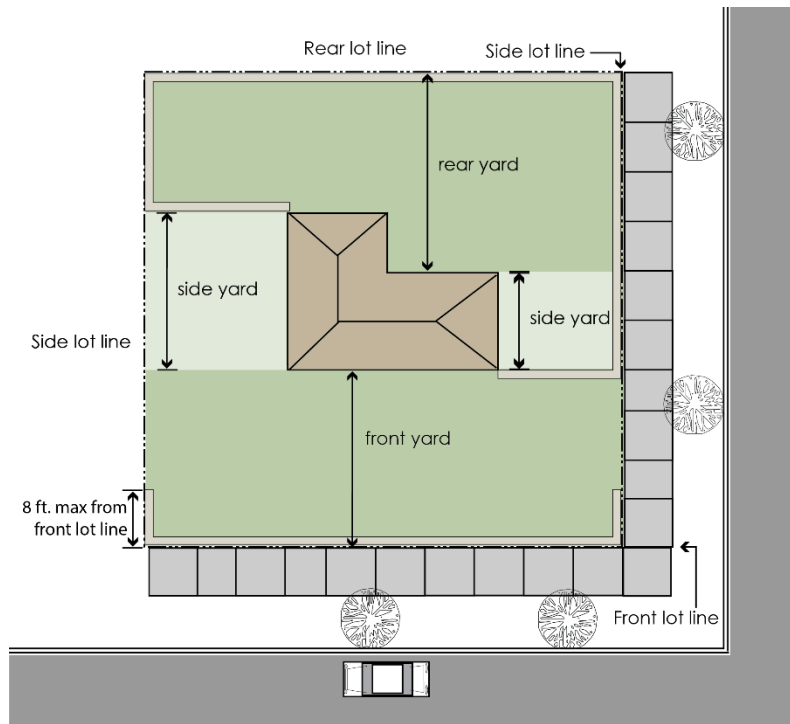
d. Support Posts: Vertical support posts may extend up to six inches above the allowable fence height.

2. Fences: Properties outside the boundaries described in the area specified in **22.08.150 B.1**, in all single family residential zone districts, may erect a fence with a vertical surface area that is at least 35% open to air and light subject to the following:

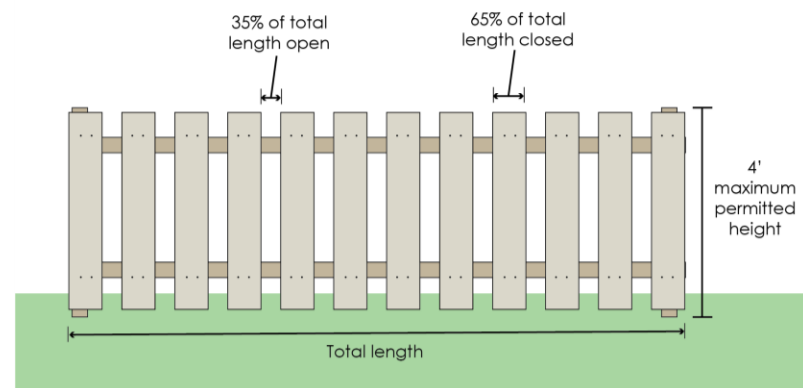
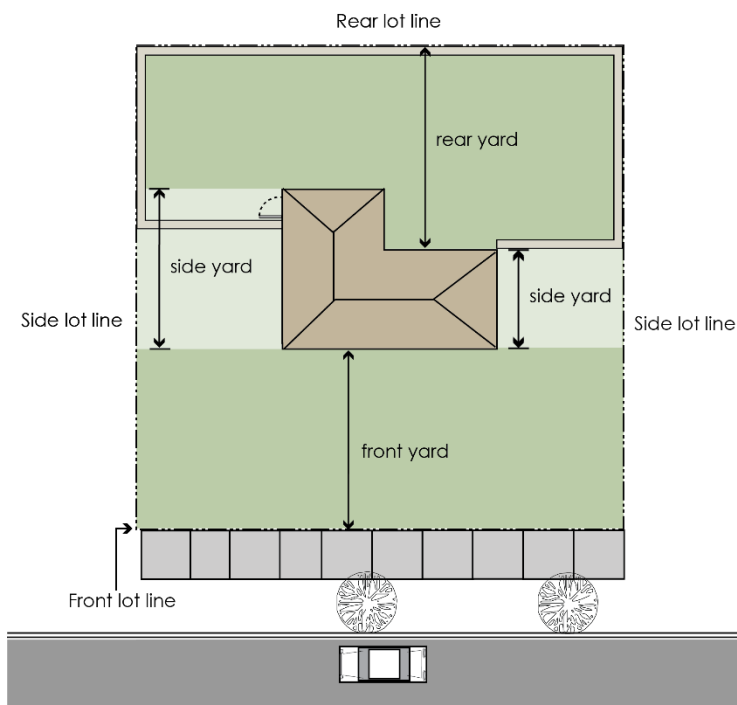
a. Front Yard: A fence in the front yard shall not exceed three (3) feet in height above grade and shall not extend back toward the front of the principal building more than eight feet, except as provided for in {b} below.



b. Side Yard: A fence in a side yard that abuts a road or street shall not exceed four (4) feet in height above grade. Fences are not permitted in side yards that do not abut roads or streets except as provided for in {c} below.



c. Rear Yard: A fence in a rear yard shall not exceed four (4) feet in height above grade and shall not extend toward the front of the lot farther than the rear of the house, except a fence may extend into the side yard only to enclose the side door entrance.

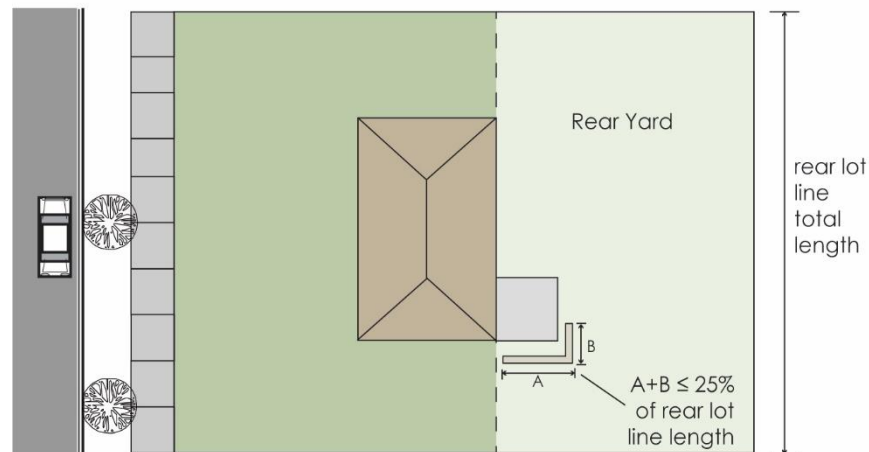


d. Support Posts: Vertical support posts may extend up to six inches above the allowable fence height.

3. Privacy Screens: Privacy screens that do not exceed six feet in height above grade and up to 100% opacity (solid) are permitted as follows:

a. Properties in all single family residential zone districts may erect a privacy screen in the rear or side yard to enclose an area on up to three sides, with a maximum total length that does not exceed 25% of the rear lot line length.

b. Properties where the rear yard abuts Southfield Road or Thirteen Mile Road may erect a privacy screen along the perimeter of the rear or side yard that abuts these roads.



4. Walls: Walls may be used instead of a fence, provided the total height above grade does not exceed three (3) feet.

C. Fences, walls, or privacy screens are required in non single family residential zones for the enclosing of areas of outside storage of goods, material or equipment and shall not be less than six feet and not greater than seven feet in height above grade.

D. Fences that enclose public or institutional playgrounds shall not exceed seven feet in height above grade, and shall not obstruct vision to an extent greater than 25% of their total areas.

E. Construction Fences. Refer to paragraph b (3) from Section 22.08.280 Regulation of Nuisance Activities.

Section 2.01. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by any court of competent jurisdiction, said section, clause or provision declared

to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

Section 3.01. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

Section 4.01. REPEALER. Any Ordinance conflicting with this Ordinance be and the same is hereby repealed.

Section 5.01. EFFECTIVE DATE. A public hearing having been held by the Planning Board on October 25, 2017, and the Village Council on December 5, 2017, the provision of this Ordinance shall become effective 20 days following its publication in The Eccentric, a newspaper circulated within said Village.

Made and passed by the Village Council of the Village of Beverly Hills this _____ day of February, 2018.

JOHN MOONEY, Village President

ELLEN E. MARSHALL, Village Clerk

I, Ellen E. Marshall, being the duly appointed and qualified Clerk of the Village of Beverly Hills, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of an Ordinance adopted by the Village Council of the Village of Beverly Hills at a regular meeting thereof held on the ____ day of _____, 2018.

ELLEN E. MARSHALL, Village Clerk

VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
FEBRUARY 2, 2018

Fire Truck Purchase – Village Administration has completed the process for the purchase and acquisition of the two fire trucks as approved by Council at the last regular meeting. There was one correction about the financing of the pumper truck that I wanted to bring to Council's attention. Administration had reported that the purchase price of the truck was \$620,441.40 with a down payment of \$15,640.29 and the Village financing \$604,801.11. This is not correct. The Village is financing the amount of \$604,801.11. However, the \$15,640.29 was not a down payment but rather the discount price that the Village received on the purchase. As we financed this through a third party we were eligible for the cash discount amount which was \$15,640.29. Fortunately, we were able to catch this discrepancy before any funds were sent. The Village has ordered the vehicle with no payment to date. The first payment will be due on February 15, 2019. I apologize for any confusion.

Pension and OPEB Reporting – In compliance with new State of Michigan requirements for the reporting of Pension and OPEB (Retiree Health Care) obligations, the Village has submitted the necessary forms to the Michigan Department of Treasury. Per the report on pensions the Village was 84.7% funded as of the most recent valuation (12/31/16) and our Actuarially Determined Contribution (ADC) was 4.0% of all Governmental Fund revenues. Pension plans that are less than 60% funded and have an ADC of greater than 10% of Governmental Fund revenues are considered to be in "underfunded status". The Village exceeds both measures.

For OPEB, the Village was funded at a level of 41.2% as of 6/30/17 and had an Annual Required Contribution (ARC) of 7.3% of Governmental Fund Revenue. OPEB Plans are considered to be in underfunded status if the funding level is below 40% and the ARC is greater than 12.0%. Again, the Village exceeds both of these measures. I have included a copy of the reports that were prepared by Finance Director McCarthy and submitted to the Department of Treasury for your review.

Winter Family Fun Day – The Parks and Recreation Board will be hosting the annual Winter Family Fun Day in Beverly Park on Sunday, February 11th from 1:00 to 4:00 PM.

Office Closed – Village Offices will be closed on Monday, February 19th in observance of Presidents Day. Trash service will not be interrupted.

Public Act 202 of 2017 Health Care (OPEB) Report

Enter Local Unit Name	Village of Beverly Hills
Enter Six-Digit Municode	633010
Fiscal Year (four-digit year only, e.g. 2017)	2017
Contact Name (Chief Financial Officer)	Sheila McCarthy
Title if not CFO	Finance Director
Contact Email Address	smccarthy@villagebeverlyhills.com
Contact Telephone Number	248-646-6404, ext 225

Instructions/Questions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting. For questions, please email LocalRetirementReporting@michigan.gov. [Return this original Excel file.](#) [Do not submit a scanned image or PDF.](#)

Line	Description	Source of Data	Statute Reference	Plan 1	Plan 2	Plan 3	Plan 4	Plan 5
				Village of Beverly Hills Retiree Health Funding Vehicle				
1	Provide the name of your retirement health care system	Most Recent Actuarial Valuation Report	Sec. 5(6)					
2	Enter retirement health care system's actuarial value of assets	Most Recent Audit Report	Sec. 5(4)(a)	6,141,787				
3	Enter retirement health care system's actuarial accrued liabilities	Most Recent Audit Report	Sec. 5(4)(a)	14,916,871				
4	Date (plan year ending) of valuation of system's assets and liabilities (e.g. 12/31/2016)	Most Recent Audit Report	Sec. 5(6)	6/30/17				
5	Annual required contribution (ARC)	Most Recent Audit Report	Sec. 5(4)(a)	720,855				
6	Governmental Fund Revenues	Most Recent Audit Report	Sec. 5(4)(a)	9,853,366				
7	Health Care Trigger Summary							
8	Is this unit a primary unit (County, Township, City, Village)?	From Municode		YES	YES	YES	YES	YES
9	Funded ratio	Calculated	Sec. 5(4)(a)	41.2%				
10	All plans combined ARC/Governmental fund revenues	Calculated	Sec. 5(4)(a)	7.3%	0.0%	0.0%	0.0%	0.0%
11	Does this plan trigger "underfunded status" as defined by PA 202 of 2017?	Primary unit triggers: Less than 40% funded AND greater than 12% ARC/Governmental fund revenues. Non-Primary unit triggers: Less than 40% funded	Sec. 5(4)(a)	NO	NO	NO	NO	NO

By emailing this report to the Michigan Department of Treasury, the local unit of government acknowledges that these statements are complete and accurate in all known respects. Act 202 of 2017 also requires the local unit of government to electronically submit the form to its governing body.

Public Act 202 of 2017 Pension Report

Enter Local Unit Name	Village of Beverly Hills
Enter Six-Digit Municode	633010
Fiscal Year (four-digit year only, e.g. 2017)	2017
Contact Name (Chief Financial Officer)	Sheila McCarthy
Title if not CFO	Finance Director
Contact Email Address	smccarthy@villagebeverlyhills.com
Contact Telephone Number	248-646-6404, ext 225

Instructions/Questions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/LocalRetirementReporting. For questions, please email LocalRetirementReporting@michigan.gov. **Return this original Excel file. Do not submit a scanned image or PDF.**

Line	Description	Source of Data	Statute Reference	Plan 1	Plan 2	Plan 3	Plan 4	Plan 5
				Village of Beverly Hills Defined Benefit Plan				
1	Provide the name of your retirement pension system	Most Recent Actuarial Valuation Report	Sec. 5(6)					
2	Enter retirement pension system's assets (plan fiduciary net position ending)	Most Recent Audit Report	Sec. 5(4)(b)	20,818,082				
3	Enter retirement pension system's liabilities (total pension liability ending)	Most Recent Audit Report	Sec. 5(4)(b)	24,583,791				
4	Date (plan year ending) of valuation of system's assets and liabilities (e.g. 12/31/2016)	Most Recent Audit Report	Sec. 5(6)	12/31/16				
5	Actuarially Determined Contribution (ADC)	Most Recent Audit Report	Sec. 5(4)(b)	393,492				
6	Governmental Fund Revenues	Most Recent Audit Report	Sec. 5(4)(b)	9,853,366				
7	Pension Trigger Summary							
8	Is this unit a primary unit (County, Township, City, Village)?	From Municode		YES	YES	YES	YES	YES
9	Funded ratio	Calculated	Sec. 5(4)(b)	84.7%				
10	All plans combined ADC/Governmental fund revenues	Calculated	Sec. 5(4)(b)	4.0%	0.0%	0.0%	0.0%	0.0%
11	Does this plan trigger "underfunded status" as defined by PA 202 of 2017?	Primary unit triggers: Less than 60% funded AND greater than 10% ADC/Governmental fund revenues. Non-Primary unit triggers: Less than 60% funded	Sec. 5(4)(b)	NO	NO	NO	NO	NO

By emailing this report to the Michigan Department of Treasury, the local unit of government acknowledges that these statements are complete and accurate in all known respects. Act 202 of 2017 also requires the local unit of government to electronically submit the report to its governing body.

**Village of Beverly Hills
Regular Council Meeting
Tuesday, February 6, 2018**

**Municipal Building
18500 W. Thirteen Mile Rd.
7:30 p.m.**

INFORMATION ITEMS

- a. Public Safety Activity Report for the period January 11 – February 1, 2018.
- b. Thank you letter dated January 19, 2018 from Sutphen.
- c. Revenue & Expenditure Report and Cash & Investment Report for period ending 12-31-17.
- d. Monthly Cable Report from Cathy White date January 11, 2018.
- e. Minutes of a regular Zoning Board of Appeals meeting held December 11, 2017 (unapproved).
- f. Minutes of a joint Parks & Recreation/Council meeting held January 18, 2018 (unapproved).

Beverly Hills Public Safety Activity Report

January 11th – February 1st, 2018

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Administration is moving forward with purchasing two fire trucks.

CALLS FOR SERVICE

- 363 Calls for Service.
- 11 Arrests.
- 149 Tickets issued.
- Motor Carrier Enforcement.
- 8 Walk in PBTs.
- 8 Prescription pill drop offs.
- Vacation checks.
- Broken water main
- Walk-in Gun Permits issued.
- Car Seat Safety Inspections.
- 4 Prisoner transports to and from Birmingham Police Dept.
- 9 Traffic Accidents on 13 Mile Rd.
- 2 Traffic Accidents on 14 Mile Rd.
- 5 Traffic Accidents on Southfield Rd.
- Medical on Greenfield.
- Traffic Accident on Lahser.
- Alarm on Southfield.
- Traffic Accident on Beverly.
- 2 Alarms on 13 Mile Rd.
- 9 Medicals on 13 Mile Rd.
- 3 Motorist Assists on 13 Mile.
- Suspicious Circumstance complaint on 13 Mile.
- Fraud complaint on Beechwood.
- Reckless Driving complaint on Southfield.
- Alarm on Riverbank.
- Vehicle Lockout on 13 Mile Rd.
- Assist Southfield Police with a traffic accident on 13 Mile Rd.
- Suspicious Circumstance on Locherbie.
- Family Trouble on Locherbie.
- Animal complaint on 13 Mile Rd.
- Alarm on Birwood.
- Suspicious Persons complaint on Chelton.

- Officers stopped a vehicle for speeding on 13 Mile. Officers determined the driver was operating while intoxicated. The driver was arrested without incident.
- Down Wires on Beverly.
- Commercial Burglary on 13 Mile Rd.
- Medical on Cedar Hollow.
- Vehicle Lockout on Birwood.
- Traffic Accident on Lahser.
- Natural Gas Leak on 13 Mile Rd.
- Vehicle Lockout on Greenfield.
- Motorist Assist on 13 Mile.
- Alarm on Southfield Rd.
- Vehicle Lockout on 13 Mile Rd.
- Alarm on Fairfax.
- Lift Assist on Embassy.
- Traffic complaint on 13 Mile Rd.
- Officers found a vehicle in the ditch. Further investigation revealed the driver was attempting to free the vehicle. The driver was arrested for operating while intoxicated without incident.
- Parking complaint on Southfield.
- Animal complaint on Kinross.
- Alarm on Hillcrest.
- Traffic complaint on Greenfield.
- Suspicious Persons complaint on Huntley.
- Assist New Baltimore Police contacting a resident on E. Lincolnshire.
- Suspicious Circumstance complaint on Belmont Ct.
- Fire Alarm on Locherbie.
- Medical on Robinhood.
- Fraud on Leemoor.
- Threats complaint on Marguerite.
- Suspicious Vehicles complaint on Marguerite.
- Officers stopped a vehicle on 14 Mile Rd. for expired plate. The driver was found operating on a suspended license. The driver was arrested without incident.
- Officers stopped a vehicle on 14 Mile Rd. for defective equipment. The investigation revealed the driver was in possession of marijuana and did not have a medical card. The driver was arrested without incident.
- Fraud complaint on Kirkshire.
- Medical on 14 Mile Rd.
- Lift Assist on Wentworth.
- Citizen Assist on Riverside.
- Suspicious Circumstance on Arlington.
- Medical on Auburn.
- Suspicious Person complaint on Birwood.

- Traffic complaint on Southfield.
- Officers stopped a vehicle on Southfield Road. The driver was found to be operating on a suspended license. The driver was arrested without incident.
- Officers picked up an individual from the Michigan State Police who was wanted on a Beverly Hills Warrant. The individual was arrested without incident.
- Suspicious Circumstances on Southfield.
- 2 Alarms on Amherst.
- Citizen Assist on Elwood.
- Suspicious Persons complaint on Evergreen.
- Medical on Dunblaine.
- Welfare Check on Nottingham.
- Medical on Village Pines.
- Medical on Valley Oaks.
- Suspicious Persons complaint on Riverside.
- Medical on Birwood.
- Assist Royal Oak Police with a traffic accident on Greenfield.
- Officers responded to Chelton on a smoke investigation. Officers determined a fire started in a void space. Officers from Berkley and Huntington Woods were called to assist. The fire was stopped and extinguished before it consumed the home.
- Family Trouble on Lost Hollow.
- Medical on Glencoe.
- Larceny complaint on Riverside.
- Officers stopped a vehicle for defective equipment on Evergreen. The driver was found to be operating on a suspended license. The driver was arrested without incident.
- Fraud complaint on Southfield Rd.
- Suspicious Persons complaint on Village Pines.
- Medical on Huntley.
- Suspicious Persons complaint on Bedford.
- Citizen Assist.
- Alarm on Leemoor.
- Officers met Southfield Police for a prisoner that was being held on a Beverly Hills Warrant. Officers arrested the individual without incident. The individual posted bond and was released without incident.
- Alarm on Robinhood.
- Animal complaint on Shagbark.
- Fraud complaint on Sunnyslope.
- Fraud complaint on Old Stage.
- Suspicious Persons complaint on Beverly.
- Suspicious Persons complaint on 14 Mile Rd.
- Animal complaint on Lahser.
- Medical on Belmont.

- Harassment complaint on Billington Ct.
- Alarm on Riverbank.
- Lost Property on Auburn.
- Animal complaint on Lahser.
- Citizen Assist on Bedford.
- Motorist Assist on Southfield Rd.
- Missing Persons complaint on Camelot.
- Medical on W. Valley Woods.
- Medical on Waltham Ct.
- Alarm on Reedmere.
- Suspicious Vehicles on Beverly.
- Citizen Assist on Glenhill Ct.
- Alarm on 13 Mile Rd.
- Welfare Check on Amherst.
- Officers stopped a vehicle for defective equipment on Greenfield. The driver was found operating on a suspended license. The driver had warrants for his arrest. The driver was arrested without incident.
- Shoplifting complaint on Greenfield.
- Alarm on Eastlady.
- Suspicious Persons complaint on Lahser.
- Animal complaint on Kirkshire.
- Fraud complaint on Auburn.
- Suspicious Persons complaint on Evergreen.
- Medical on Beverly.
- Medical on Wentworth.
- Suspicious Persons complaint on Evergreen Rd.
- Lift Assist on Beechwood.
- Medical on Bellvine Trail.
- Larceny complaint on Nottingham.
- Burglary on Marlin Ct.
- Burglary on Meadow Lane.
- Suspicious Persons complaint on E. Lincolnshire.
- Suspicious Persons complaint on 13 Mile Rd.
- Suspicious Persons complaint on Normandale.
- Suspicious Vehicles complaint on 13 Mile Rd.
- Suspicious Persons complaint on Beechwood.
- Citizen Assist on Lauderdale.
- Officers stopped a vehicle for defective equipment on Sheridan. The driver was found operating on a suspended license. He was arrested without incident.
- Suspicious Circumstances on Downing Place.
- Lift Assist on Auburn.
- Suspicious Person complaint on Locherbie.
- Welfare Check on Old Coach.

- Fraud complaint on Vernon.

INVESTIGATIONS

- CFS Closed and Reviewed – 352
- Reviewed 47 Case Reports for a disposition.
- Followed up and reviewed cases, of which 32 were closed.
- 28 Cases were assigned.
- 16 Reports written on current cases.
- 12 Cases were reviewed during a property audit.
- 25 Current Active Investigations.
- Child Abuse Investigation.
- CPS Notification of findings on an abuse investigation.
- Suspect identified on a Child Abuse Investigation with confession obtained during interview.
- Issued violations for two OWI investigations.
- Conducted multiple interviews on Child Abuse Investigation.
- Conducted Search Warrant for Medical Records.
- CSC Investigation in progress - Evidence sent to MSP for analysis.
- Traffic Ticket Conference at the 46th District Court.
- Care house Interview on a Child Abuse Investigation.
- Swear to and arraignment on a Disorderly Conduct Investigation.
- Obtained two felony warrants on two separate investigations with four charges in total.
- School Liaison Officer Detail - Basketball Game and Dance Afterwards.
- School Liaison Officer Detail - spoke with Beverly Elementary student on misuse of 911.
- School Liaison Officer Detail - Mental Health Subject at Groves - Help provided.
- Attended Polygraph exam.
- Fielded multiple ID Theft and Fraud Investigations for action.
- 2 Reports written on current cases.
- Child Abuse Investigation sent up to Oakland County APA for review.
- OWI High BAC submitted to Oakland County for charges.
- Swore to two felony warrants for Larceny and ID Theft/Fraud.
- Investigating two home invasion incidents.
- Sex Offender updates/information.
- Investigated ID Theft complaints.
- Worked with multiple agencies reference home invasion incidents in the area.
- Obtained evidence for investigations.
- Attended 46th District Court for an OWI trial.
- School Liaison Officer Detail - Followed up with a misuse 911 call.
- Swear to on an OWI High BAC incident.

- Detective Baller trained new personnel on aspects of school liaison responsibilities.
- Assisted County Sheriff's Office with an embezzlement follow up.
- Entered firearms training records and maintained department firearms equipment.
- CFS Closed and Reviewed – 132.
- Reviewed 18 Case Reports for a disposition.
- Followed up and reviewed cases, of which 13 were closed.
- 8 Cases were assigned.
- 2 Cases were reviewed during a property audit.
- Worked with multiple agencies reference home invasion incidents in the area.
- Obtained evidence for investigations.

Community Information listed below:

- Unsolicited calls are on the rise for phishing scams. Never provide any information over the phone for unsolicited calls, and if you do not recognize the number, do not answer it.
- If you see something, say something. We encourage our community to be our "eyes and ears" for suspicious activity in the Village.
- Consider a locking mailbox, as the USPS and Financial Institutions have determined mail theft is on the rise in Oakland County.
- Never provide personal information over the phone or via email, when a call or email is received unexpectedly. Financial institutions will never call and ask for personal information.
- Do not fall victim to a check cashing scam where someone sends money for payment of goods or services, and requests the difference to be sent back.
- Always lock vehicle doors and remove personal items of value.
- Never leave personal items out in public places where thieves could steal them.
- Slow down during morning and evening traffic while school is in session.
- Leave exterior lights on overnight.
- Visit our website homepage and click on the upper right side of the page for Identity Theft Information.



**FAMILY OWNED
SINCE 1890**

January 19, 2018

Chris Wilson, Village Manager
Village of Beverly Hills
18500 West 13 Mile Rd.
Beverly, Hills, MI 48025

Dear Mr. Wilson,

We are very pleased to have been favored with the contract to build your fire apparatus and would like to assure you that every detail will receive our closest attention to build a unit that will be superior in workmanship, performance and appearance.

May we also take this opportunity to thank you for the courtesies extended to ourselves and our representatives in the awarding of this contract.

Very truly yours,


DREW SUTPHEN
PRESIDENT

Sutphen Corporation
PO Box 158 • Amlin, OH 43002-0158
6450 Eiterman Road • Dublin, OH 43016-8711
Tel 614 889-1005 • Toll Free 800 848-5860 • Fax 614 889-0874
www.sutphen.com • Sutphen@sutphencorp.com

From: Sheila McCarthy, Finance Director

Subject: Revenue and Expenditure Report for the 6 months ended 12/31/17
Cash and Investment Report as of 12/31/17

Date: February 1, 2018

Presented is the *Cash Summary* which includes all cash accounts and CD's as of December 31, 2017 for all funds.

Also presented is the *Revenue and Expenditure Report* which includes revenue and expenditures for the General Fund, Major Road Fund, Local Street Fund, Public Safety Department, Library Fund and Water/Sewer Operation Fund for the 6 months ended December 31, 2017. The *Revenue and Expenditure Report* does not include prepaid and accrual adjustments that are reflected in the year end audited financial statements. Actual compared to budget financial results are continually monitored and budget amendments will be presented for approval in subsequent meetings as necessary.

User: SHEILA

DB: Beverly Hills

PERIOD ENDING 12/31/2017

GL NUMBER	DESCRIPTION	PERIOD BALANCE DR (CR)	2017-18 ORIGINAL BUDGET
Fund Group <None>			
Fund 101 - GENERAL FUND			
Net - Dept 000-FUND REVENUE		2,355,552.06	3,083,300.00
Net - Dept 101-VILLAGE COUNCIL		(10,966.48)	(41,417.00)
Net - Dept 171-VILLAGE MANAGER/CLERK		(142,539.78)	(342,763.00)
Net - Dept 215-VILLAGE FINANCE		(130,296.20)	(265,474.00)
Net - Dept 248-GENERAL ADMINISTRATION		(270,761.85)	(534,484.00)
Net - Dept 265-BUILDING & GROUNDS MAINTENANCE		(16,489.36)	(45,644.00)
Net - Dept 345-PUBLIC SAFETY DEPARTMENT		(120.60)	0.00
Net - Dept 371-BUILDING, PLAN, ZONING DEPT		(220,885.47)	(348,572.00)
Net - Dept 440-PUBLIC SERVICES		(444,742.68)	(853,194.00)
Net - Dept 747-COMMUNITY ACTION PROGRAMS		(64,848.80)	(109,117.00)
Net - Dept 751-PARKS & RECREATION		(2,250.58)	(15,500.00)
Net - Dept 900-CAPITAL EXPENDITURES		(42,872.98)	(29,500.00)
Net - Dept 965-TRANSFER TO OTHER FUNDS		(400,000.00)	(400,000.00)
Fund 101 - GENERAL FUND:			
TOTAL REVENUES		2,355,552.06	3,083,300.00
TOTAL EXPENDITURES		1,746,774.78	2,985,665.00
NET OF REVENUES & EXPENDITURES		608,777.28	97,635.00
Fund 202 - MAJOR ROAD FUND			
Net - Dept 000-FUND REVENUE		433,610.00	817,242.00
Net - Dept 451-CONSTRUCTION		(8,067.56)	(515,000.00)
Net - Dept 463-ROUTINE MAINTENANCE		(52,421.20)	(395,700.00)
Net - Dept 474-TRAFFIC SERVICES		(31,187.84)	(68,600.00)
Net - Dept 478-WINTER MAINTENANCE		(14,400.29)	(102,000.00)
Net - Dept 482-GENERAL ADMINISTRATION & ENG		(3,300.00)	(7,500.00)
Fund 202 - MAJOR ROAD FUND:			
TOTAL REVENUES		433,610.00	817,242.00
TOTAL EXPENDITURES		109,376.89	1,088,800.00
NET OF REVENUES & EXPENDITURES		324,233.11	(271,558.00)
Fund 203 - LOCAL STREET FUND			
Net - Dept 000-FUND REVENUE		226,611.72	392,834.00
Net - Dept 451-CONSTRUCTION		(10,326.40)	0.00
Net - Dept 463-ROUTINE MAINTENANCE		(156,380.27)	(350,000.00)
Net - Dept 474-TRAFFIC SERVICES		(4,298.26)	(18,100.00)
Net - Dept 478-WINTER MAINTENANCE		(11,131.97)	(44,000.00)
Net - Dept 482-GENERAL ADMINISTRATION & ENG		0.00	(3,600.00)
Fund 203 - LOCAL STREET FUND:			
TOTAL REVENUES		226,611.72	392,834.00
TOTAL EXPENDITURES		182,136.90	415,700.00
NET OF REVENUES & EXPENDITURES		44,474.82	(22,866.00)
Fund 205 - PUBLIC SAFETY DEPARTMENT			
Net - Dept 000-FUND REVENUE		5,108,504.97	5,367,865.00
Net - Dept 345-PUBLIC SAFETY DEPARTMENT		(2,406,898.11)	(4,937,802.00)
Net - Dept 346-SCHOOL LIAISON OFFICER		(44,097.06)	(146,837.00)
Net - Dept 900-CAPITAL EXPENDITURES		(217,621.44)	(282,125.00)
Fund 205 - PUBLIC SAFETY DEPARTMENT:			
TOTAL REVENUES		5,108,504.97	5,367,865.00
TOTAL EXPENDITURES		2,668,616.61	5,366,764.00
NET OF REVENUES & EXPENDITURES		2,439,888.36	1,101.00
Fund 268 - LIBRARY			
Net - Dept 000-FUND REVENUE		464,476.40	476,359.00
Net - Dept 790-LIBRARY		(119,039.75)	(476,359.00)

PERIOD ENDING 12/31/2017

GL NUMBER	DESCRIPTION	PERIOD BALANCE DR (CR)	2017-18 ORIGINAL BUDGET
Fund Group <None>			
Fund 268 - LIBRARY			
Fund 268 - LIBRARY:			
TOTAL REVENUES		464,476.40	476,359.00
TOTAL EXPENDITURES		119,039.75	476,359.00
NET OF REVENUES & EXPENDITURES		345,436.65	0.00
Fund 592 - WATER/SEWER OPERATION FUND			
Net - Dept 000-FUND REVENUE		1,664,895.50	4,775,200.00
Net - Dept 536-DIRECT CHARGES		(1,231,049.38)	(3,006,046.00)
Net - Dept 537-CAPITAL OUTLAY		0.00	(3,000.00)
Net - Dept 540-OFFICE/ADMINISTRATION CHARGES		(114,698.75)	(234,500.00)
Net - Dept 543-REPAIR & MAINTENANCE		(555,686.49)	(1,076,000.00)
Net - Dept 550-OTHER EXPENSES		(4,531.12)	(29,500.00)
Net - Dept 559-DEPRECIATION EXPENSE		(276,968.00)	(643,139.00)
Fund 592 - WATER/SEWER OPERATION FUND:			
TOTAL REVENUES		1,664,895.50	4,775,200.00
TOTAL EXPENDITURES		2,182,933.74	4,992,185.00
NET OF REVENUES & EXPENDITURES		(518,038.24)	(216,985.00)
Fund Group <None>:			
TOTAL REVENUES		10,253,650.65	14,912,800.00
TOTAL EXPENDITURES		7,008,878.67	15,325,473.00
NET OF REVENUES & EXPENDITURES		3,244,771.98	(412,673.00)
TOTAL REVENUES - ALL FUNDS		10,253,650.65	14,912,800.00
TOTAL EXPENDITURES - ALL FUNDS		7,008,878.67	15,325,473.00
NET OF REVENUES & EXPENDITURES		3,244,771.98	(412,673.00)

CASH SUMMARY BY FUND FOR VILLAGE OF BEVERLY HILLS
FROM 06/30/2017 TO 12/31/2017
FUND: ALL FUNDS
CASH AND INVESTMENT ACCOUNTS

Fund	Description	Beginning Balance 06/30/2017	Total Debits	Total Credits	Ending Balance 12/31/2017
101	GENERAL FUND	1,630,375.70	4,366,949.73	3,509,909.58	2,487,415.85
202	MAJOR ROAD FUND	508,880.58	607,538.01	215,746.08	900,672.51
203	LOCAL STREET FUND	401,641.03	279,201.74	219,294.28	461,548.49
205	PUBLIC SAFETY DEPARTMENT	258,301.10	5,874,007.73	3,416,962.00	2,715,346.83
265	DRUG LAW ENFORCEMENT FUND	55,346.85	138,053.32	141,525.18	51,874.99
268	LIBRARY	111,678.49	472,507.61	236,512.25	347,673.85
285	RETIREE HEALTH CARE FUND	227,392.59	14,345.16	15,232.75	226,505.00
290	VACATION RESERVE FUND	41,577.35	132,659.68	120,441.14	53,795.89
295	SICK PAY FUND	163,255.29	62,851.16	62,647.16	163,459.29
392	COMBINED SEWER OVERFLOW FUND	17,973.08	116.81	21.98	18,067.91
401	CAPITAL PROJECTS FUND	418,256.58	796,389.80	979,796.60	234,849.78
408	SPECIAL PARK MILLAGE FUND	6,506.81	64,430.56	64,387.12	6,550.25
592	WATER/SEWER OPERATION FUND	(376,172.51)	3,710,668.38	3,469,535.29	(135,039.42)
593	WATER/SEWER IMPROVEMENT FUND	(285.60)	856.80	856.80	(285.60)
701	TRUST & AGENCY FUND	43,384.92	640,849.94	660,527.79	23,707.07
703	TAX COLLECTIONS FUND	110,527.30	8,636,150.04	8,744,059.81	2,617.53
732	PUBLIC SAFETY RETIREMENT FUND	0.00	76.87	0.09	76.78
814	STAFFORD SAD	(65,485.92)	206,913.36	196,457.76	(55,030.32)
815	HUMMELL/CORYELL SAD	53,628.11	118.11	16.53	53,729.69
	TOTAL - ALL FUNDS	3,606,781.75	26,004,684.81	22,053,930.19	7,557,536.37

MEMORANDUM

DATE: January 11, 2018

TO: Board Members

FROM: Cathy White

Re: Monthly Report

CUSTOMER COMPLAINTS

This has been an unusual month. We have received no complaints since the date of my last report.

FINANCIAL

The account balance for the MBS, BBCU and Beverly Hills accounts as of December 31, 2017 will be e-mailed to all Board members. This information will also be provided via hard copies at the meeting, as well as budget to actual figures.

CHECK DISBURSEMENT

Since the date of our last meeting, I have written eleven (11) checks as follows:

1. Advanced Lighting & Sound (equipment for the Birm. Control Room): \$291.00
2. State of Michigan (truck license plate renewal): \$590.00
3. Advanced Lighting & Sound (equipment for the Birm. Control Room): \$54,290.00
4. Advanced Lighting & Sound (equipment for the Birm. Control Room): \$665.00
5. Advanced Lighting & Sound (equipment for the Birm. Control Room): \$238.00
6. Michigan NATOA (2018 membership dues): \$125.00
7. Montgomery & Sons, Inc. (Birmingham Control Room): \$1,880.74
8. Charter Township of Bloomfield (BCTV internet costs): \$419.55
9. Charter Township of Bloomfield (f

ilming three sports events): \$7,500.00

10. Charter Township of Bloomfield (BCTV quarterly contract payment): \$53,200.00

11. Charter Township of Bloomfield (BCTV additional contract payments owed): \$32,925.00

ADDITIONAL NOTES:

1. CBS reported on December 29, 2017 that the attorney general of Washington is leveling new allegations against Comcast, claiming the telecommunications giant enrolled thousands of customers in unnecessary plans without their permission. The lawsuit- which was originally filed in August 2016- claims Comcast charged nearly \$73 million in subscription fees for the company's "Service Protection Plan," which the attorney general believes was billed to over half of his state's customers without their consent. He also alleges that the company has deleted 90% of the phone calls between customers and Comcast representatives regarding the unwanted protection plans.

2. CBS also reported on January 5, 2018 that Comcast fired 500 sales personnel shortly before Christmas despite claiming that Congress's new tax cut bill would help them create thousands of jobs. Comcast was reportedly the most active lobbyist for the tax cuts.

3. The Detroit Free Press reported on January 10, 2018 on steps that customers can take to reduce cable bills. Comcast has said that customer bills will rise 2.2%, on average, in 2018. AT&T is raising DirecTV's prices by up to \$8.00 per month in January. The cable companies say price hikes are to cover rising fees they pay to carry TV networks. They also say they are investing more in better technology. The networks also blame rising costs. Ultimately, though, those costs are passed through to subscribers. Prices for TV service have soared 53% from 2007 to 2017, according to one analysis. Experts cite the following ways to reduce those higher bills:

(a) Call and negotiate a lower rate.

(b) Get rid of extras. Drop channels you don't watch and features and services you may not want or need. If you decide to cut one of your services, such as your home phone, and feel that you are still paying too much, wait a month and call back again to check for new discounts or offers.

(c) Check the fees. Reduce rental fees for set-top boxes by cutting back on the number you have or rental fees for internet modems by buying your own.

(d) Avoid contracts. Once you sign, you lose any leverage to negotiate for the duration of the contract. If you want out, you may have to pay an early termination fee.

(e) Cut the cord. A popular option is to switch to streaming services (some of which are available for about \$20 per month and available from cable providers such as Comcast). The drawback may be limited channels. Online TV services such as YouTube, DirecTV Now and Sling TV also offer smaller packages of channels, often for less than what cable charges. In addition,

antennas which help improve reception of free over-the-air networks, are available for \$50.00. What you don't want to do is end up paying more for online services to replace cable TV.

4. Comcast has notified us of certain changes to the channel lineup. On or around January 11, 2018, NBCS Bay Area, NBCS Boston, NBCS Chicago, Outside TV, SportsNet NY and World Fishing Network will no longer be available on Sports Entertainment Package. Spike will move from Digital Preferred to Sports Entertainment Package. Please note that Spike is rebranding as "Paramount Network" on January 18, 2018.

REGULAR ZONING BOARD OF APPEALS MEETING MINUTES – DECEMBER 11, 2017 – PAGE 1

Present: Chairperson Tillman; Vice-Chairperson Raeder; Members: Crossen, Donnelly, Gatowski, Mitchell; and Verdi-Hus; Alternate: Crawford

Absent: Members: Lepidi, Maxwell; Alternate: Hynes

Also Present: Planning and Zoning Administrator, Saur
Council Liaison, Abboud

Zoning Board Chairperson Tillman called the regular Zoning Board of Appeals meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

REVIEW AND CONSIDER APPROVAL OF MINUTES OF A REGULAR ZONING BOARD MEETING HELD NOVEMBER 13, 2017

Motion by Crossen, second by Crawford, that the minutes of a regular Zoning Board of Appeals meeting held November 13, 2017 be approved as submitted.

Motion passed.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

CASE NO. 1339

Petitioner: Scott Borovich

Property: 18380 Warwick Ave

Village Ordinance: 22.24 Area, Bulk, and Placement Regulations Residential Zone District R-2B requires rear open space of 40 feet.

22.08.070 Corner Lot Setback on the Side Street in Residential Zone Districts All residential Zone Districts require minimum setback from the side street equal to the minimum front setback for the Zone District where there is an abutting interior residential lot.

22.30.040 (a) Nonconforming Structures Residential Zone Districts require any alteration or enlargement to an existing nonconforming structure conform to the Ordinance.

Deviation Requested: To enlarge an existing nonconforming home by building a second-story addition that will be 36 feet from the rear lot line, a first-story addition that will be 36 feet from rear lot line and 33 feet from street side lot line, and an attached garage that will be 22.8 feet from the street side lot line.

Saur explained that petitioner Scott Borovich is seeking a variance from requirements of Chapter 22, Section 22.24, Section 22.08.070, and Section 22.30.040 (a) to build two additions and an attached garage on an existing nonconforming home.

The property is zoned R-2B, Single Family Residential. Village Ordinance, Chapter 22, Section 22.24 Area, Height, Bulk, and Placement Regulations requires rear open space of 40 feet. Chapter 22, Section 22.08.070 Corner Lot Setback on the Side Street in Residential Zone Districts requires

the minimum setback on the street side equal to front setback for the Zone District where there is an abutting interior lot. Section 22.30.040 (a) Nonconforming Structures requires any alteration or enlargement to a nonconforming structure be in compliance with the ordinance. The petitioner seeks to enlarge an existing nonconforming home by building a second-story addition that will be 36.16 feet from the rear lot line, a first-story addition that will be 36.16 feet from rear lot line and 33 feet from street side lot line, and an attached garage that will be 22.8 feet from the street side lot line.

The existing home is nonconforming due to an encroachment in the rear setback and in the street side setback. As shown on the existing survey and site plan, the existing garage is 24.9 feet from the street side lot line and the rear of the house is 36.16 feet from the rear lot line.

The proposed attached garage at the front of the house is abutting the existing attached garage and would be 22.8 feet from the street side lot line. The garage meets front setback and front averaging requirements. The proposed first floor addition for a mud room would be 33 feet from the street side lot line and 36.16 feet from the rear lot line. The proposed second floor addition for a new master suite would be 36.16 feet from the rear lot line and meets street side set back requirements. The proposal also includes a new front porch which meets ordinance requirements.

As a corner lot, the property is subject to greater side setback requirements than an interior lot. In the R-2B Zone District, side setback requirements are 5 feet and 10 feet versus the 40 feet required for the street side of the corner lot. That requirement is in place to protect the neighboring interior lot. In this case, the proposed garage addition will be on other side of the existing home/garage and not visible to the interior lot to the north. The additional first floor mudroom could potentially impact the property owners to the north on Hillcrest due to the street side setback and rear setback encroachment. The proposed addition is approximately 12 feet behind the existing garage and will not encroach into the rear setback beyond the existing home. The proposed second floor addition will not encroach beyond the existing home.

Petitioner Borovich provided an overview of the existing layout of the house and rationale for the proposed additions and their respective locations. He noted the architectural and aesthetic features of the varied wall lines.

Motion by Raeder, second by Mitchell, that the Zoning Board of Appeals grants a variance from the requirements of Section 22.24, Section 22.08.070, and Section 22.30.040 (a) to allow the petitioner to build a first floor addition that will be no closer than 33 feet from street side lot line and 36.16 feet from rear lot line, to build a second floor addition that will be no closer than 36.16 feet from rear lot line, and to build an attached garage that will be no closer than 22.8 feet from street side lot line on an existing nonconforming home due to practical difficulty of the location of the existing non-conforming home and the additional setback restrictions of a corner lot.

Roll Call Vote:

Motion passed (8-0)

CASE NO. 1340

Petitioner: Sarah and Dan Donovan

Property: 16260 Amherst Ave

Village Ordinance: 22.24 Area, Bulk, and Placement Regulations Residential Zone District R-2A requires rear open space of 30 feet.

22.08.270 Easements Properties in all Zone Districts are prohibited from installation of a permanent structure (garage) on or across an easement of record.

22.30.040 (b) Nonconforming Structures Residential Zone District R-2A requires any existing nonconforming structure destroyed by any means greater than 60% of replacement costs be reconstructed to conform to the Ordinance.

Deviation Requested: To rebuild an attached garage that will remain 22 feet from rear property line and approximately four feet into the utility easement at the side lot line.

Saur explained that petitioners Sarah and Dan Donovan are seeking a variance from requirements of Chapter 22, Section 22.24, Section 22.08.270, and Section 22.30.040 (b) to rebuild an existing nonconforming attached garage that sustained storm damage.

The property is zoned R-2A, Single Family Residential. Village Ordinance, Chapter 22, Section 22.24 Area, Height, Bulk, and Placement Regulations requires rear open space of 30 feet. Chapter 22, Section 22.08.270 Easements prohibits the construction of a permanent structure on or across an easement of record. Section 22.30.040 (b) Nonconforming Structures requires any existing nonconforming structure which is destroyed by any means greater than 60% of replacement costs to be reconstructed in compliance with the Ordinance. The petitioners are seeking to rebuild a nonconforming attached garage that was damaged by fallen tree limb in a storm event.

The existing garage is nonconforming due to an encroachment in the rear setback and in the utility easement along the side lot line. As shown on the plot plan, the damaged garage is approximately 22 feet from the rear lot line and is approximately 3.5 feet into the utility easement along the side lot line. The replacement garage would be in the same location. Due to the enclosed breezeway, this is considered an attached garage and subject to setback requirements of the principal building.

The petitioners have had their insurance adjuster review the damage and it was considered a total loss. Additionally, they have contacted DTE Energy regarding the building location within the easement and underneath the overhead powerlines. Per their submittal, DTE Energy has reviewed the structure's placement and has given permission for reconstruction to take place. The Village Building Official reviewed the proposed location with respect to building code compliance and noted the location underneath power lines is not prohibited.

Petitioners also noted the proposal will alter the pitch of the roof to increase the vertical clearance between the building and the power lines.

Motion by Crossen, second by Mitchell, that the Zoning Board of Appeals grants a variance from the requirements of Section 22.24, Section 22.08.270, and Section 22.30.040 (b) to allow the petitioner to rebuild a nonconforming attached garage that will be no closer than 22 feet from rear lot line and no more than 3.5 feet into utility easement on side lot line due to the practical difficulty of an existing non-conforming structure, that the replacement is due to a building destroyed by an act of God, and no lesser variance available to restore property to previous condition.

Roll Call Vote:
Motion passed (8-0)

PUBLIC COMMENTS

None.

LIAISON COMMENTS

Abboud reported the Council held a public hearing on the proposed fence ordinance on December 5, 2017 and provided updates from MML and SEMCOG. He wished everyone Happy Holidays.

ADMINISTRATION COMMENTS

Saur reported no cases pending for the January meeting and the submittal deadline is December 14th.

ZONING BOARD COMMENTS

Raeder submitted the following comment regarding Case 1331, Michael Lustri, 32721 White Oaks Trail and the requested Side Deck Variance: "I would like to restate that a significant factor in my rejection of the request was the lack of side yard space. At my initial review of the site, I questioned the ability to complete the project and provide proper room to enter the rear garage. Subsequently, the requested site surveyed showed to the driveway to extend into the neighbor's lot. Based on the survey, my decision was to reject the proposed variance."

Crawford wished everyone Happy Holidays.

Motion by Crawford, second by Donnelly, to adjourn the meeting at 8:01 pm.

Motion passed.

Michele Tillman
Chairperson

Ellen E. Marshall
Village Clerk

Elizabeth Lyons
Recording Secretary

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE ZONING BOARD OF APPEALS.

Present: Council: President Pro-Tem Peddie; Members: Nunez and Mueller

Parks & Recreation Board: Chairperson Hausman; Vice Chairperson Ruprich,
Members: Borgon, Davis, Goodrich, Kondak, and Schmitt

Absent: Council President Mooney; Members: Abboud, Delaney, and Oen

Also Present: Assistant Manager/Clerk, Marshall

Vice-Chairperson Ruprich called the joint meeting of the Parks and Recreation Board and the Village Council to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

**APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING
HELD NOVEMBER 16, 2017**

Motion by Schmitt, second by Goodrich, that the minutes of the regular Parks and Recreation Board meeting, held on November 16, 2017, be approved as submitted.

Motion passed.

PUBLIC COMMENTS

None.

Hausman arrived at 7:37 pm.

**REVIEW AND CONSIDER REQUEST FROM THE GROVES HIGH SCHOOL
ORCHESTRA TO USE BEVERLY PARK FOR THEIR SIXTH ANNUAL FORTE 5K
RUN ON SUNDAY, MAY 20, 2018**

The Groves Orchestras is requesting to hold the sixth annual Forte 5K Run on Sunday, May 20, 2018 from 7:30 am to 11:30 am. They will require use of the pavilion. Registration will begin at 8:00 am in the pavilion, from there the run will start at 9:00 am following along Village streets in the West Beverly subdivision. After the run, they will return to the pavilion at Beverly Park for food and entertainment. They request that fees for renting the pavilion be waived for this event.

Moved by Goodman, seconded by Schmitt, that the Beverly Hills Parks & Recreation Board recommends Village Council approval of the request from Groves Orchestras to hold the sixth annual Forte 5K Run on Sunday, May 20, 2018. This event will begin and end at the Beverly Park pavilion and they will utilize Village streets and sidewalks for the run. It is recommended that fees for use of the pavilion be waived for this event.

Motion passed.

DISCUSS FINAL PREPARATIONS FOR WINTER FAMILY FUN DAY

Goodrich reported that Costco planned to attend, and plans have been made for hot cocoa, popcorn, ice rink, snow shoes, and winter games. Unfortunately, the weather forecast does not look promising for additional snow prior to January 28th. It was agreed that a decision would be made

on January 25th to determine if the event should be scheduled for the “rain date” of February 11th. The decision to cancel would be made February 8th.

Goodrich suggested they remain prepared, and during a weather appropriate time host a “Winter Pop Up” event. The Board could decide to show up with hot cocoa, games, and music. The Board agreed to this idea.

Motion by Hausman, second by Davis, to discontinue hosting the Winter Family Fun Day on the fourth Sunday in January and turn it into a “pop up” event depending on weather conditions.

Motion passed.

REVIEW RECREATION CAPITAL ASSETS AND DISCUSS LONG TERM BUDGETING

Per the direction of Council, the Village Parks & Recreation Board has developed a long-term budgeting plan for Council’s review and consideration. A list of items, structures, and equipment at Beverly Park was provided. The spreadsheet shows the year installed, approximate installation cost, annual maintenance cost, scheduled replacement and replacement cost. In some cases that information is not known. Replacement costs, or reserves, have been calculated based on life expectancy and prorated over the number of years until replacement. Projected reserve allocations total \$105,140 for FY 2018/19.

Annual Maintenance Costs have been calculated for those items that require annual maintenance and total \$34,150.

Three categories on the list are scheduled for replacement in FY 2018/19 and they include; the gazebo floor, playground woodchips, and tennis court resurfacing for a total of \$44,500.

A new project being proposed for FY 2018/19 is Buckthorn eradication at Beverly Park. Based on a proposal received from Cardno in West Olive, Michigan, year one costs would be \$41,875 and \$23,000 in year two. Their proposal was provided to meeting attendees.

The spreadsheet is based on a 10-year plan with projected expenses for FY 2018/19 and 10 additional years. The new projects being proposed include buckthorn eradication and installation of a drinking fountain near the playground.

Total costs for FY 2018/19

Reserve allocations	\$105,140
Annual maintenance costs	\$34,150
2018 Replacements	\$44,500
Buckthorn	<u>\$41,875</u>

TOTAL **\$225,665**

7:50 pm Borgon arrived.

Both the Board and present Council agreed that buckthorn eradication at the park is a priority. They also agreed that it was imperative to secure funding for the Woodland Restoration Project. The Board would also consult with the previously used arborist for advice on native species and suggested plantings. Marshall volunteered that grant money may be available and administration would research this.

The gazebo floor needs replacing; this is a potential Eagle Scout project that Council President Mooney is following up on.

Nunez encouraged the Board to dream big for a long term plan; including things like Village wide daffodil planting and holidays in the Park.

Peddie would like to see a paved path around the park for walkers and runners.

Mueller reported that the peninsula in Riverside Park would not have any changes made to it, per Public Safety. He suggested a Parks & Recreation Board member contact Village resident George Ostrowski, a landscape architect, regarding a Master Landscape Plan for Riverside Park.

The agreement was to request \$125,000 from Council for the 2018-19 fiscal year.

COUNCIL COMMENTS

Peddie stated she would love to see the park decorated with a large tree and lights for the holiday season.

Nunez suggested the Board needs to consider building the tree canopy for the future. He would like to see more attention paid to the development and plantings in pocket parks. It was suggested to survey the residents that live near them for their input.

Mueller suggested the Board consider what is not offered in surrounding city parks and focus on offering those things.

ADMINISTRATION COMMENTS

Marshall reported that SOCRRA has opened to recycling trucks delivering curbside items and hopes to open the drop off center to residents soon. There have been two reported incidents of children who, while sledding on the hill at the park, have run into sign posts. Bales of hay have been placed at the sign locations, and the posts may need to be moved in the spring. Pat Greening has offered to donate a wreath for the Veterans Memorial in the park on Veterans Day, November 11th.

BOARD COMMENTS

All members of the Board thanked council for their ongoing support.

Motion by Schmitt, second by Hausman, to cancel the February 15, 2018 Parks & Recreation Board meeting.

Motion passed.

The meeting was adjourned at 8:55 p.m.

**Janice Hausman, Chairperson
Parks & Recreation Board**

**Ellen E. Marshall
Village Clerk**

**Elizabeth Lyons
Recording Secretary**