

**Beverly Hills
Regular Village Council Meeting
Tuesday, April 17, 2018**

**Municipal Building
18500 W. 13 Mile Rd.
7:30 p.m.**

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of [minutes](#) of a regular Council meeting held April 3, 2018.
2. Review and file [bills](#) recapped as of Monday, April 16, 2018.
3. Review and consider waiving [sales](#) restrictions at Beverly Park for Memorial Day Carnival.
4. Review and approve resolution and [contract](#) with the City of Southfield for water service and delinquent water payment.

Business Agenda

1. Review and consider resolution regarding [Greenfield](#) Road Traffic Calming.
2. Set public [hearing](#) date of June 5, 2018 to receive comments on a proposed ordinance amending Chapter 22 Section 22.08.150 Fence, Wall & Privacy Screen Regulations of the Municipal Code.
3. [Refer](#) review of Chapter 22 Section 22.24 Area, Height, Bulk, and Placement Regulations of the Municipal Code to the Planning Commission for recommendation regarding maximum lot coverage.

Public comments

Manager's [report](#)

Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days notice to the Village.

Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or calling Ellen Marshall, 18500 W. Thirteen Mile, Beverly Hills, MI 48025 (248) 646-6404.

Present: President Mooney; President Pro-Tem Peddie; Members: Abboud, Delaney, Mueller, Nunez, and Oen

Absent: None

Also Present: Village Manager, Wilson
Village Attorney, Ryan
Village Clerk, Marshall
Public Safety Director, Torongeau

President Mooney called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

ADDITIONS TO AGENDA/APPROVE AGENDA

Motion by Oen, second by Peddie, to move Consent Item 1 to Business Item A1.

Motion passed.

Motion by Oen, second by Abboud, to approve the agenda as amended.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS ON ITEMS NOT ON THE PUBLISHED AGENDA

Gail McGuire, Arlington, Royal Oak; Lisa Robinson, Birwood; Ed McGuire, Arlington, Royal Oak; expressed their concern about the speed of traffic on Greenfield Road between 13 and 14 Mile Roads. They would like to see the speed limit lowered.

Kay Michael, Kirkshire, spoke representing the Concerned Citizens of Kirkshire. They are concerned about the new homes being built on their street, drainage problems, and that the new homes do not maintain the established esthetic of the neighborhood.

Ken Smith, Nottingham, would like to see 14 Mile repaved west of Lahser Road. The condition of the road is barely drivable.

Ed Repka, Wetherby, reported vehicles parking on both sides of his street blocking the way if an emergency vehicle needs to get through. He would like to see No Parking signs posted on one side of the street.

Walter Briggs, Reedmere and Amanda Mayman, Wetherby, expressed concern about a recent press report related to lead found in water during routine testing. Mooney explained that last fall, during routine testing of the Village water quality, the Department of Environmental Quality found a trace of lead in one randomly tested home. It was determined that the home, built in the 1920s, had a lead water service line. The pipe was replaced, the home was retested with no traces of lead found. Homes on either side were tested, and they were lead free. There is no problem with the

Village water, it is completely safe. This information was published in the newspaper, the Village newsletter, the website, and on the back of the water bills.

Sharon Tischler, Virmar Court, verified that a resident can take a sample of their water to the Oakland County office on Greenfield Road in Southfield for testing.

CONSENT AGENDA

Motion by Oen, second by Mueller, that the Council for the Village of Beverly Hills approve the consent agenda as follows:

1. Review and file bills recapped as of Monday, April 2, 2018.
2. Set public hearing date of May 15, 2018 to review and confirm 2017 Assessment Rolls for dust and other miscellaneous assessments.
3. Receive tentative budget and set public hearing date for May 15, 2018.
4. Set public hearing date of May 15, 2018 to receive comments on the updated Community Recreation Plan.
5. Review and consider authorizing administration to seek bids to repair tennis courts at Beverly Park.
6. Review and consider request from the Beverly Hills Lions Club for use of Village streets on Monday, May 28, 2018 for the 36th Annual Fun Run/Walk.

Motion passed.

BUSINESS AGENDA

REVIEW AND CONSIDER APPROVAL OF MINUTES OF A REGULAR COUNCIL MEETING HELD MARCH 20, 2018

Following the March 20, 2018 meeting, Elin Betanzo emailed Clerk Marshall stating that she believed the minutes of the meeting did not accurately reflect her statements.

Motion by Oen, second by Peddie, be it resolved that the Council for the Village of Beverly Hills approves the minutes of a regular Council meeting held March 20, 2018 with an attachment of the email sent by Elin Betanzo as record of her objections to the minutes.

Motion passed.

PROCLAMATION RECOGNIZING KENSINGTON COMMUNITY CHURCH OF BIRMINGHAM REGARDING EASTER EGG HUNT

WHEREAS, the Kensington Community Church of Birmingham, upon learning that the local Jaycees would no longer be hosting an annual Easter Egg Hunt, organized and sponsored their first annual village-wide Easter Egg Hunt at Beverly Park on Sunday, April 9, 2006, and

WHEREAS, the Kensington Community Church of Birmingham continued this well-loved tradition for 10 consecutive years through 2015, followed by a brief two-year hiatus, then held their 11th celebration on Saturday, March 24, 2018, and

WHEREAS, the underlying theme of this event is to provide entertainment, fellowship, and community spirit to hundreds of children, and

WHEREAS, the Kensington Community Church of Birmingham recruited dozens of women and men who joyfully provided their time and talent to stuff thousands of plastic eggs, arrange cookie decorating, tattoos, balloon tying and bounce houses, and

WHEREAS, Kensington Community Church of Birmingham welcomed not only their members but also members of Beverly Hills and surrounding communities, and

WHEREAS, Beverly Hills community members shared the activities with long-time neighbors and became acquainted with new friends and neighbors,

NOW THEREFORE, the Village Council of the Village of Beverly Hills, on behalf of all its residents, recognizes Kensington Community Church of Birmingham for their outstanding effort to create a safe and enjoyable tradition at Beverly Park and hereby proclaims Kensington Community Church an outstanding organization in Oakland County, Michigan.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the Village of Beverly Hills to be affixed this 3rd day of April 2018.

Linda Scheidemantel and Jackson Prepolec accepted the recognition on behalf of Kensington Community Church of Birmingham.

Motion by Oen, second by Peddie, be it resolved that the Council for the Village of Beverly Hills approves the proclamation as read.

Roll call vote:

Motion passed (7-0)

REVIEW AND CONSIDER SECOND RESOLUTION TO ESTABLISH BALLOT LANGUAGE FOR THE AUGUST 2018 ELECTION AMENDING TWO SECTIONS OF THE VILLAGE CHARTER; 3.11 NOMINATIONS AND 4.2 REMUNERATION OF MEMBERS OF THE VILLAGE COUNCIL

The following Resolution was offered by Delaney, and seconded by Oen.

WHEREAS, on the 20th day of February, 2018, Charter Amendments were proposed by the Village Council; and

WHEREAS, in accordance with the statute in such case made and provided, such Resolution was published in the Observer-Eccentric, a newspaper circulated within the Village; and

WHEREAS, said Resolution has been duly laid on the table for at least thirty (30) days:

NOW, THEREFORE, BE IT RESOLVED as follows:

That the following Charter Amendments be voted upon by the qualified electors of the Village of Beverly Hills at a Special Election to be held on Tuesday, August 7, 2018, to-wit:

BALLOT PROPOSAL 1

It is proposed that Section 3.11 of the Charter of the Village of Beverly Hills be amended to read as follows:

NOMINATIONS:

SECTION 3.11. The method of nomination of the elective officers shall be by petition signed by not less than twenty-five (25) nor more than fifty (50) qualified electors of the Village. All nominating petitions shall be filed with the Clerk as required by state election law preceding such election. The form of the petition shall be substantially as that designed by the Secretary of State for nomination of nonpartisan judicial officers. Signing of petitions shall be governed by general election statutes.

Shall this amendment as proposed be adopted?

YES _____

NO _____

BALLOT PROPOSAL 2

It is proposed that Section 4.2 of the Charter of the Village of Beverly Hills be amended to read as follows:

REMUNERATION OF MEMBERS OF THE COUNCIL:

SECTION 4.2. The President and each Councilmember to receive as remuneration for service to the Village the sum of One Hundred Dollars (\$100.00) per meeting of the Council actually attended, not to exceed in total Two Thousand Four Hundred Dollars (\$2,400.00) per year, excepting that the President shall also receive the sum of One Thousand Dollars (\$1,000.00) per year for additional duties. Such salaries shall be payable monthly and shall constitute the only salary or remuneration which may be paid for services performed by the President or any Councilmember for the discharge of any official duty for or on behalf of the Village during their term of office. Upon authorization of the Council reasonable expense may be allowed when actually incurred on behalf of the Village. The provisions of this amendment will take effect December 1, 2020.

Shall this amendment as proposed be adopted?

YES _____

NO _____

That prior to the submission of the vote of the electors of the Village, such Charter Amendments shall be presented to the Governor of this State. That before its submission to the electors of the Village, the Clerk shall give such notice thereof as is required by law.

AYES: Abboud, Delaney, Mooney, Mueller, Nunez, Oen, and Peddie (7)

NAYS: None (0)

RESOLUTION DECLARED ADOPTED.

REVIEW AND CONSIDER RECOMMENDATION TO ESTABLISH BALLOT LANGUAGE FOR THE NOVEMBER 2018 ELECTION REGARDING A DEDICATED PARK MILLAGE

Proposed language for November 2018

Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended by adding Section 9.1(b) to read as follows:

POWER TO TAX:

Section 9.1(b) The Village of Beverly Hills shall levy an additional 0.20 mill (20 cents [\$0.20] for each \$1,000 of taxable value) for a period of ten years, the years being 2019 to 2028, inclusive. Such new millage, which is estimated to raise \$115,779 the first year, shall be used exclusively to improve, enhance and preserve park and park facilities throughout the village.

Motion by Mueller, second by Oen, be it resolved that the Council for the Village of Beverly Hills refer this to Village attorney Ryan to draft ballot language for the November 2018 election.

Motion passed.

SET DATE FOR FY 2018/2019 BUDGET STUDY SESSION

The Village Council and Administration agreed to set a date of Tuesday, April 10, 2018 at 6 pm for the 2018/19 Budget Study Session. Pizza and salad will be provided.

REVIEW AND CONSIDER 2017/18 FISCAL YEAR BUDGET AMENDMENTS

There are General Fund amendments relating to revenue adjustments for permits, cable TV franchise fees, passports, block grants and other revenue. Other General Fund amendments include expenditure adjustments for building inspector fees, scholarships awarded, rubbish collection and disposal, and repair and maintenance for the parks and islands.

In the Major Road fund, there are amendments relating to other revenue and street construction.

In the Local Street fund, amendments relate to expense reimbursement revenue and asphalt resurfacing expenditures.

In Public Safety, the amendments relate to miscellaneous revenue sources as well as health benefit expenditures and the capital fire truck contribution account.

In the Drug Forfeiture fund, there is an amendment for the purchase of public safety equipment.

In the Capital Fund, there is an amendment to the capital fire truck contribution account.

In the Water Fund, there is an amendment adjusting the administration charge from the General Fund and an amendment for sewer line repair expenditures.

These proposed FY 2017-18 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Motion by Oen, second by Delaney, be it resolved that the Council for the Village of Beverly Hills authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads, Local Streets, Public Safety, Drug Forfeiture, Capital and the Water funds as reflected in the April 3, 2018 memorandum from Manager Chris Wilson.

Roll call vote:

Motion passed (7-0)

FOLLOW UP ON ITEMS FROM THE JOINT PLANNING COMMISSION/COUNCIL MEETING

On Thursday, March 22, 2018, Planning and Zoning Administrator Erin Saur, Brian Borden of LSL, and Planning Commission Chair George Ostrowski, met to discuss the matters of noncompliant site plans and the proper administrative procedure, and to discuss the current procedures and code as they relate to addressing future rehabilitation of older properties on smaller lots, including lot coverage requirements, separation requirements, and other relevant topics.

Discussion regarding the current procedure for processing site plans as detailed in the Village Zoning Ordinance Section 22.08.290c. and 22.08.290f. This resulted in the following recommendations: Planning Commission (PC) reviews site plan with comments from the applicable administrative departments/consultants, if/when it is determined a variance is required the PC can table discussion/recommendation pending Zoning Board of Appeals (ZBA) decision. After ZBA decision, the plans would go back to PC for a recommendation to Council, Council will review the plans for approval/denial. Additionally, eliminate the requirement for Council referral to PC, reduce number of plans required at submission, and update language to reflect current titles of staff/Commission reviewing plans.

They felt this would be the most straightforward process for the applicant, as well as avoid potential need for secondary variance if review by staff and PC revealed another noncompliant area. Also, this permits the applicant to be fully aware of PC concerns and make any necessary changes that could be impacted if tied to a specific variance prior to PC review. As part of this discussion, it was concluded the current requirement for Council to refer plans to PC is unnecessarily burdensome on the applicants and elimination of that step should be considered. Council would still remain the decision making body upon a PC recommendation.

Discussion regarding the pros and cons of lot coverage requirements, separation requirements, and nonconforming section of the ordinance resulted in the following recommendations:

- Lot coverage requirements may result in a hindrance to development for both additions/renovations to existing homes as well as potential new construction with limited benefit to the Village as a whole.
- Update the multiple sections (22.08.090, 22.08.130, and 22.24, o) within the Zoning Ordinance that address separation between buildings on abutting lots. There is contradictory language in those sections that should be corrected.
- Review nonconforming structures section to potentially grant leniency if certain criteria are met for existing homes to renovate or build additions onto buildings that would not increase the nonconformity.

- Consider reviewing and updating the entire Zoning Ordinance.

There was lengthy discussion on the costs and benefits of instituting lot coverage requirements in the Village, as a built-out community. Borden noted in order for the ordinance to be most effective and to reduce the risk of causing a significant number of existing homes to be noncompliant, a study of the entire Village (4k+ lots) should be conducted to determine the existing conditions. Other things which would need to be determined include: if decks/patios, detached accessory buildings, porches, or driveways would count towards lot coverage.

Lot coverage is based upon usable ground floor and does not account for second floors. There are communities which have mass ratio requirements that include the total floor area. Again, there would need to be a significant amount of research into the existing conditions to ensure we are proposing an ordinance that doesn't conflict with existing conditions. The other concern with employing ratios is those are based upon neighboring properties which makes it difficult to answer the request most often made by residents related to building a second floor. This is akin to the concerns Administration faces with the moving target of front open space averaging requirements.

Separation requirements were discussed and the group noted the contradictory language in those sections that should be corrected, but otherwise find it appropriate to maintain spacing between neighboring homes. Also discussed was the possibility of leniency for existing nonconforming homes to eliminate burdens to homeowners seeking to add to their properties. Brian noted there are standards by which we can outline instances where nonconforming properties have options to renovate the existing homes without a variance.

The Planning Commission and Administration have been tasked with reviewing multiple sections of the Zoning Ordinance over the next year. When making changes to any section, it's important to review how it interacts with the remaining ordinance and whether it's contradictory, or changes regulations unintentionally, etc. It may be worth considering whether it makes sense to review and update the entire Zoning Ordinance. As was discovered in research on the fence section, the entire ordinance was last updated in 1985. After 30+ years, the language as a whole can be dated, not meet current statutory requirements, and simply not address the changing needs and concerns of the community over time.

Based on the feedback from the meeting between Planning and Zoning Administrator Erin Saur, Brian Borden of LSL, and Planning Commission Chair George Ostrowsk, the following comments and recommendations are offered by Administration.

- The revision of the site plan submission process eliminating the need for formal Council referral to the Planning Commission is in order. Council will still be required to provide final approval of all site plans. The extra step adds time but does not provide an easily identifiable oversight benefit to the site plan approval process. Village Administration can be charged with reviewing site plans for compliance and completeness and forwarding them to the Planning Commission in a timely fashion. Administration also recommends some type of regular reporting to the Council of site plans either received and/or passed along to the Planning Commission for review.

- Administration agrees with the recommendation that site plans deemed non-compliant be sent to the Planning Commission for review/interpretation prior to submission to the ZBA providing the Planning Commission does not engage in conditional approval of the site plan pending a variance by the ZBA. The Planning Commission can review the compliant portions of the site plan to help streamline the review process.
- Contradictory language regarding separation between existing buildings should be corrected.
- There seemed to be difficulty in coming to a consensus on lot coverage maximums. Without some limitations there is concern about the potential for residential properties to be completely developed to the stated setback requirements. Perhaps these concerns can be addressed in other ways or are adequately addressed in other areas of the existing code.
- The concept of “expansion of an existing non-conforming structure” is one that has been difficult to determine in Wilson’s experience in the Village. It would be wise to consult with the Village Attorney and Planning Consultant and then either advise Administration or perhaps place into the ordinance a definition of the expansion of an existing non-conformity.
- Re-evaluation of the entire Zoning Ordinance is a daunting and potentially expensive undertaking. Review of previous zoning codes does indicate that much of the current language has not changed since the Village was founded 60 years ago. Some of this language is outdated and not all that helpful.

REVIEW AND CONSIDER PROJECTS TO BE COMPLETED BY SEASONAL PARK RANGERS THIS SUMMER

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board has compiled a list of projects for the seasonal park rangers to complete this summer. Two primary objectives of having a Park Ranger is to have clean, monitored restrooms and to have a “Village Presence” at the park. In addition to the responsibilities listed below, Administration may assign additional projects.

Projects

- Remove/repair sled hill steps on the northwest and southwest sides of the sled hill
- Refill woodchips along golf course and wooded path where needed
- Paint sled hill fence
- Refurbish Lost & Found pole
- Properly mound and mulch trees throughout the park
- Repair fences
- Paint dugouts
- Eradicate plants along the Allerton fence

Restrooms

- Unlock, clean, stock restrooms each morning at 8:00 am
- Check & clean restrooms twice daily
- Public Safety will lock restrooms after 10 pm and before midnight

Pavilion

- Wash pavilion floor and picnic tables in preparation for pavilion rentals
- Fill dog water bowl

Trash

- During pavilion rentals, on weekends & holidays, it may be necessary to remove trash from barrels around pavilion. Replace plastic liners in barrels, as necessary. Pick up papers & trash from ball fields, parking lot, park path and playground daily.

Patrol

- Patrol entire park at least two-times/day at start & finish of shift and as necessary

Other Assignments

- Straighten pavilion picnic tables and wash as necessary
- Report vandalism or other items that need correction
- Change/replace light bulbs as necessary
- Lower flag to half-staff, as directed
- Report to Public Safety, dogs not on leash, and any other park rule violations
- Ball diamond raking & weeding

REPORT ON THE GREENFIELD ROAD BEAUTIFICATION PLAN AND PROJECT DATES

Nunez reported on several pocket parks located throughout the Village, and his ideas on how to enhance them. These ideas included mass planting of tulips and daffodils, areas of single species trees, mass bulb planting, maybe some benches and gazebos. He would like to create spaces that are inviting and represent the spirit of the Village.

Mooney expressed full support of Nunez's ideas and would like him to work with the Parks and Recreation Board on this project.

Melissa Herman, Arlington Drive, is in full support of the park updates, but is concerned that increased foot traffic creates a high risk for accidents due to the speeds driven on Greenfield. She suggested the Board reach out to master gardeners in the area.

Dan Nelson, Sheridan, reported he plants bulbs at Greenfield and Beverly regularly. He sees the parks get used often. He suggested the Board reach out and work with the nearby neighbors.

Racheal Hrydziusko, Evergreen, suggested the Board consider planting some perennial edible plants. She offered her time to be involved on the project.

Paul Balogh, Auburn Drive, expressed his concern that the standing water that is a result of recent rainstorms needs to be addressed.

Oen reported that the Village in conjunction with Royal Oak and the Oakland County Road Commission has commissioned a traffic study related to safety on Greenfield Road. The repaving of Greenfield Road is scheduled to begin June 2018.

REVIEW AND CONSIDER PROPOSALS TO INSTALL ADA COMPLIANT SIDEWALK RAMPS AT BEVERLY PARK

Through the Community Development Block Grant Program Year 2017, \$13,801 was allocated to Remove Architectural Barriers. Administration specifically applied to replace sidewalk ramps at Beverly Park to meet the Americans with Disability Act requirements. Sidewalk ramps are sidewalks that lead across a traffic area. There are ten such areas at the park. The current concrete will be removed and replaced with detectable warning (truncated domes) and a new sidewalk will be installed to access the basketball and volleyball courts from the handicap area of the parking lot. In addition, the installation of a drainage line between the small islands to a parking lot drain to eliminate ponding over the sidewalk in the island was included.

Village administration opened bids for this project on Tuesday, March 20, 2018; two bids were received. This project was also bid last fall and only one bid was received, which is why the project was rebid this spring. The low bidder is HGS Construction Group, LLC for \$13,394.00. Mike Pucher, Supervisor of Contract Compliance for Oakland County Community & Home Improvement, Darko Martinovski, HGS Construction, and Administration held a pre-construction meeting to confirm all of the CDBG requirements. Martinovski has performed work under the CDBG program for other communities.

Upon completion of the project, HGS Construction will invoice the Village, the Village will pay HGS Construction, then submit documentation to the County for reimbursement through CDBG.

Motion by Oen, second by Delaney, be it resolved that the Council for the Village of Beverly Hills awards the contract to Retrofit Existing Park Facilities by Installing Handicap Sidewalk Ramps to Meet Current ADA Standards at Beverly Park to HGS Construction, LLC in the amount of \$13,394.00. This project is funded through the Community Development Block Grant Program.

Roll call vote:

Motion passed (7-0)

PUBLIC COMMENTS

Cynthia Nagle, Kirkshire; Lisa Napolitan, Kirkshire; and Kay Michael, Kirkshire, spoke further representing the Concerned Citizens of Kirkshire, expressing their desire to work with the Village to prevent low and medium density housing from coming into a high density housing district. They would also like to see greater focus on code enforcement at existing blighted homes.

Nelson also expressed concerns that when cars are parked on both sides of the street it impedes the flow of traffic. He would also like to see the speed limit reduced on Greenfield.

MANAGER'S REPORT

FY 2018-19 Budget –Members of Council were presented with a draft copy of the budget for FY 2018-19 in accordance with Section 8.2 of the Village Charter. Administration will be prepared to make a full presentation on all aspects of the budget and to answer any questions that Council may have.

With the passage of the 2010 Charter Amendment the way Village services were financed changed significantly. Previously, all General Fund and Public Safety activities were financed from the

General Fund, as were Library Services to the Baldwin Library. All revenues from the Village's general tax levy as well as all constitutional and statutory revenue sharing from the State of Michigan were assigned to this General Fund. The 2010 Charter Amendment established separate millages for the Public Safety Fund and Library Fund as well as the General Fund. The total millage rate for these three functions as established by the 2010 Charter Amendment was 12.9184 mills allocated as follows: 9.9 mills for Public Safety, 2.1 mills for General Fund, 0.9184 mills for Library Fund.

A majority (76.6%) of the millage rate established by the 2010 Charter Amendment was allocated to Public Safety for a few reasons. One reason was that as an organization, a significant portion of the Village's employees and expenses are dedicated to Public Safety. Accordingly, it was agreed that the Public Safety Department should receive a significant portion of the dedicated revenue from property tax collections. The General Fund was left with a significantly smaller portion of the approved millage rate, but also received 100% of the revenue sharing monies provided by the state.

This allocation method, recommended by Village Administration and approved by the Council, was based on the existing situation in 2010 – property values had declined significantly but were first beginning to stabilize, yet Constitutional revenue sharing had declined while statutory revenue sharing had declined significantly and had been threatened with eradication. It was believed that allocating most of the available property tax revenues to the Public Safety Department would stabilize the revenue stream for this operation and any further reductions, declines or eliminations of revenue sharing would not impact Public Safety operations in the Village. Additionally, it was believed that because of the precipitous decline in property tax values, prior to and around the time of the passage of the Charter Amendment, which the Village would not be subject to reductions in our millage rate due to the Headlee Amendment. While reasonable and logical at the time, these basic assumptions have not been completely realized.

Around 2012-13 property values in the Village, values that had declined by significant amounts during the previous recession, began to improve. The recovery of the value of residential home prices was more rapid and robust than could have been predicted in 2010. One of the impacts of the strong recovery in property values around this time was that the Village began to experience declines in the maximum allowable millage rate per the terms and interpretation of the 1976 Headlee Amendment. By FY 2013-14 the Village had a reduction in the overall maximum allowable millage rate of .1240 mills, or 0.95 percent (0.95%). Of this reduction, .0950 mills were reduced from the Public Safety Millage. This resulted in a loss of property tax revenue to the Public Safety Department of \$47,608. Finance Director Sheila McCarthy documented the impact of Headlee reductions to the Village and Public Safety Department.

The cumulative effect of these reductions for the Public Safety Department has been a reduction in the overall millage of .7761 mills, or six percent (6.00%) of the levy of 9.9 mills in 2010. For FY 2018-19 the loss of revenue in the Public Safety Fund due to the cumulative impact of Headlee reductions is \$449,181. For FY 2013-14 through 2018-19 the cumulative lost revenue to the Public Safety Department from Headlee Amendment millage reductions is **\$1,159,669**.

This is being brought to the attention of the Council because these factors are beginning to have an impact on the budget for the Public Safety Department, particularly the establishment of a fund balance. The goal was to eventually have a fund balance of \$1,000,000 in the Public Safety

Department by the expiration of the dedicated millages established in 2010. The assumptions referenced earlier that were used to establish the current funding methodology, while logical at the time, have turned out to be inaccurate. Property values increased dramatically while inflation rates remained low. This resulted in some significant reductions to the millage rate as mandated by the Headlee Amendment. At the same time, revenue sharing amounts have stabilized. Also importantly, the Public Safety Department has faced some significant one time capital costs, most notably the replacement of fire apparatus.

Delaney would like Council to address issues brought up by residents at tonight's meeting.

COUNCIL COMMENTS

Mueller thanked the residents for coming to the meeting, getting involved, and speaking up. He looks forward to working with Nunez and the Parks & Recreation Board on the pocket parks.

Abboud thanked Council, Administration, and residents for their support and condolences on the recent passing of his mother.

Delaney invited residents to attend the budget study session.

Mooney thanked Patricia Greening for her years of commitment and service to the Village. She recently donated a statue of Miss Columbia-Lady of Liberty, carved by her late husband Don Greening, to the Village and it is on display in the Council Chamber. He also congratulated Troop 1024 Leader Steve Kent who was honored as Scoutmaster of the Year by Boy Scouts of America.

Motion by Oen, second by Abboud, to adjourn the meeting at 9:45 p.m.

Motion passed.

John G. Mooney
Council President

Ellen E. Marshall
Village Clerk

Elizabeth M. Lyons
Recording Secretary

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

TO THE PRESIDENT & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 4/02/2018 THROUGH 4/16/2018.

ACCOUNT TOTALS:

101	GENERAL FUND	\$89,241.48
202	MAJOR ROAD FUND	\$2,423.42
203	LOCAL STREET FUND	\$13,769.12
205	PUBLIC SAFETY DEPARTMENT FUND	\$137,063.63
592	WATER & SEWER FUND	\$257,412.36
701	TRUST & AGENCY FUND	\$7,694.86
	TOTAL	<u>\$507,604.87</u>
	MANUAL CHECKS- COMERICA	\$379.40
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$507,604.87</u>
	GRAND TOTAL	<u>\$507,984.27</u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
04/16/2018	COM	78130	58787	ABEL ELECTRONICS	ABEL ELECTRONICS	337.00
04/16/2018	COM	78131	51160	ALLIANCE MOBILE HEALTH	ALLIANCE MOBILE HEALTH	138.00
04/16/2018	COM	78132	53284	APPLIED IMAGING	APPLIED IMAGING	166.23
04/16/2018	COM	78133	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	276.97
04/16/2018	COM	78134	32748	BEIER HOWLETT,P.C.	BEIER HOWLETT,P.C.	656.88
04/16/2018	COM	78135	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	19.57
04/16/2018	COM	78136	50397	BLOOMFIELD CONSTRUCTION	BLOOMFIELD CONSTRUCTION	300.00
04/16/2018	COM	78137	01000	BP	BP	74.59
04/16/2018	COM	78138	58959	CADILLAC ASPHALT, LLC	CADILLAC ASPHALT, LLC	788.90
04/16/2018	COM	78139	58597	CATHY WHITE	CATHY WHITE	104.92
04/16/2018	COM	78140	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	45.80
04/16/2018	COM	78141	50392	CITY OF BIRMINGHAM	CITY OF BIRMINGHAM	78,699.50
04/16/2018	COM	78142	59323	CLEANNET	CLEANNET	858.00
04/16/2018	COM	78143	51439	COMCAST	COMCAST	82.90
04/16/2018	COM	78144	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	17,717.42
04/16/2018	COM	78145	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	2,485.09
04/16/2018	COM	78146	50097	CYNERGY PRODUCTS	CYNERGY PRODUCTS	985.00
04/16/2018	COM	78147	50919	DTE ENERGY	DTE ENERGY	867.14
04/16/2018	COM	78148	51385	DTE ENERGY	DTE ENERGY	6,455.29
04/16/2018	COM	78149	31830	ENTERPRISE COMPUTER	ENTERPRISE COMPUTER	792.00
04/16/2018	COM	78150	59721	FEDEX OFFICE	FEDEX OFFICE	84.09
04/16/2018	COM	78151	31202	HOME DEPOT CREDIT SERV	HOME DEPOT CREDIT SERV	210.83
04/16/2018	COM	78152	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	2,089.28
04/16/2018	COM	78153	59010	HUNT SIGN COMPANY	HUNT SIGN COMPANY	320.00
04/16/2018	COM	78154	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	459.00
04/16/2018	COM	78155	59324	JCR SUPPLY, INC.	JCR SUPPLY, INC.	242.47
04/16/2018	COM	78156	59582	JOHNSON THERMOL-TEMP INC	JOHNSON THERMOL-TEMP INC	538.80
04/16/2018	COM	78157	09300	KELLER THOMA	KELLER THOMA	306.25
04/16/2018	COM	78158	53316	LANG'S ON-SITE SERVICES	LANG'S ON-SITE SERVICES	210.00
04/16/2018	COM	78159	51792	LEXISNEXIS RISK SOLUTION	LEXISNEXIS RISK SOLUTION	36.00
04/16/2018	COM	78160	49491	MAINS LANDSCAPE SUPPLY	MAINS LANDSCAPE SUPPLY	67.47
04/16/2018	COM	78161	59116	MARGARET A.S. BEKE	MARGARET A.S. BEKE	53.33
04/16/2018	COM	78162	51620	MICHIGAN MUNICIPAL RISK	MICHIGAN MUNICIPAL RISK	41,841.25
04/16/2018	COM	78163	59720	MUNICIPAL CONSULTING SER	MUNICIPAL CONSULTING SER	882.15
04/16/2018	COM	78164	59112	NEXT	NEXT	3,053.00
04/16/2018	COM	78165	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	2,574.35
04/16/2018	COM	78166	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	126.26
04/16/2018	COM	78167	51751	O.C.W.R.C.	O.C.W.R.C.	31,289.00
04/16/2018	COM	78168	58780	O.M.F.P.S	O.M.F.P.S	30.00
04/16/2018	COM	78169	58780	O.M.F.P.S	O.M.F.P.S	475.00
04/16/2018	COM	78170	50830	OAKLAND COUNTY TREASURER	OAKLAND COUNTY TREASURER	173,689.21
04/16/2018	COM	78171	14250	OFFICE DEPOT	OFFICE DEPOT	18.61
04/16/2018	COM	78172	49769	OFFICE EXPRESS	OFFICE EXPRESS	254.32
04/16/2018	COM	78173	59622	PARAGON LABORATORIES	PARAGON LABORATORIES	400.00
04/16/2018	COM	78174	59122	RAPID RESPONSE	RAPID RESPONSE	392.94
04/16/2018	COM	78175	53579	REDFORD LOCK SECURITY SC	REDFORD LOCK SECURITY SC	5,543.00
04/16/2018	COM	78176	59534	REVIZE LLC	REVIZE LLC	3,430.00
04/16/2018	COM	78177	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	31,866.00
04/16/2018	COM	78178	16600	S.O.C.W.A.	S.O.C.W.A.	45,256.63
04/16/2018	COM	78179	59282	SAFEBUILT INC.	SAFEBUILT INC.	25,592.46
04/16/2018	COM	78180	51356	SOUTHFIELD MUFFLER & BRA	SOUTHFIELD MUFFLER & BRA	1,622.90
04/16/2018	COM	78181	49839	STATE OF MICHIGAN	STATE OF MICHIGAN	7,694.86
04/16/2018	COM	78182	58801	STREAM DYNAMICS	STREAM DYNAMICS	616.25
04/16/2018	COM	78183	17700	SUNSET MAINTENANCE SERVI	SUNSET MAINTENANCE SERVI	1,000.00
04/16/2018	COM	78184	52092	THE UPS STORE	THE UPS STORE	7.33
04/16/2018	COM	78185	31043	THOMAS J RYAN PC.	THOMAS J RYAN PC.	8,194.01
04/16/2018	COM	78186	50767	VERIZON WIRELESS	VERIZON WIRELESS	329.79
04/16/2018	COM	78187	59659	WECHSLER CONSTRUCTION	WECHSLER CONSTRUCTION	1,200.00
04/16/2018	COM	78188	53564	WEX BANK	WEX BANK	3,119.52
04/16/2018	COM	78189	53572	WOW! BUSINESS	WOW! BUSINESS	637.31

COM TOTALS:

Total of 60 Checks:	507,604.87
Less 0 Void Checks:	0.00
Total of 60 Disbursements:	507,604.87

04/12/2018 04:20 PM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 04/02/2018 - 04/02/2018

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
04/02/2018	COM	78129	38145	SOUTHFIELD POSTAL SERVIC		379.40
COM TOTALS:						
Total of 1 Checks:						379.40
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						379.40

M E M O

To: Honorable President Mooney, Members of Village Council
Chris Wilson, Village Manager

From: Ellen Marshall, Village Clerk

Re: Waiver of Sales Restriction at Beverly Park

Date: April 12, 2018

The Parks & Recreation Board is proposing to utilize food truck vendors for the Memorial Day Carnival. Consumers would purchase food items directly from the trucks and the vendors would pay back a percentage of the sales to Beverly Hills.

Pursuant to Chapter 6, Section 6.03 Amusement for Gain, the Parks & Recreation Board is seeking Council's consent to waive the restriction of sales during the Memorial Day Carnival to be held at Beverly Park on May 28, 2018.

Recommended Resolution

The Beverly Hills Village Council waives the restriction of sales during the Memorial Day Carnival at Beverly Park on May 28, 2018.

VILLAGE OF BEVERLY HILLS

**RESOLUTION TO APPROVE AN INTERGOVERNMENTAL AGREEMENT
FOR POTABLE WATER SERVICES AND DELINQUENCY BILLING
BETWEEN THE CITY OF SOUTHFIELD AND VILLAGE OF BEVERLY HILLS**

At a regular meeting of the Beverly Hills Village Council, Oakland County, Michigan, held at the Village Office at 18500 W. Thirteen Mile Road, Beverly Hills, Michigan 48025, on Tuesday, April 17, 2018, at 7:30 p.m.

PRESENT: _____

ABSENT: _____

The following Resolution was offered by _____
and seconded by _____ to approve the Intergovernmental Agreement
between the City of Southfield and the Village of Beverly Hills dated April 17, 2018.

WHEREAS, the Intergovernmental Contract Act, MCLA §123.1 et seq, provides that a municipal corporation shall have power to join with any other municipal corporation, by contract, or otherwise as may be permitted law, for the operation or performance, jointly, or by any one or more on behalf of all, of any service which each would have the power to provide; and

WHEREAS, the City of Southfield and the Village of Beverly Hills desire to enter into an Agreement for potable water services and collection for delinquent water services for the potable water supply the Village of Beverly Hills supplies to certain properties within the City of Southfield, including but not limited to real property located at 16055 W. 13 Mile Road, City of Southfield, Michigan;

NOW THEREFORE, be it resolved that the Village Council for the Village of Beverly Hills on the date below does hereby approve the Intergovernmental Contract for Potable Water Services and Delinquency Billing between the Village of Beverly Hills and the City of Southfield.

AYES: _____

NAYES: _____

RESOLUTION DECLARED ADOPTED.

John Mooney, President

CERTIFICATION

I, Ellen E. Marshall, being the duly appointed and qualified Clerk of the Village of Beverly Hills, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of a Resolution adopted by the Village of Beverly Hills Council at its regular meeting held on April 17, 2018.

ELLEN E. MARSHALL, Village Clerk

**INTERGOVERNMENTAL CONTRACT FOR
POTABLE WATER SERVICES AND COLLECTION OF DELINQUENT
WATER ACCOUNTS BETWEEN THE VILLAGE OF BEVERLY HILLS
AND THE CITY OF SOUTHFIELD**

THIS AGREEMENT, made and entered into this ____ day of _____, 2018, by and between the **CITY OF SOUTHFIELD**, a Michigan Municipal Corporation located at 26000 Evergreen Road, Southfield, Michigan, 48037 hereinafter referred to as the **CITY**, and the **VILLAGE OF BEVERLY HILLS**, located at 18500 W. 13 Mile Road, Beverly Hills, MI 48025, hereinafter referred to as the **VILLAGE**.

W I T N E S S E T H:

The Intergovernmental Contract Act, MCLA §123.1 et seq, provides that a municipal corporation shall have power to join with any other municipal corporation, by contract, or otherwise as may be permitted by law, for the operation or performance, jointly, or by any one or more on behalf of all, of any service which each would have the power to provide; and,

WHEREAS, the City of Southfield has requested the **VILLAGE** to provide potable water to properties within the **CITY** that are not serviced by the **CITY** water lines; and

WHEREAS, the **VILLAGE** provides potable water to certain properties within the City of Southfield, including but not limited to real property located at 16055 W. 13 Mile Road, City of Southfield, Michigan; and,

WHEREAS, for consideration of the **VILLAGE** providing potable water supply to properties within the City of Southfield, the **CITY** agrees that the water bills, if delinquent, when notified by the **VILLAGE** will place such delinquent water charges on the City's delinquent special assessment roll for the real property in question, pursuant to State law and once the money is collected will be paid to the **VILLAGE**; and,

WHEREAS, the **VILLAGE** and **CITY** desire to memorialize the providing of these services by this Agreement;

NOW, THEREFORE, for and in consideration of the mutual undertakings of the parties hereto, all as hereinafter set forth, it is agreed by and between the parties as follows:

1. That effective April 17, 2018, and continuing on a yearly basis, unless cancelled by either party pursuant to the termination clause herein, the **CITY** agrees that any water bills, if delinquent when notified by the **VILLAGE**, will place such delinquent water charges on the tax roll for the real property in question, pursuant to state law.

2. Either municipality may terminate or cancel this Agreement for any reason upon six (6) months written notice by any party at any time for any reason.

3. If any provision of this Agreement is declared invalid, illegal or unenforceable, such provision shall be severed from this Agreement and all other provisions shall remain in full force and effect.

4. This Agreement may be modified only by the written agreement of both the CITY and the VILLAGE.

5. The CITY and VILLAGE have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The person signing this agreement on behalf of each party have legal authority to sign this Agreement and bind the parties to the terms and conditions contained herein.

22. Notices shall be given to:

- a. City of Southfield
26000 Evergreen Road
Southfield, MI 48037

Attention: Kenson J. Siver, City Mayor

With copies to:
Susan Ward-Witkowski, City Attorney
26000 Evergreen Road
Southfield, MI 48037

- b. Village of Beverly Hills
18600 W. 13 Mile Road
Beverly Hills, MI 48025

Attention: Chris Wilson, Village Manager

With copies to:
Thomas J. Ryan, Village Attorney
Thomas J. Ryan, P.C.
2055 Orchard Lake Road
Sylvan Lake, MI 48329

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

WITNESS:

CITY OF SOUTHFIELD

By: _____
Kenson J. Siver, Mayor

By: _____
Sherikia L. Hawkins, City Clerk

VILLAGE OF BEVERLY HILLS

By: _____
Chris Wilson, Village Manager

By: _____
Ellen Marshall, Village Clerk

**VILLAGE OF BEVERLY HILLS
TRAFFIC CALMING INITIATIVES ON GREENFIELD ROAD
RESOLUTION**

Whereas, in October of 2017 the City of Royal Oak sent a request to the Road Commission for Oakland County (RCOC) to perform a traffic study for Greenfield Road between Thirteen and Fourteen Mile Roads for the purpose of calming traffic through reduced speed limits; and

Whereas, in the letter from Royal Oak to the RCOC, the city expressed its interest in having the RCOC make the intersection of Normandy and Greenfield more conducive to pedestrian and bicycle traffic because the current bike route is difficult to traverse east/west at certain times of the day; and

Whereas, since Royal Oak's initial request, meetings to discuss this section of Greenfield Road have occurred between RCOC, Royal Oak and the Village of Beverly Hills; and

Whereas, the RCOC did not have plans to conduct any construction projects on Greenfield Road but as a direct result of the meetings, RCOC has scheduled a road resurfacing improvement project for the summer of 2018 for Greenfield Road between Thirteen and Fourteen Mile Roads; and

Whereas, at its meeting on March 19, 2018, the Royal Oak City Commission resolved to enter into a tri-party funding agreement with the RCOC and the Village of Beverly Hills to perform the resurfacing of Greenfield Road between 13 Mile and 14 Mile roads; and

Whereas, at its regular meeting March 20, 2018 the Beverly Hills Village Council resolved to enter into a tri-party funding agreement with the RCOC and the City of Royal Oak to perform the resurfacing of Greenfield Road between 13 Mile and 14 Mile roads; and

Whereas, Greenfield Road is designated a Principal Arterial roadway per the NFC and qualifies for a variety of funding sources including RCOC, Federal Aid, as well as Beverly Hills and Royal Oak Tri-party funding; and

Whereas, Greenfield Road has not been reviewed or improved in many years and is lacking desirable complete streets features; and

Whereas, in coordination with the City of Royal Oak, the Village of Beverly Hills has reviewed Traffic Improvement Association generated accident report summaries and believes there are patterns of accident types that could be remedied with safety and traffic calming features; and

Whereas, Beverly Hills is in favor of improving Greenfield Road between 13 Mile and 14 Mile to improve access, and reduce speeding and accidents on this corridor with plans that include traffic calming, accident reduction and non-motorized features; and

Whereas, traffic calming features desired by the Village include median islands along the corridor, and roundabout at the intersection of Greenfield Road and Normandy Road; and

Whereas, accident reduction features desired by the Village include a continuous center left turn lane along the corridor; and

Whereas, non-motorized features desired by the Village include enhanced crosswalk lighting, signals and signage at appropriate locations along the corridor to allow for safe and convenient pedestrian movements for crossing Greenfield Road.

Now, Therefore Be It Resolved, that the Village of Beverly Hills Council requests the Road Commission for Oakland County to actively work with the Village to develop plans and program funding for a Greenfield Road improvement project that will include traffic calming; accident reduction and non-motorized features for Greenfield Road between 13 Mile and 14 Mile Roads to be undertaken in the next five years.

MEMO

To: Chris Wilson, Village Manager

From: Erin Saur, Planning & Zoning Administrator

Date: April 13, 2018

Re: Set public hearing date for amendments to Chapter 22, Section 22.08.150

The joint subcommittee of Planning Commission and Council reviewing amendments to Chapter 22, Section 22.08.150 Fence, Wall, and Privacy Screen Regulations is preparing draft language for discussion and recommendation by the Planning Commission. The subcommittee anticipates a draft will be available for the Planning Commission discussion at the meeting to be held Wednesday, April 25, 2018 and there will be a recommendation to Council on proposed language no later than the meeting to be held Wednesday, May 23, 2018.

A first reading and public hearing date of June 5, 2018 is recommended.

ees

MEMO

To: Chris Wilson, Village Manager

From: Erin Saur, Planning & Zoning Administrator

Date: April 13, 2018

Re: Refer amendments to 22.24 Schedule of Regulations to Planning Commission

Per discussion at the Council meeting held April 3, 2018, there was consensus that the area, height, bulk, and placement regulations enumerated in Section 22.24 of the Zoning Ordinance be amended to include lot coverage maximums for Single Family Zone Districts.

At this time, the only Zone District with lot coverage regulations is R-M, Multiple Family. The Planning Commission has a subcommittee reviewing this issue per the request of Council on February 20, 2018. To expedite the process, Administration is suggesting the existing subcommittee work with the Planning Consultant and Village staff to draft amendments to Chapter 22, Section 22.24 to establish maximum coverage of lot percentage in Single Family Residential Zone Districts that can be reviewed by the Planning Commission as a whole for recommendation to Village Council.

Suggested Motion

Village Council directs the existing Planning Commission subcommittee on lot coverage to draft amendments to Chapter 22, Section 22.24 to establish maximum coverage of lot percentage in Single Family Residential Zone Districts for Planning Commission to review and make a recommendation to Council.

ees

VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
APRIL 13, 2018

Greenfield Road Repaving – The Village has been notified by the Road Commission of Oakland County that the repaving project on Greenfield Rd. will begin on Monday, April 16th. Initially the Village anticipated that this project would occur later in the year, but it has been moved forward on the schedule. The Village has notified Greenfield Elementary and the adjoining HOA of the proposed construction schedule.

FY 2018-19 Budget – Village Administration continues to work on the final draft of the budget for Fiscal Years 2018-19 and 2019-20. Administration has been able to take the recommendations of Council from the budget hearing of April 10 and incorporate them into the current budget document. Finance Director McCarthy and I will be working with Councilmembers Oen and Delaney on graphs and charts for the formal budget presentation of May 15th.

Grant Applications – The Village has applied for funding through the Oakland County Local Road Improvement Program. An application for funding for the reconstruction of 14 Mile Rd. from Lahser to the west Village limits was submitted in the amount of \$16,801. The Local Road Improvement Program is designed to assist local cities and villages with maintenance and improvements on local roads and streets under their jurisdiction. Village Administration also made an application to SEMCOG for \$5,050 for funding our PASER road analysis program. SEMCOG has made some funds available for local jurisdictions for road analysis for local road systems. In addition, the Public Safety Department has made application for grant funding for vests, firearms, AED devices and other equipment.

Compost Available – The Village has compost available in the Village Hall parking lot.

Southfield Rd. Corridor Study – Village Administration and LSL Planning met with Bob Gibbs and CORE Partners on Friday, April 13th to advise CORE on the analysis they are preparing for the Southfield Rd. Overlay District. Village Administration anticipates a final report from CORE this summer.

**Village of Beverly Hills
Regular Council Meeting
Tuesday, April 17, 2018**

**Municipal Building
18500 W. Thirteen Mile Rd.
7:30 p.m.**

INFORMATION ITEMS

- a. Department of Public Safety Activity Report for the period March 28 – April 12, 2018.
- b. Quarterly Code Enforcement Report for the period January 1 – March 31, 2018.
- c. Monthly report from Oakland County Commissioner Bill Dwyer for April 2018.
- d. Agenda for April 10, 2018 Southfield Township Board meeting and minutes from their meeting held March 13, 2018.

Beverly Hills Public Safety Activity Report

March 28th- April 12th, 2018

- The Public Safety Department is currently seeking applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Officers are continuing to train our new recruits. If you see an officer you don't recognize, don't hesitate to introduce yourself.
- Anyone wishing to solicit in Beverly Hills must submit a solicitation application to the Clerk's Office. The cost is \$40. If you are soliciting within three miles of your home, a solicitation license is not required. If you would like your address added to the non-solicitation list, please contact the Clerk's Office at 248-646-6404 ext. 223 or send an email to Ellen Marshall at emarshall@villagebeverlyhills.com.
- Just a reminder to please keep your dog(s) on a leash if they are not enclosed in a fenced yard. Also, if you are visiting the Douglas Evans Nature Preserve, please do not let your dog run loose.
- The Beverly Hills Public Safety Officers and Administration have completed the long task of ISO, Insurance Service Office, inspections for the Village. We are currently waiting for the ISO to calculate the insurance rating for the Village. It was a long and cumbersome task of many months to collect all the documentation for the ISO audit. We are attempting to get the rating lowered so Village residents will pay less insurance on their homes. If anyone wishes to review the ISO audit please contact Public Safety during business hours.
- Camera and live feeds are now installed at the Public Safety Department to view Groves High School on a 24/7 basis. We look forward to the opportunity to continue serving the Birmingham schools at the highest level of security and professionalism.
- Kuka Corporation has again extended its generosity by donating \$2,500 to the Public Safety department for Epee pens. Resident Katie Juneau who is employed by Kuka corporation was kind enough to hand deliver our grant request. We thank the Kuka Corporation and Katie Juneau for stepping up and getting the Epee pens which were greatly needed.
- Officers responded to a BBQ fire next to a garage. Officers reacted quickly and put the fire out before it could reach the garage and house.
- This is weather awareness week, please go to the Oakgov.com and review the upcoming classes and information you may need to prepare for hazards upcoming weather.

- Beverly Hills Public Safety was called to Royal Oak to assist with securing the scene of an Officer shooting. Officers arrived and secured the scene until Royal Oak police could have some of their off-duty officers respond.
- Officers, while leaving Royal Oak, were dispatched along with Birmingham cars to a Royal Oak address for a serious domestic attack. A subject was arrested and transported back to Royal Oak without incident.
- Several signs have been installed at the Public Safety Department for easier access to the parking lot.

CALLS FOR SERVICE

- 247 Calls for Service.
- 11 Arrests.
- 103 Tickets issued.
- Motor Carrier Enforcement.
- 6 Walk in PBTs.
- 8 Prescription pill drop offs.
- Vacation checks.
- 7 Prisoner transports to and from the Birmingham Police Department.
- Walk in Gun Permits issued.
- Car Seat Safety Inspections.
- 4 Medicals on 13 Mile Rd.
- 3 Traffic Accidents on Southfield Rd.
- 3 Alarms on 13 Mile Rd.
- Alarm on 14 Mile Rd.
- Traffic Accident on 14 Mile Rd.
- Alarm on Southfield Rd.
- Motorist Assist on Evergreen.
- Motorist Assist on 14 mile.
- Suspicious Circumstance complaint on Lahser.
- Retail Fraud complaint on 13 Mile Rd.
- Alarm on Embassy.
- Lift Assist on Crossbow.
- Welfare Check on Warwick.
- Alarm on Pines Drive.
- Lift Assist on Riverview.
- Alarm on Wetherby.
- Alarm on Lahser.
- Welfare Check on Amherst.
- Peace Officer complaint on Locherbie.
- Fraud complaint on 13 Mile Rd.
- Citizen Assist on Birwood.

- Fraud complaint on E. Bellvine Trail.
- Medical on N. Nottingham.
- Suspicious Persons complaint on Dunblaine.
- Medical on Southview.
- Traffic Accident on Hillview.
- Suspicious Persons complaint on Old Cannon.
- Carbon Monoxide Alarm on Sheridan.
- Traffic complaint on Southfield Rd.
- Suspicious Persons complaint on Buckingham.
- Assist Royal Oak Police and Fire with an Accident on Greenfield.
- Suspicious Persons complaint on Kirkshire.
- Alarm on Madoline.
- Citizen Assist on Waltham.
- Solicitor on Georgetown.
- Fraud complaint on Devonshire.
- Traffic Accident on Greenfield.
- Alarm on Robinhood.
- Welfare Check on Beverly.
- Suspicious Persons complaint on Vernon.
- Carbon Monoxide Alarm on Pines.
- Loud Noise complaint on Plantation.
- Medical on Quail Ridge.
- Suspicious Circumstance complaint on Evergreen.
- Traffic Accident on 13 Mile Rd.
- Citizen Assist on Beverly.
- Suspicious Persons complaint on Lauderdale.
- Medical on Chelton.
- Traffic complaint on Embassy.
- Officers stopped a vehicle on Southfield Rd. for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Welfare Check on Sylvan.
- Citizen Assist on Robinhood.
- Alarm on Marimoor.
- Welfare Check on Lahser.
- Suspicious Persons complaint on Huntley.
- Carbon Monoxide Alarm on Waltham.
- Welfare Check on E. Rutland.
- Family Trouble on Walmer.
- Officers stopped a vehicle on 13 Mile Rd. for a traffic violation. The driver was operating on a suspended license and had warrants for his arrest. The driver was arrested without incident.
- Animal complaint on Beaconsfield.

- Officers stopped a vehicle on 13 Mile Rd. for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Odor Investigation on Beverly Rd.
- Alarm on Southfield.
- Suspicious Persons complaint on Elizabeth.
- Alarm on Nottingham.
- Suspicious Persons complaint on Westlady.
- Suspicious Vehicle complaint on 13 Mile Rd.
- Suspicious Circumstance complaint on Riverside.
- Medical on Nixon.
- Suspicious Persons complaint on Marguerite.
- Lost Property complaint on Southfield Rd.
- Family Trouble on 13 Mile Rd.
- Assist Birmingham Police with a missing person.
- Alarm on Reedmere.
- Officers stopped a vehicle on Beaconsfield for a traffic violation. The driver was operating on a suspended license. The passenger had a warrant for his arrest. The driver and passenger were arrested without incident.
- Citizen Assist on Saxon.
- Traffic complaint on Evergreen.
- Citizen Assist on Southfield Rd.
- Alarm on Beverly Ct.
- Alarm on Kinross.
- Alarm on N. Nottingham.
- Down Wires on Lahser.
- Family Trouble complaint on Kinross.
- Suspicious Persons complaint on Birwood.
- 2 Alarms on 14 Mile Rd.
- Reckless Driving complaint on 13 Mile Rd.
- Alarm on Georgetown.
- Suspicious Persons complaint on Georgetown.
- Alarm on Vernon.
- Officers stopped a vehicle for a traffic violation on Southfield Rd. The driver was operating on a suspended license. The driver was arrested without incident.
- Neighbor Trouble complaint on Hillcrest.
- Assist Southfield Police with a robbery near 13 Mile and Evergreen.
- Medical on Elizabeth.
- Fire Alarm on Old Post.
- Officers investigated a suspicious person's complaint on Beechwood. Officers located two individuals. One person was arrested for possession of marijuana and a warrant out of Troy without incident.
- Fire Alarm on N. Nottingham.

- Suspicious Circumstance complaint on Beechwood.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Alarm on Allandale Ct.
- Down wires on Lahser.
- Suspicious Persons complaint on Beverly Rd.
- Citizen Assist on 13 Mile Rd.
- Officers responded to the Detroit Detention Center to arrest an individual on a Beverly Hills Warrant. The arrest was completed without incident.
- Abandoned Auto complaint on Riverside.
- Reckless driving complaint on Lahser.
- Fire on Stafford.
- Assist Birmingham Police with a Suspicious Persons complaint.
- Larceny on Reedmere.
- Alarm on Reedmere.
- Smoke Investigation on Ronsdale.
- Alarm on Kennoway.
- Traffic Accident on Lahser.
- Solicitor complaint on Fiddlers Cove.
- Lift Assist on Wentworth.
- Welfare Check on Buckingham.
- Suspicious Persons complaint on Metamora.
- Suspicious Persons complaint on Marlin Ct.
- Carbon Monoxide Alarm on Birwood.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was found to be in possession of marijuana without a medical card. The driver was arrested without incident.
- Officers stopped a vehicle on Thirteen Mile for a traffic violation. The driver was in possession of narcotic paraphernalia and open alcohol. The driver was arrested without incident.
- Welfare Check on Vernon.
- Threats complaint on Sheridan.
- Assault on Birwood.
- Motorist Assist on 13 Mile Rd.
- Suspicious Persons complaint on Plumwood.
- Fire Alarm on Nixon.
- Animal complaint on Beverly.
- Suspicious Persons complaint on Huntley Square.
- Officers stopped a vehicle on 13 Mile for defective equipment. Officers found the driver was in possession of marijuana without a medical card and multiple credit cards that did not belong to the driver. The driver was arrested without incident.

FIRE AND EMS

- Fire Governance
- Fire and EMS conference

INVESTIGATIONS

- CFS Closed and Reviewed – 228.
- Reviewed 30 case reports for a disposition.
- Followed up and reviewed cases, of which 24 were closed.
- 12 Cases were assigned.
- 6 Reports written on current cases.
- 16 Current active investigations.
- Provided evidence to the 46th District Court for active cases.
- Follow up on a civil matter.
- Warrant issued for a domestic violence incident.
- Arraigned a subject for domestic violence.
- Fraud case closed and matter turned over to Fresno PD, CA.
- Assisted with parole violation for a suspect in a home invasion / enter without permission case.
- Threats complaint closed - Birmingham Youth Assistance referral.
- Closed child neglect case from Groves High School.
- Suspect developed on fraud incident at Flagstar.
- Fraud investigation - suspect developed on a Comcast fraud incident.
- Assisted 6th Circuit Court juvenile division with reports.
- Retail Fraud 3 violation issued to subject and subject was processed.
- Death investigation closed and property turned over to the estate.
- Child Sexually Abusive Material investigation conducted.
- 4 search warrants obtained for cell phone data.
- Follow up on an allegation of CSC - Investigation closed - complaint unfounded.
- Interview of a subject for a follow up conducted in Farmington Hills.
- Mail theft cases closed - evidence processed and follow up conducted.
- Home invasion investigation conducted.
- Stolen property entered from a home invasion.
- Follow up with Berkshire for an investigation.
- Working with vendor to convert old police records/reports.
- Follow up with Kroger on an investigation - Video obtained.
- Submitted OWI warrant request to Oakland County for a high BAC.
- Processed domestic violence incident - warrant request made.
- Set up 4 youth assistance referrals for an investigation.
- Pick up prisoner sentenced at the 46th District Court and transport to Oakland County Jail without incident.

Enforcement List

04/03/2018

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Complaint
E180001	15573 BUCKINGHAM AVE TH-24-01-229-018	Ordinance Violation	01/02/2018	PLEASE CLEAR ALL PUBLIC SIDEWALKS OF SNOW AND ICE. PER VILLAGE CODE. TICKET WILL BE ISSUED TO HOMEOWNER
E180002	15557 BUCKINGHAM AVE TH-24-01-229-019	Ordinance Violation	01/02/2018	PLEASE CLEAR SNOW FROM SIDEWALK AND WALKWAY. PER CODE
E180003	32233 CROSS BOW TH-24-04-201-019	Ordinance Violation	01/02/2018	REMOVE AUTO FROM STREET, FOR SNOW PLOWING PER VILLAGE CODE
E180004	15542 BUCKINGHAM AVE TH-24-01-228-040	Ordinance Violation	01/02/2018	PLEASE CLEAR ALL PUBLIC SIDEWALKS OF SNOW AND ICE. PER VILLAGE CODE. TICKET WILL BE ISSUED TO HOMEOWNER
E180005	31125 SHERIDAN DR TH-24-01-453-021	Ordinance Violation	01/09/2018	PLEASE REMOVE WHITE VAN FROM ROADWAY, FOR SNOW CLEARING OF STREET. TICKET COULD BE ISSUED.
E180006	31255 PIERCE ST TH-24-01-378-021	Ordinance Violation	01/12/2018	PLEASE REMOVE VEHICLE FROM ROADWAY FOR SNOW CLEARING
E180007	31018 PICKWICK LN TH-24-02-376-012	Ordinance Violation	01/12/2018	PLEASE REMOVE SILVER VEHICLE FROM ROADWAY FOR SNOW CLEARING
E180008	30300 EMBASSY ST TH-24-10-277-007	Ordinance Violation	01/19/2018	PLEASE REMOVE WOOD DEBRIS/TRASH ON ROADSIDE COLLECTION WILL NOT PICK UP AS PACKAGED. PLACE SMALL ITEMS IN TRASH CANS, STAND UP LARGER PIECES NEAR CANS
E180009	16275 AMHERST AVE	Ordinance Violation	01/24/2018	PLEASE BE ADVISED A 6FT FENCE WAS INSTALLED ON PROPERTY WITHOUT ANY PERMITS. 6FT FENCE NOT ALLOWED BY FENCE ORD. PLEASE CALL VILLAGE BUILDING DEPT FOR PROPER INSTAL OF FENCE. 6 FT FENCE NOT ALLOWED MUST BE REMOVED OR REPAIRED TO MEET CODE. TICKET COULD BE ISSUED PERMIT REQ.
	TH-24-01-451-001			

Enforcement List

04/03/2018

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Complaint
E180010	16908 BIRWOOD AVE	Ordinance Violation	01/24/2018	PLEASE REMOVE ALL CONSTRUCTION DEBRIS FROM PROPERTY, NO DUMPING ON OPEN GROUND MUST BE INSIDE CONTAINERS OR REMOVED PER VILLAGE CODE.
E180011	TH-24-01-129-018 15775 BIRWOOD AVE	Ordinance Violation	01/24/2018	LEAF BAGS WILL NOT BE PICKED UP UNTIL APRIL BY COLLECTION. UNTIL THEN CAN THEY BE MOVED TO REAR NOT VISABLE FROM ROADWAY OR CAN BE TAKEN TO SOCCRA ON COOLIDGE RD IN ROYAL OAK VILLAGE CODE DOES NOT ALLOW FOR WASTE BAGS OR CONTAINERS VISABLE FROM STREET.
E180012	TH-24-01-228-006 15856 BIRWOOD AVE	Ordinance Violation	01/24/2018	OWNER HAS COMPLETED INSTALLING 6FT FENCE. STILL NOT ALLOWED. NO PERMIT, PLACEMENT IS STILL NTO CORRECT. PLEASE NOTIFY BUILDING DEPT OF CORECTIONING
E180013	TH-24-01-227-023 31467 SUNSET DR	Ordinance Violation	02/07/2018	PLEASE SEE SATELLITE (ANTENNA) REGULATIONS: 1. NOT LOCATED COMPLETELY IN REAR YARD. 2. NOT SURE IF ITS CLOSER TO LOT LINE THAN 5FT. 3. ANY LOCATION ANTENNA MUST BE SCREENED FROM VIEW. PLEASE CALL BUILDING DEPT: ERIN SAUR
E180014	TH-24-02-351-007 20201 ELWOOD ST	Ordinance Violation	02/07/2018	PLEASE INFORM THE SNOW REMOVAL COMPANY NOT TO PUSH SNOW ONTO NEIGHBORS PROPERTY ACROSS THE STREET. PER VILLAGE CODE.
E180015	TH-24-10-228-003 16040 KINROSS AVE TH-24-01-252-013	Ordinance Violation	02/07/2018	PLEASE INFORM THE SNOW PLOW COMPANY NOT TO PUSH SNOW ONTO PROPERTY ACROSS THE STREET.

Enforcement List

04/03/2018

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Complaint
E180016	16051 AMHERST AVE	Ordinance Violation	02/21/2018	PLEASE BE ADVISED THAT THE DRIVEWAY WATER CULVERT HAS COLLAPSED UNDER DRIVEWAY AND CANNOT BE CLEANED. DITCH CULVERTS ARE THE HOMEOWNERS RESPONSIBILITY FOR REPLACEMENT. THIS WOULD REQUIRE A PERMIT AND INSPECTION BY THE VILLAGE. PLEASE HAVE REPLACED SOON. THIS COULD BE DONE WITH DRIVEWAY REPLACEMENT.
E180017	TH-24-01-408-001 17471 W 14 MILE RD	Ordinance Violation	02/22/2018	PLEASE BE ADVISED WE HAVE RECEIVED COMPLAINTS ABOUT THE SMALL SIGN ON THE HOUSE FOR REAL ESTATE BUSINESS. SIGNS CAN ONLY BE 1 SQUARE FOOT AND MOUNTED FLAT ON WALL OF STRUCTURE . PLEASE REMOVE SIGN AND MOUNTING
E180018	TH-24-01-102-001 19370 RIVERSIDE DR	Property Maint.	03/01/2018	IT HAS COME TO OUR ATTENTION THAT THE SPLIT RAIL FENCE IN YOUR YARD IS IN DISREPAIR. PLEASE REPAIR ANY SPLIT RAILS OR POSTS THAT ARE BROKEN, AND REMOVE ANY MATERIAL THAT IS ATTACHED TO SPLIT RAIL PER VILLAGE CODE. OR BAD SECTIONS OF FENCE COULD ALSO BE REMOVED INSTEAD OF REPAIRING FENCE.
E180019	TH-24-02-126-013 30855 W LINCOLNSHIRE ST	Ordinance Violation	03/12/2018	PLEASE BE ADVISED THAT THE SUMP PUMP DISCHARGE NEEDS TO BE DIRECTED TOWARDS YOUR REAR YARD. SUMP WATER CANNOT BE PLACED IN PUBLIC STREET DUE TO ICE AND WATER IS FLOODING NEIGHBORS PROPERTY AND DRIVEWAY. PLEASE PLACE AN EXTENSION ON THE SUMP OUTLET AND RUN IT TOWARDS REAR YARD. PER VILLAGE CODE.
E180020	TH-24-09-201-001 15908 DUNBLAINE AVE	Ordinance Violation	03/12/2018	PLEASE REMOVE 2 DEAD PINE TREES IN REAR YARD. PER VILLAGE CODE. COMPLAINTS HAVE BEEN REC'D AT VILLAGE OFFICE.
E180021	TH-24-01-229-029 31265 SHERIDAN DR	Property Maint.	03/13/2018	PLEASE CALL TO DISCUSS THE STORAGE OF ITEMS AROUND AND ABOVE RESIDENCE. COMPLAINTS ARE BEING REC'D AT THE VILLAGE OFFICES
	TH-24-01-452-015			

Enforcement List

04/03/2018

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Complaint
E180022	32450 SHERIDAN DR	Property Maint.	03/16/2018	TRASH MUST BE KEPT IN SECURE CONTAINERS WHILE BEING STORED. PER VILLAGE CODE TO PREVENT ANIMALS FROM GETTING INTO TRASH. COMPLAINTS
	TH-24-01-277-010			
E180023	31731 W BELL VINE TRL	Property Maint.	03/16/2018	PLEASE MOVE THE ROCKS ON CORNER BACK AT LEAST A FOOT (1 FT) FROM ROAD EDGE. THIS A HAZARD ON ROAD EDGE
	TH-24-03-326-004			
E180024	31265 SHERIDAN DR	Property Maint.	03/19/2018	1. WOOD PILE CLEAN UP. NO TARPS. NO TRASH CANS 2. WORK TRAILER REMOVED FROM SIDE YARD. 3. ALL OUTSIDE STORAGE REMOVED FROM PATIO. 4. ALL POTS/ PAILS AND METAL DEBRIS REMOVED 5. SNOW PLOW BLADE
	TH-24-01-452-015			
E180025	31245 SHERIDAN DR	Property Maint.	03/19/2018	PROPERTY NEEDS TO BE CLEANED UP. TREE BRUSH PILES REMOVED. LEAF CLEAN UP AND DEBRIS REMOVED. TRIM PLANT GROWTH ON PROPERTY. TICKETS COULD BE ISSUED. TRASH CANS PLACED IN REAR YARD.
	TH-24-01-452-019			
E180026	31240 SHERIDAN DR	Ordinance Violation	03/19/2018	REMOVE AUTO FROM NEIGHBORS PROPERTY. PLATE IS EXPIRED AND CANNOT BE STORED ON PROPERTY. PER VILLAGE CODE.
	TH-24-01-456-005			
E180027	31932 INGLEWOOD DR	Property Maint.	03/19/2018	CONSTRUCTION WOOD WITH NAILS IN THE WOOD WILL NOT BE PICKED BY COLLECTION. PLEASE REMOVE WOOD BOARDS FROM PROPERTY- REMOVE FROM STREET.
	TH-24-02-329-003			
E180028	32741 ROBINHOOD DR	Ordinance Violation	03/19/2018	PLEASE REMOVE TRASH CONTAINERS FROM SIDE OF HOUSE. VISABLE FROM ROADWAY. PLACE IN GARAGE OR TO REAR OF HOUSE. PER VILLAGE CODE. COMPLAINTS
	TH-24-04-201-007			
E180029	16007 HUMMEL DR	Property Maint.	03/20/2018	REMOVE ALL WOOD DEBRIS FROM ROAD EDGE. PER VILLAGE CODE. TICKER COULD BE ISSUED TO OWNER.
	TH-24-01-456-004			

Enforcement List

04/03/2018

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Complaint
E180030	16308 KIRKSHIRE AVE	Property Maint.	03/21/2018	REMOVE ALL ITEMS AND DEBRIS FROM FRONT PORCH AND DRIVEWAY. ITEM INCLUDES BUT NOT LIMITED TOO; OLD FLOWER POTS, RED COOLER, BOXES, TV TABLES, TORN CHAIR COVERS AND CUSHIONS. ASSORTED TRASH ON PORCH, FRONT LAWN, WALKWA. DRIVEWAY TRASH CANS AND OTHER TRASH ITEMS
E180031	TH-24-01-201-037 31119 GREENFIELD	Ordinance Violation	03/21/2018	REMOVE RED FORD VEHICLE FOR SALE PER VILLAGE CODE. CANNOT STORE OR HAVE FOR SALE ANY VEHICLE WITHOUT CURRENT PLATES ON ANY PROPERTY INCLUDING COMMERICAL PROPERTY. TICKET COULD BE ISSUED TO OWNER VEHICLE HAS BEEN HERE A LONG TIME.
E180032	TH-99-00-007-021 20855 W 13 MILE RD	Ordinance Violation	03/22/2018	PLEASE REMOVE COMMERICAL BUS FROM REAR OF PROPERTY. COMMERICAL VEHICLES CANNOT BE STORED ON PROPERTY OR INOPERABLE OR UNPLATED VEHICLES. PER VILLAGE CODE. TICKET COULB BE ISSUED TO OWNER OF PROPERTY.
E180033	TH-24-10-201-001 18181 BUCKINGHAM AVE	Property Maint.	03/23/2018	PLEASE REMOVE WOOD PILE STRUCTURE IN REAR YARD, THE SMALL STRUCTURE CANNOT HAVE GATHERED MATERIALS OF PLASTIC AND WOOD ATTACHED TO TH FENCE WITH STRAPES. WE WOULD APPRECIATE ANYTHING THAT COULD BE DONE TO HELP. WOOD STAND IS ALLOWED WITHOUT PLASTIC ATTACHED SHINGLED ROOF, AND TIED TO ROOF. COMPLAINTS
E180034	TH-24-02-231-007 31243 FAIRFAX AVE	Property Maint.	03/23/2018	CLEAN OUT ALL CONSTRUCTION DEBRIS ON GROUND BY DRIVEWAY. CARD BOARD BOXES- BUCKETS- LUMBER ETC.
E180035	TH-24-01-476-025 32275 ARLINGTON DR	Property Maint.	03/28/2018	PLEASE CLEAR AWAY ALL SLATE STONE THAT IS PILED NEXT TO SHED IN REAR YARD. REMOVE ANY OTHER ITEMS LAYING ON GROUND OF METAL OR WOOD. LEAF CLEAN UP IN YARD, COLLECTION WILL START MONDAY APRIL 2ND PAPER LEAF BAGS ONLY
	TH-24-01-280-012			

Enforcement List

04/03/2018

Enforcement Number	Address/ Parcel Number	Category	Date Filed	Complaint
E180036	30436 EMBASSY ST	Ordinance Violation	03/28/2018	REMOVE 2 SNOW PLOW BLADES , AND 1 WORK TRUCK BOX FROM DRIVEWAY. VEHICLE EQUIPMENT CANNOT BE STORED ON PROPERTY. TICKET COULD BE ISSUED TO OWNER.
E180037	TH-24-10-276-003 16156 ELIZABETH ST	Ordinance Violation	03/28/2018	PLEASE BE ADVISED THE VILLAGE OFFICE IS STILL RECEIVING COMPLAINTS ON STORED VEHICLES ON DRIVEWAY. WE KNOW THE PLATES ARE CURRENT THRU MAY, POSSIBLY IF THE SILVER TARPS WERE OFF AND VEHICLE MOVED AROUND ON DRIVEWAY THEY WOULD APPEAR TO BE OPERABLE OR YOU MAY NEED TO CONSIDER STORING IN ANOTHER LOCATION OFF PROPERTY.
E180038	TH-24-01-452-014 16156 ELIZABETH ST	Ordinance Violation	03/28/2018	PLEASE HAVE FALLEN LIMB FROM TREE REMOVED FROM PROPERTY. AND POSSIBLY THE COMPLETE TREE DUE TO DAMAGE DONE TO IT. WE ARE RECEIVING COMPLAINTS
	TH-24-01-452-014			

Records: 38

Population: All Records

Enforcement.DateFiled Between 1/1/2018 12:00:00 AM AND 3/31/2018 11:59:59 PM

Monthly Messenger from Commissioner Bill Dwyer
*Serving the Cities of Farmington, Farmington Hills, the
Township of Southfield, and the Villages of Beverly Hills,
Bingham Farms, Franklin*



COMMUNITY:

National Money Smart Week April 21-28

The Federal Reserve Bank of Chicago is partnering with Oakland County Michigan Works! for the fifth time to bring Money Smart Week (MSW) to consumers in southeast Michigan April 21-28. The county will host 26 free seminars as part of the national financial education campaign to help consumers make smart money decisions.

Any interested person is invited to the sessions held at Michigan Works! service centers in Ferndale, Highland, Novi, Oak Park, Pontiac, Southfield, Troy and Waterford. Topics include debt management, household budgeting, smart spending habits, understanding credit, saving strategies, identity theft protection, teaching children about money and retirement planning. Seminar leaders include experts from local banks, credit unions, investment firms and realty offices.

Money Smart Week is the most comprehensive financial education campaign in the country. Launched in Chicago in 2002 with just 40 events, it has expanded significantly to become the only national financial educational program for people at all stages of life, according to the campaign organizers.

There is no cost to attend any seminar but space is limited so those interested should reserve a spot soon. To view the entire schedule, location and register go to www.MoneySmartWeek.org/Events.

GreenFest at the Detroit Zoo

Come join the activities for GreenFest on Saturday, April 14, 2018, from 10:00 a.m. to 3:00 p.m., at the Detroit Zoo. GreenFest is a zoo-wide event dedicated to celebrating Earth Day and engaging the community in environmental stewardship. The Oakland County Board of Commissioners is partnering with the Detroit Zoo for the 6th annual GreenFest.

The event will feature a sustainability tour of the Detroit Zoo's anaerobic digester, educational rain gardens, farm-to-table food options and their composting program. Activities will include chemistry demonstrations, zookeeper talks and more. A 16-foot ground-mounted solar system called the SmartFlower™ will be featured blooming in the garden just east of the Carousel. The system is expected to generate more than 4,000 kilowatts of electricity annually, which will power the 36-foot ride, as well as other areas of the Detroit Zoo.

The BOC is hosting information tables with valuable resources for attendees looking to learn

more about conservation programs and green initiatives provided by Oakland County's Community & Home Improvement, Parks and Recreation, Michigan State University Extension/4-H, North Oakland Household Hazardous Waste Program and the Oakland Livingston Human Service Agency. Oakland County Parks and Recreation will be providing three inflatables for kids to enjoy: a bouncer, a tropical maze and a Duddly Dino slide.

Green Fest attendees will also receive a free five-gallon bucket and compost to start their own garden (while supplies last). GreenFest is an initiative of the Detroit Zoological Society's Greenprint, which is a comprehensive strategic plan to refine and improve facilities and daily practices, develop new policies and programs and improve green literacy in the community.

All GreenFest activities are free with Zoo admission. If purchasing tickets in advance, admission is \$14 for adults and \$11 for children ages two (2) and up, seniors, and active military with ID. The cost for parking is \$8. For full pricing details, visit <https://detroitzoo.org/visit/pricing/>.

AGENDA
SOUTHFIELD TOWNSHIP BOARD
OF TRUSTEES MEETING
TOWNSHIP HALL
TUESDAY, APRIL 10, 2018
AT 7:30 P.M.

1. Call to Order –Schmitt
2. Roll Call- Tischler
3. Administrative Reports
 - (A) Supervisor’s Report
 - (B) Clerk’s Report
 - (C) Treasurer’s Report
4. Public Comments on Items Not Contained on Published Agenda- Schmitt
5. Approval of Agenda- Schmitt
6. Discussion and Possible Approval of March 13, 2018 Regular Board Meeting Minutes- Schmitt
7. Discussion and First Reading of Amendments to Sign Ordinance No. 209- Schmitt
8. Discussion and Possible of Approval of Renewal of Franchise Agreement with AT & T- Schmitt
9. Discussion and Possible Approval of Resolution to Appoint Representative and Alternate to the Southeastern Oakland County Water Authority Board- Schmitt
10. Discussion and Possible Approval of March Expenditures- Nelson
11. Comments from the Audience- Schmitt
12. Comments from the Board- Schmitt

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCL 41.72a (2) (3) and the Americans With Disabilities Act (ADA).

The Southfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Southfield Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Southfield Township Board by writing or calling Sharon Tischler, Clerk, 18550 W. 13 Mile Rd., Southfield Township, MI 48025-5262, (248) 540-3420.

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES
MEETING HELD ON MARCH 13, 2018**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

ROLL CALL:

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson and O'Reilly

Absent: Trustee Scarcello

Others Present: Sandra LaJoie, Deputy Clerk

Supervisor's Report

The Abyssinia Church has sold and the Township, Beverly Hills Village and the Oakland County Treasurer are being sued for back taxes.

Mooney explained the name change and how it put the church back on the tax rolls.

Schmitt commented the Board of Review started last week and will finish up this week. The number of cases heard this year is much lower than last year.

Clerk's Report

Tischler noted 496 dog licenses have been purchased compared to 521 last year and 25 cat licenses have been issued compared to 37 last year.

Tischler stated the new server as well as new Outlook software has been installed.

Tischler mentioned thirteen merchants of nineteen have submitted their merchant license information.

Tischler advised the Board the Public Hearing for the amendments to the Sign Ordinance is scheduled for the March 27th meeting of the Planning Commission. Once approved by the Commission it will be placed on the next Board agenda for adoption.

Tischler stated NEXT is sponsoring a Shredding Event on Saturday, April 14th from 10:00 a.m. until 12:00 noon in the Next parking lot. Shredding is intended for sensitive documents only with a three-box limit per person and you don't need to be a SOCRRRA community to participate.

Tischler mentioned precinct worker training is on track with an open house scheduled for May to again allow them to work with the new equipment.

Tischler noted the Southfield School District has scheduled a May 8th election which will contain a Sinking Fund Millage Proposal. Those residents of Bingham Farms, who are in the Southfield School District, have been notified, that for this election only, they will be voting at Stevenson High School located 27777 Lasher Rd. Both the County and City of Southfield have agreed to the transfer of the twelve registered voters to the Cities registration list. This transfer saves both the Township and School District approximately \$900 to \$1,100 dollars. After the election these voters will be transferred back to the Township voting rolls.

Treasurer's Report

Mooney noted tax collection is over until July. To date, we have collected 98.5% of the summer taxes and 97.8% of the winter taxes.

Mooney commented she is working on settlement and will be submitting the delinquent roll to the county and through the revolving fund they will make us whole.

Mooney informed the Board she was unsuccessful in obtaining Salary Information from MTA and will follow up with a contact to MTA.

PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:

No one wished to be heard.

APPROVAL OF AGENDA:

Motion by Mooney, supported by O'Reilly, the agenda be approved as presented.

Motion carried unanimously.

APPROVAL OF JANUARY 9, 2018 REGULAR MEETING MINUTES:

Motion by Cook, supported by O'Reilly, the January 9, 2018 minutes be approved as presented.

Motion carried unanimously.

PUBLIC HEARING ON PROPOSED BUDGET FOR FISCAL YEAR 2018-2019:

Supervisor Schmitt opened the Public Hearing at 7:38 p.m.

No one wished to be heard.

Supervisor Schmitt closed the Public Hearing at 7:39 p.m.

BOARD COMMENTS ON THE PROPOSED BUDGET FOR THE FISCAL YEAR 2018-2019:

Tischler commented on the proposed Budget changes that were provided in the Board packet noting an increase in the Stabilization Account 101-000-677 from zero to \$2,500 and in Elections the Custodian line item from \$5,500 to \$6,000.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION OF CAPITAL PURCHASE BUDGET ADJUSTMENT:

**Resolution to Transfer Funds
from the 2017/18 General Fund Budget
to the Capital Purchase Fund**

Resolved by Tischler, supported by Mooney, that the following resolution be adopted:

WHERE AS the General Fund Budget contains sufficient funds, which can be transferred to the Capital Purchase Fund, and

WHERE AS funds will be needed to purchase Election equipment in the future,

NOW THEREFORE BE IT RESOLVED that the Southfield Township Board of Trustees does hereby authorize the transfer of \$5,000 from the General Fund to the Capital Purchase Fund.

In the Township General Fund:

To Capital Purchase Fund:

FROM: 101-895-975.100

TO: 403-000-671.100

ROLL CALL:

Ayes: Tischler, Mooney, Cook, Nelson, O'Reilly, Schmitt

Nays: None

Absent: Scarcello

RESOLUTION DECLARED ADOPTED.

DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO TRANSFER FUNDS FROM THE 2017/2018 GENERAL FUND BUDGET TO THE CAPITAL PURCHASE FUND:

Resolution to Transfer Funds from the 2016/17 General Fund Budget to the Capital Site Improvement Fund

Resolved by Tischler, supported by Mooney, that the following resolution be adopted:

WHERE AS the General Fund Budget contains sufficient funds, which can be transferred to the Capital Site Improvement Fund, and

WHERE AS funds will be needed to make repairs to the Township Hall,

NOW THEREFORE BE IT RESOLVED that the Southfield Township Board of Trustees does hereby authorize the transfer of \$5,000 from the General Fund to the Capital Site Improvement Fund.

In the Township General Fund:

To Capital Site Improvement Fund:

FROM: 101-895-975.000

TO: 401-000-671-000

ROLL CALL:

Ayes: Mooney, Cook, Nelson, O'Reilly, Schmitt, Tischler

Nays: None

Absent: Scarcello

RESOLUTION DECLARED ADOPTED.

DISCUSSION AND POSSIBLE APPROVAL OF TOWNSHIP GENERAL BUDGET ADJUSTMENTS TO FISCAL YEAR:

Tischler explained the reasoning for moving the funds in the line items listed in the Resolution.

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION
TO AMEND 2017/18 FISCAL YEAR BUDGET**

Resolved by Tischler, supported by Mooney, that the following resolution be adopted:

WHERE AS Section 12: Budget Monitoring of the Township of Southfield General/Special Revenue Appropriations Act requires that when it appears expenditures shall exceed an appropriation the budget must be adjusted, and

WHERE AS it is the responsibility of the Chief Administrative Officer to present to the Township Board a recommendation to prevent expenditures from exceeding available revenue or appropriations for the current Fiscal Year, and

WHERE AS the current Fiscal Year budget contains sufficient funds to adjust those departments where expenditures might exceed the budgeted recommendations,

NOW THEREFORE BE IT RESOLVED the Southfield Township Board of Trustees does hereby authorize the following budget adjustments in order to comply with the Townships 2017/18 Fiscal Year Appropriation Act.

In the Township General Fund:

FROM:	101-895-970.100	Actuary Expenses	\$ 1,000.00
TO:	101-191-804.000	Custodian	\$ 800.00
	101-191-715.000	Social Security	100.00
	101-191-956.000	Miscellaneous	100.00

ROLL CALL:

Ayes: Cook, Nelson, O'Reilly, Schmitt, Tischler, Mooney
Nays: None
Absent: Scarcello

RESOLUTION DECLARED ADOPTED.

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO ADOPT
TOWNSHIP GENERAL/SPECIAL APPROPRIATIONS ACT FOR THE FISCAL
YEAR 2018-2019:**

Supervisor Schmitt asked the Board if they had any comments on the Budget for the Fiscal Year 2018/2019.

The Board had no comments.

Resolved by Mooney, supported by O'Reilly, to adopt the Township of Southfield General/Special Revenue Appropriations Act for the Fiscal Year April 1, 2018/2019 by reference, with Revenue an activity expenditures as indicated in Sections 5 and 7 of this Act. [see Exhibit A]

ROLL CALL:

Ayes: Nelson, O'Reilly, Schmitt, Tischler, Mooney, Cook
Nays: None
Absent: Scarcello

RESOLUTION DECLARED ADOPTED.

DISCUSSION AND POSSIBLE APPROVAL OF JANUARY EXPENDITURES:

Motion by Nelson, supported by Cook, to approve the January expenditures as follows:

101 General Fund	\$ 43,538.59
703 Tax Fund	<u>\$ 4,238,743.93</u>
Total	\$ 4,282,282.52

Motion carried unanimously.

DISCUSSION AND POSSIBLE APPROVAL OF FEBRUARY EXPENDITURES:

Motion by Nelson, supported by O'Reilly, to approve the February expenditures as follows:

101 General Fund	\$ 45,529.03
703 Tax Fund	<u>\$ 1,855,436.75</u>
Total	\$ 1,900,965.78

Nelson answered all questions.

Motion carried unanimously.

COMMENTS FROM THE AUDIENCE:

No one wished to be heard.

COMMENTS FROM THE BOARD:

Cook commented she was leaving town tomorrow morning.

Schmitt wished Cook a good trip.

Tischler wished everyone a Happy Easter.

Nelson inquired if the administration had met with the weeding lady.

Schmitt responded the administration is meeting with Donna (landscape contact) tomorrow.

Nelson added the Township should invest in metal garden edging over the next few years.

O'Reilly wished everyone a Happy Easter and a Happy St. Patrick's Day.

Meeting adjourned 7:58 p.m.

Phillip Schmitt, Supervisor

Sharon Tischler, Clerk

These minutes are not official. The Board of Trustees has not formally approved them.