

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of [minutes](#) of a regular Council meeting held March 20, 2018.
2. Review and file [bills](#) recapped as of Monday, April 2, 2018.
3. Set public hearing date of May 15, 2018 to review and confirm 2017 [Assessment](#) Rolls for dust and other miscellaneous assessments.
4. Receive tentative [budget](#) and set public hearing date for May 15, 2018.
5. Set public hearing date of May 15, 2018 to receive comments on the updated Community [Recreation Plan](#).
6. Review and consider authorizing administration to seek bids to repair [tennis](#) courts at Beverly Park.
7. Review and consider request from the Beverly Hills Lions Club for use of Village streets on Monday, May 28, 2018 for the 36th Annual Fun [Run/Walk](#).

Business Agenda

1. [Proclamation](#) recognizing Kensington Community Church of Birmingham regarding Easter Egg Hunt.
2. Review and consider second [resolution](#) to establish ballot language for the August 2018 election amending two sections of the Village Charter; 3.11 Nominations and 4.2 Remuneration of Members of the Village Council.
3. Review and consider [recommendation](#) to establish ballot language for the November 2018 election regarding a dedicated park millage.
4. Set date for FY 2018/2019 budget study session.
5. Review and consider 2017/18 Fiscal Year budget [amendments](#).
6. Follow up on [items](#) from joint Planning Commission/Council meeting.
7. Review and consider projects to be completed by seasonal park [rangers](#) this summer.
8. Report on the [Greenfield](#) Road beautification plan and projects dates.
9. Review and consider [proposals](#) to install ADA compliant sidewalk ramps at Beverly Park.

Public comments

Manager's [report](#)

Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days notice to the Village.

Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or calling Ellen Marshall, 18500 W. Thirteen Mile, Beverly Hills, MI 48025 (248) 646-6404.

Present: President Mooney; President Pro-Tem Peddie; Members: Delaney, Mueller, Nunez, and Oen

Absent: Member: Abboud

Also Present: Village Manager, Wilson
Village Attorney, Ryan
Village Clerk, Marshall
Public Safety Director, Torongeau

President Mooney called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

ADDITIONS TO AGENDA/APPROVE AGENDA

Motion by Oen, second by Mueller, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS ON ITEMS NOT ON THE PUBLISHED AGENDA

Alan Taylor, legal representation for Georgiale Breen, Riverside Drive, presented their concerns related to a perceived flooding issue on the property. Taylor alleges that the flooding Breen has reported on her property is directly related to the construction of a home on a bordering property.

CONSENT AGENDA

Motion by Oen, second by Peddie, be it resolved that the Council for the Village of Beverly Hills approve the consent agenda as follows:

1. Review and consider approval of minutes of a regular Council meeting held March 6, 2018.
2. Review and file bills recapped as of Monday, March 19, 2018.
3. Review and consider resolution for West Nile Virus Fund expense reimbursement.
4. Review and consider proposals for 2018, 2019 and 2020 Dust Control Services.

Roll call vote:

Motion passed (6-0)

BUSINESS AGENDA

REVIEW AND CONSIDER APPROVAL OF COST PARTICIPATION AGREEMENT WITH THE BOARD OF COUNTY ROAD COMMISSIONERS FOR GREENFIELD ROAD CONSTRUCTION

Village Administration has been working with the Road Commission of Oakland County (RCOC) and the City of Royal Oak on a joint agreement for a maintenance paving project on Greenfield Rd. between 13 Mile and 14 Mile. RCOC included this project in their 2018 Preservation Overlay

Program. A traffic study is included into the joint cost, and Royal Oak hopes to commission a full study to determine a long term solution. The cost for a maintenance paving project on this portion of Greenfield Rd. is estimated to be \$240,000 based upon bid prices received. RCOC has drafted the attached agreement with the Village and Royal Oak by which these costs will be split between the two municipalities.

Through the utilization of available funds in the Tri-Party Program both Beverly Hills and Royal Oak can limit their direct expenditures to this project. The Tri-Party program allocates matching funds from both the RCOC and Oakland County for local road projects. Royal Oak has over \$40,000 available from previous years that they will utilize to cover their costs under this program. The Village has \$30,762 available in Tri-Party funds from FY 2016, FY 2017 and FY 2018. Use of these funds will leave a balance of \$27,713. Village Administration is recommending allocating the remainder of the Village's contribution from the Major Road Fund for FY 2017-18. The total cost to the Village under the proposed agreement would be \$58,475. Any cost overruns would be split evenly between the two communities. Village Administration does not anticipate any additional costs to the project. If any should arise, they can either be credited to future Tri-Party funds or paid through the Major Road Fund.

The City of Royal Oak has indicated that this item was reviewed by City Council at their meeting on March 19th and approved. RCOC has given an approximate project date of early to mid-June. It is anticipated all work to be completed by June 30th.

Motion by Delaney, second by Nunez, be it resolved that the Council for the Village of Beverly Hills approve and authorize the Village Manager to execute the Cost Participation agreement between the Road Commission of Oakland County, the Village of Beverly Hills and the City of Royal Oak for resurfacing Greenfield Rd. between 13 Mile and 14 Mile. Estimated cost to the Village of Beverly Hills, including the use of available funds through the Tri-Party Program, is \$58,475. Funds for this project are available in fund 203-451-810.02.

Roll call vote:

Motion passed (6-0)

REPORT ON WATER MAINS

Wilson presented Council with the most recent submission of the Village's Water Asset Management Plan from 2017. The engineer's estimate on the potential east side water main project and a brief list of bullet points about where this project currently stands were also presented. The Water Asset Management Plan includes an inventory of all Village water mains by size and material. Around 20% of the existing mains were installed prior to 1940, just over 50% between 1950 and 1970, 13% between 1980 and 1999 and almost 15% since 2000. HRC, Village engineering consultants, have suggested a 20 year plan that regularly replaces sections of these mains. The cost over 20 years would be approximately \$6 million. These infrastructure projects would ensure the Village maintains their water delivery system.

Some water mains in the area east of Southfield and north of Beverly Road are located in the rear yards of approximately 300 homes. The rest of the Village water mains are located in the front

yards providing better accessibility. HRC has suggested that the Village replace the four inch rear yard pipes with eight inch front yard pipes. Although there have not been any major issues in this area, it would behoove the Village to consider taking proactive measures with this project. The cost of this project would be \$4-\$7 million, would have to be bonded, and would be a major undertaking. Bonding projects of this size are common government practice. The scale and cost of this project dictate that all the homes be done simultaneously and in one construction season.

Lawrence Needham, Kirkshire, supports the Village in this project; he believes it is important to have easy water main accessibility.

Elin Betanzo, Chelton, supports the Village in this project and believes the sooner updated water mains can be installed the better.

REPORT ON ACCESSIBILITY TO THE PUBLIC SAFETY BUILDING

Director Torongeau reported the Public Safety building is open and staffed 24 hours a day, 7 days a week, 365 days a year. There is a buzz-in system and counter window gate in place to ensure the safety of the officers. There is also 24 hour camera surveillance inside and outside of the building.

In the spring, the parking lot is scheduled to be repaved, new exterior lighting will be installed, and new signage will be placed at the door and on the building. Landscaping is also scheduled for the spring.

The Council suggested posting clearer directions for entering the building, clear signage indicating it is the Police Station, and a circle drive or some other space for someone to pull into in the front of the building.

REVIEW BEVERLY PARK PAVILION RENTAL FEES

Council was provided the current fee schedules for renting the pavilion at Beverly Park. One for Beverly Hills residents and the other for non-residents. The minimum charge for non-residents is more than double the minimum charge for residents. Resident rates have not changed since 1998. In 2011, Council raised the minimum charge for non-residents: small group from \$50 to \$60; medium group from \$110 to \$120; large group from \$175 to \$180. In 2014, group sizes were amended: small was 1-50 became 1-40; medium was 51-100 became 41-80; large was 100-150 became 81-150. In 2016, the damage deposit was increased for all group sizes.

Council agreed to leave the rental options and rates as they are.

PUBLIC COMMENTS

Lawrence Needham, Kirkshire, reported a perceived ongoing problem in his neighborhood with storm water drainage.

MANAGER'S REPORT

FY 2018-19 Budget – Village Administration continues to work on the FY 2018-19 budget. A draft budget will be presented to Council at the next meeting. Council will need to determine a date for a budget workshop and probably discuss the appropriate day for formal adoption of the

budget. The first meeting in May, the traditional day the budget is adopted, falls on May 1st this year.

Easter Egg Hunt – A free Easter Egg Hunt will be held on Saturday, March 24th at Beverly Park. This event is sponsored by Kensington Community Church of Birmingham. Four egg hunts will take place as follows:

1:10 p.m.	Children with Special Needs
1:20 p.m.	Infants - 3 yrs old
1:30 p.m.	Children 4 - 6 yrs old
1:40 p.m.	Children 7 yrs old and up

They will also have face painting, bounce houses, temporary tattoos, live bunnies, balloon artists, crafts and cookie decorating, coffee and hot chocolate from Great Lakes Coffee, cotton candy and snacks.

Yard Waste – Curbside collection of yard waste begins Monday, April 2nd. If you wish to dispose of yard waste prior to April 2, you may take up to 10 paper yard waste bags of yard waste to SOCERRA's facility on Coolidge between 14 Mile and 15 Mile Roads.

Financial Assistance Available for Income Qualifying Residents – Assistance is available for low and moderate income Beverly Hills residents who need help with minor home repairs and yard services. To qualify you must be a Beverly Hills resident homeowner and meet the current income guidelines as set forth by the federal government. Please contact Jeanne Nance at Next for more information at (248) 203-5270.

Offices Closed – Village offices will be closed on Friday, March 30th in observance of Good Friday.

Small Recycling Bins – Residents who wish to dispose of their clean existing 18-gallon recycling bins may take them to Beverly School on Wednesday, March 21 and Thursday, March 22. The Beverly School Earthwise Committee will be repurposing these bins for donation and use by area food pantries. Residents may drop their bins off by the main office door under the sign.

Nunez would like to see a weekly chipping system put in place by the Village; particularly during the start of the spring season.

COUNCIL COMMENTS

Mueller thanked the residents in attendance at the Council meeting for their participation.

Delaney reported that Next is looking forward to planning their fall event at Beverly Park. He announced that both Woodward and Old Woodward would be under construction this spring and summer. The Cable Board would be meeting March 21st, and there would be new franchise fees coming out soon.

Peddie reported the Library Director would be presenting the next phase of the Library development project to the Council at an upcoming meeting.

Motion by Oen, second by Peddie, to adjourn the meeting at 8:53 p.m.

Motion passed.

John G. Mooney
Council President

Ellen E. Marshall
Village Clerk

Elizabeth M. Lyons
Recording Secretary

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

TO THE PRESIDENT & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 3/19/2018 THROUGH 4/02/2018.

ACCOUNT TOTALS:

101	GENERAL FUND	\$58,269.59
202	MAJOR ROAD FUND	\$8,536.29
203	LOCAL STREET FUND	\$13,950.62
205	PUBLIC SAFETY DEPARTMENT FUND	\$76,241.17
268	LIBRARY	\$119,039.75
592	WATER & SEWER FUND	\$2,409.81
701	TRUST & AGENCY FUND	\$172.85
	TOTAL	<u>\$278,620.08</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$278,620.08</u>
	GRAND TOTAL	<u>\$278,620.08</u>

03/28/2018 04:24 PM
 User: KARRIE
 DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
 CHECK DATE FROM 04/02/2018 - 04/02/2018

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
04/02/2018	COM	78068	58787	ABEL ELECTRONICS	ABEL ELECTRONICS	300.00
04/02/2018	COM	78069	59719	ADVANCED RENOVATIONS	ADVANCED RENOVATIONS	800.00
04/02/2018	COM	78070	53536	AERO FILTER, INC.	AERO FILTER, INC.	165.00
04/02/2018	COM	78071	51160	ALLIANCE MOBILE HEALTH	ALLIANCE MOBILE HEALTH	138.00
04/02/2018	COM	78072	31164	APOLLO FIRE APPARATUS	APOLLO FIRE APPARATUS	329.07
04/02/2018	COM	78073	53284	APPLIED IMAGING	APPLIED IMAGING	36.40
04/02/2018	COM	78074	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	278.40
04/02/2018	COM	78075	30474	B-DRY SYSTEMS	B-DRY SYSTEMS	500.00
04/02/2018	COM	78076	02100	BALDWIN PUBLIC LIBRARY	BALDWIN PUBLIC LIBRARY	119,039.75
04/02/2018	COM	78077	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	720.95
04/02/2018	COM	78078	30861	BLUE CARE NETWORK	BLUE CARE NETWORK	31,999.80
04/02/2018	COM	78079	52071	BLUE CROSS BLUE SHIELD	BLUE CROSS BLUE SHIELD	43,925.99
04/02/2018	COM	78080	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	45.80
04/02/2018	COM	78081	51439	COMCAST	COMCAST	59.83
04/02/2018	COM	78082	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	21,642.13
04/02/2018	COM	78083	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	2,217.17
04/02/2018	COM	78084	59589	CORE & MAIN	CORE & MAIN	57.12
04/02/2018	COM	78085	58648	CTS-COMPANIES	CTS-COMPANIES	189.00
04/02/2018	COM	78086	59193	DETROIT COUNTRY DAY	DETROIT COUNTRY DAY	2,500.00
04/02/2018	COM	78087	59718	DROBOT CUSTOM BUILDING	IDROBOT CUSTOM BUILDING I	400.00
04/02/2018	COM	78088	07100	EASTMAN FIRE PROTECTION	EASTMAN FIRE PROTECTION	45.04
04/02/2018	COM	78089	59717	EASY EXIT EGRESS WINDOWS	EASY EXIT EGRESS WINDOWS	200.00
04/02/2018	COM	78090	31443	ELLEN E MARSHALL	ELLEN E MARSHALL	85.33
04/02/2018	COM	78091	59682	EMERGENCY EGRESS LLC	EMERGENCY EGRESS LLC	200.00
04/02/2018	COM	78092	31543	ERADICO	ERADICO	43.00
04/02/2018	COM	78093	30685	ERIC KOENIG	ERIC KOENIG	1,050.00
04/02/2018	COM	78094	31228	EXXONMOBIL	EXXONMOBIL	269.08
04/02/2018	COM	78095	53489	GREAT AMERICA FINANCIAL	GREAT AMERICA FINANCIAL	600.00
04/02/2018	COM	78096	53583	GUARDIAN	GUARDIAN	6,100.32
04/02/2018	COM	78097	59716	HOME DEPOT USA INC	HOME DEPOT USA INC	200.00
04/02/2018	COM	78098	58950	HYDROCORP	HYDROCORP	284.00
04/02/2018	COM	78099	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	1,358.00
04/02/2018	COM	78100	33083	JAX KAR WASH	JAX KAR WASH	539.28
04/02/2018	COM	78101	30521	JOHN MILLIRON	JOHN MILLIRON	1,050.00
04/02/2018	COM	78102	59656	JRC SUPPLY, INC.	JRC SUPPLY, INC.	613.06
04/02/2018	COM	78103	53580	KEVIN KOWALIK	KEVIN KOWALIK	100.00
04/02/2018	COM	78104	52119	KROLL CONSTRUCTION	KROLL CONSTRUCTION	200.00
04/02/2018	COM	78105	53316	LANG'S ON-SITE SERVICES	LANG'S ON-SITE SERVICES	105.00
04/02/2018	COM	78106	51350	LOU'S TRANSPORT INC.	LOU'S TRANSPORT INC.	515.52
04/02/2018	COM	78107	53573	MACOMB COMMUNITY COLLEGE	MACOMB COMMUNITY COLLEGE	800.00
04/02/2018	COM	78108	31794	MICHAEL MILES	MICHAEL MILES	1,050.00
04/02/2018	COM	78109	50813	MICHIGAN DEPT. OF STATE	MICHIGAN DEPT. OF STATE	52.00
04/02/2018	COM	78110	59330	MIKE SAVOIE CHEVROLET	MIKE SAVOIE CHEVROLET	67.16
04/02/2018	COM	78111	51182	NELSON BROTHERS SEWER &	NELSON BROTHERS SEWER &	105.00
04/02/2018	COM	78112	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	280.50
04/02/2018	COM	78113	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	82.84
04/02/2018	COM	78114	53279	PACIFIC TELEMAGEMENT	PACIFIC TELEMAGEMENT	78.00
04/02/2018	COM	78115	59622	PARAGON LABORATORIES	PARAGON LABORATORIES	200.00
04/02/2018	COM	78116	50502	PITNEY BOWES CREDIT CORP	PITNEY BOWES CREDIT CORP	180.00
04/02/2018	COM	78117	59689	R&I PLUMBING & HEATING	R&I PLUMBING & HEATING	296.10
04/02/2018	COM	78118	59422	RENEWAL BY ANDERSON	RENEWAL BY ANDERSON	3,274.00
04/02/2018	COM	78119	16100	ROAD COMMISSION FOR OAKI	ROAD COMMISSION FOR OAKI	1,512.20
04/02/2018	COM	78120	59212	RON BALLER	RON BALLER	100.00
04/02/2018	COM	78121	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	27,639.00
04/02/2018	COM	78122	51571	SUMMIT CHEMICAL CO.	SUMMIT CHEMICAL CO.	716.40
04/02/2018	COM	78123	58943	THE HARTFORD	THE HARTFORD	1,434.04
04/02/2018	COM	78124	59401	UPS	UPS	25.69
04/02/2018	COM	78125	50767	VERIZON WIRELESS	VERIZON WIRELESS	538.44
04/02/2018	COM	78126	59357	WALLSIDE WINDOWS	WALLSIDE WINDOWS	700.00
04/02/2018	COM	78127	53572	WOW! BUSINESS	WOW! BUSINESS	557.51
04/02/2018	COM	78128	59368	XO COMMUNICATIONS	XO COMMUNICATIONS	29.16

COM TOTALS:

Total of 61 Checks:	278,620.08
Less 0 Void Checks:	0.00
Total of 61 Disbursements:	278,620.08

M E M O

To: Honorable President Mooney, Members of Village Council
Village Manager, Chris Wilson

From: Ellen Marshall

Re: Public Hearing Date to Review and Confirm Assessment Rolls for 2018

Date: March 27, 2018

It is necessary for Council to set a public hearing date of Tuesday, May 15, 2018 to review and confirm 2017 Assessment Rolls for dust and other miscellaneous assessments.

M E M O

To: Honorable President Mooney, Members of Village Council
Village Manager, Chris Wilson

From: Ellen Marshall

Re: Public Hearing Date to Review FY 2018/2019 Budget

Date: March 27, 2018

It is necessary for Council to set a public hearing date of Tuesday, May 15, 2018 to receive public comments on the proposed FY 2018/2019 Budget.

M E M O

To: Honorable President Mooney; Members of Village Council
Chris Wilson, Village Manager

From: Ellen Marshall

Re: Public Hearing for Community Recreation Plan

Date: March 27, 2018

The Parks and Recreation Board prepared a draft Five-Year Community Recreation Plan, attached, which has been on display at the Village Office and on the Village website since March 23, 2018 for public review and comment. This plan will help guide the recreational goals and improvements in the Village for the next five years. In addition, eligibility for many state funded recreation grants requires a Five-Year Plan to be on file with the Michigan Department of Natural Resources (Michigan DNR).

Per the Michigan DNR requirements, prior to adoption, the plan must be available for public review and comment for one month and the governing body must hold a public hearing to receive any additional comments. The plan will remain available for review and comment until May 15, 2018. A public hearing date of May 15, 2018 is recommended.

M E M O

To: Honorable President Mooney, Members of Village Council
Village Manager Chris Wilson

From: Ellen Marshall, Village Clerk

Re: Beverly Park Tennis Courts/Basketball Court

Date: March 20, 2018

The tennis courts at Beverly Park are in need of repair. I am seeking Council's approval to procure bids for repairing, repainting and restriping two tennis courts and restriping the basketball court at Beverly Park.

Suggested Motion

Move to authorize administration to procure bids for the repair, repainting and restriping of two tennis courts and restriping the basketball court at Beverly Park.

M E M O

To: Honorable President Mooney, Members of Village Council
Chris Wilson, Village Manager

From: Ellen Marshall

Re: Lions Club Fun Run / Fun Walk

Date: March 27, 2018

The Annual Memorial Day Festivities are scheduled to take place on Monday, May 28, 2018. The Lions Club of Beverly Hills will sponsor a Fun Run/Walk. The four-mile run starts at 9:00 a.m. leaving Beverly Elementary School and returning to same. The two-mile walk begins at 9:05 a.m. The Village will provide Public Safety assistance along the course and the Lions Club has provided a certificate of insurance naming the Village as an additional insured. A map of the route is attached to this memo indicating what streets in the Village will be involved.

Recommendation

The Beverly Hills Village Council approves the request of the Beverly Hills Lions Club to use Village streets and sidewalks for its 36th Annual Fun Run/Walk to be held on Monday, May 28, 2018. The Lions Club has provided a certificate of insurance naming the Village as an additional insured.

Attachment

PROCLAMATION
OF THE
VILLAGE OF BEVERLY HILLS

WHEREAS, the Kensington Community Church of Birmingham, upon learning that the local Jaycees would no longer be hosting an annual Easter Egg Hunt, organized and sponsored their first annual village-wide Easter Egg Hunt at Beverly Park on Sunday, April 9, 2006, and

WHEREAS, the Kensington Community Church of Birmingham continued this well-loved tradition for 10 consecutive years through 2015, followed by a brief two-year hiatus, then held their 11th celebration on Saturday, March 24, 2018, and

WHEREAS, the underlying theme of this event is to provide entertainment, fellowship, and community spirit to hundreds of children, and

WHEREAS, the Kensington Community Church of Birmingham recruited dozens of women and men who joyfully provided their time and talent to stuff thousands of plastic eggs, arrange cookie decorating, tattoos, balloon tying and bounce houses, and

WHEREAS, Kensington Community Church of Birmingham welcomed not only their members but also members of Beverly Hills and surrounding communities, and

WHEREAS, Beverly Hills community members shared the activities with long-time neighbors and became acquainted with new friends and neighbors,

NOW THEREFORE, the Village Council of the Village of Beverly Hills, on behalf of all its residents, recognizes Kensington Community Church of Birmingham for their outstanding effort to create a safe and enjoyable tradition at Beverly Park and hereby proclaims Kensington Community Church an outstanding organization in Oakland County, Michigan.

IN WITNESS WHEREOF, we have hereunto set our hands and caused the seal of the Village of Beverly Hills to be affixed this 3rd day of April 2018.

John G. Mooney, President Village of Beverly Hills

VILLAGE OF BEVERLY HILLS, MICHIGAN

RESOLUTION

At a regular meeting of the Village Council, Oakland County, Michigan, held at the Village Office at 18500 W. Thirteen Mile Road, Beverly Hills, Michigan 48025, on April 3, 2018, at 7:30 p.m.

Present: _____

Absent: _____

The following Resolution was offered by _____ and seconded by _____.

WHEREAS, on the 20th day of February, 2018, Charter Amendments were proposed by the Village Council; and

WHEREAS, in accordance with the statute in such case made and provided, such Resolution was published in the Observer-Eccentric, a newspaper circulated within the Village; and

WHEREAS, said Resolution has been duly laid on the table for at least thirty (30) days:

NOW, THEREFORE, BE IT RESOLVED as follows:

That the following Charter Amendments be voted upon by the qualified electors of the Village of Beverly Hills at a Special Election to be held on Tuesday, August 7, 2018, to-wit:

BALLOT PROPOSAL 1

It is proposed that Section 3.11 of the Charter of the Village of Beverly Hills be amended to read as follows:

NOMINATIONS:

SECTION 3.11. The method of nomination of the elective officers shall be by petition signed by not less than twenty-five (25) nor more than fifty (50) qualified electors of the Village. All nominating petitions shall be filed with the Clerk as required by state election law preceding such election. The form of the petition shall be substantially as that designed by the Secretary of State for nomination of nonpartisan judicial officers. Signing of petitions shall be governed by general election statutes.

Shall this amendment as proposed be adopted?

YES _____

NO _____

BALLOT PROPOSAL 2

It is proposed that Section 4.2 of the Charter of the Village of Beverly Hills be amended to read as follows:

REMUNERATION OF MEMBERS OF THE COUNCIL:

SECTION 4.2. The President and each Councilmember to receive as remuneration for service to the Village the sum of One Hundred Dollars (\$100.00) per meeting of the Council actually attended, not to exceed in total Two Thousand Four Hundred Dollars (\$2,400.00) per year, excepting that the President shall also receive the sum of One Thousand Dollars (\$1,000.00) per year for additional duties. Such salaries shall be payable monthly and shall constitute the only salary or remuneration which may be paid for services performed by the President or any Councilmember for the discharge of any official duty for or on behalf of the Village during their term of office. Upon authorization of the Council reasonable expense may be allowed when actually incurred on behalf of the Village. The provisions of this amendment will take effect December 1, 2020.

Shall this amendment as proposed be adopted?

YES _____

NO _____

That prior to the submission of the vote of the electors of the Village, such Charter Amendments shall be presented to the Governor of this State. That before its submission to the electors of the Village, the Clerk shall give such notice thereof as is required by law.

AYES: _____

NAYS: _____

RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I, Ellen E. Marshall, being the duly appointed and qualified Clerk of the Village of Beverly Hills, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of a Resolution adopted by the Village Council of the Village of Beverly Hills at a regular meeting thereof held on _____, 2018.

ELLEN E. MARSHALL, VILLAGE CLERK

MEMO

To: Honorable President Mooney, Members of Village Council
Village Manager Chris Wilson

From: Ellen Marshall, Village Clerk

Re: Ballot language for park millage

Date: March 20, 2018

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board was asked to draft language for a dedicated park millage to be placed on the November 2018 ballot.

The following language is from the 2001 ballot when the last Parks millage was sought.

Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended by adding Section 9.1(b) to read as follows:

POWER TO TAX:

Section 9.1(b) The Village of Beverly Hills shall levy an additional 0.25 mill (25 cents [\$0.25] for each \$1,000 of taxable value) for a period of 5 years, the years being 2001 to 2005, inclusive. Such new millage, which is estimated to raise \$109,000 the first year, shall be used exclusively to finance capital improvements to Beverly Park.

Proposed language for November 2018

Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended by adding Section 9.1(b) to read as follows:

POWER TO TAX:

Section 9.1(b) The Village of Beverly Hills shall levy an additional 0.20 mill (20 cents [\$0.20] for each \$1,000 of taxable value) for a period of ten years, the years being 2019 to 2028, inclusive. Such new millage, which is estimated to raise \$115,779 the first year, shall be used exclusively to improve, enhance and preserve park facilities throughout the village.

Memorandum

To: Honorable President Mooney; Village Council
CC: Tom Ryan, Village Attorney; Sheila McCarthy, Finance Director; Peggy Linkswiler, Treasurer
From: Chris D. Wilson, Village Manager
Date: 4/3/2018
Re: FY 2017-18 Budget Amendments

Attached are proposed FY 2017-18 Village of Beverly Hills Budget Amendments.

There are General Fund amendments relating to revenue adjustments for permits, cable TV franchise fees, passports, block grants and other revenue. Other General Fund amendments include expenditure adjustments for building inspector fees, scholarships awarded, rubbish collection and disposal, and repair and maintenance for the parks and islands.

In the Major Road fund there are amendments relating to other revenue and street construction.

In the Local Street fund there are amendments relating to expense reimbursement revenue and asphalt resurfacing expenditures.

In Public Safety there are amendments relating to miscellaneous revenue sources as well as health benefit expenditures and the capital fire truck contribution account.

In the Drug Forfeiture fund there is an amendment for the purchase of public safety equipment.

In the Capital Fund there is an amendment to the capital fire truck contribution account.

In the Water Fund there is an amendment adjusting the administration charge from the General Fund and an amendment for sewer line repair expenditures.

These proposed FY 2017-18 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Recommended Resolution

Be it resolved that the Village of Beverly Hills Council authorizes Village Administration to transfer or adjust monies reserved in the General, Major Roads, Local Streets, Public Safety, Drug Forfeiture, Capital and the Water funds as reflected in the April 3, 2018 memorandum from Manager Chris Wilson.

Village of Beverly Hills
Budget Amendments Recommended to be Approved 4/3/2018
FY 2018

a/c	Fund	Account Description	Budget before Amendment	Amendment	Amended Budget	Justification for Budget Amendment
Revenue Adjustments						
101-000-477.50	General	Building Permits - SafeBUILT	200,000.00	100,000.00	300,000.00	SafeBUILT permit revenue higher than expected
101-000-674.00	General	Cable TV Franchise fee	140,000.00	60,000.00	200,000.00	Reallocation of franchise fees
101-000-490.00	General	Passport fees	20,000.00	(8,000.00)	12,000.00	Adjust to estimated balance at year end
101-000-574.00	General	Federal Funds - Block Grant	14,534.00	(14,534.00)	-	This is recorded as a type of reserve for accounting purpose. VBH does not receive annual revenue
101-000-671.00	General	Other Revenue	5,000.00	45,604.00	50,604.00	Addl due to Birmingham Area Cable Board Grant of \$45,604
202-000-671.00	Major Streets	Other Revenue - Oakland County	10,699.00	(10,699.00)	-	Will not be realized
203-000-671.00	Local Streets	Other Revenue	-	10,000.00	10,000.00	Expense reimbursement re rehab of Evergreen Roads
205-000-631.50	Public Safety	Lock up Services - Lathrup	12,000.00	(12,000.00)	-	No services performed for Lathrup
205-000-626.00	Public Safety	Charges F/ Services	25,000.00	(10,000.00)	15,000.00	Amended to expected balance at year end
205-000-687.00	Public Safety	Refunds & Rebates	-	18,433.00	18,433.00	Health Insurance rebates received not budgeted
Expense Adjustments						
101-248-885.00	General	Scholarships awarded	-	4,000.00	4,000.00	2 scholarships of \$1,000 each were awarded in July of 2017 and 2 will be awarded in March of 2018 - this is part of the GREENING scholarship as a result of Pat Greening's generous donation
101-371-806.00	General	Building Inspector Fees - SafeBUILT	180,000.00	80,000.00	260,000.00	Activity higher than budgeted, offset by add'l revenues in Fund 101
101-440-814.00	General	Rubbish Collection	474,300.00	65,000.00	539,300.00	Increase greater than anticipated
101-440-816.00	General	Rubbish Disposal	158,100.00	21,000.00	179,100.00	Budget did not reflect FY17 increases
101-440-933.00	General	Contract R&M Park - Comeau	60,000.00	15,000.00	75,000.00	Increase based on FY17 actuals and estimated actuals through 6/30/18
101-440-936.00	General	Island Landscaping	20,910.00	5,000.00	25,910.00	Budget was optimistically low
202-451-810.10	Major Streets	Street Construction	500,000.00	51,000.00	551,000.00	Additional Evergreen expenses (13 Mile West of Evergreen) as previously approved by council
203-451-810.02	Local Streets	Resurface Asphalt	-	11,000.00	11,000.00	Pavex Corp and RLI Insurance , final pymt for 2015/16 resurfacing
205-345-718.50	Public Safety	Defined Benefit (monthly pension pymt to MERS)	231,090.00	200,000.00	431,090.00	FY18 pymt is aprox \$36k/mo- based on MERS actuarial report, this account was under budgeted.
205-345-716.00	Public Safety	Health Insurance - Active employees	317,007.00	(50,000.00)	267,007.00	Adjustment reflects active employees who retired and health insurance is now reflected in a/c 722 (retiree health insurance)
205-345-722.00	Public Safety	Retiree Health Insurance	634,724.00	105,000.00	739,724.00	Actual retiree health care higher than budgeted: differences from FY17 include: 4 addl retirees (\$88k), retiree dental (\$7.2k), 14.04% BCBS increase (\$43k), 37.6% COPS increase (\$65.4k). The very large increases in retiree health were not anticipated to the extent they occurred.
205-900-978.00	Public Safety	Capital Fire Truck	75,000.00	(75,000.00)	-	Ending Fire Truck Reserve
265-900-980.00	Drug Forfeiture	Capital PS Equipment Purchase	-	5,000.00	5,000.00	Adjust for purchase of washer/extractor to clean police uniforms contaminated with biohazards
401-000-581.01	Capital	Contribution For Fire Truck	75,000.00	(75,000.00)	-	Fire Truck Reserve Ended
592-540--812.02	Water	Administration Charge from 101	155,000.00	3,000.00	158,000.00	Increase reflects actual admin charge for FY18
592-543-778.00	Water	R & M Sewer Lines	50,000.00	62,987.49	112,987.49	Acacia Interceptor - final payment to City of Birmingham, previously approved by Council

Memorandum

To: Honorable President Mooney; Village Council

CC: Tom Ryan, Village Attorney; Erin Saur, Planning and Zoning Administrator

Date: 3/28/2018

Re: Items from Joint Planning Council Meeting

Planning and Zoning Administrator Erin Saur, Brian Borden of LSL and Planning Commission Chair George Ostrowski met to follow up on items from the earlier joint meeting of the Village Council and Planning Commission as recommended at the Council Strategy Session. Ms. Saur has provided a memo summarizing the comments of this meeting which I have included for your review. I offer the following comments/recommendations:

- I agree that revision of the site plan submission process eliminating the need for formal Council referral to the Planning Commission is in order. Council will still be required to provide final approval of all site plans. The extra step adds time but does not provide an easily identifiable oversight benefit to the site plan approval process. Village Administration can be charged with reviewing site plans for compliance and completeness and forwarding them to the Planning Commission in a timely fashion. I would also recommend some type of regular reporting to the Council of site plans either received and/or passed along to the Planning Commission for review.
- I agree with the recommendation that site plans deemed non-compliant be sent to the Planning Commission for review/interpretation prior to submission to the ZBA providing the Planning Commission does not engage in conditional approval of the site plan pending a variance by the ZBA. The Planning Commission can review the compliant portions of the site plan to help streamline the review process.
- Contradictory language regarding separation between existing buildings should be corrected.
- There seemed to be difficulty in coming to a consensus on lot coverage maximums. Without some limitations I am concerned about the potential for residential properties to be completely developed to the stated setback requirements. Perhaps these concerns can be addressed in other ways or are adequately addressed in other areas of the existing code.

March 28, 2018

- The concept of “expansion of an existing non-conforming structure” is one that has been difficult to determine in my experience in the Village. I think it would be wise to consult with the Village Attorney and Planning Consultant and either advise Administration or perhaps place into the ordinance a definition of the expansion of an existing non-conformity.
- Re-evaluation of the entire Zoning Ordinance is a daunting and potentially expensive undertaking. Review of previous zoning codes does indicate that much of the current language has not changed since the Village was founded 60 years ago. Some of this language is outdated and not all that helpful.

MEMO

To: Chris Wilson, Village Manager

From: Erin Saur, Planning & Zoning Administrator

Date: March 27, 2018

Re: Site plans and procedures, and future redevelopment on smaller lots

On Thursday, March 22, 2018, Brian Borden, George Ostrowski, and I met to discuss the matters of non-compliant site plans and the proper administrative procedure, and to discuss the current procedures and code as they relate to addressing future rehabilitation of older properties on smaller lots, including lot coverage requirements, separation requirements, and other relevant topics.

Discussion regarding the current procedure for processing site plans as detailed in the Village Zoning Ordinance Section 22.08.290 c., and 22.08.290 f. resulted in the following recommendations:

- Planning Commission (PC) reviews site plan with comments from the applicable administrative departments/consultants,
- If/when it is determined a variance is required the PC can table discussion/recommendation pending Zoning Board of Appeals (ZBA) decision,
- After ZBA decision, the plans would go back to PC for a recommendation to Council,
- Council will review the plans for approval/denial.
- Additionally, eliminate the requirement for Council referral to PC, reduce number of plans required at submission, and update language to reflect current titles of staff/Commission reviewing plans.

We feel this would be the most straightforward process for the applicant, as well as avoid potential need for secondary variance if review by staff and PC revealed another noncompliant area. Also, this permits the applicant to be fully aware of PC concerns and make any necessary changes that could be impacted if tied to a specific variance prior to PC review. As part of this discussion, we concluded the current requirement for Council to refer plans to PC is unnecessarily burdensome on the applicants and elimination of that step should be considered. Council would still remain the decision making body upon a PC recommendations.

Discussion regarding the pros and cons of lot coverage requirements, separation requirements, and nonconforming section of the ordinance resulted in the following recommendations:

- Lot coverage requirements may result in a hindrance to development for both additions/renovations to existing homes as well as potential new construction with limited benefit to the Village as a whole.
- Update the multiple sections (22.08.090, 22.08.130, and 22.24, o) within the Zoning Ordinance that address separation between buildings on abutting lots. There is contradictory language in those sections that should be corrected.
- Review nonconforming structures section to potentially grant leniency if certain criteria are met for existing homes to renovate or build additions onto buildings that would not increase the nonconformity.
- Consider reviewing and updating the entire Zoning Ordinance.

There was lengthy discussion on the costs and benefits of instituting lot coverage requirements in the Village, as a built-out community. Brian noted in order for the ordinance to be most effective and to reduce the risk of causing a significant number of existing homes to be noncompliant, we should do a study of the entire Village (4k+ lots) to determine the existing conditions. Other things which would need to be determined include: would decks/patios, detached accessory buildings, porches, or driveways count towards lot coverage? Lot coverage is based upon usable ground floor and does not account for second floors. There are communities which have mass ratio requirements that include the total floor area. Again, there would need to be a significant amount of research into the existing conditions to ensure we are proposing an ordinance that doesn't conflict with existing conditions. The other concern with employing ratios is those are based upon neighboring properties which makes it difficult to answer the question I hear most from residents "can I build an addition?". This is akin to the concerns we face with the moving target of front open space averaging requirements.

We briefly discussed separation requirements and noted the contradictory language in those sections that should be corrected but otherwise find it appropriate to maintain spacing between neighboring homes. We also discussed the possibility of leniency for existing nonconforming homes to eliminate burdens to homeowners seeking to add to their properties. Brian noted there are standards by which we can outline instances where nonconforming properties have options to renovate the existing homes without a variance.

Finally, we felt it was worth noting the Planning Commission and Administration have been tasked with reviewing multiple sections of the Zoning Ordinance over the next year. When making changes to any section, it's important to review how it interacts with the remaining ordinance and whether it's contradictory, or changes regulations unintentionally, etc. We felt it may be worth considering whether it makes sense to review and update the entire Zoning Ordinance. As I discovered in research on the fence section, the entire ordinance was last updated in 1985. After 30+ years, the language as a whole can be dated, not meet current statutory requirements, and simply not address the changing needs and concerns of the community over time.

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MEMO

To: Honorable President Mooney; Members of Village Council
Village Manager Chris Wilson

From: Ellen Marshall, Village Clerk

Re: Park Rangers Projects for 2018

Date: March 20, 2018

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board has compiled a list of projects for the seasonal park rangers to complete this summer. Two primary objectives of having a Park Ranger is to have clean, monitored restrooms and to have a "Village Presence" at the park.

Projects:

- Remove/repair sled hill steps on the northwest and southwest sides of the sled hill
- Refill woodchips along golf course and wooded path where needed
- Paint sled hill fence
- Refurbish Lost & Found pole
- Properly mound and mulch trees throughout the park

Restrooms

- Unlock, clean, stock restrooms each morning at 8:00 am
- Check & clean restrooms twice daily
- Public Safety will lock restrooms after 10 pm and before midnight

Pavilion

- Wash pavilion floor and picnic tables in preparation for pavilion rentals
- Fill dog water bowl

Trash

- During pavilion rentals, on weekends & holidays, it may be necessary to remove trash from barrels around pavilion. Replace plastic liners in barrels, as necessary. Pick up papers & trash from ball fields, parking lot, park path and playground daily.

Patrol

- Patrol entire park at least two-times/day at start & finish of shift and as necessary

Other Assignments

- Straighten pavilion picnic tables and wash as necessary
- Report vandalism or other items that need correction
- Change/replace light bulbs as necessary
- Lower flag to half-staff, as directed
- Report to Public Safety, dogs not on leash, and any other park rule violations
- Ball diamond raking & weeding

Memorandum

To: Honorable President Mooney; Village Council
From: Chris Wilson, Village Manager
Date: 3/28/2018
Re: Greenfield Rd. Beautification and Project Dates

Councilman Nunez and the Village Administration are collaborating on a report on potential efforts to improve the aesthetics of the Greenfield Rd. corridor. Due to the early release of the packet for the short week this report was not completed in time to be included. Councilman Nunez and the Village Manager will provide a written and verbal report at the meeting. I apologize for the delay.

M E M O

To: Honorable President Mooney, Members of Village Council
Village Manager Chris Wilson

From: Ellen Marshall, Village Clerk

Re: Proposals to install ADA compliant sidewalk ramps at Beverly Park

Date: March 27, 2018

Through the Community Development Block Grant Program Year 2017, \$13,801 were allocated to Remove Architectural Barriers. We specifically applied to replace sidewalk ramps at Beverly Park to meet the Americans with Disability Act requirements. Sidewalk ramps are sidewalks that lead across a traffic area. We have ten such areas at the park. The current concrete will be removed and replaced with detectable warning (truncated domes) and a new sidewalk will be installed to access the basketball and volleyball courts from the handicap area of the parking lot. In addition, we included the installation of drainage line between the small island to a parking lot drain to eliminate ponding over the sidewalk in the island.

Village administration opened bids for this project on Tuesday, March 20, 2018; two bids were received. This project was also bid last fall and only one bid was received, which is why we re-bid the project this spring. The low bidder is HGS Construction Group, LLC for \$13,394.00. Mike Pucher, Supervisor of Contract Compliance for Oakland County Community & Home Improvement, Darko Martinovski, HGS Construction and I held a pre-construction meeting to confirm all of the CDBG requirements. Mr. Martinovski has performed work under the CDBG program for other communities.

Upon completion of the project, HGS Construction will invoice the Village, the Village will pay HGS Construction, then submit documentation to the County for reimbursement through CDBG.

Recommended Resolution

Move to award the contract to Retrofit Existing Park Facilities by Installing Handicap Sidewalk Ramps to Meet Current ADA Standards at Beverly Park to HGS Construction, LLC in the amount of \$13,394.00. This project is funded through the Community Development Block Grant Program.

VILLAGE MANAGERS REPORT
CHRIS D. WILSON
MARCH 29, 2018

FY 2018-19 Budget – At the meeting members of Council will be presented with a draft copy of the budget for FY 2018-19 in accordance with Section 8.2 of the Village Charter. On the agenda for the meeting is the setting of a date for the annual budget workshop. Administration will be prepared to make a full presentation on all aspects of the budget and to answer any questions that Council may have at that time. In the interim, however, I wanted to present some information to Council relative to the impact the required Headlee Amendment reductions in the Village's tax rate are having on the overall budget, particularly the budget in the Public Safety Department.

As Council will recall, with the passage of the 2010 Charter Amendment the way Village's services were financed changed significantly. Previously, all General Fund and Public Safety activities were financed from the General Fund, as were Library Services to the Baldwin Library. All revenues from the Village's general tax levy as well as all constitutional and statutory revenue sharing from the State of Michigan were assigned to this General Fund. The 2010 Charter Amendment established separate millages for the Public Safety Fund and Library Fund as well as the General Fund. The total millage rate for these three functions as established by the 2010 Charter Amendment was 12.9184 mills allocated as follows: 9.9 mills for Public Safety, 2.1 mills for General Fund, 0.9184 mills for Library Fund.

A majority (76.6%) of the millage rate established by the 2010 Charter Amendment was allocated to Public Safety for a few reasons. One reason was that as an organization, a significant portion of the Village's employees and expenses are dedicated to Public Safety. Accordingly, it was agreed that the Public Safety Department should receive a significant portion of the dedicated revenue from property tax collections. The General Fund was left with a significantly smaller portion of the approved millage rate, but also received 100% of the revenue sharing monies provided by the state.

This allocation method, recommended by Village Administration and approved by the Council, was based on the existing situation in 2010 – property values had declined significantly but were first beginning to stabilize, yet Constitutional revenue sharing had declined while statutory revenue sharing had declined significantly and had been threatened with eradication. It was believed that allocating most of the available property tax revenues to the Public Safety Department would stabilize the revenue stream for this operation and any further reductions, declines or eliminations of revenue sharing would not impact Public Safety operations in the Village. Additionally, it was believed that because of the precipitous decline in property tax values, prior to and around the time of the passage of the Charter Amendment, that the Village would not be subject to reductions in our millage rate due to the Headlee Amendment. While reasonable and logical at the time, these basic assumptions have not been completely realized.

Around 2012-13 property values in the Village, values that had declined by significant amounts during the previous recession, began to improve. The recovery of the value of residential home prices was more rapid and robust than could have been predicted in 2010. One of the impacts of the strong recovery in property values around this time was that the Village began to experience declines in the maximum allowable millage rate per the terms and interpretation of the 1976

Headlee Amendment. By FY 2013-14 the Village had a reduction in the overall maximum allowable millage rate of .1240 mills, or 0.95 percent (0.95%). Of this reduction,.0950 mills were reduced from the Public Safety Millage. This resulted in a loss of property tax revenue to the Public Safety Department of \$47,608. Finance Director Sheila McCarthy has documented the impact of Headlee reductions to the Village and Public Safety Department in the attached graph. The cumulative effect of these reductions for the Public Safety Department has been a reduction in the overall millage of .7761 mills, or six percent (6.00%) of the levy of 9.9 mills in 2010. For FY 2018-19 the loss of revenue in the Public Safety Fund due to the cumulative impact of Headlee reductions is \$449,181. For FY 2013-14 through 2018-19 the cumulative lost revenue to the Public Safety Department from Headlee Amendment millage reductions is **\$1,159,669**.

I bring this to the attention of the Council because these factors are beginning to have an impact on the budget for the Public Safety Department, particularly the establishment of a fund balance. As Council will recall, the goal was to eventually have a fund balance of \$1,000,000 in the Public Safety Department by the expiration of the dedicated millages established in 2010. The assumptions referenced earlier that were used to establish the current funding methodology, while logical at the time, have turned out to be inaccurate. Property values increased dramatically while inflation rates remained low. This resulted in some significant reductions to the millage rate as mandated by the Headlee Amendment. At the same time, revenue sharing amounts have stabilized. Also importantly, the Public Safety Department has faced some significant one time capital costs, most notably the replacement of fire apparatus.

Village of Beverly Hills
Historical Tax Rate Requests

	FY15 2014 Tax Rate Request		FY16 2015 Tax Rate Request				FY17 2016 Tax Rate Request				FY18 2017 Tax Rate Request				FY19 2018 Tax Rate Request			
	Maximum Allowable Millage Levy	Millage Requested to be Levied July 1	Beginning 2015 Millage Rate Permanently Reduced by Headlee	Headlee Reduction	Ending 2015 Millage Rate Permanently Reduced by Headlee	Millage Requested to be Levied July 1, 2015	Beginning 2016 Millage Rate Permanently Reduced by Headlee	Headlee Reduction	Ending 2016 Millage Rate Permanently Reduced by Headlee	Millage Requested to be Levied July 1, 2016	Beginning 2017 Millage Rate Permanently Reduced by Headlee	Headlee Reduction	Ending 2017 Millage Rate Permanently Reduced by Headlee	Millage Requested to be Levied July 1, 2017	Beginning 2018 Millage Rate Permanently Reduced by Headlee	Headlee Reduction (<i>NOT FINAL</i>)	Ending 2018 Millage Rate Permanently Reduced by Headlee	Millage Requested to be Levied July 1, 2018
General	2.0798	1.8100	2.0798	0.9867	2.0522	1.8100	2.0522	0.9810	2.0131	1.8100	2.0131	0.9805	1.9738	1.8100	1.9738	0.9805	1.9353	1.9353
Public Safety	9.8050	9.8049	9.8050	0.9867	9.6746	9.6746	9.6746	0.9810	9.4905	9.4903	9.4905	0.9805	9.3054	9.3054	9.3054	0.9805	9.1239	9.1239
Library	0.9096	0.9095	0.9096	0.9867	0.8975	0.8975	0.8975	0.9810	0.8803	0.8802	0.8803	0.9805	0.8631	0.8631	0.8631	0.9805	0.8462	0.8462
Total	12.7944	12.5244	12.7944		12.6243	12.3821	12.6243		12.3839	12.1805	12.3839		12.1423	11.9785	12.1423		11.9054	11.9054
Tax Base	\$ 501,133,320		\$ 519,161,240				\$ 531,938,260				\$ 551,685,270				\$ 578,766,380			
				% Diff	\$ Diff			% Diff	\$ Diff			% Diff	\$ Diff			% Diff	\$ Diff	not final
General		907,051		3.6%	32,631	939,682		2.5%	23,126	962,808		3.7%	35,742	998,550		12.2%	121,536	1,120,087
Public Safety		4,913,562		2.2%	109,115	5,022,677		0.5%	25,576	5,048,254		1.7%	85,398	5,133,652		2.9%	146,954	5,280,607
Library		455,781		2.2%	10,166	465,947		0.5%	2,265	468,212		1.7%	7,948	476,160		2.9%	13,593	489,752
Total Tax Revenue	\$	6,276,394	*		\$	6,428,306	*		\$	6,479,274	*		\$	6,608,362	*		\$	6,890,445
Rate before Headlee Reduction (as of 7/1/2013)		12.9184				12.9184				12.9184				12.9184				12.9184
General		2.1000				2.1000				2.1000				2.1000				2.1000
Public Safety		9.9000				9.9000				9.9000				9.9000				9.9000
Library		0.9184				0.9184				0.9184				0.9184				0.9184
Total Tax Revenue without Headlee Reduction	\$	6,473,841	*		\$	6,706,733	*		\$	6,871,791	*		\$	7,126,891	*		\$	7,476,736
Potential Total Tax Revenue Loss due to Headlee Reduction	\$	(197,447)	*		\$	(278,426)	*		\$	(392,517)	*		\$	(518,529)	*		\$	(586,290)
Public Safety:																		
Reduced Rate		9.8050				9.6746				9.4905				9.3054				9.1239
Public Safety Rate Before Headlee Reduction (as of 7/1/2013)		9.9000				9.9000				9.9000				9.9000				9.9000
Millage Rate Reduction		(0.0950)				(0.2254)				(0.4095)				(0.5946)				(0.7761)
X Tax Base		501,133,320				519,161,240				531,938,260				551,685,270				578,766,380
/ per \$1,000		per \$1,000				per \$1,000				per \$1,000				per \$1,000				per \$1,000
Total Public Safety Tax Revenue Loss (not cumulative)	\$	(47,608)			\$	(117,019)			\$	(217,829)			\$	(328,032)			\$	(449,181)

**Village of Beverly Hills
Regular Council Meeting
Tuesday, April 3, 2018**

**Municipal Building
18500 W. Thirteen Mile Rd.
7:30 p.m.**

INFORMATION ITEMS

- a. Public Safety Activity Report for the period March 15 – 28, 2018.
- b. Monthly Cable report from Cathy White dated March 15, 2018.
- c. Minutes of a regular Zoning Board meeting held March 12, 2018 (unapproved).
- d. Minutes of a regular Parks & Recreation Board meeting held March 15, 2018 (unapproved).

Beverly Hills Public Safety Activity Report

March 15th - 28th, 2018

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Officers are continuing to train New recruits. If you see an officer you don't recognize, don't hesitate to introduce yourself.
- Anyone wishing to solicit in Beverly Hills must submit a solicitation application to the Clerk's Office. The cost is \$40. If you are soliciting within three miles of your home, a solicitation license is not required. If you would like your address added to the non-solicitation list, please contact the Clerk's Office at 248-646-6404 or send an email to Ellen Marshall at emarshall@villagebeverlyhills.com
- Please keep your dog(s) on a leash if they are not enclosed in a fenced yard. Also, if you are visiting the Douglas Evans Nature Preserve, please do not let your dog run loose.

CALLS FOR SERVICE

- 212 Calls for Service.
- 6 Arrests.
- 65 Tickets issued.
- Motor Carrier Enforcement.
- 3 Walk in PBTs.
- 9 Prescription pill drop offs.
- Vacation checks.
- 8 Prisoner transports to and from the Birmingham Police Department.
- Walk in Gun Permits issued.
- 5 Medicals on 13 Mile Rd.
- 4 Traffic Accidents on 13 Mile Rd.
- 2 Traffic Accidents on Southfield Rd.
- Alarm on 13 Mile Rd.
- Motorist Assist on 13 Mile Rd.
- Suspicious Persons complaint on 13 Mile Rd.
- Medical on Southfield Rd.
- Medical on 14 Mile Rd.
- Traffic Accident on 14 Mile Rd.
- 2 Alarms on E. Rutland.
- Medical on Kirkshire.
- Medical on Metamora.

- Wire Down complaint on Southfield.
- Suspicious Persons complaint on Eastlady.
- Assist Birmingham Fire Dept with a transport to the hospital.
- False Alarm.
- Lockout on Fairfax.
- Traffic Accident on Riverview.
- Citizen Assist on Lauderdale.
- Officers stopped a vehicle on 14 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Civil Dispute on Waltham.
- Alarm on Evergreen.
- Motorist Assist on 13 Mile Rd.
- Citizen Assist on Huntley.
- Suspicious Persons complaint on Auburn.
- Car Seat Safety Inspection.
- Found Property complaint on 13 Mile Rd.
- Traffic Accident on 13 Mile Rd.
- Traffic Accident on Evergreen.
- Fraud complaint on Nottingham.
- Traffic complaint on 13 Mile Rd.
- Lost Property complaint on Southfield.
- Family Trouble on Robinhood.
- Suspicious Persons complaint on 13 Mile Rd.
- Traffic complaint on 13 Mile Rd.
- Citizen Assist on Waltham.
- Suspicious Circumstance complaint on Lost Hollow.
- Traffic complaint on Southfield.
- Carbon Monoxide complaint on Reedmere.
- Alarm on Pines Drive.
- Suspicious Persons complaint on Stafford.
- Medical on Evergreen.
- Animal complaint on Southfield.
- Assist Citizen on 13 Mile Rd.
- Illegal Burning complaint on Buckingham.
- Medical on Normandale.
- Suspicious Persons complaint on Beverly Rd.
- Alarm on Kirkshire.
- Alarm on Charrington Ct.
- Found Property on Beechwood.
- Traffic investigation on Southfield Rd.
- Neighbor Trouble complaint on 13 Mile Rd.
- Welfare Check on Eastlady.
- Suspicious Persons complaint on Huntley Square East.
- Suspicious Vehicles complaint on Riverview.

- Fire Alarm on Fairfax.
- Assist Southfield Police with a medical and assault on 13 Mile Rd.
- Fire Alarm on W. Rutland.
- Vehicle Lockout on Southfield Rd.
- Welfare Check on Buckingham.
- Suspicious Persons complaint on Southfield Rd.
- Officers conducted a traffic stop on Lahser. The driver was operating on a suspended license. The driver was arrested without incident.
- Citizen Assist on Wentworth.
- Animal complaint on Corsaut.
- Medical on Smallwood.
- Neighbor Trouble on Kirkshire.
- Suspicious Persons complaint on Birwood.
- Citizen Assist on Fairfax.
- Suspicious Persons complaint on Greenfield.
- Reckless Driving complaint on 13 Mile Rd.
- Medical on Huntley Sq. North.
- Alarm on Pickwick.
- Welfare Check on Saxon.
- Alarm on Normandale.
- Citizen Assist on Beverly.
- Medical on E. Rutland.
- Suspicious Circumstance complaint on Beverly Ct.
- Alarm on Hampstead.
- Noise complaint on 13 Mile Rd.
- Suspicious Vehicle complaint on 13 Mile Rd.
- Suspicious Persons complaint on Southfield Rd.
- Officers stopped a vehicle for a traffic violation on Lahser. The investigation revealed the driver was operating while intoxicated. The driver was arrested without incident.
- Medical on Pierce.
- Officers arrested an individual at Royal Oak Police Department on a Beverly Hills Warrant. The arrest took place without incident.
- Customer Trouble on Greenfield.
- Civil Dispute on Beverly Ct.
- Traffic complaint on 14 Mile Rd.
- 2 Medicals on Kennoway.
- Suspicious Persons complaint on Riverside.
- Welfare Check on Vernon.
- Suspicious Circumstance complaint on 13 Mile Rd.
- Medical on Lahser.
- Parking complaint on Tremont.
- 2 Traffic complaints on 13 Mile Rd.
- 2 Motorist Assists on 13 Mile Rd.

- Suspicious Persons complaint on Southfield.
- Suspicious Vehicle complaint on Southfield.
- Solicitor complaint on Westlady.
- Fraud complaint on Turnberry.
- Solicitor complaint on 13 Mile Rd.
- Animal complaint on Arlington.
- Alarm on Embassy.
- Reckless Driving complaint on Southfield Rd.
- Suspicious Persons complaint on Chelton.
- Civil Matter on Chelton.
- Officers responded to 13 Mile for a Retail Fraud complaint. The investigation revealed a customer was attempting to steal merchandise. The customer was arrested without incident.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Assault complaint on Locherbie.

FIRE AND EMS

- Fire Inspections.
- Insurance Service Office review.
- Natural gas pipeline Safety Training.
- Oakland County Medical Control Operations meeting.
- Public Safety Auto Aid plan work session.

INVESTIGATIONS

- CFS Closed and Reviewed – 212.
- Reviewed 34 Case Reports for a disposition.
- Followed up and reviewed cases, of which 14 were closed.
- 20 Cases were assigned.
- 7 Reports Written on current cases.
- Lockdown drill - Greenfield Elementary.
- Safety Action Plan Meeting and Review at Queen of Martyrs School/Church.
- Fire Drill Data and Information for Fire Division.
- Senior Seminar at Kensington Church in Troy for Groves High School.
- Beverly Elementary School - Read with Law Enforcement.
- Arrest warrant obtained for Piracy DVD and OWI incident.
- Subject Arraigned on Piracy Charges.
- Leads on Home Invasion incident developed and in progress.
- Submitted evidence to crime lab for open shootings.
- Mental Health Call at Groves High School - Treatment obtained for subject.
- Follow up with CPS on several open/active cases.

- Coordinate with area departments for evidence recovered from a home invasion incident.
- Obtained documents for an active investigation involving entry without owner's permission.
- Closed out several ID Theft reports.
- Worked on follow up for several active juvenile investigations.

MEMORANDUM

DATE: March 15, 2018
TO: Board Members
FROM: Cathy White
Re: Monthly Report

CUSTOMER COMPLAINTS

We have received two (2) complaints since the date of my last report. Complaint No. 2018-3 was received from a Birmingham resident who had a charge on her Comcast bill in the amount of \$146.26 for either hockey tickets or the hockey channel. She had not ordered either one. She called Comcast which told her it would be removed but the charge kept appearing on her bills. In January her services were cut off and in February there was a charge of \$18.00 to turn them back on. She wanted assistance in getting this billing issue resolved. This matter was addressed by the escalation team and a credit was applied to her account to cover the charges for the NFL package that was ordered in error. She is satisfied with the resolution and this complaint is now closed.

Complaint No. 2018-4 was submitted on behalf of a Franklin resident who had a downed wire on her property that she wanted removed. DTE informed her that the wire belonged to Comcast. A technician from Comcast removed the outside drop on March 10, 2018 and this complaint is now closed.

FINANCIAL

The account balance for the MBS, BBCU and Beverly Hills accounts as of February 28, 2018 will be e-mailed to all Board members. This information will also be provided via hard copies at the meeting, as well as budget to actual figures.

CHECK DISBURSEMENT

Since the date of our last meeting, I have written two (2) checks as follows:

1. Village of Bingham Farms (Municipal Support Services – website hosting): \$1,245.00
2. Village of Bingham Farms (PEG Grant-Website Redesign): \$9,800.00

ADDITIONAL NOTES:

1. The White House, backed by the FCC, is seeking to impose a new fee on communications providers that would amount to billions of dollars. That is according to the FCC's FY 2019 budget released in February as part of the Administration's overall budget proposal. The fee, which would be levied on broadcasters, cable operators and satellite operators, would be in addition to the regulatory fees they already pay to cover the FCC's cost to regulate them. User fees have become a common line item in White House budgets, including in the Trump 2018 budget, but have heretofore never made it into a final budget passed by Congress, thanks in no small part to the powerful pushback by broadcasters. Not surprisingly, the National Association of Broadcasters is opposing this latest proposal.
2. The National Association of Telecommunications Officers and Advisors and the National League of Cities have filed comments in response to the FCC's Notice of Proposed Rulemaking released December 1, 2017, entitled "Bridging the Digital Divide for Low-Income Consumers." They support the FCC's effort to "extend the reach of the program and...help low-income families access the Internet so they may take full advantage of the educational, employment, civic, social and other benefits broadband offers."
3. Comcast has notified us of certain changes to the channel lineup. Beginning March 28, 2018, Oxygen will move from channel 123 to channel 68 on Digital Starter. Also, beginning April 10, 2018, Great American Country (GAC) will no longer be available on Digital Starter and instead will be available on the Digital Preferred Tier. MAV TV will no longer be available as part of the Comcast channel lineup.

Present: Chairperson Tillman; Vice-Chairperson Raeder; Members: Crossen, Donnelly, Gatowski, Lepidi, Maxwell, and Mitchell; Alternates: Crawford and Gennari

Absent: Members: Verdi-Hus

Also Present: Planning and Zoning Administrator, Saur
Council Liaison, Abboud

Zoning Board Chairperson Tillman called the regular Zoning Board of Appeals meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

REVIEW AND CONSIDER APPROVAL OF MINUTES OF A REGULAR ZONING BOARD MEETING HELD DECEMBER 11, 2017

Motion by Crossen, second by Raeder, that the minutes of a regular Zoning Board of Appeals meeting held December 11, 2017 be approved as submitted.

Motion passed.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Cynthia Nagle, Kirkshire, spoke on behalf of several residents from her neighborhood. She expressed concern with regard to smaller homes in her area being demolished and new homes being built that are two to three times larger than the one being demolished. They are interested in the vision of Beverly Hills for the future. The following people were in attendance with the same concern:

Kay Michael, Kirkshire
Lawrence & Norma Needham, Kirkshire
Barb Chernoft, Kirkshire
Suzy Kappaz, Kirkshire
Mary E. VonBargen, Kirkshire
Mireille Plotke, Buckingham

Tillman explained the responsibilities of the Zoning Board of Appeals and outlined the statutory requirements for demonstrating a practical difficulty to be granted a dimensional variance.

CASE NO. 1341

Petitioner: Michael Johnson

Property: 16313 Buckingham Ave

Village Ordinance: 22.24 Area, Bulk, and Placement Regulations Residential Zone District R-2A requires rear open space of 30 feet.

22.08.070 Corner Lot Setback on the Side Street in Residential Zone Districts All residential Zone Districts require a 15 foot setback for the principal building from the side street where there is no abutting interior residential lot.

22.30.040 (a) Nonconforming Structures Residential Zone Districts require any alteration or enlargement to an existing nonconforming structure conform to the Ordinance.

Deviation Requested: To enlarge an existing nonconforming home by building an attached garage addition that will be 6 feet, 2.5 inches from the rear lot line and 12 feet from the street side lot line.

Saur explained that the petitioner, Michael Johnson, seeks to enlarge an existing nonconforming home by building an attached garage that will be 12 feet from the street side lot line and 6 feet, 2.5 inches from the rear lot line. The existing home is nonconforming due to an encroachment in the street side setback.

The property is zoned R-2A, Single Family Residential. Village Ordinance, Chapter 22, Section 22.24 Area, Height, Bulk, and Placement Regulations requires rear open space of 30 feet. Chapter 22, Section 22.08.070 Corner Lot Setback on the Side Street in Residential Zone Districts requires the minimum setback on the street side to be fifteen (15) feet where there is no abutting interior residential lot. Section 22.30.040 (a) Nonconforming Structures requires any alteration or enlargement to a nonconforming structure be in compliance with the ordinance. As shown on the site plan, provided to the Board, the existing house is approximately 12 feet from the street side lot line.

The proposed attached garage at the rear of the house would be 6 feet, 2.5 inches from the rear lot line and maintain the existing encroachment at 12 feet from the street side lot line. The house does not currently have a garage. It is unclear whether the existing area at the Pierce side of the lot is converted space that was originally a garage or if there was never a garage on the property. A review of the building department records shows no permits have been issued for such work at the property.

As a corner lot, the property is subject to greater side setback requirements than an interior lot. An interior lot in an R-2A district requires setbacks of 5 feet and 10 feet versus the 15 feet required for the street side of a corner lot. That requirement is in place to protect a neighboring interior lot. In this case, the proposed garage addition will be on the side abutting the parking lot exit for Our Lady Queen of Martyrs (OLQM) Church. The rear setback encroachment is also abutting the driveway exiting the OLQM Church parking lot. It was clarified that the shed which currently exists on the property will remain. Village ordinance allows two accessory buildings on a property.

Petitioner Johnson and his builder, David Murphy, addressed the Board. They explained that they looked at every possible option to build a garage and this was the best option. Murphy assured the Board that the design will be consistent with the neighborhood.

Resident Bob Smith, Birwood, supports the proposed addition.

Martin Mason stated that traffic can be variable along Pierce and thinks the addition will provide safety for Johnson's family.

Raeder suggested the privacy fence that is currently on the property should be brought into compliance with the approval of this request.

Motion by Mitchell, second by Crossen, that the Zoning Board of Appeals grants a variance from the requirements of Section 22.24, Section 22.08.070, and Section 22.30.040 (a) to allow the petitioner to build an attached garage that will be no closer than 12 feet from street side lot line and no closer than 6 feet, 2.5 inches from the rear lot line on an existing

nonconforming home due to the practical difficulty of the location of the lot and the home, and the safety of the family.

Roll Call Vote:

Tillman	- yes
Crawford	- yes
Crossen	- yes
Donnelly	- yes
Gatowski	- yes
Lepidi	- yes
Maxwell	- yes
Mitchell	- yes
Raeder	- no

Motion passed (8 - 1)

CASE NO. 1342

Petitioner: Elizabeth Arsov

Property: 32231 Verona Cir

Village Ordinance: 22.24 Area, Bulk, and Placement Regulations Residential Zone District R-2B requires rear open space of 40 feet and side open space of 5 feet side one and 10 feet side other.

22.30.040 (a) Nonconforming Structures Residential Zone Districts require any alteration or enlargement to an existing nonconforming structure conform to the Ordinance.

Deviation Requested: To build a two-story addition on an existing nonconforming house that will be 32.9 feet from the rear property line and attach an existing garage that is 29.2 feet from the rear property line and 8 feet from the side property line.

Saur explained that petitioner, Elizabeth Arsov, is seeking to build a two-story addition on a nonconforming house and attach an existing detached garage. The petitioner is in possession of a mortgage survey, but not a boundary survey.

The property is zoned R-2B, Single Family Residential. Village Ordinance, Chapter 22, Section 22.24 Area, Height, Bulk, and Placement Regulations requires rear open space of 40 feet, and requires side open space of 5 feet on side one and 10 feet on side other. Section 22.30.040 (a) Nonconforming Structures requires any alteration or enlargement to a nonconforming structure be in compliance with the ordinance.

The existing home encroaches into the rear setback approximately 5 feet on the first floor only. The existing second story does not extend over the entire footprint of the house and meets rear setback requirements. The existing garage appears to be conforming as a detached building, however, once attached, it becomes subject to the setback requirements of the principal building.

The petitioner is proposing to expand the first floor and second floor and attach the garage to the house. Per the site plan submitted, the expanded two-story house would encroach 7.1 feet into the

rear setback and the attached garage would encroach 2 feet into the side setback and 10.8 feet into the rear setback.

The Village has reviewed data from Oakland County showing property lines superimposed upon aerial imagery and there appears to be a discrepancy with the submitted site plan. Additionally, a review of building department records finds no permit information available to confirm the accuracy of the site plan. Therefore, a boundary survey will be required prior to approval for permits to ensure accuracy of building locations relative to the lot lines. The petitioner may require a greater variance for the side setback encroachment if the submitted site plan does not comport with the boundary survey. Additionally, the petitioner must demonstrate minimum separation requirements of Section 22.08.130 which requires 15 feet between buildings.

The petitioner requested to table her case until she can obtain a boundary survey.

Motion by Crossen, second by Mitchell, that the Zoning Board of Appeals postpones all discussion on Case #1342 to the next meeting.

Motion passed (9-0).

CASE NO. 1343

Petitioner: Eric Walstrom, Alexander Homes, LLC, 431 N. Main St, Royal Oak 48067

Property: 15844 Kirkshire Ave

Village Ordinance: 22.08.130 Minimum Separation Residential Zone District R-2A requires 15 feet of separation between buildings on abutting parcels.

Deviation Requested: To build a new two-story home that will be 14.7 feet from the existing house to the west and 13.7 feet from the existing house to the east.

Saur explained that petitioner, Eric Walstrom, Alexander Homes LLC, 431 N. Main Street, Royal Oak 48067, for property at 15844 Kirkshire Ave, is seeking a variance from requirements of Chapter 22, Section 22.08.130 to build a new home.

The property is zoned R-2A, Single Family Residential. Village Ordinance, Chapter 22, Section 22.08.130 Minimum Separation requires 15 feet between buildings on adjoining lots within the R-2A, R-2B, and R-3 Zone Districts. The petitioner seeks to build a new home that will be 14.7 feet from house to the west and 13.7 feet from the house to the east. There is an existing, nonconforming home on the property to the west that has a side setback of 9.7 feet on the adjoining lot line and an existing, nonconforming home on the property to the east that has a side setback of 3.7 feet on the adjoining lot line. Due to the nonconformity on the neighboring lots, any home constructed on this property would be required to maintain greater side setbacks than those otherwise allowed by ordinance. The proposal meets all other ordinance requirements for height, bulk, and setbacks.

Eric Walstrom, representing the property owner, Erik Abraham, explained that the current home is 1150 sq. ft. and the proposed home is 1300 sq. ft. with an attached garage.

Raeder expressed desire to maintain the width of the new home as that of the current home in order to protect the neighbors' concerns. Walstrom confirmed the home will remain within the existing footprint. He noted the existing home is nonconforming to side setbacks and the new house will eliminate that nonconformity.

Kay Michael, Kirkshire, objects to the requested variance and new building. She is concerned that the current home does not have a basement and the proposed home has a basement which will put more stress on the drainage in the neighborhood. She shared a photo of a flooded back yard which represents many homes in her neighborhood. She also shared a photo of a catch basin on which the DPW installed a metal plate to slow the flow of storm water into the system.

Larry Needham, Kirkshire, acknowledged that some homes in the area were built prior to the Village being in existence and therefore were built prior to current zoning requirements. However, he feels now is the right time for a new home to meet the required setbacks. He is concerned about fire safety with houses that are built too close together.

Bob Smith, Birwood, asked for clarification of a hardship. Tillman and Raeder explained that each petition is unique and the Zoning Board looks at the facts of each case individually.

Barb Chernoft, Kirkshire, is one of the homes in the neighborhood that has a basement and she has spent money keeping water out of her basement.

Walstrom assured the Board that a drainage plan would be submitted with building plans if the variance is granted. The gutters of the new house will slope toward the front of the house, they can install higher rated fire insulation for safety concerns.

Motion by Raeder, second by Mitchell, that the Zoning Board of Appeals grants a variance from the requirements of Section 22.08.130 to allow the petitioner to build a new home that will be no closer than 14.7 feet from the house to the west and no closer than 13.7 feet from the house to the east due to practical difficulties of inadequate surveys in original construction and the hardship of existing nonconforming properties on each side, and the hardship of being forced to reduce the value of the property by building a smaller home.

Roll Call Vote:

Crawford	- no
Crossen	- yes
Donnelly	- yes
Gatowski	- yes
Lepidi	- no
Maxwell	- no
Mitchell	- yes
Raeder	- yes
Tillman	- yes

Motion passed (5 - 3)

PUBLIC COMMENTS

None.

LIAISON COMMENTS

Abboud remarked that the Village Council held a study session in January and they are addressing several concerns that were raised this evening. He welcomed newest Zoning Board alternate, Christina Gennari to the Board. The Michigan Municipal League is holding their annual Capital Conference later this month in Lansing.

ADMINISTRATION COMMENTS

Saur stated that there will be an April Zoning Board meeting.

ZONING BOARD COMMENTS

Raeder commented about the work that is being done by Council and the Planning Commission regarding fences. Maxwell and Lepidi volunteered to be part of the fence subcommittee.

Raeder, Maxwell and Lepidi would like more direction from the Village Council regarding new construction.

Motion by Crossen, second by Gatowski, to adjourn the meeting at 9:02 pm.

Motion passed.

Michele Tillman
Chairperson

Ellen E. Marshall
Village Clerk

Elizabeth Lyons
Recording Secretary

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE ZONING BOARD OF APPEALS.

PARKS & RECREATION BOARD MEETING MINUTES – MARCH 15, 2018 – PAGE 1

Present: Chairperson Hausman; Vice-Chair Ruprich; Members: Borgon, Goodrich, Kondak, and Schmitt

Absent: Member Davis

Also Present: Village Clerk, Marshall
Council Liaison, Phil Mueller

Chairperson Hausman called the regular meeting of the Parks and Recreation Board to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD FEBRUARY 22, 2018

Motion by Schmitt, second by Ruprich, that the minutes of the Parks and Recreation Board meeting held on February 22, 2018 be approved.

Motion passed.

PUBLIC COMMENTS

Teresa Revalds, Bedford, suggested fitness stations be installed in the pocket parks throughout her neighborhood.

REVIEW AND CONSIDER DRAFT COMMUNITY RECREATION PLAN

The Board reviewed the Community Recreation Plan which was updated based on comments and suggestions that were made at the February Parks & Recreation Board meeting, and were satisfied with the changes.

Motion by Borgon, second by Hausman, that the Parks & Recreation Board recommend Council approval of the proposed Village of Beverly Hills Community Recreation Plan 2018-2023.

Motion passed.

DISCUSSION OF PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL

The Board discussed preliminary plans for the Memorial Day Parade and Carnival, including Grand Marshal. Hausman announced Patty Wainer will be returning to coordinate the Memorial Day parade.

Kondak volunteered to plan and coordinate the Memorial Day wreath ceremony. Ruprich will contact food trucks for the event.

Borgon will be in touch with Galactic Transport for ride rental. She will also coordinate the rental of several cool-off misting systems.

Marshall reported that Oakland County will be supplying one inflatable bounce house for the carnival.

DISCUSSION OF PROJECTS TO BE COMPLETED BY SEASONAL PARK RANGERS THIS SUMMER

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board has been asked to compile a list of projects for the seasonal park rangers to complete this summer. Findings are to be reported to Council not later than May 1, 2018. Two primary objectives of having a Park Attendant is to have clean, monitored restrooms and to have a “Village Presence” at the park.

Projects:

- Remove/repair sled hill steps on the northwest and southwest sides of the sled hill
- Refill woodchips along golf course and wooded path where needed
- Paint sled hill fence
- Refurbish Lost & Found pole
- Properly mound and mulch trees throughout the park

Restrooms

- Unlock, clean, stock restrooms each morning at 8:00 am
- Check & clean restrooms twice daily
- Public Safety will lock restrooms after 10 pm and before midnight

Pavilion

- Wash pavilion floor and picnic tables in preparation for pavilion rentals
- Fill dog water bowl

Trash

- During pavilion rentals, on weekends & holidays, it may be necessary to remove trash from barrels around pavilion. Replace plastic liners in barrels, as necessary. Pick up papers & trash from ball fields, parking lot, park path and playground daily.

Patrol

- Patrol entire park at least two-times/day at start & finish of shift and as necessary

Other Assignments

- Straighten pavilion picnic tables and wash as necessary
- Report vandalism or other items that need correction
- Change/replace light bulbs as necessary
- Lower flag to half-staff, as directed
- Report to Public Safety, dogs not on leash, and any other park rule violations
- Ball diamond raking & weeding

Motion by Borgon, second by Ruprich, that the Parks & Recreation Board present the list of Park Ranger responsibilities to the Council for their approval at their April 3, 2018 meeting.

Motion passed.

REVIEW AND CONSIDER PARK MILLAGE LANGUAGE FOR NOVEMBER BALLOT

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board has been asked to draft language for a dedicated park millage to be placed on the November 2018 ballot. A report is due to Council April 1, 2018.

The following language is from the 2001 ballot when the last Parks millage was sought.

Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended by adding Section 9.1(b) to read as follows:

POWER TO TAX:

Section 9.1(b) The Village of Beverly Hills shall levy an additional 0.25 mill (25 cents [\$0.25] for each \$1,000 of taxable value) for a period of 5 years, the years being 2001 to 2005, inclusive. Such new millage, which is estimated to raise \$109,000 the first year, shall be used exclusively to finance capital improvements to Beverly Park.

The Board discussed the proposed language for November 2018, agreeing on a change to the language from “...*exclusively to maintain, improve and enhance park facilities...*” to “...*exclusively to **improve, enhance, and preserve** park facilities...*”

Motion by Hausman, second by Goodrich, that the Parks and Recreation Board recommends the following charter amendment to the Village Council for consideration and approval to be included on the November 6, 2018 ballot.

Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended by adding Section 9.1(b) to read as follows:

POWER TO TAX:

Section 9.1(b) The Village of Beverly Hills shall levy an additional 0.20 mill (20 cents [\$0.20] for each \$1,000 of taxable value) for a period of ten years, the years being 2019 to 2028, inclusive. Such new millage, which is estimated to raise \$115,779 the first year, shall be used exclusively to improve, enhance, and preserve park facilities throughout the village.

Motion passed.

DISCUSSION OF PLAN FOR POCKET PARKS AND RIVERSIDE PARK

Per the direction of Council at their February 20, 2018 meeting, the Parks & Recreation Board has been asked to deliver a plan for pocket parks throughout the Village and rehabilitation of Riverside Park to the Village Council by May 1, 2018. A suggestion was made at the February Board meeting to start with the park area at Greenfield and Beverly. George Ostrowski, landscape architect and resident, was in attendance to assist with the design.

The Board and Ostrowski discussed the pocket park at Beverly and Greenfield and agreed that they would like to see it be a low maintenance garden or self-sustaining green space, they would like to consider putting in signage there as a welcome to the Village. They will need to contact residents nearby for their input on the usage of the space.

Kondak arrived at 8:25 pm.

Extensive conversation was had regarding potential improvements to Riverside Park. They agreed they would like to preserve the natural feel of the area while still retaining access to the water, creating more signage, and continue to utilize native plantings. There was conversation related to improving access to the peninsula for kayaking and exploring.

Ostrowski agreed to draft a broad vision plan for Riverside Park, which shows the design and planting suggestions, where the lawn would be removed, where a stone path would be laid, and feature an observation deck over the drainage cauldron. This will be presented to the Board at their April meeting.

LIAISON COMMENTS

Mueller would like flyers made available at the Memorial Day Carnival encouraging residents to follow the Village on Facebook and subscribe to the GovDelivery email.

ADMINISTRATION COMMENTS

Marshall reported pavilion rentals opened to residents on March 7th, and there have been 127 rentals to date. Marshall met with Jake Vaughn from Goddard Coatings who provided a quote of \$19,715 which included repair and repainting the tennis courts, installing new nets and posts, and repainting the basketball courts. Kensington Church will be hosting an Easter Egg Hunt at Beverly Park on Saturday, March 24th.

BOARD COMMENTS

Goodrich reported a damaged display along the storybook trail.

Ruprich reported the lights on the Beverly Park entrance archways do not match.

The meeting was adjourned at 9:20 p.m.

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE PARKS & RECREATION BOARD.