

**AGENDA**

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Hearing to review 2017 Assessment Rolls for dust control and other miscellaneous assessments.

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of [minutes](#) of a regular Council meeting held May 1, 2018.
2. Review and file [bills](#) recapped as of Monday, May 14, 2018.
3. Review and confirm 2017 [Assessment](#) Rolls for dust control and other miscellaneous assessments.

Business Agenda

1. Public Hearing on proposed 2018/2019 budgets for General Fund, Major & Local Roads, Water & Sewer Operating and other special revenue funds.
2. Review and consider adoption of the 2018/2019 Fiscal Year Village of Beverly Hills [budget](#).
3. Review and consider [appropriating](#) funds for the 2018/2019 Fiscal Year Village of Beverly Hills budget.
4. Review and consider adoption of the 2018/2019 Village of Beverly Hills [millage](#) rate.
5. Review and consider resolution to adopt 2018/2019 rate schedule for [water consumption and sewage](#) disposal.
6. Review and consider resolution to adopt 2018/2019 charge for services for [rubbish collection](#) and disposal.
7. Public hearing to receive comments on the updated Five-Year Community Recreation Plan.
8. Review and consider adopting updated Five-Year [Community Recreation Plan](#).
9. Second announcement of a [vacancy](#) on the Birmingham Area Cable Board.
10. First announcement of various board/commission [vacancies](#).
11. Review and consider [proposal](#) to repair, repaint and restripe tennis courts and restripe the basketball court at Beverly Park.

Public comments

Manager's [report](#)

## Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days notice to the Village.

Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or calling Ellen Marshall, 18500 W. Thirteen Mile, Beverly Hills, MI 48025 (248) 646-6404.

Present: President Mooney; President Pro-Tem Peddie; Members: Delaney, Mueller, Nunez, and Oen

Absent: Member Abboud

Also Present: Village Manager, Wilson  
Village Attorney, Ryan  
Village Clerk, Marshall  
Public Safety Director, Torongeau

President Mooney called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

#### **ADDITIONS TO AGENDA/APPROVE AGENDA**

Motion by Oen, second by Peddie, to approve the agenda.

Motion passed.

#### **COMMUNITY ANNOUNCEMENTS**

Sharon Tischler, Virmar Court, announced, on behalf of the Beverly Hills Lions Club, that they will be sponsoring the annual Fun Run before the Memorial Day Parade. Registration is available at the Southfield Township office.

#### **PUBLIC COMMENTS ON ITEMS NOT ON THE PUBLISHED AGENDA**

Aimee Bednarz, White Lake, MI addressed recent Freedom of Information Act requests that she submitted to the Village.

#### **CONSENT AGENDA**

Motion by Oen, second by Mueller, that the Council for the Village of Beverly Hills approve the consent agenda as follows:

1. Review and consider approval of minutes of a special Council meeting held April 10, 2018.
2. Review and consider approval of minutes of a regular Council meeting held April 17, 2018.
3. Review and file bills recapped as of Monday, April 30, 2018.
4. Review and consider request from Marian High School to use Village streets for a Walk-a-Thon on Friday, May 4, 2018.

Roll Call Vote:

Motion passed.

#### **BUSINESS AGENDA**

##### **ACCEPT FRANK MALY'S RESIGNATION FROM THE BIRMINGHAM AREA CABLE BOARD AND MAKE FIRST ANNOUNCEMENT OF VACANCY**

Frank Maly has been a member on the Birmingham Area Cable Board since March of 2016. He will be resigning his position on the Board at the completion of the April 25, 2018 meeting. Tonight is the first announcement of vacancy and his term has an expiration date of June 30, 2020.

Motion by Delaney, second by Oen, to regretfully accept the resignation of Frank Maly from the Birmingham Area Cable Board.

Roll Call Vote:  
Motion passed.

The application deadline is Wednesday, May 30, 2018 at 4:30 p.m. Applications are available at the Village Office and on the Village website. A subcommittee of Chairperson Delaney and members Abboud and Mooney will meet on June 5, 2018 at 7:15 p.m. to review the applications.

**REVIEW AND CONSIDER FIRST RESOLUTION ESTABLISHING BALLOT LANGUAGE FOR THE NOVEMBER 2018 ELECTION AMENDING CHAPTER 9 OF THE VILLAGE CHARTER; 9.1 POWER TO TAX**

The following Resolution was offered by Mueller and seconded by Oen that the following Charter Amendment be voted upon by the qualified electors of the Village of Beverly Hills at the regular Village election to be held on Tuesday, November 6, 2018, to-wit:

1. Shall Section 9.1 of the Charter of the Village of Beverly Hills be amended by adding Section 9.1(b) Power to Tax, be added to read as follows:

SECTION 9.1(b) The Village of Beverly Hills shall levy an additional 0.20 mill (20 cents [\$0.20] for each \$1,000 of taxable value) for a period of ten years, the years being 2019 to 2028, inclusive. Such new millage, which is estimated to raise \$115,779 the first year, shall be used exclusively to improve, enhance and preserve the parks and park facilities throughout the village.

2. That this Resolution be published in full in the Eccentric Newspaper.
3. That this Resolution be laid upon the table for thirty (30) days in accordance with the statute in such case made and provided.

AYES: Delaney, Mooney, Mueller, Nunez, Oen, and Peddie

NAYS: None.

RESOLUTION DECLARED ADOPTED.

**REVIEW AND CONSIDER AMENDMENTS TO FY BUDGET 2017-18**

Updates to the FY budget for 2017-18 have been provided to the Council. There are amendments relating to the Erity Dam, Mini-Pumper, Fire Truck and asphalt resurfacing on Greenfield Road (all previously approved by Council) in the Capital Fund, Major Road Fund and General Fund.

There are General Fund amendments relating to expenditure adjustments for retiree health care contingency payments. In Public Safety there are amendments adjusting expenditures to expected fiscal year totals. These proposed FY 2017-18 Budget Amendments have been reviewed by Village Administration and are recommended for approval.

Motion by Oen, second by Peddie, be it resolved that the Council for the Village of Beverly Hills authorizes Village Administration to transfer or adjust monies reserved in the General, Major

Roads, Public Safety and Capital funds as reflected in the April 26, 2018 memorandum from Manager Chris Wilson.

Motion passed.

### **PUBLIC COMMENTS**

Dorothy Pfeifer, Charrington, expressed her gratitude for how smoothly the paving project proceeded on Greenfield Road. She also would like to see no thru trucks for large tandem trucks on Greenfield.

Sharon Tischler, Virmar Court, expressed concern that trucks with trailers parked on the curve of Vernon impede sight lines.

### **MANAGER'S REPORT**

**FY 2018-19 Budget** – Village Administration provided a copy of the FY 2018-19 final draft budget to Council this evening for review. This Final Draft incorporates the discussion and decisions of the budget workshop held April 10. Village Administration met with two members of Council to review and revise the charts and graphs that are included in this final draft. If Council has any further questions or requests for revisions of the document, please contact Finance Director McCarthy or Wilson prior to May 4th to allow time for the revisions to be included in the final printing.

**Greenfield Rd.** – The Road Commission for Oakland County has completed most of the paving work for the overlay of Greenfield Rd. There is work on-going on the shoulders of the road with the striping remaining to be done.

**New Village Web Site** – The Village's new web site will be launched soon. The new web site will have a new format and will be mobile friendly. The site has been modernized and will be more user friendly than the old site.

**Village Water Service Survey** – Village Administration has begun the process of analyzing all the individual residential services in the Village of Beverly Hills. Approximately 1,000 homes have been completed. The Village has existing data on most of the 4,200+ water service lines for all homes in the Village, including the material of the service line. This data is being compiled into one data base that the Village can use in the future. Service lines that cannot be verified as to the material with existing Village data will be physically inspected by the Village, with permission of the homeowner if necessary.

**SOCWA Southfield Township** – Southfield Township has asked that Wilson serve as their representative to the SOCWA Board beginning in July. Wilson was agreeable to serve and the attorney for SOCWA said it was allowable under the bylaws. At their regular meeting of April 10 the Township Board appointed Wilson as their representative and Ellen Marshall as the alternate to the SOCWA Board beginning July 1.

### **COUNCIL COMMENTS**

Mueller reported plans for the Memorial Day Parade and Carnival are progressing well. The Board has requested a Council member preside over the Memorial Ceremony.

Delaney suggested a survey of the streets for clear fire lanes during events.

Oen thanked Public Safety for their swift response to a recent fire.

**CONSIDER RESOLUTION TO GO INTO CLOSED SESSION TO DISCUSS PENDING LITIGATION REGARDING CASE #18-164245-AA PER PUBLIC ACT 267 SECTION 15.268**

Motion by Oen, second by Mueller, be it resolved that the Council for the Village of Beverly Hills go into closed session at 8:00 pm, to discuss pending litigation regarding Case #18-164245-AA per Public Act 267 Section 15.268.

Roll Call Vote:  
Motion passed (6-0)

Motion by Oen, second by Peddie, be it resolved that the Council for the Village of Beverly Hills return from closed session at 8:37 pm.

Roll Call Vote:  
Motion passed (6-0)

Motion by Oen, second by Delaney, to approve the closed session minutes.

Motion passed.

Motion by Oen, second by Mueller, that the Village of Beverly Hills Council amend the minutes of a regular Council meeting held April 17, 2018 to reflect the unanimous approval via roll call vote regarding the Greenfield Road Traffic Calming Resolution.

Motion passed.

Motion by Oen, second by Peddie, that the Village of Beverly Hills Council approve the minutes of a regular Council meeting held April 17, 2018 as amended.

Motion passed.

Motion by Oen, second by Delaney, to adjourn the meeting at 8:40 p.m.

Motion passed.

**John G. Mooney**  
**Council President**

**Ellen E. Marshall**  
**Village Clerk**

**Elizabeth M. Lyons**  
**Recording Secretary**

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

TO THE PRESIDENT & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF  
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 4/30/2018 THROUGH 5/15/2018.

ACCOUNT TOTALS:

101	GENERAL FUND	\$322,946.74
202	MAJOR ROAD FUND	\$5,947.92
203	LOCAL STREET FUND	\$15,288.17
205	PUBLIC SAFETY DEPARTMENT FUND	\$53,795.36
592	WATER & SEWER FUND	\$223,189.58
701	TRUST & AGENCY FUND	\$1,760.16
	TOTAL	<u>\$622,927.93</u>
	MANUAL CHECKS- COMERICA	\$437.08
	MANUAL CHECKS- INDEPENDENT	\$1,650.56
	ACCOUNTS PAYABLE	<u>\$622,927.93</u>
	GRAND TOTAL	<u>\$625,015.57</u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
05/14/2018	COM	78242	59728	ANN HARMEL	ANN HARMEL	200.00
05/14/2018	COM	78243	59691	ANNE T. PATTON	ANNE T. PATTON	3,000.00
05/14/2018	COM	78244	31164	APOLLO FIRE APPARATUS	APOLLO FIRE APPARATUS	1,056.87
05/14/2018	COM	78245	01100	APOLLO FIRE EQUIPMENT	APOLLO FIRE EQUIPMENT	105.36
05/14/2018	COM	78246	53284	APPLIED IMAGING	APPLIED IMAGING	322.33
05/14/2018	COM	78247	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	71.89
05/14/2018	COM	78248	30920	BELLE TIRE	BELLE TIRE	20.00
05/14/2018	COM	78249	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	1.38
05/14/2018	COM	78250	34063	BIRMINGHAM AREA CABLE BC	BIRMINGHAM AREA CABLE BC	250,000.00
05/14/2018	COM	78251	01000	BP	BP	136.89
05/14/2018	COM	78252	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	68.70
05/14/2018	COM	78253	59323	CLEANNET	CLEANNET	858.00
05/14/2018	COM	78254	31987	COLMAN-WOLF SANITARY	COLMAN-WOLF SANITARY	347.34
05/14/2018	COM	78255	51439	COMCAST	COMCAST	132.73
05/14/2018	COM	78256	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	21,905.80
05/14/2018	COM	78257	59338	COMPLETE INTERACTIVE TEC	COMPLETE INTERACTIVE TEC	544.41
05/14/2018	COM	78258	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	1,270.17
05/14/2018	COM	78259	31278	DELWOOD SUPPLY	DELWOOD SUPPLY	32.46
05/14/2018	COM	78260	59697	DETROIT ELEVATOR COMPANY	DETROIT ELEVATOR COMPANY	188.00
05/14/2018	COM	78261	50919	DTE ENERGY	DTE ENERGY	828.01
05/14/2018	COM	78262	51385	DTE ENERGY	DTE ENERGY	3,430.37
05/14/2018	COM	78263	51385	DTE ENERGY	DTE ENERGY	2,458.57
05/14/2018	COM	78264	07100	EASTMAN FIRE PROTECTION	EASTMAN FIRE PROTECTION	136.63
05/14/2018	COM	78265	59727	HAMMER TIME HOME IMPROVE	HAMMER TIME HOME IMPROVE	200.00
05/14/2018	COM	78266	31202	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	347.23
05/14/2018	COM	78267	59716	HOME DEPOT USA INC	HOME DEPOT USA INC	165.00
05/14/2018	COM	78268	32578	HOWARD SHOCK	HOWARD SHOCK	273.85
05/14/2018	COM	78269	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	2,961.70
05/14/2018	COM	78270	59010	HUNT SIGN COMPANY	HUNT SIGN COMPANY	72.00
05/14/2018	COM	78271	58950	HYDROCORP	HYDROCORP	284.00
05/14/2018	COM	78272	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	2,596.75
05/14/2018	COM	78273	59729	JAMES WHITE	JAMES WHITE	51.80
05/14/2018	COM	78274	59730	JOSHUA HASELEY	JOSHUA HASELEY	47.00
05/14/2018	COM	78275	59656	JRC SUPPLY, INC.	JRC SUPPLY, INC.	245.38
05/14/2018	COM	78276	09300	KELLER THOMA	KELLER THOMA	262.50
05/14/2018	COM	78277	59686	LARS DAVID INC	LARS DAVID INC	200.00
05/14/2018	COM	78278	51792	LEXISNEXIS RISK SOLUTION	LEXISNEXIS RISK SOLUTION	65.90
05/14/2018	COM	78279	49491	MAINS LANDSCAPE SUPPLY	MAINS LANDSCAPE SUPPLY	42.48
05/14/2018	COM	78280	59732	MICHIGAN.COM	MICHIGAN.COM	65.16
05/14/2018	COM	78281	59251	MICPA	MICPA	305.00
05/14/2018	COM	78282	59045	MICRO CENTER	MICRO CENTER	49.99
05/14/2018	COM	78283	59322	MML WORKERS' COMP FUND	MML WORKERS' COMP FUND	31,846.00
05/14/2018	COM	78284	59731	MOSES FIRE EQUIPMENT INC	MOSES FIRE EQUIPMENT INC	682.92
05/14/2018	COM	78285	59073	NATIONAL ASSOC. OF CHIEF	NATIONAL ASSOC. OF CHIEF	60.00
05/14/2018	COM	78286	51182	NELSON BROTHERS SEWER &	NELSON BROTHERS SEWER &	784.00
05/14/2018	COM	78287	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	650.50
05/14/2018	COM	78288	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	138.01
05/14/2018	COM	78289	50830	OAKLAND COUNTY TREASURER	OAKLAND COUNTY TREASURER	147,399.84
05/14/2018	COM	78290	50830	OAKLAND COUNTY TREASURER	OAKLAND COUNTY TREASURER	24,048.92
05/14/2018	COM	78291	50830	OAKLAND COUNTY TREASURER	OAKLAND COUNTY TREASURER	1,596.08
05/14/2018	COM	78292	49769	OFFICE EXPRESS	OFFICE EXPRESS	271.07
05/14/2018	COM	78293	53279	PACIFIC TELEMAGEMENT	PACIFIC TELEMAGEMENT	78.00
05/14/2018	COM	78294	59622	PARAGON LABORATORIES	PARAGON LABORATORIES	200.00
05/14/2018	COM	78295	59689	R&I PLUMBING & HEATING	R&I PLUMBING & HEATING	49.00
05/14/2018	COM	78296	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	31,866.00
05/14/2018	COM	78297	16600	S.O.C.W.A.	S.O.C.W.A.	43,941.02
05/14/2018	COM	78298	59282	SAFEBUILT INC.	SAFEBUILT INC.	26,664.00
05/14/2018	COM	78299	51356	SOUTHFIELD MUFFLER & BRA	SOUTHFIELD MUFFLER & BRA	531.75
05/14/2018	COM	78300	17700	SUNSET MAINTENANCE SERVI	SUNSET MAINTENANCE SERVI	1,000.00
05/14/2018	COM	78301	31043	THOMAS J RYAN PC.	THOMAS J RYAN PC.	8,000.00
05/14/2018	COM	78302	50767	VERIZON WIRELESS	VERIZON WIRELESS	439.73
05/14/2018	COM	78303	53564	WEX BANK	WEX BANK	3,825.13
05/14/2018	COM	78304	53572	WOW! BUSINESS	WOW! BUSINESS	637.31
05/14/2018	COM	78305	20900	ZIP ETC INC	ZIP ETC INC	2,867.00

COM TOTALS:

Total of 64 Checks:	622,927.93
Less 0 Void Checks:	0.00
Total of 64 Disbursements:	622,927.93

05/10/2018 03:38 PM  
User: KARRIE  
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS  
CHECK DATE FROM 05/02/2018 - 05/14/2018

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
05/02/2018	COM	78241	38145	SOUTHFIELD POSTAL SERVIC		437.08
COM TOTALS:						
Total of 1 Checks:						437.08
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						437.08

05/10/2018 03:38 PM  
User: KARRIE  
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS  
CHECK DATE FROM 05/10/2018 - 05/14/2018

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank IND INDEPENDENT BANK						
05/10/2018	IND	1031	59733	MICHIGAN STATE UNIVERSIT		350.56
05/10/2018	IND	1032	59733	MICHIGAN STATE UNIVERSIT		350.56
05/10/2018	IND	1033	58681	VILLAGE OF BEVERLY HILLS		400.00
05/10/2018	IND	1034	52115	THE GRATITUDE STEEL DRUM		900.00

IND TOTALS:

Total of 4 Checks:	2,001.12
Less 1 Void Checks:	350.56
Total of 3 Disbursements:	1,650.56

## MEMO

To: Chris Wilson, Village Manager  
Village Council

From: Peggy Linkswiler, Treasurer

Date: May 9, 2018

Subject: Special Assessments to be added to the 2018 Tax Roll

Each year a public hearing is held to review and confirm the unpaid assessments and billings that are to be added to the tax roll. The categories of subject charges and amounts follow:

<u>Description</u>	<u>No. of Properties</u>	<u>Amount</u>
A. Dust Control*	62	\$ 728.50
B. Water & Sewer Charges	92	62,087.55
C. Stafford	14	9,513.84
D. Southfield Rd. Maint.	1	298.74
E. Weed Maint.	1	795.26
F. Misc.	<u>1</u>	<u>163.24</u>
Total	171	73,587.13

\*Dust Control is a single lot assessment, based on front footage, for residents living on gravel roads.

## **RESOLUTION**

### **TO ADOPT THE 2018/2019 FISCAL YEAR VILLAGE OF BEVERLY HILLS BUDGET**

The Village Council of Beverly Hills conducted a public hearing on the proposed 2018/2019 Fiscal Year Budget on May 15, 2018 and public comments have been heard and considered, therefore, be it resolved that the 2018/2019 Fiscal Year Budget for the General Fund, Public Safety Fund, Library Fund, Major Road Fund, Local Streets Fund, Drug Law Enforcement, Retiree Health Care, Vacation Reserve, Sick Leave and Water and Sewer Operating Fund in the following amounts be hereby adopted:

<b>FUND NAME</b>	<b>REVENUES</b>	<b>APPROPRIATIONS</b>
General Fund	\$3,312,494.00	\$3,293,091.00
Public Safety Fund	\$5,509,307.00	\$5,500,943.00
Library Fund	\$489,952.00	\$489,952.00
Major Road Fund	\$674,714.00	\$728,463.00
Local Streets Fund	\$502,116.00	\$413,041.00
Drug Law Enforcement	\$2,015.00	\$52,000.00
Retiree Health Care	\$1,067,996.00	\$1,059,696.00
Vacation Reserve	\$30,750.00	\$26,758.00
Sick Leave Reserve	\$15,250.00	\$19,000.00
Water & Sewer Operating	\$4,955,730.00	\$4,985,086.00
Capital Projects Fund	\$103,000.00	\$260,500.00

**RESOLUTION**  
**TO APPROPRIATE FUNDS FOR THE 2018/2019**  
**BEVERLY HILLS BUDGET**

The Village Council of Beverly Hills has adopted its annual budget for its fiscal year beginning July 1, 2018 in accordance with State law and the Village Charter, and

The Village Council is also required to adopt an appropriations act to provide the authority to incur obligations and expend public funds.

THEREFORE, BE IT RESOLVED, that the adopted budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019 shall establish the approved appropriation levels for the said fiscal year.

BE IT FURTHER RESOLVED that the Village Council does hereby authorize the Village Manager to execute transfers between appropriations provided that each transfer be approved by the Village Council prior to its execution.

BE IT FURTHER RESOLVED that the Village Council retains authority to amend the Village budget and this appropriations act at such times when deviations from the projected revenues and authorized expenditure levels become necessary and the amount of the deviations becomes known.

**RESOLUTION**

**TO ADOPT THE 2018 VILLAGE OF BEVERLY HILLS BASE TAX RATE**

The Village Council on May 15, 2018 adopted the 2018/2019 Village Budget, and

The Village Council must adopt a millage rate to be spread on the Village tax roll for 2018, and

Public Act 5 of 1982 does not apply to levying for Debt Service, and

The proposed 11.9054 mils for operating purposes for the General Fund, Public Safety Fund and Library Fund do not exceed the 12.9184 mils maximum approved by the voters at the November 2, 2010 election.

THEREFORE, BE IT RESOLVED THAT the Village Council does hereby approve the total 2018 millage rate for the Village at 11.9054 mils and the 11.9054 millage rate is to be spread as follows:

General Fund.....	1.9353 mils
Public Safety Fund.....	9.1239 mils
Library Fund .....	0.8462 mils
Total Millage Rate .....	11.9054 mils

RESOLUTION  
ESTABLISHING WATER & SEWER RATES

Each premises within the Village connected to the water and/or sanitary sewer system shall pay a consumption charge based upon the amount of water used as shown by the water meter installed in each premises as follows:

Water Consumption		\$ 1.9688 per 100 cu ft
Sanitary Sewer O.M. & R		<u>5.8315</u> per 100 cu ft
	Total	\$ 7.8003
	<u>Debt Service</u>	
Debt Service		\$ 20.00 per bill
	<u>Infrastructure</u>	
Infrastructure		\$ 70.00 per bill
	<u>Water Only</u>	
		\$ 1.9688 per 100 cu ft
	<u>Sewer Only</u>	
All sewer-only customers per quarter		\$ 151.51 Infrastructure/ <u>42.50</u> Debt Service
		\$ 194.01

Effective with all water and sewer usage after July 1, 2018 and thereafter until changed.

## **RESOLUTION**

### **TO ADOPT THE 2018 VILLAGE OF BEVERLY HILLS CHARGES FOR SERVICES FOR RUBBISH COLLECTION AND DISPOSAL**

The Village Council of Beverly Hills has adopted its annual budget for its fiscal year beginning July 1, 2018 in accordance with State law and the Village Charter, and

The Village Council has adopted an appropriations act to provide the authority to incur obligations and expend public funds.

THEREFORE, BE IT RESOLVED, that the adopted budget for the fiscal year beginning July 1, 2018 and ending June 30, 2019 shall establish a Charge for Services for Rubbish Collection and Disposal for Residential Customers for the said fiscal year.

BE IT FURTHER RESOLVED that the Village Council does hereby authorize the Village Manager to authorize the Village Treasurer to add an annual charge in the amount of \$140 to each residential 2018 tax bill for Rubbish Collection and Disposal.

## **M E M O**

To: Honorable President Mooney, Members of Village Council  
Chris Wilson, Village Manager

From: Ellen Marshall, Village Clerk

Re: Adoption of Five Year Community Recreation Plan

Date: May 9, 2018

At the April 3, 2018 regular meeting, Council set a public hearing date of May 15, 2018 to receive public comments on a draft of the Five Year Community Recreation Plan prior to its adoption.

The Parks and Recreation Board prepared a draft Five-Year Community Recreation Plan which has been on display at the Village Office and on the Village website from March 28, 2018 through May 15, 2018 for public review and comment. This plan will help guide the recreational goals and improvements in the Village for the next five years. In addition, eligibility for many state funded recreation grants requires a Five Year Plan to be on file with the Michigan Department of Natural Resources (Michigan DNR).

### **Recommendation**

See attached resolution

**Village of Beverly Hills  
Recreation Plan Resolution of Adoption**

WHEREAS, the Village of Beverly Hills has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2018 to 2023, and

WHEREAS, the Village of Beverly Hills began the process of developing a Community Recreation Plan in accordance with the most recent guidelines developed by the Department of Natural Resources and made available to local communities, and

WHEREAS, the residents of Beverly Hills were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days, and

WHEREAS, a public hearing was held on May 15, 2018 in the Village of Beverly Hills Council Chamber to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the Community Recreation Plan, and

WHEREAS, the Village of Beverly Hills has developed the Plan as a guideline for improving recreation and enhancing natural resource conservation for the Village of Beverly Hills, and

WHEREAS, after the public hearing, the Beverly Hills Village Council voted to adopt said Community Recreation Plan.

NOW, THEREFORE BE IT RESOLVED the Village of Beverly Hills Council hereby adopts the Village of Beverly Hills Community Recreation Plan as a guideline for improving recreation for the residents of the Village of Beverly Hills.

# **Village of Beverly Hills Community Recreation Plan**

*2018-2023*

*Adopted Month/Date/2018*

# **Acknowledgments**

The following individuals played an important role in the development of this Plan. Gratitude is also extended to the citizens that participated in meetings and surveys along the way.

## **Village Council**

John Mooney, Council President  
M. Lee Peddie, President Pro-Tem  
Phillip Mueller, Parks and Recreation Liaison  
Daniel Nunez, Liaison Alternate  
Rukni Abboud  
James Delaney  
Jon Oen

## **Parks and Recreation Board**

Janice Hausman, Chairperson  
Jennifer Ruprich, Vice-Chairperson  
Molly Borgon  
Irene Davis  
Matthew Goodrich  
William Kondak  
Phillip Schmitt

## **Village Staff**

Chris Wilson, Village Manager  
Ellen Marshall, Village Clerk  
Thomas H. Meszler, Public Services Director  
Elizabeth Lyons, Administrative Assistant

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# Introduction

The Beverly Hills Parks and Recreation Board, Village Council, Administration and residents prepared an updated recreation plan focused on Beverly Park as it is the center of recreation in the Village. This five-year plan sets forth many goals to improve the recreational opportunities in Beverly Park.

Recreation activities in Beverly Hills have primarily focused on Beverly Park as the main arena. The park has been improved through the hard work and dedication of countless residents, volunteers, elected officials and administrators. By continuing to improve the park, it will remain both beautiful and highly functional throughout the next five years. In addition, the focus on recreation opportunities can expand to include opportunities throughout the Village.

This plan includes a comprehensive community recreation inventory, discussion of community events and improvement plans for public areas. Public opinion is the corner-stone of any successful plan and was influential in developing this plan, using the input of citizens through surveys, public meetings and commentary on the drafts.

# Community Description

The Village of Beverly Hills is located in Oakland County, Michigan, covering an area slightly over four square miles with a population of 10,267, according to the 2010 census, and is primarily a residential community with little commercial and no industrial zoning.

Beverly Hills has the largest population of any home-rule Village in Michigan, similar to or exceeding that of about half the cities in Oakland County. Located within Southfield Township, Beverly Hills is bordered by several communities including the cities of Royal Oak, Birmingham, and Southfield, the Village of Bingham Farms and Bloomfield Township. Per the 2010 census, the population in Beverly Hills is 52.2% female and 47.8% male with 57.5% of the population between the ages of 20 and 64, 25.1% under the age of 18, and 17.4% aged 65 and older.

Education levels in Beverly Hills exceed both County and State averages with 96.9% of the population attaining a High School diploma and 66.7% holding a college degree. Along with higher education levels, the median household income of \$103,134 in 2010 is significantly higher than the Oakland County median income of \$66,390 the same year.

Incorporated in 1958, Beverly Hills has enjoyed 60 years of high quality neighborhoods, infrastructure, natural areas, and schools as well as accessible employment and shopping centers. Preserving the ideal residential environment has been a goal of the residents since before incorporation. Providing numerous active and passive recreational services is one part of achieving ideal residential living and an overall better quality of life for residents.

Recreation in Beverly Hills is comprised of public, quasi-public and private facilities. The primary public recreation site is Beverly Park, a 34.7-acre park located on the south side of Beverly Road, west of Southfield Road. Beverly Road is the primary vehicular and pedestrian

access route. Pedestrians may also access the park from the south side and along Allerton Road to the east. Other areas of public recreation include Riverside Park, various un-named pocket-parks and two nature preserves with use limitations due to deed restrictions.

Beverly Hills is part of the Birmingham School District. The school locations in the Village offer recreation to students and summer programs provide community-wide recreation. Most outdoor facilities are available free of charge and there are programmed activities which often have a nominal participant fee. There are a variety of indoor recreation programs available through the school district for all age groups, such as swimming, computers and arts and crafts. These community education programs are frequently available to residents and non-residents and are scheduled through the Birmingham Public Schools' Community Education Program.

Quasi-public recreation refers to the recreational activities at private schools located within the Village that are generally only available for student or parishioner use. There is one parochial school and two private schools located within the Village. Our Lady Queen of Martyrs Church property contains facilities only available to parish members. Detroit Country Day School's facilities are not typically available to the general public. Beverly Hills Academy are primarily utilized by students.

Private recreation facilities refer to those member-based facilities that often require user-fees for access to the facilities. There are several athletic clubs within the Village, whose members have access to swimming pools, basketball courts, tennis courts and sand volleyball as well as organized activities for youth and adults. Other private recreation activities include sports leagues, such as Little League, CYO Basketball, and Birmingham Bloomfield Soccer, which are sustained by participant funding.

Recreation specifically geared toward senior citizens can be found through Beverly Hills' connection with Next. Next is a volunteer based group that offers a full range of support and services to Birmingham School District seniors.

# Administrative Structure

Beverly Hills operates under the Manager/Council form of government. The Village Manager oversees all day-to-day operations of the Village. The Village Council's seven members are elected to four-year terms and appoint the members of the Parks and Recreation Board to serve as an advisory group.

## Parks and Recreation Board

The Parks and Recreation Committee was established in 1981 to act as an advisory group to the Village Council under 1917 PA 156. In 1983 they became known as the Parks and Recreation Board and remain responsible for evaluating and recommending recreation programs, reviewing and commenting of major improvements, recommending park functions and usage, seeking and recommending additional funding or donations, and recommending long-range plans for park development. The Board meets the third Thursday of every month at 7:30 p.m. and is comprised of the following members:

Janice Hausman, Chairperson  
Jennifer Ruprich, Vice-Chairperson  
Molly Borgon  
Irene Davis  
Matthew Goodrich  
William Kondak  
Phillip Schmitt

## Administration

The Public Services department oversees park maintenance as well as maintenance of streets, solid waste collection and disposal, sewer and water-main maintenance, and removal

of village-owned trees. Ellen Marshall, Village Clerk, is the administrative liaison to the Parks and Recreation Board. The Village Council is the governing body that authorizes funds for parks and recreation activities along with accepting grants and purchasing land on behalf of the Village. Comeau Equipment is a private company contracted by the Village of Beverly Hills to perform public works activities including park maintenance. Three part-time park attendants function as seasonal employees to further assist in park maintenance. A complete organizational chart is available in Appendix A.

## **Annual Budget**

Parks and recreation budgets are established by Village Council using recommendations of the Parks and Recreation Board for maintenance and capital improvements. The budget for 2017/18 includes general maintenance funds in addition to funds for a variety of annual events including: Special Events (includes Movie in the Park, Memorial Day carnival, winter carnival, Rouge River clean-up, and nature preserve management) and Halloween Hoot fund. The Capital Projects fund includes park equipment improvements and general recreation donations.

## **Previous Funding Source**

A dedicated park millage that was passed by the voters in 2001, expired in 2005. Funds from that millage covered a number of park improvements, but most recently paid for the installation and cost of an outdoor ping pong table, two outdoor chess/checkers tables, 14 picnic tables, recycling and trash receptacles, adult exercise equipment and one new piece of playground equipment. All millage funds have now been exhausted.

## **Current Funding Sources**

The Village of Beverly Hills is unique in that a majority of the tax funding is supported by village residents. The community has no industrial zoning and minimal commercial zoning limiting the business tax base.

### General Fund

General tax revenues are transferred from the General Fund and support the maintenance, utilities and community recreation events. Beverly Hills collects 11.9785 mills, of which 1.81 are for the general fund. Other revenues come from donations, user fees, event revenues and grants.

General fund expenses include park maintenance and utilities, Rouge River maintenance, special events: Memorial Day Parade and Carnival, Winter Family Fun Day, Rouge River Clean Up, Movie in the Park, Read in the Park, preservation management, Halloween Hoot, and the park pay phone.

### Capital Projects

Park and recreation capital projects outlined in the 2017/18 budget include Rouge River maintenance, and park improvements through equipment purchase.

### Donations, user fees, and grants

Donations function as an important source of funding for projects and maintenance of Beverly Hills recreation. Donations come from private residents and business sponsorship of events. Residents typically make ‘general’ donations to a park, but some dedicate funds for a particular purchase, such as a bench or tree. Business sponsorship of events allows many events to take place every year and occasionally produces revenue for the event’s future occurrence. The Buy-a-Brick program offers individuals or businesses the opportunity to purchase a brick, engraved to their liking, for installation near the Beverly Park pavilion. Proceeds from brick sales support park improvements.

### Grants

Beverly Hills has received two grants through the DNR for recreation; in 1973 for pavilion, restroom, tot lot, croquet area, picnic area, and park equipment at Beverly Park and in 2000 for playground equipment, pedestrian safety entrance, perimeter fence and parking lot

improvements at Beverly Park. The Village has partnered with other municipalities to receive grant funding for improvements at Riverside Park and the Rouge River corridor. Grants for other projects, such as tree planting grants from the DTE Energy Foundation, have been received. Administration actively seeks grant opportunities to assist in funding improvements to the recreation system.

## **Volunteers**

Volunteers serve an invaluable role in the Village especially for Parks and Recreation activities. The Parks and Recreation Board itself is comprised of volunteers who serve 3-year terms. The Board organizes several annual activities which would not be possible without their assistance and that of other volunteers. For example, in January, Winter Family Fun Day celebrates the recreation opportunities in winter, like sledding and ice skating. Volunteers not only serve to supervise activities, but they provide hot chocolate, donuts and coffee to participants who are enjoying the winter activities. Throughout the year, many activities occur, such as Memorial Day Parade and Carnival, Movie in the Park, and the Halloween Hoot, that rely heavily on volunteers assisting with supervision of activities, donating supplies and providing their time and talent.

## **Relationships with other entities**

The Parks and Recreation Board and administrative staff have a working relationship with the Baldwin Public Library, Birmingham Public School District, Birmingham Next (senior center), Beverly Hills Lion's Club, Scouts programs and Little League. These partnerships work to benefit residents of the area who use these programs by pooling resources and reducing duplication of programs geared toward the same users.

# Recreation Inventory

## Method of Conducting Inventory

The foundation of a quality recreation plan is a thorough inventory and analysis to determine the base for improvement. Using a combination of site visits and available documentation, the Parks and Recreation Board compiled the inventory of recreation facilities

The Village manages 70.4 acres of open space; 37.4 acres are classified as park land utilizing both active and passive recreation. 33 acres are classified as conservancy and were deeded to the Village with use restrictions; therefore these spaces have limited recreational opportunities but serve as valuable nature preserves in an urban area. The National Recreation and Parks Association (NRPA) suggests a community maintain 6.25 to 10.5 acres of close-to-home parkland for each 1,000 residents. Based on projections made by Southeast Michigan Council of Governments (SEMCOG) and NRPA guidelines the following park land requirements are identified in the table below:

<u>Year</u>	<u>Population</u>	<u>Local Park Requirements</u>	<u>Deficit</u>
2010	10,267	64.17 to 107.80 acres	0-37.40 acres
2040	10,338	64.61 to 108.55 acres	0-38.15 acres

Beverly Hills has experienced a slight population decline since its peak in the 1970s. SEMCOG predictions show the population through 2020 will continue to slightly decline, after which the population is predicted to see minor growth. At this time park space appears adequate for the population, however, if the population experiences growth as projected after 2020, additional park land may become necessary. Since approximately half of the parkland currently available is used for passive recreation, the need for active recreation may be realized before overall size considerations display need.

## **Accessibility Assessment**

The Americans with Disabilities Act of 1990 requires parks and recreation facilities to have barrier-free accessibility. In accordance with the Michigan Department of Natural Resources standards, the inventory of park facilities includes accessibility ratings based on the following evaluation system.

- Level 1: None of the facilities/park areas meet accessibility guidelines
- Level 2: Some of the facilities/park areas meet accessibility guidelines
- Level 3: Most of the facilities/park areas meet accessibility guidelines
- Level 4: The entire park area meets accessibility guidelines
- Level 5: The entire park area was developed/renovated using the principals of universal design

Following is a detailed inventory of the specific park areas and recommendations for the particular park. General recommendations for the system as a whole are available in the section Goals and Objectives of the Action Plan. Maps of the entire Village and the individual parks can be found in Appendix B.

## Beverly Park

Location:	18801 Beverly Road
Service Area:	Village and surrounding communities
Size:	34 acres
Current Status:	Developed
Classification:	Park
Accessibility:	3

### Amenities:

- Adult exercise equipment
- Basketball, tennis, pickleball, softball, baseball, and volleyball courts
- Chess/Checkers table
- Disc golf course
- Horseshoes
- Ice skating
- Nature study
- Pavilion with restrooms
- Picnic areas/benches
- Ping pong
- Playground
- Walking/running trails
- Sledding
- Storybook Trail
- Major Village events held on-site include:
  - i. Winter Family Fun Day
  - ii. Memorial Day Carnival
  - iii. Movie in the Park
  - iv. Halloween Hoot
  - v. Read in the Park

### Description and Assessment:

Beverly Park is the largest park in the Village and is the main source of outdoor recreation opportunities. The park boasts a variety of recreation options including a sled hill, sand volleyball court, basketball court, wooded natural areas with wood chipped trail, playground equipment for children, two baseball fields, adult exercise equipment, two tennis courts (with pickleball lines), ping pong table, chess table and a pavilion area with restrooms.

Most community events in the Village take place in Beverly Park due to its size, beauty and central location. The park is host to annual community events organized by the Village and volunteers, such as Winter Family Fun Day, Movie in the Park and the Halloween Hoot. As recently as June 2017, a wedding took place at Beverly Park utilizing the natural beauty and the updated facilities.

### Wooded Area and Passive Recreation

From time to time the wooded area has been studied by ecologists, engineers, and students. In 1996, Richard A. Wolinski, an ecologist from Applied Science & Technology, Inc., inspected the area and noted that “The species composition of the flooded portion of the woods represents a wooded wetland dominated by trees which are adapted to wet conditions. . . It should also be noted that soils underlying the site are listed as hydric (wetland) soils according to the soil survey of Oakland County.”

In late 1996, the Village Engineering Firm, Hubbell, Roth & Clark, Inc., was asked to determine if the park could be better drained. With respect to the wooded area, the engineer noted that “Any construction of swales, storm sewers, or other drainage systems within this area would be very destructive to the composition of the park. Trees would have to be removed, land cleared, and other vegetation damaged.”

The wooded area is not a state-regulated wetland area. Nevertheless, previous studies are consistent with each other in their conclusions that the area serves a valuable ecological

function. To drain it would be difficult because of the flat topography, the nature of the soils, and other engineering considerations; and draining the wetland would disrupt the ecological balance and result in loss of trees and animal species that occupy the area.

In October 2017, Shawn Duke with Cardno, a professional infrastructure and environmental services company located in West Olive, Michigan, conducted a survey and determined that the majority of plant material in the wooded area is actually buckthorn, an invasive species. Cardno's expertise is development and improvement of physical and social infrastructure for communities. The Parks & Recreation Board is considering an eradication and woodland restoration project to reforest the wooded area of Beverly Park with native trees.

A pond covering about half an acre exists on the east side of the wooded wetland, approximately in the center of the park. In 2002 the pond was dredged achieving greater aesthetic appeal and significant improvement in water quality.

Near the pond and wooded area there is a wood gazebo. Throughout the park there are benches for passive nature observation and wood chipped paths through the wooded area of the park accommodate enjoyable walks in the natural areas.

In 2017 a new feature was installed called the Storybook Trail. Installed on 18 posts with a two-page layout on each post, a different children's book is displayed each month that can be read by visitors, young and old, as they walk through the wooded trail.

#### Active Recreation Facilities

A pavilion area and playground facilities are located on the north side of the park, occupying about 1.75 acres (5.1% of the total area). In 2005 the pavilion was completely renovated using funds from a dedicated millage. This renovation drastically improved the quality of the pavilion and restrooms at Beverly Park which will be enjoyed for years to come. The pavilion is very popular through the spring, summer and fall for both resident and non-resident usage.

The pavilion is open to the public but can also be reserved for a nominal fee which guarantees exclusive usage for a requested period of time. The pavilion is reserved for a variety of events including graduation parties, birthday parties, family reunions, weddings and business picnics. A sprinkler system was installed to ensure aesthetic quality of plantings surrounding the pavilion area and a private landscape contractor provides weeding, trimming and beautification four times per year from spring through fall at specific areas near the park entrance and pavilion. In 2015, 14 new composite picnic tables were purchased for the pavilion area and the pavilion fireplace was rebuilt.

The playground equipment includes swings, slides, large and small play structures, and a sand box. Benches are located nearby for comfortable supervision of activities. A Little Free Library is conveniently located near the playground equipment with reading materials available for adult and children. The playground equipment was upgraded in 2002 and the safety ground was completely stripped and replaced in 2015. The equipment has been well maintained allowing use for many years. Several pieces of the large and small play structures were replaced in 2016. Manufacturers recommendations for maintenance and life of equipment are followed routinely for long term use and safety.

An outdoor chess table was installed near the pavilion in 2017. This beautiful table is made of granite and has two stools for gamers to enjoy chess or checkers. In 2015, six double trash/recycling receptacles were purchased and placed throughout the park to encourage proper disposal of waste.

Other active recreation facilities are located on the east side of the park, along Allerton Drive. Tennis/Pickleball, sand volleyball, and basketball courts are located adjacent to and south of the parking lot. In 2017 an outdoor ping pong table was installed in the same vicinity. These facilities occupy just over an acre. Tennis court resurfacing was completed in 2008 along with improvements to the tennis court fencing. The sand volleyball court and basketball courts have been maintained and are in good condition with the exception of

striping needed on the basketball courts. Two horseshoe pits were constructed and installed in 2016 by a Beverly Hills Boy Scout who completed the project as his Eagle Scout project.

Farther south, along Allerton Road, two ballfields occupy about 4.5 acres (13.1% of the total). From April 1<sup>st</sup> until July 1<sup>st</sup> these fields are used by leagues every weekday evening and during the day on Saturdays and Sundays. League contributions defray some ballfield maintenance and improvement expenses. Annually, the Little League makes improvements to the ballfields. Both ball diamond infields were stripped and replaced in 2016.

A sledding hill occupies about 1.4 acres of land at the south end of the park. The sled hill is a unique feature at Beverly Park as it was built from soil excavated during the construction of the Lodge Freeway. The sled hill railing was repaired and repainted in 2016 by part-time seasonal park staff. Steps on the southeast and northeast corners of the sled hill were completely rebuilt by part-time seasonal park staff in 2017. Ice skating at the park is also available in the winter months.

Located in the southern most section of the park, six pieces of adult exercise equipment were installed in 2016. Two additional pieces were added to the collection in 2017.

In 2016, 29 trees were planted throughout the park. Nine locust were planted in the parking lot island and 20 (an assortment of locust and maple) were planted near the pavilion and playground.

### **Recommendations**

- ✓ Continue maintaining facilities for maximum life span of equipment
- ✓ Research and consider improvements to pond area
- ✓ Install drinking water fountain near playground
- ✓ Install new playground surface
- ✓ Install handicap accessible sidewalk ramps

- ✓ Implement long term plan to eradicate Buckthorn
- ✓ Resurface tennis courts
- ✓ Plant additional trees throughout the park
- ✓ Install additional walking paths
- ✓ Restore woodland

## Riverside Park

Location: Riverside Drive east of Evergreen Road

Service Area: Village

Size: .34 acres

Current Status: Developed

Classification: Park

Accessibility: 2

### Amenities:

- Picnic area/Benches
- Fishing access
- Nature study
- Chess/Checkers Table

### Description and Assessment:

Riverside Park is a .34 acre open space located on Riverside Drive abutting a pond which is part of the Rouge River corridor. There is minimal paved parking available for motorists as well as pedestrian access via sidewalk. The pond at Riverside Park was formerly used to power a mill in the early years of Beverly Hills history. Documentation regarding Riverside Park is minimal, however it appears the property was dedicated as a public park at the time of platting and has been maintained as such by the Village of Beverly Hills.

The park is predominately used for fishing, although there is a picnic table and grill available for public use and people use the pond as a kayak launch

The pond and connecting portions of the Rouge River are extremely shallow due to years of sediment build-up exacerbated by untreated sewer dumping that occurred throughout the Rouge River region.

In 2012 native plantings were installed along a portion of the riverbank to encourage bank stabilization through grant funding. In 2017, a permanent outdoor chess/checkers table with two stools was installed in a grassy area abutting the pond to create a peaceful area for gamers.

### **Recommendations**

- ✓ Maintain existing facilities
- ✓ Beautification
- ✓ Natural shoreline restoration

## Hidden Rivers Nature Preserve

Location:	South side of Fourteen Mile Road east of Evergreen Road
Service Area:	Abutting property owners
Size:	15 acres (approximate)
Current Status:	Undeveloped
Classification:	Natural Resource Area
Accessibility:	1
<u>Amenities:</u>	
	- Nature study

### Description and Assessment:

Hidden Rivers Nature Preserve was acquired by the Village in the 1980s with the financial assistance of residents along Riverside Drive. At the time of purchase, the property was bank-owned and developers were proposing a residential development. The residents wanted to maintain the area in its natural state and deed restrictions were placed on the property to ensure the area would remain undeveloped.

The land area is a peninsula surrounded by branches of the Rouge River with the northern edge abutting a private golf course in Bloomfield Township. The site has no visible public accessibility and as such, many residents are unaware of its existence.

Beverly Hills has no areas available for future recreational developments at this time. The site is valuable open space that is not accessible to the public yet owned by the Village. Gaining visible access to the site to allow pedestrian traffic would provide additional passive recreational opportunities to the residents. Consideration of the abutting residential interests and deed restrictions must be taken into account. Also, consideration should be taken regarding the value of the natural area as a habitat for plants and wildlife. Maintaining the area as a plant and wildlife preserve should remain a priority.

### **Recommendations**

- ✓ Education of public to ensure proper use of area
- ✓ Consider greater public accessibility
- ✓ Improve signage

## Douglas Evans Nature Preserve

Location:	Evergreen Road
Service Area:	Village
Size:	18 acres
Current Status:	Undeveloped
Classification:	Natural Resource Area
Accessibility:	1
<u>Amenities:</u>	
	- Nature study

### Description and Assessment:

Douglas Evans Nature Preserve was donated to the Village by Catherine E. Douglas in 1973 with the stipulation that it remain a Nature Preserve. The deed restrictions prohibit development or improvements beyond maintenance. The one exception was the 1992 construction of the Combined Sewer Overflow tank and control building in the prairie area of the property. Special permission was granted by Mrs. Douglas due to the nature of the request.

Beverly Hills maintains the property primarily through the efforts of volunteers who work on Rouge Clean-Up Days and other environmental activities. The wooded areas provide a valuable green buffer for the Rouge River and habitat for wildlife.

The accessibility of the site is limited with no sidewalk access on Evergreen and minimal parking, however, the site is frequently used by residents to walk and enjoy nature. There is also evidence that the area is used to walk domestic animals. The site has been studied by numerous ecologists who cite the value of the native plant species in the area. Maintaining the area as a plant and wildlife preserve should remain a priority.

## Recommendations

- ✓ Maintain area; clear refuse, cut grasses
- ✓ Education of public to ensure proper use of area
- ✓ Consider greater public accessibility

## DNR Grant Inventory

The Village of Beverly Hills has received two grants through the Michigan Department of Natural Resources. Both projects were for improvement of Beverly Park, the first grant, number B-1079-D, was received in 1973 for the development of the pavilion, restroom, picnic area, tot lot, croquet area, and park equipment. The second grant, number CM00-171, was received in 2000 for playground equipment, pedestrian safety entrance, perimeter fence, parking lot improvements and additional upgrades.

# Planning Methods

The Parks and Recreation Board has successfully realized their goal of drastically improving Beverly Park, the main recreation outlet in Beverly Hills. Major renovations have been completed and the Board recognizes the need to maintain those renovations and infrastructure. Maintenance will help keep these facilities safe for generations to come.

As the population of Beverly Hills changes over time, the recreational needs in the community will change. According to the 2010 US Census data, the “School Age” (ages 5-19) populations have increased since 2000, while “Family Forming” (ages 20-64) and “Senior” (ages 65 and over) have decreased. Overall, population decreased slightly. This information indicates the importance of maintaining and developing recreation activities and programs geared towards children.

In comparing facilities available with the National Recreation and Park Association (NRPA) Guidelines, deficiencies were found. The table below compares the NRPA recommendations to some of the current facilities available and details the evaluation of need based on community makeup and input from the residents.

Activity/Facility	Recommended Number per Population	Current facilities	Priority/Deficiency
Basketball courts – Beverly Park	1 per 5,000	1 per 10,000	Maybe. Current number of facilities meets the needs of the community based on usage, but possible need to improve existing facilities.

Activity/Facility	Recommended Number per Population	Current facilities	Priority/Deficiency
Tennis courts – Beverly Park	1 per 2,000	2 per 10,000	Yes. Current facilities do not meet needs of residents. Improvement of current facilities and possible expansion recommended.
Volleyball courts – Beverly Park	1 per 2,000	1 per 10,000	No. Current facilities meet needs of residents.
Baseball/softball fields – Beverly Park	1 per 5,000	2 per 10,000	No. Current number of facilities meets the needs of the community.
Soccer field	1 per 10,000	None	Maybe. No facilities exist, however there was one request from this year's survey.

# Public Input Process

Public input was encouraged throughout the entire process of drafting this plan. The Village Council, Parks and Recreation Board and Administration recognized the importance of drafting a plan that reflected residents' needs and desires for recreation in the community. Residential input was received through public comment at meetings, surveys that were available online and mailed to every home via the quarterly Village newsletter, public comment of the draft plan available on the Village website and at the Village office, and a public hearing held at the Council level prior to adoption. The input received was evaluated for the quality of representation of the public as well as feasibility of implementation.

The majority of survey responses were from users of recreation facilities. The percentages of the ages responding followed the population census. The survey, tally results and comments can be found in Appendix D.

The draft plan was made available for public comment at the Village office and electronically via the Village website for 49 days. Notice of the draft plan review and comment availability was sent in the Village weekly electronic newsletter, which is emailed to 1,800 subscribers, and it was announced at the public meeting of the Parks and Recreation Board and Village Council. Copies of notices can be found in Appendix E.

A public hearing was held as part of the Village Council meeting on May 15, 2018. Copies of the public hearing notice and minutes from the Public Hearing can be found in Appendix F.

# Goals and Objectives

During the planning process, through the input of the public and evaluation of the current system, key goals came to the forefront of priorities for the next five years. These goals are based on public needs and desires, anticipated population changes, and current facilities' status.

The following system-wide goals include objectives for completion:

1. Improve recreational facilities to encompass system wide recreation welcoming all residents to encourage healthy and active lifestyles.
  - Analyze and improve accessibility at all recreation areas.
  - Continue improving maintenance and enhancing aesthetic appeal of parks.
  - Develop programs for residents of various ages.
  - Safety paths to connect all areas of the village.
2. Enhance biodiversity, protect wildlife and improve water quality of natural areas.
  - Improve quality of natural areas by continued maintenance and stewardship of green space.
  - Encourage appropriate uses of natural areas that respect wildlife, plant life and water quality.
3. Use existing community resources efficiently and demonstrate fiscal responsibility by providing efficient administration of the Parks and Recreation facilities.
  - Continue regular communication with residents on programs available.
  - Actively seek grant and alternative funding opportunities.

# Action Program

During the next five years, improving and maintaining the current system will remain the primary focus as land acquisition is unlikely. Reassess the funding sources annually through the budget process; in addition, the Parks & Recreation Board must continue to annually review user fees for participants to ensure the fees are offsetting the costs of the program.

The Parks and Recreation Board must review whether additional public funding will be needed, through a dedicated millage or property assessment, as well as continuing to seek additional funding through grants. Establishing a volunteer contribution program may also be an effective form of producing funding. Creating and distributing a brochure of donation opportunities; examples include dedicating trees or benches to the park for beautification and funding. These opportunities can be utilized to solicit private donations in addition to business/professional donations. The brochure must be specific about park needs; for example, landscaping needs should specify acceptable species and locations. A gift program can be a useful public relations and educational tool, and a means of generating personal pride in the parks. These actions will help Beverly Hills continue managing its parks facilities responsibly and effectively.

All improvements and maintenance must remain focused on compliance with the Americans with Disabilities Act. Providing barrier free access to the facilities will help Beverly Hills reach goals of creating welcoming system-wide facilities, improving facilities for seniors and encouraging healthier lifestyles for residents.

The Parks and Recreation Board should develop and implement a capital purchases plan. A park system needs to be constantly updated to meet the needs of contemporary users. As the makeup of the population changes, so must the facilities in the park change. Developing a specific plan reduces administrative and maintenance costs by eliminating the

need to continuously evaluate equipment. Enlisting the services of experts will help develop a cost saving plan to effectively plan for future purchases. Large scale purchases and improvements can be budgeted over several years and funding shortages will be apparent before the purchase is imminent. Implementing a capital purchases plan will assist in effectively maintaining and utilizing the resources available and improve the feasibility of projects being completed.

Natural/green areas are a valuable resource in a developed, urban setting. Improving the quality of the Rouge River will impact the entire community and river system. Long range planning, fundraising and public education will be required. The benefits of a healthier pond and river in addition to increased recreational opportunities support all the goals of this plan.

An ongoing tree/landscape evaluation and maintenance plan is needed so that the Village can respond in a more timely fashion to disease and insect damage. There is a near elimination of ash trees, and other trees are suffering from blight. An annual evaluation is needed so that maintenance personnel know whether they are witnessing natural aging of the woods or a serious problem that needs immediate attention. Certain dead trees in prominent locations in the park (such as around the playground and picnic areas) should be removed and replaced immediately, because of their negative aesthetic and safety impact. The goals of preserving and supporting the green areas will be supported by a clear program to maintain and plant trees in public spaces.

Overall the recreational opportunities in Beverly Hills are meeting the needs of the community. The citizens report a high level of satisfaction with the recreation available. System wide improvements to the Village's parks, green spaces and recreational facilities will complement the individual area recommendations listed in the Recreation Inventory.

## MEMO

To: Honorable President Mooney; Members of Village Council  
Village Manager, Chris Wilson

From: Ellen Marshall

Re: Cable Board Vacancy

Date: May 9, 2018

Frank Maly resigned from the Birmingham Area Cable Board on April 25, 2018. Tonight is the second announcement of a vacancy with an expiration date of June 30, 2020.

Application deadline: Wednesday, May 30, 2018 at 4:30 p.m.

Term expires: June 30, 2020

Cable Board Subcommittee: Chairperson: Delaney  
Members: Abboud and Mooney  
June 5, 2018  
7:15 p.m.

Applications of interested persons will be delivered to subcommittee members with the June 5<sup>th</sup> Council packet.

# MEMORANDUM

TO: Chris Wilson, Village Manager  
Members of Village Council

FROM: Ellen E. Marshall

RE: Various Board/Committee Vacancies

DATE: May 9, 2018

The following is a list of board members whose terms expire on June 30, 2018. All of the members have been notified of their term expiration and those listed below wish to be considered for reappointment.

Council agreed in November of 2008 to make these vacancies open to the public as well as the currently seated member.

## **Parks & Recreation**

Janice Hausman  
Bill Kondak  
Jennifer Ruprich

## **Planning Commission**

Andrew Drummond  
George Ostrowski  
Bob Ruprich

## **Zoning Board**

Chris Crossen  
Karen Mitchell  
Mary Ann Verdi-Hus

## **Alt. members**

David Crawford  
Christina Gennari

All terms are for three years. This constitutes the first announcement of the vacancies with appointments scheduled to take place at your June 19<sup>th</sup> meeting. Deadline for applications is Friday, June 8, 2018.

## **M E M O**

To: Honorable President Mooney, Members of Village Council  
Village Manager Chris Wilson

From: Ellen Marshall, Village Clerk

Re: Beverly Park Tennis Courts/Basketball Court

Date: May 9, 2018

Village administration bid out this project twice on BidNet Direct which is the government website for advertising bid opportunities. The first time we didn't receive any bids, the second time we received one bid from Goddard Coatings in Pontiac, Michigan. The tennis courts need to be repaired, repainted, and restriped and the basketball court needs to be restriped. Goddard has done previous work for the Village and we have been satisfied with their work.

### **Suggested Motion**

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_ to authorize administration to enter into agreement with Goddard Coatings Company from Pontiac, Michigan to repair, repaint and restripe two tennis courts and restripe the basketball court at Beverly Park in an amount not to exceed \$19,750. Funds are available in account #101-900-985.

## BID TABULATION

**PROJECT:** Repair, repaint and restripe two outdoor tennis courts and restripe one outdoor basketball court

**DATE BIDS OPENED: Wednesday, May 9, 2018, 10:00 a.m.**

[illegible]

**Repair, repaint and restripe two outdoor tennis courts and  
restripe one outdoor basketball court**

**Bid Submission:** This form must be completely filled out. Bidder is welcome to attach additional information such as materials list and product description to the bid submission.

**Bid due:** Wednesday, May 9, 2018 by 10:00 a.m. local time

**Work Location – 18801 Beverly Road, Beverly Hills MI 48025**

The undersigned, as bidder, declares that s/he has familiarized her/himself with the requirements for the proposed project in the Village of Beverly Hills, Oakland County, Michigan and the conditions under which it must be completed which s/he understands and accepts as sufficient for the purpose of repairing, repainting, restriping two outdoor tennis courts and restriping one outdoor basketball court.

The bidder agrees that s/he will contract with the Village of Beverly Hills to furnish all labor, materials, and equipment necessary to do all the work specified and prescribed, and that s/he will accept in full payment therefore the sum of:

Item

	Quantity	Unit Price	Total Cost
Powerwash	\$ 2	\$600.00	\$1200.00
Apply acrylic patch mix	\$ 150 SF	\$5.00	\$750.00
Route and fill approx. 228' of cracks	\$ 228 LF	\$5.26	\$1200.00
Apply acrylic resurfacer	\$ 12960 SF	\$0.181	\$2350.00
Apply two coats of acrylic color	\$ 12960 SF	\$0.386	\$5000.00
Stripe tennis courts	\$ 2	\$300.00	\$600.00
Stripe pickleball courts	\$ 2	\$250.00	\$500.00
Fill saw cuts/control joints with acrylic crack repair and apply RiteWay crack repair system	\$ 228	\$ 12.28	\$ 2800.00
Remove and replace net posts footings & center anchor install new net posts/net/center strap	\$ 2	\$2500.00	\$ 5000.00
Stripe basketball court	\$ 1	\$350.00	\$ 350.00
<b>TOTAL AMOUNT OF BID</b>			<b>\$19,750.00</b>

Note: The undersigned has checked carefully the bid figures and understands that s/he shall be responsible for any error or omission in this bid offer and is in receipt of all addendums as issued.

The Village of Beverly Hills reserves the right to accept any bid, reject any or all bids, to waive any and all informalities not involving price, time or changes in the work and to negotiate contract terms with the successful bidder, and the right to disregard all nonconforming, nonresponsive, unbalanced or conditional bids.

**VILLAGE MANAGER'S REPORT**  
**CHRIS D. WILSON**  
**MAY 11, 2018**

**Office Closed** – Village Offices will be closed on Monday, May 28<sup>th</sup> in observance of Memorial Day.

**New Village Web Site** – Village Administration continues to work on the revised Village web site. We are having some issues with the transfer of the Village's archived minutes and are working with the supplier to address these matters. Once this issue is resolved the new web site will be launched.

**Planning Commission By-laws** – As directed by the Village Council the Planning Commission has produced a proposed set of by-laws. Village Administration is in the process of reviewing these by-laws and will be bringing them forward for Council's review at the first meeting in June.

**High winds and fires** – As you are aware the Village experienced very high winds during the afternoon of Friday, May the 4<sup>th</sup>. These winds resulted in multiple downed trees, power outages, downed power lines and one structure fire. A downed power line caused a fire on a detached garage on Beechwood. The detached garage did burn down but the Public Safety Department was able to prevent the fire from spreading to the home. There were no injuries. The Village did have an issued with a large branch that was laying on electrical lines for multiple days around the area of Beechwood and Bates. This branch was removed by DTE the afternoon of Wednesday, May 9<sup>th</sup>. Village and Township offices did lose power that afternoon and had to close for the day. The power outage did some damage to our phone network and this had to be fixed on Monday, May 7<sup>th</sup>. The Village apologizes for any inconvenience.

**Village of Beverly Hills  
Regular Council Meeting  
Tuesday, May 15, 2018**

**Municipal Building  
18500 W. Thirteen Mile Rd.  
7:30 p.m.**

**INFORMATION ITEMS**

- a. Public Safety Department Activity Report for the period April 26 – May 10, 2018.
- b. SOCWA Quarterly Report for April 2018.
- c. SOCRRA Quarterly Report for April 2018.
- d. Southfield Township Board of Trustees agenda for May 8, 2018 and minutes from April 10, 2018.
- e. Minutes of a regular Parks & Recreation Board meeting held April 19, 2018 (unapproved).

# **Beverly Hills Public Safety Activity Report**

**April 26<sup>th</sup> – May 10<sup>th</sup>, 2018**

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, [www.beverlyhillspolice.com](http://www.beverlyhillspolice.com) to see if you qualify.

- Officers are continuing to train our new recruits. If you see an officer you don't recognize, don't hesitate to introduce yourself.

- **GIFT CARD RESALE SCAM: Tips: On How To Avoid.**

Gift cards are a popular and convenient gift idea, so it's no wonder that nearly \$27 billion in gift cards are purchased by Americans during the holiday season. For whatever reasons, nearly \$1 billion worth of those gift cards go unused by their recipients each year, and there's even a market for buying back unused gift cards at discounted prices. But, be careful if you intend to sell back an unused card--or else you may fall victim to a gift card resale scam.

Each January at [www.Fraud.org](http://www.Fraud.org), we see a spike in scams involving the resale of gift cards. In a typical scam, a consumer will attempt to sell their unused gift cards on eBay or Craigslist. Once they find a buyer, they email the codes on the back of the card, and the buyer pays them. However, unbeknownst to the seller, the fraudulent buyer will cancel his digital payment as soon as he receives the codes and quickly spend the card's funds--leaving the seller without any payment and with a depleted gift card.

While gift card resale fraud is a concern, you don't have to be saddled with an unwanted gift card if you have no need for it. Legitimate merchants have started to help consumers sell their cards safely. If you follow our tips, you should be able to buy or sell on the gift card exchange market without falling victim to fraud.

1. Know the market. With a legitimate gift card exchange, the gift card will sell for less than its original worth. If you find a seller that is offering to pay face value or higher, it is likely a scam.

2. Do not sell to unknown buyers. Avoid selling your gift card to someone you don't know personally. Websites like Craigslist or eBay lack the protections needed to verify that a buyer will not back out on their payment or that the gift card being sold has the advertised amount loaded on it.

3. Treat your gift card code as cash. Scammers may request that you provide your gift card code so that they can confirm the card's value. However, as soon as you give it to them, they can empty your card's funds.

4. Use legitimate gift card exchanges. If you are not selling to a friend or family member, you should always use a legitimate gift card exchange, such as Cardpool.com or Giftcardzen.com. Legitimate gift card exchanges serve as an escrow service between buyer and seller, offering post-purchase guarantees and payment tracking. Another way to make sure your transaction will be legitimate is to check the Better Business Bureau's (BBB)

complaints for each exchange you are considering, or to use websites like Gift Card Granny to locate the best exchange for your card.

5. If you are purchasing a gift card, use an exchange that offers balance verification. Make sure the exchange you choose offers balance verification on cards that are for sale. This will assure you that you are purchasing a gift card with the correct amount advertised on it. If the exchange does not offer balance verification, you may be purchasing a gift card with a \$0 balance, or a lower-than-advertised balance.

6. Consider using an in-store exchange or donating your card to charity. If you do not want to use an exchange and you have access to the card's merchant, you can always trade your gift card in at a store or donate it to charity. Some stores, like Target, allow you to exchange your unwanted gift cards for one of their gift cards. Alternatively, you can try donating your gift card to a charity for a tax write off.

It can be difficult to spot a fraudulent gift card buyer or seller. If you think you may have come across a scam, let us know! Please file a report at Fraud.org via our secure online complaint form. We'll share your complaint with our network of law enforcement and consumer protection agency partners who can investigate and help put fraudsters behind bars. (Source: <http://www.fraud.org> | January1, 2018)

- Detective Ron Baller was honored at the Birmingham Optimist Club for his hard work and dedication as the School Liaison Officer for the schools in the Village. The award goes on to say the Detective Baller embodies the same values in his role by bringing out the best in children and their communities. Great job, congratulations to Detective Ron Baller.
- All the PSOs will be attending the annual CREST training facility at Oakland Community College Fire Fighters training this month. The four exercises will be in forcible entry, high rise fires, search and rescue and lastly a flash over, live training. This will complete a formal end and practice use of fire sciences.
- Several PSOs and SGTs went to the Pump Apparatus Operator School which lasted a week at the CREST Facility located at the Oakland Community College. Operators of the fire trucks were taught more about the (specializing effects) under the operations of the pumps on the fire trucks.

### **CALLS FOR SERVICE**

- 270 Calls for Service.
- 9 Arrests.
- 94 Tickets issued.
- Motor Carrier Enforcement.
- 3 Walk in PBTs.
- 8 Prescription pill drop offs.
- Vacation checks.
- 6 Prisoner transports to and from the Birmingham Police Department.
- Walk in Gun Permits issued.
- Car Seat Safety Inspections.
- 7 Medicals on 13 Mile Rd.

- 8 Traffic Accidents on 13 Mile Rd.
- 3 Traffic Accidents on Southfield Rd.
- Traffic Accident on Greenfield.
- Citizen Assist on 13 Mile Rd.
- Suspicious Persons complaint on Huntley Square.
- Suspicious Persons complaint on 14 Mile Rd.
- Suspicious Persons complaint on 13 Mile Rd.
- 2 Alarms on 13 Mile Rd.
- Fraud complaint on Southfield Rd.
- Medical on Southfield Rd.
- Welfare Check on 13 Mile Rd.
- Road Hazard on 13 Mile Rd.
- Alarm on Fairfax.
- Medical on Verona.
- Traffic Accident on Lahser.
- Road Hazard on Lahser.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license and had a warrant for her arrest. The driver was arrested without incident.
- Traffic complaint on Old Coach.
- Suspicious Persons complaint on Riverside
- Welfare Check on Sheridan.
- Animal complaint on Kirkshire.
- Suspicious Circumstance complaint on Madison.
- 2 Suspicious Persons complaints on 13 Mile Rd.
- Suspicious Circumstance complaint on 13 Mile Rd.
- Family Trouble on Charrington Ct.
- Officers stopped a vehicle on Riverside for a traffic violation. The driver was found operating while intoxicated. The driver was arrested without incident.
- Animal complaint on Eastlady.
- Assist Birmingham Police searching for a Larceny from Auto suspect. The individual was arrested without incident.
- Suspicious Circumstance complaint on Camelot Ct.
- Alarm on King Richard.
- Animal complaint on Rosevear.
- Medical on Sheridan.
- Natural Gas Leak on Beverly.
- Animal complaint on Marguerite.
- Suspicious Persons complaint on Westlady.
- Alarm on Pickwick.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Officers stopped a vehicle on Evergreen for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.

- Assist Franklin Police on a house check.
- Alarm on Kinross.
- Alarm on Robinhood.
- Animal complaint on Pierce.
- Medical on Southfield.
- 2 Alarms on Pines Drive.
- Citizen Assist on Bellvine Trail.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was in possession of marijuana without a medical card. The driver was arrested without incident.
- Officers assisted Royal Oak on Greenfield with a search.
- Suspicious Persons complaint on Stellamar.
- Burning complaint on Arlington.
- Medical on Locherbie.
- Alarm on Leemoor.
- Motorist Assist on Southfield.
- Assist Royal Oak locating a walk away from Beaumont Hospital
- Medical on Birwood.
- Suspicious Persons complaint on Riverside.
- Medical on Wentworth.
- Suspicious Circumstance complaint on W. Rutland
- Alarm on Lincolnshire.
- Traffic complaint on Riverside.
- Fire complaint on Churchill.
- Fraud complaint on Lost Hollow.
- Alarm on Village Pines Drive.
- Medical on W. Rutland.
- Retail Fraud complaint on 13 Mile.
- Retail Fraud complaint on Southfield Rd.
- Down Wires on Bellvine Trail.
- Medical on Riverside.
- Burning complaint on 14 Mile Rd.
- Suspicious Persons complaint on Hampton.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating without a license and a warrant for his arrest. The driver was arrested without incident.
- Citizen Assist on Hillcrest.
- Parking complaint on Hobnail Ct.
- Reckless Driving complaint on 13 Mile Rd.
- Welfare Check on Weston.
- Traffic Accident on Pierce.
- Wires Down on Fairfax.
- Wires Down on Amherst.
- Wires Down on 13 Mile Rd.
- Medical on Buckingham.

- Assist Road Commission for Oakland County on 13 Mile Rd.
- Odor Investigation on Amherst.
- Motorist Assist on Riverside.
- Motorist Assist on 13 Mile Rd.
- Reckless Driving complaint on 13 Mile Rd.
- Family Trouble on 14 Mile Rd.
- Threats complaint on Warwick.
- Traffic Accident on Fairfax.
- Down Wires on White Oaks.
- Alarm on Mayfair.
- 4 Road Hazards on 13 Mile Rd.
- 2 Road Hazards on 14 Mile Rd.
- Road Hazard on Stafford.
- Suspicious Vehicle complaint on 13 Mile Rd.
- Structure Fire on Beechwood.
- Alarm on W. Valley Woods
- Alarm on Vernon.
- Down Wires on Bellvine.
- Wires Down on 13 Mile Rd.
- Citizen Assist on Lahser.
- Traffic Accident on Kirkshire.
- Down Wire complaint on Beechwood.
- Trespass complaint on E. Lincolnshire.
- Alarm on Crossbow.
- Neighbor Trouble on Marguerite.
- Animal complaint on Beechwood.
- Down Wires on Amherst.
- Citizen Assist on Chelton.
- Citizen Assist on Amherst.
- Road Hazard on Beverly Rd.
- Animal complaint on Beverly.
- Alarm on W. Valley Woods.
- Citizen Assist on Chelsea Pl.
- Suspicious Circumstance complaint on Pickwick.
- Down Wires on White Oaks.
- Medical on E. Rutland.
- Alarm on Lahser.
- Suspicious Circumstance complaint on Norwood.
- Down Wire complaint on Beechwood.
- Suspicious Persons complaint on Hillview.
- Assist Bloomfield Township with a loud party complaint.
- Officers stopped a vehicle for a traffic violation on 13 Mile. The driver was operating while intoxicated. The driver was arrested without incident.
- Illegal Dumping complaint on Weston.

- Vehicle Lockout on Beverly Rd.
- Alarm on Camelot.
- Down Wire complaint on Pierce.
- Hang up 911 complaint on 13 Mile Rd.
- Suspicious Persons complaint on Weston.
- Hang up 911 complaint on Southfield Rd.
- Peace Officer complaint on Weston.
- Road Hazard on Kirkshire.
- Personal Protection Order served on Evergreen.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating while intoxicated. The driver was arrested without incident.
- Suspicious Persons complaint on Birwood.
- Suspicious Persons complaint on Charrington Ct.
- Suspicious Persons complaint on Sleepy Hollow.
- 3 Assists to the Road Commission on Southfield Rd.
- Larceny complaint on 13 Mile Rd.
- Officers responded to an address on 13 Mile Rd. on the report of a shoplifter. The suspect was identified and arrested without incident.
- Odor Investigation on E. Bellvine Trail.
- Down Wires on E. Lincolnshire.
- Traffic Accident on E. Lincolnshire.
- Animal complaint on 14 Mile Rd.
- Retail Fraud complaint on Southfield Rd.
- Animal complaint on Kirkshire.
- Suspicious Persons complaint on Southfield Rd.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver did not disclose they were a CPL holder. Enforcement action was taken.
- Citizen Assist on 14 Mile Rd.
- Alarm on Kirkshire.
- Vehicle Lockout on Southfield.
- Fraud complaint on Bellvine.
- Citizen Assist on Pierce.
- Reckless Driving complaint on 13 Mile Rd.
- Odor Investigation on Huntley Square.
- Suspicious Persons complaint on Nottingham.
- Animal complaint on Dunblaine.
- Assist Royal Oak Police with traffic on 13 Mile.

### **FIRE AND EMS**

- Fire training exercise at Oakland Community College Crest Training Center.
- Investigate a structure fire on Beechwood.
- Work with Alexis to finalize plans on the fire truck.

- Review Fire/EMS calls.
- Attend Fire Department Instructors Conference (FDIC).
- Attend Fire Governance.
- Conduct Engine Company Operations Training for Squad 4.
- Shift Coverage for supervisors attending Pump Operations Training.
- Conduct Engine Company Operations Training for Squad 3.
- Fire Investigation – 18-2053.

### **INVESTIGATIONS**

- CFS Closed and Reviewed – 268.
- Reviewed 35 case reports for a disposition.
- Followed up and reviewed cases, of which 17 were closed.
- 12 Cases were assigned.
- 9 Reports written on current cases.
- Detective Baller received the Birmingham Optimus Club Respect for Law Award for 2018.
- 20 Current active investigations.
- Drug burn conducted for narcotics and pills.
- Interview home invasion suspect - confession obtained.
- Attended regional meeting with regard to home invasion crimes.
- Obtained search warrants for two active fraud investigations.
- Sent an OWI felony case to the prosecutor for review.
- Submitted a Retail Fraud case to the prosecutor for review.
- Obtained info on suspected narcotic activity.
- Qualified officers on firearms.
- DB personnel attended live fire training.
- Larceny investigation at Groves.
- MDOP investigation at Groves.
- Mental health call at Groves.
- Traffic crash investigation - violation issued.
- Private property crash investigation at Groves.
- Active stalking investigation in progress - suspect identified.
- Ongoing animal complaint in Village.
- DB personnel assisted with suppression of fire on Beechwood.
- DB personnel responded to Kitchen Fire - Careless cook, fire struck and structure ventilated.
- Assist Lathrup Village Police identify a suspect in a larceny complaint.



\* Berkley \* Beverly Hills \* Bingham Farms \* Birmingham  
 \* Clawson \* Huntington Woods \* Lathrup Village \* Pleasant Ridge  
 \* Royal Oak \* Southfield \* Southfield Township

## QUARTERLY REPORT April 2018

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller	City of Berkley
C. Wilson	Village of Beverly Hills
K. Jones	Village of Bingham Farms
P. T. O'Meara	City of Birmingham
H. Drinkwine	City of Clawson
R. Fortura	City of Huntington Woods
K. Marten	City of Lathrup Village
S. Pietrzak	City of Pleasant Ridge
G. Rassel	City of Royal Oak
L. Schultz	City of Southfield
R. Walsh	Township of Southfield

OFFICERS	
Chairman:	H. Drinkwine
Vice Chairman:	G. Rassel
Secretary:	C. Wilson
Advisory Committee:	H. Drinkwine, S. Pietrzak, G. Rassel, C. Wilson

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

April 2018

Board of Trustees  
Southeastern Oakland County Water Authority

Subject: Quarterly Report – April 2018

Board Members:

Attached is a copy of the Southeastern Oakland County Water Authority's Quarterly Report covering the first nine months operation of the fiscal year 2017/18. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of this Authority.

### **FINANCIAL STATEMENT**

The total net operating income before depreciation for the first 9 months of 2017/18 was \$1,501,715 which was \$642,132 greater than planned net income and \$572,486 less than the net income for the first 9 months of 2016/17.

	Actual	Compared to Budget
Revenue	\$ 20,135,058	- \$ 86,382
Expenses	\$ 18,633,343	- \$ 728,514
Net Income (before depreciation)	\$ 1,501,715	+ \$ 642,132

The decrease in revenue was primarily due to lower than planned water sales (-\$103,000), rental income (-\$8,000) and miscellaneous revenue (-\$4,000), which was partially offset by an increase in interest on investments (+\$30,000). The decrease in expenses was primarily due to lower than planned water purchases (-\$278,000) and lower than budgeted expenses for non-labor Administrative & General (-\$227,000), maintenance (-\$105,000), labor (-\$65,000), utilities (-\$30,000) and supplies (-\$22,000).

Water sales volumes for the first 9 months of the current fiscal year are summarized in the table below. The total water sales volumes for the fiscal year to date are 0.4% below budget and are 1.1% lower than the sales for the same period in 2016/17. The poor weather we had last summer was partially offset by a warmer and drier fall and an increase in water sales for January, February and March.

Capital expenditures for the first 9 months of the fiscal year totaled \$99,005 and were for initial expenses associated with the lining of a 16" main in Coolidge from 13 Mile to 14 Mile (\$37,000), the replacement of the control SCADA system (\$26,000), a new accounting system (\$18,000) and the replacement of a control valve and meter (\$17,000).

As of March 29, 2018, our working capital was 25.0% based on unrestricted assets. This is higher than the working capital policy level of 8.3% which was established by the Board and higher than the 21.2% working capital as of March 31, 2017.

The following is the Authority's record of expenditures based on the average cost per 1,000 cu. ft. of water.

	2015/16	2016/17	2017/18	Over or Under 2016/17
Water Purchased for Resale	\$17.45	\$16.56	\$17.34	+ 0.78
Operating Expenses	1.42	1.35	1.31	- 0.04
Fixed Charges	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>- 0.00</u>
	\$18.87	\$17.91	\$18.65	+ 0.74

Additional financial detail is attached.

### **COMPARATIVE STATEMENT**

The following is a comparison of the first 9 months operation of the current fiscal year with the same period of the previous fiscal year.

Revenues From the Sale of Water	-\$137,973	
Revenues From Other Sources	+ <u>17,787</u>	
TOTAL REVENUES		-\$120,186
<u>Operating Expenses</u>		
Water Purchased for Resale	+\$515,521	
Other Operating Expenses	- <u>63,221</u>	
TOTAL EXPENDITURES		<u>\$452,300</u>
NET INCOME BEFORE DEPRECIATION		-\$572,486

The decrease in revenue for the sale of water was due to the poor weather in the summer months of 2017. The increase in expenses is the result of the July 1, 2017 rate increase from GWLA.

The following is the record of SOCWA water sales for the period July 1, 2017 to March 31, 2018. The nine month record shows a decrease in water sales of 1.1% during the current fiscal year compared with the same period of the previous fiscal year. While summer period water sales were significantly lower than last year, fall water sales increased due to the warm, dry fall and water sales also increased for the January to March period.

<b>WATER CONSUMPTION – DAILY AVERAGE (MGD)</b>						
<b>JULY 1 THROUGH MARCH 31</b>						
Month	13/14	14/15	15/16	16/17	17/18	Over or Under 16/17
July	35.92	36.61	34.59	45.77	40.71	- 5.06
August	38.34	32.91	37.06	41.54	38.40	- 3.14
September	32.31	28.27	33.86	32.96	33.87	+ 0.88
October	24.58	23.09	25.69	23.82	25.37	+ 1.55
November	21.63	21.76	21.19	20.80	20.50	- 0.30
December	21.89	21.24	20.66	21.42	20.85	- 0.57
January	23.81	22.37	21.57	21.26	22.44	+ 1.18
February	24.19	22.92	21.33	20.75	21.42	+ 0.67
March	23.51	23.04	20.90	20.73	21.34	+ 0.61
Million Gals./Day	27.39	25.74	26.34	27.65	27.27	- 0.38
Variance	-8.4%	-6.0%	+2.3%	+5.0%	-1.1%	

The following is the precipitation record, as recorded at the Webster Station:

<b>PRECIPITATION – INCHES</b>					
Month	13/14	14/15	15/16	16/17	17/18
July	3.00	2.70	1.30	2.85	1.10
August	3.30	7.20	2.10	2.80	2.30
September	2.00	2.20	1.30	4.49	0.70
October	3.10	1.70	1.80	1.80	5.70
November	2.40	2.40	1.30	1.35	4.30
December	3.60	1.20	1.50	1.70	1.50
January	1.30	2.60	0.90	2.30	1.43
February	0.70	1.20	0.70	2.00	3.25
March	<u>0.80</u>	<u>0.40</u>	<u>2.50</u>	<u>2.80</u>	<u>2.01</u>
Total:	20.20	21.60	13.40	22.09	22.29

## **MAJOR PROJECTS**

### **GLWA WATER RATES**

In late January, GLWA announced a proposed rate increase for SOCWA of 3.5% for 2018/19. As of the beginning of April, the GLWA Board has not approved the rates for 2018/19. SOCWA is projecting a 2.5% increase in the rates charged to both the SOCWA member communities and to Bloomfield Hills and Bloomfield Twp. This increase is entirely due to the proposed rate increase from GLWA. The GLWA rate increase is due to a 2% GLWA budget increase, several reallocations of costs among customers which shifted some costs to SOCWA and lower GLWA water sales including the loss of Genesee County as a GLWA water customer.

### **GLWA ISSUES**

#### **Customer Partnership Agreement**

A new “One Water” Customer Partnership Agreement was adopted by GLWA and its customers at a customer meeting on September 28. The signed version of this agreement is attached. This new agreement replaces two separate agreements, one for the water system that dated to 2003 and one for the sewer system that dated to the late 1990’s. This agreement will serve as the guide for the relationship between GLWA and its customers in the future. While I signed this agreement on behalf of SOCWA, the agreement has also been endorsed by the SOCWA Board.

#### **GLWA Customer Outreach**

I have been serving as one of five elected customer co-chairs of the Technical Advisory Committee that guides GLWA’s Customer Outreach process. Significant progress has been made in improving the level of communication and understanding between GLWA and its customers through this process, which will be a continuing effort. SOCWA continues to be a strong proponent of GLWA’s customer partnering process.

A number of customers, including me, have been working with GLWA staff to plan for the forthcoming retirement of Project Innovations personnel that have served as the third party facilitators which are a critical component of the Customer Outreach process. This group assisted GLWA with an RFP process to select a new third party facilitator. The committee that reviewed the RFP responses was composed of six GLWA customer representatives and three GLWA representatives. Bridgeport Consulting was selected as the new facilitator and this selection was approved by the GLWA Board. Bridgeport began their work on January 1, 2018. A transition plan is being followed that will result in Bridgeport and Project Innovations working together until Project Innovations personnel retire in May of 2018. The transition plan has been very effective thus far in preparing Bridgeport for this important assignment. The GLWA customer group will be closely monitoring this project due to its importance to the relationship between GLWA and its customers.

#### **Flint**

Flint finally signed their long term agreement with GLWA on November 21, 2017. The agreement calls for Flint to post a security deposit equivalent to 3 months of water bills with GLWA for a minimum of 2 years. It is expected that the Governor will appoint a Flint resident to the GLWA Board seat that represents the areas served by GLWA outside of Wayne, Oakland and Macomb Counties.

### GLWA Board of Directors

Mr. Freman Hendrix, one of the two GLWA Directors representing Detroit was elected Board Chair for 2018. Mr. Hendrix replaces Mr. Bob Daddow, the Oakland County representative, who had been Board Chair since the formation of GLWA.

### Highland Park

Highland Park continues to owe GLWA approximately \$5.5 million in unpaid water bills and \$32 million in unpaid sewer bills. Highland Park continues to make partial payments to GLWA but these payments are not large enough to keep the total balance owed from continuing to grow. Highland Park has recently reached an agreement with the State of Michigan that results in the State paying \$1,000,000 to Highland Park for storm drainage fees for runoff from State highways inside of Highland Park. The State has also agreed to pay a portion of Highland Park's future storm drainage fees. This should result in increased payments from Highland Park to GLWA. GLWA is continuing to pursue collection of the unpaid amounts.

### GLWA Website

The GLWA website, [www.glwater.org](http://www.glwater.org), is a great source of information regarding GLWA. The agendas and minutes for all Board and Board Committee meetings are posted along with procurement information about all projects being performed by GLWA.

## **PENSION FUNDING**

The Board continued to take additional steps to address the underfunded status of SOCWA's pension plans by contributing additional funding to both the salaried and union pension plans. SOCWA has been contributing substantially above the actuarially required amounts to the salaried pension plan for six years and the unfunded liability for that plan has been significantly reduced. The 2017 incremental contribution to the Union plan was the second year we have made an incremental contribution. MERS will complete their actuarial study to determine the funding status of the pension plans before June 2018.

## **COOLIDGE WATER MAIN REHABILITATION PROJECT**

SOCWA is working on the rehabilitation of a one mile section of 16" ductile iron water main in Coolidge between 13 Mile and 14 Mile by installing a polyethylene or composite plastic liner. We worked with HRC to develop a bid package for this project, which was completed in February of 2018. The best proposal, which was also the lowest cost proposal, was from Murphy Pipelines for the insertion of 16" polyethylene pipe inside of the existing 16" ductile iron water main. This construction method requires only a few excavations which will minimize the traffic disruption on Coolidge. This is the first time that this technology has been used in large diameter water mains in Michigan. This project is scheduled to start immediately after Labor Day and will cost approximately \$1.4 million and will be funded through retained earnings.

## **PROPOSED LEAD AND COPPER SAMPLING REQUIREMENTS**

The MDEQ has proposed a series of changes to the State's rules for testing water systems for lead and copper. The EPA has also started a rule making process that could result in changes to these same rules. The changes proposed by the MDEQ could greatly increase our water sampling costs without providing any increased protections to our customers. GLWA and SEMCOG coordinated a consortium of water

suppliers that provided substantial comments to the MDEQ. SOCWA also provided additional comments to both the EPA and to the MDEQ.

Respectfully submitted,

Jeffrey A. McKeen, P.E.  
General Manager



## 2017 GLWA “ONE WATER” PARTNERSHIP - 09/28/17

<p><i>City of Allen Park</i></p> <p><i>Village of Almont</i></p> <p><i>Ash Township</i></p> <p><i>City of Belleville</i></p> <p><i>Berlin Charter Township</i></p> <p><i>Brownstown Township</i></p> <p><i>Bruce Township</i></p> <p><i>Burtchville Township</i></p> <p><i>Canton Township</i></p> <p><i>City of Center Line</i></p> <p><i>Chesterfield Township</i></p> <p><i>Clinton Township</i></p> <p><i>Commerce Township</i></p> <p><i>City of Dearborn</i></p> <p><i>City of Dearborn Heights</i></p>	<p style="text-align: center;"><b>1. PURPOSE</b></p> <p>1.1 The Great Lakes Water Authority (“GLWA”) and its undersigned members, as defined below, enter into this commitment for the purpose of continuing, strengthening and improving a long-term partnership based on the critical success factors of mutual trust, collaboration, respect, and open and honest communication for the benefit of the public and all signatories to this commitment.</p> <p style="text-align: center;"><b>2. MEMBERSHIP</b></p> <p>2.1 The members of this partnership include GLWA, its staff and Board of Directors, and all GLWA wholesale customers (“Customers”), the City of Detroit (“Detroit”), the Michigan Department of Environmental Quality (“MDEQ”), the Southeast Michigan Council of Governments (“SEMCOG”), and consultants representing any of the foregoing members (collectively, “Members”).</p> <p style="text-align: center;"><b>3. MISSION STATEMENT</b></p> <p>3.1 To collaboratively ensure a One Water system approach to our regional water and wastewater system that will be economically, socially and environmentally responsible and sustainable.</p> <p style="text-align: center;"><b>4. MEMBER RESPONSIBILITIES</b></p> <p>4.1 Members are responsible for providing information generated by and through this partnership to community and organizational stakeholders and clients, as appropriate.</p> <p>4.2 Members are responsible for making contributions to work groups and the timely completion of assignments that they have agreed to accept.</p> <p>Members will abide by and actively support the following rules of collaboration:</p> <ul style="list-style-type: none"> <li>a. Show mutual respect for each Members’ point of view.</li> <li>b. Balance the needs of your individual community or entity with the interests of the system as a whole.</li> <li>c. Work toward consensus on each issue. “Consensus” means an opinion held by all or most of the partnership and/or work group, which is supported by a show of hands.</li> </ul>	<p><i>City of Detroit</i></p> <p><i>City of Eastpointe</i></p> <p><i>City of Ecorse</i></p> <p><i>City of Farmington</i></p> <p><i>City of Farmington Hills</i></p> <p><i>City of Ferndale</i></p> <p><i>City of Flat Rock</i></p> <p><i>City of Fraser</i></p> <p><i>City of Garden City</i></p> <p><i>City of Gibraltar</i></p> <p><i>GLWA</i></p> <p><i>Grosse Ile Township</i></p> <p><i>City of Grosse Pointe</i></p> <p><i>City of Grosse Pointe Farms</i></p> <p><i>City of Grosse Pointe Park</i></p> <p><i>Village of Grosse Pointe Shores</i></p>
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## 2017 GLWA “ONE WATER” PARTNERSHIP - 09/28/17

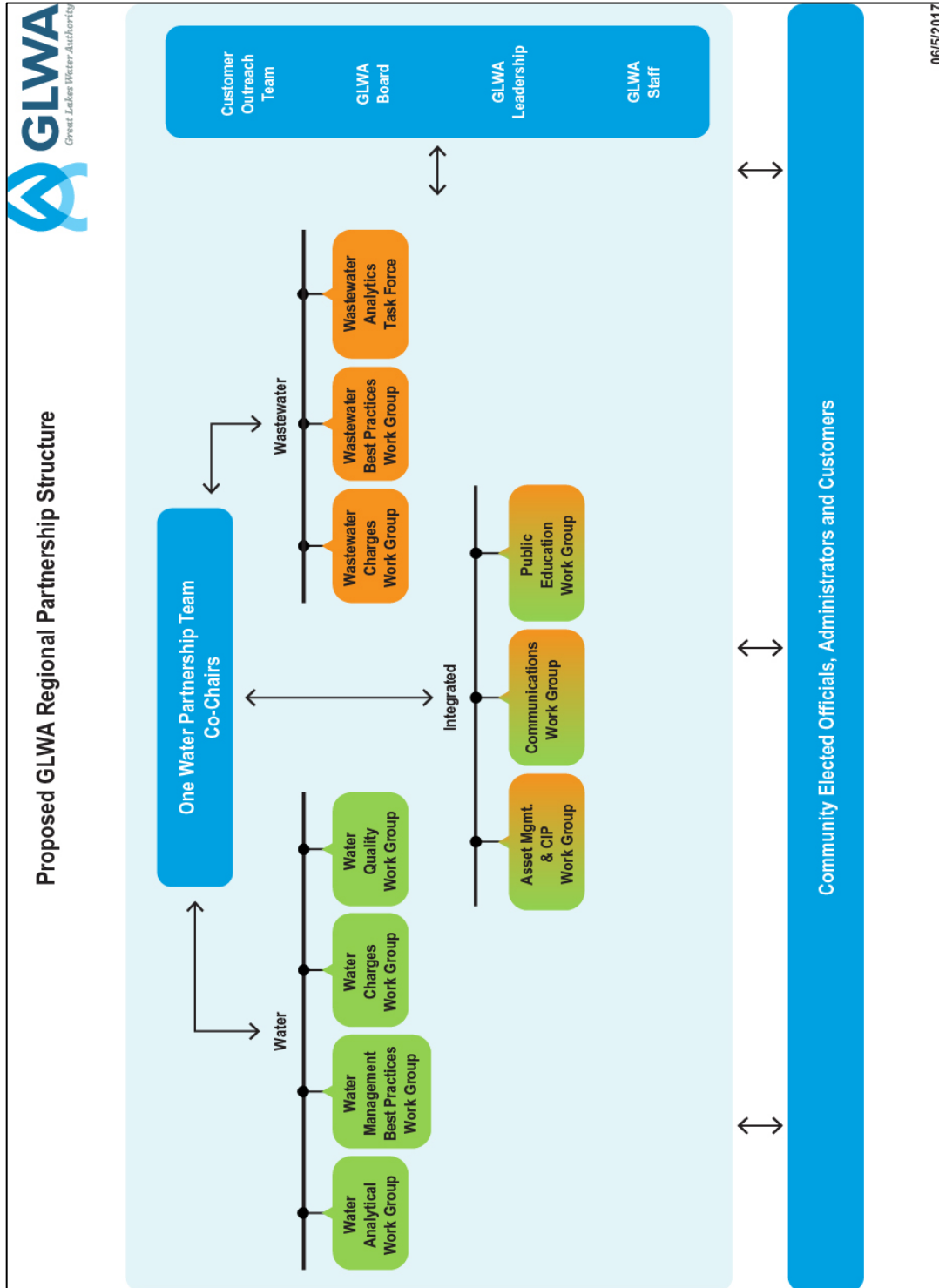
<p><i>City of Grosse Pointe Woods</i></p> <p><i>City of Hamtramck</i></p> <p><i>City of Harper Woods</i></p> <p><i>Harrison Township</i></p> <p><i>City of Hazel Park</i></p> <p><i>City of Highland Park</i></p> <p><i>Huron Township</i></p> <p><i>City of Imlay</i></p> <p><i>Imlay Township</i></p> <p><i>City of Inkster</i></p> <p><i>City of Keego Harbor</i></p> <p><i>City of Lapeer</i></p> <p><i>Lenox Township</i></p> <p><i>City of Lincoln Park</i></p> <p><i>City of Livonia</i></p> <p><i>Macomb Township</i></p>	<p>d. Enter each meeting with a willingness to acknowledge your own personal bias to encourage and maintain a collaborative working environment.</p> <p>e. Respect individual concerns and needs as each Member is unique.</p> <p>f. Be proactive and take initiative in raising issues and providing recommendations prior to, during, and after meetings.</p> <p><b>5. CUSTOMER OUTREACH</b></p> <p>5.1 To facilitate the effective conduct of the partnership, GLWA will maintain and manage a Customer Outreach program. This program will include a contracted third-party facilitator responsible for ensuring and sustaining the rules of collaboration within the partnership and furthering the transparent exchange of financial, programmatic, and technical information between GLWA and its Members. The third-party facilitator will have access to all Members of the partnership including GLWA leadership, staff and its Board of Directors, as appropriate.</p> <p><b>6. PARTNERSHIP ORGANIZATION AND PROCESS</b></p> <p>6.1 The One Water Partnership (formally known as the water Technical Advisory Committee and wastewater Steering Committee) will conduct facilitated quarterly meetings.</p> <p>6.2 The One Water Partnership co-chairs shall be selected or elected in accordance with the partnership bylaws.</p> <p>6.3 The co-chairs will develop the agenda for each quarterly meeting, in collaboration with the GLWA customer outreach program, GLWA executive staff, and the third-party facilitator.</p> <p>6.4 Each work group will communicate progress updates, recommendations and requests to GLWA leadership, staff and its Board of Directors to enable communication between all Members.</p> <p>6.5 Members will identify and organize work groups to further the mission of the partnership. The work groups existing as of September 28, 2017, are identified in the attached Exhibit A.</p>	<p><i>City of Madison Heights</i></p> <p><i>Mayfield Township</i></p> <p><i>MDEQ</i></p> <p><i>MDOT</i></p> <p><i>City of Melvindale</i></p> <p><i>Village of New Haven</i></p> <p><i>NOCWA</i></p> <p><i>City of Northville</i></p> <p><i>Northville Township</i></p> <p><i>City of Novi</i></p> <p><i>City of Oak Park</i></p> <p><i>Oakland County</i></p> <p><i>Oakland-Macomb Interceptor District</i></p> <p><i>City of Plymouth</i></p> <p><i>Plymouth Township</i></p>
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## 2017 GLWA “ONE WATER” PARTNERSHIP - 09/28/17

	<b>7. PARTNERSHIP GOALS</b>	
	7.1 To protect the public health, safety and welfare of the public served by the regional system.	
Redford Township	7.2 To participate in the optimization of critical GLWA business processes such as asset management, capital improvement project identification and planning, continuing education, procurement, public relations, strategic planning, and training.	City of Taylor
City of River Rouge		City of Trenton
City of Riverview	7.3 To identify and further business and technical innovations with the potential to make effective and efficient contributions to the partnership such as cooperative purchasing, joint economic development, regional training, and piloting new technologies.	City of Troy
City of Rockwood		City of Utica
City of Romeo	7.4 To actively participate in the development and roll out of water and wastewater charges to minimize controversy.	Van Buren Township
City of Romulus	7.5 To expand partnership participation to those Members who do not regularly engage in partnership activities.	City of Walled Lake
City of Roseville	7.6 To identify and cultivate utility leaders of the future.	City of Warren
Royal Oak Township	7.7 To develop a multi-jurisdictional, multi-agency approach to infrastructure renewal and development.	Washington Township
SEMCOG		City of Wayne
Shelby Township		Wayne County
SOCWA	<b>8. WORK GROUP GOALS</b>	West Bloomfield Township
Southgate	8.1 Work group goals shall be established annually in consultation with co-chairs and the GLWA Customer Outreach program.	City of Westland
Village of South Rockwood	8.2 Goal progress will be tracked by the third-party facilitator and progress updates will be provided to the Members at quarterly partnership meetings.	City of Wixom
City of St. Clair Shores		City of Woodhaven
City of Sterling Heights	<b>9. PARTNERSHIP EVALUATION PROCESS</b>	YCUA
Sumpter Township	9.1 Co-chairs shall, in consultation with each work group, prepare a scorecard to evaluate GLWA performance and present it to GLWA leadership at prescribed intervals.	
City of Sylvan Lake	9.2 The Customer Outreach program shall provide written status reports to co-chairs, GLWA leadership and its Board of Directors on quarterly basis, to include an evaluation of the partnership activities.	

Exhibit A



September 28, 2017 – One Water Partnering Agreement

NAME	ORGANIZATION
Cheryl Foster	GLWA
Christopher A. DuBay	City of Hazel Park
Pat Williams	CANTON TOWNSHIP
Robert A. Blum II	CANTON TWP.
Al Selmi	RED FORD TWP.
Stephen J. Kushi	Village of Almont.
Paul Mondow	City of Farmington Hills
Ed Queen	CITY OF WAYNE
Paul E. Mith II	SHELBY TOWNSHIP
Nicole Delais	Hubbell, Roth & Clark, Inc.
Mark Michely	NOCWA
Marina Scott	Fishbeck, Thompson, Carr & Huber
Ben G. Hill	CE Raine Co.
Loyd	city of Allen park
Glenn Kozin	city of Taylor.
James Greenahan	ENGINEERING Society of Detroit
Cheryl	City of Farmington
D. S. C. Hill	CHARTER TOWNSHIP OF HARRISON

September 28, 2017 – One Water Partnering Agreement

NAME	ORGANIZATION
Joe F. 111° Council	GLWA
Jeff K. Keller	Socwa
Nikki Botson	GLWA
Suzanne Coffey	GLWA
Jim. Price	Oakland County
Jim J. Cury	GLWA
Jim J. Cury	Van Buren Township
1-1-17	CITY OF INGLAY CITY
1-1-17	City of Detroit/DWSD
1-1-17	Northville Township
1-1-17	CANTON TWP.
1-1-17	CITY OF WARREN
1-1-17	DEARBORN
1-1-17	City of Livonia
1-1-17	Shelly Twp DPW
1-1-17	Westland
1-1-17	Applied Science, Inc.
1-1-17	Browns town Twp.

## September 28, 2017 – One Water Partnering Agreement

[illegible]

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY  
BUDGET ANALYSIS  
July 1, 2017 through March 31, 2018

	ESTIMATED REVENUES	ACTUAL REVENUES	VARIANCES OVER OR UNDER
<u>REVENUES</u>			
<u>OPERATION</u>			
SALE OF WATER	\$13,065,563.00	\$13,010,744.00	(\$54,819.00)
SALE OF WATER OTHERS	7,037,069.00	6,987,998.92	(49,070.08)
	\$20,102,632.00	\$19,998,742.92	(\$103,889.08)
<u>OTHER INCOME</u>			
RENTALS	\$91,608.00	\$83,424.30	(\$8,183.70)
WATER ANALYSIS-LAB & MISC.	7,000.00	\$2,660.00	(4,340.00)
INTEREST ON INVESTMENTS	20,200.00	\$50,230.54	30,030.54
	\$118,808.00	\$136,314.84	\$17,506.84
<u>TOTAL REVENUES</u>	<u>\$20,221,440.00</u>	<u>\$20,135,057.76</u>	<u>(\$86,382.24)</u>
<u>EXPENSES</u>			
WATER PURCHASED FOR RESALE	\$12,224,495.00	\$12,033,110.69	(\$191,384.31)
WATER PURCHASE IN TRANSIT	\$5,377,323.00	\$5,291,179.35	(86,143.65)
POWER, PUMPING & GROUNDS WEBSTER	\$432,144.06	\$366,256.77	(65,887.29)
POWER, PUMPING & GROUNDS	\$186,570.00	\$78,047.20	(108,522.80)
COMPUTER OPERATIONS	\$55,088.00	\$53,440.67	(1,647.33)
PURIFICATION	\$61,675.00	\$57,619.57	(4,055.43)
METERS & MAINS	\$150,612.00	\$108,911.28	(41,700.72)
ADMINISTRATIVE & GENERAL	\$873,950.00	\$644,777.09	(\$229,172.91)
	\$19,361,857.06	\$18,633,342.62	(\$728,514.44)
<u>FIXED CHARGES</u>			
INTEREST ON BONDS	\$0.00	\$0.00	\$0.00
BOND MATURITIES	0.00	0.00	0.00
<u>TOTAL EXPENSES</u>	<u>\$19,361,857.06</u>	<u>\$18,633,342.62</u>	<u>(\$728,514.44)</u>
<u>NET INCOME BEFORE DEPRECIATION</u>	<u>\$859,582.94</u>	<u>\$1,501,715.14</u>	<u>\$642,132.20</u>

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY  
 COMPARATIVE STATEMENT OF INCOME  
 July 1, 2017 through March 31, 2018

	AMOUNT	2017/18 AVERAGE PER 1,000 CUBIC FEET	2016/17 AVERAGE PER 1,000 CUBIC FEET
<u>REVENUES</u>			
<u>OPERATION</u>			
SALE OF WATER	\$13,010,744.00	\$16.9901	\$16.8547
SALE OF WATER OTHERS	6,987,998.92	29.9613	\$29.1871
	<u>\$19,998,742.92</u>	<u>\$20.0184</u>	<u>\$19.8419</u>
<u>OTHER INCOME</u>			
RENTALS	\$83,424.30	\$0.0835	\$0.0903
LAB & MISCELLANEOUS	2,660.00	0.0027	\$0.0025
INTEREST ON INVESTMENTS	50,230.54	0.0503	\$0.0240
	<u>\$136,314.84</u>	<u>\$0.1364</u>	<u>\$0.1168</u>
TOTAL REVENUES:	<u>\$20,135,057.76</u>	<u>\$20.1548</u>	<u>\$19.9587</u>
<u>EXPENSES</u>			
WATER PURCHASED FOR RESALE	\$12,033,110.69	\$12.0449	\$11.6169
WATER PURCHASE IN TRANSIT	\$5,291,179.35	5.2964	\$4.9458
POWER, PUMPING & GROUNDS WEBSTER	\$366,256.77	0.3666	\$0.3458
POWER, PUMPING & GROUNDS	\$78,047.20	0.0781	\$0.1491
COMPUTER OPERATIONS	\$53,440.67	0.0535	\$0.0579
PURIFICATION	\$57,619.57	0.0577	\$0.0623
METERS & MAINS	\$108,911.28	0.1090	\$0.1033
ADMINISTRATIVE & GENERAL	\$644,777.09	0.6454	\$0.6338
BOND INTEREST	\$0.00	0.0000	\$0.0000
	<u>\$18,633,342.62</u>	<u>\$18.6516</u>	<u>\$17.9148</u>
INC. BEFORE DEPRECIATION	\$1,501,715.14	\$1.5032	\$2.0438
DEPRECIATION	\$407,400.00	\$0.4078	\$0.3691
NET INCOME	<u>\$1,094,315.14</u>	<u>\$1.0954</u>	<u>\$1.6747</u>

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY  
STATEMENT OF REVENUES & EXPENDITURES  
COMPARED WITH TOTAL BUDGET  
July 1, 2017 through March 31, 2018

	TOTAL BUDGET 2017/18	ACTUAL 9 MONTHS	BALANCE	PER CENT REC'D OR EXPENDED
<u>REVENUES</u>				
<u>OPERATION</u>				
SALE OF WATER	\$17,460,700.00	\$13,010,744.00	\$4,449,956.00	74.51%
SALE OF WATER OTHERS	\$9,400,900.00	6,987,998.92	2,412,901.08	74.33%
	\$26,861,600.00	\$19,998,742.92	\$6,862,857.08	74.45%
<u>OTHER INCOME</u>				
RENTALS	\$124,400.70	\$83,424.30	\$40,976.40	67.06%
LAB & MISCELLANEOUS	\$10,000.00	2,660.00	7,340.00	26.60%
INTEREST ON INVESTMENTS	\$25,000.00	50,230.54	(25,230.54)	200.92%
	\$159,400.70	\$136,314.84	\$23,085.86	85.52%
TOTAL REVENUES:	\$27,021,000.70	\$20,135,057.76	\$6,885,942.94	74.52%
<u>EXPENSES</u>				
WATER PURCHASED FOR RESALE	\$23,500,400.00	\$12,033,110.69	\$11,467,289.31	51.20%
POWER, PUMPING & GROUNDS WEBSTER	\$583,100.00	\$366,256.77	\$216,843.23	62.81%
POWER, PUMPING & GROUNDS	\$295,827.00	\$78,047.20	\$217,779.80	123.81%
COMPUTER OPERATIONS	\$73,450.00	\$53,440.67	\$20,009.33	106.26%
PURIFICATION	\$88,900.00	\$57,619.57	\$31,280.43	60.11%
METERS & MAINS	\$155,885.00	\$108,911.28	\$46,973.72	36.96%
ADMINISTRATIVE & GENERAL	\$1,038,000.00	\$644,777.09	\$393,222.91	0.00%
BOND INTEREST	\$0.00	\$0.00	\$0.00	0.00%
TOTAL EXPENDITURES	\$25,735,562.00	\$13,342,163.27	\$12,393,398.73	51.84%
NET INCOME BEFORE DEPRECIATION	\$1,285,438.70	\$6,792,894.49	-\$5,507,455.79	528.45%
DEPRECIATION	\$543,200.00	\$407,400.00	\$135,800.00	75.00%

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY  
COMPARATIVE STATEMENT July 1, 2017 through March 31, 2018

	<u>2017/2018</u>	<u>2016/2017</u>	<u>OVER OR (UNDER)</u>
<u>REVENUES</u>			
<u>OPERATION</u>			
SALE OF WATER	\$13,010,744.00	\$12,961,895.63	\$48,848.37
SALE OF WATER OTHERS	6,987,998.92	7,174,820.25	(186,821.33)
	<u>\$19,998,742.92</u>	<u>\$20,136,715.88</u>	<u>(\$137,972.96)</u>
<u>OTHER INCOME</u>			
RENTALS	\$83,424.30	\$91,643.78	(\$8,219.48)
LAB & MISCELLANEOUS	2,660.00	2,505.97	154.03
INT. ON INVESTMENTS	50,230.54	24,377.74	25,852.80
	<u>\$136,314.84</u>	<u>\$118,527.49</u>	<u>\$17,787.35</u>
TOTAL REVENUES	<u>\$20,135,057.76</u>	<u>\$20,255,243.37</u>	<u>(\$120,185.61)</u>
<u>EXPENSES</u>			
WATER PURCHASED FOR RESALE	\$12,033,110.69	\$11,789,476.90	\$243,633.79
WATER PURCHASE IN TRANSIT	5,291,179.35	5,019,292.49	271,886.86
OPERATING EXPENSES	1,309,052.58	1,372,273.20	(63,220.62)
FIXED CHARGES	0.00	0.00	0.00
TOTAL EXPENSES	<u>\$18,633,342.62</u>	<u>\$18,181,042.59</u>	<u>\$452,300.03</u>
NET INCOME	\$1,501,715.14	\$2,074,200.78	(\$572,485.64)

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY  
TOTAL CHARGES July 1, 2017 December 31, 2017

<u>MUNICIPALITY</u>	<u>WATER CONSUMPTION CUBIC FEET</u>	<u>TOTAL WATER CHARGES</u>
BERKLEY	37,393.400	\$635,298.16
BEVERLY HILLS	30,481.800	\$519,383.90
BINGHAM FARMS	8,591.800	\$146,060.70
BIRMINGHAM	92,051.700	\$1,559,495.98
CLAWSON	28,880.800	\$488,170.63
HUNTINGTON WOODS	16,985.500	\$289,589.44
LATHRUP VILLAGE	17,014.100	\$282,142.45
PLEASANT RIDGE	9,150.600	\$154,473.17
ROYAL OAK	186,239.200	\$3,163,983.98
SOUTHFIELD	328,092.600	\$5,584,160.93
DETROIT ZOO & RACKHAM	10,902.600	\$187,984.82
MEMBERS	765,784.100	\$13,010,744.16
NON-MEMBERS		
BLOOMFIELD HILLS	47,674.652	1,418,651.81
BOOOMFIELD TOWNSHIP	<u>185,559.863</u>	<u>5,569,347.12</u>
	<u>233,234.515</u>	<u>6,987,998.93</u>
TOTAL:	<u>999,018.615</u>	<u>\$19,998,743.09</u>

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY IMPROVEMENT FUND  
July 1, 2017 through March 31, 2018

FIXED ASSET EXPENDITURES

Microsoft 365 accounting software project	18,418.75
Control SCADA	26,458.91
ABB Water Master Meter	5,035.00
Pressure reducing valve Quarton & Chesterfield	11,722.00
Coolidge Highway water main project	<u>37,370.77</u>
	<b>\$ 99,005.43</b>

## QUARTERLY REPORT April 2018

BOARD OF TRUSTEES	
Representative	Municipality
D. Schueller	City of Berkley
C. Wilson	Village of Beverly Hills
J. Valentine	City of Birmingham
M. Pollock	City of Clawson
C. Kennedy	City of Ferndale
A. LeCureaux	City of Hazel Park
A. Sullivan	City of Huntington Woods
K. Marten	City of Lathrup Village
K. Yee	City of Oak Park
S. Pietrzak	City of Pleasant Ridge
G. Rassel	City of Royal Oak
K. Bovensiep	City of Troy

OFFICERS	
Chairman:	G. Rassel
Vice Chair:	C. Wilson
Secretary:	M. Pollock
Advisory Committee:	M. Pollock C. Wilson S. Pietrzak G. Rassel

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

Board of Trustees  
SOCRRA

Subject: Quarterly Report - April 2018

Board Members:

Attached is a copy of SOCRRA's Quarterly Report covering the first nine months operation of the 2017/18 fiscal year. The report contains a financial statement of SOCRRA's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of the Board of Trustees, and the members of the governing body of each of the member municipalities of this Authority.

### **FINANCIAL STATEMENT**

The total net income for the first 9 months of 2017/18 was \$550,227 before depreciation. This is a decrease from the net income of \$2,116,683 that was recorded for the first 9 months of 2016/17. The net income for the first 9 months was \$796,207 less than budgeted.

	<u>Actual</u>	<u>Compared to Budget</u>
Revenue	\$16,570,365	+\$ 30,109
Expenses	\$16,020,138	+\$ 826,316
Net Income	+\$550,227	-\$ 796,207

Revenue was higher than planned due to increased revenue from the member communities (+\$167,000), higher rental income (+\$27,000), increase revenue from the sale of recyclables (+\$16,000) and interest income (+\$12,000). These increases were partially offset by decreased non-member refuse from Advanced Disposal, Car Trucking, Dinverno, GFL (the successor organization of Rizzo Services) and Tringali Sanitation and our other cash customers (-\$179,000), and by lower than planned miscellaneous revenue (-\$10,000).

Expenses were greater than budget primarily due to higher than planned costs for contractor expenses (+\$991,000), maintenance (+\$96,000) and supplies (+\$33,000) which were partially offset by lower than planned costs for non-labor Administrative and General Expenses (-\$240,000), labor (-\$21,000) and utilities (-\$31,000). The increased contractor costs were largely due to the MRF being closed for construction.

Total revenue for the first nine months of 2017/18 decreased by \$618,000 compared to the first nine months of 2016/17. This decrease was primarily due to the MRF being closed for construction which resulted in a large decrease in recycling revenue (-\$522,000), a decrease in non-member refuse (-\$422,000) which was partly due to the MRF construction, non-member yard waste (-\$46,000) and compost sales (-\$43,000), which were partially offset by increased revenue from the member communities (+\$379,000), interest revenue (+\$32,000) and rental revenue (+\$6,000).

Operating expenses for the first nine months of 2017/18 were \$949,000 higher compared to the first nine months of 2016/17. The increase in expenses was primarily due to higher contractor costs due to the MRF being closed for construction.

As of March 29, 2018, our working capital was 15.9% based on unrestricted assets. This is higher than the working capital policy level of 8.3% which was established by the Board and higher than the 14.8% working capital as of March 31, 2017.

Additional financial detail is attached.

### **MATERIAL HANDLED**

SOCRRA processed 147,035 tons of refuse, yard waste and recyclables during the first nine months of the current fiscal year. This represents a decrease of 11.5% or 19,087 total tons compared to the same period last year. Member recycling increased by 19.8% and member refuse decreased by 7.1% from the previous year. Non-member refuse decreased by 35% compared to last year due to operational difficulties caused by the reconstruction of our recycling facility and having one compactor out of service at the Troy Transfer Station.

Our recent history of tonnage handled for the first nine months of the fiscal year is displayed in the table below:

	2013/14	2014/15	2015/16	2016/17	2017/18
Member Refuse	76,066	100,063	80,215	82,249	76,403
Non-Member Refuse	22,271	26,421	26,889	38,597	24,981
Member Recycling	13,449	13,137	14,479	14,825	17,759
Non-Member Recycling	377	352	335	393	708
Yard Waste	<u>33,000</u>	<u>32,152</u>	<u>32,732</u>	<u>30,058</u>	<u>27,184</u>
TOTAL	145,163	172,125	154,650	166,122	147,035

### **CAPITAL EXPENDITURES**

Capital expenditures for the first nine months of the fiscal year totaled \$9,107,099 and were for the conversion of the MRF to single stream operation (\$4,921,000), the purchase of the 65 gallon recycling carts (\$4,166,000), replacement of one of the compactors at the Troy Transfer Station (\$12,000) and the renovation of the Madison Heights Transfer Station (\$7,000).

### **MAJOR PROJECTS**

#### **MRF CONSTRUCTION PROJECT**

The final certificate of occupancy for the renovated MRF was approved by the City of Troy on January 10, 2018 and we began accepting recyclables for processing on January 11. We have been successfully operating since then. The contractor is continuing to work on a small punch list of items that need to be completed before we make the final payment to Machinex. We have provided facility tours to companies interested in purchasing the sorted recyclables from the MRF. We have been selling our products to a variety of purchasers in order to acquaint the purchasers with the quality of our recycled material. We expect to issue an RFP for purchase of our product materials after we have been running for a month or so.

A grand opening press event was held on April 19. Approximately 30 people attended and we received coverage from Channels 2 and 7.

We also provided MRF tours to the community representatives that handle residents' phone calls regarding recycling so that they understand what happens to the recyclables after they are collected. These sessions were attended by about 30 member community representatives.

### **MIXED RECYCLING PROJECT**

The delivery of about 95,000 of the 65 gallon recycling carts to the single family residential households in the SOCRRA communities was completed in early September. Our residents immediately began to use their carts for recycling and our recycling tonnage began to increase. For the period from September to March, our recycling tonnage has increased by 23%. The recycling data for each member community is listed below.

### **RECYCLING TONNAGE COMPARISON - SEPTEMBER TO MARCH**

Community	2017/8 Tonnage	2016/7 Tonnage	% Increase
Berkley	924.42	668.69	+38%
Beverly Hills	828.81	735.94	+13%
Birmingham	1,603.65	1,410.86	+14%
Clawson	570.11	428.98	+33%
Ferndale	1,059.71	1,010.35	+5%
Hazel Park	573.55	355.07	+62%
Huntington Woods	587.85	619.71	-5%
Lathrup Village	158.72	137.08	+16%
Oak Park	873.24	544.07	+61%
Pleasant Ridge	209.51	172.46	+22%
Royal Oak	3,116.21	2,441.89	+28%
Troy	3,654.51	2,967.46	+23%
TOTAL	14,160.29	11,492.56	+23%

We are extremely pleased with the increase in recycling tonnage that we are observing. We have monthly data readily available going back to January of 2008 and the tonnage for January of 2018 (2,204 tons) was the highest monthly recycling total during that time period.

We also received 8.9% less refuse from the member communities during this period compared with the same period in the previous fiscal year. This is a larger increase than can be explained simply by looking at the increase in recycling tonnage.

### **REOPENING OF RECYCLING DROP-OFF CENTER**

The completion of the MRF construction allowed us to reopen SOCRRA's recycling drop-off center on February 5, 2018. Our new hours are 9:00 to 5:00 Monday through Friday and 7:00 to 1:00 on Saturday. The drop-off center has been very heavily used by our residents since reopening. We have had to schedule additional Styrofoam pickups and we are now producing a truckload of recycled Styrofoam every week.

### **RECYCLED COMMODITY PRICES**

The prices for recycled commodities has become important again with the reopening of the MRF. The prices that we receive for our recycled paper products has fluctuated wildly over the past several months as a result of China imposing very high quality restrictions on imported recycled materials. While none of our products have gone to China in a number of years, when China imports drop, prices fall across the US. In particular, the pricing for mixed paper, our lowest quality paper product, has plummeted during 2018. The price for cardboard, our highest

quality paper product has remained stable at a high level. The prices for recycled plastics and metals have been very good over the first quarter. For the 9 month period ending March 31, our revenue for the sale of recyclables was 5% higher than budgeted although this revenue was significantly lower than previous years due to the closure of the MRF for construction. The revenue from the sale of recyclables should increase greatly over the last quarter of the year.

### **COMMUNICATIONS**

The SOCRRA website is being redesigned to resemble the “micro site” portion of the website that is currently used to convey recycling information. This will result in a more modern looking website that is easier to maintain by the SOCRRA office staff. The new website should be online in May.

### **MADISON HEIGHTS TRANSFER STATION**

After extensive discussions with Madison Heights, we were able to reopen the Madison Heights Transfer Station on Monday, April 16 for our commercial construction and demolition debris and yard waste customers. This will serve as an additional source of third party revenue for the fourth quarter.

### **YARD WASTE COLLECTION AND COMPOST DELIVERIES**

The seasonal collection of yard waste began on Monday, April 2. We also began delivery of finished compost to the member communities on the same day as the seasonal road weight restrictions were finally lifted. Due to the late spring, we have a substantial amount of finished compost on hand.

Respectfully submitted,

Jeffrey A. McKeen, P.E.  
General Manager

SOCRRA  
STATEMENT OF INCOME  
JULY 1, 2017 THROUGH MARCH 31, 2018

<u>REVENUES</u>	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>VARIANCES</u>
MEMBER SERVICES	13,681,003.00	13,848,197.44	167,194.44
MEMBERS SURCHARGE	1,009,053.00	1,003,689.00	(5,364.00)
NON-MEMBER REFUSE	1,260,000.00	1,081,205.24	(178,794.76)
NON MEMBER YARD WASTE	51,000.00	53,408.40	2,408.40
	16,001,056.00	15,986,500.08	(14,555.92)
<u>RECYCLING</u>			
NEWSPAPERS	102,800.00	64,637.97	(38,162.03)
BOXBOARD	84,000.00	-	(84,000.00)
CARDBOARD	25,000.00	125,341.07	100,341.07
PLASTIC	84,000.00	88,868.53	4,868.53
SCRAP METAL	19,000.00	57,509.07	38,509.07
ALUMINUM CANS	5,000.00	2,424.61	(2,575.39)
TIN CANS	9,200.00	7,447.06	(1,752.94)
GLASS	4,000.00	-	(4,000.00)
BATTERIES	2,800.00	5,652.40	2,852.40
USED ELECTRONICS	-	-	-
	335,800.00	351,880.71	16,080.71
<u>OTHER</u>			
REVENUES-COMPOST	64,000.00	63,308.00	(692.00)
RENTAL INCOME	83,000.00	94,810.00	11,810.00
INTEREST ON INVESTMENTS	37,400.00	64,376.58	26,976.58
MISC. INCOME	19,000.00	9,489.28	(9,510.72)
	203,400.00	231,983.86	28,583.86
TOTAL REVENUES	16,540,256.00	16,570,364.65	30,108.65
<u>EXPENSES</u>	<u>BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCES</u>
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	
MADISON HEIGHTS FACILITY	231,699.00	205,952.76	(25,746.24)
TROY TRANSFER FACILITY	2,090,650.00	2,180,906.98	90,256.98
MATERIAL RECOVERY FACILITY	1,148,388.00	1,478,186.12	329,798.12
HOUSEHOLD HAZARDOUS WASTE	345,950.00	327,768.08	(18,181.92)
COMPOST/LANDFILL FACILITY	309,135.00	398,144.54	89,009.54
ADMINISTRATIVE & GENERAL	1,156,000.00	897,288.60	(258,711.40)
COLLECTION FEES	7,944,000.00	8,032,821.01	88,821.01
COLLECTION & DISPOSAL FEES IN TRANSIT	1,968,000.00	2,499,070.00	531,070.00
	15,193,822.00	16,020,138.09	826,316.09
REVENUES OVER EXPENSES	1,346,434.00	550,226.56	(796,207.44)
NET INCOME BEFORE DEPRECIATION	1,346,434.00	550,226.56	(796,207.44)

SOCRRA  
STATEMENT OF INCOME  
JULY 1, 2017 THROUGH MARCH 31, 2018

	TOTAL TONS	AMOUNT
<u>REVENUE</u>		
MEMBER SERVICES	76,402.63	14,851,886.44
NON-MEMBER REFUSE	24,981.06	1,081,205.24
<u>YARD WASTE</u>		
MEMBERS	26,971.46	-
OTHERS	212.44	53,408.40
<u>RECYCLABLES</u>		
MEMBERS	17,759.45	-
OTHERS	708.13	-
	147,035.17	15,986,500.08
<u>RECYCLING</u>		
NEWSPAPERS		64,637.97
BOXBOARD		-
CARDBOARD		125,341.07
PLASTIC		88,868.53
SCRAP METAL		57,509.07
TIN CANS		7,447.06
NON FERROUS METAL		2,424.61
GLASS		-
BATTERIES		5,652.40
USED ELECTRONICS		-
		351,880.71
<u>OTHER</u>		
COMPOST SALES		63,308.00
RENTAL INCOME		94,810.00
INTEREST ON INVESTMENTS		64,376.58
MISC. INCOME		9,489.28
		231,983.86
TOTAL REVENUE		16,570,364.65
<u>EXPENSES</u>		
MADISON HEIGHTS FACILITY		205,952.76
TROY TRANSFER FACILITY		2,180,906.98
MATERIAL RECOVERY FACILITY		1,478,186.12
HOUSEHOLD HAZARDOUS WASTE		327,768.08
COMPOST/LANDFILL FACILITY		398,144.54
ADMINISTRATIVE & GENERAL		897,288.60
COLLECTION CONTRACT EXPENSES		8,032,821.01
COLLECTION & DISPOSAL FEES IN TRANSIT		2,499,070.00
		16,020,138.09
NET INCOME BEFORE DEPRECIATION		550,226.56
DEPRECIATION		322,087.50
NET INCOME		228,139.06

SOCRRA  
STATEMENT OF REVENUES & EXPENDITURES  
COMPARED WITH TOTAL BUDGET  
JULY 1, 2017 THROUGH MARCH 31, 2018

<u>REVENUES</u>	<u>TOTAL BUDGET 2017/2018</u>	<u>ACTUAL 9 MONTHS</u>	<u>BALANCE</u>	
MEMBERS SERVICES	18,241,336.00	13,848,197.44	4,393,138.56	76%
MEMBERS SURCHARGE	1,345,404.00	1,003,689.00	341,715.00	75%
NON-MEMBER REFUSE	1,700,000.00	1,081,205.24	618,794.76	64%
<u>YARD WASTE</u>				
NON-MEMBERS	75,000.00	53,408.40	21,591.60	71%
	21,361,740.00	15,986,500.08	5,375,239.92	
<u>RECYCLABLES</u>				
NEWSPAPERS	300,000.00	64,637.97	235,362.03	22%
BOXBOARD	250,000.00	-	250,000.00	0%
CARDBOARD	75,000.00	125,341.07	(50,341.07)	167%
PLASTIC	250,000.00	88,868.53	161,131.47	36%
SCRAP METAL	30,000.00	57,509.07	(27,509.07)	192%
TIN CANS	28,000.00	7,447.06	20,552.94	27%
NON FERROUS METAL	15,000.00	2,424.61	12,575.39	16%
GLASS	10,000.00	-	10,000.00	0%
BATTERIES	4,000.00	5,652.40	(1,652.40)	141%
USED ELECTRONICS	-	-	-	0%
	962,000.00	351,880.71	610,119.29	37%
<u>OTHER</u>				
COMPOST SALES	130,000.00	63,308.00	66,692.00	49%
RENTAL OF HOMES	110,000.00	94,810.00	15,190.00	86%
INTEREST ON INVESTMENTS	50,000.00	64,376.58	(14,376.58)	129%
MISC. INCOME	25,000.00	9,489.28	15,510.72	38%
	315,000.00	231,983.86	83,016.14	74%
 TOTAL REVENUES	 22,638,740.00	 16,570,364.65	 6,068,375.35	 73%

SOCRRRA  
STATEMENT OF REVENUES & EXPENDITURES  
COMPARED WITH TOTAL BUDGET  
JULY 1, 2017 THROUGH MARCH 31, 2018

<u>EXPENSES</u>	TOTAL BUDGET <u>2017/2018</u>	ACTUAL <u>9 MONTHS</u>	<u>BALANCE</u>	
MADISON HEIGHTS FACILITY	301,750.00	205,952.76	95,797.24	68%
TROY TRANSFER FACILITY	3,435,450.00	2,180,906.98	1,254,543.02	63%
MATERIAL RECOVERY FACILITY	1,630,490.00	1,478,186.12	152,303.88	91%
HOUSEHOLD HAZARDOUS WASTE	461,700.00	327,768.08	133,931.92	71%
COMPOST/LANDFILL FACILITY	445,430.00	398,144.54	47,285.46	89%
ADMINISTRATIVE & GENERAL	1,514,200.00	897,288.60	616,911.40	59%
COLLECTION & DISPOSAL FEES	12,594,000.00	8,032,821.01	4,561,178.99	64%
COLLECTION & DISPOSAL FEES IN TRANSIT	-	2,499,070.00	(2,499,070.00)	0%
	20,383,020.00	16,020,138.09	4,362,881.91	
TOTAL EXPENDITURES	20,383,020.00	16,020,138.09	4,362,881.91	79%
NET INCOME	2,255,720.00	550,226.56	1,705,493.44	24%

S O C R R A  
COMPARATIVE STATEMENT  
JULY 1, 2017 THROUGH MARCH 31, 2018

	<u>2017/2018</u>	<u>2016/2017</u>	<u>VARIANCES</u>
<u>REVENUES</u>			
MEMBER SERVICES	13,848,197.44	13,485,739.79	362,457.65
MEMBER SURCHARGE	1,003,689.00	987,111.00	16,578.00
NON MEMBER REFUSE	1,081,205.24	1,503,179.68	(421,974.44)
<u>YARD WASTE</u>			
MEMBERS	-	-	-
OTHERS	53,408.40	99,113.51	(45,705.11)
	15,986,500.08	16,075,143.98	(88,643.90)
<u>RECYCLABLES</u>			
NEWSPAPERS	64,637.97	343,820.13	(279,182.16)
BOXBOARD	-	318,142.21	(318,142.21)
CARDBOARD	125,341.07	2,304.75	123,036.32
PLASTIC	88,868.53	138,852.65	(49,984.12)
SCRAP METAL	57,509.07	36,576.93	20,932.14
TIN CANS	7,447.06	27,540.88	(20,093.82)
ALUMINUM CANS	2,424.61	3,475.08	(1,050.47)
GLASS	-	-	-
BATTERIES	5,652.40	2,778.00	2,874.40
USED ELECTRONICS	-	-	-
	351,880.71	873,490.63	(521,609.92)
<u>OTHER</u>			
COMPOST SALES	63,308.00	106,000.00	(42,692.00)
RENTAL OF HOMES	94,810.00	88,302.00	6,508.00
INTEREST ON INVESTMENTS	64,376.58	32,598.99	31,777.59
MISC. INCOME	9,489.28	12,623.69	(3,134.41)
	231,983.86	239,524.68	(7,540.82)
TOTAL REVENUES	16,570,364.65	17,188,159.29	(617,794.64)
OPERATING EXPENSES	16,020,138.09	15,071,475.81	948,662.28
EXCESS	550,226.56	2,116,683.48	(1,566,456.92)

SOCRRA  
TOTAL SERVICE CHARGES  
JULY 1, 2017 THROUGH MARCH 31, 2018

<u>MUNICIPALITY</u>	<u>TOTAL TONS</u>	<u>SERVICE CHARGES</u>
BERKLEY	6,933.66	780,752.45
BEVERLY HILLS	4,786.52	535,545.00
BIRMINGHAM	12,312.02	1,200,414.00
CLAWSON	5,864.26	671,678.66
FERNDAL	10,099.93	1,447,212.19
HAZEL PARK	5,783.69	917,363.75
HUNTINGTON WOODS	3,161.25	284,177.75
LATHRUP VILLAGE	2,147.26	239,183.00
OAK PARK	10,461.61	1,369,422.58
PLEASANT RIDGE	1,714.70	152,113.14
ROYAL OAK	27,652.40	3,687,142.68
TROY	30,216.24	3,566,880.44
	<hr/>	<hr/>
SUB-TOTAL	121,133.54	14,851,885.64
	<hr/>	<hr/>
OTHER CUSTOMERS	25,176.75	1,134,614.44
DROP OFF CENTERS	724.88	
	<hr/>	<hr/>
TOTAL	147,035.17	15,986,500.08

SOCRRA  
IMPROVEMENT FUND  
JULY 1, 2017 THROUGH MARCH 31, 2018

FIXED ASSETS

EXPENDITURES

Recycling Carts	4,166,254.42
Madison Heights renovation	7,340.90
Troy transfer station SCADA compactor	12,499.25
Material Recycling Facility Renovation	4,921,004.49
	<hr/>
	9,107,099.06

**AGENDA**  
**SOUTHFIELD TOWNSHIP BOARD**  
**OF TRUSTEES MEETING**  
**TOWNSHIP HALL**  
**TUESDAY, MAY 8, 2018**  
**AT 7:30 P.M.**

1. Call to Order –Schmitt
2. Roll Call- Tischler
3. Administrative Reports
  - (A) Supervisor’s Report
  - (B) Clerk’s Report
  - (C) Treasurer’s Report
4. Public Comments on Items Not Contained on Published Agenda- Schmitt
5. Approval of Agenda- Schmitt
6. Discussion and Possible Approval of March 13, 2018 Regular Board Meeting Minutes- Schmitt
7. Discussion and Possible Approval of April 10, 2018 Regular Board Meeting Minutes- Schmitt
8. Discussion and Second Reading of Amendments to Sign Ordinance No. 209-with Possible Adoption- Tischler
9. Discussion and Possible Approval of April Expenditures- Nelson
10. Comments from the Audience- Schmitt
11. Comments from the Board- Schmitt

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act), MCL 41.72a (2) (3) and the Americans With Disabilities Act (ADA).

The Southfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting or public hearing upon 5 days notice to the Southfield Township Board.

Individuals with disabilities requiring auxiliary aids or services should contact the Southfield Township Board by writing or calling Sharon Tischler, Clerk, 18550 W. 13 Mile Rd., Southfield Township, MI 48025-5262, (248) 540-3420.

**MINUTES OF THE SOUTHFIELD TOWNSHIP BOARD OF TRUSTEES  
MEETING HELD ON APRIL 10, 2018**

Supervisor Schmitt called the meeting to order at 7:30 p.m. at the Township Hall.

**ROLL CALL:**

Present: Supervisor Schmitt, Clerk Tischler, Treasurer Mooney and Trustees Cook, Nelson and O'Reilly

Absent: Trustee Scarcello

Others Present: Sandra LaJoie, Deputy Clerk

**Supervisor's Report**

Schmitt stated the Board of Review concluded on March 24<sup>th</sup> and everything went smoothly. Schmitt noted that the Township filed a Motion to Dismiss the Abyssinia Church lawsuit. Schmitt mentioned the Township hired a new landscaping company, Corey Services.

**Clerk's Report**

Tischler noted 687 dog licenses have been purchased compared to 710 last year and 33 cat licenses have been issued compared to 50 last year.

Tischler mentioned fourteen merchants of nineteen have submitted their merchant license information.

Tischler stated NEXT is sponsoring a Shredding Event on Saturday, April 14<sup>th</sup> from 10:00 a.m. until 12:00 noon in the Next parking lot. Shredding is intended for sensitive documents only with a three-box limit per person and you don't need to be a resident of a SOCRRA community to participate.

Tischler gave an overview of a meeting with several residents from Bingham Farms regarding voter registration.

**Treasurer's Report**

Mooney commented the State of Michigan currently has a law on the books eliminating property taxes for Disabled Veterans who have filed the proper paper work. While nobody objects to Disabled Veterans receiving this exemption, the mechanism used is at issue. Currently, the exemption is a direct reduction of tax dollars to the local units of government. The Township has lost approximately 2 million dollars in taxable value and this number is growing annually. In the Township alone, this translates to a loss of approximately \$82,000.00 in tax dollars

to our Schools, County, State, Villages and Township. It is the belief of many that this should be a tax credit and not a direct loss to municipalities. There is a bill pending that will change it to a tax credit. The Board will be kept updated on its progress.

Nelson asked Mooney if the Disabled Veterans are disabled because of war.

Mooney responded that is correct.

Tischler questioned if settlement with the County has been completed.

Mooney responded the Township, Beverly Hills and Bingham Farms have filed all the necessary paperwork to the County to complete the process. Franklin Village has not yet filed. The County will not complete settlement until all units in the Township have filed. It is problematic for a number of reasons. On the Township level it delays the Township from receiving their delinquent revolving fund payment and the fiscal year cannot be finalized until it is approved. The County also has a deadline where all units in the County must be settled. It has delayed their ability to move forward as well.

Schmitt asked about the filing deadline.

Mooney responded the deadline is March 31<sup>st</sup> and is now late.

**PUBLIC COMMENTS ON ITEMS NOT CONTAINED ON THE PUBLISHED AGENDA:**

No one wished to be heard.

**APPROVAL OF AGENDA:**

**Motion** by O'Reilly, supported by Nelson, the agenda be approved as presented.

**Motion** carried unanimously.

**APPROVAL OF MARCH 13, 2018 REGULAR MEETING MINUTES:**

**Motion** by Mooney, supported by Nelson, the March 13, 2018 minutes be tabled.

**Motion** carried unanimously.

**DISCUSSION AND FIRST READING OF AMENDMENTS TO SIGN ORDINANCE NO. 209:**

Schmitt noted the Planning Commission has reviewed and tweaked the proposed Sign Ordinance amendment and recommend the Township Board adopt it. The Planning Commission has also conducted a Public Hearing. Schmitt added this is the First Reading and a Second Reading will be at our May meeting.

Cook reviewed a memo she prepared with suggested changes.

The Board discussed the following changes:

- Definitions
- Section 151.122
- All signs in Appendix C
- The use of “shall” in some sections and “must” in other sections.
- “Architectural” and “Engineering” scales.
- Political Signs
- Who in the Township is affected by the Ordinance.

After general discussion, it was the consensus of the Board, to have Cook make the agreed changes.

#### **DISCUSSION AND POSSIBLE APPROVAL OF FRANCHISE AGREEMENT WITH AT & T:**

Schmitt commented Southfield Township has unknown subscribers and a cable agreement, but in all probability will not receive any franchise or PEG funds. Nonetheless, the AT &T’s proposed adhesion contract must be ratified. Ratification requires a Board Resolution and the agreement offers a 5% franchise fee and 2% PEG Fee.

Schmitt stated the ratification of the agreement must be done within 15 calendar days from March 28, 2018.

**Resolved** by Tischler, supported by O’Reilly, that Southfield Township approves the Video Service Local Franchise Agreement for AT &T of Michigan, and Township Officials are authorized to sign the agreement on its behalf.

#### **ROLL CALL:**

Ayes:	Tischler, Mooney, Cook, Nelson, O’Reilly, Schmitt
Nays:	None
Absent:	Scarcello

**RESOLUTION DECLARED ADOPTED.**

**DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION TO APPOINT REPRESENTATIVE AND ALTERNATE TO THE SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY BOARD:**

Schmitt commented our current SOCWA representative, former Trustee Robert Walsh, has decided to retire at the end of his term, June 30, 2018. We will thank Bob at our June meeting. We need a volunteer to replace Walsh. Additionally, Trustee Nelson, our landscape superintendent, bill reviewer, and Alternate SOCWA Representative has agreed to remain as an Alternate Representative but only if another Trustee will take the Representative's position.

Schmitt asked if there was anyone willing to be our SOCWA Representative? Schmitt stated that Chris Wilson, Beverly Hills Manager, has offered to accept the position. If necessary, Ellen Marshall, Beverly Hills Village Clerk, will become our Alternate.

Appointments of the Representative. and Alternate are for a one-year term.

**Resolved** by Schmitt, supported by Nelson, to appoint Chris Wilson, as the Southfield Township Representative and Ellen Marshall, as Alternate to the Southeastern Oakland County Water Authority, for a one-year term commencing July 1, 2018. The Clerk is directed to submit the appropriate certification.

**ROLL CALL:**

Ayes: Mooney, Cook, Nelson, O'Reilly, Schmitt, Tischler  
Nays: None  
Absent: Scarcello

**RESOLUTION DECLARED ADOPTED.**

**DISCUSSION AND POSSIBLE APPROVAL OF MARCH EXPENDITURES:**

**Motion** by Nelson, supported by Cook, to approve the March expenditures as follows:

101 General Fund	\$ 89,751.48
703 Tax Fund	<u>\$ 354,431.15</u>
Total	\$ 444,182.63

Mooney answered all questions.

**Motion** carried unanimously.

**COMMENTS FROM THE AUDIENCE:**

No one wished to be heard.

**COMMENTS FROM THE BOARD:**

Nelson inquired why is the legal bill so high this month.

Mooney responded a majority of the charges involved the Abyssinia Church and some of the charges are a couple of tribunal issues.

Meeting adjourned 8:19 p.m.

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Phillip Schmitt, Supervisor

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Sharon Tischler, Clerk

These minutes are not official. The Board of Trustees has not formally approved them.

## **PARKS & RECREATION BOARD MEETING MINUTES –APRIL 19, 2018 – PAGE 1**

Present: Chairperson Hausman; Vice-Chair Ruprich; Members: Borgon, Goodrich, and Schmitt

Absent: Members: Davis, Kondak

Also Present: Village Clerk, Marshall  
Council Liaison, Phil Mueller

Chairperson Hausman called the regular meeting of the Parks and Recreation Board to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

### **APPROVE MINUTES OF A REGULAR PARKS & RECREATION BOARD MEETING HELD MARCH 10, 2018**

Motion by Schmitt, second by Ruprich, that the minutes of the Parks & Recreation Board meeting held on March 10, 2018 be approved.

Motion passed.

### **PUBLIC COMMENTS**

None.

At 7:33 p.m. Borgon arrived.

### **DISCUSSION OF PREPARATIONS FOR MEMORIAL DAY PARADE AND CARNIVAL**

Hausman announced Jason Gross has agreed to work with Patty Wainer again to coordinate the Memorial Day parade. Goodrich will find volunteers to help on parade day. Suggestions were made for Grand Marshal, contact will be made.

Ruprich confirmed that food trucks from Kona Ice and Ned's Travel Burger will be at the Carnival.

Borgon has confirmed with Galactic Transport for ride rental.

### **DEVELOP PLAN FOR POCKET PARKS AND RIVERSIDE PARK**

Ostrowski presented his draft plan for Riverside Park, showing the design and planting suggestions, where the lawn would be removed, where a stone path would be laid, and features island access, seating, and viewing platforms. He included a list of suggested materials, native grasses, and wild flowers. The plan will work for the restoration of existing riverbanks and natural spaces, as well as extend pedestrian connections.

John and Janet Mooney, Devonshire; Dan Nunez, Marguerite; and Rachael Hrydziuszko, Evergreen; voiced their appreciation of the work Ostrowski has done as well as their support of the design and use of the land.

Nunez reported on several pocket parks located throughout the Village, and his ideas on how to enhance them. These ideas included mass planting of tulips and daffodils, areas of single species

trees, mass bulb planting, maybe some benches and gazebos. He would like to create spaces that are inviting and represent the spirit of the Village.

The Board thanked Nunez for all of his work, and agreed that the next step is to establish the ownership of the pocket parks, and speak to the surrounding neighbors.

### **LIAISON COMMENTS**

Mueller thanked Ostrowski and Nunez for their time and vision for the Village. He thanked the Board for all of their hard work on the Memorial Day Parade and Carnival.

### **ADMINISTRATION COMMENTS**

#### **Cardboard Trash and Recycling Boxes**

A dozen new boxes are in the storage room at the park for Memorial Day.

#### **Lights on the Arches**

The lights now match on both arches at Beverly Park.

#### **Greenfield Road Round-A-Bout**

The City of Royal Oak adopted a resolution at their April 9, 2018 meeting regarding traffic calming initiatives on Greenfield Road (attached). The Village of Beverly Hills has a similar resolution on their April 17<sup>th</sup> agenda for consideration.

#### **Tennis Courts**

Village Council has authorized seeking bids for tennis court rehabilitation. Bid specifications were posted on MITN last week and bids will be opened April 24, 2018 at 10:00 a.m.

#### **Sidewalk Ramp Installation at Beverly Park**

Construction is anticipated to begin this month to replace the sidewalks at Beverly Park that cross a traffic area with truncated domes to meet ADA requirements.

#### **Village Website**

We anticipate launching the new Village website by the first of May. We are excited to share our new look.

### **BOARD COMMENTS**

The Board thanked Ostrowski and Nunez for their time and work on the beautification of Beverly Hills.

The meeting was adjourned at 9:07 p.m.

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE PARKS & RECREATION BOARD.