

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Special Order of Business

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of [minutes](#) of a regular Council meeting held August 7, 2018.
2. Review and file [bills](#) recapped as of Monday, August 20, 2018.
3. Accept letter of [resignation](#) from Ellen E. Marshall and approve separation agreement and release and discharge of all claims.
4. Review and consider authorizing administration to seek bids for [Buckthorn](#) eradication at Beverly Park.
5. Review and consider appointment of Village alternate to the [SOCRRRA](#) Board.
6. Review and consider appointment of Village alternate to the [SOCWA](#) Board.

Business Agenda

1. Announcement of [vacancy](#) on the Birmingham Area Cable Board.
2. Review and consider [site plan](#) approval for Beverly Hills Veterinary Associates at 32381 Southfield Road.
3. Review and consider waiving pavilion fees for Next's [Octoberfest](#) September 13, 2018.
4. [Appoint](#) Village Clerk.

Public comments

Manager's [report](#)

Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days notice to the Village.

Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or calling Ellen Marshall, 18500 W. Thirteen Mile, Beverly Hills, MI 48025 (248) 646-6404.

Present: President Mooney; President Pro-Tem Peddie; Members: Delaney, Mueller, Nunez, and Oen

Absent: Member: Abboud

Also Present: Village Manager, Wilson
Village Attorney, Ryan
Village Clerk, Marshall
Public Safety Director, Torongeau

President Mooney called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Delaney, second by Nunez, to amend the agenda moving Consent Item 2. Review and file bills recapped as of Monday, July 23, 2018, and Consent Item 3. Review and file bills recapped as of Monday, August 6, 2018 to the Business Agenda.

Motion passed.

Motion by Oen, second by Peddie, to approve the agenda as amended.

Motion passed.

COMMUNITY ANNOUNCEMENTS

Bill Galvin, Farmington, Candidate for Oakland County Commissioner of the 14th District, spoke about his goals if elected which include funding road repairs, funding for the Oakland County Sheriffs, and increased enforcement of Distracted Driving laws.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Oen, second by Peddie to approve the consent agenda as amended.

1. Review and consider approval of minutes of a regular Council meeting held July 17, 2018.
2. Review and consider authorizing administration to seek bids for designing and printing the 2019 Village Calendar.

Roll Call Vote:

Motion passed (6-0)

BUSINESS AGENDA

PRESENTATION OF REPORT ON THE SOUTHFIELD CORRIDOR OVERLAY DISTRICT FROM JOHN PAVONE, CORE PARTNERS

The Village has engaged with Gibbs Planning Group (GPG) to provide professional consulting services to evaluate and update our existing Town Center Plan and Overlay District along the Southfield Corridor. The first task outlined in the agreement was to have a real estate development professional perform an analysis of the costs and rate of return for implementing the existing plan. The Village engaged CORE Partners to perform this work and John Pavone presented his findings to the Planning Commission at their July 25, 2018 meeting. A copy of the findings detailing the methodology and assumptions used in the analysis was provided for review.

John Pavone, CORE Partners, presented an outline of his methodology, and found the development unlikely due to the estimated gap of over \$24 million between the land cost and land budget, as well as the challenges of assembling the land. Their opinion is that any modifications to the plan should provide for much greater density in order to be more economically viable. In addition, the Village could utilize municipal ownership as part of a long-term effort to assemble the land over time whereby the project may come to fruition at a much later date. Task two outlined in the contract with GPG calls for professional review of the existing plan based on the analysis completed by CORE Partners to recommend revisions to the plan that will encourage development and be economically viable while retaining the original intent of the plan. Tasks three and four will result in updates to the plan with promotional materials and public relations to help promote the updated plan.

Peddie thanked Pavone for his thorough report.

Nunez asked whether the development of neighboring communities' downtowns has created a lack of demand for new development. Pavone explained that a demand study was not done, but if the area were vacant, a medium-high density with mixed use would do well.

Motion by Oen, second by Mueller, be it resolved that the Village of Beverly Hills receive and file the report from CORE Partners dated July 25, 2018.

Motion passed.

ANNOUNCEMENT OF A VACANCY ON THE BIRMINGHAM AREA CABLE BOARD

A vacancy exists on the Birmingham Area Cable Board with a term expiration date of June 30, 2020. The Cable Board meets at 7:45 a.m. on the third Wednesday of each month in the Village Council Chamber. They advise the Village Council as to all matters related to Cable Television. The Board monitors performance of the franchisee and compliance with the franchise agreement and acts as liaison between residents and the franchisee.

Applications will be accepted until the vacancy is filled.

REVIEW AND CONSIDER OUR LADY QUEEN OF MARTYRS SCHOOL REQUEST TO CHANGE OKTOBERFEST 5K RUN DATE FROM SEPTEMBER 29, 2018 TO OCTOBER 6, 2018

In January of 2018, Village Council approved a request from Our Lady Queen of Martyrs to use Village sidewalks and streets on Saturday, September 29, 2018 for their sixth annual Oktoberfest 5K Race. They are asking to change the date to Saturday, October 6, 2018. Their route includes portions of Pierce, Kirkshire, Edgewood, Birwood, Madison, Verona, Fairfax, Amherst, Sheridan, Locherbie, and Birmingham. They have also added a .25 mile Mini Viking Trot along Pierce.

Motion by Mueller, second by Oen, that the Village of Beverly Hills Council approves the request from Our Lady Queen of Martyrs School to hold their sixth annual Oktoberfest 5K Race and use Village streets and sidewalks Saturday, October 6, 2018. Upon approval of the Run, they will submit the required Certificate of Insurance naming the Village of Beverly Hills as an additional insured with at least \$1,000,000 of liability coverage.

Motion passed.

REVIEW AND FILE BILLS RECAPPED AS OF MONDAY, JULY 23, 2018.

Delaney reported that after a review of the recap provided he noted a series of double issue checks and a series of voided checks.

Wilson explained that due to printer malfunction, the checks had to be voided out and reissued.

Motion by Oen, second by Mueller, be it resolved that the Village of Beverly Hills receive and file the bills recapped as of Monday, July 23, 2018.

Roll Call Vote:

Motion passed (6-0)

REVIEW AND FILE BILLS RECAPPED AS OF MONDAY, AUGUST 6, 2018.

Delaney confirmed that the bill recap was accurate in this group.

Motion by Oen, second by Peddie, be it resolved that the Village of Beverly Hills receive and file the bills recapped as of Monday, August 6, 2018.

Roll Call Vote:

Motion passed (6-0)

PUBLIC COMMENTS

None.

MANAGER'S REPORT

13 Mile Road Construction – Construction on 13 Mile west of Evergreen will begin on Tuesday, August 14th. Traffic will be limited to one lane in each direction during this project. The intention is for the project to be completed before Labor Day.

Veterinary Clinic Site Plan – The Planning Commission has reviewed and recommended approval of a site plan for renovations at the Veterinary Clinic on Southfield Rd. south of 14 Mile. Village Administration is working with the property owner on the recommended modifications from the Planning Commission. It is anticipated this site plan will be before Council for their review and consideration at the meeting of August 21st.

Movie Night in the Park – The Village’s annual Movie Night in the Park will be held on Thursday, August 23rd in Beverly Park beginning at 6:00 PM. There will be a bounce house and food vendors prior to the movie. This year’s movie is Coco. The movie is scheduled to begin at dusk, approximately 8:45. There will be free water and popcorn during the movie.

Summer Tax Bills – Summer Village tax bills have been mailed. The last day to pay summer tax bills without penalty is Friday, September 14th. All Village tax bills are payable to Southfield Township.

COUNCIL COMMENTS

Mueller thanked Administration for the inclusion of the Code Enforcement Quarterly Report.

Oen thanked residents for voting.

Mooney reported that the Park step replacement project is nearly completed. He shared that Millicent Worrell, longtime resident and wife to Frank Worrell passed away, and offered the Council’s condolences to her family.

Motion by Oen, second by Delaney, to adjourn the meeting at 8:15 p.m.

Motion passed.

John Mooney
Council President

Ellen E. Marshall
Village Clerk

Elizabeth M. Lyons
Recording Secretary

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

TO THE PRESIDENT & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 8/6/2018 THROUGH 8/21/2018.

ACCOUNT TOTALS:

101	GENERAL FUND	\$200,632.08
202	MAJOR ROAD FUND	\$5,450.95
203	LOCAL STREET FUND	\$9,694.16
205	PUBLIC SAFETY DEPARTMENT FUND	\$62,107.74
592	WATER & SEWER FUND	\$339,935.40
701	TRUST & AGENCY FUND	\$2,800.00
	TOTAL	<u>\$620,620.33</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$1,250.00
	ACCOUNTS PAYABLE	<u>\$620,620.33</u>
	GRAND TOTAL	<u>\$621,870.33</u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
08/20/2018	COM	78854	59852	ACCELERATED BUILDERS INC	ACCELERATED BUILDERS INC	1,000.00
08/20/2018	COM	78855	53494	ANGELO FLUCKER	ANGELO FLUCKER	100.00
08/20/2018	COM	78856	59847	ANNE PAPPAS TRUSTEE	ANNE PAPPAS TRUSTEE	200.00
08/20/2018	COM	78857	59864	ANTHONY PRATT	ANTHONY PRATT	100.00
08/20/2018	COM	78858	31164	APOLLO FIRE APPARATUS	APOLLO FIRE APPARATUS	1,582.80
08/20/2018	COM	78859	53284	APPLIED IMAGING	APPLIED IMAGING	197.07
08/20/2018	COM	78860	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	233.64
08/20/2018	COM	78861	30474	B-DRY SYSTEMS	B-DRY SYSTEMS	300.00
08/20/2018	COM	78862	32748	BEIER HOWLETT,P.C.	BEIER HOWLETT,P.C.	714.00
08/20/2018	COM	78863	31884	BENTLEY SYSTEMS INC	BENTLEY SYSTEMS INC	1,014.00
08/20/2018	COM	78864	34063	BIRMINGHAM AREA CABLE BC	BIRMINGHAM AREA CABLE BC	100,000.00
08/20/2018	COM	78865	30861	BLUE CARE NETWORK	BLUE CARE NETWORK	33,005.17
08/20/2018	COM	78866	01000	BP	BP	36.84
08/20/2018	COM	78867	59627	BRANDON FLUEGEL	BRANDON FLUEGEL	200.00
08/20/2018	COM	78868	58959	CADILLAC ASPHALT, LLC	CADILLAC ASPHALT, LLC	905.64
08/20/2018	COM	78869	58597	CATHY WHITE	CATHY WHITE	286.99
08/20/2018	COM	78870	59854	CHESSE HOME IMPROVEMENT	CHESSE HOME IMPROVEMENT	700.00
08/20/2018	COM	78871	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	45.80
08/20/2018	COM	78872	59323	CLEANNET	CLEANNET	858.00
08/20/2018	COM	78873	31925	COALITION OF PUBLIC SAFE	COALITION OF PUBLIC SAFE	21,330.62
08/20/2018	COM	78874	51439	COMCAST	COMCAST	175.80
08/20/2018	COM	78875	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	22,425.09
08/20/2018	COM	78876	59840	CORE PARTNER ASSOCIATES	CORE PARTNER ASSOCIATES	10,000.00
08/20/2018	COM	78877	50097	CYNERGY PRODUCTS	CYNERGY PRODUCTS	256.83
08/20/2018	COM	78878	59865	DAWN STEPHENSON	DAWN STEPHENSON	100.00
08/20/2018	COM	78879	59848	DAZ INC	DAZ INC	300.00
08/20/2018	COM	78880	59692	DONALD STEFFES	DONALD STEFFES	500.00
08/20/2018	COM	78881	59857	DOUGLAS GAILLIARD III	DOUGLAS GAILLIARD III	200.00
08/20/2018	COM	78882	50919	DTE ENERGY	DTE ENERGY	828.77
08/20/2018	COM	78883	51385	DTE ENERGY	DTE ENERGY	6,065.41
08/20/2018	COM	78884	59813	FIRE DEFENSE EQUIPMENT C	FIRE DEFENSE EQUIPMENT C	19.20
08/20/2018	COM	78885	38935	FLAME FURNACE	FLAME FURNACE	148.00
08/20/2018	COM	78886	59849	G & M GUTTER CO INC	G & M GUTTER CO INC	200.00
08/20/2018	COM	78887	59850	GARDNER BUILDERS INC	GARDNER BUILDERS INC	1,000.00
08/20/2018	COM	78888	59855	GROVES GIRLS SWIM TEAM E	GROVES GIRLS SWIM TEAM E	200.00
08/20/2018	COM	78889	49646	GUNNERS METERS & PARTS I	GUNNERS METERS & PARTS I	160.00
08/20/2018	COM	78890	59327	HANSONS WINDOWS	HANSONS WINDOWS	300.00
08/20/2018	COM	78891	59020	IDENTISYS	IDENTISYS	624.06
08/20/2018	COM	78892	59839	J.C. EHRlich	J.C. EHRlich	45.00
08/20/2018	COM	78893	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	1,755.00
08/20/2018	COM	78894	59423	JAMES HEALY	JAMES HEALY	400.00
08/20/2018	COM	78895	59841	JASON KNIGHT	JASON KNIGHT	200.00
08/20/2018	COM	78896	59842	JOHN ROLAND	JOHN ROLAND	200.00
08/20/2018	COM	78897	51579	JOSEPH ANDERSON	JOSEPH ANDERSON	200.00
08/20/2018	COM	78898	59656	JRC SUPPLY, INC.	JRC SUPPLY, INC.	180.46
08/20/2018	COM	78899	59858	JUSTIN RACKLIN	JUSTIN RACKLIN	100.00
08/20/2018	COM	78900	59860	KARA LADOMER	KARA LADOMER	200.00
08/20/2018	COM	78901	59563	KAREN AUER	KAREN AUER	100.00
08/20/2018	COM	78902	59480	KASTLER CONSTRUCTION	KASTLER CONSTRUCTION	2,500.00
08/20/2018	COM	78903	31003	KEARN'S BROTHERS INC.	KEARN'S BROTHERS INC.	1,200.00
08/20/2018	COM	78904	59863	KELLY DILLAHA	KELLY DILLAHA	300.00
08/20/2018	COM	78905	59844	KIRK KINJORSKI	KIRK KINJORSKI	300.00
08/20/2018	COM	78906	52119	KROLL CONSTRUCTION	KROLL CONSTRUCTION	200.00
08/20/2018	COM	78907	59686	LARS DAVID INC	LARS DAVID INC	200.00
08/20/2018	COM	78908	59856	LERNER ADVERTISING	LERNER ADVERTISING	300.00
08/20/2018	COM	78909	51792	LEXISNEXIS RISK SOLUTION	LEXISNEXIS RISK SOLUTION	40.75
08/20/2018	COM	78910	59619	LIVE WELL CUSTOM HOMES I	LIVE WELL CUSTOM HOMES I	1,250.00
08/20/2018	COM	78911	59859	MADELINE ALPERT	MADELINE ALPERT	100.00
08/20/2018	COM	78912	59116	MARGARET A.S. BEKE	MARGARET A.S. BEKE	77.00
08/20/2018	COM	78913	59845	MAS BUILDING & RENOVATIC	MAS BUILDING & RENOVATIC	600.00
08/20/2018	COM	78914	59641	MICHIGAN POLICE TRAINING	MICHIGAN POLICE TRAINING	250.00
08/20/2018	COM	78915	59732	MICHIGAN.COM	MICHIGAN.COM	43.44
08/20/2018	COM	78916	34013	MILES BRADLEY BUILDING	MILES BRADLEY BUILDING	800.00
08/20/2018	COM	78917	51461	MUNICIPAL WEB SERVICES	MUNICIPAL WEB SERVICES	572.00
08/20/2018	COM	78918	59112	NEXT	NEXT	1,257.50
08/20/2018	COM	78919	59846	NIGHINGALE CONSTRUCTION	NIGHINGALE CONSTRUCTION	900.00
08/20/2018	COM	78920	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	55.34
08/20/2018	COM	78921	51751	O.C.W.R.C.	O.C.W.R.C.	31,289.00
08/20/2018	COM	78922	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	438.59
08/20/2018	COM	78923	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	4,056.29
08/20/2018	COM	78924	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	153,334.00
08/20/2018	COM	78925	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	1,596.08
08/20/2018	COM	78926	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	24,404.92
08/20/2018	COM	78927	49769	OFFICE EXPRESS	OFFICE EXPRESS	119.88
08/20/2018	COM	78928	59622	PARAGON LABORATORIES	PARAGON LABORATORIES	200.00
08/20/2018	COM	78929	58612	PATRICK WESTERLUND	PATRICK WESTERLUND	200.00
08/20/2018	COM	78930	51946	PAUL SHAPIRO	PAUL SHAPIRO	200.00
08/20/2018	COM	78931	52107	PRIEST CONSTRUCTION	PRIEST CONSTRUCTION	200.00

08/16/2018 02:23 PM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

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CHECK DATE FROM 08/20/2018 - 08/20/2018

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
08/20/2018	COM	78932	59851	RAPID SHRED	RAPID SHRED	483.00
08/20/2018	COM	78933	59534	REVIZE LLC	REVIZE LLC	1,850.00
08/20/2018	COM	78934	59568	ROBERT GLEASON	ROBERT GLEASON	200.00
08/20/2018	COM	78935	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	32,802.00
08/20/2018	COM	78936	16600	S.O.C.W.A.	S.O.C.W.A.	104,181.85
08/20/2018	COM	78937	59282	SAFEBUILT INC.	SAFEBUILT INC.	19,912.00
08/20/2018	COM	78938	59861	SHAWN MOBLEY SULICH	SHAWN MOBLEY SULICH	200.00
08/20/2018	COM	78939	51356	SOUTHFIELD MUFFLER & BRASOUTHFIELD MUFFLER & BR		244.35
08/20/2018	COM	78940	59862	SREERAM PANICKER	SREERAM PANICKER	200.00
08/20/2018	COM	78941	59843	STEPHEN LORD	STEPHEN LORD	200.00
08/20/2018	COM	78942	17700	SUNSET MAINTENANCE SERVISUNSET MAINTENANCE SERVI		1,000.00
08/20/2018	COM	78943	59853	TEMPLETON BUILDING COMPATEMPLETON BUILDING COMPA		1,500.00
08/20/2018	COM	78944	50823	THE BANK OF NEW YORK MEITHE BANK OF NEW YORK MEI		15,109.31
08/20/2018	COM	78945	59624	TITTLE BROTHERS CONSTRUCTITTLE BROTHERS CONSTRUC		150.00
08/20/2018	COM	78946	50767	VERIZON WIRELESS	VERIZON WIRELESS	29.27
08/20/2018	COM	78947	50767	VERIZON WIRELESS	VERIZON WIRELESS	7.06
08/20/2018	COM	78948	50767	VERIZON WIRELESS	VERIZON WIRELESS	427.67
08/20/2018	COM	78949	59357	WALLSIDE WINDOWS	WALLSIDE WINDOWS	700.00
08/20/2018	COM	78950	53564	WEX BANK	WEX BANK	4,744.84

COM TOTALS:

Total of 97 Checks:	620,620.33
Less 0 Void Checks:	0.00
Total of 97 Disbursements:	620,620.33

08/16/2018 02:28 PM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 08/08/2018 - 08/20/2018

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank IND INDEPENDENT BANK						
08/08/2018	IND	1060	59093	CAREY AND PAUL GROUP		1,250.00
IND TOTALS:						
Total of 1 Checks:						1,250.00
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						1,250.00

Ellen E. Marshall
4130 Lakeside Ave.
Royal Oak, MI 48073
em@bchill.com

August 2, 2018

Chris Wilson, Village Manager
Village of Beverly Hills
18500 W. Thirteen Mile Rd.
Beverly Hills, MI 48025

Dear Mr. Wilson,

This letter is my official notification to you and the Village Council that my last day of work at the Village of Beverly Hills will be August 31, 2018. I respectfully request to defer my retirement to August 1, 2020.

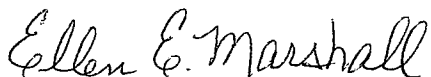
I am very grateful for all of the opportunities Beverly Hills has presented to me over the past 23 years and I consider it a privilege to have represented the Village as the Village Clerk during that time. I am very fortunate to have met and worked with many remarkable people during my tenure and I will truly miss you and my coworkers.

Please let me know what I can do to help with the transition of my work to another employee. I will be happy to help make the transition smooth.

Again, I have enjoyed working for the Village of Beverly Hills and will miss my coworkers and our work place a great deal. I wish you all the best in the future.

I hope to meet with you shortly to finalize the details of my deferred retirement, learn about any benefits that extend beyond retirement and identify any assistance that I can provide in transitioning my job to another employee.

Sincerely,



Ellen E. Marshall

c: Village Council

**SEPARATION AGREEMENT AND
RELEASE AND DISCHARGE OF ALL CLAIMS**

IT IS HEREBY AGREED between the Village of Beverly Hills ("the Village") and Ellen Marshall ("the Employee") as follows:

1. The Employee has voluntarily and irrevocably resigned from her employment with the Village for purposes of taking a deferred retirement, effective August 31, 2018. The Village, by its execution of this Agreement, accepts the resignation. The Employee's health, dental, and optical insurances provided through the Village will continue on the same terms and conditions as currently provided until the Employee would be eligible for retiree health insurance under the terms and conditions of the Village's Policy and Procedure Manual.

2. The Employee, in consideration of the Village's promises set forth in this Agreement, releases and forever discharges the Village, the Village's Board of Council, individual Council members, both past and present, and the Village's employees, agents and representatives from any and all claims, grievances, or suits arising from, relating to, concerning or touching upon her employment with the Village or the termination of her employment with the Village, including, but not limited to:

- A. Any claim or suit alleging that she was illegally, improperly or unfairly forced to resign her employment with the Village;
- B. Any claim, grievance or suit alleging that the Village breached any provision of its policies, procedures, or employment agreements;
- C. Any claim or suit alleging that the Village illegally discriminated against her in violation of any state or federal law or constitutional provision, including any claims under the Elliott-Larsen Civil Rights Act and/or Title VII of the Civil Rights Act of 1964;
- D. Any claim or suit alleging that the Village discriminated against her on the basis of disability in violation of the Americans with Disabilities Act and/or the Michigan Persons with Disabilities Act;
- E. Any claim or suit over which any state or federal court would have jurisdiction, including, but not limited to, any claims of mental and/or physical injury; damages to or loss of personal reputation; defamation; intentional infliction of emotional distress; or, violation of constitutional rights;
- F. Any claim or suit for salary, fringe benefits and/or other costs, expenses or attorney fees; and

G. Any suit alleging that the Village discriminated against her on the basis of her age in violation of the Age Discrimination in Employment Act.

3. The Employee promises and agrees that she shall not file any lawsuit or other action relating to, concerning or touching upon any claim that the Employee had or has against any released party (other than a claim challenging the enforceability of Paragraph 2(G) above, and/or a claim to enforce this Agreement); and further agrees not to allow or authorize any person or entity to file such lawsuit on her behalf against any released party; and, further, promises and agrees that if she does file any lawsuit or other type of action (other than a claim challenging the enforceability of Paragraph 2(G) above and/or a claim to enforce this Agreement), then she shall pay to the Village all the actual attorney fees and costs incurred by the Village, or any released party, in defending against any such claim, action or suit.

4. The Employee further promises and agrees not to accept any monetary damages which arise out of, or in connection with, any administrative claims which may be filed with, or pursued independently by, any governmental agency against any released party.

5. The Employee is hereby advised to consult with an attorney prior to signing this Agreement. The Employee agrees and acknowledges that she has been given the opportunity to review this Agreement for at least twenty-one (21) days prior to submitting it to the Village signed by her. The parties agree that changes to this Agreement, whether material or immaterial, do not restart the running of the twenty-one (21) day period.

6. This Agreement may be revoked by the Employee by so notifying the Village, in writing, within seven (7) days from the date it is signed by the Employee and submitted to the Village. If this Agreement is not so revoked, it shall become effective, enforceable and irrevocable.

7. The parties understand and agree that this Agreement constitutes the entire agreement between the parties pertaining to the subject matter addressed herein. Nothing contained in this Agreement is to be interpreted or construed as an admission of wrongdoing by any party.

8. This Agreement is subject to, and is contingent upon, the approval of the Village's Council.

THE VILLAGE

By: _____

Ellen Marshall

Date

Its: _____

Date: _____

M E M O

To: Chris Wilson, Village Manager
Members of Village Council

From: Ellen Marshall, Village Clerk

Re: Buckthorn Eradication at Beverly Park

Date: August 15, 2018

The Parks & Recreation Board, along with administration, has recommended a project to begin eradicating buckthorn at Beverly Park. The forested area of the Park is overrun with buckthorn stifling the growth of native plant materials. The ideal time to begin eradication is during December and January.

At this time, administration is seeking Council's approval to request bids for the FY 2018/2019 Buckthorn Eradication Program.

REVIEW AND CONSIDER APPOINTMENT OF VILLAGE ALTERNATE TO THE SOUTHEASTERN OAKLAND COUNTY RESOURCE RECOVERY (SOCRRA) AUTHORITY BOARD

Due to Ellen Marshall's retirement, it is necessary to appoint an alternate to the Southeastern Oakland County Resource Recovery Authority (SOCRRA) Board. SOCRRA is a 12-member community consortium that provides for collection of solid waste, yard waste, and recyclables and for the proper disposal, processing and/or sale of the same for the purchase, maintenance and care of the collection and disposal facilities.

Motion by _____, second by _____, to appoint Thomas Meszler as alternate to represent the Village of Beverly Hills on the Board of Trustees of the Southeastern Oakland County Resource Recovery Authority (SOCRRA) for the remainder of Fiscal Year July 1, 2018/2019.

Roll Call Vote:

Motion passed ()

REVIEW AND CONSIDER APPOINTMENT OF VILLAGE ALTERNATE TO THE SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY BOARD

Due to Ellen Marshall's retirement, it is necessary to appoint an alternate member to the Southeastern Oakland County Water Authority (SOCWA) Board. SOCWA provides Detroit water through its member distribution systems to its 11 member communities.

Motion by _____, second by _____, to appoint Thomas Meszler as alternate to represent the Village of Beverly Hills on the Board of Trustees of the Southeastern Oakland County Water Authority (SOCWA) for the remainder of Fiscal Year July 1, 2018/2019.

Roll Call Vote:

Motion passed ()

M E M O

To: Honorable President Mooney; Members of Village Council
Village Manager, Chris Wilson

From: Ellen Marshall

Re: Cable Board Vacancy

Date: August 2, 2018

A vacancy exists on the Birmingham Area Cable Board with a term expiration date of June 30, 2020. The Cable Board meets at 7:45 a.m. on the third Wednesday of each month in the Village Council Chamber. They advise the Village Council as to all matters related to Cable Television. The Board monitors performance of the franchisee and compliance with the franchise agreement and acts as liaison between residents and the franchisee.

Applications will be accepted until the vacancy is filled.

MEMO

To: Honorable President Mooney; Council Members
Chris Wilson, Village Manager

From: Erin Saur, Planning & Zoning Administrator

Re: Review and Consider Site Plan Approval for 32831 Southfield Road, Beverly Hills Veterinary Associates

Date: August 16, 2018

The Village Administration and Planning Commission have been working with representatives from Beverly Hills Veterinary Associates, 32831 Southfield Rd, for proposed renovations and a second story addition at the site. The petitioner is proposing to make landscaping improvements, renovate and expand the first floor, add a second floor, and update the façade and signage. The plans also call for modifications to the public sidewalk along Saxon Drive. The Village Public Services Director has reviewed the landscaping and sidewalk proposal within the Saxon right-of-way and has approved the design but noted Road Commission for Oakland County approval will be required for the work along Southfield Road including any potential requirements for ADA access on the sidewalk at intersections. Additionally the plans have been reviewed by the Village Planning Consultant whose comments are attached, and the Fire Marshal who has preliminarily reviewed the plans but will require sealed prints at the time of permit issuance for final approval.

The Planning Commission recommended conditional approval at their meeting held July 25, 2018. The meeting minutes are attached and the conditions for their recommended approval are summarized below:

- Inclusion of photometric plan for proposed wall lighting demonstrating compliance with lighting standards of Section 22.09.050;
- dumpster enclosure should match existing screen wall; and
- expand internal pedestrian walkway along south side of building by two feet.

The petitioner has submitted plans that meet all those conditions except the requirement to expand the internal pedestrian walkway by the full two feet requested by the Planning Commission. The petitioner reviewed the required dimensions for parking space depth and drive aisle access. He noted that there is not sufficient space to expand the walkway and maintain the existing arborvitae screen along the south property line where the parking lot abuts a single family residence. Administration and the Planning Consultant reviewed the plans and concurred that maintaining the existing arborvitae screen to buffer the parking lot use from the adjacent residence was essential. The petitioner did slightly expand the sidewalk to just over four feet in width in an effort to comply with the intent of the condition to ensure sufficient pedestrian access from the parking lot to the building. The Village Council may choose to modify the conditions set forth by the Planning Commission for approval, if desired.

Suggested Motion

The Village Council approves the proposed site plan dated August 13, 2018 to renovate and expand the existing building at 32831 Southfield Road, Beverly Hills Veterinary Associates subject to Fire Marshal review and approval, and Village Engineer review of site engineering, including grading, drainage and utilities.

ees

attachments



July 19, 2018

Planning Commission
Village of Beverly Hills
18500 W. 13 Mile Road
Beverly Hills, MI 48025

Attention:	Erin Saur, Planning and Zoning Administrator
Subject:	Beverly Hills Veterinary Associates – Site Plan Review #2
Location:	32831 Southfield Road – southwest corner of Southfield and Saxon Drive
Zoning:	O-1 Office District

Dear Commissioners:

As requested, we have reviewed the revised site plan (cover sheet dated 7/11/18) submittal from Beverly Hills Veterinary Associates to remodel and expand the existing office building at 32831 Southfield Road.

Office uses are principal permitted uses in the O-1 District. As such, the project requires only site plan review/approval.

Procedurally, the Planning Commission is to review the site plan and provide a recommendation to Village Council who has the final review/approval authority.

A. Summary

1. We request the applicant provide building material and color samples for the Commission's consideration.
2. The plans must be adjusted such that the parking spaces are located entirely on private property.
3. Modifications to the Saxon Drive sidewalk are subject to review/approval by the Director of Public Services.
4. Plantings proposed within the Southfield Road right-of-way are subject to review/approval by RCOC.
5. Plantings proposed within the Saxon Drive right-of-way are subject to review/approval by the Village.
6. An existing 6' masonry wall along the rear lot line acts as the buffering between land uses and screening for mechanical equipment.
7. If exterior lighting is proposed, details must be provided in accordance with Section 22.09.050.
8. We recommend the waste receptacle enclosure be faced with brick matching the existing screen wall.
9. We suggest the owner schedule refuse removal for appropriate times that do not interfere with peak business hours or impact the adjacent residence.
10. The applicant will need to submit a separate sign application for review/approval by the Planning Commission prior to installation.
11. The applicant must address any comments provided by the Director of Public Services and/or Village Engineer.



Aerial view of site and surroundings (looking west)

B. Site Plan Review

Section 22.08.290 identifies the process and review standards applicable to site plans, as outlined below:

- 1. Dimensional Requirements.** The revised site plan has been reviewed for compliance with the dimensional standards of Section 22.24.

District	Lot Size		Minimum Setbacks (feet)			Max. Height	Building Coverage
	Area (acres)	Width (feet)	Front Yard	Side Yard	Rear Yard		
O-1	N/A	N/A	35	N/A	20	30' 2 stories	N/A
Proposal	0.26	101	35	0.2 (N) 61 (S)	<u>10 (existing)</u> 20 (proposed)	22' 2 stories	21.7%

The existing building is nonconforming due to its deficient rear yard setback of 10'. No changes are proposed to this condition, as the addition provides the required 20' rear yard setback. Section 22.30.040 allows enlargement/alteration of a nonconforming building when the new construction conforms to Ordinance standards.

- 2. Building Design.** The proposed building will include brick, EIFS and several new windows, as well as metal accents (framing, coping and canopies). The color rendering provided shows earth-tone colors (beige, tan, brown).

We request the applicant provide material and color samples for the Commission's consideration.

As was discussed at the previous meeting, the proposed building is generally compliant with the design standards of Section 22.09.030.

- 3. Parking.** No changes are proposed to the existing parking lot design; however, the existing conditions comply with current standards (Section 22.28), as shown below:

	Required	Proposed	Comments
Parking Spaces			
Service office (1/200 GFA)			
Total	18	20	In compliance
Barrier Free Spaces	1	1	In compliance
Dimensions			
Spaces (90-degree)	9' x 19'	9' x 19'	In compliance
Drive aisle width (two-way)	20'	22'	In compliance

As was discussed at the previous meeting, the 2 spaces nearest Southfield Road appear to slightly encroach into the right-of-way. These spaces could be removed given the slight parking overage; however, if they are to remain, the spaces should be restriped and shifted slightly west, so they are entirely on private property.

- 4. Pedestrian Circulation.** There are currently public sidewalks along both Southfield Road and Saxon Drive. The project proposes modification to the Saxon Drive sidewalk, which will be subject to review/approval by the Director of Public Services.

The site also provides sidewalks between the parking lot and building, along with a connection between the public sidewalk (Southfield Road) and main building entrance.

- 5. Vehicular Circulation.** The project does not include any changes to the existing parking lot or driveways.
- 6. Landscaping and Screening.** The table below is a summary of the landscaping/buffering requirements of Section 22.09.040:

Location	Requirements	Proposed	Comments
Street Trees (both frontages)	8 large canopy trees	10 canopy trees	Plantings in the r-o-w are subject to Village (Saxon) and RCOC (Southfield) review/approval
Buffer	15' width 7 canopy trees 14 shrubs	0' width 6' masonry wall (existing)	The PC has discretion to allow the wall to remain as the buffer between uses.
On-site	Screening of mechanical equipment	6' masonry wall (existing) Evergreen trees	In compliance
Parking lot	3 canopy trees w/in islands Hedge row OR decorative wall/fence	No landscaping/screening	Interior islands would require removal of parking spaces. Hedgerow along Southfield would require removal of 2 spaces.
General	N/A	Shrubs, groundcover and hedgerow in front of building Evergreen trees in NW corner of the site Canopy trees in Saxon Drive r-o-w	Plantings in the Saxon r-o-w are subject to Village review/approval

7. **Lighting.** The submittal does not identify any existing or proposed lighting. If exterior lighting is proposed, details must be provided in accordance with Section 22.09.050.

8. **Waste Receptacle/Enclosure.** The revised plan includes details of a waste receptacle and enclosure in the southwest corner of the site.

Details include the required concrete base pad and a 6-foot tall masonry enclosure. The exterior of the enclosure is noted as block, though we recommend it be faced with brick to match the existing screen wall along the rear lot line.

Lastly, the owner should schedule refuse removal for non-peak times, so as to avoid any vehicular conflicts. We also suggest refuse removal be timed such that it has the least potential impact on the adjacent residence.

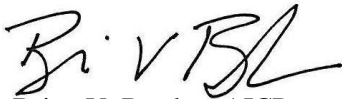
9. **Signage.** The submittal includes details for proposed signage in the form of 1 wall sign and 1 ground sign. The signs appear to comply with the standards of Section 22.32; however, the applicant will need to submit a separate sign application for review/approval by the Planning Commission prior to installation.

10. **Engineering.** We defer review of site grading, drainage and utilities to the Director of Public Services and Village Engineer.

Should you have any questions concerning this matter, please do not hesitate to contact our office. I can be reached by phone at (248) 586-0505, or via e-mail at bborden@safebuilt.com.

Respectfully,

SAFEBUILT STUDIO



Brian V. Borden, AICP
Planning Manager

EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – JULY 25, 2018 – PAGE 1

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Drummond, Grinnan, Ruprich, Stempien, and Wilensky

Absent: None

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden
Council Liaison, Abboud

REVIEW AND CONSIDER RECOMMENDATION FOR SITE PLAN APPROVAL FOR RENOVATIONS, FIRST FLOOR EXPANSION, AND A SECOND STORY ADDITION TO 32831 SOUTHFIELD ROAD, BEVERLY HILLS VETERINARY OFFICE

Borden submitted his review of the revised site plan submittal from Beverly Hills Veterinary Associates to remodel and expand the existing office building at 32831 Southfield Road. Office uses are principal permitted uses in the O-1 District. As such, the project requires only site plan review and approval. He outlined his review as follows:

The existing building is nonconforming due to its deficient rear yard setback of 10'. No changes are proposed to this condition, as the addition provides the required 20' rear yard setback. Section 22.30.040 allows enlargement/alteration of a nonconforming building when the new construction conforms to Ordinance standards.

The proposed building will include brick, EIFS and several new windows, as well as metal accents (framing, coping and canopies). The color rendering provided shows earth-tone colors (beige, tan, brown). As was discussed at the previous meeting, the proposed building is generally compliant with the design standards of Section 22.09.030.

As was discussed at the previous meeting, the two spaces nearest Southfield Road appear to slightly encroach into the right-of-way. The parking lot will be restriped and those spaces shifted slightly west, so they are entirely on private property. The existing conditions otherwise comply with current standards of Section 22.28.

There are currently public sidewalks along both Southfield Road and Saxon Drive. The project proposes modification to the Saxon Drive sidewalk, which will be subject to review/approval by the Director of Public Services. The site also provides sidewalks between the parking lot and building, along with a connection between the public sidewalk (Southfield Road) and main building entrance.

A full summary of the landscaping/buffering requirements of Section 22.09.040 was provided and meets all necessary requirements. A review of site grading, drainage and utilities is deferred to the Director of Public Services and Village Engineer.

The revised plan includes details of a waste receptacle and enclosure in the southwest corner of the site. Details include the required concrete base pad and a 6-foot tall masonry enclosure. The

**EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – JULY 25,
2018 – PAGE 2**

exterior of the enclosure is noted as block, though it is recommended that it match the existing screen wall along the rear lot line. Lastly, the owner should schedule refuse removal for non-peak times, so as to avoid any vehicular conflicts and be timed such that it has the least potential impact on the adjacent residences.

The submittal includes details for proposed signage in the form of one wall sign and one ground sign. The signs appear to comply with the standards of Section 22.32; however, the applicant will need to submit a separate sign application for review/approval by the Planning Commission prior to installation.

Present at the meeting were Dr. Kevin Windsor, owner, Bo Wynn, Detroit Architect Group, and Mike Dula, landscape architect.

Wynn reported that if the waste enclosure cannot be made to match the building, it will be made with brick veneer to match the screen wall.

The submittal does not identify any existing or proposed lighting. A photometric plan was submitted at the meeting detailing two pack lights being used. A brief review shows the lighting plan appear to be in accordance with Section 22.09.050.

If the County permits the required trees along Southfield Road, the intention is for canopy trees and a full screen of arborvitae along the existing south wall. Dula ensured the landscaping would be designed in a way that allows for storm drainage.

Motion by Westerlund, second by Wilensky, that the Planning Commission recommend Council approve the site plan for Beverly Hills Veterinary Associates to remodel and expand the existing office building at 32831 Southfield Road. This approval is contingent on the southern edge of the sidewalk being widened by two feet, the dumpster enclosure materials match the screen wall, the inclusion of a photometric plan, and is subject to Fire Marshal, Director of Public Services and Village Engineer review of site engineering, including grading, drainage and utilities.

Roll Call Vote:

Motion passed (9-0)

**THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE
PLANNING COMMISSION.**

M E M O

To: Chris Wilson, Village Manager
Members of Village Council

From: Ellen Marshall, Village Clerk

Re: Waive Pavilion Fees

Date: August 15, 2018

Birmingham Next has reserved the pavilion at Beverly Park for their Octoberfest on Thursday, September 13, 2018 from 4:30 – 7:30 p.m. They held their first Octoberfest in 2017 and are looking forward to their second event this year due to the success of last year's event. They are respectfully requesting the pavilion rental fee to be waived for their event.

Recommended Resolution

The Beverly Hills Village Council waives the pavilion fee for Birmingham Next to utilize the Beverly Park pavilion for their annual Octoberfest on Thursday, September 13, 2018 from 4:30 – 7:30 p.m.

M E M O

To: Honorable President Mooney; Members of Village Council
Village Manager, Chris Wilson

From: Ellen Marshall, Village Clerk

Re: Appointment of Village Clerk

Date: August 16, 2018

With my retirement on August 31, 2018, it is necessary to appoint a Village Clerk. With the approval of Council, Village Manager Wilson will undertake the responsibilities of Village Clerk without additional remuneration. This is a temporary assignment until a new Village Clerk is appointed by Council.

Recommended motion

Moved by _____, seconded by _____, to appoint Village Manager Chris Wilson to act as Village Clerk due to the retirement of Ellen Marshall.

VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
AUGUST 17, 2018

Road Construction Update – There are currently multiple road construction projects underway in the Village. The Village's concrete replacement on 13 Mile is progressing well. Village Administration was able to work with the Administration at Groves and work the construction schedule around the first two home football games, both of which happen before the beginning of school. All lanes of traffic as well as the 13 Mile entrance to Groves will be open prior to Labor Day so as to not interfere with the start of school.

The Road Commission did some milling and overlaying on Southfield Rd. between 13 Mile and 14 Mile during the week of August 14th. This work was somewhat unexpected, but nevertheless did improve deteriorated sections of the roadway.

The Village was also notified that Consumers Energy will be working in the intersection of 13 Mile and Lahser beginning on August 15th for approximately two (2) months. This work will involve various lane closures and potential turn restrictions during this two-month period. The Village received notice of less than 24 hours of this construction. Village Administration and Public Safety have reached out to Detroit Country Day School about traffic flow during the first week(s) of school. Public Safety is planning on assigning someone to this intersection during morning and afternoon rush times until we have a good handle on the traffic flow through the area.

Road Asset Management Program – The PASER analysis and Road Asset Management Plan has been completed. HRC will be at the Council meeting of September 4th to make a presentation of their work to the Council. A final draft will be prepared based upon comments and feedback from Council and the public.

Office Closed – Village Offices will be closed on Monday, September 3rd in observance of Labor Day. Trash and recycling collection will be delayed one day this week.

**Village of Beverly Hills
Regular Council Meeting
Tuesday, August 21, 2018**

**Municipal Building
18500 W. Thirteen Mile Rd.
7:30 p.m.**

INFORMATION ITEMS

- a. Beverly Hills Public Safety Department Activity Report for the period August 2 – August 16, 2018.
- b. Letter dated August 15, 2018 from Oakland County Executive L. Brooks Patterson.
- c. Monthly report from Cable Board Executive Director Cathy White dated August 7, 2018.
- d. Minutes of a regular Planning Commission meeting held July 25, 2018 (unapproved).

Beverly Hills Public Safety Activity Report

August 2nd- August 16th, 2018

- The Public Safety Department is seeking applicants for the position of Public Safety Officer. Please visit our website, **www.beverlyhillspolice.com** to see if you qualify.
- Officers arrested a subject for Domestic Violence, Breaking and Entering and Larceny. Subjects were known to each other through a long term relationship which appears to have gone bad. The incident is still under investigation.
- Here is a list of 20 things everyone can do to help protect or prevent identity theft:
 - 1 - Don't disclose personal information unless you know who you're giving it to, for what purpose and how it will be protected.
 - 2 - Secure your social security card; don't carry it with you.
 - 3 - Carefully and promptly review statements for unauthorized charges or fraudulent use.
 - 4 - Shred all mail and other documents containing your personal information before discarding them.
 - 5 - Keep sensitive documents in a safe place at home.
 - 6 - Cancel all credit cards that you do not use.
 - 7 - Protect your mail: collect it promptly; place a hold on it while you are away, and don't use unsecured mailboxes.
 - 8 - Stop receiving pre-approved credit offers in the mail by visiting **optoutorescreen.com** or by calling 888-5-optout (888-382-1222).
 - 9 - Keep a secure master list or photocopies of all important identification and account numbers including the phone numbers of the customer service fraud departments of your card issuers.
 - 10 - Keep your passwords in a safe location. Don't record them on anything you carry with you. Never keep passwords on PINS near cards or documents identifying the account to which they belong.
 - 11 - Follow best practices online. Only connect to secure websites through secure internet connections, use two-factor authentication, update sharing and firewall settings, and consider using a virtual private network (VPN) if you use a public server or free Wi-Fi.
 - 12 - Create strong passwords. Experts recommend phrases or sentences with at least one randomly placed special character, ("Irealllly%lovehamsandwiches").
 - 13 - Use and maintain anti-virus software and a firewall.
 - 14 - Enable security features on mobile devices especially if you have contacts, banking websites and applications saved.
 - 15 - Do business with reputable companies, local and online. Verify secure websites and watch for phishing solicitations.

16 - Check privacy policies. Know how a company will use or distribute your information. Opt-out of allowing any company to share your information when you can.

17 - Watch what you post on social media, Identity thieves are skilled at piecing together information from a variety of sources. Do not post personal information in public forums.

20 - Order your free credit report from each of the three major credit reporting agencies every year. Make sure it is accurate. Order one report from a different company every four months. You can order it free from annualcreditreport.com. This information is listed on the state of Michigan website under the Attorney General's news article.

PUBLIC SAFETY OPERATIONS

- 217 Calls for Service.
- 19 Arrests.
- 157 Tickets issued.
- Motor Carrier Enforcement.
- 1 Walk in PBTs.
- 10 Prescription pill drop offs.
- Vacation checks.
- 1 Car Seat check.
- 3 Prisoner transports to and from the Birmingham Police Department.
- 5 Traffic Accidents on 13 Mile Rd.
- Traffic Accident on 14 Mile Rd.
- 2 Motorist Assists on 13 Mile Rd.
- 6 Medicals on 13 Mile Rd.
- 3 Alarm on 13 Mile Rd.
- 2 Traffic Accident on Southfield.
- 5 Suspicious Persons complaints on 13 Mile Rd.
- Medical on Southfield.
- Road Hazard on Southfield.
- Medical on Lahser.
- Lost property on 13 Mile Rd.
- Citizen Assist on Southfield.
- Citizen Assist on 13 Mile Rd.
- Alarm on Valley Oaks Drive.
- Suspicious Persons complaint on Southfield.
- Suspicious Persons complaint on Chelton.
- Neighbor Trouble on Locherbie.
- Traffic Accident on Lahser.
- Suspicious Persons complaint on Verona.

- Officers stopped a vehicle for a traffic violation on Greenfield. The driver was in possession of marijuana without a medical card. The driver was arrested without incident.
- Officers responded to the Livonia Police Department where they arrested an individual on a Beverly Hills Warrant. The arrested was completed without incident.
- Officers stopped a vehicle for a traffic violation on Greenfield. The driver was operating on a suspended license and had multiple warrants for her arrest. The driver was arrested without incident.
- Assist Oak Park Public Safety with a structure fire.
- Alarm on Birwood.
- Alarm on Stellamar.
- Alarm on Hillview.
- Officers stopped a vehicle on Evergreen for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Larceny on Southfield.
- Suspicious Circumstance complaint on W. Rutland.
- Alarm on Locherbie.
- Lift Assist on Buckingham.
- Suspicious Persons complaint on Beechwood.
- Suspicious Vehicle on 14 Mile Rd.
- Alarm on Chelton.
- Fire Alarm on Lahser.
- Assist Birmingham Police with a traffic accident on Woodward and 14 Mile Rd.
- Alarm on Buckingham.
- Prisoner Transport.
- Officers stopped a vehicle on 13 Mile Rd. for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Alarm on Orchard Way.
- Officers stopped a vehicle for a traffic violation on Evergreen. The driver was operating on a suspended license. The driver was arrested without incident.
- Animal complaint on Lahser.
- Down Wires on Brady Lane.
- Traffic Accident on Amherst.
- Medical on Allendale Ct.
- Assault on Warwick.
- Suspicious Persons complaint on Huntley Sq. W.
- Family Trouble on Dunblaine.
- Fraud complaint on 13 Mile Rd.
- Assist Southfield Police and Fire with an accident on 13 Mile Rd.
- Harassing Phone complaint on Huntley Square E.
- Suspicious Persons complaint on 14 Mile Rd.

- Animal complaint on Auburn.
- Assist Birmingham Police locate a person who fled from a traffic stop on Woodward near 14 Mile Rd.
- Suspicious Persons complaint on Sleepy Hollow.
- Medical on Charrington Ct.
- Citizen Assist on 14 Mile Rd.
- Alarm on Lahser.
- Officers stopped a vehicle for a traffic violation on Lasher. The driver was suspected of operating while intoxicated and arrested without incident.
- Suspicious Persons complaint on 13 Mile Rd.
- 2 Medical on Dunblaine.
- Traffic Accident on Southfield.
- Medical on Kirkshire.
- Vehicle Lockout on Southfield.
- Officers stopped a vehicle for a traffic violation on Southfield. The driver was operating on a suspended license. The driver was arrested without incident.
- Motorist Assist on 13 Mile Rd.
- Officers stopped a vehicle for a traffic violation on 13 Mile. The driver was operating without a license. The driver was arrested without incident.
- Officers stopped a vehicle for a traffic violation on Lahser. The driver was operating without a license. The driver was arrested without incident.
- Animal complaint on Beverly.
- Suspicious Persons complaint on 13 Mile Rd.
- Suspicious Persons complaint on Westlady.
- Animal complaint on Amherst.
- Alarm on Ronsdale.
- Citizen Assist on Kirkshire.
- Public Relations detail on Fairfax.
- Medical on Bellvine.
- Lift Assist on Camelot Ct.
- Open House Party complaint on Kinross.
- Officers stopped a vehicle on 14 Mile for a traffic violation. The occupant was arrested on a warrant, possession of cocaine, marijuana, and fraudulent credit cards.
- Public Relations event at Woodside Athletic Club.
- Traffic complaint on 13 Mile Rd.
- Citizen Assist on Auburn.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Citizen Assist on Metamora.
- Medical on E. Valley Woods.
- Motorist Assist on Lahser.
- Suspicious Persons complaint on Marimoor.
- Reckless Driving complaint on 13 Mile Rd.

- Vehicle Lockout on Marimoor.
- Medical on Birwood.
- Suspicious Circumstance complaint on McKenzie Ct.
- Suspicious Persons complaint on Lahser.
- Alarm on Kennoway Ct.
- Fire Alarm on 13 Mile Rd.
- Alarm on Riverview.
- Road Hazard on Vernon.
- 2 Alarms on Village Drive.
- Solicitor complaint on Metamora.
- Alarm on Embassy.
- Suspicious Circumstance complaint on Beverly.
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was operating on a suspended license and had a warrant for her arrest. The driver was arrested without incident.
- Fire Alarm on Orchard Place.
- Peace Officer complaint on 13 Mile Rd.
- Suspicious Persons complaint on Wellesley.
- Assist Birmingham Police with a Domestic Dispute.
- Suspicious Persons complaint on Bellvine Trail.
- Carbon Monoxide complaint on Chelton.
- Traffic complaint on 13 Mile Rd.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license and several warrants for her arrest. The arrest took place without incident.
- Medical on Huntley Ct.
- Suspicious Persons complaint on Glencoe.
- Alarm on Orchard Way.
- Motorist Assist on 14 Mile Rd.
- Solicitor complaint on Southfield.
- Officers stopped a vehicle for a traffic violation on Southfield. The driver was operating on a suspended license. The driver was arrested without incident.
- Traffic Accident on 14 Mile Rd.
- Hang Up 911 on 13 Mile Rd.
- Noise complaint on Dunblaine.
- Alarm on Lahser.
- Officers responded to an accident on Amherst. The investigation led officers to suspect the driver was operating while intoxicated. The driver was transported to the hospital.
- Assist Bloomfield Township Police with an arrest on 14 Mile. Conducted without incident.
- Traffic complaint on 14 Mile Rd.

- Officers responded to the report of a traffic accident on Dunblaine. Officers suspected the driver was operating while intoxicated. The driver was arrested without incident.
- Suspicious Persons complaint on Kirkshire.
- Alarm on 14 Mile Rd.
- Suspicious Persons complaint on Dunblaine.
- Traffic complaint on Beverly.
- Medical on E. Lincolnshire.
- Officers stopped a vehicle on Lahser for a traffic violation. Officers suspected the driver of operating while intoxicated. The driver was arrested without incident.
- Animal complaint on Warwick.
- Animal complaint on Birmingham.
- Citizen Assist on Huntley Sq. N.
- Assist Oakland County Road Commission on Lahser.
- Fraud complaint on Sunset.
- Medical on Normandale.
- Lift Assist on Robinhood.
- Officers stopped a vehicle for a traffic violation on Lahser. The driver was wanted by Southfield Police. The driver was arrested without incident and released to Southfield Police.

INVESTIGATIONS BUREAU

- CFS Closed and Reviewed – 206.
- Reviewed 38 case reports for a disposition.
- Followed up and reviewed cases, of which 13 were closed.
- 10 Cases were assigned.
- 11 Reports written on current cases.
- 3 Current active investigations.
- 9 Current pending investigations.
- Assisted road patrol with patrol functions.
- Obtained two felony and one misdemeanor warrants for home invasion/robbery/domestic assault.
- Obtained one felony warrant for OWI 3rd on an investigation of OWI and Hit & Run.
- Submitted a financial transaction device and narcotic possession warrant review for an incident.
- Assisted 46th District Court Probation with two cases.
- Attended 46th District Court Traffic Conference.
- Transported an arrested subject from station to court reference a home invasion investigation.
- Assisted with court packet for 46th District Court.

- Sent out 3 blood kits for OWI incidents.
- Recovered stolen property in an unarmed robbery incident.
- DB arrested a subject on an outstanding traffic warrant for our agency.
- Processed evidence in a counterfeiting fraud case.
- Updated MDC computers for mandatory software updates for fleet.
- Made Groves High School for an orientation and update on fall sports for SLO.
- Updated website with two openings for positions with the Public Safety Department.
- Detective Baller attended fire training (RIT) with department personnel.

FIRE PREVENTION BUREAU

- 35 Fire/EMS calls reviewed.
- Annual SCBA regulator air flow testing.
- CLEMIS Advisory Board.
- CFIRS Training Module Train the Trainer.
- Cover Midnights Road Patrol
- Michigan Fire Fighters Training Council Meeting
- Course Manager for Mutual Aid RIT Training.
- South Oakland Auto Aid Fire Association training work session.
- Monthly data uploaded to NFIRS for July.



L. BROOKS PATTERSON, OAKLAND COUNTY EXECUTIVE

August 15, 2018

Dear Civic Leaders,

Last week, I regrettably engaged in hyperbole that was offensive for which I immediately apologized. My apology was sincere. Indeed, several members of the Madison Heights City Council cited my apology when they defeated a resolution denouncing my words earlier this week.

Today, I am writing to urge you not to lose sight of the fact that there is an organized effort by 23 CEOs and other leaders in Wayne County and Detroit to take businesses and jobs away from your communities. We hear frequently from Oakland County CEOs that Dan Gilbert's representatives are pressuring suburban businesses to leave your communities. This includes restaurants and retail. One of Gilbert's executives spoke at the recent International Council of Shopping Centers meeting at Suburban Collection Showplace in Novi where he said, "If you don't think we're coming after your retail businesses, you're dreaming."

I am calling on you to support your economic development staff to use all the resources available to them not just for business development but to retain those businesses. I also am extending an open invitation to you to call on Oakland County's Department of Economic Development & Community Affairs to assist your communities in that effort at any time. Like you, we have a vested interest in continuing to attract and retain business investment in our communities.

Yours very sincerely,

L. Brooks Patterson

Oakland County Executive

MEMORANDUM

DATE: August 7, 2018

TO: Board Members

FROM: Cathy White

Re: Monthly Report

CUSTOMER COMPLAINTS

The one complaint that was still pending last month has been resolved. Complaint No. 2018-20 involved Comcast cables that were improperly attached to two units at Williamsburg of Birmingham condominiums and needed to be buried. One location was completed and the Comcast representative was awaiting a response from the bury crew as to the other location. This complaint is now closed.

We have received four (4) complaints since the date of my last report. Complaint No. 2018-24 was received from a Beverly Hills resident regarding a low hanging AT&T wire in her backyard that was almost on the ground. This matter has been addressed by AT&T and this complaint is now closed.

Complaint No. 2018-25 was submitted by a Birmingham resident who had been overcharged by WOW for years for a digital converter after the resident had switched to internet only service. He also has had problems getting WOW to honor the original price he was quoted for his internet service. The escalation team representative offered him a lower rate which he accepted. He also was given a one- time credit for the overcharge on the DTA. This complaint is now closed.

Complaint No. 2018-26 was received from a Birmingham resident who was unhappy about the fact that Comcast made a change to its programming without prior notice. This change resulted in the CMT channel becoming a pay per view channel. The Comcast escalation team representative explained the migration of the CMT network to the Sports Entertainment package. This resident was enrolled in a promotion in February and his new premier plan no longer included the Sports Entertainment package. Comcast offered to add the Sports Entertainment package for free for one month but he declined. However, he stated that he only wanted to see the last two episodes of Nashville and Comcast offered to cover the cost of ordering these episodes of Nashville On Demand and he was satisfied with this resolution. This complaint is now closed.

Complaint No. 2018-27 was submitted directly to our website by a Beverly Hills resident who signed up for 1 gig service from WOW but was only getting between 50 mgbs and 130 mgbs speed. He has called WOW multiple times and has scheduled multiple service visits but the speed is still significantly lower than the 1 gig service he was promised. This complaint is pending.

FINANCIAL

The account balance for the MBS, BBCU and Beverly Hills accounts as of July 31, 2018 will be e-mailed to all Board members. This information will also be provided via hard copies at the meeting, as well as budget to actual figures.

CHECK DISBURSEMENT

Since the date of our last meeting, I have written five (5) checks as follows:

1. Steve Rota (reimbursement for PEG Committee meeting refreshments): \$34.07
2. Franklin Bingham Fire Dept (Municipal Support Services grant for internet costs): \$2,338.56
3. Franklin Historical Society (PEG Grant for internet costs): \$1,018.80
4. Advanced Lighting & Sound (PEG Grant for BH Council Chambers equipment): \$2,034.50
5. Michigan Municipal Risk Management Authority (insurance): \$4,620.00

ADDITIONAL NOTES:

1. We received disbursements from the Michigan Municipal Risk Management Authority in the amount of \$969.00 (distribution of state pool excess assets) and \$1,793.00 (distribution of excess net assets). We use these funds to offset the cost of insurance for the upcoming fiscal year.

2. Comcast has notified us that their right to carry beIN Sports' beIN and beIN en Espanol expired on July 31, 2018 and that they lost authorization to continue carrying these beIN networks as part of their channel lineup on August 1, 2018. In their letter to us, Comcast stated that they want to carry these networks but "...beIN Sports has been unwilling to provide an agreement that would enable us to carry its content in a way that reflects the value of these networks in a very competitive marketplace."

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Drummond, Grinnan, Ruprich, Stempien, and Wilensky

Absent: None

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden
Council Liaison, Abboud

Chairperson Ostrowski called the regular Planning Commission meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Westerlund, second by Borowski, to approve the agenda as published.

Motion passed.

ELECTION OF OFFICERS

Ostrowski opened the floor for nominations for the office of Chairperson of the Planning Commission. Westerlund nominated Ostrowski for the position of Planning Commission Chairperson. Ostrowski accepted the nomination. There being no further nominations, Ostrowski was elected Chairperson by acclamation.

Ostrowski opened the floor for nominations for the position of Vice-Chairperson of the Planning Commission. Stempien nominated Westerlund for the position of Planning Commission Vice-Chairperson, and the nomination was accepted by Westerlund. There being no further nominations, Westerlund was elected Vice-Chairperson by acclamation.

Ostrowski opened the floor for nominations for the position of Secretary of the Planning Commission. Ruprich nominated Drummond as Secretary of the Planning Commission, and the nomination was accepted by Drummond. There being no further nominations, Drummond was elected Secretary by acclamation.

REVIEW AND CONSIDER APPROVAL OF REGULAR PLANNING COMMISSION MINUTES OF MEETING HELD JUNE 27, 2018

Motion by Westerlund, second by Drummond, to amend the minutes; Page 2, Paragraph 4; the final sentence of the paragraph should read "...canopy trees. There is an existing full screen of arborvitae along the south property line." and then approve the minutes of the regular Planning Commission meeting held June 27, 2018 as amended.

Motion passed.

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

None.

PRESENTATION OF REPORT ON THE SOUTHFIELD CORRIDOR OVERLAY DISTRICT FROM JOHN PAVONE, CORE PARTNERS

The Village has engaged Gibbs Planning Group (GPG) to provide professional consulting services to evaluate and update the existing Town Center Plan and Overlay District along the Southfield Corridor. The first task outlined in the agreement was to have a real estate development professional perform an analysis of the costs and rate of return for implementing the existing plan. The Village engaged CORE Partners to perform this work and John Pavone will present his findings to the Council at the meeting to be held August 7th. A copy of the findings detailing the methodology and assumptions used in the analysis was provided for review.

John Pavone, CORE Partners, presented an outline of his methodology, and ultimately found the development unlikely due to the estimated gap of over \$24 million between the land cost and land budget, as well as the challenges of assembling the land. Their opinion is that any modifications to the plan should provide for much greater density in order to be more economically viable. In addition, the Village could utilize municipal ownership as part of a long-term effort to assemble the land over time whereby the project may come to fruition at a much later date.

Ruprich suggested that development by parcel would be easier than the Village attempting to acquire all the necessary properties. Pavone explained it would be difficult to develop the area as a “destination downtown” without the complete assembly of all properties. In other similar communities, they opted to acquire the properties and hired a management company to handle interim leasing until redevelopment occurred.

Stempien inquired about the potential for Public Private Partnerships, and Pavone explained that could be a way to build parking structures.

In discussing ways to close the estimated gap, Bob Gibbs, GPG, explained that if the developers had more build options beyond business on the first floor and two or three stories of residential above it to increase interest and revenue. There are state funding sources and grants that could help bridge the gap as well.

Wilensky asked whether the development of neighboring communities’ downtowns has created a lack of demand for new development. Pavone explained that a demand study was not done, but if the area were vacant, a medium-high density with mixed use would do well.

Task two outlined in the contract with GPG calls for professional review of the existing plan, based on the analysis completed by CORE Partners, to recommend revisions that will encourage development and be economically viable while retaining the original intent of the plan. Tasks three and four will result in updates to the plan with promotional materials and public relations to help promote the updated plan.

REVIEW AND CONSIDER RECOMMENDATION FOR SITE PLAN APPROVAL FOR RENOVATIONS, FIRST FLOOR EXPANSION, AND A SECOND STORY ADDITION TO 32831 SOUTHFIELD ROAD, BEVERLY HILLS VETERINARY OFFICE

Borden submitted his review of the revised site plan submittal from Beverly Hills Veterinary Associates to remodel and expand the existing office building at 32831 Southfield Road. Office uses are principal permitted uses in the O-1 District. As such, the project requires only site plan review and approval. He outlined his review as follows:

The existing building is nonconforming due to its deficient rear yard setback of 10'. No changes are proposed to this condition, as the addition provides the required 20' rear yard setback. Section 22.30.040 allows enlargement/alteration of a nonconforming building when the new construction conforms to Ordinance standards.

The proposed building will include brick, EIFS and several new windows, as well as metal accents (framing, coping and canopies). The color rendering provided shows earth-tone colors (beige, tan, brown). As was discussed at the previous meeting, the proposed building is generally compliant with the design standards of Section 22.09.030.

As was discussed at the previous meeting, the two spaces nearest Southfield Road appear to slightly encroach into the right-of-way. The parking lot will be restriped and those spaces shifted slightly west, so they are entirely on private property. The existing conditions otherwise comply with current standards of Section 22.28.

There are currently public sidewalks along both Southfield Road and Saxon Drive. The project proposes modification to the Saxon Drive sidewalk, which will be subject to review/approval by the Director of Public Services. The site also provides sidewalks between the parking lot and building, along with a connection between the public sidewalk (Southfield Road) and main building entrance.

A full summary of the landscaping/buffering requirements of Section 22.09.040 was provided and meets all necessary requirements. A review of site grading, drainage and utilities is deferred to the Director of Public Services and Village Engineer.

The revised plan includes details of a waste receptacle and enclosure in the southwest corner of the site. Details include the required concrete base pad and a 6-foot tall masonry enclosure. The exterior of the enclosure is noted as block, though it is recommended that it match the existing screen wall along the rear lot line. Lastly, the owner should schedule refuse removal for non-peak times, so as to avoid any vehicular conflicts and be timed such that it has the least potential impact on the adjacent residences.

The submittal includes details for proposed signage in the form of one wall sign and one ground sign. The signs appear to comply with the standards of Section 22.32; however, the applicant will need to submit a separate sign application for review/approval by the Planning Commission prior to installation.

Present at the meeting were Dr. Kevin Windsor, owner, Bo Wynn, Detroit Architect Group, and Mike Dula, landscape architect.

Wynn reported that if the waste enclosure cannot be made to match the building, it will be made with brick veneer to match the screen wall.

The submittal does not identify any existing or proposed lighting. A photometric plan was submitted at the meeting detailing two pack lights being used. A brief review shows the lighting plan appear to be in accordance with Section 22.09.050.

If the County permits the required trees along Southfield Road, the intention is for canopy trees and a full screen of arborvitae along the existing south wall. Dula ensured the landscaping would be designed in a way that allows for storm drainage.

Motion by Westerlund, second by Wilensky, that the Planning Commission recommend Council approve the site plan for Beverly Hills Veterinary Associates to remodel and expand the existing office building at 32831 Southfield Road. This approval is contingent on the southern edge of the sidewalk being widened by two feet, the dumpster enclosure materials match the screen wall, the inclusion of a photometric plan, and is subject to Fire Marshal, Director of Public Services and Village Engineer review of site engineering, including grading, drainage and utilities.

Roll Call Vote:

Motion passed (9-0)

REVIEW AND CONSIDER APPROVAL OF NEW WALL SIGN AT 31225 SOUTHFIELD ROAD, BLU SUSHI BAR

Borden submitted his review of the application requesting a new wall sign for Blu Bar Sushi, which is located at 31225 Southfield Road.

The proposal has been reviewed for compliance with the requirements of the Village Zoning Ordinance. If the sign is approved by the Commission, the applicant must obtain a permit prior to installation. The sign does not meet the minimum spacing requirements of 20 feet, however that is a condition present within the business strip. Planning Commission has the authority to waive that requirement for an otherwise compliant sign. The sign is in compliance with all other requirements of Sections 22.32.095 and 22.32.110 Wall Signs.

The Commission thanked applicant Bruce Cobb for his well-presented and tasteful sign. They confirmed that any changes to the parking lot display sign would be a separate application from the owner of the building.

Motion by Stempien, second by Westerlund, that Planning Commission approve the new wall sign as submitted for Blu Bar Sushi, located at 31225 Southfield Road.

Roll Call Vote:

Motion passed (9-0)

Stempien left the meeting at 8:50 p.m.

REVIEW AND CONSIDER APPROVAL OF DESIGN FOR ATTACHED GARAGE AT 31505 KENNOWAY CT.

Petitioner Jamie Rzewnicki, 31505 Kennoway Ct, seeks approval as required by Section 22.08.100 (i), which stipulates that accessory buildings be designed so that no exterior wall is greater than two-times the length of another exterior wall unless the Planning Commission grants approval upon finding no adverse impact to the surrounding neighborhood.

The property is zoned R-A, Single Family Residential. The petitioner was granted a variance at the Zoning Board of Appeals (ZBA) meeting held on July 9, 2018 from the requirements of Section 22.24.010 (a) Front Open Space to attach the garage to the house, expand the garage footprint and add a second story. The building will be 59.5 feet from the front lot line where the average front open space is calculated at 102.8 feet and the existing detached garage is nonconforming due to the location in the front open space. The petitioner demonstrated practical difficulties due to the lot configurations, placement of the existing home and garage, and restrictions of the floodplain in the rear yard.

The existing house and garage were originally constructed in 1922 and the surrounding area was one large parcel. Over time, the land was developed and additional houses were constructed around the property and existing buildings. The existing garage is nonconforming as detached buildings are not permitted in the front open space. By attaching the garage the petitioner will be eliminating that nonconformity. The petitioner proposes to enclose the area where there is an existing open breezeway and create a mudroom, thereby making the garage attached. The existing garage is 82 feet from the closest point, additionally the front property line curves in due to a platted cul-de-sac at the end of the roadway that was never constructed. In addition to the expansion of the garage footprint, the petitioner proposes to add a second story which is permitted on an attached accessory building; however, dwelling is prohibited in all accessory buildings therefore, the space cannot be finished.

The proposed addition will result in a garage that is 48 feet 4 inches long and 23 feet 1 inch wide. Procedurally, the petitioner must obtain Planning Commission approval for the design of the garage before permits can be issued. The proposed modifications otherwise meet Zoning Ordinance requirements and are consistent with the ZBA's approval. The Commission was provided with a copy of the site plan, floor plans and elevations, and pictures of the existing garage.

Saur explained that the existing garage does not match the aesthetic of the house and surrounding neighborhood. The current garage roof is damaged and needs full replacement. A second story addition to the home was considered, but with the necessary work to maintain the roofline of the current home that was cost prohibitive. Despite the overall property size, a large portion is located within the floodplain which limits the building envelope. And they are limited by the location and orientation of the existing house and garage.

The Commission agreed the design was a vast improvement and complemented the home's design. It was confirmed that the second floor space would not be used for living space per the conditions of the ZBA variance grant.

Motion by Westerlund, second by Grinnan, The Planning Commission grants approval per the requirements of Section 22.08.100 (i) to allow the petitioner to attach and expand an existing garage including a second story addition that will be no greater than 48 feet 4 inches long and 23ft 1in wide upon finding no adverse impact to the surrounding neighborhood.

Roll Call Vote:

Motion passed (8-0)

DISCUSSION ON DRAFT PLANNING COMMISSION BYLAWS

The Commission discussed the updates and reviewed the concerns expressed by Council at their June 5, 2018 meeting. It was determined that Administration would present a final update to the Bylaws to be reviewed at the August Planning Commission meeting.

PUBLIC COMMENTS

None.

LIAISON COMMENTS

Abboud thanked the Commission for their service. He announced that Charles Raeder had been elected Chairperson of the ZBA, and Reana Maxwell was elected Vice-Chairperson.

ADMINISTRATION COMMENTS

Saur reported that at their July 17 meeting Council directed the Planning Commission to draft an amendment to the ordinance regarding mechanical units in side yards and accessory buildings based on recommendations of the subcommittee. Administration, Borden, and the subcommittee will work on the draft to present at an upcoming Planning Commission meeting.

Following the CORE presentation to Council, Gibbs will meet with Administration regarding his findings.

Borden introduced his new planner, Steve Hannon.

COMMISSIONERS COMMENTS

Ruprich found the CORE presentation interesting, but felt the budget was being underestimated. The concept is great, but unrealistic as designed and presented.

Borowski felt the CORE report was important as a start and a way to see the potential and what kind of regulations would need to be in place for redevelopment to begin.

Westerlund expressed concerns that the large gap may put Council off any further development.

Ostrowski agrees that this is a great first step to get a view of the potential and reaffirm that code changes would help stimulate change and growth.

Wilensky would like there to be discussion with Southfield Township about involving the Corners

Shopping Center.

Motion by Borowski, second by Ruprich, to adjourn the meeting at 9:30 p.m.

Motion passed.

George Ostrowski
Planning Commission
Chairperson

Ellen E. Marshall
Village Clerk

Elizabeth M. Lyons
Recording Secretary

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE PLANNING COMMISSION.