

**Beverly Hills
Regular Village Council Meeting
Tuesday, August 6, 2019**

**Municipal Building
18500 W. 13 Mile Rd.
7:30 p.m.**

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Special Order of Business

Resolution honoring Irene Davis with the distinction of Parks and Recreation Board Emerita

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held July 16, 2019.
2. Review and file **bills** recapped as of Monday, July 22, 2019.
3. Review and file **bills** recapped as of Monday, August 5, 2019.

Business Agenda

1. **Appointment** of Zoning Board of Appeals members.
2. **Announcement** of Birmingham Area Cable Board vacancies.
3. Review and consider authorizing a **Memorandum of Understanding** with the Oakland County Cooperative Invasive Species Management Area.
4. Review and consider **resolution** Authorizing Administration to update fees related to water meter installations and water shut offs.
5. Closed Session to Discuss Attorney-Client Privilege Memo dated June 28, 2019 regarding voting procedure for 31655 Southfield Road site plan.
6. Refer **request** from Robertson Brothers Homes, 31655 Southfield Road, for preliminary site plan approval to the Planning Commission for review and recommendation.

Public comments

Manager's **report**

Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.



**RESOLUTION
HONORING IRENE DAVIS WITH
THE DISTINCTION OF PARKS AND RECREATION BOARD EMERITA**

WHEREAS, Ann Irene Davis honorably served on the Village of Beverly Hills Parks and Recreation Board from 1981 to 1986 and from 1992 to 2019;

WHEREAS, during her combined thirty-two years of service, Ms. Davis made immeasurable contributions to Beverly Hills' parks;

WHEREAS, among her accomplishments, Ms. Davis was an integral part of major park improvements such as the pavilion enhancements, updated playground structure, new fencing, and paving the parking lot at Beverly Park;

WHEREAS, Ms. Davis was a founding member of the Village of Beverly Hills Garden Club and volunteered her time planting flowers and tending to the gardens around the park;

WHEREAS, Ms. Davis donated the wreath for the annual Memorial Day Ceremony for several years;

WHEREAS, for decades, Ms. Davis was a dedicated volunteer for events and activities at Beverly Park such as the Memorial Day Carnival and Halloween Hoot;

WHEREAS, her experience, knowledge, and expertise proved to be invaluable on countless occasions;

WHEREAS, Ms. Davis demonstrated a strong commitment to Parks and Recreation, continues to strongly advocate for park improvements, and encourages the public's participation in our parks; and

WHEREAS, the Village of Beverly Hills Council is sincerely grateful for the time Ms. Davis volunteered as a Parks and Recreation Board Member.

NOW, THEREFORE, BE IT RESOLVED, the Village Council of the Village of Beverly Hills hereby recognizes Irene Davis for the contributions she has made to the parks, gratefully acknowledges her exemplary dedication, and bestows upon her the title of "Parks and Recreation Board Emerita."

BE IT FURTHER RESOLVED, that a flowering tree will be planted in Beverly Park in Irene Davis' name.

Passed and approved on this 6th day of August, 2019.

Lee Peddie, Village Council President

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziuszko, Mooney, Mueller, and Nunez

Absent: None

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Public Safety Director, Torongeau
Village Attorney, Ryan

Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Mueller, to amend the agenda, moving Consent Agenda Item 4 to Business Agenda Item 7.

Motion passed.

Motion by Mooney, second by Hrydziuszko, to approve the agenda as amended.

Motion passed (6-1)

Abboud nay

SPECIAL ORDER OF BUSINESS - Honoring Irene Davis with the distinction of Parks and Recreation Board Emerita

Mrs. Davis was unable to be in attendance; she will be honored at the first meeting in August.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

Anthony Lott, Riverside Drive, presented the Council his concerns about the traffic on Riverside Drive. He believes a second traffic study should be conducted in the fall.

Bill Wegert, Westlady, reported his concerns related to several habitual offenders with unsafe residential building sites.

CONSENT AGENDA

Motion by Mooney, second by Abboud, be it resolved that the consent agenda is approved as amended.

1. Review and consider approval of minutes of a regular Council meeting held July 2, 2019.
2. Review and file bills recapped as of Monday, July 8, 2019.
3. Review and consider resolution appointing delegates and alternates for Municipal Employees' Retirement System (MERS) annual conference.

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

4. Review and consider Charitable Gaming License for Detroit Area Modern Quilt Guild.
5. Review and consider annual funding request from the Birmingham Bloomfield Community Coalition.

Roll Call Vote:
Motion passed (7-0)

BUSINESS AGENDA

SECOND READING AND CONSIDERATION OF ORDINANCE 368 TO AMEND CHAPTER 22, SECTION 22.08.280 OF THE MUNICIPAL CODE OF THE VILLAGE OF BEVERLY HILLS

Wegert, Westlady, stated he would like there to be regulations included that relate to onsite equipment storage, dumpsters, and asbestos reviews.

Paula Roddy, Rutland, requested more clarity in the document related to demolition and fence requirements.

Wilson explained that these changes went into effect May 20, and no permits are issued without the appropriate fences in place.

George explained that passing this ordinance removes it from the Code Enforcement Office and gives Administration the ability to tie these requirements to the permitting process.

Motion by Hrydziusko, second by Mooney, that the Village of Beverly Hills Ordains:

Section 1.01. That Village of Beverly Hills Zoning Ordinance, Chapter 22, Section 22.08.280 Regulation of Nuisance Activities for the Village of Beverly Hills is hereby amended to read as follows:

22.08.280 REGULATION OF NUISANCE ACTIVITIES.

a. No activity or use shall be permitted on any property which by reason of the emission of odor, fumes, smoke, vibration, noise or disposal of waste is deleterious to other permitted activities in the Zone District or if obnoxious or offensive to uses permitted in neighboring Zone Districts.

b. All properties shall be in compliance with the Building Department Construction Site Maintenance Requirements while under a valid permit for construction.

Section 2.01. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by any court of competent jurisdiction, said section, clause or provision declared to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

Section 3.01. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

Section 4.01. REPEALER. Any Ordinance conflicting with this Ordinance be and the same is hereby repealed.

Section 5.01. EFFECTIVE DATE. A public hearing having been held by the Planning Commission on Wednesday, May 22, 2019, and the Village Council on July 2, 2019, the provision of this Ordinance shall become effective 20 days following its publication in The Eccentric, a newspaper circulated within said Village.

Roll Call Vote:
Motion passed (7-0)

SECOND READING AND CONSIDERATION OF ORDINANCE 369 TO AMEND THE MUNICIPAL CODE OF THE VILLAGE OF BEVERLY HILLS BY REPEALING SECTION 42.07(C)

Motion by Hrydziuszko, second by Mueller, that the Village of Beverly Hills Ordains:

Section 1.01. That Section 42.07 Offenses Against Morals, Subsection (c) is hereby amended to repeal Section (c).

Section 2.01. REPEALER. Section 42.07(c) is hereby repealed.

Section 3.01. SEVERABILITY. Should any section, clause or paragraph of this Ordinance be declared by a court of competent jurisdiction to be invalid, the same will not affect the validity of the Ordinance as a whole or part thereof other than the part declared to be invalid.

Section 4.01. SAVINGS CLAUSE. The passage of this Ordinance does not affect or impair any act done, committed or right accrued or acquired or liability, penalty, forfeiture or punishment incurred prior to the time enforced, prosecuted or inflicted.

Section 5.01. EFFECTIVE DATE. The provision of this Ordinance shall become effective 20 days following its publication in The Eccentric, a newspaper circulated within said Village.

Roll call vote:
Motion passed (7-0)

SECOND ANNOUNCEMENT OF ZONING BOARD OF APPEALS VACANCIES

There are two (2) vacancies on the Zoning Board of Appeals. The first vacancy is for a full member with a term ending June 30, 2022. The second vacancy is for an alternate member with a partial term ending June 30, 2021. The second vacancy was created when an alternate member was appointed as a full member at the previous council meeting.

The Zoning Board of Appeals meets on the second Monday of the month at 7:30 pm in the Village Council Chamber.

All eligible and interested residents are encouraged to apply by submitting an application to the Village Clerk's Office. Applications can be found on the Village website or at the Village Office. Applications are due Monday, July 29 with appointments scheduled to take place at the August 6th regular council meeting.

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This constitutes the second announcement of the Zoning Board of Appeals vacancies.

REFER REQUEST FROM ROBERTSON BROTHERS HOMES, 31655 SOUTHFIELD ROAD, FOR PRELIMINARY SITE PLAN APPROVAL TO THE PLANNING COMMISSION FOR REVIEW AND RECOMMENDATION

Motion by Mooney, second by Mueller, that the Village of Beverly Hills Council table this item to the August 6, 2019 meeting.

Motion passed.

REVIEW AND CONSIDER MUNICIPAL CREDIT AND COMMUNITY CREDIT CONTRACT FOR FY2020 WITH SUBURBAN MOBILITY AUTHORITY FOR REGIONAL TRANSPORTATION (SMART)

The Village of Beverly Hills is eligible to receive Municipal Credits and Community Credits from the Suburban Mobility Authority for Regional Transportation (SMART) for transportation services for our residents. NEXT is the subcontractor that provides direct services to the residents. The Village is eligible to receive \$10,640.00 in Municipal Credits and \$15,973.00 in Community Credits for Fiscal Year 2020. The funds from SMART are paid directly to the subcontractor.

Motion by Mooney, second by Abboud, be it resolved that the Village Council of the Village of Beverly Hills hereby authorizes Village Administration to execute a contract with the Suburban Mobility Authority for Regional Transport for Municipal Credits in the amount of \$10,640.00 and Community Credits in the amount of 15,973.00.

Roll Call vote:

Motion passed (7-0)

RECEIVE AND FILE MERS ANNUAL ACTUARIAL VALUATION REPORT

The Village is in receipt of our most recent actuarial valuation report from the Municipal Employees' Retirement System of Michigan (MERS). This report is produced annually to analyze the Village's demographic data, investment performance and other factors to produce a contribution rate for pension costs for the coming year.

The Village's funding ratio as of 12/31/18 is 84%. This is a decrease from the funding ratio of 87% as of 12/31/17. The Village's market rate of return for 2017 was -4.12%. With the use of 5-year asset smoothing the actuarial rate of return for 2017 was 3.80%. Our actuarial value of assets as of December 31, 2018 is 110%. MERS is currently using an actuarial assumption for the annual rate of return of 7.75%.

For the current fiscal year (FY19) the Villages monthly defined benefit contributions will be \$38,787; or \$465,444 annually. Per this actuarial report, our monthly costs for FY 20 will be \$49,567; \$594,804 annually. Village Administration budgeted \$465,500 for these costs for FY 19. The negative market return, decline in funding percentage and increased contribution rates for the next fiscal can be attributed to a sudden drop in asset values at the end of the 2018 calendar year. That market drop resulted in the Villages total assets as of 12/31/18 equaling \$19.89 million. This was a decline of over \$2 Million from 12/31/17 when the total assets were valued at \$21.95 Million. However, these declines have now been reversed. Between 12/31/18 and 3/31/19 the

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Village realized net investment income of \$1,051,928 and had total assets of \$20,623,841. Similar market gains have occurred during the second quarter of 2019 with similar returns anticipated. The Village has not yet received the statement of net position for Q2, but will be monitoring these figures as soon as they are available and will pass same along to Council.

MERS made changes to their assumptions and methods in 2015 for all members. These changes are being phased in over a five-year period. FY 20 will be the fourth year of the five-year phase in. For FY 20, MERS will also be adjusting the assumptions regarding market rate of return and future wage growth. The assumed annual rate of return will decrease from 7.75% to 7.35%. The annual projected wage growth will decrease from 3.75% to 3.00%. These changes will be implemented with the actuarial valuation as of 12/31/19, impacting the budget for FY 21. MERS gives a calculation of what impact these assumption changes would have on the Villages annual contribution and funding ratio. As anticipated, the overall impact of these reforms is an increase in the required contributions. Village Administration will utilize these projections in the development of the budget for FY 2020 and FY 2021.

Village Administration is content with the current funding level and pleased that asset valuation loss as of December 31, 2018 shown in this report has been recaptured. The overall cost horizon for the future appears manageable and sustainable as the Village will continue to benefit from the “closing” of this defined benefit plan to new hires in 2013. The cost increase for FY 2020 are affordable based upon current revenue projections and any future increases due to the 2019 actuarial changes should not be drastic.

Lott stated that he believes the Village needs to continue to monitor this closely; often the assumptions used are too high. He believes that the Village must stay focused on their obligation to the employee pension plan.

George pointed out each actuary has slightly different methods to make their projections, and therefore its important to consider the contribution and funding ratios long term.

Motion by Hrydziusko, second by Mueller, be it resolved that the Village of Beverly Hills Council receive and file the MERS Annual Actuarial Valuation Report as of December 31, 2018.

Motion passed.

REFER REQUEST FROM DETROIT COUNTRY DAY SCHOOL, 22400 HILLVIEW LANE, FOR SITE PLAN AND SPECIAL LAND USE APPROVAL TO THE PLANNING COMMISSION FOR REVIEW AND RECOMMENDATION

The Village has received plans to install a building at the Middle School parking lot at Detroit Country Day School for use by security personnel. As a private school in the R-1, Single Family Residential Zone District, any accessory buildings require site plan and special land use approval. The submittal details the location of the proposed 6’ x 9’ security building that will be at the entrance to the Middle School parking lot off Hillview Lane. Procedurally, the Planning Commission must hold a public hearing and make a recommendation in addition to the public hearing that will be held by Village Council prior to approval.

Wilson confirmed that the pad for the security shack was already poured, and they are waiting on approval for the final installation. Mooney did not support the referral; he believes they should not have started the project in any way without final approval from the Planning Commission and Council.

George stated he would be unable to support any site plan or special land use approval without a review of the confidential security review that was recently conducted at DCD; this would help the Council determine the need for the proposed guard shack. He would also like administration to provide more information with the referral request.

Mueller believes the referral to Planning Commission is what is required by the Village, and so the Commission should be allowed to review and make their recommendations back to Council.

Motion by Peddie, second by Mueller, be it resolved that the Village of Beverly Hills Council refers submittal by Detroit Country Day School for the addition of a security building for the Middle School parking lot at 22400 Hillview Lane to the Planning Commission for review and recommendation on a proposed site plan and special land use approval.

Roll call vote:

Motion passed (4-3)

George yes

Hrydziusko yes

Mooney no

Mueller yes

Nunez yes

Peddie no

Abboud no

PUBLIC COMMENTS

None.

MANAGER'S REPORT

13 Mile and Lahser Intersection work – Consumers Energy gas infrastructure upgrades at the 13 Mile Road and Lahser Road intersection in Beverly Hills are expected to begin July 16 and be complete in mid-September. During the work, the Lahser/13 Mile intersection will remain open to traffic; however, there will be lane closures. Motorists can expect heavy delays, especially during peak commute times, and are advised to seek an alternate route.

Last year, Consumers began work at the intersection for the gas infrastructure upgrades and planned to finish the work this year. The Village has impressed upon Consumers and the Road Commission the need to have these lanes open to traffic prior to the beginning of the 2019-20 school year. We are hopeful that the project progress quickly enough so that all lanes of traffic are open prior to the beginning of the school year. If this is not the case, the Village and the Public Safety Department will coordinate with Detroit County Day School and other surrounding schools to manage traffic during morning and afternoon hours. This project is permitted by and under the jurisdiction of the Road Commission for Oakland County. Questions or concerns regarding the work should be directed to Consumers Energy at 800-477-5050.

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US Census Canvassing – Employees working with the US Census for 2020 will be canvassing the Village beginning in August for the purpose of address verification. These workers will be walking many of the neighborhoods throughout the Village and knocking on some doors. All US Census employees will have Census identification on them.

Meeting with Residents – Village Administration met with residents this week that had previously expressed concerns about a detached garage that was constructed in their neighborhood. Administration felt the meeting was productive and the residents provided a list of suggestions relative to the regulation of accessory buildings. Administration agreed to pass along their suggestions for Council's review and consideration. Administration felt items "j" and "k" were worthy of further consideration. Further, Administration advised the residents that they could work with their existing HOA to develop a set of regulations regarding accessory structures within their neighborhood(s).

Drainage Petition – The Village is in receipt of a petition to study storm water drainage issues in the area along south 14 Mile Rd. Kirkshire Ave and north Birwood Ave. between Greenfield Rd. and Madison Street. Village Administration has verified the signatures of a majority of homeowners in this area and certified this exploratory petition. HRC has been directed to examine the drainage areas and propose an infrastructure improvement that will adequately address these surface water drainage issues. Upon completion of this examination such a project will be assigned a cost figure and Village Administration will work with the residents in this area to see if they wish to pursue a Special Assessment District to complete the project.

Riverside Drive Traffic Study – A traffic study was completed; Administration is in the process of reviewing those results. A second study can be performed in the fall, this will delay the results of the report.

COUNCIL COMMENTS

George reported he attended the recent Zoning Board of Appeals meeting, and the Board expressed their disappointment that Maxwell was not reappointed. He suggested that the permits state on them they are subject to changes during the life of the permit. He also mentioned that a robust conversation was taking place online related to the Robertson Brothers submission.

Hrydziuszko attended a Clean Water Town Hall Meeting hosted by Rosemary Bayer. She is pleased to know that Administration has ordered mosquito control for the wet areas of Beverly Park.

Mueller thanked all of the volunteers for their continued efforts in the Beverly Park clean up project. He reminded residents that the Census would take place in 2020, and census workers would be canvassing door-to-door.

Mooney thanked all of the residents for their help at the recent Park Clean Up Day.

Abboud updated the Council and residents related to various Boards he serves on in the county and state.

Motion by Mooney, second by Mueller, to adjourn the meeting at 9:10 pm.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk

Elizabeth M. Lyons
Recording Secretary

TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 7/09/2019 THROUGH 7/22/2019.

ACCOUNT TOTALS:

101	GENERAL FUND	\$112,404.73
202	MAJOR ROAD FUND	\$7,690.83
203	LOCAL STREET FUND	\$11,785.32
205	PUBLIC SAFETY DEPARTMENT FUND	\$65,616.44
592	WATER/SEWER OPERATION FUND	\$294,935.62
701	TRUST & AGENCY FUND	\$102,699.35
	TOTAL	<u>\$595,132.29</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$2,525.38
	ACCOUNTS PAYABLE	<u>\$595,132.29</u>
	GRAND TOTAL	<u>\$597,657.67</u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
07/22/2019	COM	80550	58731	ADVANCED SECURITY & FIRE	ADVANCED SECURITY & FIRE	140.00
07/22/2019	COM	80551	51160	ALLIANCE MOBILE HEALTH	ALLIANCE MOBILE HEALTH	145.00
07/22/2019	COM	80552	59224	AMY FORD	AMY FORD	100.00
07/22/2019	COM	80553	53284	APPLIED IMAGING	APPLIED IMAGING	135.16
07/22/2019	COM	80554	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	64.96
07/22/2019	COM	80555	02000	BADGER METER INC	BADGER METER INC	27,556.00
07/22/2019	COM	80556	59472	BCM HOME IMPROVEMENT LLC	BCM HOME IMPROVEMENT LLC	300.00
07/22/2019	COM	80557	32748	BEIER HOWLETT,P.C.	BEIER HOWLETT,P.C.	728.28
07/22/2019	COM	80558	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	57.93
07/22/2019	COM	80559	02400	BEVERLY HILLS WATER DPT	BEVERLY HILLS WATER DPT	5.88
07/22/2019	COM	80560	34063	BIRMINGHAM AREA CABLE BC	BIRMINGHAM AREA CABLE BC	100,000.00
07/22/2019	COM	80561	30861	BLUE CARE NETWORK	BLUE CARE NETWORK	34,474.91
07/22/2019	COM	80562	53417	BLUELINE IRRIGATION	BLUELINE IRRIGATION	473.00
07/22/2019	COM	80563	01000	BP	BP	71.33
07/22/2019	COM	80564	59779	CANFIELD EQUIPMENT SERV	CANFIELD EQUIPMENT SERVI	277.50
07/22/2019	COM	80565	58597	CATHY WHITE	CATHY WHITE	248.07
07/22/2019	COM	80566	60095	CENTIMARK ROOFING CORP	CENTIMARK ROOFING CORP	700.00
07/22/2019	COM	80567	60085	CHRISTINE LAPINSKI	CHRISTINE LAPINSKI	100.00
07/22/2019	COM	80568	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	93.03
07/22/2019	COM	80569	59323	CLEANNET	CLEANNET	858.00
07/22/2019	COM	80570	31925	COALITION OF PUBLIC SAFE	COALITION OF PUBLIC SAFE	20,328.66
07/22/2019	COM	80571	51439	COMCAST	COMCAST	82.90
07/22/2019	COM	80572	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	25,456.32
07/22/2019	COM	80573	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	26.94
07/22/2019	COM	80574	59234	DAVID THOMPSON	DAVID THOMPSON	100.00
07/22/2019	COM	80575	60089	DIANA MCCOMAS	DIANA MCCOMAS	100.00
07/22/2019	COM	80576	60083	DIKRAN CALLAN	DIKRAN CALLAN	100.00
07/22/2019	COM	80577	50919	DTE ENERGY	DTE ENERGY	785.04
07/22/2019	COM	80578	51385	DTE ENERGY	DTE ENERGY	4,818.51
07/22/2019	COM	80579	59079	EXPERT TREE SERVICE	EXPERT TREE SERVICE	1,940.00
07/22/2019	COM	80580	31228	EXXONMOBIL	EXXONMOBIL	3,696.06
07/22/2019	COM	80581	59721	FEDEX OFFICE	FEDEX OFFICE	14.45
07/22/2019	COM	80582	58795	G&M ENTERPRISES, LTD.	G&M ENTERPRISES, LTD.	503.75
07/22/2019	COM	80583	49646	GUNNERS METERS & PARTS I	GUNNERS METERS & PARTS I	410.00
07/22/2019	COM	80584	58625	HALT FIRE	HALT FIRE	794.00
07/22/2019	COM	80585	59716	HOME DEPOT USA INC	HOME DEPOT USA INC	200.00
07/22/2019	COM	80586	59010	HUNT SIGN COMPANY	HUNT SIGN COMPANY	275.00
07/22/2019	COM	80587	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	510.00
07/22/2019	COM	80588	59423	JAMES HEALY	JAMES HEALY	440.00
07/22/2019	COM	80589	59324	JCR SUPPLY, INC.	JCR SUPPLY, INC.	238.94
07/22/2019	COM	80590	59830	JEFFREY WALSH	JEFFREY WALSH	200.00
07/22/2019	COM	80591	59582	JOHNSON THERMOL-TEMP INC	JOHNSON THERMOL-TEMP INC	7,605.00
07/22/2019	COM	80592	60087	JONATHAN ADLERSTEIN	JONATHAN ADLERSTEIN	100.00
07/22/2019	COM	80593	59497	KURTIS KITCHEN AND BATH	KURTIS KITCHEN AND BATH	500.00
07/22/2019	COM	80594	60090	LAKEVIEW HEATING & PLUME	LAKEVIEW HEATING & PLUME	162.00
07/22/2019	COM	80595	51792	LEXISNEXIS RISK SOLUTION	LEXISNEXIS RISK SOLUTION	60.00
07/22/2019	COM	80596	60086	LINDA MANNING	LINDA MANNING	100.00
07/22/2019	COM	80597	51350	LOU'S TRANSPORT INC.	LOU'S TRANSPORT INC.	629.87
07/22/2019	COM	80598	49491	MAINS LANDSCAPE SUPPLY	MAINS LANDSCAPE SUPPLY	106.20
07/22/2019	COM	80599	59116	MARGARET A.S. BEKE	MARGARET A.S. BEKE	55.00
07/22/2019	COM	80600	60098	MGM RESTORATION	MGM RESTORATION	400.00
07/22/2019	COM	80601	52030	MICHIGAN GRAPHICS & AWAF	MICHIGAN GRAPHICS & AWAF	68.00
07/22/2019	COM	80602	51461	MUNICIPAL WEB SERVICES	MUNICIPAL WEB SERVICES	180.00
07/22/2019	COM	80603	59533	NYHART	NYHART	4,500.00
07/22/2019	COM	80604	51751	O.C.W.R.C.	O.C.W.R.C.	31,289.00
07/22/2019	COM	80605	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	24,404.92
07/22/2019	COM	80606	50830	OAKLAND COUNTY TREASUREF	OAKLAND COUNTY TREASUREF	153,334.00
07/22/2019	COM	80607	14100	OBSERVER & ECCENTRIC	OBSERVER & ECCENTRIC	217.20
07/22/2019	COM	80608	60096	RJS LOGISTICS	RJS LOGISTICS	300.00
07/22/2019	COM	80609	16500	S.O.C.R.R.A.	S.O.C.R.R.A.	62,235.00
07/22/2019	COM	80610	16600	S.O.C.W.A.	S.O.C.W.A.	54,725.95
07/22/2019	COM	80611	59282	SAFEBUILT INC.	SAFEBUILT INC.	18,435.20
07/22/2019	COM	80612	31042	SEMCOG	SEMCOG	1,631.00
07/22/2019	COM	80613	60097	SOMERSET PAINTING	SOMERSET PAINTING	400.00
07/22/2019	COM	80614	60088	STEVEN EDELMAN	STEVEN EDELMAN	100.00
07/22/2019	COM	80615	51571	SUMMIT CHEMICAL CO.	SUMMIT CHEMICAL CO.	78.58
07/22/2019	COM	80616	17700	SUNSET MAINTENANCE SERVI	SUNSET MAINTENANCE SERVI	1,000.00
07/22/2019	COM	80617	60093	THOMPSON BROTHERS ROOFIN	THOMPSON BROTHERS ROOFIN	200.00
07/22/2019	COM	80618	38874	U.S. POSTAL SERVICE	U.S. POSTAL SERVICE	2,000.00
07/22/2019	COM	80619	60092	UNITED HOME SERVICES	UNITED HOME SERVICES	100.00
07/22/2019	COM	80620	50767	VERIZON WIRELESS	VERIZON WIRELESS	287.30
07/22/2019	COM	80621	38205	VERIZON WIRELESS MESSAGI	VERIZON WIRELESS MESSAGI	378.45
07/22/2019	COM	80622	59357	WALLSIDE WINDOWS	WALLSIDE WINDOWS	200.00
07/22/2019	COM	80623	59388	WEATHERGARD WINDOWS	WEATHERGARD WINDOWS	200.00
07/22/2019	COM	80624	60091	WINDOW PRO HOLDING LLC	WINDOW PRO HOLDING LLC	200.00
07/22/2019	COM	80625	60094	WOODCRAFT DESIGN	WOODCRAFT DESIGN	300.00
07/22/2019	COM	80626	58632	WOODLYNNE DESIGN	WOODLYNNE DESIGN	900.00
07/22/2019	COM	80627	59834	YVONNE LARABELL	YVONNE LARABELL	100.00

07/19/2019 11:28 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

Page: 2/2

CHECK DATE FROM 07/22/2019 - 07/22/2019

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
07/22/2019	COM	80628	60084	ZAHRA CANINE	ZAHRA CANINE	100.00

COM TOTALS:

Total of 79 Checks:	595,132.29
Less 0 Void Checks:	0.00
Total of 79 Disbursements:	595,132.29

07/19/2019 11:29 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

Page: 1/1

CHECK DATE FROM 07/09/2019 - 07/22/2019

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank IND INDEPENDENT BANK						
07/09/2019	IND	1102	53226	SWANK MOTION PICTURES, I		463.00
07/09/2019	IND	1103	59763	SIGNS & MORE		62.38
07/19/2019	IND	1104	60099	UNIVERSITY OF MICHIGAN		1,000.00
07/19/2019	IND	1105	60100	MONTANA STATE UNIVERSITY		1,000.00

IND TOTALS:

Total of 4 Checks:	2,525.38
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	2,525.38

TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 7/22/2019 THROUGH 8/05/2019.

ACCOUNT TOTALS:

101	GENERAL FUND	\$18,509.28
202	MAJOR ROAD FUND	\$22,210.49
203	LOCAL STREET FUND	\$20,402.40
205	PUBLIC SAFETY DEPARTMENT FUND	\$72,796.59
401	CAPITAL PROJECTS FUND	\$11,384.16
592	WATER/SEWER OPERATION FUND	\$2,197.51
701	TRUST & AGENCY FUND	\$6,329.98
	TOTAL	<u>\$153,830.41</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$62.37
	ACCOUNTS PAYABLE	<u>\$153,830.41</u>
	GRAND TOTAL	<u><u>\$153,892.78</u></u>

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
08/05/2019	COM	80629	51160	ALLIANCE MOBILE HEALTH	ALLIANCE MOBILE HEALTH	293.00
08/05/2019	COM	80630	59474	ANDREW BORING	ANDREW BORING	175.00
08/05/2019	COM	80631	32671	ANDREW VAN HORN	ANDREW VAN HORN	275.00
08/05/2019	COM	80632	59012	ANNE BERNARDINI	ANNE BERNARDINI	300.00
08/05/2019	COM	80633	60108	ANTHONY SWEET	ANTHONY SWEET	175.00
08/05/2019	COM	80634	51802	ARROW OFFICE SUPPLY CO.	ARROW OFFICE SUPPLY CO.	278.00
08/05/2019	COM	80635	59980	AVANTE ENTERPRISES, LLC	AVANTE ENTERPRISES, LLC	69.00
08/05/2019	COM	80636	33004	BATTERIES PLUS	BATTERIES PLUS	16.95
08/05/2019	COM	80637	30920	BELLE TIRE	BELLE TIRE	739.93
08/05/2019	COM	80638	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	78.70
08/05/2019	COM	80639	52071	BLUE CROSS BLUE SHIELD	BLUE CROSS BLUE SHIELD	36,528.06
08/05/2019	COM	80640	03700	CARRIER & GABLE	CARRIER & GABLE	4,229.00
08/05/2019	COM	80641	32933	CHAD TRUSSLER	CHAD TRUSSLER	175.00
08/05/2019	COM	80642	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	62.02
08/05/2019	COM	80643	50392	CITY OF BIRMINGHAM	CITY OF BIRMINGHAM	1,500.00
08/05/2019	COM	80644	30909	CMP DISTRIBUTORS	CMP DISTRIBUTORS	1,817.00
08/05/2019	COM	80645	31925	COALITION OF PUBLIC SAFE	COALITION OF PUBLIC SAFE	19,030.73
08/05/2019	COM	80646	51439	COMCAST	COMCAST	32.49
08/05/2019	COM	80647	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	28,063.70
08/05/2019	COM	80648	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	142.31
08/05/2019	COM	80649	59513	DAWN FITZGERALD	DAWN FITZGERALD	200.00
08/05/2019	COM	80650	31278	DELWOOD SUPPLY	DELWOOD SUPPLY	678.72
08/05/2019	COM	80651	58934	DOYLE CLELAND	DOYLE CLELAND	175.00
08/05/2019	COM	80652	53489	GREAT AMERICA FINANCIAL	GREAT AMERICA FINANCIAL	600.00
08/05/2019	COM	80653	53583	GUARDIAN	GUARDIAN	7,378.73
08/05/2019	COM	80654	31202	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	576.78
08/05/2019	COM	80655	32578	HOWARD SHOCK	HOWARD SHOCK	175.00
08/05/2019	COM	80656	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	22,938.55
08/05/2019	COM	80657	59837	IVA TONCHEV	IVA TONCHEV	200.00
08/05/2019	COM	80658	59839	J.C. EHRlich	J.C. EHRlich	47.00
08/05/2019	COM	80659	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	2,198.75
08/05/2019	COM	80660	59211	JAMES BALAGNA	JAMES BALAGNA	175.00
08/05/2019	COM	80661	59423	JAMES HEALY	JAMES HEALY	320.00
08/05/2019	COM	80662	60105	JASON GODMAR	JASON GODMAR	100.00
08/05/2019	COM	80663	59158	JASON'S OUTDOOR SERVICES	JASON'S OUTDOOR SERVICES	470.00
08/05/2019	COM	80664	58770	JEFFREY MOORE	JEFFREY MOORE	175.00
08/05/2019	COM	80665	60102	JESSICA GARAVAGLIA	JESSICA GARAVAGLIA	100.00
08/05/2019	COM	80666	58935	JON-PAUL KRAFT-GOLTZ	JON-PAUL KRAFT-GOLTZ	175.00
08/05/2019	COM	80667	53580	KEVIN KOWALIK	KEVIN KOWALIK	175.00
08/05/2019	COM	80668	60107	KNIGHTS OF COLUMBUS	KNIGHTS OF COLUMBUS	6,167.00
08/05/2019	COM	80669	60077	KRISTIN RUTKOWSKI	KRISTIN RUTKOWSKI	21.11
08/05/2019	COM	80670	59812	KYLE KRAFT	KYLE KRAFT	175.00
08/05/2019	COM	80671	34130	LAWRENCE ALLEN	LAWRENCE ALLEN	175.00
08/05/2019	COM	80672	49968	LEE DAVIS	LEE DAVIS	175.00
08/05/2019	COM	80673	49491	MAINS LANDSCAPE SUPPLY	MAINS LANDSCAPE SUPPLY	142.76
08/05/2019	COM	80674	60104	MARIA LANGHORST	MARIA LANGHORST	100.00
08/05/2019	COM	80675	39076	MATTHEW MALCOLM	MATTHEW MALCOLM	175.00
08/05/2019	COM	80676	60103	MELISSA RETTMAN	MELISSA RETTMAN	100.00
08/05/2019	COM	80677	59678	MITCHEL WATSON	MITCHEL WATSON	175.00
08/05/2019	COM	80678	59243	NATIONAL HOSE TESTING S	NATIONAL HOSE TESTING S	828.60
08/05/2019	COM	80679	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	333.15
08/05/2019	COM	80680	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	150.14
08/05/2019	COM	80681	50830	OAKLAND COUNTY TREASUR	OAKLAND COUNTY TREASUR	5,357.75
08/05/2019	COM	80682	50830	OAKLAND COUNTY TREASUR	OAKLAND COUNTY TREASUR	1,072.31
08/05/2019	COM	80683	53279	PACIFIC TELEMAGEMENT	PACIFIC TELEMAGEMENT	60.00
08/05/2019	COM	80684	32923	PAUL CHICKENSKY	PAUL CHICKENSKY	175.00
08/05/2019	COM	80685	51431	PEG-MASTER BUSINESS FORM	PEG-MASTER BUSINESS FORM	613.50
08/05/2019	COM	80686	59122	RAPID RESPONSE	RAPID RESPONSE	199.97
08/05/2019	COM	80687	16100	ROAD COMMISSION FOR OAKI	ROAD COMMISSION FOR OAKI	608.81
08/05/2019	COM	80688	31683	ROBERT FISHER	ROBERT FISHER	175.00
08/05/2019	COM	80689	50451	ROBERT GINTHER	ROBERT GINTHER	175.00
08/05/2019	COM	80690	59212	RON BALLER	RON BALLER	275.00
08/05/2019	COM	80691	30894	ROYAL OAK HEATING & COOI	ROYAL OAK HEATING & COOI	377.00
08/05/2019	COM	80692	60101	STEVEN WILUSZ	STEVEN WILUSZ	200.00
08/05/2019	COM	80693	38875	SUBURBAN CALCIUM CHLORII	SUBURBAN CALCIUM CHLORII	1,500.00
08/05/2019	COM	80694	51571	SUMMIT CHEMICAL CO.	SUMMIT CHEMICAL CO.	137.52
08/05/2019	COM	80695	59754	TANNER LAWSON	TANNER LAWSON	175.00
08/05/2019	COM	80696	60106	TEEPLES HEATING & COOLIN	TEEPLES HEATING & COOLIN	70.00
08/05/2019	COM	80697	59966	THE ADAMS GROUP	THE ADAMS GROUP	1,250.00
08/05/2019	COM	80698	49829	THOMAS DANIELSON	THOMAS DANIELSON	175.00
08/05/2019	COM	80699	59140	TIMOTHY MATTHEW	TIMOTHY MATTHEW	175.00
08/05/2019	COM	80700	38205	VERIZON WIRELESS MESSAGI	VERIZON WIRELESS MESSAGI	111.83
08/05/2019	COM	80701	59677	WILLIAM BREWSTER	WILLIAM BREWSTER	175.00
08/05/2019	COM	80702	53572	WOW! BUSINESS	WOW! BUSINESS	1,214.54

COM TOTALS:

Total of 74 Checks:
 Less 0 Void Checks:

153,830.41
 0.00

08/01/2019 11:17 AM

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

Page: 2/2

User: KARRIE

CHECK DATE FROM 08/05/2019 - 08/05/2019

DB: Beverly Hills

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Total of 74 Disbursements:						153,830.41

08/01/2019 11:17 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 07/29/2019 - 08/05/2019

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank IND INDEPENDENT BANK						
07/29/2019	IND	1106	59763	SIGNS & MORE		62.37
IND TOTALS:						
Total of 1 Checks:						62.37
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						62.37



To: Honorable President Peddie; Village Council Members
Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Zoning Board of Appeals Appointments

Date: July 30, 2019

There is one (1) full member vacancy and one (1) alternate member vacancy on the Zoning Board of Appeals. Announcements of these vacancies have been made since May 2019 at Council meetings, on the Village website, and through the GovDelivery weekly emails.

Pursuant to Council policy, a subcommittee has been formed for the Board to review the new applicants. The subcommittee will meet on Tuesday night prior to the regular Council meeting.

As a reminder, the policy for determining eligibility for reappointment is:

- a) A 70% attendance requirement for scheduled meetings over the previous term
- b) Length of service
- c) Special expertise required by this Board, which can either come from outside experience in the field or from years of experience actually working on the Board
- d) Recommendations from other Board members and Council members
- e) Opening up opportunities for new people to serve

The following summarizes the vacancies and applicants for the ZBA.

Zoning Board of Appeals

Council Subcommittee Meeting **7:15 pm** in the Council Chamber

Chair – **George**

Members – **Hrydziuszko and Peddie**

One full member vacancy

- One reappointment: Reanen Maxwell (68% attendance; served January 2015-June 2019)
- One new applicant: Charlotte Keller

One alternate member vacancy

- No additional applications received.



To: Honorable President Peddie; Village Council Members
Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Birmingham Area Cable Board Vacancies

Date: July 29, 2019

Two Birmingham Area Cable Board members' terms are expired and both members, Bob Borgon and Gilbert Gugni, are seeking reappointment for terms ending June 20, 2022.

Council agreed in November of 2008 to make these vacancies open to the public as well as the currently seated member.

A third vacancy also exists on the Cable Board for a partial term ending June 30, 2021. The third vacancy was created by Board Member Sara Bresnahan's resignation.

The Cable Board meets on the third Wednesday of the month at 7:45 am in the Village of Beverly Hills Council Chamber.

All eligible and interested residents are encouraged to apply by submitting an application to the Village Clerk's Office. Applications can be found on the Village website or at the Village Office. Applications are due Monday, August 26th with appointments scheduled to take place at the September 3, 2019 regular meeting.

This constitutes the first announcement of the vacancies on the Cable Board.



To: Honorable President Peddie; Village Council Members
Chris Wilson, Village Manager

From: Kristin Rutkowski, Village Clerk/Assistant Village Manager

Subject: Oakland County Cooperative Invasive Species Management Area (OC CISMA)

Date: July 31, 2019

The Village of Beverly Hills received an invitation to join the Oakland County Cooperative Invasive Species Management Area (OC CISMA). The OC CISMA currently has over 30 member organizations including municipalities, county government, and non-profit organizations. Its focus is on managing the spread of invasive species in Oakland County. Membership benefits include grant opportunities, public education and outreach, invasive species management expertise, and strategic planning support.

Village Administration believes it is in the best interest of the Village to join the OC CISMA. A Memorandum of Understanding is attached for review and consideration. A copy of the OC CISMA's bylaws are also attached.

Suggested Resolution:

Be it resolved that the Village Council of the Village of Beverly Hills hereby authorizes Village Administration to sign the Memorandum of Understanding with the Oakland County Cooperative Invasive Species Management Area (OC CISMA).

Be it further resolved that the Village Council hereby appoints Kristin Rutkowski to represent the Village of Beverly Hills at the OC CISMA Steering Committee meetings and appoints Chris Wilson as an alternate representative.

Attachments

1200 N. Telegraph Road
Pontiac, MI 48341
248-858-0100 (Phone)
248-858-1572 (Fax)
www.oakgov.com/boc

July 23, 2019

Dear Village Manager Wilson,

In March 2019, the Oakland County Board of Commissioners formed the Special Committee on Invasive Species Prevention. Since that time, the Committee has been meeting with local advocacy groups and experts in the field of invasive species. Recognizing that invasive species don't know borders, it is important to get as many community partners involved as possible. That's where YOU come in and we're asking for your help.

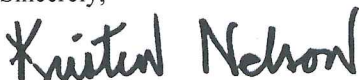
One of our partners is the Oakland County Cooperative Invasive Species Management Area (OC Cisma). The OC Cisma is a collaboration across Oakland County seeking to support functioning ecosystems and enhance the quality of life through invasive species management. The OC Cisma was established in 2014 and has grown to over 30 members, including 15 townships, 6 cities and 3 villages of Oakland County; county agencies; local conservation non-profits; and universities. As we prepare to expand our outreach and invasive species management efforts, we invite you to join this important work. **A timely, organized response to invasive species is most cost effective and can limit damage to property values, infrastructure, public health and safety, and our special natural areas.**

We invite you to join us to participate in the collaborative efforts to control invasive species! One way is to join the OC Cisma which entails signing the included Memorandum of Understanding (MOU) and designating representative(s) to participate at their monthly Steering Committee meetings. In addition to grant opportunities, membership provides access to the following benefits:

- Increased participation joining the 24 cities, villages, and townships that have already signed the Cisma MOU.
- Increased communication and coordination among partners.
- Invasive species management expertise through partners and the Cisma Director.
- Preapproved contractors for invasive species management.
- Public education, outreach, and support for voters, residents, and private landowners.
- Mapping, strategic planning, and invasive species management support.
- Early Detection and Rapid Response Strike Team. Currently, Cisma staff are identifying locations in Novi and Wixom with European frog-bit, a new aquatic invasive species discovered in the county in 2018.
- Ongoing Road Commission for Oakland County funds to treat priority invasive species in rights-of-way.

To learn more, we invite you to attend the next OC Cisma meeting on Thursday, August 8 at 10 AM, located at the Waterford Township Fire Department at 2495 Crescent Lake Road, Waterford, MI 48329. Please call the Cisma Director, Erica Clites, at 248-660-0716 if you have any questions or would like Cisma representatives to give a presentation to your board.

Sincerely,



Kristen Nelson
Oakland County Commissioner
District #5
Special Committee Chair



William Miller
Oakland County Commissioner
District #14

Enclosures (2)

OAKLAND COUNTY COOPERATIVE INVASIVE SPECIES MANAGEMENT AREA MEMORANDUM OF UNDERSTANDING

Revised December 2018

This Memorandum of Understanding (MOU) is made and entered into by and among the undersigned entities, which are collectively referred to in this MOU as the “Members” or individually as a “Member.”

In 2014, certain Members entered into an Oakland County Cooperative Invasive Species Management Area (OC CISMA) by signing the MOU. In 2015 and again in 2017, the Members terminated the MOU and entered into a new MOU that is being amended and restated herein.

Members of this CISMA may include governmental units (such as townships, cities or villages, or Oakland County), institutions of higher education, and non-profit conservation organizations that share a common interest or have expertise in the areas of invasive species management in Oakland County.

I. PURPOSE:

The purpose of this MOU is to establish and document an organizational framework of collaboration and cooperation between the Members to work toward addressing the effects of invasive species across jurisdictional boundaries.

II. ESTABLISHMENT OF THE OC CISMA:

The Members establish the Oakland County Cooperative Invasive Species Management Area (“OC CISMA”), which encompasses properties that are operated on or managed by the Members.

III. STATEMENT OF MUTUAL INTENT, BENEFIT AND INTEREST:

The Members of the CISMA are presently encountering invasive species control issues on lands within the OC CISMA and have a mutual intent to undertake and/or coordinate certain actions to address such issues, including, but not limited to the following:

- Administering programs for purposes of controlling and preventing the spread of invasive species;
- Education and outreach programs regarding invasive species and management methods; and
- Applying for grant funding to support the above. Collaborative projects involving several governmental units and/or organizations have a higher likelihood of receiving funding than projects involving a single government unit or organization.

The Members agree that it is to their mutual benefit and interest to work cooperatively to inventory, monitor, control, and prevent the spread of invasive species within and across

jurisdictional boundaries within the OC CISMA. This cooperative effort will achieve better management of invasive species while improving working relationships between the Members and the public.

IV. STEERING COMMITTEE:

The OC CISMA Steering Committee (the “Steering Committee”) has been established and shall consist of one (1) representative from each Member. Each Member is allowed to appoint alternate representatives. The Steering Committee representative and alternates shall be appointed by the governing body of each Member. The representative or alternate may not act on behalf of the member until the Steering Committee Secretary has received a signed MOU and verification of representative from the Member. Each Member shall have one vote.

By majority vote, the Steering Committee may allow additional parties to join the OC CISMA and be signatories to this MOU.

The Steering Committee shall: (i) assist in the coordination and/or undertaking of the actions described in Section III; (ii) provide expertise and oversight to invasive species management activities within the OC CISMA; (iii) provide expertise and coordinate grant applications of or for the Members relative to areas within the OC CISMA; (iv) be organized and undertake such other duties and responsibilities as set forth in the *Bylaws: OC CISMA Organization and Governance*; and (v) review and update those ByLaws as needed.

V. GRANTS AND OTHER FUNDING:

- A. The Steering Committee will work to identify opportunities for grant funding and other funding sources to carry out the programs, undertakings, activities, purposes and intentions of this MOU and shall assist the Members in making applications and coordinating commitments from the Members for matching funds relative to such applications.
- B. Each Member will decide whether to participate/join in a particular grant application or application for other funding. A Member must communicate this decision in writing to the Steering Committee. If a Member decides to participate/join in a particular grant application or other funding application, then the Member agrees to contribute matching funds in reasonable proportion to the amount of funding to be expended within and for the benefit of that Member’s community.
- C. The OC CISMA and Steering Committee do not meet the definition of legal entities. The Steering Committee will designate a Lead Agency (a legal entity) to apply for grants or other funding and to receive and distribute funds from grants or other funding sources. The Lead Agency shall not decide the allocation of funds among the Members. The allocation of funds shall be set forth in the grant application/agreement or other funding agreement and, if not, the Steering Committee, by majority vote, shall allocate the funds among the Members who participated/joined the grant application or other funding source application.
- D. Grant funds and other funding shall be used only for purposes that are allowed and intended under the grant application and any agreement or requirements issued by the funding agency

or organization. All Members participating in a grant shall fully and promptly cooperate and comply with all applicable grant application requirements, grant agreement requirements (including any accounting, auditing, record keeping requirements), other requirements of the funding agency or organization that are conditions of the award of the funding, and all applicable laws, rules, regulations, and ordinances.

VI. MISCELLANEOUS:

- A. RETENTION OF JURISDICTION. Each Member retains primary jurisdiction, responsibility and management of lands under its ownership and jurisdiction, which may include, among other things, entering into separate arrangements to implement invasive species management activities.
- B. Each Member will, to the extent contemplated under this MOU, coordinate priorities, actions, and resources for preventing, eradicating, containing, and controlling invasive species within the OC Cisma.
- C. SUPPORTING PARTNERS. Other organizations that are supportive of, and interested in participating in some capacity in the undertakings implemented by the OC Cisma under this MOU may join as Supporting Partners without signing the MOU, and are not considered Members. This could include both organizations that support and assist the OC Cisma, and organizations that seek support and assistance from the OC Cisma. Supporting members are ineligible to vote
- D. NO TRANSFER OF REAL PROPERTY INTERESTS. This MOU does not transfer and does not intend to transfer real property rights that each Member has to its lands that are in the OC Cisma.
- E. PRINCIPAL CONTACTS. The principal contacts for each Member shall be the Steering Committee representative appointed by and for each Member.
- F. ADMINISTRATION OF FUNDING, CONTRACTS, PROPERTY. The manner, method, and requirements regarding the receipt, deposit, disbursement, and expenditure of funding under any grant or source of funding shall be proposed by the Executive Committee and approved by the Steering Committee. The manner, method and any requirements regarding the actions of entering into any contracts or acquiring, owning, taking custody, operating, maintaining, leasing, selling or disposing of personal property shall be proposed by the Executive Committee and approved by the Steering Committee unless additional funds are required from members which shall require approval by each Member's governing body.
- G. NON-EXCLUSIVE. This MOU is not exclusive and does not prohibit or restrict the ability, right, and option of a Member to make application for individual grants or to work cooperatively with other communities, agencies or organizations in making separate grant applications. Additionally, this MOU in no way restricts the Members from participating with other public or private agencies, organizations, and individuals in activities, programs or projects that are similar to those undertaken by Members.

- H. TERMINATION. A Member may terminate its participation in the CISMA at any time, subject to the following: (i) A terminating Member shall provide the other Members at least ninety (90) days advance written notice of the effective date of its termination; and (ii) if a Member has committed to provide matching funds for a grant application, grant agreement or other funding agreement, then a Member may not terminate its participation in the CISMA until it pays the committed matching funds to the Lead Agency and fulfills all applicable grant or funding agreement requirements or unless a majority of the Steering Committee membership votes to allow such Member to terminate its participation in the CISMA without paying its matching funds and without fulfilling the applicable agreement requirements. Terminating participation in the CISMA does not relieve a Member from complying with the requirements of an executed grant agreement or other funding agreement.

This MOU shall continue in effect for so long as two or more Members remain or until the Steering Committee unanimously votes to dissolve the OC CISMA.

- I. LIABILITIES. Each Party shall be responsible for the acts and omissions of its own employees, officials, and/or agents. Nothing herein is intended to waive governmental immunity provided in accordance with applicable law.
- J. AMENDMENT OF MOU. Modifications or amendments of this MOU shall be set forth in a written amendment or restatement of this MOU that has been approved by the governing bodies of all Parties and signed by its designated official. Except that this MOU may be amended, pursuant to Section IV, to add additional parties; for such amendment to be effective the additional party must sign this MOU and forward the signature page to the Steering Committee Secretary.
- K. The 2017 MOU is hereby amended and restated as *Revised December 2018*.
- L. COUNTERPARTS & ELECTRONIC SIGNING. This MOU, including any amendments, may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. In making proof of this MOU, and any amendments, it shall not be necessary to produce or account for more than one such counterpart executed by the Party against whom enforcement of this MOU is sought. Signature to this MOU transmitted by facsimile transmission, by electronic mail in portable document format (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same force and effect as physical execution and delivery of the paper document bearing the original signature.

In witness whereof, the Parties hereto have executed this MOU as of the last date written below:

Signatures begin on the next page.

_____(MEMBER)_____

By:_____

Print Name:_____

Title:_____

Date:_____

Signatures continue on the next page.

(repeated)

OAKLAND COUNTY CISMA ORGANIZATION AND GOVERNANCE

Mission Statement

The Oakland County CISMA is a partnership of Oakland County townships, cities, villages, county agencies, institutions of higher education, and non-profit conservation organizations which are collaborating to control invasive species, in order to restore functioning ecosystems and the quality of life in Oakland County.

OC CISMA Membership

The Oakland County Cooperative Invasive Species Management Area (OC CISMA) members must be governmental units (such as townships, cities or villages, or Oakland County), institutions of higher education, or non-profit conservation organizations that share a common interest or have expertise in the areas of invasive species management in Oakland County. The member organization must sign the Memorandum of Understanding (MOU) and designate in writing to the CISMA Secretary a representative and optionally up to two (2) alternate representatives to the Steering Committee who are authorized to cast votes for the member organization.

Other organizations may participate with the OC CISMA as Supporting Partners without being considered Members and without signing the MOU.

Steering Committee:

The OC CISMA is administered by a Steering Committee consisting of representatives from each member of the CISMA. The Steering Committee will, at minimum:

- A. Convene meetings generally on a monthly basis but at least quarterly.
- B. Maintain records of decisions, projects and activities.
- C. Develop public relations, education, and training initiatives.
- D. Actively seek cooperators, volunteers and funding sources critical to the successful management of the OC CISMA.
- E. Encourage cooperative relationships and active participation by all OC CISMA Members and Supporting Partners.
- F. Review and propose amendments and updates to the MOU as necessary.
- G. Elect Officers to serve as an Executive Committee.

Meeting Attendance:

Representatives or alternates are expected to attend Steering Committee meetings as regularly as possible; at minimum, half of the scheduled meetings over the preceding six months. Other guests may be invited to attend meetings.

Meeting Conduct and Voting:

- A. The Steering Committee shall share pertinent information, encourage and promote cooperation, and keep communication open and frequent so all representatives are informed on the status of the issues that may affect working relationships.
- B. To the extent possible, the CISMA shall operate by consensus.

- C. The CISMA shall use the current edition of Robert's Rules of Order as a guide for conducting its meetings in an orderly, fair and efficient manner.
- D. All OC CISMA Members may vote on motions pertaining to the general operations of the OC CISMA. A quorum must be present for a vote on CISMA matters. For general purposes, a quorum is a majority of all of the CISMA Members.

OC CISMA Coordinator:

The OC CISMA may use a Coordinator to facilitate the day-to-day running of the CISMA. The coordinator may be responsible for:

- A. Coordinating current grant projects.
- B. Planning and coordinating Steering Committee meetings.
- C. Acting as the single point of contact for outside agencies interacting with the CISMA.
- D. Serving as an advisory member of all subcommittees.
- E. Provide updates on activities to the Steering Committee and Executive Committee.
- F. Other duties as funding allows.

Executive Committee:

The OC CISMA Executive Committee shall meet monthly or at the call of the Chairperson, for purposes of carrying out the activities necessary to support the undertakings, programs, purposes and intentions of the OC CISMA. The Executive Committee has these roles:

- A. Finalize agendas for Steering Committee meetings
- B. Recommend and arrange for speakers for the Steering Committee meetings
- C. Identify and work on grants and seek alternate funding sources as appropriate
- D. Work on special projects important to the CISMA
- E. Collaborate with the Coordinator and the lead fiduciary agents for grants as needed
- F. Ensure development of public relations, education, and training initiatives
- G. Oversee the CISMA Coordinator and the coordinator's activities

Executive Committee Election:

The Executive Committee consists of members elected by the Steering Committee from its membership, with the goal being to include a mix of local government and natural resource management skills, and at least two members who have previously served on the Executive Committee.

- A. The Steering Committee shall nominate members to serve on the Executive Committee in January for a term of one (1) year.
- B. Ballots with the names of the candidates and the member organizations that they represent shall be emailed to the Steering Committee members by the coordinator for return to the coordinator before the February meeting.
- C. Ballots shall be counted at the February meeting.
- D. The election is won by a simple majority of the votes cast for each seat.
- E. In the event that an Executive Committee member is unable to continue serving, a special election will be called and a member will be chosen to complete the term.

Executive Committee Members' Duties:

The Executive Committee members' duties include the following:

- A. The chairperson shall call and preside over meetings of the Steering Committee, prepare a draft agenda in collaboration with the Executive Committee, and may call a meeting at his or her own discretion or upon the request of two or more members of the Steering Committee.
- B. The vice-chairperson shall perform the duties of the chairperson in his or her absence.
- C. The secretary shall take attendance and determine whether there is a quorum present at the Steering Committee meetings and for each separate grant action required. The secretary shall keep a written record of all meetings of the Steering Committee and official copies of any documents relating to the undertakings of the Steering Committee and pass all such records on to any successor.
- D. Two (2) CISMA members-at-large will enhance the diversity of the expertise and leadership capacity of the OC CISMA.

Other Committees:

Temporary or ad-hoc committees may be created and staffed as needed by the Steering Committee to address specific projects and activities for a specific period of time. These committees will be staffed by volunteer Member representatives from the Steering Committee of the CISMA, with assistance from non-members where needed, for the duration of those projects.

CISMA members are expected to serve on these committees. Supporting Partners as well as members of the general public are encouraged to do so as well.

Changes to the Bylaws:

This document will be reviewed at least annually and updated as needed. Changes to this document must be approved by a majority vote of the OC CISMA Steering Committee. A revision identifier in the title and on the document footer indicates that this version supersedes all earlier versions.

The OC CISMA Bylaws are hereby amended and restated as *Revised December 2018*.

Memo

To: Chris Wilson, Village Manager

From: Thomas Meszler, Director of Public Services 

Date: July 17, 2019

Re: Increase in Pass Thru Costs for the Village of Beverly Hills Water System

Background

Chapter 13 Section 13.4 requires that the council approve not only utility rates for the Village water supply system, but also charges for the system. The Village presently charges \$133.00 per meter for 5/8 and 3/4 and \$209.00 for 1" for a new meter to the resident or Builder that requests a new meter installation. The Village cost has increased to \$214.00 for 5/8 and 3/4 meters and \$295.00 for 1" meters, and will soon go to \$243.00 for 5/8 and 3/4 and \$323.00 for 1" meters.

Administration requests that the Village of Beverly Hills Council authorize administration to charge a fee that directly corresponds to the cost that the Village incurs for these meters and update the costs as these cost to the Village increases.

Along with these increases, the Village has been incurring overtime costs on non-business hours for water shut offs that are not the fault of the Village water system. These call-ins for this type of work typically run \$250.00 each as a cost to the Village. I am proposing that these call-in costs be directly charged to the contractor/resident when they occur before 8:00 am and after 3:00 pm, Monday through Friday and all-day Saturday and Sunday.

Suggested Resolution

Be it resolved that the Beverly Hills Village Council authorizes administration to charge fees that directly correspond to the cost the Village pays for meters, update the cost as the Village cost increases, and charge \$250.00 per water shut off that occurs other than Monday through Friday from 8:00 am through 3:00 pm.

THM/klm

CHAPTER 13

MUNICIPAL OWNED UTILITIES

GENERAL POWERS RESPECTING UTILITIES:

SECTION 13.1. The Village shall possess and hereby reserves to itself all the powers granted to villages by statute and constitution to acquire, construct, own, operate, improve, enlarge, extend, repair and maintain, either within its corporate limits, including, but not by way of limitation, public utilities for supplying water, light, heat, power, gas, sewage treatment and garbage disposal facilities, or any of them, to the municipality and the inhabitants thereof; and also to sell and deliver water, light, heat, power, gas and other public utility services without its corporate limits to an amount not to exceed the limitations set by statute and Constitution.

MANAGEMENT OF MUNICIPALITY OWNED UTILITIES:

SECTION 13.2. All municipality owned utilities shall be administered as a regular department of the Village government under one or more department heads appointed by, and serving at the pleasure of, the Council and not by an independent board or commission.

RATES:

SECTION 13.3. The Council shall have power to fix from time to time such just and reasonable rates as may be deemed advisable for supplying the inhabitants of the Village and others with such public utility services as the Village may provide. There shall be no discrimination in such rates within any classification of users thereof, nor shall free service be permitted, but higher rates may be charged for services outside the Village limits.

UTILITY RATES AND CHARGES - COLLECTION:

SECTION 13.4. The Council shall provide by ordinance for the collection of all public utility rates and charges of the Village. Such ordinance shall provide:

- (a) That the Village shall have, as security for the collection of such utility rates and charges, a lien upon the real property supplied by such utility, which lien shall become effective immediately upon the supplying of such utility service, and shall be enforced in the manner provided in such ordinance;
- (b) The terms and conditions under which utility services may be discontinued in case of delinquency in paying such rates or charges;

- (c) That suit may be instituted by the Village in any court of competent jurisdiction for the collection of such rates or charges.

With respect to the collection of rates charged for water, the Village shall have all the powers granted to villages by Public Act 178 of 1939 of the State of Michigan.

DISPOSAL OF UTILITY PLANTS AND PROPERTY:

SECTION 13.5. Unless approved by a three-fifths majority vote of the electors voting thereon at a regular or special election, the Village shall not sell, exchange, lease or in any way dispose of any property, easements, equipment, privilege or asset belonging to or appertaining to any municipally owned public utility which is needed to continue operating such utility. All contracts, negotiations, licenses, grants, leases or other forms of transfer in violation of this section shall be void and of no effect as against the Village. The restrictions of this section shall not apply to the sale or exchange of any articles of machinery or equipment of any owned public utility which are worn out or useless or which have been, or could have with advantage to the service be, replaced by new and improved machinery or equipment, to the leasing of property not necessary for the operation of the utility, or to the exchange of property or easements for other needed property or easements.

UTILITY ACCOUNTS:

SECTION 13.6. Transactions pertaining to the ownership and operation by the Village of each public utility shall be recorded in a separate group of accounts under an appropriate fund caption, which accounts shall be classified in accordance with generally accepted utility accounting practice. Charges for all service furnished to, rendered by, other Village departments or agencies shall be recorded. An annual report shall be prepared to show fairly the financial position of the utility and the results of its operations, which report shall be available for inspection at the office of the Clerk.

MUNICIPAL WATER LIENS
Act 178 of 1939

AN ACT to provide for the collection of water or sewage system rates, assessments, charges, or rentals; and to provide a lien for water or sewage system services furnished by municipalities as defined by this act.

History: 1939, Act 178, Imd. Eff. June 8, 1939;—Am. 1981, Act 132, Imd. Eff. Oct. 7, 1981.

The People of the State of Michigan enact:

123.161 Definitions.

Sec. 1. As used in this act:

- (a) "Municipality" means a county, city, township, village, or metropolitan district.
- (b) "Person" means an individual, firm, partnership, association, or corporation which is the owner or occupant of any house or other building or any premises, lot, or parcel of land.
- (c) "Sewage system" means a sewage disposal system, including sanitary sewers, combined sanitary and storm sewers, plants, works, instrumentalities, and properties used or useful in connection with the collection, treatment, or disposal of sewage or industrial wastes.

History: 1939, Act 178, Imd. Eff. June 8, 1939;—CL 1948, 123.161;—Am. 1981, Act 132, Imd. Eff. Oct. 7, 1981.

123.162 Municipality operating water distribution system or sewage system; lien as security for collection of assessments, charges, or rentals; effective date and enforceability of lien.

Sec. 2. A municipality that has operated or operates a water distribution system or a sewage system for the purpose of supplying water or sewage system services to the inhabitants of the municipality has as security for the collection of water or sewage system rates, or any assessments, charges, or rentals due or to become due, respectively, for the use of sewage system services or for the use or consumption of water supplied to any house or other building or any premises, lot or lots, or parcel or parcels of land, a lien upon the house or other building and upon the premises, lot or lots, or parcel or parcels of land upon which the house or other building is situated or to which the sewage system service or water was supplied. This lien becomes effective immediately upon the distribution of the water or provision of the sewage system service to the premises or property supplied, but shall not be enforceable for more than 5 years after it becomes effective.

History: 1939, Act 178, Imd. Eff. June 8, 1939;—CL 1948, 123.162;—Am. 1981, Act 132, Imd. Eff. Oct. 7, 1981;—Am. 2016, Act 421, Eff. Apr. 4, 2017.

123.163 Manner of enforcing lien.

Sec. 3. The lien created by this act may be enforced by a municipality in the manner prescribed in the charter of the municipality, by the general laws of the state providing for the enforcement of tax liens, or by an ordinance duly passed by the governing body of the municipality.

History: 1939, Act 178, Imd. Eff. June 8, 1939;—CL 1948, 123.163;—Am. 1981, Act 132, Imd. Eff. Oct. 7, 1981.

123.164 Official records of municipality as notice of pendency of lien.

Sec. 4. The official records of the proper officer, board, commission, or department of any municipality having charge of the water distribution system or sewage system shall constitute notice of the pendency of this lien.

History: 1939, Act 178, Imd. Eff. June 8, 1939;—CL 1948, 123.164;—Am. 1981, Act 132, Imd. Eff. Oct. 7, 1981.

123.165 Priority of lien; applicability of act where lease provides lessor not liable for payment of bills; affidavit.

Sec. 5. The lien created by this act shall, after June 7, 1939, have priority over all other liens except taxes or special assessments whether or not the other liens accrued or were recorded before the accrual of the water or sewage system lien created by this act. However, this act shall not apply if a lease has been legally executed, containing a provision that the lessor shall not be liable for payment of water or sewage system bills accruing subsequent to the filing of the affidavit provided by this section. An affidavit with respect to the execution of a lease containing this provision shall be filed with the board, commission, or other official in charge of the water works system or sewage system, or both, and 20 days' notice shall be given by the lessor of any cancellation, change in, or termination of the lease. The affidavit shall contain a notation of the expiration date of the lease.

History: 1939, Act 178, Imd. Eff. June 8, 1939;—CL 1948, 123.165;—Am. 1981, Act 132, Imd. Eff. Oct. 7, 1981.

123.166 Discontinuing service or instituting action for collection; invalidation or waiver of lien.

Sec. 6. A municipality may discontinue water service or sewage system service from the premises against which the lien created by this act has accrued if a person fails to pay the rates, assessments, charges, or rentals for the respective service, or may institute an action for the collection of the same in any court of competent jurisdiction. However, a municipality's attempt to collect these sewage system or water rates, assessments, charges, or rentals by any process shall not invalidate or waive the lien upon the premises.

History: 1939, Act 178, Imd. Eff. June 8, 1939;—CL 1948, 123.166;—Am. 1981, Act 132, Imd. Eff. Oct. 7, 1981.

123.167 Construction of act.

Sec. 7. This act shall not repeal any existing statutory charter or ordinance provisions providing for the assessment or collection of water or sewage system rates, assessments, charges, or rentals by a municipality, but shall be construed as an additional grant of power to any power now prescribed by other statutory charter or ordinance provisions, or as a validating act to validate existing statutory or charter provisions creating liens which are also provided for by this act.

History: 1939, Act 178, Imd. Eff. June 8, 1939;—CL 1948, 123.167;—Am. 1981, Act 132, Imd. Eff. Oct. 7, 1981.



To: Honorable President Peddie; Village Council
Chris Wilson, Village Manager

From: Erin LaPere, Planning & Zoning Administrator

Date: August 2, 2019

Re: Proposed redevelopment to the vacant lot at 31655 Southfield Road

Robertson Brothers Homes has submitted a proposal for preliminary site plan approval to redevelop the vacant lot at 31655 Southfield Road to construct 24 attached single family residential homes. The project seeks to market homes for the younger professional, with ownership of the townhouse unit while the open space will be maintained by a homeowner's association. The housing units are designed with private two-car attached garages, brick along the first and second floors, and vinyl horizontal and shake siding along the upper portions of the buildings. A copy of the plans is attached.

In their market analysis, they note that similar projects have been successful in several communities in the region. They believe this project will provide first-time buyers with an alternative housing choice to the traditional detached single family housing primarily available in the Village.

This project is within the Village Overlay District, where the Village has adopted a plan to encourage mixed-use development and associated zoning regulations to create a pedestrian-friendly, downtown area. The current area encompassed by the Overlay District is primarily commercial, and the developer has noted they are proposing to add this residential use to support the existing developed properties. The developer notes the project design orients the buildings parallel to Southfield Road, with street facing entrances and includes bicycle parking as described in the Overlay District plan and regulations. They believe this project will serve as a start to redevelopment of additional properties within the Overlay District and will offer a transitional area from the lower density residential areas to the west to the existing commercial areas to the north and south.

As a condominium development this requires a multi-step approval process as described in Village Ordinance, Section 22.25. This request is for preliminary site plan approval, which requires Planning Commission recommendation and Village Council approval. The second stage is final approval which will also require Planning Commission recommendation and Village Council approval.

Suggested Motion

Village Council refers plans submitted by Robertson Brothers Homes for redevelopment at 31655 Southfield Road to the Planning Commission for review and recommendation on the preliminary site plan.

eel

attachment

Owner / Developer
ROBERTSON BROTHERS CO.
6905 TELEGRAPH ROAD
SUITE 200
BLOOMFIELD HILLS, MI 48301
CONTACT:
MR. TIM LOUGHRIN
PH: 248-282-1428
FAX: 248-282-1423

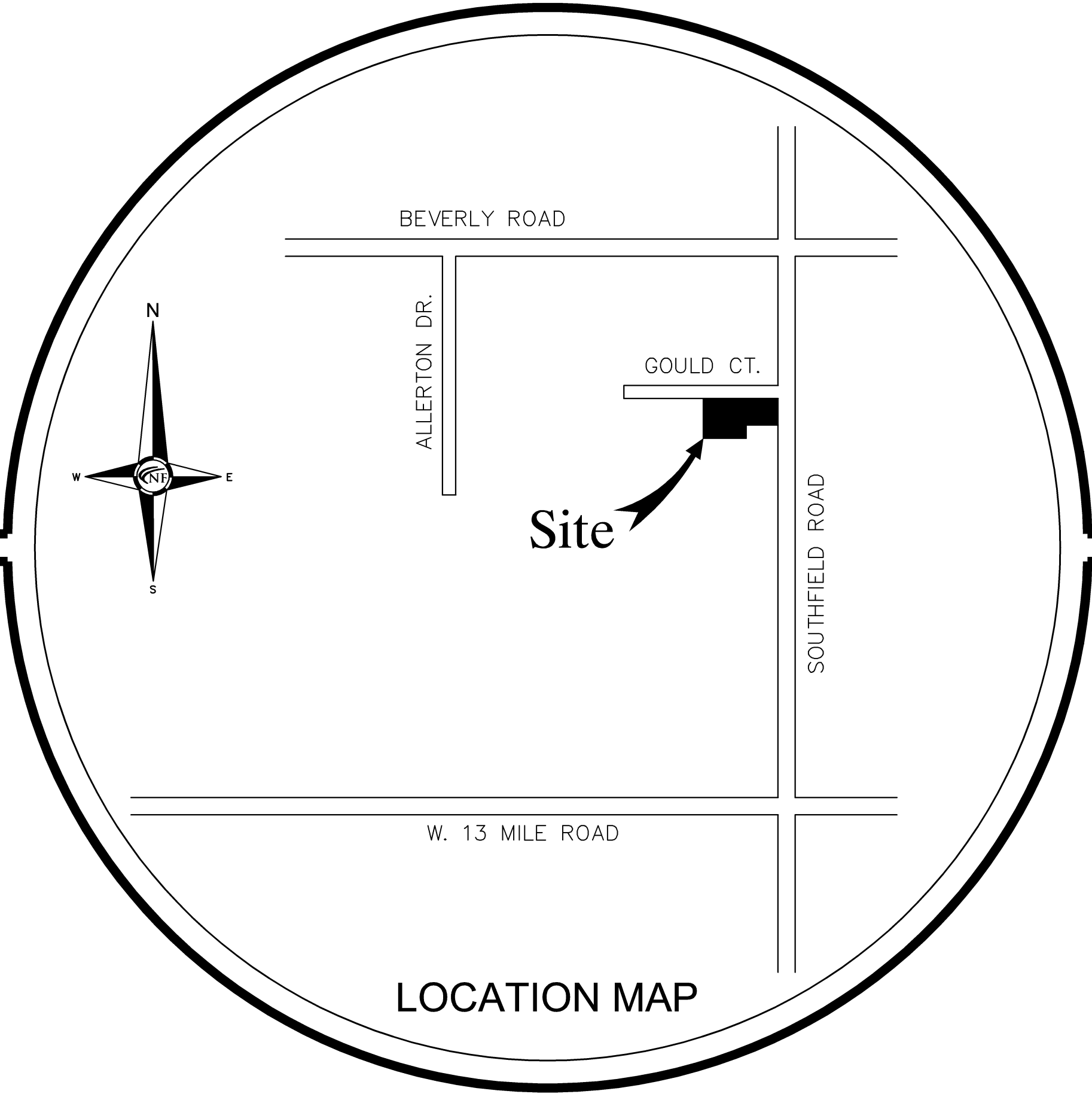
Civil Engineer
NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVENUE
PONTIAC, MI 48342
CONTACT:
MR. BRAD W. BRICKEL, P.E.
248-332-7931 PHONE
248-332-8257 FAX

Architect
ALEXANDER V. BOGAERS + ASSOCIATES, P.C.
2445 FRANKLIN ROAD
BLOOMFIELD HILLS, MI 48302
CONTACT:
248.334.5000 PHONE

Landscape Architect
LAND DESIGN STUDIO
18161 W. THIRTEEN MILE RD., SUITE B-4
SOUTHFIELD, MI 48076
CONTACT:
MR. TAD KREAR
248.594.3220 PHONE
248.230.4168 FAX

City of Beverly Hills,
Oakland County, Michigan
PRELIMINARY SITE PLAN PACKAGE DOCUMENTS
Prepared For
Robertson Brothers Co.

PART OF THE - OF SECTION SE $\frac{1}{4}$ of Section 2,
T.1N., R.10E., CITY OF Beverly Hills,
OAKLAND COUNTY, MICHIGAN



Project Name

Beverly Square
31655 Southfield Road
Beverly Hills, MI 48025



SHEET INDEX

SP0	Cover Sheet
SP1	Boundary / Topographic / Tree Survey
SP2	Engineering Site Plan
SP3	Truck Turning Plan
L1	Overall Landscape Plan
L2	Public Open Space Calculation Plan
L3	Southfield Frontage Enlargement and Details
L4	Details & Notes

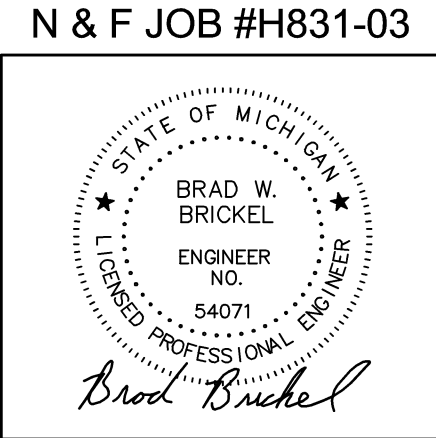
REVISIONS:

02-26-19	ISSUED FOR SITE PLAN REVIEW
05-20-19	ISSUED FOR SITE PLAN REVIEW

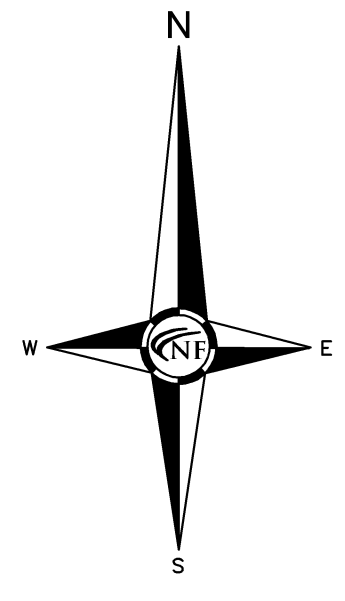


CIVIL ENGINEERS
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WWW.NOWAKFRAUS.COM



N & F JOB #H831-03

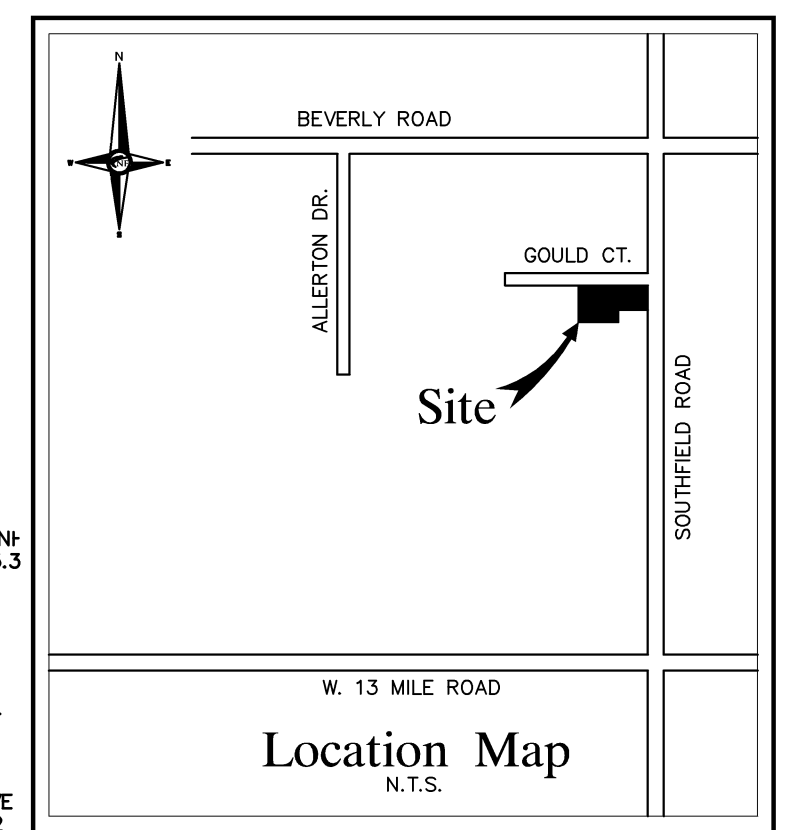


MISS DIG / UTILITY DISCLAIMER NOTE
A MISS DIG TICKET NUMBER A08240697, PURSUANT TO MICHIGAN PUBLIC ACT 174 WAS ENTERED FOR THE SURVEYED PROPERTY, DUE TO THE EXTENDED REPORTING PERIOD FOR UNDERGROUND FACILITY OWNERS TO PROVIDE THEIR RECORDS, THE SURVEY MAY NOT REFLECT ALL THE UTILITIES AT THE TIME THE SURVEY WAS ISSUED ON SEPTEMBER 26, 2018. THE SURVEY ONLY REFLECTS THOSE UTILITIES WHICH COULD BE OBSERVED BY THE SURVEYOR IN THE FIELD OR AS DEPICTED BY THE UTILITY COMPANY RECORDS FURNISH PRIOR TO THE DATE THIS SURVEY WAS ISSUED. THE CLIENT AND/OR THEIR AUTHORIZED AGENT SHALL VERIFY WITH THE FACILITY OWNERS AND/OR THEIR AUTHORIZED AGENTS, THE COMPLETENESS AND EXACTNESS OF THE UTILITIES LOCATION.

DTE DISCLAIMER NOTE
PLEASE NOTE THAT DTE HAS NEW REGULATIONS THAT MAY IMPACT DEVELOPMENT OUTSIDE THEIR EASEMENT OR THE PUBLIC RIGHT OF WAY. CLIENT SHALL CONTACT DTE TO DETERMINE THE "NEW STRUCTURES AND POWER LINE" REQUIREMENTS AS THEY MAY APPLY TO ANY FUTURE BUILDING OR RENOVATION OF A STRUCTURE. DTE ENERGY CAN BE CONTACTED AT 800-477-4747

ALTA SURVEY NOTES
THERE IS NO VISIBLE EVIDENCE OF CURRENT EARTH MOVING WORK, BUILDING CONSTRUCTION OR BUILDING ADDITIONS.
THERE IS NO PROPOSED CHANGES IN STREET RIGHT OF WAY LINES AND THERE IS NO EVIDENCE OF RECENT STREET OR SIDEWALK CONSTRUCTION OR REPAIR.
THERE IS NO VISIBLE EVIDENCE OF SITE USE AS A SOLID WASTE DUMP, SUMP OR SANITARY LANDFILL.
THERE IS NO VISIBLE EVIDENCE OF ANY REGULATED WETLAND AREAS ON SUBJECT PROPERTY.
THIS PROPERTY HAS DIRECT ACCESS TO SOUTHFIELD ROAD, BEING A PUBLICLY DEDICATED RIGHT-OF-WAY.

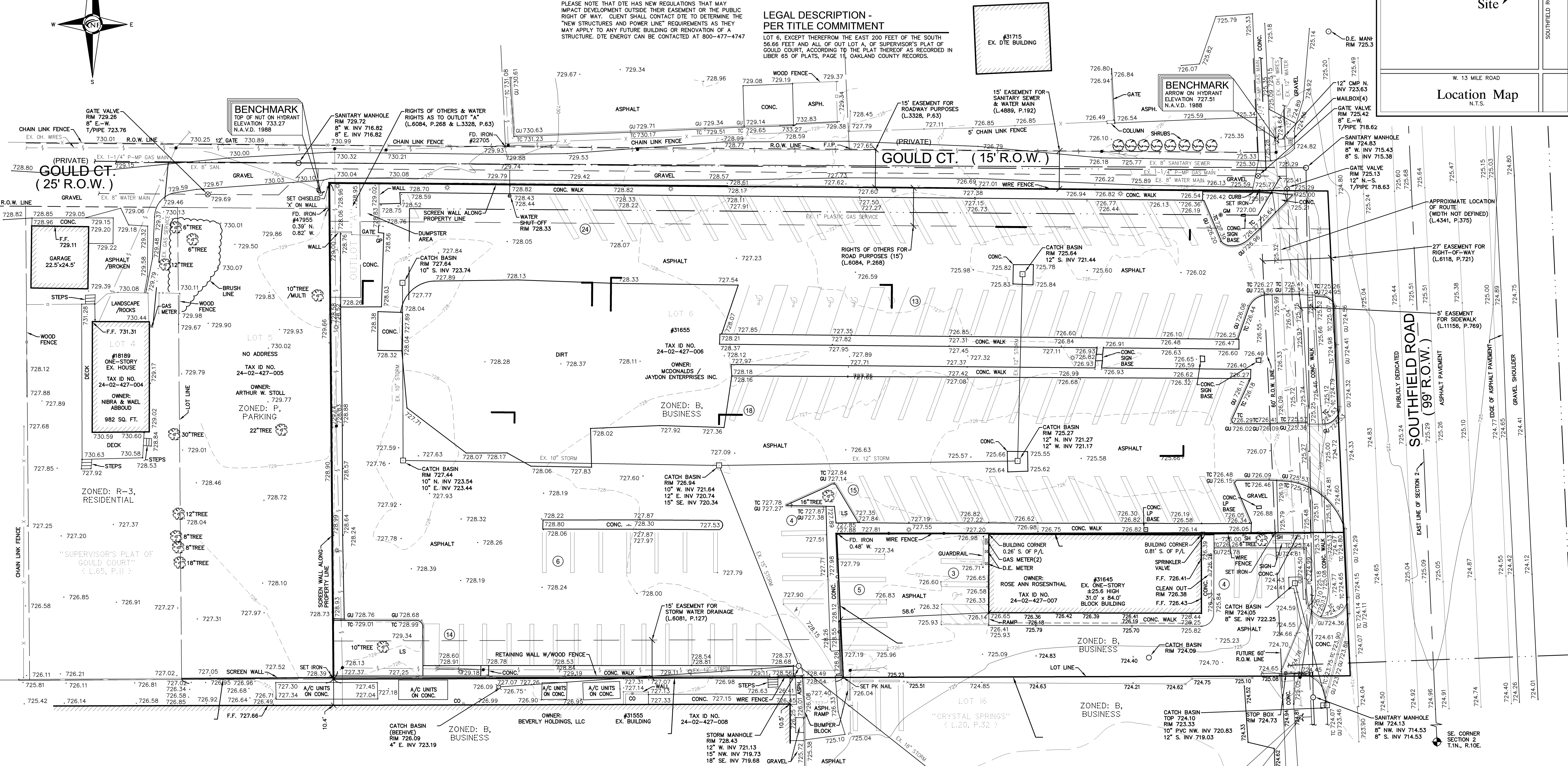
LEGAL DESCRIPTION - PER TITLE COMMITMENT
LOT 6, EXCEPT THEREFROM THE EAST 200 FEET OF THE SOUTH 56.66 FEET AND ALL OF OUT LOT A, OF SUPERVISOR'S PLAT OF GOULD COURT, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 65 OF PLATS, PAGE 11, OAKLAND COUNTY RECORDS.



50 NF ENGINEERS
1969 - 2019

NOWAK & FRAUS ENGINEERS
CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257
WWW.NOWAKFRAUS.COM



TITLE NOTES

2. Any facts, rights, interests, or claims that are not shown by the Public Records but that could be ascertained by making inquiry of persons in possession of the Land.

3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.

7. Existing water rights in well located on subject property as disclosed by instrument recorded in Liber 3328, Page 63. [SAID EASEMENT IS PLOTTED HEREON].

8. Joint R/W in favor of The Detroit Edison Company and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 4341, Page 375. Subordination of Mortgage Lien as disclosed by instrument recorded in Liber 4359, Page 114. [Liber 4341, Page 375, APPROXIMATE LOCATION OF ROUTE OF LINE FACILITIES IS PLOTTED HEREON. NO WIDTH DESCRIBED. Liber 4359, Page 114: NOT A PLOTTABLE EXCEPTION].

9. U.G.L. Permit in favor of The Detroit Edison Company and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 4440, Page 327. Subordination of Mortgage Lien as disclosed by instrument recorded in Liber 4454, Page 74. [SAID ROUTE IS NOT ON OR ADJACENT TO PARCEL NO. 24-02-427-006].

10. Terms and Conditions contained in Easement Agreement as disclosed by instrument recorded in Liber 4889, Page 192. [SAID EASEMENT IS PLOTTED HEREON].

11. Covenants, conditions and restrictions and other provisions but omitting restrictions, if any, based on race, color, religion, sex, handicap, familial status or national origin as contained in instrument recorded in Liber 5200, Page 701. [NOT A PLOTTABLE EXCEPTION].

12. Terms and Conditions contained in Easement Agreement as disclosed by instrument recorded in Liber 6081, Page 127. [SAID EASEMENT IS PLOTTED HEREON].

13. Terms and Conditions contained in Easement Agreement as disclosed by instrument recorded in Liber 6118, Page 721. [SAID EASEMENT IS PLOTTED HEREON].

14. Easement for Sidewalk in favor of The Village of Beverly Hills and the Covenants, Conditions and Restrictions contained in instrument recorded in Liber 11156, Page 769. [SAID EASEMENT IS PLOTTED HEREON].

All exceptions shown or noted on this survey were obtained from Title Commitment No. 825105, with an effective date of August 17, 2018, issued by First American Title Insurance Company.

FLOOD HAZARD NOTE
The Property described on this survey does not lie within a Special Flood Hazard Area as defined by the Federal Emergency Management Agency, the property lies within Zone X of the Flood Insurance Rate Map identified as Map No. 261250538P bearing an effective date of 09/29/2006.

CEMETERY NOTE
There was no observable evidence of cemeteries or burial grounds within the subject property.

UTILITY NOTE
All utilities are underground unless otherwise noted.
The utilities shown on this survey were determined by field observation. All locations are approximate. The location of any other underground services which may exist can only be depicted if a Utility Plan is furnished to the surveyor.

BASIS OF BEARING NOTE
All Bearings are in relation to the previously established East line of Section 2, Town 1 North, Range 10 East of "Superior's Plat of Gould Court" as recorded in Liber 65 of Plats, Page 11, Oakland County Records. (S.0110°00'W.)

SURVEYOR'S CERTIFICATION
To:

— Robertson Brothers, Co., a Michigan corporation, or its/their nominee or assignee
— Vestcor II, LLC
— First American Title Insurance Company

This is to certify that this map or plat and the survey on which it is based were made in accordance with the 2018 Minimum Standard Detail Requirements for ALTA/NSPS Land Title Surveys, jointly established and adopted by ALTA and NSPS, and includes items 1, 2, 3, 4, 6(a), 6(b), 7(a), 7(b), 7(c), 8, 9, 11, 13, 14, 16, 17, 18 and 20 of Table A thereof.

The field work was completed on 9-24-2018.



TOPOGRAPHIC SURVEY NOTES
ALL ELEVATIONS ARE EXISTING ELEVATIONS, UNLESS OTHERWISE NOTED.
UTILITY LOCATIONS WERE OBTAINED FROM MUNICIPAL OFFICIALS AND RECORDS OF UTILITY COMPANIES, AND NO GUARANTEE CAN BE MADE TO THE COMPLETENESS OR EXACTNESS OF LOCATION.
THIS SURVEY MAY NOT SHOW ALL EASEMENTS OF RECORD UNLESS AN UPDATED TITLE POLICY IS FURNISHED TO THE SURVEYOR BY THE OWNER.

LEGEND

MANHOLE	EXISTING SANITARY SEWER
HYDRANT	EXISTING SAN. CLEAN OUT
GATE VALVE	EXISTING WATER MAIN
MANHOLE	EXISTING STORM SEWER
CATCH BASIN	EX. R.Y. CATCH BASIN
UTILITY POLE	EXISTING BURIED CABLES
GUY POLE	OVERHEAD LINES
GUY WIRE	LIGHT POLE
SIGN	EXISTING GAS MAIN

SEAL

PROJECT
Beverly Square
31655 Southfield Road
Beverly Hills, MI 48025

CLIENT
Robertson Brothers Homes
6905 Telegraph Road,
Suite 200
Bloomfield Hills, MI 48301

Contact: Tim Loughrin
248.282.1432 - Phone

PROJECT LOCATION
Part of the Southeast 1/4 of Section 2
T. 1 North, R. 10 East
Village of Beverly Hills,
Oakland County, Michigan

SHEET
Boundary / Topographic /
Tree Survey

811
Know what's below
Call before you dig.

DATE ISSUED/REVISED
02-26-19 ISSUED FOR SITE PLAN REVIEW
05-20-19 ISSUED FOR SITE PLAN REVIEW

DRAWN BY:
M. Carnaghi

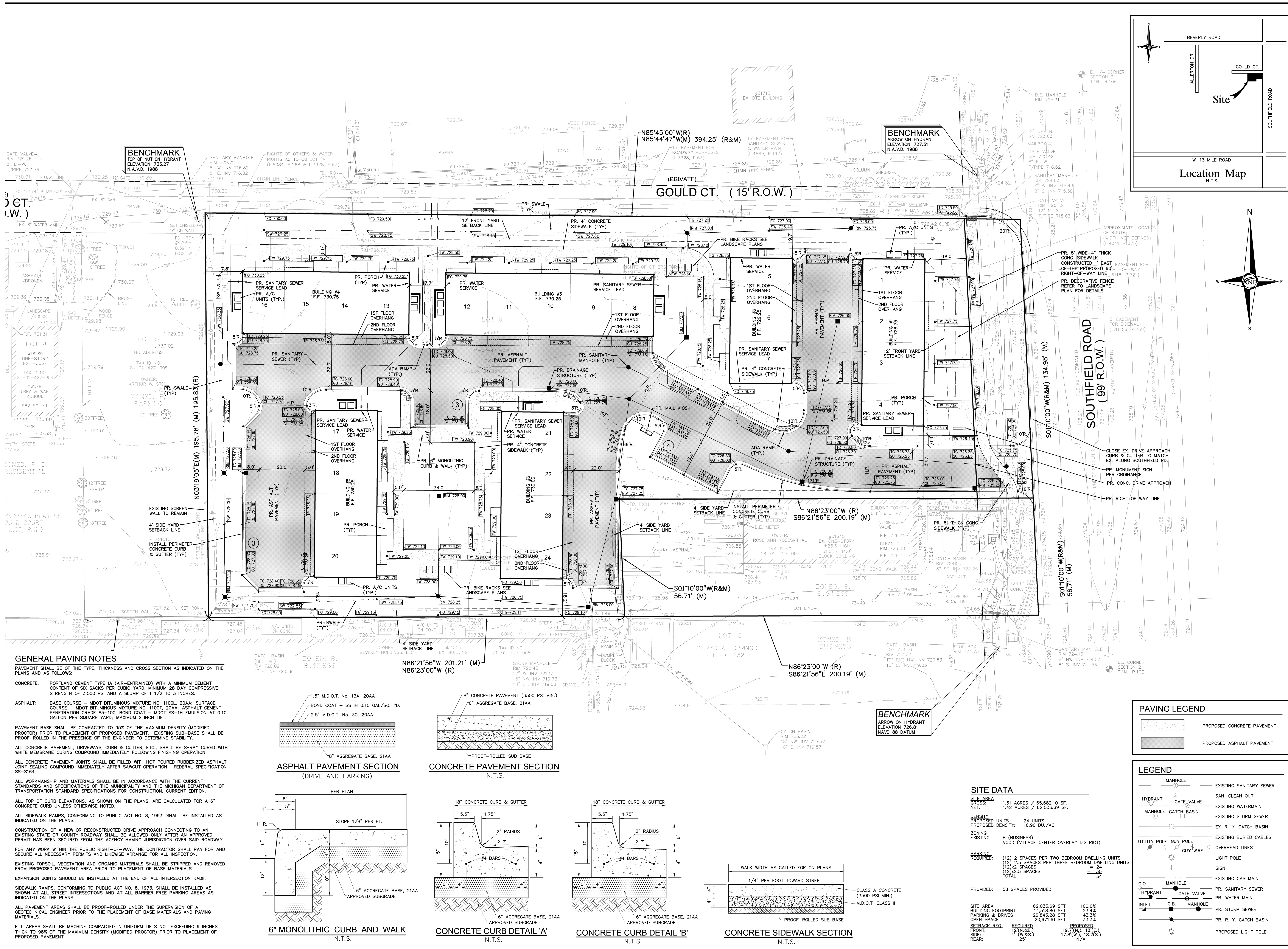
DESIGNED BY:
B. Brickel

APPROVED BY:
B. Brickel

DATE:
February 12, 2019

SCALE: 1" = 20'
20 10 0 10 20 30

NFE JOB NO. **SHEET NO.**
H831-03 **SP1**



50NFENGINEERS

1969 - 2019

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SEAL

STATE OF MICHIGAN

BRAD W. BRICKEL

ENGINEER

NO. 54071

LICENSED PROFESSIONAL ENGINEER

PROJECT

Beverly Square
31655 Southfield Road
Beverly Hills, MI 48025

CLIENT

Robertson Brothers Homes
6905 Telegraph Road,
Suite 200
Bloomfield Hills, MI 48301

Contact: Tim Loughrin
248.282.1432 - Phone

PROJECT LOCATION

Part of the Southeast 1/4
of Section 2
T. 1 North, R. 10 East
Village of Beverly Hills,
Oakland County, Michigan

SHEET

Engineering Site Plan

811

Know what's below
Call before you dig.

DRAWN BY:
R. Johnson

DESIGNED BY:
B. Brickel

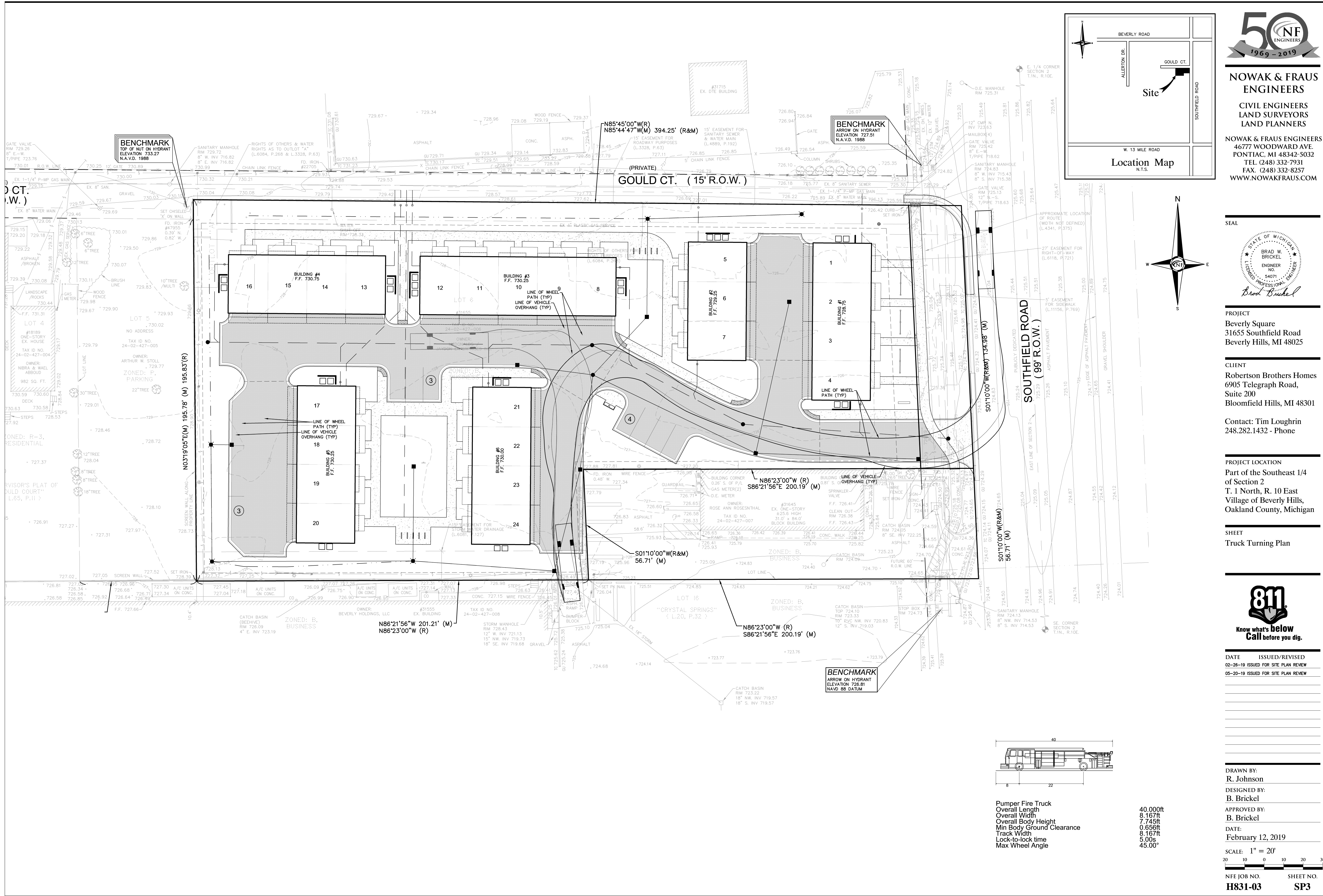
APPROVED BY:
B. Brickel

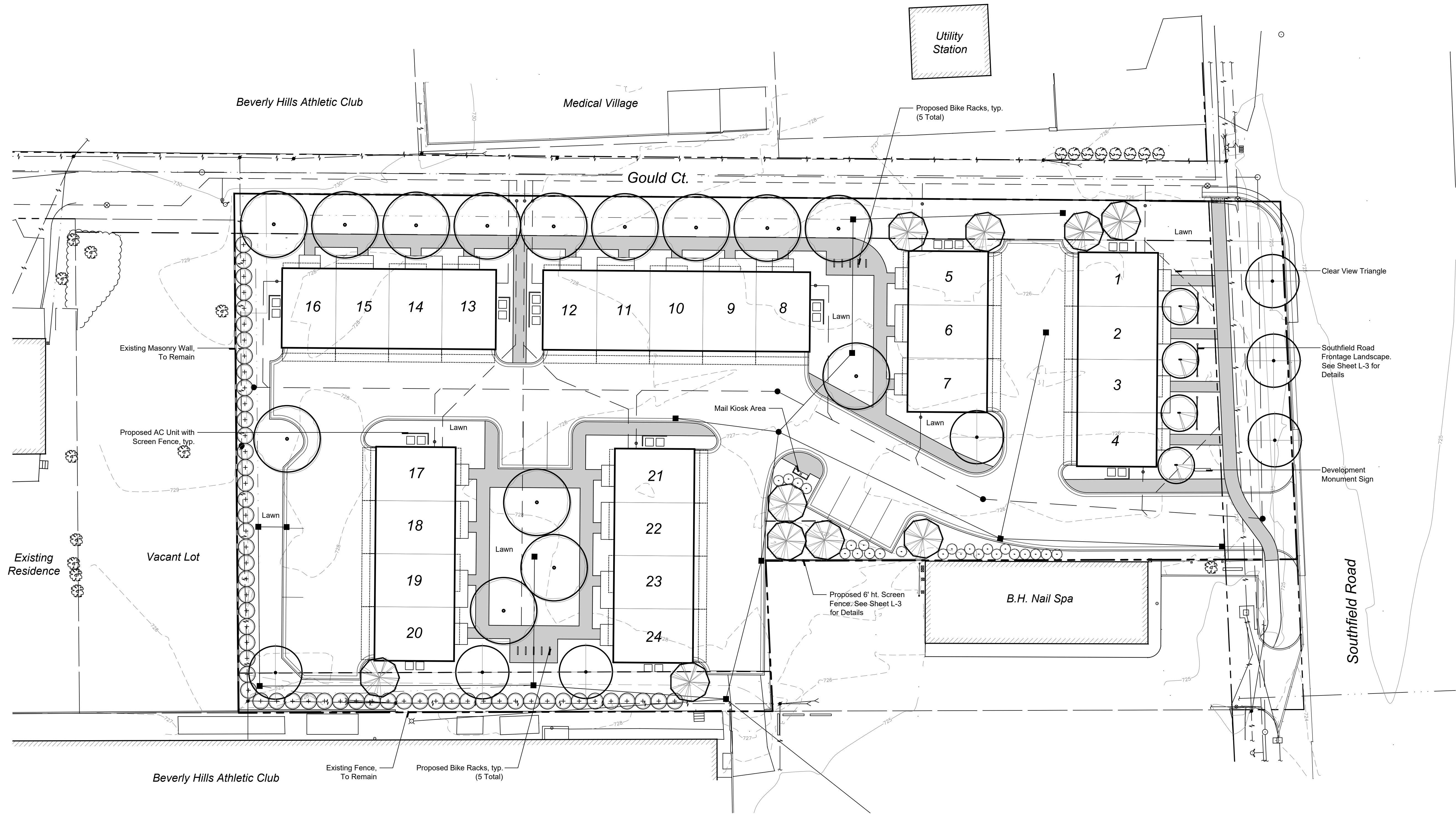
DATE:
February 12, 2019

SCALE: 1" = 20'

NFE JOB NO.
H831-03

SHEET NO.
SP2





sheet title:

Overall Landscape Plan

project title:

Beverly Square

Village of Beverly Hills, MI

prepared for:

Robertson Brother Homes
6905 Telegraph Rd. - Suite 200
Bloomfield Hills, MI 48301

Phone: 248.644.3460

job number:

15022

date:

05.17.2019

drawn by:

EMJ

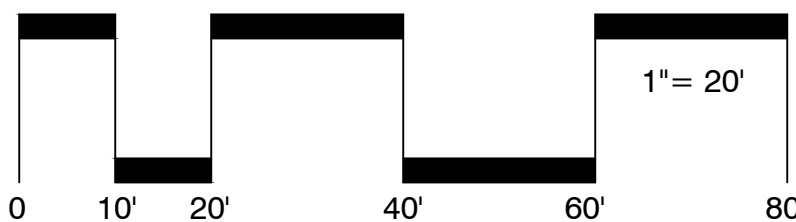
checked by:

WTK

revisions:



Know what's below.
Call before you dig.



sheet no.

L-1

Landscape Summary

Parking Lot Landscape

Parking Area: 1,813.76 SF (Parking Spaces)
Required: 1 Tree / 2,000 SF of Parking Area (Min. 2 Trees)
Required: 2 Trees
Provided: 2 Trees

Street Trees

Required: 1 Tree / 30 LF of Frontage
Southfield Rd.:
Length of Frontage: 135.27 LF
Required: 5 Trees
Provided: 5 Trees (3 Canopy and 4 Ornamental)
Gould Ct.:
Length of Frontage: 367.21 LF
Required: 13 Trees
Provided: 13 Trees
*2 Ornamental trees = 1 Required Canopy

Bike Racks

Total Rooms: 60 Rooms
- 2 Room Units: 12 (24 Total)
- 3 Room Units: 12 (36 Total)
Required: 1 Rack / 3 Rooms
Required: 10 Spaces
Provided: 10 Spaces
*2 Bike Parking Spaces per Rack

Buffer Strip Requirements

Required: 15' width Buffer
1 Tree / 30 LF of Buffer
4 Shrubs / 30 LF of Buffer
Adjacent to B.H. Nail Spa
Length of Buffer: 173.16 LF
Required: 15' width Buffer

6 Trees
24 Shrubs
Provided: 3' minimum width Buffer
4 Trees
24 Shrubs

Adjacent to Beverly Hills Athletic Club

Length of Buffer: 201.01 LF
Required: 15' width Buffer
7 Trees
27 Shrubs
Provided: 15' width Buffer
5 Trees
27 Shrubs

General Notes

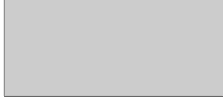
This Landscape Plan is Conceptual and further details, calculations, and enlargements shall be determined and included for Final Site Plan Approval.

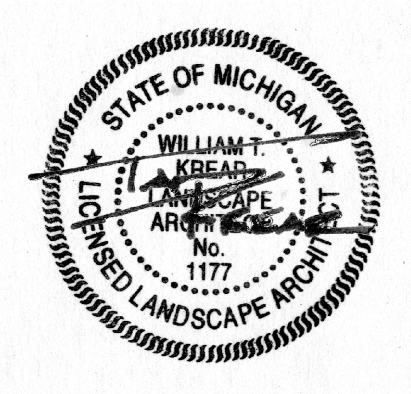
Plant Diversity Calculations shall be provided for Final Site Plan Approval.

Legend

- = Proposed Deciduous Canopy Tree
- = Proposed Deciduous Columnar Tree
- = Proposed Evergreen Tree
- = Proposed Ornamental Tree
- = Proposed Deciduous Shrub

LEGEND

 = Area Used in Public Open Space Calculations



■ sheet title:

Public Open Space
Calculation Plan

■ project title:

Beverly Square

Village of Beverly Hills, MI

■ prepared for:

Robertson Brother Homes
6905 Telegraph Rd. - Suite 200
Bloomfield Hills, MI 48301

Phone: 248.644.3460

■ job number: ■ date:

15022 05.17.2019

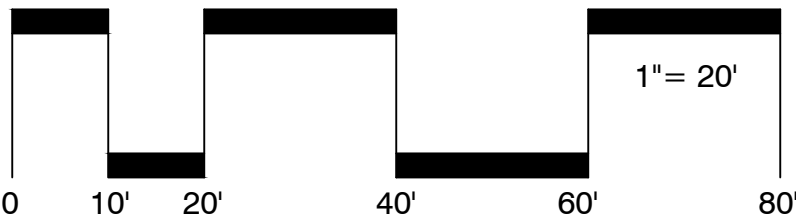
■ drawn by: ■ checked by:

EMJ WTK

■ revisions:

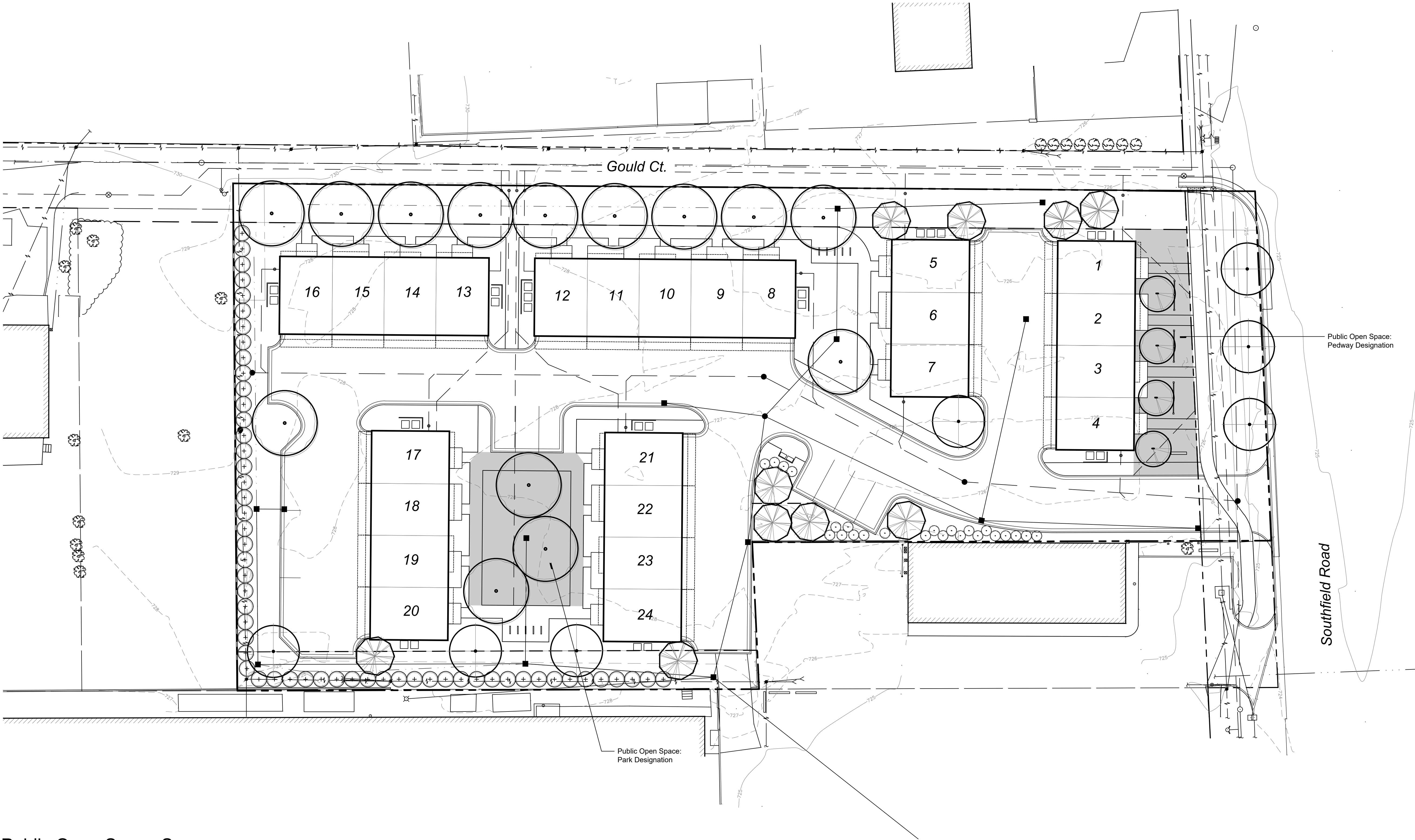


Know what's below.
Call before you dig.



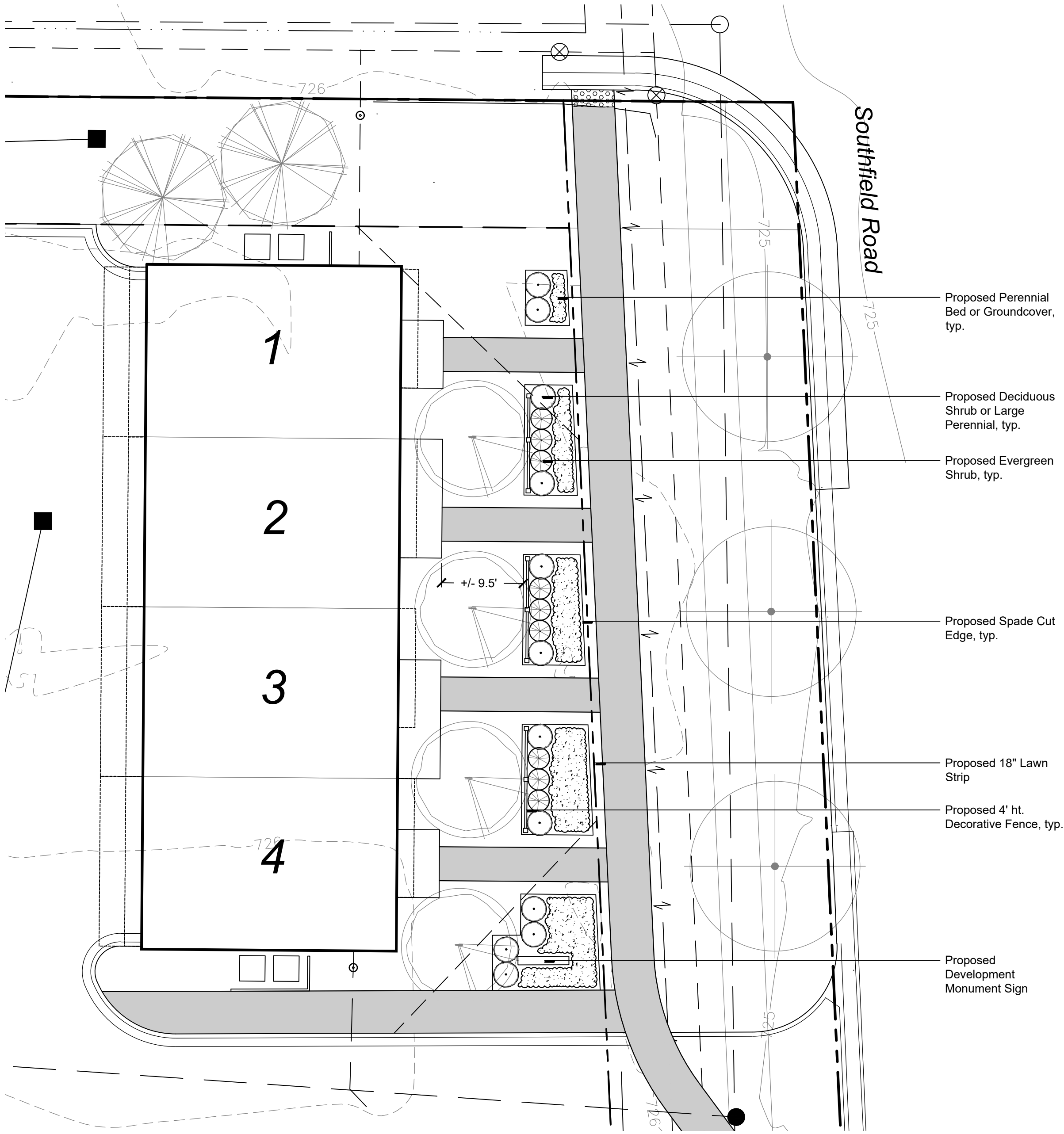
sheet no.

L-2



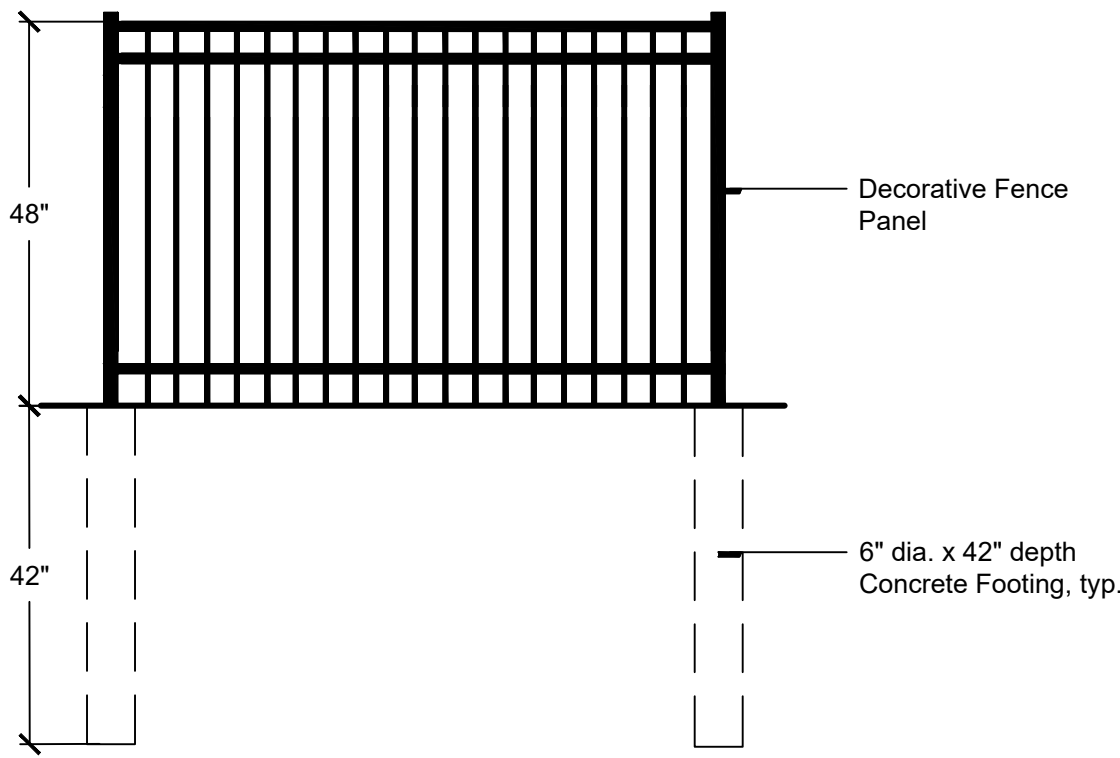
Public Open Space Summary

Required: Minimum of 5% of the gross floor area of all stories
of proposed buildings.
Total Floor Area: 43,912.80 SF
Required: 2,195.64 SF
Provided: 4,477.72 SF (10.20% of Floor Area)



Southfield Road Frontage Enlargement Plan

Scale: 1" = 10'



Decorative Fence Detail

Manufacturer: Elegant Aluminum Products
16965 Masonic
Fraser, MI 48026
www.elegantaluminum.com
800.546.3362
Model: F-Signature (3-Channel)
Architecture Line Fence
Black

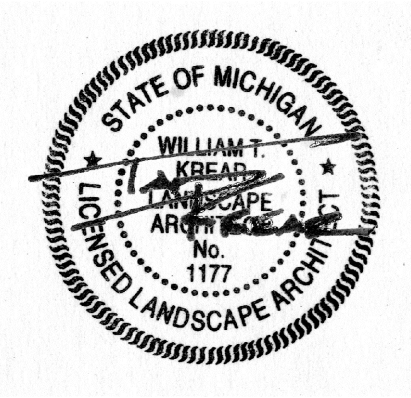
Scale: $\frac{3}{8}" = 1'$



6' ht. Screen Fence Detail

Available From: Anchor Fence & Supply Co.
26345 Plymouth Rd.
Redford, MI 48239
www.anchorfenceonline.com
Model: Chesterfield CertaGrain
Arbor Blend

NTS



sheet title:

Southfield Frontage Enlargement and Details

project title:

Beverly Square

Village of Beverly Hills, MI

prepared for:

Robertson Brother Homes
6905 Telegraph Rd. - Suite 200
Bloomfield Hills, MI 48301

Phone: 248.644.3460

job number:

15022

date:

05.17.2019

drawn by:

AC

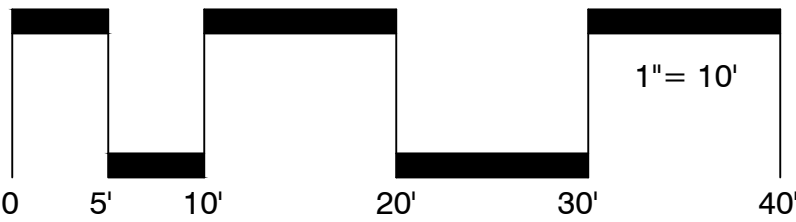
checked by:

WTK

revisions:



Know what's below.
Call before you dig.



sheet no.

L-3

Landscape Maintenance Notes

All Landscape Maintenance shall be performed by Owner or Owner's desired Landscape Contractor or Landscape Maintenance Company.

Overall

- The owner of the property shall be responsible for the regular maintenance of all landscaping. Landscaped areas and plant materials required by the Beverly Hills Ordinance shall be kept free from refuse and debris. Plant materials, including lawn, shall be maintained in a healthy growing condition, neat and orderly in appearance per the intent of the approved site plan.
- If any plant material required with an approved site plan dies or becomes diseased, it shall be replaced within thirty (30) days of receiving written notice from the Village or within an extended time period as specified in said notice.

Lawn & Turf

- Lawn shall not be irrigated the prior to scheduled mowing
- Maintain a lawn height or 2-1/2" to 3-1/2"
- Lawn shall be mowed with a mulching mower or mower affixed with a mulching blade. Grass clippings shall be left on the lawn to decompose and release nutrients back into the soil
- Inspect Irrigation system after mowing to ensure no damage has been done to the components
- Maintenance Contractor shall maintain clean equipment to prevent potential spread of unwanted seeds, pests, and pathogens

Shrubs

- Prune shrubs on an as-needed basis and only to maintain the plant's natural appearance
- Allow shrubs to mature and fill planting areas as designed
- Allow designed hedges to grow together prior to pruning into a uniform shape

Groundcovers

- Keep free of weeds, grass, and refuse
- Prune lightly to maintain natural appearance
- Allow groundcovers to fill the intended planting area

Perennials

- Prune dead flower stalks that emerge during the summer to encourage foliage growth
- Perform seasonal pruning, weeding, and dead-heading as necessary to maintain a neat appearance and encourage flowering

Trees

- Remove weeds and suckers from around the base of trees
- Prune trees for safety, health, or structural clearance. Remove crossing and damaged branches
- Do not top trees for any reason
- Check on tree staking on a regular basis to ensure that ties and stakes are not damaging the trees. Maintain tree stakes until the tree can stand on its own. Upon reaching this point, remove and properly dispose of all tree stakes, ties, and wiring

Mulch

- Maintain hardwood mulch at a 3" depth and replenish as needed
- Keep mulch at least 3" away from plant stems and tree trunks
- Maintain clean-cut mulch edges and tree rings that match the designed edges

Weed Management

- Remove and properly dispose of any weeds and tree suckers that appear in planting beds. Use the least destructive methods possible

Fertilization

When fertilizing, use organic or non-chemical alternatives whenever possible to reduce the runoff into the Paint Creek

Pest Control

- When using pesticides, use organic or non-chemical alternatives whenever possible to reduce the runoff into the Paint Creek

Bed Edging

- Maintain Spade Cut Edges as designed, as necessary

Landscape Notes

- All plant material shall be true to name and free from physical damage and wind burn.
- Plants shall be full, well-branched, and in a healthy, vigorous growing condition.
- Plants shall be watered before and after planting is complete.
- All trees must be staked, fertilized, and mulched and shall be guaranteed to exhibit a normal growth cycle for at least one (1) full year following planting.
- All material shall conform to the guidelines established in the most recent edition of the American Standard for Nursery Stock.
- Provide clean backfill soil, using material stockpiled on site. Soil shall be screened and free of any debris, foreign material, or stone.
- "Agriform" tabs or similar slow-release fertilizer shall be added to the planting pits before being backfilled.
- Amended planting mix shall consist of 1/3 screened topsoil, 1/3 sand, and 1/3 peat.
- All plantings shall be mulched with shredded hardwood bark, spread to a minimum depth of 3". Mulch is to be free from debris and foreign material and shall contain no pieces of inconsistent size.
- The Landscape Contractor shall be responsible for all work shown on the landscape drawings and specifications.
- No substitutions or changes of location, or plant types shall be made without the approval of the Landscape Architect or Owner's representative.
- The Landscape Architect shall be notified of any discrepancies between the plans and field conditions prior to installation.
- The Landscape Contractor shall be responsible for maintaining all plant material in a vertical condition throughout the guaranteed period.
- The Landscape Architect shall have the right at any stage of the installation to reject any work or material that does not meet the requirements of the plans and specifications, if requested by the owner. The Contractor shall be responsible for checking plant quantities to ensure quantities on drawings and plant list are the same. In the event of a discrepancy, the quantities on the plans shall prevail.
- The Landscape Contractor shall seed and mulch or sod (as indicated on plans) all areas disturbed during construction, throughout the contract limits.
- A pre-emergent weed control agent, "Preen" or equal, shall be applied uniformly to all planting beds prior to mulching.
- All lawn areas to be irrigated.
- The Developer and Landscape Architect reserve the right to change location of plant material and after plant species/variety at the time of installation based upon availability and quantity of material as well as site conditions. Materials will be of similar size, appearance and growth habit.
- All Lawn areas shall be Seeded or Sodded
- All Landscape Areas shall be irrigated by an automatic irrigation system with separate zones for Lawn and Plants.



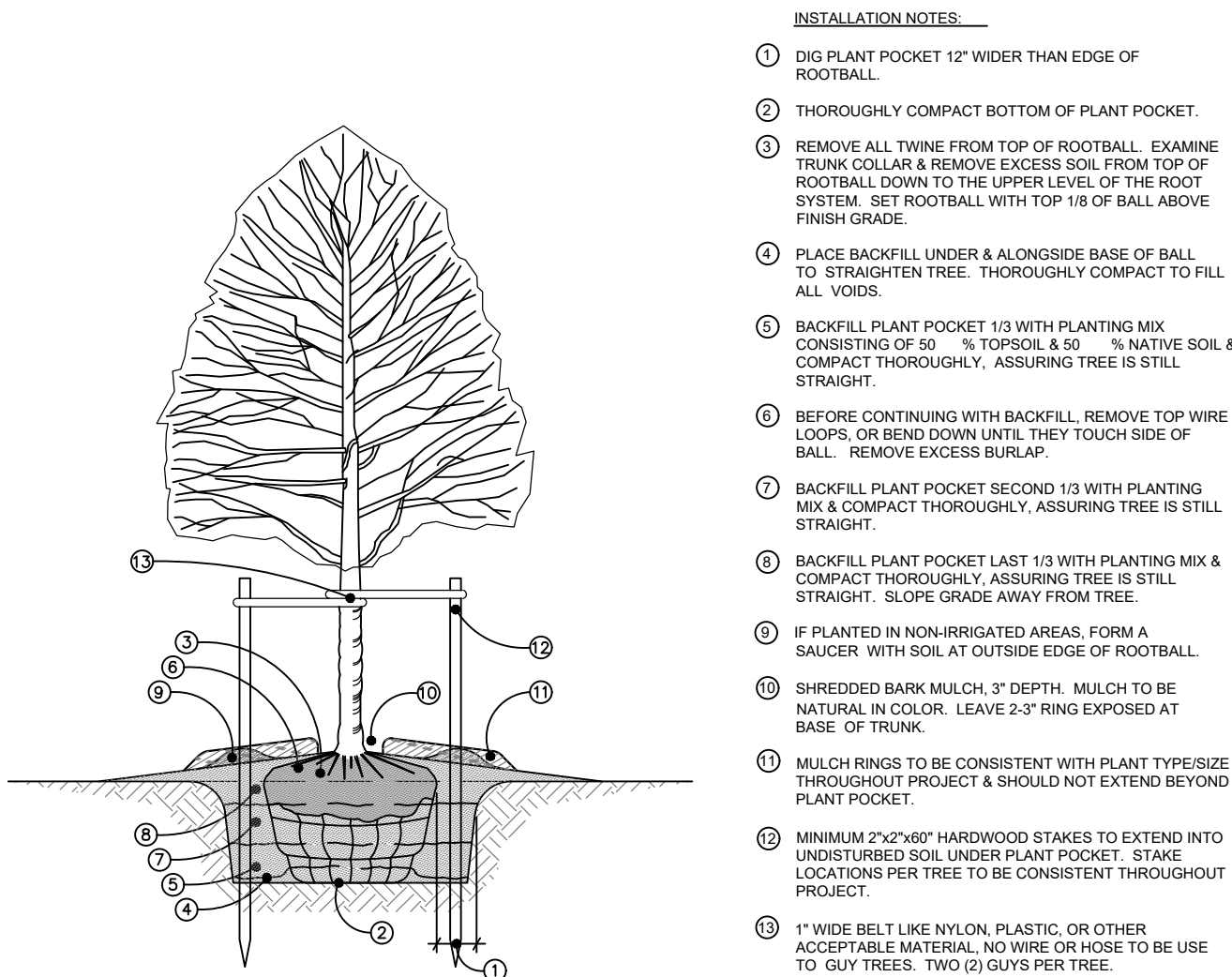
Decorative Mailbox - 16 Gang CBU

Manufacturer: Salsbury Industries
1010 E. 62nd St.
Los Angeles, CA 90001
www.mailboxes.com
Model: Regency Decorative CBU
#3316R
Black
Quantity: 1



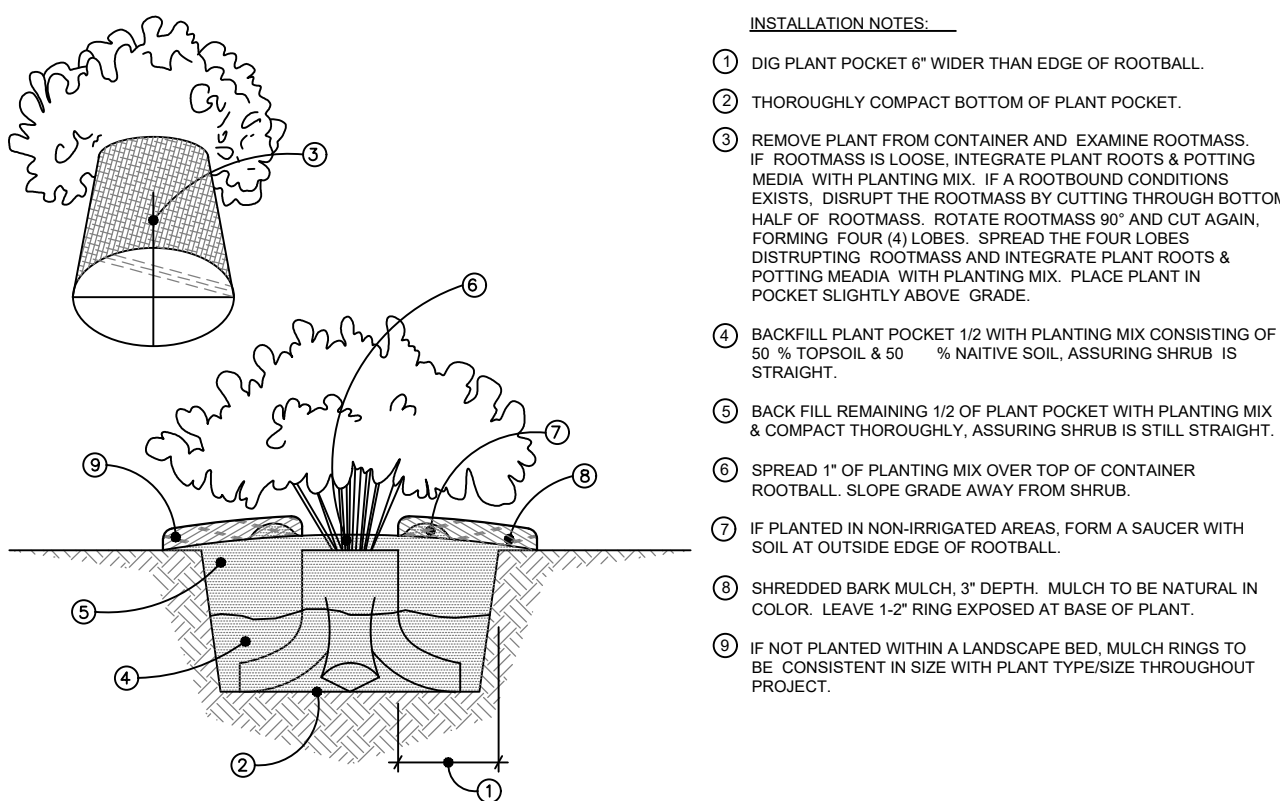
Decorative Mailbox - 12 Gang CBU

Manufacturer: Salsbury Industries
1010 E. 62nd St.
Los Angeles, CA 90001
www.mailboxes.com
Model: Regency Decorative CBU
#3312R
Black
Quantity: 1



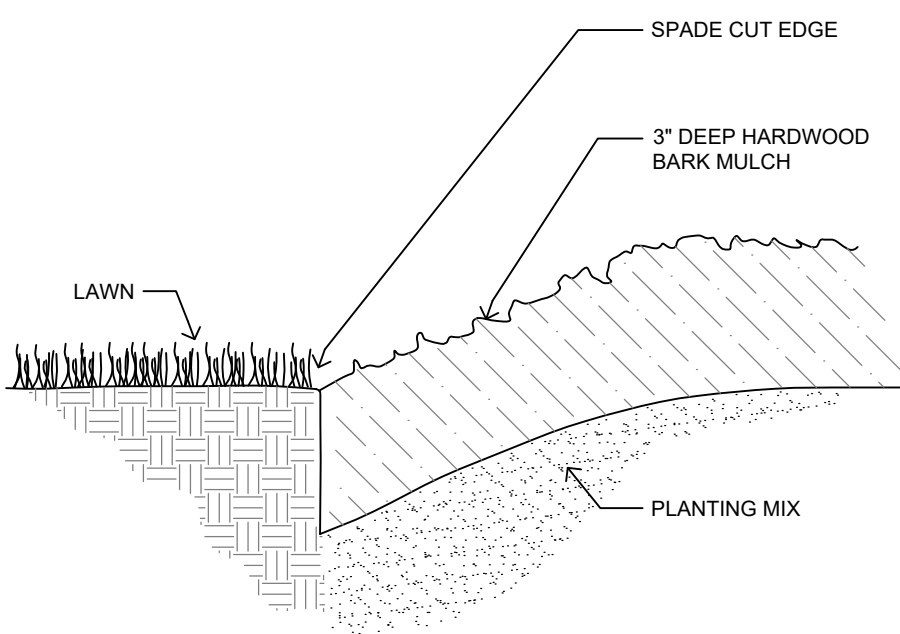
Deciduous Tree Planting Detail - 4" Cal. and Under

Scale: NTS



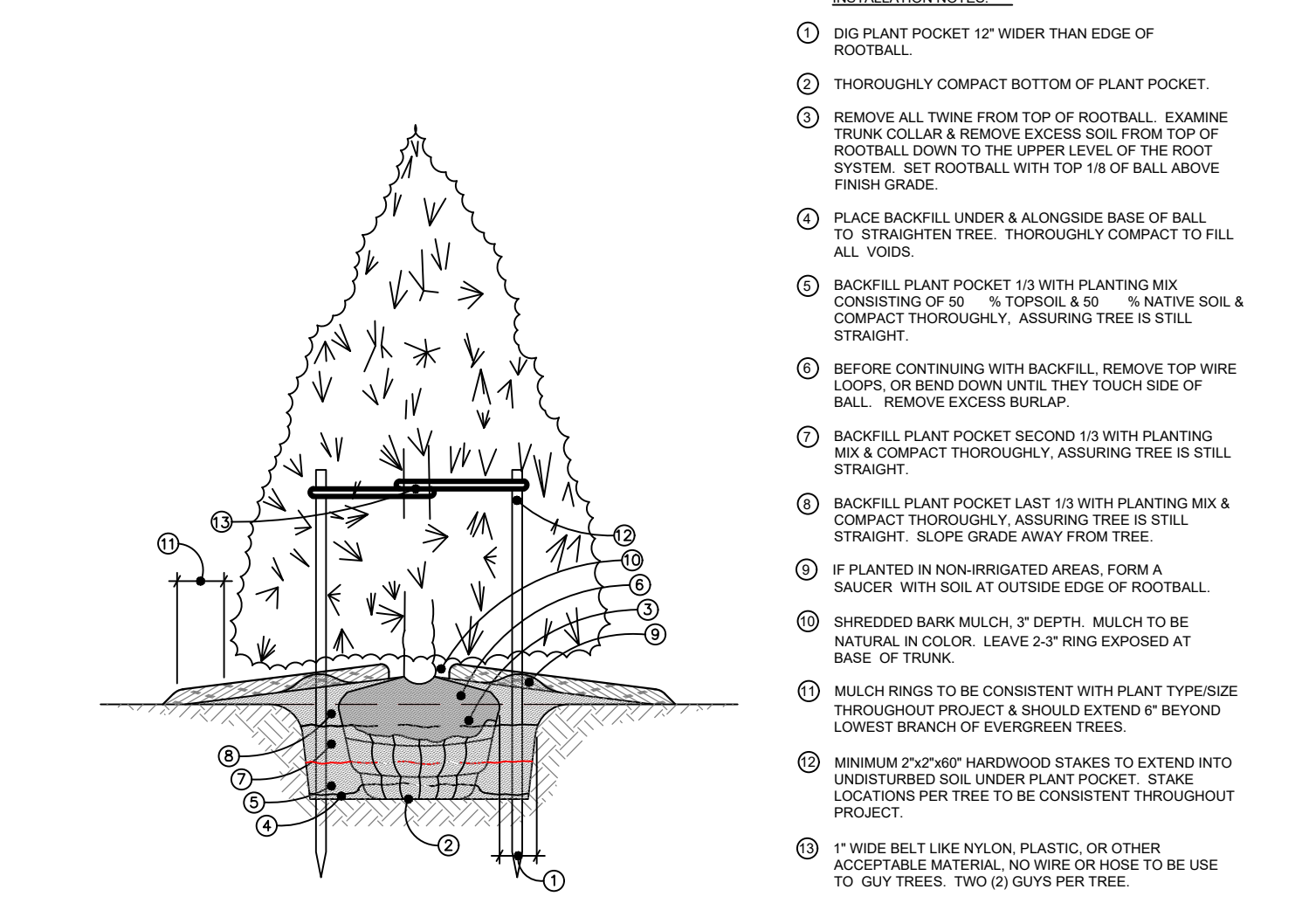
Shrub Planting Detail - Container

Scale: NTS



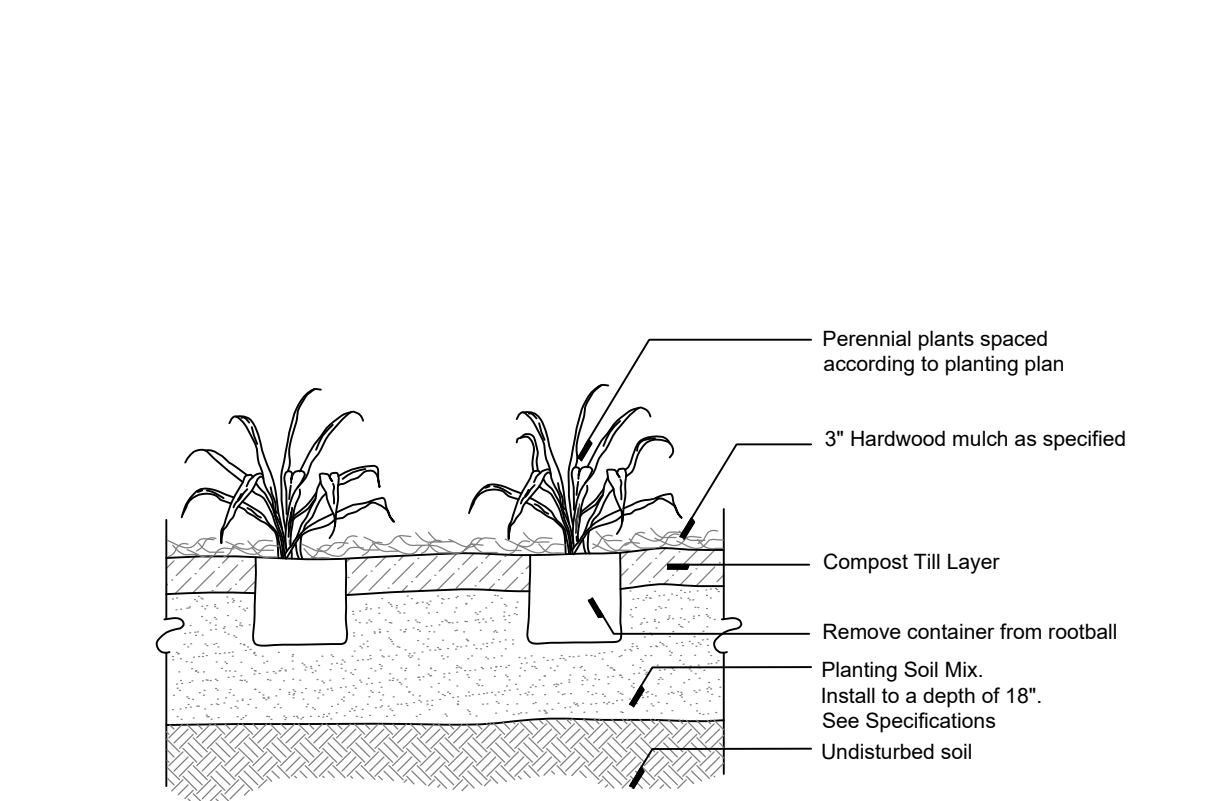
Spade Cut Edging Detail

NTS



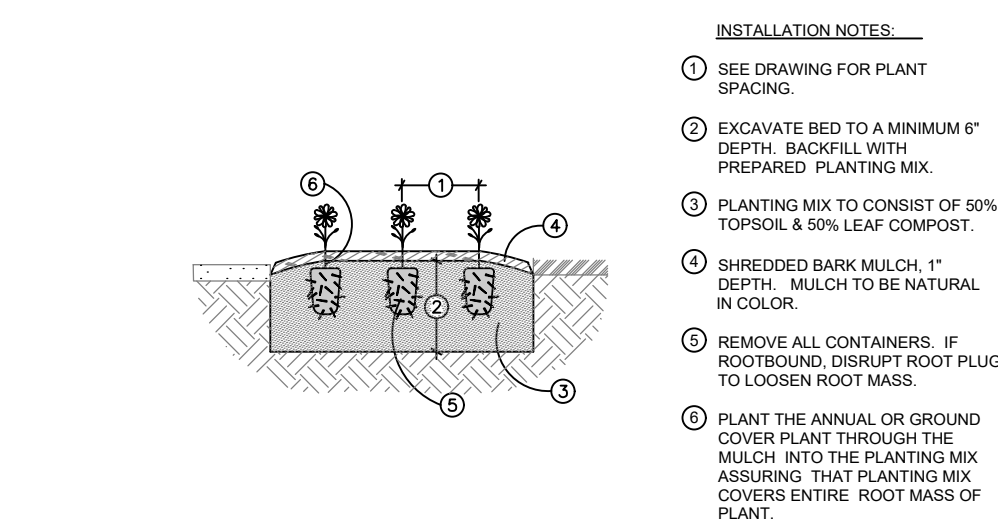
Evergreen Tree Planting Detail - 10' Ht. and Under

Scale: NTS



Perennial Planting Detail

NTS

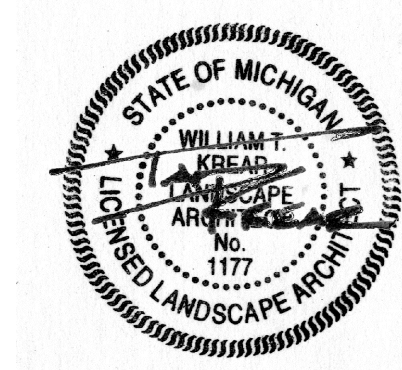


Annual & Ground Cover Planting Detail

Scale: NTS

18161 W. Thirteen Mile Rd, Suite B-4
Southfield, MI 48076
T:: 248.594.3220
F:: 248.594.3260

LEGEND



sheet title:

Details & Notes

project title:

Beverly Square

Village of Beverly Hills, MI

prepared for:

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6905 Telegraph Rd. - Suite 200
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checked by:

WTK

revisions:



sheet no.

Exterior Package – Beverly Square

	<i>Siding - Horizontal</i>	<i>Siding - Shake (varies per elevation)</i>	<i>Roof (tamko or equal)</i>	<i>Brick - Queen Size</i>	<i>Trim and corners</i>	<i>Garage Door</i>	<i>Front Door</i>
<i>Long Lake Square</i>	Country Beige (Crane or equal)	Clay (Crane or equal)	Weathered Wood	Grey Ash	White	White	French Roast - SW6069





SW 6069
French Roast
Interior / Exterior
Locator Number: 196-C7



Beverly Square

Exterior Elevation



RB

ROBERTSON
BROTHERS
HOMES

www.RobertsonHomes.com

All information herein was accurate at the time of publication. We reserve the right to make changes in price, specification, or materials, or to change or discontinue models without notice or obligation.

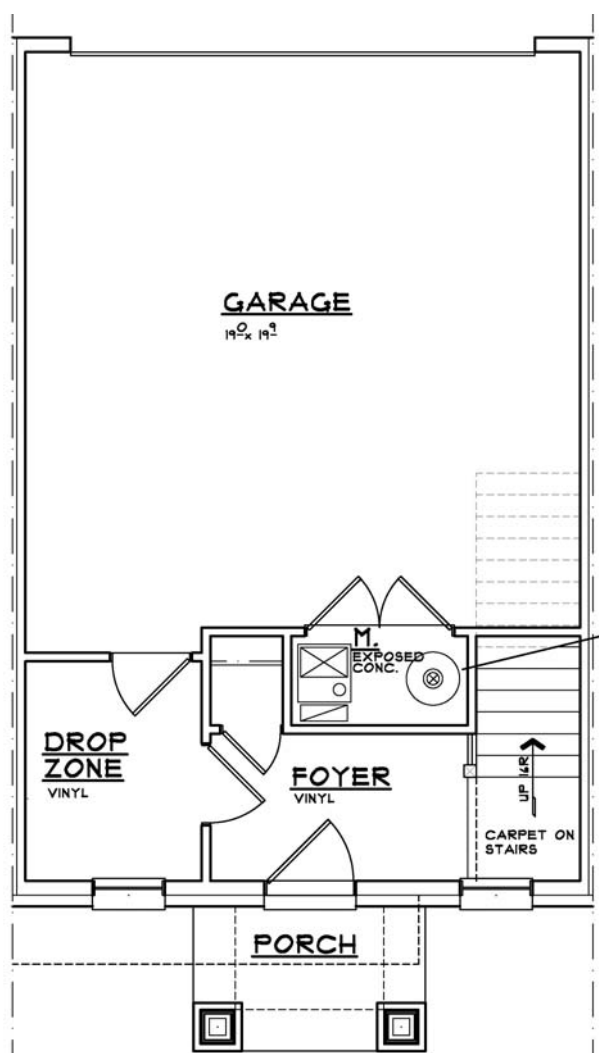


Beverly Square

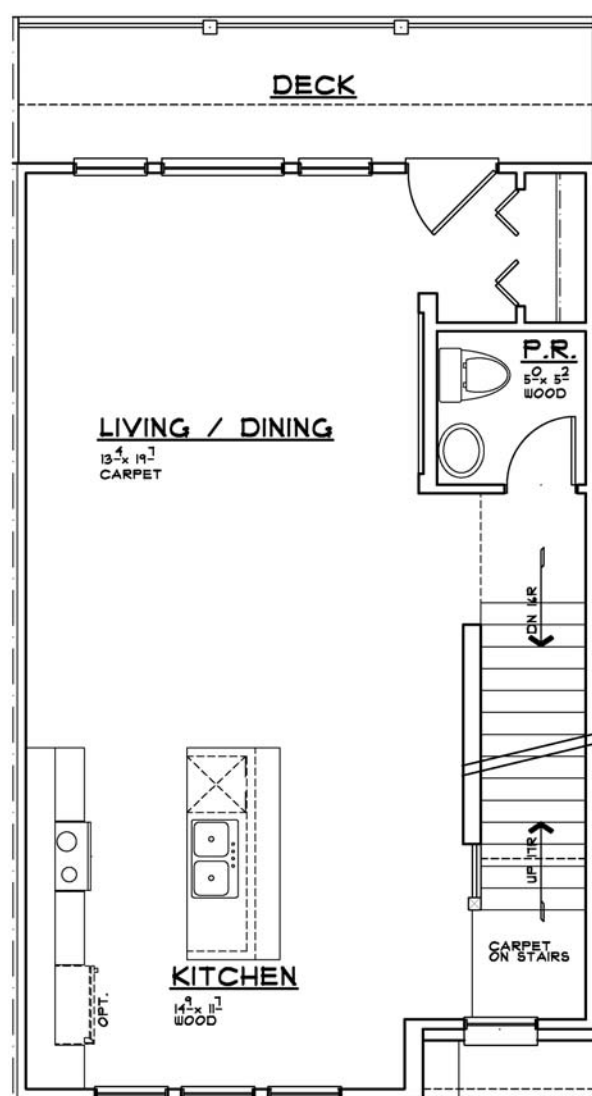
The Cedar

1,500 sqft.

Entry Level

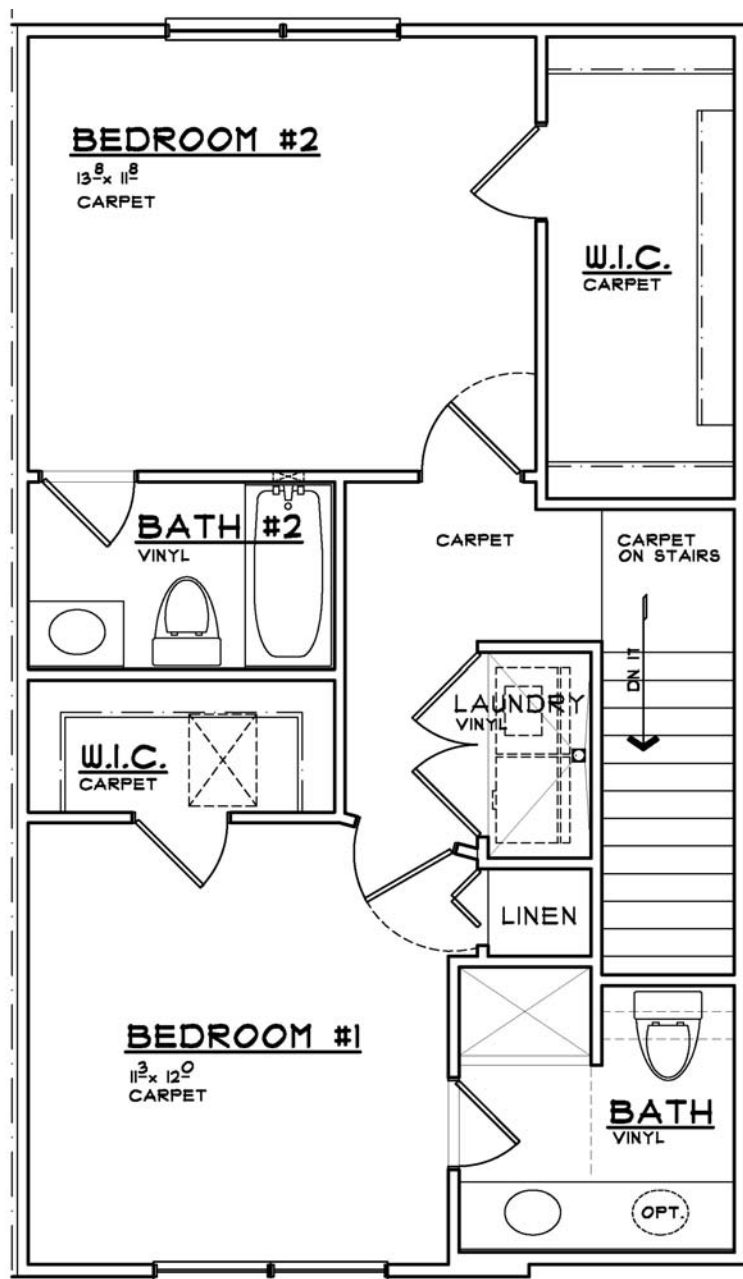


Main Level



Beverly Square

The Cedar Bedroom Level

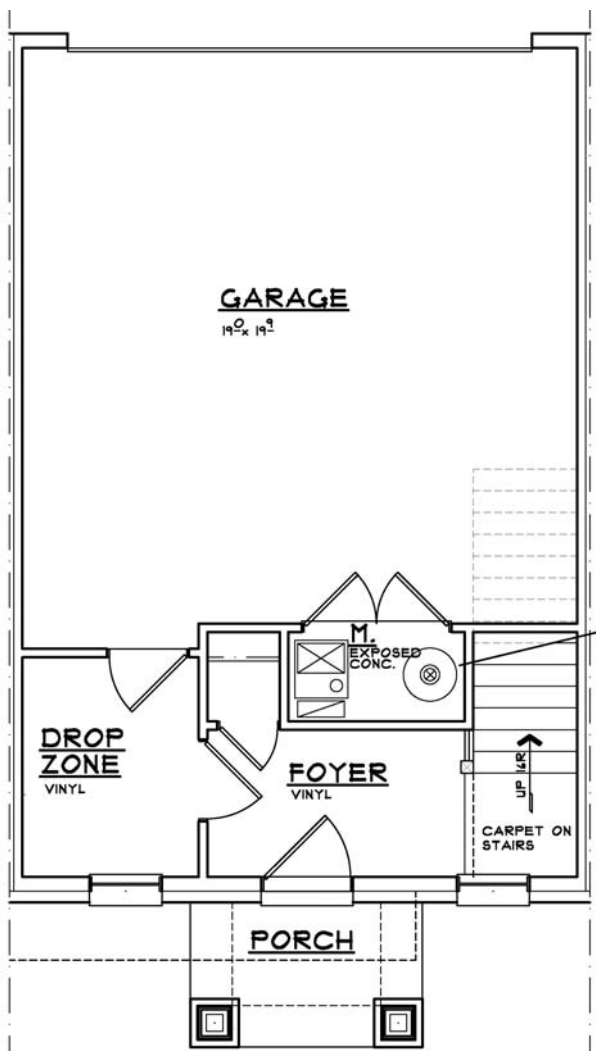


Beverly Square

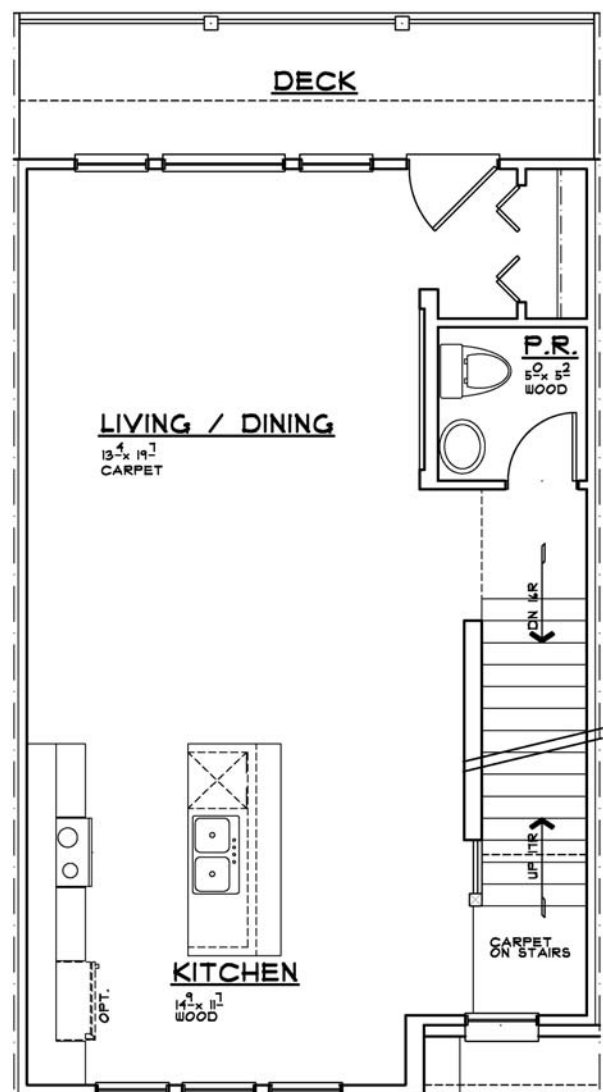
The Oak

1,500 sqft.

Entry Level

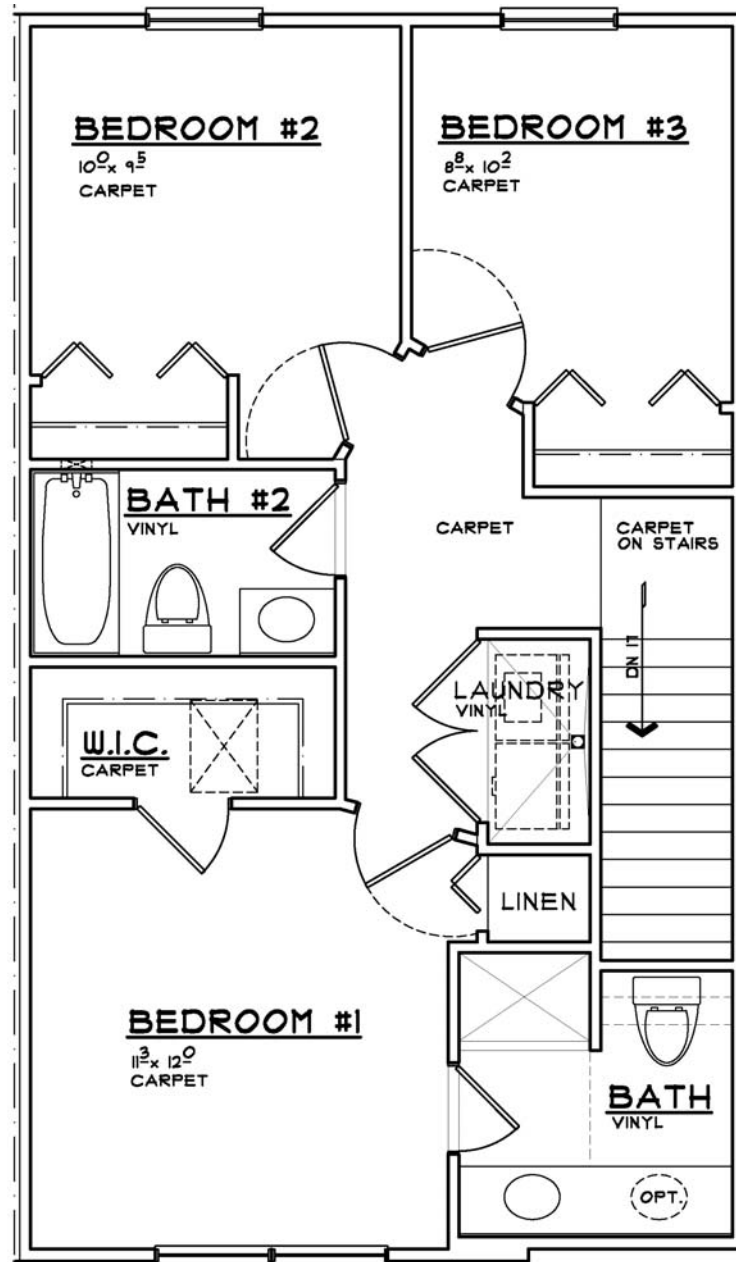


Main Level



Beverly Square

The Oak *Bedroom Level*



VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
AUGUST 2, 2019

Normandy Road Construction – The Village has been notified by the City of Royal Oak of pending reconstruction of Normandy Road from Greenfield Road to Woodward Avenue. Motorists will not be able to access Normandy Rd. from east bound Beverly Rd. during the construction project. The City of Royal Oak has coordinated with the Village for the installation of advance signage along Beverly Road. The project is scheduled to begin in mid-August and continue through mid-October.

FY 2018-19 Audit – Auditors will begin work on the Village's FY 2018-19 Audit on August 8th. Field work on the audit will proceed for approximately two weeks. The audit should be completed with a final report to Council by late September or early October.

Movie Night in the Park – The annual Movie Night in the Park will be held on Thursday, August 15th at dusk. The movie this year will be How to Train Your Dragon: The Hidden World! The event is free and there will be free popcorn. Thank you to the Parks and Recreation Board for all their work on this event.

July 23, 2019

PROPERTY OWNER OR TENANT
«POSTALADDRESS»
«POSTALCITY», «POSTALSTATE» «POSTALZIP5»

Notice of Construction Normandy Road

The city will be resurfacing Normandy Road from Greenfield Road to Woodward Avenue this fall. The city recently opted to add this project for 2019 due to the availability of funding for major road improvements.

Construction is scheduled to begin in mid-to-late August 2019 (after Dream Cruise) and will be completed by mid-October 2019. Work is not scheduled on Sundays, holidays, or during city festivals.

The contractor awarded this work is AJAX Paving Industries of Troy, Michigan.

Scope of Work:

- Milling and resurfacing asphalt pavement
- Replacing the pavement base materials
- Installing new curbing
- Installation of four pedestrian refuge islands for traffic calming and improved pedestrian crossing
- Replacing handicap sidewalk ramps at intersection corners
- Re-stripping the roadway (lane lines, crosswalks, etc.)

Trash Pickup:

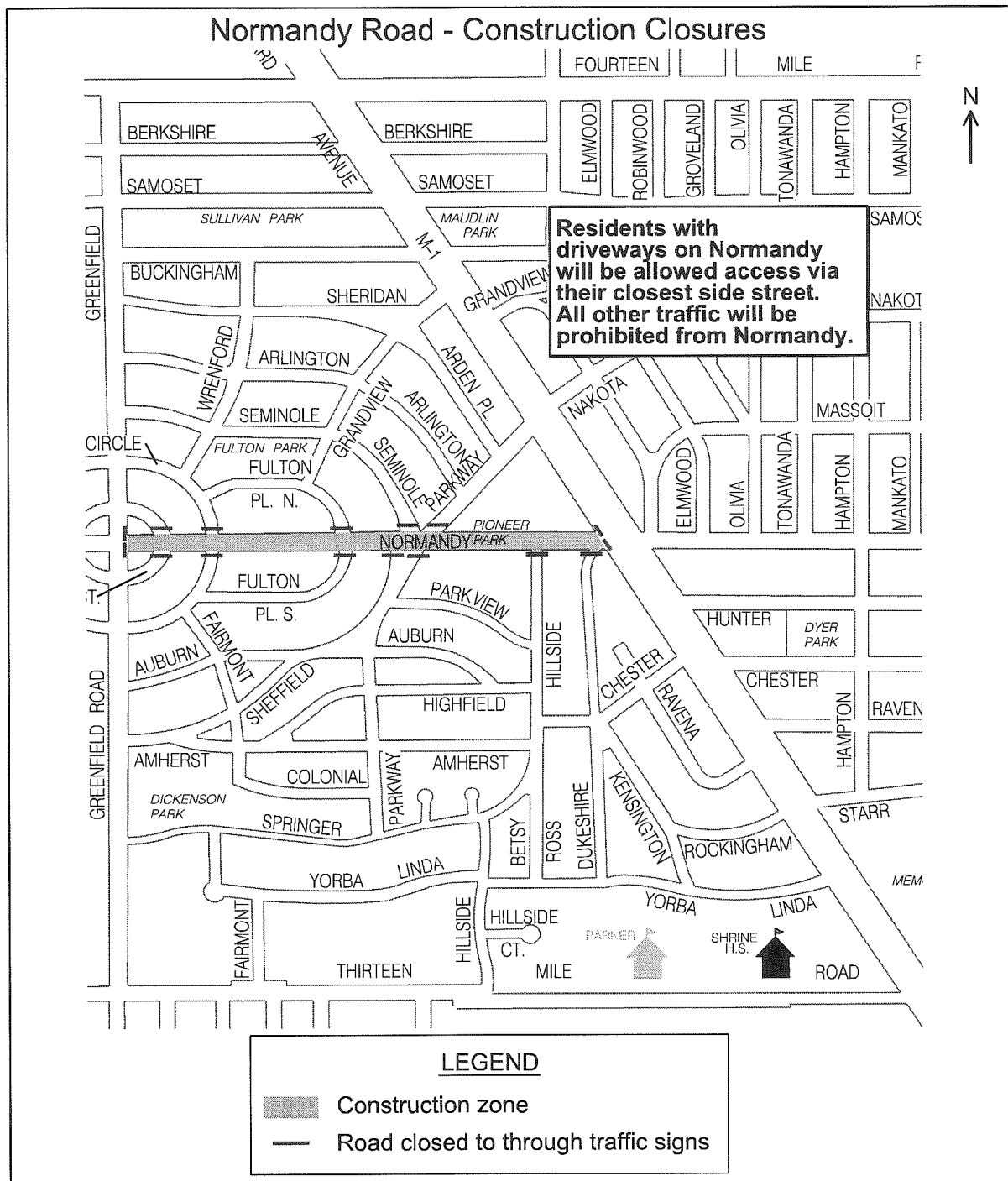
There will be no change in the trash pickup dates and the trash will be taken care of as usual unless otherwise notified. If necessary, the trash may need to be moved by the contractor to the nearest intersection for pickup. **Please have address markings on all trash and recycling containers so they can be returned to the appropriate address.**

Traffic Changes:

The construction operations will close Normandy Road to thru-traffic and **will prohibit side street traffic from entering Normandy Road between Greenfield Road and Woodward Avenue.**

- Residents with driveways on Normandy Road will be allowed access from their nearest side street.
- All other traffic will be prohibited from Normandy Road. Residents can use side streets off Woodward Avenue and Greenfield Road to access their properties north and south of Normandy Road.

The city realizes that this construction will be an inconvenience and will work to minimize traffic conflicts. If you have any questions, please call the City of Royal Oak Engineering Division at 248.246.3260.



To receive weekly e-mail updates about city construction projects, sign up at:
www.romi.gov/CurrentProjects

Beverly Hills Public Safety Activity Report

July 11-August 1, 2019

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Warm weather brings out motorcycles and bicyclist. Look twice and save a life.
- Remember to lock your car and house doors.
- Do not leave valuables inside your car. Do not leave your keys in your car. We have had several larcenies from cars and a car stolen. We recovered the car and arrested a subject for stealing that car. The department has put over 100 man hours into this case and even though we got the car back and arrested the subject, it could have been avoided by simply not leaving your car unlocked with the keys in it. Please help us and do the simple task. Let's not make it easy for those criminals.
- A new fraud number may appear on your phone, 838-203-3849. It was recently discovered as someone was attempt to secure information from the homeowner. Please do not give out information to someone you do not know over the phone. Be guarded.
- The Public Safety Department just had the state hose tested for all the Fire Trucks this week.
- The maintainace of the new boiler has started in the Public Safety Department.

CALLS FOR SERVICE

- 386 Calls for Service.
- 26 Arrests.
- 232 Tickets issued.
- 29 Walk in PBT's.
- 7 Prescription pill drop offs.
- Vacation checks.
- Car Seat Check.
- Gun Permit.
- Motor Carrier enforcement.
- 7 Prisoner transports to and from the Birmingham Police Department
- 11 Medicals on 13 Mile Rd.
- 4 Traffic Accidents on 13 Mile Rd.
- Citizen Assist on 13 Mile Rd.
- 2 Noise complaints on 13 Mile Rd.
- Animal complaint on 13 Mile Rd.
- Assist Road Commission on 13 Mile Rd.

- 5 Traffic Investigations on 13 Mile Rd.
- 3 Motorist Assists on 13 Mile Rd.
- Welfare Check on 13 Mile Rd.
- Animal complaint on 13 Mile Rd.
- 2 Suspicious Person complaints on 13 Mile Rd.
- Suspicious Vehicle on 13 Mile Rd.
- Suspicious Circumstance complaint on 13 Mile Rd.
- 3 Found Property complaints on 13 Mile Rd.
- Fraud on 13 Mile Rd.
- Road Hazard on 13 Mile Rd.
- Assist Southfield Fire Dept. with a medical on 13 Mile Rd.
- Traffic Investigation on 14 Mile Rd.
- Traffic Accident on 14 Mile Rd.
- Medical on 14 Mile Rd.
- Animal complaint on Greenfield.
- 6 Alarms on Greenfield.
- Welfare Check on Greenfield.
- Traffic complaint on Evergreen
- 2 Medicals on Evergreen.
- Traffic Accident on Evergreen.
- 2 Traffic Accidents on Lahser.
- Medical on Lahser.
- Fire Alarm on Lahser.
- Traffic Investigation on Lahser
- Motorist Assist on Lahser.
- Suspicious Circumstance on Lahser.
- 2 Medicals on Southfield.
- Reckless Driving complaint on Southfield.
- 2 Traffic Investigations on Southfield.
- Animal complaint on Southfield.
- Road Hazard on Southfield.
- Citizen Assist on Southfield.
- Suspicious Circumstance on Southfield.
- Traffic Accident on Beverly.
- Suspicious Circumstance on Beverly.
- Harassing Phone complaint on Beverly.
- Fire Alarm on Metamora.
- Citizen Assist on Arlington.
- Lift Assist on Glenhill Ct.
- Alarm on Valley Oaks.
- Alarm on N. Nottingham.
- False Alarm on Coryell.
- Animal complaint on Nixon.
- Medical on E. Lincolnshire.

- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Fraud on Embassy.
- Traffic Accident on Chelsea.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license and had a warrant for his arrest. The driver was arrested without incident.
- Alarm on Camelot.
- Family Trouble on Vernon.
- Alarm on Valley Oaks.
- Suspicious Person on Sunnyslope.
- Medical on Stellamar.
- Alarm on Chelton.
- Medical on Chelton.
- Suspicious Persons on Fairfax.
- Smoke Investigation on Locherbie.
- Parking complaint on Verona Cir.
- Citizen Assist on Hillcrest.
- Medical on Marlin.
- Medical on Saxon.
- Medical on Ronsdale.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Fire Alarm on Coryell.
- Medical on Verona.
- Welfare Check on Village Pines Dr.
- Assist Royal Oak Police with a traffic accident on 13 Mile Rd.
- Animal complaint on Nixon.
- Found Property on Evergreen.
- Medical on Village Pines.
- Welfare Check on Vernon.
- Harassing Phone complaint on Chelton.
- Alarm on Birwood.
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Officers met Birmingham Police to take custody of an individual arrested on a Beverly Hills Warrant. The arrested was conducted without incident.
- Welfare Check on Vernon.
- Animal complaint on Bellvine.
- Assist Royal Oak Police with a motorist assist.
- Officers stopped a vehicle on Greenfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Traffic complaint on Birwood.
- Suspicious Persons on Stellamar.

- Fraud on Bellvine Trail.
- Traffic complaint on Birmingham.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Citizen Assist on Sheridan.
- Medical on Beechwood.
- Traffic Accident on Riverside.
- Traffic Accident on Beverly.
- Vehicle Lockout on Riverside.
- Suspicious Persons on Walmer.
- Harassing Phone complaint on Bellvine Trail.
- Suspicious Person on Huntley Sq. E.
- Medical on Pierce.
- Alarm on Foxboro Way.
- Medical on Pines.
- Animal complaint on Marguerite.
- Trespass complaint on Bellvine Trail.
- Alarm on Woodhaven.
- Assist Royal Oak Police and Fire with an injury accident on Greenfield.
- Suspicious Persons on Pierce.
- Suspicious Person on Kinross.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Officers stopped a vehicle on Evergreen for a traffic violation. The driver was operating on a suspended license and a warrant for his arrest. The driver was arrested without incident.
- Alarm on Plumwood.
- Animal complaint on Stellamar.
- Civil Dispute on Huntley Sq. W.
- Noise complaint on Warwick
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Citizen Assist on Sunset.
- Down Wire on Hillcrest.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Medical on Dunblaine.
- Suspicious Circumstance on Norchester.
- Suspicious Person on Stellamar.
- Medical on Sheridan.
- Medical on Wilshire.
- Officers responded to Ferndale Police Department to arrest an individual being held on a Beverly Hills Warrant. The arrest took place without incident.
- Suspicious Circumstance on Lauderdale.

- Assist Southfield Police with a traffic accident on 13 Mile Rd.
- Larceny on Plumwood.
- Larceny on White Oaks. Officers located the suspect using a GPS tracker. The suspect was arrested without incident.
- Parking complaint on Riverside.
- Larceny on Bellvine Trail. Officers located the stolen vehicle using a GPS tracker. A suspect was arrested after a foot chase.
- Medical on Kennoway Cir.
- Parking complaint on Warwick.
- 2 Larceny complaints on Bellvine Trail.
- Down wires.
- Fraud on Allerton.
- Medical on Woodhaven.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver had a warrant for her arrest. The driver was arrested without incident.
- Animal complaint on Locherbie.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating without a license. The driver was arrested without incident.
- Medical on Stellamar.
- Suspicious Vehicle on Wilshire.
- Civil Matter on W. Rutland.
- Officers stopped a vehicle on 14 Mile for a traffic violation. The driver was operating without a license. The driver was arrested without incident.
- Officers stopped a vehicle on W. Valley Oaks and Lahser for a traffic violation. The driver had a warrant for his arrest. He was arrested without incident and turned over to the Sheriff's Office.
- Traffic complaint on Wetherby.
- Suspicious Persons on Madison.
- Suspicious Circumstance on Saxon.
- Animal complaint on Kinross.
- Officers stopped a vehicle on Wendbrook and 13 Mile for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Suspicious Person on Orchard Way.
- Damage to Property on W. Chelton.
- Road Hazard on Nottingham.
- Officers arrested an individual in Birmingham on a Beverly Hills Warrant. The arrest took place without incident.
- Suspicious Person on Old Coach.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Alarm on Waltham.
- Solicitor on Georgetown.
- Medical on Inglewood.

- Down Wire on Nixon.
- Alarm on Birwood.
- Citizen Assist on Bedford.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Assist Franklin-Bingham Police with a noise complaint.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Medical on Warwick.
- Harassing Phone Complaint on Buckingham.
- Alarm on Vernon.
- Medical on Riverview.
- Road Hazard on Kirkshire.
- Animal complaint on Devonshire.
- Noise complaint on Weston.
- Suspicious Circumstance on Georgina.
- Officers responded to the Detroit Detention Center to arrest an individual on a Beverly Hills Warrant. The individual was arrested without incident and arraigned.
- Carbon Monoxide Alarm on Hillcrest.
- Natural Gas Leak on Pierce.
- Medical on Billington Ct.
- Officers stopped a vehicle on 14 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Suspicious Persons on Meadow Ln.
- Carbon Monoxide Alarm on Waltham.
- Alarm on Old Post.
- Abandon Auto on W. Rutland.
- Lost Property on Birwood.
- Suspicious Persons on Wetherby.
- Officers stopped a vehicle on Beverly for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.

INVESTIGATIONS

- CFS Closed and Reviewed 264
- Reviewed 60 case reports for a disposition.
- Followed up and reviewed cases, of which 47 were closed and 12 remain open.
- 12 Cases were assigned.
- 18 Reports written on current cases.
- 29 Current active investigations.
- 4 Current pending investigations.
- 5 LFAs and 1 UDAA investigated. Recovered vehicle/apprehended 1 and identified second suspect.

- Interviewed Larceny suspect, issued trash picking ticket.
- Inv. MDOP Huntley Apts.
- Inv. PPO violation.
- Inv. Trespassing subject.
- Issued OWI tickets
- Sent Blood to MSP.
- Dropped off evidence to OCSD Crime Lab.
- Arraigned 2 subjects.
- Sent out Intel BOL for Fraud suspect.
- Received disposition on CSC case.
- Transported Prisoner.
- Stranger Danger Awareness presentation to summer camp at Beverly Hills Club.
- OAKTAC Meeting.

FIRE PREVENTION

- Attend Fire Staff and Command.
- 11 Fire Inspections on Southfield.
- Fire Inspection on 14 Mile Rd.
- Hose Testing.
- Staff and Command.
- EMS training.
- Equip apparatus.
- MABAS Meeting.