

**Beverly Hills
Regular Village Council Meeting
Tuesday, January 15, 2019**

**Municipal Building
18500 W. 13 Mile Rd.
7:30 p.m.**

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Legislative update from State Representative Jeremy Moss

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of [minutes](#) of a regular Council meeting held January 2, 2019.
2. Review and file [bills](#) recapped as of Monday, January 7, 2019.

Business Agenda

1. Second reading and possible adoption of an [ordinance](#) amending Chapter 22, Section 22.08.100 Accessory Buildings, Structures, and Uses.
2. Set public hearing date of February 19, 2019 to [review](#) and confirm 2018 Special Assessment Roll for the Southfield Road Business Assessment District.

Public comments

Manager's [report](#)

Council comments

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

Present: President Peddie; President Pro-Tem Abboud; Members: George, Hrydziusko, Mooney, Mueller, and Nunez

Absent: None

Also Present: Village Manager/Clerk, Wilson
Village Attorney, Ryan
Public Safety Director, Torongeau

President Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Nunez, to amend the agenda moving Item B4. Review and consider resolution to implement a local pavement warranty program to Item B5.

Motion passed.

Motion by Mooney, second by Mueller, to approve the agenda as amended.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Mooney, second by Hrydziusko, be it resolved that the Council for the Village of Beverly Hills approve the consent agenda.

1. Review and consider approval of minutes of a regular Council meeting held December 18, 2018.
2. Review and file bills recapped as of Friday, December 21, 2018.

Roll Call Vote:

Motion passed (7-0).

BUSINESS AGENDA

PUBLIC HEARING TO RECEIVE COMMENTS ON A PROPOSED ORDINANCE AMENDING CHAPTER 22, SECTION 22.08.100 ACCESSORY BUILDINGS, STRUCTURES, AND USES

At the meeting held July 17, 2018, Council requested the Planning Commission review and make a recommendation of modifications to Section 22.08.100 Accessory Structures, Buildings and Uses; to establish regulations to permit mechanical units in side yards and to establish requirements

for a zoning permit for sheds/small buildings 120 square feet or larger that otherwise do not require a building permit. The subcommittee of Planning Commission and Administration reviewed existing conditions in the Village and impacts of proposed changes prior to drafting the proposed amendment to the ordinance.

On October 24, 2018 the Planning Commission held a public hearing and on November 28, 2018 Planning Commission made a recommendation to approve changes to Section 22.08.100 to add regulations for mechanical units in side yards and establish requirement for zoning permits for buildings 120 square feet or larger.

Procedurally, the Village Council must hold a public hearing, and first and second readings prior to adoption. Upon adoption by Council, the language will take effect 20 days after publication.

Peddie opened the public hearing at 7:36 p.m.

No one wished to be heard therefore Peddie closed the public hearing at 7:36 p.m.

**FIRST READING OF AN ORDINANCE AMENDING CHAPTER 22, SECTION 22.08.100
ACCESSORY BUILDINGS, STRUCTURES, AND USES**
22.08.100 ACCESSORY BUILDINGS, STRUCTURES AND USES IN RESIDENTIAL ZONE
DISTRICTS.

b. No detached accessory buildings, structures, or uses shall be erected in the front or side open space or within permanent easements. Mechanical units (i.e. a/c condensers or generators) may be placed in the side open space provided the following conditions are met:

- i. shall be located at least five (5) feet from adjoining lot lines and not more than five (5) feet from the principal building;
- ii. shall be screened with dense shrubs maintained at a height not less than one (1) foot above the height of the unit; and
- iii. shall emit noise no greater than sixty-five (65) decibels (dB(A)) at the nearest property line.

g. Garage doors facing the street shall not exceed a total length of 24 feet in total and shall not exceed a height of 9 feet.

i. Accessory buildings shall be designed so that no exterior wall length is greater than two times the length of any other exterior wall of that accessory building, unless otherwise approved by the Planning Commission upon a finding of no adverse impact to the surrounding neighborhood.

j. Detached accessory buildings containing one hundred twenty (120) square feet of ground floor area or more shall be required to obtain a Zoning Compliance Permit prior to construction or installation. Such buildings shall provide a foundation or rat wall and must be compatible with the principal building in terms of style, design, material and/or color(s).

Hrydziuszko agreed with regulation related to side yard units, however is unclear on the need for regulation on buildings over 120 square feet. Wilson explained that currently there is no regulation

on buildings or accessory structures this size or larger. These modifications would require compliance; anything larger than 120 square feet would go before the Zoning Board of Appeals for a variance. Any structure being proposed that does not meet the requirements would also require a variance.

Nunez inquired if a fence could be used to enclose a mechanical unit. Wilson explained that the green screen would offer better noise and sight barrier. A fence could be used if it meets the ordinance requirements for a fence or privacy screen.

Mueller expressed his concern for the large quantity of homes that are current non-conforming. There are many units in the Village that are closer than 5 ft. and moving a unit can be costly to the resident. He also expressed concern with attempting to regulate the type of unit a resident purchases based on decibel output.

George raised his apprehension with requiring compatibility with the principal building in terms of style, design, material and/or color(s) as it is vague and leaves the approval open to the opinion of an individual.

REVIEW AND CONSIDER APPROVING THE PUBLIC SAFETY EXPENDITURE FOR THE ALEXIS CHANGE ORDER A

On January 16, 2018 Village Council approved the purchase of a fire truck manufactured by the Alexis Fire Equipment Company. Deputy Director Howard Shock and Sgt. Robert Ginther attended a preconstruction conference at Alexis Fire Equipment Company. The purpose of the conference was to review the plans initially developed during the proposal of job number 2352.

During review, adjustments needed to be made regarding the design of the compartments. The original plans did not include necessary EMS compartment, shelving, and additional plumbing. Items added for safety include a rear back up camera, DOT approved striping, and lights. The Village will be taking delivery of the truck on January 4, 2019.

Motion by Mooney, second by Mueller, be it resolved that the Beverly Hills Village Council authorize the expenditure for the Alexis Change Order A with invoices 2352CA1-IN (\$4,834.00), 2352CA2-IN (\$4,313.00) and 2352CA3-IN (\$3,009.00) for a total amount of \$12,156.00. Funding for the purchase may come from account 401-905-977.50.

Roll Call Vote:

Motion passed (7-0).

REVIEW AND CONSIDER RESOLUTION TO ADOPT A LOCAL PAVEMENT WARRANTY PROGRAM

With passage of the Transportation Funding Package of 2015, the Michigan Legislature created a requirement (MCL 247.662, 247.663) that each local road agency in Michigan adopt a Local Pavement Warranty program acceptable to the Michigan Department of Transportation. The Michigan Municipal League participated in a Local Agency Pavement Warranty Task Force to develop a standardized warranty and corresponding policies for all local road agencies throughout Michigan. Participants in this task force included the Michigan Department of Transportation

(MDOT), the County Road Association, The Federal Highway Administration, various local road agencies, the Local Technical Assistance Program (LTAP) and legal counsels and industry representatives.

The Transportation Funding Package of 2015 requires that each local road agency adopt a Warranty Program by no later than September 18, 2019. All local road agencies must consider a warranty on each project utilizing state or federal funding that includes \$2 million or more in paving related components. Communities must annually report on projects with \$2 million or more in paving related items, regardless of whether they implemented a warranty or not.

Approval of the resolutions to adopt and implement the Warranty Program will ensure that the Village's Warranty Program is compliant with state regulations and bring our warranty regulations in line with widely used state standards that are quantifiable, consistent and can be implemented by pavement contractors. Also included with the resolution to implement are the implementation provisions for concrete, hot mix asphalt (HMA), and bonds. Village Administration has reviewed both resolutions and recommends approval of both at this time.

Motion by Mooney, second by Hrydziusko,

WHEREAS, the Michigan Legislature (MCL 247.663) requires each city or village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Local Agency Pavement Warranty Program was developed by the Local Agency Pavement Warranty Task Force for use by all 533 cities and villages in the format approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Michigan Department of Transportation has reviewed and approved the Michigan Local Agency Pavement Warranty Program consisting of Special Provisions (Boilerplate, Concrete, HMA, Location, Pass-Through Warranty Bond); a Warranty Bond Form and Contract Form; and Guidelines for Local Agency Pavement Warranty Programs;

NOW THEREFORE BE IT RESOLVED, the Beverly Hills Village Council hereby adopts the Michigan Local Agency Pavement Warranty Program and accompanying documents in accordance to the requirements of MCL 247.663;

BE IT FURTHER RESOLVED, this resolution is made a part of the minutes of the Village of Beverly Hills Council meeting on January 2, 2019.

Roll Call Vote:
Motion passed (7-0).

REVIEW AND CONSIDER RESOLUTION TO IMPLEMENT A LOCAL PAVEMENT WARRANTY PROGRAM

Motion by Mooney, second by Mueller,

WHEREAS, The Michigan Legislature created a requirement (MCL 247.663) as part of the Transportation Funding Package of 2015 that requires each city and village to adopt a Local Agency Pavement Warranty Program that was approved by the Michigan Department of Transportation in 2018;

WHEREAS, the Village of Beverly Hills adopted the Michigan Local Agency Pavement Warranty Program on January 2, 2019;

WHEREAS, the Village of Beverly Hills agrees to consider a local pavement warranty on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds;

WHEREAS, the Local Agency Pavement Warranty Program law requires each city and village to report annually on each project that includes \$2 million or more in paving-related items *and* includes any state or federal funds, whether or not a warranty was utilized in the project;

WHEREAS, the Village of Beverly Hills agrees to implement the Michigan Local Agency Pavement Warranty Program consistent with the Guidelines for Local Agency Pavement Warranty Program document that was approved by the Michigan Department of Transportation in 2018; and which the Village of Beverly Hills adopted Implementation Policy defines the Village of Beverly Hills intent of its pavement warranty program;

NOW THEREFORE BE IT RESOLVED, the Beverly Hills Village Council hereby agrees to implement the Local Agency Pavement Warranty Program and annually report in accordance with the law.

Roll Call Vote:
Motion passed (7-0).

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Annual Strategy Meeting – Village Council and Administration will have the annual strategy session on Saturday, January 5 at 9:00 AM in the Village Offices. President Peddie is working with Administration to compile the agenda based upon input from Council members. An agenda and supporting documents will be provided before the meeting. Any member of Council with additional items to be discussed please get them to President Peddie as soon as possible.

Christmas Tree Chipping – The Village will begin collecting Christmas trees left at the curb for chipping. Curbside collection will continue through the week of January 14. Please make sure all ornaments and decorations are removed and that trees are not in a plastic bag.

Water Testing Final Update – The Village has completed the second and final round of water testing as required by the Michigan Department of Environmental Quality. The Village conducted

tests on 170 residences in the second round of testing. This was up from 148 tested in June. Of the original 148, 130 were retests from the first round. 141 results have been mailed to residents and we are awaiting the final test results of the remaining 29. All homes that participated will be receiving result forms as required by the MDEQ. All final reports are due to the MDEQ by January 10.

Upcoming Joint Meetings – There will be a joint meeting of the Parks and Recreation Board and Village Council on Thursday, January 17 at 7:30 PM in the Council Chambers. There will also be a joint meeting of the Village Council and Planning Commission on Wednesday, February 13 at 7:30 PM in the Council Chambers.

COUNCIL COMMENTS

All of Council wished residents a Happy New Year's.

George would like the Council to consider how they can encourage more community engagement.

Hrydziusko thanked residents who reached out to her related to the Michigan Regulation and Taxation of Marihuana Act (MRTMA). She looks forward to working with the Planning Commission and Council to explore all available options.

Mooney expressed his sympathies to the family of former Village Manager George L. Majoros. Majoros served the Village from 1986 until 1996 and passed away December 17, 2018.

Abboud reported the Personnel, Finance, and Public Safety Committees have planned meetings. He will represent the Village at upcoming SEMCOG and MML meetings.

Motion by Mooney, second by Mueller, to adjourn the meeting at 8:15 p.m.

Motion passed.

Lee Peddie
Council President

Chris Wilson
Village Clerk

Elizabeth M. Lyons
Recording Secretary

TO THE PRESIDENT & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 12/21/2018 THROUGH 1/7/2019.

ACCOUNT TOTALS:

101	GENERAL FUND	\$12,090.57
202	MAJOR ROAD FUND	\$16,771.22
203	LOCAL STREET FUND	\$10,404.41
205	PUBLIC SAFETY DEPARTMENT FUND	\$25,481.45
592	WATER & SEWER FUND	\$3,547.82
701	TRUST & AGENCY FUND	\$110.26
	TOTAL	<u>\$68,405.73</u>
	MANUAL CHECKS- COMERICA	\$0.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$68,405.73</u>
	GRAND TOTAL	<u>\$68,405.73</u>

01/04/2019 09:36 AM
 User: KARRIE
 DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS

Page: 1/1

CHECK DATE FROM 01/07/2019 - 01/07/2019

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
01/07/2019	COM	79590	59474	ANDREW BORING	ANDREW BORING	175.00
01/07/2019	COM	79591	32671	ANDREW VAN HORN	ANDREW VAN HORN	275.00
01/07/2019	COM	79592	31164	APOLLO FIRE APPARATUS	APOLLO FIRE APPARATUS	872.12
01/07/2019	COM	79593	01100	APOLLO FIRE EQUIPMENT	APOLLO FIRE EQUIPMENT	248.11
01/07/2019	COM	79594	53284	APPLIED IMAGING	APPLIED IMAGING	22.81
01/07/2019	COM	79595	53349	BELFOR	BELFOR	699.04
01/07/2019	COM	79596	30920	BELLE TIRE	BELLE TIRE	1,102.49
01/07/2019	COM	79597	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	76.23
01/07/2019	COM	79598	58959	CADILLAC ASPHALT, LLC	CADILLAC ASPHALT, LLC	694.60
01/07/2019	COM	79599	59779	CANFIELD EQUIPMENT SERVICE	CANFIELD EQUIPMENT SERVICE	95.00
01/07/2019	COM	79600	32933	CHAD TRUSSLER	CHAD TRUSSLER	175.00
01/07/2019	COM	79601	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	31.01
01/07/2019	COM	79602	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	18,333.83
01/07/2019	COM	79603	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	1,693.09
01/07/2019	COM	79604	30468	DARRELL COLLINS	DARRELL COLLINS	187.48
01/07/2019	COM	79605	59697	DETROIT ELEVATOR COMPANY	DETROIT ELEVATOR COMPANY	1,588.00
01/07/2019	COM	79606	58934	DOYLE CLELAND	DOYLE CLELAND	175.00
01/07/2019	COM	79607	30685	ERIC KOENIG	ERIC KOENIG	1,050.00
01/07/2019	COM	79608	59897	ERIN LAPERE	ERIN LAPERE	3,000.00
01/07/2019	COM	79609	53489	GREAT AMERICA FINANCIAL	GREAT AMERICA FINANCIAL	600.00
01/07/2019	COM	79610	49646	GUNNERS METERS & PARTS I	GUNNERS METERS & PARTS I	40.00
01/07/2019	COM	79611	31202	HOME DEPOT CREDIT SERVICE	HOME DEPOT CREDIT SERVICE	662.65
01/07/2019	COM	79612	32578	HOWARD SHOCK	HOWARD SHOCK	175.00
01/07/2019	COM	79613	08500	HUBBELL ROTH & CLARK INC	HUBBELL ROTH & CLARK INC	10,692.83
01/07/2019	COM	79614	58950	HYDROCORP	HYDROCORP	284.00
01/07/2019	COM	79615	59839	J.C. EHRLICH	J.C. EHRLICH	45.00
01/07/2019	COM	79616	39070	J.H. HART URBAN FORESTRY	J.H. HART URBAN FORESTRY	270.00
01/07/2019	COM	79617	59211	JAMES BALAGNA	JAMES BALAGNA	175.00
01/07/2019	COM	79618	59158	JASON'S OUTDOOR SERVICES	JASON'S OUTDOOR SERVICES	250.00
01/07/2019	COM	79619	58770	JEFFREY MOORE	JEFFREY MOORE	175.00
01/07/2019	COM	79620	30521	JOHN MILLIRON	JOHN MILLIRON	1,050.00
01/07/2019	COM	79621	58935	JON-PAUL KRAFT-GOLTZ	JON-PAUL KRAFT-GOLTZ	175.00
01/07/2019	COM	79622	59964	JOSH ZIEGELE	JOSH ZIEGELE	494.53
01/07/2019	COM	79623	53580	KEVIN KOWALIK	KEVIN KOWALIK	175.00
01/07/2019	COM	79624	59812	KYLE KRAFT	KYLE KRAFT	175.00
01/07/2019	COM	79625	58849	L-3 COM MOBIL VISION, IN	L-3 COM MOBIL VISION, IN	3,181.92
01/07/2019	COM	79626	34130	LAWRENCE ALLEN	LAWRENCE ALLEN	175.00
01/07/2019	COM	79627	49968	LEE DAVIS	LEE DAVIS	175.00
01/07/2019	COM	79628	39076	MATTHEW MALCOLM	MATTHEW MALCOLM	175.00
01/07/2019	COM	79629	31794	MICHAEL MILES	MICHAEL MILES	1,050.00
01/07/2019	COM	79630	58737	MICHIGAN FIRE INSPECTORS	MICHIGAN FIRE INSPECTORS	525.00
01/07/2019	COM	79631	12300	MICHIGAN MUNICIPAL LEAGUE	MICHIGAN MUNICIPAL LEAGUE	146.64
01/07/2019	COM	79632	59467	MICHIGAN OVERHEAD DOOR &	MICHIGAN OVERHEAD DOOR &	325.00
01/07/2019	COM	79633	51408	MICRO CENTER A/R	MICRO CENTER A/R	169.98
01/07/2019	COM	79634	59678	MITCHEL WATSON	MITCHEL WATSON	175.00
01/07/2019	COM	79635	59735	OAKLAND COMMUNITY COLLEGE	OAKLAND COMMUNITY COLLEGE	250.00
01/07/2019	COM	79636	49769	OFFICE EXPRESS	OFFICE EXPRESS	134.71
01/07/2019	COM	79637	53279	PACIFIC TELEMAGEMENT	PACIFIC TELEMAGEMENT	78.00
01/07/2019	COM	79638	59622	PARAGON LABORATORIES	PARAGON LABORATORIES	925.00
01/07/2019	COM	79639	32923	PAUL CHICKENSKY	PAUL CHICKENSKY	175.00
01/07/2019	COM	79640	50502	PITNEY BOWES CREDIT CORP	PITNEY BOWES CREDIT CORP	180.00
01/07/2019	COM	79641	59376	PRM CUSTOM BUILDERS	PRM CUSTOM BUILDERS	1,250.00
01/07/2019	COM	79642	31683	ROBERT FISHER	ROBERT FISHER	175.00
01/07/2019	COM	79643	50451	ROBERT GINTHER	ROBERT GINTHER	175.00
01/07/2019	COM	79644	59212	RON BALLER	RON BALLER	275.00
01/07/2019	COM	79645	51356	SOUTHFIELD MUFFLER & BRA	SOUTHFIELD MUFFLER & BRA	224.95
01/07/2019	COM	79646	59754	TANNER LAWSON	TANNER LAWSON	175.00
01/07/2019	COM	79647	58689	THOMAS DANIELSON	THOMAS DANIELSON	175.00
01/07/2019	COM	79648	31043	THOMAS J RYAN PC.	THOMAS J RYAN PC.	8,375.00
01/07/2019	COM	79649	59140	TIMOTHY MATTHEW	TIMOTHY MATTHEW	175.00
01/07/2019	COM	79650	38205	VERIZON WIRELESS MESSAGING	VERIZON WIRELESS MESSAGING	110.26
01/07/2019	COM	79651	14800	VILLAGE OF BEVERLY HILLS	VILLAGE OF BEVERLY HILLS	271.67
01/07/2019	COM	79652	53564	WEX BANK	WEX BANK	1,865.29
01/07/2019	COM	79653	59677	WILLIAM BREWSTER	WILLIAM BREWSTER	175.00
01/07/2019	COM	79654	53572	WOW! BUSINESS	WOW! BUSINESS	1,209.49

COM TOTALS:

Total of 65 Checks:	68,405.73
Less 0 Void Checks:	0.00
Total of 65 Disbursements:	68,405.73

MEMO

To: Honorable President Peddie; Village Council
Chris Wilson, Village Manager

From: Erin LaPere, Planning & Zoning Administrator

Date: January 9, 2019

Re: Second reading and consider adoption of Ordinance #365 to amend Chapter 22, Section 22.08.100, to regulate mechanical units in side yards and regulate accessory buildings 120 square feet and larger that are not subject to building permit requirements.

At the Council meeting held July 17, 2018 the Planning Commission subcommittee presented a report regarding the analysis of two matters: mechanical units in side yards and permit requirements of sheds/small buildings 120 square feet or larger that otherwise do not require a building permit. This was per the assignment by Council in February of 2018 to evaluate the two issues. Council subsequently made a motion instructing the Planning Commission review and make a recommendation for modifications to Section 22.08.100 Accessory Structures, Buildings and Uses, to establish regulations to permit mechanical units in side yards and to establish requirement for zoning permit for sheds/small buildings 120 square feet or larger that otherwise do not require a building permit.

As part of the process in analyzing the matter, the subcommittee of Planning Commission and Administration reviewed existing conditions in the Village and impacts of the proposed amendment to the ordinance. The Planning Commission as a whole discussed the topic at numerous meetings, minutes attached. A copy of the report that was presented to Council in July is also attached. On October 24, 2018 the Planning Commission held a public hearing and on November 28, 2018 Planning Commission made a recommendation to approve changes to Section 22.08.100 to add regulations for mechanical units in side yards and establish requirement for zoning permits for buildings 120 square feet or larger.

Procedurally, the Village Council must hold a public hearing, and first and second readings prior to adoption. A public hearing was held by Council at the meeting held January 2, 2019. Upon adoption by Council, the language will take effect 20 days after publication.

eel

attachments

VILLAGE OF BEVERLY HILLS
ORDINANCE NO. 365

AN ORDINANCE TO AMEND THE VILLAGE MUNICIPAL CODE,
CHAPTER 22, ZONING ORDINANCE FOR THE VILLAGE OF BEVERLY HILLS.

The Village of Beverly Hills Ordains:

Section 1.01. That Section 22.08.100 of Chapter 22 is hereby amended as to Section b, g, i and j to read as follows:

**22.08.100 ACCESSORY BUILDINGS, STRUCTURES AND USES IN RESIDENTIAL
ZONE DISTRICTS.**

b. No detached accessory buildings, structures, or uses shall be erected in the front or side open space or within permanent easements. Mechanical units (i.e. a/c condensers or generators) may be placed in the side open space provided the following conditions are met:

- i. shall be located at least five (5) feet from adjoining lot lines and not more than five (5) feet from the principal building;
- ii. shall be screened with dense shrubs maintained at a height not less than one (1) foot above the height of the unit; and
- iii. shall emit noise no greater than sixty-five (65) decibels (dB(A)) at the nearest property line.

g. Garage doors facing the street shall not exceed a total length of 24 feet in total and shall not exceed a height of 9 feet.

i. Accessory buildings shall be designed so that no exterior wall length is greater than two-times the length of any other exterior wall of that accessory building, unless otherwise approved by the Planning Commission upon a finding of no adverse impact to the surrounding neighborhood.

j. Detached accessory buildings containing one hundred twenty (120) square feet of ground floor area or more shall be required to obtain a Zoning Compliance Permit prior to construction or installation. Such buildings shall provide a foundation or rat wall and must be compatible with the principal building in terms of style, design, material and/or color(s).

Section 2.01. SEVERABILITY. If any section, clause or provision of this Ordinance shall be declared to be inconsistent with the Constitution and laws of the State of Michigan and voided by any court of competent jurisdiction, said section, clause or provision declared to be unconstitutional and void shall thereby cease to be a part of this Ordinance, but the remainder of this Ordinance shall stand and be in full force.

Section 3.01. SAVING CLAUSE. All proceedings pending and all rights and liabilities existing, acquired or incurred at the time this Ordinance takes effect are saved and may be consummated according to the law when they were commenced.

Section 4.01. REPEALER. Any Ordinance conflicting with this Ordinance be and the same is hereby repealed.

Section 5.01. EFFECTIVE DATE. A public hearing having been held by the Planning Commission on October 24, 2018, and the Village Council on January 2, 2019, the provision of this Ordinance shall become effective 20 days following its publication in The Eccentric, a newspaper circulated within said Village.

Made and passed by the Village Council of the Village of Beverly Hills this 15th day of January, 2019.

LEE PEDDIE, Village President

CHRIS WILSON, Interim Village Clerk

I, Chris D. Wilson, being the duly appointed and qualified Interim Clerk of the Village of Beverly Hills, Oakland County, Michigan, do hereby certify and declare that the foregoing is a true and correct copy of an Ordinance adopted by the Village Council of the Village of Beverly Hills at a regular meeting thereof held on the 15th day of January, 2019.

CHRIS WILSON, Interim Village Clerk

Present: President Mooney; President Pro-Tem Peddie; Members: Abboud, Delaney, Mueller, Nunez, and Oen

Absent: None

Also Present: Village Manager, Wilson
Village Clerk, Marshall
Finance Director, McCarthy
Public Safety Director, Torongeau

President Mooney called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

INSTRUCTIONS TO PLANNING COMMISSION

Motion by Abboud, second by Oen, that the Council for the Village of Beverly Hills instruct the Planning Commission to appoint a subcommittee to explore the advisability of developing a zoning compliance permit process or other permit process regarding small structures not subject to building permits such as sheds, mechanical structures and perhaps even fences in coordination with the fence subcommittee created by Council and Planning Commission. Report to Council recommending whether the matter should be referred for the development of an ordinance should be made not later than June 1, 2018.

Motion passed.

Present: President Mooney; President Pro-Tem Peddie; Members: Abboud, Delaney, Mueller, Nunez, and Oen

Absent: None

Also Present: Village Manager, Wilson
Village Attorney, Ryan
Village Clerk, Marshall
Public Safety Director, Torongeau

President Mooney called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

REPORT FROM THE PLANNING COMMISSION SUBCOMMITTEE REGARDING ZONING PERMITS, I.E. SHEDS, MECHANICAL UNITS

Borowski provided an overview of the history including the directives of Council, the formation of the sub-committee, and the research completed. An extensive report on their findings was provided to Council.

Summary of findings of the subcommittee:

1. Accessory buildings less than 200 SF are not subject to permit process.
2. Small shed buildings are readily available from many retail stores including large home improvement retail outlets (e.g. Lowe's, Home Depot), lumber yards, hardware stores and online outlets. These sheds are available in many styles, materials and sizes and costs range from \$300 to \$400 up to several thousands of dollars.
3. Existing zoning requires buildings and structures cannot be closer than 5 feet to the property line.
4. Existing zoning requires buildings and structures must be in the back yard of the lot.
5. Existing zoning restricts building height to no more than 15 feet.
6. Buildings less than 200 sq. ft. are not required to have foundations or rat walls.
7. There are no requirements or restrictions on materials or style.
8. There are no specific requirements concerning maintenance other than general Village maintenance and health and safety concerns.
9. HVAC units and permanent natural gas-powered generators are allowed in the side yards by administrative action provided the owner of the adjacent lot agrees.
10. There is a potential issue with allowing side yard structures as they can encroach on the fire safety requirements between buildings and restrict back yard access especially in small lot zoning districts. This issue is not currently addressed by setback requirements.
11. There are no screening requirements for mechanical units.

Recommendations by Planning Commission to Council

1. Regulation of small buildings in excess of 120 sq. ft. should be implemented.
2. Small structures over 120 sq. ft. are by their size and expense more permanent in nature and should be required to have some minimal standard of foundations or rat walls or concrete slab or flooring.
3. Regulation of style and materials should not be required except the general statement that they be harmonious and compatible with surroundings.
4. Placement of mechanical units such as HVAC units and natural gas-powered emergency

EXCERPT OF MINUTES OF REGULAR COUNCIL MEETING HELD JULY 17, 2018 – PAGE 2

electrical generators in side yards should be allowed and regulations be implemented.

Council thanked Borowski for the sub-committee's extensive work on the topic. They agreed that any structure over 120 sq. ft. should be regulated, particularly by requiring a rat wall and proper footing.

Delaney expressed reservations related to the challenges presented by changes to the regulations related to mechanical units.

Wilson supported regulations related to supplemental buildings, and believes regulation related to mechanical units should be considered. Administration receives numerous requests each year for side yard generators.

Paula Roddy, East Rutland, asked that the Commission consider noise pollution when allowing mechanical units in the side yard. She also suggested consideration be given related to adequate space for contractors to access equipment.

Motion by Nunez, second by Peddie, that the Village of Beverly Hills Council direct the Planning Commission to draft an ordinance with regard to mechanical units in side yards, and a revision to the supplemental structure ordinance, based on the recommendations of the subcommittee.

Roll call vote:

Oen - yes

Peddie - yes

Abboud - yes

Delaney - no

Mooney - no

Mueller - no

Nunez - yes

Motion passed (4-3)

**EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – MARCH 28, 2018 –
PAGE 1**

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Drummond, Grinnan, Ruprich, Stempien, and Wilensky

Absent: None

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden
Council Liaison, Abboud

SUBCOMMITTEE UPDATES

At the Village of Beverly Hills Council meeting held February 20, 2018, the Council voted on directives for the Planning Commission to establish subcommittees on several topics and report back to the Council at designated future meeting dates on their findings.

C. Zoning compliance permits

Borowski reported that he and Ruprich continue to research enforcement and other community ordinances. They have established there is a need for this review. They plan to focus on accessory buildings or structures on properties, including but not limited to; animal housing, generators/AC units, and sheds.

**EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – APRIL 25, 2018 –
PAGE 1**

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Grinnan, Ruprich, Stempien, and Wilensky

Absent: Member Drummond

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden
Council Liaison, Abboud

Chairperson Ostrowski called the regular Planning Commission meeting to order at 7:30 p.m. in the

SUBCOMMITTEE UPDATES

At the Village of Beverly Hills Council meeting held February 20, 2018, the Council voted on directives for the Planning Commission to establish subcommittees on several topics and report back to the Council at designated future meeting dates on their findings.

C. Zoning compliance permits

Borowski presented their outline of small and accessory structure permit process review. This included how to approach the problem, current regulations, the benefits of regulation, and downsides to new or enhanced regulations. They plan to consider what are small & accessory structures, what requirements are appropriate for all structures or some structures, how these changes would be implemented, monitored, and enforced, as well as the cost to both residents and the Village.

**EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – MAY 23, 2018 –
PAGE 1**

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Drummond, Grinnan, Ruprich, Stempien, and Wilensky

Absent: None

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden
Council Liaison, Abboud
Council Member, Mueller

Chairperson Ostrowski called the regular Planning Commission meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

SUBCOMMITTEE UPDATES

At the Village of Beverly Hills Council meeting held February 20, 2018, the Council voted on directives for the Planning Commission to establish subcommittees on several topics and report back to the Council at designated future meeting dates on their findings.

C. Zoning compliance permits

Based on the outline and feedback as presented at the April Planning Commission meeting, Borowski and Ruprich will meet with Administration to draft their report to submit to Council.

**EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – JUNE 27, 2018 –
PAGE 1**

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Drummond, Grinnan, and Ruprich

Absent: Members: Stempien and Wilensky

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden

Chairperson Ostrowski called the regular Planning Commission meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

SUBCOMMITTEE UPDATES

At the Village of Beverly Hills Council meeting held February 20, 2018, the Council voted on directives for the Planning Commission to establish subcommittees on several topics and report back to the Council at designated future meeting dates on their findings.

B. Zoning compliance permits

Borowski and Ruprich met with Administration and drafted their report to submit to Council. This report was provided to the Commission. Overall the Commission supported the draft, and the subcommittee will present at the July 17th Council meeting. One of the changes includes requirements related to the placement of units in the side yard, eliminating the need for permission from the neighbor.

Copeland believes the current policies are acceptable and do not need any changes to regulation.

EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – AUGUST 22, 2018 – PAGE 1

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Drummond, Grinnan, Ruprich, Stempien, and Wilensky

Absent: Member: Copeland

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden
Council Liaison, Abboud

Chairperson Ostrowski called the regular Planning Commission meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

REVIEW DRAFT LANGUAGE AMENDING SECTION 22.08.100 ACCESSORY BUILDINGS, STRUCTURES, AND USES

Saur reviewed the proposed changes, these included new specifications related to mechanical units, and regulations for detached accessory buildings.

Mechanical units (i.e. a/c condensers or generators) may be placed in the side open space provided they:

- i. shall be located at least five (5) feet from adjoining lot lines;
- ii. shall not located more than five (5) feet from the principal building;
- iii. shall be screened with dense shrubs maintained at a height not less than one (1) foot above the height of the unit; and
- iv. shall limit noise in excess of sixty-five (65) decibels (dB(A)) at the nearest property line.

- j. Detached accessory buildings containing one hundred twenty (120) square feet of ground floor area or more shall be required to obtain a Zoning Compliance Permit prior to construction or installation. Such buildings shall provide a foundation or rat wall and must be compatible with the principal building in terms of style, design, material and/or color(s).

Saur clarified that a Zoning Compliance Permit is not considered a Building Permit, but ensures that the resident is aware of the Ordinances and are compliant.

The Commission agreed that a rat wall was not necessary in all instances and the guidelines should be broken down on the permit. They also requested that the language be reviewed by the Fire Marshall to ensure compliance with all state fire codes.

The complete draft is available in the Village office.

**EXCERPT OF REGULAR PLANNING COMMISSION MEETING MINUTES – OCTOBER 24, 2018 –
PAGE 1**

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Drummond, Grinnan, Ruprich, and Wilensky

Absent: Member: Stempien

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden
Council Liaison, Abboud

Chairperson Ostrowski called the regular Planning Commission meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

PUBLIC HEARING ON DRAFT LANGUAGE AMENDING VILLAGE MUNICIPAL CODE, CHAPTER 22, SECTION 22.08.100 ACCESSORY BUILDINGS, STRUCTURES, AND USES.

Ostrowski opened the public hearing at 9:10 p.m.

No one wished to be heard; therefore Ostrowski closed the public hearing at 9:11 pm.

REVIEW AND CONSIDER RECOMMENDATION ON DRAFT LANGUAGE AMENDING VILLAGE MUNICIPAL CODE, CHAPTER 22, SECTION 22.08.100 ACCESSORY BUILDINGS, STRUCTURES, AND USES.

Westerlund requested further consideration on regulations related to attached garages; particularly related to prohibiting them as accessory structures in front yards, as well as setback requirements and door size ratios.

Motion by Westerlund, second by Grinnan, to postpone recommendation pending discussion of language focused on attached garages.

Roll Call Vote:

Ostrowski	no
Ruprich	no
Westerlund	yes
Wilensky	yes
Borowski	no
Copeland	yes
Drummond	yes
Grinnan	yes
Motion passed (5-3)	

Present: Chairperson Ostrowski; Vice-Chairperson Westerlund; Members: Borowski, Copeland, Ruprich, and Wilensky

Absent: Member: Drummond, Grinnan, and Stempien

Also Present: Planning and Zoning Administrator, Saur
Planning Consultant, Borden
Council Liaison, Abboud

Chairperson Ostrowski called the regular Planning Commission meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road.

REVIEW AND CONSIDER RECOMMENDATION ON DRAFT LANGUAGE AMENDING VILLAGE MUNICIPAL CODE, CHAPTER 22, SECTION 22.08.100 ACCESSORY BUILDINGS, STRUCTURES, AND USES

Administration and subcommittee of Planning Commission have drafted proposed changes to Section 22.08.100 Accessory Structures, Buildings and Uses in Residential Zone Districts to regulate mechanical units in side yards and to require zoning permit for small buildings 120 square feet and larger that are otherwise not require to obtain building permits. These changes were drafted upon directive by Council, first to study the issue and then to make modifications as presented by the subcommittee to Council in July 2018.

22.08.100 ACCESSORY BUILDINGS, STRUCTURES AND USES IN RESIDENTIAL ZONE DISTRICTS.

a. Attached accessory buildings shall be subject to the same setback and height requirements as principal buildings for the district in which they are located.

b. No detached accessory buildings, structures, or uses shall be erected in the front or side open space or within permanent easements. Mechanical units (i.e. a/c condensers or generators) may be placed in the side open space provided the following conditions are met:

- i. shall be located at least five (5) feet from adjoining lot lines and not more than five (5) feet from the principal building;
- ii. shall be screened with dense shrubs maintained at a height not less than one (1) foot above the height of the unit; and
- iii. shall emit noise no greater than sixty-five (65) decibels (dB(A)) at the nearest property line.

g. Garage doors facing the street shall not exceed a total length of 24 feet in cumulative total and shall not exceed a height of 9 feet.

i. Accessory buildings shall be designed so that no exterior wall length is greater than two-times the length of any other exterior wall of that accessory building, unless otherwise approved by the Planning Commission upon a finding of no adverse impact to the surrounding neighborhood.

j. Detached accessory buildings containing one hundred twenty (120) square feet of ground floor area or more shall be required to obtain a Zoning Compliance Permit prior to construction or installation. Such buildings shall provide a foundation or rat wall and must be compatible with the principal building in terms of style, design, material and/or color(s).

Westerlund explained that he would like to see additional updates focused on ensuring that garage doors comprise of no more than 50% of the front expanse of a home and additional setback regulation for future rebuilds and new construction in the Village.

Commissioners discussed whether consideration should be given to future development of a pattern book and separate guidelines for design standards.

Motion by Borowski, second by Ruprich, that the Planning Commission recommend Village Council approve the proposed modification to Section 22.08.100 Accessory Structures, Buildings and Uses in Residential Zone Districts to regulate mechanical units in side yards and to require zoning permit for small buildings 120 square feet and larger that are otherwise not require to obtain building permits.

Roll Call Vote:

Westerlund	no
Borowski	yes
Copeland	yes
Ostrowski	yes
Ruprich	yes

Motion passed (4-1)

Wilensky arrived at 7:39 pm.

**Report to Beverly Hills Council
From Beverly Hills Planning Commission**

Advisability of Developing a Zoning Compliance Permit Process

Reviewed and Recommended for delivery and presentation to Council by the Planning Commission at its meeting of June 27, 2018

Section 1 - Background

This Report identifies three main issues which are as follows:

1. There are currently no requirements for a building permit for any building or structure less than 200 sq. ft.
2. What specific requirements should there be, if any, for these items.
3. How should, if at all, the Village address allowing mechanical units in side yards

BH Administration has experienced an increase in inquiries from residents about installing small shed buildings on residential lots and what Village zoning regulations are for the placement of these buildings on the lots. The sheds are usually used as storage space for lawn mowers, snow removal equipment, tools, bicycles and other miscellaneous items that are typically stored in garages.

These buildings are covered in the Beverly Hills Municipal Code in Chapter 22 – Zoning Ordinance. They are defined as Accessory Buildings but there are currently no requirements for a building permit for small buildings less than 200 sq. ft. and few restrictions or requirements for these buildings. Administration tells residents that zoning requires that buildings less than 200 sq. ft. are restricted to back yards and cannot be placed less than 5 feet from the property boundary line. Because there is no requirement for a permit the Village doesn't keep a record on the number, size, location or other information on these small buildings.

Administration is aware that other municipalities require permits and specific requirements (e.g. flooring, rat walls, foundations, surveys) and proactively requested direction on this issue at the Joint Council and Planning Commission meeting of 2/20/2018.

Additionally, Administration has allowed mechanical units such as HVAC units and natural gas powered electrical emergency generators to be placed in side yards through an informal, non-codified way upon notification and approval of the neighbor to the side yard. The request for these new generators is becoming more common and HVAC units are becoming larger. Administration has requested further direction on this issue.

At the direction of the Beverly Hills Council the Beverly Hills Planning Commission established a subcommittee of its members consisting of Robert Ruprich and Vincent Borowski working with Erin Saur, the Village Planning & Zoning Administrator. The purpose of the subcommittee is to study the issues surrounding small buildings and mechanical units, and make recommendations for review by the Planning Commission as to whether further regulation of these items should be implemented.

The specific directions from Council for this study are provided further in this report (Section 6) in the form of the establishing instructions from the Council Minutes of 2/20/2018 as well as an excerpt from the Joint Council and Planning Commission Meeting of 2/14/2018 which evidences the initial discussion concerning this initiative.

While these issues weren't specifically identified as Actions to be addressed in the 2016 Beverly Hills Master Plan the modernization and rewrite of the BH Zoning Ordinance was identified as a Mid-Term (by

2020) Action Topic. These issues can easily be identified and included as the type of items that are reasonably intended in the Master Plan Actions recommendations.

Section 2 - Summary

The following are general findings of the subcommittee:

1. Accessory Buildings less than 200 SF are not subject to permit process
2. Small shed buildings are readily available from many retail stores including large home improvement retail outlets (e.g. Lowe's, Home Depot), lumber yards, hardware stores and online outlets. These shed are available in many styles, materials and sizes and costs range from \$300 to \$400 up to several thousands of dollars.
3. Existing zoning requires -buildings and structures cannot be closer than 5 feet to the property line
4. Existing zoning requires buildings and structures must be in the back yard of the lot
5. Existing zoning restricts building height to no more than 15 feet
6. Buildings less than 200 sq. ft. are not required to have foundations or rat walls
7. There are no requirements or restrictions on materials or style
8. There are no specific requirements concerning maintenance other than general Village maintenance and health and safety concerns
9. HVAC units and permanent natural gas-powered generators are allowed in side yards by administrative action provided the owner of the adjacent lot agrees
10. There is a potential issue with allowing side yard structures as they can encroach on the fire safety requirements between buildings and restrict back yard access especially in small lot zoning districts. This issue is not currently addressed by setback requirements.
11. There are no screening requirements for mechanical units.

Section 3 - Recommendations by Planning Commission to Council

1. Regulation of small buildings in excess of 120 sq. ft. should be implemented.
2. Small structures over 120 sq. ft. are by their size and expense more permanent in nature and should be required to have some minimal standard of foundations or rat walls or concrete slab or flooring,
3. Regulation of style and materials should not be required except the general statement that they be harmonious and compatible with surroundings
4. Placement of mechanical units such as HVAC units and natural gas-powered emergency electrical generators in side yards should be allowed and regulations be implemented

Section 4 – Discussion of Recommendations

The numbers in this section associated with topics identify with the specific Recommendations above.

1. What is appropriate size for regulation of these structures?

We note that Sheds of 200 SF are significant in size

14'x14' = 196 SF; 12'x16'8" = 200 SF

A walk through Beverly Hills' neighborhoods can easily identify that many of the shed type small structures already exist. Most of these small structures are probably (by inspection from the street) no more than 8'x8' to 10'x10.

We believe that 120 sq. ft. or less can continue to be unrestricted except for placement on the lot, that is, they are restricted to the rear lot and are less than 5 feet from the property boundary line. Ours was not a comprehensive inventory but it appears that these buildings have little impact visually on neighborhoods. Administration does not report that resident complaints about these buildings is a large issue.

Small buildings other than sheds may include greenhouses and pool house/cabanas. Small structures such as gazebos, playhouses, and dog/pet houses are not being proposed to be addressed beyond existing regulations. We have not included in our consideration chicken coops as we believe this specialized category of structures is more appropriately addressed in any “chicken ordinance” that may be implemented by the Village.

Decks are currently regulated and required to have building permits.

Further and additional regulation of these small buildings is a matter of judgement and we believe that the size and mass of structures larger than 120 sq. ft. should be further regulated by zoning as further discussed in this Report.

The permit process will verify compliance with all statutory requirements.

2. Should foundations or rat walls and flooring be required for structures larger than 120 sq. ft.

We are told that a number of cities do regulate these small buildings. Troy requires foundations and permits that govern placement and the city requires evidence such as surveys to control placement. Small animals and rodents, including ground hogs, possums and racoons can inhabit these structures. The size and expense of these structures suggest a more long-lived structure which should be permanently attached to the property.

The expense for rat walls and foundations may be considered excessive for these small buildings but we believe that a concrete slab or some type of more permanent flooring (6 inches above grade) are indicated.

3. Should the Village regulate style or materials?

We have seen this issue before and have not come to a consensus answer in any other of our land and building issues. We don't expect a better answer with these structures. We do recommend a general statement that they be harmonious and compatible with surroundings

4. Are mechanical units such as HVAC units and generators to be allowed in side yards?

The Village is currently allowing this with an informal, non-codified way. We believe that this issue should be addressed and written standards be developed and become a part of the zoning ordinance. This is just good government practice as it promotes fairness and discourages arbitrary decisions.

These side yard improvements can be screened from street view and from neighboring lots. In areas of smaller lot sizes the ordinance may address health and safety issues and prevent access concerns.

Section 5 –Overview of Items to be Finalized at the Ordinance Writing Process

We have not dealt with what requirements will be if we move forward but offer a short list of issues that must be addressed when an ordinance is considered:

1. What requirements are appropriate for all structures or some structures
 - a. Foundation (standards)
 - b. Rat wall (standards)
 - c. Flooring and drainage
 - d. Placement – side yards currently prohibited, back yards are the required placement
 - e. Placement – setback from lot lines;
 - f. Materials

- g. Screening from neighboring lots and street; side yard and/or backyard
- 2. Implementation
 - a. Permit process
 - b. Requirements to consider: Plot plans, survey, scale, location, placement from lot lines and buildings, require construction plans
 - c. Inspection by Village – is it necessary prior to construction or during construction
 - d. Inspection upon completion and Final Approval

Section 6 - Direction from Council establishing its request for a Report on Small Structure Permit Process

The directions from Council for this review are provided here for reference along with an excerpt from the Joint Council and Planning Commission Meeting of February 14, 2018 which was the initial discussion concerning this initiative.

Establishing Instruction by BH Council on 2/20/2018:

Motion by Abboud, second by Oen, that the Council for the Village of Beverly Hills instruct the Planning Commission to appoint a subcommittee to explore the advisability of developing a zoning compliance permit process or other permit process regarding small structures not subject to building permits such as sheds, mechanical structures and perhaps even fences in coordination with the fence subcommittee created by Council and Planning Commission. Report to Council recommending whether the matter should be referred for the development of an ordinance should be made not later than June 1, 2018
Motion passed.

Planning Commission Subcommittee members Bob Ruprich and Vince Borowski were assigned this task at the Planning Commission meeting of 2/28/2018.

From the Joint Council and Planning Commission Meeting minutes of 2/14/2018:

Per the Building Code sheds and other accessory buildings smaller than 200 sq. ft. are not required to obtain a permit or inspection upon completion of construction of such building. There is also a zoning prohibition on the installation of mechanical units in side yards. It was suggested ordinances be drafted to permit and regulate these items.

MEMO

To: Honorable President Peddie
Members of Village Council
Chris Wilson, Village Manager

From: Elizabeth Lyons, Administrative Support

Re: Public Hearing date for Southfield Road Business Assessment District

Date: January 9, 2019

The Village maintains the public right-of-way along the Southfield Road business district and assesses the cost of landscape maintenance and water for the sprinkling system to the property owners on the west side of Southfield Road.

A public hearing needs to be scheduled for Tuesday, February, 19 2019 to review and confirm the 2018 Special Assessment Roll for the Southfield Road Business Assessment District.

**VILLAGE MANAGER'S REPORT
CHRIS D WILSON
JANUARY 11, 2019**

Office Closed – Village Offices will be closed on Monday, January 21st in observance of Dr. Martin Luther King, Jr. Day. Trash collection service will not be interrupted.

Joint Parks and Recreation Committee Meeting – There will be a joint meeting of the Council and the Parks and Recreation Committee on Thursday, January 17th at the Village Hall.

Final Water Testing Results – I have included for your review a copy of the 170 water tests that were completed in the Village in December. **All** of the 170 sites tested received a reading of less than the action level of 15 parts per billion (ppb) for lead. As you can see, a significant majority of the tests were lower than 1 ppb (test results are reported in mg/L; to convert to ppb multiply by 1,000). Between the June and December testing periods the Village received and tested over 300 residential water samples.

Best Cities in Michigan – The website Homesnacks has compiled their annual list of the best places to live in Michigan and the Village of Beverly Hills ranked 4th for the second year in a row. The complete list can be found at <https://www.homesnacks.net/best-places-to-live-in-michigan-122405/>



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY
DRINKING WATER AND MUNICIPAL ASSISTANCE DIVISION

**LEAD AND COPPER REPORT AND
CONSUMER NOTICE OF LEAD AND COPPER RESULTS
CERTIFICATE FOR COMMUNITY WATER SUPPLY**

Issued under authority of 1976 PA 399, MCL 325.1001 et seq., and Administrative Rules, as amended.
Failure to submit this information is a violation of Act 399 and may subject the water supply to enforcement penalties.

Administrative Rule R 325.10710d requires water supplies to report lead and copper monitoring information within 10 days after the end of the monitoring period. This form may be used to meet this requirement. Form instructions available on pages 5 and 6. Submit the information to the appropriate Department of Environmental Quality (DEQ) district office.

1. Supply Name: Village of Beverly Hills
2. County: Oakland 3. WSSN: 0690
4. Population: 10,200 5. Monitoring Period: From: 12/12/2018 12/28/2018
6. Minimum # of Samples Required: 60 7. # of Samples Taken: 170
8. Name of Certified Laboratory: Paragon Laboratories

9. SAMPLE CRITERIA:

Yes	No	NA	
<input type="checkbox"/>	X		Are all samples from Tier 1 sites?
X	<input type="checkbox"/>		Did you prioritize sample collection according to the following: <ul style="list-style-type: none">• Tier 1 sites must be used unless insufficient Tier 1 sites available.• If insufficient Tier 1 sites available, then Tier 2 sites must be used.• If insufficient Tier 2 sites, then Tier 3 sites must be used.• If no Tier 1, 2, or 3 sites are available, sites must be representative of plumbing materials typically found throughout the water system.
<input type="checkbox"/>	X	<input type="checkbox"/>	If Tier 1 or 2 sites used, were at least 50% of samples from sites with lead service lines? If no, explain (attach additional pages if needed): No, 50% of sites tested were not lead because the Village is only aware of 2 remaining lead services that exists in the Village of Beverly Hills.
X	<input type="checkbox"/>		Were the same sampling sites used as in the previous monitoring period? If no, explain (attach additional pages if needed): The majority of the previous sampling sites were used, unless the homeowner was not available during the month of December.
Additional comments: All Tier 1 sites that were tested in June 2018 were contacted again. Those that agreed were retested. Remaining samples were taken from the rest tested last June and those that express interest since the first test. The majority of which qualified as Tier 3. (The others were unknown dates of construction.)			

10. SIGNATURE:

Name: Chris Wilson Signature: 

Title: Village Manager Phone: 248 646-6404 Date: 01/10/2019

11. TAP SAMPLING DATA: (Use additional sheets as needed)

Water Supply Name: Village of Beverly Hills

WSSN: 0690

Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead X mg/L <input type="checkbox"/> ug/L	Copper X mg/L <input type="checkbox"/> ug/L	Lab Sample Number
32415 Beaconsfield St.	12/20/2018	3	H	C			.0016	.0093	3513970001
16269 Kirkshire	12/20/2018	1	A	L			<.0010	0.12	3513970008
15748 Birwood	12/07/2018	3	H	C			<.0010	0.20	3511090082
16156 Lauderdale Ave.	12/6/2018	3	H	C			<.0010	0.0087	3511090028
16217 Wetherby St.	12/6/2018	3	H	C			<.0010	0.027	3511090024
18250 Riverside Dr.	12/6/2018	3	H	C			<.0010	0.60	3511090044
16280 Reedmere	12/6/2018	3	H	C			<.0010	0.014	6511090018
16281 Birwood Ave.	12/6/2018	3	H	C			<.0010	0.16	3511090034
15663 Warwick	12/6/2018	3	H	C			0.0046	0.057	3511090036
18840 Riverside	12/6/2018	3	H	C			<.0010	0.078	9511090046
19541 Wilshire	12/7/2018	3	H	C			<.0010	0.0040	3511090080
19911 Old Pond Ct.	12/7/2018	3	H	C			0.0035	0.048	3511090078
19921 Waltham Rd.	12/6/2018	3	H	C			<.0010	0.053	9511090048
16950 Locherbie Ave.	12/7/2018	3	H	C			<.0010	<.0010	3511090087
19111 Warwick	12/7/2018	3	H	C			<.0010	0.036	3511090079
18701 Walmer Lane	12/6/2018	3	H	C			<.0010	0.042	3511090045
19600 Riverside Dr.	12/6/2018	3	H	C			<.0010	0.0081	3511090043
17540 Kinross	12/5/2018	3	H	C			<.0010	0.019	3511090037
18280 Birwood Ave.	12/6/2018	3	H	C			<.0010	0.057	3511090033
18141 Locherbie	12/6/2018	3	H	C			<.0010	0.0058	3511090031

11. TAP SAMPLING DATA: (Use additional sheets as needed)

Water Supply Name: Village of Beverly Hills

WSSN: 0690

Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead X mg/L <input type="checkbox"/> ug/L	Copper X mg/L <input type="checkbox"/> ug/L	Lab Sample Number
15690 Kirkshire	12/6/2018	3	H	C			<.0010	0.056	3511090027
15525 Amherst	12/6/2018	3	H	C			<.0010	0.032	3511090029
16170 Amherst Ave.	12/6/2018	3	H	C			<.0010	0.062	3511090025
17004 Marguerite	12/6/2018	3	H	C			<.0010	0.11	3511090021
16128 Marguerite	12/5/2018	3	H	C			<.0010	0.063	3511090019
17488 Dunblaine	12/6/2018	3	H	C			<.0010	0.10	3511090015
17866 Beverly Rd	12/6/2018	3	H	C			<.0010	0.020	3511090007
18890 Bedford	12/06/2018	3	H	C			<.0010	0.033	3511090011
15622 Amherst Ave.	12/6/2018	3	H	C			<.0010	0.066	3511090020
17928 Dunblaine	12/6/2018	3	H	C			<.0010	0.10	3511090032
18484 Devonshire St.	12/7/2018	3	H	C			<.0010	0.012	3511090076
20781 W. Kennoway Circle	12/6/2018	3	H	C			<.0010	0.22	3511090001
20130 Village Dr.	12/6/2018	1	B	C			<.0010	0.10	3511090010
21795 Hampstead	12/6/2018	3	H	C			0.0014	0.028	3511090012
22555 N. Nottingham	12/6/2018	3	H	C			<.0010	0.0074	3511090040
22633 King Richard Ct.	12/6/2018	3	H	C			<.0010	0.025	3511090085
21525 W. 13 Mile Rd.	12/7/2018	3	H	C			<.0010	0.17	3511090075
22045 Village Pines Dr.	12/5/2018	1	B	C			<.0010	0.042	3511090049
22241 Village Pines Dr.	12/6/2018	1	B	C			<.0010	0.056	3511090047
21945 Dover Ct.	12/5/2018	1	B	C			<.0010	0.027	3511090035

11. TAP SAMPLING DATA: (Use additional sheets as needed)

Water Supply Name: Village of Beverly Hills

WSSN: 0690

Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead X mg/L <input type="checkbox"/> ug/L	Copper X mg/L <input type="checkbox"/> ug/L	Lab Sample Number
22536 Metamora Dr.	12/6/2018	3	H	C			<.0010	0.0090	3511090005
22215 Village Pines Dr.	12/6/2018	1	B	C			<.0010	0.060	3511090050
22083 Orchard Way	12/6/2018	1	B	C			<.0010	0.022	3511090055
32340 Drury	12/6/2018	3	H	C			<.0010	0.021	3511090004
32920 Lahser Rd.	12/5/2018	3	H	C			<.0010	0.015	3511090002
31177 Churchill Dr.	12/6/2018	3	H	C			<.0010	0.018	3511090006
31112 W. Chelton	12/6/2018	3	H	C			<.0010	0.0095	3511090008
32605 Bellvine	12/6/2018	OTHER	H	C			<.0010	0.14	3511090014
31695 Auburn Dr.	12/6/2018	1	B	C			<.0010	0.052	3511090016
31300 W. Rutland	12/6/2018	3	H	C			<.0010	0.084	3511090022
31541 Mayfair Lane	12/6/2018	3	H	C			<.0010	0.012	3511090026
32273 Auburn Dr.	12/6/2018	3	H	C			<.0010	0.0065	3511090030
31529 Waltham Dr.	12/5/2018	3	H	C			<.0010	0.044	3511090038
31064 Old Stage	12/6/2018	3	H	C			<.0010	<.0010	3511090042
32400 Mayfair	12/7/2018	3	H	C			<.0010	0.13	3511090084
30551 Marimoor St.	12/7/2018	3	H	C			<.0010	0.0025	3511090088
32240 Robinhood	12/7/2018	3	H	C			<.0010	0.039	3511090086
31326 Downing Pl.	12/7/2018	3	H	C			<.0010	0.044	3511090077
31130 Pickwick	12/6/2018	3	H	C			<.0010	0.018	3511090053
30585 Vernon Dr.	12/6/2018	3	H	C			<.0010	0.019	3511090051

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Water Supply Name: Village of Beverly Hills

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Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead X mg/L <input type="checkbox"/> ug/L	Copper X mg/L <input type="checkbox"/> ug/L	Lab Sample Number
31814 Nixon St.	12/6/2018	3	H	C			<.0010	0.014	3511090041
32370 Norchester	12/6/2018	3	H	C			<.0010	0.24	3511090039
32458 Sheridan Dr.	12/5/2018	3	H	C			<.0010	0.025	3511090023
31282 W. Rutland	12/6/2018	1	B	C			<.0010	0.19	3511090017
31100 Marlin Ct.	12/6/2018	1	B	C			<.0010	0.019	3511090013
31324 Foxboro Way	12/6/2018	3	H	C			<.0010	0.013	3511090009
32325 Evergreen Rd.	12/6/2018	3	H	C			<.0010	0.042	3511090003
30400 Woodhaven Ln.	12/6/2018	3	H	C			<.0010	0.026	3511090052
32833 Old Post Rd.	12/6/2018	3	H	C			<.0010	0.010	3511090056
31086 Old Stage Rd.	12/6/2018	3	H	C			<.0010	0.011	3511090054
32093 Weston Dr.	12/13/2018	3	H	C			.0010	0.014	3512660010
19344 Devonshire	12/13/2018	3	H	C			<.0010	0.044	3512660009
18389 Devonshire	12/13/2018	3	H	C			<.0010	0.013	3512660008
32742 Pierce	12/13/2018	3	H	C			<.0010	0.013	3512660007
18129 Riverside Dr.	12/13/2018	3	H	C			<.0010	0.030	3512660006
18882 Beverly Rd.	12/12/2018	3	H	C			<.0010	0.010	3512660005
18510 Riverside	12/13/2018	3	H	C			0.0017	0.49	3512660004
18215 Birwood Ave.	12/13/2018	3	H	C			<.0010	0.010	3512660003
19111 Devonshire	12/8/2018	3	H	C			<.0010	0.047	3512660001
18271 Devonshire	12/13/2018	3	H	C			<.0010	0.028	3512660002

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Water Supply Name: Village of Beverly Hills

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Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead <input type="checkbox"/> mg/L <input type="checkbox"/> ug/L	Copper <input type="checkbox"/> mg/L <input type="checkbox"/> ug/L	Lab Sample Number
31150 Stafford St.	12/13/2018	3	H	C			0.0031	0.059	3512660046
31560 Eastlady	12/12/2018	1	B	C			<.0010	0.018	3512660045
22211 Village Pines Dr. #6	12/12/2018	1	B	C			<.0010	0.0051	3512660044
31062 W. Rutland	12/12/2018	3	H	C			0.0017	0.019	3512660043
32066 Auburn Dr.	12/13/2018	3	H	C			<.0010	0.27	3512660041
16904 Dunblaine	12/13/2018	3	H	C			<.0010	0.024	3512660042
31390 Fairfax Ave.	12/12/2018	3	H	C			<.0010	0.050	3512660030
16237 Kirkshire Ave.	12/12/2018	3	H	C			0.0020	0.20	3512660029
15544 Birwood	12/13/2018	3	H	C			<.0010	0.11	3512660028
15726 Birwood	12/13/2018	3	H	C			<.0010	0.012	3512660027
16257 Birwood	12/13/2018	1	A	L			<.0010	0.072	3512660026
16000 Hummel Dr.	12/13/2018	1	B	C			0.0013	0.13	3512660036
16948 Beechwood	12/13/2018	3	H	C			<.0010	0.034	3512660035
16201 Lauderdale Ave.	12/13/2018	3	H	C			<.0010	0.0096	3512660033
32470 Sheridan Dr.	12/13/2018	3	H	C			<.0010	0.0053	3512660032
16180 Elizabeth St.	12/13/2018	3	H	C			<.0010	0.021	3512660040
17111 Birwood Ave.	12/13/2018	3	H	C			<.0010	0.028	3512660039
16101 Kinross Ave.	12/13/2018	3	H	C			<.0010	0.018	3512660038
32051 Auburn Dr.	12/13/2018	3	H	C			0.0046	0.022	3512660037
18819 Warwick	12/12/2018	3	H	C			0.0012	0.030	3512660025

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Water Supply Name: Village of Beverly Hills

WSSN: 0690

Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead X mg/L <input type="checkbox"/> ug/L	Copper X mg/L <input type="checkbox"/> ug/L	Lab Sample Number
18241 Kirkshire Ave.	12/13/2018	3	H	C			<.0010	0.036	3512660024
17881 Locherbie Ave.	12/13/2018	3	H	C			<.0010	0.016	3512660023
32805 Faircrest	12/13/2018	3	H	C			0.0013	0.031	3512660022
18889 Hillcrest	12/13/2018	3	H	C			<.0010	0.038	3512660021
18930 Hillcrest	12/13/2018	3	H	C			<.0010	0.036	3512660018
17230 Locherbie	12/13/2018	3	H	C			<.0010	0.0012	3512660020
17330 Beverly Rd.	12/13/2018	3	H	C			<.0010	0.11	3512660019
31055 Pickwick Lane	12/13/2018	3	H	C			<.0010	0.025	3512660017
31203 Huntley Ct.	12/13/2018	3	H	C			<.0010	0.016	3512660016
18666 W. 13 Mile Rd., Unit 1	12/13/2018	1	B	C			<.0010	0.010	3512660015
32801 Long Bow Ct.	12/13/2018	3	H	C			0.0017	0.017	3512660047
21632 Corsaut Lane	12/13/2018	3	H	C			<.0010	0.030	3512660048
30003 Lahser	12/13/2018	3	H	C			0.0015	0.0032	3512660049
21631 Hampton	12/13/2018	3	H	C			<.0010	0.095	3512660050
32451 Pines Dr.	12/13/2018	1	B	C			0.0010	0.058	3512660051
20351 Ronsdale Dr.	12/13/2018	3	H	C			<.0010	0.0068	3512660052
19682 Wilshire Blvd.	12/13/2018	3	H	C			<.0010	0.013	3512660053
22927 Nottingham Dr.	12/13/2018	3	H	C			<.0010	0.014	3512660054
31531 Evergreen Rd.	12/12/2018	3	H	C			<.0010	0.15	3512660055
30250 Woodhaven Lane	12/13/2018	3	H	C			<.0010	0.16	3512660056

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Water Supply Name: Village of Beverly Hills

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Sample Location	Sample Date	Tier (1,2,3,O) ¹	Category (see below) ²	Service Line (L,C,G,P) ³	Building Plumbing (L,C,G,P) ³	Tap Type (K,B) ⁴	Lead X mg/L <input type="checkbox"/> ug/L	Copper X mg/L <input type="checkbox"/> ug/L	Lab Sample Number
32343 Robinhood Dr.	12/13/2018	3	H	C			<.0010	0.20	3512660057
30170 Stellamar St.	12/13/2018	1	B	C			0.0014	0.048	3512660058
20111 Cobblestone	12/13/2018	3	H	C			0.0016	0.034	3512660059
20070 Village Dr.	12/13/2018	1	B	C			<.0010	0.025	3512660060
22044 Camelot Ct.	12/13/2018	3	H	C			<.0010	0.030	3512660061
31424 Old Cannon Rd.	12/13/2018	3	H	C			0.0011	0.029	3512660062
31504 Sunset Dr.	12/12/2018	3	H	C			<.0010	0.064	3512660063
21725 Normandale	12/13/2018	3	H	C			<.0010	0.0069	3512660065
21860 Normandale	12/13/2018	3	H	C			<.0010	0.014	3512660066
21830 Normandale	12/13/2018	3	H	C			<.0010	0.017	3512660067
20140 Village Dr.	12/13/2018	1	B	C			0.0017	0.17	3512660068
18007 Kirkshire Ave.	12/13/2018	3	H	C			<.0010	0.033	3512660069
32311 Sheridan	12/13/2018	3	H	C			<.0010	0.14	3512660070
20153 Evans Ct.	12/13/2018	3	H	C			<.0010	0.0058	3512660064
18150 Dunblaine Ave.	12/13/2018	3	H	C			<.0010	0.080	3512660071
32480 Sheridan Dr.	12/13/2018	3	H	C			<.0010	0.046	3512660034
31988 Carlelder St.	12/13/2018	3	H	C			<.0010	0.0053	3512660011
19481 Beverly	12/13/2018	3	H	C			0.0011	0.061	3512660012
18686 E. Chelton	12/13/2018	3	H	C			<.0010	0.0075	3512660013
31284 Cline Dr.	12/13/2018	3	H	C			<.0010	0.0089	3512660014

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16982 Georgina	12/20/2018	3	H	C			<.0010	0.064	3514040002
16256 Beechwood	12/20/2018	3	H	C			<.0010	0.0096	3514040001
17400 Birwood	12/14/2018	3	H	C			<.0010	0.020	3514040003
32240 Arlington	12/14/2018	3	H	C			<.0010	0.0019	3514040004
18427 Warwick St.	12/13/2018	3	H	C			<.0010	0.038	3514040005
30525 Stellamar	12/12/2018	3	H	C			<.0010	0.011	3514040006
31207 Pickwick Lane	12/20/2018	3	H	C			<.0010	0.0085	3514040007
31196 Downing Place	12/20/2018	3	H	C			<.0010	0.041	3514040008
32201 Rosevear	12/20/2018	3	H	C			0.0085	0.048	3514040009
18944 Warwick	12/20/2018	3	H	C			<.0010	0.075	3514040010
32415 Beaconsfield St.	12/20/2018	3	H	C			0.0016	0.0093	3513970001
17127 Beechwood Ave.	12/20/2018	3	H	C			<.0010	0.064	3513970002
16175 W. 13 Mile Rd.	12/20/2018	Other		C			<.0010	0.0061	3513970003
16928 Lauderdale	12/20/2018	3	H	C			<.0010	0.020	3513970004
17200 Kinross Ave.	12/20/2018	3	H	C			<.0010	0.027	3513970005
19091 Bedford	12/20/2018	3	H	C			<.0010	<.0010	3513970006
18270 Kirkshire	12/20/2018	3	H	C			<.0010	0.12	3513970007
16269 Kirkshire	12/20/2018	3	H	C			<.0010	0.12	3513970008
15589 Kirkshire	12/16/2018	3	H	C			0.0022	0.021	3513970009
31259 E. Rutland	12/20/2018	3	H	C			<.0010	0.014	3513970010

11. TAP SAMPLING DATA: (Use additional sheets as needed)

Water Supply Name: Village of Beverly Hills

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Beverly Hills Public Safety Activity Report

December 20th, 2018 – January 10th, 2019

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Officers participated in Beaumont Moonbeams on various nights leading up to Christmas.
- The department took delivery of a new fire truck.

CALLS FOR SERVICE

- 287 Calls for Service.
- 19 Arrests.
- 159 Tickets issued.
- Motor Carrier Enforcement.
- 15 Walk in PBTs.
- 11 Prescription pill drop offs.
- Vacation checks.
- 10 Prisoner transports to and from the Birmingham Police Department.
- Walk in Gun Permits issued.
- Car Seat Safety Inspections.
- Fill in for Crossing Guard at Beverly Elementary.
- 3 Traffic Accidents on 13 Mile Rd.
- Fraud complaint on 13 Mile Rd.
- 5 Motorist Assist on 13 Mile Rd.
- Citizen Assist on 13 Mile Rd.
- Suspicious Persons complaint on 13 Mile Rd.
- Suspicious Circumstance complaint on 13 Mile Rd.
- 4 Medicals on 13 Mile Rd.
- Alarm on 13 Mile Rd.
- Medical on Lahser.
- Alarm on Lahser.
- 2 Traffic Accidents on Greenfield.
- 3 Medicals on Southfield.
- Alarm on Southfield.
- 2 Alarms on 14 Mile Rd.
- Traffic Accident on Greenfield.
- 2 Suspicious Persons complaints on Southfield.
- Suspicious Circumstance complaint on Southfield.
- Suspicious Vehicles complaint on Southfield.
- Fraud complaint on Southfield.
- 2 Traffic Accidents on Southfield.
- Suspicious Vehicle on Evergreen.
- Alarm on Southfield.

- Larceny complaint on Sheridan.
- Suspicious Vehicles complaint on Buckingham.
- Suspicious Circumstance complaint on Chelton.
- Traffic Investigation on 14 Mile Rd.
- Suspicious Vehicle complaint on Huntley Sq. W.
- Officers responded to Detroit MDOC to pick up a prisoner on a Beverly Hills Warrant. The arrest and transport were conducted without incident.
- Suspicious Persons complaint on Walmer.
- Vehicle Lockout on Fairfax.
- Assist Southfield Police on Buckingham.
- Lift Assist on Walmer
- Animal complaint on Vernon
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Suspicious Vehicle on Stellamar.
- Officers were called to Sunnyslope to investigate a traffic accident. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Suspicious Persons complaint on Birwood.
- Lift Assist on Wellesley.
- Animal complaint on Village Pines.
- Fire Alarm on Turnberry.
- Suspicious Persons complaint on Sleepy Hollow.
- Reckless Driving complaint on Lahser.
- Carbon Monoxide Alarm on Eastlady.
- Fraud on Riverside
- Suspicious Persons complaint on Auburn.
- Reckless Driving complaint on 14 Mile Rd.
- Alarm on Birwood.
- Assist Southfield Police with a missing person complaint on Dunblaine.
- Suspicious Persons complaint on Wetherby.
- Peace Officer on Georgetown.
- Damage to Property on Fairfax.
- Abandon Auto complaint on 13 Mile Rd.
- Carbon Monoxide Alarm on Kirkshire.
- Animal complaint on Friartuck.
- Traffic Accident on Robinhood.
- Fraud complaint on E. Lincolnshire.
- Suspicious Persons complaint on Wetherby.
- Officers stopped a vehicle for a traffic violation on Evergreen. The driver was operating without a license. The driver was arrested without incident. Subsequent investigation revealed the driver was in the country illegally. The driver was released to Immigration and Customs Agents.
- Medical on Birwood.
- Welfare Check on 13 Mile Rd.
- Reckless Driver on Greenfield.

- Alarm on Kirkshire.
- Down Wires on Beverly Rd.
- Animal complaint on Lahser.
- Welfare Check on Buckingham.
- Officers investigating a disabled vehicle on Embassy determined a person involved was wanted by Royal Oak Police and Oakland County Sheriff's Office. The individual was arrested without incident.
- Suspicious Persons complaint on Birwood.
- Medical on Village Pines Dr.
- 2 Medicals on Robinhood.
- 2 Animal complaints on E. Rutland.
- Medical on Huntley Sq. N.
- Alarm on Nottingham.
- Medical on Blossom Ct.
- Assist Franklin-Bingham Police with a road hazard on 13 Mile Rd.
- Medical on Embassy.
- Down Wires on E. Bellvine Trial.
- Suspicious Persons complaint on Auburn.
- Animal complaint on Locherbie.
- Officers stopped a vehicle for a traffic violation on Greenfield. The driver had a warrant for his arrest. The driver was arrested without incident.
- Welfare Check on Lahser.
- Officers stopped a vehicle on Beverly for a traffic violation. The driver was suspected of operating while intoxicated. The driver was arrested without incident.
- Parking complaint on W. Valley woods.
- Vehicle Lockout on Huntley Sq. N.
- Suspicious Vehicle on Greenfield.
- Alarm on Beverly.
- Medical on Normandale.
- Animal complaint on Lahser.
- Suspicious Vehicle on Beverly.
- Odor Investigation on Evergreen.
- Lift Assist on Wellesley Ct.
- Motorist Assist on Lahser.
- Medical on Village Pines Drive.
- Suspicious Vehicle complaint on Metamora.
- Citizen Assist on Birwood.
- Medical on Rosevear.
- Medical on Buckingham.
- Assist Franklin-Bingham Police with a house check.
- Medical on Churchill.
- Animal complaint on Kirkshire.
- Assist DPW on Norchester.
- 2 Alarms on Kennoway Circle.

- Alarm on Nottingham.
- Animal complaint on Kirkshire.
- Alarm on Nottingham.
- Customer Trouble on Southfield.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Officers investigated a vehicle in Beverly Park after hours. The occupant was found in possession of marijuana under age. The occupant was ticketed.
- Medical on Charrington Ct.
- Medical on Hillcrest.
- Suspicious Persons complaint on Birwood.
- Suspicious Persons complaint on Metamora.
- Medical on E. Rutland.
- Suspicious Persons complaint on W. Rutland.
- Vehicle Lockout on Southfield
- Impound on 13 Mile Rd.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Parking complaint on Eastlady.
- Officers responded to a shoplifting complaint on 13 Mile. A customer was suspected of larceny. The customer was arrested without incident.
- Officers stopped a vehicle on Birmingham for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Assist Bloomfield Twp. Police with a traffic stop on Telegraph.
- Officers stopped a vehicle on Greenfield for a traffic violation. The vehicle was not properly registered. Enforcement action was taken without incident.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The vehicle was not properly registered. Enforcement action was taken without incident.
- Alarm on Embassy.
- Welfare Check on Orchard Way.
- Suspicious Circumstance complaint on Riverside.
- Welfare Check on E. Lincolnshire.
- Suspicious Persons complaint on Arlington.
- Animal complaint on Amherst.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license and was wanted on several warrants. The driver was arrested without incident.
- Medical on Cedar Hollow.
- Medical on Kirkshire.
- Parking complaint on Fairfax.
- Medical on Elizabeth.
- Suspicious Persons complaint on Pierce.
- Fire Alarm on Saxon.
- Fire Alarm on Beverly.
- Medical on Norwood.

- Suspicious Persons complaint on Norchester.
- Suspicious Persons complaint on Pierce.
- Medical on Camelot Ct.
- Neighbor Trouble on Riverside.
- Odor Investigation on Old Coach.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Alarm on Sunnyslope.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Officers responded to Fraser Public Safety to arrest an individual being held on a Beverly Hills Warrant. The arrest took place without incident.
- Citizen Assist on Embassy.
- Reckless Driving complaint on 13 Mile Rd.
- Medical on Bedford.
- Officers responded to a business on Southfield for a shop lifting complaint. Subsequent investigation revealed sufficient evidence to arrest the customer. The arrest took place without incident.
- Traffic Accident on Madoline.
- Solicitor complaint on Locherbie.
- Animal complaint on Pierce.
- Citizen Assist on Embassy.
- Suspicious Circumstance complaint on Hampstead
- Citizen Assist on Kirkshire.
- Solicitor complaint on Locherbie.
- Solicitor complaint on Kinross.
- Officers assisting Royal Oak Police responded to a traffic accident on Saxon. The occupants were suspected of shoplifting and fled the scene. Officers located the suspects a short distance from the scene. The suspects were arrested without incident and released to Royal Oak Police.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Officers stopped a vehicle on Southfield that was suspected of being involved in a larceny in Birmingham. The occupants were released to Birmingham Police and arrested without incident.
- Officers assisted the Michigan Department of Corrections with an arrest on 13 Mile. The arrest took place without incident.
- Solicitor complaint on Dunblaine.
- Officers conducted a traffic stop on 13 Mile for a traffic violation. The vehicle was not properly registered. Enforcement action taken without incident.

FIRE AND EMS

- Assist Kensington Church fire prevention.
- Fire Inspection on Southfield Rd.
- Assist Bloomfield Hills with a Fire Inspections.
- Final inspection and delivery of Mini-Pumper fire truck.

- Fill in for shift supervision.
- Fire Company Officer training held at Beverly Hills for supervisors of multiple jurisdictions including Beverly Hills
- Officers complete on-line training and continuing education.
- Upload data to State web site.

INVESTIGATIONS

- CFS Closed and Reviewed - 282
- Reviewed 47 case reports for a disposition.
- Followed up and reviewed cases, of which 16 were closed.
- 15 Cases were assigned.
- 14 Reports written on current cases.
- 18 Current active investigations.
- 06 Current pending investigations.
- 1 BYA Referral.
- 4 Arraignments; FTD, U&P, OUID, and Retail Fraud.
- Assisted ICE w/ Illegal Alien processing.
- Assisted Township Animal Control for dog bite complaint.
- Assisted road patrol MDOC Parole Absconder.
- Transported prisoner OCSD/46th District Court.
- Attended Birmingham School Safety Meeting/Blue Point
- Cool Tools CLEMIS training.
- Blood Borne Pathogens, Rope/Knots training.
- Sent two blood kits to MSP.
- Attended Fire Officer I and II training.