

Village of Beverly Hills
Regular Village Council Meeting
Tuesday, December 17, 2019

Municipal Building
18500 W. 13 Mile Rd.
7:30 p.m.

AGENDA

Roll Call/Call to order

Pledge of Allegiance

Amendments to Agenda/Approve Agenda

Community Announcements

Public Comments on items not on the published agenda

Consent Agenda

1. Review and consider approval of **minutes** of a regular Council meeting held December 3, 2019.
2. Review and file **bills** recapped as of Monday, December 9, 2019.

Business Agenda

1. Review and consider MERS **Application** for Additional Service Credit Purchase for Lee Davis.
2. Review and consider MERS **Application** for Additional Service Credit Purchase for Robert Fisher.
3. Review and consider MERS **Application** for Additional Service Credit Purchase for Kevin Kowalik.
4. Set Council Strategy Session **date** for January 2020.

Public comments

Manager's **report**

Council comments

Adjournment

The Village of Beverly Hills will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audiotapes of printed materials being considered at the meeting, to individuals with disabilities attending the meeting upon three working days' notice to the Village. Individuals with disabilities requiring auxiliary aids or services should contact the Village by writing or phone, 18500 W. Thirteen Mile Beverly Hills, MI 48025 (248) 646-6404.

REGULAR COUNCIL MEETING MINUTES – DECEMBER 3, 2019 - PAGE 1

Present: President Peddie; Members: George, Hrydziuszko, Mooney, Mueller, and Nunez

Absent: President Pro-Tem Abboud

Also Present: Village Manager, Wilson
Village Clerk / Assistant Manager, Rutkowski
Village Attorney, Ryan
Public Safety Director, Torongeau

Peddie called the regular Council meeting to order at 7:30 p.m. in the Village of Beverly Hills municipal building at 18500 W. Thirteen Mile Road. The Pledge of Allegiance was recited by those in attendance.

AMENDMENTS TO AGENDA/APPROVE AGENDA

Motion by Mooney, second by Mueller, to approve the agenda as published.

Motion passed.

COMMUNITY ANNOUNCEMENTS

None.

PUBLIC COMMENTS

None.

SPECIAL ORDER OF BUSINESS**RECOGNITION OF CROSSING GUARD MARY JO HEBERT**

Peddie presented Ms. Hebert with the following Village of Beverly Hills Resolution:

Whereas, the Village of Beverly Hills along with Birmingham Public Schools provide an invaluable service in helping to ensure the safe passage of our youngest, most vulnerable pedestrians, children walking between home and school;

Whereas, crossing guards typically serve with a dedication that discounts the rigors of harsh weather, split shifts and heavy traffic;

Whereas, for more than three decades, crossing guards have served this community and that service has helped to drive down the rates of young pedestrian deaths and injuries, despite increase in traffic volume;

Whereas, crossing guards add to the effectiveness of the student safety patrol members with whom they often service and whose activity they help direct;

Whereas, crossing guards help reinforce in the minds of the young people they assist the importance of traffic hazard identification and safe street crossing behavior;

Whereas, school crossing guards must have a deep sense of responsibility a great deal of character, an excellent relationship with children, and the dedication necessary to brave the elements;

THESE MINUTES ARE NOT OFFICIAL. THEY HAVE NOT BEEN APPROVED BY THE VILLAGE COUNCIL.

Whereas, school crossing guards support the Village of Beverly Hills with community safety and are the guardians of the crosswalk;

Whereas, the Village of Beverly Hills is proud of our school crossing guards and commend them highly for their continued commitment to the safety and wellbeing of our children;

Whereas, the Village of Beverly Hills recognizes all school crossing guards in our community who assist in helping our children arrive safely to school and for their devotion to duty during each week of school throughout the year; and

Whereas, the Village of Beverly Hills commends Crossing Guard Mary Jo Hebert for extraordinary service and dedication to the safety of the community.

Now, therefore, be it resolved, in a motion by Mueller, second by Mooney, the Village Council of Beverly Hills recognizes and appreciates Crossing Guard Mary Jo Hebert for her distinguished service to the Village of Beverly Hills.

Motion passed.

Council extended their thanks and appreciation to Hebert for her dedication to the Village in her many years of service. Hebert was presented with a plaque for her service. Hebert thanked everyone for their kind words, she has loved serving the community and looks forward to continuing to do so.

SWEARING IN OF PUBLIC SAFETY OFFICER JOHN KRONNER

Clerk Rutkowski administered the oath of office to new Public Safety Officer John Kronner. Kronner served in the U.S. Marine Corp and received several awards during his service. He graduated from the Oakland County Community College for Police, Fire, and Medical First Responders School.

INTRODUCTION OF PUBLIC SAFETY OFFICERS

Torongeau introduced the following Public Safety Officers; Andrew Boring, William Brewster, Kyle Kraft, Tanner Lawson, Anthony Sweet, and Mitchel Watson to the Village. They serve with pride and commitment in the Village of Beverly Hills.

VILLAGE OF BEVERLY HILLS PUBLIC SAFETY OFFICER OF THE YEAR

The Officer of the Year Program began in 1997 and is promoted by department members who nominate fellow officers for this honor. After consideration by an award panel is reviewed by the Police Chief, however the award and the recognition are from the department members themselves.

The 2019 recipient of the Officer of the Year Award is Detective Ronald Baller. Baller has been with the Public Safety Department since 2016. In that time, he has displayed a motivated attitude toward both police and fire work. He regularly receives accolades from residents and surrounding city departments. He was independently nominated by three of his coworkers. He is described as an officer who solves problems by bringing people together. Not only does he work as a Detective he also serves as the school liaison officer where he continues to build relationships.

Torongeau presented Baller with a plaque commemorating this honor. His name will also be placed on a plaque in the Public Safety Building lobby, and he will receive uniform name tags identifying him as the Officer of the Year.

Baller thanked his fellow officers for the nomination, and the Council for their support of the Public Safety Department, and his family for their support.

CONSENT AGENDA

Motion by Mooney, second by Mueller, to approve the consent agenda.

1. Review and consider approval of minutes of a regular Council meeting held November 19, 2019.
2. Review and file bills recapped as of Monday, November 25, 2019.
3. Set public hearing date to receive comments on a proposed Ordinance amending the Municipal Code Chapter 22, Section 22.10 PP – Public Property District, Section 22.14 R-A, R-1, R-1A, R-2, R-2A, R-2B and R-3 Single Family Residential Districts, Section 22.16 R-M Multiple Family Residential District, Section 22.18 P – Parking District, Section 22.20 O – 1 Office District, Section 22.22 B – Business District, and Section 22.40 for January 7, 2020.

Roll Call Vote:

Motion passed (6-0)

BUSINESS AGENDA

REVIEW AND CONSIDER RESOLUTION AUTHORIZING PURCHASE OF TWO PATROL VEHICLES FOR THE PUBLIC SAFETY DEPARTMENT

The 2019/20 Budget contains funding for the purchase of patrol vehicles to replace vehicles with over 80,000 miles. A review of our Patrol Fleet has been completed and it has been determined we are reaching the end of the life cycle with two vehicles. Patrol vehicle 306, a 2011 GMC 2500HD has 80,336 miles and patrol vehicle 308, a 2015 Chevrolet Tahoe has 85,400 miles. Department staff reports the Tahoe has been able to perform many functions and are pleased with the vehicle's overall performance.

Berger Chevrolet of Grand Rapids, Michigan has been awarded the Oakland County Cooperative Bid for 2020 Chevrolet Tahoe police package SUV's. The 2020 Tahoe 4WD PPV, equipped per department specifications, is priced at \$36,243.00. Concurrent with this new vehicle purchase comes the transferring of specialized equipment from the old to the new vehicle. Costs in the amount of \$13,000 per vehicle for this operation have been planned for in the budget. Typically, the bulk of this expense is for the labor involved in the transfer; some incidental wiring and connections expense is likely, but no significant materials purchases are anticipated. We have used Canfield Equipment Services, Inc. located in Warren. They have provided quality service and are the preferred vendor for the Michigan State Police, Detroit Police, and many other public safety organizations.

It is standard procedure for the department to offer decommissioned fleet vehicles for public bid/sale. In the recent past, patrol and administrative vehicles retired from the fleet have been sold successfully by staff personnel via Ebay.com. The resale prices obtained have exceeded prior trade-in allowances on other make/model vehicles and represent the best revenue value to the

Village. Resulting revenues are then deposited to the vehicle fleet account for future vehicle purchases.

There are funds available in the current capital expenditure budget to acquire and equip these new patrol vehicles. Account #401-905-979 (\$75,000.00) has been earmarked for capital vehicle purchases. Account #245-900-980.02 (\$50,000.00) has been earmarked for capital vehicle equipment purchases.

Motion by Mueller, second by Mooney, be it resolved by the Beverly Hills Village Council awards the purchase of two (2) 2020 Chevrolet Tahoe 4WD PPV patrol vehicles in the amount of \$72,486.00 to Berger Chevrolet 2525 28th Street S.E. Grand Rapids, Michigan 49512. Funds for this purchase are available in Account #401-905-979.00 Capital Vehicle Purchases. Village Council further approves the expenditure of up to \$26,000 for vehicle changeover expenses, with the preferred vendor; funds are available in Account #205-900-980.02.

Roll Call Vote:
Motion passed (6-0)

REVIEW AND CONSIDER APPROVAL OF THE FINAL PAYMENT OF THE 2018 ROAD IMPROVEMENT PROGRAM TO ASPHALT SPECIALISTS, INC

The final payment of the 2018 road improvement program to Asphalt Specialists, Inc., 14 Mile from west of Lasher to west Village limits. The contractor has supplied all necessary documents to close out the project and the balance owed to the contractor is \$5,061.99.

Motion by Mueller, second by Mooney, be it resolved by the Beverly Hills Village Council approves the closing out of the contract and pay the contractor, Asphalt Specialists, Inc., in the amount of \$5,061.99. Funds are available in the Major Road Fund 202-451-810.02.

Roll Call Vote:
Motion passed (6-0)

REVIEW AND CONSIDER APPROVAL OF A CONTRACT EXTENSION WITH G&M ENTERPRISES FOR STREET SWEEPING SERVICES

G&M Enterprises, LTD currently provides major and local street sweeping services for the Village, and has for the last three years. Administration is pleased with their work, and they are very cooperative in accommodating special Village requests. G&M has committed to honoring their present street sweeping costs thru 2024, with no additional cost to the Village. The current cost is \$9,675.00. A street sweeping program is required through the Village's state approved Storm Water Pollution Prevention Initiative (SWPPI), therefore the cleaning must be performed to remain in compliance with the permit. Funds for this are available in Account 202-463-776.70 and 203-463-932.01.

Motion by George, second by Hrydziusko, be it resolved, the Beverly Hills Village Council hereby authorizes the extension of the street sweeping contract with G&M Enterprises, LTD thru the 2024 street sweeping year, at the current cost of \$9,675.00 per year.

Roll Call Vote:
Motion passed (6-0)

PUBLIC COMMENTS

None.

MANAGER'S REPORT

Metamora Subdivision Paving Project – The Village was able to open the roadway where newly poured concrete was placed on the west side of the subdivision. For the Thanksgiving holiday we were able to work with the contractor to provide direct access for all driveways in the construction zone. Sections of roadway to be repaired on the east side have been removed and base repairs are underway. If the weather permits, concrete may be poured over the weekend of Saturday, November 30th, if not it will be poured the week of December 2nd.

Yard Waste Collection – Final Yard Waste Collection will occur the week of December 9th.

Grant Award – The Village has been awarded a \$20,600 grant from the Southeast Michigan Council of Governments (SEMCOG) for a Stormwater Management Plan. Administration worked with HRC to develop the plan and the grant application.

COUNCIL COMMENTS

All members of Council expressed their gratitude for the dedication, responsiveness and commitment of the Village Public Safety Officers.

Hrydziuszko inquired about the 2020 Council strategy meeting date.

Mueller reported that the December Parks and Recreation Board meeting has been canceled. He also provided an update on the buckthorn eradication project at Beverly Park.

Motion by Mooney, second by Nunez, to adjourn the meeting at 8:17 pm.

Motion passed.

Lee Peddie
Council President

Kristin Rutkowski
Village Clerk

Elizabeth M. Lyons
Recording Secretary



TO PRESIDENT PEDDIE & MEMBERS OF THE VILLAGE COUNCIL. THE FOLLOWING IS A LIST OF
EXPENDITURES FOR APPROVAL. ACCOUNTS PAYABLE RUN FROM 11/25/2019 THROUGH 12/09/2019.

ACCOUNT TOTALS:

101	GENERAL FUND	\$27,080.16
202	MAJOR ROAD FUND	\$5,971.81
203	LOCAL STREET FUND	\$153,542.75
205	PUBLIC SAFETY DEPARTMENT FUND	\$44,286.75
401	CAPITAL PROJECTS FUND	\$37,000.00
592	WATER/SEWER OPERATION FUND	\$2,603.97
701	TRUST & AGENCY FUND	\$517.50
	TOTAL	<u>\$271,002.94</u>
	MANUAL CHECKS- COMERICA	\$61,750.00
	MANUAL CHECKS- INDEPENDENT	\$0.00
	ACCOUNTS PAYABLE	<u>\$271,002.94</u>
	GRAND TOTAL	<u>\$332,752.94</u>

12/04/2019 08:10 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 12/09/2019 - 12/09/2019

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
12/09/2019	COM	81310	58731	ADVANCED SECURITY & FIRE	ADVANCED SECURITY & FIRE	96.00
12/09/2019	COM	81311	31164	APOLLO FIRE APPARATUS	APOLLO FIRE APPARATUS	102.00
12/09/2019	COM	81312	MISC	B-DRY	B-DRY	200.00
12/09/2019	COM	81313	MISC	BCM HOME IMPROVEMENT	BCM HOME IMPROVEMENT	300.00
12/09/2019	COM	81314	30920	BELLE TIRE	BELLE TIRE	950.00
12/09/2019	COM	81315	51409	BEVERLY HILLS ACE	BEVERLY HILLS ACE	18.86
12/09/2019	COM	81316	02400	BEVERLY HILLS WATER DPT	BEVERLY HILLS WATER DPT	498.97
12/09/2019	COM	81317	52071	BLUE CROSS BLUE SHIELD	BLUE CROSS BLUE SHIELD	35,050.64
12/09/2019	COM	81318	58959	CADILLAC ASPHALT, LLC	CADILLAC ASPHALT, LLC	561.20
12/09/2019	COM	81319	03700	CARRIER & GABLE	CARRIER & GABLE	4,229.00
12/09/2019	COM	81320	MISC	CERTIFIED FLOORING INSTA	CERTIFIED FLOORING INSTA	100.00
12/09/2019	COM	81321	59347	CINTAS CORPORATION #31	CINTAS CORPORATION #31	34.56
12/09/2019	COM	81322	30909	CMP DISTRIBUTORS	CMP DISTRIBUTORS	1,250.00
12/09/2019	COM	81323	51439	COMCAST	COMCAST	52.95
12/09/2019	COM	81324	04500	COMEAU EQUIPMENT CO INC.	COMEAU EQUIPMENT CO INC.	20,587.76
12/09/2019	COM	81325	50826	CONSUMERS ENERGY	CONSUMERS ENERGY	396.75
12/09/2019	COM	81326	MISC	CRIMSON CROSSING DEVELOP	CRIMSON CROSSING DEVELOP	1,550.00
12/09/2019	COM	81327	58833	ELIZABETH SYLVESTER	ELIZABETH SYLVESTER	400.00
12/09/2019	COM	81328	59721	FEDEX OFFICE	FEDEX OFFICE	14.81
12/09/2019	COM	81329	MISC	FOUNDATION SYSTEMS OF MI	FOUNDATION SYSTEMS OF MI	200.00
12/09/2019	COM	81330	MISC	FOUR SEASONS CONTRACTING	FOUR SEASONS CONTRACTING	900.00
12/09/2019	COM	81331	49888	FRIENDS OF THE ROUGE	FRIENDS OF THE ROUGE	2,200.00
12/09/2019	COM	81332	60130	FROM THE DESK OF LIZ LYC	FROM THE DESK OF LIZ LYC	102.50
12/09/2019	COM	81333	53489	GREAT AMERICA FINANCIAL	GREAT AMERICA FINANCIAL	600.00
12/09/2019	COM	81334	MISC	GROBE, BENJAMIN	GROBE, BENJAMIN	400.00
12/09/2019	COM	81335	49646	GUNNERS METERS & PARTS I	GUNNERS METERS & PARTS I	70.00
12/09/2019	COM	81336	60191	HMC, LLC	HMC, LLC	137,780.03
12/09/2019	COM	81337	31202	HOME DEPOT CREDIT SERVIC	HOME DEPOT CREDIT SERVIC	97.50
12/09/2019	COM	81338	58950	HYDROCORP	HYDROCORP	284.00
12/09/2019	COM	81339	59839	J.C. EHRLICH	J.C. EHRLICH	47.00
12/09/2019	COM	81340	33083	JAX KAR WASH	JAX KAR WASH	539.28
12/09/2019	COM	81341	59998	JOHNSON HEATING AND COOL	JOHNSON HEATING AND COOL	37,000.00
12/09/2019	COM	81342	MISC	LEVINE & SONS INC	LEVINE & SONS INC	1,650.00
12/09/2019	COM	81343	58738	MICHIGAN STATE FIREMEN'S	MICHIGAN STATE FIREMEN'S	75.00
12/09/2019	COM	81344	51408	MICRO CENTER A/R	MICRO CENTER A/R	177.91
12/09/2019	COM	81345	59112	NEXT	NEXT	4,110.80
12/09/2019	COM	81346	51799	NYE UNIFORM EAST	NYE UNIFORM EAST	728.90
12/09/2019	COM	81347	51540	O'REILLY AUTO PARTS	O'REILLY AUTO PARTS	27.96
12/09/2019	COM	81348	59735	OAKLAND COMMUNITY COLLEGE	OAKLAND COMMUNITY COLLEGE	750.00
12/09/2019	COM	81349	51472	OAKLAND COUNTY MUTUAL AI	OAKLAND COUNTY MUTUAL AI	3,300.00
12/09/2019	COM	81350	53279	PACIFIC TELEMAGEMENT	PACIFIC TELEMAGEMENT	120.00
12/09/2019	COM	81351	MISC	POWER HOME SOLAR, LLC	POWER HOME SOLAR, LLC	500.00
12/09/2019	COM	81352	59122	RAPID RESPONSE	RAPID RESPONSE	64.99
12/09/2019	COM	81353	51356	SOUTHFIELD MUFFLER & BRA	SOUTHFIELD MUFFLER & BRA	390.71
12/09/2019	COM	81354	38145	SOUTHFIELD POSTAL SERVIC	SOUTHFIELD POSTAL SERVIC	1,104.07
12/09/2019	COM	81355	31043	THOMAS J RYAN PC.	THOMAS J RYAN PC.	8,750.00
12/09/2019	COM	81356	50767	VERIZON WIRELESS	VERIZON WIRELESS	117.50
12/09/2019	COM	81357	MISC	WALLSIDE WINDOWS	WALLSIDE WINDOWS	800.00
12/09/2019	COM	81358	MISC	WILLIAM ELLIS COMPANY	WILLIAM ELLIS COMPANY	500.00
12/09/2019	COM	81359	53572	WOW! BUSINESS	WOW! BUSINESS	1,221.29

COM TOTALS:

Total of 50 Checks:	271,002.94
Less 0 Void Checks:	0.00
Total of 50 Disbursements:	271,002.94

12/04/2019 08:11 AM
User: KARRIE
DB: Beverly Hills

CHECK REGISTER FOR VILLAGE OF BEVERLY HILLS
CHECK DATE FROM 11/25/2019 - 12/09/2019

Page: 1/1

Check Date	Bank	Check	Vendor	Vendor Name	Invoice Vendor	Amount
Bank COM COMERICA						
11/25/2019	COM	81309	59582	JOHNSON THERMOL-TEMP INC		61,750.00
COM TOTALS:						
Total of 1 Checks:						61,750.00
Less 0 Void Checks:						0.00
Total of 1 Disbursements:						61,750.00

Memorandum

To: Honorable Lee Peddie, Village President; Village Council; Richard Torongeau, Public Safety Director; Peggy Linkswiler, Human Resources Coordinator

From: Chris D. Wilson, Village Manager

CC: Kristin Rutkowski, Village Clerk/Asst. Manager

Date: 12/13/2019

Re: MERS Service Credit Purchase – Lee Davis

Public Safety Sergeant Lee Davis has petitioned the Municipal Employees Retirement System (MERS) about purchasing additional service credit relative to his defined benefit program. This service credit purchase would be for a period of forty-eight (48) months. Sgt Davis has already met the 10-year vesting requirement for the Village. Sgt. Davis has reviewed the terms of this purchase agreement with Village Administration and I am confident that he understands the terms and risks involved.

The cost to Sgt. Davis for this service credit purchase is \$128,791.00. There is no cost to the Village. As a vested employee, were Sgt. Davis to leave before his eligible retirement date he would not be eligible for a refund of these monies. His retirement would be deferred until he reached age of retirement eligibility. I have reviewed the attached resolution for your review and consideration. I have reviewed the resolution and if there are no objections from Council, I recommend approval.

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after January 1, 2020, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Lee W Davis Jr.

Date of Birth:

Age:

Spouse's Date of Birth:

FAC as of calculation date: \$92,702.93

Service Credit

Earned service credit as of calculation date: 15 years, 10 months

Vesting Only Service:

Other Governmental Service used for Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Generic

Amount of additional service requested: 4 years, 0 months

Employer Information

Beverly Hills, Vlg of

6321 / 02

Benefit Program

Benefit B-4 (80% max)

Benefit F55 (With 10 Years of Service)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit D2

Benefit FAC-2 (2 Year Final Average Compensation)

DROP+ Program - 4% Reduction

10 Year Vesting

25 Years & Out

E2 1% Comp COLA for future retirees (06/01/2013)

Defined Benefit Normal Retirement Age - 60

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	3/1/2029	54 years 10 months	\$121,553.66		25 years 0 months		2.5%		\$75,971.04
After Proposed Purchase	3/1/2025	50 years 10 months	\$107,998.85		25 years 0 months		2.5%		\$67,499.28

Estimated Cost of This Service Credit Purchase: \$128,791.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.35%.

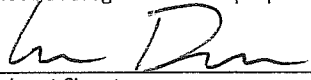
6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.


Participant Signature

12-12-19
Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Memorandum

To: Honorable Lee Peddie, Village President; Village Council; Richard Torongeau, Public Safety Director; Peggy Linkswiler, Human Resources Coordinator

From: Chris D. Wilson, Village Manager

CC: Kristin Rutkowski, Village Clerk/Asst. Manager

Date: 12/13/2019

Re: MERS Service Credit Purchase – Robert Fisher

Public Safety Officer Robert Fisher has petitioned the Municipal Employees Retirement System (MERS) about purchasing additional service credit relative to his defined benefit program. This service credit purchase would be for a period of sixty (60) months. PSO Fisher has already met the 10-year vesting requirement for the Village and is currently retirement eligible. PSO Fisher has reviewed the terms of this purchase agreement with Village Administration and I am confident that he understands the terms and risks involved.

The cost to PSO Fisher for this service credit purchase is \$144,123.00. There is no cost to the Village. I have reviewed the attached resolution for your review and consideration. I have reviewed the resolution and if there are no objections from Council, I recommend approval.

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after December 1, 2019, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Robert C Fisher

Date of Birth:

Age:

Spouse's Date of Birth:

FAC as of calculation date: \$85,657.84

Service Credit

Earned service credit as of calculation date: 22 years, 9 months

Vesting Only Service:

Other Governmental Service used for

Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Generic

Amount of additional service requested: 5 years, 0 months

Employer Information

Beverly Hills, Vlg of

6321 / 02

Benefit Program

Benefit B-4 (80% max)

Benefit F55 (With 10 Years of Service)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit D2

Benefit FAC-2 (2 Year Final Average Compensation)

DROP+ Program - 4% Reduction

10 Year Vesting

25 Years & Out

E2 1% Comp COLA for future retirees (06/01/2013)

Defined Benefit Normal Retirement Age - 60

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	12/1/2019	56 years 3 months	\$85,657.84		22 years 9 months		2.5%		\$48,717.96
After Proposed Purchase	12/1/2019	56 years 3 months	\$85,657.84		27 years 9 months		2.5%		\$59,425.08

Estimated Cost of This Service Credit Purchase: \$144,123.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.75% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.75%.

6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.

Robert C. Fisher
Participant Signature

12/5/2019
Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Memorandum

To: Honorable Lee Peddie, Village President; Village Council; Richard Torongeau, Public Safety Director; Peggy Linkswiler, Human Resources Coordinator

From: Chris D. Wilson, Village Manager

CC: Kristin Rutkowski, Village Clerk/Asst. Manager

Date: 12/13/2019

Re: MERS Service Credit Purchase – Kevin Kowalik

Public Safety Sergeant Kevin Kowalik has petitioned the Municipal Employees Retirement System (MERS) about purchasing additional service credit relative to his defined benefit program. This service credit purchase would be for a period of twelve (12) months. This would exhaust all the generic service credit that Mr. Kowalik would be able to purchase. This serviced credit purchase time is not eligible to count towards vesting. Sgt. Kowalik is not yet vested and would not be vested until 2022. He has been advised of this stipulation. I have met with Sgt. Kowalik to discuss the terms of this service credit and the costs and risks to him and I am confident that he understands the risks involved and is making an informed decision.

The cost to Sgt. Kowalik for this service credit purchase is \$25,950.00. There is no cost to the Village. Were Mr. Kowalik to separate from the Village before he was vested and eligible for a retirement benefit in the future he would be entitled to a refund of these funds, without interest. I have reviewed the attached resolution for your review and consideration. I have reviewed the resolution and if there are no objections from Council I recommend approval.

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after December 1, 2019, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Kevin Kowalik

Date of Birth:

Age:

Spouse's Date of Birth:

FAC as of calculation date: \$92,321.28

Employer Information

Beverly Hills, Vlg of

6321 / 02

Benefit Program

Benefit B-4 (80% max)

Benefit F55 (With 10 Years of Service)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit D2

Benefit FAC-2 (2 Year Final Average Compensation)

DROP+ Program - 4% Reduction

10 Year Vesting

25 Years & Out

E2 1% Comp COLA for future retirees (06/01/2013)

Defined Benefit Normal Retirement Age - 60

Service Credit

Earned service credit as of calculation date: 18 years, 3 months

Vesting Only Service:

Other Governmental Service used for 4 years, 6 months

Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Generic

Amount of additional service requested: 1 year, 0 months

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	3/1/2022	43 years 6 months	\$100,294.02		20 years 6 months		2.5%		\$51,400.68
After Proposed Purchase	3/1/2021	42 years 6 months	\$96,668.94		20 years 6 months		2.5%		\$49,542.84

Estimated Cost of This Service Credit Purchase: \$25,950.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

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Future increases in the FAC are assumed to be a 3.75% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

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It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

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Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.

Participant Signature

12-10-19

Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

Memorandum

To: Honorable Lee Peddie, Village President; Village Council
From: Chris D. Wilson, Village Manager
CC: Kristin Rutkowski, Village Clerk/Asst. Village Manager
Date: 12/13/2019
Re: Village Council 2020 Strategy Session

Village Council needs to select a date for the 2020 Strategy Session. Traditionally, this meeting is held on a Saturday morning. For 2019 the meeting was held on Saturday, January 5th. This meeting is not televised. At the regular meeting of December 3, 2019, the Council agreed to select a date for the 2020 meeting at the December 17th meeting.

VILLAGE MANAGER'S REPORT
CHRIS D. WILSON
DECEMBER 13, 2019

Southfield Rd. Speed Initiative – In November there was a joint meeting of administrators from the cities of Lathrup Village and Southfield and the Village of Beverly Hills to discuss the status of Southfield Rd. I was unable to attend but President Peddie attended on behalf of the Village. Out of this meeting came a proposal for a multi-jurisdictional enforcement effort to reduce speeding and speed related incidents. The City of Lathrup Village has led the initiative and developed a plan for a three-month program to increase speed patrols and awareness of the dangers of speeding to the community. The Village has agreed to participate in the pilot program. The program area will cover Southfield Rd. from 9 Mile to 14 Mile and will commence on December 15th. A joint press release from all three communities will be forthcoming to announce the initiative. Data will be collected and reported back to the elected boards at the end of the pilot program.

Yard Waste Collection – There will be one final week of yard waste collection, the week of December 16th. Curbside yard waste collection will end as of this week. The compost facility currently being used in Madison Heights will close after the holidays. Residents with yard waste will be able to drop it off at the MRF facility on Coolidge after Christmas.

Christmas Tree Chipping – Christmas tree chipping will begin the week of Monday, January 6th. Christmas trees can be placed at the curb for collection and disposal. Please make sure that trees are free of decorations and tinsel and not wrapped in plastic.

Water System Materials Inventory – Village Administration has been working on the Preliminary Distribution System Materials Inventory (DSMI) for submission to EGLE (formerly DEQ) by the end of the year. The purpose of the DSMI is to identify the type of material used in residential service lines and assist in the formulation of a plan to remove all service lines indicated to be made of or containing lead. The Village has identified 4,371 separate water service lines. To date over 3,000 service connections have been positively confirmed to be made of copper. Two (2) have been identified as being made of lead and one (1) is recorded as being made of cast iron, which could potentially have lead components. Our two known lead connections are included in our regular testing samples. Samples taken at these homes have not shown evidence of lead contamination of the drinking water. Nevertheless, these two connections will be replaced in the coming year. Village Administration is in the process of reviewing the available information we do have on the remaining 1300 lines that we do not have accurate construction records to see which of these can be eliminated as a likely location of a lead service line. This can be done through analysis of the date of construction or connection to the public water system or through other Village records. The remaining service lines that cannot be eliminated as a potentially having a lead service line will be selected for further examination in the future per EGLE

guidelines. Any resident or homeowner who believes they may have a lead service line can call the Village Office to inquire about their service line material. We will review all requests against available records and make site inspections where necessary with the approval of the property owner.

Water Use Trends – I have included for your review a report from SOCWA General Director Jeff McKeen on water use amongst all SOCWA communities. SOCWA has been monitoring water sales during the month of November for many years. November has been used as a benchmark month due to little impact from outdoor water use, fewer water main breaks, and prior to many residents departing for the winter season. 2019 saw a decrease of 3.9% in water sales across all SOCWA communities. Within the Village, November water sales were down about 6.7% from the previous year. Water sales do fluctuate from year to year. However, since 2001, SOCWA water sales for November are down almost 35%. Water sales overall in the Village are down almost 40% for the same time period. There are a lot of theories as to why residential consumption continues to decline. These theories range from the introduction of newer appliances that use much less water, discretionary use declining as commodity prices increase, and decreased consumption of municipal water for consumption in favor of bottled water. This is a trend worth monitoring as continued decreases in water use volumes will inevitably put pressure on water and sewer rates.

Offices Closed – Village offices will be closed on Tuesday and Wednesday, December 24th and 25th in observance of the Christmas holiday. Offices will also be closed on Tuesday, December 31st and Wednesday, January 1st in observance of the New Year holiday.

December 5, 2019

Board of Trustees
Southeastern Oakland County Water Authority

Subject: November Water Sales

Board Members:

I have been following the water sales for the SOCWA communities for the month of November as a method of assessing trends in our water sales. I have used November because weather should not play a factor in November sales. I have attached a graph that illustrates the water sales to the SOCWA communities since 2001. This graph shows November water sales decreased by 3.8% in 2019 compared with 2018. It appears as if November water sales are continuing their long-term decline and the rate of decline was larger in 2019 than it has been in recent years.

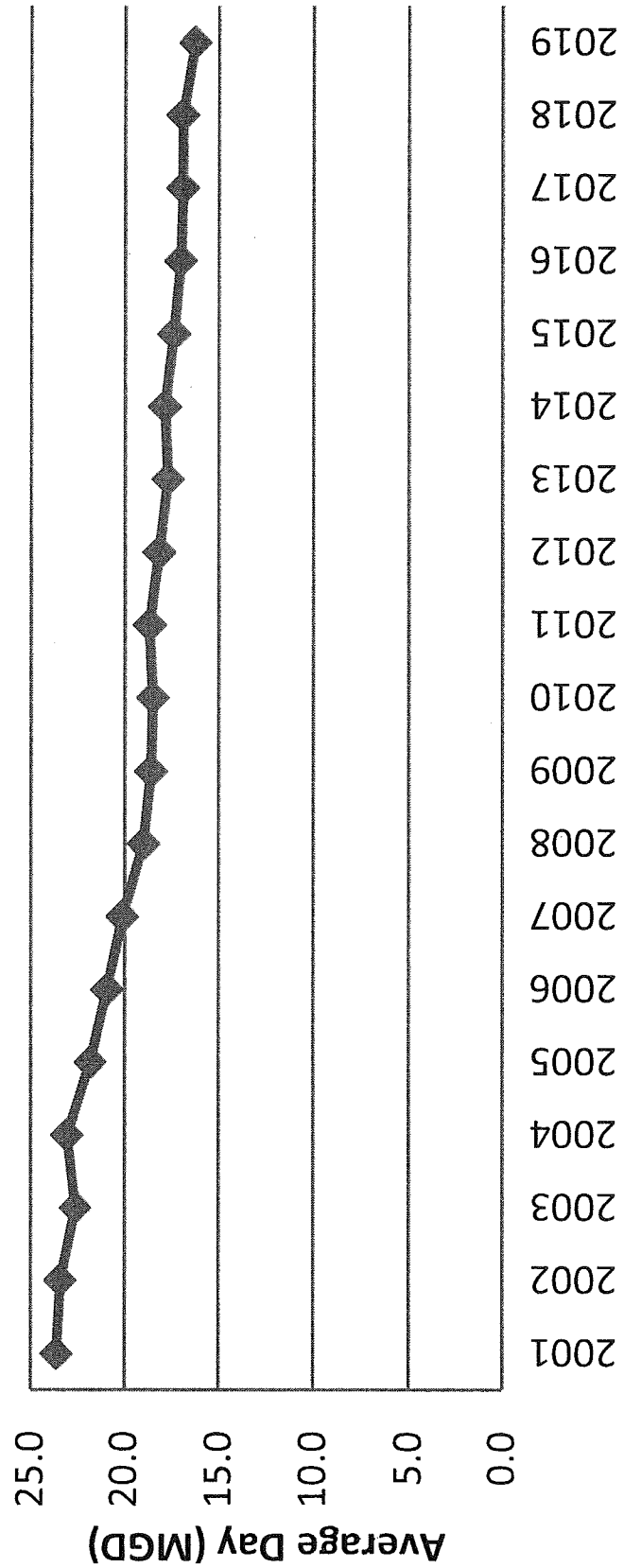
Even though our water sales for the non-summer months continue to decline, I plan on using the average of the actual water sales for 2018 and 2019 to prepare our budget for 2020/21. This is the same method that was used to budget water sales for the past several years and should result in water sales that are about 2% lower than those used for developing the 2019/20 budget.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the report on November Water Sales be received and filed."

NOVEMBER WATER SALES SOCWA COMMUNITIES ONLY



Beverly Hills Public Safety Activity Report

November 26th - December 12th, 2019

- The Public Safety Department is currently looking for applicants for Public Safety Officer. Please visit our website, www.beverlyhillspolice.com to see if you qualify.
- Remember to lock your car and house doors always.
- Do not leave valuables inside your car. Do not leave your keys/fob in your car.
- Officers went through active shooter refresher school and exercises.
- DTE grant was submitted for the new boiler and it appears to have netted about \$4,500 dollars back to Village. The cost savings is and will be significant as the temperature can be automatically controlled and set as personnel are in and out of the entire building. This also includes a high efficient unit. Our new generator is also complete and should be an asset to the Village and Southfield Twp. in years to come.
- The Public Safety Department also wishes to thank the residents for their kind words, notes and food during the holiday season.

GOOGLE CALENDAR SCAM: You've Won A Prize Popup

A new invitation pops up on your Google Calendar, alerting you that you won a prize! Awesome! But not so fast – scammers are turning to Google Calendar as a new method of contacting potential fraud victims. Don't become one!

How the Scam Works

* First, a fraudster sends a calendar invitation to a victim's email address. The default setting for a Google Calendar is to automatically update a user's calendar to include invitation messages whether or not the user accepts the invitation. Often, these invitations to fake events inform the recipient they won a prize or have received a wire transfer. The invitation may include a pithy summary urging the consumer to open an attachment or click on a link.

* Regardless of the pretense for the calendar invitation, the result is the same: If the victim opens a malware-laden attachment or clicks on a link in the invitation, they will expose their computer to viruses or be sent to a phishing website. If they take the bait by entering sensitive financial information like their bank account or credit card numbers to the "organizer" of the event, they are likely to end up as ID theft victims.

* In reality, there is no money, and any info the victim shares will likely be used by a criminal to steal their identity, drain their bank accounts, or run up their credit cards.

What You Can Do

Fraudsters are turning to the new Google Calendar Scam because savvy consumers have become better at avoiding falling victim to phishing emails or text messages. Fortunately, there are a few things you can do to protect yourself from the Google Calendar Scam:

- * Don't click on suspicious links or attachments! Only click on calendar meetings from people that you recognize. If the invitation is from someone you don't know, and are not expecting to hear from, it is probably a scam.
- * Report calendar spam. Reporting calendar spam to Google not only helps Google block spam in the future, but it also removes the spam from your calendar. To find out how to report Calendar spam, click [here](#).
- * Change your settings to prevent meeting invitations from automatically popping up in Calendar. By default, any time someone sends you a calendar invite, whether it's a friend, coworker, or fraudster, it automatically pops up in your Google Calendar as a meeting. However, you can change this. To prevent a scammer from adding meetings to your calendar, change your Calendar settings so that you must approve each meeting invitation before it appears on your calendar. To change this setting:
 - Open your Google Calendar app or go to <https://calendar.google.com> in your browser
 - At the top right, click Settings icon
 - In the "General" tab, click Event settings >Automatically add invitations.
 - Select "No, only show invitations to which I have responded."

Have you been a victim of a Google Calendar Scam? Have you received several fake calendar invites? We want to know about it! You can file a complaint at www.Fraud.org via our secure online complaint form. We'll share your complaint with our network of more than 90 federal, state, and local law enforcement and consumer protection agency partners who can hold these unscrupulous businesses accountable.

(Source: Fraud!Org | October 1, 2019)

ACTIVATION FEE SCAM: Bought a New Gadget? Watch Out for This Con

A favorite tactic of scammers is to convince consumers to pay for services that would otherwise be free. BBB Scam Tracker is getting reports of a con where scam artists charge activation fees for devices that are, in fact, completely free to set up.

How the Scam Works

* You purchase a new media player, virtual assistant or other tech device. It could be a Roku, Google Home, Alexa, or any other device that needs to be activated after purchase. When you are ready to use it, you search for the customer support phone number. However, instead of getting the official website, you end up on a look-alike site with phony customer support information. You call that number, and you are told there is a new policy in place: All device users must now pay an

activation fee. Reports on BBB Scam Tracker indicate that people have been charged anywhere from \$80 to \$100 to “activate” their new device.

* Scammers may ask for unusual forms of payment, such as pre-paid gift cards, or they may ask directly for your credit card number. Once payment is made, they may claim there was a problem and a second payment is needed. In some cases, they may “help” you come up with a new username and password, thereby gaining access to your device account. In any case, scammers hope to get away with your hard-earned money along with your personal information.

Tips to avoid a tech support scam

* Make sure you are visiting an official website. Scammers are skilled at creating look-alike websites with addresses that are spelled slightly different than the official website’s address. Carefully double check the URL or go directly to the site listed in your device’s instruction booklet.

* Beware of sponsored links. Fake websites sometimes pop up in your web browser’s sponsored ad section and appear at the top of the search list. Be careful what you click on.

* Never make a payment with prepaid debit or gift cards. Reputable companies will never ask you to wire money or pay with prepaid cards. Money sent this way cannot be recuperated.

For More Information

For more ways to avoid tech support scams, see www.BBB.org/TechSupport. You can also find tips to help you stay alert to scammers’ tactics at www.BBB.org/AvoidScams. For a more detailed analysis of this problem, see our full report on tech support scams: www.BBB.org/ScamStudies. If you’ve been targeted by a business email scam, report it on the www.BBB.org/ScamTracker

CALLS FOR SERVICE

- 211 Calls for Service.
- 8 Arrests.
- 80 Tickets issued.
- 5 Walk in PBT’s
- 2 Prescription pill drop offs.
- Vacation checks.
- Car Seat Checks.
- Gun Permit.
- Crossing Guard on Beverly.
- Motor Carrier enforcement.
- 9 Prisoner transports to and from the Birmingham Police Department.
- 7 Medicals on 13 Mile Rd.
- Assault on 13 Mile Rd.
- 4 Alarms on 13 Mile Rd.

- Motorist Assist on 13 Mile Rd.
- Suspicious Circumstances on 13 Mile Rd.
- Animal complaint on 13 Mile Rd.
- 2 Suspicious Persons complaints on 13 Mile Rd.
- 2 Traffic Accidents on 13 Mile Rd.
- Assist DPW on 13 Mile Rd.
- Suspicious Persons on 13 Mile Rd.
- Citizen Assist on 13 Mile Rd.
- Traffic Accident on Greenfield.
- Traffic Complaint on Lahser.
- Reckless Driving on Lahser.
- 3 Traffic complaints on Southfield
- Traffic Accident on Southfield.
- 2 Medicals on Southfield.
- Motorist Assist on Southfield.
- Reckless Driving on Southfield.
- Suspicious Circumstance on Southfield.
- Suspicious Persons on Southfield.
- Assist Birmingham Police with an accident on Southfield.
- 2 Medicals on Evergreen.
- Suspicious Persons on Evergreen.
- Road Hazard on Lahser.
- Road Hazard on Metamora.
- Juvenile complaint on Beverly.
- Traffic complaint on Smallwood.
- Fire Alarm on Auburn
- Parking complaint on Auburn.
- Traffic complaint on Auburn.
- Reckless Driving on Norchester.
- Alarm on Nottingham.
- Suspicious Circumstance on Wendbrook.
- Traffic Accident on Saxon.
- Animal complaint on Eastlady.
- Animal complaint on N. Nottingham.
- Animal complaint on Old Pond.
- Natural Gas Leak on Kinross
- Suspicious Persons on Huntley Sq. N.
- Alarm on Embassy
- Alarm on Hillcrest.
- Medical on Kennoway Cir.
- Lift Assist on Glenhill Ct.
- Carbon Monoxide Alarm on Warwick.
- Carbon Monoxide Alarm on Dunblaine.
- Suspicious Circumstance on Riverside.

- Down Wires on Lincolnshire.
- Down Wires on Arlington.
- Family Trouble on Robinhood.
- Officers responded to an assault on W. Chelton. Subsequent investigation revealed an assault took place. One person was arrested without incident.
- Traffic Accident on Kirkshire.
- Down Wires on Arlington
- Suspicious Persons on Huntley Sq. N.
- Traffic complaint on Locherbie.
- Traffic complaint on Huntley Sq. N.
- Odor Investigation on Weatherby.
- Alarm on Inglewood.
- Accident on Village Pines.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Lift Assist on Valley Oaks.
- Suspicious Persons on Valley Oaks.
- Suspicious Circumstance on Downing Pl.
- Suspicious Persons on Beverly.
- Medical on Riverside.
- Road Hazard on Georgetown.
- Harassing Phone Calls on Beverly.
- Alarm on Breezewood.
- Motorist Assist on Beverly.
- Officers met Auburn Hills Police to take custody of an individual being held on a Beverly Hills Warrant. The individual was arrested without incident.
- Citizen Assist on Glenhill.
- Citizen Assist on Robinhood.
- Citizen Assist on Buckingham.
- Alarm on Elizabeth.
- Hang Up 911.
- Family Trouble on Sunset.
- Alarm on Turnberry.
- Animal complaint on Weston.
- Officers stopped a vehicle on Southfield for a traffic violation. The driver was operating on a suspended license and warrants for his arrest. The driver was arrested without incident.
- Family Trouble on W. Chelton.
- Odor Investigation on W. Chelton.
- Lift Assist on Glencoe
- Citizen Assist on S. Waltham.
- Fire Alarm on Huntley Sq. W.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.

- Abandon Auto on Lost Hollow.
- Suspicious Persons on Old Cannon.
- Suspicious Persons on Sleepy Hollow.
- Medical on Valley Oaks.
- Officers stopped a vehicle on 13 Mile for a traffic violation. The driver was operating on a suspended license. The driver was arrested without incident.
- Suspicious Vehicle on Huntley Sq. W.
- Alarm on Bedford.
- Medical on Lauderdale.
- Threats complaint on Huntley Sq. W.
- Carbon Monoxide Alarm on Huntley Sq. N.
- Medical on Old Post.
- Lift Assist on Marguerite
- Officers responded to Nottingham on an assault complaint. Subsequent investigation revealed evidence to suggest an assault took place. One person was arrested without incident.
- Lift Assist on Village Pines.
- Larceny on Huntley Sq. N.
- Medical on Buckingham.
- Neighbor Trouble on Birwood.
- Suspicious Circumstance on Riverside.
- Lift Assist on Village Pines.
- Suspicious Circumstance on Mayfair.
- Medical on Beverly.
- Alarm on Fairfax.
- Officers stopped a vehicle on Lahser for a traffic violation. The driver was operating on a suspended license and had a warrant for his arrest. The driver was arrested without incident.

INVESTIGATION

- CFS Closed and Reviewed 174.
- Reviewed 18 case reports for a disposition.
- Followed up and reviewed cases; of which 16 were closed and 1 remained open.
- 1 Case was assigned.
- 11 Reports written on current cases.
- 23 Current active investigations.
- 17 Current pending investigations.
- Investigate two in-custody DV cases.
- Investigate juvenile threats.
- Follow up on weapons case.
- Investigate and present warrant request for Felony Retail Fraud.
- Received felony drug possession warrant. Complete arraignment.

- Followed up on intimidation complaint.
- Followed up on Hit/Run suspect in Garden City.
- Dropped off/picked up evidence from OCSD Lab.
- Served subpoenas
- Followed up with CPS and APS from prior reports.
- Followed up with Bloomfield Hills PD on lead regarding home invasion.
- Attended Regional Fire Inspector meeting.
- Completed Taser online training.
- Attended Sex Crime Investigation training at Macomb Community College.
- Transported prisoners to 46th DC.
- Attended Traffic Conference at 46th DC.

FIRE PREVENTION

- 40 Fire/EMS Reports reviewed.
- 2 Structure Fire Automatic Aid Responses.
- 2 C/E Sponsorship curriculum updated.
- 6 Annual Fit Tests completed.
- Road Patrol Supervisor coverage.
- South Oakland Fire Association Monthly Meeting.
- Scheduling for upcoming Fire Officer training.
- Bi-Weekly NFIRS data export uploaded to FEMA.
- Continue data compilation and narrative for 2019 Assistance to Firefighter Grant (AFG) submission.
- Michigan Fire Service Instructors Conference.
- Michigan Fire Fighter's Training Council Meeting.
- Investigate structure fire that occurred at 31202 Huntley Square East on November 23, 2019.
- Assist Berkley Public Safety with a garage fire.
- Assist Oak Park Public Safety with a structure fire on 10 Mile.

Enforcement List - Inspection Summary

12/13/19

Enforcement Number	Address	Filed	Status	Closed	
E190195	32212 WESTLADY DR	11/04/19	Resolved	11/27/19	
PLEASE REMOVE ALL CONSTRUCTION EQUIPMENT FROM PROPERTY					
Code	Date Next Action		Next Action		
22.08.330					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Completed	05	11/14/19	11/14/19	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E190197	16961 BIRWOOD AVE	11/01/19	Notice Sent		
REMOVE ALL BIRD FOOD FROM PROPERTY, LAST INSPECTION SHOWED LOTS OF BIRD AND OTHER ANIMALS AT FEEDER. WE MUST REMOVE FOOD SOURCE UNTIL PROBLEM ENDS. SECOND NOTICE					
Code	Date Next Action		Next Action		
29.302.5	12/13/2019		SITE INSPECTION		
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Completed	05	11/20/19	11/20/19	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed	
E190199	18135 DUNBLAINE AVE	11/05/19	Resolved	11/19/19	
VILLAGE ORD. CALLS FOR A FENCE PERMIT FOR NEW FENCE. PLEASE CONTACT BUILDING DEPT FOR PROPER PERMITS.					
Code	Date Next Action		Next Action		
22.08.1501A					
Inspection Type	Status	Result	Scheduled	Completed	Inspector

Enforcement Number	Address	Filed	Status	Closed	
E190200	18105 KIRKSHIRE AVE	11/14/19	Resolved	11/15/19	
CLEAR SNOW FROM ALL SIDEWALKS PER CODE.					
Code	Date Next Action		Next Action		
5.05					
Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECT	Completed	02	11/15/19	11/27/19	Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
E190201	18110 KIRKSHIRE AVE	11/14/19	Notice Sent	11/15/19
CLEAR SNOW FROM ALL SIDEWALKS PER CODE.				
Code	Date Next Action		Next Action	
5.05				

Enforcement List - Inspection Summary

12/13/19

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Enforcement Number	Address	Filed	Status	Closed
E190202	32212 WESTLADY DR	11/14/19	Resolved	11/27/19
PER OUR CONVERSATION TWO WEEKS AGO AND THE CHANGE IN WEATHER WE ARE REQUESTING CONSTRUCTION EQUIPMENT BE REMOVED FROM PROPERTY UNTIL PROJECT IS GOING TO RESUME				

SECOND/FINAL NOTICE

Code	Date Next Action	Next Action
22.08.230		

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Correction Noti	Completed	02	11/27/19	12/12/19	Dan Gosselin
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Enforcement Number	Address	Filed	Status	Closed
E190203	31357 FAIRFAX AVE	11/20/19	Resolved	12/04/19
REMOVE STORAGE POD				

Code	Date Next Action	Next Action
22.08.220		

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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SITE INSPECT	Completed	02	12/03/19	12/04/19	Dan Gosselin
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Enforcement Number	Address	Filed	Status	Closed
E190204	20375 LINCOLN HILLS CT	11/20/19	TICKET ISSUED	
REMOVE CONSTRUCTION EQUIPMENT				

Code	Date Next Action	Next Action
22.08.290		

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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SITE INSPECT	Completed	03	12/04/19	12/04/19	Dan Gosselin
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Enforcement Number	Address	Filed	Status	Closed
E190205	31213 SOUTHFIELD RD	11/21/19	Resolved	11/27/19
REMOVE WORK DUMPSTERS				

Code	Date Next Action	Next Action
22.08.290		

Inspection Type	Status	Result	Scheduled	Completed	Inspector
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Final	Completed	02	11/27/19	11/27/19	Dan Gosselin
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Enforcement Number	Address	Filed	Status	Closed
E190206	31109 GREENFIELD RD	11/21/19		
NON APPROVED SIGNS				

Enforcement List - Inspection Summary

12/13/19

Code **Date Next Action** **Next Action**
22.32 12/04/2019 SITE INSPECTION

Inspection Type **Status** **Result** **Scheduled** **Completed** **Inspector**

SITE INSPECTI Scheduled 00 12/13/19 Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
E190207	32804 PIERCE ST	11/21/19	Resolved	12/04/19

NON APPROVED SIGNS

Code **Date Next Action** **Next Action**
22.32 12/04/2019 SITE INSPECTION

Inspection Type **Status** **Result** **Scheduled** **Completed** **Inspector**

SITE INSPECTI Completed 02 12/04/19 12/04/19 Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
E190208	32831 SOUTHFIELD RD	11/21/19	Notice Sent	

NON APPROVED SIGNS

Code **Date Next Action** **Next Action**
22.32 12/13/2019 SITE INSPECTION

Inspection Type **Status** **Result** **Scheduled** **Completed** **Inspector**

SITE INSPECTI Scheduled 00 12/13/19 Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
E190209	18990 BEVERLY RD	12/05/19	Resolved	12/09/19

TRASH COMPLAINT

Code **Date Next Action** **Next Action**
INT. CODE 29.31 12/09/2019 SITE INSPECTION

Inspection Type **Status** **Result** **Scheduled** **Completed** **Inspector**

SITE INSPECTI Scheduled 00 12/09/19 Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
E190210	18136 KINROSS AVE	12/05/19	Notice Sent	

REMOVE UNPLATED VEHICLES

Code **Date Next Action** **Next Action**
22.08.460 12/17/2019 SITE INSPECTION/TICKET WILL BE ISSUED

Inspection Type **Status** **Result** **Scheduled** **Completed** **Inspector**

SITE INSPECTI Scheduled 00 12/17/19 Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
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Enforcement List - Inspection Summary

12/13/19

E190211 31771 TOPPER CT 12/11/19 Notice Sent
REMOVE STORED ITEMS

Code	Date Next Action	Next Action
302.8	12/17/2019	SITE INSPECTION

Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECTI	Scheduled	00	12/17/19		Dan Gosselin

Enforcement Number	Address	Filed	Status	Closed
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E190212 20724 KENNOWAY CIR 12/12/19 Notice Sent
REMOVE WASTE CONTAINERS

Code	Date Next Action	Next Action
13.11D	12/13/2019	SITE INSPECTION/ 2ND NOTICE

Inspection Type	Status	Result	Scheduled	Completed	Inspector
SITE INSPECTI	Scheduled	00	12/13/19		Dan Gosselin

Population: All Records

Enforcement.DateFiled Between 11/1/2019 12:00:00 AM AND 12/12/2019 11:59:59 PM